

# City Council

200 North Brazil

Los Fresnos, TX 78566

## Regular Meeting

<http://citylf.cloudaccess.net/en/>

### ~ Agenda ~

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**Tuesday, September 8, 2015**

**6:00 PM**

**City Hall**

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**NOTICE IS HEREBY GIVEN THAT THE {MeetGroup} OF THE CITY OF LOS FRESNOS PURSUANT TO CHAPTER 551, TITLE 5 OF THE TEXAS GOVERNMENT CODE, THE TEXAS OPEN MEETINGS ACT, WILL MEET ON TUESDAY, SEPTEMBER 8, 2015 AT 6:00 PM AT CITY HALL, 200 NORTH BRAZIL ST, LOS FRESNOS, TX 78566.**

### **I. AGENDA**

1. Call meeting to order
2. Invocation and Pledge of Allegiance
3. Consent Agenda
  1. Approval or rejection of Minutes from August 11, 2015 and August 27, 2015 Meetings.
  2. Approval or rejection of a Proclamation declaring the week of October 4 - 10, 2015 as Firefighters Appreciation Week and Fire Protection Week.
  3. Approval or rejection of a Resolution authorizing the submission of a grant application to the Office of the Governor, Criminal Justice Division.
4. Visitor Remarks - To speak you must sign in with the City Secretary prior to start of meeting and you will have 3 minutes to speak.
5. Public Hearings
  1. Second public hearing on the proposed tax rate for tax year 2015 and announce date tax rate will be voted on.
  2. Public hearing to receive comments and suggestions on the proposed Los Fresnos Ninth Street Park.
6. Action Items

1. Consideration and ACTION to approve a Resolution authorizing the City Manager to submit a Local Parks Small Community Recreation Grant application to the Texas Parks & Wildlife Department Local Park Grant Program for assistance with the development and construction of the proposed Los Fresnos Ninth Street Park.
  2. Consideration and ACTION to authorize City Manager to hire a firm to write grant for the Local Parks Small Community Grant.
  3. Consideration and ACTION on a Resolution nominating a person to hold Position 9 on the Cameron Appraisal Board of Directors.
  4. Approval or rejection of a Resolution authorizing the Texas Coalition for Affordable Power, Inc. (TCAP) to negotiate an electric supply agreement for three years for deliveries of electricity effective January 1, 2018; authorizing TCAP to act as an agent on behalf of the City to enter into a contract for electricity; authorizing City Manager to execute an electric supply agreement for deliveries of electricity effective January 1, 2018 and committing to budget for energy purchases in 2018 through 2020 and to honor the City's commitments to purchase power for its electrical needs in 2018 through 2020 through TCAP.
  5. Consideration and ACTION to approve Boys & Girls Club Agreement.
  6. Consideration and ACTION to approve the Service Agreements for fiscal year 2015-2016 as follows: A. Los Fresnos Volunteer Fire Department B. Los Fresnos Ambulance Service C. Los Fresnos Chamber of Commerce D. Los Fresnos Boys & Girls Club
  7. Consideration and ACTION to accept or reject any or all bids received for the fiscal year 2015-2016 as follows: A. Chemicals B. Lot Mowing C. Official Newspaper D. Pest Control E. Vehicle Maintenance for Tire Service F. Vehicle Maintenance for Oil Change/Maintenance G. Vehicle Maintenance for Washing
  8. Consideration and ACTION to approve a Resolution designating an official newspaper for fiscal year 2015-2016.
  9. Consideration and ACTION to reappoint or appoint three persons to the Planning & Zoning Commission.
  10. Consideration and ACTION to reappoint or appoint two persons to the Park Advisory Board.
  11. Consideration and ACTION to reappoint or appoint three persons to the Los Fresnos Housing Authority.
7. Update by City Manager
1. A. Wastewater Plant Expansion. B. Nature Park. C. Hazard Mitigation Plan. D. Certificates of Obligation.
8. Department Head Reports

1. Finance 1. Monthly. 2. Year-to-date.
2. Public Works 1. Water and Wastewater Activity. 2. Calls for Service. 3. Building Permits.
3. Police Department 1. Arrests. 2. Incidents. 3. Accidents.
4. Municipal Court 1. Monthly Report.
5. Fire Marshall 1. Monthly Report.
9. Budget Workshop
  1. Budget Workshop for fiscal year 2015-2016.
10. Adjournment

This is to certify that I, Pam Denny, posted this agenda on the front bulletin board of the City Hall on September 2, 2015 on or before 5:30 p.m. and it shall remain so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

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Pam Denny, City Secretary

Persons with any disabilities that would like to attend meetings must notify City Secretary 24 hours in advance so that the City can make arrangements for that disabled person.

**City Council**  
200 North Brazil  
Los Fresnos, TX 78566

Meeting: 09/08/15 06:00 PM  
Department: City Secretary  
Category: Minutes  
Prepared By: Pam Denny  
Initiator: Pam Denny  
Sponsors:

**SCHEDULED**

**ACTION ITEM (ID # 1517)**

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DOC ID: 1517 A

**Approval or rejection of Minutes from August 11, 2015 and  
August 27, 2015 Meetings.**

I recommend approval.



# City Council

200 North Brazil

Los Fresnos, TX 78566

## Regular Meeting

<http://citylf.cloudaccess.net/en/>

~ Minutes ~

Tuesday, August 11, 2015

6:00 PM

City Hall

### Agenda

1. Call meeting to order  
Mayor Narvaez called the meeting to order at 6:01 PM.
2. Invocation and Pledge of Allegiance  
Mayor Narvaez gave the invocation and led the audience in the Pledge of Allegiance.

### Presentation

#### Presentation of Key to the City of Los Fresnos to Consul Rodolfo Quilantan.

Mayor Narvaez presented Consul Rodolfo Quilantan from Mexico the key to the City. Mayor Narvaez stated that Consul Quilantan had donated Spanish books to the Ethel Whipple Memorial Library.

Consul Quilantan thanked the Mayor.

<b>RESULT:</b> NO ACTION
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### Consent Agenda

#### Approval or rejection of Minutes for the July 14, 2015 meeting.

Motion was made and seconded to approve Minutes as presented.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Tom Jones, Councilman
<b>SECONDER:</b>	Javier Mendez, Councilman
<b>AYES:</b>	Minton, Narvaez, Cruz, Real, Mendez, Jones

#### Approval or rejection of the Planning and Zoning Commission's recommendation to approve the final plat for Pueblo Nuevo Subdivision.

Motion was made and seconded to approve the final plat for Pueblo Nuevo Subdivision as approved by the Planning and Zoning Commission.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Tom Jones, Councilman
<b>SECONDER:</b>	Javier Mendez, Councilman
<b>AYES:</b>	Minton, Narvaez, Cruz, Real, Mendez, Jones

#### Approval or rejection to renew the Interlocal Agreement with Cameron County for Operation Stonegarden.

Attachment: Minutes from August 11 (1517 : Minutes from August 11 and 27, 2015)

Motion was made and seconded to approve the renewal of the Operation Stonegarden agreement.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Tom Jones, Councilman
<b>SECONDER:</b>	Javier Mendez, Councilman
<b>AYES:</b>	Minton, Narvaez, Cruz, Real, Mendez, Jones

**Approval or rejection of an Interlocal Agreement between the City of Los Fresnos Police Department and Town of Indian Lake Police Department for communication services.**

Motion was made and seconded to approve the Interlocal Agreement between the Los Fresnos Police Department and the Town of Indian Lake Police Department.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Tom Jones, Councilman
<b>SECONDER:</b>	Javier Mendez, Councilman
<b>AYES:</b>	Minton, Narvaez, Cruz, Real, Mendez, Jones

**Approval or rejection of Budget Amendments for fiscal year 2014-2015.**

Motion was made and seconded to approve the budget amendments for fiscal year 2014-2015.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Tom Jones, Councilman
<b>SECONDER:</b>	Javier Mendez, Councilman
<b>AYES:</b>	Minton, Narvaez, Cruz, Real, Mendez, Jones

**Visitor Remarks - In order to speak you must sign in prior to the meeting and you will have a limit of 3 minutes to speak.**

Mr. Charles Hoskins, Assistant Emergency Management Coordinator for the County, was present and stated that he wanted to introduce himself to the Council and offer the City his services in case of emergency.

Mr. Justin Lang and Ms. Kay Bergin were present and stated that the City had cut down some of his trees that he had told them not to cut down.

Mayor Narvaez stated the City Manager would look into this matter.

**Action Items**

**Consideration and ACTION to accept or reject and or all bids received for the Memorial Park Basketball Court and budget amendment.**



Mr. Milum explained that the Council had approved in prior meeting to bid the project out for a basketball court at Memorial Park. At that time the Community Health Program Grant agreed to pay \$50,870 toward the project. The increased amount is shown as a revenue of \$21,266 and an expenditure for the same amount on the budget amendment. The project was bid and the low bid is \$73,100. The difference from the bid price and what the Community Health Program has agreed to pay is \$15,999 and is shown as 2 line items on the budget amendment. The amount can be funded with increased sales tax revenue we did not budget and is reflected on the budget amendment for revenue. We have asked if they would be willing to put additional funds toward the project but have not heard back from them. The project must be complete by September 30th.

Mr. Milum answered questions from the Council.

Motion was made and seconded to approve the low bid of \$73,100 to Battery Warehouse and to approve the budget amendment.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Polo Narvaez, Mayor
<b>SECONDER:</b>	Yolanda H. Cruz, Councilwoman
<b>AYES:</b>	Minton, Narvaez, Cruz, Real, Mendez, Jones

**Approval or rejection to approve a Proclamation declaring August 31, 2015 as The University of Texas Rio Grande Valley Day.**

Mr. Milum stated that since UT Brownsville and UT Pan American will become one school it has been renamed to UTRGV. They have requested the City proclaim August 31 as UTRGV day and fly their flag on that day in support of the beginning of the new combined university in the Valley. There are two proclamations one to fly the flag and one that does not mention the flag.

Motion was made and seconded to approve the proclamation proclaiming August 31 as UTRGV in the City of Los Fresnos and to fly their flag.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Swain Real, Councilman
<b>SECONDER:</b>	Javier Mendez, Councilman
<b>AYES:</b>	Minton, Narvaez, Cruz, Real, Mendez, Jones

**Consideration and ACTION on the second and final reading of Ordinance 235-GG to delete future use of R-1A Single Family District, to amend Section 23.1 and to amend Section 26.0 (9).**

Mr. Milum explained that this is the second and final reading of Ordinance 235-GG to delete future use of R-1A Single Family District, to amend Section 25.1 and to amend Section 26.0 (9).

The first change is to do away with developing lots with 50 feet in width and 5,000 square feet which is what the zoning calls for in R-1A. Lots already developed or in the process with the R-1A zoning will be grandfathered. Any new development will follow the zoning of R-1 which calls for a minimum lot width of 60 feet and 6,000 square feet.

The second change is for RLB which is Residential Limited Business to increase from lots 50 feet wide to 60 feet wide.

The last change is requiring garages to be a minimum of 11 feet wide by 24 feet long for a one car garage and 22 feet wide by 24 feet long for a two car garage. Additionally 2 vehicles must fit on the property without having to move a vehicle to meet the requirement of 2 parking spaces.

Mr. Milum answered questions from the Council.

Motion was made and seconded to approve the second and final reading of Ordinance 235-GG.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Tom Jones, Councilman
<b>SECONDER:</b>	Gary Minton, Councilman
<b>AYES:</b>	Minton, Narvaez, Cruz, Real, Mendez, Jones

**Consideration and ACTION to acknowledge Cameron Appraisal District Chief Appraiser's certification of the tax roll for 2015.**

Mr. Milum stated that the net taxable value for 2015 is \$182,788,646, and increase of 8.22%. There is still \$584,176 that is under protest. There were 30 new properties added with a value of \$7,975,045 and increased values on existing properties was \$5,954,508.

Motion was made and seconded to acknowledge Cameron Appraisal District Chief Appraiser's certification of the tax roll for 2015.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Tom Jones, Councilman
<b>SECONDER:</b>	Gary Minton, Councilman
<b>AYES:</b>	Minton, Narvaez, Cruz, Real, Mendez, Jones

**Consideration and ACTION to acknowledge the Finance Director's certification of the estimated ad valorem tax collection rate for the tax year 2015 and the excess debt tax collection rate for tax year 2014.**

Mr. Milum explained that the estimated property tax collection rate is in excess of 100%. This is due to prior year debt collections. The estimated debt collection for 2014 is



\$211,432 and additionally we have \$29,183 of excess fund balance in the debt fund for an emergency.

Motion was made and seconded to acknowledge the Finance Director's certification of the estimated ad valorem tax collection rate for the tax year 2015 and the excess debt tax collection rate for tax year 2014.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Swain Real, Councilman
<b>SECONDER:</b>	Gary Minton, Councilman
<b>AYES:</b>	Minton, Narvaez, Cruz, Real, Mendez, Jones

**Consideration and ACTION to acknowledge the calculation of the City's Effective & Rollback Ad Valorem tax rate for tax year 2015 and for fiscal year 2015/2016.**

Mr. Milum explained that the effective ad valorem tax rate would impose the same total taxes as last year if you compare properties taxed in both years. The effective ad valorem tax rate is \$0.688065 per \$100 valuation. This means that to get the same revenue as last year the tax rate would be \$0.688065 per \$100 valuation instead of our actual rate of \$0.715 per \$100 valuation.

The rollback ad valorem tax rate is the highest tax rate the City could have before taxpayers would be able to start rollback procedures. The rollback ad valorem tax rate is \$1.084908 per \$100 valuation.

Mr. Milum answered questions from the Council.

Motion was made and seconded to acknowledge the calculation of the City's Effective & Rollback Ad Valorem tax rate for tax year 2015 and for fiscal year 2015-2016.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Swain Real, Councilman
<b>SECONDER:</b>	Yolanda H. Cruz, Councilwoman
<b>AYES:</b>	Minton, Narvaez, Cruz, Real, Mendez, Jones

**Consideration and ACTION to propose a tax rate for tax year 2015, take a record vote, and set dates for public hearing (if necessary).**

Mr. Milum explained that the proposed 2015-2016 tax rate is \$0.715 per \$100 valuation just as it has been for the last 8 years. The effective ad valorem tax rate for 2015-2016 is \$0.688065 per \$100 valuation. The effective ad valorem tax rate would impose the same total taxes as last year if you compare properties taxed in both years. Since we are proposing to leave the tax rate at \$0.715 per \$100 valuation we will have to hold 2 public hearings as we will receive more revenue than last year. The additional amount we will receive is \$99,596 with \$69,203 going towards the increase in debt and \$30,393 for operations.

The vote for the proposed tax rate of \$0.715 per \$100 valuation is as follows:

Mayor Polo Narvaez	yea
Mayor Pro-tem Yolanda H. Cruz	yea
Councilmember Swain Real	yea
Councilmember Javier Mendez	yea
Councilmember Tom Jones	yea
Councilmember Gary Minton	yea

Mayor Narvaez stated that the public hearings will be held on August 27 at 6:00 p.m. in City Hall and on September 8 at 6:00 p.m. in City Hall.

**RESULT: NO ACTION**

**Consideration and ACTION to approve amendments to Gneral Fund and Water & Sewer budgets.**

Mr. Milum explained that we are getting closer to the end of the 2014-2015 fiscal year and there are a few items to address and there is additional revenue that was not budgeted.

Mr. Milum went over each item that was changed. Mr. Milum answered questions from the Council.

Motion was made and seconded to approve the budget amendments to General Fund and Water & Sewer Fund.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Polo Narvaez, Mayor
<b>SECONDER:</b>	Javier Mendez, Councilman
<b>AYES:</b>	Minton, Narvaez, Cruz, Real, Mendez, Jones

**Consideration and ACTION to appoint a person to the Los Fresnos Housing Authority.**

No action was taken.

**RESULT: NO ACTION**

**Update by City Manager**

**A. Wastewater Plant Expansion B. Nature Park C. Hazard Mitigation Plan D. Certificates of Obligation E. Right-of-Way Clean Up**



A. Wastewater Plant Expansion - There have been too many other projects going on and has not had time to work on this. We will get moving on it in another month or so.

B. Nature Park - Received a \$400,000 grant from Texas Parks & Wildlife and will be traveling to Austin next week to their meeting.

C. Hazard Mitigation Plan - The Cities still have not met. All the partners are busy working on budgets and off on vacation. We should get started in September.

D. Certificates of Obligation - 1. Evergreen Street and Water Line Loop - Should start this week. There has been adjustments needed on the plans due to incorrect survey points. Those must be correct before we proceed.

2. West Ocean Lift Station & Force Main - The notice to proceed was give on Wednesday, August 5.

E. Arroyo Boulevard & Whipple Road Right-of-Way clean up - We have just about completed the clean up of the right-of-way. It looks really good. The owner of the property near there has been complaining almost daily.

Mr. Milum answered questions from the Council.

**RESULT: NO ACTION**

**Department Head Reports**

**Finance 1. Monthly 2. Year-to-date**

Mr. Milum answered questions from the Council.

**RESULT: NO ACTION**

**Public Works 1. Water and Wastewater Activity 2. Calls for Service 3. Building Permits**

Mr. Milum answered questions from the Council.

**RESULT: NO ACTION**

**Police Department 1. Arrests 2. Incidents 3. Accidents**

Mr. Milum answered questions from the Council.

**RESULT: NO ACTION**

**Municipal Court 1. Monthly Report**

Mr. Milum answered questions from the Council.

**RESULT: NO ACTION**

**Library 1. Monthly Report**

Mr. Milum answered questions from the Council.

**RESULT: NO ACTION**

**Fire Marshall's 1. Monthly Report**

Mr. Milum answered questions from the Council.

**RESULT: NO ACTION**

**Closed Session – Deliberation pursuant to Section 551.072, Title 5 of the Texas Government Code, the Texas Open Meetings Act regarding the following:**

**Closed Session - Deliberation pursuant to Section 551.071, Title 5 of the Texas Government Code, the Texas Open Meetings Act, regarding to seek legal advice on extraterritorial jurisdiction issues.**

Mayor Narvaez recessed the meeting at 7:21 pm.

**RESULT: NO ACTION**

**Open Session – Deliberation and possible action regarding the following:**

**Open Session - Deliberation and possible action regarding the seeking of legal advice on extraterritorial jurisdiction issues.**

Mayor Narvaez called the meeting back to order at 8:05 pm.

Motion was made to approve and execute the interlocal agreement with the City of Brownsville on the Extraterritorial Jurisdiction boundaries.

**RESULT: ADOPTED [UNANIMOUS]**  
**MOVER:** Javier Mendez, Councilman  
**SECONDER:** Polo Narvaez, Mayor  
**AYES:** Minton, Narvaez, Cruz, Real, Mendez, Jones

**Budget Workshop**

**Budget Workshop for fiscal year 2015/2016.**

Mr. Milum went over the Los Fresnos Community Development Corporation budget, Senior Citizen budget, debt service fund budget and stated their was information on salaries in the budget packet. Mr. Milum also explained the General Fund budget.

Mr. Milum answered questions from the Council.

**RESULT: NO ACTION**

12. Adjournment

Mayor Narvaez adjourned the meeting at 9:30 p.m.



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Regular Meeting

Tuesday, August 11, 2015

6:00 PM

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\_\_\_\_\_  
Presiding Officer of the Council

\_\_\_\_\_  
Recorder

Attachment: Minutes from August 11 (1517 : Minutes from August 11 and 27, 2015)

# City Council

200 North Brazil

Los Fresnos, TX 78566

## Special Meeting

<http://citylf.cloudaccess.net/en/>

~ Minutes ~

Thursday, August 27, 2015

6:00 PM

City Hall

### Call to Order

The meeting was called to order at 6:00 PM by Mayor Polo Narvaez

### Invocation and Pledge of Allegiance

Mayor Narvaez gave the invocation and led the audience in the Pledge of Allegiance.

### Visitor Remarks - To speak you must sign in prior to the start of meeting and you will have a limit of 3 minutes to speak.

There were no comments.

### Consent Agenda

### Approval or rejection of preliminary plat for Las Brisas Subdivision as approved by the Planning & Zoning Commission.

Motion was made and seconded to approve the preliminary plat for Las Brisas Subdivision as approved by the Planning & Zoning Commission.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Polo Narvaez, Mayor
<b>SECONDER:</b>	Javier Mendez, Councilman
<b>AYES:</b>	Minton, Narvaez, Cruz, Mendez, Jones
<b>ABSENT:</b>	Swain Real

### Approval or rejection of preliminary and final plats for La Llorona Subdivision as approved by the Planning and Zoning Commission.

Motion was made and seconded to approve the preliminary and final plats for La Llorona Subdivision as approved by the Planning & Zoning Commission.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Polo Narvaez, Mayor
<b>SECONDER:</b>	Javier Mendez, Councilman
<b>AYES:</b>	Minton, Narvaez, Cruz, Mendez, Jones
<b>ABSENT:</b>	Swain Real

### Action Item

### Consideration and ACTION to approve contract extension with Republic Services for solid waste removal.

Mr. Milum stated the Republic Services has presented the City with an option to extend our contract by 5 years. There is currently 1 year left on the contract. Republic Services will freeze costs this year if we extend contract. They are asking that the City increase the cap that we currently have from 4% to 5%. Overall they have done well with a few problems here and there but all have been worked out.

Mr. Omar Rodriguez and Mr. Damian Saenz from Republic Services were present. Mr. Rodriguez stated that the changes are to keep the residential cart, brush/bulk collection, commercial and commercial brush/bulk waste and roll off rates the same for one year until October 1, 2016. To update CPI calculation language to 100% water sewer trash only. Increase the CPI to 5% and extend contract for 5 more years.

Mr. Milum, Mr. Rodriguez and Mr. Saenz answered questions from the Council.

Motion was made and seconded to approve extending the contract with Republic Services for five more year, until September 30, 2021, go to CPI calculation of water sewer trash and to increase the CPI to 5%, and rates will remain the same until October 1, 2016.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Javier Mendez, Councilman
<b>SECONDER:</b>	Gary Minton, Councilman
<b>AYES:</b>	Minton, Narvaez, Cruz, Mendez, Jones
<b>ABSENT:</b>	Swain Real

#### Public Hearing

#### First Public Hearing to receive comments from the citizens concerning the proposed tax rate for tax year 2015.

Mayor Narvaez opened the public hearing at 6:24 PM.

Mr. Milum explained that the proposed tax rate will remain the same as the last eight years at \$0.715 per \$100 valuation.

There were no comments from the public.

Mayor Narvaez announced that the next public hearing will be held on September 8, 2015.

Mayor Narvaez closed the public hearing at 6:25 PM.

<b>RESULT:</b>	<b>NO ACTION</b>
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#### Budget Workshop

Special Meeting

Thursday, August 27, 2015

6:00 PM

**Budget Workshop for fiscal year 2015-2016.**

Mr. Milum explained that at the last budget workshop he went over the debt collection budget, Senior Citizen budget, CDC budget and General Fund budget. Mr. Milum then explained the Utility Fund budget.

Mr. Milum answered questions from the Council.

<b>RESULT: NO ACTION</b>
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**Adjournment**

The meeting was closed at 7:44 PM

\_\_\_\_\_  
Presiding Officer of the Council

\_\_\_\_\_  
Recorder

Attachment: Minutes from August 27 (1517 : Minutes from August 11 and 27, 2015)

**City Council**  
200 North Brazil  
Los Fresnos, TX 78566

Meeting: 09/08/15 06:00 PM  
Department: City Secretary  
Category: Proclamation  
Prepared By: Pam Denny  
Initiator: Pam Denny  
Sponsors:

**SCHEDULED**

**ACTION ITEM (ID # 1496)**

DOC ID: 1496 A

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**Approval or rejection of a Proclamation declaring the week of  
October 4 - 10, 2015 as Firefighters Appreciation Week and  
Fire Protection Week.**

I recommend approval.

## CITY OF LOS FRESNOS

### PROCLAMATION

**WHEREAS**, firefighters are engaged in one of the most hazardous occupations in the United States;

**WHEREAS**, firefighters can, at any time and during any emergency, be called on to sacrifice their lives in the performance of their lifesaving duties;

**WHEREAS**, fires cause a staggering number of personal injuries and casualties to our citizens, as well as tremendous property damage and loss; and

**WHEREAS**, teaching appropriate fire safety behaviors to children has proven to save lives; and

**WHEREAS**, said loss of life and destruction of property by fire can be reduced by focusing public attention upon facts about fires and fire prevention.

**NOW, THEREFORE**, the City of Los Fresnos City Council urges our citizens to carry the message of respect for firefighters to other citizens, and hope that the combined efforts of our fire department, public fire safety educators, school teachers, and others help to reduce the incidence of fire and thus reduce deaths, injuries, and property losses.

The City Council encourages our community to observe this week of October 4 – 10, 2015 as

### FIREFIGHTERS APPRECIATION WEEK AND FIRE PREVENTION WEEK

in the City of Los Fresnos.

Signed this 8<sup>th</sup> day of September, 2015.

\_\_\_\_\_  
Polo Narvaez, Mayor

ATTEST:

\_\_\_\_\_  
Pam Denny, City Secretary



**City Council**  
200 North Brazil  
Los Fresnos, TX 78566

Meeting: 09/08/15 06:00 PM  
Department: City Secretary  
Category: Resolutions  
Prepared By: Pam Denny  
Initiator: Pam Denny  
Sponsors:

**SCHEDULED**

**ACTION ITEM (ID # 1516)**

DOC ID: 1516 A

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**Approval or rejection of a Resolution authorizing the submission of a grant application to the Office of the Governor, Criminal Justice Division.**

This is a renewal of the Border Security Grant that we have had for the last several years. We are applying for \$50,000. There is not a dollar match amount required. This grant would cover overtime. This helps us especially on Holiday Weekends or big travel weekends to have ample traffic patrol presence and still maintain residential patrol presence that we like to have. Last year we were awarded \$15,000. The cost to the budget for this is vehicle maintenance as needed and fuel costs. The fuel cost would be estimated at approximately \$1,500. There is sufficient funds in the budget to cover this additional cost if we are awarded the grant.

I recommend approval.

**CITY OF LOS FRESNOS  
RESOLUTION NO. 15-2015**

**A RESOLUTION FOR THE SUBMISSION OF A GRANT APPLICATION FOR THE CITY OF  
LOS FRESNOS TO THE OFFICE OF THE GOVERNOR, CRIMINAL JUSTICE DIVISION.**

This Resolution was introduced and submitted to the City Council for passage and adoption. After presentation and discussion of the Resolution, a motion was made by \_\_\_\_\_ that the Resolution be finally passed and adopted in accordance with the City's Home Rule Charter. The motion was seconded by \_\_\_\_\_ and carried by the following vote:

Mayor Polo Narvaez	___ For	___ Against	___ Abstained
Mayor Pro-tem Yolanda H. Cruz	___ For	___ Against	___ Abstained
Councilmember Swain Real	___ For	___ Against	___ Abstained
Councilmember Javier Mendez	___ For	___ Against	___ Abstained
Councilmember Tom Jones	___ For	___ Against	___ Abstained
Councilmember Gary Minton	___ For	___ Against	___ Abstained

**WHEREAS**, the City of Los Fresnos finds it in the best interest of the citizens of Los Fresnos that the application for Local Border Security Grant Program be submitted; and

**WHEREAS** the City of Los Fresnos agrees to provide applicable matching funds for the said project as required by the EGRANT grant application; and

**WHEREAS**, the City of Los Fresnos agrees that in the event of loss or misuse of the Criminal Justice Division funds, City of Los Fresnos assures that the funds will be returned to the Criminal Justice Division in full.

**WHEREAS**, the City of Los Fresnos designates Mark W. Milum, City Manager as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LOS FRESNOS, TEXAS:**

That the City of Los Fresnos approves submission of the grant application for the Local Border Security Grant Program to the Office of the Governor, Criminal Justice Division.

**PASSED AND APPROVED** this 8<sup>th</sup> day of September, 2015.

Grant Number: \_\_\_\_\_

\_\_\_\_\_  
Polo Narvaez, Mayor

ATTEST:

\_\_\_\_\_  
Pam Denny, City Secretary

Attachment: Resolution for Egrant Application (1516 : Resolution for Criminal Justice Grant)



**City Council**  
200 North Brazil  
Los Fresnos, TX 78566

Meeting: 09/08/15 06:00 PM  
Department: City Manager  
Category: Public Hearing  
Prepared By: Pam Denny  
Initiator: IQM2 Admin  
Sponsors:

**SCHEDULED**

**ACTION ITEM (ID # 1498)**

DOC ID: 1498 A

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**Second public hearing on the proposed tax rate for tax year 2015 and announce date tax rate will be voted on.**

This time is set aside to listen to the public concerning the proposed tax rate. The proposed tax rate for 2015 is \$0.715 per \$100 valuation which is the same rate we have had for the previous 8 years. The date the tax rate will be voted on is September 24, 2015 at 6:00 p.m. on the first reading and September 24, 2015 at 6:30 p.m. for the second and final reading of the ordinance.

**City Council**  
200 North Brazil  
Los Fresnos, TX 78566

Meeting: 09/08/15 06:00 PM  
Department: City Secretary  
Category: Public Hearing  
Prepared By: Pam Denny  
Initiator: Pam Denny  
Sponsors:

**SCHEDULED**

**ACTION ITEM (ID # 1499)**

DOC ID: 1499 A

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## **Public hearing to receive comments and suggestions on the proposed Los Fresnos Ninth Street Park.**

This is a time set aside to hear from the public on the proposed Ninth Street Park.

As you are aware, the City was donated a small piece of property on Ninth Street just west of Nogal Street. This is a perfect place for a Pocket Park or Neighborhood Park. They are called both at times. We would like to apply for a Small Community Park Grant for \$75,000. We will use the portion of the land as the \$75,000 match along with CDC Funds. We will have a small playground, a swing or 2, a couple of picnic tables, maybe a BBQ pit and some other amenities that will help us maximize our points to secure the grant.

**City Council**  
200 North Brazil  
Los Fresnos, TX 78566

Meeting: 09/08/15 06:00 PM  
Department: City Secretary  
Category: Resolutions  
Prepared By: Pam Denny  
Initiator: Pam Denny  
Sponsors:

**SCHEDULED**

**ACTION ITEM (ID # 1500)**

DOC ID: 1500 A

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**Consideration and ACTION to approve a Resolution authorizing the City Manager to submit a Local Parks Small Community Recreation Grant application to the Texas Parks & Wildlife Department Local Park Grant Program for assistance with the development and construction of the proposed Los Fresnos Ninth Street Park.**

As you are aware, the City was donated a small piece of property on Ninth Street just west of Nogal Street. This is a perfect place for a Pocket Park or Neighborhood Park. They are called both at times. We would like to apply for a Small Community Park Grant for \$75,000. We will use the portion of the land as the \$75,000 match along with CDC Funds. We will have a small playground, a swing or 2, a couple of picnic tables, maybe a BBQ pit and some other amenities that will help us maximize our points to secure the grant.

I recommend approval.

**RESOLUTION NO. 11-2015**

**A RESOLUTION OF THE CITY OF LOS FRESNOS, TEXAS, HEREINAFTER REFERRED TO AS “APPLICANT”, DESIGNATING CERTAIN OFFICIALS AS BEING RESPONSIBLE FOR, ACTING FOR, AND ON BEHALF OF THE APPLICANT IN DEALING WITH THE TEXAS PARKS & WILDLIFE DEPARTMENT, HEREINAFTER REFERRED TO AS “DEPARTMENT”, FOR THE PURPOSE OF PARTICIPATING IN THE LOCAL PARKS SMALL COMMUNITY RECREATION GRANT PROGRAM, HEREINAFTER REFERRED TO AS THE “PROGRAM”; CERTIFYING THAT THE APPLICANT IS ELIGIBLE TO RECEIVE PROGRAM ASSISTANCE; CERTIFYING THAT THE APPLICANT MATCHING SHARE IS READILY AVAILABLE; DEDICATING THE PROPOSED SITE FOR PERMANENT PUBLIC PARK AND RECREATIONAL USES.**

This Resolution was introduced and submitted to the City Council for passage and adoption after the reading. After presentation and discussion of the Resolution, a motion was made by \_\_\_\_\_ that the Resolution be finally passed and adopted in accordance with the City’s Home Rule Charter. The motion was seconded by \_\_\_\_\_ and carried by the following vote:

Mayor Polo Narvaez	___ For	___ Against	___ Abstained
Mayor Pro-tem Yolanda H. Cruz	___ For	___ Against	___ Abstained
Councilmember Swain Real	___ For	___ Against	___ Abstained
Councilmember Javier Mendez	___ For	___ Against	___ Abstained
Councilmember Tom Jones	___ For	___ Against	___ Abstained
Councilmember Gary Minton	___ For	___ Against	___ Abstained

**WHEREAS**, the Applicant is fully eligible to receive assistance under the Program; and

**WHEREAS**, the Applicant is desirous of authorizing an official to represent and act for the Applicant in dealing with the Department concerning the Program;

**NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LOS FRESNOS, TEXAS:**

**SECTION 1:** That the Applicant hereby certifies that they are eligible to receive assistance under the Program, and that notice of the application has been posted according to local public hearing requirements.

**SECTION 2:** That the Applicant hereby certifies that the matching share for this application is readily available at this time.

**SECTION 3:** That the Applicant hereby authorizes and directs the City Manager to act for the Applicant in dealing with the Department for the purposes of the Program, and that Mark W. Milum is hereby officially designated as the representative in this regard.

**SECTION 4:** The Applicant hereby specifically authorizes the official to make application to the Department concerning the site known as Los Fresnos Ninth Street Park in the City of Los Fresnos for use as a park site and is hereby dedicated for a public park and recreation purposes in perpetuity. Projects with federal monies may have differing requirements.

Introduced, read and passed on this 8<sup>th</sup> day of September, 2015.

\_\_\_\_\_  
Polo Narvaez, Mayor

ATTEST:

\_\_\_\_\_  
Pam Denny, City Secretary

**City Council**  
200 North Brazil  
Los Fresnos, TX 78566

Meeting: 09/08/15 06:00 PM  
Department: City Secretary  
Category: Agreement  
Prepared By: Pam Denny  
Initiator: Pam Denny  
Sponsors:

**REVIEWED**

**ACTION ITEM (ID # 1519)**

DOC ID: 1519 A

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**Consideration and ACTION to authorize City Manager to hire  
a firm to write grant for the Local Parks Small Community  
Grant.**

I will have the costs for the meeting.

**City Council**  
200 North Brazil  
Los Fresnos, TX 78566

Meeting: 09/08/15 06:00 PM  
Department: City Secretary  
Category: Resolutions  
Prepared By: Pam Denny  
Initiator: Pam Denny  
Sponsors:

**SCHEDULED**

**ACTION ITEM (ID # 1501)**

DOC ID: 1501 A

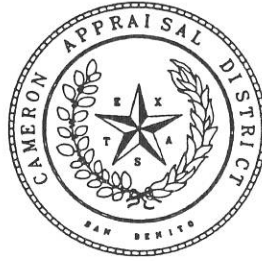
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**Consideration and ACTION on a Resolution nominating a person to hold Position 9 on the Cameron Appraisal Board of Directors.**

The current representative is Ricardo Morado. He represents 14 entities in Cameron County. We need to nominate a person for this position. It can be Mr. Morado or another individual.

# CAMERON APPRAISAL DISTRICT

Frutoso M. Gomez, Jr., Chief Appraiser  
 P.O. Box 1010, 2021 Amistad Dr.  
 San Benito, TX 78586-1010  
 www.cameroncad.org  
 (956) 399-9322  
 (956) 541-3365  
 (956) 428-8020  
 Fax (956) 399-6969



**MEMBERS OF THE BOARD**  
 Jose Noe Diaz, Sr., **Chairman**  
 Vicente Mendez, **Vice-Chairman**  
 Jesse Villarreal, **Secretary**  
 David Argabright  
 Roberto Garcia  
 David A. Garza  
 Ricardo Morado  
 Robert Pinkerton Jr.  
 Herman Otis Powers, Jr.  
 Tony Yzaguirre, Jr.

August 19, 2015

Mr. Polo Narvaez  
 Mayor, City of Los Fresnos  
 200 N. Brazil  
 Los Fresnos, TX 78566

Dear Mr. Narvaez:

Please place on your September or October agenda an action item that will name your nominee for Cameron Appraisal District Director and submit the nominee's name to our office before **October 15, 2015**. Your current representative is **Mr. Ricardo Morado**. Pursuant to Texas Property Tax Code Sec.6.03(g), each taxing unit entitled to vote may nominate by resolution adopted by its governing body one candidate. The Chief Appraiser will then deliver a ballot to your governing body by **October 30<sup>th</sup>** so that the ballot can be placed on your meeting agenda. Ballots must then be returned to our office by **December 15, 2015**.

Pursuant to Chapter 6 of the Texas Property Tax Code, the requirements for eligibility to serve on an appraisal district board of directors are as follows:

1. The individual must have resided in the district for at least two years immediately preceding taking office.
2. An employee of a taxing unit that participates in the district is not eligible to serve on the board unless the individual is also a member of the governing body or an elected official of a taxing unit that participates in the district.
3. An individual is ineligible to serve if the individual is related within the second degree by consanguinity or affinity to an individual who is engaged in the business of appraising property for compensation for use in proceedings under this title or of representing property owners for compensation in proceedings under this title in the appraisal district.
4. An individual is ineligible to serve if related to an employee of the appraisal district within the second degree by affinity or within the third degree by consanguinity unless the employee resigns.
5. An individual is ineligible to serve if the individual or a business entity in which the individual has a substantial interest is a party to a contract with the appraisal district or a taxing unit that participates in the appraisal district.
6. An individual is ineligible to serve if the individual owns property on which delinquent taxes have been owed to a taxing unit for more than 60 days after the date the individual knew or should have known of the delinquency unless the delinquent taxes and penalties are being paid under an installment payment agreement or the taxes are deferred or abated under Tax Code Section 33.06 or 33.065.

Please feel free to call if any further information is needed.

Sincerely,

Frutoso M. Gomez, Jr.  
 Chief Appraiser

FMGJr/lcs

Cc: Mark Milum, City Manager

Attachment: Resolution for Position 9 Cameron Appraisal (1501 : Resolution on Cameron Appraisal)



**RESOLUTION NO. 12-2015****A RESOLUTION BY THE CITY OF LOS FRESNOS TO NOMINATE A PERSON TO SERVE ON THE CAMERON APPRAISAL DISTRICT BOARD OF DIRECTORS FOR POSITION 9.**

This resolution was introduced and submitted to the City Council for passage and adoption. After presentation and discussion of the Resolution, a motion was made by \_\_\_\_\_ that the Resolution be finally passed and adopted in accordance with the City's Home Rule Charter. The motion was seconded by \_\_\_\_\_ and carried by the following vote:

Mayor Polo Narvaez	___	For	___	Against	___	Abstained
Mayor Pro-tem Yolanda H. Cruz	___	For	___	Against	___	Abstained
Councilmember Swain Real	___	For	___	Against	___	Abstained
Councilmember Javier Mendez	___	For	___	Against	___	Abstained
Councilmember Alan Atherton	___	For	___	Against	___	Abstained
Councilmember Gary Minton	___	For	___	Against	___	Abstained

**WHEREAS**, the City of Los Fresnos along with fourteen (14) other cities in Cameron County is represented by one (1) board member sitting as position nine (9) on the Cameron Appraisal District Board of Directors; and

**WHEREAS**, each of the fourteen (14) cities represented by this director shall have the opportunity to nominate and vote for the representative of its choice for the period commencing January 2016; and

**WHEREAS**, the candidate receiving the greatest number of votes will hold director position nine (9);

**NOW THEREFORE, BE IT RESOLVED** this the \_\_ day of \_\_\_\_\_, 2015 that the City Council of the City of Los Fresnos nominates \_\_\_\_\_ to hold position nine (9) of the Cameron Appraisal District Board of Directors.

\_\_\_\_\_  
Polo Narvaez, Mayor

ATTEST:

\_\_\_\_\_  
Pam Denny, City Secretary

**City Council**  
200 North Brazil  
Los Fresnos, TX 78566

Meeting: 09/08/15 06:00 PM  
Department: City Secretary  
Category: Resolutions  
Prepared By: Pam Denny  
Initiator: Pam Denny  
Sponsors:

**SCHEDULED**

**ACTION ITEM (ID # 1497)**

DOC ID: 1497 B

**Approval or rejection of a Resolution authorizing the Texas Coalition for Affordable Power, Inc. (TCAP) to negotiate an electric supply agreement for three years for deliveries of electricity effective January 1, 2018; authorizing TCAP to act as an agent on behalf of the City to enter into a contract for electricity; authorizing City Manager to execute an electric supply agreement for deliveries of electricity effective January 1, 2018 and committing to budget for energy purchases in 2018 through 2020 and to honor the City's commitments to purchase power for its electrical needs in 2018 through 2020 through TCAP.**

As I mentioned during the budget meeting in August, our electric contract expires December 31, 2017. Our current rate is .07485 per KWH. In 2012-2013 our electricity costs were \$225,190.98 (\$18,766 per month). In 2013-2014 our electricity costs were \$277,430.20 (\$23,119 per month). So far in 2014-2015 through 10 months our electricity costs are \$235,890.70 (\$23,589 per month).

The resolution is a 3 year agreement for us to get power for no more than 4.3 cents. There will also be an opportunity to maybe get a lower rate in the first quarter of 2016. Of course with any wait there is also a possibility rates will increase. Experts say that is unlikely during this time. I believe it would be to our advantage to wait to see the 3 different alternatives that will be available in early 2016 and make a decision then.

I recommend the resolution be rejected.

## MEMORANDUM

TO: TCAP Members

FROM: Geoffrey M. Gay

DATE: August 7, 2015

RE: TCAP Future Supply Options and Opportunities

The electric supply agreement for TCAP members expires on December 31, 2017. The TCAP Board of Directors wants to make options available to all members in the near future and have the 2018 prices locked down before the Summer of 2016. The current wholesale market is reflecting prices that for the first time match prices that were available when the deregulated retail market opened in 2002. TCAP members will have two different opportunities to contract for electricity to be provided upon expiration of the existing contract. The first opportunity will be this Fall. The second opportunity will be next Spring.

### Supply Options discussed with TCAP members

Over the past two months, TCAP's Executive Director, consultants and general counsel have met in the offices of about 35 TCAP members to explain exciting plans regarding future supply options and to obtain feedback on the preferences of individual members. Based on those visits, in the first quarter of next year, TCAP is likely to offer all members a choice of three supply options. Each member will be able to select the option that best suits their needs and culture. In early 2016, all TCAP members will be requested to pick one of three supply options. The size of load for each option will be defined by resolutions passed by each member's governing body. The options will most likely include:

1. A full requirements, fixed price option (with all consumption priced the same regardless of type of load or time of day), similar to the current TCAP contract, except at a significantly reduced price. The benchmark price will be around 4 cents per kWh, depending on zone.
2. A fixed price for peak usage and a variable price for off-peak usage that relies upon the spot market where prices have been historically low. This option may offer some savings over option 1, but with some monthly volatility in price.
3. A fixed price for base load usage and reliance on renewable energy (probably solar) for some portion of peak usage and additional reliance on the spot market. This option may provide savings greater than option 2, but with additional volatility in price.



August 7, 2015

Page 2

While the options to be presented early next year are an exciting development, the TCAP Board recognized that many TCAP members are being approached by brokers and REP agents claiming that there is an urgent need to lock-in future prices. Wholesale electricity prices are largely dependent upon the supply and price of natural gas which is the marginal fuel for generation of electricity within ERCOT. There is a glut of natural gas and the current pricing environment for electricity is unlikely to change significantly anytime soon. Any broker or agent that visits you must deal through a Retail Electric Provider (REP), who in turn must buy power in the wholesale market from some other entity. Under Texas law REPs cannot own generation resources. TCAP on the other hand is a political subdivision corporation that is authorized to contract in the wholesale market. Remember that TCAP is a non-profit entity that is owned by cities and controlled by city employees for the benefit of cities.

### The Fall Solicitation

TCAP consultants believe that current wholesale energy prices will persist at least through the first part of next year, and may even be lower than current levels in the coming months. Prices for 2018 load have declined slightly since we started meeting with city members several months ago. However, the TCAP Board is sensitive to the fact some members, particularly smaller cities that we have not had an opportunity to visit, are anxious about future prices. Therefore, the Board has authorized a load solicitation to take place ahead of the offering planned for early next year. In the near future, you will receive a draft resolution for your governing body to consider which will authorize someone (i.e., the mayor, city manager, executive director or TCAP Board President) to sign a three-year contract covering the period January 1, 2018 thru December 31, 2020 at a fixed price **not to exceed 4.3 cents**. Each member will be given six weeks to act on the resolution, but should do so **only if** the governing body is uncomfortable waiting until early 2016 to contract for 2018 or is so risk adverse that there is no desire to consider alternative supply options other than a full requirements, fixed price contract. TCAP's wholesale supplier will be given several months to lock-in a load (below the threshold price) necessary to serve the members who adopt the early resolution. Options 2 and 3 referenced above will not be available with the Fall offering. Additionally, since a number of members have mentioned that they would like to see a five-year extension rather than a three-year deal, next Spring's resolution will authorize a two-year extension of the three-year term prior to its expiration. The Fall option will not contain that provision.

Attachment: TCAP Electric Supply Agreement (1497 : Resolution on Electricity)

3137/10/4927712

**RESOLUTION 13-2015**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS FRESNOS, TEXAS, AUTHORIZING THE TEXAS COALITION FOR AFFORDABLE POWER, INC. (TCAP) TO NEGOTIATE AN ELECTRIC SUPPLY AGREEMENT FOR THREE YEARS FOR DELIVERIES OF ELECTRICITY EFFECTIVE JANUARY 1, 2018; AUTHORIZING TCAP TO ACT AS AN AGENT ON BEHALF OF THE CITY TO ENTER INTO A CONTRACT FOR ELECTRICITY; AUTHORIZING CITY MANAGER TO EXECUTE AN ELECTRIC SUPPLY AGREEMENT FOR DELIVERIES OF ELECTRICITY EFFECTIVE JANUARY 1, 2018 AND COMMITTING TO BUDGET FOR ENERGY PURCHASES IN 2018 THROUGH 2020 AND TO HONOR THE CITY'S COMMITMENTS TO PURCHASE POWER FOR ITS ELECTRICAL NEEDS IN 2018 THROUGH 2020 THROUGH TCAP.**

This Resolution was introduced and submitted to the City Council for passage and adoption. After presentation and discussion of the Resolution, a motion was made by \_\_\_\_\_ that the Resolution be finally passed and adopted in accordance with the City's Home Rule Charter. The motion was seconded by \_\_\_\_\_ and carried by the following vote:

Mayor Polo Narvaez	___ For	___ Against	___ Abstained
Mayor Pro-tem Yolanda H. Cruz	___ For	___ Against	___ Abstained
Councilmember Swain Real	___ For	___ Against	___ Abstained
Councilmember Javier Mendez	___ For	___ Against	___ Abstained
Councilmember Tom Jones	___ For	___ Against	___ Abstained
Councilmember Gary Minton	___ For	___ Against	___ Abstained

**WHEREAS**, the City of Los Fresnos, Texas (City) is a member of Texas Coalition For Affordable Power, Inc. (TCAP), a non-profit, political subdivision corporation dedicated to securing electric power for its more than 160 members in the competitive retail market; and

**WHEREAS**, TCAP has unique rights under Texas law to negotiate directly in the wholesale market and arrange separate contracts for power supply and retail services which provides TCAP leverage to achieve contract provisions that single city negotiations with a Retail Electric Provider (REP) would be unlikely to produce; and



**WHEREAS**, TCAP's geographic diversity across all four ERCOT zones produces an aggregated peak load that is lower than the single peak load profile of the vast majority of individual TCAP members, allowing price benefits in the wholesale market that are not likely to be available to any given TCAP member alone; and

**WHEREAS**, TCAP and its predecessor organizations, Cities Aggregation Power Project, Inc. (CAPP) and South Texas Aggregation Project, Inc. (STAP), negotiated favorable contract terms that resulted in rebates from the wholesale supplier and reasonable commodity prices for delivered electricity since 2002 resulting in stable budgets for electricity for members; and

**WHEREAS**, commodity prices for electricity experienced significant volatility between 2002 and 2009, with prices ranging from 4 cents to over 13 cents per kWh, causing CAPP and STAP members to welcome a five year contractual commitment that came close to cutting the 2008 prices in half, with that contract being extended until December 31, 2017, with a negotiated price reduction of about 1 cent per kWh; and

**WHEREAS**, TCAP has become a forceful voice for consumer protections and market reform to benefit the public and well as cities and other political subdivisions; and

**WHEREAS**, TCAP is owned by its members and shares everything according to relative load size of members and is controlled by a 15 member Board of Directors, all of whom must be city employees of members who represent diversity in size and geography; and

**WHEREAS**, wholesale power prices within the deregulated Texas market are largely determined by the NYMEX gas futures prices for natural gas which are currently low and relatively stable, but which change daily; and

**WHEREAS**, daily price changes require retail customers to execute a contract immediately upon receipt of a favorable offer; and

**WHEREAS**, pursuant to Texas Local Government Code Section 252.022(a)(15) expenditures for electricity are exempt from competitive bidding requirements; and

**WHEREAS**, on any given day, TCAP is able to capture the most favorable wholesale price for any period of time, equal to or better than any given REP or broker; and

**WHEREAS**, TCAP intends to continue to contract with its current wholesale supplier, NextEra, because the relationship with NextEra is such that NextEra is willing, after its knows the size of a given load, to execute a contract at or below prescribed price and terms; and

**WHEREAS**, the City desires, before the end of 2015, to execute a contract for electricity for the period beyond the expiration of its current contract on December 31, 2017, that locks-in favorable wholesale prices, not to exceed 4.3 cents per kWh; and

**WHEREAS**, TCAP will allow members six weeks from receipt of this resolution to consider whether to participate in the first of several opportunities to contract for post-2017 electrical supply, and thereafter allow NextEra till the end of the year to contact for power for three years at a price not to exceed 4.3 cents per kWh, so long as the aggregated load of this opportunity reaches at least 50 megawatts; and

**WHEREAS**, wholesale suppliers demand assurance that TCAP will pay for all contracted load; and

**WHEREAS**, the City needs to assure TCAP that it will budget for energy purchases for the post-2017 period and honor its commitment to purchase power for its electrical needs for 2018 through 2020 through TCAP,

**THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LOS FRESNOS, TEXAS:**

**Section 1:**

That the TCAP Board of Directors and its consultants and advisors are agents authorized to negotiate for the City's electricity needs as a member of TCAP for the period 2018 through 2020 at a price not to exceed 4.3 cents per kWh;

**Section 2:**

Assuming this resolution is passed before October 1 and the combined load of TCAP members passing this resolution exceeds 50 megawatts and NextEra is able to provide TCAP an opportunity prior to December 31 to contract for power to be delivered to members at a price not to exceed 4.3 cents per kWh for the period January 1, 2018 through December 31, 2020, TCAP Executive Director is hereby authorized to sign an electric supply agreement for the City within 24 hours of receipt of a contract that has been approved and recommended by the TCAP Board of Directors.

**Section 3:**

That the City will commit to purchase power to meet all of its electricity needs eligible for competition pursuant to the TCAP approved supply agreement and approve funds necessary to pay electricity costs proportionate to the City's load under the supply agreement (whether wholesale or retail) arranged by TCAP and signed by TCAP's Executive Director or President or other TCAP representatives authorized by the TCAP Board.

**Section 4:**

That a copy of this resolution shall be sent to Jay Doegey, Executive Director of TCAP at P. O. Box 1081, Arlington, Texas 76004-1081 and Geoffrey M. Gay, legal counsel to TCAP at 816 Congress Avenue, Suite 1900, Austin, Texas 78701.

**PRESENTED AND PASSED** on this the 8th day of September, 2015, at a regular meeting of the City Council of Los Fresnos, Texas.

\_\_\_\_\_  
Polo Narvaez, Mayor

ATTEST:

\_\_\_\_\_  
Pam Denny, City Secretary



**City Council**  
200 North Brazil  
Los Fresnos, TX 78566

Meeting: 09/08/15 06:00 PM  
Department: City Secretary  
Category: Agreement  
Prepared By: Pam Denny  
Initiator: Pam Denny  
Sponsors:

**SCHEDULED**

**ACTION ITEM (ID # 1518)**

DOC ID: 1518 A

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## **Consideration and ACTION to approve Boys & Girls Club Agreement.**

United Way used to fund sports programs for them but now they only fund educational items. This is the reason they have not been able to continue with the sports programs we desire. Currently there will not be volleyball or basketball. Another grant they received to work with teens requires them the use half of the gym floor for sofas, recliners, computers, etc. Basically they have a gym that can't really be utilized they way it needs to be. They are checking with the school to see if their facilities can be used for volleyball and basketball. I'm not confident anything can be done. Flag football is not being discussed at this time. For them to do the programs we desire will take lots of funds and I don't think it is wise to give them that kind of money as their track record is not great. I did ask if they would allow the City to take over the Club and we make it a department within the City. I believe that would be the only way to fund the programs.

The first agreement is the one we have used in the past but they have not met the items in the agreement. We have paid only the first quarter of the agreement (\$500) since they did not sign it or comply with the items included. I believe the right thing to do is to adjust the agreement to fit what is being done as some good things are occurring. Then we can pay the balance of the agreement. The \$2,000 was never intended to fund any particular program but be an overall supplement for them. As you can figure out \$166.67 per month is not a substantial amount to cover much. The items in the new agreement will be beneficial to the kids they serve and to utilize the facility during our City events at Memorial Park.

I recommend approval.

## CITY OF LOS FRESNOS AGENCY SERVICES AGREEMENT

This agreement, between the City of Los Fresnos ("City") and the Boys & Girls Club of Los Fresnos ("the Agency"), constitutes the official and exclusive agreement between the City and the Agency for the delivery of the below stated services, during the agreement period from October 1, 2014 through September 30, 2015. Funds provided by the City to the Agency for services rendered are to be considered payment for these specific services, and are not to be construed in any manner as a contribution or donation. The amount to be paid for these services during the service period shall be \$2,000 to be paid on a quarterly basis of \$500 per quarter. This amount shall constitute full payment for all services to be rendered and not an amount beyond this payment shall be made unless approved by the City Council of the City. Should the Agency not deliver any significant portion of the services then the Agency shall reimburse the City for payment rendered on a prorated basis for the remainder of the agreement period. Such reimbursement shall be provided to the City within thirty (30) days from cessation of services. Once a year, in the month of July, the Agency must furnish to the City a list of all members' names and addresses.

The following services shall be rendered by the Agency during the agreement period:

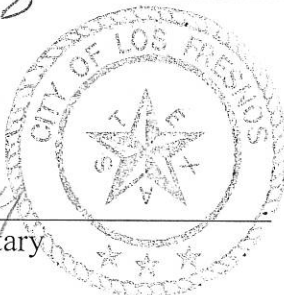
1. Tutoring
2. Arts & Crafts
3. Sports & Recreation (flag football, basketball, cheerleading, boxing, & swimming)
4. Assistance as needed for July 4<sup>th</sup> Celebration
5. Assistance as needed for Halloween Carnival
6. Assistance as needed for Christmas Festival

Additional services provided shall be stated on attached addendum.

This agreement is entered into this 10 day of September, 2014.

Polo Narvaez  
Polo Narvaez, Mayor  
City of Los Fresnos  
ATTEST:

Pam Denny  
Pam Denny, City Secretary



\_\_\_\_\_  
Director  
Boys & Girls Club of Los Fresnos

\_\_\_\_\_  
President

## CITY OF LOS FRESNOS AGENCY SERVICES AGREEMENT

This agreement, between the City of Los Fresnos ("City") and the Boys & Girls Club of Los Fresnos ("the Agency"), constitutes the official and exclusive agreement between the City and the Agency for the delivery of the below stated services, during the agreement period from October 1, 2014 through September 30, 2015. Funds provided by the City to the Agency for services rendered are to be considered payment for these specific services, and are not to be construed in any manner as a contribution or donation. The amount to be paid for these services during the service period shall be \$2,000 to be paid on a quarterly basis of \$500 per quarter. This amount shall constitute full payment for all services to be rendered and not an amount beyond this payment shall be made unless approved by the City Council of the City. Should the Agency not deliver any significant portion of the services then the Agency shall reimburse the City for payment rendered on a prorated basis for the remainder of the agreement period. Such reimbursement shall be provided to the City within thirty (30) days from cessation of services. Once a year, in the month of July, the Agency must furnish to the City a list of all members' names and addresses.

The funding will be a supplement to the following services being rendered by the Agency during the agreement period:

**1. After School Program:**

- A. Tutoring
- B. Arts & Craft
- C. Recreation

**2. Utilization of facility for City events as needed:**

- A. July 4<sup>th</sup> Celebration
- B. Halloween October Festival
- C. Christmas in the Park

Additional services provided shall be stated on attached addendum.

This agreement is entered into this \_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
Polo Narvaez, Mayor  
City of Los Fresnos  
ATTEST:

\_\_\_\_\_  
Director  
Boys & Girls Club of Los Fresnos

\_\_\_\_\_  
Pam Denny, City Secretary

\_\_\_\_\_  
President

Attachment: Proposed Service Agreement (1518 : Boys & Girls Club Agreement)

**City Council**  
200 North Brazil  
Los Fresnos, TX 78566

Meeting: 09/08/15 06:00 PM  
Department: City Secretary  
Category: Agreement  
Prepared By: Pam Denny  
Initiator: Pam Denny  
Sponsors:

**SCHEDULED**

**ACTION ITEM (ID # 1502)**

DOC ID: 1502 A

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**Consideration and ACTION to approve the Service Agreements for fiscal year 2015-2016 as follows: A. Los Fresnos Volunteer Fire Department B. Los Fresnos Ambulance Service C. Los Fresnos Chamber of Commerce D. Los Fresnos Boys & Girls Club**

As discussed the Fire Department agreement increases \$3,000. The Ambulance Service and the Chamber agreement stays at the same amount. They Boys & Girls Club stays at the same amount but the language is cleared up on what is provided.

I recommend approval.



**THE STATE OF TEXAS**

**CITY OF LOS FRESNOS**

**FIRE PROTECTION SERVICE CONTRACT**

This is a Contract and Agreement made and entered into on the date set forth preceding the signatures of the parties herein and the parties herein mutually agree as follows:

**I.  
CONTRACT**

The parties to this Agreement are the **City of Los Fresnos, Texas**, a municipal corporation located in Cameron County, Texas and the **Los Fresnos Volunteer Fire Department, Inc.**, a non-profit corporation located in Cameron County, Texas. The City of Los Fresnos, Texas is hereinafter referred to as "City", and the Los Fresnos Volunteer Fire Department, Inc. is hereinafter referred to as "Provider".

**II.  
PROVISIONS OF CONTRACT**

During the term of this Agreement, the Provider agrees to furnish fire fighting services defined as the use of personnel and equipment to extinguish and suppress fires or to handle "hazardous incidents" or "confined space rescue", or rescue operations including vehicle accident extrication, and bee attacks only, but not the prevention of fires or related training, education, maintenance, communications, or administration and other related matters to the City. In performing its obligations under this Agreement, the Provider agrees to answer all calls referred to it by agents or representative of the City and/or any resident or tenant of the City who may be in need of fire fighting or rescue service which the Provider undertakes to provide by this Agreement.

**III.  
COMPENSATION**

The City agrees to pay the Provider the sum of \$43,000 for the fiscal year 2015-2016 for said services. The City agrees said sum is to be paid in quarterly installments of \$10,750 each on the following dates: December 1, March 1, June 1, and September 1.

The City further agrees to provide for the length of the contract worker's compensation insurance coverage, at the City's cost, to all members of the Provider while they are acting in the course and scope of their duties as fire fighters hereunder. The City further agrees to provide insurance coverage to the Provider under the City's existing insurance policies, and the Provider agrees to reimburse the City for all insurance premiums incurred and paid as a result of or on behalf of the Provider's assets, property, and equipment. The City further agrees to assist the Provider with a donation procedure by

placing an option on each monthly water bill to each water customer of the City. Each customer may choose to donate \$1.00 or more per month to the Provider. The City will collect such donations and remit them to the Provider each quarter on the following dates: October, November and December on January 15, January, February, and March on April 15, April, May, and June on July 15, and July, August, and September on October 15. The City will provide 24 hours, 7 days per week dispatching through the City's Police Department. The city will provide water for firefighting services as well as water and sewer to the fire station.

#### **IV. REPORTS**

It is agreed that the Provider shall provide a written report every quarter summarizing said services rendered to the City during that period, with said report listing all calls by date, location, and nature of call. The report shall be due January 5, April 5, July 5, and October 5.

#### **V. TERM OF AGREEMENT**

The term of this agreement shall be for one (1) year, beginning October 1, 2015, and ending September 30, 2016, but as renewable as provided hereunder.

#### **VI. TERMINATION OF RENEWAL**

If the City does not intend to renew this Agreement, the City shall provide the Provider written notice of its intent to terminate by United States Mail, return receipt requested, dated not later than July 1, 2016.

In the event neither party notifies the other of its intention not to renew this Contract, the parties may assume that this Contract will be renewed at the same terms and conditions as presently agreed upon in this Contract with the rate of \$43,000 per year.

Should either party intend to renegotiate this Contract, it shall notify the other in writing by United States Mail, return receipt requested, dated not later than July 1, 2016 and each succeeding year. If such negotiations have not been completed on or before the beginning of that fiscal year, both parties expressly agree to act in accordance with the terms and conditions of this Contract for a period of thirty (30) days. If during such time both parties fail to negotiate a new Contract, the negotiation period shall terminate at the end of the thirtieth day of said period. However, the Contract obligations of both parties shall be extended an additional sixty (60) day period beyond the end of the negotiation period to allow the City to secure alternate services. At the end of this second period, this Contract shall terminate.

**VII.  
FINANCIAL REPORTS AND AUDITS**

The Provider shall provide the City with an annual audit within a reasonable time.

**VIII.  
ENTIRE AGREEMENT**

This Contract shall comprise the entire agreement between the parties hereto and any amendment shall be enforceable only after being reduced to writing, mutually executed by the parties hereto and attached hereto.

Executed in duplicate by the Mayor of the City and the President of the Provider, both of who are duly authorized to represent and bind said parties to the terms and conditions of the Contract, as set forth.

**CITY OF LOS FRESNOS**

BY: _____	DATE: _____
Polo Narvaez, Mayor	
_____	DATE: _____
Pam Denny, City Secretary	

**LOS FRESNOS VOLUNTEER FIRE DEPARTMENT, INC.**

BY: _____	DATE: _____
President	
_____	DATE: _____
Secretary	

Attachment: Service Agreement LF Fire Dept (1502 : Service Agreements)



**THE STATE OF TEXAS****CITY OF LOS FRESNOS****EMERGENCY MEDICAL SERVICE CONTRACT**

This is a Contract and Agreement made and entered into on the date set forth preceding the signatures of the parties herein and the parties herein mutually agree as follows:

**I.  
CONTRACT**

The parties to this Agreement are the **City of Los Fresnos, Texas** a municipal corporation located in Cameron County, Texas and the **Los Fresnos Ambulance Service, Inc.**, a non-profit corporation located in Cameron County, Texas. The City of Los Fresnos, Texas is hereinafter referred to as "City", and the Los Fresnos Ambulance Service is hereinafter referred to as a "Provider".

**II.  
PROVISIONS OF CONTRACT**

During the term of this Agreement, the Provider agrees to furnish emergency medical services to the residents of the City within the limits of the City. The service will include non-emergency services. The Provider will be the exclusive provider for emergency and non-emergency medical services. In performing its obligations under this Agreement, the Provider agrees to answer all calls referred to it by agents or representatives of the City and/or any resident or tenant of the City who may be in need of medical services which the Provider undertakes to provide by this Agreement.

**III.  
COMPENSATION**

The City agrees to pay the Provider the sum of \$100,000 for the fiscal year 2015-2016 for said services. The City agrees said sum is to be paid in quarterly installments of \$25,000 each on the following dates: December 1, March 1, June 1, and September 1.

The City further agrees to provide for the length of the contract insurance coverage to the Provider under the City's existing insurance policies, and the Provider agrees to reimburse the City for all insurance premiums incurred and paid as a result of or on behalf of the Provider's assets, property, and equipment. Such insurance needs include, without limitation and as examples only, Worker's Compensation, General Liability, Vehicle Liability, and Error & Omissions. The City will provide 24 hours, 7 days per week dispatching service through the City's Police Department. The City will provide water and sewer to the EMS station. The City will honor the original Lease Agreement dated February 16, 1990 between the City and the old Los Fresnos Community

Ambulance Service. It has a term of fifteen (15) years with lease renewal options each year thereafter up to ninety-nine (99) years.

#### **IV. REPORTS**

It is agreed that the Provider shall provide a written report every quarter summarizing said services rendered to the City during that period, with said report listing all calls by date and nature of call. The report shall be due January 5, April 5, July 5, and October 5.

#### **V. TERM OF AGREEMENT**

The term of this Agreement shall be for one (1) year beginning October 1, 2015 and ending September 30, 2016, but as renewable as provided hereunder.

#### **VI. TERMINATION OF RENEWAL**

If the City does not intend to renew this Agreement, the City shall provide the Provider written notice of its intent to terminate by United States Mail, return receipt requested, dated not later than July 1, 2016.

In the event neither part notifies the other of its intention not to renew this Contract, the parties may assume that this Contract will be renewed at the same terms and conditions as presently agreed upon in this Contract with the rate of \$100,000 per year.

Should either party intend to renegotiate this Contract, it shall notify the other in writing by United States Mail, return receipt requested, dated not later than July 1, 2016 and each succeeding year. If such negotiations have not been completed on or before the beginning of that fiscal year, both parties expressly agree to act in accordance with the terms and conditions of this Contract for a period of thirty (30) days. If during such time both parties fail to negotiate a new contract, the negotiation period shall terminate at the end of the thirtieth day of said period. However, the Contract obligations of both parties shall be extended an additional sixty (60) day period beyond the end of the negotiation period to allow the City to secure alternate services. At the end of this second period, this Contract shall terminate.

#### **VII. FINANCIAL REPORTS AND AUDITS**

The Provider shall provide the City with an annual audit within a reasonable time.

### VIII. ENTIRE AGREEMENT

This Contract shall comprise the entire agreement between the parties hereto and any amendment shall be enforceable only after being reduced to writing, mutually executed by the parties hereto and attached hereto.

Executed in duplicate by the Mayor of the City and the President of the Provider, both of who are duly authorized to represent and bind said parties to the terms and conditions of the contract, as set forth.

#### CITY OF LOS FRESNOS

BY: \_\_\_\_\_  
Polo Narvaez, Mayor

DATE: \_\_\_\_\_

\_\_\_\_\_  
Pam Denny, City Secretary

DATE: \_\_\_\_\_

#### LOS FRESNOS AMBULANCE SERVICE, INC.

BY: \_\_\_\_\_  
President

DATE: \_\_\_\_\_

\_\_\_\_\_  
Secretary

DATE: \_\_\_\_\_



## SERVICE AGREEMENT

This is an agreement between the City of Los Fresnos, hereinafter called "CITY" and the Los Fresnos Area Chamber of Commerce, hereinafter called "CHAMBER".

The purpose of this agreement is to establish a development program between the City and the Chamber to encourage and promote an expanded business development. The City supports the Chamber's efforts to promote tourism, commercial and industrial development within the City. The City recognizes the substantial economic contribution from the local businesses and industrial establishments deriving from sales tax, economic development sales tax and property taxes.

This agreement will begin on the 1<sup>st</sup> day of October 2015 and will be for a one (1) year period and will be reviewed by the City Council to consider extending agreement or not. Payment for this agreement shall be monthly.

Therefore, it is agreed that the Chamber will develop programs and perform the following duties:

1. Establish, maintain and share information base of all business listings of Chamber members.
2. Share City related statistics and Economic Development programs to be used for promotion and expansion of businesses and industrial developments.
3. Encourage expansion of existing business and encourage development of new businesses and industry within the City.
4. Maintain a visitor's information center.
5. Assist the planning department of the City in developing an overall master plan for commercial and industrial development.
6. Promote, develop and assist the City in producing festivals, celebrations and events for the community and to attract visitors to the community to increase business for the local commercial establishments in addition to recreational activities for the citizens.
7. The Chamber will establish and maintain a website and allow the City to link to the website. The Chambers website will have the City's statistics and any other information that the City supplies to the Chamber.
8. Provide directory assistance for specific services and events.
9. Promotion of city events, school events and ministry events through social media.
10. Provide promotional services to any and all non-profit organizations.
11. Work on maintaining a community calendar.
12. To present quarterly reports to Council.

Therefore, the City will contribute \$2,000 per month to the Chamber for a one (1) year period and then will reconsider agreement. The City will assist the Chamber in accomplishing its goals of increasing tourism, commercial and industrial development.

This agreement is effective upon the approval of both parties.

PASSED AND APPROVED this \_\_\_\_ day of \_\_\_\_\_, 2015 by the City Council of the City of Los Fresnos.

CITY OF LOS FRESNOS

\_\_\_\_\_  
Polo Narvaez, Mayor

ATTEST:

\_\_\_\_\_  
Pam Denny, City Secretary

LOS FRESNOS AREA CHAMBER  
OF COMMERCE

\_\_\_\_\_  
Chamber of Commerce President

ATTEST:

\_\_\_\_\_  
Chamber of Commerce Secretary

## CITY OF LOS FRESNOS AGENCY SERVICES AGREEMENT

This agreement, between the City of Los Fresnos ("City") and the Boys & Girls Club of Los Fresnos ("the Agency"), constitutes the official and exclusive agreement between the City and the Agency for the delivery of the below stated services, during the agreement period from October 1, 2015 through September 30, 2016. Funds provided by the City to the Agency for services rendered are to be considered payment for these specific services, and are not to be construed in any manner as a contribution or donation. The amount to be paid for these services during the service period shall be \$2,000 to be paid on a quarterly basis of \$500 per quarter. This amount shall constitute full payment for all services to be rendered and not an amount beyond this payment shall be made unless approved by the City Council of the City. Should the Agency not deliver any significant portion of the services then the Agency shall reimburse the City for payment rendered on a prorated basis for the remainder of the agreement period. Such reimbursement shall be provided to the City within thirty (30) days from cessation of services. Once a year, in the month of July, the Agency must furnish to the City a list of all members' names and addresses.

The funding will be a supplement to the following services being rendered by the Agency during the agreement period:

**1. After School Program:**

- A. Tutoring
- B. Arts & Craft
- C. Recreation

**2. Utilization of facility for City events as needed:**

- A. July 4<sup>th</sup> Celebration
- B. Halloween October Festival
- C. Christmas in the Park

Additional services provided shall be stated on attached addendum.

This agreement is entered into this \_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
Polo Narvaez, Mayor  
City of Los Fresnos  
ATTEST:

\_\_\_\_\_  
Director  
Boys & Girls Club of Los Fresnos

\_\_\_\_\_  
Pam Denny, City Secretary

\_\_\_\_\_  
President

Attachment: Service agreement LF Boys and Girls (1502 : Service Agreements)

**City Council**  
200 North Brazil  
Los Fresnos, TX 78566

Meeting: 09/08/15 06:00 PM  
Department: City Secretary  
Category: Bid  
Prepared By: Pam Denny  
Initiator: Pam Denny  
Sponsors:

**SCHEDULED**

**ACTION ITEM (ID # 1503)**

DOC ID: 1503 A

**Consideration and ACTION to accept or reject any or all bids received for the fiscal year 2015-2016 as follows: A. Chemicals B. Lot Mowing C. Official Newspaper D. Pest Control E. Vehicle Maintenance for Tire Service F. Vehicle Maintenance for Oil Change/Maintenance G. Vehicle Maintenance for Washing**

I recommend approval as recommended in each tabulation.



## CITY OF LOS FRESNOS

200 N BRAZIL STREET, LOS FRESNOS, TEXAS 78566

### BID SUMMARY FORM

Bid Name: Chemicals

For Meeting Date of: September 8, 2015.

Bid Opening Date: August 20, 2015

Source of Funding: 2015/2016 General Fund  
and Utility Fund.

Time: 2:00 p.m.

Budget Amount: \_\_\_\_\_

Total Bid Amount: \_\_\_\_\_

Summary: The City of Los Fresnos advertised and solicited sealed bids for chemicals for water and sewer, and swimming pool services. We received six (6) bids.

Justification: The City received six bids and we have highlighted the lowest bid on the bid tabulation spread sheet in order to get the best prices for chemicals.

Recommended Action: Staff recommends Board approval and award the contracts to the following vendors:

DPC for Sulfur Dioxide and Chlorine Gas

Chemtrade for Caustic Soda 50%, Liquid Alum Blend (Clarion), and Liquid Ammonium Sulfate

Praxair for Calcium Hypochlorite and acetylene/oxygen

Commercial Chemical Products for Sodium Hypochlorite

Valley Solvent for Hydrochloric Acid and Sodium Bicarbonate

**BID TABULATION ON CHEMICAL BIDS  
2015-2016**

CHEMICAL	CURRENT PRICE	AmChem	Chemtrade	Commercial Chemical	DPC	Praxair	Valley Solvent
Sulfur Dioxide	\$97.50/ cyl				125.00/ cyl		
Chlorine Gas	\$97/cyl				110.00/ cyl		
Caustic Soda 50%	\$0.1708/ lb	.177/ lb	.1525/ lb				.165/ lb
Liquid Alum Blend(Clarion)	\$0.0895/ lb		.0905/ lb				
Liquid Ammonium Sulfate	\$0.27/ lb		.2185/ lb				
Sodium Bicarbonate	\$25.99/ bag	27.00/ bag		30.00/ bg		17.10/ bag	16.25/ bag
Sodium Hypochlorite	\$126.50/ drum	159.00/ dr		96.25/ dr			121.00/ dr
Hydrochloric Acid	\$290/ drum	300.00/ dr		261.25/ dr			140.00/ dr
Calcium Hypochlorite	\$1.69/ lb			1.69/ lb		1.35/ lb	1.77/ lb
Acetylene/Oxygen						Oxy-K - 18/ cy Act-4 - 65/ cy	
Energy fee-\$8							
Hazmat fee-\$6							
Deliv. fee-\$15.40						\$31.50	\$30.00
Demand fee-\$15							
Rental \$.28/ per cyl/ per day						0.25	
Fuel Charge							

## CITY OF LOS FRESNOS

200 N BRAZIL STREET, LOS FRESNOS, TEXAS 78566

### BID SUMMARY FORM

Bid Name: Lot Mowing

For Meeting Date of: September 8, 2015.

Bid Opening Date: August 20, 2015

Source of Funding: 2015/2016 General Fund

Time: 2:00 p.m.

Budget Amount: \_\_\_\_\_

Total Bid Amount: \_\_\_\_\_

Summary: The City of Los Fresnos advertised and solicited sealed bids for annual lot mowing services.  
We received two (2) bid. The current provider is Max Torres/Under Construction.

Justification: Low bid

Recommended Action: Staff recommends Board approval and award the contract to Max Torres/Under Construction

# BID TABULATION FOR LOT MOWING/TREE TRIMMING 2015-2016

SERVICE REQUIRED	CURRENT COST	Under Construction	Noe's Lawn Serv.
Lot Mowing (6,000 square feet)	\$35.00	\$35.00	\$45.00
Lot Mowing With House (6,000 sq. feet)	\$40.00	\$40.00	\$60.00
Lot Mowing with House (No Access to Lot)	\$80.00	\$80.00	\$95.00
Lot Mowing with no House (and no Access)	\$50.00	\$50.00	\$95.00
Tree Trimming (Per Tree)(Must haul off brush)	5.00 per tree	\$5.00	\$50.00
Weed Eating Per Lot	\$10.00	\$10.00	\$30.00
Alley & Right-of-Way Per Linear Foot - (20 Foot Wide)	\$45.00	1.00 per linear ft.	\$65.00



**CITY OF LOS FRESNOS**

200 N BRAZIL STREET, LOS FRESNOS, TEXAS 78566

**BID SUMMARY FORM**Bid Name: Official NewspaperFor Meeting Date of: September 8, 2015.Bid Opening Date: August 20, 2015Source of Funding: 2015/2016 General  
Fund and Utility FundTime: 2:00 p.m.

Budget Amount: \_\_\_\_\_

Total Bid Amount: \_\_\_\_\_

Summary: The City of Los Fresnos advertised and solicited sealed bids for the official  
newspaper for the City. We received one (1) bid. The current provider is Los Fresnos News.

Justification: Low bid.

Recommended Action: Staff recommends Board approval and award the contract to Los Fresnos  
News.

Attachment: 2015 2016 Official Newspaper Bid Tabulation (1503 : Bids)

**BID TABULATION FOR OFFICIAL NEWSPAPER  
2015-2016**

Advertisement	CURRENT COST	Los Fresnos News	
Classified Ads	\$7.00 / pci	\$7.00 / pci	
Legal Notices	\$7.00/ pci	\$7.00/ pci	
Public Hearing Notices	\$7.00/ pci	\$7.00/ pci	
pci = per column inch			

## CITY OF LOS FRESNOS

200 N BRAZIL STREET, LOS FRESNOS, TEXAS 78566

### BID SUMMARY FORM

Bid Name: Pest Control Services

For Meeting Date of: September 8, 2015.

Bid Opening Date: August 20, 2015

Source of Funding: 2015/2016 General Fund  
Senior Citizen and Utility Fund

Time: 2:00 p.m.

Budget Amount: \_\_\_\_\_

Total Bid Amount: \_\_\_\_\_

Summary: The City of Los Fresnos advertised and solicited sealed bids for pest control services  
We received one (1) bids. The current provider is Terminix.

Justification: Low bid

Recommended Action: Staff recommends Board approval and award the contract to Terminix.

**BID TABULATION FOR PEST CONTROL  
2015-2016**

BUILDING & SQ.FOOTAGE	CURRENT COST	Terminix		
City Hall/Police Department	\$39/month	\$38/ month		
5332 sq. ft.				
Community Center	\$39/month	\$38/ month		
5138 sq. ft.				
Library	\$39/month	\$38/ month		
3564 sq. ft.				
Animal Kennels	\$39/month	\$38/ month		
640 sq. ft				
Service Center		\$40/ month		
1073 sq. ft.				
Training Center		\$38/ month		
1200 sq. ft.				



**CITY OF LOS FRESNOS**  
200 N. Brazil Street, Los Fresnos, TX 78566

**BID SUMMARY FORM**

Bid Name: Vehicle Maintenance - Flat Repairs

For Meeting Date of: September 8, 2015.

Bid Opening Date: August 20, 2015

Source of Funding: 2015/2016 General Fund  
Utility Fund, and Senior Citizen

Time: 2:00 p.m.

Budget Amount: \_\_\_\_\_

Total Bid Amount: \_\_\_\_\_

Summary: The City of Los Fresnos advertised and solicited sealed bids for vehicle maintenance - tire services. We received one (1) bid. The current provider is A & M Auto.

Justification: Low bid

Recommended Action: Staff recommends Board approval and award the contract to A & M Auto for tire services.

BID TABULATION ON TIRE SERVICE BIDS  
2015-2016

SERVICE REQUIRED	A & A	
	AMOUNT PER TIRE	AMOUNT PER TIRE
Lawn Mower & Small Vehicle Tire Flat Repair	no bid	
Car Tire Flat Repair (15 - 18)	\$6.25	
Pick Up & Van Tire Flat Repair (15 - 18)	\$6.25	
Large Truck Tire Flat Repair (Up to 20)	\$15.00	
Front (Small) Tractor Tire Flat Repair (12 - 16)	no bid	
Rear (Large) Tractor Tire Flat Repair (16 - 24)	no bid	

SERVICE REQUIRED	AMOUNT PER TIRE	AMOUNT PER TIRE
Car Tire Balanced & Rotated	\$125.00	
Pick Up & Van Tire Balanced & Rotated	\$125.00	
Large Truck Tire Balanced & Rotated	no bid	

SERVICE REQUIRED	AMOUNT PER TIRE	AMOUNT PER TIRE
Car Front End Alignment	available in 2016	
Pick Up & Van Front End Alignment	available in 2016	
Large Truck Front End Alignment	available in 2016	

Attachment: 2015 2016 Vehicle Flat Repairs Bid Tabulation (1503 : Bids)

**CITY OF LOS FRESNOS**  
200 N. Brazil Street, Los Fresnos, TX 78566

**BID SUMMARY FORM**

Bid Name: Vehicle Maintenance - Oil Change/Maintenance

For Meeting Date of: September 8, 2015.

Bid Opening Date: August 20, 2015

Source of Funding: 2015/2016 General Fund  
Utility Fund, and Senior Citizen

Time: 2:00 p.m.

Budget Amount: \_\_\_\_\_

Total Bid Amount: \_\_\_\_\_

Summary: The City of Los Fresnos advertised and solicited sealed bids for vehicle maintenance - oil change/  
maintenance services. We received one (1) bids. The current provider is Quik Lube Plus.

Justification: Low bid

Recommended Action: Staff recommends Board approval and award the contract to A & A.

**BID TABULATION ON OIL CHANGE/MAINTENANCE SERVICE BID  
2015-2016**

	A & A	
<b>1. Passenger Vehicles</b>		
A. Oil Change, Oil Filter Change, Air filter Change, Lube Visual Inspection on Hose & Belts , Synthetic Oil Change	\$36.00	
B. Standard Labor rate per hour for repairs	\$45.00	
C. Computer Diagnostic	\$48.50	
E. Materials/Parts cost plus _____%	15%	

<b>2. SUV/ Trucks</b>		
A. Oil Change, Oil Filter Change, Air filter Change, Lube Visual Inspection on Hose & Belts, Synthetic Oil Change	\$36.00	
B. Standard Labor rate per hour for repairs	\$45.00	
C. Computer Diagnostic	\$48.50	
E. Materials/Parts cost plus _____%	15%	

<b>3. Heavy Duty Trucks/Vans</b>		
A. Oil Change, Oil Filter Change, Air filter Change, Lube Visual Inspection on Hose & Belts, Synthetic Oil Change	\$150.00	
B. Standard Labor rate per hour for repairs	\$75.00	
C. Computer Diagnostic	\$65.00	
E. Materials/Parts cost plus _____%	15%	

<b>4. Tractors/Backhoe</b>		
A. Oil Change, Oil Filter Change, Air filter Change, Lube Visual Inspection on Hose & Belts, Synthetic Oil Change	no bid	
B. Standard Labor rate per hour for repairs	no bid	
C. Materials/Parts cost plus _____%		

<b>5. Lawn Mower</b>		
A. Oil Change, Oil Filter Change, Air filter Change, Lube Visual Inspection on Belts, Synthetic Oil Change	no bid	
B. Standard Labor rate per hour for repairs	no bid	
C. Materials/Parts cost plus _____%		

<b>6. Welding</b>		
A. Standard Labor rate per hour for repairs	no bid	
B. Materials/Pars Cost plus _____%		

Certifications such as ASE (Automotive Service Excellence), GM Certified Tech or others will be considered when analyzing prices. Please provide certificates.

Tracking system of prior repairs and oil changes will be considered when analyzing prices. Please provide example of your system.

Attachment: 2015 2016 Vehicle Oil Change Bid Tabulation (1503 : Bids)



**CITY OF LOS FRESNOS**  
200 N BRAZIL STREET, LOS FRESNOS, TX 78566

**BID SUMMARY FORM**

Bid Name: Vehicle Washing

For Meeting Date of: September 8, 2015.

Source of Funding: 2014/2015 General Fund  
Utility Fund, and Senior Citizen

Bid Opening Date: August 20, 2015

Time: 2:00 p.m.

Budget Amount: \_\_\_\_\_

Total Bid Amount: \_\_\_\_\_

Summary: The City of Los Fresnos advertised and solicited sealed bids for vehicle washing and  
vacuuming services. We received three (3) bids. The current provider is Alicia Lerma.

Justification: Low bid.

Recommended Action: Staff recommends Board approval and award the contract to Max Torres/Under Construction.

**BID TABULATION FOR VEHICLE WASHING, VACUUMING AND OTHER DETAIL  
2015-2016**

DESCRIPTION	CURRENT COST	Alicia Lerma	Under Construction	R & R Remodeling
Basic Wash	\$15.00/ cars	15.00/ cars	15.00 / cars	14.50/ cars
	\$18.00/ trucks	18.50/ trucks	16.00/ trucks	17.50/ trucks
ATV & Mowers		15.00	10.00	14.50
Tractors		18.50	10.00	17.50
Wash & Wax	same as above	same as above	same as above	18.00/ cars
every three months				21.00/ trucks
Other Detail - Police Vehicles	same as above	same as above	same as above	18.00/ cars
wash, vacuum, wax				21.00/ trucks
and shampoo carpet				

**Vehicle Washing Bid Schedule**

Basic Wash	Alicia Lerma				Under Construction				R&R Remodeling			
	Qty	Cost per Unit	Monthly	Annual	Qty	Cost per Unit	Monthly	Annual	Qty	Cost per Unit	Monthly	Annual
Cars	9	\$ 15.00	\$ 135.00	\$ 1,080.00	9	\$ 15.00	\$ 135.00	\$ 1,080.00	9	\$ 14.50	\$ 130.50	\$ 1,044.00
Trucks	15	\$ 18.50	\$ 277.50	\$ 2,220.00	15	\$ 16.00	\$ 240.00	\$ 1,920.00	15	\$ 17.50	\$ 262.50	\$ 2,100.00
ATV	6	\$ 15.00	\$ 90.00	\$ 720.00	6	\$ 10.00	\$ 60.00	\$ 480.00	6	\$ 14.50	\$ 87.00	\$ 696.00
Mowers	3	\$ 15.00	\$ 45.00	\$ 360.00	3	\$ 10.00	\$ 30.00	\$ 240.00	3	\$ 17.50	\$ 52.50	\$ 420.00
Tractors	3	\$ 18.50	\$ 55.50	\$ 444.00	3	\$ 10.00	\$ 30.00	\$ 240.00	3	\$ 17.50	\$ 52.50	\$ 420.00
Total	36		\$ 603.00	\$ 4,824.00	36		\$ 495.00	\$ 3,960.00	36		\$ 585.00	\$ 4,680.00

Wash & Wax every three months	Alicia Lerma				Under Construction				R&R Remodeling			
	Qty	Cost per Unit	Monthly	Annual	Qty	Cost per Unit	Monthly	Annual	Qty	Cost per Unit	Monthly	Annual
Cars	9	\$ 15.00	\$ 135.00	\$ 540.00	9	\$ 15.00	\$ 135.00	\$ 540.00	9	\$ 18.00	\$ 162.00	\$ 648.00
Trucks	15	\$ 18.50	\$ 277.50	\$ 1,110.00	15	\$ 16.00	\$ 240.00	\$ 960.00	15	\$ 21.00	\$ 315.00	\$ 1,260.00
ATV	6	\$ 15.00	\$ 90.00	\$ 360.00	6	\$ 10.00	\$ 60.00	\$ 240.00	6	\$ 18.00	\$ 108.00	\$ 432.00
Mowers	3	\$ 15.00	\$ 45.00	\$ 180.00	3	\$ 10.00	\$ 30.00	\$ 120.00	3	\$ 21.00	\$ 63.00	\$ 252.00
Tractors	3	\$ 18.50	\$ 55.50	\$ 222.00	3	\$ 10.00	\$ 30.00	\$ 120.00	3	\$ 21.00	\$ 63.00	\$ 252.00
Total	36		\$ 603.00	\$ 2,412.00	36		\$ 495.00	\$ 1,980.00	36		\$ 711.00	\$ 2,844.00

**Total Annual Cost**

**\$ 7,236.00**

**\$ 5,940.00**

**\$ 7,524.00**

**City Council**  
200 North Brazil  
Los Fresnos, TX 78566

Meeting: 09/08/15 06:00 PM  
Department: City Secretary  
Category: Resolutions  
Prepared By: Pam Denny  
Initiator: Pam Denny  
Sponsors:

**SCHEDULED**

**ACTION ITEM (ID # 1504)**

DOC ID: 1504 B

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**Consideration and ACTION to approve a Resolution  
designating an official newspaper for fiscal year 2015-2016.**

By law the official newspaper must be approved with a resolution.

I recommend approval.



## CITY OF LOS FRESNOS

RESOLUTION NO. 14-2015

**A RESOLUTION OF THE CITY COUNCIL DESIGNATING AN OFFICIAL NEWSPAPER FOR  
THE CITY OF LOS FRESNOS, TEXAS FOR  
FISCAL YEAR 2015-2016.**

This Resolution was introduced and submitted to the City Council for passage and adoption. After presentation and discussion of the Resolution, a motion was made by \_\_\_\_\_ that the Resolution be finally passed and adopted in accordance with the City's Home Rule Charter. The motion was seconded by \_\_\_\_\_ and carried by the following vote:

Mayor Polo Narvaez	<input type="checkbox"/> For	<input type="checkbox"/> Against	<input type="checkbox"/> Abstained
Mayor Pro-tem Yolanda H. Cruz	<input type="checkbox"/> For	<input type="checkbox"/> Against	<input type="checkbox"/> Abstained
Councilmember Swain Real	<input type="checkbox"/> For	<input type="checkbox"/> Against	<input type="checkbox"/> Abstained
Councilmember Javier Mendez	<input type="checkbox"/> For	<input type="checkbox"/> Against	<input type="checkbox"/> Abstained
Councilmember Tom Jones	<input type="checkbox"/> For	<input type="checkbox"/> Against	<input type="checkbox"/> Abstained
Councilmember Gary Minton	<input type="checkbox"/> For	<input type="checkbox"/> Against	<input type="checkbox"/> Abstained

**WHEREAS**, the City Council finds that the Los Fresnos News is a paper of general circulation within the City of Los Fresnos; and

**WHEREAS**, the City Council finds that the Los Fresnos News:

- (1) Devotes not less than 25% of its total column lineage to general interest items;
- (2) Is published at least once each week;
- (3) Is entered as 2<sup>nd</sup> -class postal matter in the county where published; and
- (4) Has been published regularly and continuously for at least 12 months before the governmental entity or representative publishes notice; and

**WHEREAS**, the City Council finds that the Los Fresnos News is a publication that meets all of the criteria legally required of an officially designated newspaper for the City of Los Fresnos; and

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LOS FRESNOS, TEXAS, that:**

- (1) The Los Fresnos News is designated as the official newspaper for the City of Los Fresnos for Fiscal Year 2015-2016, commencing October 1, 2015.
- (2) The City Manager is authorized and directed to execute a contract with the Los Fresnos News establishing the applicable rates for publication of city notices.

**PASSED AND APPROVED** by the City Council on this, the 8<sup>th</sup> day of September, 2015.

ATTEST

\_\_\_\_\_  
Polo Narvaez, Mayor

\_\_\_\_\_  
Pam Denny, City Secretary

Attachment: Resolution for Official Newspaper 2015 2016 (1504 : Resolution Official Newspaper)

**City Council**  
200 North Brazil  
Los Fresnos, TX 78566

Meeting: 09/08/15 06:00 PM  
Department: City Secretary  
Category: Appointment  
Prepared By: Pam Denny  
Initiator: Pam Denny  
Sponsors:

**SCHEDULED**

**ACTION ITEM (ID # 1505)**

DOC ID: 1505 A

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**Consideration and ACTION to reappoint or appoint three persons to the Planning & Zoning Commission.**

The terms for Abe Ortega, Larry Meade and Javier Rodriguez expire September 30 , 2015. They are willing to serve another 2 year term.

The Planning & Zoning Meetings are held whenn needed on the third Monday of each month at 6:00 p.m.

An application for appointment to a board is available if you want to appoint someone else.

**Citizen application for appointment to a City of Los Fresnos Board Seat**

**Please return to: City Secretary, 200 N. Brazil Street, Los Fresnos, TX 78566**

**ALL INFORMATION ON THIS FORM IS PUBLIC RECORD**

**PLEASE TYPE OR PRINT CLEARLY**

**NAME** \_\_\_\_\_  
(Last) (First) (MI)

**HOME ADDRESS** \_\_\_\_\_

**MAILING ADDRESS** \_\_\_\_\_

**CITY** \_\_\_\_\_ **ZIP** \_\_\_\_\_

**HOME PHONE NUMBER:** \_\_\_\_\_ **CELL NUMBER:** \_\_\_\_\_

**E-MAIL ADDRESS:** \_\_\_\_\_

**EMPLOYER** \_\_\_\_\_

**OCCUPATION** \_\_\_\_\_

**BUSINESS ADDRESS** \_\_\_\_\_

**BUSINESS PHONE #** \_\_\_\_\_

**COMMITTEES OF INTEREST TO YOU**

(List no more than 3 committees - please be specific)

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

What education or special training do you have which you feel particularly fits you for the appointment to this position? (attach a resume or bio if relevant)

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What work experience or other experience do you have which will be beneficial in carrying out the responsibilities of this position?

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Why are you interested in serving on this Committee? \_\_\_\_\_

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Other Volunteer Commitments? \_\_\_\_\_

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**SIGNATURE OF APPLICANT**

**DATE**

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**Attachment: Citizen Application for Appointment to a Board (1505 : Appointment to P & Z)**

**City Council**  
200 North Brazil  
Los Fresnos, TX 78566

Meeting: 09/08/15 06:00 PM  
Department: City Secretary  
Category: Appointment  
Prepared By: Pam Denny  
Initiator: Pam Denny  
Sponsors:

**SCHEDULED**

**ACTION ITEM (ID # 1506)**

DOC ID: 1506 B

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**Consideration and ACTION to reappoint or appoint two persons to the Park Advisory Board.**

The terms of Adan Cruz and Robert Garza will expire September 30, 2015. Both are willing to serve another 2 year term.

The meeting are as needed.

The application for appointment to a board is attached if you want to apppoint another person.



**Citizen application for appointment to a City of Los Fresnos Board Seat**

**Please return to: City Secretary, 200 N. Brazil Street, Los Fresnos, TX 78566**

**ALL INFORMATION ON THIS FORM IS PUBLIC RECORD**

**PLEASE TYPE OR PRINT CLEARLY**

**NAME** \_\_\_\_\_  
(Last) (First) (MI)

**HOME ADDRESS** \_\_\_\_\_

**MAILING ADDRESS** \_\_\_\_\_

**CITY** \_\_\_\_\_ **ZIP** \_\_\_\_\_

**HOME PHONE NUMBER:** \_\_\_\_\_ **CELL NUMBER:** \_\_\_\_\_

**E-MAIL ADDRESS:** \_\_\_\_\_

**EMPLOYER** \_\_\_\_\_

**OCCUPATION** \_\_\_\_\_

**BUSINESS ADDRESS** \_\_\_\_\_

**BUSINESS PHONE #** \_\_\_\_\_

**COMMITTEES OF INTEREST TO YOU**

(List no more than 3 committees - please be specific)

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

What education or special training do you have which you feel particularly fits you for the appointment to this position? (attach a resume or bio if relevant)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

What work experience or other experience do you have which will be beneficial in carrying out the responsibilities of this position?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Why are you interested in serving on this Committee? \_\_\_\_\_

Other Volunteer Commitments? \_\_\_\_\_

\_\_\_\_\_

**SIGNATURE OF APPLICANT**

**DATE**

\_\_\_\_\_

Attachment: Citizen Application for Appointment to a Board (1506 : Appointment to Park Advisory)

**City Council**  
200 North Brazil  
Los Fresnos, TX 78566

Meeting: 09/08/15 06:00 PM  
Department: City Secretary  
Category: Appointment  
Prepared By: Pam Denny  
Initiator: Pam Denny  
Sponsors:

**SCHEDULED**

**ACTION ITEM (ID # 1507)**

DOC ID: 1507 A

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**Consideration and ACTION to reappoint or appoint three persons to the Los Fresnos Housing Authority.**

The terms for Barbara Rodriguez, David Winstead and Manuel Abrego expire on September 30, 2015. Barbara Rodriguez and David Winstead are willing to serve new terms. Manuel Abrego does not want to serve any longer but he is willing to serve until a replacement is appointed.

The meetings are held on the third Wednesday of the month at 7:00 pm. It is extremely important to fill this position.

A volunteer form is included for your use.

### Citizen application for appointment to a City of Los Fresnos Board Seat

**Please return to: City Secretary, 200 N. Brazil Street, Los Fresnos, TX 78566**

**ALL INFORMATION ON THIS FORM IS PUBLIC RECORD**

**PLEASE TYPE OR PRINT CLEARLY**

**NAME** \_\_\_\_\_  
 (Last) (First) (MI)

**HOME ADDRESS** \_\_\_\_\_

**MAILING ADDRESS** \_\_\_\_\_

**CITY** \_\_\_\_\_ **ZIP** \_\_\_\_\_

**HOME PHONE NUMBER:** \_\_\_\_\_ **CELL NUMBER:** \_\_\_\_\_

**E-MAIL ADDRESS:** \_\_\_\_\_

**EMPLOYER** \_\_\_\_\_

**OCCUPATION** \_\_\_\_\_

**BUSINESS ADDRESS** \_\_\_\_\_

**BUSINESS PHONE #** \_\_\_\_\_

**COMMITTEES OF INTEREST TO YOU**

(List no more than 3 committees - please be specific)

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

What education or special training do you have which you feel particularly fits you for the appointment to this position? (attach a resume or bio if relevant)

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What work experience or other experience do you have which will be beneficial in carrying out the responsibilities of this position?

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Why are you interested in serving on this Committee? \_\_\_\_\_

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Other Volunteer Commitments? \_\_\_\_\_

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**SIGNATURE OF APPLICANT**

**DATE**

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**Attachment: Citizen Application for Appointment to a Board (1507 : Appointment to Housing Authority)**

**City Council**  
200 North Brazil  
Los Fresnos, TX 78566

Meeting: 09/08/15 06:00 PM  
Department: City Secretary  
Category: Report  
Prepared By: Pam Denny  
Initiator: Pam Denny  
Sponsors:

**SCHEDULED**

**ACTION ITEM (ID # 1508)**

DOC ID: 1508 A

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**A. Wastewater Plant Expansion. B. Nature Park. C. Hazard Mitigation Plan. D. Certificates of Obligation.**

A. Water Plant Expansion - We are still waiting on one item to be cleared up so we can bid the project.

B. Nature Park - We received the \$400,000 grant from TPW. We will begin the process to get the project moving. We still have not heard from CIAP to determine if we can use the remaining funds for an entrance, parking area and restroom. We did have a conference call with them to clear up some items and give us direction on what additional information they need.

C. Hazard Mitigation Plan - Since budget season is about over for everyone we should be able to do our kickoff of the project in October.

D. Certificates of Obligation - The Water Line Loop Project is nearing completion. The West Ocean Lift Station & Force Main Project is moving along well. The force main is mostly in place. The lift station work will begin in the next 2 weeks.



**City Council**  
200 North Brazil  
Los Fresnos, TX 78566

Meeting: 09/08/15 06:00 PM  
Department: City Secretary  
Category: Report  
Prepared By: Pam Denny  
Initiator: Pam Denny  
Sponsors:

**SCHEDULED**

**ACTION ITEM (ID # 1509)**

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DOC ID: 1509 A

**Finance 1. Monthly. 2. Year-to-date.**

Call with questions.

CITY OF LOS FRESNOS  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: AUGUST 31ST, 2015

01 -GENERAL FUND

FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
00-PROPERTY TAXES	1,076,400	13,503.99	1,091,886.82	0.00 (	15,486.82)	101.44
30-NONPROPERTY TAXES	1,041,382	122,192.71	965,265.18	0.00	76,116.82	92.69
07-POLICE	477,170	45,187.03	434,433.19	0.00	42,736.81	91.04
10-HEALTH	4,800	210.00	6,096.50	0.00 (	1,296.50)	127.01
12-GARBAGE	106,358	48,500.27	133,076.03	0.00 (	26,718.03)	125.12
15-PARKS	53,000	1,502.00	46,406.80	0.00	6,593.20	87.56
16-LIBRARY	14,600	1,643.89	15,212.15	0.00 (	612.15)	104.19
44-Misc Revenue	19,410	35.00	24,652.49	0.00 (	5,242.49)	127.01
90-REIMBURSABLES	347,750	0.00	206,688.38	0.00	141,061.52	59.44
TOTAL REVENUES	3,140,870	232,774.89	2,923,717.54	0.00	217,152.36	93.09
	=====	=====	=====	=====	=====	=====

EXPENDITURE SUMMARY

02-ADMINISTRATION	361,631	12,170.52	223,579.18	678.97	137,372.85	62.01
03-MUNICIPAL COURT	189,121	11,496.88	164,954.23	1,253.00	22,913.77	87.88
04-TAX ASSESSOR COLLECTOR	23,855	95.80	20,610.94	0.00	3,244.06	86.40
06-ELECTIONS	1,100	0.00	0.00	0.00	1,100.00	0.00
07-POLICE	1,384,674	77,498.97	1,187,567.30	45,128.03	151,978.57	89.02
08-FIRE	60,939	451.00	49,137.52	0.00	11,801.48	80.63
09-ENGINEERING	54,000	0.00	48,341.40	0.00	5,658.60	89.52
10-HEALTH	81,341	3,935.05	66,901.91	729.07	13,710.02	83.15
11-EMERGENCY MEDICAL SERV	126,300	0.00	100,124.48	0.00	26,175.52	79.28
12-GARBAGE	28,858	275.00	27,503.51	0.00	1,354.49	95.31
13-STORM WATER	11,225	0.00	565.00	0.00	10,660.00	5.03
14-STREETS	179,493	1,860.11	144,445.43	743.68	34,303.89	80.89
15-PARKS	182,679	14,777.10	154,047.15	11,771.00	16,860.85	90.77
16-LIBRARY	177,867	9,910.48	122,300.66	533.72	55,032.62	69.06
17-COMMUNITY CENTER	7,745	202.64	11,142.31	0.00 (	3,397.31)	143.86
18-EMERGENCY MANAGEMENT	25,250	112.41	15,200.51	527.47	9,522.02	62.29
19-ALL DEPARTMENT EXPENS	13,700	1,820.00	10,584.17	780.00	2,335.83	82.95
21-CITY PROMOTION	4,500	0.00	3,000.00	0.00	1,500.00	66.67
23-DSRIP-COMMUNITY HEALT	120,800	3,156.27	42,055.69	0.00	78,744.31	34.81
24-MENTAL TASK FORCE PRO	55,940	3,820.22	44,951.64	0.00	10,988.36	80.36
28-INFORMATION TECHNOLOG	30,922	960.07	22,296.82	0.00	8,625.18	72.11
TOTAL EXPENDITURES	3,121,940	142,542.52	2,459,309.85	62,144.94	600,485.11	80.77
	=====	=====	=====	=====	=====	=====
REVENUE OVER/(UNDER) EXPENDITURES	18,930	90,232.37	464,407.69 (	62,144.94) (	383,332.75)	2,125.00
	=====	=====	=====	=====	=====	=====



CHECKLIST FOR				AUGUST 2015
GENERAL FUND				
VENDOR NAME	Inv.Date	Amount	Decsription	
28556	ALEXIS CASTILLO	08/07/15	\$ 25.00	OVER PAYMENT ON TICKET #109758
28557	ALEXIS ELISSETCHE	08/07/15	\$ 20.00	OVER PAYMENT ON TICKET #101670
28558	AMANDA CASTILLO	08/07/15	\$ 100.00	RENTAL DEP REFUND-LF COMMUNITY CENTER 8/1/1
28559	BRITTANY KEYS	08/07/15	\$ 5.00	OVER PAYMENT ON TICKET #109689
28560	MARIO GARCIA	08/07/15	\$ 2.00	OVER PAYMENT ON TICKET #110413
28561	OFMARA ESQUIVEL	08/07/15	\$ 30.90	OVER PAYMENT ON TICKET #B0140318
28562	VICTOR PEREZ CANTU	08/07/15	\$ 1.00	OVER PAYMENT ON TICKET #110232
28563	A&M AUTOMOTIVE	08/06/15	\$ 444.27	TUNE UP-FOR 2006 FORD F-150
28564	ACCELA	VARIOUS	\$ 632.00	MINUTE TRAQ MONTHLY SUBSCRIPTIONS-JULY/AUG 2
28565	ALICIA LERMA	07/31/15	\$ 387.00	CLEANING CITY VEHICLES-POLICE DEPT/PARKS/HEA
28565	ALICIA LERMA	08/04/15	\$ 120.00	WASH 70 CHAIRS-LEATHER CONDITION COURT ROC
28566	AMERICAN ELECTRIC POWER	07/07/15	\$ 375.00	RENTAL FEE 7/1/15-6/30/16 5 CAMERAS
28567	AT & T	07/17/15	\$ 1,240.98	PHONE SERVICE-CITY HALL/PD/COURT/POOL/LIBRAI
28568	BRENNTAG SOUTHWEST	07/16/15	\$ 1,265.00	10 DRUMS OF SODIUM HYPOCHLORITE-POOL
28569	CAMERON COUNTY CLERKS OFF	08/03/15	\$ 38.00	RECORDING FEE-ZARSKY LUMBER
28570	CELINA GONZALES	08/06/15	\$ 61.43	CPM TRACK 5 MILEAGE- 8/14-8/15/15
28571	CHOCO'S TIRE SHOP	07/25/15	\$ 60.00	FLAT REPAIR PK-881
28571	CHOCO'S TIRE SHOP	07/29/15	\$ 150.00	NEW TIRE-RD-921
28572	CHRISTINE DELA ROSA	VARIOUS	\$ 62.58	REIMBURSE MILES-CHW PRESENTATION, HHRC COM
28573	DELTA SPECIALTIES SUPPLY	07/10/15	\$ 410.00	SIGN FOR RECYCLING CENTER
28574	ENRIQUE JUAREZ	07/31/15	\$ 1,250.00	JULY 2015-ATTORNEY FEES
28575	GENE DANIELS	08/01/15	\$ 1,536.75	AUG 2015-JUDGE/PHONE STIPEND
28576	GERONIMO SHELTON	08/01/15	\$ 451.00	AUG 2015- FIRE MARSHAL
28577	GEXA ENERGY	07/22/15	\$ 3,428.49	ELECTRICITY-CITY HALL/PD/COURT/BOY'S & GIRLS C
28577	GEXA ENERGY	06/22/15	\$ 9,196.57	ELECTRICITY-STREETLIGHTS/PARKS/LIBRARY
28578	GFOAT	07/17/15	\$ 95.00	GFOAT MEMBERSHIP DUES
28579	GULF COAST PAPER	07/23/15	\$ 921.34	CLEANING SUPPLIES FOR CITY BUILDINGS
28580	H2O PARTNERS	05/26/15	\$ 1,500.00	GRANT APPLICATION-COUNCIL OF CITIES
28581	HECTOR'S MUFFLER	07/16/15	\$ 35.00	REPAIR WHEEL RIM ON PK-881
28581	HECTOR'S MUFFLER	07/30/15	\$ 140.00	REPLACE RIM ON PK-881
28581	HECTOR'S MUFFLER	08/05/15	\$ 250.00	REPLACE AUGER SHAFT
28582	KIEFER	07/28/15	\$ 34.90	SWIM FINS ORDERED FOR TRI TRAINING
28583	LINEBARGER	08/07/15	\$ 3,016.54	JUNE 2015-COLLECTION FEES
28584	LOS FRESNOS CHAMBER OF COM	08/01/15	\$ 2,000.00	AUG 2015- SERVICE AGREEMENT
28585	LF NEWS	VARIOUS	\$ 1,661.00	ADS- ORDINANCE466/467/ BIDS-BASKETBALL COURT
28586	MIDDLETON AIR	07/28/15	\$ 4,875.37	A/C REPAIRS-AIR HANDLER/CONDENSING UNIT-COM
28587	NAISMITH ENGINEERING	05/17/15	\$ 500.00	PLAN REVIEW-VILLAS AT THE LAKE
28588	REGION STAFFING	07/26/15	\$ 2,071.76	CONTRACT LABOR/CUSTODIAN WKEND 7/26/15
28589	STAPLES BUSINESS ADVANT	07/11/15	\$ 229.51	OFFICE SUPPLIES- COPY PAPER/DIVIDERS/WHITE-O
28590	STRIPES	07/12/15	\$ 14.88	PRISNOR MEALS 7/6-7/12/15
28591	SUN TRUST EQUIPMENT	07/17/15	\$ 49,524.87	911-RADIO COMMUNICATIONS SYSTEM
28592	TEXAS FLEET FUEL	VARIOUS	\$ 1,961.13	FUEL FOR ENVIRONMENTAL/PD/STREET DEPT VEHIC
28593	TEXAS MUNICIPAL LEAGUE	06/01/15	\$ 500.00	JUNE 2015- DEDUCTIBLE- POLICE DEPT VEHICLE
28594	TIME WARNER CABLE	VARIOUS	\$ 180.56	INTERNET SERVICE-CITY HALL/PD/COURT/LIBRARY-E
28595	TYLER TECHNOLOGIES	08/01/15	\$ 4,074.97	ANNUAL SOFTWARE MAINT 9/1-8/31/16
28596	VALLEY PROUD ENVIRONMENT	06/15/15	\$ 50.00	CATEGORY:PROUD FRIENDLY MEMBER
28597	VALLEY TROPHIES LLC	07/10/15	\$ 80.76	NAMEBARS WITH CARD HOLDERS
28598	ZEE MEDICAL	08/03/15	\$ 70.60	MEDICAL SUPPLIES-CITY HALL
28599	CHARLIE BANDA	08/11/15	\$ 95.00	PER DIEM-TCIC/NCIC INSTRUCTORS TRAINING 8/12-8
28600	JAMES HARRIS III	08/11/15	\$ 95.00	PER DIEM-TCIC/NCIC INSTRUCTORS TRAINING 8/12-8
28601	JUAN RODRIGUEZ	08/11/15	\$ 95.00	PER DIEM-TCIC/NCIC INSTRUCTORS TRAINING 8/12-8
28602	LA QUINTA INN & SUITES	08/11/15	\$ 355.24	HOTEL-TCIC/NCIC INSTRUCTORS TRAINING 8/12-8/14
28603	CITY OF LF PAYROLL ACCT	08/12/15	\$ 57,101.55	DUE TO PAYROLL #23 8/14/15
28604	TEXAS MUNICIPAL LEAGUE	08/17/15	\$ 360.00	TML CONVENTION
28605	ABEL MARTINEZ	08/21/15	\$ 70.00	OVER PAYMENT ON TICKET-109469
28606	ALEJANDRA LOERA	08/21/15	\$ 100.00	RENTAL DEPOSIT REFUND-LF COMMUNITY CENTER 8/1
28607	ALEX MERCADO	08/21/15	\$ 21.00	OVER PAYMENT ON TICKET-109937
28608	ALFREDO CANTU	08/21/15	\$ 2.00	OVER PAYMENT ON TICKET-109285



**Packet Pg. 78**



CITY OF LOS FRESNOS  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: AUGUST 31ST, 2015

09 -COMMUNITY DEVELOPMENT COR  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
52-CDC DISBURSEMENTS	<u>205,150</u>	<u>29,410.59</u>	<u>229,911.46</u>	<u>0.00</u> ( <u>24,761.46</u> )	<u>112.07</u>	
TOTAL REVENUES	<u>205,150</u>	<u>29,410.59</u>	<u>229,911.46</u>	<u>0.00</u> ( <u>24,761.46</u> )	<u>112.07</u>	
	=====	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>						
52-CDC DISBURSEMENTS	<u>205,150</u>	<u>2,582.86</u>	<u>158,718.57</u>	<u>7,502.92</u>	<u>38,928.51</u>	<u>81.02</u>
TOTAL EXPENDITURES	<u>205,150</u>	<u>2,582.86</u>	<u>158,718.57</u>	<u>7,502.92</u>	<u>38,928.51</u>	<u>81.02</u>
	=====	=====	=====	=====	=====	=====
REVENUE OVER/(UNDER) EXPENDITURES	<u>0</u>	<u>26,827.73</u>	<u>71,192.89</u>	( <u>7,502.92</u> ) ( <u>63,689.97</u> )	<u>0.00</u>	
	=====	=====	=====	=====	=====	=====

[illegible]

CITY OF LOS FRESNOS  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: AUGUST 31ST, 2015

05 - UTILITY FUND  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
00-REVENUES	2,154,000	204,047.24	1,997,394.12	0.00	156,605.88	92.73
TOTAL REVENUES	2,154,000	204,047.24	1,997,394.12	0.00	156,605.88	92.73
<u>EXPENDITURE SUMMARY</u>						
02-WATER ADMINISTRATION	473,134	31,313.48	420,518.24	441.80	52,173.96	88.97
05-INFORMATION TECHNOLOG	15,230	480.03	10,355.95	0.00	4,874.05	68.00
26-WATER SUPPLIES	110,700	868.21	98,691.71	8,396.91	3,611.38	96.74
27-MAINTENANCE OF WATER S	5,300	0.00	1,709.15	0.00	3,590.85	32.25
28-MAINTENANCE OF WATER E	26,800	55.24	21,550.01	497.14	4,752.85	82.27
29-WATER PURCHASES	41,022	0.00	26,933.70	0.00	14,088.30	65.66
30-WATER MISCELLANEOUS EX	413,345	1,358.32	167,272.85	0.00	246,072.15	40.47
20-CAPITAL OUTLAY	69,600	0.00	37,345.41	24,140.12	8,114.47	88.34
32-WATER BONDED INDEBTEDN	217,004	0.00	69,470.73	0.00	147,533.27	32.01
34-SEWER ADMINISTRATION	591,240	31,766.78	508,410.69	245.80	82,583.51	86.03
35-INFORMATION TECHNOLOG	15,230	480.03	10,415.78	0.00	4,814.22	68.39
36-SEWER SUPPLIES	60,698	475.66	47,561.68	2,944.34	10,191.98	83.21
37-MAINTENANCE OF SEWER S	5,600	71.95	3,023.19	270.00	2,306.81	58.81
38-MAINTENANCE OF SEWER E	82,300	55.24	78,612.15	1,703.00	1,984.85	97.59
39-SEWER MISC. EXPENSES	290,500	1,358.32	15,700.01	0.00	274,799.99	5.40
41-SEWER BONDED INDEBTEDN	61,478	0.00	26,477.50	0.00	35,000.50	43.07
52-TRANSFER OUT	75,000	46,686.92	241,043.61	0.00	( 166,043.61)	321.39
TOTAL EXPENDITURES	2,554,181	114,970.18	1,785,092.36	38,639.11	730,449.53	71.40
REVENUE OVER/(UNDER) EXPENDITURES	( 400,181)	89,077.06	212,301.76	( 38,639.11)	( 573,843.65)	43.40-



CHECKLIST FOR				AUGUST 2015
WATER & SEWER				
CK #	VENDOR NAME	Inv.Date	Amount	Description
145335	ALICIA LERMA	07/31/15	\$ 159.00	CLEANING OF W/S VEHICLES
145336	ANA-LAB	07/22/15	\$ 99.00	JULY 2015-WATER TESTING
145337	AT & T	07/17/15	\$ 1,252.89	PHONE SERVICE-WATER/SEWER-TELEMETRY CIRCUIT
145338	BRENNTAG SOUTHWEST	07/15/15	\$ 2,530.00	20 DRUMS SODIUM HYPOCHLORITE-WTP
145339	CCID #6	07/31/15	\$ 2,102.91	RAW WATER-JULY 2015
145340	CELINA GONZALES	08/06/15	\$ 61.44	CPM TRACK 5 MILEAGE- 8/14-8/15/15
145341	DPC INDUSTRIES	07/16/15	\$ 3,443.74	CHEMICALS-WWTP/WTP
145342	GEXA ENERGY	07/22/15	\$ 10,351.95	ELECTRICITY-WATER/SEWER
145343	HECTOR'S MUFFLER	07/20/15	\$ 250.00	EXHAUST REPAIR/TUNE UP WS-091
145343	HECTOR'S MUFFLER	07/30/15	\$ 209.95	RECHARGE A/C WS-064/BATTERY WS-063
145344	IMPERIAL ELECTRIC MOTOR	07/20/15	\$ 420.00	LS #13 SEWAGE PUMP REPAIRS
145344	IMPERIAL ELECTRIC MOTOR	07/20/15	\$ 210.00	WWTP-MAGNETIC STARTER REPAIRS
145344	IMPERIAL ELECTRIC MOTOR	07/21/15	\$ 1,410.00	LS #13 REPLACE SEWAGE PUMP
145345	INTEGRITY TESTING	07/31/15	\$ 970.00	JULY 2015-TESTING
145346	MOODY BROS	07/29/15	\$ 210.00	REPAIR FLOW METERS AT WTP
145347	ODESSA PUMPS	07/29/15	\$ 2,430.00	UNIT 5186 RENTAL 6/29-7/27/15-LS #21
145348	PRAXAIR	07/20/15	\$ 240.93	CHEMICAL/CYLINDER RENTAL
145349	REGION STAFFING	07/26/15	\$ 440.80	CONTRACT LABOR 7/26/15
145350	STAPLES BUSINESS ADVANTAG	07/11/15	\$ 256.67	OFFICE SUPPLIES- COPY PAPER/DIVIDERS/WHITE-OUT/PC
145351	TEEX	07/29/15	\$ 190.00	WATER UTILITIES CALCULATIONS CLASS 7/20-22/15-H.MAN
145352	TEXAS FLEET FUEL	VARIOUS	\$ 829.96	FUEL FOR WATER/SEWER VEHICLES
145353	TIME WARNER CABLE	08/01/15	\$ 73.36	INTERNET SERVICE-WATER/SEWER DEPT
145354	TX COMMISSION ON ENVIRON	08/06/15	\$ 111.00	WASTE WATER TREATMENT OPERATOR LICENSE RENEW
145355	TYLER TECHNOLOGIES	08/01/15	\$ 2,716.64	ANNUAL SOFTWARE MAINTENANCE 9/1-8/31/16
145356	ZEPEDA SPRINKLERS	08/03/15	\$ 71.95	BACK FLOW TEST AT WWTP
145357	CITY OF LF PAYROLL ACCT	08/12/15	\$ 30,432.06	DUE TO PAYROLL #23 8/14/15
145358	US POSTMASTER	08/17/15	\$ 156.10	POSTAGE-LATE NOTICE WATER BILLS
145359	AGUAWORKS PIPE & SUPPLY	07/31/15	\$ 2,700.00	20 SINGLE PORT RADIOS FOR WATER METERS
145359	AGUAWORKS PIPE & SUPPLY	07/31/15	\$ 479.40	PIPE REPAIR CLAMPS FOR WATER LINE MAINTENANCE
145360	ANA-LAB	08/13/15	\$ 99.00	WATER TESTING-AUGUST 2015
145361	ARCHER BUSINESS	07/31/15	\$ 11.85	COLOR COPIES-WATER/SEWER DEPT
145362	CINTAS CORPORATION	VARIOUS	\$ 890.20	CLEANING W/S DEPT UNIFORMS
145363	DEPT STATE HEALTH SERVICES	08/03/15	\$ 313.54	WATER SAMPLES FOR TESTING-JUNE/JULY
145364	FED EX	VARIOUS	\$ 59.23	DELIVERY-THE BANK OF NEW YORK-CLEAN WATER/DRINK
145365	FOUR STARS DRIVE IN	VARIOUS	\$ 90.00	ICE FOR SEWER TESTING/SUPPLIES
145366	HECTOR'S MUFFLER	08/12/15	\$ 102.98	REPLACE STARTER & REAR TURN SIGNAL LIGHTS ON WS
145367	O'RELLY AUTO	VARIOUS	\$ 361.14	JULY 2015- SUPPLIES FOR MAINTENANCE
145368	ODESSA PUMPS	07/31/15	\$ 2,070.00	UNIT 5252RENTAL-SLUDGE REMOVAL 7/3-7/31/15
145369	PURCHASE POWER	07/31/15	\$ 28.22	JULY 2015 POSTAGE
145370	QUILL	08/11/15	\$ 134.94	OFFICE SUPPLIES-DATA BINDERS, POS ROLL, REGISTER I
145371	REGION STAFFING	VARIOUS	\$ 787.93	CONTRACT LABOR-WEEK END 8/2,8/9/15
145372	SHARE CORP	07/31/15	\$ 246.47	GOOD GRAPE-SEWER LINE DEGREASER
145373	STAPLES BUSINESS ADVANTAG	06/17/15	\$ 24.29	OFFICE SUPPLIES-PACKING TAPE
145373	STAPLES BUSINESS ADVANTAG	08/01/15	\$ 149.98	OFFICE SUPPLIES-PRINTER TONER, BINDER CLIPS, POS F
145375	TEXAS FLEET FUEL	VARIOUS	\$ 911.33	FUEL FOR WATER/SEWER VEHICLES
145376	USA BLUEBOOK	07/30/15	\$ 129.95	BLOWER OIL- FOR BLOWER PACK FOR WATER PLANT
145377	CITY OF LF PAYROLL ACCT	08/27/15	\$ 31,363.40	DUE TO PAYROLL #24 8/28/15
145378	DEBRAH RATLIFF	08/27/15	\$ 42.42	MILEAGE-QUICKBOOKS FOR BEGINNERS SEMINAR
145379	TONY YZAGUIRRE, JR	08/27/15	\$ 7.50	LICENSE RENEWAL WS-131
145380	US POSTMASTER	08/31/15	\$ 538.01	POSTAGE-FIRST NOTICE WATER BILLS
		<b>TOTAL</b>	<b>\$ 103,172.13</b>	

**City Council**  
200 North Brazil  
Los Fresnos, TX 78566

Meeting: 09/08/15 06:00 PM  
Department: City Secretary  
Category: Report  
Prepared By: Pam Denny  
Initiator: Pam Denny  
Sponsors:

**SCHEDULED**

**ACTION ITEM (ID # 1510)**

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DOC ID: 1510 A

**Public Works 1. Water and Wastewater Activity. 2. Calls for Service. 3. Building Permits.**

Call with questions.



**City of Los Fresnos  
Water Treatment Plant  
And  
Wastewater Treatment Plant**

**Activity for the month of August 2015**

**Water Treatment Plant**

**Total Output: 20,065,221**

**Daily Average: 647,265**

**% of Capacity: 64.7%**

**Waste Water Treatment Plant**

**Total Output: 15,649,000**

**Daily Average: 504,806**

**% of Capacity: 50.5%**

**CITY OF LOS FRESNOS  
PUBLIC WORKS DEPARTMENT  
MONTHLY REPORT FOR THE MONTH OF August 2015**

<b>CALLS FOR SERVICE</b>	<b>MONTH</b>	<b>YEAR TO DATE</b>	<b>OTHER</b>
Other: Code Enforcement	11	72	
Repair Leak	1	12	
Change Meter	12	58	
Water Taps	2	23	
Sewer Taps	3	28	
Service Check for Water Leak at Account	68	201	
Service Connects/Disconnects	159	1719	
Street Repairs	0	0	
Pot hole Repairs	35	531	
Drainage Complaint	0	6	
Street Sign Replacement	0	45	
Call for Sewer Stoppage	11	58	
City Sewer Lines Unstopped	10	57	
Tons of Asphalt Used	1	20.68 TONS	
Tons of Gravel Used	2	26 TONS	
Fire Hydrants Flushed And Oiled	6	52	
Fire Hydrants Repaired	0	5	
Valves Repaired	0	1	
Manholes Cleaned or Repaired	1	36	

  
\_\_\_\_\_  
Carlos Salazar, Public Works Director

Attachment: August Public Works Report (1510 : Public Works Report)

**CITY OF LOS FRESNOS  
BUILDING PERMITS ISSUED**

**MONTH & YEAR August,2015**

	BUILDING PERMITS		PLUMBING PERMITS		ELECTRICAL PERMITS		MECHANICAL PERMITS		MOVING PERMITS		MONTH	YEAR TO DATE
	MONTH	YTD	MONTH	YTD	MONTH	YTD	MONTH	YTD	MONTH	YTD	VALUATION	VALUATION
SINGLE FAMILY	2	26	2	24	1	23	1	9			\$194,000.00	\$2,258,400.00
DUPLEXES/APARTMENTS		1										\$80,000.00
HOTEL/MOTEL / BANK												
OFFICES/ STORAGE						1	1	1				
STORES/RESTAURANTS						1						
PUD DEVELOPMENT		1										\$700,000.00
SIGNS	2	13									\$27,600.00	\$52,815.62
CHURCHES/OTHER BUILDINGS		1		1		1						\$9,300.00
FENCE/DRIVEWAY/REROOF	1	26									\$6,607.00	\$83,248.55
SWIMMING POOLS		4		1		2						\$92,830.00
RESIDENTIAL ADD/REMODEL	2	17				1					\$3,707.70	\$28,501.91
COMMERCIAL ADD/REMODEL		9		6		6		1	1	2		\$332,490.00
STORAGE/GARAGES/CARPORTS	2	13									\$5,223.00	\$41,047.73
IRRIGATION				4								
TOTALS	9	111	2	36	1	35	2	11	1	2	\$237,137.70	\$3,678,633.81

**City Council**  
200 North Brazil  
Los Fresnos, TX 78566

Meeting: 09/08/15 06:00 PM  
Department: City Secretary  
Category: Report  
Prepared By: Pam Denny  
Initiator: Pam Denny  
Sponsors:

**SCHEDULED**

**ACTION ITEM (ID # 1511)**

---

DOC ID: 1511 A

**Police Department 1. Arrests. 2. Incidents. 3. Accidents.**

Call with questions.

# LOS FRESNOS POLICE DEPARTMENT

## Arrests - By Violation

08/01/2015 11:40:21 AM  
thru 08/31/2015 11:40:21 AM

Violation	# of Offenses
ARREST WITHOUT WARRANT	2
ASSAULT CAUSES BODILY INJ 13a	1
ASSAULT CAUSES BODILY INJURY FAMILY VIOLENCE 13a	2
ASSAULT CAUSES BODILY INJURY FAMILY VIOLENCE 13c	1
BURGLARY OF HABITATION	1
BURGLARY OF VEHICLE 23f	14
CHILD IN NEED OF SUPERVISION RUNAWAY	2
DRIVING WHILE LICENSE SUSPENDED UNDER PROVISIONS OF DL LAWS	2
EVADING ARREST DETENTION	1
EXECUTION OF CAPIAS OR ARREST WARRANT	8
HOLD FOR CUSTOMS	5
MONEY LAUNDERING >=\$100K<\$200K	1
NO DRIVER'S LICENSE	11
POSS MARIJ >2OZ<=4OZ	1
POSS MARIJ >50LBS<=2,000LBS	2
POSS MARIJ >5LBS<=50LBS	1
POSSESSION OF DRUG PARAPHERNALIA	1
RECKLESS DRIVING	1
THEFT	4
THEFT PROP>=\$50<\$500 23a	1
UNAUTH USE OF VEHICLE 23h	1
<b>Total Violations</b>	<b>63</b>
<b>Total Arrests</b>	<b>49</b>

Attachment: August Police Report (1511 : Police Report)



# LOS FRESNOS POLICE DEPARTMENT

## Accident - By Street & Intersection

08/01/2015 11:42:41 AM  
thru 08/31/2015 11:42:41 AM

Street & Intersection	Accidents	Fatalities	Vehicles	Injured
10TH & EBANO	1	0	2	0
1ST & ALAMO	1	0	1	0
2ND & ALAMO	1	0	1	0
3RD & NOGAL	1	0	2	0
ARROYO & ALVAREZ	1	0	2	0
ARROYO & OCEAN	1	0	2	0
HWY 100 & HWY 100	1	0	0	0
OCEAN	1	0	1	0
OCEAN & ARROYO	2	0	2	0
OCEAN & COMA	1	0	2	0
OCEAN & EVERGREEN	3	0	3	0
OCEAN & MESQUITE	1	0	2	0
OCEAN & OLMO	2	0	4	0
OCEAN & VILLA DEL SUR	1	0	0	0
Old Port Rd / Huisache & HUISACHE	1	0	0	0
<b>Total</b>	<b>19</b>	<b>0</b>	<b>24</b>	<b>0</b>

Attachment: August Police Report (1511 : Police Report)

# LOS FRESNOS POLICE DEPARTMENT

## Incidents - By Violation

08/01/2015 11:41:50 AM  
thru 08/31/2015 11:41:50 AM

Violation	Incidents
ABANDONED VEHICLES	4
ALARMS	8
ANIMAL CONTROL	19
ASSAULT	2
ASSAULT CAUSES BODILY INJ 13a	3
ASSAULT CAUSES BODILY INJURY FAMILY VIOLENCE 13a	1
BURGLARY OF HABITATION	1
BURGLARY OF VEHICLE 23f	19
CHILD IN NEED OF SUPERVISION RUNAWAY	2
CITY ORD VIOLATION	1
CRIMINAL MISCHIEF >=\$50<\$500	2
CRIMINAL MISCHIEF/CLASS C	1
D.O.C. FIGHTING WITH ANOTHER	1
DEADLY CONDUCT 13a	1
DOG AT LARGE	14
DRIVING WHILE LICENSE SUSPENDED UNDER PROVISIONS OF DL LAWS	2
EVADING ARREST DETENTION	1
EXECUTION OF CAPIAS OR ARREST WARRANT	7
FIREWORKS REGULATIONS	1
GARAGE SALES	9
GRAFFITI OFFENSE	2
HARASSMENT	1
LEAVING SCENE OF ACCIDENT	1
LIVESTOCK AND FOWL	1
LOUD NOISE	5
NO DRIVER'S LICENSE	10
ONE-WAY ALLEYS	1
PARKING/STOPPING/STANDING ON A SIDEWALK	1
PEDDLERS AND SOLICITORS	1
POSS MARIJ >2OZ<=4OZ	1
RECKLESS DRIVING	1
RIGHT OF WAYS/BASKETBALL NETS	1
SEMI TRUCK ROUTE	2
SOLID WASTE RECEPTACLES	1
TERRORISTIC THREAT 13a	1
TERRORISTIC THREAT 13b	1
THEFT	20
THEFT PROP>=\$1,500<\$20K 23a	1
THEFT PROP>=\$50<\$500 23b	1
THEFT PROP>=\$50<\$500 23c	3
UNAUTH USE OF VEHICLE 240	1
WEEDED OR RUBBISH LOT	29
WELFARE CONCERN	1
<b>Total Violations</b>	<b>186</b>
<b>Total Incidents</b>	<b>391</b>

Attachment: August Police Report (1511 : Police Report)

**City Council**  
200 North Brazil  
Los Fresnos, TX 78566

Meeting: 09/08/15 06:00 PM  
Department: City Secretary  
Category: Report  
Prepared By: Pam Denny  
Initiator: Pam Denny  
Sponsors:

**SCHEDULED**

**ACTION ITEM (ID # 1512)**

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DOC ID: 1512 A

**Municipal Court 1. Monthly Report.**

Call with questions.

# OFFICIAL MUNICIPAL COURT MONTHLY REPORT

MUNICIPAL COURT OF <u>Los Fresnos</u> FOR MONTH <u>August</u> YEAR <u>2015</u>	TRAFFIC		NON-TRAFFIC MISDEMEANORS	
	NON-PARKING	PARKING	STATE LAW	CITY ORDINANCE
1. New Cases Filed During the Month	565		58	4
2. Dispositions Prior to Trial:				
A. Bond Forfeitures				
B. Fined (Before trial only. If the defendant goes to trial, enter in item 3.)	308		16	
C. Cases Dismissed (Do not include dismissals that are to be reported in items 3C and 4 below.)	35		2	
3. Dispositions at Trial:				
A. Trial by Judge				
(1) Finding of Guilty	126		16	1
(2) Finding of Not Guilty				
B. Trial by Jury				
(1) Finding of Guilty				
(2) Finding of Not Guilty				
C. Dismissed at Trial	26		2	1
4. Cases Dismissed:				
A. After Driver Safety Course (C.C.P., Art. 45.0511)	69			
B. After Deferred Disposition (C.C.P., Art. 45.051)	35		1	
C. After Proof of Financial Responsibility (Transportation Code, Sec. 601.193)	15			
D. Compliance Dismissal (Proof of Inspection, License, or Registration)	33			
5. Community Service Ordered (For satisfaction of fine or costs only.)	15			
6. Cases Appealed				
7. Juvenile / Minor Activity:				
A. Transportation Code Cases Filed	3			
B. Non-Driving Alcoholic Beverage Code Cases Filed	1			
C. Driving Under the Influence of Alcohol Cases Filed				
D. Health & Safety Code (Tobacco) Cases Filed				
E. Failure to Attend School Cases Filed (Education Code, Sec. 25.094)				
F. Education Code (Except Failure to Attend) Cases Filed				
G. Violation of Local Daytime Curfew Ordinance Cases Filed (Loc. Govt. Code, Sec. 341.905)				
H. All Other Non-Traffic Fine-Only Cases Filed	3			
I. Waiver of Jurisdiction of Non-Traffic Cases (Family Code, Sec. 51.08(b))				
J. Referred to Juvenile Court for Delinquent Conduct (C.C.P., Art. 45.050(c)(1))				
K. Held in Contempt, Fined, or Denied Driving Privileges (C.C.P., Art. 45.050(c)(2))				
Magistrate Warnings Given (Juvenile):				
L. Warnings Administered	13			
M. Statements Certified				
8. Parent Contributing to Nonattendance Cases Filed (Education Code, Sec. 25.093)				
9. Safety Responsibility and Driver's License Suspension Hearings Held				
10. Search Warrants Issued (Do not include warrants for arrest.)				
11. Arrest Warrants Issued:				
A. Class C Misdemeanors Only			297	
B. Felonies and Class A and B Misdemeanors Only				
12. Magistrate Warnings Given: (Given to defendants charged with county or district court offense.)				
A. Class A and B Misdemeanors Only			20	
B. Felonies			1	
13. Emergency Mental Health Hearings Held				
14. Magistrate's Orders for Emergency Protection				
15. Total Revenue			\$ 95253.00	
(Include all revenue collected during month to be remitted to city or state.)				

Attachment: August Municipal Court Report (1512 : Municipal Court)



Citation No.	Docket No.	Violator	TOTAL FOR REPORT			
Code	Payments	Refunds	Net	G/L	Acct No.	
STF S 455	13,186.00	1	30.00-	13,156.00	01 2512	
MCBS S 47	1,635.00	1	3.00-	1,632.00	01 407-0270	
SJRF S 545	2,180.00	1	4.00-	2,176.00	01 2512	
JFCT2 S 544	2,919.00	1	5.40-	2,913.60	01 2512	
JFCI C 545	327.00	1	.60-	326.40	01 407-0240	
IDFS S 541	1,080.90	1	2.00-	1,078.90	01 2512	
CJFS S 407	36.63	0		36.63	01 2512	
CJFC C 407	4.07	0		4.07	01 407-0240	
TLFTA1 S 71	1,290.10	0		1,290.10	01 2512	
TLFTA2 S 66	391.00	0		391.00	01 2517	
TLFTA3 C 64	256.00	0		256.00	01 407-0240	
TP-S S 47	514.45	2	13.40-	501.05	01 2512	
TP-L C 49	423.00	2	20.00-	403.00	01 407-0240	
TP-L-Jud 43	105.00	1	2.50-	102.50	01 407-0260	
FINE C 481	31,845.60	8	437.00-	31,408.60	01 407-0240	
TECH S 557	2,190.63	1	4.00-	2,186.63	01 407-0241	
TPF S 516	1,031.10	1	2.00-	1,029.10	01 2512	
AR C 541	2,705.00	1	5.00-	2,700.00	01 407-0240	
WRNTFE C 63	3,057.00	0		3,057.00	01 407-0240	
COLAGY C 32	1,836.90	0		1,836.90	01 2513	
AF2 C 30	600.00	0		600.00	01 407-0240	
CCC04 S 572	21,888.00	7	175.00-	21,713.00	01 2512	
TFC C 443	1,328.37	1	3.00-	1,325.37	01 407-0240	
SPEX C 39	3,588.40	0		3,588.40	01 407-0290	
OP C 33	360.10	1	20.10-	340.00	01 2516	
CS2 child 2	50.00	0		50.00	01 407-0280	
DSC C 63	623.70	0		623.70	01 407-0240	
TXSBLT S 14	475.55	1	35.50-	440.05	01 2515	
ACC C 1	20.00	0		20.00	01 407-0240	
AF S 5	50.00	0		50.00	01 407-0240	
JFCT S 5	17.00	0		17.00	01 2512	
Total:	7694 96,015.50	31	762.50-	95,253.00		

city 44312.5  
court 2186.6  
Bldg sec. 1432.0  
amri 391.  
coll. 1836.9  
judged. 102.5  
child safety 50.  
over pay. 340.  
state 4440.4

Cash Payments....+	\$83,801.90	
Bond Forfeited....+	\$0.00	
Bond Applied.....+	\$11,532.10	
Payment Refunded.-	\$81.00-	
Fees/Fines Paid..=		\$95,253.00
Cash (Payments)..+	\$83,801.90	
Cash (Bonds).....+	\$4,557.40	
Total Cash Trans.=		\$88,359.30
Cash Refunds.....-	\$81.00-	
Net Cash Trans...=		\$88,278.30
Xfers (Payments)..	\$310.00	
Xfers (Refunds)...	\$310.00-	
Adjst (Payments)..	\$371.50	

Attachment: August Municipal Court Report (1512 : Municipal Court)



**City Council**  
200 North Brazil  
Los Fresnos, TX 78566

Meeting: 09/08/15 06:00 PM  
Department: City Secretary  
Category: Report  
Prepared By: Pam Denny  
Initiator: Pam Denny  
Sponsors:

**SCHEDULED**

**ACTION ITEM (ID # 1514)**

---

DOC ID: 1514 A

**Fire Marshall 1. Monthly Report.**

Call with questions.



FIRE MARSHAL'S OFFICE  
200 North Brazil  
Los Fresnos, Texas 78566  
FIRE INSPECTION REPORT

MONTHLY INFORMATION REPORT  
MONTH OF August 2015

<u>FIRES</u>	<u>INSIDE CITY</u>	<u>OUTSIDE CITY</u>
Business Structures	_____	_____
Dwellings	_____	<u>3</u>
Mobile Homes	_____	<u>2</u>
Grass	_____	<u>3</u>
Refuse	_____	_____
Incendiary or Suspicious Fires	_____	_____
Institutional	_____	<u>1</u>
Motor Vehicles	<u>1</u>	<u>10</u>
Rescue Calls	<u>3</u>	<u>5</u>
Other Calls	<u>3</u>	_____
TOTAL ALARMS	_____	<u>37</u>

MONTHLY FIRE PREVENION INSPECTIONS

Commercial Businesses	<u>4</u>	Institutions	<u>3</u>
Industrial Structures	_____	Homes	<u>1</u>
Public Buildings	<u>1</u>	Apartments	_____
Hotels	_____	Presentation	<u>1</u>
TOTAL INSPECTIONS	<u>10</u>		

SCHOOL, HOSPITAL, and NURSING HOME FIRE DRILLS SUPERVISED \_\_\_\_\_  
LECTURES-PRESENTATIONS MADE/FILMS SHOWN 1 TOTAL AUDIENCE 17  
FIRES INVESTIGATED (ACCIDENTAL) 1 (INCENDIARY) \_\_\_\_\_

*Geronimo Aulden*  
FIRE MARSHAL, CITY OF LOS FRESNOS

Attachment: August Fire Marshall Report (1514 : Fire Marshall)

**City Council**  
200 North Brazil  
Los Fresnos, TX 78566

Meeting: 09/08/15 06:00 PM  
Department: City Secretary  
Category: Report  
Prepared By: Pam Denny  
Initiator: Pam Denny  
Sponsors:

**SCHEDULED**

**ACTION ITEM (ID # 1515)**

DOC ID: 1515 A

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## **Budget Workshop for fiscal year 2015-2016.**

We will take some time to review any particular item or items you would like to review on the budget or make any final requests for us to look at in the budget.