

City Council

200 North Brazil

Los Fresnos, TX 78566

Regular Meeting

<http://citylf.cloudaccess.net/en/>

~ Agenda ~

Tuesday, March 8, 2016

6:00 PM

City Hall

NOTICE IS HEREBY GIVEN THAT THE {MeetGroup} OF THE CITY OF LOS FRESNOS PURSUANT TO CHAPTER 551, TITLE 5 OF THE TEXAS GOVERNMENT CODE, THE TEXAS OPEN MEETINGS ACT, WILL MEET ON TUESDAY, MARCH 8, 2016 AT 6:00 PM AT CITY HALL, 200 NORTH BRAZIL ST, LOS FRESNOS, TX 78566.

I. AGENDA

1. Call meeting to order
2. Invocation and Pledge of Allegiance
3. Presentation by Auditor
 1. Presentation and ACTION on annual audit for fiscal year ending September 30, 2015 as presented by Long Chilton LLP.
4. Consent Agenda
 1. Approval or rejection of the Minutes from February 9, 2016 meeting.
 2. Approval or rejection of a Proclamation declaring April 11 - 17, 2016 as National Public Safety Telecommunicator's Week in the City of Los Fresnos.
 3. Approval or rejection for a Proclamation declaring the month of April as Fair Housing Month in the City of Los Fresnos.
 4. Approval or rejection of a Proclamation declaring the month of March as National Athletic Training Month.
 5. Approval or rejection of a Resolution authorizing the Mayor to execute an Advance Funding Agreement for a Transportation Alternatives Program MPO Selected Off-System for sidewalk project on FM 1847.
 6. Approval or rejection of a Resolution authorizing Mayor to execute an Advance Funding Agreement for a Transportation Alternative Program Sidewalk Project on SH 100.
 7. Approval or rejection to acknowledge the financial report and cash investment report for the first quarter ending December 31, 2015.
5. Visitor Remarks - To speak you must sign in with City Secretary prior to the meeting and you have a limit of 3 minutes to speak.
6. Action Items

1. Consideration and ACTION to acknowledge the Los Fresnos Community Development expenditures for playground equipment at Memorial Park and if necessary for the City to provide additional funding.
2. Consideration and ACTION to approve the Engineering Contracts for the Transportation Alternative Program Sidewalk Projects.
3. Consideration and ACTION to employ a licensed operator for the water and wastewater plants.
4. Consideration and ACTION to appoint a person to the Los Fresnos Planning & Zoning Commission.
5. Consideration and ACTION to appoint a person to the Los Fresnos Housing Authority.
7. Update by City Manager
 1. A. Wastewater Plant Expansion B. Los Fresnos Nature Park C. Hazardous Mitigation Plan D. Hike & Bike Trails E. Certificates of Obligation
8. Department Head Reports
 1. Financial Report 1. Monthly 2. Year-to-Date
 2. Public Works Report 1. Water and Wastewater Activities 2. Calls for Service 3. Building Permits 4. Recycling
 3. Police Department Report 1. Arrests 2. Incidents 3. Accidents
 4. Municipal Court Report 1. Monthly Report
 5. Library Report 1. Monthly Report
 6. Fire Marshall's Report 1. Monthly Report
9. Adjournment

This is to certify that I, Pam Denny, posted this agenda on the front bulletin board of the City Hall on March 3, 2016 on or before 5:30 p.m. and it shall remain so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Pam Denny, City Secretary

Persons with any disabilities that would like to attend meetings must notify City Secretary 24 hours in advance so that the City can make arrangements for that disabled person.

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 03/08/16 06:00 PM
Department: City Secretary
Category: Audit
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1703)

DOC ID: 1703 A

Presentation and ACTION on annual audit for fiscal year ending September 30, 2015 as presented by Long Chilton LLP.

Long Chilton is working hard to have the audit ready for the meeting. If they don't have it finished we will have to call a special meeting to review it later in the month. It is taking longer since we have over \$4,000,000 worth of grants which is close to 75% of our normal budget. The grant money requires a lot of extra work.

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 03/08/16 06:00 PM
Department: City Secretary
Category: Minutes
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1688)

DOC ID: 1688 A

Approval or rejection of the Minutes from February 9, 2016 meeting.

I recommend approval.

City Council

200 North Brazil

Los Fresnos, TX 78566

Regular Meeting

<http://citylf.cloudaccess.net/en/>

~ Minutes ~

Tuesday, February 9, 2016

6:00 PM

City Hall

Agenda

1. Call meeting to order
Mayor Narvaez called the meeting to order at 6:04 PM.
2. Invocation and Pledge of Allegiance
Mayor Narvaez gave the invocation and led the audience in the Pledge of Allegiance.

Presentation

Presentation by Los Fresnos Housing Authority

Mr. David Winstead, Sr., Chairman of the Los Fresnos Housing authority and Ms. Letty Puga, Executive Director were present.

Ms. Puga reported that the Housing Authority has 102 vouchers for Section 8 housing and at the present time they have 87 vouchers given out. They have made repairs to the Public Housing units. They just received their scores for 2015 and they scored 99 out of 100 points.

Ms. Puga answered questions from the Council.

RESULT:	NO ACTION
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Report

Consideration and ACTION to approve the 2015 Racial Profiling Report for Los Fresnos Police Department.

Chief Harris was present and explained that the 2015 Racial Profiling Report had been shortened. There were a total of 5,997 vehicle stops. The race section is suppose to match the vehicle stops but there is a problem with the program so it is being worked on to see what the problem is. There were no racial profiling complaints.

Chief Harris answered questions from the Council.

Motion was made and seconded to approve the 2015 Racial Profiling Report.

Regular Meeting

Tuesday, February 9, 2016

6:00 PM

RESULT: ADOPTED [UNANIMOUS]
MOVER: Polo Narvaez, Mayor
SECONDER: Javier Mendez, Councilman
AYES: Minton, Garza, Narvaez, Cruz, Real, Mendez

Consent AgendaApproval or rejection of Minutes from January 12, 2016 meeting.

Motion was made and seconded to approve the Minutes for the January 12, 2016 meeting as presented.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Polo Narvaez, Mayor
SECONDER: Yolanda H. Cruz, Councilwoman
AYES: Minton, Garza, Narvaez, Cruz, Real, Mendez

Approval or rejection of a Resolution acknowledging the Los Fresnos Consolidated Independent School District's 100th Year Anniversary.

Motion was made and seconded to approve the resolution acknowledging the Los Fresnos Consolidated Independent School District's 100th Year Anniversary.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Polo Narvaez, Mayor
SECONDER: Yolanda H. Cruz, Councilwoman
AYES: Minton, Garza, Narvaez, Cruz, Real, Mendez

Approval or rejection of an amendment to the Personnel Policy on prohibiting weapons in the workplace.

Mr. Milum explained that several cities have a similar policy. This policy is almost the same as PUB, SRWA and City of Brownsville. This is not restricting the employees from having a gun just not allowing them to carry a weapon during working hours. They can leave the weapon in their vehicle.

Mr. Milum answered questions from the Council.

Motion was made and seconded to approve the amendment to the Personnel Policy on prohibiting weapons in the workplace.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Javier Mendez, Councilman
SECONDER: Polo Narvaez, Mayor
AYES: Minton, Garza, Narvaez, Cruz, Real, Mendez

Visitor Remarks - To speak you must sign in with City Secretary prior to the meeting and you have a limit of 3 minutes to speak.

There were no comments from the public.

Action ItemsConsideration and ACTION to accept Engineering contract for the Pedestrian and Bicycle Trails.

Mr. Milum stated that this is the third time this contract has been brought back to the Council for approval. He received another proposed contract late this afternoon. In prior contract they had eliminated weekly inspections to monthly inspection of the project which is not acceptable to the City. We are use to weekly inspections and some times they are more often than that for prior projects. Halff Associates has deducted the environmental services and if there is not an categorical exclusion then the City will have to pay for the environmental services. The estimated construction cost of the project is \$605,188. The engineering cost is \$132,800 which is at 18%.

Mr. Milum answered questions from the Council.

Motion was made and seconded to approve the contract with Halff Associates.

RESULT:	ADOPTED [5 TO 1]
MOVER:	Polo Narvaez, Mayor
SECONDER:	Swain Real, Councilman
AYES:	Minton, Garza, Narvaez, Cruz, Real
NAYS:	Javier Mendez

Consideration and ACTION to accept Engineering contract for the Nature Park.

Mr. Milum explained that last month the Council had approved the rating of the engineering for the Nature Park and top rated company was Naismith. The available funding from the Texas Parks and Wildlife is \$400,000 and the available funding from CIAP is \$154,243 for a total project construction cost of \$554,243. The proposed engineering cost would be \$102,761 with is 15.6% of the total cost.

Mr. Milum answered questions from the Council.

Motion was made and seconded to approve the engineering contract for the Nature Park parking lot and restrooms with Naismith Engineering.

RESULT:	ADOPTED [5 TO 1]
MOVER:	Swain Real, Councilman
SECONDER:	Polo Narvaez, Mayor
AYES:	Minton, Garza, Narvaez, Cruz, Real
NAYS:	Javier Mendez

Consideration and ACTION to accept the recommendation of the Review Committee on Engineering for the Transportation Alternative Program Sidewalk Project.

Mr. Milum explained that the rating committee of the Mayor, Council Member Cruz and himself rated the three engineering proposals for the Transportation Alternative Program Sidewalk Project. The City received a grant from TxDot for sidewalks on both sides of Arroyo Boulevard from Alvarez Court to Ocean Boulevard and on the south side of Ocean Boulevard from about Church's Chicken to Tapias Cafe. The rating were Naismith Engineering 92.7, Gomez Mendez Saenz, Inc. At 81.0 and Guzman & Munoz Engineering at 80.7.

Mr. Milum answered questions from the Council.

Motion was made and seconded to approve the rating of the three firms and to authorize the City Manager to negotiate a contract with Naismith Engineering, Inc.

RESULT:	ADOPTED [5 TO 0]
MOVER:	Swain Real, Councilman
SECONDER:	Polo Narvaez, Mayor
AYES:	Minton, Garza, Narvaez, Cruz, Real
AWAY:	Javier Mendez

Consideration and ACTION on electric provider for 2018-2022.

Mr. Milum stated back in September 2015 TCAP asked the member Cities if they wanted to renew the electricity rates not to exceed 4.3 cents per kWh and Council decided to wait. The City has a contract with TCAP until the end of 2017. TCAP is negotiating prices for 2018-2022 and the rate not to exceed 4.25 cents per kWh.

Mr. Milum stated he had been contacted by numerous folks wanting to be the City's electric provider once the current contract with TCAP expires. The City can move in different directions.

Mr. Marco Arredondo from Marco Arredondo, Inc provides extra items over and above what normally is provided. He goes into much detail and the City would benefit by this information. Currently his price that we can lock in electric rates from 2018-2022 is \$0.04456 where TCAP is \$0.0425.

Mr. Arredondo was present and told the Council that his son and him are Electrical Engineers and can provide services that TCAP does not. With his services the City can tell if an air conditioner is going out or if a lift station is having problems and other problems that might occur.

Mr. Milum and Mr. Arredondo answered questions from the Council.

Regular Meeting

Tuesday, February 9, 2016

6:00 PM

Motion was made and seconded to authorize the City Manager to negotiate a contract with Marco Arredondo, Inc for electric services for 2018-2022.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Javier Mendez, Councilman
SECONDER:	Swain Real, Councilman
AYES:	Minton, Garza, Narvaez, Cruz, Real, Mendez

Consideration and ACTION on a Resolution authorizing the Texas Coalition for Affordable Power, Inc. (TCAP) to negotiate an electric supply agreement for five years for deliveries of electricity effective January 1, 2018; authorizing TCAP to act as an agent on behalf of the City to enter into a contract for electricity; authorizing the City Manager to execute an electric supply agreement for deliveries of electricity effective January 1, 2018 and committing to budget for energy purchases in 2018 through 2022 and to honor the City's commitments to purchase power for its electrical needs in 2018 through 2022 through TCAP.

No action was taken.

RESULT:	NO ACTION
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Consideration and ACTION to approve an increase of fees paid to East Rio Hondo Water Supply for collection of wastewater charges.

Mr. Milum stated that East Rio Hondo Water Supply has been collecting the City sewer charges on their water bills. If the City billed for sewer only and the people did not pay there is no way we can go cut off the sewer. With ERHWS adding the sewer charges on their bills if the people do not pay then they can cut the water off.

ERHWS has been paid \$1.00 fee per bill and now they want to add 1.75% per bill plus the \$1.00 per bill. The reason for the increase is due to more customers are paying by credit card, echecks or automatic bank drafts and there is a cost from the banks and credit card company usually around 3%. The new charges will be around \$253.91 more per month.

Mr. Milum answered questions from the Council.

Motion was made and seconded to approve the increase of fees paid to East Rio Hondo Water Supply for collection of wastewater charges.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Swain Real, Councilman
SECONDER:	Javier Mendez, Councilman
AYES:	Minton, Garza, Narvaez, Cruz, Real, Mendez

Consideration and ACTION to nominate a person to the Rio Grande Valley Walk of Fame.

Attachment: Council Minutes from February 9 (1688 : Minutes)

Motion was made and seconded to nominate Ruby Jean Cheshire to the Rio Grande Valley Walk of Fame.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Javier Mendez, Councilman
SECONDER: Yolanda H. Cruz, Councilwoman
AYES: Minton, Garza, Narvaez, Cruz, Real, Mendez

Consideration and ACTION to reappoint or appoint four persons to the Los Fresnos Community Development Board.

Mr. Milum stated that the terms of Henry Juarez, Donald Henderson, Irene Robero and Robert Lopez expire in February. Each one of these individuals are willing to serve again and they are doing a great job as members of the CDC.

Motion was made and seconded to reappoint Henry Juarez, Donald Henderson, Irene Romero and Robert Lopez to the CDC Board each for a two year term.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Polo Narvaez, Mayor
SECONDER: Yolanda H. Cruz, Councilwoman
AYES: Minton, Garza, Narvaez, Cruz, Real, Mendez

Consideration and ACTION to appoint a person to the Los Fresnos Planning & Zoning Board.

No action was taken.

RESULT: NO ACTION

Consideration and ACTION to appoint two persons to the Los Fresnos Housing Authority.

Mr. Milum stated that there are two positions available. Manuel Abrego and Merced Burnias, Sr have resigned.

Ms. Linda Ramirez has turned an application for the Housing Authority Board. Mr. Milum stated Ms. Ramirez has lived in Los Fresnos for many years and use to work with the School District.

Motion was made and seconded to appoint Ms. Linda Ramirez to the Los Fresnos Housing Authority for a two year term expiring October 1, 2017.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Polo Narvaez, Mayor
SECONDER: Swain Real, Councilman
AYES: Minton, Garza, Narvaez, Cruz, Real, Mendez

Update by City Manager

Regular Meeting

Tuesday, February 9, 2016

6:00 PM

1. Wastewater Plant Expansion 2. Los Fresnos Nature Park 3. Hazardous Mitigation Plan 4. Hike & Bike Trails 5. Basketball Court at Memorial Park 6. Certificates of Obligation

1. Wastewater Plant Expansion - Naismith Engineering is working on changing the scope of work to reduce the amount of expansion to be able to get it within the available funds.

2. Los Fresnos Nature Park - Contract was approved tonight.

3. Hazardous Mitigation Plant - Still working on assessments.

4. Hike & bike Trails - Once the contract is completed then we will get started on the plans to construct the trails.

5. Basketball Court at Memorial Park - Work is complete and folks are utilizing it already. I am working with AEP on getting some lights set up along with making improvements to the sand volleyball court next to the basketball court.

6. Certificates of Obligation 0 The Water Line Loop Project is complete. The West Ocean Lift Station and Force Main Project is moving along well. The force main is complete. The lift station work is almost complete as well. They have been delayed waiting on electrical hookup but should be done in a few weeks. We will be having Estrada Hinojosa give the Council some information on possible debt and how that will affect and how much we might want to borrow for the City Hall, Police Department, water extensions, sewer extensions, street repairs, park upgrades, etc. We have not received the sales tax information from Walmart sales in December once we receive the information then Estrada Hinojosa can give us information.

Mr. Milum answered questions from the Council.

RESULT: NO ACTION

Department Head Reports

Financial Report 1. Monthly 2. Year-to-Date

Mr. Milum answered questions from the Council.

RESULT: NO ACTION

Public Works Report 1. Water and Wastewater Activity 2. Calls for Service 3. Building Permits 4. Recycling

Mr. Milum answered questions from the Council.

Attachment: Council Minutes from February 9 (1688 : Minutes)

Regular Meeting

Tuesday, February 9, 2016

6:00 PM

RESULT: NO ACTION**Police Department Report 1. Arrests 2. Incidents 3. Accidents**

Mr. Milum answered questions from the Council.

RESULT: NO ACTION**Municipal Court Report 1. Monthly Report**

Mr. Milum answered questions from the Council.

RESULT: NO ACTION**Library Report 1. Monthly Report**

Mr. Milum answered questions from the Council.

RESULT: NO ACTION**Fire Marshall's Report 1. Monthly Report**

Mr. Milum answered questions from the Council.

RESULT: NO ACTION

10. Adjournment

Mayor Narvaez adjourned the meeting at 7:52 PM.

Presiding Officer of the Council_____
Recorder

Attachment: Council Minutes from February 9 (1688 : Minutes)

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 03/08/16 06:00 PM
Department: City Secretary
Category: Proclamation
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1689)

DOC ID: 1689 A

Approval or rejection of a Proclamation declaring April 11 - 17, 2016 as National Public Safety Telecommunicator's Week in the City of Los Fresnos.

I recommend approval.

CITY OF LOS FRESNOS

PROCLAMATION

WHEREAS, the professional public safety telecommunicator plays a crucial role in the protection of life and property, the preservation of society and its laws, and the provision of municipal services; and

WHEREAS, each day, thousands of Americans dial 9 -1-1 for emergencies; and

WHEREAS, these telecommunicators who answer these calls for help, gathering essential information and dispatching the appropriate assistance, can often make the difference between life and death for persons in need; and

WHEREAS, because emergencies can strike at any time, we rely on the vigilance and the preparedness of these individuals 24 hours a day, 365 days a year;

NOW, THEREFORE, the City Council of the City of Los Fresnos urges our citizens to recognize the importance of these people and do hereby proclaim the week of April 11 – 17, 2016 as

NATIONAL PUBLIC SAFETY TELECOMMUNICATOR’S WEEK

in the City of Los Fresnos.

Signed this 8th day of March, 2016.

Polo Narvaez, Mayor

ATTEST:

Pam Denny, City Secretary

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 03/08/16 06:00 PM
Department: City Secretary
Category: Proclamation
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1690)

DOC ID: 1690 A

**Approval or rejection for a Proclamation declaring the month
of April as Fair Housing Month in the City of Los Fresnos.**

I recommend approval.

**PROCLAMATION
CITY OF LOS FRESNOS**

APRIL AS FAIR HOUSING MONTH

WHEREAS, Title VIII of the Civil Rights Act of 1968, as amended, prohibits discrimination in housing and declares it a national policy to provide, within constitutional limits, for fair housing in the United States; and

WHEREAS, the principle of Fair Housing is not only national law and national policy, but a fundamental human concept and entitlement for all Americans; and

WHEREAS, The National Fair Housing Law, during the month of April, provides an opportunity for all Americans to recognize that complete success in the goal of equal housing opportunity can only be accomplished with the help and cooperation of all Americans.

NOW, THEREFORE, we the City Council of the City of Los Fresnos, do proclaim April as Fair Housing Month in the City of Los Fresnos and do hereby urge all citizens of this locality to become aware of and support the Fair Housing law.

IN WITNESS WHEREOF, we have affixed the signature and seal on this the 8th day of March, 2016.

Polo Narvaez, Mayor

ATTEST:

Pam Denny, City Secretary

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 03/08/16 06:00 PM
Department: City Secretary
Category: Proclamation
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1706)

DOC ID: 1706 A

**Approval or rejection of a Proclamation declaring the month
of March as National Athletic Training Month.**

The school district asked us to place this on the agenda. Athletic trainers are a vital part of athletes and a team and provide a tremendous service to our youth.

I recommend approval.

City of Los Fresnos, Texas
Proclamation

This Resolution was introduced and submitted to the City Council for passage and adoption. After presentation and discussion of the Resolution, a motion was made by _____ that the Resolution be finally passed and adopted in accordance with the City's Home Rule Charter. The motion was seconded by _____ and carried by the following vote:

Mayor Polo Narvaez	___ For ___ Against ___ Abstained
Councilmember Yolanda H. Cruz	___ For ___ Against ___ Abstained
Councilmember Swain Real	___ For ___ Against ___ Abstained
Councilmember Javier Mendez	___ For ___ Against ___ Abstained
Councilmember Bibi Garza	___ For ___ Against ___ Abstained
Councilmember Gary Minton	___ For ___ Against ___ Abstained

Whereas, athletic trainers have a long history of providing quality health care for athletes and those engaged in physical activity based on specific tasks, knowledge and skills acquired through their state/nationally regulated educational processes; and,

Whereas, athletic trainers provide valuable services, including the prevention of injuries, evaluation and aggressive treatment, rehabilitation, health care administration, education and guidance; and

Whereas, the National Athletic Trainers' Association represents and supports 43,000 members of the athletic training profession employed in professional sports, colleges and universities, high schools, clinics and hospitals, corporate and industrial settings, and military branches; and

Whereas, leading organizations concerned with athletic training and health care have joined together in a common desire to raise public awareness of the importance of the athletic training profession and to emphasize the importance of quality health care within the aforementioned settings; and Whereas, such an effort will improve health care for athletes and those engaged in physical activity and promote athletic trainers as health professionals;

NOW, THEREFORE, I Polo Narvaez, Mayor of the City of Los Fresnos, Texas do hereby proclaim the month of March as National Athletic Training Month in Los Fresnos, Texas. I urge all people of Los Fresnos, Texas to learn more about the importance of athletic training.

PASSED AND APPROVED by the City Council on this ____ day of _____, 2016.

Polo Narvaez, Mayor

ATTEST:

Pam Denny, City Secretary

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 03/08/16 06:00 PM
Department: City Secretary
Category: Resolutions
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1707)

DOC ID: 1707 A

Approval or rejection of a Resolution authorizing the Mayor to execute an Advance Funding Agreement for a Transportation Alternatives Program MPO Selected Off-System for sidewalk project on FM 1847.

A resolution is required as part of the grant we received from TxDot for the sidewalk on south FM 1847 (Arroyo Boulevard). The sidewalks will be on both sides of the road from Alvarez Court to Highway 100 (Ocean Boulevard).

I recommend approval.

RESOLUTION NO. 02-2016

A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AN ADVANCE FUNDING AGREEMENT FOR A TRANSPORTATION ALTERNATIVES PROGRAM PROJECT MPO SELECTED OFF-SYSTEM FOR SIDEWALK PROJECT.

This Resolution was introduced and submitted to the City Council for passage and adoption. After presentation and discussion of the Resolution, a motion was made by _____ that the Resolution be finally passed and adopted in accordance with the City's Home Rule Charter. The motion was seconded by _____ and carried by the following vote:

Mayor Polo Narvaez	___ For	___ Against	___ Abstained
Councilmember Yolanda H. Cruz	___ For	___ Against	___ Abstained
Councilmember Swain Real	___ For	___ Against	___ Abstained
Councilmember Javier Mendez	___ For	___ Against	___ Abstained
Councilmember Bibi Garza	___ For	___ Against	___ Abstained
Councilmember Gary Minton	___ For	___ Against	___ Abstained

WHEREAS, the Texas Department of Transportation and the City of Los Fresnos will enter into an agreement for Transportation Alternatives Project MPO Selected Off-System for sidewalk project; and

WHEREAS, the scope of work for Project consist of construction of a sidewalk on both sides of FM 1847 from Alvarez Court to SH 100. This project will provide direct connection, safety and access to Lopez-Riggins Elementary, Los Fresnos High School, parks and local businesses; and

WHEREAS, the City of Los Fresnos agrees to pay the Texas Department of Transportation Trust Fund \$8,945 to cover the estimated share of Preliminary Engineering Direct State Costs.

NOW, THEREFORE IT BE RESOLVED, that the Mayor be, and is hereby, authorized to execute an agreement with the Texas Department of Transportation for the installation of sidewalks on both sides along FM 1847 from Alvarez Court to SH100.

PASSED AND APPROVED by the City Council on this 8th day of March, 2016.

Polo Narvaez, Mayor

ATTEST:

Pam Denny, City Secretary

Attachment: Agreement with TxDot for Sidewalks on FM 1847 (1707 : Resolution for Sidewalks FM 1847)

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 03/08/16 06:00 PM
Department: City Secretary
Category: Resolutions
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1708)

DOC ID: 1708 A

Approval or rejection of a Resolution authorizing Mayor to execute an Advance Funding Agreement for a Transportation Alternative Program Sidewalk Project on SH 100.

A resolution is required as part of the grant we received from TxDot for the sidewalk on west Highway 100 (Ocean Boulevard). The sidewalk will be on the south side of the road from Church's Chicken Restaurant to Tapia's Cafe.

I recommend approval.

RESOLUTION NO. 03-2016

A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AN ADVANCE FUNDING AGREEMENT FOR A TRANSPORTATION ALTERNATIVES PROGRAM PROJECT MPO SELECTED OFF-SYSTEM FOR SIDEWALK PROJECT.

This Resolution was introduced and submitted to the City Council for passage and adoption. After presentation and discussion of the Resolution, a motion was made by _____ that the Resolution be finally passed and adopted in accordance with the City's Home Rule Charter. The motion was seconded by _____ and carried by the following vote:

Mayor Polo Narvaez	___ For	___ Against	___ Abstained
Councilmember Yolanda H. Cruz	___ For	___ Against	___ Abstained
Councilmember Swain Real	___ For	___ Against	___ Abstained
Councilmember Javier Mendez	___ For	___ Against	___ Abstained
Councilmember Bibi Garza	___ For	___ Against	___ Abstained
Councilmember Gary Minton	___ For	___ Against	___ Abstained

WHEREAS, the Texas Department of Transportation and the City of Los Fresnos will enter into an agreement for Transportation Alternatives Project MPO Selected Off-System for sidewalk project; and

WHEREAS, the scope of work for Project consist of construction of a sidewalk on the south side of SH 100 from West of Oleander Street to West of Longhorn Lane. This project will provide direct connection, safety and access to Los Fresnos Elementary, Resaca Middle School, Los Cuates Middle School and local businesses; and

WHEREAS, the City of Los Fresnos agrees to pay the Texas Department of Transportation Trust Fund \$13,992 to cover the estimated share of Preliminary Engineering Direct State Costs.

NOW, THEREFORE IT BE RESOLVED, that the Mayor be, and is hereby, authorized to execute an agreement with the Texas Department of Transportation for the installation of sidewalks on the south side of SH 100 from West of Oleander Street to West of Longhorn Lane.

PASSED AND APPROVED by the City Council on this 8th day of March, 2016.

Polo Narvaez, Mayor

ATTEST:

Pam Denny, City Secretary

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 03/08/16 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1704)

DOC ID: 1704 B

Approval or rejection to acknowledge the financial report and cash investment report for the first quarter ending December 31, 2015.

Interest rates are still very low so we don't earn much...but funds are safe.

I recommend approval.



Investment Portfolio Summary For the Quarter Ended December 31, 2015

**Quarterly Investment Report
Investment Officer's Certification
For the Quarter Ended
December 31, 2015**

This report is prepared for the City of Los Fresnos in accordance with Chapter 2256 of the Public Funds Investment Act (PFIA). Section 2256.03(a) of the PFIA states that "Not less than quarterly, the investment officer shall prepare and submit to the governing body of the entity a written report of the investment transactions for all funds covered by this chapter for the reporting period." This report, which covers the quarter ended December 31, 2015 is signed by the City of Los Fresnos Investment Officer and the Investment Committee members and includes the disclosures required in the PFIA.

The investment portfolio complied with the PFIA and the City of Los Fresnos' approved Investment Policy and Strategy throughout the quarter. All investment transactions made in the City's portfolio during this quarter were made on behalf of the City and were in full compliance with PFIA and the City's approved Investment Policy.



Celina Gonzales
Investment Officer/Finance Director



Mark W. Milum
City Manager/ Investment Committee



Polo Narvaez
Mayor/ Investment Committee

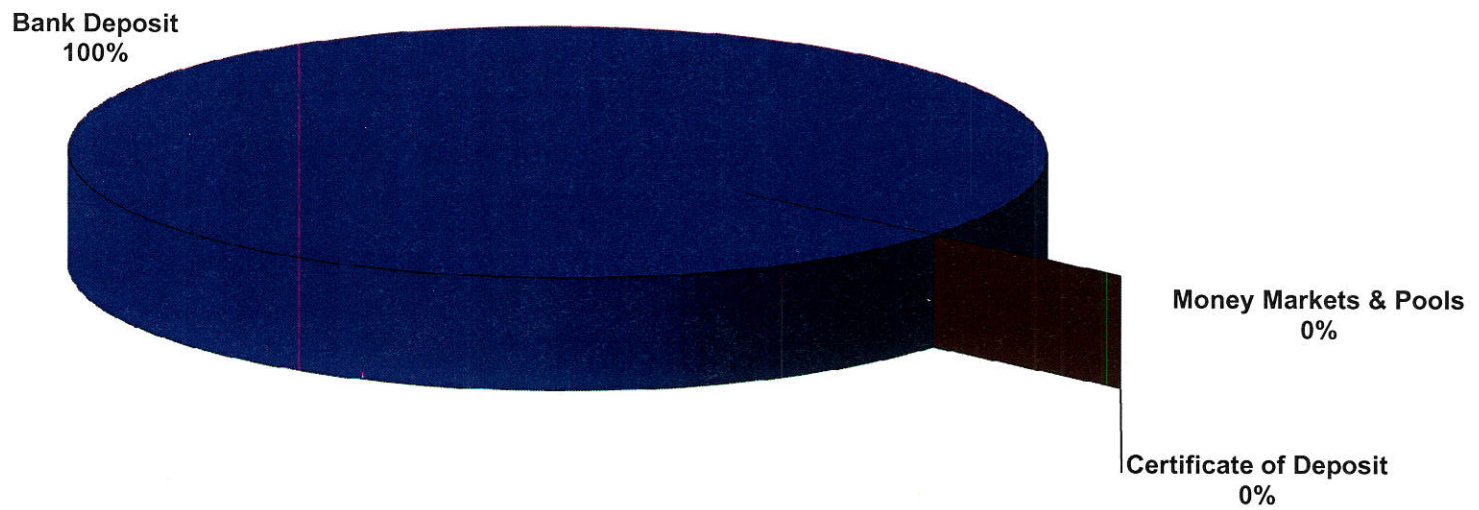
**Quarterly Investment Report
Table of Contents
For the Quarter Ended
December 31, 2015**

4	Detail of Security Holdings
5	Portfolio Summary
6	Yield Summary
7	Quarterly Asset Reconciliation
8	Purchase/Sale Maturity

DETAIL OF SECURITY HOLDINGS
December 31, 2015

Security Description	Security CUSIP	Yield/ Coupon	Settlement Date	Maturity Date	Par Value	Purchase Price	Purchase Cost	Book Value	Market Price	Accrued Interest	Market Value	Days to Maturity	Yield to Maturity
General Fund													
FCB-General Fund (Operating)	FCB	0.125					989,532	989,532	100		989,532		0.13
FCB-General Fund (Emergency Reserve LS)	FCB	0.125					376,122	376,122	100		376,122		0.13
FCB-Senior Citizens	FCB	0.125					8,616	8,616	100		8,616		0.13
FCB-Forfeited Property-Non interest (PD Seizure Funds)	FCB	-					260	260	100		260		-
FCB-Forfeited Property (PD Seizure Funds)	FCB	0.125					85	85	100		85		0.13
FCB-Payroll	FCB	0.125					139,561	139,561	100		139,561		0.13
							1,514,175	1,514,175			1,514,175		0.09
Water & Sewer Fund													
FCB-Water & Sewer (Operating)	FCB	0.125					699,745	699,745	100		699,745		0.13
FCB-Water & Sewer (Meter Deposits LS)	FCB	0.125					200,542	200,542	100		200,542		0.13
FCB-W&S Rev Bonds S84-84A I&S (Reserved Funds)	FCB	0.125					29,875	29,875	100		29,875		0.13
FCB-W&S Rev Bonds S84-84A (Reserved Funds)	FCB	0.125					54,915	54,915	100		54,915		0.13
FCB-Water & Sewer (Emergency Reserve)	FCB	0.125					97,979	97,979	100		97,979		0.13
FCB-Utility Expansion (Purchase Water Rights/Utility Improver	FCB	0.125					3,430	3,430	100		3,430		0.13
							1,086,486	1,086,486			1,086,486		0.13
Special Revenue Funds													
FCB-Texas Revolving Loan	FCB	0.125					13,815	13,815	100		13,815		0.13
							13,815	13,815			13,815		0.13
Debt Service													
FCB-Debt Servcie (Bond Payments)	FCB	0.125					30,363	30,363	100		30,363		0.13
							30,363	30,363			30,363		0.13
Capital Projects													
FCB-USDA (Water Distribution System Project)	FCB	-					76,650	76,650	100		76,650		-
FCB-TSSI Safe Room DR-1791-353	FCB	-					-	-	100		-		-
FCB-Valley Legacy Foundation Grant (Hike & Bike Trail)	FCB	0.125					166,723	166,723	100		166,723		0.13
FCB-CO SR 2014 (Lopez LS, Land, Sewer Ext, Evergreen St	FCB	-					1,741,328	1,741,328	100		1,741,328		-
FCB-TWDB-DWSRF NO. 62627 (Egineering)	FCB	-					-	-	100		-		-
FCB-TWDB-CWSRF CO 2009 (Collection System/WWTP)	FCB	-					20,393	20,393	100		20,393		-
							2,005,094	2,005,094			2,005,094		0.02
Community Development Corp													
FCB-CDC (Operating)	FCB	0.13					255,209	255,209	100		255,209		0.13
							255,209	255,209			255,209		0.13
TOTAL PORTFOLIO						<u>\$ -</u>	<u>\$ 4,905,143</u>	<u>\$ 4,905,143</u>		<u>\$ -</u>	<u>\$ 4,905,143</u>		<u>0.10</u>

PORTFOLIO SUMMARY
December 31, 2015



YIELD SUMMARY
As of December 31, 2015

Security Description	Security CUSIP	Settlement Date	Maturity Date	Par Value	Market Value	Percent of Assets	Days to Maturity	Weighted Average Maturity	Yield to Maturity
Bank Deposit									
First Community Bank	FCB				4,905,143	100%			0.13
Money Markets & Pools									
Lone Star Investments	First Public				-	0%			-
Certificate of Deposit									
First Community Bank	FCB			-	-	0%	-	-	-
TOTAL PORTFOLIO				<u>\$ -</u>	<u>\$ 4,905,143</u>	<u>100%</u>		<u>-</u>	<u>0.13</u>

**MARKET VALUE ASSET RECONCILIATION
FROM 10-1-15 TO 12-31-15**

Security	Market Value 10-1-14	Additions Purchases	Withdrawals Sales	Realized Gains	Unrealized Gains	Interest Gains	Market Value 12-31-14
Bank Deposit							
First Community Bank	4,638,541		265,671			930	4,905,143
Money Markets & Pools							
Lone Star Investments	-						-
Certificate of Deposit							
First Community Bank	-						-
TOTAL PORTFOLIO	<u><u>\$ 4,638,541</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 265,671</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 930</u></u>	<u><u>\$ 4,905,143</u></u>

PURCHASE AND SALE MATURITY
FROM 10-1-15 TO 12-31-15

<u>Trade Date</u>	<u>Settlement Date</u>	<u>Quantity</u>	<u>Security</u>	<u>Unit Price</u>	<u>Amount</u>
-------------------	----------------------------	-----------------	-----------------	-------------------	---------------

PURCHASES

SALES/MATURITIES

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 03/08/16 06:00 PM
Department: City Secretary
Category: Acknowledgments
Prepared By: Pam Denny

SCHEDULED

Initiator: Pam Denny
Sponsors:

ACTION ITEM (ID # 1702)

DOC ID: 1702 A

Consideration and ACTION to acknowledge the Los Fresnos Community Development expenditures for playground equipment at Memorial Park and if necessary for the City to provide additional funding.

The playground equipment at Memorial Park is in need of replacement. We have several options and one the Park Advisory Board recommends. I will have the different options for review so you can see what it looks like. The cost is approximately \$175,000. The CDC will consider the funding on Monday night. I will have that amount for approval as well as how to fund the balance of the project in case the CDC doesn't fund the entire amount.

I recommend approval.

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 03/08/16 06:00 PM
Department: City Secretary
Category: Contract
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1701)

DOC ID: 1701 A

**Consideration and ACTION to approve the Engineering
Contracts for the Transportation Alternative Program
Sidewalk Projects.**

There are 2 separate contracts for the grant projects from TxDot to put sidewalks in south of Highway 100 on FM 1847 on both sides of the road and on west Highway 100 from Church's Chicken to Tapia's Cafe on the south side of the road. Both amounts are within the standard amount just under 18%.

I recommend approval.



NaismithEngineering,Inc
ENGINEERING ■ ENVIRONMENTAL ■ SURVEYING

...
ESTABLISHED 1949

March 1, 2016

Mr. Mark W. Milum
City Manager
City of Los Fresnos
200 N. Brazil St.
Los Fresnos, Texas 78566

**Re: Fee Proposal for Professional Services
Engineering for TAP Improvements – FM 1847**

Mr. Milum:

Thank you for selecting us for this important new project. We are pleased to submit our proposal to perform professional services for the TAP Improvements – FM 1847. These services are intended to provide the City of Los Fresnos with preparation of plans, specifications and contract documents for the proposed sidewalk, signage, and paving improvements located along FM 1847 between Ocean Blvd. and Alvarez Ct. in Los Fresnos, Texas.

Since the City is a public entity subject to the State of Texas Professional Services Procurement Act (PSPA), NEI is furnishing the following proposal with the understanding that we have been determined to be qualified to perform the work, have been selected by the City to negotiate a “fair and reasonable cost”, and that the proposal does not constitute a competitive bid for professional services that may be prohibited by the PSPA.

SCOPE OF SERVICES

Naismith Engineering Inc. (NEI) will provide the following services as shown in the attached scope of services.

COMPENSATION (Based on estimated construction cost of \$223,625):

The fee to perform the scope of services defined shall not exceed an amount of \$39,650 on a Lump Sum Basis.

Basic Services (Design and Construction Documents)	\$26,850
Special Eng. Services (Surveying, Permitting)	<u>\$12,800</u>
Total	\$39,650

In addition, upon request, NEI proposes to provide Environmental Services as shown in the attached scope of services for a fee not to exceed \$4,725 on a Lump Sum Basis.

Environmental Services (if requested)	\$ 4,725
---------------------------------------	----------

Mr. Mark W. Milum
 City of Los Fresnos
 March 1, 2016
 Page 2 of 4

The professional services that NEI will provide under this Proposal/Agreement include, and are limited to, those described above. All other services are specifically excluded. Additional services that may be mutually agreed to will be on the basis of time and materials expended and reimbursable expenses incurred.

Additional costs that may be incurred include:

Laboratory Testing	\$3,000
Easement Acquisition	(not anticipated)

Modification to the scope of services as required and approved by Client will be covered by change orders to this assignment. Change orders are to include description of the modification, basis and amount of compensation and revised completion time.

TERMS OF PAYMENT:

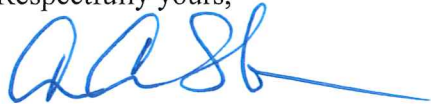
Payment to Engineer for authorized services will be due upon presentation of monthly statements by Engineer to Client of such services.

AUTHORIZATION TO PROCEED:

If this Proposal meets with your approval we will consider your acceptance in the space provided below as our authorization to proceed with the work. We would appreciate receiving two signed copies of this Proposal for our files.

We appreciate the opportunity to perform these services and look forward to working with you and representing the City as City Engineer on this important project.

Respectfully yours,



Anna A. Smith, P.E.
 Project Manager

ACCEPTED: CITY OF LOS FRESNOS

BY: _____

TITLE: _____

DATE: _____



Naismith Engineering, Inc
 ENGINEERING ■ ENVIRONMENTAL ■ SURVEYING

Mr. Mark W. Milum
City of Los Fresnos
March 1, 2016
Page 3 of 4

Scope of Services Los Fresnos TAP Improvements – FM 1847

Project Design Phase Engineering Services:

- a. Development of a Concept Plan to fit within construction budget and for approval by City of Los Fresnos.
- b. Attend preliminary conferences with City of Los Fresnos, Texas Department of Transportation (TxDOT) and other interested parties regarding the Project. Assist the City in the preparation of supporting documents for governmental grants, loans, or advances in connection with the Project.
- c. Furnish and submit on behalf of the City the engineering data necessary for applications for permits by local, state, and federal authorities, including the United States Army Corps of Engineers.
- d. Provide field surveys to collect information required for the design and complete related office computations and drafting.
- e. Perform geotechnical investigations, if necessary, such as auger borings, core borings, soil tests, or other subsurface explorations and laboratory testing and inspecting of samples or materials relevant to design.
- f. Prepare detailed construction plans, specifications, and contract documents for the construction, authorized by the City and TxDOT, in accordance with all State and Federal requirements.
- g. Prepare estimates for probable construction cost of the authorized construction.
- h. Furnish the City and TxDOT with copies of approved contract documents including notices to bidders and proposal forms.
- i. Participation in public and stakeholders meeting to inform area residents and citizens of Los Fresnos about the project.
- j. Coordination of design with TxDOT, public boards and the City Council.
- k. Development of Specifications and Contract Documents for Construction Bids.



Mr. Mark W. Milum
City of Los Fresnos
March 1, 2016
Page 4 of 4

Environmental Services (if requested):

- a. Assist in the preparation or review of environmental assessments; review and evaluation of the effects on the design requirements for the Project of any such statements and documents prepared by others; and assistance in obtaining approvals of authorities having jurisdiction over the anticipated environmental impact of the Project.
- b. Assist in the submittal of environmental review documents to TxDOT in order to obtain required clearances for construction of the project.



Naismith Engineering, Inc
ENGINEERING ■ ENVIRONMENTAL ■ SURVEYING

Date:

0921-06-287	
Los Fresno South Residential Connecti	
See Map	
Cameron	
Sidewalks, Signage, Stripe	
Category 9	
\$223,625	
TxDOT	Local Govt: (Name of Entity)
TxDot	

CSJ:

Hwy:

Limits:

County:

Let Date:

Scope of Work:

Funding Cat:

PM Const Est (Latest):

Letting by:

TxDOT PM: Project Sponsor: Names of LGs involved: Contact Info:	Stephen P. Walker, R.L.A.
	City of Los Fresnos
M.O. #(s):	114213

CSJ:

Hwy:

Limits:

County:

Let Date:

Scope of Work:

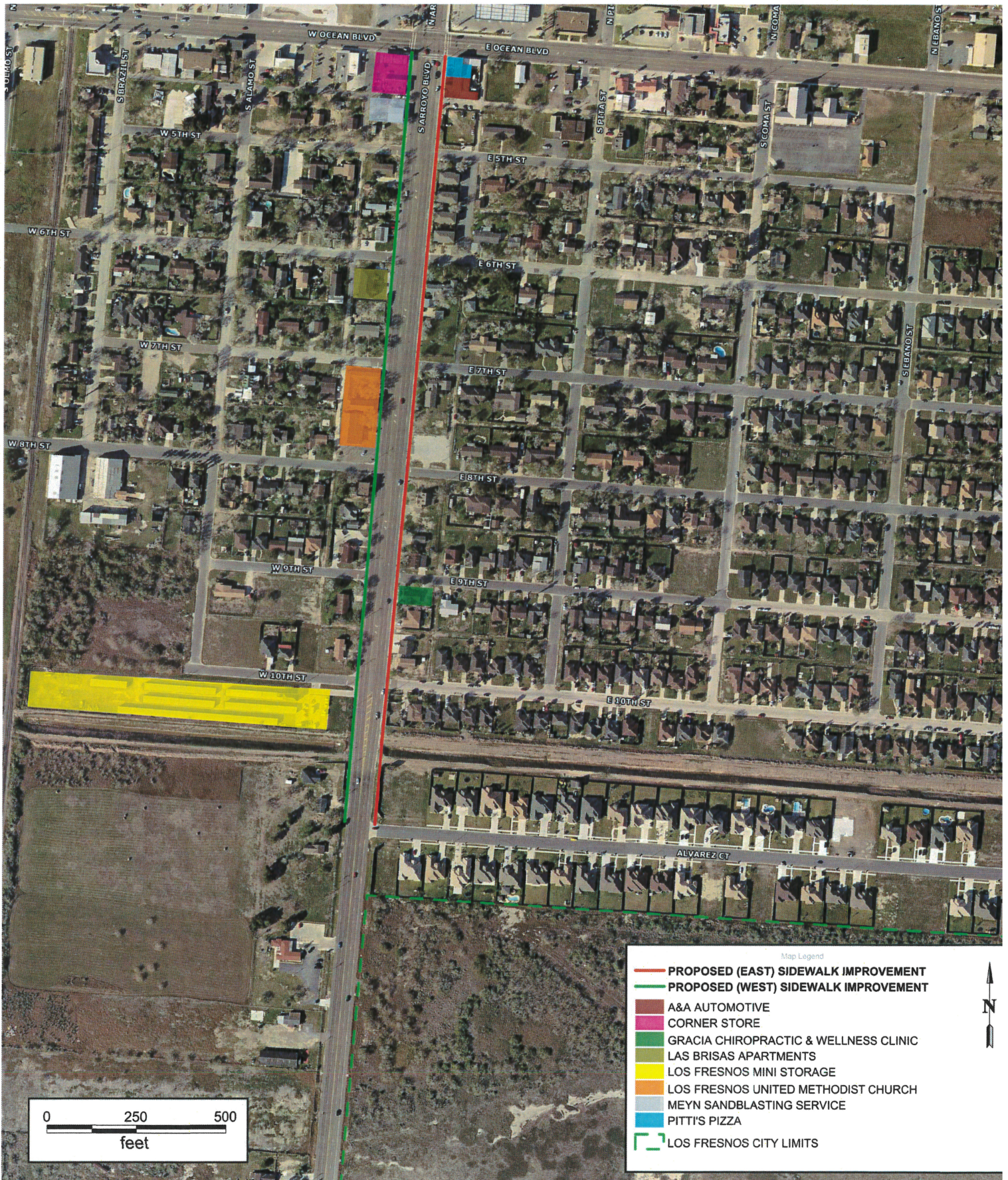
Funding Cat:

PM Const Est (Latest):

Letting by:

Description	Fund Cat	Cost (\$)			Funding (%)			EDC (%)					Donated by LG	Reimburse LG
		TIP	ACTUAL (Consultant)	DCIS (TxDOT)	Fed	State	LG	Off system	On system	% Approved	State % w/EDC	LG % w/EDC		
Preliminary Engineering			\$ 40,000				X			n/a				
Environmental			\$ 4,725						n/a	n/a	n/a	n/a		
ROW									n/a	10%				
ROW map/ROW Acquisition Services									n/a	n/a	n/a	n/a		
Utilities									n/a	10%				
Construction	9			\$223,625	X		X		n/a or 20%	n/a				
CF									n/a or 20%	n/a				
Q									n/a or 20%	n/a				
agencies									n/a	n/a				
Ir t Cost									n/a	n/a	n/a	n/a		

Proposed Sidewalk Improvements



SH 100 to Alvarez Ct. (West & East sides of FM 1847)



NaismithEngineering,Inc
ENGINEERING ■ ENVIRONMENTAL ■ SURVEYING

...
ESTABLISHED 1949

March 1, 2016

Mr. Mark W. Milum
City Manager
City of Los Fresnos
200 N. Brazil St.
Los Fresnos, Texas 78566

**Re: Fee Proposal for Professional Services
Engineering for TAP Improvements – South SH 100**

Mr. Milum:

Thank you for selecting us for this important new project. We are pleased to submit our proposal to perform professional services for the TAP Improvements – South SH 100. These services are intended to provide the City of Los Fresnos with preparation of plans, specifications and contract documents for the proposed sidewalk, signage, and paving improvements located along Highway 100 between Church's Chicken and Tapia's in Los Fresnos, Texas.

Since the City is a public entity subject to the State of Texas Professional Services Procurement Act (PSPA), NEI is furnishing the following proposal with the understanding that we have been determined to be qualified to perform the work, have been selected by the City to negotiate a "fair and reasonable cost", and that the proposal does not constitute a competitive bid for professional services that may be prohibited by the PSPA.

SCOPE OF SERVICES

Naismith Engineering Inc. (NEI) will provide the following services as shown in the attached scope of services.

COMPENSATION (Based on estimated construction cost of \$349,802):

The fee to perform the scope of services defined shall not exceed an amount of \$59,476 on a Lump Sum Basis.

Basic Services (Design and Construction Documents)	\$41,976
Special Eng. Services (Surveying, Permitting)	<u>\$17,500</u>
Total	\$59,476

In addition, upon request, NEI proposes to provide Environmental Services as shown in the attached scope of services for a fee not to exceed \$9,960 on a Lump Sum Basis.

Environmental Services (if requested)	\$ 9,960
---------------------------------------	----------

Mr. Mark W. Milum
 City of Los Fresnos
 March 1, 2016
 Page 2 of 4

The professional services that NEI will provide under this Proposal/Agreement include, and are limited to, those described above. All other services are specifically excluded. Additional services that may be mutually agreed to will be on the basis of time and materials expended and reimbursable expenses incurred.

Additional costs that may be incurred include:

Laboratory Testing	\$3,000
Easement Acquisition	(not anticipated)

Modification to the scope of services as required and approved by Client will be covered by change orders to this assignment. Change orders are to include description of the modification, basis and amount of compensation and revised completion time.

TERMS OF PAYMENT:

Payment to Engineer for authorized services will be due upon presentation of monthly statements by Engineer to Client of such services.

AUTHORIZATION TO PROCEED:

If this Proposal meets with your approval we will consider your acceptance in the space provided below as our authorization to proceed with the work. We would appreciate receiving two signed copies of this Proposal for our files.

We appreciate the opportunity to perform these services and look forward to working with you and representing the City as City Engineer on this important project.

Respectfully yours,



Anna A. Smith, P.E.
 Project Manager

ACCEPTED: CITY OF LOS FRESNOS

BY: _____

TITLE: _____

DATE: _____



NaismithEngineering,Inc
 ENGINEERING ■ ENVIRONMENTAL ■ SURVEYING

Mr. Mark W. Milum
City of Los Fresnos
March 1, 2016
Page 3 of 4

Scope of Services Los Fresnos TAP Improvements – SH 100

Project Design Phase Engineering Services:

- a. Development of a Concept Plan to fit within construction budget and for approval by City of Los Fresnos.
- b. Attend preliminary conferences with City of Los Fresnos, Texas Department of Transportation (TxDOT) and other interested parties regarding the Project. Assist the City in the preparation of supporting documents for governmental grants, loans, or advances in connection with the Project.
- c. Furnish and submit on behalf of the City the engineering data necessary for applications for permits by local, state, and federal authorities, including the United States Army Corps of Engineers.
- d. Provide field surveys to collect information required for the design and complete related office computations and drafting.
- e. Perform geotechnical investigations, if necessary, such as auger borings, core borings, soil tests, or other subsurface explorations and laboratory testing and inspecting of samples or materials relevant to design.
- f. Prepare detailed construction plans, specifications, and contract documents for the construction, authorized by the City and TxDOT, in accordance with all State and Federal requirements.
- g. Prepare estimates for probable construction cost of the authorized construction.
- h. Furnish the City and TxDOT with copies of approved contract documents including notices to bidders and proposal forms.
- i. Participation in public and stakeholders meeting to inform area residents and citizens of Los Fresnos about the project.
- j. Coordination of design with TxDOT, public boards and the City Council.
- k. Development of Specifications and Contract Documents for Construction Bids.



Mr. Mark W. Milum
City of Los Fresnos
March 1, 2016
Page 4 of 4

Environmental Services (if requested):

- a. Assist in the preparation or review of environmental assessments; review and evaluation of the effects on the design requirements for the Project of any such statements and documents prepared by others; and assistance in obtaining approvals of authorities having jurisdiction over the anticipated environmental impact of the Project.
- b. Assist in the submittal of environmental review documents to TxDOT in order to obtain required clearances for construction of the project.



Naismith Engineering, Inc
ENGINEERING ■ ENVIRONMENTAL ■ SURVEYING

AFA PROJECT INFO SHEET

Date: _____

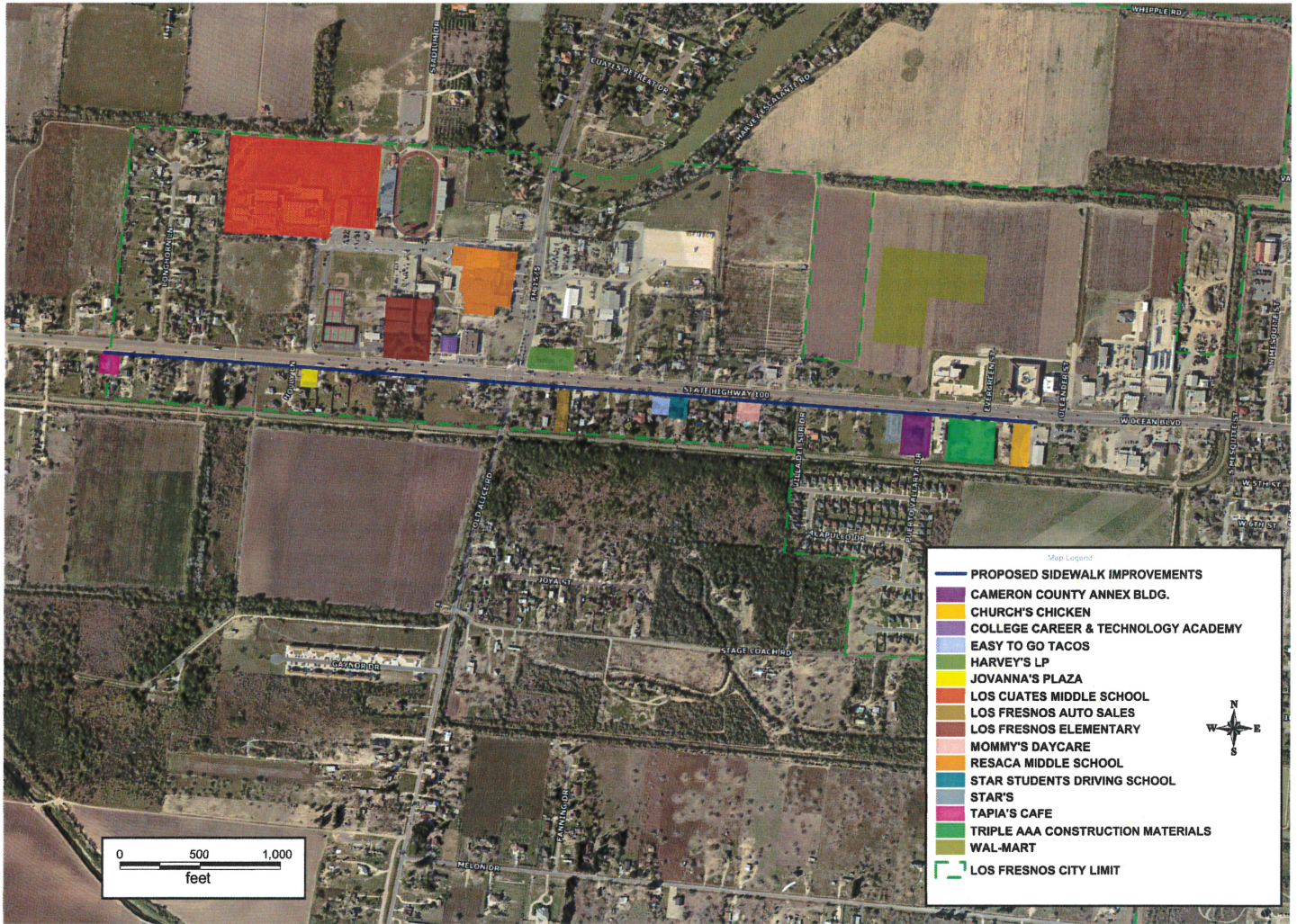
CSJ:	0921-06-286
Hwy:	Los Fresno West School Connection
Limits:	See Map
County:	Cameron
Let Date:	
Scope of Work:	Sidewalks, Signage, Stripes
Funding Cat:	Category 9
PM Const Est (Latest):	\$349,802
	TxDOT
	TxDot
	Local Govt: (Name of Entity)

TxDOT PM:	Stephen P. Walker, R.L.A.
Project Sponsor:	City of Los Fresnos
Names of LGs involved:	
Contact Info:	
M.O. #(s):	114213

Letting by:

Description	Fund Cat	Cost (\$)			Funding (%)			EDC (%)					Donated by LG	Reimburse LG
		TIP	ACTUAL (Consultant)	DCIS (TxDOT)	Fed	State	LG	Off system	On system	% Approved	State % w/EDC	LG % w/EDC		
										(To be filled out by Mari)				
Preliminary Engineering			\$ 60,000				X	n/a or 20%	n/a					
Environmental			\$ 9,960					n/a	n/a	n/a		n/a		
ROW								n/a	10%					
ROW map/ROW Acquisition Services								n/a	n/a	n/a		n/a		
Utilities								n/a	10%					
Construction	9			\$349,802	X		X	n/a or 20%	n/a					
CE								n/a or 20%	n/a					
agencies								n/a or 20%	n/a					
It Cost								n/a	n/a	n/a		n/a		

Proposed Sidewalk Improvement



Church's Chicken to Tapia's (South SH 100)

Attachment: Los Fresnos TAP SH 100 (1701 : Contract for Sidewalk Project)

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 03/08/16 06:00 PM
Department: City Secretary
Category: Personnel
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1709)

DOC ID: 1709 A

Consideration and ACTION to employ a licensed operator for the water and wastewater plants.

For several years Carlos has been looking for a person to be more hands on in the operation of the water and sewer plants. Government regulations continue to increase and change and are difficult to keep track of and implement for one person especially when tasked with so many other items to oversee. In fact there are some things we have been out of compliance on and will have to send notifications to the public. The compliance issues are just certain testing. There is not problem with our water. We need a person that specializes in that and can solely focus on the plants. Carlos believes he has found someone to be able to do that with the necessary licenses and a lot of experience. We would like to try to hire that person or someone similar. Prior times we have budgeted about \$12-\$13 per hour for this but it is not enough money to get someone qualified. Carlos Barbosa retired at the end of last year and we still have not replaced him. If we upgrade the position from \$13.18 per hour to \$16 per hour which would be the minimum it would take for us to get someone it would only impact the budget by \$1,778. I think the maximum it would take would be \$17 per hour which still would only impact the budget by \$4,116. That information is attached.

I recommend approval to authorize me to hire a licensed operator for the water and wastewater plants not to exceed \$17.00 per hour.

1.20%

DEPT #	PAY* COD E	DEPARTMENT	POSITION	FTE**	ADJUSTED BASE PAY	PHONE	CERTIFICATI ON	OVERTIME	ADJUSTED PAY	FICA	MEDICARE	TMRS	HEALTH	LIFE	WORKERS COMP	TEXAS WORKFORC E	
																COMMISSIO N	
2200 H		PUBLIC WORKS	SEWER WORKER	1	13.18	27,414	600		28,014	1,737	406	336	12,250	58	997	270	44,068
1900 H		PUBLIC WORKS		1	16.00	33,280	600		34,480	2,138	500	414	6,759	58	1,227	270	45,846
1900 H		PUBLIC WORKS		1	17.00	35,360	600		36,560	2,267	530	439	6,759	58	1,302	270	48,184
																	(1,778)
																	(4,116)

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 03/08/16 06:00 PM
Department: City Secretary
Category: Appointment
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1691)

DOC ID: 1691 A

**Consideration and ACTION to appoint a person to the Los
Fresnos Planning & Zoning Commission.**

Merced Burnias has resigned his position on the Planning & Zoning Commission. You need to select an individual to serve his remaining term until 10/1/16. The Planning & Zoning Commission meets on the third Monday of the month or as needed at 6:00 pm. Attached is a application form for you to have someone fill out and turn in to Pam.

Citizen application for appointment to a City of Los Fresnos Board Seat

Please return to: City Secretary, 200 N. Brazil Street, Los Fresnos, TX 78566

ALL INFORMATION ON THIS FORM IS PUBLIC RECORD

PLEASE TYPE OR PRINT CLEARLY

NAME _____
(Last) (First) (MI)

HOME ADDRESS _____

MAILING ADDRESS _____

CITY _____ **ZIP** _____

HOME PHONE NUMBER: _____ **CELL NUMBER:** _____

E-MAIL ADDRESS: _____

EMPLOYER _____

OCCUPATION _____

BUSINESS ADDRESS _____

BUSINESS PHONE # _____

COMMITTEES OF INTEREST TO YOU

(List no more than 3 committees - please be specific)

1. _____
2. _____
3. _____

What education or special training do you have which you feel particularly fits you for the appointment to this position? (attach a resume or bio if relevant)

What work experience or other experience do you have which will be beneficial in carrying out the responsibilities of this position?

Why are you interested in serving on this Committee? _____

Other Volunteer Commitments? _____

SIGNATURE OF APPLICANT

DATE

Attachment: Application for Citizen Appointment (1691 : Appointment to Planning & Zoning)

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 03/08/16 06:00 PM
Department: City Secretary
Category: Appointment
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1692)

DOC ID: 1692 A

Consideration and ACTION to appoint a person to the Los Fresnos Housing Authority.

The Housing Authority is in need of 1 members to serve. Merced Burnias has resigned his position that expires 10/1/16.

Attached is a copy of the application if you have someone willing to serve you can have them fill it out and return to Pam. Meetings are held on the third Wednesday of the month at 7:00 pm.

Citizen application for appointment to a City of Los Fresnos Board Seat

Please return to: City Secretary, 200 N. Brazil Street, Los Fresnos, TX 78566

ALL INFORMATION ON THIS FORM IS PUBLIC RECORD

PLEASE TYPE OR PRINT CLEARLY

NAME _____
(Last) (First) (MI)

HOME ADDRESS _____

MAILING ADDRESS _____

CITY _____ **ZIP** _____

HOME PHONE NUMBER: _____ **CELL NUMBER:** _____

E-MAIL ADDRESS: _____

EMPLOYER _____

OCCUPATION _____

BUSINESS ADDRESS _____

BUSINESS PHONE # _____

COMMITTEES OF INTEREST TO YOU

(List no more than 3 committees - please be specific)

1. _____
2. _____
3. _____

What education or special training do you have which you feel particularly fits you for the appointment to this position? (attach a resume or bio if relevant)

What work experience or other experience do you have which will be beneficial in carrying out the responsibilities of this position?

Why are you interested in serving on this Committee? _____

Other Volunteer Commitments? _____

SIGNATURE OF APPLICANT

DATE

Attachment: Application for Citizen Appointment (1692 : Appointment to Housing Authority)

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 03/08/16 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1693)

DOC ID: 1693 A

**A. Wastewater Plant Expansion B. Los Fresnos Nature Park
C. Hazardous Mitigation Plan D. Hike & Bike Trails E.
Certificates of Obligation**

A. Wastewater Plant Expansion - Naismith Engineering is working on changing the scope of work to reduce the amount of expansion to be able to get it within the available funds. We should have something to decide upon in the next 2 months.

B. Los Fresnos Nature Park - Meetings are taking place to begin the process of design.

C. Hazardous Mitigation Plan - All of the assessments have been done. We met on Wednesday to begin the next phase with involvement from all stakeholders. As we move along I will bring items to you for your review.

D. Hike & Bike Trails - Meetings are taking place to begin the process of design.

E. Certificates of Obligation - The Water Line Loop Project is complete. The West Ocean Lift Station & Force Main Project is complete and operational. They are taking down the old lift station so Lopez will have that part of the property back for them to use. We will be having Estrada Hinojosa give the Council some information on possible debt and how that will affect and how much we might want to borrow for the City Hall, Police Department, water extensions, sewer extensions, street repairs, park upgrades, etc, as agreed upon at the April meeting since we just got the sales tax information from Walmart sales in December.

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 03/08/16 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1694)

DOC ID: 1694 A

Financial Report 1. Monthly 2. Year-to-Date

Call with questions.

CITY OF LOS FRESNOS
SALES TAXES

	2011-12	% INCREASE	2012-13	% INCREASE	2013-14	% INCREASE	2014-15	% INCREASE	2015-16	% INCREASE
OCTOBER	36,526	14%	38,798	6%	41,552	7%	55,747	34%	80,459	44%
NOVEMBER	36,939	15%	38,036	3%	37,995	0%	64,753	70%	108,190	67%
DECEMBER	31,718	7%	34,573	9%	40,110	16%	60,284	50%	65,918	9%
JANUARY	33,812	38%	30,649	-9%	40,988	34%	38,870	-5%	62,275	60%
FEBRUARY	35,763	8%	35,241	-1%	51,097	45%	54,120	6%	141,377	161%
MARCH	32,503	16%	30,807	-5%	41,484	35%	52,612	27%		
APRIL	33,562	19%	34,416	3%	44,921	31%	53,687	20%		
MAY	44,367	15%	44,112	-1%	51,179	16%	78,460	53%		
JUNE	37,250	31%	35,697	-4%	41,688	17%	74,721	79%		
JULY	36,328	26%	38,062	5%	46,182	21%	67,819	47%		
AUGUST	37,923	2%	40,426	7%	48,107	19%	88,232	83%		
SEPTEMBER	36,287	17%	41,527	14%	47,769	15%	75,791	59%		
ADJUSTMENT										
TOTAL SALES TAX	\$ 432,978	16.4%	\$ 442,346	2.2%	\$ 533,072	21.7%	\$ 765,095	43.5%	\$ 458,218	67.4%

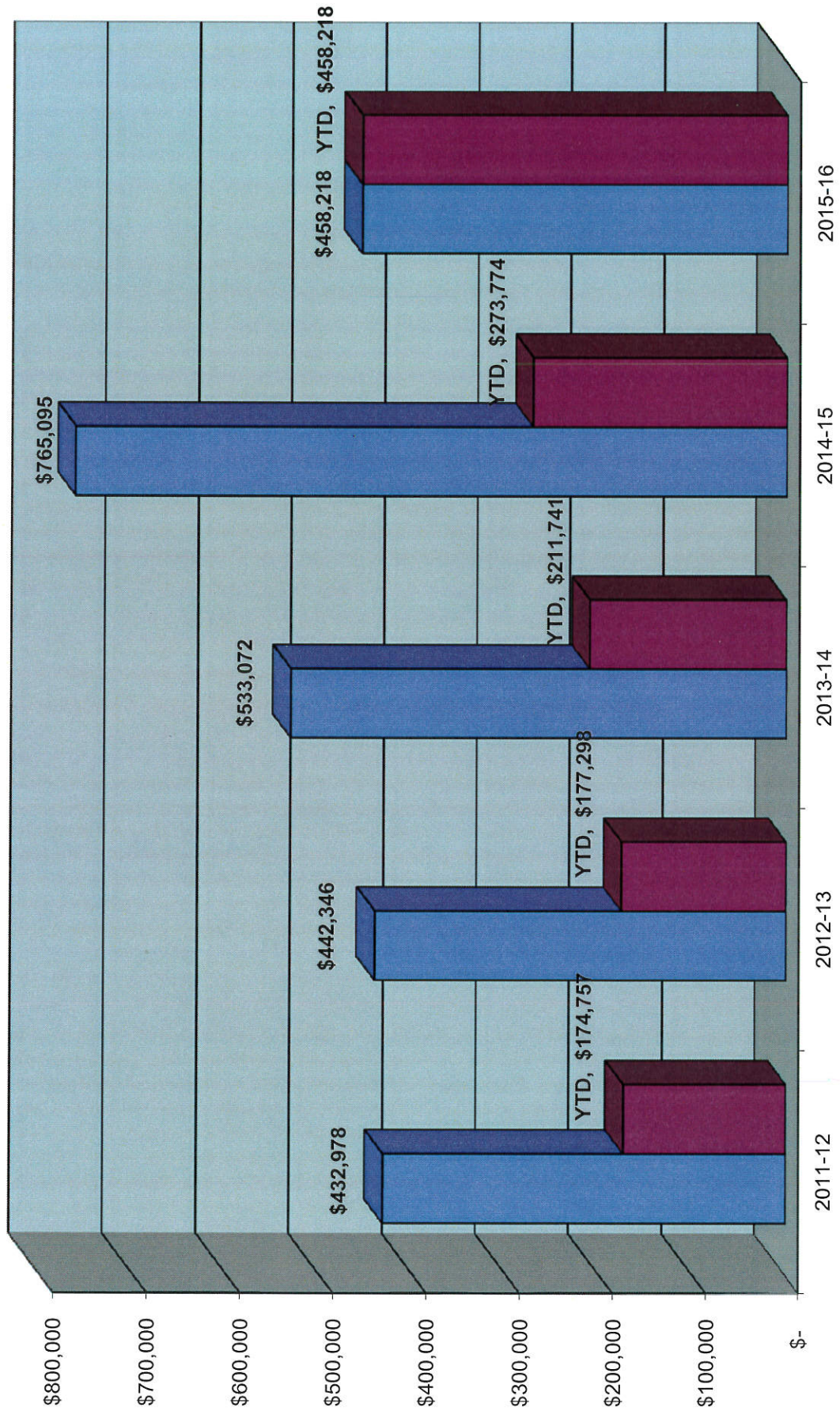
CITY OF LOS FRESNOS
CDC SALES TAXES

	2011-12	% INCREASE	2012-13	% INCREASE	2013-14	% INCREASE	2014-15	% INCREASE	2015-16	% INCREASE
OCTOBER	12,175	14%	12,933	6%	13,851	7%	18,582	34%	26,820	44%
NOVEMBER	12,313	15%	12,679	3%	12,665	0%	21,584	70%	36,063	67%
DECEMBER	10,573	7%	11,524	9%	13,370	16%	20,095	50%	21,973	9%
JANUARY	11,271	38%	10,216	-9%	13,663	34%	12,957	-5%	20,758	60%
FEBRUARY	11,921	8%	11,747	-1%	17,032	45%	18,040	6%	47,126	161%
MARCH	10,834	16%	10,269	-5%	13,828	35%	17,537	27%		
APRIL	11,187	19%	11,472	3%	14,974	31%	17,896	20%		
MAY	14,789	15%	14,704	-1%	17,060	16%	26,153	53%		
JUNE	12,417	31%	11,899	-4%	13,896	17%	24,907	79%		
JULY	12,109	26%	12,687	5%	15,394	21%	22,606	47%		
AUGUST	12,641	2%	13,475	7%	16,036	19%	29,411	83%		
SEPTEMBER	12,096	17%	13,842	14%	15,923	15%	25,264	59%		
ADJUSTMENT										
TOTAL SALES TAX	\$ 144,326	16.4%	\$ 147,449	2.2%	\$ 177,691	21.7%	\$ 255,032	43.5%	\$ 152,739	67.4%

CITY OF LOS FRESNOS
TOTAL CITY SALES TAXES

	2011-12	% INCREASE	2012-13	% INCREASE	2013-14	% INCREASE	2014-15	% INCREASE	2015-16	% INCREASE
OCTOBER	48,700	14%	51,731	6%	55,403	7%	74,329	34%	107,278	44%
NOVEMBER	49,253	15%	50,715	3%	50,660	0%	86,337	70%	144,253	67%
DECEMBER	42,290	7%	46,098	9%	53,479	16%	80,378	50%	87,891	9%
JANUARY	45,083	38%	40,865	-9%	54,651	34%	51,827	-5%	83,033	60%
FEBRUARY	47,685	8%	46,987	-1%	68,129	45%	72,160	6%	188,503	161%
MARCH	43,338	16%	41,076	-5%	55,311	35%	70,149	27%		
APRIL	44,749	19%	45,888	3%	59,895	31%	71,582	20%		
MAY	59,156	15%	58,816	-1%	68,239	16%	104,613	53%		
JUNE	49,666	31%	47,596	-4%	55,584	17%	99,628	79%		
JULY	48,437	26%	50,749	5%	61,576	21%	90,425	47%		
AUGUST	50,565	2%	53,902	7%	64,143	19%	117,642	83%		
SEPTEMBER	48,383	17%	55,370	14%	63,693	15%	101,055	59%		
ADJUSTMENT										
TOTAL SALES TAX	\$ 577,304	16.4%	\$ 589,794	2.2%	\$ 710,762	21.7%	\$ 1,020,126	43.5%	\$ 610,958	67.4%

ANNUAL GENERAL FUND SALES TAX REVENUE



01 -GENERAL FUND

FINANCIAL SUMMARY

% OF YEAR COMPLETED: 41.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
00-PROPERTY TAXES	1,085,038	89,009.76	998,385.53	0.00	86,652.47	92.01
30-NONPROPERTY TAXES	1,193,691	188,842.92	593,923.03	0.00	599,767.97	49.76
07-POLICE	466,100	54,770.03	197,366.16	0.00	268,733.84	42.34
10-HEALTH	4,800	390.00	4,004.38	0.00	795.62	83.42
12-GARBAGE	99,500	54,537.66	93,604.61	0.00	5,895.39	94.07
15-PARKS	43,000	1,034.09	21,249.58	0.00	21,750.42	49.42
16-LIBRARY	15,600	1,429.15	5,615.25	0.00	9,984.75	36.00
44-Misc Revenue	23,300	64.15	5,222.70	0.00	18,077.30	22.42
90-REIMBURSABLES	209,806	979.28	65,306.27	0.00	144,499.73	31.13
TOTAL REVENUES	3,140,835	391,057.04	1,984,677.51	0.00	1,156,157.49	63.19
	=====	=====	=====	=====	=====	=====

EXPENDITURE SUMMARY

02-ADMINISTRATION	414,883	38,370.87	150,317.80	712.89	263,852.31	36.40
03-MUNICIPAL COURT	186,199	5,730.96	56,978.42	5,704.94	123,515.64	33.66
04-TAX ASSESSOR COLLECTOR	24,809	792.97	13,300.45	0.00	11,508.55	53.61
06-ELECTIONS	9,500	0.00	1,140.99	0.00	8,359.01	12.01
07-POLICE	1,297,638	49,693.19	492,828.18	35,710.75	769,099.07	40.73
08-FIRE	68,250	451.00	28,301.72	0.00	39,948.28	41.47
09-ENGINEERING	56,000	0.00	26,135.86	0.00	29,864.14	46.67
10-HEALTH	81,653	2,237.30	24,620.97	814.98	56,217.05	31.15
11-EMERGENCY MEDICAL SERV	127,300	0.00	50,975.02	0.00	76,324.98	40.04
12-GARBAGE	4,266	0.00	629.45	879.71	2,756.84	35.38
13-STORM WATER	11,225	0.00	189.80	0.00	11,035.20	1.69
14-STREETS	282,468	1,107.25	77,669.44	1,925.58	202,872.98	28.18
15-PARKS	163,570	6,193.44	59,636.13	8,296.12	95,637.75	41.53
16-LIBRARY	182,486	4,183.23	48,604.34	2,040.51	131,841.15	27.75
17-COMMUNITY CENTER	12,157	207.91	3,153.32	0.00	9,003.68	25.94
18-EMERGENCY MANAGEMENT	30,100	112.41	18,897.01	2,466.79	8,736.20	70.98
19-ALL DEPARTMENT EXPENS	12,500	0.00	22,022.97	0.00 (9,522.97)	176.18
21-CITY PROMOTION	4,500	0.00	3,000.00	0.00	1,500.00	66.67
23-DSRIP-COMMUNITY HEALT	93,034	2,750.18	30,071.33	0.00	62,962.67	32.32
24-MENTAL TASK FORCE PRO	47,429	1,791.81	18,917.38	0.00	28,511.62	39.89
28-INFORMATION TECHNOLOG	30,868	636.41	15,977.51	3,518.19	11,372.30	63.16
TOTAL EXPENDITURES	3,140,835	114,258.93	1,143,368.09	62,070.46	1,935,396.45	38.38
	=====	=====	=====	=====	=====	=====
REVENUE OVER/(UNDER) EXPENDITURES	0	276,798.11	841,309.42 (62,070.46) (779,238.96)	0.00
	=====	=====	=====	=====	=====	=====

Attachment: February Finance Report (1694 : Finance Report)

CHECKLIST FOR				FEBRUARY 2016
GENERAL FUND				
	VENDOR NAME	Inv.Date	Amount	Decsription
29270	HARLINGEN TAX OFFICE	01/21/16	VOID	VOIDED CHECK- DUPLICATE PAYMENT
29301	GALLEGOS WEST RESTORATION	02/01/16	\$ 1,000.00	BEGIN DISPATCH REMODEL
29302	HARRY J WARD ELECTRIC	02/01/16	\$ 2,176.20	ELECTRICAL WORK FOR DISPATCH REMODEL
29303	TEHA	02/01/16	\$ 100.00	TX ENVIRONMENTAL HEALTH -TRAINING J.MORALES,E.CAS
29304	HUGO GAMBOA	02/05/16	\$ 100.00	RENTAL DEP REFUND-LF COMMUNITY CENTER 1/30/16
29305	RAY BARRON	02/05/16	\$ 100.00	RENTAL DEP REFUND-LF COMMUNITY CENTER 1/24/16
29306	A&M AUTO SERVICE	01/22/16	\$ 1,255.91	OIL CHANGE-PK-061/REPAIR INTAKE GASKET D-65/WHEEL
29307	ALEXANDER BUSINESS	02/01/16	\$ 1,775.00	TPWD QUARTERLY REPORT/RECREATIONAL TRAIL GRANT
29308	ALL IN ONE POSTERS	01/25/16	\$ 76.92	2016-COMPLIANCE POSTERS FOR EMPLOYMENT LAWS
29309	ALLIED WASTE SERVICE	01/31/16	\$ 163.88	ROLL OFF RENTAL-112 PECAN STREET
29310	AMAZON.COM	12/22/15	\$ 351.91	IPAD CASES /SCREEN PROTECTORS-CID IPADS/COMPASS
29311	ANGEL HERNANDEZ	02/01/16	\$ 240.00	REPLACE CENTER CONSOLE ON PD UNIT F-51
29312	ARCHER BUSINESS SYSTEM	01/17/16	\$ 56.42	COPIER METER READING-COURT
29313	AT&T	01/17/16	\$ 1,201.97	PHONE SERVICE-CITY HALL/PD/COURT/POOL/LIBRARY/EMS
29314	BATTERY WAREHOUSE	02/05/16	\$ 6,348.59	FINAL EST#3 BASKETBALL COURT-MEMORIAL PARK
29315	CAMERON COUNTY HEALT	12/03/15	\$ 72.00	BAT PICK UP-ANIMAL CONTROL
29316	CELINA GONZALES	VARIOUS	\$ 57.11	REIMBURSE MILES-TWDB FINANCE ASSISTANCE/CAB MEE
29317	CHIEF SUPPLY	01/13/16	\$ 47.99	TRAFFIC TEMPLATE NEEDED FOR TRAINING
29318	CHOCO'S TIRE SHOP	01/08/16	\$ 30.00	FLAT REPAIR KIOTI TRACTOR WS-031
29319	CHRISTINE DELA ROSA	VARIOUS	\$ 47.08	REIMBURSE MILES-PICK UP EQUIPMENT/BI-WEEKLY MEETI
29320	DATA FLOW	01/14/16	\$ 106.19	BURGANDY TIRZ FUND CHECKS
29321	EDWIN CASTILLO	02/04/16	\$ 95.00	PER DIEM- EUTHANASIA TEC COURSE 2/11-2/12/16
29322	EMBLEM ENTERPRISES	11/17/15	\$ 721.49	PATCHES FOR POLICE DEPT UNIFORMS
29323	ENRIQUE JUAREZ	01/31/16	\$ 1,500.00	JAN 2016-ATTORNEY FEES
29324	GALLEGOS WEST RESTORATIO	02/01/16	\$ 1,500.00	PD OFFICE REMODEL-INSTALL DOOR/SHEET ROCK/PAINT V
29325	GATEWAY PRINTING	VARIOUS	\$ 50.93	OFFICE SUPPLIES-LABELS
29326	GENE DANIELS	02/01/16	\$ 1,536.75	FEB 2016-JUDGE/PHONE STIPEND
29327	GERONIMO SHELTON	02/01/16	\$ 451.00	FEB 2016- FIRE MARSHAL
29328	GEXA ENERGY	01/22/16	\$ 11,577.37	ELECTRICITY-CITY HALL/PD/COURT/BOYS & GIRLS CLUB/S
29329	HECTOR'S MUFFLER	VARIOUS	\$ 233.00	MOWER FUEL SYSTEM REPAIR/REPAIR MOWER DECK ON I
29330	JAVIN MORALES	02/04/16	\$ 95.00	PER DIEM- EUTHANASIA TEC COURSE 2/11-2/12/16
29331	LEXIS NEXIS	02/05/16	\$ 3.00	RETURNING REPORT REQUEST CASE#1512021-NOT OURS
29332	LINEBARGER GOGGAN	02/05/16	\$ 3,132.77	DEC 2015-COLLECTION FEES
29333	LF CHAMBER OF COMMERCE	02/01/16	\$ 2,000.00	FEB 2016-SERVICE AGREEMENT
29334	LOWER RIO GRANDE VALLEY DEV	VARIOUS	\$ 24,130.98	15-16 OPERATION ROUTE 45/2016-MEMBER DUES/2016-CAS
29335	LRGV CITY SECRETARIES	10/01/15	\$ 20.00	2015-2016 MEMBERSHIP DUES
29336	LUIS RAMOS	01/31/16	\$ 3,764.85	CUSTOMER INSPECTIONS-JAN 2016
29337	MAXIMINO TORRES	02/01/16	\$ 140.00	LOT MOWING OF WEEDED LOTS VIOLATING ORDINANCES
29338	NOVA HEALTHCARE	VARIOUS	\$ 247.55	PRE EMP SCREEN/PHYSICAL J.MARTINEZ/PRE EMP SCREE
29339	OFFICE DEPOT	VARIOUS	\$ 879.15	SHREDDER-POLICE DEPT/OFFICE SUPPLIES-FOLDERS/MES
29340	OFFICE DEPOT	VARIOUS	VOID	VOIDED CHECK-CONTINUED
29341	PETTY CASH	VARIOUS	\$ 102.44	SMOKE ALARM-LIBRARY/LIGHT BULB/BATTERIES/PAD LOCK
29342	PROFESSIONAL PRINTING	02/02/16	\$ 50.00	BUSINESS CARDS-J.MORALES
29343	RAMADA WORLDWIDE	02/04/16	\$ 178.54	HOTEL STAY FOR EUTHANASIA COURSE 2/11-2/12/16
29344	REGION STAFFING	VARIOUS	\$ 5,275.83	CONTRACT LABORERS WKEND 1/17, 1/24, 1/31/16
29345	REGION STAFFING	VARIOUS	VOID	VOIDED CHECK-CONTINUED
29346	SAM'S	01/21/16	\$ 173.24	CLOROX/FABULOSO/ DOG FOOD-ANIMAL KENNELS
29347	STAPLES BUSINESS ADV	VARIOUS	\$ 291.40	OFFICE SUPPLIES-BINDERS/SHEET PROTECTORS/POS RO
29348	STERLING EDUCATION SERVICE	01/29/16	\$ 189.00	EMPLOYMENT LAW SEMINAR REGISTRATION-P.DENNY
29349	TAPCO	01/18/16	\$ 778.30	DELINEATOR MARKERS & SIGNS FOR HENDERSON RESAC
29350	TEAM GRAPHIX	01/04/16	\$ 420.00	UNIFORMS FOR DISPATCHERS
29351	TERMINIX	01/21/16	\$ 38.00	PEST CONTROL-ANIMAL SHELTER
29352	TEXAS FLEET FUEL	VARIOUS	\$ 1,641.49	FUEL FOR ENV/PARK/POLICE/STREET DEP VEHICLES
29353	TEXI MEXI	11/29/15	\$ 107.10	FOOD FOR PD OFFICERS ON DUTY AT AUTO ACCIDENT
29354	TIME WARNER CABLE	01/27/16	\$ 1.99	INTERNET SERVICE FOR LIBRARY
29355	TMPA	01/28/16	\$ 550.00	ADVANCED ACCIDENT INVESTIGATION COURSE-N.ESQUIVEL
29356	TX ACADEMY OF ANIMAL CONT	01/25/16	\$ 400.00	EUTHANASIA TECHNICIAN COURSE REGISTRATION-J.MORALE
29357	TX LIBRARY ASSOCIATION	01/26/16	\$ 145.00	2016 MEMBERSHIP-A.LUGO

29358	TYLER TECHNOLOGIES	02/01/16	\$ 485.12	FIXED ASSETS 3/1/16-2/28/17
29359	US BANK EQUIP	01/14/16	\$ 177.63	COPIER LEASE-2YEARLY
29360	VALLEY SHREDDING	1/25/2016	\$ 130.00	ANNUAL SHREDDING OF RECORDS DUE FOR DISTRUCTION
29361	RANGEL, JOSUE	02/05/16	\$ 90.00	BUILDING PERMIT REFUND
29362	DEPARTMENT OF STATE HEALTH	01/05/16	\$ 105.84	WATER SAMPLES FOR NOVEMBER & DECEMBER
29363	IMPERIAL ELECTRIC MOTOR	01/13/16	\$ 1,400.00	SERVICE CALL-REPAIRS PUMP LS#19
29364	MATT'S CASH & CARRY	02/08/16	\$ 665.56	CARPET & INSTALLATION FOR DISPATCH REMODEL
29365	CITY OF LF PAYROLL ACCT	02/11/16	\$ 56,390.74	DUE TO PAYROLL #10 2/11/16
29366	PRISCILLA RODRIGUEZ	02/12/16	\$ 215.96	REIMBURSE-FLIGHT TO TTAT CONFERENCE 3/9-3/11/16
29367	WAL-MART STORES, INC	02/16/16	\$ 85,132.92	380 AGREEMENT MAY 2015- DEC 2015
29368	BRENDA GARCIA	02/18/16	\$ 7.00	OVER PAYMENT ON TICKET B0138845V
29369	CARLOS SOLIS	02/18/16	\$ 0.90	OVER PAYMENT ON TICKET 104073
29370	DANIEL HERRERA JR	02/18/16	\$ 46.00	OVER PAYMENT ON TICKET CO116458V
29371	FIDELA CASAREZ	02/18/16	\$ 100.00	RENTAL DEP REFUND LF COMMUNITY PARK 2/6/16
29372	GINA PEREZ	02/18/16	\$ 9.00	OVER PAYMENT ON TICKET 112447
29373	JANET ROBLES	02/18/16	\$ 6.00	OVER PAYMENT ON TICKET 109921
29374	JUAN CANTU	02/18/16	\$ 0.70	OVER PAYMENT ON TICKET 101076A
29375	LORENA MORAN	02/18/16	\$ 100.00	RENTAL DEP REFUND LF COMMUNITY PARK 2/13/16
29376	AGH ENGINEERING	02/05/16	\$ 800.00	SURVEY PLAT OF 20.83 ACRE
29377	ALLIED WASTE SERVICES	01/31/16	\$ 40,768.53	SOLID WASTE & BRUSH COLLECTION/ROLL OFF SERVICE 1
29378	ALPHA CARD	02/10/16	\$ 438.64	CARDS/LANYARD/RIBBONS- ID CARD SUPPLIES
29379	ARCHER BUSINESS SYS	01/31/16	\$ 637.80	COPIER METER READING-CITY HALL/COLOR COPIES-POLIC
29380	BIKE TEXAS	02/12/16	\$ 400.00	TEXAS TRAILS & ACTIVE TRANSP. CONFERENCE REGISTR
29381	CAMERON COUNTY CLERK	02/18/16	\$ 204.00	RECORDING FEES-LEINS
29382	CHRISTINE DELA ROSA	02/03/16	\$ 23.54	REIMB MILES-CAB MEETING -UTB BROWNSVILLE
29383	CITY OF BROWNSVILLE	01/31/16	\$ 108.00	JAN 2016-USE OF SANITARY LANDFILL
29384	CROWNE PLAZA HOTEL	02/17/16	\$ 593.19	HOTEL STAY- TTAT CONFERENCE-P.RODRIGUEZ 3/8-3/10/16
29385	EDBERARDO MARTINEZ	02/10/16	\$ 3,000.00	REPLACE SUSPENDED CEILING IN DISPATCH AREA
29386	GULF COAST PAPER	01/07/16	\$ 144.72	PAPER TOWELS FOR PARKS BATHROOMS
29387	HARRY WARD	02/01/16	\$ 1,171.80	FINAL DRAW-ELECTRICAL WORK FOR DISPATCH AREA
29388	HUGHES NET	02/04/16	\$ 112.41	SATELLITE INTERNET-EOC
29389	LONG CHILTON	VARIOUS	\$ 292.22	OUTSOURCE PAYROLL
29390	LOS FRESNOS NEWS	VARIOUS	\$ 540.00	ADS-RFQ SIDEWALK PROJECTS/HEALTH MATTERS
29391	LOS FRESNOS RODEO COMMITTEE	10/01/16	\$ 2,500.00	LF RODEO PROMOTION
29392	MUNICIPAL CODE CORPORATIO	01/30/16	\$ 556.63	SUPPLEMENTAL PAGES OF ORDINANCES
29392	MUNICIPAL CODE CORPORATIO	02/09/16	\$ 267.50	ANNUAL MAINT-ORDINANCE ON WEBSITE
29393	NAISMITH ENGINEERING	01/17/16	\$ 5,500.00	ENGINEERING-MEMORIAL PARK BASKETBALL/HWY 100 CR
29394	O'REILLY AUTO	VARIOUS	\$ 294.80	JAN 2016-SUPPLIES FOR MAINT-PD/PUBLIC WORKS
29395	O'REILLY AUTO	VARIOUS	VOID	VOIDED CHECK-CONTINUED
29396	PETTY CASH	VARIOUS	\$ 84.99	PAINT AND PAINT SUPPLIES-DISPATCH
29397	PROFESSIONAL APPRAISAL	02/02/16	\$ 2,850.00	LOS FRESNOS NATURE PARK LAND
29398	PURCHASE POWER	01/31/16	\$ 483.69	POSTAGE-JAN 2016-COURT/PD/CODE/LIBRARY/CITY HALL
29399	REGION STAFFING	02/07/16	\$ 1,757.69	CONTRACT LABOR WEEKEND 2/7/16
29400	STAPLES BUSINESS ADV	01/30/16	\$ 129.82	OFFICE SUPPLIES-ENVELOPES/INK/COPY PAPER/COFFEE C
29401	STRIPE	VARIOUS	\$ 28.05	PRISONER MEALS 1/11-1/31/16
29402	TEXAS FLEET FUEL	01/31/16	\$ 665.06	FUEL FOR ENVIRONMENTAL/PD/STREET DEPT VEHICLES
29403	TEXAS MUNICIPAL LEAGUE	01/31/16	\$ 7,036.00	CONT 9640 14/15 FY WORKMAN'S COMP AUDIT
29404	TX POLICE CHIEF ASSOCIAT	02/09/16	\$ 50.00	MEMBERSHIP RENEWAL-H.GONZALEZ
29405	ZARSKY LUMBER	VARIOUS	\$ 2,152.29	ASPHALT- STREET REPAIRS/SUPPLIES-BOOTS ON GROUND
29406	ZARSKY LUMBER	VARIOUS	VOID	VOIDED CHECK-CONTINUED
29407	ZARSKY LUMBER	VARIOUS	VOID	VOIDED CHECK-CONTINUED
29408	ZARSKY LUMBER	VARIOUS	VOID	VOIDED CHECK-CONTINUED
29409	ZARSKY LUMBER	VARIOUS	VOID	VOIDED CHECK-CONTINUED
29410	ZARSKY LUMBER	VARIOUS	VOID	VOIDED CHECK-CONTINUED
29411	ZEE MEDICAL	02/09/16	\$ 94.55	MEDICAL SUPPLIES-POLICE DEPT
29412	CITY OF LF PAYROLL ACCT	02/25/16	\$ 71,558.42	DUE TO PAYROLL #11 2/26/16

OUTSTANDING CHECKS			2013-2014 OUTSTANDING CHECKS VOIDED	
26413	LOWER RIO GRANDE VALLEY	01/02/14	\$ (65.00)	CADET MORALES UNIFORMS
26925	BRENDA GARCIA	05/30/14	\$ (320.00)	CANCELATION OF POOL RENTAL
26987	GABRIEL ALFONSO GARZA	06/13/14	\$ (30.00)	OVER PAYMENT OF TICKET 101934
27081	JESUS LOPEZ-CASTILLO	07/11/14	\$ (5.00)	OVER PAYMENT OF TICKET 103128
27082	JONATHAN ENRIQUEZ	07/11/14	\$ (31.00)	OVER PAYMENT OF TICKET 103638
27083	JOSE RODRIGUEZ	07/11/14	\$ (23.00)	OVER PAYMENT OF TICKET 102622
27087	RAMY ELFAHAM	07/11/14	\$ (5.00)	OVER PAYMENT OF TICKET 103157
27213	GLENN SORIA	08/24/14	\$ (9.00)	OVER PAYMENT OF TICKET 103938
27362	RIO GRANDE VALLEY LAW	09/23/14	\$ (50.00)	2014 MEMBERSHIP J.HARRIS/H.GONZALEZ
			\$ (538.00)	

CITY OF LOS FRESNOS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 29TH, 2016

05 - UTILITY FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 41.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
00-REVENUES	2,191,500	169,562.33	935,170.85	0.00	1,256,329.15	42.67
TOTAL REVENUES	2,191,500	169,562.33	935,170.85	0.00	1,256,329.15	42.67
<u>EXPENDITURE SUMMARY</u>						
02-WATER ADMINISTRATION	489,253	15,281.21	171,950.22	444.61	316,858.17	35.24
05-INFORMATION TECHNOLOG	18,759	318.21	7,922.01	1,843.09	8,993.90	52.06
26-WATER SUPPLIES	101,600	160.74	40,092.74	7,026.88	54,480.38	46.38
27-MAINTENANCE OF WATER S	6,000	0.00	877.92	0.00	5,122.08	14.63
28-MAINTENANCE OF WATER E	39,204	14.50	40,326.70	458.46	1,581.16	104.03
29-WATER PURCHASES	36,171	0.00	7,545.67	0.00	28,625.33	20.86
30-WATER MISCELLANEOUS EX	349,368	133.75	111,631.33	704.00	237,032.67	32.15
20-CAPITAL OUTLAY	10,000	0.00	7,833.50	0.00	2,166.50	78.34
32-WATER BONDED INDEBTEDN	95,120	0.00	68,120.61	0.00	26,999.39	71.62
34-SEWER ADMINISTRATION	582,504	15,619.22	204,188.94	444.63	377,870.43	35.13
35-INFORMATION TECHNOLOG	18,759	318.21	7,921.97	1,843.06	8,993.97	52.06
36-SEWER SUPPLIES	60,100	210.00	21,085.50	3,848.11	35,166.39	41.49
37-MAINTENANCE OF SEWER S	4,500	0.00	1,743.55	145.90	2,610.55	41.99
38-MAINTENANCE OF SEWER E	67,000	2,545.00	51,093.40	11,498.56	4,408.04	93.42
39-SEWER MISC. EXPENSES	510,500	133.75	10,567.50	704.00	499,228.50	2.21
41-SEWER BONDED INDEBTEDN	60,675	0.00	12,797.25	0.00	47,877.75	21.09
52-TRANSFER OUT	381,987	5,000.00	330,371.00	0.00	51,616.00	86.49
TOTAL EXPENDITURES	2,831,500	39,705.59	1,096,069.81	28,961.30	1,706,468.89	39.73
REVENUE OVER/(UNDER) EXPENDITURES	(640,000)	129,856.74	(160,898.96)	(28,961.30)	(450,139.74)	29.67

Attachment: February Finance Report (1694 : Finance Report)

CHECKLIST FOR WATER & SEWER				FEBRUARY 2016
CK #	VENDOR NAME	Inv.Date	Amount	Description
CHECKS 145697-145699				UTILITY DEPOSIT REFUND CHECKS
145560	PRAXAIR	11/25/15	VOID	VOIDED CHECK TO REISSUE- CHECK LOST IN MAIL
145700	AGUAWORKS	01/13/16	\$ 400.50	CABLE FOR LIFTING PUMP AT ALAMO LIFT STATION
145701	ALL IN ONE POSTER COMP	01/25/16	\$ 51.28	2016-COMPLIANCE POSTERS FOR EMPLOYMENT LAWS
145702	AMAZON.COM	01/05/16	\$ 86.49	MAIN BOARD FOR TV IN MARK'S OFFICE
145703	AT&T	01/17/16	\$ 71.05	PHONE SERVICE-WATER/SEWER
145704	CELINA GONZALES	02/04/16	\$ 56.97	MILEAGE-CPM TRACK #1
145705	CHEMTRADE CHEMICALS	01/11/16	\$ 8,889.20	CLARION / LAS FOR WATER TREATMENT PLANT
145706	COMPUTER SUPPLIES	01/19/16	\$ 1,580.54	UTILITY BILLS/DISCONNECT NOTICES
145707	DEPARTMENT OF STATE HEALTH	01/05/16	\$ 207.70	WATER SAMPLES FOR WATER TESTING
145708	DPC INDUSTRIES	01/15/16	\$ 3,139.86	CHLORINE/SULFUR DIOXIDE-WTP & WWTP
145709	FREGUSON ENTERPRISES	01/15/16	\$ 750.40	SPRING & DIAPHRAM FOR WATER VALVE AT WTP
145710	GATEWAY PRINTING	VARIOUS	\$ 50.94	OFFICE SUPPLIES-LABELS
145711	GEXA ENERGY	01/22/16	\$ 11,169.86	ELECTRICITY- WATER/SEWER
145712	HD SUPPLY WATERWORKS	01/13/16	\$ 1,300.20	SUPPLIES FOR WATER LINE MAINTENANCE
145713	HECTOR'S MUFFLER	VARIOUS	\$ 285.00	SEWER MACHINE REPAIR/REPLACE U-JOINTS WS-063
145714	IMPERIAL ELECTRIC MOTOR	VARIOUS	\$ 3,470.00	INSTALL TIMER AT LS#8/SERVICE CALL-REPAIR PUMP LS#
145715	INTEGRITY TESTING	01/30/16	\$ 970.00	JAN 2016-SEWER TESTING
145716	ODESSA PUMPS	VARIOUS	\$ 6,570.00	UNITS 5186/5116- LIFT STATION PUMPS UNIT 5346-SLUDGE
145717	PRAXAIR	01/20/16	\$ 270.99	CHEMICAL/CYLINDER RENTAL
145718	REGION STAFFING	VARIOUS	\$ 1,322.40	CONTRACT LABOR-WEEK END 1/17,1/24, 1/31/16
145719	RIO GRANDE VALLEY INDUST	01/21/16	\$ 5,940.00	RESERVOIR PUMP REPAIRS
145720	RIVERA'S MACHINERY	12/11/15	\$ 166.55	REPLACEMENT AIR FILTER/OIL FILTERS/MOWER BLADES-
145721	SOUTHMOST REGION WATER	01/12/16	\$ 150,154.00	ASSESSMENT OF FY 2016
145722	STAPLES BUSINESS ADV	VARIOUS	\$ 291.42	OFFICE SUPPLIES-BINDERS/SHEET PROTECTORS/POS RC
145723	TEXAS FLEET FUEL	VARIOUS	\$ 740.89	FUEL FOR WATER/SEWER VEHICLES
145724	USA BLUEBOOK	VARIOUS	\$ 503.33	FLOATATION VESTS FOR WWTP/PARTS FOR REPAIR AT W
145725	ZEPEDA SPRINKLER	01/26/16	\$ 413.00	BACK FLOW TEST FOR EDAP LIFT STATIONS #2-8
145726	CITY OF LF PAYROLL ACCT	02/11/16	\$ 29,996.64	DUE TO PAYROLL #10 2/11/16
145727	US POSTMASTER	02/16/16	\$ 161.70	POSTAGE-LATE NOTICE WATER BILLS
145728	AGUAWORKS	01/27/16	\$ 1,620.00	12 SINGLE PORT RADIOS FOR WATER METERS
145729	ANA-LAB	02/16/16	\$ 99.00	WATER TESTING FEB 2016
145730	CCID#6	01/31/16	\$ 1,545.22	RAW WATER JAN 2016
145731	CHEMTEX	02/04/16	\$ 210.00	SAFETY SUPPLIES FOR CHEMICAL SPILL CLEAN UP
145732	CINTA'S CORPORATION	VARIOUS	\$ 545.30	CLEANING OF WATER/SEWER UNIFORMS
145733	DEPT OF STATE HEALTH SERVICE	02/01/16	\$ 61.74	WATER SAMPLES/TESTING- JAN 2016
145734	IMPERIAL ELECTRIC	VARIOUS	\$ 2,450.00	REPAIR SEWAGE PUMP #2 LS#19 HS LIFT STATION & N.CL
145735	LONG CHILTON	01/31/16	\$ 2,000.00	AUDIT SERVICE-YEAR END 9/30/15
145736	MUNICIPAL CODE CORPORATIO	VARIOUS	\$ 824.12	SUPPLEMENTAL PAGES OF ORDINANCES/ANNUAL MAINT-
145737	O'REILLY AUTO	VARIOUS	\$ 321.49	JAN 2016-SUPPLIES FOR MAINTENANCE/2- 12 V BATTERIE
145738	PURCHASE POWER	01/31/16	\$ 37.30	POSTAGE-JAN 2016
145739	REGION STAFFING	VARIOUS	\$ 440.80	CONTRACT LABOR WEEKENDING 2/7/16
145740	STAPLES BUSINESS ADV	01/30/16	\$ 129.82	OFFICE SUPPLIES-ENVELOPES/INK/COPY PAPER/COFFEE
145741	TEXAS FLEET FUEL	01/31/16	\$ 406.82	FUEL FOR WATER/SEWER VEHICLES
145742	TEXAS MUNICIPAL LEAGUE	01/31/16	\$ 858.00	CONT 9640 14/15 FY WORKMANS COMP AUDIT
145743	ZARSKY LUMBER	11/30/15	\$ 560.48	NOV 2015-SUPPLIES FOR MAINTENANCE
145744	PRAXAIR	02/24/16	\$ 675.00	REISSUE CHECK-LOST IN MAIL-CHEMICALS
145745	CITY OF LF PAYROLL ACCT	02/25/16	\$ 31,357.68	DUE TO PAYROLL #11 2/26/16
145746	US POSTMASTER	02/29/16	\$ 542.74	POSTAGE-FIRST NOTICE WATER BILLS
TOTAL			\$ 273,696.42	
UTILITY DEPOSIT REFUND CHECKS				
145697	INTERDIAMOND BUILDERS	02/05/16	\$ 130.31	ACCT #01-12228-00 UTILITY DEPOSIT REFUND
145698	GOMEZ, CYNTHIA	02/05/16	\$ 100.63	ACCT #02-04158-08 UTILITY DEPOSIT REFUND
145699	RAMIREZ, JENNIFER	02/05/16	\$ 42.38	ACCT #03-13003-07 UTILITY DEPOSIT REFUND
TOTAL			\$ 273.32	

	OUTSTANDING CHECKS			2013-2014 OUTSTANDING CHECKS VOIDED
144045	VALDEZ, MARICELA	10/31/13	\$ (24.58)	ACCT # 03-13007-09 REVERSE REFUND CHECK
144083	RAMOS, ENRIQUE JR	11/27/13	\$ (2.28)	ACCT # 01-17000-02 REVERSE REFUND CHECK
144161	R & G CONSTRUCTION	12/27/13	\$ (131.07)	ACCT # 03-08020-00 REVERSE REFUND CHECK
144224	SALDIVAR, MARIA	01/23/14	\$ (0.62)	ACCT # 01-02390-02 REVERSE REFUND CHECK
144233	COSIO, ANTONIO	01/23/14	\$ (20.21)	ACCT # 03-20345-01 REVERSE REFUND CHECK
144318	ELITE WAREHOUSE	03/07/14	\$ (48.60)	ACCT # 03-20430-06 REVERSE REFUND CHECK
144321	A&M AUTOMOTIVE	03/21/14	\$ (14.50)	STATE INSPECTION WS-091
144487	GARZA, DAVID GUADALUPE	05/30/14	\$ (37.22)	ACCT # 03-13001-06 REVERSE REFUND CHECK
144602	TAPIA, CARMELO	08/08/14	\$ (2.25)	ACCT # 02-05740-05 REVERSE REFUND CHECK
144607	VASQUEZ, AMPARO	08/08/14	\$ (3.62)	ACCT # 02-21620-01 REVERSE REFUND CHECK
144705	D.R. HORTON	08/28/14	\$ (123.91)	ACCT # 01-23897-01 REVERSE REFUND CHECK
144710	PEREZ, ALFREDO	08/28/14	\$ (2.73)	ACCT # 02-21332-13 REVERSE REFUND CHECK
144717	ESTRADA, ALDO	08/28/14	\$ (42.67)	ACCT # 03-22982-11 REVERSE REFUND CHECK
			\$ (454.26)	

CITY OF LOS FRESNOS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 29TH, 2016

09 -COMMUNITY DEVELOPMENT COR
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 41.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
52-CDC DISBURSEMENTS	350,150	47,125.80	152,834.46	0.00	197,315.54	43.65
TOTAL REVENUES	350,150	47,125.80	152,834.46	0.00	197,315.54	43.65
	=====	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>						
52-CDC DISBURSEMENTS	350,150	11,236.32	59,400.36	0.00	290,749.64	16.96
TOTAL EXPENDITURES	350,150	11,236.32	59,400.36	0.00	290,749.64	16.96
	=====	=====	=====	=====	=====	=====
REVENUE OVER/(UNDER) EXPENDITURES	0	35,889.48	93,434.10	0.00	(93,434.10)	0.00
	=====	=====	=====	=====	=====	=====

[illegible]

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 03/08/16 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1695)

DOC ID: 1695 A

**Pubic Works Report 1. Water and Wastewater Acitiviyy 2.
Calls for Service 3. Building Permits 4. Recycling**

Call with questions.

**City of Los Fresnos
Water Treatment Plant
And
Wastewater Treatment Plant**

Activity for the month of February 2016

Water Treatment Plant

Total Output: 14,330,547
Daily Average: 462,276
% of Capacity: 46.2%

Waste Water Treatment Plant

Total Output: 14,328,000
Daily Average: 494,069
% of Capacity: 49.4%

CITY OF LOS FRESNOS
PUBLIC WORKS DEPARTMENT
MONTHLY REPORT
FEBRUARY 2016

CALLS FOR SERVICE	MONTH TOTAL	YEAR TO DATE
Service Connects/Disconnects	122	161
Rereads/Meter Info	53	128
Water Taps	3	4
Sewer Taps	0	0
Change Meter	3	6
Service Check for Water Leak at Account	21	41
Repaired Leak	3	8
Call for Sewer Stoppage	19	33
City Sewer Lines Unstopped	15	25
Code Enforcement/Other	57	85
Pothole Repairs	110	222
Street Repairs	1	1
Street Sign Replacement/Repaired	0	2
Asphalt Used (ton)	2.8	4.8
Gravel Used (ton)	5	15
Fire Hydrants Flushed and Oiled	9	15
Fire Hydrants Repaired	0	0
Valves Repaired	0	0
Manholes Cleaned/Repaired	5	10



Carlos Salazar, Director of Public Works

Attachment: February Public Works Report [Revision 1] (1695 : Public Works Report)

**CITY OF LOS FRESNOS
BUILDING PERMITS ISSUED**

MONTH & YEAR February, 2016

	BUILDING PERMITS		PLUMBING PERMITS		ELECTRICAL PERMITS		MECHANICAL PERMITS		MOVING PERMITS		MONTH	YEAR TO DATE
	MONTH	YTD	MONTH	YTD	MONTH	YTD	MONTH	YTD	MONTH	YTD	VALUATION	VALUATION
SINGLE FAMILY	3	4	3	5	2	4	2	2	2	2	\$315,000.00	\$488,264.00
DUPLEXES/APARTMENTS												
PUD DEVELOPMENT												
HOTEL/MOTEL / BANK												
OFFICES/ STORAGE												
STORES/RESTAURANTS							1	1				
SIGNS												
CHURCHES/OTHER BUILDINGS						2						
FENCE/DRIVEWAY/REROOF	2	7				1					\$4,400.00	\$16,434.67
SWIMMING POOLS												
RESIDENTIAL ADD/REMODEL	2	4	1	1	1	2					\$26,000.00	\$37,000.00
APARTMENT REMODEL		1										\$2,650.00
COMMERCIAL ADD/REMODEL		2										\$31,500.00
STORAGE/GARAGES/CARPORTS	1	3									\$1,200.00	\$4,000.00
TOTALS	8	21	4	6	3	9	3	3	2	2	\$346,600.00	\$579,848.67

**City of Los Fresnos
Recycling Program
Total Number of Guest
February 2016**

Date	Tuesdays at Memorial Park
02/02/16	19
02/09/16	15
02/16/16	21
02/23/16	20
Totals	75

Date	Thursdays at Community Park
02/04/16	14
02/11/16	12
02/18/16	14
02/25/16	16
Totals	56

Date	Saturdays at City Hall
02/06/16	20
02/13/16	17
02/20/16	0
02/27/16	18
Totals	55

Total attendance for the Month of February	186
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City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 03/08/16 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1696)

DOC ID: 1696 A

**Police Department Report 1. Arrests 2. Incidents 3.
Accidents**

Call with questions.

LOS FRESNOS POLICE DEPARTMENT

Accident - By Street & Intersection

2/1/2016 8:55:35 AM
thru 2/29/2016 8:55:35 AM
Agency is: LOS FRESNOS POLICE DEPARTMENT

Street & Intersection	Accidents	Fatalities	Vehicles	Injured
1ST & ARROYO	1	0	2	0
ARROYO & ALVAREZ	1	0	1	1
OCEAN & ARROYO	2	0	4	1
OCEAN & FM 1575	1	0	2	1
OCEAN & OCEAN	1	0	0	0
OCEAN & VILLA DEL SUR	1	0	0	0
WHIPPLE & VALLE ALTO	1	0	0	0
Total	8	0	9	3

Attachment: February Police Report (1696 : Police Department Report)

LOS FRESNOS POLICE DEPARTMENT

Arrests - By Violation

2/1/2016 8:57:52 AM
thru 2/29/2016 8:57:52 AM
Agency is: LOS FRESNOS POLICE DEPARTMENT

Violation	# of Offenses
DRIVING W/LIC INV W/PREV CONV/SUSP/W/O FIN RES	1
DRIVING WHILE LICENSE SUSPENDED UNDER PROVISIONS OF DL LAWS	10
EXECUTION OF CAPIAS OR ARREST WARRANT	13
FAILURE TO IDENTIFY	1
NO DRIVER'S LICENSE	21
POSS CS PG 1 >=1G<4G	1
POSS MARIJ <2OZ	1
PUBLIC INTOXICATION	2
Total Violations	50
Total Arrests	46

Attachment: February Police Report (1696 : Police Department Report)

LOS FRESNOS POLICE DEPARTMENT

Calls - By Type

2/1/2016 9:00:26 AM
thru 2/29/2016 9:00:26 AM
Agency is: LOS FRESNOS POLICE DEPARTMENT

Type	Description	# Of Calls
178	ABANDONED VEHICLES - ORDINANCE 454	3
86	ACCIDENT - MOTOR VEHICLE	11
5	ALARM BUSINESS	14
177	ALARMS - ORDINANCE 453	7
7	ANIMAL BITE	2
167	ANIMAL CONTROL - ORDINANCE 410 OR 410-1	53
8	ARRESTED SUBJECT	1
11	ASSAULT	1
10	ASSIST OTHER AGENCY	8
18	BURGLARY OF A VEHICLE	2
26	CIVIL MATTER	12
30	CRIMINAL MISCHIEF	1
34	DAMAGED PROPERTY	3
182	DEBRIS ON THE ROADWAY	4
169	EMS & NON-EMERGENCY MEDICAL TRANSPORT TO RESIDENTS - ORDINANCE 412	2
50	EMS CALL	13
59	FOUND-RECOVERED PROPERTY	4
63	GAS LEAK	1
66	GRASS FIRE	2
67	HARASSMENT	3
107	HEALTH PERMIT	2
72	IDENTITY THEFT	2
135	ILLEGAL DUMPING	4
74	INFORMATION	99
78	JUNK VEHICLE	2
173	LOUD NOISE - ORDINANCE 420	3
147	MAINTENANCE OF SIGNS - ORDINANCE 235-BB	1
85	MISSING JUVENILE	1
138	MOTORIST ASSIST	2
106	NOISE DISTURBANCE	1
92	OPEN DOOR/OPEN WINDOW	12
149	POLITICAL ELECTION SIGNS - ORDINANCE 235-P	3
183	RUNAWAY	2
136	STALLED VEHICLE	6
120	SUSPICIOUS NOISES	2
119	SUSPICIOUS PERSON/VEHICLES	15
123	THEFT	20
125	TRAFFIC STOP	823
129	VEHICLE IMPOUND	1
128	VERBAL DISTURBANCE	8
131	WANTED SUBJECT	1
132	WAVE DOWN	2
142	WEEDED OR RUBBISH LOT - ORDINANCE 123-A	1
133	WELFARE CONCERN	7
Total		1,167

Attachment: February Police Report (1696 : Police Department Report)

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 03/08/16 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1697)

DOC ID: 1697 A

Municipal Court Report 1. Monthly Report

Call with questions.

OFFICIAL MUNICIPAL COURT MONTHLY REPORT

1.8.4.a

MUNICIPAL COURT OF <u>Las Frenas</u> FOR MONTH <u>February</u> YEAR <u>2014</u>	TRAFFIC		NON-TRAFFIC MISDEMEANORS	
	NON-PARKING	PARKING	STATE LAW	CITY ORDINANCE
1. New Cases Filed During the Month	594		14	3
2. Dispositions Prior to Trial:				
A. Bond Forfeitures				
B. Fined <i>(Before trial only. If the defendant goes to trial, enter in Item 3.)</i>	312		20	
C. Cases Dismissed <i>(Do not include dismissals that are to be reported in Items 3C and 4 below.)</i>	33		2	
3. Dispositions at Trial:				
A. Trial by Judge				
(1) Finding of Guilty	111		2	1
(2) Finding of Not Guilty				
B. Trial by Jury				
(1) Finding of Guilty				
(2) Finding of Not Guilty				
C. Dismissed at Trial	3			
4. Cases Dismissed:				
A. After Driver Safety Course <i>(C.C.P., Art. 45.051)</i>	19			
B. After Deferred Disposition <i>(C.C.P., Art. 45.051)</i>	28			
C. After Proof of Financial Responsibility <i>(Transportation Code, Sec. 601.193)</i>	10			
D. Compliance Dismissal <i>(Proof of Inspection, License, or Registration)</i>	29			
5. Community Service Ordered <i>(For satisfaction of fine or costs only.)</i>	2			
6. Cases Appealed	0			
7. Juvenile / Minor Activity:				
A. Transportation Code Cases Filed	5		8. Parent Contributing to Nonattendance Cases Filed <i>(Education Code, Sec. 25.093)</i>	
B. Non-Driving Alcoholic Beverage Code Cases Filed	2		9. Safety Responsibility and Driver's License Suspension Hearings Held	
C. Driving Under the Influence of Alcohol Cases Filed			10. Search Warrants Issued <i>(Do not include warrants for arrest.)</i>	
D. Health & Safety Code (Tobacco) Cases Filed			11. Arrest Warrants Issued:	
E. Failure to Attend School Cases Filed <i>(Education Code, Sec. 25.094)</i>			A. Class C Misdemeanors Only	
F. Education Code (Except Failure to Attend) Cases Filed			B. Felonies and Class A and B Misdemeanors Only	
G. Violation of Local Daytime Curfew Ordinance Cases Filed <i>(Loc. Govt. Code, Sec. 341.905)</i>			12. Magistrate Warnings Given: <i>(Given to defendants charged with county or district court offense.)</i>	
H. All Other Non-Traffic Fine-Only Cases Filed	1		A. Class A and B Misdemeanors Only	
I. Waiver of Jurisdiction of Non-Traffic Cases <i>(Family Code, Sec. 51.08(b))</i>			B. Felonies	
J. Referred to Juvenile Court for Delinquent Conduct <i>(C.C.P., Art. 45.050 (c)(1))</i>			13. Emergency Mental Health Hearings Held	
K. Held in Contempt, Fined, or Denied Driving Privileges <i>(C.C.P., Art. 45.050 (c)(2))</i>			14. Magistrate's Orders for Emergency Protection	
Magistrate Warnings Given (Juvenile):				
L. Warnings Administered				
M. Statements Certified				
			15. Total Revenue \$ <u>112,693.89</u>	
			<i>(Include all revenue collected during month to be remitted to city or state.)</i>	

Attachment: February Municipal Court Report (1697 : Municipal Court Report)

Citation No.	Docket No.	Violator	***** TOTAL FOR REPORT *****						
Code	---	Payments	---	Refunds	---	Net	---	G/L Acct No.	
FINE C	527	31,641.57	0			31,641.57	01	407-0240	city
CCC04 S	561	21,443.14	0			21,443.14	01	2512	
AR C	537	2,682.00	0			2,682.00	01	407-0240	
TECH CT	554	2,174.00	0			2,174.00	01	407-0241	court
MCBS Bldg	555	1,653.00	0			1,653.00	01	407-0270	
SJRF S	548	2,182.63	0			2,182.63	01	2512	
JFCT2 S	525	2,817.00	0			2,817.00	01	2512	Bldg se
JFCI C	541	324.60	0			324.60	01	407-0240	
IDF S	520	1,040.00	0			1,040.00	01	2512	
WRNTFE C	231	10,810.30	0			10,810.30	01	407-0240	omni
COLAGY coll	438	8,393.66	2	1.60-		8,392.06	01	2513	
TFC C	441	1,323.00	0			1,323.00	01	407-0240	coll.
STF S	448	12,847.27	0			12,847.27	01	2512	
TLFTA1 S	190	3,722.40	0			3,722.40	01	2512	
TP-S S	77	856.00	0			856.00	01	2512	jud. e
TP-L-Judge	69	170.00	0			170.00	01	407-0260	
CJFS S	355	31.95	0			31.95	01	2512	
CJFC C	355	3.55	0			3.55	01	407-0240	child
TLFTA2 omni	189	1,133.10	0			1,133.10	01	2517	
TLFTA3 C	188	751.90	0			751.90	01	407-0240	
OP op	7	83.30	6	88.70-		5.40-	01	2516	overpa
TPF S	452	904.00	0			904.00	01	2512	
TP-L C	79	690.74	0			690.74	01	407-0240	
TXSBLT S	4	146.00	0			146.00	01	2515	stat
CS2 child	57	1,228.60	0			1,228.60	01	407-0280	
SPEX C	30	1,871.00	0			1,871.00	01	407-0290	
AF2 C	23	460.00	0			460.00	01	407-0240	
DSC C	56	605.40	1	60.90-		544.50	01	407-0240	
ACC C	1	20.00	0			20.00	01	407-0240	
GR C	4	10.00	0			10.00	01	2512	
LEMI C	4	2.00	0			2.00	01	2512	
JCPT C	9	9.00	0			9.00	01	2512	
CVC C	18	270.00	0			270.00	01	2512	
CJP C	4	20.00	0			20.00	01	2512	
LEOA C	4	4.00	0			4.00	01	2512	
LEOCE C	4	8.00	0			8.00	01	2512	
MSB coll	7	107.33	0			107.33	01	2513	
CCC C	14	238.00	0			238.00	01	2512	
FA C	14	70.00	0			70.00	01	2512	
JCD C	9	2.25	0			2.25	01	2512	
JCPT2 C	9	18.00	0			18.00	01	2512	
JCD2 C	5	2.50	0			2.50	01	2512	
CMI C	5	2.50	0			2.50	01	2512	
JFCT C	21	71.40	0			71.40	01	2512	
Total:	8385	112,845.09	9	151.20-		112,693.89			

Cash Payments.....+ \$106,353.49
Bond Forfeited....+ \$0.00
Bond Applied.....+ \$6,430.00

city 51123.
court 2174.
Bldg sec. 11653
omni 1133.11
coll. 8499.2
jud. ed. 170
child safety 1228
overpay 5.41
state 46718.

Attachment: February Municipal Court Report (1697 : Municipal Court Report)

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 03/08/16 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1698)

DOC ID: 1698 A

Library Report 1. Monthly Report

Call with questions.

**ETHEL L. WHIPPLE MEMORIAL LIBRARY
LIBRARIAN'S REPORT
FEBRUARY 2016**

Number of Patron Checking Out Materials

Adult	686
Children	98
Teens	17

Material Types Checked Out

Adult Books	245
Children Books	92
Young Adult Books	201
Videos	237
Audios	0
Other Language Books	44

Items Downloaded

eBooks	26
eAudiobooks	3

Patron Access Computer Use

Total Sessions	720
Total Time	408 hours

Free WiFi Access Use

Total Sessions	980 Library WiFi
Total Time	1,400 hours
Total Sessions	204 Park WiFi
Total Time	510 hours

What Happened In the Library

Hours Open	160 hours
Attendance	958
Children Program Attendance	125
Volunteer Hours	85
New Cards Issued	44
New Books Added	58
New eBooks Added	332
New Videos Added	24
Books Weeded	0
Videos Weeded	0
Reference Questions	285
Assists in Computer Lab	165
Patron Copies	1,955
Patron Faxes sent	197
Patron Printouts	1,900
Library Staff Copies	594
Replacement Cards	35



Internet Hotspot Gateway GIS-R2+

Connected to the Internet: **YES**

Setup Wizard ▼

Status

System information

Connected users

Usage reports

Management

Manage codes

Hotspot availability

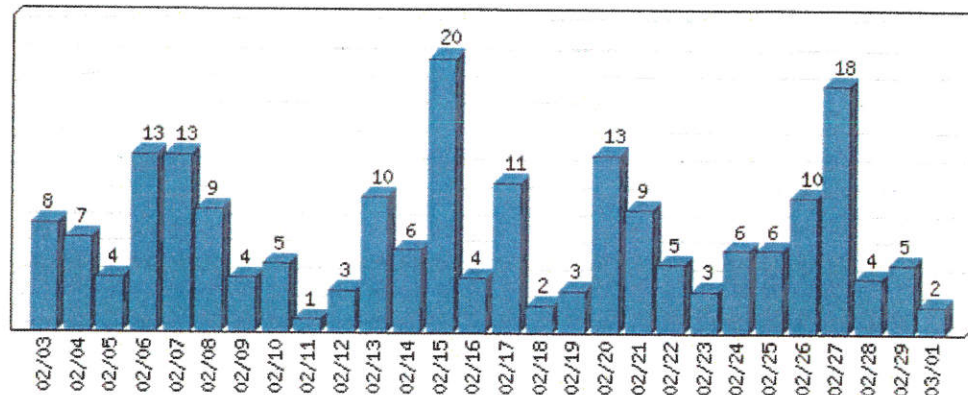
Change password

Reboot system

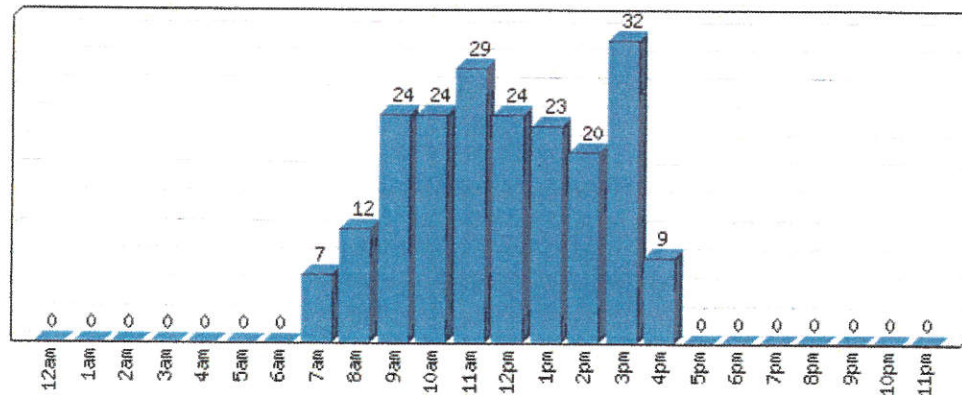
Advanced Settings ▼

Usage Reports

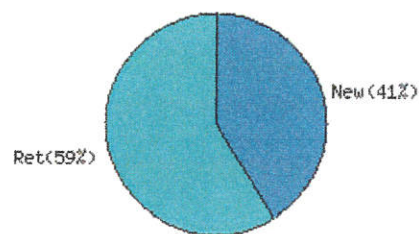
Hotspot usage for last 28 days ▼



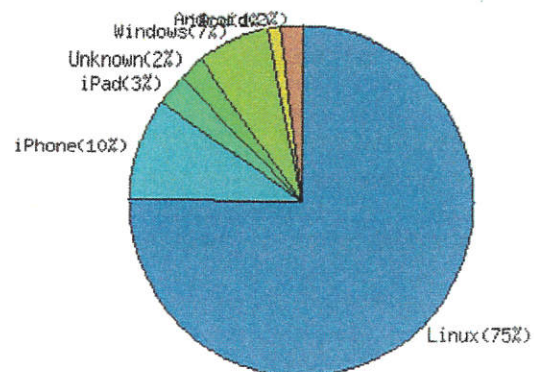
Login times



New vs returning guests



Devices used for access



Deliver daily report to email address: askthelibrarian402@gmail.com

[Update](#)

Emails sent at 12am, [email must be enabled](#). [Send now.](#)



Computer Session Summary

From 2/1/2016 through 2/29/2016

11:59:59 PM

Report Description:

This report displays the total number of sessions, total number of computer time, average session length, grouped by location and by site.

Site: Los Fresnos

Location: Main

Computer Name	Total Sessions	Total Time	Avg Session Length
PATRON-1	57	1,727	30
PATRON-10	18	580	32
PATRON-11	31	1,432	46
PATRON-12	18	765	43
PATRON-13	16	597	37
PATRON-14	35	1,451	41
PATRON-15	31	947	31
PATRON-16	7	316	45
PATRON-17	33	892	27
PATRON-18	35	1,015	29
PATRON-19	59	1,966	33
PATRON-2	50	1,368	27
PATRON-20	52	1,787	34
PATRON-21	54	2,222	41
PATRON-22	18	540	30
PATRON-23	15	598	40
PATRON-24	34	976	29
PATRON-3	28	663	24
PATRON-4	15	398	27
PATRON-5	53	1,740	33
PATRON-6	17	615	36
PATRON-7	11	465	42
PATRON-8	30	1,341	45
PATRON-9	3	77	26
Location Totals	720	24,478	34
Site Totals	720	24,478	34

Attachment: February Library Report (1698 : Library Report)

Grand Totals

Total Sessions	Total Time	Avg Session Length
720	24,478	34



Computer Session Usage Summary

From 2/1/2016 through 2/29/2016

11:59:59 PM

Report Description:

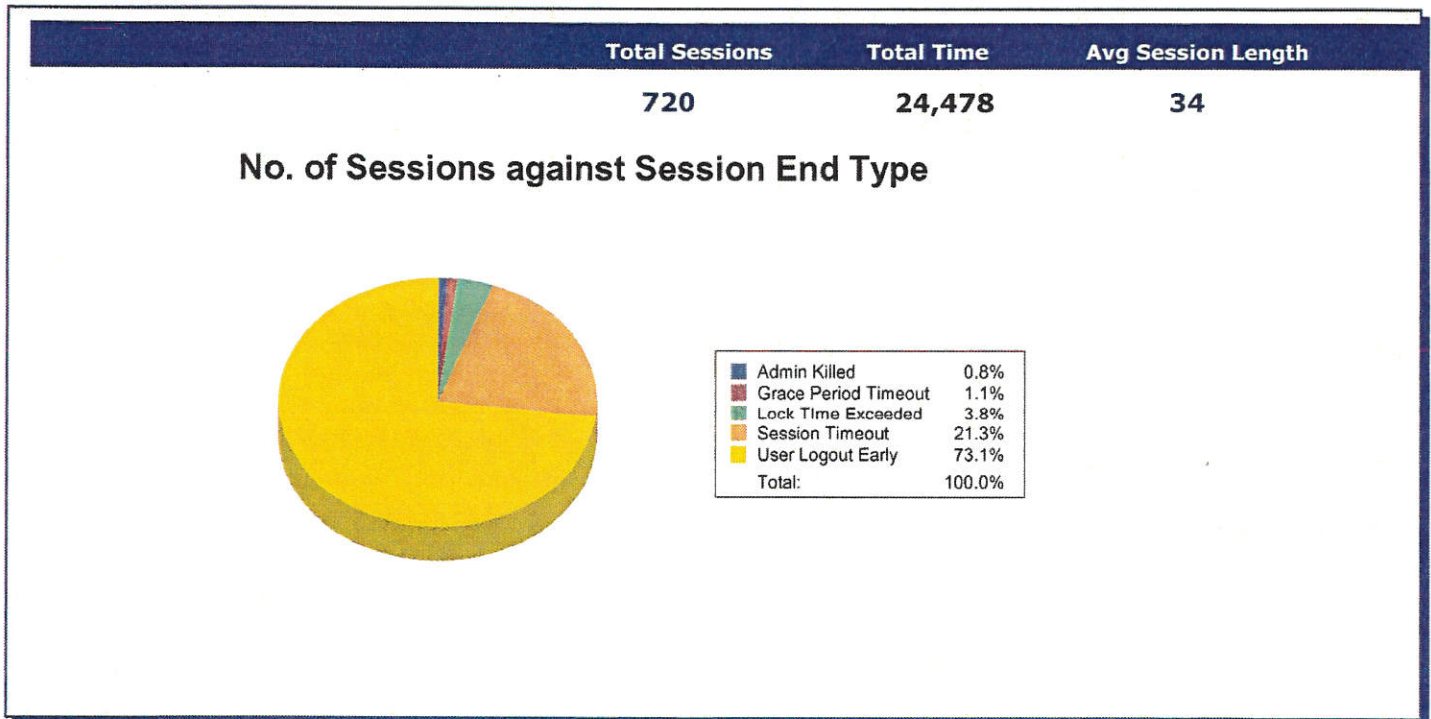
This report displays the session usage information, e.g. how many sessions have been cancelled, grouped by location and by site.

Site: Los Fresnos

Location: Main

Session End Type	Total Sessions	Percentage	Avg Session Length
Session Timeout	150	21%	56
User Logout Early	526	73%	30
Admin Killed	6	1%	7
Grace Period Timeout	8	1%	37
Lock Time Exceeded	27	4%	1
Session Timeout	3	0%	50
Location Totals	720	100%	34
Site Totals	720	100%	34

Grand Totals



City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 03/08/16 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1699)

DOC ID: 1699 A

Fire Marshall's Report 1. Monthly Report

Call with questions.



FIRE MARSHAL'S OFFICE
200 North Brazil
Los Fresnos, Texas 78566
FIRE INSPECTION REPORT

MONTHLY INFORMATION REPORT
MONTH OF February 2016

<u>FIRES</u>	<u>INSIDE CITY</u>	<u>OUTSIDE CITY</u>
Business Structures	_____	_____
Dwellings	_____	1
Mobile Homes	_____	_____
Grass	1	7
Refuse	_____	1
Incendiary or Suspicious Fires	_____	_____
Institutional	_____	_____
Motor Vehicles	_____	_____
Rescue Calls	4	4
Other Calls	2	6
 TOTAL ALARMS		 <u>26</u>


MONTHLY FIRE PREVENION INSPECTIONS

Commercial Businesses	<u>8</u>	Institutions	_____
Industrial Structures	_____	Homes	_____
Public Buildings	<u>2</u>	Apartments	_____
Hotels	_____		
 TOTAL INSPECTIONS	 <u>10</u>		

SCHOOL, HOSPITAL, and NURSING HOME FIRE DRILLS SUPERVISED _____

LECTURES-PRESENTATIONS MADE/FILMS SHOWN _____ TOTAL AUDIENCE _____

FIRES INVESTIGATED (ACCIDENTAL) _____ (INCENDIARY) _____


 FIRE MARSHAL, CITY OF LOS FRESNOS

Attachment: February Fire Marshall Report (1699 : Fire Marshall's Report)