

City Council

520 E Ocean Blvd.

Regular Meeting

Los Fresnos, TX 78566

<http://citylf.cloudaccess.net/en/>

~ Agenda ~

Tuesday, June 9, 2020

6:00 PM

City Hall

NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL OF THE CITY OF LOS FRESNOS PURSUANT TO CHAPTER 551, TITLE 5 OF THE TEXAS GOVERNMENT CODE, THE TEXAS OPEN MEETINGS ACT, WILL MEET ON TUESDAY, JUNE 9, 2020 AT 6:00 PM AT CITY HALL, 520 EAST OCEAN BLVD., LOS FRESNOS, TX 78566.

To watch the Los Fresnos City Council meeting live, visit the City of Los Fresnos YouTube channel here:

https://www.youtube.com/channel/UCM586ihF_ubb7Kz4aqFCBKQ or our website www.cityoflosfresnos.com

To participate in the Visitors Remarks portion of the meeting, download the participation form from www.cityoflosfresnos.com or request a copy at City Hall drive through. Please submit your form by 2:00 p.m. on Tuesday, June 9, 2020 to jmoya@citylf.us. City staff will contact you providing instructions for commenting.

I. AGENDA

- A. Call meeting to order
- B. Invocation and Pledge of Allegiance
- C. Public Hearing
 - 1. First public Hearing on the annexation of a 2.658 Acre Tract of Land out of Tract 45, Subdivision "F" of Paredes Tract Subdivision in Share 19, Espiritu Santo Grant, Cameron County, Texas located on the eastside of the city limits and on the Southside of Hwy 100.
- D. Visitors remarks-To speak you must sign in with the City Secretary prior to the meeting you have a limit of 5 minutes to speak.
- E. Consent Agenda
 - 1. Consideration and ACTON to approve the minutes from May 12, 2020.
 - 2. Consideration and ACTION to approve a budget amendment for the Senior Citizen Program to record a grant received from the Lower Rio Grande Valley Development Council.

3. Consideration and ACTION to approve additional work to the Alley Paving Project as approved the Los Fresnos Community Development Corporation.
4. Consideration and ACTION to approve the Los Fresnos Police Department to participate in the Law Enforcement Support Office program (1033 Program).

F. Action Items

1. Consideration and ACTION to approve the first reading of Ordinance 511 to annex territory to the City of Los Fresnos and extending the boundary limits of said City.
2. Consideration and ACTION to approve the bids and award a contract for the Wastewater Treatment Plant Chlorine Contact Basin & Chemical Feed System & Headworks Improvements.
3. Consideration and ACTION to approve bid proposals received for Bank Depository Services and authorize City Manager to negotiate an agreement based on the proposals.
4. Consideration and ACTION to approve bid proposals received for Auditing Services and authorize the City Manager to negotiate an agreement.
5. Consideration and ACTION to accept bids and award a contract for the Hike & Bike Trail Project.
6. Consideration and ACTION to appoint a person to the Community Development Corporation.

G. Acknowledgement of City Manager's Report

1. City Manager Report A. Wastewater Update B. Water Update C. Nature Park D. Hike & Bike Trails E. CDBG Disaster Grant F. Henderson Road Project G. Census Update H. Update Planning & Zoning Ordinance I. Drainage Update J. 75 Year Anniversary Celebration K. Whipple Road L. CDBG 9th Street Lift Station Relocation

H. Acknowledgement of Department Head Reports

1. Financial Report May 2020 1. Monthly 2. Year to Date 3. Sales Tax
2. Public Works Report May 2020 1. Water and Wastewater Activity 2. Calls for Service 3. Building Permits 4. Recycling
3. Police Department May 2020 1. Arrests 2. Incidents 3. Accidents
4. Municipal Court May 2020 1. Monthly Report
5. Library Report May 2020 1. Monthly Report
6. Fire Marshal's Report May 2020 1. Monthly Report

I. Adjournment

This is to certify that I, Jacqueline Moya, posted this agenda on the front bulletin board of the City Hall on June 4, 2020 on or before 5:30 p.m. and it shall remain so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Jacqueline Moya, City Secretary

Persons with any disabilities that would like to attend meetings must notify City Secretary 24 hours in advance so that the City can make arrangements for that disabled person.

City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 06/09/20 06:00 PM
Department: City Secretary
Category: Public Hearing
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 3477)

DOC ID: 3477 A

First public Hearing on the annexation of a 2.658 Acre Tract of Land out of Tract 45, Subdivision “F” of Paredes Tract Subdivision in Share 19, Espiritu Santo Grant, Cameron County, Texas located on the eastside of the city limits and on the Southside of Hwy 100.

The development of Feather Ridge Phase I has gone great with many homes already constructed and all lots sold. Feather Ridge Phase II infrastructure is nearing completion and they are requesting annexation. This would be a great addition to our City. This portion is to listen to comments from the public. Discussion and action will take place later in the meeting under the action item for annexation.

RECEIVED MAR 19 2020

PETITION REQUESTING ANNEXATION BY LAND OWNER

TO THE MAYOR OF THE CITY OF LOS FRESNOS, TEXAS:

The undersigned owner of the hereinafter described tract of land, which is vacant and without residents, or on which fewer than three qualified voters reside, hereby waive the requirement to be offered a development agreement pursuant to Section 43.035 and petition your honorable body to extend the present city limits

So as to include as part of the City of Los Fresnos, Texas, the following described territory, to wit:

METES AND BOUNDS DESCRIPTION

A 2.658 Acre Tract of land out of Tract 45, Subdivision "F" of Paredes Tract Subdivision in Share 19, Espiritu Santo Grant, Cameron County, Texas; said 2.658 acre tract also being out of a certain 747.21 Acre Tract of land described in assumption warranty deed recorded in Volume 22333, Page 291 of the Official Records of Cameron County, Texas; said 2.658 Acre Tract being more particularly located and described as follows:

COMMENCING at a cotton picker spindle found at the Southwest corner of Feather Ridge Subdivision Phase One (Documents 13782, 13783, and 13784 Map Records, Cameron County, Texas); said point lying at the centerline of Veterans Memorial Drive and the East line of a certain of 1.992 Acre Tract of land described in Volume 20479, Page 64 of the Official Records of Cameron County Texas **THENCE**, South 05 Deg. 58 Min. 19 Sec. West, along the East line of said 1.992 Acre tract and projected centerline of Veterans Memorial Drive, a distance of 199.96 to the Southeast corner of said 1.992 Acre Tract; said point lying on the South line of the current City limits of the City of Los Fresnos for the **POINT OF BEGINNING** of the tract herein described;

THENCE, South 84 Deg. 53 Min. 17 Sec. East, along the current City limits line, a distance of 1145.52 feet to the to the Southeast corner of current city limits of the City of Los Fresnos; said point lying in the center of a drain ditch and on the East line of Tract 45, for the Northeast corner of this tract;

THENCE, South 04 Deg. 23 Min. 38 Sec. West, along the East line of Tract 45, within said drain ditch, a distance of 94.84 feet to a point, for the Southeast corner of this tract;

THENCE, North 85 Deg. 36 Min. 22 Sec. West, a distance of 1188.23 feet to a point on the Southerly projection of the West right-of-way line of Veterans Memorial Drive (80 feet wide R.O.W.) for the Southwest corner of this Tract;

THENCE, North 05 Deg. 58 Min. 19 Sec. East, along the Southerly projection of the West right-of-way line of Veterans Memorial Drive, a distance of 100.28 feet a point on the South line of the above referenced 1.992 Acre tract for the Northwest corner of this tract;

PETITION REQUESTING ANNEXATION
BY AREA LANDOWNER (2.658 Acres)
(continued Page 2 of 2)

THENCE, South 84 Deg. 53 Min. 17 Sec. East, along the South line of said 1.992 Acre tract, a distance of 40.00 feet to the **POINT OF BEGINNING**.

CONTAINING 2.658 Acres of land, more or less.

We certify that the abpve described tract of land is contiguous and adjacent to the City of Los Fresnos, Texas, is not more than one-half mile in width, and that this petition is signed and duly acknowledged by each and every person or entity having an interest in said land.

Signed: _____

Alter Holand, Member, Ocelot Development, LLC

Date: _____

STATE OF TEXAS

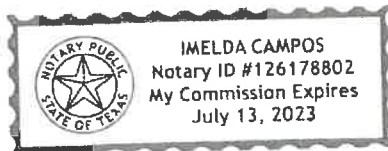
COUNTY OF Hidalgo

BEFORE ME. The undersigned authority, on this day personally appeared

Alter Holand,

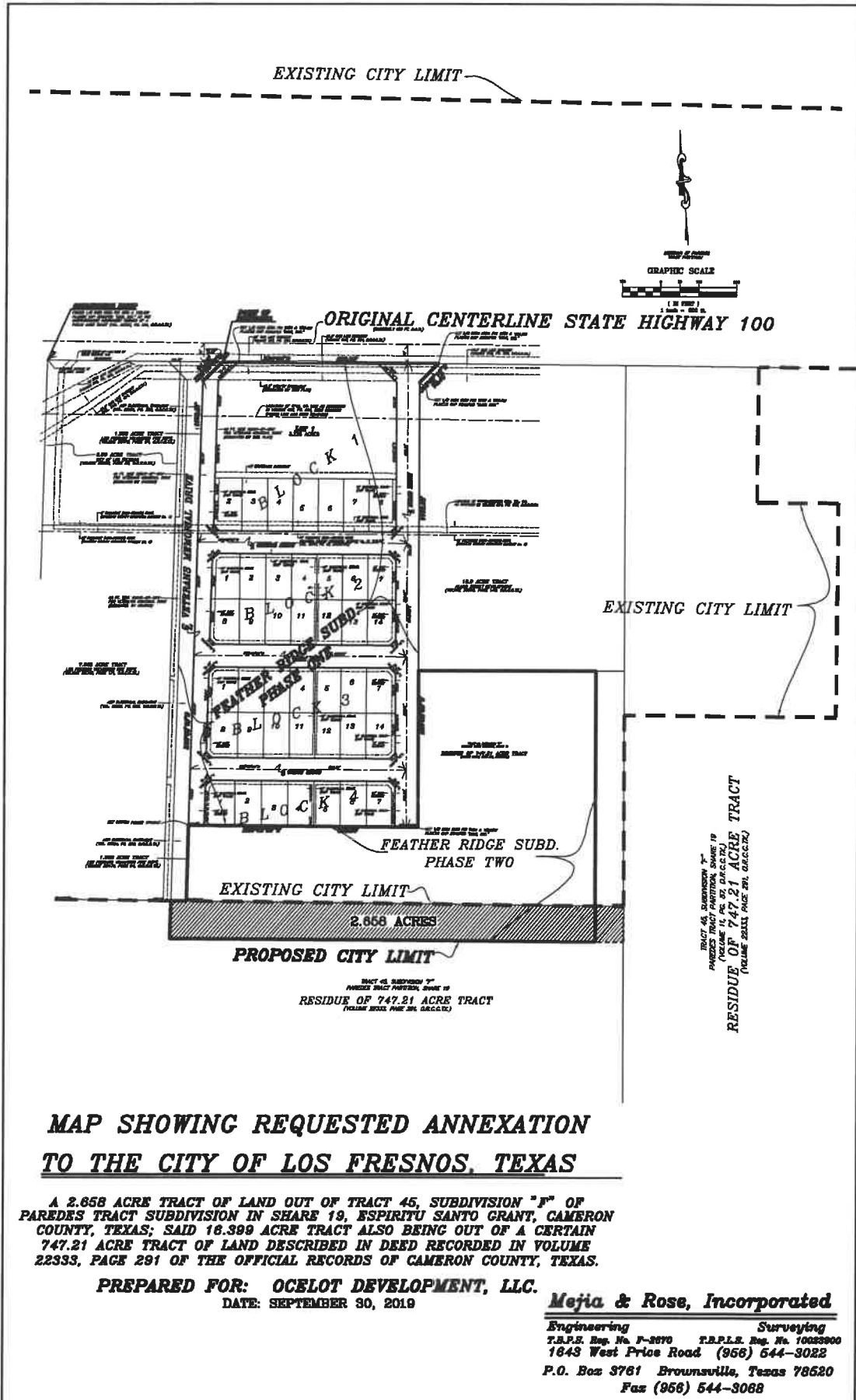
known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purposes and consideration therein expressed.

Given under my hand and seal of office, this 19th day of March, 2020.



[Signature]
Notary Public in and for Hidalgo, Texas.

Attachment: petiton annex feather ridge 2 (3477 : Public Hearing for Annexation-Feather Ridge Phase II)



Attachment: petition annex feather ridge 2 (3477 : Public Hearing for Annexation-Feather Ridge Phase II)

City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 06/09/20 06:00 PM
Department: City Secretary
Category: Minutes
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:
DOC ID: 3469

SCHEDULED

ACTION ITEM (ID # 3469)

**Consideration and ACTON to approve the minutes from May
12, 2020.**

I recommend approval.

City Council

520 E Ocean Blvd.

Los Fresnos, TX 78566

<http://citylf.cloudaccess.net/en/>

Regular Meeting

~ Minutes ~

Tuesday, May 12, 2020

6:00 PM

City Hall

Agenda

A. Call meeting to order

Mayor Narvaez called the meeting to order at 6:00 p.m.

B. Invocation and Pledge of Allegiance

Mark Milum gave the invocation and led the audience in the Pledge of Allegiances.

Visitors remarks-To speak you must sign in with the City Secretary prior to the meeting you have a limit of 5 minutes to speak.

There were no comments.

Public Hearing

Public Hearing to disseminate information concerning the Stormwater Program and receive input from the public.

Mayor Narvaez began the public hearing at 6:02 p.m.

Mr. Milum handed the council brochures with information on the stormwater system and explained how the system works. He gave examples on what the city is doing to educate the community on stormwater.

Mayor Narvaez closed the public hearing at 6:08 p.m.

RESULT: NO ACTION

Consent Agenda

Mayor Narvaez asked the council if they had any questions on the consent agenda. There were no questions from the board.

Consideration and ACTON to approve the minutes from March 10 & 24, 2020.

Motion was made and seconded to approve the minutes from March 10 & 24, 2020.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Polo Narvaez, Mayor
SECONDER:	Yolanda H. Cruz, Councilwoman
AYES:	Ortiz, Munoz, Herrera, Lopez, Narvaez, Cruz

Consideration and ACTION to approve the second reading of Ordinance 508 to re-zone Espiritu Santo grant share 12 69.91 ACS out of 76.11 TR V-1 & TRX 1 in the City of Los Fresnos, Texas from R-1 single family district to AG agricultural district amending the

official zoning map to reflect the new zoning; and providing an effective date for the implementation of this ordinance.

Motion was made and seconded to approve the second reading of Ordinance 508 to re-zone Espiritu Santo grant share 12 69.91 ACS out of 79.11 TR V-1 & TRX 1 in the City of Los Fresnos, Texas from R-1 single family district to AG agricultural district amending the official zoning map to reflect the new zoning; and providing an effective date for the implementation of this ordinance.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Polo Narvaez, Mayor
SECONDER: Yolanda H. Cruz, Councilwoman
AYES: Ortiz, Munoz, Herrera, Lopez, Narvaez, Cruz

Consideration and ACTION to approve the second reading of Ordinance 509, an ordinance amending the code of ordinance of the city of Los Fresnos, Chapter 42, Article I, section 42-6 speed limits; said code is hereby amended by changing the speed limits; providing for a penalty not to exceed \$500.00 for any violation thereof; providing for an effective date; providing for publication; providing for severability and ordaining other provisions related to the subject matter hereof.

Motion was made and seconded to approve the second reading of Ordinance 509, an ordinance amending the code of ordinance of the city of Los Fresnos, Chapter, Article I, section 42-6 speed limits; said code is hereby amended by changing the speed limit; providing a penalty not to exceed \$500.00 for any violation thereof; providing for an effective date; providing for publication; providing for severability and ordaining other provisions related to the subject matter hereof.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Polo Narvaez, Mayor
SECONDER: Yolanda H. Cruz, Councilwoman
AYES: Ortiz, Munoz, Herrera, Lopez, Narvaez, Cruz

Consideration and ACTION to approve the 2nd Quarterly Investment Portfolio Report ended as of March 31, 2020.

Motion was made and seconded to approve the 2nd Quarterly Investment Portfolio Report ended as of March 31, 2020.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Polo Narvaez, Mayor
SECONDER: Yolanda H. Cruz, Councilwoman
AYES: Ortiz, Munoz, Herrera, Lopez, Narvaez, Cruz

Consideration and ACTION to approve Resolution 5-2020, a resolution for the submission of a grant application for the City of Los Fresnos to the office of the Governor.

Motion was made and seconded to approve Resolution 5-2020, a resolution for the submission of a grant application for the City of Los Fresnos to the office of the Governor.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Polo Narvaez, Mayor
SECONDER: Yolanda H. Cruz, Councilwoman
AYES: Ortiz, Munoz, Herrera, Lopez, Narvaez, Cruz

Consideration and ACTION to approve Alley Paving Project as approved the Los Fresnos Community Development Corporation.

Motion was made and seconded to approve Alley Paving Project as approved by the Los Fresnos Community Development Corporation.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Polo Narvaez, Mayor
SECONDER: Yolanda H. Cruz, Councilwoman
AYES: Ortiz, Munoz, Herrera, Lopez, Narvaez, Cruz

Action Items

Consideration and ACTION to accept a Petition Requesting Annexation by Land Owner for Feather Ridge Phase II and set at date and time for a public hearing.

Mr. Milum explained the location of the proposed annexation and the process the city needs to follow to complete the annexation.

Mr. Milum answered questions form the council.

Motion was made and seconded to accept a Petition Requesting Annexation by Land Owner for Feather Ridge Phase II and set a date and time for a public hearing June 9th 2020 at 6:00 p.m.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Ray Ortiz, Councilman
SECONDER: Andres Lopez, Councilman
AYES: Ortiz, Munoz, Herrera, Lopez, Narvaez, Cruz

Consideration and ACTION to approve Standard Operational Procedures for the Los Fresnos Police Department.

Mr. Milum explained the policy was created by the Chief of Police and staff to set a best management practices for the police department.

Motion was made and seconded to approve Standard Operational Procedures for the Los Fresnos Police Department.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Andres Lopez, Councilman
SECONDER: Yolanda H. Cruz, Councilwoman
AYES: Ortiz, Munoz, Herrera, Lopez, Narvaez, Cruz

Discussion and updates on the Coronavirus pandemic.

Mr. Milum provided information to the council on the latest update he had to the COVID-19 pandemic. He handed out forms with information on the number of cases.

Mr. Milum and the council discussed COVID-19 pandemic information.

RESULT: NO ACTION

Acknowledgement of City Manager's Report

City Manager Report A. Wastewater Update B. Water Update C. Nature Park D. Hike & Bike Trails E. CDBG Disaster Grant F. Henderson Road Project G. Census Update H. Update Planning & Zoning Ordinance I. Drainage Update J. 75 Year Anniversary Celebration K. Audit & Bank Depository L. Whipple Road M. CDBG 9th Street Lift Station Relocation N. Boys & Girls Club Quarterly Report

Mr. Milum gave the council an update on Chlorine Contact Basin and the Headworks Project, Nature Park, Hike & Bike Trail, CDBG Grant Disaster Grant, Henderson Road Project, Census Committee, Planning & Zoning Ordinance, 75th Year Celebration, and Whipple Road.

Mr. Milum answered questions for the council and discussed the projects.

Motion was made and seconded to acknowledge the City Manager's Report.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Polo Narvaez, Mayor
SECONDER: Andres Lopez, Councilman
AYES: Ortiz, Munoz, Herrera, Lopez, Narvaez, Cruz

Acknowledgement of Department Head Reports

Financial Report March & April 2020 1. Monthly 2. Year to Date 3. Sales Tax

Motion was made and seconded to acknowledge the March & April 2020 Financial report.

RESULT: ADOPTED [UNANIMOUS]
MOVER: James Herrera, Councilman
SECONDER: Andres Lopez, Councilman
AYES: Ortiz, Munoz, Herrera, Lopez, Narvaez, Cruz

Public Works Report March & April 2020 1. Water and Wastewater Activity 2. Calls for Service 3. Building Permits 4. Recycling

Motion was made and seconded to acknowledge the Public Works Report.

RESULT: ADOPTED [UNANIMOUS]
MOVER: James Herrera, Councilman
SECONDER: Andres Lopez, Councilman
AYES: Ortiz, Munoz, Herrera, Lopez, Narvaez, Cruz

Police Department March & April 2020 1. Arrests 2. Incidents 3. Accidents

Motion was made and seconded to acknowledge the Police Department.

Regular Meeting

Tuesday, May 12, 2020

6:00 PM

RESULT: ADOPTED [UNANIMOUS]
MOVER: James Herrera, Councilman
SECONDER: Andres Lopez, Councilman
AYES: Ortiz, Munoz, Herrera, Lopez, Narvaez, Cruz

Municipal Court March & April 2020 1. Monthly Report

Motion was made and seconded to acknowledge the Municipal Court Report.

RESULT: ADOPTED [UNANIMOUS]
MOVER: James Herrera, Councilman
SECONDER: Andres Lopez, Councilman
AYES: Ortiz, Munoz, Herrera, Lopez, Narvaez, Cruz

Library Report March & April 2020 1. Monthly Report

Motion was made and seconded to acknowledge the Library Report.

RESULT: ADOPTED [UNANIMOUS]
MOVER: James Herrera, Councilman
SECONDER: Andres Lopez, Councilman
AYES: Ortiz, Munoz, Herrera, Lopez, Narvaez, Cruz

Fire Marshal's Report March & April 2020 1. Monthly Report

Motion was made and seconded to acknowledge the Fire Marshal's Report.

RESULT: ADOPTED [UNANIMOUS]
MOVER: James Herrera, Councilman
SECONDER: Andres Lopez, Councilman
AYES: Ortiz, Munoz, Herrera, Lopez, Narvaez, Cruz

EMS Report 1. Quarterly report

Motion was made and seconded to acknowledge the Los Fresnos EMS 2nd Quarter Report.

RESULT: ADOPTED [UNANIMOUS]
MOVER: James Herrera, Councilman
SECONDER: Andres Lopez, Councilman
AYES: Ortiz, Munoz, Herrera, Lopez, Narvaez, Cruz

I. Adjournment

The meeting was closed at 6:51 p.m.

 Presiding Officer of the Council

 Recorder

City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 06/09/20 06:00 PM
Department: City Secretary
Category: Budget Amendment
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 3478)

DOC ID: 3478 A

**Consideration and ACTION to approve a budget amendment
for the Senior Citizen Program to record a grant received
from the Lower Rio Grande Valley Development Council.**

Due to the Coronavirus, the LRGVDC Area Agency on Aging asked us to participate in delivering food to the homes of the Senior Citizens since they are not able to come to the center to eat. We have been doing that. LRGVDC Area Agency on Aging is providing an extra \$10,000 as part of our grant to cover that extra expense. It is a great program and provides meals to some that otherwise would not have meals. Additionally we are assisting them with getting medications, seeing doctors as necessary, helping with groceries and other services as needed.

I recommend approval.

Attachment: SKM_C45820052913330 (3478 : Budget Amendment-Senior Citizen Program)

Lower Rio Grande Valley Development Council
Area Agency on Aging
301 W. Railroad
Weslaco, Texas 78596



Subrecipient: City of Los Fresnos

Contract Number: AAA03-20 SCO/Transportation Award No. 2 Date: May 26, 2020
Statement of Award for the Period of 10/01/2019 to 9/30/2020

It is understood and agreed by the subrecipient that acceptance of this award and any payment thereof commits the subrecipient to comply with all applicable State, Federal and local requirements

Program	Prior Contract Award	Amount of this Award	Cumulative to Date
Senior Center Operations	\$ 47,916	\$ 10,000	\$ 57,916
Transportation Demand Response	\$ 16,825	\$ -	\$ 16,825
Non-federal Match	\$ 7,193	\$ 1,112	\$ 8,305
Special Cash Match	\$ 3,237	\$ -	\$ 3,237

Remarks:

The non-federal match is the minimum required. Subrecipients may choose to provide additional match above the minimum.

The Special Cash Match may be paid in 3 installments, payable to LRGVDC. Full payment must be submitted by March 31, 2020.

Jose L Gonzalez

Digitally signed by Jose L Gonzalez
DN: cn=Jose L Gonzalez,
email=jgonzalez@lrgvdc.org, c=US
Date: 2020.05.26 15:18:28 -05'00'

Director of Area Agency on Aging

Date

FY 2020 Notification of Funds Available

Attachment: SKM_C45820052913330 (3478 : Budget Amendment-Senior Citizen Program)

City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 06/09/20 06:00 PM
Department: City Secretary
Category: Agreement
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 3482)

DOC ID: 3482 A

Consideration and ACTION to approve additional work to the Alley Paving Project as approved the Los Fresnos Community Development Corporation.

Bids were received for alleys and a sidewalk patch and the following were approved by the CDC Board on Monday May 4.

\$29,215.25	Abby's Bakery (Nogal to Palma south of Highway 100)
\$14,932.50	A & M Auto (Highway 100 to Fifth east of 1847)
\$12,498.75	Cricket (Third to Highway 100) west of 1847)
\$ 850.00	Behind Circle K & Angela's (Patch)
\$ 2,220.00	Sidewalk Highway 100 & Coma
\$23,917.25	Post Office, J&B's, New Clinic (Olmo to Nogal south of Highway 100)
\$16,997.25	Navarro's, Real Estate, Gym, Gift Shop (Third to Second east of 1847)
\$100,631.00	Total

The Council approved this on May 12.

The other alley that is used quite a bit is the alley behind the old Methodist Church which is now an office complex. The bid amount is \$13,700.00 but the CDC Board felt we needed to wait to see how the sales tax revenue is for this month before they decide to do that. The sales tax for May came in at 11.23% over last year. We are \$10,258 ahead of last year and we are \$22,549 over budget so far. To hit our budget, we only have to average \$21,323.60 for the next 4 months. We averaging \$35,110 so far this year. We will exceed our budget even with a down turn in June. With businesses opening up we feel that July and the rest of the fiscal year will be fine.

I recommend approving the CDC's approval of the alley for \$13,700.

City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 06/09/20 06:00 PM
Department: City Secretary
Category: Agreement
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 3488)

DOC ID: 3488

**Consideration and ACTION to approve the Los Fresnos
Police Department to participate in the Law Enforcement
Support Office program (1033 Program).**

This is a program the City have been involved in for many years. It allows the Police Department to access equipment through the military that the military no longer needs. We have been able to get some great equipment through the years such as, guns, gear, boots, computers, generators, light plants, desks, chairs, etc. In most cases it does not cost us anything for this equipment except to go get it. We are particular on what we get to be sure we don't get things just because.

I recommend approval.



DEFENSE LOGISTICS AGENCY
DISPOSITION SERVICES
74 WASHINGTON AVENUE NORTH
BATTLE CREEK, MICHIGAN 49037-3092

1.E.4.a

Law Enforcement Support Office (LESO)
Application for Participation / Authorized Screeners Letter

* Indicates Required Fields

(This form is for State/Local Law Enforcement Agencies only)

SECTION 1:

*Originating Agency Identifier (ORI) Number (if applicable) Tx0310500

*Agency Name: Los Fresnos Police Department

*Agency Physical Address: 200 North Brazil St.

*City: Los Fresnos

*NCIC P.O. Box or address (if different than above i.e. Terminal Location):

*Phone #: (956) 233-4473

Fax #: (956) 233-3379

*State: TX

*Zip Code: 78566

*Email: hgonzalez@losfresnospd.us

Note: Email is needed for automated system notifications.

Agency **MUST** have at least 1 full-time officer to participate in the program. Indicate the number of compensated officers with arrest and apprehension authority. Part-time field **MUST** be filled in: N/A, 0 or - is acceptable.

*Full-time: 19

*Part-time: 0

RTD Screener - RTD Screeners must be employed by the aforementioned LEA. Individuals identified below may request access to act as an authorized "RTD Screener" on behalf of this Law Enforcement Agency. Agency **MUST** have at least 1 RTD Screener.

#1	Chief of Police	Hector	Gonzalez
	*Official Title / Rank	*First Name	*Last Name
	hgonzalez@losfresnospd.us	(956) 233-4473	
	*Email	*Phone Number	POC (Aircraft/Small Arms/Vehicle)
#2	Assistant Chief	Juan	Rodriguez
	*Official Title / Rank	*First Name	*Last Name
	jrodriguez@losfresnospd.us	(956) 233-4473	
	*Email	*Phone Number	POC (Aircraft/Small Arms/Vehicle)
#3	Commander	Charlie	Banda
	*Official Title / Rank	*First Name	*Last Name
	cbanda@losfresnospd.us	(956) 233-4473	
	*Email	*Phone Number	POC (Aircraft/Small Arms/Vehicle)
#4			
	*Official Title / Rank	*First Name	*Last Name
	*Email	*Phone Number	POC (Aircraft/Small Arms/Vehicle)

Attachment: LESO 2020 (3488 : LESO Program)

SECTION 2:**RESERVED FOR LAW ENFORCEMENT AGENCY USE ONLY**

Law Enforcement Agency/Activity - The LESO Program defines this as a Governmental agency/activity whose primary function is the enforcement of applicable Federal, State and Local laws and whose compensated Law Enforcement officers have the powers of arrest and apprehension.

I certify that my agency meets the definition of a "Law Enforcement Agency/Activity" as described above. I certify that all information contained in this application is valid and accurate. I understand that I must provide my State Coordinator an application to update my agency

- * ☒ participant information if the following information changes: 1. Chief Law Enforcement Official (CLEO) changes, 2. Agency physical address changes or 3. RTD Screener additions/deletions.

- *(Check only one): ☒ I am signing this document as the CLEO of this law enforcement agency.
☐ In my official position or as Acting/Interim, I am authorized to sign documents on behalf of the CLEO for this agency. If checked, please provide current department policy or Memorandum that provides such signature authority to the individual holding that official position.

By signing this application, I certify that my Agency will comply with U.S. Code 2576a for all controlled property, which states; With the authorization of the relevant local governing body or authority, that my agency has adopted publically available protocols for the appropriate use of controlled property, the supervision of such use, and the evaluation of the effectiveness of such use, including auditing and accountability policies; and that it provides annual training to relevant personnel on the maintenance, sustainment, and appropriate use of controlled property. I certify under penalty of perjury that the foregoing is true and correct. Making a false statement may result in judicial actions or prosecution under 18 USC § 1001.

Chief of Police

*TITLE

Hector Gonzalez

*PRINTED NAME: FIRST & LAST



*SIGNATURE

hgonzalez@losfresnospd.us

*EMAIL

*DATE

SECTION 3:**RESERVED FOR STATE COORDINATORS OFFICE USE ONLY**

As the State Coordinator/ State Point of Contact it has been determined that the agency meets the definition of a "Law Enforcement Agency/Activity" as described in section 2. I certify that all information contained in this application is valid and accurate.

Mike Lesko

*PRINTED NAME FIRST & LAST

*SIGNATURE

*DATE

SECTION 4:**RESERVED FOR LESO USE ONLY**

NOTICE FOR DLA DISPOSITION SERVICES PERSONNEL: Regulatory guidance outlining Screener Identification and Authorization must be accomplished in accordance with DOD 4160.21-M, Volume 3, Enclosure 5, Section 3 (k). In accordance with the aforementioned reference, the LESO Program authorizes the individuals identified in Section 1 of this form to screen excess property at your facilities as authorized participants in the LESO Program. This authorized screener letter supersedes all previously issued screener letters for this Law Enforcement Agency/Activity and is valid only on or after the date signed by authorized LESO signatory. Only two individuals authorized to screen per visit; however, additional personnel may assist receiving material previously screened and approved for transfer.

*This agency is authorized to screen items via the LESO Program under authorized Agency DODAAC: _____

*LESO Authorized Signatory: _____

*SIGNATURE

*Screener letter is valid one year from this date: _____

Note: Once this screener letter has expired, agency can request a new screener letter (LESO AUTHORIZATION SCREENER LETTER, v.MARCH 2018) only through their SC/SPOC.

LESO Notes: _____

Attachment: LESO 2020 (3488 : LESO Program)

**STATE PLAN OF
OPERATION BETWEEN THE
STATE OF TEXAS
AND THE Los Fresnos Police Department**

I. PURPOSE

This State Plan of Operation (SPO) is entered into between the State of Texas and the Los Fresnos Police Department, to set forth the terms and conditions which will be binding on the parties with respect to excess Department of Defense (DoD) personal property transferred under 10 U.S.C. § 2576a in order to promote the efficient and expeditious transfer of property and to ensure accountability of the same.

II. AUTHORITY

The Secretary of Defense is authorized by 10 U.S.C. § 2576a to transfer to Federal and State/Territory Law Enforcement Agencies (LEAs), personal property that is excess to the needs of the DoD, including small arms and ammunition, that the Secretary determines is suitable to be used by such agencies in law enforcement activities, with preferences for counter-drug/counter-terrorism or border security activities, under such terms prescribed by the Secretary. The Secretary of Defense has delegated authority for management of this Program to the Defense Logistics Agency (DLA). DLA defines law enforcement activities as activities performed by governmental agencies whose primary function is the enforcement of applicable Federal, State/Territory, and local laws and whose compensated law enforcement officers have powers of arrest and apprehension. This program is known as the Law Enforcement Support Program and commonly referred to as the "LESO Program" or "1033 Program" and is administered by DLA Disposition Services, Law Enforcement Support Office (LESO).

III. GENERAL TERMS AND CONDITIONS

A. Operational Authority

The Governor of the State of Texas has designated in writing with an effective date of August 31, 2018 to implement this program statewide as well as conduct management and oversight of this program. Funding / Budgeting to administer this program is provided by the Department of Public Safety of the State of Texas.

The provided funding is used to support assistance to the LEAs with customer service to include computer / telephone assistance and physical visits to the LEAs to assist with acquiring access to the LESO Program. The staffing to provide the support to the LEAs within the State of Texas is as follows:

State Coordinator (SC): Mike Lesko

State Point of Contact (SPOC): Rolando Ayala

State Point of Contact (SPOC): Laurie Patterson

State Point of Contact (SPOC): John Riddick

The following is the facility / physical location and business hours to provide customer service to those LEAs currently enrolled, as well as interested participants of the LESO Program:

Agency Address / Location: 5805 N. Lamar Blvd, Austin, Texas 78752

E-Mail / Contact Phone Numbers: txlesoprogram@dps.texas.gov (512) 424-7590

Hours of Operation: 7:00 am – 5:00 pm

- B. All property is transferred and the recipient (*LEA name*) Los Fresnos Police Department agrees to accept property on an as-is, where-is basis. The DLA has final authority to determine the type, quantity, and allocation of excess DoD personal property suitable for law enforcement activities.
- C. This agreement creates no entitlement to the State or Territory to receive excess DoD personal property. DLA retains the right to recall any property during the period that it is conditionally transferred.
- D. The (*LEA name*) Los Fresnos Police Department understands that property made available under this agreement is for the use of authorized program participants only. Authorized participants who receive property from the LESO Program will not loan, donate, or otherwise provide property to other groups or entities that are not otherwise authorized to participate in the Program. Authorized participating agencies may, with prior approval from the State/Territory on a temporary basis, conditionally loan property to another participating agency as their mission requires, utilizing an Equipment Custody Receipt (ECR). Property temporarily loaned will be returned to the LEA responsible for the accountability. All requests for property will be based on bona fide law enforcement requirements.
- E. Controlled property (equipment) includes any property that has a Demilitarization (DEMIL) Code of B, C, D, E, F, G, and Q3.

To receive such property, on an annual basis the LEA will certify (Ref: 10 U.S. Code § 2576a):

- 1) That it has obtained the authorization of the relevant Civilian Governing Body Official (city council, mayor etc.) to participate in the program.
 - 2) That it has adopted publicly available protocols for the appropriate use of controlled property, the supervision of such use, and the evaluation of the effectiveness of such use, including auditing and accountability policies.
 - 3) That it provides annual training to relevant personnel on the maintenance, sustainment, and appropriate use of controlled property.
- F. The (*LEA name*) Los Fresnos Police Department will maintain and enforce regulations designed to impose adequate security and accountability measures for controlled property to mitigate the risk of loss

or theft.

- G. Upon approval of written requests, cannibalization may be performed on approved aircraft, armored vehicles, and High Mobility Multipurpose Wheeled Vehicles (HMMWVs). Requests will be submitted in writing to the State and approved by the LESO for approval. The cannibalized end item must be returned to DLA Disposition Services within the allotted timeframes determined by the LESO.
- H. The LESO conditionally transfers all excess DoD property to States/Territories/LEAs enrolled in the LESO Program. Title or ownership of controlled property will remain with the DoD in perpetuity and will not be relinquished to the States/Territories/LEAs. When the States/Territories/LEAs no longer have a legitimate law enforcement use for controlled property, the States/Territories/LEAs will notify the LESO and the controlled property must either be transferred to another enrolled LEA (via standard transfer process) or returned to DLA Disposition Services for disposal. The LESO reserves the right to recall controlled and non-controlled property issued through the DLA at any time.
- I. Property with a DEMIL Code of “A” and “Q” with an Integrity Code of “6” (Q6) is also conditionally transferred to the State/LEA, yet controlled for one year from the ship date. However, after one year from the ship date, the DLA will relinquish ownership and title to the State/Territory/LEA. Prior to this date, the State/Territory/LEA remains responsible for the accountability and physical control of the item(s) and the Program retains the right to recall the property.
 - 1) Property with DEMIL Codes of “A” and “Q6” will be placed in a closed status on the LEA’s LESO inventory upon meeting the one year mark.
 - 2) Once closed, the property is no longer subject to the annual inventory requirements and will not be inventoried during a LESO Program Compliance Review (PCR).
 - 3) Ownership and title of DEMIL “A” and “Q6” items that have been closed will pass from the DoD to the LEA one year from the ship date, without issuance of any further documentation.
 - 4) LEAs receive title and ownership of DEMIL “A” and “Q6” items as governmental entities. Title and ownership of DEMIL “A” and “Q6” property does not pass from DoD to any private individual or LEA official in their private capacity. Accordingly, such property should be maintained and ultimately disposed of in accordance with provisions in State/Territory and local laws that govern public property. Sales or gifting of DEMIL “A” and “Q6” property after one year from the ship date in a manner inconsistent with State/Territory or local law may constitute grounds to deny future participation in the LESO Program.
 - 5) An SF 97 form will be provided upon physical transfer for vehicles. Recipients are authorized to make upgrades to vehicles during the one year conditional period. Full title to DEMIL “A” and “Q6” property, including vehicles, will vest in the recipient after one year if all other requirements of this agreement have been met. After the one year period DEMIL “A” and “Q6” items may be transferred, cannibalized for usable parts, sold, donated or scrapped.
- J. LEAs are not authorized to transfer any property on their inventory without State and LESO notification and approval. Property will not physically move until the LESO approval process is

complete.

- K. Certain controlled equipment will have a documented chain of custody (e.g., Equipment Custody Receipt [ECR] or equivalent), including a signature of the recipient. Controlled equipment requiring a chain of custody are: small arms, aircraft, high profile vehicles, optics, robots, and small arm's parts/accessories. It is encouraged to utilize ECRs for all controlled equipment. Regarding ECRs during a LESO PCR, see section VI, A, 4.
- L. Sale or transfer of DEMIL Codes "A" or "Q6" property after the one year conditional holding and utilization period to non-LEA participants will be executed in compliance with U.S. Export Control Regulations.
- 1) Excess personal property may be export-controlled, regardless of the assigned DEMIL Code and regardless of the Department or Agency that donates the property.
 - 2) DEMIL Codes are not a substitute for export controls. They do not provide information on the export control requirements for an item.
 - 3) The Transferee is responsible for complying with U.S. Export Control Laws and Regulations, including the Export Administration Regulations (EAR) (15 C.F.R. Pts. 730-774) and the International Traffic in Arms Regulations (ITAR) (22 C.F.R. Pts. 120-130).
 - a) This responsibility exists independent of, and is not established or limited by, the information provided in this statement of compliance.
 - b) The responsibility includes, but is not limited to, determining the subsequent transferee's eligibility to receive such items in accordance with U.S. Export Control Laws and Regulations.
 - c) Information on the EAR and ITAR are at: <https://www.bis.doc.gov/index.php> and <https://www.pmddtc.state.gov/index.html>.
 - d) Tips:
 - i. If Transferee has doubts about which regulation governs control of the item, they may submit a commodity jurisdiction request to the Department of State, Directorate of Defense Trade Controls to determine whether it is subject to the ITAR or EAR. Information on commodity jurisdiction requests can be found at: http://www.pmddtc.state.gov/commodity_jurisdiction/index.html.
 - ii. If Transferee is sure the item is subject to the EAR, but needs help determining the correct Export Control Classification Number (ECCN), they may submit a commodity classification request to the Department of Commerce, Bureau of Industry and Security (BIS). Information on classification requests can be found at: <https://www.bis.doc.gov/index.php/licensing/commerce-control-list-classification/classification-request-guidelines>

- iii. For items subject to the EAR: Transferee is cautioned that prior to sale or transfer of items they should be familiar with their customer and intended end use of the items. Transferees must check prospective Transferees/buyers to ensure they are not on the Department of Commerce List of Parties of Concern (<https://www.bis.doc.gov/index.php/policy-guidance/lists-of-parties-of-concern>) and the transfer/sale complies with the EAR, including 15 C.F.R. Pt. 736. BIS Export Compliance Guidelines are at: <https://www.bis.doc.gov/index.php/forms-documents/pdfs/1641-ecp/file>
- 4) The Transferee must notify all subsequent buyers or Transferees in writing, of their responsibility to comply with U.S. Export Control Laws and Regulations.
- 5) *Definition.* “Export-controlled items,” as used in this statement of compliance, means items subject to the Export Administration Regulations (EAR) (15 C.F.R. Pts. 730-774) or the International Traffic in Arms Regulations (ITAR) (22 C.F.R. Pts. 120-130). The term includes:
 - a) “Items,” defined in the EAR 15 C.F.R. Pt.772.1. as “commodities”, “software”, and “technology.”
 - b) “Defense Articles, Defense Services, and related Technical Data defined in the ITAR, 22 C.F.R. Pt. 120.

IV. ENROLLMENT

- A. An LEA will have at least one full-time law enforcement officer in order to enroll and/or receive property via the LESO Program. Only full-time and part-time law enforcement officers are authorized to receive property. Non-compensated reserve officers are not authorized to receive property. State law enforcement training facilities/academies may be authorized to participate in the program given the primary function is the training of bona fide State/Territory and Local law enforcement officers. Law enforcement training facilities/academies will be reviewed and approved for participation on a case-by-case basis via concurrence of DLA Disposition Services, DLA General Counsel, and DLA J349.
 - 1) The LEA will submit an updated Application Packet to the State Coordinator’s office no later than June 15 each year and/or any time there is a change in personnel or LEA contact information. Failure to do so may result in suspension and/or termination from the program.
 - 2) Once approved for participation in the program, at least one of the LEA’s authorized screeners must attend a mandatory training class prior to any requests for property being approved. The class will be conducted free of charge to the LEA and will be held at a location determined by the State Coordinator’s office. Screeners who may have been previously employed by and screeners for other LEAs, might still be required to attend training as this training qualifies the agency, not the individual.
 - 3) LEA transfer of responsibility – program property assigned to the LEA. A change in the Chief Law Enforcement Official (CLEO), due to any reason, will not relinquish responsibility from the LEA for properly maintaining existing program property in the LEA’s possession. If the new CLEO does not wish to be responsible for existing property, they will notify the State Coordinator’s office in writing that they wish to return the

property to their assigned Disposition Site and/or transfer it to a qualifying LEA. The new CLEO remains responsible for existing property until the property is officially transferred or returned.

B. Unauthorized Participants. Nongovernmental law enforcement entities such as private railroad police, private security, private academies, correctional departments and prisons, or security police at private schools or colleges. Fire departments, by definition, are ineligible for the Law Enforcement Support Program.

C. The State will:

- 1) Establish and implement the LESO Program eligibility criteria in accordance with 10 U.S.C. § 2576a, DLA Instructions and Manuals regarding the LESO Program, and this SPO.
- 2) Receive and process applications for participation from eligible LEAs within their state.
- 3) Collect originating agency identifier code for all new, reactivation (whether voluntary separation or termination), and otherwise suspicious applications. Originating agency identifier will be coordinated with DLA Office of the Inspector General (OIG) for validation against the Federal Bureau of Investigation's National Crime Information Center database.
- 4) Ensure only authorized LEA applications for participation are submitted to the Program for approval. Applications are required by the LESO Standard Operating Procedures (SOP) to be submitted within 30 days of both the CLEO's and the State's/Territory's approved signature and date.
- 5) Validate the authenticity of the LEAs within their State/Territory that are applying for participation. If the State/Territory forwards an unauthorized participant application, this may result in a formal suspension of the State/Territory.
- 6) Determine the qualifications of a full-time law enforcement officer.
- 7) Have sole discretion to disapprove LEA applications on behalf of the Governor of their State/Territory. The LESO should be notified of any applications disapproved at the State/Territory level. The State/Territory will only forward and recommend/certify LEAs to the LESO that are government agencies whose primary function is the enforcement of applicable Federal, State/Territory, and local laws and whose compensated officers have the powers of arrest and apprehension. The LESO retains final approval/disapproval authority for all LEA applications forwarded by the States/Territories.
- 8) Ensure LEAs enrolled in the Program update the LEA's account information annually, or as needed. This may require the LEA to submit an updated application. Updated applications are required to be submitted for, but are not limited to, the following reasons: a change in CLEO, the addition or removal of a screener, and/or a change in the LEA's address or contact information.
- 9) Provide a comprehensive overview of the Program to all LEAs once they are approved for enrollment. This comprehensive overview will be done within 30 days of an LEA

receiving the LESO's approval to participate.

- 10) Ensure that screeners of property are employees of the LEA. A screener may only screen property for two Law Enforcement Agencies. Contractors may not conduct screening on behalf of the LEA.
- 11) Ensure at least one person per LEA maintains access to the Federal Excess Property Management Information System (FEPMIS), or current property accounting system. Account holders will be employees of the LEA.

V. ANNUAL INVENTORY REQUIREMENTS

A. Per the DLA Instructions and Manuals regarding the LESO Program and this SPO, each State/Territory is required to conduct an annual physical inventory certification of all property on the inventory. Annual inventories start on July 1 of each year and end August 31 of each year.

- 1) DEMIL "A" and "Q6" property records will not be closed during the annual inventory.

B. The State will:

- 1) Receive and validate incoming certified inventories and reconcile inventories from the LEAs.
- 2) Ensure LEAs validate and provide serial numbers and photos identified during the annual inventory process for inclusion in the LESO property accounting system for all aircraft, armored vehicles, small arms and other unique items, as required.
- 3) Suspend a LEA as a result of the LEA's failure to properly submit certified inventories, according to the aforementioned requirements.

C. The LEA will:

- 1) Complete and certify the annual physical inventory as required for continued participation in the program.
- 2) Adhere to additional annual certification requirements as identified by the LESO. All inventories and certification statements will be maintained on file indefinitely.
 - a) The State requires each LEA to submit certified inventories for their agency by August 31 of each year. Inventory certification in FEPMIS will begin July 1 of each year. This gives the LEA two (2) months to physically inventory DLA LESO Program property in their possession and submit their certified inventories to their State Coordinator.
 - b) In addition to the certified inventories, the LESO requires photographs for all High-profile commodities identified as aircraft, armored vehicles, small arms, and other unique items as required, received through the Program.

- i. The LESO requires a side and data plate photo for aircraft and vehicles that are serial number controlled, received through the Program.
- ii. The LESO requires serial number photos for each small arm received through the Program.
- c) LEAs that fail to submit the certified annual inventory by August 31 may be suspended from operations within the Program. When a LEA is suspended, a Corrective Action Plan (CAP) will need to be submitted to the State and LESO identifying all actions taken to correct the deficiencies. Further failure to submit the certified annual inventory may result in a LEA's termination.
- 3) Be aware that High-profile commodities (aircraft, armored vehicles and small arms) and other property may be subject to additional controls.
- 4) Ensure that an approved current SPO is uploaded in FEPMIS.

VI. PROGRAM COMPLIANCE REVIEWS

- A. The LESO conducts a PCR for each State/Territory that is enrolled in the LESO Program every two (2) years. The Program reserves the right to conduct no notice PCRs, or require an annual review, or similar inspection, on a more frequent basis for any State/Territory. LESO PCRs are performed in order to ensure that State Coordinators, SPOCs, and all LEAs within a State/Territory are compliant with the terms and conditions of the LESO Program as required by 10 USC § 2576a, DLA Instruction and Manuals regarding the LESO Program, and this SPO.
 - 1) If a State/Territory and/or LEA fails a PCR, the LESO will immediately suspend their operations and will subsequently issue corrective actions (with suspense dates) to the State Coordinator, which will identify what is needed to rectify the identified deficiencies within his/her State/Territory.
 - 2) If a State/Territory and/or LEA fails to correct identified deficiencies by the given suspense dates, the LESO will move to terminate the Program operations within the State/Territory and/or LEA.
 - 3) States/Territories and/or LEAs which fail a program compliance review will be suspended for a minimum of 60 days and will not be reinstated until DLA conducts a re-inspection on the State/Territory and the State/Territory and/or LEA successfully passes the inspection.
 - 4) During a LESO PCR, it is the Program's intent to physically inventory 100% of property selected for review at each LEA. The use of ECRs in lieu of physical inspection is discouraged during PCRs.
- B. The State/Territory will:
 - 1) Support the LESO PCR process by:

- a) Coordinating and forwarding completed PCR daily events schedule to the selected LEAs to be reviewed.
 - b) Contacting LEAs selected for review via phone and email to ensure they are aware of the PCR schedule and prepared for review.
 - c) Receiving inventory selections from the LESO and forwarding them to the selected LEAs.
 - d) Ensuring the LEA Points of Contact (POCs) gather the selected items in a central location to ensure the LESO can efficiently inventory the items.
 - e) Providing additional assistance to the LESO as required, prior to, during, and upon completion of the PCR.
- 2) Conduct internal PCRs of LEAs participating in the Program in order to ensure accountability, program compliance, program eligibility and validate annual inventory submissions are accurate. The State/Territory will ensure an internal PCR of at least 5% of LEAs that have a property book from the LESO Program within his/her State/Territory is completed annually. Results of internal PCRs will be kept on file at the State Coordinator's Office.
- a) The internal PCR will include, at minimum:
 - i. A review of the SPO signed by both parties, ensuring that the SPO is uploaded into the Station Management Utility within FEPMIS.
 - ii. A review of the LEA's application/screener letter.
 - iii. A physical inventory of DLA LESO Program property selected for review at each LEA.
 - iv. A specific review of each selected LEA's files for the following: DD Form 1348-1A for each item currently on inventory, small arms documentation, transfer documents, turn-in documents, inventory adjustment documents, exception to policy letters (if any), approved cannibalization requests (if any), or other pertinent documentation as required.
 - v. Review and confirm authenticity and eligibility of the LEA.
 - b) For uniformity purposes, the State/Territory will utilize a PCR checklist provided by the LESO, or equivalent.
 - c) In cases that require a repossession or turn-in of property, the State/Territory and/or LEA will bear all expenses related to the repossession and/or turn-in/transfer of DLA LESO Program property to the appropriate DLA Disposition Services site.

VII. REPORTING REQUIREMENTS FOR LOST, STOLEN, OR DESTROYED DLA LESO PROGRAM PROPERTY

- A. All property Lost, Stolen or Destroyed (LSD), carried on a LEAs current inventory, must be reported to the LESO.
- 1) LSD controlled property must be reported to the LESO within 24 hours. The LEA may be required to provide the following:
 - a) A comprehensive police report
 - b) A National Crime Information Center (NCIC) report/entry
 - 2) The State/Territory will provide the contact information for the Civilian Governing Body over the LEA involved, to include: Title, Name, Email and mailing address.
 - 3) LSD property with a DEMIL Code of “A” and “Q6” must be reported to the LESO within seven days.
 - 4) All LEAs participating in the program will agree to cooperate with investigations into LSD by the DLA OIG.
 - 5) A DD 200 Form, Financial Liability Investigation for Property Loss (FLIPL) will be required to be submitted to the LESO for all unaccounted for property.
- B. LESO may grant extensions to the reporting requirements listed above on a case-by-case basis.

VIII. AIRCRAFT AND SMALL ARMS

- A. All aircraft are considered controlled property, regardless of DEMIL Code. The SPO will ensure that all LEAs and all subsequent users are aware of, and agree to provide, all required controls and documentation in accordance with applicable laws and regulations for these items.
- B. LEAs no longer requiring small arms issued through the LESO Program will request authorization to transfer or turn-in small arms. Transfers and turn-ins will be forwarded and endorsed by the State/Territory, and approved by the LESO. Small arms will not physically move until the LESO provides official notification that the approval process is complete.

When returning small arms to Anniston Army Depot, LEAs are required to:

- 1) Provide the 1348-1A turn in document that has been approved through the LESO.
- 2) Provide an appointment letter signed by the CLEO, or their designee, appointing the certifier and verifier to that position (found on the LESO website).
- 3) Provide the inert certificate that has been signed by a qualified certifier and verifier.

- 4) Insert a flag safety or chamber flag into the chamber for visual verification that the small arm is clear of ammunition.
 - 5) The aforementioned documentation will be placed in a packing slip affixed to the outside of the shipping container. A duplicate set of documents will be placed inside the shipping container.
- C. Small arms that are issued must have a documented chain of custody, with the chain of custody including a signature of the receiving officer indicating that he/she has received the appropriate small arm(s) with the correct, specified serial number(s). Small arms that are issued to an officer will be issued utilizing an Equipment Custody Receipt; this Custody Receipt obtains the signature of the officer/deputy responsible for the small arm.
- D. Modifications to small arms are authorized. All parts are to be retained and accounted for in a secured location under the original serial number for the small arm until final disposal. If the modified small arm is transferred to another LEA, all parts must accompany the small arm to the receiving LEA.
- E. Weapon Accountability. Law enforcement agencies that have multiple instances of a missing, lost, or stolen LESO Program small arm within a five year window will be assessed by DLA Disposition Services to determine if a systemic problem exists.
- 1) First Instance of Loss/theft: Will result in a 60 day minimum suspension.
 - 2) Second Instance of Loss/theft: Will result in a 180 day minimum suspension.
 - 3) Third Instance of Loss/theft: Will result in a 240 day minimum suspension. DLA Disposition Services will submit a formal assessment presenting all the facts of the instances of loss, relevant data, and evidence as to whether a systemic problem exists to DLA J34 for review and coordination. DLA Disposition Services will recommend potential disciplinary actions which could include recalling the agency's loaned small arms or termination from the Program.
- F. Aircraft and small arms will not be obtained by any authorized participant for the purpose of sale, lease, loan, personal use, rent, exchange, barter, transfer, or to secure a loan and will be returned to the LESO at the end of their useful life.

IX. RECORDS MANAGEMENT

- A. The LESO, State Coordinator, and LEAs enrolled in the LESO Program must maintain all records in accordance with the DLA Records Schedule. Records for property acquired through the LESO Program have retention controls based on the DEMIL Codes. All documents concerning property record will be retained.
- 1) Property records for items with DEMIL Codes of "A" and "Q6" will be retained for two calendar years from the date the property is removed from the LEA's property book before being destroyed.

- 2) Property records for controlled property will be retained for five calendar years from the date the property is removed from the LEA's property book before being destroyed.
- 3) Environmental Property records will be retained for 50 years, regardless of DEMIL Code (Chemicals, Batteries, Hazardous Material/Hazardous Waste).
- 4) LESO Program files will be segregated from all other records.
- 5) All property records will be filed, retained, and destroyed in accordance with DLA Records Schedule. These records include, but are not limited to, the following: DD Form 1348-1A for approved requests for transfers, turn-ins, requisitions, and any other pertinent documentation and/or records associated with the LESO Program (e.g., approved Bureau of Alcohol, Tobacco, Firearms and Explosives (BATFE) Forms 10 and 5, Certificate of Aircraft Registration (AC Form 8050-3), Aircraft Registration Application (AC 8050-1).

X. LESO PROGRAM ANNUAL TRAINING

- A. 10 U.S.C. § 280 provides that the Secretary of Defense, in cooperation with the U.S. Attorney General, will conduct an annual briefing of law enforcement personnel of each State/Territory (including law enforcement personnel of the political subdivisions of each State/Territory). The briefing will include information on training, technical support, equipment, and facilities that are available to civilian law enforcement personnel from the Department of Defense.
- B. The State will organize and conduct training pertaining to information, equipment, technical support and training available to LEAs via the LESO Program.
- C. The State/Territory will ensure at least one representative (such as the State Coordinator or SPOC) attend the annual training that LESO conducts.

XI. PROPERTY ALLOCATION

A. The State Will:

- 1) Upon receipt of a valid LEA request for property through the DLA Disposition Services RTD Website, give a preference to those requisitions indicating that the transferred property will be used in the counter-drug/counter-terrorism or border security activities of the recipient agency. Additionally, to the greatest extent possible, the State will ensure fair and equitable distribution of property based on current LEA inventory and LEA justifications for property.
- 2) The State and the LESO reserves the right to determine and/or adjust allocation limits. Generally, no more than one of any item per officer will be allocated. Quantity exceptions may be granted on a case-by-case basis by the LESO based on the justification provided by the LEA. Currently, the following allocation limits apply:
 - a) Small Arms: one of each type for every qualified officer, full-time/part-time;

- b) HMMWVs/Up-Armored HMMWVs: one vehicle for every three officers;
 - c) MRAPs/Armored Vehicles: two vehicles per LEA;
 - d) Robots: one of each type for every 25 officers
- 3) Additional justification may be required for small arms and armored vehicles. The LESO reserves final authority on determining the approval and/or disapproval for requests of specific types and quantities of excess DoD property.
 - 4) Access the DLA Disposition Services RTD Website at a minimum of once daily (Monday - Friday) to review/process LEAs' requests for excess DoD property.

B. The LEA will:

- 1) Ensure an appropriate justification is submitted when requesting excess DoD property via the DLA Disposition Services RTD Website.
- 2) Access the Texas LESO website for timely and accurate guidance, information, and links concerning the LESO Program and ensure that all relevant information is reviewed.
- 3) When requesting property for counter-drug/counter-terrorism or border security activities, provide a justification that specifies that the property will be used for such activities.
- 4) Maintain access to FEPMIS to ensure the LEA is properly maintaining their property books, to include, but not limited to, transfers, turn-ins, and disposal requests.
 - a) FEPMIS account holders must be employees of the LEA.

XII. PROGRAM SUSPENSION & TERMINATION

- A. The State/Territory/LEA is required to abide by the terms and conditions of the DLA MOA and SPO in order to maintain active status.
- B. If a State Coordinator or LEA fails to comply with any terms of the DLA MOA, Federal statute or regulation, SPO, or a State MOA, the State and/or LEA may be placed on restricted status, suspended, and/or terminated from the Program. All suspension or termination notifications will be in writing and will identify remedial measures required for reinstatement, if applicable.
 - 1) Suspension: A specified period of time in which an entire State/Territory or identified LEA(s) is prohibited from requesting and receiving additional property through the Program. Additional requirements for remedial action may also be placed on suspended activities, to include return of all or specifically identified controlled property. Suspensions will be for a minimum of 60 days.
 - 2) Termination: Removal of a LEA or State from participating in the Program. The State Coordinator and/or identified LEAs will transfer or turn-in all controlled property previously received through the Law Enforcement Support Program at the expense of

the State and/or the LEAs.

- 3) **Restricted Status:** A specified period of time in which a State/Territory or LEA is restricted from receiving an item or commodity due to isolated issues with the identified commodity. Restricted status may also include restricting an agency from all controlled property. Restricted status is commonly used for agencies that have active consent decrees from the Department of Justice.

C. The State will:

- 1) Suspend LEAs for a minimum of 60 days in all situations relating to the suspected or actual abuse of DLA LESO Program property or requirements and/or repeated failure to meet the terms and conditions of this SPO. Suspension may lead to termination.
- 2) Coordinate with the LESO, who will have final discretion on reinstatement requests. Reinstatement to full participation from a suspension and/or termination is not automatic.
- 3) Issue corrective action guidance in coordination with LESO and the LEA with suspense dates to rectify issues and/or discrepancies that caused suspension and/or termination.
- 4) Require the LEA to submit results regarding all completed police investigations and/or reports regarding LSD DLA LESO Program property to include the LEA's CAP.
- 5) Suspend or terminate a LEA from the LESO Program if a LEA fails to comply with any terms of the SPO, the DLA Instruction and Manuals regarding the LESO Program, any Federal statute or regulation, or this State Plan of Operation.
- 6) In the event of a LEA termination, make every attempt to transfer the DLA LESO Program property of the terminated LEA to an authorized State/Territory or LEA, as applicable, prior to requesting a turn-in of the property to the appropriate DLA Disposition Services location.
 - a) In cases relating to an LEA termination, the LEA will have 90 days to complete the transfer or turn-in of all DLA LESO Program property in their possession.
- 7) Notify the LESO and initiate an investigation into any questionable activity or action involving DLA LESO Program property issued to an LEA that comes to the attention of the State/Territory, and is otherwise within the authority of the Governor/State/Territory to investigate. Upon conclusion of any such investigation, take appropriate action and/or make appropriate recommendations on suspension or termination of the LEA to the LESO. States/Territories, acting on behalf of their Governor, may revoke or terminate their concurrence for LEA participation in the LESO Program at any time and for any reason.
- 8) Request that the LESO suspend or terminate a LEA from the LESO Program if a LEA fails to comply with any term of this SPO, the DLA Instructions and Manuals regarding the LESO Program, any Federal statute or regulation, or the SPO.

- 9) Implement State level LEA suspensions and notify the LESO if a LEA fails to comply with any term of this SPO, the DLA Instructions and Manuals regarding the LESO Program, any Federal statute or regulation, or the SPO.
- 10) Initiate corrective action to rectify suspensions and/or terminations placed upon the State for failure to meet the terms and conditions of the LESO Program.
- 11) Make contact (until resolved) with suspended LEA(s) within his/her State to ensure corrective actions are rectified by the timeframe provided by the LESO.
- 12) Require the LEAs to complete and submit results regarding all completed police investigations and/or reports regarding LEA DLA LESO Program property. The State/Territory must submit all documentation to the LESO upon receipt.
- 13) Provide documentation to the LESO when actionable items are rectified for the State and/or LEA(s).
- 14) Provide a written request to the LESO for reinstatement of an LEA via the State Coordinator or SPOC(s) for full participation status at the conclusion of a suspension period.
- 15) Provide a written request to the LESO for reinstatement of the State via the Governor for full participation status at the conclusion of a suspension period.

D. The LEA will:

- 1) In the event of the LEA termination, make every attempt to transfer the DLA LESO Program property to an authorized participating LEA, as applicable, prior to requesting a turn-in of the property to the approved DLA Disposition Services location.
 - a) In cases of a State termination, the State will have 120 days to complete the transfer or turn-in of all DLA LESO Program property in their State.
 - b) In cases relating to an LEA termination, the LEA will have 90 days to complete the transfer or turn-in of all DLA LESO Program property in their possession.

XIII. AMMUNITION

A. DLA in support of the United States Army will aid in allocating ammunition to LEAs.

- 1) U.S. Army will issue approved transfers directly to the LEA. LEAs are responsible for funding all costs associated with the packing and shipping of ammunition and will make reimbursements directly to the U.S. Army.
- 2) All ammunition obtained via the Law Enforcement Support Program will be for training purposes only. At the time of request, LEAs will certify in writing that the ammunition will

be used for training purposes only. Ammunition will not be obtained for the purpose of sale, lease, loan, personal use, rent, exchange, barter, transfer, or to secure a loan. Ammunition obtained through the Program will not be sold.

- 3) Ammunition will be treated as a consumable item and not tracked in any DLA inventory system or inspected during compliance reviews.
- 4) DLA Disposition Services will track and preserve necessary records of ammunition transferred to a LEA and will post all agency requests, approvals, and denials on the public web-page.

XIV. COSTS & FEES

All costs associated with the transportation, turn-in, transfer, repair, maintenance, insurance, disposal, repossession or other expenses related to property obtained through the LESO Program are the sole responsibility of the LEA. In the event a LEA is dissolved or disbanded and no civilian governing body exists, the State Coordinator's office will, on a case-by-case basis, coordinate the transfer or turn-in of all assigned property.

XV. NOTICES

Any notices, communications, or correspondence related to this agreement will be provided by E-mail, the United States Postal Service, express service, or facsimile to the appropriate DLA office. The LESO may, from time to time, make unilateral modifications or amendments to the provisions of this SPO. Notice of these changes will be provided to State Coordinators in writing. Unless State Coordinators take immediate action to terminate this SPO in accordance with Section XVIII, such modifications or amendments will become binding. In such cases, reasonable opportunity will, insofar as practicable, be afforded the State Coordinator to conform changes affecting their operations.

XVI. ANTI-DISCRIMINATION

- A. By signing this SPO, or accepting excess DOD personal property under this SPO, the State pledges that it and each LEA agrees to comply with applicable provisions of the following national policies prohibiting discrimination:

- 1) On the basis of race, color, or national origin, in Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d et seq.) as implemented by DOD regulations 32 C.F.R. Pt. 195.
- 2) On the basis of age, in the Age Discrimination Act of 1975 (42 USC 6101, et seq) as implemented by Department of Health and Human Services regulations in 45 C.F.R. Pt. 90.
- 3) On the basis of handicap, in Section 504 of the Rehabilitation Act of 1973, P.L. 93-112, as amended by the Rehabilitation Act Amendments of 1974, P.L. 93-516 (29 U.S.C. 794), as implemented by Department of Justice regulations in 28 C.F.R. Pt. 41 and DOD regulations at 32 C.F.R. Pt. 56.

- B. These elements are considered the minimum essential ingredients for establishment of a satisfactory

business agreement between the State and the DOD.

XVII. INDEMNIFICATION CLAUSE

- A. The State/LEA is required to maintain adequate liability insurance to cover damages or injuries to persons or property relating to the use of property issued under the LESO Program. Self-insurance by the State/LEA is considered acceptable. The U.S. Government assumes no liability for damages or injuries to any person(s) or property arising from the use of property issued under the LESO Program. It is recognized that State and local law generally limit or preclude State Coordinators/LEAs from agreeing to open ended indemnity provisions. However, to the extent permitted by State and local laws, the State/LEA will indemnify and hold the U.S. Government harmless from any and all actions, claims, debts, demands, judgments, liabilities, cost, and attorney's fees arising out of, claimed on account of, or in any manner predicated upon loss of, or damage to property and injuries, illness or disabilities to, or death of any and all persons whatsoever, including members of the general public, or to the property of any legal or political entity including states, local and interstate bodies, in any manner caused by or contributed to by the State/LEA, its agents, servants, employees, or any person subject to its control while the property is in the possession of, used by, or subject to the control of the State/LEA, its agents, servants, or employees after the property has been removed from U.S. Government control.
- B. LEAs are not required to maintain insurance on controlled property, aircraft or other items with special handling requirements that remain titled to DoD. However, LEAs must be advised that if they elect to carry insurance and the insured property is on the LESO inventory at the time of loss or damage, the recipient must submit a check made payable to DLA for any insurance proceeds received in excess of their actual costs of acquiring and rehabilitating the property prior to its loss, damage, or destruction.

XVIII. TERMINATION

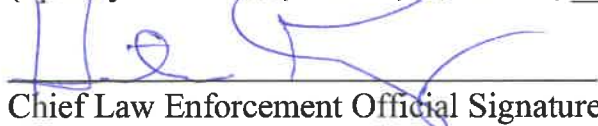
- A. This SPO may be terminated by either party, provided the other party receives 30 days' notice, in writing, or as otherwise stipulated by Public Law.
- B. The undersigned State Coordinator, CLEO and Civilian Governing Body official hereby agree to comply with all provisions set forth herein and acknowledge that any violation of the terms and conditions of this SPO may be grounds for immediate termination and possible legal consequences, to include pursuit of criminal prosecution if so warranted.

XIX. The authorized signatories of the parties have executed this agreement as of the last date written below.

Hector Gonzalez

Type / Print Chief Law Enforcement Official Name

(Specify title: Chief, Sheriff, Constable, Chief)



Chief Law Enforcement Official Signature

Date (MM/DD/YYYY)

Mark Milum

Type/Print Civilian Governing Body Official

(Specify title: Mayor, City Mgr, County Judge, City Mgr.)

Civilian Governing Body Official Signature

Date (MM/DD/YYYY)

Mike Lesko

Type / Print State Coordinator Name

State Coordinator Signature

Date (MM/DD/YYYY)

Attachment: LESO 2020 (3488 : LESO Program)

TEXAS DEPARTMENT OF PUBLIC SAFETY

5805 N LAMAR BLVD • BOX 4087 • AUSTIN, TEXAS 78773-0001

512/424-2000

www.dps.texas.gov



STEVEN C. McCRAW
DIRECTOR
FREEMAN F. MARTIN
RANDALL B. PRINCE
JEOFF WILLIAMS
DEPUTY DIRECTORS



COMMISSION
STEVEN P. MACH, CHAIRMAN
NELDA L. BLAIR
STEVE H. STODGHILL
DALE WAINWRIGHT

Date: _____

MEMORANDUM FOR TEXAS LAW ENFORCEMENT SUPPORT OFFICE (LESO) PROGRAM PARTICIPANTS

SUBJECT: State Plan of Operation (SPO) Dated July 2018, LESO Program changes:

This memorandum amends the Law Enforcement Agency's (LEA) responsibilities within the existing SPO between the State of Texas and the

Los Fresnos Police Department

This addendum establishes the understanding regarding the requirement of two levels of security and financial liability for negligent lost/stolen/destroyed small arms.

a. LESO small arms not carried on an officer's person or in the officer's immediate physical vicinity will be secured using two levels of security. Two levels of security means two distinct lockable barriers, each specifically designed to render a weapon inaccessible and unusable to unauthorized persons. Lockable barriers meeting this description may be either manual or electronic.

b. DLA OIG investigations may be initiated when small arms are improperly disposed of or becomes lost, stolen or otherwise destroyed while maintained in the program inventory. Law Enforcement Agencies may be required to reimburse DLA the fair market value of the small arm when negligence or willful conduct is confirmed at the conclusion of the Financial Liability Investigation of Property Loss (FLIPL) investigation. Reimbursement will be within sixty (60) days of the completion of the FLIPL investigation.

(1) Title will never transfer to the recipient regardless of the status of the small arm.

(2) Payments due to DLA Disposition Services, based upon the findings of the FLIPL investigation, may be paid by one of the following three methods:

- (a) Credit card payments via pay.gov
- (b) Cashier/business checks
- (c) Wire transfers

EQUAL OPPORTUNITY EMPLOYER
COURTESY • SERVICE • PROTECTION

Attachment: LESO 2020 (3488 : LESO Program)

The provision on two levels of security for small arms is effective June 9, 2020. Any request for an extension must be submitted before that date. The provision on financial liability for negligent or willful loss of small arms that are improperly disposed of or become lost, stolen or otherwise destroyed while maintained in the program inventory, applies to all small arms accounted for on an agency's LESO Program property book on the date this addendum is signed. This addendum to the State Plan of Operation must be signed by the current Chief Law Enforcement Official (CLEO) or designee of each LEA by June 9, 2020. Failure to sign by this date will require that all weapons be returned.

The aforementioned changes to the State Plan of Operation (SPO) are acknowledged and accepted by the following individuals:

CLEO Name (*Print*): Hector Gonzalez

CLEO Signature: 

Date: _____

CGB Name (*Print*): Mark Milum

CGB Signature: _____

Date: _____

State Coordinator (*Print*): MIKE LESKO

State Coordinator Signature: _____

Date: _____

Attachment: LESO 2020 (3488 : LESO Program)

City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 06/09/20 06:00 PM
Department: City Secretary
Category: Ordinances
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 3487)

DOC ID: 3487 A

Consideration and ACTION to approve the first reading of Ordinance 511 to annex territory to the City of Los Fresnos and extending the boundary limits of said City.

This is another great addition to the City of Los Fresnos. We can accomplish this without additional staffing or increasing the budget at this time. The infrastructure has been installed and all of the associated costs have been paid by the developer.

I recommend approval.

CITY OF LOS FRESNOS, TEXAS

ORDINANCE NO. 511

AN ORDINANCE ANNEXING HEREINAFTER DESCRIBED TERRITORY TO THE CITY OF LOS FRESNOS, TEXAS, CAMERON COUNTY AND EXTENDING THE BOUNDARY LIMITS OF SAID CITY SO AS TO INCLUDE SAID HEREINAFTER DESCRIBED PROPERTY WITHIN THE CITY LIMITS, AND GRANTING TO ALL THE INHABITANTS OF SAID PROPERTY ALL THE RIGHTS AND PRIVILEGES OF OTHER CITIZENS AND BINDING SAID INHABITANTS BY ALL OF THE ACTS, ORDINANCES, RESOLUTIONS, AND REGULATIONS OF SAID CITY; AND ADOPTING A SERVICE PLAN.

This ordinance was introduced and submitted to the City Council for passage and adoption after the second reading of the Ordinance. After presentation and discussion of the Ordinance, a motion was made by _____ that the Ordinance be finally passed and adopted in accordance with the City's Home Rule Charter. The motion was seconded by _____ and carried by the following voted:

Mayor Polo Narvaez	___ For ___ Against ___ Abstained
Mayor Pro-tem Yolanda H. Cruz	___ For ___ Against ___ Abstained
Councilmember Andres Lopez	___ For ___ Against ___ Abstained
Councilmember James Herrera	___ For ___ Against ___ Abstained
Councilmember Ray Ortiz	___ For ___ Against ___ Abstained
Councilmember Juan Munoz	___ For ___ Against ___ Abstained

WHEREAS, Chapter 43 of the Texas Local Government Code and Article I of the City Charter of the City of Los Fresnos, Texas, an incorporated city, authorizes the annexation of territory, subject to the laws of this state.

WHEREAS, the procedures prescribed by the Texas Local Government Code and City Charter of the City of Los Fresnos, Texas, and the laws of this state have been duly followed with respect to the following described territory, to wit:

(see attached legal description exhibit "A")

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LOS FRESNOS, TEXAS:

SECTION 1. That the heretofore described property is hereby annexed to the City of Los Fresnos, Cameron County, Texas, and that the boundary limits of the City of Los Fresnos be and the same are hereby extended to include the above described territory within the city limits of the City of Los Fresnos, and the same shall hereafter be included within the territorial limits of said city, and the inhabitants thereof shall hereafter be entitled to all the right and privileges of other citizens of the City of Los Fresnos and they shall be bound by the acts, ordinances, resolutions, and regulations of said city.

SECTION 2. A service plan for the area is hereby adopted and attached as exhibit “B”.

SECTION 3. That the City Secretary is hereby directed to file with the County Clerk and other appropriate officials and agencies, as required by state and federal law and city annexation procedures, certified copies of this Ordinance.

SECTION 4. This Ordinance shall become effective upon passage and publication of the caption of this ordinance as required by the City Charter and State law.

INTRODUCED and APPROVED on the first reading on this 9th day of June, 2020.

APPROVED and PASSED on the second and final reading on this 14th day of July, 2020.

Polo Narvaez, Mayor
City of Los Fresnos

ATTEST:

Jacqueline Moya, City Secretary

Mejia & Rose, Incorporated
Engineering *Surveying*
T.B.P.E. Reg. No.F-2670 *T.B.P.L.S. Reg.No.10023900*

2.658 Acres
 Ocelot Development, LLC
 City of Los Fresnos Annexation

Job No. 20666
 September 30, 2019

METES AND BOUNDS DESCRIPTION

A 2.658 Acre Tract of land out of Tract 45, Subdivision "F" of Paredes Tract Subdivision in Share 19, Espiritu Santo Grant, Cameron County, Texas; said 2.658 acre tract also being out of a certain 747.21 Acre Tract of land described in assumption warranty deed recorded in Volume 22333, Page 291 of the Official Records of Cameron County, Texas; said 2.658 Acre Tract being more particularly located and described as follows:

COMMENCING at a cotton picker spindle found at the Southwest corner of Feather Ridge Subdivision Phase One (Documents 13782, 13783, and 13784 Map Records, Cameron County, Texas); said point lying at the centerline of Veterans Memorial Drive and the East line of a certain of 1.992 Acre Tract of land described in Volume 20479, Page 64 of the Official Records of Cameron County Texas **THENCE**, South 05 Deg. 58 Min. 19 Sec. West, along the East line of said 1.992 Acre tract and projected centerline of Veterans Memorial Drive, a distance of 199.96 to the Southeast corner of said 1.992 Acre Tract; said point lying on the South line of the current City limits of the City of Los Fresnos for the **POINT OF BEGINNING** of the tract herein described;

THENCE, South 84 Deg. 53 Min. 17 Sec. East, along the current City limits line, a distance of 1145.52 feet to the to the Southeast corner of current city limits of the City of Los Fresnos; said point lying in the center of a drain ditch and on the East line of Tract 45, for the Northeast corner of this tract;

THENCE, South 04 Deg. 23 Min. 38 Sec. West, along the East line of Tract 45, within said drain ditch, a distance of 94.84 feet to a point, for the Southeast corner of this tract;

THENCE, North 85 Deg. 36 Min. 22 Sec. West, a distance of 1188.23 feet to a point on the Southerly projection of the West right-of-way line of Veterans Memorial Drive (80 feet wide R.O.W.) for the Southwest corner of this Tract;

THENCE, North 05 Deg. 58 Min. 19 Sec. East, along the Southerly projection of the West right-of-way line of Veterans Memorial Drive, a distance of 100.28 feet a point on the South line of the above referenced 1.992 Acre tract for the Northwest corner of this tract;

2.658 Acres
 Ocelot Development, LLC
 City of Los Fresnos Annexation (Metes and bounds continued)

Job No. 20666
 September 30, 2019

THENCE, South 84 Deg. 53 Min. 17 Sec. East, along the South line of said 1.992 Acre tract, a distance of 40.00 feet to the **POINT OF BEGINNING**.

CONTAINING 2.658 Acres of land, more or less.

This Metes and Bounds Description was prepared from Map Records, Deed Records and Official Records of Cameron County, Texas. The corners of this property have not been monumented on the ground. The bearings on this description have been rotated to match a survey of Tract 42 performed by Mejia and Rose, Inc. on August 1, 2002.



James E. Rose Date: 9/30/19
 James E. Rose
 Registered Prof. Land Surveyor No. n2452

CITY OF LOS FRESNOS 2020 MUNICIPAL SERVICE PLAN FEATHER RIDGE PHASE II

BUILDING INSPECTION

Existing Services: Minimal services provide by Cameron County

Services to be Provided: Building Inspection will be provided by the City of Los Fresnos upon annexation. This includes issuing building, electrical and plumbing permits for any new construction and all remodeling activities as well as enforcing all other applicable codes which regulate building construction within the City of Los Fresnos. This also includes set back, parking and sign requirements. The current city staff is adequate to cover these services.

EMERGENCY MEDICAL SERVICES

Existing Services: Emergency medical services are provided by the Los Fresnos Ambulance Service through the Cameron County Emergency Services District.

Services to be Provided: The Los Fresnos Ambulance Service currently provides emergency medical services to the City of Los Fresnos. The Los Fresnos Ambulance Service will continue to provide emergency medical services to the area upon annexation. Current contract amounts are sufficient at this time. Adjustments will be made to funding in future years as needed. The Los Fresnos Ambulance Service has more than adequate equipment and personnel to serve the area.

ENVIRONMENTAL SERVICES/CODE ENFORCEMENT/HEALTH

Existing Services: Minimal services through Cameron County Health Department

Services to be Provided: Environmental services will be provided by the Los Fresnos Police Department upon annexation. Some of the items included are weeded or rubbish lots, abandoned or junked vehicles, animal control, garage sales, loud music, food service permitting and health regulations. This also includes the regulation of certain types of businesses. The City provides regular mosquito control as needed. The Police Department currently has two full time Environmental Services Officers which is more than adequate to serve this area

FIRE

Existing Services: Fire services are provided by the Los Fresnos Volunteer Fire Department through the Cameron County Emergency Services District.

Services to be Provided: The Los Fresnos Volunteer Fire Department currently provides fire services to the City of Los Fresnos. The Los Fresnos Volunteer Fire Department will continue to provide fire services to the area upon annexation. Current contract amounts are sufficient at this time. Adjustments will be made to funding in future years as needed. The Los Fresnos Volunteer Fire Department has more than adequate equipment and personnel to serve the area.

LIBRARY

Existing Services: None

Services to be Provided: The Ethel L. Whipple Memorial Library will provide free library services to anyone residing in the area upon annexation. Some of these services include books, E books, DVD's, internet access and reading programs. Other services that require fees are faxes, copies and computer print outs. These services can be provided within the current budget appropriation.

MAIL BOX CLUSTERS

Existing Services: None

Services to be Provided: United States mail delivery inside the city limits is required to be combined into a location or several locations with large developments utilizing cluster boxes. The developer will provide and install the cluster boxes as part of the development. Location of the cluster boxes will be agreed upon by the developer and City.

PLANNING AND ZONING

Existing Services: None

Services to be Provided: The Planning and Zoning Commission's responsibility for regulating development and land use through the administration of the City of Los Fresnos Zoning Ordinance will extend to this area upon annexation. The property will continue to be regulated under the requirements of the City of Los Fresnos Subdivision Ordinance. These services can be provided within the current budget.

POLICE

Existing Services: Cameron County Sheriff's Department

Services to be Provided: The City of Los Fresnos will extend regular and routine patrols as well as investigative services to the area upon annexation. The Command Staff, Investigative Services, Communications Staff as well as the Patrol Division are adequate to serve the annexed area.

SANITARY SEWER SERVICE

Existing Services: None

Services to be Provided: Sanitary sewer service to the area of proposed annexation will be provided by the City of Los Fresnos. The service will be provided in accordance with applicable codes and departmental policy. When additional property develops in the adjacent areas, sanitary sewer service shall be provided in accordance with the present extension ordinance. Extension of service shall comply with applicable codes and ordinances.

SOLID WASTE SERVICES

Existing Services: Republic Services provides solid waste services to the unincorporated areas of Cameron County.

Services to be Provided: The City of Los Fresnos will provide solid waste services to the area upon annexation through its existing contract with Republic Services. Service shall comply with existing City policies, beginning with occupancy of structures. Customers with existing contracts will be allowed to continue with their current contract and service until each contract expires. Republic Services, in negotiation with the City of Los Fresnos will determine the collection days (most likely Wednesday). Billing will be by the City of Los Fresnos.

STORM WATER MANAGEMENT

Existing Services: Cameron County Drainage District Number 1 provides storm water management within the area.

Services to be Provided: Cameron County Drainage District Number 1 will continue to provide storm water management along with the City of Los Fresnos upon annexation. Developers will provide storm water drainage at their own expense and will be inspected by the Engineers of the Drainage District and the City at the time of completion. Depending on each instance, the Drainage District or the City will maintain the drainage.

STREET

Existing Services: Texas Department of Transportation & Privately Owned.

Services to be Provided: The Texas Department of Transportation will continue to provide street services to those under their care. The streets added as part of the development will be maintained by the City and ownership transferred to the City of Los Fresnos when the final plat is filed.

STREET LIGHTING

Existing Services: None

Services to be Provided: The City of Los Fresnos will coordinate any request for improved street lighting with American Electric Power in accordance with standard policy. Lighting will be required as part of development.

TRAFFIC ENGINEERING

Existing Services: None

Services to be Provided: The City of Los Fresnos will provide traffic engineering and control upon annexation. This service can be provided within the current budget appropriation.

WATER SERVICE

Existing Services: The City of Los Fresnos provides water service to this area.

Services to be Provided: Water service to the area of proposed annexation will continue to be served by the City of Los Fresnos. The service will be provided in accordance with applicable codes and departmental policy. When additional property develops in the adjacent areas, water service shall be provided in accordance with the present extension ordinance. Extension of service shall comply with applicable codes and ordinances.

MISCELLANEOUS

All other applicable municipal services will be provided to the area in accordance with the City of Los Fresnos' established policies governing extension of municipal services to newly annexed areas.

Ocelot Development, LLC
Property Owner Name

[Signature]
Signature

5/12/20
Date

Mark W. Milum
City of Los Fresnos

Mark W. Milum
Signature

4/28/20
Date

City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 06/09/20 06:00 PM
Department: City Secretary
Category: Bid
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 3485)

DOC ID: 3485 A

Consideration and ACTION to approve the bids and award a contract for the Wastewater Treatment Plant Chlorine Contact Basin & Chemical Feed System & Headworks Improvements.

The recommendation and bid tabulation is self explanatory. We received good bids and have the funds to cover this project with over \$800,000 left for additional work in the future.

I recommend accepting the bids and awarding the contract for the Chlorine Contact Basin & Chemical Feed System and Headworks Improvements to Ferguson Service Systems, Inc., in the amount of \$1,549,270.00.



Hanson Professional Services
789 E. Washington St.
Brownsville, Texas 78520
(956) 541-1155
Fax (615) 871-8013
www.hanson-inc.com

1.F.2.a

June 1, 2020

Mark W. Milum
City Manager
520 E. Ocean Boulevard
Los Fresnos, Texas 78566

**RE: Wastewater Treatment Plant Headworks and Chlorine Contact Basin Improvements
Award Recommendation**

Mr. Milum:

Bids were opened for the above referenced project on Thursday, May 28, 2020 at the Los Fresnos City Hall. Six (6) bids were received with Ferguson Service Systems, Inc. of Rancho Viejo, Texas being the apparent low bidder with a combined base bid amount of \$1,549,270.00.

We have reviewed the bids for accuracy and find that all the documentation is in order. Attached for your review and record is a copy of the project bid tabulation which summarizes the bids received for each contract submittal.

Hanson Professional Services, Inc. has reviewed the information submitted by all bidders and has verified the experience references provided by the low bidder. It is our opinion that the low bid is a fair and reasonable cost for the value of the work to be constructed, and that Ferguson Service Systems, Inc. is qualified to perform the required work.

The TWDB grant budget available for construction is \$2,425,344.67. Therefore, we hereby recommend award of the contract to Ferguson Service Systems, Inc. in the amount of \$1,549,270.00. Should you have any questions or require any additional information, please do not hesitate to contact us.

Sincerely,

Hanson Professional Services Inc.

Richard A. Riggins, P.E., R.P.L.S.
Project Engineer

Encl.

Attachment: Recommendation and Bid Tabulation Headwork Chlorine Basin (3485 : Wastewater Treatment Plant-Chlorine Contact Basin &

City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 06/09/20 06:00 PM
Department: City Secretary
Category: Agreement
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 3479)

DOC ID: 3479 A

Consideration and ACTION to approve bid proposals received for Bank Depository Services and authorize City Manager to negotiate an agreement based on the proposals.

The proposals were provided separately to you along with a rating sheet. Feel free to do your own rating for each bank. I or Pablo will be glad to answer any questions.

One attachment is the summary of the proposals. The other is the rating of each proposal done by Yolanda, Pablo and me. All 3 ratings were number 1 for First Community Bank. Texas Regional Bank was next followed by Lone Star. First Community Bank is the only bank that submitted a proposal that is in Los Fresnos and they were the highest rated bank so it will be more convenient. As you can see the don't charge us fees.

I recommend approval of the rating order and authorize the City Manager to negotiate an agreement with the top rated firm and if an agreement can't be reached to move to the next highest rated firm until an agreement is reached.

Banking Services	First Community Bank		Texas Regional Bank		Lone Star Bank	
	Unit Charge	Cost of Service	Unit Charge	Cost of Service	Unit Charge	Cost of Service
Account Maintenance	per month	No charge	per month	\$10.00	per month	\$10.00
Daily Balance Reporting	per month	No charge	per month	No fee	per month	\$0.00
Zero Balanced Accounts		No charge				N/A
Master Account	per month	No charge	per month	\$10.00	per month	N/A
Subsidiary Accounts	per month	No charge	per month	\$10.00	per month	N/A
Credits Posted	per transaction	No charge	per transaction	\$0.20	per transaction	\$0.25
Debits Posted	per transaction	No charge	per transaction	\$0.15	per transaction	\$0.15
Encoding charge	per transaction	No charge	per transaction	No fee	per transaction	\$0.00
ACH Processing	per month	\$40.00	per transaction		per transaction	\$20.00 monthly fee
Origination of file	per tape	No charge	per tape	\$10.00	per tape	\$5.00
ACH deletions	per transaction	No charge	per transaction	No fee	per transaction	\$3.00
ACH entries	per transaction	\$0.12	per transaction	\$0.10	per transaction	\$0.10
Returned Checks	per transaction	No charge	per transaction	\$8.00	per transaction	\$20.00
Controlled Disbursements	per month		per month		per month	N/A
Items Deposited	per transaction	No charge				
Deposits			per transaction	\$0.20	per transaction	\$0.25
Commercial Deposits			per transaction	\$0.20	per transaction	\$0.25
Group I Items	per transaction	No charge	per transaction	\$0.20	per transaction	\$0.15
Group II Items	per transaction	No charge	per transaction	\$0.20	per transaction	\$0.15
Group III Items	per transaction	No charge	per transaction	\$0.20	per transaction	\$0.15
Group IV Items	per transaction	No charge	per transaction	\$0.20	per transaction	\$0.15
Stop Payments	per transaction	No charge	per transaction	\$17.50 online	per transaction	\$17.00 online
Wire Transfers						
Incoming	per transaction	No charge	per transaction	\$10.00	per transaction	\$12.50
Outgoing	per transaction	No charge	per transaction	\$15.00 online	per transaction	\$8.00 online
Investment Safekeeping						
S/keeping interest/Credit	per transaction	No charge	per transaction	No fee	per transaction	N/A
S/keeping receipt deposit	per transaction	No charge	per transaction	No fee	per transaction	N/A
S/keeping outgoing	per transaction	No charge	per transaction	No fee	per transaction	N/A
Check Printing	per transaction	No charge	per transaction	\$500.00 yearly allowance	per transaction	N/A
Extra Statements	per transaction	No charge	per transaction	\$3.00	per transaction	\$2.99
Disposable Bank Bags	per item	No charge	per item	No fee	per item	at cost
Lockbox	per month	\$35.00	per month	\$125.00	per month	\$100.00 monthly fee + \$0.35 per item
Cutbacks	per transaction	No charge	per transaction	\$0.40	per transaction	
Special Handling	per item	\$0.12				

Interest Rate	Equal to 50% of the targeted Federal Reserve Rate.	Tied to a 3 month average treasury plus .17.	Tied to an average of 40% of US Treasury . Currently at .07%. Floor Interest Rate at .10% and a cap of 1.50%
Sweep Balances	Currently at .25%.	Current rate is at .12% plus .17% equal .29%.	
Deposits	Available	Available	Not Available
FDIC Insured	Guarantee Immediate Credit	First Day after Deposit is Received	Guarantee Immediate Credit
Collateral Maintained at	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Closest Location	102% Los Fresnos	102% Brownsville/Harlingen	102% Brownsville/Harlingen

	Texas Regional Bank	Lone Star	First Community Bank
Yolanda Cruz	75	55	88
Mark Milum	90	80	93
Pablo Garza	93	80	94
TOTAL	258	215	275

City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 06/09/20 06:00 PM
Department: City Secretary
Category: Agreement
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 3480)

DOC ID: 3480 A

Consideration and ACTION to approve bid proposals received for Auditing Services and authorize the City Manager to negotiate an agreement.

The proposals were provided separately to you along with a rating sheet. Feel free to do your own rating for each bank. I or Pablo will be glad to answer any questions.

One attachment is the summary of the proposals. The other is the rating of each proposal done by Yolanda Herrera, James Herrera, Pablo, Jackie and me. All 5 ratings were number 1 for Carr Riggs & Ingram. Haynie and Company was next followed by Cascos & Associates. Carr Riggs & Ingram have done the audit for Los Fresnos for several years since buying out Long Chilton. As you can see the proposed fees are the highest for Carr Riggs & Ingram.

The Committee recommended we approve the ratings and negotiate with the top rated firm on the price and also assure it is a fixed price. If a reasonable price can't be negotiated then move to the next highest rated firm to negotiate an agreement until an agreement is reached.

The cost of the audit last year was \$35,670. The proposed costs were submitted with each.

	2020-2021	2021-2022	2022-2023
Carr Riggs Ingram	\$43,000	\$47,000	\$52,000
Haynie & Co	\$32,210	\$31,485	\$32,685
Cascos & Assoc	\$31,945	\$33,600	\$35,500

Haynie & Co says in the proposal if additional time is required for the audit they will charge more.

Cascos & Assoc says in the proposal that their fees would be fixed.

Do you have a range of cost that you would like me to stay within in my negotiations with Carr Riggs Ingram?

Auditing Services for Years 2020, 2021, & 2022

Independent and Licensed in Texas Continuing Professional Education (Preceding 2 Years) Conflict of Interest Copy of Most Recent External Quality Control	<u>Carr Riggs and Ingram</u>		<u>Haynie and Company</u>		<u>Cascos & Associates, PC</u>	
	YES 40 Hours on Annual Basis None YES (Page 12 & 13)	YES Regular Required Training None YES (Page 13)	YES 40 Hours on Annual Basis None YES (Page 23)	YES 40 Hours on Annual Basis None YES (Page 23)	YES 40 Hours on Annual Basis None YES (Page 23)	YES 40 Hours on Annual Basis None YES (Page 23)
Past Experience and Performance on Comparable Governments Quality of Professional Personnel Firm Computer Expertise	City of South Padre Island, City of Mission, City of Brownsville, City of Harlingen, City of Weslaco, City of Mercedes, City of Palm Valley, City of Primavera, Brownsville Navigation District, Port of Harlingen Authority, Harlingen CISD, La Feria ISD, Santa Rosa CISD, South Texas College Experienced Experienced	City of Brady, City of Martindale, City of Sunset Valley, City of Castle Pines, City of Grand Junction, City of Victor, Town of Deer Trail, Town of Larkspur, Town of Limon Experienced Experienced	Brownsville Housing Authority, San Benito Housing Authority, McAllen Housing Authority, Los Fresnos CISD, Valley View ISD, Progreso ISD, Lyford ISD, Rio Hondo ISD, South Texas ISD, Raymondville ISD, Mercedes ISD, Brownsville ISD, Hidalgo ISD, Donna ISD Experienced	Brownsville Housing Authority, San Benito Housing Authority, McAllen Housing Authority, Los Fresnos CISD, Valley View ISD, Progreso ISD, Lyford ISD, Rio Hondo ISD, South Texas ISD, Raymondville ISD, Mercedes ISD, Brownsville ISD, Hidalgo ISD, Donna ISD Experienced	Brownsville Housing Authority, San Benito Housing Authority, McAllen Housing Authority, Los Fresnos CISD, Valley View ISD, Progreso ISD, Lyford ISD, Rio Hondo ISD, South Texas ISD, Raymondville ISD, Mercedes ISD, Brownsville ISD, Hidalgo ISD, Donna ISD Experienced	Brownsville Housing Authority, San Benito Housing Authority, McAllen Housing Authority, Los Fresnos CISD, Valley View ISD, Progreso ISD, Lyford ISD, Rio Hondo ISD, South Texas ISD, Raymondville ISD, Mercedes ISD, Brownsville ISD, Hidalgo ISD, Donna ISD Experienced
Audit Approach	Stage 1 - Client Acceptance and Pre Planning Stage 2 - Risk Assessment and Audit Strategy Stage 3 - Audit Execution Stage 4 - Report and Monitor	Planning, Understand the Entity, Develop Audit Approach, Audit Fieldwork, Reporting	Audit Planning, Interim Fieldwork, Audit Fieldwork, Level of Assistance to be Provided, Final Review and Audit Conclusion	Audit Planning, Interim Fieldwork, Audit Fieldwork, Level of Assistance to be Provided, Final Review and Audit Conclusion	Audit Planning, Interim Fieldwork, Audit Fieldwork, Level of Assistance to be Provided, Final Review and Audit Conclusion	Audit Planning, Interim Fieldwork, Audit Fieldwork, Level of Assistance to be Provided, Final Review and Audit Conclusion
Total Hours on Fieldwork	600	240	347	347	347	347
Price (CDC & City):	2020 \$ 43,000.00 2021 \$ 47,000.00 2022 \$ 52,000.00	\$ 30,210.00 \$ 31,485.00 \$ 32,685.00	\$ 31,945.00 \$ 33,600.00 \$ 35,500.00	\$ 31,945.00 \$ 33,600.00 \$ 35,500.00	\$ 31,945.00 \$ 33,600.00 \$ 35,500.00	\$ 31,945.00 \$ 33,600.00 \$ 35,500.00
Average Price Per Hour	\$ 78.89	\$ 131.08	\$ 97.07	\$ 97.07	\$ 97.07	\$ 97.07

NOTE: COST WILL NOT BE THE PRIMARY FACTOR IN THE SELECTION OF AN AUDIT FIRM AS STATED ON RFP. ADDITIONAL COST MAY BE INCURRED FOR ANY ADDITIONAL FIELD WORK OVERAGES.

Auditing Services for FY2020,2021 and 2022 Rating Results

	Mark Milum	Pablo Garza	James Herrera	Yolanda Cruz	Jaqueline Moya	TOTAL
Carr Riggs and Ingram	94	92	100	97	99	482
Cascos and Associates, PC	89	86	95	83	81	434
Haynie & Company	91	88	89	85	99	452

City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 06/09/20 06:00 PM
Department: City Secretary
Category: Bid
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 3483)

DOC ID: 3483 B

Consideration and ACTION to accept bids and award a contract for the Hike & Bike Trail Project.

This project has been in the works since 2012. We were awarded \$500,000 from the Valley Baptist Legacy Foundation in April of 2015. We were awarded \$200,000 from Texas Parks & Wildlife in June of 2017 giving us a total of \$700,000. The original estimates done by Hanson was \$821,240.75. The City ended up selecting another engineer for the project, Halff Associates. The low bid is \$895,152.63 for construction and \$144,000 for engineering totaling \$1,039,152.63,

There are 2 reasons for the difference. First we had to fix an easement for the drainage district that we uncovered back to the 1930's. The owner of the property agreed to it as long as we provided him access to his property, which we must do by law anyway. This means we have to cover an open drainage ditch and place it underground. This cost is \$203,347. Additionally, we agreed to put fencing for Holiday Out along his property for a cost of \$32,892. These 2 items total \$236,239. Factoring this in the original estimate was over by \$18,327.12.

Halff Associates estimated the construction costs to be \$1,001,947 so we got a really good bid that we need to take advantage of.

The difference in funding and cost is a shortfall of \$339,152.63. I have contacted Valley Baptist Legacy Foundation to see if there is a possibility of additional funding through them. There could be \$75,000-\$100,000 available in the next 30 days. This would then leave us between \$239,152.63 and \$264,152.63. I then propose to see if the CDC would do a 50% split with the balance. This would be a win win for all. It would get a great project done and solve the access problem to the property mentioned earlier.

We can hold this bid until the next meeting to get the exact funding amounts in place. That is what I recommend.

June 3, 2020

Mr. Mark Milum
City Manager
520 East Ocean Boulevard
Los Fresnos, Texas 78566

Re: Los Fresnos SITE IMPROVEMENTS for PEDESTRIAN AND BICYCLE TRAIL project
Award Recommendation


Dear Mr. Milum:

Enclosed you will find the bid tabulation table for the above referenced project. The project received five bids from: Pederson Construction Company Inc., Diamond Eight Industries LLC, G&T Paving, LLC, RM Walsdorf Inc., and Jimmy Closner & Sons Construction Company, Inc. The total base bids ranged from a low of \$895,152.63 for Pederson Construction Company to a high of \$1,367,062.40 for Jimmy Closner & Sons Construction Company, Inc. The engineer's estimate for the project was \$1,001,947.00.

After evaluating the Bids and Bidders and our office's experience with the contractor, we recommend that the City of Los Fresnos award the construction project to Pederson Construction Company Inc. for a base bid price of \$895,152.63.

If you have any questions or comments please do not hesitate to contact us.

Sincerely,



Rodolfo A. Montero, P.E.
Project Manager

Attachment - Bid Tabulation Table

SITE IMPROVEMENTS FOR PEDESTRIAN AND BICYCLE TRAIL

FOR

CITY OF LOS FRESNOS

BID TABULATION

Pederson Construction				Diamond 8			G&T Paving			RM Walsdorf			Jimmy Closner & Sons		
Item No.	Description	Est. Qty.	Unit	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price

PAVING IMPROVEMENTS																							
1	PREP ROW	91	STA	\$	500.00	\$	45,500.00	\$	850.00	\$	77,350.00	\$	500.00	\$	45,500.00	\$	500.00	\$	45,500.00	\$	300.00	\$	27,300.00
2	EXCAVATION (ROADWAY AND CHANNEL)	1,700	CY	\$	5.00	\$	8,500.00	\$	6.00	\$	10,200.00	\$	20.00	\$	34,000.00	\$	20.00	\$	34,000.00	\$	4.50	\$	7,650.00
3	EMBANKMENT (FINAL)(DENS CONT)(TY A)	1,700	CY	\$	8.50	\$	14,450.00	\$	11.00	\$	18,700.00	\$	11.00	\$	18,700.00	\$	20.00	\$	34,000.00	\$	11.00	\$	18,700.00
4	CONCRETE SIDEWALK/ TRAIL (4IN)	334	SY	\$	52.00	\$	17,368.00	\$	45.00	\$	15,030.00	\$	40.00	\$	13,360.00	\$	76.50	\$	25,551.00	\$	60.00	\$	20,040.00
5	REINFORCED CONCRETE PAVEMENT (6IN)	173	SY	\$	54.00	\$	9,342.00	\$	59.40	\$	10,276.20	\$	48.00	\$	8,304.00	\$	112.50	\$	19,462.50	\$	80.00	\$	13,840.00
6	2IN HMAC	7512	SY	\$	11.99	\$	90,068.88	\$	17.36	\$	130,408.32	\$	15.25	\$	114,558.00	\$	15.50	\$	116,436.00	\$	14.95	\$	112,304.40
7	6IN FLEXIBLE BASE	7512	SY	\$	10.75	\$	80,754.00	\$	12.16	\$	91,345.92	\$	10.00	\$	75,120.00	\$	16.50	\$	123,948.00	\$	15.00	\$	112,680.00
8	LIME TREATED SUB-BASE (EXST MATL)(6")	7,685	SY	\$	5.25	\$	40,346.25	\$	5.07	\$	38,962.95	\$	4.91	\$	37,733.35	\$	7.00	\$	53,795.00	\$	6.50	\$	49,952.50
9	CONC CURB (MONO)(TYII)	14,945	LF	\$	13.00	\$	194,285.00	\$	10.50	\$	156,922.50	\$	12.00	\$	179,340.00	\$	19.50	\$	291,427.50	\$	11.50	\$	171,867.50
10	CURB RAMPS (TY I) (Includes Base)	4	EA	\$	750.00	\$	3,000.00	\$	350.00	\$	1,400.00	\$	1,200.00	\$	4,800.00	\$	650.00	\$	2,600.00	\$	2,400.00	\$	9,600.00
11	CONCRETE FLUME	4	EA	\$	700.00	\$	2,800.00	\$	350.00	\$	1,400.00	\$	1,200.00	\$	4,800.00	\$	2,500.00	\$	10,000.00	\$	1,200.00	\$	4,800.00
12	CHAINLINK FENCE	981	LF	\$	32.00	\$	31,392.00	\$	8.64	\$	8,475.84	\$	25.00	\$	24,525.00	\$	25.00	\$	24,525.00	\$	25.00	\$	24,525.00
13	4 FT MANUAL SWING GATE W/ MECHANICAL GATE LOCK	1	EA	\$	1,500.00	\$	1,500.00	\$	2,500.00	\$	2,500.00	\$	1,650.00	\$	1,650.00	\$	450.00	\$	450.00	\$	3,400.00	\$	3,400.00
Sub-Total =			\$	539,306.13			\$	563,012.96	\$	562,971.73	\$	562,390.35			\$	781,695.00			\$	576,659.40			

SIGNAGE & STRIPING IMPROVEMENTS																							
1	REFL PAV MRK TY I (W) 24" (SLD)(100MIL) Pedestrian Crosswalk	355	LF	\$	2.50	\$	887.50	\$	13.30	\$	4,721.50	\$	11.00	\$	3,905.00	\$	25.00	\$	8,875.00	\$	15.00	\$	5,325.00
2	IN SM RD SN SUP&AM TY10BWG(1)SA(P) Signs	62	EA	\$	350.00	\$	21,700.00	\$	523.00	\$	32,426.00	\$	545.00	\$	33,790.00	\$	550.00	\$	34,100.00	\$	550.00	\$	34,100.00
Sub-Total =				\$	22,587.50			\$	37,125.00	\$	37,147.50	\$	37,695.00			\$	42,975.00			\$	39,425.00		

STORM SEWER IMPROVEMENTS																							
1	RIPRAP (CONC)(4")	31	CY	\$	325.00	\$	10,075.00	\$	309.00	\$	9,579.00	\$	150.00	\$	4,650.00	\$	500.00	\$	15,500.00	\$	400.00	\$	12,400.00
2	RC PIPE (CL III)(12 IN)	32	LF	\$	40.00	\$	1,280.00	\$	81.25	\$	2,600.00	\$	35.00	\$	1,120.00	\$	30.00	\$	960.00	\$	65.00	\$	2,080.00
3	RC PIPE (CL III)(18 IN)	35	LF	\$	42.00	\$	1,470.00	\$	259.58	\$	9,085.30	\$	45.00	\$	1,575.00	\$	40.00	\$	1,400.00	\$	80.00	\$	2,800.00
4	RC PIPE (CL III)(24 IN)	244	LF	\$	49.00	\$	11,956.00	\$	123.64	\$	30,168.16	\$	125.00	\$	30,500.00	\$	50.00	\$	12,200.00	\$	90.00	\$	21,960.00
5	RC PIPE (CL III)(30 IN)	246	LF	\$	72.00	\$	17,712.00	\$	163.70	\$	40,270.20	\$	150.00	\$	36,900.00	\$	75.00	\$	18,450.00	\$	110.00	\$	27,060.00
6	CONC BOX CULV (10 FT X 4 FT)	95	LF	\$	750.00	\$	71,250.00	\$	852.00	\$	80,940.00	\$	950.00	\$	90,250.00	\$	625.00	\$	59,375.00	\$	750.00	\$	71,250.00
7	SET (TY II)(12 IN)(RCP)(4:1)(C)	2	EA	\$	350.00	\$	700.00	\$	625.00	\$	1,250.00	\$	650.00	\$	1,300.00	\$	2,500.00	\$	5,000.00	\$	1,200.00	\$	2,400.00
8	SET (TY II)(18 IN)(RCP)(4:1)(C)	1	EA	\$	450.00	\$	450.00	\$	704.00	\$	704.00	\$	700.00	\$	700.00	\$	2,500.00	\$	2,500.00	\$	1,500.00	\$	1,500.00
9	SET (TY II)(24 IN)(RCP)(4:1)(C)	3	EA	\$	650.00	\$	1,950.00	\$	931.00	\$	2,793.00	\$	800.00	\$	2,400.00	\$	2,500.00	\$	7,500.00	\$	1,800.00	\$	5,400.00
10	SET (TY II)(30 IN)(RCP)(4:1)(C)	3	EA	\$	1,500.00	\$	4,500.00	\$	1,259.00	\$	3,777.00	\$	900.00	\$	2,700.00	\$	3,500.00	\$	10,500.00	\$	2,600.00	\$	7,800.00

SITE IMPROVEMENTS FOR PEDESTRIAN AND BICYCLE TRAIL
FOR
CITY OF LOS FRESNOS
BID TABULATION

Pederson Construction										Diamond 8				G&T Paving				RM Walsdorf				Jimmy Closner & Sons			
Item No.	Description	Est. Qty.	Unit	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price				
11	INLET (COMPL)(TY C)	1	EA	\$ 4,000.00	\$ 4,000.00	\$ 4,033.63	\$ 4,033.63	\$ 1,800.00	\$ 1,800.00	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ 3,600.00	\$ 3,600.00	\$ 3,600.00	\$ 3,600.00	\$ 3,600.00	\$ 3,600.00	\$ 3,600.00	\$ 3,600.00				
12	INLET (COMPL)(TY CC)	1	EA	\$ 4,300.00	\$ 4,300.00	\$ 5,084.30	\$ 5,084.30	\$ 3,900.00	\$ 3,900.00	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ 4,400.00	\$ 4,400.00	\$ 4,400.00	\$ 4,400.00	\$ 4,400.00	\$ 4,400.00	\$ 4,400.00	\$ 4,400.00				
13	60IN STORM MANHOLE	3	EA	\$ 5,200.00	\$ 15,600.00	\$ 5,084.30	\$ 15,252.90	\$ 8,500.00	\$ 25,500.00	\$ 6,500.00	\$ 19,500.00	\$ 6,500.00	\$ 19,500.00	\$ 7,000.00	\$ 21,000.00	\$ 7,000.00	\$ 21,000.00	\$ 7,000.00	\$ 21,000.00	\$ 7,000.00	\$ 21,000.00				
14	TY 'M' MANHOLE	1	EA	\$ 6,500.00	\$ 6,500.00	\$ 6,168.60	\$ 6,168.60	\$ 8,500.00	\$ 8,500.00	\$ 6,500.00	\$ 6,500.00	\$ 6,500.00	\$ 6,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00				
15	12"PVC RISER WITH GRATE TOP	3	EA	\$ 2,500.00	\$ 7,500.00	\$ 925.00	\$ 2,775.00	\$ 1,250.00	\$ 3,750.00	\$ 1,500.00	\$ 4,500.00	\$ 1,500.00	\$ 4,500.00	\$ 1,800.00	\$ 5,400.00	\$ 1,800.00	\$ 5,400.00	\$ 1,800.00	\$ 5,400.00	\$ 1,800.00	\$ 5,400.00				
16	CONNECT TO EXISTING STORM	5	EA	\$ 2,300.00	\$ 11,500.00	\$ 45.00	\$ 225.00	\$ 1,200.00	\$ 6,000.00	\$ 750.00	\$ 3,750.00	\$ 750.00	\$ 3,750.00	\$ 3,800.00	\$ 19,000.00	\$ 3,800.00	\$ 19,000.00	\$ 3,800.00	\$ 19,000.00	\$ 3,800.00	\$ 19,000.00				
17	TRENCH SAFETY PROTECTION	652	LF	\$ 2.00	\$ 1,304.00	\$ 9.21	\$ 6,004.92	\$ 12.00	\$ 7,824.00	\$ 3.50	\$ 2,282.00	\$ 3.50	\$ 2,282.00	\$ 5.00	\$ 3,260.00	\$ 5.00	\$ 3,260.00	\$ 5.00	\$ 3,260.00	\$ 5.00	\$ 3,260.00				
18	FILL EXISTING DRAIN DITCH/IRRIGATION CANAL	3,000	CY	\$ 14.50	\$ 43,500.00	\$ 6.00	\$ 18,000.00	\$ 9.00	\$ 27,000.00	\$ 15.00	\$ 45,000.00	\$ 15.00	\$ 45,000.00	\$ 11.00	\$ 33,000.00	\$ 11.00	\$ 33,000.00	\$ 11.00	\$ 33,000.00	\$ 11.00	\$ 33,000.00				
Sub-Total =				\$	215,547.00	\$	240,736.01	\$	238,711.01	\$	256,369.00	\$	221,917.00	\$	251,810.00	\$	221,917.00	\$	251,810.00	\$	251,810.00				

MISCELLANEOUS IMPROVEMENTS																									
1	FURNISHING AND PLACING TOPSOIL (4")	1,100	CY	\$	25,300.00	\$	11.00	\$	12,100.00	\$	10.00	\$	11,000.00	\$	20.00	\$	22,000.00	\$	25.00	\$	27,500.00	\$	25.00	\$	27,500.00
2	CELL FBR MLCH SEED (PERM)(RURAL)(CLAY)	9,920	SY	\$	12,400.00	\$	1.31	\$	12,995.20	\$	4.00	\$	39,680.00	\$	2.00	\$	19,840.00	\$	1.50	\$	14,880.00	\$	1.50	\$	14,880.00
3	CELL FBR MLCH SEED (TEMP)(WARM)	9,920	SY	\$	12,400.00	\$	1.39	\$	13,788.80	\$	4.00	\$	39,680.00	\$	2.00	\$	19,840.00	\$	1.40	\$	13,888.00	\$	1.40	\$	13,888.00
4	VEG WATERING	1,500	MG	\$	22,500.00	\$	6.00	\$	9,000.00	\$	6.00	\$	9,000.00	\$	9,965.00	\$	9,965.00	\$	35.00	\$	52,500.00	\$	35.00	\$	52,500.00
5	MOBILIZATION	1	EA	\$	2,500.00	\$	28,000.00	\$	28,000.00	\$	25,000.00	\$	25,000.00	\$	20,500.00	\$	20,500.00	\$	40,000.00	\$	40,000.00	\$	40,000.00	\$	40,000.00
6	BARRICADES, SIGNS AND TRAFFIC HANDLING	6	MO	\$	1,500.00	\$	2,000.00	\$	12,000.00	\$	900.00	\$	5,400.00	\$	2,500.00	\$	15,000.00	\$	3,200.00	\$	19,200.00	\$	3,200.00	\$	19,200.00
7	CONSTRUCTION EXITS (INSTALL)(TY 1)	80	SY	\$	1,000.00	\$	56.25	\$	4,500.00	\$	20.00	\$	1,600.00	\$	62.50	\$	5,000.00	\$	2,400.00	\$	192,000.00	\$	2,400.00	\$	192,000.00
8	CONSTRUCTION EXITS (REMOVE)	80	SY	\$	320.00	\$	18.75	\$	1,500.00	\$	15.00	\$	1,200.00	\$	25.00	\$	2,000.00	\$	1,200.00	\$	96,000.00	\$	1,200.00	\$	96,000.00
9	BIOGRD EROSION CONTROL LOGS (12" DIA)	10,800	LF	\$	32,292.00	\$	1.99	\$	21,492.00	\$	3.00	\$	32,400.00	\$	5.50	\$	59,400.00	\$	4.00	\$	43,200.00	\$	4.00	\$	43,200.00
Sub-Total =				\$	117,712.00	\$	115,380.80	\$	115,376.00	\$	164,960.00	\$	164,960.00	\$	173,545.00	\$	499,168.00	\$	173,545.00	\$	499,168.00	\$	173,545.00	\$	499,168.00
TOTAL BASE BID				\$	895,152.63	\$	956,253.97	\$	954,206.24	\$	1,021,414.35	\$	1,220,132.00	\$	1,367,062.40	\$	1,367,062.40	\$	1,367,062.40	\$	1,367,062.40	\$	1,367,062.40	\$	1,367,062.40

SITE IMPROVEMENTS FOR PEDESTRIAN AND BICYCLE TRAIL

FOR

CITY OF LOS FRESNOS

BID TABULATION

Pederson Construction														Diamond 8				G&T Paving				RM Walsdorf				Jimmy Closner & Sons			
Item No.	Description	Est. Qty.	Unit	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price								

ALTERNATE 1

Asphalt Pavement with Triaxial Geogrid																					
1	SUB-BASE (EXST MATL)(6")	7,512	SY	\$	3.25	\$	24,414.00	\$	6.75	\$	50,706.00	\$	5.00	\$	37,560.00	\$	41,316.00	\$	4.50	\$	33,804.00
2	LIME TREATED SUB-BASE (EXST MATL)(6")	-7,512	SY	\$	5.25	\$	(39,438.00)	\$	5.07	\$	(38,085.84)	\$	4.91	\$	(36,883.92)	\$	(52,584.00)	\$	6.50	\$	(48,828.00)
3	GEOGRID TX5	7,512	SY	\$	4.15	\$	31,174.80	\$	8.05	\$	60,471.60	\$	5.00	\$	37,560.00	\$	41,316.00	\$	4.00	\$	30,048.00
Total				\$	16,150.80			\$	150,182.00	\$	73,091.76	\$	38,236.08			\$	30,048.00	\$	15,024.00		

ALTERNATE 2

Asphalt Pavement with Biaxial Geogrid																					
1	SUB-BASE (EXST MATL)(8")	7,512	SY	\$	3.25	\$	24,414.00	\$	9.00	\$	67,608.00	\$	5.00	\$	37,560.00	\$	41,316.00	\$	4.50	\$	33,804.00
2	LIME TREATED SUB-BASE (EXST MATL)(6")	-7,512	SY	\$	5.25	\$	(39,438.00)	\$	5.07	\$	(38,085.84)	\$	4.91	\$	(36,883.92)	\$	(52,584.00)	\$	6.50	\$	(48,828.00)
3	GEOGRID BX1200	7,512	SY	\$	2.55	\$	19,155.60	\$	4.90	\$	36,808.80	\$	4.00	\$	30,048.00	\$	41,316.00	\$	5.00	\$	37,560.00
Total				\$	4,131.60			\$	143,421.80	\$	66,330.96	\$	30,724.08			\$	30,048.00	\$	22,536.00		

ALTERNATE 3

Concrete Pavement																							
1	CONCRETE SURFACE (5")	8,303	SY	\$	55.00	\$	456,665.00	\$	45.00	\$	373,635.00	\$	50.00	\$	415,150.00	\$	85.50	\$	709,906.50	\$	70.00	\$	581,210.00
2	2IN HMAC	-7,512	SY	\$	11.99	\$	(90,068.88)	\$	17.36	\$	(130,408.32)	\$	15.25	\$	(114,558.00)	\$	15.50	\$	(116,436.00)	\$	14.95	\$	(112,304.40)
3	6IN FLEXIBLE BASE	-7,512	SY	\$	10.75	\$	(80,754.00)	\$	12.16	\$	(91,345.92)	\$	10.00	\$	(75,120.00)	\$	16.50	\$	(123,948.00)	\$	15.00	\$	(112,680.00)
4	LIME TREATED SUB-BASE (EXST MATL)(6")	1,669	SY	\$	5.25	\$	8,762.25	\$	5.07	\$	8,461.83	\$	4.91	\$	8,194.79	\$	7.00	\$	11,683.00	\$	6.50	\$	10,848.50
5	CONC CURB (MONO)(TYII)	-14,945	LF	\$	13.00	\$	(194,285.00)	\$	10.50	\$	(156,922.50)	\$	12.00	\$	(179,340.00)	\$	19.50	\$	(291,427.50)	\$	11.50	\$	(171,867.50)
Total				\$	100,319.37			\$	695,748.00	\$	3,420.09	\$	54,326.79			\$	189,778.00			\$	195,206.60		

ALTERNATE 4





Concrete Pavement with Biaxial Geogrid																							
1	CONCRETE SURFACE (5")	8,303	SY	\$	55.00	\$	456,665.00	\$	33.49	\$	278,067.47	\$	48.00	\$	398,544.00	\$	85.50	\$	709,906.50	\$	70.00	\$	581,210.00
2	2IN HMAC	-7,512	SY	\$	11.99	\$	(90,068.88)	\$	17.36	\$	(130,408.32)	\$	15.25	\$	(114,558.00)	\$	15.50	\$	(116,436.00)	\$	14.95	\$	(112,304.40)
3	6IN FLEXIBLE BASE	-7,512	SY	\$	10.75	\$	(80,754.00)	\$	12.16	\$	(91,345.92)	\$	10.00	\$	(75,120.00)	\$	16.50	\$	(123,948.00)	\$	15.00	\$	(112,680.00)
4	LIME TREATED SUB-BASE (EXST MATL)(6")	-7,512	SY	\$	5.25	\$	(39,438.00)	\$	5.07	\$	(38,085.84)	\$	4.91	\$	(36,883.92)	\$	7.00	\$	(52,584.00)	\$	6.50	\$	(48,828.00)
5	Select Fill (6")	9,181	SY	\$	5.50	\$	50,495.50	\$	33.00	\$	302,973.00	\$	3.25	\$	29,838.25	\$	16.50	\$	151,486.50	\$	5.65	\$	51,872.65
6	CONC CURB (MONO)(TYII)	-14,945	LF	\$	13.00	\$	(194,285.00)	\$	10.50	\$	(156,922.50)	\$	12.00	\$	(179,340.00)	\$	19.50	\$	(291,427.50)	\$	11.50	\$	(171,867.50)
Total				\$	102,614.62			\$	998,721.00	\$	164,277.89	\$	22,480.33			\$	276,997.50			\$	187,402.75		

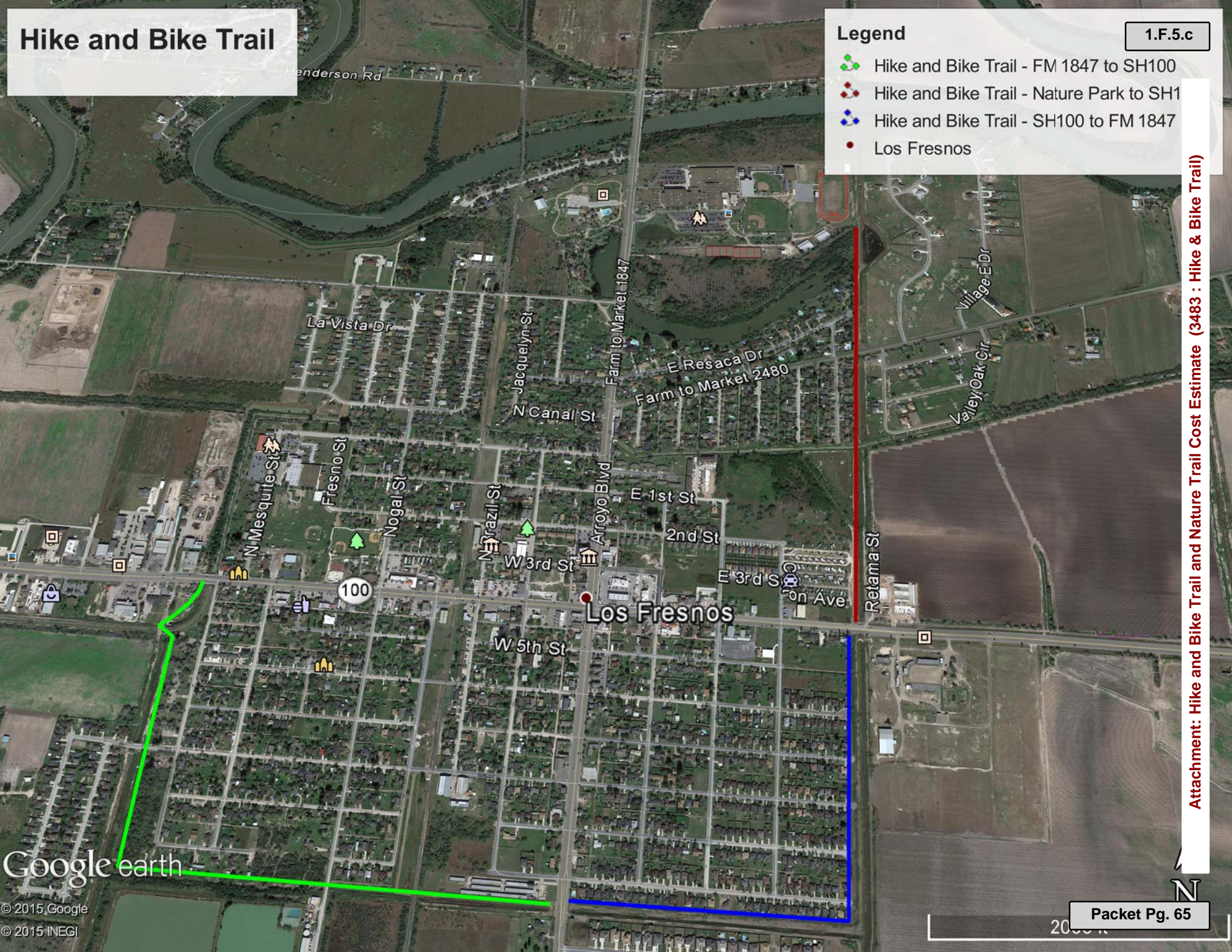


Hike and Bike Trail

Legend

1.F.5.c

-  Hike and Bike Trail - FM 1847 to SH100
-  Hike and Bike Trail - Nature Park to SH1
-  Hike and Bike Trail - SH100 to FM 1847
-  Los Fresnos



Attachment: Hike and Bike Trail and Nature Trail Cost Estimate (3483 : Hike & Bike Trail)

Google earth

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NAISMITH ENGINEERING, INC.
ENGINEERING • ENVIRONMENTAL • SURVEYING
 789 E. Washington Street • Brownsville, Texas • 78520
 Telephone: (956) 541-1155
 Facsimile: (775) 305-2554

PAGE 1 OF 1
 PROJECT NO. _____
 PREPARED BY PV
 CHECKED BY AAS
 DATE 4/10/2015

ESTIMATE OF PROBABLE CONSTRUCTION COSTS
HIKE AND BIKE TRAIL AND NATURE TRAIL IMPROVEMENTS

PHASE I - NATURE PARK TO SH100

ITEM #	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	PRICE
1	Clearing and Grubbing	AC	1	\$ 5,000.00	\$ 5,000.00
2	1 1/2" HMA (10 ft. Wide)	SY	4,211	\$ 17.25	\$ 72,639.75
3	6" Lime Stabilized Subgrade	SY	4,843	\$ 5.75	\$ 27,845.24
4	6" Crushed Limestone Base	SY	4,843	\$ 14.50	\$ 70,218.43
5	Concrete Curb	LF	7,580	\$ 12.00	\$ 90,960.00
6	LED Pedestrian Signal Module	EA	3	\$ 1,200.00	\$ 3,600.00
7	ADA Ramp	EA	3	\$ 1,500.00	\$ 4,500.00
8	Canal Crossing	LS	1	\$ 30,000.00	\$ 30,000.00
9	Storm Water Pollution Prevention	LS	1	\$ 5,685.00	\$ 5,685.00
Sub-Total					\$ 310,448.41

Contingencies (15%) **\$ 46,567.26**

Basic Engineering Services (Design, Bidding, & Construction Management)
 Inspection) **\$ 42,841.88**
\$ 21,420.94

TOTAL \$421,278.50

Paolina Vega, P.E.
 Project Engineer
 Naismith Engineering, Inc.
 Firm Registration No. F000355

DRAFT

Attachment: Hike and Bike Trail and Nature Trail Cost Estimate (3483 : Hike & Bike Trail)



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PAGE 1 OF 1
 PROJECT NO. _____
 PREPARED BY PV
 CHECKED BY AAS
 DATE 4/10/2015

ESTIMATE OF PROBABLE CONSTRUCTION COSTS
HIKE AND BIKE TRAIL AND NATURE TRAIL IMPROVEMENTS

PHASE II - SH100 to FM 1847

ITEM #	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	PRICE
1	Clearing and Grubbing	AC	1.10	\$ 5,000.00	\$ 5,500.00
2	1 1/2" HMAC (10 ft. Wide)	SY	4,428	\$ 17.25	\$ 76,383.00
3	6" Lime Stabilized Subgrade	SY	5,092	\$ 5.75	\$ 29,280.15
4	6" Crushed Limestone Base	SY	5,092	\$ 14.50	\$ 73,836.90
5	Concrete Curb	LF	7,970	\$ 12.00	\$ 95,640.00
6	LED Pedestrian Signal Module	EA	3	\$ 1,200.00	\$ 3,600.00
7	ADA Ramp	EA	3	\$ 1,500.00	\$ 4,500.00
8	Storm Water Pollution Prevention	LS	1	\$ 6,000.00	\$ 6,000.00
Sub-Total					\$ 294,740.05

Contingencies (15%) **\$ 44,211.01**

Basic Engineering Services (Design, Bidding, & Construction Management) \$ 40,674.13
 Inspection \$ 20,337.06

TOTAL **\$399,962.25**

Paolina Vega, P.E.
 Project Engineer
 Naismith Engineering, Inc.
 Firm Registration No. F000355

DRAFT

Attachment: Hike and Bike Trail and Nature Trail Cost Estimate (3483 : Hike & Bike Trail)



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 789 E. Washington Street • Brownsville, Texas • 78520
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 Facsimile: (775) 305-2554

PAGE 1 OF 1
 PROJECT NO. _____
 PREPARED BY PV
 CHECKED BY AAS
 DATE 4/10/2015

ESTIMATE OF PROBABLE CONSTRUCTION COSTS
HIKE AND BIKE TRAIL AND NATURE TRAIL IMPROVEMENTS

PHASE III - FM 1847 to SH100

ITEM #	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	PRICE
1	Clearing and Grubbing	AC	1.50	\$ 5,000.00	\$ 7,500.00
2	1 1/2" HMA (10 ft. Wide)	SY	6,000	\$ 17.25	\$ 103,500.00
3	6" Lime Stabilized Subgrade	SY	6,900	\$ 5.75	\$ 39,675.00
4	6" Crushed Limestone Base	SY	6,900	\$ 14.50	\$ 100,050.00
5	Concrete Curb	LF	10,800	\$ 12.00	\$ 129,600.00
6	LED Pedestrian Signal Module	EA	2	\$ 1,200.00	\$ 2,400.00
7	ADA Ramp	EA	2	\$ 1,500.00	\$ 3,000.00
8	Storm Water Pollution Prevention	LS	1	\$ 8,000.00	\$ 8,000.00
Sub-Total					\$ 393,725.00

Contingencies (15%) **\$ 59,058.75**

Basic Engineering Services (Design, Bidding, & Construction Management) \$ 54,334.05
 Inspection) \$ 27,167.03

TOTAL **\$534,284.83**

Paolina Vega, P.E.
 Project Engineer
 Naismith Engineering, Inc.
 Firm Registration No. F000355

DRAFT

Attachment: Hike and Bike Trail and Nature Trail Cost Estimate (3483 : Hike & Bike Trail)

City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 06/09/20 06:00 PM
Department: City Secretary
Category: Appointment
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 3486)

DOC ID: 3486 A

**Consideration and ACTION to appoint a person to the
Community Development Corporation.**

Attached is the resignation of Mr. Jesus Garcia and also a blank volunteer form for you to use to get a replacement. The new replacement will assume the term until February 2021.

Citizen application for appointment to a City of Los Fresnos Board Seat

Please return to: City Secretary, 200 N. Brazil Street, Los Fresnos, TX 78566

ALL INFORMATION ON THIS FORM IS PUBLIC RECORD

PLEASE TYPE OR PRINT CLEARLY

NAME _____
 (Last) (First) (MI)

HOME ADDRESS _____

MAILING ADDRESS _____

CITY _____ **ZIP** _____

HOME PHONE NUMBER: _____ **CELL NUMBER:** _____

E-MAIL ADDRESS: _____

EMPLOYER _____

OCCUPATION _____

BUSINESS ADDRESS _____

BUSINESS PHONE # _____

COMMITTEES OF INTEREST TO YOU

(List no more than 3 committees - please be specific)

1. _____
2. _____
3. _____

What education or special training do you have which you feel particularly fits you for the appointment to this position? (attach a resume or bio if relevant)

What work experience or other experience do you have which will be beneficial in carrying out the responsibilities of this position?

Why are you interested in serving on this Committee? _____

Other Volunteer Commitments? _____

SIGNATURE OF APPLICANT

DATE

Attachment: Citizen application for appt to a Board (3486 : Appointment to CDC)

Jesus Garcia
414 E. Ocean Blvd
Los Fresnos, TX 78566


RECEIVED MAY 29 2020
JmMey

May 29, 2020

City of Los Fresnos
Los Fresnos, TX

Dear Mark Milam, City Manager

I Would Like To Inform You Of My Resignation
As Member Of The Los Fresnos Community
Development Corporation Effective Today, May 29,
2020. I Appreciate Very Much The Opportunity
Given To Me To Serve, But, Unfortunately Due To
The Pandemic Circumstances, My Health, & My Age,
It Is In My Best Interest To Take This Action.

Sincerely,
Jesus Garcia


Attachment: SKM_C45820060110520 (3486 : Appointment to CDC)

City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 06/09/20 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 3476)

DOC ID: 3476 A

**City Manager Report A. Wastewater Update B. Water Update
C. Nature Park D. Hike & Bike Trails E. CDBG Disaster Grant
F. Henderson Road Project G. Census Update H. Update
Planning & Zoning Ordinance I. Drainage Update J. 75 Year
Anniversary Celebration K. Whipple Road L. CDBG 9th
Street Lift Station Relocation**

A. Wastewater Update - The bids will be on the agenda for the Chlorrine Contact Basin Project and the Headworks Project for approval. Hanson Engineering will have the bids formulated and references checked so we can have a recommendation on June 9 at the Council meeting.

We continue to work on the funding with TWDB to apply for the \$1,600,000 for wastewater to fix 3 lift stations, run sewer service to the new annexed areas on West Highway 100, replace some old manholes and replace some old sewer lines. Hanson Professional Services has the documents ready for us to advertise, bid, award contract and begin construction for the Whipple Road Wastewater Extension project. The City has to acquire the easements prior to that.

B. Water Update - We continue to work on the funding through TWDB to get the upgrades done on the water plant and distribution lines for \$3,700,000. We were able to qualify for a reduced interest rate of 1.65%. Once the final approval is received we will know the actual interest rate.

C. Nature Park - We have approximately \$67,040.30 in remaining funds available to complete the bird blind, the drip station and do some habitat restoration. A large amount of the Brazilian Peppers have been removed. We still have more to do but want to do that by hand so we don't disturb so much of the good vegetation. Bird blinds for bird watching have been constructed and recently added the roofs. We have some quotes that we can use to start doing some work on the trails to the bird blinds, extend electricity and extend water to them as well. We are waiting for a proposal for the water feature.

D. Hike & Bike Trails - Half Associates will have the bids formulated and references checked so a recommendation will be ready for the June 9 Council meeting for approval although we might delay this for a month to look for additional funding. The low bid was \$895,152.63. The engineering for the project is \$144,000. The total is \$1,039,152.63. We have \$500,000 from the Valley Baptist Legacy Foundation (VBLF) and \$200,000 from the Texas Parks & Wildlife (TPW) in funding for a total of \$700,000. There is a shortage of \$339,152.63. I have contacted VBLF to see if there is a possibility to get additional funds from them. They could have \$75,000 to \$100,000 available. They will let me know it a few weeks. I will explore other sources but don't know of any at this time. I will provide more information as it becomes available.

E. CDBG Disaster Grant - The \$350,000 grant to pave East Tenth Street and part of Whipple Road is continuing. This project is out for bids. We will get them in a couple of weeks and

might need to have a special meeting to award the contract ASAP. The complete date for the project is August so we need to get the contractor started.

F. Henderson Road Project - Construction continues on the Henderson Road Resaca Crossing project. They are working on the east side at this time. Work is progressing.

G. Census Committee - The Census committee has not been able to work due to the Corona Virus. However, the Federal Government extended the deadline into October so hopefully we will have some success when school starts in the fall...if it does. We are utilizing social media to push folks to fill out the Census. Since we have been focusing on it the last month or so, we have had great increases. The school district not meeting in the regular way is not good for all the plans we had. They are still using social media and also sending out flyers. We are going to have to get the committee to do some street walking in the future. We still have not delivered flyers to each home but hope to do that soon. We are at 49.1%. That means of all our addresses in the city 49.1% of them have responded already. Cameron County is at 42.4%, the State is at 55.2% and the United States is at 60.5%.

H. Update Planning & Zoning Ordinance - Jackie has located a company to do this. However, since it was not a budgeted item I will feel better if we wait until July or August. That will tell us how our budget is going and how much the Corona Virus will affect us long term. The cost is \$118,976 which is very low compared to the \$150,000 plus or more that others charge.

I. Drainage Update - I have received easements from the owners of Pederson Construction and Community of Christ Church for the drainage ditch behind their properties. I am still waiting on Zarsky Lumber. Cameron County Drainage District # 1 will assume maintenance on the ditch to keep it clean. The owner on the north side of that drainage ditch that is the developer for Valle Alto will initially clean the ditch and create a larger detention area. This is all positive for that area. Cameron County Drainage District #1 has enlarged the ditch south of the City. This will help additional flow and reduce flooding. Hanson is working on the several engineering designs for help with drainage along Whipple Road as Escondida Resaca. Both will help in poor drainage areas. We are applying for some grants to assist with costs for the construction. We have sent a proposal to TWDB for possible funding for drainage work.

J. 75 Year Anniversary Celebration - Unfortunately due to the Corona Virus we have not been able to meet. Hopefully we can schedule a meeting soon.

K. Whipple Road - The county widened the crossing for the Resaca and will install guard rails soon. I have Hanson Professional Services getting us a Right-of-Way map for Whipple Road so we can see if we can put a sidewalk on one side of the road.

L. CDBG 9th Street Lift Station Grant - Hanson is working on the design of the relocation of the lift station so we can move it out of the back yard.

City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 06/09/20 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:
DOC ID: 3470

SCHEDULED

ACTION ITEM (ID # 3470)

**Financial Report May 2020 1. Monthly 2. Year to Date 3. Sales
Tax**

Call with questions.

I recommend approval.

CHECKLIST FOR GENERAL FUND			MAY 2020	
CK#	VENDOR NAME	Inv.Date	Amount	Description
578	CITY OF L.F. PAYROLL ACCT	05/14/20	\$ 76,913.08	DUE TO PAYROLL #16 WE 5/10/20
621	CITY OF L.F. PAYROLL ACCT	05/28/20	\$ 81,802.69	DUE TO PAYROLL #17 WE 5/24/20
35113	MATILDE LOPEZ	05/08/20	\$ 300.00	CANCELLATION OF EVENT-LF COMMUNITY CENTER 5/17/
35114	ALLIED WASTE SERVICES	04/30/20	\$ 54,344.70	SOLID WASTE & BRUSH COLLECTION
35115	CDW GOVERNMENT	04/22/20	\$ 1,500.00	PC'S FOR PD REMODEL
35116	CENTRAL PLUMBING	04/16/20	\$ 88.64	PLUMBING SUPPLIES-COMMUNITY CENTER
35117	CINTAS	04/28/20	\$ 189.40	MEDICAL SUPPLIES-CITY HALL/COMMUNITY CENTER
35118	CITY OF BROWNSVILLE	03/31/20	\$ 144.00	MARCH 2020-USE OF SANITARY LANDFILL
35119	CITY OF LOS FRESNOS	04/20/02	\$ 1,829.94	WATER/SEWER/GARB-CITY BUILDINGS/PARKS
35120	CITY OF LOS FRESNOS	04/20/02	VOID	VOIDED CHECK-CONTINUED
35121	DAVID PADBERG	04/30/20	\$ 490.00	VEGETATION CONTROL-LIFT STATIONS/WWTP
35122	DIANANIRA SAUCEDA	05/04/20	\$ 6,750.00	POLICE DEPT RENOVATIONS-PATROL SIDE
35123	FUELMAN	VARIOUS	\$ 909.60	FUEL FOR ENVIRONMENTAL/PD/STREET DEPT VEHICLES
35124	GABRIEL PEDRAZA	04/30/20	\$ 650.00	APR 2020-FIRE MARSHAL
35125	GENE DANIELS	05/01/20	\$ 1,850.00	MAY 2020-JUDGE/PHONE STIPEND
35126	GLASS MART	05/08/20	\$ 718.25	PLEXIGLASS FOR COUNTER AT LIBRARY
35127	HANSON PROFESSIONAL	04/18/20	\$ 4,110.00	ENGINEERING-RESACA ESCONDIDA
35128	HECTOR'S MUFFLER	VARIOUS	\$ 310.00	OIL CHANGES/BRAKE REPAIRS-POLICE UNITS
35129	JUAN RODRIGUEZ	05/08/20	\$ 150.00	CANCELLATION OF EVENT-LF COMMUNITY CENTER 5/24/
35130	KONICA MINOLTA	04/01/20	\$ 223.93	COPIER LEASE
35131	LA HORMIGA	05/05/20	\$ 5.00	FLAT REPAIR-MOWER
35132	LEXIS NEXIS RISK DATA	04/30/20	\$ 100.00	PEOPLE SEARCH PROGRAM
35133	LF CHAMBER OF COMMERCE	05/01/20	\$ 2,850.00	MAY 2020-SVC AGREEMENT
35134	LUIS RAMOS	04/30/20	\$ 4,115.25	APR 2020-CUSTOMER SERVICE INSPECTIONS
35135	MC DONALD'S	04/30/20	\$ 10.00	APRIL 2020-PRISONER MEALS
35136	O'REILLY AUTO	VARIOUS	\$ 39.82	APRIL 2020-SUPPLIES FOR MAINT
35137	PETTY CASH	VARIOUS	\$ 48.57	SUPPLIES FOR POLICE DEPT
35138	PRAXAIR	VARIOUS	\$ 2,406.97	POOL CHEMICALS
35139	RIGOBERTO GONZALEZ JR	04/24/20	\$ 1,500.00	CUSTOM PD PIT-SHOOTING RANGE
35140	SAM'S	VARIOUS	\$ 218.38	BLINDS-PD/GARDEN HOSE-COMMUNITY CENTER
35141	STAFF FORCE	VARIOUS	\$ 896.00	CONTRACT LABOR-WEEKENDING 4/19,4/26/20
35142	STAPLES	03/26/20	\$ 160.40	OFFICE SUPPLIES
35143	TX COMPTROLLER OF PUBLIC	04/24/20	\$ 100.00	STATE OF TX CO-OP-ANNUAL MEMBERSHIP
35144	TYLER TECHNOLOGIES	04/16/20	\$ 1,529.84	BRAZOS E-CITATION MAINTENANCE
35145	VALLEY SHREDDING SERVI	04/27/20	\$ 543.75	DESTRUCTION OF FILES-RECORD RETENTION
35146	DIANANIRA SAUCEDA	05/08/20	\$ 1,275.00	POLICE DEPT RENOVATIONS-PATROL SIDE
35147	AT&T MOBILITY	04/19/20	\$ 881.31	MOBILE PHONE SERVICE
35148	AT&T MOBILITY	05/01/20	\$ 265.93	IPAD SERVICES
35149	CDC	05/22/20	\$ 39,242.61	TAX ALLOCATION END 5/5/20
35150	CINTAS	05/12/20	\$ 226.93	MEDICAL SUPPLIES-CH/PD/COMMUNITY CENTER
35151	CORE & MAIN	05/07/20	\$ 177.24	CONCRETE BAGS
35152	DIRECT ENERGY	04/29/20	\$ 11,662.18	ELEC-POLICE DEPT/CITY HALL/PARKS/STREETS/B&G CLU
35153	DIRECT ENERGY	04/29/20	VOID	VOIDED CHECK-CONTINUED
35154	EDWARD'S PEST MANAGEMENT	05/11/20	\$ 367.00	PEST CONTROL-CITY BUILDINGS/PARKS
35155	EMILIO GOMEZ	05/13/20	\$ 181.50	REPAIRS-PARK DEPT BLOWER
35156	FEDERAL EXPRESS	VARIOUS	\$ 35.52	DELIVERY-TMC/CCPD-LFPD
35157	FIRST COMMUNITY BANK	VARIOUS	\$ 2,728.36	BASES-BALL PARK/FLIGHT-TMCCP FUNDS SEMINAR/ZOO
35158	FIRST COMMUNITY BANK	VARIOUS	VOID	VOIDED CHECK-CONTINUED
35159	FUELMAN	VARIOUS	\$ 910.01	FUEL FOR ENVIRONMENTAL/PD/STREET DEPT VEHICLES
35160	GATEWAY PRINTING	05/11/20	\$ 120.00	SOCIAL DISTANCE FLOOR DECALS-LIBRARY
35161	GRANICUS	05/12/20	\$ 331.80	AGNEDA/MINUTE-IQM2 SUBSCRIPTIONS
35162	HECTOR'S MUFFLER	VARIOUS	\$ 72.00	REPAIRS FOR SIGNS/BOLTS FOR BASKETBALL BACKBOA
35163	HILLYARD	VARIOUS	\$ 669.40	CLEANING SUPPLIES
35164	HUGHES NETWORK	05/04/20	\$ 112.41	SATELLITE INTERNET-EOC
35165	LA HORMIGA	04/09/20	\$ 5.00	FLAT REPAIR-PD UNIT
35166	LOS FRESNOS NEWS	VARIOUS	\$ 786.00	ADVERTISTING
35167	LOWER RIO GRANDE VALLEY	05/13/20	\$ 132.59	PRO RATE REGIONALCOMMUNICATIONS
35168	MIDDLETON AIR	VARIOUS	\$ 542.72	AC REPAIRS-ADMIN SIDE-POLICE DEPT

35169	O'REILLY AUTO	VARIOUS	\$ 118.86	APRIL 2020-SUPPLIES FOR MAINTENANCE
35170	RIO GRANDE VALLEY COMM	05/07/20	\$ 375.00	RADIOS-LFCISD
35171	SMARTCOM TELEPHONE	05/08/20	\$ 482.95	INTERNET SVC-CITY HALL/PD/COURT/PHONE-PD
35172	STAFF FORCE	VARIOUS	\$ 851.20	CONTRACT LABOR-WEEKENDING 5/3,5/10/20
35173	TIME WARNER CABLE	05/06/20	\$ 8.10	CABLE SERVICE-LIBRARY
35174	TOTAL IMAGING SOLUTIONS	05/10/20	\$ 682.53	COPIES-CH/HEALTH/COURT/PD-MAY 2020
35175	TX POLICE CHIEF ASSOCIATION	05/15/20	\$ 192.00	TX POLICE CHIEF ANNUAL RENEWAL-H.GONZALEZ
35176	VEAE SERVICES	05/18/20	\$ 471.19	PHONE SERVICE-CITY BUILDINGS
		TOTAL	\$ 311,705.55	



CITY OF LOS FRESNOS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2020

01 -GENERAL FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 66.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
00-PROPERTY TAXES	1,294,801	33,125.51	1,262,979.91	0.00	31,821.09	97.54
30-NONPROPERTY TAXES	1,567,621	153,842.63	1,115,771.73	0.00	451,849.27	71.18
07-POLICE	515,122	31,054.89	426,224.07	0.00	88,898.42	82.74
10-HEALTH	7,800	105.00	9,659.50	0.00 (1,859.50)	123.84
12-GARBAGE	133,100	72,967.67	150,157.18	0.00 (17,057.18)	112.82
15-PARKS	14,500	0.00	152.00	0.00	14,348.00	1.05
16-LIBRARY	11,500	0.00	6,211.70	0.00	5,288.30	54.01
44-Misc Revenue	14,379	38.04	25,943.66	0.00 (11,564.79)	180.43
90-REIMBURSABLES	245,994	81,123.06	169,254.55	0.00	76,739.45	68.80
TOTAL REVENUES	3,804,817	372,256.80	3,166,354.30	0.00	638,463.06	83.22
	=====	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>						
02-ADMINISTRATION	462,060	24,562.76	369,958.32	4,194.67	87,907.01	80.97
03-MUNICIPAL COURT	228,521	12,304.02	141,288.01	743.32	86,489.67	62.15
04-TAX ASSESSOR COLLECTOR	42,519	151.18	26,238.16	0.00	16,280.84	61.71
06-ELECTIONS	14,550	0.00	1,366.78	139.35	13,043.87	10.35
07-POLICE	1,572,077	101,915.91	989,748.90	17,674.09	564,653.79	64.08
08-FIRE	149,300 (436.09)	93,066.27	456.00	55,777.73	62.64
09-ENGINEERING	65,000	0.00	68,454.17	0.00 (3,454.17)	105.31
10-HEALTH	133,191	7,907.31	78,304.72	1,728.69	53,157.59	60.09
11-EMERGENCY MEDICAL SERV	179,300	46.45	107,820.25	0.00	71,479.75	60.13
12-GARBAGE	8,500	0.00 (60.85)	0.00	8,560.85	0.72-
13-STORM WATER	15,500	0.00	487.59	0.00	15,012.41	3.15
14-STREETS	226,080	3,588.60	138,284.37	27,055.05	60,740.58	73.13
15-PARKS	344,620	7,582.42	149,167.78	4,769.99	190,682.23	44.67
16-LIBRARY	168,634	9,708.83	106,568.68	39.45	62,025.87	63.22
17-COMMUNITY CENTER	9,900	170.92	7,631.09	331.31	1,937.60	80.43
18-EMERGENCY MANAGEMENT	50,669	1,983.76	28,344.64	4,549.71	17,774.65	64.92
19-ALL DEPARTMENT EXPENS	16,500	0.00	6,310.36	100.00	10,089.64	38.85
21-CITY PROMOTION	4,500	0.00	3,000.00	0.00	1,500.00	66.67
23-DSRIP-COMMUNITY HEALT	52,627	3,316.61	29,636.91	755.65	22,234.44	57.75
24-MENTAL TASK FORCE PRO	61,085	4,630.26	41,192.66	0.00	19,892.34	67.43
28-INFORMATION TECHNOLOG	50,076	1,818.76	35,082.58	620.70	14,372.72	71.30
TOTAL EXPENDITURES	3,855,209	179,251.70	2,421,891.39	63,157.98	1,370,159.41	64.46
	=====	=====	=====	=====	=====	=====
REVENUE OVER/ (UNDER) EXPENDITURES	(50,391)	193,005.10	744,462.91	(63,157.98)	(731,696.35)	1,352.03-
	=====	=====	=====	=====	=====	=====

Attachment: Financials - May 2020 (3470 : Financial Report)

MAY 2020

CHECKLIST FOR WATER & SEWER				
CK #	VENDOR NAME	Inv.Date	Amount	Description
579	CITY OF L.F. PAYROLL ACCT	05/14/20	\$ 29,000.06	DUE TO PAYROLL #16 WE 5/10/20
622	CITY OF L.F. PAYROLL ACCT	05/28/20	\$ 29,614.06	DUE TO PAYROLL #17 WE 5/24/20
149341	A3 CONSTRUCTION	04/23/20	\$ 475.00	REPAIR S.ARROYO LS OUTLET PIPE
149342	ABSOLUTE HOLDINGS	03/25/20	\$ 739.00	CUSTOMER WATER REPORTS-POSTAGE
149343	AGUAWORKS PIPE & SUPPLY	VARIOUS	\$ 233.03	SEWER CONNECTION SUPPLIES
149344	ANA LAB	04/22/20	\$ 99.00	ROUTINE WATER TESTING
149345	CCID #6	04/30/20	\$ 2,072.86	APRIL 2020-RAW WATER
149346	CDW GOVERNMENT	04/22/20	\$ 1,500.00	PC'S FOR PD REMODEL
149347	CINTAS CORPORATION	VARIOUS	\$ 1,653.30	CLEANING-W/S UNIFORMS
149348	CINTAS CORPORATION	04/28/20	\$ 115.39	MEDICAL SUPPLIES-PUBLIC WORKS
149349	CITY OF LOS FRESNOS	04/20/20	\$ 238.32	WATER/SEWER/GARB-SEWER PLANT/LIFT STATION
149350	CORE & MAIN	04/20/20	\$ 46.68	GREEN MARKING PAINT FOR LOCATES
149351	EAST RIO HONDO WATER	05/08/20	\$ 962.09	MAY 2020-ERH SETTLEMENT
149352	FUELMAN	VARIOUS	\$ 235.92	FUEL FOR WATER/SEWER VEHICLES
149353	HANSON PROFESSIONAL	04/18/20	\$ 8,820.00	ENGINEERING-WWTP HEADWORKS
149354	INTEGRITY TESTING	05/04/20	\$ 970.00	APR 2020-SEWER PLANT TESTING
149355	LA HORMIGA TIRE	VARIOUS	\$ 10.00	FLAT REPAIRS
149356	LUIS MASCORRO	05/05/20	\$ 190.00	REPAIR-BLOWER AT WWTP/VARIABLE SPEED CONTRO
149357	PRAXAIR	04/22/20	\$ 48.95	CHEMICAL/CYLINDER RENTAL
149358	RIO HYDROLOGICS PARTS	04/24/20	\$ 378.52	BACHOE REPAIRS
149359	SAM'S	03/15/20	\$ 46.54	EXTENSION CORD/SURGE PROTECTORS
149360	SOUTH TX PRESSURE	04/29/20	\$ 905.00	ANNUAL WATER TANK INSPECTIONS
149361	STAFF FORCE INC	VARIOUS	\$ 3,613.40	CONTRACT LABOR-WEEKENDING 4/19,4/26/20
149362	STAFF FORCE INC	VARIOUS	VOID	VOIDED CHECK-CONTINUED
149363	STAPLES	VARIOUS	\$ 160.40	OFFICE SUPPLIES
149364	TOWN OF INDIAN LAKE	04/03/20	\$ 1,149.83	APRIL 2020-SOUTHMOST WATER
149365	TX COMMISSION ON ENVIRON	04/12/20	\$ 105.00	STORM WATER PERMIT-FY2020
149366	TYLER TECHNOLOGIES	03/31/20	\$ 31.90	UTILITY BILLING NOTICE 1/1/20-3/31/20
CHECKS 149367-149390				UTILITY DEPOSIT REFUND CHECKS
149392	A3 CONSTRUCTION	05/12/20	\$ 925.00	REPAIR WATER LINE AT HIGH SCHOOL
149393	ANA-LAB	05/18/20	\$ 134.00	ROUTINE TOC WATER TESTING-RAW,WATER, COMBINE
149394	AQUA METRIC SALES	VARIOUS	\$ 51,648.52	SENSUS ANALYTICS/RNI/INTEGRATION/RADIOS FOR SE
149395	AT&T	02/07/20	\$ 772.94	REPAIR TO DAMAGED PHONE LINE 110 S. PALMA
149396	AT&T MOBILITY	04/19/20	\$ 335.09	MOBILE PHONE SERVICE-WATER/SEWER DEPTS
149397	AUTO ZONE	04/08/20	\$ 59.16	REPLACEMENT BELTS FOR AERATOR
149398	BRENNTAG SOUTHWEST	05/07/20	\$ 4,123.80	CHEMICALS-WATER PLANT
149399	CHEMTEX	05/07/20	\$ 305.00	LIFT STATION ODOR CONTROL
149400	CHEMTRADE CHEMICALS	VARIOUS	\$ 11,157.21	WATER PLANT CHEMICALS
149401	CINTAS CORPORATION	05/12/20	\$ 100.39	MEDICAL SUPPLIES-PUBLIC WORKS
149402	DEPT OF STATE HEALTH SERVICE	05/04/20	\$ 72.64	8 ROUTINE WATER SAMPLES
149403	DPC INDUSTRIES	VARIOUS	\$ 4,446.55	CHEMICAL CYLINDER /WATER PLANT-WASTEWATER PL
149404	EAST RIO HONDO WATER	05/13/20	\$ 295.47	WATER SERVICE-EDAP LIFT STATIONS
149405	EDWARD'S PEST MANAGEMENT	05/11/20	\$ 49.00	PEST CONTROL-SERVICE CENTER
149406	EVANGELINE SPECIALTIES	05/07/20	\$ 260.03	WATER/SEWER PLANT DEPT SIGNS
149407	FUELMAN	VARIOUS	\$ 335.94	FUEL FOR WATER/SEWER VEHICLES
149408	HECTOR'S MUFFLER	VARIOUS	\$ 270.00	REPAIRS TO BACKHOE
149409	JOHN DEERE GOVT	04/28/20	\$ 2,190.48	REPLACE COMPUTER-BACKHOE ENGINE
149410	LA HORMIGA TIRE	05/20/20	\$ 5.00	FLAT REPAIRS
149411	LOS FRESNOS NEWS	04/30/20	\$ 756.00	ADS-BIDS FORS CHLORINE BASIN/HEADWORKS
149412	LUIS MASCORRO	05/11/20	\$ 95.00	REPAIR ALAMO LIFT STATION PUMP#2
149413	MAGIC VALLEY ELEC	05/15/20	\$ 74.11	ELEC-LIFT STATION-CACTUS ROAD
149414	NEW CORE	VARIOUS	\$ 6,274.60	REPAIRS-SEWAGE PUMP/LIFT STATION REPAIRS
149415	OREILLY AUTO	VARIOUS	\$ 677.78	APRIL 2020-SUPPLIES FOR MAINTENANCE
149416	OREILLY AUTO	VARIOUS	VOID	VOIDED CHECK-CONTINUED
149417	OREILLY AUTO	VARIOUS	VOID	VOIDED CHECK-CONTINUED
149418	SMARTCOM TELEPHONE	05/08/20	\$ 141.32	INTERNET SERVICE-WATER/SEWER DEPT
149419	STAFF FORCE INC	VARIOUS	\$ 3,344.60	CONTRACT LABOR-WEEKENDING 5/3,5/10/20
149420	STAFF FORCE INC	VARIOUS	VOID	VOIDED CHECK-CONTINUED
149421	SUNTRUST EQUIP FINANCE	05/08/20	\$ 75,446.30	WATER METER REPLACEMENT-PRINCIPAL/INTEREST
149422	THE BANK OF NEW YORK	05/14/20	\$ 1,100.00	AGENT FEE-WATER BONDS
149423	VEAE SERVICES	05/18/20	\$ 26.54	PHONE SERVICE-WATER/SEWER DEPTS
TOTAL			\$ 248,836.72	

UTILITY DEPOSIT REFUND CHECKS				
149367	JDLF HOLDINGS	05/08/20	\$ 23.59	ACCT #01-02390-07 UTILITY DEPOSIT REFUND
149368	GAMEZ, GABRIEL	05/08/20	\$ 81.05	ACCT #01-09300-06 UTILITY DEPOSIT REFUND
149369	GOMEZ, CYNTHIA Y	05/08/20	\$ 81.58	ACCT #02-05461-13 UTILITY DEPOSIT REFUND
149370	LOPEZ, SAMUEL	05/08/20	\$ 8.75	ACCT #02-05709-04 UTILITY DEPOSIT REFUND
149371	ALANIZ, JULIA	05/08/20	\$ 109.35	ACCT #02-07501-02 UTILITY DEPOSIT REFUND
149372	VALLEY BAPTIST REALTY COMP	05/08/20	\$ 115.48	ACCT #02-10419-02 UTILITY DEPOSIT REFUND
149373	QUINTERO, LETICIA	05/08/20	\$ 98.31	ACCT #02-21469-06 UTILITY DEPOSIT REFUND
149374	ZIWA HOLDINGS	05/08/20	\$ 103.28	ACCT #03-01060-02 UTILITY DEPOSIT REFUND
149375	CHAPA, ERIKA	05/08/20	\$ 12.21	ACCT #03-03430-06 UTILITY DEPOSIT REFUND
149376	CASTILLEJA, VICTOR MANUEL	05/08/20	\$ 76.67	ACCT #03-04010-04 UTILITY DEPOSIT REFUND
149377	RIVERA, FRANKIE	05/08/20	\$ 73.26	ACCT #03-06002-01 UTILITY DEPOSIT REFUND
149378	DUKE, DEBORAH	05/08/20	\$ 71.68	ACCT #03-06133-08 UTILITY DEPOSIT REFUND
149379	WADE, BARBARA	05/08/20	\$ 24.24	ACCT #03-11400-02 UTILITY DEPOSIT REFUND
149380	G & T PAVING	05/08/20	\$ 99.82	ACCT #03-14199-02 UTILITY DEPOSIT REFUND
149381	MENDIETA, CLAUDIA	05/08/20	\$ 92.86	ACCT #03-15374-18 UTILITY DEPOSIT REFUND
149382	CARMONA, AMANDA	05/08/20	\$ 110.16	ACCT #03-18910-07 UTILITY DEPOSIT REFUND
149383	ROBINHOOD APARTMENTS	05/08/20	\$ 75.04	ACCT #03-20110-05 UTILITY DEPOSIT REFUND
149384	WILLIAMS, ERIC	05/08/20	\$ 40.05	ACCT #03-20241-04 UTILITY DEPOSIT REFUND
149385	WILLIAMS, ERIC	05/08/20	\$ 127.86	ACCT #03-20250-04 UTILITY DEPOSIT REFUND
149386	MORAN, GABRIEL	05/08/20	\$ 112.80	ACCT #03-22760-16 UTILITY DEPOSIT REFUND
149387	WILLIAMS, ERIC	05/08/20	\$ 85.25	ACCT #03-30267-02 UTILITY DEPOSIT REFUND
149388	PEREZ, EVARISTO	05/08/20	\$ 100.98	ACCT #03-30270-02 UTILITY DEPOSIT REFUND
149389	DELGADO, ROBERTO	05/08/20	\$ 66.40	ACCT #04-03103-00 UTILITY DEPOSIT REFUND
149390	ALVARADO, TOMAS	05/08/20	\$ 50.00	ACCT #05-02235-00 UTILITY DEPOSIT REFUND
149391	PEREZ, MARIA DEL CARMEN	05/08/20	\$ 35.82	ACCT #05-32640-00 UTILITY DEPOSIT REFUND
		TOTAL	\$ 1,876.49	

CITY OF LOS FRESNOS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2020

05 - UTILITY FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 66.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
00-REVENUES	2,713,425	247,198.80	1,836,553.32	0.00	876,871.68	67.68
44-MISCELLANEOUS INCOME	0	0.00	167.47	0.00	(167.47)	0.00
TOTAL REVENUES	2,713,425	247,198.80	1,836,720.79	0.00	876,704.21	67.69
	=====	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>						
02-WATER ADMINISTRATION	497,838	30,153.91	327,712.78	11,798.08	158,326.64	68.20
05-INFORMATION TECHNOLOG	25,040	909.38	17,541.78	310.37	7,187.85	71.29
26-WATER SUPPLIES	122,500	10,838.82	98,244.69	9,340.36	14,914.95	87.82
27-MAINTENANCE OF WATER S	13,500	238.34	3,902.91	1,552.70	8,044.39	40.41
28-MAINTENANCE OF WATER E	56,000	1,025.00	15,995.81	375.33	39,628.86	29.23
29-WATER PURCHASES	35,798	0.00	24,221.47	0.00	11,576.53	67.66
30-WATER MISCELLANEOUS EX	436,487	10,187.10	126,367.21	0.00	310,119.79	28.95
20-CAPITAL OUTLAY	92,752	4,132.80	13,207.14	1,982.30	77,562.58	16.38
32-WATER BONDED INDEBTEDN	93,328	0.00	60,328.61	0.00	32,999.39	64.64
34-SEWER ADMINISTRATION	600,803	31,649.39	384,190.98	715.07	215,896.45	64.07
35-INFORMATION TECHNOLOG	25,039	909.38	17,541.81	310.37	7,186.84	71.30
36-SEWER SUPPLIES	73,250	1,199.34	44,909.52	4,371.03	23,969.45	67.28
37-MAINTENANCE OF SEWER S	12,800	0.00	5,928.24	854.45	6,017.31	52.99
38-MAINTENANCE OF SEWER E	81,000	1,751.00	70,945.83	11,027.61	(973.44)	101.20
39-SEWER MISC. EXPENSES	553,500	0.00	16,675.00	0.00	536,825.00	3.01
41-SEWER BONDED INDEBTEDN	60,047	0.00	8,661.60	0.00	51,385.40	14.42
52-TRANSFER OUT	641,442	0.00	498,018.25	0.00	143,423.75	77.64
TOTAL EXPENDITURES	3,421,123	92,994.46	1,734,393.63	42,637.67	1,644,091.74	51.94
	=====	=====	=====	=====	=====	=====
REVENUE OVER/(UNDER) EXPENDITURES	(707,698)	154,204.34	102,327.16	(42,637.67)	(767,387.53)	8.43-
	=====	=====	=====	=====	=====	=====

Attachment: Financials - May 2020 (3470 : Financial Report)

Attachment: Financials - May 2020 (3470 : Financial Report)

2/20

CITY OF LOS FRESNOS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2020

09 -COMMUNITY DEVELOPMENT COR
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 66.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
52-CDC DISBURSEMENTS	391,100	39,242.61	282,339.67	0.00	108,760.33	72.19
TOTAL REVENUES	391,100	39,242.61	282,339.67	0.00	108,760.33	72.19
	=====	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>						
52-CDC DISBURSEMENTS	391,100	4,626.01	142,009.49	132,064.06	117,026.45	70.08
TOTAL EXPENDITURES	391,100	4,626.01	142,009.49	132,064.06	117,026.45	70.08
	=====	=====	=====	=====	=====	=====
REVENUE OVER/(UNDER) EXPENDITURES	0	34,616.60	140,330.18	(132,064.06)	(8,266.12)	0.00
	=====	=====	=====	=====	=====	=====

CITY OF LOS FRESNOS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2020

09 -COMMUNITY DEVELOPMENT COR

% OF YEAR COMPLETED: 66.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<hr/>						
52-CDC DISBURSEMENTS						
=====						
10-NON-CATEGORIZED						
09-452-1010 SALES TAX	387,500	39,242.61	280,932.46	0.00	106,567.54	72.50
09-452-1050 INTEREST EARNED	3,600	0.00	1,407.21	0.00	2,192.79	39.09
TOTAL 10-NON-CATEGORIZED	391,100	39,242.61	282,339.67	0.00	108,760.33	72.19
11-NON-CATEGORIZED						
99-OTHER REVENUE						
TOTAL 52-CDC DISBURSEMENTS	391,100	39,242.61	282,339.67	0.00	108,760.33	72.19
=====						
44-MISCELLANEOUS INCOME						
=====						
10-NON-CATEGORIZED						
=====						
TOTAL REVENUE	391,100	39,242.61	282,339.67	0.00	108,760.33	72.19
=====						

CITY OF LOS FRESNOS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2020

09 -COMMUNITY DEVELOPMENT COR
DEPARTMENT - 52-CDC DISBURSEMENTS

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>01-SALARIES</u>						
09-552-01100 SALARIES	5,200	40.00	8,550.00	0.00 (3,350.00)	164.42
TOTAL 01-SALARIES	5,200	40.00	8,550.00	0.00 (3,350.00)	164.42
<u>02-EMPLOYEE BENEFITS</u>						
09-552-02100 FICA EXPENSE	322	2.48	530.10	0.00 (208.10)	164.63
09-552-02105 MEDICARE EXPENSE	75	0.58	123.98	0.00 (48.98)	165.31
09-552-02107 TWC EXPENSE	270	0.64	32.88	0.00	237.12	12.18
09-552-02160 WORKER'S COMP	23	0.12	26.27	0.00 (3.27)	114.22
TOTAL 02-EMPLOYEE BENEFITS	690	3.82	713.23	0.00 (23.23)	103.37
<u>03-CONTRACT LABOR</u>						
09-552-03110 ATTORNEY	500	0.00	0.00	0.00	500.00	0.00
09-552-03115 AUDITOR	5,550	0.00	5,550.00	0.00	0.00	100.00
09-552-03120 PROFESSIONAL SERVICES	31,600	3,430.00	28,165.00	0.00	3,435.00	89.13
09-552-03121 BUSINESS RECRUIT AND DEVEL	9,600	800.00	6,400.00	0.00	3,200.00	66.67
TOTAL 03-CONTRACT LABOR	47,250	4,230.00	40,115.00	0.00	7,135.00	84.90
<u>04-SUPPLIES</u>						
09-552-04100 OFFICE SUPPLIES & PRINTING	5,500	29.24	5,009.58	0.00	490.42	91.08
TOTAL 04-SUPPLIES	5,500	29.24	5,009.58	0.00	490.42	91.08
<u>05-UTILITIES</u>						
<u>06-ADVERTISING</u>						
09-552-06100 CITY PROMOTION	36,000	0.00	24,050.00	0.00	11,950.00	66.81
09-552-06120 ADVERTISING	2,750	240.00	3,651.00	0.00 (901.00)	132.76
TOTAL 06-ADVERTISING	38,750	240.00	27,701.00	0.00	11,049.00	71.49
<u>09-TRAVEL & SCHOOL</u>						
09-552-09100 TRAVEL/SEMINARS	2,000	0.00	1,733.42	0.00	266.58	86.67
09-552-09110 TRAINING/SEMINARS	0	0.00	0.00	445.05 (445.05)	0.00
TOTAL 09-TRAVEL & SCHOOL	2,000	0.00	1,733.42	445.05 (178.47)	108.92
<u>10-DUES & MEMBERSHIPS</u>						
09-552-10100 DUES & MEMBERSHIPS	2,000	82.95	816.55	0.00	1,183.45	40.83
TOTAL 10-DUES & MEMBERSHIPS	2,000	82.95	816.55	0.00	1,183.45	40.83
<u>11-MAINTENANCE</u>						
09-552-11150 SPECIAL PROJECTS	111,110	0.00	55,167.93	54,905.26	1,036.81	99.07
TOTAL 11-MAINTENANCE	111,110	0.00	55,167.93	54,905.26	1,036.81	99.07

CITY OF LOS FRESNOS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2020

09 -COMMUNITY DEVELOPMENT COR
DEPARTMENT - 52-CDC DISBURSEMENTS

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>12-INSURANCE</u>						
09-552-12100 INSURANCE	300	0.00	289.10	0.00	10.90	96.37
TOTAL 12-INSURANCE	300	0.00	289.10	0.00	10.90	96.37
<u>13-EQUIPMENT</u>						
09-552-13500 CAPITAL OUTLAY	60,000	0.00	0.00	76,713.75 (16,713.75)	127.86
TOTAL 13-EQUIPMENT	60,000	0.00	0.00	76,713.75 (16,713.75)	127.86
<u>14-COMPUTER SOFTWARE</u>						
<u>30-NON-SPECIFIC</u>						
09-552-30100 BUSINESS INCENTIVE PROGRAM	20,000	0.00	1,865.00	0.00	18,135.00	9.33
09-552-30130 GENERAL FUND ADMIN	15,000	0.00	0.00	0.00	15,000.00	0.00
09-552-30131 TRANSFER DEBT SERVICE I&S	83,000	0.00	0.00	0.00	83,000.00	0.00
TOTAL 30-NON-SPECIFIC	118,000	0.00	1,865.00	0.00	116,135.00	1.58
<u>40-NON-SPECIFIC</u>						
<u>80-BOND PAYMENTS</u>						
<u>99-MISCELLANEOUS & CONTIN</u>						
09-552-99100 MISCELLANEOUS	300	0.00	48.68	0.00	251.32	16.23
TOTAL 99-MISCELLANEOUS & CONTIN	300	0.00	48.68	0.00	251.32	16.23
TOTAL 52-CDC DISBURSEMENTS	391,100	4,626.01	142,009.49	132,064.06	117,026.45	70.08
=====	=====	=====	=====	=====	=====	=====

CITY OF LOS FRESNOS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 202009 -COMMUNITY DEVELOPMENT COR
DEPARTMENT - 99-Capital Outlay

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
99-MISCELLANEOUS & CONTIN	=====	=====	=====	=====	=====	=====

CITY OF LOS FRESNOS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2020

09 -COMMUNITY DEVELOPMENT COR
DEPARTMENT - 53-CDC BOND DISBURSEMENTS

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
11-MAINTENANCE						
30-NON-SPECIFIC						
	=====	=====	=====	=====	=====	=====
TOTAL EXPENDITURES	391,100	4,626.01	142,009.49	132,064.06	117,026.45	70.08
	=====	=====	=====	=====	=====	=====
REVENUE OVER/(UNDER) EXPENDITURES	0	34,616.60	140,330.18 (132,064.06) (8,266.12)	0.00
	=====	=====	=====	=====	=====	=====

Sales Tax Report FY19-20

	2c				1-1/2c (General Fund Portion)				1/2c (CDC Portion)			
	FY18-19	FY17-18	Inc(Dec)	Inc(Dec)	FY18-19	FY17-18	Inc(Dec)	Inc(Dec)	FY18-19	FY17-18	Inc(Dec)	Inc(Dec)
Paid			(\$)	(%)			(\$)	(%)			(\$)	(%)
October	142,634.96	114,509.39	28,125.57	24.56%	106,976.22	85,882.04	21,094.18	24.56%	35,658.74	28,627.35	7,031.39	24.56%
November	126,677.77	109,338.63	17,339.14	15.86%	95,008.33	82,003.97	13,004.36	15.86%	31,669.44	27,334.66	4,334.79	15.86%
December	112,867.33	103,195.45	9,671.88	9.37%	84,650.50	77,396.59	7,253.91	9.37%	28,216.83	25,798.86	2,417.97	9.37%
January	111,217.54	110,304.96	912.58	0.83%	83,413.16	82,728.72	684.43	0.83%	27,804.39	27,576.24	228.14	0.83%
February	212,230.34	131,130.82	81,099.52	61.85%	159,172.76	98,348.12	60,824.64	61.85%	53,057.59	32,782.71	20,274.88	61.85%
March	113,566.31	99,829.00	13,737.31	13.76%	85,174.73	74,871.75	10,302.98	13.76%	28,391.58	24,957.25	3,434.33	13.76%
April	122,184.20	100,976.00	21,208.20	21.00%	91,638.15	75,732.00	15,906.15	21.00%	30,546.05	25,244.00	5,302.05	21.00%
May	141,119.82	142,667.08	(1,547.26)	-1.08%	105,839.87	107,000.31	(1,160.44)	-1.08%	35,279.96	35,666.77	(386.81)	-1.08%
June	127,522.36	109,989.07	17,533.29	15.94%	95,641.77	82,491.80	13,149.97	15.94%	31,880.59	27,497.27	4,383.32	15.94%
July	131,731.22	125,789.13	5,942.09	4.72%	98,798.42	94,341.85	4,456.57	4.72%	32,932.81	31,447.28	1,485.52	4.72%
August	141,036.65	134,113.34	6,923.31	5.16%	105,777.49	100,585.01	5,192.48	5.16%	35,259.16	33,528.34	1,730.83	5.16%
September	141,667.46	124,334.26	17,333.20	13.94%	106,250.59	93,250.70	12,999.90	13.94%	35,416.86	31,083.57	4,333.30	13.94%
TOTAL SALES ACTIVITIES	\$ 1,624,455.96	\$ 1,406,177.13	\$ 172,814.12	15.52%	\$ 1,218,341.97	\$ 1,054,632.85	\$ 129,610.59	15.52%	\$ 406,113.99	\$ 351,544.28	\$ 43,203.53	15.52%

	2c				1-1/2c (General Fund Portion)				1/2c (CDC Portion)			
	FY18-19	FY17-18	Inc(Dec)	Inc(Dec)	FY18-19	FY17-18	Inc(Dec)	Inc(Dec)	FY18-19	FY17-18	Inc(Dec)	Inc(Dec)
Paid			(\$)	(%)			(\$)	(%)			(\$)	(%)
October	137,245.88	142,634.96	(5,389.08)	-3.78%	102,934.41	106,976.22	(4,041.81)	-3.78%	34,311.47	35,658.74	(1,347.27)	-3.78%
November	159,685.57	126,677.77	33,007.80	26.06%	119,764.18	95,008.33	24,755.85	26.06%	39,921.39	31,669.44	8,251.95	26.06%
December	138,701.88	112,867.33	25,834.55	22.89%	104,026.41	84,650.50	19,375.91	22.89%	34,675.47	28,216.83	6,458.64	22.89%
January	126,834.66	111,217.54	15,617.12	14.04%	95,126.00	83,413.16	11,712.84	14.04%	31,708.67	27,804.39	3,904.28	14.04%
February	162,607.38	212,230.34	(49,622.96)	-23.38%	121,955.54	159,172.76	(37,217.22)	-23.38%	40,651.85	53,057.59	(12,405.74)	-23.38%
March	128,048.62	113,566.31	14,482.31	12.75%	96,036.47	85,174.73	10,861.73	12.75%	32,012.16	28,391.58	3,620.58	12.75%
April	113,435.34	122,184.20	(8,748.86)	-7.16%	85,076.51	91,638.15	(6,561.64)	-7.16%	28,358.84	30,546.05	(2,187.22)	-7.16%
May	156,970.44	141,119.82	15,850.62	11.23%	117,727.83	105,839.87	11,887.97	11.23%	39,242.61	35,279.96	3,962.66	11.23%
TOTAL SALES ACTIVITIES	\$ 1,123,529.77	\$ 1,082,498.27	\$ 41,031.50	3.79%	\$ 842,647.33	\$ 811,873.70	\$ 30,773.63	3.79%	\$ 280,882.44	\$ 270,624.57	\$ 10,257.88	3.79%

**** Sales Tax Amount may be adjusted a the end of the year based on actuals sales activity amounts.

City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 06/09/20 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:
DOC ID: 3471

SCHEDULED

ACTION ITEM (ID # 3471)

**Public Works Report May 2020 1. Water and Wastewater
Activity 2. Calls for Service 3. Building Permits 4. Recycling**

Call with questions.

I recommend approval.

**City of Los Fresnos
Water Treatment Plant
And
Wastewater Treatment Plant**

Activity for the month of May 2020

Water Treatment Plant

Total Output: 22,455,378
Daily Average: 724,367
% of Capacity: 72.4%

Waste Water Treatment Plant

Total Output: 17,419,000
Daily Average: 561,903
% of Capacity: 56.2%

CITY OF LOS FRESNOS

PUBLIC WORKS DEPARTMENT MONTHLY REPORT MAY 2020

CALLS FOR SERVICE	MONTH TOTAL	YEAR TO DATE
Service Connects/Disconnects	24	298
Rereads/Meter Info	62	323
Water Taps	1	10
Sewer Taps	1	4
Change Meter	12	71
Service Check for Water Leak at Account	25	84
Repaired Leak	2	8
Call for Sewer Stoppage	5	30
City Sewer Lines Unstopped	4	24
Code Enforcement/Other	10	25
Garbage Collection	61	243
Pothole Repairs	20	133
Street Repairs	0	0
Street Sign Replacement/Repaired	0	8
Asphalt Used (ton)	0.5	3.15
Gravel Used (ton)	1	9
Fire Hydrants Flushed and Oiled	7	33
Fire Hydrants Repaired	0	0
Valves Repaired	0	4
Manholes Cleaned/Repaired	2	9



Carlos Salazar, Director of Public Works

Attachment: PW MAY 2020 (3471 : Public Works Report)

PROJECTS: 0 -ZZZZZZZZZZ
 APPLIED DATES: 0/00/0000 THRU 99/99/9999
 ISSUED DATES: 5/01/2020 THRU 5/31/2020
 EXPIRE DATES: 0/00/0000 THRU 99/99/9999
 STATUS: ALL

1.H.2.a

PROJECT	ISSUE DATE	NAME	LOCATION	CONTRACTOR	DESCRIPTION	PROJ TYPE

131855	5/01/2020	DR. JULIAN ALVAREZ PEDIATRI	324 W OCEAN BLVD #104	CYTECH	MECHANICAL PERMIT	ALT
131856	5/04/2020	DELAFUENTE, JOSE	182 VILLAGE EAST DRIVE	ARIAS T PO	SWIMMING POOL	NEW
131857	5/04/2020	CANO, JUDITH	132 VILLAGE EAST CIRCLE	ARIAS T PO	SWIMMING POOL	NEW
131858	5/04/2020	RODRIGUEZ BOOKKEEPING & TAX	32640 STATE HWY 100	OWNER	COMMERCIAL ADDITION/REMODEL	ALT
131859	5/04/2020	REAL, SWAIN	113 TALON DRIVE	L.F.L.L.C	RESIDENTIAL BUILDING	NEW
131860	5/06/2020	RODRIGUEZ, OLIVIA	317 RED OAK DRIVE	MARCJONES	RESIDENTIAL ADDITION/SOLAR	ALT
131861	5/07/2020	GOMEZ, LUIS M	173 VILLAGE EAST DRIVE	BIG GRISSI	REROOF PERMIT	ALT
131862	5/07/2020	RODRIGUEZ, MONSA	521 CANCUN DRIVE	TUFF SHED	ACCESSORY BUILDING	NEW
131863	5/07/2020	DELOS SANTOS, TOMAS	605 W OCEAN BLVD	OWNER	EXTEND DRIVEWAY	ALT
131864	5/07/2020	GARZA, PATRICIA	106 W 9TH STREET	OWNER	REROOF PERMIT	ALT
131865	5/08/2020	SANCHEZ, OLEGARIO A	1837 CISCO DR.	OWNER	ACCESSORY BUILDING	NEW
131866	5/11/2020	CASANOVA, IGNACIO	302 E 6TH STREET	LEONEL ESC	REROOF PERMIT	ALT
131867	5/12/2020	GARCIA, RAUL	205 E 6TH STREET	XYZ	REROOF PERMIT	ALT
131868	5/12/2020	LOPEZ, LONNIE	411 E 6TH STREET	VICTOR SAN	EXTEND DRIVEWAY	ALT
131869	5/14/2020	RIOS, RAYMUNDO	424 CANCUN DRIVE	OWNER	EXTEND DRIVEWAY	ALT
131870	5/14/2020	CASTILLO, JOSE MANUEL	730 CARNATION DRIVE	CARLOS FLO	EXTEND DRIVEWAY	ALT
131871	5/14/2020	WALKER, ANTHONY N	134 VILLAGE EAST CIRCLE	MARCJONES	RESIDENTIAL REMODEL/ADDITIO	ALT
131872	5/14/2020	BURGERIM	31260 STATE HWY 100	OWNER	CERTIFICATE OF OCCUPANCY	CO
131873	5/15/2020	UNWIN, JAMES	209 E RESACA DRIVE	SOUTH TX S	RESIDENTIAL ADDITION/SOLAR	ALT
131874	5/15/2020	BELTRAN, CONCEPCION REA H	233 ACAPULCO DRIVE	OWNER	RESIDENTIAL REMODEL/ADDITIO	ALT
131875	5/18/2020	ALVAREZ, JOSE	113 CONDOR DRIVE	UNIQUE HOM	RESIDENTIAL BUILDING	NEW
131876	5/20/2020	LOS FRESNOS CISD/RESACA MID	33422 FM 1575	ZIWA CORPO	COMMERCIAL ADDITION/REMODEL	ALT
131877	5/19/2020	VILLANUEVA, PATRICIA	501 W 5TH STREET	GRILL STRE	RESIDENTIAL REMODEL/ADDITIO	ALT
131878	5/19/2020	VAZQUEZ, MARIA C	210 S ARROYO BLVD	BARNARD'S	ELECTRICAL PERMIT	ALT

Attachment: PW MAY 2020 (3471 : Public Works Report)

PROJECTS: 0 -ZZZZZZZZZZ
 APPLIED DATES: 0/00/0000 THRU 99/99/9999
 ISSUED DATES: 5/01/2020 THRU 5/31/2020
 EXPIRE DATES: 0/00/0000 THRU 99/99/9999
 STATUS: ALL

1.H.2.a

PROJECT	ISSUE DATE	NAME	LOCATION	CONTRACTOR	DESCRIPTION	PROJ TYPE
131879	5/20/2020	AMAZING GRACE PRIMARY HOME	220 E OCEAN BLVD	CERDA ROOF	REROOF PERMIT	ALT
131880	5/21/2020	CONEJO, DANIEL & PALMIR	316 RED OAK DRIVE	MARCJONES	RESIDENTIAL ADD/SOLAR PANEL	ALT
131881	5/21/2020	SCHMITT, ADRIANA	111 MAGNOLIA STREET	MAXIMUS FA	ELECTRICAL PERMIT	ALT
131882	5/21/2020	VAZQUEZ, ANTONIO	33527 OLD ALICE RD	OWNER	COMMERCIAL ADDITION/REMODEL	ALT
131883	5/21/2020	GAMBOA, HUGO	237 ACAPULCO DRIVE	OWNER	RESIDENTIAL REMODEL/ADDITIO	ALT
131884	5/21/2020	ALVARADO, RUBEN	202 W 8TH STREET A&B	A-SQUARE I	RESIDENTIAL BUILDING	NEW
131885	5/26/2020	GARCIA, SANDRA	211 W 6TH STREET	OWNER	RESIDENTIAL REMODEL/ADDITIO	ALT
131886	5/26/2020	BELTRAN, CONCEPCION REA H	233 ACAPULCO DRIVE	OWNER	EXTEND DRIVEWAY	ALT
131887	5/27/2020	CANTU, JAIME	311 E 9TH STREET	SOUTH TX S	RESIDENTIAL ADDITIO/SOLAR P	ALT
131888	5/29/2020	SANTOS, VICTOR	308 E 6TH STREET	OWNER	SWIMMING POOL	NEW
*** TOTALS ***		NUMBER OF PROJECTS:	34	VALUATION:	1,551,140.78	FEEES: 16,029.77

Attachment: PW MAY 2020 (3471 : Public Works Report)

CITY OF LOS FRESNOS

Recycling Program Total Number of Guest May 2020

Date	Tuesdays at Memorial Park 7 am - 11 am
05/05/20	CANCELLED
05/12/20	CANCELLED
05/19/20	20
05/26/20	18
Totals	38

Date	Thursdays at Wal-Mart Parking 4 pm - 8 pm
05/07/20	CANCELLED
05/14/20	CANCELLED
05/21/20	28
05/28/20	20
Totals	48

Date	Saturdays at City Hall 9 am - 1 pm
05/02/20	CANCELLED
05/09/20	CANCELLED
05/16/20	CANCELLED
05/23/20	32
05/30/20	25
Totals	57

Total attendance for the Month of May	143
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City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 06/09/20 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:
DOC ID: 3472

SCHEDULED

ACTION ITEM (ID # 3472)

**Police Department May 2020 1. Arrests 2. Incidents 3.
Accidents**

Call with questions.

I recommend approval.

LOS FRESNOS POLICE DEPARTMENT

Arrests - By Violation

05\01\2020
thru 05\31\2020

Violation	# of Offenses
AGG ASSAULT CAUSES SERIOUS BODILY INJ	1
AGG ASSAULT DATE/FAMILY/HOUSE W/WEAPON	1
ASSAULT	1
ASSAULT CAUSES BODILY INJURY FAMILY VIOLENCE 13a	1
CRIMINAL TRESPASS	1
DRIVING WHILE INTOXICATED	3
DRIVING WHILE INTOXICATED 2ND	3
DRIVING WHILE INTOXICATED 3RD OR MORE	1
DRIVING WHILE INTOXICATED BAC >= 0.15	4
DRIVING WHILE INTOXICATED/OPEN ALCH CONTAINER	3
EVADE ARREST/DENTENTION	1
EXECUTION OF CAPIAS OR ARREST WARRANT	6
HOLD FOR INVESTIGATION	2
INTERFER W/PUBLIC DUTIES	1
MAN DEL CS PG 2 OR 2-A >=400G	1
POSS CS PG 1 <1G	2
POSS CS PG 1 >=1G<4G	2
POSS CS PG 2 >= 400G	1
POSS CS PG 2 >= 4G<400G	3
POSS CS PG 3 < 28G	4
POSS MARIJ <2OZ	1
POSSESSION OF DRUG PARAPHERNALIA	5
PUBLIC INTOXICATION	11
PUBLIC INTOXICATION BY MINOR	3
PURCHASE FURNISH ALCOHOL TO A MINOR	1
RECKLESS DRIVING	1
RESIST ARREST SEARCH OR TRANSPORT	1
TAMPER/FABRICATE PHYSICAL EVIDENCE	1
TERRORISTIC THREAT OF FAMILY/HOUSEHOLD 13a	1
THEFT PROP <\$50 ENH 23a	1
UNL CARRYING WEAPON	2
Total Violations	70
Total Arrests	54

Attachment: PD May 2020 (3472 : Police Department)

LOS FRESNOS POLICE DEPARTMENT

Incidents - By Violation

05\01\2020
thru 05\31\2020

Violation	Incidents
ABANDON ENDANGER CHILD W/INTENT TO RETURN	1
ABANDONED VEHICLES	1
ACCIDENT INVOLVING DAMAGE TO VEHICLE >=\$200	2
AGG ASSAULT CAUSES SERIOUS BODILY INJ	1
AGG ASSAULT DATE/FAMILY/HOUSE W/WEAPON	1
ALARMS	3
ANIMAL CONTROL	3
ASSAULT	1
ASSAULT CAUSES BODILY INJURY FAMILY VIOLENCE 13a	2
ASSAULT CAUSES BODILY INJURY FAMILY VIOLENCE 13c	1
BURGLARY OF VEHICLE 23f	1
CITY ORD VIOLATION	40
CREDIT CARD OR DEBIT CARD ABUSE	1
CRIMINAL MISCHIEF >=\$50<\$500	4
CRIMINAL TRESPASS	1
D.O.C. FIGHTING WITH ANOTHER	1
DRIVING WHILE INTOXICATED	2
DRIVING WHILE INTOXICATED 2ND	4
DRIVING WHILE INTOXICATED 3RD OR MORE	2
DRIVING WHILE INTOXICATED BAC >= 0.15	4
DRIVING WHILE INTOXICATED/OPEN ALCH CONTAINER	3
EVADE ARREST/DENTENTION	1
EVADING ARREST DET W/VEH	1
EXECUTION OF CAPIAS OR ARREST WARRANT	7
FICTITIOUS LP/REGISTRATION/SI	1
HARASSMENT	1
IMPROPER PHOTO/VIDEO BATH/DRESS RM	1
INTERFER W/PUBLIC DUTIES	1
LEAVING SCENE OF ACCIDENT	1
LOUD NOISE	8
MAN DEL CS PG 2 OR 2-A >=400G	1
MINOR IN POSSESSION OF ALCOHOL	1
NO PROOF OF FINANCIAL RESPONSIBILITY	2
OPEN CONTAINER	6
POSS CS PG 1 <1G	3
POSS CS PG 1 >=1G<4G	2
POSS CS PG 2 >= 400G	1
POSS CS PG 2 >= 4G<400G	2
POSS CS PG 3 < 28G	4
POSS MARIJ <2OZ	1
POSSESSION OF DRUG PARAPHERNALIA	17
PUBLIC INTOXICATION	7
PUBLIC INTOXICATION BY MINOR	3
PURCHASE FURNISH ALCOHOL TO A MINOR	1
RECKLESS DAMAGE OR DESTRUCTION	1
RECKLESS DRIVING - CLASS B	1
RESIST ARREST SEARCH OR TRANSPORT	1
TAMPER/FABRICATE PHYSICAL EVIDENCE	1
TERRORISTIC THREAT OF FAMILY/HOUSEHOLD 13a	1
THEFT	7

Attachment: PD May 2020 (3472 : Police Department)

Violation	Incidents
THEFT PROP <\$50 ENH 23a	1
UNL CARRYING WEAPON	2
WELFARE CONCERN	2
Total Violations	169
Total Incidents	139

**LOS FRESNOS POLICE DEPARTMENT
ACCIDENTS BY STREET & INTERSECTION
May 1,- May 31, 2020**

Street & Intersection	Accidents	Fatalities	Vehicles	Injured
Tx. 100 & F.M. 803	4	0	8	0
30900 West Ocean	1	0	2	0
1004 West Ocean Wal-Mart	4	0	9	0
810 West Ocean Dollar Tree	1	0	2	0
30927 West Tx. 100	1	0	2	2
300 South Nogal	1	0	1	1
800 West Ocean	1	0	2	0
1000 West Ocean	1	0	2	0
100 West Ocean	1	0	2	0
East 1 st & North Arroyo	1	0	2	0
100 West Ocean	1	0	2	0
400 West Ocean	1	0	2	0
33342 F.M. 1575	1	0	2	0
	19	0	38	3

Attachment: PD May 2020 (3472 : Police Department)

City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 06/09/20 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:
DOC ID: 3473

SCHEDULED

ACTION ITEM (ID # 3473)

Municipal Court May 2020 1. Monthly Report

Call with questions.

I recommend approval.

OFFICIAL MUNICIPAL COURT MONTHLY REPORT

1.H.4.a

MUNICIPAL COURT OF <u>Las Fresno</u> FOR MONTH <u>may</u> YEAR <u>2020</u>	TRAFFIC		NON-TRAFFIC MISDEMEANORS	
	NON-PARKING	PARKING	STATE LAW	CITY ORDINANCE
1. New Cases Filed During the Month	457	2	47	1
2. Dispositions Prior to Trial:				
A. Bond Forfeitures				
B. Fined <i>(Before trial only. If the defendant goes to trial, enter in Item 3.)</i>				
C. Cases Dismissed <i>(Do not include dismissals that are to be reported in Items 3C and 4 below.)</i>				
3. Dispositions at Trial:				
A. Trial by Judge				
(1) Finding of Guilty	7			
(2) Finding of Not Guilty				
B. Trial by Jury				
(1) Finding of Guilty				
(2) Finding of Not Guilty				
C. Dismissed at Trial				
4. Cases Dismissed:				
A. After Driver Safety Course <i>(C.C.P., Art. 45.0511)</i>	34			
B. After Deferred Disposition <i>(C.C.P., Art. 45.051)</i>	17			
C. After Proof of Financial Responsibility <i>(Transportation Code, Sec. 601.193)</i>	1			
D. Compliance Dismissal <i>(Proof of Inspection, License, or Registration)</i>	9			
5. Community Service Ordered <i>(For satisfaction of fine or costs only.)</i>	0			
6. Cases Appealed	0			
7. Juvenile / Minor Activity:				
A. Transportation Code Cases Filed	6			
B. Non-Driving Alcoholic Beverage Code Cases Filed	5			
C. Driving Under the Influence of Alcohol Cases Filed				
D. Health & Safety Code (Tobacco) Cases Filed	1			
E. Failure to Attend School Cases Filed <i>(Education Code, Sec. 25.094)</i>				
F. Education Code (Except Failure to Attend) Cases Filed				
G. Violation of Local Daytime Curfew Ordinance Cases Filed <i>(Loc. Govt. Code, Sec. 341.905)</i>				
H. All Other Non-Traffic Fine-Only Cases Filed	1			
I. Waiver of Jurisdiction of Non-Traffic Cases <i>(Family Code, Sec. 51.08(b))</i>				
J. Referred to Juvenile Court for Delinquent Conduct <i>(C.C.P., Art. 45.050 (c)(1))</i>				
K. Held in Contempt, Fined, or Denied Driving Privileges <i>(C.C.P., Art. 45.050 (c)(2))</i>				
Magistrate Warnings Given (Juvenile):				
L. Warnings Administered				
M. Statements Certified				
8. Parent Contributing to Nonattendance Cases Filed <i>(Education Code, Sec. 25.093)</i>				
9. Safety Responsibility and Driver's License Suspension Hearings Held				
10. Search Warrants Issued <i>(Do not include warrants for arrest.)</i>				
11. Arrest Warrants Issued:				
A. Class C Misdemeanors Only				0
B. Felonies and Class A and B Misdemeanors Only				
12. Magistrate Warnings Given: <i>(Given to defendants charged with county or district court offense.)</i>				
A. Class A and B Misdemeanors Only				33
B. Felonies				11
13. Emergency Mental Health Hearings Held				
14. Magistrate's Orders for Emergency Protection				2
15. Total Revenue : \$				54,887.80
<i>(Include all revenue collected during month to be remitted to city or state.)</i>				

Attachment: COURT MAY 2020 (3473 : Municipal Court)

Citation No. Docket No. Violator

***** TOTAL FOR REPORT *****

Code	---	Payments	---	Refunds	---	Net	---	G/L Acct No.
C FINE	291	19,614.50	5	369.90-		19,244.60	01	407-0240
CCC04	129	4,540.50	1	20.00-		4,520.50	01	2512
C TFC	166	498.00	0	0.00		498.00	01	407-0240
C AR	232	1,144.50	0	0.00		1,144.50	01	407-0240
CT TECH	251	990.00	0	0.00		990.00	01	407-0241
S STF	68	1,990.00	0	0.00		1,990.00	01	2512
BL MCBS	120	355.00	0	0.00		355.00	01	407-0270
S SJRF	118	471.00	0	0.00		471.00	01	2512
S JFCT2	119	633.20	0	0.00		633.20	01	2512
S JFCI	118	70.80	0	0.00		70.80	01	407-0240
S IDF	119	238.00	0	0.00		238.00	01	2512
S TPF	113	226.00	0	0.00		226.00	01	2512
SCS WRNFFE	93	4,392.00	0	0.00		4,392.00	01	407-0240
SCS TLFTA1	69	1,328.20	0	0.00		1,328.20	01	2512
SCS TLFTA2	88	514.90	0	0.00		514.90	01	2517
SCS TLFTA3	85	365.00	0	0.00		365.00	01	407-0240
SCS COLAGY	69	4,524.70	0	0.00		4,524.70	01	2513
SCS TP-L	31	277.10	0	0.00		277.10	01	407-0240
SCS TP-S	33	379.60	0	0.00		379.60	01	2512
SCS TP-L-J	31	77.50	0	0.00		77.50	01	407-0260
SCS CJFS	39	3.51	0	0.00		3.51	01	2512
SCS CJFC	39	0.39	0	0.00		0.39	01	407-0240
SCS TXSBLT	4	133.00	0	0.00		133.00	01	2515
SCS STF19	121	5,238.00	0	0.00		5,238.00	01	2512
SCS TPRF	26	321.00	0	0.00		321.00	01	407-0240
SCS CCC20	156	8,166.00	0	0.00		8,166.00	01	2512
SCS LMCBSF	131	641.90	0	0.00		641.90	01	407-0270
SCS LTPDF	132	653.20	0	0.00		653.20	01	407-0242
SCS LMCTF	129	516.00	0	0.00		516.00	01	407-0241
SCS LMJF	129	12.90	0	0.00		12.90	01	407-0243
SCS AF	2	20.00	0	0.00		20.00	01	407-0240
SCS SPEX	12	1,147.90	0	0.00		1,147.90	01	407-0290
child CS2	1	148.00	1	148.00-		0.00	01	2516
SCS AF2	7	140.00	0	0.00		140.00	01	407-0240
SCS DSC	10	99.00	0	0.00		99.00	01	407-0240
Total:	3281	59,950.40	7	537.90-		59,412.50		

CITY	29,387.41
COURT	990.00
BLDG. SEC.	355.00
JUDGE ED	77.50
OMNI	514.90
COLL. AG	4,524.70
CHILD	79.10
OP	0.00
STATE	23,483.89
TOTAL	59,412.50

Cash Payments....+	\$59,212.50	
Bond Forfeited....+	\$0.00	
Bond Applied.....+	\$348.00	
Payment Refunded.-	\$148.00-	
Fees/Fines Paid..=		\$59,412.50
Cash (Payments)..+	\$59,212.50	
Cash (Bonds).....+	\$916.00	
Total Cash Trans.=		\$60,128.50
Cash Refunds.....-	\$148.00-	

Attachment: COURT MAY 2020 (3473 : Municipal Court)

City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 06/09/20 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:
DOC ID: 3474

SCHEDULED

ACTION ITEM (ID # 3474)

Library Report May 2020 1. Monthly Report

Call with questions.

I recommend approval.



**ETHEL L. WHIPPLE MEMORIAL LIBRARY
LIBRARIAN'S REPORT
MAY 2020**

Number of Patron Checking Out Materials

Adult	123
Children	13
Teens	2
In Library Use	3



Material Types Checked Out

Adult Books	79
Children Books	19
Young Adult Books	33
Videos	5
Audios	0
Other Language Books	0
Hotspots	5
Laptops	0
Interlibrary Loans	2



Items Downloaded

eBooks	68
eAudiobooks	10



Patron Access Computer Use

Total Sessions	7
Total Time	3 hours
Guest Passes	1



Free WiFi Access Use

Total Sessions	0 Library WiFi
Total Time	0 hours
Total Sessions	137 Park WiFi
Total Time	325 hours



What Happened In the Library

Hours Open	0 hours
Visits/Calls	217
Children Program Attendance	0
Volunteer Hours	0
New Cards Issued	0
Cards Renewed	1
New Books Added	21
New eBooks Added	133
New Videos Added	26
Hotspots Added	0
Books Weeded	20
Videos Weeded	0
Reference Questions	0
Assists in Computer Lab	0
Patron Copies	85
Patron Faxes sent	6
Patron Printouts	90
Library Staff Copies	0
Replacement Cards	0



City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 06/09/20 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:
DOC ID: 3475

SCHEDULED

ACTION ITEM (ID # 3475)

Fire Marshal's Report May 2020 1. Monthly Report

Call with questions.

I recommend approval.



FIRE MARSHAL'S OFFICE
520 E. OCEAN BLVD
LOS FRESNOS, TX 78566

LOS FRESNOS FIRE DEPARTMENT
Activity Report
Month of May 2020

CALLS

Commercial Building Fires
Residential Building Fires
Grass Fires
Trash Fires
Vehicle Fires
Motor Vehicle Collisions
Bee Calls
Fire Alarm Activation
False Calls/False Alarms
Other Calls

INSIDE CITY
1
1
1
2

OUTSIDE CITY
1
1
6
3
1
6
1
1
5

Total Calls 30

5

25

FIRE INSPECTIONS PERFORMED

Commerical Businesses
Industrial Structures
Public Buildings
Hotels/Motels
Institutions
Homes
Apartments

11

Total Inspections

11

Fires Investigated

(Accidental)

0

(Incendiary)

0

Attachment: FIRE MAY 2020 (3475 : Fire Marshal's Report)