

City Council

200 North Brazil

Regular Meeting

Los Fresnos, TX 78566

<http://citylf.cloudaccess.net/en/>

~ Minutes ~

Tuesday, February 21, 2017

6:00 PM

City Hall

Agenda

1. Call meeting to order
Mayor Narvaez called the meeting to order at 6:00 PM.
2. Invocation and Pledge of Allegiance
Mayor Narvaez gave the invocation and led the audience in the Pledge of Allegiance.

Consent Agenda

Approval or rejection of Minutes from January 17, 2017 meeting. Adopted

Motion was made and seconded to approve the Minutes from January 17, 2017 as presented.

Polo Narvaez made a motion to approve Approval or rejection of Minutes from January 17, 2017 meeting., seconded by Javier Mendez the vote was [Unanimous].

Approval or rejection to acknowledge the financial report and cash investment report for the 1st quarter ending December 31, 2016. Adopted

Motion was made and seconded to acknowledge the financial report and cash investment report for the 1st quarter ending December 31, 2016.

Polo Narvaez made a motion to approve Approval or rejection to acknowledge the financial report and cash investment report for the 1st quarter ending December 31, 2016., seconded by Javier Mendez the vote was [Unanimous].

Visistor Remarks - To speak you must sign in with City Secretary prior to the meeting and you have a limit of 3 minutes to speak.

Mr. Hector Romero and Mr. Julian Hernandez spoke about having a bus service from Los Fresnos to Port Isabel. Mr. Hernandez owns a shuttle service and wants to service the people that travel from Los Fresnos to Port Isabel and do not have any other transportation.

Mr. Manuel Abrego stated that the Rodeo was a success again this year. He also stated that the City should send out a letter about the \$1.00 donation to the Fire Department.

Action Items

Consideration and approval of a Resolution by the City Council of the City of Los Fresnos, Texas authorizing and approving publication of Notice of Intent to issue Certificates of Obligation; complying with the requirements contained in Securities and Exchange Commission Rule 15c2-12; and providing an effective date. Adopted

Mr. Don Gonzales, Financial Advisor from Estrada Hinojosa, was present and he handed out copies of the Plan of Finance to the Council. Mr. Gonzales explained the Plan for the sale of \$4,800,000 Certificates of Obligation to the Council and answered questions from the Council.

Mr. Gonzales stated that the Resolution that the Council approved tonight is authorizing and approving publication of the Notice of Intent to issue Certificates of Obligation; complying with the requirements contained in Securities and Exchange Commission rule 15c2-12; and providing an effective date.

Mr. Milum and Mr. Gonzales answered questions from the Council.

Motion was made and seconded to approve the Resolution approving publication of Notice of Intent to issue Certificates of Obligation.

Polo Narvaez made a motion to approve Consideration and approval of a Resolution by the City Council of the City of Los Fresnos, Texas authorizing and approving publication of Notice of Intent to issue Certificates of Obligation; complying with the requirements contained in Securities and Exchange Commission Rule 15c2-12; and providing an effective date., seconded by Javier Mendez the vote was [Unanimous].

Consideration and ACTION on an agreement with the Boys & Girls Club.No Action

Mr. Milum explained that the Boys & Girls Club has come back and they are wanting changes in the agreement. At budget time we had taken out funding the Boys & Girls Club then they came and stated they would work with the City so we put funding back in the budget. Now they do not want to abide by the agreement.

The Council had a copy of the agreement and the changes. Mr. Milum went over each change that the Boys & Girls Club wanted to make. Mayor Narvaez stated that a workshop should be set up between the Council and the Boys & Girls Club so discuss the agreement

No action was taken.

made a motion to approve Consideration and ACTION on an agreement with the Boys & Girls Club., seconded by the vote was .

Discussion, consideration and ACTION on funding a bus route from Los Fresnos to Port Isabel.No Action

Mr. Milum explained that he had been contacted about bus service from Los Fresnos to Port Isabel. Mr. Hernandez has a shuttle and wants to start this service and wants the City to help fund it. Mr. Milum stated that there are several options on the number of hours for service and the number of days. Mr. Milum stated that the City should not fund the bus service at a 100% but we could try it for 3 months and fund it at 50%.

Mr. Milum answered questions from the Council. Mayor Narvaez stated that the City Manager should meet with South Padre Island, Port Isabel and Laguna Vista and see if they would help with funding the bus service.

No action was taken.

made a motion to approve Discussion, consideration and ACTION on funding a bus route from Los Fresnos to Port Isabel., seconded by the vote was .

Consideration and ACTION to participate in the Economic and Wellness Impact Study for the Active Plan.Adopted

Mr. Milum stated that the City of Brownsville is attempting to have this study done. It will benefit the region with potential for grants to actually get the trails constructed. They are looking for partners to cover the \$82,000 fee. The City of Brownsville, City of South Padre Island, NPCA, Friends of Laguna Atascosa, Brownsville Community Improvement Corporation, Palo Alto National Park, Brownsville EDC, Harlingen Wellness Coalition, City of Harlingen, City of Rio Hondo and the City of Los Fresnos would be involved. They are requesting \$2,500 from Los Fresnos.

The City funds would come from the Community Health Program or from Park Improvements.

Mr. Milum answered questions from the Council.

Motion was made and seconded to approve funding \$2,500 for the Economic and Wellness Impact Study for the Active Plan.

Javier Mendez made a motion to approve Consideration and ACTION to participate in the Economic and Wellness Impact Study for the Active Plan., seconded by Polo Narvaez the vote was [Unanimous].

Discussion, consideration and ACTION on Water Rate Study.Adopted

Mr. Milum explained that the staff and him have worked on several option since the last Council meeting taking into consideration the comments that were made at the last Council meeting as well as the public.

Mr. Milum stated that the long term financing shows \$4,000,000 in 2018 for required upgrades by TCEQ which is \$2,500,000 for water plant, \$500,000 for water service to the west and \$1,000,000 for wastewater service to the west. In 2019 and 2020 there is a total of \$6,500,000 of water and wastewater improvements projected for old lines and under sized lines. In 2025 there is \$4,000,000 for wastewater plant expansion that will be needed.

Mr. Milum went over the six different scenario's with the Council. Mr. Milum stated he had gone over the different scenario's with Mr. Keillor and he was agreeable to scenario 6. With scenario 6 it covers the absolute needs of today, still looks into the future and is the best option for all residents as far as financially giving the higher usage residents relief from as much increase.

Mr. Smith, resident, was present and stated he had spoken with Mr. Keillor and both agreed that scenario 6 was okay.

Motion was made and seconded to approve scenario 6 of the Water Rate Study.

Polo Narvaez made a motion to approve Discussion, consideration and ACTION on Water Rate Study., seconded by Bibi Garza the vote was [Unanimous].

Consideration and ACTION to appoint a person to the Los Fresnos Community Development Corporation Board.Adopted

Mr. Milum stated that Richard Robinson has been a good board member for many years but has taken a job outside the Valley and will not be able to serve at this time. He is interested in serving again when he is back home.

Councilmember Mendez has a person interested in becoming a member of the CDC and his name is Marco Huerta.

Motion was made and seconded to appoint Marco Huerta to the CDC Board.

Javier Mendez made a motion to approve Consideration and ACTION to appoint a person to the Los Fresnos Community Development Corporation Board., seconded by Yolanda H. Cruz the vote was [Unanimous].

Acknowledgement of City Manager's Report

A. Wastewater Plant Expansion B. Water Plant Issues C. Water & Wastewater Engineering Study D. Whipple Road Wastewater Extension E. Nature Park F. Hike & Bike Trails G. Montes-Castro Park H. TxDot Sidewalk Projects I. CDGB 2015-2016 Grant J. Welcome Sign K. Hazardous Mitigation Plan L. TxDot Light at Walmart Adopted

Mr. Milum reported on the following:

A. Wastewater Plant Upgrade - We are working to get bid documents ready to begin advertising for the chlorine contact basin and the sludge drying beds. Hopefully we can award a contract in April. The headworks portion will need to be designed first which will take about 120 days and then approval by TWDB. Once that is done we can advertise and begin construction in the summer or early fall.

B. Water Plant Issues - The sludge is removed from the basin. Water looks great. We have begun work on all the TCEQ suggestions that we can do in house. Guzman & Munoz Engineering is working on the more expensive and detailed items that need to be done by a contractor to include as part of the study he is doing so we can hopefully get funding through TWDB. They are also looking to see if there is a less expensive way to install a bypass now that will help.

C. Water & Wastewater Engineering Study - Guzman & Munoz Engineering continues to work on design, surveying, easements or property required for east and west Highway 100 as well as north on FM 1575. They are also studying all the existing water and wastewater lines in the city to determine which need to be replaced for various reasons. City staff is trying to get all the right of entry for possible easements.

D. Whipple Road Wastewater Extension - Naismith-Hanson Engineering is working on that project and will hopefully have some preliminary plans to review soon.

E. Nature Park - The parking lot, restroom, and trail work is complete. We are just finalizing the paperwork. I will work with the Chamber and County to have a ribbon cutting ceremony. Naismith-Hanson Engineering is now working to finalize the Master Plan.

F. Hike & Bike Trails - We are waiting for Halff Associates to give us the area that is needed for the easement. Once the easement is done we can finalize plans and begin construction. Halff Associates has agreed to include the easement work as part of the project and not charge extra.

G. Mones-Castro Park - The Master Plan has been approved. The bids and specifications are being developed. Once they are done we will be able to go out for bids and then start construction.

H. TxDot Sidewalk Projects - The contractor for the sidewalks on Arroyo Boulevard from Ocean Boulevard to Alvarez Court on both sides of the road and on Ocean Boulevard from Church's Chicken to Tapia's Cafe begin on the 13th. It will take about 3 months to complete the project.

I. CDBG 2015-2016 Grant - The design for the street work has begun by Naismith-Hanson Engineering for East Sixth Street from Pita Street to Coma Street and East Ninth Street from Arroyo Boulevard to Coma Street. This will take a few months before we can get the specifications finalized for bids.

J. Welcome Sign - We are waiting for the owner of the property to sign the easement form. Once that is done construction will begin.

K. Hazardous Mitigation Plan - FEMA is reviewing the final plan.

L. TxDot Light at Walmart - TxDot has begun design on the light to be installed at Ocean Boulevard and Evergreen Street. They have stated construction will begin in May.

Mr. Milum answered questions from the Council.

Motion was made and seconded to acknowledge the City Manager's report.

Polo Narvaez made a motion to approve A. Wastewater Plant Expansion B. Water Plant Issues C. Water & Wastewater Engineering Study D. Whipple Road Wastewater Extension E. Nature Park F. Hike & Bike Trails G. Montes-Castro Park H. TxDot Sidewalk Projects I. CDGB 2015-2016 Grant J. Welcome Sign K. Hazardous Mitigation Plan L. TxDot Light at Walmart, seconded by Javier Mendez the vote was [Unanimous].

Acknowledgement of Department Head Reports

Financial Report 1. Monthly 2. Year to DateAdopted

Motion was made and seconded to acknowledge the financial report.

Polo Narvaez made a motion to approve Financial Report 1. Monthly 2. Year to Date, seconded by Javier Mendez the vote was [Unanimous].

Public Works Report 1. Water and Wastewater Activity 2. Calls for Service 3. Building Permits 4. RecyclingAdopted

Motion was made and seconded to acknowledge the public works report.

Polo Narvaez made a motion to approve Public Works Report 1. Water and Wastewater Activity 2. Calls for Service 3. Building Permits 4. Recycling, seconded by Javier Mendez the vote was [Unanimous].

Police Department Report 1. Arrests 2. Incidents 3. AccidentsAdopted

Motion was made and seconded to acknowledge the police department report.

Polo Narvaez made a motion to approve Police Department Report 1. Arrests 2. Incidents 3. Accidents, seconded by Javier Mendez the vote was [Unanimous].

Municipal Court Report 1. Monthly ReportAdopted

Motion was made and seconded to acknowledge the municipal court report.

Polo Narvaez made a motion to approve Municipal Court Report 1. Monthly Report, seconded by Javier Mendez the vote was [Unanimous].

Library Report 1. Monthly ReportAdopted

Motion was made and seconded to acknowledge the library report.

Polo Narvaez made a motion to approve Library Report 1. Monthly Report, seconded by Javier Mendez the vote was [Unanimous].

Fire Marshal's Report 1. Monthly ReportAdopted

Motion was made and seconded to acknowledge the fire marshal's report.

Polo Narvaez made a motion to approve Fire Marshal's Report 1. Monthly Report, seconded by Javier Mendez the vote was [Unanimous].

Closed Session – Deliberation pursuant to Section 551.072, Title 5 of the Texas Government Code, the Texas Open Meetings Act regarding the following:

Closed Session - To deliberate pursuant to Sections 551.071 AND 551.074, Title 5 of the Texas Government Code, the Texas Open Meetings Act regarding the following: A. 551.071 - Pending Or Contemplated Litigation B. 551.074 - Evaluation of the City ManagerNo Action

Mayor Narvaez recessed the meeting at 7:52 PM for closed session.

made a motion to approve Closed Session - To deliberate pursuant to Sections 551.071 AND 551.074, Title 5 of the Texas Government Code, the Texas Open Meetings Act regarding the

following: A. 551.071 - Pending Or Contemplated Litigation B. 551.074 - Evaluation of the City Manager, seconded by the vote was .

Open Session – Deliberation and possible action regarding the following:

Open Session - Deliberation and possible action regarding the following: A. 551.071 - Pending or Contemplated Litigation B. 551.074 - Evaluation of City ManagerNo Action

Mayor Narvaez called the meeting back to order at 8:58 PM.

No action was taken on Section 551.071.

Mayor Narvaez stated that the evaluation on the City Manger had been completed and there were no issues. Mr. Milum is doing a good job.

made a motion to approve Open Session - Deliberation and possible action regarding the following: A. 551.071 - Pending or Contemplated Litigation B. 551.074 - Evaluation of City Manager, seconded by the vote was .

10. Adjournment

Mayor Narvaez adjourned the meeting at 9:01 PM.

Presiding Officer of the Council

Recorder