

# City Council

200 North Brazil

## Regular Meeting

Los Fresnos, TX 78566

<http://citylf.cloudaccess.net/en/>

### ~ Agenda ~

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Tuesday, April 9, 2019

6:00 PM

City Hall

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**NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL OF THE CITY OF LOS FRESNOS PURSUANT TO CHAPTER 551, TITLE 5 OF THE TEXAS GOVERNMENT CODE, THE TEXAS OPEN MEETINGS ACT, WILL MEET ON TUESDAY, APRIL 9, 2019 AT 6:00 PM AT CITY HALL, 200 NORTH BRAZIL ST, LOS FRESNOS, TX 78566.**

### I. AGENDA

1. Call meeting to order
2. Invocation and Pledge of Allegiance
3. Presentation
  1. Recognition to the City of Los Fresnos for first place in the small community category for the It's Time Texas Community Challenge.
  2. Presentation/Recognition Public Safety Telecommunications Officers
4. Consent Agenda
  1. Consideration and ACTION to approve the minutes from March 12 & 28, 2019.
  2. Consideration and ACTION to approve the second reading of Ordinance 499, Chapter 34 of Code of Ordinances regulating solid waste services.
  3. Consideration and ACTION to approve the second reading of Ordinance 500, Chapter 44 of Code of Ordinances regulating water and wastewater services.
  4. Approval or rejection of a Proclamation declaring May 2, 2019 as National Day of Prayer in the City of Los Fresnos.
  5. Approval or rejection of a Proclamation for National Hurricane Preparedness Week May 5-May 11, 2019.
  6. Approval or rejection of a Proclamation declaring the week of May 19-25, 2019 as National Emergency Medical Services Week in the City of Los Fresnos.
  7. Approval or rejection of a Proclamation declaring May 15, 2019 as Peace Officers' Memorial Day and declaring the week of May 13-19, 2019 as National Police Week in the City of Los Fresnos.
5. Visitors remarks-To speak you must sign in with the City Secretary prior to the meeting you have a limit of 3 minutes to speak.

6. Action Items
  1. Consideration and ACTION to approve or reject change orders 4,5,6A & 6B for the new city hall project.
  2. Consideration and ACTION to participate and provide funding for job training in partnership with the Los Fresnos Consolidated Independent School District, Workforce Solutions Cameron and Cameron County Education.
7. Acknowledgement of City Manager's Report
  1. City Manager Report A. Wastewater Plant Update B. Water Plant Update C. Water & Wastewater Engineering Study D. Whipple Road Wastewater Extension E. Nature Park F. Hike & Bike Trails G. CDBG 2017-2018 Grant H. Henderson Road Project I. City Hall Project J. Underground Canal K. Update Planning & Zoning Ordinance L. Drainage Update
8. Acknowledgement of Department Head Reports
  1. Financial Report 1. Monthly 2. Year to Date 3. Sales Tax
  2. Public Works Report 1. Water and Wastewater Activity 2. Calls for Service 3. Building Permits 4. Recycling
  3. Police Department 1. Arrests 2. Incidents 3. Accidents
  4. Municipal Court 1. Monthly Report
  5. Library Report 1. Monthly Report
  6. Fire Marshal's Report 1. Monthly Report
  7. EMS Report 1. Quarterly report
9. Closed Session - Deliberation pursuant to Section 551.072, Title 5 of the Texas Government Code, the Texas Open Meetings Act regarding the following.
  1. Closed Session - Deliberation pursuant to Sections 551.072, Title 5 of the Texas Government Code, the Texas Open Meetings Act regarding the purchase, exchange, lease, or value of real property.
10. Open Session – Deliberation and possible action regarding the following:
  1. Open Session - Deliberation pursuant to Sections 551.072, Title 5 of the Texas Government Code, the Texas Open Meetings Act regarding the purchase, exchange, lease, or value of real property.
11. Adjournment

This is to certify that I, Jacqueline Moya, posted this agenda on the front bulletin board of the City Hall on April 4, 2019 on or before 5:30 p.m. and it shall remain so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

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Jacqueline Moya, City Secretary

Persons with any disabilities that would like to attend meetings must notify City Secretary 24 hours in advance so that the City can make arrangements for that disabled person.

**City Council**  
200 North Brazil  
Los Fresnos, TX 78566

Meeting: 04/09/19 06:00 PM  
Department: City Secretary  
Category: Presentation  
Prepared By: Jacqueline Moya  
Initiator: Jacqueline Moya  
Sponsors:

**SCHEDULED**

**ACTION ITEM (ID # 3000)**

DOC ID: 3000

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**Recognition to the City of Los Fresnos for first place in the  
small community category for the It's Time Texas Community  
Challenge.**



**City Council**  
200 North Brazil  
Los Fresnos, TX 78566

Meeting: 04/09/19 06:00 PM  
Department: City Secretary  
Category: Presentation  
Prepared By: Jacqueline Moya  
Initiator: Jacqueline Moya  
Sponsors:

**SCHEDULED**

**ACTION ITEM (ID # 2997)**

DOC ID: 2997

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**Presentation/Recognition Public Safety Telecommunications  
Officers**

**City Council**  
200 North Brazil  
Los Fresnos, TX 78566

Meeting: 04/09/19 06:00 PM  
Department: City Secretary  
Category: Minutes  
Prepared By: Jacqueline Moya  
Initiator: Jacqueline Moya  
Sponsors:  
DOC ID: 2989

**SCHEDULED**

**ACTION ITEM (ID # 2989)**

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**Consideration and ACTION to approve the minutes from  
March 12 & 28, 2019.**

I recommend approval.

# City Council

200 North Brazil

Los Fresnos, TX 78566

<http://citylf.cloudaccess.net/en/>

## Regular Meeting

~ Minutes ~

Tuesday, March 12, 2019

6:00 PM

City Hall

### Agenda

1. Call meeting to order  
Mayor Narvaez called the meeting to order at 6:00 p.m.
2. Invocation and Pledge of Allegiance  
Mr. Milum gave the innovation and led the audience on the Pledge of Allegiance.

### Consent Agenda

#### Consideration and ACTION to approve the minutes from February 12, 2019.

Motion was made and seconded to approve the minutes from February 12, 2019.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Polo Narvaez, Mayor
<b>SECONDER:</b>	Swain Real, Councilman
<b>AYES:</b>	Munoz, Collinsworth, Narvaez, Cruz, Real
<b>ABSENT:</b>	James Herrera

#### Consideration and ACTION to approve the second reading of Ordinance 498-amending chapter 28, "Nuisances", section 28-25 "Weeds and Vegetation" by adding the establishing fees and regulations for lot mowing work performed by the city.

Motion was made and seconded to approve the second reading of Ordinance 498-amending chapter 28, "Nuisances", section 28-25 "Weeds and Vegetation" by adding the establishing fees and regulations for lot mowing work performed by the city.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Polo Narvaez, Mayor
<b>SECONDER:</b>	Swain Real, Councilman
<b>AYES:</b>	Munoz, Collinsworth, Narvaez, Cruz, Real
<b>ABSENT:</b>	James Herrera

#### Consideration and ACTION to approve the first reading of Ordinance 499, Chapter 34 of Code of Ordinances regulating solid waste services.

Motion was made and seconded to approve the first reading of Ordinance 499, Chapter 34 of Code of Ordinances regulating solid waste services.

Attachment: CC 3 12 19 (2989 : Minutes)

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Polo Narvaez, Mayor  
**SECONDER:** Swain Real, Councilman  
**AYES:** Munoz, Collinsworth, Narvaez, Cruz, Real  
**ABSENT:** James Herrera

**Consideration and ACTION to approve the first reading of Ordinance 500, Chapter 44 of Code of Ordinances regulating water and wastewater services.**

Motion was made and seconded to approve the first reading of Ordinance 500, Chapter 44 of Code of Ordinances regulating water and wastewater services.

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Polo Narvaez, Mayor  
**SECONDER:** Swain Real, Councilman  
**AYES:** Munoz, Collinsworth, Narvaez, Cruz, Real  
**ABSENT:** James Herrera

**Consideration and ACTION to approve a Proclamation declaring the month of April as Fair Housing Month in the City of Los Fresnos.**

Motion was made and seconded to approve a Proclamation declaring the month of April as Fair Housing Month in the City of Los Fresnos.

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Polo Narvaez, Mayor  
**SECONDER:** Swain Real, Councilman  
**AYES:** Munoz, Collinsworth, Narvaez, Cruz, Real  
**ABSENT:** James Herrera

**Consideration and ACTION to approve a Proclamation declaring April 14- 20, 2019 as National Public Safety Telecommunicator's Week in the City of Los Fresnos.**

Motion was made and seconded to approve a Proclamation declaring April 14- 20, 2019 as National Public Safety Telecommunicator's Week in the City of Los Fresnos.

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Polo Narvaez, Mayor  
**SECONDER:** Swain Real, Councilman  
**AYES:** Munoz, Collinsworth, Narvaez, Cruz, Real  
**ABSENT:** James Herrera

**Visitors remarks-To speak you must sign in with the City Secretary prior to the meeting you have a limit of 3 minutes to speak.**

Mr. James Keillor requested to speak about drainage issues.

Mr. Keillor thanked the council for allowing him to speak.

Mr. Keillor stated the city has had nine months since the major rains in June and three months left before hurricane season starts. He knows there are issues that are not going to be solved in

the next twelve or eighteen months but believes there are a lot of things that can be solved in 90 days.

Mr. Keillor was glad to see the drainage issues on the agenda.

Mr. Keillor stated the drainage of Resaca Escondida, the pond north of East Resaca Drive has been needing an overflow drain since the early 90's and it needs to be done. There is a drainage ditch 100 feet to the East of the end of that body of water that can be used two ways, one on small rains to put water in at the right elevations and when it gets super high it can be used as an overflow to go out. Mr. Keillor explained that the next item is the Weikel Subdivision, Mr. Keillor saw work being done and the inlets are done but he has been told the east west line the connects the streets is clogged. He hopes it has been fixed. Mr. Keillor believes the city needs to take one step further and make sure the line underneath the water canal is open to drain those areas and the angle ditch that goes over into the main north south ditch that carries water needs to be opened up as well. Mr. Keillor believes there cannot be an underneath canal if you can't take it to the drainage ditch, there is no point in fixing all of it, the city has repaired several streets in that area but every time there is a two inch rain the area is flooded half way up. Mr. Keillor stated the city if getting ready to fix Ash Street and that drainage has to be fixed.

The last item Mr. Keillor addressed was the main drain that is a mile south of the city that was washed out. Mr. Keillor claims the metal pipe was still there and it is folded. It substantially blocks it and while it may work with three of four inch rains, a gully gush of six to eight inch rain it may still dam up. He believes there has to be pressure by the city to the drainage district to get it resolved. Also there is a drain half a mile farther to the north that needs new metal, it is already rusted, coming up on the bottom, and bending in on the sides the same thing could happen with the old corrugated metal. He believes it needs to be cut and cleaned up.

Mr. Keillor stated he is glad to see these on he agenda and hopes they get resolved.

### **Action Items**

### **Consideration and possible ACTION to review drainage throughout the City.**

Mr. Milum stated he would address some of the issues Mr. Keillor had just mentioned.

Mr. Milum presented a slide show to the council. The first pictures was from the Resaca Escondida area. Mr. Milum described the location of a drain that runs to the south east from about the middle of the subdivision, underneath the canal. When there is a big rain that is the way it is pumped into the ditch Mr. Keillor referred to. Engineering has looked into a way to improve the draining and Mr. Milum will get the council an estimated cost soon.

Mr. Milum showed a picture of a ditch full of water on Highway 100 looking North during the last rains. He then showed a picture of the same ditch but looking the opposite direction to the South as the water flows.

The next picture was of the pipe Mr. Keillor was referring to. Mr. Milum explained he had pointed out to the drainage district a flap on the pipe had on one side and asked them what was going to be done. The drainage district was going to get back to Mr. Milum. He stated he had not heard from them as of yet.

Mr. Real asked where it was located. Mr. Milum explained it was located south of Highway 100 where the new city hall was being built.

Mr. Milum continued explained that further south there was a pipe that collapsed and feels that was what probably what caused homes to flood. He showed before and after pictures of the location explaining what occurred.

Next picture was behind Village East Subdivision. Mr. Milum explained that he could not find his before pictures but before the area was solid brush. Mr. Milum reminded the council the city had been trying to get Cameron County Drainage District #1 to maintain the area but they refused because they no longer took care of areas within city limits. It was proven via deeds that the area was turned over to their care and they have now come in and cleared the area and is now draining properly.

Mr. Milum explained as part of grant the city received for E 6th street is moving the drain underground to avoid future flooding.

The next pictures were before and after of an area by Valle Alto Subdivision south of Whipple Road north of the canal. The picture showed a detention area that had been created when Valle Alto was developed in the late 90's early 2000. Mr. Milum stated that the drainage district took in the property as well and are responsible for maintaining it.

Mr. Milum mentioned he had taken Council members Joe Collinsworth, James Herrera and Juan Munoz out to the area in the past.

Mr. Milum explained an area on west of town south of Highway 100 where there is a pottery business that has flooding issues.

Mr. Milum explained he spoke to Commissioner Garza in reference to a Cameron County study the city had agreed to participate in that will address issues like these.

Mr. Milum did not include a drainage ditch to the south next near the local O'Reilly store because he believes the drainage district is doing a great job in keeping it clean.

Mayor Narvaez stated the city should set a timeline on addressing the issues discussed.

No action was taken.

<b>RESULT:</b>	<b>NO ACTION</b>
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#### **Consideration and possible ACTION on the construction of the new city hall.**

Mr. Milum explained in the last meeting there were some comments made about the new city hall and the type of construction. Mr. Milum stated he would read directly from notes he had typed put and given to the council.

Mr. Milum address the first comment made which was that the City Hall building was designed improperly by utilizing wood/lumber and everyone that builds a commercial building knows it should be built out of block and brick or steel.. Mr. Milum raised the question to several Architects, Engineers, and contractors. Block and brick or steel used to be the only way it is done but in today's construction world it is much different.

Mr. Milum explained what the city hall was being built out of, the dimensions of the walls and the type of wood that was going to be used.

Other comments further stated that due to this improper choice of construction, the insurance for the building would be five times higher \$6,000 to \$7,000 versus \$30,000 and someone should be held accountable since the city would not be able to get wind rating for the building. Mr. Milum stated that he was made aware that the person making the comments also went to a local insurance company to get insurance prices on the city hall.

Mr. Milum explained to the council the cost of the insurance for the building and concluded that the insurance was not going to be five time higher as stated by the person that made the public comment.

The other piece to the insurance is windstorm insurance. Due to the area where Los Fresnos is located in relation to the Gulf of Mexico the wind requirement is minimum wind rating of 130 miles per hour the city hall when complete will probably have a wind rating of 150 miles per hour. The city hall will be windstorm certified and inspections are done continually throughout the process. Mr. Milum explained an estimate he received from Texas Windstorm Insurance Association.

<b>RESULT: NO ACTION</b>
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**Consideration and possible ACTION on the plans for the Henderson Road Resaca Crossing Project.**

Mr. Milum had a few pictures to show the council. He needed the council to give him direction on some of the items that residents had commented about at council meetings and as he has been meeting with residents along Henderson Road. Plans for the crossings show five foot sidewalks on each sides of the crossings. Mr. Milum received different comments from residents that wanted to leave it as is and one that thought it was better to only put the sidewalk on one side of the crossing to save money to put sidewalks all along Henderson Road.

Mr. Milum discussed options and answered questions for the council.

Mr. Milum asked the council for direction. Mr. Real believed it was best to move forward with Mr. Milum's recommendation to bid both sidewalks with the option to remove one depending on the financial impact or savings needed.

Mr. Milum explained that other comments were concerns about safety barriers. Mr. Milum presented a variety of fences and barriers made of different materials. Mr. Milum recommended a three foot tall fence because it would keep the visibility .

Mr. Milum discussed options and answered questions for the council.

The council and Mr. Milum agreed to look into the cost for the different types of fence first before making a decision which one to choose.

Mr. Milum explained that landscaping mentioned by the residents for the project. This is and extra cost and not something that was initially discussed. The council felt it was best to complete the project first then add the landscaping in the future.

Mr. Milum explained the lighting was also mentioned. It was suggested more lighting was needed on ground level with the barriers. Mr. Milum believes that would add a significant cost to the project. He recommended to continue to use pole lights like the ones that have been used throughout the city and would like direction from the council. Council agreed.

Mr. Milum discussed options and answered questions for the council.

**RESULT: NO ACTION**

**Acknowledgement of City Manager's Report**

**City Manager Report A. Wastewater Plant Update B. Water Plant Update C. Water & Wastewater Engineering Study D. Whipple Road Wastewater Extension E. Nature Park F. Hike & Bike Trails G. CDBG 2017-2018 Grant H. Henderson Road Project I. City Hall Project J. Underground Canal K. Dog Park L. Update Planning & Zoning Ordinance**

Mr. Milum reported that he had a phone conference with Texas Water Development Board on getting the process going on how to fund the upgrades needed at the Water and Wastewater plant.

The city is pending the playground to be installed at the Nature Park and then do the final pieces.

The environmental clearance letter has been received for the Hike & Bike Trail.

The 2017-2018 CDBG Grant is to upgrade drainage on Ash Street, Ebony Street and Pecan Street along the canal as well as on East Sixth Street and Ebano Street.

There is no change on the underground canal.

Mr. Milum has not heard back from Wal-Mart on the dog park.

Municode is still looking at the city's Planning & Zoning Ordinance.

Motion was made and seconded to approve the City Manager Report.

**RESULT: ADOPTED [UNANIMOUS]**  
**MOVER:** Polo Narvaez, Mayor  
**SECONDER:** Joe Collinsworth, Councilman  
**AYES:** Munoz, Collinsworth, Narvaez, Cruz, Real  
**ABSENT:** James Herrera

**Acknowledgement of Department Head Reports**

**Financial Report 1. Monthly 2. Year to Date 3. Sales Tax**

Motion was made and seconded to approve the Financial Report.



**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Polo Narvaez, Mayor  
**SECONDER:** Swain Real, Councilman  
**AYES:** Munoz, Collinsworth, Narvaez, Cruz, Real  
**ABSENT:** James Herrera

**Public Works Report 1. Water and Wastewater Activity 2. Calls for Service 3. Building Permits 4. Recycling**

Motion was made and seconded to approve the Public Works Report.

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Polo Narvaez, Mayor  
**SECONDER:** Swain Real, Councilman  
**AYES:** Munoz, Collinsworth, Narvaez, Cruz, Real  
**ABSENT:** James Herrera

**Police Department 1. Arrests 2. Incidents 3. Accidents**

Motion was made and seconded to approve the Police Department Report.

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Polo Narvaez, Mayor  
**SECONDER:** Swain Real, Councilman  
**AYES:** Munoz, Collinsworth, Narvaez, Cruz, Real  
**ABSENT:** James Herrera

**Municipal Court 1. Monthly Report**

Motion was made and seconded to approve the Municipal Court Report.

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Polo Narvaez, Mayor  
**SECONDER:** Swain Real, Councilman  
**AYES:** Munoz, Collinsworth, Narvaez, Cruz, Real  
**ABSENT:** James Herrera

**Library Report 1. Monthly Report**

Motion was made and seconded to approve the Library Report.

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Polo Narvaez, Mayor  
**SECONDER:** Swain Real, Councilman  
**AYES:** Munoz, Collinsworth, Narvaez, Cruz, Real  
**ABSENT:** James Herrera

**Fire Marshal's Report 1. Monthly Report**

Motion was made and seconded to approve the Fire Marshal's Report.

Regular Meeting

Tuesday, March 12, 2019

6:00 PM

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Polo Narvaez, Mayor  
**SECONDER:** Swain Real, Councilman  
**AYES:** Munoz, Collinsworth, Narvaez, Cruz, Real  
**ABSENT:** James Herrera

**Closed Session - Deliberation pursuant to Section 551.072, Title 5 of the Texas Government Code, the Texas Open Meetings Act regarding the following.**

- Deliberation pursuant to Section 551.072, Title 5 of the Texas Government Code, the Texas Open Meetings Act regarding the following.

**Closed Session - Deliberation pursuant to Sections 551.072, Title 5 of the Texas Government Code, the Texas Open Meetings Act regarding the purchase, exchange, lease, or value of real property.**

Mayor Narvaez recessed the meeting at 7:25 p.m.

**RESULT: NO ACTION**

**Open Session – Deliberation and possible action regarding the following:**

**Open Session - Deliberation pursuant to Sections 551.072, Title 5 of the Texas Government Code, the Texas Open Meetings Act regarding the purchase, exchange, lease, or value of real property.**

Mayor Narvaez called the meeting back to order at 7:43 p.m.

Motion was made and seconded to authorize the City Manager, Mark Milum to move on the purchase of the two mentioned properties.

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Swain Real, Councilman  
**SECONDER:** Joe Collinsworth, Councilman  
**AYES:** Munoz, Collinsworth, Narvaez, Cruz, Real  
**ABSENT:** James Herrera

10. Adjournment

Mayor Polo Narvaez closed the meeting at 7:45 p.m.

\_\_\_\_\_  
 Presiding Officer of the Council

\_\_\_\_\_  
 Recorder

# City Council

200 North Brazil

Los Fresnos, TX 78566

<http://citylf.cloudaccess.net/en/>

## Special Meeting

~ Minutes ~

Thursday, March 28, 2019

6:00 PM

City Hall

### Call to Order

The meeting was called to order at 6:03 PM by Councilwoman Yolanda H. Cruz

### Invocation and Pledge of Allegiance

Mr. Milum gave the invocation and led the audience in the Pledge of Allegiance.

### Visitors Remarks-To speak you must sign in with City Secretary prior to the meeting and you have a limit of 3 minutes to speak.

There were no comments.

### Action Items

### Consideration and ACTION to approve the Audit Report for the 2017-2018 fiscal year.

Mr. Milum introduced Quentin Anderson and Amanda Molina with Carr Riggs & Ingram.

Mr. Anderson explained to the council that they had worked with the Finance Department on the audit and was going to give a summary on the results. He would also give a quick recap on the city's financial condition and the results of operation for the past year and the matters they came across during the audit process. He handed out two documents to the council and city staff present.

Mr. Anderson explained the transmittal letter from management explaining it included the profile of the city, what the local economy is like, and long-term financial planning.

Mr. Munoz stated he could not hear because of the train passing by and attempted to close the door. Mr. Milum let him know by law the door had to remain open. Mr. Munoz returned to his seat.

Mr. Anderson continued with the Certificate of Achievement for Excellence in Financial Reporting awarded to the City of Los Fresnos for the 2016-2017 fiscal year.

The independent auditor's report includes what the auditors responsibilities are, the auditors opinion on the financial statements, adoption of new accounting pronouncement, correction of an error and other matters.

Mr. Anderson gave an overview on the Statement of Net Position and discussed total revenues and expenditures. The audit results were good with a very good fund balance

Mr. Anderson concluded with the independence auditors report.

Councilman James Herrera asked Mr. Anderson if they verified the city was in compliance in expenditures regarding the city charter. Mr. Anderson explained they examine the policies the city adopted that are driven by the city charter. They examine

Attachment: CC 3 28 19 (2989 : Minutes)

expenditures and look at supporting documents for the expenditure making sure they are in compliance with governmental and city regulations and is spending the money on what the city budgeted for. Mr. Anderson asked the council to turn to page 69 in their handbook. He explained the city's expenditures were \$234,413 less than what the city budgeted.

Mr. Munoz asked for clarification on the correction of an error on page 11. Mr. Anderson explained the error again.

Motion was made and seconded to approve the Audit Report for the 2017-2018 fiscal year.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	James Herrera, Councilman
<b>SECONDER:</b>	Joe Collinsworth, Councilman
<b>AYES:</b>	Munoz, Collinsworth, Herrera, Cruz, Real
<b>ABSENT:</b>	Polo Narvaez

**Consideration and ACTION to approve Resolution 7-2019 for the submission of a grant application for the Operation Stonegarden Program to the Office of the Governor.**

Mr. Milum explained that specific information for the grant was listed on page 13,14 & 23. It includes funds for overtime and a patrol vehicle to replace a 2013 vehicle that was also purchased through these funds.

Councilwoman Yolanda Cruz asked if the 2013 vehicle is sent back after the new one is purchased. Mr. Milum answered yes.

Mr. Munoz stated in reference to the \$9,955.20 in overtime he spoke to Pablo Garza, the city finance director on the issue. He wanted to know if the overtime money was used to pay the officers overtime when they work in Rodeo in Los Fresnos. Mr. Garza let him know that the overtime money for that event was used from a different account. Mr. Munoz asked Mr. Milum if that was correct. Mr. Milum answered yes and explained how the Stonegarden overtime works.

Motion was made and seconded to approve Resolution 7-2019 for the submission of a grant application for the Operation Stonegarden Program to the Office of the Governor.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Swain Real, Councilman
<b>SECONDER:</b>	Joe Collinsworth, Councilman
<b>AYES:</b>	Munoz, Collinsworth, Herrera, Cruz, Real
<b>ABSENT:</b>	Polo Narvaez

**Consideration and ACTION to approve conveyance of a property gifted to the City of Los Fresnos by the Los Fresnos Volunteer Fire Department for Rodeo Drive & Memorial Drive.**

Mr. Milum stated he would summarize both items. He explained that both items had already been agreed to. The Los Fresnos Fire Department and the Los Fresnos Rodeo had gifted about 30 feet of property for Rodeo and Veterans Memorial Drive. After submitting documentation to record the easements we were notified that by law each gifting entity

must send a letter via registered mail gifting the property and the city council would have to approve the gift in a public meeting.

Motion was made and seconded to approve conveyance of a property gifted to the City of Los Fresnos by the Los Fresnos Volunteer Fire Department for Rodeo Drive & Memorial Drive.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	James Herrera, Councilman
<b>SECONDER:</b>	Yolanda H. Cruz, Councilwoman
<b>AYES:</b>	Munoz, Collinsworth, Herrera, Cruz, Real
<b>ABSENT:</b>	Polo Narvaez

**Consideration and ACTION to approve conveyance of a property gifted to the City of Los Fresnos by the Los Fresnos Rodeo Committee for Rodeo Drive.**

Motion was made and seconded to approve conveyance of a property gifted to the City of Los Fresnos by the Los Fresnos Rodeo Committee for Rodeo Drive.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Joe Collinsworth, Councilman
<b>SECONDER:</b>	Swain Real, Councilman
<b>AYES:</b>	Munoz, Collinsworth, Herrera, Cruz, Real
<b>ABSENT:</b>	Polo Narvaez

**Closed Session**

**Closed Session - Deliberation pursuant to Sections 551.072, Title 5 of the Texas Government Code, the Texas Open Meetings Act regarding the purchase, exchange, lease, or value of real property.**

The council did not go to Closed Session due to there being no items to discuss.

<b>RESULT:</b>	<b>NO ACTION</b>
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**Open Session – Deliberation and possible action regarding the following:**

**Open Session - Deliberation pursuant to Sections 551.072, Title 5 of the Texas Government Code, the Texas Open Meetings Act regarding the purchase, exchange, lease, or value of real property.**

<b>RESULT:</b>	<b>NO ACTION</b>
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**Adjournment**

The meeting was closed at 6:40 PM

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Presiding Officer of the Council

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**Special Meeting**

**Thursday, March 28, 2019**

**6:00 PM**

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Recorder

Attachment: CC 3 28 19 (2989 : Minutes)

**City Council**  
200 North Brazil  
Los Fresnos, TX 78566

Meeting: 04/09/19 06:00 PM  
Department: City Secretary  
Category: Ordinances  
Prepared By: Jacqueline Moya  
Initiator: Jacqueline Moya  
Sponsors:

**SCHEDULED**

**ACTION ITEM (ID # 2994)**

DOC ID: 2994 A

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**Consideration and ACTION to approve the second reading of Ordinance 499, Chapter 34 of Code of Ordinances regulating solid waste services.**

The Council approved this action in the January 8 meeting. Since it was an item that I was not aware of exactly what direction the Council would go, it was listed as an update to Ordinance 483 Chapter 34 of the Code of Ordinances regulating solid waste services. What this does is place the language that was approved in the actual ordinance. By Charter we have to have 2 readings on this. The first reading was at the March 12 meeting.

I recommend approval.

Deleted items are in **red**  
 Added items are in **yellow**

**ORDINANCE NO. 499**

**PROVIDING FOR AN AMENDMENT TO CHAPTER 34, ARTICLE II, SECTION 34.21 OF THE CODE OF ORDINANCES OF THE CITY OF LOS FRESNOS, TEXAS DEFINING THE KINDS AND SIZES OF RECEPTACLES IN WHICH TO PLACE SAME, THE MANNER OF ITS PREPARATION AND WHERE IT MUST BE PLACED TO BE COLLECTED BY THE CITY OR THE CITY'S CONTRACTOR; PROVIDING REGULATIONS FOR COLLECTING SAME AND PROHIBITING THE PLACEING OF GARBAGE, SOLID WASTE, OR ANY ARTICLE OR MATERIAL IN THE STREETS AND ALLEYS OF THE CITY OF LOS FRESNOS; PROVIDING FOR SERVICE CHARGES, PROHIBITING THE MEDDLING, SCATTERING CONTENTS, PILFERING OR JUNKING, WITH AND/OR OF GARBAGE CANS, TRASH OR RUBBISH RECEPTACLES; PROHIBITING THE COLLECTION OF GARBAGE, TRASH, OR RUBBISH BY OTHERS THAN THE CITY OR THE CITY'S CONTRACTOR WITHIN THE CITY LIMITS; PROVIDING A PENALTY; PROVIDING FOR AN EFFECTIVE DATE.**

This ordinance was introduced and submitted to the City Council for passage and adoption after the second reading of the Ordinance. After presentation and discussion of the Ordinance, a motion was made by \_\_\_\_\_ that the Ordinance be finally passed and adopted in accordance with the City's Home Rule Charter. The motion was seconded by \_\_\_\_\_ and carried by the following voted:

Mayor Polo Narvaez	___ For	___ Against	___ Abstained
Mayor Pro-tem Yolanda H. Cruz	___ For	___ Against	___ Abstained
Councilmember Swain Real	___ For	___ Against	___ Abstained
Councilmember James Herrera	___ For	___ Against	___ Abstained
Councilmember Joe Collinsworth	___ For	___ Against	___ Abstained
Councilmember Juan Munoz	___ For	___ Against	___ Abstained

Sec. 34-21. - Carts.

It shall be the duty of every person owning, managing, operating, leasing, or renting any premises to use a cart or dumpster provided by Allied Waste Services for the daily accumulation of solid waste. All solid waste is to be bagged prior to placing it in the cart or dumpster. The cart shall be placed on the curb or not more than five feet from the curb of the street in the front yard for pickup. Placing the cart, brush, or any solid waste on any street or alley within the city limits is prohibited. Carts are to be ready for pickup on the street by 7:00 a.m. on the scheduled day but no more than 24 hours before the scheduled time. Carts are to be removed from the public right-of-way as soon as reasonably possible, but not more than 24 hours after garbage is picked up. Permanent structures are not authorized to be placed at the curb or in the front yard of a premises for the purpose of containing receptacles used for garbage. Every person owning, managing, operating, leasing, or renting any premises shall be

Attachment: Ordinance 499 solid waste (2994 : Ordinance 499, Chapter 34)



responsible to ensure that each cart placed at the street curbside is kept in a sanitary condition, closed tightly, and sealed sufficiently to prevent animals from entering and scattering the material from within the cart onto the street and premises. The contents of all receptacles shall be so protected that the wind cannot blow and scatter garbage over the streets, alleys, and other premises of the city. The method of picking up the solid waste, the type of containers, the designated location for pickup, the day of the week, and the time of pickup may be revised from time to time by Allied Waste Services or the city as it deems necessary.

- (b) Residential and commercial cart service will be charged at a rate in the amount provided in the city fee schedule for the initial cart and in the amount provided in the city fee schedule for additional carts. This rate will be included with the water and wastewater bill monthly payable in full by the 15th of each month. Penalties and finance charges will be assessed if not paid in full by the 15th of each month.
- (c) Cart replacement will be charged at a rate in the amount provided in the city fee schedule due to gross negligence. If a cart is stolen and a report is filed with the city police department there will be no charge for replacement of cart.
- (d) New construction. Cart service or dumpster service is not required during the construction phase until the certificate of occupancy is issued. However, arrangements must be made with city solid waste contractor for construction debris removal or self-removal to the landfill. Construction debris cannot accumulate on site and must comply with chapter 28, nuisances, of this code.

**(d). Exceptions:**

1. New construction – Cart or dumpster service is not required during the construction phase until the structure is occupied. However, arrangements must be made with City solid waste contractor for construction debris removal or self-removal to the landfill. Construction debris cannot accumulate on site and must comply with Chapter 28- Nuisance of Los Fresnos' Code of Ordinance.
2. Uninhabited structures – Uninhabited structure means no one is occupying the structure for its normal use. Cart or dumpster service is not required when the structure will be uninhabited for a minimum of 3 months. Requests to discontinue service for a minimum of 3 months but not more than 6 months at a time must be made and approved by the City in advance. Charges will be suspended during this time. It is the duty of the resident to notify the City in advance. Charges will be suspended during this time. It is the duty of the resident to notify the City of changes in status immediately. Failure to do so could result in all charges being applied and fines or penalties being assessed as allowed.

INTRODUCED AND APPROVED on the first reading this 12<sup>th</sup> day of March, 2019.

APPROVED AND PASSED on the second reading this 9<sup>th</sup> day of April, 2019.

\_\_\_\_\_  
Polo Narvaez, Mayor

ATTEST:

\_\_\_\_\_  
Jacqueline Moya, City Secretary

**City Council**  
200 North Brazil  
Los Fresnos, TX 78566

Meeting: 04/09/19 06:00 PM  
Department: City Secretary  
Category: Ordinances  
Prepared By: Jacqueline Moya  
Initiator: Jacqueline Moya  
Sponsors:

**SCHEDULED**

**ACTION ITEM (ID # 2993)**

DOC ID: 2993 A

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**Consideration and ACTION to approve the second reading of Ordinance 500, Chapter 44 of Code of Ordinances regulating water and wastewater services.**

The Council approved this action in the January 8 meeting. Since it was an item that I was not aware of exactly what direction the Council would go, it was listed as an update to Ordinance 4823 Chapter 44 of the Code of Ordinances regulating water and wastewater services. What this does is place the language that was approved it in the actual ordinance. By Charter we have to have 2 readings on this. The first reading was at the March 12 meeting.

I recommend approval.

Deleted items are in **red**  
 Added items are in **yellow**

## ORDINANCE NO. 500

**AN ORDINANCE PROVIDING FOR AN AMENDMENT TO CHAPTER 44, ARTICLE 1, SECTIONS 44.6 FIXING THE RATES TO BE CHARGED BY THE CITY OF LOS FRESNOS, TEXAS, TO THE CONSUMERS OF WATER AND SEWER SERVICE, BOTH INSIDE AND OUTSIDE THE CITY LIMITS; PROVIDING RULES AND REGULATIONS UNDER WHICH SAME SHALL BE FURNISHED, OR ALLOWED TO BE USED OR FORFEITED; PRESCRIBING A PENALTY FOR THE VIOLATIONS OF ANY OF THE PROVISIONS; PROVIDING FOR AN EFFECTIVE DATE.**

This ordinance was introduced and submitted to the City Council for passage and adoption after the second reading of the Ordinance. After presentation and discussion of the Ordinance, a motion was made by \_\_\_\_\_ that the Ordinance be finally passed and adopted in accordance with the City's Home Rule Charter. The motion was seconded by \_\_\_\_\_ and carried by the following voted:

Mayor Polo Narvaez	___	For	___	Against	___	Abstained
Mayor Pro-tem Yolanda H. Cruz	___	For	___	Against	___	Abstained
Councilmember Swain Real	___	For	___	Against	___	Abstained
Councilmember James Herrera	___	For	___	Against	___	Abstained
Councilmember Joe Collinworth	___	For	___	Against	___	Abstained
Councilmember Juan Munoz	___	For	___	Against	___	Abstained

### SECTION 44.6 CONNECTION OF WATER AND WASTEWATER SERVICES REQUIRED

(a). Water service will begin to be charged when the water tap is completed and the water meter is installed.

(b). Sewer service will begin to be charged when the sewer tap is completed.

(b). Sewer service will begin to be charged when the structure is occupied.

Exception: Uninhabited structure means no one is occupying the structure for its normal use. Water or sewer service is not required when the structure will be uninhabited for a minimum of 3 months. Requests to discontinue service for a minimum of 3 months but not more than 6 months at a time must be made and approved by the City in advance. Charges will be suspended during this time. It is the duty of the resident to notify the City of changes in status immediately. Failure to do so could result in all charges being applied and fines or penalties being assessed as allowed.

INTRODUCED AND APPROVED on the first reading this 12<sup>th</sup> day of March, 2019.

APPROVED AND PASSED on the second reading this 9<sup>th</sup> day of April, 2019.

\_\_\_\_\_  
Polo Narvaez, Mayor

ATTEST:

\_\_\_\_\_  
Jacqueline Moya, City Secretary

**City Council**  
200 North Brazil  
Los Fresnos, TX 78566

Meeting: 04/09/19 06:00 PM  
Department: City Secretary  
Category: Proclamation  
Prepared By: Jacqueline Moya  
Initiator: Jacqueline Moya  
Sponsors:

**SCHEDULED**

**ACTION ITEM (ID # 2995)**

DOC ID: 2995

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**Approval or rejection of a Proclamation declaring May 2,  
2019 as National Day of Prayer in the City of Los Fresnos.**

I recommend approval.

**PROCLAMATION  
CITY OF LOS FRESNOS  
  
NATIONAL DAY OF PRAYER**

**WHEREAS**, throughout the history of our country, prayer has been recognized by our leaders, in times of war – and peace – as vital to the maintenance of a strong national character, and necessary to procure the blessings of a just and benevolent God upon our government and people; and

**WHEREAS**, we as duly elected and appointed leaders of this community, recognize our civil responsibilities to those whom we serve; and

**WHEREAS**, it is with awesome responsibility that we serve the citizens of our community by faithfully carrying out the duties and requirements of our offices; and

**WHEREAS**, in humble acknowledgement of our dependence upon God for wisdom, courage and power, and upon the spiritual and moral support of the people in our community, we hereby urge our citizens to pray that we will receive spiritual guidance that we may call upon as we serve this community to the best of our abilities and for God to continue to bless the City of Los Fresnos.

**NOW, THEREFORE**, I, Polo Narvaez, Mayor of the City of Los Fresnos do hereby urge the citizens in our community to join in the observance of the National Day of Prayer on Thursday, May 2, 2019.

Signed this the 9<sup>th</sup> day of April, 2019.

\_\_\_\_\_  
Polo Narvaez, Mayor

ATTEST:

\_\_\_\_\_  
Jacqueline Moya, City Secretary

**City Council**  
200 North Brazil  
Los Fresnos, TX 78566

Meeting: 04/09/19 06:00 PM  
Department: City Secretary  
Category: Proclamation  
Prepared By: Jacqueline Moya  
Initiator: Jacqueline Moya  
Sponsors:

**SCHEDULED**

**ACTION ITEM (ID # 2992)**

DOC ID: 2992 A

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**Approval or rejection of a Proclamation for National  
Hurricane Preparedness Week May 5-May 11, 2019.**

I recommend approval.



**CITY OF LOS FRESNOS**

**PROCLAMATION**

**NATIONAL HURRICANE PREPAREDNESS WEEK 2019**

**WHEREAS**, Texas hurricane season officially begins June 1 and ends November 30, 2019; and

**WHEREAS**, the 624-mile Texas Gulf coastline, our area in particular, and areas of Texas hundreds of miles inland are vulnerable to the devastating effects of a hurricane or tropical storm; and

**WHEREAS**, both public and private entities should develop emergency response and recovery plans in accordance with local jurisdictions and local emergency management offices; and

**WHEREAS**, the National Weather Service and the Governor's Division of Emergency Management are designating the week of May 5 – May 11, 2019 as National Hurricane Preparedness Week in Texas and in the City of Los Fresnos; and

**WHEREAS**, the National Weather Service, the Governor's Division of Emergency Management, and the leaders of the City of Los Fresnos strongly suggest that all residents and visitors to this area be made aware of the potential dangers of these storms; and

**WHEREAS**, the best defense is preparedness and public education about the dangers of the high winds, storm surge, flooding and tornadoes that may occur for hundreds of miles in conjunction with a hurricane or tropical storm.

**THEREFORE, BE IT PROCLAIMED THAT THE CITY COUNCIL OF THE CITY OF LOS FRESNOS, TEXAS:**

Urges all citizens of this City and County to participate in hurricane preparedness activities, and to pay close attention to watch and warning instructions.

**IN OFFICIAL RECOGNITION WHEREOF**, the undersigned hereby affix our signatures this 9<sup>th</sup> day of April, 2019.

\_\_\_\_\_  
Polo Narvaez, Mayor

ATTEST:

\_\_\_\_\_  
Jacqueline Moya, City Secretary

**City Council**  
200 North Brazil  
Los Fresnos, TX 78566

Meeting: 04/09/19 06:00 PM  
Department: City Secretary  
Category: Proclamation  
Prepared By: Jacqueline Moya  
Initiator: Jacqueline Moya  
Sponsors:

**SCHEDULED**

**ACTION ITEM (ID # 2991)**

DOC ID: 2991

---

**Approval or rejection of a Proclamation declaring the week of  
May 19-25, 2019 as National Emergency Medical Services  
Week in the City of Los Fresnos.**

I recommend approval.

**CITY OF LOS FRESNOS  
PROCLAMATION**

**WHEREAS**, each year residents and visitors to our community may require emergency medical care for traumatic injuries, burns, poisonings, spinal cord injuries, heart attaches and other critical medical emergencies; and

**WHEREAS**, emergency care personal, including emergency medical dispatchers, medical responders, EMTs, EMT-Ds, EMT-Is, EMT-Ps, emergency department nurses and physicians, whether volunteers or paid personnel, give selflessly of themselves for the welfare of others; and

**WHEREAS**, the citizens of our community benefit from the knowledge, skills, and dedication of these emergency medical services specialists, as they work together to ensure prompt and appropriate treatment at the scene, on the way to the hospital, and in the emergency department; and

**WHEREAS**, advances in emergency medical care have increased the number of lives saved each year;

**NOW, THEREFORE**, the City Council of the City of Los Fresnos encourage our Community to observe this week of May 19-25, 2019 as

**NATIONAL EMERGENCY MEDICAL SERVICES WEEK**

in the City of Los Fresnos.

Signed this 9<sup>th</sup> day of April, 2019.

\_\_\_\_\_  
Polo Narvaez, Mayor

ATTEST:

\_\_\_\_\_  
Jacqueline Moya, City Secretary

**City Council**  
200 North Brazil  
Los Fresnos, TX 78566

Meeting: 04/09/19 06:00 PM  
Department: City Secretary  
Category: Proclamation  
Prepared By: Jacqueline Moya  
Initiator: Jacqueline Moya  
Sponsors:

**SCHEDULED**

**ACTION ITEM (ID # 2990)**

DOC ID: 2990

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**Approval or rejection of a Proclamation declaring May 15, 2019 as Peace Officers' Memorial Day and declaring the week of May 13-19, 2019 as National Police Week in the City of Los Fresnos.**

I recommend approval.

**CITY OF LOS FRESNOS  
PROCLAMATION**

**Whereas,** The Congress and President of the United States have designated May 15 as Peace Officers' Memorial Day, and the week in which May 15 falls as National Police Week; and

**Whereas,** the members of the Los Fresnos Police Department plays an important role in safeguarding the rights and freedoms of citizens in our community; and

**Whereas,** it is important that all citizens know and understand the duties, responsibilities, hazards, and sacrifices of their Police Department, and that members of The Los Fresnos Police Department recognize their duty to serve the people by safeguarding life and property, by protecting them against violence and disorder, and by protecting the innocent against deception and the weak against oppression; and

**Whereas,** the men and women of the Los Fresnos Police Department unceasingly provide a vital public service;

**Now, therefore,** the City Council of The City of Los Fresnos, call upon all citizens of Los Fresnos and upon all patriotic, civic and educational organizations to observe the week of May 13<sup>th</sup> – 19<sup>th</sup>, 2019, as Police Week with appropriate ceremonies and observances in which all of our people may join in commemorating law enforcement officers, past and present, who, by their faithful and loyal devotion to their responsibilities, have rendered a dedicated service to their communities and, in so doing, have established for themselves an enviable and enduring reputation for preserving the rights and security of all citizens.

I further call upon all citizens of Los Fresnos to observe May 15, as Peace Officers' Memorial Day in honor of those law enforcement officers who, through their courageous deeds, have made the ultimate sacrifice in service to their community or have become disabled in the performance of duty, and let us recognize and pay respect to the survivors of our fallen heroes.

Approved on this 9<sup>th</sup> day of April, 2019.

ATTEST:

\_\_\_\_\_  
Polo Narvaez, Mayor

\_\_\_\_\_  
Jacqueline Moya, City Secretary

Attachment: Proclamation for Police Week (2019) : Proclamation for National Police Day & Week

**City Council**  
200 North Brazil  
Los Fresnos, TX 78566

Meeting: 04/09/19 06:00 PM  
Department: City Secretary  
Category: Change Order  
Prepared By: Jacqueline Moya  
Initiator: Jacqueline Moya  
Sponsors:

**SCHEDULED**

**ACTION ITEM (ID # 3002)**

DOC ID: 3002 A

## **Consideration and ACTION to approve or reject change orders 4,5,6A & 6B for the new city hall project.**

As construction continues on the city hall there are a few items to decide upon.

Change Order 4 - When the original bid specifications were done the breakers for the air handlers were put in at 110 single phase instead of 220 three phase. This changes the wiring and breakers to have the items needed. We must do this. I recommend approval.

Change Order 5 - The flooring that was originally specified will not provide as good of a look/finish and will not be as durable. For a small increase we can resolve this. I recommend approval.

Change Order 6A - During the final review of the bids and specifications the Council was concerned about the stucco and its durability and longevity. During a meeting with the contractor and the subcontractor I discussed this with them. This option provides an additional 2 years of warranty on the stucco and provide a fiberglass mesh that will provide additional protection from the base price to prevent cracking in the stucco. This is basically an insurance policy. This is a small amount to provide additional warranty and trouble free issues on the stucco. I recommend approval.

Change Order 6B - This is an additional step with the stucco process and extends the warranty to 10 years. If this option is selected, option 6A would not be done since that is included in this option. This provides the fiberglass mesh the same as in option 6A and also include and additional liquid weather barrier that will help insure the stucco is in great shape for a longer period of time. Since this is a larger amount it is more of trade off on what you might feel the benefits are. I don't have a specific recommendation on this.

As you know we have a contingency fund of \$100,000. These are the prior change orders.

Change Order 1 - \$28,557.00 Pad base with fly ash

Change Order 2 - \$ 6,500.00 Pad base with concrete

Change Order 3 - (\$ 2,500.00) Credit to reduce sewer slope depth

Available balance of contingency fund: \$67,443.00



McAllen • San Antonio

1.6.1.a

**CHANGE ORDER 4**

P.O. Box 3455  
McAllen, TX 78502-3455  
Ph : (956) 686-9573

**Change Request**

**To:** Brown Reynolds Watford Archite  
175 Century Square Dr  
Suite 350  
College Station, TX 77840  
Ph: 979-694-1791

**Number:** 04 Rev  
**Date:** 3/12/19  
**Job:** 18-051 Los Fresnos City Hall  
**Phone:**

**Description:** RFI 31 - Power Requirements to air handlers

Source: RFI # 31

We are pleased to offer the following specifications and pricing to make the following changes:

Description	Labor	Material	Equipment	Subcontract	Other	Price
RFI 31 - Power Requirements to the air handlers as per response to RFI 31.				\$2,634.00		\$2,634.00
					Subtotal:	\$2,634.00
			Overhead	\$2,634.00	8.00%	\$210.72
			Profit	\$2,844.72	5.00%	\$142.24
			Insurance			\$0.00
			Bond			\$0.00
					Total:	\$2,986.96

If you have any questions, please contact me at (956)686-9573.

Submitted by: Claudio Velasco  
D. Wilson Construction Company

Approved by: \_\_\_\_\_  
Date: \_\_\_\_\_



McAllen • San Antonio

**CHANGE ORDER 5**

P.O. Box 3455  
McAllen, TX 78502-3455  
Ph : (956) 686-9573

**Change Request**

To: Brown Reynolds Watford Archite  
175 Century Square Dr  
Suite 350  
College Station, TX 77840  
Ph: 979-694-1791

Number: 05 REV  
Date: 3/28/19  
Job: 18-051 Los Fresnos City Hall  
Phone: 956-682-

**Description:** Changes to flooring based on ASI #03 and Submittal Approvals

Source: ASI # 03

We are pleased to offer the following specifications and pricing to make the following changes:

Please see attached proposal for the changes based on ASI #03. Please let us know if this cost is approved so we can start placing orders. Submittals have been marked as Make Corrections Noted. The corrections are based on ASI 3 Changes and updated materials. The tile selected has a 10 to 12 week delivery time frame. Below is the breakdown. Our proposal is to provide materials and labor necessary to install:

Sub worked quantities and new cost based on the revised pricing the reps gave them. We have a difference of only \$588.00 to the Architects Calculations. We believe the difference came from our waste factor we have to include. They dont have an issue working with us and the architect on this and using their calculations for these changes. Please let me know if you have any questions or need anything else. Please let us know as soon as possible if the changes are approved so we can process the orders.

VP-1 Kardean Art Select Color: Washburn LM07 18X24  
VP-2 Kardean Art Select Color: Caldera LM08 18X24  
VP-3 Kardean Van Gogh Color: Bracken VGW17- 7X48  
VP-4 Kardean Van Gogh Color: Burnished Beech VGW97T- 7X48  
PT-1 Daltile Fabrique 6X24 Color: Gris linen P690 with 3X48 Bullnose  
Mapei Flexcolor CQ Epoxy Grout

Total add: \$6,324.00

Description	Price
Changes to flooring based on ASI #03 and submittal approvals. 600 SF Original Tile cost: \$2.22 per SF New Cost \$5.75 per SF Difference: \$2,118.00	\$2,118.00
2,748 SF LVT 1 & 2 Original Cost \$2.28 per SF New Cost \$3.45 Difference \$3,215.00	\$3,215.00
Epoxy grout in lieu of specified	\$1,250.00
Additional Credit on VanGogh LVT	\$-259.00
	<b>Subtotal:</b> \$6,324.00
Overhead	\$6,324.00 8.00% \$505.92
Profit	\$6,829.92 4.99% \$341.08
	<b>Total:</b> \$7,171.00

If you have any questions, please contact me at (956)686-9573.

Submitted by: Claudio Velasco  
D. Wilson Construction Company

Approved by: \_\_\_\_\_  
Date: \_\_\_\_\_





McAllen • San Antonio

**CHANGE ORDER 6A**

P.O. Box 3455  
McAllen, TX 78502-3455  
Ph : (956) 686-9573

**Change Request**

**To:** Brown Reynolds Watford Archite  
175 Century Square Dr  
Suite 350  
College Station, TX 77840  
Ph: 979-694-1791

**Number:** 06a  
**Date:** 3/19/19  
**Job:** 18-051 Los Fresnos City Hall  
**Phone:**

**Description:** Option A - Stucco 7 Year Stucco Warranty

We are pleased to offer the following specifications and pricing to make the following changes:

As per our discussion at the jobsite meeting, the plaster warranty is for five years. Our Stucco subcontractor, GPS Construction offers a seven (7) or ten (10) year warranty in lieu of specified as follows:

The 5 Year Warranty includes the following materials:

- 2 Layers Tyvek (plus peel & stick in critical areas);
- Metal Lath
- Pre-Blended Fiber Reinforced Stucco Scratch & Brown;
- Primer,
- Acrylic finish - medium sand.

The Seven year warranty - adds 4.5 oz Fiberglass mesh embedded with liquid base coat. This option adds 2 years to the 5 years already in place for a total of 7 Years.

Description	Price
Option A - Seven Year Warranty: includes the following materials: 2 Layers Tyvek (plus peel & stick in critical areas); Metal Lath, Pre-Blended Fiber Reinforced Stucco Scratch & Brown; 4.5 oz fiberglass mesh - embedded with liquid ase coat; primer, acrylic finish - medium sand.	\$7,200.50
	Subtotal: \$7,200.50
Overhead	\$7,200.50 8.00% \$576.04
Profit	\$7,776.54 5.00% \$388.46
	<b>Total: \$8,165.00</b>

If you have any questions, please contact me at (956)686-9573.

Submitted by: Claudio Velasco  
D. Wilson Construction Company

Approved by: \_\_\_\_\_  
Date: \_\_\_\_\_

Attachment: NEW CITY HALL CHANGE ORDERS (3002 : New City Hall-Change Order 4,5,6A & 6B)



McAllen • San Antonio

**CHANGE ORDER 6B**

P.O. Box 3455  
McAllen, TX 78502-3455  
Ph : (956) 686-9573

**Change Request**

**To:** Brown Reynolds Watford Archite  
175 Century Square Dr  
Suite 350  
College Station, TX 77840  
Ph: 979-694-1791

**Number:** 06b  
**Date:** 3/19/19  
**Job:** 18-051 Los Fresnos City Hall  
**Phone:** 956-682-

**Description:** Option B - Stucco 10 Year Stucco Warranty

We are pleased to offer the following specifications and pricing to make the following changes:

As per our discussion at the jobsite meeting, the plaster warranty is for five (5) years. Our Stucco subcontractor, GPS Construction offers a seven (7) or ten (10) year warranty in lieu of specified as follows:

The 5 Year Warranty includes the following materials:

- 2 Layers Tyvek (plus peel & stick in critical areas);
- Metal Lath
- Pre-Blended Fiber Reinforced Stucco Scratch & Brown;
- Primer,
- Acrylic finish - medium sand.

The 10 Year Warranty omits one layer of Tyvek but adds a liquid weather barrier and the fiberglass mesh in Option A. This option adds 5 years to the 5 years already in place.

Description	Price
Option B - Ten Year Warranty: includes the following materials: Liquid Weather Barrier, 1 Layer Tyvek (plus peel & stick in critical areas); Metal Lath, Pre-Blended Fiber Reinforced Stucco Scratch & Brown; 4.5 oz fiberglass mesh - embedded with liquid base coat; primer, acrylic finish - medium sand.	\$23,822.50
Credit for one layer of Tyvek and its related labor	\$-2,000.00
Subtotal:	\$21,822.50
Overhead	\$1,745.80
Profit	\$1,178.70
<b>Total:</b>	<b>\$24,747.00</b>

If you have any questions, please contact me at (956)686-9573.

Submitted by: Claudio Velasco  
D. Wilson Construction Company

Approved by: \_\_\_\_\_  
Date: \_\_\_\_\_

**City Council**  
200 North Brazil  
Los Fresnos, TX 78566

Meeting: 04/09/19 06:00 PM  
Department: City Secretary  
Category: Agreement  
Prepared By: Jacqueline Moya  
Initiator: Jacqueline Moya  
Sponsors:

**SCHEDULED**

**ACTION ITEM (ID # 2999)**

DOC ID: 2999

---

**Consideration and ACTION to participate and provide funding  
for job training in partnership with the Los Fresnos  
Consolidated Independent School District, Workforce  
Solutions Cameron and Cameron County Education.**

I will provide more details at the meeting.

**City Council**  
200 North Brazil  
Los Fresnos, TX 78566

Meeting: 04/09/19 06:00 PM  
Department: City Secretary  
Category: Report  
Prepared By: Jacqueline Moya  
Initiator: Jacqueline Moya  
Sponsors:

**SCHEDULED**

**ACTION ITEM (ID # 2988)**

DOC ID: 2988 B

**City Manager Report A. Wastewater Plant Update B. Water Plant Update C. Water & Wastewater Engineering Study D. Whipple Road Wastewater Extension E. Nature Park F. Hike & Bike Trails G. CDBG 2017-2018 Grant H. Henderson Road Project I. City Hall Project J. Underground Canal K. Update Planning & Zoning Ordinance L. Drainage Update**

A. Wastewater Plant Update - Construction is almost complete for the sludge project. It should be done by the end of April. The plans and documents were sent to TWDB in December for the chlorine contact basin. The plans and documents were sent to TWDB in December 12th for the headworks project. Once these are approved by TWDB we can advertise for bids.

B. Water Plant Update - We have approval from TCEQ and TWDB to proceed with working to get the upgrades done on the water plant and distribution lines. It is included in the study under C.

C. Water & Wastewater Engineering Study - The water & wastewater portions have been approved by TCEQ and TWDB. The Council approved asking for about \$1,600,000 to fix 3 lift stations, run sewer service to the new annexed areas on West Highway 100, replace some old manholes and replace some old sewer lines. There are no grants available for this but we can probably get a low interest loan. The intent will be to do this with no increase in sewer rates. The amounts we can save on repairs can go towards the loan payment. The Council approved the upgrades needed at the water plant and water system for \$3,700,000. We are working with TWDB on submitting an application.

D. Whipple Road Wastewater Extension - Hanson Professional Services has the documents ready for us to advertise, bid, award contract and begin construction. The City has to acquire the easements prior to that. I have not had time to work on these easements. I have this as a goal to complete by the end of January but did not meet this goal as I was concentrating on the Henderson Road Project.

E. Nature Park - We are working with TPW on what remaining funds are available so we will know what to include on the last phase of work. We have already committed to the playground in the amount of \$85,000 and should have about \$86,000 left for the project.

F. Hike & Bike Trails - We are waiting for the interlocal agreement from TPW. This will release the \$200,000 TPW grant funds. I have met with Halff Associates to review the project again. They will be working on the actual connection with the Hike & Bike Trails to the Nature Park since the trail in the park is installed. Once these 2 things are done we can bid the project. We don't have a time line but it should be ready to bid by June or July. I have contacted the

Legacy Foundation about their grant of \$500,000 for the project and the funds are still waiting on us.

G. CDBG 2017-2018 Grant - This is to upgrade drainage on Ash Street, Ebony Street and Pecan Street along the canal as well as on East Sixth Street and Ebano Street. The drainage work is complete. The paving on Sixth Street is complete. As soon as CDBG authorizes us for the paving of Ash Street we will start paving. We expect that approval any day.

H. Henderson Road Project - Hanson Professional Services, our City Engineer, is working on some sewer sizing of pipes for the southeast section of the east Resaca crossing that is needed to provide for another property owner that has 3 of the adjoining properties. I hope to have some proposals to submit at the meeting in April. I have made contact with all of the 10 property owners. Much progress is being made.

I. City Hall Project - Work is continuing.

J. Underground Canal - We have applied for the grant as directed by the Council in January. I have also visited with Cameron County Irrigation District #10 about the project. There seems to be a dispute between them and Bayview Irrigation District #11 about ownership of the canal. District 11 says they own the whole canal and District 10 says they each own half of the canal. Both are good with our project so we can proceed.

K. Update Planning & Zoning Ordinance - Municode is looking at our existing ordinance to see what they suggest.

L. Drainage Update - Cameron County Drainage District #1 is continuing to clean the ditches around the city as well as downstream. They have agreed to remove the area where the drain failed during the last flooding. They would like our assistance to find someone to haul off the concrete. Additionally, they said they would install the new and larger pipe under the crossing south of the City if we could purchase the pipe. I am working on prices and sizes. They said it would be about a month before they could do either of these. Pederson will give me an schedule on when he will clean the seepage ditch on the east side of his property. We will work on cleaning the area close to Highway 100 around O'Reilly's Auto Parts. If I see we can't get enough of our staff to get it done, we will contract it.

**City Council**  
200 North Brazil  
Los Fresnos, TX 78566

Meeting: 04/09/19 06:00 PM  
Department: City Secretary  
Category: Report  
Prepared By: Jacqueline Moya  
Initiator: Jacqueline Moya  
Sponsors:  
DOC ID: 2982

**SCHEDULED**

**ACTION ITEM (ID # 2982)**

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**Financial Report 1. Monthly 2. Year to Date 3. Sales Tax**

Call with questions.

I recommend approval.



CHECKLIST FOR				MARCH 2019
GENERAL FUND				
CK#	VENDOR NAME	Inv.Date	Amount	Description
286	CITY OF L.F. PAYROLL ACCT	03/07/19	\$ 73,799.24	DUE TO PAYROLL #11 3/8/19
298	CITY OF L.F. PAYROLL ACCT	03/21/19	\$ 77,646.03	DUE TO PAYROLL #12 3/22/19
32997	FOREMOST TELECOMMUNICATION	10/02/18	VOID	VOIDED CHECK-LOST IN THE MAIL
33155	SILSBEE FORD	11/09/18	VOID	VOIDED CHECK-EXPIRED
33503	ABIGAIL CAMACHO	03/01/19	\$ 69.90	OVER PAYMENT OF TICKET#E0018026
33504	CYNTHIA RIOS	03/01/19	\$ 100.00	RENTAL DEPOSIT REFUND-LF COMMUNITY CENTER 2/16/19
33505	ISAAC MAGANA	03/01/19	\$ 79.00	OVER PAYMENT OF TICKET#19000577A
33506	JEWELIANA PARAMO	03/01/19	\$ 61.50	OVER PAYMENT OF TICKET#E0006860V-01
33507	JUAN RODRIGUEZ	03/01/19	\$ 100.00	RENTAL DEPOSIT REFUND-LF COMMUNITY CENTER 2/23/19
33508	MANUEL BARBOSA	03/01/19	\$ 710.00	CANCELLATION OF EVENT-LF COMMUNITY CENTER 6/22/19
33509	ALLIED WASTE SERVICES	02/15/19	\$ 179.05	30 YD ROLL OFF RENTAL/NEW CITY HALL
33510	AMAZON.COM	VARIOUS	\$ 2,139.79	SUPPLIES-ALAMO WAREHOUSE/ROWER-PD/PRINTER PAPER
33511	ARCHER BUSINESS	02/08/19	\$ 75.00	COPIER METER READING-COURT
33512	AT&T MOBILITY	02/01/19	\$ 1,230.76	MOBILE PHONE SERVICE
33513	BIANCA RAMIREZ	02/27/19	\$ 125.00	PER DIEM-PUBLIC INFORMATION SEMINAR-AUSTIN, TX
33514	CAMERON APPRAISAL DISTRICT	02/25/19	\$ 5,902.75	2ND QUARTER ASSESSMENT
33515	CAMERON COUNTY CLERK	03/01/19	\$ 164.00	RECORDING FEES-DEEDS
33516	CAMERON COUNTY ELECTION	02/12/19	\$ 2,030.82	NOV 6, 2018-ELECTIONS
33517	CAMERON COUNTY TAX	02/27/19	\$ 7.50	LICENSE RENEWAL-PK-101
33518	CHRISTINE MARTINEZ	VARIOUS	\$ 80.62	REIMBURSE MILES-LIFESTYLE BALANCE COACH MEETING
33519	CINTAS	02/19/19	\$ 333.67	MEDICAL SUPPLIES-CITY HALL/POLICE DEPT/COMM.CENTE
33520	CITY OF HIDALGO	02/20/19	\$ 70.00	RESERVED TICKETS-WALK OF FAME
33521	CITY OF LOS FRESNOS	02/20/19	\$ 1,213.81	WATER SERVICE-CH/PD/COURT/FIRE DEPT/PARKS/POOL/TF
33522	CITY OF LOS FRESNOS	02/20/19	VOID	VOIDED CHECK-CONTINUED
33523	EDWARD'S PEST MANAGEMENT	02/14/19	\$ 150.00	EMERGENCY BEE SERVICE-NATURE PARK
33524	ENRIQUE JUAREZ	02/28/19	\$ 2,062.50	FEB 2019-ATTORNEY FEES
33525	FOREMOST TELECOM	02/15/19	\$ 80.42	INTERNET SERVICE-LIBRARY
33526	FUELMAN	VARIOUS	\$ 1,764.37	FUEL FOR ENVIRONMENTAL/PD/STREET DEPT VEHICLES
33527	GENE DANIELS	03/01/19	\$ 1,850.00	MARCH 2019-JUDGE/PHONE STIPEND
33528	GERONIMO SHELTON	03/01/19	\$ 451.00	MARCH 2019-FIRE MARSHAL
33529	GT DISTRIBUTORS	02/08/19	\$ 413.50	SHOTGUN-POLICE DEPT
33530	HECTOR'S MUFFLER	VARIOUS	\$ 955.50	VEHICLE/MOWER REPAIRS
33531	HOME DEPOT	VARIOUS	\$ 491.02	LUMBER-BLEACHERS-PARK/TOILET REPLACEMENT-COMM
33532	JACQUELINE MOYA	02/27/19	\$ 110.00	PER DIEM-PUBLIC INFORMATION SEMINAR-AUSTIN, TX
33533	LINEBARGER GOGGAN BLAIR	03/01/19	\$ 3,424.70	JAN 2019-COLLECTION FEES
33534	LF AMBULANCE SERVICE	03/01/19	\$ 28,750.00	2ND QUARTER PAYMENT-JAN/FEB/MAR
33535	LOS FRESNOS BOYS & GIRLS	03/01/19	\$ 15,000.00	2ND QUARTERLY AGREEMENT-JAN/FEB/MAR
33536	LOS FRESNOS CHAMBER OF COM	03/01/19	\$ 2,850.00	MARCH 2019-SERVICE AGREEMENT
33537	LF VOLUNTEER FIRE DEPT	03/01/19	\$ 21,250.00	2ND QUARTERLY PAYMENT JAN/FEB/MAR
33538	MANNY'S UNIFORMS	02/22/19	\$ 258.24	PD UNIFORMS FOR A.GARZA
33539	MAXIMINO TORRES	02/28/19	\$ 310.00	CLEANING-CITY VEHICLES-PD/PARKS/STREET DEPTS
33540	OFFICE DEPOT	VARIOUS	\$ 976.00	COURT EMPLOYEE SEMINAR REGISTRATION-JUDGE/CLERK
33541	OFFICE DEPOT	VARIOUS	VOID	VOIDED CHECK-CONTINUED
33542	PETTY CASH	VARIOUS	\$ 122.96	WALMART-FRUIT-CITY EMPLOYEES/SUPPLIES-PD
33543	PRECISION PLUMBING	01/26/19	\$ 211.90	TOILET REPLACEMENT-COMMUNITY CENTER
33544	PROFESSIONAL PRINTING	12/03/18	\$ 190.00	RETAIL FOOD INSPECTION FORMS-CODE
33545	PURCHASE POWER	01/31/19	\$ 475.33	JAN 2019-POSTAGE-COURT/PD/LIBRARY/CODE/CITY HALL
33546	ROSIE ALTERATIONS	02/25/19	\$ 75.00	PD UNIFORM ALTERATIONS-PATCH APPLICATION
33547	SANCHEZ TIRE SHOP	VARIOUS	\$ 20.00	FLAT REPAIRS-PD/PARKS/INSTALL NEW TIRES-TRACTOR
33548	STAFF FORCE	VARIOUS	\$ 2,690.80	CONTRACT LABOR-WEEKEND 2/10,2/17/19
33549	STAPLES	VARIOUS	\$ 659.58	OFFICE SUPPLIES/CHAIRS & BOOKSHELF-ALAMO WAREHO
33550	SUSANA ESCOBEDO	02/14/19	\$ 19.02	REIMBURSE MILES-READING OUTREACH PROGRAM
33551	TX STATE TECH COLLEGE	02/14/19	\$ 25.00	TCOLE RETEST-J.SANCHEZ
33552	UNIVERSITY OF TEXAS RGV	02/22/19	\$ 540.00	WATER QUALITY CONF/STORM WATER INSPEC CLASS-R.GA
33553	XEROX FINANCIAL	VARIOUS	\$ 616.56	COPIER LEASE-LIBRARY DEC/JAN
33554	CAMERON COUNTY TAX ASSESOR	03/01/19	VOID	VOIDED CHECK-INCORRECT
33555	SILSBEE FORD	11/09/18	\$ 70,790.00	REISSUE OF VOIDED CHECK
33556	CAMERON COUNTY TAX ASSESOR	03/11/19	\$ 16.75	TITLE/REGISTRATION-PD-192

Attachment: CC FINANCIAL MARCH REPORT (2982 : Financial Report)



33557	ESTEFANY ORTIZ	03/15/19	\$ 100.00	RENTAL DEPOSIT REFUND LF COMMUNITY CENTER 3/2/19
33558	GEORGE CASTANEDA	03/15/19	\$ 100.00	RENTAL DEPOSIT REFUND LF COMMUNITY CENTER 3/9/19
33559	A&M AUTOMOTIVE	02/27/19	\$ 7.00	STATE INSPECTION-PK-101
33560	ALLIED WASTE SERVICES	02/28/19	\$ 55,811.64	SOLID WASTE AND BRUSH COLLECTION-RESIDENTIAL/COM
33561	ARCHER BUSINESS SYSTEM	VARIOUS	\$ 965.69	COPIER METER READING-CITY HALL/PD/HEALTH/COURT/TO
33562	AXON ENTERPRISES	02/28/19	\$ 585.00	TASER BATTERIES-PD TASERS
33563	BIANCA RAMIREZ	03/06/19	\$ 430.60	REIMBURSE-HOTEL STAY-PIA TRAINING-AUSTIN, TX 3/6-3/8/1
33564	BIZCHAIR.COM	01/29/19	\$ 885.06	CHAIRS-POLICE DEPT TRAINING ROOM
33565	CARR, RIGGS, INGRAM	02/28/19	\$ 10,000.00	AUDIT SERVICE-YEAR END 9/30/18
33566	CC DISTRIBUTORS	02/27/19	\$ 20.00	CLEANING SUPPLIES-CITY BUILDINGS
33567	CDC	03/15/19	\$ 28,391.58	TAX ALLOCATION END 3/5/19
33568	CDW GOVERNMENT	02/25/19	\$ 3,484.80	BARRACUDA EMAIL SECURITY
33569	CHOCO'S TIRE SHOP	VARIOUS	\$ 85.00	INSTALL NEW TIRES- JD TRACTOR RD-161/FLAT REPAIR-KIC
33570	CORE & MAIN	VARIOUS	\$ 4,320.00	24" DRAIN PIPE-REPAIR BROKEN DRAIN PIPE-LEGION AIRE
33571	DASH MEDICAL GLOVES	02/27/19	\$ 247.60	NITRILE GLOVES-POLICE DEPT
33572	DIRECT ENERGY	02/28/19	\$ 8,514.38	ELEC-B&G CLUB/LIB/CH/PD/COURT/STREETS
33573	FIRST COMMUNITY BANK	VARIOUS	\$ 3,686.93	FUND INCREASE/SERVICE CHARGE/PIA REGISTER FEES
33574	FUELMAN	VARIOUS	\$ 1,405.10	FUEL FOR ENVIRONMENTAL/PD/STREET DEPT VEHICLES
33575	G&T PAVING	03/08/19	\$ 12,000.00	LABOR-REPLACEMENT OF DRAIN PIPE/HEAD WALL-LEGION
33576	GFOAT/TML	03/13/19	\$ 197.50	REGISTRATION-GOVERNMENT FINANCE OFFICER-SPRING C
33577	GRANICUS	03/01/19	\$ 331.80	AGENDA/MINUTE-IQM2 MONTHLY SUBSCRIPTION
33578	HARRY WARD ELECTRIC	02/15/19	\$ 118.50	REPLACE BALLAST/BREAKER-LIBRARY
33579	HECTOR GONZALEZ	03/13/19	\$ 260.00	PER DIEM-TX POLICE CHIEF SERIES TRAINING-HUNTSVILLE
33580	HECTOR'S MUFFLER	VARIOUS	\$ 613.10	VEHICLE REPAIRS-PD/PARKS/STREETS DEPTS
33581	HUGHES NETWORK	03/04/19	\$ 112.41	SATELLITE INTERNET-EOC
33582	JACQUELINE MOYA	03/05/19	\$ 57.95	REIMBURSE-RECORDING FEES-DEEDS
33583	JAIME'S TIRE STORE	VARIOUS	\$ 2,235.88	2 TIRES-JD TRACTOR RD-161/BED COVERS FOR PD TRUCKS
33584	L&R PRECAST CONCRETE	02/28/19	\$ 500.00	24'HEADWALL FOR LEGIONAIRE DRAIN REPAIRS
33585	LEXIS NEXIS RISK DATA	02/28/19	\$ 100.00	PEOPLE SEARCH PROGRAM-FEB 2019
33586	LINEBARGER GOGGAN	03/15/19	\$ 7,569.95	FEB 2019-COLLECTION FEES
33587	LOS FRESNOS NEWS	VARIOUS	\$ 172.00	ADVERTISING-1 AD-HEALTH MATTERS/ARTISAN MARKET
33588	LUIS RAMOS	02/28/19	\$ 4,345.62	FEB 2019-CUSTOMER SERVICE INSPECTIONS
33589	MAXIMINO TORRES	03/11/19	\$ 410.00	LOT MOWING-LOTS IN VIOLATION OF CITY ORDINANCE
33590	MAXIMINO TORRES	03/11/19	VOID	VOIDED CHECK-CONTINUED
33591	MUNICIPAL CODE CORPORATION	02/26/19	\$ 1,181.73	ORDINANCE SUPPLEMENTS
33592	NOVA HEALTHCARE	02/15/19	\$ 141.03	PRE EMPLOYMENT SCREEN-GARZA
33593	O'REILLY AUTO	VARIOUS	\$ 269.80	FEB 2019-SUPPLIES FOR MAINTENANCE-PD/PUBLIC WORKS
33594	PETTY CASH	VARIOUS	\$ 49.53	WALMART-FRUIT-CITY EMPLOYEES/POSTAGE-LIBRARY/TIME
33595	SAN BENITO NEWS	VARIOUS	\$ 600.00	AD-LIVESTOCK SHOW/6 ADS-PILLARS OF THE COMMUNITY
33596	SANCHEZ TIRE SHOP	03/04/19	\$ 40.00	INSTALL/BALANCE 4 TIRES-POLICE DEPT UNIT
33597	SIRCHIE FINGERPRINT	03/04/19	\$ 306.12	TEST KITS/EVIDENCE BAGS-POLICE DEPT
33598	SMARTCOM TELEPHONE	03/08/19	\$ 483.38	INTERNET SERVICE-CITY HALL/POLICE DEPT/COURT/PHONE
33599	ST. PAUL STAMP WORKS	02/25/19	\$ 73.47	2019-PET LICENSE TAGS
33600	STAFF FORCE	VARIOUS	\$ 2,609.60	CONTRACT LABOR-WEEKENDING 2/24,3/3/19
33601	TEAM GRAPHIX	03/08/19	\$ 64.00	2 UNIFORM POLOS-A.GARZA PD
33602	TEXAS MUNICIPAL LEAGUE	03/01/19	\$ 8,269.00	2017/2018 WORKERS COMP. INSURANCE AUDIT
33603	TIME WARNER CABLE	02/28/19	\$ 8.10	CABLE SERVICE LIBRARY
33604	VEAE SERVICES	VARIOUS	\$ 691.19	PHONE SERVICE/PW-POINT TO POINT REPAIR
33605	ZARSKY LUMBER	02/28/19	\$ 83.91	FEB 2019-SUPPLIES FOR MAINTENANCE
33606	FOREMOST TELECOMMUNICATION	10/02/18	\$ 160.84	REISSUE OF VOIDED CHECK
33607	ROYAL METAL BUILDING	03/20/19	\$ 546.00	ROOFING MATERIAL-BALL FIELD CONCESSION STAND
33608	LOWER RIO GRANDE VALLEY	03/22/19	\$ 2,911.00	FY 2019-SPECIAL CASH MATCH
33609	MARIA PEREZ	03/29/19	\$ 100.00	RENTAL DEPOSIT REFUND-LF COMMUNITY CENTER 3/23/19
33610	STACEY ORTIZ	03/29/19	\$ 100.00	RENTAL DEPOSIT REFUND-LF COMMUNITY CENTER 3/17/19
33611	ALLIED WASTE SERVICES	03/15/19	\$ 540.98	30 YD ROLL OFF RENTAL/ PICK UP SVC/NEW CITY HALL
33612	AT&T	03/17/19	\$ 1,059.62	PHONE SERVICE-FINAL SETTLEMENT
33613	AT&T MOBILITY	03/01/19	\$ 1,230.76	MOBILE PHONE SERVICE
33614	AMAZON.COM	01/16/19	\$ 298.00	3 TIER TIRE RACKS FOR PD FLEET TIRES
33615	BUSH SUPPLY COMP	03/11/19	\$ 313.44	12-1500 WATT BULBS-BALL PARK
33616	CHRISTINE MARTINEZ	VARIOUS	\$ 118.91	ITT WORKPLACE CHALLENGE-32250 PTS/MILES-MONTHLY M
33617	CINTAS	03/20/19	\$ 263.63	MEDICAL SUPPLIES-CITY HALL/POLICE DEPT/COMM.CENTER
33618	CITY OF BROWNSVILLE	02/28/19	\$ 72.00	USE OF SANITARY LANDFILL-ANIMAL CONTROL
33619	CITY OF LOS FRESNOS	03/20/19	\$ 860.68	WATER SERVICE-CH/PD/COURT/FIRE DEPT/PARKS/POOL/TR
33620	CITY OF LOS FRESNOS	03/20/19	VOID	VOIDED CHECK-CONTINUED
33621	DEBRAH RATLIFF	03/03/19	\$ 100.00	ITT WORKPLACE CHALLENGE-29800 PTS
33622	EDWARD'S PEST MANAGEMENT	03/07/19	\$ 136.00	PEST CONTROL-CH/PD/LIBRARY/ANIMAL S



33623	ENRIQUE JUAREZ	03/29/19	\$ 2,509.50	MARCH 2019-ATTORNEY FEES/PROSECUTOR SEMINAR
33624	FOREMOST TELECOM	03/15/19	\$ 80.42	INTERNET SERVICE-LIBRARY
33625	FUELMAN	VARIOUS	\$ 2,422.21	FUEL FOR ENVIRONMENTAL/PD/STREET DEPT VEHICLES
33626	GATEWAY PRINTING	03/14/19	\$ 89.43	PRINTED WINDOW ENVELOPES
33627	HECTOR GONZALEZ	03/21/19	\$ 502.60	REIMBURSE HOTEL STAY-TX POLICE CHIEF LEADER SERIE
33628	HECTOR D. HOUSE	03/03/19	\$ 25.00	ITT WORKPLACE CHALLENGE-6300 PTS
33629	HECTOR'S MUFFLER	VARIOUS	\$ 135.00	OIL CHANGES-PD UNITS
33630	HERNANDEZ INSTALLATIONS	03/22/19	\$ 375.00	REMOVAL OF EQUIP-D-62/D-61
33631	HUGA ALCALA	03/27/19	\$ 1,260.00	DUGOUT/CONSESSION STAND ROOF REPAIR-COMMUNITY
33632	JACQUELINE MOYA	03/03/19	\$ 100.00	ITT WORKPLACE CHALLENGE-73800 PTS
33633	JUANITA HERRERA	03/03/19	\$ 100.00	ITT WORKPLACE CHALLENGE-30200 PTS
33634	KENDRA HOUSE	03/03/19	\$ 100.00	ITT WORKPLACE CHALLENGE-67000 PTS
33635	LT BOSWELL	03/20/19	\$ 334.60	RESET MISSFIRE PROFILE MONITOR/SPARK PLUGS F-161
33636	LAW ENFORCEMENT SYSTEMS	03/25/19	\$ 338.00	TX TRAFFIC TICKTS WITH WARNINGS
33637	MARK MILUM	03/03/19	\$ 100.00	ITT WORKPLACE CHALLENGE-44500 PTS
33638	MAXIMINO TORRES	03/28/19	\$ 310.00	CLEANING-CITY VEHICLES-PD/PARKS/STREET DEPTS
33639	MCCOY'S BUILDING	03/20/19	\$ 314.60	TREATED LUMBER FOR BALL PARK REPAIRS
33640	MELISSA GONZALEZ	03/03/19	\$ 25.00	ITT WORKPLACE CHALLENGE-9700 PTS
33641	OFFICE DEPOT	VARIOUS	\$ 642.49	OFFICE SUPPLIES-POLICE DEPT
33642	PETTY CASH	VARIOUS	\$ 169.11	ADMIN SUPPLIES-PD/FRUIT-CITY EMPLOYEES
33643	PRISCILLA RODRIGUEZ	03/03/19	\$ 100.00	ITT WORKPLACE CHALLENGE-29800 PTS
33644	RABA KISTNER	03/09/19	\$ 1,261.15	MATERIAL TESTING-CDBG STREET IMPROVEMENTS
33645	RAUL GARCIA	03/03/19	\$ 100.00	ITT WORKPLACE CHALLENGE-30100 PTS
33646	RIO GRANDE UNDERWRITER	03/21/19	\$ 70.00	FINANCE DIRECTOR BOND-P.GARZA
33647	SANCHEZ TIRE SHOP	VARIOUS	\$ 50.00	INSTALL/BALANCE TIRES-POLICE DEPT UNITS
33648	SIRCHIE FINGERPRINT	VARIOUS	\$ 102.75	TEST KITS/EVIDENCE BAGS-POLICE DEPT
33649	STAFF FORCE	VARIOUS	\$ 2,578.80	CONTRACT LABOR-WEEKEND3/10,3/17/19
33650	STAPLES	VARIOUS	\$ 611.11	OFFICE SUPPLIES-CITY HALL/COURT
33651	THE FLOWER GALLERY	03/15/19	\$ 75.00	FLOWERS-MUNOZ MEMORIAL
33652	VEAE SERVICES	03/18/19	\$ 471.19	PHONE SERVICES-CH/PD/LIB/EM/COURT/POOL/FIRE/EMS
33653	WATCH GUARD	03/07/19	\$ 539.00	CLIPS/HOLSTERS-BODY CAMERAS
33654	XEROX FINANCIAL	03/11/19	\$ 280.25	COPIER LEASE-LIBRARY FEB
		<b>TOTAL</b>	<b>\$ 511,638.61</b>	

3-29-2019 09:15 AM

CITY OF LOS FRESNOS  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: MARCH 31ST, 2019

PAGE: 1

01 -GENERAL FUND  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 50.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
00-PROPERTY TAXES	1,629,826	25,967.44	1,478,477.10	0.00	151,348.90	90.71
30-NONPROPERTY TAXES	1,427,093	109,297.09	805,228.97	0.00	621,864.03	56.42
07-POLICE	575,620	51,184.52	239,926.27	0.00	335,693.73	41.68
10-HEALTH	7,800	862.50	6,175.00	0.00	1,625.00	79.17
12-GARBAGE	131,000	74,682.04	136,613.07	0.00	( 5,613.07)	104.28
15-PARKS	23,500	0.00	0.00	0.00	23,500.00	0.00
16-LIBRARY	12,000	8.00	5,273.17	0.00	6,726.83	43.94
44-Misc Revenue	20,000	4,372.50	8,630.36	0.00	11,369.64	43.15
90-REIMBURSABLES	227,748	0.00	51,767.94	0.00	175,979.66	22.73
<b>TOTAL REVENUES</b>	<b>4,054,587</b>	<b>266,374.09</b>	<b>2,732,091.88</b>	<b>0.00</b>	<b>1,322,494.72</b>	<b>67.38</b>
<u>EXPENDITURE SUMMARY</u>						
02-ADMINISTRATION	503,781	25,723.75	294,438.63	2,966.49	206,375.48	59.03
03-MUNICIPAL COURT	229,740	11,201.36	89,755.84	139.65	139,844.51	39.13
04-TAX ASSESSOR COLLECTOR	39,737	191.65	25,897.23	0.00	13,839.77	65.17
06-ELECTIONS	18,098	0.00	12,329.26	0.00	5,768.74	68.12
07-POLICE	1,583,048	111,298.64	647,078.28	13,543.56	922,426.52	41.73
08-FIRE	122,457	21,575.41	71,522.75	0.00	50,933.81	58.41
09-ENGINEERING	65,000	1,261.15	28,164.68	0.00	36,835.32	43.33
10-HEALTH	136,539	4,986.40	37,770.45	0.00	98,768.51	27.66
11-EMERGENCY MEDICAL SERV	152,957	33,109.45	98,300.06	0.00	54,657.04	64.27
12-GARBAGE	5,500	( 93.66)	1,875.85	0.00	3,624.15	34.11
13-STORM WATER	22,500	0.00	816.53	0.00	21,683.47	3.63
14-STREETS	328,376	15,480.76	144,673.54	6,053.60	177,649.34	45.90
15-PARKS	358,093	23,103.45	98,194.42	2,884.98	257,013.42	28.23
16-LIBRARY	224,609	10,326.83	72,241.01	0.00	152,368.13	32.16
17-COMMUNITY CENTER	13,661	594.45	4,633.70	0.00	9,027.30	33.92
18-EMERGENCY MANAGEMENT	42,000	676.05	38,991.71	0.00	3,008.29	92.84
19-ALL DEPARTMENT EXPENS	14,600	0.00	6,069.70	225.00	8,305.30	43.11
21-CITY PROMOTION	4,500	0.00	1,500.00	0.00	3,000.00	33.33
23-DSRIP-COMMUNITY HEALT	60,000	4,334.21	22,138.96	220.00	37,641.04	37.26
24-MENTAL TASK FORCE PRO	62,831	4,968.68	30,205.83	0.00	32,625.17	48.07
28-INFORMATION TECHNOLOG	64,953	1,367.82	14,184.28	246.97	50,521.75	22.22
<b>TOTAL EXPENDITURES</b>	<b>4,052,980</b>	<b>270,106.40</b>	<b>1,740,782.71</b>	<b>26,280.25</b>	<b>2,285,917.06</b>	<b>43.60</b>
<b>REVENUE OVER/(UNDER) EXPENDITURES</b>	<b>1,607</b>	<b>( 3,732.31)</b>	<b>991,309.17</b>	<b>( 26,280.25)</b>	<b>( 963,422.34)</b>	<b>67.28</b>

Attachment: CC FINANCIAL MARCH REPORT (2982 : Financial Report)



CHECKLIST FOR WATER & SEWER				MARCH 2019
CK #	VENDOR NAME	Inv.Date	Amount	Description
287	CITY OF L.F. PAYROLL ACCT	03/07/19	\$ 32,333.50	DUE TO PAYROLL #11 3/8/19
299	CITY OF L.F. PAYROLL ACCT	03/21/19	\$ 32,882.42	DUE TO PAYROLL #12 3/22/19
148359	DEALERS ELECTRICAL SUPPLY	02/15/19	VOID	VOIDED CHECK-SOME ITEMS WERE RETURNED
148375	A&M AUTOMOTIVE	VARIOUS	\$ 21.00	STATE INSPECTIONS-SEWER MACHINE/WS-091/WS-063
148376	AGUAWORKS	02/01/19	\$ 336.46	WATER LINE MAINTENANCE SUPPLIES
148377	AMAZON	01/11/19	\$ 89.92	USB POWER STRIP/IPAD SUPPLIES-CITY COUNCIL
148378	ANA-LAB	02/15/19	\$ 132.00	WATER TESTING-TOC-RAW-COMBINED
148379	AQUA METRIC	02/22/19	\$ 6,180.00	RNI SET UP FEE-SENSUS
148380	AT&T MOBILITY	02/01/19	\$ 361.23	MOBILE PHONE SERVICE
148381	CAMERON COUNTY TAX	VARIOUS	\$ 30.00	LICENSE RENEWALS-WS-062/WS-091/WS-061/WS-063
148382	CHEMTEX INDUSTRIES	02/18/19	\$ 305.00	MOVE OUT CHEMICAL FOR LIFT STATIONS
148383	CHEMTRADE CHEMICALS	VARIOUS	\$ 10,964.67	CAUSTIC SODA/LIQUID ALUM BLEND-CHEMICALS
148384	CINTAS CORPORATION	01/19/19	\$ 197.29	MEDICAL SUPPLIES-PUBLIC WORKS
148385	CITY OF LOS FRESNOS	02/20/19	\$ 349.72	WATER SERVICE-SEWER PLANT/LIFT STATION
148386	CORE & MAIN	02/07/19	\$ 206.64	WET OR DRY PIPE CEMENT
148387	DIRECT ENERGY	VARIOUS	\$ 12,940.23	ELECTRICITY-WATER/SEWER DEPT
148388	DIRECT ENERGY	VARIOUS	VOID	VOIDED CHECK-CONTINUED
148389	DIRECT ENERGY	VARIOUS	VOID	VOIDED CHECK-CONTINUED
148390	EAST RIO HONDO WATER	VARIOUS	\$ 1,243.49	MARCH 2019-ERH SETTLEMENT/WATER SERVICE-EDAP
148391	FUELMAN	VARIOUS	\$ 594.36	FUEL FOR WATER/SEWER VEHICLES
148392	HECTOR'S MUFFLER	VARIOUS	\$ 884.98	VEHICLE REPAIRS/BACKHOE REPAIR/SEWER MACHINE
148393	HUGO ALCALA	02/27/19	\$ 1,200.00	ROOF REPAIR FOR CHEMICAL ROOM AT WTP
148394	MAGIC VALLEY ELEC	02/14/19	\$ 96.42	ELECTRICITY-LIFT STATION-CACTUS RD
148395	MAXIMINO TORRES	02/28/19	\$ 159.00	CLEANING-W/S VEHICLES
148396	OFFICE DEPOT	VARIOUS	\$ 38.99	OFFICE SUPPLIES
148397	PURCHASE POWER	01/31/19	\$ 814.02	JAN 2018-POSTAGE-WATER BILLS/LATE NOTICES
148398	SANCHEZ TIRES	02/19/19	\$ 5.00	FLAT REPAIR-WS-071
148399	SOUTH TX PRESSURE	02/21/19	\$ 885.00	ANNUAL GROUND STORAGE & ELEVATED TANK INSPEC
148400	STAFF FORCE INC	VARIOUS	\$ 1,523.20	CONTRACT LABOR-WEEKEND 2/10,2/17/19
148401	STAPLES	VARIOUS	\$ 294.97	OFFICE SUPPLIES
148402	TYLER TECHNOLOGIES	03/01/19	\$ 1,985.39	ANNUAL HARDWARE MAINT AGREEMENT
148403	US JETTING	VARIOUS	\$ 651.61	REPLACEMENT HOSES/ ADAPTORS-SEWER CLEANING I
	<b>CHECKS 148404-148420</b>			<b>UTILITY DEPOSIT REFUND CHECKS</b>
148421	A&M AUTOMOTIVE	VARIOUS	\$ 14.00	STATE INSPECTIONS-WS-061/WS-062
148422	AGUAWORKS	VARIOUS	\$ 164.66	CAST IRON METER BOX/PVC FLEX COUPLING
148423	AQUA METRIC	03/04/19	\$ 2,123.48	16-WATER METERS
148424	BICKERSTAFF HEATH	02/15/19	\$ 1,968.48	ATTORNEY FEES-ERH
148425	CARR, RIGGS, INGRAM	02/28/19	\$ 17,000.00	AUDIT SERVICE-YEAR END 9/30/18
148426	CCID #6	03/05/19	\$ 1,126.94	FEB 2019-RAW WATER
148427	CHEMTRADE CHEMICALS	02/06/19	\$ 2,863.13	CHEMICALS-WATER PLANT-LAS
148428	CINTAS CORPORATION	VARIOUS	\$ 1,042.88	CLEANING OF WATER/SEWER UNIFORMS
148429	CORE & MAIN	02/28/19	\$ 384.00	PLASTIC METER BOXES
148430	DEPARTMENT OF STATE HEALTH	03/05/19	\$ 448.84	WATER SAMPLES-PICKED UP BY TCEQ
148431	DEPARTMENT OF STATE HEALTH	03/04/19	\$ 79.38	9 ROUTINE WATER SAMPLES
148432	FIRST COMMUNITY BANK	VARIOUS	\$ 3,005.25	FUND INCREASE/STATEMENT FEE/SERVICE CHARGE
148433	FUELMAN	VARIOUS	\$ 406.02	FUEL FOR WATER/SEWER VEHICLES
148434	GFOAT/TML	03/14/19	\$ 197.50	REGISTRATION-GOVERNMENT FINANCE OFFICER-SPRIN
148435	HACH CHEMICALS	03/01/19	\$ 1,097.76	CHEMKEY-CHLORINE REAGENT/CHLORINE ANALYZER
148436	HARRY WARD ELECTRIC	VARIOUS	\$ 678.45	ELECTRIC INSTALLATION-WWTP/WP GATES
148437	HECTOR'S MUFFLER	03/06/19	\$ 54.99	REPLACE TOGGLE SWITCH-SAFETY LIGHTS-BACKHOE W
148438	HUGO ALCALA	03/08/19	\$ 400.00	CHEMICAL ROOM RETAINING WALL BUILD/REPAIR
148439	INTEGRITY TESTING	03/04/19	\$ 776.00	FEB 2019-SEWER PLANT TESTING
148440	LUIS MASCORRO	03/11/19	\$ 485.00	REPAIR LS-CONTROL PANELS, ETC ON PUMPS
148441	MUNICIPAL CODE CORP	02/26/19	\$ 1,181.72	ORDINANCE SUPPLEMENTS
148442	NEW CORE	03/11/19	\$ 188.00	LS SLUDGE PUMP-LEAD CHANGE
148443	O'REILLY AUTO	VARIOUS	\$ 578.06	FEB 2019-SUPPLIES FOR MAINTENANCE
148444	PRAXAIR	02/21/19	\$ 39.56	CHEMICAL CYLINDER RENTAL
148445	SAM'S CLUB	01/29/19	\$ 4.70	DISTILLED WATER-SAMPLES
148446	SMARTCOM TELEPHONE	03/08/19	\$ 141.64	INTERNET SERVICE-WATER/SEWER DEPT
148447	STAFF FORCE	VARIOUS	\$ 1,635.20	CONTRACT LABOR-WEEKENDING 2/24,3/3/19
148448	TEXAS MUNICIPAL LEAGUE	03/01/19	\$ 2,410.00	2017/2018 WORKERS COMP. INSURANCE AUDIT
148449	USA BLUEBOOK	02/28/19	\$ 484.73	CHLORINE GAS CYLINDERS-WATER PL
148450	VEAE SERVICES	VARIOUS	\$ 246.54	PHONE SERVICE/PUBLIC WORKS-POINT



148451	ZARSKY LUMBER	VARIOUS	\$ 1,122.67	FEB 2019-SUPPLIES FOR MAINTENANCE
148452	ZARSKY LUMBER	VARIOUS	VOID	VOIDED CHECK-CONTINUED
148453	ZEPEDA SPRINKLER SYSTEM	03/06/19	\$ 212.90	BACKFLOW TEST-WWTP/LF#6/LS#11
	<b>CHECK 148454</b>			<b>UTILITY DEPOSIT REFUND CHECK</b>
148455	DEALERS ELECTRICAL SUPPLY	VARIOUS	\$ 406.32	REISSUE OF CHECK/RETURNED ITEMS
148456	AGUAWORKS	VARIOUS	\$ 2,795.30	SUPPLIES FOR LIFT STATIONS
148457	AGUAWORKS	VARIOUS	VOID	VOIDED CHECK-CONTINUED
148458	AMAZON.COM	02/28/19	\$ 176.97	NYLON GLOVES FOR W/S LABS
148459	ANA-LAB	03/22/19	\$ 134.00	WATER TESTING-TOC-RAW-COMBINED
148460	AT&T	03/17/19	\$ 1,059.61	PHONE SERVICE-FINAL SETTLEMENT
148461	AT&T MOBILITY	03/01/19	\$ 361.23	MOBILE PHONE SERVICE
148462	BETHEL ELECTRIC	03/12/19	\$ 272.50	ELECTRICAL REPAIR-BYPASS PUMP AT N.ARROYO LIFT
148463	CINTAS CORPORATION	03/20/19	\$ 161.41	MEDICAL SUPPLIES-PUBLIC WORKS
148464	CITY OF BROWNSVILLE	02/28/19	\$ 17,079.48	USE OF SANITARY LANDFILL-SLUDGE
148465	CITY OF LOS FRESNOS	03/20/19	\$ 23.91	WATER SERVICE-SEWER PLANT/LIFT STATION
148466	CORE & MAIN	03/07/19	\$ 295.04	2-24" MANHOLE RINGS AND COVERS
148467	DIRECT ENERGY	02/28/19	\$ 8,841.76	ELECTRICITY-WATER/SEWER DEPT
148468	DPC INDUSTRIAL	VARIOUS	\$ 2,082.00	CHLORINE GAS CYLINDERS-WP/WWTP CHEMICALS
148469	EAST RIO HONDO WATER	03/07/19	\$ 281.40	MARCH 2019-ERH SETTLEMENT/WATER SERVICE-EDAP
148470	EDWARD'S PEST MANAGEMENT	03/07/19	\$ 29.00	PEST CONTROL-SERVICE CENTER
148471	FUELMAN	VARIOUS	\$ 691.62	FUEL FOR WATER/SEWER VEHICLES
148472	GATEWAY PRINTING	03/14/19	\$ 89.42	PRINTED WINDOW ENVELOPES
148473	HECTOR'S MUFFLER	VARIOUS	\$ 390.00	REPAIR HYDROLIC HOSES-BACKHOE/REPAIR SEWER R
148474	HOME DEPOT CREDIT	VARIOUS	\$ 97.81	CONCRETE MIX FOR WTP REPAIRS
148475	HUTHER & ASSOCIATES	03/14/19	\$ 1,100.00	BIOMONITORING TESTS-WWTP
148476	KLF MANAGEMENT	01/31/19	\$ 174.38	WATER ACCOUNT COLLECTION FEES
148477	LUIS MASCORRO	03/18/19	\$ 1,050.00	N.ARROYO LIFT STATION REHAB-REPAIRS CONNECT NE
148478	MAGIC VALLEY ELEC	03/13/19	\$ 84.03	ELECTRICITY-LIFT STATION-CACTUS RD
148479	MAXIMINO TORRES	03/28/19	\$ 159.00	CLEANING-W/S VEHICLES
148480	PURCHASE POWER	03/18/19	\$ 769.97	POSTAGE-WATER BILLS/LATE NOTICES
148481	RAUL GARCIA	03/27/19	\$ 30.00	REIMBURSE-CLASS C WASTEWATER TEST FEE
148482	STAFF FORCE INC	VARIOUS	\$ 1,568.00	CONTRACT LABOR-WEEKEND 3/10,3/17/19
148483	STAPLES	VARIOUS	\$ 540.13	OFFICE SUPPLIES
148484	VEAE SERVICES	03/18/19	\$ 26.54	PHONE SERVICE-WATER/SEWER DEPT
	<b>CHECKS 148485-148490</b>			<b>UTILITY DEPOSIT REFUND CHECKS</b>
		<b>TOTAL</b>	<b>\$ 191,039.82</b>	

**UTILITY DEPOSIT REFUND CHECKS**

148404	VARA, SANDY	03/01/19	\$ 65.06	ACCT #01-01250-02 UTILITY DEPOSIT REFUND
148405	ESCALANTE, LISA	03/01/19	\$ 86.31	ACCT #01-12021-00 UTILITY DEPOSIT REFUND
148406	INTERDIAMOND BUILDERS	03/01/19	\$ 126.09	ACCT #01-12303-00 UTILITY DEPOSIT REFUND
148407	MASCORRO, GUADALUPE	03/01/19	\$ 107.76	ACCT #01-17700-04 UTILITY DEPOSIT REFUND
148408	TORRES, BRENDA	03/01/19	\$ 97.74	ACCT #02-04116-05 UTILITY DEPOSIT REFUND
148409	MORENO, KIMBERLY	03/01/19	\$ 89.75	ACCT #02-05712-08 UTILITY DEPOSIT REFUND
148410	ROBINHOOD APARTMENTS	03/01/19	\$ 96.22	ACCT #02-07530-00 UTILITY DEPOSIT REFUND
148411	LIMON, GUADALUPE/JAVIER	03/01/19	\$ 1.53	ACCT #02-19510-06 UTILITY DEPOSIT REFUND
148412	PEDERSON CONSTRUCTION	03/01/19	\$ 126.09	ACCT #03-00749-00 UTILITY DEPOSIT REFUND
148413	BAUTISTA, ROSA MARIA	03/01/19	\$ 17.66	ACCT #03-03403-08 UTILITY DEPOSIT REFUND
148414	LOPEZ, VIRGINA	03/01/19	\$ 89.21	ACCT #03-03450-09 UTILITY DEPOSIT REFUND
148415	ZAVALA, RUBI	03/01/19	\$ 43.87	ACCT #03-03540-06 UTILITY DEPOSIT REFUND
148416	GUEVARA, JOSE	03/01/19	\$ 30.85	ACCT #03-06129-06 UTILITY DEPOSIT REFUND
148417	REYES, ROCIO	03/01/19	\$ 117.75	ACCT #03-12000-04 UTILITY DEPOSIT REFUND
148418	BRAGA, GLAFIRA	03/01/19	\$ 0.13	ACCT #03-13610-00 UTILITY DEPOSIT REFUND
148419	RODRIGUEZ, JOHNNIE & CASAN	03/01/19	\$ 68.66	ACCT #03-19800-02 UTILITY DEPOSIT REFUND
148420	GROVE REALTY TEAM, LLC	03/01/19	\$ 97.76	ACCT #03-22980-15 UTILITY DEPOSIT REFUND
148454	REYES, SONIA	03/15/19	\$ 55.42	ACCT #01-15220-00 UTILITY DEPOSIT REFUND
148485	RIVAS, ANTONIO	03/29/19	\$ 25.78	ACCT #03-30263-08 UTILITY DEPOSIT REFUND
148486	HENAO, ROELY	02/01/19	\$ 41.24	ACCT #02-05712-09 UTILITY DEPOSIT REFUND
148487	YZETA, BOBBI JO	02/01/19	\$ 75.56	ACCT #02-21384-10 UTILITY DEPOSIT REFUND
148488	OAKCREST MANAGEMENT, INC	02/01/19	\$ 126.09	ACCT #03-08001-02 UTILITY DEPOSIT REFUND
148489	RAMIREZ, TANHIA	02/01/19	\$ 104.47	ACCT #03-15374-17 UTILITY DEPOSIT REFUND
148490	RODRIGUEZ, VIRGINIA	02/01/19	\$ 27.82	ACCT #03-22760-14 UTILITY DEPOSIT REFUND
		<b>TOTAL</b>	<b>\$ 1,718.82</b>	

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CITY OF LOS FRESNOS  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: MARCH 31ST, 2019

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05 - UTILITY FUND  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 50.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
00-REVENUES	2,718,750	201,269.45	1,218,182.72	0.00	1,500,567.28	44.81
TOTAL REVENUES	2,718,750	201,269.45	1,218,182.72	0.00	1,500,567.28	44.81
<u>EXPENDITURE SUMMARY</u>						
02-WATER ADMINISTRATION	568,234	35,444.80	237,864.31	186.95	330,183.11	41.89
05-INFORMATION TECHNOLOG	32,477	683.92	7,010.17	107.50	25,358.85	21.92
26-WATER SUPPLIES	121,500	2,970.75	55,850.62	967.60	64,681.78	46.76
27-MAINTENANCE OF WATER S	13,658	688.22	5,308.23	268.58	8,081.19	40.83
28-MAINTENANCE OF WATER E	56,300	83.00	20,515.90	1,400.25	34,383.85	38.93
29-WATER PURCHASES	38,138	1,126.94	15,126.90	0.00	23,011.10	39.66
30-WATER MISCELLANEOUS EX	481,149	992.69	132,037.51	47,515.72	301,595.77	37.32
20-CAPITAL OUTLAY	15,000	2,123.48	31,647.45	1,380.00	18,027.45	220.18
32-WATER BONDED INDEBTEDN	174,594	0.00	135,379.56	0.00	39,214.44	77.54
34-SEWER ADMINISTRATION	659,131	35,963.90	290,449.91	1,566.94	367,114.52	44.30
35-INFORMATION TECHNOLOG	32,252	683.92	7,010.15	107.50	25,134.37	22.07
36-SEWER SUPPLIES	73,050	3,866.49	25,444.63	2,087.90	45,517.47	37.69
37-MAINTENANCE OF SEWER S	12,849	212.90	3,584.77	3,654.00	5,610.23	56.34
38-MAINTENANCE OF SEWER E	71,458	5,558.83	34,910.36	1,213.88	35,333.76	50.55
39-SEWER MISC. EXPENSES	536,500	992.70	55,487.40	0.00	481,012.60	10.34
41-SEWER BONDED INDEBTEDN	61,473	0.00	9,811.00	0.00	51,661.60	15.96
52-TRANSFER OUT	495,988	0.00	450,020.05	0.00	45,967.70	90.73
TOTAL EXPENDITURES	3,443,751	91,392.54	1,517,458.92	60,456.82	1,865,834.89	45.82
REVENUE OVER/(UNDER) EXPENDITURES	( 725,001)	109,876.91	( 299,276.20)	( 60,456.82)	( 365,267.61)	49.62

Attachment: CC FINANCIAL MARCH REPORT (2982 : Financial Report)



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Attachment: CC FINANCIAL MARCH REPORT (2022 : Financial Report)

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CITY OF LOS FRESNOS  
REVENUE & EXPENSE REPORT (UNAUDITED)  
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09 -COMMUNITY DEVELOPMENT COR  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 50.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
52-CDC DISBURSEMENTS	351,250	28,391.58	206,140.61	0.00	145,109.39	58.69
TOTAL REVENUES	351,250	28,391.58	206,140.61	0.00	145,109.39	58.69
<u>EXPENDITURE SUMMARY</u>						
52-CDC DISBURSEMENTS	351,250	2,543.71	49,002.97	39,925.25	262,321.76	25.32
TOTAL EXPENDITURES	351,250	2,543.71	49,002.97	39,925.25	262,321.76	25.32
REVENUE OVER/(UNDER) EXPENDITURES	0	25,847.87	157,137.64	( 39,925.25)	( 117,212.37)	1,950.00

Attachment: CC FINANCIAL MARCH REPORT (2982 : Financial Report)

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CITY OF LOS FRESNOS  
REVENUE & EXPENSE REPORT (UNAUDITED)  
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09 -COMMUNITY DEVELOPMENT COR

% OF YEAR COMPLETED: 50.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<hr/>						
52-CDC DISBURSEMENTS						
<hr/>						
10-NON-CATEGORIZED						
09-452-1010 SALES TAX	350,000	28,391.58	204,798.57	0.00	145,201.43	58.51
09-452-1050 INTEREST EARNED	1,250	0.00	1,342.04	0.00	( 92.04)	107.36
TOTAL 10-NON-CATEGORIZED	351,250	28,391.58	206,140.61	0.00	145,109.39	58.69
<hr/>						
11-NON-CATEGORIZED						
<hr/>						
99-OTHER REVENUE						
<hr/>						
TOTAL 52-CDC DISBURSEMENTS	351,250	28,391.58	206,140.61	0.00	145,109.39	58.69
<hr/>						
44-MISCELLANEOUS INCOME						
<hr/>						
10-NON-CATEGORIZED						
<hr/>						
TOTAL REVENUE	351,250	28,391.58	206,140.61	0.00	145,109.39	58.69
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Attachment: CC FINANCIAL MARCH REPORT (2982 : Financial Report)



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CITY OF LOS FRESNOS  
REVENUE & EXPENSE REPORT (UNAUDITED)  
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09 -COMMUNITY DEVELOPMENT COR  
DEPARTMENT - 52-CDC DISBURSEMENTS

% OF YEAR COMPLETED: 50.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>01-SALARIES</u>						
09-552-01100 SALARIES	3,090	0.00	0.00	0.00	3,090.00	0.00
TOTAL 01-SALARIES	3,090	0.00	0.00	0.00	3,090.00	0.00
<u>02-EMPLOYEE BENEFITS</u>						
09-552-02100 FICA EXPENSE	192	0.00	0.00	0.00	192.00	0.00
09-552-02105 MEDICARE EXPENSE	45	0.00	0.00	0.00	45.00	0.00
09-552-02107 TWC EXPENSE	270	0.00	0.00	0.00	270.00	0.00
09-552-02160 WORKER'S COMP	14	0.00	0.00	0.00	14.00	0.00
TOTAL 02-EMPLOYEE BENEFITS	521	0.00	0.00	0.00	521.00	0.00
<u>03-CONTRACT LABOR</u>						
09-552-03110 ATTORNEY	500	0.00	0.00	0.00	500.00	0.00
09-552-03115 AUDITOR	5,550	0.00	0.00	0.00	5,550.00	0.00
09-552-03120 PROFESSIONAL SERVICES	26,400	2,030.76	13,200.06	0.00	13,199.94	50.00
TOTAL 03-CONTRACT LABOR	32,450	2,030.76	13,200.06	0.00	19,249.94	40.68
<u>04-SUPPLIES</u>						
09-552-04100 OFFICE SUPPLIES & PRINTING	2,500	0.00	42.91	466.72	1,990.37	20.39
TOTAL 04-SUPPLIES	2,500	0.00	42.91	466.72	1,990.37	20.39
<u>05-UTILITIES</u>						
<u>06-ADVERTISING</u>						
09-552-06100 CITY PROMOTION	30,000	0.00	22,550.00	0.00	7,450.00	75.17
09-552-06120 ADVERTISING	5,000	360.00	1,560.00	2,178.00	1,262.00	74.76
TOTAL 06-ADVERTISING	35,000	360.00	24,110.00	2,178.00	8,712.00	75.11
<u>09-TRAVEL &amp; SCHOOL</u>						
09-552-09100 TRAVEL/SEMINARS	2,000	0.00	0.00	0.00	2,000.00	0.00
TOTAL 09-TRAVEL & SCHOOL	2,000	0.00	0.00	0.00	2,000.00	0.00
<u>10-DUES &amp; MEMBERSHIPS</u>						
09-552-10100 DUES & MEMBERSHIPS	2,000	152.95	567.70	0.00	1,432.30	28.39
TOTAL 10-DUES & MEMBERSHIPS	2,000	152.95	567.70	0.00	1,432.30	28.39
<u>11-MAINTENANCE</u>						
09-552-11150 SPECIAL PROJECTS	93,094	0.00	4,752.32	37,280.53	51,061.15	45.15
TOTAL 11-MAINTENANCE	93,094	0.00	4,752.32	37,280.53	51,061.15	45.15

Attachment: CC FINANCIAL MARCH REPORT (2982 : Financial Report)

3-29-2019 09:15 AM

CITY OF LOS FRESNOS  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: MARCH 31ST, 2019

PAGE: 4

09 -COMMUNITY DEVELOPMENT COR  
DEPARTMENT ~ 52-CDC DISBURSEMENTS

% OF YEAR COMPLETED: 50.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>12-INSURANCE</u>						
09-552-12100 INSURANCE	295	0.00	294.98	0.00	0.00	100.00
TOTAL 12-INSURANCE	295	0.00	294.98	0.00	0.00	100.00
<u>13-EQUIPMENT</u>						
09-552-13500 CAPITAL OUTLAY	100,000	0.00	0.00	0.00	100,000.00	0.00
TOTAL 13-EQUIPMENT	100,000	0.00	0.00	0.00	100,000.00	0.00
<u>14-COMPUTER SOFTWARE</u>						
<u>30-NON-SPECIFIC</u>						
09-552-30100 BUSINESS INCENTIVE PROGRAM	20,000	0.00	6,035.00	0.00	13,965.00	30.18
09-552-30130 GENERAL FUND ADMIN	15,000	0.00	0.00	0.00	15,000.00	0.00
09-552-30131 TRANSFER DEBT SERVICE I&S	45,000	0.00	0.00	0.00	45,000.00	0.00
TOTAL 30-NON-SPECIFIC	80,000	0.00	6,035.00	0.00	73,965.00	7.54
<u>40-NON-SPECIFIC</u>						
<u>80-BOND PAYMENTS</u>						
<u>99-MISCELLANEOUS &amp; CONTIN</u>						
09-552-99100 MISCELLANEOUS	300	0.00	0.00	0.00	300.00	0.00
TOTAL 99-MISCELLANEOUS & CONTIN	300	0.00	0.00	0.00	300.00	0.00
TOTAL 52-CDC DISBURSEMENTS	351,250	2,543.71	49,002.97	39,925.25	262,321.76	25.32

Attachment: CC FINANCIAL MARCH REPORT (2982 : Financial Report)

3-29-2019 09:15 AM

CITY OF LOS FRESNOS  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: MARCH 31ST, 2019

PAGE: 5

09 -COMMUNITY DEVELOPMENT COR  
DEPARTMENT - 99-Capital Outlay

% OF YEAR COMPLETED: 50.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
---------------------------	-------------------	-------------------	------------------------	---------------------	-------------------	-----------------

99-MISCELLANEOUS & CONTIN

3-29-2019 09:15 AM

CITY OF LOS FRESNOS  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: MARCH 31ST, 2019

PAGE: 6

09 -COMMUNITY DEVELOPMENT COR  
DEPARTMENT - 53-CDC BOND DISBURSEMENTS

% OF YEAR COMPLETED: 50.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
11-MAINTENANCE						
30-NON-SPECIFIC						
TOTAL EXPENDITURES	351,250	2,543.71	49,002.97	39,925.25	262,321.76	25.32
REVENUE OVER/(UNDER) EXPENDITURES	0	25,847.87	157,137.64	( 39,925.25)	( 117,212.37)	1,950.00

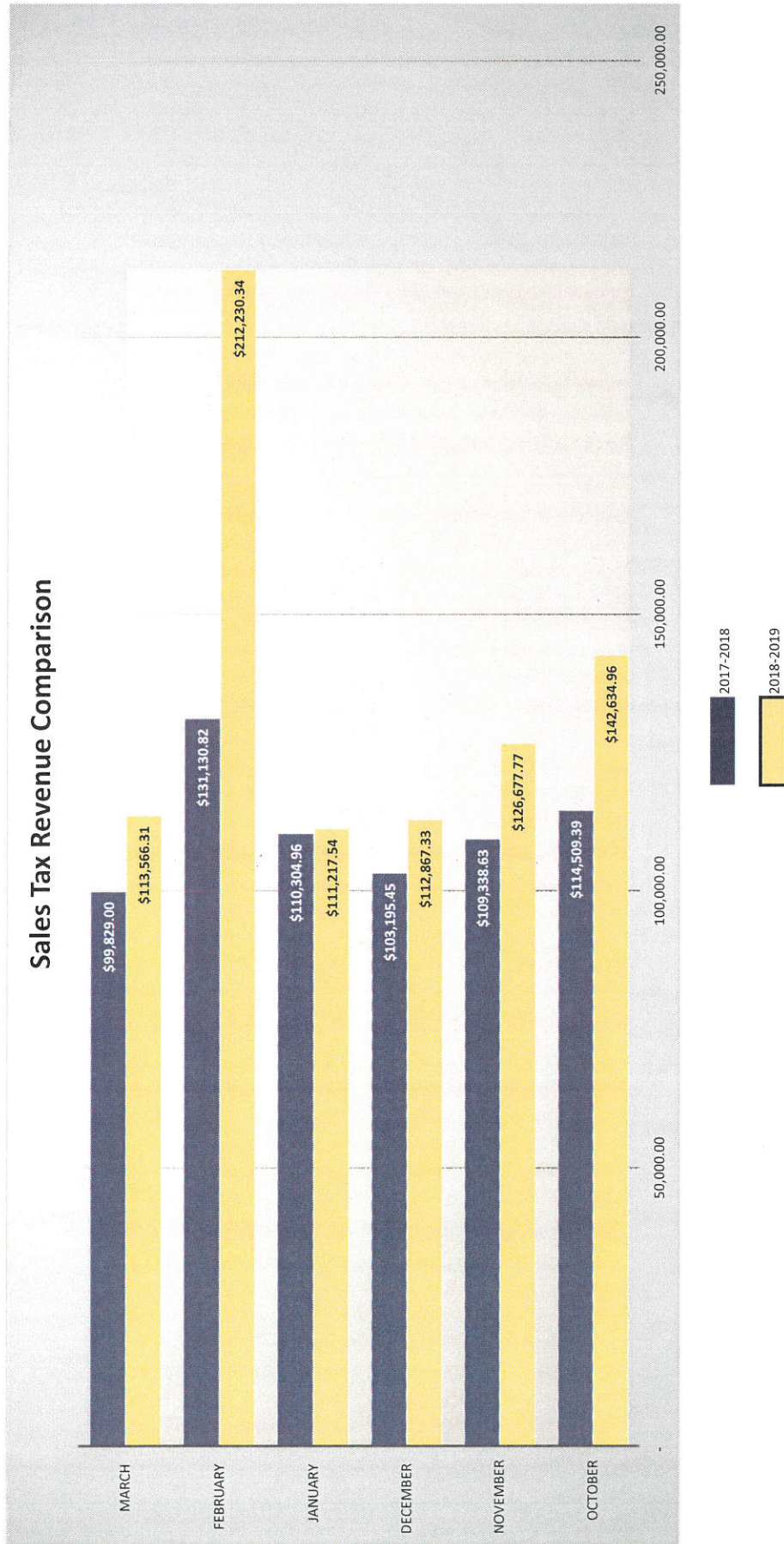
# Sales Tax Report FY18-19

	2c				1-1/2c (General Fund Portion)				1/2c (CDC Portion)			
	FY17-18	FY16-17	Inc(Dec) (\$)	Inc(Dec) (%)	FY17-18	FY16-17	Inc(Dec) (\$)	Inc(Dec) (%)	FY17-18	FY16-17	Inc(Dec) (\$)	Inc(Dec) (%)
<u>Paid</u>												
October	114,509.39	116,427.55	(1,918.16)	-1.65%	85,882.04	87,320.66	(1,438.62)	-1.65%	28,627.35	29,106.89	(479.54)	-1.65%
November	109,338.63	111,307.74	(1,969.11)	-1.77%	82,003.97	83,480.81	(1,476.83)	-1.77%	27,334.66	27,826.94	(492.28)	-1.77%
December	103,195.45	99,756.63	3,438.82	3.45%	77,396.59	74,817.47	2,579.11	3.45%	25,798.86	24,939.16	859.70	3.45%
January	110,304.96	105,242.57	5,062.39	4.81%	82,728.72	78,931.93	3,796.79	4.81%	27,576.24	26,310.64	1,265.60	4.81%
February	131,130.82	120,436.21	10,694.61	8.88%	98,348.12	90,327.16	8,020.96	8.88%	32,782.71	30,109.05	2,673.65	8.88%
March	99,829.00	92,985.80	6,843.20	7.36%	74,871.75	69,739.35	5,132.40	7.36%	24,957.25	23,246.45	1,710.80	7.36%
April	100,976.00	99,592.03	1,383.97	1.39%	75,732.00	74,694.02	1,037.98	1.39%	25,244.00	24,898.01	345.99	1.39%
May	142,667.08	109,681.62	32,985.46	30.07%	107,000.31	82,261.22	24,739.10	30.07%	35,666.77	27,420.41	8,246.37	30.07%
June	109,989.07	115,642.66	(5,653.59)	-4.89%	82,491.80	86,732.00	(4,240.19)	-4.89%	27,497.27	28,910.67	(1,413.40)	-4.89%
July	125,789.13	128,747.63	(2,958.50)	-2.30%	94,341.85	96,560.72	(2,218.88)	-2.30%	31,447.28	32,186.91	(739.63)	-2.30%
August	134,113.34	114,408.47	19,704.87	17.22%	100,585.01	85,806.35	14,778.65	17.22%	33,528.34	28,602.12	4,926.22	17.22%
September	124,334.26	121,504.14	2,830.12	2.33%	93,250.70	91,128.11	2,122.59	2.33%	31,083.57	30,376.04	707.53	2.33%
<b>TOTAL SALES ACTIVITIES</b>	<b>\$ 1,406,177.13</b>	<b>\$ 1,335,733.05</b>	<b>\$ 74,331.35</b>	<b>5.27%</b>	<b>\$ 1,054,632.85</b>	<b>\$ 1,001,799.79</b>	<b>\$ 55,748.51</b>	<b>5.27%</b>	<b>\$ 351,544.28</b>	<b>\$ 333,933.26</b>	<b>\$ 18,582.84</b>	<b>5.27%</b>

	2c				1-1/2c (General Fund Portion)				1/2c (CDC Portion)			
	FY17-18	FY16-17	Inc(Dec) (\$)	Inc(Dec) (%)	FY17-18	FY16-17	Inc(Dec) (\$)	Inc(Dec) (%)	FY17-18	FY16-17	Inc(Dec) (\$)	Inc(Dec) (%)
<u>Paid</u>												
October	142,634.96	114,509.39	28,125.57	24.56%	106,976.22	85,882.04	21,094.18	24.56%	35,658.74	28,627.35	7,031.39	24.56%
November	126,677.77	109,338.63	17,339.14	15.86%	95,008.33	82,003.97	13,004.36	15.86%	31,669.44	27,334.66	4,334.79	15.86%
December	112,867.33	103,195.45	9,671.88	9.37%	84,650.50	77,396.59	7,253.91	9.37%	28,216.83	25,798.86	2,417.97	9.37%
January	111,217.54	110,304.96	912.58	0.83%	83,413.16	82,728.72	684.43	0.83%	27,804.39	27,576.24	228.14	0.83%
February	212,230.34	131,130.82	81,099.52	61.85%	159,172.76	98,348.12	60,824.64	61.85%	53,057.59	32,782.71	20,274.88	61.85%
March	113,566.31	99,829.00	13,737.31	13.76%	85,174.73	74,871.75	10,302.98	13.76%	28,391.58	24,957.25	3,434.33	13.76%
<b>TOTAL SALES ACTIVITIES</b>	<b>\$ 819,194.25</b>	<b>\$ 668,308.25</b>	<b>\$ 150,886.00</b>	<b>22.58%</b>	<b>\$ 614,395.69</b>	<b>\$ 501,231.19</b>	<b>\$ 113,164.50</b>	<b>22.58%</b>	<b>\$ 204,798.56</b>	<b>\$ 167,077.06</b>	<b>\$ 37,721.50</b>	<b>22.58%</b>

\*\*\*\* Sales Tax Amount may be adjusted at the end of the year based on actuals sales activity amounts.





**City Council**  
200 North Brazil  
Los Fresnos, TX 78566

Meeting: 04/09/19 06:00 PM  
Department: City Secretary  
Category: Report  
Prepared By: Jacqueline Moya  
Initiator: Jacqueline Moya  
Sponsors:  
DOC ID: 2983

**SCHEDULED**

**ACTION ITEM (ID # 2983)**

---

**Public Works Report 1. Water and Wastewater Activity 2.  
Calls for Service 3. Building Permits 4. Recycling**

Call with questions.

I recommend approval.

**City of Los Fresnos  
Water Treatment Plant  
And  
Wastewater Treatment Plant**

**Activity for the month of March 2019**

**Water Treatment Plant**

**Total Output: 16,056,810**  
**Daily Average: 517,962**  
**% of Capacity: 51.7%**

**Waste Water Treatment Plant**

**Total Output: 16,258,000**  
**Daily Average: 524,452**  
**% of Capacity: 54.4%**



**CITY OF LOS FRESNOS**  
**PUBLIC WORKS DEPARTMENT**  
**MONTHLY REPORT**  
**MARCH 2019**

<b>CALLS FOR SERVICE</b>	<b>MONTH TOTAL</b>	<b>YEAR TO DATE</b>
Service Connects/Disconnects	97	260
Rereads/Meter Info	135	282
Water Taps	0	1
Sewer Taps	0	0
Change Meter	9	32
Service Check for Water Leak at Account	8	21
Repaired Leak	2	5
Call for Sewer Stoppage	12	24
City Sewer Lines Unstopped	8	18
Code Enforcement/Other	1	8
Garbage Collection	54	163
Pothole Repairs	278	495
Street Repairs	0	0
Street Sign Replacement/Repaired	2	7
Asphalt Used (ton)	2.8	4.05
Gravel Used (ton)	1	5
Fire Hydrants Flushed and Oiled	6	18
Fire Hydrants Repaired	0	0
Valves Repaired	0	2
Manholes Cleaned/Repaired	7	11

  
**Carlos Salazar, Director of Public Works**

PROJECTS: 0 -ZZZZZZZZZZ  
 APPLIED DATES: 0/00/0000 THRU 99/99/9999  
 ISSUED DATES: 3/01/2019 THRU 3/31/2019  
 EXPIRE DATES: 0/00/0000 THRU 99/99/9999  
 STATUS: ALL

PROJECT	ISSUE DATE	NAME	LOCATION	CONTRACTOR	DESCRIPTION	PROJ TYPE
-----						
131509	3/04/2019	HAIRSTON, MICHELLE A	118 HODGES STREET	OWEN	REROOF PERMIT	ALT
131510	3/05/2019	COMPREHENSIVE HEALTH SERVIC	30788 STATE HWY 100	MATT'S	ELECTRICAL PERMIT	ALT
131511	3/06/2019	A & A AUTO PARTS	101 S ARROYO BLVD	CANALES	COMMERCIAL ADDITION/REMODEL	ALT
131512	3/07/2019	RUIZ, STEPHEN	32346 STATE HWY 100	OWNER	SUSPENDED BY CUSTOMER	ALT
131513	3/08/2019	GOMEZ, JAVIER	114 VILLAGE EAST DRIVE	HOME DEPO	ACCESSORY BUILDING	NEW
131514	3/08/2019	LOS FRESNOS THRIFT STORE	30874 STATE HWY 100	OWNER	COMMERCIAL ADDITION/REMODEL	ALT
131515	3/12/2019	SALAZAR, MARGARITO	814 DAFFODIL DRIVE	OWNER	RESIDENTIAL REMODEL/ADDITIO	ALT
131516	3/12/2019	YBARRA, RUBEN	519 VALLEY OAK CIRCLE	RCAS	RESIDENTIAL BUILDING/FINISH	NEW
131517	3/12/2019	RUIZ, STEPHEN	32346 STATE HWY 100	OWNER	RESIDENTIAL REMODEL/ADDITIO	ALT
131518	3/14/2019	TORRES, ANDRES	303 W 9TH STREET	OWNER	FENCE PERMIT	ALT
131519	3/14/2019	PURO AMOR DAY SPA	810 W OCEAN BLVD C-1	OWNER	COMMERCIAL- NEW OWNER/TENAN	ALT
131520	3/15/2019	LOS FRESNOS FRAME HOMES	733 W OCEAN BLVD	LF FRAME	RESIDENTIAL BUILDING	NEW
131521	3/18/2019	GONZALEZ, MARIA A	31532 STATE HWY 100	SAMS	ELECTRICAL PERMIT	ALT
131522	3/19/2019	BEAUTY PUMP FITNESS	910 S ARROYO BLVD C1	DELGADO EC	COMMERCIAL- NEW OWNER/TENAN	ALT
131523	3/20/2019	GARCIA, ELIZABETH L	307 W 10TH STREET	OWNER	REROOF PERMIT	ALT
131524	3/21/2019	MARES, MARTIN & KATYA G	106 PINE STREET	OWNER	RESIDENTIAL REMODEL/ADDITIO	ALT
131525	3/22/2019	PURATA, EDGAR	33210 LONGHORN LANE	OWNER	DRIVEWAY	ALT
131526	3/22/2019	TORRES, JOSE LUIS	33390 LONGHORN LANE	OWNER	REROOF PERMIT	ALT
131527	3/25/2019	VALERO STORE #1517	101 W OCEAN BLVD	COMET SIGN	SIGN PERMIT	S
131528	3/26/2019	STARS RESTUARANT	747 W OCEAN BLVD	A-1 SKY	SIGN PERMIT	S
131529	3/27/2019	ONATE, LILIANA	221 ACAPULCO DRIVE	OWNER	DRIVEWAY	ALT
131530	3/27/2019	BOWEN ENTERPRISES-DAIRY QUE	207 E OCEAN BLVD	AAA	SIGN PERMIT	S
131531	3/28/2019	LOS FRESNOS FRAME HOMES	733 W OCEAN BLVD	LF FRAME	RESIDENTIAL BUILDING	NEW
131532	3/29/2019	ELITE FITNESS	100 W 1ST STREET C	OWNER	COMMERCIAL- NEW OWNER/TENAN	ALT

**City of Los Fresnos  
Recycling Program  
Total Number of Guest  
March 2019**

Date	Tuesdays at Memorial Park
03/05/19	28
03/12/19	25
03/19/19	33
03/26/19	23
<b>Totals</b>	<b>109</b>

Date	Thursdays at Community Park
03/07/19	29
03/14/19	27
03/21/19	24
03/28/19	11
<b>Totals</b>	<b>91</b>

Date	Saturdays at City Hall
03/02/19	26
03/09/19	30
03/16/19	24
03/23/19	25
03/30/19	33
<b>Totals</b>	<b>138</b>

<b>Total attendance for the Month of March</b>	<b>338</b>
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**City Council**  
200 North Brazil  
Los Fresnos, TX 78566

Meeting: 04/09/19 06:00 PM  
Department: City Secretary  
Category: Report  
Prepared By: Jacqueline Moya  
Initiator: Jacqueline Moya  
Sponsors:  
DOC ID: 2984

**SCHEDULED**

**ACTION ITEM (ID # 2984)**

---

**Police Department 1. Arrests 2. Incidents 3. Accidents**

Call with questions.

I recommend approval.

# LOS FRESNOS POLICE DEPARTMENT

## Arrests - By Violation

03\01\2019  
thru 03\31\2019

Violation	# of Offenses
ASSAULT	1
ASSAULT CAUSES BODILY INJ 13a	1
ASSAULT CAUSES BODILY INJURY FAMILY VIOLENCE 13a	1
ASSAULT FAM/HOUSE MEM IMPEDE BREATH/CIRCULAT 13a	1
CHILD IN NEED OF SUPERVISION RUNAWAY	1
DRIVING W/LIC INV W/PREV CONV/SUSP/W/O FIN RES	1
DRIVING WHILE INTOXICATED	9
DRIVING WHILE INTOXICATED 2ND	2
DRIVING WHILE INTOXICATED 3RD OR MORE	1
DRIVING WHILE INTOXICATED BAC >= 0.15	2
DRIVING WHILE INTOXICATED-UNDER 21	1
EXECUTION OF CAPIAS OR ARREST WARRANT	22
FAIL TO IDENTIFY FUGITIVE INTENT GIVE FALSE INFO	2
FAIL TO IDENTIFY GIVING FALSE/FICTITIOUS INFO	1
FLEEING POLICE OFFICER	1
HOLD FOR CUSTOMS	8
NO DRIVER'S LICENSE	6
POSS CS PG 1 <1G	1
POSS CS PG 2 < 1G	3
POSS CS PG 2 >= 1G<4G	5
POSS CS PG 2 >= 4G<400G	6
POSS CS PG 2-A <= 2OZ	2
POSS CS PG 3 < 28G	3
POSS DEL DRUG PARAPHERNALIA	1
POSS MARIJ <2OZ	24
POSS MARIJ >2OZ<=4OZ	1
POSS MARIJ >4OZ<=5LBS	2
POSS MARIJ >50LBS<=2,000LBS	1
POSSESSION OF DRUG PARAPHERNALIA	9
PROH WEAPON SWITCHBLADE/KNUCKLES	2
PUBLIC INTOXICATION	20
RESIST ARREST SEARCH OR TRANSPORT	1
<b>Total Violations</b>	<b>142</b>
<b>Total Arrests</b>	<b>112</b>

Attachment: MAR 2019 LFPD REPORT (2984 : Police Department)

# LOS FRESNOS POLICE DEPARTMENT

## Incidents - By Violation

03\01\2019  
thru 03\31\2019

Violation	Incidents
ABANDON ENDANGER CHILD CRIMINAL NEGLIGENCE	1
ABANDONED VEHICLES	15
ACCIDENT INVOLVING DAMAGE TO VEHICLE>=\$200	1
ALARMS	17
ANIMAL CONTROL	34
ASSAULT	1
ASSAULT CAUSES BODILY INJ 13a	1
ASSAULT CAUSES BODILY INJURY FAMILY VIOLENCE 13a	1
ASSAULT FAM/HOUSE MEM IMPEDE BREATH/CIRCULAT 13a	1
ASSAULT PUBLIC SERVANT 13a	1
CHILD UNATTENDED	1
CITY ORD VIOLATION	5
CRIMINAL MISCHIEF >=\$50<\$500	1
CRIMINAL MISCHIEF >=\$500<\$1,500	1
CRUELTY TO NON-LIVESTOCK ANIMALS: TORTURE	1
D.O.C. OBSCENE LANGUAGE	1
DEPOSITED GLASS/OTHER DEBRIS ON HIGHWAY	3
DRIVING W/LIC INV W/PREV CONV/SUSP/W/O FIN RES	1
DRIVING WHILE INTOXICATED	2
DRIVING WHILE INTOXICATED 2ND	2
DRIVING WHILE INTOXICATED 3RD OR MORE	1
DRIVING WHILE INTOXICATED BAC >= 0.15	1
DRIVING WHILE INTOXICATED W/CHILD UNDER 15 YOA	1
EXECUTION OF CAPIAS OR ARREST WARRANT	20
FAIL TO IDENTIFY FUGITIVE INTENT GIVE FALSE INFO	2
FAIL TO MAINTAIN FINANCIAL RESPONSIBILITY	6
FLEEING POLICE OFFICER	1
ILLEGAL DUMPING >5 LBS < 500 LBS	1
LOUD NOISE	3
MAINTENANCE OF SIGNS	1
NO DRIVER'S LICENSE	6
NO PROOF OF FINANCIAL RESPONSIBILITY	12
OPEN CONTAINER	2
POSS CS PG 1 <1G	1
POSS CS PG 2 >= 1G<4G	2
POSS CS PG 2 >= 4G<400G	10
POSS CS PG 2-A <= 2OZ	2
POSS CS PG 3 < 28G	2
POSS CS PG 3 <28G DRUG FREE ZONE	1
POSS DEL DRUG PARAPHERNALIA	3
POSS MARIJ <=2 OZ DRUG FREE ZONE	1
POSS MARIJ <2OZ	16
POSS MARIJ >2OZ<=4OZ	1
POSS MARIJ >4OZ<=5LBS	1
POSS MARIJ >50LBS<=2,000LBS	1
POSSESSION OF DRUG PARAPHERNALIA	11
PROH WEAPON SWITCHBLADE/KNUCKLES	2
PUBLIC INTOXICATION	10
PUBLIC INTOXICATION BY MINOR	1
RESIST ARREST SEARCH OR TRANSPORT	1

Violation	Incidents
TERRORISTIC THREAT 13c	1
THEFT	10
THEFT OF SERV >=\$20<\$500	1
WEEDED OR RUBBISH LOT	34
WELFARE CONCERN	4
<hr/>	
Total Violations	264
Total Incidents	218



# LOS FRESNOS POLICE DEPARTMENT

## Accident - By Street & Intersection

03\01\2019  
thru 03\31\2019

Street & Intersection	Accidents	Fatalities	Vehicles	Injured
6TH & ARROYO	1	0	0	0
ARROYO & 2ND	2	0	0	0
FM 803 & OCEAN	1	0	0	0
HODGES & WHIPPLE	1	0	0	0
MESQUITE & 5TH	1	0	0	0
OCEAN & ANDERSON COLUMBIA	1	0	0	0
OCEAN & EBANO	1	0	0	0
OCEAN & EVERGREEN	1	0	2	0
OCEAN & FM 803	1	0	0	0
OCEAN & OLMO	1	0	0	0
OLD ALICE & OCEAN	1	0	2	0
PITA & 1ST	1	0	0	0
UNKNOWN	3	0	0	0
<b>Total</b>	<b>16</b>	<b>0</b>	<b>4</b>	<b>0</b>

Attachment: MAR 2019 LFPD REPORT (2984 : Police Department)



**City Council**  
200 North Brazil  
Los Fresnos, TX 78566

Meeting: 04/09/19 06:00 PM  
Department: City Secretary  
Category: Report  
Prepared By: Jacqueline Moya  
Initiator: Jacqueline Moya  
Sponsors:  
DOC ID: 2985

**SCHEDULED**

**ACTION ITEM (ID # 2985)**

---

**Municipal Court 1. Monthly Report**

Call with questions.

I recommend approval.

## OFFICIAL MUNICIPAL COURT MONTHLY REPORT

MUNICIPAL COURT OF <u>Las Fresnas</u>		TRAFFIC		NON-TRAFFIC MISDEMEANOR	
FOR MONTH <u>March</u> YEAR <u>2019</u>		NON-PARKING	PARKING	STATE LAW	CITY ORDINANCE
1. New Cases Filed During the Month		<u>894</u>	<u>2</u>	<u>132</u>	<u>3</u>
2. Dispositions Prior to Trial:					
A. Bond Forfeitures					
B. Fined (Before trial only. If the defendant goes to trial, enter in Item 3.)					
C. Cases Dismissed (Do not include dismissals that are to be reported in Items 3C and 4 below.)					
3. Dispositions at Trial:					
A. Trial by Judge (1) Finding of Guilty		<u>149</u>		<u>29</u>	<u>1</u>
(2) Finding of Not Guilty					
B. Trial by Jury (1) Finding of Guilty					
(2) Finding of Not Guilty					
C. Dismissed at Trial					
4. Cases Dismissed:					
A. After Driver Safety Course (C.C.P., Art. 45.0511)		<u>15</u>			
B. After Deferred Disposition (C.C.P., Art. 45.051)		<u>20</u>		<u>1</u>	
C. After Proof of Financial Responsibility (Transportation Code, Sec. 601.193)		<u>8</u>			
D. Compliance Dismissal (Proof of Inspection, License, or Registration)		<u>34</u>			
5. Community Service Ordered (For satisfaction of fine or costs only.)		<u>7</u>			
6. Cases Appealed					
7. Juvenile / Minor Activity:				8. Parent Contributing to Nonattendance Cases Filed (Education Code, Sec. 25.093)	
A. Transportation Code Cases Filed		<u>9</u>			
B. Non-Driving Alcoholic Beverage Code Cases Filed		<u>13</u>		9. Safety Responsibility and Driver's License Suspension Hearings Held	
C. Driving Under the Influence of Alcohol Cases Filed				10. Search Warrants Issued (Do not include warrants for arrest.)	
D. Health & Safety Code (Tobacco) Cases Filed		<u>3</u>		11. Arrest Warrants Issued:	
E. Failure to Attend School Cases Filed (Education Code, Sec. 25.094)		<u>drug paraphernalia</u>		A. Class C Misdemeanors Only <u>242</u>	
F. Education Code (Except Failure to Attend) Cases Filed				B. Felonies and Class A and B Misdemeanors Only	
G. Violation of Local Daytime Curfew Ordinance Cases Filed (Loc. Govt. Code, Sec. 341.905)				12. Magistrate Warnings Given: (Given to defendants charged with county or district court offense.)	
H. All Other Non-Traffic Fine-Only Cases Filed		<u>2.</u>		A. Class A and B Misdemeanors Only <u>34</u>	
I. Waiver of Jurisdiction of Non-Traffic Cases (Family Code, Sec. 51.08(b))				B. Felonies <u>33</u>	
J. Referred to Juvenile Court for Delinquent Conduct (C.C.P., Art. 45.050 (c)(1))				13. Emergency Mental Health Hearings Held	
K. Held in Contempt, Fined, or Denied Driving Privileges (C.C.P., Art. 45.050 (c)(2))				14. Magistrate's Orders for Emergency Protection	
Magistrate Warnings Given (Juvenile):				15. Total Revenue \$ <u>104,600.59.</u>	
L. Warnings Administered				(Include all revenue collected during month to be remitted to city or state.)	
M. Statements Certified					

Attachment: MUNICIPAL COURT (2985 : Municipal Court)

**Attachment: MUNICIPAL COURT (2985 : Municipal Court)**

**City Council**  
200 North Brazil  
Los Fresnos, TX 78566

Meeting: 04/09/19 06:00 PM  
Department: City Secretary  
Category: Report  
Prepared By: Jacqueline Moya  
Initiator: Jacqueline Moya  
Sponsors:  
DOC ID: 2986

**SCHEDULED**

**ACTION ITEM (ID # 2986)**

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**Library Report 1. Monthly Report**

Call with questions.

I recommend approval.





**ETHEL L. WHIPPLE MEMORIAL LIBRARY  
LIBRARIAN'S REPORT  
MARCH 2019**

### Number of Patron Checking Out Materials

Adult	625
Children	141
Teens	1
In Library Use	21



### Material Types Checked Out

Adult Books	238
Children Books	114
Young Adult Books	210
Videos	175
Audios	0
Other Language Books	24
Hotspots	24
Laptops	2



### Items Downloaded

eBooks	35
eAudiobooks	6



### Patron Access Computer Use

Total Sessions	504
Total Time	231 hours
Guest Passes	204



### Free WiFi Access Use

Total Sessions	455 Library WiFi
Total Time	1,210 hours
Total Sessions	158 Park WiFi
Total Time	395 hours



### What Happened In the Library

Hours Open	168 hours
Visits	1,950
Children Program Attendance	355
Volunteer Hours	125
New Cards Issued	20
Cards Renewed	81
New Books Added	68
New eBooks Added	105
New Videos Added	18
Hotspots Added	0
Books Weeded	10
Videos Weeded	0
Reference Questions	385
Assists in Computer Lab	265
Patron Copies	2,196
Patron Faxes sent	125
Patron Printouts	1,616
Library Staff Copies	1,000
Replacement Cards	15



**City Council**  
200 North Brazil  
Los Fresnos, TX 78566

Meeting: 04/09/19 06:00 PM  
Department: City Secretary  
Category: Report  
Prepared By: Jacqueline Moya  
Initiator: Jacqueline Moya  
Sponsors:  
DOC ID: 2987

**SCHEDULED**

**ACTION ITEM (ID # 2987)**

---

**Fire Marshal's Report 1. Monthly Report**

Call with questions.

I recommend approval.





FIRE MARSHAL'S OFFICE  
200 NORTH BRAZIL  
LOS FRESNOS, TEXAS 78566

## FIRE INSPECTION REPORT

MONTHLY INFORMATION REPORT  
MONTH OF MARCH 2019

<u>FIRES</u>	<u>INSIDE CITY</u>	<u>OUTSIDE CITY</u>
Business Structures	_____	_____
Dwellings	_____	_____
Mobile Homes	<u>1</u>	_____
Grass	_____	_____
Refuse	_____	<u>2</u>
Institutional	_____	_____
Motor Vehicles	_____	<u>2</u>
Rescue Calls	<u>4</u>	<u>10</u>
Incendiary or Suspicious Fires	_____	_____
Other Calls	<u>3</u>	<u>9</u>
<b>TOTAL ALARMS</b>		<u>31</u>

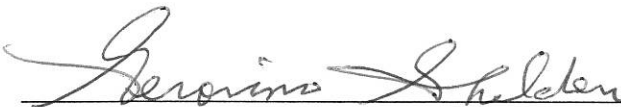
## MONTHLY FIRE PREVENTION INSPECTIONS

Commercial Businesses	<u>7</u>	Institutions	_____
Industrial Structures	_____	Homes	<u>1</u>
Public Buildings	<u>2</u>	Apartments	_____
Hotels/Motels	_____		
<b>TOTAL INSPECTIONS</b>	<u>10</u>		

SCHOOL, HOSPITAL AND NURSING HOME FIRE DRILLS SUPERVISED: \_\_\_\_\_

LECTURES-PRESENTATIONS MADE/FILMS: SHOWN \_\_\_\_\_ TOTAL AUDIENCE \_\_\_\_\_

FIRES INVESTIGATED: (ACCIDENTAL) 1 (INCENDIARY) \_\_\_\_\_

  
FIRE MARSHAL, CITY OF LOS FRESNOS

Attachment: FIRE MARSHAL MARCH 2019 (2987 : Fire Marshal's Report)

**City Council**  
200 North Brazil  
Los Fresnos, TX 78566

Meeting: 04/09/19 06:00 PM  
Department: City Secretary  
Category: Report  
Prepared By: Jacqueline Moya  
Initiator: Jacqueline Moya  
Sponsors:  
DOC ID: 3001

**SCHEDULED**

**ACTION ITEM (ID # 3001)**

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**EMS Report 1. Quarterly report**

Call with questions.

I recommend approval.

# LOS FRESNOS AMBULANCE SERVICE, INC.

P.O. BOX 776

LOS FRESNOS, TX 78566

PH.(956) 233-5007

## 2<sup>ND</sup> QUARTER 2019

<u>Jan 2019</u>			<u>Feb 2019</u>		<u>Mar 2019</u>	
LF	57	43%	55	37%	71	39%
CC	67	51%	79	52%	84	46%
IL	2	2%	5	3%	4	2%
PI	3	2%	4	3%	2	1%
LV	2	2%	1	.5%	3	2%
SPI	0	0%	1	.5%	15	8%
SB	0	0%	1	.5%	0	0%
H	0	0%	1	.5%	1	1%
B	0	0%	4	3%	2	1%
<hr/>			<hr/>		<hr/>	
Tot.	131		151		182	

Attachment: LFEMS 2ND QUARTER REPORT (3001 : LFEMS 2nd Quarter Report 2019)

**City Council**  
200 North Brazil  
Los Fresnos, TX 78566

Meeting: 04/09/19 06:00 PM  
Department: City Secretary  
Category: Closed Session  
Prepared By: Jacqueline Moya  
Initiator: Jacqueline Moya  
Sponsors:

**SCHEDULED**

**ACTION ITEM (ID # 3004)**

DOC ID: 3004

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**Closed Session - Deliberation pursuant to Sections 551.072,  
Title 5 of the Texas Government Code, the Texas Open  
Meetings Act regarding the purchase, exchange, lease, or  
value of real property.**

**City Council**  
200 North Brazil  
Los Fresnos, TX 78566

Meeting: 04/09/19 06:00 PM  
Department: City Secretary  
Category: Open Session  
Prepared By: Jacqueline Moya  
Initiator: Jacqueline Moya  
Sponsors:

**SCHEDULED**

**ACTION ITEM (ID # 3003)**

DOC ID: 3003

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**Open Session - Deliberation pursuant to Sections 551.072,  
Title 5 of the Texas Government Code, the Texas Open  
Meetings Act regarding the purchase, exchange, lease, or  
value of real property.**