

# City Council

200 North Brazil

## Regular Meeting

Los Fresnos, TX 78566

<http://citylf.cloudaccess.net/en/>

### ~ Agenda ~

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Tuesday, July 16, 2019

6:00 PM

City Hall

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**NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL OF THE CITY OF LOS FRESNOS PURSUANT TO CHAPTER 551, TITLE 5 OF THE TEXAS GOVERNMENT CODE, THE TEXAS OPEN MEETINGS ACT, WILL MEET ON TUESDAY, JULY 16, 2019 AT 6:00 PM AT CITY HALL, 200 NORTH BRAZIL ST, LOS FRESNOS, TX 78566.**

### I. AGENDA

- A. Call meeting to order
- B. Invocation and Pledge of Allegiance
- C. Presentation
  - 1. Recognition to the City of Los Fresnos for first place in the small community category for the It's Time Texas Community Challenge.
- D. Consent Agenda
  - 1. Consideration and ACTION to approve the minutes from June 11, 2019.
  - 2. Consideration and ACTION to approve the Quarterly Investment Portfolio Report ended as of March 31, 2019.
  - 3. Consideration and ACTION to approve the second reading of Ordinance 501 providing an amendment to Chapter 48, Article III, section 42-52 one-way alleys updating designated one-way alleys in various areas throughout the city of Los Fresnos.
  - 4. Consideration and ACTION to approve a Memorandum of Understanding between the City of Los Fresnos and South Texas ISD regarding the use of the parking lot at Memorial Park.
  - 5. Consideration and ACTION to approve the preliminary and final plat for Valle Alto Phase 5 Subdivision.
  - 6. Consideration and ACTION to approve the preliminary and final plat for The Villas Subdivision.
  - 7. Consideration and ACTION to approve a budget amendment for the Police Department to purchase a police unit with grant funding approved by the Council on March 28, 2019.
- E. Visitors remarks-To speak you must sign in with the City Secretary prior to the meeting you have a limit of 3 minutes to speak.
- F. Action Items

1. Approval or rejection of the Order of Election and Notice of Election for the November 5, 2019 City Election.
2. Consideration and ACTION to approve a contract with Cameron County Election Administration to conduct the early voting and election day voting for November 5, 2019 City Election.
3. Consideration and ACTION to approve updating the plat review fees and adding a fee for overflowing containers to the city fee schedule.
4. Consideration and ACTION to approve a budget amendment for the wastewater treatment plant improvements Project 72160
5. Consideration and ACTION to approve a budget amendment for the General Fund.
6. Discussion on promoting the quarterly bulky pick up at Memorial Park.
7. Discussion on improving communication between the City Council, City Manager, Department Heads, staff and the public.

G. Acknowledgement of City Manager's Report

1. City Manager Report A. Wastewater Plant Update B. Water Plant Update C. Water & Wastewater Engineering Study D. Whipple Road Wastewater Extension E. Nature Park F. Hike & Bike Trails G. CDBG 2017-2018 Grant H. Henderson Road Project I. City Hall Project J. Underground Canal K. Update Planning & Zoning Ordinance L. Drainage Update M. Street & Alley Paving

H. Acknowledgement of Department Head Reports

1. Financial Report 1. Monthly 2. Year to Date 3. Sales Tax
2. Public Works Report 1. Water and Wastewater Activity 2. Calls for Service 3. Building Permits 4. Recycling
3. Police Department 1. Arrests 2. Incidents 3. Accidents
4. Municipal Court 1. Monthly Report
5. Library Report 1. Monthly Report
6. Fire Marshal's Report 1. Monthly Report
7. EMS Report 1. Quarterly report

I. Closed Session-Deliberation and possible action regarding the following:

1. Closed Session -Deliberation pursuant to Sections 551.072, Title 5 of the Texas Government Code, the Texas Open Meetings Act regarding the purchase, exchange, lease, or value of real property.

J. Open Session – Deliberation and possible action regarding the following:

1. Open Session - Deliberation pursuant to Sections 551.072, Title 5 of the Texas Government Code, the Texas Open Meetings Act regarding the purchase, exchange, lease, or value of real property.

K. Adjournment

This is to certify that I, Jacqueline Moya, posted this agenda on the front bulletin board of the City Hall on July 12, 2019 on or before 5:30 p.m. and it shall remain so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

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Jacqueline Moya, City Secretary

Persons with any disabilities that would like to attend meetings must notify City Secretary 24 hours in advance so that the City can make arrangements for that disabled person.

**City Council**  
200 North Brazil  
Los Fresnos, TX 78566

Meeting: 07/16/19 06:00 PM  
Department: City Secretary  
Category: Presentation  
Prepared By: Jacqueline Moya  
Initiator: Jacqueline Moya  
Sponsors:

**SCHEDULED**

**ACTION ITEM (ID # 3105)**

DOC ID: 3105

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**Recognition to the City of Los Fresnos for first place in the  
small community category for the It's Time Texas Community  
Challenge.**





# THE STATE OF TEXAS

## GOVERNOR

 *To all to whom these presents shall come,  
Greetings: Know ye that this official certificate is  
presented to the:*

## City of Los Fresnos

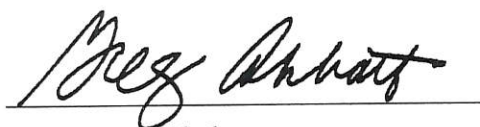
*in recognition of their participation and placement in the*

### IT'S TIME TEXAS Community Challenge Winner

2019

*Under the laws of the State of Texas, with all rights,  
privileges and emoluments appertaining to said office,  
I grant this official recognition. In testimony whereof,  
I have signed my name and caused the Seal of the State  
to be affixed at the City of Austin, this the 24<sup>th</sup> day of  
April, 2019.*





Greg Abbott  
Governor of Texas

**City Council**  
200 North Brazil  
Los Fresnos, TX 78566

Meeting: 07/16/19 06:00 PM  
Department: City Secretary  
Category: Minutes  
Prepared By: Jacqueline Moya  
Initiator: Jacqueline Moya  
Sponsors:

**SCHEDULED**

**ACTION ITEM (ID # 3091)**

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DOC ID: 3091

**Consideration and ACTION to approve the minutes from June 11, 2019.**

I recommend approval.

# City Council

200 North Brazil

Los Fresnos, TX 78566

<http://citylf.cloudaccess.net/en/>

## Regular Meeting

~ Minutes ~

Tuesday, June 11, 2019

6:00 PM

City Hall

### Agenda

1. Call meeting to order  
Mayor Narvaez called the meeting to order at 6:02 p.m.
2. Invocation and Pledge of Allegiance  
Mr. Milum gave the invocation and led the audience in the pledge of allegiance.

### Consent Agenda

### Consideration and ACTION to approve the minutes from May 14 & 21 2019.

Motion was made and seconded to approve the minutes from May 14 & 21 2019.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Swain Real, Councilman
<b>SECONDER:</b>	James Herrera, Councilman
<b>AYES:</b>	Munoz, Collinsworth, Herrera, Cruz, Real
<b>ABSENT:</b>	Polo Narvaez

### Consideration and ACTION to approve \$5,000 CDC funding for a firework show for the Independence Day Celebration on July 3, 2019.

Motion was made and seconded to approve a \$5,000 CDC funding for a firework show for the Independence Day Celebration on July 3, 2019.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Swain Real, Councilman
<b>SECONDER:</b>	James Herrera, Councilman
<b>AYES:</b>	Munoz, Collinsworth, Herrera, Cruz, Real
<b>ABSENT:</b>	Polo Narvaez

### Visitors remarks-To speak you must sign in with the City Secretary prior to the meeting, limit of 3 minutes to speak.

Mr. Jesus Garcia introduced himself to the council. Mr. Garcia explained he found out there was an opening for the Community Development Corporation Board and he would like to submit his application for the position. Mr. Garcia gave a brief summary about himself and stated he would like the council to consider him for the position.

Mr. Gerald O. Miller explained that he had been showing up to the council meetings for the last 6-7 months. His reason to attend is to better understand what the city council does and what they are about. He would like to also know about the Community Development Corporation what they do and how their money is spent. Mr. Miller stated he has always been interested in city politics but he had never taken the time like he has now to attend the meetings. He sometimes feels like

he is out of place for saying things. Mr. Miller would like to continue to attend the meetings and be a part of them. He does not want to be known as a trouble maker or someone who steps out of place. He was hoping that the council could take more time to explain the items on the agenda.

### **Action Items**

### **Consideration and ACTION to approve an amendment to the existing engineering contract with Guzman & Munoz Engineering for the construction of sewer services including design services for sewer project upgrades and work authorization number 2.**

Mayor Polo Narvaez arrived at 6:12 p.m.

Mr. Milum explained a few years back the council hired Guzman & Munoz Engineering to conduct a study of the city's water and wastewater system. When they completed the study the information was then used to select what to go forward on.

The council had approved \$1.6 million to extend to sewer to the west to FM 1575 and do some manhole improvements. This amendment would be used to condense the over all project to just the \$1.6 million piece of the project and help the city submit it to the Texas Water Development Board for funding.

Council member Juan Munoz asked if on the work study that Guzman & Munoz apparently did on the camera deal what was the outcome.

Jose Munoz with Guzman & Munoz was present. He answered explaining that the planning schematics and engineering design plan required for the existing sewer system be televised. Because the bulk of the city's sewer lines are so old there are a lot of clay lines and infiltration coming through the lines. The purpose of the televising is to determine what portions of the line have that issue and then an assessment is made and determined how to repair that portion of the line or manhole.

Mr. Milum explained that the city then uses that information. Mr. Jose Munoz stated that all of that infiltration runs to the sewer plant which will over work it especially during heavy rains. Mr. Jose Munoz is proposing to go in fix some of the lines once the funds go through.

Council member Munoz asked if he knew more or less which were the lines that are busted where is the area that is most needed.

Mr. Milum stated there were several lines that will be replaced using these funds. The city used the data from the televised pipes to determine which ones were the most critical.

Council member Juan Munoz asked which ones were the most critical in the lift stations.

Mr. Jose Munoz explained they looked at all the areas but at that time he couldn't tell them exactly which ones they were he would need to go back and revisit the plans. He explained that they are trying to extend the construction phase into repairing some of the lines and also extending the sewer to the west and use only a portion of the whole project.

Mr. Milum stated one lift station he remembers specifically is the Cuates lift station. He stated some lines that were listed have already been repaired or replaced. It was very good data and not every one is fortunate to have the camera and be able to tell where the problems lie.

Council member Yolanda Cruz asked if what was left in the original loan will cover.

Mr. Mium and Mr. Jose Munoz explained it is to repackage the plans from all the items that need to be addressed to the limited items approved by the council.

Council member Swain Real asked if the purpose was to get a grant. Mr. Milum answered it would probably be a loan but they would apply for anything they can. The city could possibly qualify for some economic disadvantage funds.

Mayor Narvaez asked what was the approximate cost. Mr. Milum answered that the sewer part was an estimated \$1.6 million.

Mr. Jose Munoz stated they would be going out for funding for a portion of the whole sewer project. Part of the project was to extend sewer to the east but that would be for another day.

Council member Munoz asked if he had any numbers on how much it would cost the city to do the adding on the pipelines. Mr. Jose Munoz answered it was a total of \$1.6 million. Council member Munoz asked if it included everything. Mr. Jose Munoz answered no it was only the portion that is extending sewer on Highway 100 to the west to FM 1575, adding a lift station, on Highway 100 to the west, and rehabing the lines that were discussed.

Mayor Narvaez asked if Guzman & Munoz would be involved in the obtainment of the funds. Mr. Jose Munoz stated yes they were in the process of helping Mr. Milum prepare the application so that they can go after the construction phase funding.

Council member Munoz asked if they planned to cover the sewer plant or were they going to just fix it.

Mr. Milum stated he did not know what he was talking about,

Mr. Jose Munoz explained that the lines are repaired through inside the pipes.

Mr. Milum asked Council member Munoz if that is what he was talking about or was it the sewer plant. He answered he was talking about the sewer lift station on 6th or 7th street. Mr. Milum explained that was a whole other project, the re-locating of a lift station that is located behind a residents home.

Motion was made and seconded to approve an amendment to the existing engineering contract with Guzman & Munoz for the construction of sewer services including design services for sewer project upgrades and work authorization number 2.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	James Herrera, Councilman
<b>SECONDER:</b>	Joe Collinsworth, Councilman
<b>AYES:</b>	Munoz, Collinsworth, Herrera, Narvaez, Cruz, Real

**Consideration and ACTION to approve updating the building permit fees in the city fee schedule.**

Mr. Milum explained most cities issue permits based on evaluation on what construction costs are. The valuation amount was given by the contractor. There is a clause that says if we feel the value is too much under we can revalue it. The Texas legislature is not allowing that anymore. What cities are doing now is calculating fees based on square



foot. Mr. Milum explained the previous fee schedule and the new fee schedule that was provided in the councils packet. He explained how the calculation would work.

Council member Swain Real asked if the fees would be the same as before or higher. Mr. Milum stated it would be fairly close. Cities have done between \$0.25 and \$0.30 a square foot. Council member Real asked if it would be the same with what we are already charging but a different calculation. Mr. Milum answered yes they had done a few scenarios and it comes pretty close to what was already being charged. Council member Real asked about the difference between the shell building and regular commercial. Mr. Milum explained each calculation.

Council member Juan Munoz asked if there was a house that was going to be three hundred feet square how much would it come out to so that he could have an idea. Mr. Milum calculated and answered \$90.00 but a three thousand square foot home would be \$900.00 and for the plans to be reviewed would be half of that.

Mayor Narvaez asked if most cities were charging about \$0.30 a square foot. Mr. Milum answered yes he had seen anywhere from \$0.25 to \$0.30 and he had looked at about 5 to 6 cities.

Council member Real asked if they looked to see if this would cover the cities costs. Mr. Milum answered yes if would put the city back in the range they were before. Mr. Milum expressed he liked it better because it is easier to explain to a customer.

Council member Munoz asked if when Mr. Milum says most cities if he is talking about cities like Los Fresnos or Harlingen. Mr. Milum answered yes. Harlingen approved \$0.25, La Feria approved \$0.29 others did \$0.32.

Mayor Narvaez asked if going to \$0.25 instead of \$0.30 would make a difference. Mr. Milum calculated and explained that in the scenario of a three thousand square foot home, \$0.25 would be \$750.00, \$0.30 would be \$900.00.

Mr. Milum and the council discussed different scenarios.

Council member Real asked if it was calculated on the gross area. Mr. Milum asked Mrs. Moya and she stated it was the gross area.

Mayor Narvaez asked if charging the \$0.25 would bring them closer to what was charged before. Mr. Milum answered \$.30 does.

The average square foot home for the last 10 homes that were permitted was 250,015 square feet, the average valuation was \$124,000, almost \$125,000. The average permit cost was \$635.00. City Secretary, Jacqueline Moya, explained that was only the permit fee not the review and utility fees. Mr. Milum explained if you calculate that average home at \$0.30 the permit fee would be \$754.00 so it is a little bit over. If you calculate it at \$0.25 the permit fee would be \$628.00 which would be closer and he was good with charging the \$0.25 instead of the \$0.30.

Mr. Milum stated he was good with the \$0.25 instead of the \$0.30 and the shell would be \$0.15.

Mayor Narvaez suggested dropping the fee to \$0.25 the council agreed.

Motion was made and seconded to approve updating the building permit fees in the city fee schedule with the recommended changes for new remodel commercial and residential to \$0.25 a square foot and the shell building and interior finish out to \$0.15 a square foot.

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Joe Collinsworth, Councilman  
**SECONDER:** Juan Munoz, Councilman  
**AYES:** Munoz, Collinsworth, Herrera, Narvaez, Cruz, Real

**Consideration and ACTION to approve the first reading of Ordinance 501 providing an amendment to Chapter 48, Article III, section 42-52 one-way alleys updating designated one-way alleys in various areas throughout the city of Los Fresnos.**

Mr. Milum explained that these items came up when they were discussing upgrading the alleys. Some were one way, some were not so he decided to review all of the alleys. He went over each map that was provided to the council in their packet showing the location and direction of each alley. Council member Real asked if the city was going to pave any of the alleys. Mr. Milum answered that's what was approved the last meeting. Some were re-paved and adding the one behind Mario's. Council member Real asked if it was only the ones that were discussed. Mr. Milum answered yes.

Mr. Milum explained there would be signs placed.

Motion was made and seconded to approve the first reading of Ordinance 501 providing an amendment to Chapter 48, Article III, section 42-52 one-way alleys updating designated one-way alleys in various areas throughout the city of Los Fresnos.

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** James Herrera, Councilman  
**SECONDER:** Joe Collinsworth, Councilman  
**AYES:** Munoz, Collinsworth, Herrera, Narvaez, Cruz, Real

**Consideration and ACTION to appoint a person to the Los Fresnos Community Development Corporation Board.**

Council member James Herrera presented an application from Jesus Garcia.

Motion was made and seconded to appoint Jesus Garcia as a member of the Los Fresnos Community Development Corporation.

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** James Herrera, Councilman  
**SECONDER:** Swain Real, Councilman  
**AYES:** Munoz, Collinsworth, Herrera, Narvaez, Cruz, Real

**Discussion on the Los Fresnos 2019 Trade Area Map.**

Mr. Milum explained this item came up in the last meeting on how the Community Development Corporation operates and in what area. Mr. Milum presented the trade area map to the council. He explained that most trade areas do not look like the Los Fresnos map because of how the school boundaries are set up.

Council member Swain Real asked what the purpose of the designation was. Mr. Milum explained when the city wants to bring in a business we can present the trade area map data. Council member Real stated the trade area has always been hard to explain because it is a lot bigger than the city. Mr. Milum agreed.

Mr. Milum and the council discussed the trade map and the population.

Mayor Narvaez asked if this would be an action item. Mr. Milum stated it was only for information purposes and it is available on the city website.

<b>RESULT: NO ACTION</b>
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**Consideration and ACTION to reschedule July 9, 2019 City Council meeting to July 16, 2019.**

Mr. Milum explained he would be back for the July 9, 2019 council meeting but he will be out for vacation the week before. It is difficult when he is on vacation to put the agenda together. Council member Swain Real motioned to move the meeting and Council member Yolanda Cruz seconded the motion.

Council member Juan Munoz stated the only problem he had was that on his work schedule they take the second Tuesday of the month if the council moves it back to another day he would have to ask for another day and he is losing \$200 a day. So if he gets another day off its an additional \$200. He could not afford that. Council member Real asked if he could switch he days.

Mr. Milum then asked the council not to move it if Council member Munoz could not switch the 9th to the 16th.

Council member Munoz stated that was just him. Council member Yolanda Cruz commented that the rest of the council could make it to the meeting on the 16th if Council member Munoz couldn't, there could still be a quorum.

Mr. Milum stated if it caused problems for one council member he did not want to move the date. He can go to the local library where he is going on vacation to work on the agenda since there is no internet access. It is difficult but he can make it work. He would rather do that than have it affect Council member Munoz's schedule.

Council member Real stated Mr. Milum is entitled to some time off.

Council Member Joe Collinsworth suggested to Council member Munoz if he could at least just check with his workplace if they could switch his schedule just for this one time.

Council member Munoz stated it was an approval item so it needed to be approved first.

Council member Real stated he had moved and Council member Cruz seconded the meeting be rescheduled to the 16th before any of the comments.

Council member Cruz stated even if Council member Munoz can make the meeting the rest of the council could.

Motion was made and seconded to reschedule the July 9, 2019 meeting to July 16, 2019.



**RESULT:** ADOPTED [4 TO 2]  
**MOVER:** Swain Real, Councilman  
**SECONDER:** Yolanda H. Cruz, Councilwoman  
**AYES:** Joe Collinsworth, Polo Narvaez, Yolanda H. Cruz, Swain Real  
**NAYS:** Juan Munoz, James Herrera

**Acknowledgement of City Manager's Report**

**City Manager Report A. Wastewater Plant Update B. Water Plant Update C. Water & Wastewater Engineering Study D. Whipple Road Wastewater Extension E. Nature Park F. Hike & Bike Trails G. CDBG 2017-2018 Grant H. Henderson Road Project I. City Hall Project J. Underground Canal K. Update Planning & Zoning Ordinance L. Drainage Update**

Mr. Milum explained that his report had a lot of explanations on different projects and where they stand. If the council had any questions he could answer them.

Council member Swain Real asked how the new city hall was coming along. Mr. Milum stated was going very good because of the rain days it looked like it would be completed maybe the end of September to the first of October.

Council member James Herrera asked what was the status on the Henderson Road Project. Mr. Milum explained he would visit with the council in closed session. He explained he is getting very close to making agreements but there is one outstanding which is the property that just sold. The residents have not moved in.

Motion was made and seconded to acknowledge the City Manager report.

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Polo Narvaez, Mayor  
**SECONDER:** Yolanda H. Cruz, Councilwoman  
**AYES:** Munoz, Collinsworth, Herrera, Narvaez, Cruz, Real

**Acknowledgement of Department Head Reports**

Mayor Narvaez asked if there were any questions on the department head reports. There were no questions.

**Financial Report 1. Monthly 2. Year to Date 3. Sales Tax**

Motion was made and seconded to acknowledge the Financial Report.

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Polo Narvaez, Mayor  
**SECONDER:** Swain Real, Councilman  
**AYES:** Munoz, Collinsworth, Herrera, Narvaez, Cruz, Real

**Public Works Report 1. Water and Wastewater Activity 2. Calls for Service 3. Building Permits 4. Recycling**

Motion was made and seconded to acknowledge the Public Works Report.

Attachment: cc minutes june 11 2019 (3091 : Minutes)

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Polo Narvaez, Mayor  
**SECONDER:** Swain Real, Councilman  
**AYES:** Munoz, Collinsworth, Herrera, Narvaez, Cruz, Real

**Police Department 1. Arrests 2. Incidents 3. Accidents**

Motion was made and seconded to acknowledge the Police Department Report.

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Polo Narvaez, Mayor  
**SECONDER:** Swain Real, Councilman  
**AYES:** Munoz, Collinsworth, Herrera, Narvaez, Cruz, Real

**Municipal Court 1. Monthly Report**

Motion was made and seconded to acknowledge the Municipal Court Report.

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Polo Narvaez, Mayor  
**SECONDER:** Swain Real, Councilman  
**AYES:** Munoz, Collinsworth, Herrera, Narvaez, Cruz, Real

**Library Report 1. Monthly Report**

Motion was made and seconded to acknowledge the Library Report.

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Polo Narvaez, Mayor  
**SECONDER:** Swain Real, Councilman  
**AYES:** Munoz, Collinsworth, Herrera, Narvaez, Cruz, Real

**Fire Marshal's Report 1. Monthly Report**

Motion was made and seconded to acknowledge the Fire Marshal's Report.

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Polo Narvaez, Mayor  
**SECONDER:** Swain Real, Councilman  
**AYES:** Munoz, Collinsworth, Herrera, Narvaez, Cruz, Real

**Closed Session-Deliberation and possible action regarding the following:**

-Deliberation and possible action regarding the following:

**Closed Session -Deliberation pursuant to Sections 551.072, Title 5 of the Texas Government Code, the Texas Open Meetings Act regarding the purchase, exchange, lease, or value of real property.**

Mayor Polo Narvaez recessed the meeting for closed session at 7:00 p.m.

**RESULT: NO ACTION**

**Open Session – Deliberation and possible action regarding the following:**

Attachment: cc minutes june 11 2019 (3091 : Minutes)

Opened Session-Deliberation and possible action regarding the following:

**Open Session - Deliberation pursuant to Sections 551.072, Title 5 of the Texas Government Code, the Texas Open Meetings Act regarding the purchase, exchange, lease, or value of real property.**

Mayor Narvaez called the meeting back to order at 7:25 a.m.

Motion was made and seconded to authorize the City Manager Mark Milum to negotiate the purchase of the final 6 properties as indicated in the closed session.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Polo Narvaez, Mayor
<b>SECONDER:</b>	Yolanda H. Cruz, Councilwoman
<b>AYES:</b>	Munoz, Collinsworth, Herrera, Narvaez, Cruz, Real

10. Adjournment

Mayor Narvaez closed the meeting at 7:28 p.m.

\_\_\_\_\_  
Presiding Officer of the Council

\_\_\_\_\_  
Recorder

Attachment: cc minutes june 11 2019 (3091 : Minutes)

**City Council**  
200 North Brazil  
Los Fresnos, TX 78566

Meeting: 07/16/19 06:00 PM  
Department: City Secretary  
Category: Report  
Prepared By: Jacqueline Moya  
Initiator: Jacqueline Moya  
Sponsors:  
DOC ID: 3095

**SCHEDULED**

**ACTION ITEM (ID # 3095)**

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**Consideration and ACTION to approve the Quarterly  
Investment Portfolio Report ended as of March 31, 2019.**

With interest rates rising a little we get more in interest for money in savings. Since we have a lot in savings for the City Hall and the Street Repairs it is higher than normal.

I recommend approval.



Investment Portfolio Summary  
For the Quarter Ended  
As of March 31, 2019

Quarterly Investment Report  
Investment Officer's Certification  
For the Quarter Ended  
As of March 31, 2019

This report is prepared for the City of Los Fresnos in accordance with Chapter 2256 of the Public Funds Investment Act (PFIA). Section 2256.03(a) of the PFIA states that "Not less than quarterly, the investment officer shall prepare and submit to the governing body of the entity a written report of the investment transactions for all funds covered by this chapter for the reporting period." This report, which covers the quarter ended March 31, 2019 is signed by the City of Los Fresnos Investment Officer and the Investment Committee members and includes the disclosures required in the PFIA.

The investment portfolio complied with the PFIA and the City of Los Fresnos' approved Investment Policy and Strategy throughout the quarter. All investment transactions made in the City's portfolio during this quarter were made on behalf of the City and were in full compliance with PFIA and the City's approved Investment Policy.

  
Pablo A. Garza  
Investment Officer/Finance Director

  
Mark W. Milum  
City Manager/ Investment Committee

  
Polo Narvaez  
Mayor/ Investment Committee

Quarterly Investment Report  
Table of Contents  
For the Quarter Ended  
As of March 31, 2019

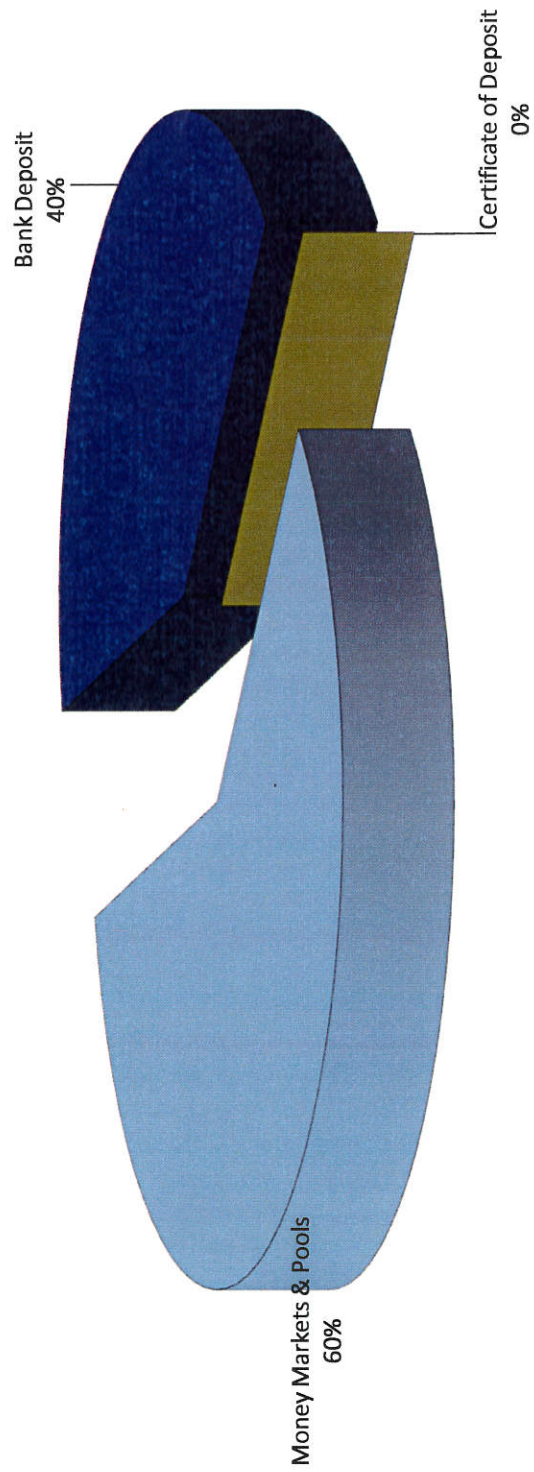
4	Detail of Security Holdings
5	Portfolio Summary
6	Yield Summary
7	Quarterly Asset Reconciliation
8	Purchase/Sale Maturity

DETAIL OF SECURITY HOLDINGS  
March 31, 2019

Security Description	Security CUSIP	Yield/ Coupon	Settlement Date	Maturity Date	Par Value	Purchase Price	Purchase Cost	Book Value	Market Price	Accrued Interest	Market Value	Days to Maturity	Yield to Maturity
<b>General Fund</b>													
Lone Star Investment Pool-Emergency Reserve	First Public	2.625					397,432	397,432	100		397,432		2.63
FCB- Debit Cards	FCB	-					5,000	5,000	100		5,000		-
FCB-General Fund (Operating)	FCB	0.250					925,789	925,789	100		925,789		0.25
FCB-General Fund (Emergency Reserve LS)	FCB	0.250					-	-	100		-		0.25
FCB-Senior Citizens	FCB	0.250					17,309	17,309	100		17,309		0.25
FCB-Forfeited Property/Non Interest (PD Seizure Funds)	FCB	-					1,609	1,609	100		1,609		-
FCB-Forfeited Property (PD Seizure Funds)	FCB	0.250					626	626	100		626		0.25
FCB-Payroll	FCB	0.250					118,522	118,522	100		118,522		0.25
							1,466,286	1,466,286					0.55
<b>Water &amp; Sewer Fund</b>													
Lone Star Investment Pool-Emergency Reserve	First Public	2.625					469,830	469,830	100		469,830		2.63
FCB- Debit Cards	FCB	-					5,000	5,000	100		5,000		-
FCB-Water & Sewer (Operating)	FCB	0.250					819,711	819,711	100		819,711		0.25
FCB-Water & Sewer (Meter Deposits LS)	FCB	0.250					210,785	210,785	100		210,785		0.25
FCB-W&S Rev Bonds S84-84A I&S	FCB	0.250					23	23	100		23		0.25
FCB-W&S Rev Bonds S84-84A (Reserved Funds)	FCB	0.250					83,620	83,620	100		83,620		0.25
FCB-Water & Sewer (Emergency Reserve)	FCB	0.250					60	60	100		60		0.25
FCB-Utility Expansion (Purchase Water Rights/Utility Improvements)	FCB	0.250					3,501	3,501	100		3,501		0.25
							1,592,530	1,592,530					0.59
<b>Special Revenue Funds</b>													
	FCB						-	-	100		-		-
<b>Debt Service</b>													
FCB-Debt Service (Bond Payments)	FCB	0.250					60,961	60,961	100		60,961		0.25
							60,961	60,961					0.25
<b>Capital Projects</b>													
FCB-2016CDBG Grant Contract 7216300 (Streets)	FCB	-					-	-	100		-		-
FCB-IPW 50-000461 Nature Park	FCB	-					175,987	175,987	100		175,987		-
FCB-USDA (Water Distribution System Project)	FCB	-					-	-	100		-		-
FCB-TSSI Safe Room DR-1791-353	FCB	-					-	-	100		-		-
FCB-Valley Legacy Foundation Grant (Hike & Bike Trail)	FCB	0.250					5,567	5,567	100		5,567		0.25
FCB-CO SR 2014 (Lopez LS, Land, Sewer Ext, Evergreen St)	FCB	-					190,061	190,061	100		190,061		-
FCB-TWDB-DWSRF NO. 62627 (Engineering)	FCB	-					-	-	100		-		-
FCB-TWDB-CWSRF CO 2009 (Collection System/WWTP)	FCB	-					239,785	239,785	100		239,785		-
FCB-Tax Increment Reinvestment Zones (TIRZ)	FCB	0.250					14,540	14,540	100		14,540		0.25
FCB-TWDB-CWSRF NO. 73687 (Engineering)	FCB	-					-	-	100		-		-
FCB-CO SR 2017 (Streets & City Hall)	FCB	-					7,494	7,494	100		7,494		-
Lone Star Investment Pool - CO SR 2017	First Public	2.625					3,064,039	3,064,039	100		3,064,039		2.63
FCB- Tax Note Series 2018 (City Hall)	FCB	0.250					2,536	2,536	100		2,536		0.25
Lone Star Investment Pool - CO SR 2018	First Public	2.625					947,771	947,771	100		947,771		2.63
							4,647,780	4,647,780					0.50
<b>Community Development Corp</b>													
FCB-CDC (Operating)	FCB	0.250					354,045	354,045	100		354,045		0.25
							354,045	354,045					0.25
<b>TOTAL PORTFOLIO</b>							\$ 8,121,602	\$ 8,121,602		\$ -	\$ 8,121,602		0.36



PORTFOLIO SUMMARY  
March 31, 2019



YIELD SUMMARY  
As of March 31, 2019

Security Description	Security CUSIP	Settlement Date	Maturity Date	Par Value	Market Value	Percent of Assets	Days to Maturity	Weighted Average Maturity	Yield to Maturity
<b>Bank Deposit</b>									
First Community Bank	FCB				3,242,530	40%			0.25
<b>Money Markets &amp; Pools</b>									
Lone Star Investments	First Public				4,879,072	60%			2.63
<b>Certificate of Deposit</b>									
First Community Bank	FCB			-	-	0%	-	-	-
<b>TOTAL PORTFOLIO</b>				\$ -	\$ 8,121,602	100%			2.88

MARKET VALUE ASSET RECONCILIATION  
FROM 10-1-2018 TO 12-31-2018

Security	Market Value 12-31-2018	Additions Purchases	Withdrawals Sales	Realized Gains	Unrealized Gains	Interest Gains	Market Value 12-31-2018
<b>Bank Deposit</b>							
First Community Bank	3,242,530	-	-	-	-	-	3,242,530
<b>Money Markets &amp; Pools</b>							
Lone Star Investments	5,741,957	-	(897,297)	-	-	34,413	4,879,073
<b>Certificate of Deposit</b>							
First Community Bank	-	-	-	-	-	-	-
<b>TOTAL PORTFOLIO</b>	<u>\$ 8,984,487</u>	<u>\$ -</u>	<u>\$ (897,297)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 34,413</u>	<u>\$ 8,121,603</u>

PURCHASE AND SALE MATURITY  
FROM 1-1-2019 TO 3-31-2019

Trade Date	Settlement Date	Quantity	Security	Unit Price	Amount
------------	--------------------	----------	----------	------------	--------

PURCHASES

SALES/MATURITIES

**City Council**  
200 North Brazil  
Los Fresnos, TX 78566

Meeting: 07/16/19 06:00 PM  
Department: City Secretary  
Category: Ordinances  
Prepared By: Jacqueline Moya  
Initiator: Jacqueline Moya  
Sponsors:

**SCHEDULED**

**ACTION ITEM (ID # 3098)**

DOC ID: 3098 A

---

**Consideration and ACTION to approve the second reading of Ordinance 501 providing an amendment to Chapter 48, Article III, section 42-52 one-way alleys updating designated one-way alleys in various areas throughout the city of Los Fresnos.**

The first reading and discussion was approved by the Council in June.

Attached is the ordinance listing of the one way alleys including a map of each one indicating the direction. There were some that were already listed as one way alleys but we felt it best to include all of them at the same time for ease of understanding. If approved we have to publish in paper before it officially take effect. If approved we will immediately order signs and get them installed.

I reocmmend approval.



1. Alley between North Arroyo Blvd and Pita Street from East Third Street to East Second Street



2. Alley between South Arroyo Boulevard and South Pita Street from East Ocean Boulevard south to East Fifth Street.







3. Alley between South Arroyo Boulevard and South Alamo Street from West Ocean Boulevard south to West Fifth Street.



4. Alley between East Ocean Boulevard and East Fifth Street from South Arroyo Boulevard east to South Pita Street.



5. Alley between East Ocean Boulevard and East Fifth Street from South Pita Street east to South Coma Street.



6. Alley between West Ocean Boulevard and West Fifth Street from South Arroyo Boulevard west to South Alamo Street.





7. Alley between West Ocean Boulevard and West Fifth Street from South Alamo Street west to South Brazil Street.



8. Alley between West Ocean Boulevard and West Fifth Street from South Nogal Street west to South Palma Street

9. Alley between West Ocean Boulevard and West Third Street from North Alamo Street west to North Brazil Street.

10. Alley between West Ocean Boulevard and West Third Street from North Olmo Street west to North Nogal Street.

**ORDINANCE NO. 501****AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOS FRESNOS, TEXAS, PROVIDING AN AMENDMENT TO CHAPTER 48, ARTICLE III, SECTION 42-52 ONE-WAY ALLEYS UPDATING DESIGNATED ONE-WAY ALLEYS IN VARIOUS AREAS THROUGHOUT THE CITY OF LOS FRESNOS.**

This ordinance was introduced and submitted to the City Council for passage and adoption after the second reading of the Ordinance. After presentation and discussion of the Ordinance, a motion was made by \_\_\_\_\_ that the Ordinance be finally passed and adopted in accordance with the City's Home Rule Charter. The motion was seconded by \_\_\_\_\_ and carried by the following voted:

Mayor Polo Narvaez	___ For ___ Against ___ Abstained
Mayor Pro-tem Yolanda H. Cruz	___ For ___ Against ___ Abstained
Councilmember Swain Real	___ For ___ Against ___ Abstained
Councilmember James Herrera	___ For ___ Against ___ Abstained
Councilmember Joe Collinsworth	___ For ___ Against ___ Abstained
Councilmember Juan Munoz	___ For ___ Against ___ Abstained

Sec. 42-52. - One-way alleys.

It is unlawful for the owner or operator of any motor vehicle to travel against the direction of the one-way sign that have been posted at the entrance of the alley. The following are designated as one-way alleys:

**Removing:**

<b>Direction</b>	<b>Start</b>	<b>End</b>	<b>Area between</b>
South to North	Ocean	Second	Arroyo & Pita
North to South	Ocean	Fifth	Arroyo & Alamo
East to West	Alamo	Brazil	Ocean & Fifth
East to West	Olmo	Palma	Ocean & Fifth
East to West	Alamo	Brazil	Ocean & Third
West to East	Nogal	Olmo	Ocean & Third

Adding:

Direction	Start	End	Area between
1. South to North	Third	Second	Arroyo & Pita
2. North to South	Ocean	Fifth	Arroyo & Pita
3. North to South	Ocean	Fifth	Arroyo & Alamo
4. West to East	Arroyo	Pita	Ocean & Fifth
5. West to East	Pita	Coma	Ocean & Fifth
6. East to West	Arroyo	Alamo	Ocean & Fifth
7. East To West	Alamo	Brazil	Ocean & Fifth
8. East to West	Nogal	Palma	Ocean & Fifth
9. East to West	Alamo	Brazil	Ocean & Third
10. East to West	Olmo	Nogal	Ocean & Third

INTRODUCED AND APPROVED on the first reading this 11<sup>TH</sup> day of June, 2019.

APPROVED AND PASSED on the second reading this \_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
Polo Narvaez, Mayor

ATTEST:

\_\_\_\_\_  
Jacqueline Moya, City Secretary

Attachment: Ordinance 501 one way alleys (3098 : Ordinance 501-One way alley)

**City Council**  
200 North Brazil  
Los Fresnos, TX 78566

Meeting: 07/16/19 06:00 PM  
Department: City Secretary  
Category: Agreement  
Prepared By: Jacqueline Moya  
Initiator: Jacqueline Moya  
Sponsors:

**SCHEDULED**

**ACTION ITEM (ID # 3097)**

DOC ID: 3097 A

---

**Consideration and ACTION to approve a Memorandum of Understanding between the City of Los Fresnos and South Texas ISD regarding the use of the parking lot at Memorial Park.**

South Texas ISD would like to utilize the parking area at Memorial Park to pick up students. Mostly it is a drop off and pick up situation. Once in a while a few cars may be there during the day but that is when the park is not busy anyway so it does not become a problem. These are Los Fresnos area residents, parents and students that will be able to utilize this service. I have visited with the School District and they are great with the City being able to do this. This would be the third year we have this agreement.

I recommend approval.

## Memorandum of Understanding (MOU)

This memorandum of understanding (herein referred to as “**MOU**”) made on this the        day of June 2019 will serve as an agreement between the City of Los Fresnos and the **South Texas Independent School District**, herein referred to as “**South Texas ISD**” regarding **South Texas ISD’s** use of the parking lot of Memorial Park facilities located on 900 N. Arroyo Blvd. Los Fresnos, Tx. 78566.

### 1. Background

This **MOU** establishes the terms and conditions under which **South Texas ISD** may use the parking lot facilities located on 900 N. Arroyo Blvd. Los Fresnos, Tx. 78566. Attachment A shall describe the dates and times the facility is to be utilized by **South Texas ISD**.

### 2. Purpose

City of Los Fresnos agrees to allow use of said facility to **South Texas ISD** for the purpose of providing transportation for South Texas ISD students and using the parking lot facilities as a stop.

### 3. Scope

This scope of this agreement refers to facility use as described in Section 1: Background. If applicable, the scope of agreements for other cooperative arrangements, such as those regarding fares, is beyond this agreement.

This agreement shall be in effect from September 1, 2019 to August 31, 2020. Both parties, if so desired, may review and execute an additional annual **MOU** describing the terms and conditions. If both parties are unable to execute an agreement, then **South Texas ISD** must cease using facilities until an agreement can be executed.

### 4. Duties

(a) **South Texas ISD** may use said facility as a boarding and de-boarding location for its transit system. Vehicles may park in the designated areas, as described in Attachment B in order to board and alight passengers. South Texas vehicles will not remain at said location overnight.

(b) **South Texas ISD** agrees that it will assume all responsibility of their vehicles and shall not hold the City of Los Fresnos, its employees, officials or its affiliates liable for any and all damages.

(c) Any act related to the operation and maintenance of **South Texas ISD** equipment and supplies, such as movement of vehicles, must be performed by **South Texas ISD** personnel.

(d) **South Texas ISD, its employees, agents,** staff and any person acting on behalf of South Texas ISD shall not engage in any reckless, negligent, unsafe, or otherwise illegal or unethical behavior while on the City of Los Fresnos property.

(e) **South Texas ISD,** its employees, agents, staff and any person acting on its behalf shall not modify the City of Los Fresnos facilities in any way. Facilities will be left in exactly the same condition in which they are encountered.

(f) **South Texas ISD's** use of the parking lot facilities must not in any way interfere with the normal operations of the City of Los Fresnos –Memorial Park.

## 5. Contact Person

For the purposes of this agreement, **South Texas ISD** will coordinate with Mark Milum, City Manager.

## 6. Notice

**South Texas ISD** shall provide notice of its schedules and times of pick-up/drop-off of students, names and photos of drivers and other individuals who will have access to the facility. Any change, bussing schedule, or any other important changes must be given at least two (2) weeks in advance. South Texas ISD drivers and other personnel subject to this agreement must possess and maintain appropriate licensure from the State of Texas.

## 7. Liability

City of Los Fresnos assumes no liability for any lost, damaged, or stolen property. **South Texas ISD** assumes all risk in using the parking lot facilities and agrees to be responsible for any damages caused by the negligence of its personnel or negligent use of its equipment to the extent allowed by law. Nothing in this agreement shall be interpreted or construed to waive sovereign or governmental immunity afforded to South Texas ISD pursuant Texas law.

## 8. Termination

This agreement may be terminated at any time in writing by mutual agreement of the parties or terminated by either party with ninety (90) days notice, in writing, to the other party.

## 9. Breach of Obligation

Failure to abide by any provision of this agreement shall constitute a breach. Any party claiming a breach will have the right to terminate the agreement immediately in writing.

## 10. Authority

We the undersigned hereby attest we have authority on behalf of the City of Los Fresnos and the **South Texas Independent School District**, respectively, to execute and abide by this agreement.

EXECUTED, in duplicate, on this        day of June 2019, in Cameron County, Texas.

City of Los Fresnos  
Memorial Park  
900 N. Arroyo Blvd.  
Los Fresnos, Texas 78566

Mark Milum, City Manager

South Texas Independent School District

BY: \_\_\_\_\_  
 Marco Antonio Lara, Jr., Ed.D.  
 Superintendent of Schools

**Attachment: MOU South TX ISD (3097 : MOU-South Texas ISD)**



**ATTACHMENT A**  
**2019-2020 Schedules**

**Morning Schedule M-F**

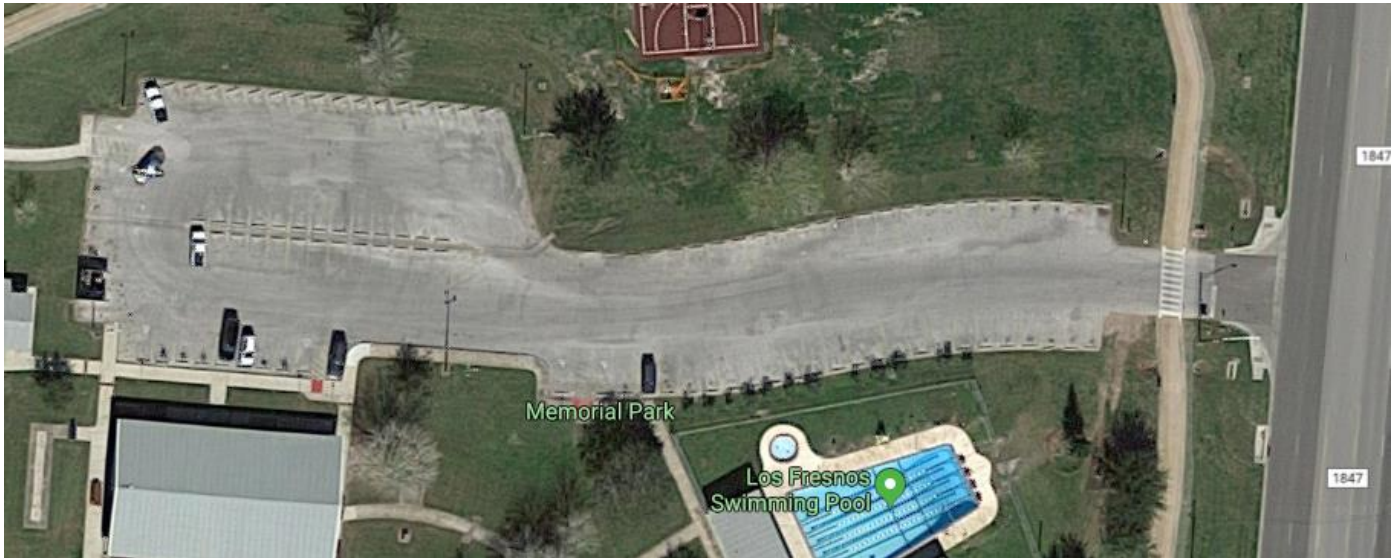
<b>Campus</b>	<b>Departure Time</b>
Edinburg	6:20 a.m.
Mercedes	7:05 a.m.
Olmito	7:30 a.m.
San Benito	7:10 a.m.

**Afternoon Schedule M-F**

<b>Campus</b>	<b>Arrival Time</b>
Edinburg	5:50 p.m.
Mercedes	5:10 p.m.
Olmito	4:50 p.m.
San Benito	5:10 p.m.

ATTACHMENT B

SITE LAYOUT



Attachment: MOU South TX ISD (3097 : MOU-South Texas ISD)

**City Council**  
200 North Brazil  
Los Fresnos, TX 78566

Meeting: 07/16/19 06:00 PM  
Department: City Secretary  
Category: Plats  
Prepared By: Jacqueline Moya  
Initiator: Jacqueline Moya  
Sponsors:

**SCHEDULED**

**ACTION ITEM (ID # 3114)**

DOC ID: 3114 A

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**Consideration and ACTION to approve the preliminary and final plat for Valle Alto Phase 5 Subdivision.**

A copy of the preliminary and final plat are in the City Secretary's office for review. This is a continuation of Valle Alto Subdivision. It will connect from the existing subdivision to Evergreen Street just north of the drainage ditch. As part of this project the existing drainage ditch will be conveyed to Cameron County Drainage District Number 1 for their maintenance. Currently it is not maintained. There will also be a detention area added to assure proper drainage of the area and to not compound what is existing. This was previously approved by the P & Z Commission and the City Council about 2 years ago but the Developer did not start construction so as per our ordinance it had to be resubmitted, reviewed and approved again. The P & Z Commission will take action on Monday.

I recommend approval.

## MEMORANDUM

**TO:** Jacque Chapa  
City Secretary  
jmoya@citylf.us

**FROM:** Richard Riggins, P.E.  
rriggins@hanson-inc.com

**DATE:** July 5, 2019

**SUBJECT:** Preliminary Plat Review Valle Alto Phase 5

Jacque;

We have reviewed the Preliminary plat for The Valle Alto Subdivision Phase 5 and recommend approval of The Valle Alto Phase 5 Preliminary Plat provided the following comments, in addition to city's comments, have been addressed and corrected.

Preliminary Plat:

1. Correct the Block Numbers to match the Final Plat.
2. The Flood Plain Note on the Preliminary Plat does not match the Flood plain Description in the Drainage Report.



RAR

Please call at (956) 541-1155 if you have any questions.

Attachment: Valle Alto ph 5 preliminary and final engineers approval (3114 : Valle Alto Phase 5-Preliminary & Final Plat)

## MEMORANDUM

**TO:** Jacques Chapa  
City Secretary  
jmoya@citylf.us

**FROM:** Richard Riggins, P.E.  
rriggins@hanson-inc.com

**DATE:** July 5, 2019

**SUBJECT:** Final Plat Review Valle Alto Phase 5

Jacque;

We have reviewed the Final plat for The Valle Alto Subdivision Phase 5 and recommend approval of The Valle Alto Phase 5 Final Plat provided the following comments, in addition to city's comments, have been addressed and corrected.

1. Correct the direction of curves C3 and C4 in the mates and bounds description.
2. The Flood Plain Note on the Preliminary Plat does not match the Flood Plain Description in the Drainage Report.
3. Clarify the limits of the Park area to be dedicated to the City of Los Fresnos. There appears to be two tracts.
4. The Plans and the Drainage Report show different sizes of concrete pipes. Please show the correct pipe sizes on all drawings (plan and profiles and drainage Plan).



RAR

Please call at (956) 541-1155 if you have any questions.

**City Council**  
200 North Brazil  
Los Fresnos, TX 78566

Meeting: 07/16/19 06:00 PM  
Department: City Secretary  
Category: Plats  
Prepared By: Jacqueline Moya  
Initiator: Jacqueline Moya  
Sponsors:

**SCHEDULED**

**ACTION ITEM (ID # 3113)**

DOC ID: 3113 A

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**Consideration and ACTION to approve the preliminary and final plat for The Villas Subdivision.**

A copy of the preliminary and final plat are in the City Secretary's office for review. This is a multifamily development on the east side of Evergreen Street across from the existing apartments just south of Whipple Road. This was previously approved by the P & Z Commission and the City Council about 2 years ago but the Developer did not start construction so as per our ordinance it had to be resubmitted, reviewed and approved again. The P & Z Commission will take action on Monday.

I recommend approval.

**MEMORANDUM**

**TO:** Jacqueline Moya  
City Secretary  
jmoya@citylf.us

**FROM:** Richard Riggins, P.E.  
rriggins@hanson-inc.com

**DATE:** July 5, 2019


**SUBJECT:** The Villas 2<sup>nd</sup> Preliminary Plat Review

---

Jacque,

We have reviewed the Preliminary plat for The Villas Subdivision and recommend approval of The Villas Preliminary Plat provided the following comments, in addition to city's comments, have been addressed and corrected.

1. The Flood Plain Statement, Note No. 1, on the does not match the Flood Plain Statement in the Drainage Report.
2. Is the 30 foot alley private or is it dedicated to the City of Los Fresnos?

  
RAR

Please call at (956) 541-1155 if you have any questions.

Attachment: The Villas preliminary and final engineers approval (3113 : The Villas-Preliminary & Final Plat)



## MEMORANDUM

**TO:** Jacqueline Moya  
City Secretary  
jmoya@citylf.us

**FROM:** Richard Riggins, P.E.  
rriggins@hanson-inc.com

**DATE:** July 5, 2019

**SUBJECT:** The Villas 2<sup>nd</sup> Final Plat Review

---

Jacque,

We have reviewed the Final plat for The Villas Subdivision and recommend approval of The Villas Final Plat provided the following comments, in addition to city's comments, have been addressed and corrected.

1. The Flood Plain Statement, Note No. 1, on the does not match the Flood Plain Statement in the Drainage Report.
2. Is the 30 foot alley private or is it dedicated to the City of Los Fresnos?
3. Correct the Engineering Report to reflect the following fees:

10 Multi-family Lots

Each lot will need 4 water taps \$600.00, 4 sewer taps \$350.00 and 4 utility expansion fee \$350.00

Each will also need an additional water meter for irrigation \$600.00

Water tap \$600.00 X 40 = 24,000

Sewer tap \$350.00 X 40 = 14,000

Utility Expansion fee \$350.00 X 40 = 14,000

Water taps for Irrigation 10 X \$600.00 = 6,000

  
RAR

Please call at (956) 541-1155 if you have any questions.

Attachment: The Villas preliminary and final engineers approval (3113 : The Villas-Preliminary & Final Plat)

**City Council**  
200 North Brazil  
Los Fresnos, TX 78566

Meeting: 07/16/19 06:00 PM  
Department: City Secretary  
Category: Budget Amendment  
Prepared By: Jacqueline Moya  
Initiator: Jacqueline Moya  
Sponsors:

**SCHEDULED**

**ACTION ITEM (ID # 3100)**

DOC ID: 3100 A

---

**Consideration and ACTION to approve a budget amendment  
for the Police Department to purchase a police unit with  
grant funding approved by the Council on March 28, 2019.**

The Council approved the grant providing the funding for a police unit. This is the budget amendment that represents the Council's action. The unit is paid for 100% with grant funds.

I recommend approval.



City of Los Fresnos

PURCHASE ORDER # 09-10394

6 / 12 / 2019

## SHIP TO:

CITY OF LOS FRESNOS CITY H  
200 NORTH BRAZIL  
LOS FRESNOS, TEXAS 78566

## ISSUED TO:

VEND #: 01-8600 REQ #09-10165  
SILSBEE FORD INC  
PO BOX 815  
SILSBEE, TX 77656

UNITS	DESCRIPTION	G/L ACCOUNT	PRICE	AMOUNT
1.00	GRANT VEHICLE 2019 FORD INTERCEPTOR UTILITY AND POLICE UNIT GOODBUY 18-18 8F000 VEHICLES	01-507-13500 CAPITAL OUTLAY	37,556.00	37,556.00

\*\*\* TOTAL \*\*\* 37,556.00

ORDERED BY : H GONZALEZ

APPROVED BY: Mark W. Milum

Attachment: Budget Amendment Police (3100 : Budget Amendment-Police Department Unit)



## PRODUCT PRICING SUMMARY

**GOODBUY 18-18 8F000 VEHICLES**    [www.purchasing.esc2.net](http://www.purchasing.esc2.net)

**VENDOR--Silsbee Ford, 1211 Hwy 96 N., Silsbee TX 77656**

**End User:** CITY OF LOS FRESNOS

**Prepared by:** RICHARD HYDER

**Contact:** COMMANDER RODRIGUEZ 956.233.4473

**Phone:** (409) 300-1385

**Email:** JRODRIGUEZ@LOSFRESNOSPD.US

**Email:** rhyder.cowboyfleet@gmail.com

**Product Description:** FORD INTERCEPTOR UTILITY

**Date:** August 16, 2018

**A. Bid Item:** 12

**A. Base Price:** \$ 26,634.00

**B. Published Options**

Code	Options	Bid Price	Code	Options	Bid Price
K8A	2019 INTERCEPTOR UTILITY AWD	\$ 1,200.00	86P	INTERCEPTOR HEADLAMPS	\$ 125.00
	3.7L V6 GAS	\$ -	86T	INTERCEPTOR TAILLIGHT PREP	\$ 50.00
51R	DRIVER SIDE LED SPOTLIGHT	\$ 395.00	53M	SYNC	\$ 295.00
	REAR VIEW CAMERA	\$ -			
55F	REMOTE KEYLESS ENTRY	\$ 320.00			
17A	REAR AIR CONDITIONING	\$ 610.00			
YZ	EXTERIOR WHITE	\$ -			
9W	CHARCOAL CBVR	\$ -			
60A	GRILL SIREN WIRING	\$ 50.00			
ESP	ESP PRE 4 YEAR 125K MILES \$0 DED	\$ 2,475.00			

**Total of B. Published Options:** \$ 5,520.00

**Published Option Discount (5%):** \$ (216.00)

**C. Additional Options [not to exceed 25%]**

**\$= 16.5 %**

Options	Bid Price	Options	Bid Price
SOUND OFF INTERIOR LIGHTBAR/SIREN/SPEAKER	\$ 1,995.00	SETINA CARGO BARRIER	\$ 399.00
SOUND OFF REAR ULTRALITE	\$ 495.00		
SOUND OFF UNDERCOVERS FRONT CORNERS	\$ 210.00		
SOUND OFF UNDERCOVERS TAIL LIGHTS	\$ 210.00		
SOUND OFF MPOWER R/B X2 GRILL	\$ 270.00		
SOUND OFF MPOWER R/B X2 LIC PLATE	\$ 270.00		
WINDOW TINT LEGAL/DARK IN BACK	\$ 175.00		
JOTTO CONSOLE	\$ 495.00		
SETINA PRISONER SCREEN	\$ 799.00		

**Total of C. Unpublished Options:** \$ 5,318.00

**D. Floor Plan Interest (for in-stock and/or equipped vehicles):**

\$ -

**E. Lot Insurance (for in-stock and/or equipped vehicles):**

\$ -

**F. Contract Price Adjustment:**

\$ -

**G. Additional Delivery Charge:** 0 miles

\$ -

**H. Subtotal:**

\$ 37,256.00

**I. Quantity Ordered** 1 x K =

\$ 37,256.00

**J. Trade in:**

\$ -

**K. GOODBUY Administrative Fee (\$300 per purchase order)**

\$ 300.00

**L. TOTAL PURCHASE PRICE INCLUDING GOODBUY FEE**

\$ 37,556.00



**CITY OF LOS FRESNOS  
RESOLUTION NO. 7-2019**

**A RESOLUTION FOR THE SUBMISSION OF A GRANT APPLICATION FOR THE CITY OF  
LOS FRESNOS TO THE OFFICE OF THE GOVERNOR.**

This Resolution was introduced and submitted to the City Council for passage and adoption. After presentation and discussion of the Resolution, a motion was made by Councilmember Swain Real that the Resolution be finally passed and adopted in accordance with the City's Home Rule Charter. The motion was seconded by Councilmember Joe Collinsworth and carried by the following vote:

Mayor Polo Narvaez - ABSENT	<input type="checkbox"/> For	<input type="checkbox"/> Against	<input type="checkbox"/> Abstained
Mayor Pro-tem Yolanda H. Cruz	<input checked="" type="checkbox"/> For	<input type="checkbox"/> Against	<input type="checkbox"/> Abstained
Councilmember Swain Real	<input checked="" type="checkbox"/> For	<input type="checkbox"/> Against	<input type="checkbox"/> Abstained
Councilmember James Herrera	<input checked="" type="checkbox"/> For	<input type="checkbox"/> Against	<input type="checkbox"/> Abstained
Councilmember Joe Collinsworth	<input checked="" type="checkbox"/> For	<input type="checkbox"/> Against	<input type="checkbox"/> Abstained
Councilmember Juan Munoz	<input checked="" type="checkbox"/> For	<input type="checkbox"/> Against	<input type="checkbox"/> Abstained

**WHEREAS**, the City of Los Fresnos finds it in the best interest of the citizens of Los Fresnos that the application for Operation Stonegarden Program be submitted; and

**WHEREAS** the City of Los Fresnos agrees to provide applicable matching funds for the said project as required by the EGRANT grant application; and

**WHEREAS**, the City of Los Fresnos agrees that in the event of loss or misuse of the Office of the Governor funds, City of Los Fresnos assures that the funds will be returned to the Office of the Governor in full.

**WHEREAS**, the City of Los Fresnos designates Mark W. Milum, City Manager as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

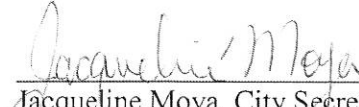
**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LOS FRESNOS, TEXAS:**

That the City of Los Fresnos approves submission of the grant application for the Operation Stonegarden Program to the Office of the Governor.

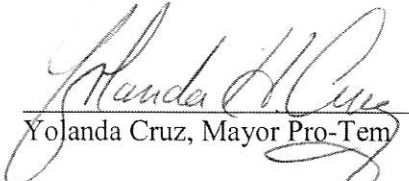
**PASSED AND APPROVED** this 28<sup>th</sup> day of March, 2019.

Grant Number: 3192404

ATTEST:

  
Jacqueline Moya, City Secretary



  
Yolanda Cruz, Mayor Pro-Tem

**City Council**  
200 North Brazil  
Los Fresnos, TX 78566

Meeting: 07/16/19 06:00 PM  
Department: City Secretary  
Category: City Election  
Prepared By: Jacqueline Moya  
Initiator: Jacqueline Moya  
Sponsors:

**SCHEDULED**

**ACTION ITEM (ID # 3096)**

DOC ID: 3096

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**Approval or rejection of the Order of Election and Notice of  
Election for the November 5, 2019 City Election.**

I recommend approval.



**CITY OF LOS FRESNOS  
ORDER OF ELECTION  
(ORDEN DE ELECCION)**

An election is hereby ordered to be held on November 5, 2019 for the purpose of electing: Member of Council, Place 2 and Place 5, each place is for a three (3) year term.

(Por la presente se ordena que se llevará a cabo una elección el Noviembre 5, 2019 con el propósito de:)(El Miembro del Consejo, Coloca tres y cuatro para un termino de tres (3) anos)

Early voting by personal appearance will be conducted each weekday at the Community Center, 204 N. Brazil Street, Los Fresnos, Texas between the hours of 9:00 a.m. and 7:00 p.m. beginning on October 21, 2019 and ending on October 30, 2019.

(La votación adelantada en personal se llevará a cabo de lunes a viernes en Community Center, 204 N. Brazil Street, Los Fresnos, Texas entre las 9:00 a.m. de la mañana y las 7:00 p.m. de la tarde empezando el Octubre 21, 2019 y terminando el Octubre 30, 2019.)

Additional early voting will be held at the same location as follows:

(La votacion en adelantada ademas se llevara a cabo en el mismo Sitio de tal manera:)

Date (Fecha)	Hours (Horas)
<u>October 26, 2019 (Octubre 26, 2019)</u>	<u>9:00 a.m. to 7:00 p.m.</u>
<u>October 31, 2019 (Octubre 31, 2019)</u>	<u>8:00 a.m. to 8:00 p.m.</u>
<u>November 1, 2019 (Noviembre 1, 2019)</u>	<u>8:00 a.m. to 8:00 p.m.</u>

Applications for ballot by mail shall be mailed to:	<u>Elections Administrator</u>
(Las solicitudes para boletas que se votarán en	<u>P. O. Box 3587</u>
Ausencia por correo deberán enviarse a)	<u>Brownsville, Tx. 78523</u>

Applications for ballots by mail must be received no later than the close of business on October 25, 2019. (Las solicitudes para boletas que se votarán en ausencia por correo deberán recibirse para el fin de las horas de las horas de negocio el Octubre 25, 2019.)

Issued this the 16<sup>th</sup> day of July, 2019.  
(Emitida este día 16 de Julio, 2019.)

\_\_\_\_\_  
Polo Narvaez, Mayor

\_\_\_\_\_  
Member of Council Place 1

\_\_\_\_\_  
Member of Council Place 2

\_\_\_\_\_  
Member of Council Place 3

\_\_\_\_\_  
Member of Council Place 4

\_\_\_\_\_  
Member of Council Place 5

**NOTICE OF CITY OF LOS FRESNOS ELECTION  
(AVISO DE ELECCION CIUDAD DE LOS FRESNOS)**

To the Registered Voters of City of Los Fresnos, Texas:  
(A los votantes registrados del Ciudad de Los Fresnos, Texas:)

Notice is hereby given that the polling places listed below will be open from 7:00 a.m. to 7:00 p.m. on November 5, 2019 for voting in a General Election, for Member of Council Place 2 and 5.  
(Notifíquese, por las presente, que las casillas electorales sitados abajo se abrirán desde las 7:00 a.m. hasta las 7:00 p.m. el 5 de Noviembre de 2019 para votar en la Elección para Ciudad de Los Fresnos para Miembro del Consejo, Coloca dos y cinco (Por la presente se ordena que se llevará a cabo una elección el Noviembre 5, 2019 con el propósito de:).)

LOCATION OF POLLING PLACE (DIRECCION DE LAS CASILLAS ELECTORALE):

Precinct 3 & 65 & 66: Community Center  
204 N. Brazil Street

Early voting by personal appearance will be conducted each weekday at  
(La votación en adelantada en persona se llevará a cabo de lunes a viernes en)

Community Center, 204 N. Brazil Street, Los Fresnos, Texas

Between the hours of 9:00 a.m. and 7:00 p.m. beginning on October 21, 2019  
(Entre las 9:00 a.m. de la mañana y las 7:00 de la tarde empezando el Octubre 21, 2019)  
And ending on October 30, 2019.  
(y terminando el Octubre 30, 2019.)

Additional early voting will be held at the same location as follows:  
(La votación en adelantada además se llevará a cabo en el mismo Sitio de tal manera:)

<b>Date (Fecha)</b>	<b>Hours (Horas)</b>
<u>October 26, 2019 (Octubre 26, 2019)</u>	<u>9:00 a.m. to 7:00 p.m.</u>
<u>October 31, 2019 (Octubre 31, 2019)</u>	<u>8:00 a.m. to 8:00 p.m.</u>
<u>November 1, 2019 (Noviembre 1, 2019)</u>	<u>8:00 a.m. to 8:00 p.m.</u>

Applications for ballot by mail shall be mailed to:  
(Las solicitudes para boletas que se votarán en ausencia por correo deberán enviarse a:)

Elections Administrator  
P. O. Box 3587  
Brownsville, Texas 78523

Applications for ballots by mail must be received no later than the close of business on October 25, 2019.  
(Las solicitudes para boletas que se votarán en ausencia por correo deberán recibirse para el fin de las horas de negocio el Octubre 25, 2019.)

Issued this the 16<sup>th</sup> day of July, 2019.  
(Emitada este día 16 de Julio, 2019.)

\_\_\_\_\_  
Polo Narvaez, Mayor

Attachment: NOTICE OF CITY OF LOS FRESNOS ELECTION2019 [Revision 2] (3096 : Order of Election)

Signature of Presiding Officer

Attachment: NOTICE OF CITY OF LOS FRESNOS ELECTION2019 [Revision 2] (3096 : Order of Election)

**City Council**  
200 North Brazil  
Los Fresnos, TX 78566

Meeting: 07/16/19 06:00 PM  
Department: City Secretary  
Category: City Election  
Prepared By: Jacqueline Moya  
Initiator: Jacqueline Moya  
Sponsors:

**SCHEDULED**

**ACTION ITEM (ID # 3103)**

DOC ID: 3103

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**Consideration and ACTION to approve a contract with  
Cameron County Election Administration to conduct the  
early voting and election day voting for November 5, 2019  
City Election.**

We regularly contract with the county elections office to conduct our elections. It is usually between \$8,000 to \$12,000 depending on the number of other elections being conducted at the same time. The more elections the less the price.

I recommend approval.



## REPORT OF CONTRACTED EXPENSES FOR THE COUNTY ELECTIONS SERVICE CONTRACTS

ELECTIONS SERVICES FOR November 5, 2019 ELECTION  
COUNTY, CAMERON, TEXAS, CONTRACTING City of Los Fresnos

ELECTION	RUNOFF	RECOUNT
<input checked="" type="checkbox"/> ESTIMATE	<input type="checkbox"/> ESTIMATE	<input type="checkbox"/> ESTIMATE
<input type="checkbox"/> FINAL COST	<input type="checkbox"/> FINAL COST	<input type="checkbox"/> FINAL COST

<b>SECTION A</b>		
<b>A1</b> <small>TAB 1</small>	Letter from Administrator, Report of Contracted Expenses, Deposit	
<b>A2</b> <small>TAB 2</small>	Jurisdiction voter turnout	
<b>A3</b> <small>TAB 3</small>	Number of election day polling places (excluding early voting)	1
<b>A4</b> <small>TAB 4</small>	Number of early voting stations	1
<b>A5</b> <small>TAB 5</small>	Number of Ballots (include early voting ballots; do not include sample/test ballots)	
<b>A6</b> <small>TAB 6</small>	Number of Poll Workers	

Attachment: City of Los Fresnos Cost Estimate-Service Contract-HB2524 (3103 : Election Contract)

## SECTION B

<b>B1</b> TAB 7	Personnel-Overtime, Extra Help, Additional Extra Help, IT Technical Support, Security, Early Voting, Election Day, Trainings, Delivery, Ballot Boards, Central Count, Phone Banking (6004, 6005, 6006, 6007, 6008, 6011, 6012)	\$ 13,320.00
<b>B2</b> TAB 8	Election Supplies (6014, 4607)	\$ 3,500.00
<b>B3</b> TAB 9	Transportation of Voting equipment, supplies and mileage (6016, 6050)	\$ 600.00
<b>B4</b> TAB 10	Professional Services (6045)	\$ 500.00
<b>B5</b> TAB 11	Network Communications & Mobile Phones (6048, 6047)	\$ 800.00
<b>B6</b> TAB 12	Postage (6049)	\$ 200.00
<b>B7</b> TAB 13	Advertising (6054)	\$ 1,000.00
<b>B8</b> TAB 14	Printing & Binding (Ballots Only 6055)	\$ 1,000.00
<b>B9</b> TAB 15	Real Estate & Equipment Rental (6068, 6069)	\$ 400.00
<b>B10</b> TAB 16	Rental of County owned equipment per unit or electronic voting system equipment installed at the polling locations and central Counting station (DS200, DS450 and Automarks (4607)	\$ 600.00
<b>B11</b> TAB 17	Data Processing (6077)	\$ 2,000.00
<b>B12</b> TAB 18	Miscellaneous (any expenses legally necessary for the conduct of the election which cannot be reported elsewhere in the report)(6014,6025, 6033)	\$ 600.00

## SECTION B CONTINUED

Total Cost of Contracted Expenses	\$ 24,520.00
County Election Services Contract Admin Fee (up to the total contracted expenses)	\$ 2,452.00
Total Cost of Contracted Election	\$ 26,972.00
<b>Applied Deposit</b>	<b>\$ 0.00</b>
Final Amount Due	\$ 26,972.00

I, Remi Garza, Elections Administrator, Hereby Certify that the cost on this invoice are true and correct representation of the actual expenses directly attributable to the election services provided to Cameron County, Texas City of Los Fresnos contracting entity and the 10% general supervision fee consistent with Section 31.100, Texas Election

  
Remi Garza  
County Elections Administrator

7/2/19  
Date

Attachment: City of Los Fresnos Cost Estimate-Service Contract-HB2524 (3103 : Election Contract)



THE STATE OF TEXAS                   §  
COUNTY OF CAMERON               §

Contract No. 1807004CLF

## CITY OF LOS FRESNOS CONTRACT FOR ELECTION SERVICES

FOR A GENERAL ELECTION TO BE HELD ON TUESDAY, NOVEMBER 5, 2019, TO BE  
ADMINISTERED BY THE CAMERON COUNTY ELECTIONS DEPARTMENT

### I. JURISDICTION

The City of Los Fresnos (the Participating Authority) has called an election for November 5, 2019 in three (3) county election precincts and proposes to open one (1) Election Day polling locations.

### II. ADMINISTRATION

The Cameron County Elections Administrator agrees to coordinate, supervise and handle all aspects of administering the election in accordance with provisions in the Texas Election Code and as outlined in this agreement. The Participating Authority agrees to pay Cameron County for equipment, supplies, services and administrative costs as outlined in this agreement. The Cameron County Elections Administrator will serve as administrator for the Election; however, the Participating Authority remains responsible for the lawful conduct of their elections and for the notice to their electorate of any changes in single-member district boundaries from previous elections.

### III. LEGAL DOCUMENTS

The Participating Authority will be responsible for preparation, adoption and publication of all required election orders, resolutions, notices and any other pertinent documents required by their pertaining governing bodies.

Preparation of necessary bilingual materials for notices and preparation of the text for the official ballot will also be the responsibility of the Participating Authority. The Participating Authority will provide a copy of their election notices to the County Elections Administrator.

### IV. VOTING LOCATIONS

The County Elections Administrator will select and arrange for the use of and payment for all voting locations. Voting locations will be, whenever possible, the usual voting locations for the precincts. The proposed voting locations are listed in Attachment "A", which is attached hereto and incorporated by reference as if fully set forth herein. In the event a voting location is not available, the Elections Administrator will arrange for the use of an alternate location with the approval of the Participating Authority. The Elections Administrator will notify the Participating Authority of any changes from the locations listed in Attachment A.

The Elections Administrator may send the Participating Authority a final version of Attachment A which reflects the actual locations to be used on the day of the election if changes become necessary.

Attachment: City of Los Fresnos Cost Estimate-Service Contract-HB2524 (3103 : Election Contract)

## V. ELECTION JUDGES, CLERKS AND OTHER ELECTION PERSONNEL

The Elections Administrator will be responsible for the appointment of the presiding judge and alternate for each polling location subject to the approval of each Participating Authority. The Election Administrator shall arrange for the training and compensation of all presiding judges and clerks. The proposed election judges are listed in Attachment "B", which is attached hereto and incorporated by reference as if fully set forth herein. If a person is unable or unwilling to serve, the Elections Administrator will name a judge for the precinct.

The Elections Administrator will send the Participating Authority an updated version of Attachment B, which reflects the names of judges who were sent the letter requesting services for this election, and a final version of Attachment "B" which reflects the names of the judges who actually presided on the day of the election.

The election judges are responsible for picking up election supplies at the time and place determined by the Elections Department (which will be set forth in the election judge letter requesting services for this election.)

For Election Day staffing of the Polling Locations, the presiding judge will receive up to \$12.00 per hour, alternate judge up to \$11.00 per hour and the election clerks up to \$10.00 per hour (for a maximum of 16 hours). The election workers will receive compensation for attending the election training session and \$40.00 for delivery of ballots and supplies to the designated sites after the polls close.

The Elections Administrator will employ other personnel necessary for the proper administration of the election, including such part-time help as is necessary to prepare for the election, to ensure the timely delivery of supplies and equipment during the period of early voting and on Election Day.

## VI. EQUIPMENT SUPPLIES AND PRINTING

The Elections Department will arrange for the delivery of programmed and tested equipment to the voting locations. The Participating Authority will provide current district maps. The Elections Administrator will instruct the election judges in the reporting precincts that may have more than one ballot style on the procedures to properly conduct the election.

The Participating Authority will furnish the Elections Administrator a list of candidates and or propositions showing the order and the exact manner in which their names and/or proposition(s) are to appear on the official ballot. The list will be delivered to the Elections Administrator as soon as possible after the Participating Authority has determined ballot positions. The Participating Authority will be responsible for proofreading and approving the ballot in so far as it pertains to that authority's candidates and/or propositions.

## VII. EARLY VOTING

Remi Garza, Elections Administrator, will be appointed as early voting clerk in compliance with Section 31.097 of the Texas Election Code. Deputy early voting clerks will be appointed as needed to conduct early voting at the main and branch locations. Each early voting supervisor will receive up to \$12.00 per hour and the clerks up to \$11.00 per hour. The early voting supervisor and the clerks will receive compensation for attending the election training session and \$30.00 for delivery of election supplies to the designated sites.

Early Voting by personal appearance will be conducted each weekday from Monday, October 21, 2019 through Friday, November 1, 2019, at on the intervening weekend depending on location. Please see locations, dates and hours of operation listed for each location in Attachment C:

Persons voting by mail will send their request and voted ballots to: Cameron County Elections Department  
P. O. Box 3587  
Brownsville, Texas 78523.

All ballots voted by mail will be prepared for counting by an early voting ballot board appointed in accordance with Section 87.001 of the Texas Election Code.

The Participating Authority agrees to appoint Laura Lee Ortiz as presiding judge of the Early Voting Ballot Board. A list of members will be furnished to the Participating Authority. The Early Voting Ballot Board will convene as the Late Ballot Board to consider properly postmarked overseas military ballots to be delivered and any provisional ballots cast.

#### VIII. RETURNS OF ELECTIONS

The Elections Department will be responsible for establishing and operating the Central Counting Station to receive and tabulate the voted ballots in accordance with the provisions of the Texas Election Code and of this agreement.

The Participating Authority, in accordance with Sections 127.002, 127.003, and 127.005 of the Texas Election Code, appoints the following Central Counting Station officials:

Manager	Remi Garza, County Elections Administrator
Presiding Judge	Deborah Sloss
Tabulating Supervisor	Mary Vasquez

The manager or his representative will deliver timely cumulative reports of the election results as precincts are tabulated. The manager will be responsible for releasing cumulative totals and precinct returns from the election to the participating authorities, the press, and general public. Cameron County will operate an election result center (Central Count) to release election results at the County Courthouse, Central Jury Room, 974 East Harrison, Brownsville, Texas. The Participating Authority, upon request, may require release of returns be given only at a specified location other than from the result center.

The Cameron County Elections Department will prepare the unofficial canvass report after all precincts have been counted, and will deliver a copy of the unofficial canvass to the Participating Authority as soon as possible after all returns have been tabulated. Each participant will be responsible for the official canvass of their elections.

#### IX. ELECTION EXPENSES

A general administrative fee not to exceed 10% of the total cost of the election shall be assessed as authorized by the Texas Election Code, Sec. 31.100.

Final election expenses will be determined within 45 days after the election. The Elections Administrator will provide each Participating Authority a final accounting in writing of all funds deposited into their account and an accounting of all payments from each Participating Authority's account.

If additional funds are needed, the Elections Administrator will bill each Participating Authority in accordance with the expense formula previously agreed to by the Participating Authority. Any amount remaining will be refunded accordingly to each Participating Authority.

In the event of cancellation of this election, the Elections Administrator may assess charges for costs incurred and services rendered in preparation for the election.



## X. DEPOSIT OF FUNDS

The Participating Authority agrees to deposit with the Cameron County Elections Administrator, by no later than September 2, 2019, a sum equal to 60% of the total estimated cost (Attachment D) of election expenses to be paid to Cameron County as administrator of the election. The final payment to be paid within 30 days after receipt of the summary of final cost submitted to the Participating Authority by the Office of the Elections Administrator. The funds will be placed in a special election account to be used by the County for paying expenses as outlined in this agreement. No funds will be expended by Cameron County except for supplies and services outlined in this agreement, or except as may be agreed to, in writing, by the Participating Authority.

The estimated cost is \$26,972.00. The amount to be deposited is \$16,183.20. Deposits should be delivered to:

Remi Garza  
County Elections Administrator  
1050 E. Madison  
P. O. Box 3587  
Brownsville, Texas 78520

## XI. RECORDS OF THE ELECTION

Remi Garza, Elections Administrator, is hereby appointed general custodian of the voted ballots and all records of the Election as authorized by Section 271.010 of the Texas Election Code.

Access to the election records will be available to each Participating Authority as well as to the public in accordance with the Texas Public Information Act, Chapter 552, Government Code, at the Elections Department, 954 E. Harrison, Brownsville, Texas, at any time during normal business hours. The Elections Administrator shall ensure that the records are maintained in an orderly manner, so that records are clearly identifiable and retrievable per records storage container.

Records of the election will be retained and disposed of in accordance with the records retention schedules which may have been adopted by each Participating Authority, and in accordance with the provisions of Title 6, Subtitle C, and Chapters 201 through 205, Texas Local Government Code, including the minimum retention requirements established by the Texas State Library and Archives Commission. If records of the election are involved in any pending election contest, investigation, litigation, or Texas Public Request, the Election Administrator shall maintain the records until final resolution or until final judgment, whichever is applicable. It is the responsibility of any Participating Authority to bring to the attention of the Elections Administrator any notice of any pending election contest, investigation, litigation, or Texas Open Records Request which may be filed with a Participating Authority.

## XII. RUNOFF ELECTION

In the event a runoff is necessary, the agreement will automatically be extended to cover the runoff. The Elections Administrator will provide participants in the runoff election with an estimate of funds to be deposited in a runoff election account. The funds must be deposited no later than seven (7) days after the runoff estimate figures are received from the Elections Administrator.

## XIII. CONTRACT WITHDRAWAL

The participants may withdraw from the election contract in accordance with Sections 2.051, 2.052 and 2.053 of the Texas Election Code. Any expenditure incurred prior to withdrawal shall be billed separately and shall be removed from the contract (see also Section IX of this contract).

## XIV. XIV.NOTICE

Whenever this agreement requires any consent, approval notice, request or demand, it must be in writing to be effective and shall be delivered to the party intended to receive it as shown below:

Remi Garza  
County Elections Administrator  
P. O. Box 3587  
Brownsville, Texas 78523

Jackie Moya  
City Secretary  
200 N. Brazil St  
Los Fresnos, Texas 78566

Executed on this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

RECOMMENDED FOR APPROVAL BY  
COUNTY OF CAMERON

\_\_\_\_\_  
Remi Garza  
County Elections Administrator

\_\_\_\_\_  
Date

ACCEPTED AND AGREED TO BY  
CITY OF BROWNSVILLE

\_\_\_\_\_  
Jackie Moya  
City Secretary

\_\_\_\_\_  
Date

ATTEST:

\_\_\_\_\_  
Date

Attachment: City of Los Fresnos Cost Estimate-Service Contract-HB2524 (3103 : Election Contract)

CITY OF LOS FRESNOS  
LIST OF POLLING PLACES  
NOVEMBER 5, 2019 ELECTION

ATTACHMENT

1.F.2.a

PCT.	SITE	ADDRESS	CITY
3,65, 66	Los Fresnos Community Center	204 Brazil St.	Los Fresnos

Attachment: City of Los Fresnos Cost Estimate-Service Contract-HB2524 (3103 : Election Contract)

*Early voting by personal appearance will be conducted at the following locations, dates, and times:*

LOCATION	ADDRESS	DATES	TIMES
Los Fresnos Community Building  Early Voting Supervisor Gloria Bier	204 N. Brazil St. Los Fresnos, Texas	Monday, Oct. 21 thru Friday, Oct. 25	9:00 a.m. to 7:00 p.m.
		Saturday, Oct. 26	9:00 a.m. to 7:00 p.m.
		Mon, Oct. 28 thru Wed, October 30, 2019	9:00 a.m. to 6:00 p.m.
		Thursday, October 31 and Friday, Nov. 1	8:00 a.m. to 8:00 p.m.

CITY OF LOS FRESNOS  
LIST OF POLLING PLACES  
NOVMEBER 5, 2019 ELECTION

PCT.	SITE	ADDRESS	Presiding Judge
3,65, 66	Los Fresnos Community	204 Brazil St.	Maria Boss



Early voting by personal appearance will be conducted at the following locations, dates, and times:

LOCATION	ADDRESS	DATES	TIMES
Los Fresnos Community Building	204 N. Brazil St. Los Fresnos, Texas		
		Monday, Oct. 21 thru Friday, Oct. 25	9:00 a.m. to 7:00 p.m.
		Saturday, Oct. 26	9:00 a.m. to 7:00 p.m.
		Mon, Oct. 28 thru Wed, October 30, 2019	9:00 a.m. to 6:00 p.m.
		Thursday, October 31 and Friday, Nov. 1	8:00 a.m. to 8:00 p.m.



REMI GARZA  
ELECTIONS ADMINISTRATOR

July 8, 2019

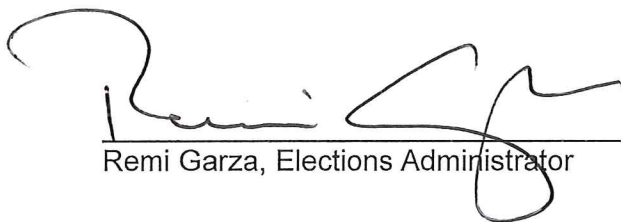
House Bill 2524, SOS Election Advisory No. 2009-14  
RE: Conducting Criminal Background Check

PURPOSE:

To secure and ensure the purity of the Elections conducted by the Cameron County Elections/Voter Registration Department.

Certification:

The Cameron County Elections/Voter Registration Office Certifies that a criminal background check has been conducted, in compliance with Texas Election Code § 129.051 (g), enacted by the 81<sup>st</sup> Texas Legislature in House Bill 2524 and which went into effect on September 1, 2009, on all employees, permanent and temporary, that may program, test, perform maintenance, transport equipment, or perform maintenance, transport equipment, or perform technical support on the voting system equipment for all election has been performed by the Cameron County Office of Human Resources. We report no findings that would prevent our department employees from performing their assigned duties.

  
Remi Garza, Elections Administrator

7/9/19  
Date

Attachment: City of Los Fresnos Cost Estimate-Service Contract-HB2524 (3103 : Election Contract)

**City Council**  
200 North Brazil  
Los Fresnos, TX 78566

Meeting: 07/16/19 06:00 PM  
Department: City Secretary  
Category: Amendment  
Prepared By: Jacqueline Moya  
Initiator: Jacqueline Moya  
Sponsors:

**SCHEDULED**

**ACTION ITEM (ID # 3094)**

DOC ID: 3094 C

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**Consideration and ACTION to approve updating the plat review fees and adding a fee for overflowing containers to the city fee schedule.**

The first attachment is a letter that shares the information that Republic Services will begin to charge extra for those dumpsters that continually have more garbage than will fit inside their size of dumpster. The normal think that should happen is for the owner to get either an additional weekly pickup or increase the size of the dumpster. Most owners handle this properly but some don't and continue to have trash left outside the dumpster on a regular bases. Republic Services will start charging \$50 per cubic yard for the extra picked up each time. This will hopefully move them to get the proper service day or days and the proper size needed for their business.

The second attachment shows the addition of this fee in our fee schedule so we can pass it on to the owner.

The third attachment is the fee schedule to update the plat for subdivision reviews that are done by the City Engineer. This is the actual cost for this to be done. The City does not make anything off of this. We just want to cover our cost and get development moving along as quickly as possible.

I recommend approval.



PO Drawer 1217 La Feria, TX 78559  
o 956.423.7316 f 956.428.2045 republicservices.com

June 3, 2019

City of Los Fresnos  
Attn: Pablo Garza  
200 N. Brazil St.  
Los Fresnos, Tx. 78566

**Ref: Extra Yardage Charge for Overfilled Commercial Frontload Containers**

Ms. Garza,

First and foremost, I would like to thank the City of Los Fresnos for entrusting Republic Services with performing the solid waste and brush/bulky services for the residents and commercial accounts within the city limits. We are grateful for the opportunity and are always looking for ways to help the communities that we serve look their best. There have been concerns on the matter of overfilled containers with commercial front-load containers and would like to address this matter and inform you of upcoming fees that will now be associated with these issues.

Currently Republic Services is billing all commercial customers directly and we wanted to notify the city that we have noticed that there have been several occasions of recurring issue with overflowing containers. When Republic Services notices these issues, it is a clear indication that the customer either needs a larger container, more service frequency or a combination of the two. This is a problem that must be resolved as it creates unsightly areas within the city. Further, these overfilled containers can increase issues with pest control. For Republic Services, there are costs associated with these matters as it takes an increasing amount of time to service these accounts as well as increased disposal fees and is simply not feasible.

Moving forward and beginning August 1, 2019, Republic Services intends to begin charging all commercial customers an Extra Yardage (EXY) fee if they are consistently overfilling their containers. Proof of the overfilled containers will be provided to customers directly as proof of the recurring problem should they inquire about the fee. Our goal is to get the commercial customer on par with the services and/or container size they need for their business. This should help reduce and possibly eliminate these issues going forward and in turn, reducing these unsightly views in the city. Charges for the EXY fees will be based on a per yard basis. Therefore, if a customer has 2, 3 or 4 EXY of waste above or around their container, they will be charged the per yard fee times the amount of EXY's.

Attachment: Extra Yardage Charge for Overfilled Commercial Frontload Containers (3094 : Fee schedule-Update)



PO Drawer 1217 La Feria, TX 78559  
o 956.423.7316 f 956.428.2045 republicservices.com

1.F.3.a

Should you have any questions or concerns, please do not hesitate to contact me immediately to further review and discuss the process going forward. As mentioned above since Republic Services performs the billing directly to the commercial customers, we simply wanted to notify the city and bring awareness to the billing process and proceed with these issues and customers when they arise. Again, we thank you for your efforts on this matter and your consideration.

Sincerely,

Omar Rodriguez  
Municipal Services Manager  
Republic Services, Inc.

Attachment: Extra Yardage Charge for Overfilled Commercial Frontload Containers (3094 : Fee schedule-Update)

Chapter 34-Solid Waste			
34-21	Cart service:		
		Initial—per cart	20.00
		Each additional service—per cart ( maximum of 3 carts)	14.00
		Replacement cart—each	75.00
	Dumpster service:		
		Extra Yardage Fee-per yard (to be determined by Republic Services)	50.00

Chapter 38—Subdivisions		
38-33	Preliminary plat application	
	Initial fee includes one review	550.00
	Additional reviews of the preliminary plat	
	Additional review	200.00
38-36	Final plat filing fee	
	Initial fee includes one review	700.00
	Additional reviews of the final plat	
	Additional review	200.00
	Construction plan review includes one review	700.00
	Additional Review fee	200.00

Chapter 38—Subdivisions		
38-33	Preliminary plat application	
	Initial fee includes one review	700.00
	Additional reviews of the preliminary plat	
	Additional review	350.00
38-36	Final plat filing fee	
	Initial fee includes one review	1000.00
	Additional reviews of the final plat	
	Additional review	350.00
	Construction plan review includes one review	As Billed by Engineer
	Additional Review fee	



**City Council**  
200 North Brazil  
Los Fresnos, TX 78566

Meeting: 07/16/19 06:00 PM  
Department: City Secretary  
Category: Budget Amendment  
Prepared By: Jacqueline Moya  
Initiator: Jacqueline Moya  
Sponsors:

**SCHEDULED**

**ACTION ITEM (ID # 3102)**

DOC ID: 3102 A

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**Consideration and ACTION to approve a budget amendment  
for the wastewater treatment plant improvements Project  
72160**

In September 2016 the Council rejected all bids for the wastewater plant expansion because the bids came in over \$1,000,000 that expected. The Council directed staff and our engineers to come up with a plan to upgrade as much as possible with the available funding from TWDB. In December of 2016, Hanson Professional Services presented a plan to upgrade the sludge drying beds, the Headworks and the Chlorine Contact Basin which was agreed to by the Council and TWDB. As part of that agreement TWDB would not pay for additional engineering which would be no more than \$93,526 so that would be the responsibility of the City. It has not been included in the budget since work had not been done yet. Now it is so we need to include that amount into the budget. If you remember on my bi-monthly reports, the sludge drying bed project is complete. The Headworks and the Chlorine Contact Basis documents are being reviewed by TWDB waiting for approval so we can go out for bids.

I recommend approval.

## CITY OF LOS FRESNOS BUDGET AMENDMENT

FUND: 05 - Utility Fund

BUDGET AMENDMENT #

DEPARTMENT: Sewer

DATE POSTED:

[illegible]

Justification/Explanation for change:

To amend budget for City of Los Fresnos Wastewater Treatment Plant Improvements, city match portion of Project #72160.

Construction will be funded by Texas Water Development Board.

Approved: \_\_\_\_\_  
 Dept Head Requesting Change \_\_\_\_\_ Date 6/21/17  
 Mark Milum, City Manager \_\_\_\_\_ Date \_\_\_\_\_

Finance Dept	Date
Polo Narvaez, Mayor	Date

# City Council

200 North Brazil

Los Fresnos, TX 78566

## Special Meeting

<http://citylf.cloudaccess.net/en/>

### ~ Agenda ~

Thursday, September 15, 2016

6:00 PM

City Hall

NOTICE IS HEREBY GIVEN THAT THE {MeetGroup} OF THE CITY OF LOS FRESNOS PURSUANT TO CHAPTER 551, TITLE 5 OF THE TEXAS GOVERNMENT CODE, THE TEXAS OPEN MEETINGS ACT, WILL MEET ON THURSDAY, SEPTEMBER 15, 2016 AT 6:00 PM AT CITY HALL, 200 NORTH BRAZIL ST, LOS FRESNOS, TX 78566.

#### I. CALL TO ORDER

2. Invocation and Pledge of Allegiance

#### II. VISITOR REMARKS - TO SPEAK YOU MUST SIGN IN WITH CITY SECRETARY PRIOR TO THE MEETING AND YOU HAVE A LIMIT OF 3 MINUTES TO SPEAK.

#### III. ACTION ITEMS

1. Consideration and ACTION to approve a Proclamation for Firefighters Appreciation and Fire Prevention Week in the City of Los Fresnos.
2. Consideration and ACTION to approve the Bank Depository Services for the City of Los Fresnos.
3. Consideration and ACTION to approve the second and final reading of Ordinance 475 adopting the budget for the fiscal year 2016-2017.
4. Consideration and ACTION to approve the second and final reading of Ordinance 476 approving the tax roll for 2016 and levying municipal ad valorem taxes for the use, benefit and support of the municipal government; and directing the assessment and collection.
5. Discussion on Wastewater Treatment Plant.

#### IV. ADJOURNMENT

This is to certify that I, Pam Denny, posted this agenda on the front bulletin board of the City Hall on September 12, 2016 on or before 5:30 p.m. and it shall remain so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Attachment: Budget Amendment Wastewater (3102 : Budget Amendment-Wastewater Treatment Plant)

## Los Fresnos City Texas

### Action Item 1918

No Action  
Sep 15, 2016 6:00 PM

#### Discussion on Wastewater Treatment Plant.

#### Information

**Department:**  
**Category:**

City Secretary  
Agreement

**Sponsors:**

#### Attachments

[\(Upload New Attachment\)](#)

#### Note to Council

When we bid the upgrades and capacity increase for the wastewater plant, the low bid was \$4,128,000. The available funds were \$3,186,974 which was \$1,147,426 less than needed. We decided to see if we could cut the work down some to reduce the cost. We will discuss some options.

#### Meeting History

**Sep 15, 2016 6:00 PM**

**City  
Council**

**Special Meeting**

 **Draft**

Mr. Milum explained that when we bid the upgrades and capacity increase for the wastewater plant, the low bid was \$4,128,000. The available funds were \$3,180,974 which is \$1,147,426 less than needed. We decided to see if we could cut the work down some to reduce the cost.

The wastewater plant is running at 50 - 55% capacity. We can change the focus and make use of the funds for sludge drying beds, grit removal unit, chlorinator and deoxygenator. This would cost around \$3,000,000.

Mr. Milum answered questions from the Council.

**RESULT: NO ACTION**

Powered by **Granicus**

Attachment: Budget Amendment Wastewater (3102 : Budget Amendment-Wastewater Treatment Plant)



CITY OF LOS FRESNOS, TX  
ATTN MARK MILUM  
200 N BRAZIL  
LOS FRESNOS, TX 78566

May 22, 2019  
Project No: 18L0307  
Invoice No: 1071935

PM: Anna Aldridge

Project 18L0307 LOS FRESNOS WWTP HEADWORKS IMPROVEMENTS  
TWDB 72160  
Professional Services through May 18, 2019  
Fee

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
Design Phase Services	58,800.00	30.00	17,640.00	0.00	17,640.00
Construction Phase Services	15,100.00	0.00	0.00	0.00	0.00
Special Engineering Services	16,100.00	60.00	9,660.00	0.00	9,660.00
Total Fee	90,000.00		27,300.00	0.00	27,300.00
	<b>Total Fee</b>				<b>27,300.00</b>
			<b>Total this Invoice</b>		<b><u>\$27,300.00</u></b>

*dh*  
*ms*  
*5/28/19*

Attachment: Budget Amendment Wastewater (3102 : Budget Amendment-Wastewater Treatment Plant)





**NaismithEngineering,Inc**  
ENGINEERING ■ ENVIRONMENTAL ■ SURVEYING

...  
ESTABLISHED 1949

December 5, 2016

Mr. Mark W. Milum  
City Manager  
City of Los Fresnos  
200 N. Brazil St.  
Los Fresnos, Texas 78566

**Re: Request for Change of Scope for Wastewater Treatment Plant Improvements**

Mr. Milum:

The bids that were received for the construction of the WWTP expansion to 2 MGD were all in excess of the construction budget of \$3,186,974. The lowest bid received was \$4,128,000.00, which would require an additional \$941,026 in construction funds.

Because build-out of various subdivisions has occurred at a slower rate than used in the design of the WWTP expansion, the City still has capacity to treat existing flows for several more years, and can consider other projects that can improve efficiency and allow important repairs to be made. After reviewing the various options for the City, it is our recommendation to request a change of scope for the use of TWDB construction funds. Individual treatment components of the original WWTP design were considered as well as projects from the City's Capital Improvements Plan and the City's projects previously submitted to the TWDB IUP.

Instead of constructing the new expansion to the treatment units, the following improvements are proposed:

- **Headworks:** Automatic bar screen and grit removal system. Slide gates to allow flow to a manual bar screen if automatic bar screen needs maintenance or in case of high flows. Much of the equipment at the existing headworks is in need of immediate replacement. Construction of a new headworks would allow the replacement of deteriorating equipment and structural issues. The headworks improvements are on the 2016 IUP.
- **New Chlorine Contact Basin.** The new basin contains five sections having dimensions of 4.81 ft. depth by 7.0 ft. width by 40 ft. length and an inlet channel of 4ft. wide, 37.66 ft. long and 4.81 ft. deep. The flow from the proposed chlorine contact basin will combine with the flow from the existing chlorine contact basin after the 20 minute detention time in each basin. The combined flow will then be measured, totalized, and recorded using the existing Parshall Flume and a new flow measurement instrument. Construction of the new chlorine contact basin will allow the existing basin to be taken out of service for much needed repairs. This component was included in the original WWTP design and is ready to be bid and constructed.

Attachment: Budget Amendment Wastewater (3102 : Budget Amendment-Wastewater Treatment Plant)

Mr. Mark W. Milum  
 City of Los Fresnos  
 December 5, 2016  
 Page 2 of 3

- **Additional Sludge Drying Beds:** Six (6) drying beds will be built, each having an area of 33.5 ft by 59 ft. The proposed sludge drying beds will have 12" of gravel, and 12" of sand. One 6" perforated PVC pipes will be in the bottom of each drying bed to allow the discharge to flow back to the headworks of the wastewater plant. A new dewatering unit will use polymer to help dewater the sludge more quickly. This component was included in the original WWTP design and is ready to be bid and constructed.

Closure of the existing treatment plant is not proposed. The existing plant will continue to be used while the proposed additions are being installed, and the plant will continue its service after the new additions are placed into service.

**Cost estimate:**

Headworks

Construction:	\$1,560,000
Engineering Design:	\$ 93,500

Chlorine Contact Basin (Shovel Ready)

Construction:	\$ 907,000
---------------	------------

Sludge Drying Beds (Shovel Ready)

Construction:	<u>\$ 720,000</u>
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**Total:** **\$3,280,500**

TWDB construction budget:	\$3,186,974
City Responsibility:	\$ 93,526

**Proposed Schedule:**

Chlorine Contact Basin and Sludge Drying Beds: Because these are Shovel Ready, bidding and construction can begin immediately.

Advertise for bid	January 11, 2017
Bid Opening	February 13, 2017
Approve Contracts	March 13, 2017
Start Construction	March 20, 2017
End Construction	March 20, 2018

Headworks:

Start Design	January 3, 2017
Submit Plans to TWDB	May 31, 2017
Advertise for bid	August 1, 2017
Bid Opening	September 1, 2017
Approve Contracts	October 2, 2017
Start Construction	October 9, 2017
End Construction	October 9, 2018



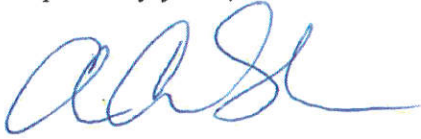
**Naismith Engineering, Inc**  
 ENGINEERING ■ ENVIRONMENTAL ■ SURVEYING



Mr. Mark W. Milum  
City of Los Fresnos  
December 5, 2016  
Page 3 of 3

We hope this proposed plan of action will be favorably received. Please contact me if you have questions or need additional information.

Respectfully yours,

A handwritten signature in blue ink, appearing to read 'AAS', is written over a faint, larger signature.

Anna Aldridge Smith, P.E.  
Project Manager

Attachment: Budget Amendment Wastewater (3102 : Budget Amendment-Wastewater Treatment Plant)



**NaismithEngineering,Inc**  
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**City Council**  
200 North Brazil  
Los Fresnos, TX 78566

Meeting: 07/16/19 06:00 PM  
Department: City Secretary  
Category: Budget Amendment  
Prepared By: Jacqueline Moya  
Initiator: Jacqueline Moya  
Sponsors:

**SCHEDULED**

**ACTION ITEM (ID # 3099)**

DOC ID: 3099 B

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## **Consideration and ACTION to approve a budget amendment for the General Fund.**

We continually review the budget throughout the year. During our budget meetings with staff we determine if there are any budget amendments that need to be taken to the Council for approval. This year we discovered that we hadn't moved the adequate amounts to the Debt Service Fund from the General Fund.

The first page shows the revenue adjustments. This amendment takes care of the property tax needed for the debt fund and at the same time handles overages and shortages of other revenues. Most are very minor. As you can see sales tax is doing exceptionally well so we've added that revenue. Municipal Court revenue is less than expected.

The second page shows expenditure adjustments. The first one is \$15,000 that was for the Police Department if they could get a K-9 but decided it is not best at this time to do that. The second one is \$17,312 that was for a small bleacher section at the park. This was something that did not have to occur but would be nice in the future to address. The third item is for a new computer lab for the library which will still be done in the next month or so. The \$26,120 was to upgrade the flooring but as Angie was working on it determined that the labor cost to move the book shelves and do the flooring was way more than the expected outcome so that project will not be done.

I recommend approval.

## CITY OF LOS FRESNOS BUDGET AMENDMENT

FUND: 01 - General Fund BUDGET AMENDMENT #

DEPARTMENT: DATE POSTED:

Fund #	G/L Acct #	Description	Approved Budget	(Decrease)	Increase	Amended Budget
01	400	0100	1,462,826.00	(202,826.00)		1,260,000.00
01	400	0120	27,500.00		2,500.00	30,000.00
01	400	1070	15,000.00		7,000.00	22,000.00
01	430	0200	1,050,000.00		157,000.00	1,207,000.00
01	430	0202	12,000.00		5,000.00	17,000.00
01	430	0250	50,000.00		8,000.00	58,000.00
01	430	0260	66,000.00		8,000.00	74,000.00
01	407	0240	478,000.00	(53,000.00)		425,000.00
01	407	0241	21,000.00	(2,750.00)		18,250.00
01	407	0280	7,500.00	(3,500.00)		4,000.00
01	407	0290	29,000.00	(8,000.00)		21,000.00
01	407	1050	2,500.00		4,000.00	6,500.00
01	415	1055	9,000.00	(9,000.00)		0.00
01	444	1010	5,000.00		4,250.00	9,250.00
01	444	1020	0.00		1,020.00	1,020.00
01	490	7560	61,000.00		23,874.00	84,874.00
<b>Amendment Total</b>			<b>3,296,326.00</b>	<b>(279,076.00)</b>	<b>220,644.00</b>	<b>3,237,894.00</b>

Justification/Explanation for change:

Dept Head Requesting Change 7/11/19 Date  
 Approved: Mark Milum City Manager 7/11/19 Date  
 Polo Narvaez, Mayor

Finance Dept 7/11/19 Date  
 Polo Narvaez, Mayor

# CITY OF LOS FRESNOS BUDGET AMENDMENT

FUND: 01 - General Fund BUDGET AMENDMENT #                     

DEPARTMENT:                      DATE POSTED:                     

Fund #	G/L Acct #	Description	Approved Budget	(Decrease)	Increase	Amended Budget
01	507	Capital Outlay	15,000.00	(15,000.00)		0.00
01	515	Park Maintenance	36,045.00	(17,312.00)		18,733.00
01	516	Capital Outlay	40,220.00	(26,120.00)		14,100.00
<b>Amendment Total</b>			<b>91,265.00</b>	<b>(58,432.00)</b>	<b>0.00</b>	<b>32,833.00</b>

Justification/Explanation for change:

Mark W Milum 7/11/19                      7/11/2019  
Dept Head Requesting Change Date Finance Dept Date

Approved: Mark W Milum 7/11/19                       
Mark Milum, City Manager Polo Narvaez, Mayor Date

**City Council**  
200 North Brazil  
Los Fresnos, TX 78566

Meeting: 07/16/19 06:00 PM  
Department: City Secretary  
Category: Report  
Prepared By: Jacqueline Moya  
Initiator: Jacqueline Moya  
Sponsors:

**SCHEDULED**

**ACTION ITEM (ID # 3116)**

DOC ID: 3116 A

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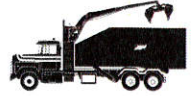
## **Discussion on promoting the quarterly bulky pick up at Memorial Park.**

We are working to make this happen once per quarter on the month that has a 5th Saturday in that quarter. This will be August 31 for the July, August, September quarter or the 3rd quarter of the year. I realize this was approved as a one time event only and if successful we will continue so I wanted to have a easy to remember day each quarter if it continues. The problem I am having is how to promote it to our residents. Since we offer monthly collection of all items on the attached list in front of the residents home and the same items will be allowed on the quarterly collection at the park, I struggle on exactly what to say. I hate to promote it as a quarterly time to get rid of items they don't need since that is already available to them quicker on a monthly basis in front of their residence. It would send mixed messages. I will be thinking on it over the next few days if you could as well so we send a unified message.





## **ATTENTION RESIDENTS OF LOS FRESNOS**



### **IMPORTANT INFORMATION CONCERNING YOUR BRUSH / BULKY ITEM SERVICE**

Once per month, (see schedule below), you will receive a brush /bulky item pick-up for a total of 12 collections per year. Please keep brush free of debris listed below under items not collected. Keep brush in a separate pile from bulky items (see below). Place brush/bulky items at the curb instead of the alley to avoid access problems.

**Note:** Brush must not exceed 8 feet in length.

### ***ACCEPTABLE & UNACCEPTABLE ITEMS***

Brush Acceptable Items	Bulky Items Acceptable Items	Items Not Collected Under Brush/Bulky Service	
Tree Limbs Shrubs Grass (must be bagged) Leaves (must be bagged)	Furniture Sofa Table Chairs Mattress Washer / Dryer Water heater Stove	Tires Construction material Demolition Roof shingles Corrugated metal Sheet rock Concrete / asphalt Lumber Cardboard boxes	Liquids Hazardous materials Block / brick Dirt Car parts Household garbage Batteries Items containing Freon
IMPORTANT NOTE: Items containing Freon such as refrigerators, freezers, or a/c units must have the Freon removed by an authorized facility and be labeled with a decal from that facility indicating that it has been removed.		Or any items not listed as acceptable under brush / bulky items. Contact Allied Waste Customers Service for all disposal needs.	

### ***BRUSH/BULKY ITEM COLLECTION SCHEDULE***

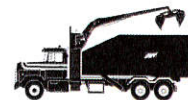
<b>2019</b>		
Jan 14- Jan 18	May 20 – May 24	Sep 16 – Sep 20
Feb 18- Feb 22	Jun 17 – Jun 21	Oct 14 – Oct 18
Mar 18 - Mar22	July 15 – July 19	Nov 18 - Nov 22
Apr 15- Apr 19	Aug 19 – Aug 23	Dec 16 - Dec 20
Important Note: Please be sure to have your brush/bulky items at the curb, ready for pick-up immediately prior to your scheduled week. Truck will only make one pass and cannot return for late set outs.		

### **IMPORTANT SERVICE GUIDELINES**

Please do not place items within 6 feet of any obstacles such as gas or water meters, telephone service boxes, overhead wires of any kind, parked cars, building overhangs, etc... In order to help achieve recycling goals please place your brush and bulky items in separate piles.

We greatly appreciate your cooperation in helping us keep the City of Los Fresnos as beautiful as it can be! If you have any questions or service concerns please contact Republic Services customer service at 1-800-423-7316.

# **ATENCION: RESIDENTES DE LOS FRESNOS**



## **INFORMACION IMPORTANTE SOBRE LA RECOLECCION DE RAMA SERVICIO DE RAMA/MATERIALES BULTOSOS**

Una vez al mes (vea grafica de abajo) recibira recoleccion de rama/materiales bultosos (12 recolecciones al año) Favor de mantener la rama libre de materiales como llantas, desperdicios de construccion, metal, plastico, muebles, electrodomesticos, llantas, ladrillos, piedras, etc. Favor de mantener en tramos no mas grandes de 8 pies de largo. (favor de no depositar rama en los callejones, solamente se recogera frente a su casa).

### **ARTICULOS ACEPTABLES Y NO ACEPTABLES**

Rama Articulos Aceptables	Articulos bultosos Articulos Aceptables	Articulos que no se levantarán Bajo el servicio de "Rama / Articulos Bultosos"	
Rama de arbol Arbustos Zacate ( en bolsado) Hojas de vegetales (en bolsado)	Muebles Sofas Mesas Sillas Colchones Lavadoras / Secadoras Calentadores de agua Estufas	Llantas Mater. de Construccion Demoliciones Tejas de techos Metal corrugado Sheet rock/lam. de yeso Concreto / asfalto Madera Cajas de carton	Liquidos Materiales peligrosos Block y ladrillo Tierra Partes de Autos- Basura Casera- Baterias
NOTA IMPORTANTE: Articulos que contengan Freon, como refrigeradores, congeladores o unidades de A/C deberan de retirar el Freon por medio de una Compañia autorizada y deberan portar una etiqueta del mismo, indicando que el Freon ha sido retirado.		Para preguntas acerca de la recoleccion especial de articulos inaceptables, favor de contactar al Departamento de Servicio al Cliente de Allied Waste, tambien para toda necesidad de disposicion de cualquier tipo de basura.	

### **ITINERARIO DE RECOLECCION DE RAMA / MATERIALES BULTOSOS**

<b>2019</b>		
Jan 14- Jan 18	May 20 – May 24	Sep 16 – Sep 20
Feb 18- Feb 22	Jun 17 – Jun 21	Oct 14 – Oct 18
Mar 18 - Mar22	July 15 – July 19	Nov 18 - Nov 22
Apr 15- Apr 19	Aug 19 – Aug 23	Dec 16 - Dec 20
Nota Importante: Asegurese de tener su "Rama / Materiales bultosos en la banqueta lista para ser levantada, antes de la semana que le toca servicio. El camion solo pasara una vez y no regresara para lo que se retrase.		

### **INSTRUCCIONES IMPORTANTES**

Favor de no poner la rama a menos de 6 pies de cualquier obstaculo, como medidores de gas o agua, cajas de utilidades, vehiculos estacionados, etc. Pongan su rama limpia y materiales bultosos en la banqueta antes del primer dia de su semana de recoleccion. Para ayudar a la ciudad a obtener sus metas de reciclaje, favor de segregar su rama limpia y sus materiales bultosos. Agradecemos su cooperacion en ayudandonos a mantener la Ciudad de Los Fresnos tan bello posible!

Si tiene alguna pregunta, favor de llamar nuestro departamento de operaciones a 1-800-423-7316.  
**GRACIAS!**



**City Council**  
200 North Brazil  
Los Fresnos, TX 78566

Meeting: 07/16/19 06:00 PM  
Department: City Secretary  
Category: Personnel  
Prepared By: Jacqueline Moya  
Initiator: Jacqueline Moya  
Sponsors:

**SCHEDULED**

**ACTION ITEM (ID # 3117)**

DOC ID: 3117

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**Discussion on improving communication between the City Council, City Manager, Department Heads, staff and the public.**

**City Council**  
200 North Brazil  
Los Fresnos, TX 78566

Meeting: 07/16/19 06:00 PM  
Department: City Secretary  
Category: Report  
Prepared By: Jacqueline Moya  
Initiator: Jacqueline Moya  
Sponsors:

**SCHEDULED**

**ACTION ITEM (ID # 3084)**

DOC ID: 3084 A

**City Manager Report A. Wastewater Plant Update B. Water Plant Update C. Water & Wastewater Engineering Study D. Whipple Road Wastewater Extension E. Nature Park F. Hike & Bike Trails G. CDBG 2017-2018 Grant H. Henderson Road Project I. City Hall Project J. Underground Canal K. Update Planning & Zoning Ordinance L. Drainage Update M. Street & Alley Paving**

A. Wastewater Plant Update - The plans and documents were sent to TWDB in December for the chlorine contact basin. The plans and documents were sent to TWDB in for the headworks project. We are waiting for their approval. Once these are approved by TWDB we can advertise for bids.

B. Water Plant Update - We have approval from TCEQ and TWDB to proceed with working to get the upgrades done on the water plant and distribution lines. It is included in the study under C.

C. Water & Wastewater Engineering Study - The water & wastewater portions have been approved by TCEQ and TWDB. The Council approved asking for about \$1,600,000 to fix 3 lift stations, run sewer service to the new annexed areas on West Highway 100, replace some old manholes and replace some old sewer lines. The Council approved the upgrades needed at the water plant and water system for \$3,700,000. There are no grants available for this but we can probably get a low interest loan. The intent will be to do this with no increase in rates but will be difficult to accomplish. The amounts we can save on repairs can go towards the loan payment. We are working with TWDB on submitting an application.

D. Whipple Road Wastewater Extension - Hanson Professional Services has the documents ready for us to advertise, bid, award contract and begin construction. The City has to acquire the easements prior to that. I am about done on the large amount of time spent on getting the right-of-way for Henderson Road so I should be able to work on this in August.

E. Nature Park - It looks like we will have approximately \$67,040.30 in remaining funds available to complete the bird blind, the drip station and do some habitat restoration. We will wait for the bids to come in on the Hike & Bike Trails to be sure there are adequate funds to complete that project since these funds can also be sure for the trails. Once we know that we will proceed to get plans and specifications ready for bid. The playground is installed and complete. It is a tremendous addition and will fit perfectly in with the nature park theme.

F. Hike & Bike Trails - We have been approved to move forward. Half Associates will complete the bid package in the next few weeks, send to TPW for their approval and then we can

bid. They are having to do some movement of the trail along the Holiday Out property since the City agreed to sell the Retama Street right-of-way to them back in 2016. We are hoping to have the bids ready for review and approval by August.

G. CDBG 2017-2018 Grant - This is to upgrade drainage on Ash Street, Ebony Street and Pecan Street along the canal as well as on East Sixth Street and Ebano Street. The drainage work is complete. The paving on Sixth Street is complete. The paving on Ash Street is complete. The entire project is now complete and can be removed from our listing.

H. Henderson Road Project - I continue to work to get them documents signed from the property owners. I will update the progress at the meeting.

I. City Hall Project - Work is continuing.

J. Underground Canal - The initial grant we applied for was denied. We will try again next year and work on some of the comments that they said would be favorable for approval. Most of them are for the drainage district to handle. One of the main things is they want the engineering for the project to be done and all of the grant funds to be utilized for construction and it be ready for construction. We have contacted the engineer and the cost for doing that is \$25,000. The drainage district would like for us to commit to half and they will pay half. If we do this it will help us tremendously and be in much better position for approval of the grant the next time. I have told them we would not discuss this until Bayview Irrigation District Number 11 and Cameron County Irrigation District Number 10 have discussed and agreed to pay all or at least a portion of this. Another grant was applied for and word was that it was approved. I don't know the details of the amount or requirements yet. I will update as soon as I know something concrete.

K. Update Planning & Zoning Ordinance - We are still waiting on Municode to give us a proposal to see what they suggest. We did discuss with them but they are still working on it. If we don't get something soon I will move in another direction.

L. Drainage Update - Cameron County Drainage District #1 is continuing to clean the ditches around the city as well as downstream. We are waiting on them to let us know when they can upgrade the pipe under the ditch to the south of town and then further south to remove the concrete. When they have time they will let us know so we can assist. Pederson Construction has begun cleaning the seepage ditch on the east side of his property that is the main drainage that we have had problems with. They still have not finished but continue to say they will be getting on it soon. We did get the ditch cleaned near O'Reilly Auto Parts. It looks fantastic. Our staff will work on the area to the south around Mr. Vega's property. I am also working with the owners of Pederson Construction, Zarsky Lumber and Community of Christ Church to get an easement for the drainage ditch behind their properties. All of the paper work has been completed and given to them to approve so we have to wait on them. If I can do that, Cameron County Drainage District # 1 will assume maintenance on the ditch to keep it clean. The owner on the north side of that drainage ditch that is the developer for Valle Alto will initially clean the

ditch and create a larger detention area. This is all positive for that area. One last project I am working on is we are applying for the disaster fund grant for \$350,000. The replacing of the pipe that some of you have seen coming from North Canal and Jacqueline Streets and drains under the railroad continuing underground to the west was denied as part of the project. However, it looks like they will approve to pay to pave all of East Tenth Street and a portion of Whipple Road. They have said over the phone it is approved but we need to wait for official notification.

M. Street & Alley Paving - Hanson is continuing work on the bid specifications for the street project. They hope to have something for the Council to review in August. The paving on the alleys should begin soon. Equipment is being located and they are waiting for gas and phone lines to be marked. Hopefully it won't be much longer.

**City Council**  
200 North Brazil  
Los Fresnos, TX 78566

Meeting: 07/16/19 06:00 PM  
Department: City Secretary  
Category: Report  
Prepared By: Jacqueline Moya  
Initiator: Jacqueline Moya  
Sponsors:  
DOC ID: 3085

**SCHEDULED**

**ACTION ITEM (ID # 3085)**

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**Financial Report 1. Monthly 2. Year to Date 3. Sales Tax**

Call with questions.

I recommend approval.

CHECKLIST FOR				
GENERAL FUND				
JUNE 2019				
CK#	VENDOR NAME	Inv.Date	Amount	Description
351	CITY OF L.F. PAYROLL ACCT	06/13/19	\$ 80,294.69	DUE TO PAYROLL #18 6/14/19
355	CITY OF L.F. PAYROLL ACCT	06/27/19	\$ 77,939.27	DUE TO PAYROLL #19 6/28/19
28092	HOLIDAY INN EXPRESS	04/02/15	VOID	VOIDED CHECK-TRIP WAS CANCELLED
33864	JAVIER ROSALES	06/03/19	\$ 90.00	PER DIEM-HEALTH SAFETY SEMINAR 6/5-6/6/19-BEE
33865	JOSE SOSA III	06/03/19	\$ 90.00	PER DIEM-HEALTH SAFETY SEMINAR 6/5-6/6/19-BEE
33866	ROYAL METAL BUILDING	06/03/19	\$ 242.25	ROOFING MATERIAL-REPAIR AG BARN NEAR NATUR
33867	TMCCP	06/03/19	\$ 100.00	BOOK RENTAL-TX MUNICIPAL CLERK CERTIFICATIO
33868	ABRAHAM MEDRANO	06/07/19	\$ 300.00	CANCELLATION OF EVENT-LF COMMUNITY CENTER
33869	KRISTA PENA	06/07/19	\$ 100.00	RENTAL DEPOSIT REFUND-LF POOL 6/1/19
33870	LYNETTE BLACKALLER	06/07/19	\$ 100.00	RENTAL DEPOSIT REFUND-LF COMMUNITY CENTER
33871	MARIA SALAZAR	06/07/19	\$ 100.00	RENTAL DEPOSIT REFUND-LF COMMUNITY CENTER
33872	SAMUEL MARTINEZ	06/07/19	\$ 100.00	RENTAL DEPOSIT REFUND-LF COMMUNITY CENTER
33873	ALLIED WASTE SERVICES	05/15/19	\$ 895.66	ROLL OFF SERVICES
33874	CAMERON APPRAISAL DISTR	05/23/19	\$ 5,902.75	3RD QTR ASSESSMENT
33875	CHAD GARRETT	05/31/19	\$ 1,125.00	SPRAYING OF VEGETATION CONTROL IN ALLEYS IN
33876	CITY OF LOS FRESNOS	05/20/19	\$ 996.56	WATER/GARB/SEWER-CITY BUILDINGS/PARKS
33877	CITY OF LOS FRESNOS	05/21/19	VOID	VOIDED CHECK-CONTINUED CHECK
33878	ENRIQUE JUAREZ	VARIOUS	\$ 2,350.00	MAY 2019-ATTORNEY FEES/RENTAL DEPOSIT REFUI
33879	ESMER MACIAS	06/07/19	\$ 100.00	RENTAL DEPOSIT REFUND-LF COMMUNITY CENTER
33880	FACILITY SOLUTIONS GROUP	03/27/19	\$ 2,160.00	REPLACE 10 BASEBALL FIELD LIGHTS
33881	FIRESTONE BFS RETAIL	05/24/19	\$ 174.46	2 REAR TIRES FOR D-65
33882	FUELMAN	VARIOUS	\$ 2,259.68	FUEL FOR ENVIRONMENTAL/PD/STREET DEPT VEHIC
33883	GENE DANIELS	06/01/19	\$ 1,850.00	JUNE 2019-JUDGE/PHONE STIPEND
33884	GERONIMO SHELTON	06/01/19	\$ 451.00	JUNE 2019-FIRE MARSHAL
33885	GRANICUS	06/01/19	\$ 331.80	AGENDA/MINUTE-IQM2 SUBSCRIPTION
33886	GUITAR CENTER	06/05/19	\$ 363.98	SPEAKER FOR EXERCISE CLASSES
33887	HECTOR'S MUFFLER	05/24/19	\$ 919.99	TIMING KIT/WATER PUMP-PD UNIT
33888	HOME DEPOT	VARIOUS	\$ 737.59	SUPPLIES-EVIDENCE ROOM REMODEL/MAINTENANC
33889	JACQUELINE MOYA	06/05/19	\$ 90.00	PER DIEM-TMCCP SEMINAR-LEAGUE CITY, TX 6/13-6
33890	LT BOSWELL	04/09/19	\$ 108.64	CV JOINT FOR UNIT F-52
33891	LINEBARGER GOGGAN BLAIR	06/07/19	\$ 7,836.51	MARCH 2019-COLLECTION FEES
33892	LF AMBULANCE SERVICE	06/01/19	\$ 28,750.00	3RD QTR PAYMENT- APR/MAY/JUNE.
33893	LOS FRESNOS BOYS & GIRLS	06/01/19	\$ 15,000.00	3RD QTR AGREEMENT-APR/MAY/JUNE
33894	LF CHAMBER OF COMMERCE	VARIOUS	\$ 4,350.00	MAY 2019-SERVICE AGREEMENT/4TH OF JULY SPON
33895	LOS FRESNOS NEWS	05/23/19	\$ 50.00	AD-LF HIGH SCHOOL GRADUATION PROGRAM
33896	LF VOLUNTEER FIRE DEPT	06/01/19	\$ 21,250.00	3RD QTR PAYMENT- APR/MAY/JUNE.
33897	MARK MILUM	06/05/19	\$ 507.52	PER DIEM/MILEAGE-TML BUDGET & TAX RATE WORK
33898	NEW CORE	05/16/19	\$ 292.50	REPAIR FILTER PUMP FOR POOL
33899	O'REILLY AUTO	VARIOUS	\$ 168.49	MAY 2019-SUPPLIES FOR MAINTENANCE
33900	OFFICE DEPOT	04/18/19	\$ 487.42	OFFICE SUPPLIES-CITY HALL/POLICE DEPT
33901	PETTY CASH	VARIOUS	\$ 127.85	WALMART-FRUIT-CITY EMPLOYEES/POSTAGE-LIBRA
33902	PITNEY BOWES	VARIOUS	\$ 298.26	POSTAGE METER RENTAL 2/27 & 5/30/19
33903	PURCHASE POWER	04/30/19	\$ 515.29	APRIL 2019-POSTAGE-COURT/PD/LIB/CODE/CH
33904	RATES/RGV	05/27/19	\$ 6,000.00	STORMWATER PERMIT APPLICATION/PLAN
33905	RECORDS CONSULTANTS	05/24/19	\$ 4,872.00	RECORDS RETENTION PLAN BOXES PROCESSED
33906	RED RIVER SPECIALTIES	05/17/19	\$ 1,094.40	CHEMICALS-VEGETATION CONTROL
33907	SANCHEZ TIRE SHOP	05/24/19	\$ 20.00	TIRE INSTALL/BALANCE-POLICE DEPT
33908	STAFF FORCE	VARIOUS	\$ 2,508.80	CONTRACT LABOR-WEEKENDING 5/19,5/26/19
33909	STAPLES	05/03/19	\$ 214.39	OFFICE SUPPLIES
33910	WAL-MART	VARIOUS	\$ 137.46	CANOPY-PARK EVENTS
33911	JACQUELINE MOYA	06/10/19	\$ 425.72	MILEAGE-TMCCP SEMINAR-LEAGUE CITY, TX
33912	JOEL DAVILA	06/21/19	\$ 149.00	OVER PAYMENT TICKET-19002192
33913	JOSHUA SCHRODER	06/21/19	\$ 180.00	CANCELLATION OF SWIMMING LESSONS-3 KIDS
33914	JUAN MUNOZ	06/21/19	\$ 100.00	RENTAL DEPOSIT REFUND-LF COMMUNITY CENTER
33915	KAREN GARCIA	06/21/19	\$ 100.00	RENTAL DEPOSIT REFUND-LF COMMUNITY CENTER
33916	AGUAWORKS	06/12/19	\$ 131.63	PVC COLLAR FITTING-POOL MAINTENANCE
33917	ALLIED WASTE SERVICES	05/31/19	\$ 342.78	ROLL OFF/PICK UP SERVICE-NEW CITY HALL
33918	ALLIED WASTE SERVICES	05/31/19	\$ 55,697.49	SOLID WASTE/BRUSH COLLECTION



33919	AMAZON.COM	VARIOUS	\$ 1,831.11	LEAF BLOWER-PARKS/SUPPLIES FOR COMM HEALTH/
33920	AMAZON.COM	VARIOUS	VOID	VOIDED CHECK-CONTINUED CHECK
33921	AQUASOL CONTROLLER	06/11/19	\$ 631.57	CHEMICAL FEEDER REPAIR-POOL
33922	ARCHER BUSINESS	VARIOUS	\$ 876.85	COPIER METER READING-COURT/CITY HALL/PD/HE/
33923	AT&T MOBILITY	06/01/19	\$ 1,281.75	MOBILE PHONE SERVICE
33924	CCID #6	05/31/19	\$ 600.00	MOWING-OLMO ST.DRAIN DITCH/AGUA NEGRA RES.
33925	CDC	06/21/19	\$ 31,880.59	TAX ALLOCATION END 6/11/19
33926	CDW GOVERNMENT	05/31/19	\$ 1,026.74	STORAGE DEVICE-IT DEPARTMENT
33927	CHAD GARRETT	06/11/19	\$ 1,260.00	SPRAYING OF VEGETATION CONTROL IN ALLEYS IN
33928	CHOCO'S TIRE SHOP	06/12/19	\$ 8.00	FLAT REPAIR-KIOTI TRACTOR
33929	CHRISTINE MARTINEZ	VARIOUS	\$ 63.45	REIMB MILES-DIABETES CLASS/MENTAL HEALTH TR
33930	CINTAS	06/10/19	\$ 525.92	MEDICAL SUPPLIES-CITY HALL/POLICE DEPT/COMM
33931	CITY OF BROWNSVILLE	05/31/19	\$ 108.00	USE OF SANITARY LANDFILL
33932	DIRECT ENERGY	05/30/19	\$ 11,949.87	ELEC-CH/PD/COURT/SIGN/PARKS/STREETS/B&G CLI
33933	DIRECT ENERGY	05/30/19	VOID	VOIDED CHECK-CONTINUED CHECK
33934	EDWARD'S PEST MANAGEMENT	06/06/19	\$ 136.00	PEST CONTROL-CH/PD/LIBRARY/ANIMAL SHELTER/F
33935	FEDERAL EXPRESS	06/05/19	\$ 54.10	DELIVERY-AQUASOL POOL CHEMICAL PUMP
33936	FIRESTONE BFS RETAIL	06/12/19	\$ 221.98	2 TIRES FOR KIOTI TRACTOR
33937	FIRST COMMUNITY BANK	05/16/19	\$ 1,066.89	BANK FEE-CAFR REPORT/WEBSITE CLOUDACCESS
33938	FOREMOST TELECOM	06/15/19	\$ 80.42	INTERNET SERVICE-LIBRARY
33939	FOUR STAR DRIVE IN	05/31/19	\$ 148.00	MAY 2019-PRISONER MEALS
33940	FUELMAN	VARIOUS	\$ 1,561.16	FUEL FOR ENVIRONMENTAL/PD/STREET DEPT VEHI
33941	GATEWAY PRINTING	06/06/19	\$ 324.55	LETTERHEAD/ENVELOPES/CASE CARDS-POLICE DE
33942	HALFF ASSOCIATES	06/17/19	\$ 6,000.00	ENGINEERING-HIKE/BIKE TRAILS
33943	HUGHES NETWORK	06/04/19	\$ 112.41	SATELLITE INTERNET-EOC
33944	HUGO SANCHEZ ALCALA	06/10/19	\$ 450.00	REPAIR LFHS AG BARN ROOF
33945	LEXIS NEXIS RISK DATA	05/31/19	\$ 100.00	PEOPLE SEARCH PROGRAM
33946	LINEBARGER GOGGAN	06/21/19	\$ 4,874.24	APRIL 2019-COLLECTION FEES
33947	LOS FRESNOS NEWS	VARIOUS	\$ 472.00	ADS-HEALTH MATTERS/ARTISAN MARKET/SWIMMIN
33948	LUIS A RAMOS	05/31/19	\$ 9,515.54	MAY 2019-CUSTOMER SERVICE INSPECTIONS
33949	MAXIMINO TORRES	06/17/19	\$ 465.00	MOWING OF WEEDED LOTS IN VIOLATION OF CITY C
33950	MAXIMINO TORRES	06/17/19	VOID	VOIDED CHECK-CONTINUED CHECK
33951	NOVA HEALTHCARE	VARIOUS	\$ 243.40	PRE EMPLOYMENT SCREENINGS-LIFE GUARDS
33952	PETTY CASH	VARIOUS	\$ 101.10	POLICE DEPT SUPPLIES/FRUIT-CITY EMPLOYEES
33953	SAM HOUSTON STATE UNIVER	05/08/19	\$ 675.00	BODY WORN CAMERA ONLINE COURSE-POLICE DEF
33954	SANCHEZ TIRE SHOP	06/13/19	\$ 30.00	REPLACE TIRES/BALANCE-PD UNITS
33955	SMARTCOM TELEPHONE	06/08/19	\$ 483.38	INTERNET SERVICE-CITY HALL/PD/COURT
33956	STAFF FORCE	VARIOUS	\$ 2,688.00	CONTRACT LABOR-WEEKEND 6/2,6/9/19
33957	STATE OF TX EXEC DEPT GOV	06/21/19	\$ 2,131.59	REFUND-2992403
33958	TEAM GRAPHIX	06/17/19	\$ 150.00	TWILL CITY LF SHIRTS-M.MILUM
33959	TIME WARNER CABLE	06/06/19	\$ 8.10	CABLE SERVICE-LIBRARY
33960	TMCCP	06/18/19	\$ 167.50	UPDATED ELECTION BOOK/ONLINE MANUAL
33961	TYLER TECHNOLOGIES	06/10/19	\$ 20,222.00	PUBLIC SAFETY SUITE-CAD/CITATIONS/2 YR SVC-PR
33962	VALLEY SOLVENT & CHEMICALS	05/20/19	\$ 1,859.00	POOL CHEMICALS
33963	VEAE SERVICES	06/18/19	\$ 471.19	PHONE SERVICE-CITY BUILDINGS
33964	XEROX FINANCIAL	06/30/19	\$ 280.25	COPIER LEASE-LIBRARY
33965	ZARSKY LUMBER	05/31/19	\$ 1,450.90	MAY 2019-SUPPLIES FOR MAINTENANCE
33966	CAMERON COUNTY CLERK'S	06/27/19	\$ 36.00	RECORDING FEE-RELEASE OF LIEN
		<b>TOTAL</b>	<b>\$ 440,504.38</b>	

Attachment: CC FINANCIAL JUNE 2019 (3085 : Financial Report)

CITY OF LOS FRESNOS  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JUNE 30TH, 2019

PAGE: 1

1.H.1.a

01 -GENERAL FUND  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
00-PROPERTY TAXES	1,629,826	25,862.88	1,362,682.25	0.00	267,143.75	83.61
30-NONPROPERTY TAXES	1,427,093	114,796.21	1,179,901.76	0.00	247,191.24	82.68
07-POLICE	575,620	47,657.97	382,246.12	0.00	193,373.88	66.41
10-HEALTH	7,800	1,917.50	10,710.00	0.00 (	2,910.00)	137.31
12-GARBAGE	131,000	72,057.67	171,050.13	0.00 (	40,050.13)	130.57
15-PARKS	23,500	6,874.00	14,814.00	0.00	8,686.00	63.04
16-LIBRARY	12,000	141.85	8,208.47	0.00	3,791.53	68.40
44-Misc Revenue	20,000	0.00	24,277.46	0.00 (	4,277.46)	121.39
90-REIMBURSABLES	231,048	25,028.41	209,589.10	0.00	21,458.50	90.71
TOTAL REVENUES	4,057,887	294,336.49	3,363,479.29	0.00	694,407.31	82.89
=====						
<u>EXPENDITURE SUMMARY</u>						
02-ADMINISTRATION	503,781	23,219.95	388,315.48	926.57	114,538.55	77.26
03-MUNICIPAL COURT	229,740	11,658.47	148,003.50	0.00	81,736.50	64.42
04-TAX ASSESSOR COLLECTOR	39,737	82.69	32,354.95	0.00	7,382.05	81.42
06-ELECTIONS	18,098	167.50	13,344.99	0.00	4,753.01	73.74
07-POLICE	1,583,048	120,358.16	1,028,918.71	48,503.48	505,626.17	68.06
08-FIRE	122,457	21,985.45	109,199.29	0.00	13,257.27	89.17
09-ENGINEERING	65,000	0.00	52,452.86	0.00	12,547.14	80.70
10-HEALTH	136,539	7,187.89	58,198.86	342.44	77,997.66	42.88
11-EMERGENCY MEDICAL SERV	152,957	28,796.45	134,796.61	0.00	18,160.49	88.13
12-GARBAGE	5,500	0.00	2,819.59	0.00	2,680.41	51.27
13-STORM WATER	22,500	0.00	7,866.53	0.00	14,633.47	34.96
14-STREETS	328,376	11,620.56	256,223.53	19,941.37	52,211.58	84.10
15-PARKS	358,093	58,334.31	199,981.19	9,347.55	148,764.08	58.46
16-LIBRARY	224,609	11,420.20	119,297.08	0.00	105,312.06	53.11
17-COMMUNITY CENTER	13,661	1,047.01	7,730.38	0.00	5,930.62	56.59
18-EMERGENCY MANAGEMENT	42,000	675.85	44,801.87	0.00 (	2,801.87)	106.67
19-ALL DEPARTMENT EXPENS	14,600	0.00	13,553.77	225.00	821.23	94.38
21-CITY PROMOTION	4,500	1,500.00	3,000.00	0.00	1,500.00	66.67
23-DSRIP-COMMUNITY HEALT	63,300	3,941.72	36,612.50	1,710.71	24,976.79	60.54
24-MENTAL TASK FORCE PRO	62,831	4,980.66	47,571.33	0.00	15,259.67	75.71
28-INFORMATION TECHNOLOG	64,953	6,681.48	26,260.17	215.00	38,477.83	40.76
TOTAL EXPENDITURES	4,056,280	313,658.35	2,731,303.19	81,212.12	1,243,764.71	69.34
=====						
REVENUE OVER/(UNDER) EXPENDITURES	1,607 (	19,321.86)	632,176.10 (	81,212.12) (	549,357.40)	4,294.21
=====						

Attachment: CC FINANCIAL JUNE 2019 (3085 : Financial Report)



CHECKLIST FOR WATER & SEWER			JUNE 2019	
CK #	VENDOR NAME	Inv.Date	Amount	Description
352	CITY OF L.F. PAYROLL ACCT	06/13/19	\$ 34,891.44	DUE TO PAYROLL #18 6/14/19
356	CITY OF L.F. PAYROLL ACCT	06/27/19	\$ 32,720.20	DUE TO PAYROLL #18 6/28/19
<b>CHECKS 148599-148609</b>			<b>UTILITY DEPOSIT REFUND CHECKS</b>	
148610	AGUAWORKS PIPE	05/28/19	\$ 586.80	WATER/SEWER LINE CONNECTION SUPPLIES
148611	CINTAS CORPORATION	VARIOUS	\$ 1,051.76	CLEANING OF WATER/SEWER UNIFORMS
148612	CITY OF LOS FRESNOS	05/20/19	\$ 812.42	WATER/SEWER/GARB-SEWER PLANT-LIFT STATION
148613	CORE & MAIN	05/16/19	\$ 400.01	LIFT STATION WINCH REPAIRS
148614	CRAWFORD ELECTRIC	05/29/19	VOID	VOIDED CHECK-DAMAGED IN THE MAIL-REPLACEMENT
148615	EAST RIO HONDO WATER	06/07/19	\$ 962.09	JUNE 2019-ERH SETTLEMENT
148616	FUELMAN	VARIOUS	\$ 523.78	FUEL FOR WATER/SEWER VEHICLES
148617	HOME DEPOT	VARIOUS	\$ 61.10	SUPPLIES FOR MAINTENANCE
148618	INTEGRITY TESTING	05/31/19	\$ 970.00	MAY 2019-SEWER PLANT TESTING/YEARLY SAMPLE
148619	O'REILLY AUTO	VARIOUS	\$ 693.60	MAY 2019-SUPPLIES FOR MAINTENANCE
148620	O'REILLY AUTO	VARIOUS	VOID	VOIDED CHECK-CONTINUED CHECK
148621	OFFICE DEPOT	VARIOUS	\$ 114.17	OFFICE SUPPLIES
148622	PRAXAIR	05/22/19	\$ 38.62	CHEMICAL CYLINDER RENTAL
148623	PURCHASE POWER	04/30/19	\$ 5.70	APRIL 2019-POSTAGE
148624	SANCHEZ TIRES	05/23/19	\$ 10.00	FLAT REPAIR-WS-064
148625	STAFF FORCE INC	VARIOUS	\$ 1,691.20	CONTRACT LABOR-WEEKENDING 5/19,5/26/19
148626	STAPLES	05/03/19	\$ 214.39	OFFICE SUPPLIES
148627	TEEX	05/21/19	\$ 85.00	VALVE & MAINTENANCE COURSE-R.GARCIA
148628	THE BANK OF NEW YORK	05/22/19	\$ 1,100.00	AGENT FEE-LOS FRESNOS02
148629	TOWN OF INDIAN LAKE	05/31/19	\$ 1,151.17	MAY 2019-SOUTHMOST WATER
148630	TYLER TECHNOLOGIES	06/01/19	\$ 816.01	UTILITY BILLING ONLINE COMPONENT
<b>CHECK 148631</b>			<b>UTILITY DEPOSIT REFUND CHECK</b>	
148632	CRAWFORD ELECTRIC	05/29/19	\$ 809.65	REISSUE-REPLACEMENT SAFETY SWITCH FOR WINDCR
148633	AGUAWORKS PIPE	06/06/19	\$ 300.20	AC REPAIR CLAMPS
148634	AMAZON.COM	05/16/19	\$ 1,226.80	20 MAP STORAGE FILE BOXES
148635	AT&T MOBILITY	06/01/19	\$ 360.61	MOBILE PHONE SERVICE
148636	CCID #6	06/04/19	\$ 2,343.48	MAY 2019-RAW WATER
148637	CDW GOVERNMENT	05/31/19	\$ 1,026.74	STORAGE DEVICE-IT DEPARTMENT
148638	CHEMTEX INDUSTRIES	06/06/19	\$ 305.00	SEWER CHEMICAL/ODOR CONTROL
148639	CHEMTRADE CHEMICALS	06/05/19	\$ 7,032.07	WATER PLANT CHEMICALS
148640	CINTAS CORPORATION	06/10/19	\$ 119.72	MEDICAL SUPPLIES-PUBLIC WORKS
148641	DEPT OF STATE HEALTH SERVICE	06/05/19	\$ 207.70	WATER SAMPLE TESTING-TCEQ SAMPLES
148642	DEPT OF STATE HEALTH SERVICE	06/04/19	\$ 26.46	ROUTINE WATER SAMPLES
148643	DPC INDUSTRIES	VARIOUS	\$ 6,324.44	WATER PLANT/WASTEWATER TREATMENT PLANT CHEM
148644	EAST RIO HONDO WATER	VARIOUS	\$ 281.40	WATER SERVICE-EDAP LIFT STATIONS
148645	EDWARD'S PEST MANAGEMENT	06/06/19	\$ 29.00	PEST CONTROL-SERVICE CENTER
148646	FIRST COMMUNITY BANK	VARIOUS	\$ 5.25	BANK SERVICE FEES
148647	FUELMAN	VARIOUS	\$ 617.24	FUEL FOR WATER/SEWER VEHICLES
148648	GABRIEL'S GARAGE DOOR	06/13/19	\$ 150.00	BAY DOOR REPAIRS AT SERVICE CENTER
148649	HACH CHEMICAL	05/15/19	\$ 1,369.36	ALKALINITY/ CHLORINE CHEMKEYS
148650	HANSON PROFESSIONAL	05/18/19	\$ 27,300.00	ENGINEER-WWTP HEADWORKS IMPROVEMENTS
148651	HUTHER AND ASSOCIATES	06/12/19	\$ 1,100.00	2ND QTR BIOMONITOR TESTING
148652	INTEGRITY TESTING	04/03/19	\$ 776.00	MARCH 2019-SEWER PLANT TESTING
148653	LUIS MASCORRO	VARIOUS	\$ 615.00	REPAIR CONTROL PANELS-LIFT STATIONS
148654	MAGIC VALLEY ELEC	06/16/19	\$ 77.12	ELECTRICITY-LIFT STATION-CACTUS RD
148655	MOODY BROS, INC	06/05/19	\$ 1,686.34	CHLORINE VACUUM REGULATOR PREVENTATIVE MAINTEN
148656	NEW CORE INC	06/13/19	\$ 1,884.00	30 HP REPLACEMENT PUMP-WATER PLANT
148657	SMARTCOM TELEPHONE	06/08/19	\$ 141.64	INTERNET SERVICE-WATER/SEWER DEPT
148658	STAFF FORCE INC	VARIOUS	\$ 1,626.80	CONTRACT LABOR-WEEKEND 6/2,6/9/19
148659	THE BANK OF NEW YORK	06/03/19	\$ 2,434.25	RE:LF LIEN CERT OB 2002
148660	USA BLUEBOOK	06/06/19	\$ 639.13	HYDRANT REPAIR KITS
148661	VEAE SERVICES	06/18/19	\$ 26.54	PHONE SERVICE-WATER/SEWER DEPT
148662	ZARSKY LUMBER	05/31/19	\$ 417.70	MAY 2019-SUPPLIES FOR MAINTENANCE
<b>CHECK 148598</b>			<b>UTILITY DEPOSIT REFUND CHECK</b>	
<b>TOTAL</b>			<b>\$ 140,159.10</b>	

Attachment: CC FINANCIAL JUNE 2019 (3085 : Financial Report)

UTILITY DEPOSIT REFUND CHECKS				
148599	INTERDIAMOND BUILDERS,LLC	06/07/19	\$ 126.09	ACCT #01-12310-00 UTILITY DEPOSIT REFUND
148600	BARTLETT, SANDRA	06/07/19	\$ 9.49	ACCT #01-17900-00 UTILITY DEPOSIT REFUND
148601	GARZA, RODOLFO	06/07/19	\$ 70.37	ACCT #01-24981-01 UTILITY DEPOSIT REFUND
148602	RAYNER, BRIAN R JR	06/07/19	\$ 62.58	ACCT #02-11930-09 UTILITY DEPOSIT REFUND
148603	RAMIREZ, SARAI	06/07/19	\$ 74.84	ACCT #02-21541-19 UTILITY DEPOSIT REFUND
148604	SERRATA, EVA	06/07/19	\$ 83.75	ACCT #02-22026-03 UTILITY DEPOSIT REFUND
148605	MORENO, LYDIA	06/07/19	\$ 2.08	ACCT #03-01610-04 UTILITY DEPOSIT REFUND
148606	LAYTON, COLBY	06/07/19	\$ 109.54	ACCT #03-06122-10 UTILITY DEPOSIT REFUND
148607	INTERDIAMOND BUILDERS,LLC	06/07/19	\$ 126.09	ACCT #03-06315-00 UTILITY DEPOSIT REFUND
148608	ESTRADA, ELEANOR	06/07/19	\$ 101.99	ACCT #03-17741-09 UTILITY DEPOSIT REFUND
148609	BAKER, CODY	06/07/19	\$ 40.24	ACCT #03-32020-04 UTILITY DEPOSIT REFUND
148631	STACHOWIAK, RONALD	06/14/19	\$ 104.58	ACCT #03-20110-02 REISSUE- UTILITY DEPOSIT REFUND
		<b>TOTAL</b>	<b>\$ 911.64</b>	



CITY OF LOS FRESNOS  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JUNE 30TH, 2019

05 - UTILITY FUND  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
00-REVENUES	2,718,750	196,555.37	1,903,742.44	0.00	815,007.56	70.02
44-MISCELLANEOUS INCOME	0	0.00	357.73	0.00	( 357.73)	0.00
TOTAL REVENUES	2,718,750	196,555.37	1,904,100.17	0.00	814,649.83	70.04
<u>EXPENDITURE SUMMARY</u>						
02-WATER ADMINISTRATION	568,234	36,595.52	386,964.79	6,000.00	175,269.58	69.16
05-INFORMATION TECHNOLOG	32,477	3,340.73	13,035.39	107.50	19,333.63	40.47
26-WATER SUPPLIES	121,500	17,820.34	99,056.88	628.90	21,814.22	82.05
27-MAINTENANCE OF WATER S	13,658	360.67	6,434.82	0.00	7,223.18	47.11
28-MAINTENANCE OF WATER E	56,300	5,512.67	27,258.14	12,027.66	17,014.20	69.78
29-WATER PURCHASES	38,138	2,343.48	24,344.98	0.00	13,793.02	63.83
30-WATER MISCELLANEOUS EX	481,149	408.00	146,955.87	47,515.72	286,677.41	40.42
20-CAPITAL OUTLAY	15,000	0.00	57,451.05	0.00	( 42,451.05)	383.01
32-WATER BONDED INDEBTEDN	174,594	0.00	135,379.56	0.00	39,214.44	77.54
34-SEWER ADMINISTRATION	659,131	37,739.91	510,957.68	0.00	148,173.69	77.52
35-INFORMATION TECHNOLOG	32,252	3,340.74	13,035.37	107.50	19,109.15	40.75
36-SEWER SUPPLIES	72,550	6,610.74	48,019.88	594.70	23,935.42	67.01
37-MAINTENANCE OF SEWER S	11,674	305.00	10,420.68	0.00	1,253.32	89.26
38-MAINTENANCE OF SEWER E	73,133	8,203.80	57,953.89	303.45	14,875.66	79.66
39-SEWER MISC. EXPENSES	536,500	408.01	57,092.15	0.00	479,407.85	10.64
41-SEWER BONDED INDEBTEDN	61,473	2,434.25	12,245.25	0.00	49,227.35	19.92
52-TRANSFER OUT	495,988	8,162.00	458,182.05	0.00	37,805.70	92.38
TOTAL EXPENDITURES	3,443,751	133,585.86	2,064,788.43	67,285.43	1,311,676.77	61.91
REVENUE OVER/(UNDER) EXPENDITURES	( 725,001)	62,969.51	( 160,688.26)	( 67,285.43)	( 497,026.94)	31.44

Attachment: CC FINANCIAL JUNE 2019 (3085 : Financial Report)

[illegible]

Packet Pg. 97



CITY OF LOS FRESNOS  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JUNE 30TH, 2019

09 -COMMUNITY DEVELOPMENT COR  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
52-CDC DISBURSEMENTS	351,250	31,880.59	304,943.62	0.00	46,306.38	86.82
TOTAL REVENUES	351,250	31,880.59	304,943.62	0.00	46,306.38	86.82
<u>EXPENDITURE SUMMARY</u>						
52-CDC DISBURSEMENTS	351,250	4,320.25	100,976.04	94,954.04	155,319.90	55.78
TOTAL EXPENDITURES	351,250	4,320.25	100,976.04	94,954.04	155,319.90	55.78
REVENUE OVER/(UNDER) EXPENDITURES	0	27,560.34	203,967.58	( 94,954.04 )	( 109,013.52 )	7,700.00

Attachment: CC FINANCIAL JUNE 2019 (3085 : Financial Report)

CITY OF LOS FRESNOS  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JUNE 30TH, 2019

09 -COMMUNITY DEVELOPMENT COR

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<hr/>						
52-CDC DISBURSEMENTS =====						
10-NON-CATEGORIZED						
09-452-1010 SALES TAX	350,000	31,880.59	302,505.17	0.00	47,494.83	86.43
09-452-1050 INTEREST EARNED	1,250	0.00	2,438.45	0.00	( 1,188.45)	195.08
TOTAL 10-NON-CATEGORIZED	351,250	31,880.59	304,943.62	0.00	46,306.38	86.82
11-NON-CATEGORIZED						
99-OTHER REVENUE						
TOTAL 52-CDC DISBURSEMENTS	351,250	31,880.59	304,943.62	0.00	46,306.38	86.82
44-MISCELLANEOUS INCOME =====						
10-NON-CATEGORIZED						
TOTAL REVENUE	351,250	31,880.59	304,943.62	0.00	46,306.38	86.82

09 -COMMUNITY DEVELOPMENT COR  
DEPARTMENT - 52-CDC DISBURSEMENTS

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>01-SALARIES</u>						
09-552-01100 SALARIES	3,090	840.00	900.00	0.00	2,190.00	29.13
TOTAL 01-SALARIES	3,090	840.00	900.00	0.00	2,190.00	29.13
<u>02-EMPLOYEE BENEFITS</u>						
09-552-02100 FICA EXPENSE	192	52.08	55.80	0.00	136.20	29.06
09-552-02105 MEDICARE EXPENSE	45	12.18	13.05	0.00	31.95	29.00
09-552-02107 TWC EXPENSE	270	0.85	0.91	0.00	269.09	0.34
09-552-02160 WORKER'S COMP	14	2.69	2.88	0.00	11.12	20.57
TOTAL 02-EMPLOYEE BENEFITS	521	67.80	72.64	0.00	448.36	13.94
<u>03-CONTRACT LABOR</u>						
09-552-03110 ATTORNEY	500	0.00	0.00	0.00	500.00	0.00
09-552-03115 AUDITOR	5,550	0.00	4,000.00	0.00	1,550.00	72.07
09-552-03120 PROFESSIONAL SERVICES	26,400	2,030.76	20,307.72	0.00	6,092.28	76.92
TOTAL 03-CONTRACT LABOR	32,450	2,030.76	24,307.72	0.00	8,142.28	74.91
<u>04-SUPPLIES</u>						
09-552-04100 OFFICE SUPPLIES & PRINTING	2,500	381.42	1,535.18	291.01	673.81	73.05
TOTAL 04-SUPPLIES	2,500	381.42	1,535.18	291.01	673.81	73.05
<u>05-UTILITIES</u>						
<u>06-ADVERTISING</u>						
09-552-06100 CITY PROMOTION	29,250	500.00	28,706.72	0.00	543.28	98.14
09-552-06120 ADVERTISING	5,750	270.00	4,968.00	0.00	782.00	86.40
TOTAL 06-ADVERTISING	35,000	770.00	33,674.72	0.00	1,325.28	96.21
<u>09-TRAVEL &amp; SCHOOL</u>						
09-552-09100 TRAVEL/SEMINARS	2,000	147.32	147.32	0.00	1,852.68	7.37
TOTAL 09-TRAVEL & SCHOOL	2,000	147.32	147.32	0.00	1,852.68	7.37
<u>10-DUES &amp; MEMBERSHIPS</u>						
09-552-10100 DUES & MEMBERSHIPS	2,000	82.95	816.55	0.00	1,183.45	40.83
TOTAL 10-DUES & MEMBERSHIPS	2,000	82.95	816.55	0.00	1,183.45	40.83
<u>11-MAINTENANCE</u>						
09-552-11150 SPECIAL PROJECTS	93,094	0.00	4,766.93	94,663.03 (	6,335.96)	106.81
TOTAL 11-MAINTENANCE	93,094	0.00	4,766.93	94,663.03 (	6,335.96)	106.81

09 -COMMUNITY DEVELOPMENT COR  
DEPARTMENT - 52-CDC DISBURSEMENTS

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>12-INSURANCE</u>						
09-552-12100 INSURANCE	295	0.00	294.98	0.00	0.00	100.00
TOTAL 12-INSURANCE	295	0.00	294.98	0.00	0.00	100.00
<u>13-EQUIPMENT</u>						
09-552-13500 CAPITAL OUTLAY	100,000	0.00	0.00	0.00	100,000.00	0.00
TOTAL 13-EQUIPMENT	100,000	0.00	0.00	0.00	100,000.00	0.00
<u>14-COMPUTER SOFTWARE</u>						
<u>30-NON-SPECIFIC</u>						
09-552-30100 BUSINESS INCENTIVE PROGRAM	20,000	0.00	19,460.00	0.00	540.00	97.30
09-552-30130 GENERAL FUND ADMIN	15,000	0.00	15,000.00	0.00	0.00	100.00
09-552-30131 TRANSFER DEBT SERVICE I&S	45,000	0.00	0.00	0.00	45,000.00	0.00
TOTAL 30-NON-SPECIFIC	80,000	0.00	34,460.00	0.00	45,540.00	43.08
<u>40-NON-SPECIFIC</u>						
<u>80-BOND PAYMENTS</u>						
<u>99-MISCELLANEOUS &amp; CONTIN</u>						
09-552-99100 MISCELLANEOUS	300	0.00	0.00	0.00	300.00	0.00
TOTAL 99-MISCELLANEOUS & CONTIN	300	0.00	0.00	0.00	300.00	0.00
TOTAL 52-CDC DISBURSEMENTS	351,250	4,320.25	100,976.04	94,954.04	155,319.90	55.78
	=====	=====	=====	=====	=====	=====

09 -COMMUNITY DEVELOPMENT COR  
DEPARTMENT - 99-Capital Outlay

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
99-MISCELLANEOUS & CONTIN						

09 -COMMUNITY DEVELOPMENT COR  
DEPARTMENT - 53-CDC BOND DISBURSEMENTS

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
11-MAINTENANCE						
30-NON-SPECIFIC						
TOTAL EXPENDITURES	351,250	4,320.25	100,976.04	94,954.04	155,319.90	55.78
REVENUE OVER/(UNDER) EXPENDITURES	0	27,560.34	203,967.58	( 94,954.04) (	109,013.52)	7,700.00

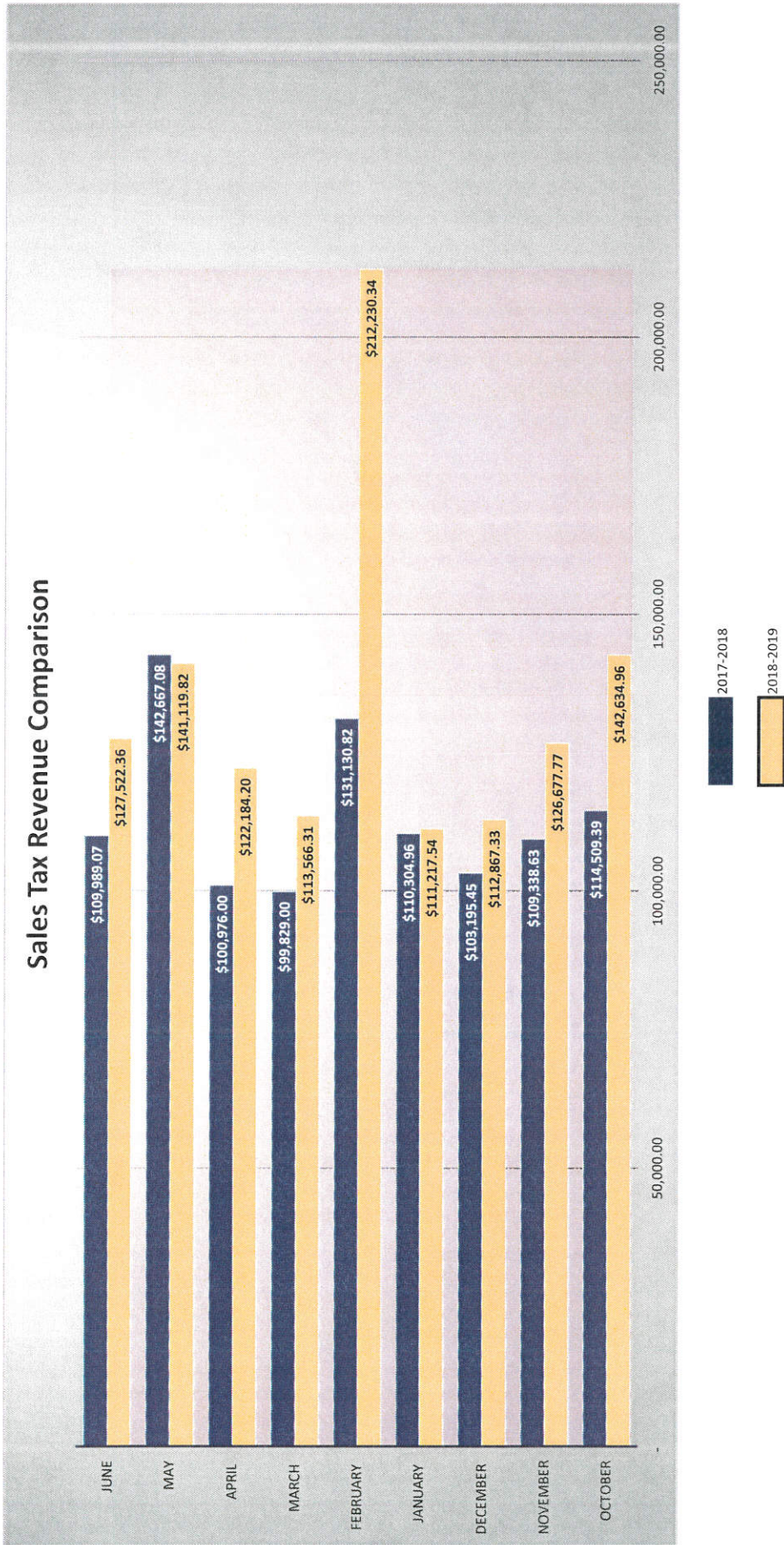


# Sales Tax Report FY18-19

	2c				1-1/2c (General Fund Portion)				1/2c (CDC Portion)			
	FY17-18	FY 16-17	Inc(Dec) (\$)	Inc(Dec) (%)	FY 17-18	FY 16-17	Inc(Dec) (\$)	Inc(Dec) (%)	FY 17-18	FY 16-17	Inc(Dec) (\$)	Inc(Dec) (%)
Paid												
October	114,509.39	116,427.55	(1,918.16)	-1.65%	85,882.04	87,320.66	(1,438.62)	-1.65%	28,627.35	29,106.89	(479.54)	-1.65%
November	109,338.63	111,307.74	(1,969.11)	-1.77%	82,003.97	83,480.81	(1,476.83)	-1.77%	27,334.66	27,826.94	(492.28)	-1.77%
December	103,195.45	99,756.63	3,438.82	3.45%	77,396.59	74,817.47	2,579.11	3.45%	25,798.86	24,939.16	859.70	3.45%
January	110,304.96	105,242.57	5,062.39	4.81%	82,728.72	78,931.93	3,796.79	4.81%	27,576.24	26,310.64	1,265.60	4.81%
February	131,130.82	120,436.21	10,694.61	8.88%	98,348.12	90,327.16	8,020.96	8.88%	32,782.71	30,109.05	2,673.65	8.88%
March	99,829.00	92,985.80	6,843.20	7.36%	74,871.75	69,739.35	5,132.40	7.36%	24,957.25	23,246.45	1,710.80	7.36%
April	100,976.00	99,592.03	1,383.97	1.39%	75,732.00	74,694.02	1,037.98	1.39%	25,244.00	24,898.01	345.99	1.39%
May	142,667.08	109,681.62	32,985.46	30.07%	107,000.31	82,261.22	24,739.10	30.07%	35,666.77	27,420.41	8,246.37	30.07%
June	109,989.07	115,642.66	(5,653.59)	-4.89%	82,491.80	86,732.00	(4,240.19)	-4.89%	27,497.27	28,910.67	(1,413.40)	-4.89%
July	125,789.13	128,747.63	(2,958.50)	-2.30%	94,341.85	96,560.72	(2,218.88)	-2.30%	31,447.28	32,186.91	(739.63)	-2.30%
August	134,113.34	114,408.47	19,704.87	17.22%	100,585.01	85,806.35	14,778.65	17.22%	33,528.34	28,602.12	4,926.22	17.22%
September	124,334.26	121,504.14	2,830.12	2.33%	93,250.70	91,128.11	2,122.59	2.33%	31,083.57	30,376.04	707.53	2.33%
TOTAL SALES ACTIVITIES	\$ 1,406,177.13	\$ 1,335,733.05	\$ 74,331.35	5.27%	\$ 1,054,632.85	\$ 1,001,799.79	\$ 55,748.51	5.27%	\$ 351,544.28	\$ 333,933.26	\$ 18,582.84	5.27%

Paid	2c			1-1/2c (General Fund Portion)				1/2c (CDC Portion)				
	FY18-19	FY17-18	Inc(Dec) (\$)	Inc(Dec) (%)	FY18-19	FY17-18	Inc(Dec) (\$)	Inc(Dec) (%)	FY18-19	FY17-18	Inc(Dec) (\$)	Inc(Dec) (%)
October	142,634.96	114,509.39	28,125.57	24.56%	106,976.22	85,882.04	21,094.18	24.56%	35,658.74	28,627.35	7,031.39	24.56%
November	126,677.77	109,338.63	17,339.14	15.86%	95,008.33	82,003.97	13,004.36	15.86%	31,669.44	27,334.66	4,334.79	15.86%
December	112,867.33	103,195.45	9,671.88	9.37%	84,650.50	77,396.59	7,253.91	9.37%	28,216.83	25,798.86	2,417.97	9.37%
January	111,217.54	110,304.96	912.58	0.83%	83,413.16	82,728.72	684.43	0.83%	27,804.39	27,576.24	228.14	0.83%
February	212,230.34	131,130.82	81,099.52	61.85%	159,172.76	98,348.12	60,824.64	61.85%	53,057.59	32,782.71	20,274.88	61.85%
March	113,566.31	99,829.00	13,737.31	13.76%	85,174.73	74,871.75	10,302.98	13.76%	28,391.58	24,957.25	3,434.33	13.76%
April	122,184.20	100,976.00	21,208.20	21.00%	91,638.15	75,732.00	15,906.15	21.00%	30,546.05	25,244.00	5,302.05	21.00%
May	141,119.82	142,667.08	(1,547.26)	-1.08%	105,839.87	107,000.31	(1,160.44)	-1.08%	35,279.96	35,666.77	(386.81)	-1.08%
June	127,522.36	109,989.07	17,533.29	15.94%	95,641.77	82,491.80	13,149.97	15.94%	31,880.59	27,497.27	4,383.32	15.94%
TOTAL SALES ACTIVITIES	\$ 1,210,020.63	\$ 1,021,940.40	\$ 188,080.23	18.40%	\$ 907,515.47	\$ 766,455.30	\$ 141,060.17	18.40%	\$ 302,505.16	\$ 255,485.10	\$ 47,020.06	18.40%

\*\*\*\* Sales Tax Amount may be adjusted at the end of the year based on actuals sales activity amounts.



**City Council**  
200 North Brazil  
Los Fresnos, TX 78566

Meeting: 07/16/19 06:00 PM  
Department: City Secretary  
Category: Report  
Prepared By: Jacqueline Moya  
Initiator: Jacqueline Moya  
Sponsors:  
DOC ID: 3086

**SCHEDULED**

**ACTION ITEM (ID # 3086)**

---

**Public Works Report 1. Water and Wastewater Activity 2.  
Calls for Service 3. Building Permits 4. Recycling**

Call with questions.

I recommend approval.



**City of Los Fresnos  
Water Treatment Plant  
And  
Wastewater Treatment Plant**

**Activity for the month of June 2019**

**Water Treatment Plant**

**Total Output: 17,131,851**  
**Daily Average: 571,062**  
**% of Capacity: 57.1%**

**Waste Water Treatment Plant**

**Total Output: 17,457,000**  
**Daily Average: 581,900**  
**% of Capacity: 58.2%**

# CITY OF LOS FRESNOS

## PUBLIC WORKS DEPARTMENT

### MONTHLY REPORT

JUNE 2019

CALLS FOR SERVICE	MONTH TOTAL	YEAR TO DATE
Service Connects/Disconnects	27	506
Rereads/Meter Info	81	566
Water Taps	4	7
Sewer Taps	0	5
Change Meter	15	54
Service Check for Water Leak at Account	8	43
Repaired Leak	2	12
Call for Sewer Stoppage	5	41
City Sewer Lines Unstopped	5	31
Code Enforcement/Other	4	21
Garbage Collection	74	341
Pothole Repairs	154	1144
Street Repairs	0	0
Street Sign Replacement/Repaired	0	177
Asphalt Used (ton)	1.92	10.57
Gravel Used (ton)	1	8
Fire Hydrants Flushed and Oiled	12	43
Fire Hydrants Repaired	3	3
Valves Repaired	0	2
Manholes Cleaned/Repaired	3	22

  
**Carlos Salazar, Director of Public Works**

PROJECTS: 0 -ZZZZZZZZZZ

APPLIED DATES: 0/00/0000 THRU 99/99/9999

ISSUED DATES: 6/01/2019 THRU 6/30/2019

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS: ALL

PROJECT	ISSUE DATE	NAME	LOCATION	CONTRACTOR	DESCRIPTION	PROJ TYPE
131576	6/03/2019	PENA, LUIS	33554 FM 803	LNE DEVELO	RESIDENTIAL BUILDING	NEW
131577	6/03/2019	SANDOVAL, MELISSA	209 E 1ST STREET APT46	OWNER	ELECTRICAL PERMIT	ALT
131578	6/05/2019	OFF SEASON SPORTS PERFORMAN	910 S ARROYO BLVD A1	OWNER	COMMERCIAL ADDITION/REMODEL	ALT
131579	6/04/2019	MARTINEZ, BRIAN	301 E RESACA DRIVE	ARELLANO'S	REROOF PERMIT	ALT
131580	6/07/2019	REAL ESTATE OUTFITTERS INC	208 N ARROYO BLVD B	JUAN	ELECTRICAL PERMIT	ALT
131581	6/10/2019	TEXAS G'S FIREWORKS	719 W OCEAN BLVD	OWNER	FIREWORK STAND PERMIT	CO
131582	6/10/2019	TEXAS G'S FIREWORKS	31770 STATE HWY 100	OWNER	FIREWORK STAND PERMIT	CO
131583	6/12/2019	CASTILLEJA, JUAN RENE	106 PECAN STREET	JUAN CASTI	RESIDENTIAL REMODEL/ADDITIO	ALT
131584	6/12/2019	MR. G'S FIREWORKS	31768 STATE HWY 100	OWNER	FIREWORK STAND PERMIT	CO
131585	6/12/2019	MR. G'S FIREWORKS	108 E OCEAN BLVD	OWNER	FIREWORK STAND PERMIT	CO
131586	6/12/2019	VALLEY FIREWORKS	32959 STATE HWY 100	OWNER	FIREWORK STAND PERMIT	CO
131587	6/12/2019	MEDRANO, ELIAS	101 ALVAREZ COURT	BRIAN MCAL	FENCE PERMIT	ALT
131588	6/12/2019	BARRERA, ELSA	310 E 8TH STREET	OWNER	RESIDENTIAL REMODEL/ADDITIO	ALT
131589	6/12/2019	LOS FRESNOS FIRE DEPT.	100 RODEO DRIVE	ZEPEDA	IRRIGATION PERMIT	I
131590	6/13/2019	BIG CHIEF FIREWORKS	32582 STATE HWY 100	OWNER	FIREWORK STAND PERMIT	CO
131591	6/13/2019	LUGO, ESTER	218 W 2ND STREET	OWNER	REROOF PERMIT	ALT
131592	6/17/2019	ANGEL LUCIA FUNERAL HOME	1005 S ARROYO BLVD	E2 SIGNS &	SIGN PERMIT	S
131593	6/19/2019	RIVERA, SANDRA	305 E 8TH STREET	OWNER	FENCE PERMIT	ALT
131594	6/19/2019	LOPEZ, ROSALINDA	214 E 7TH STREET	OWNER	RESIDENTIAL REMODEL/ADDITIO	ALT
131595	6/19/2019	ARIZPE FLOORING	32085 STATE HWY 100	OWNER	COMMERCIAL- NEW OWNER/TENAN	ALT
131596	6/20/2019	CITY OF LOS FRESNOS	400 W OCEAN BLVD	FSG	ELECTRICAL PERMIT	ALT
131597	6/20/2019	AGUILLONS TRANSMISSION	31241 STATE HWY 100	OWNER	COMMERCIAL ADDITION/REMODEL	ALT
131598	6/20/2019	CITY OF LOS FRESNOS	200 N ALAMO STREET	OWNER	COMMERCIAL- NEW OWNER/TENAN	ALT
131599	6/20/2019	SIERRA, JUAN	608 S ARROYO BLVD	BARNARD'S	ELECTRICAL PERMIT	ALT

Attachment: PW JUNE 2019 (3086 : Public Works Report)



PROJECTS: 0 -ZZZZZZZZZZ  
 APPLIED DATES: 0/00/0000 THRU 99/99/9999  
 ISSUED DATES: 6/01/2019 THRU 6/30/2019  
 EXPIRE DATES: 0/00/0000 THRU 99/99/9999  
 STATUS: ALL

PROJECT	ISSUE DATE	NAME	LOCATION	CONTRACTOR	DESCRIPTION	PROJ TYPE
-----						
131600	6/21/2019	VELA, VIOLETA	1001 PASTO DRIVE	J&J FRAMIN	FENCE PERMIT	ALT
131601	6/21/2019	MINISTERIO CASA DE ADORACIO	110 W 7TH STREET	OWNER	COMMERCIAL ADDITION/REMODEL	ALT
131602	6/21/2019	COCTELERIA EL COMPA-KITO	315 N ARROYO BLVD 5	OWNER	COMMERCIAL- NEW OWNER/TENAN	ALT
131603	6/24/2019	JONES, TOM	104 CANAL STREET	ATLAS TECH	ELECTRICAL PERMIT	ALT
131604	6/25/2019	KUNTZ, BRIAN E	115 RESACA RETREAT DRIVE	CERDA ROOF	REROOF PERMIT	ALT
131605	6/25/2019	LOS FRESNOS HIGH SCHOOL	907 N ARROYO BLVD	CENTRAL	MECHANCIAL PERMIT	ALT
131606	6/26/2019	GUTIERREZ, JESUS A	401 W 6TH STREET	OWNER	DRIVEWAY	ALT
131607	6/26/2019	T-MOBILE	911 S NOGAL STREET	GLOTEL	ELECTRICAL PERMIT	ALT
131608	6/26/2019	INTERDIAMOND BUILDERS, L.L.	307 RED OAK DR	INTER DIAM	RESIDENTIAL BUILDING	NEW
131609	6/27/2019	COLLIER, JONATHON	2050 BAJA CIRCLE	OWNER	ACCESSORY BUILDING	NEW
131610	6/27/2019	PARRA'S TAMALES Y MAS	33478 FM 803 A2	GRAFIK	SIGN PERMIT	S
131611	6/27/2019	FADEZ BARBER SHOP	33478 FM 803 B1	GRAFIK	SIGN PERMIT	S
131612	6/27/2019	ROCHA, RUBEN	106 HODGES STREET	NAVARRO RO	REROOF PERMIT	ALT
131613	6/28/2019	RODRIGUEZ, ARMANDO	106 S CUATES DRIVE	SOUTH TEXA	SWIMMING POOL	NEW
*** TOTALS ***		NUMBER OF PROJECTS:	38	VALUATION:	525,524.00	FEES: 11,438.30

**City of Los Fresnos  
Recycling Program  
Total Number of Guest  
June 2019**

Date	Tuesdays at Memorial Park 7 am - 11 am
06/04/19	25
06/11/19	31
06/18/19	32
06/25/19	22
<b>Totals</b>	<b>110</b>

Date	Thursdays at Wal-Mart Parking 4 pm - 8 pm
06/06/19	18
06/13/19	26
06/20/19	30
06/27/19	30
<b>Totals</b>	<b>104</b>

Date	Saturdays at City Hall 9 am - 1 pm
06/01/19	18
06/08/19	30
06/15/19	30
06/22/19	21
06/29/19	32
<b>Totals</b>	<b>131</b>

<b>Total attendance for the Month of June</b>	<b>345</b>
---	------------

**City Council**  
200 North Brazil  
Los Fresnos, TX 78566

Meeting: 07/16/19 06:00 PM  
Department: City Secretary  
Category: Report  
Prepared By: Jacqueline Moya  
Initiator: Jacqueline Moya  
Sponsors:  
DOC ID: 3087

**SCHEDULED**

**ACTION ITEM (ID # 3087)**

---

**Police Department 1. Arrests 2. Incidents 3. Accidents**

Call with questions.

I recommend approval.

# LOS FRESNOS POLICE DEPARTMENT

## Arrests - By Violation

06\01\2019  
thru 06\30\2019

Violation	# of Offenses
ASSAULT CAUSES BODILY INJURY FAMILY VIOLENCE 13a	1
CRIMINAL MISCHIEF >=\$50<\$500	1
DRIVING WHILE INTOXICATED	7
DRIVING WHILE INTOXICATED 2ND	2
DRIVING WHILE INTOXICATED/OPEN ALCH CONTAINER	1
DRIVING WHILE LICENSE SUSPENDED UNDER PROVISIONS OF DL LAWS	2
EXECUTION OF CAPIAS OR ARREST WARRANT	25
HOLD FOR CUSTOMS	6
INJURY CHILD/ELDERLY/DISABLED RECKLESS BODILY INJ 13a	1
NO DRIVER'S LICENSE	4
POSS CS PG 1 >=400G	1
POSS CS PG 2 >= 4G<400G	1
POSS CS PG 3 < 28G	2
POSS DEL DRUG PARAPHERNALIA	2
POSS MARIJ >50LBS<=2,000LBS	3
POSS MARIJ >5LBS<=50LBS	2
POSSESSION OF DRUG PARAPHERNALIA	1
PUBLIC INTOXICATION	7
THEFT	4
<b>Total Violations</b>	73
<b>Total Arrests</b>	67

Attachment: LFPD REPORT (3087 : Police Department)

# LOS FRESNOS POLICE DEPARTMENT

## Incidents - By Violation

06\01\2019  
thru 06\30\2019

Violation	Incidents
ABANDONED VEHICLES	18
ALARMS	5
ANIMAL CONTROL	38
ASSAULT CAUSES BODILY INJ 13a	1
ASSAULT CAUSES BODILY INJURY FAMILY VIOLENCE 13a	1
BURGLARY OF HABITATION	3
BURGLARY OF VEHICLE 23f	1
CRIMINAL MISCHIEF >=\$50<\$500	2
CRIMINAL MISCHIEF/CLASS C	1
DEPOSITED GLASS/OTHER DEBRIS ON HIGHWAY	2
DRIVING WHILE INTOXICATED	3
DRIVING WHILE INTOXICATED 2ND	1
DRIVING WHILE INTOXICATED/OPEN ALCH CONTAINER	2
DRIVING WHILE LICENSE SUSPENDED UNDER PROVISIONS OF DL LAWS	2
EXECUTION OF CAPIAS OR ARREST WARRANT	26
FAIL TO MAINTAIN FINANCIAL RESPONSIBILITY	3
GARAGE SALES	8
HARASSMENT	1
ILLEGAL DUMPING >5 LBS < 500 LBS	1
INJURY CHILD/ELDERLY/DISABLED RECKLESS BODILY INJ 13a	1
MAINTENANCE OF SIGNS	2
NO DRIVER'S LICENSE	4
NO PROOF OF FINANCIAL RESPONSIBILITY	7
POSS CS PG 1 >=400G	1
POSS CS PG 2 >= 4G<400G	1
POSS CS PG 3 < 28G	2
POSS MARIJ >50LBS<=2,000LBS	3
POSS MARIJ >5LBS<=50LBS	2
POSSESSION OF DRUG PARAPHERNALIA	6
PUBLIC INTOXICATION	6
TERRORISTIC THREAT 13a	1
THEFT	6
THEFT PROP>=\$1,500<\$20K 23a	1
WEEDS OR RUBBISH LOT	27
WELFARE CONCERN	1
Total Violations	190
Total Incidents	179

Attachment: LFPD REPORT (3087 : Police Department)

# LOS FRESNOS POLICE DEPARTMENT

## Accident – By Street & Intersection

06/01/2019 thru 06/30/2019

<u>Street &amp; Intersection</u>	<u>Accidents</u>	<u>Fatalities</u>	<u>Vehicles</u>	<u>Injured</u>
Arroyo & 6th	1	0	2	1
Ocean & Coma	1	0	2	0
300 W Ocean	1	0	2	0
Ocean & Oleander	1	0	2	0
State Hwy 100 & FM 803	3	0	5	0
30900 W Ocean	2	0	4	2
100 W Ocean	1	0	2	1
300 S Arroyo	1	0	3	0
600 S Arroyo	1	0	2	1
100 S Arroyo	1	0	2	0
101 S Arroyo	1	0	2	0
33168 Whipple Road	1	0	2	1
510 W Ocean	1	0	2	0
<b>Total</b>	<b>16</b>	<b>0</b>	<b>32</b>	<b>6</b>

Attachment: LFPD REPORT (3087 : Police Department)



**City Council**  
200 North Brazil  
Los Fresnos, TX 78566

Meeting: 07/16/19 06:00 PM  
Department: City Secretary  
Category: Report  
Prepared By: Jacqueline Moya  
Initiator: Jacqueline Moya  
Sponsors:  
DOC ID: 3088

**SCHEDULED**

**ACTION ITEM (ID # 3088)**

---

**Municipal Court 1. Monthly Report**

Call with questions.

I recommend approval.

# OFFICIAL MUNICIPAL COURT MONTHLY REPORT

MUNICIPAL COURT OF <u>Los Fresnos</u>		TRAFFIC		NON-TRAFFIC MISDEMEANOR	
FOR MONTH <u>June</u> YEAR <u>2019</u>		NON-PARKING	PARKING	STATE LAW	CITY ORDINANCE
1. New Cases Filed During the Month		<u>1124</u>	<u>1</u>	<u>57</u>	<u>3</u>
2. Dispositions Prior to Trial:					
A. Bond Forfeitures					
B. Fined (Before trial only. If the defendant goes to trial, enter in Item 3.)					
C. Cases Dismissed (Do not include dismissals that are to be reported in Items 3C and 4 below.)					
3. Dispositions at Trial:					
A. Trial by Judge					
(1) Finding of Guilty		<u>121</u>		<u>18</u>	<u>2</u>
(2) Finding of Not Guilty					
B. Trial by Jury					
(1) Finding of Guilty					
(2) Finding of Not Guilty					
C. Dismissed at Trial					
4. Cases Dismissed:					
A. After Driver Safety Course (C.C.P., Art. 45.0511)		<u>45</u>			
B. After Deferred Disposition (C.C.P., Art. 45.051)		<u>23</u>		<u>1</u>	
C. After Proof of Financial Responsibility (Transportation Code, Sec. 601.193)		<u>14</u>			
D. Compliance Dismissal (Proof of Inspection, License, or Registration)		<u>94</u>			
5. Community Service Ordered (For satisfaction of fine or costs only.)		<u>9</u>			
6. Cases Appealed					
7. Juvenile / Minor Activity:					
A. Transportation Code Cases Filed		<u>8</u>			
B. Non-Driving Alcoholic Beverage Code Cases Filed		<u>1</u>			
C. Driving Under the Influence of Alcohol Cases Filed					
D. Health & Safety Code (Tobacco) Cases Filed					
E. Failure to Attend School Cases Filed (Education Code, Sec. 25.094)					
F. Education Code (Except Failure to Attend) Cases Filed					
G. Violation of Local Daytime Curfew Ordinance Cases Filed (Loc. Govt. Code, Sec. 341.905)					
H. All Other Non-Traffic Fine-Only Cases Filed		<u>2</u>			
I. Waiver of Jurisdiction of Non-Traffic Cases (Family Code, Sec. 51.08(b))					
J. Referred to Juvenile Court for Delinquent Conduct (C.C.P., Art. 45.050 (c)(1))					
K. Held in Contempt, Fined, or Denied Driving Privileges (C.C.P., Art. 45.050 (c)(2))					
Magistrate Warnings Given (Juvenile):					
L. Warnings Administered					
M. Statements Certified					
8. Parent Contributing to Nonattendance Cases Filed (Education Code, Sec. 25.093)					
9. Safety Responsibility and Driver's License Suspension Hearings Held					
10. Search Warrants Issued (Do not include warrants for arrest.)					
11. Arrest Warrants Issued:					
A. Class C Misdemeanors Only					<u>112</u>
B. Felonies and Class A and B Misdemeanors Only					
12. Magistrate Warnings Given: (Given to defendants charged with county or district court offense.)					
A. Class A and B Misdemeanors Only					<u>12</u>
B. Felonies					<u>12</u>
13. Emergency Mental Health Hearings Held					
14. Magistrate's Orders for Emergency Protection					
15. Total Revenue				\$	<u>88,287.99</u>
(Include all revenue collected during month to be remitted to city)					

Attachment: MC REPORT JULY 2019 (3088 : Municipal Court)

From 6/01/2019 to 6/30/2019

Citation No. Docket No. Violator

\*\*\*\*\* TOTAL FOR REPORT \*\*\*\*\*

Code	---	Payments	---	Refunds	---	Net	---	G/L Acct No.
FINE	472	29,170.47	7	449.60-		28,720.87	01	407-0240
CCC04	534	20,489.02	4	120.00-		20,369.02	01	2512
TFC	386	1,155.00	1	3.00-		1,152.00	01	407-0240
AR	484	2,416.00	2	10.00-		2,406.00	01	407-0240
TECH	510	2,002.00	3	8.00-		1,994.00	01	407-0241
STF	407	11,767.00	1	30.00-		11,737.00	01	2512
MCBS	503	1,501.00	2	6.00-		1,495.00	01	407-0270
SJRF	499	1,992.00	2	8.00-		1,984.00	01	2512
JFCT2	503	2,693.80	2	10.80-		2,683.00	01	2512
JFCI	497	298.20	2	1.20-		297.00	01	407-0240
IDF	498	993.10	2	4.00-		989.10	01	2512
CJFS	340	30.60	0	0.00		30.60	01	2512
CJFC	340	3.40	0	0.00		3.40	01	407-0240
WRNTFE	98	4,618.90	0	0.00		4,618.90	01	407-0240
TLFTA1	91	1,753.10	1	20.00-		1,733.10	01	2512
TLFTA2	86	515.90	1	6.00-		509.90	01	2517
TLFTA3	85	339.00	1	4.00-		335.00	01	407-0240
COLAGY	76	4,848.64	0	0.00		4,848.64	01	2513
TPF	478	956.00	2	4.00-		952.00	01	2512
CS2	11	274.10	0	0.00		274.10	01	407-0280
TP-L	57	437.30	2	20.00-		417.30	01	407-0240
TP-S	51	571.80	2	25.00-		546.80	01	2512
TP-L-J	46	115.00	2	4.00-		111.00	01	407-0260
AF2	79	1,580.00	0	0.00		1,580.00	01	407-0240
SPEX	35	2,687.90	0	0.00		2,687.90	01	407-0290
DSC	44	435.60	0	0.00		435.60	01	407-0240
TXSBLT	3	106.50	0	0.00		106.50	01	2515
AF	5	50.00	0	0.00		50.00	01	407-0240
ACC	4	68.90	0	0.00		68.90	01	407-0240

Total: 7219 93,870.23 39 733.60- 93,136.63

CITY	41,170
COURT	1,994
BLDG. SEC.	1,495
JUDGE ED	111
OMNI	509
COLL. AG	4,848
CHILD	274
OP	0
STATE	42,733
TOTAL	93,136

Cash Payments..... \$87,975.33  
Bond Forfeited.... \$0.00  
Bond Applied..... \$5,434.30  
Payment Refunded.- \$273.00-  
Fees/Fines Paid..= \$93,136.63

Cash (Payments)...+ \$87,975.33  
Cash (Bonds).....+ \$5,237.70  
Total Cash Trans.= \$93,213.03

Cash Refunds.....- \$273.00-  
Cash Bnd Refunds.- \$0.00  
Net Cash Trans...= \$92,940.03

Xfers (Payments).. \$70.00  
Xfers (Refunds)... \$70.00-  
Adjst (Payments).. \$390.60  
Adjst (Refunds)... \$390.60-

OVERPAYMENT

Attachment: MC REPORT JULY 2019 (3088 : Municipal Court)

**City Council**  
200 North Brazil  
Los Fresnos, TX 78566

Meeting: 07/16/19 06:00 PM  
Department: City Secretary  
Category: Report  
Prepared By: Jacqueline Moya  
Initiator: Jacqueline Moya  
Sponsors:  
DOC ID: 3089

**SCHEDULED**

**ACTION ITEM (ID # 3089)**

---

**Library Report 1. Monthly Report**

Call with questions.

I recommend approval.



**ETHEL L. WHIPPLE MEMORIAL LIBRARY  
LIBRARIAN'S REPORT  
JUNE 2019**

### Number of Patron Checking Out Materials

Adult	546
Children	172
Teens	27
In Library Use	69
Summer Reader	650



### Material Types Checked Out

Adult Books	209
Children Books	599
Young Adult Books	441
Videos	144
Audios	0
Other Language Books	46
Hotspots	23
Laptops	2



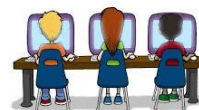
### Items Downloaded

eBooks	34
eAudiobooks	39



### Patron Access Computer Use

Total Sessions	438
Total Time	232 hours
Guest Passes	130



### Free WiFi Access Use

Total Sessions	425 Library WiFi
Total Time	1050 hours
Total Sessions	246 Park WiFi
Total Time	615 hours



### What Happened In the Library

Hours Open	160 hours
Visits	3,050
Children Program Attendance	575
Volunteer Hours	350
New Cards Issued	61
Cards Renewed	95
New Books Added	101
New eBooks Added	103
New Videos Added	18
Hotspots Added	0
Books Weeded	152
Videos Weeded	0
Reference Questions	465
Assists in Computer Lab	315
Patron Copies	1,544
Patron Faxes sent	94
Patron Printouts	1,092
Library Staff Copies	338
Replacement Cards	27





**City Council**  
200 North Brazil  
Los Fresnos, TX 78566

Meeting: 07/16/19 06:00 PM  
Department: City Secretary  
Category: Report  
Prepared By: Jacqueline Moya  
Initiator: Jacqueline Moya  
Sponsors:  
DOC ID: 3090

**SCHEDULED**

**ACTION ITEM (ID # 3090)**

---

**Fire Marshal's Report 1. Monthly Report**

Call with questions.

I recommend approval.



FIRE MARSHAL'S OFFICE  
200 NORTH BRAZIL  
LOS FRESNOS, TEXAS 78566

## FIRE INSPECTION REPORT

MONTHLY INFORMATION REPORT  
MONTH OF June 2019

### FIRES

### INSIDE CITY

### OUTSIDE CITY

Business Structures

Dwellings

Mobile Homes

Grass

Refuse

Institutional

Motor Vehicles

Rescue Calls

Incendiary or Suspicious Fires

Other Calls

2

1

2

7

3

3

1

9

8

36

TOTAL ALARMS

## MONTHLY FIRE PREVENTION INSPECTIONS

Commercial Businesses

Industrial Structures

Public Buildings

Hotels/Motels

Institutions

Homes Shelter

Apartments

3

5

TOTAL INSPECTIONS

10

SCHOOL, HOSPITAL AND NURSING HOME FIRE DRILLS SUPERVISED: \_\_\_\_\_

LECTURES-PRESENTATIONS MADE/FILMS: SHOWN \_\_\_\_\_ TOTAL AUDIENCE \_\_\_\_\_

FIRES INVESTIGATED: (ACCIDENTAL) \_\_\_\_\_ (INCENDIARY) \_\_\_\_\_

  
FIRE MARSHAL, CITY OF LOS FRESNOS

Attachment: FIRE MARSHAL REPORT (3090 : Fire Marshal's Report)

**City Council**  
200 North Brazil  
Los Fresnos, TX 78566

Meeting: 07/16/19 06:00 PM  
Department: City Secretary  
Category: Report  
Prepared By: Jacqueline Moya  
Initiator: Jacqueline Moya  
Sponsors:  
DOC ID: 3104

**SCHEDULED**

**ACTION ITEM (ID # 3104)**

---

**EMS Report 1. Quarterly report**

Call with questions.

I recommend approval.

# LOS FRESNOS AMBULANCE SERVICE, INC.

P.O. BOX 776

LOS FRESNOS, TX 78566

PH.: (956)233-5007

## 3<sup>RD</sup> QTR EMS Report 2019

<u>April</u>			<u>May</u>		<u>June</u>	
LF	59	40%	57	34%	70	41%
CC	73	49%	92	55%	91	53%
IL	4	3%	4	2%	1	0.5%
LV	1	1%	6	4%	3	2%
PI	5	3%	1	0.5%	3	2%
B	7	4%	4	2%	1	0.5%
SPI	0	0%	1	0.5%	0	0%
H	0	0%	3	2%	0	0%
SB	0	0%	0	0%	1	0.5%
<hr/>			<hr/>		<hr/>	
Total:	149		168		170	

Attachment: 3rd Quarter EMS Report (3104 : LFEMS 3rd Quarter Report 2019)

**City Council**  
200 North Brazil  
Los Fresnos, TX 78566

Meeting: 07/16/19 06:00 PM  
Department: City Secretary  
Category: Closed Session  
Prepared By: Jacqueline Moya  
Initiator: Jacqueline Moya  
Sponsors:

**SCHEDULED**

**ACTION ITEM (ID # 3093)**

DOC ID: 3093

---

**Closed Session -Deliberation pursuant to Sections 551.072,  
Title 5 of the Texas Government Code, the Texas Open  
Meetings Act regarding the purchase, exchange, lease, or  
value of real property.**



**City Council**  
200 North Brazil  
Los Fresnos, TX 78566

Meeting: 07/16/19 06:00 PM  
Department: City Secretary  
Category: Open Session  
Prepared By: Jacqueline Moya  
Initiator: Jacqueline Moya  
Sponsors:

**SCHEDULED**

**ACTION ITEM (ID # 3092)**

DOC ID: 3092

---

**Open Session - Deliberation pursuant to Sections 551.072,  
Title 5 of the Texas Government Code, the Texas Open  
Meetings Act regarding the purchase, exchange, lease, or  
value of real property.**