

City Council

200 North Brazil

Los Fresnos, TX 78566

Regular Meeting

<http://citylf.cloudaccess.net/en/>

~ Minutes ~

Tuesday, June 14, 2016

6:00 PM

City Hall

Agenda

1. Call meeting to order
Mayor Narvaez called the meeting to order at 6:00 PM.
2. Invocation and Pledge of Allegiance
Mayor Narvaez gave the invocation and led the audience in the Pledge of Allegiance.

Public Hearing

First public hearing to receive comments from the public on the proposed annexation of 127.43 acres located west of city limits of Los Fresnos and measuring approximately 0.7324 miles, on the south side of West Hwy 100 from Tapis's Restaurant to existing city limits of Brownsville and on the north side of West Hwy 100 from Longhorn Lane to drainage ditch.No Action

Mayor Narvaez opened the public hearing at 6:05 PM.

Mr. Milum explained that the area we are proposing to annex is west of the existing city limits on West Highway 100. There is approximately 127.43 acres proposed to be annexed. On the south side of West Hwy 100 from Tapia's Restaurant west to the existing city limits of Brownsville and on the north side of West Hwy 100 from Longhorn Lane west to the drainage ditch. Mr. Milum had a map that showed the area to be annexed.

There were no comments from the public.

Mayor Narvaez closed the public hearing at 6:07 PM.

made a motion to approve First public hearing to receive comments from the public on the proposed annexation of 127.43 acres located west of city limits of Los Fresnos and measuring approximately 0.7324 miles, on the south side of West Hwy 100 from Tapis's Restaurant to existing city limits of Brownsville and on the north side of West Hwy 100 from Longhorn Lane to drainage ditch., seconded by the vote was .

Consent Agenda

Approval or rejection of Minutes from May 10, 2016 meeting.Adopted

Motion was made and seconded to approve the Minutes of May 10, 2016 meeting as presented.

Polo Narvaez made a motion to approve Approval or rejection of Minutes from May 10, 2016 meeting., seconded by Gary Minton the vote was [Unanimous].

Approval or rejection to approve a Resolution authorizing review of Texas Gas Service Compnay's ("TGS") Cost of Service Adjustment ("COSA"); approving of a joint review of TGS' application along with other Cities served by TGS; hiring legal and consulting services to negotiate with the Company and direct any necessary litigation and appeals; requiring TGS to reimburse all reasonable costs associated with Cities' efforts in this ratemaking effort; finding that the meeting at which this resolution is passed is open to the public as required by law; requiring notice of this resolution to TGS and legal counsel.Adopted

Mr. Ken Jones from the Lower Rio Grande Development Council was present and he explained that this resolution is a joint review of Texas Gas Service application along with other cities for the Cost of Service Adjustment. There is no cost to the City, the City is acknowledging support and it identifies that the City is in agreement to hire legal and consulting services.

Mr. Jones answered questions from the Council.

Motion was made and seconded to approve the Resolution authorizing review of Texas Gas Service Company's Cost of Service Adjustment; approving of a joint review of TGS's application along with other Cities serviced by TGS; hiring legal and consulting services to negotiate with the Company and direct any necessary litigation and appeals; requiring TGS to reimburse all reasonable costs associated with Cities' efforts in this ratemaking effort; finding that the meeting at which this resolution is passed is open to the public as required by law; requiring notice of this resolution to TGS and legal counsel.

Polo Narvaez made a motion to approve Approval or rejection to approve a Resolution authorizing review of Texas Gas Service Compnay's ("TGS") Cost of Service Adjustment ("COSA"); approving of a joint review of TGS' application along with other Cities served by TGS; hiring legal and consulting services to negotiate with the Company and direct any necessary litigation and appeals; requiring TGS to reimburse all reasonable costs associated with Cities' efforts in this ratemaking effort; finding that the meeting at which this resolution is passed is open to the public as required by law; requiring notice of this resolution to TGS and legal counsel., seconded by Gary Minton the vote was [Unanimous].

Approval or rejection to acknowledge the financial report and cash investment report for the 2nd quarter ending March 31, 2016.Adopted

Motion was made and seconded to acknowledge the financial report and cash investment report for the 2nd quarter ending March 31, 2016.

Polo Narvaez made a motion to approve Approval or rejection to acknowledge the financial report and cash investment report for the 2nd quarter ending March 31, 2016., seconded by Gary Minton the vote was [Unanimous].

Visitor Remarks - To speak you must sign in with City Secretary prior to the meeting and you have a limit of 3 minutes to speak.

There were no comments from the public.

Action Items

Consideration and ACTION to approve and adopt a Resolution to designate administration and engineering service providers for the 2016 Texas Community Development Block Grant Fund contracts.Adopted

Mr. Milum explained that CDBG selection of Administration and Engineer is a little different than our normal procedure. The rates paid are set by them and the prospective firms are pre-qualified by them. The rates are no more than 16% for Administration and no more than 20% for the Engineering. We sent out 8 proposals to different companies for Administration and only 1 proposal was received and that was from GrantWorks. We sent out 7 proposals to different firms for Engineering and we received 4 proposals. The Mayor appointed the rating committee and Naismith Engineering was the highest rated firm.

The grant is for street repairs on East 6th Street from Pita to Coma and on East 9th Street from South Arroyo to Pita.

Motion was made and seconded to approve GrantWorks for Administration and Naismith Engineering for Engineer and to authorize the City Manager to enter into a contract.

Gary Minton made a motion to approve Consideration and ACTION to approve and adopt a Resolution to designate administration and engineering service providers for the 2016 Texas Community Development Block Grant Fund contracts., seconded by Swain Real the vote was [Unanimous].

Discussion on Hazardous Mitigation Plan.No Action

Mr. Milum explained that the different Hazard Mitigation Actions Plans to the Council. Discussed were Dam Failure, Drought, Expansive soils, Extreme Heat, Extreme Wind, Flood, Hail, Hazardous Material, Hurricane Wind, Pipeline Failure, Terrorism, Tornado, and Wildfire. There are two action plans for each category.

Council suggested to add generators and a gator pump.

Mr. Milum stated he would make the changes.

made a motion to approve Discussion on Hazardous Mitigation Plan., seconded by the vote was .

Consideration and ACTION to appoint a person to the Los Fresnos Planning & Zoning Commission.No Action

No action was taken.

made a motion to approve Consideration and ACTION to appoint a person to the Los Fresnos Planning & Zoning Commission., seconded by the vote was .

Consideration and ACTION to appoint a person to the Los Fresnos Housing Authority.No Action

No action was taken.

made a motion to approve Consideration and ACTION to appoint a person to the Los Fresnos Housing Authority., seconded by the vote was .

Update by City Manager

A. Wastewater Plant Expansion B. Los Fresnos Nature Park C. Hike & Bike Trails D. Memorial Park Playground E. Certificates of Obligation F. Montes-Castro Park G. New TractorNo Action

A. Wastewater Plant Expansion - We are having a difficult time cutting down the scope of work in a way that saves substantial funds when compared to the needs. We will continue to work and hopefully have a direction in the next month or so.

B. Nature Park - the design of the park is continuing. We will have information and a public hearing in July or August to go over the concept and get your input.

C. Hike & Bike Trails - The preliminary drawings are done. The more specific items are being worked on including working with TxDot on the requirements for the crossings at FM 2480 and State Highway 100. Our engineers from Halff & Associates are working with both TxDot and Cameron County Drainage District #1 to agree on a preferred alignment. When we get further along we will bring it to the Council for review and comments.

D. Memorial Park Playground - Playground is open with lots of kids playing on it. It is a huge success. We had the ribbon cutting on May 31.

E. Certificates of Obligation - There is no change from last month.

F. Montes-Castro Park - We meet with TPW for the initial visit to determine all the requirements. We will have to advertise for an engineering firm for the design of the park. We were hoping to do that ourselves and save that money but will not be able to. We will need a rating review committee.

G. New Tractor - Mr. Milum showed the Council a picture of the tractor.

Mr. Milum stated we will need a rating committee for the Whipple Road improvements and the Montes-Castro Park.

Mayor Pro-tem Mendez volunteered to serve on the Whipple Road Improvement Committee and Council Member Garza volunteered to serve on the Montes-Castro Park Committee.

Mr. Milum answered questions from the Council.

made a motion to approve A. Wastewater Plant Expansion B. Los Fresnos Nature Park C. Hike & Bike Trails D. Memorial Park Playground E. Certificates of Obligation F. Montes-Castro Park G. New Tractor, seconded by the vote was .

Department Head Reports

Financial Report 1. Monthly 2. Year-to-DateNo Action

Mr. Milum answered questions from the Council.

made a motion to approve Financial Report 1. Monthly 2. Year-to-Date, seconded by the vote was .

Public Works Report 1. Water and Wastewater Activity 2. Calls for Service 3. Building Permits 4. RecyclingNo Action

Mr. Milum answered questions from the Council.

made a motion to approve Public Works Report 1. Water and Wastewater Activity 2. Calls for Service 3. Building Permits 4. Recycling, seconded by the vote was .

Police Department Report 1. Arrests 2. Incidents 3. AccidentsNo Action

Mr. Milum answered questions from the Council.

made a motion to approve Police Department Report 1. Arrests 2. Incidents 3. Accidents, seconded by the vote was .

Municipal Court Report 1. Monthly ReportNo Action

Mr. Milum answered questions from the Council.
made a motion to approve Municipal Court Report 1. Monthly Report, seconded by the vote was .

Library Report 1. Monthly ReportNo Action

Mr. Milum answered questions from the Council.
made a motion to approve Library Report 1. Monthly Report, seconded by the vote was .

Fire Marshal Report 1. Monthly ReportNo Action

Mr. Milum answered questions from the Council.
made a motion to approve Fire Marshal Report 1. Monthly Report, seconded by the vote was .

Closed Session – Deliberation pursuant to Section 551.072, Title 5 of the Texas Government Code, the Texas Open Meetings Act regarding the following:**Closed Session - Deliberation pursuant to Section 551.071, Title 5 of the Texas Government Code, the Texas Open Meetings Act, regarding the pending or contemplated litigation.**No Action

Mayor Narvaez recessed the meeting at 7:10 PM.
made a motion to approve Closed Session - Deliberation pursuant to Section 551.071, Title 5 of the Texas Government Code, the Texas Open Meetings Act, regarding the pending or contemplated litigation., seconded by the vote was .

Open Session – Deliberation and possible action regarding the following:**Open Session - Deliberation and possible action regarding the pending or contemplated litigation.**No Action

Mayor Narvaez called the meeting back to order at 7:25 PM.
made a motion to approve Open Session - Deliberation and possible action regarding the pending or contemplated litigation., seconded by the vote was .

11. Adjournment

Mayor Narvaez adjourned the meeting at 7:26 PM.

Presiding Officer of the Council

Recorder