

City Council

520 E Ocean Blvd.

Regular Meeting

Los Fresnos, TX 78566

<http://citylf.cloudaccess.net/en/>

~ Agenda ~

Tuesday, July 14, 2020

6:00 PM

City Hall

NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL OF THE CITY OF LOS FRESNOS PURSUANT TO CHAPTER 551, TITLE 5 OF THE TEXAS GOVERNMENT CODE, THE TEXAS OPEN MEETINGS ACT, WILL MEET ON TUESDAY, JULY 14, 2020 AT 6:00 PM AT CITY HALL, 520 EAST OCEAN BLVD., LOS FRESNOS, TX 78566.

To watch the Los Fresnos City Council meeting live, visit the City of Los Fresnos YouTube channel here:

https://www.youtube.com/channel/UCM586ihF_ubb7Kz4aqFCBKQ or our website www.cityoflosfresnos.com

To participate in the Visitors Remarks portion of the meeting, download the participation form from www.cityoflosfresnos.com or request a copy at City Hall drive through. Please submit your form by 2:00 p.m. on Tuesday, July 14, 2020 to jmoya@citylf.us. City staff will contact you providing instructions for commenting.

I. AGENDA

- A. Call meeting to order
- B. Invocation and Pledge of Allegiance
- C. Visitors remarks-To speak you must sign in with the City Secretary prior to the meeting. You have a limit of 5 minutes to speak.
- D. Presentation
 - 1. Consideration and ACTION to approve a proclamation of the City of Los Fresnos, Texas recognizing the Los Fresnos Community Development Corporation for their help during the COVID-19 pandemic.
- E. Consent Agenda
 - 1. Consideration and ACTION to approve the minutes from June 9, 2020.
 - 2. Consideration and ACTION to approve the second reading of Ordinance 511 to annex and zone territory to the City of Los Fresnos and extending the boundary limits of said City.

3. Consideration and ACTION to approve the Memorandum of Understanding between LFCISD & City of Los Fresnos which calls for both authorities to establish and maintain a coordinated program for enhancing Emergency Operations Planning Response.
4. Consideration and ACTION to approve a Memorandum of Understanding between the City of Los Fresnos and South Texas ISD regarding the use of the parking lot at Memorial Park.
5. Consideration and ACTION to approve the first and second reading of Ordinance 512 approving a negotiated resolution between the city and Texas Gas Service (“TGS” or “the company”) regarding the company’s April 30, 2020 cost of service adjustment (“COSA”) filing; declaring existing rates to be unreasonable; adopting new tariffs that reflect rate adjustments consistent with the negotiated settlement and finding the rates to be set by the attached tariffs to be just and reasonable; providing for the recovery of the city’s and TGS’ reasonable and necessary rate case expenses; adopting a savings clause; determining that this ordinance was passed in accordance with the requirements of the Texas open meetings act; declaring an effective date; repealing any prior ordinances inconsistent with this ordinance and requiring delivery of this ordinance to the company’s and the city’s legal counsel.
6. Consideration and ACTION to approve change order number 1 and change order 2 for the 2019 Disaster Relief Texas CDBG 7219037 street improvement grant.
7. Consideration and ACTION to approve the Order of Election and Notice of Election for the November 3, 2020 City Election.
8. Consideration and ACTION to approve Resolution 6-2020 designating the Director of Finance to calculate the no new revenue tax rate and the voter-approval tax rate for the City of Los Fresnos.

F. Action Items

1. Consideration and ACTION to approve the Los Fresnos Community Development Corporation action to provide funding for the Hike & Bike Trail Project.
2. Consideration and ACTION to approve additional funding for the Hike & Bike Trail project.
3. Consideration and ACTION to accept bids and award a contract for the Hike & Bike Trail Project.
4. Consideration and ACTION to repair East Sixth Street from Arroyo Boulevard to Pita Street or a portion of the street.
5. Consideration and ACTION to approve engineering for a proposed sidewalk on Whipple Road.

6. Consideration and ACTION to appoint a member to the Planning & Zoning Commission.
 7. Consideration and ACTION to update the Employee Policy concerning COVID-19.
 8. Consideration and ACTION on COVID-19 response update.
- G. Acknowledgement of City Manager's Report
1. City Manager Report A. Wastewater Update B. Water Update C. Nature Park D. Hike & Bike Trails E. CDBG Disaster Grant F. Henderson Road Project G. Census Update H. Update Planning & Zoning Ordinance I. Drainage Update J. 75 Year Anniversary Celebration K. Whipple Road L. CDBG 9th Street Lift Station Relocation M. Alley Paving Project and Sign Installation N. Audit Agreement O. Sales Tax
- H. Acknowledgement of Department Head Reports
1. Financial Report June 2020 1. Monthly 2. Year to Date 3. Sales Tax
 2. Public Works Report June 2020 1. Water and Wastewater Activity 2. Calls for Service 3. Building Permits 4. Recycling
 3. Police Department June 2020 1. Arrests 2. Incidents 3. Accidents
 4. Municipal Court June 2020 1. Monthly Report
 5. Library Report June 2020 1. Monthly Report
 6. Fire Marshal's Report June 2020 1. Monthly Report
 7. EMS Report 1. Quarterly report
- I. Adjournment

This is to certify that I, Jacqueline Moya, posted this agenda on the front bulletin board of the City Hall on on or before 5:30 p.m. and it shall remain so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Jacqueline Moya, City Secretary

Persons with any disabilities that would like to attend meetings must notify City Secretary 24 hours in advance so that the City can make arrangements for that disabled person.

City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 07/14/20 06:00 PM
Department: City Secretary
Category: Proclamation
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 3528)

DOC ID: 3528 A

**Consideration and ACTION to approve a proclamation of the
City of Los Fresnos, Texas recognizing the Los Fresnos
Community Development Corporation for their help during
the COVID-19 pandemic.**

Mr. James Herrera asked that we recognize the CDC board for their continued and help to the citizens and business community of Los Fresnos.

CITY OF LOS FRESNOS, TX
PROCLAMATION

A PROCLAMATION OF THE CITY OF LOS FRESNOS, TEXAS RECOGNIZING THE LOS
FRESNOS COMMUNITY DEVELOPMENT CORPORATION FOR THEIR HELP DURING THE
COVID-19 PANDEMIC.

WHEREAS, the City of Los Fresnos authorized to create a corporation on the City's behalf, to promote economic development on an election held January 21, 1995; and

WHEREAS, the Los Fresnos Community Development Corporation past and present members have provided funding to assist existing businesses development and quality of life projects even during COVID-19 pandemic; and

WHEREAS, the Los Fresnos Community Development Corporation has continued to provide business incentive grants for improvements to infrastructure, store fronts, landscaping and signs to local businesses during the COVID-19 pandemic; and

WHEREAS, the Los Fresnos Community Development Corporation has continued to fund various city projects during the COVID-19 pandemic; and

WHEREAS, the Los Fresnos Community Development Corporation past and present members are making a difference to our business community which in turn provide needed services to the residents of the City of Los Fresnos;

WHEREAS, the sales tax for the months since COVID-19 began has continued to see tremendous growth. Sales tax funds increased over last year by 11.23% in March, 14.15% in April and 28.77% in May. Our business community continues to thrive due to their hard work along with the hard work of the City Council, Chamber, City Staff and most importantly the past and present board members of the Community Development Corporation.

NOW, THEREFORE, BE IT PROCLAIMED BY THE CITY COUNCIL OF THE CITY OF LOS FRESNOS that the Los Fresnos Community Development Corporation be recognized for their contribution to continue to assist the local Los Fresnos businesses and economy during the COVID-19 pandemic.

PASSED AND APPROVED this 14th day of July, 2020.

Polo Narvaez, Mayor

ATTEST:

Jacqueline Moya, City Secretary

Attachment: Proclamation thanking CDC during COVID-19 (3528 : Proclamation CDC/COVID-19)

City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 07/14/20 06:00 PM
Department: City Secretary
Category: Minutes
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:
DOC ID: 3497

SCHEDULED

ACTION ITEM (ID # 3497)

Consideration and ACTON to approve the minutes from June 9, 2020.

I recommend approval.

City Council

520 E Ocean Blvd.

Los Fresnos, TX 78566

<http://citylf.cloudaccess.net/en/>

Regular Meeting

~ Minutes ~

Tuesday, June 9, 2020

6:00 PM

City Hall

Agenda

A. Call meeting to order

Mayor Narvaez called the meeting to order at 6:00 p.m.

B. Invocation and Pledge of Allegiance

Mr. Milum gave the invocation and led the audience in the pledge of allegiance.

Public Hearing

First public Hearing on the annexation of a 2.658 Acre Tract of Land out of Tract 45, Subdivision "F" of Paredes Tract Subdivision in Share 19, Espiritu Santo Grant, Cameron County, Texas located on the eastside of the city limits and on the Southside of Hwy 100.

Mayor Narvaez opened the public hearing at 6:01 p.m.

Mr. Milum explained the location on the property.

Mayor Narvaez closed the meeting at 6:03 p.m.

RESULT: NO ACTION

Visitors remarks-To speak you must sign in with the City Secretary prior to the meeting you have a limit of 5 minutes to speak.

Valerie Flores introduced herself to the council. She stated she was the owner of Paseo Real Daycare located at 100 E. 6th Street. She explained to the board the issues she has been having with drainage on the street in front of her daycare. She gave the council a packet with pictures showing standing water, a sunken curb and a damaged street. Mrs. Flores's expressed her concern of the issues and the steps she had taken to try to get the issue resolved.

Mr. Milum explained to Mrs. Flores the city was aware of the issue. The drainage is a problem that the city has been trying to get TXDOT to fix first. The contractor did not install it correctly on all the streets. TXDOT has refused to acknowledge the problem . The city will try again but also get prices to fix the street.

Consent Agenda

Mayor Narvaez asked the council if there were any questions or comments on the consent agenda.

Mr. Herrera commented that one way signs needed to installed in the alleys.

Consideration and ACTON to approve the minutes from May 12, 2020.

Motion was made and seconded to approve the minutes from May 12, 2020.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Andres Lopez, Councilman
SECONDER: James Herrera, Councilman
AYES: Munoz, Herrera, Lopez, Narvaez, Cruz
ABSENT: Ray Ortiz

Consideration and ACTION to approve a budget amendment for the Senior Citizen Program to record a grant received from the Lower Rio Grande Valley Development Council.

Motion was made and seconded to approve a budget amendment for the Senior Citizen Program to record a grant received from the Lower Rio Grande Valley Development Council.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Andres Lopez, Councilman
SECONDER: James Herrera, Councilman
AYES: Munoz, Herrera, Lopez, Narvaez, Cruz
ABSENT: Ray Ortiz

Consideration and ACTION to approve additional work to the Alley Paving Project as approved the Los Fresnos Community Development Corporation.

Motion was made and seconded to approve additional work to the Alley Paving Project as approved by the Los Fresnos Community Development Corporation.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Andres Lopez, Councilman
SECONDER: James Herrera, Councilman
AYES: Munoz, Herrera, Lopez, Narvaez, Cruz
ABSENT: Ray Ortiz

Consideration and ACTION to approve the Los Fresnos Police Department to participate in the Law Enforcement Support Office program (1033 Program).

Motion was made and seconded to approve the Los Fresnos Police Department to participate in the Law Enforcement Support Office program (1033 Program)

RESULT: ADOPTED [UNANIMOUS]
MOVER: Andres Lopez, Councilman
SECONDER: James Herrera, Councilman
AYES: Munoz, Herrera, Lopez, Narvaez, Cruz
ABSENT: Ray Ortiz

Action Items

Consideration and ACTION to approve the first reading of Ordinance 511 to annex territory to the City of Los Fresnos and extending the boundary limits of said City.

Mr. Milum explained the property was the one discussed in the public hearing.

Motion was made and seconded to approve the first reading of ordinance 511 to annex territory to the City of Los Fresnos and extending the boundary of said city.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Polo Narvaez, Mayor
SECONDER: Andres Lopez, Councilman
AYES: Munoz, Herrera, Lopez, Narvaez, Cruz
ABSENT: Ray Ortiz

Consideration and ACTION to approve the bids and award a contract for the Wastewater Treatment Plant Chlorine Contact Basin & Chemical Feed System & Headworks Improvements.

Mr. Milum explained the city received 6 for the project. He explained Ferguson Service Systems, Inc was the lowest bid at \$1,549,270.00.

Motion was made and seconded to approve the lowest bid from Ferguson Service Systems, Inc for the Wastewater Treatment Plant Headworks and Chlorine Contact Basin Improvements in the amount of \$1,549,270.00.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Andres Lopez, Councilman
SECONDER: James Herrera, Councilman
AYES: Munoz, Herrera, Lopez, Narvaez, Cruz
ABSENT: Ray Ortiz

Consideration and ACTION to approve bid proposals received for Bank Depository Services and authorize City Manager to negotiate an agreement based on the proposals.

Mr. Milum explained the city received a total of 3 bids and were rated by Council member Yolanda Cruz, Finance Director, Pablo Garza, and City Manager, Mark Milum. They recommended First Community bank the highest rated bank for bank depository services.

Motion was made and seconded to approve First Community Bank for Bank Depository Services.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Polo Narvaez, Mayor
SECONDER: Yolanda H. Cruz, Councilwoman
AYES: Munoz, Herrera, Lopez, Narvaez, Cruz
ABSENT: Ray Ortiz

Consideration and ACTION to approve bid proposals received for Auditing Services and authorize the City Manager to negotiate an agreement.

Mr. Milum explained the city received 3 bids for Auditing Services and were rated by Council member, Yolanda Cruz, Council member James Herrera, Finance Director, Pablo Garza, City Secretary, Jacqueline Moya and City Manager Mark Milum. The rating committee rated Carr Riggs Ingram as the first recommendation, Haynie & Co. second

recommendation and Cascos & Assoc.third recommendation. Mr. Milum and the council discussed the advantages and disadvantages to each firm. Council member James Herrera's concern was the cost of the Carr Riggs Ingram proposal.

Motion was made and seconded to authorize the City Manager to negotiate a 3 year agreement and price with Carr Riggs Ingram for auditing services not to exceed \$44,000.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	James Herrera, Councilman
SECONDER:	Yolanda H. Cruz, Councilwoman
AYES:	Munoz, Herrera, Lopez, Narvaez, Cruz
ABSENT:	Ray Ortiz

Consideration and ACTION to accept bids and award a contract for the Hike & Bike Trail Project.

Mr. Milum explained the project to the council. He stated the project started in 2012. The city was awarded a grant for \$500,000 from Valley Baptist Legacy Foundation and \$200,000 from the Texas Parks & Wildlife. Mr. Milum explained the difference in funding and construction costs. He advised the council no action was needed at the time so he could try to get additional funding but wanted to inform them of the progress. Mr. Milum answered questions for the council.

RESULT:	NO ACTION
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Consideration and ACTION to appoint a person to the Community Development Corporation.

Gordon Cappon a citizen of Los Fresnos spoke to the council briefly about himself and explained to the council his interest in serving on the Los Fresnos Community Development Corporation.

Mayor Narvaez listed Leonel Casanova as another applicant for the Los Fresnos Community Development Corporation.

Mayor Narvaez asked to take a vote on both applicants. There was one vote for Gordon Cappon and four votes on Leonel Casanova.

Mayor Narvaez thanked Mr. Cappon for his interest in applying for a place on the Los Fresnos Community Development Corporation and encouraged him to reapply if other positions became available.

Motion was made and seconded to appoint Leonel Casanova to the Los Fresnos Community Development Corporation.

RESULT:	ADOPTED [4 TO 1]
MOVER:	Polo Narvaez, Mayor
SECONDER:	Yolanda H. Cruz, Councilwoman
AYES:	Juan Munoz, James Herrera, Polo Narvaez, Yolanda H. Cruz
NAYS:	Andres Lopez
ABSENT:	Ray Ortiz

Acknowledgement of City Manager's Report

City Manager Report A. Wastewater Update B. Water Update C. Nature Park D. Hike & Bike Trails E. CDBG Disaster Grant F. Henderson Road Project G. Census Update H. Update Planning & Zoning Ordinance I. Drainage Update J. 75 Year Anniversary Celebration K. Whipple Road L. CDBG 9th Street Lift Station Relocation

Mr. Milum explained there was a lot of projects and information in his notes provided in the Councils agenda packets. He asked if the council had any questions. Mr. Milum gave the council an update and answered questions on the Henderson Rd. Project, Census response rate and the CDBG Disaster Grant.

Motion was made and seconded to acknowledge the City Managers Report.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Polo Narvaez, Mayor
SECONDER:	James Herrera, Councilman
AYES:	Munoz, Herrera, Lopez, Narvaez, Cruz
ABSENT:	Ray Ortiz

Acknowledgement of Department Head Reports

Mayor Narvaez asked the council if they had any questions. There were none.

Financial Report May 2020 1. Monthly 2. Year to Date 3. Sales Tax

Motion was made and seconded to acknowledge the Financial Report.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Polo Narvaez, Mayor
SECONDER:	Andres Lopez, Councilman
AYES:	Munoz, Herrera, Lopez, Narvaez, Cruz
ABSENT:	Ray Ortiz

Public Works Report May 2020 1. Water and Wastewater Activity 2. Calls for Service 3. Building Permits 4. Recycling

Motion was made and seconded to acknowledge the Public Works Report.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Polo Narvaez, Mayor
SECONDER:	Andres Lopez, Councilman
AYES:	Munoz, Herrera, Lopez, Narvaez, Cruz
ABSENT:	Ray Ortiz

Police Department May 2020 1. Arrests 2. Incidents 3. Accidents

Motion was made and seconded to acknowledge the Police Department Report.

Regular Meeting

Tuesday, June 9, 2020

6:00 PM

RESULT: ADOPTED [UNANIMOUS]
MOVER: Polo Narvaez, Mayor
SECONDER: Andres Lopez, Councilman
AYES: Munoz, Herrera, Lopez, Narvaez, Cruz
ABSENT: Ray Ortiz

Municipal Court May 2020 1. Monthly Report

Motion was made and seconded to acknowledge the Municipal Court Report.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Polo Narvaez, Mayor
SECONDER: Andres Lopez, Councilman
AYES: Munoz, Herrera, Lopez, Narvaez, Cruz
ABSENT: Ray Ortiz

Library Report May 2020 1. Monthly Report

Motion was made and seconded to acknowledge the Library Report.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Polo Narvaez, Mayor
SECONDER: Andres Lopez, Councilman
AYES: Munoz, Herrera, Lopez, Narvaez, Cruz
ABSENT: Ray Ortiz

Fire Marshal's Report May 2020 1. Monthly Report

Motion was made and seconded to acknowledge the Fire Marshal's Report.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Polo Narvaez, Mayor
SECONDER: Andres Lopez, Councilman
AYES: Munoz, Herrera, Lopez, Narvaez, Cruz
ABSENT: Ray Ortiz

I. Adjournment

Mayor Narvaez adjourned the meeting at 7:04 p.m.

 Presiding Officer of the Council

 Recorder

Attachment: CC mins 6 9 2020 (3497 : Minutes)

City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 07/14/20 06:00 PM
Department: City Secretary
Category: Ordinances
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 3508)

DOC ID: 3508 A

Consideration and ACTION to approve the second reading of Ordinance 511 to annex and zone territory to the City of Los Fresnos and extending the boundary limits of said City.

This is another great addition to the City of Los Fresnos. We can accomplish this without additional staffing or increasing the budget at this time. The infrastructure has been installed and all of the associated costs have been paid by the developer. This was approved on the first reading in June.

I recommend approval.

ORDINANCE NO. 511

AN ORDINANCE ANNEXING HEREINAFTER DESCRIBED TERRITORY TO THE CITY OF LOS FRESNOS, TEXAS, CAMERON COUNTY AND EXTENDING THE BOUNDARY LIMITS OF SAID CITY SO AS TO INCLUDE SAID HEREINAFTER DESCRIBED PROPERTY WITHIN THE CITY LIMITS, AND ZONING THE PROPERTY AMENDING THE OFFICIAL ZONING MAP TO REFLECT THE NEW ZONING; AND GRANTING TO ALL THE INHABITANTS OF SAID PROPERTY ALL THE RIGHTS AND PRIVILEGES OF OTHER CITIZENS AND BINDING SAID INHABITANTS BY ALL OF THE ACTS, ORDINANCES, RESOLUTIONS, AND REGULATIONS OF SAID CITY; AND ADOPTING A SERVICE PLAN.

This ordinance was introduced and submitted to the City Council for passage and adoption after the second reading of the Ordinance. After presentation and discussion of the Ordinance, a motion was made by _____ that the Ordinance be finally passed and adopted in accordance with the City's Home Rule Charter. The motion was seconded by _____ and carried by the following voted:

Mayor Polo Narvaez	___ For ___ Against ___ Abstained
Mayor Pro-tem Yolanda H. Cruz	___ For ___ Against ___ Abstained
Councilmember Andres Lopez	___ For ___ Against ___ Abstained
Councilmember James Herrera	___ For ___ Against ___ Abstained
Councilmember Ray Ortiz	___ For ___ Against ___ Abstained
Councilmember Juan Munoz	___ For ___ Against ___ Abstained

WHEREAS, Chapter 43 of the Texas Local Government Code and Article I of the City Charter of the City of Los Fresnos, Texas, an incorporated city, authorizes the annexation of territory, subject to the laws of this state.

WHEREAS, the procedures prescribed by the Texas Local Government Code and City Charter of the City of Los Fresnos, Texas, and the laws of this state have been duly followed with respect to the following described territory, to wit:

(see attached legal description exhibit "A")

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LOS FRESNOS, TEXAS:

SECTION 1. That the heretofore described property is hereby annexed to the City of Los Fresnos, Cameron County, Texas, and that the boundary limits of the City of Los Fresnos be and the same are hereby extended to include the above described territory within the city limits of the City of Los Fresnos, and the same shall hereafter be included within the territorial limits of said city, and the inhabitants thereof shall hereafter be entitled to all the right and privileges of other citizens of the City of Los Fresnos and they shall be bound by the acts, ordinances, resolutions, and regulations of said city.

SECTION 2. A service plan for the area is hereby adopted and attached as exhibit “B”.

SECTION 3. In accordance with Ordinance 235, Section 3, Sub-section 3.0 official Zoning Map, the area set forth and described by metes and bounds Exhibit “A”, attached hereto, and incorporated by reference as if set for verbatim shall be zoned R-1 Single Family District

SECTION 4. That the City Secretary is hereby directed to file with the County Clerk and other appropriate officials and agencies, as required by state and federal law and city annexation procedures, certified copies of this Ordinance.

SECTION 5. This Ordinance shall become effective upon passage and publication of the caption of this ordinance as required by the City Charter and State law.

INTRODUCED and APPROVED on the first reading on this 9th day of June, 2020.

APPROVED and PASSED on the second and final reading on this 14th day of July, 2020.

Polo Narvaez, Mayor
City of Los Fresnos

ATTEST:

Jacqueline Moya, City Secretary

Mejia & Rose, Incorporated
Engineering *Surveying*
T.B.P.E. Reg. No.F-2670 *T.B.P.L.S. Reg.No.10023900*

2.658 Acres
 Ocelot Development, LLC
 City of Los Fresnos Annexation

Job No. 20666
 September 30, 2019

METES AND BOUNDS DESCRIPTION

A 2.658 Acre Tract of land out of Tract 45, Subdivision "F" of Paredes Tract Subdivision in Share 19, Espiritu Santo Grant, Cameron County, Texas; said 2.658 acre tract also being out of a certain 747.21 Acre Tract of land described in assumption warranty deed recorded in Volume 22333, Page 291 of the Official Records of Cameron County, Texas; said 2.658 Acre Tract being more particularly located and described as follows:

COMMENCING at a cotton picker spindle found at the Southwest corner of Feather Ridge Subdivision Phase One (Documents 13782, 13783, and 13784 Map Records, Cameron County, Texas); said point lying at the centerline of Veterans Memorial Drive and the East line of a certain of 1.992 Acre Tract of land described in Volume 20479, Page 64 of the Official Records of Cameron County Texas **THENCE**, South 05 Deg. 58 Min. 19 Sec. West, along the East line of said 1.992 Acre tract and projected centerline of Veterans Memorial Drive, a distance of 199.96 to the Southeast corner of said 1.992 Acre Tract; said point lying on the South line of the current City limits of the City of Los Fresnos for the **POINT OF BEGINNING** of the tract herein described;

THENCE, South 84 Deg. 53 Min. 17 Sec. East, along the current City limits line, a distance of 1145.52 feet to the to the Southeast corner of current city limits of the City of Los Fresnos; said point lying in the center of a drain ditch and on the East line of Tract 45, for the Northeast corner of this tract;

THENCE, South 04 Deg. 23 Min. 38 Sec. West, along the East line of Tract 45, within said drain ditch, a distance of 94.84 feet to a point, for the Southeast corner of this tract;

THENCE, North 85 Deg. 36 Min. 22 Sec. West, a distance of 1188.23 feet to a point on the Southerly projection of the West right-of-way line of Veterans Memorial Drive (80 feet wide R.O.W.) for the Southwest corner of this Tract;

THENCE, North 05 Deg. 58 Min. 19 Sec. East, along the Southerly projection of the West right-of-way line of Veterans Memorial Drive, a distance of 100.28 feet a point on the South line of the above referenced 1.992 Acre tract for the Northwest corner of this tract;

2.658 Acres
 Ocelot Development, LLC
 City of Los Fresnos Annexation (Metes and bounds continued)

Job No. 20666
 September 30, 2019

THENCE, South 84 Deg. 53 Min. 17 Sec. East, along the South line of said 1.992 Acre tract, a distance of 40.00 feet to the **POINT OF BEGINNING**.

CONTAINING 2.658 Acres of land, more or less.

This Metes and Bounds Description was prepared from Map Records, Deed Records and Official Records of Cameron County, Texas. The corners of this property have not been monumented on the ground. The bearings on this description have been rotated to match a survey of Tract 42 performed by Mejia and Rose, Inc. on August 1, 2002.



James E. Rose Date: 9/30/19
 James E. Rose
 Registered Prof. Land Surveyor No. n2452

CITY OF LOS FRESNOS 2020 MUNICIPAL SERVICE PLAN FEATHER RIDGE PHASE II

BUILDING INSPECTION

Existing Services: Minimal services provide by Cameron County

Services to be Provided: Building Inspection will be provided by the City of Los Fresnos upon annexation. This includes issuing building, electrical and plumbing permits for any new construction and all remodeling activities as well as enforcing all other applicable codes which regulate building construction within the City of Los Fresnos. This also includes set back, parking and sign requirements. The current city staff is adequate to cover these services.

EMERGENCY MEDICAL SERVICES

Existing Services: Emergency medical services are provided by the Los Fresnos Ambulance Service through the Cameron County Emergency Services District.

Services to be Provided: The Los Fresnos Ambulance Service currently provides emergency medical services to the City of Los Fresnos. The Los Fresnos Ambulance Service will continue to provide emergency medical services to the area upon annexation. Current contract amounts are sufficient at this time. Adjustments will be made to funding in future years as needed. The Los Fresnos Ambulance Service has more than adequate equipment and personnel to serve the area.

ENVIRONMENTAL SERVICES/CODE ENFORCEMENT/HEALTH

Existing Services: Minimal services through Cameron County Health Department

Services to be Provided: Environmental services will be provided by the Los Fresnos Police Department upon annexation. Some of the items included are weeded or rubbish lots, abandoned or junked vehicles, animal control, garage sales, loud music, food service permitting and health regulations. This also includes the regulation of certain types of businesses. The City provides regular mosquito control as needed. The Police Department currently has two full time Environmental Services Officers which is more than adequate to serve this area

FIRE

Existing Services: Fire services are provided by the Los Fresnos Volunteer Fire Department through the Cameron County Emergency Services District.

Services to be Provided: The Los Fresnos Volunteer Fire Department currently provides fire services to the City of Los Fresnos. The Los Fresnos Volunteer Fire Department will continue to provide fire services to the area upon annexation. Current contract amounts are sufficient at this time. Adjustments will be made to funding in future years as needed. The Los Fresnos Volunteer Fire Department has more than adequate equipment and personnel to serve the area.

LIBRARY

Existing Services: None

Services to be Provided: The Ethel L. Whipple Memorial Library will provide free library services to anyone residing in the area upon annexation. Some of these services include books, E books, DVD's, internet access and reading programs. Other services that require fees are faxes, copies and computer print outs. These services can be provided within the current budget appropriation.

MAIL BOX CLUSTERS

Existing Services: None

Services to be Provided: United States mail delivery inside the city limits is required to be combined into a location or several locations with large developments utilizing cluster boxes. The developer will provide and install the cluster boxes as part of the development. Location of the cluster boxes will be agreed upon by the developer and City.

PLANNING AND ZONING

Existing Services: None

Services to be Provided: The Planning and Zoning Commission's responsibility for regulating development and land use through the administration of the City of Los Fresnos Zoning Ordinance will extend to this area upon annexation. The property will continue to be regulated under the requirements of the City of Los Fresnos Subdivision Ordinance. These services can be provided within the current budget.

POLICE

Existing Services: Cameron County Sheriff's Department

Services to be Provided: The City of Los Fresnos will extend regular and routine patrols as well as investigative services to the area upon annexation. The Command Staff, Investigative Services, Communications Staff as well as the Patrol Division are adequate to serve the annexed area.

SANITARY SEWER SERVICE

Existing Services: None

Services to be Provided: Sanitary sewer service to the area of proposed annexation will be provided by the City of Los Fresnos. The service will be provided in accordance with applicable codes and departmental policy. When additional property develops in the adjacent areas, sanitary sewer service shall be provided in accordance with the present extension ordinance. Extension of service shall comply with applicable codes and ordinances.

SOLID WASTE SERVICES

Existing Services: Republic Services provides solid waste services to the unincorporated areas of Cameron County.

Services to be Provided: The City of Los Fresnos will provide solid waste services to the area upon annexation through its existing contract with Republic Services. Service shall comply with existing City policies, beginning with occupancy of structures. Customers with existing contracts will be allowed to continue with their current contract and service until each contract expires. Republic Services, in negotiation with the City of Los Fresnos will determine the collection days (most likely Wednesday). Billing will be by the City of Los Fresnos.

STORM WATER MANAGEMENT

Existing Services: Cameron County Drainage District Number 1 provides storm water management within the area.

Services to be Provided: Cameron County Drainage District Number 1 will continue to provide storm water management along with the City of Los Fresnos upon annexation. Developers will provide storm water drainage at their own expense and will be inspected by the Engineers of the Drainage District and the City at the time of completion. Depending on each instance, the Drainage District or the City will maintain the drainage.

STREET

Existing Services: Texas Department of Transportation & Privately Owned.

Services to be Provided: The Texas Department of Transportation will continue to provide street services to those under their care. The streets added as part of the development will be maintained by the City and ownership transferred to the City of Los Fresnos when the final plat is filed.

STREET LIGHTING

Existing Services: None

Services to be Provided: The City of Los Fresnos will coordinate any request for improved street lighting with American Electric Power in accordance with standard policy. Lighting will be required as part of development.

TRAFFIC ENGINEERING

Existing Services: None

Services to be Provided: The City of Los Fresnos will provide traffic engineering and control upon annexation. This service can be provided within the current budget appropriation.

WATER SERVICE

Existing Services: The City of Los Fresnos provides water service to this area.

Services to be Provided: Water service to the area of proposed annexation will continue to be served by the City of Los Fresnos. The service will be provided in accordance with applicable codes and departmental policy. When additional property develops in the adjacent areas, water service shall be provided in accordance with the present extension ordinance. Extension of service shall comply with applicable codes and ordinances.

MISCELLANEOUS

All other applicable municipal services will be provided to the area in accordance with the City of Los Fresnos' established policies governing extension of municipal services to newly annexed areas.

Ocelot Development, LLC
Property Owner Name

[Signature]
Signature

5/12/20
Date

Mark W. Milum
City of Los Fresnos

Mark W. Milum
Signature

4/28/20
Date

City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 07/14/20 06:00 PM
Department: City Secretary
Category: Agreement
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 3510)

DOC ID: 3510

Consideration and ACTION to approve the Memorandum of Understating between LFCISD & City of Los Fresnos which calls for both authorities to establish and maintain a coordinated program for enhancing Emergency Operations Planning Response.

This is an agreement between the school and city each year that lays out the fact that we will assist each other in our emergency operations plans. We have always had a great working relationship with the school. They do many thing to assist the city and we do many things to assist the school.

I recommend approval.



"What We Do Here Shapes The World"

Los Fresnos Consolidated Independent School District

Office of the Superintendent

To: Board of Trustees

From: Gonzalo Salazar, Superintendent *GS*

Date: June 3, 2020

Re: Agenda Item

Consider and Approve Memorandum of Understanding (MOU) Between Los Fresnos CISD and the City of Los Fresnos.

In addition to preparing our facilities for the August 13th school start date, our maintenance department is working with Chief Vasquez to ensure that we are ready to spring into action should a hurricane develop in the Gulf. Crews have taken inventory of the wood we have in storage for boarding windows. Sand bags have been filled and generators are on the ready. We have a written agreement to relocate our buses to Roma ISD and we have a plan to keep ten buses here to help the County with evacuation. When evacuation is complete, those ten buses would also be relocated to Roma.

FEMA recommends that we have written Mutual Aide Agreements with Municipalities and Walsh Gallegos prepared one on our behalf.

If approved, I will present it to the City of Los Fresnos for their approval.



MOU Between Los Fresnos CISD and City of Los Fresnos

Emergency Operations Plan mutual aid Memorandum of Understanding (MOU), which calls for both authorities to establish and maintain a coordinated program for enhancing Emergency Operations Planning Response, between Los Fresnos Consolidated Independent School District hereby after known as Los Fresnos CISD and The City of Los Fresnos, acting by and through their respective Board of Trustees, pursuant to authority granted under the Interlocal Cooperation Act, Chapter 791, Texas Government Code, as the same may be amended from time to time.

WHEREAS, Los Fresnos CISD and The City of Los Fresnos are subject to danger and damage anytime from flooding, tornadoes, high winds, lightning, hazardous material incident and other part of nature or terrorism; and

WHEREAS, Los Fresnos CISD and The City of Los Fresnos propose this Memorandum of Understanding (MOU) to establish a formal working Mutual-Aid relationship between Los Fresnos CISD and The City of Los Fresnos in support of Emergency Operation planning, response and recovery programs; and

WHEREAS, the mission of the Los Fresnos CISD Emergency Operation's Plan is to administer a campus-based comprehensive emergency management program in partnership with The City of Los Fresnos and its neighboring jurisdictions to safeguard lives and property; and

WHEREAS, in light of their respective common goals to reduce the loss of life and property from natural or man-made emergencies and disasters, Los Fresnos CISD and The City of Los Fresnos recognize the need to maintain a strong coordination at a level that ensures efficient use of all available resources, consistent with the principles of each entity; and

WHEREAS, Los Fresnos CISD and the City of Los Fresnos agree to encourage, coordinate, promote, and support an ongoing relationship between both entities and to hold periodic partnership meetings to focus on, but not limited to, identifying and assessing an all hazards approach and associated risks, particularly as they relate to Los Fresnos CISD and The City of Los Fresnos; and

WHEREAS, Los Fresnos CISD and The City of Los Fresnos would benefit from the development and adoption of the MOU; and

WHEREAS, both parties agree, but not limited to the following:

- Cooperate in all areas of mutual interest as it relates to Emergency Management: sharing data, information, planning, response, recovery, and other operational support programs;
- Enhance and maximize both Emergency Management program capabilities of both Participants for the purpose of protection of the public health and safety, the public school environment, and to preserve and safeguard property.
- The City of Los Fresnos Emergency Management program is designated the primary warning control point for Los Fresnos CISD emergency notification and/or warning devices when a serious external threat exists for the school division;
- Provide a rapid coordinated and effective response with full utilization of all resources of both participant jurisdictions, including any resources on hand or available that are

essential to the safety, care and welfare of those impacted in the event of an emergency or disaster declared by the jurisdiction;

- In the event of a declared emergency, those resources identified in the City of Los Fresnos Emergency Operations Plan (EOP) and held by Los Fresnos CISD will be made available as rapidly as possible without endangering the care, welfare, safety, or security of the students or employees of Los Fresnos CISD.
- Each jurisdiction shall appoint an individual representative to serve as a point of contact for matters relevant to this MOU;
- This MOU becomes effective on the date of execution and shall remain in effect unless terminated by written notification by either jurisdiction to the other;
- This MOU may be amended by written mutual agreement.

Miscellaneous Provisions

- Notwithstanding any provision to the contrary herein, this Agreement is a contract for and with respect to the performance of governmental functions by governmental entities. The services provided for herein are governmental functions, and the Parties shall be engaged in the conduct of a governmental function while providing and/or performing any service pursuant to this Agreement.
- The relationship of the Parties shall, within respect tot that part of any service or function undertaking as a result of or pursuant to this Agreement, be that of independent contractors.
- Nothing contained herein shall be deemed or construed by the Parties, or by any third party, as creating the relationship of principal and agent, partners, joint venturers, or any other similar relationship between the Parties.
- Each Party covenants and agrees, to the extent permitted by law, that each Party shall be solely responsible, as between said Party and the other Parties to this Agreement, for and with respect to any claim or cause of action arising out of or with respect to any act, omission, or failure to act by said Party or its respective employees, contractors, subcontractors, agents, representatives, o assigns, in the provision of services pursuant to this Agreement.
- The Parties covenant and agree, to the extent permitted by law, to release each other for any claims or cause of action arising out of or with respect to the failure of either party to provide the resources outlined in this Agreement. The Parties agree that this Agreement is only an Agreement to share resources on an as available basis and not an obligation to do so.
- Each Party reserves and does not waive any defense available to it at law or in equity as to any claim or cause of action whatsoever that may arise or result from or in connection with this agreement. This Agreement shall not be interpreted nor construed to give to any third party the right to any claim or cause of action, and neither Party shall be held legally liable for any claim or cause of action arising pursuant to or in connection with this Agreement except as specifically provided herein or by law.
- Neither Party waives or relinquishes any immunity or defense on behalf of itself, its trustees, council members, officers, employees, and agents as a result of the execution of this Agreement and the performance of the covenants and agreements contained herein.

- If any provision of this Agreement shall be deemed void or invalid, such provision shall be severed from the remainder of this Agreement, which shall remain in force and effect to the extent that it does not destroy the benefit of the bargain.
- This Agreement is the entire agreement between the Parties as to the subject matter hereof and supersedes any prior understanding or written or oral agreement relative to the subject matter hereof. This Agreement may be amended only by written instrument duly approved and executed by all Parties in accordance with the formalities of this Agreement.
- All Parties agree that this Agreement shall be construed under the laws of the State of Texas, and obligations under the Agreement shall be performed in Cameron County, Texas.
- WHEREAS, the Superintendent of Los Fresnos CISD has considered this Multi-Jurisdictional MOU and has determined that it is in the best interest of the school district to approve such MOU.

NOW, THEREFORE, BY THESE PRESENTS BE IT HEREBY CONFIRMED BY THE CITY MANAGER OF THE CITY OF LOS FRESNOS IN LOS FRESNOS TEXAS, THAT the Los Fresnos CISD and the City of Los Fresnos Memorandum of Understanding (herein referred to as the **"Emergency Operations Plan MOU"**) therein is hereby approved and that upon adoption of the MOU by the City of Los Fresnos and all previous versions are hereby abrogated.

EXECUTED THIS 9th DAY OF JUNE, 2020.

City Manager, City of Los Fresnos



Superintendent, Los Fresnos CISD

City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 07/14/20 06:00 PM
Department: City Secretary
Category: Agreement
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 3511)

DOC ID: 3511 A

Consideration and ACTION to approve a Memorandum of Understanding between the City of Los Fresnos and South Texas ISD regarding the use of the parking lot at Memorial Park.

South Texas ISD would like to utilize the parking area at Memorial Park to pick up students. Mostly it is a drop off and pick up situation. Once in a while a few cars may be there during the day but that is when the park is not busy anyway so it does not become a problem. These are Los Fresnos area residents, parents and students that will be able to utilize this service. I have visited with the School District and they are great with the City being able to do this. This would be the fourth year we have this agreement.

I recommend approval.

Memorandum of Understanding (MOU)

This memorandum of understanding (herein referred to as “**MOU**”) made on this the day of June 2020 will serve as an agreement between the City of Los Fresnos and the **South Texas Independent School District**, herein referred to as “**South Texas ISD**” regarding **South Texas ISD’s** use of the parking lot of Memorial Park facilities located on 900 N. Arroyo Blvd. Los Fresnos, Tx. 78566.

1. Background

This **MOU** establishes the terms and conditions under which **South Texas ISD** may use the parking lot facilities located on 900 N. Arroyo Blvd. Los Fresnos, Tx. 78566. Attachment A shall describe the dates and times the facility is to be utilized by **South Texas ISD**.

2. Purpose

City of Los Fresnos agrees to allow use of said facility to **South Texas ISD** for the purpose of providing transportation for South Texas ISD students and using the parking lot facilities as a stop.

3. Scope

This scope of this agreement refers to facility use as described in Section 1: Background. If applicable, the scope of agreements for other cooperative arrangements, such as those regarding fares, is beyond this agreement.

This agreement shall be in effect from September 1, 2020 to August 31, 2021. Both parties, if so desired, may review and execute an additional annual **MOU** describing the terms and conditions. If both parties are unable to execute an agreement, then **South Texas ISD** must cease using facilities until an agreement can be executed.

4. Duties

(a) **South Texas ISD** may use said facility as a boarding and de-boarding location for its transit system. Vehicles may park in the designated areas, as described in Attachment B in order to board and alight passengers. South Texas vehicles will not remain at said location overnight.

(b) **South Texas ISD** agrees that it will assume all responsibility of their vehicles and shall not hold the City of Los Fresnos, its employees, officials or its affiliates liable for any and all damages.

(c) Any act related to the operation and maintenance of **South Texas ISD** equipment and supplies, such as movement of vehicles, must be performed by **South Texas ISD** personnel.

(d) **South Texas ISD, its employees, agents,** staff and any person acting on behalf of South Texas ISD shall not engage in any reckless, negligent, unsafe, or otherwise illegal or unethical behavior while on the City of Los Fresnos property.

(e) **South Texas ISD,** its employees, agents, staff and any person acting on its behalf shall not modify the City of Los Fresnos facilities in any way. Facilities will be left in exactly the same condition in which they are encountered.

(f) **South Texas ISD's** use of the parking lot facilities must not in any way interfere with the normal operations of the City of Los Fresnos –Memorial Park.

5. Contact Person

For the purposes of this agreement, **South Texas ISD** will coordinate with Mark Milum, City Manager.

6. Notice

South Texas ISD shall provide notice of its schedules and times of pick-up/drop-off of students, names and photos of drivers and other individuals who will have access to the facility. Any change, bussing schedule, or any other important changes must be given at least two (2) weeks in advance. South Texas ISD drivers and other personnel subject to this agreement must possess and maintain appropriate licensure from the State of Texas.

7. Liability

City of Los Fresnos assumes no liability for any lost, damaged, or stolen property. **South Texas ISD** assumes all risk in using the parking lot facilities and agrees to be responsible for any damages caused by the negligence of its personnel or negligent use of its equipment to the extent allowed by law. Nothing in this agreement shall be interpreted or construed to waive sovereign or governmental immunity afforded to South Texas ISD pursuant Texas law.

8. Termination

This agreement may be terminated at any time in writing by mutual agreement of the parties or terminated by either party with ninety (90) days notice, in writing, to the other party.

9. Breach of Obligation

Failure to abide by any provision of this agreement shall constitute a breach. Any party claiming a breach will have the right to terminate the agreement immediately in writing.

10. Authority

We the undersigned hereby attest we have authority on behalf of the City of Los Fresnos and the **South Texas Independent School District**, respectively, to execute and abide by this agreement.

EXECUTED, in duplicate, on this [REDACTED] day of June 2020, in Cameron County, Texas.

City of Los Fresnos
Memorial Park
900 N. Arroyo Blvd.
Los Fresnos, Texas 78566

[REDACTED]
Mark Milum, City Manager

South Texas Independent School District

BY: _____
Marco Antonio Lara, Jr., Ed.D.
Superintendent of Schools

Attachment: MOU South Texas ISD '20-'21 (3511 : MOU-South Texas ISD)

ATTACHMENT A
2020-2021 Schedules

Morning Schedule M-F

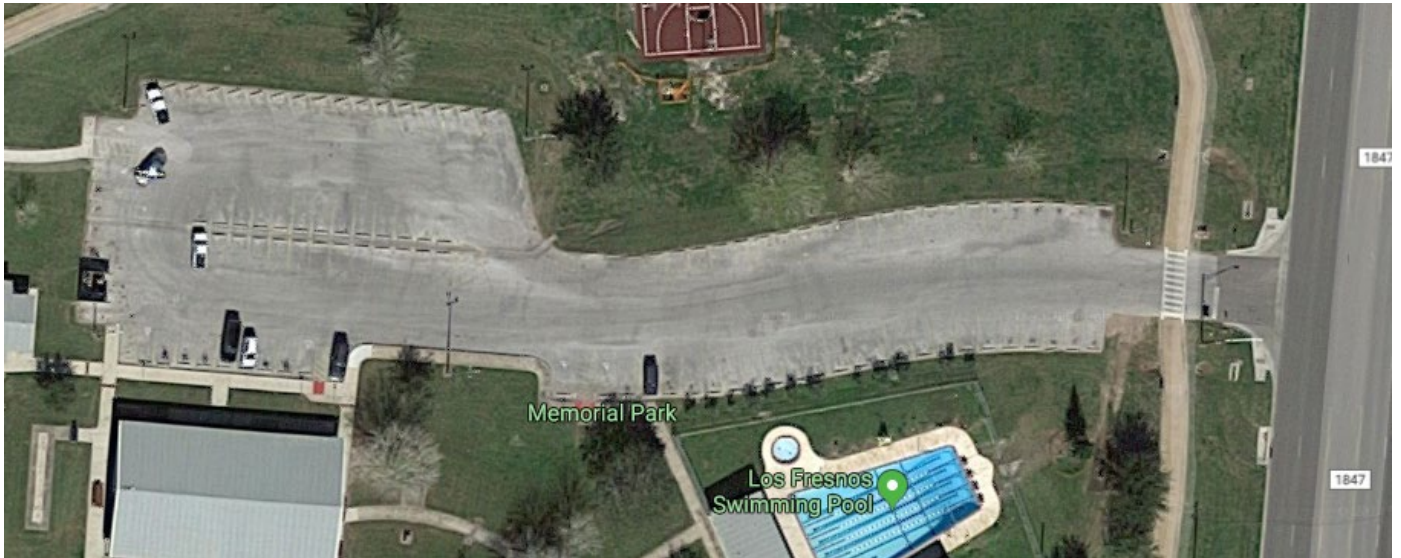
Campus	Departure Time
Edinburg	6:20 a.m.
Mercedes	7:05 a.m.
Olmito	7:30 a.m.
San Benito	7:10 a.m.

Afternoon Schedule M-F

Campus	Arrival Time
Edinburg	5:50 p.m.
Mercedes	5:10 p.m.
Olmito	4:50 p.m.
San Benito	5:10 p.m.

ATTACHMENT B

SITE LAYOUT



Attachment: MOU South Texas ISD '20-'21 (3511 : MOU-South Texas ISD)

City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 07/14/20 06:00 PM
Department: City Secretary
Category: Ordinances
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 3521)

DOC ID: 3521 A

Consideration and ACTION to approve the first and second reading of Ordinance 512 approving a negotiated resolution between the city and Texas Gas Service (“TGS” or “the company”) regarding the company’s April 30, 2020 cost of service adjustment (“COSA”) filing; declaring existing rates to be unreasonable; adopting new tariffs that reflect rate adjustments consistent with the negotiated settlement and finding the rates to be set by the attached tariffs to be just and reasonable; providing for the recovery of the city’s and TGS’ reasonable and necessary rate case expenses; adopting a savings clause; determining that this ordinance was passed in accordance with the requirements of the Texas open meetings act; declaring an effective date; repealing any prior ordinances inconsistent with this ordinance and requiring delivery of this ordinance to the company’s and the city’s legal counsel.

The City Coalition, which the City of Los Fresnos is part of, used attorney, Thomas Brocato and consultant, Karl Nalepa to review and negotiate a settlement with Texas Gas Service on their rate increase filing. The attached information is the outcome of that. It saves our citizens by not having a rate increase as large as it would have been.

I recommend approval.

Model Staff Report in Support of TGS COSA Rate Increase Ordinance

Background

On April 30, 2020, Texas Gas Service Company (“TGS” or “Company”) filed for a rate increase pursuant to the Cost of Service Adjustment (“COSA”) tariff adopted by the Rio Grande Valley Service Area (“RGVSA”) Cities. TGS claimed an entitlement to rate relief under the tariff in the amount of \$1,924,585 on a system-wide basis. Attorney, Thomas Brocato, and consultant, Karl Nalepa, relied upon by the city coalition to review the TGS filing and negotiate a settlement, agreed to recommend a settlement of \$1,893,252 on a system-wide basis.

Purpose of the COSA

The Texas Legislature allows gas utilities to annually adjust rates based on changes to invested capital. That statutory provision is referred to as the Gas Reliability Infrastructure Program (“GRIP”). In a GRIP proceeding, cities are not allowed to intervene at the Railroad Commission, cannot challenge the reasonableness of any investment, and may not recover rate case expenses. In 2009, RGVSA Cities negotiated a COSA tariff as a three year experimental substitute for the GRIP process. Finding the COSA process to be mutually beneficial, the COSA process was renewed at the end of the experiment. In 2012, Cities and TGS agreed to a revised COSA tariff. In 2017, Cities and TGS agreed to revise the existing COSA tariff. This is the third filing under the revised tariff.

Resolution of the 2020 Filing

Cities’ consultant found that TGS’ cost of service calculations were consistent with the terms of the COSA tariff and the costs reflected in the COSA filing were reasonable with two exceptions. TGS has agreed to remove these costs resulting in a reduction to its requested revenue requirement increase.

In addition, in its 2020 COSA filing, TGS is addressing excess revenues caused by the reduction in the federal income tax rate in 2017 under the Tax Cuts and Jobs Act. TGS proposes to amortize and return to customers approximately \$5.9 million over a 4-year period.

TGS estimates a first-year customer refund of \$1,854,150. The refund will be made as a one-time bill credit distributed as follows:

<u>Class</u>	<u>Per Customer</u>
Residential	\$17.09
Commercial	\$158.59
Public Authority	\$162.85
Industrial	\$1,388.38

TGS will make annual filings to calculate subsequent bill credits until the entire amount is refunded.

In summary, these recommendations result in a total revenue requirement adjustment of \$31,333 off of the Company's original request of \$1,924,585. The agreed reductions to the revenue requirement results in a total increase of \$1,893,252. The first-year refund will essentially offset the increase in rates (\$1,854,150 refund vs. \$1,893,252 rate increase), however, subsequent year refunds will be lower.

EXPLANATION OF "BE IT ORDAINED" PARAGRAPHS IN THE ORDINANCE

- Section 1. When rates change, it is critical for the regulatory authority to find existing rates to be unreasonable and for the new rates to be just and reasonable. This section finds that the new rates reflected in tariffs for each customer class attached to the Ordinance are reasonable.
- Section 2. This paragraph authorizes TGS to collect an additional \$1,893,252 in revenue.
- Section 3. This paragraph authorizes TGS to refund approximately \$5.9 million related to excess tax revenues.
- Section 4. This paragraph requires the Company to reimburse the City for consulting and legal costs associated with the requested increase.
- Section 5. This paragraph repeals any prior City action that might be inconsistent with the new tariffs adopted by the Council.
- Section 6. This paragraph recites compliance with the Open Meetings Act.
- Section 7. This paragraph is a typical savings clause, preserving the remaining provisions of the Ordinance should any one provision be determined to be invalid.
- Section 8. Pursuant to the COSA tariff, the new rates are to become effective on or after the first billing cycle of August each year. This paragraph allows the Company to implement the new rates on meter reads that occur on or after July 29, 2020.
- Section 9. This paragraph requires that an adopted and signed copy of the Ordinance be sent to the Company and outside counsel to the City.

RECOMMENDATION

The City staff recommends adoption of the Ordinance and tariffs establishing new rates.

ORDINANCE NO. 512

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOS FRESNOS TEXAS, (“CITY”) APPROVING A NEGOTIATED RESOLUTION BETWEEN THE CITY AND TEXAS GAS SERVICE (“TGS” OR “THE COMPANY”) REGARDING THE COMPANY’S APRIL 30, 2020 COST OF SERVICE ADJUSTMENT (“COSA”) FILING; DECLARING EXISTING RATES TO BE UNREASONABLE; ADOPTING NEW TARIFFS THAT REFLECT RATE ADJUSTMENTS CONSISTENT WITH THE NEGOTIATED SETTLEMENT AND FINDING THE RATES TO BE SET BY THE ATTACHED TARIFFS TO BE JUST AND REASONABLE; PROVIDING FOR THE RECOVERY OF THE CITY’S AND TGS’ REASONABLE AND NECESSARY RATE CASE EXPENSES; ADOPTING A SAVINGS CLAUSE; DETERMINING THAT THIS ORDINANCE WAS PASSED IN ACCORDANCE WITH THE REQUIREMENTS OF THE TEXAS OPEN MEETINGS ACT; DECLARING AN EFFECTIVE DATE; REPEALING ANY PRIOR ORDINANCES INCONSISTENT WITH THIS ORDINANCE AND REQUIRING DELIVERY OF THIS ORDINANCE TO THE COMPANY’S AND THE CITY’S LEGAL COUNSEL.

This ordinance was introduced and submitted to the City Council for passage and adoption after the second reading of the Ordinance. After presentation and discussion of the Ordinance, a motion was made by _____ that the Ordinance be finally passed and adopted in accordance with the City’s Home Rule Charter. The motion was seconded by _____ and carried by the following voted:

Mayor Polo Narvaez	___ For	___ Against	___ Abstained
Mayor Pro-tem Yolanda H. Cruz	___ For	___ Against	___ Abstained
Councilmember Andres Lopez	___ For	___ Against	___ Abstained
Councilmember James Herrera	___ For	___ Against	___ Abstained
Councilmember Ray Ortiz	___ For	___ Against	___ Abstained
Councilmember Juan Munoz	___ For	___ Against	___ Abstained

WHEREAS, the City of Los Fresnos, Texas (“City”) is a gas utility customer of Texas Gas Service (“TGS” or “the Company”), and a regulatory authority with an interest in the rates and charges of TGS; and

WHEREAS, pursuant to the terms of the agreement settling TGS’ 2017 Statement of Intent to increase rates, to which City was a signatory, the City and other municipalities within the Rio Grande Valley Service Area and TGS worked collaboratively to develop the Cost of Service Adjustment (“COSA”) tariff that allows for an expedited comprehensive rate review process; and

WHEREAS, on or about April 30, 2020, TGS filed with the City a COSA tariff seeking to increase natural gas rates to all customers residing in the City; and

WHEREAS, the Company has requested a system-wide increase of \$1,924,585; and

WHEREAS, the Company's COSA filing proposes an approximately \$5.9 million refund to customers for funds over-collected in past rates related to the excess accumulated deferred income tax ("EDIT");

WHEREAS, the City coordinated a review of TGS' COSA filing and designated attorneys and consultants to resolve issues in the Company's COSA filing; and

WHEREAS, the Company has filed evidence that existing rates are unreasonable and should be changed; and

WHEREAS, independent analysis by the City's rate expert concluded that TGS is able to justify an increase over current rates; and

WHEREAS, the City's attorney and consultant recommend that the City approve the Settlement Agreement reflecting increased revenues of \$1,893,252 on a system-wide basis and approve TGS' proposed tax refund of approximately \$5.9 million; and

WHEREAS, the attached tariffs implementing new rates are consistent with the negotiated resolution reached by the City and are just, reasonable, and in the public interest; and

WHEREAS, the negotiated resolution of the Company's COSA filing and the resulting rates are, as a whole, in the public interest; and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LOS FRESNOS, TEXAS:

Section 1. That the City Council finds that the existing rates for natural gas service provided by TGS are unreasonable and the new tariffs implementing this Ordinance, which are

attached hereto and incorporated herein as Attachment A, are just and reasonable and are hereby adopted.

Section 2. That a rate increase of \$1,893,252 on a system-wide basis is reasonable.

Section 3. That a tax refund of approximately \$5.9 million is reasonable.

Section 4. That TGS shall reimburse the reasonable ratemaking expenses of the City in processing the Company's rate application.

Section 5. That to the extent any resolution or ordinance previously adopted by the Council is inconsistent with this Ordinance, it is hereby repealed.

Section 6. That the meeting at which this Ordinance was approved was in all things conducted in strict compliance with the Texas Open Meetings Act, Texas Government Code, Chapter 551.

Section 7. That if any one or more sections or clauses of this Ordinance is adjudged to be unconstitutional or invalid, such judgment shall not affect, impair, or invalidate the remaining provisions of this Ordinance and the remaining provisions of the Ordinance shall be interpreted as if the offending section or clause never existed.

Section 8. That the tariffs attached as Attachment A to this Ordinance shall become effective for meters read on and after July 29, 2020 consistent with the COSA tariff.

Section 9. That a copy of this Ordinance shall be sent to TGS, care of Stephanie Houle, 1301 South Mopac, Suite 400, Austin, Texas 78746, and to Thomas L. Brocato, Special Counsel to the City, at Lloyd Gosselink Rochelle & Townsend, P.C., 816 Congress Avenue, Suite 1900, Austin, Texas 78701.

INTRODUCED AND APPROVED on the first reading this ____ day of _____, 2020.

APPROVED AND PASSED on the second reading this ____ day of _____, 2020.

Mayor, Polo Narvaez

ATTEST:

City Secretary, Jacqueline Moya

Attachment: ordinance 512 TEXAS GAS (3521 : Ordinance 512-Texas Gas)

City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 07/14/20 06:00 PM
Department: City Secretary
Category: Change Order
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 3525)

DOC ID: 3525 B

Consideration and ACTION to approve change order number 1 and change order 2 for the 2019 Disaster Relief Texas CDBG 7219037 street improvement grant.

This project is to re-pave East Tenth Street from Arroyo Boulevard to the Culdesac and a portion of Whipple Road. As you recall the construction contract was approved last meeting in June.

Change Order 1:

This is the change order we discussed when this was approved last meeting that will add an additional 510 feet to the project on Whipple Road making it a total of approximately 1045 feet. This will take it from the railroad to near the church property. The original contract was for \$190,097.28. This will add \$46,487.37 (24.55%) to the contract making it a total of \$236,584.65. This is the most we can increase according to the law. If you recall there was a total of \$271,750 of available construction funds. This leaves \$35,165.35. We will try to determine if they will allow us to utilize the additional funds.

Change Order 2:

This changes the base where the contractor will install a Geogrid system instead of the lime treated subgrade. It provides the soil strength and stabilization needed. We have used this system before (East 6th Street) and is becoming more widely used in many areas. Hanson approves this technology as equivalent or better. This will allow the project to be done quicker which is important due to deadlines of the grant. There is no change in the cost.

I recommend approval of change order number 1 and change order 2.



Construction Contract Change Order

1.E.6.a

A505Grant Recipient: City of Los FresnosSelect: ☒ City ☐ CountyContract No.: 7219037Change Order No.: 1Region: LRGVDC

Contractor:

Engineer:

(Name and Address)

G&T Paving LLC

P.O. Box 5136

Brownsville, Texas 78523

(Name and Address)

Hanson Professional Services Inc.

789 E. Washington St.

Brownsville, TX 78521

Select Change Order Type(s): ☒ Change to Existing Line Items ☐ New Items Requested ☐ Change in Contract Duration

Grant recipient is requesting Texas Department of Agriculture review to determine eligibility of change order expenses.

Changes to Existing Line Items (Items from original bid or added in previous change order ONLY)

Bid Item #	Item Description	Original Qty.	Proposed Qty.	UOM	Unit Price	Δ Qty.	Change in Contract Price
1	Remove Existing Base & Asphalt	1,226	2,359	SY	\$3.25	1,133	\$3,682.25
4	Install 2" Thick HMA Type D	1,308	2,575	SY	\$12.99	1,267	\$16,458.33
5	Install 6" Crushed Limestone Base	1,427	2,790	SY	\$13.08	1,363	\$17,828.04
6	6" Lime Treated Subgrade	1,427	2,790	SY	\$6.25	1,363	\$8,518.75

Contract Change Sub-Total: \$46,487.37

Justification for Change

	Increase	Decrease	No Change
1. Effect of this change on scope of work:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Effect on operation and maintenance costs:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Yes	No	Not Applicable
3. Will this Change Order change the number of beneficiaries or TxCDBG contract Performance Statement Exhibit A?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Has this change created new circumstances or environmental conditions which may affect the project's impact, such as concealed or unexpected conditions discovered during actual construction?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Is the TCEQ clearance still valid?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Are other TxCDBG contractual special condition clearances still valid?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. If new items are included that were not included in the competitive bid, have the prices been determined to be reasonable?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Change Order Summary


Original Contract Price:	\$190,097.28	Original Contract End Date:	
Net Previous Change Order(s):	\$0.00	Net change of previous Change Orders (days):	
This Net Change Order:	\$46,487.37	Increase/Decrease of this Change Order (days):	
New Contract Price:	\$236,584.65	Change Order Contract End Date	
Cumulative % Change:	24.455%		

NOTE: Change orders for an increase of more than 25% will be rejected. The State of Texas considers a change in the construction contract price of greater than 25% to be non-competitive, as other potential bidders did not have the opportunity to bid on the true scope of the project during the procurement process. Grant Recipient must rebid project in the event of an increase greater than 25%


Grant Recipient Approval (REQUIRED)

Authorized Signature	Date
Authorized Signatory's Name and Title	

Engineer's Recommendation

	7/9/2020
Engineer's Signature	Date
Richard Riggins, P.E. Engineer's Name	

Contractor's Authorization

	7-9-2020
Contractor's Signature	Date
Abel Gonzales, President Contractor's Name and Title	

To receive an email copy of the TDA response, provide contact information below

Name	Email
Mark W. Milum	mmilum@citylf.us
Richard Riggins, PE	rriggins@hanson-inc.com

For TDA office use only

This Net Change Order:	\$46,487.37	Increase/decrease of this Change Order (days):	
Net Change Order Approved:		Increase/decrease of this Change Order Approved:	
Approved Contract Amount:		Approved Contract Time:	

Notes:

Contract Specialist Signature	Date

Director Signature (optional)

Date

Attachment: SKM_C45820070913140 (3525 : 2019 Disaster Relief Texas CDBG 7219037)



Construction Contract Change Order

A505

Grant Recipient: City of Los Fresnos Select: ☒ City ☐ County
 Contract No.: 7219037 Change Order No.: 2 Region: LRGVDC

Contractor:

(Name and Address)
 G&T Paving LLC
 P.O. Box 5136
 Brownsville, Texas 78523

Engineer:

(Name and Address)
 Hanson Professional Services Inc.
 789 E. Washington St.
 Brownsville, TX 78521

Select Change Order Type(s): ☒ Change to Existing Line Items ☒ New Items Requested ☐ Change in Contract Duration

Grant recipient is requesting Texas Department of Agriculture review to determine eligibility of change order expenses.

Changes to Existing Line Items (Items from original bid or added in previous change order ONLY)

Bid Item #	Item Description	Original Qty.	Proposed Qty.	UOM	Unit Price	Δ Qty.	Change in Contract Price	+
6	6" Lime Treated Subgrade	2,790	0	SY	\$6.25	-2,790	(\$17,437.50)	-
Contract Change Sub-Total:							(\$17,437.50)	

New Items Requested (Items WITHOUT a unit price in the original bid)

Provide explanation below (attach separate documentation as appropriate). The Grant Recipient must demonstrate competitive pricing for new items.

Install geogrid in lieu of lime stabilization at no additional cost to contract.

Bid Item #	Item Description	Original Qty.	Proposed Qty.	UOM	Unit Price	Δ Qty.	Change in Contract Price	+
7	Geogrid Install 3D-TNAX		2,790	SY	\$6.25	2,790	\$17,437.50	-
Contract New Item Sub-Total:							\$17,437.50	

Justification for Change

	Increase	Decrease	No Change
1. Effect of this change on scope of work:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Effect on operation and maintenance costs:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Yes	No	Not Applicable
3. Will this Change Order change the number of beneficiaries or TxCDBG contract Performance Statement Exhibit A?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Has this change created new circumstances or environmental conditions which may affect the project's impact, such as concealed or unexpected conditions discovered during actual construction?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Is the TCEQ clearance still valid?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Are other TxCDBG contractual special condition clearances still valid?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. If new items are included that were not included in the competitive bid, have the prices been determined to be reasonable?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Grant Recipient: City of Los Fresnos Contract No.: 7219037 Change Order No.: 2

Change Order Summary

Original Contract Price:	\$190,097.28	Original Contract End Date:	
Net Previous Change Order(s):	\$46,487.37	Net change of previous Change Orders (days):	
This Net Change Order:	\$0.00	Increase/Decrease of this Change Order (days):	
New Contract Price:	\$236,584.65	Change Order Contract End Date	
Cumulative % Change:	24.455%		

NOTE: Change orders for an increase of more than 25% will be rejected. The State of Texas considers a change in the construction contract price of greater than 25% to be non-competitive, as other potential bidders did not have the opportunity to bid on the true scope of the project during the procurement process. Grant Recipient must rebid project in the event of an increase greater than 25%.

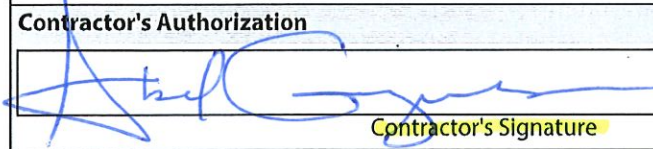
Grant Recipient Approval (REQUIRED)

Authorized Signature	Date
Authorized Signatory's Name and Title	

Engineer's Recommendation

Engineer's Signature	Date
Richard Riggins, P.E. Engineer's Name	

Contractor's Authorization

	7-10-2020
Contractor's Signature	Date
Contractor's Name and Title	

To receive an email copy of the TDA response, provide contact information below

Name	Email	
		+
		-

For TDA office use only

This Net Change Order:	\$0.00	Increase/decrease of this Change Order (days):	
Net Change Order Approved:		Increase/decrease of this Change Order Approved:	
Approved Contract Amount:		Approved Contract Time:	

Notes:

Contract Specialist Signature	Date

Director Signature (optional)	Date

Attachment: A505 Change Order no 2 7219037 (3525 : 2019 Disaster Relief Texas CDBG 7219037)

Grant Recipient: City of Los Fresnos

Contract No.: 7219037

Change Order No.: 2

Page 3 of 3

This form required as of September 1, 2019.
All previous versions no longer valid.

City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 07/14/20 06:00 PM
Department: City Secretary
Category: City Election
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 3513)

DOC ID: 3513 A

**Consideration and ACTION to approve the Order of Election
and Notice of Election for the November 3, 2020 City
Election.**

This is the order of election for the office of Mayor and Place 1 to be held on November 3. It lists the polling places as well as the dates and times for early voting. The Governor is expected to extend early voting at least another week due to COVID-19. If this happens we would like the authority to make the updates as may be adjusted by the Governor and the Cameron County Elections Office. That will save us from having to call a special meeting.

I recommend approval of the Order of Election and Notice of Election for the November 3, 2020 city election and authorize the City Secretary to make any necessary changes in locations, days, dates, and times that may be ordered by the Governor or the Cameron County Elections Office.

**CITY OF LOS FRESNOS
ORDER OF ELECTION
(ORDEN DE ELECCION)**

An election is hereby ordered to be held on November 3, 2020 for the purpose of electing: Mayor and Member of Council, Place 1 each place is for a three (3) year term.

(Por la presente se ordena que se llevará a cabo una elección el Noviembre 3, 2020 con el propósito de:)(El Alcalde y Miembro del Consejo, lugar uno para un termino de tres (3) anos)

Early voting by personal appearance will be conducted each weekday at the Community Center, 204 N. Brazil Street, Los Fresnos, Texas between the hours of 9:00 a.m. and 7:00 p.m. beginning on October 19, 2020 and ending on October 30, 2020.

(La votación adelantada en personal se llevará a cabo de lunes a viernes en Community Center, 204 N. Brazil Street, Los Fresnos, Texas entre las 9:00 a.m. de la mañana y las 7:00 p.m. de la tarde empezando el Octubre 17, 2020 y terminando el Octubre 30, 2020.)

Additional early voting will be held at the same location as follows:

(La votacion en adelantada ademas se llevara a cabo en el mismo Sitio de tal manera:)

Date (Fecha)	Hours (Horas)
<u>October 24, 2020 (Octubre 24, 2020)</u>	<u>9:00 a.m. to 7:00 p.m.</u>
<u>October 29, 2020 (Octubre 29, 2020)</u>	<u>7:00 a.m. to 7:00 p.m.</u>
<u>October 30, 2020 (Octubre 30, 2020)</u>	<u>7:00 a.m. to 7:00 p.m.</u>

Applications for ballot by mail shall be mailed to:	<u>Elections Administrator</u>
(Las solicitudes para boletas que se votarán en	<u>P. O. Box 3587</u>
Ausencia por correo deberán enviarse a)	<u>Brownsville, Tx. 78523</u>

Applications for ballots by mail must be received no later than the close of business on October 16, 2020. (Las solicitudes para boletas que se votarán en ausencia por correo deberán recibirse para el fin de las horas de las horas de negocio el Octubre 16, 2020.)

Issued this the 14th day of July, 2020.
(Emitida este día 14 de Julio, 2020.)

Polo Narvaez, Mayor

Member of Council Place 1

Member of Council Place 2

Member of Council Place 3

Member of Council Place 4

Member of Council Place 5

**NOTICE OF CITY OF LOS FRESNOS ELECTION
(AVISO DE ELECCION CIUDAD DE LOS FRESNOS)**

To the Registered Voters of City of Los Fresnos, Texas:
(A los votantes registrados del Ciudad de Los Fresnos, Texas:)

Notice is hereby given that the polling places listed below will be open from 7:00 a.m. to 7:00 p.m. on November 3, 2020 for voting in a General Election, for Mayor and Member of Council Place 1. (Notifíquese, por las presente, que las casillas electorales sitados abajo se abrirán desde las 7:00 a.m. hasta las 7:00 p.m. el 3 de Noviembre de 2020 para votar en la Elección para Ciudad de Los Fresnos para Alcalde y Miembro del Consejo, lugar uno (Por la presente se ordena que se llevará a cabo una elección el Noviembre 3, 2020 con el propósito de:).)

LOCATION OF POLLING PLACE (DIRECCION DE LAS CASILLAS ELECTORALE):

Precinct 3 & 65 & 66: Community Center
204 N. Brazil Street

Early voting by personal appearance will be conducted each weekday at
(La votación en adelantada en persona se llevará a cabo de lunes a viernes en)

Community Center, 204 N. Brazil Street, Los Fresnos, Texas

Between the hours of 9:00 a.m. and 7:00 p.m. beginning on October 19, 2020
(Entre las 9:00 a.m. de la mañana y las 7:00 de la tarde empezando el Octubre 19, 2020)
And ending on October 30, 2020.
(y terminando el Octubre 30, 2020.)

Additional early voting will be held at the same location as follows:
(La votación en adelantada además se llevará a cabo en el mismo Sitio de tal manera:)

Date (Fecha)	Hours (Horas)
<u>October 24, 2020 (Octubre 24, 2020)</u>	<u>9:00 a.m. to 7:00 p.m.</u>
<u>October 29, 2020 (Octubre 29, 2020)</u>	<u>7:00 a.m. to 7:00 p.m.</u>
<u>October 30, 2020 (Octubre 30, 2020)</u>	<u>7:00 a.m. to 7:00 p.m.</u>

Applications for ballot by mail shall be mailed to:
(Las solicitudes para boletas que se votarán en ausencia por correo deberán enviarse a:)

Elections Administrator
P. O. Box 3587
Brownsville, Texas 78523

Applications for ballots by mail must be received no later than the close of business on October 16, 2020.
(Las solicitudes para boletas que se votarán en ausencia por correo deberán recibirse para el fin de las horas de negocio el Octubre 16, 2020.)

Issued this the 14th day of July, 2020.
(Emitada este día 14 de Julio, 2020.)

Polo Narvaez, Mayor
Signature of Presiding Officer

Attachment: Notice of City Election 2020 (3513 : Order of Election)

City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 07/14/20 06:00 PM
Department: City Secretary
Category: Resolutions
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 3517)

DOC ID: 3517 A

Consideration and ACTION to approve Resolution 6-2020 designating the Director of Finance to calculate the no new revenue tax rate and the voter-approval tax rate for the City of Los Fresnos.

Senate Bill 2 requires the City to designate an officer to calculate the no-new-revenue tax rate and the voter-approval tax rate. These types of calculations have generally been done by the Director of Finance so our recommendation is to keep the same.

I recommend approval.

RESOLUTION 6-2020

A RESOLUTION OF THE CITY COUNCIL OF LOS FRESNOS DESIGNATING THE DIRECTOR OF
FINANCE OF THE CITY OF LOS FRESNOS TO CALCULATE THE NO-NEW-REVENUE TAX RATE
AND THE VOTER-APPROVAL TAX RATE FOR THE CITY.

This Resolution was introduced and submitted to the City Council for passage and adoption. After presentation and discussion of the Resolution, a motion was made by _____ that the Resolution be finally passed and adopted in accordance with the City's Home Rule Charter. The motion was seconded by _____ and carried by the following vote:

Mayor Polo Narvaez	___ For ___ Against ___ Abstained
Mayor Pro-tem Yolanda H. Cruz	___ For ___ Against ___ Abstained
Councilmember Andres Lopez	___ For ___ Against ___ Abstained
Councilmember James Herrera	___ For ___ Against ___ Abstained
Councilmember Ray Ortiz	___ For ___ Against ___ Abstained
Councilmember Juan Munoz	___ For ___ Against ___ Abstained

WHEREAS, Senate Bill 2, also known as the Texas Property Tax Reform and Transparency Act of 2019 was passed by the Texas Legislature in 2019; and

WHEREAS, pursuant to Senate Bill 2, the City must designate an officer to calculate the no-new-revenue tax rate and the voter-approval tax rate and provide same to the City Council no later than August 7th of each year or as soon thereafter as practicable; and

WHEREAS, the City Council desires to designate the Director of Finance for the City of Los Fresnos to calculate the no-new-revenue tax rate and the voter-approval tax rate for the City as required by law.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LOS FRESNOS, TEXAS;

1. That the City Council hereby designates the Director of Finance for the Cameron County Appraisal District to calculate the non-new-revenue tax rate and the voter-approval tax rate for the City as required by law.
2. That this designation shall remain in place from year-to year until changed by City Council; and

PASSED AND APPROVED THIS 14TH OF JULY, 2020

Mayor, Polo Narvaez

ATTEST:

City Secretary, Jacqueline Moya

Attachment: RESOLUTION 6 2020 designating finance director for tax rate (3517 : Resolution 6-2020 Designating Finance Director to calculate

City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 07/14/20 06:00 PM
Department: City Secretary
Category: Agreement
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 3518)

DOC ID: 3518 B

Consideration and ACTION to approve the Los Fresnos Community Development Corporation action to provide funding for the Hike & Bike Trail Project.

This project has been in the works since 2012. We were awarded \$500,000 from the Valley Baptist Legacy Foundation in April of 2015. We were awarded \$200,000 from Texas Parks & Wildlife in June of 2017 giving us a total of \$700,000. The original estimate for the project in 2012 was \$965,240.75. During design we determined we would have to do \$203,347 worth of drainage improvements north of Holiday Out to make the project work so we have been aware we would need some additional funds. The low bid is \$895,152.63 for construction and \$144,000 for engineering totaling \$1,039,152.63. With the estimate and additional drainage work to be done, this is a fantastic price so we feel we need to take advantage of that.

The difference in funding and cost is a shortfall of \$339,152.63. I have contacted Valley Baptist Legacy Foundation to see if there is a possibility of additional funding through them. They have said they will provide \$75,000. This would then leave us \$264,152.63. The CDC approved to assist with funding 50% of that amount which would be \$132,076.32.

I recommend approval of the CDC action on funding \$132,076.32 towards the Hike and Bike Trail.

City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 07/14/20 06:00 PM
Department: City Secretary
Category: Agreement
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 3526)

DOC ID: 3526 A

Consideration and ACTION to approve additional funding for the Hike & Bike Trail project.

This project has been in the works since 2012. We were awarded \$500,000 from the Valley Baptist Legacy Foundation in April of 2015. We were awarded \$200,000 from Texas Parks & Wildlife in June of 2017 giving us a total of \$700,000. The original estimate for the project in 2012 was \$965,240.75. During design we determined we would have to do \$203,347 worth of drainage improvements north of Holiday Out to make the project work so we have been aware we would need some additional funds. The low bid is \$895,152.63 for construction and \$144,000 for engineering totaling \$1,039,152.63. With the estimate and additional drainage work to be done, this is a fantastic price so we feel we need to take advantage of that.

The difference in funding and cost is a shortfall of \$339,152.63. I have contacted Valley Baptist Legacy Foundation to see if there is a possibility of additional funding through them. They have said they will provide an additional \$75,000. This would then leave us \$264,152.63. The CDC approved to assist with funding 50% of that amount which would be \$132,076.32.

The City has a Fund Balance of \$1,534,267 that is saved for a rainy day. This would still leave a Fund Balance of \$1,402,191 or 37% which is way more than the recommended 90 day balance of \$952,943 which is 25%.

I recommend approval of the City funding \$132,076.31 towards the Hike and Bike Trail.

City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 07/14/20 06:00 PM
Department: City Secretary
Category: Bid
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 3523)

DOC ID: 3523 A

Consideration and ACTION to accept bids and award a contract for the Hike & Bike Trail Project.

This was discussed in detail at the last meeting. If the Council approves the funding recommendation from the prior item we will have the funding in place and I recommend approval of the bids and award a contract to Pederson Construction for \$895,152.63 for the Hike & Bike Trails.

If the Council does not approve the funding recommendation from the prior item, I will need direction from the Council on the next steps.

June 3, 2020

Mr. Mark Milum
City Manager
520 East Ocean Boulevard
Los Fresnos, Texas 78566

Re: Los Fresnos SITE IMPROVEMENTS for PEDESTRIAN AND BICYCLE TRAIL project
Award Recommendation


Dear Mr. Milum:

Enclosed you will find the bid tabulation table for the above referenced project. The project received five bids from: Pederson Construction Company Inc., Diamond Eight Industries LLC, G&T Paving, LLC, RM Walsdorf Inc., and Jimmy Closner & Sons Construction Company, Inc. The total base bids ranged from a low of \$895,152.63 for Pederson Construction Company to a high of \$1,367,062.40 for Jimmy Closner & Sons Construction Company, Inc. The engineer's estimate for the project was \$1,001,947.00.

After evaluating the Bids and Bidders and our office's experience with the contractor, we recommend that the City of Los Fresnos award the construction project to Pederson Construction Company Inc. for a base bid price of \$895,152.63.

If you have any questions or comments please do not hesitate to contact us.

Sincerely,



Rodolfo A. Montero, P.E.
Project Manager

Attachment - Bid Tabulation Table

SITE IMPROVEMENTS FOR PEDESTRIAN AND BICYCLE TRAIL
FOR
CITY OF LOS FRESNOS
BID TABULATION

Pederson Construction										Diamond 8				G&T Paving				RM Walsdorf				Jimmy Closner & Sons			
Item No.	Description	Est. Qty.	Unit	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price				
11	INLET (COMPL)(TY C)	1	EA	\$ 4,000.00	\$ 4,000.00	\$ 4,033.63	\$ 4,033.63	\$ 1,800.00	\$ 1,800.00	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ 3,600.00	\$ 3,600.00	\$ 3,600.00	\$ 3,600.00	\$ 3,600.00	\$ 3,600.00	\$ 3,600.00	\$ 3,600.00				
12	INLET (COMPL)(TY CC)	1	EA	\$ 4,300.00	\$ 4,300.00	\$ 5,084.30	\$ 5,084.30	\$ 3,900.00	\$ 3,900.00	\$ 3,900.00	\$ 3,900.00	\$ 3,900.00	\$ 3,900.00	\$ 4,400.00	\$ 4,400.00	\$ 4,400.00	\$ 4,400.00	\$ 4,400.00	\$ 4,400.00	\$ 4,400.00	\$ 4,400.00				
13	60IN STORM MANHOLE	3	EA	\$ 5,200.00	\$ 15,600.00	\$ 5,084.30	\$ 15,252.90	\$ 8,500.00	\$ 25,500.00	\$ 6,500.00	\$ 19,500.00	\$ 6,500.00	\$ 19,500.00	\$ 7,000.00	\$ 21,000.00	\$ 7,000.00	\$ 21,000.00	\$ 7,000.00	\$ 21,000.00	\$ 7,000.00	\$ 21,000.00				
14	TY 'M' MANHOLE	1	EA	\$ 6,500.00	\$ 6,500.00	\$ 6,168.60	\$ 6,168.60	\$ 8,500.00	\$ 8,500.00	\$ 6,500.00	\$ 6,500.00	\$ 6,500.00	\$ 6,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00				
15	12"PVC RISER WITH GRATE TOP	3	EA	\$ 2,500.00	\$ 7,500.00	\$ 925.00	\$ 2,775.00	\$ 1,250.00	\$ 3,750.00	\$ 1,500.00	\$ 4,500.00	\$ 1,500.00	\$ 4,500.00	\$ 1,800.00	\$ 5,400.00	\$ 1,800.00	\$ 5,400.00	\$ 1,800.00	\$ 5,400.00	\$ 1,800.00	\$ 5,400.00				
16	CONNECT TO EXISTING STORM	5	EA	\$ 2,300.00	\$ 11,500.00	\$ 45.00	225.00	\$ 6,000.00	\$ 6,000.00	\$ 750.00	\$ 3,750.00	\$ 750.00	\$ 3,750.00	\$ 3,800.00	\$ 19,000.00	\$ 3,800.00	\$ 19,000.00	\$ 3,800.00	\$ 19,000.00	\$ 3,800.00	\$ 19,000.00				
17	TRENCH SAFETY PROTECTION	652	LF	\$ 2.00	\$ 1,304.00	\$ 9.21	\$ 6,004.92	\$ 12.00	\$ 7,824.00	\$ 3.50	\$ 2,282.00	\$ 3.50	\$ 2,282.00	\$ 5.00	\$ 3,260.00	\$ 5.00	\$ 3,260.00	\$ 5.00	\$ 3,260.00	\$ 5.00	\$ 3,260.00				
18	FILL EXISTING DRAIN DITCH/IRRIGATION CANAL	3,000	CY	\$ 14.50	\$ 43,500.00	\$ 6.00	\$ 18,000.00	\$ 9.00	\$ 27,000.00	\$ 15.00	\$ 45,000.00	\$ 15.00	\$ 45,000.00	\$ 11.00	\$ 33,000.00	\$ 11.00	\$ 33,000.00	\$ 11.00	\$ 33,000.00	\$ 11.00	\$ 33,000.00				
Sub-Total =				\$	215,547.00	\$	240,736.01	\$	238,711.01	\$	256,369.00	\$	221,917.00	\$	251,810.00										

MISCELLANEOUS IMPROVEMENTS																									
1	FURNISHING AND PLACING TOPSOIL (4")	1,100	CY	\$ 23.00	\$ 25,300.00	\$ 11.00	\$ 12,100.00	\$ 10.00	\$ 11,000.00	\$ 20.00	\$ 22,000.00	\$ 20.00	\$ 22,000.00	\$ 25.00	\$ 27,500.00	\$ 25.00	\$ 27,500.00	\$ 25.00	\$ 27,500.00	\$ 25.00	\$ 27,500.00	\$ 25.00	\$ 27,500.00	\$ 25.00	\$ 27,500.00
2	CELL FBR MLCH SEED (PERM)(RURAL)(CLAY)	9,920	SY	\$ 1.25	\$ 12,400.00	\$ 1.31	12,995.20	\$ 4.00	\$ 39,680.00	\$ 2.00	\$ 19,840.00	\$ 2.00	\$ 19,840.00	\$ 1.50	\$ 14,880.00	\$ 1.50	\$ 14,880.00	\$ 1.50	\$ 14,880.00	\$ 1.50	\$ 14,880.00	\$ 1.50	\$ 14,880.00	\$ 1.50	\$ 14,880.00
3	CELL FBR MLCH SEED (TEMP)(WARM)	9,920	SY	\$ 1.25	\$ 12,400.00	\$ 1.39	\$ 13,788.80	\$ 4.00	\$ 39,680.00	\$ 2.00	\$ 19,840.00	\$ 2.00	\$ 19,840.00	\$ 1.40	\$ 13,888.00	\$ 1.40	\$ 13,888.00	\$ 1.40	\$ 13,888.00	\$ 1.40	\$ 13,888.00	\$ 1.40	\$ 13,888.00	\$ 1.40	\$ 13,888.00
4	VEG WATERING	1,500	MG	\$ 15.00	\$ 22,500.00	\$ 6.00	\$ 9,000.00	\$ 6.00	\$ 9,000.00	\$ 9,965.00	\$ 9,965.00	\$ 9,965.00	\$ 9,965.00	\$ 35.00	\$ 52,500.00	\$ 35.00	\$ 52,500.00	\$ 35.00	\$ 52,500.00	\$ 35.00	\$ 52,500.00	\$ 35.00	\$ 52,500.00	\$ 35.00	\$ 52,500.00
5	MOBILIZATION	1	EA	\$ 2,500.00	\$ 2,500.00	\$ 28,000.00	\$ 28,000.00	\$ 25,000.00	\$ 25,000.00	\$ 20,500.00	\$ 20,500.00	\$ 20,500.00	\$ 20,500.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	
6	BARRICADES, SIGNS AND TRAFFIC HANDLING	6	MO	\$ 1,500.00	\$ 9,000.00	\$ 2,000.00	\$ 12,000.00	\$ 900.00	\$ 5,400.00	\$ 2,500.00	\$ 15,000.00	\$ 2,500.00	\$ 15,000.00	\$ 3,200.00	\$ 19,200.00	\$ 3,200.00	\$ 19,200.00	\$ 3,200.00	\$ 19,200.00	\$ 3,200.00	\$ 19,200.00	\$ 3,200.00	\$ 19,200.00	\$ 3,200.00	\$ 19,200.00
7	CONSTRUCTION EXITS (INSTALL)(TY 1)	80	SY	\$ 12.50	\$ 1,000.00	\$ 56.25	\$ 4,500.00	\$ 20.00	\$ 1,600.00	\$ 62.50	\$ 5,000.00	\$ 62.50	\$ 5,000.00	\$ 2,400.00	\$ 192,000.00	\$ 2,400.00	\$ 192,000.00	\$ 2,400.00	\$ 192,000.00	\$ 2,400.00	\$ 192,000.00	\$ 2,400.00	\$ 192,000.00	\$ 2,400.00	\$ 192,000.00
8	CONSTRUCTION EXITS (REMOVE)	80	SY	\$ 4.00	\$ 320.00	\$ 18.75	\$ 1,500.00	\$ 15.00	\$ 1,200.00	\$ 25.00	\$ 2,000.00	\$ 25.00	\$ 2,000.00	\$ 1,200.00	\$ 96,000.00	\$ 1,200.00	\$ 96,000.00	\$ 1,200.00	\$ 96,000.00	\$ 1,200.00	\$ 96,000.00	\$ 1,200.00	\$ 96,000.00	\$ 1,200.00	\$ 96,000.00
9	BIOGRD EROSION CONTROL LOGS (12" DIA)	10,800	LF	\$ 2.99	\$ 32,292.00	\$ 1.99	\$ 21,492.00	\$ 3.00	\$ 32,400.00	\$ 5.50	\$ 59,400.00	\$ 5.50	\$ 59,400.00	\$ 4.00	\$ 43,200.00	\$ 4.00	\$ 43,200.00	\$ 4.00	\$ 43,200.00	\$ 4.00	\$ 43,200.00	\$ 4.00	\$ 43,200.00	\$ 4.00	\$ 43,200.00
Sub-Total =				\$	117,712.00	\$	115,376.00	\$	164,960.00	\$	173,545.00	\$	173,545.00	\$	499,168.00										

TOTAL BASE BID				\$	895,152.63	\$	954,206.24	\$	1,021,414.35	\$	1,220,132.00	\$	1,367,062.40												
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SITE IMPROVEMENTS FOR PEDESTRIAN AND BICYCLE TRAIL

FOR

CITY OF LOS FRESNOS

BID TABULATION

Pederson Construction			Diamond 8		G&T Paving		RM Walsdorf		Jimmy Closner & Sons	
Item No.	Description	Est. Qty.	Unit	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Total Price

ALTERNATE 1

Asphalt Pavement with Triaxial Geogrid																					
1	SUB-BASE (EXST MATL)(6")	7,512	SY	\$	3.25	\$	24,414.00	\$	6.75	\$	50,706.00	\$	5.00	\$	37,560.00	\$	41,316.00	\$	4.50	\$	33,804.00
2	LIME TREATED SUB-BASE (EXST MATL)(6")	-7,512	SY	\$	5.25	\$	(39,438.00)	\$	5.07	\$	(38,085.84)	\$	4.91	\$	(36,883.92)	\$	(52,584.00)	\$	6.50	\$	(48,828.00)
3	GEOGRID TX5	7,512	SY	\$	4.15	\$	31,174.80	\$	8.05	\$	60,471.60	\$	5.00	\$	37,560.00	\$	41,316.00	\$	4.00	\$	30,048.00
Total				\$	16,150.80			\$	150,182.00	\$	73,091.76	\$	38,236.08			\$	30,048.00	\$	15,024.00		

ALTERNATE 2

Asphalt Pavement with Biaxial Geogrid																						
1	SUB-BASE (EXST MATL)(8")	7,512	SY	\$	3.25	\$	24,414.00	\$	9.00	\$	67,608.00	\$	5.00	\$	37,560.00	\$	41,316.00	\$	4.50	\$	33,804.00	
2	LIME TREATED SUB-BASE (EXST MATL)(6")	-7,512	SY	\$	5.25	\$	(39,438.00)	\$	5.07	\$	(38,085.84)	\$	4.91	\$	(36,883.92)	\$	(52,584.00)	\$	6.50	\$	(48,828.00)	
3	GEOGRID BX1200	7,512	SY	\$	2.55	\$	19,155.60	\$	4.90	\$	36,808.80	\$	4.00	\$	30,048.00	\$	41,316.00	\$	5.00	\$	37,560.00	
Total				\$		\$	4,131.60	\$	143,421.80	\$	66,330.96	\$			\$	30,724.08	\$	30,048.00	\$		\$	22,536.00

ALTERNATE 3

Concrete Pavement																							
1	CONCRETE SURFACE (5")	8,303	SY	\$	55.00	\$	456,665.00	\$	45.00	\$	373,635.00	\$	50.00	\$	415,150.00	\$	85.50	\$	709,906.50	\$	70.00	\$	581,210.00
2	2IN HMAC	-7,512	SY	\$	11.99	\$	(90,068.88)	\$	17.36	\$	(130,408.32)	\$	15.25	\$	(114,558.00)	\$	15.50	\$	(116,436.00)	\$	14.95	\$	(112,304.40)
3	6IN FLEXIBLE BASE	-7,512	SY	\$	10.75	\$	(80,754.00)	\$	12.16	\$	(91,345.92)	\$	10.00	\$	(75,120.00)	\$	16.50	\$	(123,948.00)	\$	15.00	\$	(112,680.00)
4	LIME TREATED SUB-BASE (EXST MATL)(6")	1,669	SY	\$	5.25	\$	8,762.25	\$	5.07	\$	8,461.83	\$	4.91	\$	8,194.79	\$	7.00	\$	11,683.00	\$	6.50	\$	10,848.50
5	CONC CURB (MONO)(TYII)	-14,945	LF	\$	13.00	\$	(194,285.00)	\$	10.50	\$	(156,922.50)	\$	12.00	\$	(179,340.00)	\$	19.50	\$	(291,427.50)	\$	11.50	\$	(171,867.50)
Total				\$	100,319.37			\$	695,748.00	\$	3,420.09	\$	54,326.79			\$	189,778.00			\$	195,206.60		

ALTERNATE 4





Concrete Pavement with Biaxial Geogrid																							
1	CONCRETE SURFACE (5")	8,303	SY	\$	55.00	\$	456,665.00	\$	33.49	\$	278,067.47	\$	48.00	\$	398,544.00	\$	85.50	\$	709,906.50	\$	70.00	\$	581,210.00
2	2IN HMAC	-7,512	SY	\$	11.99	\$	(90,068.88)	\$	17.36	\$	(130,408.32)	\$	15.25	\$	(114,558.00)	\$	15.50	\$	(116,436.00)	\$	14.95	\$	(112,304.40)
3	6IN FLEXIBLE BASE	-7,512	SY	\$	10.75	\$	(80,754.00)	\$	12.16	\$	(91,345.92)	\$	10.00	\$	(75,120.00)	\$	16.50	\$	(123,948.00)	\$	15.00	\$	(112,680.00)
4	LIME TREATED SUB-BASE (EXST MATL)(6")	-7,512	SY	\$	5.25	\$	(39,438.00)	\$	5.07	\$	(38,085.84)	\$	4.91	\$	(36,883.92)	\$	7.00	\$	(52,584.00)	\$	6.50	\$	(48,828.00)
5	Select Fill (6")	9,181	SY	\$	5.50	\$	50,495.50	\$	33.00	\$	302,973.00	\$	3.25	\$	29,838.25	\$	16.50	\$	151,486.50	\$	5.65	\$	51,872.65
6	CONC CURB (MONO)(TYII)	-14,945	LF	\$	13.00	\$	(194,285.00)	\$	10.50	\$	(156,922.50)	\$	12.00	\$	(179,340.00)	\$	19.50	\$	(291,427.50)	\$	11.50	\$	(171,867.50)
Total				\$	102,614.62			\$	998,721.00	\$	164,277.89	\$	22,480.33			\$	276,997.50			\$	187,402.75		

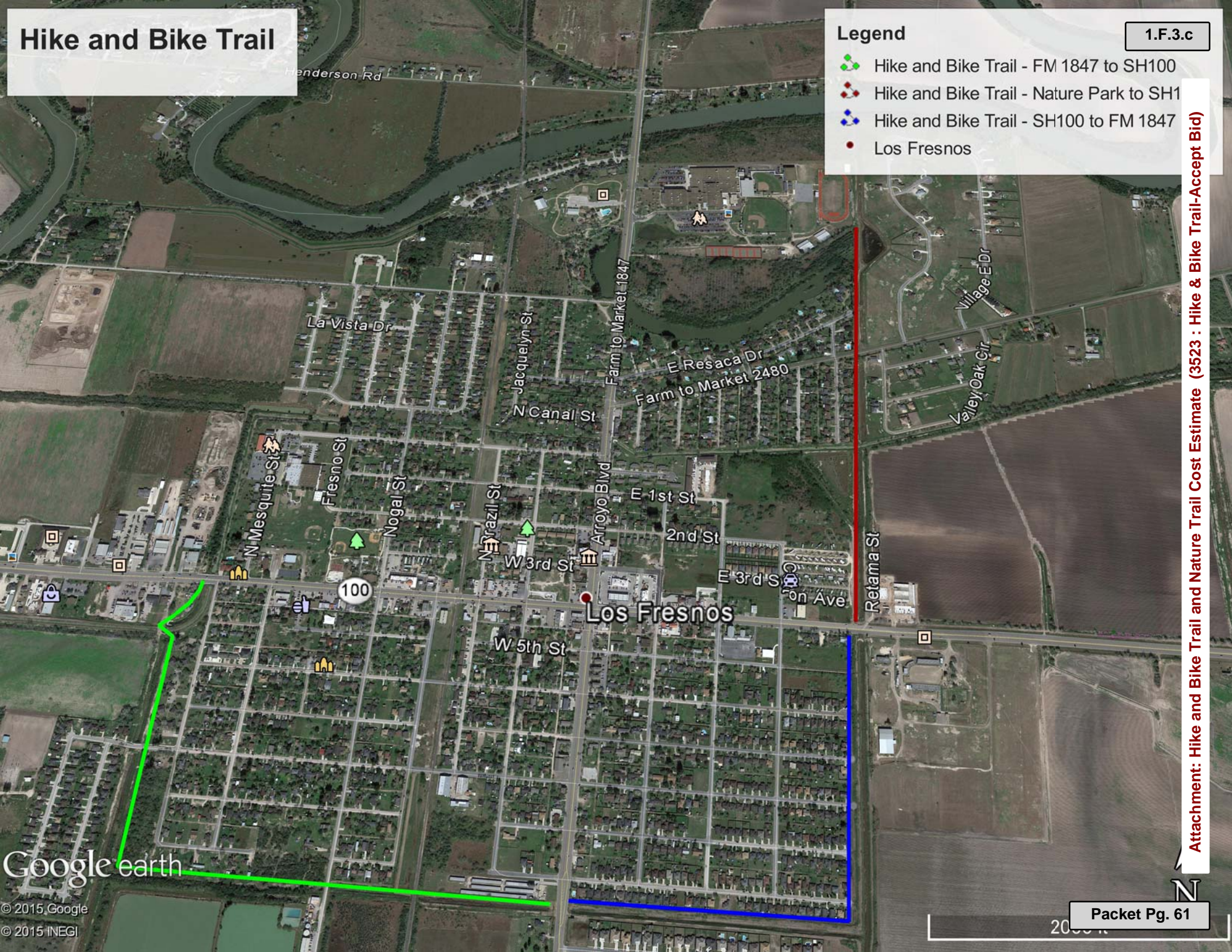


Hike and Bike Trail

Legend

1.F.3.c

-  Hike and Bike Trail - FM 1847 to SH100
-  Hike and Bike Trail - Nature Park to SH1
-  Hike and Bike Trail - SH100 to FM 1847
-  Los Fresnos



Attachment: Hike and Bike Trail and Nature Trail Cost Estimate (3523 : Hike & Bike Trail-Accept Bio)

Google earth



NAISMITH ENGINEERING, INC.
ENGINEERING • ENVIRONMENTAL • SURVEYING
 789 E. Washington Street • Brownsville, Texas • 78520
 Telephone: (956) 541-1155
 Facsimile: (775) 305-2554

PAGE 1 OF 1
 PROJECT NO. _____
 PREPARED BY PV
 CHECKED BY AAS
 DATE 4/10/2015

ESTIMATE OF PROBABLE CONSTRUCTION COSTS
HIKE AND BIKE TRAIL AND NATURE TRAIL IMPROVEMENTS

PHASE I - NATURE PARK TO SH100

ITEM #	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	PRICE
1	Clearing and Grubbing	AC	1	\$ 5,000.00	\$ 5,000.00
2	1 1/2" HMA (10 ft. Wide)	SY	4,211	\$ 17.25	\$ 72,639.75
3	6" Lime Stabilized Subgrade	SY	4,843	\$ 5.75	\$ 27,845.24
4	6" Crushed Limestone Base	SY	4,843	\$ 14.50	\$ 70,218.43
5	Concrete Curb	LF	7,580	\$ 12.00	\$ 90,960.00
6	LED Pedestrian Signal Module	EA	3	\$ 1,200.00	\$ 3,600.00
7	ADA Ramp	EA	3	\$ 1,500.00	\$ 4,500.00
8	Canal Crossing	LS	1	\$ 30,000.00	\$ 30,000.00
9	Storm Water Pollution Prevention	LS	1	\$ 5,685.00	\$ 5,685.00
Sub-Total					\$ 310,448.41

Contingencies (15%) **\$ 46,567.26**

Basic Engineering Services (Design, Bidding, & Construction Management)
 Inspection) **\$ 42,841.88**
\$ 21,420.94

TOTAL \$421,278.50

Paolina Vega, P.E.
 Project Engineer
 Naismith Engineering, Inc.
 Firm Registration No. F000355

DRAFT

Attachment: Hike and Bike Trail and Nature Trail Cost Estimate (3523 : Hike & Bike Trail-Accept Bid)



NAISMITH ENGINEERING, INC.
ENGINEERING • ENVIRONMENTAL • SURVEYING
 789 E. Washington Street • Brownsville, Texas • 78520
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PAGE 1 OF 1
 PROJECT NO. _____
 PREPARED BY PV
 CHECKED BY AAS
 DATE 4/10/2015

ESTIMATE OF PROBABLE CONSTRUCTION COSTS
HIKE AND BIKE TRAIL AND NATURE TRAIL IMPROVEMENTS

PHASE II - SH100 to FM 1847

ITEM #	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	PRICE
1	Clearing and Grubbing	AC	1.10	\$ 5,000.00	\$ 5,500.00
2	1 1/2" HMAC (10 ft. Wide)	SY	4,428	\$ 17.25	\$ 76,383.00
3	6" Lime Stabilized Subgrade	SY	5,092	\$ 5.75	\$ 29,280.15
4	6" Crushed Limestone Base	SY	5,092	\$ 14.50	\$ 73,836.90
5	Concrete Curb	LF	7,970	\$ 12.00	\$ 95,640.00
6	LED Pedestrian Signal Module	EA	3	\$ 1,200.00	\$ 3,600.00
7	ADA Ramp	EA	3	\$ 1,500.00	\$ 4,500.00
8	Storm Water Pollution Prevention	LS	1	\$ 6,000.00	\$ 6,000.00
Sub-Total					\$ 294,740.05

Contingencies (15%) **\$ 44,211.01**

Basic Engineering Services (Design, Bidding, & Construction Management) \$ 40,674.13
 Inspection \$ 20,337.06

TOTAL **\$399,962.25**

Paolina Vega, P.E.
 Project Engineer
 Naismith Engineering, Inc.
 Firm Registration No. F000355

DRAFT

Attachment: Hike and Bike Trail and Nature Trail Cost Estimate (3523 : Hike & Bike Trail-Accept Bid)



NAISMITH ENGINEERING, INC.
ENGINEERING • ENVIRONMENTAL • SURVEYING
 789 E. Washington Street • Brownsville, Texas • 78520
 Telephone: (956) 541-1155
 Facsimile: (775) 305-2554

PAGE 1 OF 1
 PROJECT NO. _____
 PREPARED BY PV
 CHECKED BY AAS
 DATE 4/10/2015

ESTIMATE OF PROBABLE CONSTRUCTION COSTS
HIKE AND BIKE TRAIL AND NATURE TRAIL IMPROVEMENTS

PHASE III - FM 1847 to SH100

ITEM #	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	PRICE
1	Clearing and Grubbing	AC	1.50	\$ 5,000.00	\$ 7,500.00
2	1 1/2" HMAC (10 ft. Wide)	SY	6,000	\$ 17.25	\$ 103,500.00
3	6" Lime Stabilized Subgrade	SY	6,900	\$ 5.75	\$ 39,675.00
4	6" Crushed Limestone Base	SY	6,900	\$ 14.50	\$ 100,050.00
5	Concrete Curb	LF	10,800	\$ 12.00	\$ 129,600.00
6	LED Pedestrian Signal Module	EA	2	\$ 1,200.00	\$ 2,400.00
7	ADA Ramp	EA	2	\$ 1,500.00	\$ 3,000.00
8	Storm Water Pollution Prevention	LS	1	\$ 8,000.00	\$ 8,000.00
Sub-Total					\$ 393,725.00

Contingencies (15%) **\$ 59,058.75**

Basic Engineering Services (Design, Bidding, & Construction Management) \$ 54,334.05
 Inspection) \$ 27,167.03

TOTAL **\$534,284.83**

Paolina Vega, P.E.
 Project Engineer
 Naismith Engineering, Inc.
 Firm Registration No. F000355

DRAFT

Attachment: Hike and Bike Trail and Nature Trail Cost Estimate (3523 : Hike & Bike Trail-Accept Bid)

City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 07/14/20 06:00 PM
Department: City Secretary
Category: Projects
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 3522)

DOC ID: 3522 A

Consideration and ACTION to repair East Sixth Street from Arroyo Boulevard to Pita Street or a portion of the street.

Last meeting an issue was brought up concerning drainage along East Sixth Street and Arroyo Boulevard. I have continued to let TxDot know we feel it is their problem since the poor work was done when TxDot widened the road through the City. You can see where at each street, primarily on the east side, the drains were not installed correctly and are now giving us problems. TxDot continues to say it is a city problem. I will continue to work with them but we can't hold a problem up forever. We have already corrected East Fifth Street with another project. We have contacted a contractor for a quote and can do half of East Sixth Street. It would start almost exactly half way from Pita Street to Arroyo Boulevard and continue to Arroyo Boulevard. We have the funds in the budget to get this done (\$30,000). However, I hate doing a half of a street. In order to do the entire street from Pita Street to Arroyo Boulevard I would need the Council to approve an additional \$35,000.

I recommend approval of funding an additional \$30,000 to repair and re-pave East Sixth Street from Pita Street to Arroyo Boulevard.

City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 07/14/20 06:00 PM
Department: City Secretary
Category: Agreement
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 3527)

DOC ID: 3527 A

Consideration and ACTION to approve engineering for a proposed sidewalk on Whipple Road.

As each of you know, students walk along Whipple Road on a daily basis and usually will not stay on the edge of the road. They walk on the road. It would be a sad day if someone were to get hit by a vehicle. Hanson has provided a very reasonable price for designing this and getting it ready for bid. The basic services will cost only \$43,800 and the special services will only cost \$12,600, all capped at \$56,400. We will then just need to appropriate the funding for it. It is thought to have a 10 foot sidewalk so we only have to place it on the south side of the road since there are some problems with adequate right-of-way. We could decide to reduce it to a standard 5 foot sidewalk. This will get us moving on this much needed project

I recommend approval.



Hanson Professional Services Inc.
 789 E. Washington Street
 Brownsville, TX 78520
 (956) 541-1155
 Fax: (775) 305-2554
www.hanson-inc.com

July 9, 2020

Mark W. Milum
 City of Los Fresnos
 520 E. Ocean Blvd.
 Los Fresnos, Texas 78566

Re: Professional Engineering Services for Whipple Rd. Sidewalk Improvements
 Hanson Professional Services Inc. Project No. 20L0089P

Mr. Milum:

On behalf of Hanson Professional Services Inc., we would like to thank you for this opportunity to assist the City of Los Fresnos on this sidewalk improvement project. Outlined below is our understanding of the proposed project and the required scope of work.

PROJECT DESCRIPTION

The City of Los Fresnos would like to construct approximately 0.8 miles of 10 ft. sidewalk along one side of Whipple Rd. in Los Fresnos, Texas. The sidewalk will begin at FM 1847. and end at Evergreen Street.

Outlined below is our understanding of the required engineering services necessary for the completion for the proposed improvements.

1. Make any necessary surveys of existing topography, utilities, or other field data required for the preparation of engineering design plans. Hanson shall conduct field surveys to collect information required for the design and complete related office computations and drafting. This will also include establishing the necessary and appropriate level of horizontal and vertical control as needed during different phases of design and construction.
2. Prepare and submit application for railroad crossing permit into Union Pacific Railroad and construction within their right-of-way.
3. The Engineer shall complete the preparation of plans and specifications for the proposed sidewalk improvements along one side of Whipple Rd. in Los Fresnos, Texas. The design shall be in compliance with requirements from appropriate Federal, State, and local agencies from which approval of the Project must be obtained.
4. The Engineer will register the project with the Texas Department of Licensing and Regulation (TDLR) for compliance with the Texas Accessibility Standards, submit construction plans for TDLR review submittal, and address TDLR comments.

5. The Engineer will assist the City with bidding phase by establishing dates for public advertisement, draft an Advertisement for Bidders to be used for solicitation of bids, address bidder's questions during solicitation of bids, attend and conduct pre-bid and bid opening meetings, tabulate, analyze and review contractor's bids for completeness and accuracy, and provide City with a bidder's summary table accompanied by Hanson's letter of recommendation for award of construction contract to the lowest responsible bidder.
6. The Engineer will provide construction management services including preparing and providing construction contract documents for execution by the City and Contractor, attend and conduct a pre-construction meeting, review of submittals, review Contractor's application for payments, conduct a final inspection of the project for compliance with contract documents, and furnish the city with "Record Drawings."

COMPENSATION

Hanson Professional Services Inc. proposes to perform tasks listed in basic services above for a total lump sum not to exceed price of \$56,400 based on the following amounts:

Basic Services

Preliminary Design Phase	\$4,500
Final Design Phase	\$30,000
Bidding Phase	\$3,400
Construction Phase	\$5,900
Basic Services Total	\$43,800

Special Services

Topographic Surveying	\$1,500
Legal / Boundary Surveying	\$3,000
Six (6) Parcels	
TDLR Permitting	\$2,000
Railroad Permitting	\$4,500
Record Drawings	\$1,600
Special Services Total	\$12,600

Additional legal / boundary surveying services may be billed at \$500 per parcel with prior approval from Client.

The professional services that Hanson Professional Services, Inc. will provide under this Proposal include, and are limited to, those described above. All other services are specifically excluded. Additional services that may be mutually agreed to will be on the basis of time and materials expended plus reimbursable expenses incurred.

Mark W. Milum
July 9, 2020

Page 3

SCHEDULE

Hanson proposes the following schedule for project completion:

Notice to Proceed	July 20, 2020
30% Design Plans	August 21, 2020
60% Design Plans	September 25, 2020
90% Design Plans	October 23, 2020
Final Design Plans	November 6, 2020
Bidding Phase	November 11, 2020
Construction Phase	December 8, 2020

If this Proposal meets your approval, we will provide the City with a Professional Service Agreement and Task Order for these services and fees.

We appreciate the opportunity to perform these services and look forward to working with you on this important project.

Sincerely,

HANSON PROFESSIONAL SERVICES INC.



Paolina Vega, P.E.
Project Manager

Attachment: PPL_Whipple Sidewalk Project-Proposal_20200709 (3527 : Whipple Road Sidewalk Improvements)

City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 07/14/20 06:00 PM
Department: City Secretary
Category: Appointment
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 3524)

DOC ID: 3524 A

**Consideration and ACTION to appoint a member to the
Planning & Zoning Commission.**

Mr. Ramon "Ray" Ortiz has been on the Planning & Zoning for years. He was elected to the Council and according to law he can serve both since only one is elected and the other is appointed. However, we have not done this in the past due to perceptions that folks might make. He is fine with resigning. Last meeting we had 2 individuals that wanted to serve on the CDC Board but we only had one opening. Jackie has contacted Gordon Capon to see if he is willing to serve on the Planning & Zoning Board. He is willing.

Council can appoint Mr. Gordon Capon or another individual. The term will expire in October 2020.

Citizen application for appointment to a City of Los Fresnos Board Seat

Please return to: City Secretary, 520 E Ocean Blvd., Los Fresnos, TX 78566

ALL INFORMATION ON THIS FORM IS PUBLIC RECORD

PLEASE TYPE OR PRINT CLEARLY

NAME _____
 (Last) (First) (MI)

HOME ADDRESS _____

MAILING ADDRESS _____

CITY _____ **ZIP** _____

HOME PHONE NUMBER: _____ **CELL NUMBER:** _____

E-MAIL ADDRESS: _____

EMPLOYER _____

OCCUPATION _____

BUSINESS ADDRESS _____

BUSINESS PHONE # _____

COMMITTEES OF INTEREST TO YOU

(List no more than 3 committees - please be specific)

1. _____
2. _____
3. _____

What education or special training do you have which you feel particularly fits you for the appointment to this position? (attach a resume or bio if relevant)

What work experience or other experience do you have which will be beneficial in carrying out the responsibilities of this position?

Why are you interested in serving on this Committee? _____

Other Volunteer Commitments? _____

SIGNATURE OF APPLICANT

DATE

July 9, 2020

Dear Mr. Milum,

Please accept this letter as my resignation as member of the Los Fresnos Planning & Zoning Commission. I wish to avoid any thoughts of there being a conflict of interest for being a member of both the Los Fresnos Planning & Zoning Commission and Los Fresnos City Council.

Thank you for the opportunity to have served on the Los Fresnos Planning & Zoning Commission.

Respectfully

Ramon Ray Ortiz

Attachment: SKM_C45820070916380 (3524 : Appointment of a member to the Planning & Zoning Commission)

City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 07/14/20 06:00 PM
Department: City Secretary
Category: Personnel
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 3520)

DOC ID: 3520 A

**Consideration and ACTION to update the Employee Policy
concerning COVID-19.**

We have been working on a policy to handle the individuals that are out due to COVID-19. Attached is the Wage 7 Hour information that is required by law. The other attachment is what we are proposing to place in policy subject to your approval. We have taken information by others as well as what fits our situation.

I recommend approval.

EMPLOYEE RIGHTS

PAID SICK LEAVE AND EXPANDED FAMILY AND MEDICAL LEAVE UNDER THE FAMILIES FIRST CORONAVIRUS RESPONSE ACT

The **Families First Coronavirus Response Act (FFCRA or Act)** requires certain employers to provide their employees with paid sick leave and expanded family and medical leave for specified reasons related to COVID-19. These provisions will apply from April 1, 2020 through December 31, 2020.

► PAID LEAVE ENTITLEMENTS

Generally, employers covered under the Act must provide employees:

Up to two weeks (80 hours, or a part-time employee's two-week equivalent) of paid sick leave based on the higher of their regular rate of pay, or the applicable state or Federal minimum wage, paid at:

- 100% for qualifying reasons #1-3 below, up to \$511 daily and \$5,110 total;
- $\frac{2}{3}$ for qualifying reasons #4 and 6 below, up to \$200 daily and \$2,000 total; and
- Up to 10 weeks more of paid sick leave and expanded family and medical leave paid at $\frac{2}{3}$ for qualifying reason #5 below for up to \$200 daily and \$12,000 total.

A part-time employee is eligible for leave for the number of hours that the employee is normally scheduled to work over that period.

► ELIGIBLE EMPLOYEES

In general, employees of private sector employers with fewer than 500 employees, and certain public sector employers, are eligible for up to two weeks of fully or partially paid sick leave for COVID-19 related reasons (see below). *Employees who have been employed for at least 30 days prior to their leave request may be eligible for up to an additional 10 weeks of partially paid expanded family and medical leave for reason #5 below.*

► QUALIFYING REASONS FOR LEAVE RELATED TO COVID-19

An employee is entitled to take leave related to COVID-19 if the employee is unable to work, including unable to **telework**, because the employee:

- | | |
|--|--|
| <ol style="list-style-type: none"> 1. is subject to a Federal, State, or local quarantine or isolation order related to COVID-19; 2. has been advised by a health care provider to self-quarantine related to COVID-19; 3. is experiencing COVID-19 symptoms and is seeking a medical diagnosis; 4. is caring for an individual subject to an order described in (1) or self-quarantine as described in (2); | <ol style="list-style-type: none"> 5. is caring for his or her child whose school or place of care is closed (or child care provider is unavailable) due to COVID-19 related reasons; or 6. is experiencing any other substantially-similar condition specified by the U.S. Department of Health and Human Services. |
|--|--|

► ENFORCEMENT

The U.S. Department of Labor's Wage and Hour Division (WHD) has the authority to investigate and enforce compliance with the FFCRA. Employers may not discharge, discipline, or otherwise discriminate against any employee who lawfully takes paid sick leave or expanded family and medical leave under the FFCRA, files a complaint, or institutes a proceeding under or related to this Act. Employers in violation of the provisions of the FFCRA will be subject to penalties and enforcement by WHD.



WAGE AND HOUR DIVISION
UNITED STATES DEPARTMENT OF LABOR

For additional information
or to file a complaint:
1-866-487-9243
TTY: 1-877-889-5627
dol.gov/agencies/whd



Packet Pg. 74

COVID-19 POLICIES AND PROCEDURES

Employees shall report any close contact with known COVID-19 positive individuals or suspected positives, as well as any personal symptoms to Department Heads or City Manager. Complete honesty is required to reduce the spread of COVID-19. Employees will be required to test for COVID-19 if they have symptoms or have been high risk exposed. Symptoms can include cough, shortness of breath or difficulty breathing, chills, repeated shaking with chills, muscle pain, headache, sore throat, loss of taste or smell, diarrhea, or feeling feverish or measured temperature or 100.0 or more.

FACIAL COVERINGS AND SOCIAL DISTANCING IS MANDATORY

It is mandatory for all City employees and members of the public to utilize face coverings while on City premises and cannot maintain social distancing. Face coverings are considered personal protection equipment (PPE) and play a significant role in preventing the spread of COVID-19. Department heads are authorized to discipline employees for failure to comply. A facial covering means a material that extends over the mouth and nose completely. Young children (10 years of age or younger) and persons who are unable to adjust or remove face coverings should not be regarded as suitable candidates for wearing face coverings. In this case, the decision is up to the individual or their parent, guardian or attendant. Social distancing means keeping a minimum of 6 feet of separation in all directions from another individual.

MINIMUM STANDARD HEALTH PROTOCOLS

1. An employee that has tested positive for COVID-19 may not return to work until all four of the criteria have been met:
 - At least 3 days (72 hours) have passed without fever (without using fever reducing medication)
 - Individual has improvement in symptoms (cough, shortness of breath, etc)
 - At least seven (7) days have passed since symptoms first appeared; and
 - Is cleared by Cameron County Health Department
2. If the Employee has had symptoms that could be COVID-19 and wants to return to work before completing the self-isolation period as seen above, the individual must:
 - Obtain a medical professional's note clearing the individual to return to work based on an alternative diagnosis.
3. An employee that has had known low risk (within 6 feet but has face covering, beyond 6 feet but in the general area for less than 10 minutes with no face covering or not exposed to cough or sneeze) close contact with a person who is lab confirmed to have COVID-19 may continue to remain at work and continue normal work schedule.

4. An employee that has had known high risk (within 6 feet without face covering, beyond 6 feet but in the general area for more than 10 minutes with no face covering or exposed to cough or sneeze) close contact with a person who is lab confirmed to have COVID-19 may not report to work until:
 - Get tested for COVID-19 – If test results are negative employee can return to work and if test results are positive employee follows the procedures above.
5. An employee that has a contact with a person (has no symptoms) who had contact with a person who has tested for COVID-19 or has symptoms, this is not considered an exposure. This is considered a contact of a contact or a third party exposure. The employee can return to work.

QUALIFYING REASONS FOR LEAVE UNDER THE FAMILIES FIRST CORONAVIRUS RESPONSE ACT

<u>Scenario</u>	<u>Leave</u>	<u>Rate of Pay</u>	<u># Hours</u>
Employee is subject to federal, state, local, quarantine or isolation order related to COVID-19	Employee may request paid sick leave allowed by FFCRA	100%	80 Max
Employee has been advised by health care provider to self-quarantine related to COVID-19	Employee may request paid sick leave allowed by FFCRA	100%	80 Max

Employee is experiencing COVID-19 symptoms and is

Seeking COVID-19 testing	Employee may request paid sick leave allowed by FFCRA	100%	80 Max
Not seeking COVID-19 testing	Employee may not request paid sick leave allowed by FFCRA	N/A	N/A
Teleworking and performing duties for the department	Employee may not request paid sick leave allowed by FFCRA	N/A	N/A

Employee is caring for an individual subject to an order described in # 1 or self-quarantine as described #2	Employee may request paid sick leave allowed by FFCRA	2/3	80 Max
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Employee is caring for his or her child who's school or place of care (or child care provider is unavailable) due to COVID-19 related reasons	Employee may request paid sick leave allowed by FFCRA	2/3	10 Weeks
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AN EMPLOYEE MAY REQUEST EMERGENCY PAID SICK LEAVE FOR THE FIRST 80 HOURS.

Employee is experiencing any other substantially similar condition specified by the U.S. Department of Health and Human Services	Employee may request paid sick leave allowed by FFCRA	2/3	80 Max
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ADDITIONAL SCENARIOS AND ACTIONS

<u>Scenario</u>	<u>Action</u>
Employee is sick and seeks COVID-19 testing, but test positive for different illness	Under FFCRA, employee may request paid sick leave for time out while seeking diagnosis, and shall take city accrued leave for time out after confirming different illness
Employee is out sick with COVID-19 for longer than 80 hours	Under FFCRA, employee may request paid sick leave for first 80 hours and use city accrued leave for time out beyond 80 hours
Quarantine is ordered by physician or Federal/State/Local for period longer than 80 hours	Employee may request paid sick leave for first 80 hours and use city accrued leave for time out beyond 80 hours
Employee sick with non-COVID-19 symptoms	Employee may request and take city accrued sick leave
All other issues not described here within	Contact Department of Human Resources for guidance

PAYROLL REPORTING

Any instance an employee is not working for reasons related to COVID	Contact the Department of Human Resources for guidance on employee leave entitlements and proper payroll codes
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Employee can appeal to the City Manager for additional hours for unusual circumstances. Employee is subject to disciplinary action including termination for falsifying information.

City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 07/14/20 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 3519)

DOC ID: 3519 A

Consideration and ACTION on COVID-19 response update.

This will give us time to discuss and for questions to be asked.

City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 07/14/20 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 3504)

DOC ID: 3504 C

**City Manager Report A. Wastewater Update B. Water Update
C. Nature Park D. Hike & Bike Trails E. CDBG Disaster Grant
F. Henderson Road Project G. Census Update H. Update
Planning & Zoning Ordinance I. Drainage Update J. 75 Year
Anniversary Celebration K. Whipple Road L. CDBG 9th
Street Lift Station Relocation M. Alley Paving Project and
Sign Installation N. Audit Agreement O. Sales Tax**

A. Wastewater Update - The bids were approved for the Chlorrine Contact Basin Project and the Headworks Project in June. We have the pre-construction conference on July 8. Construction will begin in 2 weeks and they have 210 days to complete.

We continue to work on the funding with TWDB to apply for the \$1,600,000 for wastewater to fix 3 lift stations, run sewer service to the new annexed areas on West Highway 100, replace some old manholes and replace some old sewer lines. Hanson Professional Services has the documents ready for us to advertise, bid, award contract and begin construction for the Whipple Road Wastewater Extension project. The City has to acquire the easements prior to that. TWDB should approve this later in July and funding will happen over the next several months.

B. Water Update - We continue to work on the funding through TWDB to get the upgrades done on the water plant and distribution lines for \$3,700,000. We were able to qualify for a reduced interest rate of 1.65%. Once the final approval is received we will know the actual interest rate. TWDB should approve this later in July and funding will happen over the next several months.

C. Nature Park - We have approximately \$67,040.30 in remaining funds available to complete the bird blind, the drip station and some trails, electricity and water feature. This work will begin in the next few weeks.

D. Hike & Bike Trails - Half Associates has the bids formulated and references checked so a recommendation will be ready for the July 14 Council meeting for approval. The low bid was \$895,152.63. The engineering for the project is \$144,000. The total is \$1,039,152.63. We have \$500,000 from the Valley Baptist Legacy Foundation (VBLF) and \$200,000 from the Texas Parks & Wildlife (TPW) in funding for a total of \$700,000. There is a shortage of \$339,152.63. I have contacted VBLF to see if there is a possibility to get additional funds from them. They will have \$75,000 available. The balance is proposed to be funded 50% by the CDC and 50% by the City.

E. CDBG Disaster Grant - We had the pre-construction meeting on July 9. Construction will begin in 2 weeks. This is the redo East 10th Street and a portion of Whipple Road.

F. Henderson Road Project - Construction continues on the Henderson Road Resaca Crossing project. They are working on both sides at this time. Work is progressing.

G. Census Committee - The Census committee has not been able to work due to the Corona Virus. However, the Federal Government extended the deadline into October so hopefully we will have some success when school starts in the fall...if it does. We are utilizing social media to push folks to fill out the Census. Since we have been focusing on it the last month or so, we have had great increases. The school district not meeting in the regular way is not good for all the plans we had. They are still using social media and also sending out flyers. We are going to have to get the committee to do some street walking in the future. We still have not delivered flyers to each home but hope to do that soon. We are at 50.8%. That means of all our addresses in the city 50.8% of them have responded already. Cameron County is at 44.7%, the State is at 56.8% and the United States is at 61.9%.

H. Update Planning & Zoning Ordinance - Jackie has located a company to do this. However, since it was not a budgeted item I will feel better if we wait until towards the end of the year. That will tell us how our budget is going and how much the Corona Virus will affect us long term. The cost is \$118,976 which is very low compared to the \$150,000 plus or more that others charge.

I. Drainage Update - I have received easements from the owners of Pederson Construction and Community of Christ Church for the drainage ditch behind their properties. I am still waiting on Zarsky Lumber. Cameron County Drainage District # 1 will assume maintenance on the ditch to keep it clean. The owner on the north side of that drainage ditch that is the developer for Valle Alto will initially clean the ditch and create a larger detention area. This is all positive for that area. Cameron County Drainage District #1 has enlarged the ditch south of the City. This will help additional flow and reduce flooding. Hanson is working on the several engineering designs for help with drainage along Whipple Road as Escondida Resaca. Both will help in poor drainage areas. We are applying for some grants to assist with costs for the construction. We have sent a proposal to TWDB for possible funding for drainage work.

J. 75 Year Anniversary Celebration - Unfortunately due to the Corona Virus we have not been able to meet. Hopefully we can schedule a meeting soon.

K. Whipple Road - The county widened the crossing for the Resaca and will install guard rails soon. I have Hanson Professional Services getting us a Right-of-Way map for Whipple Road so we can see if we can put a sidewalk on one side of the road.

L. CDBG 9th Street Lift Station Grant - Hanson is working on the design of the relocation of the lift station so we can move it out of the back yard.

M. Alley Paving Project and Sign Installation - The last of the alleys should be paved in a few days. Carlos and his staff will then begin installing all the signs. There are a lot of signs. We hope to have them done by the end of July.

N. Audit Agreement

I have wonderful news on the negotiations with CRI (Carr Riggs Ingram) for the audit the next 3 years. One of the items we did not discuss or make clear was the base audit verses the base audit and what is called a Single Audit. The base audit is what is done each and every year. It is what was done the past year that was presented to the Council along with the large binder when our Audit was presented by Quentin Anderson in the last part of March at a special meeting. State and Federal law requires additional information to be done for them in what is called a Single Audit. This is done when a threshold of \$750,000 is met of state and or federal funds. We did not meet that number last year and will not meet it this year either. However, due to the Texas Water Development Board funds that we will be receiving to upgrade the water plant and upgrade some wastewater lines, lift stations and manholes, we will probably meet that number the following year. With this in mind I negotiated to separate these costs. CRI included the Single Audit extra fees in their proposed fees that were originally presented at the Council meeting and again in their next offer. This would have been the price no matter if we needed the "Single Audit" or not. I was able to negotiate these costs to be separated and the City not pay if the Single Audit is not required. I also was able to reduce the cost by a substantial amount. Here is the breakdown.

Cost for Base Audit in 2018-2019 was \$35,670 and \$39,670 for Single Audit

Year	CRI Original	CRI Counter	My Offer Accepted	
			Base Audit	Single Audit
2019-2020	43,000(20.5%)	41,000(14.9%)	36,000(0.9%)	40,000(0.8%)
2020-2021	47,000(9.3%)	42,500(3.7%)	38,000(5.6%)	42,000(5%)
2021-2022	52,000(10.6%)	44,000(3.5%)	40,000(5.3%)	44,000(4.8%)
Total Increase	16,330(46%)	8,330(23.4%)	4,330(12.1%)	4,330(10.9%)

As you can see the last 2 columns will be the costs. I was able to meet the \$44,000 maximum amount that was voted upon and even less the first 2 years of the agreement and substantially less when we only need the base audit. The City is able to hold the cost on the base audit and pay nominally if a Single Audit is required with the base audit.

I hope this is clear. If not please ask questions. Thanks for all the input from each of you as well as Pablo and Jackie as we have gone through this process. All of the input was utilized to have a great outcome for the City.

O. Sales Tax - We just received the sales tax information for July, which was actually sales and collections in May. We had a 28.77% increase. That brings our annual increase to 7.23%. This is fantastic news for so many things. Our business community overall is doing very well. We have build a solid foundation in our business community to overcome tough times. This has been a combined effort from the Council, CDC Board, Planning & Zoning Board, Park Board, all of our Staff, the Chamber and reall our entire community.

Sales Tax Report

FY19-20

	2c				1-1/2c (General Fund Portion)				1/2c (CDC Portion)			
	FY18-19	FY17-18	Inc(Dec) (\$)	Inc(Dec) (%)	FY18-19	FY17-18	Inc(Dec) (\$)	Inc(Dec) (%)	FY18-19	FY17-18	Inc(Dec) (\$)	Inc(Dec) (%)
<u>Paid</u>												
October	142,634.96	114,509.39	28,125.57	24.56%	106,976.22	85,882.04	21,094.18	24.56%	35,658.74	28,627.35	7,031.39	24.56%
November	126,677.77	109,338.63	17,339.14	15.86%	95,008.33	82,003.97	13,004.36	15.86%	31,669.44	27,334.66	4,334.79	15.86%
December	112,867.33	103,195.45	9,671.88	9.37%	84,650.50	77,396.59	7,253.91	9.37%	28,216.83	25,798.86	2,417.97	9.37%
January	111,217.54	110,304.96	912.58	0.83%	83,413.16	82,728.72	684.43	0.83%	27,804.39	27,576.24	228.14	0.83%
February	212,230.34	131,130.82	81,099.52	61.85%	159,172.76	98,348.12	60,824.64	61.85%	53,057.59	32,782.71	20,274.88	61.85%
March	113,566.31	99,829.00	13,737.31	13.76%	85,174.73	74,871.75	10,302.98	13.76%	28,391.58	24,957.25	3,434.33	13.76%
April	122,184.20	100,976.00	21,208.20	21.00%	91,638.15	75,732.00	15,906.15	21.00%	30,546.05	25,244.00	5,302.05	21.00%
May	141,119.82	142,667.08	(1,547.26)	-1.08%	105,839.87	107,000.31	(1,160.44)	-1.08%	35,279.96	35,666.77	(386.81)	-1.08%
June	127,522.36	109,989.07	17,533.29	15.94%	95,641.77	82,491.80	13,149.97	15.94%	31,880.59	27,497.27	4,383.32	15.94%
July	131,731.22	125,789.13	5,942.09	4.72%	98,798.42	94,341.85	4,456.57	4.72%	32,932.81	31,447.28	1,485.52	4.72%
August	141,036.65	134,113.34	6,923.31	5.16%	105,777.49	100,585.01	5,192.48	5.16%	35,259.16	33,528.34	1,730.83	5.16%
September	141,667.46	124,334.26	17,333.20	13.94%	106,250.59	93,250.70	12,999.90	13.94%	35,416.86	31,083.57	4,333.30	13.94%
TOTAL SALES ACTIVITIES	\$ 1,624,455.96	\$ 1,406,177.13	\$ 172,814.12	15.52%	\$ 1,218,341.97	\$ 1,054,632.85	\$ 129,610.59	15.52%	\$ 406,113.99	\$ 351,544.28	\$ 43,203.53	15.52%

	2c				1-1/2c (General Fund Portion)				1/2c (CDC Portion)			
	FY18-19	FY17-18	Inc(Dec) (\$)	Inc(Dec) (%)	FY18-19	FY17-18	Inc(Dec) (\$)	Inc(Dec) (%)	FY18-19	FY17-18	Inc(Dec) (\$)	Inc(Dec) (%)
<u>Paid</u>												
October	137,245.88	142,634.96	(5,389.08)	-3.78%	102,934.41	106,976.22	(4,041.81)	-3.78%	34,311.47	35,658.74	(1,347.27)	-3.78%
November	159,685.57	126,677.77	33,007.80	26.06%	119,764.18	95,008.33	24,755.85	26.06%	39,921.39	31,669.44	8,251.95	26.06%
December	138,701.88	112,867.33	25,834.55	22.89%	104,026.41	84,650.50	19,375.91	22.89%	34,675.47	28,216.83	6,458.64	22.89%
January	126,834.66	111,217.54	15,617.12	14.04%	95,126.00	83,413.16	11,712.84	14.04%	31,708.67	27,804.39	3,904.28	14.04%
February	162,607.38	212,230.34	(49,622.96)	-23.38%	121,955.54	159,172.76	(37,217.22)	-23.38%	40,651.85	53,057.59	(12,405.74)	-23.38%
March	128,048.62	113,566.31	14,482.31	12.75%	96,036.47	85,174.73	10,861.73	12.75%	32,012.16	28,391.58	3,620.58	12.75%
April	113,435.34	122,184.20	(8,748.86)	-7.16%	85,076.51	91,638.15	(6,561.64)	-7.16%	28,358.84	30,546.05	(2,187.22)	-7.16%
May	156,970.44	141,119.82	15,850.62	11.23%	117,727.83	105,839.87	11,887.97	11.23%	39,242.61	35,279.96	3,962.66	11.23%
June	145,570.95	127,522.36	18,048.59	14.15%	109,178.21	95,641.77	13,536.44	14.15%	36,392.74	31,880.59	4,512.15	14.15%
July	169,624.59	131,731.22	37,893.37	28.77%	127,218.44	98,798.42	28,420.03	28.77%	42,406.15	32,932.81	9,473.34	28.77%
TOTAL SALES ACTIVITIES	\$ 1,438,725.31	\$ 1,341,751.85	\$ 96,973.46	7.23%	\$ 1,079,043.98	\$ 1,006,313.89	\$ 72,730.10	7.23%	\$ 359,681.33	\$ 335,437.96	\$ 24,243.37	7.23%

**** Sales Tax Amount may be adjusted a the end of the year based on actuals sales activity amounts.

City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 07/14/20 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:
DOC ID: 3498

SCHEDULED

ACTION ITEM (ID # 3498)

**Financial Report June 2020 1. Monthly 2. Year to Date 3.
Sales Tax**

Call with questions.

I recommend approval.

CHECKLIST FOR GENERAL FUND				JUNE 2020
CK#	VENDOR NAME	Inv.Date	Amount	Description
638	CITY OF L.F. PAYROLL ACCT	06/11/20	\$ 87,082.15	DUE TO PAYROLL #18 WE 6/7/20
643	CITY OF L.F. PAYROLL ACCT	06/25/20	\$ 83,862.42	DUE TO PAYROLL #19 WE 6/21/20
	CHECKS 35177-35220			VOIDED CHECKS-MISPRINTED
35221	CARLOS MARTINEZ	06/05/20	\$ 148.00	OVERPAYMENT BOND-2001912
35222	AMAZON.COM	VARIOUS	\$ 1,861.91	SNEEZE GUARDS-FRONT COUNTERS/MISC SUPPLIES
35223	AT&T MOBILITY	05/19/20	\$ 881.31	MOBILE PHONE SERVICE-CH/PD/COURT/CODE/HEALTH
35224	BIANCA ROCHA	06/03/02	\$ 135.00	PER DIEM-TMCC SEMINAR-SAN ANTONIO-JUNE 17-19
35225	CAMERON APPRAISAL DISTRICT	05/21/20	\$ 6,189.50	3RD QTR ASSESSMENT
35226	CITY OF LOS FRESNOS	05/20/20	\$ 4,181.48	WATER/SEWER/GARB-CITY BUILDINGS/PARKS
35227	CITY OF LOS FRESNOS	05/20/20	VOID	VOIDED CHECK-CONTINUED
35228	EMILIO GOMEZ	VARIOUS	\$ 381.87	PM SERVICE-LAWN MOWERS
35229	FOREMOST TELECOM	05/15/20	\$ 80.42	INTERNET SERVICE-LIBRARY
35230	FUELMAN	VARIOUS	\$ 1,311.66	FUEL FOR ENVIRONMENTAL/PD/STREET DEPT VEHICLES
35231	G&T PAVING	05/26/20	\$ 175.00	FOUNDATION FOR CHRISTMAS ARCHES
35232	GABRIEL PEDRAZA	05/31/20	\$ 625.00	MAY 2020-FIRE MARSHAL
35233	GATEWAY PRINTING	VARIOUS	\$ 267.60	HAND SANITIZER/MIRANDA WARNING/BUSINESS CHECKS
35234	GENE DANIELS	06/01/20	\$ 1,850.00	JUNE 2020-JUDGE/PHONE STIPEND
35235	ANGEL HERNANDEZ	05/20/20	\$ 127.50	REMOVAL OF DECALS-UNIT F-65
35236	HILLYARD	VARIOUS	\$ 400.46	CLEANING SUPPLIES
35237	HOME DEPOT	VARIOUS	\$ 502.07	SUPPLIES FOR MAINTENANCE
35238	HOME DEPOT	VARIOUS	VOID	VOIDED CHECK-CONTINUED
35239	JACQUELINE MOYA	VARIOUS	\$ 135.00	PER DIEM-TMCC SEMINAR-SAN ANTONIO-JUNE 17-19
35240	JACQUELINE MOYA	VARIOUS	\$ 21.88	REIMBURSE-HAND SANITIZER
35241	KONICA MINOLTA	05/01/20	\$ 223.93	COPIER LEASE
35242	LT BOSWELL	05/15/20	\$ 207.50	REPLACE HEADLAMP CONNECTORS-UNIT F-52
35243	LA HORMIGA	05/21/20	\$ 5.00	FLAT REPAIR-MOWER TRACTOR
35244	LESLIE'S SWIMMING	05/28/20	\$ 95.97	SAND FILTER GAUGES
35245	LINEBARGER GOGGAN	06/05/20	\$ 8,931.80	APRIL 2020-COLLECTION FEES
35246	LF AMBULANCE SERVICE	06/01/20	\$ 32,500.00	3 QTR PAYMENT-APR/MAY/JUNE
35247	LOS FRESNOS BOYS & GIRLS	06/01/20	\$ 15,000.00	3 QTR PAYMENT-APR/MAY/JUNE
35248	LF CHAMBER OF COMMERCE	06/01/20	\$ 2,850.00	JUNE 2020-SVC AGREEMENT
35249	LOS FRESNOS NEWS	VARIOUS	\$ 387.00	ADVERTISING-AUDIT OF FINANCE STATEMENT/HEALTH
35250	LF VOLUNTEER FIRE DEPT	06/01/20	\$ 23,750.00	3RD QTR PAYMENT-APR/MAY/JUNE
35251	LUIS RAMOS	05/31/20	\$ 8,608.12	MAY 2020-CUSTOMER SERVICE INSPECTIONS
35252	MAXIMINO TORRES	05/23/20	\$ 322.00	CLEANING-CITY VEHICLES
35253	OFFICE DEPOT	VARIOUS	\$ 525.80	OFFICE SUPPLIES-POLICE DEPT
35254	OFFICE DEPOT	VARIOUS	VOID	VOIDED CHECK-CONTINUED
35255	PETTY CASH	VARIOUS	\$ 74.11	SUPPLIES FOR POLICE DEPT
35256	PURCHASE POWER	VARIOUS	\$ 504.09	APR/MAY 2020-POSTAGE
35257	ROCHA INFRASTRUCTURE	06/01/20	\$ 2,065.00	ELECTRICAL REPAIR-BASEBALL FIELD
35258	STAFF FORCE	VARIOUS	\$ 716.80	CONTRACT LABOR-WEEKENDING 5/17,5/24/20
35259	STAPLES	VARIOUS	\$ 404.21	OFFICE SUPPLIES
35260	TEXAS DEPT OF CRIMINAL JUST	04/28/20	\$ 456.00	FIRE FIGHTING FOAM
35261	TMCCP	06/03/20	\$ 25.00	TX MUNICIPAL CLERK CERTIFICATION EXAM-J.MOYA
35262	VALLEY SOLVENT	05/12/20	\$ 1,331.00	CHEMICALS-POOL
35263	VEAE COMMUNICATION	05/27/20	\$ 600.00	CABLE INSTALLATION-POLICE DEPT
35264	XEROX FINANCIAL	05/11/20	\$ 280.25	COPIER LEASE-LIBRARY
35265	BRIAN MCALLISTER	06/09/20	\$ 400.00	TEAR DOWN/REMOVER OLD BLEACHERS-BALL FIELDS
35266	CONNER DYER	06/19/20	\$ 60.00	OVER PAYMENT-CITATION E0027489
35267	ALLIED WASTE SERVICE	05/31/20	\$ 56,743.33	SOLID WASTE & BRUSH COLLECTION
35268	AT&T MOBILITY	06/01/20	\$ 265.93	IPAD SERVICES
35269	BERT OGDEN	06/12/20	\$ 100.00	ABS & TRACTION CONTROL REPAIR POLICE UNIT-D-163-
35270	BLADES GROUP	06/10/20	\$ 1,449.00	ASPHALT PATCH-STREET REPAIRS
35271	BRIAN MCALLISTER	06/11/20	\$ 600.00	DUGOUT BENCHES FOR WEST BASEBALL FIELD
35272	CINTAS	06/08/20	\$ 241.06	MEDICAL SUPPLIES-CH/PD/COMMUNITY CENTER
35273	DIRECT ENERGY	05/29/20	\$ 9,302.74	ELEC-POLICE DEPT/CITY HALL/PARKS/STREETS/B&G CLU
35274	EDWARD'S PEST MANAGEMENT	06/04/20	\$ 367.00	PEST CONTROL-CITY BUILDINGS/PARKS
35275	EMILIO GOMEZ	VARIOUS	\$ 591.42	MOWER REPAIR/WEED TRIMMER REPAIR

Attachment: CC Financial Report June 2020 (3498 : Financial Report)

35276	FASTSIGNS	06/02/20	\$ 689.19	GRAPHICS FOR F-162
35277	FOREMOST TELECOM	06/15/20	\$ 80.42	INTERNET SERVICE-LIBRARY
35278	FUELMAN	VARIOUS	\$ 1,319.21	FUEL FOR ENVIRONMENTAL/PD/STREET DEPT VEHICLES
35279	GALLS	05/30/20	\$ 912.00	BODY ARMOR VEST-CODE ENFORCEMENT
35280	GATEWAY PRINTING	VARIOUS	\$ 416.00	BUSINESS CARDS-COURT/FLOOR DECALS-COMMUNITY I
35281	GLASS MART	05/13/20	\$ 718.25	SAFETY SHIELD GLASS FOR LIBRARY CIRCULATION DES
35282	GRANICUS	06/12/20	\$ 331.80	AGNEDA/MINUTE-IQM2 SUBSCRIPTIONS
35283	HANSON PROFESSIONAL	05/16/20	\$ 4,810.00	ENGINEERING SERVICE-RESACA ESCONDIDO /PLAT REV
35284	HECTOR'S MUFFLER	VARIOUS	\$ 1,021.48	VEHICLE REPAIRS
35285	HUGHES NETWORK	06/04/20	\$ 112.41	SATELLITE INTERNET-EOC
35286	JOHN DEERE	VARIOUS	\$ 700.43	PARTS/SUPPLIES FOR MOWERS
35287	JOHN DEERE	VARIOUS	VOID	VOIDED CHECK-CONTINUED
35288	JUAN RODRIGUEZ	06/17/20	\$ 50.00	REIMBURSE-TX CHIEF ASSOCIATION MEMBERSHIP DUES
35289	KIEFER	06/06/20	\$ 103.50	LIFE GUARD SHIRTS
35290	KONICA MINOLTA	06/01/20	\$ 223.93	COPIER LEASES
35291	LT BOSWELL	06/09/20	\$ 110.00	ALIGNMENT/CAMBER CORRECTION F-53
35292	LA HORMIGA	VARIOUS	\$ 38.00	FLAT REPAIRS-POLICE UNITS
35293	LESLIE'S SWIMMING	06/09/20	\$ 494.01	POOL SAFETY SUPPLIES
35294	LEXIS NEXIS RISK DATA	05/31/20	\$ 100.00	PEOPLE SEARCH PROGRAM
35295	MAXIMINO TORRES	06/13/20	\$ 342.00	CLEANING-CITY VEHICLES
35296	MCDONALD'S	05/30/20	\$ 48.69	MAY 2020-PRISONER MEALS
35297	MIDDLETON AIR	06/16/20	\$ 508.22	A/C REPAIRS-DISPATCH OFFICE
35298	MOTOROLA SOLUTIONS	10/11/19	\$ 18,937.74	MOTOROLA CONTRACT FY 19/20
35299	NOVA MEDICAL CENTERS	VARIOUS	\$ 292.08	PRE EMPLOYMENT SCREENINGS-POOL
35300	O'REILLY AUTO	VARIOUS	\$ 206.27	MAY 2020-SUPPLIES FOR MAINTENANCE
35301	OMNI BASE SERVICES	06/19/20	\$ 1,764.00	1ST QTR ACTIVITY JAN/FEB/MAR
35302	PETTY CASH	VARIOUS	\$ 103.92	POLICE DEPT SUPPLIES
35303	PITNEY BOWES	05/30/20	\$ 149.13	POSTAGE METER RENTAL
35304	RATES/RVG	05/05/20	\$ 11,992.00	STORM WATER TASK MANAGEMENT-ANNUAL RENEWAL
35305	SMARTCOM TELEPHONE	06/08/20	\$ 482.95	INTERNET SVC-CITY HALL/PD/COURT/PHONE-PD
35306	SOUTH TEXAS COMMUNICATION	06/03/20	\$ 616.00	DISPATCH RADIO REPAIRS
35307	STAFF FORCE	VARIOUS	\$ 806.40	CONTRACT LABOR-WEEKENDING 5/31,6/7/20
35308	TACTICAL GEAR.COM	06/05/20	\$ 1,901.00	DISPATCH UNIFORMS
35309	TEXAS MUNICIPAL LEAGUE	06/01/20	\$ 5,738.00	CONTRACT 9640-18/19 W/C AUDIT
35310	TIME WARNER CABLE	06/06/20	\$ 8.10	CABLE SERVICE-LIBRARY
35311	TOTAL IMAGING SOLUTIONS	06/10/20	\$ 619.35	COPIES-CH/HEALTH/COURT/PD-JUNE 2020
35312	ULINE, INC	06/01/20	\$ 221.29	JANITOR CART
35313	VEAE SERVICES	06/18/20	\$ 471.19	PHONE SERVICE-CITY BUILDINGS
35314	XEROX FINANCIAL	06/10/20	\$ 280.25	COPIER LEASE-LIBRARY
35315	ROCHA INFRASTRUCTURE	06/01/20	\$ 300.00	REMOVAL OF DAMAGED BANNERS
		TOTAL	\$ 418,223.50	

CITY OF LOS FRESNOS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2020

01 -GENERAL FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
00-PROPERTY TAXES	1,294,801	26,060.62	1,300,756.75	0.00 (5,955.75)	100.46
30-NONPROPERTY TAXES	1,567,621	130,061.75	1,252,138.29	0.00	315,482.71	79.88
07-POLICE	515,122	53,334.06	479,558.13	0.00	35,564.36	93.10
10-HEALTH	7,800	220.00	9,829.50	0.00 (2,029.50)	126.02
12-GARBAGE	133,100	74,730.06	161,839.10	0.00 (28,739.10)	121.59
15-PARKS	14,500	90.00	242.00	0.00	14,258.00	1.67
16-LIBRARY	11,500	0.00	6,211.70	0.00	5,288.30	54.01
44-Misc Revenue	14,379	20.09	25,963.75	0.00 (11,584.88)	180.57
90-REIMBURSABLES	245,994	0.00	177,585.44	0.00	68,408.56	72.19
TOTAL REVENUES	3,804,817	284,516.58	3,414,124.66	0.00	390,692.70	89.73
	=====	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>						
02-ADMINISTRATION	462,060	26,279.43	398,966.03	4,273.52	58,820.45	87.27
03-MUNICIPAL COURT	228,521	12,389.45	155,387.93	734.74	72,398.33	68.32
04-TAX ASSESSOR COLLECTOR	42,519	83.16	32,621.78	0.00	9,897.22	76.72
06-ELECTIONS	14,550	0.00	1,366.78	139.35	13,043.87	10.35
07-POLICE	1,572,077	105,031.45	1,099,227.60	32,168.51	440,680.67	71.97
08-FIRE	149,300	26,954.91	122,815.33	0.00	26,484.67	82.26
09-ENGINEERING	65,000	0.00	81,872.29	0.00 (16,872.29)	125.96
10-HEALTH	133,191	8,378.89	88,009.22	90.00	45,091.78	66.15
11-EMERGENCY MEDICAL SERV	179,300	34,230.45	142,097.15	0.00	37,202.85	79.25
12-GARBAGE	8,500	0.00 (60.85)	0.00	8,560.85	0.72-
13-STORM WATER	15,500	0.00	12,479.59	0.00	3,020.41	80.51
14-STREETS	226,080	5,403.10	151,824.08	27,128.07	47,127.85	79.15
15-PARKS	344,620	30,601.48	186,369.50	3,608.28	154,642.22	55.13
16-LIBRARY	168,634	8,990.20	116,487.33	985.00	51,161.67	69.66
17-COMMUNITY CENTER	9,900	80.52	7,858.62	184.27	1,857.11	81.24
18-EMERGENCY MANAGEMENT	50,669	637.92	49,926.19	4,564.21 (3,821.40)	107.54
19-ALL DEPARTMENT EXPENS	16,500	0.00	6,608.76	100.00	9,791.24	40.66
21-CITY PROMOTION	4,500	0.00	3,000.00	0.00	1,500.00	66.67
23-DSRIP-COMMUNITY HEALT	52,627	3,766.02	33,741.74	2,332.58	16,552.68	68.55
24-MENTAL TASK FORCE PRO	61,085	4,936.04	46,128.70	0.00	14,956.30	75.52
28-INFORMATION TECHNOLOG	50,076	1,818.76	36,901.34	1,100.70	12,073.96	75.89
TOTAL EXPENDITURES	3,855,209	269,581.78	2,773,629.11	77,409.23	1,004,170.44	73.95
	=====	=====	=====	=====	=====	=====
REVENUE OVER/(UNDER) EXPENDITURES	(50,391)	14,934.80	640,495.55	(77,409.23)	(613,477.74)	1,117.42-
	=====	=====	=====	=====	=====	=====

Attachment: CC Financial Report June 2020 (3498 : Financial Report)

CHECKLIST FOR WATER & SEWER				JUNE 2020
CK #	VENDOR NAME	Inv.Date	Amount	Description
639	CITY OF L.F. PAYROLL ACCT	06/11/20	\$ 28,923.78	DUE TO PAYROLL #18 WE 6/7/20
644	CITY OF L.F. PAYROLL ACCT	06/25/20	\$ 29,897.28	DUE TO PAYROLL #19 WE 6/21/20
149333	PF SAFETY & INDUSTRIAL SUPP	04/24/20	VOID	VOIDED CHECK-LOST IN THE MAIL
149424	A&M AUTOMOTIVE	05/15/20	\$ 7.00	STATE INSPECTION-WS064
149425	ABSOLUTE HOLDINGS	05/19/20	\$ 1,532.51	WATER QUALITY REPORTS
149426	AMAZON.COM	04/30/20	\$ 12.89	SAFETY DATA SHEET BINDER HOLDER
149427	ANA LAB	05/28/20	\$ 134.00	ROUTINE WATER TESTING
149428	AQUA METRIC SALES	05/14/20	\$ 1,982.30	WATER METERS
149429	AT&T MOBILITY	05/19/20	\$ 335.09	MOBILE PHONE SERVICE
149430	BRENNTAG SOUTHWEST	VARIOUS	\$ 5,161.18	CHEMICALS-WATER PLANT
149431	CAMERON COUNTY TAX	06/03/20	\$ 7.50	VEHICLE REGISTRATION RENEWAL WS-064
149432	CINTAS CORPORATION	VARIOUS	\$ 1,307.08	CLEANING-W/S UNIFORMS
149433	CINTAS CORPORATION	05/26/20	\$ 48.02	MEDICAL SUPPLIES-PUBLIC WORKS
149434	CITY OF LOS FRESNOS	05/20/20	\$ 363.62	WATER/SEWER/GARB-SEWER PLANT/LIFT STATION
149435	DENALI WATER SOLUTIONS	04/30/20	\$ 1,875.00	SLUDGE REMOVAL FROM WWTP DRYING BEDS
149436	DIRECT ENERGY	04/29/20	\$ 8,859.08	ELECTRICITY-WATER/SEWER DEPT
149437	DIRECT ENERGY	04/29/20	VOID	VOIDED CHECK-CONTINUED
149438	DPC INDUSTRIES	VARIOUS	\$ 1,413.20	CHEMICALS-WATER PLANT-WASTEWATER PLANT
149439	EAST RIO HONDO WATER	06/05/20	\$ 962.09	JUNE 2020-ERH SETTLEMENT
149440	FUELMAN	VARIOUS	\$ 400.59	FUEL FOR WATER/SEWER VEHICLES
149441	HOME DEPOT	VARIOUS	\$ 630.89	WWTP LAB-AC/HEATER
149442	INTEGRITY TESTING	06/01/20	\$ 1,176.00	MAY 2020-SEWER PLANT TESTING
149443	LUIS MASCORRO	05/23/20	\$ 285.00	REPAIR-SLUDGE PUMP/BARSCREEN CONTROL/N.CLAR
149444	MAXIMINO TORRES	05/23/20	\$ 176.00	CLEANING-W/S VEHICLES
149445	NEW CORE	05/22/20	\$ 1,032.00	REPAIRS-LEESON MOTOR-SOUTH AERATOR #1
149446	OFFICE DEPOT	04/24/20	\$ 116.99	OFFICE CHAIR
149447	PRAXAIR DISTRIBUTORS	VARIOUS	\$ 1,170.93	CHEMICAL/CYLINDER RENTAL
149448	PURCHASE POWER	VARIOUS	\$ 16.90	APR/MAY 2020-POSTAGE
149449	SAM'S	05/13/20	\$ 6.68	DISTILLED WATER/SWABS-TESTING
149450	STAFF FORCE INC	VARIOUS	\$ 2,374.40	CONTRACT LABOR-WEEKENDING 5/17,5/24/20
149451	STAPLES	VARIOUS	\$ 404.19	OFFICE SUPPLIES
149452	TEEX	01/21/20	\$ 85.00	WASTEWATER TREATMENT CLASS-J.SAUCEDA
149453	TOWN OF INDIAN LAKE	05/31/20	\$ 1,149.83	MAY 2020-SOUTHMOST WATER
149454	TX COMMISSION ON ENVIRON	03/10/20	\$ 25.00	STORM WATER PERMIT-FY2020
CHECKS 149455-149467				UTILITY DEPOSIT REFUND CHECKS
149468	PF SAFETY & INDUSTRIAL SUPP	04/24/20	\$ 468.00	REISSUED CHECK
149469	ANA-LAB	06/12/20	\$ 134.00	ROUTINE TOC WATER TESTING-RAW,WATER, COMBINE
149470	AUTO ZONE	05/01/20	\$ 14.99	SEAT CUSHION WS-062
149471	BRENNTAG SOUTHWEST	06/15/20	\$ 4,087.80	CHEMICALS-WATER PLANT
149472	CCID #6	06/02/20	\$ 3,750.51	MAY 2020-RAW WATER
149473	CHEMTEX INDUSTRIES	06/05/20	\$ 145.00	INSECT KILLER SPRAY
149474	CINTAS CORPORATION	06/08/20	\$ 52.31	MEDICAL SUPPLIES-PUBLIC WORKS
149475	DENALI WATER SOLUTIONS	05/31/20	\$ 4,585.00	SLUDGE REMOVAL-WASTE WATER DRYING BEDS
149476	DEPT OF STATE HEALTH SERVICE	05/04/20	\$ 213.92	WATER SAMPLES-TCEQ
149477	DEPT OF STATE HEALTH SERVICE	06/01/20	\$ 54.48	6 ROUTINE WATER SAMPLES
149478	DPC INDUSTRIES	VARIOUS	\$ 5,829.75	CHEMICALS-WATER PLANT-WASTEWATER PLANT
149479	EDWARD'S PEST MANAGEMENT	06/04/20	\$ 49.00	PEST CONTROL-SERVICE CENTER
149480	FEL GLO	06/16/20	\$ 8,816.00	REPAIR AERATOR #1 ON SOUTH OXIDATION DITCH-SEV
149481	FUELMAN	VARIOUS	\$ 368.91	FUEL FOR WATER/SEWER VEHICLES
149482	GATEWAY PRINTNG	06/03/20	\$ 54.00	SIGN & RETURN STAMP FOR CASHIERS
149483	LA HORMIGA	06/02/20	\$ 5.00	FLAT REPAIR WS-061
149484	LUIS MASCORRO	VARIOUS	\$ 710.00	LIFT STATION REPAIR/WWTP FLOCULATOR
149485	MAXIMINO TORRES	06/13/20	\$ 186.00	CLEANING-W/S VEHICLES
149486	NEW CORE	06/06/20	\$ 364.59	REPAIR VARIABLE FREQUENCY DRIVE CONTROLLER-V
149487	O'REILLY AUTO	VARIOUS	\$ 723.11	MAY 2020 SUPPLIES FOR MAINTENANCE
149488	O'REILLY AUTO	VARIOUS	VOID	VOIDED CHECK-CONTINUED
149489	SMARTCOM TELEPHONE	06/08/20	\$ 141.32	INTERNET SERVICE-WATER/SEWER DEPT
149490	STAFF FORCE INC	VARIOUS	\$ 2,464.00	CONTRACT LABOR-WEEKENDING 5/31,6/7/20
149491	TEXAS MUNICIPAL LEAGUE	06/01/20	\$ 995.00	CONTRACT 9640-18/19 W/C AUDIT
149492	THE BANK OF NEW YORK	06/02/20	\$ 1,720.50	LF LIEN CERT OB 2002
149493	VEAE SERVICES	06/18/20	\$ 26.54	PHONE SERVICE-WATER/SEWER DEPT
TOTAL			\$ 127,831.75	

UTILITY DEPOSIT REFUND CHECKS				
149455	ROBINHOOD APARTMENTS	06/05/20	\$ 107.69	ACCT #02-05709-05 UTILITY DEPOSIT REFUND
149456	WAREHAM, CYNTHIA	06/05/20	\$ 98.61	ACCT #02-08420-09 UTILITY DEPOSIT REFUND
149457	WILLIAMS, ERIC	06/05/20	\$ 31.86	ACCT #02-08820-01 UTILITY DEPOSIT REFUND
149458	TRINITY REALTY & INVESTMEN	06/05/20	\$ 17.41	ACCT #02-09500-05 UTILITY DEPOSIT REFUND
149459	SHAILA'S BOUTIQUE	06/05/20	\$ 104.52	ACCT #02-10425-07 UTILITY DEPOSIT REFUND
149460	HINOJOSA, SULLY	06/05/20	\$ 102.40	ACCT #02-16600-04 UTILITY DEPOSIT REFUND
149461	SALAS, MICAELA	06/05/20	\$ 29.24	ACCT #03-03442-14 UTILITY DEPOSIT REFUND
149462	RODRIGUEZ, MARIA	06/05/20	\$ 85.50	ACCT #03-06126-12 UTILITY DEPOSIT REFUND
149463	NIETO, ANAID	06/05/20	\$ 113.48	ACCT #03-06127-06 UTILITY DEPOSIT REFUND
149464	BUSSE, LARA	06/05/20	\$ 121.01	ACCT #03-16750-01 UTILITY DEPOSIT REFUND
149465	HIGHWAY OF HOLINESS	06/05/20	\$ 90.74	ACCT #03-20472-02 UTILITY DEPOSIT REFUND
149466	LOPEZ, NORMA	06/05/20	\$ 36.71	ACCT #03-22761-06 UTILITY DEPOSIT REFUND
149467	ALVAREZ, JOSE	06/05/20	\$ 94.48	ACCT #04-02105-00 UTILITY DEPOSIT REFUND
149494	MAGDALENA GARCIA	06/05/20	\$ 104.52	ACCT #02-10425-07 UTILITY DEPOSIT REFUND
TOTAL			\$ 1,138.17	

CITY OF LOS FRESNOS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2020

05 - UTILITY FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
00-REVENUES	2,713,425	256,543.14	2,086,031.49	0.00	627,393.51	76.88
44-MISCELLANEOUS INCOME	0	0.00	167.47	0.00	(167.47)	0.00
TOTAL REVENUES	2,713,425	256,543.14	2,086,198.96	0.00	627,226.04	76.88
	=====	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>						
02-WATER ADMINISTRATION	497,838	31,716.08	365,978.19	10,786.19	121,073.12	75.68
05-INFORMATION TECHNOLOG	25,040	909.38	18,451.16	550.37	6,038.47	75.88
26-WATER SUPPLIES	122,500	4,444.98	113,005.70	9,138.70	355.60	99.71
27-MAINTENANCE OF WATER S	13,500	101.31	4,086.29	1,518.65	7,895.06	41.52
28-MAINTENANCE OF WATER E	56,000	566.33	16,662.83	18,061.54	21,275.63	62.01
29-WATER PURCHASES	35,798	3,750.51	29,121.81	0.00	6,676.19	81.35
30-WATER MISCELLANEOUS EX	436,487	0.00	126,367.21	0.00	310,119.79	28.95
20-CAPITAL OUTLAY	92,752	0.00	15,189.44	0.00	77,562.58	16.38
32-WATER BONDED INDEBTEDN	93,328	0.00	60,328.61	0.00	32,999.39	64.64
34-SEWER ADMINISTRATION	600,803	31,716.08	427,510.93	1,286.17	172,005.40	71.37
35-INFORMATION TECHNOLOG	25,039	909.38	18,451.19	550.37	6,037.46	75.89
36-SEWER SUPPLIES	73,250	1,344.69	51,841.71	1,183.75	20,224.54	72.39
37-MAINTENANCE OF SEWER S	12,800	0.00	6,796.66	854.58	5,148.76	59.78
38-MAINTENANCE OF SEWER E	81,000	9,537.75	82,282.63	1,607.70	(2,890.33)	103.57
39-SEWER MISC. EXPENSES	553,500	0.00	23,135.00	0.00	530,365.00	4.18
41-SEWER BONDED INDEBTEDN	60,047	1,720.50	10,382.10	0.00	49,664.90	17.29
52-TRANSFER OUT	641,442	7,347.50	505,365.75	0.00	136,076.25	78.79
TOTAL EXPENDITURES	3,421,123	94,064.49	1,874,957.21	45,538.02	1,500,627.81	56.14
	=====	=====	=====	=====	=====	=====
REVENUE OVER/ (UNDER) EXPENDITURES	(707,698)	162,478.65	211,241.75	(45,538.02)	(873,401.77)	23.41-
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Attachment: CC Financial Report June 2020 (3498 : Financial Report)

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CITY OF LOS FRESNOS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2020

09 -COMMUNITY DEVELOPMENT COR
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
52-CDC DISBURSEMENTS	391,100	36,392.74	318,766.08	0.00	72,333.92	81.51
TOTAL REVENUES	391,100	36,392.74	318,766.08	0.00	72,333.92	81.51
	=====	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>						
52-CDC DISBURSEMENTS	391,100	7,917.13	176,571.12	120,553.66	93,975.22	75.97
TOTAL EXPENDITURES	391,100	7,917.13	176,571.12	120,553.66	93,975.22	75.97
	=====	=====	=====	=====	=====	=====
REVENUE OVER/ (UNDER) EXPENDITURES	0	28,475.61	142,194.96	(120,553.66)	(21,641.30)	0.00
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CITY OF LOS FRESNOS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2020

09 -COMMUNITY DEVELOPMENT COR

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<hr/>						
52-CDC DISBURSEMENTS						
=====						
10-NON-CATEGORIZED						
09-452-1010 SALES TAX	387,500	36,392.74	317,325.20	0.00	70,174.80	81.89
09-452-1050 INTEREST EARNED	3,600	0.00	1,440.88	0.00	2,159.12	40.02
TOTAL 10-NON-CATEGORIZED	391,100	36,392.74	318,766.08	0.00	72,333.92	81.51
11-NON-CATEGORIZED						
99-OTHER REVENUE						
TOTAL 52-CDC DISBURSEMENTS	391,100	36,392.74	318,766.08	0.00	72,333.92	81.51
=====	=====	=====	=====	=====	=====	=====
44-MISCELLANEOUS INCOME						
=====						
10-NON-CATEGORIZED						
=====	=====	=====	=====	=====	=====	=====
TOTAL REVENUE	391,100	36,392.74	318,766.08	0.00	72,333.92	81.51
=====	=====	=====	=====	=====	=====	=====

CITY OF LOS FRESNOS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2020

09 -COMMUNITY DEVELOPMENT COR
DEPARTMENT - 52-CDC DISBURSEMENTS

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>01-SALARIES</u>						
09-552-01100 SALARIES	5,200	800.00	9,550.00	0.00 (4,350.00)	183.65
TOTAL 01-SALARIES	5,200	800.00	9,550.00	0.00 (4,350.00)	183.65
<u>02-EMPLOYEE BENEFITS</u>						
09-552-02100 FICA EXPENSE	322	49.60	592.10	0.00 (270.10)	183.88
09-552-02105 MEDICARE EXPENSE	75	11.60	138.48	0.00 (63.48)	184.64
09-552-02107 TWC EXPENSE	270	12.80	48.88	0.00	221.12	18.10
09-552-02160 WORKER'S COMP	23	2.42	29.29	0.00 (6.29)	127.35
TOTAL 02-EMPLOYEE BENEFITS	690	76.42	808.75	0.00 (118.75)	117.21
<u>03-CONTRACT LABOR</u>						
09-552-03110 ATTORNEY	500	0.00	0.00	0.00	500.00	0.00
09-552-03115 AUDITOR	5,550	0.00	5,550.00	0.00	0.00	100.00
09-552-03120 PROFESSIONAL SERVICES	31,600	1,215.00	30,595.00	0.00	1,005.00	96.82
09-552-03121 BUSINESS RECRUIT AND DEVEL	9,600	800.00	7,200.00	0.00	2,400.00	75.00
TOTAL 03-CONTRACT LABOR	47,250	2,015.00	43,345.00	0.00	3,905.00	91.74
<u>04-SUPPLIES</u>						
09-552-04100 OFFICE SUPPLIES & PRINTING	5,500	40.82	5,050.40	0.00	449.60	91.83
TOTAL 04-SUPPLIES	5,500	40.82	5,050.40	0.00	449.60	91.83
<u>05-UTILITIES</u>						
<u>06-ADVERTISING</u>						
09-552-06100 CITY PROMOTION	36,000	0.00	24,050.00	0.00	11,950.00	66.81
09-552-06120 ADVERTISING	2,750	240.00	3,891.00	0.00 (1,141.00)	141.49
TOTAL 06-ADVERTISING	38,750	240.00	27,941.00	0.00	10,809.00	72.11
<u>09-TRAVEL & SCHOOL</u>						
09-552-09100 TRAVEL/SEMINARS	2,000	0.00	1,733.42	0.00	266.58	86.67
09-552-09110 TRAINING/SEMINARS	0	0.00	0.00	445.05 (445.05)	0.00
TOTAL 09-TRAVEL & SCHOOL	2,000	0.00	1,733.42	445.05 (178.47)	108.92
<u>10-DUES & MEMBERSHIPS</u>						
09-552-10100 DUES & MEMBERSHIPS	2,000	82.95	899.50	0.00	1,100.50	44.98
TOTAL 10-DUES & MEMBERSHIPS	2,000	82.95	899.50	0.00	1,100.50	44.98
<u>11-MAINTENANCE</u>						
09-552-11150 SPECIAL PROJECTS	111,110	4,661.94	85,040.27	29,694.86 (3,625.13)	103.26
TOTAL 11-MAINTENANCE	111,110	4,661.94	85,040.27	29,694.86 (3,625.13)	103.26

CITY OF LOS FRESNOS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2020

09 -COMMUNITY DEVELOPMENT COR
DEPARTMENT - 52-CDC DISBURSEMENTS

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>12-INSURANCE</u>						
09-552-12100 INSURANCE	300	0.00	289.10	0.00	10.90	96.37
TOTAL 12-INSURANCE	300	0.00	289.10	0.00	10.90	96.37
<u>13-EQUIPMENT</u>						
09-552-13500 CAPITAL OUTLAY	60,000	0.00	0.00	90,413.75 (30,413.75)	150.69
TOTAL 13-EQUIPMENT	60,000	0.00	0.00	90,413.75 (30,413.75)	150.69
<u>14-COMPUTER SOFTWARE</u>						
<u>30-NON-SPECIFIC</u>						
09-552-30100 BUSINESS INCENTIVE PROGRAM	20,000	0.00	1,865.00	0.00	18,135.00	9.33
09-552-30130 GENERAL FUND ADMIN	15,000	0.00	0.00	0.00	15,000.00	0.00
09-552-30131 TRANSFER DEBT SERVICE I&S	83,000	0.00	0.00	0.00	83,000.00	0.00
TOTAL 30-NON-SPECIFIC	118,000	0.00	1,865.00	0.00	116,135.00	1.58
<u>40-NON-SPECIFIC</u>						
<u>80-BOND PAYMENTS</u>						
<u>99-MISCELLANEOUS & CONTIN</u>						
09-552-99100 MISCELLANEOUS	300	0.00	48.68	0.00	251.32	16.23
TOTAL 99-MISCELLANEOUS & CONTIN	300	0.00	48.68	0.00	251.32	16.23
TOTAL 52-CDC DISBURSEMENTS	391,100	7,917.13	176,571.12	120,553.66	93,975.22	75.97
=====	=====	=====	=====	=====	=====	=====

CITY OF LOS FRESNOS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2020

09 -COMMUNITY DEVELOPMENT COR
DEPARTMENT - 99-Capital Outlay

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
99-MISCELLANEOUS & CONTIN						

Sales Tax Report

FY19-20

	2c				1-1/2c (General Fund Portion)				1/2c (CDC Portion)			
	FY18-19	FY17-18	Inc(Dec) (\$)	Inc(Dec) (%)	FY18-19	FY17-18	Inc(Dec) (\$)	Inc(Dec) (%)	FY18-19	FY17-18	Inc(Dec) (\$)	Inc(Dec) (%)
<u>Paid</u>												
October	142,634.96	114,509.39	28,125.57	24.56%	106,976.22	85,882.04	21,094.18	24.56%	35,658.74	28,627.35	7,031.39	24.56%
November	126,677.77	109,338.63	17,339.14	15.86%	95,008.33	82,003.97	13,004.36	15.86%	31,669.44	27,334.66	4,334.79	15.86%
December	112,867.33	103,195.45	9,671.88	9.37%	84,650.50	77,396.59	7,253.91	9.37%	28,216.83	25,798.86	2,417.97	9.37%
January	111,217.54	110,304.96	912.58	0.83%	83,413.16	82,728.72	684.43	0.83%	27,804.39	27,576.24	228.14	0.83%
February	212,230.34	131,130.82	81,099.52	61.85%	159,172.76	98,348.12	60,824.64	61.85%	53,057.59	32,782.71	20,274.88	61.85%
March	113,566.31	99,829.00	13,737.31	13.76%	85,174.73	74,871.75	10,302.98	13.76%	28,391.58	24,957.25	3,434.33	13.76%
April	122,184.20	100,976.00	21,208.20	21.00%	91,638.15	75,732.00	15,906.15	21.00%	30,546.05	25,244.00	5,302.05	21.00%
May	141,119.82	142,667.08	(1,547.26)	-1.08%	105,839.87	107,000.31	(1,160.44)	-1.08%	35,279.96	35,666.77	(386.81)	-1.08%
June	127,522.36	109,989.07	17,533.29	15.94%	95,641.77	82,491.80	13,149.97	15.94%	31,880.59	27,497.27	4,383.32	15.94%
July	131,731.22	125,789.13	5,942.09	4.72%	98,798.42	94,341.85	4,456.57	4.72%	32,932.81	31,447.28	1,485.52	4.72%
August	141,036.65	134,113.34	6,923.31	5.16%	105,777.49	100,585.01	5,192.48	5.16%	35,259.16	33,528.34	1,730.83	5.16%
September	141,667.46	124,334.26	17,333.20	13.94%	106,250.59	93,250.70	12,999.90	13.94%	35,416.86	31,083.57	4,333.30	13.94%
TOTAL SALES ACTIVITIES	\$ 1,624,455.96	\$ 1,406,177.13	\$ 172,814.12	15.52%	\$ 1,218,341.97	\$ 1,054,632.85	\$ 129,610.59	15.52%	\$ 406,113.99	\$ 351,544.28	\$ 43,203.53	15.52%

	2c				1-1/2c (General Fund Portion)				1/2c (CDC Portion)			
	FY18-19	FY17-18	Inc(Dec) (\$)	Inc(Dec) (%)	FY18-19	FY17-18	Inc(Dec) (\$)	Inc(Dec) (%)	FY18-19	FY17-18	Inc(Dec) (\$)	Inc(Dec) (%)
<u>Paid</u>												
October	137,245.88	142,634.96	(5,389.08)	-3.78%	102,934.41	106,976.22	(4,041.81)	-3.78%	34,311.47	35,658.74	(1,347.27)	-3.78%
November	159,685.57	126,677.77	33,007.80	26.06%	119,764.18	95,008.33	24,755.85	26.06%	39,921.39	31,669.44	8,251.95	26.06%
December	138,701.88	112,867.33	25,834.55	22.89%	104,026.41	84,650.50	19,375.91	22.89%	34,675.47	28,216.83	6,458.64	22.89%
January	126,834.66	111,217.54	15,617.12	14.04%	95,126.00	83,413.16	11,712.84	14.04%	31,708.67	27,804.39	3,904.28	14.04%
February	162,607.38	212,230.34	(49,622.96)	-23.38%	121,955.54	159,172.76	(37,217.22)	-23.38%	40,651.85	53,057.59	(12,405.74)	-23.38%
March	128,048.62	113,566.31	14,482.31	12.75%	96,036.47	85,174.73	10,861.73	12.75%	32,012.16	28,391.58	3,620.58	12.75%
April	113,435.34	122,184.20	(8,748.86)	-7.16%	85,076.51	91,638.15	(6,561.64)	-7.16%	28,358.84	30,546.05	(2,187.22)	-7.16%
May	156,970.44	141,119.82	15,850.62	11.23%	117,727.83	105,839.87	11,887.97	11.23%	39,242.61	35,279.96	3,962.66	11.23%
June	145,570.95	127,522.36	18,048.59	14.15%	109,178.21	95,641.77	13,536.44	14.15%	36,392.74	31,880.59	4,512.15	14.15%
TOTAL SALES ACTIVITIES	\$ 1,269,100.72	\$ 1,210,020.63	\$ 59,080.09	4.88%	\$ 951,825.54	\$ 907,515.47	\$ 44,310.07	4.88%	\$ 317,275.18	\$ 302,505.16	\$ 14,770.02	4.88%

**** Sales Tax Amount may be adjusted at the end of the year based on actual sales activity amounts.

CITY OF LOS FRESNOS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2020

09 -COMMUNITY DEVELOPMENT COR
DEPARTMENT - 53-CDC BOND DISBURSEMENTS

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
11-MAINTENANCE						
30-NON-SPECIFIC						
TOTAL EXPENDITURES	391,100	7,917.13	176,571.12	120,553.66	93,975.22	75.97
REVENUE OVER/(UNDER) EXPENDITURES	0	28,475.61	142,194.96	(120,553.66)	(21,641.30)	0.00

City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 07/14/20 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:
DOC ID: 3499

SCHEDULED

ACTION ITEM (ID # 3499)

**Public Works Report June 2020 1. Water and Wastewater
Activity 2. Calls for Service 3. Building Permits 4. Recycling**

Call with questions.

I recommend approval.

**City of Los Fresnos
Water Treatment Plant
And
Wastewater Treatment Plant**

Activity for the month of June 2020

Water Treatment Plant

Total Output: 18,915,930
Daily Average: 630,531
% of Capacity: 63.1%

Waste Water Treatment Plant

Total Output: 18,601,000
Daily Average: 620,033
% of Capacity: 62.0%

CITY OF LOS FRESNOS

PUBLIC WORKS DEPARTMENT

MONTHLY REPORT

JUNE 2020

CALLS FOR SERVICE	MONTH TOTAL	YEAR TO DATE
Service Connects/Disconnects	38	336
Rereads/Meter Info	47	370
Water Taps	2	12
Sewer Taps	4	8
Change Meter	10	81
Service Check for Water Leak at Account	17	101
Repaired Leak	2	10
Call for Sewer Stoppage	9	39
City Sewer Lines Unstopped	6	30
Code Enforcement/Other	9	34
Garbage Collection	74	317
Pothole Repairs	25	158
Street Repairs	0	0
Street Sign Replacement/Repaired	2	10
Asphalt Used (ton)	0.5	3.65
Gravel Used (ton)	0.5	9.5
Fire Hydrants Flushed and Oiled	7	40
Fire Hydrants Repaired	0	0
Valves Repaired	2	6
Manholes Cleaned/Repaired	2	11



Carlos Salazar, Director of Public Works

PROJECTS: 0 -ZZZZZZZZZZ
 APPLIED DATES: 0/00/0000 THRU 99/99/9999
 ISSUED DATES: 6/01/2020 THRU 6/30/2020
 EXPIRE DATES: 0/00/0000 THRU 99/99/9999
 STATUS: ALL

PROJECT	ISSUE DATE	NAME	LOCATION	CONTRACTOR	DESCRIPTION	
131889	6/01/2020	LOPEZ, ROSALINDA	214 E 7TH STREET	TONY CAVAZ	RESIDENTIAL REMODEL/ADD	1
131890	6/01/2020	HERRERA, AGAPITO SR	401 E 10TH STREET	SERGIO FEN	FENCE PERMIT	1
131891	6/01/2020	DELGADO, ROBERTO	733 W OCEAN BLVD	LF FRAME	RESIDENTIAL BUILDING	1
131892	6/02/2020	AGUILAR, JOSE	130 VILLAGE EAST CIRCLE	PRESTIGE H	RESIDENTIAL BUILDING	1
131893	6/03/2020	DIPPONG, OLIVIA	501 LEGION TRAIL	MARCJONES	RESIDENTIAL ADDITION/SOI	1
131894	6/03/2020	TEXAS G'S FIREWORKS	31770 STATE HWY 100	OWNER	FIREWORK STAND PERMIT	1
131895	6/03/2020	TEXAS G'S FIREWORKS	719 W OCEAN BLVD	OWNER	FIREWORK STAND PERMIT	1
131896	6/05/2020	GERARDO, SALINAS	30910 STATE HWY 100 155	KRAMO	ELECTRICAL PERMIT	1
131897	6/09/2020	WORLD FINANCE CO.	324 W OCEAN BLVD #107	ANCHOR SIG	SIGN PERMIT	1
131898	6/09/2020	GARCIA, GRECIA I	160 VILLAGE EAST DRIVE	GRILL STRE	ACCESSORY BUILDING	1
131899	6/09/2020	DELGADO, ROBERTO	733 W OCEAN BLVD	LF FRAME	RESIDENTIAL BUILDING	1
131900	6/09/2020	DIPPONG, OLIVIA	501 LEGION TRAIL	MARCJONES	REROOF PERMIT	1
131901	6/10/2020	BRITO, MARISELA	210 E 5TH STREET	OWNER	REROOF PERMIT	1
131902	6/10/2020	PRE/POST SMOOTHIES & HEALTH	810 W OCEAN BLVD D	OWNER	CERTIFICATE OF OCCUPANCY	1
131903	6/10/2020	SIFUENTES, NADIA	139 VILLAGE EAST DRIVE	OZUNA	SWIMMING POOL	1
131904	6/11/2020	VALLEY FIREWORKS	32959 STATE HWY 100	OWNER	FIREWORK STAND PERMIT	1
131905	6/11/2020	COMPREHENSIVE HEALTH SERVIC	30788 STATE HWY 100	MANZI	COMMERCIAL ADDITION/REM	1
131906	6/12/2020	TORRES, HERLINDA	303 W 10TH STREET	OWNER	ACCESSORY BUILDING	1
131907	6/12/2020	BIG CHIEF FIREWORKS	32582 STATE HWY 100	OWNER	FIREWORK STAND PERMIT	1
131908	6/17/2020	LAURA HAIR STUDIO	741 W OCEAN BLVD STE 6	OWNER	COMMERCIAL- NEW OWNER/TE	1
131909	6/16/2020	GARZA, ROQUE	203 E 10TH STREET	OWNER	ACCESSORY BUILDING	1
131910	6/16/2020	MARTINEZ, DOLORES S	308 W 1ST STREET	OWNER	ACCESSORY BUILDING	1
131911	6/16/2020	CASANOVA, LEONEL	307 W 2ND STREET	HOME DEPO	ACCESSORY BUILDING	1
131912	6/17/2020	REPAIR SQUAD LLC	33478 FM 803 B3	GRAFIK	SIGN PERMIT	1

Attachment: PW REPORT JUNE 2020 (3499 : Public Works Report)

PROJECTS: 0 -ZZZZZZZZZZ
 APPLIED DATES: 0/00/0000 THRU 99/99/9999
 ISSUED DATES: 6/01/2020 THRU 6/30/2020
 EXPIRE DATES: 0/00/0000 THRU 99/99/9999
 STATUS: ALL

PROJECT	ISSUE DATE	NAME	LOCATION	CONTRACTOR	DESCRIPTION	
131913	6/17/2020	LA PALE FROZEN FRUIT BAR	33478 FM 803 B6	GRAFIK	SIGN PERMIT	1
131914	6/19/2020	COMPREHENSIVE HEALTH SERVIC	30788 STATE HWY 100	ROCHA	ELECTRICAL PERMIT	1
131915	6/22/2020	RODRIGUEZ BOOKKEEPING & TAX	32640 STATE HWY 100	PRAXEDIS R	COMMERCIAL ADDITION/REMO	1
131916	6/22/2020	VAZQUEZ, ANTONIO	33527 OLD ALICE RD	OWNER	COMMERCIAL ADDITION/REMO	1
131918	6/22/2020	CARRASCO, NOHEMI	103 E 9TH STREET	TEXAS SOLA	RESIDENTIAL ADDITION/SOI	1
131919	6/24/2020	GUERRERO JR, GUILLERMO	33612 FM 803	OWNER	ACCESSORY BUILDING	1
131920	6/24/2020	SHAKE & BAKE NUTRITION CLUB	324 W OCEAN BLVD #203	OWNER	COMMERCIAL- NEW OWNER/TI	1
131921	6/25/2020	LUBBEN, WILLIAM H.	517 VALLEY OAK CIRCLE	MARCJONES	RESIDENTIAL ADDITION/SOI	1
131922	6/25/2020	CHAVEZ, XENIA A	512 LEGION TRAIL	ARELLANO'S	REROOF PERMIT	1
131923	6/25/2020	AMERIE'S BLUE DRESS	324 W OCEAN BLVD #201	OWNER	COMMERCIAL- NEW OWNER/TI	1
131924	6/29/2020	MARTINEZ, JESUS A JR	602 VALLE ALTO DRIVE	RAMIREZ	REROOF PERMIT	1
131925	6/29/2020	HAYLOCK, HUBERT H	401 E 8TH STREET	FERGUSSON	REROOF PERMIT	1
131926	6/30/2020	GONZALEZ, DAVID	303 E 10TH STREET	OWNER	REROOF PERMIT	1
*** TOTALS ***		NUMBER OF PROJECTS:	37	VALUATION:	737,890.00	FEEES: 1

CITY OF LOS FRESNOS

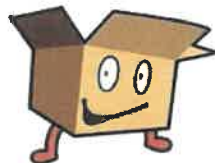
Recycling Program Total Number of Guest June 2020

Date	Tuesdays at Memorial Park 7 am - 11 am
06/02/20	22
06/09/20	26
06/16/20	28
06/23/20	19
06/30/20	17
Totals	112

Date	Thursdays at Wal-Mart Parking 4 pm - 8 pm
06/04/20	25
06/11/20	30
06/18/20	25
06/25/20	19
Totals	99

Date	Saturdays at City Hall 9 am - 1 pm
06/06/20	30
06/13/20	16
06/20/20	26
06/27/20	28
Totals	100

Total attendance for the Month of June	311
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City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 07/14/20 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:
DOC ID: 3500

SCHEDULED

ACTION ITEM (ID # 3500)

**Police Department June 2020 1. Arrests 2. Incidents 3.
Accidents**

Call with questions.

I recommend approval.

LOS FRESNOS POLICE DEPARTMENT

Arrests - By Violation

06\01\2020
thru 06\30\2020

Violation	# of Offenses
AGG ASSAULT W/DEADLY WEAPON	2
ASSAULT CAUSES BODILY INJURY FAMILY VIOLENCE 13a	1
D.O.C. OBSCENE LANGUAGE	1
DRIVING UNDER THE INFLUENCE - MINOR	1
DRIVING WHILE INTOXICATED	2
DRIVING WHILE INTOXICATED 2ND	1
DRIVING WHILE INTOXICATED 3RD OR MORE	1
DRIVING WHILE INTOXICATED BAC >= 0.15	2
DRIVING WHILE INTOXICATED W/CHILD UNDER 15 YOA	4
DRIVING WHILE LICENSE SUSPENDED UNDER PROVISIONS OF DL LAWS	1
EXECUTION OF CAPIAS OR ARREST WARRANT	10
HOLD FOR INVESTIGATION	1
POSS CS PG 3 < 28G	1
POSSESSION OF DRUG PARAPHERNALIA	1
PUBLIC INTOXICATION	8
RACING ON HIGHWAY	1
Total Violations	38
Total Arrests	33

Attachment: LFPD JUNE 2020 (3500 : Police Department)

LOS FRESNOS POLICE DEPARTMENT

Incidents - By Violation

06\01\2020
thru 06\30\2020

Violation	Incidents
AGG ASSAULT W/DEADLY WEAPON	2
ALARMS	7
ANIMAL CONTROL	6
ASSAULT CAUSES BODILY INJURY FAMILY VIOLENCE 13a	3
BURGLARY OF COIN OPERATED/COLLECTION MACHINE	1
BURGLARY OF HABITATION	1
BURGLARY OF VEHICLE 23f	1
CITY ORD VIOLATION	60
D.O.C. OBSCENE LANGUAGE	1
DEPOSITED GLASS/OTHER DEBRIS ON HIGHWAY	1
DRIVING UNDER THE INFLUENCE - MINOR	1
DRIVING WHILE INTOXICATED	2
DRIVING WHILE INTOXICATED 2ND	1
DRIVING WHILE INTOXICATED 3RD OR MORE	1
DRIVING WHILE INTOXICATED BAC >= 0.15	2
DRIVING WHILE INTOXICATED W/CHILD UNDER 15 YOA	4
DRIVING WHILE LICENSE SUSPENDED UNDER PROVISIONS OF DL LAWS	1
EXECUTION OF CAPIAS OR ARREST WARRANT	4
FAIL TO MAINTAIN FINANCIAL RESPONSIBILITY	1
HARASSMENT	2
LEAVING SCENE OF ACCIDENT	1
LOUD NOISE	10
MINOR IN POSSESSION OF ALCOHOL	1
NO PROOF OF FINANCIAL RESPONSIBILITY	7
OPEN CONTAINER	2
POSS CS PG 3 < 28G	1
POSSESSION OF DRUG PARAPHERNALIA	12
PUBLIC INTOXICATION	7
RACING ON HIGHWAY	1
SEXUAL ASSAULT CHILD 11b	1
TERRORISTIC THREAT 13a	1
THEFT	3
WELFARE CONCERN	1
Total Violations	150
Total Incidents	143

Attachment: LFPD JUNE 2020 (3500 : Police Department)

**LOS FRESNOS POLICE DEPARTMENT
ACCIDENTS BY STREET & INTERSECTION
JUNE 1, 2020-JUNE 30, 2020**

Street & Intersection	Accidents	Fatalities	Vehicles	Injured
100 West Ocean	3	0	6	0
31000 West Ocean	2	0	4	0
1004 West Ocean Wal-Mart	2	0	4	0
Tx. 100 & F.M. 803	2	0	4	1
800 South Arroyo	1	0	2	0
200 East Ocean	1	0	2	0
719 West Ocean	1	0	2	0
213 Orive Blvd. #952	1	0	2	0
729 West Ocean	1	0	2	0
123 West Ocean	1	0	2	0
30788 Tx. 100	1	0	2	0
Evergreen and Valle Alto	1	0	2	0
700 West Ocean	1	0	2	0
300 South Arroyo	1	0	2	0
906 West Ocean	1	0	2	1
	20	0	40	2

Attachment: LFPD JUNE 2020 (3500 : Police Department)

City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 07/14/20 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:
DOC ID: 3501

SCHEDULED

ACTION ITEM (ID # 3501)

Municipal Court June 2020 1. Monthly Report

Call with questions.

I recommend approval.

OFFICIAL MUNICIPAL COURT MONTHLY REPORT

MUNICIPAL COURT OF <u>Los Fresnos</u>		TRAFFIC		NON-TRAFFIC MISDEMEANOR	
FOR MONTH <u>June</u> YEAR <u>2020</u>		NON-PARKING	PARKING	STATE LAW	CITY ORDINANCE
1. New Cases Filed During the Month		<u>662</u>		<u>49</u>	<u>1</u>
2. Dispositions Prior to Trial:					
A. Bond Forfeitures					
B. Fined (Before trial only. If the defendant goes to trial, enter in Item 3.)					
C. Cases Dismissed (Do not include dismissals that are to be reported in Items 3C and 4 below.)					
3. Dispositions at Trial:					
A. Trial by Judge (1) Finding of Guilty		<u>97</u>	<u>1</u>	<u>43</u>	<u>2</u>
(2) Finding of Not Guilty					
B. Trial by Jury (1) Finding of Guilty					
(2) Finding of Not Guilty					
C. Dismissed at Trial					
4. Cases Dismissed:					
A. After Driver Safety Course (C.C.P., Art. 45.0511)		<u>18</u>			
B. After Deferred Disposition (C.C.P., Art. 45.051)		<u>22</u>		<u>2</u>	
C. After Proof of Financial Responsibility (Transportation Code, Sec. 601.193)		<u>11</u>			
D. Compliance Dismissal (Proof of Inspection, License, or Registration)		<u>12</u>			
5. Community Service Ordered (For satisfaction of fine or costs only.)		<u>1</u>			
6. Cases Appealed					
7. Juvenile / Minor Activity:					
A. Transportation Code Cases Filed		<u>3</u>			
B. Non-Driving Alcoholic Beverage Code Cases Filed		<u>2</u>			
C. Driving Under the Influence of Alcohol Cases Filed					
D. Health & Safety Code (Tobacco) Cases Filed		<u>1</u>			
E. Failure to Attend School Cases Filed (Education Code, Sec. 25.094)					
F. Education Code (Except Failure to Attend) Cases Filed					
G. Violation of Local Daytime Curfew Ordinance Cases Filed (Loc. Govt. Code, Sec. 341.905)					
H. All Other Non-Traffic Fine-Only Cases Filed		<u>1</u>			
I. Waiver of Jurisdiction of Non-Traffic Cases (Family Code, Sec. 51.08(b))					
J. Referred to Juvenile Court for Delinquent Conduct (C.C.P., Art. 45.050 (c)(1))					
K. Held in Contempt, Fined, or Denied Driving Privileges (C.C.P., Art. 45.050 (c)(2))					
Magistrate Warnings Given (Juvenile):					
L. Warnings Administered					
M. Statements Certified					
8. Parent Contributing to Nonattendance Cases Filed (Education Code, Sec. 25.093)					
9. Safety Responsibility and Driver's License Suspension Hearings Held					
10. Search Warrants Issued (Do not include warrants for arrest.)					
11. Arrest Warrants Issued:					
A. Class C Misdemeanors Only					
B. Felonies and Class A and B Misdemeanors Only					
12. Magistrate Warnings Given: (Given to defendants charged with county or district court offense.)					
A. Class A and B Misdemeanors Only					
B. Felonies					
13. Emergency Mental Health Hearings Held					
14. Magistrate's Orders for Emergency Protection					
15. Total Revenue \$ <u>105,119.70</u>					
(Include all revenue collected during month to be remitted to city or state.)					

Attachment: Court July Report (3501 : Municipal Court)

Citation No.	Docket No.	Violator	***** TOTAL FOR REPORT *****					
Code	---	Payments	---	Refunds	---	Net	---	G/L Acct No.
IDF	127	254.00	0	0.00		254.00	01	2512
TLFTA1	63	1,250.90	0	0.00		1,250.90	01	2512
TLFTA2	94	563.10	0	0.00		563.10	01	2517
TLFTA3	94	374.00	0	0.00		374.00	01	407-0240
TP-L	29	283.30	0	0.00		283.30	01	407-0240
TP-S	33	384.30	0	0.00		384.30	01	2512
TP-L-J	32	79.90	0	0.00		79.90	01	407-0260
FINE	504	34,376.95	6	714.80-		33,662.15	01	407-0240
CCC04	130	4,801.00	0	0.00		4,801.00	01	2512
TFC	374	1,122.00	0	0.00		1,122.00	01	407-0240
AR	463	2,312.00	0	0.00		2,312.00	01	407-0240
TECH	499	1,988.00	0	0.00		1,988.00	01	407-0241
STF	61	1,712.50	0	0.00		1,712.50	01	2512
MCBS	126	374.00	0	0.00		374.00	01	407-0270
SJRF	127	504.00	0	0.00		504.00	01	2512
JFCT2	127	683.40	0	0.00		683.40	01	2512
JFCI	126	75.60	0	0.00		75.60	01	407-0240
CJFS	42	3.78	0	0.00		3.78	01	2512
CJFC	42	0.42	0	0.00		0.42	01	407-0240
WRNTFE	110	5,177.90	0	0.00		5,177.90	01	407-0240
COLAGY	82	5,144.87	1	54.00-		5,090.87	01	2513
TPF	115	230.00	0	0.00		230.00	01	2512
STF19	338	15,583.00	0	0.00		15,583.00	01	2512
CCC20	414	24,023.00	0	0.00		24,023.00	01	2512
LMCBSF	375	1,835.70	0	0.00		1,835.70	01	407-0270
LTPDF	375	1,864.10	0	0.00		1,864.10	01	407-0242
LMCTF	372	1,488.00	0	0.00		1,488.00	01	407-0241
LMJF	372	37.20	0	0.00		37.20	01	407-0243
SPEX	40	3,116.70	0	0.00		3,116.70	01	407-0290
TPRF	32	407.00	2	30.00-		377.00	01	407-0240
AF2	11	220.00	0	0.00		220.00	01	407-0240
TXSBLT	6	126.05	0	0.00		126.05	01	2515
CS2	4	91.00	0	0.00		91.00	01	407-0280
DSC	45	445.50	1	9.90-		435.60	01	407-0240
OP	3	410.00	3	410.00-		0.00	01	2516
ACC	5	86.10	0	0.00		86.10	01	407-0240
Total:	5786	111,429.27	13	1,218.70-		110,210.57		

CITY

COUN

BLDG

JUDG

OMN

COL

CHI

OP

STA

TOT

CITY	52,251.13
COURT	1,988.00
BLDG. SEC.	374.00
JUDGE ED	79.90
OMNI	563.10
COLL. AG	5,090.87
CHILD	91.00
OP	0.00
STATE	49,772.57
TOTAL	110,210.57

Cash Payments....+	\$107,349.87	
Bond Forfeited....+	\$0.00	
Bond Applied.....+	\$3,330.70	
Payment Refunded.-	\$470.00-	
Fees/Fines Paid.=-		\$110,210.57
Cash (Payments)..+	\$107,349.87	
Cash (Bonds).....+	\$1,915.70	
Total Cash Trans.=-		\$109,265.57
Cash Refunds.....-	\$470.00-	

Attachment: Court July Report (3501 : Municipal Court)

City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 07/14/20 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:
DOC ID: 3502

SCHEDULED

ACTION ITEM (ID # 3502)

Library Report June 2020 1. Monthly Report

Call with questions.

I recommend approval.



**ETHEL L. WHIPPLE MEMORIAL LIBRARY
LIBRARIAN'S REPORT
JUNE 2020**

Number of Patron Checking Out Materials

Adult	196
Children	14
Teens	0
In Library Use	11



Material Types Checked Out

Adult Books	110
Children Books	16
Young Adult Books	44
Videos	38
Audios	0
Other Language Books	0
Hotspots	8
Laptops	4
Interlibrary Loans	4



Items Downloaded

eBooks	54
eAudiobooks	9



Patron Access Computer Use

Total Sessions	49
Total Time	11 hours
Guest Passes	23



Free WiFi Access Use

Total Sessions	0 Library WiFi
Total Time	0 hours
Total Sessions	168 Park WiFi
Total Time	455 hours



What Happened In the Library

Hours Open	176 hours
Visits/Calls	419/238
Children Program Attendance	0
Volunteer Hours	0
New Cards Issued	6
Cards Renewed	2
New Books Added	34
New eBooks Added	230
New Videos Added	16
Hotspots Added	0
Books Weeded	64
Videos Weeded	0
Reference Questions	245
Assists in Computer Lab	25
Patron Copies	34
Patron Faxes sent	65
Patron Printouts	686
Library Staff Copies	34
Replacement Cards	2



City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 07/14/20 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:
DOC ID: 3503

SCHEDULED

ACTION ITEM (ID # 3503)

Fire Marshal's Report June 2020 1. Monthly Report

Call with questions.

I recommend approval.



FIRE MARSHAL'S OFFICE
520 E. OCEAN BLVD
LOS FRESNOS, TX 78566

LOS FRESNOS FIRE DEPARTMENT
Activity Report
Month of June 2020

CALLS

Commercial Building Fires
Residential Building Fires
Grass Fires
Trash Fires
Vehicle Fires
Motor Vehicle Collisions
Bee Calls
Fire Alarm Activation
False Calls/False Alarms
Other Calls

INSIDE CITY
0
0
0
1
0
3
0
3
1
1

OUTSIDE CITY
0
1
3
1
1
3
0
0
0
4

Total Calls 22

9

13

FIRE INSPECTIONS PERFORMED

Commerical Businesses
Industrial Structures
Public Buildings
Hotels/Motels
Institutions
Homes
Apartments

11
1

Total Inspections

12

Fires Investigated

(Accidental)

1

(Incendiary)

0

Attachment: FIRE REPORT JUNE 2020 (3503 : Fire Marshal's Report)

City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 07/14/20 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 3515)

DOC ID: 3515 A

EMS Report 1. Quarterly report

Call with questions.

I recommend approval.

Date

2020-04-01

and 2020-06-30

Zone	Total
Bayview	3
Brownsville	3
Cameron County	193
Harlingen	6
Indian Lake	7
Laguna Vista	7
Los Fresnos	145
Port Isabel	3
San Benito	9
South Padre Island	1
	377

