

# City Council

200 North Brazil

Los Fresnos, TX 78566

<http://citylf.cloudaccess.net/en/>

## Regular Meeting

~ Minutes ~

Tuesday, April 9, 2019

6:00 PM

City Hall

### Agenda

1. Call meeting to order  
Mayor Polo Narvaez called the meeting to order at 6:00 p.m.
2. Invocation and Pledge of Allegiance  
Mr. Milum gave the invocation and led the audience in the Pledge of Allegiance.

### Presentation

#### Recognition to the City of Los Fresnos for first place in the small community category for the It's Time Texas Community Challenge.No Action

Mr. Milum explained the challenge to the council. He reminded the council that they had signed the pledge to participate early this year. Mr. Milum stated the City of Los Fresnos placed first in the small cities category for the state of Texas. Chief Hector Gonzalez presented the Mayor with the first place trophy.

Mayor Narvaez thanked Mr. Milum and congratulated the city for the first place.

made a motion to approve Recognition to the City of Los Fresnos for first place in the small community category for the It's Time Texas Community Challenge., seconded by the vote was .

#### Presentation/Recognition Public Safety Telecommunications OfficersNo Action

Mr. Milum explained to the council that they approved a proclamation for Public Safety Telecommunicator's week which is April 14-20 2019. Mr. Milum gave the council a brief summary of the daily tasks the telecommunicator's have and the requirements to become a telecommunicator.

Commander Charlie Banda was present and introduced the telecommunicators present.

Mayor Narvaez and the council thanked the telecommunicators for a job well done.

Mayor Narvaez recessed the meeting at 6:20 p.m.

Mayor Narvaez opened the meeting at 6:25 p.m.

made a motion to approve Presentation/Recognition Public Safety Telecommunications Officers, seconded by the vote was .

### Consent Agenda

Councilmember Juan Munoz requested to have consent agenda items 1-3 pulled for further discussion.

#### Consideration and ACTION to approve the minutes from March 12 & 28, 2019.Adopted

Councilmember Juan Munoz stated that the minutes for March 12, 2019 showed that he was present for consent agenda but he was not. Mr. Milum stated it would be fixed and he remembered Mr. Munoz coming in late.

Motion was made and seconded to approve the minutes from March 12 & 28, 2019 with the changes recommended by Councilmember Juan Munoz

Polo Narvaez made a motion to approve Consideration and ACTION to approve the minutes from March 12 & 28, 2019., seconded by Joe Collinsworth the vote was [Unanimous].

**Consideration and ACTION to approve the second reading of Ordinance 499, Chapter 34 of Code of Ordinances regulating solid waste services.**Adopted

Mr. Munoz asked Mr. Milum if the exception that were being added to the ordinance were the same as what the old ordinance read. Mr. Milum explained the red text was what would be deleted and the yellow text would be added.

Motion was made and seconded to approve the second reading of Ordinance 499, Chapter 34 of Code of Ordinance regulating solid waste services.

Swain Real made a motion to approve Consideration and ACTION to approve the second reading of Ordinance 499, Chapter 34 of Code of Ordinances regulating solid waste services., seconded by Yolanda H. Cruz the vote was [Unanimous].

**Consideration and ACTION to approve the second reading of Ordinance 500, Chapter 44 of Code of Ordinances regulating water and wastewater services.**Adopted

Mr. Munoz asked Mr. Milum if the structure is not occupied would it have the water meter tap or not. Mr. Milum explained that the tap is not removed but if the home is not occupied there will not be a charge for sewer service. Mr. Milum explained the process to the council.

Motion was made and seconded to approve the second reading of Ordinance 500, Chapter 44 of Code of Ordinance regulating water and wastewater services.

Polo Narvaez made a motion to approve Consideration and ACTION to approve the second reading of Ordinance 500, Chapter 44 of Code of Ordinances regulating water and wastewater services., seconded by Joe Collinsworth the vote was [Unanimous].

**Approval or rejection of a Proclamation declaring May 2, 2019 as National Day of Prayer in the City of Los Fresnos.**Adopted

Motion was made and seconded to approve a Proclamation declaring May 2, 2019 as National Day of Prayer in the City of Los Fresnos.

Polo Narvaez made a motion to approve Approval or rejection of a Proclamation declaring May 2, 2019 as National Day of Prayer in the City of Los Fresnos., seconded by Swain Real the vote was [Unanimous].

**Approval or rejection of a Proclamation for National Hurricane Preparedness Week May 5-May 11, 2019.**Adopted

Motion was made and seconded to approve a Proclamation for National Hurricane Preparedness Week May 5-May 11, 2019.

Polo Narvaez made a motion to approve Approval or rejection of a Proclamation for National Hurricane Preparedness Week May 5-May 11, 2019., seconded by Swain Real the vote was [Unanimous].

**Approval or rejection of a Proclamation declaring the week of May 19-25, 2019 as National Emergency Medical Services Week in the City of Los Fresnos.**Adopted

Motion was made and seconded to approve a Proclamation declaring the week of May 19-25, 2019 as National Emergency Medical Services Week in the City of Los Fresnos.

Polo Narvaez made a motion to approve Approval or rejection of a Proclamation declaring the week of May 19-25, 2019 as National Emergency Medical Services Week in the City of Los Fresnos., seconded by Swain Real the vote was [Unanimous].

**Approval or rejection of a Proclamation declaring May 15, 2019 as Peace Officers' Memorial Day and declaring the week of May 13-19, 2019 as National Police Week in the City of Los Fresnos.**Adopted

Motion was made and seconded to approve a Proclamation declaring May 15, 2019 as Peace Officers' Memorial Day and declaring the week of May 13-19, 2019 as National Police Week in the City of Los Fresnos.

Polo Narvaez made a motion to approve Approval or rejection of a Proclamation declaring May 15, 2019 as Peace Officers' Memorial Day and declaring the week of May 13-19, 2019 as National Police Week in the City of Los Fresnos., seconded by Swain Real the vote was [Unanimous].

**Visitors remarks-To speak you must sign in with the City Secretary prior to the meeting you have a limit of 3 minutes to speak.**

There were no comments.

**Action Items**

**Consideration and ACTION to approve or reject change orders 4,5,6A & 6B for the new city hall project.**Adopted

Mr. Milum explained he would review each change order one at a time. Change order 4 was for the power requirements to the air handlers. The total for the change would be \$2,986.96.

Mr. Milum answered questions for the council and discussed the change order.

Motion was made and seconded to approve Change Order 4.

James Herrera made a motion to approve Consideration and ACTION to approve or reject change orders 4,5,6A & 6B for the new city hall project., seconded by Polo Narvaez the vote was [5 to 1].

**Consideration and ACTION to approve or reject change orders 4,5,6A & 6B for the new city hall project.**Adopted

Mr. Milum gave the council an updated sheet for change order 5. Mr. Milum explained that the request was from him. The change request would be in the amount of \$5,754.00 and was changes to the flooring for the building. He gave examples of the flooring options.

Mr. Milum answered questions for the council and discussed the change order.

Motion was made and seconded to approve Change Order 5.

Yolanda H. Cruz made a motion to approve Consideration and ACTION to approve or reject change orders 4,5,6A & 6B for the new city hall project., seconded by Polo Narvaez the vote was [4 to 2].

**Consideration and ACTION to approve or reject change orders 4,5,6A & 6B for the new city hall project.**Adopted

Mr. Milum explained than change order 6A was to add a 7 year Stucco Warranty and 6B was to add a 10 year Stucco Warranty.

Mr. Milum answered questions for the council and discussed the change orders.

Motion was made and seconded to not to approve Change Order 6A & 6B

James Herrera made a motion to approve Consideration and ACTION to approve or reject change orders 4,5,6A & 6B for the new city hall project., seconded by Joe Collinsworth the vote was [Unanimous].

**Consideration and ACTION to participate and provide funding for job training in partnership with the Los Fresnos Consolidated Independent School District, Workforce Solutions Cameron and Cameron County Education.**No Action

Mr. Milum explained that a proposal was brought to the City through the Community Development Corporation. Mr. Milum reminded the council the CDC is funded by half a percent of the sales tax the city receives. One of their jobs is to provide quality of life project as they help with parks, infrastructure improvements in existing or new businesses and job training. The CDC has never done job training.

Through a partnership with Cameron County Education there could be a program to provide training to adults for jobs. The city would also partner up with Workforce Solutions Cameron and the Los Fresnos School District. The program would provide skill labor training. There are grants available for programs like this.

Mr. Milum explained the CDC could provide the matching funds for a grant to start this program. The city would provide the facility which is the old Fire & EMS warehouse

located behind City Hall. Mr. Milum stated they are not to approve anything at that time because we do not know the dollar amount but it was just to give the council information and decide if Mr. Milum should stop working on getting the program going or to continue on.

Mr. Milum answered questions for the council and discussed the program.

Mayor Narvaez asked Mr. Milum to bring more information and details to the council. made a motion to approve Consideration and ACTION to participate and provide funding for job training in partnership with the Los Fresnos Consolidated Independent School District, Workforce Solutions Cameron and Cameron County Education., seconded by the vote was .

### **Acknowledgement of City Manager's Report**

**City Manager Report A. Wastewater Plant Update B. Water Plant Update C. Water & Wastewater Engineering Study D. Whipple Road Wastewater Extension E. Nature Park F. Hike & Bike Trails G. CDBG 2017-2018 Grant H. Henderson Road Project I. City Hall Project J. Underground Canal K. Update Planning & Zoning Ordinance L. Drainage Update**Adopted

Mr. Milum reported documents were uploaded into the Parks & Wildlife portal. It will take a few days to be reviewed and approved and then we can proceed with the Hike & Bike Trails.

The drainage project along Ash Street & Pecan Street has been complete. The paving and drainage on 6th Street is complete. The city is waiting for authorization from CDBG to begin paving on Ash Street.

Mr. Milum was scheduled to meet with a property owner on Henderson Road but she had to cancel.

Mr. Milum had a meeting Cameron County Drainage District #1. They agreed to remove the concrete in area where the drain failed during the last flooding. They asked Mr. Milum to help them find somebody to take the concrete.

Motion was made and seconded to acknowledge the City Manager Report, Mayor Narvaez asked if there were any questions on the report. Councilmember Juan Munoz questioned Mr. Milum on a few checks that were issued in the Financial Report. Mr. Milum answered question for the council on the checks issued.

Motion was made and seconded to acknowledge the City Manager Report.

Polo Narvaez made a motion to approve City Manager Report A. Wastewater Plant Update B. Water Plant Update C. Water & Wastewater Engineering Study D. Whipple Road Wastewater Extension E. Nature Park F. Hike & Bike Trails G. CDBG 2017-2018 Grant H. Henderson Road Project I. City Hall Project J. Underground Canal K. Update Planning & Zoning Ordinance L. Drainage Update, seconded by Joe Collinsworth the vote was [Unanimous].

### **Acknowledgement of Department Head Reports**

Motion was made and seconded to acknowledge the Department Head Reports the Mayor asked if there was any questions or discussions. Mr. Munoz questioned the Municipal Court Report and the Police Department Report. Mr. Milum explained the report.

Mayor Narvaez explained that in the interest of time, it is possible to call Mr. Milum before the meeting. The information in the packet can be read and if there is any question, the council can call Mr. Milum for clarification to save time during the meetings. Mayor calls Mr. Milum for questions when he does not understand something on the agenda. Mr. Munoz stated he was fine the way he did it and if the council and Mayor did not want to be there they could go home. Mayor Narvaez let Mr. Munoz know that he runs the meetings and if he did not like the way he ran the meeting Mr. Munoz should go home. It works both ways. He is in charge of the agenda and some of the things were just a waste of time because Mr. Munoz can ask those questions before coming to the meeting. Mr. Munoz asked Mr. Narvaez if he can't ask the questions at the meeting. Mayor Narvaez said he could ask the questions at the meeting but it is better to ask them prior to coming to the meeting and he was talking primarily about the City Managers Report and the Department Head Reports.

Mr. Munoz stated if he felt comfortable asking the questions at the meeting he was going to ask them at the meeting.

Mayor Narvaez explained he felt comfortable but in the interest of everybody's time do it the other way. Mayor Narvaez would appreciate if he would and he as the Mayor does need to have some control over the meeting and he does not like to drag on the meetings if there is not a need for it.

#### **Financial Report 1. Monthly 2. Year to Date 3. Sales Tax Adopted**

Motion was made and seconded to approve the Financial Report.

Swain Real made a motion to approve Financial Report 1. Monthly 2. Year to Date 3. Sales Tax, seconded by James Herrera the vote was [Unanimous].

#### **Public Works Report 1. Water and Wastewater Activity 2. Calls for Service 3. Building Permits 4. Recycling Adopted**

Motion was made and seconded to approve the Public Works Report.

Swain Real made a motion to approve Public Works Report 1. Water and Wastewater Activity 2. Calls for Service 3. Building Permits 4. Recycling, seconded by James Herrera the vote was [Unanimous].

#### **Police Department 1. Arrests 2. Incidents 3. Accidents Adopted**

Motion was made and seconded to approve the Police Department Report.

Swain Real made a motion to approve Police Department 1. Arrests 2. Incidents 3. Accidents, seconded by James Herrera the vote was [Unanimous].

**Municipal Court 1. Monthly Report**Adopted

Motion was made and seconded to approve the Municipal Court Report.

Swain Real made a motion to approve Municipal Court 1. Monthly Report, seconded by James Herrera the vote was [Unanimous].

**Library Report 1. Monthly Report**Adopted

Motion was made and seconded to approve the Library Report.

Swain Real made a motion to approve Library Report 1. Monthly Report, seconded by James Herrera the vote was [Unanimous].

**Fire Marshal's Report 1. Monthly Report**Adopted

Motion was made and seconded to approve the Fire Marshal's Report.

Swain Real made a motion to approve Fire Marshal's Report 1. Monthly Report, seconded by James Herrera the vote was [Unanimous].

**EMS Report 1. Quarterly report**Adopted

Motion was made and seconded to approve the Los Fresnos Emergency Medical Services 2nd Quarter Report 2019.

Swain Real made a motion to approve EMS Report 1. Quarterly report, seconded by James Herrera the vote was [Unanimous].

**Closed Session - Deliberation pursuant to Section 551.072, Title 5 of the Texas Government Code, the Texas Open Meetings Act regarding the following.**

- Deliberation pursuant to Section 551.072, Title 5 of the Texas Government Code, the Texas Open Meetings Act regarding the following.

**Closed Session - Deliberation pursuant to Sections 551.072, Title 5 of the Texas Government Code, the Texas Open Meetings Act regarding the purchase, exchange, lease, or value of real property.**No Action

The council did not go to Closed Session due to there being no items to discuss.

made a motion to approve Closed Session - Deliberation pursuant to Sections 551.072, Title 5 of the Texas Government Code, the Texas Open Meetings Act regarding the purchase, exchange, lease, or value of real property., seconded by the vote was .

**Open Session – Deliberation and possible action regarding the following:****Open Session - Deliberation pursuant to Sections 551.072, Title 5 of the Texas Government Code, the Texas Open Meetings Act regarding the purchase, exchange, lease, or value of real property.**No Action

made a motion to approve Open Session - Deliberation pursuant to Sections 551.072, Title 5 of the Texas Government Code, the Texas Open Meetings Act regarding the purchase, exchange, lease, or value of real property., seconded by the vote was .

11. Adjournment

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Presiding Officer of the Council

\_\_\_\_\_  
Recorder