

City Council

520 E Ocean Blvd.

Regular Meeting

Los Fresnos, TX 78566

<http://citylf.cloudaccess.net/en/>

~ Minutes ~

Tuesday, September 8, 2020

6:00 PM

City Hall

Agenda

- A. Call meeting to order

Mayor Narvaez called the meeting to order at 6:00 p.m.

- B. Invocation and Pledge of Allegiance

Mr. Milum gave the invocation and led the audience in the Pledge of Allegiance.

Consent Agenda (All matters listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless requested by a member of the City Council. The item may subsequently be removed from the Consent Agenda to be considered separately.)

Mayor Narvaez asked the council if they had any questions. There were none.

Consideration and ACTION to approve the minutes from August 11 & 18, 2020.Adopted

Motion was made and seconded to approve the minutes from August 11 & 18, 2020.

James Herrera made a motion to approve Consideration and ACTION to approve the minutes from August 11 & 18, 2020., seconded by Yolanda H. Cruz the vote was [Unanimous].

Consideration and ACTION to approve a Proclamation designating October 4-10, 2020 as Fire Prevention Week and Firefighters Appreciation Week.Adopted

Motion was made and seconded to approve a proclamation designating October 4-10, 2020 as Fire Prevention Week and Firefighters Appreciation Week.

James Herrera made a motion to approve Consideration and ACTION to approve a Proclamation designating October 4-10, 2020 as Fire Prevention Week and Firefighters Appreciation Week., seconded by Yolanda H. Cruz the vote was [Unanimous].

Consideration and ACTION to approve the second reading of Ordinance 513 adopting the budgets for fiscal year 2020/2021.Adopted

Motion was made and seconded to approve the second reading of Ordinance 513 adopting the budgets for fiscal year 2020/2021.

James Herrera made a motion to approve Consideration and ACTION to approve the second reading of Ordinance 513 adopting the budgets for fiscal year 2020/2021., seconded by Yolanda H. Cruz the vote was [Unanimous].

Consideration and ACTION to approve the second reading of Ordinance 514 approving the 2020 tax roll and levying municipal ad valorem taxes for the use, benefit and support of the City and directing the assessment and collection thereof.Adopted

Motion was made and seconded to approve the second reading of Ordinance 514 approving the 2020 tax roll and levying municipal ad valorem taxes for the use, benefit and support of the City and directing the assessment and collection thereof.

James Herrera made a motion to approve Consideration and ACTION to approve the second reading of Ordinance 514 approving the 2020 tax roll and levying municipal ad valorem taxes for the use, benefit and support of the City and directing the assessment and collection thereof., seconded by Yolanda H. Cruz the vote was [Unanimous].

Consider/discuss authorization to issue requests for proposals (RFP) for administrative services and requests for qualifications (RFQs) for engineering services related to the 2021-2022 Community Development Block Grant (CDBG) program administered by the Texas Department of Agriculture (TDA).Adopted

Motion was made and seconded to authorize to issue request for proposals (RFP) for administrative services and requests for qualifications (RFQs) for engineering services related to the 2021-2022 Community Development Block Grant (CDBG) program administered by the Texas Department of Agriculture (TDA).

James Herrera made a motion to approve Consider/discuss authorization to issue requests for proposals (RFP) for administrative services and requests for qualifications (RFQs) for engineering services related to the 2021-2022 Community Development Block Grant (CDBG) program administered by the Texas Department of Agriculture (TDA)., seconded by Yolanda H. Cruz the vote was [Unanimous].

Visitors remarks-To speak you must sign in with the City Secretary prior to the meeting you have a limit of 5 minutes to speak.

Mr. James Keillor spoke in support of the Los Fresnos Police Department. He was glad the city place a sign in the entrance on the city limits showing support for them. He thanked the police officers present.

Mayor Narvaez and the Council thanked Mr. Keillor for his comments.

Action Items

Consideration and ACTION to increase rates for garbage carts.Adopted

Mr. Milum explained this item was tabled at the August meeting. During the budget workshop it was decided not to increase the garbage cart rates. Action needed to be taken because the item was tabled.

Motion was made and seconded not to increase rates for garbage carts.

James Herrera made a motion to approve Consideration and ACTION to increase rates for garbage carts., seconded by Andres Lopez the vote was [Unanimous].

Consideration and ACTION to approve the bids received for the following: A. Pest Control B. Official Newspaper C. Lot Mowing D. Vehicle Maintenance/Oil Change E. Vehicle Washing F. Cleaning Supplies G. Chemicals H. Vehicle Tire Maintenance I. Fire Hydrant Maintenance**Adopted**

Mr. Milum explained the selected were the lowest bids received. He recommended approving the agreements.

Motion was made and seconded to approve the bids received as follows: Edward's Pest Management for pest control, Los Fresnos News for official newspaper, Under Construction for lot mowing, Hector's Muffler Shop for vehicle maintenance/oil change, Under Construction for vehicle washing, CC Distributors for cleaning supplies, Airgas USA for Sulfur Dioxide, DPC for Chlorine Gas, AmChem, Inc for Caustic Soda 50%, Brenntag Southwest, inc for liquid Alum Blend, Liquid Ammonium Sulfate, Sodium Bicarbonate, Sodium Hypochlorite, and Hydrochloric Acid, La Hormiga Tire Shop for Vehicle Tire Repair, Putt Bros for Fire Hydrant Maintenance.

Andres Lopez made a motion to approve Consideration and ACTION to approve the bids received for the following: A. Pest Control B. Official Newspaper C. Lot Mowing D. Vehicle Maintenance/Oil Change E. Vehicle Washing F. Cleaning Supplies G. Chemicals H. Vehicle Tire Maintenance I. Fire Hydrant Maintenance, seconded by Yolanda H. Cruz the vote was [Unanimous].

Consideration and ACTION to elect a member for Place 1-4 of the Board of Trustees Election for the Texas Municipal League Intergovernmental Risk Pool.**Adopted**

Mr. Milum explained to the council the information provided by the Texas Municipal League Intergovernmental Risk Pool to elect a member for Place 1-4 of the Board of Trustees.

Motion was made and seconded to elect Robert T. Herrera for Place 1, John W. (Buzz) Fullen for Place 2, Jeffrey Snyder for Place 3, and Kimberly Meismer for Place 4.

Polo Narvaez made a motion to approve Consideration and ACTION to elect a member for Place 1-4 of the Board of Trustees Election for the Texas Municipal League Intergovernmental Risk Pool., seconded by James Herrera the vote was [Unanimous].

Consideration and ACTION to reappoint or appoint members to the Park Advisory Board.**Adopted**

Mr. Milum explained the Gil Gomez and Natasha Taylor would like to continue to serve. Jerry Martinez no longer lived in the area. Mayor Narvaez asked if the city had received any application to fill Mr. Martinez position. The city had not.

Motion was made and seconded to reappoint Gil Gomez, Natasha Taylor and continue to accept applications to fill the vacant position.

Polo Narvaez made a motion to approve Consideration and ACTION to reappoint or appoint members to the Park Advisory Board., seconded by Yolanda H. Cruz the vote was [Unanimous].

Consideration and ACTION to reappoint or appoint of members to the Los Fresnos Housing Authority.Adopted

Mr. Milum explained Clarissa Ramirez had left the area and a person that is a resident in the Los Fresnos Housing Authority had to fill her spot. Leticia Puga manager of the Housing Authority will have recommendation at the October meeting. Alejandro Juarez would like to continue to serve.

Motion was made and seconded to reappoint Alejandro Juarez and fill the vacant position once recommendations were made.

Polo Narvaez made a motion to approve Consideration and ACTION to reappoint or appoint of members to the Los Fresnos Housing Authority., seconded by James Herrera the vote was [Unanimous].

Consideration and ACTION to reappoint or appoint members to the Planning & Zoning Commission.Adopted

Mr. Milum explained that Larry Stambaugh, Gordon Cappon, Gil Gomez, and Robby Walsdorf would all like to continue to serve.

Motion was made and seconded to reappoint Larry Stambaugh, Gordon Cappon, Gil Gomez, and Robby Walsdorf.

Polo Narvaez made a motion to approve Consideration and ACTION to reappoint or appoint members to the Planning & Zoning Commission., seconded by James Herrera the vote was [Unanimous].

Discussion and possible action to promote a campaign in support of the Police Department.Adopted

Mr. Milum asked Council member James Herrera to explain his idea. Mr. Herrera thanked all of the police officers present. Mr. Herrera expressed his concern on the treatment that is being seen across the country of the police officers. His main concern was the children and families of the police officers. He wanted to make sure the children of the officers are proud of their police officer parent.

Mr. Herrera would like to begin a campaign to show appreciation for law enforcement. He proposed the city light up the two main roads in blue to show support of the police.

Mr. Milum and the council discussed ideas to campaign in support of the police department.

Mr. Milum advised the board he would gather information with suggestions he was given by the council and return with a plan in the October meeting.

Motion was made and seconded to approve the blue light recognition for Christmas in support of the Los Fresnos Police Department.

James Herrera made a motion to approve Discussion and possible action to promote a campaign in support of the Police Department., seconded by Andres Lopez the vote was [Unanimous].

Acknowledgement of City Manager's Report

City Manager Report A. Wastewater Update B. Water Update C. Nature Park D. Hike & Bike Trails E. Henderson Road Project F. Census Update G. Update Planning & Zoning Ordinance H. Drainage Update I. 75 Year Anniversary Celebration J. Whipple Road K. CDBG 9th Street Lift Station Relocation L. Alley Sign InstallationAdopted

Mr. Milum briefed the council on the on going project the city has. The Hike & Bike Trail project is scheduled to begin on October 5th, the Henderson Road Project construction continues and is scheduled to be completed in November. Mr. Milum gave an update on the Census and advised the council the one way alley signs would be installed soon.

There were no questions from the council.

Motion was made and seconded to acknowledge the City Managers Report.

Yolanda H. Cruz made a motion to approve City Manager Report A. Wastewater Update B. Water Update C. Nature Park D. Hike & Bike Trails E. Henderson Road Project F. Census Update G. Update Planning & Zoning Ordinance H. Drainage Update I. 75 Year Anniversary Celebration J. Whipple Road K. CDBG 9th Street Lift Station Relocation L. Alley Sign Installation, seconded by Andres Lopez the vote was [Unanimous].

Acknowledgement of Department Head Reports

Mayor Narvaez asked the council if they had any questions regarding the Department Head Reports. There were none.

Financial Report August 2020 1. Monthly 2. Year to Date 3. Sales TaxAdopted

Motion was made and seconded to acknowledge the Financial Report.

Polo Narvaez made a motion to approve Financial Report August 2020 1. Monthly 2. Year to Date 3. Sales Tax, seconded by James Herrera the vote was [Unanimous].

Public Works Report August 2020 1. Water and Wastewater Activity 2. Calls for Service 3. Building Permits 4. RecyclingAdopted

Motion was made and seconded to acknowledge the Public Works Report.

Polo Narvaez made a motion to approve Public Works Report August 2020 1. Water and Wastewater Activity 2. Calls for Service 3. Building Permits 4. Recycling, seconded by James Herrera the vote was [Unanimous].

Police Department August 2020 1. Arrests 2. Incidents 3. AccidentsAdopted

Motion was made and seconded to acknowledge the Police Department Report.

Polo Narvaez made a motion to approve Police Department August 2020 1. Arrests 2. Incidents 3. Accidents, seconded by James Herrera the vote was [Unanimous].

Municipal Court August 2020 1. Monthly ReportAdopted

Motion was made and seconded to acknowledge the Municipal Court Report.

Polo Narvaez made a motion to approve Municipal Court August 2020 1. Monthly Report, seconded by James Herrera the vote was [Unanimous].

Library Report August 2020 1. Monthly ReportAdopted

Motion was made and seconded to acknowledge the Library Report.

Polo Narvaez made a motion to approve Library Report August 2020 1. Monthly Report, seconded by James Herrera the vote was [Unanimous].

Fire Marshal's Report August 2020 1. Monthly ReportAdopted

Motion was made and seconded to acknowledge the Fire Marshal's Report.

Polo Narvaez made a motion to approve Fire Marshal's Report August 2020 1. Monthly Report, seconded by James Herrera the vote was [Unanimous].

G. Adjournment

Mayor Narvaez adjourned the meeting at 6:44 p.m.

Presiding Officer of the Council

Recorder