

City Council

520 E Ocean Blvd.

Regular Meeting

Los Fresnos, TX 78566

<http://citylf.cloudaccess.net/en/>

~ Minutes ~

Tuesday, March 14, 2023

6:00 PM

City Hall

Agenda

- A. Call meeting to order

The meeting was called to order at 6:02 PM

- B. Invocation and Pledge of Allegiance

Council member Luis Gonzalez gave the invocation and led the audience in the Pledge of Allegiance.

Visitors remarks-To speak you must sign in with the City Secretary prior to the meeting you have a limit of 5 minutes to speak.

There were none.

Public Hearing

Public hearing to receive comments from the property owners concerning the re-zoning of Sierra Holiday RV Park from R3 Multi-Family District to MH Manufactured Housing District.No Action

Public hearing opened at 6:03 PM.

There were no comments from the public.

Public hearing closed at 6:03 PM.

made a motion to approve Public hearing to receive comments from the property owners concerning the re-zoning of Sierra Holiday RV Park from R3 Multi-Family District to MH Manufactured Housing District., seconded by the vote was .

Presentation

Presentation of Certificate of Achievement for Excellence Financial Reporting.No Action

Mayor Flores explained the City of Los Fresnos has received this award since 2008 and Pablo Garza, Finance Director has been leading the effort for the past 5-6 years.

Mayor Flores reviewed the reward requirements and thanked Mr. Garza.

The council thanked Mr. Garza for this work.

made a motion to approve Presentation of Certificate of Achievement for Excellence Financial Reporting., seconded by the vote was .

Consent Agenda (All matters listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless

requested by a member of the City Council. The item may subsequently be removed from the Consent Agenda to be considered separately.)

Mayor Flores asked the council if they had any questions on the consent agenda or any they would like to set aside for further review. There were none.

Consideration and ACTION to approve the minutes from February 21, 2023 meeting.Adopted

Motion was made and seconded to approve the minutes from February 21, 2023 meeting. Jose C. Macias made a motion to approve Consideration and ACTION to approve the minutes from February 21, 2023 meeting., seconded by Juan Munoz the vote was [Unanimous].

Consideration and ACTION to excuse the absence of Gabriela Fernandez from the February 21, 2023 City Council meeting.Adopted

Motion was made and seconded to excuse the absence of Gabriela Fernandez from the February 21, 2023 City Council meeting. Jose C. Macias made a motion to approve Consideration and ACTION to excuse the absence of Gabriela Fernandez from the February 21, 2023 City Council meeting., seconded by Juan Munoz the vote was [Unanimous].

Consideration and ACTION to approve Resolution 4-2023 authorizing the City of Los Fresnos, TX to enter into an agreement with the Texas Comptroller of Public Accounts; to enable the city of Los Fresnos to be a participant in the State of Texas SmartBuy Membership Program.Adopted

Motion was made and seconded to approve Resolution 4-2023 authorizing the City of Los Fresnos, TX to enter into an agreement with the Texas Comptroller of Public Accounts; to enable the city of Los Fresnos too be a participant in the State of Texas SmartBuy Membership Program. Jose C. Macias made a motion to approve Consideration and ACTION to approve Resolution 4-2023 authorizing the City of Los Fresnos, TX to enter into an agreement with the Texas Comptroller of Public Accounts; to enable the city of Los Fresnos to be a participant in the State of Texas SmartBuy Membership Program., seconded by Juan Munoz the vote was [Unanimous].

Consideration and ACTION to approve a Proclamation declaring April as Fair Housing Month in the City of Los Fresnos.Adopted

Motion was made and seconded to approve a Proclamation declaring April as Fair Housing Month in the City of Los Fresnos. Jose C. Macias made a motion to approve Consideration and ACTION to approve a Proclamation declaring April as Fair Housing Month in the City of Los Fresnos., seconded by Juan Munoz the vote was [Unanimous].

Consideration and ACTION to approve the Community Development Corporation's action approving funding for the 2023 Earth Day Event.**Adopted**

Motion was made and seconded to approve the Community Development Corporation's action approving funding for the 2023 Earth Day Event.

Jose C. Macias made a motion to approve Consideration and ACTION to approve the Community Development Corporation's action approving funding for the 2023 Earth Day Event., seconded by Juan Munoz the vote was [Unanimous].

Consideration and ACTION to approve a Proclamation declaring April 9-15, 2023 as National Public Safety Telecommunicator's Week in the City of Los Fresnos.**Adopted**

Motion was made and seconded to approve a Proclamation declaring April 9-15, 2023 as National Public Safety Telecommunicator's Week in the City of Los Fresnos.

Jose C. Macias made a motion to approve Consideration and ACTION to approve a Proclamation declaring April 9-15, 2023 as National Public Safety Telecommunicator's Week in the City of Los Fresnos., seconded by Juan Munoz the vote was [Unanimous].

Discuss, consider and adopt a resolution to designate authorized signatories for the 2022 Texas CDBG program, grant agreement number CDV21-0095.**Adopted**

Motion was made and seconded to adopt a resolution to designate authorized signatories for the 2022 Texas CDBG program, grant agreement number CDV21-0095.

Jose C. Macias made a motion to approve Discuss, consider and adopt a resolution to designate authorized signatories for the 2022 Texas CDBG program, grant agreement number CDV21-0095., seconded by Juan Munoz the vote was [Unanimous].

Discuss, consider, and approve a resolution adopting required CDBG Civil Rights policies.**Adopted**

Motion was made and seconded to approve a resolution adopting required CDBG Civil Rights policies.

Jose C. Macias made a motion to approve Discuss, consider, and approve a resolution adopting required CDBG Civil Rights policies., seconded by Juan Munoz the vote was [Unanimous].

Action Items**Consideration and ACTION to approve Ordinance 547 re-zoning Sierra Holiday RV Park from R3 Multi-Family District to MH Manufactured Housing District.****Adopted**

Mr. Milum explained the history on the property and why it was being rezoned, He answered questions from the council.

Motion was made and seconded to approve Ordinance 547 re-zoning Sierra Holiday RV Park from R-3 Multi-Family District to MH Manufactured Housing District.

Jose C. Macias made a motion to approve Consideration and ACTION to approve Ordinance 547 re-zoning Sierra Holiday RV Park from R3 Multi-Family District to MH Manufactured Housing District., seconded by Alejandro Flores the vote was [Unanimous].

Consideration and ACTION to approve or reject all bids received for the 2021 Street Improvement Project.Adopted

Mr Milum recommend approving the corrected base bid in the amount of \$1,166,838.50 plus the 1-6 additive bids totaling \$1,981,737.25.

Motion was made and seconded to approve and accept the corrected base bid and additives by Pederson Construction for the 2021 Street Improvement Project.

Alejandro Flores made a motion to approve Consideration and ACTION to approve or reject all bids received for the 2021 Street Improvement Project., seconded by Juan Munoz the vote was [Unanimous].

Consideration and ACTION to approve the Audit Report for the 2021-2022 fiscal year.Adopted

Mr. Milum introduced Quinten Anderson with Carr, Riggs & Ingram. Mr. Anderson presented the audit report and answered questions from the council.

Council member Gabriela Fernandez arrived at 6:35 p.m.

Motion was made and seconded to approve the Audit Report for the 2021-2022 fiscal year.

Jose C. Macias made a motion to approve Consideration and ACTION to approve the Audit Report for the 2021-2022 fiscal year., seconded by Gabriela Fernandez the vote was [Unanimous].

Discuss, consider, and adopt a resolution authorizing the submission of a Texas Community Development Block Grant program application and adopting required CDBG Civil Rights policies.Adopted

Mayor Flores asked Mr. Milum if he could elaborate.

Mr. Milum explained the resolution was part of the bi-annual grant the city applies for. He gave the council information on the grant and the proposed project if the funds are received.

Motion was made and seconded to adopt a resolution authorizing a submission of a Texas Community Development Block Grant program application and adopting required CDBG Civil Rights policies.

Gabriela Fernandez made a motion to approve Discuss, consider, and adopt a resolution authorizing the submission of a Texas Community Development Block Grant program application and adopting required CDBG Civil Rights policies., seconded by Luis Gonzalez the vote was [Unanimous].

Discuss / Accept community-wide housing analysis performed regarding impediments to fair housing for the City Los Fresnos.**Adopted**

Mr. Milum reviewed the information provided and answered questions from the council.

Motion was made and seconded to accept community-wide housing analysis performed regarding impediments to fair housing for the City of Los Fresnos.

Luis Gonzalez made a motion to approve Discuss / Accept community-wide housing analysis performed regarding impediments to fair housing for the City Los Fresnos., seconded by Gabriela Fernandez the vote was [Unanimous].

Discuss, consider, and adopt a resolution to designate authorized signatories for the Texas Community Development Block Grant program.**Adopted**

Mr. Milum explained the resolution was for the same grant discussed in the past two items. This grant would designate the authorized signers.

Motion was made and seconded to adopt a resolution to designate authorized signatories for the Texas Community Development Block Grant program.

Gabriela Fernandez made a motion to approve Discuss, consider, and adopt a resolution to designate authorized signatories for the Texas Community Development Block Grant program., seconded by Jose C. Macias the vote was [Unanimous].

Consideration and ACTION to approve sponsorship for the Texas Municipal League-Region 12, 12th Annual Training Workshop.**Adopted**

Mr. Milum and the Council discussed the sponsorship packages.

Motion was made and seconded to approve the Silver Sponsorship for the Texas Municipal League-Region 12, 12th Annual Training Workshop in the amount of \$1,000.

Alejandro Flores made a motion to approve Consideration and ACTION to approve sponsorship for the Texas Municipal League-Region 12, 12th Annual Training Workshop., seconded by Jose C. Macias the vote was [4 to 1].

Presentation of the 2023 Retail Market Analysis.**No Action**

Mr. Milum explained the study was funded by the Los Fresnos Community Development Corporation.

He reviewed each report with the council and explained how it would help the city recruit businesses.

Mr. Milum answered questions from the council and discusses the information that was provided.

made a motion to approve Presentation of the 2023 Retail Market Analysis., seconded by the vote was .

Acknowledgement of City Manager's Report

City Manager Report A. Waste Water Collection System & Upgrade B. Water Treatment Plant Expansion C. Hike & Bike Trails D. Drainage E. Whipple Road F. COVID-19 G. TxDot Highway 100 H. East 10th & East 5th Street Sewer I. Projects Discussed But Not Funded J. Street Repairs Adopted

Mr. Milum updated the council on the Hike & Bike Trail connection from Brownsville to Los Fresnos.

Mayor Flores asked the council if they had any questions on the City Manager report.

Council member Juan Munoz asked for an update on the COVID funds received. Mr. Milum provided the information to Mr. Munoz.

Mayor Flores asked about a letter received from TCEQ regarding a warning regarding the sewer plant. Mr. Milum asked if Mr. Riggins, the City Engineer, could explain. Mr. Riggins explained the issue and answered questions from the council.

Motion was made and seconded to acknowledge the City Manager's Report.

Juan Munoz made a motion to approve City Manager Report A. Waste Water Collection System & Upgrade B. Water Treatment Plant Expansion C. Hike & Bike Trails D. Drainage E. Whipple Road F. COVID-19 G. TxDot Highway 100 H. East 10th & East 5th Street Sewer I. Projects Discussed But Not Funded J. Street Repairs, seconded by Gabriela Fernandez the vote was [Unanimous].

Acknowledgement of Department Head Reports

Mayor Flores asked the council if they had any questions or comments on the Department Head Reports. There were none.

Financial Report 1. Monthly 2. Year to Date 3. Sales Tax Adopted

Motion was made and seconded to acknowledge the Financial report.

Alejandro Flores made a motion to approve Financial Report 1. Monthly 2. Year to Date 3. Sales Tax, seconded by Gabriela Fernandez the vote was [Unanimous].

Public Works Report 1. Water and Wastewater Activity 2. Calls for Service 3. Building Permits 4. Recycling 5. Waste Water Treatment Plant Discharge Monitoring Report Adopted

Motion was made and seconded to acknowledge the Public Works report.

Alejandro Flores made a motion to approve Public Works Report 1. Water and Wastewater Activity 2. Calls for Service 3. Building Permits 4. Recycling 5. Waste Water Treatment Plant Discharge Monitoring Report, seconded by Gabriela Fernandez the vote was [Unanimous].

Police Department 1. Calls-By Type 2. Calls-By Date & Time 3. Incidents-By Violation 4. Arrests-By Type 5. Accidents-By Streets & Intersection 6. Magistrates Adopted

Motion was made and seconded to acknowledge the Police Department report.

Alejandro Flores made a motion to approve Police Department 1. Calls-By Type 2. Calls-By Date & Time 3. Incidents-By Violation 4. Arrests-By Type 5. Accidents-By Streets & Intersection 6. Magistrates, seconded by Gabriela Fernandez the vote was [Unanimous].

Municipal Court 1. City Monthly Report-January Adopted

Motion was made and seconded to acknowledge the Municipal Court report.

Alejandro Flores made a motion to approve Municipal Court 1. City Monthly Report-January, seconded by Gabriela Fernandez the vote was [Unanimous].

Library Report 1. Monthly Report Adopted

Motion was made and seconded to acknowledge the Library report.

Alejandro Flores made a motion to approve Library Report 1. Monthly Report, seconded by Gabriela Fernandez the vote was [Unanimous].

Fire Marshal's Report 1. Monthly Report Adopted

Motion was made and seconded to acknowledge the Fire Marshal's report.

Alejandro Flores made a motion to approve Fire Marshal's Report 1. Monthly Report, seconded by Gabriela Fernandez the vote was [Unanimous].

J. Adjournment

The meeting was closed at 7:34 PM.

Presiding Officer of the Council

Recorder