

City Council

200 North Brazil

Los Fresnos, TX 78566

Regular Meeting

<http://citylf.cloudaccess.net/en/>

~ Agenda ~

Tuesday, April 12, 2016

6:00 PM

City Hall

NOTICE IS HEREBY GIVEN THAT THE {MeetGroup} OF THE CITY OF LOS FRESNOS PURSUANT TO CHAPTER 551, TITLE 5 OF THE TEXAS GOVERNMENT CODE, THE TEXAS OPEN MEETINGS ACT, WILL MEET ON TUESDAY, APRIL 12, 2016 AT 6:00 PM AT CITY HALL, 200 NORTH BRAZIL ST, LOS FRESNOS, TX 78566.

I. AGENDA

1. Call meeting to order
2. Invocation and Pledge of Allegiance
3. Presentation
 1. Presentation and ACTION on annual Audit for fiscal year ending September 30, 2015 as presented by Long Chilton LLP.
4. Consent Agenda
 1. Approval or rejection of Minutes from March 8, 2016 meeting.
 2. Approval or rejection of a Proclamation declaring May 15, 2016 as Peace Officers' Memorial Day and declaring the week of May 15-21, 2016 as National Police Week in the City of Los Fresnos.
 3. Approval or rejection of a Proclamation declaring the week of May 16-22, 2016 as National Emergency Medical Services Week in the City of Los Fresnos.
 4. Approval or rejection of a Proclamation declaring May 5, 2016 as National Day of Prayer in the City of Los Fresnos.
 5. Approval or rejection of Change Order #1 on Evergreen Street Extension Project.
 6. Approval or rejection of a Resolution applying for a Criminal Justice Grant for Local Border Security.
 7. Approval or rejection of budget amendment #1 for FT 2015/2016 for the Los Fresnos Community Development Corporation.
5. Visitor Remarks - You must sign in with the City Secretary prior to start of meeting and you will have a limit of 3 minutes to speak.
6. Action Items

1. Consideration and ACTION to approve an Interlocal Agreement governing a territory exchange between the City of Los Fresnos and the City of Brownsville.
 2. Consideration and ACTION to enter into a contract with an Energy Consultant.
 3. Consideration and ACTION to authorize the City Manager to enter into a contract with the Retail Electric Provider that provides the lowest rate and best contract as recommended by Marco Arredondo Inc for the period of 2018-2022.
 4. Consideration and ACTION to approve Naismith Engineering to assist with 2016 annexation.
 5. Consideration and ACTION to name the city property located on West Ninth Street, just west of Nogal Street, to Montes Park.
 6. Consideration and ACTION to increase pay of Communication Officer now as a certified Police Officer.
 7. Consideration and ACTION to adopt a new City logo.
 8. Consideration and ACTION to approve a Resolution adopting the Green Kingfisher Bird as the City's official bird.
 9. Discussion, consideration and ACTION on Legislative Issues.
 10. Consideration and ACTION to appoint a person to the Los Fresnos Planning & Zoning Commission.
 11. Consideration and ACTION to appoint a person to the Los Fresnos Housing Authority.
7. Update by City Manager
1. A. Wastewater Plant Expansion B. Los Fresnos Nature Park C. Hike & bike Trails D. Hazardous Mitigation Plan E. Certificates of Obligation F. Possible Financing for City Hall & PD and Utilities to the west.
8. Department Head Reports

1. Financial Report 1. Monthly 2. Year-to-Date
2. Public Works Report 1. Water and Wastewater Activity 2. Calls for Service 3. Building Permits 4. Recycling
3. Police Department Report 1. Arrests 2. Incidents 3. Accidents
4. Municipal Court Report 1. Monthly Report
5. Library Report 1. Monthly Report
6. Fire Marshall Report 1. Monthly Report
9. Adjournment

This is to certify that I, Pam Denny, posted this agenda on the front bulletin board of the City Hall on April 6, 2016 on or before 5:30 p.m. and it shall remain so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Pam Denny, City Secretary

Persons with any disabilities that would like to attend meetings must notify City Secretary 24 hours in advance so that the City can make arrangements for that disabled person.

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 04/12/16 06:00 PM
Department: City Secretary
Category: Audit
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1718)

DOC ID: 1718 A

**Presentation and ACTION on annual Audit for fiscal year
ending September 30, 2015 as presented by Long Chilton
LLP.**

Another terrific year financially. Thanks to each Department Head and each department, especially the Finance Department for spending wisely and protecting taxpayers funds.

I recommend approval.

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 04/12/16 06:00 PM
Department: City Secretary
Category: Minutes
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1719)

DOC ID: 1719 A

Approval or rejection of Minutes from March 8, 2016 meeting.

A recommend approval.

City Council

200 North Brazil

Los Fresnos, TX 78566

Regular Meeting

<http://citylf.cloudaccess.net/en/>

~ Minutes ~

Tuesday, March 8, 2016

6:00 PM

City Hall

Agenda

1. Call meeting to order

Mayor Narvaez called the meeting to order at 6:05 PM.

2. Invocation and Pledge of Allegiance

Mayor Narvaez gave the invocation and led the audience in the Pledge of Allegiance.

Presentation by Auditor

Presentation and ACTION on annual audit for fiscal year ending September 30, 2015 as presented by Long Chilton LLP.

Mr. Milum stated that the audit was not complete as of today. A special meeting might have to be called for the audit to be presented and approved.

RESULT:	NO ACTION
----------------	------------------

Consent Agenda

Approval or rejection of the Minutes from February 9, 2016 meeting.

Motion was made and seconded to approve the Minutes from the February 9, 2016 meeting as presented.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Yolanda H. Cruz, Councilwoman
SECONDER:	Swain Real, Councilman
AYES:	Minton, Garza, Narvaez, Cruz, Real
ABSENT:	Javier Mendez

Approval or rejection of a Proclamation declaring April 11 - 17, 2016 as National Public Safety Telecommunicator's Week in the City of Los Fresnos.

Motion was made and seconded to approve the Proclamation declaring April 11-17, 2016 as National Public Safety Telecommunicator's Week.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Yolanda H. Cruz, Councilwoman
SECONDER:	Swain Real, Councilman
AYES:	Minton, Garza, Narvaez, Cruz, Real
ABSENT:	Javier Mendez

Approval or rejection for a Proclamation declaring the month of April as Fair Housing Month in the City of Los Fresnos.

Regular Meeting

Tuesday, March 8, 2016

6:00 PM

Motion was made and seconded to approve the Proclamation declaring the month of April as Fair Housing Month.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Yolanda H. Cruz, Councilwoman
SECONDER:	Swain Real, Councilman
AYES:	Minton, Garza, Narvaez, Cruz, Real
ABSENT:	Javier Mendez

Approval or rejection of a Proclamation declaring the month of March as National Athletic Training Month.

Motion was made and seconded to approve the Proclamation declaring the month of March as National Athletic Training Month.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Yolanda H. Cruz, Councilwoman
SECONDER:	Swain Real, Councilman
AYES:	Minton, Garza, Narvaez, Cruz, Real
ABSENT:	Javier Mendez

Approval or rejection of a Resolution authorizing the Mayor to execute an Advance Funding Agreement for a Transportation Alternatives Program MPO Selected Off-System for sidewalk project on FM 1847.

Motion was made and seconded to approve the Resolution authorizing the Mayor to execute an Advance Funding Agreement for a Transportation Alternatives Program MPO Selected Off-System for sidewalk project on FM 1847 from Alvarez Court to SH 100 on both sides of the road.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Yolanda H. Cruz, Councilwoman
SECONDER:	Swain Real, Councilman
AYES:	Minton, Garza, Narvaez, Cruz, Real
ABSENT:	Javier Mendez

Approval or rejection of a Resolution authorizing Mayor to execute an Advance Funding Agreement for a Transportation Alternative Program Sidewalk Project on SH 100.

Motion was made and seconded to approve a Resolution authorizing the Mayor to execute an Advance Funding Agreement for a Transportation Alternative Program MPO Selected Off-System for sidewalk project on SH 100 from Chruch's Chicken to Tapia's Cafe on the south side of road.

Attachment: March Council Minutes (1719 : Minutes)

Regular Meeting

Tuesday, March 8, 2016

6:00 PM

RESULT: ADOPTED [UNANIMOUS]
MOVER: Yolanda H. Cruz, Councilwoman
SECONDER: Swain Real, Councilman
AYES: Minton, Garza, Narvaez, Cruz, Real
ABSENT: Javier Mendez

Approval or rejection to acknowledge the financial report and cash investment report for the first quarter ending December 31, 2015.

Motion was made and seconded to acknowledge the financial report and cash investment report for the first quarter ending December 31, 2015.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Yolanda H. Cruz, Councilwoman
SECONDER: Swain Real, Councilman
AYES: Minton, Garza, Narvaez, Cruz, Real
ABSENT: Javier Mendez

Visitor Remarks - To speak you must sign in with City Secretary prior to the meeting and you have a limit of 3 minutes to speak.

There were no comments.

Council Member Javier Mendez arrived at 6:10 PM

Action Items

Consideration and ACTION to acknowledge the Los Fresnos Community Development expenditures for playground equipment at Memorial Park and if necessary for the City to provide additional funding.

Mr. Milum showed the Board pictures of the proposals that the City had received and explained the difference between the playground equipment. He explained that the Park Advisory Board and the CDC had approved the Little Tykes playground equipment. The cost of the playground equipment is \$178,309 and the CDC Board has approved to pay 60% or \$106,985.40. The City would have to pay the remaining 40% or \$71,323.60. There is money available from the fund balance.

Mr. Milum answered questions from the Council.

Motion was made and seconded to approve the City Manager to negotiate the price of the Little Tykes playground equipment and for the City to pay 40% of the cost and approved the Community Development expenditures to fund 60% of the playground equipment at Memorial Park.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Javier Mendez, Councilman
SECONDER:	Yolanda H. Cruz, Councilwoman
AYES:	Minton, Garza, Narvaez, Cruz, Real, Mendez

Consideration and ACTION to approve the Engineering Contracts for the Transportation Alternative Program Sidewalk Projects.

Mr. Milum stated that this is a TxDot grant for sidewalks. The rating committee had rated Naismith Engineering as the highest and the Council had approved Naismith Engineering at their last meeting and instructed the City Manager to negotiate contracts.

There are two separate contracts, one for sidewalks from Alvarez Court on FM 1847 to SH 100 on both sides of the road and the other contract is for sidewalks on SH 100 from Oleander Street to Longhorn Lane on the south side only. Both contracts are within the standard amount just under 18%.

Mr. Milum answered questions from the Council.

Motion was made and seconded to approve the contracts with Naismith Engineering for the TxDot sidewalks projects.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Polo Narvaez, Mayor
SECONDER:	Gary Minton, Councilman
AYES:	Minton, Garza, Narvaez, Cruz, Real, Mendez

Consideration and ACTION to employ a licensed operator for the water and wastewater plants.

Mr. Milum explained that for several years Mr. Salazar and him have been looking for a person to be a hands on operator for the water and sewer plants. Government regulations continue to increase and changes are difficult to keep track of and implement for one person especially when tasked with so many other items to oversee. We need a person that specializes in water and sewer and can solely focus on the plants. After Carlos Barbosa retired the City has not hired a person to take his place. If we upgrade the position from \$13.18 to \$16 per hour which would be a minimum it would impact the budget by \$1,778 and if we do a maximum of \$17 per hour it would impact the budget by \$4,116.

Mr. Milum answered questions from the Council.

Motion was made and seconded to authorize the City Manager to hire a licensed operator for the water and wastewater plants not to exceed \$17 per hour.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Swain Real, Councilman
SECONDER: Javier Mendez, Councilman
AYES: Minton, Garza, Narvaez, Cruz, Real, Mendez

Consideration and ACTION to appoint a person to the Los Fresnos Planning & Zoning Commission.

No action was taken.

RESULT: NO ACTION

Consideration and ACTION to appoint a person to the Los Fresnos Housing Authority.

No action was taken.

RESULT: NO ACTION

Update by City Manager

A. Wastewater Plant Expansion B. Los Fresnos Nature Park C. Hazardous Mitigation Plan D. Hike & Bike Trails E. Certificates of Obligation

A. Wastewater Plant Expansion - Naismith Engineering is working on changing the scope of work to reduce the amount of expansion to be able to get it within the available funds. We should have something to decide upon in the next 2 months.

B. Los Fresnos Nature Park - Meetings are taking place to begin the process of design.

C. Hazardous Mitigation Plan - All of the assessments have been done. The Cities met on Wednesday to begin the next phase with involvement from all stakeholders. As we move along I will bring items to you for your review. If the Council has items that they would like to see put in the mitigation plan please let him know. He has drainage for different areas in the City. Also, it was suggested to put sirens in different sections of the City for emergencies.

D. Hike & bike Trails - Meetings are taking place to begin the process of design. Surveying will begin soon.

E. Certificates of Obligation - The Water Line Loop Project is complete. The West Ocean Lift Station and Force Main Project is complete and operational. They are taking down the old life station so Lopez will have that part of the property back for them to use. Evergreen Street has been on hold due to the contractor damaging an A T & T line. Work should be complete in about 2 weeks. We will be having Estrada Hinojosa give the Council some information on possible debt and how that will affect and how much we might want to borrow for the City Hall, Police Department, water extensions, sewer

Regular Meeting**Tuesday, March 8, 2016****6:00 PM**

extensions, street repairs, park upgrades, etc. This meeting will probably be at the April meeting since we just got the sales tax information from Walmart sales in December.

Mr. Milum answered questions from the Council.

RESULT: NO ACTION

Department Head Reports

Financial Report 1. Monthly 2. Year-to-Date

Mr. Milum answered questions from the Council.

RESULT: NO ACTION

Pubic Works Report 1. Water and Wastewater Acitiviy 2. Calls for Service 3. Building Permits 4. Recycling

Mr. Milum answered questions from the Council.

RESULT: NO ACTION

Police Department Report 1. Arrests 2. Incidents 3. Accidents

Mr. Milum answered questions from the Council.

RESULT: NO ACTION

Municipal Court Report 1. Monthly Report

Mr. Milum answered questions from the Council.

RESULT: NO ACTION

Library Report 1. Monthly Report

Mr. Milum answered questions from the Council.

RESULT: NO ACTION

Fire Marshall's Report 1. Monthly Report

Mr. Milum answered questions from the Council.

RESULT: NO ACTION

9. Adjournment

Mayor Narvaez adjourned the meeting at 6:50 PM.

Presiding Officer of the Council

Recorder

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 04/12/16 06:00 PM
Department: City Secretary
Category: Proclamation
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1720)

DOC ID: 1720 A

Approval or rejection of a Proclamation declaring May 15, 2016 as Peace Officers' Memorial Day and declaring the week of May 15-21, 2016 as National Police Week in the City of Los Fresnos.

I recommend approval.

**CITY OF LOS FRESNOS
PROCLAMATION**

Whereas, The Congress and President of the United States have designated May 15 as Peace Officers' Memorial Day, and the week in which May 15 falls as National Police Week; and

Whereas, the members of the Los Fresnos Police Department plays an important role in safeguarding the rights and freedoms of citizens in our community; and

Whereas, it is important that all citizens know and understand the duties, responsibilities, hazards, and sacrifices of their Police Department, and that members of The Los Fresnos Police Department recognize their duty to serve the people by safeguarding life and property, by protecting them against violence and disorder, and by protecting the innocent against deception and the weak against oppression; and

Whereas, the men and women of the Los Fresnos Police Department unceasingly provide a vital public service;

Now, therefore, the City Council of The City of Los Fresnos, call upon all citizens of Los Fresnos and upon all patriotic, civic and educational organizations to observe the week of May 15th – 21th, 2016, as Police Week with appropriate ceremonies and observances in which all of our people may join in commemorating law enforcement officers, past and present, who, by their faithful and loyal devotion to their responsibilities, have rendered a dedicated service to their communities and, in so doing, have established for themselves an enviable and enduring reputation for preserving the rights and security of all citizens.

I further call upon all citizens of Los Fresnos to observe Sunday, May 15, as Peace Officers' Memorial Day in honor of those law enforcement officers who, through their courageous deeds, have made the ultimate sacrifice in service to their community or have become disabled in the performance of duty, and let us recognize and pay respect to the survivors of our fallen heroes.

Approved on this 12th day of April, 2016.

ATTEST:

Polo Narvaez, Mayor

Pam Denny, City Secretary

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 04/12/16 06:00 PM
Department: City Secretary
Category: Proclamation
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1721)

DOC ID: 1721 A

**Approval or rejection of a Proclamation declaring the week of
May 16-22, 2016 as National Emergency Medical Services
Week in the City of Los Fresnos.**

I recommend approval.

**CITY OF LOS FRESNOS
PROCLAMATION**

WHEREAS, each year residents and visitors to our community may require emergency medical care for traumatic injuries, burns, poisonings, spinal cord injuries, heart attaches and other critical medical emergencies; and

WHEREAS, emergency care personal, including emergency medical dispatchers, medical responders, EMTs, EMT-Ds, EMT-Is, EMT-Ps, emergency department nurses and physicians, whether volunteers or paid personnel, give selflessly of themselves for the welfare of others; and

WHEREAS, the citizens of our community benefit from the knowledge, skills, and dedication of these emergency medical services specialists, as they work together to ensure prompt and appropriate treatment at the scene, on the way to the hospital, and in the emergency department; and

WHEREAS, advances in emergency medical care have increased the number of lives saved each year;

NOW, THEREFORE, the City of Los Fresnos City Council encourage our Community to observe this week of May 16-22, 2016 as

NATIONAL EMERGENCY MEDICAL SERVICES WEEK

in the City of Los Fresnos.

Signed this 12th day of April, 2016.

Polò Narvaez, Mayor

ATTEST:

Pam Denny, City Secretary

Attachment: EMS Week (1721 : Proclamation for EMS Week)

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 04/12/16 06:00 PM
Department: City Secretary
Category: Proclamation
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1722)

DOC ID: 1722 A

Approval or rejection of a Proclamation declaring May 5, 2016 as National Day of Prayer in the City of Los Fresnos.

I recommend approval.

**PROCLAMATION
CITY OF LOS FRESNOS**

NATIONAL DAY OF PRAYER

WHEREAS, throughout the history of our country, prayer has been recognized by our leaders, in times of war – and peace – as vital to the maintenance of a strong national character, and necessary to procure the blessings of a just and benevolent God upon our government and people; and

WHEREAS, we as duly elected and appointed leaders of this community, recognize our civil responsibilities to those whom we serve; and

WHEREAS, it is with awesome responsibility that we serve the citizens of our community by faithfully carrying out the duties and requirements of our offices; and

WHEREAS, in humble acknowledgement of our dependence upon God for wisdom, courage and power, and upon the spiritual and moral support of the people in our community, we hereby urge our citizens to pray that we will receive spiritual guidance that we may call upon as we serve this community to the best of our abilities and for God to continue to bless the City of Los Fresnos.

NOW, THEREFORE, I Polo Narvaez, Mayor of the City of Los Fresnos do hereby urge the citizens in our community to join in the 9th Annual Los Fresnos National Day of Prayer on Thursday, May 5, 2016 at 7:00 p.m. at the Leo Aguilar Stadium.

Signed this the 12th day of April, 2016.

Polo Narvaez, Mayor

ATTEST:

Pam Denny, City Secretary

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 04/12/16 06:00 PM
Department: City Secretary
Category: Change Order
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1723)

DOC ID: 1723 B

Approval or rejection of Change Order #1 on Evergreen Street Extension Project.

CO 1: There were several deductions from the contract due to lower quantities that expected. The deductions totaled \$15,971.45. There were also several additions to the contract. The additions totaled \$27,297.00. With the deductions and additions together the contract increase by on \$11,325.55 which is very good for a contract of this amount. All prices were based on bid amounts. There was an additional sidewalk that needed to be removed that we were not expecting to have to be removed which also caused the addition of a concrete wall to hold the dirt since the ground was high in that area. The largest increase was to extend the concrete apron from Ocean Boulevard (SH 100) into Evergreen Street. This is the area where everyone turns and where asphalt problems occur. I had to make a quick decision on it. I have asked Naismith Engineering to include this in the plans for future streets to help extend the life of streets in this area for a longer time.

CO 2: The were 2 deductions totaling \$10,219.00 for lower quantities than what was expected thus saving funds. This makes the total increase of \$1,106.55 which is awesome.

I recommend approval.

NAISMITH ENGINEERING, INC.
CHANGE ORDER

Project: Evergreen Street Extension	
Owner: City of Los Fresnos	
Owner Project Number: N/A	NEI Project Number: 9364
Contractor: Pederson Construction Co., Inc.	Page 1 of 2
Change Order Number: 1	Date Of Issuance: 3/1/2016
	Effective Date: 3/1/2016

You are directed to make the following changes in the Contract Documents:

	ADD	DEDUCT
1. Quantity adjustment for Line Item No. 3 - Remove Existing Concrete Sidewalks, ADD 865 SF at \$5.00 / SF	\$ 4,325.00	
2. Quantity adjustment for Line Item No. 6 - 3" HMAC Type "D", DEDUCT 186 SY at \$13.20 / SY		\$ 2,455.20
3. Quantity adjustment for Line Item No. 7 - Prime Coat (MC-30), DEDUCT 38 GAL at \$5.75 / GAL		\$ 218.50
4. Quantity adjustment for Line Item No. 8 - Flexible Base Limestone, DEDUCT 379 SY at \$15.75 / SY		\$ 5,969.25
5. Quantity adjustment for Line Item No. 9 - Subgrade, Lime Treated (6%) 8", DEDUCT 379 SY at \$7.50 / SY		\$ 2,842.50
6. Quantity adjustment for Line Item No. 11 - 5' Valley Gutter, DEDUCT 100 LF at \$25.00 / LF		\$ 2,500.00
7. Quantity adjustment for Line Item No. 15 - Existing Concrete Driveway Repair, ADD 1127 SF at \$6.00 / SF	\$ 6,762.00	
8. Quantity adjustment for Line Item No. 16 - Asphalt Pavement Repair, DEDUCT 331 SF at \$6.00 / SF		\$ 1,986.00
9. Additional costs incurred to furnish and install 2662 SF of Concrete Apron at \$5.00 / SF	\$ 13,310.00	
10. Additional costs incurred to furnish and install 2' Concrete Retaining Wall at \$2,900 LS	\$ 2,900.00	
	NET ADD	\$ 11,325.55

Change in Contract Price

Original Contract Price	\$ 1,199,892.30
Previous Change Orders (No. 0 to No. 0)	\$ -
Contract Price Prior to this Change Order	\$ 1,199,892.30
Net Increase/Decrease for this Change Order	\$ 11,325.55
Contract Price with all Approved Change Orders	\$ 1,211,217.85

Change in Contract Time

Original Contract Time	90 Working Days
Net Change from Previous Change Orders (No. 0 to No. 0)	0 Working Days
Contract Time Prior to this Change Order	90 Working Days
Net Increase/Decrease for this Change Order	0 Working Days
Contract Time with all Approved Change Orders	90 Working Days

Attachment: Change Order 1 for Evergreen Street (1723 : Change Order)

NAISMITH ENGINEERING, INC.
CHANGE ORDER

Project: Evergreen Street Extension	
Owner: City of Los Fresnos	
Owner Project Number: N/A	NEI Project Number: 9364
Contractor: Pederson Construction Co., Inc.	Page 2 of 2
Change Order Number: 1	Date Of Issuance: 3/1/2016
	Effective Date: 3/1/2016

Approved by:

ENGINEER: Naismith Engineering, Inc.



CONTRACTOR: Pederson Construction Co., Inc.



OWNER: City of Los Fresnos



Attachment: Change Order 1 for Evergreen Street (1723 : Change Order)

NAISMITH ENGINEERING, INC.
CHANGE ORDER

Project: Evergreen Street Extension	
Owner: City of Los Fresnos	
Owner Project Number: N/A	NEI Project Number: 9364
Contractor: Pederson Construction Co., Inc.	Page 1 of 2
Change Order Number: 2	Date Of Issuance: 4/1/2016
	Effective Date: 4/1/2016
You are directed to make the following changes in the Contract Documents:	
	ADD DEDUCT
1. Quantity adjustment for Line Item No. 10 - 2' Curb and Gutter, DEDUCT 470 LF at \$11.00/LF	\$ (5,170.00)
2. Quantity adjustment for Line Item No. 12 - 8' Concrete Sidewalk, DEDUCT 1122 SF at \$4.50 / SF	\$ (5,049.00)
NET DEDUCT	\$ (10,219.00)
Change in Contract Price	
Original Contract Price	\$ 1,199,892.30
Previous Change Orders (No. 0 to No. 1)	\$ 11,325.55
Contract Price Prior to this Change Order	\$ 1,211,217.85
Net Increase/Decrease for this Change Order	\$ (10,219.00)
Contract Price with all Approved Change Orders	\$ 1,200,998.85
Change in Contract Time	
Original Contract Time	90 Working Days
Net Change from Previous Change Orders (No. 0 to No. 1)	0 Working Days
Contract Time Prior to this Change Order	90 Working Days
Net Increase/Decrease for this Change Order	0 Working Days
Contract Time with all Approved Change Orders	90 Working Days

Attachment: Change Order 2 for Evergreen Street (1723 : Change Order)

NAISMITH ENGINEERING, INC.
CHANGE ORDER

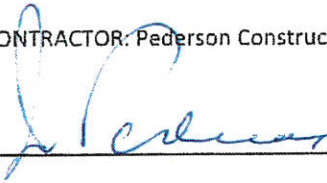
Project: Evergreen Street Extension	
Owner: City of Los Fresnos	
Owner Project Number: N/A	NEI Project Number: 9364
Contractor: Pederson Construction Co., Inc.	Page 2 of 2
Change Order Number: 2	Date Of Issuance: 4/1/2016
	Effective Date: 4/1/2016

Approved by:

ENGINEER: Naismith Engineering, Inc.



CONTRACTOR: Pederson Construction Co., Inc.



OWNER: City of Los Fresnos



City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 04/12/16 06:00 PM
Department: City Secretary
Category: Resolutions
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1737)

DOC ID: 1737 A

Approval or rejection of a Resolution applying for a Criminal Justice Grant for Local Border Security.

We have received this grant for several years. Last year we applied for \$55,000 and received \$20,000. The year before that we applied for \$45,000 and received \$15,000. Both of these years were only for 6 months. This year we are applying for \$119,139.72 for 12 months. We will probably on get about half or less of that. The primary mission and purpose of the program grant is to pay overtime hours to sustain interagency law enforcement operations and enhance local law enforcement patrols in an effort to deter and facilitate directed actions to interdict criminal activity. This really helps us keep more patrols on the streets to keep criminal activity down. It also assists funding surveillance, investigations and disseminate information. It will be another tool we use to help keep our citizens safe.

I recommend approval.

**CITY OF LOS FRESNOS
RESOLUTION NO. 04-2016**

**A RESOLUTION FOR THE SUBMISSION OF A GRANT APPLICATION FOR THE CITY OF
LOS FRESNOS TO THE OFFICE OF THE GOVERNOR, CRIMINAL JUSTICE DIVISION.**

This Resolution was introduced and submitted to the City Council for passage and adoption. After presentation and discussion of the Resolution, a motion was made by _____ that the Resolution be finally passed and adopted in accordance with the City's Home Rule Charter. The motion was seconded by _____ and carried by the following vote:

Mayor Polo Narvaez - Absent	___ For	___ Against	___ Abstained
Mayor Pro-tem Yolanda H. Cruz	___ For	___ Against	___ Abstained
Councilmember Swain Real	___ For	___ Against	___ Abstained
Councilmember Javier Mendez	___ For	___ Against	___ Abstained
Councilmember Bibi Garza	___ For	___ Against	___ Abstained
Councilmember Gary Minton	___ For	___ Against	___ Abstained

WHEREAS, the City of Los Fresnos finds it in the best interest of the citizens of Los Fresnos that the application for Local Border Security Grant Program be submitted; and

WHEREAS the City of Los Fresnos agrees to provide applicable matching funds for the said project as required by the EGRANT grant application; and

WHEREAS, the City of Los Fresnos agrees that in the event of loss or misuse of the Criminal Justice Division funds, City of Los Fresnos assures that the funds will be returned to the Criminal Justice Division in full.

WHEREAS, the City of Los Fresnos designates Mark W. Milum, City Manager as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LOS FRESNOS, TEXAS:

That the City of Los Fresnos approves submission of the grant application for the Local Border Security Grant Program to the Office of the Governor, Criminal Justice Division.

PASSED AND APPROVED this 12th day of April, 2016.

Grant Number: _____

Polo Narvaez, Mayor

ATTEST:

Pam Denny, City Secretary

Attachment: Criminal Justice Grant (1737 : Resolution for Criminal Justice Grant)

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 04/12/16 06:00 PM
Department: City Secretary
Category: Amendment
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1741)

DOC ID: 1741 A

**Approval or rejection of budget amendment #1 for FT
2015/2016 for the Los Fresnos Community Development
Corporation.**

At the March meeting you approved the CDC's decisions to fund 60% of the playground equipment at Memorial Park. This budget amendment moves the funds from Special Projects to Park Equipment for accounting purposes.

I recommend approval.

DEPARTMENT: _____ CDC _____ DATE POSTED: _____

Fund #	G/L Acct #	Description	Approved Budget	(Decrease)	Increase	Amended Budget
09	552 - 11150	Special Projects	154,000.00	106,986.00		47,014.00
09	552 - 11100	Park Improvements	0.00		106,986.00	106,986.00
Amendment Total			154,000.00	106,986.00	106,986.00	154,000.00

Justification/Explanation for change:

CDC Board approved to pay for 60% of the cost of the playground equipment at the meeting on March 7 as long as the City paid the other 40%. The City Council approved the action at the Council Meeting on March 8.

Celina Gonzales, Finance Director	Date
-----------------------------------	------

Approved: _____
Mark W. Milum, City Manager Date _____

Polo Narvaez, Mayor	Date
---------------------	------

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 04/12/16 06:00 PM
Department: City Secretary
Category: Agreement
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1724)

DOC ID: 1724 B

Consideration and ACTION to approve an Interlocal Agreement governing a territory exchange between the City of Los Fresnos and the City of Brownsville.

This is the agreement for us to exchange territory with Brownsville. CLF gets the area along Highway 100 east of FM 803 and COB gets some ETJ south of the irrigation canal and west of Old Alice Road. It is a very good deal for LF. COB approved this on March 15. Polo, Javier, Henry and I attended the meeting. The agreement will take effect on September 1. Between now and then we have to annex the area between Tapia's Cafe and this property in order for us to be contiguous. We will be working on the annexation process and plan for services. The good thing is the water and wastewater is already installed in this area by Olmito Water supply. The City will have to provide police, fire, health, code, ems, etc, to the area. September 1 the agreement will take effect and that area we get from Brownsville will be inside the City of Los Fresnos. The area Brownsville gets will be in their ETJ.

I recommend approval.

- (b) For the purposes of this Agreement, the **"Brownsville Extraterritorial Jurisdiction" (ETJ)** is relinquished by the City of Los Fresnos and hereby established, and is described as an area with the following clockwise boundaries and denoted on the attached Map "B":
- (1) Starting at the northeastern corner of the tract of land, specifically starting on the southwestern ROW at the intersection of the Irrigation Canal and Old Alice Road;
 - (1) Continuing north along said ROW to the southern bank of drainage ditch;
 - (2) Continuing south along the western ROW of Old Alice Road to the southwestern ROW of Old Alice Road and Papaya Street;
 - (3) Continuing west, northeast, north, east, north, west, north, west, and north to the southern bank of the Irrigation Ditch;
 - (4) Continuing west along the southern bank of the Irrigation Ditch to the point of beginning.

PART 2. Consent for Release of Brownsville Municipal Territory.

BROWNSVILLE hereby consents to the release of the Brownsville City Limits as described in Part 1(a) to LOS FRESNOS for its inclusion in the Los Fresnos City Limits, and all rights pertaining to the released area.

PART 3. Consent for Release of Los Fresnos ETJ.

LOS FRESNOS hereby consents to the release of the LOS FRESNOS ETJ as described in Part 1(b) to BROWNSVILLE for its inclusion in the BROWNSVILLE ETJ, and all rights pertaining to the released area.

PART 3. Vacuum.

Both parties hereto agree that this Agreement is intended to grant certain rights to BROWNSVILLE and LOS FRESNOS but is not intended to grant any rights whatsoever to any other parties, including, but not limited to, any proposed municipality or proposed utility district.

PART 4. Miscellaneous provisions.

A. Assignment. The terms and conditions of this Agreement are binding upon the successors or assigns of both parties hereto.

B. Acknowledgments. Both parties hereto acknowledge and agree that each party makes this Agreement in consultation with its respective legal counsel and at its own risk to ascertain that all formalities have been complied with and that this Agreement is within the power conferred on each party hereto. No provision of this Agreement shall be deemed to be an admission of any given prior relationship between BROWNSVILLE and LOS FRESNOS.

C. Litigation. All litigation related to this Agreement shall be subject to mandatory pre-suit mediation. In the event that any party hereto should make the other party hereto a party opponent in any lawsuit that is based on the subject matter made the basis of this Agreement, the non-prevailing party in such event shall be liable to pay to the prevailing party its reasonable and necessary

attorney's fees and costs incurred by the prevailing party in defending or prosecuting the lawsuit, as the case may be. Both parties hereto agree that in any lawsuit that is based on the subject matter of this Agreement, and in which the parties hereto are aligned as party opponents, both parties will waive the right to a jury and try all issues of fact and law to the court.

D. Circumvention. No party to this Agreement shall directly or indirectly dispute the validity of all or part of this Agreement. In addition, BROWNSVILLE shall not directly or indirectly dispute any past, present, or future change (or attempted change) in municipal or extraterritorial-jurisdiction boundaries by LOS FRESNOS inside the relinquished ETJ. In addition, LOS FRESNOS shall not directly or indirectly dispute any past, present, or future change (or attempted change) in municipal or extraterritorial-jurisdiction boundaries by BROWNSVILLE outside the relinquished ETJ.

E. Severability. If any provision of this Agreement is held to be invalid or unenforceable by a court of competent jurisdiction, then the remainder of the Agreement shall remain unaffected and shall be enforceable according to law.

F. Venue. This Agreement is executed in Cameron County, Texas, is performable in Cameron County, Texas, and shall be construed under the laws of The State of Texas. Venue for any lawsuit arising out of the terms or obligations of this Agreement shall be in Cameron County, Texas.

G. Incorporation deadline. Both parties hereto agree that the incorporation of the relinquished municipal territory by BROWNSVILLE shall be fully incorporated into the LOS FRESNOS municipal boundaries no later than September 1, 2016.

H. Term. This Agreement shall be effective immediately upon execution by both parties hereto after enactment of authorizing ordinance(s) by both parties hereto and shall remain in full force and effect until terminated by the mutual consent of BROWNSVILLE and LOS FRESNOS in the same manner that this Agreement was approved and executed. This Agreement may be amended at any time by the mutual consent of BROWNSVILLE and LOS FRESNOS in the same manner that this Agreement was approved and executed.

I. Ratification. Both the 2009 and the 2015 Interlocal Agreements entered into between BROWNSVILLE and LOS FRESNOS are hereby ratified and reaffirmed as binding Interlocal Agreements under Chapter 791 of the Texas Government Code.

Therefore, in consideration of the aforesaid covenants, we set our hands and witness hereof:

City of Brownsville, Texas

By: _____
 Antonio "Tony" Martinez, Jr.,
 Mayor

Attest: _____
 Michael Lopez, City Secretary

THE STATE OF TEXAS §
COUNTY OF CAMERON §

This instrument was acknowledged before me on _____, 2016, by
 Mayor Antonio "Tony" Martinez, Jr.

(SEAL) _____
 Notary Public

City of Los Fresnos, Texas

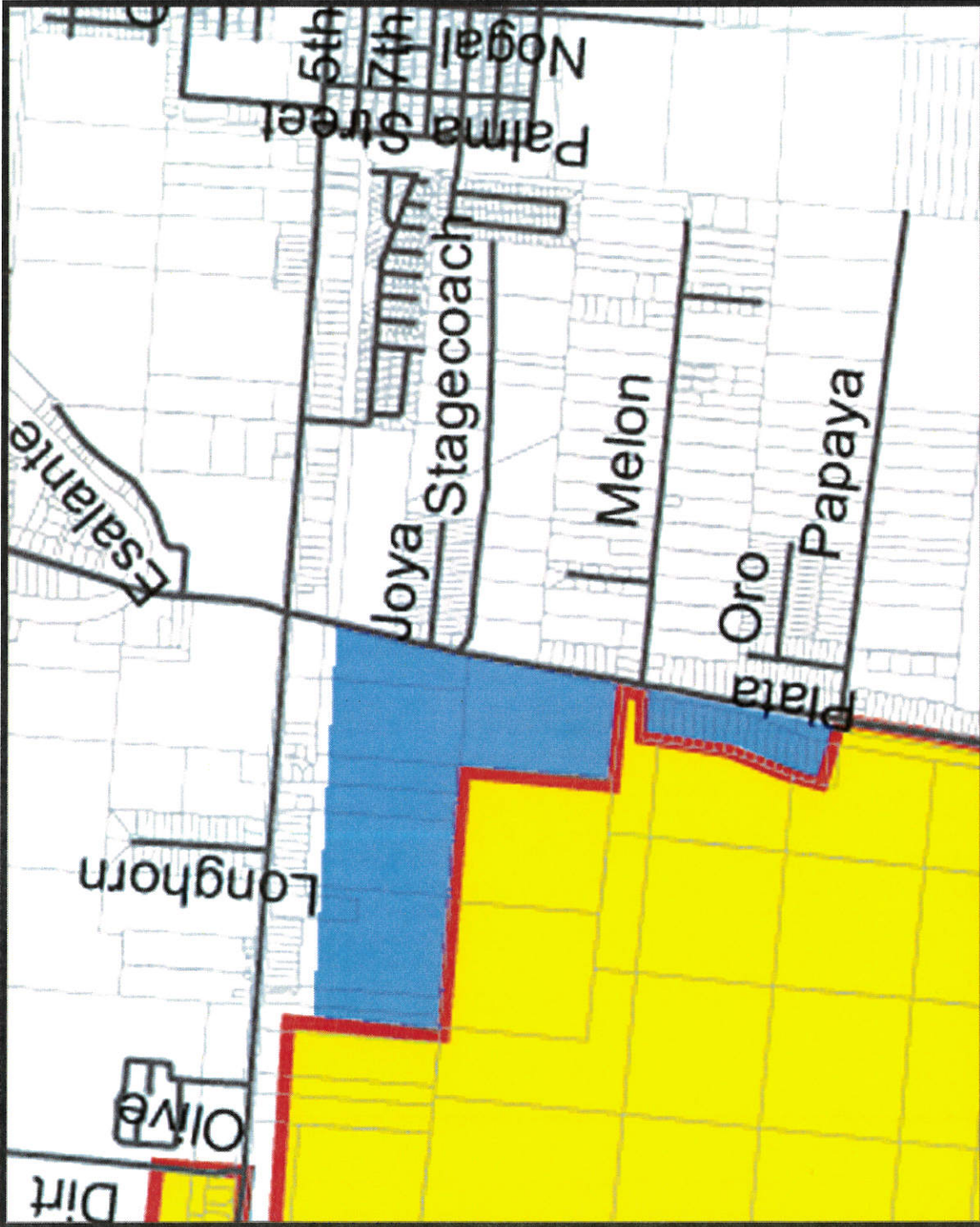
By: _____
 Polo Narvaez., Mayor

Attest: _____
 Pam Denny, City Secretary

THE STATE OF TEXAS §
COUNTY OF CAMERON §

This instrument was acknowledged before me on _____, 2009, by Mayor
 David N. Windstead.

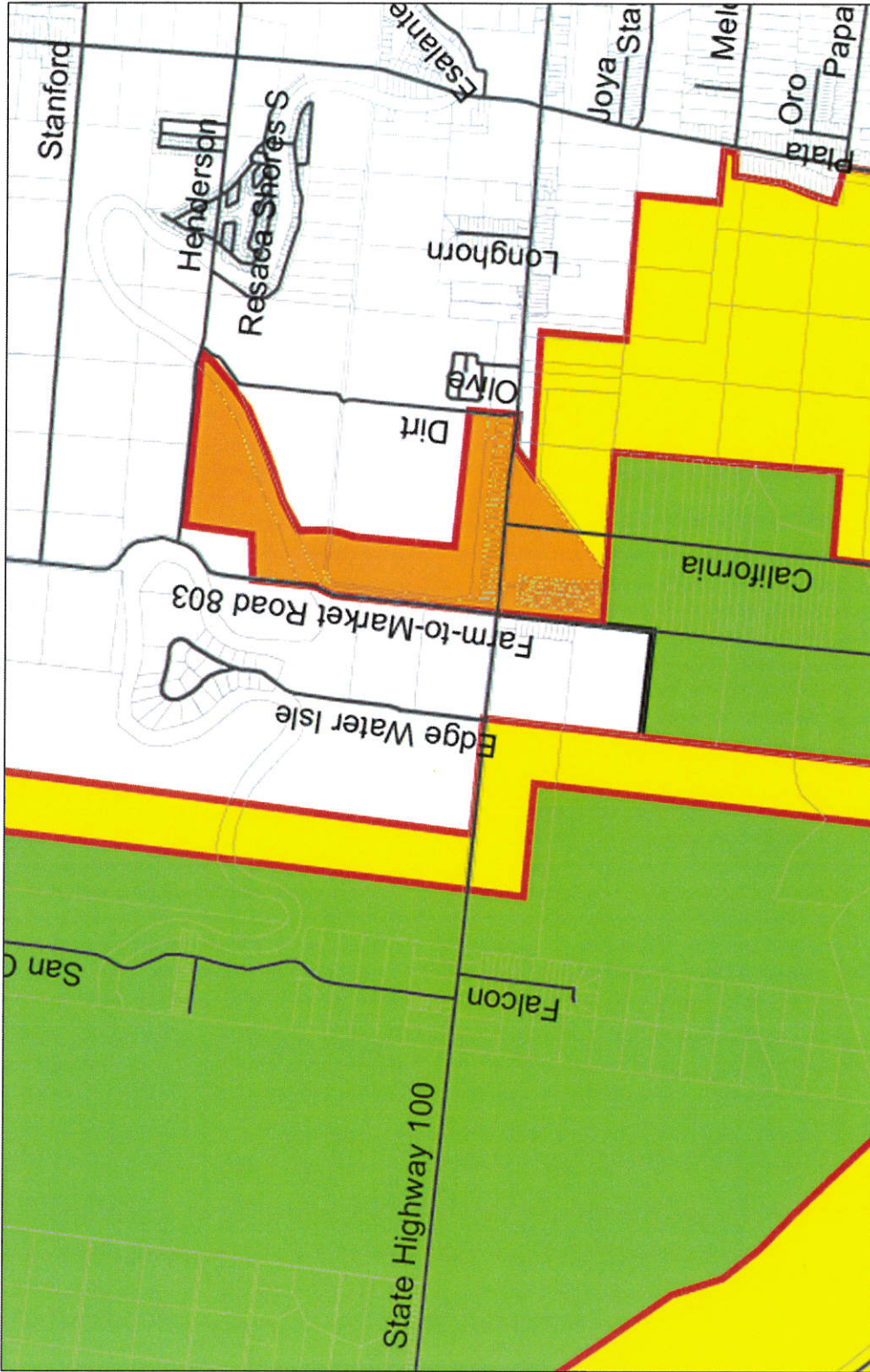
(SEAL) _____
 Notary Public



- Current Brownsville City Limits
- Los Fresnos ETJ to relinquish to Brownsville
- Current Los Fresnos City Limits/ETJ

MAP "B"

Attachment: Agreement with Brownsville Exchange of Territory (1724 : Interlocal Agreement)



- Current Brownsville City Limits
- Current Brownsville ETJ
- Brownsville City Limits to relinquish to Los Fresnos
- Current Los Fresnos City Limits/ETJ

MAP "A"

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 04/12/16 06:00 PM
Department: City Secretary
Category: Contract
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1742)

DOC ID: 1742 B

Consideration and ACTION to enter into a contract with an Energy Consultant.

A couple of months ago the Council directed me to negotiate a contract with Marco A. Arredondo Inc., a Professional Utility Rate & Energy Consulting firm to oversee and assist the City with our energy needs. This proposed contract will be for 5 years beginning in January of 2018 continuing through December 2022 for \$0.002 (2 mils) per kWh. Additionally, services will begin immediately free of charge upon approval of this contract for the next 20 months when our current agreement ends with TCAP.

I recommend approval.

Marco A. Arredondo, Inc.

Professional Utility Rate & Energy Consulting

March 10, 2016

Mr. Mark Milum
City Administrator
200 N. Brazil
Los Fresnos, TX 78566

Reference: Retail Electric Provider Selection & Energy Services – TIPS Contract # 4052215

Mr. Milum:

Marco A. Arredondo, Inc. is a professional engineering energy firm that is in the business of working with our clients to manage their energy costs. Marco A. Arredondo, Inc. is pleased to provide you with this proposal to provide energy services and quotes for your upcoming energy contract renewal. **Marco A. Arredondo, Inc.** is an approved contractor through **The Interlocal Purchasing System (TIPS) Contract # 4052215**. Our firm works with several Retail Electric Providers to obtain the lowest possible energy quotes and contracts.

Marco A. Arredondo, Inc. is aware that the City of Los Fresnos current energy contract will not expire until December 2017. The firm will create an excel spreadsheet that accurately depicts the cost per kWh for the energy that the City of Los Fresnos is currently paying to monitor and track the energy cost reductions and savings.

Marco A. Arredondo, Inc. will work with the staff of the City of Los Fresnos to implement this project beginning in 2016 at no cost until the energy contract is renewed. The firm will be paid a fee of \$ 0.002 (2 mils) per kWh that would be paid by the selected Retail Electric Provider after the present contract expiration on a monthly basis for a minimum of five years or the length of renewal contract, whichever is longer. Fee would include the services below for the contract renewal process and the additional services provided during the term of the contract are listed on the attached Exhibit A dated March 10, 2015.

1. Inputting the electric bills and consumption on a customized excel spreadsheet
2. Creating RFP to obtain price quotes from REP's to provide energy if applicable
3. Negotiating and reviewing energy contracts and quotes from Retail Electric Providers
4. Making a presentation and recommendation to the Los Fresnos staff and Council members

Fee would be paid by the selected Retail Electric Provider to Marco A. Arredondo, Inc. on a monthly basis after the expiration of the current contract. The firm is aware that services will be provided prior the expiration of the current energy contract term and that the City of Los Fresnos will not incur any fees due for these services unless specifically specified by a separate agreement. We are a minority owned firm and appreciate the opportunity of doing business with the City of Los Fresnos. If this agreement meets with your approval please indicate by signing below.

Sincerely,



Marco A. Arredondo, P.E.
President

Company: City of Los Fresnos

Accepted: _____
Mr. Mark Milum

Title: _____

Date: _____

Attachment: Electric Consultant Contract (1742 : Energy Consultant)

Marco A. Arredondo, Inc.

Professional Utility Rate & Energy Consulting

EXHIBIT A

March 10, 2016

1. **Update and maintain customized excel spreadsheet to track facility energy usage by meter and cost center:** This task will be the first step in tracking energy usage by meter and building location. Further energy reduction and monitoring may be accomplished through smart metering technology or by doing a load study on each building service entrance. The load data would help identify the use of power on a per building basis and help in the reduction of energy usage by identifying inefficient equipment. A smart metering device is an advanced electrical meter that identifies detail electrical consumption better than conventional electrical meters. As data is collected by the system, it communicates the information to a remote computer where an operator can store this information and use it later to track and monitor energy consumption patterns. By tracking building loads, the technology can be used to help conserve electrical energy.
2. **Providing monthly electric utility bill audit analysis and yearly budget reports.** The firm will create a system of spread sheets to input billing information to check for billing errors and keep a track of the energy usage being consumed by each meter compared to the previous year as well as the cost of the energy. This information will help us identify where our major energy is being consumed and develop a strategy to reduce usage. The energy usage and consumption spreadsheet would be disseminated to individuals responsible for energy usage in each of the metered sites to create an awareness of energy usage, cost, and reduction plans.
3. **Dispute and provide support for bill error credits and corrections on behalf of the City:** Our firm would be responsible for insuring that electrical billing is correct. The firm would be responsible for checking bills for errors and request credit when an error or discrepancy exists by the electrical company. The firm would be responsible for handling all the information required by the REP for billing correction.
4. **Provide engineering support for energy cost rebates and reductions of new and existing facilities:** Our firm would help the City identify AEP Rebate Programs to help pay for infrastructure projects designed to save energy. For example, if the City were to purchase a new 800 ton chiller that can improve the chiller efficiency by 0.25 kW/ton, as opposed to existing 400 ton chillers that operate at .75 kW/Ton. His company would contact AEP and request a rebate check for implementing a new system to improve the efficiency by 0.25 kW per ton or about 200 kw in total demand reduction. The rebate check would amount to (200 kW/ton at \$150/ton) about \$30,000 year. The energy demand savings per month would be about 200 kw * \$8.74 = \$1,747 or \$21,000 per year.

Attachment: Electric Consultant Contract (1742 : Energy Consultant)

Marco A. Arredondo, Inc.

Professional Utility Rate & Energy Consulting

EXHIBIT A

March 10, 2016

5. **Provide an energy reduction plan to reduce energy consumption:** The firm would help the City establish a minimum procedure to save energy by implementing a program to replace all T12 lighting with T8, T5, or LED lighting where appropriate. The firm would also review existing illumination and develop a plan for proper illumination. Another phase of the plan would be to set minimum requirements for motor equipment replacement efficiencies.
6. **Provide engineering support for expansion plans for future buildings and electric service:** By using the Master Plan concept, the firm plans on surveying campuses to reevaluate the building electrical meters and determine how we can combine them to reduce the amount of transformers and meters on campus. The City may be able to reduce the AEP power equipment it is currently leasing to reduce energy expenses. For example, one AEP transformer may be able to provide the service to more than one building or for new buildings.
7. **Provide engineering support for power quality issues and corrections:** The firm will review the current proposals and information given to the City to reduce or eliminate power quality issues. However, the firm may conduct more studies to evaluate other solutions that may be more cost effective.
8. **Update and maintain accurate building meter and service entrance locations along with load info when possible:** The firm will measure or obtain the square footage of each building. The firm will also identify and locate meters to record on master site plan so meters can be readily identified. This information will be used to track energy consumption by square foot.
9. **Provide engineering support to possibly participate in demand response program:** The firm will evaluate and make recommendations where appropriate to purchase emergency generators to provide power to the critical loads such as computer systems during electrical outages. The City would then be able to participate in the ERCOT Demand Response program which could pay as much as \$35,000 per 1000kw for using an emergency generator during potential power curtailments on the electric grid.
10. **Provide Engineering support to reduce demand by meter consolidation where applicable:** The City may have buildings where meter consolidation is possible with the extension of AEP power lines.
11. **Provide engineering support to correct power factor where applicable and cost effective:** Monitor and identify locations where a capacitor bank could be installed to reduce the penalties being incurred.

Attachment: Electric Consultant Contract (1742 : Energy Consultant)

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 04/12/16 06:00 PM
Department: City Manager
Category: Agreement
Prepared By: Pam Denny
Initiator: IQM2 Admin
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1743)

DOC ID: 1743 A

Consideration and ACTION to authorize the City Manager to enter into a contract with the Retail Electric Provider that provides the lowest rate and best contract as recommended by Marco Arredondo Inc for the period of 2018-2022.

Mr. Arredondo will have a recommendation available for the meeting.

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 04/12/16 06:00 PM
Department: City Secretary
Category: Annexation
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1748)

DOC ID: 1748 C

**Consideration and ACTION to approve Naismith Engineering
to assist with 2016 annexation.**

This is for Naismith Engineering to help with the annexation process for the area from around the Tapia's Cafe area to the existing City of Brownsville city limits along west Highway 100. This is a very reasonable figure. We need to move quickly with the annexation process.

I recommend approval.



April 6, 2016

Mr. Mark W. Milum
City Manager
City of Los Fresnos
200 N. Brazil St.
Los Fresnos, Texas 78566

Re: Proposal for Professional Services for 2016 Annexation

Mr. Milum:

In accordance with your request and as City Engineer for the City of Los Fresnos, we are pleased to submit our proposal to perform professional services for the referenced project. These services are intended to provide the City of Los Fresnos with assistance in annexation of Area A2 along Hwy. 100 in Los Fresnos, Texas in accordance with the City's Conceptual Annexation Plan.

Since the City is a public entity subject to the State of Texas Professional Services Procurement Act (PSPA), NEI is furnishing the following proposal with the understanding that we have been determined to be qualified to perform the work, have been selected by the City to negotiate a "fair and reasonable cost", and that the proposal does not constitute a competitive bid for professional services that may be prohibited by the PSPA.

SCOPE OF SERVICES

Naismith Engineering Inc. (NEI) will provide the following services to assist the City in annexing Area A2 in accordance with the City's Conceptual Annexation Plant:

- Updating the Conceptual Annexation Plan and mapping
- Identifying tracts, landowners, and other parties to be notified
- Updating Service Agreements
- Assistance with required annexation ordinances
- Coordination of two (2) Public Hearings and notices
- Meetings, correspondence and other assistance as required to complete the annexation

COMPENSATION:

The fee to perform the scope of services defined shall not exceed an amount of \$9,750, to be billed on an Hourly Basis.

Mr. Mark W. Milum
City of Los Fresnos
April 6, 2016
Page 2 of 2

The professional services that NEI will provide under this Proposal/Agreement include, and are limited to, those described above. All other services are specifically excluded. Additional services that may be mutually agreed to will be on the basis of time and materials expended and reimbursable expenses incurred.

Modification to the scope of services as required and approved by Client will be covered by change orders to this assignment. Change orders are to include description of the modification, basis and amount of compensation and revised completion time.

TERMS OF PAYMENT:

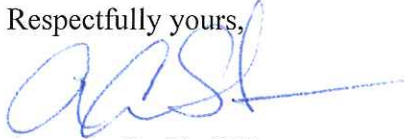
Payment to Engineer for authorized services will be due upon presentation of monthly statements by Engineer to Client of such services.

AUTHORIZATION TO PROCEED:

If this Proposal meets with your approval we will consider your acceptance in the space provided below as our authorization to proceed with the work. We would appreciate receiving two signed copies of this Proposal for our files.

We appreciate the opportunity to perform these services and look forward to working with you and representing the City as City Engineer on this important project.

Respectfully yours,



Anna A. Smith, P.E.
Project Manager

ACCEPTED: CITY OF LOS FRESNOS

BY: _____

TITLE: _____

DATE: _____



NaismithEngineering,Inc
ENGINEERING ■ ENVIRONMENTAL ■ SURVEYING

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 04/12/16 06:00 PM
Department: City Secretary
Category: Agreement
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1744)

DOC ID: 1744 B

Consideration and ACTION to name the city property located on West Ninth Street, just west of Nogal Street, to Montes Park.

About a year or so ago Lupe Castro donated property to the City of Los Fresnos. We only had to pay the back taxes on it. This is the location that we will be building a neighborhood park. It is located on Ninth Street just west of Nogal Street. We could name it any name we wish. However since Ms. Castro gave the property to the City we asked her if she would like us to name it Castro Park after her. She would rather it be named Montes Park after her father since he had given the property to her. We then asked if we could include her name as well and she said fine as long as Montes was first, so it would be Montes-Castro Park.

I recommend approval.

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 04/12/16 06:00 PM
Department: City Secretary
Category: Salary
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1745)

DOC ID: 1745 B

**Consideration and ACTION to increase pay of
Communication Officer now as a certified Police Officer.**

One of our Communication Officers had gone to the Police Academy and is now certified as a Police Officer. We do not have a position available for another Police Officer at this time. However, we do not want to loose this employee to another City. He was already a certified Communication Officer and certified Health and Code Inspector (through the state not police certification). Now as a Police Officer he is very valuable to us since he is qualified and certified to help in all areas. As we increase our city limits to the west we will need to add another code officer. If we keep him we will already have one in place with training and experience. As a Communication Officer he was making \$11.00 per hour. As an entry lever Police Officer the pay is \$13.58. That would be an increase of \$2.58 per hour. It would impact the budget over the rest of this budget year by about \$3,000. We will be able to do that. This will be a tremendous help to the department and keep us being proactive instead of reactive.

I recommend approval.

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 04/12/16 06:00 PM
Department: City Secretary
Category: Amendment
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1746)

DOC ID: 1746 A

Consideration and ACTION to adopt a new City logo.

As we have been working to upgrade and update our web site we were looking at the City Logo. I'm not sure it has ever been officially approved but I thought the new logo the web site company helped create looks more modern and still has the old elements included. We would like to begin using the new logo.

I recommend approval.





Attachment: Current City Logo (1746 : City logo)

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 04/12/16 06:00 PM
Department: City Secretary
Category: Resolutions
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

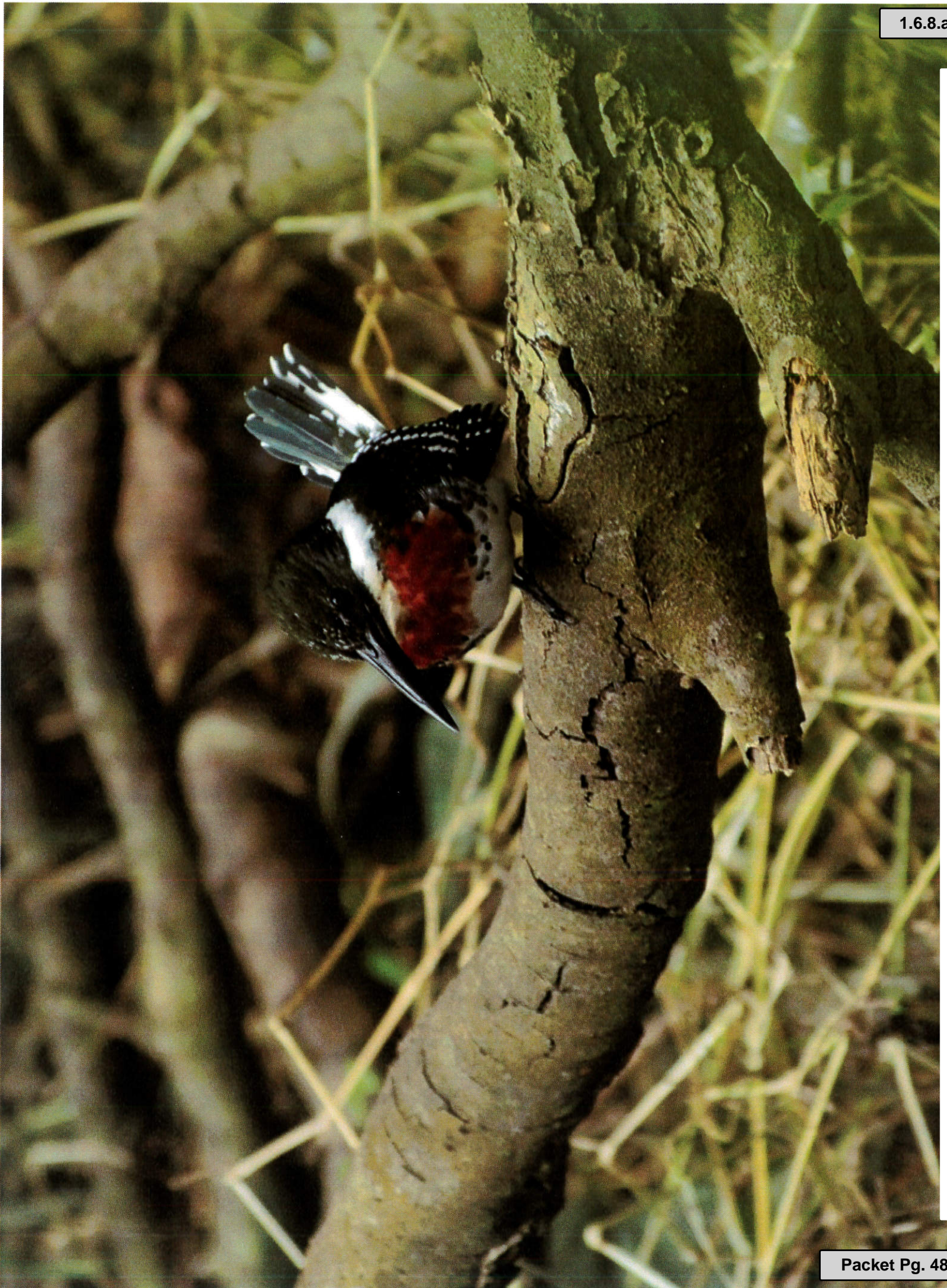
ACTION ITEM (ID # 1747)

DOC ID: 1747 A

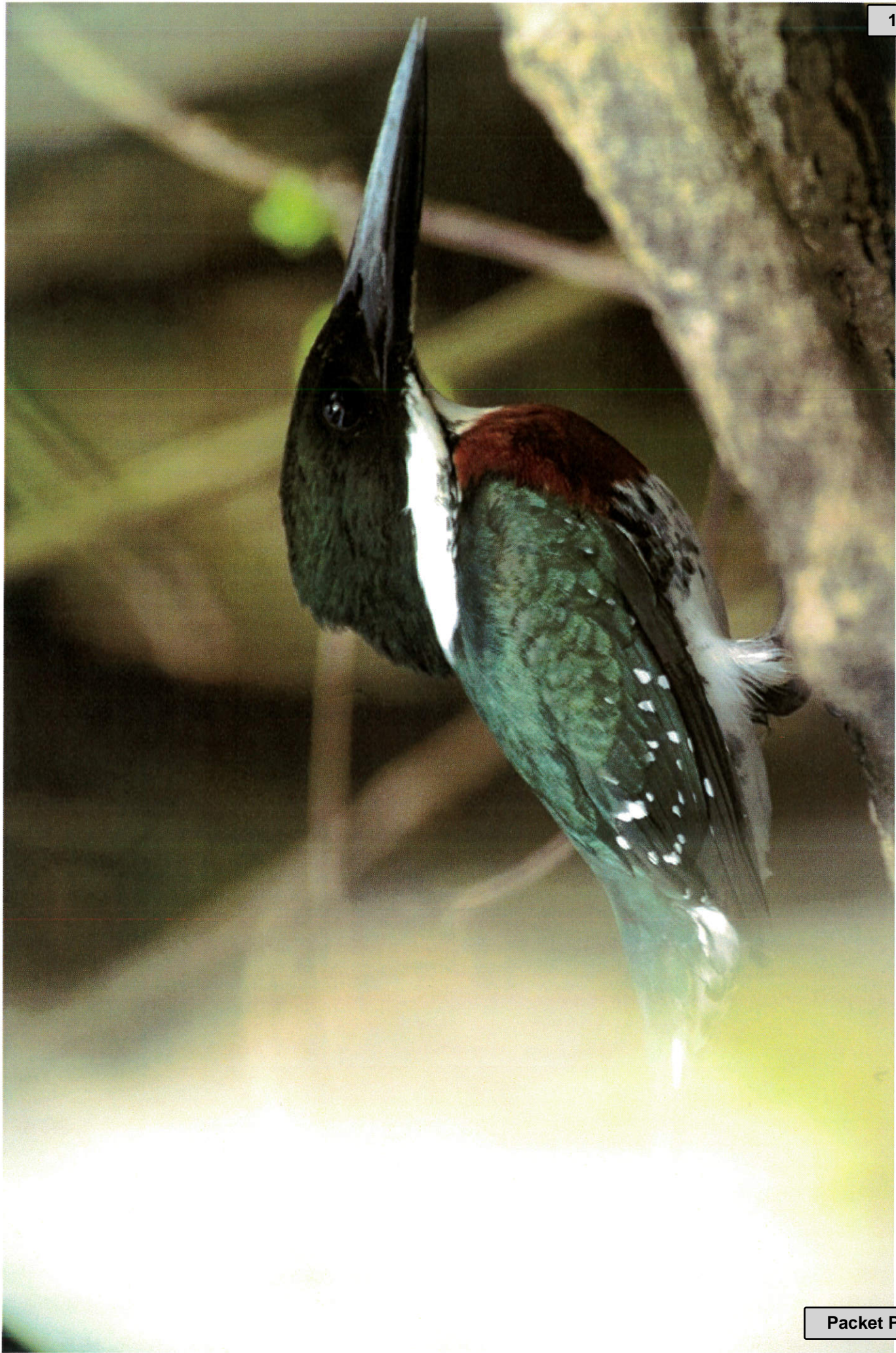
Consideration and ACTION to approve a Resolution adopting the Green Kingfisher Bird as the City's official bird.

As birding becomes a larger portion of economic development and tourism and the Nature Park being developed, it is important for the City to be recognized in a particular way. The folks that are in this business has suggested we adopt the Green Kingfisher Bird.

I recommend approval.



Attachment: Green Kingfisher Bird (1747 : Resolution)



Attachment: Green Kingfisher Bird (1747 : Resolution)



Attachment: Green Kingfisher Bird (1747 : Resolution)



RESOLUTION NO. 05-2016

This Resolution was introduced and submitted to the City Council for passage and adoption. After presentation and discussion of the Resolution, a motion was made by _____ that the Resolution be finally passed and adopted in accordance with the City's Home Rule Charter. The motion was seconded by _____ and carried by the following vote:

Mayor Polo Narvaez	_____ For	_____ Against	_____ Abstained
Councilmember Yolanda H. Cruz	_____ For	_____ Against	_____ Abstained
Councilmember Swain Real	_____ For	_____ Against	_____ Abstained
Councilmember Javier Mendez	_____ For	_____ Against	_____ Abstained
Councilmember Bibi Garza	_____ For	_____ Against	_____ Abstained
Councilmember Gary Minton	_____ For	_____ Against	_____ Abstained

WHEREAS, the Valley area is know internationally as a premier birding destination; and

WHEREAS, birding and nature tourism is the fastest growing segment of the tourism industry; and

WHEREAS, birding brings millions of tourism dollars into the local economy each year; and

WHEREAS, birding is responsible for the creation and retention of over 900 jobs in the Valley area; and

WHEREAS, the Los Fresnos area is home to the Los Ebanos Preserve, The Inn at Chachalaca Bend, the future Nature Park and other popular birding destinations; and

WHEREAS, the Green Kingfisher is a colorful and beautifully decorated bird indigenous to the Valley area; and

WHEREAS, birders from all over the work visit the Valley area to see the Green Kingfisher and other species found only in South Texas within the United States; and

WHEREAS, the Green Kingfisher will be used in promotional marketing materials for the City;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LOS FRESNOS, TEXAS, THAT: the Green Kingfisher is hereby adopted as Los Fresnos' official city bird.

PASSED AND APPROVED by the City Council on this _____ day of _____, 2016.

ATTEST:

Polo Narvaez, Mayor

Pam Denny, City Secretary

Attachment: Resolution for Official City Bird (1747 : Resolution)

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 04/12/16 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1726)

DOC ID: 1726 A

Discussion, consideration and ACTION on Legislative Issues.

Every 2 year cycle we go over legislative issues you would like us to take up with our state elected officials in the coming legislative session. Here are some I have listed. You don't have to accept these. Please add, delete or change.

1. No caps on revenue. The current caps are sufficient.
2. Additional park funding.
3. Hike & Bike Trail funding.
4. Drainage districts taking all drainage ditches.
5. State amount taken on city citatins too high.

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 04/12/16 06:00 PM
Department: City Secretary
Category: Appointment
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1728)

DOC ID: 1728 A

**Consideration and ACTION to appoint a person to the Los
Fresnos Planning & Zoning Commission.**

Merced Burnias has resigned his position on the Planning & Zoning Commission. You need to select an individual to serve his remaining term until 10/1/16. The Planning & Zoning Commission meets on the third Monday of the month or as needed at 6:00 pm. Attached is a application form for you to have someone fill out and turn in to Pam.

Citizen application for appointment to a City of Los Fresnos Board Seat

Please return to: City Secretary, 200 N. Brazil Street, Los Fresnos, TX 78566

ALL INFORMATION ON THIS FORM IS PUBLIC RECORD

PLEASE TYPE OR PRINT CLEARLY

NAME _____
 (Last) (First) (MI)

HOME ADDRESS _____

MAILING ADDRESS _____

CITY _____ **ZIP** _____

HOME PHONE NUMBER: _____ **CELL NUMBER:** _____

E-MAIL ADDRESS: _____

EMPLOYER _____

OCCUPATION _____

BUSINESS ADDRESS _____

BUSINESS PHONE # _____

COMMITTEES OF INTEREST TO YOU

(List no more than 3 committees - please be specific)

1. _____
2. _____
3. _____

What education or special training do you have which you feel particularly fits you for the appointment to this position? (attach a resume or bio if relevant)

What work experience or other experience do you have which will be beneficial in carrying out the responsibilities of this position?

Why are you interested in serving on this Committee? _____

Other Volunteer Commitments? _____

SIGNATURE OF APPLICANT

DATE

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 04/12/16 06:00 PM
Department: City Secretary
Category: Appointment
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1727)

DOC ID: 1727 A

**Consideration and ACTION to appoint a person to the Los
Fresnos Housing Authority.**

The Housing Authority is in need of 1 members to serve. Merced Burnias has resigned his position that expires 10/1/16.

Attached is a copy of the application if you have someone willing to serve you can have them fill it out and return to Pam. Meetings are held on the third Wednesday of the month at 7:00 pm.

Citizen application for appointment to a City of Los Fresnos Board Seat

Please return to: City Secretary, 200 N. Brazil Street, Los Fresnos, TX 78566

ALL INFORMATION ON THIS FORM IS PUBLIC RECORD

PLEASE TYPE OR PRINT CLEARLY

NAME _____
(Last) (First) (MI)

HOME ADDRESS _____

MAILING ADDRESS _____

CITY _____ **ZIP** _____

HOME PHONE NUMBER: _____ **CELL NUMBER:** _____

E-MAIL ADDRESS: _____

EMPLOYER _____

OCCUPATION _____

BUSINESS ADDRESS _____

BUSINESS PHONE # _____

COMMITTEES OF INTEREST TO YOU

(List no more than 3 committees - please be specific)

1. _____
2. _____
3. _____

What education or special training do you have which you feel particularly fits you for the appointment to this position? (attach a resume or bio if relevant)

What work experience or other experience do you have which will be beneficial in carrying out the responsibilities of this position?

Why are you interested in serving on this Committee? _____

Other Volunteer Commitments? _____

SIGNATURE OF APPLICANT _____ **DATE** _____

Attachment: Citizen Application for Appointment to a Board (1727 : Appointment of Housing Authority)

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 04/12/16 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1729)

DOC ID: 1729 A

**A. Wastewater Plant Expansion B. Los Fresnos Nature Park
C. Hike & bike Trails D. Hazardous Mitigation Plan E.
Certificates of Obligation F. Possible Financing for City Hall
& PD and Utilities to the west.**

A. Wastewater Plant Expansion - Naismith Engineering is working on changing the scope of work to reduce the amount of expansion to be able to get it within the available funds. We should have something to decide upon in the next few months.

B. Los Fresnos Nature Park - Meetings are taking place to begin the process of design.

C. Hazardous Mitigation Plan - All of the assessments have been done. As we move along I will bring items to you for your review.

D. Hike & Bike Trails - Meetings are taking place to begin the process of design.

E. Certificates of Obligation - The Water Line Loop Project is complete. The West Ocean Lift Station & Force Main Project is complete and operational. Evergreen Street is complete and open. I will provide you an update on funds from the Certificates of Obligaions.

F. We will be having Estrada Hinojosa give the Council some information on possible debt and how that will affect and how much we might want to borrow for the City Hall, Police Department, water extensions, sewer extensions, street repairs, park upgrades, etc, as agreed upon since we just got the sales tax information from Walmart sales in December.

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 04/12/16 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1730)

DOC ID: 1730 A

Financial Report 1. Monthly 2. Year-to-Date

I recommend approval.

CITY OF LOS FRESNOS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2016

01 -GENERAL FUND

FINANCIAL SUMMARY

% OF YEAR COMPLETED: 50.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
00-PROPERTY TAXES	1,085,038	53,481.41	1,055,725.45	0.00	29,312.55	97.30
30-NONPROPERTY TAXES	1,193,691	82,550.35	680,977.17	0.00	512,713.83	57.05
07-POLICE	466,100	80,267.02	277,633.18	0.00	188,466.82	59.57
10-HEALTH	4,800	711.00	7,044.38	0.00 (2,244.38)	146.76
12-GARBAGE	99,500	54,553.82	103,090.94	0.00 (3,590.94)	103.61
15-PARKS	43,000	1,022.23	22,271.81	0.00	20,728.19	51.79
16-LIBRARY	15,600	1,584.45	7,199.70	0.00	8,400.30	46.15
44-Misc Revenue	23,300	2,394.24	7,616.94	0.00	15,683.06	32.69
90-REIMBURSABLES	209,806	5,884.65	82,976.58	0.00	126,829.42	39.55
TOTAL REVENUES	3,140,835	282,449.17	2,244,536.15	0.00	896,298.85	71.46
<u>EXPENDITURE SUMMARY</u>						
02-ADMINISTRATION	414,883	12,125.65	177,171.59	1,450.72	236,260.69	43.05
03-MUNICIPAL COURT	186,199	12,606.72	81,151.80	2,584.47	102,462.73	44.97
04-TAX ASSESSOR COLLECTOR	24,809	4,137.15	17,475.04	0.00	7,333.96	70.44
06-ELECTIONS	9,500	0.00	1,140.99	0.00	8,359.01	12.01
07-POLICE	1,297,638	91,698.29	647,354.18	28,331.37	621,952.45	52.07
08-FIRE	68,250	451.00	28,752.72	0.00	39,497.28	42.13
09-ENGINEERING	56,000	22,937.00	54,975.36	0.00	1,024.64	98.17
10-HEALTH	81,653	3,790.73	31,424.23	0.00	50,228.77	38.49
11-EMERGENCY MEDICAL SERV	127,300	25,000.00	75,997.17	0.00	51,302.83	59.70
12-GARBAGE	4,266 (1,267.59)	879.86	0.00	3,386.14	20.62
13-STORM WATER	11,225	0.00	189.80	0.00	11,035.20	1.69
14-STREETS	282,468	40,481.00	128,379.06	2,285.15	151,803.79	46.26
15-PARKS	163,570	2,008.49	67,329.46	77,449.13	18,791.41	88.51
16-LIBRARY	182,486	10,879.26	64,993.53	1,916.73	115,575.74	36.67
17-COMMUNITY CENTER	12,157	350.34	3,689.14	0.00	8,467.86	30.35
18-EMERGENCY MANAGEMENT	30,100	2,083.20	22,579.21	867.79	6,653.00	77.90
19-ALL DEPARTMENT EXPENS	12,500	0.00	50,139.19	0.00 (37,639.19)	401.11
21-CITY PROMOTION	4,500	0.00	3,000.00	0.00	1,500.00	66.67
23-DSRIP-COMMUNITY HEALT	93,034	3,115.27	35,133.80	217.50	57,682.70	38.00
24-MENTAL TASK FORCE PRO	47,429	4,093.93	25,485.77	0.00	21,943.23	53.73
28-INFORMATION TECHNOLOG	30,868	1,566.48	20,706.04	1,606.49	8,555.47	72.28
TOTAL EXPENDITURES	3,140,835	236,056.92	1,537,947.94	116,709.35	1,486,177.71	52.68
REVENUE OVER/(UNDER) EXPENDITURES	0	46,392.25	706,588.21 (116,709.35) (589,878.86)	0.00

Attachment: March Finance Report (1730 : Financial Report)

CHECKLIST FOR GENERAL FUND				MARCH 2016
	VENDOR NAME	Inv.Date	Amount	Decsription
29413	RICHARD ALANIZ	03/03/16	\$ 20.00	OVER PAYMENT TICKET-112682
29414	ACCELA INC	VARIOUS	\$ 632.00	MINUTE TRAQ MONTHLY SUBSCRIPTIONS-JAN/FEB
29415	ALLIED WASTE SERVICE	02/15/16	\$ 626.07	2 ROLL OFF RENTALS
29416	AMAZON.COM	VARIOUS	\$ 2,209.71	COMPONENTS FOR DISPATCH REMODEL-MONITORS/VIDEO
29417	ARCHER BUSINESS SYSTEM	VARIOUS	\$ 3,790.72	COPY MACHINE-COURT/ COPIER METER READING-COURT
29418	AT&T	02/17/16	\$ 1,197.51	PHONE SERVICE-CITY HALL/PD/COURT/POOL/LIBRARY/EMS
29419	CAMERON APPRAISAL DISTRICT	03/01/16	\$ 3,792.25	2ND PAYMENT-QUARTERLY ASSESSMENT
29420	CAMERON COUNTY CLERK	02/26/16	\$ 40.00	RELEASE OF LEIN-DE LA GARZA
29421	CAMERON COUNTY CLERK	02/18/16	\$ 36.00	ADDITIONAL FEES-LEINS
29422	CC DISTRIBUTORS	02/09/16	\$ 1,599.00	TRAFFIC CONES
29423	CDC	03/03/16	\$ 47,125.80	TAX ALLOCATION END 2/9/16
29424	CHOCO'S TIRE	02/11/16	\$ 40.00	REPAIR FLATS ON KIOTI TRACTOR
29425	CHRISTINE DELA ROSA	VARIOUS	\$ 84.36	REIMBURSE MILES-BI-WEEKLY MEETINGS/HEALTHY S.TX C
29426	CMI, INC	02/15/16	\$ 349.00	INTOXILYZER 500 EQUIPMENT
29427	DAHILL INDUSTRIES	02/11/16	\$ 271.00	MAINTENANCE ON COPIER-LIBRARY
29428	DR MISSY VET MOBILE	02/12/16	\$ 155.00	ANNUAL ANIMAL SHELTER INSPECTION
29429	ENRIQUE JUAREZ	02/29/16	\$ 1,687.50	FEB 2016-ATTORNEY FEES
29430	GALLEGOS WEST RESTORATION	02/23/16	\$ 1,800.00	REPLACE BASEBOARDS/PAINT OFFICE& HALLWAY- POLICE
29431	GATEWAY PRINTING	02/18/16	\$ 49.65	OFFICE SUPPLIES-TAPE DISPENSOR/BINDER CLIPS/CUPS/F
29432	GENE DANIELS	03/01/16	\$ 1,536.75	MAR 2016-JUDGE/PHONE STIPEND
29433	GERONIMO SHELTON	03/01/16	\$ 451.00	MAR 2016- FIRE MARSHAL
29434	GEXA ENERGY	01/22/16	\$ 11,034.30	ELECTRICITY-C H/PD/COURT/B & GCLUB/PARKS/STREETS/L
29435	GOVERNMENT FINANCE OFFICE	02/18/16	\$ 160.00	MEMBERSHIP DUES
29436	H2O PARTNERS	12/31/15	\$ 28,000.00	HAZARD MITIGATION PLAN UPDATE 10/1-12/31/15
29437	HOME DEPOT CREDIT	01/29/16	\$ 88.82	SUPPLIES TO PAINT BARRICADES
29438	JENNIFER ORTIZ	10/01/15	\$ 220.00	TRANSLATION FEES
29439	JOAQUIN OSORIO	02/26/16	\$ 1,600.00	CUSTOM CABINET FOR DISPATCH
29440	LINEBARGER GOGGAN	03/03/16	\$ 2,426.28	JAN 2016-COLLECTION FEES
29441	LF AMBULANCE SERVICE	03/01/16	\$ 25,000.00	2ND QUARTERLY PAYMENT-SERVICE AGREEMENT
29442	LF CHAMBER OF COMMERCE	03/01/16	\$ 2,000.00	MAR 2016-SERVICE AGREEMENT
29443	LOS FRESNOS NEWS	02/18/16	\$ 288.00	4 AD-HEALTH MATTERS
29444	LUIS RAMOS	02/29/16	\$ 5,902.50	CUSTOMER INSPECTIONS-FEB 2016
29445	MAXIMIRO TORRES	02/29/16	\$ 310.00	CLEANING VEHICLES-PD/HEALTH/PARKS/STREETS
29446	OFFICE DEPOT	VARIOUS	\$ 267.72	OFFICE SUPPLIES-PAPER/ENVELOPES/TAPE/POST ITS
29447	PAM DENNY	03/02/16	\$ 19.22	TRAVEL REIMBURSEMENT-SEMINAR-EMPLOYMENT LAW 3/4
29448	PETTY CASH	VARIOUS	\$ 96.41	STEERING WHEEL COVER/DOG TREATS/ALERATIONS/REMO
29449	PRISCILLA RODRIGUEZ	03/02/16	\$ 198.77	PER DIEM-CAR RENTAL- TTAT CONFERENCE-HOUSTON, TX
29450	PROFESSIONAL PRINTING	02/23/15	\$ 165.00	BUSINESS CARDS-J.CHAPA/B.GARZA/ ENVELOPES
29451	PROTECH SECURITY	02/19/16	\$ 1,335.00	RELOCATE KEYPAD/ BUZZER/MAGLOCK-DISPATCH REMOD
29452	REGION STAFFING	VARIOUS	\$ 3,640.74	CONTRACT LABORERS WKEND 2/14 , 2/21/16
29453	RIO GRANDE UNDERWRITERS	02/18/16	VOID	CHECK ISSUED INCORRECTLY-FINANCE DIRECTORS BOND
29454	SMARTCOM	02/08/16	\$ 484.26	INTERNET SERVICE-CITY HALL/COURT/PD/PHONE SVC-PD
29455	SOUTH TX FLAG	12/08/15	\$ 110.00	2 5X8 NYLON FLAGS-BOOTS ON GROUND
29456	STAPLES	01/29/16	\$ 51.98	OFFICE SUPPLIES- MUNICIPAL COURT
29457	STAPLES BUSINESS ADVANT	VARIOUS	\$ 82.09	OFFICE SUPPLIES-WHITE OUT/PENCILS/ENVELOPES/PAPEF
29458	STRIPES	02/09/16	\$ 11.70	PRISONER MEALS
29459	TEAM GRAPHIX	02/23/16	\$ 144.00	UNIFORMS FOR CODE ENFORCEMENT-TACTICAL SHIRTS
29460	TERMINIX	VARIOUS	\$ 114.00	PEST CONTROL-CITY HALL/PD/LIBRARY/ ANIMAL SHELTER
29461	TEXAS FLEET FUEL	VARIOUS	\$ 1,574.02	FUEL FOR ENV/PARK/POLICE/STREET DEP VEHICLES
29462	THOMPSON PUBLISHING	03/02/16	\$ 66.34	RENEWAL-EMPLOYEE HANDBOOK BUILDER
29463	TIME WARNER CABLE	02/27/16	\$ 73.05	INTERNET SERVICE FOR LIBRARY
29464	CAMERON COUNTY TAX OFFIC	02/10/16	\$ 7.50	REGISTRATION RENEWAL- PK-101
29465	TRI-COUNTY COMMUNICATIONS	01/14/16	\$ 85.25	ANTENNA WORK ON PD UNITS
29466	US BANK EQUIP	02/11/16	\$ 175.00	COPIER LEASE-LIBRARY
29467	SAN JOSE CONSTRUCTION	03/04/16	\$ 29,380.00	STREET REPAIRS- 5 LOCATIONS THROUGHOUT CITY
29468	CITY OF LF PAYROLL ACCT	03/08/16	\$ 58,541.14	DUE TO PAYROLL #12 3/11/16
29469	H&E EQUIPMENT	03/09/16	\$ 6,019.04	EQUIPMENT RENTAL-SPONSORSHIP FOR RODEO
29470	RIO GRANDE UNDERWRITERS	03/09/16	\$ 70.00	REISSUE-FINANCE DIRECTORS BOND

Attachment: March Finance Report (1730 : Financial Report)

CITY OF LOS FRESNOS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2016

05 - UTILITY FUND

FINANCIAL SUMMARY

% OF YEAR COMPLETED: 50.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
00-REVENUES	2,191,500	187,090.98	1,142,979.96	0.00	1,048,520.04	52.16
TOTAL REVENUES	2,191,500	187,090.98	1,142,979.96	0.00	1,048,520.04	52.16
<u>EXPENDITURE SUMMARY</u>						
02-WATER ADMINISTRATION	489,253	33,145.52	225,674.86	452.86	263,125.28	46.22
05-INFORMATION TECHNOLOG	18,759	558.23	10,138.82	1,512.74	7,107.44	62.11
26-WATER SUPPLIES	101,600	1,985.77	49,410.31	1,906.67	50,283.02	50.51
27-MAINTENANCE OF WATER S	6,000	0.00	877.92	550.00	4,572.08	23.80
28-MAINTENANCE OF WATER E	39,204	8,004.22	49,064.13	2,089.19	(11,949.32)	130.48
29-WATER PURCHASES	36,171	0.00	10,152.59	0.00	26,018.41	28.07
30-WATER MISCELLANEOUS EX	349,368	2,815.83	116,858.57	704.00	231,805.43	33.65
20-CAPITAL OUTLAY	10,000	0.00	7,833.50	0.00	2,166.50	78.34
32-WATER BONDED INDEBTEDN	95,120	0.00	68,120.61	0.00	26,999.39	71.62
34-SEWER ADMINISTRATION	582,504	40,693.32	274,390.44	452.87	307,660.69	47.18
35-INFORMATION TECHNOLOG	18,759	599.40	10,126.26	1,512.73	7,120.01	62.04
36-SEWER SUPPLIES	60,100	1,005.62	27,966.12	3,753.93	28,379.95	52.78
37-MAINTENANCE OF SEWER S	4,700	1,790.00	3,679.45	0.00	1,020.55	78.29
38-MAINTENANCE OF SEWER E	66,800	20,310.55	93,776.10	28,338.45	(55,314.55)	182.81
39-SEWER MISC. EXPENSES	510,500	745.82	11,313.32	704.00	498,482.68	2.35
41-SEWER BONDED INDEBTEDN	60,675	0.00	12,797.25	0.00	47,877.75	21.09
52-TRANSFER OUT	381,987	0.00	330,371.00	0.00	51,616.00	86.49
TOTAL EXPENDITURES	2,831,500	111,654.28	1,302,551.25	41,977.44	1,486,971.31	47.48
REVENUE OVER/(UNDER) EXPENDITURES	(640,000)	75,436.70	(159,571.29)	(41,977.44)	(438,451.27)	31.49

Attachment: March Finance Report (1730 : Financial Report)

CHECKLIST FOR				MARCH 2016
WATER & SEWER				
CK #	VENDOR NAME	Inv.Date	Amount	Description
145747	AGUAWORKS	VARIOUS	\$ 174.17	SUPPLIES FOR SEWER CONNECTIONS
145748	AMAZON.COM	VARIOUS	\$ 2,206.81	COMPONENTS FOR DISPATCH REMODEL-MONITORS/VIDE
145749	AT&T	02/17/16	\$ 71.54	PHONE SERVICE-WATER/SEWER
145750	CINTAS CORPORATION	VARIOUS	\$ 527.30	CLEANING OF W/S UNIFORMS
145751	EAST RIO HONDO WATER SUPP	VARIOUS	\$ 260.33	WATER SERVICE-EDAP LIFT STATIONS
145752	GATEWAY PRINTING	02/18/16	\$ 49.65	OFFICE SUPPLIES-TAPE DISPENSOR/BINDER CLIPS/CUPS
145753	GEXA ENERGY	02/22/16	\$ 11,368.29	ELECTRICITY- WATER/SEWER
145754	HD SUPPLY WATERWORKS	02/22/16	\$ 1,321.36	WATER/SEWER CONNECTION & MAINT SUPPLIES-TUBING
145755	HOME DEPOT	VARIOUS	\$ 182.91	DECK BRUSH FOR SEWER PLANT/CCAT 5 CABLE FOR DIS
145756	IMPERIAL ELECTRIC MOTOR	02/19/16	\$ 4,630.00	SERVICE CALL-REPAIR SUMP PUMP/CONNECT PUMP AT N
145757	INTEGRITY TESTING	02/29/16	\$ 776.00	FEB 2016-SEWER TESTING
145758	JAIME'S TIRE SHOP	02/22/16	\$ 260.00	FRONT BACKHOE TIRES
145759	MAXIMINO TORRESS	02/29/16	\$ 128.00	CLEANING OF W/S VEHICLES
145760	ODESSA PUMPS	VARIOUS	\$ 6,570.00	UNITS 5186/5116- LIFT STATION PUMPS UNIT 5346-SLUDGE
145761	OFFICE DEPOT	VARIOUS	\$ 264.87	OFFICE SUPPLIES-PAPER/ENVELOPES/TAPE/POST ITS
145762	PROFESSIONAL PRINTING	02/23/16	\$ 165.00	BUSINESS CARDS-J.CHAPA/B.GARZA/ ENVELOPES
145763	REGION STAFFING	VARIOUS	\$ 881.60	CONTRACT LABOR-WEEK END 2/14 & 2/21/16
145764	RIO GRANDE VALLEY INDUSTRI	02/17/16	\$ 4,932.50	REPAIR AERATORS AT WWTP
145765	SMARTCOM	02/08/16	\$ 141.64	INTERNET SVC-WATER/SEWER DEPT
145766	SOUTHMOST REGION WATER	02/12/16	\$ 341.41	WATER CONSUMPTION OVERAGE FY 15
145767	STAPLES BUSINESS ADVANT	VARIOUS	\$ 82.11	OFFICE SUPPLIES-WHITE OUT/PENCILS/ENVELOPES/PAPI
145768	TEXAS FLEET FUEL	VARIOUS	\$ 1,399.55	FUEL FOR WATER/SEWER VEHICLES
145769	THOMPSON PUBLISHING	03/02/16	\$ 132.66	RENEWAL-EMPLOYEE HANDBOOK BUILDER
145770	CAMERON COUNTY TAX OFFIC	02/10/16	\$ 30.00	REGISTRATION RENEWALS- WATER/SEWER VEHICLES
145771	TYLER TECHNOLOGIES	03/01/16	\$ 1,491.65	ANNUAL HARDWARE MAINTENANCE
145772	US POSTMASTER	02/20/16	\$ 225.00	RENEWAL-ANNUAL FEE-PERMIT #17
145773	ZEPEDA SPRINKLER SYST	02/05/16	\$ 145.90	BACK FLOW ASSEMBLY TEST -EDAP LIFT STATIONS LS#9
CHECKS 145774-145777				UTILITY DEPOSIT REFUND CHECKS
145778	CITY OF LF PAYROLL ACCT	03/08/16	\$ 30,653.20	DUE TO PAYROLL #12 3/11/16
CHECK 145779				UTILITY DEPOSIT REFUND CHECK
145780	US POSTMASTER	03/16/16	\$ 172.55	POSTAGE-LATE NOTICE WATER BILLS
145781	CAMERON COUNTY TAX ASSESO	03/16/16	\$ 7.50	REGISTRATION RENEWAL- WATER/SEWER VEHICLE WS-C
145782	CC DISTRIBUTORS	03/03/16	\$ 178.92	SAFETY GLOVES/SAFETY GLASSES FOR PUBLIC WORKS
145783	CCID#6	02/29/16	\$ 2,606.92	RAW WATER FEB 2016
145784	CHEMTEX	05/20/18	\$ 348.00	INSECT REPELLANT/ BREAK AWAY LUBRICANT
145785	CHEMTRADE CHEMICALS	01/12/16	\$ 3,858.25	CHEMICALS-CAUSTIC SODA
145786	CHOCO'S TIRE SHOP	03/01/16	\$ 34.00	MOUNT TWO TIRES ON BACKHOE WS-051
145787	DPC INDUSTRIES	VARIOUS	\$ 3,389.85	WTP/WWTP CHEMICALS- CHLORINE GAS/SULFUR DIOXID
145788	HACH	VARIOUS	\$ 159.35	ADDITIONAL WORK DONE TO COLORIMETER AT WTP
145789	HECTOR'S MUFFLER	VARIOUS	\$ 707.00	YOKE/UJOINT REPAIR-WS-063/REPLACE FRONT BUCKET I
145790	IMPERIAL ELECTRIC	VARIOUS	\$ 8,620.00	REPAIR SEWAGE PUMP LS#10/LS#18/ SUMP PUMP
145791	JOHN DEERE POWER PLAN	02/22/16	\$ 296.87	REPLACEMENT CUTTING EDGE AND BOLTS FOR BACK HC
145792	LONG CHILTON	02/28/16	\$ 5,400.00	AUDIT SERVICE-YEAR END 9/30/15
145793	O'REILLY AUTO	VARIOUS	\$ 240.53	FEB 2016-SUPPLIES FOR MAINTENANCE
145794	PRAXAIR	02/20/16	\$ 270.99	CHEMICAL CYLINDER RENTAL FEB 2016
145795	PURCHASE POWER	02/29/16	\$ 42.51	POSTAGE-FEB 2016
145796	R.M. WALSDORF	03/01/16	\$ 9,838.80	MANHOLE REPAIR- HENDERSON ROAD
145797	REGION STAFFING	VARIOUS	\$ 914.66	CONTRACT LABOR WEEKENDING 2/28,3/6/16
145798	RGV INDUSTRIAL	VARIOUS	\$ 5,916.00	EMERGENCY REPAIR S.AERATOR AT WWTP/REPLACE PU
145799	ROCHA INFRASTRUCTURE	03/09/16	\$ 720.00	INDIAN LAKE&HUISACHE LS REPAIR WWTP-ALARM FLOAT
145800	TEXAS FLEET FUEL	VARIOUS	\$ 819.21	FUEL FOR WATER/SEWER VEHICLES
145801	CITY OF LF PAYROLL ACCT	03/23/16	\$ 31,342.92	DUE TO PAYROLL #13 3/24/16
145802	US POSTMASTER	03/30/16	\$ 546.26	POSTAGE-FIRST NOTICE WATER BILLS
TOTAL			\$ 145,844.54	

UTILITY DEPOSIT REFUND CHECKS				
145774	SANDOVAL, CHIS	03/03/16	\$ 106.86	ACCT #02-01930-25 UTILITY DEPOSIT REFUND
145775	CITY CUTZ	03/03/16	\$ 41.35	ACCT #02-09432-07 UTILITY DEPOSIT REFUND
145776	WHEELER, CHRISTOPHER	03/03/16	\$ 52.81	ACCT #03-06140-05 UTILITY DEPOSIT REFUND
145777	VELA, JORGE	03/03/16	\$ 115.31	ACCT #03-30263-07 UTILITY DEPOSIT REFUND
145688	GARCIA, PEDRO	01/08/16	VOID	ACCT #03-03480-09 UTILITY REFUND-VOIDED-LOST IN MAIL
145779	GARCIA, PEDRO	03/09/16	\$ 15.99	ACCT #03-03480-09 UTILITY DEPOSIT REFUND-REISSUED
		TOTAL	\$ 332.32	

CITY OF LOS FRESNOS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2016

09 -COMMUNITY DEVELOPMENT COR

FINANCIAL SUMMARY

% OF YEAR COMPLETED: 50.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
52-CDC DISBURSEMENTS	350,150	22,716.90	175,576.10	0.00	174,573.90	50.14
TOTAL REVENUES	350,150	22,716.90	175,576.10	0.00	174,573.90	50.14
	=====	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>						
52-CDC DISBURSEMENTS	350,150	2,280.53	62,946.35	106,985.40	180,218.25	48.53
TOTAL EXPENDITURES	350,150	2,280.53	62,946.35	106,985.40	180,218.25	48.53
	=====	=====	=====	=====	=====	=====
REVENUE OVER/(UNDER) EXPENDITURES	0	20,436.37	112,629.75 (106,985.40) (5,644.35)	0.00
	=====	=====	=====	=====	=====	=====

[illegible]

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 04/12/16 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1731)

DOC ID: 1731 A

**Public Works Report 1. Water and Wastewater Acitvity 2.
Calls for Service 3. Building Permits 4. Recycling**

I recommend approval.

**City of Los Fresnos
Water Treatment Plant
And
Wastewater Treatment Plant**

Activity for the month of March 2016

Water Treatment Plant

Total Output: 15,123,339
Daily Average: 487,850
% of Capacity: 48.9%

Waste Water Treatment Plant

Total Output: 16,126,000
Daily Average: 520,194
% of Capacity: 52.0%

CITY OF LOS FRESNOS
PUBLIC WORKS DEPARTMENT
MONTHLY REPORT
MARCH 2016

CALLS FOR SERVICE	MONTH TOTAL	YEAR TO DATE
Service Connects/Disconnects	214	375
Rereads/Meter Info	42	170
Water Taps	4	8
Sewer Taps	0	0
Change Meter	6	12
Service Check for Water Leak at Account	18	59
Repaired Leak	3	11
Call for Sewer Stoppage	13	46
City Sewer Lines Unstopped	7	32
Code Enforcement/Other	59	144
Pothole Repairs	25	247
Street Repairs	5	6
Street Sign Replacement/Repaired	2	4
Asphalt Used (ton)	0	4.8
Gravel Used (ton)	0	15
Fire Hydrants Flushed and Oiled	12	27
Fire Hydrants Repaired	0	0
Valves Repaired	0	0
Manholes Cleaned/Repaired	9	19


Carlos Salazar, Director of Public Works

Attachment: March Public Works Report (1731 : Public Works Report)

CITY OF LOS FRESNOS

BUILDING PERMITS ISSUED

MONTH & YEAR March, 2016

	BUILDING PERMITS			PLUMBING PERMITS			ELECTRICAL PERMITS			MECHANICAL PERMITS			MOVING PERMITS			MONTH & YEAR		
	MONTH	YTD	MONTH	MONTH	YTD	MONTH	MONTH	YTD	MONTH	MONTH	YTD	MONTH	MONTH	YTD	MONTH	VALUATION	VALUATION	YEAR TO DATE
SINGLE FAMILY	3	7	4	9	2	6	1	3	2							\$411,264.00	\$899,528.00	
DUPLEXES/APARTMENTS																		
PUD DEVELOPMENT																		
HOTEL/MOTEL / BANK																		
OFFICES/ STORAGE																		
STORES/RESTAURANTS	1	1	1	1		1					1					\$52,000.00	\$52,000.00	
SIGNS	1	1																
CHURCHES/OTHER BUILDINGS	1	1			1	3										\$10,067.00	\$10,067.00	
FENCE/DRIVEWAY/REROOF	4	11				1										\$6,259.31	\$22,693.98	
SWIMMING POOLS																		
RESIDENTIAL ADD/REMODEL	2	6		1		2										\$33,000.00	\$70,000.00	
APARTMENT REMODEL		1															\$2,650.00	
COMMERCIAL ADD/REMODEL		2	1	1													\$31,500.00	
STORAGE/GARAGES/CARPORTS	4	7														\$7,150.00	\$11,150.00	
TOTALS	16	37	6	12	3	12	1	4	0	2						\$4,619,740.31	\$5,199,588.98	

**City of Los Fresnos
Recycling Program
Total Number of Guest
March 2016**

Date	Tuesdays at Memorial Park
03/01/16	18
03/08/16	21
03/15/16	19
03/22/16	18
03/29/16	17
Totals	93

Date	Thursdays at Community Park
03/03/16	13
03/10/16	18
03/17/16	16
03/24/16	18
03/31/16	16
Totals	81

Date	Saturdays at City Hall
03/05/16	19
03/12/16	17
03/19/16	15
03/26/16	11
Totals	62

Total attendance for the Month of March	236
--	------------

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 04/12/16 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1732)

DOC ID: 1732 A

Police Department Report 1. Arrests 2. Incidents 3. Accidents

I recommend approval.

LOS FRESNOS POLICE DEPARTMENT

Arrests - By Violation

3/1/2016 8:46:52 AM
thru 3/31/2016 8:46:52 AM

Violation	# of Offenses
ABANDON ENDANGER CHILD CRIMINAL NEGLIGENCE	1
ACCIDENT INVOLVING SBI/DEATH	1
ARREST WITHOUT WARRANT	1
ASSAULT	1
ASSAULT CAUSES BODILY INJURY FAMILY VIOLENCE 13a	1
CRIMINAL MISCHIEF >=\$50<\$500	2
DRIVING UNDER THE INFLUENCE	1
DRIVING W/LIC INV W/PREV CONV/SUSP/W/O FIN RES	1
DRIVING WHILE INTOXICATED	6
DRIVING WHILE INTOXICATED 2ND	1
DRIVING WHILE INTOXICATED BAC >= 0.15	1
DRIVING WHILE INTOXICATED/OPEN ALCH CONTAINER	1
DRIVING WHILE LICENSE SUSPENDED UNDER PROVISIONS OF DL LAWS	12
EVADING ARREST DET W/VEH	1
EXECUTION OF CAPIAS OR ARREST WARRANT	15
FAIL TO MAINTAIN FINANCIAL RESPONSIBILITY	1
HOLD FOR CUSTOMS	9
INTOXICATION ASSAULT W/VEHICLE SBI	1
NO DRIVER'S LICENSE	41
POSS CS PG 1 <1G	1
POSS CS PG 1 >=1G<4G	1
POSS CS PG 1A >=80<4,000AU	2
POSS CS PG 2 >= 4G<400G	1
POSS CS PG 3 < 28G	3
POSS DEL DRUG PARAPHERNALIA	2
POSS MARIJ <2OZ	11
POSS MARIJ >50LBS<=2,000LBS	1
POSSESSION OF DRUG PARAPHERNALIA	4
PUBLIC INTOXICATION	8
PUBLIC INTOXICATION BY MINOR	2
RECKLESS DRIVING	2
REFUSE TO ALLOW INVESTIGATION BOARD OF HEALTH	1
TAMPER/FABRICATE PHYSICAL EVIDENCE	2
THEFT	1
Total Violations	140
Total Arrests	118

Attachment: March Police Report (1732 : Police Department Report)

LOS FRESNOS POLICE DEPARTMENT

Incidents - By Violation

3/1/2016 8:47:35 AM
thru 3/31/2016 8:47:35 AM

Violation	Incidents
ABANDONED VEHICLES	8
ACCIDENT INVOLVING SBI/DEATH	1
AGG ASSAULT W/DEADLY WEAPON	1
ALARMS	12
ANIMAL CONTROL	36
ARREST WITHOUT WARRANT	1
ASSAULT	2
ASSAULT CAUSES BODILY INJURY FAMILY VIOLENCE 13a	1
BURGLARY OF VEHICLE 23f	2
CRIMINAL MISCHIEF >=\$50<\$500	3
CRIMINAL TRESPASS	1
DEPOSITED GLASS/OTHER DEBRIS ON HIGHWAY	2
DOG AT LARGE	28
DRIVING WHILE INTOXICATED/OPEN ALCH CONTAINER	1
DRIVING WHILE LICENSE SUSPENDED UNDER PROVISIONS OF DL LAWS	13
EVADE ARREST/DENTENTION	1
EVADING ARREST DET W/VEH	1
EXECUTION OF CAPIAS OR ARREST WARRANT	12
GARAGE SALES	2
HARASSMENT	1
ILLEGAL DUMPING >5 LBS < 500 LBS	7
INTOXICATION ASSAULT W/VEHICLE SBI	1
NO DRIVER'S LICENSE	42
ORGANIZED RETAIL THEFT < \$50	1
PARKED FACING TRAFFIC	1
PEDDLERS AND SOLICITORS	2
PERMIT OF FOOD SERVICE ESTABLISHMENT	12
POSS CS PG 1 >=1G<4G	1
POSS CS PG 1A >=80<4,000AU	1
POSS CS PG 2 >= 4G<400G	1
POSS CS PG 3 < 28G	2
POSS DEL DRUG PARAPHERNALIA	2
POSS MARIJ <2OZ	10
POSSESSION OF DRUG PARAPHERNALIA	6
PUBLIC INTOXICATION	5
PUBLIC INTOXICATION BY MINOR	3
RECKLESS DRIVING	4
RIGHT OF WAYS/BASKETBALL NETS	1
SEMI TRUCK ROUTE	2
TAMPER/FABRICATE PHYSICAL EVIDENCE	2
TERRORISTIC THREAT 13a	1
THEFT	12
UNAUTH USE OF VEHICLE 270	2
WEEDED OR RUBBISH LOT	31
WELFARE CONCERN	1
Total Violations	282
Total Incidents	455

Attachment: March Police Report (1732 : Police Department Report)

LOS FRESNOS POLICE DEPARTMENT

Accident - By Street & Intersection

3/1/2016 8:45:06 AM
thru 3/31/2016 8:45:06 AM

Street & Intersection	Accidents	Fatalities	Vehicles	Injured
1004 WEST OCEAN BLVD. & OCEAN	1	0	2	1
10TH & FM 1847 RD.	1	0	2	0
32000 STATE HWY 100 & FM 1575	1	0	2	2
7TH & EBANO	2	0	4	0
ARROYO & 10TH	1	0	0	0
ARROYO & ALVAREZ	1	0	3	0
ARROYO & WHIPPLE	1	0	2	0
CANAL & 400 NORTH ARROYO BLVD.	1	0	2	0
OCEAN & ARROYO	1	0	0	0
OCEAN & BRAZIL	1	0	3	0
OCEAN & EVERGREEN	3	0	2	1
OCEAN & FM 1575	1	0	2	0
OCEAN & MESQUITE	2	0	2	0
OCEAN & OLMO	1	0	2	0
UNKNOWN	1	0	0	0
Total	19	0	28	4

Attachment: March Police Report (1732 : Police Department Report)

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 04/12/16 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1733)

DOC ID: 1733 A

Municipal Court Report 1. Monthly Report

I recommend approval.

OFFICIAL MUNICIPAL COURT MONTHLY REPORT

1.8.4.a

MUNICIPAL COURT OF <u>Las Famos</u> FOR MONTH <u>March</u> YEAR <u>2014</u>		TRAFFIC		NON-TRAFFIC MISDEMEANORS	
		NON-PARKING	PARKING	STATE LAW	CITY ORDINANCE
1. New Cases Filed During the Month		972		80	1
2. Dispositions Prior to Trial:					
A. Bond Forfeitures					
B. Fined <i>(Before trial only. If the defendant goes to trial, enter in Item 3.)</i>					
C. Cases Dismissed <i>(Do not include dismissals that are to be reported in Items 3C and 4 below.)</i>					
3. Dispositions at Trial:					
A. Trial by Judge					
(1) Finding of Guilty		200		25	5
(2) Finding of Not Guilty					
B. Trial by Jury					
(1) Finding of Guilty					
(2) Finding of Not Guilty					
C. Dismissed at Trial		9			
4. Cases Dismissed:					
A. After Driver Safety Course <i>(C.C.P., Art. 45.0511)</i>		44			
B. After Deferred Disposition <i>(C.C.P., Art. 45.051)</i>		1		1	
C. After Proof of Financial Responsibility <i>(Transportation Code, Sec. 601.193)</i>		18			
D. Compliance Dismissal <i>(Proof of Inspection, License, or Registration)</i>		32			
5. Community Service Ordered <i>(For satisfaction of fine or costs only.)</i>		15			
6. Cases Appealed					
7. Juvenile / Minor Activity:					
A. Transportation Code Cases Filed		15		8. Parent Contributing to Nonattendance Cases Filed <i>(Education Code, Sec. 25.093)</i>	
B. Non-Driving Alcoholic Beverage Code Cases Filed		23		9. Safety Responsibility and Driver's License Suspension Hearings Held	
C. Driving Under the Influence of Alcohol Cases Filed		8		10. Search Warrants Issued <i>(Do not include warrants for arrest.)</i>	
D. Health & Safety Code <u>drug paraphernalia</u> Cases Filed				11. Arrest Warrants Issued:	
E. Failure to Attend School Cases Filed <i>(Education Code, Sec. 25.094)</i>				A. Class C Misdemeanors Only	
F. Education Code (Except Failure to Attend) Cases Filed				B. Felonies and Class A and B Misdemeanors Only	
G. Violation of Local Daytime Curfew Ordinance Cases Filed <i>(Loc. Govt. Code, Sec. 341.905)</i>					
H. All Other Non-Traffic Fine-Only Cases Filed				12. Magistrate Warnings Given: <i>(Given to defendants charged with county or district court offense.)</i>	
I. Waiver of Jurisdiction of Non-Traffic Cases <i>(Family Code, Sec. 51.08(b))</i>				A. Class A and B Misdemeanors Only	
J. Referred to Juvenile Court for Delinquent Conduct <i>(C.C.P., Art. 45.050 (c)(1))</i>				B. Felonies	
K. Held in Contempt, Fined, or Denied Driving Privileges <i>(C.C.P., Art. 45.050 (c)(2))</i>					
Magistrate Warnings Given (Juvenile):				13. Emergency Mental Health Hearings Held	
L. Warnings Administered				14. Magistrate's Orders for Emergency Protection	
M. Statements Certified				15. Total Revenue \$ <u>144385.94</u>	

Attachment: March Municipal Court Report (1733 : Municipal Court Report)

Citation No.	Docket No.	Violator	***** TOTAL FOR REPORT *****			
Code	Payments	Refunds	Net	G/L	Acct No.	
JCPT2	8	16.00	0	16.00	01	2512
CVC	14	185.50	0	185.50	01	2512
CCC	12	188.00	0	188.00	01	2512
FA	11	50.26	0	50.26	01	2512
JCD	10	2.50	0	2.50	01	2512
AR	766	3,825.75	0	3,825.75	01	407-0240
FINE	675	43,560.85	0	43,560.85	01	407-0240
WRNTFE	185	8,558.30	0	8,558.30	01	407-0240
CCC04	791	30,698.25	0	30,698.25	01	2512
TFC	631	1,893.00	0	1,893.00	01	407-0240
TECH	772	3,053.00	0	3,053.00	01	407-0241
STF	637	18,642.00	0	18,642.00	01	2512
MCBS	764	2,274.00	0	2,274.00	01	407-0270
SJRF	760	3,033.37	0	3,033.37	01	2512
JFCT2	748	4,018.20	0	4,018.20	01	2512
JFCI	756	453.60	0	453.60	01	407-0240
IDF	742	1,484.00	0	1,484.00	01	2512
CJFS	537	48.33	0	48.33	01	2512
CJFC	537	5.37	0	5.37	01	407-0240
TLFTA1	173	3,341.00	0	3,341.00	01	2512
TLFTA2	169	1,010.10	0	1,010.10	01	2517
TLFTA3	170	676.10	0	676.10	01	407-0240
COLAGY	120	7,567.48	0	7,567.48	01	2513
TP-L	74	691.15	1	684.65	01	407-0240
TP-S	71	829.20	0	829.20	01	2512
TP-L-J	69	169.60	0	169.60	01	407-0260
TPF	679	1,352.53	0	1,352.53	01	2512
AF2	26	520.00	0	520.00	01	407-0240
CS2	166	1,546.80	0	1,546.80	01	407-0280
TXSBLT	3	96.00	0	96.00	01	2515
ACC	5	100.00	0	100.00	01	407-0240
DSC	91	900.90	0	900.90	01	407-0240
SPEX	51	3,257.10	0	3,257.10	01	407-0290
AF	1	10.00	0	10.00	01	407-0240
OP	10	247.00	5	232.00	01	2516
CR	1	5.00	0	5.00	01	2512
GR	1	2.50	0	2.50	01	2512
LEMI	1	0.50	0	.50	01	2512
JCPT	5	5.00	0	5.00	01	2512
CJP	1	5.00	0	5.00	01	2512
LEOA	1	1.00	0	1.00	01	2512
LEOCE	1	2.00	0	2.00	01	2512
MSB	4	36.00	0	36.00	01	2513
JCD2	1	0.50	0	.50	01	2512
CMI	1	0.50	0	.50	01	2512
JFCT	13	44.20	0	44.20	01	2512
Total:	11161	144,407.44	6	21.50-	144,385.94	

city
Courts
Bldgs
comm
coll.
jude
child
over
stat

city 64435.62
court 3053.
Bldg ac. 2274
comm 1010.10
coll. 7603.48
juded. 169.66
child safety 1546.
overpay 232
state 64061.31

Attachment: March Municipal Court Report (1733 : Municipal Court Report)

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 04/12/16 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1734)

DOC ID: 1734 A

Library Report 1. Monthly Report

I recommend approval.

ETHEL L. WHIPPLE MEMORIAL LIBRARY

LIBRARIAN'S REPORT

MARCH 2016

Number of Patron Checking Out Materials

Adult	779
Children	165
Teens	16

Material Types Checked Out

Adult Books	224
Children Books	94
Young Adult Books	280
Videos	349
Audios	2
Other Language Books	24

Items Downloaded

eBooks	37
eAudiobooks	3

Patron Access Computer Use

Total Sessions	776
Total Time	452 hours

Free WiFi Access Use

Total Sessions	995 Library WiFi
Total Time	1,500 hours
Total Sessions	243 Park WiFi
Total Time	575 hours

What Happened In the Library

Hours Open	160 hours
Attendance	965
Children Program Attendance	115
Volunteer Hours	75
New Cards Issued	44
New Books Added	40
New eBooks Added	396
New Videos Added	16
Books Weeded	1
Videos Weeded	0
Reference Questions	295
Assists in Computer Lab	185
Patron Copies	1,940
Patron Faxes sent	182
Patron Printouts	1,860
Library Staff Copies	563
Replacement Cards	33



Internet Hotspot Gateway GIS-R2+

Connected to the Internet: **YES**

Setup Wizard ▾

Status

System information

Connected users

Usage reports

Management

Manage codes

Hotspot availability

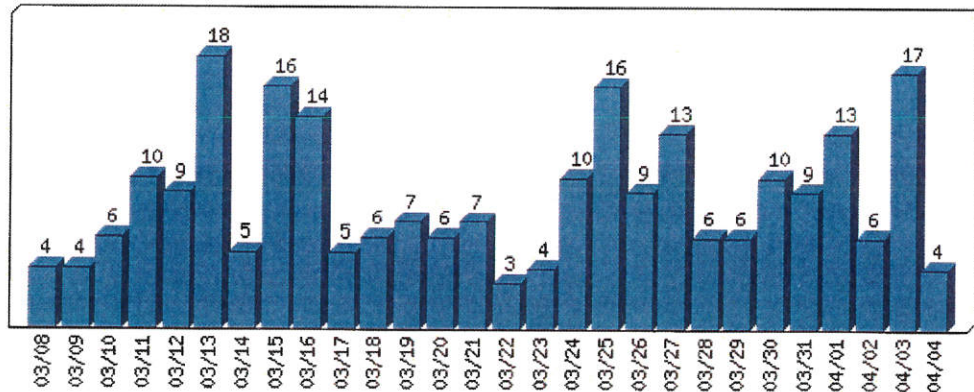
Change password

Reboot system

Advanced Settings ▾

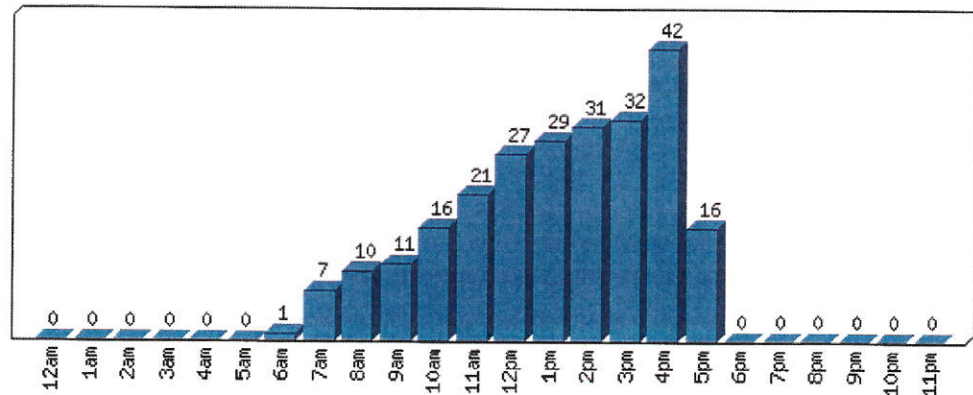
Usage Reports

Hotspot usage for last 28 days ▾

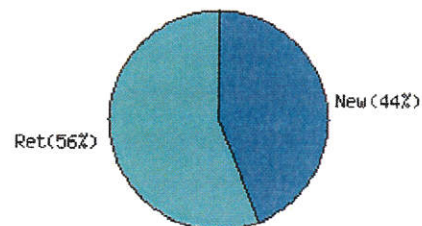


Total logins: 243

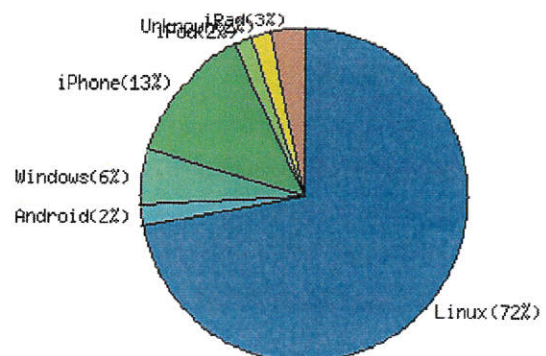
Login times



New vs returning guests



Devices used for access





Computer Session Usage Summary

From 3/1/2016 through 3/31/2016

11:59:59 PM

Report Description:

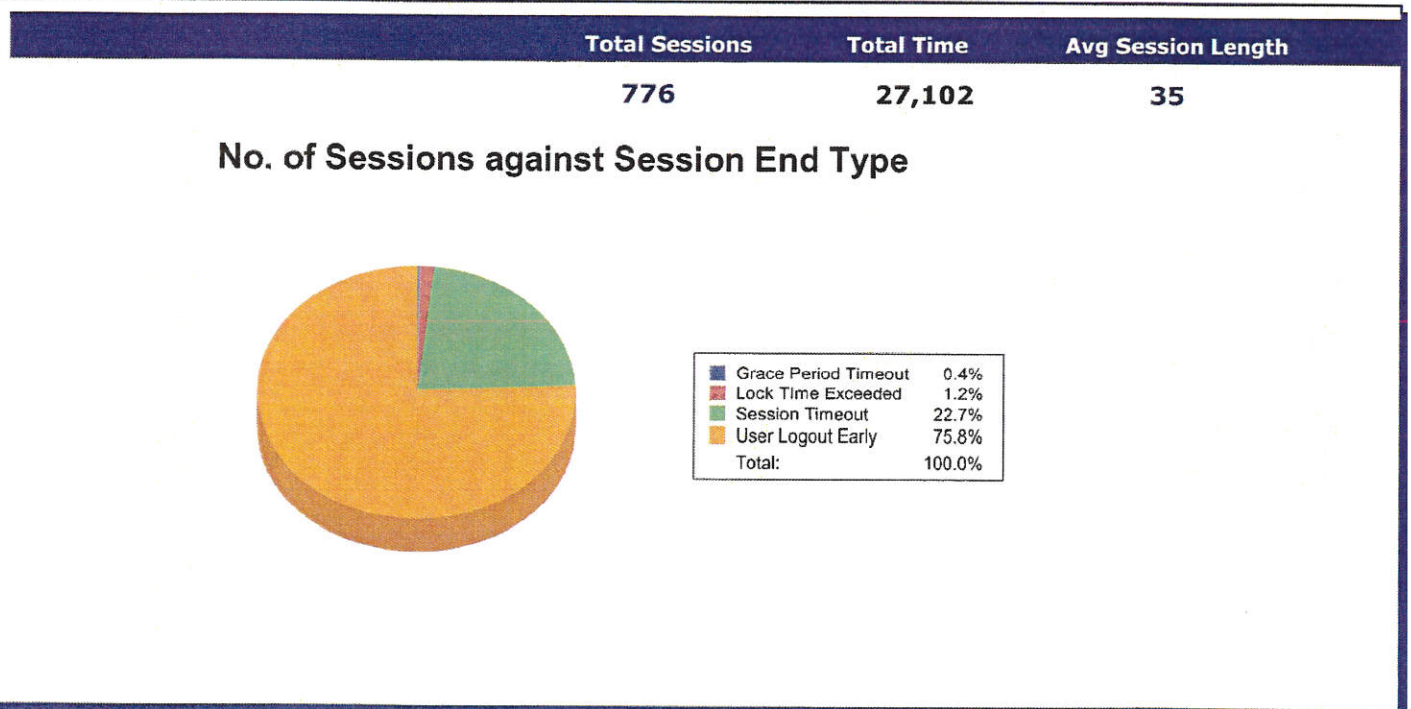
This report displays the session usage information, e.g. how many sessions have been cancelled, grouped by location and by site.

Site: Los Fresnos

Location: Main

Session End Type	Total Sessions	Percentage	Avg Session Length
Session Timeout	174	22%	56
User Logout Early	588	76%	29
Grace Period Timeout	3	0%	15
Lock Time Exceeded	9	1%	2
Session Timeout	2	0%	20
Location Totals	776	100%	35
Site Totals	776	100%	35

Grand Totals





Computer Daily Usage Trend

From 3/1/2016 through 3/31/2016

11:59:59 PM

Report Description:

This report displays the daily computer usage across days, grouped by location and by site.

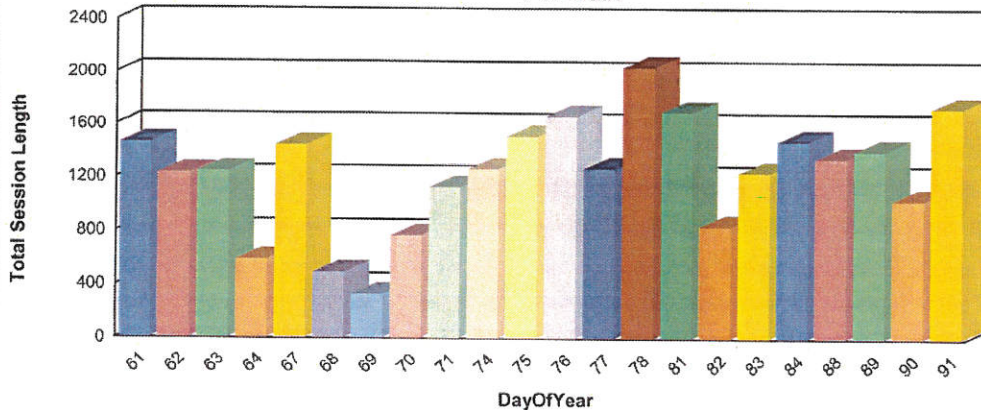
Los Fresnos

Main

Computer Name	Minutes Used	Total Minutes	Computer Usage %
Location Usage	27,102	N/A	N/A

Total Session Length (min) / Day

For Main

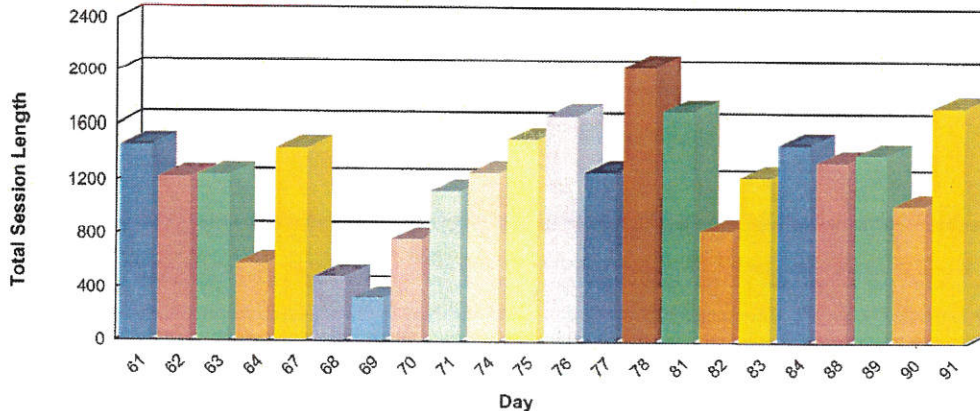


Site Usage

27,102

Total Session Length (min) / Day

For Los Fresnos





Computer Session Summary

From 3/1/2016 through 3/31/2016

11:59:59 PM

Report Description:

This report displays the total number of sessions, total number of computer time, average session length, grouped by location and by site.

Site: Los Fresnos

Location: Main

Computer Name	Total Sessions	Total Time	Avg Session Length
PATRON-1	74	2,146	29
PATRON-10	39	1,448	37
PATRON-11	41	1,706	42
PATRON-12	26	1,303	50
PATRON-13	25	1,110	44
PATRON-14	44	1,806	41
PATRON-15	50	1,678	34
PATRON-16	15	525	35
PATRON-17	53	1,585	30
PATRON-18	23	815	35
PATRON-19	43	1,505	35
PATRON-2	37	1,055	29
PATRON-20	48	1,491	31
PATRON-21	61	2,548	42
PATRON-22	16	411	26
PATRON-23	19	726	38
PATRON-24	31	1,065	34
PATRON-3	20	552	28
PATRON-4	19	582	31
PATRON-5	20	513	26
PATRON-6	32	1,300	41
PATRON-7	8	275	34
PATRON-8	17	360	21
PATRON-9	15	597	40
Location Totals	776	27,102	35
Site Totals	776	27,102	35

Attachment: March Library Report (1734 : Library Report)

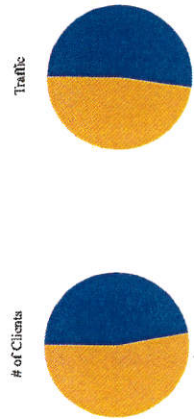
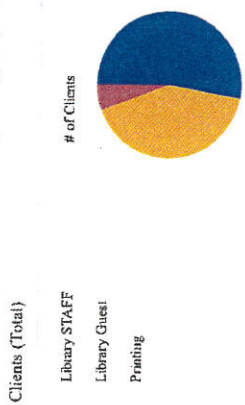
Grand Totals

Total Sessions	Total Time	Avg Session Length
776	27,102	35

2016/2/29 - 2016/3/31

FILTER

Current Usage - Top Access Points



Quick Look

Most Active AP	80.4G	9.18G
AP02		
Most Active Client	95.8M	521M
HE23790D		
Alt-View Top Client	95.8M	521M
HE23790D		
33d 3h 43m		

Recent Activities

Clients (Total)

Traffic

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 04/12/16 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1740)

DOC ID: 1740 A

Fire Marshall Report 1. Monthly Report

I recommend approval.



FIRE MARSHAL'S OFFICE
200 North Brazil
Los Fresnos, Texas 78566
FIRE INSPECTION REPORT

MONTHLY INFORMATION REPORT
 MONTH OF MARCH 2016

<u>FIRES</u>	<u>INSIDE CITY</u>	<u>OUTSIDE CITY</u>
Business Structures	_____	_____
Dwellings	_____	1
Mobile Homes	_____	_____
Grass	_____	4
Refuse	_____	1
Incendiary or Suspicious Fires	_____	_____
Institutional	_____	_____
Motor Vehicles	_____	1
Rescue Calls	6	8
Other Calls	1	3
 TOTAL ALARMS		 <u>25</u>

MONTHLY FIRE PREVENION INSPECTIONS

Commercial Businesses	<u>7</u>	Institutions	_____
Industrial Structures	_____	Homes	1
Public Buildings	<u>2</u>	Apartments	_____
Hotels	_____		
 TOTAL INSPECTIONS	 <u>10</u>		

SCHOOL, HOSPITAL, and NURSING HOME FIRE DRILLS SUPERVISED _____

LECTURES-PRESENTATIONS MADE/FILMS SHOWN _____ TOTAL AUDIENCE _____

FIRES INVESTIGATED (ACCIDENTAL) _____ (INCENDIARY) _____


 FIRE MARSHAL, CITY OF LOS FRESNOS

Attachment: March Fire Marshall Report (1740 : Fire Marshall Report)