

City Council

520 E Ocean Blvd.

Regular Meeting

Los Fresnos, TX 78566

<http://citylf.cloudaccess.net/en/>

~ Minutes ~

Tuesday, June 9, 2020

6:00 PM

City Hall

Agenda

- A. Call meeting to order

Mayor Narvaez called the meeting to order at 6:00 p.m.

- B. Invocation and Pledge of Allegiance

Mr. Milum gave the invocation and led the audience in the pledge of allegiance.

Public Hearing

First public Hearing on the annexation of a 2.658 Acre Tract of Land out of Tract 45, Subdivision "F" of Paredes Tract Subdivision in Share 19, Espiritu Santo Grant, Cameron County, Texas located on the eastside of the city limits and on the Southside of Hwy 100.No Action

Mayor Narvaez opened the public hearing at 6:01 p.m.

Mr. Milum explained the location on the property.

Mayor Narvaez closed the meeting at 6:03 p.m.

made a motion to approve First public Hearing on the annexation of a 2.658 Acre Tract of Land out of Tract 45, Subdivision "F" of Paredes Tract Subdivision in Share 19, Espiritu Santo Grant, Cameron County, Texas located on the eastside of the city limits and on the Southside of Hwy 100., seconded by the vote was .

Visitors remarks-To speak you must sign in with the City Secretary prior to the meeting you have a limit of 5 minutes to speak.

Valerie Flores introduced herself to the council. She stated she was the owner of Paseo Real Daycare located at 100 E. 6th Street. She explained to the board the issues she has been having with drainage on the street in front of her daycare. She gave the council a packet with pictures showing standing water, a sunken curb and a damaged street. Mrs. Flores's expressed her concern of the issues and the steps she had taken to try to get the issue resolved.

Mr. Milum explained to Mrs. Flores the city was aware of the issue. The drainage is a problem that the city has been trying to get TXDOT to fix first. The contractor did not install it correctly on all the streets. TXDOT has refused to acknowledge the problem . The city will try again but also get prices to fix the street.

Consent Agenda

Mayor Narvaez asked the council if there were any questions or comments on the consent agenda.

Mr. Herrera commented that one way signs needed to be installed in the alleys.

Consideration and ACTION to approve the minutes from May 12, 2020.Adopted

Motion was made and seconded to approve the minutes from May 12, 2020.

Andres Lopez made a motion to approve Consideration and ACTION to approve the minutes from May 12, 2020., seconded by James Herrera the vote was [Unanimous].

Consideration and ACTION to approve a budget amendment for the Senior Citizen Program to record a grant received from the Lower Rio Grande Valley Development Council.Adopted

Motion was made and seconded to approve a budget amendment for the Senior Citizen Program to record a grant received from the Lower Rio Grande Valley Development Council.

Andres Lopez made a motion to approve Consideration and ACTION to approve a budget amendment for the Senior Citizen Program to record a grant received from the Lower Rio Grande Valley Development Council., seconded by James Herrera the vote was [Unanimous].

Consideration and ACTION to approve additional work to the Alley Paving Project as approved by the Los Fresnos Community Development Corporation.Adopted

Motion was made and seconded to approve additional work to the Alley Paving Project as approved by the Los Fresnos Community Development Corporation.

Andres Lopez made a motion to approve Consideration and ACTION to approve additional work to the Alley Paving Project as approved by the Los Fresnos Community Development Corporation., seconded by James Herrera the vote was [Unanimous].

Consideration and ACTION to approve the Los Fresnos Police Department to participate in the Law Enforcement Support Office program (1033 Program).Adopted

Motion was made and seconded to approve the Los Fresnos Police Department to participate in the Law Enforcement Support Office program (1033 Program)

Andres Lopez made a motion to approve Consideration and ACTION to approve the Los Fresnos Police Department to participate in the Law Enforcement Support Office program (1033 Program)., seconded by James Herrera the vote was [Unanimous].

Action Items

Consideration and ACTION to approve the first reading of Ordinance 511 to annex territory to the City of Los Fresnos and extending the boundary limits of said City.Adopted

Mr. Milum explained the property was the one discussed in the public hearing.

Motion was made and seconded to approve the first reading of ordinance 511 to annex territory to the City of Los Fresnos and extending the boundary of said city.

Polo Narvaez made a motion to approve Consideration and ACTION to approve the first reading of Ordinance 511 to annex territory to the City of Los Fresnos and extending the boundary limits of said City., seconded by Andres Lopez the vote was [Unanimous].

Consideration and ACTION to approve the bids and award a contract for the Wastewater Treatment Plant Chlorine Contact Basin & Chemical Feed System & Headworks Improvements.Adopted

Mr. Milum explained the city received 6 for the project. He explained Ferguson Service Systems, Inc was the lowest bid at \$1,549,270.00.

Motion was made and seconded to approve the lowest bid from Ferguson Service Systems, Inc for the Wastewater Treatment Plant Headworks and Chlorine Contact Basin Improvements in the amount of \$1,549,270.00.

Andres Lopez made a motion to approve Consideration and ACTION to approve the bids and award a contract for the Wastewater Treatment Plant Chlorine Contact Basin & Chemical Feed System & Headworks Improvements., seconded by James Herrera the vote was [Unanimous].

Consideration and ACTION to approve bid proposals received for Bank Depository Services and authorize City Manager to negotiate an agreement based on the proposals.Adopted

Mr. Milum explained the city received a total of 3 bids and were rated by Council member Yolanda Cruz, Finance Director, Pablo Garza, and City Manager, Mark Milum. They recommended First Community bank the highest rated bank for bank depository services.

Motion was made and seconded to approve First Community Bank for Bank Depository Services.

Polo Narvaez made a motion to approve Consideration and ACTION to approve bid proposals received for Bank Depository Services and authorize City Manager to negotiate an agreement based on the proposals., seconded by Yolanda H. Cruz the vote was [Unanimous].

Consideration and ACTION to approve bid proposals received for Auditing Services and authorize the City Manager to negotiate an agreement.Adopted

Mr. Milum explained the city received 3 bids for Auditing Services and were rated by Council member, Yolanda Cruz, Council member James Herrera, Finance Director, Pablo Garza, City Secretary, Jacqueline Moya and City Manager Mark Milum. The rating committee rated Carr Riggs Ingram as the first recommendation, Haynie & Co. second recommendation and Cascos & Assoc.third recommendation. Mr. Milum and the council discussed the advantages and disadvantages to each firm. Council member James Herrera's concern was the cost of the Carr Riggs Ingram proposal.

Motion was made and seconded to authorize the City Manager to negotiate a 3 year agreement and price with Carr Riggs Ingram for auditing services not to exceed \$44,000.

James Herrera made a motion to approve Consideration and ACTION to approve bid proposals received for Auditing Services and authorize the City Manager to negotiate an agreement., seconded by Yolanda H. Cruz the vote was [Unanimous].

Consideration and ACTION to accept bids and award a contract for the Hike & Bike Trail Project.No Action

Mr. Milum explained the project to the council. He stated the project started in 2012. The city was awarded a grant for \$500,000 from Valley Baptist Legacy Foundation and \$200,000 from the Texas Parks & Wildlife. Mr. Milum explained the difference in funding and construction costs. He advised the council no action was needed at the time so he could try to get additional funding but wanted to inform them of the progress. Mr. Milum answered questions for the council.

made a motion to approve Consideration and ACTION to accept bids and award a contract for the Hike & Bike Trail Project., seconded by the vote was .

Consideration and ACTION to appoint a person to the Community Development Corporation.Adopted

Gordon Cappon a citizen of Los Fresnos spoke to the council briefly about himself and explained to the council his interest in serving on the Los Fresnos Community Development Corporation.

Mayor Narvaez listed Leonel Casanova as another applicant for the Los Fresnos Community Development Corporation.

Mayor Narvaez asked to take a vote on both applicants. There was one vote for Gordon Cappon and four votes on Leonel Casanova.

Mayor Narvaez thanked Mr. Cappon for his interest in applying for a place on the Los Fresnos Community Development Corporation and encouraged him to reapply if other positions became available.

Motion was made and seconded to appoint Leonel Casanova to the Los Fresnos Community Development Corporation.

Polo Narvaez made a motion to approve Consideration and ACTION to appoint a person to the Community Development Corporation., seconded by Yolanda H. Cruz the vote was [4 to 1].

Acknowledgement of City Manager's Report

City Manager Report A. Wastewater Update B. Water Update C. Nature Park D. Hike & Bike Trails E. CDBG Disaster Grant F. Henderson Road Project G. Census Update H. Update Planning & Zoning Ordinance I. Drainage Update J. 75 Year Anniversary Celebration K. Whipple Road L. CDBG 9th Street Lift Station RelocationAdopted

Mr. Milum explained there was a lot of projects and information in his notes provided in the Councils agenda packets. He asked if the council had any questions. Mr. Milum gave

the council an update and answered questions on the Henderson Rd. Project, Census response rate and the CDBG Disaster Grant.

Motion was made and seconded to acknowledge the City Managers Report.

Polo Narvaez made a motion to approve City Manager Report A. Wastewater Update B. Water Update C. Nature Park D. Hike & Bike Trails E. CDBG Disaster Grant F. Henderson Road Project G. Census Update H. Update Planning & Zoning Ordinance I. Drainage Update J. 75 Year Anniversary Celebration K. Whipple Road L. CDBG 9th Street Lift Station Relocation, seconded by James Herrera the vote was [Unanimous].

Acknowledgement of Department Head Reports

Mayor Narvaez asked the council if they had any questions. There were none.

Financial Report May 2020 1. Monthly 2. Year to Date 3. Sales TaxAdopted

Motion was made and seconded to acknowledge the Financial Report.

Polo Narvaez made a motion to approve Financial Report May 2020 1. Monthly 2. Year to Date 3. Sales Tax, seconded by Andres Lopez the vote was [Unanimous].

Public Works Report May 2020 1. Water and Wastewater Activity 2. Calls for Service 3. Building Permits 4. RecyclingAdopted

Motion was made and seconded to acknowledge the Public Works Report.

Polo Narvaez made a motion to approve Public Works Report May 2020 1. Water and Wastewater Activity 2. Calls for Service 3. Building Permits 4. Recycling, seconded by Andres Lopez the vote was [Unanimous].

Police Department May 2020 1. Arrests 2. Incidents 3. AccidentsAdopted

Motion was made and seconded to acknowledge the Police Department Report.

Polo Narvaez made a motion to approve Police Department May 2020 1. Arrests 2. Incidents 3. Accidents, seconded by Andres Lopez the vote was [Unanimous].

Municipal Court May 2020 1. Monthly ReportAdopted

Motion was made and seconded to acknowledge the Municipal Court Report.

Polo Narvaez made a motion to approve Municipal Court May 2020 1. Monthly Report, seconded by Andres Lopez the vote was [Unanimous].

Library Report May 2020 1. Monthly ReportAdopted

Motion was made and seconded to acknowledge the Library Report.

Polo Narvaez made a motion to approve Library Report May 2020 1. Monthly Report, seconded by Andres Lopez the vote was [Unanimous].

Fire Marshal's Report May 2020 1. Monthly Report**Adopted**

Motion was made and seconded to acknowledge the Fire Marshal's Report.

Polo Narvaez made a motion to approve Fire Marshal's Report May 2020 1. Monthly Report, seconded by Andres Lopez the vote was [Unanimous].

I. Adjournment

Mayor Narvaez adjourned the meeting at 7:04 p.m.

Presiding Officer of the Council

Recorder