

# City Council

520 E Ocean Blvd.

## Regular Meeting

Los Fresnos, TX 78566

<http://citylf.cloudaccess.net/en/>

### ~ Agenda ~

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Tuesday, April 12, 2022

6:00 PM

City Hall

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**NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL OF THE CITY OF LOS FRESNOS PURSUANT TO CHAPTER 551, TITLE 5 OF THE TEXAS GOVERNMENT CODE, THE TEXAS OPEN MEETINGS ACT, WILL MEET ON TUESDAY, APRIL 12, 2022 AT 6:00 PM AT CITY HALL, 520 EAST OCEAN BLVD., LOS FRESNOS, TX 78566.**

### I. AGENDA

- A. Call meeting to order
- B. Invocation and Pledge of Allegiance
- C. Visitors remarks-To speak you must sign in with the City Secretary prior to the meeting you have a limit of 5 minutes to speak.
- D. Presentation
  - 1. Presentation from McCreary Veselka Bragg & Alley PC, Attorneys at Law regarding Municipal Court Fines and Fees Collection.
- E. Consent Agenda (All matters listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless requested by a member of the City Council. The item may subsequently be removed from the Consent Agenda to be considered separately.)
  - 1. Consideration and ACTION to approve the minutes from March 8, 2022.
  - 2. Consideration and ACTION to approve a Proclamation declaring May 5, 2022 as National Day of Prayer in the City of Los Fresnos.
  - 3. Consideration and ACTION to approve a Proclamation for National Hurricane Preparedness Week May 1-7, 2022.
  - 4. Consideration and ACTION to approve a Proclamation declaring the week of May 15-21, 2022 as National Emergency Medical Services Week in the City of Los Fresnos.
  - 5. Consideration and ACTION to approve a Proclamation declaring May 15, 2022 as Peace Officers' Memorial Day and declaring the week of May 15-21, 2022 as National Police Week in the City of Los Fresnos.
  - 6. Consideration and ACTION to approve the second reading of Ordinance 535 to close, vacate, and abandon an alley located at 701 E Ocean Blvd between approximately 0.223 acres of land, more or less, out of Block 173, Fresnos Land and Irrigation Company Subdivision and 0.375 acres of

land, more or less, out of Block 173, Fresno Land and Irrigation Company Subdivision.

7. Consideration and ACTION to approve the second reading of Ordinance 533 to disannex territory of to the City of Los Fresnos and reducing the boundary limits of said City.
8. Consideration and ACTION to approve the second reading of Ordinance 534 to annex territory of to the City of Los Fresnos and extending the boundary limits of said City.
9. Consideration and ACTION to approve the Final Plat of The Orchards Subdivision Phase 1.
10. Consideration and ACTION to approve the Los Fresnos Community Development Corporation's action to fund the 2022 Easter Festival in the amount of \$1,000.
11. Consideration and ACTION to approve the absence of Javier Rodriguez from the February 28, 2022 Planning and Zoning meeting.
12. Consideration and ACTION to approve a resolution of the City of Los Fresnos, Texas finding that AEP Texas INC.'s application to amend its distribution cost recovery factors to increase distribution rates within the city should be denied; authorizing participation with the cities served by AEP Texas; authorizing hiring of legal counsel; finding that the city's reasonable rate case expenses shall be reimbursed by the company; finding that the meeting at which this resolution is passed is open to the public as required by law; requiring notice of this resolution to the company and legal counsel.

F. Action Items

1. Consideration and ACTION to approve bids for the Wastewater Collection System Improvements Project for services on west Highway 100 and Escalante Road areas, award low bid and authorize mayor to sign documents.
2. Consideration and ACTION to approve a proposal from Alexander Business Development to assist the City of Los Fresnos to develop a grant application to The Meadows Foundation to cross a drainage ditch as the final element of the trail from Los Fresnos to Brownsville.
3. Consideration and ACTION to approve funding for the 2022 Easter Festival.
4. Consideration and ACTION to extend the Sale Tax Compliance Agreement with MuniServices, LLC.
5. Consideration and ACTION to update and approve a Paid Quarantine Leave Policy to include all City Employees.
6. Consideration and ACTION to appoint a new member to the Planning & Zoning Commission Place 4.

7. Consideration and ACTION to appoint a member of the council to the Southmost Regional Water Authority Board temporarily or permanently.
- G. Acknowledgement of City Manager's Report
1. City Manager Report A. WWTP Headworks B. WW Collection System & Upgrade C. WTP Expansion D. Hike & Bike Trails E. Henderson Road Resaca Crossings F. Drainage G. Whipple Road H. COVID-19 I. TxDot Highway 100 J. Stanford Road & FM 1575 Drainage K. East 10th & East 5th Street Sewer L. Projects Discussed But Not Funded M. Street Repairs N. Boys & Girls Club
- H. Acknowledgement of Department Head Reports
1. Financial Report 1. Monthly 2. Year to Date 3. Sales Tax
  2. Public Works Report 1. Water and Wastewater Activity 2. Calls for Service 3. Building Permits 4. Recycling 5. Waste Water Treatment Plant Discharge Monitoring Report
  3. Police Department 1. Calls-By Type 2. Calls-By Date & Time 3. Incidents-By Violation 4. Arrests-By Type 5. Accidents-By Streets & Intersection
  4. Municipal Court 1. Monthly Report
  5. Library Report 1. Monthly Report
  6. Fire Marshal's Report 1. Monthly Report
  7. EMS Report 1. Quarterly report JAN FEB MAR
- I. Adjournment

This is to certify that I, Jacqueline Moya, posted this agenda on the front bulletin board of the City Hall on April 8, 2022 on or before 5:30 p.m. and it shall remain so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

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Jacqueline Moya, City Secretary

Persons with any disabilities that would like to attend meetings must notify City Secretary 24 hours in advance so that the City can make arrangements for that disabled person.

**City Council**  
520 E Ocean Blvd.  
Los Fresnos, TX 78566

Meeting: 04/12/22 06:00 PM  
Department: City Secretary  
Category: Presentation  
Prepared By: Jacqueline Moya  
Initiator: Jacqueline Moya  
Sponsors:

**SCHEDULED**

**INFORMATION ITEM (ID # 4377)**

DOC ID: 4377 A

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**Presentation from McCreary Veselka Bragg & Alley PC,  
Attorneys at Law regarding Municipal Court Fines and Fees  
Collection.**

A representative will be present to share information on their company and what they can do for the City of Los Fresnos. Currently, the City has an agreement in place for Linebarger, Goggan, Blair & Sampson PC, Attorneys at Law to collect our Municipal Court fines and fees. The agreement expires March 1, 2024. This will give you thoughts go be considering until that time.

**City Council**  
520 E Ocean Blvd.  
Los Fresnos, TX 78566

Meeting: 04/12/22 06:00 PM  
Department: City Secretary  
Category: Minutes  
Prepared By: Bianca Huerta  
Initiator: Bianca Huerta  
Sponsors:  
DOC ID: 4346

**SCHEDULED**

**ACTION ITEM (ID # 4346)**

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**Consideration and ACTION to approve the minutes from  
March 8, 2022.**

I recommend approval.

# City Council

520 E Ocean Blvd.

## Regular Meeting

Los Fresnos, TX 78566

<http://citylf.cloudaccess.net/en/>

~ Minutes ~

Tuesday, March 8, 2022

6:00 PM

City Hall

### Agenda

- A. Call meeting to order

The meeting was called to order at 6:00 PM by Mayor Alejandro Flores.

- B. Invocation and Pledge of Allegiance

Mark Milum gave invocation and led the audience in the Pledge of Allegiance.

### **Visitors remarks-To speak you must sign in with the City Secretary prior to the meeting you have a limit of 5 minutes to speak.**

There were none.

### Presentation

#### **Discussion on current and future drainage with Cameron County Drainage District #1.**

Scott Fry introduced himself to the board. He gave brief history on Cameron County Drainage District #1 and how they are funded. His presentation included a drainage map of Los Fresnos, details on flood prevention efforts made by the district, elevations and challenges for Los Fresnos. Presented a map of Los Fresnos showing mitigation projects by the city.

Council member Gabriela Fernandez arrived at 6:12 p.m.

He answered questions for the council and discussed the drainage issues around the city.

<b>RESULT: NO ACTION</b>
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### Public Hearing

#### **Public Hearing on the disannexation of a 116.43-acre tract of land located near the west side of the city limits and on the north side of Hwy 100.**

Public Hearing opened at 6:40 PM.

There were no comments.

Public Hearing closed at 6:41 PM.

<b>RESULT: NO ACTION</b>
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#### **Public Hearing on the annexation of a 61.68-acre tract of land located near the west side of the city limits and on the north side of Hwy 100.**

Public Hearing opened at 6:41 PM.

There were no comments.

Public Hearing closed at 6:42 PM.

**RESULT: NO ACTION**

**Public hearing to receive comments from the citizens concerning a request to close, vacate, and abandon an alley located at 701 E Ocean Blvd between approximately 0.223 acres of land, more or less, out of Block 173, Fresnos Land and Irrigation Company Subdivision and 0.375 acres of land, more or less, out of Block 173, Fresnos Land and Irrigation Company Subdivision**

Public Hearing opened at 6:42 PM.

There were no comments.

Public Hearing closed at 6:43 PM.

**RESULT: NO ACTION**

**Public Hearing to disseminate information concerning the Stormwater Program and receive input from the public.**

Public Hearing opened at 6:42 PM.

Mr. Milum explained information that was given to the council in reference to the Stormwater Program and what the city does to disseminate the information to the public.

There were no comments.

Public Hearing closed at 6:44 PM.

**RESULT: NO ACTION**

**Consent Agenda (All matters listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless requested by a member of the City Council. The item may subsequently be removed from the Consent Agenda to be considered separately.)**

Mayor Flores asked the council if there was any questions or comments on the consent agenda. He asked if there were any items the council would like to pull for further discussion.

Council member Juan Munoz requested action item 3 be pulled. Council member Andres Lopez agreed.

**Consideration and ACTION to approve the minutes from February 8, 2022.**

Motion was made and seconded to approve the minutes from February 8, 2022.

**RESULT: ADOPTED [UNANIMOUS]**  
**MOVER:** Andres Lopez, Councilman  
**SECONDER:** Luis Gonzalez, Councilman  
**AYES:** Flores, Lopez, Fernandez, Gonzalez, Munoz  
**ABSENT:** Polo Narvaez

**Consideration and ACTION to update the Employee Policy concerning COVID-19.**

Motion was made and seconded to update the Employee Policy concerning COVID-19

Attachment: cc mins 3 8 22 (4346 : Minutes)

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Andres Lopez, Councilman  
**SECONDER:** Luis Gonzalez, Councilman  
**AYES:** Flores, Lopez, Fernandez, Gonzalez, Munoz  
**ABSENT:** Polo Narvaez

**Consideration and ACTION to approve a Paid Leave Policy for Law Enforcement.**

Council member Munoz commented he didn't feel only the Law Enforcement employees should be covered and if all employees would be included he would be happy to approve it.

Mr. Milum explained the policy follows the state laws which covers police, fire and EMS. If the council wishes to include other employees they could.

Mr. Milum answered questions for the council and discussed the policy.

Motion was made and seconded to approve a Paid Leave Policy for Law Enforcement.

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Luis Gonzalez, Councilman  
**SECONDER:** Andres Lopez, Councilman  
**AYES:** Flores, Lopez, Fernandez, Gonzalez, Munoz  
**ABSENT:** Polo Narvaez

**Consideration and ACTION to approve Resolution 2-2022 for the submission of a grant application for Operation Stonegarden for the City of Los Fresnos to the Office of the Governor.**

Motion was made and seconded to approve Resolution 2-2022 for the submission of a grant application for Operation Stonegarden for the City of Los Fresnos to the office of the Governor.

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Andres Lopez, Councilman  
**SECONDER:** Luis Gonzalez, Councilman  
**AYES:** Flores, Lopez, Fernandez, Gonzalez, Munoz  
**ABSENT:** Polo Narvaez

**Consideration and ACTION to approve action taken by Los Fresnos Community Development Corporation to fund street improvements.**

Motion was made and seconded to approve action taken by Los Fresnos Community Development Corporation to fund street improvements.

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Andres Lopez, Councilman  
**SECONDER:** Luis Gonzalez, Councilman  
**AYES:** Flores, Lopez, Fernandez, Gonzalez, Munoz  
**ABSENT:** Polo Narvaez

**Consideration and ACTION to approve a Proclamation declaring April 10-16, 2022 as National Public Safety Telecommunicator's Week in the City of Los Fresnos.**

Motion was made and seconded to approve a Proclamation declaring April 10-16, 2022 as National Public Safety Telecommunicator's Week in the City of Los Fresnos.

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Andres Lopez, Councilman  
**SECONDER:** Luis Gonzalez, Councilman  
**AYES:** Flores, Lopez, Fernandez, Gonzalez, Munoz  
**ABSENT:** Polo Narvaez

**Consideration and ACTION to approve the Preliminary Plat of The Orchards Subdivision Phase 1.**

Motion was made and seconded to approve the Preliminary Plat of The Orchards Subdivision Phase 1.

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Andres Lopez, Councilman  
**SECONDER:** Luis Gonzalez, Councilman  
**AYES:** Flores, Lopez, Fernandez, Gonzalez, Munoz  
**ABSENT:** Polo Narvaez

**Consideration and ACTION to approve payment in lieu of land for park dedication for the Orchards Phase I Subdivision.**

Motion was made and seconded to approve payment in lieu of land for park dedication for the Orchards Phase 1 Subdivision.

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Andres Lopez, Councilman  
**SECONDER:** Luis Gonzalez, Councilman  
**AYES:** Flores, Lopez, Fernandez, Gonzalez, Munoz  
**ABSENT:** Polo Narvaez

**Consideration and ACTION to approve the preliminary plat for The Woods Subdivision Phase 1.**

Motion was made and seconded to approve the preliminary plat for The Woods Subdivision Phase 1.

Attachment: cc mins 3 8 22 (4346 : Minutes)

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Andres Lopez, Councilman  
**SECONDER:** Luis Gonzalez, Councilman  
**AYES:** Flores, Lopez, Fernandez, Gonzalez, Munoz  
**ABSENT:** Polo Narvaez

**Consideration and ACTION to approve the final plat for Feather Ridge Phase III.**

Motion was made and seconded to approve the final plat for Feather Ridge Phase III.

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Andres Lopez, Councilman  
**SECONDER:** Luis Gonzalez, Councilman  
**AYES:** Flores, Lopez, Fernandez, Gonzalez, Munoz  
**ABSENT:** Polo Narvaez

**Consideration and ACTION to approve the final plat for Feather Ridge Phase IV.**

Motion was made and seconded to approve the final plat for Feather Ridge Phase IV.

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Andres Lopez, Councilman  
**SECONDER:** Luis Gonzalez, Councilman  
**AYES:** Flores, Lopez, Fernandez, Gonzalez, Munoz  
**ABSENT:** Polo Narvaez

**Consideration and ACTION to approve Change Order 2 for the Water Treatment Plant Expansion Project.**

Motion was made and seconded to approve Change Order 2 for the Water Treatment Plant Expansion Project.

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Andres Lopez, Councilman  
**SECONDER:** Luis Gonzalez, Councilman  
**AYES:** Flores, Lopez, Fernandez, Gonzalez, Munoz  
**ABSENT:** Polo Narvaez

**Action Items**

**Consideration and ACTION to approve the first reading of Ordinance 533 to disannex territory of to the City of Los Fresnos and reducing the boundary limits of said City.**

Mr. Milum explained the property was annexed in error because a portion was in Indian Lakes ETJ and this would fix the error.

Mr. Milum answered questions for the council.

Motion was made and seconded to approve the first reading of Ordinance 533 to disannex territory of to the City of Los Fresnos and reducing the boundary limits of said City.

**RESULT: ADOPTED [UNANIMOUS]**  
**MOVER:** Luis Gonzalez, Councilman  
**SECONDER:** Andres Lopez, Councilman  
**AYES:** Flores, Lopez, Fernandez, Gonzalez, Munoz  
**ABSENT:** Polo Narvaez

**Consideration and ACTION to approve the first reading of Ordinance 534 to annex territory of to the City of Los Fresnos and extending the boundary limits of said City.**

Motion was made and seconded to approve the first reading of Ordinance 534 to annex territory of to the City of Los Fresnos and extending the boundary limits of said City.

**RESULT: ADOPTED [UNANIMOUS]**  
**MOVER:** Luis Gonzalez, Councilman  
**SECONDER:** Alejandro Flores, Mayor  
**AYES:** Flores, Lopez, Fernandez, Gonzalez, Munoz  
**ABSENT:** Polo Narvaez

**Consideration and ACTION to approve Ordinance 535 to close, vacate, and abandon an alley located at 701 E Ocean Blvd between approximately 0.223 acres of land, more or less, out of Block 173, Fresnos Land and Irrigation Company Subdivision and 0.375 acres of land, more or less, out of Block 173, Fresnos Land and Irrigation Company Subdivision**

Mr. Milum explained to the council where the alley was located and answered questions for the council.

Motion was made and seconded to approve Ordinance 535 to close, vacate, and abandon an alley located at 701 E Ocean Blvd between approximately 0.223 acres of land, more or less, out of Block 173, Fresnos Land and Irrigation Company Subdivision and 0.375 acres of land, more or less, out of Block 173, Fresnos Land and Irrigation Company Subdivision.

**RESULT: ADOPTED [UNANIMOUS]**  
**MOVER:** Luis Gonzalez, Councilman  
**SECONDER:** Andres Lopez, Councilman  
**AYES:** Flores, Lopez, Fernandez, Gonzalez, Munoz  
**ABSENT:** Polo Narvaez

**Consideration and ACTION to provide special funding for Los Fresnos Ambulance Service.**

Council member Juan Munoz commented that the city supports a lot of people and some entities. His question was when was it enough, there had to be a stop at some point.

Council Member Andres Lopez commented a soon as COVID was over. Health was something the city could not back out on and the ambulance service does their job any little bit the city could help with he knows it will be put to good use.

EMS Director Gene Daniels presented the council with information on the EMS services.

Council member Gabriela Fernandez commented she really appreciates the ambulance service and all they do. She also agreed with Council member Lopez's comment.

Attachment: cc mins 3 8 22 (4346 : Minutes)

Motion was made and seconded to provide special funding for Los Fresnos Ambulance Service.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Gabriela Fernandez, Councilwoman
<b>SECONDER:</b>	Luis Gonzalez, Councilman
<b>AYES:</b>	Flores, Lopez, Fernandez, Gonzalez, Munoz
<b>ABSENT:</b>	Polo Narvaez

**Consideration and ACTION to approve funding for 2021 Street Improvements.**

Mr. Milum explained in the packet was a list of streets and cost estimate provided by Hanson Professional Services. The fund balance after funding the Los Fresnos Ambulance serve would be at \$1,243.778 and the proposed street repairs was \$698,108.63. He did not want the council to approve the amount, he just wanted to explain where the money would be coming from. Bids would still need to be requested and later come back to the council for final approval.

Mr. Milum advised the council the CDC board approved to fund street repairs along businesses in the city.

Motion was made and seconded to approve funding for 2021 Street Improvements.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Andres Lopez, Councilman
<b>SECONDER:</b>	Gabriela Fernandez, Councilwoman
<b>AYES:</b>	Flores, Lopez, Fernandez, Gonzalez, Munoz
<b>ABSENT:</b>	Polo Narvaez

**Discussion and possible ACTION to determine actions to take on Escalante Road.**

Mr. Milum explained he was authorized by the council to research the Harvey Escalante Private Road. He explained to the council the survey that was done and where the property lines were where the road currently runs.

He gave the council options to resolve the issues and answered questions from the council.

Motion was made and seconded to leave the street as is and re-address at a later time.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Alejandro Flores, Mayor
<b>SECONDER:</b>	Andres Lopez, Councilman
<b>AYES:</b>	Flores, Lopez, Fernandez, Gonzalez, Munoz
<b>ABSENT:</b>	Polo Narvaez

**Consideration and ACTION to re-appoint William Lubben to the Community Development Corporation Place 6 or appoint a new member.**

Council member Luis Gonzalez advised the council that he took Mr. Milums advised and met Mr. Lubben. He stated Mr. Lubben was very passionate about the environment and is active in several committees with the parks.

Motion was made and seconded to re-appoint William Lubben to the Community Development Corporation Place 6.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Juan Munoz, Councilman
<b>SECONDER:</b>	Luis Gonzalez, Councilman
<b>AYES:</b>	Flores, Lopez, Fernandez, Gonzalez, Munoz
<b>ABSENT:</b>	Polo Narvaez

**Consideration and ACTION to appoint a new member to the Planning & Zoning Commission Place 4.**

There were no applications submitted. The item would be in the next meeting.

<b>RESULT:</b>	<b>NO ACTION</b>
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**Consideration and ACTION to appoint a new member to the Los Fresnos Housing Authority Place 1.**

Motion was made and seconded to appoint Cesar Garcia to the Los Fresnos Housing Authority Place 1.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Juan Munoz, Councilman
<b>SECONDER:</b>	Andres Lopez, Councilman
<b>AYES:</b>	Flores, Lopez, Fernandez, Gonzalez, Munoz
<b>ABSENT:</b>	Polo Narvaez

**Acknowledgement of City Manager's Report**

**City Manager Report A. WWTP Headworks B. WW Collection System & Upgrade C. WTP Expansion D. Hike & Bike Trails E. Henderson Road Resaca Crossings F. Drainage G. Whipple Road H. COVID-19 I. TxDot Highway 100 J. Stanford Road & FM 1575 Drainage K. East 10th & East 5th Street Sewer L. Projects Discussed But Not Funded M. Street Repairs N. Escalante Road**

Mr. Milum commented on the Waste Water Collection System Upgrade that is taking sewer to residents on the west of Hwy 100. The city received permission from TWDB to resubmit for bids to extend the sewer service to the newly annexed area only and leave the repairs to the Cuates lift station as an alternate. Hike and Bike Trail has been completed up to Hwy 100. He gave an update on the funding for the drainage improvement projects around the city explaining \$843,704 was eligible for loan forgiveness and \$860,000 will be at a zero percent interest loan.

Mr. Milum answered questions for the council.

Attachment: cc mins 3 8 22 (4346 : Minutes)

**RESULT: ADOPTED [UNANIMOUS]**  
**MOVER:** Luis Gonzalez, Councilman  
**SECONDER:** Andres Lopez, Councilman  
**AYES:** Flores, Lopez, Fernandez, Gonzalez, Munoz  
**ABSENT:** Polo Narvaez

**Acknowledgement of Department Head Reports**

**Financial Report 1. Monthly 2. Year to Date 3. Sales Tax**

Motion was made and seconded to acknowledge the Financial Report.

**RESULT: ADOPTED [UNANIMOUS]**  
**MOVER:** Andres Lopez, Councilman  
**SECONDER:** Gabriela Fernandez, Councilwoman  
**AYES:** Flores, Lopez, Fernandez, Gonzalez, Munoz  
**ABSENT:** Polo Narvaez

**Public Works Report 1. Water and Wastewater Activity 2. Calls for Service 3. Building Permits 4. Recycling 5. Waste Water Treatment Plant Discharge Monitoring Report**

Motion was made and seconded to acknowledge the Public Works Report.

**RESULT: ADOPTED [UNANIMOUS]**  
**MOVER:** Andres Lopez, Councilman  
**SECONDER:** Gabriela Fernandez, Councilwoman  
**AYES:** Flores, Lopez, Fernandez, Gonzalez, Munoz  
**ABSENT:** Polo Narvaez

**Police Department 1. Calls-By Type 2. Calls-By Date & Time 3. Incidents-By Violation 4. Arrests-By Type 5. Accidents-By Streets & Intersection**

Motion was made and seconded to acknowledge the Police Department Report.

**RESULT: ADOPTED [UNANIMOUS]**  
**MOVER:** Andres Lopez, Councilman  
**SECONDER:** Gabriela Fernandez, Councilwoman  
**AYES:** Flores, Lopez, Fernandez, Gonzalez, Munoz  
**ABSENT:** Polo Narvaez

**Municipal Court 1. Monthly Report**

Motion was made and seconded to acknowledge the Municipal Court Report.

**RESULT: ADOPTED [UNANIMOUS]**  
**MOVER:** Andres Lopez, Councilman  
**SECONDER:** Gabriela Fernandez, Councilwoman  
**AYES:** Flores, Lopez, Fernandez, Gonzalez, Munoz  
**ABSENT:** Polo Narvaez

**Library Report 1. Monthly Report**

Attachment: cc mins 3 8 22 (4346 : Minutes)

Motion was made and seconded to acknowledge the Library Report.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Andres Lopez, Councilman
<b>SECONDER:</b>	Gabriela Fernandez, Councilwoman
<b>AYES:</b>	Flores, Lopez, Fernandez, Gonzalez, Munoz
<b>ABSENT:</b>	Polo Narvaez

**Fire Marshal's Report 1. Monthly Report**

Motion was made and seconded to acknowledge the Fire Marshal's Report.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Andres Lopez, Councilman
<b>SECONDER:</b>	Gabriela Fernandez, Councilwoman
<b>AYES:</b>	Flores, Lopez, Fernandez, Gonzalez, Munoz
<b>ABSENT:</b>	Polo Narvaez

J. Adjournment

The meeting was closed at 7:33 PM.

\_\_\_\_\_  
Presiding Officer of the Council

\_\_\_\_\_  
Recorder

Attachment: cc mins 3 8 22 (4346 : Minutes)

**City Council**  
520 E Ocean Blvd.  
Los Fresnos, TX 78566

Meeting: 04/12/22 06:00 PM  
Department: City Secretary  
Category: Proclamation  
Prepared By: Jacqueline Moya  
Initiator: Jacqueline Moya  
Sponsors:

**SCHEDULED**

**ACTION ITEM (ID # 4369)**

DOC ID: 4369

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**Consideration and ACTION to approve a Proclamation  
declaring May 5, 2022 as National Day of Prayer in the City of  
Los Fresnos.**

I recommend approval.

**PROCLAMATION  
CITY OF LOS FRESNOS  
  
NATIONAL DAY OF PRAYER**

**WHEREAS**, throughout the history of our country, prayer has been recognized by our leaders, in times of war – and peace – as vital to the maintenance of a strong national character, and necessary to procure the blessings of a just and benevolent God upon our government and people; and

**WHEREAS**, we as duly elected and appointed leaders of this community, recognize our civil responsibilities to those whom we serve; and

**WHEREAS**, it is with awesome responsibility that we serve the citizens of our community by faithfully carrying out the duties and requirements of our offices; and

**WHEREAS**, in humble acknowledgement of our dependence upon God for wisdom, courage and power, and upon the spiritual and moral support of the people in our community, we hereby urge our citizens to pray that we will receive spiritual guidance that we may call upon as we serve this community to the best of our abilities and for God to continue to bless the City of Los Fresnos.

**NOW, THEREFORE**, I, Alejandro Flores, Mayor of the City of Los Fresnos do hereby urge the citizens in our community to join in the observance of the National Day of Prayer on Thursday, May 5, 2022.

Signed this the 12<sup>th</sup> day of April, 2022.

\_\_\_\_\_  
Alejandro Flores, Mayor

ATTEST:

\_\_\_\_\_  
Jacqueline Moya, City Secretary

Attachment: PROCLAMATION FOR NATIONAL DAY OF PRAYER 2022 (4369 : Proclamation for Day of Prayer)

**City Council**  
520 E Ocean Blvd.  
Los Fresnos, TX 78566

Meeting: 04/12/22 06:00 PM  
Department: City Secretary  
Category: Proclamation  
Prepared By: Jacqueline Moya  
Initiator: Jacqueline Moya  
Sponsors:

**SCHEDULED**

**ACTION ITEM (ID # 4370)**

DOC ID: 4370

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## **Consideration and ACTION to approve a Proclamation for National Hurricane Preparedness Week May 1-7, 2022.**

I recommend approval.

**CITY OF LOS FRESNOS**

**PROCLAMATION  
NATIONAL HURRICANE PREPAREDNESS WEEK 2022**

**WHEREAS**, Texas hurricane season officially begins June 1 and ends November 30, 2022; and

**WHEREAS**, the 624-mile Texas Gulf coastline, our area in particular, and areas of Texas hundreds of miles inland are vulnerable to the devastating effects of a hurricane or tropical storm; and

**WHEREAS**, both public and private entities should develop emergency response and recovery plans in accordance with local jurisdictions and local emergency management offices; and

**WHEREAS**, the National Weather Service and the Governor's Division of Emergency Management are designating the week of May 1 – May 7, 2022 as National Hurricane Preparedness Week in Texas and in the City of Los Fresnos; and

**WHEREAS**, the National Weather Service, the Governor's Division of Emergency Management, and the leaders of the City of Los Fresnos strongly suggest that all residents and visitors to this area be made aware of the potential dangers of these storms; and

**WHEREAS**, the best defense is preparedness and public education about the dangers of the high winds, storm surge, flooding and tornadoes that may occur for hundreds of miles in conjunction with a hurricane or tropical storm.

**THEREFORE, BE IT PROCLAIMED THAT THE CITY COUNCIL OF THE CITY OF LOS FRESNOS, TEXAS:**

Urges all citizens of this City and County to participate in hurricane preparedness activities, and to pay close attention to watch and warning instructions.

**IN OFFICIAL RECOGNITION WHEREOF**, the undersigned hereby affix our signatures this 12<sup>th</sup> day of April, 2022.

\_\_\_\_\_  
Alejandro Flores, Mayor

ATTEST:

\_\_\_\_\_  
Jacqueline Moya, City Secretary

Attachment: Proclamation for National Hurricane Week 2022 (4370 : Proclamation for National Hurricane Preparedness Week)

**City Council**  
520 E Ocean Blvd.  
Los Fresnos, TX 78566

Meeting: 04/12/22 06:00 PM  
Department: City Secretary  
Category: Proclamation  
Prepared By: Jacqueline Moya  
Initiator: Jacqueline Moya  
Sponsors:

**SCHEDULED**

**ACTION ITEM (ID # 4371)**

DOC ID: 4371

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**Consideration and ACTION to approve a Proclamation  
declaring the week of May 15-21, 2022 as National  
Emergency Medical Services Week in the City of Los  
Fresnos.**

I recommend approval.

**CITY OF LOS FRESNOS  
PROCLAMATION**

**WHEREAS**, each year residents and visitors to our community may require emergency medical care for traumatic injuries, burns, poisonings, spinal cord injuries, heart attaches and other critical medical emergencies; and

**WHEREAS**, emergency care personal, including emergency medical dispatchers, medical responders, EMTs, EMT-Ds, EMT-Is, EMT-Ps, emergency department nurses and physicians, whether volunteers or paid personnel, give selflessly of themselves for the welfare of others; and

**WHEREAS**, the citizens of our community benefit from the knowledge, skills, and dedication of these emergency medical services specialists, as they work together to ensure prompt and appropriate treatment at the scene, on the way to the hospital, and in the emergency department; and

**WHEREAS**, advances in emergency medical care have increased the number of lives saved each year;

**NOW, THEREFORE**, the City Council of the City of Los Fresnos encourage our Community to observe this week of May 15-21, 2022 as

**NATIONAL EMERGENCY MEDICAL SERVICES WEEK**

in the City of Los Fresnos.

Signed this 12<sup>th</sup> day of April, 2022.

\_\_\_\_\_  
Alejandro Flores, Mayor

ATTEST:

\_\_\_\_\_  
Jacqueline Moya, City Secretary

Attachment: Proclamation EMS Week 2022 (4371 : Proclamation for Emergency Medical Services)

**City Council**  
520 E Ocean Blvd.  
Los Fresnos, TX 78566

Meeting: 04/12/22 06:00 PM  
Department: City Secretary  
Category: Proclamation  
Prepared By: Jacqueline Moya  
Initiator: Jacqueline Moya  
Sponsors:

**SCHEDULED**

**ACTION ITEM (ID # 4372)**

DOC ID: 4372

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**Consideration and ACTION to approve a Proclamation  
declaring May 15, 2022 as Peace Officers' Memorial Day and  
declaring the week of May 15-21, 2022 as National Police  
Week in the City of Los Fresnos.**

I recommend approval.

**CITY OF LOS FRESNOS  
PROCLAMATION**

**Whereas**, The Congress and President of the United States have designated May 15 as Peace Officers’ Memorial Day, and the week in which May 15 falls as National Police Week; and

**Whereas**, the members of the Los Fresnos Police Department play an important role in safeguarding the rights and freedoms of citizens in our community; and

**Whereas**, it is important that all citizens know and understand the duties, responsibilities, hazards, and sacrifices of their Police Department, and that members of The Los Fresnos Police Department recognize their duty to serve the people by safeguarding life and property, by protecting them against violence and disorder, and by protecting the innocent against deception and the weak against oppression; and

**Whereas**, the men and women of the Los Fresnos Police Department unceasingly provide a vital public service;

**Now, therefore**, the City Council of the City of Los Fresnos, call upon all citizens of Los Fresnos and upon all patriotic, civic and educational organizations to observe the week of May 15<sup>th</sup> – 21<sup>st</sup>, 2022, as Police Week with appropriate ceremonies and observances in which all of our people may join in commemorating law enforcement officers, past and present, who, by their faithful and loyal devotion to their responsibilities, have rendered a dedicated service to their communities and, in so doing, have established for themselves an enviable and enduring reputation for preserving the rights and security of all citizens.

I further call upon all citizens of Los Fresnos to observe May 15, as Peace Officers’ Memorial Day in honor of those law enforcement officers who, through their courageous deeds, have made the ultimate sacrifice in service to their community or have become disabled in the performance of duty, and let us recognize and pay respect to the survivors of our fallen heroes.

Approved on this 12<sup>th</sup> day of April, 2022.

\_\_\_\_\_  
Alejandro Flores, Mayor

ATTEST:

\_\_\_\_\_  
Jacqueline Moya, City Secretary

Attachment: Proclamation for Police Week 2022 (4372 : Proclamation for National Police Day & Week)

**City Council**  
520 E Ocean Blvd.  
Los Fresnos, TX 78566

Meeting: 04/12/22 06:00 PM  
Department: City Secretary  
Category: Ordinances  
Prepared By: Jacqueline Moya  
Initiator: Jacqueline Moya  
Sponsors:

**SCHEDULED**

**ACTION ITEM (ID # 4358)**

DOC ID: 4358 A

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**Consideration and ACTION to approve the second reading of Ordinance 535 to close, vacate, and abandon an alley located at 701 E Ocean Blvd between approximately 0.223 acres of land, more or less, out of Block 173, Fresnos Land and Irrigation Company Subdivision and 0.375 acres of land, more or less, out of Block 173, Fresnos Land and Irrigation Company Subdivision.**

This was approved by the Council on the first reading during the meeting in March.

Some of the property owned by Mr. Simon Vega's family has been sold. The house was kept by the family and not sold. The adjoining property was sold. During the process of the sale, an alley was discovered that runs from the east to the west in the middle of the property. It doesn't show on any of the city documents. We assume the city thought it was vacated many years ago when the irrigation canal was constructed. There is no need for this alley so we recommend vacating it and the property revert to the adjoining property owners. Each get half of the alley that joins their property.

I recommend approval.

**ORDINANCE 535**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOS FRESNOS, TEXAS, AUTHORIZING THE MAYOR TO CLOSE, VACATE AND ABANDON THE ALLEY LOCATED AT 701 E OCEAN BLVD BETWEEN APPROXIMATELY 0.223 ACRES OF LAND, MORE OR LESS, OUT OF BLOCK 173, FRESNOS LAND AND IRRIGATION COMPANY SUBDIVISION AND 0.375 ACRES OF LAND, MORE OR LESS, OUT OF BLOCK 173, FRESNOS LAND AND IRRIGATION COMPANY SUBDIVISION IN THE CITY OF LOS FRESNOS, TEXAS.**

This ordinance was introduced and submitted to the City Council for passage and adoption after the second reading of the Ordinance. After presentation and discussion of the Ordinance, a motion was made by \_\_\_\_\_ that the Ordinance be finally passed and adopted in accordance with the City’s Home Rule Charter. The motion was seconded by \_\_\_\_\_ and carried by the following voted:

Mayor Alejandro Flores	___ For ___ Against ___ Abstained
Councilmember Andres Lopez	___ For ___ Against ___ Abstained
Councilmember Polo Narvaez	___ For ___ Against ___ Abstained
Mayor Pro-Tem Gabriela Fernandez	___ For ___ Against ___ Abstained
Councilmember Luis Gonzalez	___ For ___ Against ___ Abstained
Councilmember Juan Munoz	___ For ___ Against ___ Abstained

**WHEREAS**, the City Council believes and so finds that it would serve the best interest of the City of Los Fresnos to abandon and close an alley located at 701 E Ocean Blvd between approximately 0.223 acres of land, more or less, out of Block 173, Fresnos Land and Irrigation Company Subdivision and 0.375 acres of land, more or less, out of Block 173, Fresnos Land and Irrigation Company Subdivision and release the City’s right to use the same as an alley therein that the alley is of no value to the City.

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LOS FRESNOS, TEXAS:**

SECTION 1. Under and by virtue of the power vested in it by the Constitution and laws of the State of Texas, the City of Los Fresnos, Texas, hereby vacates, closes, and abandons the above described alley and said property revert back to adjoining property owners more fully described in Exhibit A.

SECTION 2. The City of Los Fresnos hereby specifically abandons the alley located at 701 E Ocean Blvd between approximately 0.223 acres of land, more or less, out of Block 173, Fresnos Land and Irrigation Company Subdivision and 0.375 acres of land, more or less, out of Block 173, Fresnos Land and Irrigation Company Subdivision

Attachment: Ordinance 535 abandon alley west ocean (4358 : Ordinance abandon alley 535 -701 W Ocean Blvd)

SECTION 3. That this Ordinance shall be in full force and effect from and after its final passage, approval, and publication as by the laws of the State of Texas.

INTRODUCED AND APPROVED on the first reading this \_\_\_\_ day of \_\_\_\_\_, 2022.

APPROVED AND PASSED on the second reading this \_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
Mayor, Alejandro Flores

ATTEST:

\_\_\_\_\_  
City Secretary, Jacqueline Moya

Attachment: Ordinance 535 abandon alley west ocean (4358 : Ordinance abandon alley 535 -701 W Ocean Blvd)

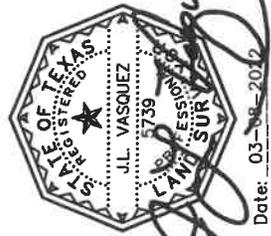


**MERIDIAN OF  
FRESNOS  
LAND AND  
IRRIGATION  
COMPANY  
SUBDIVISION**



**LEGEND**

"O" FOUND 1/2" IRON ROD WITH  
A YELLOW PLASTIC ID CAP  
STAMPED "VASQUEZ SURV 5739"  
(UNLESS OTHERWISE NOTED)



Date: 03-08-2010

REVISED ON APRIL 6, 2022 TO CHANGE  
BEARING CALL

B L O C K 1 6 9

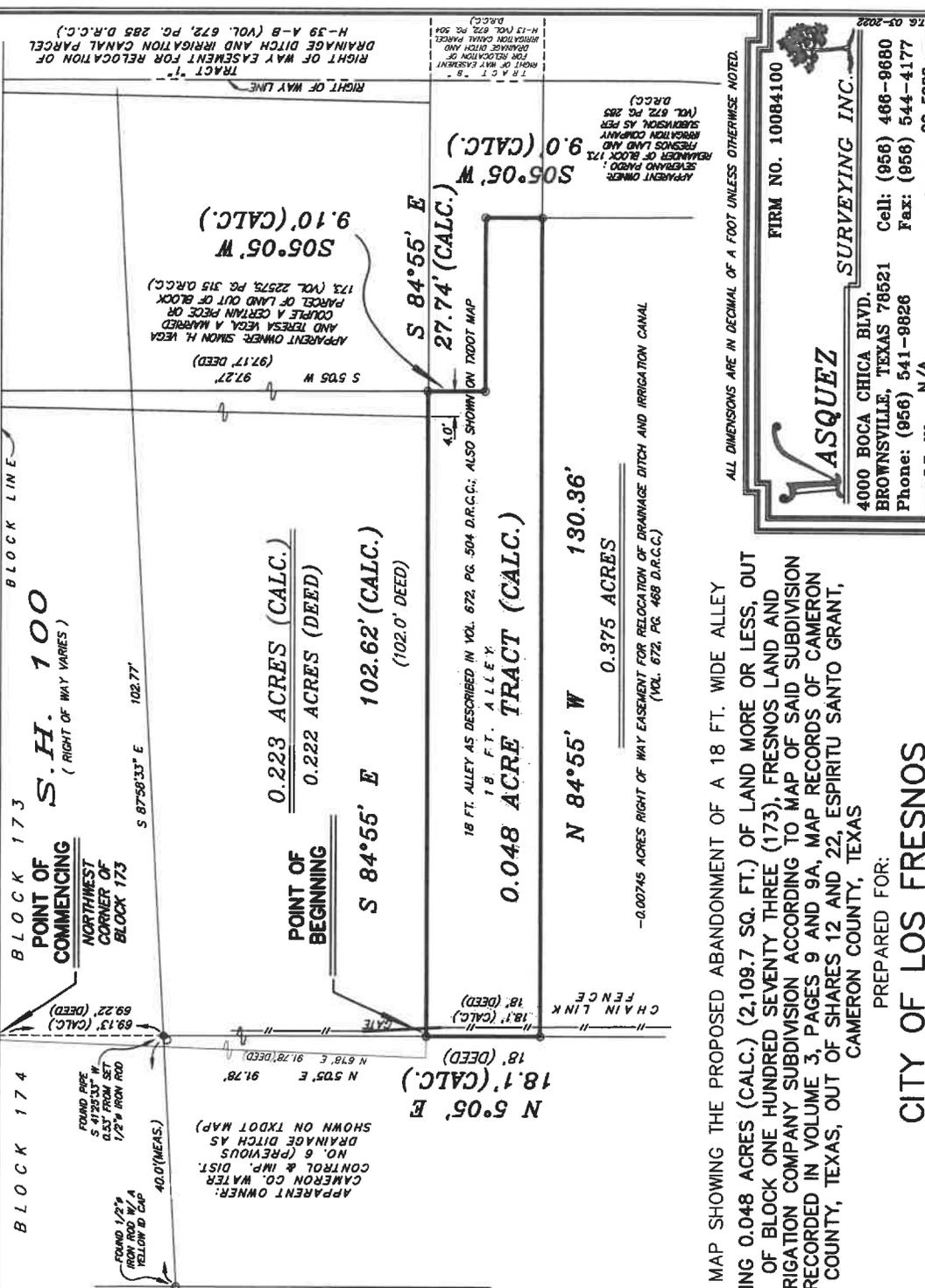
B L O C K 1 7 4

B L O C K 1 7 3

**POINT OF  
S.H. 100**  
(RIGHT OF WAY VARIES)

BLOCK LINE

SCALE: 1"=20'



MAP SHOWING THE PROPOSED ABANDONMENT OF A 18 FT. WIDE ALLEY  
BEING 0.048 ACRES (CALC.) (2,109.7 SQ. FT.) OF LAND MORE OR LESS, OUT  
OF BLOCK ONE HUNDRED SEVENTY THREE (173), FRESNOS LAND AND  
IRRIGATION COMPANY SUBDIVISION ACCORDING TO MAP OF SAID SUBDIVISION  
RECORDED IN VOLUME 3, PAGES 9 AND 9A, MAP RECORDS OF CAMERON  
COUNTY, TEXAS, OUT OF SHARES 12 AND 22, ESPIRITU SANTO GRANT,  
CAMERON COUNTY, TEXAS

PREPARED FOR:

**CITY OF LOS FRESNOS**

**VASQUEZ SURVEYING INC.**  
FIRM NO. 10084100  
4000 BOCA CHICA BLVD.  
BROWNSVILLE, TEXAS 78521  
Cell: (956) 486-9680  
Phone: (956) 541-9026  
Fax: (956) 544-4177  
JOB NO. 22\_5996  
G.F. NO. N/A

ALL DIMENSIONS ARE IN DECIMAL OF A FOOT UNLESS OTHERWISE NOTED.

-0.00745 ACRES RIGHT OF WAY EASEMENT FOR RELOCATION OF DRAINAGE DITCH AND IRRIGATION CANAL  
(VOL. 672, PG. 468 D.R.C.C.)

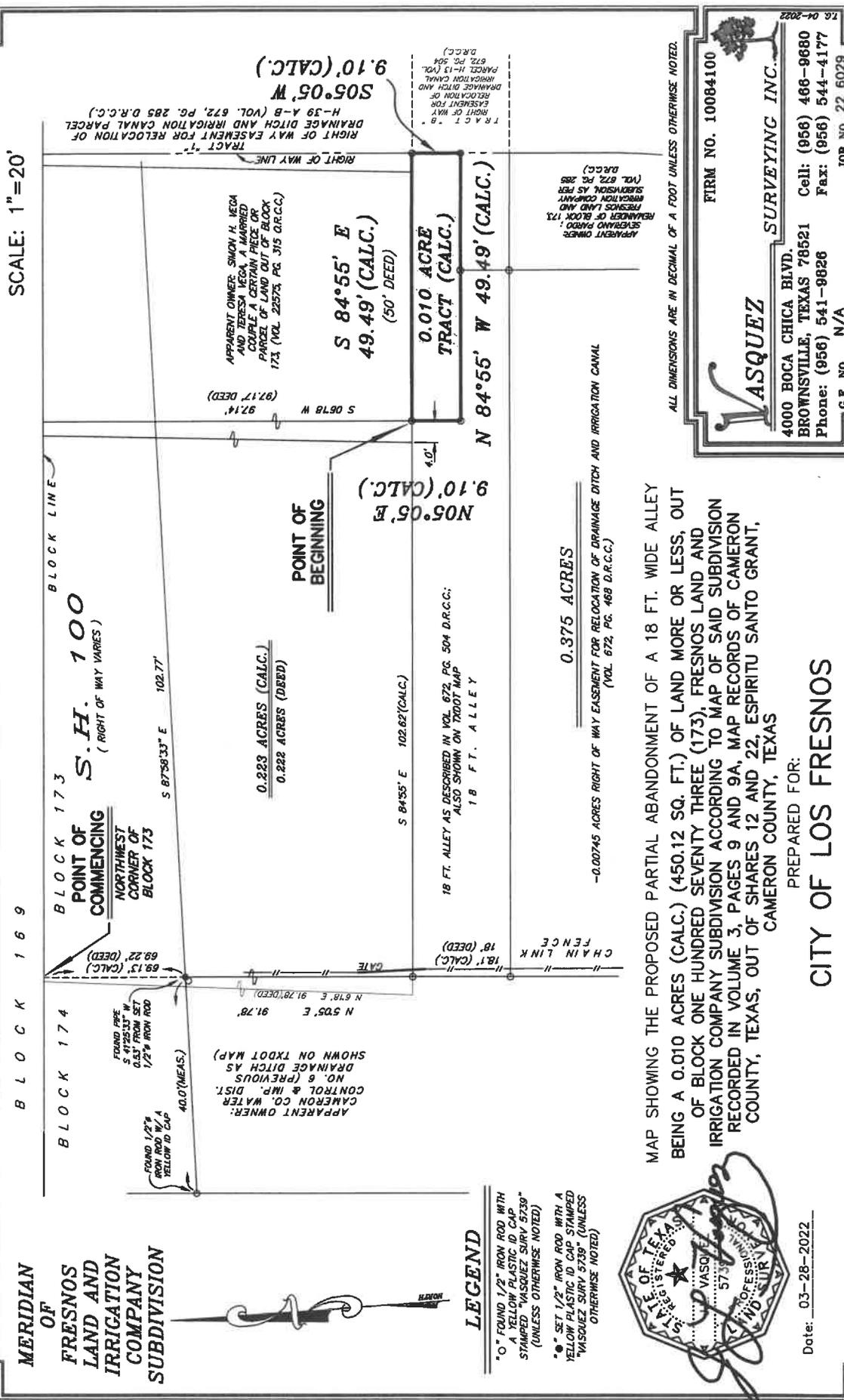
APPARANT OWNER:  
S 505 W 97.27'  
(97.17' DEED)

APPARANT OWNER: SIMON H. VEGA  
AND TERESA VEGA A MARRIED  
COUPLE OF LAND OUT OF BLOCK  
173 (VOL. 22575, PG. 315 D.R.C.C.)

APPARANT OWNER:  
FRESNOS LAND AND  
IRRIGATION COMPANY  
SUBDIVISION AS PER  
VOL. 572, PG. 285  
(D.R.C.C.)

TRACT "B"  
RIGHT OF WAY EASEMENT  
FOR RELOCATION OF  
DRAINAGE DITCH AND  
IRRIGATION CANAL  
H-39 A-B (VOL. 672, PG. 285 D.R.C.C.)

16-03-2022



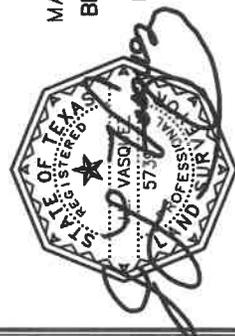
SCALE: 1"=20'

**MERIDIAN OF FRESNO IRRIGATION LAND AND IRRIGATION COMPANY SUBDIVISION**



**LEGEND**

- O" FOUND 1/2" IRON ROD WITH A YELLOW PLASTIC ID CAP STAMPED "VASQUEZ SURV 5739" (UNLESS OTHERWISE NOTED)
- • SET 1/2" IRON ROD WITH A YELLOW PLASTIC ID CAP STAMPED "VASQUEZ SURV 5739" (UNLESS OTHERWISE NOTED)



Date: 03-28-2022

MAP SHOWING THE PROPOSED PARTIAL ABANDONMENT OF A 18 FT. WIDE ALLEY BEING A 0.010 ACRES (CALC.) (450.12 SQ. FT.) OF LAND MORE OR LESS, OUT OF BLOCK ONE HUNDRED SEVENTY THREE (173), FRESNOS LAND AND IRRIGATION COMPANY SUBDIVISION ACCORDING TO MAP OF SAID SUBDIVISION RECORDED IN VOLUME 3, PAGES 9 AND 9A, MAP RECORDS OF CAMERON COUNTY, TEXAS, OUT OF SHARES 12 AND 22, ESPIRITU SANTO GRANT, CAMERON COUNTY, TEXAS

**CITY OF LOS FRESNOS**

PREPARED FOR:

**VASQUEZ SURVEYING INC.**  
 4000 BOCA CHICA BLVD.  
 BROWNSVILLE, TEXAS 78521  
 Cell: (956) 466-9680  
 Phone: (956) 541-9826  
 Fax: (956) 544-4177  
 FIRM NO. 10084100  
 JOB NO. 22 6029  
 G.F. NO. N/A

0.375 ACRES

-0.00745 ACRES RIGHT OF WAY EASEMENT FOR RELOCATION OF DRAINAGE DITCH AND IRRIGATION CANAL (VOL. 672, PG. 468 D.R.C.C.)

ALL DIMENSIONS ARE IN DECIMAL OF A FOOT UNLESS OTHERWISE NOTED.

Attachment: alley abandon exhibit w ocean blvd (4358 : Ordinance abandon alley 535 -701 W Ocean Blvd)

**City Council**  
520 E Ocean Blvd.  
Los Fresnos, TX 78566

Meeting: 04/12/22 06:00 PM  
Department: City Secretary  
Category: Ordinances  
Prepared By: Jacqueline Moya  
Initiator: Jacqueline Moya  
Sponsors:

**SCHEDULED**

**ACTION ITEM (ID # 4356)**

DOC ID: 4356 A

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## **Consideration and ACTION to approve the second reading of Ordinance 533 to disannex territory of to the City of Los Fresnos and reducing the boundary limits of said City.**

This was discussed and passed on the first reading during the Council meeting in March.

This is the proposed development just west of Las Palmas Housing and east of FM 803 on the north side of Highway 100. We annexed this a few months ago but used the wrong meets and bounds since the area north of Whipple Road is in the ETJ of the Town of Indian Lake. We cannot annex any area in the ETJ of another municipality. This action will reverse the annexation back to the way it was before making it outside the city limits.

I recommend approval.

**ORDINANCE NO. 533**

**AN ORDINANCE DISANNEXING HEREINAFTER DESCRIBED TERRITORY TO THE CITY OF LOS FRESNOS, TEXAS, CAMERON COUNTY AND REDUCING THE BOUNDARY LIMITS OF SAID CITY SO AS TO EXCLUDE SAID HEREINAFTER DESCRIBED PROPERTY WITHIN THE CITY LIMITS, FINDING THAT ALL REQUIRED LEGAL CONDITIONS HAVE BEEN SATISFIED; TERMINATING THE RIGHTS AND PRIVILEGES CONFERRED IN THE PROPERTY AND ITS INHABITANTS UPON DISANNEXATION OF THE PROPERTY FROM THE CITY OF LOS FRESNOS; PROVIDING FOR AMENDING AND CORRECTING THE OFFICIAL BOUNDARIES OF THE CITY OF LOS FRESNOS, TEXAS; AS HERETOFORE ADOPTED; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A REPEALER CLAUSE; AND REPEALING ORDINANCE 525 ANNEXING SAID PROPERTY.**

This ordinance was introduced and submitted to the City Council for passage and adoption after the second reading of the Ordinance. After presentation and discussion of the Ordinance, a motion was made by \_\_\_\_\_ that the Ordinance be finally passed and adopted in accordance with the City’s Home Rule Charter. The motion was seconded by \_\_\_\_\_ and carried by the following voted:

Mayor Alejandro Flores	___ For ___ Against ___ Abstained
Councilmember Andres Lopez	___ For ___ Against ___ Abstained
Councilmember Polo Narvaez	___ For ___ Against ___ Abstained
Councilmember Gabriela Fernandez	___ For ___ Against ___ Abstained
Councilmember Luis Gonzalez	___ For ___ Against ___ Abstained
Councilmember Juan Munoz	___ For ___ Against ___ Abstained

**WHEREAS**, Chapter 43 of the Texas Local Government Code and Article I of the City Charter of the City of Los Fresnos, Texas, an incorporated city, authorizes the disannexation of territory, subject to the laws of this state.

**WHEREAS**, the procedures prescribed by the Texas Local Government Code and City Charter of the City of Los Fresnos, Texas, and the laws of this state have been duly followed with respect to the following described territory, to wit:

(see attached legal description exhibit “A”)

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LOS FRESNOS, TEXAS:**

SECTION 1. That the heretofore described property is hereby disannexed to the City of Los Fresnos, Cameron County, Texas, and that the boundary limits of the City of Los Fresnos be and the same are hereby reduced to exclude the above described territory within the city limits of the City of Los Fresnos, and terminating the rights and privileges conferred in the property and its inhabitants upon disannexation of the property from the City of Los Fresnos.

Attachment: Disannexation Ordinance 533 Capa\_Woods (4356 : Ordinance -The Woods Subdivision DisAnnexation)

SECTION 2. The service plan previously adopted is void.

SECTION 3. It is hereby declared to be the intention of the city Council that if any word phrase, clause, sentence, paragraph, or section of this Ordinance is declared to be illegal, invalid, or unconstitutional by valid judgment or decree of a court of competent jurisdiction, such adjudication shall not affect the application of any remaining word, phase, clause, sentence, paragraph, or section of this Ordinance. Similarly, the City Council declares that if a court of competent jurisdiction determines that any portion of said properties is incapable of being annexed by the city, the city council would have adopted the valid properties without the invalid part and the invalid properties, and to this end the provisions of the Ordinance are declared to be severable.

SECTION 4. Any provision of any prior ordinance of the City, weather codified or uncodified, which is in conflict with any provision of this Ordinance, is hereby repealed to the extent of the conflict, but all other provisions of the ordinance of the City, whether codified or uncodified, which are not in conflict with the provisions of this Ordinance shall remain in full force and effect.

SECTION 5. That the City Secretary is hereby directed to file with the County Clerk and other appropriate officials and agencies, as required by state and federal law and city disannexation procedures, certified copies of this Ordinance.

SECTION 6. This Ordinance shall become effective upon passage and publication of the caption of this ordinance as required by the City Charter and State law.

INTRODUCED and APPROVED on the first reading on this 8<sup>th</sup> day of March, 2022.

APPROVED and PASSED on the second and final reading on this 12<sup>th</sup> day of April, 2022.

\_\_\_\_\_  
Alejandro Flores, Mayor  
City of Los Fresnos

ATTEST:

\_\_\_\_\_  
Jacqueline Moya, City Secretary

Attachment: Disannexation Ordinance 533 Capa\_Woods (4356 : Ordinance -The Woods Subdivision DisAnnexation)

## Metes and Bounds Description for an 116.43-acre tract

Being a 116.43 acre tract of land, situated out of a certain 44.8 acre tract of land as recorded in Volume 86, Page 243, of the Deed Records, Cameron County, Texas, and partially out of a certain 44.81 acre tract of land recorded in Volume 83, Page 516, of the Deed Records, Cameron County, Texas, and further being partially out of Blocks 184 and 187 of the Fresnos Land and Irrigation Company Subdivision as recorded in Volume 3, Page 9, Map Records, Cameron County, Texas, and further being out of Lot 1, Block 1, Tandy's Corner Replat Phase 1A, Cameron County, Texas, according to map or plat thereof recorded in Cabinet 1, Page 2051B, of the Map Records, Cameron County, Texas, said 116.43 acre tract of land conveyed Rufino Garza and Ana I. Garza, husband and wife & Ramiro Jaime Flores and Yolanda S. Flores, husband and wife, by a "General Warranty Deed", dated July 29, 2020 and recorded on August 04, 2020, as described in Document Number 2020-26775, of the Official Records, Cameron County, Texas, said 116.43 acre tract of land being more particularly described as follows:

**Commencing** at a found 1/2-inch iron rod (No Cap) being the Southeast corner of said Lot 1, Block 1, Tandy's Corner Replat Phase 1A, and being the North Right of Way line of State Highway 100 (right-of-varies);

**Thence**, North 05° 47' 24" East 464.96 feet, with the East right-of-way line of a Cameron County Drainage District No.1, conveyed by a "Grant Easement", dated March 12, 1993 and recorded on March 12, 1993, Volume 2334, Page 272, of the Official Records, Cameron County, Texas, to a point being the Southwest corner of said 116.43 acre tract and being the Point of Beginning of said 116.43 acre tract;

**Thence**, North 84° 17' 51" West 1,113.56 feet, with the North line of Lot 184 and Lot 187 of Fresnos Land and Irrigation Co., to a point of a tract 219.31 acre tract of land conveyed to Ramiro Jaime Flores, Sr. and Rufino Garza as recorded in Document Number 2006-10415, and being the Southwest corner of said 116.43 acre tract;

**Thence**, North 84° 02' 24" West 184.88 feet, across and through said 219.31 acre tract, to a point being a corner of said 116.43 acre tract;

**Thence**, South 84° 37' 29" West 70.00 feet, to a point and being a corner of said 116.43 acre tract;

**Thence**, North 05° 22' 31" East 100.00 feet, to a point and being a corner of said 116.43 acre tract;

**Thence**, South 83° 15' 51" East 33.69 feet, to a point and being a corner of said 116.43 acre tract;

**Thence**, North 05° 22' 31" East 204.98 feet, to a point and being a corner of said 116.43 acre tract;

**Thence**, North 09° 22' 21" East 50.12 feet, to a point and being a corner of said 116.43 acre tract;

**Thence**, North 05° 22' 31" West 2,162.50 feet, to a point and being a corner of said 116.43 acre tract;

**Thence**, North 84° 37' 29" West 12.22 feet, to a point and being a corner of said 116.43 acre tract;

**Thence**, North 05° 22' 31" West 778.96 feet, passing a 50' Right-of-way for Whipple Road to a beginning of a curve and being a corner of said 116.43 acre tract;

**Thence**, with said curve having a 150.00 feet radius, an arc length of 13.88 feet, a delta angle of 05° 18' 0", a chord bearing and a distance of North 29° 20' 28" West 13.87 feet, to a point and being a corner of said 116.43 acre tract;

**Thence**, North 68° 46' 55" West 21.40 feet, to a point and being a corner of said 116.43 acre tract;

**Thence**, North 23° 16' 42" West 50.00 feet, to a point and being a corner of said 116.43 acre tract;

**Thence**, North 66° 43' 18" East 34.30 feet, to a point and being a corner of said 116.43 acre tract;

**Thence**, North 23° 16' 42" West 336.74 feet, to a point and being a corner of said 116.43 acre tract;

**Thence**, North 70° 33' 13" East 861.68 feet, to a point and being a corner of said 116.43 acre tract;

**Thence**, North 61° 05' 55" East 650.23 feet, to a point and being a corner of said 116.43 acre tract;

**Thence**, South 05° 48' 35" West 3,129.55 feet, to a point and being a corner of said 116.43 acre tract;

**Thence**, South 05° 47' 34" West 1,629.88 feet, to the **Point of Beginning**, and containing a computed area of 116.43-acre tract of land.



LEGEND:

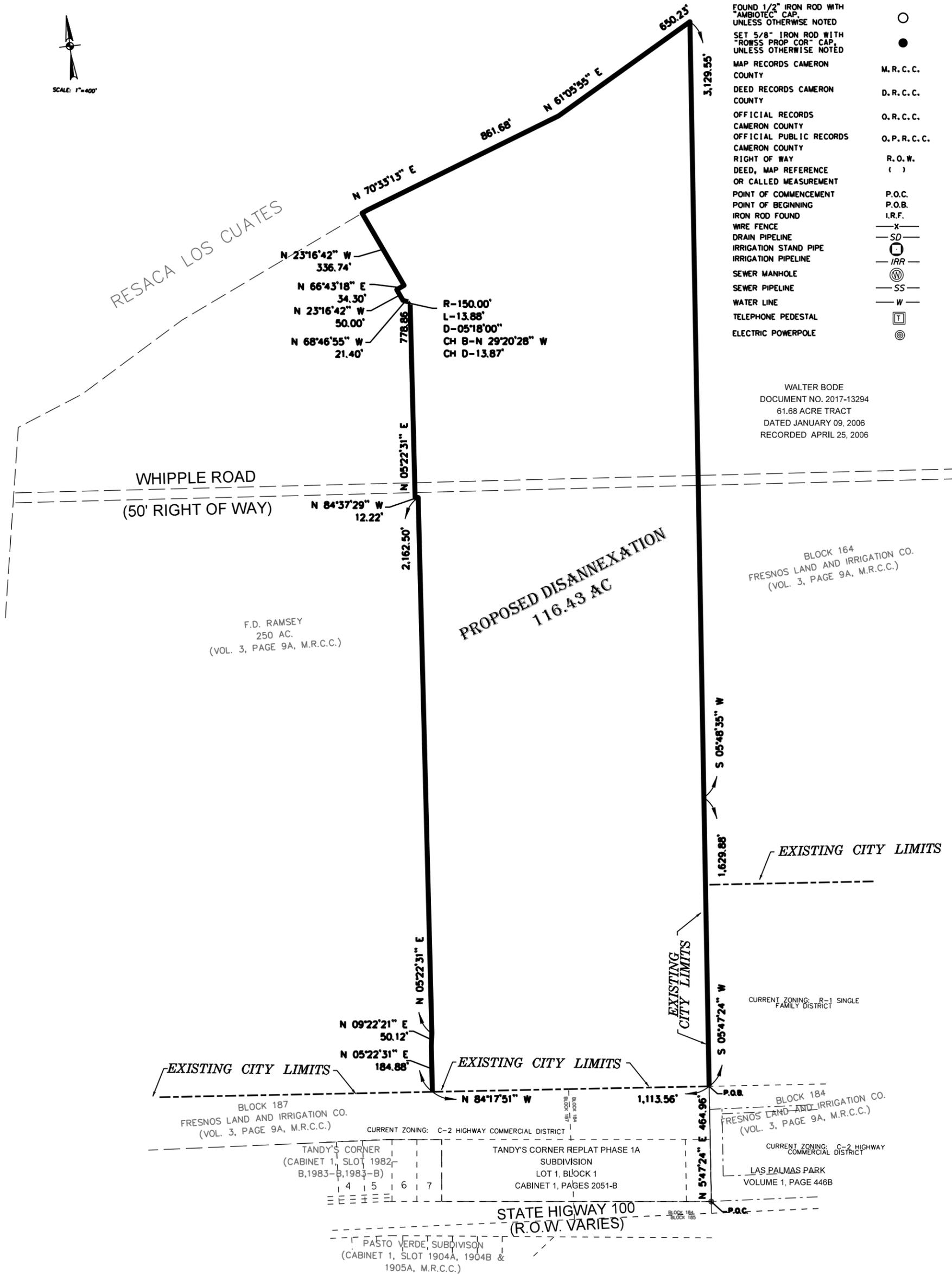
FOUND 1/2" IRON ROD WITH "AMBIOTEC" CAP, UNLESS OTHERWISE NOTED	○
SET 5/8" IRON ROD WITH "ROWSS PROP COR" CAP, UNLESS OTHERWISE NOTED	●
MAP RECORDS CAMERON COUNTY	M. R. C. C.
DEED RECORDS CAMERON COUNTY	D. R. C. C.
OFFICIAL RECORDS CAMERON COUNTY	O. R. C. C.
OFFICIAL PUBLIC RECORDS CAMERON COUNTY	O. P. R. C. C.
RIGHT OF WAY	R. O. W.
DEED, MAP REFERENCE OR CALLED MEASUREMENT	( )
POINT OF COMMENCEMENT	P.O.C.
POINT OF BEGINNING	P.O.B.
IRON ROD FOUND	I.R.F.
WIRE FENCE	-X-
DRAIN PIPELINE	-SD-
IRRIGATION STAND PIPE	⊕
IRRIGATION PIPELINE	-IRR-
SEWER MANHOLE	⊗
SEWER PIPELINE	-SS-
WATER LINE	-W-
TELEPHONE PEDESTAL	⊠
ELECTRIC POWERPOLE	⊙

WALTER BODE  
DOCUMENT NO. 2017-13294  
61.68 ACRE TRACT  
DATED JANUARY 09, 2006  
RECORDED APRIL 25, 2006

BLOCK 164  
FRESNOS LAND AND IRRIGATION CO.  
(VOL. 3, PAGE 9A, M.R.C.C.)

F.D. RAMSEY  
250 AC.  
(VOL. 3, PAGE 9A, M.R.C.C.)

PROPOSED DISANNEXATION  
116.43 AC



THIS DOCUMENT WAS PREPARED UNDER 22 TAC §663.21, DOES NOT REFLECT THE RESULTS OF AN ON THE GROUND SURVEY, AND IS NOT TO BE USED TO CONVEY OR ESTABLISH INTERESTS IN REAL PROPERTY EXCEPT THOSE RIGHTS AND INTERESTS IMPLIED OR ESTABLISHED BY THE CREATION OR RECONFIGURATION OF THE BOUNDARY OF THE POLITICAL SUBDIVISION FOR WHICH IT WAS PREPARED

MAP SHOWING REQUESTED DISANNEXATION TO THE CITY OF LOS FRESNOS, TEXAS

BEING A 116.43 ACRE TRACT OF LAND, SITUATED OUT OF A CERTAIN 44.8 ACRE TRACT OF LAND AS RECORDED IN VOLUME 86, PAGE 243, OF THE DEED RECORDS, CAMERON COUNTY, TEXAS, AND PARTIALLY OUT OF A CERTAIN 44.81 ACRE TRACT OF LAND RECORDED IN VOLUME 83, PAGE 516, OF THE DEED RECORDS, CAMERON COUNTY, TEXAS, AND FURTHER BEING PARTIALLY OUT OF BLOCKS 184 AND 187 OF THE FRESNOS LAND AND IRRIGATION COMPANY SUBDIVISION AS RECORDED IN VOLUME 3, PAGE 9, MAP RECORDS, CAMERON COUNTY, TEXAS, AND FURTHER BEING OUT OF LOT 1, BLOCK 1, TANDY'S CORNER REPLAT PHASE 1A, CAMERON COUNTY, TEXAS, ACCORDING TO MAP OR PLAT THEREOF RECORDED IN CABINET 1, PAGE 2051B, OF THE MAP RECORDS, CAMERON COUNTY, TEXAS

**ROW** SURVEYING SERVICES, LLC.  
900 S. STEWART RD, SUITE 13  
MISSION, TEXAS 78572  
TEL.: (936) 434-3336  
FAX.: (936) 683-7116  
TXPLS REG. #10183888

PROJECT NO. R20033

Attachment: Disannexation Ordinance 533 Capa\_Woods (4356 : Ordinance -The Woods Subdivision DisAnnexation)

**City Council**  
520 E Ocean Blvd.  
Los Fresnos, TX 78566

Meeting: 04/12/22 06:00 PM  
Department: City Secretary  
Category: Ordinances  
Prepared By: Jacqueline Moya  
Initiator: Jacqueline Moya  
Sponsors:

**SCHEDULED**

**ACTION ITEM (ID # 4357)**

DOC ID: 4357 A

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**Consideration and ACTION to approve the second reading of Ordinance 534 to annex territory of to the City of Los Fresnos and extending the boundary limits of said City.**

This was discussed and passed on the first reading during the Council meeting in March.

This is the proposed development just west of Las Palmas Housing and east of FM 803 on the north side of Highway 100. This was approved a couple of months ago but we used incorrect meets & bounds with part of it being in the Town of Indian Lake's ETJ. This is the correct meets & bounds that only includes the property within our ETJ that will become city limits.

I recommend approval.

**ORDINANCE NO. 534**

**AN ORDINANCE ANNEXING HEREINAFTER DESCRIBED TERRITORY TO THE CITY OF LOS FRESNOS, TEXAS, CAMERON COUNTY AND EXTENDING THE BOUNDARY LIMITS OF SAID CITY SO AS TO INCLUDE SAID HEREINAFTER DESCRIBED PROPERTY WITHIN THE CITY LIMITS, AND ZONING THE PROPERTY AMENDING THE OFFICIAL ZONING MAP TO REFLECT THE NEW ZONING; AND GRANTING TO ALL THE INHABITANTS OF SAID PROPERTY ALL THE RIGHTS AND PRIVILEGES OF OTHER CITIZENS AND BINDING SAID INHABITANTS BY ALL OF THE ACTS, ORDINANCES, RESOLUTIONS, AND REGULATIONS OF SAID CITY; AND ADOPTING A SERVICE PLAN.**

This ordinance was introduced and submitted to the City Council for passage and adoption after the second reading of the Ordinance. After presentation and discussion of the Ordinance, a motion was made by \_\_\_\_\_ that the Ordinance be finally passed and adopted in accordance with the City’s Home Rule Charter. The motion was seconded by \_\_\_\_\_ and carried by the following voted:

Mayor Alejandro Flores	___ For ___ Against ___ Abstained
Councilmember Andres Lopez	___ For ___ Against ___ Abstained
Councilmember Polo Narvaez	___ For ___ Against ___ Abstained
Mayor Pro-Tem Gabriela Fernandez	___ For ___ Against ___ Abstained
Councilmember Luis Gonzalez	___ For ___ Against ___ Abstained
Councilmember Juan Munoz	___ For ___ Against ___ Abstained

**WHEREAS**, Chapter 43 of the Texas Local Government Code and Article I of the City Charter of the City of Los Fresnos, Texas, an incorporated city, authorizes the annexation of territory, subject to the laws of this state.

**WHEREAS**, the procedures prescribed by the Texas Local Government Code and City Charter of the City of Los Fresnos, Texas, and the laws of this state have been duly followed with respect to the following described territory, to wit:

(see attached legal description exhibit “A”)

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LOS FRESNOS, TEXAS:**

SECTION 1. That the heretofore described property is hereby annexed to the City of Los Fresnos, Cameron County, Texas, and that the boundary limits of the City of Los Fresnos be and the same are hereby extended to include the above described territory within the city limits of the City of Los Fresnos, and the same shall hereafter be included within the territorial limits of said city, and the inhabitants thereof shall hereafter be entitled to all the right and privileges of other citizens of the City of Los Fresnos and they shall be bound by the acts, ordinances, resolutions, and regulations of said city.

Attachment: Ordinance534 Woods Annex (4357 : Ordinance 534-The Woods Subdivision Phase1 Annexation)

SECTION 2. A service plan for the area is hereby adopted and attached as exhibit “B”.

SECTION 3. In accordance with Ordinance 235, Section 3, Sub-section 3.0 official Zoning Map, the area set forth and described by metes and bounds Exhibit “A”, attached hereto, and incorporated by reference as if set for verbatim shall be zoned R-1 Single Family District

SECTION 4. That the City Secretary is hereby directed to file with the County Clerk and other appropriate officials and agencies, as required by state and federal law and city annexation procedures, certified copies of this Ordinance.

SECTION 5. This Ordinance shall become effective upon passage and publication of the caption of this ordinance as required by the City Charter and State law.

INTRODUCED and APPROVED on the first reading on this 8<sup>th</sup> day of March, 2022.

APPROVED and PASSED on the second and final reading on this 12<sup>th</sup> day of April, 2022.

\_\_\_\_\_  
Alejandro Flores, Mayor  
City of Los Fresnos

ATTEST:

\_\_\_\_\_  
Jacqueline Moya, City Secretary

Attachment: Ordinance534 Woods Annex (4357 : Ordinance 534-The Woods Subdivision Phase1 Annexation)

# PETITION REQUESTING ANNEXATION BY LAND OWNERS

TO THE MAYOR OF THE CITY OF LOS FRESNOS, TEXAS:

The undersigned owner of the hereinafter described tract of land, which is vacant and without residents, or on which fewer than three qualified voters reside, hereby waives the requirements to be offered a development agreement pursuant to Section 43.035 and petition your honorable body to extend the present city limits so as to include as part of the City of Los Fresnos, Texas, and the zoning for this territory will be R-1 Single Family District, the following described territory, to wit:

## Metes and Bounds Description for an 61.68-acre tract

Being a 61.68 acre tract of land, situated out of a certain 219.31 of land consisting or part of a certain 131 acre tract of record in Volume 63, Page 104-109 of the Deed Records, Cameron County, Texas, all of a certain 43.87 acre tract of record in Volume 102, Pages 219-221 of the Deed Records, Cameron County, Texas, part of a certain 44.21 acre tract of records in Volume 83, Pages 516-518 of the Deed Records, Cameron County, Texas, part of a certain 44.8 acre tract of records in Volume 86, Page 243 of the Deed Records, Cameron County, Texas, said 219.31 conveyed Ramiro Jaime Flores, SR. and Rufino Garza, by a "Warranty Deed with Vendor's Lien", dated January 09, 2006 as described in Volume 12289, Page 18, of the Official Records, Cameron County, Texas, and being out of a 40.0 acre tract of land as recorded in Volume 86, Page 243, of the Deed Records, Cameron County, Texas, and partially out of a certain 44.81 acre tract of land recorded in Volume 83, Page 516, of the Deed Records, Cameron County, Texas, and further being partially out of Blocks 184 and 187 of the Fresnos Land and Irrigation Company Subdivision as recorded in Volume 3, Page 9, Map Records, Cameron County, Texas, said 40.00 acre tract of land conveyed Rufino Garza and Ana I. Garza, husband and wife & Ramiro Jaime Flores and Yolanda S. Flores, husband and wife, by a "General Warranty Deed", dated July 29, 2020 and recorded on August 04, 2020, as described in Document Number 2020-26775, of the Official Records, Cameron County, Texas, said 61.68 acre tract of land being more particularly described as follows:

**Commencing** at a found 1/2-inch iron rod (No Cap) being the Southeast corner of said Lot 1, Block 1, Tandy's Corner Replat Phase 1A, and being the North Right of Way line of State Highway 100 (right-of-varies);

**Thence**, North 05° 47' 24" East 464.96 feet, with the East right-of-way line of a Cameron County Drainage District No.1, conveyed by a "Grant Easement", dated March 12, 1993 and recorded on March 12, 1993, Volume 2334, Page 272, of the Official Records, Cameron County, Texas, to a point being the Southwest corner of said 61.68 acre tract and being the Point of Beginning of said 61.68 acre tract;

**Thence**, North 84° 17' 51" West 1,113.56 feet, with the North line of Lot 184 and Lot 187 of Fresnos Land and Irrigation Co., to a point of a tract 219.31 acre tract of land conveyed to Ramiro Jaime Flores, Sr. and Rufino Garza as recorded in Document Number 2006-10415, and being the Southwest corner of said 61.68 acre tract;

**Thence**, North 84° 02' 24" West 184.88 feet, across and through said 219.31 acre tract, to a point being a corner of said 61.68 acre tract;

**Thence**, South 84° 37' 29" West 70.00 feet, to a point and being a corner of said 61.68 acre tract;

**Thence**, North 05° 22' 31" East 100.00 feet, to a point and being a corner of said 61.68 acre tract;

**Thence**, South 83° 15' 51" East 33.69 feet, to a point and being a corner of said 61.68 acre tract;

**Thence**, North 05° 22' 31" East 204.98 feet, to a point and being a corner of said 61.68 acre tract;

**Thence**, North 09° 22' 21" East 50.12 feet, to a point and being a corner of said 61.68 acre tract;

**Thence**, North 05° 22' 31" West 2,162.50 feet, to a point and being a corner of said 61.68 acre tract;

Thence, South 05° 48' 53" West 1,238.89 feet, to a point and being a corner of said 61.68 acre tract;

Thence, South 05° 47' 34" West 1,629.88 feet, to the Point of Beginning, and containing a computed area of 61.68-acre tract of land.

I certify that above described tract of land is contiguous and adjacent to the City of Los Fresnos, Texas, is not more than one-half mile in width, and that this petition is signed and duly acknowledged by each and every person or entity having an interest in said land.

LAND OWNER

Rufino Garza

By: [Signature]

Rufino Garza

THE STATE OF TEXAS §

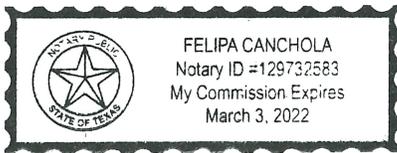
COUNTY OF CAMERON §

This instrument was acknowledged before me on the 25<sup>th</sup> day of February, 2022, by Rufino Garza OWNER, being known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he/she executed the same for the purposes and consideration therein expressed.

GIVEN UNDER MY HAND AND SEAL OF OFFICE this 25<sup>th</sup> day of February, 2022

[Signature]

Notary Public, State of Texas



Print Name: FELIPA CANCHOLA

My Commission Expires: 3/3/22

Attachment: Ordinance534 Woods Annex (4357 : Ordinance 534-The Woods Subdivision Phase1 Annexation)

BEING A 61.68 ACRE TRACT OF LAND, SITUATED OUT OF A CERTAIN 219.31 OF LAND CONSISTING OR PART OF A CERTAIN 131 ACRE TRACT OF RECORD IN VOLUME 63, PAGE 104-109 OF THE DEED RECORDS, CAMERON COUNTY, TEXAS, ALL OF A CERTAIN 43.87 ACRE TRACT OF RECORD IN VOLUME 102, PAGES 219-221 OF THE DEED RECORDS, CAMERON COUNTY, TEXAS, PART OF A CERTAIN 44.21 ACRE TRACT OF RECORDS IN VOLUME 83, PAGES 516-518 OF THE DEED RECORDS, CAMERON COUNTY, TEXAS, PART OF A CERTAIN 44.8 ACRE TRACT OF RECORDS IN VOLUME 86, PAGE 243 OF THE DEED RECORDS, CAMERON COUNTY, TEXAS, SAID 219.31 CONVEYED RAMIRO JAIME FLORES, SR. AND RUFINO GARZA, BY A WARRANTY DEED WITH VENDORS LIEN, DATED JANUARY 09, 2006 AS DESCRIBED IN VOLUME 12289, PAGE 18, OF THE OFFICIAL RECORDS, CAMERON COUNTY, TEXAS, AND BEING OUT OF A 40.0 ACRE TRACT OF LAND AS RECORDED IN VOLUME 86, PAGE 243, OF THE DEED RECORDS, CAMERON COUNTY, TEXAS, AND PARTIALLY OUT OF A CERTAIN 44.81 ACRE TRACT OF LAND RECORDED IN VOLUME 83, PAGE 516, OF THE DEED RECORDS, CAMERON COUNTY, TEXAS, AND FURTHER BEING PARTIALLY OUT OF BLOCKS 184 AND 187 OF THE FRESNOS LAND AND IRRIGATION COMPANY SUBDIVISION AS RECORDED IN VOLUME 3, PAGE 9, MAP RECORDS, CAMERON COUNTY, TEXAS, SAID 40.00 ACRE TRACT OF LAND CONVEYED RUFINO GARZA AND ANA I. GARZA, HUSBAND AND WIFE & RAMIRO JAIME FLORES AND YOLANDA S. FLORES, HUSBAND AND WIFE, BY A GENERAL WARRANTY DEED, DATED JULY 29, 2020 AND RECORDED ON AUGUST 04, 2020, AS DESCRIBED IN DOCUMENT NUMBER 2020-26775, OF THE OFFICIAL RECORDS, CAMERON COUNTY, TEXAS

SCALE: 1"=400'

LEGEND:

- FOUND 1/2" IRON ROD WITH "AMBROSIO" CAP UNLESS OTHERWISE NOTED ○
- SET 3/8" IRON ROD WITH "ROSS PRSP CON" CAP UNLESS OTHERWISE NOTED ●
- MAP RECORDS CAMERON COUNTY M.R.C.C.
- DEED RECORDS CAMERON COUNTY D.R.C.C.
- OFFICIAL RECORDS CAMERON COUNTY O.R.C.C.
- OFFICIAL PUBLIC RECORDS CAMERON COUNTY O.P.R.C.C.
- RIGHT OF WAY R.O.W. ( )
- DEED, MAP REFERENCE OR CALLED MEASUREMENT P.O.C.
- POINT OF COMMENCEMENT P.O.B.
- POINT OF BEGINNING L.R.P.
- IRON ROD FOUND —X—
- WIRE FENCE —SD—
- DRAIN PIPELINE —IRR—
- IRRIGATION STAND PIPE —SS—
- IRRIGATION PIPELINE —W—
- SEWER MANHOLE —T—
- SEWER PIPELINE —SS—
- WATER LINE —W—
- TELEPHONE PEDESTAL —T—
- ELECTRIC POWERPOLE —E—

WALTER BODE  
DOCUMENT NO. 2017-13264  
61.68 ACRE TRACT  
DATED JANUARY 09, 2008  
RECORDED APRIL 25, 2008

RESACA LOS CUATES

REMAINDER OF 219.31 ACRE TRACT

WHIPPLE ROAD  
(50' RIGHT OF WAY)

F.D. RAMSEY  
250 AC.  
(VOL. 3, PAGE 9A, M.R.C.C.)

REMAINDER OF 219.31 ACRE TRACT

PROPOSED ANNEXATION  
61.68 AC

BLOCK 164  
FRESNOS LAND AND IRRIGATION CO.  
(VOL. 3, PAGE 9A, M.R.C.C.)

EXISTING CITY LIMITS

CURRENT ZONING: S-2 SINGLE FAMILY DISTRICT

BLOCK 187  
FRESNOS LAND AND IRRIGATION CO.  
(VOL. 3, PAGE 9A, M.R.C.C.)

CURRENT ZONING: C-2 HIGHWAY COMMERCIAL DISTRICT

BLOCK 184  
FRESNOS LAND AND IRRIGATION CO.  
(VOL. 3, PAGE 9A, M.R.C.C.)

CURRENT ZONING: C-2 HIGHWAY COMMERCIAL DISTRICT

TANDY'S CORNER  
(CABINET 1, SLOT 1982-  
B, 1983-B, 1983-B)

TANDY'S CORNER REPLAT PHASE 1A  
SUBDIVISION  
LOT 1, BLOCK 1  
CABINET 1, PAGES 2051-B

LAS PALMAS PARK  
VOLUME 1, PAGE 446B

PASTO VERDE SUBDIVISION  
(CABINET 1, SLOT 1904A, 1904B &  
1905A, M.R.C.C.)

STATE HIGHWAY 100  
(R.O.W. VARIES)

THIS DOCUMENT WAS PREPARED UNDER 22 TAC 8663.21, DOES NOT REFLECT THE RESULTS OF AN ON THE GROUND SURVEY, AND IS NOT TO BE USED TO CONVEY OR ESTABLISH INTERESTS IN REAL PROPERTY EXCEPT THOSE RIGHTS AND INTERESTS IMPLIED OR ESTABLISHED BY THE CREATION OR RECONFIGURATION OF THE BOUNDARY OF THE POLITICAL SUBDIVISION FOR WHICH IT WAS PREPARED

PROJECT NO. R20033

**ROW SURVEYING SERVICES, LLC.**  
800 S. STERNWART RD. SUITE 13  
MISSION, TEXAS 78572  
TEL: (361) 434-3535  
FAX: (361) 434-3535  
WWW.ROW-SURVEYING.COM

MAP SHOWING REQUESTED ANNEXATION  
TO THE CITY OF LOS FRESNOS, TEXAS

Attachment: Ordinance 534 Woods Annex (4357 : Ordinance 534-The Woods Subdivision Phase1 Annexation)

# CITY OF LOS FRESNOS 2022 MUNICIPAL SERVICE PLAN THE WOODS SUBDIVISION

## BUILDING INSPECTION

Existing Services: Minimal services provide by Cameron County

Services to be Provided: Building Inspection will be provided by the City of Los Fresnos upon annexation. This includes issuing building, electrical and plumbing permits for any new construction and all remodeling activities as well as enforcing all other applicable codes which regulate building construction within the City of Los Fresnos. This also includes set back, parking and sign requirements. The current city staff is adequate to cover these services.

## EMERGENCY MEDICAL SERVICES

Existing Services: Emergency medical services are provided by the Los Fresnos Ambulance Service through the Cameron County Emergency Services District.

Services to be Provided: The Los Fresnos Ambulance Service currently provides emergency medical services to the City of Los Fresnos. The Los Fresnos Ambulance Service will continue to provide emergency medical services to the area upon annexation. Current contract amounts are sufficient at this time. Adjustments will be made to funding in future years as needed. The Los Fresnos Ambulance Service has more than adequate equipment and personnel to serve the area.

## ENVIRONMENTAL SERVICES/CODE ENFORCEMENT/HEALTH

Existing Services: Minimal services through Cameron County Health Department

Services to be Provided: Environmental services will be provided by the Los Fresnos Police Department upon annexation. Some of the items included are weeded or rubbish lots, abandoned or junked vehicles, animal control, garage sales, loud music, food service permitting and health regulations. This also includes the regulation of certain types of businesses. The City provides regular mosquito control as needed. The current city staff is adequate to cover these services.

FIRE

Existing Services: Fire services are provided by the Los Fresnos Volunteer Fire Department through the Cameron County Emergency Services District.

Services to be Provided: The Los Fresnos Volunteer Fire Department currently provides fire services to the City of Los Fresnos. The Los Fresnos Volunteer Fire Department will continue to provide fire services to the area upon annexation. Current contract amounts are sufficient at this time. Adjustments will be made to funding in future years as needed. The Los Fresnos Volunteer Fire Department has more than adequate equipment and personnel to serve the area.

LIBRARY

Existing Services: None

Services to be Provided: The Ethel L. Whipple Memorial Library will provide free library services to anyone residing in the area upon annexation. Some of these services include books, E books, DVD's, internet access and reading programs. Other services that require fees are faxes, copies and computer print outs. These services can be provided within the current budget appropriation.

PLANNING AND ZONING

Existing Services: None

Services to be Provided: The Planning and Zoning Commission's responsibility for regulating development and land use through the administration of the City of Los Fresnos Zoning Ordinance will extend to this area upon annexation. The property will also continue to be regulated under the requirements of the City of Los Fresnos Subdivision Ordinance. These services can be provided within the current budget.

POLICE

Existing Services: Cameron County Sheriff's Department

Services to be Provided: The City of Los Fresnos will extend regular and routine patrols as well as investigative services to the area upon annexation. The Command Staff, Investigative Services, Communications Staff as well as the Patrol Division are adequate to serve the annexed area. As population increases so will staff.

SANITARY SEWER SERVICE

Existing Services: None

Services to be Provided: Sanitary sewer service to the area of proposed annexation will be provided by the entity that holds the CCN (Certificate of Convenience & Necessity). The City of Los Fresnos holds the CCN in this area. The service will be provided in accordance with applicable codes and departmental policy. When additional property develops in the adjacent areas, sanitary sewer service shall be provided in accordance with the present extension ordinance. Extension of service shall comply with applicable codes and ordinances. Developer will fund all sewer services to serve this area.

SOLID WASTE SERVICES

Existing Services: Allied Waste provides solid waste services to the unincorporated areas of Cameron County.

Services to be Provided: The City of Los Fresnos will provide solid waste services to the area upon annexation through its existing contract with Allied Waste. Service shall comply with existing City policies, beginning with occupancy of structures. Customers with existing contracts will be allowed to continue with their current contract and service until each contract expires. Allied Waste, in negotiation with the City of Los Fresnos will determine the collection days. Billing will be by the City of Los Fresnos, Allied Waste or a third party.

STORM WATER MANAGEMENT

Existing Services: Cameron County Drainage District Number 1 provides storm water management within the area.

Services to be Provided: Cameron County Drainage District Number 1 will continue to provide storm water management along with the City of Los Fresnos upon annexation. Developers will provide storm water drainage at their own expense and will be inspected by the Engineers of the Drainage District and the City at the time of completion. Depending on each instance, the Drainage District or the City will maintain the drainage.

STREET

Existing Services: Texas Department of Transportation & Privately Owned.

Services to be Provided: The Texas Department of Transportation will continue to provide street services to those under their care. The streets added as part of the development will be maintained by the City. Developer will pay for any street upgrades or additions needed.

STREET LIGHTING

Existing Services: None

Services to be Provided: The City of Los Fresnos will coordinate any request for improved street lighting with American Electric Power in accordance with standard policy. Lighting will be required as part of development and paid for by the developer. City will assume monthly street light fees once development is completed.

TRAFFIC ENGINEERING

Existing Services: None

Services to be Provided: The City of Los Fresnos will provide traffic engineering and control upon annexation. This service can be provided within the current budget appropriation.

WATER SERVICE

Existing Services: East Rio Hondo Water Supply Corporation provides water service to this area.

Services to be Provided: Water service to the area of proposed annexation will continue to be served by East Rio Hondo Water Supply Corporation. The service will be provided in accordance with applicable codes and departmental policy. When additional property develops in the adjacent areas, water service shall be provided in accordance with the present extension ordinance. Extension of service shall comply with applicable codes and ordinances. Developer will pay for all costs associated with water service.

MISCELLANEOUS

All other applicable municipal services will be provided to the area in accordance with the City of Los Fresnos' established policies governing extension of municipal services to newly annexed areas.

**City Council**  
520 E Ocean Blvd.  
Los Fresnos, TX 78566

Meeting: 04/12/22 06:00 PM  
Department: City Secretary  
Category: Plats  
Prepared By: Jacqueline Moya  
Initiator: Jacqueline Moya  
Sponsors:

**SCHEDULED**

**ACTION ITEM (ID # 4355)**

DOC ID: 4355 A

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## **Consideration and ACTION to approve the Final Plat of The Orchards Subdivision Phase 1.**

All items have been addressed according to the ordinance after staff and engineer review. The Planning & Zoning Commission approved this on Monday February 28.

I recommend approval.

**MEMORANDUM**

**TO:** Mark Milum  
City Manager  
mmilum@citylf.us

**FROM:** Richard Riggins, P.E.  
rriggins@hanson-inc.com

**DATE:** December 20, 2021

**SUBJECT:** The Orchard Subdivision Phase 1 Preliminary Plat

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Mr. Milum,

We have reviewed the Preliminary plat for The Orchard Subdivision Phase 1 and recommend approval of the Preliminary Plat

RAR

Please call at (956) 541-1155 if you have any questions.

Attachment: Memo The Orchards Pre and Final (4355 : The Orchards Phase 1-Final Plat)

# MEMORANDUM

**TO:** Mark Milum  
City Manager mmilum@citylf.us

**FROM:** Richard Riggins, P.E. rriggins@hanson-inc.com

**DATE:** December 20, 2021

**SUBJECT:** The Orchard Subdivision Phase 1 Final Plat 2<sup>nd</sup> Review

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Mr. Milum,

We have reviewed the Final plat for The Orchard Subdivision Phase 1 Final Plat and recommend approval of the Final Plat

RAR

Please call at (956) 541-1155 if you have any questions.

Attachment: Memo The Orchards Pre and Final (4355 : The Orchards Phase 1-Final Plat)

**City Council**  
520 E Ocean Blvd.  
Los Fresnos, TX 78566

Meeting: 04/12/22 06:00 PM  
Department: City Secretary  
Category: Agreement  
Prepared By: Jacqueline Moya  
Initiator: Jacqueline Moya  
Sponsors:

**SCHEDULED**

**ACTION ITEM (ID # 4366)**

DOC ID: 4366 A

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**Consideration and ACTION to approve the Los Fresnos  
Community Development Corporation's action to fund the  
2022 Easter Festival in the amount of \$1,000.**

The CDC Board approved this on March 4.

The Easter Festival was not included in the budget. The Fall Festival, Christmas in the Park and Independence Day Celebration are regular budgeted items at \$1,000 each. We are requesting \$1,000 for this event too. The funds of \$1,000 are utilized by the Chamber to help put on the event. The Easter Festival was started during COVID as a drive through. The Chamber is making it an annual event. I believe it will be good for our community especially the children. It will bring many folks out to our stores and restaurants before and after the event.

I recommend approval.

**Los Fresnos Chamber of Commerce**  
 520 East Ocean Boulevard  
 Los Fresnos, Texas 78566

# Invoice

Date	Invoice #
3/15/2022	3771

<b>Bill To</b>
Los Fresnos Community Development Corp. Mark W. Milum 520 East Ocean Boulevard Los Fresnos, Texas 78566

Phone #	E-mail
9562334488	losfresnosacc@yahoo.com

Web Site
www.losfresnoschamber.com

Terms
Due on receipt

Item	Description	Rate	Amount
Donations	Donations	1,000.00	1,000.00
Thank you for being a Los Fresnos Chamber Member.		<b>Total</b>	<b>\$1,000.00</b>

Attachment: Easter Festival 2022-Chamber funding (4366 : Easter Festival 2022-CDC Funding)

# EASTER FESTIVAL

## The Biggest Easter Egg Hunt in Los Fresnos



**Saturday, April 16, 2022**  
**5:30 to 8:30 pm**  
**Los Fresnos Memorial Park**  
**Free Admission**

### Boys & Girls Club of Los Fresnos

Bring a basket to collect eggs! **More than 2,500 eggs!**

**16 GOLD EGGS – (with prizes)!**

**Total Monetary Value of Prizes = \$3,000.00!**

**4 After School Program Scholarships = \$2,200 Value**

**4 Summer Program Scholarships = \$700 Value**

**8 Annual Memberships = \$120 Value**

### Los Fresnos Market Days



**Easter Bunny Appearance & Photos**  
**Face-Painting & Games**  
**Pony Rides**  
**Food**  
**Arts & Crafts**  
**956-434-1454**

**Train, Giant Slide, Obstacle Course, Rock Climbing Wall, & More!**  
**Live Music – Texas Show Down Band!**

**Info: Los Fresnos Chamber of Commerce: 956-233-4488**



Attachment: Easter Festival 2022-Chamber funding (4366 : Easter Festival 2022-CDC Funding)

**COMMUNITY DEVELOPMENT CORPORATION  
ADVERTISING & PROMOTION**

YEAR	SALES TAX REVENUE		EXPENSE				REMAINING AMOUNT	
	AMOUNT	10% PORTION	PROMOTION	ADVERTISING	TOTAL	ANNUAL	CUMULATIVE	
2002-2003	96,070	9,607	3,500	-	3,500	6,107	6,107	
2003-2004	101,901	10,190	3,500	-	3,500	6,690	12,797	
2004-2005	109,888	10,989	3,741	208	3,949	7,039	19,836	
2005-2006	133,587	13,359	3,743	-	3,743	9,615	29,452	
2006-2007	120,017	12,002	6,745	-	6,745	5,256	34,708	
2007-2008	124,464	12,446	9,000	345	9,345	3,101	37,809	
2008-2009	129,628	12,963	9,496	255	9,751	3,212	41,021	
2009-2010	115,843	11,584	11,105	357	11,462	122	41,143	
2010-2011	125,750	12,575	11,000	1,383	12,383	192	41,335	
2011-2012	145,084	14,508	11,000	-	11,000	3,508	44,843	
2012-2013	148,366	14,837	11,742	-	11,742	3,095	47,939	
2013-2014	182,422	18,242	13,000	131	13,131	5,111	53,050	
2014-2015	263,269	26,327	21,995	-	21,995	4,332	57,382	
2015-2016	352,633	35,263	27,121	7,639	34,760	504	57,886	
2016-2017	333,453	33,345	18,500	3,776	22,276	11,070	68,955	
2017-2018	358,576	35,858	28,968	8,337	37,305	(1,448)	67,508	
2018-2019	404,766	40,477	35,501	7,952	43,453	(2,977)	64,531	
2019-2020	445,965	44,597	24,050	5,926	29,976	14,621	79,151	
2020-2021	512,761	51,276	51,020	7,190	58,210	(6,934)	72,218	
2021-2022	510,000	51,000	45,000	6,000	51,000	-	72,218	

COMMUNITY DEVELOPMENT CORPORATION  
ADVERTISING & PROMOTION

	2002-2003	2003-2004	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
SALES TAX	96,070	101,901	109,888	133,587	120,017	124,464	129,628	115,843	125,750	145,084	148,366	182,422	263,269	352,633	333,453	358,576	404,766	445,965	512,761	510,000
10% PROMOTION LIMIT	9,607	10,190	10,989	13,359	12,002	12,446	12,963	11,584	12,575	14,508	14,837	18,242	26,327	35,263	33,345	35,858	40,477	44,597	51,276	51,000
CITY PROMOTION EXPENDITURE	3,500	3,500	3,741	3,743	6,745	9,000	9,496	11,105	11,000	11,000	11,742	13,000	21,995	27,121	19,500	27,468	36,001	24,050	51,020	36,000
ADVERTISING	-	-	208	-	-	345	255	357	1,383	-	-	131	-	7,640	3,776	8,337	7,952	5,926	7,190	5,165
TOTAL PROMO & ADV	3,500	3,500	3,949	3,743	6,745	9,345	9,751	11,462	12,383	11,000	11,742	13,131	21,995	34,761	23,276	35,805	43,953	29,976	58,210	41,165
LEFT OVER 10% ANNUALLY	6,107	6,690	7,040	9,616	5,257	3,101	3,212	122	192	3,508	3,095	5,111	4,332	503	10,070	52	(3,477)	14,621	(6,934)	9,835
LEFT OVER RUNNING TOTAL	6,107	12,797	19,837	29,452	34,709	37,810	41,022	41,145	41,336	44,845	47,940	53,051	57,383	57,886	67,956	68,008	64,531	79,152	72,218	82,053

CITY PROMOTION EXPENDITURE BREAKDOWN

	2002-2003	2003-2004	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
Halloween Festival	-	-	-	-	-	-	996	-	500	500	500	500	500	500	500	500	500	1,000	-	1,000
Christmas Festival	-	-	-	-	-	-	-	-	500	500	500	500	-	500	500	500	500	1,000	1,000	1,000
Chamber/LF Music Festival	-	-	-	-	-	2,000	2,000	2,000	2,000	2,000	-	-	-	-	-	-	-	-	-	-
LF Rodeo	3,500	3,500	3,500	3,500	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	6,500	10,000	10,000	11,500	12,500	12,500	6,250	12,500
CC Fair & Livestock Show	-	-	-	-	1,500	1,500	1,500	1,500	2,500	2,500	3,000	5,000	6,500	7,000	7,000	7,000	9,000	9,000	9,000	9,000
July 4th Celebration	-	-	241	243	245	500	-	700	500	500	500	500	500	500	500	500	-	-	1,000	1,000
LF Guide	-	-	-	-	-	-	-	1,480	-	-	-	-	-	-	-	-	-	-	-	-
Veteran Boots on Ground	-	-	-	-	-	-	-	-	-	-	-	-	7,500	7,500	-	-	-	-	-	-
Cowboy Cookoff	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,000	1,500	1,500	-	2,500	1,500
Conjunto Festival	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	5,000	5,000	-	5,000	5,000
Commerative Air Show	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	5,000	-	-	-
LF Little League	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	18,843	5,000
Expos	-	-	-	-	-	-	-	425	-	-	2,242	-	-	500	-	550	550	550	-	-
Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	1,500	495	621	-	418	951	-	7,427	-

Promotion and advertising activities are limited to 10% on an annual basis. A promotional expenditure must advertise or publicize the city for the purpose of developing new and expanded business enterprises.

**City Council**  
520 E Ocean Blvd.  
Los Fresnos, TX 78566

Meeting: 04/12/22 06:00 PM  
Department: City Secretary  
Category: Acknowledgments  
Prepared By: Jacqueline Moya  
Initiator: Jacqueline Moya  
Sponsors:

**SCHEDULED**

**ACTION ITEM (ID # 4363)**

DOC ID: 4363 A

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## **Consideration and ACTION to approve the absence of Javier Rodriguez from the February 28, 2022 Planning and Zoning meeting.**

Javier had another meeting at the same time. We also held the P&Z Meeting on the 4th Monday of the month instead of the 3rd Monday of the month due to a holiday so sometimes moving the meeting causes conflicts with other planned meetings. He very rarely misses meetings. The P&Z Commission approved this absence on March 18.

I recommend approval.

**City Council**  
520 E Ocean Blvd.  
Los Fresnos, TX 78566

Meeting: 04/12/22 06:00 PM  
Department: City Secretary  
Category: Resolutions  
Prepared By: Jacqueline Moya  
Initiator: Jacqueline Moya  
Sponsors:

**SCHEDULED**

**ACTION ITEM (ID # 4374)**

DOC ID: 4374 B

**Consideration and ACTION to approve a resolution of the City of Los Fresnos, Texas finding that AEP Texas INC.'s application to amend its distribution cost recovery factors to increase distribution rates within the city should be denied; authorizing participation with the cities served by AEP Texas; authorizing hiring of legal counsel; finding that the city's reasonable rate case expenses shall be reimbursed by the company; finding that the meeting at which this resolution is passed is open to the public as required by law; requiring notice of this resolution to the company and legal counsel.**

AEP is proposing a rate increase. As a city we usually group together and deny the rate increase while attorneys review the specific amounts requested. Generally they come to an agreement to a lower increase. By denying this, the attorneys will act on behalf of the group of cities and their fee is paid by the rate so it doesn't cost the city. This is the general practice with rate increases though AEP and Texas Gas Service.

I recommend approval.....to deny.



816 Congress Avenue, Suite 1900  
 Austin, Texas 78701  
 Telephone: (512) 322-5800  
 Facsimile: (512) 472-0532  
 www.lglawfirm.com

Ms. Mauldin's Direct Line: (512) 322-5890  
 Email: jmauldin@lglawfirm.com

## MEMORANDUM

TO: Cities Served by AEP Texas Inc. ("Cities")

FROM: Thomas Brocato  
 Jamie Mauldin  
 Roslyn Dubberstein

DATE: April 6, 2022

RE: AEP – Distribution Cost Recovery Factor ("DCRF") filing

**CONFIDENTIAL/ATTORNEY-CLIENT COMMUNICATION**  
**CITY ACTION REQUIRED NO LATER THAN JUNE 5**

On April 6, 2022, AEP Texas Inc. ("AEP") filed an Application to Amend its Distribution Cost Recovery Factor. In the filing, the Company is seeking an increase in distribution revenues of approximately \$27.56 million. This equals an approximately \$1.28 increase to the average residential customer's bill from the rates approved in the Company's most recent DCRF case.

Cities have engaged the services of a consultant, Mr. Karl Nalepa, to review the Company's filing. Mr. Nalepa will review the filing and identify adjustments that should be made to the Company's request. We are recommending that Cities deny the requested relief.

The Public Utility Commission's rules allow cities 60 days to act on this application. That deadline is June 5, 2022. **Accordingly, we request that each city schedule the draft resolution included with this memorandum for consideration at their next council meeting.**

If you have any concerns or question please do not hesitate to contact us. We appreciate your continued support.

## MODEL STAFF REPORT REGARDING AEP TEXAS'S DISTRIBUTION COST RECOVERY FACTOR FILING

\*\*\*

On April 6, 2022, AEP Texas Inc. (“AEP” or “Company”) filed an Application to Amend its Distribution Cost Recovery Factor (“DCRF”) to increase distribution rates within each of the cities in their service area. In the filing, the Company asserts that it is seeking an increase in distribution revenues of approximately \$27.56 million (an approximately \$1.28 increase to the average residential customer’s bill from the rates approved in the Company’s most recent DCRF case).

The resolution authorizes the City to join with the Cities Served by AEP (“Cities”) to evaluate the filing, determine whether the filing complies with law, and if lawful, to determine what further strategy, including settlement, to pursue.

### **Purpose of the Resolution:**

The purpose of the Resolution is to deny the DCRF application proposed by AEP.

### **Explanation of “Be It Resolved” Paragraphs:**

1. This section authorizes the City to participate with Cities as a party in the Company’s DCRF filing, PUC Docket No. 53451.
2. This section authorizes the hiring of Lloyd Gosselink and consultants to review the filing, negotiate with the Company, and make recommendations to the City regarding reasonable rates. Additionally, it authorizes Cities to direct any necessary administrative proceedings or court litigation associated with an appeal of this application filed with the PUC.
3. This paragraph finds that the Company’s application is unreasonable and should be denied.
4. This section states that the Company’s current rates shall not be changed.
5. The Company will reimburse Cities for their reasonable rate case expenses. Legal counsel and consultants approved by Cities will submit monthly invoices that will be forwarded to AEP for reimbursement.
6. This section recites that the Resolution was passed at a meeting that was open to the public and that the consideration of the Resolution was properly noticed.
7. This section provides that AEP and counsel for Cities will be notified of the City’s action by sending a copy of the approved and signed Resolution to counsel.

**RESOLUTION NO. 3-2022**

**A RESOLUTION OF THE CITY OF LOS FRESNOS, TEXAS FINDING THAT AEP TEXAS INC.’S APPLICATION TO AMEND ITS DISTRIBUTION COST RECOVERY FACTORS TO INCREASE DISTRIBUTION RATES WITHIN THE CITY SHOULD BE DENIED; AUTHORIZING PARTICIPATION WITH THE CITIES SERVED BY AEP TEXAS; AUTHORIZING HIRING OF LEGAL COUNSEL; FINDING THAT THE CITY’S REASONABLE RATE CASE EXPENSES SHALL BE REIMBURSED BY THE COMPANY; FINDING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW; REQUIRING NOTICE OF THIS RESOLUTION TO THE COMPANY AND LEGAL COUNSEL.**

This Resolution was introduced and submitted to the City Council for passage and adoption. After presentation and discussion of the Resolution, a motion was made by \_\_\_\_\_ that the Resolution be finally passed and adopted in accordance with the City’s Home Rule Charter. The motion was seconded by \_\_\_\_\_ and carried by the following vote:

Mayor Alejandro Flores	___ For ___ Against ___ Abstained
Councilmember Andres Lopez	___ For ___ Against ___ Abstained
Councilmember Polo Narvaez	___ For ___ Against ___ Abstained
Mayor Pro-Tem Gabriela Fernandez	___ For ___ Against ___ Abstained
Councilmember Luis Gonzalez	___ For ___ Against ___ Abstained
Councilmember Juan Munoz	___ For ___ Against ___ Abstained

WHEREAS, the City of Los Fresnos, Texas (“City”) is an electric utility customer of AEP Texas Inc. (“AEP” or “Company”), and a regulatory authority with an interest in the rates and charges of AEP; and

WHEREAS, the City is a member of the Cities Served by AEP (“Cities”), a membership of similarly situated cities served by AEP that have joined together to efficiently and cost effectively review and respond to electric issues affecting rates charged in AEP’s service area; and

WHEREAS, on or about April 6, 2022 AEP filed with the City an Application to Amend its Distribution Cost Recovery Factor (“DCRF”), PUC Docket No. 53451, seeking to increase electric distribution rates by approximately \$27.56 million (an approximately \$1.28 increase to the average residential customer’s bill from the rates approved in the Company’s most recent DCRF case); and

WHEREAS, all electric utility customers residing in the City will be impacted by this ratemaking proceeding if it is granted; and

WHEREAS, Cities are coordinating its review of AEP’s DCRF filing with designated attorneys and consultants to resolve issues in the Company’s application; and

WHEREAS, Cities members and attorneys recommend that members deny the DCRF.

Attachment: AEP Resolution 3 2022 (4374 : Resolution 3-2022 AEP)

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LOS FRESNOS, TEXAS:

Section 1. That the City is authorized to participate with Cities in PUC Docket No. 53451.

Section 2. That subject to the right to terminate employment at any time, the City hereby authorizes the hiring of the law firm of Lloyd Gosselink and consultants to negotiate with the Company, make recommendations to the City regarding reasonable rates, and to direct any necessary administrative proceedings or court litigation associated with an appeal of this application filed with the PUC.

Section 3. That the rates proposed by AEP to be recovered through its DCRF charged to customers located within the City limits, are hereby found to be unreasonable and shall be denied.

Section 4. That the Company shall continue to charge its existing rates to customers within the City.

Section 5. That the City's reasonable rate case expenses shall be reimbursed in full by AEP within 30 days of presentation of an invoice to AEP.

Section 6. That it is hereby officially found and determined that the meeting at which this Resolution is passed is open to the public as required by law and the public notice of the time, place, and purpose of said meeting was given as required.

Section 7. That a copy of this Resolution shall be sent to Leila Melhem, American Electric Power Service Corporation, 400 West 15<sup>th</sup> Street, Suite 1520, Austin, Texas 78701 and to Thomas Brocato, General Counsel to the Cities, at Lloyd Gosselink Rochelle & Townsend, 816 Congress Ave., Suite 1900, Austin, Texas 78701.

PASSED AND APPROVED this 14<sup>TH</sup> day of April, 2022.

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Alejandro Flores, Mayor

ATTEST:

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Jacqueline Moya, City Secretary

**City Council**  
520 E Ocean Blvd.  
Los Fresnos, TX 78566

Meeting: 04/12/22 06:00 PM  
Department: City Secretary  
Category: Bid  
Prepared By: Jacqueline Moya  
Initiator: Jacqueline Moya  
Sponsors:

**SCHEDULED**

**ACTION ITEM (ID # 4364)**

DOC ID: 4364 A

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**Consideration and ACTION to approve bids for the Wastewater Collection System Improvements Project for services on west Highway 100 and Escalante Road areas, award low bid and authorize mayor to sign documents.**

This project was re-bid due to prices too high. We removed some of the work on manholes and sewer lines that we will have to do at another time. This will take care of the main lines and lift station to handle the area west of Wal-Mart on Highway 100 and around to Escalante Road and also includes a much needed upgrade to the Cuates Lift Station on Henderson Road. Funds are available for this and we will have plenty of money for contingencies. It does not cover the service lines from the main lines to each resident or business due to TWDB not authorizing that to be paid from these funds. We have other funds set aside to handle that and will be getting bids to get it done. Conrett Construction has done work for the City before and has always done a terrific job. Their work has always been of high quality, fast and within budget.

I recommend approval.



**GUZMAN & MUÑOZ**  
**ENGINEERING AND SURVEYING, INC.**  
 Texas Registered Engineering Firm F-8017

2020 E. EXPRESSWAY 83  
 MERCEDES, TX 78570

PHONE: (956) 565-4637  
 FAX: (956) 565-4636

4-4-2022

City of Los Fresnos  
 Mr. Mark Milum  
 City Manager  
 520 Ocean Blvd  
 Los Fresnos Texas, 78566

**Re: P814-01 CWSRF 73687 – Proposed Wastewater Collection System Improvements**

Mr. Milum,

On Thursday, March 31, 2022 bids were received and opened for the above-referenced project. A total of one bid (1) was received. The following is the contractor that submitted a bid:

Cornett Construction Co.

Based on the Bids received and the project Budget, GMES recommends that the above project be awarded to Cornett Construction Co., in the amount of \$1,243,877.51 for total base bid plus alternate. A bid tabulation showing the responsible bid received is attached for your review.

If you have any questions or require additional information on the enclosed bid tabulation, feel free to contact me at our office at (956) 565-4637.

Sincerely,

**Jose L. Munoz, P.E., S.I.T**  
**President**

Guzman & Munoz Engineering and Surveying, Inc.

cc: file

## SCHEDULE OF UNIT PRICE WORK



**GUZMAN & MUÑOZ**  
**ENGINEERING AND SURVEYING, INC.**  
 Texas Registered Engineering Firm F-8017

Cost Estimate					
TWDB CWSRF PROJECT NO. 73687 - LOS FRESNOS WASTEWATER IMPROVEMENTS PROJECT					
				Cornett Construction	
ITEM	DESCRIPTION	EST.		UNIT	TOTAL
NO.		QTY.	UNIT	PRICE	PRICE
NEW - HIGHWAY 100 (LOS CUATES) - SANITARY SEWER		EST. QTY.	UNIT	UNIT PRICE	TOTAL PRICE
1	Furnish and Install 4" Service Connection (Short)	26	EA	\$ 1,177.37	\$ 30,611.62
2	Furnish and Install 8" PVC (SDR-26) Pipe	1,714	LF	\$ 68.73	\$ 117,803.22
3	Furnish and Install 10" PVC (SDR-26) Pipe	2,102	LF	\$ 82.04	\$ 172,448.08
4	Furnish and Install 16" Steel Casing (Jack and Bore)	100	LF	\$ 247.52	\$ 24,752.00
5	Furnish and Install 48" Manhole	13	EA	\$ 5,920.18	\$ 76,962.34
6	Tie in to Existing Manhole	1	EA	\$ 3,922.10	\$ 3,922.10
7	Asphalt Pavement Repair	211	SY	\$ 45.00	\$ 9,495.00
8	Concrete Pavement Repair	153	SY	\$ 75.00	\$ 11,475.00
9	Remove and Replace Concrete Sidewalk	50	SY	\$ 43.00	\$ 2,150.00
10	Remove and Replace 18" Concrete Pipe	12	LF	\$ 66.00	\$ 792.00
11	Remove and Replace Safety end Treatment	1	EA	\$ 1,750.00	\$ 1,750.00
12	Remove and Reinstall Traffic Sign	3	EA	\$ 350.00	\$ 1,050.00
14	Dewatering by well point method	954	LF	\$ 8.00	\$ 7,632.00
15	Trench Safety	3,816	LF	\$ 7.50	\$ 28,620.00
<b>HIGHWAY 100 (LOS CUATES) SANITARY SEWER TOTAL</b>				<b>\$</b>	<b>489,463.36</b>

Attachment: West Sewer Project Bid tab recommendation letter (4364 : CWSRF 73687 Proposed WW Collection System Improvements)

## SCHEDULE OF UNIT PRICE WORK

NEW - FM 1575 (LOS CUATES) - SANITARY SEWER		EST. QTY.	UNIT	UNIT PRICE	TOTAL PRICE
16	Furnish and Install 4" Service Connection (Short)	1	EA	\$ 1,166.88	\$ 1,166.88
17	Furnish and Install 3" PVC Ring-Tite (Class 160 psi)	2,017	LF	\$ 20.73	\$ 41,812.41
18	Furnish and Install 8" PVC (SDR-26) Pipe	268	LF	\$ 74.79	\$ 20,043.72
19	Furnish and Install 8" Steel Casing (Jack & Bore)	95	LF	\$ 119.24	\$ 11,327.80
20	Furnish and Install 48" Manhole	3	EA	\$ 7,043.91	\$ 21,131.73
21	Tie in 3" FM to Existing Manhole with internal drop structure	1	EA	\$ 4,926.26	\$ 4,926.26
22	Furnish and Install 16" Steel Casing (Jack & Bore)	78	LF	\$ 231.40	\$ 18,049.20
23	Asphalt Pavement Repair	148	SY	\$ 45.00	\$ 6,660.00
24	Caliche Pavement Repair	20	SY	\$ 20.00	\$ 400.00
25	Concrete Pavement Repair	67	SY	\$ 75.00	\$ 5,025.00
26	Remove and Replace Concrete Sidewalk	34	SY	\$ 40.00	\$ 1,360.00
27	Remove and Replace 18" Concrete Pipe	80	LF	\$ 62.00	\$ 4,960.00
28	Remove and Replace 18" Safety end Treatment	2	EA	\$ 2,000.00	\$ 4,000.00
29	Remove and Replace "Type C" Grate Inlet	1	EA	\$ 3,930.00	\$ 3,930.00
30	Dewatering (by well point method)	343	LF	\$ 8.00	\$ 2,744.00
31	Trench Safety	343	LF	\$ 7.50	\$ 2,572.50
<b>FM 1575 (LOS CUATES) SANITARY SEWER TOTAL</b>				<b>\$</b>	<b>150,109.50</b>

NEW - HARVEY ESCALANTE ROAD (LOS CUATES) - SANITARY SEWER		EST. QTY.	UNIT	UNIT PRICE	TOTAL PRICE
32	Furnish and Install 4" Service Connection, Short (up to property line)	1	EA	\$ 1,114.86	\$ 1,114.86
33	Furnish and Install 4" Service Connection, Long, w/ asphalt repair or boring & Casing (up to property line)	10	EA	\$ 2,360.95	\$ 23,609.50
34	Furnish and Install 3" PVC Ring-Tite (Class 160 psi)	240	LF	\$ 20.41	\$ 4,898.40
35	Furnish and Install 8" PVC (SDR-26) Pipe	1,258	LF	\$ 73.69	\$ 92,702.02
36	Furnish and Install 48" Manhole	6	EA	\$ 7,023.79	\$ 42,142.74
37	Furnish and Install 48" Manhole w/ external drop structure	1	EA	\$ 9,171.19	\$ 9,171.19
38	Furnish and Install 3"- 45 degree Bends	8	EA	\$ 508.36	\$ 4,066.88
39	Asphalt Pavement Repair	216	SY	\$ 40.00	\$ 8,640.00
40	Remove and Replace 24" concrete curb & gutter	168	LF	\$ 17.50	\$ 2,940.00
41	Remove and Reinstall 8' Chainlink fence	65	LF	\$ 35.00	\$ 2,275.00
42	Dewatering (by well point method)	1,258	LF	\$ 8.00	\$ 10,064.00
43	Trench Safety	1,258	LF	\$ 7.50	\$ 9,435.00
<b>HARVEY ESCALANTE ROAD (LOS CUATES) SANITARY SEWER TOTAL</b>				<b>\$</b>	<b>211,059.59</b>

Attachment: West Sewer Project Bid tab recommendation letter (4364 : CWSRF 73687 Proposed WW Collection System Improvements)

**DOCUMENT 00405**  
**SCHEDULE OF UNIT PRICE WORK**

<b>NEW - HARVEY ESCALANTE - LIFT STATION (GRINDER PUMP)</b>		<b>EST. QTY.</b>	<b>UNIT</b>	<b>UNIT PRICE</b>	<b>TOTAL PRICE</b>
44	XTU Monitoring system complete with power supply, cellular modem with antenna, and battery back-up housed in a Nema 4X 316 stainless steel enclosure	1	LS	\$ 37,489.00	\$ 37,489.00
45	Provide and install all electrical work shown on the plans and described in specifications including but not limited to service rack, control panel, terminal boxes, conduits and wiring and manual transfer switch.	1	LS	\$ 41,363.64	\$ 41,363.64
46	Furnish, equipment, materials and labor to construct sanitary grinder lift station, including access hatch, fiberglass well, two submersible grinder pumps, Ductile Iron piping, valves, floats and transducer, and appurtenances and coating as per plans and specifications.	1	LS	\$ 82,508.64	\$ 82,508.64
47	Furnish and Install 8' Perimeter Chain Link Fence w/ Gate and Site Work	1	LS	\$ 7,500.00	\$ 7,500.00
48	Install asphalt driveway, including flex base and subgrade (12' wide)	1	LS	\$ 3,500.00	\$ 3,500.00
49	Dewatering (by well point method)	1	LS	\$ 10,000.00	\$ 10,000.00
50	Trench Safety	1	LS	\$ 15,000.00	\$ 15,000.00
<b>HARVEY ESCALANTE - LIFT STATION TOTAL</b>				<b>\$</b>	<b>197,361.28</b>

<b>TOTAL NEW COLLECTION SYSTEM COST (West Side)</b>	<b>\$</b>	<b>1,047,993.73</b>
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<b>GENERAL</b>		<b>EST. QTY.</b>	<b>UNIT</b>	<b>UNIT PRICE</b>	<b>TOTAL PRICE</b>
51	Erosion Control as per Contractor SW3P Sealed by a Texas Licensed Engineer complete in place	1	LS	\$ 7,500.00	\$ 7,500.00
52	Traffic Control as per Contractor Submitted Traffic Control Plan Sealed by a Texas Licensed Engineer as per TMUTCD complete in place	1	LS	\$ 10,000.00	\$ 10,000.00
53	Mobilization for entire project and Bonding (not to exceed 5%)	1	LS	\$ 5,000.00	\$ 5,000.00
<b>GENERAL</b>				<b>\$</b>	<b>22,500.00</b>

<b>TOTALS</b>					
<b>NEW COLLECTION SYSTEM COST (West Side)</b>				<b>\$</b>	<b>1,047,993.73</b>
<b>PROJECT WIDE</b>				<b>\$</b>	<b>22,500.00</b>

<b>Total Base Bid</b>	<b>\$</b>	<b>1,070,493.73</b>
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**Alternate No. 1**

<b>LIFT STATION No. 22 REHABILITATION (Cuates)</b>		<b>EST. QTY.</b>	<b>UNIT</b>	<b>UNIT PRICE</b>	<b>TOTAL PRICE</b>
54	Link2Site Monitoring system complete with power supply, cellular modem with antenna, and battery back-up housed in a Nema 4X stainless steel enclosure	1	LS	\$ 31,370.25	\$ 31,370.25
55	Remove and Dispose existing control panel, pumps, piping and appurtenances.	1	LS	\$ 10,000.00	\$ 10,000.00
56	Furnish and Install, steel rack, Control Panel and controller with New Duplex Control Panel and controller, 100 Ampere Manual Transfer Switch - NEMA 3R, 100 Ampere 3 Phase, 4 Wire Generator Receptacle, electrical disconnect, float switches, Enclosure space heater, convenience electrical receptacle, security lighting, New junction box w/ Mechanical seals, new wiring & seal all conduits, all new electrical equipment enclosures shall be NEMA 4X 316 stainless steel, As per plans and specifications complete and in place	1	LS	\$ 41,363.64	\$ 41,363.64
57	Replace two submersible pumps, stainless steel guide rails, Support brackets, stainless steel lifting cable and attachments, piping fittings, brackets, and Gate valves, Check valves, Emergency bypass piping, remove and replace outlet pipe with 4" DI Pipe, including coating. As per plans and specifications complete and in place	1	LS	\$ 62,099.89	\$ 62,099.89

Attachment: West Sewer Project Bid tab recommendation letter (4364 : CWSRF 73687 Proposed WW Collection System Improvements)

**SCHEDULE OF UNIT PRICE WORK**

58	Wet well and Dry well surfaces shall be cleaned by water blasting and all debris removed, Wet well existing fiberglass liner shall be removed and all surfaces shall be prepared as per plans and specifications for coating with epoxy, As per plans and specifications complete and in place	1	LS	\$ 5,000.00	\$ 5,000.00
59	New Pressure Transducer in wet well, As per plans and specifications complete and in place	1	EA	\$ 8,550.00	\$ 8,550.00
60	Bypass pumping during construction	1	LS	\$ 15,000.00	\$ 15,000.00
<b>LIFT STATION No. 22 REHABILITATION TOTAL</b>				<b>\$</b>	<b>173,383.78</b>
<b>Project Total With Alternate No.1</b>				<b>\$</b>	<b>1,243,877.51</b>

**Project Budget**

Construction	\$	1,240,000.00
Contingencies	\$	121,740.00
<b>Total</b>	<b>\$</b>	<b>1,361,740.00</b>

Attachment: West Sewer Project Bid tab recommendation letter (4364 : CWSRF 73687 Proposed WW Collection System Improvements)

**City Council**  
520 E Ocean Blvd.  
Los Fresnos, TX 78566

Meeting: 04/12/22 06:00 PM  
Department: City Secretary  
Category: Agreement  
Prepared By: Jacqueline Moya  
Initiator: Jacqueline Moya  
Sponsors:

**SCHEDULED**

**ACTION ITEM (ID # 4362)**

DOC ID: 4362 A

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**Consideration and ACTION to approve a proposal from Alexander Business Development to assist the City of Los Fresnos to develop a grant application to The Meadows Foundation to cross a drainage ditch as the final element of the trail from Los Fresnos to Brownsville.**

There is a trail from FM 511/550 that runs north from Palo Alto Battlefield to about a mile or so to the north. Los Fresnos and Brownsville worked to get funding for a trail to connect the end of that trail to our trail that will be just south of East 10<sup>th</sup> Street and north of Alvarez Court on the north side of the drainage ditch. Our trail should be complete in a few month. What Brownsville didn't realize is the drainage ditch. So the funding for the connecting trail ends just before the drainage ditch.

Los Fresnos and Brownsville have agreed to the following to get the connection complete which basically is to cross the drainage ditch. Brownsville will do the engineering on the project and LF will do the construction. The construction is estimated at about \$130,000 . I would say it will be more like \$180,000 because the drainage district is going to widen the ditch and construction costs have increased.

I checked with Grant Works, the company that does most of the grants for the City but they do not do them for private foundations. Patty Alexander did the grant for the current Hike & Bike Trail with the Legacy Foundation and Texas Parks and Wildlife as well as some to the grant funding for the Nature Park. She also did the grant for the current project with placing the irrigation canal underground. The price is comparable and reasonable for the work.

I recommend approval.

# Alexander Business Development

1500 S. Westgate Dr., #3

Weslaco, TX 78596

(956) 551-5009



## Proposal

City of Los Fresnos  
520 E. Ocean Blvd.  
Los Fresnos, TX 78566

February 11, 2022

### Grants

Work with City of Los Fresnos staff and leaders to develop a grant application to The Meadows Foundation to cross a drainage ditch as the final element of the trail from Los Fresnos to Brownsville .... \$ 6,500.00

### Other

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Total ..... \$ 6,500.00

*Thank you*

Attachment: Alexander Proposal 2022-02-11 Meadows (4362 : Proposal-Alexander Business Development)

**City Council**  
520 E Ocean Blvd.  
Los Fresnos, TX 78566

Meeting: 04/12/22 06:00 PM  
Department: City Secretary  
Category: Agreement  
Prepared By: Jacqueline Moya  
Initiator: Jacqueline Moya  
Sponsors:

**SCHEDULED**

**ACTION ITEM (ID # 4367)**

DOC ID: 4367 A

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**Consideration and ACTION to approve funding for the 2022  
Easter Festival.**

The Easter Festival was not included in the budget. The Fall Festival, Christmas in the Park and Independence Day Celebration are regular budgeted items at \$1,500 each. We are requesting \$1,500 for this event too. The funds of \$1,500 are utilized by the Chamber to help put on the event. The Easter Festival was started during COVID as a drive through. The Chamber is making it an annual event. I believe it will be good for our community especially the children. It will bring many folks out to our stores and restaurants before and after the event. We have sufficient funds to cover this expenditure.

I recommend approval.

# EASTER FESTIVAL

The Biggest Easter Egg Hunt in Los Fresnos



Saturday, April 16, 2022

5:30 to 8:30 pm

Los Fresnos Memorial Park

Free Admission

## Boys & Girls Club of Los Fresnos

Bring a basket to collect eggs!

More than 2,500 eggs!

**16 GOLD EGGS – (with prizes)!**

Total Monetary Value of Prizes = \$3,000.00!

4 After School Program Scholarships = \$2,200 Value

4 Summer Program Scholarships = \$700 Value

8 Annual Memberships = \$120 Value

## Los Fresnos Market Days



Easter Bunny Appearance & Photos

Face-Painting & Games

Pony Rides

Food

Arts & Crafts

956-434-1454

Train, Giant Slide, Obstacle Course, Rock Climbing Wall, & More!

Live Music – Texas Show Down Band!

Info: Los Fresnos Chamber of Commerce: 956-233-4488



**Los Fresnos Chamber of Commerce**  
 520 East Ocean Boulevard  
 Los Fresnos, Texas 78566

# Invoice

Date	Invoice #
3/15/2022	3770

<b>Bill To</b>
City of Los Fresnos Mr. Mark W. Milum City Manager 520 East Ocean Boulevard Los Fresnos, Texas 78566

Phone #	E-mail
9562334488	losfresnosacc@yahoo.com

Web Site
www.losfresnoschamber.com

Terms
Due on receipt

Item	Description	Rate	Amount
Donations	Donations	1,500.00	1,500.00
Thank you for being a Los Fresnos Chamber Member.		<b>Total</b>	<b>\$1,500.00</b>

Attachment: Easter Festival 2022-CITY funding (4367 : Easter Festival 2022-CityFunding)

**City Council**  
520 E Ocean Blvd.  
Los Fresnos, TX 78566

Meeting: 04/12/22 06:00 PM  
Department: City Secretary  
Category: Agreement  
Prepared By: Jacqueline Moya  
Initiator: Jacqueline Moya  
Sponsors:

**SCHEDULED**

**ACTION ITEM (ID # 4361)**

DOC ID: 4361 B

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## **Consideration and ACTION to extend the Sale Tax Compliance Agreement with MuniServices, LLC.**

The city agreed to allow this company to monitor sales tax payments to the state from individual businesses in the city. They will likely catch it if anyone is not remitting as they should. It does not cost us anything for this service on an ongoing basis. It just costs if they find an error in reporting. If they find something the fee is 35% of the amount they find. For example, if they find \$1,000, the fee will be \$350. On the good side the city keeps \$650 and hopefully from there on out the taxpayer emits correctly and we get 100% from then on. In the 3 years they have not found any errors but one never knows and it doesn't cost us to have them check.

I recommend approval.

I recommend approval.

# Consultant Services Agreement Amendment No. 1

**MuniServices, LLC**

**City of Los Fresnos**

This first amendment (“Amendment No. 1”) is made by and between **MuniServices, LLC**, 5860 Trinity Parkway, Suite 120, Centreville, VA 20120 (“Consultant”) and **City of Los Fresnos**, 200 N. Brazil Los Fresnos, TX 78566 (“Client”).

### RECITALS

**WHEREAS** on July 11, 2018, Client and Consultant entered an agreement for Consultant Services (“Agreement”).

**WHEREAS** the initial term of the Agreement was for a period for one-year with automatic renewals for three subsequent one-year terms.

**WHEREAS** the Client now wishes to extend the term of the agreement for an additional one-year period, with automatic renewals for two additional one-year periods.

**NOW, THEREFORE**, Consultant and Client (each individually a “party” and collectively, the “parties”) agree as follows:

1. This Amendment No. 1 is effective on July 11, 2022 (Amendment Effective Date)
2. Amend section C.1 “Term of the Agreement”  
Add the following to the end of the paragraph:

*The Parties agree to extend the term of the Agreement for an additional one-year period through July 10, 2023, and to automatically renew the term of the Agreement for two subsequent one-year terms if neither party has canceled.*

3. All other terms and conditions of the Agreement, except as modified by this Amendment No. 1, shall remain in full force and effect.

**IN WITNESS WHEREOF**, the undersigned authorized representatives of Consultant and Client have executed this Amendment No. 1.

**MuniServices, LLC**

**City of Los Fresnos**

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Attachment: Sales Tax Compliance Amend contract (4361 : Sale Tax Compliance Agreement)



**MuniServices, LLC**  
**Consultant Services Agreement**

This Consultant Services Agreement (the "Agreement") is made as of the 11th day of July, 2018 ("Effective Date") by and between MuniServices, LLC, a Delaware limited liability company ("CONSULTANT") and The City of Los Fresnos, a municipal corporation of the State of Texas ("CITY"). In consideration of the mutual promises herein contained and other good and valuable consideration, the adequacy and receipt of which is hereby acknowledged, the parties agree as follows:

**A. Services**

1. CONSULTANT will provide CITY with the services described in EXHIBIT A which is attached hereto and incorporated by reference. CONSULTANT shall provide said services at the time, place, and in the manner specified in EXHIBIT A.
2. CONSULTANT shall furnish at its own expense all labor, materials, equipment and other items necessary to carry out the terms of this Agreement.

**B. Compensation**

1. Upon execution of this Agreement, CITY will pay CONSULTANT as outlined in EXHIBIT B, incorporated and included herein.

**C. General Provisions**

1. Term of the Agreement: The initial term of this Agreement shall be for a period of one (1) year following the date of execution, and automatically renew for three subsequent one-year terms if neither party has cancelled (the "Term"). Either party shall have the right to terminate this Agreement in the event of a material breach by the other party. Any such termination may be made only by providing sixty (60) days written notice to the other party, specifically identifying the breach or breaches on which termination is based. Following receipt of such notice, the party in breach shall have thirty (30) days to cure such breach or breaches. In the event that such cure is not made, this Agreement shall terminate in accordance with the initial sixty (60) days' notice. Notwithstanding the foregoing, either party may terminate the Agreement at any time and for any reason by providing thirty-days (30) written notice to the other party; provided however, that if CONSULTANT has not breached the Agreement and has commenced services identified in EXHIBIT A prior to the date of termination, CONSULTANT shall be entitled to payment as described in EXHIBIT B.
2. Effect of Termination: Notwithstanding non-renewal or termination of this Agreement, CITY shall be obligated to pay CONSULTANT for services performed through the effective date of termination for which CONSULTANT has not been previously paid. In addition, because the services performed by CONSULTANT prior to termination or non-renewal of this Agreement may result in the CITY's receipt of revenue after termination which are subject to CONSULTANT's fee, the CITY shall remain obligated after termination or non-renewal to provide to CONSULTANT such information as is necessary for CONSULTANT to calculate compensation due as a result of the receipt of revenue by the CITY.
3. Independent Contractor: It is understood that CONSULTANT and its subcontractors, if any, in the performance of the work and services agreed to be performed, shall act as and be an independent contractor and shall not act as an agent or employee of the CITY. CITY understands that CONSULTANT may perform similar services for others

during the term of this Agreement and agrees that CONSULTANT representation of other government sector clients is not a conflict of interest. CONSULTANT shall obtain no rights to retirement benefits or other benefits which accrue to CITY's employees, and CONSULTANT hereby expressly waives any claim it may have to any such rights.

- 4. **Subcontractors:** CONSULTANT shall have the right to hire subcontractors to provide the services described herein. CONSULTANT, in rendering performance under this Agreement shall be deemed an independent contractor and nothing contained herein shall constitute this arrangement to be employment, a joint venture, or a partnership. CONSULTANT shall be solely responsible for and shall hold CITY harmless from any and all claims for any employee related fees and costs including without limitation employee insurance, employment taxes, workman's compensation, withholding taxes or income taxes.
- 5. **Notice:** Any notice required to be given under this Agreement shall be in writing and either served personally, sent prepaid first-class mail, or by express mail courier (i.e. FedEx, UPS, etc.). Any such notice shall be addressed to the other party at the address set forth below. All notices, including notices of address changes, provided under this Agreement are deemed received on the third day after mailing if sent by regular mail, or the next day if sent overnight delivery.

**If to CITY:**  
 City of Los Fresnos  
 Attn: Pablo Garza  
 200 N. Brazil  
 Los Fresnos, TX 78566  
 Phone: 956.233.5768  
 Email: [pgarza@citylf.us](mailto:pgarza@citylf.us)

**If to CONSULTANT:**  
 MuniServices, LLC  
 Attn: Contracts Department  
 7625 N. Palm Ave., Ste. 108  
 Fresno, CA 93711  
 Phone: 559.271.6852  
 Email: [contracts@muniservices.com](mailto:contracts@muniservices.com)

- 6. **Representative or designees:** CONSULTANT Primary Representative/Project Manager shall be:

Brenda Anderson, Client Services Manager  
 825 Watters Creek Drive, Suite 270, Allen, TX 75013  
 Phone: 817.771.4066 /Email: [Brenda.Anderson@MuniServices.com](mailto:Brenda.Anderson@MuniServices.com)

For the convenience of the CITY, a short list of helpful contacts is attached and incorporated herein as EXHIBIT C.

- 7. **Indemnity:** CONSULTANT shall indemnify, defend, and hold harmless the CITY, its officers, agents, and employees, from and against any and all claims, liabilities, and losses whatsoever (including damages to property and injuries to or death of persons, court costs, and reasonable attorneys' fees) to extent occurring or resulting from CONSULTANT's negligent or unlawful performance of its obligations under or breach of the terms of this Agreement, unless such claims, liabilities, or losses arise out of, or are caused at least in part by the sole negligence or willful misconduct of the CITY. "CONSULTANT's performance" includes CONSULTANT's action or inaction and the action or inaction of CONSULTANT's officers, employees, agents and subcontractors.
- 8. **Limitation of Liability:** In no event shall CONSULTANT, its employees, contractors, directors, affiliates and/or agents be liable for any special, incidental, or consequential damages, such as, but not limited to, delay, lost data, disruption, and loss of anticipated profits or revenue arising from or related to the services, whether liability is asserted in contract or tort, and whether or not CONSULTANT has been advised of the possibility of any such loss or damage. In addition, CONSULTANT's total liability hereunder, including reasonable attorneys' fees and costs, shall in no event exceed an amount equal to the fees described in EXHIBIT B. The foregoing sets forth the CITY's exclusive remedy for claims arising from or out of this Agreement. The provisions of this section allocate the risks



between CONSULTANT and the CITY and CONSULTANT's pricing reflects the allocation of risk and limitation of liability specified herein.

9. Insurance: CONSULTANT shall keep in full force and effect insurance coverage during the term of this Agreement, including without limitation statutory workers' compensation insurance; employer's liability and commercial general liability insurance; comprehensive automobile liability insurance; professional liability and fidelity insurance. The insurance certificate shall name the City, its agents, officers, servants and employees as additional insureds under the CGL and Automobile policies with respect to the operations and work performed by the named insured as required by written contract. The General Liability policy is Primary & Non-Contributory. Waiver of Subrogation applies under the General Liability and Workers' Compensation policies. The CGL insurance minimum coverage shall be at least \$1,000,000 per incident, claim or occurrence and \$2,000,000 aggregate. The Automobile Liability insurance minimum coverage shall be at least \$1,000,000 covering all owned, non-owned, and hired vehicles. The certificate shall provide that there will be no cancellation, termination, or non-renewal of the insurance coverage without a minimum 30-day written notice to the CITY, except in the case of cancellation for non-payment of premium which shall be at least 10-days written notice.
10. Equal Opportunity to Draft: The parties have participated and had an equal opportunity to participate in the drafting of this Agreement. No ambiguity shall be construed against any party upon a claim that that party drafted the ambiguous language.
11. Assignment: This Agreement shall be binding upon and inure to the benefit of the parties, their successors, representatives and assigns. CONSULTANT shall not assign this Agreement, or delegate its duties or obligations under this Agreement, without the prior written consent of CITY, which consent shall not be unreasonably withheld, delayed or conditioned. Notwithstanding the foregoing, CONSULTANT may assign this Agreement, in whole or in part, without the consent of CITY to any corporation or entity into which or with which CONSULTANT has merged or consolidated; any parent, subsidiary, successor or affiliated corporation of CONSULTANT; or any corporation or entity which acquires all or substantially all of the assets of CONSULTANT. Subject to the foregoing, this Agreement shall be binding upon and inure to the benefit of the parties and their successors or assigns.
12. Ownership of Documents: Except for CONSULTANT's preexisting proprietary information and processes, any and all documents, including draft documents where completed documents are unavailable, or materials prepared or caused to be prepared by CONSULTANT pursuant to this agreement shall be the property of the CITY at the moment of their completed preparation.
13. Intellectual Property Rights: The entire right, title and interest in and to CONSULTANT's database and all copyrights, patents, trade secrets, trademarks, trade names, and all other intellectual property rights associated with any and all ideas, concepts, techniques, inventions, processes, or works of authorship including, but not limited to, all materials in written or other tangible form developed or created in the course of this Agreement (collectively, the "Work Product") shall vest exclusively in CONSULTANT or its subcontractors. The foregoing notwithstanding, in no event shall any CITY-owned data provided to CONSULTANT be deemed included within the Work Product.
14. Public Release and Statements: Neither party or its representatives or agents shall disseminate any oral or written advertisement, endorsement or other marketing material relating to each other's activities under this Agreement without the prior written approval of the other party. Neither party shall make any public release or statement concerning the subject matter of this Agreement without the express written consent and approval of the other party. No party or its agent will use the name, mark or logo of the other party in any advertisement or printed solicitation without first having prior written approval of the other party. The parties shall take reasonable efforts to ensure that its subcontractors shall not disseminate any oral or written advertisement, endorsement or other marketing materials referencing or relating to the other party without that party's prior written approval. In

addition, the parties agree that their contracts with all subcontractors will include appropriate provisions to ensure compliance with the restrictions of this Section.

15. Force Majeure: CONSULTANT shall not be in default of its obligations hereunder to the extent that its performance is delayed or prevented by causes beyond its control, including but not limited to acts of God, government, weather, fire, power or telecommunications failures, inability to obtain supplies, breakdown of equipment or interruption in vendor services or communications.
16. Entire Agreement: This Agreement constitutes the entire agreement between the parties hereto and supersedes any prior understandings or written or oral agreements between the parties respecting the subject matter contained herein. Said Agreement shall not be amended, altered, or changed, except by a written amendment signed by both parties.
17. Counterparts: This Agreement may be signed in separate counterparts including facsimile copies. Each counterpart (including facsimile copies) is deemed an original and all counterparts are deemed on and the same instrument and legally binding on the parties.
18. Invalidity: If any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision thereof, and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.
19. Implementation: Implementation should begin as soon as possible from the signing of this Agreement (the "Effective Date") for the performance of services under the terms of this Agreement.

***[SIGNATURES ON FOLLOWING PAGE]***

IN WITNESS HEREOF, the parties have caused this Agreement to be executed on the date first written above.

**"CITY"**

**City of Los Fresnos**  
a Municipal Corporation

By: Mark W. Milum

Name: Mark W. Milum

Title: City Manager

**"CONSULTANT"**

**MuniServices, LLC**  
a Delaware limited liability company

By: Patrick Scott

Patrick Scott  
Senior Vice President

ATTEST:

Jacqueline Moya

Name: Jacqueline Moya

Title: City Secretary



APPROVED AS TO FORM:

\_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

## EXHIBIT A – SCOPE OF WORK SALES TAX COMPLIANCE REVIEW

### Objectives and Methods

---

CONSULTANT's Sales Tax Compliance Review is designed to assist CITY with economic forecasting and in preserving and enhancing its sales and use tax revenues by detecting, documenting, and correcting sales tax misallocations thereby producing previously unrealized revenue for CITY while giving the CITY a more accurate sales tax base upon which to forecast its revenue.

### Scope of Work

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In providing the Sales Tax Compliance Review, CONSULTANT shall:

- Meet with CITY's designated staff to review service objectives, scope, procedures, coordination of effort, work plan schedule, public relations, and logistical matters.
- Establish an appropriate liaison with the CITY's coordinator and define logical checkpoints for reviewing progress.
- Perform a review of the CITY's businesses' sales/use tax remittances in an effort to ensure proper application of local sales/use tax law and achieve past and/or prospective compliance, as applicable.
- On behalf of the CITY, CONSULTANT will assist the businesses, as necessary, in the preparation and filing of amended returns and/or reallocation requests with the Comptroller's office in order to gain compliance. CONSULTANT and/or the CITY may also provide additional documentation to the Comptroller's office to request its assistance in gaining compliance from taxpayers as needed.

### Deliverables

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#### Progress Reports

CONSULTANT will provide periodic progress reports to CITY in the form of status updates. These progress reports will also indicate areas in which CITY staff may further assist and improve the sales tax compliance review activities provided hereunder. CONSULTANT's progress reports will identify errors/omissions detected, documented and corrected and report on other services of benefit to CITY for the time period covered.

#### CITY Assistance

---

CITY shall assist CONSULTANT by providing necessary information and assistance to include, without limitation, the following:

- Providing CONSULTANT, on a timely basis, information necessary to conduct its compliance review activities including but not limited to monthly tax payment histories.
- Providing two letters of authorization identifying CONSULTANT to local businesses and to the Texas Comptroller of Public Accounts and/or other state agencies as an authorized agent of CITY to perform sales and use tax reviews and to receive and examine taxpayer records (hard copy and electronic) necessary to assure sales and use tax compliance and revenue forecasts.
- Pursuing in good faith corrective action on errors and omissions detected by CONSULTANT.
- Issuing necessary documentation to the state to correct errors validated by CONSULTANT.

The parties agree that the CITY and/or the State Comptroller retain exclusive authority and responsibility to administer, interpret and enforce the CITY's sales and use tax, recognizing that CONSULTANT's role is limited to employing its unique expertise and proprietary tools for: i) detecting and documenting errors/omissions by taxpayers in the application, calculation, collection, and/or remittance of sales and use taxes and, ii) providing CITY with technical assistance, without assuming or being delegated the authority or responsibility of CITY to administer, interpret, and enforce its sales and use taxes.

**EXHIBIT B - COMPENSATION  
SALES TAX COMPLIANCE REVIEW**

Provided that the Effective Date is on or before October 1, 2018 in exchange for CONSULTANT performing the work indicated above, the CITY will pay CONSULTANT as follows:

The CITY shall pay CONSULTANT a 35% contingency fee. The fee applies to the sales and use tax revenue received by the CITY from correction of taxpayer reporting errors detected and documented by the Sales Tax Compliance Review. The Contingency Fee applies to both: (a) past compliance (as applicable) -- sales and use tax revenues received by the CITY from prior periods; and (b) prospective compliance (as applicable) -- incremental increase in sales and use tax revenues received for the first eight consecutive reporting quarters (24 months) following correction of the errors and confirmation of receipt of revenue by the CITY. An incremental increase is calculated as the current month's correct tax remittance less the monthly average of the prior 12 months immediately prior to the first month of correct tax remittance.

CONSULTANT will invoice CITY quarterly based on past and/or prospective compliance secured on behalf of CITY. Invoices are due and payable upon receipt.

All expenses incurred by CONSULTANT in providing the Sales Tax Compliance Review are the sole and exclusive responsibility of CONSULTANT, except those expenses that receive prior written approval by CITY.

**Completion of Services**

Notwithstanding anything else in this Agreement to the contrary, the CITY will pay CONSULTANT per the terms of this Agreement for services begun before termination or expiration of the Agreement even if the monies are received after termination or expiration. CONSULTANT will provide CITY with a list of accounts submitted but not yet corrected as of the expiration or termination within a reasonable time after the expiration or termination ("completion list"). CONSULTANT is allowed to continue working those accounts on the completion list for a reasonable time to obtain a correction.

**Additional Consulting**

CITY may request that CONSULTANT provide additional consulting services at any time during the term of this Agreement. If CONSULTANT and CITY agree on the scope of the additional consulting services requested, then CONSULTANT shall provide the additional consulting on a Time and Materials basis. Depending on the personnel assigned to perform the work, standard hourly rates range from \$75 per hour to \$200 per hour. These additional consulting services will be invoiced at least monthly based on actual time and expenses incurred.

**EXHIBIT C**  
**CONSULTANT Helpful Contacts**

<b>Contact</b>	<b>Project Role</b>	<b>Phone</b>	<b>Email</b>
Brenda Anderson	Client Services Manager	817.771.4066	<a href="mailto:brenda.anderson@muniservices.com">brenda.anderson@muniservices.com</a>
Patrick Scott	Senior Vice President	856.272.7483	<a href="mailto:Patrick.scott@muniservices.com">Patrick.scott@muniservices.com</a>
Chris Yeary, CPA	VP, Sales & Use Tax Audit	972.447.4953	<a href="mailto:chris.yeary@muniservices.com">chris.yeary@muniservices.com</a>
Irene Reynolds	Client Relations Manager	559.271.6867	<a href="mailto:irene.reynolds.@muniservices.com">irene.reynolds.@muniservices.com</a>
Jaimie Lewis	Billing Department	571.485.7875	<a href="mailto:billing@muniservices.com">billing@muniservices.com</a>
Francesco Mancia, MBA	VP Government Relations	559.288.7296	<a href="mailto:fran.mancia@muniservices.com">fran.mancia@muniservices.com</a>
Patricia A. Dunn, MSHR	Contracts Manager	559.271.6852	<a href="mailto:patricia.dunn@muniservices.com">patricia.dunn@muniservices.com</a>

Attachment: SALES TAX COMPLIANCE REVIEW SERVICES 2018 (4361 : Sale Tax Compliance Agreement)

**City Council**  
520 E Ocean Blvd.  
Los Fresnos, TX 78566

Meeting: 04/12/22 06:00 PM  
Department: City Secretary  
Category: Personnel  
Prepared By: Jacqueline Moya  
Initiator: Jacqueline Moya  
Sponsors:

**SCHEDULED**

**ACTION ITEM (ID # 4359)**

DOC ID: 4359 A

## **Consideration and ACTION to update and approve a Paid Quarantine Leave Policy to include all City Employees.**

Last meeting the Paid Quarantine Leave Policy for Police Officers was passed in order to follow state law. During the discussion it was asked why it was not for all employees. The answer was that the law was only for Police Officers, Emergency Medical Personnel, Firefighters and Detention Officers and we simply followed state law. These types of jobs were specifically included due to the absolute necessity of dealing with the public whereas other types of jobs or employees can take other precautions not available to those emergency personnel. Additionally, statistics show that normal employees are not getting COVID at work so the need to include more was not necessary. I was asked to see what the potential costs would be if we used the prior time of employees being out due to COVID as a guide.

That amount would be as follows:

Administration	\$ 9,403.44	509.00 Hours
Police	\$27,808.63	1,248.75 Hours
Utility	\$ 4,955.35	221.25 Hours
<b>TOTAL</b>	<b>\$42,167.42</b>	<b>2,095.00 Hours</b>

We have checked with other cities and have not found any that have included this for all employees. Cities have all gone to it being part of regular sick leave since COVID is the new normal no different than the cold and flu season.

I recommend to not approve this and leave it how it is.



## PAID QUARANTINE LEAVE POLICY (~~Law Enforcement~~) **All Employees**

### Statement of Purpose/Applicability

Pursuant to Texas Local Government Code Section 180.008, the City of Los Fresnos hereby adopts this paid quarantine leave policy for peace officers **and include all full time employees** who are employed by and ordered to quarantine or isolate due to a possible or known exposure to a communicable disease while on duty.

(Ref. Tex. Loc. Gov't Code 180.008(b).)

### Definitions

- (1) "Health authority" means a physician appointed by Cameron County to administer state and local laws relating to public health within the city's jurisdiction.
- (2) "Paid quarantine leave" means: (1) all employment benefits and compensation, including leave accrual, pension benefits, and health benefit plan benefits provided by the city; and
- (3) if applicable, reimbursement for reasonable costs related to the quarantine, including lodging, medical, and transportation costs.
- (4) "Peace officer" means police officers licensed by the Texas Commission on Law Enforcement and employed by the city
- (5) (Ref. Texas Local Gov't Code 180.008(a); 143.003(4)(A); Tex. Health & Safety Code 121.021; Tex. Code Crim. Pro. Art. 2.12.)

### Quarantine Leave

A City of Los Fresnos ~~peace officer~~ **employee** who is ordered to quarantine or isolate by the person's supervisor or the health authority due to a possible or known exposure to a communicable disease while on duty is entitled to receive paid quarantine leave for the duration of the leave.

(Ref. Texas Local Gov't Code 180.008(c).)

### No Reduction in Compensation and Benefits

The City of Los Fresnos will not reduce an ~~peace officer's~~ **employee's** sick leave balance, vacation leave balance, holiday leave balance, or other paid leave balance in connection with paid quarantine leave taken in accordance with this policy.

Approved March 8, 2022 by City Council

**City Council**  
520 E Ocean Blvd.  
Los Fresnos, TX 78566

Meeting: 04/12/22 06:00 PM  
Department: City Secretary  
Category: Appointment  
Prepared By: Jacqueline Moya  
Initiator: Jacqueline Moya  
Sponsors:

**SCHEDULED**

**ACTION ITEM (ID # 4360)**

DOC ID: 4360 A

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## **Consideration and ACTION to appoint a new member to the Planning & Zoning Commission Place 4.**

Gill Gomez holds Place 4 on the P&Z and has resigned due to not always being able to make the meetings. The Council needs to appoint another person. Meetings are held on the third Monday of the month at 6:00 pm. The term will be until October 2022. As of now, no one has provided a citizen volunteer form for someone seeking the position or being recommended.

A citizen volunteer form is available from Jackie if you want to select someone new to serve. Have them fill out the form and turn into Jackie ASAP so she can distribute it to the other members of the Council so they have a chance to contact that person.

**Citizen application for appointment to a City of Los Fresnos Board Seat**

**Please return to: City Secretary, 520 E Ocean Blvd., Los Fresnos, TX 78566**

**ALL INFORMATION ON THIS FORM IS PUBLIC RECORD**

**PLEASE TYPE OR PRINT CLEARLY**

**NAME** \_\_\_\_\_  
(Last) (First) (MI)

**HOME ADDRESS** \_\_\_\_\_

**MAILING ADDRESS** \_\_\_\_\_

**CITY** \_\_\_\_\_ **ZIP** \_\_\_\_\_

**HOME PHONE NUMBER:** \_\_\_\_\_ **CELL NUMBER:** \_\_\_\_\_

**E-MAIL ADDRESS:** \_\_\_\_\_

**EMPLOYER** \_\_\_\_\_

**OCCUPATION** \_\_\_\_\_

**BUSINESS ADDRESS** \_\_\_\_\_

**BUSINESS PHONE #** \_\_\_\_\_

**COMMITTEES OF INTEREST TO YOU**  
(List no more than 3 committees - please be specific)

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

What education or special training do you have which you feel particularly fits you for the appointment to this position? (attach a resume or bio if relevant)

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What work experience or other experience do you have which will be beneficial in carrying out the responsibilities of this position?

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Why are you interested in serving on this Committee? \_\_\_\_\_

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Other Volunteer Commitments? \_\_\_\_\_

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SIGNATURE OF APPLICANT

DATE

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Attachment: Citizen application for appt to a Board (4360 : Appointment of members to the Planning & Zoning Commission)

**City Council**  
520 E Ocean Blvd.  
Los Fresnos, TX 78566

Meeting: 04/12/22 06:00 PM  
Department: City Secretary  
Category: Appointment  
Prepared By: Jacqueline Moya  
Initiator: Jacqueline Moya  
Sponsors:

**SCHEDULED**

**ACTION ITEM (ID # 4373)**

DOC ID: 4373 A

**Consideration and ACTION to appoint a member of the council to the Southmost Regional Water Authority Board temporarily or permanently.**

The City is a 2.28% owner of SRWA and we receive 175,000 to 200,000 gallons of water per day. Additionally, since Indian Lake cannot use their allotment, which is about 15,000 gallons of water per day, we purchase that amount from them. Indian Lake can't use their allotment due to legal issues with East Rio Hondo Water Supply Corporation (ERHWSC). ERHWSC supplies Indian Lake with all their water.

Polo Narvaez has been serving as the representative for the City on the Southmost Regional Water Authority Board since he became Mayor. David Winsted was the Mayor prior to that and he served as well. The representative can be the Mayor or any of the Council Members. They said it was set up that way because the Mayor does not always have time for these meetings. In fact in the early days of SRWA our representative was Gary Minton who served on the Council and was not Mayor. Good information to know so we can proceed properly.

The meetings are mostly the first Monday of the month at noon at their offices on FM 511/550 between FM 1847 and FM 803. During COVID-19 they were held by phone. Since Polo is not able to attend, it is proper to replace him on a temporary basis or permanent basis depending on the wishes of the Council.

A person needs to be appointed that has the time and interest to served. The person will serve while in office, until the person does not wish to serve or until the Council replaces the person. In other words the term is for an indefinite period of time.

**City Council**  
520 E Ocean Blvd.  
Los Fresnos, TX 78566

Meeting: 04/12/22 06:00 PM  
Department: City Secretary  
Category: Report  
Prepared By: Bianca Huerta  
Initiator: Bianca Huerta  
Sponsors:

**SCHEDULED**

**ACTION ITEM (ID # 4347)**

DOC ID: 4347 B

**City Manager Report A. WWTP Headworks B. WW Collection System & Upgrade C. WTP Expansion D. Hike & Bike Trails E. Henderson Road Resaca Crossings F. Drainage G. Whipple Road H. COVID-19 I. TxDot Highway 100 J. Stanford Road & FM 1575 Drainage K. East 10th & East 5th Street Sewer L. Projects Discussed But Not Funded M. Street Repairs N. Boys & Girls Club**

A. WWTP Headworks - Construction is almost complete. Hopefully we can close out the project in the next 2 months. Remember we already completed the Chlorine Contact Basin that was combined with this project. These funds were part of a \$4,750,000 zero interest loan we received for this type of improvements over 10 years ago. Once we complete this part of the project we will see if there are any remaining funds to utilize on another project.

B. WW Collection System & Upgrade - The city received a loan for \$1,600,000 to fix 1 lift stations (Cuates), run sewer service to the new annexed areas on West Highway 100 and up to Escalante Road, replace some old manholes and replace some old sewer lines. The bids came in too high so we got permission to only do the sewer service to the new annexed areas on West Highway 100 and up to Escalante Road. We will have the Cuates lift station as an alternate. This was approved and we have a bid to approve at the meeting. The repairing of the manholes and the replacement of the sewer lines will have to be moved to the Coronavirus Local Fiscal Recovery Fund. Once we have the water tank project bid (will have for next meeting) we can go out for bids on this.

C. WTP Expansion - The city received a loan for \$3,700,000 for the water plant expansion and upgrade. Work has started and moving along. This upgrades the water plant capacity from 1,000,000 gallons per day to 1,500,000 gallons per day. It also updates the plant from the 1950's to today in order to meet current regulations and technology. This is a 2 year project ending in June of 2023. The contractor wants to finish in a year and a half.

D. Hike & Bike Trails - The section from the Nature Park to Highway 100 is paved. They are working on final items that need to be done. Many people are already using in daily. It is really going to be a huge success and benefit to our residents. They are also moving along quickly (finally) on the area on the south side of Highway 100 extending to FM 1847 south of Tenth Street. The funding for this was a grant for approximately \$575,000 from the Valley Baptist Legacy Foundation, a \$200,000 grant from Texas Parks & Wildlife, from the CDC budget \$132,076.32 and from the City budget \$132,076.32.

We have committed to pay for the connection of our trail and the trail from Brownsville. This will be for the crossing of the drainage ditch only. The rest of the trail is funded by other

sources. The estimate for that project is \$129,483.75. It is not budgeted at this time but will need to be when Brownsville finishes the engineering design and we are ready to move forward. I have included hiring a grant firm to solicit funding in this meeting.

E. Henderson Road Resaca Crossings - The project is complete. We will have a 1 year warranty and will be sure to check the work throughout but especially in 11 months so we can get them to fix any issues that arise..

F. Drainage - GREAT NEWS!! We were notified we will get \$843,704 in loan forgiveness which means a grant, free money. We were also notified we will receive a zero percent interest loan for \$860,000 for the rest of the project. This will only require a debt payment of \$45,000 which we can work into the budget without any increases in taxes. This will be for drainage of Resaca Escondida (south of Nature Park), drainage improvements along Whipple Road and Valle Alto Subdivision and ditches to Highway 100 and a city wide drainage study and plan. We hope to get funded in the next 6 months.

The drainage pipe under the railroad north of Henderson Road is collapsed. I have contacted the UP Railroad to fix it. They are looking into the situation. I contact them about every 2 weeks to remind them and check status but they don't move very fast on projects. Since UP doesn't respond, I have begun to look at other alternatives. I have met with the Manager for CCID#6 and we can possibly drain another direction since they repaired their ditch and placed it underground. I will be meeting with CC Drainage District #4 to see if it is possible. No progress on this yet.

General drainage capacity requests continue to be made by us to Cameron County Drainage District #1 to stop the back up of drainage on Alvarez Court and East 10th, 9th and 8th Streets. Also we have identified the back up of water along Highway 100 near the Motel and just past the school to the west of FM 1575. Both are the responsibility of TxDot. They don't see it as a major issue so are not interested in doing anything. Another area of concern is south on California Road where the drainage ditches are not maintained by anyone.

G. Whipple Road - There is no further progress at this time. CCRMA and Halff Associates continue to work on the overall project of widening of Whipple Road. They have plans prepared at 90% complete. They will be finalizing the plans over the next several months. The plans call for 2 driving lanes of 12 feet each, a center turn lane 14 feet wide and a 5 foot sidewalk on the south side. I have requested to have a sidewalk on the north side as well. There is \$4,820,000 for preliminary engineering and construction costs. We will have to locate funds for final engineering and any construction costs over the available amount. Once we have the preliminary engineering completed and an estimate done, we will be able to know the amounts of shortfall in funding there is.

H. COVID-19 - The total amount of funds that we will be receiving \$1,941,898.48. We have received 50% or \$970,949.24. We will receive the other 50% next August or September of 2022. The approval was given in September on the year 1 funds. I have our engineers working

on each one. As we get the proposals they will be brought to you and sent for approval of the project by the state and federal representatives. The projects for the first year include replacing the water ground storage tank for approximately \$173,000 (this will bid in March & April and hopefully award a bid in May), the Whipple Sewer Extension for \$257,050 and the Sewer line and manhole replacement for \$507,500.

I. TxDot Highway 100 - Progress continues. We are having to manually operate the light on the weekends and busy times at Highway 100 and FM 1847 to prevent traffic from backing up on Highway 100 so much.

J. Stanford Road & FM 1575 Drainage - TxDot did the drainage work on their ditches along the road but they still did not do it properly so the water will flow properly. The County still has not done their on Stanford Road. They say they will do the north side once the contractor has done the south side. I am working with the contractor on the south side to hopefully get it done correctly..

K. East 10th & East 5th Street Sewer - During heavy rains sewer backs up out of the manholes and into a couple of homes (not always liquid but smell). We have discovered a large plug in lines down stream and fixed. We have installed 2-25 horse power pumps to replace 2-20 horse power pumps at the Alamo Lift Station to hopefully solve some of the problem. We will be able to pump an additional 1,000 to 2,000 gallons per minute. Additionally the fixing of manholes and sewer lines in other projects should help solve the problem. If not we can reroute the sewer in the 10th Street area for approximately \$325,275 and in the 5th Street area for \$101,750.

L. Projects Discussed But Not Funded - LF Ambulance Service \$150,000 was funded and will drop off the list; Sewer Manhole Replacement \$1,000,000; Sewer Line Replacement \$1,813,500.

M. Street Repairs - The street repair bids came in too high so we are rejecting them on this agenda. There was only 1 bud. We are working on change the base bid to come within budget. Also, we are adding the replacement of some sewer lines and sewer manholes on certain streets that are getting repaired since the sewer lines and sewer manholes are within the street pavement. This will save money in the future. Hopefully we can get this ready for your approval in July.

Other streets in need of repair but not funded include: Canal from 1847 to Mesquite; Mesquite from 100 to Canal; 1st from Nogal to the cludedac; 2nd from 1847 to Alamo; Ebano from 100 to 3rd; 7th from Palma to Fresno; Nogal from 10th to the shooting range. The estimate for these street repairs is about \$1,000,000. There are now other streets starting to fail due to the high traffic from motorists detouring around the construction on Highway 100.

N. Boys & Girls Club Quarterly Report - Attached



# BOYS & GIRLS CLUBS OF LOS FRESNOS

## Quarterly Report 2022

### Reporting Period (Underline One)

Jan-March

April-June

July-September

Oct-Dec

<b>Mission:</b> To enable all young people, especially those who need us most, to reach their full potential as productive, caring, responsible citizens.	
<b>Vision:</b> Provide a world-class Club Experience that assures success is within reach of every young person who enters our doors, with all members on track to graduate from high school with a plan for the future, demonstrating good character and citizenship, and living a healthy lifestyle.	
<b>Quarterly Payment Amount:</b> \$15,000	<b>Annual Payment Amount:</b> \$60,000
<b>Total Number of members served this quarter: 378</b>	
<b>Total Number of Youth Participating in Tutoring: 80</b>	<b>Total Number of Youth Participating in Sports &amp; Fitness: 275</b>
<b>Tutoring:</b> Number of members who are Reading at grade level: 72 Number of members performing at grade level in Math: 75 Number of members who passed to the next grade level: <u>n/a</u>	
<b>Sports &amp; Fitness - BMI:</b> Number of members who participated in BMI assessment: 80	
<b>Did a tournament occur during this period?</b> YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> (check box) If yes, how many games? <u>n/a</u>	
<b>Was a Closing Ceremony held this period?</b> YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> (check box) If yes, how many youth were in attendance? 160	
<b><u>Club Activities Funded by City of Los Fresno:</u></b> Our members get homework assistance thru Power Hour. We monitor their improvement by their school progress report grades. Our volleyball and NFL flag football leagues ended mid-January 2022 with a tournament. We had our awards ceremony at the end of January. We were honored to have Mr. Alejandro Flores, Mayor of Los	

Attachment: Boys & Girls Jan Feb Mar 2022 (4347 : City Manager Report)



## BOYS & GIRLS CLUBS OF LOS FRESNOS

### Quarterly Report 2022

Fresnos, Mr. David Garza, Cameron County commissioner, Mr. Eddie Trevino, Cameron County Judge, as guest speakers at our ceremony.

We are excited that our 2022 Developmental Basketball League started in March. We have 22 teams, ages ranging from 5-12 years old. Parents, volunteer coaches, and players are eager to take the court once more. Our games are scheduled on Monday, Tuesday, Friday, and Saturday.

Our boxing club is registered with USA Boxing. All non-athlete volunteers must go thru an extensive training and background check with SafeSport.

In February we submitted four (4) entries to Boys and Girls Club of America National Art contest in Pencil Art, and Abstract categories. Members are waiting for their art to be judged at regional level hoping to advance to National level.

Our Club has registered 580 members for the 2021-2022 year. After-School program has a daily attendance of 80 Club members. As part of the Boys & Girls Club Experience, members are offered homework assistance through the National program, Project Learn. In addition, our members are served a yummy, nutritious, USDA-regulated meal and an afternoon snack.

City funds allowed the Club to provide arts & crafts, sports and recreation, and afterschool tutoring. Your assistance has allowed us to do so much for our community. On behalf of our Board of Directors, Executive Director, the youth we serve, and staff, thank so much for your support and funding.

#### **Goals and Outcomes of these programs:**

##### **Tutoring (School year):**

**Goal:** Implement Boys and Girls Club of America national program, Power Hour. Power Hour: Making Minutes Count helps Club members ages 6-18 achieve academic success by providing homework help, tutoring, and high-yield learning activities and encouraging members to become self-directed learners.

**Outcome:** Club members show improvement based on Los Fresnos CISD progress reports and six-week reports.

##### **Sports & Fitness:**

**Goal:** Implement Triple Play, BGCA's comprehensive health and wellness initiative, strives to improve the overall health of members, ages 6-18, by increasing their daily physical activity, teaching them good nutrition, and helping them develop healthy relationships.



## BOYS & GIRLS CLUBS OF LOS FRESNOS

### Quarterly Report 2022

**Outcome:** Club members participate in different physical and mental activities. We measure improvement by testing members quarterly in three categories: 40-yard dash, timed planks, and timed jump rope. We also measure height and weight to compare to previous quarter.

#### Arts & Crafts:

**Goal:** Implement The Arts. Boys & Girls Clubs of America is committed to providing programs, experiences and initiatives that allow all youth to access imagination and creativity to express themselves and build connection with others in their community. The Arts programs, experiences, and initiatives fall under four categories: Visual Arts, Digital Arts, Performing Arts, and Applied Arts.

**Outcome:** Have members learn all categories and perform on what they learned. Enter BGCA local and regional arts contests.

2:38 PM

## Boys and Girls of Los Fresnos

## Balance Sheet

As of March 31, 2022

04/07/22

Accrual Basis

	<u>Mar 31, 22</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
Checking/Savings	446,160.29
Accounts Receivable	-23,478.20
Other Current Assets	24,833.42
<b>Total Current Assets</b>	<u>447,515.51</u>
<b>Fixed Assets</b>	<u>611,008.29</u>
<b>TOTAL ASSETS</b>	<b><u>1,058,523.80</u></b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
Current Liabilities	-9,604.11
Long Term Liabilities	10,000.00
<b>Total Liabilities</b>	<u>395.89</u>
<b>Equity</b>	<u>1,058,127.91</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>1,058,523.80</u></b>

Attachment: Boys &amp; Girls Jan Feb Mar 2022 (4347 : City Manager Report)

2:40 PM

04/07/22

**Boys and Girls of Los Fresnos**  
**Statement of Cash Flows**  
 January through March 2022

	Jan - Mar 22
<b>OPERATING ACTIVITIES</b>	
Net Income	317,157.80
Adjustments to reconcile Net Income to net cash provided by operations:	
11100 · Grants Receivable	11,248.50
20100 · Accounts Payable (Trade)	-2,659.39
Deferred Grant Revenue	-11,248.50
21300 · Payroll Liabilities:W/H	2,931.95
21300 · Payroll Liabilities:FICA	5,950.66
21300 · Payroll Liabilities:Medicare	1,391.73
21300 · Payroll Liabilities:941 Deposits	-10,308.65
SUTA (TWC)	259.79
Non-Qualified Annuity(Director)	100.00
Net cash provided by Operating Activities	314,823.89
Net cash increase for period	314,823.89
Cash at beginning of period	131,336.40
Cash at end of period	446,160.29

Attachment: Boys &amp; Girls Jan Feb Mar 2022 (4347 : City Manager Report)

2:37 PM

## Boys and Girls of Los Fresnos

## Profit &amp; Loss

04/07/22

January through March 2022

Accrual Basis

	Jan - Mar 22
Ordinary Income/Expense	
Income	
GRANTS	
GRANTS Non-Profit Organization	11,248.50
GRANTS Texas State of	4,654.76
Total GRANTS	15,903.26
CONTRIBUTIONS	
CONTRIBUTION NON-PROFIT	334,018.21
CONTRIBUTION Individual/Sml Bus	50.00
Total CONTRIBUTIONS	334,068.21
PROGRAM REVENUES	
Public Support Sponsors	27,895.15
Program Fees	19,200.00
Total PROGRAM REVENUES	47,095.15
MEMBERSHIP REVENUE	1,830.00
SALES REVENUE	65.50
Total Income	398,962.12
Expense	
PROGRAM EXPENDITURES	
Occupancy (Building)	2,438.93
Direct Payroll	54,393.73
General Program	5,420.99
PROGRAMS	13,554.00
Total PROGRAM EXPENDITURES	75,807.65
MANAGEMENT & GENERAL	
Accounting	1,268.95
Conference	2,286.03
Contributions	51.00
Dues	50.00
EDP	775.00
Insurance BOD	750.00
Office Supplies	570.02
Postage and Delivery	24.96
MANAGEMENT & GENERAL - Other	220.71
Total MANAGEMENT & GENERAL	5,996.67
Total Expense	81,804.32
Net Ordinary Income	317,157.80
Net Income	317,157.80

Attachment: Boys &amp; Girls Jan Feb Mar 2022 (4347 : City Manager Report)

**City Council**  
520 E Ocean Blvd.  
Los Fresnos, TX 78566

Meeting: 04/12/22 06:00 PM  
Department: City Secretary  
Category: Report  
Prepared By: Bianca Huerta  
Initiator: Bianca Huerta  
Sponsors:  
DOC ID: 4348

**SCHEDULED**

**ACTION ITEM (ID # 4348)**

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**Financial Report 1. Monthly 2. Year to Date 3. Sales Tax**

Call with questions.

I recommend approval.

CHECKLIST FOR				MARCH 2022
GENERAL FUND				
CK#	VENDOR NAME	Inv.Date	Amount	Description
1124	CITY OF L.F. PAYROLL ACCT	03/02/22	\$ 101,952.55	DUE TO PAYROLL #11 WE 2/27/22
1140	CITY OF L.F. PAYROLL ACCT	03/16/22	\$ 94,693.90	DUE TO PAYROLL #12 WE 3/13/22
1146	CITY OF L.F. PAYROLL ACCT	03/31/22	\$ 91,837.97	DUE TO PAYROLL #13 WE 3/27/22
38474	SILSBEE FORD	09/30/21	VOID	VOIDED CHECK-VEHICLES NOT AVAILABLE
38731	ROCIO REYES	12/17/21	VOID	VOIDED CHECK-CUSTOMER LOST CHECK
39010	CAMERON COUNTY CLERKS OFF	03/01/22	\$ 88.00	FILING FEES
39011	FIRST COMMUNITY BANK	VARIOUS	\$ 1,295.61	VARIOUS TRAININGS-CPM/CODE/OPEN GOV CONFERENC
39012	JOSE SOSA	03/01/22	\$ 180.00	PER DIEM-ACO BASIC TRAINING COURSE
39013	JOHNSON, JERRY	03/11/22	\$ 2,850.00	BUILDING PROJECT REFUND
39014	JOHNSON, JERRY	03/11/22	\$ 2,850.00	BUILDING PROJECT REFUND
39015	JOHNSON, JERRY	03/11/22	\$ 2,850.00	BUILDING PROJECT REFUND
39016	DUNKIN, LLOYD DEAN	03/11/22	\$ 122.00	MUNICIPAL COURT REFUND
39017	GREY, MONICA	03/11/22	\$ 15.00	MUNICIPAL COURT REFUND
39018	MONTELONGO, CRYSTAL	03/11/22	\$ 45.00	MUNICIPAL COURT REFUND
39019	JUANA SANDLIN	03/11/22	\$ 100.00	CANCELLATION OF EVENT-LF MEMORIAL PARK 2/26/22
39020	RYAN POOL	03/11/22	\$ 100.00	RENTAL DEPOSIT REFUND-LF COMMUNITY CENTER 3/6/2
39021	ALLIED WASTE SERVICE	02/28/22	\$ 66,917.49	SOLID WASTE & BRUSH COLLECTION
39022	APPLIED CONCEPTS	03/01/22	\$ 369.17	RADAR CONTRACT LEASE
39023	ARAMARK	VARIOUS	\$ 261.44	MEDICAL SUPPLIES-CITY HALL/PD/LIBRARY/COMM CENTE
39024	ARAMARK	VARIOUS	VOID	VOIDED CHECK-CONTINUED
39025	AT&T MOBILITY	02/19/22	\$ 1,396.70	MOBILE PHONE SERVICE
39026	BLADES GROUP	02/22/22	\$ 3,557.00	ASPHALT PATCH BAGS
39027	CAMERON COUNTY CLERK	03/11/22	\$ 2,000.00	BOND-CAUSE #22-0039-S.QUINTERO
39028	CDW GOVERNMENT	02/22/22	\$ 5,853.60	BARRACUDA RENEWAL-3 YEAR
39029	CITY OF LOS FRESNOS	02/20/22	\$ 1,652.13	WATER/GARBAGE/SEWER-CITY BUILDINGS/PARKS
39030	CITY OF LOS FRESNOS	02/20/22	VOID	VOIDED CHECK-CONTINUED
39031	ENRIQUE JUAREZ	02/28/22	\$ 2,700.00	FEB 2022-ATTORNEY FEES
39032	ENVISIONWARE	03/01/22	\$ 671.90	COMPUTER AUTHENTICATION SOFTWARE
39033	FUELMAN	VARIOUS	\$ 1,744.56	FUEL FOR ENVIRONMENTAL/PD/STREET DEPT VEHICLES
39034	GABRIEL PEDRAZA	02/28/22	\$ 750.00	FEB 2022-FIRE MARSHALL
39035	GENE DANIELS	03/01/22	\$ 1,850.00	MAR 2022-JUDGE/PHONE STIPEND
39036	GOVERNMENT FINANCE OFFICER	03/04/22	\$ 160.00	MEMBERSHIP #300128492-P.GARZA
39037	GRANICUS	03/01/22	\$ 331.80	AGENDA/MINUTE-IQM2 MONTHLY SUBSCRIPTION
39038	GULF DATA PRODUCTS	02/16/22	\$ 89.50	NO WINDOW-PRINTED ENVELOPES-
39039	HOME DEPOT	VARIOUS	\$ 730.88	SUPPLIES FOR MAINTENANCE
39040	KENDIG KEAST COLLAB	VARIOUS	\$ 6,982.50	ZONING ORDINANCE DEVELOPMENT-JAN/FEB BILLING
39041	LA HORMIGA	VARIOUS	\$ 28.00	FLAT REPAIRS/PUBLIC WORKS VEHICLES
39042	LEXIS NEXIS	02/28/22	\$ 100.00	PEOPLE SEARCH PROGRAM
39043	LINEBARGER GOGGAN	VARIOUS	\$ 10,130.57	DEC 2021-JAN 2022-COLLECTION FEES
39044	LF AMBULANCE SERVICE	03/01/22	\$ 40,000.00	2ND QTR PAYMENT-JAN/FEB/MARCH
39045	LOS FRESNOS BOYS & GIRLS	03/01/22	\$ 15,000.00	2ND QTR PAYMENT-JAN/FEB/MARCH
39046	LOS FRESNOS CHAMBER	03/01/22	\$ 2,850.00	MAR 2022-SERVICE AGREEMENT
39047	LOS FRESNOS NEWS	VARIOUS	\$ 443.00	ADVERTISING
39048	LF VOLUNTEER FIRE DEPT	03/01/22	\$ 28,750.00	2ND QTR PAYMENT-JAN/FEB/MARCH
39049	LUIS RAMOS	02/28/22	\$ 6,980.73	FEB 2022-CUSTOMER SERVICE INSPECTIONS
39050	MATT'S BUILDING MATERIALS	02/09/22	\$ 295.35	LUMBER FOR FIELD MAINTENANCE
39051	PITNEY BOWES	02/24/22	\$ 149.13	POSTAGE METER RENTAL
39052	PURCHASE POWER	02/28/22	\$ 600.51	FEB 2022 POSTAGE-COURT/PD/LIB/CODE/CH
39053	REGION STAFFING	VARIOUS	\$ 984.00	CONTRACT LABOR-WEEKENDING2/20,2/27/22
39054	RIO COMFORT A/C	02/25/22	\$ 270.00	REPAIR A/C THERMOSTAT-CITY HALL
39055	RIO GRANDE UNDERWRITER	02/28/22	\$ 70.00	FINANCE DIRECTOR BOND-P.GARZA
39056	SAFE GUARD	02/01/22	\$ 990.00	ANNUAL FIRE ALARM MONITORING
39057	SAM'S CLUB	VARIOUS	\$ 421.65	CLEANING SUPPLIES
39058	SMARTCOM TELEPHONE	03/08/22	\$ 485.51	INTERNET SERVICE-CH/PD/COURT-PHONE SVC-PD
39059	TEAM GRAPHIX	03/02/22	\$ 495.00	CITY SHIRTS FOR FINANCE DEPT
39060	TERMINIX	02/24/22	\$ 234.00	PEST CONTROL-PARKS/CITY BUILDINGS
39061	TOTAL IMAGING SOLUTIONS	02/10/22	\$ 1,130.42	COPIES-CH/HEALTH/COURT/PD
39062	VEAE SERVICES	03/01/22	\$ 1,294.58	MAR 2022-IT SVC/PHONE SVC-CITY BUILDINGS
39063	VEAE COMMUNICATION	03/02/22	\$ 490.00	ELECTROMAGNETIC LOCK-ALAMO WAREHOUSE DOOR

Attachment: CC Financial Reports - March 2022 (4348 : Financial Report)

39064	WATCH GUARD	12/07/21	\$ 9,666.25	WARRANTY RENEWAL-PD DVR SOFTWARE
39065	WORLD CLASS TRAINING	02/15/22	\$ 2,540.00	CUSTOMER SVC TRAINING/LEADERSHIP TRAINING-DEPT
39066	ROCIO REYES	12/17/21	\$ 10.00	REISSUE CHECK
39067	LOS FRESNOS AMBULANCE SERVICE	03/23/22	\$ 150,000.00	COVID-SPECIAL FUNDING
39068	ANGELA VASQUEZ	03/25/22	\$ 50.00	RENTAL DEPOSIT REFUND-LF MEMORIAL PARK 3/13/22
39069	ELIZABETH ORTEGA	03/25/22	\$ 100.00	RENTAL DEPOSIT REFUND-LF COMMUNITY CENTER 3/12
39070	JOSE IPINA	03/25/22	\$ 100.00	RENTAL DEPOSIT REFUND-LF COMMUNITY CENTER 3/13
39071	RYAN POOL	03/25/22	\$ 300.00	CANCELLATION OF EVENTS-LF COMMUNITY CENTER
39072	VANESSA FLORES	03/25/22	\$ 50.00	RENTAL DEPOSIT REFUND-LF MEMORIAL PARK 3/19/22
39073	4IMPRINT	03/04/22	\$ 241.48	CUSTOM CITY- STICKY PADS
39074	A&M AUTOMOTIVE	03/15/22	\$ 7.00	STATE INSPECTION-PK-101
39075	ALAMO DOOR SYSTEMS	03/08/22	\$ 45.00	DOOR CLOSER REPAIR-CITY HALL
39076	AMAZON.COM	VARIOUS	\$ 868.74	VARIOS SUPPLIES-COMMUNITY HEATH/ANIMAL KENNELS
39077	AMAZON.COM	VARIOUS	VOID	VOIDED CHECK-CONTINUED
39078	AT&T MOBILITY	VARIOUS	\$ 531.86	IPAD SERVICE-JAN 2022/MAR 2022
39079	CAMERON COUNTY CLERKS	03/25/22	\$ 2,000.00	BOND-A.ECHAVARRIA
39080	CARR, RIGGS, INGRAM	02/26/22	\$ 5,195.00	AUDIT SVC-YEAR END 9/30/21
39081	CDC	03/25/22	\$ 39,244.55	TAX ALLOCATION END 3/8/22
39082	CRAMER MARKETING	03/16/22	\$ 192.49	GENERAL FUND CHECKS
39083	DELTA SPECIALTIES	03/17/22	\$ 301.00	STREET SIGNS-HENDERSON RD/LIBRARY
39084	DIRECT ENERGY	VARIOUS	\$ 12,348.54	ELEC-CITY BUILDINGS / PARKS / BOYS & GIRLS CLUB
39085	DIRECT ENERGY	VARIOUS	VOID	VOIDED CHECK-CONTINUED
39086	ELLIFF MOTORS	VARIOUS	\$ 423.77	PD UNITS-POLARIS REPAIRS
39087	EMILIO GOMEZ	03/17/22	\$ 295.00	MOWER REPAIRS
39088	EXERPLAY INC	02/02/22	\$ 185.32	ZIP LINE SEAT HARDWARE
39089	FOREMOST TELECOM	03/15/22	\$ 69.60	INTERNET SERVICE-LIBRARY
39090	FOUR STARS DRIVE IN	VARIOUS	\$ 172.00	DEC/JAN/FEB-PRISONER MEALS
39091	GATEWAY PRINTING	03/08/22	\$ 49.70	BUSINESS CARDS-E.GALINDO
39092	H2O PARTNERS	02/28/22	\$ 1,148.00	FEMA-HAZARD MITIGATION PLAN
39093	HANSON PROFESSIONAL	02/26/22	\$ 34,951.94	ENGINEERING-2021 ST IMP/PLAT REVIEWS
39094	HECTOR'S MUFFLER	VARIOUS	\$ 1,821.69	PD VEHICLE REPAIRS/TRACTOR REPAIRS
39095	HOME DEPOT	VARIOUS	\$ 203.13	SUPPLIES FOR MAINTENANCE
39096	HUGHES NETWORK	03/04/22	\$ 112.41	SATELLITE INTERNET-EOC
39097	JOHN DEERE	VARIOUS	\$ 305.74	MOWER REPAIR SUPPLIES
39098	KONIKA MINOLTA	03/06/22	\$ 223.93	COPIER LEASE-CITY HALL/COURT
39099	L T BOSWELL	03/10/22	\$ 612.64	PD-VEHICLE REPAIRS-BRAKE/ROTOR ASSEMBLY
39100	LA HORMIGA	VARIOUS	\$ 74.00	FLAT REPAIRS/PUBLIC WORKS VEHICLES
39101	MAXIMINO TORRES	03/18/22	\$ 456.00	CLEANING-CITY VEHICLES
39102	NOVA HEALTHCARE	02/14/22	\$ 117.76	PRE EMPLOYMENT SCREENING-GALINDO/MANCHA
39103	O'REILLY AUTO	VARIOUS	\$ 268.08	FEB 2022-SUPPLIES FOR MAINTENANCE
39104	OFFICE DEPOT	VARIOUS	\$ 89.93	OFFICE SUPPLIES
39105	REGION STAFFING	03/13/22	\$ 512.00	CONTRACT LABOR-WEEKENDING 3/13/22
39106	STAPLES	VARIOUS	\$ 455.49	OFFICE SUPPLIES
39107	TACTICAL GEAR.COM	VARIOUS	\$ 513.00	UNIFORMS-POLICE DISPATCHERS
39108	TEAM GRAPHIX	03/15/22	\$ 30.00	CITY POLO SHIRT-LIBRARY
39109	TEEX	02/25/22	\$ 250.00	REGISTRATION-W.MARIN-TELECOMMUNICATOR COURSE
39110	TERMINIX	03/03/22	\$ 115.00	PEST CONTROL-CITY HALL/POLICE DEPT
39111	TIME WARNER CABLE	03/06/22	\$ 8.12	CABLE SERVICE-LIBRARY
39112	TYLER TECHNOLOGIES	03/25/22	\$ 10,940.00	INCODE 10 MIGRATION
39113	TX POLICE CHIEF ASSOC	03/09/22	\$ 213.00	MEMBERSHIP RENEWAL
39114	ZARSKY LUMBER	02/28/22	\$ 225.39	FEB 2022-SUPPLIES FOR MAINTENANCE
		<b>TOTAL</b>	<b>\$ 787,825.70</b>	

Attachment: CC Financial Reports - March 2022 (4348 : Financial Report)

CITY OF LOS FRESNOS  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: MARCH 31ST, 2022

01 -GENERAL FUND  
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 50.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
00-PROPERTY TAXES	1,467,710	85,613.82	1,416,394.08	0.00	51,315.92	96.50
30-NONPROPERTY TAXES	1,918,500	135,090.57	1,030,442.71	0.00	888,057.29	53.71
07-POLICE	667,753	147,699.03	503,382.95	0.00	164,370.05	75.38
10-HEALTH	7,500	850.00	4,079.35	0.00	3,420.65	54.39
12-GARBAGE	103,000	84,746.52	151,594.92	0.00	( 48,594.92)	147.18
15-PARKS	14,500	0.00	0.00	0.00	14,500.00	0.00
16-LIBRARY	6,600	678.70	3,525.50	0.00	3,074.50	53.42
44-Misc Revenue	27,900	3,732.36	17,355.09	0.00	10,545.08	62.20
90-REIMBURSABLES	182,770	7,345.04	104,099.48	0.00	78,670.52	56.96
<b>TOTAL REVENUES</b>	<b>4,396,233</b>	<b>465,756.04</b>	<b>3,230,874.08</b>	<b>0.00</b>	<b>1,165,359.09</b>	<b>73.49</b>
<u>EXPENDITURE SUMMARY</u>						
02-ADMINISTRATION	570,947	35,004.95	319,693.32	3,690.79	247,562.89	56.64
03-MUNICIPAL COURT	267,492	16,619.39	120,373.14	3,868.42	143,250.44	46.45
04-TAX ASSESSOR COLLECTOR	44,112	503.69	29,400.01	0.00	14,711.99	66.65
06-ELECTIONS	17,750	0.00	10,486.76	0.00	7,263.24	59.08
07-POLICE	1,780,556	35,248.46	788,014.38	5,786.31	986,755.48	44.58
08-FIRE	174,500	29,471.22	93,917.32	0.00	80,582.68	53.82
09-ENGINEERING	108,000	0.00	68,334.76	1,900.00	37,765.24	65.03
10-HEALTH	136,536	4,963.05	36,415.00	1,541.48	98,579.52	27.80
11-EMERGENCY MEDICAL SERV	355,400	190,049.51	267,829.62	0.00	87,570.38	75.36
12-GARBAGE	3,000	0.00	300.20	0.00	2,699.80	10.01
14-STREETS	312,687	4,421.10	457,018.53	626.46	( 144,957.99)	146.36
15-PARKS	415,149	27,162.66	188,944.50	2,172.35	224,032.15	46.04
16-LIBRARY	176,404	11,921.20	82,254.77	187.79	93,961.44	46.74
17-COMMUNITY CENTER	5,000	32.70	1,170.85	253.32	3,575.83	28.48
18-EMERGENCY MANAGEMENT	59,232	683.88	45,987.79	0.00	13,244.21	77.64
19-OTHER GENERAL EXPENSES	14,500	0.00	3,214.45	0.00	11,285.55	22.17
23-DSRIP-COMMUNITY HEALT	53,195	3,952.62	24,491.22	0.00	28,703.78	46.04
28-INFORMATION TECHNOLOG	51,773	2,651.78	21,622.17	0.00	30,150.83	41.76
<b>TOTAL EXPENDITURES</b>	<b>4,546,233</b>	<b>362,686.21</b>	<b>2,559,468.79</b>	<b>20,026.92</b>	<b>1,966,737.46</b>	<b>56.74</b>
<b>REVENUE OVER/(UNDER) EXPENDITURES</b>	<b>( 150,000)</b>	<b>103,069.83</b>	<b>671,405.29</b>	<b>( 20,026.92)</b>	<b>( 801,378.37)</b>	<b>434.25-</b>

Attachment: CC Financial Reports - March 2022 (4348 : Financial Report)

CHECKLIST FOR				MARCH 2022
WATER & SEWER				
CK #	VENDOR NAME	Inv.Date	Amount	Description
1125	CITY OF L.F. PAYROLL ACCT	03/02/22	\$ 33,749.74	DUE TO PAYROLL #11 WE 2/27/22
1141	CITY OF L.F. PAYROLL ACCT	03/16/22	\$ 33,170.74	DUE TO PAYROLL #12 WE 3/13/22
1147	CITY OF L.F. PAYROLL ACCT	03/31/22	\$ 32,611.86	DUE TO PAYROLL #13 WE 3/27/22
150937	FIRST COMMUNITY BANK	VARIOUS	\$ 181.57	SPARE KEYS FOR PUBLIC WORKS
	<b>CHECKS 150938-105944</b>			<b>UTILITY DEPOSIT REFUNDS</b>
150945	A3 CONSTRUCTION	02/21/22	\$ 16,411.74	WATERLINE REPLACEMENT PROJECT-E 5TH
150946	ARAMARK	VARIOUS	\$ 65.36	MEDICAL SUPPLIES-PUBLIC WORKS
150947	AT&T MOBILITY	02/19/22	\$ 351.60	MOBILE PHONE SERVICE
150948	BC TECHNOLOGIES	VARIOUS	\$ 838.35	CONTRACT LABOR-WEEKENDING 2/20,2/27/22
150949	CCID #6	02/26/22	\$ 1,373.93	FEB 2022-RAW WATER
150950	CITY OF LOS FRESNOS	02/20/22	\$ 469.99	WATER/SEWER/GARBAGE-SEWER PLANT/LIFT STATIONS
150951	DEPT OF STATE HEALTH	03/01/22	\$ 1,268.14	WATER SAMPLES TESTING-TCEQ
150952	DEPT OF STATE HEALTH	03/01/22	\$ 54.48	6 ROUTINE WATER SAMPLES
150953	EAST RIO HONDO WATER	03/11/22	\$ 962.09	MAR 2022-ERH SETTLEMENT
150954	FUELMAN	VARIOUS	\$ 376.42	FUEL FOR WATER/SEWER VEHICLES
150955	GULF DATA	02/16/22	\$ 89.50	NO WINDOW-PRINTED ENVELOPES
150956	HOME DEPOT	VARIOUS	\$ 399.39	SUPPLIES FOR MAINTENANCE
150957	HOME DEPOT	VARIOUS		VOIDED CHECK-CONTINUED
150958	INTEGRITY TESTING	02/28/22	\$ 776.00	FEB 2022-SEWER PLANT TESTING
150959	LA HORMIGA	02/22/22	\$ 50.00	FLAT REPAIR-WS-051
150960	LINDE GAS & EQUIP	02/22/22	\$ 54.35	CHEMICAL/CYLINDER RENTAL
150961	LUIS MASCORRO	02/28/22	\$ 150.00	REPAIR S.CLARIFIER LIFT STATION PUMP
150962	NEW CORE	01/14/22	\$ 195.00	CONVERT VOLTAGE-SUBMERSIBLE SEWAGE PUMP
150962	NEW CORE	02/17/22	\$ 864.00	ELECTRIC BLOWER MOTOR
150963	PURCHASE POWER	02/28/22	\$ 12.20	FEB 2022-POSTAGE
150964	RAUL GARCIA	03/04/22	\$ 7.00	REIMBURSE-STATE INSPECTION WS-181
150965	REGION STAFFING	VARIOUS	\$ 3,817.60	CONTRACT LABOR-WEEKENDING 2/20,2/27/22
150966	REGION STAFFING	VARIOUS		VOIDED CHECK-CONTINUED
150967	SMARTCOM TELECOM	03/08/22	\$ 141.32	INTERNET SERVICE
150968	TEEX	02/11/22	\$ 395.00	WATER UTILITIES SAFETY CLASS-I.SORIA
150969	TERMINIX	02/24/22	\$ 30.00	PEST CONTROL-SERVICE CENTER
150970	TEXAS ENVIRONMENTAL COUN	03/03/22	\$ 180.00	WATER/WASTEWATER CLASSES
150971	TOWN OF INDIAN LAKE	03/01/22	\$ 1,120.58	MAR 22-SOUTHMOST WATER PURCHASE
150972	TX COMMISSION ON ENVIRONMENTAL	11/30/21	\$ 4,726.05	WTP PERMIT-FY 2022
150973	UNIFIRST	VARIOUS	\$ 168.32	CLEANING-W/S UNIFORMS
150974	VEAE SERVICES	03/01/22	\$ 778.28	MAR 2022-IT SVC CONT/PHONE SERVICE-WATER/SEWER DEPT
150975	XYLEM WATER SOLUTION	02/22/22	\$ 1,994.34	DISCHARGE HOSE FOR TRASH PUMPS
150976	ZEPEDA SPRINKLERS	03/15/22	\$ 454.90	BACK FLOW TESTING
150977	A&M AUTOMOTIVE	03/21/22	\$ 7.00	VEHICLE STATE INSPECTION WS-091
150978	A3 CONSTRUCTION	03/08/22	\$ 11,890.00	WATERLINE REPLACEMENT PROJECT-E 5TH
150979	AGUAWORKS	VARIOUS	\$ 3,548.08	WATER CONNECTION/LIFT STATION SUPPLIES
150980	AMAZON.COM	VARIOUS	\$ 511.20	SUPPLIES FOR MAINTENANCE
150981	ANA-LAB	03/11/22	\$ 159.00	ROUTINE WATER TESTING-TOC
150982	BC TECHNOLOGIES	VARIOUS	\$ 985.50	CONTRACT LABOR-WEEKENDING-3/6,3/20/22
150983	CARR, RIGGS, INGRAM	02/26/22	\$ 13,050.00	AUDIT SERVICE-YEAR END 9/30/21
150984	CHEMTEX	03/05/22	\$ 335.00	SEWER LINE CHEMICAL
150985	CHEMTRADE CHEMICALS	03/01/22	\$ 5,814.40	WATER PLANT CHEMICALS
150986	DIRECT ENERGY	02/28/22	\$ 8,393.68	ELECTRICITY-WATER/SEWER DEPT
150987	DIRECT ENERGY	02/28/22		VOIDED CHECK-CONTINUED
150988	DPC INDUSTRIES	VARIOUS	\$ 9,180.80	WATER PLANT CHEMICALS-CHLORINE
150989	EAST RIO HONDO WATER	03/11/22	\$ 295.47	WATER SERVICE-EDAP LIFT STATIONS
150990	FERGUSON ENTERPRISE	03/02/22	\$ 500.46	SUPPLIES FOR WATER CONNECTIONS
150991	FIRST COMMUNITY BANK	03/25/22	\$ 5,000.00	INITIAL FUNDING-DEBIT CARD
150992	HECTOR'S MUFFLER	VARIOUS	\$ 692.67	FUEL PUMP REPLACEMENT-WS-131
150993	HUTHER AND ASSOCIATES	03/09/22	\$ 1,220.00	1ST QTR-BIOMONITORING TESTING-WWTP
150994	INTEGRITY TESTING	12/31/21	\$ 970.00	DEC 2021-SEWER PLANT TESTING
150995	MAGIC VALLEY ELEC	03/15/22	\$ 99.19	ELEC-LIFT STATION-CACTUS RD
150996	MAXIMINO TORRES	03/21/22	\$ 238.00	CLEANING-W/S VEHICLES
150997	O'REILLY AUTO	VARIOUS	\$ 651.10	FEB 2022-SUPPLIES FOR MAINTENANCE
150998	O'REILLY AUTO	VARIOUS		VOIDED CHECK-CONTINUED
150999	OLMITO WATER SUPPLY	03/02/22	\$ 1,456.21	OLMITO SEWER JETTER-DAMAGE REPAIR
151000	RAUL GARCIA	03/10/22	\$ 7.50	REIMBURSE-REGISTRATION RENEWAL WS-181
151001	REGION STAFFING	VARIOUS	\$ 1,964.80	CONTRACT LABOR-WEEKENDING-3/13/22
151002	STAPLES	VARIOUS	\$ 320.73	OFFICE SUPPLIES
151003	USA BLUEBOOK	VARIOUS	\$ 720.53	SUPPLIES FOR WATERLINE/WATER PLANT MAINTENANCE
151004	VALVE AND EQUIPMENT	03/21/22	\$ 3,020.00	FILTER VALVE-WATER TREATMENT SUPPLIES
151005	ZARSKY LUMBER	02/28/22	\$ 159.59	FEB 2022-SUPPLIES FOR MAINTENANCE
	<b>TOTAL</b>		<b>\$ 209,480.75</b>	

Attachment: CC Financial Reports - March 2022 (4348 : Financial Report)

<b>UTILITY DEPOSIT REFUND CHECKS</b>				
150938	RIOS, ELIBORIO	03/11/22	\$ 52.55	ACCT #01-12277-01 UTILITY DEPOSIT REFUND
150939	SANCHEZ, ANDRES	03/11/22	\$ 93.25	ACCT #02-13830-22 UTILITY DEPOSIT REFUND
150940	MARTINEZ, MARTHA	03/11/22	\$ 79.68	ACCT #02-20340-09 UTILITY DEPOSIT REFUND
150941	CAMPOS, LUCINDA	03/11/22	\$ 78.86	ACCT #02-21370-02 UTILITY DEPOSIT REFUND
150942	DAVID ARMENDARIZ STATE FARM	03/11/22	\$ 123.17	ACCT #03-00120-07 UTILITY DEPOSIT REFUND
150943	GONZALEZ, JULISSA	03/11/22	\$ 10.22	ACCT #03-04320-06 UTILITY DEPOSIT REFUND
150944	YBARRA, JUANA	03/11/22	\$ 106.58	ACCT #03-04411-16 UTILITY DEPOSIT REFUND
		<b>TOTAL</b>	<b>\$ 544.31</b>	

CITY OF LOS FRESNOS  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: MARCH 31ST, 2022

05 - UTILITY FUND  
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 50.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
00-REVENUES	2,926,800	231,787.16	1,584,575.20	0.00	1,342,224.80	54.14
44-MISCELLANEOUS INCOME	0	38,812.00	38,812.00	0.00	( 38,812.00)	0.00
TOTAL REVENUES	2,926,800	270,599.16	1,623,387.20	0.00	1,303,412.80	55.47
=====						
<u>EXPENDITURE SUMMARY</u>						
02-WATER ADMINISTRATION	585,928	37,024.51	262,972.76	5,017.83	317,937.41	45.74
05-INFORMATION TECHNOLOG	34,782	1,325.92	10,796.19	0.00	23,985.81	31.04
26-WATER SUPPLIES	160,500	18,531.33	88,892.15	19,397.48	52,210.37	67.47
27-MAINTENANCE OF WATER S	9,000	106.18	6,063.80	119.00	2,817.20	68.70
28-MAINTENANCE OF WATER E	46,500	18,102.33	61,970.41	17,369.43	( 32,839.84)	170.62
29-WATER PURCHASES	39,886	1,120.58	15,323.43	0.00	24,562.57	38.42
30-WATER MISCELLANEOUS EX	376,545	0.00	109,153.58	0.00	267,391.42	28.99
20-CAPITAL OUTLAY	140,861	0.00	18,721.40	35,700.49	86,439.11	38.64
32-WATER BONDED INDEBTEDN	95,367	0.00	56,366.36	0.00	39,000.64	59.10
34-SEWER ADMINISTRATION	696,428	38,296.87	302,999.01	20,962.14	372,466.85	46.52
35-INFORMATION TECHNOLOG	34,782	1,325.92	10,796.18	0.00	23,985.82	31.04
36-SEWER SUPPLIES	76,750	5,010.29	38,058.52	1,188.27	37,503.21	51.14
37-MAINTENANCE OF SEWER S	10,500	286.30	2,936.94	239.54	7,323.52	30.25
38-MAINTENANCE OF SEWER E	120,500	5,888.25	38,051.55	7,546.79	74,901.66	37.84
39-SEWER MISC. EXPENSES	564,625	0.00	11,598.75	0.00	553,026.25	2.05
41-SEWER BONDED INDEBTEDN	61,848	0.00	6,119.15	0.00	55,728.85	9.89
52-TRANSFER OUT	621,999	0.00	563,181.50	0.00	58,817.50	90.54
TOTAL EXPENDITURES	3,676,801	127,018.48	1,604,001.68	107,540.97	1,965,258.35	46.55
=====						
REVENUE OVER/(UNDER) EXPENDITURES	( 750,001)	143,580.68	19,385.52	( 107,540.97)	( 661,845.55)	11.75
=====						

Attachment: CC Financial Reports - March 2022 (4348 : Financial Report)

CHECKLIST FOR CDC			MARCH 2022	
CK #	VENDOR NAME	Inv.Date	Amount	Description
1127	CITY OF L.F. PAYROLL ACCT	03/02/22	\$ 425.03	DUE TO PAYROLL #11 WE 2/27/22
1143	CITY OF L.F. PAYROLL ACCT	03/16/22	\$ 362.83	DUE TO PAYROLL #12 WE 3/13/22
1149	CITY OF L.F. PAYROLL ACCT	03/31/22	\$ 323.99	DUE TO PAYROLL #13 WE 3/27/22
6945	DESIDERIO MARTINEZ	03/04/22	\$ 1,463.71	2/21-3/4/22-SERVICE AGREEMENT
8053	GRANICUS	03/01/22	\$ 82.95	AGENDA/MINUTE-IQM2 MONTHLY SUBSCRIPT
3855	JAMES HARRIS III	03/11/22	\$ 120.00	2/28-3/11/22- WEB SITE UPDATES
0305	LOS FRESNOS CHAMBER	03/01/22	\$ 1,000.00	MAR 2022-SERVICE AGREEMENT
0915	PURCHASE POWER	02/28/22	\$ 8.28	FEB 2022-POSTAGE
1080	RIO GRANDE UNDERWRITER	02/28/22	\$ 70.00	FINANCE DIRECTOR BOND-P.GARZA
8017	THE GRAFIK SPOT LLC	02/28/22	\$ 6,300.00	MEMORIAL PARK / COMMUNITY PARK SIGNS
8257	TOTAL IMAGING SOLUTION	02/10/22	\$ 46.52	COPIES-CDC
0082	BORDER PRESS	02/25/22	\$ 2,380.00	CITY MAPS-2022
9745	CARR, RIGGS, INGRAM	02/26/22	\$ 5,775.00	AUDIT SVC-YEAR END 9/30/21
6945	DESIDERIO MARTINEZ	03/18/22	\$ 1,463.71	3/7-3/18/22-SERVICE AGREEMENT
9685	HANSON PROFESSIONAL	02/26/22	\$ 4,500.00	ENGINEERING-MASTER PLAN- NATURE PARK
3855	JAMES HARRIS III	03/25/22	\$ 120.00	3/14-3/25/22- WEB SITE UPDATES
		<b>TOTAL</b>	<b>\$ 24,442.02</b>	

Attachment: CC Financial Reports - March 2022 (4348 : Financial Report)





CITY OF LOS FRESNOS  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: MARCH 31ST, 2022

09 -COMMUNITY DEVELOPMENT COR  
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 50.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
52-CDC DISBURSEMENTS	510,380	39,244.55	272,501.49	0.00	237,878.51	53.39
TOTAL REVENUES	510,380	39,244.55	272,501.49	0.00	237,878.51	53.39
<u>EXPENDITURE SUMMARY</u>						
52-CDC DISBURSEMENTS	510,380	6,993.19	101,362.76	9,575.00	399,442.24	21.74
TOTAL EXPENDITURES	510,380	6,993.19	101,362.76	9,575.00	399,442.24	21.74
REVENUE OVER/(UNDER) EXPENDITURES	0	32,251.36	171,138.73	( 9,575.00)	( 161,563.73)	0.00

Attachment: CC Financial Reports - March 2022 (4348 : Financial Report)

09 -COMMUNITY DEVELOPMENT COR

% OF YEAR COMPLETED: 50.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>52-CDC DISBURSEMENTS</u>						
=====						
<u>10-NON-CATEGORIZED</u>						
09-452-1010 SALES TAX	510,000	39,244.55	272,333.63	0.00	237,666.37	53.40
09-452-1050 INTEREST EARNED	380	0.00	167.86	0.00	212.14	44.17
TOTAL 10-NON-CATEGORIZED	510,380	39,244.55	272,501.49	0.00	237,878.51	53.39
<u>11-NON-CATEGORIZED</u>						
-----						
<u>99-OTHER REVENUE</u>						
-----						
TOTAL 52-CDC DISBURSEMENTS	510,380	39,244.55	272,501.49	0.00	237,878.51	53.39
=====						
<u>44-MISCELLANEOUS INCOME</u>						
=====						
<u>10-NON-CATEGORIZED</u>						
-----						
TOTAL REVENUE	510,380	39,244.55	272,501.49	0.00	237,878.51	53.39
=====						

Attachment: CC Financial Reports - March 2022 (4348 : Financial Report)

CITY OF LOS FRESNOS  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: MARCH 31ST, 2022

09 -COMMUNITY DEVELOPMENT COR  
DEPARTMENT - 20-CAPITAL OUTLAY

% OF YEAR COMPLETED: 50.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>11-MAINTENANCE</u>	=====	=====	=====	=====	=====	=====

CITY OF LOS FRESNOS  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: MARCH 31ST, 2022

09 -COMMUNITY DEVELOPMENT COR  
 DEPARTMENT - 52-CDC DISBURSEMENTS

% OF YEAR COMPLETED: 50.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<b>01-SALARIES</b>						
09-552-01100 SALARIES	15,480	336.00	4,044.00	0.00	11,436.00	26.12
TOTAL 01-SALARIES	15,480	336.00	4,044.00	0.00	11,436.00	26.12
<b>02-EMPLOYEE BENEFITS</b>						
09-552-02100 FICA EXPENSE	960	20.83	250.72	0.00	709.28	26.12
09-552-02105 MEDICARE EXPENSE	224	4.87	54.28	0.00	169.72	24.23
09-552-02106 HEALTH INSURANCE EXP	0	0.79	0.79	0.00	( 0.79)	0.00
09-552-02107 TWC EXPENSE	144	0.33	104.16	0.00	39.84	72.33
09-552-02150 TMRS EXPENSE	0	0.00	4.35	0.00	( 4.35)	0.00
09-552-02160 WORKER'S COMP	43	0.00	8.85	0.00	34.15	20.58
TOTAL 02-EMPLOYEE BENEFITS	1,371	26.82	423.15	0.00	947.85	30.86
<b>03-CONTRACT LABOR</b>						
09-552-03110 ATTORNEY	500	0.00	0.00	0.00	500.00	0.00
09-552-03115 AUDITOR	5,775	0.00	5,775.00	0.00	0.00	100.00
09-552-03120 PROFESSIONAL SERVICES	39,520	2,927.42	19,028.06	0.00	20,491.94	48.15
09-552-03121 BUSINESS RECRUIT AND DEVEL	12,000	1,000.00	6,000.00	0.00	6,000.00	50.00
TOTAL 03-CONTRACT LABOR	57,795	3,927.42	30,803.06	0.00	26,991.94	53.30
<b>04-SUPPLIES</b>						
09-552-04100 OFFICE SUPPLIES & PRINTING	5,500	0.00	1,829.57	0.00	3,670.43	33.26
TOTAL 04-SUPPLIES	5,500	0.00	1,829.57	0.00	3,670.43	33.26
<b>05-UTILITIES</b>						
<b>06-ADVERTISING</b>						
09-552-06100 CITY PROMOTION	45,000	0.00	23,500.00	0.00	21,500.00	52.22
09-552-06120 ADVERTISING	6,000	2,620.00	5,165.00	0.00	835.00	86.08
TOTAL 06-ADVERTISING	51,000	2,620.00	28,665.00	0.00	22,335.00	56.21
<b>09-TRAVEL &amp; SCHOOL</b>						
09-552-09100 TRAVEL/SEMINARS	2,000	0.00	745.12	0.00	1,254.88	37.26
TOTAL 09-TRAVEL & SCHOOL	2,000	0.00	745.12	0.00	1,254.88	37.26
<b>10-DUES &amp; MEMBERSHIPS</b>						
09-552-10100 DUES & MEMBERSHIPS	1,200	82.95	586.87	0.00	613.13	48.91
TOTAL 10-DUES & MEMBERSHIPS	1,200	82.95	586.87	0.00	613.13	48.91
<b>11-MAINTENANCE</b>						
09-552-11150 SPECIAL PROJECTS	257,434	0.00	15,824.81	9,575.00	232,034.19	9.87
TOTAL 11-MAINTENANCE	257,434	0.00	15,824.81	9,575.00	232,034.19	9.87

Attachment: CC Financial Reports - March 2022 (4348 : Financial Report)

09 -COMMUNITY DEVELOPMENT COR  
 DEPARTMENT - 52-CDC DISBURSEMENTS

% OF YEAR COMPLETED: 50.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>12-INSURANCE</u>						
09-552-12100 INSURANCE	300	0.00	236.18	0.00	63.82	78.73
TOTAL 12-INSURANCE	300	0.00	236.18	0.00	63.82	78.73
<u>13-EQUIPMENT</u>						
<u>14-COMPUTER SOFTWARE</u>						
<u>30-NON-SPECIFIC</u>						
09-552-30100 BUSINESS INCENTIVE PROGRAM	20,000	0.00	18,205.00	0.00	1,795.00	91.03
09-552-30130 GENERAL FUND ADMIN	15,000	0.00	0.00	0.00	15,000.00	0.00
09-552-30131 TRANSFER DEBT SERVICE I&S	83,000	0.00	0.00	0.00	83,000.00	0.00
TOTAL 30-NON-SPECIFIC	118,000	0.00	18,205.00	0.00	99,795.00	15.43
<u>40-NON-SPECIFIC</u>						
<u>80-BOND PAYMENTS</u>						
<u>99-MISCELLANEOUS &amp; CONTIN</u>						
09-552-99100 MISCELLANEOUS	300	0.00	0.00	0.00	300.00	0.00
TOTAL 99-MISCELLANEOUS & CONTIN	300	0.00	0.00	0.00	300.00	0.00
TOTAL 52-CDC DISBURSEMENTS	510,380	6,993.19	101,362.76	9,575.00	399,442.24	21.74
	=====	=====	=====	=====	=====	=====

Attachment: CC Financial Reports - March 2022 (4348 : Financial Report)

CITY OF LOS FRESNOS  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: MARCH 31ST, 2022

09 -COMMUNITY DEVELOPMENT COR  
DEPARTMENT - 99-Capital Outlay

% OF YEAR COMPLETED: 50.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>99-MISCELLANEOUS &amp; CONTIN</u>	=====	=====	=====	=====	=====	=====

CITY OF LOS FRESNOS  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: MARCH 31ST, 2022

09 -COMMUNITY DEVELOPMENT COR  
DEPARTMENT - 53-CDC BOND DISBURSEMENTS

% OF YEAR COMPLETED: 50.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
11-MAINTENANCE	_____	_____	_____	_____	_____	_____
30-NON-SPECIFIC	=====	=====	=====	=====	=====	=====

CITY OF LOS FRESNOS  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: MARCH 31ST, 2022

09 -COMMUNITY DEVELOPMENT COR  
 DEPARTMENT - 60-HIGH DEMAND PROGRAM

% OF YEAR COMPLETED: 50.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
01-SALARIES						
04-SUPPLIES						
13-EQUIPMENT						
99-MISCELLANEOUS & CONTIN						
TOTAL EXPENDITURES	510,380	6,993.19	101,362.76	9,575.00	399,442.24	21.74
REVENUE OVER/(UNDER) EXPENDITURES	0	32,251.36	171,138.73	( 9,575.00)	( 161,563.73)	0.00

Attachment: CC Financial Reports - March 2022 (4348 : Financial Report)



**City Council**  
520 E Ocean Blvd.  
Los Fresnos, TX 78566

Meeting: 04/12/22 06:00 PM  
Department: City Secretary  
Category: Report  
Prepared By: Bianca Huerta  
Initiator: Bianca Huerta  
Sponsors:  
DOC ID: 4349

**SCHEDULED**

**ACTION ITEM (ID # 4349)**

---

**Public Works Report 1. Water and Wastewater Activity 2.  
Calls for Service 3. Building Permits 4. Recycling 5. Waste  
Water Treatment Plant Discharge Monitoring Report**

Call with questions.

I recommend approval.



## March 2022

### Water Treatment Plant activity:

**Total Output: 19,053,144**

**Daily Average: 614,618**

**% of Capacity: 61.5%**

### Waste Water Treatment Plant activity:

**Total Output: 16,159,000**

**Daily Average: 521,258**

**% of Capacity: 52.1%**



**Public Works Monthly Report for March 2022**

CALLS FOR SERVICE	MONTH TOTAL	YEAR TO DATE
Service Connects/Disconnects	169	283
Rereads/Meter Info	171	406
Water Taps	10	23
Sewer Taps	0	2
Change Meter	62	107
Service Check for Water Leak at Account	11	38
Repaired Leak	2	5
Call for Sewer Stoppage	9	46
City Sewer Lines Unstopped	2	16
Code Enforcement/Other	12	20
Garbage Collection	104	215
Pothole Repairs	25	498
Street Repairs	0	0
Street Sign Replacement/Repaired	8	12
Asphalt Used (ton)	1.5	15.4
Gravel Used (ton)	1	2.5
Fire Hydrants Flushed and Oiled	9	27
Fire Hydrants Repaired	0	1
Valves Repaired	1	2
Manholes Cleaned/Repaired	0	3

  
**Carlos Salazar, Director of Public Works**

Attachment: PW March 2022 (4349 : Public Works Report)

PROJECTS: 0 -ZZZZZZZZZZ  
 APPLIED DATES: 0/00/0000 THRU 99/99/9999  
 ISSUED DATES: 3/01/2022 THRU 3/31/2022  
 EXPIRE DATES: 0/00/0000 THRU 99/99/9999  
 STATUS: ALL

**1.H.2.a**

PROJECT	ISSUE DATE	NAME	LOCATION	CONTRACTOR	DESCRIPTION	PROJ TYPE
132542	3/01/2022	BETANCOURT, DELILAH A	511 W 6TH STREET	OWNER	FENCE PERMIT	ALT
132543	3/01/2022	DELGADO, ROBERTO J	1006 S ARROYO BLVD	LF FRAME	RESIDENTIAL BUILDING	NEW
132544	3/03/2022	ENCINO HOMES INC	401 VALLEY OAK CIRCLE	ENCINO HOM	RESIDENTIAL BUILDING	NEW
132545	3/07/2022	TORRES, DIEGO	1136 TANDY PRIVATE RD	AMIGO CONS	RESIDENTIAL BUILDING	NEW
132546	3/08/2022	ALVEAR, JUANA G	105 PINE STREET	MARCJONES	RESIDENTIAL ADDITION/SOLAR	ALT
132547	3/09/2022	GARZA, DOLORES C	214 E 8TH STREET	OWNER	REROOF PERMIT	ALT
132548	3/10/2022	CANTU, ISABEL	313 W 7TH STREET	ERUS ENERG	RESIDENTIAL ADDITION/SOLAR	ALT
132549	3/10/2022	RIVAS, CAROLINA V	1027 EASTER LILLY DRIVE	MARCJONES	RESIDENTIAL ADDITION/SOLAR	ALT
132550	3/10/2022	COASTAL EVENTS	31047 HWY 100	GRAFIK	SIGN PERMIT	S
132551	3/10/2022	DELGADO, ROBERTO J	1006 S ARROYO BLVD	LF FRAME	RESIDENTIAL BUILDING	NEW
132552	3/11/2022	WELLS FARGO #120355	203 N ARROYO BLVD	BELDON ROO	REROOF PERMIT	ALT
132553	3/11/2022	BRADWELL, GRACIELA	110 CONDOR DRIVE	GAGA HOMES	RESIDENTIAL BUILDING	NEW
132554	3/14/2022	GORDON, KEN	112 S CUATES DRIVE	PATRICIA C	REROOF PERMIT	ALT
132555	3/14/2022	SMITH, LUCIA	719 CARNATION DRIVE	ERUS BUILD	RESIDENTIAL ADDITION/SOLAR	ALT
132556	3/31/2022	CANTU, JUAN DE DIOS	412 E 9TH STREET	TEXAS WARR	RESIDENTIAL ADDITION/SOLAR	ALT
132557	3/17/2022	SARA, ROSAS	133 HERON DRIVE	AOLE,LLC	RESIDENTIAL ADDITION/PERGOL	ALT
132558	3/18/2022	HORIZON JIU JITSU	30874 STATE HWY 100	OWNER	COMMERCIAL ADDITION/REMODEL	ALT
132559	3/18/2022	REYES, JOSE L	1020 PASTO DRIVE	LONE STAR	RESIDENTIAL ADDITION/SOLAR	ALT
132560	3/18/2022	ZUNIGA, HECTOR H	139 ALVAREZ COURT	ERUS BUILD	RESIDENTIAL ADDITION/SOLAR	ALT
132561	3/21/2022	HAIRSTON, MICHELLE A	118 HODGES STREET	MARCJONES	RESIDENTIAL ADDITION/SOLAR	ALT
132562	3/24/2022	COMMUNITY DEV. CORP. OF BRO	406 CANCUN DRIVE	H & A RGV	RESIDENTIAL BUILDING	NEW
132563	3/24/2022	COMM.DEV.CORP. OF BROWNSVIL	444 AKUMAL DRIVE	H & A RGV	RESIDENTIAL BUILDING	NEW
132564	3/25/2022	FALCON, FRANK	2158 BAJA CIRCLE	XYZ	REROOF PERMIT	ALT
132565	3/25/2022	MEDINA, MARTHA E	110 N CANAL STREET	OWNER	FENCE PERMIT	ALT

Attachment: PW March 2022 (4349 : Public Works Report)

PROJECTS: 0 -ZZZZZZZZZZ  
 APPLIED DATES: 0/00/0000 THRU 99/99/9999  
 ISSUED DATES: 3/01/2022 THRU 3/31/2022  
 EXPIRE DATES: 0/00/0000 THRU 99/99/9999  
 STATUS: ALL

**1.H.2.a**

PROJECT	ISSUE DATE	NAME	LOCATION	CONTRACTOR	DESCRIPTION	PROJ TYPE
132566	3/25/2022	N & N AUTO SHOP	910 S ARROYO BLVD B1	OWNER	COMMERCIAL- NEW OWNER/TENAN	ALT
132567	3/28/2022	GARCIA, RICARDO	308 W 9TH STREET	OWNER	REROOF PERMIT	ALT
132568	3/28/2022	TAYLOR, NATASHA	205 W 6TH STREET	PREMIER PO	SWIMMING POOL	NEW
132569	3/28/2022	JIMENEZ, PEDRO	315 W 2ND STREET	FRONTLINE	RESIDENTIAL ADDITION/SOLAR	ALT
132570	3/29/2022	CHURCH OF CHRIST	111 W 5TH STREET	ALTA RGV C	REROOF PERMIT	ALT
132571	3/29/2022	SALDANA, GUEDELIO	101 N CANAL STREET	HDZ REMODE	ACCESSORY BUILDING/CARPORT	NEW
132572	3/30/2022	DELGADO, ROBERTO J	733 W OCEAN BLVD	LF FRAME	RESIDENTIAL BUILDING	NEW
132573	3/30/2022	GONZALES, ANDREW J	105 S CUATES DRIVE	HOME	RESIDENTIAL BUILDING	NEW
132574	3/31/2022	DELGADO, ROBERTO J	1006 S ARROYO BLVD	LF FRAME	RESIDENTIAL BUILDING	NEW
132575	3/31/2022	CONTRERAS, PEDRO I	129 VILLA DEL SUR DRIVE	ERUS BUILD	RESIDENTIAL ADDITION/SOLAR	ALT
132576	3/31/2022	CLOER, JONATHAN W	30910 STATE HWY 100 159	CLAYTON	MOVING PERMIT	MOVING
132577	3/31/2022	BRADSHAW, RICK	2000 BAJA CIRCLE	OWNER	PRIVACY SCREENING	ALT
*** TOTALS ***		NUMBER OF PROJECTS:	36	VALUATION:	2,092,841.43	FEEES: 22,315.58

Attachment: PW March 2022 (4349 : Public Works Report)

PROJECTS: 0 -ZZZZZZZZZZ  
 APPLIED DATES: 0/00/0000 THRU 99/99/9999  
 ISSUED DATES: 3/01/2022 THRU 3/31/2022  
 EXPIRE DATES: 0/00/0000 THRU 99/99/9999  
 STATUS: ALL

1.H.2.a

\*\*\* SEGMENT RECAP \*\*\*

PROJECT SEGMENT - DESCRIPTION	# OF SEGMENTS	VALUATION	FEE
A - ACCESSORY BUILDING PERMIT	1	6,200.00	100.00
B - BUILDING PERMIT	18	828,266.43	3,490.10
COMM - COMM: NEW OWNER/TENANT	1	0.00	60.00
E - ELECTRICAL PERMIT	25	0.00	4,842.00
F - FENCE PERMIT	3	7,700.00	200.00
M - MECHANICAL PERMIT	11	0.00	864.88
MOVING - MOVING PERMIT	1	71,500.00	100.00
N - BUILDING PERMIT	10	1,123,000.00	9,263.60
P - PLUMBING PERMIT	14	0.00	2,995.00
POOL - SWIMMING POOL PERMIT	1	46,675.00	300.00
SIGN - SIGN PERMIT	1	9,500.00	100.00
*** TOTALS ***	86	2,092,841.43	22,315.58

Attachment: PW March 2022 (4349 : Public Works Report)

PROJECTS: 0 -ZZZZZZZZZZ  
 APPLIED DATES: 0/00/0000 THRU 99/99/9999  
 ISSUED DATES: 3/01/2022 THRU 3/31/2022  
 EXPIRE DATES: 0/00/0000 THRU 99/99/9999  
 STATUS: ALL

**1.H.2.a**

\*\*\* BUILDING CODE RECAP \*\*\*

BUILDING CODE - DESCRIPTION	# OF PROJECTS	# OF SEGMENTS	VALUATION	FEEs
*BLANK* - *BLANK*	33	69	2,085,141.43	19,120.58
101 - SINGLE FAMILY ATTACHED	3	15	7,700.00	2,855.00
102 - SINGLE FAMILY DETACHED	0	1	0.00	130.00
505 - COMMERCIAL BUILDING	0	1	0.00	210.00
*** TOTALS ***	36	86	2,092,841.43	22,315.58

Attachment: PW March 2022 (4349 : Public Works Report)

# CITY OF LOS FRESNOS

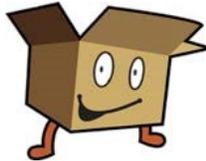
Recycling Program  
 Total Number of Guest  
 March 2022

Date	Tuesdays at Memorial Park 7 am - 11 am
03/01/22	24
03/08/22	30
03/15/22	32
03/22/22	31
03/29/22	33
<b>Totals</b>	<b>150</b>

Date	Thursdays at Wal-Mart Parking 4 pm - 8 pm
03/03/22	26
03/10/22	35
03/17/22	41
03/24/22	43
03/31/22	26
<b>Totals</b>	<b>171</b>

Date	Saturdays at City Hall 9 am - 1 pm
03/05/22	22
03/12/22	20
03/19/22	28
03/26/22	41
<b>Totals</b>	<b>111</b>

<b>Total attendance for the Month of March</b>	<b>432</b>
--	------------



Attachment: PW March 2022 (4349 : Public Works Report)

**DMR Copy of Record**

**Permit #:** TX0091243 **Permittee:** LOS FRESNOS, CITY OF **Facility:** CITY OF LOS FRESNOS WWTP  
**Major:** Yes **Permittee Address:** 200 NORTH BRAZIL ST, LOS FRESNOS, TX 78566 **Facility Location:** 802 SOUTH NOGAL ST, LOS FRESNOS, TX 78566  
**Permitted Feature:** 001 External Outfall **Discharge:** 001-A DOMESTIC FACILITY - 001

**Report Dates & Status:** **Monitoring Period:** From 02/01/22 to 02/28/22 **DMR Due Date:** 03/20/22 **Status:** NetDMR Validated

**Considerations for Form Completion:** INTERIM PHASE EFFECTIVE UPON ISSUANCE AND LASTING THROUGH THE COMPLETION OF EXPANSION TO THE 2.0 MGD FACILITY.

**Principal Executive Officer:** CARLOS SALAZAR **Title:** DIRECTOR OF PUBLIC WORKS **Telephone:** 956-233-4102

**No Data Indicator (NODI):** --

Code	Parameter Name	Monitoring Location	Season #	Param. NODI	Quantity or Loading			Quality or Concentration			# of Ex.	Frequency of Analysis	Sample Type	
					Qualifier 1	Value 1	Qualifier 2	Value 2	Units	Qualifier 1				Value 1
00300	Oxygen, dissolved [DO]	1 - Effluent Gross	0	--	Sample Permit Req. Value NODI	=	9.0						02/07 - Twice Every Week	GR - GRAB
00400	pH	1 - Effluent Gross	0	--	Sample Permit Req. Value NODI	>=	4.0	MO MIN					02/07 - Twice Every Week	GR - GRAB
00530	Solids, total suspended	1 - Effluent Gross	0	--	Sample Permit Req. Value NODI	=	25.52						01/07 - Weekly	GR - GRAB
00610	Nitrogen, ammonia total [as N]	1 - Effluent Gross	0	--	Sample Permit Req. Value NODI	<=	125.0	DAILY AV					01/07 - Weekly	GR - GRAB
50050	Flow, in conduit or thru treatment plant	1 - Effluent Gross	0	--	Sample Permit Req. Value NODI	=	0.62						02/07 - Twice Every Week	CP - COMPOS
50050	Flow, in conduit or thru treatment plant	P - See Comments	0	--	Sample Permit Req. Value NODI	<=	2431.0	2HR PEAK					02/07 - Twice Every Week	CP - COMPOS
50050	Flow, in conduit or thru treatment plant	Y - Effluent Gross (Supplementary)	0	--	Sample Permit Req. Value NODI	=	1.95						99/99 - Continuous	TM - TOTALZ
50060	Chlorine, total residual	A - Disinfection, Process Complete	0	--	Sample Permit Req. Value NODI	=	0.0						99/99 - Continuous	TM - TOTALZ
50060	Chlorine, total residual	B - Prior to Disinfection	0	--	Sample Permit Req. Value NODI	>=	1.2	MO MIN					99/99 - Continuous	TM - TOTALZ
51040	E. coli	1 - Effluent Gross	0	--	Sample Permit Req. Value NODI	=	2.02						01/01 - Daily	GR - GRAB
80082	BOD, carbonaceous [5 day, 20 C]	1 - Effluent Gross	0	--	Sample Permit Req. Value NODI	=	18.25						01/01 - Daily	GR - GRAB

**Submission Note:** If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.  
**Edit Check Errors:** No errors.

**Attachments**

No attachments.

**Report Last Saved By**

**LOS FRESNOS, CITY OF**

User: CARLOS\_SALAZAR\_57  
Name: CARLOS SALAZAR  
E-Mail: csalazar@cityof.us  
Date/Time: 2022-03-16 16:36 (Time Zone: -05:00)

**Report Last Signed By**

User: CARLOS\_SALAZAR\_57  
Name: CARLOS SALAZAR  
E-Mail: csalazar@cityof.us  
Date/Time: 2022-03-16 16:37 (Time Zone: -05:00)

**City Council**  
520 E Ocean Blvd.  
Los Fresnos, TX 78566

Meeting: 04/12/22 06:00 PM  
Department: City Secretary  
Category: Report  
Prepared By: Bianca Huerta  
Initiator: Bianca Huerta  
Sponsors:  
DOC ID: 4350

**SCHEDULED**

**ACTION ITEM (ID # 4350)**

---

**Police Department 1. Calls-By Type 2. Calls-By Date & Time 3.  
Incidents-By Violation 4. Arrests-By Type 5. Accidents-By  
Streets & Intersection**

Call with questions.

I recommend approval.

# LOS FRESNOS POLICE DEPARTMENT

## Calls - By Type

03\01\2022  
thru 03\31\2022

Type	Description	# Of Calls
178	ABANDONED VEHICLES - ORDINANCE 454	7
86	ACCIDENT - MOTOR VEHICLE	42
5	ALARM BUSINESS	12
177	ALARMS - ORDINANCE 453	3
7	ANIMAL BITE	3
167	ANIMAL CONTROL - ORDINANCE 410 OR 410-1	78
10	ASSIST OTHER AGENCY	22
19	BURGLARY	2
18	BURGLARY OF A VEHICLE	2
23	CHILD CUSTODY DISPUTE	1
26	CIVIL MATTER	14
185	CIVIL STAND BY	2
30	CRIMINAL MISCHIEF	1
34	DAMAGED PROPERTY	4
182	DEBRIS ON THE ROADWAY	9
37	DISORD. CONDUCT PEEPING TOM	1
44	DISTRUBANCE	3
169	EMS & NON-EMERGENCY MEDICAL TRANSPORT TO RESIDENTS - ORDINANCE 412	3
50	EMS CALL	162
54	FAMILY VIOLENCE (ASSAULT)	1
57	FIRE ALARM	29
55	FOUND CONTROLLED SUBSTANCE	1
59	FOUND-RECOVERED PROPERTY	2
170	GARAGE SALES - ORDINANCE 416	2
66	GRASS FIRE	9
67	HARASSMENT	3
107	HEALTH PERMIT	8
87	HIT AND RUN	4
135	ILLEGAL DUMPING	2
74	INFORMATION	68
77	INVESTIGATION	1
78	JUNK VEHICLE	1
186	LOOK OUT	53
82	LOST PROPERTY (CELL PHONE, PURSE, ETC)	4
173	LOUD NOISE - ORDINANCE 420	8
85	MISSING JUVENILE	1
138	MOTORIST ASSIST	1
106	NOISE DISTURBANCE	9
92	OPEN DOOR/OPEN WINDOW	3
180	PATROL BY	1
172	PERMIT OF FOOD SERVICES ESTABLISHMENT - ORDINANCE 419	1
149	POLITICAL ELECTION SIGNS - ORDINANCE 235-P	1
183	RUNAWAY	2
175	SOLID WASTE RECEPTACLES - ORDINANCE 426	9
136	STALLED VEHICLE	10
56	STRUCTURE FIRE	2
120	SUSPICIOUS NOISES	2
119	SUSPSICIOUS PERSON/VEHICLES	37
123	THEFT	9

Type	Description	# Of Calls
125	TRAFFIC STOP	1,591
184	UNWANTED SUBJECT	5
128	VERBAL DISTURBANCE	4
131	WANTED SUBJECT	4
176	WATER AND SEWER SERVICES - ORDINANCE 429	2
132	WAVE DOWN	2
142	WEEDED OR RUBBISH LOT - ORDINANCE 123-A	11
133	WELFARE CONCERN	33
<b>Total</b>		<b>2,307</b>

# LOS FRESNOS POLICE DEPARTMENT

## Calls - By Date & Time

03\01\2022  
thru 03\31\2022

Date	00	01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19	20	21	22	23	Total
03/01/2022	2	2	0	0	0	2	1	9	6	4	4	5	7	5	2	9	6	3	6	4	3	4	2	9	95
03/02/2022	3	3	7	3	2	4	1	4	7	4	7	1	4	1	2	3	8	9	1	3	3	4	0	3	87
03/03/2022	2	3	3	0	0	1	0	2	4	3	4	7	1	2	2	6	4	6	4	0	2	3	2	3	64
03/04/2022	1	1	3	3	0	0	0	4	3	0	3	4	2	3	4	7	6	7	2	5	3	6	1	5	73
03/05/2022	3	2	2	1	1	0	0	10	5	7	9	5	5	5	3	7	5	9	1	3	2	1	4	5	95
03/06/2022	4	4	4	4	0	0	0	4	4	13	11	0	10	12	4	4	5	4	0	3	5	4	0	0	99
03/07/2022	3	1	0	0	0	0	0	3	5	3	5	3	2	0	0	2	2	0	0	3	1	0	0	0	33
03/08/2022	3	0	0	1	1	1	1	4	5	3	1	2	4	7	1	5	0	0	3	1	0	0	0	2	45
03/09/2022	8	2	2	2	0	0	0	1	2	2	7	1	2	4	2	3	9	3	9	4	4	2	0	0	69
03/10/2022	1	0	3	0	0	1	0	1	1	0	3	1	0	3	1	9	8	7	2	8	2	2	5	3	61
03/11/2022	2	0	1	0	0	0	0	1	6	4	4	2	4	7	3	7	6	2	4	2	8	6	1	7	77
03/12/2022	1	1	2	2	0	0	0	6	2	7	6	6	4	3	3	9	3	5	1	7	6	4	1	3	82
03/13/2022	1	3	0	4	0	1	0	0	5	10	8	1	6	3	1	5	5	6	5	4	6	4	2	2	82
03/14/2022	4	4	3	2	0	1	0	1	5	4	4	4	7	8	2	6	9	8	3	8	5	3	3	0	94
03/15/2022	3	1	0	1	0	2	1	4	6	5	5	4	3	6	1	8	7	13	3	0	6	3	2	5	89
03/16/2022	2	3	3	0	1	0	0	6	4	2	3	6	2	3	1	7	5	10	6	1	1	1	5	2	74
03/17/2022	5	0	2	1	3	0	1	5	8	6	0	4	8	5	10	3	5	2	4	1	2	4	4	7	90
03/18/2022	3	4	1	1	1	0	1	2	2	5	8	11	2	4	5	3	4	4	2	6	6	7	4	8	94
03/19/2022	6	3	3	3	0	0	0	1	1	5	5	10	13	6	2	2	7	8	8	7	6	8	9	6	119
03/20/2022	4	7	4	3	0	2	0	1	1	3	2	2	1	4	2	5	1	1	1	4	6	2	5	1	62
03/21/2022	4	0	0	0	0	0	1	6	5	6	4	7	6	8	6	7	4	5	1	2	3	2	2	5	84
03/22/2022	3	0	0	0	0	1	1	6	11	7	3	1	5	2	1	8	4	1	3	3	0	0	4	3	67
03/23/2022	4	3	3	0	2	0	1	4	3	1	0	3	5	6	0	3	6	5	4	1	1	3	2	0	60
03/24/2022	1	2	1	1	0	1	0	2	3	2	1	3	0	1	1	7	7	6	3	2	5	2	3	2	56
03/25/2022	1	1	1	0	1	0	1	2	1	2	1	8	4	8	4	6	4	2	4	1	9	4	2	4	71
03/26/2022	9	0	1	0	0	0	0	0	2	9	4	2	5	0	5	2	3	3	4	2	3	0	2	8	64
03/27/2022	2	4	5	2	1	0	0	0	2	7	4	3	3	2	2	4	9	9	3	2	7	3	3	4	81
03/28/2022	4	2	0	0	0	0	0	5	5	4	7	4	3	4	1	7	8	7	1	4	2	2	2	1	73
03/29/2022	0	2	0	1	0	2	0	6	8	4	4	3	2	6	1	4	4	1	4	1	2	0	0	0	55
03/30/2022	4	4	4	1	1	0	0	2	4	3	2	0	5	5	3	7	4	7	1	2	4	3	1	1	68
03/31/2022	2	0	0	0	0	0	0	2	3	1	5	3	0	2	3	2	4	2	5	5	3	1	1	0	44
<b>Total</b>	<b>95</b>	<b>62</b>	<b>58</b>	<b>36</b>	<b>14</b>	<b>19</b>	<b>10</b>	<b>104</b>	<b>129</b>	<b>136</b>	<b>134</b>	<b>116</b>	<b>125</b>	<b>135</b>	<b>78</b>	<b>167</b>	<b>162</b>	<b>155</b>	<b>98</b>	<b>99</b>	<b>116</b>	<b>88</b>	<b>72</b>	<b>99</b>	<b>230</b>

Attachment: Police Report march 2022 (4350 : Police Department)

# LOS FRESNOS POLICE DEPARTMENT

## Incidents - By Violation

03\01\2022  
thru 03\31\2022

Violation	Incidents
ACCIDENT INVOLVING DAMAGE TO VEHICLE>=\$200	3
ANIMAL CONTROL	1
ASSAULT	1
ASSAULT CAUSES BODILY INJURY FAMILY VIOLENCE 13a	1
BURGLARY OF BUILDING	1
BURGLARY OF HABITATION	1
CHANGED LANE WHEN UNSAFE	1
CHILD IN NEED OF SUPERVISION RUNAWAY	2
CITY ORD VIOLATION	1
CONSUMPTION OF ALCOHOL BY MINOR	3
CRIMINAL MISCHIEF >=\$1,500<\$20K	1
CRIMINAL MISCHIEF >=\$50<\$500	2
CRIMINAL MISCHIEF >=\$500<\$1,500	1
CRIMINAL TRESPASS	1
DOG AT LARGE	3
DRIVING W/LIC INV W/PREV CONV/SUSP/W/O FIN RES	1
DRIVING WHILE INTOXICATED	9
DRIVING WHILE INTOXICATED 2ND	5
DRIVING WHILE INTOXICATED 3RD OR MORE	1
DRIVING WHILE INTOXICATED BAC >= 0.15	2
DRIVING WHILE INTOXICATED W/CHILD UNDER 15 YOA	1
DUTY ON STRIKING UNATTENDED VEHICLE	2
EVADING ARREST DET W/VEH	1
EXECUTION OF CAPIAS OR ARREST WARRANT	33
FAIL TO CONTROL SPEED	11
FAIL TO IDENTIFY FUGITIVE INTENT GIVE FALSE INFO	1
FAIL TO MAINTAIN FINANCIAL RESPONSIBILITY	14
FAIL TO YIELD ROW TO VEHICLE IN INTERSECTION	2
FAILED TO DRIVE IN A SINGLE LANE	2
FAILED TO SIGNAL LANE CHANGE	1
HARASSMENT	2
IMPROPER TURN	1
INTERFER W/PUBLIC DUTIES	1
MINOR IN POSSESSION (DEFERRED)	1
MINOR IN POSSESSION OF ALCOHOL	6
NO DRIVER'S LICENSE	29
NO PROOF OF FINANCIAL RESPONSIBILITY	4
OPEN CONTAINER	5
OPERATE MOTOR VEHICLE WITH FICTITIOUS LICENSE PLATES	1
POSS CS PG 1 <1G	2
POSS CS PG 1 >=4G<200G	1
POSS CS PG 2 < 1G	1
POSS CS PG 2 >= 1G<4G	3
POSS CS PG 2 >= 4G<400G	4
POSS CS PG 3 < 28G	3
POSS MARIJ <2OZ	4
POSSESSION OF DRUG PARAPHERNALIA	22
PUBLIC INTOXICATION	6
RAN RED LIGHT	2
RAN STOP SIGN	3

Attachment: Police Report march 2022 (4350 : Police Department)

Violation	Incidents
RESIST ARREST SEARCH OR TRANSPORT	1
RESTRICTED PARKING/MEMORIAL PARK	1
SPEEDING > 10% ABOVE POSTED LIMIT MPH in a MPH zone	2
TAMPER/FABRICATE PHYSICAL EVIDENCE	1
TERRORISTIC THREAT IMPAIR PUBLIC/GOV SERVICE 13b	1
TERRORISTIC THREAT OF FAMILY/HOUSEHOLD 13a	1
THEFT	3
THEFT OF FIREARM 23a	1
UNL CARRYING WEAPON	5
UNSAFE START	4
WELFARE CONCERN	1
<hr/>	
Total Violations	231
Total Incidents	149

# LOS FRESNOS POLICE DEPARTMENT

## Arrests - By Type

03\01\2022  
thru 03\31\2022

Arrest Type	Arrests	Male	Female	White	Black	Indian	Asian	Unknown
HOLD FOR OTHER AGENCY	1	1	0	1	0	0	0	0
ON VIEW	1	1	0	1	0	0	0	0
SUMMONED / CITED	2	1	1	2	0	0	0	0
TAKEN INTO CUSTODY	57	41	16	56	0	0	1	0
WARRANT	14	8	6	14	0	0	0	0
Total	75	52	23	74	0	0	1	0

Attachment: Police Report march 2022 (4350 : Police Department)

**LOS FRESNOS POLICE DEPARTMENT  
ACCIDENTS BY STREET & INTERSECTION  
MARCH 1,2022-MARCH 31, 2022**

<b>Street &amp; Intersection</b>	<b>Accidents</b>	<b>Fatalities</b>	<b>Vehicles</b>	<b>Injured</b>
EAST OCEAN BLVD. & PITA ST.	1	0	2	0
TX. HWY 100 & F.M. 1575	2	1	2	3
TX. HWY 100 & F.M. 803	3	0	6	0
TX. HWY 100 & SOUTH F.M. 1847	1	0	2	0
30,000 BLK. WEST TX. HWY 100	2	0	5	2
31,000 BLK. WEST TX. HWY 100	2	0	4	0
100 STADIUM DR.	1	0	2	0
33400 F.M. 1575	1	0	2	0
800 WEST OCEAN BLVD.	1	0	2	0
100 BLK. SOUTH ARROYO BLVD.	1	0	3	0
33000 EAST TX. HWY 100	1	0	2	0
400 BLK. WEST OCEAN BLVD.	1	0	2	0
SOUTH MESQUITE & TX. HWY 100	2	0	4	0
507 WEST OCEAN P/LOT	1	0	2	0
TX. HWY 100 & BRAZIL ST.	1	0	2	0
WEST 8 <sup>TH</sup> ST. & NOGAL ST.	2	0	5	0
115 BLK. EAST OCEAN P/LOT	1	0	2	0
100 BLK. WEST OCEAN BLVD.	1	0	3	0
1000 BLK. WEST OCEAN BLVD.	1	0	2	0
WHIPPLE RD. & NORTH ARROYO BLVD.	1	0	2	0
411 WEST 5 <sup>TH</sup> ST.	1	0	2	1
100 EAST 3 <sup>RD</sup> ST.	1	0	2	0
200 WEST OCEAN BLVD.	1	0	2	0
30788 WEST OCEAN BLVD.	1	0	3	0

Attachment: Police Report march 2022 (4350 : Police Department)

STREET & INTERSECTION	ACCIDENTS	FATALITIES	VEHICLES	INJURED
719 WEST OCEAN BLVD. P/LOT	1	0	2	0
1004 WEST OCEAN Blvd. P/LOT	3	0	6	0
100 NORTH ARROYO BLVD.	1	0	2	0
TOTAL	36	1	77	6

Attachment: Police Report march 2022 (4350 : Police Department)

**City Council**  
520 E Ocean Blvd.  
Los Fresnos, TX 78566

Meeting: 04/12/22 06:00 PM  
Department: City Secretary  
Category: Report  
Prepared By: Bianca Huerta  
Initiator: Bianca Huerta  
Sponsors:  
DOC ID: 4351

**SCHEDULED**

**ACTION ITEM (ID # 4351)**

---

## **Municipal Court 1. Monthly Report**

Call with questions.

I recommend approval.

# OFFICIAL MUNICIPAL COURT MONTHLY REPORT

1.H.4.a

MUNICIPAL COURT OF <u>Los Fresnos</u> FOR MONTH <u>March</u> YEAR <u>2022</u>	TRAFFIC		NON-TRAFFIC MISDEMEANORS	
	NON-PARKING	PARKING	STATE LAW	CITY ORDINANCE
1. New Cases Filed During the Month	1081		133	5
2. Dispositions Prior to Trial:				
A. Bond Forfeitures				
B. Fined <i>(Before trial only. If the defendant goes to trial, enter in Item 3.)</i>				
C. Cases Dismissed <i>(Do not include dismissals that are to be reported in Items 3C and 4 below.)</i>				
3. Dispositions at Trial:				
A. Trial by Judge				
(1) Finding of Guilty	485		42	1
(2) Finding of Not Guilty				
B. Trial by Jury				
(1) Finding of Guilty				
(2) Finding of Not Guilty				
C. Dismissed at Trial				
4. Cases Dismissed:				
A. After Driver Safety Course <i>(C.C.P., Art. 45.0511)</i>	82			
B. After Deferred Disposition <i>(C.C.P., Art. 45.051)</i>	44		2	1
C. After Proof of Financial Responsibility <i>(Transportation Code, Sec. 601.193)</i>	69			
D. Compliance Dismissal <i>(Proof of Inspection, License, or Registration)</i>	50			
5. Community Service Ordered <i>(For satisfaction of fine or costs only.)</i>	1			
6. Cases Appealed				
7. Juvenile / Minor Activity:				
A. Transportation Code Cases Filed	13			
B. Non-Driving Alcoholic Beverage Code Cases Filed	13			
C. Driving Under the Influence of Alcohol Cases Filed				
D. Health & Safety Code (Tobacco) Cases Filed				
E. Failure to Attend School Cases Filed <i>(Education Code, Sec. 25.094)</i>	3			
F. Education Code (Except Failure to Attend) Cases Filed				
G. Violation of Local Daytime Curfew Ordinance Cases Filed <i>(Loc. Govt. Code, Sec. 341.905)</i>				
H. All Other Non-Traffic Fine-Only Cases Filed				
I. Waiver of Jurisdiction of Non-Traffic Cases <i>(Family Code, Sec. 51.08(b))</i>				
J. Referred to Juvenile Court for Delinquent Conduct <i>(C.C.P., Art. 45.050 (c)(1))</i>				
K. Held in Contempt, Fined, or Denied Driving Privileges <i>(C.C.P., Art. 45.050 (c)(2))</i>				
Magistrate Warnings Given (Juvenile):				
L. Warnings Administered				
M. Statements Certified				
8. Parent Contributing to Nonattendance Cases Filed <i>(Education Code, Sec. 25.093)</i>				
9. Safety Responsibility and Driver's License Suspension Hearings Held				
10. Search Warrants Issued <i>(Do not include warrants for arrest.)</i>				
11. Arrest Warrants Issued:				
A. Class C Misdemeanors Only				112
B. Felonies and Class A and B Misdemeanors Only				
12. Magistrate Warnings Given: <i>(Given to defendants charged with county or district court offense.)</i>				
A. Class A and B Misdemeanors Only				
B. Felonies				
13. Emergency Mental Health Hearings Held				
14. Magistrate's Orders for Emergency Protection				
15. Total Revenue :			\$ 186931.80	
<i>(Include all revenue collected during month to be remitted to city or state.)</i>				

Attachment: Court March 2022 (4351 : Municipal Court)

Citation No. Docket No. Violator

\*\*\*\*\* TOTAL FOR REPORT \*\*\*\*\*

Code	Payments	Refunds	Net	G/L Acct No.
CCC20	852 47,276.71	6 288.00-	46,988.71	01 2512
TFC	631 1,893.00	3 9.00-	1,884.00	01 407-0240
AR	835 4,173.00	4 20.00-	4,153.00	01 407-0240
STF19	615 28,347.02	3 150.00-	28,197.02	01 2512
LMCBSF	754 3,687.70	4 19.60-	3,668.10	01 407-0270
LTPDF	758 3,764.20	4 20.00-	3,744.20	01 407-0242
LMCTF	754 3,007.00	4 16.00-	2,991.00	01 407-0241
LMJF	751 75.10	4 0.40-	74.70	01 407-0243
CS2	39 927.00	0 0.00	927.00	01 407-0280
SPEX	50 4,306.00	1 20.00-	4,286.00	01 407-0290
FINE	862 60,784.18	12 338.00-	60,446.18	01 407-0240
CCC04	121 4,632.40	0 0.00	4,632.40	01 2512
TBCH	121 483.10	0 0.00	483.10	01 407-0241
STF	62 1,854.00	0 0.00	1,854.00	01 2512
MCBS	117 349.00	0 0.00	349.00	01 407-0270
SJRF	116 462.00	0 0.00	462.00	01 2512
JFCT2	115 621.00	0 0.00	621.00	01 2512
JFCI	115 69.00	0 0.00	69.00	01 407-0240
IDF	115 230.00	0 0.00	230.00	01 2512
CJFS	46 4.14	0 0.00	4.14	01 2512
CJFC	46 0.46	0 0.00	0.46	01 407-0240
WRNTFE	270 13,168.40	2 100.00-	13,068.40	01 407-0240
TLFTA1	62 1,235.00	0 0.00	1,235.00	01 2512
TLFTA2	220 1,313.00	0 0.00	1,313.00	01 2517
TLFTA3	222 885.00	0 0.00	885.00	01 407-0240
COLAGY	191 13,390.24	3 176.20-	13,214.04	01 2513
DSC	77 770.00	0 0.00	770.00	01 407-0240
TPRF	119 1,664.00	8 120.00-	1,544.00	01 407-0240
AF2	44 880.00	0 0.00	880.00	01 407-0240
TPF	103 206.00	0 0.00	206.00	01 2512
ACC	14 280.00	0 0.00	280.00	01 407-0240
AF	4 40.00	0 0.00	40.00	01 407-0240
TP-L	17 162.00	0 0.00	162.00	01 407-0240
TP-S	17 207.00	0 0.00	207.00	01 2512
TP-L-J	17 40.90	0 0.00	40.90	01 407-0260
OP	1 1.00	1 1.00-	0.00	01 2516
TXSBLT	7 235.49	0 0.00	235.49	01 2515
<b>Total:</b>	<b>9253 201,424.04</b>	<b>59 1,278.20-</b>	<b>200,145.84</b>	

CITY	98,116.08
COURT	483.10
BLDG. SEC.	349.00
JUDGE ED	162.00
OMNI	1,313.00
COLL. AG	13,214.04
CHILD	927.00
OP	0.00
STATE	85,581.62
<b>TOTAL</b>	<b>200,145.84</b>

Cash Payments....+	\$192,104.87	
Bond Forfeited...+	\$0.00	
Bond Applied.....+	\$8,735.17	
Payment Refunded.-	\$694.20-	
Fees/Fines Paid..=		\$200,145.84

Cash (Payments)..+	\$192,104.87	
Cash (Bonds).....+	\$14,478.87	
Total Cash Trans.=		\$206,583.74

Attachment: Court March 2022 (4351 : Municipal Court)

**City Council**  
520 E Ocean Blvd.  
Los Fresnos, TX 78566

Meeting: 04/12/22 06:00 PM  
Department: City Secretary  
Category: Report  
Prepared By: Bianca Huerta  
Initiator: Bianca Huerta  
Sponsors:  
DOC ID: 4352

**SCHEDULED**

**ACTION ITEM (ID # 4352)**

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## **Library Report 1. Monthly Report**

Call with questions.

I recommend approval.



ETHEL L. WHIPPLE MEMORIAL LIBRARY  
LIBRARIAN'S REPORT  
MARCH 2022

**Number of Patron Checking Out Materials**

Adult	257
Children	48
Teens	0
New Patron	70
In Library Use	12



**Material Types Checked Out**

Adult Books	161
Children Books	88
Young Adult Books	99
Videos	20
Audios	2
Other Language Books	11
Hotspots	5
Laptops	0
Interlibrary Loans	1



**Items Downloaded**

eBooks	69
eAudiobooks	36



**Patron Access Computer Use**

Total Sessions	189
Total Time	79 hours
Guest Passes	127



**Free Wi-Fi Access Use**

Total Sessions	1057 Library WiFi
Total Sessions	745 Park WiFi



**What Happened in the Library**

Hours Open	184 hours
Visits/Calls	979/159
Children Program Attendance	0
Volunteer Hours	25
New Cards Issued	22
Cards Renewed	27
New Books Added	32
New eBooks Added	79
New Videos Added	3
Hotspots Added	0
Books Weeded	58
Videos Weeded	0
Reference Questions	2,125
Assists in Computer Lab	423
Patron Copies	779
Patron Faxes sent	124
Patron Printouts	2181
Library Staff Copies	0
Replacement Cards	3
At Home Deliveries	4



Attachment: LIBRARY MAR 2022 (4352 : Library Report)

**City Council**  
520 E Ocean Blvd.  
Los Fresnos, TX 78566

Meeting: 04/12/22 06:00 PM  
Department: City Secretary  
Category: Report  
Prepared By: Bianca Huerta  
Initiator: Bianca Huerta  
Sponsors:  
DOC ID: 4353

**SCHEDULED**

**ACTION ITEM (ID # 4353)**

---

**Fire Marshal's Report 1. Monthly Report**

Call with questions.

I recommend approval.



FIRE MARSHAL'S OFFICE  
 520 E. OCEAN BLVD  
 LOS FRESNOS, TX 78566

**LOS FRESNOS FIRE DEPARTMENT**  
**Activity Report**  
 Month of March 2022

<b>CALLS</b>	<b>INSIDE CITY</b>	<b>OUTSIDE CITY</b>
Commercial Building Fires	0	0
Residential Building Fires	0	1
Grass Fires	0	9
Trash Fires	1	0
Vehicle Fires	0	1
Motor Vehicle Collisions	3	7
Bee Calls	0	0
Fire Alarm Activation	1	1
False Calls/False Alarms	0	3
Other Calls	4	6
<b>Total Calls</b>	<b>32</b>	<b>28</b>

**FIRE INSPECTIONS PERFORMED**

Commerical Businesses	10
Industrial Structures	0
Public Buildings	0
Hotels/Motels	0
Institutions	0
Homes	0
Apartments	
<b>Total Inspections</b>	<b>10</b>

Fires Investigated	(Accidental)	0
	(Incendiary)	0

Attachment: Fire Marshal Report March 2022 (4353 : Fire Marshal's Report)

**City Council**  
520 E Ocean Blvd.  
Los Fresnos, TX 78566

Meeting: 04/12/22 06:00 PM  
Department: City Secretary  
Category: Report  
Prepared By: Jacqueline Moya  
Initiator: Jacqueline Moya  
Sponsors:  
DOC ID: 4365

**SCHEDULED**

**ACTION ITEM (ID # 4365)**

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**EMS Report 1. Quarterly report JAN FEB MAR**

Call with questions.

I recommend approval.

# LOS FRESNOS AMBULANCE SERVICE, INC.

P.O. BOX 776

LOS FRESNOS, TX 78566

(956)233-5007

## 2<sup>ND</sup> QUARTER REPORT 2022

	<u>JAN 2022</u>		<u>FEB 2022</u>		<u>MAR 2022</u>	
LF	89	42%	58	38%	91	47%
CC	85	40%	59	39%	68	35%
IL	4	2%	5	4%	1	0.5%
LV	25	12%	23	15%	27	14%
PI	0	0%	1	1%	3	1.5%
H	3	2%	1	1%	0	0%
SB	4	2%	0	0%	0	0%
SPI	0	0%	2	1%	2	1%
B	0	0%	2	1%	2	1%
<b>TOT.:</b>	<b>210</b>		<b>151</b>		<b>194</b>	

Attachment: LFEMS 2nd Quarter Report (4365 : LFEMS 2nd Quarter Report 2021/2022)