

City Council

200 North Brazil

Los Fresnos, TX 78566

Regular Meeting

<http://citylf.cloudaccess.net/en/>

~ Agenda ~

Tuesday, September 9, 2014

7:00 PM

City Hall

NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL OF THE CITY OF LOS FRESNOS PURSUANT TO CHAPTER 551, TITLE 5 OF THE TEXAS GOVERNMENT CODE, THE TEXAS OPEN MEETINGS ACT, WILL MEET ON TUESDAY, SEPTEMBER 9, 2014 AT 7:00 PM AT CITY HALL, 200 NORTH BRAZIL ST, LOS FRESNOS, TX 78566.

I. AGENDA

1. Call meeting to order
2. Invocation and Pledge of Allegiance
3. Presentation to the City for employer support of the Guard and Reserve.

II. CONSENT AGENDA

1. Approval or rejection on the Minutes from August 12, 2014 and August 28, 2014 meetings.
2. Approval or rejection of a Proclamation declaring the week of October 5-11, 2014 as Firefighters Appreciation and Fire Prevention Week in the City of Los Fresnos.
3. Approval or rejection of City Secretary's Certification of Unopposed Candidates for November 4, 2014 City Election.
4. Approval or rejection on the Order of Cancellation of Election for November 4, 2014.
5. Approval or rejection of Change Orders 1 and 2 for the CDBG Contract 713301.

III. VISITOR REMARKS - TO SPEAK YOU MUST SIGN IN WITH CITY SECRETARY PRIOR TO START OF MEETING AND YOU WILL HAVE A LIMIT OF 3 MINUTES TO SPEAK.**IV. PUBLIC HEARINGS**

1. Second public hearing to receive comments from the public on a proposal to increase total tax revenue from properties on the tax roll in the preceding tax year by 1.96 percent and announce the date for voting on the increase.
2. Second public hearing on the annexation of 3.50 acres, 9.960 acres and 10.00 acres of land located on the east side of the city limits on the south side of Hwy 100.

V. ACTION ITEMS

1. Consideration and ACTION to approve the first reading of Ordinance 459 to annex territory to the City of Los Fresnos and extending the boundary limits of said City.
2. Consideration and ACTION to approve a contract for fire hydrant maintenance.
3. Consideration and ACTION to approve the following Service Agreements for fiscal year 2014-2015. A. Los Fresnos Volunteer Fire Department B. Los Fresnos Ambulance Service C. Los Fresnos Boys & Girls Club D. Los Fresnos Chamber of Commerce

4. Consideration and ACTION to approve or reject nay or bids on the following for fiscal year 2014-2015. A. Chemicals B. Official Newspaper C. Pest Control D. Vehicle Washing, Vacuuming, etc.
5. Consideration and ACTION on a Resolution designating an official newspaper for the City of Los Fresnos.
6. Consideration and ACTION to appoint a new member to the Los Fresnos Community Development Board.
7. Consideration and ACTION to appoint two new members to the Planning & Zoning Commission.
8. Consideration and ACTION to appoint a new member to the Housing Authority.

VI. UPDATE BY CITY MANAGER

1. A. Wastewater Plant Expansion B. Raw Water Line Upgrade, Filter Replacement, Sludge Removal System C. Development Projects - Paseo Point Apartments, Walmart D. Community Park Parking E. Los Fresnos Nature Park F. Hazardous Mitigation Plan G. Category 7 Projects submitted to MPO

VII. DEPARTMENT REPORTS

1. August Finance Report
2. August Public Works Report
3. August Police Department Report
4. August Municipal Court Report
5. August Library Report
6. August Fire Marshall's Report

VIII. WORKSHOP

1. Budget Workshop for Fiscal Year 2014-2015

IX. ADJOURNMENT

This is to certify that I, Pam Denny, posted this agenda on the front bulletin board of the City Hall on September 3, 2014 on or before 5:30 p.m. and it shall remain so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Pam Denny, City Secretary

Persons with any disabilities that would like to attend meetings must notify City Secretary 24 hours in advance so that the City can make arrangements for that disabled person.

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 09/09/14 07:00 PM
Department: City Secretary
Category: Presentation
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1140)

DOC ID: 1140

**Presentation to the City for employer support of the Guard
and Reserve.**

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 09/09/14 07:00 PM
Department: City Secretary
Category: Minutes
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1121)

DOC ID: 1121 A

**Approval or rejection on the Minutes from August 12, 2014
and August 28, 2014 meetings.**

I recommend approval.

REGULAR CITY COUNCIL MEETING
TUESDAY, AUGUST 12, 2014

The Los Fresnos City Council convened in a Regular Meeting on Tuesday, August 12, 2014 at 7:00 p.m. in City Hall, 200 N. Brazil Street. Present were Mayor Polo Narvaez, Mayor Pro-tem Yolanda H. Cruz, Councilmember Javier Mendez, Councilmember Tom Jones, and Councilmember Gary Minton. Also present were City Manager Mark W. Milum, City Engineer Anna Smith and City Secretary Pam Denny.

Mayor Narvaez called the meeting to order at 7:00 p.m.

Invocation and Pledge of Allegiance

Mayor Narvaez gave the invocation and led the audience in the Pledge of Allegiance.

Consideration and ACTION of the Consent Agenda.

- A. Approval or rejection of Minutes from July 8, 2014 meeting.
- B. Approval or rejection on the second and final reading of Ordinance 457 approving a negotiated resolution between the City and Texas Gas Service ("TGS" or "The Company") regarding the Company's May 1, 2014 Cost of Service Adjustment ("COSA") filing; granting the Company's request for a good cause waiver of language in Section C.5 of the COSA Clause; declaring existing rates to be unreasonable; approving attached tariffs that reflect rate adjustments consistent with the negotiated settlement and finding the rates to be set by the attached tariffs to be just and reasonable; providing for the recovery of the City's and TGS' reasonable and necessary rate case expenses; adopting a savings clause; determining that this ordinance was passed in accordance with the requirements of the Texas Open Meetings Act; declaring an effective date; repealing any prior ordinances inconsistent with this ordinance and requiring delivery of this ordinance to the Company's and the City's legal counsel.
- C. Approval or rejection on an amendment to the Interlocal Agreement between the City of Los Fresnos and Cameron County for the Nature Park.
- D. Approval or rejection of a Proclamation in support of a constitutional amendment for increased state funding for transportation.
- E. Approval or rejection of a budget amendment for Ethel Whipple Memorial Library and Los Fresnos Community Development Corporation.
- F. Approval or rejection of a Proclamation recognizing the top 5% of the 2014 Senior Class.

- G. Approval or rejection of a Proclamation for Resaca Middle School students for developing the “Hello Navi” app.
- H. Approval or rejection to write-off bad debt for utility bills for fiscal year 2011/2012.
- I. Approval or rejection of project expenses by Los Fresnos Community Development Corporation for street lighting on Ocean Boulevard and Arroyo Boulevard.
- J. Approval or rejection of the Los Fresnos Police Department Policy on Juvenile Procedures.
- K. Approval or rejection to approve a proposal for swimming pool maintenance.

Mayor Narvaez stated that item G would be pulled from the consent agenda.

Councilmember Jones made a motion to approve consent agenda items A-F and H – K as presented, seconded by Councilmember Minton and the vote for approval was unanimous.

Approval or rejection of a Proclamation for Resaca Middle School students for developing the “Hello Navi” app.

Mayor Narvaez read aloud a Proclamation recognizing the students from Resaca Middle School for developing the “Hello Navi” app. Mayor Narvaez and Council thanked the Principal, teacher and students on their work in developing the app and being recognized by the President and Google.

Councilmember Mendez made a motion to approve the Proclamation recognizing the Resaca Middle School students for developing the “Hello Navi” app, seconded by Mayor Narvaez and the vote for approval was unanimous.

Visitor remarks – To speak you must sign in prior to the meeting and you will have a limit of 3 minutes to speak.

There were no comments.

Public hearing to receive comments from the public on the rezoning of Lots 3-15 Block A, Lots 1-12 Block 10, Lots 1-18 Block 11, Lots 1-12 Block 30 and Lots 1-18 Block 31 from R-2 Two Family District to R-1A Single Family District.

Mayor Narvaez opened the public hearing at 7:13 p.m.

4201

Mr. Milum explained that the Planning and Zoning Commission had held a public hearing at their meeting in July. The Planning and Zoning approved the rezoning. There were two residents that showed up for the Planning and Zoning meeting but just wanted clarification in Spanish.

There were no comments from the public.

Mayor Narvaez closed the public hearing at 7:15 p.m.

Consideration and ACTION on the first reading of Ordinance 235-CC rezoning of Lots 3-15 Block A, Lots 1-12 Block 10, Lots 1-18 Block 11, Lots 1-12 Block 30 and Lots 1-18 Block 31 from R-2 Two Family District to R-1A Single Family District and amending the Official Zoning Map.

Councilmember Real made a motion to approve the first reading of Ordinance 235-CC to rezone Lots 3-15 Block A, Lots 1-12 Block 10, Lots 1-18 Block 11, Lots 1-12 Block 30 and Lots 1-18 Block 31 from R-2 Two Family District to R-1A Single Family District, seconded by Councilmember Mendez and the vote for approval was unanimous.

Consideration and ACTION on the first, second and final reading of Ordinance 458 authorizing the issuance of “City of Los Fresnos, Texas Combination Tax and Limited Pledge Revenue Certificates of Obligation, Series 2014”; providing for the payment of said certificates by the levy of an ad valorem tax upon all taxable property within the City and further securing said certificates by a lien on and pledge of the Pledged Revenue of the System; providing the terms and conditions of said certificates and resolving other matters incident and relating to the issuance, payment, security, sale, and delivery of said certificates; authorizing the execution of a Paying Agent/Registrar Agreement, a Purchase and Investment Letter, and a Private Placement Agreement; complying with the requirements imposed by the Letter of Representations previously executed with the Depository Trust Company; authorizing the execution of any necessary engagement agreements with the City’s Financial Advisors and/or Bond Counsel; and providing for an effective date.

Mr. Don Gonzales, Financial Advisor from Estrada Hinojosa, was present and explained the interest rate analysis and answered questions from the Council. The best rate was from TIP with an interest rate of 2.75% for the first five years then with a cap of 4.25%.

Mayor Narvaez made a motion to adopt an ordinance authorizing the issuance of “City of Los Fresnos, Texas Combination Tax and Limited Pledge Revenue Certificates of Obligation, Series 2014”, seconded by Councilmember Jones and the vote for approval was unanimous.

Attachment: minutes for august 12 and 28 (1121 : Minutes)

Consideration and ACTION to approve and accept Petitions for annexation of 10 acres and 9.944 acres into the City of Los Fresnos.

Councilmember Real stated he had signed a Conflict of Interest and would not be included in the discussion of this item and would not vote.

Mr. Milum explained that Alamo Street Development has requested the City annex approximately 10 acres of land into the city limits of Los Fresnos. The property is located just to the west of the lift station and drainage ditch on Hwy 100. There is water available at the front of the property. Wastewater is available at the lift station just to the east of the property. Infrastructure costs that are needed are usually paid for by the developer.

The Fire Department has requested the City annex approximately 7.968 acres and 1.992 acres for a total of 9.960 acres of land into the city limits of Los Fresnos. The property is located just to the south and east of the property the City purchased. Water is available at the front of the City property. Wastewater is available at the lift station to the east. The Fire Department and City can work together since it will be quite a lengthy line and pretty expensive to run a gravity line from our properties back to the lift station.

We will include the City property in the annexation process but we do not have to petition for it to be annexed since it is our property.

We will prepare a service plan, hold public hearings and follow state law.

Councilmember Mendez made a motion to approve and accept the Petitions for annexation of 10 acres and 9.960 acres into the City of Los Fresnos, seconded by Mayor Pro-tem Cruz and the vote for approval was 5-0 with Councilmember Real not voting.

Consideration and ACTION to approve a Resolution setting a date, time, and place for a public hearing on the proposed annexation of certain property by the City of Los Fresnos, Texas, and authorizing directing the City Secretary to publish notice of such public hearings.

Mr. Milum stated that the Council approved the petitions so now two public hearings dates must be set. August 28 will be the first public hearing and September 9 will be the second public hearing and first reading of the annexation ordinance. On September 25 we will have the second and final reading of the annexation ordinance.

Councilmember Mendez made a motion to approve a Resolution setting August 28 and September 9 for public hearings at 7:00 p.m. in City Hall, seconded by Councilmember Minton and the vote for approval was 5-0 with Councilmember Real not voting.

4203

Consideration and ACTION to accept or reject any or all bids received for construction on CDBG Contract 713301.

Mr. Milum explained that there were two bids received. We bid the projects with a base bid and different additives to be sure we can maximize the available funds. There were \$444,732.00 grant funds available for construction. The low bidder was G & T Paving.

The Base Bid is for the total reconstruction of Ebony Street, Pecan Street and Magnolia Street. The bid is \$446,649.12.

The Additive Bid No. 1 is for the total reconstruction of Sixth Street between Pita and Coma Streets. The bid is \$86,653.79.

The Additive Bid No. 2 is for drainage improvements along Magnolia Street, Pine Street and Huisache Street. The bid is \$45,838.00.

The Additive Bid No. 3 is for lift station improvements to the South Parades Lift Station. The bid is \$83,000.00.

As part of the requirements of the grant we have to have each of the elements of street, lift station and drainage addressed to a certain point or we have to start the process over.

Mr. Milum recommended accepting the base bid of \$446,649.12, accepting the Additive bid No. 2 for \$45,838.00, and accepting the Additive Bid No. 3 for \$83,000.00. We have negotiated with G & T Paving to reduce item 3 (flexible base) in the base bid in the amount of \$7,919.10. Eliminate item 8 (sidewalks) in the amount of \$62,025.70. On additive no. 3 eliminate item 3 (remove and replace electrical boxes, controls, posts and rails for pumps and floats) in the amount of \$37,000.00 and eliminate item 4 (manual transfer switch and plug) in the amount of \$7,000.00. This would make the new total of the project \$461,542.32 with available grant funds of \$444,732.00 and \$16,810.32 for the City to pay. This is subject to approval by Texas Department of Agriculture.

Councilmember Real made a motion to approve the recommendation by the City Manager for CDBG Contract 713301, seconded by Councilmember Mendez and the vote for approval was unanimous.

Consideration and ACTION to appoint a rating committee to rank audit proposals.

Mr. Milum stated he recommended Celina Gonzales, himself and two councilmember's be on the committee.

Attachment: minutes for august 12 and 28 (1121 : Minutes)

Mayor Narvaez made a motion to appoint Councilmember Jones and Real to the committee along with Mark Milum and Celina Gonzales, seconded by Councilmember Mendez and the vote for approval was unanimous.

Consideration and ACTION to authorize the City Manager to negotiate engineering services with City Engineer Naismith Engineering and or appoint a rating committee to rank engineer for various city projects.

Mr. Milum stated the projects that are approved with issuing the Certificates of Obligation are the Lopez Lift Station, Water Line Loop, Evergreen Street, and Engineering Design only for sewer to the West, sewer in the area of Escalante Road and sewer along Whipple Road.

Due to the necessity of completing the Lopez Lift Station, the water line loop and Evergreen Street, since Naismith Engineering being our City Engineer has done quite a bit of preliminary work on these, Mr. Milum recommends that he as City Manager be authorized to negotiate a rate at or below their standard rates to get these projects done. The work can start immediately instead of having to advertise.

Councilmember Mendez made a motion to authorize the City Manager to negotiate engineering services with City Engineer, Naismith Engineering for Lopez Lift Station, the water line loop and Evergreen Street, seconded by Councilmember Minton and the vote for approval was unanimous.

Consideration and ACTION on the process to select an architect for various city projects, hire an architect and or to appoint a rating committee to rank architects for various city projects.

Mr. Milum explained that the architect services will be to design various city projects. The City can advertise for Request for Qualifications or the Council can select an architect without advertising as it falls under the law of professional services.

Mayor Pro-tem Cruz made a motion to advertise for Request for Qualifications and to appoint Councilmember Mendez, Councilmember Real, Carlos Salazar and Celina Gonzales to the rating committee, seconded by Councilmember Jones and the vote for approval was unanimous.

Consideration and ACTION to acknowledge Cameron Appraisal District Chief Appraiser's certification of 2014 tax roll.

Mr. Milum stated that the 2014 market value is \$185,976,031; the taxable value is \$169,902,230 which is an increase of \$7,719,369. There is \$770,343 under ARB Review.

4205

Councilmember Real made a motion to acknowledge Cameron Appraisal District Chief Appraiser's certification of 2014 tax roll, seconded by Councilmember Minton and the vote for approval was unanimous.

Consideration and ACTION to acknowledge Finance Director's certification of the estimated tax collection rate for the tax year 2014 and the excess debt tax collections for tax year 2013.

The estimated property tax collection rate is in excess of 100%. This is due to prior year debt collections. The estimated debt collection for 2013 is \$215,216.31. The total excess debt collection fund balance is \$56,972.64.

Councilmember Jones made a motion to acknowledge Finance Director's certification of the estimated tax collection rate for the tax year 2014 and the excess debt tax collections for tax year 2013, seconded by Councilmember Minton and the vote for approval was unanimous.

Consideration and ACTION to acknowledge the calculation of Effective & Rollback Ad Valorem Tax Rates for tax year 2014 for fiscal year 2014-2015.

Mr. Milum explained that the effective ad valorem tax rate would impose the same total taxes as last year if you compare properties taxed in both years. The effective ad valorem tax rate is \$0.701271 per \$100 valuation. This means that to get the same revenue as last year the tax rate would be \$0.701271 per \$100 valuation instead of our actual rate of \$0.71500 per \$100 valuation.

The rollback ad valorem tax rate is the highest tax rate the City could have before taxpayers would be able to start rollback procedures. The rollback ad valorem tax rate is \$1.008060 per \$100 valuation.

Mr. Milum stated the City has had the same tax rate for the last seven years and would recommend staying with the tax rate of \$0.71500 per \$100 valuation.

Mayor Narvaez made a motion to acknowledge the calculation of Effective & Rollback Ad Valorem Tax Rates for tax year 2014, seconded by Councilmember Mendez and the vote for approval was unanimous.

Consideration and ACTION to propose a tax rate for 2014 tax year, take a record vote, and set dates for public hearings (if necessary).

Mr. Milum stated that the 2014-2015 proposed fiscal year budget will keep the ad valorem tax rate at \$0.715 per \$100 valuation just as it has been for the last seven years. The effective ad

valorem tax rate for 2014-2015 is \$0.701271 per \$100 valuation. Since the current tax rate is more than the effective tax rate the council must hold two public hearings.

Councilmember Jones made a motion to propose a tax rate of \$0.715 and to set August 28, 2014 and September 9, 2014 as dates for public hearings at 7:00 p.m. in City Hall, seconded by Mayor Pro-tem Cruz and the vote was as follows:

Mayor Narvaez	In favor
Mayor Pro-tem Cruz	In favor
Councilmember Real	In favor
Councilmember Mendez	In favor
Councilmember Jones	In favor
Councilmember Minton	In favor

Motion passed.

Consideration and ACTION to appoint a new member to Planning and Zoning Commission.

Mr. Milum stated there are two vacancies due to individuals not being able to make meetings.

Councilmember Mendez introduced the name of Larry Stambaugh to the Council. The Council had a copy of the citizen application which gave them information on Mr. Stambaugh.

Mayor Narvaez made a motion to appoint Larry Stambaugh to the Planning & Zoning Commission for a two year term ending October 1, 2016, seconded by Councilmember Mendez and the vote for approval was unanimous.

Consideration and ACTION to appoint a new member to the Housing Authority.

Mayor Narvaez made a motion to table this item, seconded by Councilmember Mendez and the vote for approval was unanimous.

Consideration and ACTION to appoint a member to the Los Fresnos Community Development Corporation Board.

Mayor Narvaez made a motion to table this item, seconded by Mayor Pro-tem Cruz and the vote for approval was unanimous.

Update by City Manager

- A. **Wastewater Plant Expansion** – We are still waiting approval from TCEQ. Then TWDB will be able to give us final approval to start the bidding process.

4207

- B. **Raw Water Line Upgrade, Filter Replacement, and Sludge Removal System** – USDA requested additional information but we should have approval to start construction in a couple of weeks. Filter Replacement – We gave the notice to proceed to start construction with the end being December 6. Sludge Removal System – We gave the notice to proceed to start construction with the end being October 6.
- C. **Development Projects** – 1. Apartment Complex on Whipple Road is moving quickly. 2. Walmart – Construction has begun and moving quickly.
- D. **Community Park Parking** – The work is complete and the parking lot is open. The parking area on Nogal Street and Third Street is in the approval process.
- E. **Los Fresnos Nature Park** – We received approval to make the purchase. I am attempting to meet with the owner to make the final deal so we can start the closing process. We have verbally agreed with one of the property owners.
- F. **Hazardous Mitigation Plan** – I was notified that the grant has been approved on the state level and is sent to the federal level for approval. They say it will be at least 30 to 60 days.
- G. **Category 7 Projects** – Applications have been submitted for Whipple Road, Los Fresnos Loop, Hike & Bike Trails and Henderson Road. The technical committee has completed the review and ranking of all the projects. We will not be getting any construction funds. We will be recommended to be awarded funds for engineering for Whipple Road and funds for about half of the engineering for the Los Fresnos Loop. The Policy Committee will make the final decision on August 13.

Mr. Milum answered questions from the Council.

Department Head Reports

Mr. Milum answered questions from the Council.

Closed Session – Deliberation pursuant to Section 551.071, 551.072 and 551.074, Title 5 of the Texas government Code, the Texas Open Meetings Act regarding the following:

- A. **Consultation with City Attorney to seek legal advice on city annexation issues.**
- B. **Purchase, exchange, lease, or value of real property.**
- C. **Appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of City Manager, Public Works Director, Chief of Police, Librarian, Finance Director or City Secretary.**

Mayor Narvaez recessed the meeting at 8:30 p.m.

Attachment: minutes for august 12 and 28 (1121 : Minutes)

Open Session – Deliberation and possible action on the following:

Mayor Narvaez called the meeting back to order at 9:45 p.m.

- A. **Consultation with City Attorney to seek legal advice on city annexation issues.** No action taken.
- B. **Purchase, exchange, lease, or value of real property.** Councilmember Mendez made a motion to authorize the City Manager to negotiate and purchase land up to appraised value, seconded by Councilmember Minton and the vote for approval was unanimous.
- C. **Appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of City Manager, Public Works Director, Chief of Police, Librarian, Finance Director, or City Secretary.** No action was taken.

Budget Workshop for Fiscal Year 2014-2015.

Mr. Milum handed out the 2014-2015 budgets to Council.

Mr. Milum stated the Council can study the budget for General Fund and Utility Fund and he will go over them at the August 28, 2014 meeting.

Mr. Milum explained the Los Fresnos Community Development Corporation and the Senior Citizen budgets and answered questions from the Council.

Adjournment

Mayor Narvaez adjourned the meeting at 10:10 p.m.

Mayor

City Secretary

Polo Narvaez

Pam Denny

4209

Special City Council Meeting
Thursday, August 28, 2014

The Los Fresnos City Council convened in a Special Meeting on Thursday, August 28, 2014 at 7:00 p.m. in City Hall. Present were Mayor Polo Narvaez, Mayor Pro-tem Yolanda H. Cruz, Councilmember Swain Real, Councilmember Javier Mendez, Councilmember Tom Jones and Councilmember Gary Minton. Also present were City Manager Mark W. Milum, Chief of Police James Harris, Assistant Chief of Police Hector Gonzalez, Finance Director Celina Gonzales and City Secretary Pam Denny.

Mayor Narvaez called the meeting to order at 7:00 p.m.

Mayor Narvaez gave the Invocation and led the audience in the Pledge of Allegiance.

Visitor Remarks – To speak you must sign in prior to the meeting and you have a limit of 3 minutes to speak.

There were no comments.

First public hearing on a proposal to increase total tax revenues from properties on the tax roll in the preceding tax year by 1.96%.

Mayor Narvaez opened the public hearing at 7:01 p.m.

Mr. Milum explained that the City is proposing to leave the tax rate at \$0.715 which is the same rate we have had for the prior seven years. The effective tax rate is \$0.701271. At the effective rate the City would get the same revenue as last year. With the increase in valuations and keeping the tax rate the same at \$0.715, the property tax revenue will increase by 1.96%.

There were no comments from the public.

Mayor Narvaez closed the public hearing at 7:04 p.m.

First public hearing on the annexation of 3.50 acres, 9.960 acres, and 10.00 acres of land located on the east side of the city limits and on the south side of Hwy 100.

Mayor Narvaez opened the public hearing at 7:04 p.m.

Mr. Milum explained that the Alamo Street Development and the Los Fresnos Fire Department had petitioned the City for annexation into to city limits. The City property will also be annexed at the same time.

There were no comments from the public.

Attachment: minutes for august 12 and 28 (1121 : Minutes)

Mayor Narvaez closed the public hearing at 7:05 p.m.

Consideration and ACTION on an Interlocal Agreement between the City of Los Fresnos and Los Fresnos School District for use of City swimming pool.

Mr. Milum explained that this is the same agreement the City has had with the School District for many years. We have put it in a formal document with language so that it remains a one year contract but is automatically renewed unless either party wishes to get out of the agreement.

Councilmember Jones made a motion to approve the Interlocal Agreement between the City of Los Fresnos and Los Fresnos School District for use of City swimming pool, seconded by Councilmember Minton and the vote for approval was unanimous.

Consideration and ACTION on second and final reading of Ordinance 235-CC to rezone Lots 3-15 Block A, Lots 1-12 Block 10, Lots 1-18 Block 11, Lots 1-12 Block 30 and Lots 1-18 Block 31 from R-2 Two Family District to R-1A Single Family District.

Mr. Milum explained that public hearings were held by Planning and Zoning in July and City Council on August 12. The first reading of the ordinance was approved.

This area is mostly single family homes with one multi-family duplex. There were 2 people that attended the Planning and Zoning meeting and they were not against the rezoning but wanted it explained in Spanish. There was another property owner wanting clarification and once the proposed rezoning was explained they were in favor.

Mayor Narvaez made a motion to approve the second and final reading of Ordinance 235-CC to rezone Lots 3-15 Block A, Lots 1-12 Block 10, Lots 1-18 Block 11, Lots 1-12 Block 30 and Lots 1-18 Block 31 from R-2 Two Family District to R-1A Single Family District, seconded by Mayor Pro-tem Cruz and the vote for approval was unanimous.

Report from the Los Fresnos Volunteer Fire Department and Los Fresnos Ambulance Service.

Mr. Gene Daniels, Fire Chief of the Los Fresnos Volunteer Fire Department and Director of the Los Fresnos Ambulance Service spoke to the Council about the Fire Department and EMS. Mr. Daniels stated that together their budget is over a million dollars. Mr. Daniels stated he wants to educate the public more on what the Fire Department and Ambulance Service does for the City and citizens of Los Fresnos and surrounding areas.

Mr. Daniels presented call volumes for the Fire Department and EMS in the City, County, Indian Lake and mutual aid to other entities. He reviewed the equipment and trucks the organizations had.

4211

The Fire Department has purchased land behind the new city land and they want to build a training center, EOC with sleeping quarters, and in the back of property build an area to train firemen on building and car fires along with other training.

Hopefully, when the City builds the new City Hall the Council will take inconsideration to help the Fire Department and EMS. They want to design a building that will be sufficient for many years.

The Fire Department has 30 volunteers and background checks are done on each person. Eleven of those are state certified.

Mr. Milum stated that the City has the funds for designing of the City Hall and the Fire Department could be done at the same time.

Mr. Daniels and Mr. Milum answered questions from the Council.

Mayor Narvaez thanked the Fire Department and EMS for their time and service to our community and surrounding area.

Budget Workshop for fiscal year 2014-2015 and set date for public hearing.

Mayor Narvaez made a motion to set the public hearing for September 25, 2014 at 7:00 p.m. in City Hall, seconded by Councilmember Mendez and the vote for approval was unanimous.

Mr. Milum explained the General Fund budget to the Council and answered their questions.

Adjournment

Mayor Narvaez adjourned the meeting at 9:28 p.m.

MAYOR

CITY SECRETARY

Polo Narvaez

Pam Denny

Attachment: minutes for august 12 and 28 (1121 : Minutes)

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 09/09/14 07:00 PM
Department: City Secretary
Category: Proclamation
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1122)

DOC ID: 1122 A

**Approval or rejection of a Proclamation declaring the week of
October 5-11, 2014 as Firefighters Appreciation and Fire
Prevention Week in the City of Los Fresnos.**

The City is fortunate to have an awesome Fire Department that provides excellent service to the City of Los Fresnos and the surrounding areas. They also do a great job during Fire Prevention Week visiting with schools and other entities promoting safety.

I recommend approval.

CITY OF LOS FRESNOS

PROCLAMATION

WHEREAS, firefighters are engaged in one of the most hazardous occupations in the United States;

WHEREAS, firefighters can, at any time and during any emergency, be called on to sacrifice their lives in the performance of their lifesaving duties;

WHEREAS, fires cause a staggering number of personal injuries and casualties to our citizens, as well as tremendous property damage and loss; and

WHEREAS, teaching appropriate fire safety behaviors to children has proven to save lives; and

WHEREAS, said loss of life and destruction of property by fire can be reduced by focusing public attention upon facts about fires and fire prevention.

NOW, THEREFORE, the City of Los Fresnos City Council urges our citizens to carry the message of respect for firefighters to other citizens, and hope that the combined efforts of our fire department, public fire safety educators, school teachers, and others help to reduce the incidence of fire and thus reduce deaths, injuries, and property losses.

The City Council encourages our community to observe this week of October 5 – 11, 2014 as

FIREFIGHTERS APPRECIATION WEEK AND FIRE PREVENTION WEEK

in the City of Los Fresnos.

Signed this 9th day of September, 2014.

Polo Narvaez, Mayor

ATTEST:

Pam Denny, City Secretary

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 09/09/14 07:00 PM
Department: City Secretary
Category: City Election
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1128)

DOC ID: 1128 A

**Approval or rejection of City Secretary's Certification of
Unopposed Candidates for November 4, 2014 City Election.**

As indicated on the attachment, no one filed to run against Polo and Yolanda for the election in November.

I recommend approval.


**CERTIFICATION OF UNOPPOSED CANDIDATES
BY THE CITY SECRETARY**

I, Pam Denny, certify that I am the City Secretary of the City of Los Fresnos, Texas and the authority responsible for preparing the ballot for the November 4, 2014 general city election. I further certify that no proposition is to appear on the ballot at the election, no person has made a declaration of write-in candidacy, and all of the following candidates are unopposed:

List offices and names of candidates

Mayor
Member of Council Place 1

Polo Narvaez
Yolanda H. Cruz


Signature

Pam Denny
Printed name

City Secretary
Title

August 19, 2014 at 9:30 a.m.
Date of signing

Attachment: city secretary certification unopposed candidates (2) (1128 : Certification of Unopposed Candidates)

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 09/09/14 07:00 PM
Department: City Secretary
Category: City Election
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1129)

DOC ID: 1129 A

**Approval or rejection on the Order of Cancellation of Election
for November 4, 2014.**

Since Polo and Yolanda were the only candidates for their particular offices there is no need to have an election on November 4. They will be automatically elected and take office in November.

I recommend approval.

ORDER OF CANCELLATION
ORDEN DE CANCELACION

The City of Los Fresnos hereby cancels the election scheduled to be held November 4, 2014 for the General Election in accordance with Section 2.053(a) of the Texas Election Code. The following candidates have been certified as unopposed and are hereby elected as follows:

El Ciudad de Los Fresnos por las presente cancela la eleccion que, de lo contrario, se hubiera celebrado el Noviembre 4, 2014 de conformidad, con la Seccion 2.053(a) del Codigo de Elecciones de Texas. Los siguientes candidatos han sido certificados como candidatos unicos y por la presente quedan elegidos como se haya indicado a continuacion:

Candidate (Candidato)	Office Sought (Cargo al que presenta candidature)
Polo Narvaez	Mayor (Alcade)
Yolanda H. Cruz	Member of Council Place 1 (Miembro del Consejo, Coloca uno)

A copy of this order will be posted on Election Day at each polling place that would have been used in the election.

El dia de las Elecciones se exhibira una copia de esta orden en todas las mesas electorales que se hubieran utilizado en la eleccion.

 President (Presidente)

 Secretary (Secretario)

Seal (sello)

 Date of adoption (Fecha de adopcion)

Attachment: order to cancel election (1129 : Order of Cancellation of Election)

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 09/09/14 07:00 PM
Department: City Secretary
Category: Change Order
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1134)

DOC ID: 1134 A

Approval or rejection of Change Orders 1 and 2 for the CDBG Contract 713301.

Change Order 1:

In the August meeting the Council approved the contract for the CBDG project as follows: Accept the Base Bid (streets) for \$446,649.12. Accept the Additive Bid No. 2 (drainage) for \$45,838.00. Accept the Additive Bid No. 3 (lift station) for \$83,000.00. We have negotiated with G & T Paving to reduce Item 3 (Flexible Base) in the Base Bid in the amount of \$7,919.10. Eliminate Item 8 (sidewalks) in the amount of \$62,025.70. On Additive Bid No. 3 eliminate Item 3 (Remove and Replace Electrical Box, Controls, Posts and Rails for Pumps and Floats) in the amount of \$37,000.00 and eliminate Item 4 (manual transfer switch and plug) in the amount of \$7,000.00. This would make the new total of the project \$461,542.32 with available grant funds of \$444,732.00 and \$16,810.32 for the City to pay. Change Order 1 reflects that same total amount as approved but defines the changes in a different way to meet requirements.

Change Order 2:

After looking at the entire project G&T Paving did not feel they could give the \$7,919.10 discount on the flexible base as they thought they could and was approved at the August meeting. While this will require the City to pay an additional \$7,919.10 I believe this is a fair price. The application of the flexible base is very difficult due to the 3 streets being dead end streets.

We do have funds to cover this item.

I recommend approval.

A505

Texas Department of Agriculture Construction Contract Change Order

Owner (Contractor Locality): (Name & Address) City of Los Fresnos 200 N. Brazil St. Los Fresnos, TX 78566	Contract For (project description): 2014 Sewer, Street, & Drainage Improvements Project Location: Los Fresnos, Texas	Region TxCDBG Contract No. 713301 Change Order No. 1				
Contractor: (Name & Address) G&T Paving, LLC		Engineer: (Name & Address) Naismith Engineering, Inc. 789 E. Washington St. Brownsville, Texas 78521				
Owner is requesting TDA review to determine eligibility of change order expenses.						
Changes to Existing Line Items (Items from original bid or added in previous change order only)						
Item No.	Item Description	Current Quantity	Unit	Unit Price	Change in Quantity (+/-)	Change in Contract Price
3	Flexible Base – Limestone, 6"	7,542	SY	\$12.00	-7,542	(\$90,504.00)
6	Clearing and Grubbing	1	LS	\$1,000.00	-1	(\$1,000.00)
8	New Sidewalk, 4' Wide	12,430	SF	\$4.99	-12,430	(\$62,025.70)
9	Remove Existing Sidewalk	4,635	SF	\$1.00	-4,635	(\$4,635.00)
A3. 3	Remove and Replace Electrical Box, Controls, Posts, and Rails for Pumps and Floats	1	LS	\$37,000	-1	(\$37,000.00)
A3. 4	Manual Transfer Switch and Plug	1	LS	\$7,000.00	-1	(\$7,000.00)
A3. 5	Bypass Pumping for Lift Station	1	LS	\$3,500.00	-1	(\$3,500.00)
New Items Requested (Items without a unit price in the original bid) Provide Explanation (attach separate documentation if necessary): Existing field conditions indicate that additional time and labor will be required to remove existing trees. Existing field conditions indicate that additional bypass pumping time at lift station and labor will be required for completion of the work.						
Item No.	Item Description	Unit	Unit Price	Change in Quantity (+/-)	Change in Contract Price	
1	Clearing and Grubbing	LS	\$4,554.00	1	\$4,554.00	
2	Bypass Pumping for Lift Station	LS	\$4,581.00	1	\$4,581.00	

Attachment: change orders 1 and 2 cdbg 713301 (1134 : Change Order)

3	Flexible Base – Limestone, 6"	SY	\$10.95	7,542	\$82,584.90
<u>Change in Contract Price</u>			<u>Change in Contract Time</u>		
Original Contract Price: \$ 575,487.12			Original Contract Time: 75 days		
Previous Change Order(s) No. 0 to No. 0 \$ 0.00			Net Change From Previous Change Orders 0 days		
Contract Price Prior to this Change Order \$ 575,487.12			Contract Time Prior to this Change Order 75 days		
Net Increase/Decrease of this Change Order -\$ 113,944.80			Net Increase/Decrease of this Change Order 0 days		
Contract Price With all Approved Change Orders \$ 461,452.32			Contract Time With all Approved Change 75 days		
Cumulative % Change in Contract Price: -19.80%					

Notice: * Generally, a cumulative change in the contract price in excess of 25% cannot be approved.

* Reimbursement of costs submitted in this change order are subject to approval by the Department.

See TxCDBG Project Implementation Manual Section 5.2.5.

Attachment: change orders 1 and 2 cdbg 713301 (1134 : Change Order)

Region:	TxCDBG Contract No.: 712209		
Grant Recipient: City of Los Fresnos	Change Order No. 1		
JUSTIFICATION FOR CHANGE	Increase	Decrease	No Change
1. Effect of this change on scope of work:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Effect on operation and maintenance costs:	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Yes	No	N/A
3. Will this Change Order change the number of beneficiaries or TxCDBG contract Performance Statement? If yes, please attach Performance Statement modification request.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Has this change created new circumstances or environmental conditions which may affect the project's impact, such as concealed or unexpected conditions discovered during actual construction? If "Yes", is an Environmental Re-assessment required?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	-
5. Is the TCEQ clearance still valid?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Are other TxCDBG contractual special condition clearance still valid? (If no, specify):	<input checked="" type="checkbox"/>	<input type="checkbox"/>	-
7. If new items are included that were not included in the competitive bid, have the prices been determined to be reasonable?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
APPROVED by Grant Recipient (Required):			
Signature: _____		Title: _____ Date: _____	
RECOMMENDED: By: _____ ENGINEER (Authorized Signature) Date: _____		ACCEPTED: By: _____ CONTRACTOR (Authorized Signature) Date: _____	
To receive an email copy of the TDA response, provide information below:			
	Name	Email address	
Grant Recipient	City of Los Fresnos	mmilum@citylf.us	
Admin Consultant	Grantworks	liz@grantworks.net	
Engineering Consultant	Naismith Engineering, Inc.	pvega@naismith-engineering.com	
For office use only:	Eligible Change Order		
Net Increase/Decrease of this Change Order Requested \$ _____	Net Increase/Decrease of this Change Order Requested _____ days		
Net Increase/Decrease of this Change Order Approved \$ _____	Net Increase/Decrease of this Change Order Approved _____ days		
Contract Price With all Approved Change Orders \$ _____	Contract Time With all Approved Change Orders _____ days		
Notes:			
Regional Coordinator _____		Date _____	
Manager _____		Date _____	

Attachment: change orders 1 and 2 cdbg 713301 (1134 : Change Order)

A505

Texas Department of Agriculture Construction Contract Change Order

Owner (Contractor Locality): (Name & Address) City of Los Fresnos 200 N. Brazil St. Los Fresnos, TX 78566		Contract For (project description): 2014 Sewer, Street, & Drainage Improvements Project Location: Los Fresnos, Texas		Region TxCDBG Contract No. 713301 Change Order No. 2		
Contractor: (Name & Address) G&T Paving, LLC			Engineer: (Name & Address) Naismith Engineering, Inc. 789 E. Washington St. Brownsville, Texas 78521			
Owner is requesting TDA review to determine eligibility of change order expenses.						
<u>Changes to Existing Line Items (Items from original bid or added in previous change order only)</u>						
Item No.	Item Description	Current Quantity	Unit	Unit Price	Change in Quantity (+/-)	Change in Contract Price
CO 1.3	Flexible Base – Limestone, 6"	7,542	SY	\$10.95	-7,542	(\$82,584.90)
<u>New Items Requested (Items without a unit price in the original bid)</u> Provide Explanation (attach separate documentation if necessary): Additional time and labor will be required to install flexible base since truck delivering limestone will not be able to drive to the end of the streets.						
Item No.	Item Description	Unit	Unit Price	Change in Quantity (+/-)	Change in Contract Price	
1	Flexible Base – Limestone, 6"	SY	\$12.00	7,542	\$90,504.00	
<u>Change in Contract Price</u>			<u>Change in Contract Time</u>			
Original Contract Price:		\$ 575,487.12		Original Contract Time: 75 days		
Previous Change Order(s) No. 0 to No. 1		-\$113,487.12		Net Change From Previous Change Orders 0 days		
Contract Price Prior to this Change Order		\$ 461,452.32		Contract Time Prior to this Change Order 75 days		
Net Increase/Decrease of this Change Order		\$ 7,919.10		Net Increase/Decrease of this Change Order 0 days		

Attachment: change orders 1 and 2 cdbg 713301 (1134 : Change Order)

Contract Price With all Approved Change Orders \$ 469,461.42	Contract Time With all Approved Change 75 days
Cumulative % Change in Contract Price: -18.42%	

Notice: * Generally, a cumulative change in the contract price in excess of 25% cannot be approved.

* Reimbursement of costs submitted in this change order are subject to approval by the Department.

See TxCDBG Project Implementation Manual Section 5.2.5.

Region:	TxCDBG Contract No.: 712209		
Grant Recipient: City of Los Fresnos	Change Order No. 1		
JUSTIFICATION FOR CHANGE	Increase	Decrease	No Change
1. Effect of this change on scope of work:	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2. Effect on operation and maintenance costs:	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Yes	No	N/A
3. Will this Change Order change the number of beneficiaries or TxCDBG contract Performance Statement? If yes, please attach Performance Statement modification request.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Has this change created new circumstances or environmental conditions which may affect the project's impact, such as concealed or unexpected conditions discovered during actual construction? If "Yes", is an Environmental Re-assessment required?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	-
5. Is the TCEQ clearance still valid?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Are other TxCDBG contractual special condition clearance still valid? (If no, specify):	<input checked="" type="checkbox"/>	<input type="checkbox"/>	-
7. If new items are included that were not included in the competitive bid, have the prices been determined to be reasonable?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
APPROVED by Grant Recipient (Required):			
Signature: _____		Title: _____ Date: _____	
RECOMMENDED: By: _____ ENGINEER (Authorized Signature) Date: _____		ACCEPTED: By: _____ CONTRACTOR (Authorized Signature) Date: _____	
To receive an email copy of the TDA response, provide information below:			
	Name	Email address	
Grant Recipient	City of Los Fresnos	mmilum@citylf.us	
Admin Consultant	Grantworks	liz@grantworks.net	
Engineering Consultant	Naismith Engineering, Inc.	pvega@naismith-engineering.com	
For office use only:	Eligible Change Order		
Net Increase/Decrease of this Change Order Requested \$ _____	Net Increase/Decrease of this Change Order Requested _____ days		
Net Increase/Decrease of this Change Order Approved \$ _____	Net Increase/Decrease of this Change Order Approved _____ days		
Contract Price With all Approved Change Orders \$ _____	Contract Time With all Approved Change Orders _____ days		
Notes:			
Regional Coordinator _____		Date _____	
Manager _____		Date _____	

Attachment: change orders 1 and 2 cdbg 713301 (1134 : Change Order)

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 09/09/14 07:00 PM
Department: City Secretary
Category: Public Hearing
Prepared By: Pam Denny

SCHEDULED

Initiator: Pam Denny
Sponsors:

ACTION ITEM (ID # 1126)

DOC ID: 1126 A

Second public hearing to receive comments from the public on a proposal to increase total tax revenue from properties on the tax roll in the preceding tax year by 1.96 percent and announce the date for voting on the increase.

This is to listen to comments from residents. The tax rate being proposed is \$0.715 per \$100 valuation which is the same rate we have had for the prior 7 years. The effective tax rate is \$0.701271. At the effective rate the City would get the same revenue as last year. However due to increased valuations and keeping the tax rate the same at \$0.715, the property tax revenue will increase by 1.96%.

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 09/09/14 07:00 PM
Department: City Secretary
Category: Public Hearing
Prepared By: Pam Denny

Initiator: Pam Denny

Sponsors:

SCHEDULED

ACTION ITEM (ID # 1127)

DOC ID: 1127 A

Second public hearing on the annexation of 3.50 acres, 9.960 acres and 10.00 acres of land located on the east side of the city limits on the south side of Hwy 100.

This is to hear comments from the public on the possibility of annexing the property from Alamo Street Development, Los Fresnos Volunteer Fire Department and the City. Below is the information.

Alamo Street Development has requested the City annex approximately 10 acres of land into the City Limits of Los Fresnos. The property is located just to the west of the lift station and drainage ditch where the trailer house is on. It is part of the greater amount of property owned by Mr. Galansky and Mr. Holland. Water is available at the front of the property. Wastewater is available at the lift station just to the east of the property. Infrastructure costs that are needed are usually paid for by the developer.

The Fire Department has requested the City annex approximately 7.968 acres and 1.992 acres for a total of 9.960 acres of land into the City Limits of Los Fresnos. The property is located just to the south and east of the property the City purchased. Water is available at the front of the City property. The Fire Department will have to run water to their property from the front. Wastewater is available at the lift station to the east. The Fire Department and City can work together since it will be quite a lengthy line and pretty expensive to run a gravity line from our properties back to the lift station.

We will include the City property in the annexation process but we don't have to petition for it to be annexed since it is out property.

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 09/09/14 07:00 PM
Department: City Secretary
Category: Ordinances
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1130)

DOC ID: 1130 A

Consideration and ACTION to approve the first reading of Ordinance 459 to annex territory to the City of Los Fresnos and extending the boundary limits of said City.

Attached is the ordinance and the documents necessary. The service plan is included as well as a map of the areas. The service plan is very similar to the one we did for the areas we annexed 2 years ago except since the annexation is voluntary the developers are responsible for extending water, sewer, streets, street lighting, drainage, etc.

I recommend approval.

CITY OF LOS FRESNOS, TEXAS

ORDINANCE NO. 459

AN ORDINANCE ANNEXING HEREINAFTER DESCRIBED TERRITORY TO THE CITY OF LOS FRESNOS, TEXAS, CAMERON COUNTY AND EXTENDING THE BOUNDARY LIMITS OF SAID CITY SO AS TO INCLUDE SAID HEREINAFTER DESCRIBED PROPERTY WITHIN THE CITY LIMITS, AND GRANTING TO ALL THE INHABITANTS OF SAID PROPERTY ALL THE RIGHTS AND PRIVILEGES OF OTHER CITIZENS AND BINDING SAID INHABITANTS BY ALL OF THE ACTS, ORDINANCES, RESOLUTIONS, AND REGULATIONS OF SAID CITY; AND ADOPTING A SERVICE PLAN.

Was introduced and submitted to the City Council for passage and adoption after the second reading of the Ordinance. After presentation and discussion of the Ordinance, a motion was made by _____ that the Ordinance be finally passed and adopted in accordance with the City's Home Rule Charter. The motion was seconded by _____ and carried by the following vote:

Mayor Polo Narvaez	___ For	___ Against	___ Abstained
Mayor Pro-tem Yolanda H. Cruz	___ For	___ Against	___ Abstained
Councilmember Swain Real	___ For	___ Against	___ Abstained
Councilmember Javier Mendez	___ For	___ Against	___ Abstained
Councilmember Tom Jones	___ For	___ Against	___ Abstained
Councilmember Gary Minton	___ For	___ Against	___ Abstained

WHEREAS, Chapter 43 of the Texas Local Government Code and Article I of the City Charter of the City of Los Fresnos, Texas, an incorporated city, authorizes the annexation of territory, subject to the laws of this state.

WHEREAS, said petition was presented to the governing body and approved such petition not less than five (5) days and not more than thirty (30) days;

WHEREAS, the procedures prescribed by the Texas Local Government Code and City Charter of the City of Los Fresnos, Texas, and the laws of this state have been duly followed with respect to the following described territory, to wit:

(see attached legal description exhibit "A")

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LOS FRESNOS, TEXAS:

SECTION 1. That the heretofore described property is hereby annexed to the City of Los Fresnos, Cameron County, Texas, and that the boundary limits of the City of Los Fresnos be and the same are hereby extended to include the above described territory

Attachment: annexation ordinance 459 first reading [Revision 1] (1130 : Ordinance on annexation)

within the city limits of the City of Los Fresnos, and the same shall hereafter be included within the territorial limits of said city, and the inhabitants thereof shall hereafter be entitled to all the right and privileges of other citizens of the City of Los Fresnos and they shall be bound by the acts, ordinances, resolutions, and regulations of said city.

SECTION 2. A service plan for the area is hereby adopted and attached as exhibit "B".

SECTION 3. That the City Secretary is hereby directed to file with the County Clerk and other appropriate officials and agencies, as required by state and federal law and city annexation procedures, certified copies of this Ordinance.

INTRODUCED and APPROVED on the first reading on this ____ day of _____, 2014.

APPROVED and PASSED on the second reading on this ____ day of _____, 2014.

Polo Narvaez, Mayor
City of Los Fresnos

ATTEST:

Pam Denny, City Secretary

EXHIBIT "A"

METES & BOUNDS

Area A: Said 3.000 acres tract of land in Tract 45, Subdivision "F", Paredes Partition of Share 19, Cameron County, Texas; said 3.000 acres tract being more particularly described by metes and bounds as follows:

Commencing at an iron pin found for the southwest corner of said Tract 45, then, North 4 degrees 22 minutes East, along the east line of said 747.744 acres tract a distance of 1,134.99 feet for a corner, thence, South 84 degrees 53 minutes 17 second East, a distance of 1,259.11 feet to an iron pin with a yellow plastic cap stamped "M&R Inc." for a corner, thence North 5 degrees 58 minutes 19 seconds East, a distance of 1,425.26 feet to an iron pin with a yellow plastic cap stamped "M&R Inc." set in the south right-of-way line of SH-100 for a corner, then, South 84 degrees 55 minutes 00 seconds East a distance 50.00 to the Place of Beginning;

Thence, South 84 degrees 55 minutes West, along the north line of said 747.744 acres tract and south right-of-way line of SH-100 a distance of 300.00 feet for a corner;

Thence, South 5 degrees 58 minutes 19 seconds West, a distance of 435.60 feet for a corner;

Thence, North 84 degrees 55 minutes 00 seconds West, a distance of 300 feet for a corner;

Thence, North 5 degrees 58 minutes 19 seconds East, parallel to and 50.00 feet from the west line of said 747.744 acres a distance of 435.60 feet to the Place of Beginning.

Said tract containing 3.000 Acres (130,664 square feet) more or less.

Said 0.500 acres tract of land in Tract 45, Subdivision "F", Paredes Partition of Share 19, Cameron County, Texas; said 0.500 acres tract being more particularly described by metes and bounds as follows:

Commencing at an iron pin found for the southwest corner of said Tract 45, then, North 4 degrees 22 minutes East, along the east line of said 747.744 acres tract a distance of 1,134.99 feet for a corner, thence, South 84 degrees 53 minutes 17 second East, a distance of 1,259.11 feet to an iron pin with a yellow plastic cap stamped "M&R Inc." for a corner, thence North 5 degrees 58 minutes 19 seconds East, a distance of 1,425.26 feet to an iron pin with a yellow plastic cap stamped "M&R Inc." set in the south right-of-way line of SH-100 for a corner and the Place of Beginning;

Thence, South 84 degrees 55 minutes West, along the north line of said 747.744 acres tract and south right-of-way line of SH-100 a distance of 50.00 feet for a corner;

Thence, South 5 degrees 58 minutes 19 seconds West, a distance of 435.60 feet for a corner;

Thence, North 84 degrees 55 minutes 00 seconds West, a distance of 50.00 feet to a point in the west line of said 747.744 acres tract for a corner;

Thence, North 5 degrees 58 minutes 19 seconds East, along the west line of said 747.744 acres a distance of 435.60 feet to the Place of Beginning.

Said tract containing 0.500 Acres (21,777 square feet) more or less.

Area B: Said 7.952 Acres Tract in Tract 45, Subdivision F of Paredes Partition of Share 19, Espirtu Santo Grant in Cameron County, Texas. Said 7.952 acres tract being more particularly described and located as follows:

Being at the southeast corner of a 8.709 acres tract conveyed to Los Fresnos Rodeo Committee, Inc. by Tobin Armstrong and wife Anne Legenere Armstrong by a deed recorded in the official records of Cameron County, Texas.

Thence, North 5 degrees 58 minutes 19 seconds East, and the east line of said 8.709 acres tract, a distance of 989.66 feet to the southwest corner of a 3.50 acres "City of Los Fresnos Tract" for a corner;

Thence, South 84 degrees 55 minutes 00 seconds East, along the south line of said 3.50 acres tract, a distance of 350.00 feet to the southeast corner of said 3.50 acres tract for a corner;

Thence, South 5 degrees 58 minutes 19 seconds West, a distance of 989.83 feet, for a corner;

Thence, North 84 degrees 53 minutes 17 seconds West, a distance of 350.00 feet to the Place of Beginning.

Said tract containing 7.952 acres (346,370 square feet) more or less.

Said 1.992 acres tract in Tract 45, Subdivision F of Paredes Partition of Share 19, Espirtu Santo Grant in Cameron County, Texas. Said 1.992 acres tract being more particularly described and located as follows:

Commencing at the northeast corner of a 8.709 acres tract conveyed to Los Fresnos Rodeo Committee, Inc. by Tobin Armstrong and wife Anne Legenere Armstrong by a deed recorded in official records of Cameron County, Texas. Then, North 5 degrees 58 minutes 19 seconds East, along the west line of a 3.50 acres "City of Los Fresnos Tract" a distance of 303.15 feet to the northwest corner of said 3.50 acres, said corner on the south right-of-way of SH-100, then South 84 degrees 55 minutes 00 seconds East, along the south right-of-way of SH-100 a distance of 350.00 feet for the northeast corner of said 3.50 acres tract and the Place of Beginning of this 1.992 acres tract;

Thence, continuing along the south right-of-way of SH-100, South 84 degrees 55 minutes 00 seconds East, a distance of 91.72 feet to a point for a corner;

Thence, continuing with to south right-of-way of SH-100, South 85 degrees 09 minutes 00 seconds East, a Distance of 18.28 feet for a corner;

Thence, South 50 degrees 29 minutes 05 seconds West, a distance of 71.31 feet for a corner;

Thence, South 5 degrees 58 minutes 19 seconds West, a distance of 1375.46 feet, for a corner;

Thence, North 5 degrees 58 minutes 19 seconds East along the east line of said 7.968 acres tract and said 3.50 acres tract, a distance of 1425.43 feet to the Place of Beginning.

Said tract containing 1.992 acres (86,766 square feet) more or less.

Area C: Being a 10.00 acres tract of land in Tract 45 of the Paredes Partition of Share 19 of the Espiritu Santo Grant, Cameron County, Texas; said 10.000 acres tract being more particularly described by metes and bounds as follows:

Beginning at a ½" iron pin at the intersection of the East line of Tract 45 and the South right-of-way of SH-100 for the Northwest corner of 109.00 acres tract of land;

Thence, South 4 degrees 23 minutes 38 seconds West, along the East line of said Tract 45 and the West line of said 10.00 acres tract, a distance of 871.70 feet for a corner;

Thence, North 85 degrees 36 minutes 22 seconds West, a distance of 500.00 feet to a point on the East right-of-way of a proposed 60.00 feet wide road right-of-way for a corner;

Thence, North 4 degrees 34 minutes 38 seconds East, along said East right-of-way, a distance of 825.68 feet for a corner;

Thence, North 49 degrees 37 minutes 19 seconds East, a distance of 70.43 feet to a point of the South right-of-way of SH-100 for a corner;

Thence, South 85 degrees 09 minutes 00 seconds East, along the South right-of-way, a distance of 450.02 feet to the Place of Beginning.

Said tract contains 10.000 acres, more or less.

EXHIBIT “B” MUNICIPAL SERVICE PLAN

INTRODUCTION

This service plan has been prepared in accordance with V.T.C.A., Local Government Code, Section 43.056. Municipal facilities and services to the annexed area described above will be provided or made available on behalf of the City at the following levels and in accordance with the following schedule:

BUILDING INSPECTION

Existing Services: Minimal services provided by Cameron County

Services to be Provided: The Building Inspection will be provided City of Los Fresnos Public Works Department upon annexation. This includes issuing building, electrical and plumbing permits for any new construction and remodeling as well as enforcing all other applicable codes which regulated building construction with the City of Los Fresnos. This also includes setbacks, parking and sign requirements. The current city staff is adequate to cover these services.

EMERGENCY MEDICAL SERVICES

Existing Services: Los Fresnos Ambulance Service through the Cameron County Emergency Services District.

Services to be Provided: The Los Fresnos Ambulance Service currently provides emergency medical services to the City of Los Fresnos and will continue to provide emergency medical services to the area upon annexation. Current contract amounts are sufficient at this time. Adjustment will be made to funding in future years as needed. The Los Fresnos Ambulance Service has more than adequate equipment and personnel to serve the area.

ENVIRONMENTAL SERVICES/CODE ENFORCEMENT/HEALTH

Existing Services: Minimal services through Cameron County Health Department

Services to be Provided: Environmental services will be provided by the Los Fresnos Police Department upon annexation. Some of the items included are regulation of weeded or rubbish lots, abandoned or junked vehicles, animal control, garage sales, loud music, food service permitting and health regulations. This also includes the regulation of certain types of businesses. The City provides regular mosquito control as needed. These services can be provided within the current budget.

FIRE PROTECTION AND FIRE PREVENTION

Existing Services: Los Fresnos Volunteer Fire Department through the Cameron County Emergency Services District.

Services to be Provided: The Los Fresnos Volunteer Fire Department currently provides fire services to the City of Los Fresnos and will continue to provide fire services to the area upon annexation. Current contract amounts are sufficient at this time. Adjustments will be made to funding in future years as needed. The Los Fresnos Volunteer Fire Department has more than adequate equipment and personnel to serve the area. Fire Prevention will be provided by the Fire Marshall as needed.

LIBRARY

Existing Services: None

Services to be Provided: The Ethel Whipple Memorial Library will provide free library services to anyone residing in the area upon annexation. Some of these services include books, Ebooks, DVD's, internet access and reading programs. Other services that require fees are faxes, copies and computer print-outs. These services can be provided within the current budget.

PLANNING AND ZONING

Existing Services: None

Services to be Provided: The Planning and Zoning Department's responsibility for regulating development and land use through the administration of the City of Los Fresnos Zoning Ordinance will extend to this area on the effective date of the annexation. The property will also continue to be regulated under the requirements of the City of Los Fresnos Subdivision Ordinance. These services can be provided within the current budget.

POLICE PROTECTION

Existing Services: Cameron County Sheriff's Department

Services to be Provided: The City of Los Fresnos will extend regular and routine patrols as well as investigative services to the area upon annexation. The Command Staff, Communications Staff and the Patrol Staff are adequate to serve the annexed area.

SANITARY SEWER SERVICE

Existing Services: Sanitary sewer service is available to the area. A lift station is nearby that is utilized for development in this area.

Services to be Provided: Gravity lines will have to be extended by the property owner as needed. The City of Los Fresnos has the capacity to handle flows from this area. Property owners will be billed for services as others are throughout the City.

SOLID WASTE SERVICES

Existing Services: Allied Waste provides solid waste services to the unincorporated areas of Cameron County.

Services to be Provided: The City of Los Fresnos will provide solid waste services to the area upon annexation through its existing contract with Allied Waste. Service shall comply with existing City policies, beginning with occupancy of structures. Customers with existing contracts will be allowed to continue with their current contract and service until each contract expires. Allied Waste, in negotiation with the City of Los Fresnos will determine the collection days. Billing will be by the City of Los Fresnos.

STORM WATER MANAGEMENT

Existing Services: Cameron County Drainage District Number 1 provides storm water management within the area.

Services to be Provided: Cameron County Drainage District Number 1 will continue to provide storm water management along with the City of Los Fresnos upon annexation. Developers will provide storm water drainage at their own expense and will be inspected by the Engineers of the Drainage District and the City at the time of completion. Depending on each instance, the Drainage District or the City will maintain the drainage.

STREETS

Existing Services: Texas Department of Transportation or Cameron County

Services to be Provided: The Texas Department of Transportation will continue to provide street services to those under their care. The City of Los Fresnos will provide maintenance to the street facilities upon annexation once streets are brought up to City standards and right-of-ways conveyed to the City. These services can be provided within the current budget appropriation.

STREET LIGHTING

Existing Services: None

Services to be Provided: Developers are required to install lighting according to ordinances. The City of Los Fresnos will coordinate any request for improved street lighting outside of new development with American Electric Power in accordance with standard policy.

TRAFFIC ENGINEERING

Existing Services: None

Services to be Provided: The City of Los Fresnos will provide traffic engineering and control upon annexation. This service can be provided within the current budget.

WATER SERVICE

Existing Services: City of Los Fresnos

Services to be Provided: Water service is provided to the area by the City of Los Fresnos. Water lines currently are located along Ocean Boulevard (Highway 100) including fire hydrants. Connections to the main line will be done by property owners. Developers are required to install water lines and fire hydrants in their development according to ordinances.

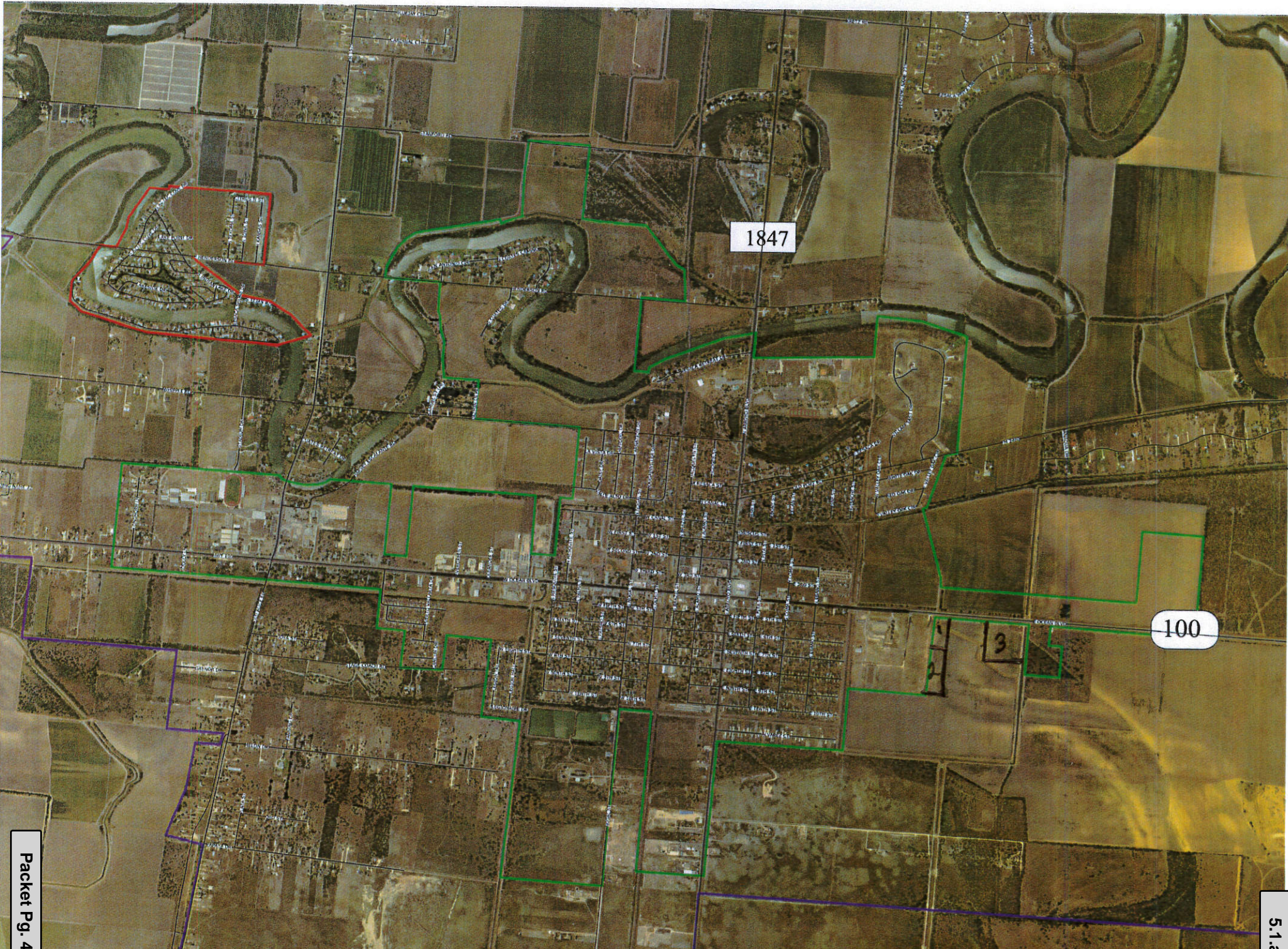
PUBLIC PARK, PLAYGROUNDS, SWIMMING FACILITIESB

Existing Services: None

Services to be Provided: Use of both City of Los Fresnos Parks will be available to anyone residing in the area upon annexation.

MISCELLANEOUS

All other applicable municipal services will be provided to the area in accordance with the City of Los Fresnos' established policies governing extension of municipal services to newly annexed areas.



City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 09/09/14 07:00 PM
Department: City Secretary
Category: Contract
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1135)

DOC ID: 1135 A

Consideration and ACTION to approve a contract for fire hydrant maintenance.

The contract for fire hydrant maintenance is expired. We solicited bids for a new 3 year cycle sending information to 5 providers. We received 2 proposals.

Annual Maintenance	East Texas Meter & Hydrant Services	Hydra Tec Services
	\$42.00 (2014-2015)	\$70.50
	\$45.00 (2015-2016)	
	\$48.00 (2016-2017)	
Top End Overhaul	\$175.00 Plus Parts	\$350.00 Plus Parts
Complete Overhaul	\$700.00 Includes Most Parts	\$595.00 Plus Parts

I recommend approval of East Texas Meter & Hydrant Services for the contract for Fire Hydrant Annual Maintenance, Top End Overhaul and Complete Overhaul.

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 09/09/14 07:00 PM
Department: City Secretary
Category: Agreement
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1131)

DOC ID: 1131 A

Consideration and ACTION to approve the following Service Agreements for fiscal year 2014-2015. A. Los Fresnos Volunteer Fire Department B. Los Fresnos Ambulance Service C. Los Fresnos Boys & Girls Club D. Los Fresnos Chamber of Commerce

Attached are the agreements with each entity. The amounts are the same as last year except for the fire department that will increase by \$3,000. The amounts were discussed during the budget workshop in August.

I recommend approval.

THE STATE OF TEXAS

CITY OF LOS FRESNOS

FIRE PROTECTION SERVICE CONTRACT

This is a Contract and Agreement made and entered into on the date set forth preceding the signatures of the parties herein and the parties herein mutually agree as follows:

**I.
CONTRACT**

The parties to this Agreement are the **City of Los Fresnos, Texas**, a municipal corporation located in Cameron County, Texas and the **Los Fresnos Volunteer Fire Department, Inc.**, a non-profit corporation located in Cameron County, Texas. The City of Los Fresnos, Texas is hereinafter referred to as “City”, and the Los Fresnos Volunteer Fire Department, Inc. is hereinafter referred to as “Provider”.

**II.
PROVISIONS OF CONTRACT**

During the term of this Agreement, the Provider agrees to furnish fire fighting services defined as the use of personnel and equipment to extinguish and suppress fires or to handle “hazardous incidents” or “confined space rescue”, or rescue operations including vehicle accident extrication, and bee attacks only, but not the prevention of fires or related training, education, maintenance, communications, or administration and other related matters to the City. In performing its obligations under this Agreement, the Provider agrees to answer all calls referred to it by agents or representative of the City and/or any resident or tenant of the City who may be in need of fire fighting or rescue service which the Provider undertakes to provide by this Agreement.

**III.
COMPENSATION**

The City agrees to pay the Provider the sum of \$40,000 for the fiscal year 2014-2015 for said services. The City agrees said sum is to be paid in quarterly installments of \$10,000 each on the following dates: December 1, March 1, June 1, and September 1.

The City further agrees to provide for the length of the contract worker’s compensation insurance coverage, at the City’s cost, to all members of the Provider while they are acting in the course and scope of their duties as fire fighters hereunder. The City further agrees to provide insurance coverage to the Provider under the City’s existing insurance policies, and the Provider agrees to reimburse the City for all insurance premiums incurred and paid as a result of or on behalf of the Provider’s assets, property, and equipment. The City further agrees to assist the Provider with a donation procedure by

Attachment: service agreements (1131 : Service Agreements)

placing an option on each monthly water bill to each water customer of the City. Each customer may choose to donate \$1.00 or more per month to the Provider. The City will collect such donations and remit them to the Provider each quarter on the following dates: October, November and December on January 15, January, February, and March on April 15, April, May, and June on July 15, and July, August, and September on October 15. The City will provide 24 hours, 7 days per week dispatching through the City's Police Department. The city will provide water for firefighting services as well as water and sewer to the fire station.

IV. REPORTS

It is agreed that the Provider shall provide a written report every quarter summarizing said services rendered to the City during that period, with said report listing all calls by date, location, and nature of call. The report shall be due January 5, April 5, July 5, and October 5.

V. TERM OF AGREEMENT

The term of this agreement shall be for one (1) year, beginning October 1, 2014, and ending September 30, 2015, but as renewable as provided hereunder.

VI. TERMINATION OF RENEWAL

If the City does not intend to renew this Agreement, the City shall provide the Provider written notice of its intent to terminate by United States Mail, return receipt requested, dated not later than July 1, 2015.

In the event neither party notifies the other of its intention not to renew this Contract, the parties may assume that this Contract will be renewed at the same terms and conditions as presently agreed upon in this Contract with the rate of \$40,000 per year.

Should either party intend to renegotiate this Contract, it shall notify the other in writing by United States Mail, return receipt requested, dated not later than July 1, 2015 and each succeeding year. If such negotiations have not been completed on or before the beginning of that fiscal year, both parties expressly agree to act in accordance with the terms and conditions of this Contract for a period of thirty (30) days. If during such time both parties fail to negotiate a new Contract, the negotiation period shall terminate at the end of the thirtieth day of said period. However, the Contract obligations of both parties shall be extended an additional sixty (60) day period beyond the end of the negotiation period to allow the City to secure alternate services. At the end of this second period, this Contract shall terminate.

**VII.
FINANCIAL REPORTS AND AUDITS**

The Provider shall provide the City with an annual audit within a reasonable time.

**VIII.
ENTIRE AGREEMENT**

This Contract shall comprise the entire agreement between the parties hereto and any amendment shall be enforceable only after being reduced to writing, mutually executed by the parties hereto and attached hereto.

Executed in duplicate by the Mayor of the City and the President of the Provider, both of who are duly authorized to represent and bind said parties to the terms and conditions of the Contract, as set forth.

CITY OF LOS FRESNOS

BY: _____	DATE: _____
Polo Narvaez, Mayor	
_____	DATE: _____
Pam Denny, City Secretary	

LOS FRESNOS VOLUNTEER FIRE DEPARTMENT, INC.

BY: _____	DATE: _____
President	
_____	DATE: _____
Secretary	

Attachment: service agreements (1131 : Service Agreements)

THE STATE OF TEXAS

CITY OF LOS FRESNOS

EMERGENCY MEDICAL SERVICE CONTRACT

This is a Contract and Agreement made and entered into on the date set forth preceding the signatures of the parties herein and the parties herein mutually agree as follows:

**I.
CONTRACT**

The parties to this Agreement are the **City of Los Fresnos, Texas** a municipal corporation located in Cameron County, Texas and the **Los Fresnos Ambulance Service, Inc.**, a non-profit corporation located in Cameron County, Texas. The City of Los Fresnos, Texas is hereinafter referred to as “City”, and the Los Fresnos Ambulance Service is hereinafter referred to as a “Provider”.

**II.
PROVISIONS OF CONTRACT**

During the term of this Agreement, the Provider agrees to furnish emergency medical services to the residents of the City within the limits of the City. The service will include non-emergency services. The Provider will be the exclusive provider for emergency and non-emergency medical services. In performing its obligations under this Agreement, the Provider agrees to answer all calls referred to it by agents or representatives of the City and/or any resident or tenant of the City who may be in need of medical services which the Provider undertakes to provide by this Agreement.

**III.
COMPENSATION**

The City agrees to pay the Provider the sum of \$100,000 for the fiscal year 2014-2015 for said services. The City agrees said sum is to be paid in quarterly installments of \$25,000 each on the following dates: December 1, March 1, June 1, and September 1.

The City further agrees to provide for the length of the contract insurance coverage to the Provider under the City’s existing insurance policies, and the Provider agrees to reimburse the City for all insurance premiums incurred and paid as a result of or on behalf of the Provider’s assets, property, and equipment. Such insurance needs include, without limitation and as examples only, Worker’s Compensation, General Liability, Vehicle Liability, and Error & Omissions. The City will provide 24 hours, 7 days per week dispatching service through the City’s Police Department. The City will provide water and sewer to the EMS station. The City will honor the original Lease Agreement dated February 16, 1990 between the City and the old Los Fresnos Community

Ambulance Service. It has a term of fifteen (15) years with lease renewal options each year thereafter up to ninety-nine (99) years.

IV. REPORTS

It is agreed that the Provider shall provide a written report every quarter summarizing said services rendered to the City during that period, with said report listing all calls by date and nature of call. The report shall be due January 5, April 5, July 5, and October 5.

V. TERM OF AGREEMENT

The term of this Agreement shall be for one (1) year beginning October 1, 2014 and ending September 30, 2015, but as renewable as provided hereunder.

VI. TERMINATION OF RENEWAL

If the City does not intend to renew this Agreement, the City shall provide the Provider written notice of its intent to terminate by United States Mail, return receipt requested, dated not later than July 1, 2015.

In the event neither part notifies the other of its intention not to renew this Contract, the parties may assume that this Contract will be renewed at the same terms and conditions as presently agreed upon in this Contract with the rate of \$100,000 per year.

Should either party intend to renegotiate this Contract, it shall notify the other in writing by United States Mail, return receipt requested, dated not later than July 1, 2015 and each succeeding year. If such negotiations have not been completed on or before the beginning of that fiscal year, both parties expressly agree to act in accordance with the terms and conditions of this Contract for a period of thirty (30) days. If during such time both parties fail to negotiate a new contract, the negotiation period shall terminate at the end of the thirtieth day of said period. However, the Contract obligations of both parties shall be extended an additional sixty (60) day period beyond the end of the negotiation period to allow the City to secure alternate services. At the end of this second period, this Contract shall terminate.

VII. FINANCIAL REPORTS AND AUDITS

The Provider shall provide the City with an annual audit within a reasonable time.

**VIII.
ENTIRE AGREEMENT**

This Contract shall comprise the entire agreement between the parties hereto and any amendment shall be enforceable only after being reduced to writing, mutually executed by the parties hereto and attached hereto.

Executed in duplicate by the Mayor of the City and the President of the Provider, both of who are duly authorized to represent and bind said parties to the terms and conditions of the contract, as set forth.

CITY OF LOS FRESNOS

BY: _____
Polo Narvaez, Mayor

DATE: _____

Pam Denny, City Secretary

DATE: _____

LOS FRESNOS AMBULANCE SERVICE, INC.

BY: _____
President

DATE: _____

Secretary

DATE: _____

Attachment: service agreements (1131 : Service Agreements)

CITY OF LOS FRESNOS AGENCY SERVICES AGREEMENT

This agreement, between the City of Los Fresnos ("City") and the Boys & Girls Club of Los Fresnos ("the Agency"), constitutes the official and exclusive agreement between the City and the Agency for the delivery of the below stated services, during the agreement period from October 1, 2014 through September 30, 2015. Funds provided by the City to the Agency for services rendered are to be considered payment for these specific services, and are not to be construed in any manner as a contribution or donation. The amount to be paid for these services during the service period shall be \$2,000 to be paid on a quarterly basis of \$500 per quarter. This amount shall constitute full payment for all services to be rendered and not an amount beyond this payment shall be made unless approved by the City Council of the City. Should the Agency not deliver any significant portion of the services then the Agency shall reimburse the City for payment rendered on a prorated basis for the remainder of the agreement period. Such reimbursement shall be provided to the City within thirty (30) days from cessation of services. Once a year, in the month of July, the Agency must furnish to the City a list of all members' names and addresses.

The following services shall be rendered by the Agency during the agreement period:

1. Tutoring
2. Arts & Crafts
3. Sports & Recreation (flag football, basketball, cheerleading, boxing, & swimming)
4. Assistance as needed for July 4th Celebration
5. Assistance as needed for Halloween Carnival
6. Assistance as needed for Christmas Festival

Additional services provided shall be stated on attached addendum.

This agreement is entered into this ____ day of _____, 2014.

Polo Narvaez, Mayor
City of Los Fresnos
ATTEST:

Director
Boys & Girls Club of Los Fresnos

Pam Denny, City Secretary

President

Attachment: service agreements (1131 : Service Agreements)

SERVICE AGREEMENT

This is an agreement between the City of Los Fresnos, hereinafter called "CITY" and the Los Fresnos Area Chamber of Commerce, hereinafter called "CHAMBER".

The purpose of this agreement is to establish a development program between the City and the Chamber to encourage and promote an expanded business development. The City supports the Chamber's efforts to promote tourism, commercial and industrial development within the City. The City recognizes the substantial economic contribution from the local businesses and industrial establishments deriving from sales tax, economic development sales tax and property taxes.

This agreement will begin on the 1st day of October 2014 and will be for a one (1) year period and will be reviewed by the City Council to consider extending agreement or not. Payment for this agreement shall be monthly.

Therefore, it is agreed that the Chamber will develop programs and perform the following duties:

1. Establish, maintain and share information base of all business listings of Chamber members.
2. Share City related statistics and Economic Development programs to be used for promotion and expansion of businesses and industrial developments.
3. Encourage expansion of existing business and encourage development of new businesses and industry within the City.
4. Maintain a visitor's information center.
5. Assist the planning department of the City in developing an overall master plan for commercial and industrial development.
6. Promote, develop and assist the City in producing festivals, celebrations and events for the community and to attract visitors to the community to increase business for the local commercial establishments in addition to recreational activities for the citizens.
7. The Chamber will establish and maintain a website and allow the City to link to the website. The Chambers website will have the City's statistics and any other information that the City supplies to the Chamber.
8. Provide directory assistance for specific services and events.
9. Promotion of city events, school events and ministry events through social media.
10. Provide promotional services to any and all non-profit organizations.
11. Work on maintaining a community calendar.

Therefore, the City will contribute \$1,000 per month to the Chamber for a one (1) year period and then will reconsider agreement. The City will assist the Chamber in accomplishing its goals of increasing tourism, commercial and industrial development.

This agreement is effective upon the approval of both parties.

PASSED AND APPROVED this ____ day of _____, 2014 by the City Council of the City of Los Fresnos.

CITY OF LOS FRESNOS

Polo Narvaez, Mayor

ATTEST:

Pam Denny, City Secretary

LOS FRESNOS AREA CHAMBER
OF COMMERCE

Chamber of Commerce President

ATTEST:

Chamber of Commerce Secretary

Attachment: service agreements (1131 : Service Agreements)

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 09/09/14 07:00 PM
Department: City Secretary
Category: Contract
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1132)

DOC ID: 1132 A

Consideration and ACTION to approve or reject nay or bids on the following for fiscal year 2014-2015. A. Chemicals B. Official Newspaper C. Pest Control D. Vehicle Washing, Vacuuming, etc.

Recommendations are as follows:

- A. Chemicals - DPC for Sulfur Dioxide and Chlorine Gas
Brenntag Southwest for Caustic Soda 50%, Sodium Hypochlorite, Hydrochloric Acid, and Calcium Hypochlorite
AmChen for Sodium Bicarbonate
Chemtrade for Liquid Alum Blend (Clarion) and Liquid Ammonium Sulfate
- B. Official Newspaper - Los Fresnos News
- C. Pest Control - Drop Dead Pest Control
- D. Vehicle Washing, Vacuuming, etc. - Alicia Lerma

I recommend approval.

CITY OF LOS FRESNOS

200 N BRAZIL STREET, LOS FRESNOS, TEXAS 78566

BID SUMMARY FORM

Bid Name: ChemicalsFor Meeting Date of: September 9, 2014.Bid Opening Date: August 20, 2014Source of Funding: 2014/2015 General Fund
and Utility Fund.Time: 2:00 p.m.

Budget Amount: _____

Total Bid Amount: _____

Summary: The City of Los Fresnos advertised and solicited sealed bids for chemicals for water and sewer, and swimming pool services. We received four (4) bids.Justification: The City received four bids and we have highlighted the lowest bid on the bid tabulation spread sheet in order to get the best prices for chemicals.Recommended Action: Staff recommends Board approval and award the contracts to the following vendors:
DPC for Sulfur Dioxide and Chlorine Gas
Brenntag Southwest for Caustic Soda 50%, Sodium Hypochlorite, Hydrochloric Acid, and Calcium Hypochlorite
AmChem for Sodium Bicarbonate
Chemtrade for Liquid Alum Blend (Clarion) and Liquid Ammonium Sulfate

**BID TABULATION ON CHEMICAL BIDS
2014-2015**

CHEMICAL	CURRENT PRICE	AMCHEM	BRENNTAG	CHEMTRADE	DPC		
Sulfur Dioxide	\$97.50/ cyl	no bid	no bid	no bid	97.50 / cyl		
Chlorine Gas	\$97/cyl	no bid	no bid	no bid	97.00 / cyl		
Caustic Soda 50%	\$0.1813/ lb	0.1850 / lb	0.1708 / lb	no bid	0.1827 / lb		
Liquid Alum Blend(Clarion)	\$0.093/ lb	no bid	0.0925 / lb	0.0895 / lb	no bid		
Liquid Ammonium Sulfate	\$0.278/ lb	no bid	0.339 / lb	0.27 / lb	no bid		
Sodium Bicarbonate	\$17.25/ bag	25.00 / bag	28.99 / bag	no bid	no bid		
Sodium Hypochlorite	\$85.00/ drum	no bid	126.50 / drum	no bid	no bid		
Hydrochloric Acid	\$150/ drum	300.00 / drum	290.00 / drum	no bid	no bid		
Calcium Hypochlorite	\$137.35/ bucket	no bid	1.69 / lb	no bid	no bid		
Acetylene/Oxygen		no bid	no bid	no bid	no bid		
	Energy fee-\$8						
	Hazmat fee-\$6				.25/ per cyl		
	Deliv. fee-\$15.40						
	Demand fee-\$15						
	Rental \$.28/ per cyl/ per day						
	Fuel Charge				6.50%		

CITY OF LOS FRESNOS

200 N BRAZIL STREET, LOS FRESNOS, TEXAS 78566

BID SUMMARY FORM

Bid Name: Official NewspaperFor Meeting Date of: September 9, 2014.Bid Opening Date: August 20, 2014Source of Funding: 2014/2015 General Fund
Utility FundTime: 2:00 p.m.

Budget Amount: _____

Total Bid Amount: _____

Summary: The City of Los Fresnos advertised and solicited sealed bids for the official newspaper
for the City. We received one (1) bid.Justification: The current provider is Los Fresnos News.Recommended Action: Staff recommends Board approval and award the contract to Los Fresnos News.

BID TABLUATION FOR OFFICIAL NEWSPAPER 2014-2015

[illegible]

CITY OF LOS FRESNOS

200 N BRAZIL STREET, LOS FRESNOS, TEXAS 78566

BID SUMMARY FORM

Bid Name: Pest Control ServicesFor Meeting Date of: September 9, 2014.Bid Opening Date: August 20, 2014Source of Funding: 2014/2015 General Fund
Senior CitizenTime: 2:00 p.m.

Budget Amount: _____

Total Bid Amount: _____

Summary: The City of Los Fresnos advertised and solicited sealed bids for pest control services
We received two (2) bids.Justification: The current provider is Terminix.Recommended Action: Staff recommends Board approval and award the contract to Drop Dead Pest Control.

**BID TABULATION FOR PEST CONTROL
2014-2015**

BUILDING & SQ.FOOTAGE	CURRENT COST	A-PLUS PEST CONTROL	DROP DEAD PEST CONTROL	
City Hall/Police Department	\$38/month	\$45 / month	\$50 / month	
5332 sq. ft.				
Community Center	\$38/month	\$45 / month	\$50 / month	
5138 sq. ft.				
Library	\$38/month	\$45 / month	\$40 / month	
3564 sq. ft.				
Animal Kennels		\$65 / month	\$40 / month	
640 sq. ft				
TOTAL		\$200	\$180	

CITY OF LOS FRESNOS

200 N BRAZIL STREET, LOS FRESNOS, TX 78566

BID SUMMARY FORM

Bid Name: Vehicle WashingFor Meeting Date of: September 9, 2014.Source of Funding: 2014/2015 General Fund
Utility Fund, and Senior CitizenBid Opening Date: August 20, 2014Time: 2:00 p.m.

Budget Amount: _____

Total Bid Amount:

Summary: The City of Los Fresnos advertised and solicited sealed bids for vehicle washing and
vacuuming services. We received two (2) bids.Justification: The current provider is Alicia Lerma.Recommended Action: Staff recommends Board approval and award the contract to Alicia Lerma.

CITY OF LOS FRESNOS
2014-2015 BID TABULATION
FOR WASHING, VACUUMING AND OTHER DETAIL

ALICIA LERMA					DENISE MARTINEZ		
DEPT.	MODEL	MONTHLY	3 MONTH	POLICE	MONTHLY	3 MONTH	POLICE
		FEE	WAX	DETAIL	FEE	WAX	DETAIL
Police	Crown Victoria	\$15.00	same	same	\$20.00	\$40.00	\$75.00
Police	Crown Victoria	\$15.00	same	same	\$20.00	\$40.00	\$75.00
Police	Crown Victoria	\$15.00	same	same	\$20.00	\$40.00	\$75.00
Police	F-150 Pickup	\$18.00	same	same	\$20.00	\$50.00	\$65.00
Police	Charger	\$15.00	same	same	\$20.00	\$40.00	\$75.00
Police	Charger	\$15.00	same	same	\$20.00	\$40.00	\$75.00
Police	Charger	\$15.00	same	same	\$20.00	\$40.00	\$75.00
Police	Charger	\$15.00	same	same	\$20.00	\$40.00	\$75.00
Police	Tahoe	\$18.00	same	same	\$30.00	\$60.00	\$85.00
Police	Charger	\$15.00	same	same	\$20.00	\$40.00	\$75.00
Environmental	F-150 Pickup	\$18.00	same	same	\$20.00	\$50.00	
Parks	F-150 Pickup	\$18.00	same	same	\$20.00	\$50.00	
Parks	F-250 Pickup	\$18.00	same	same	\$25.00	\$60.00	
Road	3500 Truck	\$18.00	same	same	\$25.00	\$60.00	
Road	435 Sweeper	\$18.00	same	same	\$45.00	\$60.00	
Road	Dump Truck	free	same	same	\$65.00	\$90.00	
Water	F-250 Pickup	\$18.00	same	same	\$25.00	\$60.00	
Water	F-150 Pickup (E)	\$18.00	same	same	\$30.00	\$60.00	
Water	F-150 Pickup	\$18.00	same	same	\$20.00	\$50.00	
Sewer	F-150 Pickup	\$18.00	same	same	\$20.00	\$50.00	
Sewer	F-150 Pickup (E)	\$18.00	same	same	\$25.00	\$60.00	
Sr. Ctz.	Van	\$18.00	same	same	\$35.00	\$60.00	

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 09/09/14 07:00 PM
Department: City Secretary
Category: Resolutions
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1133)

DOC ID: 1133 A

Consideration and ACTION on a Resolution designating an official newspaper for the City of Los Fresnos.

Los Fresnos News is our current official newspaper and the only one that submitted a proposal this year. The item before this was to approve a contract with the Los Fresnos News. The City is required to pass a resolution designating the Los Fresnos News as our official newspaper.

I recommend approval.

CITY OF LOS FRESNOS

RESOLUTION NO. 12-2014

**A RESOLUTION OF THE CITY COUNCIL DESIGNATING AN OFFICIAL NEWSPAPER FOR
THE CITY OF LOS FRESNOS, TEXAS FOR
FISCAL YEAR 2014-2015.**

This Resolution was introduced and submitted to the City Council for passage and adoption. After presentation and discussion of the Resolution, a motion was made by _____ that the Resolution be finally passed and adopted in accordance with the City's Home Rule Charter. The motion was seconded by _____ and carried by the following vote:

Mayor Polo Narvaez	___ For	___ Against	___ Abstained
Mayor Pro-tem Yolanda H. Cruz	___ For	___ Against	___ Abstained
Councilmember Swain Real	___ For	___ Against	___ Abstained
Councilmember Javier Mendez	___ For	___ Against	___ Abstained
Councilmember Tom Jones	___ For	___ Against	___ Abstained
Councilmember Gary Minton	___ For	___ Against	___ Abstained

WHEREAS, the City Council finds that the Los Fresnos News is a paper of general circulation within the City of Los Fresnos; and

WHEREAS, the City Council finds that the Los Fresnos News:

- (1) Devotes not less than 25% of its total column lineage to general interest items;
- (2) Is published at least once each week;
- (3) Is entered as 2nd-class postal matter in the county where published; and
- (4) Has been published regularly and continuously for at least 12 months before the governmental entity or representative publishes notice; and

WHEREAS, the City Council finds that the Los Fresnos News is a publication that meets all of the criteria legally required of an officially designated newspaper for the City of Los Fresnos; and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LOS FRESNOS, TEXAS, that:

- (1) The Los Fresnos News is designated as the official newspaper for the City of Los Fresnos for Fiscal Year 2014-2015, commencing October 1, 2014.
- (2) The City Manager is authorized and directed to execute a contract with the Los Fresnos News establishing the applicable rates for publication of city notices.

PASSED AND APPROVED by the City Council on this, the 9th day of September, 2014.

ATTEST

Polo Narvaez, Mayor

Pam Denny, City Secretary

Attachment: official newspaper resolution (1133 : Resolution)

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 09/09/14 07:00 PM
Department: City Secretary
Category: Appointment
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1124)

DOC ID: 1124

**Consideration and ACTION to appoint a new member to the
Los Fresnos Community Development Board.**

Eddie Sanchez has resigned his position on the CDC Board due to changes in his work that prevent him from attending meetings. His term expires on February 14, 2015. The CDC Board meets on the first Monday of the month at 7:00 p.m. The person does not have to live in the City but must reside in the City trade area. Please meet with folks and come up with a person to serve. A blank application is included for your use.

Citizen application for appointment to a City of Los Fresnos Board Seat

Please return to: City Secretary, 200 N. Brazil Street, Los Fresnos, TX 78566

ALL INFORMATION ON THIS FORM IS PUBLIC RECORD

PLEASE TYPE OR PRINT CLEARLY

NAME _____
 (Last) _____ (First) _____ (MI) _____

HOME ADDRESS _____

MAILING ADDRESS _____

CITY _____ **ZIP** _____

HOME PHONE NUMBER: _____ **CELL NUMBER:** _____

E-MAIL ADDRESS: _____

EMPLOYER _____

OCCUPATION _____

BUSINESS ADDRESS _____

BUSINESS PHONE # _____

COMMITTEES OF INTEREST TO YOU

(List no more than 3 committees - please be specific)

1. _____
2. _____
3. _____

What education or special training do you have which you feel particularly fits you for the appointment to this position? (attach a resume or bio if relevant)

What work experience or other experience do you have which will be beneficial in carrying out the responsibilities of this position?

Why are you interested in serving on this Committee? _____

Other Volunteer Commitments? _____

SIGNATURE OF APPLICANT

DATE

Attachment: Citizen Application Form (1124 : Appointment of member to Community Development)

Citizen application for appointment to a City of Los Fresnos Board Seat

Please return to: City Secretary, 200 N. Brazil Street, Los Fresnos, TX 78566

ALL INFORMATION ON THIS FORM IS PUBLIC RECORD

PLEASE TYPE OR PRINT CLEARLY

NAME Lopez Robert L.
(Last) (First) (MI)

HOME ADDRESS 1504 Santa Ana Ave., Rancho Viejo, TX. 78575

MAILING ADDRESS SAME AS ABOVE

CITY Rancho Viejo ZIP 78575

HOME PHONE NUMBER: _____ CELL NUMBER: 956.543.1750

E-MAIL ADDRESS: Rlopez.rlcg@gmail.com

EMPLOYER IES

OCCUPATION HR Director

BUSINESS ADDRESS 114 Arroyo Blvd. Los Fresnos, TX.

BUSINESS PHONE # 956-254-2014

COMMITTEES OF INTEREST TO YOU

(List no more than 3 committees - please be specific)

1. Community Development
2. _____
3. _____

What education or special training do you have which you feel particularly fits you for the appointment to this position? (attach a resume or bio if relevant)

I have a BA in Psychology & a BA in Political Science
I have served on many boards that have given me
the experience needed to serve on this board.

What work experience or other experience do you have which will be beneficial in carrying out the responsibilities of this position?

I have worked in the gov't. sector for many years
and very familiar w/ the political system. I have been a
business owner & know the importance of growth.

Why are you interested in serving on this Committee? TO better serve and
develop Los Fresnos

Other Volunteer Commitments? N/A

SIGNATURE OF APPLICANT

Robert Lopez DATE 8-16-14

Attachment: citizen application for place on cdc board (1124 : Appointment of member to Community Development)

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 09/09/14 07:00 PM
Department: City Manager
Category: Appointment
Prepared By: Pam Denny
Initiator: IQM2 Admin
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1125)

DOC ID: 1125

Consideration and ACTION to appoint two new members to the Planning & Zoning Commission.

There is 1 vacancy on the Planning & Zoning Commission due to individuals not being able to make meetings. The meetings are once a month on the third Monday of the month at 7:00 p.m. The person must be a resident of Los Fresnos.

Adrian Barbosa has also resigned. His term expires on October 1, 2015.

Citizen application for appointment to a City of Los Fresnos Board Seat

Please return to: City Secretary, 200 N. Brazil Street, Los Fresnos, TX 78566

ALL INFORMATION ON THIS FORM IS PUBLIC RECORD

PLEASE TYPE OR PRINT CLEARLY

NAME _____
 (Last) _____ (First) _____ (MI) _____

HOME ADDRESS _____

MAILING ADDRESS _____

CITY _____ **ZIP** _____

HOME PHONE NUMBER: _____ **CELL NUMBER:** _____

E-MAIL ADDRESS: _____

EMPLOYER _____

OCCUPATION _____

BUSINESS ADDRESS _____

BUSINESS PHONE # _____

COMMITTEES OF INTEREST TO YOU

(List no more than 3 committees - please be specific)

1. _____
2. _____
3. _____

What education or special training do you have which you feel particularly fits you for the appointment to this position? (attach a resume or bio if relevant)

What work experience or other experience do you have which will be beneficial in carrying out the responsibilities of this position?

Why are you interested in serving on this Committee? _____

Other Volunteer Commitments? _____

SIGNATURE OF APPLICANT

DATE

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 09/09/14 07:00 PM
Department: City Secretary
Category: Appointment
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1123)

DOC ID: 1123

Consideration and ACTION to appoint a new member to the Housing Authority.

There is a vacant position that needs to be filled due to the death of Don Badeaux. His term expires on October 1, 2015. The person needs to be a resident of the City. The meetings are held on the third Wednesday of the month at 7:00 p.m.

Please talk to folks and find a replacement for this important position. A volunteer form is included for your use.

Citizen application for appointment to a City of Los Fresnos Board Seat

Please return to: City Secretary, 200 N. Brazil Street, Los Fresnos, TX 78566

ALL INFORMATION ON THIS FORM IS PUBLIC RECORD

PLEASE TYPE OR PRINT CLEARLY

NAME _____
(Last) (First) (MI)

HOME ADDRESS _____

MAILING ADDRESS _____

CITY _____ **ZIP** _____

HOME PHONE NUMBER: _____ **CELL NUMBER:** _____

E-MAIL ADDRESS: _____

EMPLOYER _____

OCCUPATION _____

BUSINESS ADDRESS _____

BUSINESS PHONE # _____

COMMITTEES OF INTEREST TO YOU

(List no more than 3 committees - please be specific)

1. _____
2. _____
3. _____

What education or special training do you have which you feel particularly fits you for the appointment to this position? (attach a resume or bio if relevant)

What work experience or other experience do you have which will be beneficial in carrying out the responsibilities of this position?

Why are you interested in serving on this Committee? _____

Other Volunteer Commitments? _____

SIGNATURE OF APPLICANT

DATE

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 09/09/14 07:00 PM
Department: City Secretary
Category: Report
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1136)

DOC ID: 1136 A

A. Wastewater Plant Expansion B. Raw Water Line Upgrade, Filter Replacement, Sludge Removal System C. Development Projects - Paseo Point Apartments, Walmart D. Community Park Parking E. Los Fresnos Nature Park F. Hazardous Mitigation Plan G. Category 7 Projects submitted to MPO

A. Wastewater Plant Expansion - We are still waiting on approval from TCEQ. Then TWDB will be able to give us final approval to start the bidding process.

B. Raw Water Line Upgrade - USDA has approved the contract for construction. The Notice to Proceed date is September 8 with the end of construction November 8. Filter Replacement - Work is occurring at the contractors shop. Construction is scheduled to be complete December 6. Sludge Removal System - Quite a bit of work has been done on site. Construction is scheduled to be complete October 6.

C. Development Projects - Paseo Point Apartments is scheduled to be complete by the end of the year. WalMart says they will open on March 19.

D. Community Park Parking - The work is complete and the parking lot is open. However the asphalt did not meet the thickness requirements so we are working with the County to determine the solution. The parking area on Nogal Street and Third Street is in the approval process.

E. Los Fresnos Nature Park - We are working to get a closing date as the property owner has agreed to the purchase. He would like us to have a plaque or something with his name on it indicating appreciation. I figured we could develop a small area with nice plants for a sign and maybe a large bolder with a sign on it with his name.

F. Hazardous Mitigation Plan - I was notified that the grant has been approved on the state level and is sent to the federal level for approval. They say it will be at least 30 to 60 days. We have not heard any more information.

G. Category Projects Submitted to MPO - We submitted Whipple Road, Los Fresnos Loop, Hike & Bike Trails and Henderson Road. The technical committee has completed the review and ranking of all the projects. We will not be getting any construction funds. We will be recommended to be awarded funds for engineering for Whipple Road and funds for about half of the engineering for the Los Fresnos Loop. The Policy committee will make the final decision on September 9.

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 09/09/14 07:00 PM
Department: City Secretary
Category: Report
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1141)

DOC ID: 1141 A

August Finance Report

Call me with questions.

CITY OF LOS FRESNOS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2014

01 -GENERAL FUND

FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
00-PROPERTY TAXES	1,013,379	9,605.33	997,823.42	0.00	15,555.58	98.46
30-NONPROPERTY TAXES	708,356	85,629.58	781,207.55	0.00 (72,851.55)	110.28
07-POLICE	587,180	37,436.94	436,627.95	0.00	150,551.66	74.36
10-HEALTH	7,000	802.50	5,365.00	0.00	1,635.00	76.64
12-GARBAGE	121,000	51,184.22	145,985.27	0.00 (24,985.27)	120.65
15-PARKS	42,500	4,634.25	47,316.22	0.00 (4,816.22)	111.33
16-LIBRARY	14,500	1,534.55	13,889.24	0.00	610.76	95.79
44-Misc Revenue	18,000	100.40	154,313.09	0.00 (136,313.09)	857.29
90-REIMBURSABLES	69,224	4,998.07	130,065.24	0.00 (60,841.24)	187.89
TOTAL REVENUES	2,581,139	195,925.84	2,712,592.98	0.00 (131,454.37)	105.09
	=====	=====	=====	=====	=====	=====

EXPENDITURE SUMMARY

02-ADMINISTRATION	227,252	7,552.02	402,093.16	1,317.70 (176,158.86)	177.52
03-MUNICIPAL COURT	231,598	7,717.72	170,119.60	36,673.00	24,805.40	89.29
04-TAX ASSESSOR COLLECTOR	22,015	69.65	19,043.18	0.00	2,971.82	86.50
06-ELECTIONS	9,230	0.00	1,083.53	0.00	8,146.47	11.74
07-POLICE	1,288,082	41,950.76	1,116,139.61	6,056.68	165,885.32	87.12
08-FIRE	51,322	451.00	43,800.22	0.00	7,521.78	85.34
09-ENGINEERING	3,000	0.00	3,875.00	0.00 (875.00)	129.17
10-HEALTH	78,672	2,256.84	61,881.69	4,973.21	11,817.10	84.98
11-EMERGENCY MEDICAL SERV	117,200	0.00	100,402.76	0.00	16,797.24	85.67
12-GARBAGE	2,700	1,259.42	1,589.09	0.00	1,110.91	58.86
13-STORM WATER	0	48.88	20,076.49	0.00 (20,076.49)	0.00
14-STREETS	84,300	467.64	202,071.47	115,637.00 (233,408.47)	376.88
15-PARKS	167,215	26,503.59	163,242.75	10,803.60 (6,831.35)	104.09
16-LIBRARY	180,259	7,744.99	130,677.60	459.00	49,122.40	72.75
17-COMMUNITY CENTER	8,347	2,025.96	8,462.35	200.00 (315.35)	103.78
18-EMERGENCY MANAGEMENT	71,500	112.41	23,443.98	0.00	48,056.02	32.79
19-ALL DEPARTMENT EXPENS	7,000	0.00	3,486.72	2,300.00	1,213.28	82.67
21-CITY PROMOTION	4,500	0.00	4,500.00	0.00	0.00	100.00
23-DSRIP-COMMUNITY HEALT	0	1,771.82	30,256.32	0.00 (30,256.32)	0.00
24-MENTAL TASK FORCE PRO	0	2,506.39	21,470.98	0.00 (21,470.98)	0.00
28-INFORMATION TECHNOLOG	26,947	518.47	21,475.26	2,543.48	2,928.26	89.13
TOTAL EXPENDITURES	2,581,139	102,957.56	2,549,191.76	180,963.67 (149,016.82)	105.77
	=====	=====	=====	=====	=====	=====
REVENUE OVER/(UNDER) EXPENDITURES	0	92,968.28	163,401.22 (180,963.67)	17,562.45	0.00
	=====	=====	=====	=====	=====	=====

Attachment: august finance report (1141 : August Finance Report)

CHECKLIST FOR				AUGUST 2014
GENERAL FUND				
	VENDOR NAME	Inv.Date	Amount	Description
27172	JESSE CUEVAS	08/08/14	\$ 50.00	DEP REFUND-LF MEMORIAL PARK 8/3/14
27173	JORGE CASTANEDA	08/02/14	\$ 240.00	REFUND SECURITY FEE-COMMUNITY CENTER 8/2/14
27174	JOSE RENTERIA	08/08/14	\$ 100.00	DEP REFUND-COMMUNITY CENTER 7/26/14
27175	MARIA GUTIERREZ	07/26/14	\$ 100.00	DEP REFUND- POOL 7/26/14
27176	MICHAEL GARCIA	08/08/14	\$ 139.00	OVERPAYMENT ON TICKET-14000281
27177	AT&T	07/17/14	\$ 1,191.67	PHONE SVC-CITY HALL/PD/COURT/POOL/LIB/EMS
27178	BAKER & TAYLOR BOOKS	08/01/14	\$ 532.50	4TH QUARTER PAYMENT-BOOK LEASE PLAN
27179	BALDEMAR OLIVAREZ	06/20/14	\$ 520.00	COMMERCIAL VIDEO/ONLINE MARKETING-BOOTS ON GROU
27180	CAMERON COUNTY CLERK	08/08/14	\$ 2,000.00	BOND PAYMENTS-JUAN LOPEZ / BEJAMIN MEJIA JR
27181	CCID #6	07/31/14	\$ 300.00	MOWING OF OLMO ST DRAIN DITCH
27182	CDW GOVERNMENT	07/09/14	\$ 319.28	5-WINDOWS 8 LICENSES FOR LAPTOPS
27183	DATA FLOW	07/18/14	\$ 141.48	GREEN LASER GENERAL FUND CHECKS
27184	FED EX	07/24/14	\$ 72.43	DELIVERY-SUN TRUST EQUIPMENT
27185	GENE DANIELS	08/01/14	\$ 1,493.00	JUDGE/PHONE STIPEND-AUG 2014
27186	GERONIMO SHELTON	08/01/14	\$ 451.00	FIRE MARSHAL-AUG 2014
27187	GEXA ENERGY	07/22/14	\$ 3,287.18	ELECTRICITY-CITYHALL/PD/COURT/BOYS& GIRLS CLUB
27187	GEXA ENERGY	07/22/14	\$ 8,709.18	ELECTRICITY-STREETLIGHTS/PARKS/LIBRARY
27188	HUGHES NETWORK SYSTEM	07/04/14	\$ 112.41	SATELLITE INTERNET EOC
27189	LESLIE'S POOL SUPPLIES	07/26/14	\$ 291.30	SODA ASH USED TO RAISE PH AT POOL
27190	LINEBARGER GOGGAN BLAIR	08/08/14	\$ 1,935.97	JUNE 2014 COLLECTION FEES
27191	LOS FRESNOS CHAMBER OF COM	08/01/14	\$ 1,000.00	AUGUST 2014 SERVICE AGREEMENT
27192	MOMAR, INCORPORATED	07/23/14	\$ 433.10	GRAFFITI REMOVER-PARK
27193	NAISMITH ENGINEERING	07/20/14	\$ 1,400.00	LF FLEAMARKET CONSTRUCTION REVIEW
27193	NAISMITH ENGINEERING	07/20/14	\$ 1,050.00	QUIJA SUBDIVISION PLAT REVIEW
27194	PETTY CASH	07/28/14	\$ 12.32	HOME DEPOT-ELECTRIC CORD PROTECTOR
27195	PHESCO INTERNATIONAL	07/02/14	\$ 1,040.75	INSECTICIDE FOR MOSQUITO CONTROL-KONTROL ML/MINE
27196	PRAXAIR DISTRIBUTION	06/23/14	\$ 700.45	POOL CHEMICALS
27197	REGION STAFFING	VARIOUS	\$ 1,950.14	CONTRACT LABOR/ CUSTODIAN WKEND 7/20, 7/27/14
27198	SAM'S	07/09/14	\$ 35.96	DOG FOOD/ CAT FOOD FOR ANIMAL SHELTER
27199	SMART COM TELEPHONE	07/08/14	\$ 271.79	PHONE SERVICE-POLICE DEPT
27200	STAPLES BUSINESS ADVANTA	07/19/14	\$ 54.74	OFFICE SUPPLIES-ZIPPER POUCHES/BINDING COMBS/ENV
27201	TEXAS FLEET FUEL	07/13/14	\$ 1,072.76	FUEL FOR ENV/PARK/POLICE/STREET DEP VEHICLES
27201	TEXAS FLEET FUEL	07/20/14	\$ 1,216.76	FUEL FOR ENV/PARK/POLICE/STREET DEP VEHICLES
27201	TEXAS FLEET FUEL	07/27/14	\$ 1,639.51	FUEL FOR ENV/PARK/POLICE/STREET DEP VEHICLES
27202	THE FLOWER GALLERY	VARIOUS	\$ 282.50	FLOWERS -SALINAS/BADEAUX/SHIPLEY/GONZALEZ FUNER
27203	THOMPSON INFORMATION SERV	07/01/14	\$ 66.34	RENEWAL-MULTI STATE EMPLOYEE HANDBOOK
27204	TIME WARNER CABLE	08/01/14	\$ 110.36	INTERNET SVC CITY HALL/PD/MCT
27204	TIME WARNER CABLE	07/27/14	\$ 70.00	INTERNET SVC-LIBRARY E-RATE
27205	TYLER TECHNOLOGIES	08/01/14	\$ 3,880.92	ANNUAL SOFTWARE MAINTENANCE 9/1/14-8/31/15
27206	VALLEY BAPTIST MEDICAL	06/09/14	\$ 261.00	LFPD CASE #14-000874
27207	CITY OF L.F. PAYROLL ACCT	08/14/14	\$ 59,915.80	DUE TO PAYROLL # 23 8/15/14
27208	SUPER SWIMMING LESSONS	07/31/14	\$ 1,860.00	SWIMMING LESSONS-JULY 2014
27209	PALM BEACH POOLS	08/15/14	\$ 10,000.00	RE-PLASTER POOL- 1ST PAYMENT
27210	PETTY CASH	VARIOUS	\$ 94.24	WAL-MART-ICE CHEST/WATER/ICE-SUBWAY-BUDGET LUNC
27211	FOOTWORKS, START TO FINISH LLC	08/20/14	\$ 500.00	RACE CLOCK/EQUIPMENT RENTAL-BOOTS ON GROUND
27212	ESMERALDA GARZA	08/22/14	\$ 9.00	OVERPAYMENT ON TICKET-B0121139
27213	GLENN SORIA	08/22/14	\$ 9.00	OVERPAYMENT ON TICKET-103938
27214	JOSE BARRERA	08/22/14	\$ 5.00	OVERPAYMENT ON TICKET-104885
27215	LUIS SOTO	08/22/14	\$ 85.00	OVERPAYMENT ON TICKET-103908
27216	WILLIAM GILLILAND	08/22/14	\$ 125.00	OVERPAYMENT ON TICKET-14006898
27217	ALICIA LERMA	08/22/14	\$ 235.50	CLEANING OF PD/HEALTH/PARKS/STREET DEPT VEHICLES
27218	ALLIED WASTE SERVICE	07/31/14	\$ 37,464.59	RE: SOLID WASTE & BRUSH COLLECTION
27219	ARCHER BUSINESS	VARIOUS	\$ 672.12	COPIER METER READING-COURT/PD/CITY HAL/PD-COLOR C
27220	CDC	08/22/14	\$ 16,035.75	TAX ALLOCATION END 8/5/14
27221	CHRISTINE DELA ROSA	VARIOUS	\$ 109.46	MILEAGE REIMBURSE-TRAINING-VALLEY RUNNING/UTHSC
27222	CITY OF BROWNSVILLE	07/31/14	\$ 36.00	JULY 2014-USE OF SANITARY LANDFILL-ANIMAL CONTROL
27223	CM GRAPHICS & SIGNS	08/19/14	\$ 820.00	POSTERS/CUSTOM DESIGN FOR BOOTS ON GROUND
27224	DAHILL INDUSTRIES	08/08/14	\$ 246.00	COPIER MAINT 8/18-11/18/14
27225	ENRIQUE JUAREZ	07/31/14	\$ 750.00	JULY 2014- ATTORNEY FEES
27226	EXPERT TIRE	06/20/14	\$ 766.42	TIRES D-63/C-31 ALIGNMENT/BALANCE/ INSTALL
27227	FED EX	07/30/14	\$ 61.81	DELIVERY-W. JEFFREY KUHN-CERTIFICATES OF OBLIGATIO
27228	HUGHES NET	08/04/14	\$ 112.41	SATELLITE INTERNET-EOC
27229	J & B SMOKE HOUSE	08/21/14		VOIDED CHECK-WRONG AMOUNT REQUESTED
27230	LAW ENFORCEMENT SYSTEMS	07/28/14	\$ 286.00	TEXAS TRAFFIC TICKETS

Attachment: august finance report (1141 : August Finance Report)

27231	LEXISNEXIS RISK DATA	VARIOUS	\$ 865.30	PEOPLE SEARCH PROGRAM-2 USERS
27232	LINEBARGER	08/22/14	\$ 2,577.17	JULY 20014-COLLECTION FEES
27233	LONG CHILTON	VARIOUS	\$ 253.44	OUTSOURCE PAYROLL
27234	LOS FRESNOS NEWS	VARIOUS	\$ 1,354.00	ADS-PLANNING/ZONING-STREET IMP/CERTS OF OBLIGATIO
27235	LOWER RGV DEV COUNCIL	08/11/14	\$ 20.00	JULY 2014-TRANSPORTATION SVC
27236	NOVA HEALTHCARE	07/16/14	\$ 29.00	PRE-EMPLOYMENT DRUG SCREEN-C.SALAZAR
27237	O'REILLY AUTO PARTS	07/22/14	\$ 17.48	MOTOR OIL/FUNNEL-STREET SWEEPER
27238	PALM BEACH POOLS	08/21/14	\$ 5,000.00	RE-PLASTER POOL- 2ND PAYMENT
27239	PAM DENNY	VARIOUS	\$ 49.86	REIMBURSE-MILEAGE-AREA AGENCY ON AGING MEET/FRA
27240	PURCHASE POWER	06/30/14	\$ 383.95	JUNE 2014-POSTAGE-COURT/PD/LIBRARY/CITY HALL
27241	QUICK LUBE PLUS	08/01/14	\$ 105.00	REPAIR F-71 CALIPER/BRAKE HOSE/BRAKE PADS
27241	QUICK LUBE PLUS	08/11/14	\$ 21.00	OIL CHANGE-PARK DEPT VEHICLES
27241	QUICK LUBE PLUS	08/11/14	\$ 21.00	OIL CHANGE D-32
27241	QUICK LUBE PLUS	08/11/14	\$ 63.00	OIL CHANGE D-62, D-63, C-31
27242	R & R REMODELING	08/19/14	\$ 6,498.75	ROOF REPAIRS TO COMMUNITY CENTER/PD-CITY HALL/LIB
27243	REGION STAFFING	07/13/14	\$ 966.64	CONTRACT LABOR/CUSTODIAN-WKEND 7/13/14
27243	REGION STAFFING	08/10/14	\$ 949.78	CONTRACT LABOR/CUSTODIAN-WKEND 8/10/14
27243	REGION STAFFING	08/03/14	\$ 949.78	CONTRACT LABOR/CUSTODIAN-WKEND 8/3/14
27244	REGION STAFFING			VOIDED CHECK-CONTINUED
27245	SANTIAGO ABREGO	08/07/14	\$ 60.00	REPAIR JAIL CELL CAMERA
27246	SARA GARCIA	08/10/14	\$ 34.99	REIMBURSE-OFFICE CHAIR
27247	STRIPES, LLC	VARIOUS	\$ 23.76	PRISONER MEALS 6/30-7/27/14
27248	TCLEOSE	08/21/14	\$ 175.00	5- TELECOMMUNICATIONS OPERATOR LICENSES
27249	TERMINIX INTERNATIONAL	08/07/14	\$ 76.00	PEST CONTROL-CITY HALL/POLICE DEPT/LIBRARY
27250	TEXAS FLEET FUEL	VARIOUS	\$ 2,119.73	FUEL FOR ENVIR/PARK/POLICE/STREET DEPT VEHICLES
27251	TOMAHAWK LIVE TRAP LLC	08/04/14	\$ 96.16	WILDLIFE GLOVES-HEALTH AND CODE ENFORCEMENT
27252	US BANK EQUIPMENT	08/14/14	\$ 175.00	COPIER LEASE-LIBRARY
27253	WRIGHT CLEANERS III	07/07/14	\$ 51.00	APPLY PATCHES ON PD UNIFORM SHIRTS
27254	ZARSKY LUMBER	07/26/14	\$ 231.70	JULY 2014-SUPPLIES FOR MAINTENANCE
27255	ZEE MEDICAL	07/21/14	\$ 79.25	MEDICAL SUPPLIES-POLICE DEPT
27256	J & B SMOKE HOUSE	08/26/14	\$ 420.00	LUNCH PLATES-RIO GRANDE VALLEY CHIEF ASSOC. MEET
27257	NAISMITH ENGINEERING	07/20/14	\$ 2,500.00	BOUNDARY SURVEY-NATURE PARK
27258	CELINA GONZALES	VARIOUS	\$ 66.77	REIMBURSE-MILEAGE-CIAP GRANT/FUNDING STORMWATE
27259	PALM BEACH POOLS	08/28/14	\$ 5,000.00	RE-PLASTER POOL- 3RD PAYMENT
27260	CITY OF L.F. PAYROLL ACCT	08/28/14	\$ 46,966.70	DUE TO PAYROLL # 24 8/29/14
27261	TEXAS MUNICIPAL LEAGUE	08/29/14	\$ 125.00	HR TRAINING-P.DENNY 9/16/14
		TOTAL	\$ 247,061.11	

CITY OF LOS FRESNOS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2014

05 - UTILITY FUND

FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
00-REVENUES	2,096,250	178,732.41	2,094,812.47	0.00	1,437.53	99.93
TOTAL REVENUES	2,096,250	178,732.41	2,094,812.47	0.00	1,437.53	99.93
<u>EXPENDITURE SUMMARY</u>						
02-WATER ADMINISTRATION	491,769	18,566.25	424,214.00	203.24	67,351.76	86.30
05-INFORMATION TECHNOLOG	13,337	259.24	9,607.42	1,271.74	2,457.84	81.57
26-WATER SUPPLIES	97,500	454.84	102,396.86	34,823.22 (39,720.08)	140.74
27-MAINTENANCE OF WATER S	8,000	0.00	2,032.08	0.00	5,967.92	25.40
28-MAINTENANCE OF WATER E	37,100	1,557.25	41,401.33	803.74 (5,105.07)	113.76
29-WATER PURCHASES	40,740	0.00	26,738.33	0.00	14,001.67	65.63
30-WATER MISCELLANEOUS EX	262,465	3,363.64	155,727.65	0.00	106,737.35	59.33
20-CAPITAL OUTLAY	7,500	0.00	133,355.50	960.00 (126,815.50)	1,790.87
32-WATER BONDED INDEBTEDN	243,153	0.00	108,682.11	0.00	134,470.89	44.70
34-SEWER ADMINISTRATION	568,669	18,550.95	519,022.60	553.24	49,093.16	91.37
35-INFORMATION TECHNOLOG	13,337	259.24	9,607.41	1,271.73	2,457.86	81.57
36-SEWER SUPPLIES	61,500	410.73	62,161.73	3,081.99 (3,743.72)	106.09
37-MAINTENANCE OF SEWER S	7,000	2,486.37	5,961.97	350.00	688.03	90.17
38-MAINTENANCE OF SEWER E	81,923	8,882.25	61,106.53	2,263.79	18,552.68	77.35
39-SEWER MISC. EXPENSES	192,900	1,368.64	45,130.13	0.00	147,769.87	23.40
41-SEWER BONDED INDEBTEDN	62,207	0.00	16,694.20	0.00	45,512.80	26.84
52-TRANSFER OUT	197,419	0.00	192,073.75	0.00	5,345.25	97.29
TOTAL EXPENDITURES	2,386,519	56,159.40	1,915,913.60	45,582.69	425,022.71	82.19
REVENUE OVER/(UNDER) EXPENDITURES	(290,269)	122,573.01	178,898.87 (45,582.69) (423,585.18)	45.93-

Attachment: august finance report (1141 : August Finance Report)

CHECKLIST FOR				AUGUST 2014
WATER & SEWER				
CK #	VENDOR NAME	Inv.Date	Amount	Description
144287	CELINA GONZALES	03/07/14	\$ 38.77	MILEAGE-REIMBURSE-LRGVDC-SOLID WASTE MEETING
144287	CELINA GONZALES	08/28/14	\$ (38.77)	UNPOST CHECK- LOST CHECK
144600	CAMERON COUNTY	08/05/14	\$ 75.00	ELECTRICAL PERMIT-LIFT STATION
CHECKS 144601-144621				UTILITY DEPOSIT REFUND CHECKS
144622	ANA-LAB CORP	07/23/14	\$ 99.00	WATER SAMPLES-JULY 2014
144623	AT&T	07/17/14	\$ 912.87	PHONE SERVICE- WATER/SEWER
144624	BOB SALES INSURANCE	08/04/14	\$ 1,776.00	WINDSTORM / HAIL INCREASE
144625	CAMERON COUNTY CLERK'S OFFICE	08/04/14	\$ 42.00	RECORDING FEE-EASEMENT
144626	CCID #6	07/30/14	\$ 2,138.02	RAW WATER JULY 2014
144627	CDW GOVERNMENT, INC	07/09/14	\$ 319.27	5-WINDOWS 8 LICENCES FOR LAPTOPS
144628	CINTAS	VARIOUS	\$ 644.44	CLEANING OF W/S UNIFORMS
144629	COMPUTER SUPPLIES	07/14/14	\$ 1,551.50	UTILITY BILLS / DISCONNECT NOTICES
144630	DATA FLOW	07/18/14	\$ 141.48	BLUE LASER W/S FUND CHECKS
144631	DEPT OF STATE HEALTH SERVICE	07/03/14	\$ 44.10	JUNE 2014-WATER SAMPLES
144632	DEPT OF STATE HEALTH SERVICE	07/02/14	\$ 376.41	WATER SAMPLES
144633	DPC INDUSTRIES	07/28/14	\$ 3,313.93	20-150# CYLINDERS -CHLORINE/12-150# CYLINDERS-CHLORINE
144634	EAST RIO HONDO WATER SUPPLY	07/09/14	\$ 295.33	WATER SERVICE-EDAP LIFT STATIONS
144635	GEXA ENERGY	07/22/14	\$ 12,759.03	ELEC-FLOODLIGHTS/SVC CENTER/WTP/LS/SEWER/WATER TOWER
144636	IMPERIAL ELECTRIC MOTOR SERV	07/25/14	\$ 3,310.00	RECONDITION SUBMERSIBLE PUMP-CLARIFIER #1
144637	INTEGRITY TESTING	07/30/14	\$ 970.00	JULY 2014 SEWER TESTING
144638	LINK STAFFING	VARIOUS	\$ 2,760.00	CONTRACT LABOR WKEND 7/6/14,7/20/14,7/27/14
144639	ODESSA PUMPS & EQUIPMENT	07/30/14	\$ 2,430.00	RENTAL FEE-UNIT #5369 7/1-7/29/14- SLUDGE REMOVAL
144639	ODESSA PUMPS & EQUIPMENT	07/07/14	\$ 2,070.00	RENTAL FEE-UNIT #5116 6/6-7/4/14- SLUDGE REMOVAL
144639	ODESSA PUMPS & EQUIPMENT	07/07/14	\$ 2,430.00	RENTAL FEE-UNIT #5369 6/3-7/1/14-SLUDGE REMOVAL
144639	ODESSA PUMPS & EQUIPMENT	06/09/14	\$ 2,430.00	RENTAL FEE-UNIT #5369 5/6-6/3/14-SLUDGE REMOVAL
144640	PEDERSON CONSTRUCTION	07/30/14	\$ 300.00	2 LOADS-SAND FOR WATER LINE MAINTENANCE
144641	PRAXAIR	06/23/14	\$ 700.45	CHEMICALS-CHLORINE
144642	STAPLES BUSINESS ADV	07/19/14	\$ 11.96	OFFICE SUPPLIES-ZIPPER POUCHES/ENVELOPES/BINDING COMBS
144643	TEXAS FLEET FUEL	07/13/14	\$ 580.00	FUEL FOR WATER/SEWER VEHICLES
144643	TEXAS FLEET FUEL	07/20/14	\$ 171.13	FUEL FOR WATER/SEWER VEHICLES
144643	TEXAS FLEET FUEL	07/27/14	\$ 312.80	FUEL FOR WATER/SEWER VEHICLES
144644	THOMPSON INFORMATION SERVIC	07/01/14	\$ 132.66	RENEWAL-MULTI STATE EMPLOYEE HANDBOOK
144645	TIME WARNER CABLE	08/01/14	\$ 73.56	INTERNET SVC W/S DEPT 8/1-8/31/14
144646	TYLER TECHNOLOGIES	08/01/14	\$ 2,587.28	ANNUAL SOFTWARE MAINTENANCE
144647	XYLEM WATER SOLUTIONS	10/01/13	\$ 2,360.00	REPAIR WORK DONE AT WHIPPLE RD LIFT STATION
144648	ZEPEDA SPRINKLERS	07/31/14	\$ 50.00	TCEQ REQUIRED BACK FLOW TEST AT SEWER PLANT
144649	CITY OF L.F. PAYROLL ACCT	08/14/14	\$ 27,983.56	DUE TO PAYROLL # 23 8/15/14
144650	US POSTMASTER	08/18/14	\$ 144.16	POSTAGE-LATE NOTICE WATER BILLS
144651	AGUAWORKS	07/29/14	\$ 919.26	PLASTIC METER BOXES / REPAIR CLAMPS
144652	ALICIA LERMA	08/22/14	\$ 122.50	CLEANING OF W/S VEHICLES- AUG 2014
144653	AMERICAN WATER WORKS ASSOCI	07/26/14	\$ 191.00	MEMBERSHIP DUES-11/1/14-10/31/15
144654	DEPT OF STATE HEALTH SERVICE	08/04/14	\$ 44.10	WATER SAMPLES-JULY 2014
144655	EAST RIO HONDO WATER SUPPLY	07/09/14	\$ 260.33	WATER SERVICE-EDAP LIFT STATIONS
144656	FED EX	07/23/14	\$ 28.52	DELIVERY-VERSA DEVELOPMENT
144657	LINK STAFFING	VARIOUS	\$ 1,840.00	CONTRACT LABOR WKEND 8/3/14,8/10/14
144658	O'REILLY AUTO PARTS	VARIOUS	\$ 241.55	JULY 2014 SUPPLIES FOR MAINTENANCE
144659	ODESSA PUMPS & EQUIPMENT	08/04/14	\$ 2,070.00	RENTAL FEE-UNIT #5116 7/4-8/1/14- SLUDGE REMOVAL
144660	PRAXAIR	07/20/14	\$ 229.85	CYLINDER RENTAL-CHEMICALS
144661	PURCHASE POWER	06/30/14	\$ 37.06	JUNE 2014-POSTAGE
144662	QUICK LUBE PLUS	08/11/14	\$ 42.00	OIL CHANGE FOR W/S VEHICLES WS-063/WS-091
144663	R & R REMODELING	08/19/14	\$ 2,625.00	ROOF REPAIRS-SEWER PLANT OFFICE
144664	RIO GRANDE VALLEY INDUSTR	08/13/14	\$ 8,800.00	REPAIR BROKEN AERATORS
144665	SENDERO SOUTH	08/06/14	\$ 1,475.00	5- CLA VAL PILOT VALVE REPAIR KIT
144666	TEXAS FLEET FUEL	08/03/14	\$ 234.64	FUEL FOR WATER/SEWER VEHICLES
144666	TEXAS FLEET FUEL	08/10/14	\$ 586.83	FUEL FOR WATER/SEWER VEHICLES
144667	ZARSKY LUMBER	07/26/14	\$ 311.02	JULY 2014 SUPPLIES FOR MAINTENANCE
144668	AEP	08/21/14	\$ 1,991.13	CONVERT ELECTRICAL TO UNDERGROUND SERVICE
144669	US POSTMASTER	08/28/14	\$ 526.66	POSTAGE-FIRST NOTICE WATER BILLS
144670	CELINA GONZALES	08/28/14	\$ 38.77	REISSUE CHECK- MILEAGE-REIMBURSE-LRGVDC-SOLID WASTE M
144671	CITY OF L.F. PAYROLL ACCT	08/28/14	\$ 22,698.40	DUE TO PAYROLL #22 8/1/14
TOTAL			\$ 121,609.56	

Attachment: august finance report (1141 : August Finance Report)

	UTILITY DEPOSIT REFUND CHECK			
144601	GARZA, RAMON R JR	08/08/14	\$ 19.80	ACCT #01-17850-00 UTILITY DEPOSIT REFUND
144602	TAPIA, CARMELO	08/08/14	\$ 2.25	ACCT #02-05740-05 UTILITY DEPOSIT REFUND
144603	ROBINHOOD APARTMENTS, LLC	08/08/14	\$ 130.69	ACCT #02-07220-01 UTILITY DEPOSIT REFUND
144604	NOYOLA, YOLANDA	08/08/14	\$ 77.39	ACCT #02-07700-11 UTILITY DEPOSIT REFUND
144605	SALDIVAR, SUSANA & OMAR	08/08/14	\$ 40.80	ACCT #02-11100-04 UTILITY DEPOSIT REFUND
144606	GARZA, ROEL	08/08/14	\$ 31.39	ACCT #02-21420-06 UTILITY DEPOSIT REFUND
144607	VASQUEZ, AMPARO	08/08/14	\$ 3.62	ACCT #02-21620-01 UTILITY DEPOSIT REFUND
144608	PAREDES, GREGORIO JR	08/08/14	\$ 100.88	ACCT #02-22004-03 UTILITY DEPOSIT REFUND
144609	DELGADO CONSTRUCTION	08/08/14	\$ 130.69	ACCT #02-22034-00 UTILITY DEPOSIT REFUND
144610	ARTEAGA, LARISSA	08/08/14	\$ 115.18	ACCT #03-07150-00 UTILITY DEPOSIT REFUND
144611	BARRERA, CYNTHIA V	08/08/14	\$ 61.85	ACCT #03-10540-16 UTILITY DEPOSIT REFUND
144612	SILVA, LORENZO	08/08/14	\$ 95.23	ACCT #03-10770-14 UTILITY DEPOSIT REFUND
144613	PEREZ, THOMAS T	08/08/14	\$ 75.89	ACCT #03-13003-05 UTILITY DEPOSIT REFUND
144614	TORRES, CRYSTAL L	08/08/14	\$ 118.63	ACCT #03-14922-02 UTILITY DEPOSIT REFUND
144615	BUENTELLO, ABBY	08/08/14	\$ 62.95	ACCT #03-18840-06 UTILITY DEPOSIT REFUND
144616	HERNANDEZ, CARLO	08/08/14	\$ 120.36	ACCT #03-19750-09 UTILITY DEPOSIT REFUND
144617	SANCHEZ, RUTH G	08/08/14	\$ 43.86	ACCT #03-20250-02 UTILITY DEPOSIT REFUND
144618	BRADLEY, MARCIA	08/08/14	\$ 67.10	ACCT #03-20284-02 UTILITY DEPOSIT REFUND
144619	COMMUNITY DEV. CORP OF BROWNS	08/08/14	\$ 121.73	ACCT #03-32076-03 UTILITY DEPOSIT REFUND
144620	PAU CONSTRUCTION	08/08/14	\$ 111.38	ACCT #03-32099-00 UTILITY DEPOSIT REFUND
144621	GUEVARA, IRENE	08/08/14	\$ 67.66	ACCT #02-13550-18 UTILITY DEPOSIT REFUND
		TOTAL	\$ 1,599.33	

CITY OF LOS FRESNOS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2014

09 -COMMUNITY DEVELOPMENT COR
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
52-CDC DISBURSEMENTS	<u>150,150</u>	<u>16,035.75</u>	<u>161,890.18</u>	<u>0.00</u>	(<u>11,740.18</u>)	<u>107.82</u>
TOTAL REVENUES	<u>150,150</u>	<u>16,035.75</u>	<u>161,890.18</u>	<u>0.00</u>	(<u>11,740.18</u>)	<u>107.82</u>
	=====	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>						
52-CDC DISBURSEMENTS	<u>150,150</u>	<u>29,700.18</u>	<u>138,769.10</u>	<u>723.48</u>	<u>10,657.42</u>	<u>92.90</u>
TOTAL EXPENDITURES	<u>150,150</u>	<u>29,700.18</u>	<u>138,769.10</u>	<u>723.48</u>	<u>10,657.42</u>	<u>92.90</u>
	=====	=====	=====	=====	=====	=====
REVENUE OVER/(UNDER) EXPENDITURES	<u>0</u>	(<u>13,664.43</u>)	<u>23,121.08</u>	(<u>723.48</u>)	(<u>22,397.60</u>)	<u>0.00</u>
	=====	=====	=====	=====	=====	=====

Attachment: august finance report (1141 : August Finance Report)

[illegible]

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 09/09/14 07:00 PM
Department: City Secretary
Category: Report
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1142)

DOC ID: 1142 A

August Public Works Report

Call me with questions.

**City of Los Fresnos
Water Treatment Plant
And
Wastewater Treatment Plant**

Activity for the month of August 2014

Water treatment plant

Total Output: 20,045,000
Daily Average: 646,613
% of Capacity: 64.6%

Wastewater Treatment Plant

Total Output: 15,310,000
Daily Average: 493,871
% of Capacity: 49.3%

**CITY OF LOS FRESNOS
PUBLIC WORKS DEPARTMENT
MONTHLY REPORT FOR THE MONTH OF August 2014**

CALLS FOR SERVICE	MONTH	YEAR TO DATE	OTHER
Other: Code Enforcement	11	29	
Unstop Sewer	3	45	
Repair Leak	1	32	
Change Meter	5	63	
Water Taps	2	31	
Sewer Taps	2	20	
Service Check for Water Leak at Account	28	188	
Service Connects/Disconnects	115	1740	
Street Repairs	0	7	
Pot hole repairs	25	185	
Drainage Complaint	1	5	
Street Sign Replacement	0	14	
Call for Sewer Stoppage	3	45	
City Sewer Lines Unstopped	3	26	
Tons of Asphalt Used	.5 TONS	12.25 TONS	
Tons of Gravel Used	0 TONS	20 TONS	
Fire Hydrants Flushed And Oiled	0	26	
Fire Hydrants Repaired	0	2	
Valves Repaired	0	2	
Manholes Cleaned or Repaired	0	24	



Carlos Salazar, Public Works Director

Attachment: august public works report [Revision 2] (1142 : August Public Works Report)

**CITY OF LOS FRESNOS
BUILDING PERMITS ISSUED**

MONTH & YEAR August, 2014

	BUILDING PERMITS		PLUMBING PERMITS		ELECTRICAL PERMITS		MECHANICAL PERMITS		MOVING PERMITS		MONTH	YEAR TO DATE
	MONTH	YTD	MONTH	YTD	MONTH	YTD	MONTH	YTD	MONTH	YTD	VALUATION	VALUATION
SINGLE FAMILY	1	38	1	31	2	31		14		2	\$186,700.00	\$3,332,186.00
DUPLEXES/APARTMENTS		1		1		1		1				\$39,000.00
HOTEL/MOTEL / BANK												
OFFICES/ STORAGE								1				
STORES/RESTAURANTS		1				2		1				\$8,993,000.00
DOCTOR OFFICE/HOSPITAL												
SIGNS	4	13									\$5,900.00	\$35,569.23
CHURCHES/OTHER BUILDINGS		1				1				1		\$3,000.00
FENCE/DRIVEWAY/REROOF	2	29									\$8,775.00	\$73,825.92
SWIMMING POOLS	1	4	1	1		1					\$25,000.00	\$94,000.00
RESIDENTIAL ADD/REMODEL		13		4		4		1				\$109,950.00
COMMERCIAL ADD/REMODEL	2	5	1	2	1	1	1	1			\$28,600.00	\$79,600.00
STORAGE/GARAGES/CARPORTS		10										\$15,666.00
IRRIGATION				3								
TOTALS	10	115	3	42	3	41	1	19	0	3	\$254,975.00	\$12,775,797.15

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 09/09/14 07:00 PM
Department: City Secretary
Category: Report
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1145)

DOC ID: 1145

August Police Department Report

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 09/09/14 07:00 PM
Department: City Secretary
Category: Report
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1144)

DOC ID: 1144

August Municipal Court Report

Attachment: august municipal court report (1144 : August Municipal Court Report)

Citation No.	Docket No.	Violator				
***** TOTAL FOR REPORT *****						
Code	Payments	Refunds	Net	G/L	Acct No.	
FINE C 360	15,993.23	4 226.70-	15,766.53	01	407-0240	
CCC04 C 399	14,926.95	1 40.00-	14,886.95	01	2512	
TFC C 309	927.00	1 3.00-	924.00	01	407-0240	
AR C 366	1,828.20	1 5.00-	1,823.20	01	407-0240	
TECH C 375	1,496.00	1 4.00-	1,492.00	01	407-0241	
STF C 327	9,309.67	1 30.00-	9,279.67	01	2512	
MCBS C 376	1,128.00	1 3.00-	1,125.00	01	407-0270	
SJRF C 373	1,492.00	1 4.00-	1,488.00	01	2512	
JFCT2 C 374	2,002.60	1 5.40-	1,997.20	01	2512	
JFCI C 373	223.80	1 .60-	223.20	01	407-0240	
IDF C 371	741.00	1 2.00-	739.00	01	2512	
CJFS C 225	20.25	1 .09-	20.16	01	2512	
CJFC C 225	2.25	1 .01-	2.24	01	407-0240	
TPF C 309	618.00	1 2.00-	616.00	01	2512	
AF2 C 289	5,780.00	0	5,780.00	01	407-0240	
JCPT2 C 6	12.00	0	12.00	01	2512	
CVC C 6	90.00	0	90.00	01	2512	
CCC C 6	102.00	0	102.00	01	2512	
FA C 6	30.00	0	30.00	01	2512	
JCD C 3	0.75	0	.75	01	2512	
WRNTE C 103	4,956.11	1 20.00-	4,936.11	01	407-0240	
TP-L C 59	579.00	0	579.00	01	407-0240	
TP-S C 60	741.00	0	741.00	01	2512	
TP-L-J C 58	145.00	0	145.00	01	407-0260	
SPEX C 24	1,934.00	0	1,934.00	01	407-0290	
DSC C 39	386.10	1 9.90-	376.20	01	407-0240	
TLFTA1 C 110	2,155.85	0	2,155.85	01	2512	
TLFTA2 C 108	648.00	0	648.00	01	2517	
TLFTA3 C 109	434.89	0	434.89	01	407-0240	
JFCT C 2	6.80	0	6.80	01	2512	
COLAGY C 51	2,928.40	0	2,928.40	01	2513	
OP C 8	417.00	0	417.00	01	2516	
TXSBLT C 8	188.00	0	188.00	01	2515	
ACC C 1	20.00	0	20.00	01	407-0240	
AFC C 3	30.00	0	30.00	01	407-0240	
JCD2 C 3	1.50	0	1.50	01	2512	
CMI C 3	1.50	0	1.50	01	2512	
CS2 C 3	50.00	0	50.00	01	407-0280	
Total:	5822 72,346.85	19 355.70-	71,991.15			

City 32829
Courttech 149
Blod Security 112
Judge Col 145
omnibase 64
Child Safety 50
over pay 417
Coll 2928
State 32356

Cash Payments....+	\$66,696.75	
Bond Forfeited....+	\$0.00	
Bond Applied....+	\$5,403.40	
Payment Refunded.-	\$109.00-	
Fees/Fines Paid.==		\$71,991.15
Cash (Payments)....+	\$66,696.75	
Cash (Bonds).....+	\$4,153.40	
Total Cash Trans.==		\$70,850.15

Attachment: august municipal court report (1144 : August Municipal Court Report)

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 09/09/14 07:00 PM
Department: Library
Category: Report
Prepared By: Angie Lugo
Initiator: Angie Lugo
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1139)

DOC ID: 1139

August Library Report

Call with questions.

MONTHLY REPORT: ETHEL L. WHIPPLE MEMORIAL LIBRARY

**LOS FRESNOS CITY COUNCIL
AUGUST 2014**

**CITY MANAGER,
MAYOR, AND COUNCIL MEMBERS**

Attachment: AUG 2014 (1139 : August Library Report)

ETHEL L. WHIPPLE MEMORIAL LIBRARY
AUGUST 2014 MONTHLY REPORT

7.5.a

New Accounts		
Adult County	48	
Adult City	20	
Child City	0	
Child County	1	
Winter Resident	0	
Young Adult County	1	
Total	70	
Circulation by Patron Type		
Adult	1014	
Teen	24	
Child	223	
Total	1261	
Circulation by Material Type		
ADULT NONFICTION	67	
ADULT FICTION	142	
ADULT OVERS	0	
ADULT REFERENCE	0	
JUNIOR BIOGRAPHY	2	
EASY	143	
JUNIOR FICTION	237	
JUNIOR NONFICTION	50	
JUNIOR REFERENCE	0	
LANGUAGE BIOGRAPHY	1	
JUNIOR VIDEO	0	
LANGUAGE VIDEO	0	
NEW BOOK	62	
DVD	522	
DVD NONFICTION	0	
LANGUAGE EASY	17	
LANGUAGE FICTION	11	
LANGUAGE JUNIOR FICTION	14	
LANGUAGE NONFICTION	23	
LARGE PRINT	4	
LANGUAGE REFERENCE	0	

Attachment: AUG 2014 (1139 : August Library Report)

ETHEL L. WHIPPLE MEMORIAL LIBRARY
AUGUST 2014 MONTHLY REPORT

7.5.a

AUDIOBOOKS	0	
VHS	1	
ADULT BIOGRAPHY	6	
STORY COLLECTION	1	
LANGUAGE JUNIOR NONFICTION	4	
eBOOKS	60	
	1367	
New Material Added		
ADULT NONFICTION	4	
ADULT FICTION	3	
ADULT OVERS		
ADULT REFERENCE	2	
JUNIOR BIOGRAPHY		
EASY	17	
JUNIOR FICTION	28	
JUNIOR NONFICTION	4	
JUNIOR REFERENCE	1	
LANGUAGE BIOGRAPHY		
JUNIOR VIDEO		
LANGUAGE VIDEO		
NEW BOOK	19	
DVD	25	
DVD NONFICTION		
LANGUAGE EASY		
LANGUAGE FICTION	2	
LANGUAGE JUNIOR FICTION		
LANGUAGE NONFICTION	3	
LARGE PRINT		
LANGUAGE REFERENCE		
AUDIOBOOKS		
VHS		
LOST		
ADULT BIOGRAPHY	2	
STORY COLLECTION		
LANGUAGE JUNIOR NONFICTION	2	
eBOOKS	611	
TOTAL	723	
	LOGINS	TIME/HRS
WIFI USAGE	132	660
PATRON ACCESS USAGE	1620	1120

Attachment: AUG 2014 (1139 : August Library Report)

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 09/09/14 07:00 PM
Department: City Secretary
Category: Report
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1143)

DOC ID: 1143 A

August Fire Marshall's Report

Call with questions.



FIRE MARSHAL'S OFFICE
200 North Brazil.
Los Fresnos, Texas 78566
FIRE INSPECTION REPORT

MONTHLY INFORMATION REPORT
MONTH OF AUGUST 2014

<u>FIRES</u>	<u>INSIDE CITY</u>	<u>OUTSIDE CITY</u>
Business Structures	_____	_____
Dwellings	_____	_____
Mobile Homes	_____	9
Grass	_____	_____
Refuse	_____	_____
Incendiary or Suspicious Fires	_____	_____
Institutional	_____	1
Motor Vehicles	1	6
Rescue Calls	4	5
Other Calls	_____	_____
		26
TOTAL ALARMS		

MONTHLY FIRE PREVENION INSPECTIONS

Commercial Businesses	4	Institutions	3
Industrial Structures	_____	Homes	_____
Public Buildings	3	Apartments	_____
Hotels	_____		
TOTAL INSPECTIONS	10		

SCHOOL, HOSPITAL, and NURSING HOME FIRE DRILLS SUPERVISED _____

LECTURES-PRESENTATIONS MADE/FILMS SHOWN _____ TOTAL AUDIENCE _____

FIRES INVESTIGATED (ACCIDENTAL) _____ (INCENDIARY) _____

Gerardo Sheldon
FIRE MARSHAL, CITY OF LOS FRESNOS

Attachment: august fire report (1143 : August Fire Marshall's Report)

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 09/09/14 07:00 PM
Department: City Secretary
Category: Workshop
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1138)

DOC ID: 1138 A

Budget Workshop for Fiscal Year 2014-2015

We will continue to go through the budget. We will not go back on what we have covered in prior meetings unless you have a question. We will go over the Utility Fund Budget.