

City Council

200 North Brazil

Los Fresnos, TX 78566

Regular Meeting

<http://citylf.cloudaccess.net/en/>

~ Agenda ~

Tuesday, May 10, 2016

6:00 PM

City Hall

NOTICE IS HEREBY GIVEN THAT THE {MeetGroup} OF THE CITY OF LOS FRESNOS PURSUANT TO CHAPTER 551, TITLE 5 OF THE TEXAS GOVERNMENT CODE, THE TEXAS OPEN MEETINGS ACT, WILL MEET ON TUESDAY, MAY 10, 2016 AT 6:00 PM AT CITY HALL, 200 NORTH BRAZIL ST, LOS FRESNOS, TX 78566.

I. AGENDA

1. Call meeting to order
2. Invocation and Pledge of Allegiance
3. Presentation
 1. Presentation by Los Fresnos Chamber of Commerce for January - March, 2016.
4. Consent Agenda
 1. Approval or rejection of Minutes from April 12, 2016 meeting.
 2. Approval or rejection of a Proclamation declaring the week of May 15-21, 2016 as Hurricane Preparedness Week.
 3. Approval or rejection to approve the preliminary and final plats for Vanart Subdivision as recommended by Planning and Zoning Commission.
 4. Approval or rejection of a Resolution that AEP Central Company's application for approval of a Distribution Cost Recovery Factor to increase distribution rates within the City should be denied; that the City's reasonable rate case expenses shall be reimbursed by AEP; that the meeting at which this resolution is passed is open to the public as required by law; requiring notice of this resolution be sent to AEP and legal counsel.
 5. Approval or rejection to approve the renewal of the Interlocal Agreement between City of Los Fresnos and Texas A & M University-Kingsville to continue to participate in the Stormwater Task Force.
5. Visitor Remarks - To speak you must sign in with City Secretary prior to the meeting and you have a limit of 3 minutes to speak.
6. Action Items

1. Consideration and ACTION adoptin g an 2016 annexation plan map as prepared by Naismith Engineering, Inc showing areas for future annexation and dated May 2016; providing an effective date; and finding and declaring that the meeting at which this resolution is adopted was open to the public, that the public notice of time, place, and the subject matter of the public business to be considered was posted as required by law, including this resolution.
2. Consideration and ACTION to approve a Resolution calling for two public hearing on annexation of property on West Highway 100 from Tapia's to drainage ditch.
3. Consideration and ACTION to approve a Texas Comission on Environmental Quality settlement.
4. Consideration and ACTION to approve a resolution supporting the re-organization of the Metropolitan Planning Organizations in the Rio Grande Valley.
5. Consideration and ACTION to approve budget amendments for the 2015-2016 Fiscal Year Budget.
6. Consideration and ACTION on use of certificate of obligation funds.
7. Consideration and ACTION to employ a licensed operator for the water and wastewater plants.
8. Consideration and ACTION to appoint a person to the Los Fresnos Housing Authority.
9. Consideration and ACTION to appoint a person to the Los Fresnos Planning & Zoning Commission.
7. Update by City Manager
 1. Update by City Manager A. Wastewater Plant Expansion B. Hazardous Mitigation Plan C. Certificates of Obligation D. Nature Park E. Hike & Bike Trails F. Memorial Park Playground G. Montes-Castro Park H. Walk Across Texas I. Welcome Sign
8. Department Head Reports

1. Financial Report 1. Monthly 2. Year-to-Date
2. Public Works Report 1. Water and Wastewater Activity 2. Calls for Service 3. Building Permits 4. Recycling
3. Police Department Report 1. Arrests 2. Incidents 3. Accidents
4. Municipal Court Report 1. Monthly Report
5. Library Report 1. Monthly Report
6. Fire Marshall's Report 1. Monthly Report
9. Adjournment

This is to certify that I, Pam Denny, posted this agenda on the front bulletin board of the City Hall on May 6, 2016 on or before 5:30 p.m. and it shall remain so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Pam Denny, City Secretary

Persons with any disabilities that would like to attend meetings must notify City Secretary 24 hours in advance so that the City can make arrangements for that disabled person.

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 05/10/16 06:00 PM
Department: City Secretary
Category: Presentation
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1758)

DOC ID: 1758

**Presentation by Los Fresnos Chamber of Commerce for
January - March, 2016.**

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 05/10/16 06:00 PM
Department: City Secretary
Category: Minutes
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1757)

DOC ID: 1757 A

Approval or rejection of Minutes from April 12, 2016 meeting.

I recommend approval.

City Council

200 North Brazil

Los Fresnos, TX 78566

Regular Meeting

<http://citylf.cloudaccess.net/en/>

~ Minutes ~

Tuesday, April 12, 2016

6:00 PM

City Hall

Agenda

1. Call meeting to order
Mayor Narvaez called the meeting to order at 6:13 PM
2. Invocation and Pledge of Allegiance
Mayor Narvaez gave the invocation and led the audience in the Pledge of Allegiance.

Presentation

Presentation and ACTION on annual Audit for fiscal year ending September 30, 2015 as presented by Long Chilton LLP.

Mr. Quentin Anderson and Ms. Amanda Molina from Long Chilton LLP explained the results of the audit the firm had completed for fiscal year ending September 30, 2015. The audit results were good with a very good fund balance and there were no findings of concern.

Mr. Anderson answered questions from the Council.

Motion was made and seconded to approve the annual audit for fiscal year ending September 30, 2015 as presented by Long Chilton LLP.

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| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Javier Mendez, Councilman |
| SECONDER: | Polo Narvaez, Mayor |
| AYES: | Minton, Garza, Narvaez, Cruz, Real, Mendez |

Consent Agenda

Approval or rejection of Minutes from March 8, 2016 meeting.

Motion was made and seconded to approve the Minutes from March 8, 2016 meeting as presented.

Attachment: Council Minutes April 12 (1757 : Minutes)

Regular Meeting

Tuesday, April 12, 2016

6:00 PM

RESULT: ADOPTED [UNANIMOUS]
MOVER: Polo Narvaez, Mayor
SECONDER: Javier Mendez, Councilman
AYES: Minton, Garza, Narvaez, Cruz, Real, Mendez

Approval or rejection of a Proclamation declaring May 15, 2016 as Peace Officers' Memorial Day and declaring the week of May 15-21, 2016 as National Police Week in the City of Los Fresnos.

Motion was made and seconded to approve a Proclamation declaring May 15, 2016 as Peace Officers' Memorial Day and the week of May 15-21 as National Police Week.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Polo Narvaez, Mayor
SECONDER: Javier Mendez, Councilman
AYES: Minton, Garza, Narvaez, Cruz, Real, Mendez

Approval or rejection of a Proclamation declaring the week of May 16-22, 2016 as National Emergency Medical Services Week in the City of Los Fresnos.

Motion was made and seconded to approve the Proclamation declaring the week of May 16-22 as National Emergency Medical Services Week.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Polo Narvaez, Mayor
SECONDER: Javier Mendez, Councilman
AYES: Minton, Garza, Narvaez, Cruz, Real, Mendez

Approval or rejection of a Proclamation declaring May 5, 2016 as National Day of Prayer in the City of Los Fresnos.

Motion was made and seconded to approve a Proclamation declaring May 5 as National Day of Prayer.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Polo Narvaez, Mayor
SECONDER: Javier Mendez, Councilman
AYES: Minton, Garza, Narvaez, Cruz, Real, Mendez

Approval or rejection of Change Order #1 on Evergreen Street Extension Project.

Motion was made and seconded to approve Change Orders 1 and 2 for Evergreen Street Extension Project.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Polo Narvaez, Mayor
SECONDER: Javier Mendez, Councilman
AYES: Minton, Garza, Narvaez, Cruz, Real, Mendez

Approval or rejection of a Resolution applying for a Criminal Justice Grant for Local Border Security.

Attachment: Council Minutes April 12 (1757 : Minutes)

Motion was made and seconded to approve a Resolution to apply for a Criminal Justice Grant for Local Border Security.

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| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Polo Narvaez, Mayor |
| SECONDER: | Javier Mendez, Councilman |
| AYES: | Minton, Garza, Narvaez, Cruz, Real, Mendez |

Approval or rejection of budget amendment #1 for FY 2015/2016 for the Los Fresnos Community Development Corporation.

Motion was made and seconded to approve budget amendment #1 for FY 2015/2016 for the Los Fresnos Community Development Corporation.

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| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Polo Narvaez, Mayor |
| SECONDER: | Javier Mendez, Councilman |
| AYES: | Minton, Garza, Narvaez, Cruz, Real, Mendez |

Visitor Remarks - You must sign in with the City Secretary prior to start of meeting and you will have a limit of 3 minutes to speak.

Action Items

Consideration and ACTION to approve an Interlocal Agreement governing a territory exchange between the City of Los Fresnos and the City of Brownsville.

Mr. Milum explained the agreement is for Los Fresnos to exchange territory with Brownsville. The City of Los Fresnos gets the area along Highway 100 east of FM 803 and City of Brownsville gets some ETJ south of the irrigation canal and west of Old Alice Road. It is a very good deal for Los Fresnos. The City of Brownsville approved this on March 15. The Mayor Narvaez, Mayor Pro-tem Mendez, City Attorney Enrique Juarea and Mr. Milum attended the Brownsville meeting. The agreement will take effect September 1. Between now and August 31 Los Fresnos has to annex the area between Tapia's Cafe and this property in order for the city limits to be contiguous. We will be working on the annexation process and plan for services. The water and wastewater are already installed and serviced by Olmito Water Supply. The City will have to provide police, fire, ems, health, code, etc as soon as the area is annexed.

Mr. Milum answered questions from the Council.

Motion was made and seconded to approve the Interlocal Agreement governing a territory exchange between the City of Los Fresnos and the City of Brownsville.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Polo Narvaez, Mayor
SECONDER: Yolanda H. Cruz, Councilwoman
AYES: Minton, Garza, Narvaez, Cruz, Real, Mendez

Consideration and ACTION to enter into a contract with an Energy Consultant.

Mr. Milum explained a couple of months ago the Council directed him to negotiate a contract with Marco A. Arredondo Inc, a Professional Utility Rate & Energy Consulting firm to oversee and assist the City with our energy needs. The contract will be for 5 years beginning in January 2018 continuing through December 2022 for \$0.002 (mils) per kWh. Also, he will begin immediately free of charge after approval of contract for the next 20 months when our current agreement ends with TCAP.

Mr. Milum answered questions from the Council.

Motion was made and seconded to approve the contract with Marco A. Arredondo Inc as the Professional Utility Rate & Energy Consulting firm.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Javier Mendez, Councilman
SECONDER: Gary Minton, Councilman
AYES: Minton, Garza, Narvaez, Cruz, Real, Mendez

Consideration and ACTION to authorize the City Manager to enter into a contract with the Retail Electric Provider that provides the lowest rate and best contract as recommended by Marco Arredondo Inc for the period of 2018-2022.

Mr. Milum stated that he did not receive the contract before the meeting. Mr. Arredondo had told him that Direct Energy will do a contract but the rates are up and down right now. The contract would be from 4 to 5 years. At the current time Direct Energy will do a 4 year contract for \$0.04054. Mr. Milum recommended that the Council authorize him to negotiate a contract.

Mr. Milum answered questions from the Council.

Motion was made and seconded to authorize the City Manager to negotiate a contract for the best rates for electricity.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Javier Mendez, Councilman
SECONDER: Swain Real, Councilman
AYES: Minton, Garza, Narvaez, Cruz, Real, Mendez

Consideration and ACTION to approve Naismith Engineering to assist with 2016 annexation.

Mr. Milum stated that Naismith Engineering has assisted the City in prior annexations. The contract is a reasonable figure. The area is from around Tapia's Cafe area to the existing City of Brownsville city limits along west Highway 100.

Mr. Milum answered questions from the Council.

Motion was made and seconded to approve Naismith Engineering to assist with 2016 annexation.

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| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Polo Narvaez, Mayor |
| SECONDER: | Yolanda H. Cruz, Councilwoman |
| AYES: | Minton, Garza, Narvaez, Cruz, Real, Mendez |

Consideration and ACTION to name the city property located on West Ninth Street, just west of Nogal Street, to Montes Park.

Mr. Milum stated that about a year or so ago Ms. Lupe Castro donated property to the City of Los Fresnos. The City only had to pay the back taxes on the property. This is the location that we will build a neighborhood park. The property is located on West 9th Street just west of Nogal Street. We can name the park anything that we wish. However since Ms. Castro gave us the property we asked her if she would like for us to name the it Castro Park. She would rather it be named Montes Park after her father since he had given her the property. We then asked her if she would include her name as well since she is the one who donated the land to us and she said fine as long as Montes was first, so it would be Montes-Castro Park.

Mr. Milum stated the City has received a Texas Parks and Wildlife grant in the amount of \$75,000. The Community Development Corporation agreed to match the \$75,000. The City agreed to put in some funds as well.

Mr. Milum answered questions from the Council.

Motion was made and seconded to name the park Montes-Castro Park.

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| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Javier Mendez, Councilman |
| SECONDER: | Yolanda H. Cruz, Councilwoman |
| AYES: | Minton, Garza, Narvaez, Cruz, Real, Mendez |

Consideration and ACTION to increase pay of Communication Officer now as a certified Police Officer.

Mr. Milum explained that one of our Communications Officers has completed the Police Academy and is now a certified Police Officer. The City does not have an opening for a

Police Officer at the present time. We do not want to lose him to another City. He is already certified as a Communications Officer and a Health and Code Inspector. As we increase our city limits we will need to add another code officer. As a Communication Officer his salary is \$11.00 per hour. As an entry level Police Officer he would make \$13.58 per hour which is an increase of \$2.58 per hour. He will stay in communications but when needed he can fill in for Police.

Mr. Milum answered questions from the Council.

Motion was made and seconded to approve the increase of pay of the Communications Officer pay to an entry level Police Officer at \$13.58 per hour.

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| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Swain Real, Councilman |
| SECONDER: | Gary Minton, Councilman |
| AYES: | Minton, Garza, Narvaez, Cruz, Real, Mendez |

Consideration and ACTION to adopt a new City logo.

Mr. Milum stated we have been working to upgrade and update the City's web site we were looking at the City logo. The web site company helped create a new logo that looks more modern but still has the old elements included. We would like to begin using the new logo.

Mr. Milum answered questions from the Council.

Motion was made and seconded to approve the new logo for the City.

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| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Polo Narvaez, Mayor |
| SECONDER: | Swain Real, Councilman |
| AYES: | Minton, Garza, Narvaez, Cruz, Real, Mendez |

Consideration and ACTION to approve a Resolution adopting the Green Kingfisher Bird as the City's official bird.

Mr. Milum explained birding is becoming a larger portion of economic development and tourism and the Nature Park being developed. The folks that are in this business has suggested we adopt the Green Kingfisher bird as the City's official bird. A gentleman from Germany was here a week ago and he stayed at Chachalaca Bend and he is writing an article on birding. Los Fresnos will be mentioned in the article.

Mr. Milum answered questions from the Council.

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Motion was made and seconded to approve the Green Kingfisher bird as the Official Bird for the City of Los Fresnos.

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| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Javier Mendez, Councilman |
| SECONDER: | Gary Minton, Councilman |
| AYES: | Minton, Garza, Narvaez, Cruz, Real, Mendez |

Discussion, consideration and ACTION on Legislative Issues.

Mr. Milum stated every two year cycle we go over legislative issues the Council would like to take up with our state elected officials in the coming legislative session. Several of cities meet and a few of the items discussed were as follows: 1. No caps on revenue. The current caps are sufficient; 2. Additional park funding; 3. Hike & Bike Trail funding; 4. Drainage districts taking over all drainage ditches in their taxing area; and 5. State amount taken on city citations are too high.

Mayor Pro-tem Mendez stated he would like to see irrigation ditches be put underground.

Mr. Milum told the Council to be thinking about other items they would like to see added to the list.

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| RESULT: | NO ACTION |
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Consideration and ACTION to appoint a person to the Los Fresnos Planning & Zoning Commission.

No action was taken.

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| RESULT: | NO ACTION |
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Consideration and ACTION to appoint a person to the Los Fresnos Housing Authority.

No action was taken.

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| RESULT: | NO ACTION |
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Update by City Manager

A. Wastewater Plant Expansion B. Los Fresnos Nature Park C. Hike & bike Trails D. Hazardous Mitigation Plan E. Certificates of Obligation F. Possible Financing for City Hall & PD and Utilities to the west.

A. Wastewater Plant Expansion - Naismith Engineering is working on changing the scope of work to reduce the amount of expansion to be able to get it within the available funds. We should have something to decide upon in the next few months.

B. Los Fresnos Nature Park - Meetings are taking place to begin the process of design.

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C. Hazardous Mitigation Plan - All of the assessments have been done. As we move along I will bring items to you for your review.

D. Hike & Bike Trails - Meetings are taking place to begin the process of design.

E. Certificates of Obligation - The Water Line Loop Project is complete. The West Ocean Lift Station & Force Main Project is complete and operational. Evergreen Street is complete and open.

F. We will be having Estrada Hinojosa give the Council some information on possible debt and how that will affect and how much we might want to borrow for the City Hall, Police Department, water extensions, sewer extensions, street repairs, park upgrades, etc, as agreed upon since we just got the sales tax information from Walmart sales in December.

Mr. Milum answered questions from the Council.

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| RESULT: NO ACTION |
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Department Head Reports**Financial Report 1. Monthly 2. Year-to-Date**

Mr. Milum answered questions from the Council.

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| RESULT: NO ACTION |
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Public Works Report 1. Water and Wastewater Activity 2. Calls for Service 3. Building Permits 4. Recycling

Mr. Milum answered questions from the Council.

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| RESULT: NO ACTION |
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Police Department Report 1. Arrests 2. Incidents 3. Accidents

Mr. Milum answered questions from the Council.

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| RESULT: NO ACTION |
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Municipal Court Report 1. Monthly Report

Mr. Milum answered questions from the Council.

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| RESULT: NO ACTION |
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Library Report 1. Monthly Report

Mr. Milum answered questions from the Council.

Attachment: Council Minutes April 12 (1757 : Minutes)

Regular Meeting

Tuesday, April 12, 2016

6:00 PM

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| RESULT: NO ACTION |
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Fire Marshall Report 1. Monthly Report

Mr. Milum answered questions from the Council.

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| RESULT: NO ACTION |
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9. Adjournment

Mayor Narvaez adjourned the meeting at 8:09 PM.

Presiding Officer of the Council

Recorder

Attachment: Council Minutes April 12 (1757 : Minutes)

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 05/10/16 06:00 PM
Department: City Secretary
Category: Proclamation
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1759)

DOC ID: 1759 A

**Approval or rejection of a Proclamaiton declaring the week of
May 15-21, 2016 as Hurricane Preparedness Week.**

I recommend approval.

CITY OF LOS FRESNOS

PROCLAMATION

NATIONAL HURRICANE PREPAREDNESS WEEK 2016

WHEREAS, Texas hurricane season officially begins June 1 and ends November 30, 2016; and

WHEREAS, the 624-mile Texas Gulf coastline, our area in particular, and areas of Texas hundreds of miles inland are vulnerable to the devastating effects of a hurricane or tropical storm; and

WHEREAS, both public and private entities should develop emergency response and recovery plans in accordance with local jurisdictions and local emergency management offices; and

WHEREAS, the National Weather Service and the Governor's Division of Emergency Management are designating the week of May 15 – May 21, 2016 as National Hurricane Preparedness Week in Texas and in the City of Los Fresnos; and

WHEREAS, the National Weather Service, the Governor's Division of Emergency Management, and the leaders of the City of Los Fresnos strongly suggest that all residents and visitors to this area be made aware of the potential dangers of these storms; and

WHEREAS, the best defense is preparedness and public education about the dangers of the high winds, storm surge, flooding and tornadoes that may occur for hundreds of miles in conjunction with a hurricane or tropical storm.

THEREFORE, BE IT PROCLAIMED THAT THE CITY COUNCIL OF THE CITY OF LOS FRESNOS, TEXAS:

Urges all citizens of this City and County to participate in hurricane preparedness activities, and to pay close attention to watch and warning instructions.

IN OFFICIAL RECOGNITION WHEREOF, the undersigned hereby affix our signatures this 10th day of May, 2016.

Polo Narvaez, Mayor

ATTEST:

Pam Denny, City Secretary

Attachment: Hurricane Proclamation (1759 : Proclamation for Hurricane Preparedness)

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 05/10/16 06:00 PM
Department: City Secretary
Category: Plats
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1773)

DOC ID: 1773 A

**Approval or rejection to approve the preliminary and final
plats for Vanart Subdivision as recommended by Planning
and Zoning Commission.**

Lopez Supermarkets is wanting to break the 1 large lot into 2 lots dividing the old store and the restaurant. The P&Z approved it provided the plats reflected that no fencing could be installed cutting off the other properties and the parking and entrances would be shared as it is now.

I recommend approval.

Planning and Zoning Commission

200 North Brazil

Los Fresnos, TX 78566

Regular Meeting

<http://citylf.cloudaccess.net/en/>

~ Minutes ~

Monday, April 18, 2016

6:00 PM

City Hall

AGENDA

Call to Order

The meeting was called to order at 6:00 PM by Board Member Abran Ortega

Visitor Remarks

There were no comments.

Action Items

Consideration and ACTION to approve the Minutes from January 18, 2016 meeting.

Motion was made and seconded to approve the Minutes from January 18, 2016 meeting as presented.

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| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Larry Meade, Board Member |
| SECONDER: | Javier Rodriguez, Board Member |
| AYES: | Ortega, Meade, Ortiz, Stambaugh, Gomez, Rodriguez |
| ABSENT: | Merced Burnias Sr. |

Consideration and ACTION to approve or reject the preliminary and final plats for Vanart Subdivision. (719 W. Ocean)

Mr. Milum stated his concerns are with the parking. Lot 1 has 41 parking spaces which is adequate for the size of building located there at the present time. There is no provision for employee parking. Lot 2 has adequate parking spaces for the business indicated that will be locating there. There is not adequate parking if the use of the building changes. The snow cone stand and the water selling facility are on another lot but they utilize the parking area of Lot 1.

Another issue is the two entrance drives. As long as the same owner owes both lots there is not a problem. Should the lots get sold then and one of the property owners puts up a fence then there will only be one entrance for each lot.

Mr. Gonzalez of Gonzalez Engineering, Project Engineer, was present and he stated that eight more parking spaces had been added to Lot 1. He had not put on the first plats the available parking space on the westside of the building. He stated that TxDot will not allow another entrance to be added. There has to be so much space between entrances.

Regular Meeting

Monday, April 18, 2016

6:00 PM

Mr. Lopez, owner of property, stated that an agreement could be drawn up that states entrances will be shared by Lot 1 and Lot 2. He also stated that he would state that no fences would be allowed between properties.

Mr. Milum, Mr. Gonzalez and Mr. Lopez answered questions from the Board.

Motion was made and seconded to approve the preliminary and final plats subject to placing on the plat no interior fencing, parking lot shall be shared and entrances will be shared.

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| RESULT: | ADOPTED [UNANIMOUS] |
| SECONDER: | Ray Ortiz, Larry Stambaugh |
| AYES: | Ortega, Meade, Ortiz, Stambaugh, Gomez, Rodriguez |
| ABSENT: | Merced Burnias Sr. |

Adjournment

The meeting was closed at 6:22 PM

Presiding Officer of the Council

Recorder

Attachment: Plat Approvals (1773 : Preliminary & Final Plat)

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 05/10/16 06:00 PM
Department: City Secretary
Category: Resolutions
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1761)

DOC ID: 1761 A

Approval or rejection of a Resolution that AEP Central Company's application for approval of a Distribution Cost Recovery Factor to increase distribution reates within the City should be denied; that the City's reasonable rate case expenses shall be reimbursed by AEP; that the meeting at which this resolution is passed is open to the public as required by law; requiring notice of this resolution be sent to AEP and legal counsel.

This is the normal path cities take when AEP files for an increase in distribution costs. It does not cost the city directly. I is paid by AEP as part of the rate increase. The experts in rate cases and rate increases review the data and propose a resolution good for all parties according to the rules.

I recommend approval.



816 Congress Avenue, Suite 1900
 Austin, Texas 78701
 Telephone: (512) 322-5800
 Facsimile: (512) 472-0532
 www.lglawfirm.com

Mr. Brocato's Direct Line: (512) 322-5857
 Email: tbrocato@lglawfirm.com

MEMORANDUM

TO: Cities Served by AEP Texas Central Company (TCC)
 FROM: Thomas Brocato
 Chris Brewster
 DATE: April 7, 2016
 RE: AEP TCC – Distribution Cost Recovery Factor (“DCRF”) filing

CONFIDENTIAL/ATTORNEY-CLIENT COMMUNICATION

CITY ACTION REQUIRED NO LATER THAN JUNE 6

On April 6, 2016, AEP Texas Central Company (“TCC”) filed an Application for Approval of a Distribution Cost Recovery Factor. In the filing, the Company is seeking an increase in distribution revenues of \$54,012,978.

Cities have engaged the services of a consultant, Mr. Karl Nalepa, to review the Company’s filing. Mr. Nalepa will review the filing and identify adjustments that should be made to the Company’s request. We are recommending that the Cities deny the requested relief.

The Public Utility Commission of Texas’s rules allow cities 60 days to act on this application. That deadline is June 6, 2016. **Accordingly, we request that each city schedule the draft resolution attached to this memorandum for consideration at their next council meeting.**

If you have any concerns or question please do not hesitate to contact me at (512) 322-5857. We appreciate your continued support.

Attachment: AEP Resolution (1761 : Resolution AEP)

MODEL STAFF REPORT REGARDING TCC'S DISTRIBUTION COST RECOVERY FACTOR FILING

On April 6, 2016, AEP Texas Central Company ("TCC" or "Company") filed an Application for Approval of a Distribution Cost Recover Factor ("DCRF") to Increase Distribution Rates with each of the cities in their service area. In the filing, the Company asserts that it is seeking an increase in distribution revenues of \$54,012,978.

The resolution authorizes the City to join with the Cities Served by AEP TCC ("Steering Committee") to evaluate the filing, determine whether the filing complies with law, and if lawful, to determine what further strategy, including settlement, to pursue.

Purpose of the Resolution:

The purpose of the Resolution is to deny the DCRF application proposed by TCC.

Explanation of "Be It Resolved" Paragraphs:

1. This section authorizes the City to participate in the Steering Committee as a party in the Company's DCRF filing, PUC Docket No. 45787.

2. This section authorizes the hiring of Lloyd Gosselink and consultants to review the filing, negotiate with the Company, and make recommendations to the City regarding reasonable rates. Additionally, it authorizes the Steering Committee to direct any necessary administrative proceedings or court litigation associated with an appeal of this application filed with the PUC.

3. This paragraph finds that the Company's application is unreasonable and should be denied.

4. This section states that the Company's current rates shall not be changed.

5. The Company will reimburse the cities for their reasonable rate case expenses. Legal counsel and consultants approved by the Cities will submit monthly invoices that will be forwarded to TCC for reimbursement.

6. This section recites that the Resolution was passed at a meeting that was open to the public and that the consideration of the Resolution was properly noticed.

7. This section provides TCC and counsel for the cities will be notified of the City's action by sending a copy of the approved and signed Resolution to counsel.

Attachment: AEP Resolution (1761 : Resolution AEP)

RESOLUTION NO. 06-2016

A RESOLUTION OF THE CITY OF LOS FRESNOS, TEXAS FINDING THAT AEP TEXAS CENTRAL COMPANY'S APPLICATION FOR APPROVAL OF A DISTRIBUTION COST RECOVERY FACTOR TO INCREASE DISTRIBUTION RATES WITHIN THE CITY SHOULD BE DENIED; FINDING THAT THE CITY'S REASONABLE RATE CASE EXPENSES SHALL BE REIMBURSED BY THE COMPANY; FINDING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW; REQUIRING NOTICE OF THIS RESOLUTION TO THE COMPANY AND LEGAL COUNSEL.

This Resolution was introduced and submitted to the City Council for passage and adoption. After presentation and discussion of the Resolution, a motion was made by

_____ that the Resolution be finally passed and adopted in accordance with the City's Home Rule Charter. The motion was seconded by _____ and carried by the following vote:

| | | | | | | |
|-------------------------------|-----|-----|-----|---------|-----|-----------|
| Mayor Polo Narvaez | ___ | For | ___ | Against | ___ | Abstained |
| Councilmember Yolanda H. Cruz | ___ | For | ___ | Against | ___ | Abstained |
| Councilmember Swain Real | ___ | For | ___ | Against | ___ | Abstained |
| Councilmember Javier Mendez | ___ | For | ___ | Against | ___ | Abstained |
| Councilmember Bibi Garza | ___ | For | ___ | Against | ___ | Abstained |
| Councilmember Gary Minton | ___ | For | ___ | Against | ___ | Abstained |

WHEREAS, the City of Los Fresnos, Texas ("City") is an electric utility customer of AEP Texas Central Company ("TCC" or "Company"), and a regulatory authority with an interest in the rates and charges of TCC; and

WHEREAS, the City is a member of the Cities Served by AEP TCC ("Steering Committee"), a membership of similarly situated cities served by TCC that have joined together to efficiently and cost effectively review and respond to electric issues affecting rates charged in TCC's service area; and

WHEREAS, on or about April 6, 2016 TCC filed with the City an Application for Approval of a Distribution Cost Recovery Factor ("DCRF"), PUC Docket No. 45787, seeking to increase electric distribution rates by \$54,012,978; and

WHEREAS, all electric utility customers residing in the City will be impacted by this ratemaking proceeding if it is granted; and

WHEREAS, the Steering Committee is coordinating its review of TCC's DCRF filing with designated attorneys and consultants to resolve issues in the Company's application; and

WHEREAS, the Steering Committee's members and attorneys recommend that members deny the DCRF.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LOS FRESNOS, TEXAS:

Section 1. That the City is authorized to participate in the Steering Committee in PUC Docket No. 45787.

Section 2. That subject to the right to terminate employment at any time, the City of Los Fresnos hereby authorizes the hiring of the law firm of Lloyd Gosselink and consultants to negotiate with the Company, make recommendations to the City regarding reasonable rates, and to direct any necessary administrative proceedings or court litigation associated with an appeal of this application filed with the PUC.

Section 3. That the rates proposed by TCC to be recovered through its DCRF charged to customers located within the City limits, are hereby found to be unreasonable and shall be denied.

Section 4. That the Company shall continue to charge its existing rates to customers within the City.

Section 5. That the City's reasonable rate case expenses shall be reimbursed in full by TCC within 30 days of presentation of an invoice to TCC.

Section 6. That it is hereby officially found and determined that the meeting at which this Resolution is passed is open to the public as required by law and the public notice of the time, place, and purpose of said meeting was given as required.

Section 7. That a copy of this Resolution shall be sent to Jay Tounge, American Electric Power Service Corporation, 1201 Elm Street, Suite 800, Dallas, Texas 75270 and to Thomas Brocato, General Counsel to the Steering Committee, at Lloyd Gosselink Rochelle & Townsend, P.C., P.O. Box 1725, Austin, Texas 78767-1725.

PASSED AND APPROVED this 10th day of May, 2016.

Polo Narvaez, Mayor

ATTEST:

Pam Denny, City Secretary

Attachment: AEP Resolution (1761 : Resolution AEP)

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 05/10/16 06:00 PM
Department: City Secretary
Category: Agreement
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1760)

DOC ID: 1760 A

Approval or rejection to approve the renewal of the Interlocal Agreement between City of Los Fresnos and Texas A & M University-Kingsville to continue to participate in the Stormwater Task Force.

This is the annual agreement with T&MUK for them to assist with the stormwater plan and compliance with TCEQ. As we have discussed before they also assist with grants and other projects as well since we are part of the partnership. This year the amount has increased by \$2,767.00 for a total of \$11,992.00. With this we are also part of the Arroyo Colorado Watershed Partnership and the Lower Laguna Madre Estuary Program and the new developing group dealing with drainage from the Los Fresnos area to the Brownsville Ship Channel. All of these affect the City and residents long term and is beneficial.

I recommend approval.

INTERLOCAL AGREEMENT
by and between
CITY OF LOS FRESNOS
and
TEXAS A&M UNIVERSITY - KINGSVILLE
for Representative Appointment to Regional Task Force
Agreement # 16-0302

This Interlocal Agreement (hereafter termed "Agreement") is made pursuant to Chapter 791, Texas Government Code, *Interlocal Cooperation Contract*, and is entered into by and between the **CITY OF LOS FRESNOS** (hereafter referred to as "**CITY**"), and **TEXAS A&M UNIVERSITY-KINGSVILLE** (hereafter referred to as "**TAMUK**"), a member of The Texas A&M University System, an entity of the State of Texas.

SECTION 1
PURPOSE

- 1.01** **CITY** and **TAMUK** agree to enter into this Agreement as a manner by which **CITY** and **TAMUK** can actively participate in a Regional Task Force ("Task Force") formed to respond and aid compliance with the *Texas Commission on Environmental Quality Phase II Stormwater Rules* ("Rules") and other pertinent issues as needed.
- 1.02** **CITY** and **TAMUK** desire to accomplish the goals of responding and complying with the Rules through the formation of a Regional Task Force, established and managed by **TAMUK**.
- 1.03** **TAMUK** desires to participate in the establishment and management of the Regional Task Force, since such participation will provide **TAMUK** with an avenue for students to:
- A. Gain knowledge and experience in the process and procedures of governmental environmental regulation, rule making, and committee process;
 - B. Gain supervisory, organizational, and executive skills through the creation of the Task Force body, the implementation of the Task Force by-laws and policies, creation and submission of Task Force agenda and minutes, and budget creation.
 - C. Gain experience about the interfacing, communication, and interaction between state agencies and local governments; thus, aiding the students in being at ease publicly speaking, presenting issues, and expounding opinions.

SECTION 2 TERM

- 2.01** *Fixed Term:* This Agreement commences on **04/24/16**, and will terminate **04/23/17**, unless extended according to section 2.02 of this Agreement.
- 2.02** *Extension:* Upon written, mutual consent of **CITY** and **TAMU-K**, this Agreement may be extended for an additional one (1) calendar year, after the date of expiration of the Fixed Term.
- 2.03** *Cancellation:* This Agreement may be cancelled prior to the expiration of the Fixed Term of any Extension Term, upon thirty (30) calendar days written notice to the other party, sent to the address indicated in Section 5.01 of this Agreement.

SECTION 3 CONSIDERATION

- 3.01** *Fee:* **CITY** agrees to pay to **TAMUK** a Task Force membership fee of **\$11,992.00**. Payment of such fee is due in one single payment, tendered by check or wired transfer, payable to **TAMUK** and delivered to the address indicated in Section 5.01 of this Agreement. Payment must be made within thirty (30) days after execution of this Agreement. Failure of **CITY** to make such payment within the subscribed time, and without a written extension from **TAMUK**, may result in this Agreement terminating.

SECTION 4 RIGHTS AND DUTIES

- 4.01** The following rights and duties will be held or performed by **CITY**:
- A. **CITY** will provide one representative to the Task Force. Such representative must be chosen by majority vote of the City Council, as evidenced by an adopted resolution or other evidence of the appointment acceptable to **TAMUK**.
 - B. The **CITY**'s representative will serve a term that commences on the date of execution of final signature, and will terminate exactly one (1) calendar year from date of execution, unless extended according to section 2.02 of this Agreement. A replacement representative may be appointed by the **CITY** through written notification for the duration of a one (1) year fixed term.
 - C. The **CITY**'s representative will be subject to the bylaws, policies, rules and procedures of the Task Force. Any breach or violation of such bylaws, etc., may result in expulsion of the representative from the Task Force. If expulsion occurs, the **CITY** will appoint another representative no later than thirty (30) calendar days after notice of the expulsion.

- D. The **CITY**'s representative will act as the liaison between the **CITY** and the Task Force, apprising each entity of the other's objectives. The representative will brief the City Council, or other municipal entity responsible for Task Force participation, a minimum of once quarterly.
- E. Each **CITY** having representation on the Task Force will be responsible for paying a membership fee as detailed in Section 3.01 of this Agreement.
- F. The **CITY** may make recommendations to the Regional Task Force regarding the fee assessment, expenditures, or other financial matters; however, the Task Force is not bound by such recommendations.

4.02 The following rights and duties will be held or performed by **TAMUK**:

- A. **TAMUK** will assign a staff or faculty member as representative to the Task Force.
- B. **TAMUK** will formulate the bylaws, policies, rules and procedures by which the Task Force will be governed. **TAMUK** will provide **CITY** with a copy of such bylaws, policies, rules and procedures, as warranted.
- C. **TAMUK** will formulate and propose to the Task Force, methods and approaches for compliance with the *Texas Commission on Environmental Quality Phase II Stormwater Rules*. For each method or approach proposed, **TAMUK** will assist with educational outreach, training, and information to facilitate compliance.
- D. **TAMUK** will provide research and educational services and technical support to the Task Force, and for any adopted methods and approaches for compliance. **TAMU-K** will not participate in the implementation of the **CITY**'s stormwater management program (SWMP) unless otherwise specified in **Section 4.03**.
- E. **TAMUK** will manage the Task Force administration, including meetings, budgeting, and all efforts pertaining to the methods and approaches for compliances with the *Texas Commission on Environmental Quality Phase II Stormwater Rules*.
- F. The Task Force will oversee the establishment and operation of all financial policies, requirements, and expenditures. As overseer of the Task Force, **TAMU-K** will assist with the financial management and policy of the Task Force.
- G. **TAMU-K** will assist the Task Force with the management of any funding acquired by the Task Force. This does not apply to the funding provided by this interlocal agreement. The management of Task Force funding will adhere to the by laws of the organization.

- H. Fees paid to **TASK FORCE** will be earmarked in a separate **TAMUK** account for use only by **TAMUK** for the Task Force. Any unappropriated funds will be carried over.
 - I. Membership fees paid to **TAMU-K** will be utilized by **TAMU-K** for costs associated with but not necessarily limited to staffing, travel, training, equipment and materials, recruiting, scholarships, meal and food expenses associated with meetings and events, and communication related expenses.
 - J. **TAMU-K** is authorized to utilize membership fees to leverage grant funds, for conference planning, travel expenses, staff training, to support outreach events, and for sponsorships for environmental and educational events.
 - K. **TAMU-K** is authorized to utilize membership fees to accomplish tasks included in **Section 4.03**, if any.
 - L. **TAMU-K** is authorized to provide funding to the Arroyo Colorado Watershed Partnership, Lower Laguna Madre Estuary Program or similar organizations on behalf of **CITY**. This funding, if any, shall be provided at the discretion of **TAMU-K**.
- 4.03** *SWMP Implementation:* **TAMU-K** will support the **CITY** in implementing a portion of its SWMP by providing assistance with research and educational services and technical support with specific Best Management Practices (BMPs). The overall completion of the BMPs is the sole responsibility of the **CITY**.

SECTION 5 MISCELLANEOUS

- 5.01** *Addresses:* Fee payment or notices required under this Agreement may be sent by United States Postal Service regular surface mail, certified mail, registered mail, overnight delivery, or hand delivery. Written notice delivery is deemed made when the notice is deposited into a USPS mail receptacle, or deposited with an overnight carrier, or hand delivered. **CITY** and/or **TAMUK** can change the notice address by sending to the other party written indication of the new address. Notices should be addressed as follows:

CITY:

City of Los Fresnos
 Mark W. Milum
 City Manager
 200 N. Brazil
 Los Fresnos, TX 78566
 Phone: (956) 233-5768
 Fax: (956) 233-9879
mmilum@citylf.us

TAMUK: Texas A&M University - Kingsville
 Cynthia M. Villarreal-Garcia
 700 University Blvd., MSC 201
 Kingsville, TX 78363

- 5.02** Force Majeure: Any and all duties, obligations, and covenants of this Agreement will be suspended during time of natural disaster, war, acts of terrorism, or other “Acts of God”, which prevent a party from fulfilling any and all duties, obligations, and/or covenants of this Agreement. If a party is prevented from fulfilling a duty, obligation, and/or covenant of this Agreement, due to Force Majeure, the party prevented from fulfilling will notify the other party in writing, sent pursuant to Section 5.01 Agreement, within fourteen (14) calendar business days of the Force Majeure event.
- 5.03** Parties Relationship: Nothing in the Agreement should be construed as creating a partnership, joint venture, agency relationship, or any other relationship other than, between **CITY** and **TAMUK**.
- 5.04** Applicable Law: This Agreement is construed under and in accordance with the laws of the State of Texas.
- 5.05** Cumulative Rights: All rights, options, and remedies contained in this Agreement and held by **CITY** and **TAMUK** are cumulative and the exercising of one will not exclude exercising another. **CITY** and **TAMUK** each have the right to pursue any remedy or relief which may be provided by law, in equity, or by the stipulations of this Agreement.
- 5.06** Non-waiver: A waiver by either **CITY** or **TAMUK**, or both, of any obligation, duty, or covenant of this Agreement will not constitute a waiver of any other breach of any obligation, duty, or covenant of this Agreement.
- 5.07** Counterparts: This Agreement can be executed in multiple counterparts, each of which is declared an original.
- 5.08** Severability: If any clause of provision of this Agreement is illegal, invalid or unenforceable under present or future law, **CITY** and **TAMUK** intend that the remaining clauses or provisions of this Agreement will not be affected and will remain in full force and effect.
- 5.09** Entire Agreement: This Agreement contains the final and entire agreement between **CITY** and **TAMUK**, and will not be amended, explained, or superceded by any oral or written communications; unless done so in a subsequent, written, and mutually agreed upon amendment.
- 5.10** Successors and Assigns: All the obligations, duties, covenants, and rights contained in this Agreement and performable by **CITY** will be applicable and binding upon respective successors and assigns, including any successor by merger or consolidation; however,

nothing in this provision shall be construed to be consent of Assignment of this Agreement.

- 5.11 Nondiscrimination:** CITY and TAMUK, and their agents or employees, are prohibited from discriminating on the basis of race, color, sex, age, religion, national origin, or handicap, in the performance of the terms, conditions, covenants and obligations of this Agreement.
- 5.12 Dispute Resolution:** Any dispute between CITY and TAMUK regarding this Agreement will be governed by Texas Government Code, Chapter 2009, *Alternative Dispute Resolution for Use by Governmental Bodies*, and any applicable Model Rules promulgated by the Office of the Attorney General, the State of Texas. Any notice of dispute tendered by CITY should be to Ralph Stevens, Director of Procurement, TAMUK.

EXECUTED the _____ day of _____, 2016, by CITY, by its duly authorized agent of the CITY.

“CITY”
CITY OF LOS FRESNOS

By: _____
Polo Narvaez, Mayor

ACKNOWLEDGMENT

STATE OF TEXAS

§

§

COUNTY OF CAMERON

§

BEFORE ME, the undersigned authority a Notary Public for the State of Texas, on this day personally appeared **Polo Narvaez**, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed it for the purposes and consideration therein expressed, and in the capacity state in such instrument.

GIVE UNDER MY HAND AND SEAL OF OFFICE this _____ day of _____, 2016.

Notary Public, State of Texas
My Commission Expires: _____

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 05/10/16 06:00 PM
Department: City Secretary
Category: Resolutions
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1772)

DOC ID: 1772 A

Consideration and ACTION adoptin g an 2016 annexation plan map as prepared by Naismith Engineering, Inc showing areas for future annexation and dated May 2016; providing an effective date; and finding and declaring that the meeting at which this resolution is adopted was open to the public, that the public notice of time, place, and the subject matter of the public business to be considered was posted as required by law, including this resolution.

Attached is the annexation plan map showing the areas we are looking at annexing now or in the future. The specific areas we are looking at immediately is Area A2 and potentially in September Area A3.

I recommend approval.

RESOLUTION NO. 07-2016

A RESOLUTION OF THE CITY OF LOS FRESNOS, TEXAS ADOPTING AN 2016 ANNEXATION PLAN MAP AS PREPARED BY NAISMITH ENGINEERING, INC. SHOWING AREAS FOR FUTURE ANNEXATION AND DATED MAY 2016; PROVIDING AN EFFECTIVE DATE; AND FINDING AND DECLARING THAT THE MEETING AT WHICH THIS RESOLUTION IS ADOPTED WAS OPEN TO THE PUBLIC, THAT THE PUBLIC NOTICE OF TIME, PLACE, AND THE SUBJECT MATTER OF THE PUBLIC BUSINESS TO BE CONSIDERED WAS POSTED AS REQUIRED BY LAW, INCLUDING THIS RESOLUTION.

This Resolution was introduced and submitted to the City Council for passage and adoption. After presentation and discussion of the Resolution, a motion was made by _____ that the Resolution be finally passed and adopted in accordance with the City's Home Rule Charter. The motion was seconded by _____ and carried by the following vote:

| | | | |
|-------------------------------|---------|-------------|---------------|
| Mayor Polo Narvaez | ___ For | ___ Against | ___ Abstained |
| Councilmember Yolanda H. Cruz | ___ For | ___ Against | ___ Abstained |
| Councilmember Swain Real | ___ For | ___ Against | ___ Abstained |
| Mayor Pro-tem Javier Mendez | ___ For | ___ Against | ___ Abstained |
| Councilmember Bibi Garza | ___ For | ___ Against | ___ Abstained |
| Councilmember Gary Minton | ___ For | ___ Against | ___ Abstained |

WHEREAS, a municipality's need to coordinate growth and development is rooted in its necessity to protect the health, safety and welfare of its citizens; and

WHEREAS, the City of Los Fresnos, like all Texas cities, has limited regulatory authority outside its City limits. Essentially, the City of Los Fresnos may exercise its authority over the platting process within the Extraterritorial Jurisdiction (ETJ), an area one mile outside the current City limits. However, the City may not regulate land use, including the density of residential development, lot dimensions or building size, nor may the City require building permits; and

WHEREAS, due to these limitations, much of the growth that is occurring outside City limits is not being overseen to ensure that the health, safety and welfare of the citizens are being met. In many cases, this leads to inefficient development patterns and to the lack of quality development. An effective barrier to the City's ability to expand its boundaries in the future through annexation is created by this type of development pattern. In turn, this may have a negative effect on the City's future economic growth; and

WHEREAS, the Texas Legislature has established substantive and procedural rules for annexation through adoption of the Municipal Annexation Act, codified as Chapter 43 of the Texas Local Government Code (LGC). These rules include the requirement that a City can only annex territory within its own ETJ, limited annually to an amount of land equivalent to 10% of the area within the City limits. If the City does not annex this full amount in a given year, it may carry over the unused amount, up to a maximum area equal to 30% of its corporate territory as of January 1 of the current year; and

WHEREAS, procedural rules for annexation require the City to give notice of annexation proceedings to persons being annexed, hold two public hearings and prepare a service plan for the territory to be annexed. The Municipal Annexation Act requires that cities provide full municipal services, generally within 2.5 years of the date the area is annexed. This usually includes extension of water and sewer services, although the City is not obligated to provide services to a greater degree than it does to comparable areas within the City limits; and

WHEREAS, the Legislature significantly changed the Municipal Annexation Act in 1999, creating two distinct procedures for annexation of land. A populous area is defined in Chapter 43 as an area proposed for annexation that contains 100 or more parcels that are occupied by at least one dwelling unit (the 100-unit rule). Before annexing a populous area, the municipality must prepare a three-year annexation plan that initiates a process for negotiating with affected property owners for the level of services to be provided. Once a plan has been prepared, the City may not annex the area sooner than three years following adoption of the annexation plan, but must complete the annexation of the area within three years and thirty days after such date; and

WHEREAS, vacant land, sparsely settled areas, (i.e., areas containing fewer than 100 occupied parcels), and areas that are to be annexed with the consent of the property owners, are not required to be included in a three-year annexation plan. Such areas may be annexed pursuant to expedited procedures that were in effect before the 1999 changes to the Act, including the preparation of a service plan. To ensure a positive result, the Municipal Annexation Act requires that areas to be annexed under this expedited procedure be defined in accordance with generally accepted planning principles and practices.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LOS FRESNOS, TEXAS;

Section 1: The Los Fresnos City Council adopts the 2016 Annexation Plan Map as prepared by Naismith Engineering, Inc. showing areas for future annexation and dated May 2016 and attached hereto as Exhibit A.

Section 2: The 2016 Annexation Plan Map sets out Area A-2 and A-3 which may be considered for annexation at a future date. All of the area identified within these regions lies within the City's ETJ. Said Annexation Area Plan Map is attached hereto as Exhibit A.

Section 3: Area A-2 and A-3 is currently eligible for exemption from the three-year annexation plan requirement due to their sparsely populated nature. Some of these areas are near the 100-unit threshold and will need to be monitored as to their status in the future. These areas may be annexed in an orderly fashion following all required notification, public hearing, and service plan requirements.

Section 4: The Los Fresnos City Council directs City Staff to proceed with the development of the Service Plan for Annexation Area A-2 and A-3.

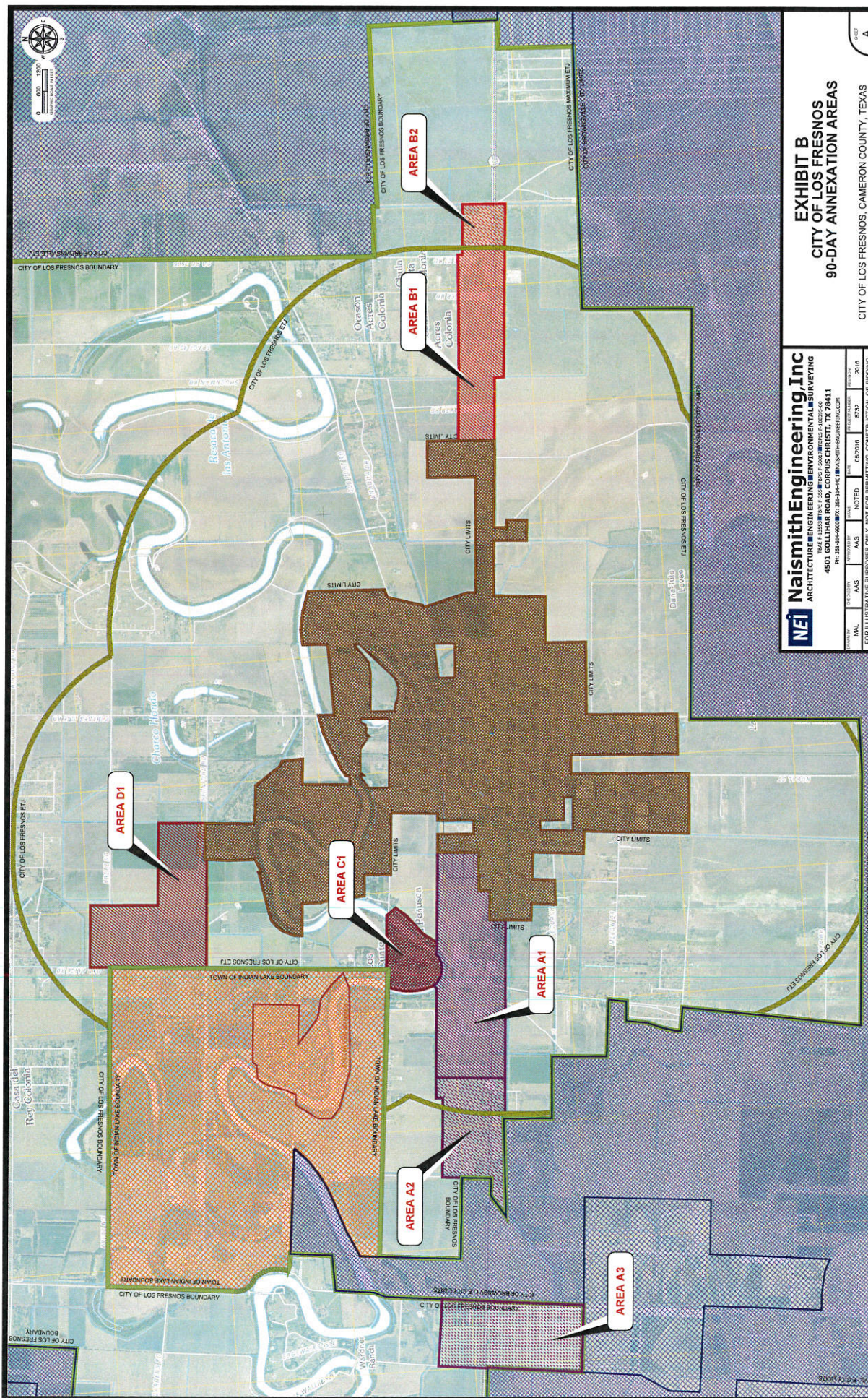
Section 5: The Los Fresnos City Council hereby finds, determines, and hereby declares that the meeting at which this Resolution is adopted was open to the public, that the public notice of time, place, and the subject matter of the public business to be considered was posted as required by law, including this Resolution.

PASSED and **ADOPTED** at a regular meeting of the Los Fresnos City Council on this the 10th day of May, 2016.

Polo Narvaez, Mayor

ATTEST:

Pam Denny, City Secretary



City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 05/10/16 06:00 PM
Department: City Secretary
Category: Public Hearing
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1762)

DOC ID: 1762 A

Consideration and ACTION to approve a Resolution calling for two public hearing on annexation of property on West Highway 100 from Tapia's to drainage ditch.

Attached is the resolution calling for 2 public hearings as required by law to start the annexation process for the area between Tapia's Cafe and the existing Brownsville City Limits on west Highway 100. There will be 1 public hearing at our next regular Council meeting on June 14. The second public hearing will be a special meeting on June 28. Both meeting will be at 6:00 pm and will be at City Hall unless there are too many folks in which case we will move next door to the Community Center.

Attached is the full annexation schedule.

I recommend approval.

RESOLUTION NO. 08-2016**A RESOLUTION SETTING A DATE, TIME, AND PLACE FOR PUBLIC HEARINGS
ON THE PROPOSED ANNEXATION OF CERTAIN PROPERTY BY THE CITY OF
LOS FRESNOS, TEXAS, AND AUTHORIZING AND DIRECTING THE CITY
SECRETARY TO PUBLISH NOTICE OF SUCH PUBLIC HEARINGS.**

This Resolution was introduced and submitted to the City Council for passage and adoption.

After presentation and discussion of the Resolution, a motion was made by

_____ that the Resolution be finally passed and adopted in accordance
with the City's Home Rule Charter. The motion was seconded by

_____ and carried by the following vote:

| | | | |
|-------------------------------|---------|-------------|---------------|
| Mayor Polo Narvaez | ___ For | ___ Against | ___ Abstained |
| Councilmember Yolanda H. Cruz | ___ For | ___ Against | ___ Abstained |
| Councilmember Swain Real | ___ For | ___ Against | ___ Abstained |
| Mayor Pro-tem Javier Mendez | ___ For | ___ Against | ___ Abstained |
| Councilmember Bibi Garza | ___ For | ___ Against | ___ Abstained |
| Councilmember Gary Minton | ___ For | ___ Against | ___ Abstained |

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LOS FRESNOS,
TEXAS:**

SECTION 1. On the 14th day of June, 2016 and on the 28th day of June, 2016 both public hearing will be held at 6:00o'clock PM in the City Council Chamber of the City Hall of the City of Los Fresnos, Texas, the City Council will hold a public hearing giving all interested persons the right to appear and be heard on the proposed annexation by the City of Los Fresnos, Texas of the following described property, to-wit:

METES AND BOUNDS

(See Attached)

SECTION 2. The Mayor of the City of Los Fresnos authorizes and directs the City Secretary to cause notice of such public hearings to be published in a newspaper having general circulation in the city and in the above described territory not more than twenty days nor less than ten days prior to the date of such public hearing, in accordance with the Municipal Annexation Act.

PASSED AND APPROVED this the 10th day of May, 2016.

Polo Narvaez, Mayor

ATTEST:

Pam Denny, City Secretary

Attachment: Resolution on Annexation Public Hearing (1762 : Public Hearings)

SCHEDULE FOR ANNEXATION

| | |
|-------------------------|---|
| May 10 th | City Council calls for a public hearing to be held on June 14 th and June 28 th . |
| May 18 th | City Secretary sends notice of first public hearing to newspaper for publication on May 18 th . |
| June 8 th | City Secretary to post agenda for first public hearing to be held on June 14 th . |
| June 14 th | First Public Hearing |
| June 15 th | City Secretary send notice of second public hearing to newspaper for publication on May 25 th . |
| June 22 nd | City Secretary to post agenda for second public hearing to be held on June 28 th . |
| June 28 th | Second Public Hearing |
| July 6 th | City Secretary to post agenda for Council meeting to be held on July 12 th . |
| July 12 th | Council meeting and first reading of annexation ordinance. |
| August 3 | City Secretary to post agenda for Council meeting to be held on August 9 th . |
| August 9 th | Council meeting and second and final reading of annexation ordinance. |
| August 10 th | City Secretary to send annexation ordinance caption to newspaper for publication on August 17 th . |

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 05/10/16 06:00 PM
Department: City Secretary
Category: Agreement
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1775)

DOC ID: 1775 A

Consideration and ACTION to approve a Texas Comission on Environmental Quality settlement.

May, June, September and October of 2015 we had some samples of Ammonia Nitrogen test higher than the limits established by TCEQ. This is the discharge from the wastewater plant into the drainage ditch. In May, 2 of 8 samples were above the limits which causes the entire month to be higher. This happened due to rain that infiltrated the plant causing it to not have time to properly get to the approved levels. In June, 6 of 8 samples were above the limits. This was due to a broken gear box on one of aerator basins. We repaired the gear box and the levels immediately came back into compliance. In September and October there was only 1 of 8 samples out of compliance for that particular day but the overall limits were fine. This was due to some rain. This was immediately reported to TCEQ at the time. Since we do not have an ongoing problem this is the option TCEQ offers as settlement for the fines associated with testing above the limits. As long as the plant is running normal with no breakdowns and we don't have a lot of rain infiltration our tests results are fine. As part of the engineering study Guzman & Munoz are doing a study will be done on the wastewater lines to determine the problem areas so the rain infiltration can be limited. The settlement amount is \$9,600.

I recommend approval.

Bryan W. Shaw, Ph.D., P.E., *Chairman*
 Toby Baker, *Commissioner*
 Jon Niermann, *Commissioner*
 Richard A. Hyde, P.E., *Executive Director*



TEXAS COMMISSION ON ENVIRONMENTAL QUALITY

Protecting Texas by Reducing and Preventing Pollution

March 17, 2016

The Honorable Polo Navarez
 Mayor of Los Fresnos
 200 North Brazil Street
 Los Fresnos, Texas 78566

Re: Proposed Agreed Order
 City of Los Fresnos; RN102184207
 TPEDS Permit No. WQ0010590002
 Docket No. 2016-0230-MWD-E; Enforcement Case No. 51893
FOR SETTLEMENT PURPOSES ONLY

Dear Mayor Navarez:

The Executive Director of the Texas Commission on Environmental Quality ("Commission" or "TCEQ") is pursuing an enforcement action against the City of Los Fresnos for violations of the Texas Water Code and/or Commission Rules. These violations were discovered during a record review conducted on January 11, 2016, and documented in a letter dated January 29, 2016, from the TCEQ Compliance Monitoring Section.

Please find enclosed a proposed agreed order which we have prepared in an attempt to expedite this enforcement action. The order assesses an administrative penalty of Twelve Thousand Dollars (\$12,000). We are proposing a one-time offer to defer Two Thousand Four Hundred Dollars (\$2,400) of the administrative penalty if you satisfactorily comply with all the ordering provisions within the time frames listed. Therefore, the administrative penalty to be paid is Nine Thousand Six Hundred Dollars (\$9,600). The order also identifies the violations that we are addressing and identifies specific technical requirements necessary to resolve them.

If you have any questions regarding this matter, we are available to discuss them in a conference in Austin or over the telephone. If we reach agreement in a timely manner, the TCEQ will then proceed with the remaining procedural steps to settle this matter. These steps include publishing notice of the proposed order in the *Texas Register*, and scheduling the matter for approval by the Commission. We believe that handling this matter expeditiously could save the City of Los Fresnos and the TCEQ a significant amount of time, as well as the expense associated with litigation.

Attachment: TCEQ Settlement (1775 : TCEQ)

The Honorable Polo Navarez
 Page 2
 March 17, 2016

Enclosed for your convenience is a return envelope. If you agree with the order as proposed, please sign and return the original order **and** the penalty payment (check payable to "TCEQ" and referencing City of Los Fresnos, Docket No. 2016-0230-MWD-E) to:

Financial Administration Division, Revenue Operations Section
 Attention: Cashier's Office, MC 214
 Texas Commission on Environmental Quality
 P.O. Box 13088
 Austin, Texas 78711-3088

Should you believe you are unable to pay the proposed administrative penalty, you may claim financial inability to pay part or all of the penalty amount. Please contact us immediately to obtain a list of financial disclosure documents that must be submitted within 30 days of the receipt of this letter. These documents, once properly completed and submitted, will be thoroughly reviewed to determine if we agree with the claim of financial inability. Please be aware that if financial inability is proven to the satisfaction of staff, discussions pertaining to the penalty amount adjustment will focus only on deferral and not on waiver of the penalty amount.

You may be able to perform or contribute to a Supplemental Environmental Project ("SEP"), which is a project that benefits the environment, to offset a portion of your penalty. **If you are interested in performing a SEP, you must agree to the penalty amount and submit a SEP proposal within 30 days of receipt of this proposed order.** If you are a local government you may have additional SEP options available to assist you with coming into compliance or remediating the harm caused by the violations. A local government is defined as a school district, county, municipality, junior college district, river authority, water district or other special district or other political subdivision created under the constitution or a statute of this state.

For additional information about the types of SEPs available and eligibility criteria, please go to the TCEQ's web site link at <http://www.tceq.texas.gov/legal/sep/> or contact the Enforcement Coordinator listed below.

Please note that any agreements we reach are subject to final approval in accordance with 30 TEX. ADMIN. CODE § 70.10(a).

If we cannot reach a settlement of this enforcement action or you do not wish to participate in this expedited process, we will proceed with enforcement under the Commission's Enforcement Rules, 30 TEX. ADMIN. CODE ch. 70. Specifically, if the signed order and penalty are not mailed and postmarked within 60 days from the date of this letter, your case will be forwarded to the Litigation Division and this settlement offer, including the penalty deferral, will no longer be available. The enforcement process described in 30 TEX. ADMIN. CODE ch. 70 requires the staff to prepare and issue an Executive Director's Preliminary Report and Petition to the Commission. If you would like to obtain a copy of 30 TEX. ADMIN. CODE ch. 70, or any other TCEQ rules, the rules


Attachment: TCEQ Settlement (1775 : TCEQ)

The Honorable Polo Navarez
Page 3
March 17, 2016

themselves and the agency brochure entitled *Obtaining TCEQ Rules* (GI-032) are located on our agency website at <http://www.tceq.texas.gov> for your reference. If you would like a hard copy of this brochure mailed to you, you may call and request one from the Central Office Publications Ordering Team at (512) 239-0028.

For any questions or comments about this matter or to arrange a meeting, please contact Ms. Claudia Corrales of my staff at (512) 239-4935.

Sincerely,



Sandy Van Cleave, Manager
Enforcement Division
Texas Commission on Environmental Quality

SV/cc

Enclosures: Proposed Agreed Order, Return Envelope, Penalty Calculation Worksheet,
Effluent Violation Table, Site Compliance History

cc: Mr. Carlos Salazar, Public Works Director, City of Los Fresnos, 200 North Brazil Street,
Los Fresnos, Texas 78566

Attachment: TCEQ Settlement (1775 : TCEQ)

TEXAS COMMISSION ON ENVIRONMENTAL QUALITY



IN THE MATTER OF AN
ENFORCEMENT ACTION
CONCERNING
CITY OF LOS FRESNOS
RN102184207

§ BEFORE THE
§
§ TEXAS COMMISSION ON
§
§ ENVIRONMENTAL QUALITY

AGREED ORDER
DOCKET NO. 2016-0230-MWD-E

I. JURISDICTION AND STIPULATIONS

On _____, the Texas Commission on Environmental Quality ("the Commission" or "TCEQ") considered this agreement of the parties, resolving an enforcement action regarding the City of Los Fresnos ("Respondent") under the authority of TEX. WATER CODE chs. 7 and 26. The Executive Director of the TCEQ, through the Enforcement Division, and the Respondent together stipulate that:

1. The Respondent owns and operates a wastewater treatment plant located at 802 South Nogal Street, approximately 2,000 feet west of Farm-to-Market Road 1847 and 2,500 feet south of State Highway 100 in the southwestern portion of Los Fresnos, Cameron County, Texas (the "Facility").
2. The Respondent has discharged municipal waste into or adjacent to any water in the state under TEX. WATER CODE ch. 26.
3. The Executive Director and the Respondent agree that the Commission has jurisdiction to enter this Agreed Order, and that the Respondent is subject to the Commission's jurisdiction.
4. The Respondent received notice of the violations alleged in Section II ("Allegations") on or about January 3, 2017.
5. The occurrence of any violation is in dispute and the entry of this Agreed Order shall not constitute an admission by the Respondent of any violation alleged in Section II ("Allegations"), nor of any statute or rule.

6. An administrative penalty in the amount of Twelve Thousand Dollars (\$12,000) is assessed by the Commission in settlement of the violations alleged in Section II ("Allegations"). The Respondent has paid Nine Thousand Six Hundred Dollars (\$9,600) of the administrative penalty and Two Thousand Four Hundred Dollars (\$2,400) is deferred contingent upon the Respondent's timely and satisfactory compliance with all the terms of this Agreed Order. The deferred amount will be waived upon full compliance with the terms of this Agreed Order. If the Respondent fails to timely and satisfactorily comply with all requirements of this Agreed Order, the Executive Director may require the Respondent to pay all or part of the deferred penalty.
7. Any notice and procedures, which might otherwise be authorized or required in this action, are waived in the interest of a more timely resolution of the matter.
8. The Executive Director and the Respondent agree on a settlement of the matters alleged in this enforcement action, subject to final approval in accordance with 30 TEX. ADMIN. CODE § 70.10(a).
9. The Executive Director may, without further notice or hearing, refer this matter to the Office of the Attorney General of the State of Texas ("OAG") for further enforcement proceedings if the Executive Director determines that the Respondent has not complied with one or more of the terms or conditions in this Agreed Order.
10. This Agreed Order shall terminate five years from its effective date or upon compliance with all the terms and conditions set forth in this Agreed Order, whichever is later.
11. The provisions of this Agreed Order are deemed severable and, if a court of competent jurisdiction or other appropriate authority deems any provision of this Agreed Order unenforceable, the remaining provisions shall be valid and enforceable.

II. ALLEGATIONS

As owner and operator of the Facility, the Respondent is alleged to have failed to comply with permitted effluent limitations, in violation of TEX. WATER CODE § 26.121(a)(1), 30 TEX. ADMIN. CODE § 305.125(1), and Texas Pollutant Discharge Elimination System ("TPDES") Permit No. WQ0010590002, Interim Effluent Limitations and Monitoring Requirements No. 1, as documented during a record review conducted on January 11, 2016, and as shown on the violation table below:

| Month/ Year | Ammonia Nitrogen Daily Avg. Conc. | Ammonia Nitrogen Daily Max. Conc. | Ammonia Nitrogen Daily Avg. Loading |
|----------------|--------------------------------------|--------------------------------------|--|
| | Limit= 3 mg/L | Limit=10 mg/L | Limit= 25 lbs/day |
| May 2015 | 3.5 | 13.9 | c |
| June 2015 | 9.0 | 22.0 | 38 |
| September 2015 | 3.6 | c | c |
| October 2015 | 3.9 | c | c |

Avg. = Average

mg/L = milligrams per liter

Conc. = Concentration

Max. = Maximum

c = compliant

lbs/day = pounds per day

III. DENIALS

The Respondent generally denies each allegation in Section II ("Allegations").

IV. ORDERING PROVISIONS

1. It is, therefore, ordered by the TCEQ that the Respondent pay an administrative penalty as set forth in Section I, Paragraph 6 above. The payment of this administrative penalty and the Respondent's compliance with all the terms and conditions set forth in this Agreed Order resolve only the allegations in Section II. The Commission shall not be constrained in any manner from requiring corrective action or penalties for violations which are not raised here. Administrative penalty payments shall be made payable to "TCEQ" and shall be sent with the notation "Re: City of Los Fresnos, Docket No. 2016-0230-MWD-E" to:

Financial Administration Division, Revenue Operations Section
Attention: Cashier's Office, MC 214
Texas Commission on Environmental Quality
P.O. Box 13088
Austin, Texas 78711-3088

2. It is further ordered, within 90 days of the effective date of this Agreed Order, the Respondent shall submit written certification of compliance with the permitted effluent limitations of TPDES Permit No. WQ0010590002, including specific corrective actions that were implemented at the Facility to achieve compliance and copies of the most current self-reported discharge monitoring reports, demonstrating as least three consecutive months of compliance with all permitted effluent limitations. The certification shall include detailed supporting documentation including photographs, receipts, and/or other records to demonstrate compliance with the permitted effluent limitations. The certification shall be notarized by a State of Texas Notary Public and include the following certification language:

"I certify under penalty of law that I have personally examined and am familiar with the information submitted and all attached documents, and that based on my inquiry of those individuals immediately responsible for obtaining the information, I believe that the submitted information is true, accurate and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fines and imprisonment for knowing violations."

The certification shall be submitted to:

Order Compliance Team
 Enforcement Division, MC 149A
 Texas Commission on Environmental Quality
 P.O. Box 13087
 Austin, Texas 78711-3087

with a copy to:

Water Section Manager
 Harlingen Regional Office
 Texas Commission on Environmental Quality
 1804 West Jefferson Avenue
 Harlingen, Texas 78550-5247

3. The provisions of this Agreed Order shall apply to and be binding upon the Respondent. The Respondent is ordered to give notice of the Agreed Order to personnel who maintain day-to-day control over the Facility operations referenced in this Agreed Order.
4. If the Respondent fails to comply with any of the Ordering Provisions in this Agreed Order within the prescribed schedules, and that failure is caused solely by an act of God, war, strike, riot, or other catastrophe, the Respondent's failure to comply is not a violation of this Agreed Order. The Respondent shall have the burden of establishing to the Executive Director's satisfaction that such an event has occurred. The Respondent shall notify the Executive Director within seven days after the Respondent becomes aware of a delaying event and shall take all reasonable measures to mitigate and minimize any delay.
5. The Executive Director may grant an extension of any deadline in this Agreed Order or in any plan, report, or other document submitted pursuant to this Agreed Order, upon a written and substantiated showing of good cause. All requests for extensions by the Respondent shall be made in writing to the Executive Director. Extensions are not effective until the Respondent receives written approval from the Executive Director. The determination of what constitutes good cause rests solely with the Executive Director.
6. This Agreed Order, issued by the Commission, shall not be admissible against the Respondent in a civil proceeding, unless the proceeding is brought by the OAG to: (1) enforce the terms of this Agreed Order; or (2) pursue violations of a statute within the

Commission's jurisdiction, or of a rule adopted or an order or permit issued by the Commission under such a statute.

7. This Agreed Order may be executed in separate and multiple counterparts, which together shall constitute a single instrument. Any page of this Agreed Order may be copied, scanned, digitized, converted to electronic portable document format ("pdf"), or otherwise reproduced and may be transmitted by digital or electronic transmission, including but not limited to facsimile transmission and electronic mail. Any signature affixed to this Agreed Order shall constitute an original signature for all purposes and may be used, filed, substituted, or issued for any purpose for which an original signature could be used. The term "signature" shall include manual signatures and true and accurate reproductions of manual signatures created, executed, endorsed, adopted, or authorized by the person or persons to whom the signatures are attributable. Signatures may be copied or reproduced digitally, electronically, by photocopying, engraving, imprinting, lithographing, electronic mail, facsimile transmission, stamping, or any other means or process which the Executive Director deems acceptable. In this paragraph exclusively, the terms "electronic transmission", "owner", "person", "writing", and "written" shall have the meanings assigned to them under TEX. BUS. ORG. CODE § 1.002.
8. The effective date of this Order is the date it is signed by the Commission. A copy of this fully executed Order shall be provided to each of the parties.

SIGNATURE PAGE

TEXAS COMMISSION ON ENVIRONMENTAL QUALITY

 For the Commission

 Date

 For the Executive Director

 Date

I, the undersigned, have read and understand the attached Agreed Order. I am authorized to agree to the attached Agreed Order on behalf of the entity indicated below my signature, and I do agree to the terms and conditions specified therein. I further acknowledge that the TCEQ, in accepting payment for the penalty amount, is materially relying on such representation.

I also understand that failure to comply with the Ordering Provisions, if any, in this order and/or failure to timely pay the penalty amount, may result in:

- A negative impact on compliance history;
- Greater scrutiny of any permit applications submitted;
- Referral of this case to the Attorney General's Office for contempt, injunctive relief, additional penalties, and/or attorney fees, or to a collection agency;
- Increased penalties in any future enforcement actions;
- Automatic referral to the Attorney General's Office of any future enforcement actions; and
- TCEQ seeking other relief as authorized by law.

In addition, any falsification of any compliance documents may result in criminal prosecution.

 Signature

 Date

 Name (Printed or typed)
 Authorized Representative of
 City of Los Fresnos

 Title

Instructions: Send the original, signed Agreed Order with penalty payment to the Financial Administration Division, Revenue Operations Section at the address in Section IV, Paragraph 1 of this Agreed Order.

Attachment: TCEQ Settlement (1775 : TCEQ)



Penalty Calculation Worksheet (PCW)

Policy Revision 4 (April 2014)

PCW Revision March 26, 2014

| | | | | | | |
|--------------|-----------------|-------------|------------------|-------------|----------------|------------|
| DATES | Assigned | 8-Feb-2016 | Screening | 17-Feb-2016 | EPA Due | 5-Jun-2016 |
| | PCW | 12-Feb-2016 | | | | |

RESPONDENT/FACILITY INFORMATION

| | | | |
|-----------------------------|---------------------|---------------------------|-------|
| Respondent | City of Los Fresnos | | |
| Reg. Ent. Ref. No. | RN102184207 | | |
| Facility/Site Region | 15-Harlingen | Major/Minor Source | Major |

CASE INFORMATION

| | | | |
|--|-----------------|------------------------------|--------------------|
| Enf./Case ID No. | 51893 | No. of Violations | 1 |
| Docket No. | 2016-0230-MWD-E | Order Type | 1660 |
| Media Program(s) | Water Quality | Government/Non-Profit | Yes |
| Multi-Media | | Enf. Coordinator | Claudia Corrales |
| | | EC's Team | Enforcement Team 1 |
| Admin. Penalty \$ Limit Minimum | \$0 | Maximum | \$25,000 |

Penalty Calculation Section

TOTAL BASE PENALTY (Sum of violation base penalties) **Subtotal 1** **\$7,500**

ADJUSTMENTS (+/-) TO SUBTOTAL 1

Subtotals 2-7 are obtained by multiplying the Total Base Penalty (Subtotal 1) by the indicated percentage.

Compliance History **60.0%** **Adjustment** **Subtotals 2, 3, & 7** **\$4,500**

Notes Enhancement for four months of self-reported effluent violations and two orders with denial of liability.

Culpability **No** **0.0%** **Enhancement** **Subtotal 4** **\$0**

Notes The Respondent does not meet the culpability criteria.

Good Faith Effort to Comply Total Adjustments **Subtotal 5** **\$0**

Economic Benefit **0.0%** **Enhancement*** **Subtotal 6** **\$0**

Total EB Amounts \$799
Estimated Cost of Compliance \$10,000

*Capped at the Total EB \$ Amount

SUM OF SUBTOTALS 1-7 **Final Subtotal** **\$12,000**

OTHER FACTORS AS JUSTICE MAY REQUIRE **0.0%** **Adjustment** **\$0**

Reduces or enhances the Final Subtotal by the indicated percentage.

Notes

Final Penalty Amount **\$12,000**

STATUTORY LIMIT ADJUSTMENT **Final Assessed Penalty** **\$12,000**

DEFERRAL **20.0%** **Reduction** **Adjustment** **-\$2,400**

Reduces the Final Assessed Penalty by the indicated percentage. (Enter number only; e.g. 20 for 20% reduction.)

Notes

Deferral offered for expedited settlement.

PAYABLE PENALTY **\$9,600**

Attachment: TCEQ Settlement (1775 : TCEQ)

Screening Date 17-Feb-2016

Docket No. 2016-0230-MWD-E

PCW

Respondent City of Los Fresnos

Policy Revision 4 (April 2014)

Case ID No. 51893

PCW Revision March 26, 2014

Reg. Ent. Reference No. RN102184207

Media [Statute] Water Quality

Enf. Coordinator Claudia Corrales

Compliance History Worksheet

>> Compliance History Site Enhancement (Subtotal 2)

| Component | Number of... | Enter Number Here | Adjust. |
|-------------------------------|--|-------------------|---------|
| NOVs | Written notices of violation ("NOVs") with same or similar violations as those in the current enforcement action (<i>number of NOVs meeting criteria</i>) | 4 | 20% |
| | Other written NOVs | 0 | 0% |
| Orders | Any agreed final enforcement orders containing a denial of liability (<i>number of orders meeting criteria</i>) | 2 | 40% |
| | Any adjudicated final enforcement orders, agreed final enforcement orders without a denial of liability, or default orders of this state or the federal government, or any final prohibitory emergency orders issued by the commission | 0 | 0% |
| Judgments and Consent Decrees | Any non-adjudicated final court judgments or consent decrees containing a denial of liability of this state or the federal government (<i>number of judgments or consent decrees meeting criteria</i>) | 0 | 0% |
| | Any adjudicated final court judgments and default judgments, or non-adjudicated final court judgments or consent decrees without a denial of liability, of this state or the federal government | 0 | 0% |
| Convictions | Any criminal convictions of this state or the federal government (<i>number of counts</i>) | 0 | 0% |
| Emissions | Chronic excessive emissions events (<i>number of events</i>) | 0 | 0% |
| Audits | Letters notifying the executive director of an intended audit conducted under the Texas Environmental, Health, and Safety Audit Privilege Act, 74th Legislature, 1995 (<i>number of audits for which notices were submitted</i>) | 0 | 0% |
| | Disclosures of violations under the Texas Environmental, Health, and Safety Audit Privilege Act, 74th Legislature, 1995 (<i>number of audits for which violations were disclosed</i>) | 0 | 0% |
| Please Enter Yes or No | | | |
| Other | Environmental management systems in place for one year or more | No | 0% |
| | Voluntary on-site compliance assessments conducted by the executive director under a special assistance program | No | 0% |
| | Participation in a voluntary pollution reduction program | No | 0% |
| | Early compliance with, or offer of a product that meets future state or federal government environmental requirements | No | 0% |

Adjustment Percentage (Subtotal 2) 60%

>> Repeat Violator (Subtotal 3)

No

Adjustment Percentage (Subtotal 3) 0%

>> Compliance History Person Classification (Subtotal 7)

Satisfactory Performer

Adjustment Percentage (Subtotal 7) 0%

>> Compliance History Summary

Compliance History Notes

Enhancement for four months of self-reported effluent violations and two orders with denial of liability.

Total Compliance History Adjustment Percentage (Subtotals 2, 3, & 7) 60%

>> Final Compliance History Adjustment

Final Adjustment Percentage *capped at 100% 60%

Attachment: TCEQ Settlement (1775 : TCEQ)

Screening Date 17-Feb-2016

Docket No. 2016-0230-MWD-E

PCW

Respondent City of Los Fresnos

Policy Revision 4 (April 2014)

Case ID No. 51893

PCW Revision March 26, 2014

Reg. Ent. Reference No. RN102184207

Media [Statute] Water Quality

Enf. Coordinator Claudia Corrales

Violation Number 1

Rule Cite(s) Tex. Water Code § 26.121(a)(1), 30 Tex. Admin. Code § 305.125(1), and Texas Pollutant Discharge Elimination System ("TPDES") Permit No. WQ0010590002, Interim Effluent Limitations and Monitoring Requirements No. 1

Violation Description Failed to comply with permitted effluent limitations, as documented during a record review conducted on January 11, 2016, and shown on the attached violation table.

Base Penalty \$25,000

>> Environmental, Property and Human Health Matrix

OR

| Release | Harm | | |
|-----------|-------|----------|-------|
| | Major | Moderate | Minor |
| Actual | | | x |
| Potential | | | |

Percent 15.0%

>> Programmatic Matrix

| Falsification | Major | Moderate | Minor |
|---------------|-------|----------|-------|
| | | | |

Percent 0.0%

Matrix Notes

A simplified model was utilized to evaluate the values for ammonia nitrogen to determine whether the discharged amounts of pollutants exceeded levels protective of human health or the environment. The amounts discharged at the time of the violation were insignificant and did not exceed levels protective of human health or environmental receptors.

Adjustment \$21,250

\$3,750

Violation Events

Number of Violation Events 2

122 Number of violation days

mark only one with an x

| | |
|--------------|---|
| daily | |
| weekly | |
| monthly | |
| quarterly | x |
| semiannual | |
| annual | |
| single event | |

Violation Base Penalty \$7,500

Two quarterly events are recommended.

Good Faith Efforts to Comply

0.0%

Reduction \$0

Before NOE/NOV NOE/NOV to EDPRP/Settlement Offer

| | | |
|---------------|---|---------------|
| Extraordinary | | |
| Ordinary | | |
| N/A | x | (mark with x) |

Notes

The Respondent does not meet the good faith criteria for this violation.

Violation Subtotal \$7,500

Economic Benefit (EB) for this violation

Statutory Limit Test

Estimated EB Amount \$799

Violation Final Penalty Total \$12,000

This violation Final Assessed Penalty (adjusted for limits) \$12,000

Attachment: TCEQ Settlement (1775 : TCEQ)

Economic Benefit Worksheet

Respondent City of Los Fresnos
Case ID No. 51893
Reg. Ent. Reference No. RN102184207
Media Water Quality
Violation No. 1

| Percent Interest | Years of Depreciation |
|------------------|-----------------------|
| 5.0 | 15 |

| Item Description | Item Cost | Date Required | Final Date | Yrs | Interest Saved | Onetime Costs | EB Amount |
|------------------|-----------|---------------|------------|-----|----------------|---------------|-----------|
| No commas or \$ | | | | | | | |

Delayed Costs

| | | | | | | | |
|--------------------------|----------|-------------|------------|------|-------|-----|-------|
| Equipment | | | | 0.00 | \$0 | \$0 | \$0 |
| Buildings | | | | 0.00 | \$0 | \$0 | \$0 |
| Other (as needed) | | | | 0.00 | \$0 | \$0 | \$0 |
| Engineering/Construction | | | | 0.00 | \$0 | \$0 | \$0 |
| Land | | | | 0.00 | \$0 | n/a | \$0 |
| Record Keeping System | | | | 0.00 | \$0 | n/a | \$0 |
| Training/Sampling | | | | 0.00 | \$0 | n/a | \$0 |
| Remediation/Disposal | | | | 0.00 | \$0 | n/a | \$0 |
| Permit Costs | | | | 0.00 | \$0 | n/a | \$0 |
| Other (as needed) | \$10,000 | 31-May-2015 | 3-Jan-2017 | 1.60 | \$799 | n/a | \$799 |

Notes for DELAYED costs

Estimated costs to determine the cause of non-compliance and implement corrective actions. Date required is the first date of non-compliance and the final date is the estimated date of compliance.

Avoided Costs

ANNUALIZE [1] avoided costs before entering item (except for one-time avoided costs)

| | | | | | | | |
|-------------------------------|--|--|--|------|-----|-----|-----|
| Disposal | | | | 0.00 | \$0 | \$0 | \$0 |
| Personnel | | | | 0.00 | \$0 | \$0 | \$0 |
| Inspection/Reporting/Sampling | | | | 0.00 | \$0 | \$0 | \$0 |
| Supplies/Equipment | | | | 0.00 | \$0 | \$0 | \$0 |
| Financial Assurance [2] | | | | 0.00 | \$0 | \$0 | \$0 |
| ONE-TIME avoided costs [3] | | | | 0.00 | \$0 | \$0 | \$0 |
| Other (as needed) | | | | 0.00 | \$0 | \$0 | \$0 |

Notes for AVOIDED costs

Approx. Cost of Compliance

\$10,000

TOTAL

\$799

City of Los Fresnos
TPEDS Permit No. WQ0010590002
Docket No. 2016-0230-MWD-E

| Month/ Year | Ammonia Nitrogen Daily Avg. Conc. | Ammonia Nitrogen Daily Max. Conc. | Ammonia Nitrogen Daily Avg. Loading |
|----------------|--------------------------------------|--------------------------------------|--|
| | Limit= 3 mg/L | Limit=10 mg/L | Limit= 25 lbs/day |
| May 2015 | 3.5 | 13.9 | c |
| June 2015 | 9.0 | 22.0 | 38 |
| September 2015 | 3.6 | c | c |
| October 2015 | 3.9 | c | c |

Avg. = Average

mg/L = milligrams per liter

Conc. = Concentration

Max. = Maximum

c = compliant

lbs/day = pounds per day

The TCEQ is committed to accessibility.

To request a more accessible version of this report, please contact the TCEQ Help Desk at (512) 239-4357.



Compliance History Report

PUBLISHED Compliance History Report for CN600241483, RN102184207, Rating Year 2015 which includes Compliance History (CH) components from September 1, 2010, through August 31, 2015.

| | | | | | |
|---|---|--------------------------|---------------|---------------------|------------|
| Customer, Respondent, or Owner/Operator: | CN600241483, City of Los Fresnos | Classification: | SATISFACTORY | Rating: | 4.58 |
| Regulated Entity: | RN102184207, CITY OF LOS FRESNOS | Classification: | SATISFACTORY | Rating: | 7.71 |
| Complexity Points: | 10 | Repeat Violator: | NO | | |
| CH Group: | 08 - Sewage Treatment Facilities | | | | |
| Location: | LOCATED AT 802 SOUTH NOGAL STREET, APPROXIMATELY 2,000 FEET WEST OF FARM-TO-MARKET ROAD 1847 AND 2,500 FEET SOUTH OF STATE HIGHWAY 100 IN THE SOUTHWESTERN PORTION OF LOS FRESNOS CAMERON COUNTY, TEXAS | | | | |
| TCEQ Region: | REGION 15 - HARLINGEN | | | | |
| ID Number(s): | | | | | |
| WASTEWATER PERMIT | WQ0010590002 | WASTEWATER EPA ID | TX0091243 | | |
| Compliance History Period: | September 01, 2010 to August 31, 2015 | Rating Year: | 2015 | Rating Date: | 09/01/2015 |
| Date Compliance History Report Prepared: | February 10, 2016 | | | | |
| Agency Decision Requiring Compliance History: | Enforcement | | | | |
| Component Period Selected: | February 10, 2011 to February 10, 2016 | | | | |
| TCEQ Staff Member to Contact for Additional Information Regarding This Compliance History. | | | | | |
| Name: | Claudia Corrales | | Phone: | (512) 239-4935 | |

Site and Owner/Operator History:

- | | |
|--|-----|
| 1) Has the site been in existence and/or operation for the full five year compliance period? | YES |
| 2) Has there been a (known) change in ownership/operator of the site during the compliance period? | NO |
| 3) If YES for #2, who is the current owner/operator? | N/A |
| 4) If YES for #2, who was/were the prior owner(s)/operator(s)? | N/A |
| 5) If YES , when did the change(s) in owner or operator occur? | N/A |

Components (Multimedia) for the Site Are Listed in Sections A - J

A. Final Orders, court judgments, and consent decrees:

- | | | | |
|---|--|----------------------------|---------------------------------------|
| 1 | Effective Date: 07/08/2012 | ADMINORDER 2012-0081-MWD-E | (1660 Order-Agreed Order With Denial) |
| | Classification: Moderate | | |
| | Citation: 2D TWC Chapter 26, SubChapter A 26.121(a)(1) | | |
| | 30 TAC Chapter 305, SubChapter F 305.125(1) | | |
| | Rqmt Prov: Int. Eff. Lim. & Mon. Req. No. 1 PERMIT | | |
| | Description: Failure to comply with permit effluent limits as documented by a TCEQ record review of self-reported data. | | |
| | Classification: Moderate | | |
| | Citation: 30 TAC Chapter 305, SubChapter F 305.125(1) | | |
| | 30 TAC Chapter 305, SubChapter F 305.125(17) | | |
| | Rqmt Prov: Sludge Provisions PERMIT | | |
| | Sludge Reporting Requirements PERMIT | | |
| | Description: Failure to submit the annual sludge report for the monitoring period ending July 31, 2011, by September 30, 2011. | | |
| 2 | Effective Date: 02/22/2014 | ADMINORDER 2013-1849-MWD-E | (1660 Order-Agreed Order With Denial) |
| | Classification: Moderate | | |

Attachment: TCEQ Settlement (1775 : TCEQ)

Citation: 2D TWC Chapter 26, SubChapter A 26.121(a)(1)
30 TAC Chapter 305, SubChapter F 305.125(1)

Rqmt Prov: Effluent Limits PERMIT

Description: failed to comply with permitted effluent limits

B. Criminal convictions:

N/A

C. Chronic excessive emissions events:

N/A

D. The approval dates of investigations (CCEDS Inv. Track. No.):

| | | |
|---------|--------------------|-----------|
| Item 1 | February 22, 2011 | (910373) |
| Item 2 | March 18, 2011 | (917597) |
| Item 3 | May 16, 2011 | (939302) |
| Item 4 | July 21, 2011 | (953965) |
| Item 5 | August 25, 2011 | (960558) |
| Item 6 | September 12, 2011 | (966613) |
| Item 7 | September 14, 2012 | (1048220) |
| Item 8 | October 12, 2012 | (1067449) |
| Item 9 | November 19, 2012 | (1067450) |
| Item 10 | February 21, 2013 | (1097007) |
| Item 11 | April 17, 2013 | (1097008) |
| Item 12 | August 27, 2013 | (1126293) |
| Item 13 | September 23, 2013 | (1130843) |
| Item 14 | January 22, 2014 | (1154531) |
| Item 15 | March 14, 2014 | (1168477) |
| Item 16 | April 23, 2014 | (1175641) |
| Item 17 | June 20, 2014 | (1188737) |
| Item 18 | July 22, 2014 | (1200541) |
| Item 19 | September 22, 2014 | (1207098) |
| Item 20 | October 13, 2014 | (1213503) |
| Item 21 | November 24, 2014 | (1219759) |
| Item 22 | December 16, 2014 | (1225547) |
| Item 23 | February 23, 2015 | (1243558) |
| Item 24 | March 20, 2015 | (1249927) |
| Item 25 | April 21, 2015 | (1256818) |
| Item 26 | May 20, 2015 | (1263561) |
| Item 27 | August 24, 2015 | (1284400) |
| Item 28 | September 26, 2015 | (1291551) |
| Item 29 | December 28, 2015 | (1310160) |

E. Written notices of violations (NOV) (CCEDS Inv. Track. No.):

A notice of violation represents a written allegation of a violation of a specific regulatory requirement from the commission to a regulated entity. A notice of violation is not a final enforcement action, nor proof that a violation has actually occurred.

| | | | |
|---|--|--------------------------|--|
| 1 | Date: 05/31/2015 (1270686) | CN600241483 | |
| | Self Report? YES | Classification: Moderate | |
| | Citation: 2D TWC Chapter 26, SubChapter A 26.121(a) 30 TAC Chapter 305, SubChapter F 305.125(1) | | |
| | Description: Failure to meet the limit for one or more permit parameter | | |
| 2 | Date: 06/30/2015 (1278211) | CN600241483 | |
| | Self Report? YES | Classification: Moderate | |
| | Citation: 2D TWC Chapter 26, SubChapter A 26.121(a) 30 TAC Chapter 305, SubChapter F 305.125(1) | | |
| | Description: Failure to meet the limit for one or more permit parameter | | |
| 3 | Date: 09/30/2015 (1297727) | CN600241483 | |
| | Self Report? YES | Classification: Moderate | |
| | Citation: 2D TWC Chapter 26, SubChapter A 26.121(a) 30 TAC Chapter 305, SubChapter F 305.125(1) | | |

Attachment: TCEQ Settlement (1775 : TCEQ)

Description: Failure to meet the limit for one or more permit parameter

4

Date: 10/31/2015 (1303174) CN600241483

Self Report? YES

Classification: Moderate

Citation: 2D TWC Chapter 26, SubChapter A 26.121(a)
30 TAC Chapter 305, SubChapter F 305.125(1)

Description: Failure to meet the limit for one or more permit parameter

F. Environmental audits:

N/A

G. Type of environmental management systems (EMSs):

N/A

H. Voluntary on-site compliance assessment dates:

N/A

I. Participation in a voluntary pollution reduction program:

N/A

J. Early compliance:

N/A

Sites Outside of Texas:

N/A

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 05/10/16 06:00 PM
Department: City Secretary
Category: Resolutions
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1779)

DOC ID: 1779 A

Consideration and ACTION to approve a resolution supporting the re-organization of the Metropolitan Planning Organizations in the Rio Grande Valley.

I was asked to bring this us so we could discuss. There has been talk about combining the 3 MPO's in the Valley and creating a single MPO. Like most things there are pros and cons. It seems that most folks are in favor of this except Brownsville.

Pros: Single MPO has less moving parts. State wants this to happen. TxDot wants this to happen. This would create the 5th largest MPO area in the state. Most feel more money will be available. A single unified voice will be viewed better than 3 separate individual voices. It would include areas not included now (Bayview, Laguna Vista, Port Isabel, South Padre Island, Other areas as well).

Cons: Los Fresnos now has a vote in the Brownsville MPO and would not in a Regional MPO (There would probably be a small city representative for all small cities). Brownsville respects and listens to our concerns and that would probably not be as much the case in a Regional MPO. Historically Hidalgo County has controlled funding since they have larger populations. It is very easy to deal with Brownsville with daily questions and concerns and that would most likely change.

**CITY OF LOS FRESNOS
RESOLUTION 09-2016**

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LOS FRESNOS SUPPORTING THE RE-ORGANIZATION OF THE METROPOLITAN PLANNING ORGANIZATIONS IN THE RIO GRANDE VALLEY TO INCLUDE HIDALGO AND CAMERON COUNTIES AND ALL CITIES THEREIN.

WHEREAS, a metropolitan planning organization (MPO) is a federally mandated and federally funded transportation policy-making organization in the United States that is made up of representatives from local government and governmental transportation authority's; and

WHEREAS, transportation investment means allocating scarce federal and other transportation funding resources appropriately; and

WHEREAS, planning needs to reflect the region's shared vision for its future; and

WHEREAS, adequate transportation planning requires a comprehensive examination of the region's future and investment alternatives; and

WHEREAS, combining existing MPO's in the Rio Grande Valley is needed to facilitate collaboration of governments, interested parties, and residents in the planning process; and

WHEREAS, the City Council of the City of Los Fresnos fully supports the re-organization of MPO's to include Hidalgo and Cameron Counties and all cities therein.

PASSES AND APPROVED this the 10th day of May, 2016.

Polo Narvaez, Mayor

ATTEST:

Pam Denny, City Secretary

Attachment: MPO resolution (1779 : MPO Resolution)

SCHEDULED**ACTION ITEM (ID # 1780)**

DOC ID: 1780 A

Consideration and ACTION to approve budget amendments for the 2015-2016 Fiscal Year Budget.

We are over half way through the budget year. We historically go through the budget to see if there are any problem areas developing and if there is any excess funds available for needed projects. The attachments show the budget amendments we would like to do.

1. Revenue - Property taxes, permits, sales tax, court revenue and residential garbage collection fees area all up over our conservative projections that will bring in an additional \$171,000.
2. Police - We have worked to keep staff vehicles as long as possible. We have 2 Dodge Chargers that were purchased in 2006 which makes them 11 years old. We area having more problems with them. The PD Command Staff would like to replace them with 2 Dodge Journey vehicles. They are small SUV's that get great gas mileage but will provide adequate space for CID to carry items they need in the field for investigations.
3. Environmental - We currently have a 2007 pickup that is used for code enforcement, health and animal control. This unit is used a lot for patrol as well. It is 10 years old and we are experiencing more repairs. It is time to replace it and upgrade. We are proposing to get a 4 wheel drive crew cab pickup. This will allow us to carry the equipment needed for animal control in the back as well as inside the cab in the back to be available at all times. The 4 wheel drive is needed for times to get through the alleys during wet times and when the alleys are rough. The PD does not have a vehicle to do that now.
4. Streets - During budget time we set aside \$93,561 for street repairs. We utilized just under \$30,000 to repair some streets. We will be working on a street reconstruction project for others and financing it with TIRZ funding so we have some excess funds. We will still have \$20,000 for other small street repairs. We need to purchase a tractor & shredder (\$41,500) to mow the alleys and the street right-of-ways. They old, old one we had no longer works. We are using a small Kabota tractor and shredder that is too small for what we are using it for. Additionally, we have a 1992 flat bed truck that we use primarily for street work that no longer works. We need to replace it (\$35,500).
5. Parks - We have wanted to construct a sand volleyball court for several years. We have an area at Memorial Park but the sand is not correct. We have found a source for the sand and some options for knowledgeable contractor(s) to construct it. This will be a great addition.
6. Emergency Management - James drives a 2006 Dodge Charger, now 11 years old that needs to be replaced. We would like to purchase a Ford Expedition to utilize it for EM. It will allow us to have items needed readily available in the unit. It can also we the vehicle City employees use to travel since it has plenty of room.

I recommend approval.

CITY OF LOS FRESNOS BUDGET AMENDMENT

FUND: 01 - General Fund BUDGET AMENDMENT #

DEPARTMENT: 510-Environment DATE POSTED: _____

| Fund # | G/L Acct # | Description | Approved Budget | (Decrease) | Increase | Amended Budget |
|------------------------|-------------|----------------|-----------------|-------------|------------------|------------------|
| 01 | 510 - 13500 | Capital Outlay | 0.00 | | 40,000.00 | 40,000.00 |
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| Amendment Total | | | 0.00 | 0.00 | 40,000.00 | 40,000.00 |

Justification/Explanation for change:

Need to replace 2007 Pickup for code enforcement & animal control.

| Dept Head | Requesting Change | Date |
|------------------|-------------------|------|
| Celina Gonzales, | Finance Director | Date |

| | | |
|-----------|-----------------------------|------|
| Approved: | Mark W. Milum, City Manager | Date |
| | Polo Narvaez, Mayor | Date |

CITY OF LOS FRESNOS BUDGET AMENDMENT

FUND: 01 - General Fund

DEPARTMENT: 514 - Streets

BUDGET AMENDMENT # _____

DATE POSTED: _____

| Fund # | G/L Acct # | Description | Approved Budget | (Decrease) | Increase | Amended Budget |
|------------------------|-------------|-----------------|------------------|--------------------|------------------|-------------------|
| 01 | 514 - 13515 | Street Projects | 93,561.00 | (42,000.00) | | 51,561.00 |
| 01 | 514 - 13500 | Capital Outlay | 0.00 | | 77,000.00 | 77,000.00 |
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| Amendment Total | | | 93,561.00 | (42,000.00) | 77,000.00 | 128,561.00 |

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| <p>Justification/Explanation for change:</p> <p>Need to replace really old tractor that is no longer operational. Need to replace 1992 flat bed truck that no longer operates. Still have over \$22,000 for street repairs left in the budget.</p> |
|--|

| | | | | |
|-----------|-----------------------------|------|-----------------------------------|------|
| Approved: | Dept Head Requesting Change | Date | Celina Gonzales, Finance Director | Date |
| | Mark W. Milum, City Manager | Date | Polo Narvaez, Mayor | Date |

CITY OF LOS FRESNOS BUDGET AMENDMENT

FUND: 01 - General Fund

BUDGET AMENDMENT #

DEPARTMENT: 515 - Parks

DATE POSTED:

| Fund # | G/L Acct # | Description | Approved Budget | (Decrease) | Increase | Amended Budget |
|------------------------|-------------|----------------|-----------------|-------------|------------------|------------------|
| 01 | 515 - 13500 | Capital Outlay | 0.00 | | 20,000.00 | 20,000.00 |
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| Amendment Total | | | 0.00 | 0.00 | 20,000.00 | 20,000.00 |

Justification/Explanation for change:

To construct a sand volleyball court.

| Dept Head | Requesting Change | Date |
|-----------------------------------|-------------------|------|
| Celina Gonzales, Finance Director | | Date |

| | | |
|-----------|-----------------------------|------|
| Approved: | Mark W. Milum, City Manager | Date |
| | Polo Narvaez, Mayor | Date |

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 05/10/16 06:00 PM
Department: City Secretary
Category: Agreement
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1781)

DOC ID: 1781

Consideration and ACTION on use of certificate of obligation funds.

Attached is the summary of the CO's we issued and each project we agreed to undertake. The West Ocean Lift Station & Forcemain is complete. The purchase of the land is complete. The Water Loop is complete. Evergreen Street is complete. The Architect & Design for City Hall is complete (the balance of any work to be done will be part of construction if or when that occurs). The Engineering - Sewer Extension West and the Engineering - Sewer Extension Escalante Road is being completed as part of the TWDB grant and loan package that Guzman Munoz Engineering is doing so these funds will not be utilized.

That leaves the only project left to be done is the sewer extension along Whipple Road. My recommendation is to move forward with this utilizing Naismith Engineering as our engineer to do this work since some work has already been done. The suggestion is to hook up these 5 or 6 residences utilizing a grinder pump system. This will be much cheaper. Any left over funds after this is complete, I recommend we upgrade the North Arroyo Lift Station and purchase a by-pass pump. Currently we rent a pump for over \$2,000 per month. We have \$133,857 available for this.

Summary of Expenditures of CO's 2014

| Project | Budget | Contract Price | Budget Balance |
|--|------------------|------------------|------------------|
| West Ocean Lift Station & Forcemain | | | |
| Engineering | | 97,020 | |
| Construction | | 880,176 | |
| CCID # 6 Permits | | 1,250 | |
| Total West Ocean Lift Station & Forcemain | 480,503 | 978,446 | (497,943) |
| Purchase of Land | 200,000 | 201,382 | (1,382) |
| Engineering- Sewer Extension West | 115,000 | - | 115,000 |
| Engineering- Sewer Extension Escalante Rd | 138,000 | - | 138,000 |
| Engineering- Sewer Extension Whipple Rd | 127,000 | - | 127,000 |
| Water Loop | | | |
| Engineering | | 39,847 | |
| Construction | | 129,960 | |
| Total Water Loop | 261,223 | 169,807 | 91,416 |
| Evergreen Street | | | |
| Engineering | | 233,019 | |
| Construction | | 1,200,999 | |
| ROW Purchases | | 29,075 | |
| Total Evergreen Street | 1,527,571 | 1,463,093 | 64,478 |
| Architect & Design City Hall | 120,000 | 22,712 | 97,288 |
| Total | 2,969,297 | 2,835,440 | 133,857 |

Attachment: Certificate of Obligation Summary of Expenditures (1781 : Certificates of Obligation)

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 05/10/16 06:00 PM
Department: City Secretary
Category: Personnel
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1776)

DOC ID: 1776 A

Consideration and ACTION to employ a licensed operator for the water and wastewater plants.

Below is the comments I presented to you in March. We were attempting to hire a person to be the water and wastewater plant manager to take the load off of Carlos on the specific details of operating the plants since he has so many other responsibilities. We need a person to only focus on the plants.

For several years Carlos has been looking for a person to be more hands on in the operation of the water and sewer plants. Government regulations continue to increase and change and are difficult to keep track of and implement for one person especially when tasked with so many other items to oversee. In fact there are some things we have been out of compliance on and will have to send notifications to the public. The compliance issues are just certain testing. There is not problem with our water. We need a person that specializes in that and can solely focus on the plants. Carlos believes he has found someone to be able to do that with the necessary licenses and a lot of experience. We would like to try to hire that person or someone similar. Prior times we have budgeted about \$12-\$13 per hour for this but it is not enough money to get someone qualified. Carlos Barbosa retired at the end of last year and we still have not replaced him. If we upgrade the position from \$13.18 per hour to \$16 per hour which would be the minimum it would take for us to get someone it would only impact the budget by \$1,778. I think the maximum it would take would be \$17 per hour which still would only impact the budget by \$4,116. That information is attached.

I recommend approval to authorize me to hire a licensed operator for the water and wastewater plants not to exceed \$17.00 per hour.

We have discussed with the person and due to the amount he already makes he will make move for \$18.00 per hour which is \$1.00 more than the Council approved us to offer in March. After looking at the market again and the small number of available personnel in this field, Carlos and I feel we should pay the \$18.00 per hour. The difference from the budgeted amount we have for the prior employee and the \$18.00 per hour is \$9,937 including benefits and insurance. Being without that employee for over 3 months we have now saved more than that amount in the budget so the budget will not be affected this year. We will just add the amount to next year's budget. This is a very important position that is badly needed.

I recommend approval of offering up to \$18.00 per hour for a water and wastewater plant operator.

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 05/10/16 06:00 PM
Department: City Secretary
Category: Appointment
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1763)

DOC ID: 1763 A

Consideration and ACTION to appoint a person to the Los Fresnos Housing Authority.

The Housing Authority is in need of a member to serve. Merced Burnias has resigned his position that expires 10/1/16.

Attached is a copy of the application if you have someone willing to serve you can have them fill it out and return to Pam. Meetings are held on the third Wednesday of the month at 7:00 pm.

Citizen application for appointment to a City of Los Fresnos Board Seat

Please return to: City Secretary, 200 N. Brazil Street, Los Fresnos, TX 78566

ALL INFORMATION ON THIS FORM IS PUBLIC RECORD

PLEASE TYPE OR PRINT CLEARLY

NAME _____
 (Last) _____ (First) _____ (MI) _____

HOME ADDRESS _____

MAILING ADDRESS _____

CITY _____ **ZIP** _____

HOME PHONE NUMBER: _____ **CELL NUMBER:** _____

E-MAIL ADDRESS: _____

EMPLOYER _____

OCCUPATION _____

BUSINESS ADDRESS _____

BUSINESS PHONE # _____

COMMITTEES OF INTEREST TO YOU

(List no more than 3 committees - please be specific)

1. _____
2. _____
3. _____

What education or special training do you have which you feel particularly fits you for the appointment to this position? (attach a resume or bio if relevant)

What work experience or other experience do you have which will be beneficial in carrying out the responsibilities of this position?

Why are you interested in serving on this Committee? _____

Other Volunteer Commitments? _____

SIGNATURE OF APPLICANT

DATE

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 05/10/16 06:00 PM
Department: City Secretary
Category: Appointment
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1764)

DOC ID: 1764 A

**Consideration and ACTION to appoint a person to the Los
Fresnos Planning & Zoning Commission.**

Merced Burnias has resigned his position on the Planning & Zoning Commission. You need to select an individual to serve his remaining term until 10/1/16. The Planning & Zoning Commission meets on the third Monday of the month or as needed at 6:00 pm. Attached is a application form for you to have someone fill out and turn in to Pam.

Citizen application for appointment to a City of Los Fresnos Board Seat

Please return to: City Secretary, 200 N. Brazil Street, Los Fresnos, TX 78566

ALL INFORMATION ON THIS FORM IS PUBLIC RECORD

PLEASE TYPE OR PRINT CLEARLY

NAME _____
(Last) (First) (MI)

HOME ADDRESS _____

MAILING ADDRESS _____

CITY _____ **ZIP** _____

HOME PHONE NUMBER: _____ **CELL NUMBER:** _____

E-MAIL ADDRESS: _____

EMPLOYER _____

OCCUPATION _____

BUSINESS ADDRESS _____

BUSINESS PHONE # _____

COMMITTEES OF INTEREST TO YOU

(List no more than 3 committees - please be specific)

1. _____
2. _____
3. _____

What education or special training do you have which you feel particularly fits you for the appointment to this position? (attach a resume or bio if relevant)

What work experience or other experience do you have which will be beneficial in carrying out the responsibilities of this position?

Why are you interested in serving on this Committee? _____

Other Volunteer Commitments? _____

SIGNATURE OF APPLICANT

DATE

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 05/10/16 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1765)

DOC ID: 1765 A

Update by City Manager A. Wastewater Plant Expansion B. Hazardous Mitigation Plan C. Certificates of Obligation D. Nature Park E. Hike & Bike Trails F. Memorial Park Playground G. Montes-Castro Park H. Walk Across Texas I. Welcome Sign

A. Wastewater Plant Expansion - We are having difficulty cutting down the scope of work in a way that saves substantial funds when compared to the needs. We will continue to work and hopefully have a direction in the next month or so.

B. Hazardous Mitigation Plan - We have developed some plans identifying 13 different potential hazardous conditions. We have also presented plans to resolve these hazards. We will have these for Council review for the June Meeting.

C. Certificates of Obligation - I will review the original budget on the projects as well as the current status and the available funds under a separate item on this agenda.

D. Nature Park - The design of the park is continuing. We will have information and a public hearing in July or August to go over the concept and get your input.

E. Hike & Bike Trails - The preliminary drawings are done. The more specific items are being worked on including working with TxDot on the requirements for the crossings at FM 2480 and State Highway 100. I am also trying to get on the agenda of Cameron County Drainage District #1 for approval to utilize their easements. When we get further along we will bring it to the Council for review and comments.

F. Memorial Park Playground - Work is continuing and should be done by the end of the week. If you have time stop by and look at it.

G. Montes-Castro Park - We meet with TPW for the initial visit to determine all the requirements. We will have to advertise for an engineering firm for the design of the park. We were hoping to do that ourselves and save that money but will not be able to. We will need a rating review committee.

H. Walk Across Texas - The 8 week event we teamed with USDA and LFCISD was a huge success. Many teams of 8 successfully walked/ran 832 miles during the 8 weeks. Individuals had to walk/run 104 miles or 13 miles per week.

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 05/10/16 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1766)

DOC ID: 1766 A

Financial Report 1. Monthly 2. Year-to-Date

Call with questions.

CITY OF LOS FRESNOS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2016

01 -GENERAL FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 58.33

| | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | TOTAL ENCUMBERED | BUDGET BALANCE | % YTD BUDGET |
|------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------|
| <u>REVENUE SUMMARY</u> | | | | | | |
| 00-PROPERTY TAXES | 1,085,038 | 26,473.52 | 1,082,321.45 | 0.00 | 2,716.55 | 99.75 |
| 30-NONPROPERTY TAXES | 1,193,691 | 88,999.58 | 774,474.73 | 0.00 | 419,216.27 | 64.88 |
| 07-POLICE | 466,100 | 58,326.92 | 346,633.93 | 0.00 | 119,466.07 | 74.37 |
| 10-HEALTH | 4,800 | 565.00 | 7,609.38 | 0.00 (| 2,809.38) | 158.53 |
| 12-GARBAGE | 99,500 | 54,429.58 | 112,540.73 | 0.00 (| 13,040.73) | 113.11 |
| 15-PARKS | 43,000 | 0.00 | 22,271.81 | 0.00 | 20,728.19 | 51.79 |
| 16-LIBRARY | 15,600 | 1,585.50 | 8,785.20 | 0.00 | 6,814.80 | 56.32 |
| 44-Misc Revenue | 23,300 | 52.88 | 7,669.82 | 0.00 | 15,630.18 | 32.92 |
| 90-REIMBURSABLES | 209,806 | 3,951.17 | 119,150.63 | 0.00 | 90,655.37 | 56.79 |
| TOTAL REVENUES | 3,140,835 | 234,384.15 | 2,481,457.68 | 0.00 | 659,377.32 | 79.01 |
| | ===== | ===== | ===== | ===== | ===== | ===== |

EXPENDITURE SUMMARY

| | | | | | | |
|-----------------------------------|-----------|------------|--------------|---------------|--------------|--------|
| 02-ADMINISTRATION | 414,883 | 18,526.76 | 200,382.00 | 2,140.45 | 212,360.55 | 48.81 |
| 03-MUNICIPAL COURT | 186,199 | 18,343.01 | 99,789.80 | 2,272.95 | 84,136.25 | 54.81 |
| 04-TAX ASSESSOR COLLECTOR | 24,809 | 127.32 | 17,602.36 | 0.00 | 7,206.64 | 70.95 |
| 06-ELECTIONS | 9,500 | 0.00 | 1,140.99 | 0.00 | 8,359.01 | 12.01 |
| 07-POLICE | 1,297,638 | 92,081.84 | 744,315.77 | 28,978.28 | 524,343.95 | 59.59 |
| 08-FIRE | 68,250 | 1,348.62 | 41,326.34 | 0.00 | 26,923.66 | 60.55 |
| 09-ENGINEERING | 56,000 | 0.00 | 64,611.25 | 0.00 (| 8,611.25) | 115.38 |
| 10-HEALTH | 81,653 | 4,269.04 | 35,895.83 | 551.92 | 45,205.25 | 44.64 |
| 11-EMERGENCY MEDICAL SERV | 127,300 | 1,550.52 | 77,569.84 | 0.00 | 49,730.16 | 60.93 |
| 12-GARBAGE | 4,266 | 160.80 | 1,082.95 | 0.00 | 3,183.05 | 25.39 |
| 13-STORM WATER | 11,225 | 330.00 | 519.80 | 0.00 | 10,705.20 | 4.63 |
| 14-STREETS | 282,468 | 3,283.47 | 134,887.90 | 305.99 | 147,274.11 | 47.86 |
| 15-PARKS | 163,570 | 9,909.36 | 80,528.17 | 75,635.04 | 7,406.79 | 95.47 |
| 16-LIBRARY | 182,486 | 12,612.62 | 77,953.93 | 1,389.88 | 103,142.19 | 43.48 |
| 17-COMMUNITY CENTER | 12,157 | 429.37 | 4,276.06 | 0.00 | 7,880.94 | 35.17 |
| 18-EMERGENCY MANAGEMENT | 30,100 | 112.41 | 23,680.02 | 0.00 | 6,419.98 | 78.67 |
| 19-ALL DEPARTMENT EXPENS | 12,500 | 0.00 | 68,760.41 | 0.00 (| 56,260.41) | 550.08 |
| 21-CITY PROMOTION | 4,500 | 0.00 | 3,000.00 | 0.00 | 1,500.00 | 66.67 |
| 23-DSRIP-COMMUNITY HEALT | 93,034 | 4,734.65 | 40,521.76 | 165.66 | 52,346.58 | 43.73 |
| 24-MENTAL TASK FORCE PRO | 47,429 | 3,951.16 | 29,436.93 | 0.00 | 17,992.07 | 62.07 |
| 28-INFORMATION TECHNOLOG | 30,868 | 1,508.98 | 22,352.57 | 2,101.43 | 6,414.00 | 79.22 |
| TOTAL EXPENDITURES | 3,140,835 | 173,279.93 | 1,769,634.68 | 113,541.60 | 1,257,658.72 | 59.96 |
| | ===== | ===== | ===== | ===== | ===== | ===== |
| REVENUE OVER/(UNDER) EXPENDITURES | 0 | 61,104.22 | 711,823.00 (| 113,541.60) (| 598,281.40) | 0.00 |
| | ===== | ===== | ===== | ===== | ===== | ===== |

Attachment: April Finance Report (1766 : Finance Report)

| CHECKLIST FOR | | | | APRIL 2016 |
|---------------|-----------------------------|----------|--------------|---|
| GENERAL FUND | | | | |
| | | | | |
| | VENDOR NAME | Inv.Date | Amount | Decsription |
| 29238 | CAMERON COUNTY TAX ASSESSOR | 01/08/16 | VOID | VOIDED CHECK-VEHICLE TAKEN OUT OF SERVICE-REGIST |
| 29434 | GEXA ENERGY | 03/03/16 | VOID | VOIDED CHECK-LOST IN THE MAIL-NEEDED TO REISSUE |
| 29516 | ALEXIA SANDERS | 04/01/16 | \$ 6.00 | OVER PAYMENT TICKET-113739 |
| 29517 | MOM & DAD DAYCARE | 04/01/16 | \$ 50.00 | RENTAL DEP REFUND-LF MEMORIAL PARK 3/25/16 |
| 29518 | PATRICK ANDERSON | 04/01/16 | \$ 100.00 | RENTAL DEP REFUND- LF COMMUNITY CENTER 3/20/16 |
| 29519 | A&M AUTOMOTIVE | 03/16/16 | \$ 7.00 | STATE INSPECTIONS FOR PD-101 |
| 29520 | AMAZON.COM | VARIOUS | \$ 302.54 | PATCH CABLES/WALL PLATES/COMPONENTS-DISPATCH/VI |
| 29521 | ARCHER BUSINESS SYSTEM | VARIOUS | \$ 614.63 | COPIER METER READING-COURT/CITY HALL/PD/HEALTH-DE |
| 29522 | CDC | 04/01/16 | \$ 22,716.90 | TAX ALLOCATION END 3/8/16 |
| 29523 | CELINA GONZALES | VARIOUS | \$ 32.69 | REIMBURSE-MILEAGE-TIGER GRANT MEETING- OFFICE BD/ |
| 29524 | CHARLIE BANDA | 03/23/16 | \$ 165.00 | PER DIEM-EMERGENCY MANAGEMENT CONFERENCE-SAN |
| 29525 | CMS | 03/04/16 | \$ 487.57 | PC COP SOFTWARE SERVICE FOR LIBRARY |
| 29526 | DATA FLOW | 03/17/16 | \$ 106.19 | TAN-NATURE PARK FUND CHECKS |
| 29527 | ENRIQUE JUAREZ | 03/31/16 | \$ 2,625.00 | MARCH 2016 ATTORNEY FEES |
| 29528 | FEDERAL EXPRESS | 03/10/16 | \$ 41.89 | DELIVERY OF PROMOTIONAL ITEMS-TO US |
| 29529 | GENE DANIELS | 04/01/16 | \$ 1,536.75 | APRIL 2016-JUDGE/PHONE STIPEND |
| 29530 | GERONIMO SHELTON | 04/01/16 | \$ 451.00 | APRIL 2016- FIRE MARSHAL |
| 29531 | GEXA ENERGY | 03/22/16 | \$ 11,167.03 | ELEC-CITY HALL/PD/COURT/STREETLIGHTS/PARKS/LIBRAR |
| 29532 | HECTOR GONZALEZ | 03/23/16 | \$ 165.00 | PER DIEM-EMERGENCY MANAGEMENT CONFERENCE-SAN |
| 29533 | HOLIDAY INN EXPRESS HOTEL | 03/28/16 | \$ 1,063.20 | HOTEL STAY-EMERGENCY MANAGEMENT CONFERENCE-S/ |
| 29534 | JUAN RODRIGUEZ | 03/23/16 | \$ 165.00 | PER DIEM-EMERGENCY MANAGEMENT CONFERENCE-SAN |
| 29535 | LF CHAMBER OF COMMERCE | 04/01/16 | \$ 2,000.00 | APRIL 2016-SERVICE AGREEMENT |
| 29536 | MAXIMIRO TORRES | 03/31/16 | \$ 310.00 | CLEANING VEHICLES-PD/HEALTH/PARKS/STREETS |
| 29537 | OFFICE DEPOT | VARIOUS | \$ 362.56 | OFFICE SUPPLIES-POLICE DEPT-COLOR PAPER/FOLDERS/C |
| 29538 | OFFICE DEPOT | VARIOUS | VOID | VOIDED CHECK-CONTINUED |
| 29539 | PETTY CASH | VARIOUS | \$ 98.38 | WALMART-COFFEE/BATTERIES FOR EQUIP/AIR FRESHENER |
| 29540 | PITNEY BOWES | 03/13/16 | \$ 138.00 | POSTAGE METER RENTAL-CITY HALL/LIBRARY/COURT/PD |
| 29541 | QUILL | 03/10/16 | \$ 145.98 | ENMOTION PAPER TOWELS FOR PARKS |
| 29542 | REGION STAFFING | VARIOUS | \$ 5,510.01 | CONTRACT LABORERS WKEND 3/13, 3/20, 3/27/16 |
| 29543 | REGION STAFFING | VARIOUS | VOID | VOIDED CHECK-CONTINUED |
| 29544 | SMARTCOM | 03/08/16 | \$ 484.26 | INTERNET SERVICE-CITY HALL/COURT/PD/PHONE SVC-PD |
| 29545 | SOUTH TX COMMUNICATION | 03/14/16 | \$ 120.00 | REPAIR CABLE ON RADIO SYSTEM-POLICE DEPT |
| 29546 | STAPLES | 03/05/16 | \$ 209.93 | CARPET CHAIR MATS/ COPY PAPER |
| 29547 | STAPLES BUSINESS ADV | 03/05/16 | \$ 211.99 | OFFICE SUPPLIES-PAPER CLIPS/CORRECTION TAPE/RECEI |
| 29548 | STRIPES | 03/06/16 | \$ 10.52 | PRISONER MEALS |
| 29549 | TERMINIX | VARIOUS | \$ 76.00 | PEST CONTROL-CITY HALL/PD/LIBRARY |
| 29550 | TEXAS DEPT OF PUBLIC SAFETY | 03/30/16 | \$ 525.00 | EMERGENCY MANAGEMENT CONFERENCE FEE-C.BANDA/J |
| 29551 | TEXAS FLEET FUEL | VARIOUS | \$ 1,442.43 | FUEL FOR ENV/PARK/POLICE/STREET DEP VEHICLES |
| 29552 | TIME WARNER CABLE | 03/27/16 | \$ 73.68 | INTERNET SERVICE FOR LIBRARY |
| 29553 | TYLER TECHNOLOGIES | 04/01/16 | \$ 6,884.85 | ANNUAL MAINT-DDRS LEVEL 1/ COURT CASE MANAGEMEN |
| 29554 | US BANK EQUIP | 03/11/16 | \$ 177.63 | COPIER LEASE-LIBRARY |
| 29555 | VALERO CORNER STORE | 04/01/16 | \$ 5.00 | OVER PAYMENT OF HEALTH INSPECTIONS |
| 29556 | VEAE SERVICES | 03/20/16 | \$ 249.50 | CISCO SWITCH FOR DISPATCH |
| 29557 | ARNOLDO ABEL GONZALEZ | 04/01/16 | \$ 217.50 | MOTIVATIONAL SPEAKER-WALK ACROSS TX MID-WAY EVEN |
| 29558 | CELINA GONZALES | 04/01/16 | \$ 318.09 | REIMBURSE-TEA KETTLE/TEA FOR OFFICE |
| 29559 | CITY OF LF PAYROLL ACCT | 04/07/16 | \$ 62,598.91 | DUE TO PAYROLL #14 4/7/16 |
| 29560 | GEXA ENERGY | 04/07/16 | \$ 11,034.30 | REISSUE OF LOST CHECK |
| 29561 | ALEJANDRO ROMERO | 04/15/16 | \$ 1.00 | OVER PAYMENT ON TICKET 113914 |
| 29562 | ANGELI NORNRY | 04/15/16 | \$ 15.00 | OVER PAYMENT ON TICKET 114198 |
| 29563 | CORINA MONTALVO | 04/15/16 | \$ 100.00 | RENTAL DEPOSIT REFUND-LF COMMUNITY CENTER 4/3/16 |
| 29564 | DAVID HARVEY | 04/15/16 | \$ 166.00 | OVER PAYMENT ON TICKET 113609 |
| 29565 | EMILIA FLORES | 04/15/16 | \$ 100.00 | RENTAL DEPOSIT REFUND-LF COMMUNITY CENTER 4/2/16 |
| 29566 | ESMERALDA GARZA-BORREGO | 04/15/16 | \$ 1.00 | OVER PAYMENT ON TICKET 114085 |
| 29567 | JACOB NOYOLA | 04/15/16 | \$ 51.00 | OVER PAYMENT ON TICKET 113772 |
| 29568 | JOE URIBE JR | 04/15/16 | \$ 31.00 | OVER PAYMENT ON TICKET 111919 |
| 29569 | JONATHAN FARRIS | 04/15/16 | \$ 1.00 | OVER PAYMENT ON TICKET 113978 |
| 29570 | JONATHAN ROBLEDO-GUERRA | 04/15/16 | \$ 69.00 | OVER PAYMENT ON TICKET 113900 |
| 29571 | JULIE DEGASPERI | 04/15/16 | \$ 100.00 | RENTAL DEPOSIT REFUND-LF COMMUNIT |

| | | | | |
|-------|-------------------------------|----------|---------------|---|
| 29572 | LANDON HARDISON | 04/15/16 | \$ 51.00 | OVER PAYMENT ON TICKET 113919 |
| 29573 | LEROY SILVA JR | 04/15/16 | \$ 12.00 | OVER PAYMENT ON TICKET 114353 |
| 29574 | LUIS RIVERA | 04/15/16 | \$ 1.00 | OVER PAYMENT ON TICKET 114152 |
| 29575 | MELISSA PARGA | 04/15/16 | \$ 1.00 | OVER PAYMENT ON TICKET 114158 |
| 29576 | MICHELLE TREVORAH | 04/15/16 | \$ 140.00 | OVER PAYMENT ON TICKET 114161 |
| 29577 | QUSAI AHMEND ALI AMEV | 04/15/16 | \$ 3.00 | OVER PAYMENT ON TICKET 113732 |
| 29578 | RYAN BROWN | 04/15/16 | \$ 1.00 | OVER PAYMENT ON TICKET 113634 |
| 29579 | TIMOTHY LERMA | 04/15/16 | \$ 4.00 | OVER PAYMENT ON TICKET 114126 |
| 29580 | A&M AUTOMOTIVE | VARIOUS | \$ 206.31 | REPLACE BREAKS PADS/REFINISH DISC ROTORS-D-63/TIRE |
| 29581 | ALLIED WASTE SERVICES | 03/31/16 | \$ 40,524.10 | SOLID WASTE & BRUSH COLLECTION/ ROLL OFF RENTAL |
| 29582 | AMIGO POWER EQUIPMENT | 04/04/16 | \$ 38.55 | INTAKE GASKETS/TURBO-STREET SWEEPER |
| 29583 | ARCHER BUSINESS SYS | VARIOUS | \$ 560.01 | COPIER METER READING-CITY HALL/COLOR COPIES-POLIC |
| 29584 | AT&T | 03/17/16 | \$ 1,193.18 | PHONE SERVICE-CITY HALL/PD/COURT/POOL/LIBRARY/EMS |
| 29585 | CAMERON COUNTY CLERK | 04/13/16 | \$ 200.00 | RECORDING FEES-LEINS |
| 29586 | CITY OF BROWNSVILLE | 03/31/16 | \$ 108.00 | MARCH 2016-USE OF SANITARY LANDFILL |
| 29587 | ESMERALDA MACIAS | 04/12/16 | \$ 69.01 | MILEAGE-REGIONAL CLERK SEMINAR-SPI- 4/25-4/27/16 |
| 29588 | FIRESTONE | VARIOUS | \$ 669.13 | TIRES FOR PD UNITS |
| 29589 | GERONIMO SHELTON | VARIOUS | \$ 225.00 | FIRE MARSHAL INSPECTIONS OCT-NOV 2015 |
| 29590 | GREGORIO PINA III | 03/08/16 | \$ 200.00 | PSYCHOLOGICAL EXAM FOR TELECOMMUNICATIONS OFFIC |
| 29591 | H20 PARTNERS | 03/31/16 | \$ 18,500.00 | HAZARD MITIGATION PLAN UPDATE |
| 29592 | HECTOR'S MUFFLER | VARIOUS | \$ 840.00 | REPLACE MANIFOLD GASKET-SWEEPER/RAMP ON TRAILER |
| 29593 | HUGHES NETWORK | VARIOUS | \$ 224.82 | SATELLITE INTERNET-EOC |
| 29594 | JARRETT SHELTON | VARIOUS | \$ 250.00 | FIRE MARSHAL INSPECTIONS OCT-NOV 2015 |
| 29595 | LT BOSWELL | 04/01/16 | \$ 51.98 | WHEEL COVER FOR PD UNIT F-52 |
| 29596 | LAW ENFORCEMENT SYS | 03/23/16 | \$ 287.00 | TX TRAFFIC CITATIONS |
| 29597 | LONG CHILTON | VARIOUS | \$ 121.22 | OUTSOURCE PAYROLL |
| 29598 | LOS FRESNOS NEWS | VARIOUS | \$ 770.00 | AD-WALK ACROSS TX/5 ADS-HEALTH MATTERS/4 EASTER / |
| 29599 | LF VOLUNTEER FIRE DEPT | 03/31/16 | \$ 13,611.00 | 2ND QTR PAYMENT AND DONATIONS- JAN/FEB/MARCH |
| 29600 | LUIS RAMOS | 03/31/16 | \$ 9,635.89 | CUSTOMER SERVICE INSPECTIONS-MARCH 2016 |
| 29601 | MANNY'S UNIFORM | 04/05/16 | \$ 142.20 | PD-UNIFORM SHIRTS |
| 29602 | NOVA HEALTHCARE | 03/22/16 | \$ 39.00 | PRE EMPLOYMENT SCREEN-JUAREZ |
| 29603 | O'REILLY AUTO | VARIOUS | \$ 485.30 | MARCH 2016-SUPPLIES FOR MAINT-PD/PUBLIC WORKS |
| 29604 | O'REILLY AUTO | VARIOUS | VOID | VOIDED CHECK-CONTINUED |
| 29605 | OMNI BASE SERVICES | 04/15/16 | \$ 2,751.24 | 1ST QTR ACTIVITY 2016-JAN-MARCH |
| 29606 | OSBORN MATERIAL | 03/25/16 | \$ 1,121.25 | SCREENED RED DIRT FOR BASEBALL FIELD |
| 29607 | PETTY CASH | VARIOUS | \$ 69.72 | WALMART-DR SEUSS BOOK/HEADPHONES/TSTC TELECOM |
| 29608 | PRISCILLA RODRIGUEZ | 03/30/16 | \$ 58.00 | REIMBURSE MILES-TMRS WORKSHOP-MCALLEN |
| 29609 | PROFESSIONAL PRINTING | 04/07/16 | \$ 150.00 | BUISNESS CARDS FOR POLICE OFFICERS |
| 29610 | REGION STAFFING | 04/03/16 | \$ 1,702.59 | CONTRACT LABOR WEEKEND 4/3/16 |
| 29611 | STAPLES BUSINESS ADVANT | 03/26/16 | \$ 74.31 | OFFICE SUPPLIES-COPY PAPER/CALCULATOR/PAPER ROLL |
| 29612 | STATE COMPTROLLER | 03/31/16 | \$ 124,624.63 | QUARTER ENDING 3/31/16 |
| 29613 | STRIPES | VARIOUS | \$ 38.03 | PRISONER MEALS 3/7-3/20/16 |
| 29614 | TEEX | VARIOUS | \$ 730.00 | EMERGENCY VEHICLE OPERATIONS/TELECOM COURSES/F |
| 29615 | TERMINIX | 03/24/16 | \$ 38.00 | PEST CONTROL-ANIMAL SHELTER |
| 29616 | TEXAS FLEET FUEL | VARIOUS | \$ 1,178.33 | FUEL FOR ENVIRONMENTAL/PD/STREET DEPT VEHICLES |
| 29617 | WRIGHT CLEANERS | 10/01/15 | \$ 54.12 | PATCHES/ HEMMING OF POLICE DEPT UNIFORMS |
| 29618 | ZARSKY LUMBER | VARIOUS | \$ 5,810.32 | JAN-FEB 2016-SUPPLIES FOR MAINT-DISPATCH REMODEL |
| 29619 | ZARSKY LUMBER | VARIOUS | VOID | VOIDED CHECK-CONTINUED |
| 29620 | ZARSKY LUMBER | VARIOUS | VOID | VOIDED CHECK-CONTINUED |
| 29621 | ZEE MEDICAL | 04/07/16 | \$ 201.40 | MEDICAL SUPPLIES-CITY HALL/POLICE DEPT |
| 29622 | R&R REMODELING | 04/19/16 | \$ 2,275.00 | REPLACE FENCE SECTIONS AT BALL PARK |
| 29623 | CITY OF LF PAYROLL ACCT | 04/21/16 | \$ 59,996.48 | DUE TO PAYROLL #15 4/22/16 |
| 29624 | BOB SALES INSURANCE | 04/21/16 | \$ 11,368.00 | WINDSTORM INSURANCE-CITY BUILDINGS |
| 29625 | TX AGRILIFE EXTENSION SERVICE | 04/21/16 | \$ 100.00 | VECTOR MANAGEMENT WORKSHOP REGISTRATION |
| 29626 | GOVERNMENT FINANCE OFFICERS | 04/26/16 | \$ 370.00 | CERTIFICATE OF ACHIEVEMENT FOR FINANCIAL REPORTIN |
| 29627 | ADRIAN HILD | 04/29/16 | \$ 3.00 | OVER PAYMENT TICKET-114364 |
| 29628 | AJANIQUE DAVIS | 04/29/16 | \$ 1.00 | OVER PAYMENT TICKET-113548 |
| 29629 | ALEXIA SIGHTS | 04/29/16 | \$ 1.00 | OVER PAYMENT TICKET-114435 |
| 29630 | BRANDON SMITH | 04/29/16 | \$ 9.00 | OVER PAYMENT TICKET-114402 |
| 29631 | GENESIS GARCIA | 04/29/16 | \$ 1.00 | OVER PAYMENT TICKET-113794 |
| 29632 | MAYRA MELENDEZ | 04/29/16 | \$ 9.00 | OVER PAYMENT TICKET-114506 |
| 29633 | STEVEN KREID | 04/29/16 | \$ 1.00 | OVER PAYMENT TICKET-113343 |
| 29634 | A&A TOWING & RECOVERY | 04/18/16 | \$ 2,060.00 | TOWING OF VEHICLE-MAJOR ACCIDENT CASE#15004113 |
| 29635 | A&M AUTOMOTIVE | VARIOUS | \$ 3,134.27 | REPAIRS TO 5 PD UNITS-IGNITION COIL/ALTERNATORS/ENGIN |
| 29636 | A&M AUTOMOTIVE | VARIOUS | VOID | VOIDED CHECK-CONTINUED |

| | | | | |
|-------|----------------------------|--------------|----------------------|--|
| 29637 | A&M AUTOMOTIVE | VARIOUS | VOID | VOIDED CHECK-CONTINUED |
| 29638 | ACCELA | 04/01/16 | \$ 316.00 | MINUTE TRAQ MONTHLY SUBSCRIPTION |
| 29639 | ALICIA LERMA | 04/11/16 | \$ 60.00 | CARPET CLEANING IN DISPATCH OFFICE |
| 29640 | ALLIED WASTE SERVICE | 04/15/16 | \$ 160.80 | ROLL OFF RENTAL |
| 29641 | AMAZON.COM | VARIOUS | \$ 153.24 | NETWORK CABLES/VGA CABLES-RETURN OTTERBOXES |
| 29642 | ARCHER BUSINESS SYSTEM | 04/08/16 | \$ 82.62 | COPIER METER READING- MUNICIPAL COURT |
| 29643 | AT&T | 04/17/16 | \$ 1,194.77 | PHONE SERVICE-CITY HALL/PD/COURT/POOL/LIBRARY/EMS |
| 29644 | BROWN, LEAL & ASSOC | 04/29/16 | \$ 400.00 | REFUND-PLAT REVIEWS-LA ESCONDIDA SUB/1ST STREET |
| 29645 | CAMERON COUNTY CLERK | 04/29/16 | \$ 60.00 | RECORDING FEE- ANNEXATION ORDINANCE |
| 29646 | CDC | 04/29/16 | \$ 24,819.90 | TAX ALLOCATION END 4/5/16 |
| 29647 | CELINA GONZALES | 04/29/16 | \$ 23.46 | REIMBURSE-ROAD ID BIB-DESTINATION IMAGINATION RUN |
| 29648 | CHOCO'S TIRE SHOP | 04/15/16 | \$ 25.00 | MOUNT 3 TIRES ONTO UTILITY TRAILER |
| 29649 | CHRISTINE DELA ROSA | VARIOUS | \$ 60.80 | REIMBURSE-MILES-BIWEEKLY MEETINGS/HEALTHY S.TX MEE |
| 29650 | COMFORT SUITES | 04/27/16 | \$ 406.80 | HOTEL STAY-RADAR INSTRUCTOR COURSE-D.RAMIREZ |
| 29651 | DEALER'S ELECTRICAL SUPPLY | VARIOUS | \$ 959.34 | 6 REPLACEMENT BALASTS/BULBS FOR BALL PARK |
| 29652 | ENRIQUE JUAREZ | 04/29/16 | \$ 1,937.50 | APRIL 2016 ATTORNEY FEES |
| 29653 | FIRESTONE | 04/14/16 | \$ 304.52 | 3 NEW TIRES FOR UTILITY TRAILER-NEW TIRE FOR PD UNIT |
| 29654 | GENE DANIELS | 04/27/16 | \$ 69.01 | MILEAGE FOR REGIONAL SEMINAR NON-ATTORNEY JUDGE |
| 29655 | GODWIN & SON SIGNS | 04/06/16 | \$ 967.50 | BUCKET TRUCK TO REPLACE LAMPS/BALLASTS AT BALL PA |
| 29656 | HOME DEPOT | VARIOUS | \$ 1,105.82 | 3 TANKLESS WATER HEATERS/REPLACE LAMPS-BOYS&GIR |
| 29657 | JOSE DAVID RAMIREZ | 04/27/16 | \$ 200.00 | PER DIEM-RADAR INSTRUCTOR COURSE |
| 29658 | LEXIS NEXIS | 03/31/16 | \$ 100.00 | PEOPLE SEARCH PROGRAM |
| 29659 | LONG CHILTON | 03/31/16 | \$ 2,900.00 | AUDIT SERVICE-YEAR ENDING 9/30/15 |
| 29660 | MAXIMIRO TORRES | 04/29/16 | \$ 294.00 | CLEANING VEHICLES-PD/HEALTH/PARKS/STREETS |
| 29661 | OCLC ONLINE | 03/31/16 | \$ 115.00 | CATALOG ANNUAL SUBSCRIPTION-LIBRARY |
| 29662 | OFFICE DEPOT | VARIOUS | \$ 148.27 | OFFICE SUPPLIES-POLICE DEPT STORAGE CRATES/STAMP |
| 29663 | PENWORTHY COMPANY | 04/07/16 | \$ 233.73 | BOOK FOR LIBRARY |
| 29664 | PENWORTHY COMPANY | 04/07/16 | VOID | VOIDED CHECK-CONTINUED |
| 29665 | PROFESSIONAL PRINTING | VARIOUS | \$ 565.00 | FOOD INSPECTION FORMS/BUSINESS CARDS-PD |
| 29666 | REGION STAFFING | VARIOUS | \$ 3,363.86 | CONTRACT LABORERS WKEND 4/10, 4/17/16 |
| 29667 | SMARTCOM | 04/08/16 | \$ 484.26 | INTERNET SERVICE-CITY HALL/COURT/PD/PHONE SVC-PD |
| 29668 | SPLASHTOP INC | 04/24/16 | \$ 192.00 | REMOTE DESKTOP SOFTWARE |
| 29669 | STAPLES | 03/31/16 | \$ 164.54 | OFFICE SUPPLIES-COURT-BATTERY BACKUP/COPY PAPER/I |
| 29670 | STAPLES BUSINESS ADVANT | 04/02/16 | \$ 140.50 | OFFICE SUPPLIES-CIYT HALL-POST ITS/GREEN BAR/RUBBEI |
| 29671 | STATE COMPTROLLER | 04/22/16 | \$ 100.00 | STATE OF TX CO-OP ANNUAL MEMBERSHIP |
| 29672 | STRIPES | VARIOUS | \$ 32.52 | PRISONER MEALS |
| 29673 | TEEX | 06/28/01 | \$ 80.00 | FIELD TRAINING OFFICER COURSE-J.CERDA |
| 29674 | TERMINIX | VARIOUS | \$ 190.00 | PEST CONTROL-CITY HALL/PD/LIBRARY/TRAINING CENTER |
| 29675 | TEXAS A&M UNIVERSITY-KING | 04/18/16 | \$ 330.00 | LOWER RGV WATER QUALITY MANAGEMENT CONFERENCE |
| 29676 | TEXAS FLEET FUEL | VARIOUS | \$ 1,130.86 | FUEL FOR ENV/PARK/POLICE/STREET DEP VEHICLES |
| 29677 | TIME WARNER CABLE | 04/27/16 | \$ 73.68 | INTERNET SERVICE FOR LIBRARY |
| 29678 | US BANK EQUIP | 04/12/16 | \$ 175.00 | COPIER LEASE-LIBRARY |
| 29679 | VICTOR MONTEMAYOR | 04/13/16 | \$ 240.00 | INTERPRETOR-2 JUDGE TRIALS 4/13/16 |
| 29680 | ZARSKY LUMBER | 03/31/16 | \$ 1,216.11 | MARCH 2016-SUPPLIES FOR MAINTENANCE |
| 29681 | ZARSKY LUMBER | 03/31/16 | VOID | VOIDED CHECK-CONTINUED |
| 29682 | RUDY RODRIGUEZ | 04/29/16 | \$ 400.00 | SOUND SET UP/RENTAL-WALK ACROSS TX FINALE 4/30/16 |
| 29683 | TEAM GRAPHIX | 04/29/16 | \$ 660.00 | T-SHIRTS FOR WALK ACROSS TEXAS FINALE |
| 29684 | TX CITY MANAGEMENT ASSOC | 04/29/16 | \$ 740.00 | ANNUAL CONFERENCE REGISTRATION-M.MILUM/C.GONZAL |
| | | TOTAL | \$ 490,114.71 | |

Attachment: April Finance Report (1766 : Finance Report)

CITY OF LOS FRESNOS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2016

05 - UTILITY FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 58.33

| | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | TOTAL ENCUMBERED | BUDGET BALANCE | % YTD BUDGET |
|-----------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------|
| <u>REVENUE SUMMARY</u> | | | | | | |
| 00-REVENUES | 2,191,500 | 177,714.29 | 1,336,911.09 | 0.00 | 854,588.91 | 61.00 |
| TOTAL REVENUES | 2,191,500 | 177,714.29 | 1,336,911.09 | 0.00 | 854,588.91 | 61.00 |
| | ===== | ===== | ===== | ===== | ===== | ===== |
| <u>EXPENDITURE SUMMARY</u> | | | | | | |
| 02-WATER ADMINISTRATION | 489,253 | 43,679.75 | 269,449.82 | 703.87 | 219,099.31 | 55.22 |
| 05-INFORMATION TECHNOLOG | 18,759 | 2,249.47 | 12,457.06 | 1,760.22 | 4,541.72 | 75.79 |
| 26-WATER SUPPLIES | 101,600 | 488.51 | 53,189.60 | 1,760.00 | 46,650.40 | 54.08 |
| 27-MAINTENANCE OF WATER S | 6,000 | 482.94 | 1,696.99 | 550.00 | 3,753.01 | 37.45 |
| 28-MAINTENANCE OF WATER E | 39,204 | 288.98 | 51,184.97 | 970.94 (| 12,951.91) | 133.04 |
| 29-WATER PURCHASES | 36,171 | 0.00 | 18,848.04 | 0.00 | 17,322.96 | 52.11 |
| 30-WATER MISCELLANEOUS EX | 349,368 | 3,259.76 | 120,118.33 | 704.00 | 228,545.67 | 34.58 |
| 20-CAPITAL OUTLAY | 10,000 | 0.00 | 7,833.50 | 0.00 | 2,166.50 | 78.34 |
| 32-WATER BONDED INDEBTEDN | 95,120 | 0.00 | 68,120.61 | 0.00 | 26,999.39 | 71.62 |
| 34-SEWER ADMINISTRATION | 582,504 | 34,482.15 | 308,932.96 | 703.85 | 272,867.19 | 53.16 |
| 35-INFORMATION TECHNOLOG | 18,759 | 2,249.46 | 12,456.99 | 1,760.21 | 4,541.80 | 75.79 |
| 36-SEWER SUPPLIES | 60,100 | 1,923.44 | 34,710.36 | 3,168.00 | 22,221.64 | 63.03 |
| 37-MAINTENANCE OF SEWER S | 4,700 | 234.23 | 4,210.34 | 180.00 | 309.66 | 93.41 |
| 38-MAINTENANCE OF SEWER E | 66,800 | 1,575.84 | 103,461.77 | 27,916.49 (| 64,578.26) | 196.67 |
| 39-SEWER MISC. EXPENSES | 510,500 | 1,189.75 | 18,128.07 | 704.00 | 491,667.93 | 3.69 |
| 41-SEWER BONDED INDEBTEDN | 60,675 | 0.00 | 12,797.25 | 0.00 | 47,877.75 | 21.09 |
| 52-TRANSFER OUT | 381,987 | 0.00 | 330,371.00 | 0.00 | 51,616.00 | 86.49 |
| TOTAL EXPENDITURES | 2,831,500 | 92,104.28 | 1,427,967.66 | 40,881.58 | 1,362,650.76 | 51.88 |
| | ===== | ===== | ===== | ===== | ===== | ===== |
| REVENUE OVER/(UNDER) EXPENDITURES | (640,000) | 85,610.01 (| 91,056.57) (| 40,881.58) (| 508,061.85) | 20.62 |
| | ===== | ===== | ===== | ===== | ===== | ===== |

Attachment: April Finance Report (1766 : Finance Report)

| CHECKLIST FOR | | | | APRIL 2016 |
|----------------------|-----------------------------|----------|--------------|---|
| WATER & SEWER | | | | |
| CK # | VENDOR NAME | Inv.Date | Amount | Description |
| CHECKS 145803-145819 | | | | UTILITY DEPOSIT REFUND CHECKS |
| 145820 | A&M AUTOMOTIVE | VARIOUS | \$ 35.00 | W/S VEHICLE INSPECTIONS |
| 145821 | AGUAWORKS | 03/07/16 | \$ 445.00 | 1/4" CABLE-LIFT PUMPS AT LIFT STATIONS |
| 145822 | AMAZON.COM | VARIOUS | \$ 290.63 | PATCH CABLES/WALL PLATES/COMPONENTS-DISPATCH/ |
| 145823 | ANA LAB | 03/16/16 | \$ 99.00 | WATER TESTING-MARCH 2016 |
| 145824 | DEALERS ELECTRICAL | 03/04/16 | \$ 136.68 | COMMUNICATION CABLE FOR DATA LINK-WTP TO OFFICE |
| 145825 | DPC INDUSTRIES | 02/25/16 | \$ 1,379.94 | WTP/WWTP CHEMICALS- CHLORINE GAS/SULFUR DIOXIDE |
| 145826 | EAST RIO HONDO WATER SUPPLY | VARIOUS | \$ 260.33 | WATER SERVICE-EDAP LIFT STATIONS |
| 145827 | GEXA ENERGY | 03/22/16 | \$ 9,750.40 | ELECTRICITY- WATER/SEWER |
| 145828 | GEXA ENERGY | 03/22/16 | VOID | VOIDED CHECK-CONTINUED |
| 145829 | HACH CHEMICAL | VARIOUS | \$ 7,694.79 | EQUIPMENT FOR WATER TESTING AT WTP TO MEET TCEC |
| 145830 | MAXIMINO TORRES | 03/31/16 | \$ 128.00 | CLEANING OF W/S VEHICLES |
| 145831 | MOODY BROS | 02/29/16 | \$ 460.00 | ANNUAL CALIBRATION OF FLOW METER AT WWTP |
| 145832 | ODESSA PUMPS | VARIOUS | \$ 4,140.00 | UNIT 5116- LIFT STATION PUMPS UNIT 5346-SLUDGE REMO |
| 145833 | POOLSURE | 03/15/16 | \$ 874.91 | 9 SODIUM HYPOCHLORITE DRUMS |
| 145834 | PRAXAIR | 03/20/16 | \$ 254.98 | CHEMICAL CYLINDER RENTAL |
| 145835 | REGION STAFFING | VARIOUS | \$ 1,250.77 | CONTRACT LABOR-WEEK END3/13, 3/20, 3/27/16 |
| 145836 | ROCHA INFRASTRUCTURE | VARIOUS | \$ 975.00 | REPAIR ELECTRICAL FAULT-HS LS/ELECTRICAL BLOWER- |
| 145837 | SMARTCOM | 03/08/16 | \$ 141.64 | INTERNET SVC-WATER/SEWER DEPT |
| 145838 | STAPLES BUSINESS ADV | 03/05/16 | \$ 211.98 | OFFICE SUPPLIES-PAPER CLIPS/CORRECTION TAPE/RECI |
| 145839 | TEXAS FLEET FUEL | VARIOUS | \$ 743.94 | FUEL FOR WATER/SEWER VEHICLES |
| 145840 | TYLER TECHNOLOGIES | 04/01/16 | \$ 2,379.51 | ANNUAL DDRS LEVEL 1- ANNUAL BUILDING PROJECTS |
| 145841 | VEAE SERVICES | 03/20/16 | \$ 249.50 | CISCO SWITCH FOR DISPATCH |
| 145842 | CITY OF LF PAYROLL ACCT | 04/07/16 | \$ 30,889.12 | DUE TO PAYROLL #14 4/7/16 |
| 145843 | AGUAWORKS | VARIOUS | \$ 1,016.36 | AC REPAIR CLAMPS/LS GRAB LINKS/WATER/SEWER CON |
| 145844 | AMIGO POWER EQUIP | 04/04/16 | \$ 180.84 | REPLACE SELENIOD FOR SEWER CLEANING MACHINE |
| 145845 | AT&T | 03/17/16 | \$ 71.43 | PHONE SERVICE-WATER/SEWER |
| 145846 | CCID#6 | 03/31/16 | \$ 2,109.97 | RAW WATER MARCH 2016 |
| 145847 | CHEMTEX | 04/08/16 | \$ 270.00 | MOVE OUT CHEMICAL FOR SEWER LINE MAINTENANCE |
| 145848 | CINTAS CORPORATION | VARIOUS | \$ 653.50 | CLEANING OF W/S UNIFORMS |
| 145849 | DEPARTMENT OF STATE HEAL | 03/10/16 | \$ 660.68 | WATER SAMPLES FOR MARCH 2016-WATER TESTING |
| 145850 | DEPARTMENT OF STATE HEAL | 02/24/16 | \$ 52.92 | WATER SAMPLES FOR WATER TESTING-FEB 2016 |
| 145851 | FEDERAL EXPRESS | 03/22/16 | \$ 22.34 | DELIVERY- HACH-RETURN PARTS |
| 145852 | HACH CHEMICAL | 03/29/16 | \$ 372.67 | CHEMKEYS FOR WATER TESTING ANALYZER -RETURN SE |
| 145853 | HECTOR'S MUFFLER | 04/01/16 | \$ 150.00 | GAS PEDAL REPAIR TO BACHOE |
| 145854 | HUTHER & ASSOCIATES, INC | 03/31/16 | \$ 1,100.00 | BIOMONITORING TESTING 1ST QUARTER 2016 |
| 145855 | O'REILLY AUTO | VARIOUS | \$ 195.19 | MARCH 2016-SUPPLIES FOR MAINTENANCE |
| 145856 | ODESSA PUMPS | 03/24/16 | \$ 2,430.00 | RENT UNIT#5186 FOR LS#21 2/5-3/6/16 |
| 145857 | REGION STAFFING | 04/03/16 | \$ 440.80 | CONTRACT LABOR WEEKENDING 4/3/16 |
| 145858 | SHARE CORPORATION | 04/01/16 | \$ 388.17 | HI TEMP GREASE FOR WWTP EQUIPMENT |
| 145859 | STAPLES BUSINESS ADV | 03/26/16 | \$ 74.31 | OFFICE SUPPLIES-PENCILS/PENS/REGISTER ROLLS/HOLE |
| 145860 | TEXAS FLEET FUEL | VARIOUS | \$ 659.26 | FUEL FOR WATER/SEWER VEHICLES |
| 145861 | TOWN OF INDIAN LAKE | VARIOUS | \$ 6,585.48 | SOUTHMOST WATER OCT 2015- MARCH 2016 |
| 145862 | USA BLUEBOOK | 03/25/16 | \$ 361.31 | WWTP TESTING EQUIPMENT-DIPPER/CYLINDER/LATEX GL |
| 145863 | ZARSKY LUMBER | VARIOUS | \$ 627.44 | SUPPLIES FOR MAINT- JAN 2016-FEB 2016 |
| 145864 | ZARSKY LUMBER | VARIOUS | VOID | VOIDED CHECK-CONTINUED |
| 145865 | ZEE MEDICAL | 04/07/16 | \$ 269.94 | FIRST AID KIT CABINET FOR PUBLIC WORKS |
| 145866 | US POSTMASTER | 04/18/16 | \$ 139.65 | POSTAGE-LATE NOTICE WATER BILLS |
| 145867 | CITY OF LF PAYROLL ACCT | 04/21/16 | \$ 30,638.14 | DUE TO PAYROLL #15 4/22/16 |
| 145868 | BOB SALES INSURANCE | 04/21/16 | \$ 14,558.00 | WINDSTORM INSURANCE-CITY BUILDINGS |
| 145869 | A & M AUTOMOTIVE | 04/12/16 | \$ 72.00 | OIL CHANGE- WS-131 / WS-063 |
| 145870 | AGUAWORKS | VARIOUS | \$ 659.65 | SEWER CONNECTION/WATER LINE MAINT/WWTP REPAIR |
| 145871 | AMAZON.COM | VARIOUS | \$ 137.54 | NETWORK/VIDEO/VGA CABLES AND EXTENSIONS |
| 145872 | AT&T | 04/17/16 | \$ 72.79 | PHONE SERVICE-WATER/SEWER |
| 145873 | BEST BUY | 04/20/16 | \$ 2,989.97 | I-PADS FOR ADMINISTRATION/INFORMATION TECHNOLOG |
| 145874 | DENALI WATER SOLUTIONS | 03/31/16 | \$ 5,625.00 | SLUDGE REMOVAL FROM WWTP DRY BEDS |
| 145875 | DPC INDUSTRIES | VARIOUS | \$ 4,139.82 | CHLORINE GAS/SULFUR DIOXIDE CHEMICALS-WTP/WWTP |
| 145876 | EAST RIO HONDO WATER SUPP | VARIOUS | \$ 260.33 | WATER SERVICE-EDAP LIFT STATIONS |
| 145877 | HACH CHEMICAL | 03/14/16 | \$ 1,650.00 | UDG SOFTWARE FOR WATER TESTING AT WTP |
| 145878 | IMPERIAL ELECTRIC | VARIOUS | \$ 5,560.00 | REPLACE SEWAGE PUMP FOR SOUTH CLARIFIER-WIRE IN |
| 145879 | MAXIMINO TORRESS | 04/29/16 | \$ 128.00 | CLEANING OF W/S VEHICLES |
| 145880 | ODESSA PUMPS | 04/13/16 | \$ 2,070.00 | RENT UNIT 5346-SLUDGE REMOVAL |
| 145881 | PROFESSIONAL PRINTING | 04/14/16 | \$ 295.00 | 2000 DOOR HANGERS |

[illegible]

CITY OF LOS FRESNOS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2016

09 -COMMUNITY DEVELOPMENT COR
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 58.33

| | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | TOTAL ENCUMBERED | BUDGET BALANCE | % YTD BUDGET |
|-----------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------|
| <u>REVENUE SUMMARY</u> | | | | | | |
| 52-CDC DISBURSEMENTS | 350,150 | 24,819.90 | 200,423.83 | 0.00 | 149,726.17 | 57.24 |
| TOTAL REVENUES | 350,150 | 24,819.90 | 200,423.83 | 0.00 | 149,726.17 | 57.24 |
| | ===== | ===== | ===== | ===== | ===== | ===== |
| <u>EXPENDITURE SUMMARY</u> | | | | | | |
| 52-CDC DISBURSEMENTS | 350,150 | 1,835.00 | 64,815.29 | 106,985.40 | 178,349.31 | 49.06 |
| TOTAL EXPENDITURES | 350,150 | 1,835.00 | 64,815.29 | 106,985.40 | 178,349.31 | 49.06 |
| | ===== | ===== | ===== | ===== | ===== | ===== |
| REVENUE OVER/(UNDER) EXPENDITURES | 0 | 22,984.90 | 135,608.54 | (106,985.40) | (28,623.14) | 0.00 |
| | ===== | ===== | ===== | ===== | ===== | ===== |

[illegible]

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 05/10/16 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1767)

DOC ID: 1767 A

**Public Works Report 1. Water and Wastewater Activity 2.
Calls for Service 3. Building Permits 4. Recycling**

Call with questions.

**City of Los Fresnos
Water Treatment Plant
And
Wastewater Treatment Plant**

Activity for the month of April 2016

Water Treatment Plant

Total Output: 15,462,612
Daily Average: 515,420
% of Capacity: 51.5%

Waste Water Treatment Plant

Total Output: 15,986,000
Daily Average: 532,867
% of Capacity: 53.2%

CITY OF LOS FRESNOS
PUBLIC WORKS DEPARTMENT
MONTHLY REPORT
APRIL 2016

| CALLS FOR SERVICE | MONTH TOTAL | YEAR TO DATE |
|---|--------------------|---------------------|
| Service Connects/Disconnects | 41 | 416 |
| Rereads/Meter Info | 43 | 213 |
| Water Taps | 5 | 13 |
| Sewer Taps | 1 | 1 |
| Change Meter | 15 | 27 |
| Service Check for Water Leak at Account | 23 | 82 |
| Repaired Leak | 3 | 14 |
| Call for Sewer Stoppage | 2 | 48 |
| City Sewer Lines Unstopped | 2 | 34 |
| Code Enforcement/Other | 55 | 199 |
| Pothole Repairs | 0 | 247 |
| Street Repairs | 0 | 6 |
| Street Sign Replacement/Repaired | 0 | 4 |
| Asphalt Used (ton) | 0 | 4.8 |
| Gravel Used (ton) | 0 | 15 |
| Fire Hydrants Flushed and Oiled | 12 | 39 |
| Fire Hydrants Repaired | 0 | 0 |
| Valves Repaired | 0 | 0 |
| Manholes Cleaned/Repaired | 7 | 26 |



Carlos Salazar, Director of Public Works

Attachment: April Public Works Report (1767 : Public Works)

CITY OF LOS FRESNOS

MONTH & YEAR April, 2016

BUILDING PERMITS ISSUED

| | BUILDING PERMITS | | | PLUMBING PERMITS | | | ELECTRICAL PERMITS | | | MECHANICAL PERMITS | | | MOVING PERMITS | | | MONTH & YEAR | | |
|--------------------------|------------------|-----|-------|------------------|-----|-------|--------------------|-----|-------|--------------------|-----|-------|----------------|-----|-------|--------------|----------------|----------------|
| | MONTH | YTD | MONTH | MONTH | YTD | MONTH | MONTH | YTD | MONTH | MONTH | YTD | MONTH | MONTH | YTD | MONTH | VALUATION | VALUATION | YEAR TO DATE |
| SINGLE FAMILY | 8 | 15 | 3 | 12 | 4 | 10 | 1 | 4 | 1 | 3 | | | | | | \$792,800.00 | \$1,692,328.00 | |
| DUPLEXES/APARTMENTS | | | | | | | | | | | | | | | | | | |
| PUD DEVELOPMENT | | | | | | | | | | | | | | | | | | |
| HOTEL/MOTEL / BANK | | | | | | | | | | | | | | | | | | |
| OFFICES/ STORAGE | | | | | | | | | | | | | | | | | | |
| STORES/RESTAURANTS | | 1 | | 1 | | | | | | 1 | | | | | | | | \$52,000.00 |
| SIGNS | | 1 | | | | | | | | | | | | | | | | \$10,067.00 |
| CHURCHES/OTHER BUILDINGS | | 1 | | | | | | | | | | | | | | | | \$4,100,000.00 |
| FENCE/DRIVEWAY/REROOF | 5 | 16 | | | | | | | | | | | | | | \$12,598.16 | \$35,292.14 | |
| SWIMMING POOLS | 3 | 3 | | | | | | | | | | | | | | \$72,600.00 | \$72,600.00 | |
| RESIDENTIAL ADD/REMODEL | 4 | 10 | | 1 | | 2 | | | | | | | | | | \$42,500.00 | \$112,500.00 | |
| APARTMENT REMODEL | | 1 | | | | | | | | | | | | | | | \$2,650.00 | |
| COMMERCIAL ADD/REMODEL | 1 | 3 | 1 | 2 | | | | | | | | | | | | \$3,000.00 | \$34,500.00 | |
| STORAGE/GARAGES/CARPORTS | 1 | 8 | | | | | | | | | | | | | | \$10,000.00 | \$21,150.00 | |
| TOTALS | 22 | 59 | 4 | 16 | 4 | 16 | 1 | 5 | 1 | 3 | | | | | | \$933,498.16 | \$6,133,087.14 | |

**City of Los Fresnos
Recycling Program
Total Number of Guest
April 2016**

| Date | Tuesdays at Memorial Park |
|---------------|---------------------------------|
| | |
| 04/05/16 | 19 |
| 04/12/16 | 23 |
| 04/19/16 | 16 |
| 04/26/16 | 24 |
| | |
| Totals | 82 |

| Date | Thursdays at Community Park |
|---------------|-----------------------------------|
| | |
| 04/07/16 | 21 |
| 04/14/16 | 22 |
| 04/21/16 | 20 |
| 04/28/16 | 22 |
| | |
| Totals | 85 |

| Date | Saturdays at City Hall |
|---------------|---------------------------|
| 04/02/16 | 21 |
| 04/09/16 | 18 |
| 04/16/16 | 17 |
| 04/23/16 | 19 |
| 04/30/16 | 16 |
| | |
| Totals | 91 |

| | |
|--|------------|
| Total attendance for the Month of April | 258 |
|--|------------|

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 05/10/16 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1768)

DOC ID: 1768 A

**Police Department Report 1. Arrests 2. Incidents 3.
Accidents**

Call with questions.

LOS FRESNOS POLICE DEPARTMENT

Arrests - By Violation

4/1/2016 7:44:02 AM
thru 4/30/2016 7:44:02 AM

| Violation | # of Offenses |
|---|---------------|
| ABANDON ENDANGER CHILD CRIMINAL NEGLIGENCE | 1 |
| ACCIDENT INVOLVING INJURY | 1 |
| ARREST WITHOUT WARRANT | 1 |
| ASSAULT CAUSES BODILY INJURY FAMILY VIOLENCE 13a | 1 |
| CHILD IN NEED OF SUPERVISION RUNAWAY | 1 |
| DRIVING WHILE INTOXICATED | 7 |
| DRIVING WHILE INTOXICATED 3RD OR MORE | 1 |
| DRIVING WHILE LICENSE SUSPENDED UNDER PROVISIONS OF DL LAWS | 7 |
| EXECUTION OF CAPIAS OR ARREST WARRANT | 11 |
| FALSE INFO IN NOTICE TO OWNER/LIENHOLDER | 1 |
| HOLD FOR CUSTOMS | 7 |
| INDECENCY W/CHILD SEXUAL CONTACT 11a | 1 |
| INTERFER W/PUBLIC DUTIES | 1 |
| NO DRIVER'S LICENSE | 11 |
| POSS CS PG 2-A <= 2OZ | 1 |
| POSS DEL DRUG PARAPHERNALIA TO PERON U/18YR | 1 |
| POSS MARIJ >2 OZ<=4OZ DRUG FREE ZONE | 1 |
| POSSESSION OF DRUG PARAPHERNALIA | 4 |
| TERRORISTIC THREAT 13a | 1 |
| THEFT | 1 |
| Total Violations | 61 |
| Total Arrests | 59 |

Attachment: April Police Report (1768 : Police Department)

LOS FRESNOS POLICE DEPARTMENT

Incidents - By Violation

4/1/2016 7:44:50 AM
thru 4/30/2016 7:44:50 AM

| Violation | Incidents |
|---|------------|
| ABANDON ENDANGER CHILD CRIMINAL NEGLIGENCE | 1 |
| ABANDONED VEHICLES | 4 |
| ACCIDENT INVOLVING DAMAGE TO VEHICLE>=\$200 | 1 |
| ACCIDENT INVOLVING INJURY | 1 |
| ALARMS | 18 |
| ANIMAL CONTROL | 43 |
| ASSAULT | 1 |
| ASSAULT CAUSES BODILY INJURY FAMILY VIOLENCE 13a | 3 |
| BURGLARY OF HABITATION | 2 |
| BURGLARY OF VEHICLE 23f | 3 |
| CHILD IN NEED OF SUPERVISION RUNAWAY | 5 |
| CRIMINAL MISCHIEF >=\$50<\$500 | 5 |
| DEPOSITED GLASS/OTHER DEBRIS ON HIGHWAY | 2 |
| DOG AT LARGE | 17 |
| DRIVING WHILE INTOXICATED | 1 |
| DRIVING WHILE LICENSE SUSPENDED UNDER PROVISIONS OF DL LAWS | 5 |
| EXECUTION OF CAPIAS OR ARREST WARRANT | 9 |
| GARAGE SALES | 4 |
| HARASSMENT | 2 |
| ILLEGAL DUMPING >5 LBS < 500 LBS | 17 |
| INTERFER W/PUBLIC DUTIES | 2 |
| LOUD NOISE | 2 |
| MAINTENANCE OF SIGNS | 1 |
| NO DRIVER'S LICENSE | 11 |
| PEDDLERS AND SOLICITORS | 5 |
| PERMIT OF FOOD SERVICE ESTABLISHMENT | 5 |
| POSS CS PG 2-A <= 20Z | 1 |
| POSS DEL DRUG PARAPHERNALIA TO PERON U/18YR | 1 |
| POSSESSION OF DRUG PARAPHERNALIA | 1 |
| REGULATES & RESTRICTS THE LOCATION AND USE OF BUILDING | 2 |
| RIGHT OF WAYS/BASKETBALL NETS | 5 |
| SEMI TRUCK ROUTE | 1 |
| THEFT | 15 |
| THEFT PROP<\$1,500 2/MORE PREV CONVIC 23b | 1 |
| THEFT PROP>=\$50<\$500 23c | 1 |
| WEEDED OR RUBBISH LOT | 15 |
| Total Violations | 213 |
| Total Incidents | 377 |

Attachment: April Police Report (1768 : Police Department)

LOS FRESNOS POLICE DEPARTMENT

Accident - By Street & Intersection

4/1/2016 7:42:59 AM
thru 4/30/2016 7:42:59 AM

| Street & Intersection | Accidents | Fatalities | Vehicles | Injured |
|-------------------------------------|-----------|------------|-----------|----------|
| 32000 Blk. W. Ocean Blvd. & FM 1575 | 1 | 0 | 0 | 0 |
| ARROYO | 1 | 0 | 2 | 0 |
| ARROYO & RESACA RETREAT | 1 | 0 | 2 | 1 |
| EVERGREEN & OCEAN | 1 | 0 | 0 | 0 |
| HWY 100 & FM 1575 | 1 | 0 | 2 | 1 |
| NOGAL & 3RD | 1 | 0 | 1 | 0 |
| OCEAN | 1 | 0 | 2 | 0 |
| OCEAN & ARROYO | 2 | 0 | 4 | 1 |
| OCEAN & EBANO | 1 | 0 | 2 | 2 |
| OCEAN & EVERGREEN | 1 | 0 | 0 | 0 |
| OCEAN & FM 1575 | 1 | 0 | 2 | 0 |
| OCEAN & OCEAN | 2 | 0 | 2 | 0 |
| OCEAN & OLD ALICE | 1 | 0 | 2 | 1 |
| OCEAN & OLEANDER | 1 | 0 | 0 | 0 |
| Total | 16 | 0 | 21 | 6 |

Attachment: April Police Report (1768 : Police Department)

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 05/10/16 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1769)

DOC ID: 1769 A

Municipal Court Report 1. Monthly Report

Call with questions.

OFFICIAL MUNICIPAL COURT MONTHLY REPORT

| MUNICIPAL COURT OF <u>Los Fresnos</u> | | TRAFFIC | | NON-TRAFFIC MISDEMEANORS | |
|--|--|-------------|---------|--------------------------|----------------|
| FOR MONTH <u>April</u> YEAR <u>2016</u> | | NON-PARKING | PARKING | STATE LAW | CITY ORDINANCE |
| 1. New Cases Filed During the Month | | 425 | | 21 | 3 |
| 2. Dispositions Prior to Trial: | | | | | |
| A. Bond Forfeitures | | | | | |
| B. Fined (Before trial only. If the defendant goes to trial, enter in Item 3.) | | | | | |
| C. Cases Dismissed (Do not include dismissals that are to be reported in Items 3C and 4 below.) | | | | | |
| 3. Dispositions at Trial: | | | | | |
| A. Trial by Judge | | | | | |
| (1) Finding of Guilty | | 102 | | 9 | |
| (2) Finding of Not Guilty | | | | | |
| B. Trial by Jury | | | | | |
| (1) Finding of Guilty | | | | | |
| (2) Finding of Not Guilty | | | | | |
| C. Dismissed at Trial | | 2 | | | |
| 4. Cases Dismissed: | | | | | |
| A. After Driver Safety Course (C.C.P., Art. 45.0511) | | 31 | | | |
| B. After Deferred Disposition (C.C.P., Art. 45.051) | | 69 | | | |
| C. After Proof of Financial Responsibility (Transportation Code, Sec. 601.193) | | 13 | | | |
| D. Compliance Dismissal (Proof of Inspection, License, or Registration) | | 14 | | | |
| 5. Community Service Ordered (For satisfaction of fine or costs only.) | | 9 | | | |
| 6. Cases Appealed | | | | | |
| 7. Juvenile / Minor Activity: | | | | | |
| A. Transportation Code Cases Filed | | 2 | | | |
| B. Non-Driving Alcoholic Beverage Code Cases Filed | | 2 | | | |
| C. Driving Under the Influence of Alcohol Cases Filed | | 0 | | | |
| D. Health & Safety Code (Tobacco) Cases Filed | | 4 | | | |
| E. Failure to Attend School Cases Filed (Education Code, Sec. 25.094) | | 0 | | | |
| F. Education Code (Except Failure to Attend) Cases Filed | | | | | |
| G. Violation of Local Daytime Curfew Ordinance Cases Filed (Loc. Govt. Code, Sec. 341.905) | | | | | |
| H. All Other Non-Traffic Fine-Only Cases Filed | | | | | |
| I. Waiver of Jurisdiction of Non-Traffic Cases (Family Code, Sec. 51.08(b)) | | | | | |
| J. Referred to Juvenile Court for Delinquent Conduct (C.C.P., Art. 45.050 (c)(1)) | | | | | |
| K. Held in Contempt, Fined, or Denied Driving Privileges (C.C.P., Art. 45.050 (c)(2)) | | | | | |
| Magistrate Warnings Given (Juvenile): | | | | | |
| L. Warnings Administered | | | | | |
| M. Statements Certified | | | | | |
| 8. Parent Contributing to Nonattendance Cases Filed (Education Code, Sec. 25.093) | | | | | |
| 9. Safety Responsibility and Driver's License Suspension Hearings Held | | | | | |
| 10. Search Warrants Issued (Do not include warrants for arrest.) | | | | | |
| 11. Arrest Warrants Issued: | | | | | |
| A. Class C Misdemeanors Only | | | | | |
| B. Felonies and Class A and B Misdemeanors Only | | | | | |
| 12. Magistrate Warnings Given: (Given to defendants charged with county or district court offense.) | | | | | |
| A. Class A and B Misdemeanors Only | | | | | 8 |
| B. Felonies | | | | | 3 |
| 13. Emergency Mental Health Hearings Held | | | | | |
| 14. Magistrate's Orders for Emergency Protection | | | | | |
| 15. Total Revenue | | | | \$ 112,341.06 | |
| (Include all revenue collected during month to be remitted to city or state) | | | | | |

Attachment: April Municipal Court Report (1769 : Municipal Court)

| Citation No. | Docket No. | Violator | Payments | Refunds | Net | G/L | Acct No. |
|------------------------------|------------|----------|-----------|---------|-----------|-----------|-------------|
| ***** TOTAL FOR REPORT ***** | | | | | | | |
| COLAGY | 83 | | 4,714.44 | 0 | 4,714.44 | 01 | 2513 |
| AR | 619 | | 3,071.25 | 2 | 3,061.25 | 01 | 407-0240 |
| FINE | 581 | | 36,487.51 | 23 | 1,386.30- | 35,101.21 | 01 407-0240 |
| WRNTFE | 120 | | 5,419.99 | 1 | 35.00- | 5,384.99 | 01 407-0240 |
| CCC04 | 633 | | 24,552.50 | 3 | 80.00- | 24,472.50 | 01 2512 |
| TFC | 536 | | 1,606.00 | 2 | 6.00- | 1,600.00 | 01 407-0240 |
| TECH | 627 | | 2,464.00 | 1 | 4.00- | 2,460.00 | 01 407-0241 |
| STF | 545 | | 15,627.00 | 1 | 30.00- | 15,597.00 | 01 2512 |
| MCBS | 613 | | 1,833.00 | 1 | 3.00- | 1,830.00 | 01 407-0270 |
| SJRF | 603 | | 2,403.00 | 1 | 4.00- | 2,399.00 | 01 2512 |
| JFCT2 | 603 | | 3,229.00 | 1 | 5.40- | 3,223.60 | 01 2512 |
| JFCI | 606 | | 363.60 | 1 | .60- | 363.00 | 01 407-0240 |
| IDF | 600 | | 1,199.90 | 1 | 2.00- | 1,197.90 | 01 2512 |
| TLFTA1 | 95 | | 1,848.00 | 1 | 20.00- | 1,828.00 | 01 2512 |
| TLFTA2 | 95 | | 558.00 | 1 | 6.00- | 552.00 | 01 2517 |
| TLFTA3 | 93 | | 372.00 | 1 | 4.00- | 368.00 | 01 407-0240 |
| TP-L | 57 | | 484.65 | 0 | | 484.65 | 01 407-0240 |
| TP-S | 54 | | 598.10 | 0 | | 598.10 | 01 2512 |
| TP-L-J | 54 | | 114.00 | 0 | | 114.00 | 01 407-0260 |
| TPF | 558 | | 1,116.00 | 1 | 2.00- | 1,114.00 | 01 2512 |
| CJFS | 455 | | 40.95 | 1 | .09- | 40.86 | 01 2512 |
| CJFC | 455 | | 4.55 | 1 | .01- | 4.54 | 01 407-0240 |
| CS2 | 50 | | 1,140.90 | 0 | | 1,140.90 | 01 407-0280 |
| TXSBLT | 9 | | 291.50 | 0 | | 291.50 | 01 2515 |
| SPEX | 50 | | 3,405.40 | 0 | | 3,405.40 | 01 407-0290 |
| OP | 15 | | 212.22 | 18 | 440.20- | 227.98- | 01 2516 |
| ACC | 1 | | 20.00 | 0 | | 20.00 | 01 407-0240 |
| AF2 | 13 | | 260.00 | 0 | | 260.00 | 01 407-0240 |
| DSC | 68 | | 673.20 | 1 | 9.90- | 663.30 | 01 407-0240 |
| AF | 2 | | 20.00 | 0 | | 20.00 | 01 407-0240 |
| CR | 1 | | 5.00 | 1 | 5.00- | | 01 2512 |
| GR | 4 | | 10.00 | 1 | 2.50- | 7.50 | 01 2512 |
| LEMI | 4 | | 2.00 | 1 | .50- | 1.50 | 01 2512 |
| JCPT | 6 | | 6.00 | 1 | 1.00- | 5.00 | 01 2512 |
| CVC | 7 | | 105.00 | 1 | 15.00- | 90.00 | 01 2512 |
| CJP | 4 | | 20.00 | 1 | 5.00- | 15.00 | 01 2512 |
| LEOA | 4 | | 4.00 | 1 | 1.00- | 3.00 | 01 2512 |
| LEOCE | 4 | | 8.00 | 1 | 2.00- | 6.00 | 01 2512 |
| MSB | 4 | | 36.00 | 1 | 9.00- | 27.00 | 01 2513 |
| CCC | 4 | | 59.00 | 0 | | 59.00 | 01 2512 |
| FA | 4 | | 20.00 | 0 | | 20.00 | 01 2512 |
| JCD | 2 | | 0.50 | 0 | | .50 | 01 2512 |
| JCD2 | 2 | | 1.00 | 0 | | 1.00 | 01 2512 |
| CMI | 2 | | 1.00 | 0 | | 1.00 | 01 2512 |
| JCPT2 | 1 | | 2.00 | 0 | | 2.00 | 01 2512 |
| JFCT | 6 | | 20.40 | 0 | | 20.40 | 01 2512 |

Total: 8936 114,430.56 72 2,089.50- 112,341.06

city 50716
court 2460.
Bldg. 1830.
omni 552.
coll 4741.44
judged. 114.
child safety 1140
overpay 227.
state 51014.

Attachment: April Municipal Court Report (1769 : Municipal Court)

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 05/10/16 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1770)

DOC ID: 1770 A

Library Report 1. Monthly Report

Call with questions.

ETHEL L. WHIPPLE MEMORIAL LIBRARY

LIBRARIAN'S REPORT

APRIL 2016

Number of Patron Checking Out Materials

| | |
|----------|-----|
| Adult | 681 |
| Children | 133 |
| Teens | 2 |

Material Types Checked Out

| | |
|----------------------|-----|
| Adult Books | 176 |
| Children Books | 112 |
| Young Adult Books | 194 |
| Videos | 315 |
| Audios | 2 |
| Other Language Books | 25 |

Items Downloaded

| | |
|-------------|----|
| eBooks | 56 |
| eAudiobooks | 2 |

Patron Access Computer Use

| | |
|----------------|-----------|
| Total Sessions | 774 |
| Total Time | 448 hours |

Free WiFi Access Use

| | |
|----------------|------------------|
| Total Sessions | 985 Library WiFi |
| Total Time | 1,970 hours |
| Total Sessions | 234 Park WiFi |
| Total Time | 465 hours |

What Happened In the Library

| | |
|-----------------------------|-----------|
| Hours Open | 168 hours |
| Attendance | 1,115 |
| Children Program Attendance | 240 |
| Volunteer Hours | 95 |
| New Cards Issued | 31 |
| New Books Added | 52 |
| New eBooks Added | 150 |
| New Videos Added | 15 |
| Books Weeded | 1 |
| Videos Weeded | 0 |
| Reference Questions | 315 |
| Assists in Computer Lab | 195 |
| Patron Copies | 2,047 |
| Patron Faxes sent | 205 |
| Patron Printouts | 1,875 |
| Library Staff Copies | 649 |
| Replacement Cards | 24 |



Internet Hotspot Gateway GIS-R2+

Connected to the Internet: **YES**

Setup Wizard ▾

Status

System information

Connected users

Usage reports

Management

Manage codes

Hotspot availability

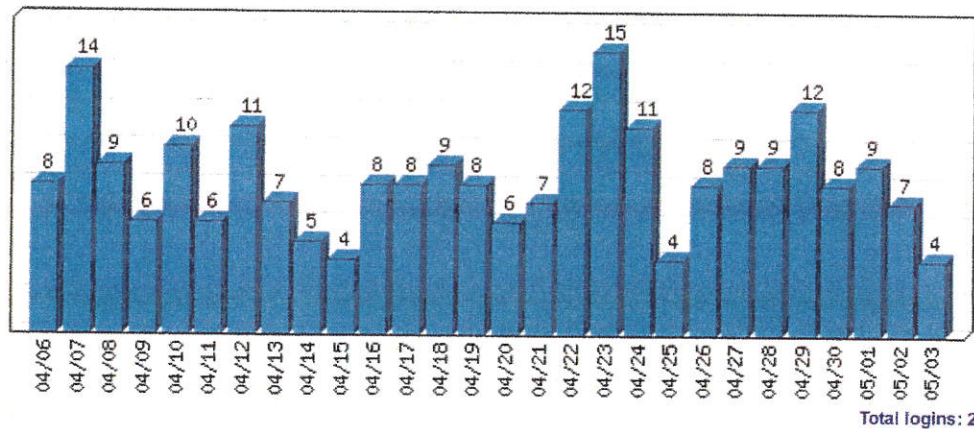
Change password

Reboot system

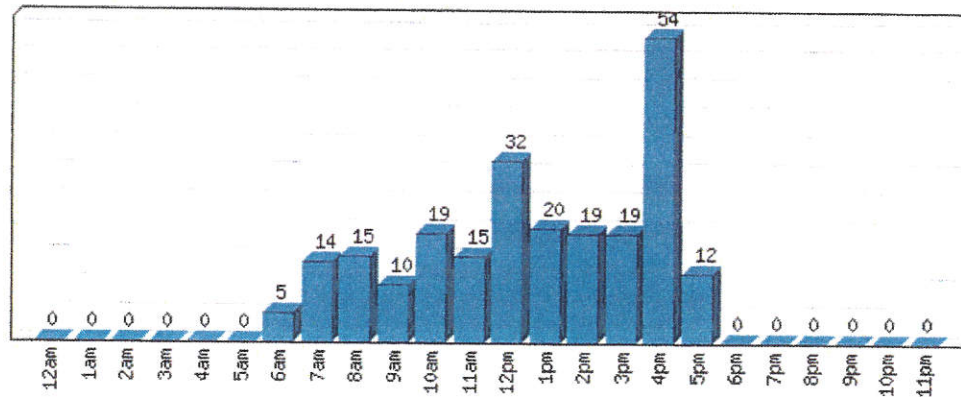
Advanced Settings ▾

Usage Reports

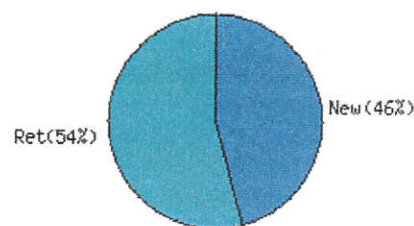
Hotspot usage for **last 28 days** ▾



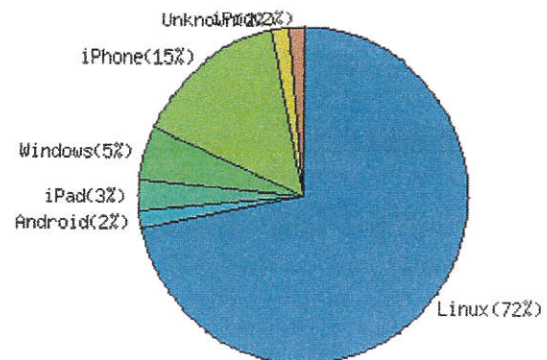
Login times



New vs returning guests



Devices used for access



Deliver daily report to email address: askthelibrarian402@gmail.com
 Emails sent at 12am, email must be enabled. [Send now.](#)



Computer Session Summary

From 4/1/2016 through 4/30/2016

11:59:59 PM

Report Description:

This report displays the total number of sessions, total number of computer time, average session length, grouped by location and by site.

Site: Los Fresnos

Location: Main

| Computer Name | Total Sessions | Total Time | Avg Session Length |
|------------------------|----------------|--------------|--------------------|
| PATRON-1 | 14 | 541 | 39 |
| PATRON-10 | 2 | 91 | 46 |
| PATRON-11 | 4 | 180 | 45 |
| PATRON-12 | 2 | 62 | 31 |
| PATRON-14 | 2 | 99 | 50 |
| PATRON-15 | 8 | 269 | 34 |
| PATRON-16 | 1 | 10 | 10 |
| PATRON-17 | 4 | 128 | 32 |
| PATRON-18 | 4 | 176 | 44 |
| PATRON-19 | 8 | 291 | 36 |
| PATRON-2 | 4 | 116 | 29 |
| PATRON-20 | 8 | 309 | 39 |
| PATRON-21 | 5 | 118 | 24 |
| PATRON-22 | 2 | 128 | 64 |
| PATRON-23 | 2 | 82 | 41 |
| PATRON-24 | 5 | 161 | 32 |
| PATRON-3 | 11 | 247 | 22 |
| PATRON-4 | 3 | 19 | 6 |
| PATRON-5 | 3 | 53 | 18 |
| PATRON-6 | 4 | 140 | 35 |
| PATRON-8 | 7 | 184 | 26 |
| PATRON-9 | 2 | 77 | 39 |
| Location Totals | 105 | 3,481 | 33 |
| Site Totals | 105 | 3,481 | 33 |

Attachment: April Library Report (1770 : Library)

Grand Totals

| Total Sessions | Total Time | Avg Session Length |
|----------------|------------|--------------------|
| 105 | 3,481 | 33 |

58 hrs

04/01/2016 - 04/30/2016
Computer Session Totals

Totals Total Time: 390 Hours, 23 Min Total Sessions: 669 Average Time: 35 Minutes

Los Fresnos

Main

| Computer Name | Total Sessions | Total Session Time | Average Session Time | No Shows | Abandoned | Ended by Staff |
|----------------|----------------|--------------------|----------------------|----------|-----------|----------------|
| PATRON-1 | 103 | 3197 | 31 | 0 | 1 | 0 |
| PATRON-10 | 18 | 560 | 31 | 0 | 0 | 0 |
| PATRON-11 | 26 | 1242 | 47 | 0 | 1 | 0 |
| PATRON-12 | 9 | 399 | 44 | 0 | 0 | 0 |
| PATRON-13 | 17 | 661 | 38 | 0 | 0 | 0 |
| PATRON-14 | 35 | 1574 | 44 | 0 | 0 | 0 |
| PATRON-15 | 30 | 1105 | 36 | 0 | 0 | 0 |
| PATRON-16 | 14 | 316 | 22 | 0 | 0 | 0 |
| PATRON-17 | 30 | 794 | 26 | 0 | 0 | 0 |
| PATRON-18 | 20 | 455 | 22 | 0 | 0 | 0 |
| PATRON-19 | 29 | 1244 | 42 | 0 | 0 | 0 |
| PATRON-2 | 22 | 750 | 34 | 0 | 0 | 0 |
| PATRON-20 | 77 | 2396 | 31 | 0 | 1 | 0 |
| PATRON-21 | 43 | 1611 | 37 | 0 | 0 | 0 |
| PATRON-22 | 16 | 535 | 33 | 0 | 0 | 0 |
| PATRON-23 | 24 | 706 | 29 | 0 | 0 | 0 |
| PATRON-24 | 32 | 1125 | 35 | 0 | 0 | 0 |
| PATRON-3 | 22 | 773 | 35 | 1 | 0 | 0 |
| PATRON-4 | 15 | 524 | 34 | 0 | 0 | 0 |
| PATRON-5 | 42 | 1503 | 35 | 0 | 0 | 0 |
| PATRON-6 | 15 | 696 | 46 | 0 | 0 | 0 |
| PATRON-8 | 23 | 929 | 40 | 0 | 0 | 0 |
| PATRON-9 | 7 | 328 | 46 | 0 | 0 | 0 |
| Totals: | 669 | 23,423 | 36 | 1 | 3 | 0 |

CSV export

Attachment: April Library Report (1770 : Library)

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 05/10/16 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1771)

DOC ID: 1771 A

Fire Marshall's Report 1. Monthly Report

Call with questions.



FIRE MARSHAL'S OFFICE
200 North Brazil
Los Fresnos, Texas 78566
FIRE INSPECTION REPORT

MONTHLY INFORMATION REPORT
 MONTH OF April 2016

| <u>FIRES</u> | <u>INSIDE CITY</u> | <u>OUTSIDE CITY</u> |
|--------------------------------|--------------------|---------------------|
| Business Structures | | |
| Dwellings | <u>1</u> | |
| Mobile Homes | | |
| Grass | | <u>6</u> |
| Refuse | | |
| Incendiary or Suspicious Fires | | |
| Institutional | | |
| Motor Vehicles | | <u>1</u> |
| Rescue Calls | <u>4</u> | <u>17</u> |
| Other Calls | <u>1</u> | <u>5</u> |
| TOTAL ALARMS | | <u>35</u> |

MONTHLY FIRE PREVENION INSPECTIONS

| | | | |
|-----------------------|---------------|--------------|----------|
| Commercial Businesses | <u>5</u> | Institutions | <u>2</u> |
| Industrial Structures | | Homes | <u>2</u> |
| Public Buildings | <u>1</u> | Apartments | |
| Hotels | | | |
| TOTAL INSPECTIONS | <u>10</u> | | |

SCHOOL, HOSPITAL, and NURSING HOME FIRE DRILLS SUPERVISED _____

LECTURES-PRESENTATIONS MADE/FILMS SHOWN _____ TOTAL AUDIENCE _____

FIRES INVESTIGATED (ACCIDENTAL) _____ (INCENDIARY) _____


 FIRE MARSHAL, CITY OF LOS FRESNOS

Attachment: April Fire Marshall Report (1771 : Fire Marshall)