

City Council

520 E Ocean Blvd.

Regular Meeting

Los Fresnos, TX 78566

<http://citylf.cloudaccess.net/en/>

~ Agenda ~

Tuesday, June 14, 2022

6:00 PM

City Hall

NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL OF THE CITY OF LOS FRESNOS PURSUANT TO CHAPTER 551, TITLE 5 OF THE TEXAS GOVERNMENT CODE, THE TEXAS OPEN MEETINGS ACT, WILL MEET ON TUESDAY, JUNE 14, 2022 AT 6:00 PM AT CITY HALL, 520 EAST OCEAN BLVD., LOS FRESNOS, TX 78566.

I. AGENDA

- A. Call meeting to order
- B. Invocation and Pledge of Allegiance
- C. Visitors remarks-To speak you must sign in with the City Secretary prior to the meeting you have a limit of 5 minutes to speak.
- D. Consent Agenda (All matters listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless requested by a member of the City Council. The item may subsequently be removed from the Consent Agenda to be considered separately.)
 - 1. Consideration and ACTION to approve the minutes from May 10, 2022.
 - 2. Consideration and ACTION to excuse the absence of William Lubben from the May 2, 2022 Community Development Corporation meeting.
 - 3. Consideration and ACTION to approve the Community Development Corporation approval to fund to pave the entrance to the old Retama Street servicing the alley and Sierra RV Park.
 - 4. Consideration and ACTION to approve Change Order 3 for the Water Treatment Plant Expansion Project.
 - 5. Consideration and ACTION to approve Change Order 4 for the Water Treatment Plant Expansion Project.
- E. Action Items
 - 1. Consideration and ACTION to approve an Interlocal Cooperation Agreement with Cameron County Regional Mobility Authority (CCRMA), for engineering and environmental services for a sidewalk project from the west side of FM 1847 to Resaca Retreat Dr.
 - 2. Consideration and ACTION to approve a Memorandum of Understanding with Cameron County for Law Enforcement Mutual Aid as authorized by Texas Local Government Code, Chapter 362, requested by Custom Border

Patrol for Operation Stone Garden operations in preparation for the possible lifting of Title 42.

3. Consideration and ACTION to review the Water Conservation Drought Contingency Plan and modify as necessary.
4. Consideration and ACTION to approve Employee Policy Manual.
5. Consideration and ACTION to excuse the absence of Polo Narvaez from the May 10, 2022 City Council meeting.
6. Consideration and ACTION to appoint a member to the Park Advisory Board Place 2.

F. Acknowledgement of City Manager's Report

1. City Manager Report A. Waste Water Collection System & Upgrade B. Water Treatment Plant Expansion C. Hike & Bike Trails D. Drainage E. Whipple Road F. COVID-19 G. TxDot Highway 100 H. East 10th & East 5th Street Sewer I. Projects Discussed But Not Funded J. Street Repairs

G. Acknowledgement of Department Head Reports

1. Financial Report 1. Monthly 2. Year to Date 3. Sales Tax
2. Public Works Report 1. Water and Wastewater Activity 2. Calls for Service 3. Building Permits 4. Recycling 5. Waste Water Treatment Plant Discharge Monitoring Report
3. Police Department 1. Calls-By Type 2. Calls-By Date & Time 3. Incidents-By Violation 4. Arrests-By Type 5. Accidents-By Streets & Intersection
4. Municipal Court 1. City Monthly Report 2. Linebarger Monthly Report
5. Library Report 1. Monthly Report
6. Fire Marshal's Report 1. Monthly Report

H. Adjournment

This is to certify that I, Mark W. Milum, posted this agenda on the front bulletin board of the City Hall on June 10, 2022 on or before 5:30 p.m. and it shall remain so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Mark W. Milum, City Manager

Persons with any disabilities that would like to attend meetings must notify City Secretary 24 hours in advance so that the City can make arrangements for that disabled person.

City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 06/14/22 06:00 PM
Department: City Secretary
Category: Minutes
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:
DOC ID: 4425

SCHEDULED

ACTION ITEM (ID # 4425)

**Consideration and ACTION to approve the minutes from May
10, 2022.**

I recommend approval.

City Council

520 E Ocean Blvd.

Regular Meeting

Los Fresnos, TX 78566

<http://citylf.cloudaccess.net/en/>

~ Minutes ~

Tuesday, May 10, 2022

6:00 PM

City Hall

Agenda

A. Call meeting to order

The meeting was called to order at 6:00 PM by Mayor Alejandro Flores.

B. Invocation and Pledge of Allegiance

Mark Milum gave invocation and led the audience in the Pledge of Allegiance.

Visitors remarks-To speak you must sign in with the City Secretary prior to the meeting you have a limit of 5 minutes to speak.

Ivy Jay Arroyo explained he gave a presentation at the last meeting in reference to the services his company provides for collections of court cost and fines. At that time he believed the council had questions for him but was instructed by the city attorney discussion was not part of the agenda item but the council instructed for Mr. Arroyo to be on the next agenda. He was not on the agenda.

The council thanked Mr. Arroyo for his comments.

Presentation

Presentation and discussion on Municipal Court collections of fees & fines by Linebarger Goggan Blair & Sampson.

John Guevara with Linebarger Goggan Blair & Sampson introduced himself to the council. Mr. Guevara showed the council a short clip about the firm and the services they provided. He presented the council with detailed fees and fines collection and activity report. He answered questions for the council and explained the collections process.

Council member Gabriela Fernandez arrived at 6:08 p.m.

The Mayor thanked Mr. Guevara for the information.

| |
|--------------------------|
| RESULT: NO ACTION |
|--------------------------|

Consent Agenda (All matters listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless requested by a member of the City Council. The item may subsequently be removed from the Consent Agenda to be considered separately.)

Mayor Flores asked the council if they had any questions comments or concerns about the consent agenda items. There were none.

Consideration and ACTION to approve the minutes from April 12, 2022 and April 27, 2022.

Motion was made and seconded to approve the minutes from April 12, 2022 and April 27, 2022.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Andres Lopez, Councilman
SECONDER: Juan Munoz, Councilman
AYES: Flores, Lopez, Fernandez, Gonzalez, Munoz
ABSENT: Polo Narvaez

Consideration and ACTION to approve the Quarterly Investment Portfolio Report ended as of March 31, 2022.

Motion was made and seconded to approve the Quarterly Investment Portfolio Report ending as of March 31, 2022.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Andres Lopez, Councilman
SECONDER: Juan Munoz, Councilman
AYES: Flores, Lopez, Fernandez, Gonzalez, Munoz
ABSENT: Polo Narvaez

Consideration and ACTION to approve the preliminary plat for Valle Alto East Subdivision Phase 6.

Motion was made and seconded to approve the preliminary plat for Valle Alto East Subdivision Phase 6.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Andres Lopez, Councilman
SECONDER: Juan Munoz, Councilman
AYES: Flores, Lopez, Fernandez, Gonzalez, Munoz
ABSENT: Polo Narvaez

Consideration and ACTION to approve the Los Fresnos Police Department to participate in the Law Enforcement Support Office program (1033 Program).

Motion was made and seconded to approve the Los Fresnos Police Department to participate in the Law Enforcement Support Office program. (1033 Program).

RESULT: ADOPTED [UNANIMOUS]
MOVER: Andres Lopez, Councilman
SECONDER: Juan Munoz, Councilman
AYES: Flores, Lopez, Fernandez, Gonzalez, Munoz
ABSENT: Polo Narvaez

Consideration and ACTION to approve the absences of Larry Meade and Henry Bebon Jr. from the March 22, 2022 Planning and Zoning meeting.

Motion was made and seconded to approve the absences of Larry Meade and Henry Bebon Jr. from the March 22, 2022 Planning and Zoning meeting.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Andres Lopez, Councilman
SECONDER: Juan Munoz, Councilman
AYES: Flores, Lopez, Fernandez, Gonzalez, Munoz
ABSENT: Polo Narvaez

Action Items

Consideration and ACTION to accept bids submitted to replace a Ground Storage Water Tank and authorize the City Manager to issue a contract.

Mr. Milum answered questions for the council.

Motion was made and seconded to accept bids submitted to replace a Ground Storage Water Tank and authorized the City Manager to issue a contract.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Luis Gonzalez, Councilman
SECONDER: Andres Lopez, Councilman
AYES: Flores, Lopez, Fernandez, Gonzalez, Munoz
ABSENT: Polo Narvaez

Consideration and ACTION to approve requesting bids to install sidewalks on Whipple Road.

Mayor Flores explained the issue to install sidewalks along Whipple Road had came up again. Mr. Milum and the council discussed the proposed sidewalk project and the future approved Whipple Road widening project that would include the sidewalks. The council agreed they would hold off on the sidewalks until the widening project would begin.

No action was taken.

RESULT: NO ACTION

Consideration and ACTION to appoint a new member to the Planning & Zoning Commission Place 4.

Mayor Flores explained there was one candidate, Juan Sierra and asked if there were any questions from the council. There were none.

Motion was made and seconded to appoint Juan Sierra to the Planning and Zoning Commission Place 4.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Luis Gonzalez, Councilman
SECONDER: Juan Munoz, Councilman
AYES: Flores, Lopez, Fernandez, Gonzalez, Munoz
ABSENT: Polo Narvaez

Consideration and ACTION to approve the absences of Polo Narvaez from the March 08, 2022, April 12, 2022 and April 27, 2022 City Council meetings.

Mayor Flores said this action needed to be done because of the health of Mr. Narvaez. Taking this action would allow flexibility in the future to be able to have a special election in conjunction with the regular election in November. Mr. Milum explained to the council the removal and election process. He answered questions for the council.

Motion was made and seconded to approve the absences of Polo Narvaez from the March 08, 2022 and April 12, 2022 City Council meetings.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Alejandro Flores, Mayor
SECONDER: Gabriela Fernandez, Councilwoman
AYES: Flores, Lopez, Fernandez, Gonzalez, Munoz
ABSENT: Polo Narvaez

Consideration and ACTION to approve Change Order No. 7 for the Wastewater Treatment Plant Headworks System Improvements Project.

Mr. Milum explained there was no money involved in the Change Order. It was only to extend time for completion.

Motion was made and seconded to approve Change Order No. 7 for the Wastewater Treatment Plant Headworks System Improvements Project.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Andres Lopez, Councilman
SECONDER: Luis Gonzalez, Councilman
AYES: Flores, Lopez, Fernandez, Gonzalez, Munoz
ABSENT: Polo Narvaez

Discussion on City Limits, Extra Territorial Jurisdiction and Annexation procedures.

Mr. Milum mentioned questions on city limits, Extra Territorial Jurisdiction and annexation process had came up a couple of times and thought it would be good to take the time to provide information. Mr. Milum provided the council with several maps showing the city limits and ETJ. He explained each map in detail to the council, answered questions, discussed past annexation and the annexation process.

No action was taken.

RESULT: NO ACTION

Acknowledgement of City Manager's Report

City Manager Report A. WWTP Headworks B. WW Collection System & Upgrade C. WTP Expansion D. Hike & Bike Trails E. Drainage F. Whipple Road G. COVID-19 H. TxDot Highway 100 I. Stanford Road & FM 1575 Drainage J. East 10th & East 5th Street Sewer K. Projects Discussed But Not Funded L. Street Repairs

Mayor Flores asked if there were any question or motions. Mr. Milum answered question for the council on the Hike & Bike Trail, Highway 100 construction project, and E 10th & East 5th Street Sewer. Council member Fernandez suggested a bulletin board and small library book box at the Nature Park.

The council thanked Mr. Milum for his report.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Alejandro Flores, Mayor
SECONDER: Andres Lopez, Councilman
AYES: Flores, Lopez, Fernandez, Gonzalez, Munoz
ABSENT: Polo Narvaez

Acknowledgement of Department Head Reports

Mayor Flores asked if there were any questions or motion on the department head reports. There were none. Mr. Milum pointed out the the court report that is included the councils packet monthly has information on the court fees and fines.

Financial Report 1. Monthly 2. Year to Date 3. Sales Tax

Motion was made and seconded to acknowledge the Financial Report.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Andres Lopez, Councilman
SECONDER: Gabriela Fernandez, Councilwoman
AYES: Flores, Lopez, Fernandez, Gonzalez, Munoz
ABSENT: Polo Narvaez

Public Works Report 1. Water and Wastewater Activity 2. Calls for Service 3. Building Permits 4. Recycling 5. Waste Water Treatment Plant Discharge Monitoring Report

Motion was made and seconded to acknowledge the Public Works Report.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Andres Lopez, Councilman
SECONDER: Gabriela Fernandez, Councilwoman
AYES: Flores, Lopez, Fernandez, Gonzalez, Munoz
ABSENT: Polo Narvaez

Police Department 1. Calls-By Type 2. Calls-By Date & Time 3. Incidents-By Violation 4. Arrests-By Type 5. Accidents-By Streets & Intersection

Motion was made and seconded to acknowledge the Police Department Report.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Andres Lopez, Councilman
SECONDER: Gabriela Fernandez, Councilwoman
AYES: Flores, Lopez, Fernandez, Gonzalez, Munoz
ABSENT: Polo Narvaez

Municipal Court 1. Monthly Report

Motion was made and seconded to acknowledge the Municipal Court Report.

Regular Meeting

Tuesday, May 10, 2022

6:00 PM

RESULT: ADOPTED [UNANIMOUS]
MOVER: Andres Lopez, Councilman
SECONDER: Gabriela Fernandez, Councilwoman
AYES: Flores, Lopez, Fernandez, Gonzalez, Munoz
ABSENT: Polo Narvaez

Library Report 1. Monthly Report

Motion was made and seconded to acknowledge the Library Report.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Andres Lopez, Councilman
SECONDER: Gabriela Fernandez, Councilwoman
AYES: Flores, Lopez, Fernandez, Gonzalez, Munoz
ABSENT: Polo Narvaez

Fire Marshal's Report 1. Monthly Report

Motion was made and seconded to acknowledge the Fire Marshal's Report.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Andres Lopez, Councilman
SECONDER: Gabriela Fernandez, Councilwoman
AYES: Flores, Lopez, Fernandez, Gonzalez, Munoz
ABSENT: Polo Narvaez

Closed Session

Closed Session - To deliberate pursuant to Sections 551.071 and 551.072, Title 5 of the Texas Government Code, the Texas Open Meetings Act regarding the following: A. 551.071 Consultation with City Attorney on pending or contemplated litigation. B. 551.072 To deliberate the purchase, exchange, lease, or value of real property.

Mayor Flores recessed the meeting at 7:47 PM.

RESULT: NO ACTION

Open Session – Deliberation and possible action regarding the following:

Open Session - Deliberation and possible action regarding the following: A. 551.071 Consultation with City Attorney on pending or contemplated litigation. B. 551.072 To deliberate the purchase, exchange, lease, or value of real property.

Mayor Flores opened the meeting at 8:27 PM.

No action was taken.

RESULT: NO ACTION

K. Adjournment

Meeting was adjourned at 8:28 p.m.

Attachment: CC MIN May 2022 (4425 : Minutes)

Regular Meeting

Tuesday, May 10, 2022

6:00 PM

Presiding Officer of the Council

Recorder

Attachment: CC MIN May 2022 (4425 : Minutes)

City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 06/14/22 06:00 PM
Department: City Secretary
Category: Acknowledgments
Prepared By: Bianca Huerta

SCHEDULED

Initiator: Bianca Huerta

Sponsors:

ACTION ITEM (ID # 4441)

DOC ID: 4441 A

Consideration and ACTION to excuse the absence of William Lubben from the May 2, 2022 Community Development Corporation meeting.

This was approved by the CDC Board on Monday June 6. William Lubben was out of town at his Grandson's graduation when this meeting was held.

City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 06/14/22 06:00 PM
Department: City Secretary
Category: Agreement
Prepared By: Bianca Huerta
Initiator: Bianca Huerta
Sponsors:

SCHEDULED

ACTION ITEM (ID # 4442)

DOC ID: 4442 A

Consideration and ACTION to approve the Community Development Corporation approval to fund to pave the entrance to the old Retama Street servicing the alley and Sierra RV Park.

The CDC Board approved this on Monday June 6.

Back in 2014, the City closed all but 12 feet of Retama Street right-of-way on the north of Highway 100. The 12 feet were left for the Hike & Bike Trail. This was to allow for an entrance for what was then Holiday Out and possibly an apartment complex. Then entrance has been off of Ebano Street. The apartment complex did not happen and then a couple of years ago the park was sold to Sierra RV Park. They are making many improvements. Part of the improvements is to have the entrance off of Highway 100. This request is to fund the part of the old Retama Street from the Alley (that separates the Park from the businesses/future businesses now vacant lots) to Highway 100. This will allow easy access to and from the back of those businesses. Without this common share of the entrance, the access to the alley will only be from Ebano Street and those that go down the alley will have to back out. This will tremendously help the 3-4 property owners there in addition to Sierra RV Park. The amount is very reasonable at \$23,800.

I recommend approval of the CDC's action to approve funding the amount of \$23,800 for that shared entrance and exit for multiple businesses.

Road 066 06 100

1.D.3.a



JM SERVICES
Seal Coat & Asphalt Work

- Paving & Patching
- Sealcoat & Stripes
- Concrete Work
- Demolition

Juan Medrano - (956) 639-6853

| DATE OF INVOICE | WORK START DATE | WORK END DATE |
|-----------------|-----------------|----------------|
| QUOTE NUMBER | VALID UNTIL | PAYMENT DUE BY |

CLIENT
City Of Los Fresnos
Retama St

MATERIAL

| | QTY | UNIT PRICE | TOTAL |
|--------------------------------|-------------|------------|-------|
| Hotmix Type D-Limestone | 45 Tons | | |
| Caliche Base Material (State) | 95 Tons | | |
| Mc-30 Primer | 100 Gallons | | |
| 300 Linear Ft of Curb & Gutter | 18 Yards | | |
| 24in of rebar | | | |

DESCRIPTION OF WORK
New Road Entrance
-3750 Sq Ft
-150 Linear Ft
-Width 25 Ft

-300 Linear Ft with Elevations - Curb & Gutter
-Subgrade - level out & compact
-Add 6in Caliche - level out & compact
-Add 2in of Hotmix Asphalt with paver & compact

TOTAL LABOR

TERMS AND CONDITIONS

MISCELLANEOUS CHARGES

HOURS / QTY

RATE

TOTAL

TOTAL MISCELLANEOUS

SUBTOTAL **\$23,800**

enter total amount DISCOUNT

SUBTOTAL LESS DISCOUNT

enter percentage TAX RATE **.0825**

TOTAL TAX **\$1,963.5**

SHIPPING/HANDLING

OTHER

TOTAL **\$25,763.5**

THANK YOU

For questions concerning this quote,
please contact

JM Services
(956) 639-6853

CUSTOMER SIGNATURE

AUTHORIZED SIGNATURE

Attachment: road quote sierra park (4442 : Sierra RV Park-Pave Entrance)

City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 06/14/22 06:00 PM
Department: City Secretary
Category: Change Order
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 4424)

DOC ID: 4424 A

**Consideration and ACTION to approve Change Order 3 for
the Water Treatment Plant Expansion Project.**

With the contractor well into the project, our staff, the engineer and the contractor saw a more efficient and also cheaper way to connect the water plant up to the sewer plant. All agree this is much better long term and saves money at the present time as well.

I recommend approval of Change Order 3.



2020 East Expressway 83
Mercedes, Texas 78570

Phone: (956) 565-4637
FAX: (956) 565-4636

March 11, 2022

Donald Dawkins
Texas Water Development Board
1700 North Congress Avenue
Austin, TX 78711

Re: TWDB DWSRF #62627 Los Fresnos Water Treatment Plant Expansion From 1.0 MGD to 1.5 MGD Project – Change Order No. 3

Dear Mr Dawkins,

The City of Los Fresnos Water Treatment Plant Expansion project requires the following revisions/modifications:

The sanitary sewer connection for the proposed building has been revised in order to avoid the presence of waterlines and underground electric cables discovered in the proposed path. A small duplex lift station will be connected directly into an 8" force main located just south of the proposed chemical building which in turn will greatly reduce the amount of PVC and steel case piping, as well as remove the need for a sanitary sewer manhole. Part of this change order also includes the use of schedule 80 PVC in lieu of Ductile Iron pipe for the above ground sludge header. The total cost for these changes is a net deduction of \$961.00

Respectfully,
Guzman & Munoz Engineering and Surveying, Inc.

Jose Luis Muñoz, P.E., S.I.T
President

CITY of LOS FRESNOS
DWSRF 62627 1.0 to 1.5 MGD WTP Expansion

CHANGE ORDER

CO No. 3

Owner's Project No. P814-02Date: March 11, 2022Engineer's Project No. P814-02

Contractor:

Ferguson Service Systems Inc.19 Cortez Ave.Rancho Viejo, TX 78575Contract Date: June 16th, 2021Notice to Proceed: June 21st, 2021For: Ferguson Service Systems, Inc.

To:

You are directed to make the changes noted below in the subject contract:

Owner: City of Los Fresnos By: _____ Date: _____**Nature of Changes:**

- 1) Exhibit A of this change order shall become part of the contract and all contractors shall be bound by its content. All aspects of the specifications and drawings not covered herein shall remain the same.

Contract Price Prior to This Change Order\$ 3,025,795.00Net Increase Resulting from This Change Order\$ (961.00)Current Contract Price Including This Change Order\$ 3,024,834.00Contract Time Prior to This Change Order 730 DaysNet Increase Resulting from This Change Order 0 DaysCurrent Contract Time Including This Change Order 730 DaysThe above changes are recommended for Approval: Guzman & Muñoz Engineering and Surveying, Inc.By: Jose Luis Munoz, Project ManagerDate: 3/11/2022

The above changes are accepted:

Ferguson Service Systems, Inc.By: Woods Davis, PresidentDate: 3/17/22

P814-02 CO No. 3

Page 1 of 1

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Attachment: CHANGE ORDER 3 DWSRF WWTP EXPANSION (4424 : Water Treatment Plant Expansion Change Order 3)



GUZMAN & MUÑOZ
ENGINEERING AND SURVEYING, INC.
Texas Registered Engineering Firm F-8017

PHONE: (956) 565-4637
FAX: (956) 565-4636

2020 E. EXPRESSWAY 83
MERCEDES, TEXAS 78570

CITY of LOS FRESNOS
DWSRF 62627 1.0 to 1.5 MGD WTP Expansion

Proposed Change Order #3

Additions

| Item No. | Description | Quantity | Unit | Unit Price | Total Price |
|------------------------|---|----------|------|-------------|--------------------|
| 5 | Install small duplex lift station to be connected directly into 8" force main | 1 | LS | \$ 2,939.00 | \$ 2,939.00 |
| Total Additions | | | | | \$ 2,939.00 |

Deductions

| Item No. | Description | Quantity | Unit | Unit Price | Total Price |
|-------------------------|---|----------|------|-------------|----------------------|
| 5 | Manhole and sewerline to existing lift station | -1 | LS | \$ 1,000.00 | \$ (1,000.00) |
| 3 | Use SCH80 PVC in lieu of DIP for above ground sludge header | -1 | LS | \$ 2,900.00 | \$ (2,900.00) |
| Total Deductions | | | | | \$ (3,900.00) |

| | |
|---------------------------|--------------------|
| Change Order Total | \$ (961.00) |
|---------------------------|--------------------|

Attachment: CHANGE ORDER 3 DWSRF WWTP EXPANSION (4424 : Water Treatment Plant Expansion Change Order 3)

City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 06/14/22 06:00 PM
Department: City Secretary
Category: Change Order
Prepared By: Bianca Huerta
Initiator: Bianca Huerta
Sponsors:

SCHEDULED

ACTION ITEM (ID # 4434)

DOC ID: 4434 A

Consideration and ACTION to approve Change Order 4 for the Water Treatment Plant Expansion Project.

The items in this change order are maintenance items that generally must be done from time to time but since the upgrade to the water plant is ongoing, the contractor can do the work now as the upgrade is occurring and save money by not having it done separately and also not having to shut the plant down again or parts of it while replacing these valves. These valves are very old and need replaced. The Public Works team will have a regular monthly schedule to operate valves to keep operational. Additionally, the secondary containment that is required by TCEQ for chemicals in case there is a leak, has some areas that need to be addressed by grouting and waterproofing. This will assure safety in case of problems. These are things that we must do regardless but more practicable and sensible to do during the upgrade. The \$20,834 additional funds are available in the Utility Fund Budget (Water & Sewer).

I recommend approval of change order 4 for the Water Treatment Plant Expansion Project.



2020 East Expressway 83
Mercedes, Texas 78570

Phone: (956) 565-4637
FAX: (956) 565-4636

May 18, 2022

Donald Dawkins
Texas Water Development Board
1700 North Congress Avenue
Austin, TX 78711

Re: TWDB DWSRF #62627 Los Fresnos Water Treatment Plant Expansion From 1.0 MGD to 1.5 MGD Project – Change Order No. 4

Dear Mr. Dawkins,

The City of Los Fresnos Water Treatment Plant Expansion project requires the following revisions/modifications:

The replacement of a total of 12 gate and check valves located at the filter pump manifold and distribution room, and the repair of the existing secondary containment including grouting, Zypex waterproofing, and paint repaired structures. The valves were field verified by the contractor to be non-functional due to prolonged inactivity and corrosion from hard water. The secondary containment will be rehabilitated in order to meet TCEQ requirements for containment.

Respectfully,
Guzman & Munoz Engineering and Surveying, Inc.

Jose Luis Muñoz, P.E., S.I.T
President

Attachment: Change Order 4 DWSRF WWTP EXPANSION (4434 : Water Treatment Plant Expansion Change Order 4)

CITY of LOS FRESNOS
DWSRF 62627 1.0 to 1.5 MGD WTP Expansion

CHANGE ORDER

CO No. 4

Date: May 18, 2022Owner's Project No. P814-02Engineer's Project No. P814-02

Contractor:

Ferguson Service Systems Inc.19 Cortez Ave.Rancho Viejo, TX 78575Contract Date: June 16th, 2021Notice to Proceed: June 21st, 2021For: Ferguson Service Systems, Inc.

To:

You are directed to make the changes noted below in the subject contract:

Owner: City of Los Fresnos By: _____ Date: _____

Nature of Changes:

- 1) Exhibit A of this change order shall become part of the contract and all contractors shall be bound by its content. All aspects of the specifications and drawings not covered herein shall remain the same.

Contract Price Prior to This Change Order \$ 3,024,834.00Net Increase Resulting from This Change Order \$ 25,000.00Current Contract Price Including This Change Order..... \$ 3,049,834.00Contract Time Prior to This Change Order..... 730 DaysNet Increase Resulting from This Change Order..... 0 DaysCurrent Contract Time Including This Change Order 730 DaysThe above changes are recommended for Approval: Guzman & Muñoz Engineering and Surveying, Inc.By: 
 Jose Luis Munoz, Project ManagerDate: 5/19/22

The above changes are accepted:

Ferguson Service Systems, Inc.By: 
 Woods Davis, PresidentDate: 5/19/22



2020 E. EXPRESSWAY 83
MERCEDDES, TEXAS 78570

GUZMAN & MUÑOZ
ENGINEERING AND SURVEYING, INC.
Texas Registered Engineering Firm F-8017

PHONE: (956) 565-4637
FAX: (956) 565-4636

CITY of LOS FRESNOS

DWSRF 62627 1.0 to 1.5 MGD WTP Expansion

EXHIBIT A - Proposed Change Order #4
Additions

| Item No. | Description | Quantity | Unit | Unit Price | Total Price |
|---------------------------|---|----------|------|--------------|---------------------|
| 5 | Repair secondary containment including grouting, zypex waterproofing and paint | 1 | LS | \$ 3,500.00 | \$ 3,500.00 |
| 6 | Replacement of 12 filter pump basin gate and check valves including gaskets and paint | 1 | LS | \$ 21,500.00 | \$ 21,500.00 |
| Change Order Total | | | | \$ | \$ 25,000.00 |

Change Order Summary

| | |
|--|-----------------|
| Project Base Bid | \$ 2,883,000.00 |
| Change Order #1 | \$ (46,800.00) |
| Change Order #2 | \$ 189,595.00 |
| Change Order #3 | \$ (961.00) |
| Change Order #4 | \$ 25,000.00 |
| Net Change Orders | \$ 166,834.00 |
| Net Base Bid + CO | \$ 3,049,834.00 |
| Project Budget (base bid + Contingency) | \$ 3,029,000.00 |
| Difference | \$ (20,834.00) |

City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 06/14/22 06:00 PM
Department: City Secretary
Category: Agreement
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 4422)

DOC ID: 4422 A

Consideration and ACTION to approve an Interlocal Cooperation Agreement with Cameron County Regional Mobility Authority (CCRMA), for engineering and environmental services for a sidewalk project from the west side of FM 1847 to Resaca Retreat Dr.

This project has been in the planning stages for quite a few years. We now have funding through TxDot specifically for sidewalks such as these that connect parks, schools and residential areas. It will extend the sidewalk on FM 1847 on the north side of the road from First Street to Resaca Retreat Drive. The original idea was to extend the sidewalk to Henderson Road but the area where it crossed the Resaca is too narrow for a sidewalk. It would require a bulkhead or retaining wall, backfill and much more money. Initially we were working with our City Engineering Firm, Hanson Professional Services, to handle the project. They wanted \$131,500 and I feel that is extremely overpriced for a 5 foot sidewalk along an existing road. I reached out to Cameron County Regional Mobility Authority (CCRMA) to see if we could do an interlocal agreement like we did for Whipple Road and they handle the project. They were receptive and the cost will be only \$60,000. That was about the amount I figured it should be. This needs to be decided now as we only have about a year to get this done so we have to move quickly.

I recommend approval.

STATE OF TEXAS)(
)(
 CAMERON COUNTY)(

INTERLOCAL COOPERATION AGREEMENT

THIS INTERLOCAL COOPERATION AGREEMENT is entered into and between the CAMERON COUNTY REGIONAL MOBILITY AUTHORITY, hereinafter referred to as “CCRMA” and the City of Los Fresnos, hereinafter referred to as “CITY”, pursuant to V.T.C.A., Government Code, and Chapter 791, whereby:

1. **PURPOSE OF INTERLOCAL COOPERATIVE AGREEMENT:** To allow the CCRMA, to develop Preliminary Engineering and Environmental documents as well as Plans, Specifications, and Estimates, and complete any project development activities required to develop the project to a Ready-to-Let Status for construction. This project has TASA funds for Construction at the Rio Grande Valley Metropolitan Planning Organization in addition to the local funds listed in this agreement being used to expedite project development.
2. **PROJECT TO BE COMPLETED:** To advance the FM 1847 Sidewalk Project to a Ready-to-Let Status with TxDOT. Project Limits are from the west side of FM 1847 (Paredes Line Road) to Resaca Retreat Dr, a distance of approximately 0.65 miles.
3. **CCRMA HEREBY AGREES TO:**
 - a. Utilize one of the CCRMA’s consultants to develop engineering/design plans within existing ROW, coordinate utility adjustments, and conduct environmental studies, and public involvement.
 - b. Coordinate with the Texas Department of Transportation (TxDOT) the necessary environmental document as well as design and engineering and coordination with any state and federal agencies on any issues arising during the environmental phase and design and engineering.
 - c. Conduct any public meetings or hearings required by TxDOT as part of the environmental process.
 - d. Provide monthly progress reports of activities to the CITY.
 - e. Provide for consultations with the environmental agencies.
 - f. Locally let the project through the CITY utilizing CCRMA staff and consultants.
 - g. CCRMA will serve as Project Manager.
4. **CITY HEREBY AGREES TO:**
 - a. To provide funding in the amount of \$60,000 for preliminary engineering, survey, and PS&E activities further outlined in Exhibit A.
 - b. To provide funding for any local match for design, construction engineering, and construction required by TxDOT.
 - c. Sections 4(a) and 4(b) provide for obligations independent of any obligation of another local governmental entity.
 - d. To provide the necessary local match funding for the engineering, design, construction, and construction engineering of the bridge.
5. It is specifically understood and agreed that in the event insufficient funds are appropriated and/or budgeted concerning the obligations under this Interlocal Cooperation Agreement on behalf of either of the Parties, then the Party with the insufficient funds shall notify the other Parties and this Interlocal Cooperation Agreement shall thereafter terminate and be null and void on the last day of the fiscal period for which appropriations were made without penalty, liability or expense to the Party.

6. Any payment made by either party will be made from current revenues of the paying party.
7. This Interlocal Cooperation Agreement constitutes a one-time Agreement between the Parties and does not constitute a continuing Agreement for the CCRMA and CITY. The Interlocal Cooperation Agreement expires when the Projects are completed or a 30-day termination notice is given by either CCRMA or CITY.
8. The Rules, Regulations and Orders of the CCRMA shall govern this Interlocal Cooperation Agreement and the Parties agree that the CCRMA shall supervise the performance of this Interlocal Cooperation Agreement. It is also agreed that the CCRMA has the authority to employ personnel to engage in other administrative or governmental functions and services necessary to fulfill the terms of this Agreement.
9. The CCRMA and CITY hereby find that the foregoing goods and governmental functions and services are reasonably required for the Project and this Interlocal Agreement includes an agreement between the CCRMA and CITY pursuant to Tex. Gov't Code Section 791.025 to the extent applicable.
10. This Interlocal Cooperation Agreement shall have no legal force or effect until such time as it is properly Adopted and Approved by the CAMERON COUNTY REGIONAL MOBILITY AUTHORITY BOARD OF DIRECTORS and the CITY OF LOS FRESNOS CITY COMMISSION.

Executed on this 26th day of May 2022.

Attested by: _____
 Arturo A. Nelson
 CCRMA Secretary

 Frank Parker, Jr.
 CCRMA Chairman

Attested by: _____
 Jacqueline Moya
 City Secretary

 Alejandro Flores
 Los Fresnos City Mayor

EXHIBIT A

SCOPE OF SERVICES TO BE PROVIDED BY THE ENGINEER

PROJECT DESCRIPTION

The services designated herein as “Services provided by the ENGINEER” shall include the performance of all engineering services for the following described facility:

COUNTY/CITY: CCRMA

CONTROL: _____

PROJECT/DESCRIPTION: City of Los Fresnos Sidewalk Project

LENGTH: 0.65 Miles

HIGHWAY: FM 1847

LIMITS: From Resaca Retreat Dr. to First Street

PROJECT CLASSIFICATION

(Place an “X” in only one Project Classification)

- ☐ Surface Treatment
- ☐ Overlay
- ☐ Rehabilitation Existing Road (Scarify & Reshape)
- ☐ Convert Non-Freeway to Freeway
- ☐ Widen Freeway
- ☐ Widen Non-Freeway
- ☐ New Location Toll Freeway
- ☐ New Location Non-Freeway
- ☐ Interchange (New or Reconstruct)
- ☐ Bridge Widening or Rehabilitation
- ☐ Bridge Replacement
- ☐ Upgrade to Standards - Freeway
- ☐ Upgrade to Standards - Non-Freeway
- ☒ Sidewalk Project

ENGINEER shall mean GDJ Engineering.

LPA shall mean CCRMA.

SCOPE OF SERVICES TO BE PROVIDED BY THE ENGINEER

ROUTE AND DESIGN STUDIES

(Function Code 110)

ROUTE AND DESIGN STUDIES:

The ENGINEER will perform any of the following tasks needed for the route and design studies:

1. Develop Roadway Design Criteria
2. Coordinate and Attend a Project Design Meeting with TxDOT
3. General Guidelines for Project Development
 - a. All geometric design shall be in conformance with the State's Design Division, Operations and Procedures Manual, except where variances are permitted in writing by the STATE.
 - b. Handling of traffic during construction shall be a consideration in the development of designs.
 - c. The engineer shall furnish a project tape that is compatible with the STATE's computer system, a project listing, and a cross section plot showing the original design sections containing the earthwork input and original cross sections for the project.

SOCIAL, ECONOMIC AND ENVIRONMENTAL STUDIES AND PUBLIC INVOLVEMENT

(Function Code 120)

1. Environmental Reports (All Environmental Reports shall be in accordance with 43 Texas Administrative Code (TAC) 2.40-2.51, Code of Federal Regulations, Title 23, Part 771 and Highway Design Operations and Procedures Manual, Part II-B.)
 - a. An Environmental Document shall be prepared anticipating one of the following levels of clearance:
 - i. A Categorical Exclusion
 - ii. A Finding of No Significant Impact
 - b. If it is determined that an Environmental Assessment is not sufficient, an Environmental Impact Statement shall be prepared under a supplemental agreement.
 - i. A Draft Environmental Impact Statement shall be prepared. After appropriate interagency and public reviews within time limits prescribed by the Code of Federal Regulations, Title 23, Part 771 and 43 Texas Administrative Code 2.40-2.51, a Final Environmental Impact Statement shall be prepared.
 - ii. A Section 4(f) Statement (Department of Transportation Act) shall be provided by the ENGINEER. The format and content of the statement is found in FHWA Technical Advisory T6640.8A.
2. Public Involvement (All Public Involvement procedures shall be in accordance with 43 Texas Administrative Code (TAC) 2.101-2.110, Code of Federal Regulations Title 23, Part 771 and Highway Design Operations and Procedures Manual, Part II-B.)
 - a. A public involvement meeting(s)/hearing(s) shall be scheduled, coordinated and conducted.*
 - b. Technical assistance, meeting(s)/hearing(s) preparation, maintenance of contracts lists, minutes of meeting(s), exhibit preparation, and other tasks outlined by the LPA, shall be provided.
3. Cultural Resources (Formal consultation with the State Historic Preservation Office (SHPO) and the Texas Historical Commission (THC) will be conducted by the LPA.)
 - a. Historic Structure Studies

SCOPE OF SERVICES TO BE PROVIDED BY THE ENGINEER

- i. A records search and reconnaissance survey shall be performed, and documentation prepared regarding identification efforts, National Register eligibility and potential impacts to historic properties in accordance with the state's historic structure requirements.
 - b. Archeological Studies
 - i. Files searches shall be conducted to determine if known archeological sites are present; to identify whether these sites have been listed or determined eligible for the National Register of Historic Places or have been designated State Archeological Landmarks; and to identify the need (if any) to perform additional archeological investigations.
 - ii. Archeological reconnaissance will be performed under a Texas Antiquities Permit (13 TAC 26) signed for the Sponsor by a professional archeologist with the STATE.
 - iii. Archeological survey shall be performed under a Texas Antiquities Permit (13 TAC 26) signed for the Sponsor by a professional archeologist with the STATE.
- 4. Technical Reports

Technical reports will be scoped with TxDOT's Work Plan Development Tool (WPD) and prepared in accordance with the TxDOT Environmental Toolkit.

 - a. Biological Assessment
 - i. A Species Analysis and Site Assessment will be completed in accordance with the STATE'S guidelines. The assessment shall be provided as a Technical Report and results included in the administratively complete document for the project.
 - b. Water Resources
 - i. A Surface Water Analysis will be completed in accordance with the STATE'S guidelines. The analysis shall be provided as a Technical Report and results included in the administratively complete document for the project.
 - c. Community Impact Analysis
 - i. A Community Impact Assessment will be completed in accordance with the STATE'S guidelines. The analysis shall be provided as a Technical Report and results included in the administratively complete document for the project.
- 5. General Guidelines for Preparation of Environmental Documents
 - a. All technical reports will be submitted electronically to TxDOT.
 - b. All cultural resource reports (i.e. Archeological and Historical Project Coordination Requests (PCRs), background and reconnaissance surveys), if required, will be submitted electronically to TxDOT.
 - c. The draft administratively complete document will be submitted to TxDOT electronically.
 - d. The administratively complete document will be prepared in accordance with the content and format of TxDOT Administrative Code 43 TAC §2.48 and the TxDOT Environmental Toolkit.
 - e. The administratively complete document will be submitted to TxDOT electronically.
 - f. Upon completion and approval of the administratively and technically complete document, the Engineer will provide one (1) hard copy to the Client.
 - g. Exhibits in the environmental document shall be color copies and text shall be black and white.

SCOPE OF SERVICES TO BE PROVIDED BY THE ENGINEER

FIELD SURVEYING AND PHOTOGRAMMETRY

(Function Code 150)

TOPOGRAPHY AND CONSTRUCTION SURVEYS:

The SURVEYOR will perform Topography and Construction Surveying for the project which will include:

1. Primary Project Control: 3 to 5 mile spacing (Precision shall be 1 part in 20,000 or better, unless otherwise directed by the ENGINEER).
 - a. Establish Horizontal Control Points
 - b. Establish Vertical Control Points

NOTE: ALL BEARING AND DISTANCE SHALL BE BASED ON THE STATE PLANE COORDINATE SYSTEM NAD 1983, SOUTH ZONE.

ALL DISTANCES AND COORDINATES SHALL BE SURFACE AND MAY BE CONVERTED TO GRID BY MULTIPLYING BY A COMBINED SCALE FACTOR OF 0.999960

2. Secondary Project Control (Surveyor shall recover and/or reset H&V Control Points as provided by the Engineer and create Survey Data Sheets for inclusion in the Project Plans).
 - a. No traverse should exceed 25 angle points. Planimetrics shall be 20 ft Lt & Rt from the proposed ROW as per the schematic provided by the Engineer.
 - b. The unadjusted angular error should not exceed 2 seconds per angle, plus 14 seconds.
 - c. The unadjusted ratio of precision should be one part in 10,000 or better (The ratio of precision is the total length of the traverse divided by the total error.).
 - d. The unadjusted vertical error should not exceed 0.03 foot per mile of traverse.
3. Other Field Surveying
 - a. **The limit of the Design surveys shall be 500-ft before and after the limits of the project as identified by the Project Engineer on the schematic. Establish horizontal and vertical control.** Set benchmarks at 1000-ft intervals along the project proposed right-of-way. Provide x, y, z for each Benchmark. Provide a BM along each outfall identified on the Hydrologic Map. The BM's shall be #5 I.R. 2-ft in depth set in concrete. **The surveyor shall provide an H&V Book (a Sample shall be provided by the Engineer to the Surveyor).** The Surveyor will provide a 3-pt reference sketch with ties to the BMs for inclusion the existing H&V Control Book. Establish benchmark circuit throughout the project with a tolerance of 0.03'/ft per mile error vertically.
 - b. The Surveyor shall provide complete topographic and cross section survey, data processing, and CADD mapping (2D & 3D) for the limits of the project.
 - c. The Surveyor shall locate all visible utilities, data processing and CADD mapping (2D & 3D) including irrigation lines. Follow sample provided by the Engineer.
 - d. The Surveyor shall field locate cross culverts, driveway culverts, inverts, irrigation lines, within the project limits, data processing and CADD mapping (2D & 3D).
 - e. Right of Entry, Right of Way Research, and Appraisal District Records is the responsibility of the Surveyor.
 - f. The Surveyor shall also paint the proposed centerline on the existing pavement as approved by the ENGINEER (at 500-ft stations and a tick mark at 100-ft stations, 12 inches long with approved paint by ENGINEER) before construction for the purpose of utility adjustments and project location.
 - g. Profile and cross section intersecting streets for ties into project (200-ft. beyond the proposed ROW per schematic and 20-ft wider than the existing ROW of intersecting street). Reference missing voids as per CD provided by the Engineer.
 - h. Cross section irrigation crossings for a distance of 20-ft beyond the proposed ROW at 100-ft intervals in a DTM file. Provide a complete description of irrigation appurtenances as identified by the engineer sample layout.

SCOPE OF SERVICES TO BE PROVIDED BY THE ENGINEER

- i. Tie Horizontally and Vertically the existing storm drain system that lies within the existing proposed ROW including the elevation of the outfall of said recovered existing storm drain systems.
- j. Tie to existing underground and overhead utilities (location, elevation and direction)
 - i. Horizontally - The surveyor shall call the 1-800 number for the utilities to be marked on the ground as well as any city water and sewer lines. He shall tie all visible utility crossings with name, address and Phone #'s of utility companies. The engineer will coordinate with the utility companies and jointly the Surveyor and the Engineer will identify which utilities were missed and need to be tied down.
 - ii. Vertically - The engineer shall identify all utilities that are potential conflicts and that need to be tied vertically. The engineer will advise the surveyor in writing of the needed vertical ties and the surveyor will tie the lines vertically once the surveyor has coordinated the exposure and provide the information to the engineer.
- k. Additional Field Surveying as shown below:
 - i. Irrigation Lines - The surveyor will meet with the engineer before he ties down any irrigation lines. The Engineer will provide him the existing Irrigation District Maps and the A&M Data of existing irrigation lines that are identified of record. He will follow the sample given to him by the engineer and tie the structures horizontally and vertically and provide Field Books to the engineer.
 - ii. Outfalls - The surveyor will provide a complete 2D & 3D File including utilities of the outfall identified on the Hydrologic Map.
- l. Driveways and Turnouts
 - i. Inventory commercial entrances, public roads and side streets separately.
 - ii. Obtain centerline station (Width at ROW, Pavement and existing radius).
 - iii. Inventory by type (dirt, caliche, gravel or paved). If paved, indicate condition in terms of no patches, has patches or has potholes.
 - iv. Obtain width at ROW line
 - v. Obtain elevations at both edges of the driveway or turnout in line with any side drain.
- m. ROW Staking (Existing and proposed @ 1,000 ft stations, PC's, PT's and Angle points as per ROW Map)
- n. Soil core hole staking
- o. Determine changes in topography from voids and outdated maps due to development, erosion, etc.
- p. Profile existing drainage facilities, if applicable
- q. Measure hydraulic openings under existing bridges, if applicable
- r. Obtain elevations of manholes and valves of utilities, if applicable
- s. Provide temporary signs, traffic control, flags, safety equipment, etc.
- t. Provide ties to existing bridges or culverts that may conflict with new construction
- u. If there is a Bridge widening, provide top of deck and/or top of cap elevations at the Profile Grade Line (PGL) and the edges of slab at bent locations.
- v. Inventory signs, mailboxes and driveways
- w. Survey controlled data sheets as per STATE guidelines

ADDITIONAL RESPONSIBILITIES

A. TRAFFIC CONTROL:

The SURVEYOR shall control traffic in and near surveying operations adequately to comply with provisions of the latest edition of the TxDOT Manual on Uniform Traffic Control Devices – Part VI and the latest edition of the Occupational Safety Manual both of which can be found on the TxDOT internet site.

SCOPE OF SERVICES TO BE PROVIDED BY THE ENGINEER

In the event field crew personnel must divert traffic or close traveled lanes, a Traffic Control Plan based upon principles outlined in the latest edition of the TxDOT Manual on Uniform Traffic Control Devices – Part VI shall be prepared by the SURVEYOR and approved by the ENGINEER prior to commencement of field work. A copy of the approved plan shall be in the possession of field crew personnel on the job site at all times and shall be made available to the ENGINEER for inspection upon request.

B. INVOICING:

Payment requests shall include a SURVEYOR's invoice. With each payment request, the SURVEYOR shall submit a project status report which will, as a minimum, include the percentage of total work complete as of the date of the payment request and a description of current work activity. The percentage of total work complete shall not be based simply on the percentage of funds expended, but shall be based on the best judgment of the SURVEYOR as to the percentage of actual work complete.

C. EASEMENTS, LETTERS OF PERMISSION, ETC.

The SURVEYOR shall be responsible for delineating easements. The SURVEYOR will be responsible for securing the necessary legal instruments and obtaining all Right-of-Entries (ROEs).

D. MEETINGS:

The ENGINEER shall setup the necessary meetings with the SURVEYOR in order to assure all field information is provided on-time and products are delivered in accordance with TxDOT's/LPA's specifications. SURVEYOR must attend all meetings involving data provided if requested by ENGINEER.

E. PROJECT MANAGER/SURVEYOR COMMUNICATION:

The SURVEYOR shall designate one Texas Registered Professional Land Surveyor (RPLS) to be responsible throughout the project for project surveying coordination and all communications, including billing, with the ENGINEER.

F. OFFICE LOCATION:

The SURVEYOR will perform the services to be provided under this agreement out of a local office and have a crew available to perform requested tasks within 24 hours of request. The coordinating SURVEYOR's Project Manager (RPLS) shall be accessible at all times and working from the local office.

SCOPE OF SERVICES TO BE PROVIDED BY THE ENGINEER

ROADWAY DESIGN CONTROLS

(Function Code 160)

ROADWAY DESIGN:

The ENGINEER will perform roadway design services for the needed construction repairs along the project limits. The services will include:

1. Geometric Design
 - a. Horizontal Alignment
 - b. All geometric design shall be in conformance with the State's Design Division, Operations and Procedures Manual, except where variances are permitted in writing by the LPA.
 - c. Handling of traffic during construction shall be a consideration in the development of designs.
2. Exhibits for Airway/Highway clearance permits (if within airport vicinity)
3. Grading Design
 - a. Refine the horizontal alignment including the following items
 - i. Typical Sections
 - ii. Design Cross Sections
 - iii. Determine Cut and Fill Quantities

DRAINAGE

(Function Code 161)

DRAINAGE DESIGN:

The ENGINEER will perform drainage design services for the needed construction repairs along the project limits. All hydraulic design shall be in accordance with TxDOT's Hydraulic Manual, except where variances are permitted in writing by the LPA. The services will include:

1. Storm Water Pollution Prevention Plan (SW3P)

SIGNING, MARKINGS AND SIGNALIZATION

(Function Code 162)

PAVEMENT MARKINGS:

The ENGINEER will provide pavement marking layouts for the needed construction repairs along the project limits. The services will include:

1. Signing and Markings Layout
 - a. Roadway layout
 - b. Center line with station numbering
 - c. ROW lines
 - d. Culverts and other structures that present a hazard to traffic
 - e. Location of utilities, if not shown on plan and profile
 - f. Existing signs to remain, to be removed, to be relocated
 - g. Proposed signs (illustrated and numbered)
 - h. Existing overhead sign bridges to remain, to be revised, removed or relocated
 - i. Proposed overhead sign bridges indicating location by plan layout (electrical details need not be shown on this layout)

SCOPE OF SERVICES TO BE PROVIDED BY THE ENGINEER

- j. Proposed markings (illustrated and quantified) which include pavement markings, object markings and delineation
 - k. Quantities of existing pavement markings to be removed
 - l. Proposed delineators and object markers
2. For projects involving freeway to freeway or other types of directional interchanges, projects including left-hand ramps or connections, the following information must be provided:
 - a. The location of interchanges, main lanes, grade separations, frontage roads and ramps
 - b. Complete explanation of the sequence and methods of stage construction, where applicable, which would include the initial and ultimate proposed treatment of crossovers and ramps
 - c. The number of lanes in each section of proposed highway and the location of changes in number of lanes
 - d. The projected traffic volumes as provided by the STATE (20 year traffic projection, unless otherwise determined by the District Engineer)
 - e. Tentative ROW limits
 - f. Direction of traffic flow on all roadways
 - g. Main lane, ramp, frontage road and necessary cross road profiles at proposed interchanges or grade separations
3. Summary of Small Sign Tabulation
4. Summary of Large Sign Tabulation including all Guide Signs (if applicable)
5. Sign Detail Sheets
 - a. All signs except for route markers
 - b. Design details for large guide signs
 - c. Dimensions of letters, shields, borders, corner radii, etc.
 - d. Designation of shields attached to guide signs
 - e. Designation of arrow used on exit direction signs

MISCELLANEOUS ROADWAY

(Function Code 163)

TRAFFIC CONTROL PLAN, DETOURS AND SEQUENCE OF CONSTRUCTION:

The ENGINEER will provide a Traffic Control Plan (TCP) for the needed construction repairs along the project limits. TCP's are required for all projects; therefore a detailed TCP shall be developed when traffic handling during construction involves complications for which a feasible solution is not covered by the Texas MUTCD or the current Barricade and Construction (BC) standards. The following items are required on all TCP Layouts:

1. The Sequence of Construction and method of handling traffic during each phase
2. Roadway layout
3. Center line with station numbering
4. The existing and proposed traffic control devices that will be used to handle traffic during each construction sequence. Include signals, regulatory signs, warning signs, construction warning signs, guide signs, route markers, construction pavement markings, channelizing devices, portable changeable message signs, flashing arrow boards, barricades, barriers, etc...
5. The proposed traffic control devices (stop signs, signals, flag person, etc.) at grade intersections during each construction sequence.
6. Where detours are provided, typical cross sections shall be shown.

SCOPE OF SERVICES TO BE PROVIDED BY THE ENGINEER

7. Road construction work hours shall be developed after an investigation of the traffic volumes has been performed.

COMPUTE AND TABULATE QUANTITIES:

The ENGINEER will provide a summary of quantities sheet in the plans identifying all estimated project quantities.

PROJECT ESTIMATE:

The ENGINEER will provide a project estimate summarizing all estimated construction costs.

SPECIFICATIONS AND GENERAL NOTES:

The ENGINEER will provide all relevant project specification and general notes to the project construction activities.

PROJECT MANAGEMENT

(Function Code 164)

MEETINGS, COORDINATION & SUPPORT FOR PROJECT MANAGEMENT:

The ENGINEER shall meet and coordinate with all relevant entities (i.e. County, Regional Mobility Authority, Texas Department of Transportation, Rio Grande Valley Metropolitan Planning Organization, etc...) and all other affected parties. The Engineer shall serve as representative for the Owner in coordination items. The Engineer shall coordinate with the Owner's staff on all Project related items.

SCOPE OF SERVICES TO BE PROVIDED BY THE ENGINEER

ADDITIONAL RESONSIBILITIES

EASEMENTS, LETTERS OF PERMISSION, ETC.:

The ENGINEER shall be responsible for delineating easements. The ENGINEER will be responsible for securing the necessary legal instruments.

MEETINGS:

Meetings will be held with the FHWA, State Officials, local governments, property owners, utility owners, railroad companies, other consulting firms, etc., as needed or required by the LPA. The ENGINEER shall coordinate through the LPA for the development of this project with any local entity having jurisdiction or interest in the project (i.e., city, county, etc).

SPECIFICATIONS, SPECIAL PROVISIONS, SPECIAL SPECIFICATIONS:

Use the State's standard specifications or previously approved special provisions and/or special specifications. If a special provision and/or special specification is developed for this project, it shall be in the State's format and incorporate references to approved State test procedures.

PROJECT MANAGER/ENGINEER COMMUNICATION:

The ENGINEER shall designate one Texas Registered Professional Engineer to be responsible throughout the project for project management and all communications, including billing, with the LPA's Director. Any replacements to the ENGINEER's designated Project Manager/Engineer must be approved by the LPA.

Engineering documents produced for the department's engineering projects shall be signed, sealed and dated or CADD sealed in accordance with Administrative Order No. 5-89 and Administrative Circular No. 26-91.

DESIGN RESPONSIBILITIES:

The ENGINEER is responsible for design errors and/or omissions that become evident before, during or after construction of the project. The ENGINEER's responsibility for all questions arising from design errors and/or omissions will be determined by the LPA and all decisions shall be final and binding. This would include, but not necessarily be limited to:

1. All design errors and/or omissions resulting in additional design work to correct the errors and/or omissions.
2. Preparation of design documents and detail drawings necessary for a field change due to design errors and/or omissions.
3. Revision of original tracings to the extent required for a field change due to design errors and/or omissions.

The ENGINEER shall promptly make necessary revisions or corrections resulting from the ENGINEER's errors, omissions or negligent acts without additional compensation. Acceptance of the work by the LPA will not relieve the ENGINEER of the responsibility for subsequent correction of any such errors or omissions or for clarification of any ambiguities.

SCOPE OF SERVICES TO BE PROVIDED BY THE ENGINEER

DOCUMENT AND INFORMATION EXCHANGE:

Data, Plan Sheets, General Notes and/or Specifications provided to the LPA shall be furnished on USB flash drives. Each flash drive shall have a file titled Table of Contents. The Table of Contents shall indicate the locations of files within the directory structure of the documentation.

General Notes and specifications shall be provided in the latest MS Office format. Plan sheets shall be provided in Microstation DGN or GEOPAK GPK format. PDF copies of plan sheets shall also be provided.

Two copies of the documentation shall be provided to the LPA.

If required, the ENGINEER shall provide to the LPA, a CD that contains all the plan sheets for the project. The graphics tape shall be compatible with the LPA's computer system.

CD Tape Required (YES or NO): YES

PROPOSAL TIME:

The time indicated in the proposal and the contract shall include time necessary for reviews, approval, etc.

OFFICE LOCATION:

The ENGINEER will perform all services to be provided under this agreement out of their office located at: 2805 Fountain Plaza Blvd., Suite A, Edinburg, Texas 78539

City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 06/14/22 06:00 PM
Department: City Secretary
Category: Agreement
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 4423)

DOC ID: 4423 A

Consideration and ACTION to approve a Memorandum of Understanding with Cameron County for Law Enforcement Mutual Aid as authorized by Texas Local Government Code, Chapter 362, requested by Custom Border Patrol for Operation Stone Garden operations in preparation for the possible lifting of Title 42.

Due to the increased traffic in border crossings and associated issues, the Border Patrol, Homeland Security is reaching out to counties and cities for assistance in patrolling some of the higher crime areas specifically along Military Highway. This agreement allows for this to occur. Funding will be provided for officers at their overtime rate as well as funds to cover the fuel costs. This will only be allowed by the City (me along with the Chief of Police) if all of our normal coverage is handled and an officer wishes to work the overtime. Generally, the officers really like this as it is extra income to supplement their normal pay with the City, The City likes it because it helps us retain these officers and there is no expense to the City. Our insurance covers the officers and there is no additional cost for this. During these patrols, if our officers are involved in a seizure of some kind, we will share 1/3 in whatever is seized. That could turn into large amounts that would go to the City budget. Command Staff with the Police Department will be present to answer any questions.

I recommend approval.



Eddie Treviño, Jr.
County Judge

May 17, 2022

Alejandro Flores, Mayor
 City of Los Fresnos
 200 N. Brazil St.
 Los Fresnos, TX 78566

Dear Mayor Flores:

On April 12, 2022, the Commissioners Court approved the Memorandum of Understanding (MOU) as requested by Customs Border Patrol (CBP) for the Operation Stonegarden (OPSG) Operations in preparation for the possible lifting of Title 42.

This MOU is based on Chapter 362.002 Law Enforcement Assistance of the Texas Local Government Code that permits a county, municipality, or joint airport may, by resolution or order of its governing body, provide for, or authorize its Chief Administrative Officer, Chief of Police, or Marshal to provide for, its regularly employed law enforcement officers to assist another county, municipality, or joint airport (see the document entitled "Law Enforcement Mutual Aid or Assistance Interlocal Agreement").

It is our understanding that Title 42 may be lifted by May 23, 2022. It is for this reason that we are asking OPSG Friendly Forces to hold a special meeting as soon as possible if need be to consider the approval of this MOU. Upon your approval, please forward this document via e-mail to: Graciela.Salinas@co.cameron.tx.us.

If you require additional information, feel free to contact Grace Salinas at 956-550-1355 or Juan Gonzalez, County Attorney, Legal Civil Division at 956-550-1345.

Sincerely,


 Eddie Treviño, Jr.
 County Judge

cc: Juan Gonzalez, Civil Division
 Juan Silva, Custom Border Patrol
 Eric Garza, Cameron County Sheriff

LAW ENFORCEMENT MUTUAL AID OR ASSISTANCE INTERLOCAL AGREEMENT

THIS INTERLOCAL AGREEMENT is by and between CAMERON COUNTY ("County"), the CAMERON COUNTY SHERIFF (Sheriff), the CAMERON COUNTY PRECINCT 1-5 CONSTABLES, (Constables), CAMERON COUNTY PARK RANGERS (Park Rangers) the CITY OF HARLINGEN, a Texas Home Rule Municipal Corporation (Harlingen), the CITY OF BROWNSVILLE, a Texas Home Rule Municipal Corporation (Brownsville), the CITY OF LA FERIA, the CITY OF LAGUNA VISTA, the CITY OF LOS FRESNOS, the CITY OF PORT ISABEL, the TOWN OF RANCH VIEJO, the CITY OF SAN BENITO, the CITY OF SANTA ROSA, the CITY OF SOUTH PADRE ISLAND, the CITY OF COMBES, the TOWN OF LOS INDIOS, the CITY OF PRIMERA collectively as the Parties each acting by and through their authorized agents.

WHEREAS; Chapter 362.002. LAW ENFORCEMENT ASSISTANCE of the Texas Local Government Code provides;

(a) A county, municipality, or joint airport may, by resolution or order of its governing body, provide for, or authorize its chief administrative officer, chief of police, or marshal to provide for, its regularly employed law enforcement officers to assist another county, municipality, or joint airport. This assistance may be provided only when the mayor or other officer authorized to declare a state of civil emergency in the other county, municipality, or joint airport considers additional law enforcement officers necessary to protect health, life, and property in the county, municipality, or joint airport because of disaster, riot, threat of concealed explosives, or unlawful assembly characterized by force and violence or the threat of force and violence by three or more persons acting together or without lawful authority.

(b) A county, municipality, or joint airport may, by resolution or order of its governing body, enter into an agreement with a municipality, joint airport, or county to form a mutual aid law enforcement task force to cooperate in criminal investigations and law enforcement. Peace officers employed by counties, municipalities, or joint airports covered by the agreement have only the additional investigative authority throughout the region as set forth in the agreement. The agreement must provide for the compensation of peace officers involved in the activities of the task force.

(c) A law enforcement officer employed by a county, municipality, or joint airport that is covered by the agreement may make an arrest outside the county, municipality, or joint airport in which the officer is employed but within the area covered by the agreement. The law enforcement agencies of the area where the arrest is made shall be notified of the arrest without delay, and the notified agency shall make available the notice of the arrest in the same manner as if the arrest were made by a member of that agency; and

WHEREAS; This Agreement's purpose is authorizing the Parties Aid and Assistance and cooperation in law enforcement duties, police protection, enforcing laws and detention services, including but not limited to the criminal investigations, securely sharing of sensitive and non-sensitive law enforcement information and records and providing

additional law enforcement personnel, resources and equipment for protecting health, life and property; and

WHEREAS; the Parties are authorized by the Interlocal Cooperation Act, Texas Government Code, Chapter 791, to enter into an Agreement for the performance of the governmental function of providing Law Enforcement Services; and

WHEREAS; the Cameron County Sheriff's Office exercises primary jurisdiction within the unincorporated territorial limits of Cameron County and those areas owned by Cameron County within the incorporated limits of the cities in Cameron County. The Cameron County Sheriff's Office shares concurrent jurisdiction within the territorial limits of each city in Cameron County and exercises secondary jurisdiction within the territorial limits of those cities; and

WHEREAS, the Cameron County Constables territorial limits are established by their respective precinct boundaries. The Cameron County Constables share concurrent jurisdiction within the territorial limits of Cameron County, and each city in Cameron County and exercise secondary jurisdiction within the territorial limits of each city in Cameron County; and;

WHEREAS; each respective city's Police Department exercises primary jurisdiction within the incorporated limits of the each such city and within those areas owned by each city which lie outside the territorial limits of that city; and

NOW, THEREFORE, in consideration of the mutual promises, benefits and covenants made herein the Parties agree as follows:

I. DEFINITIONS

The following words and phrases have the following meanings unless the context clearly indicates otherwise:

1.1 Aid or Assistance means providing personnel, equipment and resources related to law enforcement, police protection, enforcing laws and detention services, including but not limited to the criminal investigations, securely sharing of sensitive and non-sensitive law enforcement information and records and providing additional resources and equipment.

1.2 Law Enforcement Officer means any peace officer as defined in Texas Code of Criminal Procedure Article 2.12.

1.3 Law Enforcement Personnel means any full time or part time civilian or sworn employee, including Law Enforcement Officers employed by one of the Parties.

1.4 Chief Law Enforcement Officer means the Sheriff, Constable or Chief of Police. This term also applies to any person designated by the Chief Law Enforcement Officer to act on their behalf under this Agreement.

1.5 Presiding Officer means the Mayor, County Judge, or other officer of the respective Parties authorized to declare a state of civil emergency.

1.6 Requesting Agency means the Party requesting assistance from other Parties.

1.7 Responding Agency means the Party providing assistance to the Requesting Party.

II. PURPOSE & PROVIDING AID OR ASSISTANCE

2.1 The Parties agree to cooperate in providing Aid or Assistance with law enforcement personnel for law enforcement duties, police protection, enforcing laws and detention services, including but not limited to the criminal investigations, securely sharing of sensitive and non-sensitive law enforcement information and records and providing additional resources and equipment, outside their jurisdictions, subject to availability and the Chief Law Enforcement Officer's discretion when:

- a. Requesting Aid or Assistance. The Requesting Agency's Chief Law Enforcement Officer has requested aid or assistance including the amount and type of equipment or resources and number of requested personnel, the specific dispatch location, and a reasonable estimate of time the assistance is needed, and b. Providing Aid or Assistance. With respect to assistance provided pursuant to Operation Stonegarden to Customs and Border Protection, such will be provided under the terms and conditions of such authority. The Providing Agency's Chief Law Enforcement Officer in their sole discretion has determined sufficient law enforcement personnel and equipment and resources that are available for the specific assignment and the health, safety, or welfare of the Responding Agency's citizens will not be endangered by dispatching law enforcement personnel or equipment or resources outside of the Responding Agency's jurisdictional limits.

III. PARTY RESPONSIBILITIES

3.1 Reporting. Law enforcement personnel assigned to the Requesting Agency report to the Requesting Agency's officer in tactical control at the assigned location and perform duties as directed.

3.2 Command. Responding Law Enforcement Personnel are under the command of the Requesting Agency's Chief Law Enforcement Officer having the powers of the Requesting Agency's law enforcement officers or personnel and are deemed acting as Law Enforcement Personnel of the Requesting Agency regardless of compensation when responding to an incident. At no time are Responding Agency's employees considered employees of the Requesting Agency.

3.3 Authority. Law enforcement personnel have the same investigative and enforcement authority as if acting their jurisdiction and other oath, bond, or compensation need be made or posted.

3.4 Communication. Communications between the Responding Agency and Requesting Agency is determined by the Requesting Agency's officer in control of the incident. When practical, the primary means of communication shall be by telephone or two-way radio communications either mobile to mobile or mobile to base with the Requesting Agency

providing communication center coordination. Routine day to day communications for Aid or Assistance is done by the most practical means.

3.5 Release of Aid or Assistance. Law Enforcement Personnel of the Responding Agency will release law enforcement personnel after they are no longer needed. Notwithstanding any other provisions contained herein, Law Enforcement Personnel assigned to the Requesting Agency shall remain under the ultimate command of the Responding Agency. Consequently, the Chief Law Enforcement Officer of the Responding Agency may at any time, in their sole discretion, withdraw the Responding Agency's Aid or Assistance or discontinue participation in any response.

3.6 Transporting and Detention. The Responding Agency's Law Enforcement Personnel may be assigned to processing and transporting arrestees to designated detention facilities. If temporary detention facilities are necessary and are deemed inadequate by design, continuous supervision shall be provided for until permanent facilities are located.

3.7 Compensation. All Law Enforcement Personnel are entitled to receive compensation and benefits from the respective entity they are employed by. Mutual Aid provided in connection with Custom and Border Protection assistance and/or under the terms and conditions of Operation Stonegarden will be compensated under such terms.

3.9 Term and Termination. This Agreement is effective on the Effective Date, which is the date the last party executes the Agreement making it fully executed. The initial Agreement term is 3 (3) years. The Agreement will automatically renew for successive one (3) terms after the initial term, until terminated. A Party wanting to terminate their participation must provide written notice to all other Parties thirty (30) days before that Party's terminate date. Termination of participation in this Agreement by a Party or Parties does not affect the continued participation among remaining Parties and this Agreement shall continue in force and effect and remain binding on the remaining Parties.

IV. GENERAL TERMS

4.1 Interlocal Cooperation Act. Each Party to this Agreement is a local government as defined in the Interlocal Cooperation Act. Nothing in this Agreement will be construed as a waiver or relinquishment by either Party of its right to claim such exemptions, privileges, and immunities as may be provided by the Constitution and the Laws of the State of Texas. No separate legal entity is created by this Agreement.

4.2 Amendment. The terms and conditions of this Agreement may be amended upon mutual consent of all Parties. Mutual consent will be demonstrated by approval of each governing body of each Party hereto. No amendment to this Agreement shall be effective and binding unless and until it is reduced to writing, duly approved and signed by the authorized representatives of both Parties.

4.4 Hold Harmless. To the extent permitted by the Constitution and the laws of the State of Texas and subject to the limitations as to liability and damages in the Texas Tort Claims Act and without waiving its governmental immunity, each party agrees to hold harmless each other, its governing board, officers, agents and employees for any liability, loss,

damages, claims or causes of action caused or asserted to have been caused directly or indirectly by any other party to this Agreement or any of its officers, agents or employees, or as the result of its performance under this Agreement. Each Party remains solely responsible for any legal defense and any civil liability due to the acts or omission of their employees. Notwithstanding any other terms in this Agreement nothing is construed as a waiver of any legal defense or remedy of any nature to any claim against a Party.

4.5 Insurance. The Parties must maintain statutory workers' compensation coverage on its employees, and must carry additional insurance against liability for injury to persons including death and property damage or arising out of or in connection from this Agreement through the operation or use of motor driven equipment.

4.6 Entire Agreement. This Agreement contains the entire agreement between the parties and supersedes any and all prior agreements, arrangements, or understandings between the Parties relating to the subject matter of this Agreement. No oral understandings, statements, promises, or inducements contrary to the terms of this agreement exist. This Agreement cannot be changed or terminated orally. No verbal agreement or conversation with any officer, agent, or employee of any Party before or after the execution of this Agreement shall affect or modify any of the terms or obligations hereunder.

4.7 Venue and Choice of Law. This Agreement has been made under and shall be governed by the laws of the State of Texas. Performance and all matters related thereto shall be in Cameron County, Texas, United States of America and venue shall be in any court having jurisdiction in Cameron County.

4.8 Authority to Contract. Each Party has the full power and authority to enter into and perform this Agreement and the person signing this agreement on behalf of each Party has been properly authorized and empowered to enter into this Agreement. The persons executing this agreement hereby represent that they have authorization to sign on behalf of their respective governmental bodies.

4.9 Waiver. Failure of any Party, at any time, to enforce the provision of this Agreement, shall in no way constitute a waiver of that provision, nor in any way affect the validity of this agreement, any part hereof, or the right of either Party thereafter to enforce each and every provision hereof. No term of this Agreement shall be deemed waived or breach excused unless the waiver shall be in writing and signed by the Party claimed to have waived. Furthermore, any consent to or waiver of a breach will not constitute consent to or waiver of or excuse of any other different or subsequent breach.

4.10 Savings Clause. If one or more provisions or terms contained in this Agreement shall, for any reason, be held invalid, illegal, or otherwise unenforceable, such invalidity, illegality, or unenforceability shall not affect any other provision or term hereof and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision or term had never been contained herein.

4.11 Multiple Originals. It is understood and agreed that this Agreement may be executed in a number of identical counterparts, each of which shall be deemed an original for all purposes.

4.12 Effective Date. This Agreement is effective when signed by the last party signing making the Agreement fully executed.

4.13 Prior Agreement. After final Agreement execution by all Parties this Agreement will terminate any previous Interlocal Law Enforcement Assistance Agreements.

4.14 Notice. Any official notices by one Party to another must be in writing sent by certified mail return receipt requested, properly addressed to the respective Parties as stated below. Any other day to day communication by the Parties' staff may be by any other means of sufficient communication.

CITY OF BROWNSVILLE, TEXAS
1001 E. Elizabeth St.
Brownsville, Texas 78520

CITY OF HARLINGEN, TEXAS
118 E. Tyler Ave.
Harlingen, Texas 78550

CITY OF LA FERIA, TEXAS
115 E. Commercial Ave.
La Feria, Texas 78559

CITY OF LAGUNA VISTA, TEXAS
122 Fernandez St.
Laguna Vista, Texas 78578

CITY OF LOS FRESNOS, TEXAS
200 N. Brazil St.
Los Fresnos, Texas 78566

CITY OF PORT ISABEL, TEXAS
305 E. Maxan St.
Port Isabel, Texas 78578

TOWN OF RANCHO VIEJO, TEXAS
3301 Carmen Ave.
Rancho Viejo, Texas 78575

CITY OF SAN BENITO, TEXAS
401 N. Sam Houston Blvd.
San Benito, Texas 78586

CITY OF SANTA ROSA, TEXAS
411 S. 6th street
Santa Rosa, Texas 78593

CITY OF SOUTH PADRE ISLAND, TEXAS
4601 Padre Blvd
South Padre Island, Texas 78597

CITY OF COMBES, TEXAS
21626 Hand Rd., P.O. Box 280
Combes, Texas 78535


TOWN OF LOS INDIOS, TEXAS
109 E. 6th St.
P.O. Box 208
Los Indios, Texas 78567


CITY OF PRIMERA, TEXAS
22893 Stuart Place Rd.
Primera, Texas 78552

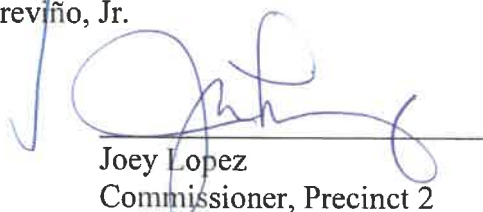
APPROVED, this 12th day of April, 2022.

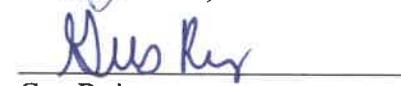
COMMISSIONERS' COURT OF CAMERON COUNTY, TEXAS.


Cameron County Judge Eddie Treviño, Jr.


Sofia C. Benavides
Commissioner, Precinct 1


David A. Garza
Commissioner, Precinct 3


Joey Lopez
Commissioner, Precinct 2


Gus Ruiz
Commissioner, Precinct 4

Attested By:


Sylvia Garza-Perez
Cameron County Clerk



CITY OF LOS FRESNOS, TEXAS:



Alejandro Flores, Mayor

Date

ATTESTED BY:

Jacqueline Moya, City Secretary

SCHEDULED**ACTION ITEM (ID # 4443)**

DOC ID: 4443 A

Consideration and ACTION to review the Water Conservation Drought Contingency Plan and modify as necessary.

The water conservation plan that was approved in 2019 has indicators that are automatic when certain things occur, we respond accordingly to the plan. We went to Stage 2 Conservation due to the levels in the reservoirs dropping below 35%. When we did that there was quite a stir and folks nervous as to why we were doing that and others cities not. I figured it would be a good idea to review this.

Stage 1 Triggers are listed on page 4 of 14. We are always in stage 1. What we do in stage 1 is listed on page 7 of 14. It is called a voluntary reduction in water use. We send out reminders through the year and have information available for normal conservation.

Stage 2 Triggers are listed on page 4 of 14. There are 7 of them so when any of the 7 are "triggered" or occur, we automatically go to the Stage 2 Response listed on page 7 of 14 and page 8 of 14. The trigger of 35% is aggressive. Most cities don't start until 25% but they have more stringent restrictions starting out. I recommend we drop the trigger to 30% so it is not so aggressive but still starts the process to bring awareness. The other triggers are fine. As far as the Stage 2 Response on pages 7 of 14 & 8 of 14, I recommend we remove all of the items listed on item (d) and put them on the next stage, Stage 3. In Stage 2 we are basically ramping up the push for conservation, restricting times but not really restricting being able to do things. Item d actually restricts doing these things and I believe it is too early for that.

Stage 3 Triggers are listed on page 5 of 14. There are 6 of them so when any of the 7 are "triggered" or occur, we automatically go to the Stage 3 Response listed on page 8 of 14 and page 9 of 14. The trigger of 25% is mostly when other begin restrictions and so I think that is a good number to keep. I believe the rest of the triggers are fine as well. As far as the Stage 3 Response on pages 8 of 14 & 9 of 14, we would add all of the items under (d) from Stage 2. The rest of the responses are appropriate.

Stage 4 Triggers are listed on page 5 of 14 & page 6 of 14. There are 8 of them so when any of the 8 are "triggered" or occur, we automatically go to the Stage 4 Response listed on page 9 of 14 and page 10 of 14. I believe all 8 of them are appropriate and similar to what others do as well. As far as the Stage 4 Response on pages 9 of 14 & 10 of 14, I believe at this level we should change (a) I to only Monday, (a) II to only Tuesday and (a) III to no landscape irrigation allowed on Wednesday, Thursday, Friday, Saturday or Sunday. This reduces the watering allowed from 2 days a week to 1 day a week. This is what others do as well. It allows for water to keep things alive but that is about it.

Stage 5 Triggers are listed on page 6 of 14. There are 2 of them so when any of the 2 are "triggered" or occur, we automatically go to the Stage 5 Response listed on page 10 of 14. Both the triggers and the response is appropriate for this.

Stage 6 is covered on page 6 of 14 and this water allocation may have to be implemented during emergency situations to further help conservation of water. The Stage 6 Response is on Page 10 of 14 through page 14 of 14. These are all appropriate and what others do. I pray we never have to do this.

To summarize:

I recommend the Stage 2 Trigger Number 1 be changed to "When the level of U.S. water stored in Amistad and Falcon Reservoirs reaches 30%.

I recommend the Stage 2 Response (d) The following uses of water are defined as non-essential and are prohibited: I. Wash down of any sidewalks, walkways, driveways, parking lots, tennis courts, or other hard-surfaced areas; II. Use of water to wash down building or structures for purposes other than immediate fire protection; III. Use of water for dust control; IV. Flushing gutters or permitting water to run or accumulate in any gutter or street; and V. Failure to repair a controllable leak(s) within a reasonable period after having been given notice directing the repair of such leak(s) to all be removed from Stage 2 Response to Stage 3 Response.

I recommend the Stage 4 Response to change (a) I to only Monday, (a) II to only Tuesday and (a) III to no landscape irrigation allowed on Wednesday, Thursday, Friday, Saturday or Sunday.



Texas Commission on Environmental Quality

Water Availability Division
MC-160, P.O. Box 13087 Austin, Texas 78711-3087
Telephone (512) 239-4691, FAX (512) 239-2214

Drought Contingency Plan for a Retail Public Water Supplier

This form is provided as a model of a drought contingency plan for a retail public water supplier. If you need assistance in completing this form or in developing your plan, please contact the Conservation Staff of the Resource Protection Team in the Water Availability Division at (512) 239-4691.

Drought Contingency Plans must be formally adopted by the governing body of the water provider and documentation of adoption must be submitted with the plan. For municipal water systems, adoption would be by the city council as an ordinance. For other types of publicly-owned water systems (example: utility districts), plan adoption would be by resolution of the entity's board of directors adopting the plan as administrative rules. For private investor-owned utilities, the drought contingency plan is to be incorporated into the utility's rate tariff. Each water supplier shall provide documentation of the formal adoption of their drought contingency plan.

| | | |
|--|---|-----------------------|
| Name: | City of Los Fresnos | |
| Address: | 200 N. Brazil Street, Los Fresnos, TX 78566 | |
| Telephone Number: | (956) 233-5768 | Fax: (956) 233-9879 |
| Water Right No.(s): | 0853-000 | |
| Regional Water Planning Group: | M | |
| Form Completed by: | Carlos Salazar | |
| Title: | Director of Public Works | |
| Person responsible for implementation: | Mark W. Milum | Phone: (956) 233-5768 |
| Signature: | <i>Mark W. Milum</i> | Date: 3/23/19 |

Section I: Declaration of Policy, Purpose, and Intent

In order to conserve the available water supply and protect the integrity of water supply facilities, with particular regard for domestic water use, sanitation, and fire protection, and to protect and preserve public health, welfare, and safety and minimize the adverse impacts of water supply shortage or other water supply emergency conditions, the City of Los Fresnos hereby adopts the following regulations and restrictions on the delivery and consumption of water.

Water uses regulated or prohibited under this Drought Contingency Plan (the Plan) are considered to be non-essential and continuation of such uses during times of water shortage or other emergency water supply condition are deemed to constitute a waste of water which subjects the offender(s) to penalties as defined in Section X of this Plan.

Section II: Public Involvement

The City of Los Fresnos made the Water Conservation and Drought Contingency Plan available to its customers at City Hall and the Public Library. The Plan was adopted by Ordinance of the Los Fresnos City Council. The City of Los Fresnos made drought contingency planning information available to the public as follows:

- The proposed plan was provided to anyone requesting a copy.
- The plan was presented for adoption to the Los Fresnos City Council at a public meeting at the Los Fresnos City Hall at ___:___ P.M. on _____, 2019.

Section III: Public Education

The City of Los Fresnos will periodically provide the public with information about the Plan, including information about the conditions under which each stage of the Plan is to be initiated or terminated and the drought response measures to be implemented in each stage. This information will be provided by the Water Utilities Department through ongoing programs which will reach a wide variety of customers. These programs include outreach to schools, Rotary clubs, civic groups, and other community groups. The City distributes water conservation and drought response notices in water bill mailings and provides them to the general public at the Los Fresnos City Hall. The City also publishes this information in the local newspaper *The Los Fresnos News* with information specific to water conservation and to this Plan. The City of Los Fresnos will inform and educate the public about its Plan by the following means:

- Posting the Notice of Drought conditions at the City of Los Fresnos Waterworks Building, City Hall, Post Office, and Library.
- Preparing a bulletin describing the Plan and making it available at the Los Fresnos City Hall and other appropriate locations.
- Notifying local organizations, schools, and civic groups that the City of Los Fresnos staff is available to make presentations on the Plan (usually in conjunction with presentations on water conservation programs).
- At any time that the Plan is activated or the drought stage changes, the City of Los Fresnos will notify the local media of the issues, the drought response state and the specific actions required of the public.
- Customer billing will also be used as appropriate.

Section IV: Coordination with Regional Water Planning Groups

The service area of the City of Los Fresnos is located within the Rio Grande Regional Water Planning Area (M) and the City has provided a copy of this Plan to the Rio Grande Regional Water Planning Group (M).

Section V: Authorization

The City Manager, or his/her designee is hereby authorized and directed to implement the applicable provisions of this Plan upon determination that such implementation is necessary to protect public health, safety, and welfare. The City Manager or his/her designee shall have the authority to initiate or terminate drought or other water supply emergency response measures as described in this Plan.

Section VI: Application

The provisions of this Plan shall apply to all persons, customers, and property utilizing water provided by the City of Los Fresnos. The terms "person" and "customer" as used in the Plan include individuals, corporations, partnerships, associations, and all other legal entities.

Section VII: Definitions

For the purposes of this Plan, the following definitions shall apply:

Aesthetic water use: water use for ornamental or decorative purposes such as fountains, reflecting pools, and water gardens.

Commercial and institutional water use: water use which is integral to the operations of commercial and non-profit establishments and governmental entities such as retail establishments, hotels and motels, restaurants, and office buildings.

Conservation: those practices, techniques, and technologies that reduce the consumption of water, reduce the loss or waste of water, improve the efficiency in the use of water or increase the recycling and reuse of water so that a supply is conserved and made available for future or alternative uses.

Customer: any person, company, or organization using water supplied by the City of Los Fresnos.

Domestic water use: water use for personal needs or for household or sanitary purposes such as drinking, bathing, heating, cooking, sanitation, or for cleaning a residence, business, industry, or institution.

Even number address: street addresses, box numbers, or rural postal route numbers ending in 0, 2, 4, 6, or 8 and locations without addresses.

Industrial water use: the use of water in processes designed to convert materials of lower value into forms having greater usability and value.

Landscape irrigation use: water used for the irrigation and maintenance of landscaped areas, whether publicly or privately owned, including residential and commercial lawns, gardens, golf courses, parks, and rights-of-way and medians.

Non-essential water use: water uses that are not essential nor required for the protection of public, health, safety, and welfare, including:

- (a) irrigation of landscape areas, including parks, athletic fields, and golf courses, except otherwise provided under this Plan;
- (b) use of water to wash any motor vehicle, motorbike, boat, trailer, airplane or other vehicle;
- (c) use of water to wash down any sidewalks, walkways, driveways, parking lots, tennis courts, or other hard-surfaced areas;
- (d) use of water to wash down buildings or structures for purposes other than immediate fire protection;
- (e) flushing gutters or permitting water to run or accumulate in any gutter or street;
- (f) use of water to fill, refill, or add to any indoor or outdoor swimming pools or Jacuzzi-type pools;
- (g) use of water in a fountain or pond for aesthetic or scenic purposes except where necessary to support aquatic life;
- (h) failure to repair a controllable leak(s) within a reasonable period after having been given notice directing the repair of such leak(s); and
- (i) use of water from hydrants for construction purposes or any other purposes other than fire fighting.

Odd numbered address: street addresses, box numbers, or rural postal route numbers ending in 1, 3, 5, 7, or 9.

Section VIII: Criteria for Initiation and Termination of Drought Response Stages

The City Manager or his/her designee shall monitor water supply and/or demand conditions on a monthly basis and shall determine when conditions warrant initiation or termination of each stage of the Plan, that is, when the specified "triggers" are reached.

The triggering criteria described below are based on:

The City's current treatment facilities capacity is rated at 700 gallons per minutes (gpm) or 1.0 million gallons per day (mgd). Total water storage capacity is 0.567 million gallons, of which 0.3 million gallons are elevated storage.

Daily water demands will be monitored for impending emergency conditions by City staff. Trigger conditions will be based on emergency situation caused by a natural disaster, equipment failure, system failure or extended high water demands.

Utilization of alternative water sources and/or alternative delivery mechanisms:

Alternative water source(s) for the City of Los Fresnos are:

1. Southmost Regional Water Authority (SRWA)
2. East Rio Hondo Water Supply Corporation (ERHWSC)

(Examples: Other well(s), Inter-connection with other system, Temporary use of a non-municipal
Stage 1 Triggers - Normal / MILD Water Shortage Conditions

Requirements for initiation

Customers shall be requested to voluntarily conserve water and adhere to the prescribed restrictions on certain water uses, defined in Section VII Definitions.

Requirements for termination

Stage 1 of the Plan is always in effect unless a higher stage is required and enacted.

Stage 2 Triggers - MODERATE Water Shortage Conditions

Requirements for initiation

Customers shall be required to comply with the requirements and restrictions on certain non-essential water uses provided in Section IX of this Plan when:

1. When the level of U.S. water stored in Amistad and Falcon Reservoirs reaches 35%.
2. Average daily water use is approaching 90% of system capacity.
3. Net storage in City's raw water reservoirs is at 50% and is continually decreasing on a daily basis such that a more serious problem may develop.
4. The availability of raw water is low.
5. The usage of water rights available based on quarterly capacity exceeds:

| | |
|-------------------------|-----|
| 1 st Quarter | 25% |
| 2 nd Quarter | 50% |
| 3 rd Quarter | 75% |

6. The capacity to transport and/or treat raw water has been affected.
7. The distribution capacity to customers is approaching maximum availability.

Requirements for termination

Stage 2 of the Plan may be rescinded when all of the conditions listed as triggering events have ceased to exist for a period of three (3) consecutive days. Upon termination of Stage 2, Stage 1, or the applicable drought response stage based on the triggering criteria, becomes operative.

Stage 3 Triggers – SEVERE Water Shortage Conditions

Requirements for initiation

Customers shall be required to comply with the requirements and restrictions on certain non-essential water uses for Stage 3 of this Plan when:

1. When the level of U.S. water stored in Amistad and Falcon Reservoirs reaches 25%.
2. Average daily water use reaches 90% of system capacity for three (3) consecutive days.
3. Net storage in City's raw water reservoirs is at 25% and is continually decreasing on a daily basis such that a more serious problem may develop.
4. The availability of raw water is low.
5. The usage of water rights available based on quarterly capacity exceeds:

| | |
|-------------------------|-----|
| 1 st Quarter | 30% |
| 2 nd Quarter | 55% |
| 3 rd Quarter | 80% |

6. Water pressure in the distribution system is approaching 40 psi, as measured by the pressure gauges of the system.

Requirements for termination

Stage 3 of the Plan may be rescinded when all of the conditions listed as triggering events have ceased to exist for a period of three (3) consecutive days. Upon termination of Stage 3, Stage 2, or the applicable drought response stage based on the triggering criteria, becomes operative.

Stage 4 Triggers – CRITICAL Water Shortage Conditions

Requirements for initiation

Customers shall be required to comply with the requirements and restrictions on certain non-essential water uses for Stage 4 of this Plan when:

1. When the level of U.S. water stored in Amistad and Falcon Reservoirs reaches 15%.
2. When a condition related to unexpected circumstances, such as a major problem on the water system due to natural disaster or unanticipated restriction on the raw water delivery system that immediately diminishes the City's ability to deliver a normal water level.
3. Net storage in City's raw water reservoirs is at 15% and is continually decreasing on a daily basis such that a more serious problem may develop.
4. Water demand is exceeding the system's capacity on a regular basis.
5. Rio Grande River level is so low that the River Pumps cannot pump the daily raw water demand.
6. All raw water is being pumped from the City's Storage Reservoirs and all replenishment of Raw Water Reservoirs has stopped.
7. The usage of water rights available based on quarterly capacity exceeds:

| | |
|-------------------------|-----|
| 1 st Quarter | 35% |
| 2 nd Quarter | 60% |
| 3 rd Quarter | 85% |

8. Contamination of the water supply and/or transmission and distribution system due to hurricanes, freezes, and/or other natural disaster or man-made cause which may result in extraordinary loss of capability to provide service.

Requirements for termination

Stage 4 of the Plan may be rescinded when all of the conditions listed as triggering events have ceased to exist for a period of three (3) consecutive days. Upon termination of Stage 4, Stage 3, or the applicable drought response stage based on the triggering criteria, becomes operative.

Stage 5 Triggers – EMERGENCY Water Shortage Conditions

Requirements for initiation

Customers shall be required to comply with the requirements and restrictions for Stage 5 of this Plan when the City Manager, or his/her designee, determines that a water supply emergency exists based on:

1. Major water line breaks, or pump or system failures occur, which cause unprecedented loss of capability to provide water service; or
2. Natural or man-made contamination of the water supply source(s).

Requirements for termination

Stage 5 of the Plan may be rescinded when all of the conditions listed as triggering events have ceased to exist for a period of three (3) consecutive days.

Stage 6 Triggers – WATER ALLOCATION

Requirements for initiation

Customers shall be required to comply with the Stage 6 Water Allocation Plan prescribed in Section IX of this Plan and comply with the requirements and restrictions for Stage 5 of this Plan when the City Manager or City Council deem it necessary during an emergency water shortage condition.

Requirements for termination - Water allocation may be rescinded when all of the conditions listed as triggering events have ceased to exist for a period of three (3) consecutive days.

Section IX: Drought Response Stages

The City Manager, or his/her designee, shall monitor water supply and/or demand conditions on a daily basis and, in accordance with the triggering criteria set forth in Section VIII of this Plan, shall determine that a mild, moderate, severe, critical, emergency or water shortage condition exists and shall implement the following notification procedures:

Notification

Notification of the Public:

The City Manager or his/ her designee shall notify the public by means of:

- Posting the Notice of Drought conditions at the City of Los Fresnos Waterworks Building, City Hall, Post Office, and Library.
- At any time that the Plan is activated or the drought stage changes, the City of Los Fresnos will notify local media of the issues, the drought response stage, and the specific actions required of the public.
- Inform the public through the news media that a trigger condition has been reached. Specific steps, which can be taken to conserve water, will be provided through the news media.

Additional Notification:

The City Manager or his/ her designee shall notify directly, or cause to be notified directly, the following individuals and entities:

*Mayor / Chairman and members of the City Council / Utility Board
Fire Chief(s)
City and/or County Emergency Management Coordinator(s)
County Judge & Commissioner(s)
State Disaster District / Department of Public Safety
TCEQ (required when mandatory restrictions are imposed)
Major water users
Critical water users, i.e. hospitals
Parks / street superintendents & public facilities managers*

Stage 1 Response – Normal / MILD Water Shortage Conditions

Target: Achieve a voluntary reduction in water use.

Voluntary Water Use Restrictions for Reducing Demand:

- (a) Recommend that all landscape areas be irrigated no more than three (3) times per week and that such irrigation occur between the hours of 5:00 a.m. and 9:00 a.m. and between 7:00 p.m. and 11:00 p.m.
- (b) Recommend water customers to limit water use for non-essential purposes such as washing vehicles, sidewalks, walkways, driveways, parking lots, tennis courts, or other hard surface areas by using an automatic water cut-off nozzle.
- (c) Water customers are requested to practice water conservation and to minimize or discontinue water use for non-essential purposes.
- (d) All operations of the City of Los Fresnos shall adhere to water use restrictions prescribed for Stage 1 of the Plan.

Stage 2 Response – MODERATE Water Shortage Conditions

Target: Achieve a three percent (3%) reduction in average daily water demands. This goal will be measured based on the average water use for thirty (30) days prior to the initiation of the stage.

Water Use Restrictions for Demand Reduction:

Under threat of penalty for violation, the following water use restrictions shall apply to all persons:

- (a) Irrigation of landscaped areas with hose-end sprinklers or automatic irrigation systems shall be limited the following designated watering days between the hours of 5:00 a.m. and 9:00 a.m. and between 7:00 p.m. and 11:00 p.m.
 - I. Monday, Wednesday, and Friday – water customers on the Southside of Ocean Boulevard (Highway 100).
 - II. Tuesday, Thursday, and Saturday – water customers on Northside of Ocean Boulevard (Highway 100).

- III. No landscape irrigation allowed on Sunday.
 - IV. Irrigation of landscaped areas is permitted at any time if it is by means of a hand-held hose, a faucet filled bucket, watering can of five (5) gallons or less, or drip irrigation system.
- (b) Use of water to wash any motor vehicle, trucks, trailers, boats, airplanes, and other mobile equipment will be prohibited except on the landscape watering days and times described above. Such washing, when allowed, shall be done with a hand-held bucket or a hand-held hose equipped with a positive shutoff nozzle for quick rises. Vehicle washing may be done at any time on the immediate premises of a commercial car wash or commercial service station. Further, such washing may be exempted from these regulations if the health, safety, and welfare of the public is contingent upon frequent vehicle cleansing, such as garbage trucks and vehicles used to transport food and perishables.
- (c) Use of water to fill, refill, or add to any indoor or outdoor swimming pools, wading pools, or Jacuzzi-type pools is prohibited except on designated watering days between the hours of 12:00 midnight and 10:00 a.m. and between 8 p.m. and 12:00 midnight.
- (d) The following uses of water are defined as non-essential and are prohibited:
- I. Wash down of any sidewalks, walkways, driveways, parking lots, tennis courts, or other hard-surfaced areas;
 - II. Use of water to wash down buildings or structures for purposes other than immediate fire protection;
 - III. Use of water for dust control;
 - IV. Flushing gutters or permitting water to run or accumulate in any gutter or street; and
 - V. Failure to repair a controllable leak(s) within a reasonable period after having been given notice directing the repair of such leak(s).
- (e) Use of water for the irrigation of golf course greens, tees, and fairways is prohibited except on designated watering days between the hours 12:00 midnight and 10:00 a.m. and between 8 p.m. and 12:00 midnight. However, if the golf course utilizes a water source other than that provided by the City of Los Fresnos, the facility shall not be subject to these regulations.

Stage 3 Response – SEVERE Water Shortage Conditions

Target: Achieve a five percent (5%) reduction in average daily water demands. This goal will be measured based on the average water use for thirty (30) days prior to the initiation of the stage.

Water Use Restrictions for Demand Reduction:

All requirements of Stage 2 shall remain in effect during Stage 3 except:

- (a) Irrigation of landscaped areas shall be limited to the following designated watering days between the hours of 5:00 a.m. and 9:00 a.m. and between 7:00 p.m. and 11:00 p.m. and shall be by means of hand-held hoses, hand-held buckets, drip irrigation, or permanently installed automatic sprinkler system only.
 - I. Monday and Friday - water customers on the Southside of Ocean Boulevard (Highway 100).

- II. Tuesday and Saturday - water customers on Northside of Ocean Boulevard (Highway 100).
 - III. No landscape irrigation allowed on Wednesday, Thursday, or Sunday.
 - IV. The use of hose-end sprinklers is prohibited at all times.
- (b) Commercial nurseries and other similar establishment must accomplish watering with hand-held buckets, watering cans, or drip/sprinkler irrigation systems between the hours of 5:00 a.m. and 9:00 a.m. and between 7:00 p.m. and 11:00 p.m.
 - (c) The watering of golf course tees is prohibited unless the golf course utilizes a water source other than that provided by the City of Los Fresnos.
 - (d) Defective plumbing in a home or business is prohibited.
 - (e) Operation of any ornamental fountain or pond for aesthetic or scenic purposes is prohibited except where necessary to support aquatic life or where such fountains or ponds are equipped with a recirculation system.
 - (f) Landscape irrigation variances are available but customers need to apply in person, mail, facsimile, or email with their names, address, where the new landscape is to be installed, and the date of installation.
 - (g) Use of water from hydrants shall be limited to firefighting, related activities, or other activities necessary to maintain public health, safety, and welfare, except the use of water from designated fire hydrants for construction purposes may be allowed under special permit from the City of Los Fresnos.

Stage 4 Response – CRITICAL Water Shortage Conditions

Target: The goal for Stage 4 is to restrict water usage to allow the City's system to recover from the critical condition.

Water Use Restrictions for Reducing Demand:

All requirements of Stage 2 and 3 shall remain in effect during Stage 4 except:

- (a) Irrigation of landscaped areas shall be limited to designated watering days between the hours of 5:00 a.m. and 9:00 a.m. and between 7:00 p.m. and 11:00 p.m. and shall be by means of hand-held hoses, hand-held buckets, or drip irrigation only.
 - I. Monday and Friday - water customers on the Southside of Ocean Boulevard (Highway 100).
 - II. Tuesday and Saturday - water customers on Northside of Ocean Boulevard (Highway 100).
 - III. No landscape irrigation allowed on Wednesday, Thursday, or Sunday.
 - IV. The use of hose-end sprinklers or permanently installed automatic sprinkler systems are prohibited at all times
- (b) Use of water to wash any motor vehicle, motorbike, boat, trailer, airplane or other vehicle not occurring on the premises of a commercial car wash and commercial service stations and not in the immediate interest of public health, safety, and welfare is prohibited. Further, such vehicle washing at commercial car washes and

commercial service stations shall occur only between the hours of 6:00 a.m. and 10:00 a.m. and between 6:00 p.m. and 10 p.m.

- (c) The filling, refilling, or adding of water to swimming pools, wading pools, and Jacuzzi-type pools is prohibited.
- (e) The use of fire hydrants for any purpose other than firefighting is prohibited. The City Manager may permit the use of metered fire hydrant water to clear or clean sanitary and storm sewers. The use of water for construction purposes from designated fire hydrants under special permit is to be discontinued.
- (f) Industrial customers are required to implement an individual water conservation plan. Water Conservation Plans are subject to approval by the City Manager and/or his designee.
- (g) If the customer already has a new service connection, a new water service connection is prohibited.
- (h) All restaurants are prohibited from serving water to patrons except upon request of the patron.
- (i) The use of water for the expansion of commercial nursery facilities is prohibited.
- (j) No application for new, additional, expanded, or increased-in-size water service connections, meters, service lines, pipeline extensions, mains, or water service facilities of any kind shall be approved, and time limits for approval of such applications are hereby suspended for such time as this drought response stage or a higher-numbered stage shall be in effect except as directed by the City Manager.

Stage 5 Response - EMERGENCY Water Shortage Conditions

Target: The goal for Stage 4 is to restrict water usage to allow the City's system to recover from the emergency condition. The City Manager is authorized to take any actions deemed necessary to meet conditions resulting from the emergency.

Water Use Restrictions for Reducing Demand:

All requirements of Stage 2, 3, and 4 shall remain in effect during Stage 5 except:

- (a) Irrigation of landscaped areas is absolutely prohibited.
- (b) Use of water to wash any motor vehicle, motorbike, boat, trailer, airplane or other vehicle is absolutely prohibited.

Stage 6 Response - WATER ALLOCATION

In the event that water shortage conditions threaten public health, safety, and welfare, the City Manager is hereby authorized to allocate water according to the following water allocation plan:

Single-Family Residential Customers

A monthly water allocation shall be established by the City Manager, or his/her designee, for each residential customer. The residential customer's allocation shall be seventy-five percent (75%) of the customer's usage for corresponding month's billing period for the previous 12 months. If the customer's billing history is shorter than 12 months, the monthly average for the period for which there is a record shall be used for any monthly period for which no history exists. The City Manager shall give his/her best effort to see that notice of each residential customer's allocation is mailed to such customer. If, however, a customer does not receive such notice, it shall be the customer's responsibility to contact the City of Los Fresnos to determine the allocation. Upon request of the customer or at the initiative of the City Manager, the allocation may be reduced or increased if, (1) the designated period does not accurately reflect the customer's normal water usage, (2) other objective evidence demonstrates that the designated allocation is inaccurate under present conditions, or (3) the customer has previously implemented significant permanent water conservation measures such that the ability to further reduce water use is limited. A customer may appeal an allocation established hereunder to the City Council. Residential water customers shall pay the following surcharges:

- \$5.00 for the first 1,000 gallons over allocation.
- \$6.00 for the second 1,000 gallons over allocation.
- \$7.00 for the third 1,000 gallons over allocation.
- \$8.00 for each additional 1,000 gallons over allocation.

Surcharges shall be cumulative.

Master-Metered Multi-Family Residential Customers

A monthly water allocation shall be established by the City Manager, or his/her designee, for each residential customer. The allocation to a customer billed from a master meter which jointly measures water to multiple permanent residential dwelling units (example: apartments, mobile homes) shall be allocated seventy-five percent (75%) of the customer's usage for corresponding month's billing period for the previous 12 months. If the customer's billing history is shorter than 12 months, the monthly average for the period for which there is a record shall be used for any monthly period for which no history exists. The City Manager shall give his/her best effort to see that notice of each master-metered multi-family residential customer's allocation is mailed to such customer. If, however, a customer does not receive such notice, it shall be the customer's responsibility to contact the City of Los Fresnos to determine the allocation. Upon request of the customer or at the initiative of the City Manager, the allocation may be reduced or increased if, (1) the designated period does not accurately reflect the customer's normal water usage, (2) other objective evidence demonstrates that the designated allocation is inaccurate under present conditions, (3) there is a change in the number of permanent residential dwelling units served by the master meter, or (4) the customer has previously implemented significant permanent water conservation measures such that the ability to further reduce water use is limited. A customer may appeal an allocation established hereunder to the City Council. Customers billed from a master meter under this provision shall pay the following monthly surcharges:

- \$5.00 for 1,000 gallons over allocation up through 1,000 gallons for each dwelling unit.
- \$6.00, thereafter, for each additional 1,000 gallons over allocation up through a second 1,000 gallons for each dwelling unit.
- \$7.00, thereafter, for each additional 1,000 gallons over allocation up through a third 1,000 gallons for each dwelling unit.

- \$8.00, thereafter for each additional 1,000 gallons over allocation.

Surcharges shall be cumulative.

Commercial Customers

A monthly water allocation shall be established by the City Manager, or his/her designee, for each nonresidential commercial customer other than an industrial customer who uses water for processing purposes. The non-residential customer's allocation shall be seventy-five percent (75%) of the customer's usage for corresponding month's billing period for the previous 12 months. If the customer's billing history is shorter than 12 months, the monthly average for the period for which there is a record shall be used for any monthly period for which no history exists. The City Manager shall give his/her best effort to see that notice of each non-residential customer's allocation is mailed to such customer. If, however, a customer does not receive such notice, it shall be the customer's responsibility to contact the City of Los Fresnos to determine the allocation. Upon request of the customer or at the initiative of the City Manager, the allocation may be reduced or increased if, (1) the designated period does not accurately reflect the customer's normal water usage, (2) one nonresidential customer agrees to transfer part of its allocation to another nonresidential customer, or (3) other objective evidence demonstrates that the designated allocation is inaccurate under present conditions. A customer may appeal an allocation established hereunder to the City Council. Nonresidential commercial customers shall pay the following surcharges:

- \$5.00 per thousand gallons for the first 1,000 gallons over allocation.
- \$6.00 per thousand gallons for the second 1,000 gallons over allocation.
- \$7.00 per thousand gallons for the third 1,000 gallons over allocation.
- \$8.00 per thousand gallons for each additional 1,000 gallons over allocation.

The surcharges shall be cumulative.

Industrial Customers

A monthly water allocation shall be established by the City Manager, or his/her designee, for each industrial customer, which uses water for processing purposes. The industrial customer's allocation shall be seventy-five percent (75%) of the customer's water usage baseline. The industrial customer's water use baseline will be computed on the average water use for the 12 month period prior to the date of implementation of Stage 2 of the Plan. If the customer's billing history is shorter than 12 months, the monthly average for the period for which there is a record shall be used for any monthly period for which no billing history exists. The City Manager shall give his/her best effort to see that notice of each industrial customer's allocation is mailed to such customer. If, however, a customer does not receive such notice, it shall be the customer's responsibility to contact the City of Los Fresnos to determine the allocation, and the allocation shall be fully effective notwithstanding the lack of receipt of written notice. Upon request of the customer or at the initiative of the City Manager, the allocation may be reduced or increased if, (1) the designated period does not accurately reflect the customer's normal water use because the customer had shut down a major processing unit for repair or overhaul during the period, (2) the customer has added or is in the process of adding significant additional processing capacity, (3) the customer has shut down or significantly reduced the production of a major processing unit, (4) the customer has previously implemented significant permanent water conservation measures such that the ability to further reduce water use is limited, (5) the customer agrees to transfer part of its allocation to another industrial customer, or (6) other objective evidence demonstrates that the designated allocation is inaccurate under present conditions. A customer may appeal an allocation

established hereunder to the City Council. Industrial customers shall pay the following surcharges:

- o \$5.00 per thousand gallons for the first 1,000 gallons over allocation.
- o \$6.00 per thousand gallons for the second 1,000 gallons over allocation.
- o \$7.00 per thousand gallons for the third 1,000 gallons over allocation.
- o \$8.00 per thousand gallons for each additional 1,000 gallons over allocation.

The surcharges shall be cumulative.

Section X: Enforcement

- (a) No person shall knowingly or intentionally allow the use of water from the City of Los Fresnos for residential, commercial, industrial, agricultural, governmental, or any other purpose in a manner contrary to any provision of this Plan, or in an amount in excess of that permitted by the drought response stage in effect at the time pursuant to action taken by the City Manager, or his/her designee, in accordance with provisions of this Plan.
- (b) Any person who violates this Plan is guilty of a misdemeanor and, upon conviction shall be punished by a fine of not more than two thousand dollars (\$2,000). Each day that one or more of the provisions in this Plan is violated shall constitute a separate offense. If a person is convicted of three or more distinct violations of this Plan, the City Manager shall, upon due notice to the customer, be authorized to discontinue water service to the premises where such violations occur. Services discontinued under such circumstances shall be restored only upon payment of a re-connection charge, hereby established at \$25.00, and any other costs incurred by the City of Los Fresnos in discontinuing service. In addition, suitable assurance must be given to the City Manager that the same action shall not be repeated while the Plan is in effect. Compliance with this plan may also be sought through injunctive relief in the district court.
- (c) Any person, including a person classified as a water customer of the City of Los Fresnos, in apparent control of the property where a violation occurs or originates shall be presumed to be the violator, and proof that the violation occurred on the person's property shall constitute a rebuttable presumption that the person in apparent control of the property committed the violation, but any such person shall have the right to show that he/she did not commit the violation. Parents shall be presumed to be responsible for violations of their minor children and proof that a violation, committed by a child, occurred on property within the parents' control shall constitute a rebuttable presumption that the parent committed the violation, but any such parent may be excused if he/she proves that he/she had previously directed the child not to use the water as it was used in violation of this Plan and that the parent could not have reasonably known of the violation.
- (d) Any employee of the City of Los Fresnos, police officer, or other Los Fresnos employee designated by the City Manager, may issue a citation to a person he/she reasonably believes to be in violation of this Ordinance. The citation shall be prepared in duplicate and shall contain the name and address of the alleged violator, if known, the offense charged, and shall direct him/her to appear in the municipal court on the date shown on the citation for which the date shall not be less than 3 days nor more than 5 days from the date the citation was issued. The alleged violator shall be served a copy of the citation. Service of the citation shall be complete upon delivery of the citation to the alleged violator, to an agent or employee of a violator, or to a person over 14 years of age who is a member of the violator's immediate family or is a resident of the violator's residence. The alleged violator shall appear in the municipal court to enter a plea of guilty

or not guilty for the violation of this Plan. If the alleged violator fails to appear in the municipal court, a warrant for his/her arrest may be issued. A summons to appear may be issued in lieu of an arrest warrant. These cases shall be expedited and given preferential setting in municipal court before all other cases.

Section XI: Variances

The City Manager, or his/her designee, may, in writing, grant temporary variance for existing water uses otherwise prohibited under this Plan if it is determined that failure to grant such variance would cause an emergency condition adversely affecting the health, sanitation, or fire protection for the public or the person requesting such variance and if one or more of the following conditions are met:

- (a) Compliance with this Plan cannot be technically accomplished during the duration of the water supply shortage or other condition for which the Plan is in effect.
- (b) Alternative methods can be implemented which will achieve the same level of reduction in water use.

The City Council may consider granting customer specific variances from the provisions of this Plan in cases of hardship or special conditions. Persons requesting an exemption or variance from the provisions of this Ordinance shall file a petition for variance with the City Manager within 5 days after the Plan or a particular drought response stage has been invoked. All petitions for variances shall be reviewed by the City Manager, or his/her designee, and shall include the following:

- (a) Name and address of the petitioner(s).
- (b) Purpose of water use.
- (c) Specific provision(s) of the Plan from which the petitioner is requesting relief.
- (d) Detailed statement as to how the specific provision of the Plan adversely affects the petitioner or what damage or harm will occur to the petitioner or others if petitioner complies with this Ordinance.
- (e) Description of the relief requested.
- (f) Period of time for which the variance is sought.
- (g) Alternative water use restrictions or other measures the petitioner is taking or proposes to take to meet the intent of this Plan and the compliance date.
- (h) Other pertinent information.

After recommendation by the City Manager, the City Council shall consider hardship or special cases to determine whether a particular circumstance warrants a variance. A variance shall be granted only for reasons of severe economic hardship, medical hardship or for a legitimate public health concern. Such findings of the City Council together with the specific facts upon which such findings are based shall be incorporated into the official minutes of the City Council meeting at which such variance is recommended. A fee of twenty-five dollars (\$25.00) shall be assessed per application to defray administrative costs. The fee may be waived upon the execution of an affidavit stating that the applicant for the variance is unable to pay the fee.

Variances granted by the City Council shall be subject to the following conditions, unless waived or modified by the City Manager or his/her designee:

- (a) Variances granted shall include a timetable for compliance.
- (b) Variances granted shall expire when the Plan is no longer in effect, unless the petitioner has failed to meet specified requirements.

No variance shall be retroactive or otherwise justify any violation of this Plan occurring prior to the issuance of the Variance.

City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 06/14/22 06:00 PM
Department: City Secretary
Category: Personnel
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 4436)

DOC ID: 4436 A

Consideration and ACTION to approve Employee Policy Manual.

This is the employee policy manual that we send several weeks ago for you to review and consider. As I mentioned with the policy manual when it was sent out, the only change in benefits was to allow employees to utilize up to 5 days of sick leave per year as personal leave. It doesn't change anything else and does not add any more time than what is already given. We can approve as is, with adjustments or we can discuss and then address next month for a final decision. Staff is ready to proceed.

City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 06/14/22 06:00 PM
Department: City Secretary
Category: Acknowledgments
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 4444)

DOC ID: 4444 A

Consideration and ACTION to excuse the absence of Polo Narvaez from the May 10, 2022 City Council meeting.

You are aware of the health of Polo. Generally health issues are allowed to be excused by the Council. I know at some point we will need to address the long term issue but we have a couple of months before we need to do that so that if there does need to be a special election, we do it in November with the regular election to prevent additional costs. In July or August we will need to make a final decision on this as to vacate his position so we can call for an election if needed to coincide with the regular November election of the Council. If that occurs we would have 3 positions up for election.

I recommend approval and monitor for the month.

City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 06/14/22 06:00 PM
Department: City Secretary
Category: Appointment
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 4445)

DOC ID: 4445 B

Consideration and ACTION to appoint a member to the Park Advisory Board Place 2.

Jerry Martinez moved out of the area so he is not available to serve. His term expires September 30, 2022. The Council needs to appoint a person. We do have one applicant. His name is Eduardo Lugo Jr. The application is included separately since it has personal information on it.

This board does not meet regularly. They meet as items come up for improvements.

Citizen application for appointment to a City of Los Fresnos Board Seat

Please return to: City Secretary, 520 E Ocean Blvd., Los Fresnos, TX 78566

ALL INFORMATION ON THIS FORM IS PUBLIC RECORD

PLEASE TYPE OR PRINT CLEARLY

NAME _____
 (Last) (First) (MI)

HOME ADDRESS _____

MAILING ADDRESS _____

CITY _____ **ZIP** _____

HOME PHONE NUMBER: _____ **CELL NUMBER:** _____

E-MAIL ADDRESS: _____

EMPLOYER _____

OCCUPATION _____

BUSINESS ADDRESS _____

BUSINESS PHONE # _____

COMMITTEES OF INTEREST TO YOU

(List no more than 3 committees - please be specific)

1. _____
2. _____
3. _____

What education or special training do you have which you feel particularly fits you for the appointment to this position? (attach a resume or bio if relevant)

What work experience or other experience do you have which will be beneficial in carrying out the responsibilities of this position?

Why are you interested in serving on this Committee? _____

Other Volunteer Commitments? _____

SIGNATURE OF APPLICANT

DATE

Attachment: Citizen application for appt to a Board (4445 : Appointment of members to the Park Advisory Board)

City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 06/14/22 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 4426)

DOC ID: 4426 A

City Manager Report A. Waste Water Collection System & Upgrade B. Water Treatment Plant Expansion C. Hike & Bike Trails D. Drainage E. Whipple Road F. COVID-19 G. TxDot Highway 100 H. East 10th & East 5th Street Sewer I. Projects Discussed But Not Funded J. Street Repairs

A. Waste Water Collection System & Upgrade - The city received a loan for \$1,600,000 to fix 1 lift stations (Cuates) and run sewer service to the new annexed areas on West Highway 100 and up to Escalante Road. We are waiting for final approval from TWDB to begin construction. We are hopeful this will occur in the next month or so.

B. Water Treatment Plant Expansion - The city received a loan for \$3,700,000 for the water plant expansion and upgrade. Work is moving along. This upgrades the water plant capacity from 1,000,000 gallons per day to 1,500,000 gallons per day. It also updates the plant from the 1950's to today in order to meet current regulations and technology. This is a 2 year project ending in June of 2023. The contractor wants to finish in a year and a half.

C. Hike & Bike Trails - The section from the Nature Park to Highway 100 is paved. That portion is done and being utilized by residents. They are also moving along quickly (finally) on the area on the south side of Highway 100 extending to FM 1847 south of Tenth Street. We are hopeful the south section will be complete by the end of June or the first of July. The funding for this was a grant for approximately \$575,000 from the Valley Baptist Legacy Foundation, a \$200,000 grant from Texas Parks & Wildlife, from the CDC budget \$132,076.32 and from the City budget \$132,076.32.

We have committed to pay for the connection of our trail and the trail from Brownsville. This will be for the crossing of the drainage ditch only. The rest of the trail is funded by other sources. The estimate for that project is \$129,483.75. It is not budgeted at this time but will need to be when Brownsville finishes the engineering design and we are ready to move forward. Patty Alexander was hired in April to begin the process to searching for funds.

D. Drainage - GREAT NEWS!! We were notified we will get \$843,704 in loan forgiveness which means a grant, free money. We were also notified we will receive a zero percent interest loan for \$860,000 for the rest of the project. This will only require a debt payment of \$45,000 which we can work into the budget without any increases in taxes. This will be for drainage of Resaca Escondida (south of Nature Park), drainage improvements along Whipple Road and Valle Alto Subdivision and ditches to Highway 100 and a city wide drainage study and plan. We hope to get funded in the next 6 months.

The drainage pipe under the railroad north of Henderson Road is collapsed. I have contacted the UP Railroad to fix it. They are looking into the situation. I contact them about every 2 weeks to

remind them and check status but they don't move very fast on projects. Since UP doesn't respond, I have begun to look at other alternatives. I have met with the Manager for CCID#6 and we can possibly drain another direction since they repaired their ditch and placed it underground. I will be meeting with CC Drainage District #4 to see if it is possible. Still no progress on this yet.

General drainage capacity requests continue to be made by us to Cameron County Drainage District #1 to stop the back up of drainage on Alvarez Court and East 10th, 9th and 8th Streets. Also we have identified the back up of water along Highway 100 near the Motel and just past the school to the west of FM 1575. Both are the responsibility of TxDot. They don't see it as a major issue so are not interested in doing anything. Another area of concern is south on California Road where the drainage ditches are not maintained by anyone.

E. Whipple Road - This is to widen Whipple Road. The plans call for 2 driving lanes of 12 feet each, a center turn lane 14 feet wide and a 5 foot sidewalk on each side and bike lanes on each side. There is no further progress to report at this time. CCRMA has hired another engineer to complete this design. It should be done within a year and then we can see how we can get it constructed. We discussed this at length during the May 2022 meeting. There is \$4,820,000 for preliminary engineering and construction costs. We will have to locate funds for any construction costs over the available amount. Once we have the preliminary engineering completed and an estimate done, we will be able to know the amounts of shortfall in funding there is.

F. COVID-19 - The total amount is of funds that we will be receiving \$1,941,898.48. We have received 50% or \$970,949.24. We will receive the other 50% next August or September of 2022. The projects for the first year include replacing the water ground storage tank for \$198,000 which is already approved. The estimates for the Whipple Sewer Extension for \$257,050 and the Sewer line and manhole replacement for \$515,899.

G. TxDot Highway 100 - Progress continues. We are having to manually operate the light on the weekends and busy times at Highway 100 and FM 1847 to prevent traffic from backing up on Highway 100 so much. It appears that within the next month or so the north side will be complete. They will then begin on the south side.

H. East 10th & East 5th Street Sewer - During heavy rains sewer backs up out of the manholes and into a couple of homes (not always liquid but smell). We have discovered a large plug in lines down stream and fixed. We have installed 2-25 horse power pumps to replace 2-20 horse power pumps at the Alamo Lift Station to hopefully solve some of the problem. We will be able to pump an additional 1,000 to 2,000 gallons per minute. Additionally the fixing of manholes and sewer lines in other projects should help solve the problem. If not we can reroute the sewer in the 10th Street area for approximately \$325,275 and in the 5th Street area for \$101,750. We will be getting prices on a fix that Carlos presented for East 10th Street which is to drop that part of the flow into a very large gravity line that was installed for all the development to the east. We believe we can do this with minimal expense and it will resolve the issue. I will keep you

update on it. There is also a second back up plan to offer more security for this not to occur if this one doesn't work.

I. Projects Discussed But Not Funded - Sewer Manhole Replacement \$1,000,000; Sewer Line Replacement \$1,813,500.

J. Street Repairs - The street repair bids came in too high so we are rejecting them on this agenda. There was only 1 bud. We are working on change the base bid to come within budget. Also, we are adding the replacement of some sewer lines and sewer manholes on certain streets that are getting repaired since the sewer lines and sewer manholes are within the street pavement. This will save money in the future. Hopefully we can get this ready for your approval in July or August.

Other streets in need of repair but not funded include: Canal from 1847 to Mesquite; Mesquite from 100 to Canal; 1st from Nogal to the cul-de-sac; 2nd from 1847 to Alamo; Ebano from 100 to 3rd; 7th from Palma to Fresno; Nogal from 10th to the shooting range. The estimate for these street repairs is about \$1,000,000. There are now other streets starting to fail due to the high traffic from motorists detouring around the construction on Highway 100.

City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 06/14/22 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:
DOC ID: 4427

SCHEDULED

ACTION ITEM (ID # 4427)

Financial Report 1. Monthly 2. Year to Date 3. Sales Tax

Call with questions.

I recommend approval.

| CHECKLIST FOR GENERAL FUND | | | | MAY 2022 |
|-------------------------------|---------------------------|----------|--------------|---|
| CK# | VENDOR NAME | Inv.Date | Amount | Description |
| 000003 | CITY OF L.F. PAYROLL ACCT | 05/12/22 | \$ 89,291.02 | DUE TO PAYROLL #16 WE 5/8/22 |
| 000005 | CITY OF L.F. PAYROLL ACCT | 05/24/22 | \$ 90,998.39 | DUE TO PAYROLL #17 WE 5/22/22 |
| 39209 | ADELAIDA GARCIA | 5/6/222 | \$ 100.00 | RENTAL DEPOSIT REFUND-LF COMMUNNITY CENTER 4/ |
| 39210 | ESTEPHANIA GODOY | 05/06/22 | \$ 100.00 | RENTAL DEPOSIT REFUND-LF COMMUNITY CENTER 4/22 |
| 39211 | AMAZON.COM | VARIOUS | \$ 1,234.98 | SUPPLIES-POLICE DEPT/PARKS/COMMUNITY CENTER/BF |
| 39212 | AMAZON.COM | VARIOUS | VOID | VOIDED CHECK-CONTINUED |
| 39213 | AMAZON.COM | VARIOUS | VOID | VOIDED CHECK-CONTINUED |
| 39214 | AT&T MOBILITY | 04/19/22 | \$ 1,415.81 | MOBILE PHONE SVC-CH//PD/COURT/EM/CODE/HEALTH |
| 39215 | ATLAS TECHNOLOGIES | 04/28/22 | \$ 765.00 | CITY HALL GENERATOR MAINTENANCE |
| 39216 | CC DISTRIBUTORS | 04/21/22 | \$ 1,550.69 | CLEANING SUPPLIES-CITY BUILDING |
| 39217 | CITY OF BROWNSVILLE | 03/31/22 | \$ 72.00 | MARCH 2022-USE OF SANITARY LANDFILL |
| 39218 | CITY OF LOS FRESNOS | 04/20/22 | \$ 3,131.52 | WATER SERVICE-CITY BUILDING & PARKS |
| 39219 | CITY OF LOS FRESNOS | 04/20/22 | VOID | VOIDED CHECK-CONTINUED |
| 39220 | ENRIQUE JUAREZ | 04/27/22 | \$ 3,075.00 | APR 2022-ATTORNEY FEES |
| 39221 | FUELMAN | 04/30/22 | \$ 7,078.12 | FUEL FOR ENVIRONMENTAL/PD/STREET DEPT VEHICLES |
| 39222 | GABRIEL PEDRAZA | 03/31/22 | \$ 700.00 | APR 2022-FIRE MARSHALL |
| 39223 | GATEWAY PRINTING | 05/02/22 | \$ 120.20 | BUSINESS CARDS-M.RODRIGUEZ/L.RAMOS |
| 39224 | GENE DANIELS | 05/01/22 | \$ 1,850.00 | MAY 2022-JUDGE/PHONE STIPEND |
| 39225 | GRANICUS | 05/01/22 | \$ 331.80 | AGENDA/MINUTE-IQM2 MONTHLY SUBSCRIPTION |
| 39226 | HANSON PROFESSIONAL | 03/26/22 | \$ 26,795.52 | ENGINEERING-2021 STREET IMPROV/CAPA SUB-PLAT RE |
| 39227 | HOME DEPOT | VARIOUS | \$ 102.86 | SUPPLIES FOR MAINTENANCE |
| 39228 | J&B SMOKE HOUSE | 05/03/22 | \$ 214.80 | DEPOSIT-LUNCH PLATES-CPM TRAINING CLASS |
| 39229 | J&B SMOKE HOUSE | 05/03/22 | \$ 214.80 | LUNCH PLATES-CPM TRAINING CLASS |
| 39230 | LA HORMIGA | 04/26/22 | \$ 104.00 | FLAT REPAIRS-POLICE DEPT/ PK-101 |
| 39231 | LOS FRESNOS CHAMBER | 05/01/22 | \$ 2,850.00 | MAY 2022-SERVICE AGREEMENT |
| 39232 | LOS FRESNOS NEWS | VARIOUS | \$ 968.00 | ADVERTISING |
| 39233 | LOS FRESNOS PHARMACY | 04/26/22 | \$ 93.66 | SYRINGE/NEEDLES-ANIMAL CONTROL |
| 39234 | OFFICE DEPOT | VARIOUS | \$ 859.17 | OFFICE SUPPLIES-POLICE DEPT |
| 39235 | OFFICE DEPOT | VARIOUS | VOID | VOIDED CHECK-CONTINUED |
| 39236 | RAUL GARCIA | 04/25/22 | \$ 13.42 | REIMBURSEMENT-FRAMES-EARTH DAY EVENT |
| 39237 | REGION STAFFING | VARIOUS | \$ 1,287.80 | CONTRACT LABOR-WEEKENDING 4/17,4/24/22 |
| 39238 | RIO COMFORT A/C & HEATING | 04/28/22 | \$ 430.00 | A/C REPAIR IN SERVER ROOM |
| 39239 | SAM'S | VARIOUS | \$ 341.19 | PARTY SUPPLIES-COMM HEALTH/BIRD FEEDER/WATER C |
| 39240 | SIGN LANGUAGE COMPANY | 04/20/22 | \$ 300.00 | SIGN LANGUAGE INTERPRETER-COURT |
| 39241 | STAPLES | VARIOUS | \$ 461.44 | OFFICE SUPPLIES-CITY HALL/COURT |
| 39242 | TEAM GRAPHIX | 04/19/22 | \$ 639.00 | SHIRTS-CITY LOGO-ADMIN EMPLOYEES |
| 39243 | TERMINIX | VARIOUS | \$ 155.00 | PEST CONTROL-CITY PARKS/LIBRARY |
| 39244 | TOTAL IMAGING SOLUTIONS | 04/11/22 | \$ 652.27 | COPIES-CH/HEALTH/COURT/PD |
| 39245 | VASQUEZ SURVEYING | 03/09/22 | \$ 625.00 | METES & BOUNDS FOR ABANDONMENT OF ALLEY |
| 39246 | VEAE SERVICES | 05/01/22 | \$ 1,294.58 | MAY 2022-IT SVC CONT/PHONE SVC-CITY BUILDINGS |
| 39247 | XEROX FINANCIAL | 04/29/22 | \$ 69.76 | COPIER METER READING OVERAGE |
| 39248 | LUNA, NAHUM NATHAN | 05/06/22 | \$ 15.00 | OVER PAYMENT OF CITATION |
| 39249 | MIRELES, OSCAR G JR | 05/06/22 | \$ 20.00 | OVER PAYMENT OF CITATION |
| 39250 | LOS FRESNOS CHAMBER | 05/08/22 | \$ 1,500.00 | 2022-EASTER EVENT DONATION |
| 39251 | ALLEGRA PRINT & IMAGING | 05/13/22 | \$ 210.05 | CUSTOMER SVC INSPECTION FORMS |
| 39252 | ALLIED WASTE SERVICES | 04/30/22 | \$ 68,330.66 | SOLID WASTE & BRUSH COLLECTION |
| 39253 | APPLIED CONCEPTS | 05/02/22 | \$ 369.17 | RADAR CONTRACT LEASE |
| 39254 | APRIL CASTILLO | 05/20/22 | \$ 100.00 | RENTAL DEPOSIT REFUND-LF COMMUNITY CENTER 5/14/ |
| 39255 | ARAMARK | VARIOUS | \$ 261.44 | MEDICAL SUPPLIES-CITY HALL/LIB/COMM CENTER/PD |
| 39256 | ARAMARK | VARIOUS | VOID | VOIDED CHECK-CONTINUED |
| 39257 | AT&T MOBILITY | 04/01/22 | \$ 265.93 | IPAD SERVICE |
| 39258 | CARR, RIGGS, INGRAM | 04/29/22 | \$ 10,300.00 | AUDIT SERVICE-YEAR END 9/30/21 |
| 39259 | CITY OF BROWNSVILLE | 04/30/22 | \$ 72.00 | APR 2022-USE OF SANITARY LANDFILL |
| 39260 | CITY OF MCALLEN | 05/04/22 | \$ 178.00 | TML REGION 12 TRAINING WORKSHOP-G.FERNANDEZ/L.C |
| 39261 | CRISTINA HERNANDEZ | 05/20/22 | \$ 50.00 | RENTAL DEPOSIT REFUND-LF MEMORIAL PARK 5/14/22 |
| 39262 | DELTA SPECIALTY | 04/29/22 | \$ 508.55 | REFACE STOP SIGNS |
| 39263 | DIRECT ENERGY | VARIOUS | \$ 13,272.02 | ELEC-CITY BUILDINGS / PARKS / BOYS & GIRLS CLUB |
| 39264 | EMILIO GOMEZ | 05/12/22 | \$ 610.00 | MOWER REPAIRS |
| 39265 | FIRESTONE BFS RETAIL | 04/26/22 | \$ 378.64 | NEW TIRES PF UNIT D-164 |
| 39266 | FOREMOST TELECOM | 05/15/22 | \$ 69.60 | INTERNET SERVICE-LIBRARY |

Attachment: CC Financial Report May 2022 (4427 : Financial Report)

| | | | | |
|-------|-----------------------------|--------------|----------------------|---|
| 39267 | FOUR STARS DRIVE IN | 04/30/22 | \$ 100.00 | APR-PRISONER MEALS |
| 39268 | GATEWAY PRINTING | VARIOUS | \$ 263.05 | LETTER HEADS/FIRE MARSHAL INSPECTION FORMS |
| 39269 | H2O PARTNERS | 05/20/22 | \$ 1,530.00 | HAZARD MITIGATION PLAN UPDATE |
| 39270 | HANSON PROFESSIONAL | 04/23/22 | \$ 596.40 | PLAT REVIEWS-CACTUS ESTATES/ENCINO CROSSING/C |
| 39271 | HECTOR'S MUFFLER | VARIOUS | \$ 901.99 | OIL CHANGES/WATER PUMP/TIMING CHAIN REPAIR- PD |
| 39272 | JACQUELINE MOYA | 05/20/22 | \$ 150.00 | CANCELLATION OF EVENT-LF COMMUNITY CENTER 6/25/ |
| 39273 | JOHN DEERE | 05/02/22 | \$ 28.02 | DRIVE BELT- MOWER |
| 39274 | JOSE IPINA | 05/20/22 | \$ 100.00 | RENTAL DEPOSIT REFUND-LF COMMUNITY CENTER 5/15/ |
| 39275 | KENDIG KEAST | 05/20/22 | \$ 1,196.25 | ZONING ORDINANCE DEVELOPMENT |
| 39276 | KONIKA MINOLTA | 05/07/22 | \$ 223.93 | COPIER LEASE-CITY HALL/COURT |
| 39277 | LA HORMIGA | 04/28/22 | \$ 52.00 | INSTALL/BALANCE TIRES |
| 39278 | LEXIS NEXIS RISK DATA | 04/30/22 | \$ 100.00 | PEOPLE SEARCH PROGRAM |
| 39279 | LINEBARGER GOGGAN | 05/20/22 | \$ 8,159.84 | APR 2022-COLLECTION FEES |
| 39280 | LOS FRESNOS NEWS | 05/04/22 | \$ 150.00 | 2022-GRADUATION BANNER ADVERTISING |
| 39281 | LUIS RAMOS | 04/30/22 | \$ 10,908.48 | APRIL 2022-CUSTOMER SERVICE INSPECTIONS |
| 39282 | MIDDLETON AIR | 05/16/22 | \$ 85.76 | REPAIR A/C-JAIL |
| 39283 | NOVA MEDICAL | 04/26/22 | \$ 58.88 | PRE EMPLOYMENT SCREENING-GAMEZ |
| 39284 | O'REILLY AUTO | VARIOUS | \$ 281.07 | APR 2022-SUPPLIES FOR MAINTENANCE |
| 39285 | PETTY CASH | VARIOUS | \$ 30.50 | SUPPLIES FOR POLICE DEPT |
| 39286 | REGION STAFFING | VARIOUS | \$ 972.80 | CONTRACT LABOR-WEEKENDING 5/1,5/8/22 |
| 39287 | SMARTCOM TELEPHONE | 05/08/22 | \$ 485.51 | INTERNET SERVICE-CH/PD/COURT-PHONE SVC-PD |
| 39288 | SOUTH TEXAS COMMUNICATION | 05/17/22 | \$ 340.00 | COMMUNICATIONS RADIO REPAIRS |
| 39289 | TERMINIX | VARIOUS | \$ 383.00 | PEST CONTROL-CITY BUILDINGS/PARKS |
| 39290 | TX DEPT OF CRIMINAL JUSTICE | 04/28/22 | \$ 456.00 | FIRE FIGHTING FOAM |
| 39291 | TIME WARNER CABLE | 05/06/22 | \$ 8.18 | CABLE SERVICE-LIBRARY |
| 39292 | TYLER BUSINESS FORMS | VARIOUS | \$ 604.17 | AP CHECKS/ CHECK FORMS |
| 39293 | TYLER TECHNOLOGIES | 05/01/22 | \$ 1,623.00 | BRAZOS ECITATION MAINTENANCE |
| 39294 | XEROX FINANCIAL | 05/11/22 | \$ 280.25 | COPIER LEASE-LIBRARY |
| 39295 | ZARSKY LUMBER | 04/30/22 | \$ 73.69 | APR 2022-SUPPLIES FOR MAINTENANCE |
| | | | | |
| | | | | |
| | | | | |
| | | TOTAL | \$ 366,940.63 | |

Budget Report

For Fiscal: 2021-2022 Period Ending: 05/31/2022

Group Summary

| ExpCategory;Department | Original Total Budget | Current Total Budget | Period Activity | Fiscal Activity | Variance Favorable (Unfavorable) | Pi | t |
|----------------------------------|--------------------------|-------------------------|--------------------|---------------------|--|-------------|----------|
| Revenue | | | | | | | |
| 400 - PROPERTY TAXES | 1,278,010.00 | 1,278,010.00 | 18,796.50 | 1,315,662.85 | 37,652.85 | 10% | 6 |
| 407 - POLICE | 667,753.00 | 667,753.00 | 74,861.17 | 649,110.98 | -18,642.02 | 9% | 6 |
| 410 - CODE ENFORCEMENT | 7,500.00 | 7,500.00 | 560.00 | 5,149.35 | -2,350.65 | 6% | 6 |
| 412 - SOLID WASTE | 103,000.00 | 103,000.00 | 88,763.45 | 176,415.49 | 73,415.49 | 17% | 6 |
| 416 - LIBRARY | 6,600.00 | 6,600.00 | 708.05 | 5,300.40 | -1,299.60 | 8% | 6 |
| 430 - FRANCHISE FEES | 1,918,500.00 | 1,918,500.00 | 194,925.66 | 1,377,465.32 | -541,034.68 | 7% | 6 |
| 444 - MISCELLANEOUS | 224,200.00 | 232,100.17 | 31,473.41 | 232,622.62 | 522.45 | 10% | 6 |
| 490 - GRANTS | 182,770.00 | 182,770.00 | 0.00 | 123,704.37 | -59,065.63 | 6% | 6 |
| Revenue Total: | 4,388,333.00 | 4,396,233.17 | 410,088.24 | 3,885,431.38 | -510,801.79 | 8% | 6 |
| Expense | | | | | | | |
| 502 - ADMINISTRATION | 570,947.00 | 570,947.00 | 36,277.55 | 445,979.79 | 124,967.21 | 7% | 6 |
| 503 - MUNICIPAL COURT | 267,492.00 | 267,492.00 | 15,612.25 | 164,549.93 | 102,942.07 | 6% | 6 |
| 504 - TAX ASSESSOR COLLECTOR | 44,112.00 | 44,112.00 | 7,254.23 | 36,982.53 | 7,129.47 | 8% | 6 |
| 505 - INFORMATION TECHNOLOGY | 51,773.00 | 51,773.00 | 2,650.34 | 29,042.60 | 22,730.40 | 5% | 6 |
| 506 - ELECTION | 17,750.00 | 17,750.00 | 0.00 | 10,486.76 | 7,263.24 | 5% | 6 |
| 507 - POLICE | 1,772,656.00 | 1,780,556.17 | 109,452.69 | 1,130,092.86 | 650,463.31 | 6% | 6 |
| 508 - FIRE | 174,500.00 | 174,500.00 | 654.18 | 109,738.89 | 64,761.11 | 6% | 6 |
| 509 - ENGINEERING | 108,000.00 | 108,000.00 | 652.44 | 113,471.96 | -5,471.96 | 10% | 6 |
| 510 - CODE ENFORCEMENT | 136,536.00 | 136,536.00 | 4,411.99 | 46,504.19 | 90,031.81 | 3% | 6 |
| 511 - EMERGENCY MEDICAL SERV | 205,400.00 | 355,400.00 | 49.51 | 274,882.01 | 80,517.99 | 7% | 6 |
| 512 - SOLID WASTE | 3,000.00 | 3,000.00 | 0.00 | 300.20 | 2,699.80 | 1% | 6 |
| 514 - STREETS | 312,687.00 | 312,687.00 | 3,946.18 | 211,877.11 | 100,809.89 | 6% | 6 |
| 515 - PARKS | 415,149.00 | 415,149.00 | 15,545.87 | 229,058.18 | 186,090.82 | 5% | 6 |
| 516 - LIBRARY | 176,404.00 | 176,404.00 | 11,169.40 | 111,594.89 | 64,809.11 | 6% | 6 |
| 517 - COMMUNITY CENTER | 5,000.00 | 5,000.00 | 65.36 | 1,984.91 | 3,015.09 | 3% | 6 |
| 518 - EMERGENCY MANAGEMENT | 59,232.00 | 59,232.00 | 705.25 | 47,408.50 | 11,823.50 | 8% | 6 |
| 519 - OTHER GENERAL EXPENSES | 14,500.00 | 14,500.00 | 0.00 | 4,824.45 | 9,675.55 | 3% | 6 |
| 523 - DSRIP-COMMUNITY HEALT | 53,195.00 | 53,195.00 | 3,657.78 | 32,469.44 | 20,725.56 | 6% | 6 |
| Expense Total: | 4,388,333.00 | 4,546,233.17 | 212,105.02 | 3,001,249.20 | 1,544,983.97 | 66% | 6 |
| Report Surplus (Deficit): | 0.00 | -150,000.00 | 197,983.22 | 884,182.18 | 1,034,182.18 | -58% | 6 |

Attachment: CC Financial Report May 2022 (4427 : Financial Report)

| CHECKLIST FOR WATER & SEWER | | | | MAY 2022 |
|--------------------------------|------------------------------|----------|----------------------|--|
| CK # | VENDOR NAME | Inv.Date | Amount | Description |
| 0000002 | CITY OF L.F. PAYROLL ACCT | 05/12/22 | \$ 33,869.78 | DUE TO PAYROLL #16 WE 5/8/22 |
| 0000024 | CITY OF L.F. PAYROLL ACCT | 05/24/22 | \$ 34,896.58 | DUE TO PAYROLL #17 WE 5/22/22 |
| 151066 | AGUAWORKS | VARIOUS | \$ 238.76 | MANHOLE RING ADJUSTER/GASKET |
| 151067 | AMAZON.COM | 03/04/22 | \$ 15.60 | COFFEE FILTERS |
| 151068 | AMCHEM | 04/22/22 | \$ 2,574.00 | CALCIUM HYPOCHLORITE |
| 151069 | AQUA METRIC SALES | 04/18/22 | \$ 1,850.17 | WATER METERS |
| 151070 | AT&T MOBILITY | 04/19/22 | \$ 351.44 | MOBILE PHONE SERVICE-WATER/SEWER DEPT |
| 151071 | CHEMTEX INDUSTRIES | 04/20/22 | \$ 305.00 | BREAK AWAY/MOVE OUT CHEMICAL |
| 151072 | CITY OF LOS FRESNOS | 04/20/22 | \$ 452.41 | WATER SERVICE-SEWER PLANT/LIFT STATIONS |
| 151073 | CORE & MAIN | 04/21/22 | \$ 213.04 | DIRECT READ METER |
| 151074 | EAST RIO HONDO WATER | 05/06/22 | \$ 962.09 | MAY 2022-ERH SETTLEMENT |
| 151075 | FUELMAN | 04/30/22 | \$ 3,119.75 | FUEL FOR WATER/SEWER VEHICLES |
| 151076 | HOME DEPOT | VARIOUS | \$ 972.63 | SUPPLIES FOR MAINTENANCE |
| 151077 | HOME DEPOT | VARIOUS | VOID | VOIDED CHECK-CONTINUED |
| 151078 | LA HORMIGA | 04/26/22 | \$ 16.00 | FLAT REPAIR WS-065/ WS-131 |
| 151079 | LINDE GAS & EQUIP | 04/22/22 | \$ 54.35 | CHEMICAL/CYLINDER RENTAL |
| 151080 | MAGIC VALLEY ELEC | 04/18/22 | \$ 101.00 | ELEC-LIFT STATION-CACTUS ROAD |
| 151081 | OFFICE DEPOT | 04/05/22 | \$ 29.90 | OFFICE SUPPLIES |
| 151082 | REGION STAFFING | VARIOUS | \$ 3,688.00 | CONTRACT LABOR-WEEKENDING 4/17,4/24/22 |
| 151083 | REGION STAFFING | VARIOUS | VOID | VOIDED CHECK-CONTINUED |
| 151084 | SAM'S | 04/07/22 | \$ 49.76 | WATER COOLERS FOR PUBLIC WORKS |
| 151085 | STAPLES | VARIOUS | \$ 226.36 | OFFICE SUPPLIES |
| 151086 | TERMINIX | 04/07/22 | \$ 30.00 | PEST CONTROL-SERVICE CENTER |
| 151087 | TOWN OF INDIAN LAKE | VARIOUS | \$ 2,241.16 | APR/MAY 2022-SOUTHMOST WATER |
| 151088 | UNIFIRST | VARIOUS | \$ 342.14 | CLEANING-W/S UNIFORMS |
| 151089 | VEAE SERVICES | 05/01/22 | \$ 778.28 | APR 2022--IT CONTRACT/PHONE SERVICE-WATER/SEWER DEPT |
| | CHECK 151090-151106 | | | UTILITY DEPOSIT REFUNDs |
| 151107 | A&M AUTOMOTIVE | 05/10/22 | \$ 7.00 | STATE INSPECTION WS VEHICLE |
| 151108 | AGUAWORKS | VARIOUS | \$ 561.16 | SUPPLIES FOR WATER LINE MAINT/ LIFT STATION EQUIP |
| 151109 | ANA-LAB | 05/16/22 | \$ 595.00 | ROUTINE-WATER TESTING-NITRATE/NITRITE |
| 151110 | ANGEL HERNANDEZ | 05/04/22 | \$ 142.50 | SAFETY LIGHT REPAIR WS-214 |
| 151111 | AQUA METRIC SALES | 04/27/22 | \$ 1,205.35 | SENSUS METER RADIO HOUSING PARTS |
| 151112 | ARAMARK | VARIOUS | \$ 65.36 | MEDICAL SUPPLIES-PUBLIC WORKS |
| 151113 | BRENNTAG SOUTHWEST | 05/05/22 | \$ 3,159.55 | WATER PLANT CHEMICALS |
| 151114 | CCID #6 | 04/30/22 | \$ 2,326.63 | APRIL 2022-RAW WATER |
| 151115 | CHEMTEX INDUSTRIES | 05/06/22 | \$ 315.00 | MOVE OUT CHEMICALS |
| 151116 | CORE & MAIN | 05/10/22 | \$ 1,639.34 | WATER CONNECTION SUPPLIES |
| 151117 | DEPT OF STATE HEALTH SERVICE | 05/03/22 | \$ 27.24 | 4 ROUTINE WATER SAMPLES |
| 151118 | DIRECT ENERGY | 04/29/22 | \$ 7,550.39 | ELECTRICITY-WATER/SEWER DEPT |
| 151119 | DPC INDUSTRIES | VARIOUS | \$ 8,771.96 | WATER PLANT CHEMICALS |
| 151120 | EAST RIO HONDO WATER | 05/11/22 | \$ 295.47 | WATER SERVICE-EDAP LIFT STATIONS |
| 151121 | GATEWAY PRINTING | 04/26/22 | \$ 110.65 | LETTERHEADS |
| 151122 | INTEGRITY TESTING | 05/03/22 | \$ 876.00 | APRIL 2022-SEWER PLANT TESTING |
| 151123 | LA HORMIGA | 05/13/22 | \$ 8.00 | FLAT REPAIR WS-091 |
| 151124 | NEW CORE | 05/13/22 | \$ 5,912.37 | CUATES LIFT STATION SEWAGE PUMP |
| 151125 | O'REILLY AUTO | VARIOUS | \$ 712.66 | APR 2022-SUPPLIES FOR MAINTENANCE |
| 151126 | REGION STAFFING | VARIOUS | \$ 3,430.40 | CONTRACT LABOR-WEEKENDING-5/1,5/8/22 |
| 151127 | REGION STAFFING | VARIOUS | VOID | VOIDED CHECK-CONTINUED |
| 151128 | SMART COM TELEPHONE | 05/08/22 | \$ 141.32 | INTERNET SERVICE |
| 151129 | TERMINIX | 05/05/22 | \$ 30.00 | PEST CONTROL-SERVICE CENTER |
| 151130 | TYLER BUSINESS FORMS | 05/05/22 | \$ 176.82 | AP CHECK FORMS |
| 151131 | USA BLUEBOOK | VARIOUS | \$ 1,081.29 | SUPPLIES FOR WATER/SEWER DEPT |
| 151132 | WESTERN DIESEL | 04/22/22 | \$ 791.47 | IGNITION CONTROL PANEL-SEWER JETTER |
| 151133 | ZARSKY LUMBER | 04/30/22 | \$ 191.54 | APR 2022-SUPPLIES FOR MAINTENANCE |
| | TOTAL | | \$ 127,502.67 | |

Attachment: CC Financial Report May 2022 (4427 : Financial Report)

| | UTILITY DEPOSIT REFUND CHECKS | | | |
|--------|-------------------------------|--------------|--------------------|--|
| 151090 | PERALES, TONYA | 05/06/22 | \$ 69.31 | ACCT #02-04105-03 UTILITY DEPOSIT REFUND |
| 151091 | SAVEDRA, MARTIN JR | 05/06/22 | \$ 83.44 | ACCT #02-04152-06 UTILITY DEPOSIT REFUND |
| 151092 | CALAVERAS TATTOO | 05/06/22 | \$ 112.04 | ACCT #02-09432-08 UTILITY DEPOSIT REFUND |
| 151093 | NEW LOOK SALON | 05/06/22 | \$ 4.37 | ACCT #02-10425-08 UTILITY DEPOSIT REFUND |
| 151094 | MOSES, GRACE | 05/06/22 | \$ 5.04 | ACCT #02-21548-02 UTILITY DEPOSIT REFUND |
| 151095 | ARAIZA JR, RICARDO | 05/06/22 | \$ 11.95 | ACCT #02-21652-00 UTILITY DEPOSIT REFUND |
| 151096 | RAMIREZ, MONICA | 05/06/22 | \$ 12.32 | ACCT #02-22021-04 UTILITY DEPOSIT REFUND |
| 151097 | MILUM, MARK | 05/06/22 | \$ 96.58 | ACCT #02-22021-05 UTILITY DEPOSIT REFUND |
| 151098 | MILLS, ROXANNE | 05/06/22 | \$ 106.90 | ACCT #03-06141-09 UTILITY DEPOSIT REFUND |
| 151099 | URIE, MIGUEL | 05/06/22 | \$ 124.91 | ACCT #03-06311-00 UTILITY DEPOSIT REFUND |
| 151100 | MIGUEL URIE | 05/06/22 | \$ 124.91 | ACCT #03-06312-00 UTILITY DEPOSIT REFUND |
| 151101 | VASQUEZ, MARIA | 05/06/22 | \$ 96.16 | ACCT #03-11200-06 UTILITY DEPOSIT REFUND |
| 151102 | CABERA, FRANCIS | 05/06/22 | \$ 73.49 | ACCT #03-21310-02 UTILITY DEPOSIT REFUND |
| 151103 | MARTINEZ LUNA, MARIA | 05/06/22 | \$ 103.50 | ACCT #03-27700-04 UTILITY DEPOSIT REFUND |
| 151104 | LEOS, CRISTIAN | 05/06/22 | \$ 42.95 | ACCT #03-30213-05 UTILITY DEPOSIT REFUND |
| 151105 | ESTRADA, MARCOS | 05/06/22 | \$ 63.80 | ACCT #04-04100-00 UTILITY DEPOSIT REFUND |
| 151106 | CASANOVA, GUADALUPE | 05/06/22 | \$ 100.65 | ACCT #04-05108-00 UTILITY DEPOSIT REFUND |
| | | | | |
| | | TOTAL | \$ 1,232.32 | |

Budget Report

For Fiscal: 2021-2022 Period Ending: 05/31/

Group Summary

| ExpCategory;Department | Original Total Budget | Current Total Budget | Period Activity | Fiscal Activity | Variance Favorable (Unfavorable) | Pe |
|----------------------------------|--------------------------|-------------------------|--------------------|---------------------|--|------------|
| Revenue | | | | | | |
| 444 - MISCELLANEOUS | 2,926,800.00 | 2,926,800.00 | 223,136.30 | 2,171,038.98 | -755,761.02 | 74 |
| Revenue Total: | 2,926,800.00 | 2,926,800.00 | 223,136.30 | 2,171,038.98 | -755,761.02 | 74 |
| Expense | | | | | | |
| 502 - ADMINISTRATION | 585,928.00 | 585,928.00 | 37,095.05 | 367,375.03 | 218,552.97 | 62 |
| 505 - INFORMATION TECHNOLOGY | 34,782.00 | 34,782.00 | 1,325.20 | 14,506.46 | 20,275.54 | 41 |
| 520 - CAPITAL OUTLAY | 140,861.00 | 140,861.00 | 2,188.15 | 32,486.36 | 108,374.64 | 23 |
| 526 - WATER SUPPLIES | 160,500.00 | 160,500.00 | 15,672.63 | 122,251.59 | 38,248.41 | 76 |
| 527 - MAINTENANCE OF WATER S | 9,000.00 | 9,000.00 | 320.36 | 7,063.13 | 1,936.87 | 78 |
| 528 - MAINTENANCE OF WATER E | 46,500.00 | 46,500.00 | 453.97 | 89,147.41 | -42,647.41 | 191 |
| 529 - WATER PURCHASES | 39,886.00 | 39,886.00 | 1,120.58 | 21,162.43 | 18,723.57 | 53 |
| 530 - WATER MISCELLANEOUS EX | 376,545.00 | 376,545.00 | 0.00 | 136,091.33 | 240,453.67 | 36 |
| 532 - WATER BONDED INDEBTEDN | 95,367.00 | 95,367.00 | 0.00 | 56,366.36 | 39,000.64 | 59 |
| 534 - SEWER ADMINISTRATION | 696,428.00 | 696,428.00 | 39,116.00 | 405,134.60 | 291,293.40 | 58 |
| 535 - INFORMATION TECHNOLOG | 34,782.00 | 34,782.00 | 1,325.20 | 14,506.46 | 20,275.54 | 41 |
| 536 - SEWER SUPPLIES | 76,750.00 | 76,750.00 | 4,328.77 | 47,989.97 | 28,760.03 | 62 |
| 537 - MAINTENANCE OF SEWER S | 10,500.00 | 10,500.00 | 122.14 | 3,820.83 | 6,679.17 | 36 |
| 538 - MAINTENANCE OF SEWER E | 120,500.00 | 120,500.00 | 7,535.08 | 49,301.34 | 71,198.66 | 40 |
| 539 - SEWER MISC. EXPENSES | 564,625.00 | 564,625.00 | 0.00 | 13,071.71 | 551,553.29 | 2 |
| 541 - SEWER BONDED INDEBTEDN | 61,848.00 | 61,848.00 | 0.00 | 6,119.15 | 55,728.85 | 9 |
| 552 - TRANSFER OUT | 621,999.00 | 621,999.00 | 0.00 | 563,181.50 | 58,817.50 | 90 |
| Expense Total: | 3,676,801.00 | 3,676,801.00 | 110,603.13 | 1,949,575.66 | 1,727,225.34 | 53 |
| Report Surplus (Deficit): | -750,001.00 | -750,001.00 | 112,533.17 | 221,463.32 | 971,464.32 | -29 |

Attachment: CC Financial Report May 2022 (4427 : Financial Report)

Attachment: CC Financial Report May 2022 (4427 : Financial Report)

Budget Report

For Fiscal: 2021-2022 Period Ending: 05/31/2022

Group Summary

| ExpCategory | Original Total Budget | Current Total Budget | Period Activity | Fiscal Activity | Variance Favorable (Unfavorable) | Pe |
|----------------------------------|--------------------------|-------------------------|--------------------|--------------------|--|-----------|
| Revenue | | | | | | |
| | 510,380.00 | 510,380.00 | 52,771.86 | 363,414.69 | -146,965.31 | 71 |
| Revenue Total: | 510,380.00 | 510,380.00 | 52,771.86 | 363,414.69 | -146,965.31 | 71 |
| Expense | | | | | | |
| 01 - SALARIES | 15,480.00 | 15,480.00 | 576.00 | 5,424.00 | 10,056.00 | 35 |
| 02 - EMPLOYEE BENEFITS | 1,371.00 | 1,371.00 | 46.02 | 533.39 | 837.61 | 38 |
| 03 - CONTRACT LABOR | 57,795.00 | 57,795.00 | 2,463.71 | 38,657.90 | 19,137.10 | 66 |
| 04 - SUPPLIES | 5,500.00 | 5,500.00 | 176.82 | 2,776.91 | 2,723.09 | 50 |
| 09 - MISCELLANEOUS | 17,000.00 | 17,000.00 | 18.72 | 855.59 | 16,144.41 | 5 |
| 10 - CONTRACTS AND OTHER | 72,200.00 | 73,400.00 | 2,722.95 | 61,802.77 | 11,597.23 | 84 |
| 11 - MAINTENANCE | 257,434.00 | 256,234.00 | 10,062.50 | 30,074.07 | 226,159.93 | 11 |
| 12 - INSURANCE | 300.00 | 300.00 | 0.00 | 236.18 | 63.82 | 78 |
| 50 - TRANSFER | 83,000.00 | 83,000.00 | 0.00 | 0.00 | 83,000.00 | 0 |
| 99 - MISCELLANEOUS & CONTIN | 300.00 | 300.00 | 0.00 | 0.00 | 300.00 | 0 |
| Expense Total: | 510,380.00 | 510,380.00 | 16,066.72 | 140,360.81 | 370,019.19 | 27 |
| Report Surplus (Deficit): | 0.00 | 0.00 | 36,705.14 | 223,053.88 | 223,053.88 | 0 |

Attachment: CC Financial Report May 2022 (4427 : Financial Report)



City of Los Fresnos, TX

Budget Report

Account Summary

For Fiscal: 2021-2022 Period Ending: 05/31/2022

| | | Original Total Budget | Current Total Budget | Period Activity | Fiscal Activity | Variance Favorable (Unfavorable) | P | rt |
|--|---|--------------------------|-------------------------|--------------------|--------------------|--|--------------------|----------|
| Revenue | | | | | | | | |
| 09-452-1000 | INTEREST EARNED | 380.00 | 380.00 | 0.00 | 397.34 | 17.34 | 10 | % |
| 09-452-1132 | SALES TAX | 510,000.00 | 510,000.00 | 52,771.86 | 363,017.35 | -146,982.65 | 7 | % |
| | Revenue Total: | 510,380.00 | 510,380.00 | 52,771.86 | 363,414.69 | -146,965.31 | 7 | % |
| Expense | | | | | | | | |
| ExpCategory: 01 - SALARIES | | | | | | | | |
| 09-575-01100 | SALARIES | 15,480.00 | 15,480.00 | 576.00 | 5,424.00 | 10,056.00 | 3 | % |
| | ExpCategory: 01 - SALARIES Total: | 15,480.00 | 15,480.00 | 576.00 | 5,424.00 | 10,056.00 | 3 | % |
| ExpCategory: 02 - EMPLOYEE BENEFITS | | | | | | | | |
| 09-575-02100 | FICA EXPENSE | 960.00 | 960.00 | 35.72 | 336.28 | 623.72 | 3 | % |
| 09-575-02105 | MEDICARE EXPENSE | 224.00 | 224.00 | 8.36 | 74.29 | 149.71 | 3 | % |
| 09-575-02106 | HEALTH INSURANCE EXP | 0.00 | 0.00 | 0.00 | 0.79 | -0.79 | (| % |
| 09-575-02107 | TWC EXPENSE | 144.00 | 144.00 | 0.57 | 105.56 | 38.44 | 7 | % |
| 09-575-02150 | TMRS EXPENSE | 0.00 | 0.00 | 0.00 | 4.35 | -4.35 | (| % |
| 09-575-02160 | WORKER'S COMP | 43.00 | 43.00 | 1.37 | 12.12 | 30.88 | 2 | % |
| | ExpCategory: 02 - EMPLOYEE BENEFITS Total: | 1,371.00 | 1,371.00 | 46.02 | 533.39 | 837.61 | 3 | % |
| ExpCategory: 03 - CONTRACT LABOR | | | | | | | | |
| 09-575-03110 | ATTORNEY | 500.00 | 500.00 | 0.00 | 0.00 | 500.00 | (| % |
| 09-575-03115 | AUDITOR | 5,775.00 | 5,775.00 | 0.00 | 5,775.00 | 0.00 | 10 | % |
| 09-575-03120 | PROFESSIONAL SERVICES | 39,520.00 | 39,520.00 | 1,463.71 | 24,882.90 | 14,637.10 | 6 | % |
| 09-575-03121 | BUSINESS RECRUIT AND DEVELOP | 12,000.00 | 12,000.00 | 1,000.00 | 8,000.00 | 4,000.00 | 6 | % |
| | ExpCategory: 03 - CONTRACT LABOR Total: | 57,795.00 | 57,795.00 | 2,463.71 | 38,657.90 | 19,137.10 | 6 | % |
| ExpCategory: 04 - SUPPLIES | | | | | | | | |
| 09-560-04100 | SUPPLIES - HDP | 0.00 | 0.00 | 176.82 | 176.82 | -176.82 | (| % |
| 09-575-04100 | OFFICE SUPPLIES & PRINTING | 5,500.00 | 5,500.00 | 0.00 | 2,600.09 | 2,899.91 | 4 | % |
| | ExpCategory: 04 - SUPPLIES Total: | 5,500.00 | 5,500.00 | 176.82 | 2,776.91 | 2,723.09 | 5 | % |
| ExpCategory: 09 - MISCELLANEOUS | | | | | | | | |
| 09-575-09100 | TRAVEL/SEMINARS | 2,000.00 | 2,000.00 | 18.72 | 855.59 | 1,144.41 | 4 | % |
| 09-575-30129 | GENERAL FUND ADMIN | 15,000.00 | 15,000.00 | 0.00 | 0.00 | 15,000.00 | (| % |
| | ExpCategory: 09 - MISCELLANEOUS Total: | 17,000.00 | 17,000.00 | 18.72 | 855.59 | 16,144.41 | !<!--</b--> | % |
| ExpCategory: 10 - CONTRACTS AND OTHER | | | | | | | | |
| 09-575-06100 | CITY PROMOTION | 45,000.00 | 45,000.00 | 1,000.00 | 29,500.00 | 15,500.00 | 6 | % |
| 09-575-06120 | ADVERTISING | 6,000.00 | 6,000.00 | 240.00 | 5,645.00 | 355.00 | 9 | % |
| 09-575-10100 | DUES & MEMBERSHIPS | 1,200.00 | 2,400.00 | 82.95 | 752.77 | 1,647.23 | 3 | % |
| 09-575-30100 | BUSINESS INCENTIVE PROGRAM | 20,000.00 | 20,000.00 | 1,400.00 | 25,905.00 | -5,905.00 | 12 | % |
| | ExpCategory: 10 - CONTRACTS AND OTHER Total: | 72,200.00 | 73,400.00 | 2,722.95 | 61,802.77 | 11,597.23 | 8 | % |
| ExpCategory: 11 - MAINTENANCE | | | | | | | | |
| 09-575-11150 | SPECIAL PROJECTS | 257,434.00 | 256,234.00 | 10,062.50 | 30,074.07 | 226,159.93 | 1 | % |
| | ExpCategory: 11 - MAINTENANCE Total: | 257,434.00 | 256,234.00 | 10,062.50 | 30,074.07 | 226,159.93 | 1 | % |
| ExpCategory: 12 - INSURANCE | | | | | | | | |
| 09-575-12100 | INSURANCE | 300.00 | 300.00 | 0.00 | 236.18 | 63.82 | 7 | % |
| | ExpCategory: 12 - INSURANCE Total: | 300.00 | 300.00 | 0.00 | 236.18 | 63.82 | 7 | % |
| ExpCategory: 50 - TRANSFER | | | | | | | | |
| 09-575-30131 | TRANSFER DEBT SERVICE I&S | 83,000.00 | 83,000.00 | 0.00 | 0.00 | 83,000.00 | (| % |
| | ExpCategory: 50 - TRANSFER Total: | 83,000.00 | 83,000.00 | 0.00 | 0.00 | 83,000.00 | (| % |

Attachment: CC Financial Report May 2022 (4427 : Financial Report)

Budget Report

For Fiscal: 2021-2022 Period Ending: 05/31/2022

| | Original Total Budget | Current Total Budget | Period Activity | Fiscal Activity | Variance Favorable (Unfavorable) | P | t |
|--|--------------------------|-------------------------|--------------------|--------------------|--|-----------|----------|
| ExpCategory: 99 - MISCELLANEOUS & CONTIN | | | | | | | |
| <u>09-575-99100</u> MISCELLANEOUS | 300.00 | 300.00 | 0.00 | 0.00 | 300.00 | (| 6 |
| ExpCategory: 99 - MISCELLANEOUS & CONTIN Total: | 300.00 | 300.00 | 0.00 | 0.00 | 300.00 | (| 6 |
| Expense Total: | 510,380.00 | 510,380.00 | 16,066.72 | 140,360.81 | 370,019.19 | 27 | 6 |
| Report Surplus (Deficit): | 0.00 | 0.00 | 36,705.14 | 223,053.88 | 223,053.88 | (| 6 |

Attachment: CC Financial Report May 2022 (4427 : Financial Report)

Budget Report

For Fiscal: 2021-2022 Period Ending: 05/31/2022

Fund Summ

| Fund | Original Total Budget | Current Total Budget | Period Activity | Fiscal Activity | Variance Favorable (Unfavorable) |
|----------------------------|--------------------------|-------------------------|--------------------|--------------------|--|
| 09 - COMMUNITY DEVELOPMENT | 0.00 | 0.00 | 36,705.14 | 223,053.88 | 223,053.88 |
| Report Surplus (Deficit): | 0.00 | 0.00 | 36,705.14 | 223,053.88 | 223,053.88 |

Attachment: CC Financial Report May 2022 (4427 : Financial Report)

Sales Tax Report
FY 21-22

| | 2c | | | 1-1/2c (General Fund Portion) | | | 1/2c (CDC Portion) | | |
|------------------------|-----------------|-----------------|------------------|-------------------------------|-----------------|---------------|--------------------|------------------|-----------------|
| Paid | FY20-21 | FY19-20 | Inc(Dec) (\$) | Inc(Dec) (\$) | Inc(Dec) (%) | FY20-21 | FY19-20 | Inc(Dec) (\$) | Inc(Dec) (%) |
| October | 155,969.20 | 137,245.88 | 18,723.32 | 14,042.49 | 13.64% | 38,992.30 | 34,311.47 | 4,680.83 | 13.64% |
| November | 169,309.31 | 159,685.57 | 9,623.74 | 7,217.80 | 6.03% | 42,327.33 | 39,921.39 | 2,405.94 | 6.03% |
| December | 141,597.79 | 138,701.88 | 2,895.91 | 2,171.93 | 2.09% | 35,399.45 | 34,675.47 | 723.98 | 2.09% |
| January | 160,126.54 | 126,834.66 | 33,291.88 | 24,968.91 | 26.25% | 40,031.64 | 31,708.67 | 8,322.97 | 26.25% |
| February | 227,290.15 | 162,607.38 | 64,682.77 | 48,512.08 | 39.78% | 56,822.54 | 40,651.85 | 16,170.69 | 39.78% |
| March | 159,594.88 | 128,048.62 | 31,546.26 | 23,659.70 | 24.64% | 39,898.72 | 32,012.16 | 7,886.57 | 24.64% |
| April | 133,099.44 | 113,435.34 | 19,664.10 | 14,748.08 | 17.34% | 33,274.86 | 28,358.84 | 4,916.03 | 17.34% |
| May | 209,547.66 | 156,970.44 | 52,577.22 | 39,432.92 | 33.49% | 52,386.92 | 39,242.61 | 13,144.31 | 33.49% |
| June | 174,302.19 | 145,570.95 | 28,731.24 | 21,548.43 | 19.74% | 43,575.55 | 36,392.74 | 7,182.81 | 19.74% |
| July | 163,446.56 | 169,624.59 | (6,178.03) | (4,633.52) | -3.64% | 40,861.64 | 42,406.15 | (1,544.51) | -3.64% |
| August | 185,738.61 | 181,736.68 | 4,001.93 | 3,001.45 | 2.20% | 46,434.65 | 45,434.17 | 1,000.48 | 2.20% |
| September | 171,296.40 | 144,746.62 | 26,549.78 | 19,912.34 | 18.34% | 42,824.10 | 36,186.66 | 6,637.45 | 18.34% |
| TOTAL SALES ACTIVITIES | \$ 2,051,318.73 | \$ 1,765,208.61 | \$ 286,110.12 | \$ 214,582.59 | 16.21% | \$ 512,829.68 | \$ 441,302.15 | \$ 71,527.53 | 16.21% |

| | 2c | | | 1-1/2c (General Fund Portion) | | | 1/2c (CDC Portion) | | |
|------------------------|-----------------|-----------------|------------------|-------------------------------|-----------------|---------------|--------------------|------------------|-----------------|
| Paid | FY21-22 | FY20-21 | Inc(Dec) (\$) | Inc(Dec) (\$) | Inc(Dec) (%) | FY21-22 | FY20-21 | Inc(Dec) (\$) | Inc(Dec) (%) |
| October | 178,985.72 | 155,969.20 | 23,016.52 | 17,262.39 | 14.76% | 44,746.43 | 38,992.30 | 5,754.13 | 14.76% |
| November | 182,158.81 | 169,309.31 | 12,849.50 | 13,619.11 | 7.59% | 45,539.70 | 42,327.33 | 3,212.38 | 7.59% |
| December | 159,019.26 | 141,597.79 | 17,421.47 | 106,198.34 | 12.30% | 39,754.82 | 35,399.45 | 4,355.37 | 12.30% |
| January | 173,325.51 | 160,126.54 | 13,198.97 | 129,994.13 | 8.24% | 43,331.38 | 40,031.64 | 3,299.74 | 8.24% |
| February | 238,866.97 | 227,290.15 | 11,576.82 | 179,150.23 | 5.09% | 59,716.74 | 56,822.54 | 2,894.21 | 5.09% |
| March | 156,978.19 | 159,594.88 | (2,616.69) | 117,733.64 | -1.64% | 39,244.55 | 39,898.72 | (654.17) | -1.64% |
| April | 151,647.45 | 133,099.44 | 18,548.01 | 99,824.58 | 13.94% | 37,911.86 | 33,274.86 | 4,637.00 | 13.94% |
| May | 211,087.42 | 209,547.66 | 1,539.76 | 157,160.75 | 0.73% | 52,771.86 | 52,386.92 | 384.94 | 0.73% |
| TOTAL SALES ACTIVITIES | \$ 1,452,069.33 | \$ 1,356,534.97 | \$ 95,534.36 | \$ 1,089,052.00 | 7.04% | \$ 363,017.33 | \$ 339,133.74 | \$ 23,883.59 | 7.04% |

**** Sales Tax Amount may be adjusted at the end of the year based on actuals sales activity amounts.

City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 06/14/22 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:
DOC ID: 4428

SCHEDULED

ACTION ITEM (ID # 4428)

**Public Works Report 1. Water and Wastewater Activity 2.
Calls for Service 3. Building Permits 4. Recycling 5. Waste
Water Treatment Plant Discharge Monitoring Report**

Call with questions.

I recommend approval.



May 2022

Water Treatment Plant activity:

Total Output: 22,405,428

Daily Average: 722,756

% of Capacity: 72.3%

Waste Water Treatment Plant activity:

Total Output: 18,942,000

Daily Average: 611,032

% of Capacity: 61.1%



Public Works Monthly Report for May 2022

| CALLS FOR SERVICE | MONTH TOTAL | YEAR TO DATE |
|---|-------------|--------------|
| Service Connects/Disconnects | 159 | 479 |
| Rereads/Meter Info | 155 | 709 |
| Water Taps | 5 | 32 |
| Sewer Taps | 0 | 2 |
| Change Meter | 4 | 125 |
| Service Check for Water Leak at Account | 11 | 56 |
| Repaired Leak | 4 | 12 |
| Call for Sewer Stoppage | 11 | 64 |
| City Sewer Lines Unstopped | 7 | 25 |
| Code Enforcement/Other | 11 | 36 |
| Garbage Collection | 74 | 366 |
| Pothole Repairs | 25 | 548 |
| Street Repairs | 0 | 0 |
| Street Sign Replacement/Repaired | 15 | 35 |
| Asphalt Used (ton) | 0.6 | 16.62 |
| Gravel Used (ton) | 14 | 17 |
| Fire Hydrants Flushed and Oiled | 9 | 282 |
| Fire Hydrants Repaired | 0 | 2 |
| Valves Repaired | 0 | 2 |
| Manholes Cleaned/Repaired | 5 | 12 |


 Carlos Salazar, Director of Public Works

PROJECTS: 0 -ZZZZZZZZZZ
 APPLIED DATES: 0/00/0000 THRU 99/99/9999
 ISSUED DATES: 5/01/2022 THRU 5/31/2022
 EXPIRE DATES: 0/00/0000 THRU 99/99/9999
 STATUS: ALL

1.G.2.a

| PROJECT | ISSUE DATE | NAME | LOCATION | CONTRACTOR | DESCRIPTION | PROJ TYPE |
|---------|------------|-----------------------------|------------------------|------------|-----------------------------|-----------|
| 132614 | 5/02/2022 | DELGADO, ROBERTO J | 1006 S ARROYO BLVD | LF FRAME | RESIDENTIAL BUILDING | NEW |
| 132615 | 5/02/2022 | DELGADO, ROBERTO J | 1006 S ARROYO BLVD | LF FRAME | RESIDENTIAL BUILDING | NEW |
| 132616 | 5/02/2022 | LOS FRESNOS RODEO COMMITTEE | 500 E OCEAN BLVD | VAL STEEL | ACCESSORY BUILDING | NEW |
| 132617 | 5/02/2022 | BIG RAYS TO GO | 32198 STATE HWY 100 | OWNER | SIGN PERMIT | S |
| 132618 | 5/02/2022 | MEDINA, PEDRO | 106 N CANAL STREET | OWNER | FENCE PERMIT | ALT |
| 132619 | 5/02/2022 | VAZQUEZ, MARIA C | 210 S ARROYO BLVD | OWNER | DEMOLITION | ALT |
| 132620 | 5/04/2022 | BRADSHAW, RICK | 2000 BAJA CIRCLE | OWNER | ACCESSORY BUILDING | NEW |
| 132621 | 5/06/2022 | URIE, MIGUEL A SR | 100 N CANAL STREET | OWNER | DEMOLITION | ALT |
| 132622 | 5/06/2022 | HABITA CONSTRUCTION | 415 VALLE ALTO DRIVE | HABITA CON | RESIDENTIAL BUILDING | NEW |
| 132623 | 5/09/2022 | RANGEL, LILIANA | 225 ACAPULCO DRIVE | OWNER | RESIDENTIAL ADDITION/PORCH | ALT |
| 132624 | 5/09/2022 | RANGEL, LILIANA | 225 ACAPULCO DRIVE | OWNER | REROOF PERMIT | ALT |
| 132625 | 5/11/2022 | GUAJARDO, JOSE ALFONSO | 505 W 8TH STREET | OWNER | RESIDENTIAL ADDITION/PORCH | ALT |
| 132626 | 5/12/2022 | BARRERA, ALBERTO G | 155 VILLAGE EAST DRIVE | ARR | RESIDENTIAL BUILDING | NEW |
| 132628 | 5/12/2022 | DELA FUENTE, BLANCA | 32432 HWY 100 | OWNER | REROOF PERMIT | ALT |
| 132629 | 5/12/2022 | LOS FRESNOS RODEO COMMITTEE | 500 E OCEAN BLVD | SILVA'S WE | COMMERCIAL BUILDING/CONCERT | NEW |
| 132630 | 5/13/2022 | NEW LOOK SALON | 324 W OCEAN BLVD #205B | OWNER | COMMERCIAL- NEW OWNER/TENAN | ALT |
| 132631 | 5/13/2022 | AMERIE'S BLUE DRESS | 324 W OCEAN BLVD #205 | OWNER | COMMERCIAL- NEW OWNER/TENAN | ALT |
| 132632 | 5/16/2022 | TREJO JR, DAVID | 403 E 7TH STREET | INFINITY E | RESIDENTIAL REMODEL/ADDITIO | ALT |
| 132633 | 5/17/2022 | MORENO, LYDIA | 110 W 3RD STREET A,B&C | HECTOR GUZ | REROOF PERMIT | ALT |
| 132634 | 5/17/2022 | DELGADO, ROBERTO J | 1006 S ARROYO BLVD | LF FRAME | RESIDENTIAL BUILDING | NEW |
| 132635 | 5/17/2022 | LOS FRESNOS CISD / LFU | 33790 FM 803 | GRAFIK | SIGN PERMIT | S |
| 132636 | 5/17/2022 | LOS FRESNOS CISD /HIGH SCHO | 907 N ARROYO BLVD | GRAFIK | SIGN PERMIT | S |
| 132637 | 5/18/2022 | THE VAZQUEZ DRIVE-THRU | 210 S ARROYO BLVD | OWNER | COMMERCIAL BUILDING | NEW |
| 132638 | 5/19/2022 | LARRAGA, ARTURO | 410 E 9TH STREET | MARDEL SOU | RESIDENTIAL ADDITION/SOLAR | ALT |

Attachment: PW REPORT MAY 2022 (4428 : Public Works Report)

PROJECTS: 0 -ZZZZZZZZZZ
 APPLIED DATES: 0/00/0000 THRU 99/99/9999
 ISSUED DATES: 5/01/2022 THRU 5/31/2022
 EXPIRE DATES: 0/00/0000 THRU 99/99/9999
 STATUS: ALL

1.G.2.a

| PROJECT | ISSUE DATE | NAME | LOCATION | CONTRACTOR | DESCRIPTION | PROJ TYPE |
|----------------|------------|-----------------------------|--------------------------|------------|-----------------------------|-----------|
| 132639 | 5/19/2022 | VASQUEZ, JUAN | 106 E 7TH STREET | TEXAS SEC | FENCE PERMIT | ALT |
| 132640 | 5/19/2022 | RODRIGUEZ, MARIO | 404 VALLE ALTO DRIVE | ANDREE MOD | SWIMMING POOL | NEW |
| 132641 | 5/19/2022 | RODRIGUEZ, MARIO | 406 VALLE ALTO DRIVE | ANDREE MOD | SWIMMING POOL | NEW |
| 132642 | 5/19/2022 | CARAVEO, LARISA L | 105 S HUISACHE STREET | HECTOR GUZ | REROOF PERMIT | ALT |
| 132643 | 5/20/2022 | JARAMILLO, DAISY | 149 ALVAREZ COURT | OWNER | DRIVEWAY | ALT |
| 132644 | 5/23/2022 | ESPINOSA, ROSA | 512 W 6TH STREET | OWNER | RESIDENTIAL REMODEL/ADDITIO | ALT |
| 132645 | 5/23/2022 | SCOTT, JEFFREY D. | 137 HERON DRIVE | DON JONES | SWIMMING POOL | NEW |
| 132646 | 5/25/2022 | ETHERNAL LOVE HEALTH CARE I | 33478 FM 803 B2 | OWNER | COMMERCIAL ADDITION/REMODEL | ALT |
| 132647 | 5/25/2022 | MILLER, MICHAEL | 101 RESACA RETREAT DRIVE | OWNER | REROOF PERMIT | ALT |
| 132648 | 5/26/2022 | SIERRA MOBILE RV PARK LLC | 200 N EBANO STREET | EXIT LIGHT | ELECTRICAL PERMIT | ALT |
| 132649 | 5/31/2022 | BOTELLO, MARIA LUISA | 308 W 10TH STREET | MARDEL SOU | RESIDENTIAL ADDITION/SOLAR | ALT |
| 132650 | 5/31/2022 | PADRON, FLORENTINO | 407 E 8TH STREET | OWNER | FENCE PERMIT | ALT |
| 132651 | 5/31/2022 | AREVALO, ROSA E | 403 S BRAZIL STREET | FRONTLINE | ELECTRICAL PERMIT | ALT |
| 132652 | 5/31/2022 | LERMA, OZIEL | 413 VALLE ALTO DRIVE | LERMA CONS | RESIDENTIAL BUILDING | NEW |
| 132653 | 5/31/2022 | DELGADO, ROBERTO J | 733 W OCEAN BLVD | LF FRAME | RESIDENTIAL BUILDING | NEW |
| *** TOTALS *** | | NUMBER OF PROJECTS: 39 | | VALUATION: | 1,202,607.89 FEES: | 15,551.36 |

Attachment: PW REPORT MAY 2022 (4428 : Public Works Report)

PROJECTS: 0 -ZZZZZZZZZZ
APPLIED DATES: 0/00/0000 THRU 99/99/9999
ISSUED DATES: 5/01/2022 THRU 5/31/2022
EXPIRE DATES: 0/00/0000 THRU 99/99/9999
STATUS: ALL

1.G.2.a

*** SEGMENT RECAP ***

| PROJECT SEGMENT - DESCRIPTION | # OF SEGMENTS | VALUATION | FEE |
|-------------------------------|---------------|--------------|-----------|
| A - ACCESSORY BUILDING PERMIT | 2 | 33,110.00 | 200.00 |
| B - BUILDING PERMIT | 12 | 80,967.89 | 1,645.12 |
| COMM - COMM: NEW OWNER/TENANT | 2 | 0.00 | 120.00 |
| D - DEMOLITION PERMIT | 2 | 0.00 | 100.00 |
| DRIVEWAY - DRIVEWAY | 1 | 5,000.00 | 100.00 |
| E - ELECTRICAL PERMIT | 17 | 14,500.00 | 3,246.00 |
| F - FENCE PERMIT | 3 | 13,500.00 | 300.00 |
| M - MECHANICAL PERMIT | 7 | 0.00 | 550.76 |
| N - BUILDING PERMIT | 9 | 955,500.00 | 5,984.48 |
| P - PLUMBING PERMIT | 10 | 0.00 | 2,105.00 |
| POOL - SWIMMING POOL PERMIT | 3 | 99,670.00 | 900.00 |
| SIGN - SIGN PERMIT | 3 | 360.00 | 300.00 |
| *** TOTALS *** | 71 | 1,202,607.89 | 15,551.36 |

Attachment: PW REPORT MAY 2022 (4428 : Public Works Report)

PROJECTS: 0 -ZZZZZZZZZZ
APPLIED DATES: 0/00/0000 THRU 99/99/9999
ISSUED DATES: 5/01/2022 THRU 5/31/2022
EXPIRE DATES: 0/00/0000 THRU 99/99/9999
STATUS: ALL

1.G.2.a

*** BUILDING CODE RECAP ***

| BUILDING CODE - DESCRIPTION | # OF PROJECTS | # OF SEGMENTS | VALUATION | FEES |
|------------------------------|---------------|---------------|--------------|-----------|
| *BLANK* - *BLANK* | 34 | 56 | 1,168,107.89 | 12,746.36 |
| 101 - SINGLE FAMILY ATTACHED | 4 | 11 | 18,500.00 | 1,955.00 |
| 102 - SINGLE FAMILY DETACHED | 1 | 3 | 16,000.00 | 610.00 |
| 505 - COMMERCIAL BUILDING | 0 | 1 | 0.00 | 240.00 |
| *** TOTALS *** | 39 | 71 | 1,202,607.89 | 15,551.36 |

Attachment: PW REPORT MAY 2022 (4428 : Public Works Report)

SELECTION CRITERIA

1.G.2.a

REPORT SELECTION

PROJECT RANGE FROM: 0 THROUGH ZZZZZZZZZZ
PROJECT STATUS: All
CONTRACTOR: All
PROJECT TYPE: All
SEGMENT: All
VALUATION RANGE FROM: 0.00 THROUGH 999,999,999.99

PROJECT DATES

APPLIED RANGE FROM: 00/00/0000 THROUGH 99/99/9999
ISSUED RANGE FROM: 05/01/2022 THROUGH 05/31/2022
USE SEGMENT DATES: NO
EXPIRE RANGE FROM: 00/00/0000 THROUGH 99/99/9999
USE SEGMENT DATES: NO

PRINT OPTIONS

TOTALS ONLY: NO
INCLUDE SEGMENTS: NO
COMMENT CODES: None

*** END OF REPORT ***

Attachment: PW REPORT MAY 2022 (4428 : Public Works Report)

CITY OF LOS FRESNOS

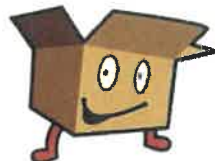
Recycling Program Total Number of Guest May 2022

| Date | Tuesdays at Memorial Park 7 am - 11 am |
|---------------|---|
| 05/03/22 | 22 |
| 05/10/22 | 40 |
| 05/17/22 | 32 |
| 05/24/22 | 15 |
| 05/31/22 | 30 |
| | |
| Totals | 139 |

| Date | Thursdays at Wal-Mart Parking 4 pm - 8 pm |
|---------------|--|
| 05/05/22 | 30 |
| 05/12/22 | 41 |
| 05/19/22 | 38 |
| 05/26/22 | 40 |
| | |
| | |
| Totals | 149 |

| Date | Saturdays at City Hall 9 am - 1 pm |
|---------------|--|
| 05/07/22 | 33 |
| 05/14/22 | 35 |
| 05/21/22 | 22 |
| 05/28/22 | 30 |
| | |
| | |
| Totals | 120 |

| | |
|--|------------|
| Total attendance for the Month of May | 408 |
|--|------------|



Permit

| | | | | | |
|---|---------------------------|--------------------|---|--------------------|---|
| Permit #: | TX0091243 | Permittee: | LOS FRESNOS, CITY OF | Facility: | CITY OF LOS FRESNOS WWTP |
| Major: | Yes | Permittee Address: | 200 NORTH BRAZIL ST. LOS FRESNOS, TX 78566 | Facility Location: | 802 SOUTH NOGAL ST LOS FRESNOS, TX 78568 |
| Permitted Feature: | 001 External Outfall | Discharge: | 001-A DOMESTIC FACILITY - 001 | | |
| Report Dates & Status | | | | | |
| Monitoring Period: | From 04/01/22 to 04/30/22 | DMR Due Date: | 05/20/22 | Status: | NetDMR Validated |
| Considerations for Form Completion | | | | | |
| INTERIM PHASE EFFECTIVE UPON ISSUANCE AND LASTING THROUGH THE COMPLETION OF EXPANSION TO THE 2.0 MGD FACILITY | | | | | |
| Principal Executive Officer | | | | | |
| First Name: | CARLOS | Title: | DIRECTOR OF PUBLIC WORKS | Telephone: | 956-233-5768 |
| Last Name: | SALAZAR | | | | |
| No Data Indicator (NODI) | | | | | |

| Form NOD1: | | | | | | | | | | | | | | | | |
|------------|--|------------------------------------|------------------------------------|----------------------|---|------------------------------|---------|-------------|--------------------------|-------------|---------|-----------------------|---------|----------------|-------------------------------------|-------------|
| Parameter | | Monitoring Location | | Seasonal Permit: NOD | | Quantity of Loading | | | Quality of Concentration | | | Frequency of Analysis | | Sample Type | | |
| Code | Name | | | | | Qualifier 1 | Value 1 | Qualifier 2 | Value 2 | Qualifier 3 | Value 3 | Qualifier 4 | Value 4 | Unit | | |
| 00300 | Oxygen, dissolved [DO] | | 1 - Effluent Gross | 0 | - | Sample Permit Req. Value NOD | | | | | | | | 19 - mg/L | 0207 - Twice Every Week GR - GRAB | GR - GRAB |
| | | | | | | | | | | | | | | 19 - mg/L | 0207 - Twice Every Week GR - GRAB | |
| 00400 | pH | | 1 - Effluent Gross | 0 | - | Sample Permit Req. Value NOD | | | | | | | | 12 - SU | 0107 - Weekly | GR - GRAB |
| | | | | | | | | | | | | | | 12 - SU | 0107 - Weekly | GR - GRAB |
| 00530 | Solids, total suspended | | 1 - Effluent Gross | 0 | - | Sample Permit Req. Value NOD | | | | | | | | 19 - mg/L | 0207 - Twice Every Week CP - COMPOS | CP - COMPOS |
| | | | | | | | | | | | | | | 19 - mg/L | 0207 - Twice Every Week CP - COMPOS | |
| 00610 | Nitrogen, ammonia total [as N] | | 1 - Effluent Gross | 0 | - | Sample Permit Req. Value NOD | | | | | | | | 19 - mg/L | 0207 - Twice Every Week CP - COMPOS | CP - COMPOS |
| | | | | | | | | | | | | | | 19 - mg/L | 0207 - Twice Every Week CP - COMPOS | |
| 50050 | Flow, In conduit or thru treatment plant | | 1 - Effluent Gross | 0 | - | Sample Permit Req. Value NOD | | | | | | | | 19 - mg/L | 0207 - Twice Every Week CP - COMPOS | TM - TOTALZ |
| | | | | | | | | | | | | | | 19 - mg/L | 0207 - Twice Every Week CP - COMPOS | |
| 50050 | Flow, In conduit or thru treatment plant | P - See Comments | | 0 | - | Sample Permit Req. Value NOD | | | | | | | | 19 - mg/L | 0207 - Twice Every Week CP - COMPOS | TM - TOTALZ |
| | | | | | | | | | | | | | | 19 - mg/L | 0207 - Twice Every Week CP - COMPOS | |
| 50050 | Flow, In conduit or thru treatment plant | Y - Effluent Gross (Supplementary) | | 0 | - | Sample Permit Req. Value NOD | | | | | | | | 19 - mg/L | 0207 - Twice Every Week CP - COMPOS | TM - TOTALZ |
| | | | | | | | | | | | | | | 19 - mg/L | 0207 - Twice Every Week CP - COMPOS | |
| 50060 | Chlorine, total residual | | A - Disinfection, Process Complete | 0 | - | Sample Permit Req. Value NOD | | | | | | | | 19 - mg/L | 0107 - Daily | GR - GRAB |
| | | | | | | | | | | | | | | 19 - mg/L | 0107 - Daily | GR - GRAB |
| 50060 | Chlorine, total residual | | B - Prior to Disinfection | 0 | - | Sample Permit Req. Value NOD | | | | | | | | 19 - mg/L | 0107 - Daily | GR - GRAB |
| | | | | | | | | | | | | | | 19 - mg/L | 0107 - Daily | GR - GRAB |
| 51040 | E. coli | | 1 - Effluent Gross | 0 | - | Sample Permit Req. Value NOD | | | | | | | | 32 - CFU/100mL | 02/30 - Twice Per Month | GR - GRAB |
| | | | | | | | | | | | | | | 32 - CFU/100mL | 02/30 - Twice Per Month | GR - GRAB |
| 60082 | BOD, carbonaceous [5 day, 20 C] | | 1 - Effluent Gross | 0 | - | Sample Permit Req. Value NOD | | | | | | | | 19 - mg/L | 0207 - Twice Every Week CP - COMPOS | CP - COMPOS |
| | | | | | | | | | | | | | | 19 - mg/L | 0207 - Twice Every Week CP - COMPOS | |

Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors

No errors.

Comments

Attachments
No attachments
Report Last Saved By
LOS FRESNOS, CITY OF
User: CARLOS_SALAZAR_57
Name: CARLOS SALAZAR
E-Mail: csalazar@cityf.us
Date/Time: 2022-05-05 15:08 (Time Zone: -05:00)
Report Last Signed By
User: CARLOS_SALAZAR_57
Name: CARLOS SALAZAR
E-Mail: csalazar@cityf.us
Date/Time: 2022-05-05 15:08 (Time Zone: -05:00)

City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 06/14/22 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 4429)

DOC ID: 4429

**Police Department 1. Calls-By Type 2. Calls-By Date & Time 3.
Incidents-By Violation 4. Arrests-By Type 5. Accidents-By
Streets & Intersection**

Call with questions.

I recommend approval.

LOS FRESNOS POLICE DEPARTMENT

Calls - By Type

05\01\2022
thru 05\31\2022

| Type | Description | # Of Calls |
|------|--|------------|
| 178 | ABANDONED VEHICLES - ORDINANCE 454 | 4 |
| 86 | ACCIDENT - MOTOR VEHICLE | 39 |
| 5 | ALARM BUSINESS | 12 |
| 177 | ALARMS - ORDINANCE 453 | 4 |
| 7 | ANIMAL BITE | 3 |
| 167 | ANIMAL CONTROL - ORDINANCE 410 OR 410-1 | 47 |
| 11 | ASSAULT | 4 |
| 10 | ASSIST OTHER AGENCY | 13 |
| 23 | CHILD CUSTODY DISPUTE | 2 |
| 26 | CIVIL MATTER | 12 |
| 185 | CIVIL STAND BY | 5 |
| 30 | CRIMINAL MISCHIEF | 6 |
| 34 | DAMAGED PROPERTY | 3 |
| 182 | DEBRIS ON THE ROADWAY | 23 |
| 44 | DISTRUBANCE | 6 |
| 50 | EMS CALL | 178 |
| 57 | FIRE ALARM | 11 |
| 59 | FOUND-RECOVERED PROPERTY | 3 |
| 170 | GARAGE SALES - ORDINANCE 416 | 2 |
| 63 | GAS LEAK | 1 |
| 66 | GRASS FIRE | 11 |
| 67 | HARASSMENT | 4 |
| 107 | HEALTH PERMIT | 8 |
| 87 | HIT AND RUN | 4 |
| 135 | ILLEGAL DUMPING | 2 |
| 74 | INFORMATION | 64 |
| 78 | JUNK VEHICLE | 1 |
| 186 | LOOK OUT | 39 |
| 82 | LOST PROPERTY (CELL PHONE, PURSE, ETC) | 7 |
| 173 | LOUD NOISE - ORDINANCE 420 | 7 |
| 147 | MAINTENANCE OF SIGNS - ORDINANCE 235-BB | 1 |
| 84 | MISSING PERSON | 2 |
| 138 | MOTORIST ASSIST | 2 |
| 106 | NOISE DISTURBANCE | 2 |
| 93 | PARKING REGULATIONS | 4 |
| 180 | PATROL BY | 1 |
| 149 | POLITICAL ELECTION SIGNS - ORDINANCE 235-P | 1 |
| 183 | RUNAWAY | 4 |
| 117 | SEXUAL ASSAULT | 2 |
| 175 | SOLID WASTE RECEPTACLES - ORDINANCE 426 | 5 |
| 136 | STALLED VEHICLE | 20 |
| 56 | STRUCTURE FIRE | 2 |
| 120 | SUSPICIOUS NOISES | 1 |
| 119 | SUSPSCIOUS PERSON/VEHICLES | 50 |
| 121 | TERRORISTIC THREATS | 1 |
| 123 | THEFT | 4 |
| 125 | TRAFFIC STOP | 1,317 |
| 126 | TRANSFORMER ON FIRE | 1 |
| 184 | UNWANTED SUBJECT | 1 |
| 128 | VERBAL DISTURBANCE | 8 |

Attachment: LFPD Report May 2022 (4429 : Police Department)

| Type | Description | # Of Calls |
|-------|--|------------|
| 131 | WANTED SUBJECT | 3 |
| 132 | WAVE DOWN | 5 |
| 142 | WEEDS OR RUBBISH LOT - ORDINANCE 123-A | 14 |
| 133 | WELFARE CONCERN | 42 |
| Total | | 2,018 |

LOS FRESNOS POLICE DEPARTMENT

Calls - By Date & Time

05\01\2022
thru 05\31\2022

| Date | 00 | 01 | 02 | 03 | 04 | 05 | 06 | 07 | 08 | 09 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | Total |
|------------|-----|----|----|----|----|----|----|-----|-----|----|----|----|----|----|----|-----|-----|-----|----|-----|-----|-----|----|-----|-------|
| 05/01/2022 | 11 | 3 | 3 | 0 | 0 | 1 | 2 | 0 | 1 | 3 | 4 | 4 | 2 | 1 | 0 | 4 | 6 | 2 | 2 | 3 | 1 | 2 | 1 | 5 | 61 |
| 05/02/2022 | 1 | 0 | 2 | 0 | 0 | 0 | 2 | 9 | 10 | 6 | 4 | 2 | 4 | 1 | 1 | 6 | 6 | 3 | 0 | 0 | 1 | 2 | 3 | 2 | 65 |
| 05/03/2022 | 2 | 0 | 0 | 1 | 0 | 2 | 2 | 10 | 3 | 4 | 3 | 1 | 6 | 4 | 2 | 3 | 4 | 3 | 2 | 2 | 3 | 3 | 0 | 3 | 63 |
| 05/04/2022 | 0 | 0 | 1 | 1 | 0 | 0 | 0 | 6 | 13 | 4 | 4 | 1 | 3 | 1 | 4 | 3 | 7 | 3 | 4 | 3 | 1 | 1 | 1 | 5 | 66 |
| 05/05/2022 | 3 | 4 | 3 | 5 | 3 | 0 | 1 | 1 | 0 | 1 | 1 | 4 | 1 | 2 | 2 | 4 | 6 | 7 | 0 | 6 | 1 | 1 | 0 | 2 | 58 |
| 05/06/2022 | 5 | 1 | 1 | 0 | 1 | 2 | 1 | 2 | 4 | 1 | 2 | 2 | 1 | 3 | 1 | 2 | 5 | 3 | 2 | 3 | 4 | 3 | 4 | 6 | 59 |
| 05/07/2022 | 1 | 3 | 4 | 1 | 0 | 0 | 0 | 2 | 4 | 0 | 0 | 2 | 3 | 4 | 3 | 5 | 6 | 6 | 3 | 4 | 5 | 4 | 6 | 7 | 73 |
| 05/08/2022 | 5 | 5 | 2 | 1 | 0 | 2 | 0 | 0 | 1 | 2 | 3 | 4 | 7 | 3 | 4 | 10 | 8 | 5 | 2 | 6 | 5 | 4 | 3 | 3 | 85 |
| 05/09/2022 | 2 | 3 | 0 | 0 | 0 | 1 | 2 | 3 | 5 | 3 | 2 | 0 | 3 | 2 | 0 | 7 | 4 | 1 | 1 | 2 | 2 | 1 | 0 | 1 | 45 |
| 05/10/2022 | 2 | 2 | 0 | 0 | 2 | 1 | 2 | 2 | 4 | 0 | 1 | 1 | 0 | 0 | 2 | 8 | 7 | 1 | 3 | 1 | 2 | 0 | 0 | 1 | 42 |
| 05/11/2022 | 5 | 1 | 3 | 1 | 0 | 0 | 0 | 1 | 3 | 2 | 5 | 3 | 0 | 1 | 3 | 4 | 8 | 2 | 1 | 1 | 0 | 3 | 0 | 7 | 54 |
| 05/12/2022 | 2 | 1 | 0 | 0 | 1 | 0 | 1 | 0 | 1 | 2 | 5 | 1 | 3 | 0 | 1 | 4 | 2 | 6 | 4 | 1 | 2 | 0 | 2 | 5 | 44 |
| 05/13/2022 | 3 | 2 | 2 | 0 | 2 | 1 | 0 | 5 | 2 | 1 | 1 | 6 | 1 | 5 | 1 | 4 | 3 | 2 | 2 | 3 | 3 | 5 | 2 | 4 | 60 |
| 05/14/2022 | 11 | 5 | 5 | 2 | 0 | 2 | 0 | 1 | 2 | 3 | 3 | 4 | 0 | 1 | 0 | 2 | 3 | 9 | 5 | 4 | 4 | 1 | 3 | 2 | 72 |
| 05/15/2022 | 4 | 4 | 2 | 2 | 0 | 0 | 1 | 2 | 2 | 4 | 2 | 1 | 1 | 2 | 4 | 1 | 3 | 3 | 8 | 2 | 2 | 1 | 1 | 3 | 55 |
| 05/16/2022 | 5 | 3 | 4 | 0 | 0 | 2 | 1 | 7 | 7 | 4 | 5 | 0 | 3 | 5 | 4 | 6 | 2 | 4 | 2 | 2 | 1 | 1 | 1 | 3 | 72 |
| 05/17/2022 | 3 | 0 | 3 | 0 | 0 | 0 | 1 | 6 | 5 | 3 | 6 | 2 | 1 | 2 | 1 | 4 | 5 | 6 | 4 | 3 | 6 | 2 | 0 | 3 | 66 |
| 05/18/2022 | 3 | 4 | 1 | 1 | 0 | 6 | 0 | 8 | 7 | 1 | 1 | 4 | 1 | 2 | 1 | 4 | 1 | 4 | 2 | 6 | 1 | 0 | 1 | 3 | 62 |
| 05/19/2022 | 2 | 0 | 0 | 3 | 1 | 2 | 1 | 0 | 1 | 1 | 2 | 2 | 1 | 1 | 0 | 3 | 4 | 7 | 4 | 0 | 3 | 1 | 4 | 3 | 46 |
| 05/20/2022 | 2 | 2 | 2 | 1 | 0 | 4 | 1 | 3 | 7 | 1 | 4 | 8 | 8 | 4 | 3 | 2 | 7 | 6 | 1 | 14 | 10 | 11 | 8 | 6 | 115 |
| 05/21/2022 | 1 | 3 | 0 | 0 | 0 | 0 | 0 | 2 | 2 | 1 | 3 | 2 | 4 | 1 | 1 | 3 | 1 | 3 | 1 | 3 | 3 | 3 | 2 | 0 | 39 |
| 05/22/2022 | 5 | 2 | 1 | 1 | 2 | 1 | 0 | 1 | 1 | 2 | 1 | 5 | 1 | 1 | 1 | 8 | 2 | 4 | 2 | 9 | 7 | 4 | 0 | 3 | 64 |
| 05/23/2022 | 2 | 4 | 1 | 0 | 0 | 2 | 2 | 4 | 9 | 5 | 4 | 6 | 3 | 3 | 3 | 1 | 3 | 1 | 1 | 0 | 0 | 1 | 1 | 3 | 59 |
| 05/24/2022 | 6 | 1 | 3 | 1 | 1 | 2 | 1 | 3 | 7 | 1 | 6 | 3 | 2 | 2 | 2 | 6 | 2 | 3 | 1 | 5 | 1 | 3 | 1 | 3 | 66 |
| 05/25/2022 | 4 | 2 | 1 | 0 | 0 | 4 | 4 | 5 | 3 | 2 | 4 | 1 | 1 | 1 | 0 | 3 | 4 | 3 | 7 | 4 | 1 | 8 | 0 | 4 | 66 |
| 05/26/2022 | 8 | 4 | 0 | 0 | 0 | 3 | 0 | 1 | 2 | 1 | 1 | 5 | 1 | 1 | 1 | 0 | 3 | 4 | 4 | 3 | 1 | 3 | 0 | 3 | 49 |
| 05/27/2022 | 5 | 3 | 2 | 0 | 0 | 0 | 1 | 4 | 2 | 1 | 4 | 10 | 5 | 3 | 0 | 2 | 3 | 4 | 3 | 11 | 12 | 11 | 6 | 5 | 97 |
| 05/28/2022 | 7 | 4 | 5 | 1 | 0 | 2 | 0 | 9 | 3 | 7 | 4 | 3 | 6 | 8 | 3 | 11 | 3 | 7 | 2 | 12 | 12 | 15 | 1 | 0 | 125 |
| 05/29/2022 | 3 | 0 | 1 | 1 | 3 | 0 | 0 | 3 | 5 | 4 | 1 | 3 | 6 | 3 | 4 | 5 | 3 | 2 | 3 | 7 | 5 | 8 | 4 | 2 | 76 |
| 05/30/2022 | 5 | 0 | 1 | 1 | 1 | 0 | 0 | 3 | 3 | 3 | 3 | 3 | 3 | 1 | 1 | 1 | 8 | 4 | 4 | 1 | 4 | 3 | 5 | 1 | 59 |
| 05/31/2022 | 1 | 1 | 1 | 1 | 1 | 2 | 0 | 0 | 0 | 6 | 3 | 4 | 5 | 5 | 2 | 3 | 5 | 4 | 2 | 3 | 1 | 2 | 0 | 3 | 55 |
| Total | 119 | 67 | 54 | 25 | 18 | 42 | 26 | 103 | 119 | 79 | 92 | 97 | 86 | 73 | 55 | 129 | 134 | 122 | 82 | 124 | 104 | 107 | 60 | 101 | 201 |

Attachment: LFPD Report May 2022 (4429 : Police Department)

LOS FRESNOS POLICE DEPARTMENT

Incidents - By Violation

05\01\2022
thru 05\31\2022

| Violation | Incidents |
|--|-----------|
| ACCIDENT INVOLVING DAMAGE TO VEHICLE>=\$200 | 4 |
| ASSAULT | 2 |
| ASSAULT CAUSES BODILY INJURY FAMILY VIOLENCE 13a | 4 |
| CHANGED LANE WHEN UNSAFE | 1 |
| CHILD IN NEED OF SUPERVISION RUNAWAY | 2 |
| CRIMINAL MISCHIEF >=\$1,500<\$20K | 1 |
| CRIMINAL MISCHIEF >=\$50<\$500 | 4 |
| D.O.C. FIGHTING WITH ANOTHER | 1 |
| DRIVING WHILE INTOXICATED | 5 |
| DRIVING WHILE INTOXICATED 3RD OR MORE | 1 |
| DRIVING WHILE INTOXICATED BAC >= 0.15 | 1 |
| DRIVING WHILE INTOXICATED W/CHILD UNDER 15 YOA | 1 |
| DRIVING WHILE INTOXICATED-UNDER 21 | 1 |
| DRIVING WHILE INTOXICATED/OPEN ALCH CONTAINER | 2 |
| DROVE WRONG SIDE OF ROAD | 1 |
| DUTY ON STRIKING UNATTENDED VEHICLE | 2 |
| EXECUTION OF CAPIAS OR ARREST WARRANT | 29 |
| EXPIRED REGISTRATION | 1 |
| FAIL TO CONTROL SPEED | 6 |
| FAIL TO MAINTAIN FINANCIAL RESPONSIBILITY | 6 |
| FAIL TO YIELD ROW FROM PRIVATE PROPERTY | 1 |
| FAIL TO YIELD ROW TO VEHICLE IN INTERSECTION | 1 |
| FAILED TO YIELD AT STOP INTERSECTION | 2 |
| FAILED TO YIELD RIGHT OF WAY | 3 |
| FICTITIOUS LP/REGISTRATION/SI | 2 |
| FRAUD USE/POSS IDENTIFYING INFO # ITEMS < 5 | 1 |
| HARASSMENT | 2 |
| HOLD FOR CUSTOMS | 1 |
| INDECENCY W/CHILD SEXUAL CONTACT 11a | 1 |
| LITTERING | 1 |
| NO DRIVER'S LICENSE | 23 |
| NO DRIVER'S LICENSE (2ND OFFENSE) | 1 |
| NO PROOF OF FINANCIAL RESPONSIBILITY | 4 |
| OPEN CONTAINER | 4 |
| PARKED WITH WHEELS OVER 18 INCHES FROM CURB OR EDGE OF ROADWAY | 1 |
| POSS CS PG 1 <1G | 1 |
| POSS CS PG 1 >=1G<4G | 2 |
| POSS CS PG 2 >= 4G<400G | 4 |
| POSS CS PG 3 < 28G | 1 |
| POSS DANGEROUS DRUG | 1 |
| POSS MARIJ <2OZ | 4 |
| POSS MARIJ >2OZ<=4OZ | 1 |
| POSSESSION OF DRUG PARAPHERNALIA | 16 |
| PUBLIC INTOXICATION | 8 |
| RESIST ARREST SEARCH OR TRANSPORT | 1 |
| SPEEDING > 10% ABOVE POSTED LIMIT MPH in a MPH zone | 5 |
| THEFT | 3 |
| THEFT PROP>=\$1,500<\$20K 23c | 1 |
| THEFT PROP>=\$500<\$1,500 23b | 1 |
| UNSAFE START | 1 |

06/06/2022 09:41

1 of 2

Attachment: LFPD Report May 2022 (4429 : Police Department)

| Violation | Incidents |
|--|-----------|
| USE EQUIPMENT NOT APPROVED/WINDOW TINT | 1 |
| Total Violations | 174 |
| Total Incidents | 132 |

LOS FRESNOS POLICE DEPARTMENT

Arrests - By Type

05\01\2022
thru 05\31\2022

| Arrest Type | Arrests | Male | Female | White | Black | Indian | Asian | Unknown |
|-----------------------|---------|------|--------|-------|-------|--------|-------|---------|
| CITATION | 1 | 0 | 1 | 1 | 0 | 0 | 0 | 0 |
| HOLD FOR CUSTOMS | 2 | 1 | 1 | 2 | 0 | 0 | 0 | 0 |
| HOLD FOR OTHER AGENCY | 3 | 3 | 0 | 3 | 0 | 0 | 0 | 0 |
| ON VIEW | 6 | 5 | 1 | 5 | 0 | 0 | 0 | 1 |
| SUMMONED / CITED | 1 | 0 | 1 | 1 | 0 | 0 | 0 | 0 |
| TAKEN INTO CUSTODY | 46 | 30 | 16 | 46 | 0 | 0 | 0 | 0 |
| WARRANT | 11 | 6 | 5 | 11 | 0 | 0 | 0 | 0 |
| Total | 70 | 45 | 25 | 69 | 0 | 0 | 0 | 1 |

Attachment: LFPD Report May 2022 (4429 : Police Department)

**LOS FRESNOS POLICE DEPARTMENT
ACCIDENTS BY STREET & INTERSECTION
May 1, 2022- May 31, 2022**

| Street & Intersection | Accidents | Fatalities | Vehicles | Injured |
|----------------------------------|------------------|-------------------|-----------------|----------------|
| EAST OCEAN BLVD. & COMA ST. | 1 | 0 | 3 | 0 |
| NORTH ARROYO & WHIPPLE RD. | 1 | 0 | 2 | 0 |
| 100 BLK. EAST OCEAN | 1 | 0 | 2 | 1 |
| TX. HWY 100 & F.M. 1575 | 2 | 0 | 4 | 0 |
| 1004 WEST OCEAN BLVD.P/LOT | 2 | 0 | 4 | 0 |
| 300 NORTH ARROYO BLVD.Y 100 | 1 | 0 | 2 | 0 |
| 900 NORTH ARROYO P/LOT | 1 | 0 | 2 | 0 |
| WEST OCEAN BLVD & PALMA ST. | 1 | 0 | 2 | 0 |
| 100 BLK. NORTH ARROYO | 1 | 0 | 2 | 0 |
| 400 EAST OCEAN BLVD. | 1 | 0 | 1 | 0 |
| 33,000 BLK N. F.M. 803 BLVD. | 1 | 0 | 2 | 0 |
| EAST OCEAN BLVD. & EBANO ST. | 1 | 0 | 2 | 0 |
| 600 BLK. EAST OCEAN | 1 | 0 | 2 | 0 |
| 30,788 WEST TX. 100 P/LOT | 1 | 0 | 2 | 0 |
| 103 RESACA RETREAT | 1 | 0 | 2 | 0 |
| 100 BLK NORTH ARROYO BLVD. | 1 | 0 | 1 | 0 |
| TX. 100 & F.M. 803 | 1 | 0 | 2 | 0 |
| 700 EAST OCEAN BLVD. | 1 | 0 | 3 | 1 |
| 31,250 TX.100 P/LOT | 1 | 0 | 2 | 0 |
| 30984 TX. HWY 100 | 1 | 0 | 2 | 0 |
| 32,000 WEST TX. HWY 100 | 1 | 0 | 2 | 0 |
| 104 EAST OCEAN BLVD. | 1 | 0 | 2 | 0 |
| 100 EAST 3 RD ST. | 1 | 0 | 2 | 0 |
| 700 WEST OCEAN BLVD. | 1 | 0 | 2 | 0 |
| 31200 WEST TX. HWY 100 | 1 | 0 | 1 | 0 |

Attachment: LFPD Report May 2022 (4429 : Police Department)

| STREET & INTERSECTION | ACCIDENTS | FATALITIES | VEHICLES | INJURED |
|------------------------|-----------|------------|----------|---------|
| 30788 WEST TX. HWY 100 | 1 | 0 | 2 | 0 |
| TOTAL | 28 | 0 | 55 | 2 |

City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 06/14/22 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 4430)

DOC ID: 4430 A

**Municipal Court 1. City Monthly Report 2. Linebarger
Monthly Report**

Call with questions.

I recommend approval.

1.G.4.a

Attachment: Municipal Court Report May 2022 (4430 : Municipal Court)

Citation No. Docket No. Violator

***** TOTAL FOR REPORT *****

| Code | Payments | Refunds | Net | G/L Acct No. |
|--------------|-----------|-----------|-----------|--------------|
| C FINE 620 | 44,779.75 | 8 476.00- | 44,303.75 | 01 407-0240 |
| S CCC04 53 | 2,045.00 | 0 0.00 | 2,045.00 | 01 2512 |
| C TFC 437 | 1,311.00 | 0 0.00 | 1,311.00 | 01 407-0240 |
| C AR 606 | 3,030.00 | 2 10.00- | 3,020.00 | 01 407-0240 |
| C TECH 51 | 204.00 | 0 0.00 | 204.00 | 01 407-0241 |
| S STF 26 | 674.00 | 0 0.00 | 674.00 | 01 2512 |
| B LMCBS 52 | 156.00 | 0 0.00 | 156.00 | 01 407-0270 |
| S SJRF 52 | 208.00 | 0 0.00 | 208.00 | 01 2512 |
| S JFCT2 52 | 280.80 | 0 0.00 | 280.80 | 01 2512 |
| C JFCI 52 | 31.20 | 0 0.00 | 31.20 | 01 407-0240 |
| C IDF 52 | 104.00 | 0 0.00 | 104.00 | 01 2512 |
| C CJFS 19 | 1.71 | 0 0.00 | 1.71 | 01 2512 |
| C CJFC 19 | 0.19 | 0 0.00 | 0.19 | 01 407-0240 |
| S TPF 51 | 102.00 | 0 0.00 | 102.00 | 01 2512 |
| C WRNTE 190 | 9,055.25 | 0 0.00 | 9,055.25 | 01 407-0240 |
| S TLFTA1 26 | 499.90 | 0 0.00 | 499.90 | 01 2512 |
| TLFTA2 149 | 889.90 | 0 0.00 | 889.90 | 01 2517 |
| TLFTA3 149 | 592.00 | 0 0.00 | 592.00 | 01 407-0240 |
| COLAGY 77 | 5,181.57 | 1 72.00- | 5,109.57 | 01 2513 |
| S STF19 470 | 20,784.00 | 0 0.00 | 20,784.00 | 01 2512 |
| C ACC 13 | 240.00 | 0 0.00 | 240.00 | 01 407-0240 |
| J TP-L 9 | 82.90 | 0 0.00 | 82.90 | 01 407-0240 |
| C TP-S 8 | 100.00 | 0 0.00 | 100.00 | 01 2512 |
| C TP-L-J 8 | 20.00 | 0 0.00 | 20.00 | 01 407-0260 |
| S CCC20 673 | 36,160.50 | 4 174.00- | 35,986.50 | 01 2512 |
| C LMCBSF 586 | 2,860.60 | 2 9.80- | 2,850.80 | 01 407-0270 |
| C LTPDF 589 | 2,920.90 | 2 10.00- | 2,910.90 | 01 407-0242 |
| C LMCTF 588 | 2,318.40 | 2 8.00- | 2,310.40 | 01 407-0241 |
| C LMJF 579 | 57.90 | 2 0.20- | 57.70 | 01 407-0243 |
| C SPEX 38 | 3,138.00 | 0 0.00 | 3,138.00 | 01 407-0290 |
| C TPRF 108 | 1,525.00 | 2 30.00- | 1,495.00 | 01 407-0240 |
| C DSC 61 | 609.90 | 0 0.00 | 609.90 | 01 407-0240 |
| CS2 22 | 550.00 | 0 0.00 | 550.00 | 01 407-0280 |
| OP 2 | 124.00 | 2 124.00- | 0.00 | 01 2516 |
| S TXSBLT 4 | 142.00 | 0 0.00 | 142.00 | 01 2515 |
| S AF2 24 | 480.00 | 0 0.00 | 480.00 | 01 407-0240 |
| S AF 2 | 20.00 | 0 0.00 | 20.00 | 01 407-0240 |

Total: 6513 141,280.37 27 914.00- 140,366.37

| | | |
|--------------------|--------------|--------------|
| Cash Payments..... | \$127,920.87 | |
| Bond Forfeited.... | \$0.00 | |
| Bond Applied..... | \$12,569.50 | |
| Payment Refunded.- | \$124.00- | |
| Fees/Fines Paid.. | | \$140,366.37 |
| | | |
| Cash (Payments)... | \$127,920.87 | |
| Cash (Bonds)..... | \$9,385.07 | |
| Total Cash Trans.= | | \$137,305.94 |

| | |
|------------|------------|
| CITY | 72,047.80 |
| COURT | 204.00 |
| BLDG. SEC. | 156.00 |
| JUDGE ED | 82.90 |
| OMNI | 889.90 |
| COLL. AG | 5,109.57 |
| CHILD | 550.00 |
| OP | 0.00 |
| STATE | 61,326.20 |
| TOTAL | 140,366.37 |

Attachment: Municipal Court Report May 2022 (4430 : Municipal Court)

LOS FRESNOS, TX MUNICIPAL COURT

Fees and Fines Collection & Activity Report

As of April 30, 2022



Linebarger Goggan Blair & Sampson, LLP

PROPRIETARY AND CONFIDENTIAL INFORMATION

Linebarger Goggan Blair & Sampson, LLP considers the information contained in this report to be proprietary, confidential, trade secrets of the firm. We respectfully request that no copies of this information be made and/or distributed without the prior written consent of the firm.

Collections & Activity Summary

| Collection Disposition Summary - April 2022 | |
|---|-----------|
| Citations Assigned | 376 |
| Amount Assigned | \$119,400 |
| Citations Collected | 300 |
| Amount Collected | \$74,928 |
| Citations Cancelled | 0 |
| Amount Cancelled | \$0 |
| Citations Resolved | 300 |
| Amount Resolved | \$74,928 |

| Collection Disposition Summary - Contract to Date | |
|---|---------------|
| Citations Assigned | 47,545 |
| Amount Assigned | \$12,431,759 |
| Citations Adjusted | 20,131 |
| Amount Adjusted | (\$3,241,874) |
| Citations Collected | 21,299 |
| Amount Collected | \$4,739,209 |
| Citations Cancelled | 2,609 |
| Amount Cancelled | \$578,160 |
| Citations Resolved | 23,908 |
| Amount Resolved | \$5,317,369 |
| Dollar Resolution Rate | 68.8% |

| Collection Activity - April 2022 | | |
|----------------------------------|----------|-----|
| Letters | | 464 |
| Address/Phone Updated | | 117 |
| Phone Activity | Inbound | 49 |
| | Outbound | 306 |

| Collection Activity - Contract to Date | | |
|--|----------|---------|
| Letters | | 106,923 |
| Address/Phone Updated | | 27,847 |
| Phone Activity | Inbound | 10,474 |
| | Outbound | 216,036 |

Attachment: Linebarger Monthly Report - April 2022 (4430 : Municipal Court)

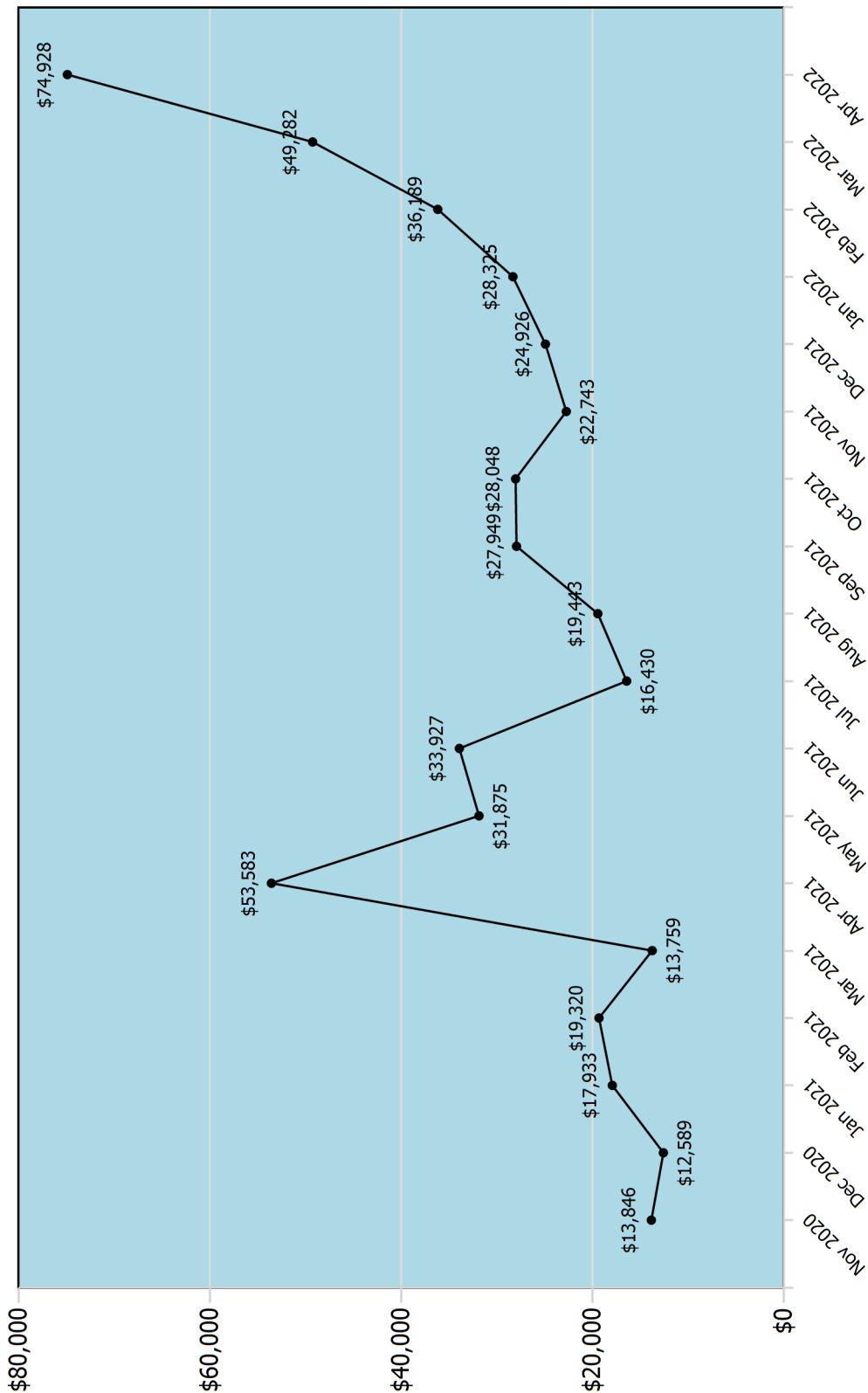
Status of Open Accounts

| Status | Count | Amount |
|--|---------------|--------------------|
| ACT - Active Account | 13,138 | \$3,819,375 |
| ATT - Attorney Contact Only | 14 | \$4,071 |
| DCN - Debtor Contact No Results | 1 | \$268 |
| DEC - Deceased No Estate Or Beyond Claim | 42 | \$11,890 |
| DIS - Disputed | 2 | \$319 |
| INC - Incarcerated | 41 | \$11,234 |
| PRM - Promise Payment | 147 | \$38,524 |
| PTC - Paid To Client | 1 | \$121 |
| REF - Refuse To Pay | 2 | \$128 |
| SKP - Skip Tracing for Phone | 3 | \$796 |
| SWC - Stop Work Per Client | 96 | \$11,970 |
| Total | 13,487 | \$3,898,695 |

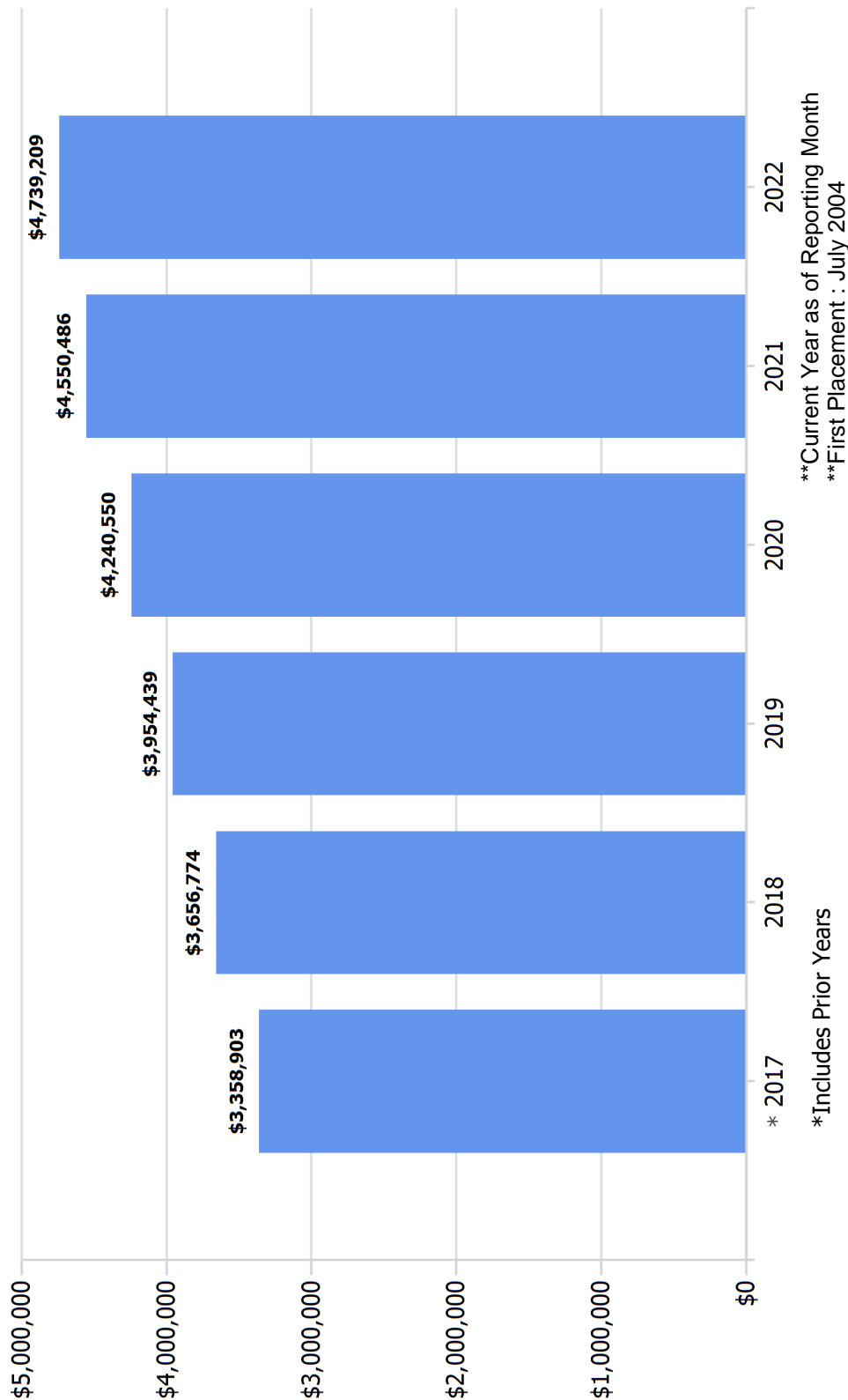
Attachment: Linebarger Monthly Report - April 2022 (4430 : Municipal Court)

| Placement Activity Summary Contract to Date | | | | | | | | |
|--|--------------|---------------|--------------------|------------------|----------------------|--------------------|--------------------|---------------|
| Year | Month | Count # | Orig Placement \$ | Cancelled \$ | Adjustment \$ | Net Placement \$ | Collected \$ | Collected % |
| 2022 Summary | April | 376 | \$119,400 | \$0 | \$0 | \$119,400 | \$0 | 0.00% |
| | March | 0 | \$0 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| | February | 343 | \$106,925 | \$0 | (\$2,715) | \$104,210 | \$6,486 | 6.22% |
| | January | 695 | \$218,417 | \$0 | (\$8,109) | \$210,308 | \$18,491 | 8.79% |
| | | 1,414 | \$444,742 | \$0 | (\$10,824) | \$433,918 | \$24,977 | 5.76% |
| | December | 125 | \$39,217 | \$0 | (\$475) | \$38,742 | \$5,862 | 15.13% |
| | November | 968 | \$309,258 | \$0 | (\$7,896) | \$301,363 | \$33,911 | 11.25% |
| | October | 1,377 | \$442,553 | \$282 | (\$6,349) | \$435,922 | \$43,347 | 9.94% |
| | September | 0 | \$0 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| | August | 585 | \$189,157 | \$0 | (\$4,553) | \$184,605 | \$19,493 | 10.56% |
| 2021 Summary | July | 636 | \$202,687 | \$0 | (\$8,463) | \$194,224 | \$21,892 | 11.27% |
| | June | 506 | \$149,066 | \$0 | (\$6,368) | \$142,698 | \$15,119 | 10.59% |
| | May | 203 | \$55,558 | \$0 | (\$190) | \$55,368 | \$5,169 | 9.34% |
| | April | 0 | \$0 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| | March | 0 | \$0 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| | February | 0 | \$0 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| | January | 0 | \$0 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| | | 4,400 | \$1,387,497 | \$282 | (\$34,294) | \$1,352,921 | \$144,793 | 10.70% |
| | December | 0 | \$0 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| | November | 0 | \$0 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 2020 Summary | October | 0 | \$0 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| | September | 0 | \$0 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| | August | 0 | \$0 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| | July | 0 | \$0 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| | June | 377 | \$102,180 | \$0 | (\$7,808) | \$94,372 | \$37,433 | 39.67% |
| | May | 122 | \$33,213 | \$0 | (\$1,184) | \$32,029 | \$3,975 | 12.41% |
| | April | 352 | \$98,501 | \$0 | (\$4,908) | \$93,593 | \$26,774 | 28.61% |
| | | 1,423 | \$397,308 | \$0 | (\$25,453) | \$371,855 | \$112,367 | 30.22% |
| | 2019 Summary | 3,101 | \$899,242 | \$0 | (\$73,261) | \$825,980 | \$237,563 | 28.76% |
| | 2018 Summary | 2,107 | \$615,152 | \$0 | (\$51,731) | \$563,421 | \$196,461 | 34.87% |
| 2017 Summary | | 1,608 | \$475,951 | \$0 | (\$52,247) | \$423,704 | \$219,309 | 51.76% |
| Prior Years | | 33,492 | \$8,211,867 | \$577,878 | (\$2,988,842) | \$4,645,147 | \$3,780,274 | 81.38% |

Monthly Collections Last 18 Months



Delinquent Fees & Fines Cumulative Collections



City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 06/14/22 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:
DOC ID: 4431

SCHEDULED

ACTION ITEM (ID # 4431)

Library Report 1. Monthly Report

Call with questions.

I recommend approval.



**ETHEL L. WHIPPLE MEMORIAL LIBRARY
LIBRARIAN'S REPORT
MAY 2022**

Number of Patron Checking Out Materials

| | |
|----------------|-----|
| Adult | 227 |
| Children | 79 |
| Teens | 0 |
| New Patron | 56 |
| In Library Use | 7 |



Material Types Checked Out

| | |
|----------------------|-----|
| Adult Books | 127 |
| Children Books | 87 |
| Young Adult Books | 127 |
| Videos | 15 |
| Audios | 0 |
| Other Language Books | 9 |
| Hotspots | 7 |
| Laptops | 0 |
| Interlibrary Loans | 2 |



Items Downloaded

| | |
|-------------|----|
| eBooks | 55 |
| eAudiobooks | 28 |



Patron Access Computer Use

| | |
|----------------|----------|
| Total Sessions | 124 |
| Total Time | 55 hours |
| Guest Passes | 65 |



Free Wi-Fi Access Use

| | |
|----------------|-------------------|
| Total Sessions | 1550 Library WiFi |
| Total Sessions | 925 Park WiFi |



What Happened in the Library

| | |
|-----------------------------|-----------|
| Hours Open | 168 hours |
| Visits/Calls | 634/96 |
| Children Program Attendance | 125 |
| Volunteer Hours | 21.5 |
| New Cards Issued | 26 |
| Cards Renewed | 25 |
| New Books Added | 61 |
| New eBooks Added | 906 |
| New Videos Added | 20 |
| Hotspots Added | 0 |
| Books Weeded | 52 |
| Videos Weeded | 0 |
| Reference Questions | 2,012 |
| Assists in Computer Lab | 358 |
| Patron Copies | 597 |
| Patron Faxes sent | 88 |
| Patron Printouts | 1153 |
| Library Staff Copies | 0 |
| Replacement Cards | 3 |
| At Home Deliveries | 4 |



City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 06/14/22 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:
DOC ID: 4432

SCHEDULED

ACTION ITEM (ID # 4432)

Fire Marshal's Report 1. Monthly Report

Call with questions.

I recommend approval.



FIRE MARSHAL'S OFFICE
520 E. OCEAN BLVD
LOS FRESNOS, TX 78566

LOS FRESNOS FIRE DEPARTMENT
Activity Report
Month of May 2022

CALLS

Commercial Building Fires
Residential Building Fires
Grass Fires
Trash Fires
Vehicle Fires
Motor Vehicle Collisions
Bee Calls
Fire Alarm Activation
False Calls/False Alarms
Other Calls

INSIDE CITY

0

1

1

0

1

4

0

1

0

2

OUTSIDE CITY

0

1

11

0

2

5

0

1

1

3

| | |
|--------------------|-----------|
| Total Calls | 34 |
|--------------------|-----------|

10

24

FIRE INSPECTIONS PERFORMED

Commerical Businesses
Industrial Structures
Public Buildings
Hotels/Motels
Institutions
Homes
Apartments

10

0

0

0

0

0

Total Inspections

10

Fires Investigated

(Accidental)

0

(Incendiary)

0

Attachment: Fire Marshal Report May 2022 (4432 : Fire Marshal's Report)