

# City Council

200 North Brazil

## Regular Meeting

Los Fresnos, TX 78566

<http://citylf.cloudaccess.net/en/>

~ Minutes ~

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Tuesday, March 14, 2017

6:00 PM

City Hall

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### Agenda

1. Call meeting to order  
Mayor Narvaez called the meeting to order at 6:00 PM.
2. Invocation and Pledge of Allegiance  
Mayor Narvaez gave the invocation and led the audience in the Pledge of Allegiance.

### Presentation

#### Presentation and approval on 2015 - 2016 audit by Carr, Riggs & IngramAdopted

Mr. Quentin Anderson from Carr, Riggs & Ingram, LLC was present and reported the audit for 2015-2016 to the Council.

Mr. Anderson answered questions from the Council.

Motion was made and seconded to approve the 2015-2016 audit as presented.

Javier Mendez made a motion to approve Presentation and approval on 2015 - 2016 audit by Carr, Riggs & Ingram, seconded by Bibi Garza the vote was [Unanimous].

### Consent Agenda

#### Approval or rejection of Minutes from February 21, 2017 meeting.Adopted

Motion was made and seconded to approve the Minutes from February 21, 2017 as presented.

Polo Narvaez made a motion to approve Approval or rejection of Minutes from February 21, 2017 meeting., seconded by Juan Munoz the vote was [Unanimous].

#### Approval or rejection of budget amendment for the Police Department for 2016/2017 fiscal year.Adopted

Motion was made and seconded to approve the budget amendment for the Police Department for 2016/2017 fiscal year.

Polo Narvaez made a motion to approve Approval or rejection of budget amendment for the Police Department for 2016/2017 fiscal year., seconded by Juan Munoz the vote was [Unanimous].

**Approval or rejection to approve expenditures by Los Fresnos Community Development and City for Fitness/Workout Equipment at Memorial Park.Adopted**

Motion was made and seconded to approve the Los Fresnos Community Development Corporation's expenditures for Fitness/Workout Equipment for Memorial Park and for City to pay balance of cost.

Polo Narvaez made a motion to approve Approval or rejection to approve expenditures by Los Fresnos Community Development and City for Fitness/Workout Equipment at Memorial Park., seconded by Juan Munoz the vote was [Unanimous].

**Visitor Remarks - To speak you must sign in with City Secretary prior to the meeting and you have a limit of 3 minutes to speak.**

Mr. Hector Romero asked about Whipple Road and FM 1575 road construction.

Mr. Milum stated that the City is waiting on TxDot to approve the engineering study and it will probably be 3-5 years before anything is done. He stated that FM 1575 is not inside the city limits of Los Fresnos and he did not know anything about construction on that road.

**Action Items**

**Consideration and ACTION to approve a Resolution relating to establishing the City's intention to reimburse itself for the prior lawful expenditure of funds relating to constructing various city improvements from the proceeds of tax-exempt obligations to be issued by the City for authorized purposes; authorizing other matters incident and related thereto; and providing an effective date.Adopted**

Mr. Milum explained that this resolution is in case the City expends funds prior to the Certificates of Obligation being closed we would be able to be reimbursed.

Motion was made and seconded to approve the Resolution relating to establishing the City's intention to reimburse itself for the prior lawful expenditure of funds relating to constructing various city improvements from the proceeds of tax-exempt obligations to be issued by the City for authorized purposes; authorizing other matters incident and related thereto; and providing an effective date.

Javier Mendez made a motion to approve Consideration and ACTION to approve a Resolution relating to establishing the City's intention to reimburse itself for the prior lawful expenditure of funds relating to constructing various city improvements from the proceeds of tax-exempt obligations to be issued by the City for authorized purposes; authorizing other matters incident and related thereto; and providing an effective date., seconded by Polo Narvaez the vote was [Unanimous].

**Discussion and ACTION on new City Hall plans.No Action**

Mr. Milum explained that he wanted to go over the plans for the new city hall to make sure the Council is okay with them since it has been awhile from when they were first presented. Also, Council Member Munoz was not on the Council when plans were approved.

Mr. Milum answered questions from the Council.

No action was taken.

made a motion to approve Discussion and ACTION on new City Hall plans., seconded by the vote was .

### **Acknowledgement of the City Manager's Report**

**A. Wastewater Plant Expansion B. Water Plant Issues C. Water & Wastewater Engineering Study D. Whipple Road Wastewater Extension E. Nature Park F. Hike & Bike Trails G. Montes-Castro Park H. TxDot Sidewalk Projects I. CDBG 2015-2016 Grant J. Welcome Sign K. Hazardous Mitigation Plan L. TxDot Light at Wal-Mart L. Certificates of Obligation**Adopted

Mr. Milum reported on the following:

A. Wastewater Plant Upgrade - We are working to get bid documents ready to begin advertising for the chlorine contact basin and the sludge drying beds. Hopefully, we can award a contract in May. The headworks portion will need to be designed first taking about 120 days and then approval by TWDB. Once that is done we can advertise and begin construction in the late summer or early fall.

B. Water Plant Issues - Guzman & Munoz Engineering is workin on the more expensive and detailed items that need to be done by a contractor to include as part of the study he is doing so we can hopefully get funding through TWDB. They are also looking to see if there is a less expensive way to install a bypass now that will help tremendously.

C. Water & Wastewater Engineering Study - Guzman & Munoz Engineering continues to work on design, surveying, easements or property required for east and west Highway 100 as well as north on FM 1575. They are also studying all the existing water and wastewater lines in the city to determine which need to be replaced for various reasons. City staff is trying to get all the right of entry for possible easements.

D. Whipple Road Wastewater Extension - Naismith-Hanson Engineering is workin on that project and will hopefully have some preliminary plans to review soon.

E. Nature Park - After discussion with the County, it was suggested to wait to have a ribbon cutting ceremony when the other work is done with the TPW \$400,000 grant. Naismith-Haason Engineering is now working to finalize the Master Plan so we can proceed.

F. Hike & Bike Trails - Halff Associates gave us the documents for the easement. Henry is putting it together into a legal document so we can get signatures and file it properly. Once we have that done work can continue.

G. Montes-Castro Park - The Master Plan has been approved. The bids and specifications are being developed. Once they are done we will be able to go out for bids and then start construction. Naismith-Hanson has it about 90% complete.

H. TxDot Sidewalk Projects - The contractor for the sidewalks on South Arroyo Boulevard from Ocean Boulevard to Alvarez Court on both sides of the road and on Ocean Boulevard from Church's Chicken to Tapia's Cafe has begun construction. Work is moving quickly. We are working with the Post Office to move the individual mail boxes in front of each home to cluster boxes so the sidewalk is not blocked. There could be some that get upset about that.

I. CDBG 2015-2016 Grant - the design for the street work has begun by Naismith-Hanson Engineering for East Sixth Street from Pita Street to Coma Street and East Ninth Street from South Arroyo Boulevard to Coma Street. This will take a few months before we can get the specs finalized for bids.

J. Welcome Sign - We are waiting for the owner of the property to sign the easement form. Once that is done construction will begin.

K. Hazardous Mitigation Plan - FEMA is reviewing the final plan.

L. TxDot Light at Walmart - TxDot has begun design on the light to be installed at Ocean Boulevard and Evergreen Street. They will begin to install the light in the middle to the end of May.

Mr. Milum answered questions from the Council.

Motion was made and seconded to acknowledge the City Manager's report.

Polo Narvaez made a motion to approve A. Wastewater Plant Expansion B. Water Plant Issues C. Water & Wastewater Engineering Study D. Whipple Road Wastewater Extension E. Nature

Park F. Hike & Bike Trails G. Montes-Castro Park H. TxDot Sidewalk Projects I. CDBG 2015-2016 Grant J. Welcome Sign K. Hazardous Mitigation Plan L. TxDot Light at Wal-Mart L. Certificates of Obligation, seconded by Swain Real the vote was [Unanimous].

### **Acknowledgement of Department Head Reports**

#### **Financial Report 1. Monthly 2. Year-to-Date**Adopted

Motion was made and seconded to acknowledge the financial report as presented.

Polo Narvaez made a motion to approve Financial Report 1. Monthly 2. Year-to-Date, seconded by Juan Munoz the vote was [Unanimous].

#### **Public Works Report 1. Water and Wastewater Activity 2. Calls for Service 3. Building Permits 4. Recycling**Adopted

Motion was made and seconded to acknowledge the Public Works Report as presented.

Polo Narvaez made a motion to approve Public Works Report 1. Water and Wastewater Activity 2. Calls for Service 3. Building Permits 4. Recycling, seconded by Juan Munoz the vote was [Unanimous].

#### **Police Department Report 1. Accidents 2. Arrests 3. Incidents 4. Calls for Service**Adopted

Motion was made and seconded to acknowledge the Police Department report as presented.

Polo Narvaez made a motion to approve Police Department Report 1. Accidents 2. Arrests 3. Incidents 4. Calls for Service, seconded by Juan Munoz the vote was [Unanimous].

#### **Municipal Court Report 1. Monthly Report**Adopted

Motion was made and seconded to acknowledge the Municipal Court Report as presented.

Polo Narvaez made a motion to approve Municipal Court Report 1. Monthly Report, seconded by Juan Munoz the vote was [Unanimous].

#### **Library Report 1. Monthly Report**Adopted

Motion was made and seconded to acknowledge the Library Report as presented.

Polo Narvaez made a motion to approve Library Report 1. Monthly Report, seconded by Juan Munoz the vote was [Unanimous].

#### **Fire Marshal's Report 1. Monthly Report**Adopted

Motion was made and seconded to acknowledge the Fire Marshal's Report as presented.

Polo Narvaez made a motion to approve Fire Marshal's Report 1. Monthly Report, seconded by Juan Munoz the vote was [Unanimous].

**Closed Session – Deliberation pursuant to Section 551.072, Title 5 of the Texas Government Code, the Texas Open Meetings Act regarding the following:**

**Closed Session - To deliberate pursuant to Section 551.071, Title 5 of the Texas Government Code, the Texas Open Meetings Act regarding the pending or contemplated litigation with East Rio Hondo Water Supply Corporation.No Action**

Mayor Narvaez recessed the meeting for Closed Session as 7:16 PM.

made a motion to approve Closed Session - To deliberate pursuant to Section 551.071, Title 5 of the Texas Government Code, the Texas Open Meetings Act regarding the pending or contemplated litigation with East Rio Hondo Water Supply Corporation., seconded by the vote was .

**Open Session – Deliberation and possible action regarding the following:**

**Open Session - Deliberation and possible action regarding the pending or contemplated litigation with East Rio Hondo Water Supply Corporation.No Action**

Mayor Narvaez called the meeting back to order at 7:38 PM.

No action was taken.

made a motion to approve Open Session - Deliberation and possible action regarding the pending or contemplated litigation with East Rio Hondo Water Supply Corporation., seconded by the vote was .

**Adjournment**

The meeting was closed at 7:39 PM

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Presiding Officer of the Council

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Recorder