

City Council

520 E Ocean Blvd.

Regular Meeting

Los Fresnos, TX 78566

<http://citylf.cloudaccess.net/en/>

~ Agenda ~

Tuesday, April 9, 2024

6:00 PM

City Hall

NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL OF THE CITY OF LOS FRESNOS PURSUANT TO CHAPTER 551, TITLE 5 OF THE TEXAS GOVERNMENT CODE, THE TEXAS OPEN MEETINGS ACT, WILL MEET ON TUESDAY, APRIL 9, 2024 AT 6:00 PM AT CITY HALL, 520 EAST OCEAN BLVD., LOS FRESNOS, TX 78566.

I. AGENDA

- A. Call meeting to order
- B. Invocation and Pledge of Allegiance
- C. Visitors remarks-To speak you must sign in with the City Secretary prior to the meeting you have a limit of 5 minutes to speak.
- D. Consent Agenda (All matters listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless requested by a member of the City Council. The item may subsequently be removed from the Consent Agenda to be considered separately.)
 - 1. Consideration and ACTION to approve the minutes from March 12, 2024 and March 26, 2024.
 - 2. Consideration and ACTION to approve an update Employee Policy Manual to include Military Leave Policy.
 - 3. Consideration and ACTION to approve CDC action to provide funding for the Los Fresnos Little League.
 - 4. Consideration and ACTION to approve a Proclamation declaring May 2, 2024 as National Day of Prayer in the City of Los Fresnos.
 - 5. Consideration and ACTION to approve a Proclamation for National Hurricane Preparedness Week May 5-May 11, 2024.
 - 6. Consideration and ACTION to approve a Proclamation declaring the week of May 19-25, 2024 as National Emergency Medical Services Week in the City of Los Fresnos.
 - 7. Consideration and ACTION to approve a Proclamation declaring May 15, 2024 as Peace Officers' Memorial Day and declaring the week of May 12-18, 2024 as National Police Week in the City of Los Fresnos.
 - 8. Consideration and ACTION to approve a Proclamation declaring the week of May 19-25, 2024 as National Public Works Week in the City of Los Fresnos.

- E. Action Items
 - 1. Consideration and ACTION to approve the first and second reading of Ordinance 557 adopting the updated Water Conservation and Drought Contingency Plan.
 - 2. Consideration and ACTION to approve an update Employee Policy Manual to include the Confidentiality Policy.
 - 3. Consideration and ACTION to excuse the absence of Larry Meade from the March 18, 2024 Planning and Zoning meeting.
 - 4. Consideration and ACTION to excuse the absence of Javier Rodriguez from the March 18, 2024 Planning and Zoning meeting.
 - 5. Consideration and ACTION to excuse the absence of Luis Gonzalez from the March 12, 2024 City Council meeting.
 - 6. Consideration and ACTION to excuse the absence of Juan Munoz from the March 26, 2024 City Council special meeting.

- F. Acknowledgement of City Manager's Report
 - 1. City Manager Report A. Waste Water Collection System & Upgrade B. Water Treatment Plant Expansion C. Street Project D. Drainage E. Whipple Road F. COVID-19 G. Veteran's Memorial H. Water Funding I. Wastewater Funding J. Boys & Girls Club Quarterly Report

- G. Acknowledgement of Department Head Reports
 - 1. Financial Report 1. Monthly 2. Year to Date 3. Sales Tax
 - 2. Public Works Report 1. Water and Wastewater Activity 2. Calls for Service 3. Building Permits 4. Recycling 5. Waste Water Treatment Plant Discharge Monitoring Report
 - 3. Police Department March 2024 1. Calls-By Type 2. Calls-By Date & Time 3. Incidents-By Violation 4. Arrests-By Type 5. Accidents-By Streets & Intersection February 2024 1. Magistrates 2. Index Crimes by Zone
 - 4. Municipal Court 1. City Monthly Report- February 2. Linebarger Monthly Report - February
 - 5. Library Report 1. Monthly Report
 - 6. Fire Marshal's Report 1. Monthly Report
 - 7. EMS Report 1. Quarterly report JAN FEB MAR

- H. Closed Session
 - 1. Closed Session in accordance to Section 551.071, the Texas Open Meetings Act Consultation with Attorney - to deliberate pending or contemplated litigation.

- I. Open Session – Deliberation and possible action regarding the following:
 - 1. Open Session in accordance to Section 551.071, the Texas Open Meetings Act. Deliberation and possible ACTION regarding consultation with Attorney on pending or contemplated litigation.
- J. Adjournment

This is to certify that I, Mark W. Milum, posted this agenda on the front bulletin board of the City Hall on April 5, 2024 on or before 5:30 p.m. and it shall remain so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Mark W. Milum, City Manager

Persons with any disabilities that would like to attend meetings must notify City Secretary 24 hours in advance so that the City can make arrangements for that disabled person.

City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 04/09/24 06:00 PM
Department: City Secretary
Category: Minutes
Prepared By: Bianca Huerta
Initiator: Bianca Huerta
Sponsors:
DOC ID: 5366

SCHEDULED

ACTION ITEM (ID # 5366)

**Consideration and ACTION to approve the minutes from
March 12, 2024 and March 26, 2024.**

I recommend approval.

City Council

520 E Ocean Blvd.

Regular Meeting

Los Fresnos, TX 78566

<http://citylf.cloudaccess.net/en/>

~ Minutes ~

Tuesday, March 12, 2024

6:00 PM

City Hall

Agenda

- A. Call meeting to order

The meeting was called to order at 6:11 PM by Mayor Alejandro Flores.

- B. Invocation and Pledge of Allegiance

Mark Milum gave Invocation and led the audience in the Pledge of Allegiance.

Visitors remarks-To speak you must sign in with the City Secretary prior to the meeting you have a limit of 5 minutes to speak.

There were none.

Consent Agenda (All matters listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless requested by a member of the City Council. The item may subsequently be removed from the Consent Agenda to be considered separately.)

Mayor Flores asked the council if there were any consent agenda items they would like to set aside for further discussion.

There were none.

Consideration and ACTION to approve the minutes from February 13, 2024.

Motion was made and seconded to approve the minutes from February 13, 2024.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Gabriela Fernandez, Councilwoman
SECONDER:	Juan Munoz, Councilman
AYES:	Flores, Escobedo, Munoz, Fernandez, Vinson
ABSENT:	Luis Gonzalez

Consideration and ACTION to approve a resolution of the City of Los Fresnos suspending the April 4 2024 effective date of AEP Texas INC.'s requested rate change to permit the city time to study the request and to establish reasonable rates; approving cooperation with the cities served by AEP Texas and authorizing intervention in AEP Texas INC.'s requested rate change proceedings before the commission; hiring Lloyd Gosselink attorneys and consulting services to negotiate with the company and direct any necessary litigation and appeals; requiring reimbursement of cities' rate case expenses; finding that the meeting at which this resolution is passed is open to the public as required by law; requiring notice of this resolution to the company and legal counsel.

Motion was made and seconded approve a resolution of the City of Los Fresnos suspending the April 4 2024 effective date of AEP Texas INC.'s requested rate change to permit the city time to study the request and to establish reasonable rates; approving cooperation with the cities served by AEP Texas and authorizing intervention in AEP Texas INC.'s requested rate change proceedings before the commission; hiring Lloyd Gosselink attorneys and consulting services to negotiate with the company and direct any necessary litigation and appeals; requiring reimbursement of cities' rate case expenses; finding that the meeting at which this resolution is passed is open to the public as required by law; requiring notice of this resolution to the company and legal counsel.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Gabriela Fernandez, Councilwoman
SECONDER: Juan Munoz, Councilman
AYES: Flores, Escobedo, Munoz, Fernandez, Vinson
ABSENT: Luis Gonzalez

Consideration and ACTION to approve a preliminary plat for Los Fresnos Oaks Subdivision.

Motion was made and seconded to approve a preliminary plat for Los Fresnos Oaks Subdivision.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Gabriela Fernandez, Councilwoman
SECONDER: Juan Munoz, Councilman
AYES: Flores, Escobedo, Munoz, Fernandez, Vinson
ABSENT: Luis Gonzalez

Consideration and ACTION to approve payment in lieu of land for park dedication for the Pomelo Bend Subdivision.

Motion was made and seconded to approve payment in lieu of land for park dedication for the Pomelo Bend Subdivision.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Gabriela Fernandez, Councilwoman
SECONDER: Juan Munoz, Councilman
AYES: Flores, Escobedo, Munoz, Fernandez, Vinson
ABSENT: Luis Gonzalez

Consideration and ACTION to approve a Proclamation declaring April 7-13, 2024 as National Library Week in the City of Los Fresnos.

Motion was made and seconded to approve a Proclamation declaring April 7-13, 2024 as National Library Week in the City of Los Fresnos.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Gabriela Fernandez, Councilwoman
SECONDER: Juan Munoz, Councilman
AYES: Flores, Escobedo, Munoz, Fernandez, Vinson
ABSENT: Luis Gonzalez

Consideration and ACTION to approve a Proclamation declaring April 14-20, 2024 as National Public Safety Telecommunicator's Week in the City of Los Fresnos.

Motion was made and seconded to approve a Proclamation declaring April 14-20, 2024 as National Public Safety Telecommunicator's Week in the City of Los Fresnos.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Gabriela Fernandez, Councilwoman
SECONDER: Juan Munoz, Councilman
AYES: Flores, Escobedo, Munoz, Fernandez, Vinson
ABSENT: Luis Gonzalez

Action Items

Consideration and ACTION to approve a Proclamation on the 95th year anniversary of the Los Fresnos First Baptist Church.

Mayor Flores read the proclamation and Council member Gabriela Hernandez read the Spanish version.

Mayor and the city council congratulated the church.

Pastor Perez thanked the Mayor and Council and gave a brief history about the church.

Motion was made and seconded to approve a Proclamation on the 95th year anniversary of the Los Fresnos First Baptist Church.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Alejandro Flores, Mayor
SECONDER: Gabriela Fernandez, Councilwoman
AYES: Flores, Escobedo, Munoz, Fernandez, Vinson
ABSENT: Luis Gonzalez

Presentation by Judy Adams with Southmost Regional Water Authority.

Judy Adams with the Southmost Regional Water Authority introduced General Manager and CEO Maryline Gilbert and Director of Water Wastewater Operation, Jaime Estrada.

Ms. Adams presented and answered questions for the council.

RESULT: NO ACTION

Consider and ACTION to approve change order number 1 for the Veterans Memorial Project.

Mr. Milum explained the original design did not include a system that would allow for the message to be updated as needed. This change order addressed this update.

Mr. Milum discussed the project and answered questions from the council.

Motion was made and seconded to approve change order number 1 for the Veterans Memorial Project.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Terry Vinson, Councilman
SECONDER:	Gabriela Fernandez, Councilwoman
AYES:	Flores, Escobedo, Munoz, Fernandez, Vinson
ABSENT:	Luis Gonzalez

Consideration and ACTION to approve an amendment to the Interlocal Agreement with Cameron County Regional Mobility Authority and the City of Los Fresnos Hike and Bike Trail Projects to include Exhibit A and the City of Los Fresnos local match funding amount.

Mr. Milum explained the agreement was amended by including the design and engineer fees that were not included when it was originally approved because they were unknown at that time.

Motion was made and seconded to approve an amendment to the Interlocal Agreement with Cameron County Regional Mobility Authority and the City of Los Fresnos Hike and Bike Trail Projects to include Exhibit A and the City of Los Fresnos local match funding amount.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Gabriela Fernandez, Councilwoman
SECONDER:	Terry Vinson, Councilman
AYES:	Flores, Escobedo, Munoz, Fernandez, Vinson
ABSENT:	Luis Gonzalez

Consideration and ACTION to excuse the absence of Luis Gonzalez from the January 23, 2024 City Council special meeting.

Motion was made and seconded to excuse the absence of Luis Gonzalez from the January 23, 2024 City Council special meeting.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Juan Munoz, Councilman
SECONDER:	Terry Vinson, Councilman
AYES:	Flores, Escobedo, Munoz, Fernandez, Vinson
ABSENT:	Luis Gonzalez

Consideration and ACTION to excuse the absence of Juan Sierra from the February 26, 2024 Planning and Zoning meeting.

Motion was made and seconded to excuse the absence of Juan Sierra from the February 26, 2024 Planning and Zoning meeting.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Juan Munoz, Councilman
SECONDER: Terry Vinson, Councilman
AYES: Flores, Escobedo, Munoz, Fernandez, Vinson
ABSENT: Luis Gonzalez

Consideration and ACTION to excuse the absence of Marco Huerta from the March 4, 2024 Community Development Corporation meeting.

Motion was made and seconded to excuse the absence of Marco Huerta from the March 4, 2024 Community Development Corporation meeting.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Juan Munoz, Councilman
SECONDER: Gabriela Fernandez, Councilwoman
AYES: Flores, Escobedo, Munoz, Fernandez, Vinson
ABSENT: Luis Gonzalez

Acknowledgement of City Manager's Report

City Manager Report A. Waste Water Collection System & Upgrade B. Water Treatment Plant Expansion C. Street Project D. Drainage E. Whipple Road F. COVID-19 G. TxDot Highway 100 H. Veteran's Memorial I. Water Funding J. Wastewater Funding

Mayor Flores asked Mr. Milum if he would like to give an update.

Mr. Milum gave a update on the Water Treatment Plant Expansion, street repair project and the TXDOT project on Highway 100.

Motion was made and seconded to acknowledge the City Manager's Report.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Terry Vinson, Councilman
SECONDER: Gabriela Fernandez, Councilwoman
AYES: Flores, Escobedo, Munoz, Fernandez, Vinson
ABSENT: Luis Gonzalez

Acknowledgement of Department Head Reports

Financial Report 1. Monthly 2. Year to Date 3. Sales Tax

Motion was made and seconded to acknowledge the Financial Report.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Juan Munoz, Councilman
SECONDER: Gabriela Fernandez, Councilwoman
AYES: Flores, Escobedo, Munoz, Fernandez, Vinson
ABSENT: Luis Gonzalez

Public Works Report 1. Water and Wastewater Activity 2. Calls for Service 3. Building Permits 4. Recycling 5. Waste Water Treatment Plant Discharge Monitoring Report

Motion was made and seconded to acknowledge the Public Works Report.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Juan Munoz, Councilman
SECONDER:	Gabriela Fernandez, Councilwoman
AYES:	Flores, Escobedo, Munoz, Fernandez, Vinson
ABSENT:	Luis Gonzalez

Police Department February 2024 1. Calls-By Type 2. Calls-By Date & Time 3. Incidents-By Violation 4. Arrests-By Type 5. Accidents-By Streets & Intersection January 2024 1. Magistrates 2. Index Crimes by Zone

Motion was made and seconded to acknowledge the Police Department Report.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Juan Munoz, Councilman
SECONDER:	Gabriela Fernandez, Councilwoman
AYES:	Flores, Escobedo, Munoz, Fernandez, Vinson
ABSENT:	Luis Gonzalez

Municipal Court 1. City Monthly Report- January 2. Linebarger Monthly Report- January

Motion was made and seconded to acknowledge the Municipal Court Report.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Juan Munoz, Councilman
SECONDER:	Gabriela Fernandez, Councilwoman
AYES:	Flores, Escobedo, Munoz, Fernandez, Vinson
ABSENT:	Luis Gonzalez

Library Report 1. Monthly Report

Motion was made and seconded to acknowledge the Library Report.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Juan Munoz, Councilman
SECONDER:	Gabriela Fernandez, Councilwoman
AYES:	Flores, Escobedo, Munoz, Fernandez, Vinson
ABSENT:	Luis Gonzalez

Fire Marshal's Report 1. Monthly Report

Motion was made and seconded to acknowledge the Fire Marshal Report.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Juan Munoz, Councilman
SECONDER:	Gabriela Fernandez, Councilwoman
AYES:	Flores, Escobedo, Munoz, Fernandez, Vinson
ABSENT:	Luis Gonzalez

Closed Session

**Closed Session in accordance to Section 551.071, the Texas Open Meetings Act
Consultation with Attorney - to deliberate pending or contemplated litigation.**

Closed session opened at 7:03 PM.

RESULT: NO ACTION

Open Session – Deliberation and possible action regarding the following:

**Open Session in accordance to Section 551.071, the Texas Open Meetings Act. Deliberation
and possible ACTION regarding consultation with Attorney on pending or contemplated
litigation.**

Open session closed at 7:28 PM.

No action was taken.

RESULT: NO ACTION

J. Adjournment

The meeting was closed at 7:28 PM.

Presiding Officer of the Council

Recorder

City Council

520 E Ocean Blvd.

Special Meeting

Los Fresnos, TX 78566

<http://citylf.cloudaccess.net/en/>

~ Minutes ~

Tuesday, March 26, 2024

6:00 PM

City Hall

Agenda

- A. Call meeting to order

The meeting was called to order at 6:00 PM by Mayor Alejandro Flores.

- B. Invocation and Pledge of Allegiance

Mark Milum gave invocation and led the audience in the Pledge of Allegiance.

Visitors remarks-To speak you must sign in with the City Secretary prior to the meeting you have a limit of 5 minutes to speak.

There were none.

Presentation

Presentation of a Proclamation from Cameron County Commissioners Court Honoring the Los Fresnos Volunteer Fire Department.

Cameron County Commissioner, Precinct 3, David A. Garza presented the Los Fresnos Volunteer Fire Department with a proclamation.

RESULT: NO ACTION

Presentation of Certificate of Achievement for Excellence Financial Reporting.

The Mayor and City Council presented Pablo Garza, director of finance with the Certificate of Achievement for Excellence Financial Reporting.

RESULT: NO ACTION

Action Items

Consideration and ACTION to approve the Audit Report for the 2022-2023 fiscal year.

Ben Pena with Burton, McCumber & Longoria, LLP reviewed the annual audit report with the council.

Council member Luis Gonzalez arrived at 6:16 p.m.

Motion was made and seconded to approve the Audit Report for the 2022-2023 fiscal year.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Gabriela Fernandez, Councilwoman
SECONDER: Alberto Escobedo, Councilman
AYES: Flores, Escobedo, Fernandez, Gonzalez, Vinson
ABSENT: Juan Munoz

F. Adjournment
The meeting was closed at 6:27 PM.

Presiding Officer of the Council

Recorder

City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 04/09/24 06:00 PM
Department: City Secretary
Category: Personnel
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 5384)

DOC ID: 5384 A

Consideration and ACTION to approve an update Employee Policy Manual to include Military Leave Policy.

When we updated our Employee Policy Manual we didn't address Military leave. The proposed language is what we had in our old policy and was recently updated to meet the proper guidelines.

I recommend approval.

622.6.2 MILITARY LEAVE WITH PAY

Military leave with pay will be granted as authorized by Texas Government code, Section 431.005, to all employees who are presently active or inactive members of the United States Reserves, excluding Merchant Marine, when ordered to engage duty for field training, encampment, field exercises, or instruction on scheduled work days.

Employees will be required to bring in military order documentation no later than twenty-four (24) hours after the employee receives the military orders. Copies will be kept in employee's personnel file regarding their duties and dates of such duties in order to be paid accordingly. If the employee cannot provide the City with military order documentation stating that he/she should report to a certain military facility for duty, physical exam, etc., then the employee will be paid under his/her own personal sick, annual, or compensatory time leave.

If granted military leave, this leave of absence shall be in addition to any other form of leave with pay to which the employee is normally entitled and shall not exceed fifteen (15) working days or days for which the employee would normally receive pay in any one federal fiscal year.

Employees who have exhausted all available paid leave may, at their option, use any other available paid leave time (i.e., vacation leave, sick leave)

City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 04/09/24 06:00 PM
Department: City Secretary
Category: Agreement
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 5379)

DOC ID: 5379 A

Consideration and ACTION to approve CDC action to provide funding for the Los Fresnos Little League.

The CDC Board approved funding in the amount of \$19,000 for the Little League on Monday April 1. It included annual amount of \$8,500 plus a \$500 increase to help keep the price per child down to \$75 as it has been. Additionally, they funded \$10,000 to complete the project of batting cages with pitching machines, balls and related equipment.

I recommend approval.

City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 04/09/24 06:00 PM
Department: City Secretary
Category: Proclamation
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 5380)

DOC ID: 5380

**Consideration and ACTION to approve a Proclamation
declaring May 2, 2024 as National Day of Prayer in the City of
Los Fresnos.**

I recommend approval.

**PROCLAMATION
CITY OF LOS FRESNOS**

NATIONAL DAY OF PRAYER

WHEREAS, throughout the history of our country, prayer has been recognized by our leaders, in times of war – and peace – as vital to the maintenance of a strong national character, and necessary to procure the blessings of a just and benevolent God upon our government and people; and

WHEREAS, we as duly elected and appointed leaders of this community, recognize our civil responsibilities to those whom we serve; and

WHEREAS, it is with awesome responsibility that we serve the citizens of our community by faithfully carrying out the duties and requirements of our offices; and

WHEREAS, in humble acknowledgement of our dependence upon God for wisdom, courage and power, and upon the spiritual and moral support of the people in our community, we hereby urge our citizens to pray that we will receive spiritual guidance that we may call upon as we serve this community to the best of our abilities and for God to continue to bless the City of Los Fresnos.

NOW, THEREFORE, I, Alejandro Flores, Mayor of the City of Los Fresnos do hereby urge the citizens in our community to join in the observance of the National Day of Prayer on Thursday, May 2, 2024.

Signed this the 9th day of April, 2024.

Alejandro Flores, Mayor

ATTEST:

Jacqueline Moya, City Secretary

City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 04/09/24 06:00 PM
Department: City Secretary
Category: Proclamation
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 5381)

DOC ID: 5381

Consideration and ACTION to approve a Proclamation for National Hurricane Preparedness Week May 5-May 11, 2024.

I recommend approval.

CITY OF LOS FRESNOS

PROCLAMATION

NATIONAL HURRICANE PREPAREDNESS WEEK 2024

WHEREAS, Texas hurricane season officially begins June 1 and ends November 30, 2024; and

WHEREAS, the 624-mile Texas Gulf coastline, our area in particular, and areas of Texas hundreds of miles inland are vulnerable to the devastating effects of a hurricane or tropical storm; and

WHEREAS, both public and private entities should develop emergency response and recovery plans in accordance with local jurisdictions and local emergency management offices; and

WHEREAS, the National Weather Service and the Governor's Division of Emergency Management are designating the week of May 5 – May 11, 2024 as National Hurricane Preparedness Week in Texas and in the City of Los Fresnos; and

WHEREAS, the National Weather Service, the Governor's Division of Emergency Management, and the leaders of the City of Los Fresnos strongly suggest that all residents and visitors to this area be made aware of the potential dangers of these storms; and

WHEREAS, the best defense is preparedness and public education about the dangers of the high winds, storm surge, flooding and tornadoes that may occur for hundreds of miles in conjunction with a hurricane or tropical storm.

THEREFORE, BE IT PROCLAIMED THAT THE CITY COUNCIL OF THE CITY OF LOS FRESNOS, TEXAS:

Urges all citizens of this City and County to participate in hurricane preparedness activities, and to pay close attention to watch and warning instructions.

IN OFFICIAL RECOGNITION WHEREOF, the undersigned hereby affix our signatures this 9th day of April, 2024.

Alejandro Flores, Mayor

ATTEST:

Jacqueline Moya, City Secretary

City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 04/09/24 06:00 PM
Department: City Secretary
Category: Proclamation
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 5382)

DOC ID: 5382

**Consideration and ACTION to approve a Proclamation
declaring the week of May 19-25, 2024 as National
Emergency Medical Services Week in the City of Los
Fresnos.**

I recommend approval.

**CITY OF LOS FRESNOS
PROCLAMATION**

WHEREAS, each year residents and visitors to our community may require emergency medical care for traumatic injuries, burns, poisonings, spinal cord injuries, heart attaches and other critical medical emergencies; and

WHEREAS, emergency care personal, including emergency medical dispatchers, medical responders, EMTs, EMT-Ds, EMT-Is, EMT-Ps, emergency department nurses and physicians, whether volunteers or paid personnel, give selflessly of themselves for the welfare of others; and

WHEREAS, the citizens of our community benefit from the knowledge, skills, and dedication of these emergency medical services specialists, as they work together to ensure prompt and appropriate treatment at the scene, on the way to the hospital, and in the emergency department; and

WHEREAS, advances in emergency medical care have increased the number of lives saved each year;

NOW, THEREFORE, the City Council of the City of Los Fresnos encourages our Community to observe this week of May 19-25, 2024 as

NATIONAL EMERGENCY MEDICAL SERVICES WEEK

in the City of Los Fresnos.

Signed this 9th day of April, 2024.

Alejandro Flores, Mayor

ATTEST:

Jacqueline Moya, City Secretary

City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 04/09/24 06:00 PM
Department: City Secretary
Category: Proclamation
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 5383)

DOC ID: 5383

**Consideration and ACTION to approve a Proclamation
declaring May 15, 2024 as Peace Officers' Memorial Day and
declaring the week of May 12-18, 2024 as National Police
Week in the City of Los Fresnos.**

I recommend approval.

**CITY OF LOS FRESNOS
PROCLAMATION**

Whereas, The Congress and President of the United States have designated May 15 as Peace Officers’ Memorial Day, and the week in which May 15 falls as National Police Week; and

Whereas, the members of the Los Fresnos Police Department play an important role in safeguarding the rights and freedoms of citizens in our community; and

Whereas, it is important that all citizens know and understand the duties, responsibilities, hazards, and sacrifices of their Police Department, and that members of The Los Fresnos Police Department recognize their duty to serve the people by safeguarding life and property, by protecting them against violence and disorder, and by protecting the innocent against deception and the weak against oppression; and

Whereas, the men and women of the Los Fresnos Police Department unceasingly provide a vital public service;

Now, therefore, the City Council of the City of Los Fresnos, call upon all citizens of Los Fresnos and upon all patriotic, civic and educational organizations to observe the week of May 12th – 18th, 2024, as Police Week with appropriate ceremonies and observances in which all of our people may join in commemorating law enforcement officers, past and present, who, by their faithful and loyal devotion to their responsibilities, have rendered a dedicated service to their communities and, in so doing, have established for themselves an enviable and enduring reputation for preserving the rights and security of all citizens.

I further call upon all citizens of Los Fresnos to observe May 15, as Peace Officers’ Memorial Day in honor of those law enforcement officers who, through their courageous deeds, have made the ultimate sacrifice in service to their community or have become disabled in the performance of duty, and let us recognize and pay respect to the survivors of our fallen heroes.

Approved on this 9th day of April, 2024.

Alejandro Flores, Mayor

ATTEST:

Jacqueline Moya, City Secretary

City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 04/09/24 06:00 PM
Department: City Secretary
Category: Proclamation
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 5385)

DOC ID: 5385

**Consideration and ACTION to approve a Proclamation
declaring the week of May 19-25, 2024 as National Public
Works Week in the City of Los Fresnos.**

National Public Works Week Proclamation

May 19–25, 2024

“Connecting the World Through Public Works”

WHEREAS, public works professionals focus on infrastructure, facilities and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life and well-being of the people of the City of Los Fresnos; and,

WHEREAS, these infrastructure, facilities and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers, and employees at all levels of government and the private sector, who are responsible for rebuilding, improving, and protecting our nation’s transportation, water supply, water treatment and solid waste systems, public buildings, and other structures and facilities essential for our citizens; and,

WHEREAS, it is in the public interest for the citizens, civic leaders and children in the City of Los Fresnos to gain knowledge of and to maintain an ongoing interest and understanding of the importance of public works and public works programs in their respective communities; and,

WHEREAS, the year 2024 marks the 64rd annual National Public Works Week sponsored by the American Public Works Association/Canadian Public Works Association be it now,

THEREFORE, BE IT RESOLVED that the City Council of the City of Los Fresnos hereby designates the week May 19–25, 2024 as National Public Works Week; we urge all citizens to pay tribute to our public works professionals, engineers, managers, and employees and to recognize the substantial contributions they make to protecting our national health, safety, and quality of life.

Signed this 9th day of April, 2024

Alejandro Flores, Mayor

ATTEST:

Jacqueline Moya, City Secretary

City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 04/09/24 06:00 PM
Department: City Secretary
Category: Ordinances
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 5387)

DOC ID: 5387 A

Consideration and ACTION to approve the first and second reading of Ordinance 557 adopting the updated Water Conservation and Drought Contingency Plan.

TCEQ requires this to be updated every 5 years. We usually have a firm assist with this project. However, a huge thank you goes out to our Public Works Manager, Raul Garcia for putting this together in house and saving substantial funds while putting together a terrific plan for LF.

The first section is the Plan that includes historic figures, goals, steps to reach those goals and information about our system. It ends with the policy on how to deal when faced with a drought or shortage of water like the situation we are presently in with the capacity at Falcon and Amistad Dams being just over 20%. This part was updated and approved by the Council last year. We are currently in Stage 3 Response - Severe Water Shortage Conditions found on page 9 of Appendix C.

I recommend approval.

ORDINANCE NO. 557

AN ORDINANCE OF THE CITY OF LOS FRESNOS, TEXAS ADOPTING THE UPDATED WATER CONSERVATION PLAN AND DROUGHT CONTINGENCY PLAN; ESTABLISHING CRITERIA FOR THE INITIATION AND TERMINATION OF DROUGHT RESPONSE STAGES; ESTABLISHING RESTRICTIONS ON CERTAIN WATER USES; ESTABLISHING PENALTIES FOR THE VIOLATION OF AND PROVISIONS FOR ENFORCEMENT OF THESE RESTRICTIONS' ESTABLISHING PROCEDURES FOR GRANTING VARIANCES; PROVIDING SEVERABILITY; REPEALING ORDINANCE ALL ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT THEREWITH AND PROVIDING FOR AN EFFECTIVE DATE.

This ordinance was introduced and submitted to the City Council for passage and adoption after the second reading of the Ordinance. After presentation and discussion of the Ordinance, a motion was made by _____ that the Ordinance be finally passed and adopted in accordance with the City's Home Rule Charter. The motion was seconded by _____ and carried by the following voted:

Mayor Alejandro Flores	___ For ___ Against ___ Abstained
Mayor Pro-Tem Albert Escobedo	___ For ___ Against ___ Abstained
Councilmember Juan Munoz	___ For ___ Against ___ Abstained
Councilmember Gabriela Fernandez	___ For ___ Against ___ Abstained
Councilmember Luis Gonzalez	___ For ___ Against ___ Abstained
Councilmember Terry Vinson	___ For ___ Against ___ Abstained

WHEREAS, the City of Los Fresnos, Texas recognizes that the amount of water available to the City and its water utility customers is limited and subject to depletion during periods of extended drought;

WHEREAS, the City recognizes that natural limitations due to drought conditions and other acts of god cannot guarantee an uninterrupted water supply for all purposes;

WHEREAS, Section 11.1272 of the Texas Water Code and applicable rules of the Texas Commission on Environmental Quality require all public water supply systems in Texas to prepare a water conservation and drought contingency plan; and

WHEREAS, as authorized under law, and in the best interests of the citizens of Los Fresnos, Texas the City Council deems it expedient and necessary to establish certain rules and policies for the orderly and efficient management of limited water supplies during drought and other water supply emergencies.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL TO THE CITY OF LOS FRESNOS, TEXAS:

SECTION 1. That the City of Los Fresnos, Texas Water Conservation Plan and Contingency Plan attached hereto as Exhibit “A” and made part hereof for all purposes be, and the same is hereby, adopted as the official policy to the City of Los Fresnos.

SECTION 2. That all ordinances that are in conflict with the provisions of this ordinance are hereby repealed.

SECTION 3. Should any paragraph, sentence, subdivision, clause, phrase, or section of this ordinance be adjudged or held to be unconstitutional, illegal, or invalid, the same shall not affect the validity of this ordinance as a whole or any part of provision thereof, other than the part so declared to be invalid, illegal or unconstitutional.

SECTION 4. This ordinance shall take effect immediately from and after its passage and the publication of the caption, as the law in such cases provides.

INTRODUCED AND APPROVED on the first reading this 9th day of April 2024.

APPROVED AND PASSED on the second reading this 9th day of April 2027.

Mayor, Alejandro Flores

ATTEST:

City Secretary, Jacqueline Moya

Exhibit A

**Water Conservation Plan
for
The City of Los Fresnos**



**Adopted by the Los Fresnos City Council on
April 9, 2024**

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Water Conservation Plan for The City of Los Fresnos

1. Introduction and Objectives

As water supply continues to be a key issue in the development of Texas Cities, it is important that the City of Los Fresnos make efficient use of its water supplies. Additional supplies to meet increased demand will be difficult and expensive to develop. The Rio Grande River is the main water source for our City.

Recognizing the need for efficient use of existing water supplies, the Texas Commission on Environmental Quality (TCEQ) has required water conservation plans from public municipal water suppliers and has developed guidelines and requirements governing the development of these water conservation plans. These TCEQ guidelines and requirements are included in Appendix B. The objectives of this water conservation plan are as follows:

- Reduce the loss and waste of water.
- Improve the efficient use of water.
- Maintain quality of life.

2. Texas Commission on Environmental Quality Rules

The TCEQ rules governing development of water conservation plans for public water suppliers are contained in Title 30, Part 1, Chapter 288, Subchapter A, Rule 288.2 of the Texas Administrative Code, which is included in Appendix B. For the purpose of these rules, a water conservation plan is defined as “a strategy or combination of strategies for reducing the volume of water withdrawn from a water supply source, for reducing the loss or waste of water, for maintaining or improving the efficiency in the use of water, for increasing the recycling and reuse of water, and for preventing the pollution of water.” The elements in the TCEQ water conservation rules covered in this conservation plan are listed below.

Minimum Conservation Plan Requirements

The minimum requirements in the Texas Administrative Code for Water Conservation Plans are covered in this report as follows:

TCEQ Rule	Location in Plan	Description
288.2(a)(1)(A)	Section 4.1	Utility Profile
288.2(a)(1)(C)	Section 3	Specification of Goals
288.2(a)(1)(D)	Section 4.3	Accurate Metering
288.2(a)(1)(E)	Section 4.3	Universal Metering
288.2(a)(1)(F)	Section 4.4	Determination and Control of Unaccounted for Water
288.2 (a)(1)(G)	Section 4.5	Public Education and Information Program
288.2(a)(1)(H)	Section 4.6	Non-Promotional Water Rate Structure
288.2(a)(1)(I)	Section 4.7	Reservoir System Operation Plan
288.2(a)(1)(J)	Section 4.8	Means of Implementation and Enforcement
288.2(a)(1)(K)	Section 4.9	Coordination with Regional Water Planning Group
288.2(a)(2)(A)	Section 4.10	Leak Detection, Repair, and Water Loss Accounting
288.2(a)(2)(B)	Section 4.11	Record Management System

Additional Conservation Strategies

TCEQ rules also list optional conservation strategies, which may be adopted.

TCEQ Rule	Location in Plan	Description
288.2(a)(3)(B)	Section 5.2	Ordinances, Plumbing Codes or Rules on Water-Conserving Fixtures
288.2(a)(3)(F)	Section 5.2	Considerations for Landscape Water Management Regulations

3. Specific Goals, Quantified 5 & 10-Year Targets

Rule 288.2(a)(1)(C) requires the adoption of specific water conservation goals for a water conservation plan. The City has developed 5-year and 10-year goals for the reduction of per capita municipal use, as expressed in the water utility profile (Appendix C). The TCEQ defines municipal use in gallons per capita per day as “the total average daily amount of water diverted

or pumped for treatment for potable use by a public water supply system. The calculation is made by dividing the water diverted or pumped for treatment for potable use by the population served.” In this definition, the “water diverted or pumped” refers to the total volume of water metered at the City’s intake at our reservoir and includes the City’s water loss.

These reduction goals, expressed in gallons per capita per day (gpcd), are based on the average total gpcd for the City for the last five years (2019-2023) which is 90.0 gpcd.

	<i>Historic 5-year Average</i>	<i>Baseline</i>	<i>5-year goal for year 2029</i>	<i>10-year goal for year 2034</i>
Total GPCD	90.0	90.0	88.75	87.5
Residential GPCD	59.0	59.0	58	57
Water Loss GPCD	9	9	8.68	8.36
Water Loss Percentage	9.86	9.86	9.68	9.5

Notes:

- Total GPCD = (Total Gallons in System ÷ Permanent Population) ÷ 365
- Residential GPCD = (Gallons Used for Residential Use ÷ Residential Population) ÷ 365
- Water Loss GPCD = (Total Water Loss ÷ Permanent Population) ÷ 365
- Water Loss Percentage = (Total Water Loss ÷ Total Gallons in System) x 100; or (Water Loss GPCD ÷ Total GPCD) x 100

4. Minimum Conservation Plan Requirements

4.1 Utility Profile

POPULATION, SERVICE, AND CUSTOMER DATA

1. Service area size (in square miles): 5.69
(Please attach a copy of service-area map)
2. Current population of service area: 6,174
3. Current population served for:
Water 6,174
Wastewater 8,193

4. Population served for previous five years:

<i>Year</i>	<i>Population</i>
2019	6,060
2020	6,009
2021	6,126
2022	6,924
2023	6,174

5. Projected population for service area in the following decades:

<i>Year</i>	<i>Population</i>
2020	6,535
2030	7,679
2040	8,801
2050	10,009
2060	11,253

I. Water Accounting Data

1. Amount of treated water use for the previous five years (in 1,000 gallons).

<i>Year</i>	2023	2022	2021	2020	2019
<i>Month</i>					
January	17,266	18,080	18,387	14,324	16,110
February	16,878	16,166	17,456	18,047	14,589
March	19,399	19,053	19,064	21,961	16,056
April	18,328	20,508	18,821	20,389	17,012
May	18,671	22,405	17,842	22,455	19,459
June	19,576	19,248	18,389	18,915	17,131
July	22,473	20,219	18,389	22,306	20,947
August	23,685	23,953	21,187	21,013	24,459
September	21,936	20,003	19,064	17,618	18,490
October	19,237	21,205	18,448	19,809	18,460
November	18,013	16,760	16,633	19,837	17,062
December	17,381	16,570	18,047	19,208	17,092
Totals	232,843	234,170	221,727	235,882	216,867

2. Amount of water (in 1,000 gallons) delivered/sold as recorded by the following account types for the past five years.

<i>Year</i>	2023	2022	2021	2020	2019
<i>Account Types</i>					
Residential	146,594	143,572	138,669	152,881	139,195
Single-Family	121,902	117,607	110,987	124,003	111,704
Multi-Family	24,692	25,965	27,682	28,878	27,491
Commercial	38,261	43,982	33,790	33,219	33,808
Industrial/Mining	0	0	0	0	0
Institutional	17,123	15,330	12,187	13,044	23,829
Agriculture	0	0	0	0	0
Other/Wholesale	0	0	0	0	0

3. Previous records for water loss for the past five years (the difference between water diverted or treated and water delivered or sold).

<i>Year</i>	<i>Amount (gallons)</i>	<i>Percent %</i>
2023	25,802,407	10.80
2022	22,999,733	7.30
2021	27,402,310	11.60
2020	24,741,861	9.90
2019	21,647,294	9.86

4. Water Supply Sources

<i>Water Type</i>	<i>Source</i>	<i>Amount Authorized</i>
Surface Water	Rio Grande River	1,051,4046
Groundwater	Southmost Regional Water Authority	191,5446
Other	N/A	N/A

4.3 Universal and Accurate Metering

All water distributed throughout the city is monitored by the City of Los Fresnos. Approximately 99% of the City’s water meters are electronic and maintenance free (no moving parts). The electronic water meters are monitored remotely on a daily basis. Each water meter is programmed to notify the City of any high volume consumption. The meter is then inspected and replaced as needed. Any non-electronic water meter is monitored on a monthly basis and replaced as needed. The City has a computer system which handles all the billing and assists in monitoring water use, this aids the City in identifying all high and low rate water users. The City’s intake meters to our reservoirs and treatment plant are calibrated annually.

4.4 Determination and Control of Unaccounted for Water

Water loss is the difference between the amount of metered water received from the Rio Grande and the amount of water pumped into our distributions system and sold to our customers plus authorized but unmetered uses such as firefighting, releases for flushing of lines, and uses associated with new construction. Water loss can include several categories:

- Inaccuracies in customer meters.
- Unmetered uses such as firefighting.
- Losses due to water main breaks and leaks in the water distribution system.
- Losses due to illegal connections and theft.
- Other.

The city’s water loss for the last five years is reported in the Utility Profile in Appendix C. This water loss percentage has averaged around 9.89% over the last 5 years.

Other actions the city is taking to reduce loss include the following:

- The City of Los Fresnos is seeking funding to replace a significant amount of the aging distribution system. The amount of funding will determine how quickly this change out will take place.

- City employees and the public works department work together to identify possible leaks in the distribution system. Leaks are fixed as quickly as possible.

4.5 Public Education & Information Programs

As part of this water conservation plan, the city will adopt the following public education programs in order to promote water conservation:

1. The City will include educational fliers in the mail along with monthly water bills during the summer months.
2. New customers will receive an educational packet regarding water conservation.
3. Water conservation information will be available upon request.
4. Community outreach programs for schools and general public.

4.6 Non-Promotional Water Rate Structure

Water suppliers are required to have a water rate structure which is not “promotional,” i.e., a rate structure which is cost-based and which does not encourage the excessive use of water. Current water rates and associated cost are presented in Tables 1 through 5 below:

Table 1 Water Rate Structure March 2024 – Inside City Limits

Water Rates	Cost
Base Charge (First 2,000 gallons)	25.09
2,001 to 10,000 gallons per 1,000 gallons	4.41
10,001 to 20,000 gallons per 1,000 gallons	4.56
20,001 to 40, 000 gallons per 1,000 gallons	4.92
40,001 gallons and above per 1,000 gallons	5.34

Table 2 Water Rate Structure March 2024 – Outside City Limits

Water Rates	Cost
Base Charge (First 2,000 gallons)	31.36
2,001 to 10,000 gallons per 1,000 gallons	5.51
10,001 to 20,000 gallons per 1,000 gallons	5.71
20,001 to 40, 000 gallons per 1,000 gallons	6.15
40,001 gallons and above per 1,000 gallons	6.68

Table 3 Wastewater Rate Structure March 2024 – Inside City Limits

Wastewater Rates	Cost
Base Charge (First 2,000 gallons)	26.59
Above 2,000 gallons per 1,000 gallons	4.43

Table 4 Wastewater Rate Structure March 2024 – Outside City Limits

Wastewater Rates	Cost
Base Charge (First 2,000 gallons)	33.24
Above 2,000 gallons per 1,000 gallons	5.54

Table 5 Wastewater Rate Structure March 2024 – Outside City EDAP

Wastewater Rates	Cost
Base Charge (First 2,000 gallons)	30.58
Above 2,000 gallons per 1,000 gallons	5.09

4.7 Reservoir System Operations Plan

The City receives its water from three different sources; the Los Fresnos Surface Water Treatment Plant (SWTP), the Southmost Regional Water Authority (SRWA), and the East Rio Hondo Water Supply Corporation (ERHWSC). While the WTP provides the majority of the water supply, water line connections from SRWA and ERHWSC serve to augment the treated water supply on a daily and as-needed basis. The SWTP ground storage and distribution systems serve to supply the City with the combined effluent of the three sources. The following table, Table 6, summarizes sources, volume, frequency, raw water sources, and treatment methods of the current water supply:

Water Supplier	Supply (MGD)	Supply Frequency	Raw Water Source	Water Treatment Method
Los Fresnos Water Treatment Plant	1.000	Main Supply (Daily)	Rio Grande River	Surface Water Treatment
Southmost Regional Water Authority	0.171	Daily	Rio Grande River	Surface Water Treatment

East Rio Hondo Water Supply Corporation	0.500	Emergency Inter-Connection	Rio Grande River and Brackish Water Well	Surface Water Treatment and Reverse Osmosis
---	-------	----------------------------	--	---

The SWTP receives its raw water supply through the irrigation canals from the Rio Grande River. Two reservoirs serve as on-site raw water storage for the WTP. Reservoir 1 and Reservoir 2 hold a combined raw water volume of 30.66 million gallons (MG), individually contributing 21.97 MG and 8.69 MG respectively. Because Reservoir 2 supplies the water treatment system, it is maintained at a constant level by a transfer station between Reservoir 1 and 2. The transfer station is currently equipped with a 700 GPM vertical turbine pump to ensure the water level of Reservoir 2 is maintained. Based on the projected population, the existing water treatment plant for the City will not have enough capacity to meet future water demands. As a result, The City is planning a project to rehabilitate and expand the SWTP from 1.0 MGD to 1.5 MGD. The project has already been reviewed and approved by TCEQ on September 24, 2018. Based on future water demands, the existing reservoirs will be able to sustain the water treatment plant at 1.5 MGD for approximately 20 days.

4.8 Enforcement Procedure and Plan Adoption

A copy of the ordinance which indicates the official adoption of this water conservation plan by the City can be found in Appendix C.

4.9 Coordination with the Regional Water Planning Group(s)

The City of Los Fresnos is located within the Rio Grande Regional Water Planning Area (M). A copy of this Water Conservation Plan, Water Conservation Implementation Report, and Drought Contingency Plan has been provided to the Region M Planning Group.

4.10 Measures to Determine and Control Water Loss

The City has a computer system which monitors water consumption on a daily basis and provides the City with regular updates regarding water consumption. The system will notify the operators daily regarding any suspicious activity which can be identified as a potential break leak, abandoned service, illegal connection, etc. The City then inspects the areas of high consumption and makes any repairs needed.

4.11 Record Management System

The City has a record management system which allows for the continuous monitoring of the water distribution. The City has invested in some of the latest technology available to allow for the monitoring and classification of water sales. The computer system easily identifies high or low rate users and keeps track of all water use.

Smart Water Meters



Water Monitoring Software



Device Access

SENSUSANALYTICS demo WATER ryan.roberts@sensus.com | Logout

05/09/2016 05/16/2016 Device ID: 74233100 - METER

Device Number	74233100	Account Number	Unknown
Device Type	Meter	Customer Name	Unknown
Meter Type	Water	Parent	Unspecified
Radio ID	18046010	Location	Unknown
Status	Orphaned	Latest Read	3474 CF (FLEXNET) 5/15/16 10:00:00 PM

Data Alarms Usage Profile Watch Me Map Details Commands Utility Defined Fields Add/Remove Groups

Data Source: Interval Table Graph

Print Download

SENSUSANALYTICS demo WATER ryan.roberts@sensus.com | Logout

Meter Insight Billing Cycle: E14 YESTERDAY TODAY 05/16/2016 apply

0 Stale	0 Almost Stale	1 No Read Available
47 Active Meters	0 Orphaned Meters	0 Min Threshold Exceptions
35 Max Threshold Exceptions	0 Unknown Radio	0 Inactive Meters

4.12 Measures and Accounting for Diversions

The City receives water from three different sources: the Los Fresnos Surface Water Treatment Plant SWTP, the Southmost Regional Water Authority (SRWA), and the East Rio Hondo Water Supply Corporation (ERHWSC). All water diverted from the Rio Grande River to the Los Fresnos SWTP, imported from SRWA and ERHWSC and distributed to the City is metered. All metering devices used have an accuracy of plus or minus 5.0%, or better.

5.1 Plan Review Update

A completed Water Conservation Implantation Report is provided in Appendix B.

The City Shall review and update the next revision of its water conservation plan no later than May 1, 2029, and every five years after that date to coincide with the regional water planning group. The revised plan must also include an implementation report.

5.2 Additional Conservation Strategies

A. Plumbing Codes

The City automatically adopts the International Plumbing Codes, which include water saving plumbing requirements. The latest code to be adopted by the State of Texas is the 2018 international Plumbing Code.

B. Retrofit Programs

The City will educate the residents, plumbers, and contractors on the benefits of retrofitting existing facilities with water saving devices. This program will be encompassed in the education and informational programs utilized by the City. The City will contact all plumbing companies and hardware stores in the area to encourage them to stock water conserving fixtures including retrofitting devices.

C. Water Conserving Landscape

The City of Los Fresnos will provide information, through the public education program, to homeowners, business owners, landscape architects and irrigation contractors about the methods and benefits of water conserving landscaping practices and devices. The following methods will be encouraged.

1. The use of low water consuming plants and grasses for landscaping new homes and commercial areas.
 2. Business and nurseries to offer for sale low water consuming plants & grasses along with efficient irrigation systems and to promote their use through demonstrations and advertisements.
- D. Conservation –Oriented Water Rate Structures

As shown in Tables 1 through 5 of the Water Conservation Plan Requirements of this document, the City has conservation-oriented water rate structures.

Service Area Map

PWS ID	Service Number	PWS Name	Status	Submit Comments	TWDB Comments	Last Submitted Date	Submitted By	Last Update Date	Last Update Time	Update By	Area (ac mi)	Area Change (%)	Overlapping Adjacent PWS	County
T0030004	0914500	CITY OF US-FRENSHIPS	Updated	No changes.	2/14/2024: Does the city of East Frenship have retail customers in the area that is overlapping with Military Highway WSC?	2/14/2024	Raul Garcia	2/14/2024	3:54:22 PM	Raul Garcia	5.300	0	No	Cameron

Appendix A



Texas Commission on Environmental Quality

Water Availability Division

MC-160, P.O. Box 13087 Austin, Texas 78711-3087

Telephone (512) 239-4600, FAX (512) 239-2214

Utility Profile and Water Conservation Plan Requirements for Municipal Water Use by Retail Public Water Suppliers

This form is provided to assist retail public water suppliers in water conservation plan assistance in completing this form or in developing your plan, please contact the Conservation staff of the Resource Protection Team in the Water Availability Division at (512) 239-4600.

Water users can find best management practices (BMPs) at the Texas Water Development Board's website <http://www.twdb.texas.gov/conservation/BMPs/index.asp>. The practices are broken out into sectors such as Agriculture, Commercial and Institutional, Industrial, Municipal and Wholesale. BMPs are voluntary measures that water users use to develop the required components of Title 30, Texas Administrative Code, Chapter 288. BMPs can also be implemented in addition to the rule requirements to achieve water conservation goals.

Contact Information

Name of Water Supplier: City of Los Fresnos

Address: 520 E Ocean Blvd.; Los Fresnos, TX 78566

Telephone Number: (956) 233-5768 Fax: (956) 233-9879

Water Right No.(s): 0853-000

Regional Water Planning Group: M

Water Conservation Coordinator (or person responsible for implementing conservation program): Mark W. Milum Phone: (956) 233-5768

Form Completed by: Raul Garcia

Title: Public Works Manager

Signature: _____ Date: / /

A water conservation plan for municipal use by retail public water suppliers must include the following requirements (as detailed in 30 TAC Section 288.2). If the plan does not provide information for each requirement, you must include in the plan an explanation of why the requirement is not applicable.

Utility Profile

I. POPULATION AND CUSTOMER DATA

A. *Population and Service Area Data*

1. Attach a copy of your service-area map and, if applicable, a copy of your Certificate of Convenience and Necessity (CCN).
2. Service area size (in square miles): 5.69
(Please attach a copy of service-area map)
3. Current population of service area: 6,174
4. Current population served for:
 - a. Water 6,174
 - b. Wastewater 8,193

- 5. Population served for previous five years:

<i>Year</i>	<i>Population</i>
2019	6,060
2020	6,009
2021	6,126
2022	6,924
2023	6,174

- 6. Projected population for service area in the following decades:

<i>Year</i>	<i>Population</i>
2020	6,535
2030	7,679
2040	8,801
2050	10,009
2060	11,253

7. List source or method for the calculation of current and projected population size.

2021 RIO GRANDE REGIONAL WATER PLAN for Region M, pages 113, on section Rio Grande Regional Water Planning Group | CHAPTER 2: POPULATION AND WATER DEMAND PROJECTIONS

B. Customer Data

Senate Bill 181 requires that uniform consistent methodologies for calculating water use and conservation be developed and available to retail water providers and certain other water use sectors as a guide for preparation of water use reports, water conservation plans, and reports on water conservation efforts. A water system must provide the most detailed level of customer and water use data available to it, however, any new billing system purchased must be capable of reporting data for each of the sectors listed below. More guidance can be found at: <http://www.twdb.texas.gov/conservation/doc/SB181Guidance.pdf>

1. Quantified 5-year and 10-year goals for water savings:

	<i>Historic 5-year Average</i>	<i>Baseline</i>	<i>5-year goal for year 2029</i>	<i>10-year goal for year 2034</i>
Total GPCD	90.0	90.0	88.75	87.5
Residential GPCD	59.0	59.0	58	57
Water Loss GPCD	9	9	8.68	8.36
Water Loss Percentage	9.86	9.86	9.68	9.5

Notes:

Total GPCD = (Total Gallons in System ÷ Permanent Population) ÷ 365

Residential GPCD = (Gallons Used for Residential Use ÷ Residential Population) ÷ 365

Water Loss GPCD = (Total Water Loss ÷ Permanent Population) ÷ 365

Water Loss Percentage = (Total Water Loss ÷ Total Gallons in System) x 100; or (Water Loss GPCD ÷ Total GPCD) x 100

2. Current number of active connections. Check whether multi-family service is counted as Residential or Commercial?

<i>Treated Water Users</i>	<i>Metered</i>	<i>Non-Metered</i>	<i>Totals</i>
Residential	1,888	0	1,888
Single-Family	1,832	0	1,832
Multi-Family	56	0	56
Commercial	145	0	145
Industrial/Mining	0	0	0
Institutional	25	0	25
Agriculture	0	0	0
Other/Wholesale	0	0	0

3. List the number of new connections per year for most recent three years.

<i>Year</i>	<i>2021</i>	<i>2022</i>	<i>2023</i>
<i>Treated Water Users</i>			
Residential	42	287	0
Single-Family	42	287	0
Multi-Family	0	0	8
Commercial	0	0	0
Industrial/Mining	0	0	0
Institutional	0	0	1
Agriculture	0	0	0
Other/Wholesale	0	0	0

4. List of annual water use for the five highest volume customers.

<i>Customer</i>	<i>Use (1,000 gal/year)</i>	<i>Treated or Raw Water</i>
Los Fresnos CISD	13,185	Treated
Paseo Pointe Apartments	8,875	Treated
EZ Carwash	6,100	Treated
Indian Lake Apartments	4,409	Treated
First Tree Apt. LLC.	1,516	Treated

II. WATER USE DATA FOR SERVICE AREA

A. Water Accounting Data

1. List the amount of water use for the previous five years (in 1,000 gallons).

Indicate whether this is diverted or treated water.

<i>Year</i>	2023	2022	2021	2020	2019
<i>Month</i>					
January	17,266	18,080	18,387	14,324	16,110
February	16,878	16,166	17,456	18,047	14,589
March	19,399	19,053	19,064	21,961	16,056
April	18,328	20,508	18,821	20,389	17,012
May	18,671	22,405	17,842	22,455	19,459
June	19,576	19,248	18,389	18,915	17,131
July	22,473	20,219	18,389	22,306	20,947
August	23,685	23,953	21,187	21,013	24,459
September	21,936	20,003	19,064	17,618	18,490
October	19,237	21,205	18,448	19,809	18,460
November	18,013	16,760	16,633	19,837	17,062
December	17,381	16,570	18,047	19,208	17,092
Totals	232,843	234,170	221,727	235,882	216,867

2. Describe how the above figures were determined (e.g, from a master meter located at the point of a diversion from the source or located at a point where raw water enters the treatment plant, or from water sales).

3. Amount of water (in 1,000 gallons) delivered/sold as recorded by the following account types for the past five years.

<i>Year</i>	2023	2022	2021	2020	2019
<i>Account Types</i>					
Residential	146,594	143,572	138,669	152,881	139,195
Single-Family	121,902	117,607	110,987	124,003	111,704
Multi-Family	24,692	25,965	27,682	28,878	27,491
Commercial	38,261	43,982	33,790	33,219	33,808
Industrial/Mining	0	0	0	0	0
Institutional	17,123	15,330	12,187	13,044	23,829
Agriculture	0	0	0	0	0
Other/Wholesale	0	0	0	0	0

4. List the previous records for water loss for the past five years (the difference between water diverted or treated and water delivered or sold).

<i>Year</i>	<i>Amount (gallons)</i>	<i>Percent %</i>
2023	25,802,407	10.80
2022	22,999,733	7.30
2021	27,402,310	11.60
2020	24,741,861	9.90
2019	21,647,294	9.86

B. Projected Water Demands

1. If applicable, attach or cite projected water supply demands from the applicable Regional Water Planning Group for the next ten years using information such as population trends, historical water use, and economic growth in the service area over the next ten years and any additional water supply requirements from such growth.
- Projected water supply demands were obtained from the 2021 Rio Grande Regional Water Plan Volume 1. A copy of the plan can be found at the following link:
https://www.twdb.texas.gov/waterplanning/rwp/plans/2021/F/RegionF_2021RWP_V1.pdf?d=20622.40000000596

III. WATER SUPPLY SYSTEM DATA

A. Water Supply Sources

- 1. List all current water supply sources and the amounts authorized (in acre feet) with each.

<i>Water Type</i>	<i>Source</i>	<i>Amount Authorized</i>
Surface Water	Rio Grande River	1,051,4046
Groundwater	Southmost Regional Water Authority	191,5446
Other	N/A	N/A

B. Treatment and Distribution System (if providing treated water)

- 1. Design daily capacity of system (MGD): 1.0
- 2. Storage capacity (MGD):
 - a. Elevated 0.3
 - b. Ground .253
- 3. If surface water, do you recycle filter backwash to the head of the plant?
 - Yes No If yes, approximate amount (MGD):

IV. WASTEWATER SYSTEM DATA

A. Wastewater System Data (if applicable)

- 1. Design capacity of wastewater treatment plant(s) (MGD): 1.0
- 2. Treated effluent is used for on-site irrigation, off-site irrigation, for plant wash-down, and/or for chlorination/dechlorination.

If yes, approximate amount (in gallons per month): 500,000

- 3. Briefly describe the wastewater system(s) of the area serviced by the water utility. Describe how treated wastewater is disposed. Where applicable, identify treatment plant(s) with the TCEQ name and number, the operator, owner, and the receiving stream if wastewater is discharged.

As per TCEQ Drainage Permit WQ0010590002, issued on May 13, 2019, the City of Los Fresnos is authorized to treat and discharge wastes from the City of Los Fresnos Wastewater Treatment Facility, SIC Code 4952, to Cameron County Drainage District (CCDD) No. 1 Ditch No. 1, thence to CCDD No.1 Ditch No.2, thence to San Martin Lake, thence to Brownsville Shop Channel in Segment No. 2494 of Bays and Estuaries.

B. Wastewater Data for Service Area (if applicable)

- 1. Percent of water service area served by wastewater system: 100%

2. Monthly volume treated for previous five years (in 1,000 gallons):

<i>Year</i>	2023	2022	2021	2020	2019
<i>Month</i>					
January	15,886	17,035	17,547	15,822	15,756
February	14,515	17,348	16,414	14,898	14,117
March	16,482	16,159	17,555	16,689	16,258
April	17,448	15,796	18,067	15,215	15,305
May	21,396	18,942	23,146	17,419	16,570
June	16,975	16,254	19,966	18,601	17,457
July	17,015	16,877	26,277	21,615	17,272
August	17,875	17,675	20,907	18,651	16,247
September	17,172	16,044	19,880	19,976	16,785
October	17,216	14,733	20,823	18,470	17,083
November	17,629	17,235	19,702	17,033	15,667
December	15,384	16,591	19,614	17,594	15,951
Totals	204,993	200,689	239,898	211,983	194,468

Service Area Map

PMS ID	Survey Number	PMS Name	Status	Submit Comments	TWDB Comments	Last Submitted Date	Submitted By	Last Update Date	Last Update Time	Last Update By	Area (sq mi)	Area Change (%)	Overlaps Adjacent PMS	County
TX031004	0514500	CITY OF LOS FRESNOS	Updated	No changes	2/14/2024 Does the city of Los Fresnos have retail customers in the area that is overlapping with Military Highway, WISC?	2/14/2024	Raul Garcia	2/14/2024	3:54:22 PM	Raul Garcia	5.380	0	No	Cameron

Appendix B

Texas Commission on Environmental Quality

Water Availability Division
MC-160, P.O. Box 13087 Austin, Texas 78711-3087
Telephone (512) 239-4600, FAX (512) 239-2214

WATER CONSERVATION IMPLEMENTATION REPORT FORM AND SUMMARY OF UPDATES/REVISIONS TO WATER CONSERVATION PLAN

(Texas Water Code §11.1271(b) and Title 30 Texas Administrative Code §288.30(1) to (4))

Please note, this form replaces the following forms: TCEQ-20645 (Non-Public Water Suppliers) and TCEQ-20646 (Public Water Suppliers)

This Form is applicable to the following entities:

1. Water Right Holders of 1,000 acre-feet or more for municipal, industrial, and other non-irrigation uses.
2. Water Right Holders of 10,000 acre-feet or more for irrigation uses.

The above noted entities are required by rule to submit updates to their water conservation plan(s) and water conservation implementation report(s) every five years beginning May 1, 2009. See 30 Texas Administrative Code (TAC) §288.30(1) to (4). Entities must also submit any revisions to their water conservation plan within 90 days of adoption when the plans are revised in between the five-year submittal deadlines. This form may be used for the five-year submittal or when revisions are made to the water conservation plans in the interim periods between five-year submittals. Please complete the form as directed below.

1. Water Right Holder Name: _____
2. Water Right Permit or Certificate Nos. _____

3. Please Indicate by placing an 'X' next to all that Apply to your Entity:

Water Right Holder of 1,000 acre-feet or more for non-irrigation uses

- _____ Municipal Water Use by Public Water Supplier
- _____ Wholesale Public Water Supplier
- _____ Industrial Use
- _____ Mining Use
- _____ Agriculture Non-Irrigation

Water Right Holder of 10,000 acre-feet or more for irrigation uses

- _____ Individually-Operated Irrigation System
- _____ Agricultural Water Suppliers Providing Water to More Than One User

Water Conservation Implementation Reports/Annual Reports

4. Water Conservation Annual Reports for the previous five years were submitted to the Texas Water Development Board (TWDB) for each of the uses indicated above as required by 30 TAC §288.30(10)(C)? Yes _____ No _____

TCEQ no longer requires submittal of the information contained in the detailed implementation report previously required in Forms TCEQ-20645 (Non-Public Water Suppliers) and TCEQ-20646 (Public Water Suppliers). However, the Entity must be up-to-date on its Annual Report Submittals to the TWDB.

Water Conservation Plans

5. For the five-year submittal (or for revisions between the five-year submittals), attach your updated or revised Water Conservation Plan for each of the uses indicated in Section 3, above. Every updated or revised water conservation plan submitted must contain each of the minimum requirements found in the TCEQ rules and must be duly adopted by the entity submitting the water conservation plan. Please include evidence that each water conservation plan submitted has been adopted.

- Rules on minimum requirements for Water Conservation Plans can be found in 30 TAC Chapter 288.
http://texreg.sos.state.tx.us/public/readtac%24ext.ViewTAC?tac_view=4&ti=30&pt=1&ch=288
- Forms which include the minimum requirements and other useful information are also available to assist you. Visit the TCEQ webpage for Water Conservation Plans and Reports. https://www.tceq.texas.gov/permitting/water_rights/wr_technical-resources/conserve.html

Call 512-239-4600 or email to wcp@tceq.texas.gov for assistance with the requirements for your water conservation plan(s) and report(s).

6. For each Water Conservation Plan submitted, list dates and descriptions of the conservation measures implemented, and the actual amount of water saved.

7. For each Water Conservation Plan submitted, state whether the five and ten-year targets for water savings and water loss were met in your *previous* water conservation plan.

Yes _____ No _____

If the targets were not met, please provide an explanation as to why any of the targets were not met, including any progress on that particular target.

8. For each five-year submittal, does each water conservation plan submitted contain *updated* five and ten-year targets for water savings and water loss?
Yes _____ No _____

If yes, please identify where in the water conservation plan the updated targets are located (page, section).

9. In the box below (or in an attachment titled “Summary of Updates or Revisions to Water Conservation Plans), please identify any other revisions/updates made to each water conservation plan that is being updated or revised. Please specify the water conservation plan being updated and the location within the plan of the newly adopted updates or revisions.

10. *Form Completed by (Point of Contact):* _____
(If different than name listed above, owner and contact may be different individual(s)/entities)
Contact Person Title/Position: _____
Contact Address: _____
Contact Phone Number: _____ Contact Email Address: _____

Signature: _____ Date: _____

Appendix C



Texas Commission on Environmental Quality

Water Availability Division
MC-160, P.O. Box 13087 Austin, Texas 78711-3087
Telephone (512) 239-4600, FAX (512) 239-2214

Drought Contingency Plan for a Retail Public Water Supplier

This form is provided as a model of a drought contingency plan for a retail public water supplier. If you need assistance in completing this form or in developing your plan, please contact the Conservation Staff of the Resource Protection Team in the Water Availability Division at (512) 239-4600.

Drought Contingency Plans must be formally adopted by the governing body of the water provider and documentation of adoption must be submitted with the plan. For municipal water systems, adoption would be by the city council as an ordinance. For other types of publicly-owned water systems (example: utility districts), plan adoption would be by resolution of the entity's board of directors adopting the plan as administrative rules. For private investor-owned utilities, the drought contingency plan is to be incorporated into the utility's rate tariff. Each water supplier shall provide documentation of the formal adoption of their drought contingency plan.

Name: City of Los Fresnos

Address: 520 E Ocean Blvd.

Telephone Number: (956) 233-5768 Fax: (956) 233-9879

Water Right No.(s): 0853-000

Regional Water Planning Group: M

Form Completed by: Raul Garcia

Title: Public Works Manager

Person responsible for implementation: MARK W. MILUM Phone: (956) 233-5768

Signature: _____ Date: / /

Section I: Declaration of Policy, Purpose, and Intent

In order to conserve the available water supply and protect the integrity of water supply facilities, with particular regard for domestic water use, sanitation, and fire protection, and to protect and preserve public health, welfare, and safety and minimize the adverse impacts of water supply shortage or other water supply emergency conditions, the City of Los Fresnos hereby adopts the following regulations and restrictions on the delivery and consumption of water.

Water uses regulated or prohibited under this Drought Contingency Plan (the plan) are considered to be non-essential and continuation of such uses during times of water shortage or other

emergency water supply condition are deemed to constitute a waste of water which subjects the offender(s) to penalties as defined in Section X of this Plan.

Section II: Public Involvement

The City of Los Fresnos made the Water Conservation and Drought Contingency Plan available to its customers at City Hall and the Public Library. The Plan was adopted by Ordinance of the Los Fresnos City Council. The City of Los Fresnos made drought contingency planning information available to the public as follows:

- The proposed plan was provided to anyone requesting a copy.
- The plan was presented for adoption to the Los Fresnos City Council at a public meeting at the Los Fresnos City Hall at ____:____ p.m. on _____, 2024.

Section III: Public Education

The City of Los Fresnos will periodically provide the public with information about the Plan, including information about the conditions under which each stage of the Plan is to be initiated or terminated and the drought response measures to be implemented in each stage. This information will be provided by the Water Utilities Department through ongoing programs which will reach a wide variety of customers. These programs include outreach to schools, Rotary clubs, civic groups, and other community groups. The City distributes water conservation and drought response notices in the water bill mailings and provides them to the general public at the Los Fresnos City Hall. The City also publishes this information in the local newspaper The Los Fresnos News with information specific to water conservation and to this Plan. The City of Los Fresnos will inform and educate the public about its Plan by the following means:

- Posting the Notice of the Drought conditions at the City of Los Fresnos Waterworks Office, City Hall, Post Office, and Library.
- Preparing a bulletin describing the Plan and making it available at the Los Fresnos City Hall and other appropriate locations
- Notifying local organizations, schools, and civic groups that the City of Los Fresnos staff is available to make presentations on the Plan (usually in conjunction with presentations on water conservation programs).
- At any time that the Plan is activation or the drought stage changes, the City of Los Fresnos will notify the local media of the issues, the drought response state and specific actions required of the public.
- Customer billing will also be used as appropriate.

Section IV: Coordination with Regional Water Planning Groups

The service area of the City of Los Fresnos is located within the Rio Grande Regional Water Planning Area (M) and the City has provided a copy of this Plan to the Rio Grande Regional Water Planning Group (M).

Section V: Authorization

The City Manager, or his/her designee is hereby authorized and directed to implement the applicable provisions of this Plan upon determination that such implementation is necessary to

protect public health, safety, and welfare. The City Manager or his/her designee shall have the authority to initiate or terminate drought or other water supply emergency response measures as described in this Plan.

Section VI: Application

The provisions of this Plan shall apply to all persons, customers, and property utilizing water provided by the City of Los Fresnos. The terms “person” and “customer” as used in the Plan include individuals, corporations, partnerships, associations, and all other legal entities.

Section VII: Definitions

For the purposes of this Plan, the following definitions shall apply:

Aesthetic water use: water use for ornamental or decorative purposes such as fountains, reflecting pools, and water gardens.

Commercial and institutional water use: water use which is integral to the operations of commercial and non-profit establishments and governmental entities such as retail establishments, hotels and motels, restaurants, and office buildings.

Conservation: those practices, techniques, and technologies that reduce the consumption of water, reduce the loss or waste of water, improve the efficiency in the use of water or increase the recycling and reuse of water so that a supply is conserved and made available for future or alternative uses.

Customer: any person, company, or organization using water supplied by the City of Los Fresnos.

Domestic water use: water use for personal needs or for household or sanitary purposes such as drinking, bathing, heating, cooking, sanitation, or for cleaning a residence, business, industry, or institution.

Even number address: street addresses, box numbers, or rural postal route numbers ending in 0, 2, 4, 6, or 8 and locations without addresses.

Foundation watering: an application of water to the soils directly abutting (within 2 feet) the foundation of a building, structure.

Industrial water use: the use of water in processes designed to convert materials of lower value into forms having greater usability and value.

Landscape irrigation use: water used for the irrigation and maintenance of landscaped areas, whether publicly or privately owned, including residential and commercial lawns, gardens, golf courses, parks, and rights-of-way and medians.

Non-essential water use: water uses that are not essential nor required for the protection of public, health, safety, and welfare, including:

- (a) irrigation of landscape areas, including parks, athletic fields, and golf courses, except otherwise provided under this Plan;
- (b) use of water to wash any motor vehicle, motorbike, boat, trailer, airplane or other vehicle;
- (c) use of water to wash down any sidewalks, walkways, driveways, parking lots, tennis courts, or other hard-surfaced areas;

- (d) use of water to wash down buildings or structures for purposes other than immediate fire protection;
- (e) flushing gutters or permitting water to run or accumulate in any gutter or street;
- (f) use of water to fill, refill, or add to any indoor or outdoor swimming pools or Jacuzzi-type pools;
- (g) use of water in a fountain or pond for aesthetic or scenic purposes except where necessary to support aquatic life;
- (h) failure to repair a controllable leak(s) within a reasonable period after having been given notice directing the repair of such leak(s); and
- (i) use of water from hydrants for construction purposes or any other purposes other than fire fighting.

Odd numbered address: street addresses, box numbers, or rural postal route numbers ending in 1, 3, 5, 7, or 9.

Section VIII: Criteria for Initiation and Termination of Drought Response Stages

The City Manager or his/her designee shall monitor water supply and/or demand conditions on a monthly basis and shall determine when conditions warrant initiation or termination of each stage of the Plan, that is, when the specified “triggers” are reached.

The triggering criteria described below are based on:

The City’s current treatment facilities capacity is rated at 700 gallons per minute or 1.0 million gallons per day (MGD). Total water storage capacity is 0.567 million gallons, or which 0.3 million gallons are elevated storage

Daily water demands will be monitored for impending emergency conditions by City staff. Trigger conditions will be based on the emergency situation caused by a natural disaster, equipment failure, system failure or extended high water demands.

Utilization of alternative water sources and/or alternative delivery mechanisms:

Alternative water source(s) for the City of Los Fresnos area:

- 1. Southmost Regional Water Authority (SRWA)
- 2. East Rio Hondo Water Supply Corporation (ERHWS)

Stage 1 Triggers – Normal/MILD Water Shortage Conditions

Requirements for initiation

Customers shall be requested to voluntarily conserve water and adhere to the prescribed restrictions on certain water uses, defined in Section VII Definitions.

Requirements for termination

Stage 1 of the Plan is always in effect unless a higher stage is required and enacted.

Stage 2 Triggers – MODERATE Water Shortage Conditions

Requirements for initiation

Customers shall be required to comply with the requirements and restrictions on certain non-essential water uses provided in Section IX of this Plan when:

1. When the level of U.S. water stored in Amistad and Falcon Reservoirs reach 30%
2. Average daily water use is approaching 90% of system capacity.
3. Net storage in City’s raw water reservoirs is at 50% and continually decreasing on a daily basis such that a more serious problem may develop.
4. The availability of raw of water is low
5. The usage of water rights available based on the quarterly capacity exceeds:
 - o 1st Quarter 25%
 - o 2nd Quarter 50%
 - o 3rd Quarter 75%
6. The capacity to transport and/or treat raw water has been affected.
7. The distribution capacity to customers is approaching maximum availability.

Requirements for termination

Stage 2 of the Plan may be rescinded when all of the conditions listed as triggering events have ceased to exist for a period of three (3) consecutive days. Upon termination of Stage 2, Stage 1, or the applicable drought response stage based on the triggering criteria, becomes operative.

Stage 3 Triggers – SEVERE Water Shortage Conditions

Requirements for initiation

Customers shall be required to comply with the requirements and restrictions on certain non-essential water uses for Stage 3 of this Plan when:

1. When the level of U.S. water stored in Amistad and Falcon Reservoirs reach 25%
2. Average daily water use is reaches 90% of system capacity for three (3) consecutive days.
3. Net storage in City’s raw water reservoirs is at 25% and continually decreasing on a daily basis such that a more serious problem may develop.
4. The availability of raw of water is low
5. The usage of water rights available based on the quarterly capacity exceeds:
 - o 1st Quarter 30%
 - o 2nd Quarter 55%
 - o 3rd Quarter 80%
6. Water pressure in the distribution system is approaching 40 psi, as measured by the pressure gauges of the system.

Requirements for termination

Stage 3 of the Plan may be rescinded when all of the conditions listed as triggering events have ceased to exist for a period of three (3) consecutive days. Upon termination of Stage 3, Stage 2, or the applicable drought response stage based on the triggering criteria, becomes operative.

Stage 4 Triggers – CRITICAL Water Shortage Conditions

Requirements for initiation

Customers shall be required to comply with the requirements and restrictions on certain non-essential water uses for Stage 4 of this Plan when:

1. When the level of U.S. water stored in Amistad and Falcon Reservoirs reach 15%
2. When a condition related to unexpected circumstances, such as a major problem on the water system due to natural disaster or unanticipated restriction on the raw water delivery system that immediately diminishes the City’s ability to deliver a normal water level.

3. Net storage in City's raw water reservoirs is at 15% and is continually decreasing on a daily basis such that a more serious problem may develop.
4. Water demand is exceeding the system's capacity on a regular basis.
5. Rio Grande River level is so low that the River Pumps cannot pump the daily raw water demand.
6. All raw water is being pumped from the City's Storage Reservoirs and all replenishment of Raw Water Reservoirs has stopped.
7. The usage of water rights available based on the quarterly capacity exceeds:
 - a. 1st Quarter 35%
 - b. 2nd Quarter 60%
 - c. 3rd Quarter 85%
8. Contamination of the water supply and/or transmission and distribution system due to hurricanes, freezes, and/or other natural disaster or man-made cause which may result in extraordinary loss of capability to provide service.

Requirements for termination

Stage 4 of the Plan may be rescinded when all of the conditions listed as triggering events have ceased to exist for a period of three (3) consecutive days. Upon termination of Stage 4, Stage 3, or the applicable drought response stage based on the triggering criteria, becomes operative.

Stage 5 Triggers – EMERGENCY Water Shortage Conditions

Requirements for initiation

Customers shall be required to comply with the requirements and restrictions for Stage 5 of this Plan when the City Manager, or his/her designee, determines that a water supply emergency exists based on:

1. Major water line breaks, or pump or system failures occur, which cause unprecedented loss of capability to provide water service; **or**
2. Natural or man-made contamination of the water supply source(s).

Requirements for termination

Stage 5 of the Plan may be rescinded when all of the conditions listed as triggering events have ceased to exist for a period of three (3) consecutive days.

Stage 6 Triggers – WATER ALLOCATION

Requirements for initiation

Customers shall be required to comply with the Stage 6 Water Allocation plan prescribed in Section IX of this Plan and comply with the requirements and restrictions for Stage 5 of this Plan when the City Manager or City Council deem it necessary during an emergency water shortage condition.

Requirements for termination - Water allocation may be rescinded when all of the conditions listed as triggering events have ceased to exist for a period of three (3) consecutive days.

Section IX: Drought Response Stages

The City Manager, or his/her designee, shall monitor water supply and/or demand conditions on a daily basis and, in accordance with the triggering criteria set forth in Section VIII of this Plan,

shall determine that a mild, moderate, severe, critical, emergency or water shortage condition exists and shall implement the following notification procedures:

Notification

Notification of the Public:

The City Manager or his/ her designee shall notify the public by means of:

- Posting the Notice of Drought conditions at the City of Los Fresnos Waterworks Building, City Hall, Post Office, and the Library.
- At any time the Plan is activated or the drought stage changes, the City of Los Fresnos will notify local media of the issues, the drought response stage, and the specific actions required of the public.
- Inform the public through the news media that a trigger condition has been reached. Specific steps, which can be taken to conserve water, will be provided through the news media.

Additional Notification:

The City Manager or his/ her designee shall notify directly, or cause to be notified directly, the following individuals and entities:

- Mayor / Chairman and members of the City Council / Utility Board*
- Fire Chief(s)*
- City and/or County Emergency Management Coordinator(s)*
- County Judge & Commissioner(s)*
- State Disaster District / Department of Public Safety*
- TCEQ (required when mandatory restrictions are imposed)*
- Major water users*
- Critical water users, i.e. hospitals*
- Parks / street superintendents & public facilities managers*

Stage 1 Response – Normal/MILD Water Shortage Conditions

Target: Achieve a voluntary reduction in water use.

Voluntary Water Use Restrictions for Reducing Demand:

- (a) Recommend that all landscape areas be irrigated no more than three (3) times per week and that such irrigation occur between the hours of 5:00 a.m. and 9:00 a.m. and between 7:00 p.m. and 11:00 p.m.
- (b) Recommend water customers to limit water use for non-essential purposes such as washing vehicles, sidewalks, walkways, driveways, parking lots, tennis courts, or other hard surface areas by using an automatic water cut-off nozzle.
- (c) Water customers are requested to practice water conservation and to minimize or discontinue water use for non-essential purposes.
- (d) All operations of the City of Los Fresnos shall adhere to water use restrictions prescribed for Stage 1 of the Plan.

Stage 2 Response – MODERATE Water Shortage Conditions

Target: Achieve a three percent (3%) reduction in average daily water demands. This goal will be measured based on the average water use for thirty (30) days prior to the initiation of the stage.

Water Use Restrictions for Demand Reduction:

Under threat of penalty for violation, the following water use restrictions shall apply to all persons:

- (a) Irrigation of landscaped areas with hose-ended sprinklers or automatic irrigation systems shall be limited the following designated watering days between the hours of 5:00 a.m. and 9:00 a.m. and between 7:00 p.m. and 11:00 p.m.
 - I. Monday, Wednesday, and Friday - water customers on the Southside of Ocean Boulevard (Highway 100).
 - II. Tuesday, Thursday, and Saturday - water customers on the Northside of Ocean boulevard (Highway 100).
 - III. No landscape irrigation allowed on Sunday.
 - IV. Irrigation of landscaped areas is permitted at any time if it is by means of a hand-held hose, a faucet filled bucket, watering can of five (5) gallons or less, or drip irrigation system.

- (b) Use of water to wash any motor vehicle, trucks, trailers, boats, airplanes, and other mobile equipment will be prohibited except on landscape watering days and times described above. Such washing, when allowed, shall be done with a hand-held bucket or a hand-held hose equipped with a positive shutoff nozzle for quick rises. Vehicle washing may be done at any time on the immediate premises of a commercial car wash or commercial service station. Further, such washing may be exempted from these regulations if the health, safety, and welfare of the public is contingent upon frequent vehicle cleansing, such as garbage trucks and vehicles used to transport food and perishables.

- (c) Use of water to fill, refill, or add to any indoor or outdoor swimming pools, wading pools, or Jacuzzi-type pools is prohibited except on designated watering days between the hours of 12:00 midnight and 10:00 a.m. and between 8:00 p.m. and 12:00 midnight.

- (d) The following uses of water are defined as recommended to scale back or eliminate if possible:
 - I. Wash down of any sidewalks, walkways, driveways, parking lots, tennis courts, or other hard surfaced areas;
 - II. Use of water to wash down buildings or structures for purposes other than immediate fire protection:
 - III. Use of water for dust control:
 - IV. Flushing gutters or permitting water to run or accumulate in any gutter or street; and
 - V. Failure to repair a controllable leak(s) within a reasonable period after having been given notice directing the repair of such leak(s).

- (e) Use of water for the irrigation of golf course greens, tees, and fairways is prohibited except on designated watering days between the hours 12:00 midnight and 10:00 a.m. and between 8:00 p.m. and 12:00 midnight. However, if the golf course utilizes a water source other than that provided by the City of Los Fresnos, the facility shall not be subject to these regulations.

Stage 3 Response – SEVERE Water Shortage Conditions

Target: Achieve a five percent (5%) reduction in average daily water demands. This goal will be measured based on the average water use for thirty (30) days prior to the initiation of the stage.

Water Use Restrictions for Demand Reduction:

All requirements of Stage 2 shall remain in effect during Stage 3 except:

- (a) Irrigation of landscaped areas shall be limited to designated watering days between the hours of 5:00 am and 9:00 a.m. and between 7:00 p.m. and 11:00 p.m. and shall be by means of hand-held hoses, hand-held buckets, drip irrigation, or permanently installed automatic sprinkler system only.
 - I. Monday and Friday- water customers on the Southside of Ocean Boulevard (Highway 100).
 - II. Tuesday and Saturday - water customers on the Northside of Ocean Boulevard (Highway 100)
 - III. No Landscape irrigation allowed on Wednesday, Thursday, or Sunday.
 - IV. The use of hose-end sprinklers is prohibited at all times.
- (b) The following uses of water are defined as non-essential and are prohibited:
 - I. Wash down of any sidewalks, walkways, driveways, parking lots, tennis courts, or other hard surfaced areas;
 - II. Use of water to wash down buildings or structures for purposes other than immediate fire protection:
 - III. Use of water for dust control:
 - IV. Flushing gutters or permitting water to run or accumulate in any gutter or street; and
 - V. Failure to repair a controllable leak(s) within a reasonable period after having been given notice directing the repair of such leak(s).
- (c) Commercial nurseries and other similar establishment must accomplish watering with hand-held buckets, watering cans, or drip/sprinkler irrigation systems between the hours of 5:00 a.m. and 9:00 a.m. and between 7:00 p.m. and 11:00 p.m.
- (d) The watering of golf courses tees is prohibited unless the golf course utilizes a water source other than the provided but the City of Los Fresnos.
- (e) Defective plumbing in a home or business is prohibited.
- (f) Operation of any ornamental fountain or pond for aesthetic or scenic purposes is prohibited except where necessary to support aquatic life or where such fountains or ponds are equipped with a recirculation system.
- (g) Landscape irrigation variances are available but customers need to apply in person, mail, facsimile, or email with their names, address, where the new landscape is to be installed, and the date of installation.
- (h) Use of water from hydrants shall be limited to firefighting, related activities, or other activities necessary to maintain public health, safety, and welfare, except the use of water from designated fire hydrants for construction purposes may be allowed under special permit from the City of Los Fresnos.

Stage 4 Response – CRITICAL Water Shortage Conditions

Target: The goal for Stage 4 is to restrict water usage to allow the City's system to recover from the critical condition.

Water Use Restrictions for Reducing Demand:

All requirements of Stage 2 and 3 shall remain in effect during Stage 4 except:

- (a) Irrigation of landscaped areas shall be limited to designated watering days between the hours of 5:00 a.m. and 9:00 a.m. and between 7:00 p.m. and 11:00 p.m. and shall be by means of hand-held hoses, hand-held buckets, or drip irrigation only.
 - I. Monday - water customers on the Southside of Ocean Boulevard (Highway 100).
 - II. Tuesday - water customers on the Northside of Ocean Boulevard (Highway 100).
 - III. No landscape irrigation allowed on Wednesday, Thursday, or Sunday.
 - IV. The use of hose-end sprinklers or permanently installed automatic sprinkler systems are prohibited at all times.
- (b) Use of water to wash any motor vehicle, motorbike, boat, trailer, airplane or other vehicle not occurring on the premises of a commercial car wash and commercial service stations and not in the immediate interest of public health, safety, and welfare is prohibited. Further, such vehicle washing at commercial car washes and commercial service stations shall occur only between the hours of 6:00 a.m. and 10:00 a.m. and between 6:00 p.m. and 10:00 p.m.
- (c) The filling, refilling, or adding of water to swimming pools, wading pools, and Jacuzzi-type pools is prohibited.
- (d) The use of fire hydrants for any purpose other than firefighting is prohibited. The City Manager may permit the use of metered fire hydrant water to clear or clean sanitary and storm sewers. The use of water for construction purposes from designated fire hydrants under special permit is to be discontinued.
- (e) Industrial customers are required to implement an individual water conservation plan. Water Conservation Plans are subject to approval by the City Manager and /or his designee.
- (f) If the customer already has a new service connection, a new water service connection is prohibited.
- (g) All restaurants are prohibited from servicing water to patrons except upon request of the patron.
- (h) The use of water for the expansion of commercial nursery facilities is prohibited.
- (i) No application for new, additional, expanded, or increased-in-size water service connections, meters, service lines, pipeline extensions, mains, or water service facilities of any kind shall be approved, and time limits for approval of such applications are hereby suspended for such time as this drought response stage or a higher-numbered stage shall be in effect except as directed by the City Manager.

Stage 5 Response – EMERGENCY Water Shortage Conditions

Target: The goal for Stage 5 is to restrict water usage to allow the City’s system to recover from the emergency condition. The City Manager is authorized to take any actions deemed necessary to meet conditions resulting from the emergency.

Water Use Restrictions for Reducing Demand:

All requirements of Stage 2, 3, and 4 shall remain in effect during Stage 5 except:

- (a) Irrigation of landscaped areas is absolutely prohibited.
- (b) Use of water to wash any motor vehicle, motorbike, boat, trailer, airplane or other vehicle is absolutely prohibited.

Stage 6 Response – WATER ALLOCATION

In the event that water shortage conditions threaten public health, safety, and welfare, the City Manager is hereby authorized to allocate water according to the following water allocation plan:

Single-Family Residential Customers

A monthly water allocation shall be established by the City Manager, or his/her designee, for each residential customer. The residential customer’s allocation shall be seventy-five percent (75%) of the customer’s usage for corresponding month’s billing period for the previous 12 months. If the customer’s billing history is shorter than 12 months, the monthly average for the period for which there is a record shall be used for any monthly period for which no history exists. The City Manager shall give his/her best effort to see that notice of each residential customer’s allocation is mailed to such customer. If, however, a customer does not receive such notice, it shall be the customer’s responsibility to contact the City of Los Fresnos to determine the allocation. Upon request of the customer or at the initiative of the City Manager, the allocation may be reduced or increased if, (1) the designated period does not accurately reflect the customer’s normal water usage, (2) other objective evidence demonstrates that the designated allocation is inaccurate under present conditions, or (3) the customer has previously implemented significant permanent water conservation measures such that the ability to further reduce water use is limited. A customer may appeal an allocation established hereunder to the City Council. Residential water customers shall pay the following surcharges:

- \$5.00 for the first 1,000 gallons over allocation.
- \$6.00 for the second 1,000 gallons over allocation.
- \$7.00 for the third 1,000 gallons over allocation.
- \$8.00 for each additional 1,000 gallons over allocation.

Surcharges shall be cumulative.

Master-Metered Multi-Family Residential Customers

A monthly water allocation shall be established by the City Manager, or his/her designee, for each residential customer. The allocation to a customer billed from a master meter which jointly measures water to multiple permanent residential dwelling units (example: apartments, mobile homes) shall be allocated seventy-five percent (75%) of the customer’s usage for corresponding month’s billing period for the previous 12 months. If the

customer's billing history is shorter than 12 months, the monthly average for the period for which there is a record shall be used for any monthly period for which no history exists. The City Manager shall give his/her best effort to see that notice of each master-metered multi-family residential customer's allocation is mailed to such customer. If, however, a customer does not receive such notice, it shall be the customer's responsibility to contact the City of Los Fresnos to determine the allocation. Upon request of the customer or at the initiative of the City Manager, the allocation may be reduced or increased if, (1) the designated period does not accurately reflect the customer's normal water usage, (2) other objective evidence demonstrates that the designated allocation is inaccurate under present conditions, (3) there is a change in the number of permanent residential dwelling units served by the master meter, or (4) the customer has previously implemented significant permanent water conservation measures such that the ability to further reduce water use is limited. A customer may appeal an allocation established hereunder to the City Council. Customers billed from a master meter under this provision shall pay the following monthly surcharges:

- \$5.00 for 1,000 gallons over allocation up through 1,000 gallons for each dwelling unit.
- \$6.00, thereafter, for each additional 1,000 gallons over allocation up through a second 1,000 gallons for each dwelling unit.
- \$7.00, thereafter, for each additional 1,000 gallons over allocation up through a third 1,000 gallons for each dwelling unit.
- \$8.00, thereafter for each additional 1,000 gallons over allocation.

Surcharges shall be cumulative.

Commercial Customers

A monthly water allocation shall be established by the City Manager, or his/her designee, for each non-residential commercial customer other than an industrial customer who uses water for processing purposes. The non-residential customer's allocation shall be seventy-five percent (75%) of the customer's usage for corresponding month's billing period for the previous 12 months. If the customer's billing history is shorter than 12 months, the monthly average for the period for which there is a record shall be used for any monthly period for which no history exists. The City Manager shall give his/her best effort to see that notice of each non-residential customer's allocation is mailed to such customer. If, however, a customer does not receive such notice, it shall be the customer's responsibility to contact the City of Los Fresnos to determine the allocation. Upon request of the customer or at the initiative of the City Manager, the allocation may be reduced or increased if, (1) the designated period does not accurately reflect the customer's normal water usage, (2) one non-residential customer agrees to transfer part of its allocation to another non-residential customer, or (3) other objective evidence demonstrates that the designated allocation is inaccurate under present conditions. A customer may appeal an allocation established hereunder to the City Council. Non-residential commercial water customers shall pay the following surcharges:

- \$5.00 per thousand gallons for the first 1,000 gallons over allocation.
- \$6.00 per thousand gallons for the second 1,000 gallons over allocation.
- \$7.00 per thousand gallons for the third 1,000 gallons over allocation.
- \$8.00 per thousand gallons for each additional 1,000 gallons over allocation.

Surcharges shall be cumulative.

Industrial Customers

A monthly water allocation shall be established by the City Manager, or his/her designee, for each industrial customer, which uses water for processing purposes. The industrial customer's allocation shall be seventy-five percent (75%) of the customer's water usage baseline. The industrial customer's water use baseline will be computed on the average water use for the 12 month period prior to the date of implementation of Stage 2 of the Plan. If the customer's billing history is shorter than 12 months, the monthly average for the period for which there is a record shall be used for any monthly period for which no billing history exists. The City Manager shall give his/her best effort to see that notice of each industrial customer's allocation is mailed to such customer. If, however, a customer does not receive such notice, it shall be the customer's responsibility to contact the City of Los Fresnos to determine the allocation, and the allocation shall be fully effective notwithstanding the lack of receipt of written notice. Upon request of the customer or at the initiative of the City Manager, the allocation may be reduced or increased, (1) if the designated period does not accurately reflect the customer's normal water use because the customer had shut down a major processing unit for repair or overhaul during the period, (2) the customer has added or is in the process of adding significant additional processing capacity, (3) the customer has shut down or significantly reduced the production of a major processing unit, (4) the customer has previously implemented significant permanent water conservation measures such that the ability to further reduce water use is limited, (5) the customer agrees to transfer part of its allocation to another industrial customer, or (6) if other objective evidence demonstrates that the designated allocation is inaccurate under present conditions. A customer may appeal an allocation established hereunder to the City Council. Industrial customers shall pay the following surcharges:

- \$5.00 per thousand gallons for the first 1,000 gallons over allocation.
- \$6.00 per thousand gallons for the second 1,000 gallons over allocation.
- \$7.00 per thousand gallons for the third 1,000 gallons over allocation.
- \$8.00 per thousand gallons for each additional 1,000 gallons over allocation.

The surcharges shall be cumulative.

Section X: Enforcement

- (a) No person shall knowingly or intentionally allow the use of water from the City of Los Fresnos for residential, commercial, industrial, agricultural, governmental, or any other purpose in a manner contrary to any provision of this Plan, or in an amount in excess of that permitted by the drought response stage in effect at the time pursuant to action taken by the City Manager, or his/her designee, in accordance with provisions of this Plan.
- (b) Any person who violates this Plan is guilty of a misdemeanor and, upon conviction shall be punished by a fine of not more than two thousand dollars (\$2,000). Each day that one or more of the provisions in this Plan is violated shall constitute a separate offense. If a person is convicted of three or more distinct violations of this Plan, the City Manager shall, upon due notice to the customer, be authorized to discontinue water service to the premises where such violations occur. Services discontinued under such circumstances shall be restored only upon payment of a re-connection charge, hereby established at \$ 25.00, and any other costs incurred by the City of Los Fresnos in discontinuing service.

In addition, suitable assurance must be given to the City Manager that the same action shall not be repeated while the Plan is in effect. Compliance with this plan may also be sought through injunctive relief in the district court.

- (c) Any person, including a person classified as a water customer of the City of Los Fresnos, in apparent control of the property where a violation occurs or originates shall be presumed to be the violator, and proof that the violation occurred on the person’s property shall constitute a rebuttable presumption that the person in apparent control of the property committed the violation, but any such person shall have the right to show that he/she did not commit the violation. Parents shall be presumed to be responsible for violations of their minor children and proof that a violation, committed by a child, occurred on property within the parents’ control shall constitute a rebuttable presumption that the parent committed the violation, but any such parent may be excused if he/she proves that he/she had previously directed the child not to use the water as it was used in violation of this Plan and that the parent could not have reasonably known of the violation.
- (d) Any employee of the City of Los Fresnos, police officer, or other Los Fresnos employee designated by the City Manager, may issue a citation to a person he/she reasonably believes to be in violation of this Ordinance. The citation shall be prepared in duplicate and shall contain the name and address of the alleged violator, if known, the offense charged, and shall direct him/her to appear in the municipal court on the date shown on the citation for which the date shall not be less than 3 days nor more than 5 days from the date the citation was issued. The alleged violator shall be served a copy of the citation. Service of the citation shall be complete upon delivery of the citation to the alleged violator, to an agent or employee of a violator, or to a person over 14 years of age who is a member of the violator’s immediate family or is a resident of the violator’s residence. The alleged violator shall appear in the municipal court to enter a plea of guilty or not guilty for the violation of this Plan. If the alleged violator fails to appear in the municipal court, a warrant for his/her arrest may be issued. A summons to appear may be issued in lieu of an arrest warrant. These cases shall be expedited and given preferential setting in the municipal court before all other cases.

Section XI: Variances

The City Manager, or his/her designee, may, in writing, grant temporary variance for existing water uses otherwise prohibited under this Plan if it is determined that failure to grant such variance would cause an emergency condition adversely affecting the health, sanitation, or fire protection for the public or the person requesting such variance and if one or more of the following conditions are met:

- (a) Compliance with this Plan cannot be technically accomplished during the duration of the water supply shortage or other condition for which the Plan is in effect.
- (b) Alternative methods can be implemented which will achieve the same level of reduction in water use.

The City Council may consider granting customer specific variances from the provisions of this Plan in cases of hardship or special conditions. Persons requesting an exemption or variance from the provisions of this Ordinance shall file a petition for variance with the City Manager within 5 days after the Plan or a particular drought response stage has been invoked. All petitions for variances shall be reviewed by the City Manager, or his/her designee, and shall include the following:

- (a) Name and address of the petitioner(s).

- (b) Purpose of water use.
- (c) Specific provision(s) of the Plan from which the petitioner is requesting relief.
- (d) Detailed statement as to how the specific provision of the Plan adversely affects the petitioner or what damage or harm will occur to the petitioner or others if petitioner complies with this Ordinance.
- (e) Description of the relief requested.
- (f) Period of time for which the variance is sought.
- (g) Alternative water use restrictions or other measures the petitioner is taking or proposes to take to meet the intent of this Plan and the compliance date.
- (h) Other pertinent information.

After recommendation by the City Manager, the City Council shall consider hardship or special cases to determine whether a particular circumstance warrants a variance. A variance shall be granted only for reasons of severe economic hardship, medical hardship or for a legitimate public health concern. Such findings of the City Council together with the specific facts upon which such findings are based shall be incorporated into the official minutes of the City Council meeting at which such variance is recommended. A fee of twenty-five dollars (\$25.00) shall be assessed per application to defray administrative costs. The fee may be waived upon the execution of an affidavit stating that the applicant for the variance is unable to pay the fee.

Variances granted by the City Council shall be subject to the following conditions, unless waived or modified by the City Manager or his/her designee:

- (a) Variances granted shall include a timetable for compliance.
- (b) Variances granted shall expire when the Plan is no longer in effect, unless the petitioner has failed to meet specified requirements.

No variance shall be retroactive or otherwise justify any violation of this Plan occurring prior to the issuance of the Variance.

City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 04/09/24 06:00 PM
Department: City Secretary
Category: Personnel
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 5377)

DOC ID: 5377 A

Consideration and ACTION to approve an update Employee Policy Manual to include the Confidentiality Policy.

Due to leaks at the Supreme Court level, the Court system has mandated that each court adopt a confidentiality policy that meets their guidelines. Generally, this policy is for Courts that have trials and cases above misdemeanor charges but they didn't exclude courts like ours that deal with misdemeanor charges. It is a good safeguard anyway since all dealings with the Court are confidential. This will be part of our employee manual and will be signed off on with all employees that deal with Court information.

I recommend approval.

Supreme Court of Texas

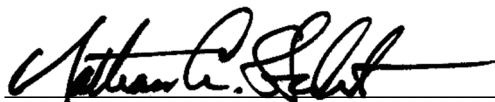
Misc. Docket No. 24-9006

Final Approval of Amendments to Texas Rule of Judicial Administration 7

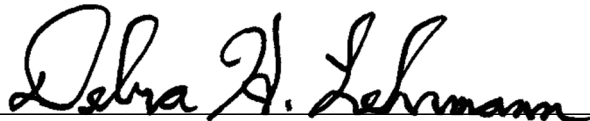
ORDERED that:

1. On August 25, 2023, in Misc. Dkt. No. 23-9068, the Court preliminarily approved amendments to Texas Rule of Judicial Administration 7 and invited public comment.
2. The comment period has expired. Only minor changes to the rule have been made to include references to the business court. This Order gives final approval to the amended rule. The amendments are shown in redline against the current rule.
3. Each court must adopt a confidentiality policy, as required by Rule of Judicial Administration 7.1, by May 1, 2024. Each court must also provide that policy to current court staff members and train them on it by May 1, 2024. Courts within the same county are encouraged to collaborate to adopt a uniform confidentiality policy.
4. The Court's confidentiality policy is attached to this Order and may serve as a model. Section 2(e) has been revised as shown since it was first published in Misc. Dkt. No. 23-9068.
5. The Clerk is directed to:
 - a. file a copy of this Order with the Secretary of State;
 - b. cause a copy of this Order to be mailed to each registered member of the State Bar of Texas by publication in the *Texas Bar Journal*;
 - c. send a copy of this Order to each elected member of the Legislature; and
 - d. submit a copy of this Order for publication in the *Texas Register*.

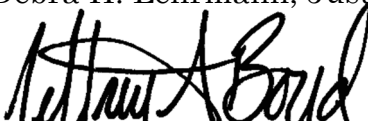
Dated: February 20, 2024.



Nathan L. Hecht, Chief Justice



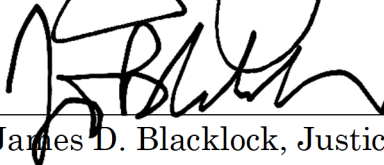
Debra H. Lehrmann, Justice



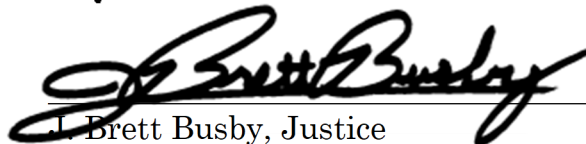
Jeffrey S. Boyd, Justice



John P. Devine, Justice



James D. Blacklock, Justice



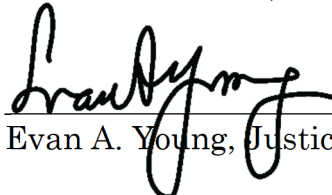
J. Brett Busby, Justice



Jane N. Bland, Justice



Rebeca A. Huddle, Justice



Evan A. Young, Justice

TEXAS RULES OF JUDICIAL ADMINISTRATION

Rule 7. Administrative Responsibilities. (Clean Version)

Rule 7.1. All Courts.

(a) *Court Confidentiality Policy Required.* A court, including an appellate, district, statutory county, business, statutory probate, constitutional county, justice, and municipal court, must adopt a policy governing court confidentiality.

(b) *Policy Contents.* The policy must:

- (1) define who the policy applies to;
- (2) define confidential information;
- (3) impose a duty of confidentiality on all court staff that continues after employment at the court ends;
- (4) address when, if ever, the disclosure of confidential information is authorized;
- (5) provide the language of relevant laws, including section 21.013 of the Texas Government Code and section 39.06 of the Texas Penal Code;
- (6) address negligent or accidental disclosure of confidential information;
- (7) warn of potential penalties for the unauthorized disclosure of confidential information, including:
 - (A) referral to relevant law enforcement agencies for investigation and prosecution;
 - (B) termination of employment;
 - (C) for attorneys, referral to the State Bar of Texas for discipline;
 - (D) for law students, referral to the Texas Board of Law Examiners for consideration in determining eligibility to practice law in Texas; and

(8) require all court staff to acknowledge receipt of the policy in writing.

(c) *Distribution and Training Required.* The court must:

(1) for all new court staff members, provide the policy and train on it before the new staff member begins any substantive work for the court;

(2) provide the policy to all existing court staff at least biannually.

Rule 7.2. District, Statutory County, and Business Courts.

A district, statutory county, or business court judge must:

(a) diligently discharge the administrative responsibilities of the office;

(b) rule on a case within three months after the case is taken under advisement;

(c) if an election contest or a suit for the removal of a local official is filed in the judge's court, request the presiding judge to assign another judge who is not a resident of the county to dispose of the suit;

(d) on motion by either party in a disciplinary action against an attorney, request the presiding judge to assign another judge who is not a resident of the administrative region where the action is pending to dispose of the case;

(e) request the presiding judge to assign another judge of the administrative region to hear a motion relating to the recusal or disqualification of the judge from a case pending in his court; and

(f) to the extent consistent with due process, consider using methods to expedite the disposition of cases on the docket of the court, including:

(1) adherence to firm trial dates with strict continuance policies;

(2) the use of teleconferencing, videoconferencing, or other available means in lieu of personal appearance for motion hearings, pretrial conferences, scheduling, and other appropriate court proceedings;

(3) pretrial conferences to encourage settlements and to narrow trial issues;

(4) taxation of costs and imposition of other sanctions authorized by the Rules of Civil Procedure against attorneys or parties filing frivolous motions or pleadings or abusing discovery procedures; and

(5) local rules, consistently applied, to regulate docketing procedures and timely pleadings, discovery, and motions.

Rule 7. Administrative Responsibilities. (Redline)

Rule 7.1. All Courts.

(a) Court Confidentiality Policy Required. A court, including an appellate court, district court, statutory county court, business, statutory probate court, constitutional county court, justice court, and municipal court, must adopt a policy governing court confidentiality.

(b) Policy Contents. The policy must:

(1) define who the policy applies to;

(2) define confidential information;

(3) impose a duty of confidentiality on all court staff that continues after employment at the court ends;

(4) address when, if ever, the disclosure of confidential information is authorized;

(5) provide the language of relevant laws, including section 21.013 of the Texas Government Code and section 39.06 of the Texas Penal Code;

(6) address negligent or accidental disclosure of confidential information;

(7) warn of potential penalties for the unauthorized disclosure of confidential information, including:

(A) referral to relevant law enforcement agencies for investigation and prosecution;

(B) termination of employment;

(C) for attorneys, referral to the State Bar of Texas for discipline;

(D) for law students, referral to the Texas Board of Law Examiners for consideration in determining eligibility to practice law in Texas; and

(8) require all court staff to acknowledge receipt of the policy in writing.

(c) *Distribution and Training Required.* The court must:

(1) for all new court staff members, provide the policy and train on it before the new staff member begins any substantive work for the court;

(2) provide the policy to all existing court staff at least biannually.

Rule 7.2. District, ~~and~~ Statutory County, and Business Courts.

A district ~~court, or~~ statutory county ~~court, or business court~~ judge must:

- (a) diligently discharge the administrative responsibilities of the office;
- (b) rule on a case within three months after the case is taken under advisement;
- (c) if an election contest or a suit for the removal of a local official is filed in the judge's court, request the presiding judge to assign another judge who is not a resident of the county to dispose of the suit;
- (d) on motion by either party in a disciplinary action against an attorney, request the presiding judge to assign another judge who is not a resident of the administrative region where the action is pending to dispose of the case;
- (e) request the presiding judge to assign another judge of the administrative region to hear a motion relating to the recusal or disqualification of the judge from a case pending in his court; and
- (f) to the extent consistent with due process, consider using methods to expedite the disposition of cases on the docket of the court, including:

- (1) adherence to firm trial dates with strict continuance policies;
- (2) the use of teleconferencing, videoconferencing, or other available means in lieu of personal appearance for motion hearings, pretrial conferences, scheduling, and other appropriate court proceedings;
- (3) pretrial conferences to encourage settlements and to narrow trial issues;
- (4) taxation of costs and imposition of other sanctions authorized by the Rules of Civil Procedure against attorneys or parties filing frivolous motions or pleadings or abusing discovery procedures; and
- (5) local rules, consistently applied, to regulate docketing procedures and timely pleadings, discovery, and motions.

Supreme Court of Texas Confidentiality Policy and Agreement

Employees of this Court occupy positions of public trust. In the course of your duties, you will encounter confidential information about the prospective disposition of cases and the inner workings of the Court.

Preserving the confidentiality of the Court's documents and private deliberations is **crucial to the Court's work**. More specifically, confidentiality furthers the ability of judges and judicial staff to communicate openly and honestly and to reach the most legally correct outcomes for litigants. Confidentiality also builds public respect for the judiciary and impresses on others the gravity of the judicial process. Any breach of confidentiality would betray not only the Court and the individuals who work here, but also the public's interest in thorough, considered justice.

Confidentiality has long been an expectation within Texas courts. Canon 3B(10) of the Texas Code of Judicial Conduct demands that judges and court staff refrain from "public comment about a pending or impending proceeding which may come before the judge's court." Canon 3B(11) of the Texas Code of Judicial Conduct provides that "[t]he discussions, votes, positions taken, and writings of appellate judges and court personnel about causes are confidences of the court and shall be revealed only through a court's judgment, a written opinion or in accordance with Supreme Court guidelines for a court approved history project."

Texas Government Code Section 21.013 creates a Class A misdemeanor criminal offense for the unauthorized disclosure of non-public judicial work product, stating "[a] person . . . with access to non-public judicial work product commits an offense if the person knowingly discloses, wholly or partly, the contents of any non-public judicial work product" Additionally, Texas Penal Code Section 39.06 criminalizes the misuse of official information by a public servant who "discloses or uses information for a nongovernmental purpose that: (1) he has access to by means of his office or employment; and (2) has not been made public", with penalties ranging from a Class C misdemeanor to a felony of the third degree.

This confidentiality policy incorporates the Canons as well as the statutory penalties of both Texas Government Code Section 21.013 and Texas Penal Code Section 39.06. This policy applies to all Court staff, including interns.

1. Protection of information. Confidential information must not be shared with persons not employed within the Court, except as provided in Section 3 below. Employees must refrain from commenting about cases that are or may come before the Court to family, friends, or acquaintances.

2. Confidential information defined. Confidential information includes:

- a) drafts of opinions not yet released, internal memoranda, emails between judges or staff, and any other document not intended for public use;
- b) conversations between judges or court staff about litigants or cases before, previously before, or expected to come before the Court;
- c) the private views of judges or court staff concerning the disposition of cases, litigants, anticipated cases, or each other;
- d) the authorship of per curiam opinions or orders, the timing of opinion or order release, and any other procedural mechanism not ordinarily public;
- e) documents ~~submitted by litigants under seal~~properly filed under seal by litigants or counsel; and
- f) other information, however communicated, that is not authorized to be made public.

3. Disclosures of confidential information.

- a) **Intentional disclosure** of confidential information outside of the boundaries of (1) above may be met with maximum disciplinary action. See (5) below.
- b) **Negligent or accidental disclosure** is an extremely serious matter that may, but will not necessarily, be met with penalties as described in (5) below. Employees who accidentally disclose confidential information have a duty to promptly report the disclosure to their supervisor, appointing authority, or human resources department so that mitigation can be attempted.

Employees are expected to exercise their discretion and judgment to minimize the risk of inadvertent disclosure. For example, employees should refrain from

communicating about sensitive matters in crowded or public spaces where others may overhear, even within the public areas of the Court. Employees should use court-issued, password-protected equipment to transmit confidential documents. Employees should be mindful of who can see their screen when working at home, on aircraft, public transit, or in public spaces. Employees should carefully keep track of and password protect electronic devices containing confidential information and immediately report any loss or theft of those devices.

- c) **Authorized disclosure** occurs when the Chief Justice or a Justice who supervises the employee authorizes the employee to share work product with a specific person or organization. For example, employees may be authorized to share draft rules or administrative orders with other judicial branch entities for review and comment before they are released to the public, and the Clerk of Court may be authorized to disclose information relating to case status as part of their job duties, provided the Court's internal, confidential deliberations are not disclosed.
- d) **Disclosure as necessary to report misconduct or illegal acts** is permitted. Employees may disclose confidential information when such disclosure is necessary to adequately report to an appropriate authority the misconduct or illegal acts of any person, including sexual or other forms of harassment.

4. Continuing confidentiality obligation. An employee's duty to preserve confidentiality survives the employee's departure from the Court. An employee who leaves the Court has the same ongoing duty to protect confidential information that they had during their employment.

Further, the duty to protect information related to the disposition of cases, such as the substance of the Court's deliberations, persists even after an opinion or order is publicly released. Employees asked about a decision of the Court should offer no comment beyond a referral to the released opinion or order.

Finally, employees who depart from Court employment may not retain confidential materials. Employees should return or securely dispose of materials, such as in designated Court shredding bins, prior to an anticipated departure, or as soon as possible after an unanticipated departure.

5. Penalties for unauthorized disclosure: In the event of an unauthorized disclosure of confidential information, the Court will investigate the circumstances and take appropriate disciplinary action, as necessary. Potential disciplinary actions may include but are not limited to:

- a) referral of the matter to the relevant law enforcement agency for investigation and prosecution. *See* Texas Government Code Section 21.013 and Texas Penal Code Section 39.06;
- b) termination of employment;
- c) for attorneys, referral to the State Bar of Texas or of other states for discipline and possible loss of the privilege to practice before Texas or other courts; and
- d) for law students, referral to the Texas Board of Law Examiners for consideration in determining eligibility to practice law.

6. Acknowledgement. Please acknowledge your understanding and agreement to this policy by signing below.

Employee's or Intern's Signature

Date

Municipal Court of the City of Los Fresnos, Texas Confidentiality Policy and Agreement

Employees of this Court occupy positions of public trust. In the course of your duties, you will encounter confidential information about the prospective disposition of cases and the inner workings of the Court.

Preserving the confidentiality of the Court's documents and private deliberations is **crucial to the Court's work**. More specifically, confidentiality furthers the ability of judges and judicial staff to communicate openly and honestly and to reach the most legally correct outcomes for litigants. Confidentiality also builds public respect for the judiciary and impresses on others the gravity of the judicial process. Any breach of confidentiality would betray not only the Court and the individuals who work here, but also the public's interest in thorough, considered justice.

Confidentiality has long been an expectation within Texas courts. Canon 3B(10) of the Texas Code of Judicial Conduct demands that judges and court staff refrain from "public comment about a pending or impending proceeding which may come before the judge's court." Canon 3B(11) of the Texas Code of Judicial Conduct provides that "[t]he discussions, votes, positions taken, and writings of appellate judges and court personnel about causes are confidences of the court and shall be revealed only through a court's judgment, a written opinion or in accordance with Supreme Court guidelines for a court approved history project."

Texas Government Code Section 21.013 creates a Class A misdemeanor criminal offense for the unauthorized disclosure of non-public judicial work product, stating "[a] person . . . with access to non-public judicial work product commits an offense if the person knowingly discloses, wholly or partly, the contents of any non- public judicial work product" Additionally, Texas Penal Code Section 39.06 criminalizes the misuse of official information by a public servant who "discloses or uses information for a nongovernmental purpose that: (1) he has access to by means of his office or employment; and (2) has not been made public", with penalties ranging from a Class C misdemeanor to a felony of the third degree.

This confidentiality policy incorporates the Canons as well as the statutory penalties of both Texas Government Code Section 21.013 and Texas Penal Code Section 39.06. This policy also incorporates Articles 45.0217, 45.0218 (recodified as 45A.462 and 45A.055, respectively, effective January 1, 2025) and Article 45.313, regarding confidentiality in municipal courts. This policy applies to all Court staff, including interns.

1. Protection of information. Confidential information must not be shared with persons not employed within the Court, except as provided in Section 3 below. Employees must refrain from commenting about cases that are or may come before the Court to family, friends, or acquaintances.

2. Confidential information defined. Confidential information includes:

- a) drafts of opinions not yet released, internal memoranda, emails between judges or staff, and any other document not intended for public use;

- b) conversations between judges or court staff about litigants or cases before, previously before, or expected to come before the Court;
- c) the private views of judges or court staff concerning the disposition of cases, litigants, anticipated cases, or each other;
- d) the authorship of per curiam opinions or orders, the timing of opinion or order release, and any other procedural mechanism not ordinarily public;
- e) documents-properly filed under seal by litigants or counsel; and
- f) other information, however communicated, that is not authorized to be made public;
- g) As provided by Article 45.0217/45A.462 of the Code of Criminal Procedure, and except as otherwise provided by Article 15.27 and Article 45.0217/45A.462, all records and files, including those held by law enforcement, and information stored by electronic means or otherwise, from which a record or file could be generated, relating to a child who is charged with, is convicted of, is found not guilty of, had a charge dismissed for, or is granted deferred disposition for a fine-only misdemeanor offense other than a traffic offense are confidential and may not be disclosed to the public, including all records generated under Subchapter E, Chapter 45, Article 45.313 of the Code of Criminal Procedure, other than statistical records;
- h) As provided by Article 45.0218/45A.055 of the Code of Criminal Procedure, except as otherwise provided elsewhere in law, following the fifth anniversary of the date of a final conviction of, or of a dismissal after deferral of disposition for, a misdemeanor offense punishable by fine only in this municipal court, all records and files and information stored by electronic means or otherwise, from which a record or file could be generated, that are held or stored by or for a municipal or justice court and relate to the person who was convicted of, or who received a dismissal after deferral of disposition for, the offense are confidential and may not be disclosed to the public. This does not apply to records, files, and information described herein that relate to an offense that is sexual in nature, as determined by the holder of the records, files, or information.

3. Disclosures of confidential information.

- a) **Intentional disclosure** of confidential information outside of the boundaries of (1) above may be met with maximum disciplinary action. See (5) below.
- b) **Negligent or accidental disclosure** is an extremely serious matter that may, but will not necessarily, be met with penalties as described in (5) below. Employees who accidentally disclose confidential information have a duty to promptly report the disclosure to their supervisor, appointing authority, or human resources department so that mitigation can be attempted.

Employees are expected to exercise their discretion and judgment to minimize the risk of inadvertent disclosure. For example, employees should refrain from communicating about sensitive matters in crowded or public spaces where others may overhear, even within the public areas of the Court. Employees should use court-issued, password-protected equipment to transmit confidential documents. Employees should be mindful of who can see their screen when working at home, on aircraft, public transit, or in public spaces. Employees should carefully keep track of and password protect electronic devices containing confidential information and immediately report any loss or theft of those devices.

- c) **Authorized disclosure** occurs when the Judge who supervises the employee authorizes the employee to share work product with a specific person or organization. For example, employees may be authorized to share draft rules or administrative orders with other judicial branch entities for review and comment before they are released to the public, and the Clerk of Court may be authorized to disclose information relating to case status as part of their job duties, provided the Court's internal, confidential deliberations are not disclosed.
- d) **Disclosure as necessary to report misconduct or illegal acts** is permitted. Employees may disclose confidential information when such disclosure is necessary to adequately report to an appropriate authority the misconduct or illegal acts of any person, including sexual or other forms of harassment.
- e) **Inspection of Confidential Information** defined by Section 2.g herein may only be by: judges or court staff; a criminal justice agency for a criminal justice purpose, as those terms are defined by Section 411.082, Government Code; the Department of Public Safety; an attorney for a party to the proceeding; the child defendant; or the defendant's parent, guardian, or managing conservator; or as otherwise expressly provided by Article 45.0217/45A.462 of the Code of Criminal Procedure.
- f) **Inspection of Confidential Information** defined by Section 2.h. herein may only be by: judges or court staff; a criminal justice agency for a criminal justice purpose, as those terms are defined by Section 411.082 of the Government Code; the Department of Public Safety; the attorney representing the state; the defendant or the defendant's counsel; if the offense is a traffic offense, an insurance company or surety company authorized to write motor vehicle liability insurance in this state; or for the purpose of complying with a requirement under federal law or if federal law requires the disclosure as a condition of receiving federal highway funds. However, this provision does not apply to records, files, and information described that relate to an offense that is sexual in nature, as determined by the holder of the records, files, or information; or as otherwise expressly provided by Article 45.0218/45A.055 of the Code of Criminal Procedure

4. Continuing confidentiality obligation. An employee's duty to preserve confidentiality survives the employee's departure from the Court. An employee who leaves the Court has the same ongoing duty to protect confidential information that they had during their employment.

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- b) termination of employment;
- c) for attorneys, referral to the State Bar of Texas or of other states for discipline and possible loss of the privilege to practice before Texas or other courts; and
- d) for law students, referral to the Texas Board of Law Examiners for consideration in determining eligibility to practice law.

6. Acknowledgement. Please acknowledge your understanding and agreement to this policy by signing below.

Employee's or Intern's Signature

Date

City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 04/09/24 06:00 PM
Department: City Secretary
Category: Acknowledgments
Prepared By: Bianca Huerta

SCHEDULED

Initiator: Bianca Huerta
Sponsors:

ACTION ITEM (ID # 5375)

DOC ID: 5375 A

Consideration and ACTION to excuse the absence of Larry Meade from the March 18, 2024 Planning and Zoning meeting.

Current records begin in January 2017. Mr. Meade has attended 45 out of 60 meetings or 75%. In the last year Larry has attended 6 out of 9 meetings or 67%.

City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 04/09/24 06:00 PM
Department: City Secretary
Category: Acknowledgments
Prepared By: Bianca Huerta

SCHEDULED

Initiator: Bianca Huerta
Sponsors:

ACTION ITEM (ID # 5376)

DOC ID: 5376 A

Consideration and ACTION to excuse the absence of Javier Rodriguez from the March 18, 2024 Planning and Zoning meeting.

Current records begin in January 2017. Mr. Rodriguez has attended 47 out of 60 meetings or 78%. In the last year Javier has attended 8 out of 9 meetings or 89%.

City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 04/09/24 06:00 PM
Department: City Secretary
Category: Acknowledgments
Prepared By: Bianca Huerta

SCHEDULED

Initiator: Bianca Huerta
Sponsors:

ACTION ITEM (ID # 5373)

DOC ID: 5373 A

Consideration and ACTION to excuse the absence of Luis Gonzalez from the March 12, 2024 City Council meeting.

Mr. Gonzalez was elected in November of 2021. Luis attended 32 out of 40 meetings or 80%. In the last year Luis has attended 11 out of 18 meetings or 61%.

City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 04/09/24 06:00 PM
Department: City Secretary
Category: Acknowledgments
Prepared By: Bianca Huerta

Initiator: Bianca Huerta
Sponsors:

SCHEDULED

ACTION ITEM (ID # 5374)

DOC ID: 5374 A

Consideration and ACTION to excuse the absence of Juan Munoz from the March 26, 2024 City Council special meeting.

Current records begin in February 2017. Mr. Munoz has attended 112 out of 130 meetings or 86%. In the last year Juan has attended 15 out of 19 meetings or 79%.

City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 04/09/24 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Bianca Huerta
Initiator: Bianca Huerta
Sponsors:

SCHEDULED

ACTION ITEM (ID # 5367)

DOC ID: 5367 A

City Manager Report A. Waste Water Collection System & Upgrade B. Water Treatment Plant Expansion C. Street Project D. Drainage E. Whipple Road F. COVID-19 G. Veteran's Memorial H. Water Funding I. Wastewater Funding J. Boys & Girls Club Quarterly Report

A. Waste Water Collection System & Upgrade - All homes and businesses along Escalante Road and FM 1575 area are connected with sewer service. We should be able to close out this project in the next couple of months.

We will have about \$550,000 in grant funds to complete additional projects at the Wastewater Plant. Hanson Professional Services is working with TWDB on the cost/budget and engineering for these items to see what we can accomplish.

The CDBG funding for this cycle will cover upgrades on sewer lines and manholes in 5 areas around the city. We had the pre-construction meeting and work has begun.

B. Water Treatment Plant Expansion - Work continues. Great progress with this project. The goal is for the plant to be operational this month.

C. Street Repairs - The street project along with the sewer work has begun. Eighth Street between Olmo Street and Nogal Street, Eighth Street between Arroyo Blvd, Alamo Street and Fifth Street between Brazil Street and Alamo Street, Sixth Street between Alamo Street and Arroyo Blvd, Fifth Street between Alamo Street and Arroyo Blvd and Sixth Street between Como Street and Ebano Street have been completed. The sewer work along Como Street between Fifth Street and Seventh Street is complete and they paved that area along with Nogal Street between Ocean Boulevard and Third Street and Second Street between Arroyo Boulevard and Pita Street. Alamo Street between Fifth Street and Ninth Street will begin this week. There is major sewer work to be done first and then re-paving of this entire area. The sewer work has been delayed a little due to not having the proper by-pass pump but should be resolved and work start within a week. The contractor, Pederson Construction is doing very good work.

We have received an award for \$500,000 for the CDBG funding for the next cycle to repair 7th from Palma to Fresno; 9th from Mesquite to Olmo; 5th from Mesquite to Palma. We hope we will get clearance to start the engineering portion of the grant in the first quarter of 2024.

Other streets in need of repair but not funded include: Canal from 1847 to Mesquite; Mesquite from 100 to Canal; 1st from Nogal to the cul-de-sac; 2nd from 1847 to Alamo; Ebano from 100 to 3rd; Nogal from 10th to the shooting range. The estimate for these street repairs is about \$1,000,000. There are now other streets starting to fail due to the high traffic from motorists detouring around the construction on Highway 100.

D. Drainage - Staff has met with Hanson Professional Services to begin work on these drainage projects. The loan and grant were funded. It is \$843,704 in loan forgiveness which means a grant, free money. It also includes a zero percent interest loan for \$860,000 for the rest of the

project. This will be for drainage of Resaca Escondida (south of Nature Park), drainage improvements along Whipple Road and Valle Alto Subdivision and ditches to Highway 100 and a city wide drainage study and plan. Hanson is working on the environmental clearance on the projects. This could take from 6 months to a year.

Also we have identified the back up of water along Highway 100 near the Motel and just past the school to the west of FM 1575. Both are the responsibility of TxDot. They don't see it as a major issue so are not interested in doing anything. However, as development occurs behind the Motel and along Evergreen Street soon, we will divert drainage water to the north and away from that area. We are hopeful it will be enough to make a difference during large rain events.

We sent a letter to Cameron County Drainage District # 1 on 2 areas where we feel like they as the drainage district collecting taxes in this area, should take over some drainage ditches that area currently not owned and maintained by anyone (well property is owned by the local property owner). Easements need to be acquired and then the ditches need to be cleaned and maintained. Another area of concern is south on California Road where the drainage ditches are not maintained by anyone. We are working with CCID#6, CCDD#4, the County and a developer to redirect the water. This was discussed at length with the CCDD#1 Board. It was agreed to look at one area at a time to see how this can be dealt with. The concern is if CCDD#1 agrees to take over this area or these areas, it will open the door for many others. I have suggested the CCDD#1 staff to look at all areas that need to be taken over, calculate initial costs and then ongoing costs on an ongoing basis to determine how this can be done.

E. Whipple Road - This is in TxDot's corner at this time. There has been no updates since the last meeting. This is to widen Whipple Road. The plans call for 2 driving lanes of 12 feet each, a center turn lane 14 feet wide and a 5 foot sidewalk on each side and bike lanes on each side. The plans are complete. The project continues. They will work on some right-of-way purchases and completing the environmental. There is \$4,820,000 for preliminary engineering and construction costs. We will have to locate funds for any construction costs over the available amount. Once we have the preliminary engineering completed and an estimate done, we will be able to know the amounts of shortfall in funding there is and better determine when we can start construction. Construction is scheduled in 2026 but hopefully we can get funding moved up sooner.

F. COVID-19 - The total amount is of funds that we will be receiving \$1,941,898.48. The projects approved are to replace the water ground storage tank for \$227,100 and \$198,400 for the sewer lines on West Highway 100 and Escalante Road which is complete. The Council also approve the Whipple Sewer Extension for \$257,050 which has not started yet and sewer lines and manhole replacement for \$708,876 which is part of the street project and is in progress. Lastly meeting it was approved for the extra sewer lines and manhole replacement as part of the CDBG project for \$330,226. Once these projects are done we will work on the remaining funds of approximately \$220,000 for additional sewer lines and manholes.

G. Veteran's Memorial - Construction is stopped while some adjustments are made on the placement of the 6 columns. Once that is done it will be about 2 months to complete. We are already making plans to have a terrific event to honor our Veterans.

H. Water Funding - We have continued to seek funding in any means possible for upgrades that are needed as part of a system wide study we conducted about 8 years ago. We were notified last week we were approved for funding in the amount of \$13,252,290. We will be meeting with Guzman & Munoz Engineering in the next few days to review the entire project needs. We have completed some of these items that are included with other funding over the last few years. Once we deduct what has already been completed, we will submit a new estimate based on what we want to do. TWDB will then let us know if there loan forgiveness (grant) is included and what interest rate it would be on the loan amount. Last time we qualified for a zero percent loan.

I. Wastewater Funding - We have continued to seek funding in any means possible for upgrades that are needed as part of a system wide study we conducted about 8 years ago. We were notified last week we were approved for funding in the amount of \$5,867,618. We will be meeting with Guzman & Munoz Engineering in the next few days to review the entire project needs. We have completed some of these items that are included with other funding over the last few years. Once we deduct what has already been completed, we will submit a new estimate based on what we want to do. TWDB will then let us know if there loan forgiveness (grant) is included and what interest rate it would be on the loan amount. Last time we qualified for a zero percent loan.

J. Boys & Girls Club Quarterly Report



BOYS & GIRLS CLUBS OF LOS FRESNOS

Quarterly Report 2024

Reporting Period (Underline One)

Jan-March

April-June

July-September

Oct-Dec

Mission: To enable all young people, especially those who need us most, to reach their full potential as productive, caring, responsible citizens.	
Vision: Provide a world-class Club Experience that assures success is within reach of every young person who enters our doors, with all members on track to graduate from high school with a plan for the future, demonstrating good character and citizenship, and living a healthy lifestyle.	
Quarterly Payment Amount: \$15,000	Annual Payment Amount: \$60,000
Total Number of members served this quarter: 406	
Total Number of Youth Participating in Tutoring: 85	Total Number of Youth Participating in Sports & Fitness: 321
<p>Tutoring:</p> <p>Number of members who are Reading at grade level: 52</p> <p>Number of members performing at grade level in Math: 61</p> <p>Number of members who passed to the next grade level: n/a</p>	
<p>Sports & Fitness - BMI:</p> <p>Number of members who participated in BMI assessment: 85</p>	
<p>Did a tournament occur during this period? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> (check box)</p> <p>If yes, how many games? 21</p>	
<p>Was a Closing Ceremony held this period? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> (check box)</p> <p>If yes, how many youth were in attendance? n/a</p>	
<p><u>Club Activities Funded by City of Los Fresno:</u></p> <p>We kicked off the new year with our 2023 basketball league. Registration was phenomenal, ending up with 236 participants ages 5 – 12 years old. Our developmental league volunteer coaches trained their teams and player improvement was pleasantly obvious at the end-of-season tournament. Like every year, all volunteer</p>	



BOYS & GIRLS CLUBS OF LOS FRESNOS

Quarterly Report 2024

coaches, players, and parents displayed exemplary behavior throughout the season. The awards ceremony is scheduled for the first weekend of April 2023.

Along with our Basketball league, our MATH ACE it program is winding down. Our partner, Sylvan Learning, proved members with MATH ACE IT, tutoring members grades 1st to 3rd that struggle with math. ACE it graduation will end the first week of April with a post-test of participating members. Sylvan's educator has showed professionalism and experience throughout the program helping members achieve their goals.

Our Project Learn, a BGCA national program rooted in social-emotional development practices, programs in this area enable all youth to be effective, engaged, adaptive learners has gotten a big boost from our high school volunteers. Students from NHS and DECA choose the Club to complete their required community service hours adding a very much needed help to members that required additional help with their school work. We are grateful that some students are still participating even after their requirement is fulfilled.

Our Arts and Crafts and Triple Play programs have also benefitted from volunteer student from across the street since some of them are student-athletes and/or incline to art. Members' engagement is at a high level at this point.

The Club's after-school lunch program through the USDA Food Program Assistance continues serving our members delicious meals to the tune of an average of 80 meals daily. We are proud of our staff since we went thru 2 audits this quarter passing them with flying colors.

We started this year in stride thanks to City funds that continue to allow the Club to provide physical activities, arts & crafts activities, and after-school tutoring. The Club after-school program registration increased to 110 members. After School program with a daily attendance of 85 Club members. As part of the Boys & Girls Club Experience, members are offered homework assistance through the National program, Project Learn. In addition, our members are served a yummy, nutritious, USDA-regulated meal and an afternoon snack. Thank you so much for your support and funding. Your assistance has allowed us to do so much for our community.

Goals and Outcomes of these programs:

Tutoring (School year):

Goal: Implement Boys and Girls Club of America national program, Power Hour. Power Hour: Making Minutes Count helps Club members ages 6-18 achieve academic success by providing homework help, tutoring, and high yield learning activities and encouraging members to become self-directed learners.



BOYS & GIRLS CLUBS OF LOS FRESNOS

Quarterly Report 2024

Outcome: Club members show improvement based on Los Fresnos CISD progress reports and six-week reports.

Sports & Fitness:

Goal: Implement Triple Play, BGCA's comprehensive health and wellness initiative, strives to improve the overall health of members, ages 6-18, by increasing their daily physical activity, teaching them good nutrition, and helping them develop healthy relationships.

Outcome: Club members participate in different physical and mental activities. We measure improvement by testing members quarterly in three categories: 40-yard dash, timed planks, and timed jump rope. We also measure height and weight to compare to previous quarter.

Arts & Crafts:

Goal: Implement The Arts. Boys & Girls Clubs of America is committed to providing programs, experiences and initiatives that allow all youth to access imagination and creativity to express themselves and build connections with others in their community. The Arts programs, experiences, and initiatives fall under four categories: Visual Arts, Digital Arts, Performing Arts, and Applied Arts.

Outcome: Have members learn all categories and perform on what they learned. Enter BGCA local and regional arts contests.

Boys and Girls of Los Fresnos
Balance Sheet
As of March 31, 2024

	Mar 31, 24
ASSETS	
Current Assets	
Checking/Savings	240,291.94
Accounts Receivable	17,820.50
Other Current Assets	29,227.04
Total Current Assets	287,339.48
Fixed Assets	554,328.91
TOTAL ASSETS	841,668.39
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	26,748.58
Long Term Liabilities	9,613.00
Total Liabilities	36,361.58
Equity	805,306.81
TOTAL LIABILITIES & EQUITY	841,668.39

5:44 PM

04/05/23

Boys and Girls of Los Fresnos
Statement of Cash Flows
 January through March 2023

	Jan - Mar 23
OPERATING ACTIVITIES	
Net Income	-24,458.92
Adjustments to reconcile Net Income to net cash provided by operations:	
11100 · Grants Receivable	11,250.00
20100 · Accounts Payable (Trade)	-5,556.38
Deferred Grant Revenue	-11,250.00
21300 · Payroll Liabilities:W/H	3,251.01
21300 · Payroll Liabilities:FICA	6,213.86
21300 · Payroll Liabilities:Medicare	1,453.26
21300 · Payroll Liabilities:941 Deposits	-11,099.22
SUTA (TWC)	342.72
Non-Qualified Annuity(Director)	-100.00
Net cash provided by Operating Activities	-29,953.67
Net cash increase for period	-29,953.67
Cash at beginning of period	461,997.09
Cash at end of period	432,043.42

Boys and Girls of Los Fresnos
Profit & Loss
January through March 2024

	Jan - Mar 24
Ordinary Income/Expense	
Income	30,050.01
GRANTS	1,358.57
CONTRIBUTIONS	
PROGRAM REVENUES	
Public Support Sponsors	
CONTRACTS & AGREEMENTS	
Agreements	15,000.00
LosFresnosCityOfAgree\$15000/Q	2,880.00
AIM (TxAcademic Innovat&Mentor)	
Total Agreements	17,880.00
Contracts	18,535.90
Total CONTRACTS & AGREEMENTS	36,415.90
Total Public Support Sponsors	36,415.90
Program Fees	
After School	10,348.54
Basketball	8,526.53
Total Program Fees	18,875.07
Total PROGRAM REVENUES	55,290.97
MEMBERSHIP REVENUE	1,530.00
Total Income	88,229.55
Expense	
GRANT	800.00
PROGRAM EXPENDITURES	
Occupancy (Building)	878.43
Direct Payroll	81,158.51
General Program	3,890.73
PROGRAMS	
After School	12,633.14
Basketball	11,255.58
Boxing	1,004.95
Community Sponsorships	250.00

Boys and Girls of Los Fresnos
Profit & Loss
January through March 2024

	Jan - Mar 24
Flag Football	78.00
Total PROGRAMS	25,221.67
Total PROGRAM EXPENDITURES	111,149.34
SPECIAL EVENT	
Raffle	2,765.73
Total SPECIAL EVENT	2,765.73
MANAGEMENT & GENERAL	
Total Expense	129,386.52
Net Ordinary Income	-41,156.97
Net Income	-41,156.97

City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 04/09/24 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Bianca Huerta
Initiator: Bianca Huerta
Sponsors:
DOC ID: 5368

SCHEDULED

ACTION ITEM (ID # 5368)

Financial Report 1. Monthly 2. Year to Date 3. Sales Tax

Call with questions.

I recommend approval.

Check Report

By Check Number

Date Range: 03/01/2024 - 03/31/2024



City of Los Fresnos, TX

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: FVB1-GENERAL FUND CHECKING						
08269	107 NURSERY & GARDEN CENTER	03/08/2024	Regular	0.00	1,060.80	41563
01301	AGUILAR'S AUTOMOTIVE AND DIESEL REPAIR SHC	03/08/2024	Regular	0.00	210.00	41564
01565	AMAZON.COM	03/08/2024	Regular	0.00	96.92	41565
08298	ARAMARK UNIFORM SERVICES, INC	03/08/2024	Regular	0.00	131.76	41566
01380	Blanca Alarcon	03/08/2024	Regular	0.00	100.00	41567
01379	Blanca Ochoa	03/08/2024	Regular	0.00	100.00	41568
01377	Burton McCumber & Longoria, LLP	03/08/2024	Regular	0.00	17,360.78	41569
07500	CALDWELL COUNTRY CHEVROLET	03/08/2024	Regular	0.00	121,058.00	41570
00130	CAMERON APPRAISAL DIST.	03/08/2024	Regular	0.00	10,582.25	41571
04345	CAMERON COUNTY CLERK'S OFFICE	03/08/2024	Regular	0.00	2,500.00	41572
08965	CC DISTRIBUTORS, INC	03/08/2024	Regular	0.00	1,264.30	41573
00004	CITY OF LOS FRESNOS	03/08/2024	Regular	0.00	1,568.50	41574
01211	EDWARD GUERRERO	03/08/2024	Regular	0.00	887.17	41575
08103	EMILIO GOMEZ	03/08/2024	Regular	0.00	193.50	41576
03200	ENRIQUE C JUAREZ	03/08/2024	Regular	0.00	2,250.00	41577
04635	FOUR STAR DRIVE IN RESTAURANT	03/08/2024	Regular	0.00	110.00	41578
00225	GENE DANIELS	03/08/2024	Regular	0.00	1,850.00	41579
08053	GRANICUS,LLC	03/08/2024	Regular	0.00	355.02	41580
00243	GT DISTRIBUTORS, INC.	03/08/2024	Regular	0.00	365.34	41581
08233	GULF DATA PRODUCTS	03/08/2024	Regular	0.00	236.95	41582
09685	HANSON PROFESSIONAL SERVICES, INC.	03/08/2024	Regular	0.00	710.64	41583
08344	KENDIG KEAST COLLABORATIVE	03/08/2024	Regular	0.00	1,655.00	41584
00280	L T BOSWELL, LLC	03/08/2024	Regular	0.00	468.87	41585
08196	LA HORMIGA TIRE SHOP	03/08/2024	Regular	0.00	5.00	41586
09290	LEA PARK & PLAY, INC.	03/08/2024	Regular	0.00	2,198.59	41587
03405	LEXISNEXIS RISK DATA MANAGEMENT INC	03/08/2024	Regular	0.00	100.00	41588
01378	Linda Ramirez	03/08/2024	Regular	0.00	240.00	41589
00336	LOS FRESNOS AMBULANCE SERVICE INC.	03/08/2024	Regular	0.00	40,000.00	41590
00300	LOS FRESNOS BOYS & GIRLS CLUB	03/08/2024	Regular	0.00	15,000.00	41591
00305	LOS FRESNOS CHAMBER OF COMMERCE	03/08/2024	Regular	0.00	3,500.00	41592
08239	LOS FRESNOS NEWS	03/08/2024	Regular	0.00	72.00	41593
00335	LOS FRESNOS VOLUNTEER	03/08/2024	Regular	0.00	37,750.00	41594
02480	LOWER RIO GRANDE VALLEY	03/08/2024	Regular	0.00	21,994.50	41595
01132	LUIS GONZALEZ	03/08/2024	Regular	0.00	100.00	41596
06450	MOTOROLA SOLUTIONS, INC	03/08/2024	Regular	0.00	21,107.66	41597
01274	NewLane Finance Company	03/08/2024	Regular	0.00	658.79	41598
00413	O'REILLY AUTO PARTS	03/08/2024	Regular	0.00	50.22	41599
00430	PETTY CASH	03/08/2024	Regular	0.00	23.45	41600
00915	PURCHASE POWER	03/08/2024	Regular	0.00	114.20	41601
01374	QUICK TUBE SYSTEMS, INC	03/08/2024	Regular	0.00	829.40	41602
07855	REGION STAFFING, INC	03/08/2024	Regular	0.00	2,764.80	41603
08263	RIO COMFORT A/C & HEATING, LLC	03/08/2024	Regular	0.00	1,374.00	41604
01645	STAPLES	03/08/2024	Regular	0.00	802.13	41605
03785	TX POLICE CHIEF ASSOCIATION	03/08/2024	Regular	0.00	840.00	41606
01381	Zaidaly Pardo	03/08/2024	Regular	0.00	100.00	41607
00925	PEDERSON CONSTRUCTION CO	03/11/2024	Regular	0.00	122,410.25	41608
00925	PEDERSON CONSTRUCTION CO	03/19/2024	Regular	0.00	21,819.20	41609
01127	A4 AUTO SUPPLY INC	03/22/2024	Regular	0.00	269.00	41610
01301	AGUILAR'S AUTOMOTIVE AND DIESEL REPAIR SHC	03/22/2024	Regular	0.00	1,088.99	41611
07320	ALLIED WASTE SERVICES	03/22/2024	Regular	0.00	80,673.86	41612
02740	ANGEL R. HERNANDEZ	03/22/2024	Regular	0.00	1,045.00	41613
08298	ARAMARK UNIFORM SERVICES, INC	03/22/2024	Regular	0.00	131.76	41614
01302	BIG M PEST CONTROL, LLC	03/22/2024	Regular	0.00	1,190.00	41615
	Void	03/22/2024	Regular	0.00	0.00	41616

Check Report

Date Range: 03/01/2024 - 03/31/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
01386	CASTILLO, JUSTIN REY	03/22/2024	Regular	0.00	61.00	41617
01389	CM Dodson Professional Corporation	03/22/2024	Regular	0.00	203.00	41618
01376	Coloquia Language Arts, LLP	03/22/2024	Regular	0.00	108.00	41619
01384	DELGADO, ALEXANDRA	03/22/2024	Regular	0.00	15.00	41620
08070	DEPARTMENT OF STATE HEALTH SERVICES	03/22/2024	Regular	0.00	57.18	41621
05895	DIRECT ENERGY-UTILITY OPERATIONS	03/22/2024	Regular	0.00	12,960.76	41622
01375	Eisen International LLC	03/22/2024	Regular	0.00	170.00	41623
08103	EMILIO GOMEZ	03/22/2024	Regular	0.00	435.00	41624
01383	ESPINO, CLAUDIA HIBET	03/22/2024	Regular	0.00	15.00	41625
01385	FLORES, SAMANTHA	03/22/2024	Regular	0.00	15.00	41626
08069	FOREMOST TELECOMMUNICATIONS CORP	03/22/2024	Regular	0.00	69.60	41627
09440	FUELMAN	03/22/2024	Regular	0.00	5,708.04	41628
01387	GARCIA, NIDIA CAROLINA	03/22/2024	Regular	0.00	15.00	41629
01960	GATEWAY PRINTING	03/22/2024	Regular	0.00	221.30	41630
04610	GOVERNMENT FINANCE OFFICERS ASSOC	03/22/2024	Regular	0.00	160.00	41631
00243	GT DISTRIBUTORS, INC.	03/22/2024	Regular	0.00	2,444.02	41632
09685	HANSON PROFESSIONAL SERVICES, INC.	03/22/2024	Regular	0.00	470.00	41633
02650	HECTOR GONZALEZ	03/22/2024	Regular	0.00	215.00	41634
01600	JUAN RODRIGUEZ	03/22/2024	Regular	0.00	215.00	41635
08248	KONICA MINOLTA PREMIERE FINANCE	03/22/2024	Regular	0.00	440.92	41636
08196	LA HORMIGA TIRE SHOP	03/22/2024	Regular	0.00	83.00	41637
09290	LEA PARK & PLAY, INC.	03/22/2024	Regular	0.00	2,732.00	41638
00305	LOS FRESNOS CHAMBER OF COMMERCE	03/22/2024	Regular	0.00	1,500.00	41639
08675	LUIS ANGEL RAMOS	03/22/2024	Regular	0.00	13,920.11	41640
05785	MAXIMINO TORRES	03/22/2024	Regular	0.00	230.00	41641
08080	NOVA HEALTHCARE, P.A.	03/22/2024	Regular	0.00	214.89	41642
00413	O'REILLY AUTO PARTS	03/22/2024	Regular	0.00	189.07	41643
00430	PETTY CASH	03/22/2024	Regular	0.00	53.97	41644
08244	PROFESSIONAL SERVICE INDUSTRIES, INC	03/22/2024	Regular	0.00	715.50	41645
07535	PVS DX INC.	03/22/2024	Regular	0.00	340.00	41646
07855	REGION STAFFING, INC	03/22/2024	Regular	0.00	1,536.00	41647
01080	RIO GRANDE UNDERWRITERS	03/22/2024	Regular	0.00	70.00	41648
00460	SAN BENITO NEWS	03/22/2024	Regular	0.00	125.00	41649
08017	THE GRAFIK SPOT LLC	03/22/2024	Regular	0.00	475.00	41650
09940	XEROX FINANCIAL SERVICES	03/22/2024	Regular	0.00	249.91	41651
09830	H2O CONSTRUCTION SERVICES, INC	03/27/2024	Regular	0.00	62,411.27	41652
08258	PAYWERX, LLC	03/15/2024	Bank Draft	0.00	-454.00	DFT0000603
08258	PAYWERX, LLC	03/15/2024	Bank Draft	0.00	454.00	DFT0000603
00001	CITY OF L.F. PAYROLL ACCT	03/01/2024	Bank Draft	0.00	-116,039.46	DFT0000609
00001	CITY OF L.F. PAYROLL ACCT	03/01/2024	Bank Draft	0.00	116,039.46	DFT0000609
01332	PNC BANK NATIONAL ASSOCIATION	03/15/2024	Bank Draft	0.00	0.99	DFT0000637
01332	PNC BANK NATIONAL ASSOCIATION	03/15/2024	Bank Draft	0.00	71.96	DFT0000638
01332	PNC BANK NATIONAL ASSOCIATION	03/15/2024	Bank Draft	0.00	25.00	DFT0000639
01332	PNC BANK NATIONAL ASSOCIATION	03/15/2024	Bank Draft	0.00	2,765.54	DFT0000641
08174	ELAVON, INC	03/04/2024	Bank Draft	0.00	195.26	DFT0000645
08222	OPENEDGE	03/04/2024	Bank Draft	0.00	1,666.64	DFT0000646
08222	OPENEDGE	03/04/2024	Bank Draft	0.00	103.15	DFT0000647
08222	OPENEDGE	03/04/2024	Bank Draft	0.00	1,957.08	DFT0000648



City of Los Fresnos, TX

Budget Report

Account Summary

For Fiscal: 2023-2024 Period Ending: 03/31/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 01 - GENERAL FUND							
Department: 400 - PROPERTY TAXES							
Revenue							
01-400-0100	CURRENT PROP TAXES	1,825,000.00	1,825,000.00	30,144.11	2,247,145.49	422,145.49	123.13 %
01-400-0105	PROPERTY TAX DISCOUNT	-50,000.00	-50,000.00	0.00	-55,067.43	-5,067.43	110.13 %
01-400-0110	DELINQUENT PROP TAXES	20,000.00	20,000.00	304.42	23,933.81	3,933.81	119.67 %
01-400-0120	PENALTY & INT	16,000.00	16,000.00	3,280.01	13,226.16	-2,773.84	82.66 %
01-400-0130	PROPERTY TAX ADJUSTMENT	0.00	0.00	0.00	-5,260.94	-5,260.94	0.00 %
	Revenue Total:	1,811,000.00	1,811,000.00	33,728.54	2,223,977.09	412,977.09	122.80 %
	Department: 400 - PROPERTY TAXES Total:	1,811,000.00	1,811,000.00	33,728.54	2,223,977.09	412,977.09	122.80 %
Department: 407 - POLICE							
Revenue							
01-407-0240	MUNICIPAL COURT REVENUE	545,000.00	545,000.00	76,080.32	365,734.68	-179,265.32	67.11 %
01-407-0241	COURT FEES-TECH	20,000.00	20,000.00	2,635.09	12,006.20	-7,993.80	60.03 %
01-407-0242	LOCAL TRUANCY PREVENTION FUND	20,000.00	20,000.00	3,059.71	13,956.71	-6,043.29	69.78 %
01-407-0243	LOCAL MUNICIPAL JURY FUND	400.00	400.00	61.40	279.30	-120.70	69.83 %
01-407-0260	COURT FEES-JUDGE	200.00	200.00	15.00	47.50	-152.50	23.75 %
01-407-0270	COURT FEES- SECURITY	22,000.00	22,000.00	3,139.70	14,299.59	-7,700.41	65.00 %
01-407-0280	COURT FEES-CHILD SAFETY FUND	3,700.00	3,700.00	980.00	4,825.00	1,125.00	130.41 %
01-407-0290	COURT FEES-SPECIAL EXPENSE	30,000.00	30,000.00	5,037.00	27,217.90	-2,782.10	90.73 %
01-407-0310	POLICE RECORD FEES	300.00	300.00	18.00	114.00	-186.00	38.00 %
01-407-1045	SHOOTING RANGE REVENUE	30,000.00	30,000.00	0.00	13,785.00	-16,215.00	45.95 %
01-407-1061	POLICE EDUCATION FROM STATE	1,500.00	1,500.00	2,322.65	4,232.93	2,732.93	282.20 %
01-407-1076	VEST BVP GRANT	1,250.00	1,250.00	0.00	1,778.94	528.94	142.32 %
01-407-1091	SERVICE CONTRACT - LFCISD	28,000.00	28,000.00	0.00	0.00	-28,000.00	0.00 %
	Revenue Total:	702,350.00	702,350.00	93,348.87	458,277.75	-244,072.25	65.25 %
	Department: 407 - POLICE Total:	702,350.00	702,350.00	93,348.87	458,277.75	-244,072.25	65.25 %
Department: 410 - CODE ENFORCEMENT							
Revenue							
01-410-1014	GARAGE SALE PERMITS	3,000.00	3,000.00	240.00	1,330.00	-1,670.00	44.33 %
01-410-1016	HEALTH INSPECTIONS	5,000.00	5,000.00	420.00	2,830.00	-2,170.00	56.60 %
01-410-1054	ALARM REGISTRATION FEES	0.00	0.00	0.00	10.00	10.00	0.00 %
01-410-1130	LOT MOWING	500.00	500.00	410.00	410.00	-90.00	82.00 %
	Revenue Total:	8,500.00	8,500.00	1,070.00	4,580.00	-3,920.00	53.88 %
	Department: 410 - CODE ENFORCEMENT Total:	8,500.00	8,500.00	1,070.00	4,580.00	-3,920.00	53.88 %
Department: 412 - SOLID WASTE							
Revenue							
01-412-1090	GARBAGE COLLECTION-RESIDENTIAL	40,000.00	40,000.00	49,573.01	59,839.27	19,839.27	149.60 %
01-412-1100	GARBAGE COLLECTION-COMMERCIAL	46,000.00	46,000.00	45,309.01	56,361.29	10,361.29	122.52 %
01-412-1110	COLLECTED SALES TAX-GARBAGE	18,000.00	18,000.00	1,660.14	9,697.99	-8,302.01	53.88 %
01-412-1112	GARBAGE PENALTIES RECEIVABLE	31,500.00	31,500.00	3,529.68	20,485.54	-11,014.46	65.03 %
	Revenue Total:	135,500.00	135,500.00	100,071.84	146,384.09	10,884.09	108.03 %
	Department: 412 - SOLID WASTE Total:	135,500.00	135,500.00	100,071.84	146,384.09	10,884.09	108.03 %
Department: 416 - LIBRARY							
Revenue							
01-416-1017	LIBRARY-COPY MACHINE/FAXES	6,000.00	6,000.00	367.00	3,627.10	-2,372.90	60.45 %
01-416-1131	LIBRARY REVENUES	750.00	750.00	95.75	723.50	-26.50	96.47 %
	Revenue Total:	6,750.00	6,750.00	462.75	4,350.60	-2,399.40	64.45 %
	Department: 416 - LIBRARY Total:	6,750.00	6,750.00	462.75	4,350.60	-2,399.40	64.45 %

Budget Report

For Fiscal: 2023-2024 Period Ending: 03/31/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Department: 430 - FRANCHISE FEES							
Revenue							
01-430-0200	STATE SALES TAX	1,700,000.00	1,700,000.00	132,937.45	941,610.50	-758,389.50	55.39 %
01-430-0202	HOTEL/MOTEL TAX	21,000.00	21,000.00	1,669.81	8,634.43	-12,365.57	41.12 %
01-430-0210	FRANCHISE FEE - AEP	194,000.00	194,000.00	14,001.18	102,222.15	-91,777.85	52.69 %
01-430-0220	AT&T LEASE	36,000.00	36,000.00	3,300.00	18,900.00	-17,100.00	52.50 %
01-430-0230	FRANCHISE FEE - AT & T	1,700.00	1,700.00	0.00	550.09	-1,149.91	32.36 %
01-430-0245	FRANCHISE FEE - TWC	59,000.00	59,000.00	0.00	25,948.44	-33,051.56	43.98 %
01-430-0256	PEG CAPITAL FEE	12,000.00	12,000.00	0.00	5,189.68	-6,810.32	43.25 %
01-430-0261	FRANCHISE FEE - GARBAGE	98,000.00	98,000.00	0.00	43,823.53	-54,176.47	44.72 %
01-430-0271	FRANCHISE FEE - TEXAS GAS	8,500.00	8,500.00	0.00	7,438.93	-1,061.07	87.52 %
01-430-0275	SKYWAY	8,700.00	8,700.00	747.34	4,484.04	-4,215.96	51.54 %
01-430-0281	RIGHT OF WAY FRANCHISE FEES	2,500.00	2,500.00	1,078.80	3,381.29	881.29	135.25 %
	Revenue Total:	2,141,400.00	2,141,400.00	153,734.58	1,162,183.08	-979,216.92	54.27 %
	Department: 430 - FRANCHISE FEES Total:	2,141,400.00	2,141,400.00	153,734.58	1,162,183.08	-979,216.92	54.27 %
Department: 444 - MISCELLANEOUS							
Revenue							
01-444-1000	INTEREST EARNED	84,000.00	84,000.00	0.00	66,116.45	-17,883.55	78.71 %
01-444-1002	CDC ADMIN REVENUE	15,000.00	15,000.00	0.00	0.00	-15,000.00	0.00 %
01-444-1015	LICENSE & PERMITS	175,000.00	175,000.00	13,954.47	94,111.44	-80,888.56	53.78 %
01-444-1020	MISC. FEES & SERVICES	0.00	0.00	0.00	9,010.83	9,010.83	0.00 %
01-444-1025	RENTAL FEE COMMUNITY CENTER	12,500.00	12,500.00	1,175.00	7,850.00	-4,650.00	62.80 %
01-444-1027	MISCELLANEOUS INCOME	17,500.00	17,500.00	0.00	12,858.15	-4,641.85	73.48 %
01-444-1028	RENTAL FEES PARKS	1,350.00	1,350.00	100.00	1,000.00	-350.00	74.07 %
01-444-1029	COMMUNITY CENTER BLDG SECURITY	5,000.00	5,000.00	60.00	2,320.00	-2,680.00	46.40 %
01-444-1040	PLAT REVIEW FEES	5,000.00	5,000.00	2,400.00	5,550.00	550.00	111.00 %
01-444-1081	POOL ADMISSION/ RENTAL	3,500.00	3,500.00	0.00	0.00	-3,500.00	0.00 %
01-444-1085	CREDIT CARD PROCESSING FEE	20,000.00	20,000.00	2,985.52	13,519.54	-6,480.46	67.60 %
01-444-1094	SWIMMING LESSONS INCOME	18,000.00	18,000.00	0.00	0.00	-18,000.00	0.00 %
	Revenue Total:	356,850.00	356,850.00	20,674.99	212,336.41	-144,513.59	59.50 %
	Department: 444 - MISCELLANEOUS Total:	356,850.00	356,850.00	20,674.99	212,336.41	-144,513.59	59.50 %
Department: 490 - GRANTS							
Revenue							
01-490-1251	GRANT REVENUE - OSG OVERTIME	71,000.00	71,000.00	0.00	71,319.67	319.67	100.45 %
01-490-1253	GRANT REVENUE - LBSP	40,000.00	40,000.00	0.00	3,084.08	-36,915.92	7.71 %
01-490-1254	REIMBURSE-DSRIP COMMUNITY HEAL	60,000.00	60,000.00	0.00	45,262.55	-14,737.45	75.44 %
01-490-7560	REIMB FROM FIRE/EMS	98,950.00	98,950.00	0.00	0.00	-98,950.00	0.00 %
	Revenue Total:	269,950.00	269,950.00	0.00	119,666.30	-150,283.70	44.33 %
	Department: 490 - GRANTS Total:	269,950.00	269,950.00	0.00	119,666.30	-150,283.70	44.33 %
Department: 502 - ADMINISTRATION							
Expense							
01-502-01100	ADMINISTRATIVE SALARIES	291,210.00	291,210.00	23,140.33	142,328.47	148,881.53	48.87 %
01-502-01500	OVERTIME SALARIES EXPENSE	1,250.00	1,250.00	173.06	560.55	689.45	44.84 %
01-502-02100	PAYROLL TAXES - FICA	18,132.00	18,132.00	1,340.59	8,196.05	9,935.95	45.20 %
01-502-02105	PAYROLL TAXES - MEDICARE	4,240.00	4,240.00	313.47	1,916.82	2,323.18	45.21 %
01-502-02106	HEALTH INSURANCE EXPENSE	32,698.00	32,698.00	1,648.52	19,210.02	13,487.98	58.75 %
01-502-02107	PAYROLL TAXES - TWC	495.00	495.00	8.30	49.23	445.77	9.95 %
01-502-02150	RETIREMENT EXPENSE	20,501.00	20,501.00	1,634.19	10,010.15	10,490.85	48.83 %
01-502-02160	WORKMAN'S COMPENSATION INSUR...	691.00	691.00	49.68	319.64	371.36	46.26 %
01-502-02210	OTHER INSURANCE	224.00	224.00	9.35	112.20	111.80	50.09 %
01-502-03110	ATTORNEY	10,000.00	10,000.00	0.00	4,500.00	5,500.00	45.00 %
01-502-03115	AUDITOR	22,750.00	22,750.00	0.00	17,360.78	5,389.22	76.31 %
01-502-03120	VALLEY METRO SERVICE	21,995.00	21,995.00	0.00	21,994.50	0.50	100.00 %
01-502-04100	OFFICE SUPPLIES & PRINTING	22,000.00	22,000.00	1,089.95	16,146.29	5,853.71	73.39 %
01-502-04110	POSTAGE	2,000.00	2,000.00	0.00	410.33	1,589.67	20.52 %
01-502-05100	ELECTRICITY	14,000.00	14,000.00	925.17	7,524.98	6,475.02	53.75 %

Budget Report

For Fiscal: 2023-2024 Period Ending: 03/31/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
01-502-05120	TELEPHONE	8,800.00	8,800.00	194.64	3,556.13	5,243.87	40.41 %
01-502-05130	UTILITIES-CITY HALL	12,000.00	12,000.00	0.00	1,357.01	10,642.99	11.31 %
01-502-06100	ADVERTISING	10,000.00	10,000.00	0.00	1,684.00	8,316.00	16.84 %
01-502-06120	LF CHAMBER OF COMMERCE ADV.	42,000.00	42,000.00	3,500.00	21,000.00	21,000.00	50.00 %
01-502-06130	HEADS & BEDS	21,000.00	21,000.00	0.00	19,500.00	1,500.00	92.86 %
01-502-09100	TRAVEL & TRAINING	16,000.00	16,000.00	0.00	3,894.34	12,105.66	24.34 %
01-502-09110	ADMIN EXPENSE	2,000.00	2,000.00	0.00	25.00	1,975.00	1.25 %
01-502-10100	DUES & MEMBERSHIP	10,000.00	10,000.00	425.02	6,407.91	3,592.09	64.08 %
01-502-11100	MAINTENANCE OF EQUIPMENT	17,000.00	17,000.00	0.00	7,457.00	9,543.00	43.86 %
01-502-11110	MAINTENANCE OF BUILDING	10,000.00	10,000.00	549.40	4,891.02	5,108.98	48.91 %
01-502-12100	BUILDING INSURANCE	33,000.00	33,000.00	0.00	0.00	33,000.00	0.00 %
01-502-12110	LIABILITY INSURANCE	10,000.00	10,000.00	0.00	11,484.86	-1,484.86	114.85 %
01-502-13500	CAPITAL OUTLAY	0.00	0.00	62,411.27	62,411.27	-62,411.27	0.00 %
01-502-14100	TECHNOLOGY MAINTENANCE AGRE...	50,000.00	50,000.00	0.00	26,052.18	23,947.82	52.10 %
01-502-30250	PROFESSIONAL SERVICES	4,250.00	4,250.00	0.00	0.00	4,250.00	0.00 %
01-502-99100	MISCELLANEOUS	6,000.00	6,000.00	0.00	3,920.81	2,079.19	65.35 %
01-502-99101	EVENTS	7,500.00	7,500.00	1,500.00	3,390.00	4,110.00	45.20 %
	Expense Total:	721,736.00	721,736.00	98,912.94	427,671.54	294,064.46	59.26 %
	Department: 502 - ADMINISTRATION Total:	721,736.00	721,736.00	98,912.94	427,671.54	294,064.46	59.26 %
Department: 503 - MUNICIPAL COURT							
Expense							
01-503-01100	COURT CLERK SALARY	130,174.00	130,174.00	10,366.97	65,290.17	64,883.83	50.16 %
01-503-01500	OVERTIME SALARIES EXPENSE	1,000.00	1,000.00	280.22	2,040.26	-1,040.26	204.03 %
01-503-02100	FICA EXPENSE	8,133.00	8,133.00	655.96	4,123.85	4,009.15	50.71 %
01-503-02105	MEDICARE EXPENSE	1,902.00	1,902.00	153.41	964.46	937.54	50.71 %
01-503-02106	HEALTH INSURANCE EXPENSE	17,835.00	17,835.00	899.19	10,478.16	7,356.84	58.75 %
01-503-02107	STATE UNEMPLOY TAX EXPENSE	270.00	270.00	4.37	26.26	243.74	9.73 %
01-503-02150	TMRS EXPENSE	9,196.00	9,196.00	746.36	4,719.86	4,476.14	51.33 %
01-503-02160	WORKER'S COMP	2,125.00	2,125.00	165.93	1,104.93	1,020.07	52.00 %
01-503-02210	OTHER INSURANCE	122.00	122.00	4.25	51.78	70.22	42.44 %
01-503-03100	JUDGE	26,600.00	26,600.00	1,800.00	10,800.00	15,800.00	40.60 %
01-503-03110	ATTORNEY	25,000.00	25,000.00	0.00	8,550.00	16,450.00	34.20 %
01-503-04100	SUPPLIES	6,000.00	6,000.00	183.00	1,219.30	4,780.70	20.32 %
01-503-04110	POSTAGE	3,000.00	3,000.00	0.00	619.63	2,380.37	20.65 %
01-503-05120	TELEPHONE	2,600.00	2,600.00	109.89	1,395.09	1,204.91	53.66 %
01-503-09100	TRAVEL & TRAINING	3,000.00	3,000.00	800.00	800.00	2,200.00	26.67 %
01-503-10100	DUES & MEMBERSHIPS	150.00	150.00	0.00	30.83	119.17	20.55 %
01-503-14110	COURT TECHNOLOGY	28,000.00	28,000.00	175.21	2,212.37	25,787.63	7.90 %
01-503-30110	CREDIT CARD SERVICE CHARGE	20,000.00	20,000.00	0.00	12,156.22	7,843.78	60.78 %
01-503-99100	MISCELLANEOUS	200.00	200.00	0.00	0.00	200.00	0.00 %
	Expense Total:	285,307.00	285,307.00	16,344.76	126,583.17	158,723.83	44.37 %
	Department: 503 - MUNICIPAL COURT Total:	285,307.00	285,307.00	16,344.76	126,583.17	158,723.83	44.37 %
Department: 504 - TAX ASSESSOR COLLECTOR							
Expense							
01-504-30100	TAX APPRAISAL DISTRICT FEE	33,967.00	33,967.00	0.00	21,164.50	12,802.50	62.31 %
01-504-30300	COUNTY CONTRACT M&O	19,000.00	19,000.00	386.31	22,426.34	-3,426.34	118.03 %
	Expense Total:	52,967.00	52,967.00	386.31	43,590.84	9,376.16	82.30 %
	Department: 504 - TAX ASSESSOR COLLECTOR Total:	52,967.00	52,967.00	386.31	43,590.84	9,376.16	82.30 %
Department: 505 - INFORMATION TECHNOLOGY							
Expense							
01-505-01100	INFORAMTION TECHNOLOGY SALARY	39,000.00	39,000.00	3,000.02	18,750.11	20,249.89	48.08 %
01-505-02100	PAYROLL TAXES FICA	2,418.00	2,418.00	185.79	1,160.40	1,257.60	47.99 %
01-505-02105	PAYROLL TAXES MEDICARE	566.00	566.00	43.45	271.38	294.62	47.95 %
01-505-02106	HEALTH INSURANCE EXPENSE	2,973.00	2,973.00	149.87	1,746.41	1,226.59	58.74 %
01-505-02107	PAYROLL TAXES TWC	45.00	45.00	0.00	4.50	40.50	10.00 %
01-505-02150	TMRS RETIREMENT EXPENSE	2,734.00	2,734.00	210.30	1,314.38	1,419.62	48.08 %

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
01-505-02160	WORKMAN'S COMPENSATION	92.00	92.00	6.50	42.51	49.49	46.21 %
01-505-02210	OTHER INSURANCE	20.00	20.00	0.85	10.20	9.80	51.00 %
01-505-02220	CONTRACT- IT SERVICES	12,500.00	12,500.00	800.00	4,800.00	7,700.00	38.40 %
01-505-05120	TELEPHONE	200.00	200.00	0.00	54.80	145.20	27.40 %
01-505-13500	CAPITAL OUTLAY	73,568.00	73,568.00	24.97	2,673.15	70,894.85	3.63 %
01-505-14000	TECHNOLOGY HARDWARE	2,000.00	2,000.00	0.00	2,525.43	-525.43	126.27 %
01-505-14010	SOFTWARE	1,000.00	1,000.00	0.00	153.76	846.24	15.38 %
01-505-14030	NETWORK	7,303.00	7,303.00	14.97	87.19	7,215.81	1.19 %
	Expense Total:	144,419.00	144,419.00	4,436.72	33,594.22	110,824.78	23.26 %
Department: 505 - INFORMATION TECHNOLOGY Total:		144,419.00	144,419.00	4,436.72	33,594.22	110,824.78	23.26 %
Department: 506 - ELECTION							
Expense							
01-506-03000	ELECTIONS CONTRACT	16,610.00	16,610.00	0.00	0.00	16,610.00	0.00 %
01-506-06100	ADVERTISING	500.00	500.00	0.00	0.00	500.00	0.00 %
01-506-09100	TRAVEL & SCHOOL	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00 %
	Expense Total:	18,610.00	18,610.00	0.00	0.00	18,610.00	0.00 %
Department: 506 - ELECTION Total:		18,610.00	18,610.00	0.00	0.00	18,610.00	0.00 %
Department: 507 - POLICE							
Expense							
01-507-01100	SALARIES EXPENSE	1,276,836.00	1,276,836.00	94,314.93	588,451.79	688,384.21	46.09 %
01-507-01500	POLICE OVERTIME SALARIES EXPE	55,000.00	55,000.00	1,190.93	19,887.06	35,112.94	36.16 %
01-507-01510	OVERTIME - COMMUNITY CENTER	5,000.00	5,000.00	0.00	2,105.34	2,894.66	42.11 %
01-507-01515	OVERTIME-STONE GARDEN	71,000.00	71,000.00	0.00	61,055.16	9,944.84	85.99 %
01-507-01520	OVERTIME - SCHOOL SECURITY	6,000.00	6,000.00	0.00	2,748.76	3,251.24	45.81 %
01-507-01525	OVERTIME - LBSP	40,000.00	40,000.00	4,684.30	7,245.82	32,754.18	18.11 %
01-507-02100	FICA EXPENSE	90,138.00	90,138.00	6,162.84	41,719.09	48,418.91	46.28 %
01-507-02105	MEDICARE EXPENSE	21,082.00	21,082.00	1,441.31	9,756.89	11,325.11	46.28 %
01-507-02106	HEALTH INSURANCE EXPENSE	151,599.00	151,599.00	7,043.66	77,439.36	74,159.64	51.08 %
01-507-02107	STATE UNEMPLOY TAX EXPENSE	2,295.00	2,295.00	15.79	221.79	2,073.21	9.66 %
01-507-02150	TMRS EXPENSE	101,917.00	101,917.00	7,023.33	47,772.74	54,144.26	46.87 %
01-507-02160	WORKER'S COMP	43,996.00	43,996.00	2,421.80	17,287.28	26,708.72	39.29 %
01-507-02210	OTHER INSURANCE	1,040.00	1,040.00	39.36	436.69	603.31	41.99 %
01-507-03100	BREATHALAZER CONTRACT	3,300.00	3,300.00	0.00	0.00	3,300.00	0.00 %
01-507-03115	FORENSICS	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
01-507-04100	ADMINISTRATIVE SUPPLIES	16,000.00	16,000.00	32.94	6,931.56	9,068.44	43.32 %
01-507-04110	JANITORIAL SUPPLIES	2,000.00	2,000.00	0.00	729.19	1,270.81	36.46 %
01-507-04115	EMPLOYEE SCREENINGS	2,000.00	2,000.00	214.89	1,533.81	466.19	76.69 %
01-507-04120	UNIFORMS	20,000.00	20,000.00	0.00	4,291.14	15,708.86	21.46 %
01-507-04130	PRISONER EXPENSE	2,000.00	2,000.00	0.00	495.00	1,505.00	24.75 %
01-507-04140	POLICE EQUIPMENT	26,000.00	26,000.00	0.00	5,019.48	20,980.52	19.31 %
01-507-04145	VEST BVP EXPENSE	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00 %
01-507-05100	ELECTRICITY	12,000.00	12,000.00	826.83	6,519.49	5,480.51	54.33 %
01-507-05120	TELEPHONE	16,600.00	16,600.00	224.59	6,728.55	9,871.45	40.53 %
01-507-05130	UTILITIES - POLICE	1,000.00	1,000.00	0.00	426.35	573.65	42.64 %
01-507-05135	UTILITIES - TRAINING CENTER	650.00	650.00	0.00	266.36	383.64	40.98 %
01-507-06100	ADVERTISING	500.00	500.00	0.00	0.00	500.00	0.00 %
01-507-07100	FUEL FOR VEHICLES	60,000.00	60,000.00	3,850.37	23,896.97	36,103.03	39.83 %
01-507-08100	REPAIRS TO VEHICLES	36,000.00	36,000.00	1,631.63	21,759.38	14,240.62	60.44 %
01-507-09100	TRAVEL & TRAINING	10,000.00	10,000.00	430.00	3,193.15	6,806.85	31.93 %
01-507-09110	STATE EDUCATION TRAINING	1,500.00	1,500.00	0.00	32.00	1,468.00	2.13 %
01-507-10100	DUES & MEMBERSHIPS	1,000.00	1,000.00	0.00	80.84	919.16	8.08 %
01-507-11100	MAINTENANCE OF EQUIPMENT	2,000.00	2,000.00	0.00	1,047.00	953.00	52.35 %
01-507-11110	MAINTENANCE OF BUILDING	8,500.00	8,500.00	234.80	1,622.79	6,877.21	19.09 %
01-507-11120	MAINTENANCE OF SHOOTING RANGE	25,000.00	25,000.00	0.00	107.37	24,892.63	0.43 %
01-507-12100	BUILDING INSURANCE	7,000.00	7,000.00	0.00	0.00	7,000.00	0.00 %
01-507-12110	LIABILITY INSURANCE	25,000.00	25,000.00	0.00	35,418.18	-10,418.18	141.67 %
01-507-13500	CAPITAL OUTLAY	0.00	121,058.00	0.00	121,058.00	0.00	100.00 %

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
01-507-14100	TECHNOLOGY MAINTENANCE AGRE...	24,000.00	24,000.00	0.00	12,089.08	11,910.92	50.37 %
01-507-30100	SCHOOL SUPPORT/EXPLORERS	4,000.00	4,000.00	0.00	3,409.08	590.92	85.23 %
01-507-99100	MISCELLANEOUS	500.00	500.00	0.00	0.00	500.00	0.00 %
	Expense Total:	2,175,953.00	2,297,011.00	131,784.30	1,132,782.54	1,164,228.46	49.32 %
	Department: 507 - POLICE Total:	2,175,953.00	2,297,011.00	131,784.30	1,132,782.54	1,164,228.46	49.32 %
Department: 508 - FIRE							
Expense							
01-508-02160	WORKERS COMP	2,000.00	2,000.00	0.00	1,888.46	111.54	94.42 %
01-508-03100	FIRE MARSHAL	10,000.00	10,000.00	0.00	2,940.00	7,060.00	29.40 %
01-508-03110	SPECIAL SERVICES- CONTRACT	151,000.00	151,000.00	37,750.00	75,500.00	75,500.00	50.00 %
01-508-04100	SUPPLIES	1,250.00	1,250.00	0.00	660.00	590.00	52.80 %
01-508-05120	TELEPHONE	318.00	318.00	29.95	174.39	143.61	54.84 %
01-508-05130	UTILITIES - FIRE DEPARTMENT	10,000.00	10,000.00	0.00	287.06	9,712.94	2.87 %
01-508-12100	BUILDING INSURANCE	13,250.00	13,250.00	0.00	0.00	13,250.00	0.00 %
01-508-12110	LIABILITY INSURANCE	28,000.00	28,000.00	0.00	24,422.58	3,577.42	87.22 %
	Expense Total:	215,818.00	215,818.00	37,779.95	105,872.49	109,945.51	49.06 %
	Department: 508 - FIRE Total:	215,818.00	215,818.00	37,779.95	105,872.49	109,945.51	49.06 %
Department: 509 - ENGINEERING							
Expense							
01-509-03000	CONTRACT- BUILDING INSPECTOR	150,000.00	150,000.00	0.00	51,335.09	98,664.91	34.22 %
01-509-30100	PLAT REVIEW	10,000.00	10,000.00	0.00	5,784.50	4,215.50	57.85 %
01-509-30120	ENGINEERING	25,000.00	25,000.00	470.00	8,981.55	16,018.45	35.93 %
	Expense Total:	185,000.00	185,000.00	470.00	66,101.14	118,898.86	35.73 %
	Department: 509 - ENGINEERING Total:	185,000.00	185,000.00	470.00	66,101.14	118,898.86	35.73 %
Department: 510 - CODE ENFORCEMENT							
Expense							
01-510-01100	ENVIRONMENTAL OFFICER SALARIES	105,638.00	105,638.00	8,506.22	53,170.06	52,467.94	50.33 %
01-510-01500	OVERTIME SALARIES	4,000.00	4,000.00	0.00	2,301.96	1,698.04	57.55 %
01-510-02100	PAYROLL TAXES FICA	6,798.00	6,798.00	526.96	3,433.61	3,364.39	50.51 %
01-510-02105	PAYROLL TAXES MEDICARE	1,590.00	1,590.00	123.24	803.03	786.97	50.51 %
01-510-02106	HEALTH INSURANCE	11,890.00	11,890.00	599.46	5,994.60	5,895.40	50.42 %
01-510-02107	PAYROLL TWC	180.00	180.00	0.00	18.00	162.00	10.00 %
01-510-02150	TMRS	7,686.00	7,686.00	596.29	3,888.61	3,797.39	50.59 %
01-510-02160	WORKMAN'S COMPENSATION	3,366.00	3,366.00	276.01	1,897.52	1,468.48	56.37 %
01-510-02210	OTHER INS	82.00	82.00	3.40	34.00	48.00	41.46 %
01-510-03100	ORDINANCE ENFORCEMENT	6,000.00	6,000.00	0.00	525.00	5,475.00	8.75 %
01-510-04100	SUPPLIES & POSTAGE	8,000.00	8,000.00	0.00	394.21	7,605.79	4.93 %
01-510-05120	TELEPHONE/INTERNET	1,400.00	1,400.00	29.95	350.71	1,049.29	25.05 %
01-510-07100	FUEL FOR VEHICLES	7,000.00	7,000.00	650.28	1,799.62	5,200.38	25.71 %
01-510-08100	REPAIRS TO VEHICLES	2,500.00	2,500.00	0.00	1,009.94	1,490.06	40.40 %
01-510-09100	TRAVEL & TRAINING	2,000.00	2,000.00	0.00	76.94	1,923.06	3.85 %
01-510-11100	MAINTENANCE OF EQUIPMENT	500.00	500.00	0.00	91.16	408.84	18.23 %
01-510-11110	MAINTENANCE OF BUILDING	2,000.00	2,000.00	25.00	125.00	1,875.00	6.25 %
01-510-12110	LIABILITY INSURANCE	500.00	500.00	0.00	535.08	-35.08	107.02 %
01-510-13110	ANIMAL SHELTER	0.00	0.00	0.00	506.30	-506.30	0.00 %
01-510-30100	ANIMAL CONTROL	500.00	500.00	0.00	432.00	68.00	86.40 %
01-510-99100	MISCELLANEOUS	500.00	500.00	0.00	240.00	260.00	48.00 %
01-510-99115	BAD DEBT EXPENSE- LOT MOWING	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00 %
	Expense Total:	175,130.00	175,130.00	11,336.81	77,627.35	97,502.65	44.33 %
	Department: 510 - CODE ENFORCEMENT Total:	175,130.00	175,130.00	11,336.81	77,627.35	97,502.65	44.33 %
Department: 511 - EMERGENCY MEDICAL SERV							
Expense							
01-511-02160	WORKER'S COMP	26,500.00	26,500.00	0.00	24,776.36	1,723.64	93.50 %
01-511-05120	TELEPHONE	318.00	318.00	29.95	174.39	143.61	54.84 %
01-511-05130	UTILITIES-AMBULANCE SERVICE	0.00	0.00	0.00	2,211.60	-2,211.60	0.00 %
01-511-12100	BUILDING INSURANCE	7,200.00	7,200.00	0.00	0.00	7,200.00	0.00 %

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
01-511-12110	LIABILITY INSURANCE	24,000.00	24,000.00	0.00	25,371.22	-1,371.22	105.71 %
01-511-30000	LOS FRESNOS AMBULANCE SERVICE	160,000.00	160,000.00	40,000.00	80,000.00	80,000.00	50.00 %
	Expense Total:	218,018.00	218,018.00	40,029.95	132,533.57	85,484.43	60.79 %
Department: 511 - EMERGENCY MEDICAL SERV Total:		218,018.00	218,018.00	40,029.95	132,533.57	85,484.43	60.79 %
Department: 512 - SOLID WASTE							
Expense							
01-512-03100	CONTRACTED GARBAGE COLLECTION	0.00	0.00	0.00	9,025.83	-9,025.83	0.00 %
01-512-99115	BAD DEBT EXPENSE	2,500.00	2,500.00	0.00	-0.98	2,500.98	-0.04 %
	Expense Total:	2,500.00	2,500.00	0.00	9,024.85	-6,524.85	360.99 %
Department: 512 - SOLID WASTE Total:		2,500.00	2,500.00	0.00	9,024.85	-6,524.85	360.99 %
Department: 514 - STREETS							
Expense							
01-514-01100	SALARIES EXPENSE	62,585.00	62,585.00	4,793.98	29,886.98	32,698.02	47.75 %
01-514-01125	CONTRACT LABOR	26,624.00	26,624.00	512.00	9,984.00	16,640.00	37.50 %
01-514-01130	CONTRACT LABOR- OVERTIME	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
01-514-01500	OVERTIME SALARIES EXPENSE	2,000.00	2,000.00	146.70	1,810.95	189.05	90.55 %
01-514-02100	FICA EXPENSE	4,004.00	4,004.00	304.91	1,948.34	2,055.66	48.66 %
01-514-02105	MEDICARE EXPENSE	936.00	936.00	71.31	455.64	480.36	48.68 %
01-514-02106	HEALTH INSURANCE EXPENSE	11,890.00	11,890.00	599.46	6,985.44	4,904.56	58.75 %
01-514-02107	STATE UNEMPLOY TAX EXPENSE	180.00	180.00	4.91	22.06	157.94	12.26 %
01-514-02150	TMRS EXPENSE	4,528.00	4,528.00	346.35	2,222.03	2,305.97	49.07 %
01-514-02160	WORKER'S COMP	1,674.00	1,674.00	117.39	790.32	883.68	47.21 %
01-514-02210	OTHER INSURANCE	82.00	82.00	3.40	40.80	41.20	49.76 %
01-514-04100	TOOLS & SUPPLIES	3,500.00	3,500.00	0.00	1,686.58	1,813.42	48.19 %
01-514-05100	ELECTRICITY (STREET LIGHTS)	98,000.00	98,000.00	8,742.01	52,071.49	45,928.51	53.13 %
01-514-07100	FUEL FOR VEHICLES	10,000.00	10,000.00	603.76	3,954.77	6,045.23	39.55 %
01-514-08100	REPAIRS TO VEHICLES	4,000.00	4,000.00	185.00	6,231.98	-2,231.98	155.80 %
01-514-09100	TRAVEL & TRAINING	2,000.00	2,000.00	0.00	445.00	1,555.00	22.25 %
01-514-10100	DUES AND MEMBERSHIP	12,000.00	12,000.00	0.00	12,280.00	-280.00	102.33 %
01-514-11100	STREET DRAINAGE & REPAIRS	30,000.00	30,000.00	0.00	300.00	29,700.00	1.00 %
01-514-11110	STREET SIGNS & REPAIRS	5,000.00	5,000.00	0.00	690.59	4,309.41	13.81 %
01-514-11120	MOWING MACHINE REPAIRS	7,500.00	7,500.00	0.00	3,207.77	4,292.23	42.77 %
01-514-12110	LIABILITY INSURANCE	4,100.00	4,100.00	0.00	2,258.90	1,841.10	55.10 %
01-514-13500	CAPITAL OUTLAY	0.00	0.00	0.00	455,900.22	-455,900.22	0.00 %
01-514-13520	STREET PROJECTS	93,764.00	93,764.00	0.00	186,429.41	-92,665.41	198.83 %
	Expense Total:	386,367.00	386,367.00	16,431.18	779,603.27	-393,236.27	201.78 %
Department: 514 - STREETS Total:		386,367.00	386,367.00	16,431.18	779,603.27	-393,236.27	201.78 %
Department: 515 - PARKS							
Expense							
01-515-01100	SALARIES EXPENSE	94,446.00	94,446.00	6,041.00	44,568.48	49,877.52	47.19 %
01-515-01105	POOL LABOR	71,619.00	55,174.00	2,025.07	12,515.93	42,658.07	22.68 %
01-515-01125	CONTRACT LABOR	53,248.00	53,248.00	1,024.00	20,277.60	32,970.40	38.08 %
01-515-01130	CONTRACT LABOR - OVERTIME	500.00	500.00	0.00	48.00	452.00	9.60 %
01-515-01500	OVERTIME SALARIES EXPENSE	4,000.00	4,000.00	246.85	2,600.05	1,399.95	65.00 %
01-515-02100	FICA EXPENSE	11,071.00	11,071.00	512.53	3,677.53	7,393.47	33.22 %
01-515-02105	MEDICARE EXPENSE	2,590.00	2,590.00	119.86	860.05	1,729.95	33.21 %
01-515-02106	HEALTH INSURANCE EXPENSE	17,835.00	17,835.00	899.19	10,478.16	7,356.84	58.75 %
01-515-02107	STATE UNEMPLOY TAX EXPENSE	1,800.00	1,800.00	8.00	36.80	1,763.20	2.04 %
01-515-02150	TMRS EXPENSE	6,902.00	6,902.00	440.78	3,306.49	3,595.51	47.91 %
01-515-02160	WORKER'S COMP	3,703.00	3,703.00	158.01	1,191.20	2,511.80	32.17 %
01-515-02210	OTHER INSURANCE	122.00	122.00	5.10	61.20	60.80	50.16 %
01-515-04100	TOOLS & SUPPLIES	10,000.00	10,000.00	0.00	4,055.79	5,944.21	40.56 %
01-515-04110	POOL SUPPLIES	2,500.00	2,500.00	0.00	143.07	2,356.93	5.72 %
01-515-05100	ELECTRICITY - PARKS	10,000.00	10,000.00	635.41	2,785.75	7,214.25	27.86 %
01-515-05110	ELECTRICITY - POOL	8,000.00	8,000.00	688.42	3,986.38	4,013.62	49.83 %
01-515-05115	ELECTRICITY - BOYS & GIRLS CLUB	10,000.00	10,000.00	592.83	4,283.93	5,716.07	42.84 %

Budget Report

For Fiscal: 2023-2024 Period Ending: 03/31/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
01-515-05116	ELECTRICITY - ALAMO WAREHOUSE	4,000.00	4,000.00	230.58	1,800.96	2,199.04	45.02 %
01-515-05120	TELEPHONE	159.00	159.00	14.97	87.19	71.81	54.84 %
01-515-05130	UTILITIES - COMMUNITY PARK	3,500.00	3,500.00	0.00	1,436.25	2,063.75	41.04 %
01-515-05131	UTILITIES - NATURE PARK	1,200.00	1,200.00	0.00	392.22	807.78	32.69 %
01-515-05132	UTILITIES - POOL	2,000.00	2,000.00	0.00	1,630.36	369.64	81.52 %
01-515-05135	UTILITIES - BOYS & GIRLS CLUB	1,500.00	1,500.00	0.00	359.17	1,140.83	23.94 %
01-515-05136	UTILITIES - ALAMO WAREHOUSE	1,000.00	1,000.00	0.00	276.19	723.81	27.62 %
01-515-07100	FUEL FOR VEHICLES	10,000.00	10,000.00	686.63	4,315.07	5,684.93	43.15 %
01-515-08100	REPAIRS TO VEHICLES	5,000.00	5,000.00	698.57	7,542.79	-2,542.79	150.86 %
01-515-08110	TRACTOR REPAIRS	0.00	0.00	0.00	30.00	-30.00	0.00 %
01-515-11100	MOWING MACHINE REPAIRS	10,000.00	10,000.00	351.79	6,014.85	3,985.15	60.15 %
01-515-11110	POOL MAINTENANCE	3,500.00	19,945.00	0.00	14,888.79	5,056.21	74.65 %
01-515-11120	POOL CHEMICALS	8,000.00	8,000.00	0.00	4,006.92	3,993.08	50.09 %
01-515-11130	PARK MAINTENANCE	15,000.00	15,000.00	671.60	8,551.88	6,448.12	57.01 %
01-515-11135	FIELD MAINTENANCE	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00 %
01-515-11136	ALAMO WHSE MAINTENANCE	1,000.00	1,000.00	105.00	732.00	268.00	73.20 %
01-515-11145	BOYS & GIRLS CLUB	60,000.00	60,000.00	15,000.00	30,000.00	30,000.00	50.00 %
01-515-12100	BUILDING INSURANCE	1,600.00	1,600.00	0.00	0.00	1,600.00	0.00 %
01-515-12110	LIABILITY INSURANCE	6,000.00	6,000.00	0.00	5,886.86	113.14	98.11 %
01-515-99100	MISCELLANEOUS	600.00	600.00	0.00	343.20	256.80	57.20 %
	Expense Total:	448,395.00	448,395.00	31,156.19	203,171.11	245,223.89	45.31 %
	Department: 515 - PARKS Total:	448,395.00	448,395.00	31,156.19	203,171.11	245,223.89	45.31 %

Department: 516 - LIBRARY

Expense

01-516-01100	SALARIES EXPENSE	153,593.00	153,593.00	9,894.35	60,806.26	92,786.74	39.59 %
01-516-01500	OVERTIME SALARIES EXPENSE	500.00	500.00	0.00	148.50	351.50	29.70 %
01-516-02100	FICA EXPENSE	9,554.00	9,554.00	611.88	3,766.76	5,787.24	39.43 %
01-516-02105	MEDICARE EXPENSE	2,235.00	2,235.00	143.10	880.94	1,354.06	39.42 %
01-516-02106	HEALTH INSURANCE EXPENSE	23,780.00	23,780.00	599.46	6,985.44	16,794.56	29.38 %
01-516-02107	STATE UNEMPLOY TAX EXPENSE	360.00	360.00	280.48	308.90	51.10	85.81 %
01-516-02150	TMRS EXPENSE	10,803.00	10,803.00	280.86	3,229.31	7,573.69	29.89 %
01-516-02160	WORKER'S COMP	488.00	488.00	28.98	186.02	301.98	38.12 %
01-516-02210	OTHER INSURANCE	163.00	163.00	3.40	40.80	122.20	25.03 %
01-516-04100	OFFICE SUPPLIES & POSTAGE	3,000.00	3,000.00	32.94	1,286.94	1,713.06	42.90 %
01-516-05100	ELECTRICITY	5,000.00	5,000.00	319.51	2,265.44	2,734.56	45.31 %
01-516-05120	TELEPHONE	1,320.00	1,320.00	114.51	679.08	640.92	51.45 %
01-516-09100	TRAVEL & TRAINING	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
01-516-10100	DUES & MEMBERSHIP	225.00	225.00	0.00	30.83	194.17	13.70 %
01-516-11100	MAINTENANCE OF EQUIPMENT	500.00	500.00	0.00	299.00	201.00	59.80 %
01-516-11110	MAINTENANCE OF BUILDING	2,000.00	2,000.00	70.00	1,450.37	549.63	72.52 %
01-516-12100	BUILDING INSURANCE	5,400.00	5,400.00	0.00	0.00	5,400.00	0.00 %
01-516-12110	LIABILITY INSURANCE	2,100.00	2,100.00	0.00	2,373.56	-273.56	113.03 %
01-516-13110	LEASE COPIER	3,500.00	3,500.00	249.91	1,499.46	2,000.54	42.84 %
01-516-13500	CAPITAL OUTLAY	2,100.00	2,100.00	0.00	0.00	2,100.00	0.00 %
01-516-14100	TECHNOLOGY MAINTENANCE AGREEM...	6,800.00	6,800.00	0.00	2,191.40	4,608.60	32.23 %
01-516-30100	BOOKS	8,500.00	8,500.00	0.00	0.00	8,500.00	0.00 %
01-516-99100	MISCELLANEOUS	2,000.00	2,000.00	0.00	1,033.71	966.29	51.69 %
	Expense Total:	244,921.00	244,921.00	12,629.38	89,462.72	155,458.28	36.53 %
	Department: 516 - LIBRARY Total:	244,921.00	244,921.00	12,629.38	89,462.72	155,458.28	36.53 %

Department: 517 - COMMUNITY CENTER

Expense

01-517-04100	SUPPLIES	2,500.00	2,500.00	32.94	1,605.60	894.40	64.22 %
01-517-11100	MAINTENANCE OF EQUIPMENT	1,850.00	937.00	0.00	207.00	730.00	22.09 %
01-517-11110	MAINTENANCE OF BUILDING	7,229.00	8,142.00	0.00	6,198.00	1,944.00	76.12 %
	Expense Total:	11,579.00	11,579.00	32.94	8,010.60	3,568.40	69.18 %
	Department: 517 - COMMUNITY CENTER Total:	11,579.00	11,579.00	32.94	8,010.60	3,568.40	69.18 %

Budget Report

For Fiscal: 2023-2024 Period Ending: 03/31/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Department: 518 - EMERGENCY MANAGEMENT							
Expense							
01-518-01100	COORDINATOR SALARY	5,966.00	5,966.00	458.94	2,983.11	2,982.89	50.00 %
01-518-02100	FICA	370.00	370.00	28.46	184.99	185.01	50.00 %
01-518-02105	MEDICARE	87.00	87.00	6.66	43.29	43.71	49.76 %
01-518-02107	STATE UNEMPLOYMENT TAX EXPENSE	90.00	90.00	0.00	-1.67	91.67	-1.86 %
01-518-02150	TMRS	418.00	418.00	32.18	209.17	208.83	50.04 %
01-518-02160	WORKERS COMPENSATION	183.00	183.00	85.04	663.30	-480.30	362.46 %
01-518-04100	SUPPLIES	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00 %
01-518-05120	TELEPHONE/COMMUNICATION	25,000.00	25,000.00	0.00	22,632.00	2,368.00	90.53 %
01-518-07110	DIESEL FUEL - DISASTER	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
01-518-09100	TRAVEL & TRAINING	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00 %
01-518-11100	MAINTENANCE EQUIPMENT	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00 %
01-518-14100	TECHNOLOGY MAINTENANCE AGRE...	25,000.00	25,000.00	0.00	21,107.66	3,892.34	84.43 %
	Expense Total:	67,614.00	67,614.00	611.28	47,821.85	19,792.15	70.73 %
	Department: 518 - EMERGENCY MANAGEMENT Total:	67,614.00	67,614.00	611.28	47,821.85	19,792.15	70.73 %
Department: 519 - OTHER GENERAL EXPENSES							
Expense							
01-519-30160	OUTSOURCE PAYROLL SERVICE	7,000.00	7,000.00	0.00	3,638.00	3,362.00	51.97 %
01-519-30170	RCI TECHNOLOGIES- FA/RECORDS	8,000.00	8,000.00	0.00	0.00	8,000.00	0.00 %
01-519-30260	THANKSGIVING/CHRISTMAS PARTY	5,000.00	5,000.00	0.00	1,615.49	3,384.51	32.31 %
	Expense Total:	20,000.00	20,000.00	0.00	5,253.49	14,746.51	26.27 %
	Department: 519 - OTHER GENERAL EXPENSES Total:	20,000.00	20,000.00	0.00	5,253.49	14,746.51	26.27 %
Department: 522 - EXPENDITURES CH 59							
Expense							
01-522-30130	TRANSFER OUT	0.00	0.00	0.00	2,250.00	-2,250.00	0.00 %
	Expense Total:	0.00	0.00	0.00	2,250.00	-2,250.00	0.00 %
	Department: 522 - EXPENDITURES CH 59 Total:	0.00	0.00	0.00	2,250.00	-2,250.00	0.00 %
Department: 523 - DSRIP-COMMUNITY HEALT							
Expense							
01-523-01100	SALARIES EXPENSE	37,337.00	37,337.00	2,872.00	17,950.00	19,387.00	48.08 %
01-523-01500	OVERTIME	500.00	500.00	0.00	0.00	500.00	0.00 %
01-523-02100	FICA EXPENSE	2,346.00	2,346.00	175.32	1,084.79	1,261.21	46.24 %
01-523-02105	MEDICARE EXPENSE	549.00	549.00	41.00	253.72	295.28	46.21 %
01-523-02106	HEALTH INSURANCE EXPENSE	5,945.00	5,945.00	299.73	3,492.72	2,452.28	58.75 %
01-523-02107	STATE UNEMPLOY TAX EXPENSE	90.00	90.00	1.82	7.57	82.43	8.41 %
01-523-02150	TMRS EXPENSE	2,652.00	2,652.00	201.32	1,258.25	1,393.75	47.45 %
01-523-02160	WORKER'S COMP	785.00	785.00	54.60	357.37	427.63	45.52 %
01-523-02210	OTHER INSURANCE	41.00	41.00	1.70	20.40	20.60	49.76 %
01-523-04100	SUPPLIES	6,000.00	6,000.00	0.00	3,783.52	2,216.48	63.06 %
01-523-05120	TELEPHONE	1,100.00	1,100.00	14.97	383.48	716.52	34.86 %
01-523-09100	TRAVEL & TRAINING	624.00	624.00	0.00	0.00	624.00	0.00 %
	Expense Total:	57,969.00	57,969.00	3,662.46	28,591.82	29,377.18	49.32 %
	Department: 523 - DSRIP-COMMUNITY HEALT Total:	57,969.00	57,969.00	3,662.46	28,591.82	29,377.18	49.32 %
	Fund: 01 - GENERAL FUND Surplus (Deficit):	-3.00	-121,061.00	-2,913.60	1,012,208.75	1,133,269.75	-836.11 %
	Report Surplus (Deficit):	-3.00	-121,061.00	-2,913.60	1,012,208.75	1,133,269.75	-836.11 %

Check Report

By Check Number

Date Range: 03/01/2024 - 03/31/2024



City of Los Fresnos, TX

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: FVB2-WATER & SEWER CHECKING						
08068	A3 CONTRACTORS & SERVICES, LLC	03/08/2024	Regular	0.00	14,750.00	152347
05635	AGUAWORKS PIPE & SUPPLY, INC	03/08/2024	Regular	0.00	1,078.36	152348
01301	AGUILAR'S AUTOMOTIVE AND DIESEL REPAIR SHC	03/08/2024	Regular	0.00	1,874.22	152349
01565	AMAZON.COM	03/08/2024	Regular	0.00	19.18	152350
08298	ARAMARK UNIFORM SERVICES, INC	03/08/2024	Regular	0.00	181.23	152351
01377	Burton McCumber & Longoria, LLP	03/08/2024	Regular	0.00	17,356.72	152352
08965	CC DISTRIBUTORS, INC	03/08/2024	Regular	0.00	252.84	152353
00120	CCID #6	03/08/2024	Regular	0.00	2,662.24	152354
00004	CITY OF LOS FRESNOS	03/08/2024	Regular	0.00	456.32	152355
05895	DIRECT ENERGY-UTILITY OPERATIONS	03/08/2024	Regular	0.00	7,234.64	152356
02325	EAST RIO HONDO WATER	03/08/2024	Regular	0.00	962.09	152357
08265	INTEGRITY TESTING, INC	03/08/2024	Regular	0.00	876.00	152358
08196	LA HORMIGA TIRE SHOP	03/08/2024	Regular	0.00	8.00	152359
07860	LINDE GAS & EQUIPMENT INC	03/08/2024	Regular	0.00	76.37	152360
08690	LUIS MASCORRO	03/08/2024	Regular	0.00	220.00	152361
01274	NewLane Finance Company	03/08/2024	Regular	0.00	119.78	152362
00915	PURCHASE POWER	03/08/2024	Regular	0.00	9.68	152363
07535	PVS DX INC.	03/08/2024	Regular	0.00	2,631.80	152364
07855	REGION STAFFING, INC	03/08/2024	Regular	0.00	2,304.00	152365
03225	SOUTHERN PETROLEUM LABORATORIES, INC.	03/08/2024	Regular	0.00	679.00	152366
01645	STAPLES	03/08/2024	Regular	0.00	802.14	152367
08299	UNIFIRST HOLDINGS INC	03/08/2024	Regular	0.00	368.78	152368
01188	USA BLUEBOOK	03/08/2024	Regular	0.00	103.70	152369
01301	AGUILAR'S AUTOMOTIVE AND DIESEL REPAIR SHC	03/22/2024	Regular	0.00	705.47	152370
07270	AQUA METRIC SALES COMPANY	03/22/2024	Regular	0.00	679.59	152371
08298	ARAMARK UNIFORM SERVICES, INC	03/22/2024	Regular	0.00	137.30	152372
01302	BIG M PEST CONTROL, LLC	03/22/2024	Regular	0.00	50.00	152373
06715	CHEMTEX INDUSTRIES, LLC	03/22/2024	Regular	0.00	339.00	152374
08410	CHEMTRADE CHEMICALS US LLC	03/22/2024	Regular	0.00	10,540.92	152375
02325	EAST RIO HONDO WATER	03/22/2024	Regular	0.00	313.04	152376
01375	Eisen International LLC	03/22/2024	Regular	0.00	340.00	152377
09440	FUELMAN	03/22/2024	Regular	0.00	1,681.63	152378
00250	HACH CHEMICAL	03/22/2024	Regular	0.00	758.20	152379
08196	LA HORMIGA TIRE SHOP	03/22/2024	Regular	0.00	8.00	152380
08690	LUIS MASCORRO	03/22/2024	Regular	0.00	280.00	152381
06895	MAGIC VALLEY ELECTRIC COOPERATIVE	03/22/2024	Regular	0.00	52.44	152382
09755	NEW CORE INC	03/22/2024	Regular	0.00	3,028.84	152383
00430	PETTY CASH	03/22/2024	Regular	0.00	24.97	152384
07855	REGION STAFFING, INC	03/22/2024	Regular	0.00	512.00	152385
00780	SOUTHMOST REGIONAL	03/22/2024	Regular	0.00	267,301.26	152386
08299	UNIFIRST HOLDINGS INC	03/22/2024	Regular	0.00	374.29	152387
08323	ZEPEDA SPRINKLERS	03/22/2024	Regular	0.00	566.90	152388
00001	CITY OF L.F. PAYROLL ACCT	03/01/2024	Bank Draft	0.00	40,514.46	DFT0000610
00001	CITY OF L.F. PAYROLL ACCT	03/01/2024	Bank Draft	0.00	-40,514.46	DFT0000610
01332	PNC BANK NATIONAL ASSOCIATION	03/15/2024	Bank Draft	0.00	0.99	DFT0000640
01332	PNC BANK NATIONAL ASSOCIATION	03/15/2024	Bank Draft	0.00	581.11	DFT0000644
00605	US POSTMASTER	03/19/2024	Bank Draft	0.00	204.05	DFT0000649
08222	OPENEDGE	03/04/2024	Bank Draft	0.00	793.75	DFT0000650
08222	OPENEDGE	03/04/2024	Bank Draft	0.00	924.73	DFT0000651
08222	OPENEDGE	03/04/2024	Bank Draft	0.00	3,511.28	DFT0000652



City of Los Fresnos, TX

Budget Report

Account Summary

For Fiscal: 2023-2024 Period Ending: 03/31/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 05 - UTILITY FUND							
Department: 444 - MISCELLANEOUS							
Revenue							
05-444-5010	WATER SALES REVENUES	1,320,000.00	1,320,000.00	110,406.86	640,436.02	-679,563.98	48.52 %
05-444-5020	WATER TAP FEES	27,550.00	27,550.00	0.00	14,075.00	-13,475.00	51.09 %
05-444-5030	WATER UTIL. EXP. FEES & CAPITAL	13,775.00	13,775.00	0.00	7,350.00	-6,425.00	53.36 %
05-444-5040	PROCESSING FEES	18,500.00	18,500.00	1,525.00	11,025.00	-7,475.00	59.59 %
05-444-5050	15% PENALTIES	62,000.00	62,000.00	4,394.71	31,246.53	-30,753.47	50.40 %
05-444-5080	INTEREST EARNED	78,000.00	78,000.00	0.00	41,428.70	-36,571.30	53.11 %
05-444-5095	NSF CHARGES	500.00	500.00	0.00	80.00	-420.00	16.00 %
05-444-6010	SEWER REVENUES	1,125,000.00	1,125,000.00	97,817.98	575,730.31	-549,269.69	51.18 %
05-444-6012	SEWER REVENUE - INDIAN LAKE	102,000.00	102,000.00	0.00	61,454.57	-40,545.43	60.25 %
05-444-6014	SEWER REVENUE - EAST RIO HONDO	270,000.00	270,000.00	0.00	102,335.43	-167,664.57	37.90 %
05-444-6020	SEWER TAP FEES	13,775.00	13,775.00	0.00	7,000.00	-6,775.00	50.82 %
05-444-9901	TRANSFER IN	73,064.00	73,064.00	0.00	0.00	-73,064.00	0.00 %
	Revenue Total:	3,104,164.00	3,104,164.00	214,144.55	1,492,161.56	-1,612,002.44	48.07 %
	Department: 444 - MISCELLANEOUS Total:	3,104,164.00	3,104,164.00	214,144.55	1,492,161.56	-1,612,002.44	48.07 %
Department: 502 - ADMINISTRATION							
Expense							
05-502-01100	SALARIES - WATER	392,631.87	392,631.87	28,047.26	174,033.17	218,598.70	44.32 %
05-502-01125	CONTRACT LABOR	39,936.00	39,936.00	256.00	11,844.80	28,091.20	29.66 %
05-502-01130	CONTRACT LABOR -OT	1,500.00	1,500.00	0.00	60.00	1,440.00	4.00 %
05-502-01500	OVERTIME SALARIES EXPENSE	16,000.00	16,000.00	2,461.55	12,164.72	3,835.28	76.03 %
05-502-02100	FICA EXPENSE	25,335.00	25,335.00	1,934.08	11,763.30	13,571.70	46.43 %
05-502-02105	MEDICARE EXPENSE	5,925.00	5,925.00	452.32	2,751.09	3,173.91	46.43 %
05-502-02106	HEALTH INSURANCE EXPENSE	49,047.00	49,047.00	2,173.04	25,322.20	23,724.80	51.63 %
05-502-02107	STATE UNEMPLOY TAX EXPENSE	788.00	788.00	8.19	66.30	721.70	8.41 %
05-502-02140	OPEB EXPENSE - WATER	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00 %
05-502-02150	TMRS EXPENSE	27,963.00	27,963.00	2,060.36	12,633.18	15,329.82	45.18 %
05-502-02160	WORKER'S COMP	5,835.00	5,835.00	381.33	2,410.98	3,424.02	41.32 %
05-502-02210	OTHER INSURANCE	337.00	337.00	11.74	141.75	195.25	42.06 %
05-502-03115	AUDITOR	11,375.00	11,375.00	0.00	8,678.36	2,696.64	76.29 %
05-502-04100	SUPPLIES & POSTAGE	11,375.00	11,375.00	272.02	6,366.21	5,008.79	55.97 %
05-502-05100	ELECTRICITY	12,000.00	12,000.00	0.00	5,044.44	6,955.56	42.04 %
05-502-05120	TELEPHONE	4,800.00	4,800.00	59.89	1,953.39	2,846.61	40.70 %
05-502-06100	ADVERTISING	500.00	500.00	0.00	0.00	500.00	0.00 %
05-502-09100	TRAVEL & TRAINING	3,500.00	3,500.00	0.00	837.50	2,662.50	23.93 %
05-502-10100	DUES & MEMBERSHIP	1,000.00	1,000.00	0.00	601.81	398.19	60.18 %
05-502-12100	STRUCTURE INSURANCE	21,000.00	21,000.00	0.00	0.00	21,000.00	0.00 %
05-502-12110	LIABILITY INSURANCE	7,000.00	7,000.00	0.00	8,471.61	-1,471.61	121.02 %
05-502-30115	CREDIT CARD EXPENSE	19,000.00	19,000.00	0.00	11,616.37	7,383.63	61.14 %
05-502-30250	PROFESSIONAL SERVICES	500.00	500.00	0.00	0.00	500.00	0.00 %
05-502-99100	MISCELLANEOUS	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
05-502-99115	BAD DEBT EXPENSE	4,000.00	4,000.00	0.00	-1.77	4,001.77	-0.04 %
	Expense Total:	665,347.87	665,347.87	38,117.78	296,759.41	368,588.46	44.60 %
	Department: 502 - ADMINISTRATION Total:	665,347.87	665,347.87	38,117.78	296,759.41	368,588.46	44.60 %
Department: 505 - INFORMATION TECHNOLOGY							
Expense							
05-505-01100	INFORMATION TECHNOLOGY SALARY	19,500.00	19,500.00	1,500.00	9,375.00	10,125.00	48.08 %
05-505-02100	FICA EXPENSE	1,209.00	1,209.00	92.89	580.15	628.85	47.99 %
05-505-02105	MEDICARE EXPENSE	283.00	283.00	21.73	135.70	147.30	47.95 %

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
05-505-02106	HEALTH INSURANCE EXPENSE	1,486.00	1,486.00	74.93	873.17	612.83	58.76 %
05-505-02107	TWC EXPENSE	23.00	23.00	0.00	2.25	20.75	9.78 %
05-505-02150	TMRS EXPENSE	1,367.00	1,367.00	105.16	657.25	709.75	48.08 %
05-505-02160	WORKER'S COMP INS.(TML)	46.00	46.00	3.24	21.23	24.77	46.15 %
05-505-02210	OTHER INSURANCE EXPENSE	10.00	10.00	0.43	5.16	4.84	51.60 %
05-505-02220	CONTRACT- IT SERVICES	6,250.00	6,250.00	400.00	2,400.00	3,850.00	38.40 %
05-505-13500	CAPITAL OUTLAY	0.00	0.00	12.48	1,334.96	-1,334.96	0.00 %
05-505-14000	HARDWARE	1,000.00	1,000.00	0.00	1,516.77	-516.77	151.68 %
05-505-14010	SOFTWARE	500.00	500.00	0.00	76.87	423.13	15.37 %
05-505-14030	NETWORK	1,063.00	1,063.00	0.00	0.00	1,063.00	0.00 %
	Expense Total:	32,737.00	32,737.00	2,210.86	16,978.51	15,758.49	51.86 %
	Department: 505 - INFORMATION TECHNOLOGY Total:	32,737.00	32,737.00	2,210.86	16,978.51	15,758.49	51.86 %
Department: 520 - CAPTIAL OUTLAY							
Expense							
05-520-13500	WATER METERS	35,000.00	35,000.00	0.00	50,378.22	-15,378.22	143.94 %
	Expense Total:	35,000.00	35,000.00	0.00	50,378.22	-15,378.22	143.94 %
	Department: 520 - CAPTIAL OUTLAY Total:	35,000.00	35,000.00	0.00	50,378.22	-15,378.22	143.94 %
Department: 526 - WATER SUPPLIES							
Expense							
05-526-04100	CHEMICALS	115,000.00	115,000.00	0.00	21,349.79	93,650.21	18.57 %
05-526-04110	SUPPLIES, TOOLS & EQUIPMENT	12,000.00	12,000.00	169.50	3,479.95	8,520.05	29.00 %
05-526-04120	UNIFORMS & CLOTHING	5,000.00	5,000.00	187.14	2,336.22	2,663.78	46.72 %
05-526-04130	WATER CONNECTIONS	15,000.00	15,000.00	1,750.00	26,761.25	-11,761.25	178.41 %
05-526-04150	WATER TESTING	8,500.00	8,500.00	57.18	2,395.30	6,104.70	28.18 %
05-526-07100	FUEL FOR VEHICLES	9,000.00	9,000.00	840.81	4,813.91	4,186.09	53.49 %
	Expense Total:	164,500.00	164,500.00	3,004.63	61,136.42	103,363.58	37.16 %
	Department: 526 - WATER SUPPLIES Total:	164,500.00	164,500.00	3,004.63	61,136.42	103,363.58	37.16 %
Department: 527 - MAINTENANCE OF WATER S							
Expense							
05-527-11100	WATER PLANT MAINTENANCE	4,500.00	4,500.00	0.00	227.40	4,272.60	5.05 %
05-527-11150	WAREHOUSE MAINTENANCE	4,500.00	4,500.00	162.30	3,423.07	1,076.93	76.07 %
	Expense Total:	9,000.00	9,000.00	162.30	3,650.47	5,349.53	40.56 %
	Department: 527 - MAINTENANCE OF WATER S Total:	9,000.00	9,000.00	162.30	3,650.47	5,349.53	40.56 %
Department: 528 - MAINTENANCE OF WATER E							
Expense							
05-528-08100	REPAIRS TO VEHICLES	6,000.00	6,000.00	352.73	11,876.66	-5,876.66	197.94 %
05-528-11200	WATER PLANT EQUIPMENT	10,000.00	10,000.00	0.00	11,599.54	-1,599.54	116.00 %
05-528-11210	WATER LINE MAINTENANCE	12,500.00	12,500.00	0.00	2,013.20	10,486.80	16.11 %
05-528-11230	FIRE HYDRANT REPAIRS	20,000.00	20,000.00	0.00	50.00	19,950.00	0.25 %
	Expense Total:	48,500.00	48,500.00	352.73	25,539.40	22,960.60	52.66 %
	Department: 528 - MAINTENANCE OF WATER E Total:	48,500.00	48,500.00	352.73	25,539.40	22,960.60	52.66 %
Department: 529 - WATER PURCHASES							
Expense							
05-529-04100	C.C.I.D. #6 WATER	28,000.00	28,000.00	0.00	3,210.43	24,789.57	11.47 %
05-529-04110	TOWN INDIAN LAKE-WATER PURCHAS	16,441.00	16,441.00	0.00	5,207.68	11,233.32	31.67 %
	Expense Total:	44,441.00	44,441.00	0.00	8,418.11	36,022.89	18.94 %
	Department: 529 - WATER PURCHASES Total:	44,441.00	44,441.00	0.00	8,418.11	36,022.89	18.94 %
Department: 530 - WATER MISCELLANEOUS EX							
Expense							
05-530-14100	TECHNOLOGY MAINTENANCE AGRE...	37,000.00	37,000.00	0.00	71.70	36,928.30	0.19 %
05-530-30100	AGENT FEE ON WATER BONDS	1,100.00	1,100.00	0.00	0.00	1,100.00	0.00 %
05-530-30110	TEXAS WATER COMM. PERMIT	5,000.00	5,000.00	0.00	5,206.05	-206.05	104.12 %
05-530-30170	SLUDGE REMOVAL	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00 %
05-530-30500	WATER TANK INSP. & CLEANING	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
05-530-30520	SOUTHMOST REGIONAL M&O	135,538.00	135,538.00	0.00	128,104.00	7,434.00	94.52 %
05-530-30525	SRWA- EXCESS WATER CONSUMPTION	125,000.00	125,000.00	267,301.26	267,301.26	-142,301.26	213.84 %
05-530-30535	SUNTRUST METER - INTEREST	1,912.00	1,912.00	0.00	0.00	1,912.00	0.00 %
05-530-99999	DEPRECIATION EXPENSE	230,000.00	230,000.00	0.00	0.00	230,000.00	0.00 %
	Expense Total:	541,550.00	541,550.00	267,301.26	400,683.01	140,866.99	73.99 %
	Department: 530 - WATER MISCELLANEOUS EX Total:	541,550.00	541,550.00	267,301.26	400,683.01	140,866.99	73.99 %
	Department: 532 - WATER BONDED INDEBTEDN						
	Expense						
05-532-80125	SRWA - DEBT SERVICE	51,896.00	51,896.00	0.00	0.00	51,896.00	0.00 %
	Expense Total:	51,896.00	51,896.00	0.00	0.00	51,896.00	0.00 %
	Department: 532 - WATER BONDED INDEBTEDN Total:	51,896.00	51,896.00	0.00	0.00	51,896.00	0.00 %
	Department: 534 - SEWER ADMINISTRATION						
	Expense						
05-534-01100	SALARIES - SEWER	392,631.87	392,631.87	28,047.26	174,033.17	218,598.70	44.32 %
05-534-01125	CONTRACT LABOR	39,936.00	39,936.00	256.00	11,844.80	28,091.20	29.66 %
05-534-01130	CONTRACT LABOR - OT	1,500.00	1,500.00	0.00	60.00	1,440.00	4.00 %
05-534-01500	OVERTIME SALARIES EXPENSE	16,000.00	16,000.00	2,461.55	12,164.72	3,835.28	76.03 %
05-534-02100	FICA EXPENSE	25,335.00	25,335.00	1,934.08	11,763.30	13,571.70	46.43 %
05-534-02105	MEDICARE EXPENSE	5,925.00	5,925.00	452.32	2,751.09	3,173.91	46.43 %
05-534-02106	HEALTH INSURANCE EXPENSE	49,047.00	49,047.00	2,173.04	25,322.20	23,724.80	51.63 %
05-534-02107	STATE UNEMPLOY TAX EXPENSE	788.00	788.00	8.19	66.30	721.70	8.41 %
05-534-02140	OPEB EXPENSE - SEWER	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00 %
05-534-02150	TMRS EXPENSE	27,963.00	27,963.00	2,060.36	12,633.18	15,329.82	45.18 %
05-534-02160	WORKER'S COMP	5,835.00	5,835.00	381.33	2,410.98	3,424.02	41.32 %
05-534-02210	OTHER INSURANCE	337.00	337.00	11.74	141.75	195.25	42.06 %
05-534-03115	AUDITOR	11,375.00	11,375.00	0.00	8,678.36	2,696.64	76.29 %
05-534-03140	COLLECTION FEES - ERHWS	20,000.00	20,000.00	0.00	7,167.05	12,832.95	35.84 %
05-534-04100	SUPPLIES & POSTAGE	11,000.00	11,000.00	272.03	6,366.26	4,633.74	57.88 %
05-534-05100	ELECTRICITY	88,000.00	88,000.00	52.44	34,886.42	53,113.58	39.64 %
05-534-05120	TELEPHONE	4,800.00	4,800.00	59.89	1,953.40	2,846.60	40.70 %
05-534-05130	LIFT STATIONS - WATER ERHWS	4,000.00	4,000.00	313.04	2,351.17	1,648.83	58.78 %
05-534-05135	UTILITES - WASTEWATER	5,500.00	5,500.00	0.00	2,281.60	3,218.40	41.48 %
05-534-09100	TRAVEL & TRAINING	2,500.00	2,500.00	0.00	737.50	1,762.50	29.50 %
05-534-10100	DUES & MEMBERSHIP	200.00	200.00	0.00	31.83	168.17	15.92 %
05-534-12100	STRUCTURE INSURANCE	2,750.00	2,750.00	0.00	0.00	2,750.00	0.00 %
05-534-12110	LIABILITY INSURANCE	7,000.00	7,000.00	0.00	8,471.61	-1,471.61	121.02 %
05-534-30115	CREDIT CARD EXPENSE	19,000.00	19,000.00	0.00	11,616.45	7,383.55	61.14 %
05-534-30120	ENGINEERING	2,000.00	2,000.00	0.00	2,385.00	-385.00	119.25 %
05-534-30250	PROFESSIONAL SERVICES	500.00	500.00	0.00	0.00	500.00	0.00 %
05-534-99100	MISCELLANEOUS	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
05-534-99115	BAD DEBT EXPENSE	3,500.00	3,500.00	0.00	-0.91	3,500.91	-0.03 %
	Expense Total:	751,422.87	751,422.87	38,483.27	340,117.23	411,305.64	45.26 %
	Department: 534 - SEWER ADMINISTRATION Total:	751,422.87	751,422.87	38,483.27	340,117.23	411,305.64	45.26 %
	Department: 535 - INFORMATION TECHNOLOG						
	Expense						
05-535-01100	ADMINISTRATION SALARY	19,500.00	19,500.00	1,500.00	9,375.00	10,125.00	48.08 %
05-535-02100	FICA EXPENSE	1,209.00	1,209.00	92.89	580.15	628.85	47.99 %
05-535-02105	MEDICARE EXPENSE	283.00	283.00	21.73	135.70	147.30	47.95 %
05-535-02106	HEALTH INSURANCE EXPENSE	1,486.00	1,486.00	74.93	873.17	612.83	58.76 %
05-535-02107	TWC EXPENSE	23.00	23.00	0.00	2.25	20.75	9.78 %
05-535-02150	TMRS EXPENSE	1,367.00	1,367.00	105.16	657.25	709.75	48.08 %
05-535-02160	WORKER'S COM. INS. (TML)	46.00	46.00	3.24	21.23	24.77	46.15 %
05-535-02210	LIFE & DENTAL INSURANCE EXPENS	10.00	10.00	0.43	5.16	4.84	51.60 %
05-535-02220	CONTRACT- IT SERVICES	6,250.00	6,250.00	400.00	2,400.00	3,850.00	38.40 %
05-535-13500	CAPITAL OUTLAY	0.00	0.00	12.49	1,334.97	-1,334.97	0.00 %
05-535-14000	HARDWARE	1,000.00	1,000.00	0.00	1,260.83	-260.83	126.08 %

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
05-535-14010	SOFTWARE	500.00	500.00	0.00	76.87	423.13	15.37 %
05-535-14030	NETWORK	1,064.00	1,064.00	0.00	0.00	1,064.00	0.00 %
	Expense Total:	32,738.00	32,738.00	2,210.87	16,722.58	16,015.42	51.08 %
	Department: 535 - INFORMATION TECHNOLOG Total:	32,738.00	32,738.00	2,210.87	16,722.58	16,015.42	51.08 %
Department: 536 - SEWER SUPPLIES							
Expense							
05-536-04100	CHEMICALS	30,000.00	30,000.00	0.00	14,285.18	15,714.82	47.62 %
05-536-04110	SUPPLIES, TOOLS & EQUIPMENT	8,000.00	8,000.00	145.21	2,263.77	5,736.23	28.30 %
05-536-04120	UNIFORMS & CLOTHING	5,000.00	5,000.00	187.15	2,336.40	2,663.60	46.73 %
05-536-04130	SEWER CONNECTIONS	1,500.00	1,500.00	0.00	87.69	1,412.31	5.85 %
05-536-04150	SEWER TESTING	23,000.00	23,000.00	876.00	12,185.00	10,815.00	52.98 %
05-536-06100	ADVERTISING	750.00	750.00	0.00	0.00	750.00	0.00 %
05-536-07100	FUEL FOR VEHICLES	9,000.00	9,000.00	840.82	4,813.96	4,186.04	53.49 %
05-536-07110	DIESEL	7,500.00	7,500.00	0.00	0.00	7,500.00	0.00 %
	Expense Total:	84,750.00	84,750.00	2,049.18	35,972.00	48,778.00	42.44 %
	Department: 536 - SEWER SUPPLIES Total:	84,750.00	84,750.00	2,049.18	35,972.00	48,778.00	42.44 %
Department: 537 - MAINTENANCE OF SEWER S							
Expense							
05-537-11100	SEWER PLANT MAINTENANCE	4,500.00	4,500.00	0.00	1,167.72	3,332.28	25.95 %
05-537-11150	LIFT STATION MAINTENANCE	6,000.00	6,000.00	0.00	1,463.20	4,536.80	24.39 %
	Expense Total:	10,500.00	10,500.00	0.00	2,630.92	7,869.08	25.06 %
	Department: 537 - MAINTENANCE OF SEWER S Total:	10,500.00	10,500.00	0.00	2,630.92	7,869.08	25.06 %
Department: 538 - MAINTENANCE OF SEWER E							
Expense							
05-538-08100	REPAIRS TO VEHICLES	6,000.00	6,000.00	360.74	11,913.63	-5,913.63	198.56 %
05-538-08110	REPAIRS TO BACKHOE	5,000.00	5,000.00	0.00	1,482.01	3,517.99	29.64 %
05-538-11200	SEWER PLANT EQUIPMENT	40,000.00	40,000.00	0.00	16,705.12	23,294.88	41.76 %
05-538-11210	SEWER LINE MAINTENANCE	10,000.00	10,000.00	0.00	14,002.15	-4,002.15	140.02 %
05-538-11220	SEWER CLEANING MACHINE REPAIRS	2,000.00	2,000.00	0.00	759.96	1,240.04	38.00 %
05-538-11230	LIFT STATION EQUIP.	40,000.00	40,000.00	3,308.84	8,900.97	31,099.03	22.25 %
	Expense Total:	103,000.00	103,000.00	3,669.58	53,763.84	49,236.16	52.20 %
	Department: 538 - MAINTENANCE OF SEWER E Total:	103,000.00	103,000.00	3,669.58	53,763.84	49,236.16	52.20 %
Department: 539 - SEWER MISC. EXPENSES							
Expense							
05-539-14100	TECHNOLOGY MAINTENANCE AGRE...	9,000.00	9,000.00	0.00	0.00	9,000.00	0.00 %
05-539-30110	TEXAS WATER COMMISSION	10,000.00	10,000.00	0.00	8,549.22	1,450.78	85.49 %
05-539-30170	SLUDGE REMOVAL	10,000.00	10,000.00	0.00	6,363.00	3,637.00	63.63 %
05-539-99999	DEP. EXPENSE SEWER	540,000.00	540,000.00	0.00	0.00	540,000.00	0.00 %
	Expense Total:	569,000.00	569,000.00	0.00	14,912.22	554,087.78	2.62 %
	Department: 539 - SEWER MISC. EXPENSES Total:	569,000.00	569,000.00	0.00	14,912.22	554,087.78	2.62 %
Department: 541 - SEWER BONDED INDEBTEDN							
Expense							
05-541-80115	PRINCIPAL PAYMENT - 2009 EDAP	23,000.00	23,000.00	0.00	0.00	23,000.00	0.00 %
05-541-80400	INTEREST EXPENSE-2009 (391,000	7,757.00	7,757.00	0.00	4,172.50	3,584.50	53.79 %
	Expense Total:	30,757.00	30,757.00	0.00	4,172.50	26,584.50	13.57 %
	Department: 541 - SEWER BONDED INDEBTEDN Total:	30,757.00	30,757.00	0.00	4,172.50	26,584.50	13.57 %
Department: 552 - TRANSFER OUT							
Expense							
05-552-30130	TRANSFER OUT - USDA	113,319.00	113,319.00	0.00	269,637.50	-156,318.50	237.95 %
05-552-30132	TRANSFER OUT TWDB (4,975,000)	190,000.00	190,000.00	0.00	0.00	190,000.00	0.00 %
05-552-30136	TRANSFER OUT - TWDB CWSRF 7368	96,993.00	96,993.00	0.00	96,302.75	690.25	99.29 %
05-552-30138	TRANSFER OUT - TWDB DWSRF 6262	133,302.00	133,302.00	0.00	132,167.50	1,134.50	99.15 %
05-552-30316	TRANSFER OUT	3,800.00	3,800.00	0.00	5,836.00	-2,036.00	153.58 %
05-552-30319	TRANSFER OUT - DWSRF 2020	114,828.00	114,828.00	0.00	101,489.00	13,339.00	88.38 %

Check Report

By Check Number

Date Range: 03/01/2024 - 03/31/2024



City of Los Fresnos, TX

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: FVB9-CDC CHECKING						
00082	BORDER PRESS	03/08/2024	Regular	0.00	2,716.88	3491
01377	Burton McCumber & Longoria, LLP	03/08/2024	Regular	0.00	5,722.22	3492
06945	DESIDERIO MARTINEZ	03/08/2024	Regular	0.00	1,540.22	3493
08053	GRANICUS,LLC	03/08/2024	Regular	0.00	88.76	3494
01288	Jenibelle Leal	03/08/2024	Regular	0.00	46.51	3495
00305	LOS FRESNOS CHAMBER OF COMMERCE	03/08/2024	Regular	0.00	1,250.00	3496
08239	LOS FRESNOS NEWS	03/08/2024	Regular	0.00	688.00	3497
01274	NewLane Finance Company	03/08/2024	Regular	0.00	44.92	3498
00915	PURCHASE POWER	03/08/2024	Regular	0.00	367.23	3499
05350	TEAM GRAPHIX & AWARDS	03/08/2024	Regular	0.00	118.00	3500
00925	PEDERSON CONSTRUCTION CO	03/11/2024	Regular	0.00	41,086.31	3501
00925	PEDERSON CONSTRUCTION CO	03/19/2024	Regular	0.00	7,936.50	3502
06945	DESIDERIO MARTINEZ	03/22/2024	Regular	0.00	1,520.00	3503
00305	LOS FRESNOS CHAMBER OF COMMERCE	03/22/2024	Regular	0.00	1,000.00	3504
01080	RIO GRANDE UNDERWRITERS	03/22/2024	Regular	0.00	70.00	3505
08242	RIO GRANDE VALLEY CHAMBER OF COMMERCE IN	03/22/2024	Regular	0.00	1,000.00	3506
01390	SANDRA G. GARCIA	03/22/2024	Regular	0.00	1,675.00	3507
09830	H2O CONSTRUCTION SERVICES, INC	03/27/2024	Regular	0.00	22,032.33	3508
00001	CITY OF L.F. PAYROLL ACCT	03/01/2024	Bank Draft	0.00	570.07	DFT0000612
00001	CITY OF L.F. PAYROLL ACCT	03/01/2024	Bank Draft	0.00	-570.07	DFT0000612
00001	CITY OF L.F. PAYROLL ACCT	03/12/2024	Bank Draft	0.00	570.07	DFT0000612
00001	CITY OF L.F. PAYROLL ACCT	03/12/2024	Bank Draft	0.00	-570.07	DFT0000612
01332	PNC BANK NATIONAL ASSOCIATION	03/15/2024	Bank Draft	0.00	337.54	DFT0000643
00001	CITY OF L.F. PAYROLL ACCT	03/13/2024	Bank Draft	0.00	621.88	DFT0000657

Bank Code FVB9 Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	20	18	0.00	88,902.88
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	5	6	0.00	959.42
EFT's	0	0	0.00	0.00
	25	24	0.00	89,862.30



City of Los Fresnos, TX

Budget Report Account Summary

For Fiscal: 2023-2024 Period Ending: 03/31/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 09 - COMMUNITY DEVELOPMENT COR							
Department: 452 - CDC DISBURSEMENTS							
Revenue							
09-452-1000	INTEREST EARNED	10,000.00	10,000.00	0.00	6,662.43	-3,337.57	66.62 %
09-452-1132	SALES TAX	580,000.00	580,000.00	44,312.48	313,870.17	-266,129.83	54.12 %
	Revenue Total:	590,000.00	590,000.00	44,312.48	320,532.60	-269,467.40	54.33 %
	Department: 452 - CDC DISBURSEMENTS Total:	590,000.00	590,000.00	44,312.48	320,532.60	-269,467.40	54.33 %
Department: 575 - COMMUNITY DEVELOPMENT							
Expense							
09-575-01100	SALARIES	18,720.00	18,720.00	1,302.00	8,548.80	10,171.20	45.67 %
09-575-02100	FICA EXPENSE	1,161.00	1,161.00	80.72	530.03	630.97	45.65 %
09-575-02105	MEDICARE EXPENSE	271.00	271.00	18.88	123.97	147.03	45.75 %
09-575-02107	TWC EXPENSE	90.00	90.00	1.30	8.07	81.93	8.97 %
09-575-02160	WORKER'S COMP	44.00	44.00	2.82	19.39	24.61	44.07 %
09-575-03110	ATTORNEY	500.00	500.00	0.00	0.00	500.00	0.00 %
09-575-03115	AUDITOR	7,500.00	7,500.00	0.00	5,722.22	1,777.78	76.30 %
09-575-03120	PROFESSIONAL SERVICES	39,520.00	39,520.00	3,040.00	19,760.00	19,760.00	50.00 %
09-575-03121	BUSINESS RECRUIT AND DEVELOPME	15,000.00	15,000.00	1,250.00	7,500.00	7,500.00	50.00 %
09-575-04100	OFFICE SUPPLIES & PRINTING	5,500.00	5,500.00	0.00	583.26	4,916.74	10.60 %
09-575-06100	CITY PROMOTION	48,000.00	48,000.00	1,020.22	23,520.22	24,479.78	49.00 %
09-575-06120	ADVERTISING	10,000.00	10,000.00	1,000.00	6,936.88	3,063.12	69.37 %
09-575-09100	TRAVEL/SEMINARS	3,000.00	3,000.00	26.20	1,769.84	1,230.16	58.99 %
09-575-10100	DUES & MEMBERSHIPS	3,500.00	3,500.00	225.85	886.22	2,613.78	25.32 %
09-575-11150	SPECIAL PROJECTS	288,356.00	288,356.00	22,032.33	273,450.63	14,905.37	94.83 %
09-575-12100	INSURANCE	250.00	250.00	0.00	276.36	-26.36	110.54 %
09-575-13500	CAPITAL OUTLAY	0.00	0.00	0.00	49,022.81	-49,022.81	0.00 %
09-575-30100	BUSINESS INCENTIVE PROGRAM	40,000.00	40,000.00	1,675.00	5,644.99	34,355.01	14.11 %
09-575-30129	GENERAL FUND ADMIN	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00 %
09-575-30131	TRANSFER DEBT SERVICE I&S	93,288.00	93,288.00	0.00	0.00	93,288.00	0.00 %
09-575-99100	MISCELLANEOUS	300.00	300.00	0.00	0.00	300.00	0.00 %
	Expense Total:	590,000.00	590,000.00	31,675.32	404,303.69	185,696.31	68.53 %
	Department: 575 - COMMUNITY DEVELOPMENT Total:	590,000.00	590,000.00	31,675.32	404,303.69	185,696.31	68.53 %
	Fund: 09 - COMMUNITY DEVELOPMENT COR Surplus (Deficit):	0.00	0.00	12,637.16	-83,771.09	-83,771.09	0.00 %
	Report Surplus (Deficit):	0.00	0.00	12,637.16	-83,771.09	-83,771.09	0.00 %

Sales Tax Report

FY 23-24

Paid	2c			1-1/2c (General Fund Portion)			1/2c (CDC Portion)					
	FY22-23	FY21-22	Inc(Dec) (\$)	Inc(Dec) (\$)	Inc(Dec) (\$)	Inc(Dec) (\$)	FY22-23	FY21-22	Inc(Dec) (\$)			
October	185,244.88	178,985.72	6,259.16	3.50%	138,933.66	134,239.29	4,694.37	3.50%	46,311.22	44,746.43	1,564.79	3.50%
November	184,490.56	182,158.81	2,331.75	1.28%	138,367.92	136,619.11	1,748.81	1.28%	46,122.64	45,539.70	582.94	1.28%
December	168,404.27	159,019.26	9,385.01	5.90%	126,303.20	119,264.45	7,038.76	5.90%	42,101.07	39,754.82	2,346.25	5.90%
January	167,540.80	173,325.51	(5,784.71)	-3.34%	125,655.60	129,994.13	(4,338.53)	-3.34%	41,885.20	43,331.38	(1,446.18)	-3.34%
February	229,682.55	238,866.97	(9,184.42)	-3.84%	172,261.91	179,150.23	(6,888.32)	-3.84%	57,420.64	59,716.74	(2,296.11)	-3.84%
March	159,308.68	156,978.19	2,330.49	1.48%	119,481.51	117,733.64	1,747.87	1.48%	39,827.17	39,244.55	582.62	1.48%
April	202,435.05	151,647.45	50,787.60	33.49%	151,826.29	113,735.59	38,090.70	33.49%	50,608.76	37,911.86	12,696.90	33.49%
May	249,102.32	211,087.42	38,014.90	18.01%	186,826.74	158,315.57	28,511.18	18.01%	62,275.58	52,771.86	9,503.73	18.01%
June	158,463.23	164,724.81	(6,261.58)	-3.80%	118,847.42	123,543.61	(4,696.18)	-3.80%	39,615.81	41,181.20	(1,565.40)	-3.80%
July	187,822.61	172,761.39	15,061.22	8.72%	140,866.96	129,571.04	11,295.92	8.72%	46,955.65	43,190.35	3,765.30	8.72%
August	298,745.71	197,185.81	101,559.90	51.50%	224,059.28	147,889.36	76,169.93	51.50%	74,686.43	49,296.45	25,389.98	51.50%
September	201,318.09	175,429.24	25,888.85	14.76%	150,988.57	131,571.93	19,416.64	14.76%	50,329.52	43,857.31	6,472.21	14.76%
TOTAL SALES ACTIVITIES	\$ 2,392,558.75	\$ 2,162,170.58	\$ 230,388.17	10.66%	\$ 1,794,419.06	\$ 1,621,627.94	\$ 172,791.13	10.66%	\$ 598,139.69	\$ 540,542.65	\$ 57,597.04	10.66%

Paid	2c			1-1/2c (General Fund Portion)			1/2c (CDC Portion)					
	FY23-24	FY22-23	Inc(Dec) (\$)	Inc(Dec) (\$)	Inc(Dec) (\$)	Inc(Dec) (\$)	FY23-24	FY22-23	Inc(Dec) (\$)			
October	243,943.95	185,244.88	58,699.07	31.69%	182,957.96	138,933.66	44,024.30	31.69%	60,985.99	46,311.22	14,674.77	31.69%
November	222,593.76	184,490.56	38,103.20	20.65%	166,945.32	138,367.92	28,577.40	20.65%	55,648.44	46,122.64	9,525.80	20.65%
December	181,035.06	168,404.27	12,630.79	7.50%	135,776.30	126,303.20	9,473.09	7.50%	45,258.77	42,101.07	3,157.70	7.50%
January	183,910.88	167,540.80	16,370.08	9.77%	137,933.16	125,655.60	12,277.56	9.77%	45,977.72	41,885.20	4,092.52	9.77%
February	246,747.09	229,682.55	17,064.54	7.43%	185,060.32	172,261.91	12,798.41	7.43%	61,686.77	57,420.64	4,266.14	7.43%
March	177,249.93	159,308.68	17,941.25	11.26%	132,937.45	119,481.51	13,455.94	11.26%	44,312.48	39,827.17	4,485.31	11.26%
TOTAL SALES ACTIVITIES	\$ 1,255,480.67	\$ 1,094,671.74	\$ 160,808.93	14.69%	\$ 941,610.50	\$ 821,003.81	\$ 120,606.70	14.69%	\$ 313,870.17	\$ 273,667.94	\$ 40,202.23	14.69%

**** Sales Tax Amount may be adjusted a the end of the year based on actuals sales activity amounts.

City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 04/09/24 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Bianca Huerta
Initiator: Bianca Huerta
Sponsors:
DOC ID: 5369

SCHEDULED

ACTION ITEM (ID # 5369)

**Public Works Report 1. Water and Wastewater Activity 2.
Calls for Service 3. Building Permits 4. Recycling 5. Waste
Water Treatment Plant Discharge Monitoring Report**

Call with questions.

I recommend approval.



March 2024

Water Treatment Plant activity:

Total Output: 19,169,100

Daily Average: 618,358

% of Capacity: 61.8%

Waste Water Treatment Plant activity:

Total Output: 16,010,000

Daily Average: 516,452

% of Capacity: 51.6%



Public Works Monthly Report for March 2024

CALLS FOR SERVICE	MONTH TOTAL	YEAR TO DATE
Service Connects/Disconnects	101	315
Rereads/Meter Info	124	408
Water Taps	40	44
Sewer Taps	4	4
Change Meter	0	129
Service Check for Water Leak at Account	6	24
Repaired Leak	3	8
Call for Sewer Stoppage	7	28
City Sewer Lines Unstopped	5	19
Code Enforcement/Other	17	51
Garbage Collection	23	70
Pothole Repairs	50	115
Street Sign Replacement/Repaired	1	7
Asphalt Used (ton)	1.75	4.05
Gravel Used (ton)	0	2
Fire Hydrants Flushed and Oiled	9	27
Fire Hydrants Repaired	0	0
Valves Repaired	0	0
Manholes Cleaned/Repaired	2	2


Carlos Salazar, Director of Public Works

PROJECTS: 0 -ZZZZZZZZZ
 APPLIED DATES: 0/00/0000 THRU 99/99/9999
 ISSUED DATES: 3/01/2024 THRU 3/31/2024
 EXPIRE DATES: 0/00/0000 THRU 99/99/9999
 STATUS: ALL

PROJECT	ISSUE DATE	NAME	LOCATION	CONTRACTOR	DESCRIPTION	PROJ TYPE
133274	3/04/2024	PIEDAD'S	32623 STATE HWY 100	OWNER	COMMERCIAL- NEW OWNER/TENAN	ALT
133275	3/05/2024	PLR ELECTRIC	315 CANAL STREET	OWNER	ELECTRICAL PERMIT	ALT
133276	3/06/2024	REBOLLEDO, MANUEL H	31047 HWY 100	OWNER	COMMERCIAL ADDITION/REMODEL	ALT
133277	3/08/2024	HOSTETTER, JENNIFER W	99 N HUISACHE STREET	MG CONSTRU	REROOF PERMIT	ALT
133278	3/08/2024	ALCANTAR, RICARDO E	417 E 6TH STREET	TUFFSHED	ACCESSORY BUILDING/STORAGE	NEW
133279	3/08/2024	LAURA HAIR STUDIO	32412 STATE HWY 100 STE B	OWNER	COMMERCIAL ADDITION/REMODEL	ALT
133280	3/08/2024	SMOOTH SKIN SOLUTIONS LLC	324 W OCEAN BLVD #208	OWNER	COMMERCIAL- NEW OWNER/TENAN	ALT
133281	3/11/2024	LOPEZ RIGGINS ELEMENTARY	613 N MESQUITE	HOLCHEMONT	COMMERCIAL ADDITION/REMODEL	ALT
133282	3/12/2024	UR HOME TEXAS LLC	521 EAGLE DRIVE	OWNER	RESIDENTIAL BUILDING	NEW
133283	3/12/2024	UR HOME TEXAS LLC	523 EAGLE DRIVE	OWNER	RESIDENTIAL BUILDING	NEW
133284	3/12/2024	DIVINE BLOSSOM EVENTS	33478 FM 803 B8	OWNER	COMMERCIAL- NEW OWNER/TENAN	ALT
133285	3/13/2024	GARZA, MARICRUZ D	205 E 5TH STREET	FRAN MENDE	REROOF PERMIT	ALT
133286	3/13/2024	PAZ, JOSE	726 CARNATION DRIVE	OWNER	FENCE PERMIT	ALT
133287	3/14/2024	LOS FRESNOS RETAIL	1010 W OCEAN BLVD	RIO LED	SIGN PERMIT	S
133288	3/15/2024	RICHARDSON, KEVIN R	680 E OCEAN BLVD BLDG B STE	BY THE BAY	ELECTRICAL PERMIT	ALT
133289	3/15/2024	RICHARDSON, KEVIN R	680 E OCEAN BLVD BLDG B STE	OWNER	ELECTRICAL PERMIT	ALT
133290	3/18/2024	WUEST, ROBERT &	113 N HUISACHE STREET	OWEN	REROOF PERMIT	ALT
133291	3/18/2024	WALKER, ANTHONY N	134 VILLAGE EAST CIRCLE	OWNER	EXTEND DRIVEWAY/CONCRETE SL	ALT
133292	3/19/2024	COASTAL EVENT RENTALS, LLC	31100 HWY 100	BRIAN MCAL	SIGN PERMIT	S
133293	3/19/2024	ALOHA VET CLINIC	680 E OCEAN BLVD BLDG 3,4,5	MAC CONSTR	COMMERCIAL ADDITION/REMODEL	ALT
133294	3/19/2024	MARTINEZ, JOSE M	33679 HOLLY LANE	ATKINSON S	ACCESSORY BUILDING	NEW
133295	3/19/2024	CORONADO, ANNA	143 ALVAREZ COURT	OWNER	ACCESSORY BUILDING/PERGOLA	NEW
133296	3/21/2024	MEDINA, MARTHA E	110 N CANAL STREET	GABRIEL MA	ACCESSORY BUILDING	NEW
133297	3/22/2024	SMOOTH SKIN SOLUTIONS LLC	324 W OCEAN BLVD #208	GRAFIK	SIGN PERMIT	S

PROJECTS: 0 -ZZZZZZZZZZ
APPLIED DATES: 0/00/0000 THRU 99/99/9999
ISSUED DATES: 3/01/2024 THRU 3/31/2024
EXPIRE DATES: 0/00/0000 THRU 99/99/9999
STATUS: ALL

PROJECT	ISSUE DATE	NAME	LOCATION	CONTRACTOR	DESCRIPTION	PROJ TYPE
133298	3/22/2024	DELA PAZ, DALAINA	505 LEGION HALL STREET	OWNER	ELECTRICAL PERMIT	ALT
133299	3/25/2024	ALL NATURAL	32412 STATE HWY 100 STE E	OWNER	COMMERCIAL- NEW OWNER/TENAN	ALT
133300	3/25/2024	BANKS, WILLIAM T	177 VILLAGE EAST DRIVE	GREEN LIGH	RESIDENTIAL ADDITION/SOLAR	ALT
133301	3/28/2024	CAMACHO, IGNACIO	215 E 9TH STREET	TEXAS QUAL	RESIDENTIAL BUILDING	NEW
133302	3/28/2024	MUSICK, GREGORY & SYLVI	602 W 5TH STREET	OWNER	REROOF PERMIT	ALT
*** TOTALS ***		NUMBER OF PROJECTS: 29		VALUATION:	990,695.75	FEES: 12,409.05

PROJECTS: 0 -ZZZZZZZZZZ
 APPLIED DATES: 0/00/0000 THRU 99/99/9999
 ISSUED DATES: 3/01/2024 THRU 3/31/2024
 EXPIRE DATES: 0/00/0000 THRU 99/99/9999
 STATUS: ALL

*** SEGMENT RECAP ***

PROJECT SEGMENT - DESCRIPTION	# OF SEGMENTS	VALUATION	FEE
A - ACCESSORY BUILDING PERMIT	4	25,943.00	400.00
B - BUILDING PERMIT	9	479,052.75	3,363.75
COMM - COMM: NEW OWNER/TENANT	4	0.00	300.00
E - ELECTRICAL PERMIT	11	0.00	1,923.00
EXPDRIVE - EXPANSION OF DRIVEWAY	1	6,000.00	100.00
F - FENCE PERMIT WAY	1	2,200.00	100.00
M - MECHANICAL PERMIT WAY	5	0.00	458.56
N - BUILDING PERMIT WAY	3	465,000.00	4,183.74
P - PLUMBING PERMIT WAY	5	0.00	1,280.00
SIGN - SIGN PERMIT	3	12,500.00	300.00
*** TOTALS ***	46	990,695.75	12,409.05

PROJECTS: 0 -ZZZZZZZZZZ
 APPLIED DATES: 0/00/0000 THRU 99/99/9999
 ISSUED DATES: 3/01/2024 THRU 3/31/2024
 EXPIRE DATES: 0/00/0000 THRU 99/99/9999
 STATUS: ALL

*** BUILDING CODE RECAP ***

BUILDING CODE - DESCRIPTION	# OF PROJECTS	# OF SEGMENTS	VALUATION	FEEES
BLANK - *BLANK*	27	39	982,495.75	10,929.05
101 - SINGLE FAMILY ATTACHED	2	5	8,200.00	1,025.00
500 - COMMERCIAL PLAZA	0	1	0.00	200.00
505 - COMMERCIAL BUILDING	0	1	0.00	255.00
*** TOTALS ***	29	46	990,695.75	12,409.05

DMR Copy of Record

Permit
 Permit #: TX0091243
 Major: Yes
 Permitted Feature: 001 External Outfall
 Facility Location: CITY OF LOS FRESNOS WWTP
 909 S NOGAL STREET
 LOS FRESNOS, TX 78566

Permittee: LOS FRESNOS, CITY OF
 520 E OCEAN BLVD
 LOS FRESNOS, TX 78566
 Discharge: 001-A DOMESTIC FACILITY - 001
 DIMR Dur Date: 03/20/24
 Status: **Not DMR Validated**

Monitoring Period: From 02/01/24 to 02/29/24
 Considerations for Form Completion: INTERIM PHASE EFFECTIVE UPON ISSUANCE AND LASTING THROUGH THE COMPLETION OF EXPANSION TO THE 2.0 MGD FACILITY.
 Principal Executive Officer: CARLOS SALAZAR
 Title: DIRECTOR OF PUBLIC WORKS
 Telephone: 956-233-5768

Form NODI: No Data Indicator (NODI)
 Parameter: -
 Monitoring Location: -
 Season # Param NODI: -

Code	Parameter	Monitoring Location	Season #	Param NODI	Sample Permit Req	Value NODI	Quantity or Loading	Value 1	Value 2	Value 3	Quantity of Concentration	Units	Frequency of Analyze	Sample Type
00300	Oxygen, dissolved [DO]	1 - Effluent Gross	0	-	Sample Permit Req	Value NODI	Quantity or Loading	9.6	4.0	MO MIN	Quantity of Concentration	19 - mg/L	02/07 - Twice Every Week	GR - GRAB
00400	pH	1 - Effluent Gross	0	-	Sample Permit Req	Value NODI	Quantity or Loading	7.3	6.0	MINIMUM	Quantity of Concentration	12 - SU	01/07 - Weekly	GR - GRAB
00530	Solids, total suspended	1 - Effluent Gross	0	-	Sample Permit Req	Value NODI	Quantity or Loading	9.88	125.0	DAILY AV	Quantity of Concentration	18 - mg/L	02/07 - Twice Every Week	CP - COMPOS
00510	Nitrogen, ammonia total [as N]	1 - Effluent Gross	0	-	Sample Permit Req	Value NODI	Quantity or Loading	1.27	25.0	DAILY AV	Quantity of Concentration	19 - mg/L	02/07 - Twice Every Week	CP - COMPOS
50050	Flow, in conduit or thru treatment plant	1 - Effluent Gross	0	-	Sample Permit Req	Value NODI	Quantity or Loading	0.518	0.816	Req Mon DAILY AV	Quantity of Concentration	03 - MGD	98999 - Continuous	TM - TOTALZ
50050	Flow, in conduit or thru treatment plant	P - See Comments	0	-	Sample Permit Req	Value NODI	Quantity or Loading	500.0	2431.0	2HR PEAK	Quantity of Concentration	76 - gal/min	98999 - Continuous	TM - TOTALZ
50050	Flow, in conduit or thru treatment plant	Y - Effluent Gross (Supplementary)	0	-	Sample Permit Req	Value NODI	Quantity or Loading	0.524	1.0	ANNL AVG	Quantity of Concentration	03 - MGD	98999 - Continuous	TM - TOTALZ
50060	Chlorine, total residual	A - Disinfection, Process Complete	0	-	Sample Permit Req	Value NODI	Quantity or Loading	0.0	0.1	INST MAX	Quantity of Concentration	19 - mg/L	01/01 - Daily	GR - GRAB
50060	Chlorine, total residual	B - Prior to Disinfection	0	-	Sample Permit Req	Value NODI	Quantity or Loading	1.3	1.0	MO MIN	Quantity of Concentration	19 - mg/L	01/01 - Daily	GR - GRAB
51040	E. coli	1 - Effluent Gross	0	-	Sample Permit Req	Value NODI	Quantity or Loading	1.75	125.0	DAILY AV	Quantity of Concentration	32 - CFU/100mL	02/30 - Twice Per Month	GR - GRAB
80032	BOD, carbonaceous [5 day, 20 C]	1 - Effluent Gross	0	-	Sample Permit Req	Value NODI	Quantity or Loading	2.67	10.0	DAILY AV	Quantity of Concentration	19 - mg/L	02/07 - Twice Every Week	CP - COMPOS

Submission Note
 If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.
Edt: Check Errors
 No errors.
 Comments

Attachments

No attachments.

Report Last Saved By

LOS FRESNOS, CITY OF

User:

CARLOS_SALAZAR_57

Name:

Carlos Salazar

E-Mail:

cssalazar@cityfi.us

Date/Time:

2024-03-12 08:59 (Time Zone: -05:00)

Report Last Signed By

User:

CARLOS_SALAZAR_57

Name:

Carlos Salazar

E-Mail:

cssalazar@cityfi.us

Date/Time:

2024-03-12 09:00 (Time Zone: -05:00)

CITY OF LOS FRESNOS

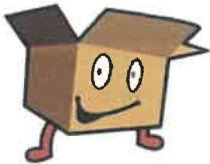
Recycling Program Total Number of Guest March 2024

Date	Tuesdays at Memorial Park 7 am - 11 am
03/05/24	30
03/12/24	27
03/19/24	22
03/26/24	44
Totals	123

Date	Thursdays at Wal-Mart Parking 4 pm - 8 pm
03/07/24	28
03/14/24	35
03/21/24	31
03/28/24	25
Totals	119

Date	Saturdays at City Hall 9 am - 1 pm
03/02/24	27
03/09/24	25
03/16/24	23
03/23/24	33
03/30/24	29
Totals	137

Total attendance for the Month of March	379
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City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 04/09/24 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Bianca Huerta
Initiator: Bianca Huerta
Sponsors:
DOC ID: 5370

SCHEDULED

ACTION ITEM (ID # 5370)

**Police Department March 2024 1. Calls-By Type 2. Calls-By
Date & Time 3. Incidents-By Violation 4. Arrests-By Type 5.
Accidents-By Streets & Intersection February 2024 1.
Magistrates 2. Index Crimes by Zone**

Call with questions.

I recommend approval.

LOS FRESNOS POLICE DEPARTMENT

Calls - By Type

03\01\2024
thru 03\31\2024

Type	Description	# Of Calls
178	ABANDONED VEHICLES - ORDINANCE 454	3
86	ACCIDENT - MOTOR VEHICLE	28
5	ALARM BUSINESS	15
7	ANIMAL BITE	1
167	ANIMAL CONTROL - ORDINANCE 410 OR 410-1	57
10	ASSIST OTHER AGENCY	21
15	BEE CALL	2
23	CHILD CUSTODY DISPUTE	2
25	CITIZEN CONTACT	3
26	CIVIL MATTER	14
185	CIVIL STAND BY	7
30	CRIMINAL MISCHIEF	1
32	CRIMINAL TRESPASS	1
34	DAMAGED PROPERTY	9
182	DEBRIS ON THE ROADWAY	10
44	DISTRUBANCE	11
169	EMS & NON-EMERGENCY MEDICAL TRANSPORT TO RESIDENTS - ORDINANCE 412	7
50	EMS CALL	175
57	FIRE ALARM	12
59	FOUND-RECOVERED PROPERTY	1
170	GARAGE SALES - ORDINANCE 416	12
63	GAS LEAK	3
65	GRAFITTI	1
66	GRASS FIRE	7
67	HARASSMENT	1
107	HEALTH PERMIT	10
87	HIT AND RUN	1
72	IDENTITY THEFT	5
135	ILLEGAL DUMPING	1
74	INFORMATION	30
78	JUNK VEHICLE	1
186	LOOK OUT	60
80	LOOSE LIVESTOCK	1
82	LOST PROPERTY (CELL PHONE, PURSE, ETC)	9
173	LOUD NOISE - ORDINANCE 420	6
147	MAINTENANCE OF SIGNS - ORDINANCE 235-BB	11
85	MISSING JUVENILE	1
84	MISSING PERSON	1
138	MOTORIST ASSIST	4
106	NOISE DISTURBANCE	5
92	OPEN DOOR/OPEN WINDOW	3
93	PARKING REGULATIONS	6
180	PATROL BY	3
172	PERMIT OF FOOD SERVICES ESTABLISHMENT - ORDINANCE 419	3
101	PUBLIC SOLICITATION	1
171	RIGHT OF WAYS/BASKETBALL NETS - ORDINANCE 417	2
183	RUNAWAY	1
175	SOLID WASTE RECEPACLES - ORDINANCE 426	4

Type	Description	# Of Calls
136	STALLED VEHICLE	6
56	STRUCTURE FIRE	3
120	SUSPICIOUS NOISES	2
119	SUSPICIOUS PERSON/VEHICLES	27
121	TERRORISTIC THREATS	2
123	THEFT	13
125	TRAFFIC STOP	1,448
127	UNAUTHORIZED USE - MOTOR VEHICLE	1
0	UNKNOWN	1
184	UNWANTED SUBJECT	5
128	VERBAL DISTURBANCE	12
142	WEEDED OR RUBBISH LOT - ORDINANCE 123-A	9
133	WELFARE CONCERN	53
Total		2,155

LOS FRESNOS POLICE DEPARTMENT

Calls - By Date & Time

03\01\2024
thru 03\31\2024

Date	00	01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19	20	21	22	23	Total
03/01/2024	4	2	4	2	1	1	2	6	6	7	0	2	0	0	3	5	4	6	3	3	0	1	0	1	63
03/02/2024	4	3	1	4	1	1	2	1	2	2	1	2	1	0	0	6	2	4	5	3	2	3	1	1	52
03/03/2024	1	5	3	3	0	2	1	0	4	2	5	7	6	3	0	3	5	2	6	2	1	1	1	3	66
03/04/2024	1	1	1	1	3	4	1	5	1	5	3	4	1	0	0	11	7	4	4	3	1	0	3	4	68
03/05/2024	5	3	6	4	3	9	0	2	5	1	0	0	6	1	1	7	1	4	6	2	0	5	0	2	73
03/05/2024	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	1
03/06/2024	1	0	0	3	0	0	1	3	5	4	2	0	2	3	1	6	3	2	1	1	0	1	0	1	40
03/07/2024	0	3	3	1	4	1	0	2	5	0	1	0	3	5	4	4	0	0	0	0	0	0	10	0	46
03/08/2024	0	0	0	0	0	0	1	2	5	2	0	4	5	0	1	3	3	1	2	3	8	4	8	1	53
03/09/2024	7	7	4	6	3	1	0	2	3	3	8	3	4	2	4	3	5	5	6	4	5	10	8	5	108
03/10/2024	6	5	0	1	1	0	1	0	1	4	4	3	3	2	7	4	9	8	3	6	4	8	4	5	89
03/11/2024	6	1	1	1	0	3	0	4	3	5	4	6	0	4	1	5	8	5	3	1	2	2	1	6	72
03/12/2024	7	7	2	6	2	2	0	1	3	4	0	0	3	0	1	2	4	6	1	4	0	0	1	3	59
03/13/2024	6	1	3	1	1	0	0	2	2	2	0	2	3	2	1	2	3	1	1	1	1	2	4	1	42
03/14/2024	1	2	2	3	3	0	0	5	5	4	2	5	3	3	1	8	8	1	4	8	2	4	2	3	79
03/15/2024	3	2	2	3	0	0	1	3	4	5	2	2	6	8	5	4	4	4	4	3	7	6	5	3	86
03/16/2024	10	3	7	8	0	2	0	1	0	0	3	1	2	9	12	5	8	8	6	7	2	14	2	3	113
03/17/2024	2	3	2	0	0	2	0	0	0	2	11	2	8	5	5	5	9	6	8	6	5	4	6	9	100
03/18/2024	6	1	5	2	0	1	1	4	3	1	0	1	2	0	1	5	5	4	2	0	0	5	0	6	55
03/19/2024	6	1	1	0	0	1	0	1	0	3	1	0	1	0	3	7	3	2	3	1	2	1	5	2	44
03/20/2024	1	0	1	0	0	0	0	3	3	0	2	0	0	0	0	5	1	2	2	3	0	0	0	1	24
03/21/2024	3	0	0	2	0	1	0	2	6	3	5	1	5	1	2	6	4	1	1	2	2	2	1	1	51
03/22/2024	0	0	0	1	1	0	1	3	5	4	9	1	3	3	1	9	7	5	3	2	4	2	0	1	65
03/23/2024	5	2	6	9	7	0	1	3	1	4	8	3	8	4	3	6	9	2	5	3	3	4	3	2	101
03/24/2024	8	2	2	4	1	3	1	1	0	2	1	0	3	1	0	4	2	6	4	5	3	1	2	4	60
03/25/2024	9	2	3	3	1	6	2	2	2	1	2	4	3	2	3	7	3	1	5	3	1	4	0	3	72
03/26/2024	4	2	0	2	1	0	1	0	3	0	1	2	1	4	1	6	3	2	0	3	3	3	1	1	44
03/27/2024	1	2	2	1	1	0	0	3	3	0	2	3	4	2	0	1	3	3	0	3	0	0	2	1	37
03/28/2024	2	3	0	1	0	0	0	6	6	4	1	4	5	7	7	10	9	3	2	3	2	4	2	1	82
03/29/2024	5	4	0	0	1	0	0	1	5	8	3	5	3	10	6	11	11	5	2	4	4	5	2	7	102
03/30/2024	6	7	5	3	0	0	4	4	3	0	1	0	3	11	11	8	5	8	6	5	2	10	12	8	122
03/31/2024	1	6	1	2	0	0	1	0	3	2	3	5	5	10	7	3	14	5	3	2	2	4	6	1	86
Total	121	80	67	77	35	40	22	72	97	84	86	72	102	102	92	171	162	116	101	96	68	110	92	90	2155

LOS FRESNOS POLICE DEPARTMENT

Incidents - By Violation

03\01\2024
thru 03\31\2024

Violation	Incidents
ABANDON ENDANGER CHILD W/INTENT TO RETURN	1
ACCIDENT INVOLVING DAMAGE TO VEHICLE>=\$200	2
ASSAULT	1
ASSAULT CAUSES BODILY INJ 13a	1
ASSAULT CAUSES BODILY INJURY FAMILY VIOLENCE 13a	2
ASSAULT CAUSES BODILY INJURY FAMILY VIOLENCE 13c	1
BURGLARY OF HABITATION	1
BURGLARY OF VEHICLE 23f	5
CHANGED LANE WHEN UNSAFE	2
CITY ORD VIOLATION	2
CONSUMPTION OF ALCOHOL BY MINOR	3
CRIMINAL MISCHIEF >=\$50<\$500	1
CRIMINAL MISCHIEF >=\$500<\$1,500	1
CRIMINAL TRESPASS	4
D.O.C. URINATING IN A PUBLIC PLACE	1
DEFECTIVE EQUIPMENT	1
DEFECTIVE HEAD LAMPS	1
DISPLAY FICTITIOUS LICENSE PLATE	1
DOG AT LARGE	1
DRIVING WHILE INTOXICATED	9
DRIVING WHILE INTOXICATED 2ND	4
DRIVING WHILE INTOXICATED 3RD OR MORE	1
DRIVING WHILE INTOXICATED BAC >= 0.15	1
DRIVING WHILE INTOXICATED W/CHILD UNDER 15 YOA	1
DRIVING WHILE INTOXICATED/OPEN ALCH CONTAINER	2
DRIVING WHILE LICENSE SUSPENDED UNDER PROVISIONS OF DL LAWS	4
DROVE WITHOUT LIGHTS (WHEN REQUIRED)	1
DUTY ON STRIKING UNATTENDED VEHICLE	1
ENGAGING IN ORGANIZED CRIMINAL ACTIVITY	4
EVADING ARREST DET W/VEH	3
EVADING ARREST DETENTION	3
EXECUTION OF CAPIAS OR ARREST WARRANT	22
EXPIRED OPERATORS LICENSE	1
EXPIRED REGISTRATION	11
FAIL TO MAINTAIN FINANCIAL RESPONSIBILITY	28
FAILED TO DIM HEADLIGHTS - FOLLOWING	2
FAILED TO DIM HEADLIGHTS - MEETING	3
FAILED TO DRIVE IN A SINGLE LANE	2
FAILED TO YIELD AT STOP INTERSECTION	3
FAILED TO YIELD RIGHT OF WAY	2
FAILURE TO IDENTIFY	1
FICTITIOUS LP/REGISTRATION/SI	1
HARASSMENT	1
INTERFER W/EMERGENCY CALL	1
MINOR IN POSSESSION OF ALCOHOL	7
NO DRIVER'S LICENSE	34
NO LICENSE PLATE LIGHT	1
NO SEAT BELT - DRIVER	1
NON-GUARDIAN PERMITTED UNLICENSED DRIVERTO DRIVE	1
OPEN CONTAINER	15

Violation	Incidents
OPERATE MOTOR VEHICLE WITH FICTITIOUS LICENSE PLATES	1
POSS CS PG 1 <1G	3
POSS CS PG 1 >=4G<200G	1
POSS CS PG 2 >= 4G<400G	12
POSS CS PG 2-A <= 2OZ	1
POSS CS PG 3 < 28G	1
POSS MARIJ <2OZ	4
POSSESSION OF DRUG PARAPHERNALIA	31
PUBLIC INTOXICATION	8
RAN RED LIGHT	1
RECKLESS DAMAGE OR DESTRUCTION	1
RECKLESS DRIVING	2
RESIST ARREST SEARCH OR TRANSPORT	3
SPEEDING	2
SPEEDING 10 to 14 over	2
SPEEDING 15 to 19 over	4
SPEEDING > 10% ABOVE POSTED LIMIT MPH in a MPH zone	5
SPEEDING IN A SCHOOL ZONE MPH in a MPH zone	1
TERRORISTIC THREAT OF FAMILY/HOUSEHOLD 13a	1
THEFT	5
THEFT PROP<\$1,500 2/MORE PREV CONVIC 23a	1
THEFT PROP>=\$50<\$500 23a	2
THEFT PROP>=\$500<\$1,500 23a	2
UNAUTH USE OF VEHICLE 240	1
UNL CARRYING WEAPON	3
Total Violations	301
Total Incidents	164

LOS FRESNOS POLICE DEPARTMENT

Arrests - By Type

03\01\2024
thru 03\31\2024

Arrest Type	Arrests	Male	Female	White	Black	Indian	Asian	Unknown
HOLD FOR OTHER AGENCY	1	1	0	1	0	0	0	0
ON VIEW	19	16	3	17	2	0	0	0
TAKEN INTO CUSTODY	42	32	10	38	1	0	0	3
WARRANT	19	13	6	19	0	0	0	0
Total	81	62	19	75	3	0	0	3

**ACCIDENTS BY STREET & INTERSECTION
MARCH 1, 2024 – MARCH 31, 2024**

Street & Intersection	Accidents	Fatalities	Vehicles	Injured
EVERGREEN ST. & WHIPPLE RD.	1	0	2	0
101 SOUTH ARROYO BLVD.	1	0	2	0
30,900 BLK. WEST TEXAS HWY. 100	1	0	2	0
32,000 BLK. WEST TEXAS HWY. 100	1	0	2	0
219 ACAPULCO ST.	1	0	2	0
TX. HWY 100 & F.M. 1575	1	0	2	0
32,500 WEST TEXAS HWY. 100	1	0	2	0
904 SOUTH ARROYO BLVD.	1	0	1	0
100 NORTH ARROYO BLVD.	1	0	2	0
30788 WEST TEXAS HWY 100	2	0	3	0
810 WEST OCEAN BLVD.	1	0	2	0
TEXAS HWY 100 & ALAMO ST.	1	0	2	1
NOGAL ST. & CANAL ST.	1	0	2	0
606 WEST OCEAN BLVD.	1	0	2	0
115 EAST OCEAN BLVD. P/LOT	1	0	2	0
1900 BAJA DRIVE	1	0	2	0
32,400 BLK. WEST TEXAS HWY. 100	1	0	2	0
F.M. 2480 & PINE ST.	1	0	2	0
BAJA DR. & WEST. TX. HWY 100	1	0	2	0
F.M. 803 & TRXAS HWY 100	1	0	2	0
TOTAL	21	0	40	1

LOS FRESNOS POLICE DEPARTMENT
MAGISTRATION REPORT
FEB. 2024

JUDGE	MAGISTRATIONS	CLASS A & B	FELONIES
Gene Daniels	29	24	5
Luis Hernandez	0	0	0
Robert Lerma	0	0	0
Total	29	24	5

2024 INDEX CRIME BY ZONES

MONTH	CRIME	ZONE A	ZONE B	ZONE C	ZONE D	ZONE E	ZONE F	TOTAL
January	Burglary	0	0	0	0	0	0	0
	Theft	0	0	2	0	0	0	2
	Vehicle Theft	1	0	0	0	0	0	1
	Assault	0	0	1	2	0	1	4
	Murder	0	0	0	0	0	0	0
	Rape	0	0	1	0	0	0	1
	Robbery	0	0	0	0	0	0	0
	Total	1	0	4	2	0	1	8
February	Burglary	0	0	0	0	0	0	0
	Theft	1	0	7	2	0	0	10
	Vehicle Theft	2	0	0	0	0	0	2
	Assault	1	0	0	1	1	2	5
	Murder	0	0	0	0	0	0	0
	Rape	0	0	0	0	0	0	0
	Robbery	0	0	0	0	0	0	0
	Total	4	0	7	3	1	2	17
March	Burglary							0
	Theft							0
	Vehicle Theft							0
	Assault							0
	Murder							0
	Rape							0
	Robbery							0
	Total	0	0	0	0	0	0	0
April	Burglary							0
	Theft							0
	Vehicle Theft							0
	Assault							0
	Murder							0
	Rape							0
	Robbery							0
	Total	0	0	0	0	0	0	0
May	Burglary							0
	Theft							0
	Vehicle Theft							0
	Assault							0
	Murder							0
	Rape							0
	Robbery							0
	Total	0	0	0	0	0	0	0
June	Burglary							0
	Theft							0
	Vehicle Theft							0
	Assault							0
	Murder							0
	Rape							0
	Robbery							0
	Total	0	0	0	0	0	0	0
Year To Date	Burglary	0	0	0	0	0	0	0
	Theft	1	0	9	2	0	0	12
	Vehicle Theft	3	0	0	0	0	0	3
	Assault	1	0	1	3	1	3	9
	Murder	0	0	0	0	0	0	0
	Rape	0	0	1	0	0	0	1
	Robbery	0	0	0	0	0	0	0
	Total	5	0	11	5	1	3	25

City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 04/09/24 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Bianca Huerta
Initiator: Bianca Huerta
Sponsors:
DOC ID: 5371

SCHEDULED

ACTION ITEM (ID # 5371)

**Municipal Court 1. City Monthly Report- February 2.
Linebarger Monthly Report - February**

I recommend approval.

OFFICE OF COURT ADMINISTRATION
TEXAS JUDICIAL COUNCIL



OFFICIAL MUNICIPAL COURT MONTHLY REPORT

Month February Year 2024

Municipal Court for the City of **Los Fresnos**

Presiding Judge Gene Daniels

If new, date assumed office _____

Court Mailing Address 520 E Ocean Blvd

City Los Fresnos , Zip 78566

Phone Number (956) 233-9200

Fax Number (956) 233-9221

Court's Public Email

Court's Website

THE ATTACHED IS A TRUE AND ACCURATE REFLECTION OF THE RECORDS OF THIS COURT.

Prepared by ESMERALDA MACIAS

Date 2024-03-25

Phone Number _____

PLEASE RETURN THIS FORM NO LATER THAN 20 DAYS FOLLOWING THE END OF THE MONTH REPORTED TO:

OFFICE OF COURT ADMINISTRATION
P O BOX 12066
AUSTIN, TX
78711-2066

PHONE: (512) 463-1625
FAX: (512) 936-2423

CRIMINAL SECTION

Court			Traffic Misdemeanors			Non-Traffic Misdemeanors		
Month	February	Year 2024	Non-Parking	Parking	City Ordinance	Penal Code	Other State Law	City Ordinance
1. Total Cases Pending First of Month:			11,723	9	0	3,237	217	35
a. Active Cases			1,636	5	0	119	28	13
b. Inactive Cases			10,087	4	0	3,118	189	22
2. New Cases Filed			1,129	1	0	74	18	2
3. Cases Reactivated			171	0	0	33	2	0
4. All Other Cases Added			0	0	0	0	0	0
5. Total Cases on Docket (Sum of Lines 1a,2,3&4)			2,936	6	0	226	48	15
6. Dispositions Prior to Court Appearance of Trial:								
a. Uncontested Dispositions <i>(Disposed without appearance before a judge (CCP Art. 27.14))</i>			633	0	0	31	12	1
b. Dismissed by Prosecution			83	3	0	3	0	6
7. Disposition at Trial:								
a. Convictions								
1) Guilty Plea or Nolo Contendere			3	0	0	1	0	0
2) By the Court			0	0	0	0	0	0
3) By the Jury			0	0	0	0	0	0
b. Acquittals:								
1) By the Court			0	0	0	0	0	0
2) By the Jury			0	0	0	0	0	0
c. Dismissed by Prosecution			1	0	0	0	0	0
8. Compliance Dismissals:								
a. After Driver Safety Course (CCP, Art. 45.0511)			60					
b. After Deferred Disposition (CCP, Art. 45.051)			61	0	0	0	0	0
c. City After Teen Court (CCP, Art. 45.052)			0	0	0	0	0	0
d. Date From After Tobacco Awareness Course (HSC, Sec. 161.253)							0	
e. After Treatment for Chemical Dependency (CCP, Art. 45.053)						0	0	
f. After Proof of Financial Responsibility (TC, Sec. 601.193)			59					
g. All Other Transportation Code Dismissals			50	0	0	0	0	0
9. All Other Dispositions			0	0	0	1	0	0
10. Total cases Disposed (Sum of lines 6,7,8&9)			950	3	0	36	12	7
11. Cases Placed on Inactive Status			228	0	0	69	1	0
12. Total Cases Pending End of Month:			11,902	7	0	3,275	223	30
a. Active Cases (Equals Lines 5 minus the sum of Lines 10&11)			1,758	3	0	121	35	8
b. Inactive Cases (Equals Line 1b minus Lines 3 plus Line 11)			10,144	4	0	3,154	188	22
13. Show Cause Hearings Held			85	0	0	7	2	0
14. Cases Appealed:								
a. After Trial			0	0	0	0	0	0
b. Without Trial			0	0	0	0	0	0

CIVIL / ADMINISTRATIVE SECTION

Court	
Month February	Year 2024
1. Total Cases pending First of Month:	0
a. Active Cases	0
b. Inactive Cases	0
2. New Cases Filed	0
3. Cases Reactivated	0
4. All Other Cases Added	0
5. Total Cases on Docket (Sum of Lines 1a,2,3,&4)	0
DISPOSITIONS	
6. Uncontested Civil Fines or Penalties	0
7. Default Judgments	0
8. Agreed Judgments	0
9. Trial Hearing by Judge/Hearing Officer	0
10. Trial by Jury	0
11. Dismissed for Want of Prosecution	0
12. All Other Dispositions	0
13. Total Cases Disposed (Sum of Lines 6 thru 12)	0
14. Cases Placed on Inactive Status	0
15. Total Cases Pending End of Month:	0
a. Active Cases (Equals Line 5 minus the sum of Lines 13&14)	0
b. Inactive Cases (Equals Line 1b minus Line 3 plus Line 14)	0
16. Cases Appealed:	
a. After Trial	0
b. Without Trial	0

JUVENILE / MINOR ACTIVITY

Court	
Month February Year 2024	
1. Transportation Code Cases Filed	12
2. Non-Driving Alcoholic Beverage Code Cases Filed	4
3. Driving Under the Influence of Alcohol Cases Filed	0
4. Drug Paraphernalia Cases Filed (HSC, Ch. 481)	3
5. Tobacco Cases Filed (HSC, Sec. 161.252)	4
6. Failure to Attend School Cases Filed (Ed.Code, Sec. 25.094)	0
7. Education Code (Except Failure to Attend) Cases Filed	0
8. Violation of Local Daytime Curfew Ordinance Cases Filed (Local Govt. Code, Sec. 341.905)	0
9. All Other Non-Traffic Fine-Only Cases Filed	0
10. Transfer to Juvenile Court:	
a. Mandatory Transfer (Fam.Code, Sec. 51.08(b)(1))	0
b. Discretionary Transfer (Fam.Code, Sec. 51.08(b)(1))	0
11. Accused of Contempt and Referred to Juvenile Court (Delinquent Conduct) (CCP, Art. 45.05(c)(l))	0
12. Held in Contempt by Criminal Court(Fined and/or Denied Driving Privileges) (CCP, Art. 45.050(c)(2))	0
13. Juvenile Statement Magistrate Warning:	
a. Warnings Administered	0
b. Statements Certified (Fam.Code, Sec. 51.095)	0
14. Detention Hearings Held (Fam. Code, Sec. 54.01)	0
15. Orders for Non-Secure Custody Issued	0
16. Parent Contributing to Nonattendance Cases Filed (Ed. Code, Sec. 25.093)	0

ADDITIONAL ACTIVITY

1.G.4.a

Court	NUMBER GIVEN	NUMBER REQUESTS FOR COUNSEL
Month February Year 2024		
1. Magistrate Warnings:	0	
a. Class C Misdemeanors		
b. Class A and B Misdemeanors	24	6
c. Felonies	5	0
		TOTAL
2. Arrest warrants Issued:		292
a. Class C Misdemeanors		
b. Class A and B Misdemeanors		0
c. Felonies		0
3. Capiases Pro Fine Issued		17
4. Search Warrants Issued		0
5. Warrants for Fire, Health and Code Inspections Filed (CCP, Art. 1805)		0
6. Examining Trials Conducted		0
7. Emergency Mental Health Hearings Held		0
8. Magistrate's Orders for Emergency Protection Issued		2
9. Magistrate's Orders for Ignition Iterlock Device Issued (CCP.Art. 17.441)		1
10. All Other Magistrate's Orders Issued Requiring Conditions for release on Bond		0
11. Driver's License Denial, Revocation or Suspension Hearings Held (IC, Sec.521.300)		0
12. Disposition of Stolen Property Hearings Held (CCP, Ch. 47)		0
13. Peace Bond Hearings Held		0
14. Cases in which Fine and Court Costs Satisfied by Community Service:		1
a. Partial Satisfaction		
b. Full Satisfaction		5
15. Cases in Which Fine and Court Costs Satisfied by Jail Credit		31
16. Cases in Which Fine and Court Costs Waived for Indigency		0
17. Amount of Fines and Court Costs Waived for Indigency		\$0.00
18. Fines, Court Costs and Other Amounts Collected:		\$105,125.74
a. Kept by City		
b. Remitted to State		\$66,324.40
c. Total		\$171,450.14



LINEBARGER

ATTORNEYS AT LAW

Municipal Court Fees and Fines Monthly Collection and Activities Report



February 2024

Linebarger Goggan Blair & Sampson, LLP

35 Providencia Ct., Brownsville, Texas 78526

(956) 546-1216 Fax (956) 546-1624

www.lgbs.com

NOTICE: CONFIDENTIAL AND PROPRIETARY INFORMATION

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LINEBARGER GOGGAN BLAIR & SAMPSON, LLP

ATTORNEYS AT LAW
35 PROVIDENCIA CT.
BROWNSVILLE, TX 78526

956.546.1216
Fax 956.546.1624

April 2, 2024

Mark Milum
City Manager
City of Los Fresnos
520 E. Ocean Blvd.
Los Fresnos, TX 78566

RE: Delinquent Municipal Court Fees & Fines Collection & Activities Report

Mr. Milum,

We are pleased to present this report for the month of February 2024 summarizing the delinquent municipal court fees and fines services we have provided the City of Los Fresnos. Our report includes collection results based upon monthly upload files provided by the City; along with collection activities we have initiated to maximize the City's recoveries from delinquent municipal court fees and fines. Our comprehensive collection program continues to produce positive results for the City, while serving the debtors who owe money to the City.

There is a difference between a collection company and a collection law firm. As a law firm that solely focuses on collections for governmental entities, Linebarger recognizes there is more to the court system than basic collection services. Linebarger's mailing notices and phone outreach do more than just simply demand payment—the notices seek to achieve case resolution for the Court. Each case has an ultimate disposition, whether it is monetary or non-monetary resolution.

Our team of professionals remain focused on delivering services with the high degree of excellence that you have come to expect from our firm. If at any time you, the Council, or other administrative personnel have any questions about this report or the services we provide the City, please contact us.

Kindest regards,



Jeffrey M. Garcia
Partner

Cc: City of Los Fresnos, Municipal Court

Collections & Activity Summary

Collection Disposition Summary - February 2024	
Citations Assigned	206
Amount Assigned	\$65,718
Citations Collected	112
Amount Collected	\$27,005
Citations Cancelled	33
Amount Cancelled	\$8,125
Citations Resolved	145
Amount Resolved	\$35,130

Collection Disposition Summary - Contract to Date	
Citations Assigned	51,638
Amount Assigned	\$13,680,781
Citations Adjusted	21,168
Amount Adjusted	(\$3,297,447)
Citations Collected	23,185
Amount Collected	\$5,257,094
Citations Cancelled	3,042
Amount Cancelled	\$696,386
Citations Resolved	26,227
Amount Resolved	\$5,953,481
Dollar Resolution Rate	67.6%

Collection Activity - February 2024		
Letters		3,691
Address/Phone Updated		177
Phone Activity	Inbound	47
	Outbound	333

Collection Activity - Contract to Date		
Letters		131,892
Address/Phone Updated		32,567
Phone Activity	Inbound	11,155
	Outbound	230,791

Status of Open Accounts

Status	Count	Amount
ACT - Active Account	14,043	\$4,129,971
ATT - Attorney Contact Only	9	\$2,513
DEC - Deceased. No Estate Or Beyond Claim	58	\$16,828
DIS - Dispute	4	\$889
INC - Incarcerated	63	\$17,753
PRM - Promise Payment	118	\$30,893
PTC - Paid To Client	2	\$429
REF - Refuse To Pay	3	\$365
SKP - Skiptracing For Phone	3	\$796
SWC - Stop Work Per Client	1,015	\$271,096
Total	15,318	\$4,471,535

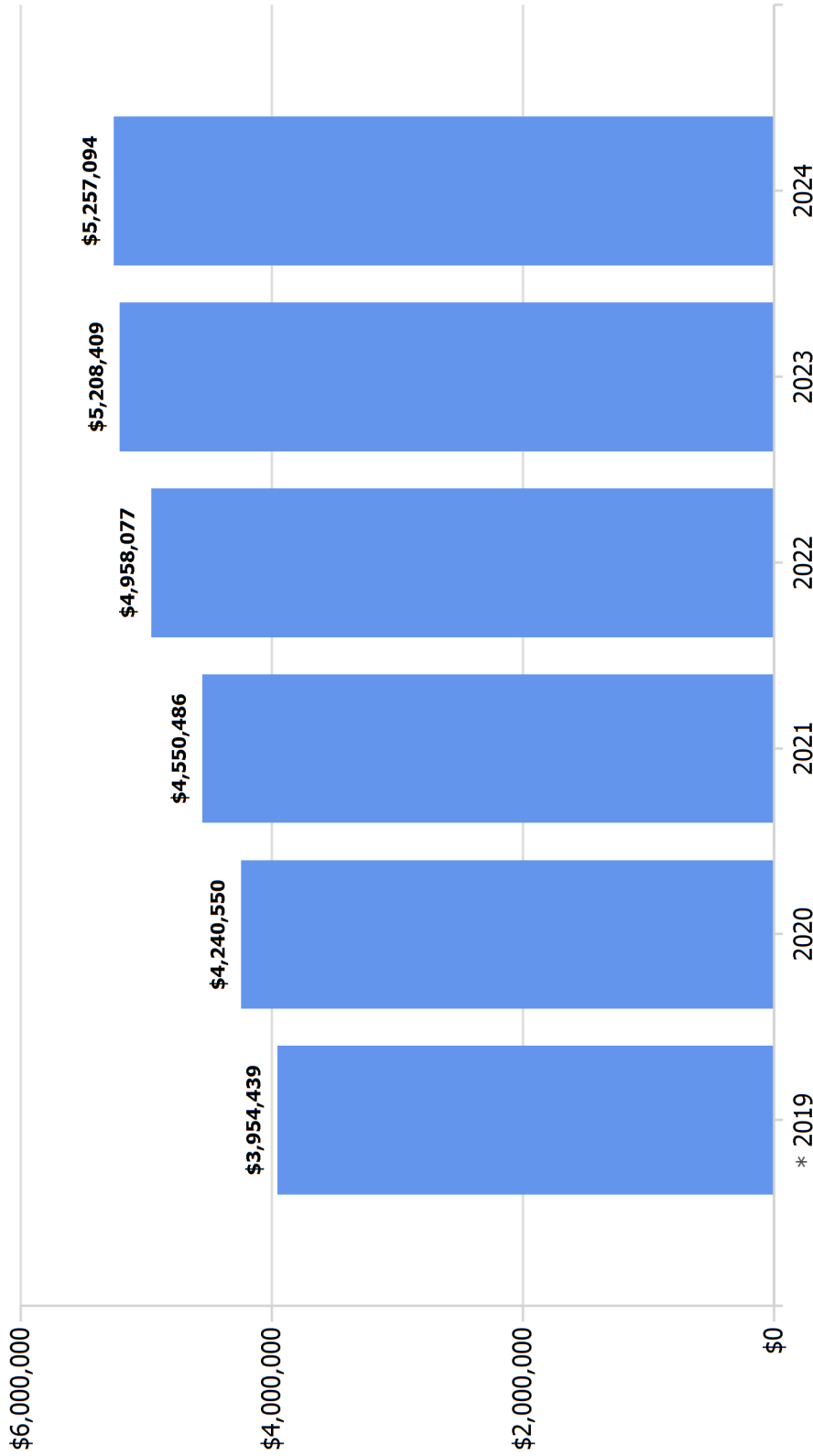
Monthly Collection Activity Last 24 Months

Year	Month	Letters Mailed	Address/Phone Updated	Phone Activity		Dollars Collected
				Inbound	Outbound	
2024	February	3,691	177	47	333	\$27,005
	January	257	416	21	679	\$21,680
2023	December	731	60	32	1,016	\$23,516
	November	143	418	32	1,421	\$16,259
	October	1,713	190	44	657	\$48,942
	September	3,409	194	80	822	\$0
	August	1,317	586	23	1,041	\$13,857
	July	0	179	16	978	\$22,549
	June	188	234	22	956	\$28,596
	May	1,459	853	23	583	\$22,852
	April	145	189	9	855	\$53,875
	March	324	154	32	708	\$11,077
	February	5,017	139	72	297	\$8,809
	January	0	0	1	0	\$0
2022	December	0	10	2	306	\$0
	November	0	102	17	177	\$25,264
	October	4,521	141	50	178	\$26,316
	September	128	47	85	633	\$31,445
	August	777	300	10	646	\$27,288
	July	88	69	17	925	\$30,176
	June	601	84	22	817	\$32,905
	May	460	178	24	727	\$45,476
	April	464	117	49	306	\$74,928
	March	4,280	125	94	428	\$49,282
	February	350	94	42	611	\$36,189
Total*		30,063	5,056	866	16,100	\$678,283

*Total Amounts noted represent the last 24 months & not contract to date.

Placement Activity Summary Contract to Date										
Year	Month	Count #	Orig Placement \$	Cancelled \$	Adjustment \$	Net Placement \$	Collected \$	Collected %		
2024 Summary	February	206	\$65,718	\$0	\$0	\$65,718	\$0	0.00%		
	January	68	\$22,268	\$2,297	(\$755)	\$19,216	\$914	4.76%		
		274	\$87,985	\$2,297	(\$755)	\$84,933	\$914	1.08%		
	December	104	\$32,618	\$686	(\$297)	\$31,635	\$1,275	4.03%		
	November	292	\$90,545	\$523	(\$475)	\$89,547	\$1,862	2.08%		
	October	100	\$29,804	\$266	(\$205)	\$29,333	\$1,341	4.57%		
	September	257	\$81,608	\$1,892	(\$1,232)	\$78,484	\$3,262	4.16%		
	August	64	\$20,856	\$382	(\$534)	\$19,940	\$1,350	6.77%		
	July	173	\$48,598	\$1,132	(\$468)	\$46,998	\$4,103	8.73%		
	June	104	\$28,274	\$308	(\$244)	\$27,722	\$2,137	7.71%		
2023 Summary	May	101	\$29,405	\$0	\$0	\$29,405	\$1,942	6.61%		
	April	0	\$0	\$0	\$0	\$0	\$0	0.00%		
	March	237	\$73,215	\$672	(\$155)	\$72,388	\$6,328	8.74%		
	February	969	\$281,129	\$71,020	\$21,704	\$231,812	\$21,784	9.40%		
	January	0	\$0	\$0	\$0	\$0	\$0	0.00%		
		2,401	\$716,050	\$76,882	\$18,094	\$657,263	\$45,383	6.90%		
	December	0	\$0	\$0	\$0	\$0	\$0	0.00%		
	November	0	\$0	\$0	\$0	\$0	\$0	0.00%		
	October	248	\$78,430	\$872	(\$703)	\$76,855	\$9,697	12.62%		
	September	353	\$108,104	\$1,005	(\$2,419)	\$104,680	\$7,233	6.91%		
2022 Summary	August	193	\$60,241	\$1,171	(\$1,816)	\$57,253	\$11,524	20.13%		
	July	235	\$76,298	\$1,070	(\$2,003)	\$73,225	\$12,138	16.58%		
	June	249	\$77,481	\$288	(\$2,729)	\$74,465	\$10,772	14.47%		
	May	140	\$44,431	\$293	(\$2,827)	\$41,312	\$9,380	22.70%		
	April	376	\$119,400	\$2,557	(\$3,828)	\$113,015	\$25,766	22.80%		
	March	0	\$0	\$0	\$0	\$0	\$0	0.00%		
	February	343	\$106,925	\$2,740	(\$8,513)	\$95,672	\$25,206	26.35%		
		2,832	\$889,728	\$12,110	(\$38,311)	\$839,307	\$152,294	18.15%		
	2021 Summary		4,400	\$1,387,497	\$12,377	(\$54,221)	\$1,320,899	\$284,571	21.54%	
	2020 Summary		1,423	\$397,308	\$2,285	(\$28,883)	\$366,140	\$142,707	38.98%	
Prior Years		3,101	\$899,242	\$4,211	(\$84,257)	\$810,774	\$298,948	36.87%		
		37,207	\$9,302,970	\$586,225	(\$3,103,891)	\$5,612,854	\$4,294,976	76.52%		

Delinquent Fees & Fines Cumulative Collections



* 2019
*Includes Prior Years

** Current Year as of Reporting Month
** First Placement : July 2004

City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 04/09/24 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Bianca Huerta
Initiator: Bianca Huerta
Sponsors:
DOC ID: 5372


SCHEDULED

ACTION ITEM (ID # 5372)

Library Report 1. Monthly Report

Call with questions.

I recommend approval.


LOS FRESNOS - TEXAS -
 COMMUNITY WITH OPPORTUNITY
Ethel C. Whipple Memorial Library
LIBRARIAN'S REPORT
 March 2024

Number of Patron Checking Out Materials

Adult	287
Children	33
New Patron	115
In Library Use	5



Material Types Checked Out

Adult Books	151
Children Books	244
Young Adult Books	15
Videos	10
Audios	0
Other Language Books	6
Hotspots	12
Laptops	2
Interlibrary Loans	5



Items Downloaded

eBooks	91
eAudiobooks	72



Patron Access Computer Use

Total Sessions	159
Total Time	99 Hours
Guest Passes	120



Free Wi-Fi Access Use

Total Sessions	968 Library WiFi
Total Sessions	564 Park WiFi



What Happened in the Library

Hours Open	152 hours
Visits/Calls	1065/208
Children Program Attendance	175
Volunteer Hours	5/2 volunteers
New Cards Issued	29
Cards Renewed	27
New Books Added	24
New eBooks Added	227
New Videos Added	0
Hotspots Added	0
Books Weeded	22
Videos Weeded	0
Reference Questions	3420
Assists in Computer Lab	352
Patron Copies	1342
Patron Faxes sent	82
Patron Printouts	1412
Library Staff Copies	0
Replacement Cards	13
At Home Deliveries	0



City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 04/09/24 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 5386)

DOC ID: 5386

Fire Marshal's Report 1. Monthly Report

Call with questions.

I recommend approval.



FIRE MARSHAL'S OFFICE
 520 E. OCEAN BLVD
 LOS FRESNOS, TX 78566

LOS FRESNOS FIRE DEPARTMENT
Activity Report
 Month of March 2024

CALLS	INSIDE CITY	OUTSIDE CITY
Commercial Building Fires	0	0
Residential Building Fires	0	2
Grass Fires	0	5
Trash Fires	0	1
Vehicle Fires	2	2
Motor Vehicle Collisions	2	8
Bee Calls	1	1
Fire Alarm Activation	1	2
False Calls/False Alarms	0	0
Other Calls	0	1
Total Calls	6	22

FIRE INSPECTIONS PERFORMED

Commercial Businesses	10
Industrial Structures	0
Public Buildings	0
Hotels/Motels	0
Institutions	0
Homes	0
Apartments	0
Total Inspections	10

Fires Investigated	(Accidental)	0
	(Incendiary)	0

City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 04/09/24 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:
DOC ID: 5378

SCHEDULED

ACTION ITEM (ID # 5378)

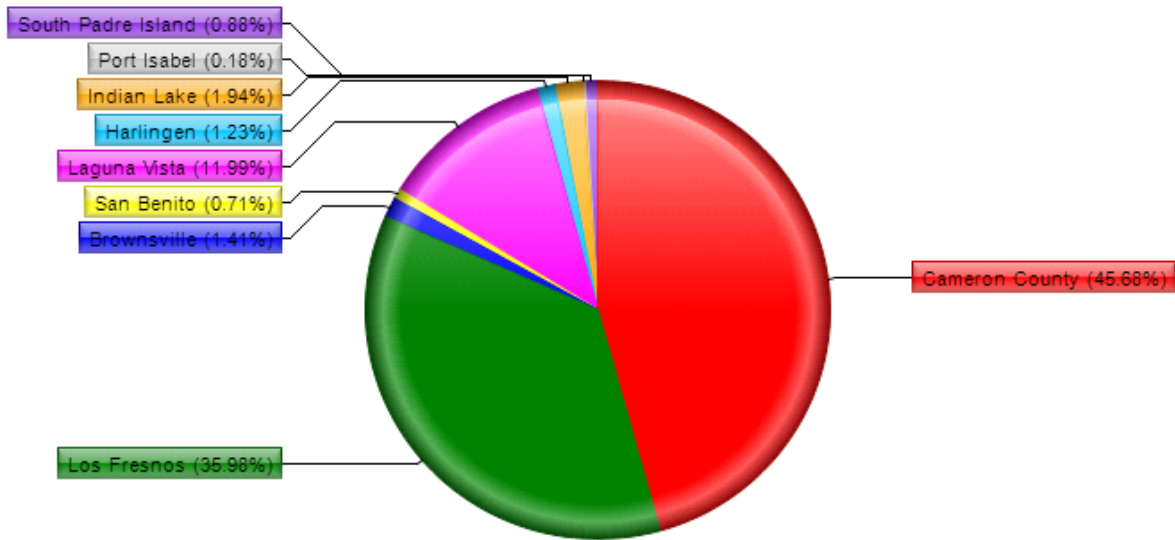
EMS Report 1. Quarterly report JAN FEB MAR

Call with questions.

I recommend approval.

Date 2024-01-01 and 2024-03-31

Zone	Total
Indian Lake	11
Brownsville	8
Los Fresnos	204
Laguna Vista	68
Harlingen	7
South Padre Island	5
San Benito	4
Cameron County	259
Port Isabel	1
	567



City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 04/09/24 06:00 PM
Department: City Secretary
Category: Closed Session
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 5388)

DOC ID: 5388

Closed Session in accordance to Section 551.071, the Texas Open Meetings Act Consultation with Attorney - to deliberate pending or contemplated litigation.

City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 04/09/24 06:00 PM
Department: City Secretary
Category: Open Session
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 5389)

DOC ID: 5389

**Open Session in accordance to Section 551.071, the Texas
Open Meetings Act. Deliberation and possible ACTION
regarding consultation with Attorney on pending or
contemplated litigation.**