

City Council

200 North Brazil

Los Fresnos, TX 78566

<http://citylf.cloudaccess.net/en/>

Regular Meeting

~ Minutes ~

Tuesday, April 10, 2018

6:00 PM

City Hall

Agenda

1. Call meeting to order

The meeting was called to order at 6:03 PM by Mayor Narvaez.

2. Invocation and Pledge of Allegiance

Mr. Milum gave the invocation and led the audience in the Pledge of Allegiance.

Presentation

Presentation by the Los Fresnos Fire Department & Ambulance Services.No Action

Gene Daniels with the Los Fresnos Fire and EMS Department explained to the council that the presentation would basically be statistics to clarify misinformation concerning funding that had been disseminated in the community. A video was played for the council and handouts were given to the board. Mr. Daniels explained the handout to the board.

Mr. Daniels then had a paramedic demonstrate how some of the equipment he had brought in was used. He continued with his presentation and answered questions for the board. He let the board know he was available anytime for questions and a tour of the station.

Mayor Narvaez and the board thanked Mr. Daniels for their service to the community. made a motion to approve Presentation by the Los Fresnos Fire Department & Ambulance Services., seconded by the vote was .

Public Hearing

Public Hearing to disseminate information concerning the Stormwater Program and receive input from the public.No Action

Mr. Narvaez opened the public hearing at 6:23 PM.

Mr. Milum explained to the council the reason for the public hearing. He gave a history on stormwater and gave examples on what the city is doing to help educate the community on storm water.

Mr. Mendez wanted to mention that the city purchased a street sweeper that helps keep the streets clean.

Mr. Narvaez closed the public hearing at 6:30 PM.

made a motion to approve Public Hearing to disseminate information concerning the Stormwater Program and receive input from the public., seconded by the vote was .

Public Hearing to determine whether or not a building at 31818 State Highway 100 is dilapidated, substandard, unfit for human habitation, or a hazard to the health, safety and welfare of the citizens of Los Fresnos.No Action

Mr. Narvaez opened the public hearing at 6:31 PM.

Mr. Milum let the board know where the building was located and advised the board that the information was included in the agenda packet.

Mr. Narvaez closed the public hearing at 6:34 PM.

made a motion to approve Public Hearing to determine whether or not a building at 31818 State Highway 100 is dilapidated, substandard, unfit for human habitation, or a hazard to the health, safety and welfare of the citizens of Los Fresnos., seconded by the vote was .

Consent Agenda

Consideration and ACTION to approve the Minutes from March 13, 2018.Adopted

Council member Munoz asked if minutes were kept for a closed session that occurred. Mr. Milum clarified that all closed session minutes are kept but are sealed and can only be opened with a court order, and the minutes are only a summary of topics discussed not each persons comments.

Motion was made and seconded to approve the minutes from March 13, 2018.

Polo Narvaez made a motion to approve Consideration and ACTION to approve the Minutes from March 13, 2018., seconded by Javier Mendez the vote was [Unanimous].

Consideration and ACTION to approve the second reading of Ordinance No. 491 on providing rules and regulations for mobile food vendor courts/parks and mobile food vendors located in mobile food vendor courts/parks.Adopted

Motion was made and seconded to approve the second reading of Ordinance No. 491 on providing rules and regulations for mobile food vendors court/parks and mobile food vendors located in mobile food vendor courts/parks.

Polo Narvaez made a motion to approve Consideration and ACTION to approve the second reading of Ordinance No. 491 on providing rules and regulations for mobile food vendor

courts/parks and mobile food vendors located in mobile food vendor courts/parks., seconded by Javier Mendez the vote was [Unanimous].

Consideration and ACTION to approve the first and second reading of Ordinance No. 492.**Adopted**

Motion was made and seconded to approve the first and second reading on Ordinance No. 492 on approving a negotiated resolution between the City of Los Fresnos and Texas Gas Service.

Polo Narvaez made a motion to approve Consideration and ACTION to approve the first and second reading of Ordinance No. 492., seconded by Javier Mendez the vote was [Unanimous].

Consideration and ACTION to approve Resolution 1-2018 for the submission of a grant application for Local Border Security Grant Program.**Adopted**

Motion was made and seconded to approve Resolution 1-2018 for the submission of grant application for Local Border Security Grant Program.

Polo Narvaez made a motion to approve Consideration and ACTION to approve Resolution 1-2018 for the submission of a grant application for Local Border Security Grant Program., seconded by Javier Mendez the vote was [Unanimous].

Consideration and ACTION to approve Resolution 2-2018 to deny AEP's Distribution Cost Recovery Factor Filing.**Adopted**

Motion was made and seconded to approve Resolution 2-2018 to deny AEP's Distribution Cost Recovery Factor Filing.

Polo Narvaez made a motion to approve Consideration and ACTION to approve Resolution 2-2018 to deny AEP's Distribution Cost Recovery Factor Filing., seconded by Javier Mendez the vote was [Unanimous].

Visitors remarks-To speak you must sign in with the City Secretary prior to the meeting you have a limit of 3 minutes to speak.

Mr. Daniel Conejo signed up to speak. He would like to know if the city could spray for mosquitoes more often and wanted to comment on the Los Fresnos Fire and Ambulance Service. Mr. Conejo stated that Los Fresnos has finest EMS in the country they are professional and he takes his hat off to them.

Mr. Milum notified the board and the public the scheduled mosquito spraying days.

Action Items

Consideration and ACTION to determine whether or not a building at 31818 State Highway 100 is dilapidated, substandard, unfit for human habitation, or a hazard to the health, safety and welfare of the citizens of Los Fresnos. Adopted

Mr. Milum advised the board that part of the procedure was to notify the people and as seen in the agenda packet those notifications had been made. He gave a brief history on the building and showed pictures of the building on the projector.

Mr. Milum, Mr. Luis Ramos the city's building inspector, Code Enforcement Officer Javin Morales and Public Works Director Carlos Salazar who were also present, answered questions and discussed information with the board.

Motion was made and seconded to determine the building at 31818 State Highway 100 is dilapidated, substandard, unfit for human habitation and a hazard to the health, safety and welfare of the citizens of Los Fresnos and needs to be removed following ordinance.

Polo Narvaez made a motion to approve Consideration and ACTION to determine whether or not a building at 31818 State Highway 100 is dilapidated, substandard, unfit for human habitation, or a hazard to the health, safety and welfare of the citizens of Los Fresnos., seconded by Bibi Garza the vote was [4 to 1].

Consideration and ACTION to enter into an inter local agreement with the Cameron County Regional Mobility Authority (CCRMA) for engineering and environmental services for Whipple Road Upgrade Projects. Adopted

Mr. Milum reminded the board that the city had received a grant through TXDOT for Whipple road. About 2/3 of Whipple Road is in the city and about 1/3 is Cameron County. Mr. Milum relayed that Pete Sepulveda with CCRMA, approached the city and asked if we would be interested in partnering to complete the project. Mr. Milum turned over to Mr. Sepulveda.

Mr. Sepulveda introduced himself to the council and explained the procedure and plan they have to help the city with the Whipple Road project. He answered and discussed questions with the board.

Motion was made and seconded to approve to enter into an inter local agreement with the Cameron County Regional Mobility Authority for engineering and environmental services for Whipple Road Upgrade Projects.

Javier Mendez made a motion to approve Consideration and ACTION to enter into an inter local agreement with the Cameron County Regional Mobility Authority (CCRMA) for engineering and environmental services for Whipple Road Upgrade Projects., seconded by Polo Narvaez the vote was [Unanimous].

Discussion and possible ACTION on Change Order No. 2 for the Nature Park.Adopted

Mr. Milum explained the reasons for the change order. One is a connection for the amphitheater to the main trail that was cut off due to cost but and was planned for the next phase but the ADA reviewer did not allow. Second, an area on the right of the amphitheatre is required to be concrete instead of crushed granite and some seating in the amphitheatre is needed to be done differently. Last, the tie in from the trail to 1847/Arroyo Blvd needs to be done in a safer manner so when people come down the slope don't go straight into the street.

Mr. Milum explained a photo of the proposed changes for the Nature Park to the council. He answered questions for the council.

Motion was Made and seconded to approve Change Order No. 2 for the Nature Park.

Polo Narvaez made a motion to approve Discussion and possible ACTION on Change Order No. 2 for the Nature Park., seconded by Yolanda H. Cruz the vote was [Unanimous].

Consideration and ACTION to approve a Memorandum of Understanding with San Juan Police Department and Los Fresnos Police Department for participants in the Law Enforcement Emergency Regional Response Team.Adopted

Mr. Milum explained to the council that this was something we have been involved in during the last year. He would regularly place it in the consent agenda but since its only been a year he wanted to discuss a bit more with the council. Mr. Milum let the council know it had been going very well and gave the council information on the program.

Mr. Milum answered questions for the council.

Motion was made and seconded to approve the Memorandum of Understanding with the San Juan Police Department and Los Fresnos Police Department for participation in the Law Enforcement Emergency Regional Response Team.

Javier Mendez made a motion to approve Consideration and ACTION to approve a Memorandum of Understanding with San Juan Police Department and Los Fresnos Police Department for participants in the Law Enforcement Emergency Regional Response Team., seconded by Swain Real the vote was [Unanimous].

Consideration and ACTION to approve the Community Development Corporations recommendation to hire Retail Coach for Commercial & Retail Recruitment.Adopted

Mr. Milum explained that the CDC approved The Retail Coach for retail recruitment. He mentioned that about 5 years ago they solicited to get data on the city's demographic which was very instrumental at the time which is when we got Wal-Mart, McDonald's and other major retailers.

Mr. Milum answered questions for the council.

Motion was made and seconded to approve the Community Development Corporations recommendation to hire The Retail Coach for commercial & retail recruitment.

Polo Narvaez made a motion to approve Consideration and ACTION to approve the Community Development Corporations recommendation to hire Retail Coach for Commercial & Retail Recruitment., seconded by Yolanda H. Cruz the vote was [Unanimous].

Discussion and possible ACTION for the paving of a portion of Rodeo Drive.Adopted

Mr. Milum began by reminding the council that the city made an arrangement with the developer to pave Veterans Memorial Drive as part of the development of Feather Ridge Subdivision. The city paid half of the cost and the developer paid the other half of the cost. This helps the city have access to the new city hall. The proposed new street on the west side between the city hall and the rodeo grounds which is Rodeo Drive, currently has no funding for paving at this time. Los Fresnos Fire Department is asking the city to pay to pave from highway 100 to the south property line of the city. The Los Fresnos Fire Department will pay to pave from that point past their drive.

Mr. Mendez asked if he had a map he could present. Mr. Milum presented a site plan for the council to view.

Mr. Milum explained that when we knew the new city hall was coming we conserved as much as we could in the budget. We have a fund balance of approximately \$213,000 from this past year. The price is the same as what was being done on the other streets. We are getting a good deal. We will not have a new contractor since its already been bid out. Mr Real stated it was a good bid from what he had heard and was a lot less from the others. Mr. Mendez asked who the contractor was Mr. Milum replied, Pederson Construction.

Mr. Munoz asked if we had to bid out the project. Mr. Milum said no because it would go under the same deal the city made with the developer. Mr Munoz asked if it was \$80,000 more Mr. Milum clarified it was \$99,000 more. Mr. Munoz asked if we had to bid anything over 20. Mr. Milum explained that it had already been bid out and we would enter an inter local agreement with the fire department. Mr. Real explained it was part of the same project and we were getting the same price and if we would do the street on its own it would most likely be a higher price because they are doing a whole subdivision. They are already 5 streets being done for that price as well as drainage, water & sewer.

Mr. Milum answered questions for the council and discussed the proposed project.

Motion was made and seconded to approve the paving of a portion of Rodeo Drive.
Polo Narvaez made a motion to approve Discussion and possible ACTION for the paving of a portion of Rodeo Drive., seconded by Yolanda H. Cruz the vote was [5 to 1].

Acknowledgement of City Manager's Report

City Manager's Report A. Wastewater Plant Update B. Water Plant Update C. Water & Wastewater Engineering Study D. Whipple Road Wastewater Extension E. Nature Park F. Hike & Bike Trails G. Montes-Castro Park H. Welcome Sign I. CBDG 2017-2018 Grant J. Henderson Road Project K. City Hall Project L. Building Inspections M. Canal Underground N. Sports Fields O. Dog Park P. Development & Annexation Plans Q. Planning & Zoning Ordinance Update R. Economic DevelopmentAdopted

Mr. Milum by mentioning that the Montes-Castro Park is complete and the chamber will have a ribbon cutting on April 26th, 2018 at 6:00 pm.

The Welcome sign is also complete.

Mr. Milum gave an update on the CDBG grant for drainage improvements.

We have received environmental clearance for the Whipple and Henderson Rd projects. Exhibits should be provided by the end of April so that Mr. Milim could start working on getting easements approved. Mr. Milum answered questions for the board.

The new city hall plans have been reviewed and approved by both the building inspector and the fire marshal. Bidding process should be in May. Mr. Milum answered questions and discussed the new city hall with the board.

Comments were made on the notes given to the council in their agenda packet.

Motion was made and seconded to acknowledge the City Managers Report.

Polo Narvaez made a motion to approve City Manager's Report A. Wastewater Plant Update B. Water Plant Update C. Water & Wastewater Engineering Study D. Whipple Road Wastewater Extension E. Nature Park F. Hike & Bike Trails G. Montes-Castro Park H. Welcome Sign I. CBDG 2017-2018 Grant J. Henderson Road Project K. City Hall Project L. Building Inspections M. Canal Underground N. Sports Fields O. Dog Park P. Development & Annexation Plans Q. Planning & Zoning Ordinance Update R. Economic Development, seconded by Bibi Garza the vote was [Unanimous].

Acknowledgement of Department Head Reports

The council did not have any questions for the Department Head Reports.

Motion was made and seconded to acknowledge the Department Head Reports.

Financial Report 1. Monthly 2. Year-to-Date 3. Sales Tax ReportAdopted

Motion was made and seconded to acknowledge the Financial Report.

Polo Narvaez made a motion to approve Financial Report 1. Monthly 2. Year-to-Date 3. Sales Tax Report, seconded by Bibi Garza the vote was [Unanimous].

Public Works 1. Water and Wastewater Activity 2. Calls for Service 3. Building Permits 4. RecyclingAdopted

Motion was made and seconded to approve the acknowledge Works Report.

Polo Narvaez made a motion to approve Public Works 1. Water and Wastewater Activity 2. Calls for Service 3. Building Permits 4. Recycling, seconded by Bibi Garza the vote was [Unanimous].

Police Department Reports 1. Arrests 2. Incidents 3. AccidentsAdopted

Motion was made and seconded to approve the acknowledge Department Report.

Polo Narvaez made a motion to approve Police Department Reports 1. Arrests 2. Incidents 3. Accidents, seconded by Bibi Garza the vote was [Unanimous].

Municipal Court Report 1. Monthly ReportAdopted

Motion was made and seconded to acknowledge the Municipal Court Report.

Polo Narvaez made a motion to approve Municipal Court Report 1. Monthly Report, seconded by Bibi Garza the vote was [Unanimous].

Library Report 1. Monthly ReportAdopted

Motion was made and seconded to acknowledge the Library Report.

Polo Narvaez made a motion to approve Library Report 1. Monthly Report, seconded by Bibi Garza the vote was [Unanimous].

Fire Marshal's Report 1. Monthly ReportAdopted

Motion was made and seconded to acknowledge the Fire Marshals Report.

Polo Narvaez made a motion to approve Fire Marshal's Report 1. Monthly Report, seconded by Bibi Garza the vote was [Unanimous].

EMS Report 1. Quarterly Report Adopted

Motion was made and seconded to acknowledge the EMS Report.

Polo Narvaez made a motion to approve EMS Report 1. Quarterly Report, seconded by Bibi Garza the vote was [Unanimous].

10. Adjournment

The meeting was closed at 7:50 PM.

Presiding Officer of the Council

Recorder