

City Council

200 North Brazil

Regular Meeting

Los Fresnos, TX 78566

<http://citylf.cloudaccess.net/en/>

~ Agenda ~

Tuesday, August 13, 2019

6:00 PM

City Hall

NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL OF THE CITY OF LOS FRESNOS PURSUANT TO CHAPTER 551, TITLE 5 OF THE TEXAS GOVERNMENT CODE, THE TEXAS OPEN MEETINGS ACT, WILL MEET ON TUESDAY, AUGUST 13, 2019 AT 6:00 PM AT CITY HALL, 200 NORTH BRAZIL ST, LOS FRESNOS, TX 78566.

I. AGENDA

- A. Call meeting to order
- B. Invocation and Pledge of Allegiance
- C. Consent Agenda
 - 1. Consideration and ACTION to approve the minutes from July 16, 2019.
 - 2. Consideration and ACTION to approve the Quarterly Investment Portfolio Report ended as of June 30, 2019.
 - 3. Consideration and ACTION to approve Resolution 12-2019 accepting the work under contract with Castle Enterprises, LLC as being complete and in accordance with the plans, specifications, and all approved change orders.
 - 4. Consideration and ACTION to approve Resolution 13-2019 finding that AEP Texas Inc.'s requested increase to its electric transmission and distribution rates and charges within the city should be denied; finding that the city's reasonable rate case expenses shall be reimbursed by the company; finding that the meeting at which this resolution is passed is open to the public as required by law; requiring reimbursement of cities' rate case expenses; finding that the meeting at which this resolution is passed is open to the public as required by law; requiring notice of this resolution to the company and legal counsel.
 - 5. Consideration and ACTION to approve the first reading of Ordinance 502 approving a negotiated resolution between the city and Texas Gas Service ("TGS" or "the company") regarding the company's April 30, 2019 cost of service adjustment ("COSA") filing; declaring existing rates to be unreasonable; adopting new tariffs that reflect rate adjustments consistent with the negotiated settlement and finding the rates to be set by the attached tariffs to be just and reasonable; providing for the recovery of the city's and TGS' reasonable and necessary rate case expenses; adopting a savings clause; determining that this ordinance was passed in accordance with the requirements of the Texas open meetings act; declaring an

effective date; repealing any prior ordinances inconsistent with this ordinance and requiring delivery of this ordinance to the company's and the city's legal counsel.

6. Consideration and ACTION to approve a Memorandum of Understanding between the City of Los Fresnos and Research, Applied Technology, Education, and Service, INC. (RATES) D.B.A. RATES/RGV for representative appointment to the regional Lower Rio Grande Valley TPDES Stormwater Task Force.
 7. Consideration and ACTION to approve an agreement for services to provide swimming lessons for the fiscal year 2018/2019 and the fiscal year 2019/2020.
- D. Visitors remarks-To speak you must sign in with the City Secretary prior to the meeting you have a limit of 3 minutes to speak.
- E. Action Items
1. Consideration and ACTION to approve a service agreement with the Cameron County Fair & Livestock Show.
 2. Consideration and ACTION to approve a service agreement for the Cowboy Cook Off.
 3. Consideration and ACTION to approve a service agreement with the Los Fresnos Rodeo.
 4. Consideration and ACTION to approve allowing the local Mason's to have a cornerstone ceremony dedicating the new city hall.
 5. Consideration and ACTION to approve the 2019 Street Improvements.
 6. Consideration and ACTION on a resolution 13-2019 to nominate a person for Position 9 on the Cameron Appraisal District Board of Directors.
 7. Consideration and ACTION to approve ordinance 505 of the city of Los Fresnos, Texas adopting a water conservation plan and drought contingency plan: establishing criteria for the initiation and termination of drought response stages; establishing restrictions on certain water uses; establishing penalties for the violation of and provisions for enforcement of these restrictions' establishing procedures for granting variances; providing severability; repealing ordinance 455 and providing for an effective date.
 8. Consideration and ACTION to acknowledge the Finance Director's certification of the estimated ad valorem tax collection rate for 2018 and the excess debt tax collections for 2018 tax year.
 9. Consideration and ACTION to acknowledge the Cameron Appraisal District Chief Appraiser's certification of the 2019 tax roll.

10. Consideration and ACTION to acknowledge the calculations of the City's Effective and Rollback Ad Valorem Tax Rate for tax year 2019 and for fiscal year 2019/2020.
 11. Consideration and ACTION to propose a tax rate for tax year 2019, take a record vote, if proposed tax rate exceeds the lower of the effective rate or rollback rate, and set dates for public hearings, if necessary.
- F. Acknowledgement of City Manager's Report
1. City Manager Report A. Wastewater Plant Update B. Water Plant Update C. Water & Wastewater Engineering Study D. Whipple Road Wastewater Extension E. Nature Park F. Hike & Bike Trails G. CDBG Disaster Grant H. Henderson Road Project I. City Hall Project J. Underground Canal K. Update Planning & Zoning Ordinance L. Drainage Update M. Street & Alley Paving N. Boys & Girls Club Quarterly Report
- G. Acknowledgement of Department Head Reports
1. Financial Report 1. Monthly 2. Year to Date 3. Sales Tax
 2. Public Works Report 1. Water and Wastewater Activity 2. Calls for Service 3. Building Permits 4. Recycling
 3. Police Department 1. Arrests 2. Incidents 3. Accidents
 4. Municipal Court 1. Monthly Report
 5. Library Report 1. Monthly Report
 6. Fire Marshal's Report 1. Monthly Report
- H. Budget Workshop
1. Budget Workshop
- I. Closed Session - Deliberation and possible action regarding the following:
1. Closed Session -Deliberation pursuant to Sections 551.072, Title 5 of the Texas Government Code, the Texas Open Meetings Act regarding the purchase, exchange, lease, or value of real property.
- J. Open Session – Deliberation and possible action regarding the following:
1. Open Session - Deliberation pursuant to Sections 551.072, Title 5 of the Texas Government Code, the Texas Open Meetings Act regarding the purchase, exchange, lease, or value of real property.
- K. Adjournment

This is to certify that I, Jacqueline Moya, posted this agenda on the front bulletin board of the City Hall on August 9, 2019 on or before 5:30 p.m. and it shall remain so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Jacqueline Moya, City Secretary

Persons with any disabilities that would like to attend meetings must notify City Secretary 24 hours in advance so that the City can make arrangements for that disabled person.

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 08/13/19 06:00 PM
Department: City Secretary
Category: Minutes
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 3129)

DOC ID: 3129

**Consideration and ACTION to approve the minutes from July
16, 2019.**

I recommend approval.

City Council

200 North Brazil

Los Fresnos, TX 78566

<http://citylf.cloudaccess.net/en/>

Regular Meeting

~ Minutes ~

Tuesday, July 16, 2019

6:00 PM

City Hall

Agenda

- A. Call meeting to order

Mayor Polo Narvaez opened the meeting at 6:00 p.m.

- B. Invocation and Pledge of Allegiance

Mr. Milum gave the invocation and led the audience in the pledge of allegiance.

Presentation**Recognition to the City of Los Fresnos for first place in the small community category for the It's Time Texas Community Challenge.**

Mayor Narvaez read the certificate presented to the city and thanked the community for their participation.

RESULT:	NO ACTION
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Consent Agenda

Mayor Narvaez asked the council if they had any questions or concerns on the consent agenda. There were no questions.

Consideration and ACTION to approve the minutes from June 11, 2019.

Motion was made and seconded to approve the minutes from June 11, 2019.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Polo Narvaez, Mayor
SECONDER:	Yolanda H. Cruz, Councilwoman
AYES:	Collinsworth, Herrera, Narvaez, Cruz, Real
ABSENT:	Juan Munoz

Consideration and ACTION to approve the Quarterly Investment Portfolio Report ended as of March 31, 2019.

Motion was made and seconded to approve the Quarterly Investment Portfolio Report ended as of March 31, 2019.

Attachment: cc min 7 16 19 (3129 : Minutes)

RESULT: ADOPTED [UNANIMOUS]
MOVER: Polo Narvaez, Mayor
SECONDER: Yolanda H. Cruz, Councilwoman
AYES: Collinsworth, Herrera, Narvaez, Cruz, Real
ABSENT: Juan Munoz

Consideration and ACTION to approve the second reading of Ordinance 501 providing an amendment to Chapter 48, Article III, section 42-52 one-way alleys updating designated one-way alleys in various areas throughout the city of Los Fresnos.

Motion was made and seconded to approve the second reading of ordinance 501 providing an amendment to Chapter 48, Article 48, Article III, section 42-52 one-way alleys updating designated in various areas throughout the city of Los Fresnos.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Polo Narvaez, Mayor
SECONDER: Yolanda H. Cruz, Councilwoman
AYES: Collinsworth, Herrera, Narvaez, Cruz, Real
ABSENT: Juan Munoz

Consideration and ACTION to approve a Memorandum of Understanding between the City of Los Fresnos and South Texas ISD regarding the use of the parking lot at Memorial Park.

Motion was made and seconded to approve a Memorandum of Understanding between the City of Los Fresnos and South Texas ISD regarding the use of the parking lot at Memorial Park.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Polo Narvaez, Mayor
SECONDER: Yolanda H. Cruz, Councilwoman
AYES: Collinsworth, Herrera, Narvaez, Cruz, Real
ABSENT: Juan Munoz

Consideration and ACTION to approve the preliminary and final plat for Valle Alto Phase 5 Subdivision.

Motion was made and seconded to approve the preliminary and final plat for Valle Alto Phase 5 Subdivision.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Polo Narvaez, Mayor
SECONDER: Yolanda H. Cruz, Councilwoman
AYES: Collinsworth, Herrera, Narvaez, Cruz, Real
ABSENT: Juan Munoz

Consideration and ACTION to approve the preliminary and final plat for The Villas Subdivision.

Attachment: cc min 7 16 19 (3129 : Minutes)

Motion was made and seconded to approve the preliminary and final plat for The Villas Subdivision.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Polo Narvaez, Mayor
SECONDER: Yolanda H. Cruz, Councilwoman
AYES: Collinsworth, Herrera, Narvaez, Cruz, Real
ABSENT: Juan Munoz

Consideration and ACTION to approve a budget amendment for the Police Department to purchase a police unit with grant funding approved by the Council on March 28, 2019.

Motion was made and seconded to approve a budget amendment for the Police Department to purchase a police unit with grant funding approved by Council on March 28, 2019.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Polo Narvaez, Mayor
SECONDER: Yolanda H. Cruz, Councilwoman
AYES: Collinsworth, Herrera, Narvaez, Cruz, Real
ABSENT: Juan Munoz

Visitors remarks-To speak you must sign in with the City Secretary prior to the meeting you have a limit of 3 minutes to speak.

Manuel Abrego signed up to speak about drainage. Mr. Abrego explained that about a year ago there was flooding in Los Fresnos. He stated he was very happy with the actions the City Manager and the city has taken on addressing the issues of drainage. He pointed out a few drainage ditches throughout the city.

Mayor Narvaez thanked Mr. Abrego.

Action Items

Approval or rejection of the Order of Election and Notice of Election for the November 5, 2019 City Election.

Council member Joe Collinsworth asked Mayor Narvaez if he was going to deal with all the other items. Council member James Herrera commented that he could not find the items the Mayor had read. Mayor let Mr. Herrera know the items were in the back of the page. Mr. Collinsworth stated the Mayor skipped from D Consent Agenda to E Visitors Remarks and he was wondering why because there was issues in D that needed to be addressed. Mr. Collinsworth asked the Mayor if he was going to go back. Mayor Narvaez answered no he had already read the consent agenda and they had voted to approve it. Mr. Collinsworth answered ok.

Mayor Narvaez asked if there was any questions or concerns on the item to approve the Order of Election and the Notice of Election.

Motion was made and seconded to approve the Order of Election and Notice of Election for the November 5, 2019 City Election.

Mr. Herrera state he had a question that was tied to the item and asked the Mayor if he could ask the question. The Mayor answered yes. Mr. Herrera stated that in the last election there was several elderly trip and fall over on the curb getting out of their cars. He stated its been like that for several years and it needs to be fixed by the next election. The Mayor asked where exactly it happened and Mr. Herrera explained the location. Mr. Milum stated he could address Mr. Herrera's concern under the General Manager report section.

Motion was made and seconded to approve the Order of Election and Notice of Election for the November 5, 2019 City Election.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Swain Real, Councilman
SECONDER:	James Herrera, Councilman
AYES:	Collinsworth, Herrera, Narvaez, Cruz, Real
ABSENT:	Juan Munoz

Consideration and ACTION to approve a contract with Cameron County Election Administration to conduct the early voting and election day voting for November 5, 2019 City Election.

Mayor Narvaez explained it was the county who handles the elections by providing the personnel to run the elections. Mayor Narvaez asked if there were any questions or concerns regarding the election contract.

Council member James Herrera commented that at the last election there were three voting machines and only one was working. There was a line all the way to the street because only one voting machine was working and the workers were very frustrated because they could not repair them and it has to do with the county sending broken machines. Mr. Herrera believes they need to test them before they bring them over.

Mayor Narvaez stated that Mr. Herrera's concern was a recommendation they could make to the county to make sure they send working machines.

Motion was made and seconded to approve a contract with Cameron County Election Administration to conduct the early voting and election day voting for November 5, 2019 City Election and communicate with the county officials to send voting machines that are working.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	James Herrera, Councilman
SECONDER:	Joe Collinsworth, Councilman
AYES:	Collinsworth, Herrera, Narvaez, Cruz, Real
ABSENT:	Juan Munoz

Consideration and ACTION to approve updating the plat review fees and adding a fee for overflowing containers to the city fee schedule.

Mayor Narvaez asked the council if they had any questions or concerns on the item.

Attachment: cc min 7 16 19 (3129 : Minutes)

Council member Juan Munoz arrived at 6:15 p.m.

Council member Swain Real stated he thinks the fees for the garbage are very high. It is almost the same fee for one monthly pick up. Mr. Real gave a few calculation on how the fees were too high. Mr. Real feels that a penalty should not be the same as a monthly pickup.

Mr. Milum explained that the garbage company will charge the city \$50.00 per overflowing yard, they will not charge full price. Mr. Real stated if you had an 8 yard dumpster it is approximately \$430 a month, that's about what he is paying. Mr. Milum explained that if it was overflowing only one yard it would be \$50. Mr. Real asked if it was the size of the container. Mr. Milum answered no it would be the extra that is sitting beside it. If it is determined it's a yard they will take photos and make the calculations.

Mr. Real stated that's still basically what the monthly fee is per yard. Mr. Real did not know what other options were available because he did not know how the contract read. He thinks it should be at least \$10 a yard not \$50 for a penalty.

Mr. Milum understood Mr. Real's concern and he had spoke to other City Managers and the fees are applied to all the entities that Republic Services serves.

Mr. Real stated he did not have that fee in Brownsville. He owns properties in Brownsville and he has never seen that fee. Mr. Real stated if he gets a vote he is voting no.

Mayor Narvaez asked Mr. Milum if the fee was determined by Republic Services. Mr. Milum answered yes. Mayor Narvaez asked if they notify the city what they are charging. Mr. Milum stated they send a notice along with the time of when they picked the trash up and pictures of the garbage. They bill the city and in turn the city bills the customer.

Mr. Real stated it would be nice if the city could do more enforcement on illegal dumping. He catches people dumping illegally every week. He has properties in Brownsville that are picked up five times a week and he still has that problem. He understands Republic Services cannot absorb it all but to him the rate is almost ten times what there regular monthly rate is.

Council member Juan Munoz asked if Mr. Real as a business man had ever been notified of the charge. Mr. Real answered no because it was something that was being proposed new. Mr. Munoz stated that to start off the city needs to post so people know the city will charge them if they don't clean up there stuff. Mr. Real imagines that the city will do some sort of notification if the fee passes. Mr. Real asked if the city had any role in the decision. He knew the city had a contract. Mr. Milum stated the city would not have a role as they would bill the city. The city has only a hand full of customers with the overflowing problem.

Mr. Milum and the council calculated fees and discussed a few scenarios.

Mayor Narvaez asked Mr. Milum if somebody could keep tabs on the amount being charged to make sure it was realistic based on the actual amount of trash.

Mr. Milum and the council discussed the item.

Mr. Milum added the second part to the item was the plat review fees. He stated the fees are the engineers fees to the city which are then passed on to the customer. The city does not mark up any at all.

Motion was made and seconded to approve updating only the plat review fees and not add the fee for the overflowing containers.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Swain Real, Councilman
SECONDER:	Polo Narvaez, Mayor
AYES:	Munoz, Collinsworth, Herrera, Narvaez, Cruz, Real

Consideration and ACTION to approve a budget amendment for the wastewater treatment plant improvements Project 72160

Mr Milum explained that in 2016 the city bid for wastewater treatment plant expansion and upgrades. The bids were about \$1,500,000 too high. The council rejected the bids and asked the staff and engineers to go back and see what can be done within the parameters of the available funds. The sludge drying beds were done, the headworks and the Chlorine contact basin are in the process of being approved. The only item that the Water Development Board would not approve was paying for anymore engineering fees which would be no more than \$93,526 so that would be the city's responsibility. The city is now ready to get the work done so a budget amendment would reflect that amount be placed in the budget.

Motion was made and seconded to approve a budget amendment for the wastewater treatment plant improvements Project 72160.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Polo Narvaez, Mayor
SECONDER:	Swain Real, Councilman
AYES:	Munoz, Collinsworth, Herrera, Narvaez, Cruz, Real

Consideration and ACTION to approve a budget amendment for the General Fund.

Mr. Milum explained the budget amendment had a few listings. The first page was the property tax needed for the debt fund and at the same time handles overage's and shortages of other revenues. The second page showed expenditures adjustments. One was capital outlay for the Police Department to purchase a K-9 but decided they did not want one at this time. The second was to buy bleachers but they will be placed in next years budget. Third was capital outlay for the library's new computer lab which will be done soon and also some new flooring. There are not enough funds for the floor so that project will not be done.

Motion was made and seconded to approve a budget amendment for the General Fund.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Swain Real, Councilman
SECONDER:	Yolanda H. Cruz, Councilwoman
AYES:	Munoz, Collinsworth, Herrera, Narvaez, Cruz, Real

Discussion on promoting the quarterly bulky pick up at Memorial Park.

Mr. Milum stated he wanted to get some feedback from the council on this event to make sure the right message is sent out to the residents. Mr. Milum reviewed a proposed letter to be sent to all residents. Mr. Milum does not want to indicate that the quarterly pick up is the only place they have to take their bulky items. Mr. Milum is asking for the council to discuss and he would make any adjustment to the letter if needed. Mr. Milum read the letter to the council. He asked the council if that was sufficient or they would like him to make any changes. Council member Swain Real asked if there was going to be a list of items accepted. Mr. Milum said yes he would attach the list as presented in their agenda packet.

Council member James Herrera asked where could residents take there tires. Mr. Milum stated the city could pick them up if they would call the city directly. He also advised the council that there would be a tire drop off event at the Rodeo Grounds where customer could drop off the tires. Council member Yolanda Cruz asked how much it would cost the city. Mr. Milum stated he could not remember at that time. Mrs. Cruz asked if the dumpster would be maned. Mr. Milum stated they would as much as possible but if they would recall Republic Services would drop off the container on Friday but could not pick it up till Monday.

RESULT: NO ACTION

Discussion on improving communication between the City Council, City Manager, Department Heads, staff and the public.

Mayor Narvaez asked Council member Joe Collinsworth if he brought the item up.

Mr. Collinsworth answered he did. Mr. Collinsworth explained that there was an issue with a tax payer. The tax payer called in with a complaint and was given a false statement that the Chief of Police was in a conference with Mr. Milum. Mr. Milum wasn't even in town, he was on vacation. In his opinion the dispatcher lied to that person. Mr. Collinsworth stated he had no tolerance for that. Mr. Collinsworth would like to know that it is not going to happen again, its not a slap on the hand and he thinks the city should not promote that kind of business. He thinks that City Hall is not community friendly. He stated the city needs to promote better relations between the public and the Police department. If you call and ask to talk to the Chief you do not get an answer. He has been told sometimes he returns calls and sometimes he does not. This is not the relationship Mr. Collinsworth would like to be a part of. Mr. Collinsworth stated that Mr. Milum said he had resolved the issue but Mr. Collinsworth does not know how he did. Mr. Collinsworth thinks the person should be written up for it so it does not happen again and it will set an example.

Council member James Herrera explained he came in Monday morning and Mark was not in so he asked to see Jackie Moya the City Secretary. They were both out on vacation. He believes in that case the council should be given notice who is in charge of the city hall. Mr. Herrera asked Mr. Milum if he notified the council who would be in charge.

Mr. Milum answered no but he has a cell phone and Mrs. Moya has a cell phone and she was out sick not on vacation as Mr. Herrera stated.

Mr. Herrera stated he did not want to bother people while they are on vacation. He needed to know who was in charge. He stated somebody needs to be in charge when people come into City Hall.

Council member Real asked who was in charge if Mrs. Moya was not in. Mr. Milum answered each department is in charge ultimately it would be Mrs. Moya unless he designates someone else. Mr. Real stated Mr. Milum isn't gone that often. Mr. Collinsworth stated it did not matter if he was gone, the one time is the issue. Mr. Real stated they definitely don't want to promote lying and a citizen needs to be respected.

Council member Juan Munoz asked if he is out of the office and the City Secretary is out of the office who is in charge. Mr. Milum explained that it would be the Chief but if he was in a meeting he would designate the Finance Director.

Mayor Narvaez agreed that in this situation the staff does not need to lie. The other thing is that to him if there is a situation that occurs that someone wants to file a complaint, he does not call the Police Chief, he calls dispatch to send a patrolman and that will take care of the problem. He does not believe the Chief needs to be bothered with a routine call. He believes anybody could have handled the call.

Mr. Herrera asked the Mayor if the Mayor is trying to say the public has to follow his rules and think his way. Mayor Narvaez answered no what he was trying to explain was that there is a procedure. He gave the council an example when there is an emergency we all call 911 will they send the police chief. Mr. Herrera stated no but they are talking about the public and Mr. Narvaez can't tell the public they can't do this, you have to do this, you can't call the Chief. Mayor Narvaez stated he was not saying not to call the Chief. Anybody can call the Chief but if you have a situation occur that you want investigated or corrected any patrolman could have handled that call.

Council member Collinsworth stated that the gentlemen asked to speak to the police chief and that was the point. He did not ask to speak to a patrolman. Mayor Narvaez stated he understood but the Chief was not available. The Mayor stated that is Mr. Milum's job to deal with personnel issues and he has never had a problem communicating an issue to Mr. Milum and getting it taken care of. Council member Collinsworth stated they would never reject a call from the Mayor. Mayor Narvaez didn't believe they have ever rejected a call from Mr. Collinsworth. Mr. Collinsworth commented that if you are lying about a situation, he calls that some form of rejection. He didn't call the police station because he knows better and if the Mayor wants to make excuses he did not agree with it. The mayor stated he was not making excuses. This issue is something Mr. Milum can take care of because it is a personnel issue and if he says he has already taken care of it he has. If he hasn't he needs to take care of it.

Mr. Milum explained he had already taken care of the situation on Tuesday when he became aware of it. He spoke to the Chief of Police and he had already handled the situation and dealt with the personnel issue.

Mayor Narvaez explained that he is not trying to make excuses but if the police chief made a mistake, Mr. Milum should handle it as a personnel matter. Mr. Milum needs to be given the opportunity to deal with the issues.

Mr. Collinsworth stated he was given the opportunity.

Mayor Narvaez explained that as council men there job is to develop polices for the city polices on which to run the city. They cannot go to city hall and tell people how to do their job. That is not their position. That is not their job.

Council member Collinsworth stated maybe they should just move on because the Mayor is bending the situation just like the rest.

Mayor Narvaez answered that he was not.

Mr. Collinsworth explained he did not come in to micro-manage city hall, he came in to file a complaint and there was nobody here to file it with. He didn't say they had to deal with the personnel right there and then but he just did not tolerate lying. He came to deal with the head of the department who was not in and he knew was not in.

The City Attorney, Enrique Juarez, asked if he could address Mr. Collinsworth. The Mayor said yes.

Mr. Juarez stated Mr. Collinsworth was absolutely right in coming in and talking to the City Manager. If the City Manager is not available the City Charter allows or requires them to go the Mayor. Mr. Juarez read a section in the charter to the council.

Mr. Collinsworth stated that Mr. Juarez was the first person to mention that the Mayor was in charge because nobody knew that.

Mr. Juarez stated he was just reading a section in the charter. He explained that if the City Manager is out for whatever reason then the other option was to go to the Mayor.

The Council and Mr. Juarez discussed the section in the charter and the avenues they have available.

Council member Juan Munoz stated that in the charter it states they can also talk to the City Secretary.

Mr. Juarez stated nobody was saying you can not talk to the department heads. Mr. Juarez stated he was just addressing Mr. Collinsworth's issue that the City Manager was not in so who does he go to and that would be the Mayor.

Mr. Collinsworth stated that in the future they will know this.

Council member Swain Real asked Mr. Juarez if he was referring to how the council should proceed but Mr. Collisworth was referring to the public. His concern was that the public had called in trying to get a hold of a supervisor and nobody was in that was in charge. Mr. Real understood that as the council they would contact the Mayor but what would the public do. Mr. Real feels that Mr. Collinsworth's concern is that when a citizen calls somebody is always in charge and is someone who they can deal with.

Mr. Juarez said he understands but he understood that Mr. Collisworth could not get a hold of Mr. Milum because he was not here.

Mr. Collinsworth stated he knew Mr. Milum was not in the office. Mr. Juarez stated that he was available. Mr. Collisworth stated he was not in the office and Mrs. Moya was not in so he spoke with the city Finance Director and made his complaint. He wanted the issue on the agenda to discuss why is it allowed. Mr. Juarez read a section on the charter again that stated they could not deal directly with the department heads. It reads they shall deal with the general manger or the Mayor.

Council member Swain Real asked if it said anything after that section if those two people are not available. Mr. Juarez stated no that was it. Mr. Juarez read the section to the council again and explained. If they have a complaint about an employee the council

can not go directly to the department head they need to go to the City Manager or the Mayor.

Mr. Collinsworth stated that Mr. Milum advised him that the gentleman he talked to was in charge. He asked Mr. Milum if that was not what he said.

Mr. Milum answered that the Finance Director would have dealt with issues that came up.

Mr. Collinsworth stated that was who he talked to because nobody else was in and he was not aware of the city charter reading that states he should go to the Mayor.

Mr. Milum explained there are others available at the police station. It was a miscommunication with the person who answered the phone, they could have offered to transfer them to the Assistant Chief of Police or Commander and that is what he has discussed.

Council member Swain Real asked if they could talk directly to the Chief because his understanding is that they must go directly to the Mayor.

Mr. Juarez wanted to clarify that he was not trying to say the council can not talk to the department head. Mr. Juarez read the section out loud to the council and discussed there options. He stated there was nothing to prevent them to go to the City Manager.

Council member Juan Munoz stated that if the City Manager is not in they can speak with the City Secretary.

Council member James Herrera stated he always speaks to the City Secretary and if that meant that could no longer speak to her.

Mr. Juarez said no he did not say that. Mr. Herrera stated he was just asking, making a comment, he was not trying to attack Mr. Juarez.

Mr. Juarez stated that Mr. Herrera could speak to the City Secretary. He speaks to her all the time. Mr. Juarez again read the section to the council. Clarifying that anything the City Manager is solely responsible they shall deal with the City Manager. He listed the department heads and stated the City Secretary was not a department head. Mr. Milum clarified she was a department head. He explained there was no trouble with the council contacting the department heads for information, it was no problem. If there was a complaint it could be brought to himself or the Mayor. Mr. Milum gave the example if you have an issue with an employee that works under the City Secretary you need to go to him. He will then address the issue with the City Secretary and she will deal with her subordinates. That does not prevent the council from visiting and talking about things with the department heads. Complaints is when it becomes a problem and he needed to deal with them. It is his responsibility to deal with them effectively.

Mr. Juarez clarified that except for the purpose of inquiry. The council can call the department heads and inquire information.

Council member Yolanda Cruz asked Mr. Milum if he notified the department heads in writing that he will be out. Mr. Milum said yes by email and he shares a calendar that has his meetings and days off.

Mayor Narvaez felt it would be a good idea to designate who is in charge in case it is needed.

Mr. Collinsworth felt that was a good idea in case the Mayor was not available either.

Mayor Narvaez stated employees are entitled to go on vacation.

Council member James Herrera stated that was exactly his dilemma. One was not in two was not it in so he was just there befuddled so he turned around and went home.

Council member Yolanda Cruz asked if there was an organizational chart in the charter. Mr. Milum explained there was not one in the charter but they had one for the department heads and employees. That is also with the budget and audit.

Council member Collinsworth felt it was important to have someone designated in the office because the Mayor is not always available and he could understand his position. Sometimes there are issues that maybe urgent. He understand the council does not go directly to department heads. He does not have a problem with that but they still need a boss. He understands Mr. Milum will be on vacation and they do not need to bug him if he is going to be on call all the time maybe he should just stay in the office basically.

Mr. Milum stated he understood and he would send the council an email the next day designating an organization chart showing who is in charge when he is out.

Mayor Narvaez ended the discussion and continued with the next item.

RESULT: NO ACTION

Acknowledgement of City Manager's Report

City Manager Report A. Wastewater Plant Update B. Water Plant Update C. Water & Wastewater Engineering Study D. Whipple Road Wastewater Extension E. Nature Park F. Hike & Bike Trails G. CDBG 2017-2018 Grant H. Henderson Road Project I. City Hall Project J. Underground Canal K. Update Planning & Zoning Ordinance L. Drainage Update M. Street & Alley Paving

Mr. Milum stated he wanted to discuss three major items. He explained that the Henderson Road project would be discussed in closed session. The city is currently waiting on a few properties that need to be purchased.

Mr. Milum reported that Mr. Pederson has began cleaning the ditch to the east side of his property. There are also plans to clean the area south behind Mr. Vega's property.

Council member Collinsworth asked to add one more comment or clarification to the topic. He wanted to clarify that it was not a drainage ditch it is a seepage ditch and they are not considered drainage but they are used as drainage so they are not necessarily cleaned by the owners. One belongs to drainage district #11 and the other to drainage district #6. The purpose of those ditches is to keep seepage from leaching out into adjacent properties. He clarified he was talking about the one by O'Reillys. He explained that it has to be referred to as a seepage ditch even though the city has always used it as a drainage ditch. He commented it look nice, Pederson had done a good job.

Mr Milum explained that Mr. Pederson did not do that job, the city contracted the job. Mr. Collinsworth stated regardless of who did it they did a great job. Mr. Milum agreed.

Mr. Milum explained the section where the road blew out to the south has not been worked on. It is blown out so there is no obstruction if there is a big rain. But they have

agreed to remove it they have taken a lot of concrete already. Mr. Milum stated he is still working on getting the pipe from North Canal and Jacquelyn Street replaced.

Mr. Collinsworth asked what type of pipe would be used. Mr. Milum answered he was not sure at that time.

Mr. Milum explained that John Clint with Hanson has sent him the mock up of the streets that need to be done. It included the street that Council member Herrera was talking about earlier. The item will be on the August agenda for hopefully direction to move on. It would probably not be done by the time election come around. If it is not, Mr. Milum stated he would try to do something to make the area safe. Mr. Milum explained that Valley Metro has a bus stop there. He explained the direction the bus come in and goes out. The bus does stop in the section that Mr. Herrera is concerned about.

Council member Collinsworth asked if it would be a great idea to take a short section and concrete it.

John Clint with Hanson answered it would be an option. Mr. Clint asked if the bus stop would remain even after the new city hall is opened. Mr. Milum answered yes.

Council member James Herrera stated the bus did not stop on the damaged street, it stops in front of it and people walk around or they go over the curb and that is where they stumble and fall.

Mr. Milum explained that the work on the alleys will continue.

Council member Swain Real asked how the city hall was looking. Mr. Milum explained it was going very good. Mr. Milum stated he would be glad to go with anybody who would like to tour it.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Polo Narvaez, Mayor
SECONDER:	Joe Collinsworth, Councilman
AYES:	Munoz, Collinsworth, Herrera, Narvaez, Cruz, Real

Acknowledgement of Department Head Reports

Mayor Narvaez asked if there was any questions with regard to the Department Head Reports.

Council member James Herrera asked if the city goes all the way to Cactus Road. He saw a few sewer repairs.

Mr. Milum answered yes it was a project that started before he was with the city. The sewer runs out to FM 510. There are ten lift stations. The city provides sewer to about 400 East Rio Hondo Water Supply customers and about 300 Indian Lake customers. Mr. Herrera asked where the city limits ends. Mr. Milum explained where the limits ended. He explained that the city limits and the C.C.N. (Certificate of Convenience and Necessities) which establishes water boundaries and sewer boundaries are not the same. He explained where the lines end.

Mr. Herrera thanked Mr. Milum for the information.

Financial Report 1. Monthly 2. Year to Date 3. Sales Tax

Motion was made and seconded to approve the Financial Report.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Polo Narvaez, Mayor
SECONDER: Swain Real, Councilman
AYES: Munoz, Collinsworth, Herrera, Narvaez, Cruz, Real

Public Works Report 1. Water and Wastewater Activity 2. Calls for Service 3. Building Permits 4. Recycling

Motion was made and seconded to approve the Public Works Report.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Polo Narvaez, Mayor
SECONDER: Swain Real, Councilman
AYES: Munoz, Collinsworth, Herrera, Narvaez, Cruz, Real

Police Department 1. Arrests 2. Incidents 3. Accidents

Motion was made and seconded to approve the Police Department Report.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Polo Narvaez, Mayor
SECONDER: Swain Real, Councilman
AYES: Munoz, Collinsworth, Herrera, Narvaez, Cruz, Real

Municipal Court 1. Monthly Report

Motion was made and seconded to approve the Municipal Court Report.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Polo Narvaez, Mayor
SECONDER: Swain Real, Councilman
AYES: Munoz, Collinsworth, Herrera, Narvaez, Cruz, Real

Library Report 1. Monthly Report

Motion was made and seconded to approve the Library Report.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Polo Narvaez, Mayor
SECONDER: Swain Real, Councilman
AYES: Munoz, Collinsworth, Herrera, Narvaez, Cruz, Real

Fire Marshal's Report 1. Monthly Report

Motion was made and seconded to approve the Fire Marshal Report.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Polo Narvaez, Mayor
SECONDER: Swain Real, Councilman
AYES: Munoz, Collinsworth, Herrera, Narvaez, Cruz, Real

EMS Report 1. Quarterly report

Attachment: cc min 7 16 19 (3129 : Minutes)

Regular Meeting

Tuesday, July 16, 2019

6:00 PM

Motion was made and seconded to approve the LFEMS 3rd Quarterly Report 2019.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Polo Narvaez, Mayor
SECONDER:	Swain Real, Councilman
AYES:	Munoz, Collinsworth, Herrera, Narvaez, Cruz, Real

Closed Session-Deliberation and possible action regarding the following:

-Deliberation and possible action regarding the following:

Closed Session -Deliberation pursuant to Sections 551.072, Title 5 of the Texas Government Code, the Texas Open Meetings Act regarding the purchase, exchange, lease, or value of real property.

Mayor Narvaez recessed the meeting for closed session at 7:20 p.m.

RESULT:	NO ACTION
----------------	------------------

Open Session – Deliberation and possible action regarding the following:

Open Session - Deliberation pursuant to Sections 551.072, Title 5 of the Texas Government Code, the Texas Open Meetings Act regarding the purchase, exchange, lease, or value of real property.

Mayor Narvaez called the meeting back to order at 7:47 p.m.

Motion was made and seconded to approve authorizing the City Manager to continue with the negotiation on the purchase of the properties for the Henderson Road Project.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Polo Narvaez, Mayor
SECONDER:	Yolanda H. Cruz, Councilwoman
AYES:	Munoz, Collinsworth, Herrera, Narvaez, Cruz, Real

K. Adjournment

Mayor Polo Narvaez closed the meeting at 7:49 p.m.

Presiding Officer of the Council

Recorder

Attachment: cc min 7 16 19 (3129 : Minutes)

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 08/13/19 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 3132)

DOC ID: 3132 A

**Consideration and ACTION to approve the Quarterly
Investment Portfolio Report ended as of June 30, 2019.**

Interest rates are steady giving us more in interest for money in savings. Since we have a lot in savings for the City Hall and the Street Repairs it is higher than normal.

I recommend approval.



Investment Portfolio Summary For the Quarter Ended As of June 30, 2019

**Quarterly Investment Report
Investment Officer's Certification
For the Quarter Ended
As of June 30, 2019**

This report is prepared for the City of Los Fresnos in accordance with Chapter 2256 of the Public Funds Investment Act (PFIA). Section 2256.03(a) of the PFIA states that "Not less than quarterly, the investment officer shall prepare and submit to the governing body of the entity a written report of the investment transactions for all funds covered by this chapter for the reporting period." This report, which covers the quarter ended June 30, 2019 is signed by the City of Los Fresnos Investment Officer and the Investment Committee members and includes the disclosures required in the PFIA.

The investment portfolio complied with the PFIA and the City of Los Fresnos' approved Investment Policy and Strategy throughout the quarter. All investment transactions made in the City's portfolio during this quarter were made on behalf of the City and were in full compliance with PFIA and the City's approved Investment Policy.


Pablo A. Garza
Investment Officer/Finance Director


Mark W. Milum
City Manager/ Investment Committee


Polo Narvaez
Mayor/ Investment Committee

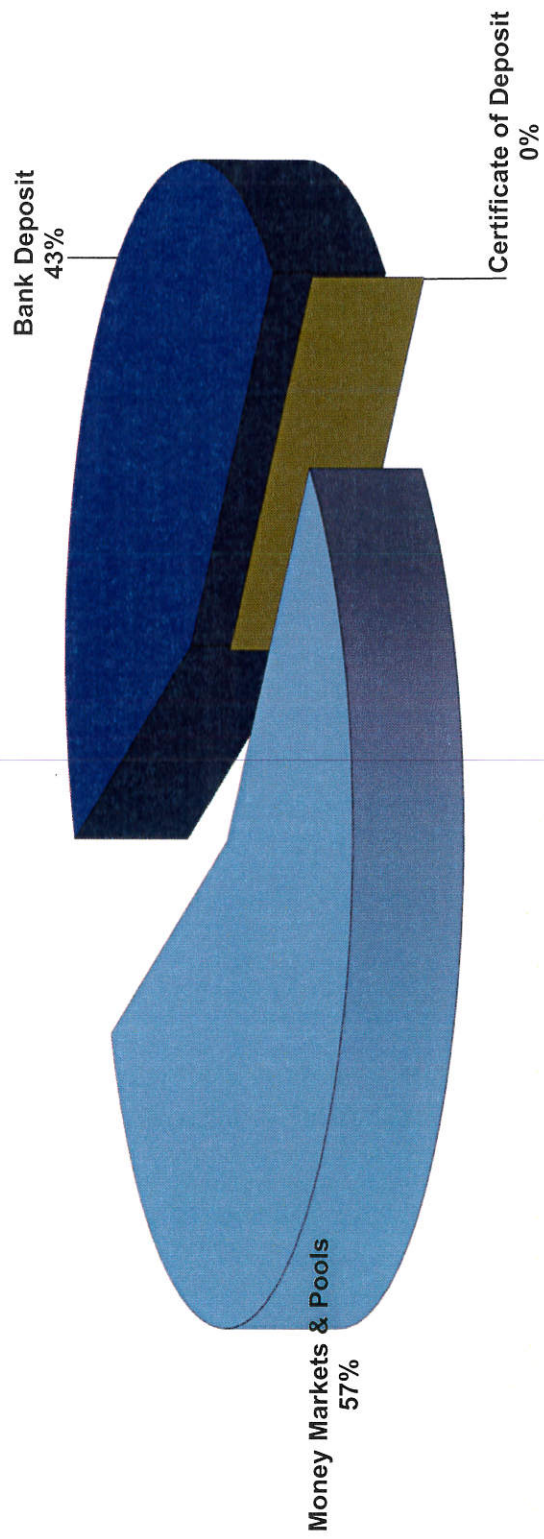
**Quarterly Investment Report
Table of Contents
For the Quarter Ended
As of June 30, 2019**

4	Detail of Security Holdings
5	Portfolio Summary
6	Yield Summary
7	Quarterly Asset Reconciliation
8	Purchase/Sale Maturity

DETAIL OF SECURITY HOLDINGS
June 30, 2019

Security Description	Security CUSIP	Yield/ Coupon	Settlement Date	Maturity Date	Par Value	Purchase Price	Purchase Cost	Book Value	Market Price	Accrued Interest	Market Value	Days to Maturity	Yield to Maturity
General Fund													
Lone Star Investment Pool-Emergency Reserve	First Public	2.526					399,978	399,978	100		399,978		2.59
FCB-Debit Cards	FCB	-					5,000	5,000	100		5,000		-
FCB-General Fund (Operating)	FCB	0.250					458,296	458,296	100		458,296		0.25
FCB-General Fund (Emergency Reserve LS)	FCB	0.250					-	-	100		-		0.25
FCB-Senior Citizens	FCB	0.250					15,112	15,112	100		15,112		0.25
FCB-Forfeited Property-Non interest (PD Seizure Funds)	FCB	-					260	260	100		260		-
FCB-Forfeited Property (PD Seizure Funds)	FCB	0.250					628	628	100		628		0.25
FCB-Payroll	FCB	0.250					172,718	172,718	100		172,718		0.25
							1,051,992	1,051,992			1,051,992		0.55
Water & Sewer Fund													
Lone Star Investment Pool-Emergency Reserve	First Public	2.526					372,647	372,647	100		372,647		2.59
FCB-Debit Cards	FCB	-					5,000	5,000	100		5,000		-
FCB-Water & Sewer (Operating)	FCB	0.250					913,052	913,052	100		913,052		0.25
FCB-Water & Sewer (Meter Deposits LS)	FCB	0.250					211,442	211,442	100		211,442		0.25
FCB-W&S Rev Bonds S84-84A I&S	FCB	0.250					23	23	100		23		0.25
FCB-W&S Rev Bonds S84-84A (Reserved Funds)	FCB	0.250					83,881	83,881	100		83,881		0.25
FCB-Water & Sewer (Emergency Reserve)	FCB	0.250					61	61	100		61		0.25
FCB-Utility Expansion (Purchase Water Rights/Utility Improver	FCB	0.250					3,511	3,511	100		3,511		0.25
							1,589,618	1,589,618			1,589,618		0.58
Special Revenue Funds													
	FCB						-	-	100		-		-
Debt Service													
FCB-Debt Service (Bond Payments)	FCB	0.250					61,152	61,152	100		61,152		0.25
							61,152	61,152			61,152		0.25
Capital Projects													
FCB-2016CDBG Grant Contract 7216300 (Streets)	FCB	-					-	-	100		-		-
FCB-TPW 50-000461 Nature Park	FCB	-					166,013	166,013	100		166,013		-
FCB-USDA (Water Distribution System Project)	FCB	-					-	-	100		-		-
FCB-TSSI Safe Room DR-1791-353	FCB	-					-	-	100		-		-
FCB-Valley Legacy Foundation Grant (Hike & Bike Trail)	FCB	0.250					5,584	5,584	100		5,584		0.25
FCB-CO SR 2014 (Lopez L.S. Land, Sewer Ext. Evergreen St	FCB	-					190,091	190,091	100		190,091		-
FCB-TWDB-DWSRF NO. 62627 (Engineering)	FCB	-					-	-	100		-		-
FCB-TWDB-CWSRF CO 2009 (Collection System/WWTP)	FCB	-					46,835	46,835	100		46,835		-
FCB-Tax Increment Reinvestment Zones (TIRZ)	FCB	0.250					269,539	269,539	100		269,539		0.25
FCB-TWDB-CWSRF NO. 73687 (Engineering)	FCB	-					-	-	100		-		-
FCB-CO SR 2017 (Streets & City Hall)	FCB	-					17,618	17,618	100		17,618		-
Lone Star Investment Pool - CO SR 2017	First Public	2.526					2,356,182	2,356,182	100		2,356,182		2.59
FCB- Tax Note Series 2018 (City Hall)	FCB	0.250					2,536	2,536	100		2,536		0.25
Lone Star Investment Pool - CO SR 2018	First Public	2.526					953,845	953,845	100		953,845		2.59
							4,008,243	4,008,243			4,008,243		0.49
Community Development Corp													
FCB-CDC (Operating)	FCB	0.250					403,838	403,838	100		403,838		0.25
							403,838	403,838			403,838		0.25
TOTAL PORTFOLIO							\$ 7,114,843	\$ 7,114,843		\$ -	\$ 7,114,843		0.35

PORTFOLIO SUMMARY
June 30, 2019



YIELD SUMMARY
As of June 30, 2019

Security Description	Security CUSIP	Settlement Date	Maturity Date	Par Value	Market Value	Percent of Assets	Days to Maturity	Weighted Average Maturity	Yield to Maturity
Bank Deposit									
First Community Bank	FCB				3,032,191	43%			0.25
Money Markets & Pools									
Lone Star Investments	First Public				4,082,652	57%			2.53
Certificate of Deposit									
First Community Bank	FCB			-	-	0%	-	-	-
TOTAL PORTFOLIO				\$ -	\$ 7,114,843	100%			2.78

MARKET VALUE ASSET RECONCILIATION
FROM 4-1-2019 TO 6-30-2019

Security	Market Value 4-1-2019	Additions Purchases	Withdrawals Sales	Realized Gains	Unrealized Gains	Interest Gains	Market Value 6-30-2019
Bank Deposit							
First Community Bank	3,032,191	-	-	-	-	-	3,032,191
Money Markets & Pools							
Lone Star Investments	4,879,073	-	(825,106)	-	-	28,686	4,082,653
Certificate of Deposit							
First Community Bank	-	-	-	-	-	-	-
TOTAL PORTFOLIO	<u>\$ 7,911,264</u>	<u>\$ -</u>	<u>\$ (825,106)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 28,686</u>	<u>\$ 7,114,844</u>

PURCHASE AND SALE MATURITY
FROM 4-1-2019 TO 6-30-2019

Trade Date	Settlement Date	Quantity	Security	Unit Price	Amount
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PURCHASES

SALES/MATURITIES

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 08/13/19 06:00 PM
Department: City Secretary
Category: Resolutions
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 3148)

DOC ID: 3148 A

Consideration and ACTION to approve Resolution 12-2019 accepting the work under contract with Castle Enterprises, LLC as being complete and in accordance with the plans, specifications, and all approved change orders.

The sludge drying bed project is complete. This is required for TWDB to close out the project.

I recommend approval.

RESOLUTION 12-2019
The City of Los Fresnos, Texas

A RESOLUTION OF THE CITY OF LOS FRESNOS CITY COUNCIL ACCEPTING THE WORK UNDER CONTRACT WITH CASTLE ENTERPRISES, LLC AS BEING COMPLETE AND IN ACCORDANCE WITH THE PLANS, SPECIFICATIONS, AND ALL APPROVED CHANGE ORDERS.

This Resolution was introduced and submitted to the City Council for passage and adoption. After presentation and discussion of the Resolution, a motion was made by _____ that the Resolution be finally passed and adopted in accordance with the City's Home Rule Charter. The motion was seconded by _____ and carried by the following vote:

Mayor Polo Narvaez	___ For	___ Against	___ Abstained
Mayor Pro-tem Yolanda H. Cruz	___ For	___ Against	___ Abstained
Councilmember Swain Real	___ For	___ Against	___ Abstained
Councilmember James Herrera	___ For	___ Against	___ Abstained
Councilmember Joe Collinsworth	___ For	___ Against	___ Abstained
Councilmember Juan Munoz	___ For	___ Against	___ Abstained

WHEREAS the City of Los Fresnos, Texas received a loan from the Texas Water Development Board (TWDB Contract NO. 72160) for the construction of the **SLUDGE DRYING BED IMPROVEMENTS FOR THE CITY OF LOS FRESNOS PROJECT**; and

WHEREAS the project consisted of the construction of sludge drying beds and associated piping, dewatering equipment, electrical equipment and additional concrete driveway in Los Fresnos, Texas; and

WHEREAS the City of Los Fresnos entered into a construction contract with Castle Enterprises, LLC for the construction of the **SLUDGE DRYING BED IMPROVEMENTS FOR THE CITY OF LOS FRESNOS PROJECT**; and

WHEREAS we have received an Engineer's Certificate of Construction Completion that the work has been satisfactorily completed; and

WHEREAS Castle Enterprises, LLC is obligated to provide a one-year warranty on the work completed that shall go into effect on the date of this resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF LOS FRESNOS CITY COUNCIL:

That we accept the work provided under the contract with Castle Enterprises, LLC. The construction of the **SLUDGE DRYING BED IMPROVEMENTS FOR THE CITY OF LOS FRESNOS PROJECT** was satisfactorily completed in accordance with the plans and specifications, and all approved Change Orders.

PASSED AND APPROVED by the City Council on this 13th day of August, 2019.

Polo Narvaez, Mayor

ATTEST:

Jacqueline Moya, City Secretary



Hanson Professional Services Inc.
789 E. Washington St.
Brownsville, Texas 78520
(956) 541-1155
Fax (615) 871-8013
www.hanson-inc.com

1.C.3.b

August 8, 2019

Mark Milum
200 N. Brazil St.
Los Fresnos, Texas 78566

RE: Engineers Certification for completion of the City of Los Fresnos Sludge Drying Bed Improvements Project TWDB No. 72160

Mr. Milum:

This letter certifies that Hanson Professional Services has monitored the construction of the Sludge Drying Bed Improvements at the Los Fresnos wastewater treatment plant and that the improvements have been constructed according to the Design Plans and Specifications for the project.

The sludge drying bed improvements and machinery have been inspected, tested, and found to be working as designed. All deficiencies found during final inspection have been corrected by the contractor.

Should you have any questions or require any additional information, please do not hesitate to contact us.

Sincerely,

Hanson Professional Services Inc.

Richard A. Riggins, P.E.
Project Engineer

Attachment: Engineers Certification sludgebeds (3148 : Resolution 12-2019 Sludge Drying Bed)

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 08/13/19 06:00 PM
Department: City Secretary
Category: Resolutions
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 3154)

DOC ID: 3154 A

Consideration and ACTION to approve Resolution 13-2019 finding that AEP Texas Inc.' s requested increase to its electric transmission and distribution rates and charges within the city should be denied; finding that the city's reasonable rate case expenses shall be reimbursed by the company; finding that the meeting at which this resolution is passed is open to the public as required by law; requiring reimbursement of cities' rate case expenses; finding that the meeting at which this resolution is passed is open to the public as required by law; requiring notice of this resolution to the company and legal counsel.

See information below from legal council representing all cities. I recommend following their recommendation to deny and approve this resolution.

Dear Cities Served by AEP Texas:

As you are aware, AEP Texas currently has an electric rate case pending. Yesterday, we filed the direct testimony of our five consultants at the Public Utility Commission. Settlement discussions are tentatively set for August 5-6. The hearing is currently set for August 20-23.

Earlier this year, we advised cities to suspend AEP's application for a rate increase for 90 days. **The time has now come for you to take final action on the Company's rate request at the City level.** For those cities who have retained original jurisdiction over AEP Texas, I advise that you adopt the attached denial resolution. If your city does not have original jurisdiction, no action is necessary.

The purpose of this resolution is to deny the Company's proposed rates as unreasonable and excessive, as our analysis indicated that they are. We have also included a model staff report for your use. Previously, pursuant to your authority as the local regulator of AEP Texas, your city adopted a resolution that suspended the effective date of AEP Texas' proposed rate increase for an additional 90 days.

This means that your city must take final action on the Company's request by September 3, 2019.

The attached resolution accomplishes this. Once your Council adopts the resolution, please send it to us to and to AEP Texas, as directed in the resolution itself. AEP Texas will then appeal your denial to the PUC, and the PUC will render a decision that will apply to all of AEP Texas' electric service territory, both within cities and outside of cities. Please call or email me if you have questions, or if you are concerned that you may not be able to take action by September 3.

Thanks,

Thomas Brocato and Jamie Mauldin

MODEL STAFF REPORT REGARDING AEP TEXAS' REQUESTED RATE CHANGE

PURPOSE:

On May 1, 2019, AEP Texas Inc. ("AEP Texas" or "Company") filed an application with cities retaining original jurisdiction seeking to increase system-wide distribution rates by \$38.3 million per year (an increase of 4.2%), and decrease system-wide transmission rates by \$3.16 million (a decrease of 0.7%). According to AEP Texas, the impact of this approval on an average residential customers would be an increase of about \$4.75 per month for customers in the Central Division, and a decrease of \$5.01 for customers in the North Division.

In a prior City action, AEP Texas' rate request was suspended from taking effect for 90 days, the fullest extent permissible under the law. This time period has permitted the City, through its participation with Cities Served by AEP Texas ("Cities"), to determine that the proposed rate increase is unreasonable. Consistent with the recommendations of experts engaged by Cities, AEP Texas' request for a rate increase should be denied.

Accordingly, the purpose of the Resolution is to deny the rate change application proposed by AEP Texas.

Explanation of “Be It Resolved” Sections:

1. This paragraph finds that the Company’s application is unreasonable and should be denied.
2. This section requires AEP Texas to maintain its existing rates within the City.
3. This section states that Cities’ reasonable rate case expenses shall be reimbursed by AEP Texas within 30 days of presentation of an invoice to AEP Texas.
4. This section recites that the Resolution was passed at a meeting that was open to the public and that the consideration of the Resolution was properly noticed.
5. This section provides that the City will notify counsel for AEP Texas and counsel for Cities of the City’s action by sending a copy of the approved and signed Resolution to each counsel.

RESOLUTION NO. 13-2019

A RESOLUTION OF THE CITY OF CITY OF LOS FRESNOS TEXAS FINDING THAT AEP TEXAS INC.'S REQUESTED INCREASE TO ITS ELECTRIC TRANSMISSION AND DISTRIBUTION RATES AND CHARGES WITHIN THE CITY SHOULD BE DENIED; FINDING THAT THE CITY'S REASONABLE RATE CASE EXPENSES SHALL BE REIMBURSED BY THE COMPANY; FINDING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW; REQUIRING REIMBURSEMENT OF CITIES' RATE CASE EXPENSES; FINDING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW; REQUIRING NOTICE OF THIS RESOLUTION TO THE COMPANY AND LEGAL COUNSEL

This Resolution was introduced and submitted to the City Council for passage and adoption. After presentation and discussion of the Resolution, a motion was made by _____ that the Resolution be finally passed and adopted in accordance with the City's Home Rule Charter. The motion was seconded by _____ and carried by the following vote:

Mayor Polo Narvaez	___	For	___	Against	___	Abstained
Mayor Pro-tem Yolanda H. Cruz	___	For	___	Against	___	Abstained
Councilmember Swain Real	___	For	___	Against	___	Abstained
Councilmember James Herrera	___	For	___	Against	___	Abstained
Councilmember Joe Collinsworth	___	For	___	Against	___	Abstained
Councilmember Juan Munoz	___	For	___	Against	___	Abstained

WHEREAS, on or about May 1, 2019, AEP Texas Inc. ("AEP Texas" or "Company"), pursuant to Public Utility Regulatory Act ("PURA") §§ 33.001 and 36.001 filed with the City of Los Fresnos ("City") a Statement of Intent to change electric delivery rates in all municipalities exercising original jurisdiction within its service area, effective June 5, 2019; and

WHEREAS, the City is an electric utility customer of AEP Texas and a regulatory authority [with exclusive original jurisdiction] over the rates and charges of AEP Texas within the City; and

WHEREAS, the City is a member of the Cities Served by AEP Texas ("Cities"), a membership of similarly situated cities served by AEP Texas that have joined together to efficiently and cost effectively review and respond to electric issues affecting rates charged in AEP Texas' service area; and

WHEREAS, Cities is an intervenor in the parallel proceeding at the Public Utility Commission of Texas to review AEP Texas' filing; and

WHEREAS, pursuant to its exclusive original jurisdiction over AEP Texas' rates and operations within city limits, the City previously suspended the effective date of the Company's requested rate increase; and

Attachment: Denial Resolution for AEP Texas 2019 Rate Case 13-2019 (3154 : Resolution 13-2019 AEP)

WHEREAS, PURA § 33.023 provides that costs incurred by cities in ratemaking activities are to be reimbursed by the regulated utility; and

WHEREAS, the City's attorneys and consultants recommend that the City deny the application.

THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LOS FRESNOS, TEXAS:

SECTION 1. That the rates proposed by AEP Texas in an application submitted to the City by the Company on or about May 1, 2019, are hereby found to be unreasonable, and are denied.

SECTION 2. That the Company shall continue to charge its existing rates for transmission and distribution service to customers with the City.

SECTION 3. That Cities' reasonable rate case expenses shall be reimbursed by AEP Texas within 30 days of presentation of an invoice to AEP Texas.

SECTION 4. That it is hereby officially found and determined that the meeting at which this Resolution is passed is open to the public as required by law, and that the public notice was given of the time, place, and purpose of said meeting, as required.

SECTION 6. A copy of this Resolution shall be sent to AEP Texas, care of Jennifer Frederick, American Electric Power Company, 400 West 15th Street, Suite 1520, Austin, Texas 78701 (jjfrederick@aep.com), and to Thomas Brocato at Lloyd Gosselink Rochelle & Townsend, P.C., 816 Congress Avenue, Suite 1900, Austin, Texas 78701 (tbrocato@lglawfirm.com).

PASSED AND APPROVED by the City Council on this 13th day of August, 2019.

Polo Narvaez, Mayor

ATTEST:

Jacqueline Moya, City Secretary

Attachment: Denial Resolution for AEP Texas 2019 Rate Case 13-2019 (3154 : Resolution 13-2019 AEP)

MODEL STAFF REPORT REGARDING AEP TEXAS' REQUESTED RATE CHANGE

PURPOSE:

On May 1, 2019, AEP Texas Inc. ("AEP Texas" or "Company") filed an application with cities retaining original jurisdiction seeking to increase system-wide distribution rates by \$38.3 million per year (an increase of 4.2%), and decrease system-wide transmission rates by \$3.16 million (a decrease of 0.7%). According to AEP Texas, the impact of this approval on an average residential customers would be an increase of about \$4.75 per month for customers in the Central Division, and a decrease of \$5.01 for customers in the North Division.

In a prior City action, AEP Texas' rate request was suspended from taking effect for 90 days, the fullest extent permissible under the law. This time period has permitted the City, through its participation with Cities Served by AEP Texas ("Cities"), to determine that the proposed rate increase is unreasonable. Consistent with the recommendations of experts engaged by Cities, AEP Texas' request for a rate increase should be denied.

Accordingly, the purpose of the Resolution is to deny the rate change application proposed by AEP Texas.

Explanation of "Be It Resolved" Sections:

1. This paragraph finds that the Company's application is unreasonable and should be denied.
2. This section requires AEP Texas to maintain its existing rates within the City.
3. This section states that Cities' reasonable rate case expenses shall be reimbursed by AEP Texas within 30 days of presentation of an invoice to AEP Texas.
4. This section recites that the Resolution was passed at a meeting that was open to the public and that the consideration of the Resolution was properly noticed.
5. This section provides that the City will notify counsel for AEP Texas and counsel for Cities of the City's action by sending a copy of the approved and signed Resolution to each counsel.

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 08/13/19 06:00 PM
Department: City Secretary
Category: Ordinances
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 3155)

DOC ID: 3155 A

Consideration and ACTION to approve the first reading of Ordinance 502 approving a negotiated resolution between the city and Texas Gas Service (“TGS” or “the company”) regarding the company’s April 30, 2019 cost of service adjustment (“COSA”) filing; declaring existing rates to be unreasonable; adopting new tariffs that reflect rate adjustments consistent with the negotiated settlement and finding the rates to be set by the attached tariffs to be just and reasonable; providing for the recovery of the city’s and TGS’ reasonable and necessary rate case expenses; adopting a savings clause; determining that this ordinance was passed in accordance with the requirements of the Texas open meetings act; declaring an effective date; repealing any prior ordinances inconsistent with this ordinance and requiring delivery of this ordinance to the company’s and the city’s legal counsel.

The attached report shows the information that the Attorneys have reviewed all the information and suggesting a settlement. As you can see the agreement is less than the originally wanted. This will help our residents that rely on Natural Gas not have as big of an increase as they would have had.

I recommend approval following the recommendation of the hired attorneys and following suit of other cities.

ORDINANCE NO. 502

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOS FRESNOS, TEXAS, (“CITY”) APPROVING A NEGOTIATED RESOLUTION BETWEEN THE CITY AND TEXAS GAS SERVICE (“TGS” OR “THE COMPANY”) REGARDING THE COMPANY’S APRIL 30, 2019 COST OF SERVICE ADJUSTMENT (“COSA”) FILING; DECLARING EXISTING RATES TO BE UNREASONABLE; ADOPTING NEW TARIFFS THAT REFLECT RATE ADJUSTMENTS CONSISTENT WITH THE NEGOTIATED SETTLEMENT AND FINDING THE RATES TO BE SET BY THE ATTACHED TARIFFS TO BE JUST AND REASONABLE; PROVIDING FOR THE RECOVERY OF THE CITY’S AND TGS’ REASONABLE AND NECESSARY RATE CASE EXPENSES; ADOPTING A SAVINGS CLAUSE; DETERMINING THAT THIS ORDINANCE WAS PASSED IN ACCORDANCE WITH THE REQUIREMENTS OF THE TEXAS OPEN MEETINGS ACT; DECLARING AN EFFECTIVE DATE; REPEALING ANY PRIOR ORDINANCES INCONSISTENT WITH THIS ORDINANCE AND REQUIRING DELIVERY OF THIS ORDINANCE TO THE COMPANY’S AND THE CITY’S LEGAL COUNSEL.

This ordinance was introduced and submitted to the City Council for passage and adoption after the second reading of the Ordinance. After presentation and discussion of the Ordinance, a motion was made by _____ that the Ordinance be finally passed and adopted in accordance with the City’s Home Rule Charter. The motion was seconded by _____ and carried by the following voted:

Mayor Polo Narvaez	___ For	___ Against	___ Abstained
Mayor Pro-tem Yolanda H. Cruz	___ For	___ Against	___ Abstained
Councilmember Swain Real	___ For	___ Against	___ Abstained
Councilmember James Herrera	___ For	___ Against	___ Abstained
Councilmember Joe Collinsworth	___ For	___ Against	___ Abstained
Councilmember Juan Munoz	___ For	___ Against	___ Abstained

WHEREAS, the City of Los Fresnos, Texas (“City”) is a gas utility customer of Texas Gas Service (“TGS” or “the Company”), and a regulatory authority with an interest in the rates and charges of TGS; and

WHEREAS, pursuant to the terms of the agreement settling TGS’ 2017 Statement of Intent to increase rates, to which City was a signatory, the City and other municipalities within the Rio Grande Valley Service Area and TGS worked collaboratively to develop the Cost of Service Adjustment (“COSA”) tariff that allows for an expedited comprehensive rate review process; and

WHEREAS, on or about April 30, 2019, TGS filed with the City a COSA tariff seeking to increase natural gas rates to all customers residing in the City; and

WHEREAS, the Company has requested a system-wide increase of \$2,161,343; and

WHEREAS, the City coordinated a review of TGS' COSA filing and designated attorneys and consultants to resolve issues in the Company's COSA filing; and

WHEREAS, the Company has filed evidence that existing rates are unreasonable and should be changed; and

WHEREAS, independent analysis by the City's rate expert concluded that TGS is able to justify an increase over current rates; and

WHEREAS, the City's attorney and consultant recommend that the City approve the Settlement Agreement reflecting increased revenues of \$2,087,516 on a system-wide basis; and

WHEREAS, the attached tariffs implementing new rates are consistent with the negotiated resolution reached by the City and are just, reasonable, and in the public interest; and

WHEREAS, the negotiated resolution of the Company's COSA filing and the resulting rates are, as a whole, in the public interest; and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LOS FRESNOS, TEXAS:

Section 1. That the City Council finds that the existing rates for natural gas service provided by TGS are unreasonable and the new tariffs implementing this Ordinance, which are attached hereto and incorporated herein as Attachment A, are just and reasonable and are hereby adopted.

Section 2. That a rate increase of \$2,087,516 on a system-wide basis is reasonable.

Section 3. That TGS shall reimburse the reasonable ratemaking expenses of the City in processing the Company's rate application.

Section 4. That to the extent any resolution or ordinance previously adopted by the Council is inconsistent with this Ordinance, it is hereby repealed.

Section 5. That the meeting at which this Ordinance was approved was in all things conducted in strict compliance with the Texas Open Meetings Act, Texas Government Code, Chapter 551.

Section 6. That if any one or more sections or clauses of this Ordinance is adjudged to be unconstitutional or invalid, such judgment shall not affect, impair, or invalidate the remaining provisions of this Ordinance and the remaining provisions of the Ordinance shall be interpreted as if the offending section or clause never existed.

Section 7. That the tariffs attached as Attachment A to this Ordinance shall become effective for meters read on and after July 29, 2019 consistent with the COSA tariff.

Section 8. That a copy of this Ordinance shall be sent to TGS, care of Stephanie Houle, 1301 South Mopac, Suite 400, Austin, Texas 78746, and to Thomas L. Brocato, Special Counsel to

the City, at Lloyd Gosselink Rochelle & Townsend, P.C., 816 Congress Avenue, Suite 1900, Austin, Texas 78701.

INTRODUCED AND APPROVED on the first reading this 13th day of August, 2019.

APPROVED AND PASSED on the second reading this _____ day of _____, 2019.

Mayor, Polo Narvaez

ATTEST:

City Secretary, Jacqueline Moya

Model Staff Report in Support of TGS COSA Settlement Ordinance

Background

On April 30, 2019, Texas Gas Service Company (“TGS” or “Company”) filed for a rate increase pursuant to the Cost of Service Adjustment (“COSA”) tariff adopted by the Rio Grande Valley Service Area (“RGVSA”) Cities. TGS claimed an entitlement to rate relief under the tariff in the amount of \$2,161,343 on a system-wide basis. Attorney, Thomas Brocato, and consultant, Karl Nalepa, relied upon by the City to review the TGS filing and negotiate a settlement, agreed to recommend a settlement of \$2,087,516 on a system-wide basis. Of this amount, \$1,921,708 is attributable to the RGVSA incorporated areas.

Purpose of the COSA

The Texas Legislature allows gas utilities to annually adjust rates based on changes to invested capital. That statutory provision is referred to as the Gas Reliability Infrastructure Program (“GRIP”). In a GRIP proceeding, cities are not allowed to intervene at the Railroad Commission, cannot challenge the reasonableness of any investment, and may not recover rate case expenses. In 2009, RGVSA Cities negotiated a COSA tariff as a three year experimental substitute for the GRIP process. Finding the COSA process to be mutually beneficial, the COSA process was renewed at the end of the experiment. In 2012, Cities and TGS agreed to a revised COSA tariff. In 2017, Cities and TGS agreed to revise the existing COSA tariff. This is the second filing under the revised tariff.

Resolution of the 2018 Filing

Cities’ consultant Karl Nalepa found that TGS’s cost of service calculations were consistent with the terms of the COSA tariff and the costs reflected in the COSA filing were reasonable with two exceptions.

First, Mr. Nalepa found that TGS’ proposed increase in costs attributable to the change in insurance provider should be denied, and determination of the reasonableness of establishing a captive insurance provider be deferred to TGS RGVGCSA’s next comprehensive base rate proceeding. The impact of this recommendation was to reduce the Company’s requested O&M expenses by \$146,546. The parties agreed to defer determination of the reasonableness and necessity of establishing a captive insurance provider and related costs to the next comprehensive base rate case proceeding in which base rates for the GCSA are determined.

Additionally, Mr. Nalepa determined that TGS has yet to present a proposal to amortize and return to customers the regulatory liability for excess accumulated deferred income tax (“ADIT”) of approximately \$5.9 million. While customers are not immediately harmed if the excess deferred taxes are not promptly refunded because the taxes continue to serve to reduce rate base and thus rates, prompt refunds will ensure that the refunds are matched to customers that contributed the tax revenues in the first place. As such, Mr. Nalepa recommended that TGS RGVSA commit to establishing an appropriate amortization process in its next COSA filing to refund the excess ADIT to customers.

In order to resolve this issue, TGS agreed to address ADIT resulting from the reduction to the federal income tax rate due to the Tax Cuts and Jobs Act of 2017 in a filing with the City by or before TGS's next COSA filing.

EXPLANATION OF “BE IT ORDAINED” PARAGRAPHS IN THE ORDINANCE

- Section 1. When rates change, it is critical for the regulatory authority to find existing rates to be unreasonable and for the new rates to be just and reasonable. This section finds that the new rates reflected in tariffs for each customer class attached to the Ordinance are reasonable.
- Section 2. This paragraph authorizes TGS to collect an additional \$2,087,516 in revenue on a system-wide basis.
- Section 3. This paragraph requires the Company to reimburse the City for consulting and legal costs associated with the requested increase.
- Section 4. This paragraph repeals any prior City action that might be inconsistent with the new tariffs adopted by the Council.
- Section 5. This paragraph recites compliance with the Open Meetings Act.
- Section 6. This paragraph is a typical savings clause, preserving the remaining provisions of the Ordinance should any one provision be determined to be invalid.
- Section 7. Pursuant to the COSA tariff, the new rates are to become effective on or after the first billing cycle of August each year. This paragraph allows the Company to implement the new rates on meter reads that occur on or after July 29, 2019.
- Section 8. This paragraph requires that an adopted and signed copy of the Ordinance be sent to the Company and special counsel to the City.

RECOMMENDATION

The City staff recommends adoption of the Ordinance and tariffs establishing new rates.

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 08/13/19 06:00 PM
Department: City Secretary
Category: Agreement
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 3157)

DOC ID: 3157 A

Consideration and ACTION to approve a Memorandum of Understanding between the City of Los Fresnos and Research, Applied Technology, Education, and Service, INC. (RATES) D.B.A. RATES/RGV for representative appointment to the regional Lower Rio Grande Valley TPDES Stormwater Task Force.

This is the agreement for the coalition that we are a part of to meet requirements for storm water drainage and what is called MS4 program. We have been part of this coalition where many cities come together under the umbrella of UTRGV for many years. Having the University as the lead along with many cities of the valley we are assured to have the best guidance and program possible. Currently 25 cities are part of this coalition. The agreement is for 5 years since that is the length of the storm water permit we have. The annual payment for the assistance provide is \$11,992 and has been very constant throughout the years. We don't have the expertise or the personnel (manpower) to do this outside of the coalition.

I recommend approval.

**RESEARCH, APPLIED TECHNOLOGY, EDUCATION AND
SERVICE/RIO GRANDE VALLEY (RATES/RGV) AND THE LOWER RIO GRANDE
VALLEY TPDES STORMWATER TASK FORCE
PREPARED FOR THE
CITY OF LOS FRESNOS**

Date: July 31, 2019

Project Title: **Lower Rio Grande Valley (LRGV) Texas Pollutant Discharge Elimination System (TPDES) Stormwater Task Force Project**

Background: As of January 2019, the LRGV TPDES Stormwater Task Force (**Task Force**) will conduct business as the “Research, Applied Technology, Education and Service/Rio Grande Valley,” herein referred to as **RATES/RGV**. **RATES/RGV** is a 501(c)(3) Not-for-Profit Research Institute formed to promote and coordinate the collaborative and cooperative use of technology by and among colleges, high schools, community school districts, public and school libraries, health care facilities, government offices, businesses, health and educational professionals other educational and community services organizations and community residents for the benefit of the collaborating organizations, their clients, and community residents of the Rio Grande Valley. The Task Force consists of a coalition of twenty-five (25) local governments located within the LRGV.

Objective: The City of Los Fresnos (**CITY**) enters into a partnership with **RATES/RGV** that provides technical and administrative *support to TPDES stormwater management programs* of **CITY** and the region. **CITY** shall provide funding to **RATES/RGV** for the facilitation and implementation of a regional stormwater management program (SWMP) developed by **RATES/RGV** pursuant to the State of Texas Municipal Separate Stormwater Sewer System (MS4) TPDES program. The SWMP will identify the **CITY** as a Level II municipal separate sewer system (MS4).

Strategic Goal: The primary goal of this proposal is to assure the SWMP of **CITY** with the assistance from **RATES/RGV**, complies with the State of Texas MS4 TPDES program. **CITY** and **RATES/RGV** will execute this agreement for a period to terminate on August 31, 2024. **RATES/RGV** and **CITY** will work together in collaboration with individual Task Force members to assure that the **CITY** complies with the SWMP requirements. The **CITY** with input from the **Task Force** has established a Water Studies program in the LRGV and will continue to strive in evolving the program by studying stakeholders’ needs for project development, studies, research, grant programs, and continuing education. **CITY** will continue to assist **RATES/RGV** in supporting the Water Studies program. The short and long-term goals of **RATES/RGV**’s program and **CITY** are to emphasize water conservation, optimization of best management practices associated with surface water and groundwater management, and to continue to develop urban and agricultural water initiatives, innovations and ideas.

Information:

- Organization Name: **RATES/RGV**
- Address (Street, City, State, Zip): **P.O. Box 697, Edinburg, TX 78540**
- Office Phone and Fax Numbers: (**Office:**) **(956) 609-9060** (**Cell:**) **956-540-9384**
- Contact Name, Email address: **Jodi Lees, Program Manager**, jelees@ratesresearch.org

Website (if applicable): <http://www.rgvstormwater.org>

Grant Award: **CITY** will provide to **RATES/RGV** annual funding. Funding for fiscal year 2019-2020 is \$11,992.00.

Principal Investigator: **Javier Guerrero, MS, E.I.T., jguerrero@ratesrgv.org**

Time Period: Workplan is for June 14, 2019 – June 15, 2024

General: **CITY** and **RATES/RGV** will establish and expand a unique partnership in part by working together, sharing resources, and collectively establishing a vast nation-wide network of partners. The partnership's local research topics have primarily focused on urban water issues, but recently, the partnership expanded its mission to include regional watershed topics, rural and agricultural water issues, and coastal projects. **RATES/RGV** uses a unique, collaborative regional approach to involve various levels of government, including the Texas Commission on Environmental Quality (TCEQ), the U.S. Corps of Engineers (USACE), the Texas General Land Office (TGLO) and the U.S. Environmental Protection Agency (USEPA), in developing cost-effective solutions that will achieve compliance with the TPDES rules and provide regional solutions to stormwater management issues. The Task Force project embodies the spirit of the mutually beneficial relationships between local governments and enhances this relationship with academia and regulators. **CITY** is currently growing rapidly, presented with numerous environmental and engineering challenges, thus, the need for highly skilled professional individuals to lead the region's environmental and engineering programs is paramount, and the need for opportunities for students to enhance education with practical opportunities is vital to our region. **RATES/RGV** and **CITY** will utilize this project to provide educational, technical and research opportunities and practical experience to its faculty, staff and students in order to contribute to the environmental and engineering needs of the region.

Grant program: With support from **RATES/RGV**, **CITY** will continue to develop an aggressive grant program. Working with local environmental initiatives and coalitions, **RATES/RGV** participates in grant workgroups comprised of key staff from various local governments and local researchers. This workgroup program has developed a successful strategy of developing grants and acquiring matching funds typically required by state and federal programs. The grant program will seek funding opportunities for local initiatives, infrastructure needs and general projects. The program will also develop regional ideas, identify research topics, and pursue funding for estuary-associated projects. Coined as "participatory research", **RATES/RGV** and coalition workgroup members will seek grant opportunities to assist local academia and associated partners in developing graduate programs, undertaking science-based studies and supporting economic development strategies. The workgroup will meet regularly to discuss grant programs, identify funding issues, seek partners, select fiscal agents, select projects, and develop project strategies. The **RATES/RGV** staff can provide guidance and leadership in developing a grant submittal. **RATES/RGV** is now poised to seek grant opportunities that can significantly impact local research topics. Moreover, this grant program can now expand beyond urban-related grant programs. **RATES/RGV** will provide support to the **CITY** grant program and assist **CITY** with developing mutually beneficial grant project initiatives.

Stormwater Management Program (SWMP): Individual Task Force members have adopted a regional SWMP developed by **RATES/RGV** that consists of six (6) minimum control measures (MCM) and various best management practices (BMPs). The project includes technical and administrative support,

but is not limited to engineering, mitigation, planning and construction tasks. Funding obtained from the local community for the implementation of the SWMP can be strategically utilized to leverage and acquire grant funding to augment the **RATES/RGV** mission. **RATES/RGV** will assist **CITY** in the implementation of the SWMP. **RATES/RGV** will provide support to **CITY** as warranted to enhance the SWMP by evaluating innovative ideas, seeking grant funding, supporting education and outreach activities, and providing academic resources to disseminate ecological, engineering and environmental information.

Lower Rio Grande Valley Low Impact Development (LID) Outreach, Education and Research

Demonstration Program: With support from its partners, **RATES/RGV** will continue to develop a regional program to support the LRGV LID projects with technical assistance, education and training, and grant funding opportunities. In particular, **RATES/RGV** will provide support to **CITY** in developing engineering, operation and maintenance and technical guidance to the region. The program will support the Task Force's LID and green engineering initiatives, and incorporate these strategies in master planning, local stormwater management and land development.

Initiatives: **RATES/RGV** is actively involved in several regional initiatives that include, but are not limited to the following:

- Lower Rio Grande Valley TPDES Stormwater Task Force
- Laguna Madre and Port of Brownsville Watershed Partnership
- Arroyo Colorado Watershed Partnership
- Laguna Madre Estuary Program
- Cameron County Coastal Cities Task Force
- North and Central Lower Rio Grande Valley Watershed Characterization Study
- Cameron County Water Laboratory Strategic Plan
- Erosion Control Plan
- LRGVDC Water Quality Workgroup

RATES/RGV will provide support to **CITY** as warranted at meetings, workshops and similar activities associated with these initiatives. **RATES/RGV** will provide support to **CITY** as needed to promote effective participation in these initiatives.

RATES/RGV: **RATES/RGV** faculty, staff and students will develop research partnerships, and a mutually beneficial relationship that will support the Task Force. **RATES/RGV** desires to participate in the management of the SWMP, since such participation will provide **RATES/RGV** with an avenue for students to: 1) Gain knowledge and experience in the process and procedures of governmental environmental regulation, rule-making, and committee process; 2) Gain supervisory, organizational, and executive skills through the facilitation of the Task Force body, the implementation of the SWMP, and experience opportunities in research, hands-on experience and real world decision making; and 3) Gain experience about the interfacing, communication, and interaction between state agencies and local governments; thus, aiding the students in being at ease publicly speaking, presenting issues, and expounding opinions.

Outreach Component: **RATES/RGV** will work closely with **CITY** assuring that **RATES/RGV's** and the **CITY's** successful projects and activities, receive noteworthiness in local newspaper media, social media and other media types. **RATES/RGV** will provide technical and administrative support with outreach, education and training associated with the SWMP and other initiatives. **RATES/RGV** will provide

administrative and technical support with the SWMP Outreach requirements.

Reporting: **CITY** and **RATES/RGV** shall execute an agreement that provides a list of tasks **RATES/RGV** will perform. **RATES/RGV** shall provide to **CITY** an annual report prepared according to the SWMP and submitted to the Texas Commission on Environmental Quality (TCEQ) as required by the TPDES program to assure compliance is achieved.

Place of Performance: **RATES/RGV** shall assist **CITY** in implementing the SWMP within the LRGV and the State of Texas.

Measurable Outputs for this proposal: Grant funds will subsidize **RATES/RGV** faculty, staff and students, and needed activities to assure a successful program. **RATES/RGV** will provide regional support by accommodating workshops, training, and outreach activities with venues, staff time, and other resources. Funding will assist **RATES/RGV** with the following six (6) tasks:

Task 1: Facilitate the Task Force organization

- Assist **CITY** with the implementation of the SWMP. The SWMP consists of six (6) MCMs. **RATES/RGV** will provide technical, administrative and outreach support with the following MCMs:
 - Outreach, education and public participation
 - Illicit Discharge, Detection and Elimination (IDDE) Program
 - Construction site and stormwater runoff
 - Post Construction Stormwater Management
 - Pollution Prevention and Good Housekeeping
 - Industrial Sources
- **RATES/RGV** will provide faculty, staff and students funded by this agreement to meet with Task Force representatives individually at their work location at **least one (1) time annually.** **RATES/RGV** shall attend meetings locally, and at times at TCEQ regional and state offices as needed.
- **RATES/RGV** will provide technical and administrative support during audits and inspections as needed.

Each MCM identifies specific BMPs to be conducted during each permit year of the SWMP.

RATES/RGV will work with **CITY** to assure each BMP is executed to assure compliance with the SWMP. **CITY** is fully responsible for the execution of the BMPs, but **RATES/RGV** will provide guidance and technical support to assist **CITY** in meeting the goals and requirements of the SWMP.

Deliverable: **RATES/RGV** will provide faculty, staff and students funded by this agreement to meet with Task Force representatives individually at their work location at **least one (1) time annually.**

Deliverable: **RATES/RGV** will utilize staff funded in part by this agreement to meet the needs of Task 1.

Deliverable: **RATES/RGV** will utilize students funded in part by this agreement to meet the needs of Task 1.

Task 2: Coordinate Meetings - Project implementation workgroups include:

- Outreach (separate task)
- Annual Report (separate task)
- Construction
- Ordinance
- Grant (separate task)
- Post Construction
- Training
- Housekeeping
- Task Force Initiatives (separate task)
- Conference planning (separate task)
- LID
- Initiatives and Steering Committees (separate task)
- Others as needed

Workgroup meetings shall be scheduled regularly. Agendas for the workgroups will be developed by **RATES/RGV**. Each workgroup meeting will provide **CITY** with guidance, priorities, and compliance topics that will identify activities, funding opportunities, and planning tasks to assist the MS4 in complying with the SWMP BMPs assigned to each workgroup,

RATES/RGV will conduct at most three (3) workgroup meetings monthly. The specific workgroup meetings will meet as needed. These meetings will provide each Task Force member with opportunities to collaborate with each member and share technical, educational and administrative resources to effectively comply with the requirements of the SWMP. **RATES/RGV** will assist **CITY** in prioritizing and identifying the compliance requirements during the workgroup meetings.

Deliverable: **RATES/RGV** will conduct at most three (3) workgroup meetings monthly.

Task 3: Grant Submittals

- The grant workgroup will prepare and submit grants on behalf of **RATES/RGV**, **up to three (3) grant proposals annually.**
- **RATES/RGV** will seek funding for its faculty, staff and students when appropriate and authorized, by incorporating **RATES/RGV** initiatives within grant proposals.
- **RATES/RGV** will provide grant-writing support to the grant workgroup as needed and will assist in developing proposals that require a regional component by accessing the **RATES/RGV** network for additional support as needed.
- **The grant workgroup will meet at least six (6) times annually.**
- **RATES/RGV will plan and deliver a grant symposium annually.**

Undergraduate and Graduate Students: **RATES/RGV** will continue to work with **CITY** in creating opportunities for local students. **Grant funding will be pursued to fund graduate/undergraduate assistantships, internships, and/or scholarships.** **RATES/RGV** projects and grant funded research projects will provide students with real world work experience.

Deliverable: **RATES/RGV** will assist the grant workgroup in preparing and submitting up to three (3) grant proposals annually.

Deliverable: The grant workgroup will meet at least six (6) times annually.

Deliverable: **RATES/RGV** will plan and deliver a grant symposium annually.

Task 4: Other Initiatives

RATES/RGV will provide technical and administrative support to local initiatives. **RATES/RGV** is actively leading or participating in the following projects:

- Lower Rio Grande Valley TPDES Stormwater Task Force
- Laguna Madre and Port of Brownsville Watershed Partnership
- Arroyo Colorado Watershed Partnership
- Laguna Madre Estuary Program
- Cameron City Coastal Cities Task Force
- North and Central Lower Rio Grande Valley Watershed Characterization Study
- Cameron City Water Laboratory Strategic Plan
- South Padre Island Coastal Erosion Control Plan
- LRGVDC Water Quality Workgroup
- Water and Wastewater Training and Analytical Services Program

RATES/RGV will provide support to **CITY** as warranted at meetings, workshops and similar activities associated with these initiatives. **RATES/RGV** will provide support to **CITY** as needed to promote effective participation in these initiatives. **RATES/RGV** will provide updates to **CITY** during **Initiatives Workgroup and Steering Committee meetings. These workgroups will meet at least three (3) times annually.**

Deliverable: Initiatives Workgroup and Steering Committee will meet at least three (3) times annually.

Task 5: Retreat and Annual Conference

RATES/RGV will plan, coordinate and deliver a retreat and a conference during the permit year.

The retreat will provide **RATES/RGV** with an opportunity to provide **CITY** with guidance, input and feedback with the implementation of the SWMP BMPs, **RATES/RGV** initiatives, grant projects and other pertinent topics. The conference provides **RATES/RGV** and its vast national network to come together annually to share accomplishments, to acquire innovative methods of complying with the SWMP, to develop ideas for new initiatives and to provide **RATES/RGV** with educational opportunities for faculty, staff, and students. The conference provides local ISDs opportunities for participation. **RATES/RGV** will recommend venues, agendas and topics to **CITY** prior to final delivery.

Deliverable: **RATES/RGV** will plan and deliver one (1) retreat annually.

Deliverable: **RATES/RGV** will plan and deliver one (1) conference annually.

Task 6: Outreach and Education (O&E)

RATES/RGV will work with **CITY** in planning, coordinating and delivering the outreach and education BMPs of the SWMP. This includes, but is not limited to **flyer and brochure design, website design and updating**, and promoting non-point source (NPS) pollution prevention and mitigation to

local school districts. **RATES/RGV shall visit at least four (4) schools during the permit period as part of the RATES/RGV NPS pollution prevention and mitigation program.** The O&E program is detailed in the SWMP.

Deliverable: **RATES/RGV** shall visit at least four (4) schools during the permit period as part of the **RATES/RGV NPS pollution prevention and mitigation program.**

Deliverable: **RATES/RGV** shall upkeep websites associated with this Agreement, namely www.rgvstormwater.org.

Deliverable: **RATES/RGV** shall provide administrative and technical support to the SWMP O&E program.

Task 7: Reporting

The SWMP requires an annual report to be developed and delivered to the TCEQ by December 30 of each year. **RATES/RGV** in collaboration with **CITY** will develop and deliver the annual report as required by the SWMP.

- **The annual workgroup meeting will meet at least three (3) times between September 1 and December 30 of the permit year;**
- **One (1) annual report will be submitted to the TCEQ by December 30 of each permit year to the regional office in Harlingen, TX;**
- **One (1) annual report will be submitted to the TCEQ by December 30 of each permit year to the State office in Austin, TX.**

Deliverable: **RATES/RGV** will prepare and deliver one (1) annual report to the TCEQ.

MEMORANDUM OF AGREEMENT
by and between
CITY OF LOS FRESNOS
and
Research, Applied Technology, Education, and Service, INC. (RATES) d.b.a.
RATES/RGV
for representative appointment to the regional Lower Rio Grande Valley
TPDES Stormwater Task Force (Task Force)
MOA #R-RGV-TF-2019-00029

This Memorandum of Agreement (hereafter termed “**MOA**”) is entered into by and between the **CITY OF LOS FRESNOS** (hereafter referred to as “**CITY**”), a home-rule municipality and **RESEARCH, APPLIED TECHNOLOGY, EDUCATION, AND SERVICE (RATES) D.B.A. RATES/RGV** (hereafter referred to as “**RATES/RGV**”), a 501(c)(3) Not-for-Profit formed to promote and coordinate the collaborative and cooperative use of technology by and among colleges, high schools, community school districts, public and school libraries, health care facilities, government offices, businesses, health and educational professionals other educational and community services organizations and community residents for the benefit of the collaborating organizations, their clients, and community residents of the Rio Grande Valley.

SECTION 1
PURPOSE

- 1.01** **CITY** and **RATES/RGV** agree to enter into this MOA as a manner by which **CITY** and **RATES/RGV** can actively participate in the Regional LRGV TPDES Stormwater Task Force (“**Task Force**”) formed to respond and aid compliance with the *Texas Commission on Environmental Quality Phase II Stormwater Rules* (“**Rules**”) and other pertinent issues as needed.
- 1.02** **CITY** and **RATES/RGV** desire to accomplish the goals of responding and complying with the “**Rules**” through the formation of a Regional **Task Force**, established and managed by **RATES/RGV**.
- 1.03** **RATES/RGV** desires to participate in the establishment and management of the Regional **Task Force**, since such participation will provide **RATES/RGV** with an avenue for students to:
 - A. Gain knowledge and experience in the process and procedures of governmental environmental regulation, rule making, and committee process;
 - B. Gain supervisory, organizational, and executive skills through the creation of the Task Force body, the implementation of the **Task Force** by-laws and policies, creation and submission of **Task Force** agenda and minutes, and budget creation; and,

- C. Gain experience about the interfacing, communication, and interaction between **RATES/RGV** and local governments; thus, aiding the students in being at ease publicly speaking, presenting issues, and expounding opinions.

SECTION 2 TERM

- 2.01** *Fixed Term:* This MOA commences on **06/15/2019**, and will be effective for exactly five (5) calendar years, and will terminate **06/14/2024**, unless extended according to section 2.02 of this MOA.
- 2.02** *Extension:* Upon written, mutual consent of **CITY** and **RATES/RGV**, this MOA may be extended for a maximum of one (1) calendar year, after the date of expiration of the Fixed Term.
- 2.03** *Cancellation:* This MOA may be cancelled prior to the expiration of the Fixed Term or any Extension Term, upon thirty (30) calendar days written notice to the other party, sent to the address indicated in Section 5.01 of this MOA.

SECTION 3 CONSIDERATION

- 3.01** *Fee:* **CITY** agrees to pay to **RATES/RGV** a **Task Force** membership contribution of **\$11,992.00**. Payment of contribution is due in one single payment, tendered by check or wired transfer, payable to **RATES/RGV** and delivered to the address indicated in Section 5.01 of this MOA. Initial payment must be made within fourteen (14) days after execution of this MOA. Subsequent payments shall be made by the 15th day of October of each calendar year. Failure of **CITY** to make such payment within the subscribed time, and without a written extension from **RATES/RGV**, may result in this MOA terminating.

SECTION 4 RIGHTS AND DUTIES

- A.01** The following rights and duties will be held or performed by **CITY**:
- A. **CITY** will provide one representative to the **Task Force**. Such representative must be chosen by majority vote of the City Council, as evidenced by an adopted resolution or other evidence of the appointment acceptable to **RATES/RGV**.
- B. The **CITY**'s representative will serve a term that commences on the date of execution of final signature and will terminate exactly five (5) calendar years from date of execution, unless extended according to section 2.02 of this **Agreement**. A replacement representative may be appointed by the **CITY** through written notification at any time during the performance period.

- C. The **CITY**'s representative will be subject to the bylaws, policies, rules and procedures of the **Task Force**. Any breach or violation of such bylaws, etc., may result in expulsion of the representative from the **Task Force**. If expulsion occurs, the **CITY** will appoint another representative no later than thirty (30) calendar days after notice of the expulsion.
- D. The **CITY**'s representative will act as the liaison between the **CITY** and the **Task Force**, apprising each entity of the other's objectives. The representative will brief the City Council, or other municipal entity responsible for **Task Force** participation, a minimum of once quarterly.
- E. Each **CITY** having representation on the **Task Force** will be responsible for paying a membership fee as detailed in Section 3.01 of this Agreement.
- F. The **CITY** may make recommendations to the Regional **Task Force** regarding the fee assessment, expenditures, or other financial matters; however, the **Task Force** is not bound by such recommendations.

4.02 The following rights and duties will be held or performed by **RATES/RGV**:

- A. **RATES/RGV** will assign representation to the **Task Force**.
- B. **RATES/RGV** will formulate and facilitate the bylaws, policies, rules and procedures by which the **Task Force** will be governed. **RATES/RGV** will provide **CITY** with a copy of such bylaws, policies, rules and procedures, as warranted.
- C. **RATES/RGV** will formulate and propose to the **Task Force**, methods and approaches for compliance with the *Texas Commission on Environmental Quality Phase II Stormwater Rules*. For each method or approach proposed, **RATES/RGV** will assist with educational outreach, training, and information to facilitate compliance.
- D. **RATES/RGV** will assist with research and educational services and technical support to the **Task Force**, and for any adopted methods and approaches for compliance. **RATES/RGV** will not participate in the implementation of the **CITY**'s stormwater management program (SWMP) unless otherwise specified in **Section 4.03**.
- E. **RATES/RGV** will manage the **Task Force** administration, including meetings, and efforts pertaining to the methods and approaches for assisting in complying with the *Texas Commission on Environmental Quality Phase II Stormwater Rules*.
- F. The **Task Force** will oversee the establishment and operation of all financial policies, requirements, and expenditures. As overseer of the **Task Force**,

RATES/RGV will assist with the financial management and policy of the **Task Force**.

- G. **RATES/RGV** will assist the **Task Force** with the management of any funding acquired by the **Task Force**. This does not apply to the funding provided by this MOA. The management of **Task Force** funding will adhere to the bylaws of the organization.
 - H. Membership fees paid to **RATES/RGV** will be earmarked in a separate **RATES/RGV** account for use only by **RATES/RGV** for the **Task Force**. Any unappropriated funds will be carried over.
 - I. Membership fees paid to **RATES/RGV** will be utilized by **RATES/RGV** for costs associated with but not necessarily limited to staffing, travel, training, equipment and materials, recruiting, scholarships, meal and food expenses associated with meetings and events, and communication related expenses.
 - J. **RATES/RGV** is authorized to utilize membership fees to leverage grant funds, for conference planning, travel expenses, staff training, to support outreach events, and for sponsorships for environmental and educational events.
 - K. **RATES/RGV** is authorized to utilize membership fees to accomplish tasks included in **Section 4.03**, if any.
 - L. **RATES/RGV** is authorized to provide funding to the Arroyo Colorado Watershed Partnership, the Laguna Madre Estuary Program, or similar organizations on behalf of **CITY**. This funding, if any, shall be provided at the discretion of **RATES/RGV**.
- 4.03** *SWMP Implementation:* **RATES/RGV** will support the **CITY** in implementing a portion of its SWMP by assisting with research and educational services and technical support with specific Best Management Practices (BMPs). The overall completion of the BMPs is the sole responsibility of the **CITY**.

SECTION 5 MISCELLANEOUS

- 5.01** *Addresses:* Fee payment or notices required under this MOA may be sent by United States Postal Service regular surface mail, certified mail, registered mail, overnight delivery, or hand delivery. Written notice delivery is deemed made when the notice is deposited into a USPS mail receptacle, or deposited with an overnight carrier, or hand delivered. **CITY** and/or **RATES/RGV** can change the notice address by sending to the other party written indication of the new address. Notices should be addressed as follows:

CITY: City of Los Fresnos
 Raul Garcia
 Task Force Representative
 200 North Brazil Street
 Los Fresnos, Texas 78566
 956-233-5768 office
rgarcia@citylf.us

RATES/RGV: RATES/RGV
 C/O Jodi Lees
 P.O. Box 697
 Edinburg, TX 78540
jelees@ratesrgv.org
 956-540-9384

- 5.02** Force Majeure: Any and all duties, obligations, and covenants of this MOA will be suspended during time of natural disaster, war, acts of terrorism, or other “Acts of God”, which prevent a party from fulfilling any and all duties, obligations, and/or covenants of this MOA. If a party is prevented from fulfilling a duty, obligation, and/or covenant of this MOA, due to Force Majeure, the party prevented from fulfilling will notify the other party in writing, sent pursuant to Section 5.01 MOA, within fourteen (14) calendar business days of the Force Majeure event.
- 5.03** Parties Relationship: Nothing in the MOA should be construed as creating a partnership, joint venture, agency relationship, or any other relationship other than, between **CITY** and **RATES/RGV**.
- 5.04** Applicable Law: This MOA is construed under and in accordance with the laws of the State of Texas.
- 5.05** Cumulative Rights: All rights, options, and remedies contained in this MOA and held by **CITY** and **RATES/RGV** are cumulative and the exercising of one will not exclude exercising another. **CITY** and **RATES/RGV** each have the right to pursue any remedy or relief which may be provided by law, in equity, or by the stipulations of this MOA.
- 5.06** Non-waiver: A waiver by either **CITY** or **RATES/RGV**, or both, of any obligation, duty, or covenant of this MOA will not constitute a waiver of any other breach of any obligation, duty, or covenant of this MOA.
- 5.07** Counterparts: This MOA can be executed in multiple counterparts, each of which is declared an original.

MOA #R-RGV-TF-2019-00029

- 5.08** Severability: If any clause or provision of this MOA is illegal, invalid or unenforceable under present or future law, **CITY** and **RATES/RGV** intend that the remaining clauses or provisions of this MOA will not be affected and will remain in full force and effect.
- 5.09** Entire MOA: This MOA contains the final and entire agreement between **CITY** and **RATES/RGV**, and will not be amended, explained, or superceded by any oral or written communications; unless done so in a subsequent, written, and mutually agreed upon amendment.
- 5.10** Successors and Assigns: All the obligations, duties, covenants, and rights contained in this MOA and performable by **CITY** will be applicable and binding upon respective successors and assigns, including any successor by merger or consolidation; however, nothing in this provision shall be construed to be consent of Assignment of this MOA.
- 5.11** Nondiscrimination: **CITY** and **RATES/RGV**, and their agents or employees, are prohibited from discriminating on the basis of race, color, sex, age, religion, national origin, or handicap, in the performance of the terms, conditions, covenants and obligations of this MOA.
- 5.12** Dispute Resolution:
- A. Any controversy claim or dispute between **CITY** and **RATES/RGV** relating to the provisions of this MOA or the breach, termination or validity thereof shall upon written request of either party, immediately be referred jointly for resolution of the controversy by non-binding mediation.
 - B. The mediation must be concluded within any period mutually agreed upon by the parties but in no event later than within forty-five (45) days after written notice is given by any party of its intent to proceed to mediation. Unless the parties expressly agree otherwise, each party shall bear its own costs, legal and expert fees incurred in the mediation, and evenly share the costs of the mediator. If after proceeding in good faith the parties, with the assistance of a neutral mediator, do not resolve the dispute within the forty-five (45) day period, the parties may proceed in accordance with paragraph (C) below.
 - C. After exhausting the procedures set forth above, either party may initiate litigation to resolve the dispute. The Law of the State of Texas shall control the matter in controversy. Venue is mandatory in Hidalgo County, Texas. Any notice of dispute tendered by **CITY** should be addressed to Jodi Lees, Chief Financial Officer, **RATES/RGV**.

EXECUTED the _____ day of _____, 2019, by **CITY**, by its duly authorized agent, as evidenced by the attached Resolution of the City Council.

“CITY”
CITY OF LOS FRESNOS

By: _____
Polo Narvaez
Mayor

ATTEST:

By: _____
Jacqueline Moya
City Secretary

EXECUTED the _____ day of _____, 2019, by **RATES/RGV**, by its duly authorized officer.

“RATES/RGV”

By: _____
Andrew N. Ernest
President and CEO, RATES

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 08/13/19 06:00 PM
Department: City Secretary
Category: Agreement
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 3160)

DOC ID: 3160 A

Consideration and ACTION to approve an agreement for services to provide swimming lessons for the fiscal year 2018/2019 and the fiscal year 2019/2020.

This is the agreement that has been in place for many years to provide swimming lessons for our residents. The swimming lessons are a very important piece of our overall program. The cost is kept low so that people can afford the lessons. The cost just covers the one giving the lessons as well as several lifeguards to assist, especially with the younger age groups. We have almost a one student to one lifeguard ratio with the younger groups. The city provides 4 lifeguards. This agreement was not placed in writing in the past. One of the best practices the Auditors suggested was to get an official agreement in writing. They saw that the lifeguards and swimming lessons was approved by the Council with each year's budget so there was not a problem but that it would be safer and a better practice for all parties to have it in writing. This is the agreement for the current year we are in and for the upcoming budget year as well.

I recommend approval.

Swimming Lessons and Swim Club Services Agreement

1. **Introduction.** Agreement made between the City of Los Fresnos (Client), with principal offices at 200 North Brazil, Los Fresnos, TX 78566 and Jaime Perez (Consultant), at 634 Salvatierra Brownsville, TX, 78526.
2. **Retention and Description of Services.** During the term of this Agreement, Consultant will provide public swimming lessons and Swim Club for advanced swimming classes.
3. **Term of Agreement.** Agreement will be for services from 10/1/2018 to 9/30/2019.
4. **Where Services Are to Be Performed.** Consultant's services will be performed at Client's facilities at 900 N Arroyo Blvd, Los Fresnos, TX 78566 and such other places that are appropriate and are mutually agreed to by Consultant and Client.
5. **Compensation.** Client will pay Consultant a fee of \$60.00 (sixty dollars) per student for services rendered by Consultant under this Agreement. Client will receive funds from the students and will prepare roster for classes and provide them to consultant. Client will pay consultant based on the number of students enrolled.
6. **Lifeguards.** Client shall assist with safety measures by providing four lifeguards for swimming lessons and three lifeguards for the Swim Club for the advanced swimming lessons to facilitate Consultant in the course of performing services under this Agreement, as mutually agreed upon in advance by the parties hereto. Consultant will provide additional lifeguards as needed at consultant's expense.
7. **Relationship.** Consultant is retained by Client solely for the purposes and to the extent set forth in this Agreement, and Consultant's relationship to Client shall during the terms of this Agreement be that of an independent contractor.
8. **Waiver, Modification, or Cancellation.** Any waiver, alteration, or modification of any of the provisions of this Agreement shall not be valid unless in writing, agreed to and signed by both parties. Cancellation can be done by either party by giving a ninety (90) days written notice.
9. **Governing Law.** This Agreement shall be construed in accordance with and governed by the laws of the State of Texas.

This Agreement is made on _____.

Between:

City of Los Fresnos (Client) _____ Title _____

T4G Aquatics (Consultant) _____ Jaime Perez, Owner

Attachment: Swim Lessons and Club Services Agreement 2018-2019 (3160 : Swimming Agreement)

Swimming Lessons and Swim Club Services Agreement

1. **Introduction.** Agreement made between the City of Los Fresnos (Client), with principal offices at 200 North Brazil, Los Fresnos, TX 78566 and Jaime Perez (Consultant), at 634 Salvatierra Brownsville, TX, 78526.
2. **Retention and Description of Services.** During the term of this Agreement, Consultant will provide public swimming lessons and Swim Club for advanced swimming classes.
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4. **Where Services Are to Be Performed.** Consultant's services will be performed at Client's facilities at 900 N Arroyo Blvd, Los Fresnos, TX 78566 and such other places that are appropriate and are mutually agreed to by Consultant and Client.
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7. **Relationship.** Consultant is retained by Client solely for the purposes and to the extent set forth in this Agreement, and Consultant's relationship to Client shall during the terms of this Agreement be that of an independent contractor.
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9. **Governing Law.** This Agreement shall be construed in accordance with and governed by the laws of the State of Texas.

This Agreement is made on _____.

Between:

City of Los Fresnos (Client) _____ Title _____

T4G Aquatics (Consultant) _____ Jaime Perez, Owner

Attachment: Swim Lessons and Club Services Agreement 2019-2020 (3160 : Swimming Agreement)

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 08/13/19 06:00 PM
Department: City Secretary
Category: Agreement
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 3158)

DOC ID: 3158 B

Consideration and ACTION to approve a service agreement with the Cameron County Fair & Livestock Show.

The Cameron County Fair & Livestock Show is set for February 14, 15 & 16, 2020. Valerie Arizmendi is the President and will be at the meeting to provide information and answer questions. The

supporting documents are attached. Annually, the City has utilized Hotel/Motel taxes to enter into an agreement with the Stock Show to support their efforts. There are sufficient funds available. The Hotel/Motel tax can only be utilized for events that puts heads in beds (motel stays) and must be at least over a 2 day period. The following are the amounts supported in prior years.

2006-2007	\$ 2,500
2007-2008	\$ 2,500
2008-2009	\$ 2,500
2009-2010	\$ 2,500
2010-2011	\$ 2,500
2011-2012	\$ 2,500
2012-2013	\$ 2,500
2013-2014	\$ 3,500
2014-2015	\$ 4,500
2015-2016	\$ 4,500
2016-2017	\$ 5,000
2017-2018	\$ 5,500
2018-2019	\$ 5,500



Cameron County Fair & Livestock Show
P.O.Box 530985
Harlingen, Texas 78553
July 22, 2019

Mr. Mayor and the City Commissioners of Los Fresnos,

On behalf of the Cameron County Fair & Livestock show board of directors we wish to thank you for your past support of the show by sharing your advertising dollars with our organization.

We continue to be a non profit 501 (c) (3) organization that supports the 4H and FFA youth of Cameron County and South Texas. The youth develop responsibility, pride and healthy competition through participation in livestock shows.

The Cameron County Fair & Livestock show will mark its Fortieth year with the 2020 show. The show will continue to support the local youth. Once again the Los Fresnos High School will host the CCFLS Cowgirl Contest in January 2020. The young lady and her court will participate in the show as well as the rodeo parade. The Cowgirl will then go on to represent the 2021 Los Fresnos PRCA Rodeo. This young lady will receive a scholarship from the Rodeo Committee to continue her education. The 2020 LFPRCA Queen will be Miss. Sadie Cash who represented Harlingen High FFA FFA for 2019.

With your support in 2019 a total of \$10,000.00 in scholarships were awarded. The youth and the schools they represent as follows - Robert Waters and Lane Thomae both from Los Fresnos Jake Rhyner Rio from Hondo High School, Laura MacManus from Harlingen High School, Criseve Montes and Talitha Garcia both from Rio Hondo, Cara Cash from Harlingen High and finally Elijah Sandoval from Idea Prep Academy. Thank you for your support and with it you have assisted these outstanding youth to pursue their higher education.

In efforts to continue to support the youth of Cameron County at the 2019 show, exhibitors who presented a champion animals as well as the 1st place animals in all divisions were given back premium money. A total of \$10,175.00 was given in premium money was given back directly to the youth. This money was in addition to jackets and buckles and ribbons that were awarded. This coming year we hope to be able to do more. This was due to your continued support.

CCFLS continues to work to improve the show grounds to provide a better area for learning for the youth of Cameron County. A few more divisions were added to the home show to provide more opportunities for the youth in 2019. In the livestock divisions the adding an "Old Timer Showmanship" competition in the cattle and swine divisions was a huge success with a lot of fun had by all!! For those who are not familiar, this is where 4H, FFA Leaders and parents have the opportunity to take either a pig or heifer into the show ring and present it to the judge just as the exhibitors do. This is a friendly competition and the kids provide suggestions on how it should be done and it provides fun for all!!!

We are once again soliciting your advertising dollar support. If you could possible spend the same dollar amount as last year that would be greatly appreciated. The advertising dollars you spend with us will be used to help defray the cost of putting on the show, the additional building expansions as well as towards scholarships. The City of Los Fresnos will have a sign with the city logo once again displayed in the show arena the entire time of the show. Announcements will be made over the speaker system recognizing the City of Los Fresnos during the show.

As the Cameron County Fair & Livestock show celebrates the Fortieth Anniversary of the show we wish to thank you once again for your generous support of the show and the 4H and FFA youth in Cameron County.

Sincerely,

Valerie Arizmendi
President 2019-2020

Attachment: CC Livestock Show CITY Letter (3158 : Cameron County Fair & Livestock Show)



Cameron County Fair & Livestock Show

PO Box 530985
Harlingen, Texas 78553
2020

President
Valerie Arizmendi

Vice President
William Goad

Treasurer
Sherilyn Goad

Secretary
Virginia Miller

VP Livestock
Mark Miller

VP Home show
Rhonda Munoz

VP Sponsorships
Rebecca Goad

Thank You for considering a sponsorship to the Cameron County Fair & Livestock Show! Your donation will give over 500 Valley youth the opportunity to show off their livestock, artwork & crafts, shop exhibits and baked goods at the Annual Cameron County Fair & Livestock Show!

The Cameron County Fair & Livestock Show is a non-profit, 501 © (3) organization. Our mission is to provide a supportive and educational environment in which the youth of Cameron County (and surrounding areas) can develop responsibility, pride, and healthy competition. Today's youth are tomorrow's leaders, and we thank you for investing in their future.

Stock Show Sponsor monetary donations we offer:

- \$100 – 1 CCFLS baseball cap
- \$250 - a 2ft x 4ft sponsor board to be displayed in the livestock show arena for the duration of the show
- \$500 – 4 Los Fresnos PRCA Rodeo tickets & a 2ft x 4ft sponsor board to be displayed in the livestock show arena for the duration of the show
- \$1,000 -8 Los Fresnos PRCA Rodeo tickets & a 4ft x 4ft sponsor board to be displayed in the livestock show arena for the duration of the show
- \$2,000 - 12 Los Fresnos PRCA Rodeo tickets & a 4ft x 4ft sponsor board to be displayed in the livestock show arena for the duration the show
- \$2,500 – 14 Los Fresnos PRCA Rodeo Tickets & a 4x4 sponsor boards to be displayed in the livestock show arena for the duration of the show
- \$5,000 – 28 Los Fresnos PRCA Rodeo Tickets & 2 4x4 sponsor boards to be displayed in the livestock show arena and show grounds for the duration of the show.
- \$7,500 – 42 Los Fresnos PRCA Rodeo Tickets & 3 4x4 sponsor boards to be displayed in the livestock show arena and show grounds for the duration of the show
- \$10,000 - 56 Los Fresnos PRCA Rodeo Tickets & 4 4x4 sponsor boards to be displayed in the livestock show arena and show grounds for the duration of the show

In addition, sponsors will be announced over the PA system throughout the livestock show.

For Sponsorships over \$1000 Please designate amount you wish to be used for:

\$_____ Scholarship \$_____ Livestock Exhibitor Premium

Please complete the following and thank you again for your generous gift.

Company Name _____

Contact Person _____

Address _____ Phone _____

Stock Show Sponsor: ☐ \$100 ☐ \$250 ☐ \$500 ☐ \$1,000 ☐ \$1,500
☐ \$2,000 ☐ \$2,500 ☐ \$5,000 ☐ \$7,500 ☐ \$10,000

Stock Show Committee Member info: _____

www.ccflsonline.webs.com

Other (please list)



Cameron County Fair & Livestock Show

PO Box 530985
Harlingen, Texas 78553
2019

President
Valerie Arizmendi

Vice President
William Goad

Treasurer
Sherilyn Goad

Secretary
Virginia Miller

VP Livestock
Mark Miller

VP Home show
Rhonda Munoz

VP Sponsorships
Rebecca Goad

Thank You for considering a sponsorship to the Cameron County Fair & Livestock Show! Your donation will give over 500 Valley youth the opportunity to show off their livestock, artwork & crafts, shop exhibits and baked goods at the Annual Cameron County Fair & Livestock Show!

The Cameron County Fair & Livestock Show is a non-profit, 501 © (3) organization. Our mission is to provide a supportive and educational environment in which the youth of Cameron County (and surrounding areas) can develop responsibility, pride, and healthy competition. Today's youth are tomorrow's leaders, and we thank you for investing in their future.

Premium Sponsor, starting in 2018 a new sponsorship opportunity was available. CCFLS paid directly to the exhibitors a premium for the placing they are awarded in the 2019 show. In 2018 we will be paid the Overall Grand and Reserve Champions and the Breed and Weight champions. As funding increases we will add to the premiums being paid and add additional placing as sponsorship support increases. We started with paying premiums of \$12,000.00 in 2018. Premium Sponsors will be recognized by level of donation on Premium Boards displayed at the show and announced during show. 100% of premiums will be paid directly to the exhibitors.

Levels of Premium Sponsorship:

- Tin - \$250.00
- Bronze - \$500.00
- Silver - \$1,000.00
- Gold - \$2,500.00
- Platinum - \$5,000.00

Please complete the following and thank you again for your generous gift.

Company Name _____

Contact Person _____

Address _____ Phone _____

Premium Sponsor: ___\$250___ \$500___ \$1,000___ \$2,500___ \$5,000

Stock Show Committee Member info: _____

www.ccflsonline.webs.com

Other (please list)

SERVICE AGREEMENT

This is an agreement between the Los Fresnos Community Development Corporation, hereinafter called "CDC" and the Cameron County Fair & Livestock Show, hereinafter called "Fair".

The purpose of this agreement is to establish a development program between the CDC and the Fair to promote the City through advertisement.

This agreement will begin on December 1, 2019 and will be for a one year (1) period and will be reviewed by the CDC to consider extending the agreement or not. Payment in the amount of \$9,000.00 will be paid in full in the month of December.

Therefore, it is agreed that the Fair will use advertisement dollars as follows:

1. \$7,500
 - a. 42 Los Fresnos PRCA Friday Rodeo Tickets
 - b. Three 4-foot x 4-foot advertising boards to be displayed in the livestock show arena for the duration of the show
 - c. Announcements over the PA system throughout the show
2. \$1,000
 - a. Advertising on the premium board to be displayed at the show for the duration of the show
 - b. Announcements over the PA system throughout the show
3. \$500
 - a. Advertising on the premium board to be displayed at the show for the duration of the show
 - b. Announcements over the PA system throughout the show

This agreement is effective upon the approval of both parties.

Passed and approved this 13th day of August, 2019 by the Los Fresnos Community Corporation Board.

LOS FRESNOS COMMUNITY
DEVELOPMENT CORPORATION

ATTEST:

Enrique Juarez, President

Jacqueline Moya, City Secretary

CAMERON COUNTY FAIR &
LIVESTOCK SHOW

President

ATTEST:

Secretary

Attachment: SERVICE AGREEMENT BETWEEN CDC & CAM.CTY FAIR & LIVESTOCK SHOW (3158 : Cameron County Fair & Livestock Show)

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 08/13/19 06:00 PM
Department: City Secretary
Category: Agreement
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 3162)

DOC ID: 3162 A

**Consideration and ACTION to approve a service agreement
for the Cowboy Cook Off.**

The Third Annual Los Fresnos Cowboy Cookoff is set for November 15 & 16, 2019. Mike Todd is the Chairman and will be at the meeting to provide information and answer questions. The supporting documents are attached. The City has utilized Hotel/Motel taxes to enter into an agreement to support their efforts. There are sufficient funds available. The Hotel/Motel tax can only be utilized for events that puts heads in beds (motel stays) and must be at least over a 2 day period. The following are the amounts supported in prior years.

2017-2018	\$ 1,000
2018-2019	\$ 1,500

3rd ANNUAL



LOS FRESNOS, TX.

November 15-16, 2019

Sponsorship Packages



1. Cowboy Cook-Off Event Sponsor \$1500

- a. Media Advertising Name Recognition
- b. Announced as one of the Event sponsor during Cook-Off
- c. Webpage Listing
- d. One 3' x 8' Sign Cooking Area
- e. One 3' x 8' Sign Concert Area
- f. Trophies for winners will have your name on them as a sponsor
- g. Flyer Listing *(name listing only if committed by 10/1/2019)*
- h. Space for six Banners Cooking Arena *(Outside Arena)*

2. Cowboy Cook-Off Grand Champion Sponsor \$1000

- a. Announced as one of the Grand Champion Sponsors
- b. Webpage Listing
- c. One 3' x 8' Sign Cooking Area
- d. One 3' x 8' Sign Concert Area
- e. The trophy for the winner will have your name on it as a sponsor
- f. Flyer Listing *(Your Logo if committed by 10/1/2019)*
- g. Space for two Banners in Cooking Area *(Outside Arena)*

3. Cowboy Cook-Off Reserve Champion Sponsor \$750

- a. Announced as one of the Reserve Champion Sponsors
- b. Webpage Listing
- c. One 3' x 8' Sign Cooking Area
- d. The trophy for the winner will have your name on it as a sponsor
- e. Flyer Listing *(Your Logo if committed by 10/1/2019)*
- f. Space for two Banners in Cooking Arena *(Outside Arena Area)*

4. Brisket Sponsor \$500

- h. Announced as one of the Brisket Event Sponsors
- i. Webpage Listing
- j. One 3' x 8' Sign Cooking Arena
- k. Trophies for winners will have your name on them as a sponsor
- l. Flyer Listing *(name listing only if committed by 10/1/2019)*
- m. Space for two Banners in Cooking Arena *(Outside Arena Area)*

5. Pork Spare Ribs Sponsor \$500

- a. Announced as one of the Pork Spare Ribs Event Sponsors
- b. Webpage Listing
- c. One 3' x 8' Sign Cooking Arena
- d. Trophies for winners will have your name on them as a sponsor
- e. Flyer Listing *(name listing only if committed by 10/1/2019)*
- f. Space for two Banners in Cooking Arena *(Outside Arena Area)*

6. Chicken Sponsor \$500

- a. Announced as one of the Chicken Event Sponsors
- b. Webpage Listing
- c. One 3' x 8' Sign Cooking Arena
- g. Trophies for winners will have your name on them as a sponsor
- d. Flyer Listing *(name listing only if committed by 10/1/2019)*
- e. Space for two Banners in Cooking Arena *(Outside Arena Area)*

7. Cowboy Jackpot Sponsor \$250

- a. Announced as one of the Jackpot Event Sponsors
- b. One 3' x 8' Sign Cooking Arena

This event is being presented by The Los Fresnos Rodeo Committee, Inc.
 (a nonprofit organization)
 P.O. Box 103
 Los Fresnos, Tx 78566

Los Fresnos Rodeo Committee, Inc
P.O. Box 103
Los Fresnos, Tx 78566

The Rodeo Committee and I would like to thank the CITY OF LOS FRESNOS for all their support of The 30th Annual Los Fresnos PRCA Rodeo and Concert last February and our 2nd Annual Cook-Off last November.

What an awesome rodeo we had last year. We had perfect weather and record breaking crowds. Friday's Rodeo was followed by the DAVID LEE GARZA Concert & Saturday's Rodeo was followed by EASTON CORBIN Concert which was our biggest ever.

We are having our 3rd Annual "LOS FRESNOS COWBOY COOK-OFF" coming up November 15-16, 2019 at the Los Fresnos Rodeo Grounds. This event is being presented by The Los Fresnos Rodeo Committee, Inc. (a nonprofit organization). Last year we had 43 Cook-Off teams and this year we should have a lot more. The teams will be checked in Friday by 7:30PM November 15th. There will be a Fajitas judging that first night and Pan de Compo, Beans, Chicken, Pork Spare Ribs and Brisket judging the next day. There is no charge to come out to see the Cook-Off Teams on Saturday. We are working with 3BAT PRODUCTIONS to have a concert at the same time as the Cook-Off. We hope to have an agreement with them some. We are also working with a Car Show group to have a Car Show at the same time. Robert Cory of Heart of America Carnival is trying to find a small Carnival to be there too.

I have attached a sponsorship sheet for the Cook Off to look it over. Let me know if you have any questions. The CITY OF LOS FRESNOS sponsorship last year for the Cook-Off was \$1,500.

We hope the CITY OF LOS FRESNOS will continue to support our Cook-Off event so that we can continue to make the Cook-Off another outstanding and great event like the PRCA Rodeo we have in February for many years to come.

The Next Los Fresnos PRCA Rodeo & Concert will be held on February 14, 15 & 16 of 2020.

Thank You, *Mike Todd 956-778-4684*

Attachment: CC Cook-Off Cover letter 2019 (3162 : Cowboy Cook Off & Concert)

SERVICE AGREEMENT

This is an agreement between the City of Los Fresnos, hereinafter called “City” and the Los Fresnos Rodeo Committee, hereinafter called “Committee”.

The City of Los Fresnos will pay sponsorship fees of \$1,500.00 to the Los Fresnos Rodeo Committee for the 3rd Annual Smokin Hwy 100 Cook-Off and Concert.

In return for these monies the Rodeo Committee will:

1. Media Advertising Name Recognition
2. Announced as one of the Event sponsor during Cook-Off
3. Webpage Listing
4. One 3’ x 8’ Sign Cooking Area
5. One 3’ X 8’ Sign Concert Area
6. Trophies for winners will have your name on them as a sponsor
7. Flyer Listing (name listing only if committed by 10/1/2019)
8. Space for six Banners Cooking Area (Outside Arena)

This agreement is effective upon the approval of both parties.

Passed and approved this 13th day of August, 2019 by the City Council of the City of Los Fresnos

CITY OF LOS FRESNOS

Polo Narvaez, Mayor

LOS FRESNOS RODEO COMMITTEE

Mike Todd, Chairman

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 08/13/19 06:00 PM
Department: City Secretary
Category: Agreement
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 3153)

DOC ID: 3153 C

Consideration and ACTION to approve a service agreement with the Los Fresnos Rodeo.

The Los Fresnos Rodeo is set for February 14, 15 & 16, 2020. Mike Todd is the Chairman and will be at the meeting to provide information and answer questions. The supporting documents are attached. Annually, the City has utilized Hotel/Motel taxes to enter into an agreement with the Rodeo to support their efforts. There are sufficient funds available. The Hotel/Motel tax can only be utilized for events that puts heads in beds (motel stays) and must be at least over a 2 day period. The following are the amounts supported in prior years.

2004-2005	\$ 3,500
2005-2006	\$ 5,000
2006-2007	\$ 6,500
2007-2008	\$ 6,500
2008-2009	\$ 7,000
2009-2010	\$ 7,000
2010-2011	\$ 7,000
2011-2012	\$ 7,000 Plus \$20,000 to start Concert
2012-2013	\$ 8,000
2013-2014	\$10,000 Plus \$2,000 for Social Media
2014-2015	\$11,500 Plus \$2,500 for Social Media
2015-2016	\$12,000 Plus \$2,500 for Social Media
2016-2017	\$12,000 Plus \$2,500 for Social Media
2017-2018	\$13,500
2018-2019	\$13,500

31th Annual



Sponsorships

February 14th, 15th & 16th, 2020

WWW.LFRODEO.COM

Biggest Little Rodeo in Texas

Note from the Chairman

Welcome to the 31th annual Los Fresnos PRCA Rodeo, the “Biggest Little Rodeo in Texas”. On behalf of the rodeo committee, I would like to thank all of our sponsors, who without your generous support we would not be able to put on this great event. With the help of our sponsors and volunteers we look forward to another outstanding event that is the Los Fresnos Rodeo & Concert along with the Cameron County Fair & Livestock Show. We’ll see you at the rodeo and again **“Let’s Rodeo”!!**

Thank You!!

Mike Todd

Rodeo Committee

The Los Fresnos Rodeo Committee is made of twenty-eight hard working individuals who with the help of their families and numerous volunteers tirelessly toil to put on a three-day event of family fun entertainment. The Rodeo Committee prides itself in providing numerous scholarships and support to youth and civic organizations in the area. The Rodeo Committee strives to provide the best rodeo stock and cowboys in the PRCA thus considered “The Biggest Little Rodeo in Texas”. The intent of the original founders of the rodeo were to put Los Fresnos on the map by bringing top quality entertainment to our community and the Rodeo Committee continues to fulfill the dreams of these individuals. Working together, the rodeo committee has partnered with the Cameron County Fair & Livestock Show, which holds their event in conjunction with the rodeo. There is also a fun filled carnival for all to enjoy and many other forms of entertainment that are part of the Los Fresnos Rodeo & Concerts.

Our Fans

We host over 25,000 fans during the three-day event. These are spectators from all over the United States and Mexico. The demographics include Rio Grande Valley Residents, Winter Texans and folks from Northern Mexico.

Stock Contractor

Stace Smith produces more PRCA rodeos than any other stock contractor in the Professional Rodeo Cowboys Association and has been named PRCA Stock Contractor of the Year eleven times. Smith Pro Rodeos provide top livestock and a one of a kind rodeo experience that attracts the top cowboys in PRCA and top cowgirls in the WPRA.

1. PLATINUM SPONSOR \$10,000

The Platinum sponsor has promotional opportunities at the event including announcements during the rodeo and concert. Branding that appears on our rodeo website, our LED display screen, posters, and arena and as well as on-site branding.

- a. Media Advertising (*PSA's as allowed*)
- b. Sign on Top of Announcer's Stand
- c. Poster Advertising – Logo or Name (*if committed by 12-1-2019*)
- d. Announced as Platinum Sponsor during rodeo performances
- e. Displayed on Big Arena Video Screen
- f. Flag (with your logo) in Grand Entry (*if committed by 12-1-2019*)
- g. Program Advertising (*Full Page if committed by 12-1-2019*)
- h. Webpage Listing
- i. Box Seats Three Rodeo Performances (*6 seats per performance if committed by 12-1-2019*)
- j. Custom Embroidered Jacket or Buckle or Six Caps (*if committed by 12-1-2019*)
- k. Space for Banners outside arena
- l. 100 Regular Admission Concert Tickets
- m. 20 Rodeo Tickets (*6-Friday, 8-Saturday, 6-Sunday*)
- n. Program Listing (*name listing only if committed by 12-1-2019*)
- o. See Optional #1 or #2 Add-On Sky Box Sheet

2. VIDEO SCREEN SPONSOR (Limit Two) \$6,000

- a. Logo on Video Screen during rodeo
- b. Twelve 30 second or less commercials (*before rodeo and during Intermission*)
- c. Announced as Video Screen Sponsor during rodeo performances
- d. Displayed on Big Arena Video Screens (*Two*)
- e. Flag (with your logo) in Grand Entry (*if committed by 12-1-2019*)
- f. Program Advertising (*Full Page if committed by 12-1-2019*)
- g. Webpage Listing
- h. Box Seats Three Rodeo Performances (*6 seats per performance if committed by 12-1-2019*)
- i. Custom Embroidered Jacket or Buckle or Six Caps (*if committed by 12-1-2019*)
- j. Space for Six Banners outside arena
- k. Program Listing (*name listing only if committed by 12-1-2019*)
- l. See Optional #1 or #2 Add-On Sky Box Sheet if available

3. GOLD SPONSOR \$5,000

- a. Sign on Announcer's Stand
- b. Announced as Gold Sponsor during rodeo performances
- c. Displayed on Big Arena Video Screen
- d. Flag (with your logo) in Grand Entry (*if committed by 12-1-2019*)
- e. Program Advertising (*Full Page – if commit by 12-1-2019*)
- f. Webpage Listing
- g. Box Seats Three Rodeo Performances (*6 seats per performance if committed by 12-1-2019*)
- h. Custom Embroidered Jacket or Buckle or Six Caps (*if committed by 12-1-2019*)
- i. Space for Banners Outside Arena
- j. Program Listing (*name listing only if committed by 12-1-2019*)
- k. Optional Add-On: 8' x 8' Sign on Back of North Bleachers \$1,500
- l. Optional Add-On: 4' x 8' Sign on Back of North Bleachers \$1,000

4. **SILVER SPONSOR \$3,500**

- a. Announced as Silver Sponsor during rodeo performances
- b. Displayed on Big Arena Video Screen
- c. Program Advertising (*Half page – if commit by 12-1-2019*)
- d. Webpage Listing
- e. Box Seats Three Rodeo Performances (*6 seats per performance if committed by 12-1-2019*)
- f. Custom Embroidered Jacket or Buckle or Six Caps (*if committed by 12-1-2019*)
- g. Space for Four Banners Outside Arena
- h. Program Listing (*name listing only if committed by 12-1-2019*)
- i. Two 3' x 8' Arena Signs
- j. Optional Add-On: 8' x 8' Sign on Back of North Bleachers \$1,500
- k. Optional Add-On: 4' x 8' Sign on Back of North Bleachers \$1,000

5. **RODEO SATURDAY CONCERT SPONSOR \$3,000**

- a. Media Advertising Name Recognition
- b. Announced as a concert sponsor during rodeo and concert
- c. Displayed on Big Arena Video Screen
- d. Webpage Listing
- e. Banner or Sign on Stage
- f. Program Listing (*name listing only if committed by 12-1-2019*)
- g. 12 Rodeo Tickets (*Saturday performance*)
- h. 40 Saturday Concert Tickets
- i. Space for Two Banners Outside Arena
- j. Optional #25 Add-On: Box Seats For All 3 Rodeo Performances \$550
(*6 seats per performance if committed by 12-1-2019*)

6. **BULL FIGHT TEAM SPONSOR (Limit Two) \$3,000**

- a. Announced as Event Sponsor of One Team
- b. Program Advertising (*1/4 page if committed by 12-1-2019*)
- c. Program Listing (*name listing only if committed by 12-1-2019*)
- d. 3' x 8' Arena Sign
- e. 12 Rodeo Tickets (*4 per performance*)
- f. Space for Two Banners Outside Arena
- g. Custom Shirts worn by Team
- h. Promotional Visit

7. **BULL RIDING, CALF SCRAMBLE OR MUTTON BUSTING SPONSOR \$2,500**

- a. Announced as Event Sponsor during rodeo performances
- b. Webpage Listing
- c. Box Seats Three Rodeo Performances (*6 seats per performance if committed by 12-1-2019*)
- d. Custom Embroidered Jacket or Buckle or Six Caps (*if committed by 12-1-2019*)
- e. Space for Two Banners Outside Arena
- f. Program Listing (*name listing only if committed by 12-1-2019*)
- g. 3' x 8' Arena Sign
- h. Optional Add-On: 8' x 8' Sign on Back of North Bleachers \$1,500
- i. Optional Add-On: 4' x 8' Sign on Back of North Bleachers \$1,000

8. BRONZE SPONSOR \$2,000

- a. Announced as Bronze Sponsor during rodeo performances
- b. Program Advertising *(1/4 page if committed by 12-1-2019)*
- c. Webpage Listing
- d. 3' x 8' Arena Sign
- e. Space for Two Banners Outside Arena
- f. Optional Add-On: Box Seats For All 3 Rodeo Performances \$550
(6 seats per performance, If committed by 12-1-2019)
- g. Optional Add-On: 8' x 8' Sign on Back of North Bleachers \$1,500
- h. Optional Add-On: 4' x 8' Sign on Back of North Bleachers \$1,000

9. BULL BLEACHER SPONSOR \$2,000

- a. 8' X 8' Sign on Back of North Bleachers
- b. Program Listing *(name listing only if committed by 12-1-2019)*
- c. Optional Add-On: Box Seats For All 3 Rodeo Performances \$550
(6 seats per performance, if committed by 12-1-2019)

10. CORRAL EVENT AREA SHOW SPONSOR \$2,000

- a. Announced as Event Area Show Sponsor
- b. 12 Rodeo Tickets *(4 per performance)*
- c. 3' x 8' Arena Sign
- d. Banner or Sign in Show Area
- e. Program Listing *(name listing only if committed by 12-1-2019)*

11. ADVERTISING SPONSOR \$750 - \$3,000

Sponsorship goes toward one of the following *(if committed by 12-1-2019)*

- a. Billboard Advertising – \$3,000
- b. Radio Advertising - \$1,000
- c. Television Advertising - \$1,000
- d. Print (News Papers & Others) - \$750

12. RODEO FRIDAY CONCERT SPONSOR \$1,500

- a. Media Advertising Name Recognition
- b. Announced as a concert sponsor during rodeo and concert
- c. Displayed on Big Arena Video Screen
- d. Webpage Listing
- e. Banner or Sign on Stage
- f. Program Listing *(name listing only if committed by 12-1-2019)*
- g. 12 Rodeo Tickets *(4 per performance)*
- h. 40 Friday Concert Tickets
- i. Space for Banners Outside Arena
- j. Optional Add-On: Box Seats Three Rodeo Performance \$550
(6 seats per performance, If committed by 12-1-2019)

13. COW BLEACHER SPONSOR \$1,500

- a. 4' x 8' Sign on Back of North Bleachers
- b. Program Listing *(name listing only if committed by 12-1-2019)*

14. BUCKING CHUTE SIGN SPONSOR (Limit Six) \$1,500

- a. Announced during rodeo bucking sections
- b. Sign on Bucking Chute
- c. 12 Rodeo Tickets (4 per performance)
- d. Program Listing (name listing only if committed by 12-1-2019)

15. BARREL MAN SPONSOR \$1,250

- a. Announced as Barrel Man Sponsor during rodeo performances
- b. Logo on Clown's Barrel
- c. 12 Rodeo Tickets (4 per performance)
- d. Program Listing (name listing only if committed by 12-1-2019)

16. RODEO EVENT SPONSOR \$1,000

(Barrel Racing, Bareback Riding, Saddle Bronc, Steer Wrestling, Team Roping, Tie Down Roping)

- a. Announced as Event Sponsor during rodeo performances
- b. 3' x 8' Arena Sign
- c. Displayed on Big Arena Video Screen
- d. 12 Rodeo Tickets (4 per performance)
- e. Program Listing (name listing only if committed by 12-1-2019)

17. SECTION BLEACHER SPONSOR \$1,000

- a. Sign on Bleacher Section (your name or business) (if committed by 12-1-2019)
- b. Name on tickets for that section
- c. 12 Rodeo Tickets (4 per performance)
- d. Optional Add-On: Box Seats Three Rodeo Performances \$550
(6 seats per performance, if committed by 12-1-2019)

18. CALF BLEACHER SPONSOR (Limit Seven) \$1,000

- a. Box Seats Three Rodeo Performances (6 seats per performance if committed by 12-1-2019)
- b. Custom Embroidered Jacket or Buckle or Six Caps
- c. 3' x 8' Arena Sign
- d. Program Listing (name listing only if committed by 12-1-2019)

19. GRAND ENTRY SPONSOR \$1000

- a. Announced during Grand Entry
- b. Program Listing (name listing only if committed by 12-1-2019)
- c. 3' x 8' Arena Sign
- d. 12 Rodeo Tickets (4 per performance)

20. INSTANT RE-PLAT SPONSOR \$1,000

- a. A logo bug will show each time a replay is show
- b. 12 Rodeo Tickets (4 per performance)
- c. Program Listing (name listing only if committed by 12-1-2019)

21. LOWER THIRD SCREEN SPONSOR \$1,000

- a. This is graphic that shows up each time we show a contestants name
- b. 12 Rodeo Tickets (4 per performance)
- c. Program Listing (name listing only if committed by 12-1-2019)

22. OUTGATE SPONSOR \$1,000

- a. 3' x 8' Arena Sign on Out-gate
- b. 6 Rodeo Tickets (2 per performance)
- c. Program Listing (name listing only if committed by 12-1-2019)

23. ROPING BOX SPONSOR \$1,000

- a. Advertising on roping box chute
- b. Announced as sponsor of Roping Box
- c. 6 Rodeo Tickets (2 per performance)
- d. Program Listing (name listing only if committed by 12-1-2019)

24. TICKET ADVERTISING \$500 - \$1,000

- a. Option #1 5.3" X 10.8" Ad on internet purchased tickets \$1,000
- b. Option #2 2.1" X .39" Ad on internet purchased tickets \$500
- c. 6 Rodeo Tickets (2 per performance)

25. BOX SEAT HOLDER \$600

- a. Box Seats Three Rodeo Performances (6 seats per performance if committed by 12-1-2019 if box seats are available, otherwise will be placed on a waiting list on a first come – first serve basis \$100 deposit)
- b. Custom Embroidered Jacket or Buckle or Six Caps (if committed by 12-1-2019)
- c. Optional to Remove Custom Embroidered Jacket or Buckle or 6 Caps **-\$50**
- d. Program Listing (name listing only if committed by 12-1-2019)

26. CONTESTANT HOSPITALITY SPONSOR \$500

- a. 6 Rodeo Tickets (2 per performance)
- b. 2 Passes for Cantina Area (good all three days)
- c. 6 Free Meals in Contestant Hospitality Area (2 per day)
- d. Sign in the Contestant Hospitality area (as a sponsor of this area)

27. LEADER BOARD SPONSOR \$500

- a. This will show several times on the screen throughout the event
- b. 6 Rodeo Tickets (2 per performance)

28. CANTINA AREA SPONSOR \$500

- a. 6 Rodeo Tickets (2 per performance)
- b. 2 Passes for Cantina Area (good all three days)
- c. Sign in the Cantina Area (as a sponsor for this area)

29. ARENA SIGN SPONSOR \$500

- a. 3' X 8' Sign in the arena
- b. Program Listing (name listing only if committed by 12-1-2019)



Los Fresnos PRCA Rodeo & Concert Sponsorship Agreement 2020

I wish to purchase the following sponsorship:

1st Option #

2nd Option #

I realize that all the sponsorship packages are subject to approval by the Los Fresnos Rodeo Committee. Sponsorships will be considered on a first come first serve basis. Sponsorships from the previous year will be given first consideration.

Please circle one Company or Individual

Sponsor Information

Name:

Address:

City:

State:

Zip Code:

Phone No:

Email Address:

Signature:

Rodeo Representative:

Date:

Certain Sponsorships have options for the following: ***Please select one***

1	Jacket Size XL L M S	Name on Jacket:
2	Buckle	
3	Six Caps	

This event is being presented by The Los Fresnos Rodeo Committee, Inc.

(a nonprofit organization)

P.O. Box 103

Los Fresnos, Tx 78566

Los Fresnos Rodeo Committee, Inc
P.O. Box 103
Los Fresnos, Tx 78566

The Rodeo Committee and I would like to thank You and the CITY OF LOS FRESNOS for all their support of the Los Fresnos PRCA Rodeo & Concert. Most people don't know how much our sponsors mean to this event but we do and our hats are off to you.

What an awesome rodeo we had last year. We had perfect weather and record breaking crowds. Friday's Rodeo was followed by the DAVID LEE GARZA Concert & Saturday's Rodeo was followed by EASTON CORBIN Concert which was our biggest ever. Along with the Activity Area which featured Races with dogs ridden by monkeys, Tigers, Loop Rawlins Wild West Show, free Concerts, Livestock Show, Arts and Crafts and a Carnival, all added up to a fun filled weekend. We have the same activities planned this year and are work on bringing a top artist for our Friday night and Saturday night concerts.

We are working on a few improvements to the grounds this year; one is changing out the wood seat boards on the north side to aluminum. Another is replacing the old arena panels that are badly rusted. Also upgrading some of our electrical needs in some areas and if we can maybe a few more Sky Boxes.

With Your support and the CITY OF LOS FRESNOS we look forward to another outstanding and great event. This year will the 31th Annual Los Fresnos PRCA Rodeo & Concert on February 14, 15 & 16 of 2020.

This was your sponsorship last year:

Option #1 PLATINUM SPONSOR \$10,000

- a. Media Advertising *(PSA's as allowed)*
- b. Sign on Top of Announcer's Stand
- c. Poster Advertising – Logo or Name
- d. Announced as Platinum Sponsor during rodeo performances
- e. Displayed on Big Arena Video Screen
- f. Flag (with your logo) in Grand Entry
- g. Program Advertising
- h. Webpage Listing
- i. Box Seats Three Rodeo Performances *(6 seats per performance)*
- j. Custom Embroidered Jacket or Buckle or Six Caps
- k. Space for Banners outside arena
- l. 100 Regular Admission Concert Tickets
- m. 20 Rodeo Tickets
- n. Program Listing

Optional Add-On #1 Sky Box \$1,500

- a. Sky Box Seats for all Three Rodeo Performances
(10 seats per performance)
- b. Out of the weather and above the crowd.
- c. Private stair entrance
- d. A sign with your name above the opening facing the arena
- e. Program Listing

Option #5 RODEO SATURDAY CONCERT SPONSOR ~~\$3,000~~ \$2,000

- a. Media Advertising Name Recognition
- b. Announced as a concert sponsor during rodeo and concert
- c. Displayed on Big Arena Video Screen
- d. Webpage Listing
- e. Banner or Sign on Stage
- f. Program Listing

Thank You, *Mike Todd*

SERVICE AGREEMENT

This is an agreement between the City of Los Fresnos, hereinafter called "City" and the Los Fresnos Rodeo Committee, hereinafter called "Committee".

The purpose of this agreement is to establish a development program between the City and the Committee to promote the City.

This agreement will begin on December 1, 2019 and will be for one year (1) period and will be reviewed by the City to consider extending the agreement or not. Payment in the amount of \$13,500.00 for Rodeo will be paid immediately.

Therefore, it is agreed that the Committee will use advertisement dollars as follows:

Platinum Sponsor:

- a. Media Advertising (PSA's allowed)
- b. Sign on Top of Announcer's Stand
- c. Poster Advertising-Logo or Name (if committed by 12-1-2019)
- d. Announced as Platinum Sponsor during rodeo performances
- e. Displayed on Big Arena Video Screen
- f. Flag (with your logo) in Gran Entry (If committed by 12/01/2019)
- g. Program Adverting (Full Page if committed by 12/01/2019)
- h. Webpage Listing
- i. Box Seats Three Rodeo Performances (6 seats per performance if committed by 12/01/2019)
- j. Custom Embroidered Jacket or Buckle or Six Caps (if commented by 12/01/2019)
- k. Space for Banners outside arena
- l. 100 Regular Admission Concert Tickets
- m. 20 Rodeo Tickets (6-Friday, 8-Saturday, 6-Sunday)
- n. Program Listing (name listing only if committed by 12/01/2019)

Rodeo Saturday Concert Sponsor

- a. Media Advertising Name Recognition
- b. Announced as a concert sponsor during rodeo and concert
- c. Displayed on Big Arena Video Screen
- d. Webpage Listing
- e. Banner or Sign on Stage
- f. Program Listing (name listing only if committed by 12/1/2019)
- g. 12 Rodeo Tickets (Saturday performance)
- h. 40 Saturday Concert Tickets
- i. Space for Two Banners Outside Arena

Rodeo Sky Box Option #1

- a. Sky Box Seats for all Three Rodeo Performances
(a minimum of 10 seats per performance)
- b. Out of the weather and above the crowd.
- c. Private stair entrance
- d. A spot for a 12" x 8' name above the opening facing the arena
- e. Complimentary small ice chest with 10 or more refreshments daily
- f. Program Listing (name listing only if committed by 12/1/2019)

This agreement is effective upon the approval of both parties.

Passed and approved this 13th day of August, 2019 by the City Council of the City of Los
Fresnos

CITY OF LOS FRESNOS

ATTEST:

Polo Narvaez, Mayor

Jacqueline Moya, City Secretary

LOS FRESNOS RODEO
COMMITTEE

ATTEST:

Mike Todd, Chairman

Secretary

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 08/13/19 06:00 PM
Department: City Secretary
Category: Agreement
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 3134)

DOC ID: 3134 A

Consideration and ACTION to approve allowing the local Mason's to have a cornerstone ceremony dedicating the new city hall.

Mr. Herrera asked if the City would like for the Masons to do this ceremony. See the attached information for details. It is a very good event and keeps with a long standing practice that dates back many years ago with the dedication of special and municipal buildings.

I reocmmend approval.



Members of the Port Isabel Masonic Lodge #33 are shown during an age-old cornerstone ceremony dedicating the long-awaited community and event center. (Staff photos by Ray Quirga)

By RAY QUIROGA

Port Isabel-South Padre PRESS
rayq@portisabelsouthpadre.com



Point Isabel Masonic Lodge #33 Worshipful Master David Gower couldn't contain his elation Friday afternoon as he addressed those in attendance to witness an age-old cornerstone ceremony dedicating Port Isabel's long-awaited community and event center on the grounds of the museum complex and Railroad Park.

"This is a really big deal," Gower said with a smile and his excitement was with cause as the local contingent of Masons was joined by some of the state's most distinguished leaders including the state's top Mason, Most Worshipful Grand Master Walter W. Rogers.

The cornerstone (or foundation stone) concept is derived from the first stone set in the construction of a masonry foundation, important since all other stones will be set in reference to this stone, thus determining the position of the entire structure.

Over time a cornerstone became a ceremonial masonry stone, or replica, set in a prominent location on the outside of a building, with an inscription on the stone indicating the construction dates of the building and the names of architect, builder and other significant individuals.

The ceremony included a time capsule containing items from those present at the ceremony. The capsule will be opened at the time of the building's demolition, destruction or in 50 years.

Port Isabel has a unique Masonic history. According to its history, General Zachary Taylor brought a large force to defend the city when it was rumored that it was under siege. Officers and members of his command (many from the east coast where Masonry had flourished for 100 years) requested a charter in 1847 for Point Isabel No. 33 from the Grand Lodge of Texas. The charter was never issued and the reason is unknown. However, about the same time, Rio Grande Lodge No. 81 located at Brownsville, went under dispensation and received a charter in 1851. General Taylor's forces were subsequently deployed to Fort Brown (Brownsville) and perhaps this is the reason that the charter was never issued to Point Isabel.

Many years later, in 2006, a group of Masons from various lodges began meeting for coffee and fellowship. The Laguna Madre area also has a large influx of Masons during the fall and winter months which added to the camaraderie of the group. Since there was no Masonic Lodge in Port Isabel or South Padre Island, this was a good way to get acquainted with fellow Masons. During these meetings, Masons and non-Masons alike were.

In December 2007 a charter was issued by the Grand Lodge of Texas entitling the lodge, as originally intended, Point Isabel No. 33. Today, it is an active lodge that contributes to a number of local charities and organizations. The members meet at 9 a.m. every Wednesday at the Lodge located at 409 South Shore Drive for fellowship and education. All Masons and non-Masons are invited to attend. On the fourth Thursday of each month, a stated meeting is held only for Masons. For more information on the Point Isabel Masonic Lodge No. 33, call (956) 525-0541.

Read this story in the Jan. 24 edition of the Port Isabel-South Padre Press, or subscribe to our E-Edition by clicking [here](#).

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 08/13/19 06:00 PM
Department: City Secretary
Category: Agreement
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 3159)

DOC ID: 3159 B

Consideration and ACTION to approve the 2019 Street Improvements.

Attached is the estimate provided by John Clint with Hanson Professional Services. The estimate is more than the amount of funds we are projected to have but of course we will not know for certain until we get the bids for the Henderson Road Project. I believe we should prioritize the streets and have them bid it with a base bid and alternatives in case we get lower bids than the estimate or we determine we have additional funds from other sources. The way they are listed seems to be a good order. The only thing that could be different is choose number 7, South Mesquite Street instead of number 5, South Palma Street as the base bid depending on which street you feel is more critical. The estimate is very similar and both streets run north and south and are only 1 block away from each other. Then number 8, California Road and the one you didn't choose for the base bid would be listed as an alternates. Since we are close to being ready to bid the Henderson Road Project, I feel it would be best to bid that project first so we can see the available funds.

I will explain the history on the funding for the various street repairs as well as the funding for Henderson Road Project. There was a Tax Increment Reinvestment Zone (TIRZ) that was set up in partnership between the City of Los Fresnos and Cameron County. A zone was set up and the new property tax dollars from both the City and County are put into this funding. The TIRZ Board is made up of the Los Fresnos City Council and Commissioner Garza with the County. When the \$2,000,000 was approved it was stated we would first fund the Henderson Road Project since the work is both in the City Limits and the County and then various street upgrades with the balance. The original estimate for the Henderson Road Project was approximately \$1,000,000 but as further study was done, the entineer estimated it could be \$1,250,000. This is why we wanted to limit the various street projects to about \$750,000. Now that both projects are about ready to bid, I recommend the Council select the order of the streets for bid and approve that. We will coordinate the Henderson Road Project and the various street projects to be bid on the same time line so we can accept them to the best interest of the City, County which is the TIRZ. Once the City approves we will need to have a TIRZ board meeting to give final approval of the TIRZ board since it is funded through TIRZ funds. Commissioner Garza would be part of the process and vote.

I recommend approving the street project to move forward with numbers 1-6 as the base bid and number 7 & 8 liste as an alternate bid and taking this to the TIRZ Board for approval.

City of Los Fresnos
2019 Street Improvements
Engineer's Construction Cost Estimate
Tuesday, July 30, 2019

	CONSTRUCTION SITE	CONSTRUCTION LIMITS	APPROXIMATE CONSTRUCTION COST
1	West Second St.	From Cul-de-Sac to N. Brazil St.	\$ 146,808.00
2	North Brazil St.	From Ocean Blvd. to W. Second St.	\$ 105,492.00
3	East Fifth St.	From S. Arroyo Blvd. to S. Coma St.	\$ 98,983.00
4	South Pita St.	From E. Fifth St. to E. Sixth St.	\$ 35,950.00
5	South Palma St.	From Ocean Blvd. to W. Ninth St.	\$ 155,498.00
6	West Eighth St.	From S. Nogal St. to S. Mesquite St.	\$ 113,489.00
7	South Mesquite St.	From Ocean Blvd. to W. Ninth St.	\$ 163,218.00
8	California Rd.	From Highway 100 to Irrigation canal	\$ 109,752.00
Total			\$ 929,190.00

Attachment: 2019 STREET IMPROVEMENTS (3159 : 2019 Street Improvements)

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 08/13/19 06:00 PM
Department: City Secretary
Category: Agreement
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 3161)

DOC ID: 3161 C

**Consideration and ACTION on a resolution 13-2019 to
nominate a person for Position 9 on the Cameron Appraisal
District Board of Directors.**

Ricardo Morado is the current representative for small cities on the Appraisal District Board. He has been the representative for several terms. Each term is for 2 years. The Council can nominate Ricardo Morado or you are free to nominate someone else that meets the guidelines indicated on the letter.

CAMERON APPRAISAL DISTRICT

Richard Molina - Chief Appraiser
P.O. Box 1010, 2021 Amistad Dr.
San Benito, TX 78586-1010
www.cameroncad.org
(956) 399-9322
(956) 541-3365
(956) 428-8020
Fax (956) 399-6969



MEMBERS OF THE BOARD
Vicente Mendez, **Chairman**
David Garza, **Vice-Chairman**
David Argabright, **Secretary**
Gloria Casas
Alta Monroe
Ricardo Morado
Laura Perez-Reyes
Jesse Villarreal
Gilbert Weaver
Tony Yzaguirre, Jr.

August 1, 2019

Mr. Polo Narvaez
Mayor, City of Los Fresnos
200 N. Brazil
Los Fresnos, TX 78566

COPY

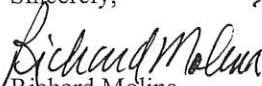
Dear Mr. Narvaez:

Please place on your September or October agenda an action item that will name your nominee for Cameron Appraisal District Director and submit the nominee's name to our office before **October 15, 2019**. Your current representative is **Mr. Ricardo Morado**. Pursuant to Texas Property Tax Code Sec.6.03(g), each taxing unit entitled to vote may **nominate by resolution adopted by its governing body one candidate**. The Chief Appraiser will then deliver a ballot to your governing body by **October 30th** so that the ballot can be placed on your meeting agenda. Ballots must then be returned to our office by **December 15, 2019**.

Pursuant to Chapter 6 of the Texas Property Tax Code, the requirements for eligibility to serve on an appraisal district board of directors are as follows:

1. The individual must have resided in the district for at least two years immediately preceding taking office.
2. An employee of a taxing unit that participates in the district is not eligible to serve on the board unless the individual is also a member of the governing body or an elected official of a taxing unit that participates in the district.
3. An individual is ineligible to serve if the individual is related within the second degree by consanguinity or affinity to an individual who is engaged in the business of appraising property for compensation for use in proceedings under this title or of representing property owners for compensation in proceedings under this title in the appraisal district.
4. An individual is ineligible to serve if related to an employee of the appraisal district within the second degree by affinity or within the third degree by consanguinity unless the employee resigns.
5. An individual is ineligible to serve if the individual or a business entity in which the individual has a substantial interest is a party to a contract with the appraisal district or a taxing unit that participates in the appraisal district.
6. An individual is ineligible to serve if the individual owns property on which delinquent taxes have been owed to a taxing unit for more than 60 days after the date the individual knew or should have known of the delinquency unless the delinquent taxes and penalties are being paid under an installment payment agreement or the taxes are deferred or abated under Tax Code Section 33.06 or 33.065.

Please feel free to call if any further information is needed.

Sincerely,

Richard Molina
Chief Appraiser
Cameron Appraisal District

RM/lcs

Cc: Mark Milum, City Manager

Attachment: Letter to nominate a person to serve in Position 9 on Cam Appraisal District Board of Directors [Revision 2] (3161 : Appraisal

RESOLUTION NO. 13-2019**A RESOLUTION BY THE CITY OF LOS FRESNOS TO NOMINATE A PERSON TO SERVE ON THE CAMERON APPRAISAL DISTRICT BOARD OF DIRECTORS FOR POSITION 9.**

This resolution was introduced and submitted to the City Council for passage and adoption. After presentation and discussion of the Resolution, a motion was made by _____ with the City's Home Rule Charter. The motion was seconded by _____ and carried by the following vote:

Mayor Polo Narvaez	___ For	___ Against	___ Abstained
Mayor Pro-tem Yolanda H. Cruz	___ For	___ Against	___ Abstained
Councilmember Swain Real	___ For	___ Against	___ Abstained
Councilmember James Herrera	___ For	___ Against	___ Abstained
Councilmember Joe Collinsworth	___ For	___ Against	___ Abstained
Councilmember Juan Munoz	___ For	___ Against	___ Abstained

WHEREAS, the City of Los Fresnos along with fourteen (14) other cities in Cameron County is represented by one (1) board member sitting as position nine (9) on the Cameron Appraisal District Board of Directors; and

WHEREAS, each of the fifteen (15) cities represented by this director shall have the opportunity to NOMINATE and VOTE for the representative of its choice for the two (2) year term commencing January 1, 2020; and

WHEREAS, the candidate receiving the greatest number of votes will hold director position nine (9);

NOW THEREFORE, BE IT RESOLVED this the 13th day of August, 2019 that the City Council of the City of Los Fresnos nominate _____ to hold position nine (9) of the Cameron Appraisal District Board of Directors.

Polo Narvaez, Mayor

ATTEST:

Jacqueline Moya, City Secretary

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 08/13/19 06:00 PM
Department: City Secretary
Category: Ordinances
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 3163)

DOC ID: 3163 A

Consideration and ACTION to approve ordinance 505 of the city of Los Fresnos, Texas adopting a water conservation plan and drought contingency plan: establishing criteria for the initiation and termination of drought response stages; establishing restrictions on certain water uses; establishing penalties for the violation of and provisions for enforcement of these restrictions' establishing procedures for granting variances; providing severability; repealing ordinance 455 and providing for an effective date.

We are required to update our water conservation plan and drought contingency plan to meet TCEQ and TWDB regulations. We used the same structure as the previous plan but upgraded it to meet the new guidelines. I believe the plan is good for 5 years. We have only had to start using the drought contingency plan one time over the last 10 years due to drought and low water levels in Falcon Lake and Lake Amistad.

I recommend approval.

Water Conservation Plan

FOR



Project Engineer:

Guzman & Munoz Engineering and Surveying, Inc.
Texas Registered Engineering Firm F-8017

2020 E. Expressway 83
Mercedes, Texas 78570
Phone: (956) 565-4637

Project Manager:

Signature

Date

P893

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Appendix A - Utility Profile (TCEQ Form - 10218)

Appendix B - Water Conservation Implementation Report (TCEQ - 20645)

Appendix C - Adoption Ordinance

Water Conservation Plan

Introduction

In accordance with the guidelines of Texas Water Code Chapter 11, Title 30 Texas Administrative Code Chapter 288, the Texas Water Development Board (TWDB), and the Texas Commission on Environmental Quality (TCEQ), the City of Los Fresnos, (hereafter referred to as “the City”), has prepared this Water Conservation Plan (WCP) and Water Conservation Implementation Report (WCIR).

Utility Profile for Retail Water Supplier

Currently the City has 1,636 service connections with a population of 5,542 residents. Based on the 2016 Rio Grande Regional Water Plan, Volume 1, the projected population for the City of Los Fresnos for the year 2035 is 8,193 residents. As a result, the City is planning to rehabilitate and expand the existing surface water treatment plant in the near future. The expansion will increase the plant capacity from 1.0 million gallons per day to 1.5 million gallons per day, as shown in Appendix A. The City provides treated water from the Rio Grande River for Residential, Commercial and Institutional uses.

See Appendix A for the completed TCEQ Form 10218, “Utility Profile and Water Conservation Plan Requirements for Municipal Water Use by Retail Public Water Suppliers.”

Water conservation Plan Requirements

A. Record Management System

The City has a record management system which allows for the monitoring of water distribution. The system allows for the classification of water sales and uses in the most detailed level of water use data currently available to it. The City plans to rehabilitate and expand the current water treatment system in the near future. The project will include the implementation of a SCADA system, which will allow for more detailed records.

B. Specific, Quantified 5 & 10-Year Targets

The purpose of this water conservation plan is to set long term water saving goals for the next five and ten years. Given the current and project water and wastewater demands, the City water saving goals in gallons per capita per day (GPCD) are as follows:

- Reductions in Total GPCD, as follows:
 - 2.5 % per capita over the next five years (2.5 GPCD).
 - 5.0 % per capita over the next ten years (5.1 GPCD).
- Reductions in Residential GPCD, as follows:
 - 1.5 % per capita over the next five years (1.0 GPCD).
 - 3.0 % per capita over the next ten years (2.0 GPCD).
- Reductions in Water Loss, as follows:
 - 5.0 % per capita over the next five years (0.3 GPCD).
 - 10.0 % per capita over the next ten years (0.6 GPCD).
- Reductions in the seasonal water demands by 5.0 % (1.4 GPCD);

Note: The goals established by a public water supplier under this subparagraph are not enforceable. These goals must be updated during the five-year review and submittal.

C. Measuring and Accounting for Diversions

The City receives water from three different sources: the Los Fresnos Surface Water Treatment Plant (SWTP), the Southmost Regional Water Authority (SRWA), and the East Rio Hondo Water Supply Corporation (ERHWSC). All water diverted from the Rio Grande River to the Los Fresnos SWTP, imported from SRWA and ERHWSC and distributed to the City is metered. All metering devices used have an accuracy of plus or minus 5.0%, or better.

D. Universal Metering

All water distributed throughout the city is monitored by the City of Los Fresnos. Approximately 99% of the City's water meters are electronic and maintenance free (no moving parts). The electronic water meters are monitored remotely on a daily basis. Each water meter is programmed to notify the City of any high volume consumption. The meter is then be inspected and replaced as needed. Any non-electronic water meter is monitored on a monthly basis and replaced as needed.

The City has a computer system which handles all the billing and assists in monitoring water use, this aids the City in identifying all high and low rate water users.

E. Measures to Determine and Control Water Loss

The City has a computer system which monitors water consumption on a daily basis and provides the City with regular updates regarding water consumption. The system will notify the operators daily regarding any suspicious activity which can be identified as a potential break leak, abandoned service, illegal connection, etc. The City then inspects the areas of high consumption and makes any repairs needed.

F. Continuing Public Education & Information

As part of this water conservation plan, the city will adopt the following public education programs in order to promote water conservation:

1. The City will include educational fliers in the mail along with monthly water bills during the summer months.
2. New customers will receive an educational packet regarding water conservation.
3. Water conservation information will be available upon request.
4. Community outreach programs for schools and the general public.

Articles regarding water conservation will be published in the Newspaper during the summer months.

G. Non-Promotional Water Rate Structure

Water suppliers are required to have a water rate structure which is not “promotional,” i.e., a rate structure which is cost-based and which does not encourage the excessive use of water. Current water rates and associated costs are presented in Tables 1 through 5 below:

Table 1: Water Rate Structure March 2019 – Inside City Limits

Water Rates	Cost (per 1,000 gal)
Min. Charge (First 2,000)	23.91
2,001 – 10,000	4.20
10,001 – 20,000	4.35
20,001 – 40,000	4.69
40,001 – and up	5.09

Table 2: Water Rate Structure March 2019 – Outside City Limits

Water Rates	Cost (per 1,000 gal)
Min. Charge (First 2,000)	29.89
2,001 – 10,000	5.25
10,001 – 20,000	5.44
20,001 – 40,000	5.86
40,001 – and up	6.36

Table 3: Wastewater Rate Structure March 2019 – Inside City Limits

Water Rates	Cost
Min. Charge (First 2,000)	25.99
Volume Rate Per 1,000 Gal	4.33

Table 4: Wastewater Rate Structure March 2019 – Outside City Limits

Water Rates	Cost
Min. Charge (First 2,000)	32.49
Volume Rate Per 1,000 Gal	5.41

Table 5: Wastewater Rate Structure March 2019 – Outside City EDAP

Water Rates	Cost
Min. Charge (First 2,000)	29.89
Volume Rate Per 1,000 Gal	4.98

H. Reservoir Systems Operations Plan

The City receives its water from three different sources; the Los Fresnos Surface Water Treatment Plant (SWTP), the Southmost Regional Water Authority (SRWA), and the East Rio Hondo Water Supply Corporation (ERHWSC). While the WTP provides the majority of the water supply, water line connections from SRWA and ERHWSC serve to augment the treated water supply on a daily and as-needed basis. The SWTP ground storage and distribution systems serve to supply the City with the combined effluent of the three sources. The following table, Table 6, summarizes sources, volume, frequency, raw water sources, and treatment methods of the current water supply:

Table 6: Water Sources for the City of Los Fresnos

Water Supplier	Supply (MGD)	Supply Frequency	Raw Water Source	Water Treatment Method
Los Fresnos Water Treatment Plant	1.000	Main Supply (Daily)	Rio Grande River	Surface Water Treatment
Southmost Regional Water Authority	0.171	Daily	Rio Grande River	Surface Water Treatment
East Rio Hondo Water Supply Corporation	0.500	Emergency Inter-Connection	Rio Grande River and Brackish Water Well	Surface Water Treatment and Reverse Osmosis

The SWTP receives its raw water supply through the irrigation canals from the Rio Grande River. Two reservoirs serve as on-site raw water storage for the WTP. Reservoir 1 and Reservoir 2 hold a combined raw water volume of 30.66 million gallons (MG), individually contributing 21.97 MG and 8.69 MG respectively. Because Reservoir 2 supplies the water treatment system, it is maintained at a constant level by a transfer station between Reservoir 1 and 2. The transfer station is currently equipped with a 700 GPM vertical turbine pump to ensure the water level of Reservoir 2 is maintained.

Based on the projected population, the existing water treatment plant for the City will not have enough capacity to meet future water demands. As a result, The City is planning a project to rehabilitate and expand the SWTP from 1.0 MGD to 1.5 MGD. The project has already been reviewed and approved by TCEQ on September 24, 2018. Based on future water demands, the existing reservoirs will be able to sustain the water treatment plant at 1.5 MGD for approximately 20 days.

I. Enforcement Procedure and Plan Adoption

A copy of the ordinance which indicates the official adoption of this water conservation plan by the City can be found in Appendix C.

J. Coordination with the Regional Water Planning Group

The City of Los Fresnos is located within the Rio Grande Regional Water Planning Area (M). A copy of this Water Conservation Plan, Water Conservation Implementation Report, and Drought Contingency Plan has been provided to the Region M Planning Group.

Plan Review and Update

A completed Water Conservation Implementation Report is provided in Appendix B.

The City shall review and update the next revision of its water conservation plan no later than May 1, 2024, and every five years after that date to coincide with the regional water planning group. The revised plan must also include an implementation report.

Additional Requirements for Large Suppliers

A. Leak Detection and Repair

See Measures to Determine and Control Water Loss section.

B. Contract Requirements

The City identifies as a retail water supplier and not as a wholesale water supplier. However, if in the future, the City enters into a contract with another entity who seeks to resell the water, the contract between the entities must address the following requirement:

A requirement in every wholesale water supply contract entered into or renewed after official adoption of the plan (by either ordinance, resolution, or tariff), and including any contract extension, that each successive wholesale customer develop and implement a water conservation plan or water conservation measures using the applicable elements in this chapter. If the customer intends to resell the water, the contract between the initial supplier and customer must provide that the contract for the resale of the water must have water conservation requirements so that each successive customer in the resale of the water will be required to implement water conservation measures in accordance with the provisions of this chapter.

Additional Conservation Strategies

A. Plumbing Codes

The City automatically adopts the International Plumbing Codes, which include water saving plumbing requirements. The latest code to be adopted by the State of Texas is the 2015 International Plumbing Code.

B. Retrofit Programs

The City will educate the residents, plumbers, and contractors on the benefits of retrofitting existing facilities with water saving devices. This program will be encompassed in the education and informational programs utilized by the City. The City will contact all plumbing companies and hardware stores in the area to encourage them to stock water conserving fixtures including retrofitting devices.

C. Water Conserving Landscape

The City of Los Fresnos will provide information, through the public education program, to homeowners, business owners, landscape architects and irrigation contractors about the methods & benefits of water conserving landscaping practices and devices. The following methods will be encouraged.

1. The use of low water consuming plants & grasses for landscaping new homes & commercial areas.
2. Business & nurseries to offer for sale low water consuming plants & grasses along with efficient irrigation systems & to promote their use through demonstrations & advertisements.

D. Conservation-Oriented Water Rate Structures

As shown in Tables 1 through 5 in Item G. of the Water conservation Plan Requirements of this document, the City has conservation-oriented water rate structures.

E. Annual Reporting to Texas Water Development Board

The Public Works Director shall be responsible for providing an annual Water Conservation Implementation Report, TCEQ Form 20645, to the Texas Water Development Board and TCEQ.

Appendix A

Utility Profile (TCEQ Form 10218)



Texas Commission on Environmental Quality

Water Availability Division
MC-160, P.O. Box 13087 Austin, Texas 78711-3087
Telephone (512) 239-4691, FAX (512) 239-2214

Utility Profile and Water Conservation Plan Requirements for Municipal Water Use by Retail Public Water Suppliers

This form is provided to assist retail public water suppliers in water conservation plan assistance in completing this form or in developing your plan, please contact the Conservation staff of the Resource Protection Team in the Water Availability Division at (512) 239-4691.

Water users can find best management practices (BMPs) at the Texas Water Development Board's website <http://www.twdb.texas.gov/conservation/BMPs/index.asp>. The practices are broken out into sectors such as Agriculture, Commercial and Institutional, Industrial, Municipal and Wholesale. BMPs are voluntary measures that water users use to develop the required components of Title 30, Texas Administrative Code, Chapter 288. BMPs can also be implemented in addition to the rule requirements to achieve water conservation goals.

Contact Information

Name of Water Supplier:	City of Los Fresnos	
Address:	200 N. Brazil Street, Los Fresnos, TX 78566	
Telephone Number:	(956) 233-5768	Fax: (956) 233-9879
Water Right No.(s):	0853-000	
Regional Water Planning Group:	M	
Water Conservation Coordinator (or person responsible for implementing conservation program):	Mark W. Milum	Phone: (956) 233-5768
Form Completed by:	Carlos Salazar	
Title:	Director of Public Works	
Signature:		Date: 6/12/2015

A water conservation plan for municipal use by retail public water suppliers must include the following requirements (as detailed in 30 TAC Section 288.2). If the plan does not provide information for each requirement, you must include in the plan an explanation of why the requirement is not applicable.

Utility Profile

I. POPULATION AND CUSTOMER DATA

A. *Population and Service Area Data*

1. Attach a copy of your service-area map and, if applicable, a copy of your Certificate of Convenience and Necessity (CCN).
2. Service area size (in square miles): 2
(Please attach a copy of service-area map)
3. Current population of service area: 5,542
4. Current population served for:
 - a. Water 5,542
 - b. Wastewater 7,777

5. Population served for previous five years:

<i>Year</i>	<i>Population</i>
2018	5,542
2017	5,542
2016	5,542
2015	5,542
2014	5,542

6. Projected population for service area in the following decades:

<i>Year</i>	<i>Population</i>
2020	6,535
2030	7,635
2040	8,751
2050	9,952
2060	11,189

7. List source or method for the calculation of current and projected population size.

U.S. Census and Texas Water Development Board 2016 Region M Water Plan Executive Summary.

http://www.twdb.texas.gov/waterplanning/rwp/plans/2016/M/Region_M_2016_RWPV1.pdf
?

B. Customer Data

Senate Bill 181 requires that uniform consistent methodologies for calculating water use and conservation be developed and available to retail water providers and certain other water use sectors as a guide for preparation of water use reports, water conservation plans, and reports on water conservation efforts. A water system must provide the most detailed level of customer and water use data available to it, however, any new billing system purchased must be capable of reporting data for each of the sectors listed below. More guidance can be found at: <http://www.twdb.texas.gov/conservation/doc/SB181Guidance.pdf>

1. Quantified 5-year and 10-year goals for water savings:

	<i>Historic 5-year Average</i>	<i>Baseline</i>	<i>5-year goal for year 2023</i>	<i>10-year goal for year 2028</i>
Total GPCD	101.2	101.2	98.7	96.2
Residential GPCD	65.5	65.5	64.5	63.5
Water Loss GPCD	5.8	5.8	5.5	5.2
Water Loss Percentage	5.7%	5.7%	5.6%	5.4%

Notes:

Total GPCD = (Total Gallons in System ÷ Permanent Population) ÷ 365

Residential GPCD = (Gallons Used for Residential Use ÷ Residential Population) ÷ 365

Water Loss GPCD = (Total Water Loss ÷ Permanent Population) ÷ 365

Water Loss Percentage = (Total Water Loss ÷ Total Gallons in System) × 100; or (Water Loss GPCD ÷ Total GPCD) × 100

2. Current number of active connections. Check whether multi-family service is counted as
☒ Residential or ☐ Commercial?

<i>Treated Water Users</i>	<i>Metered</i>	<i>Non-Metered</i>	<i>Totals</i>
Residential	1,747	0	1,747
Single-Family	1,695	0	1,695
Multi-Family	52	0	52
Commercial	158	0	158
Industrial/Mining	0	0	0
Institutional	31	0	31
Agriculture	0	0	0
Other/Wholesale	0	0	0

3. List the number of new connections per year for most recent three years.

<i>Year</i>	<i>2016</i>	<i>2017</i>	<i>2018</i>
<i>Treated Water Users</i>			
Residential	70	20	6
Single-Family	70	14	4
Multi-Family	0	6	2
Commercial	17	0	0
Industrial/Mining	0	0	0
Institutional	24	4	3
Agriculture	0	0	0
Other/Wholesale	0	0	0

4. List of annual water use for the five highest volume customers.

<i>Customer</i>	<i>Use (1,000 gal/year)</i>	<i>Treated or Raw Water</i>
Los Fresnos CISD	13,696	Treated
Paseo Pointe Apartments	8,542	Treated
First Tree Apt. LLC	3,154	Treated
Alamo Street Apt. LLC	2,391	Treated
Los Fresnos LTD	1,575	Treated

II. WATER USE DATA FOR SERVICE AREA

A. Water Accounting Data

1. List the amount of water use for the previous five years (in 1,000 gallons).

Indicate whether this is ☐ diverted or ☒ treated water.

<i>Year</i>	2018	2017	2016	2015	2014
<i>Month</i>					
January	17,677	14,919	14,097	13,674	11,379
February	13,501	14,214	14,333	13,021	10,803
March	19,697	15,420	15,122	14,425	12,731
April	19,571	17,553	15,462	15,826	15,758
May	23,219	19,384	15,852	16,399	16,242
June	20,746	17,184	14,624	17,102	17,040
July	19,810	16,484	20,042	18,714	17,861
August	22,368	17,504	19,675	20,065	20,045
September	16,302	16,198	16,614	14,466	13,824
October	16,719	13,715	17,178	15,557	15,059
November	15,113	14,752	14,894	16,720	13,401
December	15,771	14,294	14,100	13,811	13,568
Totals	220,495	191,621	191,993	189,780	177,711

2. Describe how the above figures were determined (e.g, from a master meter located at the point of a diversion from the source or located at a point where raw water enters the treatment plant, or from water sales).

The figures above were collected from a master meter located at the water treatment plant.

3. Amount of water (in 1,000 gallons) delivered/sold as recorded by the following account types for the past five years.

<i>Year</i>	2018	2017	2016	2015	2014
<i>Account Types</i>					
Residential	140,227	137,509	138,977	122,885	122,756
Single-Family	113,095	116,666	115,360	106,537	114,166
Multi-Family	27,132	20,843	23,617	16,348	8,590
Commercial	31,279	19,083	33,214	27,614	31,657
Industrial/Mining	0	0	0	0	0
Institutional	16,840	32,630	25,273	31,657	33,555
Agriculture	0	0	0	0	0
Other/Wholesale	0	0	0	0	0

4. List the previous records for water loss for the past five years (the difference between water diverted or treated and water delivered or sold).

<i>Year</i>	<i>Amount (gallons)</i>	<i>Percent %</i>
2018	22,763	10.76%
2017	9,225	4.46%
2016	3,290	1.59%
2015	-	-
2014	-	-

B. Projected Water Demands

- If applicable, attach or cite projected water supply demands from the applicable Regional Water Planning Group for the next ten years using information such as population trends, historical water use, and economic growth in the service area over the next ten years and any additional water supply requirements from such growth.
 - Projected water supply demands were obtained from the *2016 Rio Grande Regional Water Plan Volume 1*. A copy of the plan can be found at the following link: http://www.twdb.texas.gov/waterplanning/rwp/plans/2016/M/Region_M_2016_RWPV1.pdf
 - Additional water supply requirements have been addressed in the City of Los Fresnos Proposed Surface Water Treatment Plant Rehabilitation Project Engineering Report (DWSRF 62627) approved by TCEQ on September 24, 2018. Attached are pages relevant to population growth and water requirements.

III. WATER SUPPLY SYSTEM DATA

A. Water Supply Sources

1. List all current water supply sources and the amounts authorized (in acre feet) with each.

<i>Water Type</i>	<i>Source</i>	<i>Amount Authorized</i>
Surface Water	Rio Grande River	1,051.4046
Groundwater	Southmost Regional Water Authority	191.5446
Other	-	-

B. Treatment and Distribution System (if providing treated water)

1. Design daily capacity of system (MGD): 1.0
2. Storage capacity (MGD):
 - a. Elevated 0.3
 - b. Ground 0.253
3. If surface water, do you recycle filter backwash to the head of the plant?

☐ Yes ☒ No If yes, approximate amount (MGD):

IV. WASTEWATER SYSTEM DATA

A. Wastewater System Data (if applicable)

1. Design capacity of wastewater treatment plant(s) (MGD): 1.0
2. Treated effluent is used for ☐ on-site irrigation, ☐ off-site irrigation, for ☒ plant wash-down, and/or for ☒ chlorination/dechlorination.

If yes, approximate amount (in gallons per month): 500,000

3. Briefly describe the wastewater system(s) of the area serviced by the water utility. Describe how treated wastewater is disposed. Where applicable, identify treatment plant(s) with the TCEQ name and number, the operator, owner, and the receiving stream if wastewater is discharged.

As per TCEQ Drainage Permit WQ0010590002, issued on May 13, 2019, the City of Los Fresnos is authorized to treat and discharge wastes from the City of Los Fresnos Wastewater Treatment Facility, SIC Code 4952, to Cameron County Drainage District (CCDD) No. 1 Ditch No. 1, thence to CCDD No. 1 Ditch No. 2, thence to San Martin Lake, thence to Brownsville Ship Channel in Segment No. 2494 of Bays and Estuaries. See attached drainage permit for more information.

B. Wastewater Data for Service Area (if applicable)

1. Percent of water service area served by wastewater system: 100%
2. Monthly volume treated for previous five years (in 1,000 gallons):

<i>Year</i>	2018	2017	2016	2015	2014
<i>Month</i>					
January	16,074	15,293	16,148	20,481	17,006
February	14,858	13,776	14,328	15,769	14,806
March	15,277	15,356	16,126	23,078	16,402
April	15,250	14,747	15,986	20,361	15,386
May	15,913	15,489	17,670	18,597	16,578
June	21,201	14,384	19,731	15,534	15,828
July	15,393	15,230	15,980	16,063	15,594
August	15,939	15,000	16,100	15,649	15,310
September	16,766	15,224	15,772	16,399	20,914
October	16,196	16,678	15,573	16,975	18,602
November	15,620	14,596	15,275	15,318	18,885
December	15,127	15,205	15,246	15,168	20,207
Totals	193,614	180,978	193,935	209,392	205,518

Appendix B

Water Conservation Implementation Report



TEXAS COMMISSION ON ENVIRONMENTAL QUALITY
 Water Availability Division - MC-160, P.O. Box 13087 Austin, Texas 78711-3087
 Telephone (512) 239-4691, FAX (512) 239-2214

WATER CONSERVATION IMPLEMENTATION REPORT FORM AND SUMMARY OF UPDATES/REVISIONS TO WATER CONSERVATION PLAN

(Texas Water Code §11.1271(b) and Title 30 Texas Administrative Code §288.30(1) to (4))

Please note, this form replaces the following forms: TCEQ-20645 (Non-Public Water Suppliers) and TCEQ-20646 (Public Water Suppliers)

This Form is applicable to the following entities:

1. Water Right Holders of 1,000 acre-feet or more for municipal, industrial, and other non-irrigation uses.
2. Water Right Holders of 10,000 acre-feet or more for irrigation uses.

The above noted entities are required by rule to submit updates to their water conservation plan(s) and water conservation implementation report(s) every five years. The most current five-year submittal deadline is **May 1st, 2019**. See 30 Texas Administrative Code (TAC) §288.30(1) to (4). Entities must also submit any revisions to their water conservation plan within 90 days of adoption when the plans are revised in between the five-year submittal deadlines. This form may be used for the five-year submittal or when revisions are made to the water conservation plans in the interim periods between five-year submittals. Please complete the form as directed below.

1. Water Right Holder Name: City of Los Fresnos
2. Water Right Permit or Certificate Nos. 0853-000
3. Please Indicate by placing an 'X' next to all that Apply to your Entity:

Water Right Holder of 1,000 acre-feet or more for non-irrigation uses

- ☒ Municipal Water Use by Public Water Supplier
☐ Wholesale Public Water Supplier
☐ Industrial Use
☐ Mining Use
☐ Agriculture Non-Irrigation

Water Right Holder of 10,000 acre-feet or more for irrigation uses

- ☐ Individually-Operated Irrigation System
☐ Agricultural Water Suppliers Providing Water to More Than One User

Water Conservation Implementation Reports/Annual Reports

4. Water Conservation Annual Reports for the previous five years were submitted to the Texas Water Development Board (TWDB) for each of the uses indicated above as required by 30 TAC §288.30(10)(C)? Yes ☒ No ☐

TCEQ no longer requires submittal of the information contained in the detailed implementation report previously required in Forms TCEQ-20645 (Non-Public Water Suppliers) and TCEQ-20646 (Public Water Suppliers). However, the Entity must be up-to-date on its Annual Report Submittals to the TWDB.

Water Conservation Plans

5. For the five-year submittal (or for revisions between the five-year submittals), attach your updated or revised Water Conservation Plan for each of the uses indicated in Section 3, above. Every updated or revised water conservation plan submitted must contain each of the minimum requirements found in the TCEQ rules and must be duly adopted by the entity submitting the water conservation plan. Please include evidence that each water conservation plan submitted has been adopted.
- Rules on minimum requirements for Water Conservation Plans can be found in 30 TAC 288.
http://texreg.sos.state.tx.us/public/readtac%24ext.ViewTAC?tac_view=4&ti=30&pt=1&ch=288
 - Forms which include the minimum requirements and other useful information are also available to assist you. Visit the TCEQ webpage for Water Conservation Plans and Reports. https://www.tceq.texas.gov/permitting/water_rights/wr_technical-resources/conserv.html

Call 512-239-4691 or email to wcp@tceq.texas.gov for assistance with the requirements for your water conservation plan(s) and report(s).

6. For each Water Conservation Plan submitted, state whether the five and ten-year targets for water savings and water loss were met in your *previous* water conservation plan.

Yes _____ No X

If the targets were not met, please provide an explanation.

The water conservation targets were not met due to the City's Water and Sewer aged infrastructure and deteriorating condition. The City has a high concentration of clay soils which has a high rate of expansion during the wet and dry seasons, increasing the number of water main breaks. The constant pipe leaks are a source of water and revenue loss. The City currently has construction plans ready for the rehabilitation of both the water and sewer systems and are awaiting funds to carry them out.

7. For each five-year submittal, does each water conservation plan submitted contain *updated* five and ten-year targets for water savings and water loss?

Yes X No _____

If yes, please identify where in the water conservation plan the updated targets are located (page, section).

City of Los Fresnos Conservation Plan Page 1, Section "Quantified 5 & 10-Year Targets"

8. In the box below (or in an attachment titled "Summary of Updates or Revisions to Water Conservation Plans), please identify any other revisions/updates made to each water conservation plan that is being updated or revised. Please specify the water conservation plan being updated and the location within the plan of the newly adopted updates or revisions.

The entire 2014 Conservation Plan was updated to reflect current City practices, conditions and to include all requirements as per TCEQ Form 10218 and 30 TAC 288.

9. Form Completed by (Point of Contact): Carlos Salazar
(If different than name listed above, owner and contact may be different individual(s)/entities)

Contact Person Title/Position: Director of Public Works

Contact Address: 200 N. Brazil Street Los Fresnos, TX 78566

Contact Phone Number: 956-233-5768 Contact Email Address: csalazar@citylf.us

Signature: 

Date: 6-12-18

Appendix C
Water Conservation and Drought Contingency Plan
Adoption Ordinance



Texas Commission on Environmental Quality

Water Availability Division

MC-160, P.O. Box 13087 Austin, Texas 78711-3087

Telephone (512) 239-4691, FAX (512) 239-2214

Drought Contingency Plan for a Retail Public Water Supplier

This form is provided as a model of a drought contingency plan for a retail public water supplier. If you need assistance in completing this form or in developing your plan, please contact the Conservation Staff of the Resource Protection Team in the Water Availability Division at (512) 239-4691.

Drought Contingency Plans must be formally adopted by the governing body of the water provider and documentation of adoption must be submitted with the plan. For municipal water systems, adoption would be by the city council as an ordinance. For other types of publicly-owned water systems (example: utility districts), plan adoption would be by resolution of the entity's board of directors adopting the plan as administrative rules. For private investor-owned utilities, the drought contingency plan is to be incorporated into the utility's rate tariff. Each water supplier shall provide documentation of the formal adoption of their drought contingency plan.

Name:	City of Los Fresnos	
Address:	200 N. Brazil Street, Los Fresnos, TX 78566	
Telephone Number:	(956) 233-5768	Fax: (956) 233-9879
Water Right No.(s):	0853-000	
Regional Water Planning Group:	M	
Form Completed by:	Carlos Salazar	
Title:	Director of Public Works	
Person responsible for implementation:	Mark W. Milum	Phone: (956) 233-5768
Signature:		Date: / /

Section I: Declaration of Policy, Purpose, and Intent

In order to conserve the available water supply and protect the integrity of water supply facilities, with particular regard for domestic water use, sanitation, and fire protection, and to protect and preserve public health, welfare, and safety and minimize the adverse impacts of water supply shortage or other water supply emergency conditions, the City of Los Fresnos hereby adopts the following regulations and restrictions on the delivery and consumption of water.

Water uses regulated or prohibited under this Drought Contingency Plan (the Plan) are considered to be non-essential and continuation of such uses during times of water shortage or other emergency water supply condition are deemed to constitute a waste of water which subjects the offender(s) to penalties as defined in Section X of this Plan.

Section II: Public Involvement

The City of Los Fresnos made the Water Conservation and Drought Contingency Plan available to its customers at City Hall and the Public Library. The Plan was adopted by Ordinance of the Los Fresnos City Council. The City of Los Fresnos made drought contingency planning information available to the public as follows:

- The proposed plan was provided to anyone requesting a copy.
- The plan was presented for adoption to the Los Fresnos City Council at a public meeting at the Los Fresnos City Hall at __:___ P.M. on ____ __, 2019.

Section III: Public Education

The City of Los Fresnos will periodically provide the public with information about the Plan, including information about the conditions under which each stage of the Plan is to be initiated or terminated and the drought response measures to be implemented in each stage. This information will be provided by the Water Utilities Department through ongoing programs which will reach a wide variety of customers. These programs include outreach to schools, Rotary clubs, civic groups, and other community groups. The City distributes water conservation and drought response notices in water bill mailings and provides them to the general public at the Los Fresnos City Hall. The City also publishes this information in the local newspaper *The Los Fresnos News* with information specific to water conservation and to this Plan. The City of Los Fresnos will inform and educate the public about its Plan by the following means:

- Posting the Notice of Drought conditions at the City of Los Fresnos Waterworks Building, City Hall, Post Office, and Library.
- Preparing a bulletin describing the Plan and making it available at the Los Fresnos City Hall and other appropriate locations.
- Notifying local organizations, schools, and civic groups that the City of Los Fresnos staff is available to make presentations on the Plan (usually in conjunction with presentations on water conservation programs).
- At any time that the Plan is activated or the drought stage changes, the City of Los Fresnos will notify the local media of the issues, the drought response state and the specific actions required of the public.
- Customer billing will also be used as appropriate.

Section IV: Coordination with Regional Water Planning Groups

The service area of the City of Los Fresnos is located within the Rio Grande Regional Water Planning Area (M) and the City has provided a copy of this Plan to the Rio Grande Regional Water Planning Group (M).

Section V: Authorization

The City Manager, or his/her designee is hereby authorized and directed to implement the applicable provisions of this Plan upon determination that such implementation is necessary to protect public health, safety, and welfare. The City Manager or his/her designee shall have the authority to initiate or terminate drought or other water supply emergency response measures as described in this Plan.

Section VI: Application

The provisions of this Plan shall apply to all persons, customers, and property utilizing water provided by the City of Los Fresnos. The terms "person" and "customer" as used in the Plan include individuals, corporations, partnerships, associations, and all other legal entities.

Section VII: Definitions

For the purposes of this Plan, the following definitions shall apply:

Aesthetic water use: water use for ornamental or decorative purposes such as fountains, reflecting pools, and water gardens.

Commercial and institutional water use: water use which is integral to the operations of commercial and non-profit establishments and governmental entities such as retail establishments, hotels and motels, restaurants, and office buildings.

Conservation: those practices, techniques, and technologies that reduce the consumption of water, reduce the loss or waste of water, improve the efficiency in the use of water or increase the recycling and reuse of water so that a supply is conserved and made available for future or alternative uses.

Customer: any person, company, or organization using water supplied by the City of Los Fresnos.

Domestic water use: water use for personal needs or for household or sanitary purposes such as drinking, bathing, heating, cooking, sanitation, or for cleaning a residence, business, industry, or institution.

Even number address: street addresses, box numbers, or rural postal route numbers ending in 0, 2, 4, 6, or 8 and locations without addresses.

Industrial water use: the use of water in processes designed to convert materials of lower value into forms having greater usability and value.

Landscape irrigation use: water used for the irrigation and maintenance of landscaped areas, whether publicly or privately owned, including residential and commercial lawns, gardens, golf courses, parks, and rights-of-way and medians.

Non-essential water use: water uses that are not essential nor required for the protection of public, health, safety, and welfare, including:

- (a) irrigation of landscape areas, including parks, athletic fields, and golf courses, except otherwise provided under this Plan;
- (b) use of water to wash any motor vehicle, motorbike, boat, trailer, airplane or other vehicle;
- (c) use of water to wash down any sidewalks, walkways, driveways, parking lots, tennis courts, or other hard-surfaced areas;
- (d) use of water to wash down buildings or structures for purposes other than immediate fire protection;
- (e) flushing gutters or permitting water to run or accumulate in any gutter or street;
- (f) use of water to fill, refill, or add to any indoor or outdoor swimming pools or Jacuzzi-type pools;
- (g) use of water in a fountain or pond for aesthetic or scenic purposes except where necessary to support aquatic life;
- (h) failure to repair a controllable leak(s) within a reasonable period after having been given notice directing the repair of such leak(s); and
- (i) use of water from hydrants for construction purposes or any other purposes other than fire fighting.

Odd numbered address: street addresses, box numbers, or rural postal route numbers ending in 1, 3, 5, 7, or 9.

Section VIII: Criteria for Initiation and Termination of Drought Response Stages

The City Manager or his/her designee shall monitor water supply and/or demand conditions on a monthly basis and shall determine when conditions warrant initiation or termination of each stage of the Plan, that is, when the specified “triggers” are reached.

The triggering criteria described below are based on:

The City's current treatment facilities capacity is rated at 700 gallons per minutes (gpm) or 1.0 million gallons per day (mgd). Total water storage capacity is 0.567 million gallons, of which 0.3 million gallons are elevated storage.

Daily water demands will be monitored for impending emergency conditions by City staff. Trigger conditions will be based on emergency situation caused by a natural disaster, equipment failure, system failure or extended high water demands.

Utilization of alternative water sources and/or alternative delivery mechanisms:

Alternative water source(s) for the City of Los Fresnos are:

1. Southmost Regional Water Authority (SRWA)
2. East Rio Hondo Water Supply Corporation (ERHWSC)

(Examples: Other well(s), Inter-connection with other system, Temporary use of a non-municipal
Stage 1 Triggers – Normal / MILD Water Shortage Conditions

Requirements for initiation

Customers shall be requested to voluntarily conserve water and adhere to the prescribed restrictions on certain water uses, defined in Section VII Definitions.

Requirements for termination

Stage 1 of the Plan is always in effect unless a higher stage is required and enacted.

Stage 2 Triggers – MODERATE Water Shortage Conditions

Requirements for initiation

Customers shall be required to comply with the requirements and restrictions on certain non-essential water uses provided in Section IX of this Plan when:

1. When the level of U.S. water stored in Amistad and Falcon Reservoirs reaches 35%.
2. Average daily water use is approaching 90% of system capacity.
3. Net storage in City's raw water reservoirs is at 50% and is continually decreasing on a daily basis such that a more serious problem may develop.
4. The availability of raw water is low.
5. The usage of water rights available based on quarterly capacity exceeds:

1 st Quarter	25%
2 nd Quarter	50%
3 rd Quarter	75%

6. The capacity to transport and/or treat raw water has been affected.
7. The distribution capacity to customers is approaching maximum availability.

Requirements for termination

Stage 2 of the Plan may be rescinded when all of the conditions listed as triggering events have ceased to exist for a period of three (3) consecutive days. Upon termination of Stage 2, Stage 1, or the applicable drought response stage based on the triggering criteria, becomes operative.

Stage 3 Triggers – SEVERE Water Shortage Conditions

Requirements for initiation

Customers shall be required to comply with the requirements and restrictions on certain non-essential water uses for Stage 3 of this Plan when:

1. When the level of U.S. water stored in Amistad and Falcon Reservoirs reaches 25%.
2. Average daily water use reaches 90% of system capacity for three (3) consecutive days.
3. Net storage in City's raw water reservoirs is at 25% and is continually decreasing on a daily basis such that a more serious problem may develop.
4. The availability of raw water is low.
5. The usage of water rights available based on quarterly capacity exceeds:

1 st Quarter	30%
2 nd Quarter	55%
3 rd Quarter	80%

6. Water pressure in the distribution system is approaching 40 psi, as measured by the pressure gauges of the system.

Requirements for termination

Stage 3 of the Plan may be rescinded when all of the conditions listed as triggering events have ceased to exist for a period of three (3) consecutive days. Upon termination of Stage 3, Stage 2, or the applicable drought response stage based on the triggering criteria, becomes operative.

Stage 4 Triggers – CRITICAL Water Shortage Conditions

Requirements for initiation

Customers shall be required to comply with the requirements and restrictions on certain non-essential water uses for Stage 4 of this Plan when:

1. When the level of U.S. water stored in Amistad and Falcon Reservoirs reaches 15%.
2. When a condition related to unexpected circumstances, such as a major problem on the water system due to natural disaster or unanticipated restriction on the raw water delivery system that immediately diminishes the City's ability to deliver a normal water level.
3. Net storage in City's raw water reservoirs is at 15% and is continually decreasing on a daily basis such that a more serious problem may develop.
4. Water demand is exceeding the system's capacity on a regular basis.
5. Rio Grande River level is so low that the River Pumps cannot pump the daily raw water demand.
6. All raw water is being pumped from the City's Storage Reservoirs and all replenishment of Raw Water Reservoirs has stopped.
7. The usage of water rights available based on quarterly capacity exceeds:

1 st Quarter	35%
2 nd Quarter	60%
3 rd Quarter	85%

8. Contamination of the water supply and/or transmission and distribution system due to hurricanes, freezes, and/or other natural disaster or man-made cause which may result in extraordinary loss of capability to provide service.

Requirements for termination

Stage 4 of the Plan may be rescinded when all of the conditions listed as triggering events have ceased to exist for a period of three (3) consecutive days. Upon termination of Stage 4, Stage 3, or the applicable drought response stage based on the triggering criteria, becomes operative.

Stage 5 Triggers – EMERGENCY Water Shortage Conditions

Requirements for initiation

Customers shall be required to comply with the requirements and restrictions for Stage 5 of this Plan when the City Manager, or his/her designee, determines that a water supply emergency exists based on:

1. Major water line breaks, or pump or system failures occur, which cause unprecedented loss of capability to provide water service; **or**
2. Natural or man-made contamination of the water supply source(s).

Requirements for termination

Stage 5 of the Plan may be rescinded when all of the conditions listed as triggering events have ceased to exist for a period of three (3) consecutive days.

Stage 6 Triggers – WATER ALLOCATION

Requirements for initiation

Customers shall be required to comply with the Stage 6 Water Allocation Plan prescribed in Section IX of this Plan and comply with the requirements and restrictions for Stage 5 of this Plan when the City Manager or City Council deem it necessary during an emergency water shortage condition.

Requirements for termination - Water allocation may be rescinded when all of the conditions listed as triggering events have ceased to exist for a period of three (3) consecutive days.

Section IX: Drought Response Stages

The City Manager, or his/her designee, shall monitor water supply and/or demand conditions on a daily basis and, in accordance with the triggering criteria set forth in Section VIII of this Plan, shall determine that a mild, moderate, severe, critical, emergency or water shortage condition exists and shall implement the following notification procedures:

Notification

Notification of the Public:

The City Manager or his/ her designee shall notify the public by means of:

- Posting the Notice of Drought conditions at the City of Los Fresnos Waterworks Building, City Hall, Post Office, and Library.
- At any time that the Plan is activated or the drought stage changes, the City of Los Fresnos will notify local media of the issues, the drought response stage, and the specific actions required of the public.
- Inform the public through the news media that a trigger condition has been reached. Specific steps, which can be taken to conserve water, will be provided through the news media.

Additional Notification:

The City Manager or his/ her designee shall notify directly, or cause to be notified directly, the following individuals and entities:

*Mayor / Chairman and members of the City Council / Utility Board
Fire Chief(s)
City and/or County Emergency Management Coordinator(s)
County Judge & Commissioner(s)
State Disaster District / Department of Public Safety
TCEQ (required when mandatory restrictions are imposed)
Major water users
Critical water users, i.e. hospitals
Parks / street superintendents & public facilities managers*

Stage 1 Response – Normal / MILD Water Shortage Conditions

Target: Achieve a voluntary reduction in water use.

Voluntary Water Use Restrictions for Reducing Demand:

- (a) Recommend that all landscape areas be irrigated no more than three (3) times per week and that such irrigation occur between the hours of 5:00 a.m. and 9:00 a.m. and between 7:00 p.m. and 11:00 p.m.
- (b) Recommend water customers to limit water use for non-essential purposes such as washing vehicles, sidewalks, walkways, driveways, parking lots, tennis courts, or other hard surface areas by using an automatic water cut-off nozzle.
- (c) Water customers are requested to practice water conservation and to minimize or discontinue water use for non-essential purposes.
- (d) All operations of the City of Los Fresnos shall adhere to water use restrictions prescribed for Stage 1 of the Plan.

Stage 2 Response – MODERATE Water Shortage Conditions

Target: Achieve a three percent (3%) reduction in average daily water demands. This goal will be measured based on the average water use for thirty (30) days prior to the initiation of the stage.

Water Use Restrictions for Demand Reduction:

Under threat of penalty for violation, the following water use restrictions shall apply to all persons:

- (a) Irrigation of landscaped areas with hose-end sprinklers or automatic irrigation systems shall be limited the following designated watering days between the hours of 5:00 a.m. and 9:00 a.m. and between 7:00 p.m. and 11:00 p.m.
 - I. Monday, Wednesday, and Friday – water customers on the Southside of Ocean Boulevard (Highway 100).
 - II. Tuesday, Thursday, and Saturday – water customers on Northside of Ocean Boulevard (Highway 100).

- III. No landscape irrigation allowed on Sunday.
 - IV. Irrigation of landscaped areas is permitted at any time if it is by means of a hand-held hose, a faucet filled bucket, watering can of five (5) gallons or less, or drip irrigation system.
- (b) Use of water to wash any motor vehicle, trucks, trailers, boats, airplanes, and other mobile equipment will be prohibited except on the landscape watering days and times described above. Such washing, when allowed, shall be done with a hand-held bucket or a hand-held hose equipped with a positive shutoff nozzle for quick rises. Vehicle washing may be done at any time on the immediate premises of a commercial car wash or commercial service station. Further, such washing may be exempted from these regulations if the health, safety, and welfare of the public is contingent upon frequent vehicle cleansing, such as garbage trucks and vehicles used to transport food and perishables.
 - (c) Use of water to fill, refill, or add to any indoor or outdoor swimming pools, wading pools, or Jacuzzi-type pools is prohibited except on designated watering days between the hours of 12:00 midnight and 10:00 a.m. and between 8 p.m. and 12:00 midnight.
 - (d) The following uses of water are defined as non-essential and are prohibited:
 - I. Wash down of any sidewalks, walkways, driveways, parking lots, tennis courts, or other hard-surfaced areas;
 - II. Use of water to wash down buildings or structures for purposes other than immediate fire protection;
 - III. Use of water for dust control;
 - IV. Flushing gutters or permitting water to run or accumulate in any gutter or street; and
 - V. Failure to repair a controllable leak(s) within a reasonable period after having been given notice directing the repair of such leak(s).
 - (e) Use of water for the irrigation of golf course greens, tees, and fairways is prohibited except on designated watering days between the hours 12:00 midnight and 10:00 a.m. and between 8 p.m. and 12:00 midnight. However, if the golf course utilizes a water source other than that provided by the City of Los Fresnos, the facility shall not be subject to these regulations.

Stage 3 Response – SEVERE Water Shortage Conditions

Target: Achieve a five percent (5%) reduction in average daily water demands. This goal will be measured based on the average water use for thirty (30) days prior to the initiation of the stage.

Water Use Restrictions for Demand Reduction:

All requirements of Stage 2 shall remain in effect during Stage 3 except:

- (a) Irrigation of landscaped areas shall be limited to the following designated watering days between the hours of 5:00 a.m. and 9:00 a.m. and between 7:00 p.m. and 11:00 p.m. and shall be by means of hand-held hoses, hand-held buckets, drip irrigation, or permanently installed automatic sprinkler system only.
 - I. Monday and Friday - water customers on the Southside of Ocean Boulevard (Highway 100).

- II. Tuesday and Saturday - water customers on Northside of Ocean Boulevard (Highway 100).
 - III. No landscape irrigation allowed on Wednesday, Thursday, or Sunday.
 - IV. The use of hose-end sprinklers is prohibited at all times.
- (b) Commercial nurseries and other similar establishment must accomplish watering with hand-held buckets, watering cans, or drip/sprinkler irrigation systems between the hours of 5:00 a.m. and 9:00 a.m. and between 7:00 p.m. and 11:00 p.m.
 - (c) The watering of golf course tees is prohibited unless the golf course utilizes a water source other than that provided by the City of Los Fresnos.
 - (d) Defective plumbing in a home or business is prohibited.
 - (e) Operation of any ornamental fountain or pond for aesthetic or scenic purposes is prohibited except where necessary to support aquatic life or where such fountains or ponds are equipped with a recirculation system.
 - (f) Landscape irrigation variances are available but customers need to apply in person, mail, facsimile, or email with their names, address, where the new landscape is to be installed, and the date of installation.
 - (g) Use of water from hydrants shall be limited to firefighting, related activities, or other activities necessary to maintain public health, safety, and welfare, except the use of water from designated fire hydrants for construction purposes may be allowed under special permit from the City of Los Fresnos.

Stage 4 Response - CRITICAL Water Shortage Conditions

Target: The goal for Stage 4 is to restrict water usage to allow the City's system to recover from the critical condition.

Water Use Restrictions for Reducing Demand:

All requirements of Stage 2 and 3 shall remain in effect during Stage 4 except:

- (a) Irrigation of landscaped areas shall be limited to designated watering days between the hours of 5:00 a.m. and 9:00 a.m. and between 7:00 p.m. and 11:00 p.m. and shall be by means of hand-held hoses, hand-held buckets, or drip irrigation only.
 - I. Monday and Friday - water customers on the Southside of Ocean Boulevard (Highway 100).
 - II. Tuesday and Saturday - water customers on Northside of Ocean Boulevard (Highway 100).
 - III. No landscape irrigation allowed on Wednesday, Thursday, or Sunday.
 - IV. The use of hose-end sprinklers or permanently installed automatic sprinkler systems are prohibited at all times
- (b) Use of water to wash any motor vehicle, motorbike, boat, trailer, airplane or other vehicle not occurring on the premises of a commercial car wash and commercial service stations and not in the immediate interest of public health, safety, and welfare is prohibited. Further, such vehicle washing at commercial car washes and

commercial service stations shall occur only between the hours of 6:00 a.m. and 10:00 a.m. and between 6:00 p.m. and 10 p.m.

- (c) The filling, refilling, or adding of water to swimming pools, wading pools, and Jacuzzi-type pools is prohibited.
- (e) The use of fire hydrants for any purpose other than firefighting is prohibited. The City Manager may permit the use of metered fire hydrant water to clear or clean sanitary and storm sewers. The use of water for construction purposes from designated fire hydrants under special permit is to be discontinued.
- (f) Industrial customers are required to implement an individual water conservation plan. Water Conservation Plans are subject to approval by the City Manager and/or his designee.
- (g) If the customer already has a new service connection, a new water service connection is prohibited.
- (h) All restaurants are prohibited from serving water to patrons except upon request of the patron.
- (i) The use of water for the expansion of commercial nursery facilities is prohibited.
- (j) No application for new, additional, expanded, or increased-in-size water service connections, meters, service lines, pipeline extensions, mains, or water service facilities of any kind shall be approved, and time limits for approval of such applications are hereby suspended for such time as this drought response stage or a higher-numbered stage shall be in effect except as directed by the City Manager.

Stage 5 Response – EMERGENCY Water Shortage Conditions

Target: The goal for Stage 4 is to restrict water usage to allow the City's system to recover from the emergency condition. The City Manager is authorized to take any actions deemed necessary to meet conditions resulting from the emergency.

Water Use Restrictions for Reducing Demand:

All requirements of Stage 2, 3, and 4 shall remain in effect during Stage 5 except:

- (a) Irrigation of landscaped areas is absolutely prohibited.
- (b) Use of water to wash any motor vehicle, motorbike, boat, trailer, airplane or other vehicle is absolutely prohibited.

Stage 6 Response – WATER ALLOCATION

In the event that water shortage conditions threaten public health, safety, and welfare, the City Manager is hereby authorized to allocate water according to the following water allocation plan:

Single-Family Residential Customers

A monthly water allocation shall be established by the City Manager, or his/her designee, for each residential customer. The residential customer's allocation shall be seventy-five percent (75%) of the customer's usage for corresponding month's billing period for the previous 12 months. If the customer's billing history is shorter than 12 months, the monthly average for the period for which there is a record shall be used for any monthly period for which no history exists. The City Manager shall give his/her best effort to see that notice of each residential customer's allocation is mailed to such customer. If, however, a customer does not receive such notice, it shall be the customer's responsibility to contact the City of Los Fresnos to determine the allocation. Upon request of the customer or at the initiative of the City Manager, the allocation may be reduced or increased if, (1) the designated period does not accurately reflect the customer's normal water usage, (2) other objective evidence demonstrates that the designated allocation is inaccurate under present conditions, or (3) the customer has previously implemented significant permanent water conservation measures such that the ability to further reduce water use is limited. A customer may appeal an allocation established hereunder to the City Council. Residential water customers shall pay the following surcharges:

- \$5.00 for the first 1,000 gallons over allocation.
- \$6.00 for the second 1,000 gallons over allocation.
- \$7.00 for the third 1,000 gallons over allocation.
- \$8.00 for each additional 1,000 gallons over allocation.

Surcharges shall be cumulative.

Master-Metered Multi-Family Residential Customers

A monthly water allocation shall be established by the City Manager, or his/her designee, for each residential customer. The allocation to a customer billed from a master meter which jointly measures water to multiple permanent residential dwelling units (example: apartments, mobile homes) shall be allocated seventy-five percent (75%) of the customer's usage for corresponding month's billing period for the previous 12 months. If the customer's billing history is shorter than 12 months, the monthly average for the period for which there is a record shall be used for any monthly period for which no history exists. The City Manager shall give his/her best effort to see that notice of each master-metered multi-family residential customer's allocation is mailed to such customer. If, however, a customer does not receive such notice, it shall be the customer's responsibility to contact the City of Los Fresnos to determine the allocation. Upon request of the customer or at the initiative of the City Manager, the allocation may be reduced or increased if, (1) the designated period does not accurately reflect the customer's normal water usage, (2) other objective evidence demonstrates that the designated allocation is inaccurate under present conditions, (3) there is a change in the number of permanent residential dwelling units served by the master meter, or (4) the customer has previously implemented significant permanent water conservation measures such that the ability to further reduce water use is limited. A customer may appeal an allocation established hereunder to the City Council. Customers billed from a master meter under this provision shall pay the following monthly surcharges:

- \$5.00 for 1,000 gallons over allocation up through 1,000 gallons for each dwelling unit.
- \$6.00, thereafter, for each additional 1,000 gallons over allocation up through a second 1,000 gallons for each dwelling unit.
- \$7.00, thereafter, for each additional 1,000 gallons over allocation up through a third 1,000 gallons for each dwelling unit.

- o \$8.00, thereafter for each additional 1,000 gallons over allocation.

Surcharges shall be cumulative.

Commercial Customers

A monthly water allocation shall be established by the City Manager, or his/her designee, for each nonresidential commercial customer other than an industrial customer who uses water for processing purposes. The non-residential customer's allocation shall be seventy-five percent (75%) of the customer's usage for corresponding month's billing period for the previous 12 months. If the customer's billing history is shorter than 12 months, the monthly average for the period for which there is a record shall be used for any monthly period for which no history exists. The City Manager shall give his/her best effort to see that notice of each non-residential customer's allocation is mailed to such customer. If, however, a customer does not receive such notice, it shall be the customer's responsibility to contact the City of Los Fresnos to determine the allocation. Upon request of the customer or at the initiative of the City Manager, the allocation may be reduced or increased if, (1) the designated period does not accurately reflect the customer's normal water usage, (2) one nonresidential customer agrees to transfer part of its allocation to another nonresidential customer, or (3) other objective evidence demonstrates that the designated allocation is inaccurate under present conditions. A customer may appeal an allocation established hereunder to the City Council. Nonresidential commercial customers shall pay the following surcharges:

- o \$5.00 per thousand gallons for the first 1,000 gallons over allocation.
- o \$6.00 per thousand gallons for the second 1,000 gallons over allocation.
- o \$7.00 per thousand gallons for the third 1,000 gallons over allocation.
- o \$8.00 per thousand gallons for each additional 1,000 gallons over allocation.

The surcharges shall be cumulative.

Industrial Customers

A monthly water allocation shall be established by the City Manager, or his/her designee, for each industrial customer, which uses water for processing purposes. The industrial customer's allocation shall be seventy-five percent (75%) of the customer's water usage baseline. The industrial customer's water use baseline will be computed on the average water use for the 12 month period prior to the date of implementation of Stage 2 of the Plan. If the customer's billing history is shorter than 12 months, the monthly average for the period for which there is a record shall be used for any monthly period for which no billing history exists. The City Manager shall give his/her best effort to see that notice of each industrial customer's allocation is mailed to such customer. If, however, a customer does not receive such notice, it shall be the customer's responsibility to contact the City of Los Fresnos to determine the allocation, and the allocation shall be fully effective notwithstanding the lack of receipt of written notice. Upon request of the customer or at the initiative of the City Manager, the allocation may be reduced or increased if, (1) the designated period does not accurately reflect the customer's normal water use because the customer had shut down a major processing unit for repair or overhaul during the period, (2) the customer has added or is in the process of adding significant additional processing capacity, (3) the customer has shut down or significantly reduced the production of a major processing unit, (4) the customer has previously implemented significant permanent water conservation measures such that the ability to further reduce water use is limited, (5) the customer agrees to transfer part of its allocation to another industrial customer, or (6) other objective evidence demonstrates that the designated allocation is inaccurate under present conditions. A customer may appeal an allocation

established hereunder to the City Council. Industrial customers shall pay the following surcharges:

- \$5.00 per thousand gallons for the first 1,000 gallons over allocation.
- \$6.00 per thousand gallons for the second 1,000 gallons over allocation.
- \$7.00 per thousand gallons for the third 1,000 gallons over allocation.
- \$8.00 per thousand gallons for each additional 1,000 gallons over allocation.

The surcharges shall be cumulative.

Section X: Enforcement

- (a) No person shall knowingly or intentionally allow the use of water from the City of Los Fresnos for residential, commercial, industrial, agricultural, governmental, or any other purpose in a manner contrary to any provision of this Plan, or in an amount in excess of that permitted by the drought response stage in effect at the time pursuant to action taken by the City Manager, or his/her designee, in accordance with provisions of this Plan.
- (b) Any person who violates this Plan is guilty of a misdemeanor and, upon conviction shall be punished by a fine of not more than two thousand dollars (\$2,000). Each day that one or more of the provisions in this Plan is violated shall constitute a separate offense. If a person is convicted of three or more distinct violations of this Plan, the City Manager shall, upon due notice to the customer, be authorized to discontinue water service to the premises where such violations occur. Services discontinued under such circumstances shall be restored only upon payment of a re-connection charge, hereby established at \$25.00, and any other costs incurred by the City of Los Fresnos in discontinuing service. In addition, suitable assurance must be given to the City Manager that the same action shall not be repeated while the Plan is in effect. Compliance with this plan may also be sought through injunctive relief in the district court.
- (c) Any person, including a person classified as a water customer of the City of Los Fresnos, in apparent control of the property where a violation occurs or originates shall be presumed to be the violator, and proof that the violation occurred on the person's property shall constitute a rebuttable presumption that the person in apparent control of the property committed the violation, but any such person shall have the right to show that he/she did not commit the violation. Parents shall be presumed to be responsible for violations of their minor children and proof that a violation, committed by a child, occurred on property within the parents' control shall constitute a rebuttable presumption that the parent committed the violation, but any such parent may be excused if he/she proves that he/she had previously directed the child not to use the water as it was used in violation of this Plan and that the parent could not have reasonably known of the violation.
- (d) Any employee of the City of Los Fresnos, police officer, or other Los Fresnos employee designated by the City Manager, may issue a citation to a person he/she reasonably believes to be in violation of this Ordinance. The citation shall be prepared in duplicate and shall contain the name and address of the alleged violator, if known, the offense charged, and shall direct him/her to appear in the municipal court on the date shown on the citation for which the date shall not be less than 3 days nor more than 5 days from the date the citation was issued. The alleged violator shall be served a copy of the citation. Service of the citation shall be complete upon delivery of the citation to the alleged violator, to an agent or employee of a violator, or to a person over 14 years of age who is a member of the violator's immediate family or is a resident of the violator's residence. The alleged violator shall appear in the municipal court to enter a plea of guilty

or not guilty for the violation of this Plan. If the alleged violator fails to appear in the municipal court, a warrant for his/her arrest may be issued. A summons to appear may be issued in lieu of an arrest warrant. These cases shall be expedited and given preferential setting in municipal court before all other cases.

Section XI: Variances

The City Manager, or his/her designee, may, in writing, grant temporary variance for existing water uses otherwise prohibited under this Plan if it is determined that failure to grant such variance would cause an emergency condition adversely affecting the health, sanitation, or fire protection for the public or the person requesting such variance and if one or more of the following conditions are met:

- (a) Compliance with this Plan cannot be technically accomplished during the duration of the water supply shortage or other condition for which the Plan is in effect.
- (b) Alternative methods can be implemented which will achieve the same level of reduction in water use.

The City Council may consider granting customer specific variances from the provisions of this Plan in cases of hardship or special conditions. Persons requesting an exemption or variance from the provisions of this Ordinance shall file a petition for variance with the City Manager within 5 days after the Plan or a particular drought response stage has been invoked. All petitions for variances shall be reviewed by the City Manager, or his/her designee, and shall include the following:

- (a) Name and address of the petitioner(s).
- (b) Purpose of water use.
- (c) Specific provision(s) of the Plan from which the petitioner is requesting relief.
- (d) Detailed statement as to how the specific provision of the Plan adversely affects the petitioner or what damage or harm will occur to the petitioner or others if petitioner complies with this Ordinance.
- (e) Description of the relief requested.
- (f) Period of time for which the variance is sought.
- (g) Alternative water use restrictions or other measures the petitioner is taking or proposes to take to meet the intent of this Plan and the compliance date.
- (h) Other pertinent information.

After recommendation by the City Manager, the City Council shall consider hardship or special cases to determine whether a particular circumstance warrants a variance. A variance shall be granted only for reasons of severe economic hardship, medical hardship or for a legitimate public health concern. Such findings of the City Council together with the specific facts upon which such findings are based shall be incorporated into the official minutes of the City Council meeting at which such variance is recommended. A fee of twenty-five dollars (\$25.00) shall be assessed per application to defray administrative costs. The fee may be waived upon the execution of an affidavit stating that the applicant for the variance is unable to pay the fee.

Variances granted by the City Council shall be subject to the following conditions, unless waived or modified by the City Manager or his/her designee:

- (a) Variances granted shall include a timetable for compliance.
- (b) Variances granted shall expire when the Plan is no longer in effect, unless the petitioner has failed to meet specified requirements.

No variance shall be retroactive or otherwise justify any violation of this Plan occurring prior to the issuance of the Variance.

After recommendation by the City Manager, the City Council shall consider hardship or special cases to

ORDINANCE NO. 505

AN ORDINANCE OF THE CITY OF LOS FRESNOS, TEXAS ADOPTING A WATER CONSERVATION PLAN AND DROUGHT CONTINGENCY PLAN: ESTABLISHING CRITERIA FOR THE INITIATION AND TERMINATION OF DROUGHT RESPONSE STAGES; ESTABLISHING RESTRICTIONS ON CERTAIN WATER USES; ESTABLISHING PENALTIES FOR THE VIOLATION OF AND PROVISIONS FOR ENFORCEMENT OF THESE RESTRICTIONS' ESTABLISHING PROCEDURES FOR GRANTING VARIANCES; PROVIDING SEVERABILITY; REPEALING ORDINANCE 455 AND PROVIDING FOR AN EFFECTIVE DATE.

This ordinance was introduced and submitted to the City Council for passage and adoption after the second reading of the Ordinance. After presentation and discussion of the Ordinance, a motion was made by _____ that the Ordinance be finally passed and adopted in accordance with the City's Home Rule Charter. The motion was seconded by _____ and carried by the following voted:

Mayor Polo Narvaez	___	For	___	Against	___	Abstained
Mayor Pro-tem Yolanda H. Cruz	___	For	___	Against	___	Abstained
Councilmember Swain Real	___	For	___	Against	___	Abstained
Councilmember James Herrera	___	For	___	Against	___	Abstained
Councilmember Joe Collinsworth	___	For	___	Against	___	Abstained
Councilmember Juan Munoz	___	For	___	Against	___	Abstained

WHEREAS, the city of los fresnos, Texas recognizes that the amount of water available to the City and its water utility customers is limited and subject to depletion during periods of extended drought;

WHEREAS, the City recognizes that natural limitations due to drought conditions and other acts of god cannot guarantee an uninterrupted water supply for all purposes;

WHEREAS, Section 11.1272 of the Texas Water Code and applicable rules of the Texas Commission on Environmental Quality require all public water supply systems in Texas to prepare a water conservation and drought contingency plan; and

WHEREAS, as authorized under law, and in the best interests of the citizens of Los Fresnos, Texas the City Council deems it expedient and necessary to establish certain rules and policies for the orderly and efficient management of limited water supplies during drought and other water supply emergencies.

NOW, THEREFORE, BE IT ORDAINED Y THE CITY COUNCIL TO THE CITY OF LOS FRESNOS, TEXAS:

SECTION 1. That the City of Los Fresnos, Texas Water Conservation Plan and Contingency Plan attached hereto as Exhibit "A" and made part hereof for all purposes be, and the same is hereby, adopted as the official policy to the City of Los Fresnos.

SECTION 2. That all ordinances that are in conflict with the provisions of this ordinance are hereby repealed.

SECTION 3. Should any paragraph, sentence, subdivision, clause, phrase, or section of this ordinance be adjudged or held to be unconstitutional, illegal, or invalid, the same shall not affect the validity of this ordinance as a whole or any part of provision thereof, other than the part so declared to be invalid, illegal or unconstitutional.

SECTION 4. This ordinance shall take effect immediately from and after its passage and the publication of the caption, as the law in such cases provides.

INTRODUCED AND APPROVED on the first reading this 13th day of August 2019.

APPROVED AND PASSED on the second reading this 20th day of August 2019.

Mayor, Polo Narvaez

ATTEST:

City Secretary, Jacqueline Moya

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 08/13/19 06:00 PM
Department: City Secretary
Category: Tax Rate
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 3136)

DOC ID: 3136 A

Consideration and ACTION to acknowledge the Finance Director's certification of the estimated ad valorem tax collection rate for 2018 and the excess debt tax collections for 2018 tax year.

The estimated ad valorem tax collection rate for tax year 2018 is in excess of 100%. This is due to prior year's debt collections.

The estimated debt collections for 2018 is \$406,048 with no excess debt tax collections. The estimated excess fund balance for the debt fund is \$27,381.99.

I recommend approval.

CITY OF LOS FRESNOS
APPROVED **DEBT FUND** BUDGET
FISCAL YEAR ENDING SEPTEMBER 30, 2020

	FY 2017-2018		FY 2018-2019		FY 2019-2020	
	ACTUAL	BUDGET	PROJECTED	PROJECTED	PROPOSED	PROPOSED
REVENUES						
DEBT SERVICE						
TOTAL REVENUES	282,242	571,148	571,148	571,148	802,769	802,769
EXPENDITURES	\$ 282,242	\$ 571,148	\$ 571,148	\$ 571,148	\$ 802,769	\$ 802,769
DEBT SERVICE						
TOTAL EXPENDITURES	554,970	608,778	608,778	608,778	800,565	800,565
TOTAL EXPENDITURES	\$ 554,970	\$ 608,778	\$ 608,778	\$ 608,778	\$ 800,565	\$ 800,565
EXCESS REVENUES(EXPENDITURES)	(272,728)	(37,630)	(37,630)	(37,630)	2,204	2,204
REVENUES						
400-0101 CURRENT PROP TAX	230,058	398,573	398,573	398,573	576,594	576,594
400-0105 PROPERTY TAX DISCOUNT	(5,287)	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)
400-0110 DELINQUENT PROPERTY TAXES	6,926	7,000	7,000	7,000	7,000	7,000
400-0120 PENALTY, INTEREST & COSTS	-	-	-	-	-	-
400-0125 CURRENT PENALTY & INTEREST	5,214	5,475	5,475	5,475	5,500	5,500
442-1050 INTEREST EARNED	332	100	100	100	100	100
443-1030 BOND PMTS TSF FROM CDC	45,000	45,000	45,000	45,000	45,000	45,000
443-1030 BOND PMTS TSF FROM TIRZ	-	120,000	120,000	120,000	173,575	173,575
443-1030 BOND PMTS TSF FROM GF	-	-	-	-	-	-
TOTAL REVENUES	282,242	571,148	571,148	571,148	802,769	802,769
EXPENDITURES						
504-30301 COUNTY CONTRACT	2,369	3,500	3,500	3,500	3,500	3,500
542-80116 PRINCIPAL PAYMENT 2005	110,000	115,000	115,000	115,000	120,000	120,000
542-80117 INTEREST EXPENSE 2005	35,923	31,950	31,950	31,950	27,720	27,720
543-80110 BOND AGENT FEES	-	1,000	1,000	1,000	1,000	1,000
542-80200 PRINCIPAL PAYMENT 2014	160,000	145,000	145,000	145,000	130,000	130,000
542-80201 INTEREST EXPENSE 2014	156,429	96,144	96,144	96,144	111,563	111,563
543-80210 BOND AGENT FEES	-	1,000	1,000	1,000	1,000	1,000
542-80301 PRINCIPAL PAYMENT 2017	-	80,000	80,000	80,000	115,000	115,000
542-80310 INTEREST EXPENSE 2017	90,249	135,184	135,184	135,184	132,415	132,415
542-80311 PRINCIPAL PAYMENT 2018	-	-	-	-	135,000	135,000
542-80312 INTEREST EXPENSE 2018	-	-	-	-	23,367	23,367
TOTAL EXPENDITURES	554,970	608,778	608,778	608,778	800,565	800,565

Attachment: Certification of Tax Collections 2019 [Revision 1] (3136 : Certification of Tax Collections)

10 -DEBT SERVICE

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
ASSETS					
10-1100	1994 STREET IMP. I&S FUND	60,472.01	0.00	679.65	61,151.66
10-1310	PROPERTY TAXES RECEIVABLE	21,816.41	0.00	0.00	21,816.41
10-1312	Allowance for uncollectible P.	(3,470.00)	0.00	0.00	(3,470.00)
10-1340.01	DUE FROM GENERAL FUND	10,849.75	(48,492.36)	9,700.45	1,149.30
10-1340.02	DUE FROM TIRZ	(0.02)	0.00	0.00	(0.02)
	TOTAL ASSETS	89,668.15	(48,492.36)	9,020.80	80,647.35
		=====	=====	=====	=====
LIABILITIES					
10-2500	DEFERRED REVENUE	17,286.16	0.00	0.00	17,286.16
10-2501	DUE TO GENERAL FUND	45,000.00	0.00	0.00	45,000.00
	TOTAL LIABILITIES	62,286.16	0.00	0.00	62,286.16
FUND EQUITY					
10-3500	FUND BALANCE	27,381.99	0.00	0.00	27,381.99
	TOTAL BEGINNING EQUITY	27,381.99	0.00	0.00	27,381.99
	TOTAL REVENUES	0.00	89,223.70	596,803.17	596,803.17
	TOTAL EXPENSES	0.00	137,716.06	605,823.97	605,823.97
	INCREASE/(DECREASE) IN FUND BAL.	0.00	(48,492.36)	9,020.80	(9,020.80)
	TOTAL LIABILITIES, EQUITY & FUND BAL.	89,668.15	(48,492.36)	9,020.80	80,647.35
		=====	=====	=====	=====

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 08/13/19 06:00 PM
Department: City Secretary
Category: Acknowledgments
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 3135)

DOC ID: 3135 A

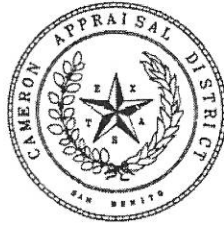
Consideration and ACTION to acknowledge the Cameron Appraisal District Chief Appraiser's certification of the 2019 tax roll.

The net taxable value for 2019 is \$280,729,045, an increase of \$6,912,392 or 2.46%. There are 6 properties under protest for \$6,998,919 dealing with residential property. There are 78 new properties added this year with a value of \$7,597,254 accounting for 55.49% of the increase. The amount of the increased values of existing properties is \$6,093,161 accounting for 44.51% of the increase.

I recommend approval.

CAMERON APPRAISAL DISTRICT

Richard Molina, Chief Appraiser
P.O. Box 1010 2021 Amistad Dr.
San Benito, Texas 78586-1010
www.cameroncad.org
956-399-9322
956-541-3365
956-428-8020
Fax: 956-399-6969



MEMBERS OF THE BOARD
Vicente Mendez, Chairman
David Garza, Vice-Chairman
David Argabright - Secretary
Gloria Casas
Alta Monroe
Ricardo Morado
Laura Perez-Reyes
Jesse Villarreal
Gilbert Weaver
Tony Yzaguirre, Jr.

CERTIFICATION OF APPRAISAL ROLL TO ASSESSOR

2019

RE: SECTION §26.01 PROPERTY TAX CODE

I, Richard Molina, Chief Appraiser for the Cameron Appraisal District,
certify that the Appraisal Review Board approved the appraisal records on July 9, 2019
and the part of those records as presented herein constitute the 2019 appraisal roll
for **CITY OF LOS FRESNOS**
Taxing Unit

ARB Approved Market Value:	<u>\$306,208,445</u>
ARB Approved Net Taxable Value:	<u>\$280,729,045</u>
Market Value Under ARB Review:	<u>\$6,998,919</u>

*Value under ARB Review has a potential loss capacity of 2% - 4%.


Richard Molina, Chief Appraiser

July 9, 2019
Date

Attachment: Cameron County Tax Roll 2019 (3135 : Certification of Tax Roll)

CAMERON County

2019 CERTIFIED TOTALS

As of Certification

Property Count: 3,211

CLO - CITY OF LOS FRESNOS

ARB Approved Totals

7/8/2019

12:20:25PM

Land			Value			
Homesite:			32,840,510			
Non Homesite:			39,120,609			
Ag Market:			3,400,165			
Timber Market:			0	Total Land	(+)	75,361,284
Improvement			Value			
Homesite:			136,913,229			
Non Homesite:			68,659,849	Total Improvements	(+)	205,573,078
Non Real		Count	Value			
Personal Property:	344		25,274,083			
Mineral Property:	0		0			
Autos:	0		0	Total Non Real	(+)	25,274,083
				Market Value	=	306,208,445
Ag	Non Exempt		Exempt			
Total Productivity Market:	3,400,165		0			
Ag Use:	195,511		0	Productivity Loss	(-)	3,204,654
Timber Use:	0		0	Appraised Value	=	303,003,791
Productivity Loss:	3,204,654		0			
				Homestead Cap	(-)	3,814,281
				Assessed Value	=	299,189,510
				Total Exemptions Amount (Breakdown on Next Page)	(-)	18,460,465
				Net Taxable	=	280,729,045
Freeze	Assessed	Taxable	Actual Tax	Ceiling	Count	
DP	3,576,998	3,491,940	21,247.98	21,752.11	40	
OV65	25,979,879	24,382,330	146,749.22	151,451.03	297	
Total	29,556,877	27,874,270	167,997.20	173,203.14	337	Freeze Taxable
Tax Rate	0.715000					(-) 27,874,270
						Freeze Adjusted Taxable = 252,854,775

APPROXIMATE LEVY = (FREEZE ADJUSTED TAXABLE * (TAX RATE / 100)) + ACTUAL TAX
 1,975,908.84 = 252,854,775 * (0.715000 / 100) + 167,997.20

Tax Increment Finance Value: 0
 Tax Increment Finance Levy: 0.00

Attachment: Cameron County Tax Roll 2019 (3135 : Certification of Tax Roll)

CAMERON County

2019 CERTIFIED TOTALS

As of Certification

Property Count: 3,211

CLO - CITY OF LOS FRESNOS
ARB Approved Totals

7/8/2019

12:20:42PM

Exemption Breakdown

Exemption	Count	Local	State	Total
DP	47	0	0	0
DV1	11	0	97,000	97,000
DV2	9	0	81,000	81,000
DV2S	1	0	7,500	7,500
DV3	14	0	146,000	146,000
DV4	35	0	348,000	348,000
DV4S	2	0	12,000	12,000
DVHS	26	0	3,426,253	3,426,253
EX	155	0	12,905,485	12,905,485
EX-XG	1	0	363,600	363,600
EX-XV	10	0	1,054,405	1,054,405
EX366	20	0	2,973	2,973
OV65	366	0	0	0
OV65S	4	0	0	0
PPV	2	16,249	0	16,249
Totals		16,249	18,444,216	18,460,465

Attachment: Cameron County Tax Roll 2019 (3135 : Certification of Tax Roll)

CAMERON County

2019 CERTIFIED TOTALS

As of Certification

Property Count: 5

CLO - CITY OF LOS FRESNOS
Under ARB Review Totals

7/8/2019 12:20:25PM

Land		Value			
Homesite:		19,219			
Non Homesite:		494,334			
Ag Market:		0			
Timber Market:		0	Total Land	(+)	513,553
Improvement		Value			
Homesite:		72,473			
Non Homesite:		6,412,893	Total Improvements	(+)	6,485,366
Non Real		Count	Value		
Personal Property:	0	0			
Mineral Property:	0	0			
Autos:	0	0	Total Non Real	(+)	0
			Market Value	=	6,998,919
Ag		Non Exempt	Exempt		
Total Productivity Market:	0	0			
Ag Use:	0	0	Productivity Loss	(-)	0
Timber Use:	0	0	Appraised Value	=	6,998,919
Productivity Loss:	0	0			
			Homestead Cap	(-)	0
			Assessed Value	=	6,998,919
			Total Exemptions Amount (Breakdown on Next Page)	(-)	0
			Net Taxable	=	6,998,919

APPROXIMATE TOTAL LEVY = NET TAXABLE * (TAX RATE / 100)

50,042.27 = 6,998,919 * (0.715000 / 100)

Tax Increment Finance Value:

0

Tax Increment Finance Levy:

0.00

Attachment: Cameron County Tax Roll 2019 (3135 : Certification of Tax Roll)

CAMERON County

2019 CERTIFIED TOTALS

As of Certification

CLO - CITY OF LOS FRESNOS

7/8/2019

12:20:42PM

Exemption Breakdown

Exemption	Count	Local	State	Total
	Totals			

CAMERON County

2019 CERTIFIED TOTALS

As of Certification

Property Count: 3,216

CLO - CITY OF LOS FRESNOS

Grand Totals

7/8/2019

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Land		Value			
Homesite:		32,859,729			
Non Homesite:		39,614,943			
Ag Market:		3,400,165			
Timber Market:		0	Total Land	(+)	75,874,837
Improvement		Value			
Homesite:		136,985,702			
Non Homesite:		75,072,742	Total Improvements	(+)	212,058,444
Non Real		Count	Value		
Personal Property:	344		25,274,083		
Mineral Property:	0		0		
Autos:	0		0	Total Non Real	(+)
				Market Value	=
					25,274,083
					313,207,364
Ag		Non Exempt	Exempt		
Total Productivity Market:	3,400,165		0		
Ag Use:	195,511		0	Productivity Loss	(-)
Timber Use:	0		0	Appraised Value	=
Productivity Loss:	3,204,654		0		310,002,710
				Homestead Cap	(-)
				Assessed Value	=
				Total Exemptions Amount	(-)
				(Breakdown on Next Page)	18,460,465
				Net Taxable	=
					287,727,964

Freeze	Assessed	Taxable	Actual Tax	Ceiling	Count		
DP	3,576,998	3,491,940	21,247.98	21,752.11	40		
OV65	25,979,879	24,382,330	146,749.22	151,451.03	297		
Total	29,556,877	27,874,270	167,997.20	173,203.14	337	Freeze Taxable	(-)
Tax Rate	0.715000						27,874,270
						Freeze Adjusted Taxable	=
							259,853,694

APPROXIMATE LEVY = (FREEZE ADJUSTED TAXABLE * (TAX RATE / 100)) + ACTUAL TAX
 2,025,951.11 = 259,853,694 * (0.715000 / 100) + 167,997.20

Tax Increment Finance Value: 0
 Tax Increment Finance Levy: 0.00

Attachment: Cameron County Tax Roll 2019 (3135 : Certification of Tax Roll)

CAMERON County

2019 CERTIFIED TOTALS

As of Certification

Property Count: 3,216

CLO - CITY OF LOS FRESNOS

Grand Totals

7/8/2019

12:20:42PM

Exemption Breakdown

Exemption	Count	Local	State	Total
DP	47	0	0	0
DV1	11	0	97,000	97,000
DV2	9	0	81,000	81,000
DV2S	1	0	7,500	7,500
DV3	14	0	146,000	146,000
DV4	35	0	348,000	348,000
DV4S	2	0	12,000	12,000
DVHS	26	0	3,426,253	3,426,253
EX	155	0	12,905,485	12,905,485
EX-XG	1	0	363,600	363,600
EX-XV	10	0	1,054,405	1,054,405
EX366	20	0	2,973	2,973
OV65	366	0	0	0
OV65S	4	0	0	0
PPV	2	16,249	0	16,249
Totals		16,249	18,444,216	18,460,465

Attachment: Cameron County Tax Roll 2019 (3135 : Certification of Tax Roll)

CAMERON County

2019 CERTIFIED TOTALS

As of Certification

Property Count: 3,211

CLO - CITY OF LOS FRESNOS
ARB Approved Totals

7/8/2019 12:20:42PM

State Category Breakdown

State Code	Description	Count	Acres	New Value	Market Value	Taxable Value
A	SINGLE FAMILY RESIDENCE	1,953		\$2,429,388	\$192,090,291	\$184,241,779
B	MULTIFAMILY RESIDENCE	50		\$167,189	\$13,349,639	\$13,349,639
C1	VACANT LOTS AND LAND TRACTS	382		\$2,729	\$11,549,803	\$11,501,803
D1	QUALIFIED OPEN-SPACE LAND	32	490.2275	\$0	\$3,400,165	\$195,511
D2	IMPROVEMENTS ON QUALIFIED OP	2		\$0	\$3,684	\$3,684
E	RURAL LAND, NON QUALIFIED OPE	33	153.8756	\$22,350	\$1,292,444	\$1,292,444
F1	COMMERCIAL REAL PROPERTY	190		\$2,459,881	\$43,567,409	\$43,567,409
J2	GAS DISTRIBUTION SYSTEM	1		\$0	\$243,710	\$243,710
J3	ELECTRIC COMPANY (INCLUDING C	4		\$0	\$3,037,890	\$3,037,890
J4	TELEPHONE COMPANY (INCLUDI	2		\$0	\$488,946	\$488,946
J5	RAILROAD	2		\$0	\$443,830	\$443,830
J6	PIPELAND COMPANY	1		\$0	\$22,070	\$22,070
J7	CABLE TELEVISION COMPANY	1		\$0	\$1,701,190	\$1,701,190
J8	OTHER TYPE OF UTILITY	6		\$51,260	\$646,630	\$646,630
L1	COMMERCIAL PERSONAL PROPE	302		\$14,051	\$18,651,125	\$18,651,125
M1	TANGIBLE OTHER PERSONAL, MOB	81		\$113,269	\$1,003,807	\$968,285
O	RESIDENTIAL INVENTORY	6		\$0	\$277,734	\$277,734
S	SPECIAL INVENTORY TAX	6		\$0	\$95,366	\$95,366
X	TOTALLY EXEMPT PROPERTY	188		\$991,359	\$14,342,712	\$0
	Totals		644.1031	\$6,251,476	\$306,208,445	\$280,729,045

Attachment: Cameron County Tax Roll 2019 (3135 : Certification of Tax Roll)

CAMERON County

2019 CERTIFIED TOTALS

As of Certification

Property Count: 5

CLO - CITY OF LOS FRESNOS
Under ARB Review Totals

7/8/2019 12:20:42PM

State Category Breakdown

State Code	Description	Count	Acres	New Value	Market Value	Taxable Value
A	SINGLE FAMILY RESIDENCE	1		\$9,559	\$91,692	\$91,692
C1	VACANT LOTS AND LAND TRACTS	1		\$0	\$189,000	\$189,000
F1	COMMERCIAL REAL PROPERTY	4		\$1,336,219	\$6,718,227	\$6,718,227
Totals			0.0000	\$1,345,778	\$6,998,919	\$6,998,919

CAMERON County

2019 CERTIFIED TOTALS

As of Certification

Property Count: 3,216

CLO - CITY OF LOS FRESNOS

Grand Totals

7/8/2019 12:20:42PM

State Category Breakdown

State Code	Description	Count	Acres	New Value	Market Value	Taxable Value
A	SINGLE FAMILY RESIDENCE	1,959		\$2,438,947	\$192,181,983	\$184,333,471
B	MULTIFAMILY RESIDENCE	50		\$167,189	\$13,349,639	\$13,349,639
C1	VACANT LOTS AND LAND TRACTS	383		\$2,729	\$11,738,803	\$11,690,803
D1	QUALIFIED OPEN-SPACE LAND	32	490.2275	\$0	\$3,400,165	\$195,511
D2	IMPROVEMENTS ON QUALIFIED OP	2		\$0	\$3,684	\$3,684
E	RURAL LAND, NON QUALIFIED OPE	33	153.8756	\$22,350	\$1,292,444	\$1,292,444
F1	COMMERCIAL REAL PROPERTY	194		\$3,796,100	\$50,285,636	\$50,285,636
J2	GAS DISTRIBUTION SYSTEM	1		\$0	\$243,710	\$243,710
J3	ELECTRIC COMPANY (INCLUDING C	4		\$0	\$3,037,890	\$3,037,890
J4	TELEPHONE COMPANY (INCLUDI	2		\$0	\$488,946	\$488,946
J5	RAILROAD	2		\$0	\$443,830	\$443,830
J6	PIPELAND COMPANY	1		\$0	\$22,070	\$22,070
J7	CABLE TELEVISION COMPANY	1		\$0	\$1,701,190	\$1,701,190
J8	OTHER TYPE OF UTILITY	6		\$51,260	\$646,630	\$646,630
L1	COMMERCIAL PERSONAL PROPE	302		\$14,051	\$18,651,125	\$18,651,125
M1	TANGIBLE OTHER PERSONAL, MOB	81		\$113,269	\$1,003,807	\$968,285
O	RESIDENTIAL INVENTORY	6		\$0	\$277,734	\$277,734
S	SPECIAL INVENTORY TAX	6		\$0	\$95,366	\$95,366
X	TOTALLY EXEMPT PROPERTY	188		\$991,359	\$14,342,712	\$0
	Totals		644.1031	\$7,597,254	\$313,207,364	\$287,727,964

Attachment: Cameron County Tax Roll 2019 (3135 : Certification of Tax Roll)

CAMERON County

2019 CERTIFIED TOTALS

As of Certification

Property Count: 3,216

CLO - CITY OF LOS FRESNOS

Effective Rate Assumption

7/8/2019

12:20:42PM

New Value

TOTAL NEW VALUE MARKET:	\$7,597,254
TOTAL NEW VALUE TAXABLE:	\$6,605,405

New Exemptions

Exemption	Description	Count		
EX	Exempt	1	2018 Market Value	\$2,624
EX-XV	Other Exemptions (including public property, r	4	2018 Market Value	\$0
EX366	HB366 Exempt	7	2018 Market Value	\$5,812
ABSOLUTE EXEMPTIONS VALUE LOSS				\$8,436

Exemption	Description	Count	Exemption Amount
DP	Disability	2	\$0
DV1	Disabled Veterans 10% - 29%	1	\$12,000
DV2	Disabled Veterans 30% - 49%	1	\$7,500
DV4	Disabled Veterans 70% - 100%	4	\$36,000
DVHS	Disabled Veteran Homestead	1	\$105,423
OV65	Over 65	25	\$0
OV65S	OV65 Surviving Spouse	1	\$0
PARTIAL EXEMPTIONS VALUE LOSS		35	\$160,923
NEW EXEMPTIONS VALUE LOSS			\$169,359

Increased Exemptions

Exemption	Description	Count	Increased Exemption Amount
INCREASED EXEMPTIONS VALUE LOSS			
TOTAL EXEMPTIONS VALUE LOSS			\$169,359

New Ag / Timber Exemptions**New Annexations****New Deannexations****Average Homestead Value**

Category A and E

Count of HS Residences	Average Market	Average HS Exemption	Average Taxable
1,156	\$107,895	\$3,300	\$104,595
Category A Only			

Count of HS Residences	Average Market	Average HS Exemption	Average Taxable
1,152	\$108,102	\$3,311	\$104,791

Attachment: Cameron County Tax Roll 2019 (3135 : Certification of Tax Roll)

CAMERON County

2019 CERTIFIED TOTALS

As of Certification

CLO - CITY OF LOS FRESNOS

Lower Value Used

Count of Protested Properties	Total Market Value	Total Value Used
5	\$6,998,919.00	\$5,438,958

Attachment: Cameron County Tax Roll 2019 (3135 : Certification of Tax Roll)

Year	2018	2019	
Entity	CLO	CLO	
Description	CITY OF LOS FRESNOS	CITY OF LOS FRESNOS	Value Diff % Diff
Properties	3,135	3,216	81 2.58%
Land Value	73,742,786	75,874,837	2,132,051 2.89%
Imp Value	202,469,560	212,058,444	9,588,884 4.74%
Personal	26,222,645	25,274,083	(948,562) (3.62%)
Mineral	0	0	0 0.00%
Market	302,434,991	313,207,364	10,772,373 3.56%
Ag Loss	3,166,512	3,204,654	38,142 1.20%
Cap Loss	7,935,580	3,814,281	(4,121,299) (51.93%)
Assessed	291,332,899	306,188,429	14,855,530 5.10%
Total Exemptions	17,516,246	18,460,465	944,219 5.39%
Taxable Value	273,816,653	287,727,964	13,911,311 5.08%
Tax Rate	0.715	0.715	0 0.00%
Run Date	07/09/2019	07/08/2019	
Supplement No.	38	38	

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 08/13/19 06:00 PM
Department: City Secretary
Category: Tax Rate
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 3137)

DOC ID: 3137 A

Consideration and ACTION to acknowledge the calculations of the City's Effective and Rollback Ad Valorem Tax Rate for tax year 2019 and for fiscal year 2019/2020.

The effective ad valorem tax rate would impose the same total taxes as last year if you compare properties taxed in both years. The effective ad valorem tax rate is \$0.697821 per \$100 valuation. This means that to get the same revenue as last year, the tax rate would be \$0.697821 per \$100 valuation instead of our actual rate of \$0.715 per \$100 valuation. This brings an increase in revenue of \$147,844.20.

The rollback ad valorem tax rate is the highest tax rate the City could have before taxpayers would be able to start rollback procedures. The rollback ad valorem tax rate is \$0.813033 per \$100 valuation.

I recommend approval.

2019 Property Tax Rates in CITY OF LOS FRESNOS

This notice concerns the 2019 property tax rates for CITY OF LOS FRESNOS. It presents information about three tax rates. Last year's tax rate is the actual tax rate the taxing unit used to determine property taxes last year. This year's *effective* tax rate would impose the same total taxes as last year if you compare properties taxed in both years. This year's *rollback* tax rate is the highest tax rate the taxing unit can set before taxpayers start rollback procedures. In each case these rates are found by dividing the total amount of taxes by the tax base (the total value of taxable property) with adjustments as required by state law. The rates are given per \$100 of property value.

Last year's tax rate:

Last year's operating taxes	\$1,516,024
Last year's debt taxes	\$413,069
Last year's total taxes	\$1,929,093
Last year's tax base	\$246,897,977
Last year's total tax rate	\$0.715000/\$100

This year's effective tax rate:

Last year's adjusted taxes (after subtracting taxes on lost property)	\$1,543,295
÷ This year's adjusted tax base (after subtracting value of new property)	\$221,159,116
=This year's effective tax rate (Maximum rate unless unit publishes notices and holds hearings.)	\$0.697821/\$100

This year's rollback tax rate:

Last year's adjusted operating taxes (after subtracting taxes on lost property and adjusting for any transferred function, tax increment financing, state criminal justice mandate, and/or enhanced indigent healthcare expenditures)	\$2,240,581
÷ This year's adjusted tax base	\$221,159,119
=This year's effective operating rate	\$1.013100/\$100
x 1.08 =this year's maximum operating rate	\$1.094100/\$100
+ This year's debt rate	\$0.253100/\$100
= This year's total rollback rate	\$1.347264/\$100
-Sales tax adjustment rate	\$0.534200/\$100
=Rollback tax rate	\$0.813033/\$100

Statement of Increase/Decrease

If CITY OF LOS FRESNOS adopts a 2019 tax rate equal to the effective tax rate of \$0.697800 per \$100 of value, taxes would decrease compared to 2018 taxes by \$180,547.

Schedule A - Unencumbered Fund Balance

The following estimated balances will be left in the unit's property tax accounts at the end of the fiscal year. These balances are not encumbered by a corresponding debt obligation.

Type of Property Tax Fund	Balance
General Fund Unencumbered funds	500,000

Schedule B - 2019 Debt Service

The unit plans to pay the following amounts for long-term debts that are secured by property taxes. These amounts will be paid from property tax revenues (or additional sales tax revenues, if applicable).

Description of Debt	Principal or Contract Payment to be Paid from Property Taxes	Interest to be Paid from Property Taxes	Other Amounts to be Paid	Total Payment
Series 2005 Comb Tax	120,000	27,720	0	147,720
Series 2014 Comb Tax	130,000	111,563	0	241,563
Series 2017 Comb Tax	135,000	132,415	0	247,415
Series 2018 Comb Tax	135,000	23,367	0	158,367

Total required for 2019 debt service	\$795,065
- Amount (if any) paid from Schedule A	\$0
- Amount (if any) paid from other resources	\$263,575
- Excess collections last year	\$0
= Total to be paid from taxes in 2019	\$531,489
+ Amount added in anticipation that the unit will collect only 100.00% of its taxes in 2019	\$0
= Total debt levy	\$531,489

Schedule C - Expected Revenue from Additional Sales Tax

In calculating its effective and rollback tax rates, the unit estimated that it will receive \$1,216,787 in additional sales and use tax revenues.

This notice contains a summary of actual effective and rollback tax rates' calculations. You can inspect a copy of the full calculations at 835 E Levee (1st Floor)
BROWNSVILLE TX 78520.

Name of person preparing this notice: Pablo A. Garza

Title: Director of Finance

Date Prepared: 08/05/2019

NOTICE OF 2019 TAX YEAR PROPOSED PROPERTY TAX RATE FOR CITY OF LOS FRESNOS

1.E.10.b

A tax rate of \$0.715000 per \$100 valuation has been proposed for adoption by the governing body of CITY OF LOS FRESNOS. This rate exceeds the lower of the effective or rollback tax rate, and state law requires that two public hearings be held by the governing body before adopting the proposed tax rate.

The governing body of CITY OF LOS FRESNOS proposes to use revenue attributable to the tax rate increase for the purpose of covering debt requirements for street repairs.

PROPOSED TAX RATE	\$0.715000 per \$100
PRECEDING YEAR'S TAX RATE	\$0.715000 per \$100
EFFECTIVE TAX RATE	\$0.697821 per \$100
ROLLBACK TAX RATE	\$0.813033 per \$100

The effective tax rate is the total tax rate needed to raise the same amount of property tax revenue for CITY OF LOS FRESNOS from the same properties in both the 2018 tax year and the 2019 tax year.

The rollback tax rate is the highest tax rate that CITY OF LOS FRESNOS may adopt before voters are entitled to petition for an election to limit the rate that may be approved to the rollback rate.

YOUR TAXES OWED UNDER ANY OF THE ABOVE RATES CAN BE CALCULATED AS
FOLLOWS:

$$\text{property tax amount} = (\text{rate}) \times (\text{taxable value of your property}) / 100$$

For assistance or detailed information about tax calculations, please contact:

Tony Yzaguirre Jr
Cameron County Tax Assessor Collector
835 E Levy (1st Flr); Brownsville TX 78520
(956) 544-0800
assessor_collector@co.cameron.tx.us
www.citylf.us

You are urged to attend and express your views at the following public hearings on the proposed tax rate:

First Hearing: At 200 N. Brazil, Los Fresnos on Thursday August 20, 2019 at 6:00 p.m.

Second Hearing: At 200 N. Brazil, Los Fresnos on Tuesday August 27, 2019 at 6:00 p.m.

Attachment: 2019_CLO-Notice of Proposed rate (00000003) (3137 : Effective & Rollback Tax Rate)

2019 Tax Rate Calculation Worksheet

Date: 08/05/2019 04:30 PM

1.E.10.c

Taxing Units Other Than School Districts or Water Districts

CITY OF LOS FRESNOS

Taxing Unit Name

Phone (area code and number)

Taxing Unit's Address, City, State, ZIP Code

Taxing Unit's Website Address

GENERAL INFORMATION: Tax Code Section 26.04(c) requires an officer or employee designated by the governing body to calculate the effective tax rate and rollback tax rate for the taxing unit. These tax rates are expressed in dollars per \$100 of taxable value calculated. The calculation process starts after the chief appraiser delivers to the taxing unit the certified appraisal roll and the estimated values of properties under protest.

School districts do not use this form, but instead use Comptroller Form 50-859 Tax Rate Calculation Worksheet for School Districts.

Water districts as defined under Water Code Section 49.001(1) do not use this form, but instead use Comptroller Form 50-858 Water District Rollback Tax Rate Worksheet.

This worksheet is provided to assist taxing units in determining tax rates. The information provided in this worksheet is offered as technical assistance and not legal advice. Taxing units should consult legal counsel for interpretations of law regarding tax rate preparation and adoption.

SECTION 1: Effective Tax Rate (No New Taxes)

The effective tax rate enables the public to evaluate the relationship between taxes for the prior year and for the current year based on a tax rate that would produce the same amount of taxes (no new taxes) if applied to the same properties that are taxed in both years. When appraisal values increase, the effective tax rate should decrease.

The effective tax rate for a county is the sum of the effective tax rates calculated for each type of tax the county levies.

Effective Tax Rate Activity	Amount/Rate
1. 2018 total taxable value. Enter the amount of 2018 taxable value on the 2018 tax roll today. Include any adjustments since last year's certification; exclude Tax Code Section 25.25(d) one-third over-appraisal corrections from these adjustments. This total includes the taxable value of homesteads with tax ceilings (will deduct in Line 2) and the captured value for tax increment financing (will deduct taxes in Line 14). ¹	\$273,816,653
2. 2018 tax ceilings. Counties, cities and junior college districts. Enter 2018 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision in 2018 or a prior year for homeowners age 65 or older or disabled, use this step. ²	\$26,749,317
3. Preliminary 2018 adjusted taxable value. Subtract Line 2 from Line 1.	\$247,067,336
4. 2018 total adopted tax rate.	\$0.715000/\$100
5. 2018 taxable value lost because court appeals of ARB decisions reduced 2018 appraised value. A. Original 2018 ARB Values.	\$0
B. 2018 values resulting from final court decisions.	\$0
C. 2018 value loss. Subtract B from A. ³	\$0
6. 2018 taxable value, adjusted for court-ordered reductions. Add Line 3 and Line 5C.	\$247,067,336
7. 2018 taxable value of property in territory the taxing unit deannexed after Jan. 1, 2018. Enter the 2018 value of property in deannexed territory. ⁴	\$0
8. 2018 taxable value lost because property first qualified for an exemption in 2019. Note that lowering the amount or percentage of an existing exemption does not create a new	

exemption or reduce taxable value. If the taxing unit increased an original exemption, use the difference between the original exempted amount and the increased exempted amount. Do not include value lost to freeport or goods-in-transit exemptions.

A. **Absolute exemptions.** Use 2018 market value: \$8,436

B. **Partial exemptions.** 2019 exemption amount or 2019 percentage exemption times 2018 value: \$160,923

C. **Value loss.** Add A and B.⁵ \$169,359

9. 2018 taxable value lost because property first qualified for agricultural appraisal (1-d or 1-d-1), timber appraisal, recreational/scenic appraisal or public access airport special appraisal in 2019. Use only properties that qualified in 2019 for the first time; do not use properties that qualified in 2018.

A. **2018 market value:** \$0

B. **2019 productivity or special appraised value:** \$0

C. **Value loss.** Subtract B from A.⁶ \$0

10. Total adjustments for lost value. Add lines 7, 8C and 9C. \$169,359

11. 2018 adjusted taxable value. Subtract Line 10 from Line 6. \$246,897,977

12. Adjusted 2018 taxes. Multiply Line 4 by Line 11 and divide by \$100. \$1,765,320

13. Taxes refunded for years preceding tax year 2018. Enter the amount of taxes refunded by the taxing unit for tax years preceding tax year 2018. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2018. This line applies only to tax years preceding tax year 2018.⁷ \$3,357

14. Taxes in tax increment financing (TIF) for tax year 2018. Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the taxing unit has no 2019 captured appraised value in Line 16D, enter 0.⁸ \$225,382

15. Adjusted 2018 taxes with refunds and TIF adjustment. Add Lines 12 and 13, subtract Line 14.⁹ \$1,543,295

16. Total 2019 taxable value on the 2019 certified appraisal roll today. This value includes only certified values and includes the total taxable value of homesteads with tax ceilings (will deduct in Line 18). These homesteads include homeowners age 65 or older or disabled.¹⁰

A. **Certified values:** \$280,729,045

B. **Counties:** Include railroad rolling stock values certified by the Comptroller's office: \$0

C. **Pollution control and energy storage system exemption :** Deduct the value of property exempted for the current tax year for the first time as pollution control or energy storage system property: \$0

D. **Tax increment financing:** Deduct the 2019 captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which the 2019 taxes will be deposited \$30,529,212

Attachment: 2019_CLO-TNT worksheet 08052019 (00000003) (3137 : Effective & Rollback Tax Rate)

into the tax increment fund. Do not include any new property value that will be included in Line 21 below. ¹¹	
E. Total 2019 value. Add A and B, then subtract C and D.	\$250,199,833
17. Total value of properties under protest or not included on certified appraisal roll. ¹²	
A. 2019 taxable value of properties under protest. The chief appraiser certifies a list of properties still under ARB protest. The list shows the appraisal district's value and the taxpayer's claimed value, if any, or an estimate of the value if the taxpayer wins. For each of the properties under protest, use the lowest of these values. Enter the total value. ¹³	\$5,438,958
B. 2019 value of properties not under protest or included on certified appraisal roll. The chief appraiser gives taxing units a list of those taxable properties that the chief appraiser knows about, but are not included in the appraisal roll certification. These properties also are not on the list of properties that are still under protest. On this list of properties, the chief appraiser includes the market value, appraised value and exemptions for the preceding year and a reasonable estimate of the market value, appraised value and exemptions for the current year. Use the lower market, appraised or taxable value (as appropriate). Enter the total value. ¹⁴	\$0
C. Total value under protest or not certified: Add A and B.	\$5,438,958
18. 2019 tax ceilings. Counties, cities and junior colleges enter 2019 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing units adopted the tax ceiling provision in 2018 or a prior year for homeowners age 65 or older or disabled, use this step. ¹⁵	\$27,874,270
19. 2019 total taxable value. Add Lines 16E and 17C. Subtract Line 18.	\$227,764,521
20. Total 2019 taxable value of properties in territory annexed after Jan. 1, 2018. Include both real and personal property. Enter the 2019 value of property in territory annexed. ¹⁶	\$0
21. Total 2019 taxable value of new improvements and new personal property located in new improvements. New means the item was not on the appraisal roll in 2018. An improvement is a building, structure, fixture or fence erected on or affixed to land. New additions to existing improvements may be included if the appraised value can be determined. New personal property in a new improvement must have been brought into the taxing unit after Jan. 1, 2018, and be located in a new improvement. New improvements do include property on which a tax abatement agreement has expired for 2019. ¹⁷	\$6,605,405
22. Total adjustments to the 2019 taxable value. Add Lines 20 and 21.	\$6,605,405
23. 2019 adjusted taxable value. Subtract Line 22 from Line 19.	\$221,159,116
24. 2019 effective tax rate. Divide Line 15 by Line 23 and multiply by \$100. ¹⁸	\$0.697821/\$100
25. COUNTIES ONLY. Add together the effective tax rates for each type of tax the county levies. The total is the 2019 county effective tax rate. ¹⁹	

¹Tex. Tax Code Section 26.012(14)²Tex. Tax Code Section 26.012(14)³Tex. Tax Code Section 26.012(13)⁴Tex. Tax Code Section 26.012(15)⁵Tex. Tax Code Section 26.012(15)⁹Tex. Tax Code Section 26.012(13)¹⁰Tex. Tax Code Section 26.012¹¹Tex. Tax Code Section 26.03(c)¹²Tex. Tax Code Section 26.01(c) and (d)¹³Tex. Tax Code Section 26.01(c)

⁶Tex. Tax Code Section 26.012(15)
⁷Tex. Tax Code Section 26.012(13)
⁸Tex. Tax Code Section 26.03(c)

¹⁴Tex. Tax Code Section 26.01(d)
¹⁵Tex. Tax Code Section 26.012(6)
¹⁶Tex. Tax Code Section 26.012(17)

SECTION 2: Rollback Tax Rate

The rollback tax rate is split into two separate rates:

1. **Maintenance and Operations (M&O):** The M&O portion is the tax rate that is needed to raise the same amount of taxes that the taxing unit levied in the prior year plus eight percent. This rate accounts for such things as salaries, utilities and day-to-day operations.
2. **Debt:** The debt tax rate includes the debt service necessary to pay the taxing unit's debt payments in the coming year. This rate accounts for principal and interest on bonds and other debt secured by property tax revenue.

The rollback tax rate for a county is the sum of the rollback tax rates calculated for each type of tax the county levies. In most cases the rollback tax rate exceeds the effective tax rate, but occasionally decreases in a taxing unit's debt service will cause the effective tax rate to be higher than the rollback tax rate.

Rollback Tax Rate Activity	Amount/Rate
26. 2018 maintenance and operations (M&O) tax rate.	\$0.561900/\$100
27. 2018 adjusted taxable value. Enter the amount from Line 11.	\$246,897,977
28. 2018 M&O taxes.	
A. Multiply Line 26 by Line 27 and divide by \$100.	\$1,387,319
B. Cities, counties and hospital districts with additional sales tax: Amount of additional sales tax collected and spent on M&O expenses in 2018. Enter amount from full year's sales tax revenue spent for M&O in 2018 fiscal year, if any. Other taxing units enter 0. Counties exclude any amount that was spent for economic development grants from the amount of sales tax spent.	\$1,075,727
C. Counties: Enter the amount for the state criminal justice mandate. If second or later year, the amount is for increased cost above last year's amount. Other taxing units enter 0.	\$0
D. Transferring function: If discontinuing all of a department, function or activity and transferring it to another taxing unit by written contract, enter the amount spent by the taxing unit discontinuing the function in the 12 months preceding the month of this calculation. If the taxing unit did not operate this function for this 12-month period, use the amount spent in the last full fiscal year in which the taxing unit operated the function. The taxing unit discontinuing the function will subtract this amount in H below. The taxing unit receiving the function will add this amount in H below. Other taxing units enter 0.	\$0
E. Taxes refunded for years preceding tax year 2018: Enter the amount of M&O taxes refunded in the preceding year for taxes before that year. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2018. This line applies only to tax years preceding tax year 2018.	\$2,918
F. Enhanced indigent health care expenditures: Enter the increased amount for the current year's enhanced indigent health care expenditures above the preceding tax year's enhanced indigent health care expenditures, less any state assistance.	\$0
G. Taxes in TIF: Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the taxing unit has no 2019 captured appraised value in Line 16D, enter 0.	\$225,382
H. Adjusted M&O Taxes. Add A, B, C, E and F. For taxing unit with D, subtract if discontinuing function and add if receiving function. Subtract G.	\$2,240,582

Attachment: 2019_CLO-TNT worksheet 08052019 (000000003) (3137 : Effective & Rollback Tax Rate)

SECTION 3: Additional Sales Tax to Reduce Property Taxes

Cities, counties and hospital districts may levy a sales tax specifically to reduce property taxes. Local voters by election must approve imposing or abolishing the additional sales tax. If approved, the taxing unit must reduce its effective and rollback tax rates to offset the expected sales tax revenue.

This section should only be completed by a county, city or hospital district that is required to adjust its effective tax rate and/or rollback tax rate because it adopted the additional sales tax.

Activity	Amount/Rate
41. Taxable Sales. For taxing units that adopted the sales tax in November 2018 or May 2019, enter the Comptroller's estimate of taxable sales for the previous four quarters. ²⁰ Estimates of taxable sales may be obtained through the Comptroller's Allocation Historical Summary webpage. Taxing units that adopted the sales tax before November 2018, skip this line.	\$0
42. Estimated sales tax revenue. Counties exclude any amount that is or will be spent for economic development grants from the amount of estimated sales tax revenue. ²¹ Taxing units that adopted the sales tax in November 2018 or in May 2019. Multiply the amount on Line 41 by the sales tax rate (.01, .005 or .0025, as applicable) and multiply the result by .95. ²² - or - Taxing units that adopted the sales tax before November 2018. Enter the sales tax revenue for the previous four quarters. Do not multiply by .95.	\$1,216,787
43. 2019 total taxable value. Enter the amount from Line 37 of the Rollback Tax Rate Worksheet.	\$227,764,521
44. Sales tax adjustment rate. Divide Line 42 by Line 43 and multiply by \$100.	\$0.534231/\$100
45. 2019 effective tax rate, unadjusted for sales tax. ²³ Enter the rate from Line 24 or 25, as applicable, on the Effective Tax Rate Worksheet.	\$0.697821/\$100
46. 2019 effective tax rate, adjusted for sales tax. Taxing units that adopted the sales tax in November 2018 or in May 2019. Subtract Line 44 from Line 45. Skip to Line 47 if you adopted the additional sales tax before November 2018.	\$0.697821/\$100
47. 2019 rollback tax rate, unadjusted for sales tax. ²⁴ Enter the rate from Line 39 or 40, as applicable, of the Rollback Tax Rate Worksheet.	\$1.347264/\$100
48. 2019 rollback tax rate, adjusted for sales tax. Subtract Line 44 from Line 47.	\$0.813033/\$100

¹⁷Tex. Tax Code Section 26.012(17)

¹⁸Tex. Tax Code Section 26.04(c)

¹⁹Tex. Tax Code Section 26.04(d)

²⁰Tex. Tax Code Section 26.041(d)

²¹Tex. Tax Code Section 26.041(i)

²²Tex. Tax Code Section 26.041(d)

²³Tex. Tax Code Section 26.04(c)

²⁴Tex. Tax Code Section 26.04(c)

SECTION 4: Additional Rollback Protection for Pollution Control

A taxing unit may raise its rate for M&O funds used to pay for a facility, device or method for the control of air, water or land pollution. This includes any land, structure, building, installation, excavation, machinery, equipment or device that is used, constructed, acquired or installed wholly or partly to meet or exceed pollution control requirements. The taxing unit's expenses are those necessary to meet the requirements of a permit issued by the Texas Commission on Environmental Quality (TCEQ). The taxing unit must provide the tax assessor with a copy of the TCEQ letter of determination that states the portion of the cost of the installation for pollution control.

This section should only be completed by a taxing unit that uses M&O funds to pay for a facility, device or method for the control of air, water or land pollution.

Additional Rollback Protection for Pollution Control Activity	Amount/Rate
49. Certified expenses from the Texas Commission on Environmental Quality (TCEQ). Enter the amount certified in the determination letter from TCEQ. ²⁵ The taxing unit shall provide its tax assessor-collector with a copy of the letter. ²⁶	\$0
50. 2019 total taxable value. Enter the amount from Line 37 of the Rollback Tax Rate Worksheet.	\$227,764,521
51. Additional rate for pollution control. Divide Line 49 by Line 50 and multiply by \$100.	\$0/\$100
52. 2019 rollback tax rate, adjusted for pollution control. Add Line 51 to one of the following lines (as applicable): Line 39, Line 40 (counties) or Line 48 (taxing units with the additional sales tax).	\$0.813033/\$100

SECTION 5: Total Tax Rate

Indicate the applicable total tax rates as calculated above.

Effective tax rate (Line 24; line 25 for counties; or line 46 if adjusted for sales tax)	\$0.697821
Rollback tax rate (Line 39; line 40 for counties; or line 48 if adjusted for sales tax)	\$0.813033
Rollback tax rate adjusted for pollution control (Line 52)	\$0.813033

SECTION 6: Taxing Unit Representative Name and Signature

Enter the name of the person preparing the tax rate as authorized by the taxing unit.

print here

Printed Name of Taxing Unit Representative

sign here

Taxing Unit Representative

Date

²⁵Tex. Tax Code Section 26.045(d)

²⁶Tex. Tax Code Section 26.045(i)

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 08/13/19 06:00 PM
Department: City Secretary
Category: Agreement
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 3138)

DOC ID: 3138 B

Consideration and ACTION to propose a tax rate for tax year 2019, take a record vote, if proposed tax rate exceeds the lower of the effective rate or rollback rate, and set dates for public hearings, if necessary.

The proposed 2019-2020 fiscal year budget will keep the ad valorem tax rate at \$0.715 per \$100 valuation just as it has been for the last 12 years. This will be the 13th year in a row the ad valorem tax rate is at \$0.715 per \$100 valuation. The effective ad valorem tax rate for 2019-2020 is \$0.697821 per \$100 valuation. Remember, the effective ad valorem tax rate would impose the same total taxes as last year if you compare properties taxed in both years. Leaving the tax rate at \$0.715 per \$100 valuation means we will receive more in revenue in the new budget than we currently are getting when comparing the same properties. Since we are leaving the ad valorem tax rate at \$0.715 per \$100 valuation, we will need to hold 2 public hearings because we will receive more revenue than last year when you compare the same properties. The amount received will be approximately \$147,844.20 more than last year.

I recommend the ad valorem property tax rate of \$0.715 per \$100 valuation for the 2019-2020 fiscal year budget setting the 2 public hearings for Tuesday, August 20 and Tuesday, August 27 both at 6:00 pm at City Hall.

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 08/13/19 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 3122)

DOC ID: 3122 A

City Manager Report A. Wastewater Plant Update B. Water Plant Update C. Water & Wastewater Engineering Study D. Whipple Road Wastewater Extension E. Nature Park F. Hike & Bike Trails G. CDBG Disaster Grant H. Henderson Road Project I. City Hall Project J. Underground Canal K. Update Planning & Zoning Ordinance L. Drainage Update M. Street & Alley Paving N. Boys & Girls Club Quarterly Report

A. Wastewater Plant Update - The plans and documents were sent to TWDB for the Chlorine Contact Basin Project and the Headworks Project. We are waiting for their approval. Once these are approved by TWDB we can advertise for bids.

B. Water Plant Update - We have approval from TCEQ and TWDB to proceed with working to get the upgrades done on the water plant and distribution lines. It is included in the study under C.

C. Water & Wastewater Engineering Study - The water & wastewater portions have been approved by TCEQ and TWDB. The Council approved asking for about \$1,600,000 to fix 3 lift stations, run sewer service to the new annexed areas on West Highway 100, replace some old manholes and replace some old sewer lines. The Council approved the upgrades needed at the water plant and water system for \$3,700,000. There are no grants available for this but we can probably get a low interest loan. The intent will be to do this with no increase in rates but will be difficult to accomplish. The amounts we can save on repairs can go towards the loan payment. We are working with TWDB on submitting an application.

D. Whipple Road Wastewater Extension - Hanson Professional Services has the documents ready for us to advertise, bid, award contract and begin construction. The City has to acquire the easements prior to that. I am about done on the large amount of time spent on getting the right-of-way for Henderson Road so I should be able to work on this soon.

E. Nature Park - It looks like we will have approximately \$67,040.30 in remaining funds available to complete the bird blind, the drip station and do some habitat restoration. We will wait for the bids to come in on the Hike & Bike Trails to be sure there are adequate funds to complete that project since these funds can also be sure for the trails. Once we know that we will proceed to get plans and specifications ready for bid. The playground is installed and complete. It is a tremendous addition and will fit perfectly in with the nature park theme.

F. Hike & Bike Trails - Half Associates will complete the bid package as soon as we clear up the conflict in the alignment of the trail in the Holiday Out area. In 2016 the City agreed to sell the Retama Street right-of-way to them. This is creating a little problem with enough room. I

am trying to work it out so it is beneficial to all. Once this is resolved it will be sent to TPW for their approval and then we can bid.

G. CDBG Disaster Grant - We applied for a \$350,000 grant to improve drainage along the railroad tracks just north of Canal Street and paving of East Tenth Street and part of Whipple Road due to problems during heavy rains in June of 2018. They did not approve the drainage but did approve for the streets to be redone. As soon as we send the contract to be signed by the Mayor we can hire a grant administrator and engineer for them to begin the design and specifications for the project. It is unfortunate the drainage piece was not approved but at least we will get the benefit of street repairs.

H. Henderson Road Project - I continue to work to get them documents signed from the property owners. I hope to have all 9 of the properties completed and filed within the next 2 weeks. Once I have that done we will have a TIRZ Board meeting to approve the project to go out for bids. We are getting close for this to be a reality.

I. City Hall Project - Work is continuing very well. The move in date is mid to late October.

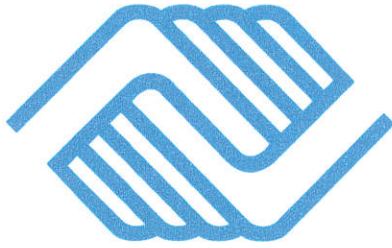
J. Underground Canal - This is on hold for now until Bayview Irrigation District and Cameron County Irrigation District 10 decides what they want to do. I have made it clear we are fine with being a partner with them but as of now all they want is for the City to fund it all.

K. Update Planning & Zoning Ordinance - We are still have not heard anything from Municode so I will work on a new option.

L. Drainage Update - Cameron County Drainage District #1 is continuing to clean the ditches around the city as well as downstream. We are still waiting on them to let us know when they can upgrade the pipe under the ditch to the south of town and then further south to remove the concrete. When they have time they will let us know so we can assist. Pederson Construction has most of the cleaning completed on the seepage ditch on the east side of his property that is the main drainage that we have had problems with. It looks fantastic. We are looking for options to clean the area to the south around Mr. Vega's property. I am also working with the owners of Pederson Construction, Zarsky Lumber and Community of Christ Church to get an easement for the drainage ditch behind their properties. All of the paper work has been completed and given to them to approve so we have to wait on them. If I can do that, Cameron County Drainage District # 1 will assume maintenance on the ditch to keep it clean. The owner on the north side of that drainage ditch that is the developer for Valle Alto will initially clean the ditch and create a larger detention area. This is all positive for that area.

M. Street & Alley Paving - The Street Project will be discussed during the meeting. The allies are complete and look great. The signs are ordered and we will install them as soon as we get them.

N. Boys & Girls Club - Quarterly Report



BOYS & GIRLS CLUBS OF LOS FRESNOS

Quarterly Report 2019

Reporting Period (Underline One)

Jan-March

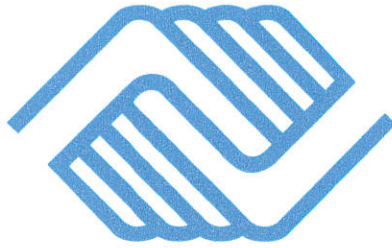
April-June

July-September

Oct-Dec

Mission: To enable all young people, especially those who need us most, to reach their full potential as productive, caring, responsible citizens.	
Vision: Provide a world-class Club Experience that assures success is within reach of every young person who enters our doors, with all members on track to graduate from high school with a plan for the future, demonstrating good character and citizenship, and living a healthy lifestyle.	
Quarterly Payment Amount: \$15,000	Annual Payment Amount: \$60,000
Total Number of members served this quarter: <u>307</u>	
Total Number of Youth Participating in Tutoring: <u>108</u>	Total Number of Youth Participating in Sports & Fitness: 187 (Basketball) + 12 (Boxing) = <u>199</u>
Tutoring: Number of members passing: <u>106</u> Number of members who improved in Reading or Math: <u>74</u> Number of members who passed to the next grade level: <u>108</u>	
Sports & Fitness - BMI: Number of members who participated in BMI assessment: <u>63</u>	
Sports & Fitness – Basketball: Number of Teams: <u>20</u> Number of Games Played: <u>37</u>	
<u>Number of girls:</u> Ages 5-6: 5 Ages 7-8: 9 Ages 9-10: 15 Ages 11-12: 25	<u>Number of boys:</u> Ages 5-6: 11 Ages 7-8: 35 Ages 9-10: 40 Ages 11-12: 47

Attachment: BG CLUB QUARTERLY REPORT (3122 : City Manager Report)



BOYS & GIRLS CLUBS OF LOS FRESNOS

Quarterly Report 2019

Did a tournament occur during this period? YES ☒ NO ☐ (check box)

If yes, how many games? 15

Was a Closing Ceremony held this period? YES ☒ NO ☐ (check box)

If yes, how many youth were in attendance? 13 teens + 75 children = 88

Club Activities Funded by City of Los Fresnos:

City funds allowed the Club to provide afterschool tutoring, summer arts & crafts activities and sports & recreation programs (basketball program). The Club's average daily attendance during the After-School program in April was 104 members and 108 members in May.

This quarter we wrapped up a thrilling and successful basketball program with post-season basketball tournaments for the 7-12 age divisions, and hosted the Closing Ceremonies to recognize all our players and volunteers. The Club invited the Los Fresnos High School JROTC to present colors and the STARS dance team to perform a special dance routine for the players' family and friends in attendance.

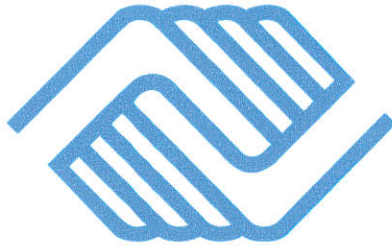
On April 8-12, BGCLF joined hundreds of Clubs across the nation to celebrate National Boys & Girls Club Week to highlight the Club's core program areas. Our Club had guest speakers each day to bring awareness to our members about specific topics. We had the Los Fresnos Police Department speak to our members about safety and bullying, Barber Kings in Brownsville talked about education and career readiness, and City of Los Fresnos Community Health Worker, Christine Martinez, had all our members doing ZUMBA to underline the importance of healthy lifestyles.

Club Staff attended the 2019 National All-Staff Conference at the Boys & Girls Clubs of Coastal Bend in Corpus Christi, TX in May. The staff attended trainings about grant writing, programming, and youth development.

The Club has been working diligently in the Club Garden, and transported Club members to water the plants and learn about the different fruits and vegetables (basil, cherry tomatoes, tomatoes, carrots, lettuce, watermelon, cucumbers, pumpkins,...) that are growing in the garden. We also had 12 students from the LFHS National Honor Society volunteer working in the garden this summer.

In June we successfully concluded the first half of our Summer Program. Along with our other programs that make up the Boys & Girls Club Experience (Triple-Play, Healthy Lifestyles, etc.) we're also implementing Summer Brain Gain: Read curriculum. Studies show that during summer most youth lose about two months' worth of math and reading skills. Summer Brain Gain is a literacy program that creates learning opportunities that helps prevent our members from falling behind.

In addition, every summer the Club partners with Behavioral Health Solutions to provide a mentoring and



BOYS & GIRLS CLUBS OF LOS FRESNOS

Quarterly Report 2019

prevention program. This program promotes a proactive process to address health and wellness in our middle school members by enhancing and increasing knowledge, skills, and attitudes for making healthy choices.

The Club also introduced the Club Store this summer! Members are rewarded and recognized by receiving "Club Bucks" throughout the week for participation, good behavior, helping others, winning a contest, etc. The bucks are redeemed on Thursday for toys and treats!

We also want to make note of the 22 teens participating in our Jr Staff program. The program develops Club members' interpersonal skills, work ethic and sense of community responsibility.

Furthermore, a group of teens from Dallas, TX visited the Club and led our Club members in games and afternoon activities.

In conclusion, thanks to your support our Club members are able to use their creativity and imagination making arts and crafts projects. They thoroughly enjoy painting, drawing, and exercising their motor skills.

Goals and Outcomes of these programs:

Tutoring:

Goal: Club members have access to tutoring and homework assistance to help them be successful in school.

Outcome: Club members who are struggling in school have a safe place to go and get support with their studies. Club staff identify members in need of tutoring and intervene to help them stay on track.

Sports & Fitness:

Goal: Club members gain knowledge of how to avoid risky behaviors and make healthy lifestyle choices.

Outcome: Club members are participating in regular physical activity. These programs develop young people's capacity to engage in positive behaviors to nurture their well-being, set personal goals and grow into self-sufficient adults. In addition, sports programs teach members good sportsmanship, team work, discipline and basic fundamentals of the sport.

11:41 AM
07/18/19
Accrual Basis

Boys and Girls of Los Fresnos
Profit & Loss
April through June 2019

	Apr - Jun 19
Ordinary Income/Expense	
Income	
City of LosFresnosAgree\$15000/Q	15,000.00
GRANTS	14,677.99
CONTRIBUTIONS	2,000.00
PROGRAM REVENUES	
Public Support Sponsors	
CONTRACTS	22,257.81
Total Public Support Sponsors	22,257.81
Program Fees	20,100.25
Total PROGRAM REVENUES	42,358.06
MEMBERSHIP REVENUE	
Membership Fees (Service Fees)	600.00
Total MEMBERSHIP REVENUE	600.00
Total Income	74,636.05
Expense	
Membership Development	126.00
CONTRIBUTIONS.	200.00
GRANT	
Grant Writing	1,866.00
Total GRANT	1,866.00
PROGRAM EXPENDITURES	
Occupancy (Building)	3,934.10
Direct Payroll	
Wages	35,803.32
Insurance	1,668.00
Payroll Service	270.10
Total Direct Payroll	37,741.42
General Program	
Equipment	1,052.57
Flags	158.00
Health Inspection	51.13
Mobile	552.57
Staff	692.64
Storage	636.00
Training	2,051.74
Total General Program	5,194.65
PROGRAMS	
After School	
Food Program	7,133.14
Supplies	144.82
Total After School	7,277.96
Basketball	4,440.73
Boxing	75.00
Community Sponsorships	125.00

Attachment: BG CLUB QUARTERLY REPORT (3122 : City Manager Report)

11:41 AM
07/18/19
Accrual Basis

Boys and Girls of Los Fresnos
Profit & Loss
April through June 2019

	Apr - Jun 19
Farm	272.21
Flag Football	15.00
Gym	149.98
Summer Program	1,195.87
Total PROGRAMS	13,551.75
Total PROGRAM EXPENDITURES	60,421.92
SPECIAL EVENT	75.00
MANAGEMENT & GENERAL	
Bank Service Charge	254.48
Dues	500.00
Office Equipment	22.77
Office Supplies	632.40
Postage and Delivery	33.05
Printing and Publications	259.98
Total MANAGEMENT & GENERAL	1,702.68
Total Expense	64,391.60
Net Ordinary Income	10,244.45
Net Income	10,244.45

Attachment: BG CLUB QUARTERLY REPORT (3122 : City Manager Report)

11:42 AM
07/18/19
Accrual Basis

Boys and Girls of Los Fresnos
Balance Sheet
As of July 18, 2019

	Jul 18, 19
ASSETS	
Current Assets	
Checking/Savings	53,074.08
Accounts Receivable	19,999.94
Other Current Assets	1,207.00
Total Current Assets	74,281.02
Fixed Assets	650,633.02
TOTAL ASSETS	724,914.04
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	3,510.63
Other Current Liabilities	-8,261.76
Total Current Liabilities	-4,751.13
Total Liabilities	-4,751.13
Equity	729,665.17
TOTAL LIABILITIES & EQUITY	724,914.04

Attachment: BG CLUB QUARTERLY REPORT (3122 : City Manager Report)

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 08/13/19 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:
DOC ID: 3123

SCHEDULED

ACTION ITEM (ID # 3123)

Financial Report 1. Monthly 2. Year to Date 3. Sales Tax

Call with questions.

I recommend approval.

CHECKLIST FOR GENERAL FUND				JULY 2019
CK#	VENDOR NAME	Inv.Date	Amount	Description
369	CITY OF L.F. PAYROLL ACCT	07/11/19	\$ 83,255.35	DUE TO PAYROLL #20 7/12/19
373	CITY OF L.F. PAYROLL ACCT	07/25/19	\$ 79,484.18	DUE TO PAYROLL #21 7/26/19
29845	UNC PEMBROKE	06/10/16	VOID	VOIDED CHECK-CLASS WAS NOT ATTENDED AFTER
33967	JOSE SAUCEDA	07/03/19	\$ 100.00	RENTAL DEPOSIT REFUND-LF COMMUNITY CENTER
33968	LINDA RAMIREZ	07/03/19	\$ 100.00	RENTAL DEPOSIT REFUND-LF COMMUNITY CENTER
33969	MARIA CASANOVA	07/03/19	\$ 100.00	RENTAL DEPOSIT REFUND-LF COMMUNITY CENTER
33970	PATRICIA MARTINEZ	07/03/19	\$ 100.00	CANCELLATION OF EVENT-LF MEMORIAL PARK 6/29/
33971	TOMAS GODINEZ	07/03/19	\$ 124.00	OVER PAYMENT-E0022577
33972	YOLANDA CRUZ	07/03/19	\$ 100.00	RENTAL DEPOSIT REFUND-LF COMMUNITY CENTER
33973	ADAPCO, INC	06/19/19	\$ 1,776.64	MOSQUITO SPRAYING SUPPLIES
33974	ALLIED WASTE SERVICES	06/15/19	\$ 179.05	ROLL OFF/PICK UP SERVICES
33975	BETHEL ELECTRIC	06/25/19	\$ 150.00	REPAIR ROW OF LIGHTS AT LIBRARY
33976	CC DISTRIBUTORS	06/19/19	\$ 1,495.01	CLEANING SUPPLIES-CITY BUILDINGS
33977	CDW GOVERNMENT	VARIOUS	\$ 1,814.60	STORAGE DEVICE/FIREWALL-IT DEPT
33978	CENTRAL PLUMBING	05/29/19	\$ 45.51	REPLACEMENT SINK AT POOL
33979	CHAD GARRETT	06/24/19	\$ 405.00	SPRAYING OF VEGETATION CONTROL IN ALLEYS IN
33980	CHARLIE BANDA	07/03/19	\$ 100.00	RENTAL DEPOSIT REFUND-LF COMMUNITY CENTER
33981	CITY OF LOS FRESNOS	06/20/19	\$ 977.06	WATER/GARB/SEWER-CITY BUILDINGS/PARKS
33982	CITY OF LOS FRESNOS	06/20/19	VOID	VOIDED CHECK-CONTINUED
33983	EMILIO GOMEZ	06/20/19	\$ 221.00	WEEDEATER REPAIRS
33984	ESTRADA HINOJOSA	06/20/19	\$ 500.00	CONTINUING DISCLOSURE PREP FYE 218
33985	FUELMAN	VARIOUS	\$ 1,857.49	FUEL FOR ENVIRONMENTAL/PD/STREET DEPT VEHIC
33986	GENE DANIELS	07/01/19	\$ 1,850.00	JULY 2019-JUDGE/PHONE STIPEND
33987	GERONIMO SHELDON	07/01/19	\$ 451.00	JULY 2019-FIRE MARSHAL
33988	GRANICUS	07/01/19	\$ 331.80	AGENDA/MINUTE-IQM2 SUBSCRIPTION
33989	GTOT	06/20/19	\$ 75.00	PUBLIC MEMBERSHIP 2019-P.GARZA
33990	HECTOR'S MUFFLER	VARIOUS	\$ 1,556.76	PD VEHICLE/MOWER REPAIR/JD SHREDDER REPAIR
33991	HOME DEPOT	VARIOUS	\$ 651.66	TABLES-COMM CENTER/WEEDEATER PARTS/REPLA
33992	LINEBARGER GOGGAN BLAIR	07/03/19	\$ 4,397.64	MAY 2019-COLLECTION FEES
33993	LF CHAMBER OF COMMERCE	07/01/19	\$ 2,850.00	JULY 2019-SERVICE AGREEMENT
33994	LF VOLUNTEER FIRE DEPT	06/30/19	\$ 2,369.00	3RD QTR DONATIONS- APR/MAY/JUNE.
33995	MAXIMINO TORRES	06/30/19	\$ 328.00	CLEANING-PD/ENVIRON/PARKS/STREET VEHICLES
33996	MAXIMINO TORRES	VARIOUS	\$ 5,225.00	MOWING OF WEEDED LOTS-VIOLATION OF CITY ORD
33997	OFFICE DEPOT	05/21/19	\$ 323.85	OFFICE SUPPLIES-POLICE DEPT
33998	PETTY CASH	VARIOUS	\$ 167.16	WALMART-FRUIT-CITY EMPLOYEES/POSTAGE-LIB/PC
33999	PURCHASE POWER	05/31/19	\$ 472.75	MAY2019-POSTAGE-COURT/PD/LIB/CODE/CH
34000	RED RIVER SPECIALTIES	06/17/19	\$ 339.80	VEGETATION CONTROL CHEMICALS
34001	SAM'S CLUB	06/10/19	\$ 430.20	SNACKS-SUMMER FAMILY MOVIE NIGHTS
34002	STAFF FORCE	VARIOUS	\$ 1,254.40	CONTRACT LABOR-WEEKENDING 6/16/19
34003	STAPLES	06/01/19	\$ 212.18	OFFICE SUPPLIES-COMMUNITY HEALTH/COURT
34004	STATE COMPTROLLER	07/01/19	\$ 298.80	UNCLAIMED PROPERTY REPORTING
34005	SUSANA ESCOBEDO	06/25/19	\$ 44.54	REIMBURSE MILES-READING OUTREACH PROGRAM
34006	VEAE SERVICES	06/28/19	\$ 3,500.00	NETWORK CABLING FOR NEW CITY HALL
34007	WT COX INFORMATION	06/17/19	\$ 594.85	MAGAZINE SUBSCRIPTIONS-LIBRARY
34008	WT COX INFORMATION	06/17/19	VOID	VOIDED CHECK-CONTINUED
34009	ENRIQUE JUAREZ	06/30/19	\$ 1,250.00	JUNE 2019-ATTORNEY FEES
34010	POLICE ONE	07/11/19	\$ 990.00	REGISTRATION-TASER COURSE
34011	ARTEMIO RODRIGUEZ	07/19/19	\$ 127.00	OVER PAYMENT TICKET-E0021970
34012	CYNTHIA MERCADO	07/19/19	\$ 6.00	OVER PAYMENT TICKET-E0022531
34013	JOSE ARRIAGA	07/19/19	\$ 41.00	OVER PAYMENT TICKET-E0021896
34014	JOSE SAUCEDA	07/19/19	\$ 100.00	RENTAL DEPOSIT REFUND-LF COMMUNITY CENTER
34015	JUANITA MARTINEZ	07/19/19	\$ 50.00	RENTAL DEPOSIT REFUND-LF MEMORIAL PARK 7/14/
34016	MARIA QUINTANILLA	07/19/19	\$ 50.00	RENTAL DEPOSIT REFUND-LF MEMORIAL PARK 7/6/1
34017	RICARDO SALAS	07/19/19	\$ 60.00	CANCELLATION OF SWIMMING LESSONS-1 KID
34018	UNITED IN CHRIST MINISTRIES	07/19/19	\$ 50.00	RENTAL DEPOSIT REFUND-LF COMMUNITY PARK 7/5
34019	YOLANDA CRUZ	07/19/19	\$ 100.00	RENTAL DEPOSIT REFUND-LF COMMUNITY CENTER
34020	A&M AUTOMOTIVE	07/16/19	\$ 50.99	WHEEL ALIGNMENT -F53
34021	AARON VILLARREAL	07/16/19	VOID	VOID-COURSE NOT ATTENDED AFTER

Attachment: CC FINANCIALS - JULY 2019 (00000002) (3123 : Financial Report)

34022	AGUA WORKS	06/26/19	\$ 131.63	4" PVC COLLAR CLAMP-POOL SUPPLIES
34023	AGUSTIN LOPEZ	07/19/19	\$ 100.00	RENTAL DEPOSIT REFUND-LF COMMUNITY CENTER
34024	ALLIED WASTE SERVICES	06/30/19	\$ 52,099.87	SOLID WASTE/BRUSH COLLECTION
34025	AMAZON.COM	VARIOUS	\$ 738.87	BACKPACK-PD SCHOOL FAIR/EXERCISE EQUIP-COM
34026	AMEGY BANK	07/03/19	\$ 6,321.88	INTEREST DUE
34027	ARCHER BUSINESS	06/30/19	\$ 741.13	COPIER METER READING-COURT/CITY HALL/PD/HEA
34028	AT&T MOBILITY	07/01/19	\$ 1,286.57	MOBILE PHONE SERVICE
34029	CC DISTRIBUTORS	07/02/19	\$ 77.12	CLEANING SUPPLIES-CITY BUILDINGS
34030	CDC	07/19/19	\$ 32,932.81	TAX ALLOCATION END 7/9/19
34031	CINTAS	07/10/19	\$ 312.57	MEDICAL SUPPLIES-CITY HALL/POLICE DEPT/COMM
34032	CITY OF BROWNSVILLE	06/30/19	\$ 36.00	USE OF SANITARY LANDFILL
34033	DELTA SPECIALTIES	06/24/19	\$ 1,326.75	CUSTOM STREET SIGNS
34034	DIRECT ENERGY	06/28/19	\$ 9,850.10	ELEC-CH/PD/COURT/SIGN/PARKS/STREETS/B&G CL
34035	FEDERAL EXPRESS	06/20/19	\$ 79.19	DELIVERY-GRANT WORKS
34036	FIRST COMMUNITY BANK	VARIOUS	\$ 730.66	HOTEL STAY-TCCMP PROGRAM/TAX RATE BUDGET
34037	FOREMOST TELECOM	07/15/19	\$ 80.42	INTERNET SERVICE-LIBRARY
34038	FUELMAN	VARIOUS	\$ 2,100.80	FUEL FOR ENVIRONMENTAL/PD/STREET DEPT VEHIC
34039	GUADALUPE GARCIA	07/19/19	\$ 100.00	RENTAL DEPOSIT REFUND LF COMMUNITY CENTER
34040	HECTOR'S MUFFLER	VARIOUS	\$ 1,677.32	VEHICLE REPAIRS-MOWER/TRAILER/PD UNITS
34041	HUGHES NETWORK	07/04/19	\$ 112.41	SATELLITE INTERNET-EOC
34042	JOHN DEERE	07/01/19	\$ 329.72	MOWER BLADES/BELTS
34043	JORGE DELA GARZA	07/16/19	\$ 125.00	PER DIEM-TASER COURSE PROGRAM 7/29-7/30/19
34044	LT BOSWELL	VARIOUS	\$ 2,113.52	VEHICLE REPAIRS-STEERING GEAR/STEER SHAFT R
34045	LEXIS NEXIS RISK DATA	06/30/19	\$ 100.00	PEOPLE SEARCH PROGRAM
34046	LOS FRESNOS CISD	06/26/19	\$ 110.00	REIMBURSE-CITY POOL BOILER INSPECTION
34047	LOS FRESNOS NEWS	VARIOUS	\$ 772.00	ADS-HEALTH MATTERS/ARTISAN MARKET/4TH OF JUL
34048	LUIS A RAMOS	05/31/19	\$ 4,608.50	JUNE 2019-CUSTOMER SERVICE INSPECTIONS
34049	MAXIMINO TORRES	VARIOUS	\$ 1,724.00	CLEANING OF CITY VEHICLES/LOT MOWING-WEED
34050	MAXIMINO TORRES	VARIOUS	VOID	VOIDED CHECK-CONTINUED
34051	NASAP	07/09/19	\$ 39.00	SURPLUS PROPERTY MEMBERSHIP
34052	NOVA HEALTHCARE	VARIOUS	\$ 189.71	PRE EMPLOYMENT SCREENING-BARRON/EVAN
34053	O'REILLY AUTO	VARIOUS	\$ 90.43	JUNE 2019-SUPPLIES FOR MAINTENANCE
34054	OSCAR CRUZ	07/15/19	\$ 350.00	REGISTRATION-COLLISION INVESTIGATION COURSE
34055	OSS ACADEMY	07/16/19	\$ 50.00	ONLINE TRAINING COURSE-J.JOHNSTON-SPANISH LA
34056	PETTY CASH	VARIOUS	\$ 55.01	POLICE DEPT SUPPLIES/FRUIT-CITY EMPLOYEES
34057	SANCHEZ TIRES	07/01/19	\$ 5.00	FLAT REPAIR
34058	SIRCHIE FINGERPRINT LAB	VARIOUS	\$ 674.15	EVIDENCE BOXES/DRUG TEST KITS
34059	SMARTCOM TELEPHONE	07/08/19	\$ 483.42	INTERNET SERVICE-CITY HALL/PD/COURT
34060	STAFF FORCE	VARIOUS	\$ 3,544.80	CONTRACT LABOR-WEEKEND 6/23,6/30,7/7/19
34061	STATE COMPTROLLER	06/30/19	\$ 98,788.75	QUARTER ENDING 6/30/19
34062	TEAM GRAPHIX	07/15/19	\$ 1,361.00	MEDALS/T-SHIRTS-COMMUNITY 5K EVENT
34063	TIME WARNER CABLE	07/06/19	\$ 8.10	CABLE SERVICE-LIBRARY
34064	TX COMMISSION ON ENVIR	07/16/19	\$ 400.00	STORM WATER PERMIT NOI FEE
34065	TX MUNICIPAL COURTS	07/01/19	\$ 75.00	DUES 9/1/19-8/31/20
34066	VEAE SERVICES	VARIOUS	\$ 971.19	PHONE SERVICE-CITY BUILDINGS/IT SERVICE 3RD Q
34067	ZARSKY LUMBER	06/30/19	\$ 1,127.44	JUNE 2019-SUPPLIES FOR MAINTENANCE
34068	HUGO SANCHEZ ALCALA	07/19/19	\$ 6,892.00	ALVAREZ & CUATES SIDEWALK REPAIR
		TOTAL	\$ 439,308.11	

CITY OF LOS FRESNOS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2019

01 -GENERAL FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
00-PROPERTY TAXES	1,436,500	31,256.46	1,397,671.80	0.00	38,828.20	97.30
30-NONPROPERTY TAXES	1,605,093	125,728.08	1,312,345.45	0.00	292,747.55	81.76
07-POLICE	512,370	72,021.38	461,737.19	0.00	50,632.81	90.12
10-HEALTH	7,800	790.00	11,500.00	0.00 (3,700.00)	147.44
12-GARBAGE	131,000	70,908.12	184,069.50	0.00 (53,069.50)	140.51
15-PARKS	14,500	3,033.00	17,847.00	0.00 (3,347.00)	123.08
16-LIBRARY	12,000	898.55	9,192.77	0.00	2,807.23	76.61
44-Misc Revenue	25,270	0.00	24,277.46	0.00	992.54	96.07
90-REIMBURSABLES	292,478	12,038.06	243,546.65	0.00	48,930.95	83.27
TOTAL REVENUES	4,037,011	316,673.65	3,662,187.82	0.00	374,822.78	90.72
<u>EXPENDITURE SUMMARY</u>						
01-CITY COUNCIL	0 (50.00) (50.00)	0.00	50.00	0.00
02-ADMINISTRATION	503,781	27,987.69	419,905.44	425.43	83,449.73	83.44
03-MUNICIPAL COURT	229,740	13,599.12	163,276.32	0.00	66,463.68	71.07
04-TAX ASSESSOR COLLECTOR	39,737	113.04	32,491.14	0.00	7,245.86	81.77
06-ELECTIONS	18,098	0.00	13,344.99	0.00	4,753.01	73.74
07-POLICE	1,605,604	158,339.67	1,190,939.74	45,146.83	369,517.79	76.99
08-FIRE	122,457	999.23	110,198.52	0.00	12,258.04	89.99
09-ENGINEERING	65,000	0.00	62,061.36	0.00	2,938.64	95.48
10-HEALTH	136,539	7,759.21	66,378.56	0.00	70,160.40	48.62
11-EMERGENCY MEDICAL SERV	152,957	46.45	134,843.06	0.00	18,114.04	88.16
12-GARBAGE	5,500	117.37	2,936.96	0.00	2,563.04	53.40
13-STORM WATER	22,500	400.00	8,266.53	0.00	14,233.47	36.74
14-STREETS	328,376	20,588.92	287,700.66	1,880.54	38,795.28	88.19
15-PARKS	340,781	28,285.00	231,029.45	13,100.85	96,650.52	71.64
16-LIBRARY	198,489	10,573.50	130,562.94	14,100.00	53,826.20	72.88
17-COMMUNITY CENTER	13,661	849.74	8,580.12	0.00	5,080.88	62.81
18-EMERGENCY MANAGEMENT	42,000	675.85	45,477.72	0.00 (3,477.72)	108.28
19-ALL DEPARTMENT EXPENS	14,600	0.00	13,823.59	225.00	551.41	96.22
21-CITY PROMOTION	4,500	0.00	3,000.00	0.00	1,500.00	66.67
23-DSRIP-COMMUNITY HEALT	63,300	4,824.23	41,905.50	0.00	21,394.50	66.20
24-MENTAL TASK FORCE PRO	62,831	5,150.84	52,722.17	0.00	10,108.83	83.91
28-INFORMATION TECHNOLOG	64,953	1,866.88	28,127.05	215.00	36,610.95	43.63
22-TRANSFERS	0	56,586.72	56,586.72	0.00 (56,586.72)	0.00
TOTAL EXPENDITURES	4,035,404	338,713.46	3,104,108.54	75,093.65	856,201.83	78.78
REVENUE OVER/(UNDER) EXPENDITURES	1,607 (22,039.81)	558,079.28 (75,093.65) (481,379.05)	62.97

Attachment: CC FINANCIALS - JULY 2019 (00000002) (3123 : Financial Report)

CHECKLIST FOR WATER & SEWER				JULY 2019
CK #	VENDOR NAME	Inv.Date	Amount	Description
370	CITY OF L.F. PAYROLL ACCT	07/11/19	\$ 33,923.08	DUE TO PAYROLL #20 7/12/19
374	CITY OF L.F. PAYROLL ACCT	07/25/19	\$ 33,498.58	DUE TO PAYROLL #21 7/26/19
145993	UNC PEMBROKE	06/10/16	VOID	VOIDED CHECK-CLASS WAS NOT ATTENDED AFTERALL
148663	ABSOLUTE HOLDINGS	06/25/19	\$ 1,489.90	WATER QUALITY REPORTS/ MAILINGS
148664	ANA-LAB	06/21/19	\$ 132.00	WATER TESTING-TOC/RAW/COMBINED SAMPLES
148665	CDW GOVERNMENT	VARIOUS	\$ 1,814.59	STORAGE DEVICE/FIREWALL-IT DEPT
148666	CHEMTRADE CHEMICALS	06/02/19	\$ 7,075.50	WATER PLANT CHEMICALS-CAUSTIC SODA
148667	CINTAS CORPORATION	VARIOUS	\$ 1,610.74	CLEANING OF WATER/SEWER UNIFORMS
148668	CITY OF LOS FRESNOS	06/20/19	\$ 1,540.59	WATER/SEWER/GARB-SEWER PLANT-LIFT STATION
148669	DIRECT ENERGY	05/30/19	\$ 9,677.94	ELEC-WATER/SEWER DEPT
148670	EAST RIO HONDO WATER	07/03/19	\$ 962.09	JULY 2019-ERH SETTLEMENT
148671	ESTRADA HINOJOSA	06/20/19	\$ 1,000.00	CONTINUING DISCLOSURE PREP FYE 2018
148672	FUELMAN	VARIOUS	\$ 542.87	FUEL FOR WATER/SEWER VEHICLES
148673	HECTOR'S MUFFLER	06/27/19	\$ 105.00	CUSTOM WATER METER WRENCH/METER COVER
148674	HOME DEPOT	06/06/19	\$ 61.95	PAD LOCK AND SPARE KEYS
148675	LUIS MASCORRO	VARIOUS	\$ 625.00	ELEC REPAIR-CONTROL PANELS-LIFT STATIONS
148676	MAXIMINO TORRES	06/30/19	\$ 176.00	JUNE 2019-CLEANING-W/S DEPT VEHICLES
148677	MOODY BROS, INC	06/26/19	\$ 460.00	ANNUAL CALIBRATION OF WWTP FLOW METER
148678	NEW CORE INC	06/28/19	\$ 835.00	REPAIR SERVICE PUMP #2
148679	OFFICE DEPOT	06/05/19	\$ 88.49	GREEN BAR PAPER
148680	PURCHASE POWER	05/31/19	\$ 48.24	MAY2019-POSTAGE
148681	STAFF FORCE INC	VARIOUS	\$ 722.40	CONTRACT LABOR-WEEKENDING 6/16/19
148682	STATE COMPTROLLER	07/01/19	\$ 778.41	UNCLAIMED PROPERTY REPORTING
148683	VEAE SERVICES	06/28/19	\$ 3,500.00	NETWORK CABLING FOR NEW CITY HALL
148684	XYLEM WATER SOLUTIONS	06/17/19	\$ 6,415.80	REPLACEMENT SUBMERSABLE PUMP FOR EBONY LIFT
CHECKS 148685-148700				UTILITY DEPOSIT REFUND CHECKS
148701	AMEGY BANK	07/03/19	\$ 6,321.88	INTEREST DUE
148702	AT&T MOBILITY	07/01/19	\$ 363.30	MOBILE PHONE SERVICE
148703	CCID #6	07/03/19	\$ 2,739.58	JUNE 2019-RAW WATER
148704	CHEMTEX INDUSTRIES	07/03/19	\$ 155.00	D-SCENT ODOR CONTROL
148705	CHOCO'S TIRE SHOP	07/05/29	\$ 15.00	BACKHOE FLAT REPAIR
148706	CINTAS CORPORATION	06/10/19	\$ 166.89	MEDICAL SUPPLIES-PUBLIC WORKS
148707	EAST RIO HONDO WATER	VARIOUS	\$ 281.40	WATER SERVICE-EDAP LIFT STATIONS
148708	FIRST COMMUNITY BANK	VARIOUS	\$ 5.25	BANK SERVICE FEES
148709	FUELMAN	VARIOUS	\$ 856.86	FUEL FOR WATER/SEWER VEHICLES
148710	HACH CHEMICAL	07/01/19	\$ 736.21	CHLORINE REAGENT PILLOWS
148711	HECTOR'S MUFFLER	07/16/19	\$ 144.54	REPAIR WS-064
148712	INTEGRITY TESTING	07/03/19	\$ 776.00	JUNE 2019-SEWER PLANT TESTING
148713	LUIS MASCORRO	07/01/19	\$ 365.00	ELEC REPAIR-BAR SCREEN REPAIR/RAPID MIX MOTOR F
148714	MAGIC VALLEY ELEC	07/14/19	\$ 62.68	ELECTRICITY-LIFT STATION-CACTUS RD
148715	MAXIMINO TORRES	07/19/19	\$ 176.00	CLEANING-W/S VEHICLES
148716	NEW CORE INC	07/10/19	\$ 2,689.00	REBUILD BINGLY LIFT STATION SEWAGE PUMP
148717	O'REILLY AUTO	VARIOUS	\$ 545.09	JUNE 2019 SUPPLIES FOR MAINTENANCE
148718	PRAXAIR	06/22/19	\$ 39.56	CHEMICAL/CYLINDER RENTAL
148719	PRECISION PLUMBING	07/02/19	\$ 35.00	TOILET REPAIR-PUBIC WORKS
148720	PUTT BROS	07/01/19	\$ 10,635.00	HYDRANT ANNUAL INSPECTION/REPAIR
148721	SMARTCOM TELEPHONE	07/08/19	\$ 141.64	INTERNET SERVICE-WATER/SEWER DEPT
148722	STAFF FORCE INC	VARIOUS	\$ 2,231.60	CONTRACT LABOR-WEEKEND 6/23,6/30,7/7/19
148723	TYLER TECHNOLOGIES	06/30/19	\$ 40.10	UTILITY BILL NOTIFICATION 4/1-6/30/19
148724	USA BLUEBOOK	VARIOUS	\$ 342.17	SUPPLIES FOR WATER/SEWER
148725	VEAE SERVICES	VARIOUS	\$ 526.54	PHONE SERVICE-WATER/SEWER DEPT/IT SERVICE 3RD
148726	WELL FARGO	06/18/19	\$ 6,227.35	INTEREST -LOS F909ACT
148727	ZARSKY LUMBER	06/30/19	\$ 305.72	JUNE 2019-SUPPLIES FOR MAINTENANCE
TOTAL			\$ 144,008.53	

Attachment: CC FINANCIALS - JULY 2019 (00000002) (3123 : Financial Report)

UTILITY DEPOSIT REFUND CHECKS				
148685	MEJIA, JUANA	07/03/19	\$ 108.46	ACCT #01-16520-01 UTILITY DEPOSIT REFUND
148686	DAVILA, LU	07/03/19	\$ 18.03	ACCT #01-18100-01 UTILITY DEPOSIT REFUND
148687	DOMINGUEZ, JAIME	07/03/19	\$ 104.91	ACCT #02-02700-11 UTILITY DEPOSIT REFUND
148688	MUNOZ, PATRICIA	07/03/19	\$ 10.48	ACCT #03-03542-14 UTILITY DEPOSIT REFUND
148689	AAP DESIGN & CONSTRUCTION	07/03/19	\$ 185.57	ACCT #03-06001-00 UTILITY DEPOSIT REFUND
148690	AAP DESIGN & CONSTRUCTION	07/03/19	\$ 111.57	ACCT #03-06002-00 UTILITY DEPOSIT REFUND
148691	EPPS, SHANA	07/03/19	\$ 16.67	ACCT #03-06142-06 UTILITY DEPOSIT REFUND
148692	INTERDIAMOND BUILDERS,LLC	07/03/19	\$ 126.09	ACCT #03-06316-00 UTILITY DEPOSIT REFUND
148693	FERIA, PERLA	07/03/19	\$ 24.38	ACCT #03-13005-14 UTILITY DEPOSIT REFUND
148694	RAMIREZ, VICTOR R	07/03/19	\$ 126.09	ACCT #03-13500-01 UTILITY DEPOSIT REFUND
148695	ALVAREZ, JOSE	07/03/19	\$ 107.19	ACCT #03-20281-00 UTILITY DEPOSIT REFUND
148696	ZAVALA, GRISELDA	07/03/19	\$ 107.76	ACCT #03-22760-15 UTILITY DEPOSIT REFUND
148697	AGUIRRE, VICTOR	07/03/19	\$ 101.04	ACCT #03-30222-02 UTILITY DEPOSIT REFUND
148698	DISHMAN, HILL	07/03/19	\$ 39.14	ACCT #04-02108-00 UTILITY DEPOSIT REFUND
148699	RANGEL, ELVA	07/03/19	\$ 22.06	ACCT #05-10550-00 UTILITY DEPOSIT REFUND
148700	CHAVEZ, MELISSA	07/03/19	\$ 20.66	ACCT #05-31482-01 UTILITY DEPOSIT REFUND
		TOTAL	\$ 1,230.10	


CITY OF LOS FRESNOS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2019

05 - UTILITY FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
00-REVENUES	2,718,750	362,804.08	2,289,372.69	0.00	429,377.31	84.21
44-MISCELLANEOUS INCOME	0	0.00	357.73	0.00	(357.73)	0.00
TOTAL REVENUES	2,718,750	362,804.08	2,289,730.42	0.00	429,019.58	84.22
<u>EXPENDITURE SUMMARY</u>						
02-WATER ADMINISTRATION	568,234	34,117.19	424,807.76	6,960.42	136,466.19	75.98
05-INFORMATION TECHNOLOG	32,477	933.44	13,968.83	107.50	18,400.19	43.34
26-WATER SUPPLIES	121,500	4,797.97	104,167.13	7,428.64	9,904.23	91.85
27-MAINTENANCE OF WATER S	13,658	201.89	6,689.09	0.00	6,968.91	48.98
28-MAINTENANCE OF WATER E	56,300	11,290.27	39,137.23	1,952.06	15,210.71	72.98
29-WATER PURCHASES	38,138	2,739.58	27,084.56	0.00	11,053.44	71.02
30-WATER MISCELLANEOUS EX	481,149	0.00	146,995.97	47,515.72	286,637.31	40.43
20-CAPITAL OUTLAY	15,000	0.00	57,451.05	439.08	(42,890.13)	385.93
32-WATER BONDED INDEBTEDN	174,594	6,321.88	141,701.44	0.00	32,892.56	81.16
34-SEWER ADMINISTRATION	749,131	36,470.51	575,510.98	960.42	172,659.97	76.95
35-INFORMATION TECHNOLOG	32,252	933.44	13,968.81	107.50	18,175.71	43.64
36-SEWER SUPPLIES	67,311	2,635.76	51,460.66	5,845.25	10,005.09	85.14
37-MAINTENANCE OF SEWER S	11,024	200.00	10,645.69	359.32	18.99	99.83
38-MAINTENANCE OF SEWER E	79,022	3,469.82	61,782.20	2,793.90	14,445.90	81.72
39-SEWER MISC. EXPENSES	536,500	0.00	57,192.15	0.00	479,307.85	10.66
41-SEWER BONDED INDEBTEDN	61,473	0.00	18,472.60	0.00	43,000.00	30.05
52-TRANSFER OUT	495,988	38,356.25	496,538.30	0.00	(550.55)	100.11
TOTAL EXPENDITURES	3,533,751	142,468.00	2,247,574.45	74,469.81	1,211,706.37	65.71
REVENUE OVER/(UNDER) EXPENDITURES	(815,001)	220,336.08	42,155.97	(74,469.81)	(782,686.79)	3.96

CHECKLIST FOR CDC			JULY 2019	
CK #	VENDOR NAME	Inv.Date	Amount	Description
372	CITY OF L.F. PAYROLL ACCT	07/11/19	\$ 362.04	DUE TO PAYROLL #20 7/12/19
376	CITY OF L.F. PAYROLL ACCT	07/25/19	\$ 443.09	DUE TO PAYROLL #21 7/26/19
2648	DESIDERIO MARTINEZ	06/28/19	\$ 1,015.38	6/17-6/28/19-SERVICE AGREEMENT
2649	GRANICUS	07/01/19	\$ 82.95	AGENDA/MINUTE-IQM2 SUBSCRIPTION
2650	JAMES HARRIS III	07/03/19	\$ 120.00	6/25-7/3/19- WEB SITE UPDATES
2651	JESUS LEYVA	01/07/19	\$ 1,150.00	GRANT-STOREFRONT IMPROVEMENTS-PLAZA
2652	OFFICE DEPOT	05/29/19	\$ 218.09	BROCURE DISPLAY
2653	QUILL	VARIOUS	\$ 38.67	OFFICE SUPPLIES
2654	STAPLES	VARIOUS	\$ 572.90	OFFICE SUPPLIES
2655	BIANCA MARTINEZ	07/03/19	\$ 86.42	REIMBURSE MILES-AIRSHOW/BROWNSVILLE AIRPORT
2656	THE GRAFIK SPOT	07/17/19	\$ 650.00	GRANT-SIGN-PARRAS TAMALES
2657	ARCHER BUSINESS SYSTEM	06/30/19	\$ 29.27	COLOR COPIES-CDC
2658	BIANCA MARTINEZ	07/15/19	\$ 5.22	REIMBURSE MILES-DROP OFF INFO BOB'S WORLD
2659	BIG G'S FIREWORKS	07/03/19	\$ 5,000.00	FIREWORKS DISPLAY-JULY 3RD EVENT
2660	DESIDERIO MARTINEZ	07/12/19	\$ 1,015.38	7/1-7/12/19-SERVICE AGREEMENT
2661	JAMES HARRIS III	07/19/19	\$ 120.00	7/5-7/19/19- WEB SITE UPDATES
2662	NARCISO MARTINEZ	07/10/19	\$ 350.00	1/2 PAGE AD-CONJUNTO FESTIVAL
		TOTAL	\$ 11,259.41	



Attachment: CC FINANCIALS - JULY 2019 (00000002) (3123 : Financial Report)

CITY OF LOS FRESNOS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2019

09 -COMMUNITY DEVELOPMENT COR
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
52-CDC DISBURSEMENTS	351,250	32,932.81	338,267.93	0.00	12,982.07	96.30
TOTAL REVENUES	351,250	32,932.81	338,267.93	0.00	12,982.07	96.30
	=====	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>						
52-CDC DISBURSEMENTS	351,250	8,759.59	110,705.91	89,997.61	150,546.46	57.14
TOTAL EXPENDITURES	351,250	8,759.59	110,705.91	89,997.61	150,546.46	57.14
	=====	=====	=====	=====	=====	=====
REVENUE OVER/(UNDER) EXPENDITURES	0	24,173.22	227,562.02	(89,997.61)	(137,564.39)	2,050.00
	=====	=====	=====	=====	=====	=====

Attachment: CC FINANCIALS - JULY 2019 (00000002) (3123 : Financial Report)

CITY OF LOS FRESNOS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2019

09 -COMMUNITY DEVELOPMENT COR

% OF YEAR COMPLETED: 83.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<hr/>						
52-CDC DISBURSEMENTS						
=====						
10-NON-CATEGORIZED						
09-452-1010 SALES TAX	350,000	32,932.81	335,437.98	0.00	14,562.02	95.84
09-452-1050 INTEREST EARNED	1,250	0.00	2,829.95	0.00	(1,579.95)	226.40
TOTAL 10-NON-CATEGORIZED	351,250	32,932.81	338,267.93	0.00	12,982.07	96.30
11-NON-CATEGORIZED						
99-OTHER REVENUE						
TOTAL 52-CDC DISBURSEMENTS	351,250	32,932.81	338,267.93	0.00	12,982.07	96.30
=====	=====	=====	=====	=====	=====	=====
44-MISCELLANEOUS INCOME						
=====						
10-NON-CATEGORIZED						
=====						
TOTAL REVENUE	351,250	32,932.81	338,267.93	0.00	12,982.07	96.30
=====	=====	=====	=====	=====	=====	=====

CITY OF LOS FRESNOS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2019

09 -COMMUNITY DEVELOPMENT COR
DEPARTMENT - 52-CDC DISBURSEMENTS

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>01-SALARIES</u>						
09-552-01100 SALARIES	3,090	335.00	1,235.00	0.00	1,855.00	39.97
TOTAL 01-SALARIES	3,090	335.00	1,235.00	0.00	1,855.00	39.97
<u>02-EMPLOYEE BENEFITS</u>						
09-552-02100 FICA EXPENSE	192	20.77	76.57	0.00	115.43	39.88
09-552-02105 MEDICARE EXPENSE	45	4.86	17.91	0.00	27.09	39.80
09-552-02107 TWC EXPENSE	270	0.34	1.25	0.00	268.75	0.46
09-552-02160 WORKER'S COMP	14	1.07	3.95	0.00	10.05	28.21
TOTAL 02-EMPLOYEE BENEFITS	521	27.04	99.68	0.00	421.32	19.13
<u>03-CONTRACT LABOR</u>						
09-552-03110 ATTORNEY	500	0.00	0.00	0.00	500.00	0.00
09-552-03115 AUDITOR	5,550	0.00	4,000.00	0.00	1,550.00	72.07
09-552-03120 PROFESSIONAL SERVICES	26,400	1,015.38	21,323.10	0.00	5,076.90	80.77
TOTAL 03-CONTRACT LABOR	32,450	1,015.38	25,323.10	0.00	7,126.90	78.04
<u>04-SUPPLIES</u>						
09-552-04100 OFFICE SUPPLIES & PRINTING	2,500	0.00	1,855.46	40.00	604.54	75.82
TOTAL 04-SUPPLIES	2,500	0.00	1,855.46	40.00	604.54	75.82
<u>05-UTILITIES</u>						
<u>06-ADVERTISING</u>						
09-552-06100 CITY PROMOTION	29,250	0.00	28,706.72	294.58	248.70	99.15
09-552-06120 ADVERTISING	7,450	2,294.00	7,262.00	0.00	188.00	97.48
TOTAL 06-ADVERTISING	36,700	2,294.00	35,968.72	294.58	436.70	98.81
<u>09-TRAVEL & SCHOOL</u>						
09-552-09100 TRAVEL/SEMINARS	300	5.22	152.54	0.00	147.46	50.85
TOTAL 09-TRAVEL & SCHOOL	300	5.22	152.54	0.00	147.46	50.85
<u>10-DUES & MEMBERSHIPS</u>						
09-552-10100 DUES & MEMBERSHIPS	2,000	82.95	899.50	0.00	1,100.50	44.98
TOTAL 10-DUES & MEMBERSHIPS	2,000	82.95	899.50	0.00	1,100.50	44.98
<u>11-MAINTENANCE</u>						
09-552-11150 SPECIAL PROJECTS	93,094	5,000.00	9,766.93	89,663.03	(6,335.96)	106.81
TOTAL 11-MAINTENANCE	93,094	5,000.00	9,766.93	89,663.03	(6,335.96)	106.81

CITY OF LOS FRESNOS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2019

09 -COMMUNITY DEVELOPMENT COR
DEPARTMENT - 52-CDC DISBURSEMENTS

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>12-INSURANCE</u>						
09-552-12100 INSURANCE	295	0.00	294.98	0.00	0.00	100.00
TOTAL 12-INSURANCE	295	0.00	294.98	0.00	0.00	100.00
<u>13-EQUIPMENT</u>						
09-552-13500 CAPITAL OUTLAY	100,000	0.00	0.00	0.00	100,000.00	0.00
TOTAL 13-EQUIPMENT	100,000	0.00	0.00	0.00	100,000.00	0.00
<u>14-COMPUTER SOFTWARE</u>						
<u>30-NON-SPECIFIC</u>						
09-552-30100 BUSINESS INCENTIVE PROGRAM	20,000	0.00	20,110.00	0.00	(110.00)	100.55
09-552-30130 GENERAL FUND ADMIN	15,000	0.00	15,000.00	0.00	0.00	100.00
09-552-30131 TRANSFER DEBT SERVICE I&S	45,000	0.00	0.00	0.00	45,000.00	0.00
TOTAL 30-NON-SPECIFIC	80,000	0.00	35,110.00	0.00	44,890.00	43.89
<u>40-NON-SPECIFIC</u>						
<u>80-BOND PAYMENTS</u>						
<u>99-MISCELLANEOUS & CONTIN</u>						
09-552-99100 MISCELLANEOUS	300	0.00	0.00	0.00	300.00	0.00
TOTAL 99-MISCELLANEOUS & CONTIN	300	0.00	0.00	0.00	300.00	0.00
TOTAL 52-CDC DISBURSEMENTS	351,250	8,759.59	110,705.91	89,997.61	150,546.46	57.14
	=====	=====	=====	=====	=====	=====

CITY OF LOS FRESNOS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2019

09 -COMMUNITY DEVELOPMENT COR
DEPARTMENT - 99-Capital Outlay

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
99-MISCELLANEOUS & CONTIN						

CITY OF LOS FRESNOS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2019

09 -COMMUNITY DEVELOPMENT COR
DEPARTMENT - 53-CDC BOND DISBURSEMENTS

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
11-MAINTENANCE						
30-NON-SPECIFIC						
TOTAL EXPENDITURES	351,250	8,759.59	110,705.91	89,997.61	150,546.46	57.14
REVENUE OVER/(UNDER) EXPENDITURES	0	24,173.22	227,562.02	(89,997.61)	(137,564.39)	2,050.00

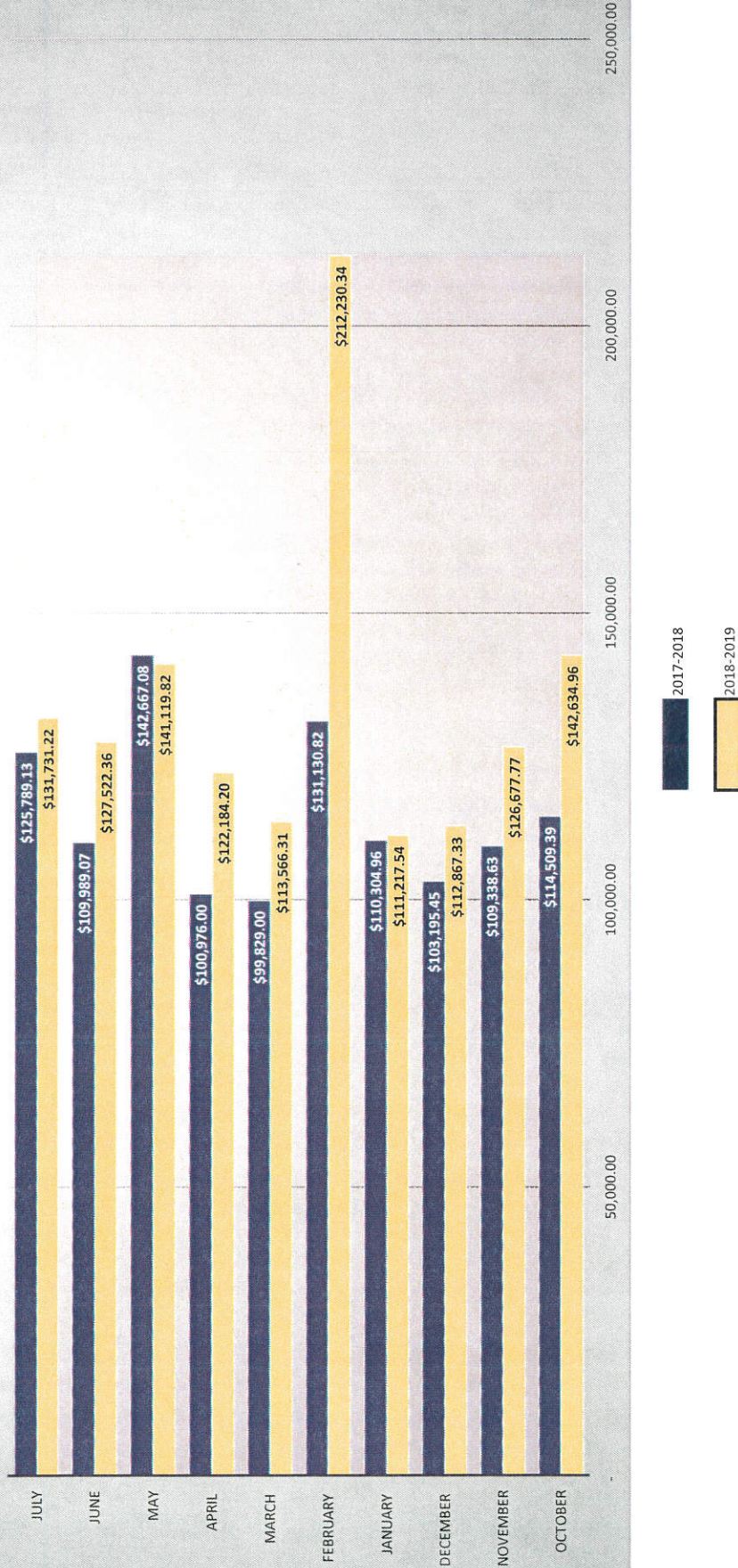
Sales Tax Report FY18-19

Paid	2c				1-1/2c (General Fund Portion)				1/2c (CDC Portion)			
	FY18-18	FY16-17	Inc(Dec) (\$)	Inc(Dec) (%)	FY17-18	FY16-17	Inc(Dec) (\$)	Inc(Dec) (%)	FY17-18	FY16-17	Inc(Dec) (\$)	Inc(Dec) (%)
October	114,509.39	116,427.55	(1,918.16)	-1.65%	85,882.04	87,320.66	(1,438.62)	-1.65%	28,627.35	29,106.89	(479.54)	-1.65%
November	109,338.63	111,307.74	(1,969.11)	-1.77%	82,003.97	83,480.81	(1,476.83)	-1.77%	27,334.66	27,826.94	(492.28)	-1.77%
December	103,195.45	99,756.63	3,438.82	3.45%	77,396.59	74,817.47	2,579.11	3.45%	25,798.86	24,939.16	859.70	3.45%
January	110,304.96	105,242.57	5,062.39	4.81%	82,728.72	78,931.93	3,796.79	4.81%	27,576.24	26,310.64	1,265.60	4.81%
February	131,130.82	120,436.21	10,694.61	8.88%	98,348.12	90,327.16	8,020.96	8.88%	32,782.71	30,109.05	2,673.65	8.88%
March	99,829.00	92,985.80	6,843.20	7.36%	74,871.75	69,739.35	5,132.40	7.36%	24,957.25	23,246.45	1,710.80	7.36%
April	100,976.00	99,592.03	1,383.97	1.39%	75,732.00	74,694.02	1,037.98	1.39%	25,244.00	24,898.01	345.99	1.39%
May	142,667.08	109,681.62	32,985.46	30.07%	107,000.31	82,261.22	24,739.10	30.07%	35,666.77	27,420.41	8,246.37	30.07%
June	109,989.07	115,642.66	(5,653.59)	-4.89%	82,491.80	86,732.00	(4,240.19)	-4.89%	27,497.27	28,910.67	(1,413.40)	-4.89%
July	125,789.13	128,747.63	(2,958.50)	-2.30%	94,341.85	96,560.72	(2,218.88)	-2.30%	31,447.28	32,186.91	(739.63)	-2.30%
August	134,113.34	114,408.47	19,704.87	17.22%	100,585.01	85,806.35	14,778.65	17.22%	33,528.34	28,602.12	4,926.22	17.22%
September	124,334.26	121,504.14	2,830.12	2.33%	93,250.70	91,128.11	2,122.59	2.33%	31,083.57	30,376.04	707.53	2.33%
TOTAL SALES ACTIVITIES	\$ 1,406,177.13	\$ 1,335,733.05	\$ 74,331.35	5.27%	\$ 1,054,632.85	\$ 1,001,799.79	\$ 55,748.51	5.27%	\$ 351,544.28	\$ 333,933.26	\$ 18,582.84	5.27%

Paid	2c				1-1/2c (General Fund Portion)				1/2c (CDC Portion)			
	FY18-19	FY17-18	Inc(Dec) (\$)	Inc(Dec) (%)	FY18-19	FY17-18	Inc(Dec) (\$)	Inc(Dec) (%)	FY18-19	FY17-18	Inc(Dec) (\$)	Inc(Dec) (%)
October	142,634.96	114,509.39	28,125.57	24.56%	106,976.22	85,882.04	21,094.18	24.56%	35,658.74	28,627.35	7,031.39	24.56%
November	126,677.77	109,338.63	17,339.14	15.86%	95,008.33	82,003.97	13,004.36	15.86%	31,569.44	27,334.66	4,334.79	15.86%
December	112,867.33	103,195.45	9,671.88	9.37%	84,650.50	77,396.59	7,253.91	9.37%	28,216.83	25,798.86	2,417.97	9.37%
January	111,217.54	110,304.96	912.58	0.83%	83,413.16	82,728.72	684.43	0.83%	27,804.39	27,576.24	228.14	0.83%
February	212,230.34	131,130.82	81,099.52	61.85%	159,172.76	98,348.12	60,824.64	61.85%	53,057.59	32,782.71	20,274.88	61.85%
March	113,566.31	99,829.00	13,737.31	13.76%	85,174.73	74,871.75	10,302.98	13.76%	28,391.58	24,957.25	3,434.33	13.76%
April	122,184.20	100,976.00	21,208.20	21.00%	91,638.15	75,732.00	15,906.15	21.00%	30,546.05	25,244.00	5,302.05	21.00%
May	141,119.82	142,667.08	(1,547.26)	-1.08%	105,839.87	107,000.31	(1,160.44)	-1.08%	35,279.96	35,666.77	(386.81)	-1.08%
June	127,522.36	109,989.07	17,533.29	15.94%	95,641.77	82,491.80	13,149.97	15.94%	31,880.59	27,497.27	4,383.32	15.94%
July	131,731.22	125,789.13	5,942.09	4.72%	98,798.42	94,341.85	4,456.57	4.72%	32,932.81	31,447.28	1,485.52	4.72%
TOTAL SALES ACTIVITIES	\$ 1,341,751.85	\$ 1,147,729.53	\$ 194,022.32	16.90%	\$ 1,006,313.89	\$ 860,797.15	\$ 145,516.74	16.90%	\$ 335,437.96	\$ 286,932.38	\$ 48,505.58	16.90%

**** Sales Tax Amount may be adjusted a the end of the year based on actuals sales activity amounts.

Sales Tax Revenue Comparison



City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 08/13/19 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:
DOC ID: 3124

SCHEDULED

ACTION ITEM (ID # 3124)

**Public Works Report 1. Water and Wastewater Activity 2.
Calls for Service 3. Building Permits 4. Recycling**

Call with questions.

I recommend approval.

**City of Los Fresnos
Water Treatment Plant
And
Wastewater Treatment Plant**

Activity for the month of July 2019

Water Treatment Plant

Total Output: 20,947,608

Daily Average: 675,729

% of Capacity: 67.6%

Waste Water Treatment Plant

Total Output: 17,272,000

Daily Average: 557,161

% of Capacity: 55.7%

CITY OF LOS FRESNOS
PUBLIC WORKS DEPARTMENT
MONTHLY REPORT
JULY 2019

CALLS FOR SERVICE	MONTH TOTAL	YEAR TO DATE
Service Connects/Disconnects	164	670
Rereads/Meter Info	84	650
Water Taps	1	8
Sewer Taps	3	8
Change Meter	7	61
Service Check for Water Leak at Account	10	53
Repaired Leak	1	13
Call for Sewer Stoppage	15	56
City Sewer Lines Unstopped	12	43
Code Enforcement/Other	4	25
Garbage Collection	79	420
Pothole Repairs	33	1177
Street Repairs	0	0
Street Sign Replacement/Repaired	3	180
Asphalt Used (ton)	2.25	12.82
Gravel Used (ton)	1	9
Fire Hydrants Flushed and Oiled	240	283
Fire Hydrants Repaired	3	6
Valves Repaired	0	2
Manholes Cleaned/Repaired	3	25


Carlos Salazar, Director of Public Works

PROJECTS: 0 -ZZZZZZZZZZ

APPLIED DATES: 0/00/0000 THRU 99/99/9999

ISSUED DATES: 7/01/2019 THRU 7/31/2019

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS: ALL

PROJECT	ISSUE DATE	NAME	LOCATION	CONTRACTOR	DESCRIPTION	PROJ TYPE
131614	7/03/2019	BOWEN ENTERPRISES-DAIRY QUE	207 E OCEAN BLVD	JOE	MECHANICAL PERMIT	ALT
131615	7/05/2019	DELGADO, ROBERTO	733 W OCEAN	LF FRAME	RESIDENTIAL BUILDING	NEW
131616	7/08/2019	GUERRERO, ROLANDO	184 VILLAGE EAST DRIVE	MARCJONES	RESIDENTIAL ADDITION/SOLAR	ALT
131617	7/08/2019	ZEPEDA, VANESSA	200 E 6TH STREET	GARCIA BUI	RESIDENTIAL BUILDING	NEW
131618	7/10/2019	LIMAS, AURORA	502 W 6TH STREET	OWNER	ACCESSORY BUILDING	NEW
131619	7/17/2019	LOS FRESNOS HIGH SCHOOL	907 N ARROYO BLVD	ZUNIGA HOU	MOVING PERMIT	MOVING
131620	7/15/2019	QUIROGA, JUDY F	129 N CUATES CAMINO DRIVE	ROLA'S FRA	ACCESSORY BUILDING	NEW
131621	7/15/2019	CASA CIEN	30788 STATE HWY 100	MANZI	COMMERCIAL BUILDING	NEW
131622	7/18/2019	CASA CIEN	30788 STATE HWY 100	MATT'S	ELECTRICAL PERMIT	ALT
131623	7/18/2019	ESTRADA, MARCOS	100 HAWK DRIVE	ESTRADA	RESIDENTIAL BUILDING	NEW
131624	7/19/2019	REES, STEVEN	103 E RESACA DRIVE	MOVE	ACCESSORY BUILDING	NEW
131625	7/19/2019	JONES, TOM	104 N CANAL STREET	CORNERSTON	GAS TEST/PERMIT	ALT
131626	7/22/2019	FIGUEROA, ELIZABETH	822 DAFFODIL DRIVE	OWNER	FENCE PERMIT	ALT
131627	7/23/2019	PUERTAS MEDINA	910 S ARROYO BLVD D1	OWNER	COMMERCIAL- NEW OWNER/TENANT	ALT
131628	7/25/2019	MARTINEZ, ADAN JR	221 WHITE OAK DRIVE	JUAN JOSE	RESIDENTIAL REMODEL/ADDITIO	ALT
131629	7/25/2019	MKZ BUILDERS LLC	105 HAWK DRIVE	REVILLA CA	RESIDENTIAL BUILDING	NEW
131630	7/26/2019	VERA, ALBERTO S	151 VILLAGE EAST DRIVE	ESTRADA	RESIDENTIAL BUILDING	NEW
131631	7/29/2019	ARAUJO, ARNOLDO	106 VILLAGE EAST DRIVE	NAUTIQUE P	SWIMMING POOL	NEW
131632	7/31/2019	SALAZAR, MARGARITO	814 DAFFODIL DRIVE	OWNER	ACCESSORY BUILDING	NEW
131633	7/31/2019	CASA CIEN	30788 STATE HWY 100	MANZI	COMMERCIAL BUILDING	NEW
131634	7/31/2019	CASA CIEN	30788 STATE HWY 100	MANZI	COMMERCIAL BUILDING	NEW
*** TOTALS ***	NUMBER OF PROJECTS:	21		VALUATION:	1,820,676.59 FEES:	23,579.57

**City of Los Fresnos
Recycling Program
Total Number of Guest
July 2019**

Date	Tuesdays at Memorial Park 7 am - 11 am
07/02/19	22
07/09/19	22
07/16/19	27
07/23/19	25
07/30/19	26
Totals	122

Date	Thursdays at Wal-Mart Parking 4 pm - 8 pm
07/04/19	0
07/11/19	24
07/18/19	32
07/25/19	25
Totals	81

Date	Saturdays at City Hall 9 am - 1 pm
07/06/19	32
07/13/19	27
07/20/19	25
07/27/19	29
Totals	113

Total attendance for the Month of July	316
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City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 08/13/19 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:
DOC ID: 3125

SCHEDULED

ACTION ITEM (ID # 3125)

Police Department 1. Arrests 2. Incidents 3. Accidents

Call with questions.

I recommend approval.

LOS FRESNOS POLICE DEPARTMENT

Arrests - By Violation

07\01\2019
thru 07\31\2019

Violation	# of Offenses
DISPLAY FICTITIOUS LICENSE PLATE	1
DRIVING WHILE INTOXICATED	3
DRIVING WHILE INTOXICATED 3RD OR MORE	1
DRIVING WHILE INTOXICATED BAC >= 0.15	1
DRIVING WHILE INTOXICATED W/CHILD UNDER 15 YOA	3
DRIVING WHILE INTOXICATED/OPEN ALCH CONTAINER	1
EVADING ARREST DET W/VEH	1
EXECUTION OF CAPIAS OR ARREST WARRANT	20
HOLD FOR CUSTOMS	5
NO DRIVER'S LICENSE	3
POSS CS PG 1A <20AU	1
POSS CS PG 2 < 1G	1
POSS CS PG 2 >= 4G<400G	2
POSS MARIJ >5LBS<=50LBS	1
PUBLIC INTOXICATION	2
RECKLESS DRIVING	1
RESIST ARREST SEARCH OR TRANSPORT	1
THEFT PROP <\$50 ENH 23a	1
Total Violations	49
Total Arrests	46

Attachment: Police Report july (3125 : Police Department)

LOS FRESNOS POLICE DEPARTMENT

Incidents - By Violation

07\01\2019
thru 07\31\2019

Violation	Incidents
ABANDONED VEHICLES	16
ACCIDENT INVOLVING DAMAGE TO VEHICLE >=\$200	1
ALARMS	6
ANIMAL CONTROL	31
ASSAULT CAUSES BODILY INJURY FAMILY VIOLENCE 13a	1
CRIMINAL MISCHIEF >=\$50<\$500	1
DEPOSITED GLASS/OTHER DEBRIS ON HIGHWAY	1
DISPLAY FICTITIOUS LICENSE PLATE	1
DRIVING WHILE INTOXICATED	2
DRIVING WHILE INTOXICATED BAC >= 0.15	1
DRIVING WHILE INTOXICATED W/CHILD UNDER 15 YOA	2
DRIVING WHILE LICENSE SUSPENDED UNDER PROVISIONS OF DL LAWS	1
EVADING ARREST DETENTION	1
EXECUTION OF CAPIAS OR ARREST WARRANT	21
FAIL TO CONTROL SPEED	2
FAIL TO MAINTAIN FINANCIAL RESPONSIBILITY	1
FAIL TO YIELD ROW TO VEHICLE IN INTERSECTION	1
FIREWORK/FIREARMS	2
FRAUD USE/POSS IDENTIFYING INFO # ITEMS < 5	2
GARAGE SALES	7
INTERFER W/EMERGENCY CALL	1
LOUD NOISE	1
MAINTENANCE OF SIGNS	7
NO DRIVER'S LICENSE	3
NO PROOF OF FINANCIAL RESPONSIBILITY	18
OPEN CONTAINER	2
PARENT/GUARDIAN PERMITTED UNLICENSED MINOR TO DRIVE	1
POSS CS PG 1A <20AU	1
POSS CS PG 2 < 1G	1
POSS CS PG 2 >= 4G<400G	1
POSS MARIJ >5LBS<=50LBS	1
POSSESSION OF DRUG PARAPHERNALIA	5
PUBLIC INTOXICATION	2
THEFT	4
THEFT PROP <\$50 ENH 23a	1
WEEDS OR RUBBISH LOT	40
WELFARE CONCERN	4
Total Violations	194
Total Incidents	184

Attachment: Police Report July (3125 : Police Department)

LOS FRESNOS POLICE DEPARTMENT

Accident – By Street & Intersection

07/01/2019 – 07/31/2019

Street & Intersection	Accidents	Fatalities	Vehicles	Injured
400 E Ocean	1	0	2	1
509 W Ocean	1	0	2	0
Hwy 100 / FM 1847	2	0	4	2
W Ocean / Mesquite	1	0	2	2
400 S Palma	1	0	2	2
Stripes 803	1	0	2	0
1000 W Ocean	1	0	2	0
109 E 10 th	1	0	2	0
3000 W Ocean	1	0	2	0
Pita / E Ocean	1	0	2	0
3200 E Hwy 100	1	0	2	0
Total	12	0	26	7

Attachment: Police Report July (3125 : Police Department)

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 08/13/19 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:
DOC ID: 3126

SCHEDULED

ACTION ITEM (ID # 3126)

Municipal Court 1. Monthly Report

Call with questions.

I recommend approval.

OFFICIAL MUNICIPAL COURT MONTHLY REPORT

MUNICIPAL COURT OF <u>Los Fresnos</u>		TRAFFIC		NON-TRAFFIC MISDEMEANORS	
FOR MONTH <u>July</u> YEAR <u>2019</u>		NON-PARKING	PARKING	STATE LAW	CITY ORDINANCE
1. New Cases Filed During the Month		<u>11234</u>	<u>1</u>	<u>80</u>	<u>1</u>
2. Dispositions Prior to Trial:					
A. Bond Forfeitures					
B. Fined (Before trial only. If the defendant goes to trial, enter in Item 3.)					
C. Cases Dismissed (Do not include dismissals that are to be reported in Items 3C and 4 below.)					
3. Dispositions at Trial:					
A. Trial by Judge					
(1) Finding of Guilty		<u>188</u>	<u>1</u>	<u>17</u>	<u>1</u>
(2) Finding of Not Guilty					
B. Trial by Jury					
(1) Finding of Guilty					
(2) Finding of Not Guilty					
C. Dismissed at Trial					
4. Cases Dismissed:					
A. After Driver Safety Course (C.C.P., Art. 45.0511)		<u>36</u>			
B. After Deferred Disposition (C.C.P., Art. 45.051)		<u>29</u>		<u>2</u>	
C. After Proof of Financial Responsibility (Transportation Code, Sec. 601.193)		<u>33</u>			
D. Compliance Dismissal (Proof of Inspection, License, or Registration)		<u>134</u>			
5. Community Service Ordered (For satisfaction of fine or costs only.)		<u>13</u>			
6. Cases Appealed					
7. Juvenile / Minor Activity:					
A. Transportation Code Cases Filed		<u>13</u>			
B. Non-Driving Alcoholic Beverage Code Cases Filed		<u>4</u>			
C. Driving Under the Influence of Alcohol Cases Filed					
D. Health & Safety Code (Tobacco) Cases Filed					
E. Failure to Attend School Cases Filed (Education Code, Sec. 25.094)					
F. Education Code (Except Failure to Attend) Cases Filed					
G. Violation of Local Daytime Curfew Ordinance Cases Filed (Loc. Govt. Code, Sec. 341.905)					
H. All Other Non-Traffic Fine-Only Cases Filed					
I. Waiver of Jurisdiction of Non-Traffic Cases (Family Code, Sec. 51.08(b))					
J. Referred to Juvenile Court for Delinquent Conduct (C.C.P., Art. 45.050 (c)(1))					
K. Held in Contempt, Fined, or Denied Driving Privileges (C.C.P., Art. 45.050 (c)(2))					
Magistrate Warnings Given (Juvenile):					
L. Warnings Administered					
M. Statements Certified					
8. Parent Contributing to Nonattendance Cases Filed (Education Code, Sec. 25.093)					
9. Safety Responsibility and Driver's License Suspension Hearings Held					
10. Search Warrants Issued (Do not include warrants for arrest.)					
11. Arrest Warrants Issued:					
A. Class C Misdemeanors Only					<u>207</u>
B. Felonies and Class A and B Misdemeanors Only					
12. Magistrate Warnings Given: (Given to defendants charged with county or district court offense.)					
A. Class A and B Misdemeanors Only					<u>8</u>
B. Felonies					<u>9</u>
13. Emergency Mental Health Hearings Held					
14. Magistrate's Orders for Emergency Protection					
15. Total Revenue				\$	<u>141,917.60</u>
(Include all revenue collected during month to be remitted to city.)					

Attachment: COURT JULY 2019 (3126 : Municipal Court)

Citation No. Docket No. Violator

***** TOTAL FOR REPORT *****

Code	---	Payments	---	Refunds	---	Net	---	G/L Acct No.
C FINE	758	47,430.55	9	644.40-		46,786.15	01	407-0240
S CCC04	928	35,268.50	7	190.00-		35,078.50	01	2512
C TFC	715	2,145.00	0	0.00		2,145.00	01	407-0240
C AR	875	4,364.00	3	15.00-		4,349.00	01	407-0240
OT TECH	886	3,508.00	4	12.00-		3,496.00	01	407-0241
S STF	729	21,237.00	0	0.00		21,237.00	01	2512
B MCBS	881	2,605.00	3	9.00-		2,596.00	01	407-0270
S SJRF	866	3,464.00	3	12.00-		3,452.00	01	2512
S JFCT2	871	4,672.00	3	16.20-		4,655.80	01	2512
C JFCI	865	519.00	3	1.80-		517.20	01	407-0240
S IDF	866	1,730.00	3	6.00-		1,724.00	01	2512
C CJFS	614	55.26	1	0.09-		55.17	01	2512
C CJFC	614	6.14	1	0.01-		6.13	01	407-0240
C WRNTE	60	2,783.00	0	0.00		2,783.00	01	407-0240
S TLFTA1	56	994.60	0	0.00		994.60	01	2512
S TLFTA2	52	306.10	0	0.00		306.10	01	2517
B TLFTA3	52	208.00	0	0.00		208.00	01	407-0240
COLAGY	46	3,096.57	0	0.00		3,096.57	01	2513
S TPF	859	1,716.00	3	6.00-		1,710.00	01	2512
C TP-L	65	557.30	0	0.00		557.30	01	407-0240
S TP-S	63	704.50	0	0.00		704.50	01	2512
J TP-L-J	55	135.20	0	0.00		135.20	01	407-0260
child CS2	5	100.00	0	0.00		100.00	01	407-0280
S AF	21	210.00	1	10.00-		200.00	01	407-0240
C DSC	112	1,108.80	1	9.90-		1,098.90	01	407-0240
C SPEX	60	4,671.40	0	0.00		4,671.40	01	407-0290
S TXSBLT	11	319.55	0	0.00		319.55	01	2515
S AF2	99	1,980.00	0	0.00		1,980.00	01	407-0240
B ACC	4	51.10	0	0.00		51.10	01	407-0240
OP	2	13.00	2	13.00-		0.00	01	2516

Total: 12079 145,959.57 47 945.40- 145,014.17

Cash Payments....+	\$142,642.47	
Bond Forfeited....+	\$0.00	
Bond Applied.....+	\$2,807.70	
Payment Refunded.-	\$436.00-	
Fees/Fines Paid...-		\$145,014.17

Cash (Payments)....+	\$142,642.47	
Cash (Bonds).....+	\$4,217.60	
Total Cash Trans.=-		\$146,860.07

Cash Refunds.....-	\$436.00-	
Cash Bnd Refunds.-	\$0.00	
Net Cash Trans....-		\$146,424.07

Xfers (Payments)...	\$40.00	
Xfers (Refunds)...	\$40.00-	
Adjst (Payments)...	\$469.40	
Adjst (Refunds)...	\$469.40-	

CITY	63,222
COURT	3,496
BLDG. SEC.	2,596
JUDGE ED	135
OMNI	306
COLL. AG	3,096
CHILD	100
OP	0
STATE	72,062
TOTAL	145,014

Attachment: COURT JULY 2019 (3126 : Municipal Court)

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 08/13/19 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:
DOC ID: 3127

SCHEDULED

ACTION ITEM (ID # 3127)

Library Report 1. Monthly Report

Call with questions.

I recommend approval.



**ETHEL L. WHIPPLE MEMORIAL LIBRARY
LIBRARIAN'S REPORT
JULY 2019**

Number of Patron Checking Out Materials

Adult	634
Children	170
Teens	15
In Library Use	36
Summer Reader	111



Material Types Checked Out

Adult Books	228
Children Books	233
Young Adult Books	294
Videos	198
Audios	1
Other Language Books	22
Hotspots	26
Laptops	4



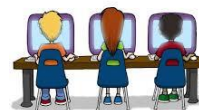
Items Downloaded

eBooks	44
eAudiobooks	32



Patron Access Computer Use

Total Sessions	564
Total Time	539 hours
Guest Passes	154



Free WiFi Access Use

Total Sessions	550 Library WiFi
Total Time	1250 hours
Total Sessions	218 Park WiFi
Total Time	525 hours



What Happened In the Library

Hours Open	176 hours
Visits	3,250
Children Program Attendance	1250
Volunteer Hours	800
New Cards Issued	34
Cards Renewed	118
New Books Added	115
New eBooks Added	97
New Videos Added	29
Hotspots Added	0
Books Weeded	358
Videos Weeded	54
Reference Questions	542
Assists in Computer Lab	375
Patron Copies	1,049
Patron Faxes sent	82
Patron Printouts	1,355
Library Staff Copies	10
Replacement Cards	19



City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 08/13/19 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:
DOC ID: 3128

SCHEDULED

ACTION ITEM (ID # 3128)

Fire Marshal's Report 1. Monthly Report

Call with questions.

I recommend approval.



FIRE MARSHAL'S OFFICE
200 NORTH BRAZIL
LOS FRESNOS, TEXAS 78566

FIRE INSPECTION REPORT

MONTHLY INFORMATION REPORT
MONTH OF July 2019

<u>FIRES</u>	<u>INSIDE CITY</u>	<u>OUTSIDE CITY</u>
Business Structures	<u>1</u>	
Dwellings		<u>2</u>
Mobile Homes		
Grass		<u>4</u>
Refuse		<u>4</u>
Institutional		
Motor Vehicles		
Rescue Calls	<u>6</u>	<u>2</u>
Incendiary or Suspicious Fires		
Other Calls	<u>7</u>	<u>6</u>
TOTAL ALARMS		<u>32</u>

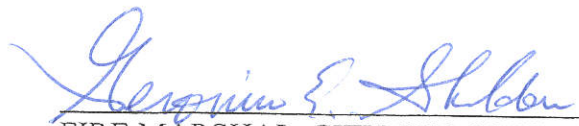
MONTHLY FIRE PREVENTION INSPECTIONS

Commercial Businesses	<u>7</u>	Institutions	<u>2</u>
Industrial Structures		Homes	<u>1</u>
Public Buildings	<u>3</u>	Apartments	
Hotels/Motels			
TOTAL INSPECTIONS	<u>13</u>		

SCHOOL, HOSPITAL AND NURSING HOME FIRE DRILLS SUPERVISED: _____

LECTURES-PRESENTATIONS MADE/FILMS: SHOWN _____ TOTAL AUDIENCE _____

FIRES INVESTIGATED: (ACCIDENTAL) 1 (INCENDIARY) _____


FIRE MARSHAL, CITY OF LOS FRESNOS

Attachment: FIRE JULY 2019 (3128 : Fire Marshal's Report)

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 08/13/19 06:00 PM
Department: City Secretary
Category: Workshop
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 3139)

DOC ID: 3139 A

Budget Workshop

As time permits we will begin the process of going through the proposed budget for fiscal year 2019-2020.

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 08/13/19 06:00 PM
Department: City Secretary
Category: Closed Session
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 3131)

DOC ID: 3131

**Closed Session -Deliberation pursuant to Sections 551.072,
Title 5 of the Texas Government Code, the Texas Open
Meetings Act regarding the purchase, exchange, lease, or
value of real property.**

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 08/13/19 06:00 PM
Department: City Secretary
Category: Open Session
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 3130)

DOC ID: 3130

**Open Session - Deliberation pursuant to Sections 551.072,
Title 5 of the Texas Government Code, the Texas Open
Meetings Act regarding the purchase, exchange, lease, or
value of real property.**