

City Council

200 North Brazil

Regular Meeting

Los Fresnos, TX 78566

<http://citylf.cloudaccess.net/en/>

~ Minutes ~

Tuesday, May 8, 2018

6:00 PM

City Hall

Agenda

1. Call meeting to order

The meeting was called to order at 6:00 PM by Mayor Narvaez

2. Invocation and Pledge of Allegiance

Mr. Milum gave the invocation and led the audience in the Pledge of Allegiance.

Presentation

Recognition to Bertha Ponce for first place in the individual competition for the It's Time Texas Community Challenge and to the city of Los Fresnos for second place in the small community category.No Action

Mr. Milum mentioned Bertha Ponce was not able to attend the presentation. He explained to the council about the award and what the competition was about and that the competition was state wide. Christine Martinez, the city's health care worker, who was also present helped give more details on the different activities the city had to offer that helped Bertha Ponce get first place and the city second place in the challenge.

Mayor Narvaez presented the award to Christine Martinez.

made a motion to approve Recognition to Bertha Ponce for first place in the individual competition for the It's Time Texas Community Challenge and to the city of Los Fresnos for second place in the small community category., seconded by the vote was .

Presentation by ChamberNo Action

Val Champion handed out information packets about the presentation to the council and explained the information provided.

Mr. Champion continued his presentation by giving an overview of the chambers website.

He completed the presentation with the chamber's financial report.

Mr. Narvaez thanked Mr. Champion for the presentation.

made a motion to approve Presentation by Chamber, seconded by the vote was .

Consent Agenda

Mayor Narvaez asked if there was any questions on the consent agenda.

Council member Munoz requested item 1 be pulled.

Mr. Milum requested item 4 nad 5 be pulled and he would explain later in the meeting when they get to them.

Mayor Narvaez accepted their request and asked they continue with the other items listed on the consent agenda.

Consideration and ACTION to approve the minutes from April 10, 2018.Adopted

Mr. Munoz stated that there is things that sometimes them as council members discuss and say about the items and they are not written on the agenda he would like to see them written on the agenda. Mr. Narvaez asked Mr. Munoz if he wanted all comments. Mr. Munoz answered at least his comments and he pointed at the other members and said he didn't know if they the board wanted theirs. But he wanted his comments, Mr. Real jokingly commented he only wanted the ones that made him look good, the board laughed.

Mark explained that the minutes are not verbatim minutes but inlcudes information on the jist of the conversation. It would be pretty difficult to do word for word. Mr. Munoz insisted he wanted at least his comments listed and didn't know if maybe the other members wish to have theirs as well. If it was a problem maybe we could go back and put a recording. Mr. Milum let Mr. Munoz know that they did record the meetings. Mr. Munoz said that's good. Mr. Milum asked if that was the direction of the board. Mr. Narvaez commented that she Jacqueline Moya, the City Secretary already had enough to do. Mrs. Moya explained to the Mayor and council that she had already research on how to record minutes because it takes a lot of time to generate them and like Mr. Milum had mentioned minutes are not to be verbatim but just the summary such as what motion was made, who seconded and who voted what.

Mr. Real asked what happens to the recording does it stay for a certain time. Mr. Munoz stated if there was a recording he could always just get a recording. Mr. Real continued to ask do we have to keep the recording. Mr. Milum said by law we would have to keep them for 3 months. Mr. Real said there was a recording we could always go back and if there was something missing this was Mr. Munoz's opportunity to add it to the record. Mrs. Moya again mentioned that most importantly what needed to be recorded was what the action was. List the mover, seconder and who voted for or against it. Mr. Munoz stated that to him his comments were important and Mrs. Moya stated that was fine and if

that's what the board would like she understood. Mr. Narvaez stated he was ok with the way the minutes were being done and there was no need to be that specific. Mr. Munoz stated if there was a recording he was fine he did not know the meetings were being recorded he would see the recorder but he thought it was Marks personnel recorder. Mr. Real told Mr. Munoz if there is something he remembered that was not in the minutes he should just let them know that's why they approve the minutes, he has the right to go back and say what needs to be added. Mr. Munoz stated that to him they were official documents and if it does not say anything it dose not say anything. Mr. Real thought that jokes and small talk didn't need to be added only things that were important to the discussion. Mr. Narvaez stated that the reason to approve the minutes on the following meetings is to make sure the minutes were accurate, Mr. Real agreed. Mr. Real said he was with Mr. Munoz but he didn't believe they needed to do every thing, Mr Munoz said that is correct but now that he knew the meeting was being recorded he could go back and let Mrs. Moya know what to add before he can approve the minutes if not he could not approve the minutes. Mr. Real said the main idea is that it is an accurate record and if there is something that is not accurate Mr. Munoz should bring it up. Mr. Munoz stated that the minutes just said the City Manager responded to questions from the board but not what question were asked and that was his concern but he can now go back.

Mr. Narvaez stated the agenda item was to approve the minutes from April 10, 2018 and asked if there was any problems with the minutes or anything Mr. Munoz felt had been missed. Mr. Munoz said yes he had made some comments and he would like to see them on the minutes. Mr. Narvaez asked Mr. Munoz to let Mrs. Moya know so she could add the comments to the minutes. Mr. Munoz asked Mrs. Moya if she wanted them at that time she said yes if he had them she would like to know what the comments were he said he didn't have them with him but he could tell her what item it was on. He stated that when the board approved a contract for \$100,000 he told the council that they could not approve the contract because it was over \$100,000 and it was over \$25,000 and it needed to be bid out and that comment was not in the minutes and that was his concern. Mrs. Moya stated she would go back to the recording and look for the comment Mr. Munoz claimed made and list it in the minutes. Mayor Narvaez asked if that comment was for those particular minutes that they were approving Mr. Mendez said yes. Mr. Milum added it was the inter local agreement dealing with Rodeo Drive that Mr. Munoz was referring to. Mr. Mendez then stated the answer was that it was bid out and he felt that was important to mention. Mr. Real mentioned Mr. Munoz had the right to correct it if he saw something different.

Motion was made and seconded to approve the minutes from April 10, 2018 subject to the corrections requested by council member Munoz.

Polo Narvaez made a motion to approve Consideration and ACTION to approve the minutes from April 10, 2018., seconded by Swain Real the vote was [Unanimous].

Consideration and ACTION to approve Resolution 3-2018 for submission of the grant application for the Operation Stone Garden Program to the Office of the Governor.Adopted

Motion was made and seconded to approve Resolution 3-2018.

Polo Narvaez made a motion to approve Consideration and ACTION to approve Resolution 3-2018 for submission of the grant application for the Operation Stone Garden Program to the Office of the Governor., seconded by Swain Real the vote was [Unanimous].

Consideration and ACTION to approve or reject the Quarterly Investment Portfolio Report ended as of March 31, 2018.Adopted

Motion was made and seconded to approve the Quarterly Investment Portfolio Report.

Polo Narvaez made a motion to approve Consideration and ACTION to approve or reject the Quarterly Investment Portfolio Report ended as of March 31, 2018., seconded by Swain Real the vote was [Unanimous].

Consideration and ACTION to approve or reject Los Fresnos Community Development Corporation funding for a firework show for the Independence Day Celebration on July 4, 2018.Adopted

Mr. Milum stated that in reference to item number 4 & 5, the Community Development Corporations did not have a quorum for the meeting scheduled on May 7th 2018 and had been rescheduled for Monday, May 14, 2018.

Mr. Milum proposed that the council approve both items subject to the Community Development Corporations approval.

Mr. Milum explained both action items to the council and answered questions for the board.

Motion was made and seconded to approve the CDC funding for a firework show for the Independence Day celebration on July 4, 2018 subject to the CDC's approval.

Javier Mendez made a motion to approve Consideration and ACTION to approve or reject Los Fresnos Community Development Corporation funding for a firework show for the Independence Day Celebration on July 4, 2018., seconded by Bibi Garza the vote was [Unanimous].

Consideration and ACTION to approve or reject Los Fresnos Community Development Corporation funding for Infrastructure Improvements for a gas line at 315 North Arroyo Boulevard.Adopted

Mr. Milum explained to the council what the infrastructure improvements would be done to 315 N Arroyo Blvd.

Mr. Milum answered questions for the board.

Motion was made and seconded to approve the CDC funding for infrastructure improvements for a gas line at 315 N Arroyo Blvd subject to the CDC's approval.

Javier Mendez made a motion to approve Consideration and ACTION to approve or reject Los Fresnos Community Development Corporation funding for Infrastructure Improvements for a gas line at 315 North Arroyo Boulevard., seconded by Bibi Garza the vote was [Unanimous].

Visitors remarks-To speak you must sign in with the City Secretary prior to the meeting you have a limit of 3 minutes to speak.

There were no comments.

Action Items

Consideration and ACTION to approve or reject change Order #3 for the Sludge Drying Bed Project.**Adopted**

Mr. Milum reminded the council about the sludge drying bed project that was approved a few months back. He mentioned that when the contractors started working they discovered trash where the sludge beds would be placed. There was boring done which is normal but unfortunately none of the bores hit the trash.

Mr. Milum explained the process that was going to be done to make sure the sludge beds were done properly and let the council how the project was going to be paid for.

Mr. Milum answered questions for the board. Mr. Rick Riggins with Hanson Professional Services was also present to answer questions for the board.

Council member Munoz asked if that was the only problem for the project so far. Mr. Milum said yes. We don't feel like there should be anymore issues.

The rest is pretty straight forward. Mr. Munoz asked Mr. Riggins if there wasn't going to be any problems like having to make the sludge beds lower, Mr. Riggins answered no.

Motion was made and seconded to approve Change Order No. 3 for the Sludge Drying Bed Projects.

Polo Narvaez made a motion to approve Consideration and ACTION to approve or reject change Order #3 for the Sludge Drying Bed Project., seconded by Yolanda H. Cruz the vote was [Unanimous].

Acknowledgement of City Manager's Report

City Manager Report A. Wastewater Plant Update B. Water Plant Update C. Water & Wastewater Engineering Study D. Whipple Road Wastewater Extension E. Nature Park F. Hike & Bike Trails G. Montes-Castro Park H. CDBG 2017-2018 Grant I. Henderson Road Project J. City Hall Project K. Building Inspections L. Underground Canal M. Sport Park N. Dog Park O. Development and Annexation Plans P. Update Planning & Zoning Ordinance Q. Economic Development R. Boys and Girls Club Quarterly Report Adopted

Mr. Milum started by asking if there was any specific question on any item listed from A-R in the City Managers Report.

Mr. Real had a question on letter J which read: City Hall Project - The final specs should be ready in a few weeks so we can begin the bidding process. I received comments from the architect concerning the questions the Council had at the last meeting on the stucco cracking versus using blocks. I sent that information to the Council. Mr. Real asked where Mr. Milum had sent the specs Mr. Milum stated he sent them to the council member email addresses. Mr. Milum explained the item to the council.

Mr. Milum mention item G the Montes-Castro park would be off the list for next meeting, the park had been completed. Mr. Milum shared his plans of hopefully making more parks in other areas of Los Fresnos.

Mr. Real asked about progress on property near the rodeo grounds for a possible Sports Park. Mr Milum explained possible ideas to get a through street that connects Alvarez Court to the possible Sports Park. Mayor Narvaez mentioned the city would have to have a public hearing on the connection of the possible Sports Park to Alvarez Court because it would affect the residents. Mr. Milum and Mr. Real clarified the development was originally designed for a future through street to the Sports Park.

Mr. Mendez asked about item L, Underground Canal- Bayview Irrigation District is not in a position to pursue at this time. Mr. Milum stated that the irrigation district did not have the funding, time or efforts at this time. Mr. Milum answered question for the board and discussed the ideas for the underground canal.

Mr. Narvaez asked if the Boys & Girls Club submitted a quarterly report. Mr. Milum said yes and directed him to the report that was attached to the agenda. Mr. Milum discussed the report and answered questions for the board.

Mr. Narvaez asked if they would receive a report from the Little League. Mr. Milum said they have never giving anything to the city the city does not fund them. Mr. Narvaez shared a complaint he had received in reference to the park. Mr. Milum answered questions for the board and discussed the parks up keep.

Motion was made and seconded to acknowledge the City Managers Report.

Polo Narvaez made a motion to approve City Manager Report A. Wastewater Plant Update B. Water Plant Update C. Water & Wastewater Engineering Study D. Whipple Road Wastewater Extension E. Nature Park F. Hike & Bike Trails G. Montes-Castro Park H. CDBG 2017-2018 Grant I. Henderson Road Project J. City Hall Project K. Building Inspections L. Underground Canal M. Sport Park N. Dog Park O. Development and Annexation Plans P. Update Planning & Zoning Ordinance Q. Economic Development R. Boys and Girls Club Quarterly Report, seconded by Bibi Garza the vote was [Unanimous].

Acknowledgement of Department Head Reports

Financial Report 1. Monthly 2. Year-to-Date 3. Sales Tax ReportAdopted

Mr. Mendez thanked Mr. Milum for adding the sales tax report.

Motion was made and seconded to acknowledge the Financial Report.

Polo Narvaez made a motion to approve Financial Report 1. Monthly 2. Year-to-Date 3. Sales Tax Report, seconded by Bibi Garza the vote was [Unanimous].

Public Works Report 1. Water and Wastewater Activity 2. Calls for Service 3. Building Permits 4. RecyclingAdopted

Motion was made and seconded to acknowledge the Public Works Report.

Polo Narvaez made a motion to approve Public Works Report 1. Water and Wastewater Activity 2. Calls for Service 3. Building Permits 4. Recycling, seconded by Bibi Garza the vote was [Unanimous].

Police Department Report 1. Arrests 2. Incidents 3. AccidentsAdopted

Motion was made and seconded to acknowledge the Police Department Report.

Polo Narvaez made a motion to approve Police Department Report 1. Arrests 2. Incidents 3. Accidents, seconded by Bibi Garza the vote was [Unanimous].

Municipal Court Report 1. Monthly ReportAdopted

Motion was made and seconded to acknowledge the Municipal Court Report.

Polo Narvaez made a motion to approve Municipal Court Report 1. Monthly Report, seconded by Bibi Garza the vote was [Unanimous].

Library Report 1. Monthly ReportAdopted

Motion was made and seconded to acknowledge the Library Report.

Polo Narvaez made a motion to approve Library Report 1. Monthly Report, seconded by Bibi Garza the vote was [Unanimous].

Fire Marshal's Report 1. Monthly ReportAdopted

Motion was made and seconded to acknowledge the Fire Marshal's Report.

Polo Narvaez made a motion to approve Fire Marshal's Report 1. Monthly Report, seconded by Bibi Garza the vote was [Unanimous].

9. Adjournment

The meeting was closed at 7:13 PM.

Presiding Officer of the Council

Recorder