

City Council

520 E Ocean Blvd.

Regular Meeting

Los Fresnos, TX 78566

<http://citylf.cloudaccess.net/en/>

~ Agenda ~

Tuesday, February 11, 2020

6:00 PM

City Hall

NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL OF THE CITY OF LOS FRESNOS PURSUANT TO CHAPTER 551, TITLE 5 OF THE TEXAS GOVERNMENT CODE, THE TEXAS OPEN MEETINGS ACT, WILL MEET ON TUESDAY, FEBRUARY 11, 2020 AT 6:00 PM AT CITY HALL, 520 EAST OCEAN BLVD., LOS FRESNOS, TX 78566.

I. AGENDA

- A. Call meeting to order
- B. Invocation and Pledge of Allegiance
- C. Visitors remarks-To speak you must sign in with the City Secretary prior to the meeting you have a limit of 3 minutes to speak.
- D. Oath of Office
 - 1. Oath of Office
- E. Presentation
 - 1. Presentation of Certificate of Achievement for Excellence Financial Reporting.
- F. Consent Agenda
 - 1. Consideration and ACTION to approve the minutes from January 14, 2020.
 - 2. Consideration and ACTION to approve the Quarterly Investment Portfolio Report ended as of December 31, 2019.
 - 3. Consider action to approve a contract amendment with Hanson Professional Services for Construction Testing done in conjunction with the Wastewater Treatment Plant Sludge Project Upgrade
 - 4. Consideration and ACTION to approve a budget amendment for the Police Department.
 - 5. Consideration and ACTION to approve a budget amendment for the LFCDC High Demand Job Training Program.
 - 6. Consideration and ACTION to approve the action of the LFCDC to fund replacing the fence on the Little League Baseball Field.

7. Consideration and ACTION to approve the action of the LFCDC for the funding to update the planters along Hwy 100.
8. Consideration and ACTION to approve the action of the LFCDC for the funding to replace lighting next to the planters along Hwy 100.
9. Consideration and ACTION to approve the action of the LFCDC for the funding for phase 1 of the butterfly and birding areas at the Los Fresnos Nature Park.

G. Action Items

1. Consideration and ACTION to update the Visitor Remarks Public Participation Form and policy.
2. Consideration and ACTION to approve the Los Fresnos Police Department 2019 Racial Profiling Report.
3. Consideration and ACTION to approve additional work for the 2019 Street Improvement Project.
4. Consider action to approve engineering services for drainage of Resaca Escondida (Detention area between East Resaca Drive and the Nature Park).

H. Acknowledgement of City Manager's Report

1. City Manager Report A. Wastewater Update B. Water Update C. Nature Park D. Hike & Bike Trails E. CDBG Disaster Grant F. Henderson Road Project G. Street Project H. Census Committee I. Update Planning & Zoning Ordinance J. Drainage Update K. 75 Year Anniversary Celebration

I. Acknowledgement of Department Head Reports

1. Financial Report 1. Monthly 2. Year to Date 3. Sales Tax
2. Public Works Report 1. Water and Wastewater Activity 2. Calls for Service 3. Building Permits 4. Recycling
3. Police Department 1. Arrests 2. Incidents 3. Accidents
4. Municipal Court 1. Monthly Report
5. Library Report 1. Monthly Report
6. Fire Marshal's Report 1. Monthly Report

J. Closed Session - Deliberation pursuant to Section 551.072 & 551.074 Title 5 of the Texas Government Code, the Texas Open Meetings Act regarding the following.

1. Closed Session -Deliberation pursuant to Sections 551.072 & 551.074, Title 5 of the Texas Government Code, the Texas Open Meetings Act

regarding: A. The purchase, exchange, lease, or value of real property. B. Employment and duties of the IT Director.

K. Open Session – Deliberation and possible action regarding the following:

1. Open Session - Deliberation pursuant to Sections 551.072 & 551.074, Title 5 of the Texas Government Code, the Texas Open Meetings Act regarding: A. The purchase, exchange, lease, or value of real property. B. Employment and duties of the IT Director.

L. Adjournment

This is to certify that I, Jacqueline Moya, posted this agenda on the front bulletin board of the City Hall on February 6, 2020 on or before 5:30 p.m. and it shall remain so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Jacqueline Moya, City Secretary

Persons with any disabilities that would like to attend meetings must notify City Secretary 24 hours in advance so that the City can make arrangements for that disabled person.

City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 02/11/20 06:00 PM
Department: City Secretary
Category: City Election
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 3367)

DOC ID: 3367 A

Oath of Office

This is to give the oath of office to Ramon Ortiz.

City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 02/11/20 06:00 PM
Department: City Secretary
Category: Presentation
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:
DOC ID: 3368

SCHEDULED

ACTION ITEM (ID # 3368)

**Presentation of Certificate of Achievement for Excellence
Financial Reporting.**

The Finance Department led by Pablo A. Garza has been awarded the Certificate of Achievement for Excellence Financial Reporting. This is a tribute to our entire team, the Mayor and Council, the Finance Department staff as well as each department carrying out their responsibilities effectively. Congratulations and job well done!!



Government Finance Officers Association
 203 North LaSalle Street, Suite 2700
 Chicago, Illinois 60601-1210
 312.977.9700 fax: 312.977.4806

December 12, 2019

Pablo A. Garza
 Director of Finance
 City of Los Fresnos
 200 North Brazil
 Los Fresnos, TX 78566

Dear Mr. Garza:

We are pleased to notify you that your 2018 fiscal year end comprehensive annual financial report (CAFR) qualifies for GFOA's Certificate of Achievement for Excellence in Financial Reporting. The Certificate of Achievement is the highest form of recognition in governmental accounting and financial reporting, and its attainment represents a significant accomplishment. Congratulations for having satisfied the high standards of the program. We hope that your example will encourage others in their efforts to achieve and maintain an appropriate standard of excellence in financial reporting.

A "Summary of Grading" form and a confidential list of comments and suggestions for possible improvements are enclosed. We want to strongly encourage the recommended improvements be made in the next report, and that the report be submitted to the program within six months of your next fiscal year end. Certificate of Achievement Program policy requires that written responses to the comments and suggestions for improvement accompany the next fiscal year's submission. The written responses should provide details about how each item is addressed within this report. These responses will be provided to those Special Review Committee members participating in the review. If a comment is unclear or there appears to be a discrepancy, please contact the Technical Services Center at (312) 977-9700 and ask to speak with a Certificate of Achievement Program in-house reviewer.

When a Certificate of Achievement for Excellence in Financial Reporting is awarded to a government, an Award of Financial Reporting Achievement (AFRA) is also presented to the individual(s) or department designated by the government as primarily responsible for its having earned the Certificate. An AFRA is enclosed for the preparer as designated on the application.

Continuing participants will find a brass medallion enclosed with these results. First-time recipients will receive a plaque in about 10 weeks. We hope that appropriate publicity will be given to this notable achievement. A sample news release has been enclosed.

Attachment: SKM_C45820012908540 (3368 : Presentation of Certificate)

A current holder of a Certificate of Achievement may include a reproduction of the Certificate in its immediately subsequent CAFR. A camera-ready copy of your Certificate is enclosed for that purpose. If you reproduce your Certificate in your next report, please refer to the enclosed instructions. A Certificate of Achievement is valid for a period of one year.

Over the course of the year, we are anticipating some changes to our application process. We will still be asking governments for the same documents we asked for in the past, but we are encouraging electronic submissions to cafrprogram@gfoa.org and expect to be making other changes going forward. We will keep members informed of any changes via email, and application instructions will be updated on our website.

Your continued interest in and support of the Certificate of Achievement Program is most appreciated. If we may be of any further assistance, please contact the Technical Services Center at (312) 977-9700.

Sincerely,

A handwritten signature in black ink, reading "Michele Mark Levine". The signature is fluid and cursive, with the first name "Michele" and last name "Levine" being more prominent than the middle name "Mark".

Michele Mark Levine
Director, Technical Services Center

Attachment: SKM_C45820012908540 (3368 : Presentation of Certificate)



Government Finance Officers Association

Certificate of Achievement for Excellence in Financial Reporting

Presented to

**City of Los Fresnos
Texas**

For its Comprehensive Annual
Financial Report
for the Fiscal Year Ended

September 30, 2018

Christopher P. Morill

Executive Director/CEO

Attachment: SKM_C45820012908540 (3368 : Presentation of Certificate)



**The Government Finance Officers Association
of the United States and Canada**

presents this

AWARD OF FINANCIAL REPORTING ACHIEVEMENT

to

City of Los Fresnos
City of Los Fresnos, Texas



The award of Financial Reporting Achievement is presented by the Government Finance Officers Association to the individual(s) designated as instrumental in their government unit achieving a Certificate of Achievement for Excellence in Financial Reporting. A Certificate of Achievement is presented to those government units whose annual financial reports are judged to adhere to program standards and represents the highest award in government financial reporting.

Executive Director

Christopher P. Morrell

Date December 12, 2019

City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 02/11/20 06:00 PM
Department: City Secretary
Category: Minutes
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:
DOC ID: 3364

SCHEDULED

ACTION ITEM (ID # 3364)

**Consideration and ACTION to approve the minutes from
January 14, 2020.**

I recommend approval.

City Council

520 E Ocean Blvd.

Los Fresnos, TX 78566

<http://citylf.cloudaccess.net/en/>

Regular Meeting

~ Minutes ~

Tuesday, January 14, 2020

6:00 PM

City Hall

Agenda

A. Call meeting to order

Mayor Polo Narvaez called the meeting to order at 6:00 p.m.

B. Invocation and Pledge of Allegiance

Mark W. Milum gave the invocation and led the Pledge of Allegiance.

Visitors remarks-To speak you must sign in with the City Secretary prior to the meeting. You have a limit of 3 minutes to speak.

Donald Henderson explained to the council how he became a member of the Los Fresnos Community Development Board. Mr. Henderson thanked Mr. Milum and expressed his support for Mr. Milum and all the hard work he has done for the city. He stated he and the CDC members that were present and up for reappointment were happy to continue to serve.

Darlene Pederson explained that on the agenda for the evening was the evaluation of the City Manager. Mrs. Pederson thanked Mr. Milum for all he has done is doing and aspires to do for the city of Los Fresnos. Mrs. Pederson thanked the city council, mayor and staff as well for there hard work in making the city what it is today.

Gordon Cappon expressed his concern about the school speed zone signs heading south on FM 1575 not being synched with the lights on Highway 100. Mr. Milum informed everyone present that he was sure TXDOT cleared up that issue over the Christmas holiday but he would verify.

Manuel Abrgeo gave a quick history on how the Los Fresnos CDC began, how successful it has been throughout the years and the projects the CDC has helped fund.

Mayor Narvaez explained Enrique Juarez signed up to speak at during action item 3.

Presentation

Presentation by the Los Fresnos Chamber of Commerce.

Val Champion with the Los Fresnos Chamber of Commerce stated he was vary proud to have their offices located at the City Hall. Mr. Champion reported to the council the events held in the 4th quarter Narciso Martinez Conjunto Festival, Halloween Festival, Christmas Parade and Festival, New City Hall Grand Opening Celebration. For each event he explained the number of attendees, the success they had and the impact he feels they made on the city. Mr. Champion also reported a presentation was made by NextDecade Rio Grande LNG and Bechtel to familiarize everyone with their LNG project. He handed out a financial reports to the council for review.

Attachment: CC min1 14 2020 (3364 : Minutes)

Mayor Narvaez thanked Mr. Champion for his report and all the hard work the chamber is doing for the city.

RESULT: NO ACTION

Consent Agenda

Mayor Narvaez asked the council had any question on the consent agenda.

Consideration and ACTION to approve the minutes from December 17 & 23, 2019.

Motion was made and seconded to approve the minutes from December 17 & 23, 2019.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Polo Narvaez, Mayor
SECONDER: Yolanda H. Cruz, Councilwoman
AYES: Munoz, Herrera, Lopez, Narvaez, Cruz

Consideration and ACTION to approve the City Secretary's Certification of Unopposed Candidates for February 1, 2020 City Special Election.

Motion was made and seconded to approve the City secretary's Certification of Unopposed Candidates for February 1, 2020 City Special Election.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Polo Narvaez, Mayor
SECONDER: Yolanda H. Cruz, Councilwoman
AYES: Munoz, Herrera, Lopez, Narvaez, Cruz

Consideration and ACTION to approve the first & second reading of Ordinance 507, an ordinance declaring unopposed candidate in the February 1, 2020 special city election, elected to office; canceling the election; providing a severability clause; and providing an effective date.

Motion was made and seconded to approve the first & second reading of ordinance 507, an ordinance declaring unopposed candidate in the February 1, 2020 special election, elected to office; canceling the election; providing a severability clause; and providing an effective date.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Polo Narvaez, Mayor
SECONDER: Yolanda H. Cruz, Councilwoman
AYES: Munoz, Herrera, Lopez, Narvaez, Cruz

Consideration and ACTION to approve a Certificate of Resolution adopting the Section 125 Cafeteria Plan for city employees.

Motion was made and seconded to approve a Certificate of Resolution adopting the Section 125 Cafeteria Plan for city employees.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Polo Narvaez, Mayor
SECONDER: Yolanda H. Cruz, Councilwoman
AYES: Munoz, Herrera, Lopez, Narvaez, Cruz

Action Items

Consideration and ACTION to approve a credit incentive on utility bills for customers that complete the 2020 Census questionnaire.

Mr. Milum explained why the Census was important and the impact it would have in the city. He explained the city was undercounted by 25% in the 2010 Census. The city is working with the Los Fresnos school district to help get a higher response rate for the 2020 Census. Mr. Milum explained the different ways people can respond. Mr. Milum explained the proposal is for a \$10 credit on the utility bill be would be given to customers that complete the 2020 Census.

Mayor Narvaez explained to everyone present the importance on the Census and encouraged everyone to complete the questionnaire.

Motion was made and seconded to approve a credit incentive of \$10 on utility bills for customers that complete the 2020 Census questionnaire.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Polo Narvaez, Mayor
SECONDER: Andres Lopez, Councilman
AYES: Munoz, Herrera, Lopez, Narvaez, Cruz

Consideration and ACTION to approve an amendment to the Personnel Policy on weapons in the workplace.

Mr. Milum explained the current policy does not allow employees to carry a weapon while they are working. Mr. Milum explained that now that the city hall is not located next door to the police department employees have expressed their concern about legally being able to carry a weapon. Mr. Milum read H.B. 1791 in reference to carrying a weapon. Mr. Milum explained the staff would like to make the personnel policy that of the state law. The employees would need to submit proof that they can legally carry a weapon to keep on file.

Council member James Herrera commented the city should also offer training for employees. Mr. Milum agreed with Mr. Herrera.

Council member Andres Lopez asked if the city should advise local churches of the program. Mr. Milum explained that the city would be meeting with local pastors within the next few months and hopefully report to the council in the February meeting if not in March. The police department already patrols churches on Sundays.

Council member Yolanda Cruz asked if the employees would be providing a copy of their permit to carry a weapon. Mr. Milum explained yes it would be required.

Mr. Milum and the council discussed the policy change, their concerns and liability on approving the amendment.

Motion was made and seconded to approve an amendment to the Personnel Policy on weapons in the workplace and follow the state guidelines, notify the City Manager and provide a copy of the license.

RESULT: ADOPTED [UNANIMOUS]
MOVER: James Herrera, Councilman
SECONDER: Polo Narvaez, Mayor
AYES: Munoz, Herrera, Lopez, Narvaez, Cruz

Consideration and ACTION to appoint or re-appoint 4 persons to the Community Development Corporation.

Mayor Narvaez explained that the individuals that are up for reappointment would like to continue to serve.

Mayor Narvaez asked Enrique Juarez if he was ready to speak.

Enrique Juarez explained he was present as the Los Fresnos Community Development Corporation president. He explained he had been on the board since 2004-2005. He wished to give the council a state of a union for the CDC. He handed out a flyer that listed the projects the board has funded. Mr. Juarez explained what the funds the CDC receives are used for.

Council member Yolanda Cruz made a motion to reappoint the 4 persons to the Community Development Corporation that currently serve. Enrique Juarez, Donald Henderson, Irene Romero and Robert Lopez. The Mayor seconded and asked if there were any questions or discussion. The motion failed.

RESULT: DEFEATED [2 TO 3]
MOVER: Yolanda H. Cruz, Councilwoman
SECONDER: Polo Narvaez, Mayor
AYES: Polo Narvaez, Yolanda H. Cruz
NAYS: Juan Munoz, James Herrera, Andres Lopez

Consideration and ACTION to appoint or re-appoint 4 persons to the Community Development Corporation.

Council member James Herrera motioned to re appoint Enrique Juarez. The Mayor explained he was already on the board and Council member Cruz motioned to reappoint him. Council member Herrera requested to vote for the members individually.

Motion was made and seconded to reappoint Enrique Juarez.

RESULT: ADOPTED [4 TO 1]
MOVER: James Herrera, Councilman
SECONDER: Yolanda H. Cruz, Councilwoman
AYES: James Herrera, Andres Lopez, Polo Narvaez, Yolanda H. Cruz
NAYS: Juan Munoz

Consideration and ACTION to appoint or re-appoint 4 persons to the Community Development Corporation.

Council member Andres Lopez nominated Jose Andres Gonzalez as a member of the Los Fresnos CDC. Council member Lopez gave a brief biography on Mr. Gonzalez. Mayor Narvaez asked who's position Mr. Gonzalez would take. Council member Lopez stated one of the three.

Motion was made and seconded to appoint Jose A. Gonzalez to the Los Fresnos Community Development Corporation.

RESULT:	ADOPTED [3 TO 2]
MOVER:	Andres Lopez, Councilman
SECONDER:	James Herrera, Councilman
AYES:	Juan Munoz, James Herrera, Andres Lopez
NAYS:	Polo Narvaez, Yolanda H. Cruz

Consideration and ACTION to appoint or re-appoint 4 persons to the Community Development Corporation.

Mayor Narvaez moved to nominate Donald Henderson. Council member Yolanda Cruz seconded the motion. Council members James Herrera, Andres Lopez and Juan Munoz voted against it. The motion failed.

RESULT:	DEFEATED [2 TO 3]
MOVER:	Polo Narvaez, Mayor
SECONDER:	Yolanda H. Cruz, Councilwoman
AYES:	Polo Narvaez, Yolanda H. Cruz
NAYS:	Juan Munoz, James Herrera, Andres Lopez

Consideration and ACTION to appoint or re-appoint 4 persons to the Community Development Corporation.

Council member James Herrera stated he would like to nominate a gentleman that approached him by the name of William Lubben. Council member Herrera gave a brief biography on Mr. William stating he was a former winter Texan and had been living in Los Fresnos for a few years. Mayor Narvaez stated he had a concern appointing people to the CDC board considering the fact that the current board has been doing an excellent job for the last 10 years and they are very knowledgeable of what is going on in the community. He had a concern appointing people that are not familiar with what is going on in the community.

Council member Lopez explained that he was sure that the current members were just as green when they started as the people they were nominating. He is sure that the people they are nominating now will do a great job as well. Mayor Narvaez commented that the current members were green because they did not have anything to work with because he remembers they were stuck with a building that was not producing anything. There was no income yet they were able to deal with that issue. In 2005 was when the CDC began to bring in income that could be utilized for different projects.

Motion was made and seconded to appoint William Lubben to the Los Fresnos Community Development Corporation.

RESULT: ADOPTED [3 TO 2]
MOVER: James Herrera, Councilman
SECONDER: Andres Lopez, Councilman
AYES: Juan Munoz, James Herrera, Andres Lopez
NAYS: Polo Narvaez, Yolanda H. Cruz

Consideration and ACTION to appoint or re-appoint 4 persons to the Community Development Corporation.

Council member Juan Munoz made a motion to nominate Tom Jones. He explained that he has lived in the City of Los Fresnos for many years, has been in the City Council for some time.

Mayor Narvaez asked Mr. Munoz what Mr. Jones has done and what makes him think he will do a better job than the current members. Council member Munoz answered he nominates Tom Jones.

Mayor Narvaez commented that he disagrees with the councils decision and these changes would only set the city back.

Motion was made and seconded to appoint Tom Jones to the Los Fresnos Community Development Corporation.

RESULT: ADOPTED [3 TO 2]
MOVER: Juan Munoz, Councilman
SECONDER: Andres Lopez, Councilman
AYES: Juan Munoz, James Herrera, Andres Lopez
NAYS: Polo Narvaez, Yolanda H. Cruz

Acknowledgement of City Manager's Report

City Manager Report A. Wastewater Update B. Water Update C. Nature Park D. Hike & Bike Trails E. CDBG Disaster Grant F. Henderson Road Project G. Street Project H. Census Committee I. Update Planning & Zoning Ordinance J. Drainage Update K. 75 Year Anniversary Celebration

Mr. Milum stated he only had two comments to make on his report but if the council had any questions he would answer them. Mr. Milum reported that there would be a pre-construction meeting on Thursday to get the Henderson Road project started. He also reported that the street project has started around town.

Motion was made and seconded to acknowledge the City Manager's Report.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Polo Narvaez, Mayor
SECONDER: Andres Lopez, Councilman
AYES: Munoz, Herrera, Lopez, Narvaez, Cruz

Acknowledgement of Department Head Reports

Mayor Narvaez asked if there were any questions or discussion on the Department Head Reports.

Financial Report 1. Monthly 2. Year to Date 3. Sales Tax

Motion was made and seconded to acknowledge the Financial Report.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Polo Narvaez, Mayor
SECONDER:	Andres Lopez, Councilman
AYES:	Munoz, Herrera, Lopez, Narvaez, Cruz

Public Works Report 1. Water and Wastewater Activity 2. Calls for Service 3. Building Permits 4. Recycling

Motion was made and seconded to acknowledge the Public Works Report.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Polo Narvaez, Mayor
SECONDER:	Andres Lopez, Councilman
AYES:	Munoz, Herrera, Lopez, Narvaez, Cruz

Police Department 1. Arrests 2. Incidents 3. Accidents

Motion was made and seconded to acknowledge the Police Department Report.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Polo Narvaez, Mayor
SECONDER:	Andres Lopez, Councilman
AYES:	Munoz, Herrera, Lopez, Narvaez, Cruz

Municipal Court 1. Monthly Report

Motion was made and seconded to acknowledge the Municipal Court Report.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Polo Narvaez, Mayor
SECONDER:	Andres Lopez, Councilman
AYES:	Munoz, Herrera, Lopez, Narvaez, Cruz

Library Report 1. Monthly Report

Motion was made and seconded to acknowledge the Library Report.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Polo Narvaez, Mayor
SECONDER:	Andres Lopez, Councilman
AYES:	Munoz, Herrera, Lopez, Narvaez, Cruz

Fire Marshal's Report 1. Monthly Report

Motion was made and seconded to acknowledge Fire Marshal's Report.

Regular Meeting

Tuesday, January 14, 2020

6:00 PM

RESULT: ADOPTED [UNANIMOUS]
MOVER: Polo Narvaez, Mayor
SECONDER: Andres Lopez, Councilman
AYES: Munoz, Herrera, Lopez, Narvaez, Cruz

EMS Report 1. Quarterly report

Motion was made and seconded to acknowledge the LFEMS 1st Quarter Report 2019/2020.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Polo Narvaez, Mayor
SECONDER: Andres Lopez, Councilman
AYES: Munoz, Herrera, Lopez, Narvaez, Cruz

Closed Session - Deliberation pursuant to Section 551.074, Title 5 of the Texas Government Code, the Texas Open Meetings Act regarding the following.

- Deliberation pursuant to Section 551.074, Title 5 of the Texas Government Code, the Texas Open Meetings Act regarding the following.

Closed Session-Deliberation pursuant to Section 551.074, Title 5 of the Texas Government Code, the Texas Open Meetings Act regarding the evaluation of City Manager.

Mayor Narvaez recessed the meeting at 7:03 p.m.

RESULT: NO ACTION

Open Session – Deliberation and possible action regarding the following:**Open Session-Deliberation and possible action regarding evaluation of City Manager.**

Mayor Narvaez called the meeting back to order at 8:21 p.m.

Mayor Narvaez explained the council had evaluated the City Manager, Mark W. Milum and it was favorable. The council discussed their concerns and all agreed Mr. Milum is doing an excellent job with the city.

No action was taken.

RESULT: NO ACTION

K. Adjournment

Mayor Narvaez adjourned the meeting at 8:23 p.m.

 Presiding Officer of the Council

 Recorder

City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 02/11/20 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 3365)

DOC ID: 3365 A

**Consideration and ACTION to approve the Quarterly
Investment Portfolio Report ended as of December 31, 2019.**

I recommend approval.



Investment Portfolio Summary For the Quarter Ended As of December 31, 2019

**Quarterly Investment Report
Investment Officer's Certification
For the Quarter Ended
As of December 31, 2019**

This report is prepared for the City of Los Fresnos in accordance with Chapter 2256 of the Public Funds Investment Act (PFIA). Section 2256.03(a) of the PFIA states that "Not less than quarterly, the investment officer shall prepare and submit to the governing body of the entity a written report of the investment transactions for all funds covered by this chapter for the reporting period." This report, which covers the quarter ended December 31, 2019 is signed by the City of Los Fresnos Investment Officer and the Investment Committee members and includes the disclosures required in the PFIA.

The investment portfolio complied with the PFIA and the City of Los Fresnos' approved Investment Policy and Strategy throughout the quarter. All investment transactions made in the City's portfolio during this quarter were made on behalf of the City and were in full compliance with PFIA and the City's approved Investment Policy.


Pablo A. Garza
Investment Officer/Finance Director


Mark W. Milum
City Manager/ Investment Committee


Polo Narvaez
Mayor/ Investment Committee

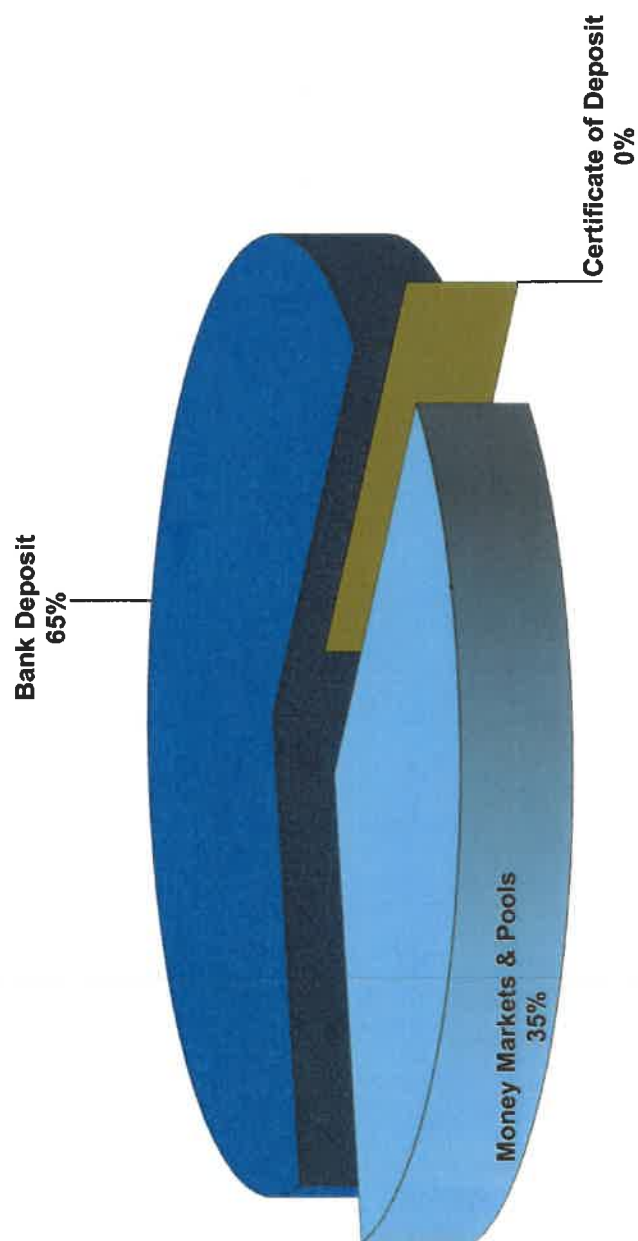
Quarterly Investment Report
Table of Contents
For the Quarter Ended
As of December 31, 2019

4	Detail of Security Holdings
5	Portfolio Summary
6	Yield Summary
7	Quarterly Asset Reconciliation
8	Purchase/Sale Maturity

DETAIL OF SECURITY HOLDINGS
December 31, 2019

Security Description	Security CUSIP	Yield/ Coupon	Settlement Date	Maturity Date	Par Value	Purchase Price	Purchase Cost	Book Value	Market Price	Accrued Interest	Market Value	Days to Maturity	Yield to Maturity
General Fund													
Lone Star Investment Pool-Emergency Reserve	First Public	1.965					404,343	404,343	100		404,343		1.965
FCB- Debit Cards	FCB	-					5,000	5,000	100		5,000		-
FCB-General Fund (Operating)	FCB	0.250					1,317,370	1,317,370	100		1,317,370		0.250
FCB-General Fund (Emergency Reserve LS)	FCB	0.250					-	-	100		-		0.250
FCB-Senior Citizens	FCB	0.250					36,699	36,699	100		36,699		0.250
FCB-Forfeited Property-Non Interest (PD Seizure Funds)	FCB	-					260	260	100		260		-
FCB-Forfeited Property (PD Seizure Funds)	FCB	0.250					1,353	1,353	100		1,353		0.250
FCB-Payroll	FCB	0.250					155,050	155,050	100		155,050		0.250
							1,920,074	1,920,074			1,920,074		0.402
Water & Sewer Fund													
Lone Star Investment Pool-Emergency Reserve	First Public	1.965					376,713	376,713	100		376,713		1.965
FCB- Debit Cards	FCB	-					5,000	5,000	100		5,000		-
FCB-Water & Sewer (Operating)	FCB	0.250					1,108,358	1,108,358	100		1,108,358		0.250
FCB-Water & Sewer (Meter Deposits LS)	FCB	0.250					212,398	212,398	100		212,398		0.250
FCB-W&S Rev Bonds S84-84A I&S	FCB	0.250					41,846	41,846	100		41,846		0.250
FCB-W&S Rev Bonds S84-84A (Reserved Funds)	FCB	0.250					84,260	84,260	100		84,260		0.250
FCB-Water & Sewer (Emergency Reserve)	FCB	0.250					61	61	100		61		0.250
FCB-Utility Expansion (Purchase Water Rights/Utility Improver	FCB	0.250					3,528	3,528	100		3,528		0.250
							1,832,163	1,832,163			1,832,163		0.43
Special Revenue Funds													
	FCB						-	-	100		-		-
Debt Service													
FCB-Debt Service (Bond Payments)	FCB	0.250					106,614	106,614	100		106,614		0.25
							106,614	106,614			106,614		0.25
Capital Projects													
FCB-2016CDBG Grant Contract 7216300 (Streets)	FCB						-	-	100		-		-
FCB-TPW 50-000461 Nature Park	FCB						166,013	166,013	100		166,013		-
FCB-USDA (Water Distribution System Project)	FCB						-	-	100		-		-
FCB-TSSI Safe Room DR-1791-353	FCB						-	-	100		-		-
FCB-Valley Legacy Foundation Grant (Hike & Bike Trail)	FCB	0.250					389,674	389,674	100		389,674		0.250
FCB-CO SR 2014 (Lopez LS, Land, Sewer Ext, Evergreen St	FCB	-					187,860	187,860	100		187,860		-
FCB-TWDB-DWSRF NO. 62627 (Engineering)	FCB	-					-	-	100		-		-
FCB-TWDB-CWSRF CO 2009 (Collection System/WWTP)	FCB	0.250					36,592	36,592	100		36,592		0.250
FCB-Tax Increment Reinvestment Zones (TIRZ)	FCB	-					437,193	437,193	100		437,193		-
FCB-TWDB-CWSRF NO. 73687 (Engineering)	FCB	-					-	-	100		-		-
FCB-CO SR 2017 (Streets & City Hall)	FCB	-					19,893	19,893	100		19,893		-
Lone Star Investment Pool - CO SR 2017	First Public	1.965					1,421,673	1,421,673	100		1,421,673		1.965
FCB- Tax Note Series 2018 (City Hall)	FCB	0.250					2,545	2,545	100		2,545		0.250
Lone Star Investment Pool - CO SR 2018	First Public	1.965					350,514	350,514	100		350,514		1.965
							3,013,958	3,013,958			3,013,958		0.334
Community Development Corp													
FCB-CDC (Operating)	FCB	0.250					334,033	334,033	100		334,033		0.250
							334,033	334,033			334,033		0.250
TOTAL PORTFOLIO													
							\$ 7,206,841	\$ 7,206,841			\$ 7,206,841		0.278

PORTFOLIO SUMMARY
December 31, 2019



YIELD SUMMARY
As of December 31, 2019

Security Description	Security CUSIP	Settlement Date	Maturity Date	Par Value	Market Value	Percent of Assets	Days to Maturity	Weighted Average Maturity	Yield to Maturity
Bank Deposit									
First Community Bank	FCB				4,653,598	65%			0.25
Money Markets & Pools									
Lone Star Investments	First Public				2,553,244	35%			1.97
Certificate of Deposit									
First Community Bank	FCB			-	-	0%	-	-	-
TOTAL PORTFOLIO				\$ -	\$ 7,206,841	100%			2.22

MARKET VALUE ASSET RECONCILIATION
FROM 10-1-2019 TO 12-31-2019

Security	Market Value 10-1-2019	Additions Purchases	Withdrawals Sales	Realized Gains	Unrealized Gains	Interest Gains	Market Value 12-31-2019
Bank Deposit							
First Community Bank	4,653,598	-	-	-	-	-	4,653,598
Money Markets & Pools							
Lone Star Investments	2,811,996	-	(272,384)	-	-	13,633	2,553,245
Certificate of Deposit							
First Community Bank	-	-	-	-	-	-	-
TOTAL PORTFOLIO	<u>\$ 7,465,594</u>	<u>\$ -</u>	<u>\$ (272,384)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 13,633</u>	<u>\$ 7,206,842</u>

PURCHASE AND SALE MATURITY
FROM 10-1-2019 TO12-31-2019

Trade Date	Settlement Date	Quantity	Security	Unit Price	Amount
------------	--------------------	----------	----------	------------	--------

PURCHASES

SALES/MATURITIES

City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 02/11/20 06:00 PM
Department: City Secretary
Category: Amendment
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 3371)

DOC ID: 3371 A

Consider action to approve a contract amendment with Hanson Professional Services for Construction Testing done in conjunction with the Wastewater Treatment Plant Sludge Project Upgrade

This is the sludge project that was recently completed and it part of the larger \$4,975,000 zero interest loan we have with TWDB. (The 2 remaining projects are the headworks and the chlorine contact basin which are in review with TWDB). If you recall during the construction of the sludge project there was trash discovered in this area. The Council approved additional money for the contractor to remove tons of trash and then properly compact the area prior to construction as well as testing to accomplish this. As we have submitted the invoices to TWDB from Hanson Professional Services it was discovered that testing was not specifically mentioned in our original contract with them. They asked us to amend the contract to show the original \$15,000 for construction testing services and then \$6,000 of additional testing services. The funds are available from the contingency funds.

I recommend approval as recommended by TWDB.

**Wastewater System Improvements
2007 Clean Water State Revolving Fund
Report, Preliminary Design, Final Design and Bidding Phases**

This is **EXHIBIT C1**, consisting of 1 page, referred to in and
part of the **Agreement between OWNER and ENGINEER**
for Professional Services Effective Date _____
Added to this Agreement by **Amendment 1** dated _____

OWNER: City of Los Fresnos
ENGINEER: Naismith Engineering, Inc.

Initial: _____

AAS

Payments to ENGINEER for Services and Reimbursable Expenses

Article 4 of the Agreement is amended and supplemented to include the following agreement of the parties:

ARTICLE 4 – PAYMENTS TO THE ENGINEER

C4.01 *For Basic Services Having A Determined Scope – Lump Sum Method of Payment*

A. OWNER shall pay ENGINEER for Basic Services set forth in Exhibit A1, except for services of ENGINEER's Resident Project Representative and Post-Construction Phase services, if any, as follows:

1. A Lump Sum amount of \$669,492.00 based on the following assumed distribution of compensation:

a. Study & Report Phase	\$ 15,000.00
b. Basic Design	\$290,560.00
c. Additional Services	\$148,912.00
d. Construction Administration	\$154,360.00
e. O & M Manual	\$ 18,160.00
f. Land Acquisition, R.O.W., Easements	\$ 42,500.00

2. ENGINEER may alter the distribution of compensation between individual phases noted herein to be consistent with services actually rendered, but shall not exceed the total Lump Sum amount unless approved in writing by the OWNER.

3. The Lump Sum includes compensation for ENGINEER's services and services of ENGINEER's Consultants, if any. Appropriate amounts have been incorporated in the Lump Sum to account for labor, overhead, profit, and Reimbursable Expenses.

4. The portion of the Lump Sum amount billed for ENGINEER's services will be based upon ENGINEER's estimate of the proportion of the total services actually completed during the billing period to the Lump Sum.

5. The Lump Sum is conditioned on Contract Times to complete the Work not exceeding 18 months for the Water System Improvements. Should the Contract Times to complete the Work be extended beyond this period, the total compensation to ENGINEER shall be appropriately adjusted.

6. If more prime contracts are awarded for Work designed or specified by ENGINEER for this Project than identified in Exhibit A1, the total compensation to ENGINEER shall be appropriately adjusted.

TEXAS WATER DEVELOPMENT BOARD

Los Fresnos, City of
Project #: 72160
Total Project Cost \$4,975,000.00
Outlay Request # 49
Time Period Covered (This Outlay)
From: 10/01/19 To: 10/31/19

Program	CWSRF	N/A	N/A	N/A	N/A	N/A
Loan/Grant #	L070108	N/A	N/A	N/A	N/A	N/A
Amount	4,975,000.00	N/A	N/A	N/A	N/A	N/A
Budget Category	Original Budget	Current Budget	Installment Ceiling	Current Request	Total Requested To Date	Balance
Construction	\$ 3,632,000.00	\$ 1,608,302.42		\$ -	\$ -	\$1,608,302
Planning	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ -	\$ 10,000.00	\$0
Design	\$ 271,000.00	\$ 290,560.00	\$ 290,560.00	\$ -	\$ 290,560.00	\$0
Construction Engineering	\$ 81,500.00	\$ 81,720.00	\$ 81,720.00	\$ -	\$ 75,875.70	\$5,844
Environmental	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ -	\$ 5,000.00	\$0
Surveying	\$ 27,500.00	\$ 72,640.00	\$ 72,640.00	\$ -	\$ 72,640.00	\$0
Geotechnical	\$ 35,900.00	\$ 76,272.00	\$ 76,272.00	\$ -	\$ 76,272.00	\$0
Inspection	\$ 115,200.00	\$ 72,640.00	\$ 72,640.00	\$ -	\$ 62,797.00	\$9,843
Permits	\$ 52,500.00	\$ -		\$ -	\$ -	\$0
O&M Manual	\$ 18,160.00	\$ 18,160.00	\$ 18,160.00	\$ -	\$ 5,856.00	\$12,304
Financial Advisor	\$ 115,235.00	\$ 60,321.45	\$ 60,321.45	\$ -	\$ 60,321.45	\$0
Bond Counsel	\$ 15,000.00	\$ 26,250.00	\$ 26,250.00	\$ -	\$ 26,250.00	\$0
Issuance Costs	\$ 6,975.00	\$ 5,375.00	\$ 5,375.00	\$ -	\$ 5,375.00	\$0
Other (Describe)	\$ 22,790.00	\$ -	\$ -	\$ -	\$ -	\$0
Loan Origination Fee	\$ 90,366.00	\$ 90,366.00	\$ 90,366.00	\$ -	\$ 90,366.00	\$0
Contingency	\$ 475,874.00	\$ 817,042.55	\$ -	\$ -	\$ -	\$817,042
Land/Easements Acquisition	\$ -	\$ 42,500.00	\$ 42,500.00	\$ -	\$ 27,500.00	\$15,000
Testing	\$ -	\$ 15,000.00	\$ 15,000.00	\$ -	\$ 15,000.00	\$0
Fiscal/Legal	\$ -	\$ -	\$ -	\$ -	\$ -	\$0
Construction Contract CID 01	\$ -	\$ 890,499.93	\$ 890,499.93	\$ -	\$ 890,499.36	\$0
Construction Contract CID 03	\$ -	\$ 792,350.65	\$ 792,350.65	\$ -	\$ 792,350.65	\$0
	\$ -	\$ -	\$ -	\$ -	\$ -	\$0
	\$ -	\$ -	\$ -	\$ -	\$ -	\$0
TOTALS	\$ 4,975,000.00	\$ 4,975,000.00	\$ 2,549,655.03	\$ -	\$ 2,506,663.16	\$2,468,336

Attachment: Pages from Los Fresnos CWSRF Engineering Contract (3371 : Wastewater Treatment Plant Sludge Project Upgrade)

Hanson Professional Services Inc.
PSA C- Wastewater System Improvement
Amendment No. 1

WHEREAS, City of Los Fresnos, TX, subsequently referred to as "Client," and Hanson Professional Services Inc., subsequently referred to as "Hanson," have previously entered into a Professional Services Agreement PSA C- Wastewater System Improvement dated September 12, 2016, in connection with Wastewater Treatment Plant Expansion, TWDB Projects 76160-01, 72160-02 and 72160-03, subsequently referred to as "Project," and

WHEREAS, the Client has ordered certain additions to the services being provided by Hanson for the Project.

NOW, THEREFORE, this AMENDMENT to the PSA is made this 18th day of December, 2019 to revise the Scope of Services and Cost of Services as provided herein. All other terms and conditions of the Agreement remain unchanged.

The Scope of Services is modified as follows:

Construction Phase Testing Services
 Additional Testing Services Required by Sludge Drying Bed Change Order #3

The Schedule for the Services is modified as follows:

Construction of all Testing Services to be completed by December 31, 2019.

The Cost of Services is modified as follows:

Cost of Services in Agreement	\$ 669,492.00
Total of Previous Amendments	\$ 0.00
Increase this Amendment	\$ 21,000.00
Cost of Services with all Amendments	\$ 690,492.00

Client and Hanson hereby agree to and accept the terms as stated herein.

Hanson Professional Services Inc.

Client

By: 

By: _____

Title: Assistant Vice President

Title: _____

Date: 12/18/19

Date: _____

City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 02/11/20 06:00 PM
Department: City Secretary
Category: Budget Amendment
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 3380)

DOC ID: 3380 A

**Consideration and ACTION to approve a budget amendment
for the Police Department.**

Several months ago a vehicle ran into one of our staff vehicles. We received the insurance money to get it repaired. This shows the accounting for us to receive the check as income and then to budget it as an expensed in vehicle repair to get it fixed.

I recommend approval.

CITY OF LOS FRESNOS BUDGET AMENDMENT

FUND: 01 - General Fund

DEPARTMENT: Police DATE POSTED: 2/3/2020

Fund #	G/L Acct #	Description	Approved Budget	(Decrease)	Increase	Amended Budget
01	444 1010	Miscellaneous Income	5,000.00		2,575.58	7,575.58
01	507 08100	Repairs to Vehicles	28,000.00		2,575.58	30,575.58
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
		Amendment Total	33,000.00	0.00	5,151.16	38,151.16

Justification/Explanation for change:

Monies received from TML insurance claim for vehicle accident.

Dept Head Requesting Change	Date
Mark Milum, City Manager	

Approved: _____

Finance Dept	Date
Polo Narvaez, Mayor	

City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 02/11/20 06:00 PM
Department: City Secretary
Category: Budget Amendment
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 3386)

DOC ID: 3386 A

**Consideration and ACTION to approve a budget amendment
for the LFCDC High Demand Job Training Program.**

The CDC and City approved to provide this training during the prior year. Now that the training has begun, this budget amendment places the proper amount in the correct categories of the budget.

I recommend approval.

FUND: 09 - CDC

DEPARTMENT: CDC

BUDGET AMENDMENT #

DATE POSTED:

Justification/Explanation for change:

Matching portion for High Demand Job Training Program.

Attachment: SKM_C45820020517100 (3386 : Budget Amendment-Job Training)

TEXAS WORKFORCE COMMISSION HIGH DEMAND JOB TRAINING PROGRAM

8. EDC BUDGET:

- 8.1 Provide estimated budget amounts and a brief justification for each.
 8.2 Add rows under the Contractual Costs and Other categories as necessary.
 8.3 Administration is not an allowable cost under this program.
 8.4 Round all figures to the nearest dollar.

ECONOMIC DEVELOPMENT CORPORATION(S) BUDGET:		Los Fresnos Community Development Corporation
PROGRAM COSTS Budget Categories and Items	Estimated Board Grant Budget	Description/Justification
Personnel <i>3457</i>	\$3,500	Custodial, Accounting and Management Services
Fringe Benefits <i>340</i>	\$350	Administrative cost
In-State Travel	\$0	
Supplies <i>7385</i>	\$7,385	Curriculum/Books, PPE and Tool Kits <i>tools, etc.</i>
Equipment <i>5-</i>	\$5,089	Equipment for NCCER Core Curriculum and Level 1 Carpentry Training <i>lumber/etc.</i>
Contractual Costs	\$0	<i>lumber/paint, nails</i>
Other		
Job Training Costs (Describe)	\$27,000	Tuition for NCCER Core for 10 students for 73 hours @ \$1,200 ea. Plus Tuition for NCCER Carpentry Level 1 for 153 hours for 5 students @ \$3,000 ea. (may or may not meet WIOA eligibility)
Other Participant Services such as participant recruitment; skills assessment; job search skills improvement; job search; job referral (Describe if applicable)	\$500	Two Recruitment/Job Fair Events
Participant Supportive Services (Describe if applicable)		WIOA Support Services provided to WIOA eligible participants by WFS Cameron
Minor Facilities Renovations Related to Job Training	\$650	Minor Renovations/Electrical Plugs and Bathroom
TOTAL REQUEST	\$44,474	

Attachment: SKM_C45820020517100 (3386 : Budget Amendment-Job Training)

City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 02/11/20 06:00 PM
Department: City Manager
Category: Grant
Prepared By: Jacqueline Moya
Initiator: IQM2 Admin
Sponsors:

SCHEDULED

ACTION ITEM (ID # 3381)

DOC ID: 3381 A

**Consideration and ACTION to approve the action of the
LFCDC to fund replacing the fence on the Little League
Baseball Field.**

The CDC Board approved this on Monday February 3.

The CDC approved up to \$17,500 for fencing to the exterior fence at Community Park as a part of the softball field at the October meeting. We did not plan a total make over of the baseball field like is now being done. Much great work is being done on this field. The old eyesore of the concession stand and dug-outs have been removed. New bleachers are ready to be put in place. The old storage units have been removed. The new storage unit will be built by the training class the CDC sponsored. The fields are being leveled, a sprinkler system is being installed, new grass will be planted. This only leaves the fencing to be replaced. It will take and additional \$10,000 to make this happen.

I recommend approval to increase the amount by \$10,000.

City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 02/11/20 06:00 PM
Department: City Secretary
Category: Projects
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 3382)

DOC ID: 3382 A

Consideration and ACTION to approve the action of the LFCDC for the funding to update the planters along Hwy 100.

The CDC Board approved this on Monday February 3.

Years ago the City installed planters along Highway 100. Palms and plants were placed in them. We have changed out the plants on 2 occasions to try to keep a good look. It is time to change out the plants to something different. The landscape companies feel the Oyster Plants will be perfect for this area. It has a great look with different colors and requires low maintenance. Additionally, there were palms placed in the planters. Over the years some of the palms have died and some have continued to grow and have outgrown the available space and are root bound. These need to be removed. This includes the ones that have died but still have roots and stumps in them. The landscape company recommend we place Foxtail Palms in the planters. They will be smaller and look very attractive. The 2 bids are for \$3,940 and \$5,200. No others were interested in giving us prices on the work.

I recommend approval for \$3,940 to Tree of Life Garden Center (They have done work for us previously at the Library and the Community Park and did great work).



1001 E. EXPRESSWAY 83
San Benito, TX 78586

Office: (956) 399-1315

Cell: (561) 389-5181

Estimate

Date	Estimate #
1/21/2020	566

Name / Address

City of Los Fresnos

City of Los Fresnos			Project
Description	Qty	Rate	Total
Queen palm tree removal	4	200.00	800.00
We appreciate your business!		Subtotal	\$800.00
		Sales Tax (8.25%)	\$0.00
		Total	\$800.00

Attachment: planter plants (3382 : Planters)



1001 E. EXPRESSWAY 83
San Benito, TX 78586

Estimate

Date	Estimate #
1/21/2020	565

Office: (956) 399-1315

Cell: (561) 389-5181

Name / Address

City of Los Fresnos

Project

Description	Qty	Rate	Total
Foxtail Palm 25gal	10	180.00	1,800.00
Oyster Plant 1gal	100	5.00	500.00
Landscaper Mix Soil	20	7.00	140.00
Labor & Delivery		700.00	700.00

Attachment: planter plants (3382 : Planters)

We appreciate your business!

Subtotal \$3,140.00

Sales Tax (8.25%) \$0.00

Total \$3,140.00

Sunshine Garden Nursery

31419 Henderson Rd.
 Los Fresnos, TX 78566
 sunshinegardennursery@gmail.com

Miguel Salinas
 Project Manager
 (956) 371-7355

Los Fresnos Palm Replacement

January 14, 2020

OVERVIEW

To be completed, the planting and back filling of ten Foxtail palms with eighty Oyster plants separated with each palm base within the concrete planters around Ocean blvd. in Los Fresnos, TX.

Time Allotment: 3 business days

Subtotal: \$3,700.00

TOTAL: \$4,005.75 (8.25% tax rate)

SPECIFICATIONS

With three men we will drive to each location with a truck and trailer. With 10 Foxtail palms, 80 Oyster plants and abundant dirt secured to our truck and trailer we will drive to each site and backfill each planter. The dirt used is healthy and contains sufficient bio-material to provide growth for the Foxtail palms and Oyster plants. Each Foxtail will be professionally installed with adequate spacing and level on each planter. Eight Oyster plants will surround each palm providing sufficient coverage for the garden bed. Mulch will be applied to prevent weeds and keep moisture during the hot summer days.

NOTES

1. 30% of the subtotal (\$1100.00) in advance for materials purchase.
2. Work to completed in time allotted, weather permitting.
3. Remaining payment is due upon receipt.

We appreciate you considering us.

Attachment: planter plants (3382 : Planters)

Sunshine Garden Nursery

31419 Henderson Rd.

Salinas

Los Fresnos, TX 78566

Manager

sunshinegardennursery@gmail.com

371-7355

Miguel

Project

(956)

Los Fresnos Palm Removal

January 14, 2020

OVERVIEW

To be completed, the removal of five existing Queen palms within large concrete planters located around Ocean blvd. in Los Fresnos, TX. Complete removal of palm, existing root system and leftover debris transportation included.

Time Allotment: 2 business days

Subtotal: \$1,500.00

TOTAL: \$1,623.75 (8.25% tax rate)

SPECIFICATIONS

With three men we will drive to each location with a truck and trailer. We will cut the leaves from top to bottom of each palm, avoiding any casualties with oncoming traffic and parked cars. Cut down the trunks to appropriate sizes for transport. Remove the base and existing root system of the old palm to clear space for new growth. We will transport all debris leftover from jobsite and leave nothing behind.

NOTES

1. Work to completed in time allotted, weather permitting.
2. Payment is due upon receipt.

We appreciate you considering us.

Attachment: planter plants (3382 : Planters)

Foxtail /
Palm Tree



Attachment: planter plants (3382 : Planters)



Oyster
plants

Attachment: planter plants (3382 : Planters)

City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 02/11/20 06:00 PM
Department: City Secretary
Category: Projects
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 3383)

DOC ID: 3383 A

**Consideration and ACTION to approve the action of the
LFCDC for the funding to replace lighting next to the planters
along Hwy 100.**

The CDC Board approved this on Monday February 3.

Years ago the city added old fashion light poles along Highway 100 next to the planters. Over the years they have become extremely difficult to keep in operation. There are no longer parts/materials to keep them operation. The fixtures themselves have been difficult to keep clean and looking sharp. Additionally, technology has improved much over the year and we can now have LED lights and system that requires little maintenance. The poles are nice but nothing fancy and look similar to what we have now. The actual fixture and covering is attractive looking but does look different from what has been there. The price (\$25,250) is from Facility Solutions Group and is part of a state wide bid item. We have used this company for many lighting and electrical projects through the years and have been very pleased with their work.

I recommend approval.



lighting > electrical > energy
technology > signs

January 10, 2020

To: City of Los Fresnos

Attn: Raul Garcia

Please see attached pricing to replace (10) lighting posts on street corners.

I appreciate this opportunity to offer you a lump sum price of **\$25,250.00** for the following scope of work.

*****FSG is a Buyboard Member , Contract # 527-17*****

Estimate Includes:

- Removal and disposal of (10) old post top fixtures and poles on street corners.
- Clean/remove rust from existing bolts and apply rust inhibitor.
- Install new Aluminum poles.
- Install (10) new Pole toppers (100w LED).
- Install new wire from pole head to existing wire at base.
- (5)-year warranty on fixtures, and (10) year on poles.
- (2) year Labor warranty included.
- Freight is included in pricing.

Estimate Excludes:

- Night/Weekend/Overtime work
- Repairs to existing conduit or wiring
- Repairs to any existing panels or upgrades
- Taxes

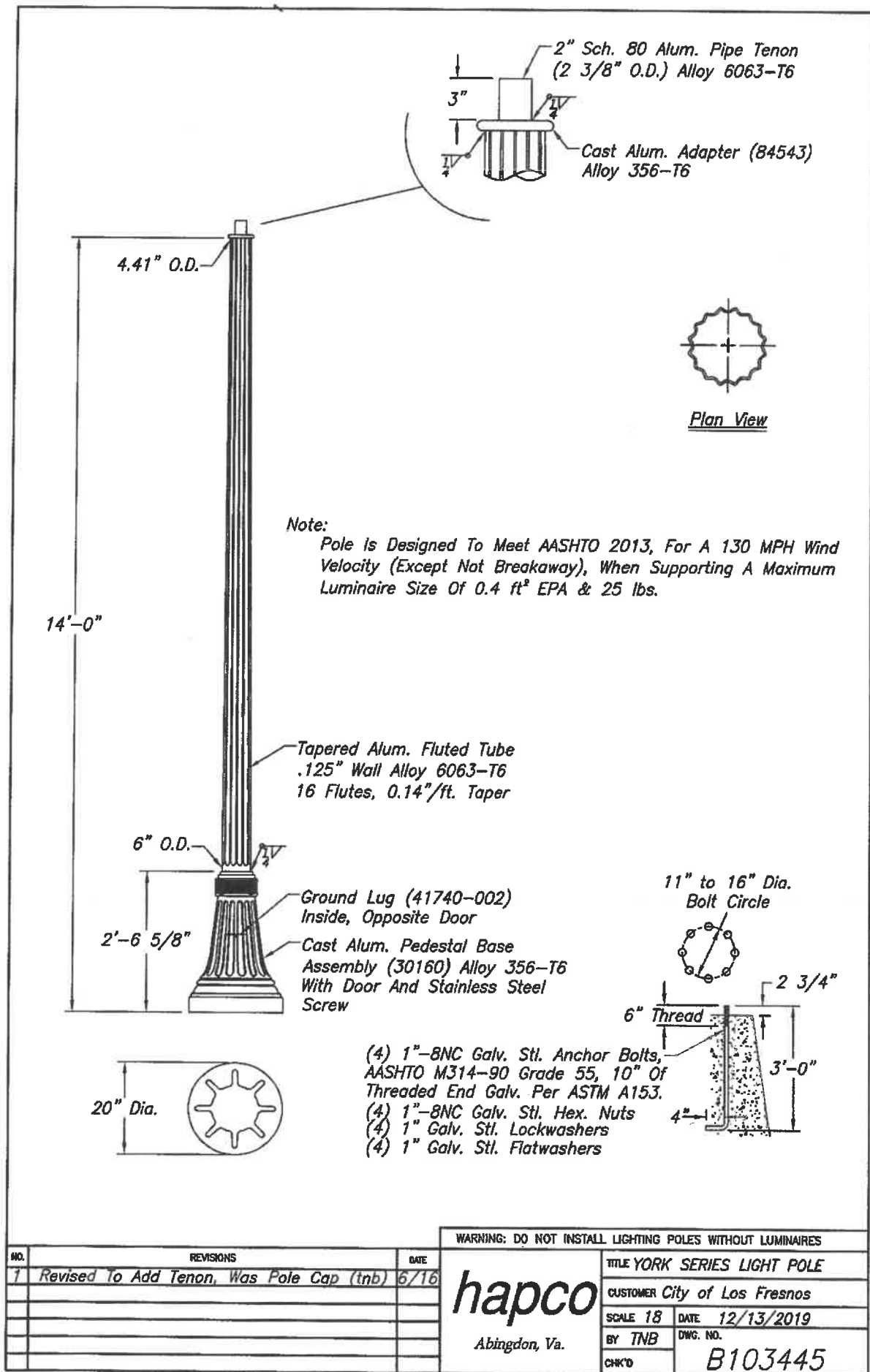
Please call me with any questions----- 956-230-2505 ofc., 956-226-3578 mbl.

Sincerely,

Doug Brown
doug.brown@fsgi.com
956-226-3578

8018 West Exp. 83, Harlingen TX, 78552
Regulated by The Texas Department of Licensing and Regulation, P.O. Box 12157
Austin, Texas 78711, 1-800-803-9202, 512-463-6599; TECL #25589
Website: www.license.state.tx.us/complaints

Attachment: planter lights (3383 : Planters-Lights)



B103445

Attachment: planter lights (3383 : Planters-Lights)

Client: _____ Project: _____ Type: _____ Qty: _____

Technical Specifications

INPUT VOLTAGE

AC 100~277V

FREQUENCY

50~60HZ

COLOR TEMPERATURE

3000K, 4000K, 5000K

COLOR RENDERING INDEX

75

DISTRIBUTION

Type III & V Medium

IP RATING

IP65

OPERATING TEMPERATURE

-30°C~+55°C

LIFE SPAN

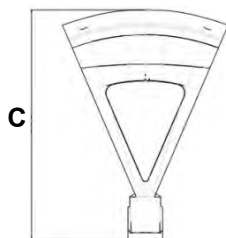
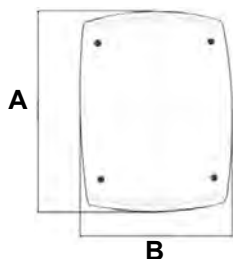
75,000hrs


FEATURES

- Simple and effective design with hallowed heat-sink for effective heat dissipation.
- Factory pre-treated and powder-coated to meet the most rugged industry standards.
- IP65 Rated, suitable for outdoor / wet applications.
- ETL Listed



Dimensions



A	B	C	EPA
558mm (22.00")	400mm (15.75")	558mm (22.00)	---

Ordering Information

 KMPT - Wattage CCT Distribution Mounting **DB** Input Voltage

Series	Wattage	CCT	Distribution	Mounting	Finish	Input Voltage
KMPT	100 - 100W (12000lm)	50 - 5000K	3M - Type III Medium	SF - 2-3/8" Tenon Adapter	DB - Dark Bronze	U - 110-277V
	150 - 150W (18000lm)	40 - 4000K	5M - Type V Medium	SF3 - 3" Tenon Adapter		H - 347/480V
	200 - 200W (23000lm)	30 - 3000K		SF4 - 4" Tenon Adapter		
	300 - 300W (34500lm)			SF5 - 5" Tenon Adapter		

Accessories/Option Adder

Part #	Description
SURGE-LSP4	110-277 10kV Surge Protector
SURGE-LSP4-H	480V 10kV Surge Protector

City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 02/11/20 06:00 PM
Department: City Secretary
Category: Grant
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 3384)

DOC ID: 3384 A

**Consideration and ACTION to approve the action of the
LFCDC for the funding for phase 1 of the butterfly and
birding areas at the Los Fresnos Nature Park.**

The CDC Board approved this on Monday February 3.

The City has been working on the Nature Park over the last 8 years or so from just an idea to what it is today. We are very fortunate to have received grants along with funds provided by both the city and the CDC totaling over \$2,000,000 including the purchase of the land. Although much has been done, there is so much to still do and will be a work in progress for years and years. We are ready to start Phase 1 of butterfly and birding areas in the park. This is extremely important because once we get this complete we will start seeing visitors and tourists to make this a destination for bird and butterfly watching. This will be boom for our business community in every way.

I recommend approval.

Los Fresnos Nature Park
2020 Gardens Project
 February 2020 – September 2020



Butterfly and Birding Attractions:
 Phase 1 – Start Up and ending April, 2020
 Budget Request for funding from the Los Fresnos CDC
 Board at Meeting of Monday, February 3, 2020.

	Task	Description of Task	Budget
1	Organize a committee and develop an action plan, technical team, and start-up budget including preliminary costs estimates	Work performed by LFCDC Liaison	-0-
2	Cost of Horticulturalist Consultant Technical Services (Mileage reimbursement submitted separately)	Mike Heep, \$20 / Hours at an estimated 40 total hours' estimate field work to ID plants on site and for new planting schemes, committee meetings, and developing plants specifications and soils, watering, fertilizing and planting schedules. Mileage reports will submitted at city reimbursement rate	\$800
3	Cost of CAD Drawings Designer Consultant	Emilia Escobar at Lump Sum estimate regarding labor for the Phase 1 sketch of 3 butterfly & birding areas discussed, including committees meetings and revisions.	\$1,320
4	Cost of Project Manager for the Committee & LFCDC Board	This project is in addition to the LFCDC & consultant work contract with Desi Martinez. To manage this community project, committee and construction activity, Desi proposes a fee of \$500 per week, includes personal and RGV travel expenses starting retroactive to Monday, January 20 th and April 30 th or 15 weeks.	\$7,500
5	Cost of LFCDC College Intern	Robert Marin will be assisting management 13 weeks at \$10 / hour at 20 hours per week	\$2,600
6	Demolition and Clearance of infested area being 6 acres of Brazilian Pepper Trees	Discussion with a Texas Department of Parks & Wildlife rep stated that demo contractors range from \$800-\$1,200 / acre depending on the complexity of the demo/clearance project. Phase 1 will entail obtaining 3 quotes from contractors, select the lower quote and begin demolition.	\$7,200
7	Contingencies	Printing of Plans, Out-of-Area Travel, and other operating costs	\$1,680
8	Materials Costs	3 blinds, walks, treated wood posts and siding and related building materials, water lines, sprinklers or weep hoses. Also includes for paths and blind areas foundations constructed with crushed granite materials finishes.	\$20,000
9	Total Estimated Budget (Period ending April 30, 2020)	Plants, Storage Unit, and Specialty Items and related vendors/contractors costs will be brought to the committee and board as the project is being developed.	\$41,100

City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 02/11/20 06:00 PM
Department: City Secretary
Category: Policy
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 3366)

DOC ID: 3366

Consideration and ACTION to update the Visitor Remarks Public Participation Form and policy.

The attached form is what we would like to utilize for visitor remarks. The items on the form make up the policy. The 2 changes are as follows.

1. The remarks can be made at the first of the meeting or when the item comes up for discussion. This is according to state law. We did add another option that other cities use. It is for those that don't wish to address the Board by getting up to speak but write their information and is read by the presiding officer. I believe this is good for those that have a fear of speaking. This will allow their voice to be heard.
2. The current limit on time to speak is 3 minutes. Almost every person that asks to speak, regardless if it is a positive or negative comment, feels 3 minutes is too short. I think by going to 5 minutes would show the public we are truly interested in their input and we go above and beyond what is required by law. In the past it seems there has been a lax in controlling the 3 minute limit since folks think it is a show time. If the 5 minute limit is approved, I believe we should have a hard line on stopping folks at the 5 minute limit.

I recommend approval.

VISITOR REMARKS/COMMENTS PUBLIC PARTICIPATION FORM

Name: _____

Address: _____

Contact Number: _____ Date: _____

Which agenda item(s) do you wish to address:

If item is not on agenda give a brief summary of subject, you wish to address:

- Please step up to the podium as soon as you are recognized by the Presiding Officer.
- Please speak directly into the microphone (adjust if necessary)
- State your name, address and affiliation (if any) at the start of your oral presentation.
- Comments are limited to five (5) minutes per speaker. The presiding officer may, but is not required to, allow additional time to a speaker.

You may have your position documented, without speaking, by checking the appropriate box below:

☐ I wish to speak during the Visitors Remarks

☐ I wish to speak at the time the item is up for discussion.

☐ I do **NOT** wish to address the Board, but do wish to register my opinion.

Signature: _____

Please note the following:

- “PUBLIC VISITOR REMARKS/COMMENTS PUBLIC PARTICIPATION FORMS” must be filled out submitted to the City Secretary ten (10) minutes prior to the meeting.
- Questions and comments should be addressed to the board, as a whole, and not to individual board members, the City Manager, or members of the audience.
- If the item you wish to address is not included on the agenda, no formal action will be taken.

City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 02/11/20 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:
DOC ID: 3385

SCHEDULED

ACTION ITEM (ID # 3385)

**Consideration and ACTION to approve the Los Fresnos
Police Department 2019 Racial Profiling Report.**

The annual racial profiling report looks good. Nothing stands out as a concern. Chief Hector Gonzalez will be at the meeting to answer questions.

I recommend approval.

Los Fresnos, TX PD

Jan 1, 2019 - Dec 31, 2019

Racial Profiling Report

PLEASE NOTE: The official form does not allow for Other and Unknown in the Race or Ethnicity boxes on the TCOLE website. Please contact TCOLE for instructions on how to resolve these issues. This report only includes traffic stops resulting in a citation, traffic stops resulting in a citation with an arrest, traffic stops resulting in a warning with an arrest, and field interviews that resulted in an arrest. This report does not include any stops from traffic collisions.

1. Gender

FEMALE	3457
MALE	4819
Total	8276

2. Race or ethnicity

ALASKA NATIVE/AMERICAN INDIAN	57
ASIAN/PACIFIC ISLANDER	37
BLACK	113
HISPANIC/LATINO	4121
WHITE	3948
Total	8276

3. Was race or ethnicity known prior to stop?

N	8243
Y	33
Total	8276

4. Reason for Stop?

MOVING TRAFFIC VIOLATION	6411
PRE EXISTING KNOWLEDGE	34
VEHICLE TRAFFIC VIOLATION	1499
VIOLATION OF LAW	332
Total	8276

7. Reason for Search?

CONSENT	8
CONTRABAND IN PLAIN VIEW	2
INCIDENT TO ARREST	12
INVENTORY	10
NO SEARCH	8210
PROBABLE CAUSE	34
Total	8276

8. Was Contraband discovered?

N	17
Y	49
Total	66

9. Description of contraband

ALCOHOL	13
DRUGS	37
OTHER	6
WEAPONS	3
Total Contraband Found	59

10. Result of the stop

CITATION	6274
CITATION AND ARREST	3
WRITTEN WARNING	1998
	1

Attachment: racial profiling 2019 (3385 : 2019 Racial Profiling Report)

5. Street address or approximate location of the stop

CITY STREET	7768
COUNTY ROAD	37
PRIVATE PROPERTY OR OTHER	18
STATE HIGHWAY	447
US HIGHWAY	6
Total	8276

6. Was a search conducted?

N	8210
Y	66
Total	8276

WRITTEN WARNING AND ARREST

Total	8276
--------------	-------------

11. Arrest based on

OUTSTANDING WARRANT	2
VIOLATION OF PENAL CODE	1
VIOLATION OF TRAFFIC LAW	1
Arrest Total	4

12. Was physical force resulting in bodily injury used during stop?

N	8243
Y	33
Total	8276

Report Created on: Feb 3, 2020 10:32 PM

Page: 1 of ?

City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 02/11/20 06:00 PM
Department: City Secretary
Category: Projects
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 3379)

DOC ID: 3379 A

Consideration and ACTION to approve additional work for the 2019 Street Improvement Project.

As the contractor (G&T Paving) began work on several streets they got with the engineer concerning some additional curbs and gutters that are problematic that we thought would not be a problem but in fact are and would cause problems with drainage. The same is true with some of the driveways right along the street. If they aren't replaced they would cause problems with drainage. It is best to take care of those now to assure proper drainage. The amount of \$10,479.04 is small compared to what it would cost after the fact.

I recommend approval.

2019 City of Los Fresnos Paving Improvements

Additional Costs

Costs for additional Curb and Gutter and Driveways.

1. Remove additional Curb and Gutter	615 LF	\$ 1.25	\$ 768.75
2. Replace additional Curb and Gutter	615 LF	\$13.99	\$ 8,603.85
3. Remove additional Driveway	200 SF	\$ 1.99	\$ 398.00
4. Replace additional Driveway	4600 SF	\$ 4.99	<u>\$ 2295.40</u>
Total Additions			\$ 12,066.04

City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 02/11/20 06:00 PM
Department: City Secretary
Category: Agreement
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 3370)

DOC ID: 3370 A

Consider action to approve engineering services for drainage of Resaca Escondida (Detention area between East Resaca Drive and the Nature Park).

One of the areas of concern with drainage is in this area. Currently there is no permanent way to drain the area. We utilize our high volume pump to place there as needed to pump the Resaca down when it get too high due to heavy rains. Years ago there was a small drain that ran from about half way in this area to the south, under the irrigation canal and into the drainage ditch east of Holiday Out. I have highlighted it in pink. This line has collapsed in several places. No one claims the line. Old timers say it was put in place by Cameron County Irrigation District #6 back when it was a drainage district and irrigation district combines. It is in an old electrical easement that no one claims. The best solution is to drain to the east to the drainage ditch that runs along the east end of the Resaca on the west side of Village East. It is shown in yellow.

I recommend approval.



Hanson Professional Services Inc.
 789 E. Washington Street
 Brownsville, TX 78520
 (956) 541-1155
 Fax: (775) 305-2554
www.hanson-inc.com

January 27, 2020

Mark W. Milum
 City of Los Fresnos
 520 E. Ocean Blvd.
 Los Fresnos, Texas 78566

Re: Professional Engineering Services for Resaca Escondida Drainage Improvements
 Hanson Professional Services Inc. Project No. 19L0257P

Mr. Milum:

On behalf of Hanson Professional Services Inc., we would like to thank you for this opportunity to assist the City of Los Fresnos on this very important project. Outlined below is our understanding of the proposed project and the required scope of work.

PROJECT DESCRIPTION

Resaca Escondida is located east of FM 1847, south of the Los Fresnos Nature Park, and north of the Resaca Escondida subdivision. The Resaca is part of a drainage system that includes the high school's detention pond and a smaller Resaca on the west side of FM 1847. The resaca does not have an outlet and depends on evaporation and transpiration for water levels to recede after heavy rain events. An outlet to an existing drainage ditch belonging to the Cameron County Drainage District No. 1 located east of the resaca is proposed. The outlet would be controlled by a manual valve and would gravity flow from the resaca to the ditch.

Outlined below is our understanding of the required engineering services necessary for the completion for the proposed improvements.

1. Make any necessary surveys of existing topography, utilities, or other field data required for the preparation of engineering design plans. Hanson shall conduct field surveys to collect information required for the design and complete related office computations and drafting. This will also include establishing the necessary and appropriate level of horizontal and vertical control as needed during different phases of design and construction.
2. Conduct a hydraulic analysis to size the outfall culvert and valve.
3. Prepare and submit an application for outfall permit to discharge into Cameron County Drainage District No. 1 ditch and construction within their right-of-way.
4. Prepare final detailed construction plans and specifications for the construction authorized by the City.
5. Assist the City with bidding phase by establishing dates for public advertisement, draft an Advertisement for Bidders to be used for solicitation of bids, address bidder's

questions during solicitation of bids, attend and conduct pre-bid and bid opening meetings, tabulate, analyze and review contractor's bids for completeness and accuracy, and provide City with a bidder's summary table accompanied by Hanson's letter of recommendation for award of construction contract to the lowest responsible bidder.

6. Provide construction management services including preparing and providing construction contract documents for execution by the City and Contractor, attend and conduct a pre-construction meeting, review of submittals, review Contractor's application for payments, conduct a final inspection of the project for compliance with contract documents, and furnish the city with "Record Drawings."

COMPENSATION

Hanson Professional Services Inc. proposes to perform tasks listed in basic services above for a total lump sum not to exceed price of \$28,500 based on the following amounts:

Topographical Survey	\$ 9,000
Engineering Design	\$ 13,700
Construction Management	\$ 5,800
TOTAL:	\$ 28,500

The professional services that Hanson Professional Services, Inc. will provide under this Proposal include, and are limited to, those described above. All other services are specifically excluded. Additional services that may be mutually agreed to will be on the basis of time and materials expended plus reimbursable expenses incurred.

If this Proposal meets your approval, we will provide the City with a Professional Service Agreement Task Order for these services and fees.

We appreciate the opportunity to perform these services and look forward to working with you on this important project.

Sincerely,

HANSON PROFESSIONAL SERVICES INC.



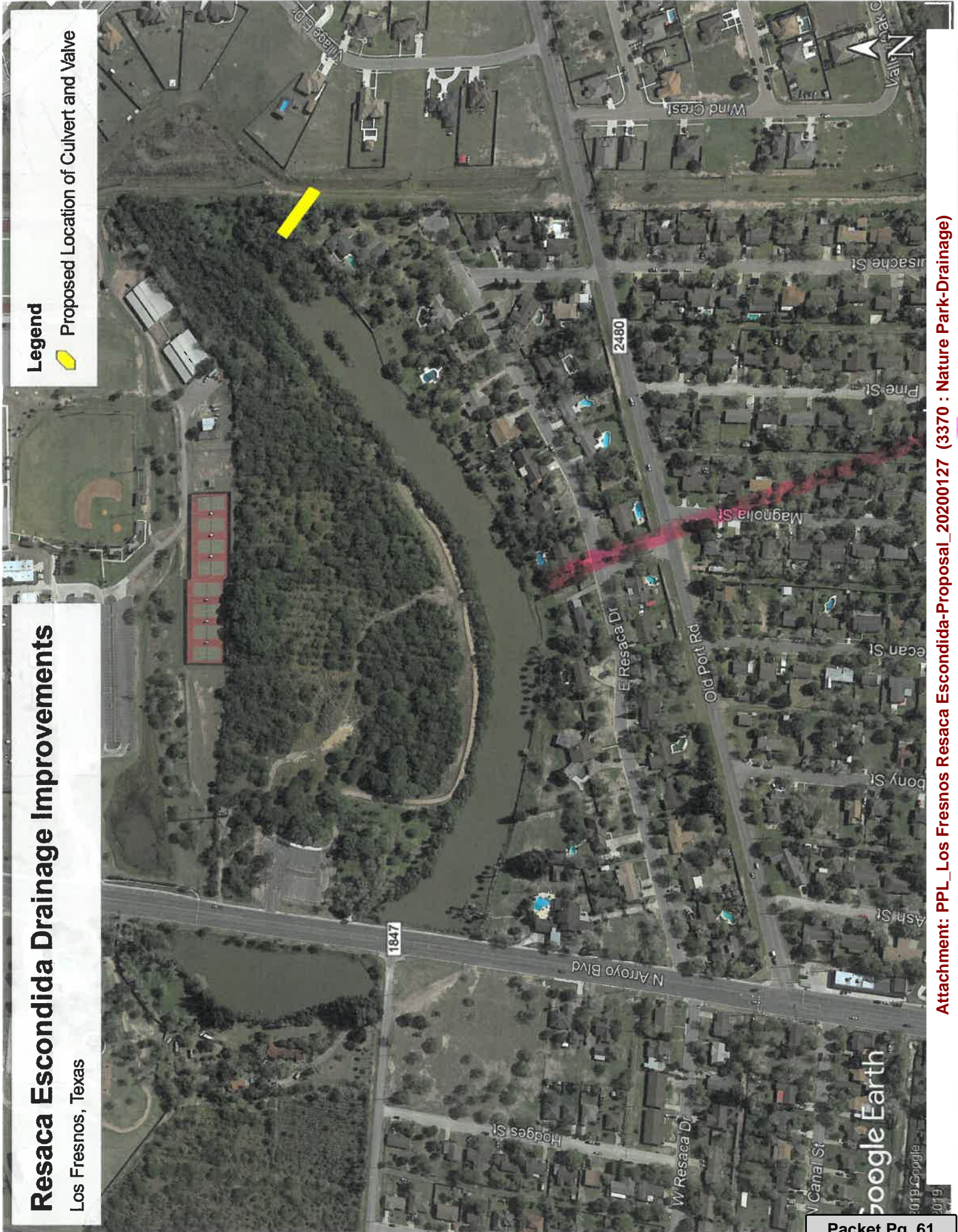
Paolina Vega, P.E.
Project Manager

Resaca Escondida Drainage Improvements

Los Fresnos, Texas

Legend

 Proposed Location of Culvert and Valve



City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 02/11/20 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 3363)

DOC ID: 3363 A

**City Manager Report A. Wastewater Update B. Water Update
C. Nature Park D. Hike & Bike Trails E. CDBG Disaster Grant
F. Henderson Road Project G. Street Project H. Census
Committee I. Update Planning & Zoning Ordinance J.
Drainage Update K. 75 Year Anniversary Celebration**

A. Wastewater Update - The plans and documents were approved by TWDB for the Chlorine Contact Basin Project. Hanson has responded to some questions TWDB had on the Headworks Project. Once these are approved by TWDB, Hanson will combine the projects for one bid package and we will proceed to get bids and bring an award to council for approval. We have started the application process with TWDB to apply for the \$1,600,000 funding for wastewater to fix 3 lift stations, run sewer service to the new annexed areas on West Highway 100, replace some old manholes and replace some old sewer lines. Hanson Professional Services has the documents ready for us to advertise, bid, award contract and begin construction for the Whipple Road Wastewater Extension project. The City has to acquire the easements prior to that.

B. Water Update - We have applied for funding through TWDB to get the upgrades done on the water plant and distribution lines for \$3,700,000. We were able to qualify for a reduced interest rate of 1.65%. Once the final approval is received we will know the actual interest rate.

C. Nature Park - We have approximately \$67,040.30 in remaining funds available to complete the bird blind, the drip station and do some habitat restoration. Due to the extensive Brazilian Peppers that are not good for the area, we are working on getting them all removed. We are not sure the process we will take but we will coordinate with Texas Parks & Wildlife and possible some volunteer groups to make it happen. That needs to be the first order of business before we work on any bird blinds for bird watching or butterfly areas. The CDC approved funding so we can begin work on removing the Brazilian Peppers and work on installing plants and constructing blinds for the birding area and butterfly area. It is on this agenda for your approval.

D. Hike & Bike Trails - Half Associates will complete the bid package as soon as we clear up the conflict in the alignment of the trail in the Holiday Out area. In 2016 the City agreed to sell the Retama Street right-of-way to them. This is creating a little problem with enough room. We will discuss this in closed session of this agenda. Once this is resolved it will be sent to TPW for their approval and then we can bid. We will have a proposal on the agenda.

E. CDBG Disaster Grant - The \$350,000 grant to pave East Tenth Street and part of Whipple Road is continuing. Hanson is working on the plans and specs.

F. Henderson Road Project - Pederson Construction agreed to remove the items we discussed to remove and look at other options to reduce the cost. We had a pre-construction meeting with all the players for this project. We are waiting on the contractor to confirm costs on the piping that

needs to be installed under the roadway. The only supplier of this in the Valley has said it is not available until May. The Contractor is trying to determine cost and availability of this pipe in the Corpus area. We will not be able to get a timeline until that is resolved.

G. Street Project - Contracts are signed and bonds are in place. Work continues all around the City. They have completed paving of Eighth Street. They continue to work on all of the other streets. Exciting times.

H. Census Committee - The Census committee is working on many things to get the word out to our residents. The school district is very involved and will provide a ton of help with this. We will push this hard once the 3/12/2020 comes since that is the first day folks can complete the Census.

I. Update Planning & Zoning Ordinance - Jackie and I continue to look for something that fits our needs. All we find currently is one that is approximately \$150,000. I feel that is too expensive. While ours needs updating, I don't believe it needs updating that much. We will continue to look.

J. Drainage Update - I have received easements from the owners of Pederson Construction and Community of Christ Church for the drainage ditch behind their properties. I am still waiting on Zarsky Lumber. Cameron County Drainage District # 1 will assume maintenance on the ditch to keep it clean. The owner on the north side of that drainage ditch that is the developer for Valle Alto will initially clean the ditch and create a larger detention area. This is all positive for that area. One of the drainage projects that was approved by the Council has begun. Hanson is working on the other. There is a proposal on this agenda to engineer the drainage for Resaca Escondida. If we can get the engineering part done we can then try to apply for some grants.

K. 75 Year Anniversary Celebration - We have the names and will be setting up a meeting soon to begin planning, hopefully by the end of February. I am waiting on the school, Dr. Salazar to let me know who he wants on the committee from the school. They are a key player in our planning.

City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 02/11/20 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:
DOC ID: 3357

SCHEDULED

ACTION ITEM (ID # 3357)

Financial Report 1. Monthly 2. Year to Date 3. Sales Tax

Call with questions.

I recommend approval.

CHECKLIST FOR GENERAL FUND			JANUARY 2020	
CK#	VENDOR NAME	Inv.Date	Amount	Description
502	CITY OF L.F. PAYROLL ACCT	01/09/20	\$ 92,320.77	DUE TO PAYROLL #7 WE 1/5/20
525	CITY OF L.F. PAYROLL ACCT	01/23/20	\$ 82,237.53	DUE TO PAYROLL #8 WE 1/19/20
34688	AURORA GUTIERREZ	01/03/20	\$ 100.00	RENTAL DEPOSIT REFUND-LF COMMUNITY CENTER 12/22
34689	EDITH GARCIA	01/03/20	\$ 100.00	RENTAL DEPOSIT REFUND-LF COMMUNITY CENTER 12/28
34690	LORENA RODRIGUEZ	01/03/20	\$ 100.00	RENTAL DEPOSIT REFUND-LF COMMUNITY CENTER 12/21
34691	ALAN DUVAL	12/14/19	\$ 300.00	TX SHOW DOWN BAND-GRAND OPENING-NEW CITY HALL
34692	AMAZON.COM	VARIOUS	\$ 2,329.26	SUPPLIES-TRASH CAN/COUNCIL ROOM EQUIP/WET FLOOR
34693	AMAZON.COM	VARIOUS	VOID	VOIDED CHECK-CONTINUED
34694	AMAZON.COM	VARIOUS	VOID	VOIDED CHECK-CONTINUED
34695	AMSTERDAM PRINT	12/13/19	\$ 572.09	IMPRINTED PENS-POLICE DEPT
34696	AT&T MOBILITY	12/19/19	\$ 994.86	MOBILE PHONE SERVICE-CITY HALL/PD/COURT/EM/CODE
34697	BERT OGDEN MOTOR	12/31/19	\$ 100.00	REPAIRS-PD UNIT D-164 DEDUCTIBLE
34698	BLADES GROUP	12/18/19	\$ 1,449.00	ASPHALT PATCH BAGS
34699	CHARLIE BANDA	12/31/19	\$ 90.00	PER DIEM-LESO PROGRAM TRAINING-AUSTIN, TX
34700	CINTAS	VARIOUS	\$ 334.25	MEDICAL SUPPLIES-CITY HALL/POLICE DEPT
34701	CITY OF LOS FRESNOS	12/20/19	\$ 1,665.87	WATER/SEWER/GARBAGE-CITY BUILDINGS/PARKS
34702	CITY OF LOS FRESNOS	12/20/19	VOID	VOIDED CHECK-CONTINUED
34703	EMILIO GOMEZ	12/23/19	\$ 81.50	REPAIR-WEED TRIMMER
34704	ENRIQUE JUAREZ	12/20/19	\$ 1,750.00	DEC 2019-ATTORNEY FEES
34705	ESMERALDA MACIAS	01/02/20	\$ 392.00	PER DIEM/MILES-REGIONAL CLERK SEMINAR-SAN ANTON
34706	FEDERAL EXPRESS	VARIOUS	\$ 51.76	DELIVERY-TMC/TYLER TECHNOLOGIES
34707	FUELMAN	VARIOUS	\$ 2,984.56	FUEL FOR ENVIRONMENTAL/PD/STREET DEPT VEHICLES
34708	GENE DANIELS	01/01/20	\$ 1,850.00	JAN 2020-JUDGE/PHONE STIPEND
34709	HECTOR GONZALEZ	12/31/19	\$ 90.00	PER DIEM-LESO PROGRAM TRAINING-AUSTIN, TX
34710	HOME DEPOT	VARIOUS	\$ 957.65	SUPPLIES-FAN LIGH KIT/DOOR CLOSER/AIR FILTER/SUPP
34711	HOME DEPOT	VARIOUS	VOID	VOIDED CHECK-CONTINUED
34712	JACQUELINE MOYA	12/19/19	\$ 20.59	REIMB MILES-CENSUS COUNT COMMITTEE MEETING
34713	JOHN DEERE	11/07/19	\$ 302.28	Z920M MOWER PARTS
34714	JUAN RODRIGUEZ	12/31/19	\$ 90.00	PER DIEM-LESO PROGRAM TRAINING-AUSTIN, TX
34715	LA HORMIGA TIRE SHOP	12/19/19	\$ 15.00	REPAIR TIRE PD UNIT
34716	LINEBARGER GOGGAN	01/03/20	\$ 4,366.97	NOV 2019-COLLECTION FEES
34717	LF CHAMBER OF COMMERCE	01/01/20	\$ 2,850.00	JAN 2020-SVC AGREEMENT
34718	OFFICE DEPOT	VARIOUS	\$ 1,279.94	OFFICE DESKS-POLICE DEPT/OFFICE SUPPLIES-POLICE D
34719	STAFF FORCE	VARIOUS	\$ 851.20	CONTRACT LABOR-WEEKENDING 12/15,12/22/19
34720	STAPLES	VARIOUS	\$ 758.84	OFFICE SUPPLIES-FRAME/PICTURE HANGERS/DESK ORG
34721	TEXAS MUNICIPAL LEAGUE	12/01/19	\$ 2,354.94	LIABILITY INSURANCE-CONT 9640
34722	TEXAS MUNICIPAL LEAGUE	12/10/19	\$ 1,850.00	TML MEMBERSHIP DUES
34723	THE PRODUCTIVITY CENTER	11/29/19	\$ 705.00	1/20-1/21 TCLEDDS RENEWAL
34724	TMCEC	12/31/19	\$ 850.00	SEMINAR REGISTRATION FEES-JUDGE/COURT CLERKS/B
34725	TX SOCIAL SECURITY PROGRAM	12/13/19	\$ 35.00	ANNUAL ADMIN FEE
34726	UNIFORM & ACCESSORIES	12/04/19	\$ 1,025.21	BADGES FOR COMMAND STAFF AND PATROL
34727	VEAE COMMUNICATION	12/18/19	\$ 480.00	INSTALL WIFI EQUIPMENT-LIBRARY
34728	XEROX FINANCIAL	12/11/19	\$ 280.25	COPIER LEASE-LIBRARY
34729	GABRIEL MORAN	01/13/20	\$ 2,733.00	POLICE DEPARTMENT-RENOVATIONS
34730	GABRIEL MORAN	01/13/20	\$ 767.00	POLICE DEPARTMENT-RENOVATIONS
34731	JULIO GOMEZ	01/13/20	\$ 300.00	PLAQUE INSTALLATION
34732	WALMART	VARIOUS	\$ 4,217.23	BLUE SANTA GIFTS/GRAND OPENING SUPPLIES
34733	WALMART	VARIOUS	VOID	VOIDED CHECK-CONTINUED
34734	LESLIE CASADOS	01/17/20	\$ 100.00	RENTAL DEPOSIT REFUND-LF COMMUNITY CENTER 1/10/2
34735	ALL IN ONE POSTER COMP	01/03/20	\$ 86.12	2020 LAW POSTERS
34736	ALLIED WASTE SERVICES	12/31/19	\$ 59,058.63	RE:SOLID WASTE & BRUSH COLLECTION
34737	AMSTERDAM PRINT	VARIOUS	\$ 318.19	IMPRINTED PENS-CITY
34738	APPLIED CONCEPTS	01/02/20	\$ 3,750.00	RADAR CONTRACT LEASE
34739	ARCHER BUSINESS	VARIOUS	\$ 1,452.62	COPIER METER READINGS-FINAL BILLS
34740	CAMERON COUNTY TAX	01/02/20	\$ 29.43	TAXES-EASEMENT PURCHASES ON HENDERSON RD
34741	CDC	01/17/20	\$ 66,384.14	TAX ALLOCATION END 12/10/19 & 1/7/20
34742	CDW GOVERNMENT	12/06/19	\$ 3,566.38	COMPUTER REPLACEMENTS-PD/LIBRARY
34743	CHARLIE BANDA	01/15/20	\$ 135.00	PER DIEM-INTERNAL AFFAIRS TRAINING-HUNTSVILLE, TX 1/2
34744	DANIEL MARCHAN	01/15/20	\$ 135.00	PER DIEM-INTERNAL AFFAIRS TRAINING

Attachment: Financial Report - January 2020 (3357 : Financial Report)

34745	DIRECT ENERGY	12/31/19	\$ 12,578.58	ELEC-CITY HALL/PD/STREETS/PARKS/B&G CLUB/LIBRARY
34746	DIRECT ENERGY	12/31/19	VOID	VOIDED CHECK-CONTINUED
34747	EDWARD'S PEST MANAGEMENT	01/02/20	\$ 367.00	PEST CONTROL-CH/PD/LIB/ANIMAL SHELTER/PARKS/ALAMO
34748	EMILIO GOMEZ	VARIOUS	\$ 711.62	REPAIR-WEED TRIMMER/MOWERS/POWER WASHER
34749	ESMERALDA MACIAS	12/26/19	\$ 21.63	REIMBURSE-CLOCK FOR COURT OFFICE
34750	FEDERAL EXPRESS	12/30/19	\$ 81.57	DELIVERY-TYLER TECHNOLOGIES
34751	FOUR STAR DRIVE IN	12/31/19	\$ 132.00	DEC 2019-PRISONER MEALS
34752	FUELMAN	VARIOUS	\$ 1,982.30	FUEL FOR ENVIRONMENTAL/PD/STREET DEPT VEHICLES
34753	GABRIEL PEDRAZA	12/31/19	\$ 675.00	DEC 2019-FIRE MARSHAL INSPECTIONS
34754	GATEWAY PRINTING	VARIOUS	\$ 304.68	BUSINESS CARD/LETTER HEAD/ADDRESS STAMP
34755	GRANICUS	01/12/20	\$ 331.80	AGENDA/MINUTE-IQM2 MONTHLY SUBSCRIPTION
34756	HANSON PROFESSIONAL	11/30/19	\$ 1,200.00	PLAT REVIEW-VILLAS SUBDIVISION
34757	HECTOR GONZALEZ	01/15/20	\$ 135.00	PER DIEM-INTERNAL AFFAIRS TRAINING-HUNTSVILLE, TX
34758	HECTOR'S MUFFLER	12/13/19	\$ 348.88	REPAIR ROTORS F-162
34759	HILLYARD	01/06/20	\$ 729.94	CLEANING SUPPLIES-CITY BUILDINGS
34760	JUAN RODRIGUEZ	01/15/20	\$ 135.00	PER DIEM-INTERNAL AFFAIRS TRAINING-HUNTSVILLE, TX
34761	JUANITA HERRERA	01/17/20	\$ 100.00	RENTAL DEPOSIT REFUND-LF COMMUNITY CENTER 1/4/2
34762	LA HORMIGA TIRE SHOP	01/08/20	\$ 12.00	REMOVE TIRE-JOHN DEERE TRACTOR RD-161
34763	LEXIS NEXIS RISK DATA	12/31/19	\$ 100.00	PEOPLE SEARCH PROGRAM
34764	LOS FRESNOS NEWS	VARIOUS	\$ 1,147.00	ADVERTISING-CHRISTMAS SPONSOR/BUSINESS DIRECTO
34765	LF VOLUNTEER FIRE DEPT	12/31/19	\$ 2,169.00	OCT/NOV/DEC QUARTERLY DONATIONS
34766	LUIS RAMOS	12/31/19	\$ 4,983.99	DEC 2019-CUSTOMER SERVICE INSPECTIONS
34767	MAXIMINO TORRES	VARIOUS	\$ 2,307.00	CLEANING-CITY VEHICLES/LOT MOWING-LOTS IN VIOLAT
34768	MAXMINO TORRES	VARIOUS	VOID	VOIDED CHECK-CONTINUED
34769	O'REILLY AUTO	VARIOUS	\$ 178.69	DEC 2019-SUPPLIES FOR MAINTENANCE
34770	OMNIBASE SERVICES	01/17/20	\$ 1,707.90	4TH QTR ACTIVITY-OCT/NOV/DEC
34771	PETTY CASH	VARIOUS	\$ 199.34	SUPPLIES FOR PD/LIBRARY/FRUIT-CITY EMPLOYEES
34772	SMARTCOM TELEPHONE	01/08/20	\$ 483.42	INTERNET SERVICE-CH/PD/COURT/PHONE SERVICE-PD
34773	TEEX	12/10/19	\$ 100.00	CIVILIAN INTERACTION TRAINING-PD OFFICERS
34774	TEXAS MUNICIPAL LEAGUE	01/01/20	\$ 993.72	LIABILITY INSURANCE-CONT 9640
34775	TIME WARNER CABLE	01/06/20	\$ 8.10	CABLE SERVICE-LIBRARY
34776	TX CITY MANAGEMENT	01/02/20	\$ 291.00	TCMA ANNUAL DUES
34777	VEAE SERVICES	01/01/20	\$ 500.00	1ST QTR IT SERVICE
34778	ZARSKY LUMBER	12/31/19	\$ 680.09	DEC 2019-SUPPLIES FOR MAINTENANCE
34779	DIANANIRA SAUCEDA	01/17/20	\$ 1,500.00	POLICE DEPARTMENT-RENOVATIONS
34780	HARLINGEN TAX OFFICE TAX	01/23/20	\$ 25.06	TAXES-EASEMENT PURCHASES ON HENDERSON RD
34781	STATE COMPTROLLER	01/23/20	\$ 103,568.10	QUARTER ENDING 12/31/19
34782	DIANANIRA SAUCEDA	01/30/20	\$ 1,000.00	POLICE DEPARTMENT-RENOVATIONS
34783	ARNOLDO GARZA	01/31/20	\$ 100.00	RENTAL DEPOSIT REFUND-LF COMMUNITY CENTER 1/18/
34784	JAIME RODRIGUEZ	01/31/20	\$ 9.90	OVER PAYMENT-CITATION E0027148
34785	SALVADOR GARZA	01/31/20	\$ 25.00	OVER PAYMENT-CITATION 118003
34786	AMAZON.COM	VARIOUS	\$ 436.58	SIGN HOLDERS/SOUND EQUIP/OFFICE SUPPLIES
34787	APRIL CASTILLO	01/31/20	\$ 100.00	RENTAL DEPOSIT REFUND-LF COMMUNITY CENTER 1/25/
34788	AT&T MOBILITY	01/01/20	\$ 265.93	IPAD SERVICES
34789	BLUE 360 MEDIA	11/06/19	\$ 430.95	TX CRIMINAL/TRAFFIC LAW MANUAL BOOKS
34790	CINTAS	VARIOUS	\$ 329.63	MEDICAL SUPPLIES-CITY HALL/POLICE DEPT/COMMUN CE
34791	CITY OF BROWNSVILLE	12/31/19	\$ 72.00	DEC 2019 USE OF SANITARY LANDFILL-ANIMAL CONTROL
34792	CITY OF LOS FRESNOS	01/20/20	\$ 1,697.44	WATER/SEWER/GARBAGE-CITY BUILDINGS/PARKS
34793	CITY OF LOS FRESNOS	01/20/20	VOID	VOIDED CHECK-CONTINUED
34794	DIANANIRA SAUCEDA	01/27/20	\$ 2,000.00	INTERIOR REMODELING-POLICE STATION
34795	EDWARD'S PEST CONTROL	01/22/20	\$ 150.00	EMERGENCY BEE CONTROL-E 1ST STREET
34796	EMILIO GOMEZ	01/24/20	\$ 536.00	REPAIR-MOWER REPAIRS
34797	ENRIQUE JUAREZ	01/27/20	\$ 2,100.00	JAN 2020-ATTORNEY FEES
34798	ESMERALDA MACIAS	01/02/20	\$ 100.00	REIMBURSE-HOTEL-REGIONAL CLERK SEMINAR-SAN ANT
34799	FIRST COMMUNITY BANK	VARIOUS	\$ 1,380.21	HOTEL STAYS-SEMINARS-PFIA/OPEN RECORDS/ELECTIO
34800	FOREMOST TELECOM	01/15/20	\$ 80.42	INTERNET SERVICE-LIBRARY
34801	FUELMAN	VARIOUS	\$ 1,908.57	FUEL FOR ENVIRONMENTAL/PD/STREET DEPT VEHICLES
34802	GATEWAY PRINTING	01/27/20	\$ 43.62	OFFICE SUPPLIES-FOLDERS/INK
34803	GT DISTRIBUTORS	01/13/20	\$ 425.03	GUN CLEANING SUPPLIES-POLICE DEPT/PD UNIFORMS-R
34804	HANSON PROFESSIONAL	VARIOUS	\$ 8,162.00	ENGINEERING-WHIPPLE RD DRAINAGE/PLAT REVIEW
34805	HECTOR'S MUFFLER	VARIOUS	\$ 140.00	OIL CHANGE/FAN ASSEMBLY-PD UNITS
34806	HILLYARD	01/20/20	\$ 1,224.32	CLEANING SUPPLIES-CITY BUILDINGS
34807	HOME DEPOT	VARIOUS	\$ 814.40	SUPPLIES FOR MAINTENANCE
34808	JOHN DEERE	12/11/19	\$ 113.28	CUTTING BLADES-MOWERS
34809	LA HORMIGA TIRE SHOP	VARIOUS	\$ 33.00	INSTALLATION OF TIRES/TIRE REPAIRS

34810	LINEBARGER GOGGAN	01/31/20	\$ 3,385.54	DEC 2019-COLLECTION FEES
34811	MIDDLETON AIR	01/21/20	\$ 73.69	AC REPAIR-JAIL
34812	OFFICE DEPOT	01/07/20	\$ 185.10	OFFICE SUPPLIES-POLICE DEPT
34813	OFFICE DEPOT	VARIOUS	VOID	VOIDED CHECK-CONTINUED
34814	PETTY CASH	VARIOUS	\$ 130.71	PD VEHICLE REGISTRATION/FRUIT-CITY EMP/PAINT-PD
34815	STAFF FORCE	VARIOUS	\$ 761.60	CONTRACT LABOR-WEEKENDING 1/12,1/19/20
34816	TMCCP	01/24/20	\$ 58.50	2019-MUNICIPAL ELECTION LAW MANUEL
34817	VEAE SERVICES	VARIOUS	\$ 971.19	PHONE SERVICE/CAT6 CABLES-PD REMODEL
34818	XEROX FINANCIAL	01/11/20	\$ 280.25	COPIER LEASE-LIBRARY
34819	ROCHA INFRASTRUCTURE	01/31/20	\$ 400.00	DISMANTEL OF CHRISTMAS TREE
34820	DIANANIRA SAUCEDA	01/31/20	\$ 323.45	DOOR FRAMES-POLICE DEPT RENOVATIONS
		TOTAL	\$ 523,036.78	

CITY OF LOS FRESNOS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2020

01 -GENERAL FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 33.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
00-PROPERTY TAXES	1,294,801	44,858.22	1,277,063.24	0.00	17,737.76	98.63
30-NONPROPERTY TAXES	1,567,621	99,359.05	550,129.70	0.00	1,017,491.30	35.09
07-POLICE	515,122	55,138.78	194,573.88	0.00	320,548.61	37.77
10-HEALTH	7,800	2,417.50	5,399.50	0.00	2,400.50	69.22
12-GARBAGE	133,100	75,678.86	104,889.26	0.00	28,210.74	78.80
15-PARKS	14,500	0.00	152.00	0.00	14,348.00	1.05
16-LIBRARY	11,500	705.30	3,443.75	0.00	8,056.25	29.95
44-Misc Revenue	20,000	3,575.58	16,353.16	0.00	3,646.84	81.77
90-REIMBURSABLES	244,994	19,347.10	45,423.29	0.00	199,570.71	18.54
TOTAL REVENUES	3,809,438	301,080.39	2,197,427.78	0.00	1,612,010.71	57.68
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<u>EXPENDITURE SUMMARY</u>						
02-ADMINISTRATION	462,060	25,875.17	190,789.26	2,028.29	269,242.45	41.73
03-MUNICIPAL COURT	228,521	15,307.74	64,553.07	2,059.72	161,908.21	29.15
04-TAX ASSESSOR COLLECTOR	42,519	234.10	18,281.32	0.00	24,237.68	43.00
06-ELECTIONS	14,550	58.50	1,366.78	139.35	13,043.87	10.35
07-POLICE	1,562,304	125,767.35	513,703.92	25,662.53	1,022,938.04	34.52
08-FIRE	149,300	645.37	52,625.53	0.00	96,674.47	35.25
09-ENGINEERING	65,000	350.00	21,958.35	0.00	43,041.65	33.78
10-HEALTH	133,191	11,002.39	40,810.31	1,285.00	91,095.69	31.61
11-EMERGENCY MEDICAL SERV	179,300	0.00	68,376.03	0.00	110,923.97	38.13
12-GARBAGE	8,500	0.00	21.32	0.00	8,521.32	0.25-
13-STORM WATER	15,500	21.53	225.87	0.00	15,274.13	1.46
14-STREETS	226,080	3,617.58	57,215.19	5,337.08	163,527.73	27.67
15-PARKS	344,620	9,092.64	75,183.96	432.36	269,003.68	21.94
16-LIBRARY	168,634	10,082.24	53,655.00	0.00	114,979.00	31.82
17-COMMUNITY CENTER	9,900	510.71	6,390.14	349.00	3,160.86	68.07
18-EMERGENCY MANAGEMENT	50,669	530.03	19,066.88	0.00	31,602.12	37.63
19-ALL DEPARTMENT EXPENS	16,500	0.00	4,267.97	220.00	12,012.03	27.20
21-CITY PROMOTION	4,500	0.00	3,000.00	0.00	1,500.00	66.67
23-DSRIP-COMMUNITY HEALT	50,627	3,318.02	13,760.00	110.00	36,757.00	27.40
24-MENTAL TASK FORCE PRO	61,085	5,280.50	20,956.14	0.00	40,128.86	34.31
28-INFORMATION TECHNOLOG	50,076	2,038.24	18,322.65	1,385.27	30,368.08	39.36
TOTAL EXPENDITURES	3,843,436	213,732.11	1,244,487.05	39,008.60	2,559,940.84	33.39
	=====	=====	=====	=====	=====	=====
REVENUE OVER/ (UNDER) EXPENDITURES	(33,998)	87,348.28	952,940.73	(39,008.60)	(947,930.13)	2,688.19-
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Attachment: Financial Report - January 2020 (3357 : Financial Report)

CHECKLIST FOR WATER & SEWER				JANUARY 2020
CK #	VENDOR NAME	Inv.Date	Amount	Description
503	CITY OF L.F. PAYROLL ACCT	01/09/20	\$ 28,904.52	DUE TO PAYROLL #7 WE 1/5/20
526	CITY OF L.F. PAYROLL ACCT	01/23/20	\$ 28,847.24	DUE TO PAYROLL #8 WE 1/19/20
149082	AGUAWORKS PIPE	12/16/19	\$ 46.16	PVC SADDLE
149083	AMAZON.COM	VARIOUS	\$ 1,144.08	SUPPLIES-COUNCIL ROOM EQUIP/PROJECTOR& TV CO
149084	ANA-LAB	12/18/19	\$ 134.00	ROUTINE TOC WATER TESTING-RAW,WATER, COMBINE
149085	AT&T MOBILITY	12/19/19	\$ 335.82	MOBILE PHONE SERVICE
149086	CAMERON COUNTY TAX	01/02/20	\$ 7.50	REGISTRATION RENEWAL WS-181
149087	CINTAS CORPORATION	12/24/19	\$ 208.45	MEDICAL SUPPLIES-PUBLIC WORKS
149088	CITY OF LOS FRESNOS	12/20/19	\$ 1,400.42	WATER/SEWER/GARBAGE-SEWER PLANT/LIFT STATION
149089	DIRECT ENERGY	VARIOUS	\$ 8,894.73	ELEC-WATER/SEWER DEPT
149090	DIRECT ENERGY	VARIOUS	VOID	VOIDED CHECK-CONTINUED
149091	DPC INDUSTRIES	11/30/19	\$ 690.00	CHEMICAL CYLINDER RENTAL
149092	EAST RIO HONDO WATER	01/03/20	\$ 962.09	JAN 2020-ERH SETTLEMENT
149093	FUELMAN	VARIOUS	\$ 1,252.71	FUEL FOR WATER/SEWER VEHICLES
149094	LA HORMIGA	VARIOUS	\$ 15.00	FLAT AND WHEEL REPAIR WS-061
149095	RED RIVER SPECIALTIES	12/17/19	\$ 480.00	30 GALLONS-VEGETATION CONTROL-PERIMETER FENC
149096	STAFF FORCE INC	VARIOUS	\$ 3,708.60	CONTRACT LABOR-WEEKENDING 12/8,12/15,12/22/19
149097	STAFF FORCE INC	VARIOUS	VOID	VOIDED CHECK-CONTINUED
149098	STAPLES	VARIOUS	\$ 723.06	OFFICE SUPPLIES-FRAME/PICTURE HANGERS/DESK OF
CHECKS 149098-149105				UTILITY DEPOSIT REFUND CHECKS
149106	WALMART	1/14/20	\$ 59.92	NET-LIFT STATION
149107	A&M AUTOMOTIVE	01/07/20	\$ 7.00	STATE INSPECTION -WS-181
149108	ALL IN ONE POSTER COMP	01/03/20	\$ 43.08	2020 LAW POSTERS
149109	CARR, RIGGS, INGRAM	12/23/19	\$ 6,400.00	AUDIT SERVICE-YEAR END 9/30/19
149110	CCID #6	01/07/20	\$ 1,801.51	DEC 2019-RAW WATER
149111	CDW GOVERNMENT	12/06/19	\$ 3,567.37	COMPUTER REPLACEMENTS-POLICE DEPT/LIBRARY
149112	CHEMTEX INDUSTRIES	VARIOUS	\$ 310.00	D-SCENT ODOR CONTROL
149113	CINTAS CORPORATION	VARIOUS	\$ 1,322.64	CLEANING-WATER/SEWER UNIFORMS
149114	CORE & MAIN LP	01/06/20	\$ 183.00	REPAIR CLLMAPS-WATER LINE MAINTENANCE
149115	DEPT OF STATE HEALTH SERVICE	01/03/20	\$ 52.92	WATER SAMPLES
149116	EDWARD'S PEST MANAGEMENT	01/02/20	\$ 54.00	PEST/RODENT CONTROL-WATER/SEWER DEPT
149117	FUELMAN	VARIOUS	\$ 741.04	FUEL FOR WATER/SEWER VEHICLES
149118	GATEWAY PRINTING	VARIOUS	\$ 298.72	BUISNESS CARDS/LETTERHEAD/UTILITY APPLICATIONS
149119	HECTOR'S MUFFLER	01/09/20	\$ 75.00	OIL CHANGE/EXHAUST LEAK WS-091
149120	INTEGRITY TESTING	12/31/19	\$ 776.00	DEC 2019-SEWER PLANT TESTING
149121	MAXIMINO TORRES	01/17/20	\$ 166.00	CLEANING-WATER/SEWER DEPT VEHICLES
149122	O'REILLY AUTO	12/16/19	\$ 347.28	DEC 2019-SUPPLIES FOR MAINTENANCE
149123	SMARTCOM TELEPHONE	01/08/20	\$ 141.64	INTERNET SERVICE-WATER/SEWER DEPT
149124	TYLER TECHNOLOGIES	12/31/19	\$ 80.40	UTILITY BILL NOTICE 10/1-12/31/19
149125	VEAE SERVICES	01/01/20	\$ 500.00	1ST QTR IT SERVICE-OCT/NOV/DEC
149126	WELLS FARGO BANK	01/03/20	\$ 25,227.35	INTEREST/PRINCIPAL-LOSF909ACT
149127	ZARSKY LUMBER	12/31/19	\$ 340.50	DEC 2019-SUPPLIES FOR MAINTENANCE
149128	AGUAWORKS	01/09/20	\$ 26.00	SUPPLIES-WATERLINE MAINTENANCE
149129	AMAZON.COM	VARIOUS	\$ 266.50	SOUND EQUIPMENT/SPIDER COUPLING
149130	ANA-LAB	01/22/20	\$ 134.00	ROUTINE TOC WATER TESTING-RAW,WATER, COMBINE
149131	AQUAMETRIC	VARIOUS	\$ 2,708.15	WATER METERS/CONTROL LINK-METER READERS
149132	CINTAS CORPORATION	01/21/20	\$ 165.39	MEDICAL SUPPLIES-PUBLIC WORKS
149133	CITY OF LOS FRESNOS	01/20/20	\$ 875.77	WATER/SEWER/GARBAGE-SEWER PLANT/LIFT STATION
149134	DENALI WATER SOLUTIONS	12/31/19	\$ 2,500.00	SLUDGE REMOVAL FROM WWTP DRYING BEDS
149135	DIRECT ENERGY	VARIOUS	\$ 10,000.69	ELEC-WATER/SEWER DEPT
149136	DIRECT ENERGY	VARIOUS	VOID	VOIDED CHECK-CONTINUED
149137	DPC INDUSTRIES	12/31/19	\$ 690.00	CHEMICAL CYLINDER RENTAL
149138	EAST RIO HONDO WATER	01/14/20	\$ 295.47	WATER SERVICE-EDAP LIFT STATIONS
149139	FIRST COMMUNITY BANK	VARIOUS	\$ 173.62	HOTEL-PUBLIC INFORMATION ACTS TRAINING
149140	FUELMAN	VARIOUS	\$ 485.12	FUEL FOR WATER/SEWER VEHICLES
149141	GATEWAY PRINTING	01/15/20	\$ 88.30	BUSINESS CARDS-C.SALAZAR/R.GARCIA
149142	HOME DEPOT	VARIOUS	\$ 156.49	SUPPLIES FOR MAINTENANCE
149143	LA HORMIGA TIRE SHOP	VARIOUS	\$ 20.00	TIRE REPAIRS-CITY VEHICLES
149144	MAGIC VALLEY ELEC	01/06/20	\$ 97.52	ELEC-LIFT STATION-CACTUS ROAD
149145	STAFF FORCE INC	VARIOUS	\$ 2,833.60	CONTRACT LABOR-WEEKENDING 1/12,1/19/20
149146	STAFF FORCE INC	VARIOUS	VOID	VOIDED CHECK-CONTINUED
149147	USA BLUEBOOK	01/13/20	\$ 423.78	WATER/SEWER SUPPLIES
149148	USA BLUEBOOK	01/13/20	VOID	VOIDED CHECK-CONTINUED

149149	VEAE SERVICES	01/18/20	\$ 26.54	PHONE SERVICE-WATER/SEWER DEPTS
149150	ZEPEDA SPRINKLERS	01/16/20	\$ 254.90	BACKFLOW TEST-LIFT STATIONS/SEWER PLANT
CHECKS 149151-149162				UTILITY DEPOSIT REFUND CHECKS
149149	ROCHA INFRASTRUCTURE	01/31/20	\$ 500.00	WWTP RETURN TELESCOPIC VALVE REPAIR
149150	WORKSPACE INTERIORS	01/31/20	\$ 35,175.73	FURNISHINGS-NEW CITY HALL BUILDING
		TOTAL	\$ 178,147.32	
UTILITY DEPOSIT REFUND CHECKS				
149099	MENDOZA, VICTOR	01/03/20	\$ 110.80	ACCT #01-12239-01 UTILITY DEPOSIT REFUND
149100	MARTINEZ, ELEUTERIO	01/03/20	\$ 112.85	ACCT #02-04116-06 UTILITY DEPOSIT REFUND
149101	ADVANCED SUSTAINABLE	01/03/20	\$ 119.89	ACCT #02-21522-02 UTILITY DEPOSIT REFUND
149102	ALONSO, ANGEL ALEXANDER	01/03/20	\$ 113.65	ACCT #03-06134-10 UTILITY DEPOSIT REFUND
149103	PEREIRA, HERIDERTO	01/03/20	\$ 85.12	ACCT #03-17300-13 UTILITY DEPOSIT REFUND
149104	REAL, SWAIN	01/03/20	\$ 92.72	ACCT #04-03111-00 UTILITY DEPOSIT REFUND
149105	COLLINSWORTH, MARY LOU	01/03/20	\$ 46.40	ACCT #05-33527-00 UTILITY DEPOSIT REFUND
149151	GULF ALLIED MORTGAGE, IN	01/31/20	\$ 103.13	ACCT #01-24980-02 UTILITY DEPOSIT REFUND
149152	AVILA, SILVA	01/31/20	\$ 58.85	ACCT #01-25006-01 UTILITY DEPOSIT REFUND
149153	HAMPTON, VICKI	01/31/20	\$ 93.25	ACCT #02-07380-06 UTILITY DEPOSIT REFUND
149154	ROBINHOOD APARTMENTS	01/31/20	\$ 111.70	ACCT #02-07520-02 UTILITY DEPOSIT REFUND
149155	TRINITY REALTY & INVESTME	01/31/20	\$ 21.25	ACCT #03-04302-02 UTILITY DEPOSIT REFUND
149156	JOHNSON, JERRY	01/31/20	\$ 88.26	ACCT #03-04302-03 UTILITY DEPOSIT REFUND
149157	DIAZ, LEROY	01/31/20	\$ 80.65	ACCT #03-13003-10 UTILITY DEPOSIT REFUND
149158	CYFLY INVESTMENTS, LLC	01/31/20	\$ 74.22	ACCT #03-16582-03 UTILITY DEPOSIT REFUND
149159	CRUZ, JOSE	01/31/20	\$ 79.26	ACCT #03-27000-01 UTILITY DEPOSIT REFUND
149160	SANCHEZ, ODILIA	01/31/20	\$ 40.46	ACCT #03-32062-01 UTILITY DEPOSIT REFUND
149161	COMMUNITY DEVELOPMENT	01/31/20	\$ 99.82	ACCT #03-32070-01 UTILITY DEPOSIT REFUND
149162	ODOX CONSTRUCTION	01/31/20	\$ 124.91	ACCT #04-02106-00 UTILITY DEPOSIT REFUND
		TOTAL	\$ 1,657.19	

CITY OF LOS FRESNOS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2020

05 - UTILITY FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 33.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
00-REVENUES	2,713,425	194,183.59	862,154.57	0.00	1,851,270.43	31.77
TOTAL REVENUES	2,713,425	194,183.59	862,154.57	0.00	1,851,270.43	31.77
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<u>EXPENDITURE SUMMARY</u>						
02-WATER ADMINISTRATION	497,838	29,930.66	148,708.45	10,649.86	338,479.19	32.01
05-INFORMATION TECHNOLOG	25,040	1,019.12	9,161.82	692.64	15,185.54	39.35
26-WATER SUPPLIES	122,500	1,359.18	38,055.31	8,728.93	75,715.76	38.19
27-MAINTENANCE OF WATER S	13,500	194.39	1,618.83	19.60	11,861.57	12.14
28-MAINTENANCE OF WATER E	56,000	346.75	11,007.24	301.37	44,691.39	20.19
29-WATER PURCHASES	35,798	1,801.51	7,885.79	0.00	27,912.21	22.03
30-WATER MISCELLANEOUS EX	436,487	0.00	113,013.46	0.00	323,473.54	25.89
20-CAPITAL OUTLAY	92,752	2,121.80	6,948.94	0.00	85,803.08	7.49
32-WATER BONDED INDEBTEDN	93,328	8,462.61	60,328.61	0.00	32,999.39	64.64
34-SEWER ADMINISTRATION	621,303	31,199.42	182,674.55	1,584.87	437,043.08	29.66
35-INFORMATION TECHNOLOG	25,039	1,019.12	9,161.84	692.64	15,184.54	39.36
36-SEWER SUPPLIES	73,250	745.10	18,605.86	5,801.23	48,842.91	33.32
37-MAINTENANCE OF SEWER S	12,800	429.90	2,592.14	299.40	9,908.46	22.59
38-MAINTENANCE OF SEWER E	60,500	637.75	28,418.27	15,025.37	17,056.36	71.81
39-SEWER MISC. EXPENSES	553,500	0.00	13,715.24	0.00	539,784.76	2.48
41-SEWER BONDED INDEBTEDN	60,047	6,227.35	8,661.60	0.00	51,385.40	14.42
52-TRANSFER OUT	641,442	268,356.25	496,518.25	0.00	144,923.75	77.41
TOTAL EXPENDITURES	3,421,123	353,850.91	1,157,076.20	43,795.91	2,220,250.93	35.10
	=====	=====	=====	=====	=====	=====
REVENUE OVER/ (UNDER) EXPENDITURES	(707,698)	(159,667.32)	(294,921.63)	(43,795.91)	(368,980.50)	47.86
	=====	=====	=====	=====	=====	=====

Attachment: Financial Report - January 2020 (3357 : Financial Report)

CHECKLIST FOR CDC			JANUARY 2020	
CK #	VENDOR NAME	Inv.Date	Amount	Description
505	CITY OF L.F. PAYROLL ACCT	01/09/20	\$ 443.01	DUE TO PAYROLL #7 WE 1/5/20
528	CITY OF L.F. PAYROLL ACCT	01/23/20	\$ 1,296.63	DUE TO PAYROLL #8 WE 1/19/20
2746	AMAZON.COM	11/14/19	\$ 36.78	DESK CALENDAR/EASEL FOR PRESENTATIONS
2747	BIANCA MARTINEZ	12/30/19	\$ 167.04	REIMB MILES-POSTER DROP OFF
2748	DESIDERIO MARTINEZ	12/27/19	\$ 1,215.00	12/16-12/27/19-SERVICE AGREEMENT
2749	HOME DEPOT	12/11/19	\$ 69.98	ACRYLIC SHEET
2750	JAMES HARRIS III	01/03/20	\$ 120.00	12/23-1/3/20- WEB SITE UPDATES
2751	LOS FRESNOS CHAMBER	01/01/20	\$ 800.00	JAN 2020-SVC AGREEMENT
2752	STAPLES	01/03/20	\$ 486.06	OFFICE SUPPLIES-FOAM BOARDS/BUISNESS FILES
2753	ARCHER BUSINESS	VARIOUS	\$ 95.08	COPIER METER READING
2754	BIANCA MARTINEZ	01/06/20	\$ 41.61	REIMB MILES-CITY PROMOTION DROP OFF
2755	CITY OF BROWNSVILLE	01/07/20	\$ 30.00	BROCHURE DISPLAY ADVERTISING
2756	DESIDERIO MARTINEZ	01/10/20	\$ 1,215.00	12/30-1/10/20-SERVICE AGREEMENT
2757	GRANICUS	01/12/20	\$ 82.95	AGENDA/MINUTE-IQM2 MONTHLY
2758	JAMES HARRIS III	01/17/20	\$ 120.00	1/6-1/17/20- WEB SITE UPDATES
2759	LOS FRESNOS NEWS	12/04/19	\$ 126.00	1 AD-INTERN NOTICE
2760	NOVA HEALTHCARE	12/30/19	\$ 48.68	PRE EMPLOYMENT SCREEN-MARIN
2761	ROBERT MARIN	01/03/20	\$ 48.45	REIMB MILES-CITY PROMOTION DROP OFF
2762	SIGN SOLUTION	01/13/20	\$ 469.20	PROMOTIONAL BANNERS-RODEO
2763	BIANCA MARTINEZ	01/24/20	\$ 344.28	REIMB MILES-POSTER DROP OFF
2764	DESIDERIO MARTINEZ	01/24/20	\$ 1,215.00	1/13-1/24/20-SERVICE AGREEMENT
2765	GULF COAST SIGN	01/06/20	\$ 650.00	GRANT-SIGN-STEPHANIE'S CHEESECAKE
2766	JAMES HARRIS III	01/31/20	\$ 120.00	1/20-1/31/20- WEB SITE UPDATES
2767	MAXIMINO TORRES	VARIOUS	\$ 7,300.00	DUGOUT/CONSESSION STAND/STORAGE BUILDING
2768	OFFICE DEPOT	01/06/20	\$ 17.94	GRAPH NOTEBOOKS-NATURE PARK PROJECT
2769	ROBERT MARIN	01/24/20	\$ 300.39	REIMB MILES-POSTER DROP OFF
2770	SOUTH TX NATURE	10/01/19	\$ 550.00	SOUTH TX NATURE ANNUAL SUBSCRIPTION
2771	TEAM GRAPHIX	01/20/20	\$ 63.00	POLO SHIRTS-CDC INTERNS
2772	CAMERON COUNTY EDUCATION	01/29/20	\$ 15,000.00	HIGH DEMAND JOB TRAINING-TRAINING COSTS
2773	WORKSPACE INTERIORS	01/31/20	\$ 100,000.00	FURNISHINGS-NEW CITY HALL BUILDING
		TOTAL	\$ 132,472.08	

CITY OF LOS FRESNOS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2020

09 -COMMUNITY DEVELOPMENT COR
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 33.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
52-CDC DISBURSEMENTS	391,100	31,708.67	141,430.36	0.00	249,669.64	36.16
TOTAL REVENUES	391,100	31,708.67	141,430.36	0.00	249,669.64	36.16
	=====	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>						
52-CDC DISBURSEMENTS	391,100	14,677.46	98,795.89	1,427.20	290,876.91	25.63
TOTAL EXPENDITURES	391,100	14,677.46	98,795.89	1,427.20	290,876.91	25.63
	=====	=====	=====	=====	=====	=====
REVENUE OVER/ (UNDER) EXPENDITURES	0	17,031.21	42,634.47	(1,427.20)	(41,207.27)	0.00
	=====	=====	=====	=====	=====	=====

CITY OF LOS FRESNOS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2020

09 -COMMUNITY DEVELOPMENT COR

% OF YEAR COMPLETED: 33.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<hr/>						
52-CDC DISBURSEMENTS						
=====						
10-NON-CATEGORIZED						
09-452-1010 SALES TAX	387,500	31,708.67	140,617.00	0.00	246,883.00	36.29
09-452-1050 INTEREST EARNED	3,600	0.00	813.36	0.00	2,786.64	22.59
TOTAL 10-NON-CATEGORIZED	391,100	31,708.67	141,430.36	0.00	249,669.64	36.16
11-NON-CATEGORIZED						
99-OTHER REVENUE						
TOTAL 52-CDC DISBURSEMENTS	391,100	31,708.67	141,430.36	0.00	249,669.64	36.16
=====	=====	=====	=====	=====	=====	=====
44-MISCELLANEOUS INCOME						
=====						
10-NON-CATEGORIZED						
=====	=====	=====	=====	=====	=====	=====
TOTAL REVENUE	391,100	31,708.67	141,430.36	0.00	249,669.64	36.16
=====	=====	=====	=====	=====	=====	=====

CITY OF LOS FRESNOS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2020

09 -COMMUNITY DEVELOPMENT COR
DEPARTMENT - 52-CDC DISBURSEMENTS

% OF YEAR COMPLETED: 33.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>01-SALARIES</u>						
09-552-01100 SALARIES	5,200	1,610.00	3,975.00	0.00	1,225.00	76.44
TOTAL 01-SALARIES	5,200	1,610.00	3,975.00	0.00	1,225.00	76.44
<u>02-EMPLOYEE BENEFITS</u>						
09-552-02100 FICA EXPENSE	322	99.82	246.45	0.00	75.55	76.54
09-552-02105 MEDICARE EXPENSE	75	23.35	57.64	0.00	17.36	76.85
09-552-02107 TWC EXPENSE	270	1.61	3.99	0.00	266.01	1.48
09-552-02160 WORKER'S COMP	23	4.86	12.44	0.00	10.56	54.09
TOTAL 02-EMPLOYEE BENEFITS	690	129.64	320.52	0.00	369.48	46.45
<u>03-CONTRACT LABOR</u>						
09-552-03110 ATTORNEY	500	0.00	0.00	0.00	500.00	0.00
09-552-03115 AUDITOR	5,550	0.00	3,970.00	0.00	1,580.00	71.53
09-552-03120 PROFESSIONAL SERVICES	31,600	2,430.00	10,945.00	0.00	20,655.00	34.64
09-552-03121 BUSINESS RECRUIT AND DEVEL	9,600	800.00	3,200.00	0.00	6,400.00	33.33
TOTAL 03-CONTRACT LABOR	47,250	3,230.00	18,115.00	0.00	29,135.00	38.34
<u>04-SUPPLIES</u>						
09-552-04100 OFFICE SUPPLIES & PRINTING	5,500	80.94	2,759.25	1,427.20	1,313.55	76.12
TOTAL 04-SUPPLIES	5,500	80.94	2,759.25	1,427.20	1,313.55	76.12
<u>05-UTILITIES</u>						
<u>06-ADVERTISING</u>						
09-552-06100 CITY PROMOTION	36,000	0.00	24,050.00	0.00	11,950.00	66.81
09-552-06120 ADVERTISING	2,750	390.00	2,601.00	0.00	149.00	94.58
TOTAL 06-ADVERTISING	38,750	390.00	26,651.00	0.00	12,099.00	68.78
<u>09-TRAVEL & SCHOOL</u>						
09-552-09100 TRAVEL/SEMINARS	2,000	734.73	1,238.89	0.00	761.11	61.94
TOTAL 09-TRAVEL & SCHOOL	2,000	734.73	1,238.89	0.00	761.11	61.94
<u>10-DUES & MEMBERSHIPS</u>						
09-552-10100 DUES & MEMBERSHIPS	2,000	82.95	414.75	0.00	1,585.25	20.74
TOTAL 10-DUES & MEMBERSHIPS	2,000	82.95	414.75	0.00	1,585.25	20.74
<u>11-MAINTENANCE</u>						
09-552-11150 SPECIAL PROJECTS	111,110	7,769.20	44,333.70	0.00	66,776.30	39.90
TOTAL 11-MAINTENANCE	111,110	7,769.20	44,333.70	0.00	66,776.30	39.90

CITY OF LOS FRESNOS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2020

09 -COMMUNITY DEVELOPMENT COR
DEPARTMENT - 52-CDC DISBURSEMENTS

% OF YEAR COMPLETED: 33.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>12-INSURANCE</u>						
09-552-12100 INSURANCE	300	0.00	289.10	0.00	10.90	96.37
TOTAL 12-INSURANCE	300	0.00	289.10	0.00	10.90	96.37
<u>13-EQUIPMENT</u>						
09-552-13500 CAPITAL OUTLAY	60,000	0.00	0.00	0.00	60,000.00	0.00
TOTAL 13-EQUIPMENT	60,000	0.00	0.00	0.00	60,000.00	0.00
<u>14-COMPUTER SOFTWARE</u>						
<u>30-NON-SPECIFIC</u>						
09-552-30100 BUSINESS INCENTIVE PROGRAM	20,000	650.00	650.00	0.00	19,350.00	3.25
09-552-30130 GENERAL FUND ADMIN	15,000	0.00	0.00	0.00	15,000.00	0.00
09-552-30131 TRANSFER DEBT SERVICE I&S	83,000	0.00	0.00	0.00	83,000.00	0.00
TOTAL 30-NON-SPECIFIC	118,000	650.00	650.00	0.00	117,350.00	0.55
<u>40-NON-SPECIFIC</u>						
<u>80-BOND PAYMENTS</u>						
<u>99-MISCELLANEOUS & CONTIN</u>						
09-552-99100 MISCELLANEOUS	300	0.00	48.68	0.00	251.32	16.23
TOTAL 99-MISCELLANEOUS & CONTIN	300	0.00	48.68	0.00	251.32	16.23
TOTAL 52-CDC DISBURSEMENTS	391,100	14,677.46	98,795.89	1,427.20	290,876.91	25.63
=====	=====	=====	=====	=====	=====	=====

CITY OF LOS FRESNOS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2020

09 -COMMUNITY DEVELOPMENT COR
DEPARTMENT - 99-Capital Outlay

% OF YEAR COMPLETED: 33.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
99-MISCELLANEOUS & CONTIN						

CITY OF LOS FRESNOS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2020

09 -COMMUNITY DEVELOPMENT COR
DEPARTMENT - 53-CDC BOND DISBURSEMENTS

% OF YEAR COMPLETED: 33.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
11-MAINTENANCE						
30-NON-SPECIFIC						
TOTAL EXPENDITURES	391,100	14,677.46	98,795.89	1,427.20	290,876.91	25.63
REVENUE OVER/(UNDER) EXPENDITURES	0	17,031.21	42,634.47	(1,427.20)	(41,207.27)	0.00

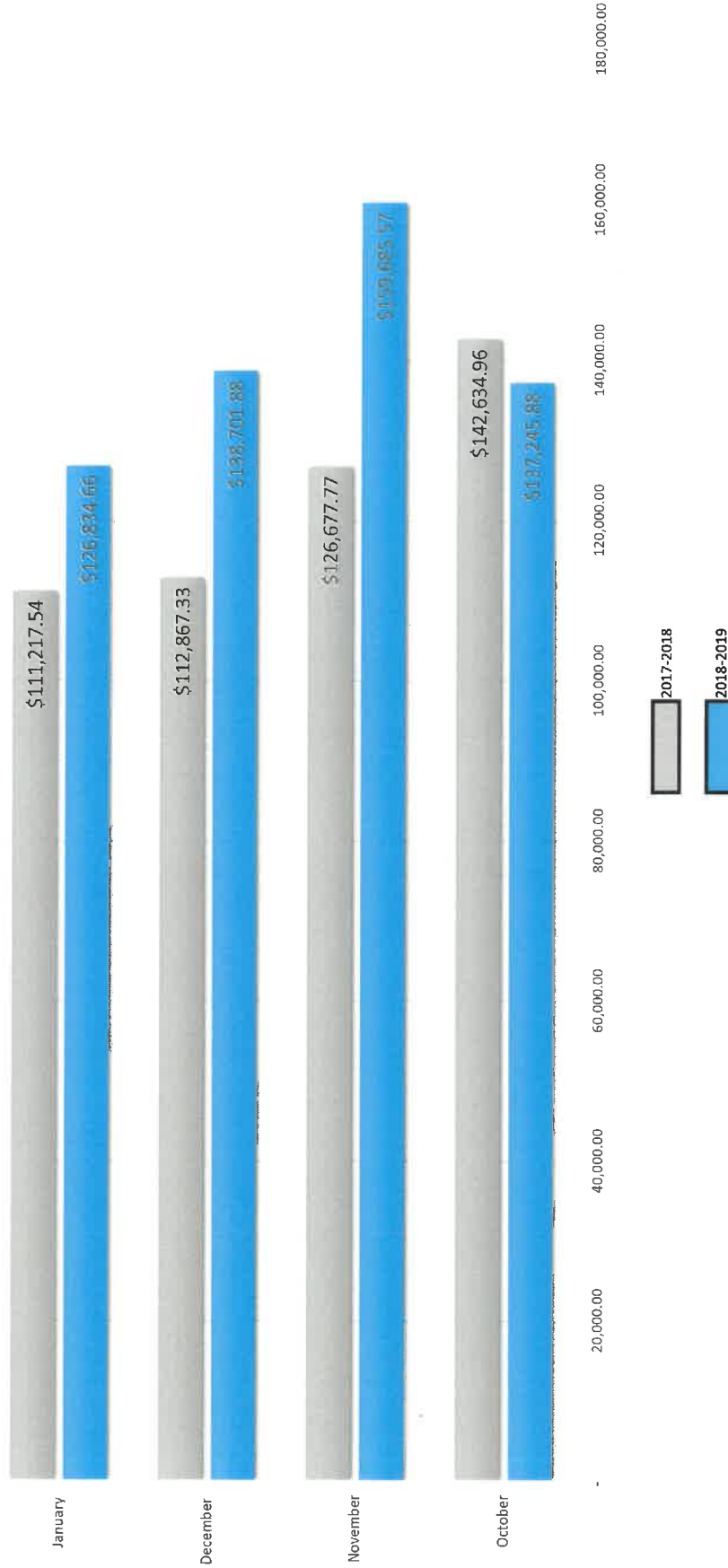
Sales Tax Report FY19-20

	2c			1-1/2c (General Fund Portion)			1/2c (CDC Portion)		
	FY18-19	FY17-18	Inc(Dec) (\$)	Inc(Dec) (\$)	Inc(Dec) (\$)	Inc(Dec) (\$)	FY18-19	FY17-18	Inc(Dec) (\$)
October	142,634.96	114,509.39	28,125.57	24.56%	106,976.22	85,882.04	35,658.74	28,627.35	7,031.39
November	126,677.77	109,338.63	17,339.14	15.86%	95,008.33	82,003.97	31,669.44	27,334.66	4,334.79
December	112,867.33	103,195.45	9,671.88	9.37%	84,650.50	77,396.59	28,216.83	25,798.86	2,417.97
January	111,217.54	110,304.96	912.58	0.83%	83,413.16	82,728.72	27,804.39	27,576.24	228.14
February	212,230.34	131,130.82	81,099.52	61.85%	159,172.76	98,348.12	53,057.59	32,782.71	20,274.88
March	113,566.31	99,829.00	13,737.31	13.76%	85,174.73	74,871.75	28,391.58	24,957.25	3,434.33
April	122,184.20	100,976.00	21,208.20	21.00%	91,638.15	75,732.00	30,546.05	25,244.00	5,302.05
May	141,119.82	142,667.08	(1,547.26)	-1.08%	105,839.87	107,000.31	35,279.96	35,666.77	(386.81)
June	127,522.36	109,989.07	17,533.29	15.94%	95,641.77	82,491.80	31,880.59	27,497.27	4,383.32
July	131,731.22	125,789.13	5,942.09	4.72%	98,798.42	94,341.85	32,932.81	31,447.28	1,485.52
August	141,036.65	134,113.34	6,923.31	5.16%	105,777.49	100,585.01	35,259.16	33,528.34	1,730.83
September	141,667.46	124,334.26	17,333.20	13.94%	106,250.59	93,250.70	35,416.86	31,083.57	4,333.30
TOTAL SALES ACTIVITIES	\$ 1,624,455.96	\$ 1,406,177.13	\$ 172,814.12	15.52%	\$ 1,218,341.97	\$ 1,054,632.85	\$ 406,113.99	\$ 351,544.28	\$ 43,203.53
									15.52%

	2c			1-1/2c (General Fund Portion)			1/2c (CDC Portion)		
	FY18-19	FY17-18	Inc(Dec) (\$)	Inc(Dec) (\$)	Inc(Dec) (\$)	Inc(Dec) (\$)	FY18-19	FY17-18	Inc(Dec) (\$)
October	137,245.88	142,634.96	(5,389.08)	-3.78%	102,934.41	106,976.22	34,311.47	35,658.74	(1,347.27)
November	159,685.57	126,677.77	33,007.80	26.06%	119,764.18	95,008.33	39,921.39	31,669.44	8,251.95
December	138,701.88	112,867.33	25,834.55	22.89%	104,026.41	84,650.50	34,675.47	28,216.83	6,458.64
January	126,834.66	111,217.54	15,617.12	14.04%	95,126.00	83,413.16	31,708.67	27,804.39	3,904.28
TOTAL SALES ACTIVITIES	\$ 562,467.99	\$ 493,397.60	\$ 69,070.39	14.00%	\$ 421,850.99	\$ 370,048.20	\$ 140,617.00	\$ 123,349.40	\$ 17,267.60
									14.00%

**** Sales Tax Amount may be adjusted at the end of the year based on actuals sales activity amounts.

Sales Tax Revenue Comparison



City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 02/11/20 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:
DOC ID: 3358

SCHEDULED

ACTION ITEM (ID # 3358)

**Public Works Report 1. Water and Wastewater Activity 2.
Calls for Service 3. Building Permits 4. Recycling**

Call with questions.

I recommend approval.

**City of Los Fresnos
Water Treatment Plant
And
Wastewater Treatment Plant**

Activity for the month of January 2020

Water Treatment Plant

Total Output: 14,324,805
Daily Average: 462,090
% of Capacity: 46.2%

Waste Water Treatment Plant

Total Output: 15,822,000
Daily Average: 510,387
% of Capacity: 51.0%

CITY OF LOS FRESNOS

PUBLIC WORKS DEPARTMENT

MONTHLY REPORT

JANUARY 2020

CALLS FOR SERVICE	MONTH TOTAL	YEAR TO DATE
Service Connects/Disconnects	85	85
Rereads/Meter Info	71	71
Water Taps	0	0
Sewer Taps	0	0
Change Meter	6	6
Service Check for Water Leak at Account	8	8
Repaired Leak	0	0
Call for Sewer Stoppage	8	8
City Sewer Lines Unstopped	8	8
Code Enforcement/Other	0	0
Garbage Collection	41	41
Pothole Repairs	58	58
Street Repairs	0	0
Street Sign Replacement/Repaired	0	0
Asphalt Used (ton)	1.4	1.4
Gravel Used (ton)	2	2
Fire Hydrants Flushed and Oiled	7	7
Fire Hydrants Repaired	0	0
Valves Repaired	0	0
Manholes Cleaned/Repaired	0	0


Carlos Salazar, Director of Public Works

PROJECTS: 0

-ZZZZZZZZZZ

APPLIED DATES: 0/00/0000 THRU 99/99/9999

ISSUED DATES: 1/01/2020 THRU 1/31/2020

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS: ALL

PROJECT	ISSUE DATE	NAME	LOCATION	CONTRACTOR	DESCRIPTION	

131756	1/06/2020	BARAJAS, MARTHA IRIS	309 W 10TH STREET	OWNER	FENCE PERMIT	1
131757	1/07/2020	HAGAN, EMILY	171 VILLAGE EAST DRIVE	MARCJONES	RESIDENTIAL ADDITION/SO	1
131758	1/07/2020	DELGADO, ROBERTO	733 W OCEAN	LF FRAME	RESIDENTIAL BUILDING	1
131759	1/07/2020	7-ELEVEN, INC	30984 HWY 100	SOUTH WEST	SIGN PERMIT	1
131760	1/08/2020	DIAZ, ESTRELLA G	33204 CACTUS RD	OWNER	WATER/SEWER TAPS	1
131761	1/09/2020	ALVAREZ, JOSE	111 CONDOR DRIVE	TEXAS SEC	FENCE PERMIT	1
131762	1/09/2020	TEXAS ORIGINAL KETTLE CORN	315 N ARROYO BLVD 1	GRAFIK	SIGN PERMIT	1
131763	1/09/2020	BUSSE, LARA	309 E 8TH STREET	DOUBLE L L	ELECTRICAL PERMIT	1
131764	1/10/2020	STEPHANIE'S CHEESECAKES, LL	33478 FM 803 B2	GULF COAST	SIGN PERMIT	1
131765	1/10/2020	CSP TRAINING	324 W OCEAN BLVD #206	UNIVERSAL	INTERIOR FINISHOUT COMM	1
131766	1/10/2020	HERRERA, JAMES	200 E 7TH STREET	OWNER	REROOF PERMIT	1
131767	1/13/2020	COMPREHENSIVE HEALTH SERVIC	30788 STATE HWY 100	MANZI	COMMERCIAL ADDITION/REM	1
131768	1/13/2020	CABALLERO, NORA E	300 E 9TH STREET	BETHEL	ELECTRICAL PERMIT	1
131769	1/16/2020	ORTIZ, CANDY	505 LEGION TRAIL	OWNER	REROOF PERMIT	1
131770	1/17/2020	ZIWA HOLDINGS, LTD	111 N ARROYO BLVD	ROOFS INC	REROOF PERMIT	1
131771	1/17/2020	PUGA, MICHAEL	1050 PASTO DRIVE	MAE	RESIDENTIAL BUILDING	1
131772	1/20/2020	ROJAS, CRISTAL A.	817 DAFFODIL DRIVE	OWNER	FENCE PERMIT	1
131773	1/22/2020	MAGIK WATER SOLUTIONS LLC	33478 FM 803 B7	OWNER	INTERIOR FINISHOUT COMM	1
131774	1/27/2020	GONZALEZ, LETICIA	312 W 8TH STREET	OWNER	ACCESSORY BUILDING	1
131775	1/27/2020	LOS CUATES MIDDLE SCHOOL	32477 STATE HWY 100	CONTINENTA	PLUMBING PERMIT	1
131776	1/28/2020	COMMUNITY PARK	402 W OCEAN BLVD	NURSERY &	IRRIGATION PERMIT	1
131777	1/28/2020	CAMPOS, ALEJANDRO	512 W 9TH STREET	OWNER	DRIVEWAY	1
131778	1/28/2020	CAMERON COUNTY WIC CLINIC	111 N ARROYO BLVD	ZIWA HOLDI	COMMERCIAL- NEW OWNER/TI	1
131779	1/28/2020	GARZA, CHRISTINA	116 E 2ND STREET	BUTCH'S	ELECTRICAL PERMIT	1

Attachment: PW JAN 2020 (3358 : Public Works Report)

PROJECTS: 0 -ZZZZZZZZZZ
APPLIED DATES: 0/00/0000 THRU 99/99/9999
ISSUED DATES: 1/01/2020 THRU 1/31/2020
EXPIRE DATES: 0/00/0000 THRU 99/99/9999
STATUS: ALL

PROJECT	ISSUE DATE	NAME	LOCATION	CONTRACTOR	DESCRIPTION	

131780	1/28/2020	DELGADO, ROBERTO	733 W OCEAN	LF FRAME	RESIDENTIAL BUILDING	1
131781	1/28/2020	EMMILING, PHILIP J	208 WHITE OAK	HOME	RESIDENTIAL BUILDING	1
131782	1/29/2020	ROAD SERVICE LEDEZMA	1116 S ARROYO BLVD	OWNER	INTERIOR FINISHOUT COMM	1
131783	1/31/2020	VILLARREAL, JUANITA	816 DAFFODIL DRIVE	OWEN	REROOF PERMIT	1
*** TOTALS ***		NUMBER OF PROJECTS:	28	VALUATION:	1,499,216.00	FEEs: 2

Attachment: PW JAN 2020 (3358 : Public Works Report)

CITY OF LOS FRESNOS

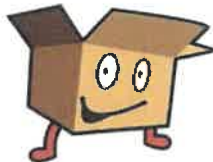
Recycling Program Total Number of Guest January 2020

Date	Tuesdays at Memorial Park 7 am - 11 am
01/07/20	31
01/14/20	23
01/21/20	20
01/28/20	22
Totals	96

Date	Thursdays at Wal-Mart Parking 4 pm - 8 pm
01/02/20	33
01/09/20	32
01/16/20	22
01/23/20	23
01/30/20	28
Totals	138

Date	Saturdays at City Hall 9 am - 1 pm
01/04/20	40
01/11/20	37
01/18/20	25
01/25/20	22
Totals	124

Total attendance for the Month of January	358
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City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 02/11/20 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:
DOC ID: 3359

SCHEDULED

ACTION ITEM (ID # 3359)

Police Department 1. Arrests 2. Incidents 3. Accidents

Call with questions.

I recommend approval.

LOS FRESNOS POLICE DEPARTMENT

Arrests - By Violation

01\01\2020
thru 01\31\2020

Violation	# of Offenses
ASSAULT CAUSES BODILY INJURY FAMILY VIOLENCE 13a	1
CHILD IN NEED OF SUPERVISION RUNAWAY	2
D.O.C. URINATING IN A PUBLIC PLACE	1
DRIVING W/LIC INV W/PREV CONV/SUSP/W/O FIN RES	2
DRIVING WHILE INTOXICATED	6
DRIVING WHILE INTOXICATED 2ND	2
DRIVING WHILE INTOXICATED BAC >= 0.15	2
EXECUTION OF CAPIAS OR ARREST WARRANT	33
HOLD FOR CUSTOMS	5
HOLD FOR INVESTIGATION	1
NO DRIVER'S LICENSE	1
POSS CS PG 1 <1G	1
POSS CS PG 1 <1G DRUG FREE ZONE	1
POSS CS PG 2 < 1G	3
POSS CS PG 2 >= 4G<400G	1
POSS CS PG 3 < 28G	2
POSS DEL DRUG PARAPHERNALIA	1
POSS MARIJ <2OZ	1
POSS MARIJ >50LBS<=2,000LBS	2
POSS MARIJ >5LBS<=50LBS	1
POSSESSION OF DRUG PARAPHERNALIA	3
PUBLIC INTOXICATION	6
RESIST ARREST SEARCH OR TRANSPORT	1
THEFT	1
UNLAWFUL RESTRAINT	1
Total Violations	81
Total Arrests	73

Attachment: PD Report Jan 2020 (3359 : Police Department)

LOS FRESNOS POLICE DEPARTMENT

Incidents - By Violation

01\01\2020
thru 01\31\2020

Violation	Incidents
ACCIDENT INVOLVING DAMAGE TO VEHICLE >=\$200	1
ALARMS	8
ANIMAL CONTROL	7
ASSAULT	1
ASSAULT CAUSES BODILY INJURY FAMILY VIOLENCE 13a	1
BURGLARY OF HABITATION	1
BURGLARY OF VEHICLE 23f	1
CHILD IN NEED OF SUPERVISION RUNAWAY	2
CITY ORD VIOLATION	28
CRIMINAL MISCHIEF/CLASS C	1
D.O.C. URINATING IN A PUBLIC PLACE	1
DISORDERLY CONDUCT DISCHARGE/DISPLAY FIREARM	1
DRIVING W/LIC INV W/PREV CONV/SUSP/W/O FIN RES	1
DRIVING WHILE INTOXICATED	5
DRIVING WHILE INTOXICATED 2ND	3
DRIVING WHILE INTOXICATED BAC >= 0.15	2
EVADING ARREST DET W/PREV CONVICTION	1
EXECUTION OF CAPIAS OR ARREST WARRANT	33
FAIL TO MAINTAIN FINANCIAL RESPONSIBILITY	2
ILLEGAL DUMPING >5 LBS < 500 LBS	1
NO DRIVER'S LICENSE	2
NO PROOF OF FINANCIAL RESPONSIBILITY	4
OPEN CONTAINER	1
POSS CS PG 1 <1G	1
POSS CS PG 1 <1G DRUG FREE ZONE	1
POSS CS PG 2 < 1G	3
POSS CS PG 2 >= 4G<400G	1
POSS CS PG 3 < 28G	3
POSS DEL DRUG PARAPHERNALIA	1
POSS MARIJ <2OZ	1
POSS MARIJ >50LBS<=2,000LBS	1
POSS MARIJ >5LBS<=50LBS	1
POSSESSION OF DRUG PARAPHERNALIA	15
PUBLIC INTOXICATION	5
PUBLIC INTOXICATION BY MINOR	1
RESIST ARREST SEARCH OR TRANSPORT	1
SPEEDING	1
THEFT	5
UNLAWFUL RESTRAINT	1
WELFARE CONCERN	1
Total Violations	151
Total Incidents	137

Attachment: PD Report Jan 2020 (3359 : Police Department)

LOS FRESNOS POLICE DEPARTMENT

Accident – By Street & Intersection

01-01-20 to 01-31-2020

Street & Intersection	Accidents	Fatalities	Vehicles	Injured
Tx. Hwy 100 & Old Alice Road	1	0	2	0
F.M. 803 & Tx. 100	1	0	2	0
100 South Arroyo	1	0	1	0
115 East Ocean	1	0	2	0
109 Village East	1	0	2	1
900 North Arroyo	1	0	2	0
Hwy 100 & F.M. 803	1	0	2	0
33000 North F.M. 1575	1	0	2	0
32819 W. Ocean Blvd. P/Lot	1	0	1	0
Hwy 100 South Arroyo	1	0	2	2
33478 F.M. 803	1	0	1	0
600 North Arroyo	1	0	2	0
30788 West. Ocean P/Lot	1	0	2	0
300 Nogal & 1 st St.	1	0	2	0
600 Whipple Rd.	1	0	1	0
680 East Ocean	1	0	2	0
33300 F.M. 1575	1	0	2	0
32000 West Ocean	1	0	2	1
100 North Arroyo	1	0	2	0
	19	0	34	4

Attachment: PD Report Jan 2020 (3359 : Police Department)

City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 02/11/20 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:
DOC ID: 3360

SCHEDULED

ACTION ITEM (ID # 3360)

Municipal Court 1. Monthly Report

Call with questions.

I recommend approval.

OFFICIAL MUNICIPAL COURT MONTHLY REPORT

MUNICIPAL COURT OF <u>Las Fresnas</u>		TRAFFIC		NON-TRAFFIC MISDEMEANOR	
FOR MONTH <u>January</u> YEAR <u>2020</u>		NON-PARKING	PARKING	STATE LAW	CITY ORDINANCE
1. New Cases Filed During the Month		<u>824</u>	<u>2</u>	<u>130</u>	<u>1</u>
2. Dispositions Prior to Trial:					
A. Bond Forfeitures					
B. Fined (Before trial only. If the defendant goes to trial, enter in item 3.)					
C. Cases Dismissed (Do not include dismissals that are to be reported in Items 3C and 4 below.)					
3. Dispositions at Trial:					
A. Trial by Judge (1) Finding of Guilty		<u>262</u>		<u>41</u>	<u>4</u>
(2) Finding of Not Guilty					
B. Trial by Jury (1) Finding of Guilty					
(2) Finding of Not Guilty					
C. Dismissed at Trial					
4. Cases Dismissed:					
A. After Driver Safety Course (C.C.P., Art. 45.051)		<u>55</u>			
B. After Deferred Disposition (C.C.P., Art. 45.051)		<u>19</u>		<u>2</u>	
C. After Proof of Financial Responsibility (Transportation Code, Sec. 601.193)		<u>30</u>			
D. Compliance Dismissal (Proof of Inspection, License, or Registration)		<u>74</u>			
5. Community Service Ordered (For satisfaction of fine or costs only.)		<u>23</u>			
6. Cases Appealed					
7. Juvenile / Minor Activity:					
A. Transportation Code Cases Filed		<u>1</u>			
B. Non-Driving Alcoholic Beverage Code Cases Filed					
C. Driving Under the Influence of Alcohol Cases Filed <u>drug paraphernalia</u>		<u>2</u>			
D. Health & Safety Code (Tobacco) Cases Filed		<u>1</u>			
E. Failure to Attend School Cases Filed (Education Code, Sec. 25.094)					
F. Education Code (Except Failure to Attend) Cases Filed					
G. Violation of Local Daytime Curfew Ordinance Cases Filed (Loc. Govt. Code, Sec. 341.905)					
H. All Other Non-Traffic Fine-Only Cases Filed					
I. Waiver of Jurisdiction of Non-Traffic Cases (Family Code, Sec. 51.08(b))					
J. Referred to Juvenile Court for Delinquent Conduct (C.C.P., Art. 45.050 (c)(1))					
K. Held in Contempt, Fined, or Denied Driving Privileges (C.C.P., Art. 45.050 (c)(2))					
Magistrate Warnings Given (Juvenile):					
L. Warnings Administered					
M. Statements Certified					
8. Parent Contributing to Nonattendance Cases Filed (Education Code, Sec. 25.093)					
9. Safety Responsibility and Driver's License Suspension Hearings Held					
10. Search Warrants Issued (Do not include warrants for arrest.)					
11. Arrest Warrants Issued:					
A. Class C Misdemeanors Only					<u>483</u>
B. Felonies and Class A and B Misdemeanors Only					
12. Magistrate Warnings Given: (Given to defendants charged with county or district court offense.)					
A. Class A and B Misdemeanors Only					<u>16</u>
B. Felonies					<u>4</u>
13. Emergency Mental Health Hearings Held					
14. Magistrate's Orders for Emergency Protection					<u>5</u>
15. Total Revenue :					<u>\$ 113 990.78</u>
(Include all revenue collected during month to be remitted to city or state.)					

Attachment: Court JAN 2020 (3360 : Municipal Court)

Citation No. Docket No. Violator

***** TOTAL FOR REPORT *****

Code	---	Payments	---	Refunds	---	Net	---	G/L Acct No.
C FINE	581	35,027.15	2	35.00-		34,992.15	01	407-0240
CCC04	463	17,330.08	2	40.00-		17,290.08	01	2512
C TFC	430	1,290.00	0	0.00		1,290.00	01	407-0240
C AR	569	2,834.25	0	0.00		2,834.25	01	407-0240
C TECH	592	2,316.00	0	0.00		2,316.00	01	407-0241
STF	112	3,135.00	0	0.00		3,135.00	01	2512
BLV MCBS	425	1,242.00	0	0.00		1,242.00	01	407-0270
S SJRF	415	1,656.00	0	0.00		1,656.00	01	2512
S JFCT2	418	2,234.20	0	0.00		2,234.20	01	2512
S JFCI	413	247.80	0	0.00		247.80	01	407-0240
S IDF	416	830.00	0	0.00		830.00	01	2512
WRNTFE	132	6,363.80	0	0.00		6,363.80	01	407-0240
S TLFTA1	98	1,860.90	0	0.00		1,860.90	01	2512
0 TLFTA2	115	682.00	0	0.00		682.00	01	2517
C TLFTA3	114	456.00	0	0.00		456.00	01	407-0240
S TPF	400	796.90	0	0.00		796.90	01	2512
COLAGY	71	4,342.21	0	0.00		4,342.21	01	2513
TP-L	75	631.90	1	10.00-		621.90	01	407-0240
TP-S	70	773.00	1	12.50-		760.50	01	2512
1 TP-L-J	64	160.00	1	2.50-		157.50	01	407-0260
AF2	63	1,260.00	0	0.00		1,260.00	01	407-0240
C CJFS	276	24.84	0	0.00		24.84	01	2512
C CJFC	276	2.76	0	0.00		2.76	01	407-0240
S STF19	339	16,002.10	0	0.00		16,002.10	01	2512
C SPEX	43	2,837.10	2	233.80-		2,603.30	01	407-0290
DSC	65	643.50	1	9.90-		633.60	01	407-0240
child CS2	20	462.20	0	0.00		462.20	01	407-0280
S TXSBLT	5	174.00	0	0.00		174.00	01	2515
CCC20	180	10,757.00	0	0.00		10,757.00	01	2512
C LMCBSF	159	776.20	0	0.00		776.20	01	407-0270
C LTPDF	158	790.00	0	0.00		790.00	01	407-0242
LMCTF	158	632.00	0	0.00		632.00	01	407-0241
LMJF	158	15.80	0	0.00		15.80	01	407-0243
AF	3	30.00	0	0.00		30.00	01	407-0240
C ACC	3	60.00	0	0.00		60.00	01	407-0240
OP	1	9.90	1	9.90-		0.00	01	2516

Total: 7875 118,686.59 11 353.60- 118,332.99

Cash Payments....+	\$109,832.09	
Bond Forfeited....+	\$0.00	
Bond Applied.....+	\$8,535.80	
Payment Refunded.-	\$34.90-	
Fees/Fines Paid..=		\$118,332.99

Cash (Payments)..+	\$109,832.09	
Cash (Bonds).....+	\$6,132.88	
Total Cash Trans.=		\$115,964.97

Cash Refunds.....-	\$34.90-	
--------------------	----------	--

CITY	52,341.64
COURT	2,316.00
BLDG. SEC.	1,242.00
JUDGE ED	157.50
OMNI	682.00
COLL. AG	4,342.21
CHILD	462.20
OP	0.00
STATE	56,789.44
TOTAL	118,332.99

Attachment: Court JAN 2020 (3360 : Municipal Court)

City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 02/11/20 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:
DOC ID: 3361

SCHEDULED

ACTION ITEM (ID # 3361)

Library Report 1. Monthly Report

Call with questions.

I recommend approval.



**ETHEL L. WHIPPLE MEMORIAL LIBRARY
LIBRARIAN'S REPORT
JANUARY 2019**

Number of Patron Checking Out Materials

Adult	628
Children	179
Teens	12
In Library Use	23



Material Types Checked Out

Adult Books	258
Children Books	156
Young Adult Books	228
Videos	146
Audios	0
Other Language Books	17
Hotspots	32
Laptops	5
Interlibrary Loans	5



Items Downloaded

eBooks	76
eAudiobooks	55



Patron Access Computer Use

Total Sessions	424
Total Time	197 hours
Guest Passes	142



Free WiFi Access Use

Total Sessions	525 Library WiFi
Total Time	835 hours
Total Sessions	333 Park WiFi
Total Time	825 hours



What Happened In the Library

Hours Open	176 hours
Visits	1,825
Children Program Attendance	255
Volunteer Hours	75
New Cards Issued	26
Cards Renewed	96
New Books Added	35
New eBooks Added	264
New Videos Added	18
Hotspots Added	0
Books Weeded	3
Videos Weeded	1
Reference Questions	283
Assists in Computer Lab	295
Patron Copies	839
Patron Faxes sent	103
Patron Printouts	1,627
Library Staff Copies	4
Replacement Cards	22



City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 02/11/20 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:
DOC ID: 3362

SCHEDULED

ACTION ITEM (ID # 3362)

Fire Marshal's Report 1. Monthly Report

Call with questions.

I recommend approval.



FIRE MARSHAL'S OFFICE
520 E. OCEAN BLVD
LOS FRESNOS, TX 78566

LOS FRESNOS FIRE DEPARTMENT
Activity Report
Month of January 2020

CALLS	INSIDE CITY	OUTSIDE CITY
Commercial Building Fires		
Residential Building Fires		
Grass Fires		9
Trash Fires		4
Vehicle Fires		1
Motor Vehicle Collisions	6	10
Bee Calls		1
Fire Alarm Activation	3	2
False Calls/False Alarms		4
Other Calls	2	1
Total Calls 43	11	32

FIRE INSPECTIONS PERFORMED

Commerical Businesses	11
Industrial Structures	
Public Buildings	
Hotels/Motels	
Institutions	
Homes	
Apartments	
Total Inspections	11

Fires Investigated	(Accidental)	0
	(Incendiary)	0

Attachment: SKM_C45820020309230 (3362 : Fire Marshal's Report)

City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 02/11/20 06:00 PM
Department: City Secretary
Category: Closed Session
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 3372)

DOC ID: 3372

Closed Session -Deliberation pursuant to Sections 551.072 & 551.074, Title 5 of the Texas Government Code, the Texas Open Meetings Act regarding: A. The purchase, exchange, lease, or value of real property. B. Employment and duties of the IT Director.

City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 02/11/20 06:00 PM
Department: City Secretary
Category: Open Session
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 3373)

DOC ID: 3373

Open Session - Deliberation pursuant to Sections 551.072 & 551.074, Title 5 of the Texas Government Code, the Texas Open Meetings Act regarding: A. The purchase, exchange, lease, or value of real property. B. Employment and duties of the IT Director.