

City Council

520 E Ocean Blvd.

Regular Meeting

Los Fresnos, TX 78566

<http://citylf.cloudaccess.net/en/>

~ Minutes ~

Tuesday, April 11, 2023

6:00 PM

City Hall

Agenda

- A. Call meeting to order

Mayor Flores called the meeting to order at 6:01 p.m.

- B. Invocation and Pledge of Allegiance

Mayor Flores gave the invocation and led the audience in the Pledge of Allegiance.

Visitors remarks-To speak you must sign in with the City Secretary prior to the meeting you have a limit of 5 minutes to speak.

There were no comments.

Consent Agenda (All matters listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless requested by a member of the City Council. The item may subsequently be removed from the Consent Agenda to be considered separately.)

Mayor Flores asked the council if there were any consent items they would like to pull for further discussion.

Council member Juan Munoz requested item 8 and Mayor Flores requested item 16.

Consideration and ACTION to approve the minutes from March 14, 2023 meeting.Adopted

Motion was made and seconded to approve the minutes from March 14, 2023 meeting.

Terry Vinson made a motion to approve Consideration and ACTION to approve the minutes from March 14, 2023 meeting., seconded by Juan Munoz the vote was [Unanimous].

Consideration and ACTION to excuse the absence of Terry Vinson From the March 14, 2023 City Council meeting.Adopted

Motion was made and seconded to excuse the absence of Terry Vinson from the March 14, 2023 City Council meeting.

Terry Vinson made a motion to approve Consideration and ACTION to excuse the absence of Terry Vinson From the March 14, 2023 City Council meeting., seconded by Juan Munoz the vote was [Unanimous].

Consideration and ACTION to excuse the absence of Larry Stambaugh from the February 27, 2023 Planning and Zoning meeting.Adopted

Motion was made and seconded to excuse the absence of Larry Stambaugh from the February 27, 2023 Planning and Zoning meeting.

Terry Vinson made a motion to approve Consideration and ACTION to excuse the absence of Larry Stambaugh from the February 27, 2023 Planning and Zoning meeting., seconded by Juan Munoz the vote was [Unanimous].

Consideration and ACTION to excuse the absence of Larry Meade from the February 27, 2023 Planning and Zoning meeting.**Adopted**

Motion was made and seconded to excuse the absence of Larry meade from the February 27, 2023 Planning and Zoning meeting.

Terry Vinson made a motion to approve Consideration and ACTION to excuse the absence of Larry Meade from the February 27, 2023 Planning and Zoning meeting., seconded by Juan Munoz the vote was [Unanimous].

Consideration and ACTION to excuse the absence of William Lubben from the March 6, 2023 Community Development Corporation Meeting.**Adopted**

Motion was made and seconded to excuse the absence of William Lubben from the March 6, 2023 Planning and Zoning meeting.

Terry Vinson made a motion to approve Consideration and ACTION to excuse the absence of William Lubben from the March 6, 2023 Community Development Corporation Meeting., seconded by Juan Munoz the vote was [Unanimous].

Consideration and ACTION to approve the action of the Los Fresnos Community Development Corporation to approve funds for the street project.**Adopted**

Motion was made and seconded to approve the action of the Los Fresnos Community Development Corporation to approve funds for the street project.

Terry Vinson made a motion to approve Consideration and ACTION to approve the action of the Los Fresnos Community Development Corporation to approve funds for the street project., seconded by Juan Munoz the vote was [Unanimous].

Consideration and ACTION to approve the action of the Los Fresnos Community Development Corporation for the purchase of USA Flags, poles and lights.**Adopted**

Motion was made and seconded to approve the action of the Los Fresnos Community Development Corporation for the purchase of USA Flags, poles and lights.

Terry Vinson made a motion to approve Consideration and ACTION to approve the action of the Los Fresnos Community Development Corporation for the purchase of USA Flags, poles and lights., seconded by Juan Munoz the vote was [Unanimous].

Consideration and ACTION to approve the action of the Los Fresnos Community Development Corporation to provide funds to the Los Fresnos Little League Baseball & Softball Programs.Adopted

Council member Juan Munoz commented that just because the City is funding the league does not mean others can not use the baseball field. Mr. Milum explained the procedures for the use of the baseball field during the season and off season.

Mr. Milum and the council discussed Mr. Munoz's concern.

Motion was made and seconded to approve the action of the Los Fresnos Community Development Corporation to provide funds to the Los Fresnos Community Development Corporation to provide funds to the Los Fresnos Little League Baseball & Softball Programs.

Juan Munoz made a motion to approve Consideration and ACTION to approve the action of the Los Fresnos Community Development Corporation to provide funds to the Los Fresnos Little League Baseball & Softball Programs., seconded by Jose C. Macias the vote was [Unanimous].

Consideration and ACTION to approve the second reading of Ordinance 547 re-zoning Sierra Holiday RV Park from R3 Multi-Family District to MH Manufactured Housing District.Adopted

Motion was made and seconded to approve the second reading of Ordinance 547 re-zoning Sierra Holiday RV Park from R3 Multi-Family District to MH Manufactured Housing District.

Terry Vinson made a motion to approve Consideration and ACTION to approve the second reading of Ordinance 547 re-zoning Sierra Holiday RV Park from R3 Multi-Family District to MH Manufactured Housing District., seconded by Juan Munoz the vote was [Unanimous].

Consideration and ACTION to approve Change Order No. 1 for the Wastewater Collection System & Rehabilitation Project.Adopted

Motion was made and seconded to approve Change Order No. 1 for the Wastewater Collection System & Rehabilitation Project.

Terry Vinson made a motion to approve Consideration and ACTION to approve Change Order No. 1 for the Wastewater Collection System & Rehabilitation Project., seconded by Juan Munoz the vote was [Unanimous].

Consideration and ACTION to approve a Proclamation declaring May 4, 2023 as National Day of Prayer in the City of Los Fresnos.Adopted

Motion was made and seconded to approve a Proclamation declaring May 4, 2023 as National Day of Prayer in the City of Los Fresnos.

Terry Vinson made a motion to approve Consideration and ACTION to approve a Proclamation declaring May 4, 2023 as National Day of Prayer in the City of Los Fresnos., seconded by Juan Munoz the vote was [Unanimous].

Consideration and ACTION to approve a Proclamation for National Hurricane Preparedness Week April 30-May 6, 2023.Adopted

Motion was made and seconded to approve a Proclamation for National Hurricane Preparedness Week April 30-May 6, 2023.

Terry Vinson made a motion to approve Consideration and ACTION to approve a Proclamation for National Hurricane Preparedness Week April 30-May 6, 2023., seconded by Juan Munoz the vote was [Unanimous].

Consideration and ACTION to approve a Proclamation declaring the week of May 21-27, 2023 as National Emergency Medical Services Week in the City of Los Fresnos.Adopted

Motion was made and seconded to approve a Proclamation declaring the week of May 21-27, 2023 as National Emergency Medical Services Week in the City of Los Fresnos.

Terry Vinson made a motion to approve Consideration and ACTION to approve a Proclamation declaring the week of May 21-27, 2023 as National Emergency Medical Services Week in the City of Los Fresnos., seconded by Juan Munoz the vote was [Unanimous].

Consideration and ACTION to approve a Proclamation declaring May 15, 2023 as Peace Officers' Memorial Day and declaring the week of May 14-20, 2023 as National Police Week in the City of Los Fresnos.Adopted

Motion was made and seconded to approve a Proclamation declaring May 15, 2023 as Peace Officers' Memorial Day and declaring the week of May 14-20, 2023 as National Police Week in the City of Los Fresnos.

Terry Vinson made a motion to approve Consideration and ACTION to approve a Proclamation declaring May 15, 2023 as Peace Officers' Memorial Day and declaring the week of May 14-20, 2023 as National Police Week in the City of Los Fresnos., seconded by Juan Munoz the vote was [Unanimous].

Consideration and ACTION to approve a Proclamation declaring the week of May 21-27, 2023 as National Public Works Week in the City of Los Fresnos.Adopted

Motion was made and seconded to approve a Proclamation declaring the week of May 21-27, 2023 as National Public Works Week in the City of Los Fresnos.

Terry Vinson made a motion to approve Consideration and ACTION to approve a Proclamation declaring the week of May 21-27, 2023 as National Public Works Week in the City of Los Fresnos., seconded by Juan Munoz the vote was [Unanimous].

Consideration and ACTION to approve a resolution of the City of Los Fresnos, Texas supporting the artificial drainage system legislation filed by State Representative Janie Lopez and State Senator Morgan LaMantia proposing changes to the flood infrastructure fund program and establishing a task force to study the funding challenges that communities with artificial drainage systems face.Adopted

Mayor Flores asked if there were any artificial drainages in Los Fresnos. Mr. Milum replied yes there are and in most of the valley.

Motion was made and seconded to approve a resolution of the City of Los Fresnos, Texas supporting the artificial drainage system legislation filed by State Representative Janie Lopez and State Senator Morgan LaMantia proposing changes to the flood infrastructure fund program and establishing a task force to study the funding challenges that communities with artificial drainage systems face.

Jose C. Macias made a motion to approve Consideration and ACTION to approve a resolution of the City of Los Fresnos, Texas supporting the artificial drainage system legislation filed by State Representative Janie Lopez and State Senator Morgan LaMantia proposing changes to the flood infrastructure fund program and establishing a task force to study the funding challenges that communities with artificial drainage systems face., seconded by Juan Munoz the vote was [Unanimous].

Action Items

Consideration and ACTION to allow Redfish Recycling to contract with residents for recycling services.Adopted

Mr. Milum explained the proposed program, existing recycling program and answered questions from the council.

Rose Timmer with Healthy Communities of Brownsville was present. Ms. Timmer introduced herself, explained her role in the recycling program. She discussed the recycling program with the council and answered their questions.

Motion was made and seconded to allow Redfish Recycling to contract with residents for recycling services.

Juan Munoz made a motion to approve Consideration and ACTION to allow Redfish Recycling to contract with residents for recycling services., seconded by Jose C. Macias the vote was [Unanimous].

Consideration and ACTION to approve Change Order No. 7 for the Water Treatment Plant Expansion Project.Adopted

Mayor Flores asked if there were any questions. Council member Joe Macias asked for information on the filters, Mr. Milum responded.

Motion was made and seconded to approve Change Order No. 7 for the Water Treatment Plant Expansion Project.

Jose C. Macias made a motion to approve Consideration and ACTION to approve Change Order No. 7 for the Water Treatment Plant Expansion Project., seconded by Juan Munoz the vote was [Unanimous].

Consideration and ACTION to approve the Los Fresnos Community Development Corporations approval to fund a Sponsorship with RGV Partnership.Adopted

Mr. Milum explained the sponsorship the Los Fresnos Community Development funded. There were no questions from the council.

Motion was made and seconded to approve the Los Fresnos Community Development Corporations approval to fund a Sponsorship with the RGV Partnership.

Jose C. Macias made a motion to approve Consideration and ACTION to approve the Los Fresnos Community Development Corporations approval to fund a Sponsorship with RGV Partnership., seconded by Terry Vinson the vote was [Unanimous].

Consideration and ACTION to advertise for bids for the Veteran's Memorial project.Adopted

Mr. Milum explained the plans for the project were complete and is ready to be advertised for bids. He discussed the proposed project and answered questions from the council.

Motion was made and seconded to advertise for bids for the Veteran's Memorial project.

Juan Munoz made a motion to approve Consideration and ACTION to advertise for bids for the Veteran's Memorial project., seconded by Terry Vinson the vote was [Unanimous].

Consideration and ACTION to approve an updated purchasing policy.Adopted

Mr. Milum reviewed the current and proposed purchasing policy with the changed suggested by the auditors. He answered questions from the council.

Motion was made and seconded to approve an updated purchasing policy.

Jose C. Macias made a motion to approve Consideration and ACTION to approve an updated purchasing policy., seconded by Juan Munoz the vote was [Unanimous].

Consideration and ACTION to approve responses to the auditor's recommendations.Adopted

Mr. Milum explained the items listed were suggested by the auditors but were not findings.

He reviewed each item, gave examples and discussed them with the council.

Motion was made and seconded to approve responses to the auditor's recommendations.

Alejandro Flores made a motion to approve Consideration and ACTION to approve responses to the auditor's recommendations., seconded by Jose C. Macias the vote was [Unanimous].

Consideration and ACTION to schedule a date and time to recognize Telecommunication Officers, Police Officers, Public Works employees and EMS employees and plan as appropriate.Adopted

Mr. Milum explained the dates proposed and discussed options for the recognition events.

Motion was made and seconded to schedule a date and time to recognize Telecommunication Officers, Police Officers, Public Works employees and EMS

employees. Telecommunication Officers: April 13 at 8:30 am at the Police Department Training Room, Police Officers: May 15 at 8:30 am at the City Hall, Public Works Employees: May 23 at 8:30 am at the City Hall, EMS Employees: May 23 at 8:30 am at the City Hall.

Juan Munoz made a motion to approve Consideration and ACTION to schedule a date and time to recognize Telecommunication Officers, Police Officers, Public Works employees and EMS employees and plan as appropriate., seconded by Jose C. Macias the vote was [Unanimous].

Acknowledgement of City Manager's Report

City Manager Report A. Waste Water Collection System & Upgrade B. Water Treatment Plant Expansion C. Hike & Bike Trails D. Drainage E. Whipple Road F. COVID-19 G. TxDot Highway 100 H. East 10th & East 5th Street Sewer I. Projects Discussed But Not Funded J. Street Repairs K. Boys & Girls Club Quarterly Report Adopted

Mr. Milum answered concerns from the council on items listed in his report.

Motion was made and seconded to acknowledge the City Manager's Report.

Terry Vinson made a motion to approve City Manager Report A. Waste Water Collection System & Upgrade B. Water Treatment Plant Expansion C. Hike & Bike Trails D. Drainage E. Whipple Road F. COVID-19 G. TxDot Highway 100 H. East 10th & East 5th Street Sewer I. Projects Discussed But Not Funded J. Street Repairs K. Boys & Girls Club Quarterly Report, seconded by Alejandro Flores the vote was [Unanimous].

Acknowledgement of Department Head Reports

Mayor Flores asked if the council had any questions or concerns on the Department Head Reports. Mayor Flores asked Mr. Milum about an incident that might have occurred over the weekend. Mr. Milum answered he would research and let them know.

Financial Report 1. Monthly 2. Year to Date 3. Sales Tax Adopted

Motion was made and seconded to acknowledge the Financial report.

Alejandro Flores made a motion to approve Financial Report 1. Monthly 2. Year to Date 3. Sales Tax, seconded by Juan Munoz the vote was [Unanimous].

Public Works Report 1. Water and Wastewater Activity 2. Calls for Service 3. Building Permits 4. Recycling 5. Waste Water Treatment Plant Discharge Monitoring Report Adopted

Motion was made and seconded to acknowledge the Public Works report.

Alejandro Flores made a motion to approve Public Works Report 1. Water and Wastewater Activity 2. Calls for Service 3. Building Permits 4. Recycling 5. Waste Water Treatment Plant Discharge Monitoring Report, seconded by Juan Munoz the vote was [Unanimous].

Police Department 1. Calls-By Type 2. Calls-By Date & Time 3. Incidents-By Violation 4. Arrests-By Type 5. Accidents-By Streets & Intersection 6. Magistrates Adopted

Motion was made and seconded to acknowledge the Police Department report.

Alejandro Flores made a motion to approve Police Department 1. Calls-By Type 2. Calls-By Date & Time 3. Incidents-By Violation 4. Arrests-By Type 5. Accidents-By Streets & Intersection 6. Magistrates, seconded by Juan Munoz the vote was [Unanimous].

Municipal Court 1. City Monthly Report-February 2. Linebarger Monthly Report-February Adopted

Motion was made and seconded to acknowledge the Municipal Court report.

Alejandro Flores made a motion to approve Municipal Court 1. City Monthly Report-February 2. Linebarger Monthly Report-February, seconded by Juan Munoz the vote was [Unanimous].

Library Report 1. Monthly Report Adopted

Motion was made and seconded to acknowledge the Library report.

Alejandro Flores made a motion to approve Library Report 1. Monthly Report, seconded by Juan Munoz the vote was [Unanimous].

Fire Marshal's Report 1. Monthly Report Adopted

Motion was made and seconded to acknowledge the Fire Marshal's report.

Alejandro Flores made a motion to approve Fire Marshal's Report 1. Monthly Report, seconded by Juan Munoz the vote was [Unanimous].

EMS Report 1. Quarterly report JAN FEB MAR Adopted

Motion was made and seconded to acknowledge the EMS Quarterly report.

Alejandro Flores made a motion to approve EMS Report 1. Quarterly report JAN FEB MAR, seconded by Juan Munoz the vote was [Unanimous].

H. Adjournment

The meeting was closed at 7:08 PM.

Presiding Officer of the Council

Recorder