

City Council

200 North Brazil

Regular Meeting

Los Fresnos, TX 78566

<http://citylf.cloudaccess.net/en/>

~ Agenda ~

Tuesday, June 11, 2019

6:00 PM

City Hall

NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL OF THE CITY OF LOS FRESNOS PURSUANT TO CHAPTER 551, TITLE 5 OF THE TEXAS GOVERNMENT CODE, THE TEXAS OPEN MEETINGS ACT, WILL MEET ON TUESDAY, JUNE 11, 2019 AT 6:00 PM AT CITY HALL, 200 NORTH BRAZIL ST, LOS FRESNOS, TX 78566.

I. AGENDA

1. Call meeting to order
2. Invocation and Pledge of Allegiance
3. Consent Agenda
 1. Consideration and ACTION to approve the minutes from May 14 & 21 2019.
 2. Consideration and ACTION to approve \$5,000 CDC funding for a firework show for the Independence Day Celebration on July 3, 2019.
4. Visitors remarks-To speak you must sign in with the City Secretary prior to the meeting, limit of 3 minutes to speak.
5. Action Items
 1. Consideration and ACTION to approve an amendment to the existing engineering contract with Guzman & Munoz Engineering for the construction of sewer services including design services for sewer project upgrades and work authorization number 2.
 2. Consideration and ACTION to approve updating the building permit fees in the city fee schedule.
 3. Consideration and ACTION to approve the first reading of Ordinance 501 providing an amendment to Chapter 48, Article III, section 42-52 one-way alleys updating designated one-way alleys in various areas throughout the city of Los Fresnos.
 4. Consideration and ACTION to appoint a person to the Los Fresnos Community Development Corporation Board.
 5. Discussion on the Los Fresnos 2019 Trade Area Map.
 6. Consideration and ACTION to reschedule July 9, 2019 City Council meeting to July 16, 2019.
6. Acknowledgement of City Manager's Report

1. City Manager Report A. Wastewater Plant Update B. Water Plant Update C. Water & Wastewater Engineering Study D. Whipple Road Wastewater Extension E. Nature Park F. Hike & Bike Trails G. CDBG 2017-2018 Grant H. Henderson Road Project I. City Hall Project J. Underground Canal K. Update Planning & Zoning Ordinance L. Drainage Update
7. Acknowledgement of Department Head Reports
 1. Financial Report 1. Monthly 2. Year to Date 3. Sales Tax
 2. Public Works Report 1. Water and Wastewater Activity 2. Calls for Service 3. Building Permits 4. Recycling
 3. Police Department 1. Arrests 2. Incidents 3. Accidents
 4. Municipal Court 1. Monthly Report
 5. Library Report 1. Monthly Report
 6. Fire Marshal's Report 1. Monthly Report
8. Closed Session-Deliberation and possible action regarding the following:
 1. Closed Session -Deliberation pursuant to Sections 551.072, Title 5 of the Texas Government Code, the Texas Open Meetings Act regarding the purchase, exchange, lease, or value of real property.
9. Open Session – Deliberation and possible action regarding the following:
 1. Open Session - Deliberation pursuant to Sections 551.072, Title 5 of the Texas Government Code, the Texas Open Meetings Act regarding the purchase, exchange, lease, or value of real property.
10. Adjournment

This is to certify that I, Jacqueline Moya, posted this agenda on the front bulletin board of the City Hall on June 6, 2019 on or before 5:30 p.m. and it shall remain so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Jacqueline Moya, City Secretary

Persons with any disabilities that would like to attend meetings must notify City Secretary 24 hours in advance so that the City can make arrangements for that disabled person.

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 06/11/19 06:00 PM
Department: City Secretary
Category: Minutes
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 3074)

DOC ID: 3074 A

**Consideration and ACTION to approve the minutes from May
14 & 21 2019.**

I recommend approval.

City Council

200 North Brazil

Los Fresnos, TX 78566

<http://citylf.cloudaccess.net/en/>

Regular Meeting

~ Minutes ~

Tuesday, May 14, 2019

6:00 PM

City Hall

Agenda

1. Call meeting to order
Mayor Polo Narvaez called the meeting to order at
2. Invocation and Pledge of Allegiance
Mr. Milum gave the invocation and led the audience in the Pledge of Allegiance.

Presentation

Consideration and ACTION to approve a proclamation declaring May 23, 2019 as GySgt Santiago Salguero day.

Mayor Polo Narvaez read the proclamation out loud for the audience. Mr. Milum explained the flag would be flown on May 23, 2019 and sent off to be presented to him at his retirement ceremony.

The Mayor, council and City Manager took a picture with the family.

Motion was made and seconded to approve a proclamation declaring May 23, 2019 GySgt Santiago Salguero Day.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Yolanda H. Cruz, Councilwoman
SECONDER:	James Herrera, Councilman
AYES:	Munoz, Collinsworth, Herrera, Narvaez, Cruz
ABSENT:	Swain Real

Presentation/Recognition Emergency Medical Services

Mr. Milum explained the EMT's present were a few that were on duty at the time. He gave statistics on the number of calls they receive and explained that EMT week would be the week of May 19th but wanted to recognize them this week since there would not be a meeting next week.

Mayor Polo Narvaez thanked the EMT's present for their services.

The Mayor, council and City Manager took a picture with the EMT's present.

RESULT:	NO ACTION
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Presentation/Recognition National Police Day and Week

Mr. Milum presented the police officers present. He explained the this week was Police Officer Memorial week. Mr. Milum wanted to recognize to take the opportunity to recognize them. Mr. Milum explained the different category of police officers and provided statistics of the amount of calls received.

Attachment: CC MINS 5 14 19 (3074 : Minutes)

Mr. Milum introduced Commander Charlie Banda. Commander Banda informed the council they have two officers that participate in the regional S.W.A.T team. He listed community events they provide for the citizens of Los Frensnos. Commander Banda explained that being that it was memorial police week he wanted to recognize Officer Enrique Carrizales, with the Los Frensnos Police Department, who died in the line of duty.

Mayor Narveaz thanked the officers for their service.

The Mayor, council and City Manager took a picture with the Police officers present.

RESULT: NO ACTION

Presentation by Ms. Sylvia Garza-Perez on the 2020 Census

Judge Eddie Trevino was filling in for the county clerk, Sylvia Garza-Perez. Judge Trevino appointed Ms. Garza- Perez for the 2020 Census. Judge Trevino stated he was happy to see the importance that the city places on caring for its citizens and they should be very proud.

Judge Trevino explained he was there to speak to the council about the 2020 Census. He explained the importance and the difference of the 2020 Census in comparison to the others.

Judge Trevino answered question for the council and discussed the participation in the Census. He thanked the council for the opportunity to speak.

RESULT: NO ACTION

Consent Agenda

Councilman James Herrera asked what constitutes a consent agenda.

Mayor Narvaez explained that they were items that are important but do not require a lot of action on the councils part to make the decision. If the council has already had some discussion and know what's involved the council can act on them as a group.

Mr. Herrera had a question on item 6 consideration and action to approve a Service Agreement with the Commemorative Air Force Airshow as approved by the CDC Board.

Mayor Narvaez and Mr. Milum explained that the item could be pulled for further discussion.

Mr. Herrera requested item 6 be pulled.

Councilman Juan Munoz requested to pull item 1 & 8.

Mr. Milum explained when the council looks at consent items they are generally routine in nature and repetitive so it is handled the same every time. Those are placed on consent so the council can spend more time on items that don't come up so often and that is how it is decided what items are consent. There is no set definition.

Consideration and ACTION to approve the minutes from April 9, 2019.

Councilman Munoz stated that before he approves the minutes he wants make sure that they are changed. It shows that the Mayor made a specific comment when it was him that made it. City Secretary Jacqueline Moya asked Mr. Munoz what page. Mr. Milum asked if it was at the end. Mr. Munoz said yes. Mr. Munoz read the section that he was referring to. Mrs. Moya read the sentence paragraph confirming the comment Mr. Munoz made was in the minutes.

Mr. Munoz said ok he just wanted to make sure his comment was there.

Motion was made and seconded to approve the minutes from April 9, 2019.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Polo Narvaez, Mayor
SECONDER:	Yolanda H. Cruz, Councilwoman
AYES:	Munoz, Collinsworth, Herrera, Narvaez, Cruz
ABSENT:	Swain Real

Consideration and ACTION to approve a budget amendment for the Community Health Program.

Motion was made and seconded to approve a budget amendment for the Community Health Program.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Polo Narvaez, Mayor
SECONDER:	Yolanda H. Cruz, Councilwoman
AYES:	Munoz, Collinsworth, Herrera, Narvaez, Cruz
ABSENT:	Swain Real

Consideration and ACTION to approve a budget amendment for the Community Health Program.

Motion was made and seconded to approve a budget amendment for the Community Health Program.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Polo Narvaez, Mayor
SECONDER:	Yolanda H. Cruz, Councilwoman
AYES:	Munoz, Collinsworth, Herrera, Narvaez, Cruz
ABSENT:	Swain Real

Consideration and ACTION to approve Resolution 9-2019 for a grant application for the City of Los Fresnos to the Office of the Governor.

Motion was made and seconded to approve Resolution 9-2019 for a grant application for the City of Los Fresnos to the Office of the Governor.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Polo Narvaez, Mayor
SECONDER: Yolanda H. Cruz, Councilwoman
AYES: Munoz, Collinsworth, Herrera, Narvaez, Cruz
ABSENT: Swain Real

Consideration and ACTION to approve the Los Fresnos Police Department to participate in the Law Enforcement Support Office program (1033 Program).

Motion was made and seconded to approve the Los Fresnos Police Department to participate in the Law Enforcement Support Office program.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Polo Narvaez, Mayor
SECONDER: Yolanda H. Cruz, Councilwoman
AYES: Munoz, Collinsworth, Herrera, Narvaez, Cruz
ABSENT: Swain Real

Consideration and ACTION to approve a Service Agreement with the Commemorative Air Force Airshow (RGV) as approved by the CDC Board.

Mr. Herrea asked for clarification the money that was going to be given to the CAF.

Mr. Milum explained the agreement was through the Community Development Corporation, which is the reason it is on the consent agenda. Generally when the CDC takes action it is put on consent. The council appointed the CDC members and the council generally goes with their recommendations. Mr. Milum explained the different levels of sponsorship. A service agreement is done.

Mr. Herrera asked if the city was giving money to the Airshow and if they are within the CDC of Brownsville. Mr. Milum answered no. Mr. Herrera asked if Brownsville had a CDC that would donate to the Airshow.

Mr. Milum explained that the Airshow was no longer in Brownsville. It is at the Cameron County Airport which is in the Los Fresnos trade area and is the reason why the CDC of Los Fresnos is involved. This will be an event that will bring people and business to the community. The CDC is capped by state law at 10% of their revenue for advertisement. This donation will stay under the 10%. The CDC gives to the Cameron County Stockshow, the Rodeo, Forth of July celebration among others.

Mr. Herrera asked what the amount was that was going to be given. Mr. Milum answered \$5,000. Mr. Herrera commented that they basically giving \$5,000 to the county. Mr. Milum explained it was not to the county but to the non profit CAF Airshow. Mr. Herrera commented it was in the county not in the city. Mr Milum said yes.

Mr. Milum explained that the way the CDC is set up it can spend money in the trade area not just in the city limits. Mr. Milum explained to the council how the trade area works.

Mr. Herrera asked what the trade area was and if there was a map that designates it. Mr. Milum answered yes we do and offered to show Mr. Herrera. Mr. Milum listed a few locations where the trade area reached.

Councilmember Yolanda Cruz asked if the funds were from the CDC budget. Mr Milum replied yes, and as he mentioned before by law for promotion and advertisements the CDC has to stay with in 10% of their revenue.

A member in the audience commented that the city charter requires an audit report be submitted from the organization prior to receiving any funds from the city.

Mr. Herrera commented that he asked the city auditor if they check the financial reports of very organization that receives donations from the city and the auditor said they had. Mr. Herrera believes the city should have them because the auditor said they did. Mr. Milum stated the city did not have the audit information from the Airshow but he could surly get it.

Mr. Herrera insisted he had specifically asked the auditor.

Mr. Milum stated he would look into the concern and make sure the city was in compliance before any funds are released.

Mr. Munoz asked if the item needed to be tabled for the next meeting.

Mr. Milum suggested they approve the item subject to receiving the audit report from the organization.

Motion was made and seconded to approve a Service Agreement with the Commemorative Air Force as approved by the CDC Board subject to the city receiving an audit report from the organization.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	James Herrera, Councilman
SECONDER:	Joe Collinsworth, Councilman
AYES:	Munoz, Collinsworth, Herrera, Narvaez, Cruz
ABSENT:	Swain Real

Consideration and ACTION to approve a Proclamation proclaiming May 2019 to be Older American Month.

Motion was made and seconded to approve a Proclamation proclaiming May 2019 to be Older American Month.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Polo Narvaez, Mayor
SECONDER:	Yolanda H. Cruz, Councilwoman
AYES:	Munoz, Collinsworth, Herrera, Narvaez, Cruz
ABSENT:	Swain Real

Consideration and ACTION to approve Resolution 10-2019 Resolution of the city of Los Fresnos authorizing intervention in AEP Texas Inc.'s requested rate change proceeding before the commission; approving cooperation with the cities served by AEP Texas; hiring Lloyd Gosselink attorneys and consulting services to negotiate with the company and direct any necessary litigation and appeals; requiring reimbursement of cities' rate case expenses; finding that the meeting at which this resolution is passed is open to the public as required by law; requiring notice of this resolution to the company and legal counsel.

Councilmember Juan Munoz requested the item be pulled because he needed more explanation on the resolution. Mr. Munoz wanted to know what is it that they actually do for the city. Mr. Munoz stated the resolution says requiring reimbursement for the city and he wanted to know if this was for the citations.

Mr. Milum explained this was on consent agenda because it is something we do every time AEP asks for a rate increase. AEP is American Electric Power which provides electricity to the area. The cities all throughout the Rio Grande Valley utilize the Lower Rio Grand Valley Development Council to represent to hire Lloyd Gosselink Attorneys. They are consultants as well. What they do is get with the Public Utility Commission and look into the reason for the rate request. They go into details of finance and the request to determine what is prudent to pass on to the consumer and what is not.

Motion was made and seconded to approve Resolution 10-2019 of the city of Los Fresnos authorizing intervention in AEP Texas Inc.'s.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Juan Munoz, Councilman
SECONDER:	Joe Collinsworth, Councilman
AYES:	Munoz, Collinsworth, Herrera, Narvaez, Cruz
ABSENT:	Swain Real

Visitors remarks-To speak you must sign in with the City Secretary prior to the meeting you have a limit of 3 minutes to speak.

There were no comments.

Action Items

Consideration and ACTION to approve an Application Submission for the High Demand Job Training Program.

Mr. Milum explained that this was the piece that they had talked about last meeting that the city was looking into doing. The CDC approved it on May 2019. This is out of the CDC budget and it is for specific job training. This is to approve an application for \$44,474. The CDC will match that and it is to provide training at the city's old fire station facility for people that can apply for jobs in the Port of Brownsville. The certification that will be training at the location is called NCCER National Center for Construction Education and Research.

Mr. Munoz asked if the \$44, 474 was a grant.

Mr. Milum explained \$44,474 is grant and the CDC pay \$44,474 from their funds to match the grant.

Mr. Munoz asked what was the city's expenditures on it and if the they were going to use the building.

Mr. Milum explained the city would provide the building as well.

Mr. Munoz asked what else was going to be added like water, sewer and electric.

Mr. Milum explained the city was already paying those services.

Mr. Milum explained the CDC had already approved this item as well as the next three items. It was not placed on consent agenda because it is a very unusual item. It is something we have never done before.

Motion was made and seconded to approve an Application Submission for the High Demand Job Training.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Polo Narvaez, Mayor
SECONDER:	James Herrera, Councilman
AYES:	Munoz, Collinsworth, Herrera, Narvaez, Cruz
ABSENT:	Swain Real

Consideration and ACTION to approve a Memorandum of Understanding with Cameron County Education Initiative, Inc. and Los Fresmos Community Development Council.

Mr. Milum explained that this was also a part of the previous item. Cameron County Education Initiative will do the instructing of the classes. The city will need to have this agreement with them separate from the grant the city is applying for.

Mr. Munoz asked who was the Community Development Council. Mr. Milum answered the Los Fresnos CDC Board. All four of the items were coming from the Community Development Corporation.

Mr. Munoz stated the reason he was asking was because the agenda read Community Development Council.

Mr. Hererra commented he was wondering the same thing and asked Mr. Milum if the Community Development Council and Corporation were the same thing. Mr. Milum answered yes.

Mr. Munoz commented he had never heard of the Community Development Council just the Community Development Board.

Mr. Munoz made the motion to remove item number 2 until the next meeting so that the wording could be corrected because he did not think was correct to approve something that does not pertain to the Community Development Board. Mayor Narvaez stated it had already been approved by the CDC.

Mr. Milum stated Council or Corporation is immaterial and they knew exactly who they were discussing and the motion was on the floor not to approve the item.

Mayor Narvaez asked if there was a second. There was no second.

Mayor Narvaez made the motion to approve item number 2.

Councilmember Yolanda Cruz asked if the problem was because the item read Council instead of Corporation. Mr. Milum answered no there is no problem. Mrs. Cruz asked if maybe the council should make a motion and change Council to Corporation. Mr. Milum answered that would note it and the council know what it is.

Councilmember Joe Collinsworth asked if Mr. Milum would make a memorandum that Council and Corporation was the same organization. Mr. Milum answered yes and if they would look at the Memorandum on page 99 they would see the memorandum reads Community Development Corporation and that is what they were approving.

Motion was made and seconded to approve a Memorandum of Understanding with Cameron County Education Initiative, Inc. and Los Fresnos Community Development Corporation.

RESULT: ADOPTED [4 TO 1]
MOVER: Polo Narvaez, Mayor
SECONDER: Yolanda H. Cruz, Councilwoman
AYES: Joe Collinsworth, James Herrera, Polo Narvaez, Yolanda H. Cruz
NAYS: Juan Munoz
ABSENT: Swain Real

Consideration and ACTION to approve a Memorandum of Understanding between Workforce Solutions Cameron and Los Fresnos Community Development Corporation.

Mr. Milum explained that this agreement was with Workforce Solution Cameron for the training program.

Motion was made and seconded to approve a Memorandum of Understanding between Workforce Solutions Cameron and Los Fresnos Community Development Corporation.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Yolanda H. Cruz, Councilwoman
SECONDER: James Herrera, Councilman
AYES: Munoz, Collinsworth, Herrera, Narvaez, Cruz
ABSENT: Swain Real

Consideration and ACTION to approve a Memorandum of Understanding with the Los Fresnos Consolidated School District.

Mr. Milum explained that the school district would use the facility during the day time, most likely in the afternoon but it could be mornings. They would train high school students that will not be college bound. The city is not funding that in any way. The city is only allowing them to use the building. They will be using utilities at the facility but it will not dramatically impact the budget. The school district will bring in tools that will be used to do the training. The school will use their funds to purchase the equipment.

Mr. Milum stated the agreement would be with the Los Fresnos School District and they had already approved the agreement at the end of April.

Motion was made and seconded to approve a Memorandum of Understanding with the Los Fresnos Consolidated School District.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Polo Narvaez, Mayor
SECONDER: James Herrera, Councilman
AYES: Munoz, Collinsworth, Herrera, Narvaez, Cruz
ABSENT: Swain Real

Consideration and ACTION to approve Resolution 8-2019 to support and participate in a county-wide flood protection study funded partially by a grant from the Water Development Board and commit to contribute \$4,500 towards the local matching funds.

Mr. Milum explained this would be to participate in a drainage study of the whole county. He explained a table that was provided in their packet from Cameron County showing the contribution of surrounding cities and explained how this would benefit the city in the long-run.

Councilmember Yolanda Cruz asked if the city would only be paying \$4,500 and if it would be coming from the general fund.

Mr. Milum stated it would be through the general fund and streets and drainage department.

Councilmember Joe Collinsworth asked if the money would be going to the engineers to do the studies. Mr. Milum answered yes.

Mayor Narvaez commented that it was worth paying the \$4,500 for the study because floods could cause a lot of damage.

Motion was made and seconded to approve Resolution 8-2019 to support and participate in a county-wide flood protection study funded partially by a grant from the Water Development Board and commit to contribute \$4,500 towards the local matching funds.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Polo Narvaez, Mayor
SECONDER:	Joe Collinsworth, Councilman
AYES:	Munoz, Collinsworth, Herrera, Narvaez, Cruz
ABSENT:	Swain Real

Consideration and ACTION to approve plans for the Hike & Bike Trail project.

Mr. Milum explained this was a \$500,000 grant from the Valley Baptist Legacy Foundation and \$200,000 grant from Texas Parks & Wildlife for the Hike & Bike trails. He explained the route the trail would take starting at the backside of the Nature Park.

Motion was made and seconded to approve plans for the Hike & Bike Trail project.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	James Herrera, Councilman
SECONDER:	Joe Collinsworth, Councilman
AYES:	Munoz, Collinsworth, Herrera, Narvaez, Cruz
ABSENT:	Swain Real

Consideration and ACTION to approve surveying services to the engineering services for the Street Improvement Project

Mr. Milum explained that a few months ago a project for street repairs was approved and Hanson was hired to do the work. The agreement was \$75,000 to do the project but it did not include surveying. At the time it was not known if it would be needed. Mr. Milum reviewed the list of streets that would need surveying and explained the ones that were crossed out did not need surveying. Hanson received quotes and selected the lowest bid which was AGH at \$7,350.

Mr. Herrera asked if the project included the alley at Julias Restaurant. Mr. Milum said it did not. It was for streets only. Mr. Herrera asked what the status was on Julias

Restaurant alley. Mr. Milum stated the CDC had approved to repair on May 6, 2019 but it was not placed on the agenda and they would have to either wait till next month or call a special meeting to approve the item.

Motion was made and seconded to approve surveying services to the engineering services for the Street Improvement Project.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Yolanda H. Cruz, Councilwoman
SECONDER:	Joe Collinsworth, Councilman
AYES:	Munoz, Collinsworth, Herrera, Narvaez, Cruz
ABSENT:	Swain Real

Consideration and ACTION to approve providing a roll off container for citizen use once each quarter.

Mr. Milum explained that Councilmember Juan Munoz asked him to look into providing a roll off container for citizens. Mr. Milum stated a roll off would be delivered on Friday and be picked up on Monday. Mr. Milum explained the prices that were submitted by Republic Services to provide the additional service to the community. The problems Mr. Milum sees is that people might end up dumping outside the container they way its been done in the past. Mr. Milum provided a flyer for the council in there packets with information on the brush and bulky pickup service the city already provides for the community. The items listed are the same items that would be accepted at the roll off site. He does not think the city will gain anything from providing this additional service. Mr. Milum gave the example that if a citizen dose not want a sofa it could be left by the curb and Republic Services will pick it up on the scheduled dates. The services are already available for the community so there would not be an advantage to providing an additional roll off.

Mr. Collinsworth stated one of the problems in the past is that people throw tires in the container and articles that are not approved such as oil containers and dead animals. It was a nuisance.

Mr. Milum explained that the city does offer to pick up tires. The city picks them up on a regular bases throughout town. The city has a roll off for tires at the sewer plant through Republic Services. Most cities do not have that. This is why you do not see tires lying around town.

Mr. Munoz states that as he sees it is that some people are throwing out tires and stuff in the canals and he thought maybe the city could have something like this. People know they will have this every quarter instead of going to throw the items in the canal they will throw it at the roll off site.

An audience member commented that the citizens of Los Fresnos will not use it and you will have citizens from the county coming in to dump there items.

Mr. Munoz stated the city could have some control. The city already has control on the plastic recycling bin. There is somebody there working all day.

Mr. Milum explained the city would have to have somebody at the roll of location from Friday when it is delivered to Monday when it is picked up in order to control it. Mr.

Milum again mentioned the city already offers this service if you place an item by the curb Republic Services will pick it up.

Councilmember Yolanda Cruz asked if the cost would go to the citizen or the city. Mr. Milum answered the city.

Mr. Munoz made a motion to approve the item to try it and if it did not work out to stop the service. Mr. Herrera seconded the motion on the basis that if it does not work they will stop the service.

Mr. Collinsworth asked how long they would try it.

Mr. Munoz answered six months. He asked Mr. Milum if it is every quarter would that be two times. Mr. Milum said for six months it would be two times. Mr. Munoz stated the service would be provided two time in six months and if it didn't work it would be stopped.

Mrs. Cruz asked if the city would need to pay the money ahead of time. Mr. Milum explained Republic Services would bill the city.

Mr. Collinsworth asked if Republic Services would allow the city to stop if it did not work. Mr. Milum said yes they are very easy to work with.

Mrs. Cruz asked if it was going to cost the city the fee for the roll off plus the overtime of the city employees because the city will have somebody there at all times.

Mr. Munoz stated he didn't think so because it was going to be on the weekend and that's why he motioned to try it and if it didn't work the service would stop the first time.

Mr. Collinsworth commented no supervision.

Mr. Munoz stated like Mr. Milum mentioned the roll off would be dropped off Friday and picked up Monday nobody will be there to control its use.

Mayor Narvaez asked how much it would cost for the six months. Mr. Munoz stated it was on a month to month bases. Mr. Milum explained that in the council packet an estimate was provided by Republic Services and he estimated about \$1,600 to \$2,000 per year.

Mr. Munoz asked if in the contract with Republic Services there is any lettering that says if the city requires a roll off every quarter they will do it for free and they won't charge the city. Mr. Milum stated no because the city already provides the service for the citizens on a regular basis some city do provide a roll of every quarter because they do not pickup bulky items on a monthly basis the way our city already does. Mr. Milum felt there was no reason to negotiate a roll off for a quarterly basis because the city was already including brush and bulky pick up on a monthly basis.

Mrs. Cruz stated that there would be no control of only the citizens of the city taking advantage of the roll off.

Mayor Narvaez stated that if the city is already providing the service we will only create a health hazard by providing the roll of and having items thrown outside the roll off and it will look bad at the park. If the city is already paying for the service why should we pay more.

Mr. Munoz stated the motion was to try the service for one time only and if it did not work the city would stop.

Motion was made and seconded and clarified to approve providing a roll off container for citizen use for one time only and it will be reviewed afterwards to determine the success of whether to continue or not.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Juan Munoz, Councilman
SECONDER:	James Herrera, Councilman
AYES:	Munoz, Collinsworth, Herrera, Narvaez, Cruz
ABSENT:	Swain Real

Consideration and ACTION to appoint a person to the Los Fresnos Community Development Corporation Board.

Mr. Herrera requested the item be tabled because there was not enough time to receive an application or interview people. He needs more time to talk to people.

Motion was made and seconded to table the item.

RESULT:	TABLED [UNANIMOUS]
	Next: 6/11/2019 6:00 PM
MOVER:	James Herrera, Councilman
SECONDER:	Joe Collinsworth, Councilman
AYES:	Munoz, Collinsworth, Herrera, Narvaez, Cruz
ABSENT:	Swain Real

Acknowledgement of City Manager's Report

Mr. Collinsworth asked if the items that were surplus had been auctioned off. Mr. Milum answered no, it is being prepared so that it can be done online because he feels the city will have a better outcome.

City Manager Report A. Wastewater Plant Update B. Water Plant Update C. Water & Wastewater Engineering Study D. Whipple Road Wastewater Extension E. Nature Park F. Hike & Bike Trails G. CDBG 2017-2018 Grant H. Henderson Road Project I. City Hall Project J. Underground Canal K. Update Planning & Zoning Ordinance L. Drainage Update M. Boys & Girls Club Quarterly Report N. Chamber Quarterly Report

Mr. Milum reported that Pederson Construction is working on cleaning the drainage on the east of his property. Cameron County Drainage District #1 agreed to remove concrete in the area where the drain failed the last flooding. Cameron County Irrigation District #6 would take the concrete.

Hanson and Grantworks have been working on the \$350,000 disaster grant that will replace the pipe from North Canal and Jacquelyn Street to Valle Alto under the railroad as well as paving East 10th Street.

Mr. Collinsworth asked if the deal with Drainage District #1 included the illegal crossing. Mr. Milum answered yes that is the crossing with the concrete. Mr. Collinsworth asked if they would be replacing the pipe too. Mr. Milum stated no they were not going to replace it. They said they would move the concrete and it would be an open ditch.

Mr. Milum continues to work on the easements from property owners for the Henderson Road Crossing Project.

Mrs. Cruz asked if the city would apply for the underground canal around the next time next year. Mr. Milum answered yes.

Motion was made and seconded to acknowledge the City Manager Report.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Polo Narvaez, Mayor
SECONDER:	Yolanda H. Cruz, Councilwoman
AYES:	Munoz, Collinsworth, Herrera, Narvaez, Cruz
ABSENT:	Swain Real

Acknowledgement of Department Head Reports

Financial Report 1. Monthly 2. Year to Date 3. Sales Tax

Mr. Munoz asked if the city paid RM Walsdorf \$14,400 to replace pumps at the North Arroyo lift station.

Mr. Milum answered yes.

Motion was made and seconded to acknowledge the Financial Report.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Polo Narvaez, Mayor
SECONDER:	Joe Collinsworth, Councilman
AYES:	Munoz, Collinsworth, Herrera, Narvaez, Cruz
ABSENT:	Swain Real

Public Works Report 1. Water and Wastewater Activity 2. Calls for Service 3. Building Permits 4. Recycling

Motion was made and seconded to acknowledge the Public Works Report.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Polo Narvaez, Mayor
SECONDER:	Joe Collinsworth, Councilman
AYES:	Munoz, Collinsworth, Herrera, Narvaez, Cruz
ABSENT:	Swain Real

Police Department 1. Arrests 2. Incidents 3. Accidents

Motion was made and seconded to acknowledge the Police Department Report.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Polo Narvaez, Mayor
SECONDER: Joe Collinsworth, Councilman
AYES: Munoz, Collinsworth, Herrera, Narvaez, Cruz
ABSENT: Swain Real

Municipal Court 1. Monthly Report

Motion was made and seconded to acknowledge the Municipal Court Report.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Polo Narvaez, Mayor
SECONDER: Joe Collinsworth, Councilman
AYES: Munoz, Collinsworth, Herrera, Narvaez, Cruz
ABSENT: Swain Real

Library Report 1. Monthly Report

Motion was made and seconded to approve the Library Report.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Polo Narvaez, Mayor
SECONDER: Joe Collinsworth, Councilman
AYES: Munoz, Collinsworth, Herrera, Narvaez, Cruz
ABSENT: Swain Real

Fire Marshal's Report 1. Monthly Report

Motion was made and seconded to acknowledge the Fire Marshal's Report

RESULT: ADOPTED [UNANIMOUS]
MOVER: Polo Narvaez, Mayor
SECONDER: Joe Collinsworth, Councilman
AYES: Munoz, Collinsworth, Herrera, Narvaez, Cruz
ABSENT: Swain Real

Closed Session - Deliberation pursuant to Section 551.017 & 551.072 Title 5 of the Texas Government Code, the Texas Open Meetings Act regarding the following purchase, exchange, lease, or value of real property and the pending or contemplated litigation.

- Deliberation pursuant to Section 551.017 & 551.072 Title 5 of the Texas Government Code, the Texas Open Meetings Act regarding the following purchase, exchange, lease, or value of real property and the pending or contemplated litigation.

Closed Session - Deliberation pursuant to Sections 551.071 and 551.072, Title 5 of the Texas Government Code, the Texas Open Meetings Act regarding the purchase, exchange, lease, or value of real property and the pending or contemplated litigation.

Mayor Narvaez recessed the session the session at 7:50 p.m.

Regular Meeting

Tuesday, May 14, 2019

6:00 PM

RESULT: NO ACTION**Open Session – Deliberation and possible action regarding the following:**

Open Session - Deliberation pursuant to Sections 551.071 and 551.072, Title 5 of the Texas Government Code, the Texas Open Meetings Act regarding the purchase, exchange, lease, or value of real property and the pending or contemplated litigation.

Open Session - Deliberation pursuant to Sections 551.071 and 551.072, Title 5 of the Texas Government Code, the Texas Open Meetings Act regarding the purchase, exchange, lease, or value of real property and the pending or contemplated litigation.

Mayor Narvaez called the meeting back to order at 8:22 p.m.

No action would be taken.

RESULT: NO ACTION

11. Adjournment

Mayor Narvaez adjourned the meeting at 8:23 p.m.

Presiding Officer of the Council

Recorder

Attachment: CC MINS 5 14 19 (3074 : Minutes)

City Council

200 North Brazil

Los Fresnos, TX 78566

<http://citylf.cloudaccess.net/en/>

Special Meeting

~ Minutes ~

Tuesday, May 21, 2019

1:00 PM

City Hall

Call to Order

The meeting was called to order at 1:00 PM by Councilwoman Yolanda H. Cruz

Invocation and Pledge of Allegiance

Mr. Milum gave the invocation and led the audience in the Pledge of Allegiance.

Action Items

Consideration and ACTION to approve a Memorandum of Understanding with Cameron County Education Initiative, Inc. and Los Fresnos Community Development Corporation.

Mr. Milum explained he placed this item on the agenda again because the council had a concern about the wording on the last agenda that read Community Development Council not Community Development Corporation. It is the same item only the wording on the agenda was corrected.

Motion was made and seconded to approve a Memorandum of Understanding with the Cameron County Education Initiative, Inc. and Los Fresnos Community Development Corporation.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Joe Collinsworth, Councilman
SECONDER:	James Herrera, Councilman
AYES:	Munoz, Collinsworth, Herrera, Cruz, Real
ABSENT:	Polo Narvaez

Consideration and ACTION to approve repairing & paving alleys behind businesses and the entrance to the Post Office as approved by the Los Fresnos Community Development Corporation.

Mr. Milum stated that this project was approved by the CDC. The CDC can not repair residential streets but they can repair streets that are tied to businesses. Mr. Milum explained the entrance to the Post Office would be widened. Mr. Milum stated he had spoken to TXDOT and the city would go as wide as TXDOT would allow. Mr. Milum explained the list of alleys approved for repairs by the CDC.

Mr. Milum answered questions from the council.

Council member Herrera stated he had a plaza in Brownsville since the nineties and one thing that gets torn up is the asphalt around the garbage dumpster if you do not have concrete. Mr. Herrera asked Mr. Milum if the city had the funds to install the concrete for Julius Restaurant. Mr. Milum stated he would look into it. Councilmember Joe Collinsworth asked if that would fall back on the business. Mr. Milum answered generally yes it is supposed to be the business but if it affects that alley he could look into

Attachment: CC SPECIAL MINS 5 21 19 (3074 : Minutes)

it there are utilities that run through the alley so there are sections that can not be concreted.

Mr. Herrera stated that another issue that was brought to his attention was that the alley behind Mario's Restaurant is very narrow and he would like to know if it can be made a one way. Mr. Milum agreed they are narrow and making them one way would be better but would have to be done by ordinance.

Councilmember Juan Munoz asked what could be done on the alley behind A&A that goes out to Highway 100 and should be considered next.

Councilmember Yolanda Cruz asked if the path behind the hotel was an alley or street. Mr. Milum stated that technically it is an alley. The motel paved it when the hotel was built. Mrs. Cruz asked who was responsible to pave it. Mr. Milum, the council and audience all agreed it is heavily used by the community. Mr. Collinsworth stated it might be an alley to be considered for repairs. Mr. Milum agreed.

Mr. Herrera asked Mr. Milum how the council would make the motion to reflect the items that had been covered. Mr. Milum explained that the only thing the council would be approving was his recommendation on the project that the CDC approved for \$36,882.50. The other items, Mr. Milum would administratively work on and bring back to the council. The council could not approve those now because they were not on the agenda.

Motion was made and seconded to approve repairing & paving alleys behind businesses and the entrance to the Post Office as approved by the Los Fresnos Community Development Corporation.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Joe Collinsworth, Councilman
SECONDER:	James Herrera, Councilman
AYES:	Munoz, Collinsworth, Herrera, Cruz, Real
ABSENT:	Polo Narvaez

Visitors Remarks-To speak you must sign in with City Secretary prior to the meeting and you have a limit of 3 minutes to speak.

There were no comments.

Adjournment

The meeting was closed at 1:12 PM

Presiding Officer of the Council

Recorder

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 06/11/19 06:00 PM
Department: City Secretary
Category: Agreement
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 3078)

DOC ID: 3078 A

**Consideration and ACTION to approve \$5,000 CDC funding
for a firework show for the Independence Day Celebration on
July 3, 2019.**

The CDC provided a firework show as part of the City/Chamber Independence Day Celebration on July 4th in 2015 and 2016. We didn't do it in 2017 because there was no one available. We are now switching gears and proposing to utilize the type of fireworks that anyone can set off instead of those that require special permits and licenses. The show will still be great and I doubt anyone will know the difference. It is the same concept as what the Rodeo does and it is very good. Last year in 2018 it was done this way with terrific results and great comments. We do have the funds available in the budget. The celebration will be on Wednesday July 3 in the evening to allow more families to attend since many times on the 4th they have family functions or attend larger events. The CDC approved this on Monday June 3.

I recommend approval.

Big G's Fireworks, LLC**Fireworks Display Quotation**

P.O. Box 2095
San Benito, TX 78586
(956)456-3243

DATE May 24, 2019
Quotation # 7/3/2019
Customer ID City of Los Fresnos

Bill To:

Quotation valid until: June 3, 2019

Name
City of Los Fresnos
200 N. Brazil St Ste A
Los Fresnos, TX 78566
(956)233-5768

Prepared by: Ramiro Gonzalez

Comments or special instructions:

Please contact me Ramiro Gonzalez Jr with any questions at (956)456-3243. Thank you and have a great day.

Description	AMOUNT
8- 500 Gram Cake 16 Shot One Bad Mother @49.95 each	\$ 399.60
8-500 Gram Cake 9 Shot It's Go Time @29.25 each	\$ 234.00
8-500 Gram Cake 20 Shot Pride in the Water @44.95 each	\$ 359.60
8-500 Gram Cake 36 Shot Extreme Machine @49.95 each	\$ 399.60
8-500 Gram Cake 30 Shot Fighting Rooster @49.95 each	\$ 399.60
2-500 Gram Cake 33 Shot Loyal to None @54.95 each	\$ 109.90
2-Gram Cake 182 Shot AMMO CRATE @149.10 each	\$ 298.20
4-3 Inch 500 Gram Cake 9 Shot Believe @90.00 each	\$ 380.00
4-3 Inch 500 Gram Cake 12 shot Bombshell @90.00 each	\$ 360.00
4- 3 Inch 500 Gram Cake 9 Shot The Big Dog @90.00 each	\$ 360.00
10-Artillery Shell 24 Canister Shells Excalibur @69.95	\$ 699.50
Pyrotech Operator, Set Up Fee, and Permits	\$ 1,000.00
TOTAL	\$ 5,000.00

If you have any questions concerning this quotation, Ramiro Gonzalez, (956)456-3243.

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 06/11/19 06:00 PM
Department: City Secretary
Category: Amendment
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 3067)

DOC ID: 3067 A

Consideration and ACTION to approve an amendment to the existing engineering contract with Guzman & Munoz Engineering for the construction of sewer services including design services for sewer project upgrades and work authorization number 2.

The Council hired Guzman & Munoz Engineering to do an analysis of the sewer collection system throughout the City including camera testing every line in the city, testing of the manholes, analyzing the lift stations and designing sewer collection to the west to FM 1575. This was done with a grant and loan from TWDB. That project is complete. With that report and information the Council decided to solicit funds from TWDB for doing the most pressing needs instead of all of the items that require attention over time. The items approved by the Council included sewer services to the west to FM 1575, upgrading all of our manholes and repairing 3 lift stations. The extension of this contract is to continue the process to get the funds approved, bid the project and oversee construction. The amounts are approved by TWDB.

Work authorization 2 is to restructure the plans from all the items that need to be addressed to the limited items approved by the Council. There is \$5,430 left in the original loan/grant package that will be used for them to prepare this information.

I recommend approval.

**CONTRACT AMENDMENT
FOR PROFESSIONAL ENGINEERING SERVICES
FOR
THE CITY OF LOS FRESNOS**

STATE OF TEXAS
COUNTY OF HIDALGO

This CONTRACT AMENDMENT is made and entered into by and between the City of Los Fresnos, a home ruled municipal corporation whose address is 200 N. Brazil Street, Los Fresnos, Texas 78566-3643 in Cameron County acting thereby and through its Mayor, who is authorized to execute this CONTRACT AMENDMENT by the City of Los Fresnos, hereinafter called "City" and the engineering firm of Guzman & Munoz Engineering and Surveying, Inc. (GMES), whose address is 2020 East Expressway 83, Mercedes, Texas 78570, acting by and through its Principal, Jose L. Munoz, P.E., hereinafter called the "Engineer".

SECTION ONE NATURE OF EMPLOYMENT

The City of Los Fresnos hereby retains and employs Guzman & Munoz Engineering and Surveying, Inc., to act under the title of Engineer, and to render to the City and its duly elected officers and employees planning, designing, and construction services for projects within the City, to include management and coordination of engineering design efforts for projects as assigned.

The Engineer will be responsible for the preliminary engineering, final design, bidding, construction administration, construction or design build of individual projects. A list of services, but not limited to, that may be provided by the Engineer are described under Attachment "B", Scope of Services.

The City of Los Fresnos shall issue work under this contract to the Engineer on a Work Authorization Basis. (Attachment E, Work Authorization Form.)

SECTION TWO ACCEPTANCE OF EMPLOYMENT

The Engineer hereby accepts the employment and agrees to render to the best of its ability the services described under Attachment "B", Scope of Services during the continuance of this contract amendment. The Engineer agrees to accept assignments for any services on a Work Authorization Basis, unless otherwise specifically approved by the City during the duration of this contract.

SECTION THREE COMPENSATION, TERM

As compensation for the services established herein to be rendered by the Engineer, the City shall pay the Engineer on the agreed upon lump sum amount per work authorization based on the hourly rate fee schedule found in Attachment "D", Hourly Rate Schedule.

For compensation of other general engineering services not contained herein, typically of short duration and not associated with major studies, facilities design or evaluations for which the Engineer may otherwise be engaged to provide services, the City shall compensate the Engineer at the rates shown on Attachment "D", Hourly Rate Schedule.

The term of this CONTRACT AMENDMENT begins on January 31, 2018 and ends on August 01, 2021. This CONTRACT AMENDMENT may be reviewed and executed in accordance with the City Charter and policies with the option to extend for another year.

SECTION FOUR FILES

It is agreed and understood between the City and the Engineer that any and all files created or maintained by the Engineer in connection with services provided pursuant to this contract are the property of the City under instruments of service, however, the Engineer may keep a copy of all documents. Upon termination of this contract, the Engineer shall provide the City all documents in a format acceptable to the City within thirty (30) calendar days. The Engineer may retain copies of all pertinent documents provided to the City.

SECTION FIVE NON-ASSIGNABILITY

This Contract amendment shall be deemed personal to the Engineer and in no event shall this Contract be assigned without the written consent of the City.

SECTION SIX INSURANCE

The Engineer agrees to procure and maintain, at his expense, professional liability insurance in an amount not less than \$1,000,000.00 per claim in the aggregate to protect the City Engineer and its agents from claims that may arise from services rendered under this contract.

SECTION SEVEN DISCRIMINATION PROHIBITED

In performing the services required under this Contract, the Engineer shall not discriminate against any person on the basis of race, color, religion, sex, national origin or ancestry, age, or physical handicap.

SECTION EIGHT TERMINATION

Either party may terminate this contract upon thirty (30) day's written notice from one party to the other.

This contract is executed on behalf of the City by the presiding officer of its governing body, who is authorized to execute this instrument heretofore by order, heretofore passed and approved and duly recorded in its minutes.

WITNESS the signature of all parties hereto in duplicate originals this the __day of _____ 2019.

ENGINEER:

GUZMAN & MUÑOZ
ENGINEERING AND SURVEYING, INC.

CITY:

CITY OF LOS FRESNOS

BY: _____
JOSE L. MUÑOZ, P.E., SIT
PRINCIPAL

BY: _____
POLO NARVAEZ
MAYOR

ATTESTED: _____

ATTESTED: _____

Printed Name: _____

Printed Name: _____

Title: _____

Title: _____

ATTACHMENT "A" -Services to be Provided by the Owner

ATTACHMENT "B" -Services to be Provided by the Engineer

ATTACHMENT "C" -Work Schedule

ATTACHMENT "D" -Hourly Rate Schedule

ATTACHMENT "E" -Work Authorization Form

ATTACHMENT "F" -Certificate of Insurance

ATTACHMENT "A"**SERVICES TO BE PROVIDED BY THE CITY****CONTRACT AMENDMENT (NO CHANGES)**

The City Manager's Office will be responsible for the coordination of the projects with other segments of the City of Los Fresnos, and other City Departments, other entities' projects, and all private utilities. The following provides an outline of the services to be provided by the CITY in the development of the "Project(s)".

The CITY will provide to the ENGINEER the following:

- (1) Authorization to the ENGINEER to begin work in accordance with the Main Contract and subsequent Work Authorizations.
- (2) Payment for work performed by the ENGINEER, and accepted by the CITY in accordance with the Main Contract and subsequent Work Authorizations.
- (3) Assistance to the ENGINEER, as necessary, to obtain the required data and information from other local, regional, State and Federal agencies that the ENGINEER cannot easily obtain for relevant Work Authorizations.
- (4) Provide any available relevant data the CITY may have on file concerning the "Project(s)".
- (5) Provide timely reviews and decisions in response to the ENGINEER'S request for information and/or required submittals and deliverables for relevant Work Authorizations, in order for the ENGINEER to maintain the agreed-upon work schedule prepared in accordance with the relevant Work Authorization.
- (6) Attend and participate in progress meetings as required and as coordinated and conducted by the ENGINEER.
- (7) Attend the Preliminary Concept Conference, which is coordinated and conducted by the ENGINEER.
- (8) Review and approve the "Project(s)" design criteria.
- (9) Review and approve change orders for the "Project(s)" as may be required and prepared by the ENGINEER.

ATTACHMENT “B”

SCOPE OF SERVICES TO BE PROVIDED BY THE ENGINEER CONTRACT AMENDMENT

The Engineer will provide timely and professional geotechnical investigations, design surveys, construction plans and technical specifications and contract documents, construction staking, operations and maintenance manuals, and other specific services as discussed below. The Engineer will provide a consistent quality of design services for all of the project's components.

The scope of Engineering Services is expected to include:

- A. Attend preliminary conferences with the City of Los Fresnos, Project Manager and other interested parties regarding the project.
- B. Determine the necessity for acquisition of any additional real property/easements/right-of-way for the project. Prepare property surveys, detailed descriptions of sites, maps, or drawings as required; assist in negotiating for land and easement rights. If required, the Engineer will coordinate with the City of Los Fresnos in determining the location of property needed for the wastewater facilities, determining the availability of title, easements, and rights-of-way needed to implement the project, and preparing a map of entire tract(s) with designation of part to be acquired to the City of Los Fresnos. If required, the Engineer will assist the City to obtain all necessary right-of-way and easements on behalf of the City pursuant to federal requirements acceptable to public funding agencies.
- C. Furnish and submit on behalf of the City the engineering data necessary for applications for routine permits by local, state and federal authorities (as distinguished from detailed applications and supporting documents for government grants-in aid, or for planning advances).
- D. Provide field surveys to collect information required for the design and complete related office computations and drafting.
- E. Perform geotechnical investigations such as auger borings, core borings, soil tests, or other subsurface explorations and laboratory testing and inspecting of samples or materials relevant to design.
- F. Prepare detailed construction plans, specifications and contract documents for the construction authorized by the City.
- G. Prepare estimates for probable construction cost of the authorized construction.
- H. Furnish the City with copies of approved contract documents including notices to bidders and proposal forms.
- I. Assist the City in the advertisement of the project for Bids.
- J. Attend the bid opening and tabulate the bid proposals, analyze the responsiveness of the
- K. Prepare and coordinate approval of formal Contract Documents and coordinate issuance of Notice to Proceed from the TWDB.
- L. Provide field surveys and office computations for construction control staking, including the staking

of bench marks and horizontal control references for the contractor to stake out work.

- M. Consult and advise with the City and Project Manager during construction; issue all instruction to the contractor requested by the City or Project Manager; and prepare and issue routine change orders with the City and Project Manager's approval. Prepare alternate designs or non-routine contract change orders that are necessary due to no fault of the Engineer and upon approval of the City, Project Manager and TWDB.
- N. Review samples, catalog data, schedules, shop drawings, laboratory, shop and mill tests of materials and equipment and other data which the contractor submits. The Engineer will review and approve, for conformance with the design concept all shop drawings and other submittals as required by the Contract Documents to be furnished by contractors.
- O. Obtain and review monthly and final estimates for payments to contractors, and furnish any recommended payments to contractors or suppliers to the City and the Project Manager; assemble written guarantees which may be required by the Contract Documents.
- P. Attend monthly meetings with City, Project Manager and TWDB during construction.
- Q. Prepare a plan of operations that meets applicable TWDB guidelines for submission to the City and the Project Manager before 50% of the construction of the project is complete.
- R. Prepare an operation and maintenance manual that meets applicable TWDB requirements before the construction of the project is 90% complete.
- S. Conduct, in the company of the City and Project Manager, a final inspection of the project for compliance with the Contract Documents, and submit recommendations concerning project status of City's final payment to the contractor. Prior to submission of recommendation for final payment on each contract, the Engineer will submit a certificate of substantial completion of work done under that contract to the City, Project Manager, TWDB and others as required.
- T. Revise the Contract Drawings (unless redrawing is required) from as-built drawings submitted by the contractor, to show the work as constructed. The Engineer will provide the City with one set of reproducible records (as-built) drawings and two sets of prints. Such drawings will be based on the resident project inspector's construction data and the construction records provided by the contractor during the construction.
- U. Coordinate approval and issuance of Certificate of Completion from the TWDB.
- V. The Engineer will review the first year's operation of the project and revise the operations and maintenance manual for the project as necessary to accommodate actual operating expenses. Eleven months after initiation of the project operation the Engineer will advise the City in writing whether the project meets the project performance standards.
- W. The Engineer will train operating personnel and prepare curricula and training material for operating personnel.
- X. The Engineer will reorganize and restructure the project plans and specifications to reduce or increase the scope of work as required to meet the funding requested monies. All changes shall be approved by the TWDB.

The City Manager will provide a scope of services for all assignments, which will be issued on a Work Authorization basis. Each Work Authorization will have its own general scope of services and deliverables.

The fee for each Work Authorization will be based upon actual hours expended times the agreed upon rates in **Attachment "D"**.

The City Manager will negotiate the scope, schedule, and cost for individual Work Authorization for services on an assignment-by-assignment basis during the term of the Agreement.

Special Considerations:

Assignments mayor will require the use of funds from the TWDB or other Federal Agencies and mayor will require the implementation of the Disadvantage Business Enterprise program requirements.

- A. Any loan award is contingent upon release of funds from the Texas Water Development Board (TWDB)
- B. This contract is subject to the Environmental Protection Agency's (EPA) "fair share policy", which includes EPA-approved "fair share goals" for Minority Business Enterprise (MBE and Women Business Enterprise (WBE) firms in the Construction, Supplies, Equipment, and Services procurement categories.

EPA's policy requires that applicants and prime contractors make a good faith effort to award fair share of contracts, subcontracts, and procurements to Minority Business Enterprise and Women Owned Business Enterprise firms. Although EPA's policy does not mandate that the fair share goals be achieved, it does require applicants and prime contractors to demonstrate use of the six affirmative steps. The current fair share goals for the State of Texas are as follows:

CATEGORY	MBE	WBE
CONSTRUCTION	12.94%	8.72%
9.68%	9.34%	7.12%
5.39%		10.84%
SUPPLIES		5.72%
EQUIPMENT		
SERVICES		

Documentation of applicable efforts will be required.

ATTACHMENT “C”

A Work Schedule will be established for each Work Authorization using the format outlined below:

Work Authorization No.

Name of Project: _____

Duration of Project: ____ Months **List of Individual Tasks: Date:**

- A. Estimated Loan Closing Date
- B. Estimated Date to Begin Environmental Assessment
- C. Estimated Date to Begin Planning
- D. Estimated Date to Begin Design
- E. Estimated Date to Complete Environmental Assessment
- F. Estimated Date to Complete Planning
- G. Estimated Date to Complete Design
- H. Estimated Construction Start Date
- I. Estimated Construction End Date

ATTACHMENT “D”
HOURLY RATE SCHEDULE

HOURLY RATE SCHEDULE

CLASSIFICATION	RATES PER YEAR		
	2018-19	2019-20	2020-21
Principal	\$ 173.00	\$ 190.00	\$ 209.00
Sr. Project Manager	\$ 146.00	\$ 161.00	\$ 177.00
Project Coordinator	\$ 120.00	\$ 132.00	\$ 145.00
Sr. Engineer	\$ 133.00	\$ 146.00	\$ 161.00
EIT	\$ 107.00	\$ 118.00	\$ 130.00
GIS Specialist	\$ 107.00	\$ 118.00	\$ 130.00
Sr. Designer	\$ 100.00	\$ 110.00	\$ 121.00
Designer II	\$ 86.00	\$ 95.00	\$ 105.00
CADD Tech	\$ 79.00	\$ 87.00	\$ 96.00
Office Manager	\$ 113.00	\$ 124.00	\$ 136.00
Document Control Specialist	\$ 113.00	\$ 124.00	\$ 136.00
Chief Accountant	\$ 107.00	\$ 118.00	\$ 130.00
Secretary	\$ 61.00	\$ 67.00	\$ 74.00
IT	\$ 73.00	\$ 80.00	\$ 88.00
<u>CONSTRUCTION</u>			
Construction Manager	\$ 173.00	\$ 190.00	\$ 209.00
Project Site Representative	\$ 100.00	\$ 110.00	\$ 121.00
<u>SURVEY</u>			
RPLS	\$ 120.00	\$ 132.00	\$ 145.00
Survey Manager	\$ 113.00	\$ 124.00	\$ 136.00
3-Man Survey Crew	\$ 186.00	\$ 205.00	\$ 226.00
2-Man Survey Crew	\$ 160.00	\$ 176.00	\$ 194.00
Topographic Surveys	\$ 5.00/LF	\$ 5.50/LF	6.00/LF
Abstract Work	Cost plus 10%		
Third Party Costs / Reimbursable	Cost plus 15%		

**ATTACHMENT “E”
WORK AUTHORIZATION FORM**

**CITY OF LOS FRESNOS
PROFESSIONAL SERVICES CONTRACT**

WORK AUTHORIZATION NO. _____

THIS WORK AUTHORIZATION is made pursuant to the terms and conditions of the Professional Services Contract made by and between the **City of Los Fresnos** (hereinafter called “City” and **Guzman & Munoz Engineering and Surveying, Inc.** of Mercedes, Texas (hereinafter called “GMES”).

PART 1. SCOPE OF WORK

The purpose of this Work Authorization is for **GMES** to provide (description of scope of services) for the proposed **Project**.

The scope of services to be provided by **GMES** is identified in **ATTACHMENT “B” – Scope of Services to be provided by the GMES** attached hereto.

PART 2. ESTIMATED COST

The estimated cost for services under this Work Authorization is \$0.00. This amount is based upon the costs outlined in the **Estimated Fee Proposal** attached hereto as **ATTACHMENT “D”**.

PART 3. PAYMENT

Compensation and payment to **GMES** for the services established under this Work Authorization shall be made in accordance with **Item No. 5 of the Professional Services Agreement** and **ATTACHMENT “D” of this Work Authorization**.

PART 4. PERIOD OF SERVICE

This Work Authorization shall become effective on the date of final acceptance of the parties hereto, and terminate upon completion of project or as agreed by both parties hereto. Period of Service is outlined in **ATTACHMENT “C”, Work Schedule**.

PART 5. RESPONSIBILITIES AND OBLIGATIONS

This Work Authorization does not waive the parties’ responsibilities and obligations provided under the main **Professional Services Agreement**.

PART 6. ACKNOWLEDGEMENT AND CONFIRMATION

Acknowledgement and confirmation by the **CLIENT** as to the content and detail of this work authorization is granted by execution under Part 7 of this Work Authorization.

Attachment: CONTRACT AMENDMENT Guzman & Munoz [Revision 1] (3067 : Guzman & Munoz Engineering)

ATTACHMENT “E”
WORK AUTHORIZATION FORM

CITY OF LOS FRESNOS
PROFESSIONAL SERVICES CONTRACT
WORK AUTHORIZATION NO. _____

PART 7. ACCEPTANCE AND APPROVAL

This Work Authorization is hereby accepted, approved by the **CLIENT** as indicated below and effective as of day of _____, 20____.

ATTEST: CITY OF LOS FRESNOS

By: _____ By: _____

Polo Narvaez, Mayor

ATTEST: GUZMAN AND MUÑOZ ENGINEERING
AND SURVEYING, INC.

By: _____ By: _____

José L. Muñoz, P.E., S.I.T., President

- List of Attachments:**
- Attachment A – Services to be provided by the City
 - Attachment B – Services to be provided by GMES
 - Attachment C – Work Schedule
 - Attachment D – Estimated Fee Proposal

Attachment: CONTRACT AMENDMENT Guzman & Munoz [Revision 1] (3067 : Guzman & Munoz Engineering)

ATTACHMENT "E"
WORK AUTHORIZATION FORM

CITY OF LOS FRESNOS
 PROFESSIONAL SERVICES CONTRACT
 WORK AUTHORIZATION NO. 3

THIS WORK AUTHORIZATION is made pursuant to the terms and conditions of the Professional Services Contract made by and between the City of Los Fresnos (hereinafter called "City" and Guzman & Munoz Engineering and Surveying, Inc. of Mercedes, Texas (hereinafter called "GMES").

PART 1. SCOPE OF WORK

The purpose of this Work Authorization is for GMES to preparation and revise the Plans and Specifications into a bid package that is within the funding requested by the City for construction. This will require the deletion of some sections of the original scope of work designed by GMES and approved by TWDB for the proposed Project.

The scope of services to be provided by GMES is identified in ATTACHMENT "B" -Scope of Services to be provided by the GMES attached hereto.

PART 2. ESTIMATED COST

The estimated cost for services under this Work Authorization is \$5,430.00. This amount is based upon the costs outlined in the Estimated Fee Proposal attached hereto as ATTACHMENT "D".

PART 3. PAYMENT

Compensation and payment to GMES for the services established under this Work Authorization shall be made in accordance with Item No. 5 of the Professional Services Agreement and ATTACHMENT "D" of this Work Authorization.

PART 4. PERIOD OF SERVICE

This Work Authorization shall become effective on the date of final acceptance of the parties hereto, and terminate upon completion of project or as agreed by both parties hereto. Period of Service is outlined in ATTACHMENT "C", Work Schedule.

PART 5. RESPONSIBILITIES AND OBLIGATIONS

This Work Authorization does not waive the parties' responsibilities and obligations provided under the main Professional Services Agreement.

PART 6. ACKNOWLEDGEMENT AND CONFIRMATION

Acknowledgement and confirmation by the CLIENT as to the content and detail of this work authorization is granted by execution under Part 7 of this Work Authorization.

Attachment: CONTRACT AMENDMENT Guzman & Munoz [Revision 1] (3067 : Guzman & Munoz Engineering)

ATTACHMENT "E" WORK AUTHORIZATION FORM
CITY OF LOS FRESNOS PROFESSIONAL SERVICES CONTRACT
WORK AUTHORIZATION NO. 3

PART 7. ACCEPTANCE AND APPROVAL

This Work Authorization is hereby accepted, approved by the **CLIENT** as indicated below and effective as of _____ day of _____, 2019.

ATTEST:

CITY OF LOS FRESNOS

By: _____

By: _____

Polo Narvaez, Mayor

ATTEST:

**GUZMAN & MUÑOZ ENGINEERING
AND SURVEYING, INC.**

By: _____

By: _____

Jose L. Muñoz, P.E., S.I.T., President

List of Attachments:

Attachment A -Services to be provided by the City

Attachment B -Services to be provided by GMES

Attachment C -Work Schedule

Attachment D -Estimated Fee Proposal

Attachment: CONTRACT AMENDMENT Guzman & Munoz [Revision 1] (3067 : Guzman & Munoz Engineering)

ATTACHMENT "A"**SERVICES TO BE PROVIDED BY THE CITY****CONTRACT AMENDMENT (NO CHANGES)**

The City Manager's Office will be responsible for the coordination of the projects with other segments of the City of Los Fresnos, and other City Departments, other entities' projects, and all private utilities. The following provides an outline of the services to be provided by the CITY in the development of the "Project(s)".

The CITY will provide to the ENGINEER the following:

- (1) Authorization to the ENGINEER to begin work in accordance with the Main Contract and subsequent Work Authorizations.
- (2) Payment for work performed by the ENGINEER, and accepted by the CITY in accordance with the Main Contract and subsequent Work Authorizations.
- (3) Assistance to the ENGINEER, as necessary, to obtain the required data and information from other local, regional, State and Federal agencies that the ENGINEER cannot easily obtain for relevant Work Authorizations.
- (4) Provide any available relevant data the CITY may have on file concerning the "Project(s)".
- (5) Provide timely reviews and decisions in response to the ENGINEER'S request for information and/or required submittals and deliverables for relevant Work Authorizations, in order for the ENGINEER to maintain the agreed-upon work schedule prepared in accordance with the relevant Work Authorization.
- (6) Attend and participate in progress meetings as required and as coordinated and conducted by the ENGINEER.
- (7) Attend the Preliminary Concept Conference, which is coordinated and conducted by the ENGINEER.
- (8) Review and approve the "Project(s)" design criteria.
- (9) Review and approve change orders for the "Project(s)" as may be required and prepared by the ENGINEER.

ATTACHMENT “B”

SCOPE OF SERVICES TO BE PROVIDED BY THE ENGINEER CONTRACT AMENDMENT

The Engineer will provide timely and professional geotechnical investigations, design surveys, construction plans and technical specifications and contract documents, construction staking, operations and maintenance manuals, and other specific services as discussed below. The Engineer will provide a consistent quality of design services for all of the project's components.

The scope of Engineering Services is expected to include:

- A. Attend preliminary conferences with the City of Los Fresnos, Project Manager and other interested parties regarding the project.
- B. Determine the necessity for acquisition of any additional real property/easements/right-of-way for the project. Prepare property surveys, detailed descriptions of sites, maps, or drawings as required; assist in negotiating for land and easement rights. If required, the Engineer will coordinate with the City of Los Fresnos in determining the location of property needed for the wastewater facilities, determining the availability of title, easements, and rights-of-way needed to implement the project, and preparing a map of entire tract(s) with designation of part to be acquired to the City of Los Fresnos. If required, the Engineer will assist the City to obtain all necessary right-of-way and easements on behalf of the City pursuant to federal requirements acceptable to public funding agencies.
- C. Furnish and submit on behalf of the City the engineering data necessary for applications for routine permits by local, state and federal authorities (as distinguished from detailed applications and supporting documents for government grants-in aid, or for planning advances).
- D. Provide field surveys to collect information required for the design and complete related office computations and drafting.
- E. Perform geotechnical investigations such as auger borings, core borings, soil tests, or other subsurface explorations and laboratory testing and inspecting of samples or materials relevant to design.
- F. Prepare detailed construction plans, specifications and contract documents for the construction authorized by the City.
- G. Prepare estimates for probable construction cost of the authorized construction.
- H. Furnish the City with copies of approved contract documents including notices to bidders and proposal forms.
1. Assist the City in the advertisement of the project for Bids.

ATTACHMENT "B"

**SCOPE OF SERVICES TO BE PROVIDED BY THE ENGINEER
CONTRACT AMENDMENT**

- J. Attend the bid opening and tabulate the bid proposals, analyze the responsiveness of the
- K. Prepare and coordinate approval of formal Contract Documents and coordinate issuance of Notice to Proceed from the TWDB.
- L. Provide field surveys and office computations for construction control staking, including the staking of bench marks and horizontal control references for the contractor to stake out work.
- M. Consult and advise with the City and Project Manager during construction; issue all instruction to the contractor requested by the City or Project Manager; and prepare and issue routine change orders with the City and Project Manager's approval. Prepare alternate designs or non-routine contract change orders that are necessary due to no fault of the Engineer and upon approval of the City, Project Manager and TWDB.
- N. Review samples, catalog data, schedules, shop drawings, laboratory, shop and mill tests of materials and equipment and other data which the contractor submits. The Engineer will review and approve, for conformance with the design concept all shop drawings and other submittals as required by the Contract Documents to be furnished by contractors.
- O. Obtain and review monthly and final estimates for payments to contractors, and furnish any recommended payments to contractors or suppliers to the City and the Project Manager; assemble written guarantees which may be required by the Contract Documents.
- P. Attend monthly meetings with City, Project Manager and TWDB during construction.
- Q. Prepare a plan of operations that meets applicable TWDB guidelines for submission to the City and the Project Manager before 50% of the construction of the project is complete.
- R. Prepare an operation and maintenance manual that meets applicable TWDB requirements before the construction of the project is 90% complete.
- S. Conduct, in the company of the City and Project Manager, a final inspection of the project for compliance with the Contract Documents, and submit recommendations concerning project status of City's final payment to the contractor. Prior to submission of recommendation for final payment on each contract, the Engineer will submit a certificate of substantial completion of work done under that contract to the City, Project Manager, TWDB and others as required.
- T. Revise the Contract Drawings (unless redrawing is required) from as-built drawings submitted by the contractor, to show the work as constructed. The Engineer will provide the City with one set of reproducible records (as-built) drawings and two sets of prints. Such drawings will be based on the resident project inspector's construction data and the construction records provided by the contractor during the construction.
- U. Coordinate approval and issuance of Certificate of Completion from the TWDB.

Attachment: CONTRACT AMENDMENT Guzman & Munoz [Revision 1] (3067 : Guzman & Munoz Engineering)

ATTACHMENT "B"
SCOPE OF SERVICES TO BE PROVIDED BY THE ENGINEER
CONTRACT AMENDMENT

- V. The Engineer will review the first year's operation of the project and revise the operations and maintenance manual for the project as necessary to accommodate actual operating expenses. Eleven months after initiation of the project operation the Engineer will advise the City in writing whether the project meets the project performance standards.
- W. The Engineer will train operating personnel and prepare curricula and training material for operating personnel.
- X. The Engineer will reorganize and restructure the project plans and specifications to reduce or increase the scope of work as required to meet the funding requested monies. All changes shall be approved by the TWDB.

The City Manager will provide a scope of services for all assignments, which will be issued on a Work Authorization basis. Each Work Authorization will have its own general scope of services and deliverables.

The fee for each Work Authorization will be based upon actual hours expended times the agreed upon rates in **Attachment "D"**.

The City Manager will negotiate the scope, schedule, and cost for individual Work Authorization for services on an assignment-by-assignment basis during the term of the Agreement.

Special Considerations:

Assignments mayor will require the use of funds from the TWDB or other Federal Agencies and mayor will require the implementation of the Disadvantage Business Enterprise program requirements.

- A. Any loan award is contingent upon release of funds from the Texas Water Development Board (TWDB)
- B. This contract is subject to the Environmental Protection Agency's (EPA) "fair share policy", which includes EPA-approved "fair share goals" for Minority Business Enterprise (MBE and Women Business Enterprise (WBE) firms in the Construction, Supplies, Equipment, and Services procurement categories.

EPA's policy requires that applicants and prime contractors make a good faith effort to award fair share of contracts, subcontracts, and procurements to Minority Business Enterprise and Women Owned Business Enterprise firms. Although EPA's policy does not mandate that the fair share goals be achieved, it does require applicants and prime contractors to demonstrate use of the six affirmative steps. The current fair share goals for the State of Texas are as follows:

CATEGORY	MBE	WBE
CONSTRUCTION	12.94%	8.72%
SUPPLIES	9.68%	9.34%
	7.12%	5.39%
SERVICES	10.84%	5.72%

Documentation of applicable efforts will be required.

ATTACHMENT "C" WORK SCHEDULE

A Work Schedule will be established for each Work Authorization using the format outlined below:

Work Authorization No. 3

Name of Project: Los Fresnos TWDB CWSRF Wastewater Improvements

Duration of Project: January 31, 2018 thru August 01, 2021

List of Individual Tasks: Date:

A. Estimated Loan Closing Date	DONE
B. Estimated Date to Begin Environmental Assessment	DONE
C. Estimated Date to Begin Planning	DONE
D. Estimated Date to Begin Design	DONE
E. Estimated Date to Complete Environmental Assessment	DONE
F. Estimated Date to Complete Planning	DONE
G. Estimated Date to Complete Design	June 15, 2019
H. Estimated Construction Start Date	August 1, 2019
1. Estimated Construction End Date	August 1, 2021

Attachment: CONTRACT AMENDMENT Guzman & Munoz [Revision 1] (3067 : Guzman & Munoz Engineering)

**WORK AUTHORIZATION No. 3
ATTACHMENT "D"
ESTIMATED FEE PROPOSAL**

City of Los Fresnos -TWDB CWSRF Project – Wastewater Improvements

GMES TASK	Description of Work Task	Total Cost Per Task
1.	The Engineer will reorganize and restructure the project plans and specifications to reduce or increase the scope of work as required to meet the funding requested monies. All changes shall be approved by the TWDB.	\$5,430.00

Attachment: CONTRACT AMENDMENT Guzman & Munoz [Revision 1] (3067 : Guzman & Munoz Engineering)

**ATTACHMENT “F”
CERTIFICATE OF INSURANCE**

Attachment: CONTRACT AMENDMENT Guzman & Munoz [Revision 1] (3067 : Guzman & Munoz Engineering)

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 06/11/19 06:00 PM
Department: City Secretary
Category: Amendment
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 3069)

DOC ID: 3069 A

Consideration and ACTION to approve updating the building permit fees in the city fee schedule.

The state legislature passed a law that was signed by the governor to take effect immediately no longer allowing cities to charge for permit fees based on the value of the construction which is the way cities have always charged. What is allowed now is to charge by the square foot. We have converted these fees using this square feet as the new procedure. We have also established some as flat fees that are easier to monitor and calculate and more transparent for our residents. We have looked at many others across the state and are all doing pretty much the same thing.

I recommend approval.

Remove:

Building Permit Fees:	
\$1.00 to \$1,000	60.00
\$1,001 to \$50,000	
For the first \$1,000	60.00
For each additional thousand or fraction thereof	5.00
\$50,001 to \$100,000:	
For the first \$50,000	305.00
For each additional thousand or fraction thereof	4.00
\$100,001 to \$500,000	
For the first \$100,000	505.00
For each additional thousand or fraction thereof	3.00
\$500,001 and up:	
For the first \$500,000	1705.00
For each additional thousand or fraction thereof	2.00

Add:

Building Permit Fees:	
New/Remodel Commercial	0.30 per sq. ft.
Plus 50% of Permit Fee	
New/Remodel Residential	0.30 per sq. ft.
Plus 50% of Permit Fee	
Shell Building Commercial	0.20 per sq. ft.
Plus 50% of Permit Fee	
Interior Finish Out Commercial	0.20 per sq. ft.
Plus 50% of Permit Fee	
Swimming Pool	200.00
Plus 50% of Permit Fee	
Carport/Canopy/Patio Cover	100.00
Accessory Building	100.00
New/Repair/Extend Driveway	100.00
New/Repair Fence	100.00
Re Roof	60.00

Remove:

MECHANICAL PERMIT FEE:	
Base Permit Fee	60.00
\$0 - \$1,000	15.00
\$1,001 and up, per thousand or fraction thereof	5.00
Air Duct	10.00

Add:

MECHANICAL PERMIT FEE:	
Permit Fee	0.04 per sq. ft.

OTHER PERMIT FEES:	
Sign	100.00

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 06/11/19 06:00 PM
Department: City Secretary
Category: Ordinances
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 3075)

DOC ID: 3075 A

Consideration and ACTION to approve the first reading of Ordinance 501 providing an amendment to Chapter 48, Article III, section 42-52 one-way alleys updating designated one-way alleys in various areas throughout the city of Los Fresnos.

Attached is the ordinance listing of the one way alleys including a map of each one indicating the direction. There were some that were already listed as one way alleys but we felt it best to include all of them at the same time for ease of understanding. If approved we have to publish in paper before it officially take effect. If approved we will immediately order signs and get them installed.

I reocmmend approval.



1. Alley between North Arroyo Blvd and Pita Street from East Third Street to East Second Street



2. Alley between South Arroyo Boulevard and South Pita Street from East Ocean Boulevard south to East Fifth Street.





3. Alley between South Arroyo Boulevard and South Alamo Street from West Ocean Boulevard south to West Fifth Street.



4. Alley between East Ocean Boulevard and East Fifth Street from South Arroyo Boulevard east to South Pita Street.



5. Alley between East Ocean Boulevard and East Fifth Street from South Pita Street east to South Coma Street.



6. Alley between West Ocean Boulevard and West Fifth Street from South Arroyo Boulevard west to South Alamo Street.



7. Alley between West Ocean Boulevard and West Fifth Street from South Alamo Street west to South Brazil Street.



8. Alley between West Ocean Boulevard and West Fifth Street from South Nogal Street west to South Palma Street

9. Alley between West Ocean Boulevard and West Third Street from North Alamo Street west to North Brazil Street.

10. Alley between West Ocean Boulevard and West Third Street from North Olmo Street west to North Nogal Street.

Attachment: One Way Alleys 2019 FINAL [Revision 1] (3075 : Ordinance 501-One way alley)

ORDINANCE NO. 501**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOS FRESNOS, TEXAS, PROVIDING AN AMENDMENT TO CHAPTER 48, ARTICLE III, SECTION 42-52 ONE-WAY ALLEYS UPDATING DESIGNATED ONE-WAY ALLEYS IN VARIOUS AREAS THROUGHOUT THE CITY OF LOS FRESNOS.**

This ordinance was introduced and submitted to the City Council for passage and adoption after the second reading of the Ordinance. After presentation and discussion of the Ordinance, a motion was made by _____ that the Ordinance be finally passed and adopted in accordance with the City's Home Rule Charter. The motion was seconded by _____ and carried by the following voted:

Mayor Polo Narvaez	___ For ___ Against ___ Abstained
Mayor Pro-tem Yolanda H. Cruz	___ For ___ Against ___ Abstained
Councilmember Swain Real	___ For ___ Against ___ Abstained
Councilmember James Herrera	___ For ___ Against ___ Abstained
Councilmember Joe Collinsworth	___ For ___ Against ___ Abstained
Councilmember Juan Munoz	___ For ___ Against ___ Abstained

Sec. 42-52. - One-way alleys.

It is unlawful for the owner or operator of any motor vehicle to travel against the direction of the one-way sign that have been posted at the entrance of the alley. The following are designated as one-way alleys:

Removing:

Direction	Start	End	Area between
South to North	Ocean	Second	Arroyo & Pita
North to South	Ocean	Fifth	Arroyo & Alamo
East to West	Alamo	Brazil	Ocean & Fifth
East to West	Olmo	Palma	Ocean & Fifth
East to West	Alamo	Brazil	Ocean & Third
West to East	Nogal	Olmo	Ocean & Third

Adding:

Direction	Start	End	Area between
1. South to North	Third	Second	Arroyo & Pita
2. North to South	Ocean	Fifth	Arroyo & Pita
3. North to South	Ocean	Fifth	Arroyo & Alamo
4. West to East	Arroyo	Pita	Ocean & Fifth
5. West to East	Pita	Coma	Ocean & Fifth
6. East to West	Arroyo	Alamo	Ocean & Fifth
7. East To West	Alamo	Brazil	Ocean & Fifth
8. East to West	Nogal	Palma	Ocean & Fifth
9. East to West	Alamo	Brazil	Ocean & Third
10. East to West	Olmo	Nogal	Ocean & Third

INTRODUCED AND APPROVED on the first reading this 11TH day of June, 2019.

APPROVED AND PASSED on the second reading this ____ day of _____, 2019.

Polo Narvaez, Mayor

ATTEST:

Jacqueline Moya, City Secretary

Attachment: Ordinance 501 one way alleys (3075 : Ordinance 501-One way alley)

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 06/11/19 06:00 PM
Department: City Secretary
Category: Appointment
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

TABLED

ACTION ITEM (ID # 3046)

DOC ID: 3046 B

Consideration and ACTION to appoint a person to the Los Fresnos Community Development Corporation Board.

Luis Mascorro has been a good board member for many years but is not longer able to attend the meetings so he has resigned. The Council needs one individual to serve the remaining 2 year term until February 2021. The meetings are held on the first Monday of each month at 6:00 pm. State Law requires that the individual lives or works within our trade area. Our trade area is quite large due to the rural nature of our location and includes most of our school district boundary. A volunteer form is attached for you to give out to someone or you can have them see Jackie to fill out an application.

HISTORY:

05/14/19

City Council

TABLED

Next: 06/11/19

Mr. Herrera requested the item be tabled because there was not enough time to receive an application or interview people. He needs more time to talk to people.

Motion was made and seconded to table the item.

Citizen application for appointment to a City of Los Fresnos Board Seat

Please return to: City Secretary, 200 N. Brazil Street, Los Fresnos, TX 78566

ALL INFORMATION ON THIS FORM IS PUBLIC RECORD

PLEASE TYPE OR PRINT CLEARLY

NAME _____
 (Last) (First) (MI)

HOME ADDRESS _____

MAILING ADDRESS _____

CITY _____ **ZIP** _____

HOME PHONE NUMBER: _____ **CELL NUMBER:** _____

E-MAIL ADDRESS: _____

EMPLOYER _____

OCCUPATION _____

BUSINESS ADDRESS _____

BUSINESS PHONE # _____

COMMITTEES OF INTEREST TO YOU

(List no more than 3 committees - please be specific)

1. _____
2. _____
3. _____

What education or special training do you have which you feel particularly fits you for the appointment to this position? (attach a resume or bio if relevant)

What work experience or other experience do you have which will be beneficial in carrying out the responsibilities of this position?

Why are you interested in serving on this Committee? _____

Other Volunteer Commitments? _____

SIGNATURE OF APPLICANT

DATE

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 06/11/19 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

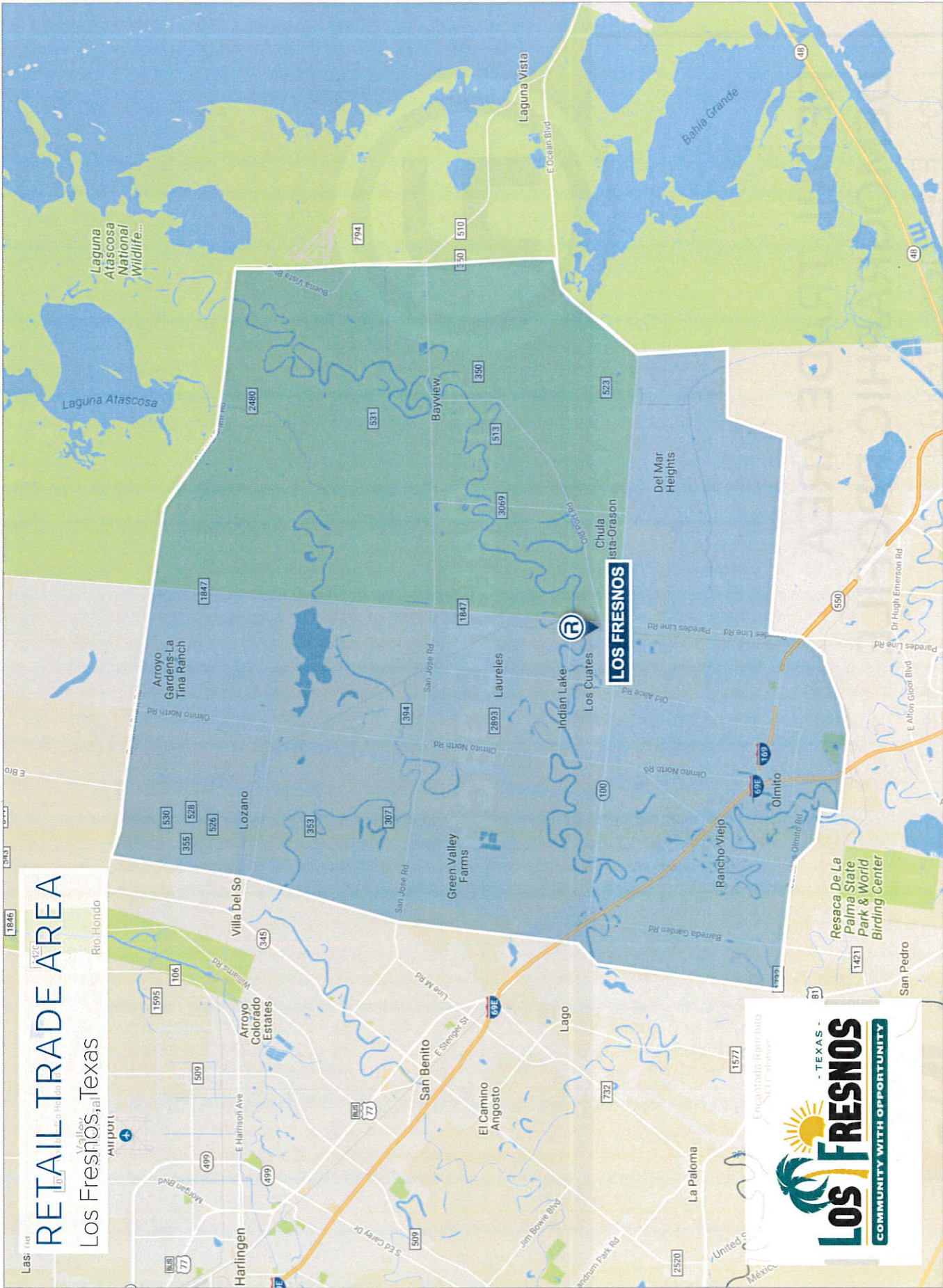
SCHEDULED

ACTION ITEM (ID # 3072)

DOC ID: 3072 A

Discussion on the Los Fresnos 2019 Trade Area Map.

Attached is the Trade Area Map for Los Fresnos. It was determined primarily on trade from Wal-Mart. There are areas in Laguna Vista, Laguna Atascosa National Wildlife Reserve, Arroyo City as well as further south in Brownsville that technically become our trade area due to the school district boundaries and those utilizing services here in Los Fresnos.



CONTACT MARK W. MILUM, CITY MANAGER

City of Los Fresnos | 200 North Brazil Street | Los Fresnos, Texas 78566 | 956.233.5768

Attachment: **TRADE AREA MAP 2019 (3072 : 2019 Trade Area Map)**

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 06/11/19 06:00 PM
Department: City Secretary
Category: Agreement
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 3068)

DOC ID: 3068 A

Consideration and ACTION to reschedule July 9, 2019 City Council meeting to July 16, 2019.

I will be on vacation July 1 through July 8. Due to this I would like to move the regular Council meeting from July 9 to July 16 to make things a little easier. If this is not possible I can make happen but will have to work remotely from vacation to put the agenda, attachments and comments together.

I recommend approval.

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 06/11/19 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 3066)

DOC ID: 3066 A

City Manager Report A. Wastewater Plant Update B. Water Plant Update C. Water & Wastewater Engineering Study D. Whipple Road Wastewater Extension E. Nature Park F. Hike & Bike Trails G. CDBG 2017-2018 Grant H. Henderson Road Project I. City Hall Project J. Underground Canal K. Update Planning & Zoning Ordinance L. Drainage Update

A. Wastewater Plant Update - The plans and documents were sent to TWDB in December for the chlorine contact basin. The plans and documents were sent to TWDB in for the headworks project. We are waiting for their approval. Once these are approved by TWDB we can advertise for bids.

B. Water Plant Update - We have approval from TCEQ and TWDB to proceed with working to get the upgrades done on the water plant and distribution lines. It is included in the study under C.

C. Water & Wastewater Engineering Study - The water & wastewater portions have been approved by TCEQ and TWDB. The Council approved asking for about \$1,600,000 to fix 3 lift stations, run sewer service to the new annexed areas on West Highway 100, replace some old manholes and replace some old sewer lines. The Council approved the upgrades needed at the water plant and water system for \$3,700,000. There are no grants available for this but we can probably get a low interest loan. The intent will be to do this with no increase in sewer rates. The amounts we can save on repairs can go towards the loan payment. We are working with TWDB on submitting an application.

D. Whipple Road Wastewater Extension - Hanson Professional Services has the documents ready for us to advertise, bid, award contract and begin construction. The City has to acquire the easements prior to that. I have not had time to work on these easements since I have been concentrating on the Henderson Road Project.

E. Nature Park - It looks like we will have approximately \$67,040.30 in remaining funds available to complete the bird blind, the drip station and do some habitat restoration. We will wait for the bids to come in on the Hike & Bike Trails to be sure there are adequate funds to complete that project since these funds can also be sure for the trails. Once we know that we will proceed to get plans and specifications ready for bid. The playground is installed and complete. It is a tremendous addition and will fit perfectly in with the nature park theme.

F. Hike & Bike Trails - We have been approved to move forward. Half Associates will complete the bid package in the next few weeks, send to TPW for their approval and then we can bid. We are hoping to have the bids ready for review and approval by August.

G. CDBG 2017-2018 Grant - This is to upgrade drainage on Ash Street, Ebony Street and Pecan Street along the canal as well as on East Sixth Street and Ebano Street. The drainage work is complete. The paving on Sixth Street is complete. We finally were approved for the paving on Ash Street. This would should start by the 2nd week in June and will take 3 weeks to complete.

H. Henderson Road Project - I have some proposals on the purchasing of the properties for the meeting to discuss in closed session.

I. City Hall Project - Work is continuing.

J. Underground Canal - The grant we applied for was denied. We will try again next year and work on some of the comments that they said would be favorable for approval. Most of them are for the drainage district to handle. One of the main things is they want the engineering for the project to be done and all of the grant funds to be utilized for construction and it be ready for construction. We have contacted the engineer and the cost for doing that is \$25,000. The drainage district would like for us to commit to half and they will pay half. If we do this it will help us tremendously and be in much better position for approval of the grant the next time. I have told them we would not discuss this until Bayview Irrigation District Number 11 and Cameron County Irrigation District Number 10 have discussed and agreed to pay all or at least a portion of this.

K. Update Planning & Zoning Ordinance - We are still waiting on Municode to give us a proposal to see what they suggest.

L. Drainage Update - Cameron County Drainage District #1 is continuing to clean the ditches around the city as well as downstream. We are waiting on them to let us know when they can upgrade the pipe under the ditch to the south of town and then further south to remove the concrete. When they have time they will let us know so we can assist. Pederson Construction has begun cleaning the seepage ditch on the east side of his property that is the main drainage that we have had problems with. They still have not finished but have said they will be getting on it soon. We go a price on cleaning the ditch near O'Reilly Auto Parts but it was \$13,000. I feel that is way to expensive so I am looking for other alternatives. I am also working with the owners of Pederson Construction, Zarsky Lumber and Community of Christ Church to get an easement for the drainage ditch behind their properties. All of the paper work has been completed and given to them to approve so we have to wait on them. If I can do that, Cameron County Drainage District # 1 will assume maintenance on the ditch to keep it clean. The owner on the north side of that drainage ditch that is the developer for Valle Alto will initially clean the ditch and create a larger detention area. This is all positive for that area. One last project I am working on is we are applying for the disaster fund grant for \$350,000. This will replace the pipe that some of you have seen coming from North Canal and Jacqueline Streets and drains under the railroad continuing underground to the west. The grant will pay to replace all of that. Additionally, it will pay to pave all of East Tenth Street and possible a portion of Whipple Road.

The grant paperwork has been submitted and we hope that they will responde positively no later than August.

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 06/11/19 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:
DOC ID: 3065

SCHEDULED

ACTION ITEM (ID # 3065)

Financial Report 1. Monthly 2. Year to Date 3. Sales Tax

Call with questions.

I recommend approval.

CHECKLIST FOR				MAY 2019
GENERAL FUND				
CK#	VENDOR NAME	Inv.Date	Amount	Description
316	CITY OF L.F. PAYROLL ACCT	05/02/19	\$ 74,065.16	DUE TO PAYROLL #15 5/3/19
330	CITY OF L.F. PAYROLL ACCT	05/15/19	\$ 72,778.84	DUE TO PAYROLL #16 5/17/19
333	CITY OF L.F. PAYROLL ACCT	05/30/19	\$ 78,494.56	DUE TO PAYROLL #17 5/31/19
33074	CITY OF MCALLEN	10/26/18	VOID	VOIDED CHECK-AEP RATE CASE-AEP DIDN'T CHARGE
33758	ABRAHAM RUIZ	05/02/19	\$ 3,030.00	REMODELING-EVIDENCE ROOM
33759	MANUEL ALEMAN RIVAS	05/02/19	\$ 375.00	RELOCATE PLUGS-EVIDENCE ROOM REMODEL
33760	EMA JARAMILLO	05/10/19	\$ 50.00	RENTAL DEPOSIT REFUND-LF MEMORIAL PARK 5/4/19
33761	JUAN RODARTE	05/10/19	\$ 100.00	RENTAL DEPOSIT REFUND-LF COMMUNITY CENTER
33762	JUANA RAMIREZ	05/10/19	\$ 100.00	RENTAL DEPOSIT REFUND-LF COMMUNITY CENTER
33763	AMCHEM INC	04/29/19	\$ 3,046.25	POOL SHOCK/CHLORINE TABLETS-POOL
33764	AMIGO POWER EQUIPMENT	05/03/19	\$ 312.34	EXHAUST MANIFOLD/GASKETS FOR STREET SWEEP
33765	ARCHER BUSINESS SYSTEM	04/30/19	\$ 670.13	COPIER METER READING-CITY HALL/PD/HEALTH/CO
33766	CC DISTRIBUTORS	04/22/19	\$ 223.00	STREET BROOM BRUSH/HANDLE/SHOVELS/RAKES
33767	CDC	05/10/19	\$ 30,546.05	TAX ALLOCATION END 4/9/19
33768	CHRISTINE MARTINEZ	04/25/19	\$ 43.27	REIMBURSE MILES-TSSC MODULE TRAINING
33769	CITY OF LOS FRESNOS	04/20/19	\$ 996.63	WATER/GARB/SEWER-CITY BUILDINGS/PARKS
33770	CITY OF LOS FRESNOS	04/20/19	VOID	VOIDED CHECK-CONTINUED
33771	DIRECT ENERGY	04/30/19	\$ 7,960.36	ELEC-B&G CLUB/LIBRARY/NEW CITY HALL/STREETLI
33772	EMILIO GOMEZ	04/24/19	\$ 113.50	WEEDEATER SERVICE/REPAIR-STREETS DEPT
33773	ESTHER BRUCE	05/01/19	\$ 49.65	REIMBURSE MILES-REGIONAL CLERK SEMINAR
33774	FEDERAL EXPRESS	04/25/19	\$ 33.63	DELIVERY-TYLER TECHNOLOGIES
33775	FOUR STARS DRIVE IN	04/30/19	\$ 92.00	APRIL 2019-PRISONER MEALS
33776	FUELMAN	VARIOUS	\$ 1,838.96	FUEL FOR ENVIRONMENTAL/PD/STREET DEPT VEHIC
33777	GATEWAY PRINTING	VARIOUS	\$ 280.00	ENVELOPES-COURT/BUSINESS CARDS-M.RODRIGUE
33778	GENE DANIELS	05/01/19	\$ 1,850.00	MAY 2019-JUDGE/PHONE STIPEND
33779	GERONIMO SHELTON	05/01/19	\$ 451.00	MAY 2019-FIRE MARSHAL
33780	GRANICUS	05/01/19	\$ 331.80	AGENDA/MINUTE-IQM2 SUBSCRIPTION
33781	GUMDROP BOOKS	04/22/19	\$ 621.65	CHILDREN'S LIBRARY BOOKS
33782	GUMDROP BOOKS	04/22/19	VOID	VOIDED CHECK-CONTINUED
33783	GUMDROP BOOKS	04/22/19	VOID	VOIDED CHECK-CONTINUED
33784	GUMDROP BOOKS	04/22/19	VOID	VOIDED CHECK-CONTINUED
33785	HANSON PROFESSIONAL	04/20/19	\$ 2,900.00	PLAT REVIEW-THE VILLAS
33786	HECTOR'S MUFFLER	05/06/19	\$ 400.90	MOWER REPAIRS RD-161
33787	ANGEL HERNANDEZ	04/29/19	\$ 225.00	CONSOLE REMOVAL F-161/ATV-SIREN CONTROL REI
33788	HILLYARD	04/30/19	\$ 89.40	CLEANING SUPPLIES-CITY BUILDINGS
33789	HUGO SANCHEZ ALCALA	04/26/19	\$ 475.00	FENCE REPLACEMENT-PIPE DRAINAGE REPAIRS-600
33790	INDUSTRIAL DISPOSAL	04/30/19	\$ 648.42	STREET SWEEPER-BLOWER BEARINGS
33791	JAVIER GARCIA	05/07/19	\$ 90.00	PER DIEM-BAILIFF CONFERENCE-AUSTIN, TX 5/20-5/2
33792	JULIA'S RESTAURANT	04/11/19	\$ 720.00	LRGVDC REGIONAL SMALL CITIES COALITION MEETI
33793	LEXIS NEXIS RISK DATA	04/30/19	\$ 100.00	PEOPLE SEARCH PROGRAM
33794	LF CHAMBER OF COMMERCE	05/01/19	\$ 2,850.00	MAY 2019-SERVICE AGREEMENT
33795	LUIS RAMOS	04/30/19	\$ 4,912.97	APR 2019-CUSTOMER SERVICE INSPECTIONS
33796	MATERIAL FLOW & CONVEYOR	04/25/19	\$ 946.00	4-ARCHIVE STORAGE RACK SHELVES
33797	NOVA HEALTHCARE	04/08/19	\$ 97.36	PRE-EMPLOYMENT SCREENINGS-JONES
33798	O'REILLY AUTO	VARIOUS	\$ 56.08	APRIL 2019-SUPPLIES FOR MAINTENANCE
33799	PETTY CASH	VARIOUS	\$ 93.11	WALMART-FRUIT-CITY EMPLOYEES/POSTAGE-LIBRA
33800	PURCHASE POWER	VARIOUS	\$ 502.77	FEB-MARCH 2019-POSTAGE-COURT/PD/LIB/CODE/CH
33801	RIO GRANDE VALLEY COMMUNIC	05/03/19	\$ 75.00	ADDITIONAL RADIO FOR LFCISD
33802	SAM'S CLUB	04/09/19	\$ 20.76	DISPATCHER WEEK SNACK-COUNCIL MEETING
33803	STAFF FORCE	VARIOUS	\$ 2,793.00	CONTRACT LABOR-WEEKENDING 4/21,4/28/19
33804	TEXAS GAS SERVICE	VARIOUS	\$ 165.27	GAS SERVICE-POOL JAN/FEB/MARCH 2019
33805	TX COMPTROLLER OF PUB	05/03/19	\$ 100.00	CO-OP ANNUAL MEMBERSHIP
33806	TYLER TECHNOLOGIES	05/01/19	\$ 1,485.28	BRAZOS E-CITATIONS MAINTENANCE
33807	VEAE SERVICES	04/18/19	\$ 471.19	PHONE SERVICE-CITY BUILDINGS
33808	XEROX FINANCIAL	04/30/19	\$ 46.44	COPIER METER READING-LIBRARY
33809	RECORDS CONSULTING INC	05/10/19	\$ 1,750.00	FIXED ASSET/RECORDS RETENTION PLAN ANNUAL UR
33810	G&T PAVING	05/13/19	\$ 141,591.82	CDBG DRAINAGE/STREET IMPROVEMENTS
33811	DETRA PORTER	05/24/19	\$ 131.00	OVER PAYMENT TICKET-E0020081

Attachment: CC FINANCIAL REPORT MAY 2019 (3065 : Financial Report)

33812	MARIA ALVARADO	05/24/19	\$ 100.00	RENTAL DEPOSIT REFUND-LF COMMUNITY CENTER 5/
33813	LETICIA CARDENAS DE ALVAREZ	05/24/19	\$ 100.00	CANCELLATION OF EVENT-LF MEMORIAL PARK 7/27/19
33814	MELIDA ARGUILLIN	05/24/19	\$ 100.00	RENTAL DEPOSIT REFUND-LF COMMUNITY CENTER
33815	AARON VILLARREAL	05/04/19	\$ 70.00	REIMBURSE-ONLINE CLASS-FIELD TRAINING OFFICE
33816	ALLIED WASTE SERVICES	VARIOUS	\$ 57,064.07	SOLID WASTE/BRUSH COLLECTION/ROLL OFF RENT
33817	AMAZON.COM	VARIOUS	\$ 793.83	MOVIE NIGHT POPCORN/GO PRO/ANIMAL SCALE-CC
33818	ARCHER BUSINESS	05/08/19	\$ 81.69	COPIER METER READING-COURT
33819	AT&T MOBILITY	05/01/19	\$ 1,281.50	MOBILE PHONE SERVICE
33820	BEST BUY	05/16/19	\$ 339.98	DRONE BATTERIES
33821	BOB SALES INSURANCE	04/25/19	\$ 35,785.00	WINDSTORM/HAIL INSURANCE 4/2019-4/2020
33822	CDC	05/24/19	\$ 35,279.96	TAX ALLOCATION END 5/7/19
33823	CDW GOVERNMENT	05/20/19	\$ 423.31	PC COMPUTER FOR PD
33824	CHOCO'S TIRE SHOP	05/17/19	\$ 8.00	FLAT REPAIR-KIOTI TRACTOR
33825	CINTAS	05/13/19	\$ 273.72	MEDICAL SUPPLIES-CITY HALL/POLICE DEPT/COMM
33826	CITY OF BROWNSVILLE	04/30/19	\$ 72.00	USE OF SANITARY LANDFILL
33827	DIRECT ENERGY	04/30/19	\$ 3,337.49	ELEC-CH/PD/COURT/SIGN/PARKS/ALAMO WH
33828	EDWARD'S PEST MANAGEMENT	05/02/19	\$ 136.00	PEST CONTROL-CH/PD/LIBRARY/ANIMAL SHELTER/P
33829	ENRIQUE JUAREZ	05/24/19	\$ 2,750.00	MAY 2019-ATTORNEY FEES
33830	ESMERALDA MACIAS	05/21/19	\$ 463.24	PER DIEM/MILEAGE-FINE/FEE SEMINAR-AUSTIN, TX 5
33831	FEDERAL EXPRESS	05/08/19	\$ 114.46	DELIVERY-TYLER TECHNOLOGIES/GRANTWORKS
33832	FIRST COMMUNITY BANK	VARIOUS	\$ 2,984.91	HOTEL STAYS/REGISTRATION FOR CLASSES-TCCMF
33833	FOREMOST TELECOM	05/15/19	\$ 80.42	INTERNET SERVICE-LIBRARY
33834	FUELMAN	VARIOUS	\$ 1,697.70	FUEL FOR ENVIRONMENTAL/PD/STREET DEPT VEHIC
33835	HALFF ASSOCIATES	05/05/19	\$ 27,260.00	ENGINEERING-HIKE/BIKE TRAILS
33836	HECTOR'S MUFFLER	VARIOUS	\$ 640.00	REPAIRS TO STREETSWEeper/OIL CHANGES
33837	ANGEL HERNANDEZ	05/20/19	\$ 150.00	REPLACE CABLES ON RECORDING SYSTEM-F161
33838	HUGHES NETWORK	05/04/19	\$ 112.41	SATELLITE INTERNET-EOC
33839	LESLIE'S SWIMMING POOL	05/09/19	\$ 124.71	SODA ASH-CITY POOL
33840	LOS FRESNOS NEWS	VARIOUS	\$ 397.00	ADS-ORDINANCES/ARTISAN/EASTER COLOR SPONS
33841	MANNY'S UNIFORM	05/09/19	\$ 75.00	BLUE MOURN BANDS FOR OFFICERS
33842	MAXIMINO TORRES	VARIOUS	\$ 791.00	MOWING OF WEEDED LOTS IN VIOLATION OF CITY C
33843	MAXIMINO TORRES	VARIOUS	VOID	VOIDED CHECK-CONTINUED
33844	MCDONALD'S	04/30/19	\$ 36.00	APRIL 2019-PRISONER MEALS
33845	NEW CORE	05/08/19	\$ 1,568.00	POOL PUMP REPAIR
33846	O'REILLY AUTO	VARIOUS	\$ 27.44	APRIL 2019-SUPPLIES FOR MAINTENANCE
33847	OSS ACADEMY	03/14/19	\$ 70.00	FIELD TRAINING COURSE-D.RODRIGUEZ
33848	PETTY CASH	VARIOUS	\$ 112.69	POLICE DEPT SUPPLIES/FRUIT-CITY EMPLOYEES
33849	RABA KISTNER INC	05/04/19	\$ 1,044.18	MATERIAL TESTING-CDBG ST IMPROVEMENTS
33850	SIRCHIE FINGERPRINT	05/02/19	\$ 271.32	EVIDENCE SUPPLIES-POLICE DEPT
33851	SMARTCOM TELEPHONE	05/08/19	\$ 483.38	INTERNET SERVICE-CITY HALL/PD/COURT
33852	STAFF FORCE	VARIOUS	\$ 2,598.40	CONTRACT LABOR-WEEKEND 5/5,5/12/19
33853	SUNTRUST EQUIP FINANCE	05/24/19	VOID	VOIDED CHECK-ISSUED INCORRECTLY
33854	TEXAS MUNICIPLA LEAGUE	05/21/19	\$ 75.00	TX MUNICIPAL HR ASSOCIATION MEMBERSHIP-J.MO
33855	THE BROWNSVILLE HERALD	05/22/19	\$ 176.80	NEWSPAPER SUBSCRIPTION RENEWAL-LIBRARY
33856	THE FLOWER GALLERY	05/14/19	\$ 50.00	MEMORIAL WREATH-PD WEEK
33857	TIME WARNER CABLE	05/06/19	\$ 8.10	CABLE SERVICE-LIBRARY
33858	TMCA	05/22/19	\$ 25.00	TX MUNICIPAL CLERK CERTIFICATION EXAM COURSI
33859	VALLEY SOLVENT CHEMICAL	05/08/19	\$ 207.50	POOL CHEMICALS-SODIUM BICARBONATE
33860	VEAE SERVICES	05/18/19	\$ 471.19	PHONE SERVICE-CITY BUILDINGS
33861	XEROX FINANCIAL	05/11/19	\$ 280.25	COPIER LEASE-LIBRARY
33862	ZARSKY LUMBER	VARIOUS	\$ 491.70	APRIL 2019-SUPPLIES FOR MAINT/DRAIN REPAIR LEC
33863	CAMERON COUNTY	05/24/19	\$ 4,500.00	FLOOD PROTECTION STUDY-LOCAL MATCH
		TOTAL	\$ 627,574.90	

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CITY OF LOS FRESNOS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2019

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01 -GENERAL FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 66.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
00-PROPERTY TAXES	1,629,826 (196,595.20)	1,328,867.96	0.00	300,958.04	81.53
30-NONPROPERTY TAXES	1,427,093	127,403.87	1,057,990.19	0.00	369,102.81	74.14
07-POLICE	575,620	32,139.18	330,664.01	0.00	244,955.99	57.44
10-HEALTH	7,800	952.50	8,622.50	0.00 (822.50)	110.54
12-GARBAGE	131,000	75,032.05	160,878.58	0.00 (29,878.58)	122.81
15-PARKS	23,500	7,160.00	7,160.00	0.00	16,340.00	30.47
16-LIBRARY	12,000	840.70	7,258.97	0.00	4,741.03	60.49
44-Misc Revenue	20,000	46.10	8,677.46	0.00	11,322.54	43.39
90-REIMBURSABLES	231,048	100.00	89,384.50	0.00	141,663.10	38.69
TOTAL REVENUES	4,057,887	47,079.20	2,999,504.17	0.00	1,058,382.43	73.92
<u>EXPENDITURE SUMMARY</u>						
02-ADMINISTRATION	503,781	13,648.38	351,798.76	2,826.96	149,154.88	70.39
03-MUNICIPAL COURT	229,740	10,709.72	127,159.89	836.00	101,744.11	55.71
04-TAX ASSESSOR COLLECTOR	39,737	110.53	26,318.86	0.00	13,418.14	66.23
06-ELECTIONS	18,098	0.00	13,177.49	0.00	4,920.51	72.81
07-POLICE	1,583,048	49,195.85	852,568.89	11,734.05	718,745.42	54.60
08-FIRE	122,457	470.91	86,855.13	0.00	35,601.43	70.93
09-ENGINEERING	65,000	1,044.18	42,937.32	0.00	22,062.68	66.06
10-HEALTH	136,539	2,635.50	48,090.19	472.89	87,975.88	35.57
11-EMERGENCY MEDICAL SERV	152,957	46.45	106,000.16	0.00	46,956.94	69.30
12-GARBAGE	5,500	0.00	2,451.95	0.00	3,048.05	44.58
13-STORM WATER	22,500	0.00	1,866.53	0.00	20,633.47	8.30
14-STREETS	328,376	7,793.16	231,913.37	27,596.59	68,866.52	79.03
15-PARKS	358,093	5,032.62	129,332.70	5,189.05	223,571.07	37.57
16-LIBRARY	224,609	5,462.22	102,122.40	594.85	121,891.89	45.73
17-COMMUNITY CENTER	13,661	236.00	6,077.33	304.80	7,278.87	46.72
18-EMERGENCY MANAGEMENT	42,000	854.65	43,742.37	105.96 (1,848.33)	104.40
19-ALL DEPARTMENT EXPENS	14,600	1,750.00	8,313.44	1,975.00	4,311.56	70.47
21-CITY PROMOTION	4,500	0.00	1,500.00	0.00	3,000.00	33.33
23-DSRIP-COMMUNITY HEALT	63,300	1,760.65	29,690.49	0.00	33,609.51	46.90
24-MENTAL TASK FORCE PRO	62,831	2,246.60	39,894.11	0.00	22,936.89	63.49
28-INFORMATION TECHNOLOG	64,953	1,107.03	17,868.51	3,056.34	44,028.15	32.22
TOTAL EXPENDITURES	4,056,280	104,104.45	2,269,679.89	54,692.49	1,731,907.64	57.30
REVENUE OVER/(UNDER) EXPENDITURES	1,607 (57,025.25)	729,824.28 (54,692.49) (673,525.21)	2,022.92

Attachment: CC FINANCIAL REPORT MAY 2019 (3065 : Financial Report)

CHECKLIST FOR WATER & SEWER		MAY 2019		
CK #	VENDOR NAME	Inv.Date	Amount	Description
317	CITY OF L.F. PAYROLL ACCT	05/02/19	\$ 31,403.62	DUE TO PAYROLL #15 5/3/19
331	CITY OF L.F. PAYROLL ACCT	05/15/19	\$ 32,888.92	DUE TO PAYROLL #16 5/17/19
334	CITY OF L.F. PAYROLL ACCT	05/30/19	\$ 33,645.04	DUE TO PAYROLL #17 5/31/19
CHECKS 148541-148545				UTILITY DEPOSIT REFUND CHECKS
148546	A&M AUTOMOTIVE	05/06/19	\$ 7.00	STATE INSPECTION-WS-064
148547	A3 CONSTRUCTION	04/22/19	\$ 7,260.00	REPLACE 6"GRAVITY LINE ON PITA STREET MANHOLE
148548	AMCHEM INC	04/29/19	\$ 1,110.00	CALCIUM HYPOCHLORITE-WWTP
148549	CAMERON COUNTY TAX	05/08/19	\$ 7.50	VEHICLE REGISTRATION-WS-064
148550	CC DISTRIBUTORS	04/22/19	\$ 223.02	STREET BROOM BRUSH/HANDLE/SHOVELS/RAKES
148551	CCID #6	05/01/19	\$ 958.19	APRIL 2019-RAW WATER
148552	CHEMTRADE CHEMICALS	VARIOUS	\$ 12,121.96	CHEMICALS-LIQUID ALUM BLEND/CAUSTIC SODA/LAS
148553	CINTAS CORPORATION	VARIOUS	\$ 1,042.96	CLEANING OF WATER/SEWER UNIFORMS
148554	CITY OF LOS FRESNOS	04/20/19	\$ 73.81	WATER/SEWER/GARB-SEWER PLANT-LIFT STATION
148555	CORE & MAIN	04/22/19	\$ 1,087.84	SUPPLIES FOR WATER CONNECTIONS
148556	EAST RIO HONDO WATER	05/10/19	\$ 962.09	MAY 2019-ERH SETTLEMENT
148557	FUELMAN	VARIOUS	\$ 625.43	FUEL FOR WATER/SEWER VEHICLES
148558	HECTOR'S MUFFLER	05/03/19	\$ 412.33	REPLACE THROTTLE ASSEMBLY WS-091/OIL CHANGE V
148559	INTEGRITY TESTING	05/01/19	\$ 1,151.00	APRIL 2019-SEWER PLANT TESTING/YEARLY SAMPLE
148560	LUIS MASCORRO	04/29/19	\$ 275.00	REPAIR SLUDGE RETURN PUMP#2 CONTROL PANEL AT
148561	NOVA HEALTHCARE	04/12/19	\$ 48.68	EMPLOYMENT SCREENING-SAUCEDA
148562	PRAXAIR	04/22/19	\$ 39.56	CHEMICAL CYLINDER RENTAL
148563	PURCHASE POWER	VARIOUS	\$ 635.63	FEB/MARCH 2019-POSTAGE/WATER BILLS/LATE NOTICE
148564	RAUL GARCIA	05/03/19	\$ 90.48	REIMBURSE MILES-VALVE & HYDRANT TRAINING 5/1-5/3/
148565	STAFF FORCE INC	VARIOUS	\$ 1,492.40	CONTRACT LABOR-WEEKENDING 4/21,4/28/19
148566	VEAE SERVICES	04/18/19	\$ 26.54	PHONE SERVICE-WATER/SEWER DEPT
148567	ZEPEDA SPRINKLERS	04/23/19	\$ 534.50	8-LIFT STATION BACKFLOW TESTS
148568	ABSOLUTE HOLDINGS	05/23/19	\$ 718.00	CUSTOMER WATER QUALITY REPORTS
148569	AMAZON.COM	VARIOUS	\$ 1,260.20	MAP STORAGE FILE BOXES
148570	ANA-LAB	05/17/19	\$ 134.00	WATER TESTING-TOC-RAW-COMBINED
148571	AQUA METRIC SALES	05/15/19	\$ 3,673.60	WATER METER RADIOS
148572	AT&T MOBILITY	05/01/19	\$ 360.61	MOBILE PHONE SERVICE
148573	BOB SALES INSURANCE	04/25/19	\$ 23,069.00	WINDSTORM/HAIL INSURANCE -4/2019-4/2020
148574	CDW GOVERNMENT	05/20/19	\$ 423.31	PC COMPUTER FOR PD
148575	CHEMTEX INDUSTRIES	05/09/19	\$ 275.00	D-SCENT ODOR CONTROL/WASP SPRAY
148576	CINTAS CORPORATION	05/13/19	\$ 138.33	MEDICAL SUPPLIES-PUBLIC WORKS
148577	COMPUTER SUPPLIES & SERV	05/08/19	\$ 1,757.79	UTILITY/DISCONNECT NOTICE-BILLS
148578	DEPT OF STATE HEALTH SERVICE	05/02/19	\$ 52.92	ROUTINE WATER SAMPLES
148579	DIRECT ENERGY	04/30/19	\$ 9,698.68	ELECTRICITY-WATER/SEWER DEPT
148580	DPC INDUSTRIES	05/09/19	\$ 3,123.00	WATER PLANT CHEMICALS
148581	EAST RIO HONDO WATER	VARIOUS	\$ 281.40	WATER SERVICE-EDAP LIFT STATIONS
148582	EDWARD'S PEST MANAGEMENT	05/02/19	\$ 29.00	PEST CONTROL-SERVICE CENTER
148583	FIRST COMMUNITY BANK	VARIOUS	\$ 6.25	BANK SERVICE FEES
148584	FUELMAN	VARIOUS	\$ 527.50	FUEL FOR WATER/SEWER VEHICLES
148585	HECTOR'S MUFFLER	05/17/19	\$ 795.00	FRONT LOADER BUCKET REPAIR/OIL CHANGE
148586	MAGIC VALLEY ELEC	05/14/19	\$ 83.52	ELECTRICITY-LIFT STATION-CACTUS RD
148587	MAXIMINO TORRES	05/24/19	\$ 176.00	CLEANING-W/S VEHICLES
148588	NEW CORE	05/08/19	\$ 887.39	REPAIR SEWAGE PUMP-N.CLARIFIER RETURN
148589	O'REILLY AUTO	VARIOUS	\$ 837.82	APRIL 2019-SUPPLIES FOR MAINTENANCE
148590	O'REILLY AUTO	VARIOUS	VOID	VOIDED CHECK-CONTINUED
148591	SMARTCOM TELEPHONE	05/08/19	\$ 141.64	INTERNET SERVICE-WATER/SEWER DEPT
148592	STAFF FORCE INC	VARIOUS	\$ 1,554.00	CONTRACT LABOR-WEEKEND 5/5,5/12/19
148593	TOWN OF INDIAN LAKE	VARIOUS	\$ 2,302.34	SOUTHMOST WATER-MAR/APR 2019
148594	VEAE SERVICES	05/18/19	\$ 26.54	PHONE SERVICE-WATER/SEWER DEPT
148595	ZARSKY LUMBER	04/30/19	\$ 385.68	APRIL 2019-SUPPLIES FOR MAINTENANCE
CHECK 148596				UTILITY REFUND CHECK
148597	SUNTRUST EQUIP	05/08/19	\$ 75,446.30	WATER METER REPLACEMENT
CHECK 148598				UTILITY DEPOSIT REFUND CHECK
	TOTAL		\$ 256,288.32	

Attachment: CC FINANCIAL REPORT MAY 2019 (3065 : Financial Report)

UTILITY DEPOSIT REFUND CHECKS				
148541	GONZALEZ, JAIME J	05/10/19	\$ 117.68	ACCT #03-06127-05 UTILITY DEPOSIT REFUND
148542	MIRELES, ADAN R	05/10/19	\$ 10.28	ACCT #03-20217-01 UTILITY DEPOSIT REFUND
148543	NELSON, ARTURO	05/10/19	\$ 113.79	ACCT #03-20275-04 UTILITY DEPOSIT REFUND
148544	STAMBAUGH, LARRY	05/10/19	\$ 101.91	ACCT #03-20461-05 UTILITY DEPOSIT REFUND
148545	G & T PAVING	05/10/19	\$ 126.09	ACCT #03-28401-03 UTILITY DEPOSIT REFUND
148596	LOS FRESNOS CISD	05/24/19	\$ 6,249.17	ACCT #01-17760-00 UTILITY REFUND
148598	GUILLEN, JOSE OSCAR	05/29/19	\$ 194.01	ACCT #03-13700-08 REISSUE- UTILITY DEPOSIT REFUND
		TOTAL	\$ 6,912.93	

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CITY OF LOS FRESNOS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2019

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05 - UTILITY FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 66.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
00-REVENUES	2,718,750	222,686.45	1,683,675.43	0.00	1,035,074.57	61.93
TOTAL REVENUES	2,718,750	222,686.45	1,683,675.43	0.00	1,035,074.57	61.93
<u>EXPENDITURE SUMMARY</u>						
02-WATER ADMINISTRATION	568,234	18,786.13	330,434.95	1,874.22	235,925.20	58.48
05-INFORMATION TECHNOLOG	32,477	553.52	8,839.57	1,528.16	22,108.79	31.92
26-WATER SUPPLIES	121,500	3,636.18	78,274.03	1,992.76	41,233.21	66.06
27-MAINTENANCE OF WATER S	13,658	167.33	6,070.42	0.00	7,587.58	44.45
28-MAINTENANCE OF WATER E	56,300	323.93	21,237.89	2,738.13	32,323.98	42.59
29-WATER PURCHASES	38,138	958.19	20,850.33	0.00	17,287.67	54.67
30-WATER MISCELLANEOUS EX	481,149	10,768.72	145,447.87	47,515.72	288,185.41	40.10
20-CAPITAL OUTLAY	15,000	3,673.60	57,451.05	0.00	42,451.05	383.01
32-WATER BONDED INDEBTEDN	174,594	0.00	135,379.56	0.00	39,214.44	77.54
34-SEWER ADMINISTRATION	659,131	19,287.75	418,005.20	238.18	240,887.99	63.45
35-INFORMATION TECHNOLOG	32,252	553.51	8,839.54	1,528.17	21,884.31	32.15
36-SEWER SUPPLIES	72,550	1,477.24	37,699.91	791.12	34,058.97	53.05
37-MAINTENANCE OF SEWER S	12,349	150.00	9,281.25	699.41	2,368.34	80.82
38-MAINTENANCE OF SEWER E	72,458	1,961.29	48,569.45	7,271.80	16,616.75	77.07
39-SEWER MISC. EXPENSES	536,500	0.00	56,784.14	0.00	479,715.86	10.58
41-SEWER BONDED INDEBTEDN	61,473	0.00	9,811.00	0.00	51,661.60	15.96
52-TRANSFER OUT	495,988	0.00	450,020.05	0.00	45,967.70	90.73
TOTAL EXPENDITURES	3,443,751	62,297.39	1,842,996.21	66,177.67	1,534,576.75	55.44
REVENUE OVER/(UNDER) EXPENDITURES	{ 725,001}	160,389.06	{ 159,320.78}	{ 66,177.67}	{ 499,502.18}	31.10

Attachment: CC FINANCIAL REPORT MAY 2019 (3065 : Financial Report)

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5-31-2019 11:55 AM

CITY OF LOS FRESNOS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2019

PAGE: 1

09 -COMMUNITY DEVELOPMENT COR
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 66.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
52-CDC DISBURSEMENTS	351,250	35,279.96	272,686.49	0.00	78,563.51	77.63
TOTAL REVENUES	351,250	35,279.96	272,686.49	0.00	78,563.51	77.63
<u>EXPENDITURE SUMMARY</u>						
52-CDC DISBURSEMENTS	351,250	10,011.71	78,956.97	53,249.76	219,043.25	37.64
TOTAL EXPENDITURES	351,250	10,011.71	78,956.97	53,249.76	219,043.25	37.64
REVENUE OVER/(UNDER) EXPENDITURES	0	25,268.25	193,729.52	(53,249.76)	(140,479.74)	8,800.00

Attachment: CC FINANCIAL REPORT MAY 2019 (3065 : Financial Report)



5-31-2019 11:55 AM

CITY OF LOS FRESNOS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2019

PAGE: 2

09 -COMMUNITY DEVELOPMENT COR

% OF YEAR COMPLETED: 66.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<hr/>						
52-CDC DISBURSEMENTS						
<hr/>						
10-NON-CATEGORIZED						
09-452-1010 SALES TAX	350,000	35,279.96	270,624.58	0.00	79,375.42	77.32
09-452-1050 INTEREST EARNED	1,250	0.00	2,061.91	0.00	(811.91)	164.95
TOTAL 10-NON-CATEGORIZED	351,250	35,279.96	272,686.49	0.00	78,563.51	77.63
<hr/>						
11-NON-CATEGORIZED						
<hr/>						
99-OTHER REVENUE						
<hr/>						
TOTAL 52-CDC DISBURSEMENTS	351,250	35,279.96	272,686.49	0.00	78,563.51	77.63
<hr/>						
44-MISCELLANEOUS INCOME						
<hr/>						
10-NON-CATEGORIZED						
<hr/>						
TOTAL REVENUE	351,250	35,279.96	272,686.49	0.00	78,563.51	77.63
<hr/>						

5-31-2019 11:55 AM

CITY OF LOS FRESNOS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2019

PAGE: 3

09 -COMMUNITY DEVELOPMENT COR
DEPARTMENT - 52-CDC DISBURSEMENTS

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>01-SALARIES</u>						
09-552-01100 SALARIES	3,090	0.00	0.00	0.00	3,090.00	0.00
TOTAL 01-SALARIES	3,090	0.00	0.00	0.00	3,090.00	0.00
<u>02-EMPLOYEE BENEFITS</u>						
09-552-02100 FICA EXPENSE	192	0.00	0.00	0.00	192.00	0.00
09-552-02105 MEDICARE EXPENSE	45	0.00	0.00	0.00	45.00	0.00
09-552-02107 TWC EXPENSE	270	0.00	0.00	0.00	270.00	0.00
09-552-02160 WORKER'S COMP	14	0.00	0.00	0.00	14.00	0.00
TOTAL 02-EMPLOYEE BENEFITS	521	0.00	0.00	0.00	521.00	0.00
<u>03-CONTRACT LABOR</u>						
09-552-03110 ATTORNEY	500	0.00	0.00	0.00	500.00	0.00
09-552-03115 AUDITOR	5,550	0.00	4,000.00	0.00	1,550.00	72.07
09-552-03120 PROFESSIONAL SERVICES	26,400	2,030.76	17,261.58	0.00	9,138.42	65.38
TOTAL 03-CONTRACT LABOR	32,450	2,030.76	21,261.58	0.00	11,188.42	65.52
<u>04-SUPPLIES</u>						
09-552-04100 OFFICE SUPPLIES & PRINTING	2,500	0.00	699.77	469.23	1,331.00	46.76
TOTAL 04-SUPPLIES	2,500	0.00	699.77	469.23	1,331.00	46.76
<u>05-UTILITIES</u>						
<u>06-ADVERTISING</u>						
09-552-06100 CITY PROMOTION	30,000	0.00	23,206.72	0.00	6,793.28	77.36
09-552-06120 ADVERTISING	5,000	7,898.00	9,698.00	0.00	(4,698.00)	193.96
TOTAL 06-ADVERTISING	35,000	7,898.00	32,904.72	0.00	2,095.28	94.01
<u>09-TRAVEL & SCHOOL</u>						
09-552-09100 TRAVEL/SEMINARS	2,000	0.00	0.00	0.00	2,000.00	0.00
TOTAL 09-TRAVEL & SCHOOL	2,000	0.00	0.00	0.00	2,000.00	0.00
<u>10-DUES & MEMBERSHIPS</u>						
09-552-10100 DUES & MEMBERSHIPS	2,000	82.95	733.60	0.00	1,266.40	36.68
TOTAL 10-DUES & MEMBERSHIPS	2,000	82.95	733.60	0.00	1,266.40	36.68
<u>11-MAINTENANCE</u>						
09-552-11150 SPECIAL PROJECTS	93,094	0.00	4,752.32	52,780.53	35,561.15	61.80
TOTAL 11-MAINTENANCE	93,094	0.00	4,752.32	52,780.53	35,561.15	61.80

Attachment: CC FINANCIAL REPORT MAY 2019 (3065 : Financial Report)

5-31-2019 11:55 AM

CITY OF LOS FRESNOS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2019

PAGE: 4

09 -COMMUNITY DEVELOPMENT COR
DEPARTMENT - 52-CDC DISBURSEMENTS

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>12-INSURANCE</u>						
09-552-12100 INSURANCE	295	0.00	294.98	0.00	0.00	100.00
TOTAL 12-INSURANCE	295	0.00	294.98	0.00	0.00	100.00
<u>13-EQUIPMENT</u>						
09-552-13500 CAPITAL OUTLAY	100,000	0.00	0.00	0.00	100,000.00	0.00
TOTAL 13-EQUIPMENT	100,000	0.00	0.00	0.00	100,000.00	0.00
<u>14-COMPUTER SOFTWARE</u>						
<u>30-NON-SPECIFIC</u>						
09-552-30100 BUSINESS INCENTIVE PROGRAM	20,000	0.00	18,310.00	0.00	1,690.00	91.55
09-552-30130 GENERAL FUND ADMIN	15,000	0.00	0.00	0.00	15,000.00	0.00
09-552-30131 TRANSFER DEBT SERVICE I&S	45,000	0.00	0.00	0.00	45,000.00	0.00
TOTAL 30-NON-SPECIFIC	80,000	0.00	18,310.00	0.00	61,690.00	22.89
<u>40-NON-SPECIFIC</u>						
<u>80-BOND PAYMENTS</u>						
<u>99-MISCELLANEOUS & CONTIN</u>						
09-552-99100 MISCELLANEOUS	300	0.00	0.00	0.00	300.00	0.00
TOTAL 99-MISCELLANEOUS & CONTIN	300	0.00	0.00	0.00	300.00	0.00
TOTAL 52-CDC DISBURSEMENTS	351,250	10,011.71	78,956.97	53,249.76	219,043.25	37.64

Attachment: CC FINANCIAL REPORT MAY 2019 (3065 : Financial Report)

5-31-2019 11:55 AM

CITY OF LOS FRESNOS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2019

PAGE: 5

09 -COMMUNITY DEVELOPMENT COR
DEPARTMENT - 99-Capital Outlay

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
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99-MISCELLANEOUS & CONTIN

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CITY OF LOS FRESNOS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2019

PAGE: 6

09 -COMMUNITY DEVELOPMENT COR
DEPARTMENT - 53-CDC BOND DISBURSEMENTS

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
11-MAINTENANCE						
30-NON-SPECIFIC						
TOTAL EXPENDITURES	351,250	10,011.71	78,956.97	53,249.76	219,043.25	37.64
REVENUE OVER/ (UNDER) EXPENDITURES	0	25,268.25	193,729.52	(53,249.76)	(140,479.74)	8,800.00

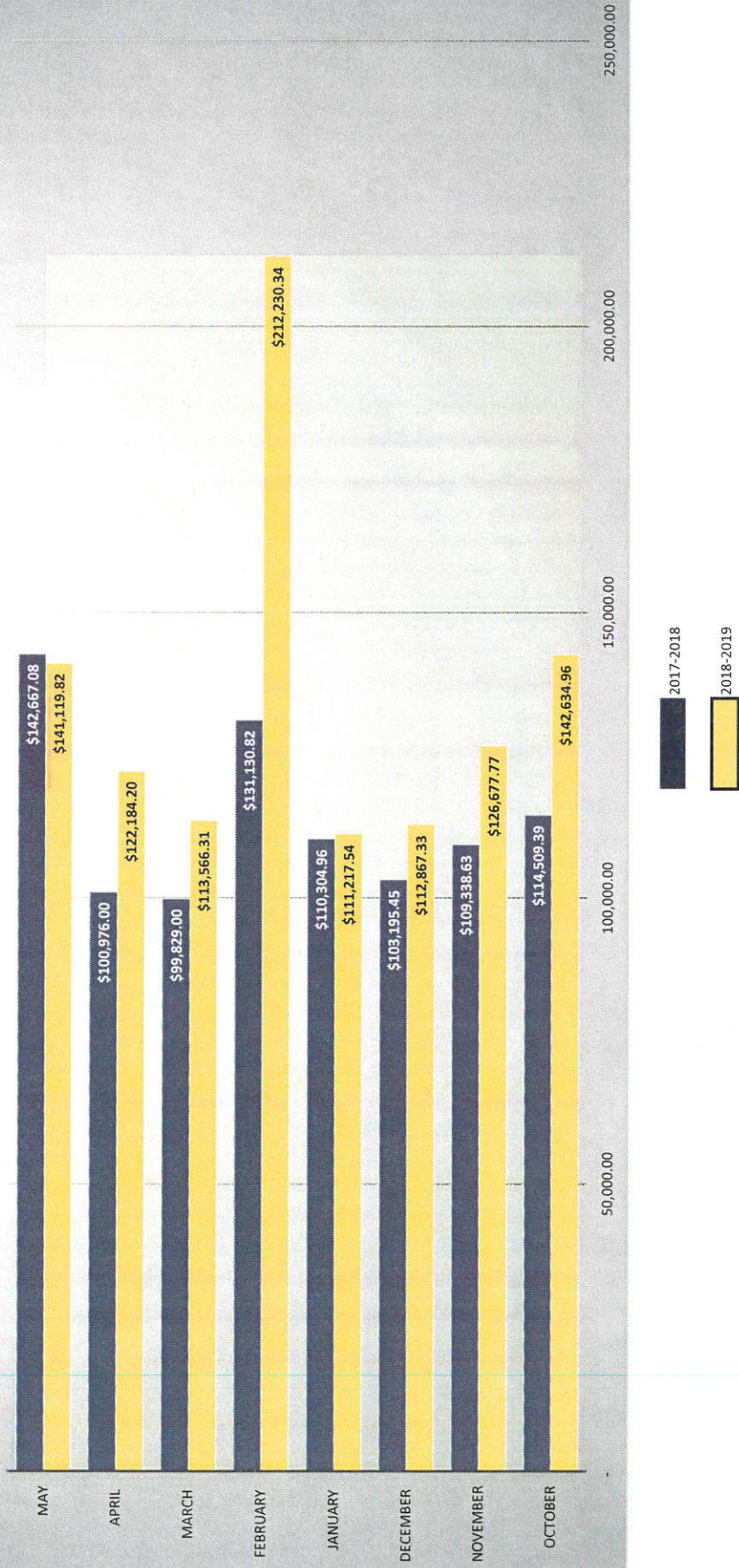
Sales Tax Report FY18-19

	2c				1-1/2c (General Fund Portion)				1/2c (CDC Portion)			
	FY17-18	FY16-17	Inc(Dec) (\$)	Inc(Dec) (%)	FY17-18	FY16-17	Inc(Dec) (\$)	Inc(Dec) (%)	FY17-18	FY16-17	Inc(Dec) (\$)	Inc(Dec) (%)
<u>Paid</u>												
October	114,509.39	116,427.55	(1,918.16)	-1.65%	85,882.04	87,320.66	(1,438.62)	-1.65%	28,627.35	29,106.89	(479.54)	-1.65%
November	109,338.63	111,307.74	(1,969.11)	-1.77%	82,003.97	83,480.81	(1,476.83)	-1.77%	27,334.66	27,826.94	(492.28)	-1.77%
December	103,195.45	99,756.63	3,438.82	3.45%	77,396.59	74,817.47	2,579.11	3.45%	25,798.86	24,939.16	859.70	3.45%
January	110,304.96	105,242.57	5,062.39	4.81%	82,728.12	78,931.93	3,796.79	4.81%	27,576.24	26,310.64	1,265.60	4.81%
February	131,130.82	120,436.21	10,694.61	8.88%	98,348.12	90,327.16	8,020.96	8.88%	32,782.71	30,109.05	2,673.65	8.88%
March	99,829.00	92,985.80	6,843.20	7.36%	74,871.75	69,739.35	5,132.40	7.36%	24,957.25	23,246.45	1,710.80	7.36%
April	100,976.00	99,592.03	1,383.97	1.39%	75,732.00	74,694.02	1,037.98	1.39%	25,244.00	24,898.01	345.99	1.39%
May	142,667.08	109,681.62	32,985.46	30.07%	107,000.31	82,261.22	24,739.10	30.07%	35,666.77	27,420.41	8,246.37	30.07%
June	109,989.07	115,642.66	(5,653.59)	-4.89%	82,491.80	86,732.00	(4,240.19)	-4.89%	27,497.27	28,910.67	(1,413.40)	-4.89%
July	125,789.13	128,747.63	(2,958.50)	-2.30%	94,341.85	96,560.72	(2,218.88)	-2.30%	31,447.28	32,186.91	(739.63)	-2.30%
August	134,113.34	114,408.47	19,704.87	17.22%	100,585.01	85,806.35	14,778.65	17.22%	33,528.34	28,602.12	4,926.22	17.22%
September	124,334.26	121,504.14	2,830.12	2.33%	93,250.70	91,128.11	2,122.59	2.33%	31,083.57	30,376.04	707.53	2.33%
TOTAL SALES ACTIVITIES	\$ 1,406,177.13	\$ 1,335,733.05	\$ 74,331.35	5.27%	\$ 1,054,632.85	\$ 1,001,799.79	\$ 55,748.51	5.27%	\$ 351,544.28	\$ 333,933.26	\$ 18,582.84	5.27%

	2c				1-1/2c (General Fund Portion)				1/2c (CDC Portion)			
	FY17-18	FY16-17	Inc(Dec) (\$)	Inc(Dec) (%)	FY17-18	FY16-17	Inc(Dec) (\$)	Inc(Dec) (%)	FY17-18	FY16-17	Inc(Dec) (\$)	Inc(Dec) (%)
<u>Paid</u>												
October	142,634.96	114,509.39	28,125.57	24.56%	106,976.22	85,882.04	21,094.18	24.56%	35,658.74	28,627.35	7,031.39	24.56%
November	126,677.77	109,338.63	17,339.14	15.86%	95,008.33	82,003.97	13,004.36	15.86%	31,669.44	27,334.66	4,334.79	15.86%
December	112,867.33	103,195.45	9,671.88	9.37%	84,650.50	77,396.59	7,253.91	9.37%	28,216.83	25,798.86	2,417.97	9.37%
January	111,217.54	110,304.96	912.58	0.83%	83,413.16	82,728.72	684.43	0.83%	27,804.39	27,576.24	228.14	0.83%
February	212,230.34	131,130.82	81,099.52	61.85%	159,172.76	98,348.12	60,824.64	61.85%	53,057.59	32,782.71	20,274.88	61.85%
March	113,566.31	99,829.00	13,737.31	13.76%	85,174.73	74,871.75	10,302.98	13.76%	28,391.58	24,957.25	3,434.33	13.76%
April	122,184.20	100,976.00	21,208.20	21.00%	91,638.15	75,732.00	15,906.15	21.00%	30,546.05	25,244.00	5,302.05	21.00%
May	141,119.82	142,667.08	(1,547.26)	-1.08%	105,839.87	107,000.31	(1,160.44)	-1.08%	35,279.96	35,666.77	(386.81)	-1.08%
TOTAL SALES ACTIVITIES	\$ 1,082,498.27	\$ 911,951.33	\$ 170,546.94	18.70%	\$ 811,873.70	\$ 683,963.50	\$ 127,910.21	18.70%	\$ 270,624.57	\$ 227,987.83	\$ 42,636.74	18.70%

**** Sales Tax Amount may be adjusted a the end of the year based on actuals sales activity amounts.

Sales Tax Revenue Comparison



City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 06/11/19 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:
DOC ID: 3064

SCHEDULED

ACTION ITEM (ID # 3064)

**Public Works Report 1. Water and Wastewater Activity 2.
Calls for Service 3. Building Permits 4. Recycling**

Call with questions.

I recommend approval.

**City of Los Fresnos
Water Treatment Plant
And
Wastewater Treatment Plant**

Activity for the month of May 2019

Water Treatment Plant

Total Output: 19,459,836

Daily Average: 627,737

% of Capacity: 62.8%

Waste Water Treatment Plant

Total Output: 16,570,000

Daily Average: 534,516

% of Capacity: 53.5%


CITY OF LOS FRESNOS

PUBLIC WORKS DEPARTMENT

MONTHLY REPORT

MAY 2019

CALLS FOR SERVICE	MONTH TOTAL	YEAR TO DATE
Service Connects/Disconnects	99	479
Rereads/Meter Info	90	485
Water Taps	1	3
Sewer Taps	5	5
Change Meter	6	39
Service Check for Water Leak at Account	8	35
Repaired Leak	4	10
Call for Sewer Stoppage	5	36
City Sewer Lines Unstopped	3	26
Code Enforcement/Other	4	17
Garbage Collection	45	267
Pothole Repairs	146	990
Street Repairs	0	0
Street Sign Replacement/Repaired	3	177
Asphalt Used (ton)	3.1	8.65
Gravel Used (ton)	0	7
Fire Hydrants Flushed and Oiled	7	31
Fire Hydrants Repaired	0	0
Valves Repaired	0	2
Manholes Cleaned/Repaired	6	19


Carlos Salazar, Director of Public Works

PROJECTS: 0 -ZZZZZZZZZZ
 APPLIED DATES: 0/00/0000 THRU 99/99/9999
 ISSUED DATES: 5/01/2019 THRU 5/31/2019
 EXPIRE DATES: 0/00/0000 THRU 99/99/9999
 STATUS: ALL

PROJECT	ISSUE DATE	NAME	LOCATION	CONTRACTOR	DESCRIPTION	PROJ TYPE
131553	5/03/2019	RODRIGUEZ, JOSE LUIS	301 W 3RD STREET LOT 7	OWNER	ELECTRICAL PERMIT	ALT
131554	5/06/2019	ALCANTAR, RICARDO E	417 E 6TH STREET	NAUTIQUE P	SWIMMING POOL	NEW
131555	5/08/2019	GUTIERREZ, ELVIRA	749 W OCEAN BLVD	OWNER	WATER/SEWER TAPS	TAPS
131556	5/10/2019	KRAZY KNIFE CATERING	307 E OCEAN BLVD	SALVADOR G	COMMERCIAL ADDITION/DRIVEWA	ALT
131557	5/10/2019	VELA, GERARDO & DAVID	1001 PASTO DRIVE	VIOLETA VE	RESIDENTIAL BUILDING	NEW
131558	5/13/2019	GUTIERREZ, MIGUEL	524 LEGION TRAIL	OWNER	ACCESSORY BUILDING	NEW
131559	5/13/2019	MENDEZ, JAVIER	102 SAN ANTONIO CIRCLE	OWNER	FENCE PERMIT	ALT
131560	5/13/2019	SILVA, MARCELINO	302 W 3RD STREET	OWNER	RESIDENTIAL REMODEL/ADDITIO	ALT
131561	5/13/2019	MENDEZ, JAVIER	102 SAN ANTONIO CIRCLE	OWNER	RESIDENTIAL REMODEL/ADDITIO	ALT
131562	5/15/2019	GARZA, ANSELMO JR	103 JACQUELYN STREET	HOME DEPO	ACCESSORY BUILDING	NEW
131563	5/16/2019	MOMMYS DAYCARE AND LEARNING	33478 FM 803 C1-4	TAURO	COMMERCIAL TENANT FINISHOUT	ALT
131564	5/16/2019	ALVAREZ, JOSE	111 CONDOR DRIVE	UNIQUE HOM	RESIDENTIAL BUILDING	NEW
131565	5/17/2019	GONZALEZ, JORGE	213 E 5TH STREET	OWNER	REROOF PERMIT	ALT
131566	5/20/2019	LOZANO, RAMIRO	903 DAISY DRIVE	OWNER	REROOF PERMIT	ALT
131567	5/21/2019	DELGADO, ROBERTO	103 HAWK DRIVE	OWNER	RESIDENTIAL BUILDING	NEW
131568	5/22/2019	PEREIDA, JENNIFER	454 AKUMAL DRIVE	TEXAS SEC	FENCE PERMIT	ALT
131569	5/23/2019	GARZA, VIRGINIA	115 HODGES STREET	MOVE	ACCESSORY BUILDING	NEW
131570	5/24/2019	TEXAS SECURITY FENCE	32063 STATE HWY 100	TEXAS SEC	FENCE PERMIT	ALT
131571	5/28/2019	VILLANUEVA ELECTRIC	330 CANAL STREET	VILLANUEVA	ELECTRICAL PERMIT	ALT
131572	5/28/2019	REAL ESTATE OUTFITTERS INC	208 N ARROYO BLVD B	ROYAL	MECHANCIAL PERMIT	ALT
131573	5/28/2019	NUNEZ, ISIDRO	101 VILLAGE EAST DRIVE	VICTORY	RESIDENTIAL BUILDING	NEW
131574	5/28/2019	CRUZ, ISMAEL J	109 RESACA RETREAT DRIVE	CERDA ROOF	REROOF PERMIT	ALT
131575	5/30/2019	SABILLON, MARTHA RUTH	302 W 7TH STREET	OWNER	RESIDENTIAL REMODEL/ADDITIO	ALT
*** TOTALS ***		NUMBER OF PROJECTS:	23	VALUATION:	648,366.00	FEEES: 7,733.93

**City of Los Fresnos
Recycling Program
Total Number of Guest
May 2019**

Date	Tuesdays at Memorial Park 7 am - 11 am
05/07/19	29
05/14/19	26
05/21/19	25
05/28/19	23
Totals	103

Date	Thursdays at Wal-Mart Parking 4 pm - 8 pm
05/02/19	17
05/09/19	20
05/16/19	26
05/23/19	24
05/30/19	26
Totals	113

Date	Saturdays at City Hall 9 am - 1 pm
05/04/19	21
05/11/19	20
05/18/19	30
05/25/19	22
Totals	93

Total attendance for the Month of May	309
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City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 06/11/19 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:
DOC ID: 3063

SCHEDULED

ACTION ITEM (ID # 3063)

Police Department 1. Arrests 2. Incidents 3. Accidents

Call with questions.

I recommend approval.

LOS FRESNOS POLICE DEPARTMENT

Arrests - By Violation

05\01\2019
thru 05\31\2019

Violation	# of Offenses
ACCIDENT INVOLVING DAMAGE TO VEHICLE>=\$200	1
ASSAULT CAUSES BODILY INJ 13a	1
ASSAULT FAM/HOUSE MEM IMPEDE BREATH/CIRCULAT 13a	1
BURGLARY OF HABITATION	1
CHILD IN NEED OF SUPERVISION RUNAWAY	2
CRIMINAL MISCHIEF >=\$50<\$500	1
DRIVING WHILE INTOXICATED	5
DRIVING WHILE INTOXICATED 2ND	1
DRIVING WHILE INTOXICATED BAC >= 0.15	2
DRIVING WHILE INTOXICATED W/CHILD UNDER 15 YOA	1
DUTY ON STRIKING UNATTENDED VEHICLE	1
ENGAGING IN ORGANIZED CRIMINAL ACTIVITY	1
EVADING ARREST DET W/VEH	1
EXECUTION OF CAPIAS OR ARREST WARRANT	23
FAIL TO IDENTIFY GIVING FALSE/FICTITIOUS INFO	1
HOLD FOR CUSTOMS	5
NO DRIVER'S LICENSE	1
POSS CS PG 1 <1G	2
POSS CS PG 2 < 1G	1
POSS CS PG 2 <1G DRUG FREE ZONE	3
POSS CS PG 2 >= 4G<400G	1
POSS CS PG 3 < 28G	1
POSS DEL DRUG PARAPHERNALIA	1
POSS MARIJ <2OZ	1
POSSESSION OF DRUG PARAPHERNALIA	1
PUBLIC INTOXICATION	5
TAMPER/FABRICATE PHYSICAL EVIDENCE	1
Total Violations	66
Total Arrests	57

Attachment: LFPD MAY 2019 (3063 : Police Department)

LOS FRESNOS POLICE DEPARTMENT

Incidents - By Violation

05\01\2019
thru 05\31\2019

Violation	Incidents
ABANDONED VEHICLES	10
ACCIDENT INVOLVING DAMAGE TO VEHICLE>=\$200	1
ALARMS	15
ANIMAL CONTROL	34
ASSAULT CAUSES BODILY INJ 13a	1
BACKED UPON SHOULDER(OR ROADWAY) OF CONTROLLED ACCESS HIGHWAY / ILLEGAL BACKING	1
BURGLARY OF HABITATION	1
CHILD IN NEED OF SUPERVISION RUNAWAY	2
CRIMINAL MISCHIEF >=\$50<\$500	2
D.O.C. OBSCENE LANGUAGE	1
DOG AT LARGE	2
DRIVING WHILE INTOXICATED 2ND	1
DRIVING WHILE INTOXICATED 3RD OR MORE	1
DRIVING WHILE INTOXICATED BAC >= 0.15	2
DRIVING WHILE INTOXICATED W/CHILD UNDER 15 YOA	1
DUTY ON STRIKING UNATTENDED VEHICLE	2
EVADING ARREST DET W/VEH	1
EXECUTION OF CAPIAS OR ARREST WARRANT	23
FAIL TO CONTROL SPEED	1
FAIL TO IDENTIFY GIVING FALSE/FICTITIOUS INFO	2
FAIL TO MAINTAIN FINANCIAL RESPONSIBILITY	1
FAIL TO YIELD ROW TO VEHICLE IN INTERSECTION	1
FRAUD USE/POSS IDENTIFYING INFO # ITEMS < 5	1
GARAGE SALES	3
HARASSMENT	4
LOUD NOISE	4
MAINTENANCE OF SIGNS	14
MINOR IN POSSESSION OF ALCOHOL	1
NO DRIVER'S LICENSE	1
NO PROOF OF FINANCIAL RESPONSIBILITY	4
OPEN CONTAINER	2
POSS CS PG 1 <1G	2
POSS CS PG 2 < 1G	1
POSS CS PG 2 >= 4G<400G	1
POSS CS PG 3 < 28G	1
POSS DEL DRUG PARAPHERNALIA	1
POSS MARIJ <2OZ	1
POSSESSION OF DRUG PARAPHERNALIA	3
PUBLIC INTOXICATION	5
SELL DISTB DISPLAY HARMFUL MATERIAL/MINOR	1
TAMPER/FABRICATE PHYSICAL EVIDENCE	1
TERRORISTIC THREAT 13a	1
THEFT	3
WEEDED OR RUBBISH LOT	32
Total Violations	193
Total Incidents	180

Attachment: LFPD MAY 2019 (3063 : Police Department)

LOS FRESNOS POLICE DEPARTMENT

Accident - By Street & Intersection

05\01\2019
thru 05\31\2019

Street & Intersection	Accidents	Fatalities	Vehicles	Injured
3RD & NOGAL	1	0	0	0
8TH	1	0	0	0
ARROYO & OCEAN	1	0	0	0
FM 803 & FM 803	1	0	0	0
OCEAN	1	0	0	0
OCEAN & ALAMO	1	0	0	0
OCEAN & ARROYO	2	0	2	0
OCEAN & NOGAL	1	0	2	0
OCEAN & PITA	1	0	1	0
OLD PORT & ARROYO	1	0	0	0
OLD PORT & PINE	1	0	2	1
PITA & OCEAN	1	0	0	0
UNKNOWN	2	0	0	0
Total	15	0	7	1

Attachment: LFPD MAY 2019 (3063 : Police Department)

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 06/11/19 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:
DOC ID: 3062

SCHEDULED

ACTION ITEM (ID # 3062)

Municipal Court 1. Monthly Report

Call with questions.

I recommend approval.

OFFICIAL MUNICIPAL COURT MONTHLY REPORT

MUNICIPAL COURT OF <u>Los Fresnos</u>		TRAFFIC		NON-TRAFFIC MISDEMEANOR	
FOR MONTH <u>May</u> YEAR <u>2019</u>		NON-PARKING	PARKING	STATE LAW	CITY ORDINANCE
1. New Cases Filed During the Month		<u>672</u>	<u>1</u>	<u>58</u>	<u>6</u>
2. Dispositions Prior to Trial:					
A. Bond Forfeitures					
B. Fined (Before trial only. If the defendant goes to trial, enter in Item 3.)					
C. Cases Dismissed (Do not include dismissals that are to be reported in Items 3C and 4 below.)					
3. Dispositions at Trial:					
A. Trial by Judge					
(1) Finding of Guilty		<u>128</u>		<u>15</u>	<u>4</u>
(2) Finding of Not Guilty					
B. Trial by Jury					
(1) Finding of Guilty					
(2) Finding of Not Guilty					
C. Dismissed at Trial					
4. Cases Dismissed:					
A. After Driver Safety Course (C.C.P., Art. 45.0511)		<u>29</u>			
B. After Deferred Disposition (C.C.P., Art. 45.051)		<u>23</u>		<u>2</u>	
C. After Proof of Financial Responsibility (Transportation Code, Sec. 601.193)		<u>8</u>			
D. Compliance Dismissal (Proof of Inspection, License, or Registration)		<u>46</u>			
5. Community Service Ordered (For satisfaction of fine or costs only.)		<u>12</u>			
6. Cases Appealed					
7. Juvenile / Minor Activity:					
A. Transportation Code Cases Filed		<u>6</u>			
B. Non-Driving Alcoholic Beverage Code Cases Filed		<u>3</u>			
C. Driving Under the Influence of Alcohol Cases Filed <u>drug para.</u>		<u>1</u>			
D. Health & Safety Code (Tobacco) Cases Filed		<u>1</u>			
E. Failure to Attend School Cases Filed (Education Code, Sec. 25.094)					
F. Education Code (Except Failure to Attend) Cases Filed					
G. Violation of Local Daytime Curfew Ordinance Cases Filed (Loc. Govt. Code, Sec. 341.905)					
H. All Other Non-Traffic Fine-Only Cases Filed		<u>1</u>			
I. Waiver of Jurisdiction of Non-Traffic Cases (Family Code, Sec. 51.08(b))					
J. Referred to Juvenile Court for Delinquent Conduct (C.C.P., Art. 45.050 (c)(1))					
K. Held in Contempt, Fined, or Denied Driving Privileges (C.C.P., Art. 45.050 (c)(2))					
Magistrate Warnings Given (Juvenile):					
L. Warnings Administered					
M. Statements Certified					
8. Parent Contributing to Nonattendance Cases Filed (Education Code, Sec. 25.093)					
9. Safety Responsibility and Driver's License Suspension Hearings Held					
10. Search Warrants Issued (Do not include warrants for arrest.)					
11. Arrest Warrants Issued:					
A. Class C Misdemeanors Only					<u>101</u>
B. Felonies and Class A and B Misdemeanors Only					
12. Magistrate Warnings Given: (Given to defendants charged with county or district court offense.)					
A. Class A and B Misdemeanors Only					<u>12</u>
B. Felonies					<u>11</u>
13. Emergency Mental Health Hearings Held					
14. Magistrate's Orders for Emergency Protection					
15. Total Revenue \$ <u>64,686.12</u>					
(Include all revenue collected during month to be remitted to city or state.)					

Attachment: MC MAY 2019 (3062 : Municipal Court)

From 5/01/2019 to 5/31/2019

Citation No. Docket No. Violator

***** TOTAL FOR REPORT *****

Code	---	Payments	---	Refunds	---	Net	---	G/L Acct No.
CCS FINE	343	21,560.30	5	433.70-		21,126.60	01	407-0240
CCC04	375	13,878.42	2	60.00-		13,818.42	01	2512
AR	342	1,703.00	1	5.00-		1,698.00	01	407-0240
TECH	371	1,436.00	1	4.00-		1,432.00	01	407-0241
MCBS	356	1,051.00	1	3.00-		1,048.00	01	407-0270
SJRF	351	1,403.00	1	4.00-		1,399.00	01	2512
JFCT2	354	1,878.80	1	5.40-		1,873.40	01	2512
JFCI	350	210.00	1	0.60-		209.40	01	407-0240
IDF	349	698.00	1	2.00-		696.00	01	2512
TPF	330	658.00	1	2.00-		656.00	01	2512
WRNTFE	97	4,646.90	0	0.00		4,646.90	01	407-0240
TLFTA1	97	1,787.80	0	0.00		1,787.80	01	2512
TLFTA2	91	542.00	0	0.00		542.00	01	2517
TLFTA3	90	360.00	0	0.00		360.00	01	407-0240
COLAGY	68	4,397.64	0	0.00		4,397.64	01	2513
TFC	272	816.00	0	0.00		816.00	01	407-0240
STF	286	8,063.10	0	0.00		8,063.10	01	2512
CJFS	212	19.08	0	0.00		19.08	01	2512
CJFC	212	2.12	0	0.00		2.12	01	407-0240
TP-L	67	542.60	1	10.00-		532.60	01	407-0240
TP-S	56	635.60	1	12.50-		623.10	01	2512
TP-L-J	51	122.40	1	2.50-		119.90	01	407-0260
SPEX	26	1,510.80	0	0.00		1,510.80	01	407-0290
DSC	30	297.00	0	0.00		297.00	01	407-0240
ACC	5	100.00	0	0.00		100.00	01	407-0240
TXSBLT	8	240.50	0	0.00		240.50	01	2515
CS2	11	275.00	0	0.00		275.00	01	407-0280
JFCT	1	3.40	0	0.00		3.40	01	2512
AF2	38	760.00	0	0.00		760.00	01	407-0240
AF	3	30.00	0	0.00		30.00	01	407-0240
OP	1	131.00	1	131.00-		0.00	01	2516

Total: 5235 69,759.46 19 675.70- 69,083.76

Cash Payments....+	\$66,917.76	
Bond Forfeited....+	\$0.00	
Bond Applied.....+	\$2,432.00	
Payment Refunded.-	\$266.00-	
Fees/Fines Paid..=		\$69,083.76

Cash (Payments)...+	\$66,917.76	
Cash (Bonds).....+	\$3,633.70	
Total Cash Trans.=		\$70,551.46

Cash Refunds.....-	\$266.00-	
Cash Bnd Refunds.-	\$0.00	
Net Cash Trans...=		\$70,285.46

Xfers (Payments)..	\$25.00	
Xfers (Refunds)...	\$25.00-	
Adjst (Payments)..	\$384.70	

CITY	31,316.38
COURT	1,432.00
BLDG. SEC.	1,048.00
JUDGE ED	119.90
OMNI	542.00
COLL. AG	4,397.64
CHILD	275.00
OP	0.00
STATE	29,952.84
TOTAL	69,083.76

Attachment: MC MAY 2019 (3062 : Municipal Court)

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 06/11/19 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:
DOC ID: 3061

SCHEDULED

ACTION ITEM (ID # 3061)

Library Report 1. Monthly Report

Call with questions.

I recommend approval.



**ETHEL L. WHIPPLE MEMORIAL LIBRARY
LIBRARIAN'S REPORT
MAY 2019**

Number of Patron Checking Out Materials

Adult	641
Children	186
Teens	9
In Library Use	38
Summer Reader	165



Material Types Checked Out

Adult Books	237
Children Books	254
Young Adult Books	307
Videos	149
Audios	0
Other Language Books	32
Hotspots	30
Laptops	3



Items Downloaded

eBooks	15
eAudiobooks	6



Patron Access Computer Use

Total Sessions	389
Total Time	168 hours
Guest Passes	139



Free WiFi Access Use

Total Sessions	375 Library WiFi
Total Time	925 hours
Total Sessions	278 Park WiFi
Total Time	524 hours



What Happened In the Library

Hours Open	176 hours
Visits	1,854
Children Program Attendance	425
Volunteer Hours	175
New Cards Issued	52
Cards Renewed	97
New Books Added	45
New eBooks Added	117
New Videos Added	22
Hotspots Added	0
Books Weeded	48
Videos Weeded	0
Reference Questions	329
Assists in Computer Lab	220
Patron Copies	2,355
Patron Faxes sent	97
Patron Printouts	1,640
Library Staff Copies	1,692
Replacement Cards	18



City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 06/11/19 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:
DOC ID: 3060

SCHEDULED

ACTION ITEM (ID # 3060)

Fire Marshal's Report 1. Monthly Report

Call with questions.

I recommend approval.



FIRE MARSHAL'S OFFICE
200 NORTH BRAZIL
LOS FRESNOS, TEXAS 78566

FIRE INSPECTION REPORT

MONTHLY INFORMATION REPORT
 MONTH OF MAY 2019

<u>FIRES</u>	<u>INSIDE CITY</u>	<u>OUTSIDE CITY</u>
Business Structures	_____	_____
Dwellings	_____	<u>1</u>
Mobile Homes	_____	_____
Grass	_____	<u>6</u>
Refuse	_____	<u>2</u>
Institutional	_____	_____
Motor Vehicles	_____	_____
Rescue Calls	_____	<u>6</u>
Incendiary or Suspicious Fires	_____	_____
Other Calls	<u>6</u>	<u>8</u>
TOTAL ALARMS		<u>29</u>

MONTHLY FIRE PREVENTION INSPECTIONS

Commercial Businesses	<u>5</u>	Institutions	<u>2</u>
Industrial Structures	_____	Homes	<u>1</u>
Public Buildings	<u>2</u>	Apartments	_____
Hotels/Motels	_____		
TOTAL INSPECTIONS	<u>10</u>		

SCHOOL, HOSPITAL AND NURSING HOME FIRE DRILLS SUPERVISED: _____

LECTURES-PRESENTATIONS MADE/FILMS: SHOWN _____ TOTAL AUDIENCE _____

FIRES INVESTIGATED: (ACCIDENTAL) _____ (INCENDIARY) _____

Gerardo E. Sheldon
 FIRE MARSHAL, CITY OF LOS FRESNOS

Attachment: FIRE MARSHAL MAY 2019 (3060 : Fire Marshal's Report)

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 06/11/19 06:00 PM
Department: City Secretary
Category: Closed Session
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 3077)

DOC ID: 3077

**Closed Session -Deliberation pursuant to Sections 551.072,
Title 5 of the Texas Government Code, the Texas Open
Meetings Act regarding the purchase, exchange, lease, or
value of real property.**

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 06/11/19 06:00 PM
Department: City Secretary
Category: Open Session
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 3076)

DOC ID: 3076

**Open Session - Deliberation pursuant to Sections 551.072,
Title 5 of the Texas Government Code, the Texas Open
Meetings Act regarding the purchase, exchange, lease, or
value of real property.**