

City Council

200 North Brazil

Regular Meeting

Los Fresnos, TX 78566

<http://citylf.cloudaccess.net/en/>

~ Agenda ~

Tuesday, March 12, 2019

6:00 PM

City Hall

NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL OF THE CITY OF LOS FRESNOS PURSUANT TO CHAPTER 551, TITLE 5 OF THE TEXAS GOVERNMENT CODE, THE TEXAS OPEN MEETINGS ACT, WILL MEET ON TUESDAY, MARCH 12, 2019 AT 6:00 PM AT CITY HALL, 200 NORTH BRAZIL ST, LOS FRESNOS, TX 78566.

I. AGENDA

1. Call meeting to order
2. Invocation and Pledge of Allegiance
3. Consent Agenda
 1. Consideration and ACTION to approve the minutes from February 12, 2019.
 2. Consideration and ACTION to approve the second reading of Ordinance 498-amending chapter 28, "Nuisances", section 28-25 "Weeds and Vegetation" by adding the establishing fees and regulations for lot mowing work performed by the city.
 3. Consideration and ACTION to approve the first reading of Ordinance 499, Chapter 34 of Code of Ordinances regulating solid waste services.
 4. Consideration and ACTION to approve the first reading of Ordinance 500, Chapter 44 of Code of Ordinances regulating water and wastewater services.
 5. Consideration and ACTION to approve a Proclamation declaring the month of April as Fair Housing Month in the City of Los Fresnos.
 6. Consideration and ACTION to approve a Proclamation declaring April 14- 20, 2019 as National Public Safety Telecommunicator's Week in the City of Los Fresnos.
4. Visitors remarks-To speak you must sign in with the City Secretary prior to the meeting you have a limit of 3 minutes to speak.
5. Action Items
 1. Consideration and possible ACTION to review drainage throughout the City.

2. Consideration and possible ACTION on the construction of the new city hall.
3. Consideration and possible ACTION on the plans for the Henderson Road Resaca Crossing Project.
6. Acknowledgement of City Manager's Report
 1. City Manager Report A. Wastewater Plant Update B. Water Plant Update C. Water & Wastewater Engineering Study D. Whipple Road Wastewater Extension E. Nature Park F. Hike & Bike Trails G. CDBG 2017-2018 Grant H. Henderson Road Project I. City Hall Project J. Underground Canal K. Dog Park L. Update Planning & Zoning Ordinance
7. Acknowledgement of Department Head Reports
 1. Financial Report 1. Monthly 2. Year to Date 3. Sales Tax
 2. Public Works Report 1. Water and Wastewater Activity 2. Calls for Service 3. Building Permits 4. Recycling
 3. Police Department 1. Arrests 2. Incidents 3. Accidents
 4. Municipal Court 1. Monthly Report
 5. Library Report 1. Monthly Report
 6. Fire Marshal's Report 1. Monthly Report
8. Closed Session - Deliberation pursuant to Section 551.072, Title 5 of the Texas Government Code, the Texas Open Meetings Act regarding the following.
 1. Closed Session - Deliberation pursuant to Sections 551.072, Title 5 of the Texas Government Code, the Texas Open Meetings Act regarding the purchase, exchange, lease, or value of real property.
9. Open Session – Deliberation and possible action regarding the following:
 1. Open Session - Deliberation pursuant to Sections 551.072, Title 5 of the Texas Government Code, the Texas Open Meetings Act regarding the purchase, exchange, lease, or value of real property.
10. Adjournment

This is to certify that I, Jacqueline Moya, posted this agenda on the front bulletin board of the City Hall on March 6, 2019 on or before 5:30 p.m. and it shall remain so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Jacqueline Moya, City Secretary

Persons with any disabilities that would like to attend meetings must notify City Secretary 24 hours in advance so that the City can make arrangements for that disabled person.

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 03/12/19 06:00 PM
Department: City Secretary
Category: Minutes
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:
DOC ID: 2941

SCHEDULED

ACTION ITEM (ID # 2941)

**Consideration and ACTION to approve the minutes from
February 12, 2019.**

I recommend approval.

City Council

200 North Brazil

Los Fresnos, TX 78566

<http://citylf.cloudaccess.net/en/>

Regular Meeting

~ Minutes ~

Tuesday, February 12, 2019

6:00 PM

City Hall

Agenda

1. Call meeting to order
Mayor Polo Narvaez called the meeting to order at 6:00 p.m.
2. Invocation and Pledge of Allegiance
Mr. Milum gave the invocation and led the audience in the pledge of allegiance.

Presentation

Presentation on the Los Fresnos Community Health Outreach Program.

Mr. Milum introduced Christine Martinez who runs the city's Community Health Outreach Program.

Mr. Milum read a letter to the council that was received from a member that participated in the exercise program that is part of the Community Health Outreach Program.

Mrs. Martinez handed out a flyer to the council that listed the different events that are held that monthly as part of the Community Health Outreach Program. Mr. Milum explained that the events listed were all free classes offered to the community. The flyer does not include other things Mrs. Martinez is required to do. Mrs. Martinez has to enroll 265 individuals each year and help them with anything they need health wise, exercise more, eat healthy, blood pressure and BMI checks, which is all in addition to the classes we offer. Mr. Milum stated that this is the second year a diabetes class is also offered. There are 20 plus participants enrolled. The class offers screenings and teaches them how to eat healthy. Another class offered is called Happy Kitchen. This class has about 20 plus participants and has a total of six sessions. This is the second year for this class. Mr. Milum gave a brief summary of upcoming classes for the summer.

Mr. Milum wanted to share the thank you letter with the council and also take the opportunity to explain to the council all the program has to offer to the community.

Mayor Narvaez thanked Mr. Milum and Mrs Martinez for doing an excellent job.

Mrs. Martinez thanked the Mayor and stated the letter was the voice of just one person as she receives a thank you everyday from participants for such a great program.

Mr. Milum and Mrs Martinez answered questions from the board.

RESULT: NO ACTION

Consent Agenda

Mayor Narvaez asked if there was any question on the consent agenda.

Council member Juan Munoz requested to pull 5, 6 and 8.

Consideration and ACTION to approve the minutes from January 8, 2019.

Motion was made and seconded to approve the minutes from January 8, 2019.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Polo Narvaez, Mayor
SECONDER: Swain Real, Councilman
AYES: Munoz, Collinsworth, Herrera, Narvaez, Cruz, Real

Consideration and ACTION to approve Resolution 4-2019 requesting the members of the 86th legislative session of the State of Texas to support legislation that provides stewardship, health and well being, and connectivity for local and state parks.

Motion was made and seconded to approve Resolution 4-2019 requesting the members of the 86th legislative session of the State of Texas to support legislation that provides stewardship, health and well being, and connectivity for local and state parks.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Polo Narvaez, Mayor
SECONDER: Swain Real, Councilman
AYES: Munoz, Collinsworth, Herrera, Narvaez, Cruz, Real

Consideration and ACTION to approve Resolution 6-2019 opposing annexation and detachment of Los Fresnos Consolidated Independent School District Territory.

Motion was made and seconded to approve Resolution 6-2019 opposing annexation and detachment of Los Fresnos Consolidated Independent School District Territory.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Polo Narvaez, Mayor
SECONDER: Swain Real, Councilman
AYES: Munoz, Collinsworth, Herrera, Narvaez, Cruz, Real

Consideration and ACTION to approve or the Quarterly Investment Portfolio Report ended as of December 31, 2018.

Motion was made and seconded to approve the Quarterly investment Portfolio Report ended as of December 31, 2018.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Polo Narvaez, Mayor
SECONDER: Swain Real, Councilman
AYES: Munoz, Collinsworth, Herrera, Narvaez, Cruz, Real

Consideration and ACTION to approve the Community Development Corporations approval to purchase Christmas Decorations.

Councilmember Juan Munoz stated it says it's going to cost \$37,000 for the lighting and on a different page it says \$48,000.

Mr. Milum explained the \$48,000 included a few other items. The CDC discussed which decorations would fit in with the new city hall and selected only a few things from the list. Mr. Milum listed the items and explained to the council where each decoration would be placed.

Councilmember Joe Collinsworth asked what the price of tree was. Mr. Milum answered \$18,270.

Mr. Munoz asked if Mr. Milum thought it was really necessary to purchase those items.

Mr. Milum stated the CDC board thought it was and one of the biggest complaint he gets is that the city does nothing to show the community is alive and well during the Christmas Season. The CDC has taken on the challenge and it is up for interpretation on what should be done.

Mr. Munoz asked if the funds the CDC uses was money the city gives the CDC. Mr. Milum answered no. He explained by state law the CDC gets half a percent of sales tax money because the voters in Los Fresnos voted for it..

Mr. Munoz asked if the sales tax came from the city.

Mr. Milum explained to Mr. Munoz the sales tax is collected when you make a purchase in the city.

Councilmember Swain Real asked Mr. Milum if CDC had the funds to make the purchase. Mr. Milum answered yes.

Mr. Real commented the CDC's role is to promote the city and this in a sense was doing so.

Mr. Milum stated one of the comments CDC made was that with a tree that big it might have people stopping to take pictures and make an event out of it instead of driving through.

Mr. Munoz commented the city could charge a dollar per picture.

Mayor Narvaez commented that the funds were coming from the CDC and is what the funds are for, to make the city more attractive and attract more businesses.

Mr. Munoz asked if the Mayor thought it would attract more businesses to the city by putting big trees.

Mayor Narvaez answered he didn't say that was the only thing CDC does but he doesn't think the decorations would hurt and it is CDC fund and that is what it is intended for. All the Council will be doing is authorizing their decision to purchase the decorations.

Mr. Real asked if the CDC board had already approved the purchase. Mr. Milum explained this was a budget item that was approved by both the CDC and council at budget time. The CDC has in the range of \$140,000-\$180,000 that are unattached to something in particular so this is part of those funds, plus they have a very healthy fund balance.

Motion was made and seconded to approve Community Development Corporations approval to purchase Christmas Decorations'.

RESULT: ADOPTED [UNANIMOUS]

MOVER: Polo Narvaez, Mayor

SECONDER: Yolanda H. Cruz, Councilwoman

AYES: Munoz, Collinsworth, Herrera, Narvaez, Cruz, Real

Consideration and ACTION to authorize the City Manger to dispose of surplus Items.

Mr. Munoz stated that there was a couple of vehicles listed and would like to know if the insurance on the vehicles was already removed. Mr. Milum answered no because the vehicles were still in use. Mr. Munoz asked if the city planned to sell them as soon as possible. Mr. Milum answered yes but the city will have to go through the process to dispose of them. Mr. Munoz asked if the vehicles were paid monthly or if the full year had already been paid on the insurance. Mr. Milum explained that whatever the city has in the beginning of the year is what we will pay. If the city adds or removes a vehicle throughout the year the rate does not change till the following year.

Mr. Munoz asked if once the vehicle were sold Mr. Milum could present a printout to the council of what was sold and what the city used the money for.

Mr. Milum explained the city doesn't use the money for anything. It is deposited into the general fund. The city does not take the money and go buy something.

Mr. Milum explained each item that was on the surplus list.

Motion was made and seconded to authorize the City Manager to dispose of surplus items.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Polo Narvaez, Mayor
SECONDER:	James Herrera, Councilman
AYES:	Munoz, Collinsworth, Herrera, Narvaez, Cruz, Real

Consideration and ACTION to approve an amended agreement for Cameron County Reverse 9-1-1 System.

Motion was made and seconded to approve an amended agreement for Cameron County Reverse 9-1-1 System.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Polo Narvaez, Mayor
SECONDER:	Swain Real, Councilman
AYES:	Munoz, Collinsworth, Herrera, Narvaez, Cruz, Real

Consideration and ACTION to approve a memorandum of understanding with Research, Applied Technology, Education, and Service for the preparation of a Regional Texas Pollutant Discharge Elimination System (TPDES) Stormwater Permit Application and Storm Water Management Plan for the Lower Rio Grande Valley TPDES Stormwater Task Force.

Mr. Munoz asked Mr. Milum if he could give the council more information on the item.

Mr. Milum explained the city is part of a group/task force that deals with stormwater. The stormwater is drainage where all of the city's stormwater drains into the Brownsville ship channel. State and federal regulations require the city to monitor and test that activity. There are signs throughout the city that are required by law to have at all drain sites and resacas stating not to put pollutants.

Mr. Milum answered question for the council.

Motion was made and seconded to approve a memorandum of understanding with Research, Applied Technology, Education, and Service for the preparation of a Regional Texas Pollutant Discharge Elimination System (TPDES) Stormwater Permit Application and Storm Water Management Plan for the Lower Rio Grande Valley TPDES Stormwater Task Force.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	James Herrera, Councilman
SECONDER:	Joe Collinsworth, Councilman
AYES:	Munoz, Collinsworth, Herrera, Narvaez, Cruz, Real

Visitors remarks-To speak you must sign in with the City Secretary prior to the meeting you have a limit of 3 minutes to speak.

Mr. James Keillor requested to speak about sidewalk repairs and the new city hall.

Mr. Keillor stated there are at least on hundred areas throughout the city where the sidewalks are collapsed some as much as three to four inches.

Mr. Keillor stated that at the Durango Estate Subdivision there are about six sidewalks that have buckled up and citizens that are unaware of the three inch incline could fall and it would be a liability to the city. Mr. Keillor stated that most of the damage to the sidewalks are caused by the city. He stated that there is not one expansion joint in the two thousand foot sidewalk. If there would have been proper inspections by the city and each time a section of the sidewalks were built and there was a three quarter thick expansion the city would not have that problem.

Mr. Keillor explained that another issue was in the fall of 1981 he was building a house in Los Cuates Subdivision. A water meter started leaking on the city side next door probably about ten feet from the corner of the lot the city came by and fixed it. Undermine the sidewalk instead of the city coming back and fixing the sidewalk. No dirt was put back the next day and they had a collapsed sidewalk.

Mr. Kellior stated the city needs to be more proactive and responsible in inspecting the sidewalks and taking care of stuff that is on city property.

Mr. Keillor explained that he had talked to Mr. Milum about the sidewalk issue for a couple of years and there has to be a time in which it is addressed.

Mr. Keillor explained his concern on the new city hall. Mr. Keillor believes that anyone that is building a commercial building the first priority is what type of wind rating and fire rating is the building going to get.

Mr. Keillor asked the Mayor what the fire rating was at the new city hall.

Mayor Narvaez stated he was not sure what it was right off hand and he would need to check on it.

Mr. Milum stated he would have to divert that to the city's architect and he would be glad to get that information for Mr. Keillor.

Mr. Keillor stated he would tell him the information. To be semi fire resistant you can not have any wood supporting structures or wood roof members. It must be steel columns and an eight inch masonry wall and steel bar joist's. To go to fully fire resistance you have to have reinforced concrete. He believes most of the savings, three quarters of the savings is to go from non rated to semi fire resistant.

Mr. Keillor stated he was at gasp when he saw the city hall being built with all wood frame work. Mr. Keillor exclaimed you do not build commercial buildings like that. Mr. Keillor does not believe the city will get a semi fire resistant rating in that building.

Mr. Keillor believes that the difference in the insurance for the building will be \$30,000 verses \$6,000-\$7,000 a year.

Mr. Keillor exclaimed that this was a horrible error and the city will be stuck with a \$3.5 million building that is not going to be fire rated to any capacity. He does not know about the wind rating.

Mr. Keillor stated somebody needs to look into it and be held accountable why you build a \$3.5 million building and don't even get a semi fire resistant rating.

Mr. Keillor stated the council would be living with it for many years to come.

Mayor Narvaez thanked Mr. Keillor.

Action Items

Consideration and ACTION to keep the same water & wastewater rates.

Mr. Milum asked the cocunil if they had any question on the comments he listed in the agenda in regards to item. Mr. Milum reminded the council that this was an item Mr. Keillor had brought up in a previous meeting. Mr. Milum explained that the rates were calculated with the anticipation on the city doing certain things in 2018 with regards to the water plant as well as the sewer. Since the city has not borrowed the money yet for the upgrades, rates do not need to be increased for 2019 Mr. Milum explained to the council all the different people that were involved in the rate study to determine the rates.

Motion was made and seconded to keep the same water & wastewater rates 2019.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Juan Munoz, Councilman
SECONDER:	Joe Collinsworth, Councilman
AYES:	Munoz, Collinsworth, Herrera, Narvaez, Cruz, Real

Consideration and ACTION to approve Resolution 5-2019 adopting an annexation plan.

Mr. Milum stated he was asked by the council a year ago to look into annexation plans. After looking at different options Mr. Milum feels no annexation is needed at this time. Mr. Milum explained the resolution just states there are no annexation plans at this time but it does not prevent someone to come ask to be annexed into the city or for the city to change its mind.

Mr. Milum answered questions from the board and discussed past annexations and properties throughout the city.

Motion was made and seconded to approve Resolution 5-2019 adopting an annexation plan.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Swain Real, Councilman
SECONDER:	Yolanda H. Cruz, Councilwoman
AYES:	Munoz, Collinsworth, Herrera, Narvaez, Cruz, Real

Consideration and ACTION to approve to authorize the City Manager to work with the City Engineer to develop a street bid package for street repairs.

Mr. Milum explained to the council that when the city received a loan for street repairs the council decided to repair Henderson Road crossings first, get the project done and know how much it would cost before the city started on any other streets.

Mr. Milum believes it is time to move forward with the other street projects. He recommends \$750,00 be set aside for the street upgrades with no more than \$75,000 for engineering leaving \$675,000 for construction. Mr. Milum encouraged the council if they had not already done so go out to see the streets he listed for repairs.

Mr. Munoz asked Mark if those were the streets he selected. Mr. Milum answered yes and explained each listed street to the council.

Mr. Munoz asked if based on the \$750,000 the city would have enough to fix all the streets listed. Mr. Milum answered no.

Motion was made and seconded to authorize the City manager to work with the City Engineer to develop a street bid package for street repairs.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Juan Munoz, Councilman
SECONDER:	Joe Collinsworth, Councilman
AYES:	Munoz, Collinsworth, Herrera, Narvaez, Cruz, Real

Consideration and ACTION to approve the waiving of all sewer connection fees, water connections fees and utility expansion fees in lieu of the developer extending all utility infrastructure to the development.

Councilmember Swain Real stepped out of the chambers before this item was discussed at 7:25 p.m.

Mr. Milum stated that Mr. Real stepped out of the chambers. He explained that the action item was in reference to a development Mr. Real and his family are involved in.

Mr. Milum explained the location on the property and the estimated cost the development would take on streets, drainage, water, sewer connections and to extend lines.

Mr. Milum gave examples of other developments where the connection fees were waived and utility lines were extended at the developers expense.

Mr. Milum explained it was a senior living housing development.

Mt. Milum answered questions for the council and discussed costs.

Motion was made and seconded to approve waiving all sewer connection fees, water connection fees, and utility expansion fees in the lieu of the developer extending all utility infrastructure to the development.

RESULT:	ADOPTED [5 TO 0]
MOVER:	Yolanda H. Cruz, Councilwoman
SECONDER:	James Herrera, Councilman
AYES:	Munoz, Collinsworth, Herrera, Narvaez, Cruz
ABSTAIN:	Swain Real

Consideration and ACTION to approve the Los Fresnos Police Department 2018 Racial Profiling Report

Councilmember Swain Real reentered the chamber at 7:37 p.m.

Mr. Milum explained that the racial profiling report shows anybody that has had a traffic stop. The report shows the gender, ethnicity, where they were stopped and other information.

Mr. Munoz asked if the section labeled city streets was the highway or inside the city limits.

Mr. Milum explained the city uses Ocean Blvd and Arroyo Blvd so the system recognizes that as a city street. If State highway 100 or FM 1847 was used it would be listed under state highway. Mr. Milum explained this was the first year the system separated it this way and from now on the police officers would label is accordingly.

Mr. Milum and Chief Hector Gonzalez answered questions for the council.

Motion was made and seconded to approve the Los Fresnos Police Department 2018 Racial Profiling Report.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Polo Narvaez, Mayor
SECONDER:	Juan Munoz, Councilman
AYES:	Munoz, Collinsworth, Herrera, Narvaez, Cruz, Real

Consideration and ACTION to approve Ordinance 498-amending chapter 28, "Nuisances", section 28-25 "Weeds and Vegetation" by adding the establishing fees and regulations for lot mowing work performed by the city.

Mr. Milum explained the policy has always been when you reach \$500 in bills the city has done work for lot mowing for people that have failed to do so after notification. A

lien is placed on the property. This has always been a policy but our finance department would feel more comfortable if it was in policy.

Mr. Milum answered questions for the council.

Motion was made and seconded to approve Ordinance 498-amending chapter 28, "Nuisances", section 28-25 "Weeds and Vegetation" by adding the establishing fees and regulations for lot mowing work performed by the city.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Swain Real, Councilman
SECONDER:	Joe Collinsworth, Councilman
AYES:	Munoz, Collinsworth, Herrera, Narvaez, Cruz, Real

Consideration and ACTION on the selection of Mayor Pro-tem for a one-year term.

Mayor Narvaez stated that Councilmember Yolanda Cruz was the current Mayor Pro-Tem. Mayor Narvaez asked if anyone was interested. Councilmember Swain Real stated he was ok with Mrs. Cruz as the Mayor Pro-Tem.

Motion was made and seconded to approve Yolanda Cruz to continue as Mayor Pro-Tem for a one-year term.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Joe Collinsworth, Councilman
SECONDER:	Swain Real, Councilman
AYES:	Munoz, Collinsworth, Herrera, Narvaez, Cruz, Real

Acknowledgement of City Manager's Report

City Manager Report A. Wastewater Plant Update B. Water Plant Update C. Water & Wastewater Engineering Study D. Whipple Road Wastewater Extension E. Nature Park F. Hike & Bike Trails G. CDBG 2017-2018 Grant H. Henderson Road Project I. City Hall Project J. Building Inspections K. Underground Canal L. Dog Park M. Update Planning & Zoning Ordinance N. Economic Development O. Boys & Girls Club Quarterly Reports

Mr. Milum stated he would highlight some of the items in his report he felt were very different. If the council still had any questions they were welcome to ask.

Mr. Milum reported the city had finally received an email from TxDot confirming environmental clearance for the Hike & Bike Trails. The city is waiting for an official letter. Mr. Milum reported the Boys & Girls Club submitted their quarterly reports and information about the programs they are offering for kids.

Motion was made and seconded to acknowledge the City Manager's Report.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Joe Collinsworth, Councilman
SECONDER:	James Herrera, Councilman
AYES:	Munoz, Collinsworth, Herrera, Narvaez, Cruz, Real

Acknowledgement of Department Head Reports

Financial Report 1. Monthly 2. Year to Date 3. Sales Tax

Motion was made and seconded to acknowledge the Financial report.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Polo Narvaez, Mayor
SECONDER:	Swain Real, Councilman
AYES:	Munoz, Collinsworth, Herrera, Narvaez, Cruz, Real

Public Works Report 1. Water and Wastewater Activity 2. Calls for Service 3. Building Permits 4. Recycling

Motion was made and seconded to acknowledge the Public Works report.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Polo Narvaez, Mayor
SECONDER:	Swain Real, Councilman
AYES:	Munoz, Collinsworth, Herrera, Narvaez, Cruz, Real

Police Department 1. Arrests 2. Incidents 3. Accidents

Motion was made and seconded to acknowledge the Police Department report.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Polo Narvaez, Mayor
SECONDER:	Swain Real, Councilman
AYES:	Munoz, Collinsworth, Herrera, Narvaez, Cruz, Real

Municipal Court 1. Monthly Report

Motion was made and seconded to acknowledge Municipal Court report.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Polo Narvaez, Mayor
SECONDER:	Swain Real, Councilman
AYES:	Munoz, Collinsworth, Herrera, Narvaez, Cruz, Real

Library Report 1. Monthly Report

Motion was made and seconded to acknowledge the Library report.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Polo Narvaez, Mayor
SECONDER:	Swain Real, Councilman
AYES:	Munoz, Collinsworth, Herrera, Narvaez, Cruz, Real

Fire Marshal's Report 1. Monthly Report

Motion was made seconded to acknowledge the Fire Marshal's Report.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Polo Narvaez, Mayor
SECONDER: Swain Real, Councilman
AYES: Munoz, Collinsworth, Herrera, Narvaez, Cruz, Real

Closed Session - Deliberation pursuant to Section 551.074, Title 5 of the Texas Government Code, the Texas Open Meetings Act regarding the following.

- Deliberation pursuant to Section 551.074, Title 5 of the Texas Government Code, the Texas Open Meetings Act regarding the following.

Closed Session - Deliberation pursuant to Sections 551.071, 551.072 and 551.074, Title 5 of the Texas Government Code, the Texas Open Meetings Act regarding the purchase, exchange, lease, or value of real property, the evaluation of City Manager and the pending or contemplated litigation.

Mayor Polo Narvaez recessed the meeting at 6:35 p.m.

Mayor Polo Narvaez recessed the meeting at 7:49 p.m.

RESULT: NO ACTION

Open Session – Deliberation and possible action regarding the following:

Open Session - Deliberation pursuant to Sections 551.071, 551.072 and 551.074, Title 5 of the Texas Government Code, the Texas Open Meetings Act regarding the purchase, exchange, lease, or value of real property, the evaluation of City Manager and the pending or contemplated litigation.

Mayor Narvaez called the meeting back to order at 7:12 p.m.

Mayor Narvaez stated no action was taken regarding pending and contemplation litigation and the council will go back to closed session to discuss the second item.

Mayor Narvaez called the meeting back to order at 9:05 p.m.

Mayor Narvaez stated no action was taken regarding the evaluation to the City Manager.

Motion was made and seconded to authorize the City Manager to move forward on the purchase on the two properties mentioned.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Polo Narvaez, Mayor
SECONDER: Joe Collinsworth, Councilman
AYES: Munoz, Collinsworth, Herrera, Narvaez, Cruz, Real

11. Adjournment

Mayor Polo Narvaez closed the meeting at 9:07 p.m.

Presiding Officer of the Council

Regular Meeting

Tuesday, February 12, 2019

6:00 PM

Recorder

Attachment: CC MIN FEB 12 2019 (2941 : Minutes)

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 03/12/19 06:00 PM
Department: City Secretary
Category: Ordinances
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 2942)

DOC ID: 2942 B

Consideration and ACTION to approve the second reading of Ordinance 498-amending chapter 28, “Nuisances”, section 28-25 “Weeds and Vegetation” by adding the establishing fees and regulations for lot mowing work performed by the city.

This is the second reading. The following were comments for that.

Unfortunately not all property owners mow and take care of their property. When they don't, our code enforcement officer goes by to notify the property owner in person or by mail. If they don't take care of it we have a contractor that does the work. We then bill the property owner for the work done as well as the city time it took to get this done. If the property owner does not pay the bill, after it accumulates to \$500 we place a lien on the property. This has been the practice for many years but it was an internal policy. We felt it was important to make it part of the ordinance approved by the Council. The \$500 amount is appropriate instead of each invoice since there is a cost to prepared the filing of the lien by the attorney and the filing costs by the county. At this time we do not issue a citation to the property owner like some of the other cities do. We could if the Council felt it appropriate.

I recommend approval of the change indicated in yellow under (d).

ORDINANCE NO. 498

AN ORDINANCE OF THE CITY OF LOS FRESNOS, TEXAS AMENDING CHAPTER 28,
 “NUISANCES”, SECTION 28-25 “WEEDS AND VEGETATION” BY ADDING THE
 ESTABLISHING FEES AND REGULATIONS FOR LOT MOWING WORK PERFORMED
 BY THE CITY.

This ordinance was introduced and submitted to the City Council for passage and adoption after the second reading of the Ordinance. After presentation and discussion of the Ordinance, a motion was made by _____ that the Ordinance be finally passed and adopted in accordance with the City’s Home Rule Charter. The motion was seconded by _____ and carried by the following voted:

Mayor Polo Narvaez	___ For	___ Against	___ Abstained
Mayor Pro-tem Yolanda H. Cruz	___ For	___ Against	___ Abstained
Councilmember Swain Real	___ For	___ Against	___ Abstained
Councilmember James Herrera	___ For	___ Against	___ Abstained
Councilmember Joe Collinsworth	___ For	___ Against	___ Abstained
Councilmember Juan Munoz	___ For	___ Against	___ Abstained

Sec. 28-25. - Weeds and vegetation.

- (a) It is unlawful for any person owning, claiming, occupying or having supervision or control of any real property, occupied or unoccupied, within the corporate limits of the city, to permit weeds, brush, or any objectionable or unsightly matter to grow to a greater height than 12 inches upon such real property within 150 feet of any property line which abuts street rights-of-way, alleys, utility easements, subdivided additions, developed property or any buildings or other structures. It shall be the duty of such person to keep the area from the line of his property to the curblin next adjacent to it, if there is a curblin, and, if not, then to the centerline of the adjacent unpaved street, or to the edge of the pavement, cleared of the matter referred to in this subsection.
- (b) All vegetation (including hay, unless the hay is cultivated on property which has been granted an agricultural property tax exemption on the most recent tax roll as certified by the county appraisal district), except regularly cultivated row crops, and which exceed 12 inches in height, shall be presumed to be objectionable and unsightly matter; provided further that regularly cultivated row crops shall not be allowed to grow within the right-of-way of any public street or easement nor shall they be allowed to obstruct the necessary view to and from adjacent rights-of-way, but shall be kept mowed as provided in this article.
- (c) With respect to lots, tracts or parcels of land of five or more acres, the provisions of this section shall not apply to any area greater than 150 feet from any open public street or thoroughfare, as measured from the right-of-way line of said street or thoroughfare, and greater than 150 feet from any adjacent property under different ownership and on which

any building is located or on which any improvement exists, as measured from the property line.

- (d) The work performed to cut the Nuisance Vegetation on the property will be assessed for the actual cost of service plus the contractor fees, as per the fee schedule. These fees represent the City's time for inspections and notice to the Owner. An invoice to the Owner will include the amount due for the work performed, the administrative fee, the contractor fees, and state that the Owner has 30 days from the date of the assessment invoice to pay for the balance. A property lien in the public records will be filed if a balance of \$500 is accumulated. Lien fees will be invoiced to the property Owner separately according to Cameron County fee schedule.

INTRODUCED AND APPROVED on the first reading this 12th day of February, 2019.

APPROVED AND PASSED on the second reading this 12th day of March, 2019.

CITY OF LOS FRESNOS

Polo Narvaez, Mayor

ATTEST:

Jacqueline Moya, City Secretary

	Certified Letter mailed to owner	Response Time given to property owner	Work done by Contractor or City	Citation Issued	Invoice	City Fee	Charge Contractor Fees	Other Fees Charged per invoice	Lien Filing
Los Fresnos	Yes	7 days	Contractor	No	Yes	\$ 150	Yes	No	After cumulative \$500
San Benito	Yes	7 days	Contractor	Yes	Yes	\$250	Yes	Taxes	w/ every invoice
Brownsville	Yes	7 days	Contractor	Yes	Yes	\$ 125	Yes	Taxes, 10% per month	w/ every invoice
La Feria	Yes	10 days	City	No	Yes	\$ 100	NA	\$50 per hour per employee	w/ every invoice
Santa Rosa	Yes	10 days	City	Yes	Yes	\$250	NA	No	after 2nd invoice
Harlingen	Yes	7 days	City	Yes	Yes	pending info	NA	per square footage	w/every invoice

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 03/12/19 06:00 PM
Department: City Secretary
Category: Ordinances
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 2959)

DOC ID: 2959 A

Consideration and ACTION to approve the first reading of Ordinance 499, Chapter 34 of Code of Ordinances regulating solid waste services.

The Council approved this action in the January 8 meeting. Since it was an item that I was not aware of exactly what direction the Council would go, it was listed as an update to Ordinance 483 Chapter 34 of the Code of Ordinances regulating solid waste services. What this does is place the language that was approved it in the actual ordinance. By Charter we have to have 2 readings on this.

I recommend approval.

The original ordinance was number 426. There was no language that specifically stated when garbage service would begin. It simply stated that garbage service is required.

Historically this was taken to mean when the structure was occupied charges for garbage service would begin. Additionally, the City had a form that was used for residents that would be gone for an extended period of time. The resident would apply and sign that they did not need service for garbage for more than 90 days. This would be documentation that the resident would be gone for a set period of time. All of this worked fine until it was questioned that this was not authorized. I attempted to update the ordinance to be specific on when the charges would begin but still allow for those times when exceptions occurred. The result was the garbage charge begins when the certificate of occupancy is issued even though it could be months until the house is sold or occupied and needing garbage services. Also, the exception was removed. Now we get many complaints from residents that are gone and use no trash service but still have to pay for it.

The ordinance was changed to the following:

New construction – Cart service or dumpster service is not required during the construction phase until the Certificate of Occupancy is issued. However, arrangements must be made with City solid waste contractor for construction debris removal or self-removal to the landfill. Construction debris cannot accumulate on site and must comply with Chapter 28 – Nuisances of Los Fresnos' Code of Ordinances.

The original recommendation for garbage was as follows:

1. New Construction – Cart or dumpster service is not required during the construction phase until the structure is occupied. However, arrangements must be made with City solid waste contractor for construction debris removal or self-removal to the landfill. Construction debris cannot accumulate on site and must comply with Chapter 28 – Nuisances of Los Fresnos' Code of Ordinances.
2. Uninhabited Structures – Uninhabited structure means no one is occupying the structure for its normal use. Cart or dumpster service is not required when the structure will be uninhabited for a minimum of 3 months. Requests to discontinue service for a minimum of 3 months but not more than 6 months at a time must be made and approved by the City in advance. Charges will be suspended during this time. It is the duty of the resident to notify the City of changes in status immediately. Failure to do so could result in all charges being applied and fines or penalties being assessed as allowed.

Deleted items are in **red**
 Added items are in **yellow**

ORDINANCE NO. 499

PROVIDING FOR AN AMENDMENT TO CHAPTER 34, ARTICLE II, SECTION 34.21 OF THE CODE OF ORDINANCES OF THE CITY OF LOS FRESNOS, TEXAS DEFINING THE KINDS AND SIZES OF RECEPTACLES IN WHICH TO PLACE SAME, THE MANNER OF ITS PREPARATION AND WHERE IT MUST BE PLACED TO BE COLLECTED BY THE CITY OR THE CITY'S CONTRACTOR; PROVIDING REGULATIONS FOR COLLECTING SAME AND PROHIBITING THE PLACEING OF GARBAGE, SOLID WASTE, OR ANY ARTICLE OR MATERIAL IN THE STREETS AND ALLEYS OF THE CITY OF LOS FRESNOS; PROVIDING FOR SERVICE CHARGES, PROHIBITING THE MEDDLING, SCATTERING CONTENTS, PILFERING OR JUNKING, WITH AND/OR OF GARBAGE CANS, TRASH OR RUBBISH RECEPTACLES; PROHIBITING THE COLLECTION OF GARBAGE, TRASH, OR RUBBISH BY OTHERS THAN THE CITY OR THE CITY'S CONTRACTOR WITHIN THE CITY LIMITS; PROVIDING A PENALTY; PROVIDING FOR AN EFFECTIVE DATE.

This ordinance was introduced and submitted to the City Council for passage and adoption after the second reading of the Ordinance. After presentation and discussion of the Ordinance, a motion was made by _____ that the Ordinance be finally passed and adopted in accordance with the City's Home Rule Charter. The motion was seconded by _____ and carried by the following voted:

Mayor Polo Narvaez	___ For	___ Against	___ Abstained
Mayor Pro-tem Yolanda H. Cruz	___ For	___ Against	___ Abstained
Councilmember Swain Real	___ For	___ Against	___ Abstained
Councilmember James Herrera	___ For	___ Against	___ Abstained
Councilmember Joe Collinsworth	___ For	___ Against	___ Abstained
Councilmember Juan Munoz	___ For	___ Against	___ Abstained

Sec. 34-21. - Carts.

It shall be the duty of every person owning, managing, operating, leasing, or renting any premises to use a cart or dumpster provided by Allied Waste Services for the daily accumulation of solid waste. All solid waste is to be bagged prior to placing it in the cart or dumpster. The cart shall be placed on the curb or not more than five feet from the curb of the street in the front yard for pickup. Placing the cart, brush, or any solid waste on any street or alley within the city limits is prohibited. Carts are to be ready for pickup on the street by 7:00 a.m. on the scheduled day but no more than 24 hours before the scheduled time. Carts are to be removed from the public right-of-way as soon as reasonably possible, but not more than 24 hours after garbage is picked up. Permanent structures are not authorized to be placed at the curb or in the front yard of a premises for the purpose of containing receptacles used for garbage. Every person owning, managing, operating, leasing, or renting any premises shall be

responsible to ensure that each cart placed at the street curbside is kept in a sanitary condition, closed tightly, and sealed sufficiently to prevent animals from entering and scattering the material from within the cart onto the street and premises. The contents of all receptacles shall be so protected that the wind cannot blow and scatter garbage over the streets, alleys, and other premises of the city. The method of picking up the solid waste, the type of containers, the designated location for pickup, the day of the week, and the time of pickup may be revised from time to time by Allied Waste Services or the city as it deems necessary.

- (b) Residential and commercial cart service will be charged at a rate in the amount provided in the city fee schedule for the initial cart and in the amount provided in the city fee schedule for additional carts. This rate will be included with the water and wastewater bill monthly payable in full by the 15th of each month. Penalties and finance charges will be assessed if not paid in full by the 15th of each month.
- (c) Cart replacement will be charged at a rate in the amount provided in the city fee schedule due to gross negligence. If a cart is stolen and a report is filed with the city police department there will be no charge for replacement of cart.
- (d) New construction. Cart service or dumpster service is not required during the construction phase until the certificate of occupancy is issued. However, arrangements must be made with city solid waste contractor for construction debris removal or self-removal to the landfill. Construction debris cannot accumulate on site and must comply with chapter 28, nuisances, of this code.

(d). Exceptions:

1. New construction – Cart or dumpster service is not required during the construction phase until the structure is occupied. However, arrangements must be made with City solid waste contractor for construction debris removal or self-removal to the landfill. Construction debris cannot accumulate on site and must comply with Chapter 28- Nuisance of Los Fresnos' Code of Ordinance.
2. Uninhabited structures – Uninhabited structure means no one is occupying the structure for its normal use. Cart or dumpster service is not required when the structure will be uninhabited for a minimum of 3 months. Requests to discontinue service for a minimum of 3 months but not more than 6 months at a time must be made and approved by the City in advance. Charges will be suspended during this time. It is the duty of the resident to notify the City in advance. Charges will be suspended during this time. It is the duty of the resident to notify the City of changes in status immediately. Failure to do so could result in all charges being applied and fines or penalties being assessed as allowed.

INTRODUCED AND APPROVED on the first reading this 8th day of January, 2019.

APPROVED AND PASSED on the second reading this 12th day of March, 2019.

Polo Narvaez, Mayor

ATTEST:

Jacqueline Moya, City Secretary

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 03/12/19 06:00 PM
Department: City Secretary
Category: Ordinances
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 2958)

DOC ID: 2958 A

Consideration and ACTION to approve the first reading of Ordinance 500, Chapter 44 of Code of Ordinances regulating water and wastewater services.

The Council approved this action in the January 8 meeting. Since it was an item that I was not aware of exactly what direction the Council would go, it was listed as an update to Ordinance 4823 Chapter 44 of the Code of Ordinances regulating water and wastewater services. What this does is place the language that was approved it in the actual ordinance. By Charter we have to have 2 readings on this.

I recommend approval.

The original ordinance was number 439. This was the language that was not clear on when to begin charging for water or wastewater services.

That the prices, rates and charges hereinafter set forth shall be charged and collected by the City of Los Fresnos for water and sewer service, respectively, furnished by the City to users thereof, and that the rules and regulations hereinafter contained relating to the furnishing of water and sewer service, the use by users thereof, and the payment therefore, be and the same are hereby prescribed and adopted, and only upon the conditions hereinafter provided will any person be allowed or permitted to connect with, or be connected with, the water and sewer systems of the City or use the water and sewer systems of said City, and it shall be unlawful for any person to connect with the City of Los Fresnos' water and/or sewer systems, or in any manner use the water and sewer systems of said City without paying therefore, and complying with the regulations hereinafter contained, and any person violating this Ordinance, or any part thereof, shall be deemed guilty of a Class "C" misdemeanor, and shall be punished as hereinafter provided.

Practice had been for more than 30 years that when a new structure is built, the contractor would start paying for water service as soon as the water meter was installed. Sewer service was not charged until the structure was completed and occupied since no sewer service was used. Additionally, the City had a form that was used for residents that would be gone for an extended period of time. The resident would apply and sign that they did not need service for water and or sewer and or trash for more than 90 days. This would be documentation that the resident would be gone for a set period of time. All of this worked fine until it was questioned that this was not authorized. I attempted to update the ordinance to be specific on when the charges would begin but still allow for those times when exceptions occurred. The result was the sewer charge begins immediately when the tap was made instead of when the actual use begins when the house is occupied. Also, the exception was removed. Now we get many complaints from residents that are gone and use no water or sewer service but still have to pay for all.

The ordinance was changed to the following:

Water service will begin to be charged when the water tap is completed and the water meter is installed. Sewer service will begin to be charged when the sewer tap is completed.

The original recommendation for sewer was as follows:

Sewer service will begin to be charged when the structure is occupied.

The exception that was not approved that would eliminate the City charging residents for services that are not being used was as follows:

Exceptions: Uninhabited structure means no one is occupying the structure for its normal use. Water or sewer service is not required when the structure will be uninhabited for a minimum of 3 months.

Requests to discontinue service for a minimum of 3 months but not more than 6 months at a time must be made and approved by the City in advance. Charges will be suspended during this time. It is the duty of the resident to notify the City of changes in status immediately. Failure to do so could result in all charges being applied and fines or penalties being assessed as allowed.

Deleted items are in **red**
 Added items are in **yellow**

ORDINANCE NO. 500

AN ORDINANCE PROVIDING FOR AN AMENDMENT TO CHAPTER 44, ARTICLE 1, SECTIONS 44.6 FIXING THE RATES TO BE CHARGED BY THE CITY OF LOS FRESNOS, TEXAS, TO THE CONSUMERS OF WATER AND SEWER SERVICE, BOTH INSIDE AND OUTSIDE THE CITY LIMITS; PROVIDING RULES AND REGULATIONS UNDER WHICH SAME SHALL BE FURNISHED, OR ALLOWED TO BE USED OR FORFEITED; PRESCRIBING A PENALTY FOR THE VIOLATIONS OF ANY OF THE PROVISIONS; PROVIDING FOR AN EFFECTIVE DATE.

This ordinance was introduced and submitted to the City Council for passage and adoption after the second reading of the Ordinance. After presentation and discussion of the Ordinance, a motion was made by _____ that the Ordinance be finally passed and adopted in accordance with the City's Home Rule Charter. The motion was seconded by _____ and carried by the following voted:

Mayor Polo Narvaez	___	For	___	Against	___	Abstained
Mayor Pro-tem Yolanda H. Cruz	___	For	___	Against	___	Abstained
Councilmember Swain Real	___	For	___	Against	___	Abstained
Councilmember James Herrera	___	For	___	Against	___	Abstained
Councilmember Joe Collinsworth	___	For	___	Against	___	Abstained
Councilmember Juan Munoz	___	For	___	Against	___	Abstained

SECTION 44.6 CONNECTION OF WATER AND WASTEWATER SERVICES REQUIRED

(a). Water service will begin to be charged when the water tap is completed and the water meter is installed.

(b). Sewer service will begin to be charged when the sewer tap is completed.

(b). Sewer service will begin to be charged when the structure is occupied.

Exception: Uninhabited structure means no one is occupying the structure for its normal use. Water or sewer service is not required when the structure will be uninhabited for a minimum of 3 months. Requests to discontinue service for a minimum of 3 months but not more than 6 months at a time must be made and approved by the City in advance. Charges will be suspended during this time. It is the duty of the resident to notify the City of changes in status immediately. Failure to do so could result in all charges being applied and fines or penalties being assessed as allowed.

INTRODUCED AND APPROVED on the first reading this 8th day of January, 2019.

APPROVED AND PASSED on the second reading this 12th day of March, 2019.

Polo Narvaez, Mayor

ATTEST:

Jacqueline Moya, City Secretary

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 03/12/19 06:00 PM
Department: City Secretary
Category: Proclamation
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 2954)

DOC ID: 2954

**Consideration and ACTION to approve a Proclamation
declaring the month of April as Fair Housing Month in the
City of Los Fresnos.**

I recommend approval.

**PROCLAMATION
CITY OF LOS FRESNOS**

APRIL AS FAIR HOUSING MONTH

WHEREAS, Title VIII of the Civil Rights Act of 1968, as amended, prohibits discrimination in housing and declares it a national policy to provide, within constitutional limits, for fair housing in the United States; and

WHEREAS, the principle of Fair Housing is not only national law and national policy, but a fundamental human concept and entitlement for all Americans; and

WHEREAS, The National Fair Housing Law, during the month of April, provides an opportunity for all Americans to recognize that complete success in the goal of equal housing opportunity can only be accomplished with the help and cooperation of all Americans.

NOW, THEREFORE, we the City Council of the City of Los Fresnos, do proclaim April as Fair Housing Month in the City of Los Fresnos and do hereby urge all citizens of this locality to become aware of and support the Fair Housing law.

IN WITNESS WHEREOF, we have affixed the signature and seal on this the 12th day of March, 2019.

Polo Narvaez, Mayor

ATTEST:

Jacqueline Moya, City Secretary

Attachment: PROCLAMATION for Fair Housing (2954 : Proclamation for Fair Housing)

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 03/12/19 06:00 PM
Department: City Secretary
Category: Proclamation
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:
DOC ID: 2953

SCHEDULED

ACTION ITEM (ID # 2953)

**Consideration and ACTION to approve a Proclamation
declaring April 14- 20, 2019 as National Public Safety
Telecommunicator's Week in the City of Los Fresnos.**

I recommend approval.

CITY OF LOS FRESNOS

PROCLAMATION

WHEREAS, the professional public safety telecommunicator plays a crucial role in the protection of life and property, the preservation of society and its laws, and the provision of municipal services; and

WHEREAS, each day, thousands of Americans dial 9 -1-1 for emergencies; and

WHEREAS, these telecommunicators who answer these calls for help, gathering essential information and dispatching the appropriate assistance, can often make the difference between life and death for persons in need; and

WHEREAS, because emergencies can strike at any time, we rely on the vigilance and the preparedness of these individuals 24 hours a day, 365 days a year;

NOW, THEREFORE, the City Council of the City of Los Fresnos urges our citizens to recognize the importance of these people and do hereby proclaim the week of April 14 – 20, 2019 as

NATIONAL PUBLIC SAFETY TELECOMMUNICATOR’S WEEK

in the City of Los Fresnos.

Signed this 12th day of March, 2019.

Polo Narvaez, Mayor

ATTEST:

Jacqueline Moya, City Secretary

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 03/12/19 06:00 PM
Department: City Secretary
Category: Agreement
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 2957)

DOC ID: 2957 A

**Consideration and possible ACTION to review drainage
throughout the City.**

I will have some photos and have a review on what has been discovered and done with drainage over the last few month.

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 03/12/19 06:00 PM
Department: City Secretary
Category: Agreement
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 2960)

DOC ID: 2960 A

**Consideration and possible ACTION on the construction of
the new city hall.**

I will have some photos of the construction. I will also have information regarding the concerns that were brought up by a concerned citizen during public comments. The Council can provide direction as necessary.

SCHEDULED**ACTION ITEM (ID # 2962)**

DOC ID: 2962

Consideration and possible ACTION on the plans for the Henderson Road Resaca Crossing Project.

The engineer on the project, Ambiotec provided updates to the plans from comments that were given to the Council at the January 8 meeting. The Council needs to give direction on some of those items.

1. Plans show a 5 foot sidewalk on both sides of the crossing. That was our original concept and the direction I was given when we started the project. If you will recall there were some residents that wanted to leave it as is and one that thought it wise to only put the sidewalk on one side of the crossing to save money to put sidewalks all along Henderson Road. I need direction for the final plans if you want the sidewalk on both sides or only 1 side and if you only want 1 side, which side.
2. The current plans show a safety barrier between the road and sidewalk which is needed. It also shows another barrier between the sidewalk and Resaca edge. It would be cheaper and serve a better purpose to have a small decorative fence along the waters edge. The Council needs to approve the type and height. I recommend no more than 3 feet high as it will provide a barrier and safety but will not distract from a beautiful view of the Resaca. A rod iron type of fence will look nice but will be expensive. A wooden slat fence will look nice, could require more maintenance but will be much cheaper with our staff installing it. I pipe fence looks fine but doesn't provide as much safety as the others. A pipe fence with cables also looks fine but doesn't provide as much safety as the others. A chain link fence looks good and provides safety but is more common so I feel it doesn't provide as good of a look. I prefer either the rod iron type or wooden slat fence.
3. Landscaping was mentioned as needed at the beginning of each side to dress things up a little. It would not be a huge area but something that would look nice with native plants that are suited for areas of limited care. This is an extra cost and not something that was initially discussed so I need direction.
4. Lighting was also mentioned. Our plans had been to utilize existing power poles to install street lights like we do throughout the City but put more in this area to light up the crossing well. It was mentioned that we need to have lighting more on ground level with the barriers. This would add a significant cost to the project. I need direction on what option to do.
5. Other direction you may want to provide.







Attachment: HENDERSON RD PROJECT [Revision 1] (2962 : Henderson Road Crossing Project-











City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 03/12/19 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 2943)

DOC ID: 2943 A

City Manager Report A. Wastewater Plant Update B. Water Plant Update C. Water & Wastewater Engineering Study D. Whipple Road Wastewater Extension E. Nature Park F. Hike & Bike Trails G. CDBG 2017-2018 Grant H. Henderson Road Project I. City Hall Project J. Underground Canal K. Dog Park L. Update Planning & Zoning Ordinance

A. Wastewater Plant Update - Construction is ongoing for the sludge project. The plans and documents were sent to TWDB on December the 5th for the chlorine contact basin. We received comments from them and are addressing and responding back to them the week of the 4th. The plans and documents were sent to TWDB on December 12th for the headworks project. Once these are approved by TWDB we can advertise for bids.

B. Water Plant Update - We have approval from TCEQ and TWDB to proceed with working to get the upgrades done on the water plant and distribution lines. It is included in the study under C.

C. Water & Wastewater Engineering Study - The water & wastewater portions have been approved by TCEQ and TWDB. The Council approved asking for about \$1,600,000 to fix 3 lift stations, run sewer service to the new annexed areas on West Highway 100, replace some old manholes and replace some old sewer lines. There are no grants available for this but we can probably get a low interest loan. The intent will be to do this with no increase in sewer rates. The amounts we can save on repairs can go towards the loan payment. The Council approved the upgrades needed at the water plant and water system for \$3,700,000. We will be having a conference call with TWDB as soon as they have time in their schedule to begin the process of securing funding.

D. Whipple Road Wastewater Extension - Hanson Professional Services has the documents ready for us to advertise, bid, award contract and begin construction. The City has to acquire the easements prior to that. I have not had time to work on these easements. I have this as a goal to complete by the end of January but did not meet this goal as I was concentrating on the Henderson Road Project.

E. Nature Park - We are working with TPW on what remaining funds are available so we will know what to include on the last phase of work. We have already committed to the playground in the amount of \$85,000.

F. Hike & Bike Trails - We finally got an email confirming the environmental from TxDot is clear and approved. We are waiting for an official letter. This will release the \$200,000 TPW grant funds. Once we have that in hand, Half Associates will finalize the plans and bid specifications. Once that is done we can bid the project. I do not want to put a time line on it yet

since we don't have the letter. I have contacted the Legacy Foundation about their grant of \$500,000 for the project and the funds are still waiting on us.

G. CDBG 2017-2018 Grant - This is to upgrade drainage on Ash Street, Ebony Street and Pecan Street along the canal as well as on East Sixth Street and Ebano Street. The drainage work is complete. They will start on the paving as soon as we are given the approval which should come very soon.

H. Henderson Road Project - I met with Ambiotec on the plans. There is an item on this agenda to address some thing. Hanson Professional Services, our City Engineer, is working on some sewer sizing of pipes for the southeast section of the east Resaca crossing that is needed to provide for another property owner that has 3 of the adjoining properties. I will have some proposals to submit at the meeting in March in closed session. I have made contact with all of the 10 property owners. Much progress is being made.

I. City Hall Project - Work is continuing. I will provide information on building type and how that affects insurance in response to the comments from a concerned citizen in public comments.

J. Underground Canal - We have applied for the grant as directed by the Council in January. I have also visited with Cameron County Irrigation District #10 about the project. There seems to be a dispute between them and Bayview Irrigation District #11 about ownership of the canal. District 11 says they own the whole canal and District 10 says they each own half of the canal. Both are good with our project so we can proceed.

K. Dog Park - We still have not heard back from Wal-Mart so I am abandoning this as far as things I am tracking to spend time on things that are moving. If something moves for them we can bring it back up.

L. Update Planning & Zoning Ordinance - Municode is looking at our existing ordinance to see what they suggest.

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 03/12/19 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:
DOC ID: 2944

SCHEDULED

ACTION ITEM (ID # 2944)

Financial Report 1. Monthly 2. Year to Date 3. Sales Tax

Call with questions.

I recommend approval.

CHECKLIST FOR GENERAL FUND				FEBRUARY 2019
CK#	VENDOR NAME	Inv.Date	Amount	Description
269	CITY OF L.F. PAYROLL ACCT	02/07/19	\$ 70,257.85	DUE TO PAYROLL #9 2/8/19
282	CITY OF L.F. PAYROLL ACCT	02/21/19	\$ 75,628.17	DUE TO PAYROLL #10 2/22/19
33412	AMANDA RUSSELL	02/01/19	\$ 350.00	CANCELLATION OF EVENT-LF COMMUNITY CENTER 2/23/19
33413	CYNTHIA RIOS	02/01/19	\$ 100.00	RENTAL DEPOSIT REFUND-LF COMMUNITY CENTER 1/26/19
33414	MICHELLE GARCIA	02/01/19	\$ 100.00	RENTAL DEPOSIT REFUND-LF COMMUNITY CENTER 1/19/19
33415	ALLIED WASTE SERVICES	01/31/19	\$ 179.05	30 YD ROLL OFF RENTAL/NEW CITY HALL
33416	ARCHER BUSINESS	VARIOUS	\$ 308.76	COPIER TONER/REPAIRS AT POLICE DEPARTMENT
33417	BOB SALES	01/18/19	\$ 315.00	WINDSTORM/HAIL 1/18/19-5/7/19
33418	CAMERON COUNTY CLERK	02/01/19	\$ 40.00	RECORDING FEES-LIEN
33419	CC DISTRIBUTORS	01/17/19	\$ 1,697.43	CLEANING SUPPLIES FOR CITY BUILDINGS
33420	CENTRAL PLUMBING	VARIOUS	\$ 109.98	REPLACEMENT TOILET-COMMUNITY PARK
33421	CHRISTINE MARTINEZ	VARIOUS	\$ 50.98	REIMBURSE MILES-MEETINGS-CWC MONTHLY/DIABETES C
33422	CINTAS	01/22/19	\$ 284.13	MEDICAL SUPPLIES-CITY HALL/POLICE DEPT/COMM.CENTE
33423	CITY OF LOS FRESNOS	01/20/19	\$ 711.34	WATER SERVICE-CH/PD/COURT/FIRE DEPT/PARKS/POOL/TF
33424	CITY OF LOS FRESNOS	01/20/19	VOID	VOIDED CHECK-CONTINUED
33425	CRYSTAL CLEAR WATER	01/22/19	\$ 218.65	CITY HALL WATER COOLER FILTER REPLACEMENT
33426	FIRST COMMUNITY BANK	VARIOUS	\$ 2.00	SERVICE CHARGES
33427	FUELMAN	VARIOUS	\$ 1,231.76	FUEL FOR ENVIRONMENTAL/PD/STREET DEPT VEHICLES
33428	GABRIEL'S GARAGE DOOR	01/28/19	\$ 500.00	GARAGE DOOR REPAIR-ALAMO WAREHOUSE
33429	GENE DANIELS	02/01/19	\$ 1,850.00	FEB 2019-JUDGE/PHONE STIPEND
33430	GERONIMO SHELTON	02/01/19	\$ 451.00	FEB 2019-FIRE MARSHAL
33431	GOVERNMENT FINANCE	01/15/19	\$ 160.00	MEMBERSHIP RENEWAL-P.GARZA
33432	GRANICUS	01/28/19	\$ 331.80	AGENDA/MINUTE-IQM2 MONTHLY SUBSCRIPTION
33433	GT DISTRIBUTORS	01/22/19	\$ 1,280.50	3 REPLACEMENT SHOTGUNS-POLICE DEPT
33434	HECTOR'S MUFFLER	VARIOUS	\$ 198.97	OIL CHANGE/LOWER CONTROL ARM REPAIR-PD VEHICLES
33435	HERNANDEZ INSTALLATION	VARIOUS	\$ 510.00	RELOCATE DVR/RADIOS ON 6 PD UNITS/REPAIR SIREN-F161
33436	HOME DEPOT	VARIOUS	\$ 318.50	LIGHT FIXTURES-ALAMO WAREHOUSE/YELLOW STRIPING C
33437	LT BOSWELL	VARIOUS	\$ 1,174.60	REPLACEMENT HEADLAMPS FOR F-52/LOWER CONTROL AF
33438	LESLIE'S SWIMMING POOL	VARIOUS	\$ 345.97	REPLACEMENT SKIMMER LID COVERS/FILTER LID COVERS-
33439	LINEBARGER GOGGAN BLAIR	02/01/19	\$ 5,453.07	NOV/DEC 2018-COLLECTION FEES
33440	LOS FRESNOS CHAMBER OF COM	02/01/19	\$ 2,850.00	FEB 2019-SERVICE AGREEMENT
33441	MAXIMINO TORRES	01/24/19	\$ 225.00	MOWING OF WEEDED LOTS IN VIOLATION OF CITY ORDINAN
33442	MCDONALD'S	12/31/18	\$ 42.00	DEC 2018-PRISONER MEALS
33443	MIDDLETON AIR	01/15/19	\$ 716.20	A/C REPAIRS AT LIBRARY
33444	OFFICE DEPOT	12/28/18	\$ 308.69	OFFICE SUPPLIES-POLICE DEPT
33445	PEDERSON CONSTRUCTION	01/29/19	\$ 450.00	TRUCKLOAD OF LIMESTONE FOR STREET REPAIRS
33446	PETTY CASH	VARIOUS	\$ 107.65	WALMART-FRUIT-CITY EMPLOYEES/KEYS-PD/CARWASH
33447	PROTECT SECURITY	01/23/19	\$ 370.00	REPAIRS TO JAIL DOOR/KEYPAD
33448	R REYES TRUCKING	01/15/19	\$ 6,300.00	DEMOLITION OF BUILDING 31818 HWY 100
33449	SOUTH TEXAS COMMUNICAT	01/21/19	\$ 1,500.00	REMOVAL AND INSTALLATION OF 6 MOBILE VIDEO SYSTEMS
33450	STAFF FORCE	VARIOUS	\$ 3,787.56	CONTRACT LABOR-WEEKEND 11/25/18,1/13,1/20/19
33451	STAPLES	VARIOUS	\$ 517.03	OFFICE SUPPLIES-CITY HALL/REPLACEMENT FLAG-COUNCI
33452	SUSANA ESCOBEDO	01/25/19	\$ 26.62	REIMBURSE MILES-READING OUTREACH PROGRAM
33453	TACTICAL GEAR.COM	VARIOUS	\$ 353.85	UNIFORM PANTS-RESERVE OFFICERS/UNIFORM FOR DISPA
33454	TMCCP	12/31/18	\$ 24.50	2018-ELECTION LAW SUPPLEMENT
33455	TX DEPT OF AGRICULTURE	12/31/18	\$ 75.00	20019-NON COMMERCIAL-MOSQUITO SPRAYING LICENSE
33456	TYLER TECHNOLOGIES	02/01/19	\$ 561.59	FIXED ASSES 3/1/19-2/29/20
33457	VEAE SERVICES	VARIOUS	\$ 1,956.44	PHONE SVC/REPLACE PARK CAMERA/ANTENNA-PUBLIC WC
33458	VEAE SERVICES	VARIOUS	VOID	VOIDED CHECK-CONTINUED
33459	VISTA COM	01/17/19	\$ 4,069.00	ANNUAL MAINTENACE CONTRACT-911 RECORDING SYSTEM
33460	ENRIQUE JUAREZ	01/31/19	\$ 2,750.00	JAN 2019-ATTORNEY FEES
33461	CAMERON COUNTY TAX	02/08/19	\$ 196.00	TITLE/REGISTRATION PD-191
33462	CANDELARIO DEANDA JR	02/15/19	\$ 100.00	RENTAL DEPOSIT REFUND LF COMMUNITY CENTER 2/9/19
33463	KARLA RANGEL	02/15/19	\$ 100.00	CANCELLATION OF EVENT LF COMMUNITY PARK 2/2/19
33464	LETICIA ELIJIO	02/15/19	\$ 100.00	RENTAL DEPOSIT REFUND LF COMMUNITY CENTER 2/2/19
33465	MAX VILLANUEVA	02/15/19	\$ 100.00	RENTAL DEPOSIT REFUND LF COMMUNITY CENTER 2/3/19
33466	ALLIED WASTE SERVICES	01/31/19	\$ 56,022.96	SOLID WASTE AND BRUSH COLLECTION-RESIDENTIAL/COMM
33467	ALLIED WASTE SERVICES	01/31/19	\$ 584.08	ROLL OFF-PICK UP SERVICE-NEW CITY H

33468	ARCHER BUSINESS SYSTEM	01/31/19	\$ 979.58	COPIER METER READING-CITY HALL/PD/HEALTH
33469	BAYVIEW IRRIGATION DIST#11	10/24/18	\$ 9,000.00	CONNECTING CANAL PIPING-GRANT APP FEES
33470	CC DISTRIBUTORS	VARIOUS	\$ 58.53	CLEANING SUPPLIES FOR CITY BUILDINGS
33471	CDC	02/15/19	\$ 53,057.59	TAX ALLOCATION END 2/5/19
33472	CHANNING BETE COMPANY	01/28/19	\$ 53.00	CPR-AED BOOKS-CITY HALL EMPLOYEES
33473	CITY OF BROWNSVILLE	01/31/19	\$ 72.00	USE OF SANITARY LANDFILL
33474	DAHILL INDUSTRIES	01/31/19	\$ 60.65	COPIER MAINTENANCE/METER READING-LIBRARY
33475	DAVID GARZA	02/14/19	\$ 144.00	CPR-AED CLASS-CITY HALL EMPLOYEES
33476	DIRECT ENERGY	01/31/19	\$ 8,532.89	ELEC-B&G CLUB/LIB/CH/PD/COURT/STREETS
33477	EDWARD'S PEST MANAGEMENT	02/07/19	\$ 136.00	PEST CONTROL-CH/PD/LIBRARY/ANIMAL SHELTER/TRAINING
33478	EMILIO GOMEZ	01/30/19	\$ 119.50	PM SERVICE ON WEEDEATER
33479	FIRESTONE	01/14/19	\$ 340.92	REPLACEMENT TIRES-PD-164
33480	FIRST COMMUNITY BANK	VARIOUS	\$ 604.47	FEES-CERT RENEWAL/WAREHOUSE SHELVE
33481	FUELMAN	VARIOUS	\$ 1,317.63	FUEL FOR ENVIRONMENTAL/PD/STREET DEPT VEHICLES
33482	GRANICUS	02/01/19	\$ 331.80	AGENDA/MINUTE-IQM2 MONTHLY SUBSCRIPTION
33483	HECTOR'S MUFFLER	VARIOUS	\$ 255.00	STREETS DEPT-VEHICLE REPAIRS/OIL CHANGES
33484	HUGHES NETWORK	02/04/19	\$ 112.41	SATELLITE INTERNET-EOC
33485	LEXIS NEXIS RISK DATA	01/31/19	\$ 100.00	PEOPLE SEARCH PROGRAM-JAN 2019
33486	LOS FRESNOS NEWS	VARIOUS	\$ 256.00	ADVERTISING-1 AD-HEALTH MATTERS/ARTISAN MARKET/CC
33487	LOWER RGV DEVELOPMENT	VARIOUS	\$ 1,533.42	PRO RATE REGIONAL COMMUNICATION/2019-MEMBERSHIP
33488	LUIS RAMOS	01/31/19	\$ 6,467.50	JAN 2019-CUSTOMER SERVICE INSPECTIONS
33489	MC DONALD'S	01/29/19	\$ 39.00	JAN 2019-PRISONER MEALS
33490	O'REILLY AUTO	VARIOUS	\$ 153.52	JAN 2019-SUPPLIES FOR MAINTENANCE
33491	PET WELLNESS CENTER	02/06/19	\$ 35.34	XYLAZINE-ANIMAL CONTROL
33492	PETTY CASH	VARIOUS	\$ 102.48	WALMART-FRUIT-CITY EMPLOYEES/SUPER GLUE-LIBRARY/IT
33493	SMARTCOM TELEPHONE	02/08/19	\$ 483.39	INTERNET SERVICE-CITY HALL/POLICE DEPT/COURT/PHONE
33494	STAFF FORCE	VARIOUS	\$ 2,598.40	CONTRACT LABOR-WEEKENDING 1/27 & 2/3/19
33495	TEAM GRAPHIX	VARIOUS	\$ 538.00	TACTICAL POLOS-RESERVE OFFICERS/DISPATCHER
33496	TIF SERVICES	11/30/18	\$ 10,000.00	FINAL-TAX INCREMENT REINVESTMENT
33497	TIME WARNER CABLE	02/06/19	\$ 6.37	CABLE SERVICE LIBRARY
33498	TMCEC	02/13/19	\$ 850.00	COURT EMPLOYEE SEMINAR REGISTRATION-JUDGE/CLERK
33499	TX POLICE CHIEF ASSOCIATION	02/13/19	\$ 192.00	MEMBERSHIP RENEWAL-H.GONZALEZ
33500	TX STATE TECHNICAL COLLEGE	VARIOUS	\$ 140.00	DISPATCHER TCOLE EXAM FEES-C.RAMIREZ/G.URIE/J.SANC
33501	ZARSKY LUMBER	01/31/19	\$ 1,677.03	JAN 2019-SUPPLIES FOR MAINT/BLEACHER REPAIRS/ASPHA
		TOTAL	\$ 348,702.10	

CITY OF LOS FRESNOS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2019

01 -GENERAL FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 41.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
00-PROPERTY TAXES	1,629,826	66,027.41	1,424,160.45	0.00	205,665.55	87.38
30-NONPROPERTY TAXES	1,427,093	197,557.28	689,730.58	0.00	737,362.42	48.33
07-POLICE	575,620	67,050.77	188,741.75	0.00	386,878.25	32.79
10-HEALTH	7,800	1,435.00	5,312.50	0.00	2,487.50	68.11
12-GARBAGE	131,000	74,461.52	123,943.97	0.00	7,056.03	94.61
15-PARKS	23,500	0.00	0.00	0.00	23,500.00	0.00
16-LIBRARY	12,000	1,706.75	5,228.67	0.00	6,771.33	43.57
44-Misc Revenue	20,000	10.80	4,257.86	0.00	15,742.14	21.29
90-REIMBURSABLES	227,748	9,298.32	47,968.06	0.00	179,779.54	21.06
TOTAL REVENUES	4,054,587	417,547.85	2,489,343.84	0.00	1,565,242.76	61.40
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EXPENDITURE SUMMARY

02-ADMINISTRATION	503,781	23,887.89	251,324.95	4,761.57	247,694.08	50.83
03-MUNICIPAL COURT	229,740	14,069.06	77,806.54	139.65	151,793.81	33.93
04-TAX ASSESSOR COLLECTOR	39,737	6,438.94	25,440.35	0.00	14,296.65	64.02
06-ELECTIONS	18,098	2,030.82	12,329.26	0.00	5,768.74	68.12
07-POLICE	1,583,048	98,111.71	529,319.47	10,346.20	1,043,382.69	34.09
08-FIRE	122,457	870.28	49,927.43	0.00	72,529.13	40.77
09-ENGINEERING	65,000	0.00	22,557.91	0.00	42,442.09	34.70
10-HEALTH	136,539	4,775.12	32,593.63	650.10	103,295.23	24.35
11-EMERGENCY MEDICAL SERV	152,957	0.00	65,144.16	0.00	87,812.94	42.59
12-GARBAGE	5,500	93.66	1,969.51	0.00	3,530.49	35.81
13-STORM WATER	22,500	540.00	816.53	0.00	21,683.47	3.63
14-STREETS	328,376	3,500.65	116,279.20	21,913.94	190,183.34	42.08
15-PARKS	358,093	4,456.65	73,906.68	282.08	283,904.06	20.72
16-LIBRARY	224,609	10,456.40	61,295.96	0.00	163,313.18	27.29
17-COMMUNITY CENTER	13,661	678.94	4,019.25	19.76	9,621.99	29.57
18-EMERGENCY MANAGEMENT	42,000	629.96	38,262.57	0.00	3,737.43	91.10
19-ALL DEPARTMENT EXPENS	14,600	0.00	5,833.68	225.00	8,541.32	41.50
21-CITY PROMOTION	4,500	0.00	1,500.00	0.00	3,000.00	33.33
23-DSRIP-COMMUNITY HEALT	60,000	3,580.12	17,714.61	200.00	42,085.39	29.86
24-MENTAL TASK FORCE PRO	62,831	4,928.75	25,237.15	0.00	37,593.85	40.17
28-INFORMATION TECHNOLOG	64,953	1,383.76	12,596.46	215.00	52,141.54	19.72
TOTAL EXPENDITURES	4,052,980	180,432.71	1,425,875.30	38,753.30	2,588,351.42	36.14
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REVENUE OVER/(UNDER) EXPENDITURES	1,607	237,115.14	1,063,468.54	(38,753.30)	(1,023,108.66)	3,782.40
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CHECKLIST FOR WATER & SEWER				FEBRUARY 2019
CK #	VENDOR NAME	Inv.Date	Amount	Description
270	CITY OF L.F. PAYROLL ACCT	02/07/19	\$ 32,073.36	DUE TO PAYROLL #9 2/8/19
283	CITY OF L.F. PAYROLL ACCT	02/21/19	\$ 31,837.72	DUE TO PAYROLL #10 2/22/19
148322	AGUAWORKS	VARIOUS	\$ 467.98	WATER CONNECTION/LINE MAINTENANCE SUPPLIES
148323	ANA-LAB	VARIOUS	\$ 134.00	WATER TESTING-TOC-RAW-COMBINED
148324	AQUA METRIC SALES	01/15/19	\$ 2,669.39	WATER METER RADIOS
148325	BICKERSTAFF HEATH	01/15/19	\$ 3,078.00	ATTORNEY FEES-ERH
148326	CINTAS CORPORATION	01/22/19	\$ 161.50	MEDICAL SUPPLIES-PUBLIC WORKS
148327	CITY OF LOS FRESNOS	01/20/19	\$ 291.09	WATER SERVICE-SEWER PLANT/LIFT STATION
148328	CORE & MAIN LP	01/16/19	\$ 225.00	MANHOLE RING AND COVER
148329	DIRECT ENERGY	12/31/18	\$ 4,570.07	ELECTRICITY-WATER/SEWER DEPT
148330	EAST RIO HONDO WATER	VARIOUS	\$ 1,243.49	FEB 2019-ERH SETTLEMENT/WATER SERVICE-EDAP LIFT STATION
148331	FEDERAL EXPRESS	01/15/19	\$ 203.19	DELIVERY-POS PRINTER-COMPUTER SOLUTIONS
148332	FIRST COMMUNITY BANK	VARIOUS	\$ 2.00	SERVICE CHARGES
148333	FUELMAN	VARIOUS	\$ 521.31	FUEL FOR WATER/SEWER VEHICLES
148334	HOME DEPOT	VARIOUS	\$ 105.54	CEILING A/C VENT/REPLACEMENT SINK COUNTERTOP
148335	LUIS MASCORRO	VARIOUS	\$ 450.00	REPAIR-RELAY-S ARROYO LS & CONTROL PANEL/ELEC-LS #13
148336	PRAXAIR	01/29/18	\$ 39.56	CHEMICAL/CYLINDER RENTAL
148337	PURCHASE POWER	01/18/19	\$ 786.48	POSTAGE-WATER BILLS/LATE NOTICES
148338	SANCHEZ TIRE SHOP	01/15/19	\$ 5.00	FLAT REPAIR WS-064
148339	STAFF FORCE INC	VARIOUS	\$ 2,136.40	CONTRACT LABOR-WEEKEND 11/25/18, 1/13, 1/20/19
148340	STAPLES	VARIOUS	\$ 318.93	OFFICE SUPPLIES-CITY HALL
148341	TEXAS COMMISSION ON ENVIRON	01/31/19	\$ 50.00	TIER 2 CHEMICAL FILING FEE
148342	USA BLUEBOOK	01/15/19	\$ 501.84	CHART RECORDER PENS/METER LOCKS & KEYS/PAPER CHARTS
148343	USA BLUEBOOK	01/16/19		VOIDED CHECK-CONTINUED
148344	VEAE SERVICES	VARIOUS	\$ 398.74	PHONE SVC/REPLACE PARK CAMERA/ANTENNA-PUBLIC WORKS
CHECKS 148345-148354				UTILITY DEPOSIT REFUND CHECKS
148355	AGUAWORKS	01/30/19	\$ 311.44	WATER LINE MAINTENANCE/LIFT STATION SUPPLIES
148356	CCID #6	01/31/19	\$ 1,733.81	JAN 2019-RAW WATER
148357	CINTAS CORPORATION	VARIOUS	\$ 1,303.60	CLEANING OF WATER/SEWER UNIFORMS
148358	CITY OF BROWNSVILLE	01/31/19	\$ 22,276.74	USE OF SANITARY LANDFILL-SLUDGE BED
148359	DEPARTMENT OF STATE HEALTH	02/04/19	\$ 26.46	3 ROUTINE WATER SAMPLES
148360	DEALERS ELECTRICAL	02/01/19	\$ 576.92	ELECTRICAL SUPPLIES-ELECTRONIC KEY PAD-W/S PLANTS
148361	DIAMOND EIGHT INDUSTRIES	02/07/19	\$ 5,500.00	MANHOLE INSTALLATION-EBANO STREET
148362	DPC INDUSTRIES	01/31/19	\$ 5,205.00	CHLORINE GAS-WATER PLANT/WWTP
148363	EDWARD'S PEST MANAGEMENT	02/07/19	\$ 29.00	PEST CONTROL-SERVICE CENTER
148364	FERGUSON ENTERPRISES	02/06/19	\$ 5,284.00	LIFT STATION EQUIPMENT/SUPPLIES-GATE VALVES/SWING CHECK
148365	FIRST COMMUNITY BANK	01/30/19	\$ 4.25	STATEMENT FEE/SERVICE CHARGE
148366	FUELMAN	VARIOUS	\$ 491.61	FUEL FOR WATER/SEWER VEHICLES
148367	HECTOR'S MUFFLER	02/01/19	\$ 563.90	W/S VEHICLE REPAIRS-FUEL PUMP/OIL CHANGES
148368	INTEGRITY	01/30/19	\$ 970.00	JAN 2019-SEWER PLANT TESTING
148369	O'REILLY AUTO PARTS	VARIOUS	\$ 454.47	JAN 2019-SUPPLIES FOR MAINT/AIR FILTERS-BACKHOE/GREASE
148370	SMARTCOM TELEPHONE	02/08/19	\$ 141.64	INTERNET SERVICE-WATER/SEWER DEPT
148371	STAFF FORCE	VARIOUS	\$ 1,573.60	CONTRACT LABOR-WEEKENDING 1/27, 2/3/19
148372	TOWN OF INDIAN LAKE	VARIOUS	\$ 3,453.51	DEC/JAN/FEB-SOUTHMOST WATER
148373	TX COMMISSION ON ENVIRON	10/11/18	\$ 1,420.00	DOCKET NO.2018-1712-PWS-W
148374	ZARSKY LUMBER	01/31/19	\$ 247.19	JAN 2019-SUPPLIES FOR MAINTENANCE
TOTAL			\$ 133,837.73	
UTILITY DEPOSIT REFUND CHECKS				
148345	SILGUERO, MARTE	02/01/19	\$ 20.54	ACCT #01-05700-05 UTILITY DEPOSIT REFUND
148346	RAMIREZ, SALVADOR	02/01/19	\$ 81.53	ACCT #02-12400-01 UTILITY DEPOSIT REFUND
148347	LOS FRESNOS FRAME HOMES	02/01/19	\$ 126.09	ACCT #02-17198-00 UTILITY DEPOSIT REFUND
148348	BARRERA, BLANCA	02/01/19	\$ 114.69	ACCT #03-02630-09 UTILITY DEPOSIT REFUND
148349	OLGUIN, MARIA GUADALUPE	02/01/19	\$ 72.70	ACCT #03-06108-01 UTILITY DEPOSIT REFUND
148350	CANO, RUBEN & DEBBIE	02/01/19	\$ 103.51	ACCT #03-06116-08 UTILITY DEPOSIT REFUND
148351	CREWS, CRYSTAL	02/01/19	\$ 8.87	ACCT #03-06125-06 UTILITY DEPOSIT REFUND
148352	REYES, EUFEMIA	02/01/19	\$ 112.76	ACCT #03-20247-13 UTILITY DEPOSIT REFUND
148353	GLOBAL HOME FINDERS REALTY	02/01/19	\$ 101.09	ACCT #03-20348.04 UTILITY DEPOSIT REFUND
148354	OAK, ALAN	02/01/19	\$ 89.53	ACCT #03-22980-14 UTILITY DEPOSIT REFUND
TOTAL			\$ 831.31	

CITY OF LOS FRESNOS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2019

05 - UTILITY FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 41.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
00-REVENUES	2,718,750	225,252.12	1,065,887.71	0.00	1,652,862.29	39.21
TOTAL REVENUES	2,718,750	225,252.12	1,065,887.71	0.00	1,652,862.29	39.21
<u>EXPENDITURE SUMMARY</u>						
02-WATER ADMINISTRATION	568,234	32,953.11	189,628.39	245.59	378,360.39	33.41
05-INFORMATION TECHNOLOG	32,477	691.88	6,216.25	107.50	26,152.77	19.47
26-WATER SUPPLIES	121,500	11,638.02	49,318.62	3,703.10	68,478.28	43.64
27-MAINTENANCE OF WATER S	13,658	1,517.46	3,426.46	854.36	9,377.18	31.34
28-MAINTENANCE OF WATER E	56,300	805.41	19,494.94	869.75	35,935.31	36.17
29-WATER PURCHASES	38,138	1,151.17	13,999.96	0.00	24,138.04	36.71
30-WATER MISCELLANEOUS EX	481,149	7,065.00	130,453.96	47,515.72	303,179.32	36.99
20-CAPITAL OUTLAY	15,000	0.00	29,523.97	3,536.80	(18,060.77)	220.41
32-WATER BONDED INDEBTEDN	174,594	0.00	135,379.56	0.00	39,214.44	77.54
34-SEWER ADMINISTRATION	659,131	34,287.59	236,872.89	1,625.60	420,632.88	36.18
35-INFORMATION TECHNOLOG	32,252	691.88	6,216.23	107.50	25,928.29	19.61
36-SEWER SUPPLIES	73,150	549.13	20,867.31	455.79	51,826.90	29.15
37-MAINTENANCE OF SEWER S	13,049	288.46	2,695.60	512.30	9,841.10	24.58
38-MAINTENANCE OF SEWER E	71,158	12,762.85	29,021.80	211.47	41,924.73	41.08
39-SEWER MISC. EXPENSES	536,500	0.00	36,824.36	0.00	499,675.64	6.86
41-SEWER BONDED INDEBTEDN	61,473	0.00	9,811.00	0.00	51,661.60	15.96
52-TRANSFER OUT	495,988	156,456.25	450,020.05	0.00	45,967.70	90.73
TOTAL EXPENDITURES	3,443,751	260,858.21	1,369,771.35	59,745.48	2,014,233.80	41.51
REVENUE OVER/(UNDER) EXPENDITURES	(725,001)	(35,606.09)	(303,883.64)	(59,745.48)	(361,371.51)	50.16

[illegible]

Attachment: CC FINANCIAL FEB 2019 (2944 : Financial Report)

3/1

CITY OF LOS FRESNOS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2019

09 -COMMUNITY DEVELOPMENT COR
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 41.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
52-CDC DISBURSEMENTS	351,250	53,057.59	177,455.68	0.00	173,794.32	50.52
TOTAL REVENUES	351,250	53,057.59	177,455.68	0.00	173,794.32	50.52
<u>EXPENDITURE SUMMARY</u>						
52-CDC DISBURSEMENTS	351,250	1,338.33	43,226.84	2,178.00	305,845.14	12.93
TOTAL EXPENDITURES	351,250	1,338.33	43,226.84	2,178.00	305,845.14	12.93
REVENUE OVER/(UNDER) EXPENDITURES	0	51,719.26	134,228.84	(2,178.00)	(132,050.82)	4,200.00

09 -COMMUNITY DEVELOPMENT COR

% OF YEAR COMPLETED: 41.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<hr/>						
52-CDC DISBURSEMENTS						
=====						
10-NON-CATEGORIZED						
09-452-1010 SALES TAX	350,000	53,057.59	176,406.99	0.00	173,593.01	50.40
09-452-1050 INTEREST EARNED	1,250	0.00	1,048.69	0.00	201.31	83.90
TOTAL 10-NON-CATEGORIZED	351,250	53,057.59	177,455.68	0.00	173,794.32	50.52
11-NON-CATEGORIZED						
99-OTHER REVENUE						
TOTAL 52-CDC DISBURSEMENTS	351,250	53,057.59	177,455.68	0.00	173,794.32	50.52
=====	=====	=====	=====	=====	=====	=====
44-MISCELLANEOUS INCOME						
=====						
10-NON-CATEGORIZED						
=====	=====	=====	=====	=====	=====	=====
TOTAL REVENUE	351,250	53,057.59	177,455.68	0.00	173,794.32	50.52
=====	=====	=====	=====	=====	=====	=====

CITY OF LOS FRESNOS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2019

09 -COMMUNITY DEVELOPMENT COR
DEPARTMENT - 52-CDC DISBURSEMENTS

% OF YEAR COMPLETED: 41.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>01-SALARIES</u>						
09-552-01100 SALARIES	3,090	0.00	0.00	0.00	3,090.00	0.00
TOTAL 01-SALARIES	3,090	0.00	0.00	0.00	3,090.00	0.00
<u>02-EMPLOYEE BENEFITS</u>						
09-552-02100 FICA EXPENSE	192	0.00	0.00	0.00	192.00	0.00
09-552-02105 MEDICARE EXPENSE	45	0.00	0.00	0.00	45.00	0.00
09-552-02107 TWC EXPENSE	270	0.00	0.00	0.00	270.00	0.00
09-552-02160 WORKER'S COMP	14	0.00	0.00	0.00	14.00	0.00
TOTAL 02-EMPLOYEE BENEFITS	521	0.00	0.00	0.00	521.00	0.00
<u>03-CONTRACT LABOR</u>						
09-552-03110 ATTORNEY	500	0.00	0.00	0.00	500.00	0.00
09-552-03115 AUDITOR	5,550	0.00	0.00	0.00	5,550.00	0.00
09-552-03120 PROFESSIONAL SERVICES	26,400	1,015.38	10,153.92	0.00	16,246.08	38.46
TOTAL 03-CONTRACT LABOR	32,450	1,015.38	10,153.92	0.00	22,296.08	31.29
<u>04-SUPPLIES</u>						
09-552-04100 OFFICE SUPPLIES & PRINTING	2,500	0.00	35.87	0.00	2,464.13	1.43
TOTAL 04-SUPPLIES	2,500	0.00	35.87	0.00	2,464.13	1.43
<u>05-UTILITIES</u>						
<u>06-ADVERTISING</u>						
09-552-06100 CITY PROMOTION	30,000	0.00	22,550.00	0.00	7,450.00	75.17
09-552-06120 ADVERTISING	5,000	240.00	1,200.00	2,178.00	1,622.00	67.56
TOTAL 06-ADVERTISING	35,000	240.00	23,750.00	2,178.00	9,072.00	74.08
<u>09-TRAVEL & SCHOOL</u>						
09-552-09100 TRAVEL/SEMINARS	2,000	0.00	0.00	0.00	2,000.00	0.00
TOTAL 09-TRAVEL & SCHOOL	2,000	0.00	0.00	0.00	2,000.00	0.00
<u>10-DUES & MEMBERSHIPS</u>						
09-552-10100 DUES & MEMBERSHIPS	2,000	82.95	414.75	0.00	1,585.25	20.74
TOTAL 10-DUES & MEMBERSHIPS	2,000	82.95	414.75	0.00	1,585.25	20.74
<u>11-MAINTENANCE</u>						
09-552-11150 SPECIAL PROJECTS	93,094	0.00	4,752.32	0.00	88,341.68	5.10
TOTAL 11-MAINTENANCE	93,094	0.00	4,752.32	0.00	88,341.68	5.10

CITY OF LOS FRESNOS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2019

09 -COMMUNITY DEVELOPMENT COR
DEPARTMENT - 52-CDC DISBURSEMENTS

% OF YEAR COMPLETED: 41.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>12-INSURANCE</u>						
09-552-12100 INSURANCE	295	0.00	294.98	0.00	0.00	100.00
TOTAL 12-INSURANCE	295	0.00	294.98	0.00	0.00	100.00
<u>13-EQUIPMENT</u>						
09-552-13500 CAPITAL OUTLAY	100,000	0.00	0.00	0.00	100,000.00	0.00
TOTAL 13-EQUIPMENT	100,000	0.00	0.00	0.00	100,000.00	0.00
<u>14-COMPUTER SOFTWARE</u>						
<u>30-NON-SPECIFIC</u>						
09-552-30100 BUSINESS INCENTIVE PROGRAM	20,000	0.00	3,825.00	0.00	16,175.00	19.13
09-552-30130 GENERAL FUND ADMIN	15,000	0.00	0.00	0.00	15,000.00	0.00
09-552-30131 TRANSFER DEBT SERVICE I&S	45,000	0.00	0.00	0.00	45,000.00	0.00
TOTAL 30-NON-SPECIFIC	80,000	0.00	3,825.00	0.00	76,175.00	4.78
<u>40-NON-SPECIFIC</u>						
<u>80-BOND PAYMENTS</u>						
<u>99-MISCELLANEOUS & CONTIN</u>						
09-552-99100 MISCELLANEOUS	300	0.00	0.00	0.00	300.00	0.00
TOTAL 99-MISCELLANEOUS & CONTIN	300	0.00	0.00	0.00	300.00	0.00
TOTAL 52-CDC DISBURSEMENTS	351,250	1,338.33	43,226.84	2,178.00	305,845.14	12.93
	=====	=====	=====	=====	=====	=====

CITY OF LOS FRESNOS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2019

09 -COMMUNITY DEVELOPMENT COR
DEPARTMENT - 99-Capital Outlay

% OF YEAR COMPLETED: 41.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
99-MISCELLANEOUS & CONTIN	=====	=====	=====	=====	=====	=====

CITY OF LOS FRESNOS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2019

09 -COMMUNITY DEVELOPMENT COR
DEPARTMENT - 53-CDC BOND DISBURSEMENTS

% OF YEAR COMPLETED: 41.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
11-MAINTENANCE						
30-NON-SPECIFIC						
TOTAL EXPENDITURES	351,250	1,338.33	43,226.84	2,178.00	305,845.14	12.93
REVENUE OVER/(UNDER) EXPENDITURES	0	51,719.26	134,228.84	(2,178.00)	(132,050.82)	4,200.00

Sales Tax Report

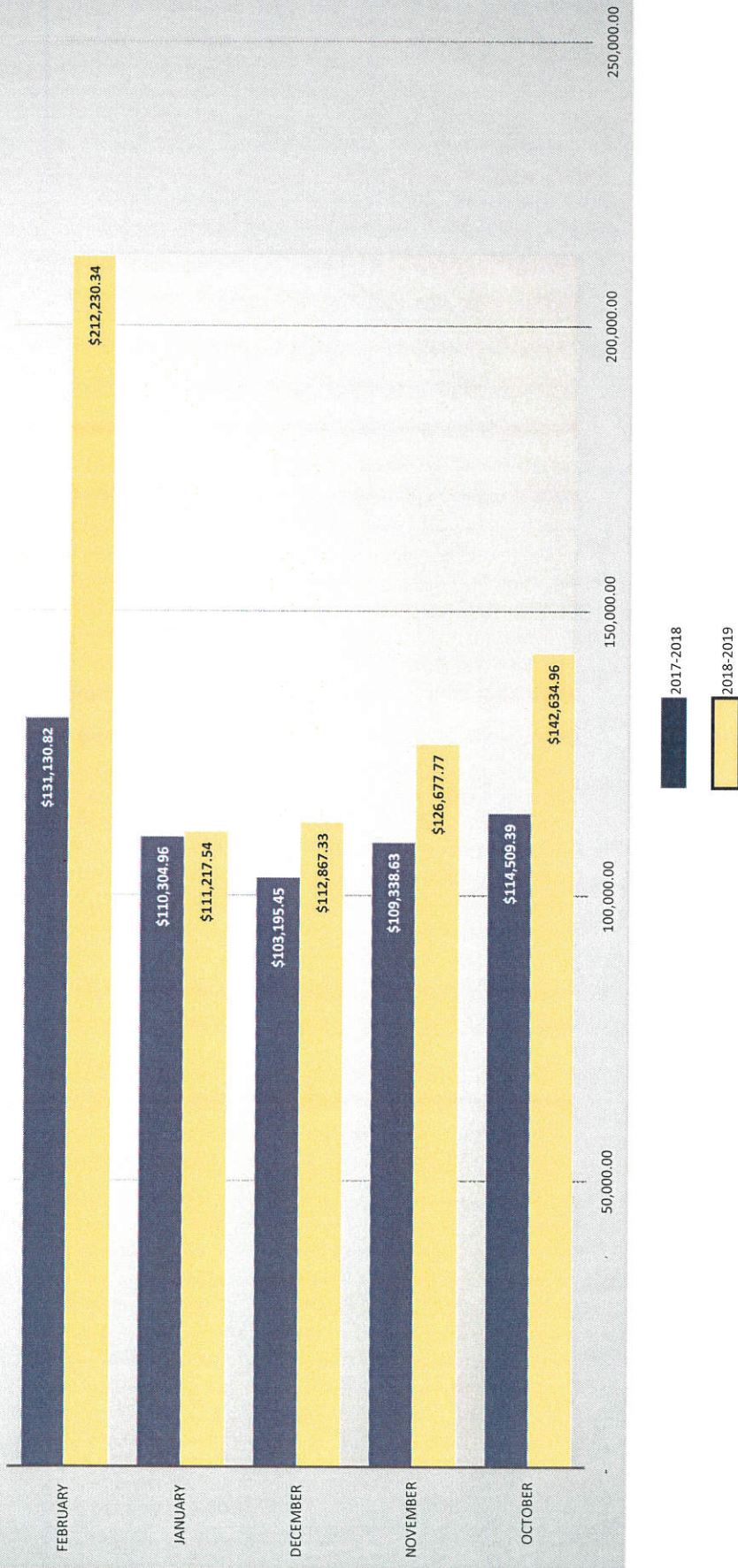
FY18-19

	2c				1-1/2c (General Fund Portion)				1/2c (CDC Portion)			
	FY17-18	FY16-17	Inc(Dec) (\$)	Inc(Dec) (%)	FY17-18	FY16-17	Inc(Dec) (\$)	Inc(Dec) (%)	FY17-18	FY16-17	Inc(Dec) (\$)	Inc(Dec) (%)
<u>Paid</u>												
October	114,509.39	116,427.55	(1,918.16)	-1.65%	85,882.04	87,320.66	(1,438.62)	-1.65%	28,627.35	29,106.89	(479.54)	-1.65%
November	109,338.63	111,307.74	(1,969.11)	-1.77%	82,003.97	83,480.81	(1,476.83)	-1.77%	27,334.66	27,826.94	(492.28)	-1.77%
December	103,195.45	99,756.63	3,438.82	3.45%	77,396.59	74,817.47	2,579.11	3.45%	25,798.86	24,939.16	859.70	3.45%
January	110,304.96	105,242.57	5,062.39	4.81%	82,728.72	78,931.93	3,796.79	4.81%	27,576.24	26,310.64	1,265.60	4.81%
February	131,130.82	120,436.21	10,694.61	8.88%	98,348.12	90,327.16	8,020.96	8.88%	32,782.71	30,109.05	2,673.65	8.88%
March	99,829.00	92,985.80	6,843.20	7.36%	74,871.75	69,739.35	5,132.40	7.36%	24,957.25	23,246.45	1,710.80	7.36%
April	100,976.00	99,592.03	1,383.97	1.39%	75,732.00	74,694.02	1,037.98	1.39%	25,244.00	24,898.01	345.99	1.39%
May	142,667.08	109,681.62	32,985.46	30.07%	107,000.31	82,261.22	24,739.10	30.07%	35,666.77	27,420.41	8,246.37	30.07%
June	109,989.07	115,642.66	(5,653.59)	-4.89%	82,491.80	86,732.00	(4,240.19)	-4.89%	27,497.27	28,910.67	(1,413.40)	-4.89%
July	125,789.13	128,747.63	(2,958.50)	-2.30%	94,341.85	96,560.72	(2,218.88)	-2.30%	31,447.28	32,186.91	(739.63)	-2.30%
August	134,113.34	114,408.47	19,704.87	17.22%	100,585.01	85,806.35	14,778.65	17.22%	33,528.34	28,602.12	4,926.22	17.22%
September	124,334.26	121,504.14	2,830.12	2.33%	93,250.70	91,128.11	2,122.59	2.33%	31,083.57	30,376.04	707.53	2.33%
TOTAL SALES ACTIVITIES	\$ 1,406,177.13	\$ 1,335,733.05	\$ 74,331.35	5.27%	\$ 1,054,632.85	\$ 1,001,799.79	\$ 55,748.51	5.27%	\$ 351,544.28	\$ 333,933.26	\$ 18,582.84	5.27%

	2c				1-1/2c (General Fund Portion)				1/2c (CDC Portion)			
	FY18-19	FY17-18	Inc(Dec) (\$)	Inc(Dec) (%)	FY18-19	FY17-18	Inc(Dec) (\$)	Inc(Dec) (%)	FY18-19	FY17-18	Inc(Dec) (\$)	Inc(Dec) (%)
<u>Paid</u>												
October	142,634.96	114,509.39	28,125.57	24.56%	106,976.22	85,882.04	21,094.18	24.56%	35,658.74	28,627.35	7,031.39	24.56%
November	126,677.77	109,338.63	17,339.14	15.86%	95,008.33	82,003.97	13,004.36	15.86%	31,669.44	27,334.66	4,334.79	15.86%
December	112,867.33	103,195.45	9,671.88	9.37%	84,650.50	77,396.59	7,253.91	9.37%	28,216.83	25,798.86	2,417.97	9.37%
January	111,217.54	110,304.96	912.58	0.83%	83,413.16	82,728.72	684.43	0.83%	27,804.39	27,576.24	228.14	0.83%
February	212,230.34	131,130.82	81,099.52	61.85%	159,172.76	98,348.12	60,824.64	61.85%	53,057.59	32,782.71	20,274.88	61.85%
TOTAL SALES ACTIVITIES	\$ 705,627.94	\$ 568,479.25	\$ 137,148.69	24.13%	\$ 529,220.96	\$ 426,359.44	\$ 102,861.52	24.13%	\$ 176,406.99	\$ 142,119.81	\$ 34,287.17	24.13%

**** Sales Tax Amount may be adjusted at the end of the year based on actuals sales activity amounts.

Sales Tax Revenue Comparison



City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 03/12/19 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:
DOC ID: 2945

SCHEDULED

ACTION ITEM (ID # 2945)

**Public Works Report 1. Water and Wastewater Activity 2.
Calls for Service 3. Building Permits 4. Recycling**

Call with questions.

I recommend approval.

**City of Los Fresnos
Water Treatment Plant
And
Wastewater Treatment Plant**

Activity for the month of February 2019

Water Treatment Plant

Total Output: 14,589,630

Daily Average: 521,058

% of Capacity: 52.1%

Waste Water Treatment Plant

Total Output: 14,117,000

Daily Average: 504,179

% of Capacity: 50.4%

CITY OF LOS FRESNOS
PUBLIC WORKS DEPARTMENT
MONTHLY REPORT
FEBRUARY 2019

CALLS FOR SERVICE	MONTH TOTAL	YEAR TO DATE
Service Connects/Disconnects	28	163
Rereads/Meter Info	95	147
Water Taps	1	1
Sewer Taps	0	0
Change Meter	18	23
Service Check for Water Leak at Account	8	13
Repaired Leak	2	3
Call for Sewer Stoppage	4	12
City Sewer Lines Unstopped	4	10
Code Enforcement/Other	3	7
Garbage Collection	40	109
Pothole Repairs	167	217
Street Repairs	0	0
Street Sign Replacement/Repaired	4	5
Asphalt Used (ton)	0.5	1.25
Gravel Used (ton)	2	4
Fire Hydrants Flushed and Oiled	6	12
Fire Hydrants Repaired	0	0
Valves Repaired	0	2
Manholes Cleaned/Repaired	3	4


Carlos Salazar, Director of Public Works

**City of Los Fresnos
Recycling Program
Total Number of Guest
February 2019**

Date	Tuesdays at Memorial Park
02/05/19	25
02/12/19	29
02/19/19	30
02/26/19	32
Totals	116

Date	Thursdays at Community Park
02/07/19	19
02/14/19	22
02/21/19	22
02/28/19	24
Totals	87

Date	Saturdays at City Hall
02/02/19	31
02/09/19	34
02/16/19	0
02/23/19	28
Totals	93

Total attendance for the Month of February	296
---	------------

PROJECTS: 0 -ZZZZZZZZZZ
 APPLIED DATES: 0/00/0000 THRU 99/99/9999
 ISSUED DATES: 2/01/2019 THRU 2/28/2019
 EXPIRE DATES: 0/00/0000 THRU 99/99/9999
 STATUS: ALL

PROJECT	ISSUE DATE	NAME	LOCATION	CONTRACTOR	DESCRIPTION	PROJ TYPE

131493	2/01/2019	REAL, SWAIN	111 TALON DRIVE	VICTORY	RESIDENTIAL BUILDING	NEW
131494	2/01/2019	SMART STAR PROPERTIES, LTD	324 W OCEAN BLVD #201	REAL D	COMMERCIAL ADDITION/REMODEL	ALT
131495	2/07/2019	ALVAREZ, JOSE	107 CONDOR DRIVE	ALV	RESIDENTIAL BUILDING	NEW
131496	2/07/2019	PARRA'S TAMALES Y MAS	33478 FM 803 A2	TAURO	COMMERCIAL TENANT FINISHOUT	ALT
131497	2/13/2019	JIMENEZ, CRYSTAL N	923 DAISY DRIVE	OWNER	FENCE PERMIT	ALT
131498	2/15/2019	CITY OF LOS FRESNOS	801 S NOGAL STREET POLE	WARD	ELECTRICAL PERMIT	ALT
131499	2/20/2019	ALLSTAR PLUMBING	30910 STATE HWY 100 LT189	ALLSTAR	PLUMBING PERMIT	ALT
131500	2/21/2019	FREISCHLAG, TIFFANY G	511 E OCEAN BLVD STE 107	GOLD	COMMERCIAL ADDITION/REMODEL	ALT
131501	2/21/2019	NEW LOOK SALON	324 W OCEAN BLVD #203	OWNER	COMMERCIAL ADDITION/REMODEL	ALT
131502	2/21/2019	T-MOBILE	911 S NOGAL STREET	AIRE TECH	ELECTRICAL PERMIT	ALT
131503	2/21/2019	MARCHAN, MELISSA	1964 BAJA DRIVE	ECONOMY	REROOF PERMIT	ALT
131504	2/21/2019	EVANS, DIANA M	804 DAFFODIL DRIVE	HUGO	REROOF PERMIT	ALT
131505	2/25/2019	LOS FRESNOS INN & SUITES	906 W OCEAN BLVD	ROMANG	PLUMBING PERMIT	ALT
131506	2/27/2019	DAVIS III, WILLIAM	107 S CUATES DRIVE	EXCELSIOR	SWIMMING POOL	NEW
131507	2/27/2019	LOS FRESNOS CISD / ADMINS.	32477 STATE HWY 100	OWNER	SIGN PERMIT	S
131508	2/28/2019	RODRIGUEZ, BARBARA	200 S ARROYO BLVD	THOM	MECHANICAL PERMIT	ALT
*** TOTALS ***		NUMBER OF PROJECTS:	16	VALUATION:	317,985.29	FEES: 3,974.93

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 03/12/19 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:
DOC ID: 2946

SCHEDULED

ACTION ITEM (ID # 2946)

Police Department 1. Arrests 2. Incidents 3. Accidents

Call with questions.

I recommend approval.

LOS FRESNOS POLICE DEPARTMENT

Arrests - By Violation

02\01\2019
thru 02\28\2019

Violation	# of Offenses
ASSAULT FAM/HOUSE MEM IMPEDE BREATH/CIRCULAT 13a	1
DRIVING WHILE INTOXICATED	2
DRIVING WHILE INTOXICATED 2ND	1
DRIVING WHILE INTOXICATED W/CHILD UNDER 15 YOA	3
DRIVING WHILE INTOXICATED/OPEN ALCH CONTAINER	2
DRIVING WHILE LICENSE SUSPENDED UNDER PROVISIONS OF DL LAWS	1
ESCAPE FROM CUSTODY	1
EVADE ARREST/DENTENTION	1
EVADING ARREST DETENTION	1
EXECUTION OF CAPIAS OR ARREST WARRANT	30
HOLD FOR CUSTOMS	1
NO DRIVER'S LICENSE	2
POSS CS PG 1 <1G DRUG FREE ZONE	1
POSS CS PG 2 >= 4G<400G	1
POSS CS PG 3 < 28G	4
POSS MARIJ <2OZ	5
POSSESSION OF DRUG PARAPHERNALIA	4
PUBLIC INTOXICATION	7
PUBLIC INTOXICATION BY MINOR	1
TAMPER/FABRICATE PHYSICAL EVIDENCE	1
THEFT	1
THEFT PROP>=\$50<\$500 23a	1
Total Violations	72
Total Arrests	62

Attachment: LFPD FEB 2019 (2946 : Police Department)

LOS FRESNOS POLICE DEPARTMENT

Incidents - By Violation

02\01\2019
thru 02\28\2019

Violation	Incidents
ABANDONED VEHICLES	12
ACCIDENT INVOLVING DAMAGE TO VEHICLE >=\$200	1
AGG ASSAULT CAUSES SERIOUS BODILY INJ	1
ALARMS	6
ANIMAL CONTROL	33
ASSAULT	1
ASSAULT FAM/HOUSE MEM IMPEDE BREATH/CIRCULAT 13a	1
ASSAULT PUBLIC SERVANT 13a	1
BURGLARY OF HABITATION	1
CHANGED LANE WHEN UNSAFE	1
CRIMINAL MISCHIEF >=\$50<\$500	1
CRIMINAL TRESPASS	1
DEADLY CONDUCT 13a	1
DRIVING WHILE INTOXICATED W/CHILD UNDER 15 YOA	2
DRIVING WHILE INTOXICATED/OPEN ALCH CONTAINER	1
DRIVING WHILE LICENSE SUSPENDED UNDER PROVISIONS OF DL LAWS	1
ESCAPE FROM CUSTODY	1
EVADING ARREST DETENTION	2
EXECUTION OF CAPIAS OR ARREST WARRANT	27
GARAGE SALES	4
HARASSMENT	1
INJURY CHILD/ELDERLY/DISABLE W/INT BODILY INJ 13a	1
LITTERING	6
MAINTENANCE OF SIGNS	6
NO DRIVER'S LICENSE	2
NO PROOF OF FINANCIAL RESPONSIBILITY	10
PEDDLERS AND SOLICITORS	2
POSS CS PG 2 >= 4G<400G	1
POSS CS PG 3 < 28G	3
POSS DEL DRUG PARAPHERNALIA	1
POSS MARIJ <2OZ	5
POSSESSION OF DRUG PARAPHERNALIA	5
PUBLIC INTOXICATION	5
TAMPER/FABRICATE PHYSICAL EVIDENCE	1
THEFT	10
THEFT PROP >=\$50<\$500 23a	1
WEEDS OR RUBBISH LOT	40
WELFARE CONCERN	2
Total Violations	201
Total Incidents	185

Attachment: LFPD FEB 2019 (2946 : Police Department)

LOS FRESNOS POLICE DEPARTMENT

Accident - By Street & Intersection

02\01\2019
thru 02\28\2019

Street & Intersection	Accidents	Fatalities	Vehicles	Injured
10TH & PITA	1	0	2	0
ARROYO & 5TH	1	0	0	0
ARROYO & OCEAN	1	0	0	0
BAJA & BAJA	1	0	2	0
CALIFORNIA & OCEAN	1	0	2	0
FM 803 & OCEAN	1	0	0	0
OCEAN	1	0	0	0
OCEAN & EBANO	1	0	0	0
OCEAN & EVERGREEN	2	0	0	0
OCEAN & FM 1575	1	0	0	0
OCEAN & HWY 100	1	0	0	0
UNKNOWN	1	0	0	0
Total	13	0	6	0

Attachment: LFPD FEB 2019 (2946 : Police Department)

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 03/12/19 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 2947)

DOC ID: 2947 A

Municipal Court 1. Monthly Report

Call with questions.

I recommend approval.

OFFICIAL MUNICIPAL COURT MONTHLY REPORT

MUNICIPAL COURT OF <u>Los Fresnos</u> FOR MONTH <u>FEBRUARY</u> YEAR <u>2019.</u>	TRAFFIC		NON-TRAFFIC MISDEMEANORS	
	NON-PARKING	PARKING	STATE LAW	CITY ORDINANCE
1. New Cases Filed During the Month	<u>531</u>		<u>105</u>	<u>3.</u>
2. Dispositions Prior to Trial:				
A. Bond Forfeitures				
B. Fined <i>(Before trial only. If the defendant goes to trial, enter in Item 3.)</i>				
C. Cases Dismissed <i>(Do not include dismissals that are to be reported in Items 3C and 4 below.)</i>				
3. Dispositions at Trial:				
A. Trial by Judge				
(1) Finding of Guilty	<u>93</u>		<u>14.</u>	
(2) Finding of Not Guilty				
B. Trial by Jury				
(1) Finding of Guilty				
(2) Finding of Not Guilty				
C. Dismissed at Trial				
4. Cases Dismissed:				
A. After Driver Safety Course <i>(C.C.P., Art. 45.0511)</i>	<u>21.</u>			
B. After Deferred Disposition <i>(C.C.P., Art. 45.051)</i>	<u>22</u>		<u>1</u>	<u>1</u>
C. After Proof of Financial Responsibility <i>(Transportation Code, Sec. 601.193)</i>	<u>14.</u>			
D. Compliance Dismissal <i>(Proof of Inspection, License, or Registration)</i>	<u>27.</u>			
5. Community Service Ordered <i>(For satisfaction of fine or costs only.)</i>	<u>12</u>			
6. Cases Appealed				
7. Juvenile / Minor Activity:				
A. Transportation Code Cases Filed	<u>10</u>			
B. Non-Driving Alcoholic Beverage Code Cases Filed	<u>4</u>			
C. Driving Under the Influence of Alcohol Cases Filed				
D. Health & Safety Code (Tobacco) Cases Filed	<u>1</u>			
E. Failure to Attend School Cases Filed <i>(Education Code, Sec. 25.094)</i>	<u>drug paraphernalia</u>			
F. Education Code (Except Failure to Attend) Cases Filed				
G. Violation of Local Daytime Curfew Ordinance Cases Filed <i>(Loc. Govt. Code, Sec. 341.903)</i>				
H. All Other Non-Traffic Fine-Only Cases Filed				
I. Waiver of Jurisdiction of Non-Traffic Cases <i>(Family Code, Sec. 51.05(b))</i>				
J. Referred to Juvenile Court for Delinquent Conduct <i>(C.C.P., Art. 45.050 (c)(1))</i>				
K. Held in Contempt, Fined, or Denied Driving Privileges <i>(C.C.P., Art. 45.050 (c)(2))</i>				
Magistrate Warnings Given (Juvenile):				
L. Warnings Administered				
M. Statements Certified				
8. Parent Contributing to Nonattendance Cases Filed <i>(Education Code, Sec. 25.093)</i>				
9. Safety Responsibility and Driver's License Suspension Hearings Held				
10. Search Warrants Issued <i>(Do not include warrants for arrest.)</i>				
11. Arrest Warrants Issued:				
A. Class C Misdemeanors Only				<u>345</u>
B. Felonies and Class A and B Misdemeanors Only				
12. Magistrate Warnings Given: <i>(Given to defendants charged with county or district court offense.)</i>				
A. Class A and B Misdemeanors Only				<u>16</u>
B. Felonies				<u>5</u>
13. Emergency Mental Health Hearings Held				
14. Magistrate's Orders for Emergency Protection				
15. Total Revenue			\$	<u>75,346.70</u>
<i>(Include all revenue collected during month to be remitted to city or county)</i>				

Attachment: COURT FEB 2019 (2947 : Municipal Court)

Citation No. Docket No. Violator

***** TOTAL FOR REPORT *****

Code	Payments	Refunds	Net	G/L Acct No.
C FINE 390	24,314.70	8 347.30-	23,967.40	01 407-0240
C CCC04 400	14,945.80	1 40.00-	14,905.80	01 2512
CT TECH 386	1,516.00	1 4.00-	1,512.00	01 407-0241
BL MCBS 386	1,139.86	1 3.00-	1,136.86	01 407-0270
S SJRF 380	1,514.00	1 4.00-	1,510.00	01 2512
S JFCT 8	27.20	0 0.00	27.20	01 2512
C JFCI 384	230.40	1 0.60-	229.80	01 407-0240
WRNTFE 170	8,136.90	0 0.00	8,136.90	01 407-0240
COLAGY 122	7,649.55	2 79.60-	7,569.95	01 2513
C TFC 272	816.00	0 0.00	816.00	01 407-0240
C AR 360	1,794.00	1 5.00-	1,789.00	01 407-0240
S STF 290	8,212.34	0 0.00	8,212.34	01 2512
S JFCT2 379	2,014.40	1 5.40-	2,009.00	01 2512
S IDF 378	756.00	1 2.00-	754.00	01 2512
C CJFS 234	21.06	1 0.09-	20.97	01 2512
S CJFC 234	2.34	1 0.01-	2.33	01 407-0240
S TLFTA1 145	2,871.20	0 0.00	2,871.20	01 2512
S TLFTA2 144	853.70	0 0.00	853.70	01 2517
C TLFTA3 141	564.00	0 0.00	564.00	01 407-0240
S TPF 358	715.00	1 2.00-	713.00	01 2512
S TP-L 81	743.70	0 0.00	743.70	01 407-0240
S TP-S 81	926.40	0 0.00	926.40	01 2512
J TP-L-J 70	173.90	0 0.00	173.90	01 407-0260
child CS2 12	290.90	0 0.00	290.90	01 407-0280
S AF2 31	610.00	0 0.00	610.00	01 407-0240
S ACC 8	144.10	0 0.00	144.10	01 407-0240
S TXSBLT 6	212.00	0 0.00	212.00	01 2515
C SPEX 32	1,840.30	1 69.90-	1,770.40	01 407-0290
C OP 2	130.50	2 82.90-	47.60	01 2516
S DSC 38	376.20	0 0.00	376.20	01 407-0240
S AF 2	20.00	0 0.00	20.00	01 407-0240

CITY	38,558.41
COURT	1,512.00
BLDG. SEC.	1,136.86
JUDGE ED	173.90
OMNI	853.70
COLL. AG	7,569.95
CHILD	290.90
OP	47.60
STATE	32,773.27
TOTAL	82,916.65

Total: 5918 83,562.45 24 645.80- 82,916.65

Cash Payments....+	\$79,060.35	
Bond Forfeited....+	\$0.00	
Bond Applied.....+	\$4,066.70	
Payment Refunded.-	\$210.40-	
Fees/Fines Paid..=		\$82,916.65
Cash (Payments)..+	\$79,060.35	
Cash (Bonds).....+	\$7,278.10	
Total Cash Trans.=		\$86,338.45
Cash Refunds.....-	\$210.40-	
Cash Bnd Refunds.-	\$0.00	
Net Cash Trans...=		\$86,128.05
Xfers (Payments)..	\$122.00	
Xfers (Refunds)...	\$122.00-	
Adjst (Payments)..	\$313.40	

Attachment: COURT FEB 2019 (2947 : Municipal Court)

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 03/12/19 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:
DOC ID: 2948

SCHEDULED

ACTION ITEM (ID # 2948)

Library Report 1. Monthly Report

Call with questions.

I recommend approval.



**ETHEL L. WHIPPLE MEMORIAL LIBRARY
LIBRARIAN'S REPORT
FEBRUARY 2018**

Number of Patron Checking Out Materials

Adult	656
Children	133
Teens	5



Material Types Checked Out

Adult Books	223
Children Books	150
Young Adult Books	149
Videos	204
Audios	1
Other Language Books	26
Hotspots	27
Laptops	5



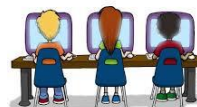
Items Downloaded

eBooks	24
eAudiobooks	0



Patron Access Computer Use

Total Sessions	418
Total Time	200 hours
Guest Passes	143



Free WiFi Access Use

Total Sessions	421 Library WiFi
Total Time	1,080 hours
Total Sessions	153 Park WiFi
Total Time	306 hours



What Happened In the Library

Hours Open	152 hours
Visits	1,655
Children Program Attendance	135
Volunteer Hours	80
New Cards Issued	11
Cards Renewed	55
New Books Added	27
New eBooks Added	87
New Videos Added	12
Hotspots Added	0
Books Weeded	3
Videos Weeded	0
Reference Questions	322
Assists in Computer Lab	212
Patron Copies	2,078
Patron Faxes sent	85
Patron Printouts	1,378
Library Staff Copies	1,301
Replacement Cards	7



City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 03/12/19 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:
DOC ID: 2949

SCHEDULED

ACTION ITEM (ID # 2949)

Fire Marshal's Report 1. Monthly Report

Call with questions.

I recommend approval.



FIRE MARSHAL'S OFFICE
200 NORTH BRAZIL
LOS FRESNOS, TEXAS 78566

FIRE INSPECTION REPORT

MONTHLY INFORMATION REPORT
MONTH OF FEBRUARY 2019

<u>FIRES</u>	<u>INSIDE CITY</u>	<u>OUTSIDE CITY</u>
Business Structures	_____	_____
Dwellings	_____	<u>2</u>
Mobile Homes	<u>1</u>	<u>1</u>
Grass	_____	<u>2</u>
Refuse	_____	<u>3</u>
Institutional	_____	_____
Motor Vehicles	_____	_____
Rescue Calls	_____	<u>8</u>
Incendiary or Suspicious Fires	<u>2</u>	_____
Other Calls	<u>4</u>	<u>3</u>
TOTAL ALARMS	_____	<u>26</u>

MONTHLY FIRE PREVENTION INSPECTIONS

Commercial Businesses	<u>3</u>	Institutions	<u>4</u>
Industrial Structures	_____	Homes	<u>3</u>
Public Buildings	_____	Apartments	_____
Hotels/Motels	_____		
TOTAL INSPECTIONS	<u>10</u>		

SCHOOL, HOSPITAL AND NURSING HOME FIRE DRILLS SUPERVISED: _____

LECTURES-PRESENTATIONS MADE/FILMS: SHOWN _____ TOTAL AUDIENCE _____

FIRES INVESTIGATED: (ACCIDENTAL) 1 (INCENDIARY) _____


FIRE MARSHAL, CITY OF LOS FRESNOS

Attachment: FIRE MARSHAL FEB 2019 (2949 : Fire Marshal's Report)

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 03/12/19 06:00 PM
Department: City Secretary
Category: Closed Session
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 2955)

DOC ID: 2955

**Closed Session - Deliberation pursuant to Sections 551.072,
Title 5 of the Texas Government Code, the Texas Open
Meetings Act regarding the purchase, exchange, lease, or
value of real property.**

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 03/12/19 06:00 PM
Department: City Secretary
Category: Open Session
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 2956)

DOC ID: 2956

**Open Session - Deliberation pursuant to Sections 551.072,
Title 5 of the Texas Government Code, the Texas Open
Meetings Act regarding the purchase, exchange, lease, or
value of real property.**