

City Council

200 North Brazil

Regular Meeting

Los Fresnos, TX 78566

<http://citylf.cloudaccess.net/en/>

~ Agenda ~

Tuesday, September 10, 2019

6:00 PM

City Hall

NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL OF THE CITY OF LOS FRESNOS PURSUANT TO CHAPTER 551, TITLE 5 OF THE TEXAS GOVERNMENT CODE, THE TEXAS OPEN MEETINGS ACT, WILL MEET ON TUESDAY, SEPTEMBER 10, 2019 AT 6:00 PM AT CITY HALL, 200 NORTH BRAZIL ST, LOS FRESNOS, TX 78566.

I. AGENDA

- A. Call meeting to order
- B. Invocation and Pledge of Allegiance
- C. Consent Agenda
 - 1. Consideration and ACTION to approve the minutes from August 13, 2019.
 - 2. Consideration and ACTION to approve a Proclamation designating October 6-12, 2019 as Fire Prevention Week and Firefighters Appreciation Week.
 - 3. Consideration and ACTION to surplus out the Senior Citizen Van and to authorize City Manager to sell to the highest bidder.
 - 4. Consideration and ACTION to approve the Los Fresnos CDC to participating in the Lower Rio Grande Valley Development Council ExploreRGV Regional Marketing Plan Contribution.
 - 5. Consideration and ACTION to approve the second reading of Ordinance 503 adopting the budgets for fiscal year 2019/2020.
 - 6. Consideration and ACTION to approve the second reading of Ordinance 504 approving the 2019 tax roll and levying municipal ad valorem taxes for the use, benefit and support of the City and directing the assessment and collection thereof.
- D. Visitors remarks-To speak you must sign in with the City Secretary prior to the meeting you have a limit of 3 minutes to speak.
- E. Action Items
 - 1. Consideration and ACTION to approve Resolution 14-2019 requesting financial assistance from the Texas Water Development Board for constructing various public improvements to the city's drinking water utility system; authorizing the city's financial advisors, bond counsel, and

- engineers to coordinate the submission of the application to the Texas Water Development Board; and other matters in connection therewith.
2. Consideration and ACTION to approve Resolution 15-2019 requesting financial assistance from the Texas Water Development Board for constructing various public improvements to the city's clean water utility system; authorizing the city's financial advisors, bond counsel, and engineers to coordinate the submission of the application to the Texas Water Development Board; and other matters in connection therewith.
 3. Consideration and ACTION to approve an amendment to the existing engineering contract with Guzman & Munoz Engineering and Work Authorization NO. 4 for the purpose to prepare the final plans and specifications, bid package along with construction services for the Texas Water Development Board 2019 SFY - DWSRF Project (water) that is within the funding requested by the City for construction.
 4. Consideration and ACTION to approve an amendment to the existing engineering contract with Guzman & Munoz Engineering and Work Authorization NO. 5 for the purpose to prepare the final plans and specifications, bid package along with construction services for the Texas Water Development Board 2019 SFY - CWSRF Project (sewer) that is within the funding requested by the City for construction.
 5. Consideration and ACTION to approve the bids received for the following: A. Pest Control B. Official Newspaper C. Lot Mowing D. Vehicle Maintenance/Oil Change E. Vehicle Washing F. Cleaning Supplies G. Chemicals H. Vehicle Tire Maintenance
 6. Consideration and ACTION to reappoint or appoint members to the Park Advisory Board.
 7. Consideration and ACTION to reappoint or appoint members to the Planning & Zoning Commission.
 8. Consideration and ACTION to reappoint or appoint of members to the Los Fresnos Housing Authority.
- F. Acknowledgement of City Manager's Report
1. City Manager Report A. Wastewater Plant Update B. Water Plant Update C. Water & Wastewater Engineering Study D. Whipple Road Wastewater Extension E. Nature Park F. Hike & Bike Trails G. CDBG Disaster Grant H. Henderson Road Project I. City Hall Project J. Update Planning & Zoning Ordinance K. Drainage Update
- G. Acknowledgement of Department Head Reports
1. Financial Report 1. Monthly 2. Year to Date 3. Sales Tax
 2. Public Works Report 1. Water and Wastewater Activity 2. Calls for Service 3. Building Permits 4. Recycling

3. Police Department 1. Arrests 2. Incidents 3. Accidents
4. Municipal Court 1. Monthly Report
5. Library Report 1. Monthly Report
6. Fire Marshal's Report 1. Monthly Report

H. Adjournment

This is to certify that I, Jacqueline Moya, posted this agenda on the front bulletin board of the City Hall on September 6, 2019 on or before 5:30 p.m. and it shall remain so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Jacqueline Moya, City Secretary

Persons with any disabilities that would like to attend meetings must notify City Secretary 24 hours in advance so that the City can make arrangements for that disabled person.

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 09/10/19 06:00 PM
Department: City Secretary
Category: Minutes
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:
DOC ID: 3188

SCHEDULED

ACTION ITEM (ID # 3188)

**Consideration and ACTION to approve the minutes from
August 13, 2019.**

I recommend approval.

City Council

200 North Brazil

Los Fresnos, TX 78566

<http://citylf.cloudaccess.net/en/>

Regular Meeting

~ Minutes ~

Tuesday, August 13, 2019

6:00 PM

City Hall

Agenda

A. Call meeting to order

Mayor Narvaez called the meeting to order at 6:00 p.m.

B. Invocation and Pledge of Allegiance

Mr. Milum gave the invocation and led the audience in the pledge of allegiance.

Consent Agenda

Mayor Narvaez asked if there were any questions or comments.

Council member Juan Munoz requested for consent item four and five be pulled for further discussion.

Council Member Swain Real arrived at 6:02 p.m.

Consideration and ACTION to approve the minutes from July 16, 2019.

Motion was made and seconded to approve the minutes from July 16, 2019.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Polo Narvaez, Mayor
SECONDER:	Yolanda H. Cruz, Councilwoman
AYES:	Munoz, Collinsworth, Herrera, Narvaez, Cruz, Real

Consideration and ACTION to approve the Quarterly Investment Portfolio Report ended as of June 30, 2019.

Motion was made and seconded to approve the Quarterly Investment Portfolio Report ended as of June 30, 2019.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Polo Narvaez, Mayor
SECONDER:	Yolanda H. Cruz, Councilwoman
AYES:	Munoz, Collinsworth, Herrera, Narvaez, Cruz, Real

Consideration and ACTION to approve Resolution 12-2019 accepting the work under contract with Castle Enterprises, LLC as being complete and in accordance with the plans, specifications, and all approved change orders.

Motion was made and seconded to approve Resolution 12-2019 accepting the work under contract with Castle Enterprises, LLC as being complete and in accordance with the plans, specifications, and all approved change orders.

Attachment: CC MINS AUGUST 13 2019 (3188 : Minutes)

RESULT: ADOPTED [UNANIMOUS]
MOVER: Polo Narvaez, Mayor
SECONDER: Yolanda H. Cruz, Councilwoman
AYES: Munoz, Collinsworth, Herrera, Narvaez, Cruz, Real

Consideration and ACTION to approve Resolution 13-2019 finding that AEP Texas Inc.'s requested increase to its electric transmission and distribution rates and charges within the city should be denied; finding that the city's reasonable rate case expenses shall be reimbursed by the company; finding that the meeting at which this resolution is passed is open to the public as required by law; requiring reimbursement of cities' rate case expenses; finding that the meeting at which this resolution is passed is open to the public as required by law; requiring notice of this resolution to the company and legal counsel.

Council member Juan Munoz asked Mr. Milum if he could explain the resolution. He asked if the city fell within the territory of AEP. Mr. Milum answered yes, we are in AEP service area.

Mayor Narvaez asked the council if there were any more questions and if Mr. Munoz was ok with the content of the resolution. Mr. Munoz answered yes.

Motion was made and seconded to approve Resolution 13-2019 finding that AEP Texas Inc.'s requested increase to its electric transmission and distribution rates and charges within the city should be denied; finding that the city's reasonable rate case expenses shall be reimbursed by the company; finding that the meeting at which this resolution is passed is open to the public as required by law; requiring reimbursement of cities' rate case expenses; finding that the meeting at which this resolution is passed is open to the public as required by law; requiring notice of this resolution to the company and legal counsel.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Joe Collinsworth, Councilman
SECONDER: Juan Munoz, Councilman
AYES: Munoz, Collinsworth, Herrera, Narvaez, Cruz, Real

Consideration and ACTION to approve the first reading of Ordinance 502 approving a negotiated resolution between the city and Texas Gas Service ("TGS" or "the company") regarding the company's April 30, 2019 cost of service adjustment ("COSA") filing; declaring existing rates to be unreasonable; adopting new tariffs that reflect rate adjustments consistent with the negotiated settlement and finding the rates to be set by the attached tariffs to be just and reasonable; providing for the recovery of the city's and TGS' reasonable and necessary rate case expenses; adopting a savings clause; determining that this ordinance was passed in accordance with the requirements of the Texas open meetings act; declaring an effective date; repealing any prior ordinances inconsistent with this ordinance and requiring delivery of this ordinance to the company's and the city's legal counsel.

Council member Juan Munoz asked if this was only to stop Texas Gas from raising the rates and the city would not be getting anything back. Mr. Milum explained that this was the acceptance of the negotiated settlement. He explained the process to the council.

Council member Joe Collinsworth asked how many butane tanks were in the city. Mr. Milum responded not many. Mr. Collinsworth asked if the city ever inspects them. Mr. Milum answered no they did not. Mr. Collinsworth asked if Mr. Milum thought the city needed to and stated what if they started rusting around the valve causing them to explode. Mr. Milum commented that the company that fills up the tanks are suppose to inspect the tanks. Mr. Collinsworth felt they did not care as long as they get paid. Council member Yolanda Cruz commented that in the past when she has had her propane tank filled the company will advise them if they have a leak or need something fixed before they can fill up the tank. Mr. Milum agreed and stated he could look into it.

Mayor Narvaez asked if there were any questions. There were no questions.

Motion was made and seconded to approve the first reading of Ordinance 502 approving a negotiated resolution between the city and Texas Gas Service ("TGS" or "the company") regarding the company's April 30, 2019 cost of service adjustment ("COSA") filing; declaring existing rates to be unreasonable; adopting new tariffs that reflect rate adjustments consistent with the negotiated settlement and finding the rates to be set by the attached tariffs to be just and reasonable; providing for the recovery of the city's and TGS' reasonable and necessary rate case expenses; adopting a savings clause; determining that this ordinance was passed in accordance with the requirements of the Texas open meetings act; declaring an effective date; repealing any prior ordinances inconsistent with this ordinance and requiring delivery of this ordinance to the company's and the city's legal counsel.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Juan Munoz, Councilman
SECONDER:	Joe Collinsworth, Councilman
AYES:	Munoz, Collinsworth, Herrera, Narvaez, Cruz, Real

Consideration and ACTION to approve a Memorandum of Understanding between the City of Los Fresnos and Research, Applied Technology, Education, and Service, INC. (RATES) D.B.A. RATES/RGV for representative appointment to the regional Lower Rio Grande Valley TPDES Stormwater Task Force.

Motion was made and seconded to approve a Memorandum of Understanding between the City of Los Fresnos and Research, Applied Technology, Education, and Service, INC. (RATES) D.B.A. RATES/RGV for representative appointment to the regional Lower Rio Grande Valley TPDES Stormwater Task Force.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Polo Narvaez, Mayor
SECONDER:	Yolanda H. Cruz, Councilwoman
AYES:	Munoz, Collinsworth, Herrera, Narvaez, Cruz, Real

Consideration and ACTION to approve an agreement for services to provide swimming lessons for the fiscal year 2018/2019 and the fiscal year 2019/2020.

Motion was made and seconded to approve an agreement for services to provide swimming lessons for the fiscal year 2018/2019 and the fiscal year 2019/2020.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Polo Narvaez, Mayor
SECONDER: Yolanda H. Cruz, Councilwoman
AYES: Munoz, Collinsworth, Herrera, Narvaez, Cruz, Real

Visitors remarks-To speak you must sign in with the City Secretary prior to the meeting you have a limit of 3 minutes to speak.

Manuel Abrego signed up to comment on action items 1,2&3. Mr. Abrego stated he wanted the council to know that he attended the CDC meeting where items 1,2&3 were discussed. He wanted the council to know that he feels these are good projects for Los Frensos and he supported the events. They bring in a lot of people to the city. He gave a brief history of the events and how it benefits the city. He thanked the council for the opportunity to speak.

Action Items

Consideration and ACTION to approve a service agreement with the Cameron County Fair & Livestock Show.

Valerie Arizmendi with the Cameron County Fair & Livestock Show introduced herself to the council. She gave the council a brief summary of her time with Fair and the plans they have to expand. She reported the number of entries for last years show, the events that take place at the event and where the donation go towards.

Ms. Arizmendi asked the council if they could consider to give the same amount so they can continue to support the kids. She stated they also are involved in the queens contest in January that is held in Los Fresnos. The winner will move on to be the representative at the Rodeo and she will receive a scholarship as well. She asked if the council had any questions and thanked them for their consideration.

Mayor Narvaez asked if there were any questions.

Mayor Narvaez motioned to approve the amount of \$5,500.

Council member Yolanda Cruz made the motion to approve the amount of \$6,000.

Mayor Narvaez withdrew his motion.

Motion was made and seconded to approve a service agreement with the Cameron County Fair & Livestock Show in the amount of \$6,000.

RESULT: ADOPTED [5 TO 1]
MOVER: Yolanda H. Cruz, Councilwoman
SECONDER: James Herrera, Councilman
AYES: Collinsworth, Herrera, Narvaez, Cruz, Real
NAYS: Juan Munoz

Consideration and ACTION to approve a service agreement for the Cowboy Cook Off.

Mike Todd with the Los Fresnos Rodeo Committee gave the council a flyer of the cook off along with a cover letter and the sponsorship sheet. Mr. Todd pointed out that the top half of the flyer had the cook off and the bottom half had the rodeo information which he would cover in the next item. Mr. Todd gave a brief summary of the cook off and explained the plans they had for this year's cook off. He asked the council to give the same sponsorship as last year, \$1,500. He explained the items that came with the sponsorship package.

Council member James Herrera asked how much of the sponsorship money goes to student scholarships. Mr. Todd explained the cook off event was under the rodeo. They have not made any money off the cook off but when they get to the point of making money it will go into the general fund of the rodeo and they do give away scholarships. He gave a few examples on the amount of scholarships that were awarded last year and other non-profit organization that were given money. Council member Herrera asked what the total was. Mr. Todd answered twenty something thousand.

Mayor Narvaez asked if there were any questions.

Motion was made and seconded to approve a service agreement for the Cowboy Cook Off in the amount of \$1,500.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Polo Narvaez, Mayor
SECONDER:	Yolanda H. Cruz, Councilwoman
AYES:	Munoz, Collinsworth, Herrera, Narvaez, Cruz, Real

Consideration and ACTION to approve a service agreement with the Los Fresnos Rodeo.

Mr. Todd handed out a cover letter, entry form and sponsorship information. He explained that the cover letter stated what the city sponsored last year.

He gave the council a brief summary on the outcome of the last rodeo that was held and the maintenance that has been done to the rodeo grounds. Mr. Todd explained the process that is taken when scholarships are awarded. He listed the different non profit organizations the rodeo has donated money to.

Mr. Todd asked the council if they had any questions.

Mayor Narvaez asked Mr. Milum if the amount given last year was \$13,500. Mr. Milum answered yes.

Motion was made and seconded to approve a service agreement for the Los Fresnos Rodeo in the amount of \$13,500.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	James Herrera, Councilman
SECONDER:	Joe Collinsworth, Councilman
AYES:	Munoz, Collinsworth, Herrera, Narvaez, Cruz, Real

Consideration and ACTION to approve allowing the local Mason's to have a cornerstone ceremony dedicating the new city hall.

Council member James Herrera asked the council if they would like an explanation because he was the one that brought the item up. Mayor Narvaez and Council member

Yolanda Cruz requested he explain because they were not too familiar with the topic. Council member James Herrera gave a brief history on the item and how the ceremony is held. Council member Swain Real asked who provides the stone. Mr. Herrera stated the masons will pay for the stone and organize the entire service. Mayor Narvaez asked if it would be done when they city has the grand opening for the new city hall. Mr. Milum answered stating it would be separate.

Motion was made and seconded to approve allowing the local Mason's to have a cornerstone ceremony dedicating the new city hall.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	James Herrera, Councilman
SECONDER:	Juan Munoz, Councilman
AYES:	Munoz, Collinsworth, Herrera, Narvaez, Cruz, Real

Consideration and ACTION to approve the 2019 Street Improvements.

Mayor Narvaez explained there was a list of streets that needed improvements in the council's packet. It was the Mayors understanding that there were enough funds to make improvements to most of the streets listed with one exception.

Mr. Milum explained that it depended on the Henderson Road Project and the funds used there. The estimate is \$1,000,000 to \$1,250,000. We hope it will come in less. If so that would leave \$750,000. Mr. Milum recommended the council approve a base bid without either #5, which is South Palma Street or #7 which is South Mesquite Street. Mr. Milum explained both streets were about the same cost and would bring it down to about the \$750,000 range. The streets would still be included as an alternate. Mr. Milum explained it would have to go to the TIRZ Board for final approval since it is funded through TIRZ funds.

Council member Juan Munoz asked how far it went into California Road. Mr. Milum explained to Mr. Munoz where the city limits ends on California Rd., approximately at the canal.

Mayor Narvaez commented that the good thing was that the TIRZ funds can be used for street improvements. The fund is growing.

Council member Yolanda Cruz asked Mr. Milum if West Second Street was where the school busses us park for Lopez-Riggins. Mr. Milum answered yes that was correct.

Motion was made and seconded to approve the 2019 Street Improvements with Palma Street as an alternate.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Swain Real, Councilman
SECONDER:	James Herrera, Councilman
AYES:	Munoz, Collinsworth, Herrera, Narvaez, Cruz, Real

Consideration and ACTION on a resolution 13-2019 to nominate a person for Position 9 on the Cameron Appraisal District Board of Directors.

Council member James Herrera commented that he would like to nominate David Woolverton from Port Isabel. Mr. Herrera stated the name was given to him because he

has had a lot of problems with the Cameron Appraisal District. Mr. Herrera described Mr. Woolverton as very knowledgeable, a representative for the people who don't know how to attack a problem when they are over taxed.

Mr. Milum explained to the council how the nomination is handled.

Motion was made and seconded to approve resolution 14-2019 to nominate David Woolverton for Position 9 on the Cameron Appraisal District Board of Directors.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	James Herrera, Councilman
SECONDER:	Swain Real, Councilman
AYES:	Munoz, Collinsworth, Herrera, Narvaez, Cruz, Real

Consideration and ACTION to approve ordinance 505 of the city of Los Fresnos, Texas adopting a water conservation plan and drought contingency plan: establishing criteria for the initiation and termination of drought response stages; establishing restrictions on certain water uses; establishing penalties for the violation of and provisions for enforcement of these restrictions' establishing procedures for granting variances; providing severability; repealing ordinance 455 and providing for an effective date.

Mayor Narvaez explained this was something the city needed because there have been time that the river levels have dropped considerably and certain steps need to be taken to insure that we do not run out of water.

Council member Juan Munoz asked if this ordinance would repeal ordinance 455. Mr. Milum answered this ordinance would replace 455.

Motion was made and seconded to approve ordinance 505 of the city of Los Fresnos, Texas adopting a water conservation plan and drought contingency plan: establishing criteria for the initiation and termination of drought response stages; establishing restrictions on certain water uses; establishing penalties for the violation of and provisions for enforcement of these restrictions' establishing procedures for granting variances; providing severability; repealing ordinance 455 and providing for an effective date.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	James Herrera, Councilman
SECONDER:	Swain Real, Councilman
AYES:	Munoz, Collinsworth, Herrera, Narvaez, Cruz, Real

Consideration and ACTION to acknowledge the Finance Director's certification of the estimated ad valorem tax collection rate for 2018 and the excess debt tax collections for 2018 tax year.

Mr. Milum explained that the state says these two items need to be mentioned because the city collects prior years debt in case somebody pays a bill from years ago. The estimated debt collections for 2018 is \$406,048 with no excess debt tax collections. The estimate excess fund balance for the debt fund is \$27,381.99.

Motion was made and seconded to acknowledge the Finance Director's certification of the estimated ad valorem tax collection rate for 2018 and the excess debt tax collections for 2018 tax year.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Polo Narvaez, Mayor
SECONDER: Yolanda H. Cruz, Councilwoman
AYES: Munoz, Collinsworth, Herrera, Narvaez, Cruz, Real

Consideration and ACTION to acknowledge the Cameron Appraisal District Chief Appraiser's certification of the 2019 tax roll.

Mayor Narvaez explained that the Net Taxable Value for 2019 was \$280,729,045 an increase of \$6,912,392 or 2.46%. There are 6 properties under protest for \$6,998,919 dealing with residential property, 78 new properties with a value of \$7,597,254 accounting for 55.49% of the increase. The amount of the increased values of existing properties is \$6,093,161, accounting for 44.51% of the increase.

Motion was made and seconded to acknowledge the Cameron Appraisal District Chief Appraiser's certification of the 2019 tax roll.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Polo Narvaez, Mayor
SECONDER: Swain Real, Councilman
AYES: Munoz, Collinsworth, Herrera, Narvaez, Cruz, Real

Consideration and ACTION to acknowledge the calculations of the City's Effective and Rollback Ad Valorem Tax Rate for tax year 2019 and for fiscal year 2019/2020.

Mr. Milum explained that there is a part in the state law that says the city needs to express to the public what the effective tax rate would be. He stated that an effective tax rate not counting the new properties but the existing properties from the previous year and the same properties this year if we taxed them what would be the rate. The rate last year was \$0.715. To get the same rate we would need to tax \$0.697821 which is more or less a \$0.02 difference. The states requires the city to make the public aware of that.

Mr. Milum continued to explained that second part was the rollback rate. If the city proposed in the budget to raise taxes above the \$0.715 the city could go to \$0.813033 before the public could call for a roll back election. If it would pass that the public did not want that tax rate the city would be required to drop it.

Mr. Milum explained that in the council's packet there are several worksheets that determine the rate.

Motion was made and seconded to acknowledge the calculations of the City's Effective and Rollback Ad Valorem Tax Rate for tax year 2019 and for fiscal year 2019/2020.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Polo Narvaez, Mayor
SECONDER: Joe Collinsworth, Councilman
AYES: Munoz, Collinsworth, Herrera, Narvaez, Cruz, Real

Consideration and ACTION to propose a tax rate for tax year 2019, take a record vote, if proposed tax rate exceeds the lower of the effective rate or rollback rate, and set dates for public hearings, if necessary.

Mr. Milum explained they based the budget to keep the tax rate the same at \$0.715 that is what it has been the last 12 years. This year will be the 13th year in a row. The effective tax rate is \$0.697821 the city will receive a bit more money in revenue, so the city will need to notify the public. Mr. Milum explained that if the council would like to proceed each council member would need to vote aye individually. Mr. Milum recommended the council approve the ad valorem property tax rate of \$0.715 per \$100 valuation for the 2019-2020 fiscal year budget and setting the 2 public hearings for Tuesday, August 20, and Tuesday, August 27, both at 6:00 pm at city hall.

All council members voted aye to set the tax rate at \$0.715 for tax year 2019 and the dates for the public hearings were set for Tuesday, August 20, and Tuesday, August 27, both at 6:00 pm at city hall.

RESULT: ADOPTED [UNANIMOUS]
AYES: Munoz, Collinsworth, Herrera, Narvaez, Cruz, Real

Acknowledgement of City Manager's Report

City Manager Report A. Wastewater Plant Update B. Water Plant Update C. Water & Wastewater Engineering Study D. Whipple Road Wastewater Extension E. Nature Park F. Hike & Bike Trails G. CDBG Disaster Grant H. Henderson Road Project I. City Hall Project J. Underground Canal K. Update Planning & Zoning Ordinance L. Drainage Update M. Street & Alley Paving N. Boys & Girls Club Quarterly Report

Mr. Milum reported that the sludge drying beds project at the waste water treatment plant was complete. Mr. Milum gave the council a brief update on the Henderson Rd project. The city has applied for a \$350,000 grant to improve drainage along the railroad tracks north of Canal Street and paving of East Tenth Street and part of Whipple Road due to problems during heavy rains in June of 2018. They did not approve the drainage part but did approve the paving. Mr. Milum advised the council all the alleys have been completed and the entrance to the post office is almost complete.

Council member Swain Real asked for an update on the new city hall. Mr. Milum stated it was going very good and the projected end date is the middle of October. Mr. Milum reminded the council that he is available to take any of them to view the progress. Council member Real asked what was the original projected date. Mr. Milum answered the middle to late August but there have been a lot of rain days.

Mayor Narvaez asked how the Hike & Bike Trail was going. Mr. Milum stated it was ready to go except for one portion along the Holiday Out. He is working with Holiday Out on a possible agreement.

Council member Joe Collinsworth asked what the deal was with the contractor building the canopy at Community Park. He feels they work for while and then they are gone. Mr. Milum advised Mr. Collinsworth that they were working on other projects.

Council member Juan Munoz asked if there was anything that could be done on the alley behind Cano's. Mr. Milum asked if he could address that when they discuss the CDC budget on the next item.

Mayor Narvaez asked if there were any more questions.

Motion was made and seconded to acknowledge the City Manager Report.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Joe Collinsworth, Councilman
SECONDER:	Polo Narvaez, Mayor
AYES:	Munoz, Collinsworth, Herrera, Narvaez, Cruz, Real

Acknowledgement of Department Head Reports

Financial Report 1. Monthly 2. Year to Date 3. Sales Tax

Motion was made and seconded to acknowledge the Financial Report.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Polo Narvaez, Mayor
SECONDER:	Swain Real, Councilman
AYES:	Munoz, Collinsworth, Herrera, Narvaez, Cruz, Real

Public Works Report 1. Water and Wastewater Activity 2. Calls for Service 3. Building Permits 4. Recycling

Motion was made and seconded to acknowledge the Public Works Report.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Polo Narvaez, Mayor
SECONDER:	Swain Real, Councilman
AYES:	Munoz, Collinsworth, Herrera, Narvaez, Cruz, Real

Police Department 1. Arrests 2. Incidents 3. Accidents

Motion was made and seconded to acknowledge the Police Report.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Polo Narvaez, Mayor
SECONDER:	Swain Real, Councilman
AYES:	Munoz, Collinsworth, Herrera, Narvaez, Cruz, Real

Municipal Court 1. Monthly Report

Motion was made and seconded to acknowledge the Municipal Court.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Polo Narvaez, Mayor
SECONDER: Swain Real, Councilman
AYES: Munoz, Collinsworth, Herrera, Narvaez, Cruz, Real

Library Report 1. Monthly Report

Motion was made and seconded to acknowledge the Library Report.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Polo Narvaez, Mayor
SECONDER: Swain Real, Councilman
AYES: Munoz, Collinsworth, Herrera, Narvaez, Cruz, Real

Fire Marshal's Report 1. Monthly Report

Motion was made and seconded to approve the Fire Marshal's Report.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Polo Narvaez, Mayor
SECONDER: Swain Real, Councilman
AYES: Munoz, Collinsworth, Herrera, Narvaez, Cruz, Real

Budget Workshop

Mayor Narvaez recessed the meeting at 7:05 p.m.

Mayor Narvaez called the meeting back to order at 7:16 p.m.

Budget Workshop

Mr. Milum explained that he was going to go over personnel, revenue and the CDC. He advised the council that the next meeting all department heads would attend the meeting and present their budget. As part of the budget there will be a public hearing first then the budget workshop.

Mr. Milum began with the personnel. He handed out a listing of the personnel with their pay for the last few years. He stated last year the personnel received a 3% cost of living increase and we are not projecting a raise this year. The only change requested is a part time janitorial position. Mr. Milum explained the need for the position and how the position would be funded. Mr. Milum asked the council if they had any question on the personnel. There was no questions.

Mr. Milum explained the next piece was the revenue. He explained what each column and row of the worksheet represented to the council. He went over each line item on the general fund budgets revenue for the fiscal year 2019/2020.

Council member Juan Munoz asked about the court security fees for the bailiff. He wanted to know if they were solely used for the bailiff. Mr. Milum answered yes and explained the job duties of the bailiff.

Mayor Narvaez asked Mr. Milum if the shooting range required a lot of up keep. Mr. Milum explained its usually around \$5,000 a year. This year because they plan to build a canopy over an area so the budget will be \$11,000.

Council member Joe Collinsworth asked if the city pays for the ammunition. Mr. Milum said yes for the Los Fresnos Police Officer only. Council member Collinsworth stated he was asking because he can hear the shots at his house and he wondered why they do so much rapid shooting when one well placed shot is just as good as 15. Mr. Milum stated he did not know the answer to that but he does know the police have a course they go through to qualify.

Mr. Milum gave a brief summary on the Community Development Corporations funding and what they are allowed to use it on. He went over the CDC budgets revenue and expenditures report for the fiscal year 2019/2020.

Mr. Milum addressed the question Mr. Munoz asked earlier in the meeting about paving the alley behind Cano's property by indicating that it will be included in the budget at \$60,000 for alley repairs.

Council member Swain Real asked if the CDC still had the business incentive grant program. Mr. Milum answered yes and gave a brief summary on the program.

RESULT: NO ACTION

Closed Session

Closed Session -Deliberation pursuant to Sections 551.072, Title 5 of the Texas Government Code, the Texas Open Meetings Act regarding the purchase, exchange, lease, or value of real property.

RESULT: WITHDRAWN

Open Session – Deliberation and possible action regarding the following:

Open Session - Deliberation pursuant to Sections 551.072, Title 5 of the Texas Government Code, the Texas Open Meetings Act regarding the purchase, exchange, lease, or value of real property.

RESULT: WITHDRAWN

K. Adjournment

The meeting was adjourned at 8:12 p.m.

Presiding Officer of the Council

Recorder

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 09/10/19 06:00 PM
Department: City Secretary
Category: Proclamation
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 3195)

DOC ID: 3195

**Consideration and ACTION to approve a Proclamation
designating October 6-12, 2019 as Fire Prevention Week and
Firefighters Appreciation Week.**

I recommend approval.

**CITY OF LOS FRESNOS
PROCLAMATION**

WHEREAS, firefighters are engaged in one of the most hazardous occupations in the United States;

WHEREAS, firefighters can, at any time and during any emergency, be called on to sacrifice their lives in the performance of their lifesaving duties;

WHEREAS, fires cause a staggering number of personal injuries and casualties to our citizens, as well as tremendous property damage and loss; and

WHEREAS, teaching appropriate fire safety behaviors to children has proven to save lives; and

WHEREAS, the Prevention Week campaign for 2019 is “Every Second Counts: Plan 2 Ways Out”; and

WHEREAS, said loss of life and destruction of property by fire can be reduced by focusing public attention upon facts about fires and fire prevention.

NOW, THEREFORE, the City of Los Fresnos City Council urges our citizens to carry the message of respect for firefighters to other citizens, and hope that the combined efforts of our fire department, public fire safety educators, school teachers, and others help to reduce the incidence of fire and thus reduce deaths, injuries, and property losses.

The City Council encourages our community to observe this week of October 6-12, 2019 as

**FIREFIGHTERS APPRECIATION WEEK
AND FIRE PREVENTION WEEK**

in the City of Los Fresnos.

Signed this 10th day of September, 2019.

Polo Narvaez, Mayor

ATTEST:

Jacqueline Moya, City Secretary

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 09/10/19 06:00 PM
Department: City Secretary
Category: Policy
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 3203)

DOC ID: 3203 A

Consideration and ACTION to surplus out the Senior Citizen Van and to authorize City Manager to sell to the highest bidder.

We surplus the vehicle, take bids and sell to the highest bidder. We will put in paper, social media and hopefully get good bids.

I recommend approval.

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 09/10/19 06:00 PM
Department: City Secretary
Category: Agreement
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 3193)

DOC ID: 3193 A

Consideration and ACTION to approve the Los Fresnos CDC to participating in the Lower Rio Grande Valley Development Council ExploreRGV Regional Marketing Plan Contribution.

See attached letter for explanation. This would be another tool in the tool box to expose Los Fresnos along with our region as folks look to travel in this area. The amount for Los Fresnos would be \$2,000. We will go to Explore RGV on the internet to show you what this is about.

I recommend approval.

Lower Rio Grande Valley Development Council



Mayor David Suarez, Weslaco Presiden
 Mayor Jim Darling, McAllen 1st Vice Presiden
 Judge Aurelio "Keter" Guerra, Willacy County 2nd Vice Presiden
 Mayor Ambrosio "Amos" Hernandez, Pharr Secretar
 Mayor Chris Boswell, Harlingen Treasure
 Hon. Norma G. Garcia, Member-at-Large Immediate Past Presiden

BOARD MEMBERS

David A. Garza
 Commissioner, Cameron County

David Fuentes
 Commissioner, Hidalgo County

Pilar Garza
 Commissioner, Alamo

Trey Mendez
 Mayor, Brownsville

Gilbert Enriquez
 Councilman, Edinburg

Yolanda H. Cruz
 Mayor Pro-tem, Los Fresnos

Rick Salinas
 Commissioner, Lyford

Henry Hinojosa
 Mayor, Mercedes

Norie Gonzalez Garza
 Mayor Pro-tem, Mission

Dave Kusch
 Mayor, Primera

Edward Gonzales
 Commissioner, Raymondville

Benjamin "Ben" Gomez
 Mayor, San Benito

Marco "Markie" Villegas
 Commissioner, San Juan

Veronica Gonzales
 UT Rio Grande Valley

Paul Hernandez
 South Texas College

Javier De Leon
 Texas State Technical College

Troy Allen
 Delta Lake Irrigation District

Ronald Mills
 Willacy County Navigation District

Celeste Sanchez
 Member-at-Large

Commissioner Jesse Zuniga
 Member-at-Large

Christina Patiño Houle
 Grassroots Organizations

EXECUTIVE DIRECTOR
 Ron Garza

August 13, 2019

City of Los Fresnos
 Mayor Polo Narvaez
 200 N. Brazil St.
 Los Fresnos, TX 78566

Dear Mayor Narvaez,

The Lower Rio Grande Valley Development Council (LRGVDC), through an initiative introduced by the Regional Large City Coalition, has been highly engaged in developing resources and marketing initiatives to promote tourism, increase economic activity, and enhance the overall perception of our region.

Specifically, the Large City Coalition began brainstorming the need for collaborative efforts towards regional marketing projects. To create a platform for these efforts, LRGVDC secured a grant-funded project called "ExploreRGV". ExploreRGV is a comprehensive, category-based asset map of the entire region featuring interactive maps, video vignettes, and marketing materials. Since project launch, ExploreRGV has been very well received through social media and organic growth and content-sharing.

During the last meeting of the Large City Coalition, it was recommended to proceed with a regional marketing plan through joint contributions. Though this would be one-time contribution, the effectiveness and impact would be measured and discussed to later determine if this would be a feasible annual project.

For fairness and equity, contribution requests will be made at the following levels:

- Over 50K Population: \$10,000
- 10-50K Population: \$5,000
- Under 10k Population: \$2,000

Not only will each city be able to utilize ExploreRGV for more exposure, we have designed some additional benefits for contributing partners.

Regional Marketing Plan

Page 2

August 13, 2019

Each contributing partner shall then be added to the newly created "**Featured City**" section of www.goexplorergv.com to further promote their city's assets. Additionally, each city will be provided a password to a portal enabling users to upload to a regional events calendar; a first of its kind. Lastly, each contributing city will appoint a voting member to the **Regional Travel & Tourism Advisory Committee**; a committee under LRGVDC governance that would be responsible for further collaborative initiatives and projects. LRGVDC has also reserved a \$20,000 one-time allocation to the regional marketing plan to further extend the capacity and impact.

We are very pleased to play a role in facilitating this collaborative effort. **Our intent is to gather contributions no later than Friday, September 13, 2019.** Should you have any questions, comments, or feedback, please do not hesitate to contact me.

Sincerely,



Ron Garza
Executive Director

CC: Mr. Mark Milum, City Manager

Attachment: LRGVDC MARKETING PLAN (3193 : LRGVDC-Marketing Plan Contribution)

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 09/10/19 06:00 PM
Department: City Secretary
Category: Ordinances
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ORDINANCE (ID # 3146)

DOC ID: 3146 A

**Consideration and ACTION to approve the second reading of
Ordinance 503 adopting the budgets for fiscal year
2019/2020.**

First reading was on Tuesday the September 3. There are no changes.

I recommend approval.

ORDINANCE NO. 503

**AN ORDINANCE ADOPTING THE BUDGET FOR THE CITY OF LOS
FRESNOS, TEXAS, FOR THE FISCAL YEAR OCTOBER 1, 2019 THROUGH
SEPTEMBER 30, 2020; PROVIDING FOR THE PUBLICATION AND
ORDAINING OTHER MATTERS RELATED TO THE FOREGOING.**

Was introduced and submitted to the City Council for passage and adoption after the second reading of the Ordinance. After presentation and discussion of the Ordinance, a motion was made by _____ that the Ordinance be finally passed and adopted in accordance with the City's Home Rule Charter. The motion was seconded by _____ and carried by the following vote:

Mayor Polo Narvaez	___ For ___ Against ___ Abstained
Mayor Pro-tem Yolanda H. Cruz	___ For ___ Against ___ Abstained
Councilmember Swain Real	___ For ___ Against ___ Abstained
Councilmember James Herrera	___ For ___ Against ___ Abstained
Councilmember Joe Collinsworth	___ For ___ Against ___ Abstained
Councilmember Juan Munoz	___ For ___ Against ___ Abstained

WHEREAS, the City Manager of the City of Los Fresnos has prepared and presented to the City Council a budget for the fiscal year October 1, 2019 through September 30, 2020; and

WHEREAS, workshops on said budget were called for on August 13, 2019, August 20, 2019, and a public hearing was held on September 3, 2019 at 6:00 p.m. by publication in a newspaper of general circulation at least ten days and not more than thirty days before the public hearings to be held at the City Hall in the City of Los Fresnos, Texas, where and when any and all interested persons might appear and be heard with reference to any item contained in said budget; and

WHEREAS, said public hearing was held on September 3, 2019 at the time and place aforesaid, and the said budget was discussed, and all interested persons were given an opportunity to be heard on any matter relative thereto, and all interested persons having appeared and been heard, and there be not other persons seeking to be heard with reference to any matter concerning said budget, the said public hearings were closed.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LOS FRESNOS, TEXAS:

SECTION 1. That the budget of the City of Los Fresnos, Texas for the fiscal year October 1, 2019 through September 30, 2020 will increase from last year's total property tax budget by \$ 45,451.99 or 2.38%.

SECTION 2. That the budget of the City of Los Fresnos, Texas for the fiscal year October 1, 2019 through September 30, 2020 is hereby adopted by this Ordinance. A summary of the budget adopted is hereby attached and incorporated herein as Exhibit A and the complete detail budget adopted by this Ordinance is incorporated hereby reference and shall be made available for public inspection at the Office of the City Secretary during regular business hours.

SECTION 3. That the City Council is authorized to amend the budget from time to time during the fiscal year should there be changes in revenues and expenditures according to law. An unanticipated need and an emergency shall be defined by and expenditures increased only upon a majority vote of the City Council.

SECTION 4. That once a month the Director of Finance shall present the City Council a written report showing the city's financial condition to date. Such report shall include the status of all revenues and expenditures of the city by each fund and department. The Director of Finance shall also present said report to the head of each city department.

INTRODUCED and APPROVED on the first reading this 3rd day of September, 2019.

APPROVED and PASSED on the second reading this 10th day of September, 2019 at a meeting of the City Council of the City of Los Fresnos, Texas, at which a quorum was present and which was held in accordance with the laws of the State of Texas.

CITY OF LOS FRESNOS

Polo Narvaez, Mayor

ATTEST:

Jacqueline Moya, City Secretary

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 09/10/19 06:00 PM
Department: City Secretary
Category: Ordinances
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ORDINANCE (ID # 3147)

DOC ID: 3147 A

Consideration and ACTION to approve the second reading of Ordinance 504 approving the 2019 tax roll and levying municipal ad valorem taxes for the use, benefit and support of the City and directing the assessment and collection thereof.

First reading was on Tuesday September 3. There are no changes.

I recommend approval.

ORDINANCE NO. 504

**AN ORDINANCE APPROVING THE TAX ROLL FOR 2019 AND LEVYING
MUNICIPAL AD VALOREM TAXES FOR THE USE, BENEFIT AND SUPPORT
OF THE MUNICIPAL GOVERNMENT OF THE CITY OF LOS FRESNOS,
TEXAS; AND DIRECTING THE ASSESSMENT AND COLLECTION
THEREOF.**

Was introduced and submitted to the City Council for passage and adoption after the second reading of the Ordinance. After presentation and discussion of the Ordinance, a motion was made by _____ that the Ordinance be finally passed and adopted in accordance with the City's Home Rule Charter. The motion was seconded by _____ and carried by the following vote:

Mayor Polo Narvaez	___ For	___ Against	___ Abstained
Councilmember Yolanda H. Cruz	___ For	___ Against	___ Abstained
Councilmember Swain Real	___ For	___ Against	___ Abstained
Councilmember James Herrera	___ For	___ Against	___ Abstained
Councilmember Joe Collinsworth	___ For	___ Against	___ Abstained
Councilmember Juan Munoz	___ For	___ Against	___ Abstained

WHEREAS, the City Council finds that the tax for the year 2019 herein after levied for current expenses of the City and the general improvements of the City and its property, must be levied to provide the revenue requirements of the budget for the ensuing year.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE
CITY OF LOS FRESNOS, TEXAS:**

SECTION 1. The Tax Appraisal Roll of the City of Los Fresnos for 2019, as heretofore approved and certified by the Cameron Appraisal District, is hereby approved, together with those supplemental rolls, which the Cameron Appraisal District deems necessary to complete the 2019 Certified Roll.

SECTION 2. For the current expenses of the City of Los Fresnos and for the general improvements of the City and its property, also known as maintenance and operations expenses, there is hereby levied and ordered to be assessed and collected for the year 2019, and for each year thereafter until it be otherwise provided and ordained, on all property situated within the limits of the City of Los Fresnos, and not exempt from taxation by valid laws, and ad valorem tax at the rate of \$0.5157 on the one hundred (\$100.00) dollars valuation of such property.

THE TOTAL TAX RATE WILL REMAIN THE SAME AS PREVIOUS YEARS.

SECTION 3. For the purpose of paying interest and providing a sinking fund for the payment of each issue of certificates of obligation issued for various municipal purposes

heretofore issued by the City of Los Fresnos, including the various installments of principal falling due during the ensuing year on certificates of obligation issued for such purposes, there is hereby levied and ordered to be assessed and collected for the year 2019 and for each year thereafter until it be otherwise provided and ordained, on all property situated within the limits of the City of Los Fresnos and not exempt from taxation by valid laws, an ad valorem tax at the rate of \$0.1993 on the one hundred (\$100.00) dollars valuation of such property.

SECTION 4. For the purpose of collecting ad valorem taxes levied and ordered to be assessed and collected for the year 2019, and for each year thereafter until it be otherwise provided and ordained, payment shall become due on the first day of October of the year for which the levy is made and may be paid up to and including the following January 31st, without penalty, and discounts shall be allowed on said taxes if paid as follows, to wit:

- (1) Three percent (3%) if payment is received in the month of October; and
- (2) Two percent (2%) if payment is received in the month of November; and
- (3) One percent (1%) if payment is received in the month of December; and
- (4) Gross amount without penalty is due in the month of January; and

If not paid before February 1, 2020 said taxes shall become delinquent and the following penalty shall be payable thereon, to wit:

	<u>PENALTY</u>	<u>INTEREST</u>	<u>TOTAL</u>
February 1	6%	1%	7%
March 1	7%	2%	9%
April 1	8%	3%	11%
May 1	9%	4%	13%
June 1	10%	5%	15%
July 1	12%	6%	18%
Each month thereafter		+1%	+1%

From February 1, 2020 delinquent tax accrues interest at a rate of one percent for each month or portion of a month the tax remains unpaid. Attorney fees may accrue as provided by law.

SECTION 5. The unpaid taxes on all years prior to 2019 shall continue to be delinquent as of February 1st of the year next succeeding the year for which such taxes were levied and assessed and shall be subject to penalty and interest as governed by Section 33.01, Texas Property Tax Laws, Annotated 1982.

SECTION 6. This Ordinance shall become effective immediately upon its passage.

INTRODUCED and APPROVED on the first reading this 3rd day of September, 2019.

APPROVED and PASSED on the second reading this the 10th day of September, 2019.

CITY OF LOS FRESNOS

Polo Narvaez, Mayor

ATTEST:

Jacqueline Moya, City Secretary

Attachment: ORDINANCE 504 ON ADOPTING TAX RATE 2019 (3147 : Tax Rate Ordinance)

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 09/10/19 06:00 PM
Department: City Secretary
Category: Resolutions
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 3204)

DOC ID: 3204 A

Consideration and ACTION to approve Resolution 14-2019 requesting financial assistance from the Texas Water Development Board for constructing various public improvements to the city's drinking water utility system; authorizing the city's financial advisors, bond counsel, and engineers to coordinate the submission of the application to the Texas Water Development Board; and other matters in connection therewith.

This is required by the Texas Water Development Board in order to apply for the water system upgrades we have been discussing.

I recommend approval.

RESOLUTION NO. 14-2019

A RESOLUTION REQUESTING FINANCIAL ASSISTANCE FROM THE TEXAS WATER DEVELOPMENT BOARD DRINKING WATER STATE REVOLVING FUND FOR CONSTRUCTING VARIOUS PUBLIC IMPROVEMENTS TO THE CITY'S UTILITY SYSTEM; AUTHORIZING THE CITY'S FINANCIAL ADVISORS, BOND COUNSEL, AND ENGINEERS TO COORDINATE THE SUBMISSION OF THE APPLICATION TO THE TEXAS WATER DEVELOPMENT BOARD; AND OTHER MATTERS IN CONNECTION THEREWITH

WHEREAS, the City of Los Fresnos, Texas (the *City*) deems it necessary to apply to the Texas Water Development Board (the *Board*) for financial assistance; and

WHEREAS, in accordance with the rules and regulations of the Board, which govern the procedures in making such an application, the governing body of the City is required to pass a resolution to accompany such application; now, therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LOS FRESNOS, TEXAS THAT:

1. It is hereby found and determined that the City cannot reasonably finance the proposed project without the financial assistance of the Board in the amount requested.

2. The City hereby requests that the Board grant financial assistance to the City in the amount not to exceed \$3,627,000 (as a loan or by the purchase of obligations of the City and the receipt of the largest amount of grant funds lawfully available from the Board) for constructing improvements to the City's utility system, as designed by the City's consulting engineer, and the purchase of the necessary land and rights-of-way relating to this project. These obligations may be issued by the City in one or more series.

3. The Mayor of the City is hereby authorized to execute and submit to the Board the application for such financial assistance, and the Mayor of the City, together with the bond counsel, financial advisors and consulting engineers named in such application, are authorized to appear before the Board in support of such application.

4. The Mayor of the City is further specifically authorized to make the required assurances to the Board in accordance with the rules, regulations, and policies of the Board.

5. A certified copy of this resolution (the *Resolution*) shall be attached to the application for financial assistance herein authorized to be prepared and submitted to the Board, and the City Secretary of the City is authorized and directed to prepare and certify such number of copies of this Resolution as may be required for purposes of supporting the submission of such application to the Board.

6. The City Council authorizes the Mayor or Mayor Pro Tem of the City Council or the City Secretary of the City, or the designee of any of the foregoing, to take all actions necessary to execute any necessary financial advisory contract with Estrada Hinojosa & Co., Inc., San

Antonio, Texas, as the financial advisor to the City (the *Financial Advisor*) and Guzman & Munoz Engineering and Surveying, Inc., as the engineer to the City (the *Engineer*). The City Council understands that under applicable federal securities laws and regulations that the City must have a contractual agreement with its Financial Advisor relating to the sale, issuance, and delivery of the Bonds. In addition, the City Council also authorizes the Mayor or Mayor Pro Tem of the City Council or the City Secretary of the City, or the designee of any of the foregoing, to take all actions necessary to execute any necessary engagement agreement with the Engineer and with Norton Rose Fulbright US LLP, as the bond counsel to the City (*Bond Counsel*). Execution of such engagement agreements also constitute a prerequisite to the City's filing of its application with the Board.

7. The recitals contained in the preamble hereof are hereby found to be true, and such recitals are hereby made a part of this Resolution for all purposes and are adopted as a part of the judgment and findings of the City.

8. All ordinances and resolutions, or parts thereof, which are in conflict or inconsistent with any provision of this Resolution are hereby repealed to the extent of such conflict, and the provisions of this Resolution shall be and remain controlling as to the matters resolved herein.

9. This Resolution shall be construed and enforced in accordance with the laws of the State of Texas and the United States of America.

10. If any provision of this Resolution or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this Resolution and the application of such provision to other persons and circumstances shall nevertheless be valid, and the City hereby declares that this Resolution would have been enacted without such invalid provision.

11. It is officially found, determined, and declared that the meeting at which this Resolution is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this Resolution, was given, all as required by Chapter 551, as amended, Texas Government Code.

12. This Resolution shall be in force and effect from and after its passage on the date shown below.

[The remainder of this page intentionally left blank]

PASSED, ADOPTED AND APPROVED on the 10th day of September, 2019.

CITY OF LOS FRESNOS, TEXAS

Mayor

Attest:

City Secretary

(CITY SEAL)

Attachment: Los Fresnos TWDB Resolution 14-2019 for Drinking Water (3204 : Resolution-14-2019)

NORTON ROSE FULBRIGHT

September 6, 2019

Via E-Mail

Mr. Pablo Garza
Finance Director
City of Los Fresnos, Texas
200 North Brazil
Los Fresnos, Texas 78566

Norton Rose Fulbright US LLP
Frost Tower
111 W. Houston Street, Suite 1800
San Antonio, Texas 78205
United States

Direct line +1 210 270 7158
arnold.cantu@nortonrosefulbright.com

Tel +1 210 224 5575
Fax +1 210 270 7205
nortonrosefulbright.com

Re: City of Los Fresnos, Texas - Texas Water Development Board Resolutions for Drinking Water and Clean Water Projects

Dear Pablo:

I enclose as Exhibit A to this letter the agenda items to be utilized in preparing the agenda for the September 10, 2019 regular meeting of the City Council. Thank you for ensuring that these agenda items are posted in accordance with the provisions of the Texas Open Meetings Act. I also enclose as Exhibit B the suggested motions for these items.

I also enclose draft copies of each of the Texas Water Development Board Resolutions for inclusion in the City Council's agenda packets. Please send any comments to these Resolutions to me as soon as possible so that it may be finalized.

Additionally, I enclose Exhibit A and Exhibit B in Word format for your convenience.

Thank you, in advance, for your prompt attention to this matter. If I can provide any additional assistance concerning this matter, please do not hesitate to contact me.

Very truly yours,



Arnold Cantu III

AC/jcq
Enclosures

cc: Mr. Mark Milum (City of Los Fresnos, Texas)
Mr. Don Gonzales (Estrada Hinojosa & Company, Inc.)
Mr. Andres Diamond-Ortiz (Estrada Hinojosa & Company, Inc.)
Mr. Humberto Colón (Estrada Hinojosa & Company, Inc.)
Mr. George W. Scofield (Firm)
Mr. W. Jeffrey Kuhn (Firm)
Mr. Clay Binford (Firm)
Ms. Stephanie V. Leibe (Firm)

Norton Rose Fulbright US LLP is a limited liability partnership registered under the laws of Texas.

82623382.1

Norton Rose Fulbright US LLP, Norton Rose Fulbright LLP, Norton Rose Fulbright Australia, Norton Rose Fulbright Canada LLP and Norton Rose Fulbright South Africa Inc are separate legal entities and all of them are members of Norton Rose Fulbright Verein, a Swiss verein. Norton Rose Fulbright Verein helps coordinate the activities of the members but does not itself provide legal services to clients. Details of each entity, with certain information, are available at nortonrosefulbright.com.

Mr. Pablo Garza
September 6, 2019
Page 2

^NORTON ROSE FULBRIGHT

Mr. Adam Harden (Firm)
Ms. Lauren N. Ferrero (Firm)
Mr. John D. Hall (Firm)
Mr. Matthew A. Lee (Firm)

Attachment: Los Fresnos Agenda Letter Clean water & drinking water 2019 (3204 : Resolution-14-2019)

EXHIBIT A

1. CONSIDERATION AND APPROVAL OF A RESOLUTION REQUESTING FINANCIAL ASSISTANCE FROM THE TEXAS WATER DEVELOPMENT BOARD FOR CONSTRUCTING VARIOUS PUBLIC IMPROVEMENTS TO THE CITY'S DRINKING WATER UTILITY SYSTEM; AUTHORIZING THE CITY'S FINANCIAL ADVISORS, BOND COUNSEL, AND ENGINEERS TO COORDINATE THE SUBMISSION OF THE APPLICATION TO THE TEXAS WATER DEVELOPMENT BOARD; AND OTHER MATTERS IN CONNECTION THEREWITH
2. CONSIDERATION AND APPROVAL OF A RESOLUTION REQUESTING FINANCIAL ASSISTANCE FROM THE TEXAS WATER DEVELOPMENT BOARD FOR CONSTRUCTING VARIOUS PUBLIC IMPROVEMENTS TO THE CITY'S CLEAN WATER UTILITY SYSTEM; AUTHORIZING THE CITY'S FINANCIAL ADVISORS, BOND COUNSEL, AND ENGINEERS TO COORDINATE THE SUBMISSION OF THE APPLICATION TO THE TEXAS WATER DEVELOPMENT BOARD; AND OTHER MATTERS IN CONNECTION THEREWITH

EXHIBIT B

1. I MOVE TO ADOPT A RESOLUTION A RESOLUTION REQUESTING FINANCIAL ASSISTANCE FROM THE TEXAS WATER DEVELOPMENT BOARD DRINKING WATER STATE REVOLVING FUND PROGRAM
2. I MOVE TO ADOPT A RESOLUTION A RESOLUTION REQUESTING FINANCIAL ASSISTANCE FROM THE TEXAS WATER DEVELOPMENT BOARD CLEAN WATER STATE REVOLVING FUND PROGRAM

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 09/10/19 06:00 PM
Department: City Secretary
Category: Resolutions
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 3205)

DOC ID: 3205 A

Consideration and ACTION to approve Resolution 15-2019 requesting financial assistance from the Texas Water Development Board for constructing various public improvements to the city's clean water utility system; authorizing the city's financial advisors, bond counsel, and engineers to coordinate the submission of the application to the Texas Water Development Board; and other matters in connection therewith.

This is required by the Texas Water Development Board in order to apply for the sewer system upgrades we have been discussing.

I recommend approval.

RESOLUTION NO. 15-2019

A RESOLUTION REQUESTING FINANCIAL ASSISTANCE FROM THE TEXAS WATER DEVELOPMENT BOARD CLEAN WATER STATE REVOLVING FUND FOR CONSTRUCTING VARIOUS PUBLIC IMPROVEMENTS TO THE CITY'S UTILITY SYSTEM; AUTHORIZING THE CITY'S FINANCIAL ADVISORS, BOND COUNSEL, AND ENGINEERS TO COORDINATE THE SUBMISSION OF THE APPLICATION TO THE TEXAS WATER DEVELOPMENT BOARD; AND OTHER MATTERS IN CONNECTION THEREWITH

WHEREAS, the City of Los Fresnos, Texas (the *City*) deems it necessary to apply to the Texas Water Development Board (the *Board*) for financial assistance; and

WHEREAS, in accordance with the rules and regulations of the Board, which govern the procedures in making such an application, the governing body of the City is required to pass a resolution to accompany such application; now, therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LOS FRESNOS, TEXAS THAT:

1. It is hereby found and determined that the City cannot reasonably finance the proposed project without the financial assistance of the Board in the amount requested.

2. The City hereby requests that the Board grant financial assistance to the City in the amount not to exceed \$1,600,000 (as a loan or by the purchase of obligations of the City and the receipt of the largest amount of grant funds lawfully available from the Board) for constructing improvements to the City's utility system, as designed by the City's consulting engineer, and the purchase of the necessary land and rights-of-way relating to this project. These obligations may be issued by the City in one or more series.

3. The Mayor of the City is hereby authorized to execute and submit to the Board the application for such financial assistance, and the Mayor of the City, together with the bond counsel, financial advisors and consulting engineers named in such application, are authorized to appear before the Board in support of such application.

4. The Mayor of the City is further specifically authorized to make the required assurances to the Board in accordance with the rules, regulations, and policies of the Board.

5. A certified copy of this resolution (the *Resolution*) shall be attached to the application for financial assistance herein authorized to be prepared and submitted to the Board, and the City Secretary of the City is authorized and directed to prepare and certify such number of copies of this Resolution as may be required for purposes of supporting the submission of such application to the Board.

6. The City Council authorizes the Mayor or Mayor Pro Tem of the City Council or the City Secretary of the City, or the designee of any of the foregoing, to take all actions necessary to execute any necessary financial advisory contract with Estrada Hinojosa & Co., Inc., San

Antonio, Texas, as the financial advisor to the City (the *Financial Advisor*) and Guzman & Munoz Engineering and Surveying, Inc., as the engineer to the City (the *Engineer*). The City Council understands that under applicable federal securities laws and regulations that the City must have a contractual agreement with its Financial Advisor relating to the sale, issuance, and delivery of the Bonds. In addition, the City Council also authorizes the Mayor or Mayor Pro Tem of the City Council or the City Secretary of the City, or the designee of any of the foregoing, to take all actions necessary to execute any necessary engagement agreement with the Engineer and with Norton Rose Fulbright US LLP, as the bond counsel to the City (*Bond Counsel*). Execution of such engagement agreements also constitute a prerequisite to the City's filing of its application with the Board.

7. The recitals contained in the preamble hereof are hereby found to be true, and such recitals are hereby made a part of this Resolution for all purposes and are adopted as a part of the judgment and findings of the City.

8. All ordinances and resolutions, or parts thereof, which are in conflict or inconsistent with any provision of this Resolution are hereby repealed to the extent of such conflict, and the provisions of this Resolution shall be and remain controlling as to the matters resolved herein.

9. This Resolution shall be construed and enforced in accordance with the laws of the State of Texas and the United States of America.

10. If any provision of this Resolution or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this Resolution and the application of such provision to other persons and circumstances shall nevertheless be valid, and the City hereby declares that this Resolution would have been enacted without such invalid provision.

11. It is officially found, determined, and declared that the meeting at which this Resolution is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this Resolution, was given, all as required by Chapter 551, as amended, Texas Government Code.

12. This Resolution shall be in force and effect from and after its passage on the date shown below.

[The remainder of this page intentionally left blank]

PASSED, ADOPTED AND APPROVED on the 10th day of September, 2019.

CITY OF LOS FRESNOS, TEXAS

Mayor

Attest:

City Secretary

(CITY SEAL)

Attachment: Los Fresnos TWDB Resolution 15-2019 for Clean Water (000000004) (3205 : Resolution-15-2019)

NORTON ROSE FULBRIGHT

September 6, 2019

Via E-Mail

Mr. Pablo Garza
Finance Director
City of Los Fresnos, Texas
200 North Brazil
Los Fresnos, Texas 78566

Norton Rose Fulbright US LLP
Frost Tower
111 W. Houston Street, Suite 1800
San Antonio, Texas 78205
United States

Direct line +1 210 270 7158
arnold.cantu@nortonrosefulbright.com

Tel +1 210 224 5575
Fax +1 210 270 7205
nortonrosefulbright.com

Re: City of Los Fresnos, Texas - Texas Water Development Board Resolutions for Drinking Water and Clean Water Projects

Dear Pablo:

I enclose as Exhibit A to this letter the agenda items to be utilized in preparing the agenda for the September 10, 2019 regular meeting of the City Council. Thank you for ensuring that these agenda items are posted in accordance with the provisions of the Texas Open Meetings Act. I also enclose as Exhibit B the suggested motions for these items.

I also enclose draft copies of each of the Texas Water Development Board Resolutions for inclusion in the City Council's agenda packets. Please send any comments to these Resolutions to me as soon as possible so that it may be finalized.

Additionally, I enclose Exhibit A and Exhibit B in Word format for your convenience.

Thank you, in advance, for your prompt attention to this matter. If I can provide any additional assistance concerning this matter, please do not hesitate to contact me.

Very truly yours,



Arnold Cantu III

AC/jcq
Enclosures

cc: Mr. Mark Milum (City of Los Fresnos, Texas)
Mr. Don Gonzales (Estrada Hinojosa & Company, Inc.)
Mr. Andres Diamond-Ortiz (Estrada Hinojosa & Company, Inc.)
Mr. Humberto Colón (Estrada Hinojosa & Company, Inc.)
Mr. George W. Scofield (Firm)
Mr. W. Jeffrey Kuhn (Firm)
Mr. Clay Binford (Firm)
Ms. Stephanie V. Leibe (Firm)

Norton Rose Fulbright US LLP is a limited liability partnership registered under the laws of Texas.

82623382.1

Norton Rose Fulbright US LLP, Norton Rose Fulbright LLP, Norton Rose Fulbright Australia, Norton Rose Fulbright Canada LLP and Norton Rose Fulbright South Africa Inc are separate legal entities and all of them are members of Norton Rose Fulbright Verein, a Swiss verein. Norton Rose Fulbright Verein helps coordinate the activities of the members but does not itself provide legal services to clients. Details of each entity, with certain information, are available at nortonrosefulbright.com.

Mr. Pablo Garza
September 6, 2019
Page 2

^NORTON ROSE FULBRIGHT

Mr. Adam Harden (Firm)
Ms. Lauren N. Ferrero (Firm)
Mr. John D. Hall (Firm)
Mr. Matthew A. Lee (Firm)

Attachment: Los Fresnos Agenda Letter Clean water & drinking water 2019 (3205 : Resolution-15-2019)

EXHIBIT A

1. CONSIDERATION AND APPROVAL OF A RESOLUTION REQUESTING FINANCIAL ASSISTANCE FROM THE TEXAS WATER DEVELOPMENT BOARD FOR CONSTRUCTING VARIOUS PUBLIC IMPROVEMENTS TO THE CITY'S DRINKING WATER UTILITY SYSTEM; AUTHORIZING THE CITY'S FINANCIAL ADVISORS, BOND COUNSEL, AND ENGINEERS TO COORDINATE THE SUBMISSION OF THE APPLICATION TO THE TEXAS WATER DEVELOPMENT BOARD; AND OTHER MATTERS IN CONNECTION THEREWITH
2. CONSIDERATION AND APPROVAL OF A RESOLUTION REQUESTING FINANCIAL ASSISTANCE FROM THE TEXAS WATER DEVELOPMENT BOARD FOR CONSTRUCTING VARIOUS PUBLIC IMPROVEMENTS TO THE CITY'S CLEAN WATER UTILITY SYSTEM; AUTHORIZING THE CITY'S FINANCIAL ADVISORS, BOND COUNSEL, AND ENGINEERS TO COORDINATE THE SUBMISSION OF THE APPLICATION TO THE TEXAS WATER DEVELOPMENT BOARD; AND OTHER MATTERS IN CONNECTION THEREWITH

EXHIBIT B

1. I MOVE TO ADOPT A RESOLUTION A RESOLUTION REQUESTING FINANCIAL ASSISTANCE FROM THE TEXAS WATER DEVELOPMENT BOARD DRINKING WATER STATE REVOLVING FUND PROGRAM
2. I MOVE TO ADOPT A RESOLUTION A RESOLUTION REQUESTING FINANCIAL ASSISTANCE FROM THE TEXAS WATER DEVELOPMENT BOARD CLEAN WATER STATE REVOLVING FUND PROGRAM

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 09/10/19 06:00 PM
Department: City Secretary
Category: Amendment
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 3199)

DOC ID: 3199 A

Consideration and ACTION to approve an amendment to the existing engineering contract with Guzman & Munoz Engineering and Work Authorization NO. 4 for the purpose to prepare the final plans and specifications, bid package along with construction services for the Texas Water Development Board 2019 SFY - DWSRF Project (water) that is within the funding requested by the City for construction.

The Council hired Guzman & Munoz Engineering to do an analysis of the water collection system throughout the City including upgrades to the water plant that are required by TCEQ. This was done with a grant and loan from TWDB. That project is complete. With that report and information the Council decided to solicit funds from TWDB for doing the most pressing needs. The estimated cost is \$3,700,000. The extension of this contract is to continue the process to get the funds approved, bid the project and oversee construction. The amounts are approved by TWDB. We are required to have this contract in place in order to apply for the funds.

I recommend approval.

ATTACHMENT "E"
WORK AUTHORIZATION FORM

CITY OF LOS FRESNOS
 PROFESSIONAL SERVICES CONTRACT
 WORK AUTHORIZATION NO. 4

THIS WORK AUTHORIZATION is made pursuant to the terms and conditions of the Professional Services Contract made by and between the City of Los Fresnos (hereinafter called "City" and Guzman & Munoz Engineering and Surveying, Inc. of Mercedes, Texas (hereinafter called "GMES").

PART 1. SCOPE OF WORK

The purpose of this Work Authorization No. 4 is for GMES to preparation the final Plans and Specifications for the Texas Water Development Board 2019 SFY – DWSRF Project into a bid package that is within the funding requested by the City for construction. This will require the deletion of some sections of the original scope of work designed by GMES and approved by TWDB for the proposed Project.

The scope of services to be provided by GMES is identified in ATTACHMENT "B" -Scope of Services to be provided by the GMES attached hereto.

PART 2. ESTIMATED COST

The estimated cost for services under this Work Authorization is \$335,000.00. This amount is based upon the costs outlined in the Estimated Fee Proposal attached hereto as ATTACHMENT "D".

PART 3. PAYMENT

Compensation and payment to GMES for the services established under this Work Authorization shall be made in accordance with Item No. 5 of the Professional Services Agreement and ATTACHMENT "D" of this Work Authorization.

PART 4. PERIOD OF SERVICE

This Work Authorization shall become effective on the date of final acceptance of the parties hereto, and terminate upon completion of project or as agreed by both parties hereto. Period of Service is outlined in ATTACHMENT "C", Work Schedule.

PART 5. RESPONSIBILITIES AND OBLIGATIONS

This Work Authorization does not waive the parties' responsibilities and obligations provided under the main Professional Services Agreement.

PART 6. ACKNOWLEDGEMENT AND CONFIRMATION

Acknowledgement and confirmation by the CLIENT as to the content and detail of this work authorization is granted by execution under Part 7 of this Work Authorization.

Attachment: DRINKING WATER GUZMAN AND MUNOZ (3199 : Guzman & Munoz Engineering)

ATTACHMENT "E" WORK AUTHORIZATION FORM
CITY OF LOS FRESNOS PROFESSIONAL SERVICES CONTRACT
WORK AUTHORIZATION NO. 4

PART 7. ACCEPTANCE AND APPROVAL

This Work Authorization is hereby accepted, approved by the **CLIENT** as indicated below and effective as of _____ day of _____, 2019.

ATTEST:

CITY OF LOS FRESNOS

By: _____

By: _____

Polo Narvaez, Mayor

ATTEST:

**GUZMAN & MUÑOZ ENGINEERING
AND SURVEYING, INC.**

By: _____

By: _____

Jose L. Muñoz, P.E., S.I.T., President

List of Attachments:

Attachment A -Services to be provided by the City

Attachment B -Services to be provided by GMES

Attachment C -Work Schedule

Attachment D -Estimated Fee Proposal

Attachment: DRINKING WATER GUZMAN AND MUNOZ (3199 : Guzman & Munoz Engineering)

ATTACHMENT "A"

SERVICES TO BE PROVIDED BY THE CITY

CONTRACT AMENDMENT (NO CHANGES)

The City Manager's Office will be responsible for the coordination of the projects with other segments of the City of Los Fresnos, and other City Departments, other entities' projects, and all private utilities. The following provides an outline of the services to be provided by the CITY in the development of the "Project(s)".

The CITY will provide to the ENGINEER the following:

- (1) Authorization to the ENGINEER to begin work in accordance with the Main Contract and subsequent Work Authorizations.
- (2) Payment for work performed by the ENGINEER, and accepted by the CITY in accordance with the Main Contract and subsequent Work Authorizations.
- (3) Assistance to the ENGINEER, as necessary, to obtain the required data and information from other local, regional, State and Federal agencies that the ENGINEER cannot easily obtain for relevant Work Authorizations.
- (4) Provide any available relevant data the CITY may have on file concerning the "Project(s)".
- (5) Provide timely reviews and decisions in response to the ENGINEER'S request for information and/or required submittals and deliverables for relevant Work Authorizations, in order for the ENGINEER to maintain the agreed-upon work schedule prepared in accordance with the relevant Work Authorization.
- (6) Attend and participate in progress meetings as required and as coordinated and conducted by the ENGINEER.
- (7) Attend all meetings as requested, which are coordinated and conducted by the ENGINEER.
- (8) Review and approve the "Project(s)" bidding and construction criteria.
- (9) Review and approve change orders for the "Project(s)" as may be required and prepared by the ENGINEER.
- (10) Review and approve contractors and engineers request for payments for the "Project(s)" as may be required, approved and prepared by the ENGINEER.

ATTACHMENT "B"

**SCOPE OF SERVICES TO BE PROVIDED BY THE ENGINEER
CONTRACT AMENDMENT**

The Engineer will provide timely and professional geotechnical investigations, design surveys, construction plans and technical specifications and contract documents, construction staking, operations and maintenance manuals, and other specific services as discussed below. The Engineer will provide a consistent quality of design and construction phase services for all of the project's components.

The scope of Engineering Services is expected to include:

- A. Attend pre-bid and pre-construction conferences with the City of Los Fresnos, Project Manager and other interested parties regarding the project.
- B. Determine the necessity for acquisition of any additional real property/easements/right-of-way for the project. If required, the Engineer will assist the City to obtain all necessary right-of-way and easements on behalf of the City pursuant to federal requirements acceptable to public funding agencies.
- C. Furnish and submit on behalf of the City the engineering data necessary for applications for routine permits by local, state and federal authorities (as distinguished from detailed applications and supporting documents for government grants-in aid, or for planning advances).
- D. Provide field surveys to collect information required for the design and complete related office computations and drafting.
- E. Perform geotechnical investigations such as auger borings, core borings, soil tests, or other subsurface explorations and laboratory testing and inspecting of samples or materials relevant to design and construction phase services.
- F. Prepare detailed construction plans, specifications and contract documents for the construction authorized by the City.
- G. Prepare estimates for probable construction cost of the authorized construction.
- H. Furnish the City with copies of approved contract documents including notices to bidders and proposal forms.
- I. Assist the City in the advertisement of the project for Bids.

ATTACHMENT "B"

**SCOPE OF SERVICES TO BE PROVIDED BY THE ENGINEER
CONTRACT AMENDMENT**

- J. Attend the bid opening and tabulate the bid proposals, analyze the responsiveness of the bidders and
- K. Prepare and coordinate approval of formal Contract Documents and coordinate issuance of Notice to Proceed from the TWDB.
- L. Provide field surveys and office computations for construction control staking, including the staking of bench marks and horizontal control references for the contractor to stake out work.
- M. Consult and advise with the City and Project Manager during construction; issue all instruction to the contractor requested by the City or Project Manager; and prepare and issue routine change orders with the City and Project Manager's approval. Prepare alternate designs or non-routine contract change orders that are necessary due to no fault of the Engineer and upon approval of the City, Project Manager and TWDB.
- N. Review samples, catalog data, schedules, shop drawings, laboratory, shop and mill tests of materials and equipment and other data which the contractor submits. The Engineer will review and approve, for conformance with the design concept all shop drawings and other submittals as required by the Contract Documents to be furnished by contractors.
- O. Obtain and review monthly and final estimates for payments to contractors, and furnish any recommended payments to contractors or suppliers to the City and the Project Manager; assemble written guarantees which may be required by the Contract Documents.
- P. Attend monthly meetings with City, Project Manager and TWDB during construction.
- Q. Prepare a plan of operations that meets applicable TWDB guidelines for submission to the City and the Project Manager before 50% of the construction of the project is complete.
- R. Prepare an operation and maintenance manual that meets applicable TWDB requirements before the construction of the project is 90% complete.
- S. Conduct, in the company of the City and Project Manager, a final inspection of the project for compliance with the Contract Documents, and submit recommendations concerning project status of City's final payment to the contractor. Prior to submission of recommendation for final payment on each contract, the Engineer will submit a certificate of substantial completion of work done under that contract to the City, Project Manager, TWDB and others as required.
- T. Revise the Contract Drawings (unless redrawing is required) from as-built drawings submitted by the contractor, to show the work as constructed. The Engineer will provide the City with one set of reproducible records (as-built) drawings and two sets of prints. Such drawings will be based on the resident project inspector's construction data and the construction records provided by the contractor during the construction.
- U. Coordinate approval and issuance of Certificate of Completion from the TWDB.

ATTACHMENT "B"
SCOPE OF SERVICES TO BE PROVIDED BY THE ENGINEER
CONTRACT AMENDMENT

- V. The Engineer will review the first year's operation of the project and revise the operations and maintenance manual for the project as necessary to accommodate actual operating expenses. Eleven months after initiation of the project operation the Engineer will advise the City in writing whether the project meets the project performance standards.
- W. The Engineer will coordinate with contractor and equipment vendors for training water treatment plant operating city personnel and prepare curricula and training material for operating personnel.
- X. The Engineer will reorganize and restructure the project plans and specifications to reduce or increase the scope of work as required to meet the funding requested monies. All changes shall be approved by the TWDB.

The City Manager will provide a scope of services for all assignments, which will be issued on a Work Authorization basis. Each Work Authorization will have its own general scope of services and deliverables.

The fee for each Work Authorization will be based upon actual hours expended times the agreed upon rates in **Attachment "D"**.

The City Manager will negotiate the scope, schedule, and cost for individual Work Authorization for services on an assignment-by-assignment basis during the term of the Agreement.

Special Considerations:

Assignments that may or will require the use of funds from the TWDB or other Federal Agencies and mayor will require the implementation of the Disadvantage Business Enterprise program requirements.

- A. Any loan award is contingent upon release of funds from the Texas Water Development Board (TWDB)
- B. This contract is subject to the Environmental Protection Agency's (EPA) "fair share policy", which includes EPA-approved "fair share goals" for Minority Business Enterprise (MBE and Women Business Enterprise (WBE) firms in the Construction, Supplies, Equipment, and Services procurement categories.

EPA's policy requires that applicants and prime contractors make a good faith effort to award fair share of contracts, subcontracts, and procurements to Minority Business Enterprise and Women Owned Business Enterprise firms. Although EPA's policy does not mandate that the fair share goals be achieved, it does require applicants and prime contractors to demonstrate use of the six affirmative steps. The current fair share goals for the State of Texas are as follows:

CATEGORY	MBE	WBE
CONSTRUCTION	12.94%	8.72%
SUPPLIES	9.68%	9.34%
EQUIPMENT	7.12%	5.39%
SERVICES	10.84%	5.72%

Documentation of applicable efforts will be required.

ATTACHMENT "C"
WORK SCHEDULE

A Work Schedule will be established for each Work Authorization using the format outlined below:

Work Authorization No. 4

Name of Project: Los Fresnos TWDB DWSRF Water Improvements

Duration of WA No. 4 Project: August 30, 2019 thru December 01, 2021

List of Individual Tasks: Date:

- | | |
|--------------------------------------|------------------|
| A. Application Process / Bidding | August 30, 2019 |
| B. Estimated Construction Start Date | December 1, 2019 |
| C. Estimated Construction End Date | December 1, 2021 |

**WORK AUTHORIZATION No. 4
ATTACHMENT "D"
ESTIMATED FEE PROPOSAL**

City of Los Fresnos -TWDB DWSRF Project – Water Treatment Plant Improvements

GMES TASK	Description of Work Task	Total Cost Per Task
1.	Prepare Funding application and all documents need for request for construction funding with TWDB	\$10,000
2.	Bidding and Awarding of Construction Contract with TWDB approval	\$15,000
3.	Provide an Owners Representative / inspector to perform as needed inspections, keep construction logs, provide recommendation on contractors request for payments, change orders, RFI's and material testing observation. Coordinate with City staff and plant operators and contractor on any construction issues with maintaining the plant operating.	\$230,000
4.	Provide field surveys and office computations for construction control staking, including the staking of bench marks and horizontal control references for the contractor to stake out work. Consult and advise with the City and TWDB during construction; issue all instruction to the contractor requested by the City or TWDB; and prepare and issue routine change orders with the City and TWDB approval. Prepare alternate designs or non-routine contract change orders that are necessary due to no fault of the Engineer and upon approval of the City and TWDB.	\$20,000
5.	Review samples, catalog data, schedules, shop drawings, laboratory, shop and mill tests of materials and equipment and other data which the contractor submits. The Engineer will review and approve, for conformance with the design concept all shop drawings and other submittals as required by the Contract Documents to be furnished by contractors.	\$15,000
6.	Prepare an operation and maintenance manual that meets applicable TWDB requirements before the construction of the project is 90% complete.	\$30,000
7.	Conduct, in the company of the City, Contractor and TWDB, a Pre-final and final inspection of the project for compliance with the Contract Documents, and submit recommendations concerning project status of City's final payment to the contractor. Prior to submission of recommendation for final payment on each contract, the Engineer will submit a certificate of substantial completion of work done under that contract to the City, Contractor, TWDB and others as required.	\$5,000
8.	Revise the Contract Drawings (unless redrawing is required) from as-built drawings submitted by the contractor, to show the work as constructed. The Engineer will provide the City with one set of reproducible records (as-built) drawings and two sets of prints. Such drawings will be based on the resident project	\$5,000

	inspector's construction data and the construction records provided by the contractor during the construction.	
9.	Coordinate approval and issuance of Certificate of Completion from the TWDB.	\$5,000
	Total For all Tasks	\$335,000.00

The cost per task is approximated, however the cost per all tasks is contractual and will be billed at the same percentage as the contractors' work completed to date on their invoices, other tasks will be billed as a percentage of their completion when billed.

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 09/10/19 06:00 PM
Department: City Secretary
Category: Amendment
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 3200)

DOC ID: 3200 B

Consideration and ACTION to approve an amendment to the existing engineering contract with Guzman & Munoz Engineering and Work Authorization NO. 5 for the purpose to prepare the final plans and specifications, bid package along with construction services for the Texas Water Development Board 2019 SFY - CWSRF Project (sewer) that is within the funding requested by the City for construction.

The Council hired Guzman & Munoz Engineering to do an analysis of the sewer collection system throughout the City including camera testing every line in the city, testing of the manholes, analyzing the lift stations and designing sewer collection to the west to FM 1575. This was done with a grant and loan from TWDB. That project is complete. With that report and information the Council decided to solicit funds from TWDB for doing the most pressing needs instead of all of the items that require attention over time. The items approved by the Council included sewer services to the west to FM 1575, upgrading all of our manholes and repairing 3 lift stations with an estimated cost of \$1,600,000. The extension of this contract is to continue the process to get the funds approved, bid the project and oversee construction. The amounts are approved by TWDB. We are required to have this contract in place in order to apply for the funds.

I recommend approval.

ATTACHMENT "E"
WORK AUTHORIZATION FORM

CITY OF LOS FRESNOS
 PROFESSIONAL SERVICES CONTRACT
 WORK AUTHORIZATION NO. 5

THIS WORK AUTHORIZATION is made pursuant to the terms and conditions of the Professional Services Contract made by and between the City of Los Fresnos (hereinafter called "City" and Guzman & Munoz Engineering and Surveying, Inc. of Mercedes, Texas (hereinafter called "GMES").

PART 1. SCOPE OF WORK

The purpose of this Work Authorization No. 5 is for GMES to preparation the final Plans and Specifications for the Texas Water Development Board 2019 SFY – CWSRF Project into a bid package that is within the funding requested by the City for construction. This will require the deletion of some sections of the original scope of work designed by GMES and approved by TWDB for the proposed Project.

The scope of services to be provided by GMES is identified in ATTACHMENT "B" -Scope of Services to be provided by the GMES attached hereto.

PART 2. ESTIMATED COST

The estimated cost for services under this Work Authorization is \$124,000.00. This amount is based upon the costs outlined in the Estimated Fee Proposal attached hereto as ATTACHMENT "D".

PART 3. PAYMENT

Compensation and payment to GMES for the services established under this Work Authorization shall be made in accordance with Item No. 5 of the Professional Services Agreement and ATTACHMENT "D" of this Work Authorization.

PART 4. PERIOD OF SERVICE

This Work Authorization shall become effective on the date of final acceptance of the parties hereto, and terminate upon completion of project or as agreed by both parties hereto. Period of Service is outlined in ATTACHMENT "C", Work Schedule.

PART 5. RESPONSIBILITIES AND OBLIGATIONS

This Work Authorization does not waive the parties' responsibilities and obligations provided under the main Professional Services Agreement.

PART 6. ACKNOWLEDGEMENT AND CONFIRMATION

Acknowledgement and confirmation by the CLIENT as to the content and detail of this work authorization is granted by execution under Part 7 of this Work Authorization.

Attachment: CLEAN WATER GUZMAN AND MUNOZ (3200 : Guzman & Munoz Engineering)

ATTACHMENT "E" WORK AUTHORIZATION FORM
CITY OF LOS FRESNOS PROFESSIONAL SERVICES CONTRACT
WORK AUTHORIZATION NO. 5

PART 7. ACCEPTANCE AND APPROVAL

This Work Authorization is hereby accepted, approved by the **CLIENT** as indicated below and effective as of _____ day of _____, 2019.

ATTEST:

CITY OF LOS FRESNOS

By: _____

By: _____

Polo Narvaez, Mayor

ATTEST:

**GUZMAN & MUÑOZ ENGINEERING
AND SURVEYING, INC.**

By: _____

By: _____

Jose L. Muñoz, P.E., S.I.T., President

List of Attachments:

Attachment A -Services to be provided by the City

Attachment B -Services to be provided by GMES

Attachment C -Work Schedule

Attachment D -Estimated Fee Proposal

Attachment: CLEAN WATER GUZMAN AND MUNOZ (3200 : Guzman & Munoz Engineering)

ATTACHMENT "A"

SERVICES TO BE PROVIDED BY THE CITY

CONTRACT AMENDMENT (NO CHANGES)

The City Manager's Office will be responsible for the coordination of the projects with other segments of the City of Los Fresnos, and other City Departments, other entities' projects, and all private utilities. The following provides an outline of the services to be provided by the CITY in the development of the "Project(s)".

The CITY will provide to the ENGINEER the following:

- (1) Authorization to the ENGINEER to begin work in accordance with the Main Contract and subsequent Work Authorizations.
- (2) Payment for work performed by the ENGINEER, and accepted by the CITY in accordance with the Main Contract and subsequent Work Authorizations.
- (3) Assistance to the ENGINEER, as necessary, to obtain the required data and information from other local, regional, State and Federal agencies that the ENGINEER cannot easily obtain for relevant Work Authorizations.
- (4) Provide any available relevant data the CITY may have on file concerning the "Project(s)".
- (5) Provide timely reviews and decisions in response to the ENGINEER'S request for information and/or required submittals and deliverables for relevant Work Authorizations, in order for the ENGINEER to maintain the agreed-upon work schedule prepared in accordance with the relevant Work Authorization.
- (6) Attend and participate in progress meetings as required and as coordinated and conducted by the ENGINEER.
- (7) Attend all meetings as requested, which are coordinated and conducted by the ENGINEER.
- (8) Review and approve the "Project(s)" bidding and construction criteria.
- (9) Review and approve change orders for the "Project(s)" as may be required and prepared by the ENGINEER.
- (10) Review and approve contractors and engineers request for payments for the "Project(s)" as may be required, approved and prepared by the ENGINEER.

ATTACHMENT "B"

**SCOPE OF SERVICES TO BE PROVIDED BY THE ENGINEER
CONTRACT AMENDMENT**

The Engineer will provide timely and professional geotechnical investigations, design surveys, construction plans and technical specifications and contract documents, construction staking, operations and maintenance manuals, and other specific services as discussed below. The Engineer will provide a consistent quality of design and construction phase services for all of the project's components.

The scope of Engineering Services is expected to include:

- A. Attend pre-bid and pre-construction conferences with the City of Los Fresnos, Project Manager and other interested parties regarding the project.
- B. Determine the necessity for acquisition of any additional real property/easements/right-of-way for the project. If required, the Engineer will assist the City to obtain all necessary right-of-way and easements on behalf of the City pursuant to federal requirements acceptable to public funding agencies.
- C. Furnish and submit on behalf of the City the engineering data necessary for applications for routine permits by local, state and federal authorities (as distinguished from detailed applications and supporting documents for government grants-in aid, or for planning advances).
- D. Provide field surveys to collect information required for the design and complete related office computations and drafting.
- E. Perform geotechnical investigations such as auger borings, core borings, soil tests, or other subsurface explorations and laboratory testing and inspecting of samples or materials relevant to design and construction phase services.
- F. Prepare detailed construction plans, specifications and contract documents for the construction authorized by the City.
- G. Prepare estimates for probable construction cost of the authorized construction.
- H. Furnish the City with copies of approved contract documents including notices to bidders and proposal forms.
- I. Assist the City in the advertisement of the project for Bids.

ATTACHMENT "B"

**SCOPE OF SERVICES TO BE PROVIDED BY THE ENGINEER
CONTRACT AMENDMENT**

- J. Attend the bid opening and tabulate the bid proposals, analyze the responsiveness of the bidders and
- K. Prepare and coordinate approval of formal Contract Documents and coordinate issuance of Notice to Proceed from the TWDB.
- L. Provide field surveys and office computations for construction control staking, including the staking of bench marks and horizontal control references for the contractor to stake out work.
- M. Consult and advise with the City and Project Manager during construction; issue all instruction to the contractor requested by the City or Project Manager; and prepare and issue routine change orders with the City and Project Manager's approval. Prepare alternate designs or non-routine contract change orders that are necessary due to no fault of the Engineer and upon approval of the City, Project Manager and TWDB.
- N. Review samples, catalog data, schedules, shop drawings, laboratory, shop and mill tests of materials and equipment and other data which the contractor submits. The Engineer will review and approve, for conformance with the design concept all shop drawings and other submittals as required by the Contract Documents to be furnished by contractors.
- O. Obtain and review monthly and final estimates for payments to contractors, and furnish any recommended payments to contractors or suppliers to the City and the Project Manager; assemble written guarantees which may be required by the Contract Documents.
- P. Attend monthly meetings with City, Project Manager and TWDB during construction.
- Q. Prepare a plan of operations that meets applicable TWDB guidelines for submission to the City and the Project Manager before 50% of the construction of the project is complete.
- R. Prepare an operation and maintenance manual that meets applicable TWDB requirements before the construction of the project is 90% complete.
- S. Conduct, in the company of the City and Project Manager, a final inspection of the project for compliance with the Contract Documents, and submit recommendations concerning project status of City's final payment to the contractor. Prior to submission of recommendation for final payment on each contract, the Engineer will submit a certificate of substantial completion of work done under that contract to the City, Project Manager, TWDB and others as required.
- T. Revise the Contract Drawings (unless redrawing is required) from as-built drawings submitted by the contractor, to show the work as constructed. The Engineer will provide the City with one set of reproducible records (as-built) drawings and two sets of prints. Such drawings will be based on the resident project inspector's construction data and the construction records provided by the contractor during the construction.
- U. Coordinate approval and issuance of Certificate of Completion from the TWDB.

ATTACHMENT "B"
SCOPE OF SERVICES TO BE PROVIDED BY THE ENGINEER
CONTRACT AMENDMENT

- V. The Engineer will review the first year's operation of the project and revise the operations and maintenance manual for the project as necessary to accommodate actual operating expenses. Eleven months after initiation of the project operation the Engineer will advise the City in writing whether the project meets the project performance standards.
- W. The Engineer will coordinate with contractor and equipment vendors for training water treatment plant operating city personnel and prepare curricula and training material for operating personnel.
- X. The Engineer will reorganize and restructure the project plans and specifications to reduce or increase the scope of work as required to meet the funding requested monies. All changes shall be approved by the TWDB.

The City Manager will provide a scope of services for all assignments, which will be issued on a Work Authorization basis. Each Work Authorization will have its own general scope of services and deliverables.

The fee for each Work Authorization will be based upon actual hours expended times the agreed upon rates in **Attachment "D"**.

The City Manager will negotiate the scope, schedule, and cost for individual Work Authorization for services on an assignment-by-assignment basis during the term of the Agreement.

Special Considerations:

Assignments that may or will require the use of funds from the TWDB or other Federal Agencies and mayor will require the implementation of the Disadvantage Business Enterprise program requirements.

- A. Any loan award is contingent upon release of funds from the Texas Water Development Board (TWDB)
- B. This contract is subject to the Environmental Protection Agency's (EPA) "fair share policy", which includes EPA-approved "fair share goals" for Minority Business Enterprise (MBE and Women Business Enterprise (WBE) firms in the Construction, Supplies, Equipment, and Services procurement categories.

EPA's policy requires that applicants and prime contractors make a good faith effort to award fair share of contracts, subcontracts, and procurements to Minority Business Enterprise and Women Owned Business Enterprise firms. Although EPA's policy does not mandate that the fair share goals be achieved, it does require applicants and prime contractors to demonstrate use of the six affirmative steps. The current fair share goals for the State of Texas are as follows:

CATEGORY	MBE	WBE
CONSTRUCTION	12.94%	8.72%
SUPPLIES	9.68%	9.34%
EQUIPMENT	7.12%	5.39%
SERVICES	10.84%	5.72%

Documentation of applicable efforts will be required.

ATTACHMENT "C"
WORK SCHEDULE

A Work Schedule will be established for each Work Authorization using the format outlined below:

Work Authorization No. 5

Name of Project: Los Fresnos TWDB CWSRF Wastewater Improvements

Duration of WA No. 5 Project: August 30, 2019 thru August 01, 2021

List of Individual Tasks: Date:

- | | |
|---|-------------------|
| A. Estimated Project Start Bidding Date | November 30, 2019 |
| B. Estimated Construction Start Date | February 1, 2020 |
| C. Estimated Construction End Date | August 1, 2021 |

WORK AUTHORIZATION No. 5
ATTACHMENT "D"
ESTIMATED FEE PROPOSAL

City of Los Fresnos -TWDB DWSRF Project – Water Treatment Plant Improvements

GMES TASK	Description of Work Task	Total Cost Per Task
1.	Prepare Funding application and all documents need for request for construction funding with TWDB	\$4,000
2.	Bidding and Awarding of Construction Contract with TWDB approval	\$6,000
3.	Provide an Owners Representative / inspector to perform as needed inspections, keep construction logs, provide recommendation on contractors request for payments, change orders, RFI's and material testing observation. Coordinate with City staff and plant operators and contractor on any construction issues with maintaining the plant operating.	\$84,000
4.	Provide field surveys and office computations for construction control staking, including the staking of bench marks and horizontal control references for the contractor to stake out work. Consult and advise with the City and TWDB during construction; issue all instruction to the contractor requested by the City or TWDB; and prepare and issue routine change orders with the City and TWDB approval. Prepare alternate designs or non-routine contract change orders that are necessary due to no fault of the Engineer and upon approval of the City and TWDB.	\$7,000
5.	Review samples, catalog data, schedules, shop drawings, laboratory, shop and mill tests of materials and equipment and other data which the contractor submits. The Engineer will review and approve, for conformance with the design concept all shop drawings and other submittals as required by the Contract Documents to be furnished by contractors.	\$5,000
6.	Prepare an operation and maintenance manual that meets applicable TWDB requirements before the construction of the project is 90% complete.	\$12,000
7.	Conduct, in the company of the City, Contractor and TWDB, a Pre-final and final inspection of the project for compliance with the Contract Documents, and submit recommendations concerning project status of City's final payment to the contractor. Prior to submission of recommendation for final payment on each contract, the Engineer will submit a certificate of substantial completion of work done under that contract to the City, Contractor, TWDB and others as required.	\$2,000
8.	Revise the Contract Drawings (unless redrawing is required) from as-built drawings submitted by the contractor, to show the work as constructed. The Engineer will provide the City with one set of reproducible records (as-built) drawings and two sets of prints. Such drawings will be based on the resident project inspector's construction data and the construction records	\$2,000

	provided by the contractor during the construction.	
9.	Coordinate approval and issuance of Certificate of Completion from the TWDB.	\$2,000
	Total For all Tasks	\$124,000.00

The cost per task is approximated, however the cost per all tasks is contractual and will be billed at the same percentage as the contractors' work completed to date on their invoices, other tasks will be billed as a percentage of their completion when billed.

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 09/10/19 06:00 PM
Department: City Secretary
Category: Agreement
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 3201)

DOC ID: 3201 B

Consideration and ACTION to approve the bids received for the following: A. Pest Control B. Official Newspaper C. Lot Mowing D. Vehicle Maintenance/Oil Change E. Vehicle Washing F. Cleaning Supplies G. Chemicals H. Vehicle Tire Maintenance

All of the bid tabulations are included in the attachment. We have selected the lowest bid. I recommend approval of the following:

- A. Pest Control - Edward's Pest Management
- B. Official Newspaper - Los Fresnos News
- C. Lot Mowing - Under Construction, while another firm is \$1 cheaper on the mowing of lots and weed eating and \$2 cheaper on the mowing of lots with no tractor access, the other firm is substantially more expensive on all other mowing so overall Under Construction comes out the cheapest for the City.
- D. Vehicle Maintenance/Oil Change - Hector's Shop
- E. Vehicle Washing - Under Construction
- F. Cleaning Supplies - Hillyard
- G. Chemicals - DPC Industries for Sulfur Dioxide and Chlorine Gas
Praxair for Calcium Hypochlorite, Acetylene, Oxygen, 3" Calcium Hypochlorite Tablets and Granulat Pool Shock
Valley Solvents for Sodium Bicarbonate, Sodium Hypochlorite and Hydrochloric Acid
Chemtrade for Caustic Soda 50%
Benntag for Liquid Alum Blend and Liquid Ammonium Sulfate
- H. Vehicle Tire Maintenance - Boswell Eliff Ford for Front End Alignment
La Hormiga for flat repairs and tire rotation and balancing

I recommend approval.

CITY OF LOS FRESNOS
PEST CONTROL BID TABULATIONS
2019-2020

BUILDING	SQUARE FOOTAGE	CURRENT	Edward's Pest Management	Eliz Termite & Pest Management
City Hall (NEW)	11,105		\$125.00	\$125.00
City Hall/Police Dept.	5,332	\$29.00	\$60.00	\$100.00
Alamo Warehouse	7,260		\$35.00	\$115.00
Community Center	5,136	\$29.00	\$29.00	\$100.00
Library	3,564	\$29.00	\$29.00	\$95.00
Animal Kennels	640	\$29.00	\$29.00	\$50.00
Service Center	1,073	\$29.00	\$29.00	\$60.00
Training Center	1,200	\$29.00	\$29.00	\$75.00

**CITY OF LOS FRESNOS
PEST CONTROL SERVICE AGREEMENT**

STATE OF TEXAS §
CITY OF LOS FRESNOS §

PARTIES

This AGREEMENT, entered into by and between the City of Los Fresnos and **Edward's Pest Management**. The City of Los Fresnos herein described as CITY and Edward's Pest Control Management referred to as CONTRACTOR.

PURPOSE

The purpose of this AGREEMENT is to establish an understanding and cooperation between the CITY and CONTRACTOR. The CITY is in need of a service contract for the purpose of pest control in city buildings.

AGREEMENT

Upon closing this service agreement, it is an understanding that the CITY determines the date and time pest control service shall be done. **All pest control shall be done on the first Thursday of each month and at City Hall/Police Department shall be done after 2:00 p.m.; Community Center after 3:30 p.m., Animal Kennels, Service Center, Training Center, and Library shall be done after 4:00 p.m.** The CONTRACTOR must provide the price that was submitted on bid as follows: \$125.00 for the New City Hall, \$60.00 for the City Hall/Police Department; \$35.00 for the Alamo Warehouse, \$29.00 for Community Center; \$29.00 for Animal Kennels, \$29.00 for Library, \$29.00 for Service Center, \$20.00 Community Park Pavilion, \$20.00 Memorial Park Pavilion, and \$29.00 for Training Center and not change the price for the period of this Agreement, which shall be for twelve (12) month period starting October 1, 2019 and ending September 30, 2020.

VIOLATIONS

The purpose of describing violations is to have a clear understanding between the CITY and CONTRACTOR of violation that may terminate the Agreement.

1. Failing to perform pest control on specified date.
2. Failing to perform pest control at specified times (approximately).
3. Failure to spray inside and outside of buildings.
4. Changing prices.
5. Failure to provide the City with a contact name and number between the hours of 8:00 a.m. and 5:00 p.m. Monday thru Friday.

TERM

The term of this Agreement will be from October 1, 2019 to September 30, 2020. However, either party may terminate Agreement upon thirty (30) day written notice.

Executed this 10th day of September, 2019.

CITY OF LOS FRESNOS

EDWARD'S PEST MANAGEMENT

Signature

Signature

Mark W. Milum, City Manager
Printed Name and Title

Printed Name and Title

Attachment: ALL Service Agreements (3201 : Maintenance Agreements 2019/2020)

**BID TABLUATION FOR OFFICIAL NEWSPAPER
2019-2020**

Advertisement	CURRENT COST	Los Fresnos News
Classified Ads	\$7.00/pci	\$7.00/pci
Legal Notices	\$7.00/pci	\$7.00/pci
Public Hearing Notices	\$7.00/pci	\$7.00/pci
pci = per column inch		

CITY OF LOS FRESNOS
OFFICIAL NEWSPAPER AGREEMENT

STATE OF TEXAS)
CITY OF LOS FRESNOS)(

PARTIES

This AGREEMENT, entered into by and between the City of Los Fresnos and The Los Fresnos News.
The City of Los Fresnos herein described as CITY and Los Fresnos News referred to as CONTRACTOR.

PURPOSE

The purpose of this Agreement is to establish an understanding and cooperation between the CITY and CONTRACTOR. The CITY is in need of a service contract for the purpose of being the Official Newspaper for the City of Los Fresnos.

AGREEMENT

Upon closing of this service agreement it is an understanding that the CITY will provide a copy of the ad to be printed by fax to the CONTRACTOR stating the date and number of times the ad is to run. Furthermore, it is an understanding that the CONTRACTOR must send a proof copy and price of ad to the City Secretary prior to the ad being run. CONTRACTOR must submit a Publisher's Affidavit, when requested along with an itemized statement at the end of each month. CONTRACTOR must provide the price that was submitted on bid of as follows: \$7.00 per column inch for classified ads, public hearing notices and legal notices and not change the price for the period of this Agreement, which shall be for a twelve (12) month period starting October 1, 2019 and ending September 30, 2020.

VIOLATIONS

The purpose of describing violations is to have a clear understanding between the CITY and CONTRACTOR of violations that may terminate the Agreement.

1. Failing to run ad as requested.
2. Failing to provide itemized list of ads run by the end of each month and copy of Publisher's Affidavit.
3. Failing to provide the City with a contact name and number between the hours of 8:00 a.m. and 5:00 p.m. Monday thru Friday.
4. Changing price.

TERM

The term of this Agreement will be from October 1, 2019 to September 30, 2020. However, either party may terminate Agreement upon thirty (30) day written notice.

Executed this 10th day of September, 2019.

CITY OF LOS FRESNOS

LOS FRESNOS NEWS

Signature

Signature

Mark W. Milum, City Manager
Printed Name and Title

Printed Name and Title

CITY OF LOS FRESNOS
LOT MOWING BID TABULATIONS
2019-2020

ITEM #	SERVICE REQUIRED	CURRENT	MH Mowing Service	Under Construction	Juan Hernandez
1	Lot Mowing	\$ 35.00	\$ 24.00	\$ 35.00	\$ 125.00
2	Lot Mowing (No Tractor Access)	\$ 40.00	\$ 28.00	\$ 40.00	\$ 100.00
3	Lot Mowing With House	\$ 40.00	\$ 38.00	\$ 40.00	\$ 100.00
4	Lot Mowing With House (No Tractor Access)	\$ 40.00	\$ 43.00	\$ 40.00	\$ 100.00
5	Tree Trimming (Per Tree)	NO CHARGE	\$ 15.00	No Charge when lot is being mowed per work order.	\$ 45.00
6	Weed Eating Per Lot	\$ 5.00	\$ 15.00	\$ 5.00	\$ 50.00
7	Alley & Right-of-Way Per Linear Foot (20 Foot Wide)	1.00 PER FOOT	\$ 20.00	\$1.00 per linear foot	\$ 50.00
8	Per Acre (Light)	\$ 25.00	\$ 60.00	\$ 25.00	\$ 100.00
9	Per Acre (Medium)	\$ 35.00	\$ 80.00	\$ 35.00	\$ 150.00
10	Per Acre (Heavy)	\$ 50.00	\$ 100.00	\$ 50.00	\$ 200.00

**CITY OF LOS FRESNOS
HEALTH/CODE ENFORCEMENT**

STATE OF TEXAS)
CITY OF LOS FRESNOS)

PARTIES

This AGREEMENT, entered into by and between the City of Los Fresnos and Under Construction. The City of Los Fresnos herein described as CITY and Under Construction referred to as CONTRACTOR.

PURPOSE

The purpose of this Agreement is to establish an understanding and cooperation between the CITY and CONTRACTOR. The CITY is in need of a service contract for the purpose of cutting overgrown grassy lots, weed eating and trimming trees of residence and business that is not in compliance with City Ordinances. Additionally, the CITY requests a service agreement for the purpose of cutting grass and trimming trees in City owned alleys and rights-of-way.

AGREEMENT

Upon closing this service agreement, it is an understanding that the CITY will provide a work order to the CONTRACTOR with lots and/or tree trimming that are in violation of City Ordinance and is in need of being cut or City alleys and right-of-ways that need to be cut or trees trimmed. Furthermore, it is an understanding that the CONTRACTOR must complete the work order within five (5) days of the date that the CONTRACTOR receives the work order. CONTRACTOR must submit an itemized list of lots mowed and trees trimmed and of City owned alleys, rights-of-way and tree trimmed within five (5) days after mowing has been completed. It is also an understanding that the CONTRACTOR along with cutting overgrown grass will trim trees and place them on the lot behind the curb. CONTRACTOR must provide a separate set price for lot cutting and tree trimming and cutting of City owned alleys and rights-of-way and tree trimming and not change price for the period of this Agreement; which shall be for a twelve (12) month period starting October 1, 2019 and ending September 30, 2020. Prices will be \$35.00 lot cutting, \$40.00 lot mowing no tractor access, \$40.00 lot with house, \$40.00 lot mowing with house no tractor access, no charge for tree trimming when lot is being mowed per work order, \$5.00 per lot for weed eating, and \$1.00 per linear foot for alley and ROW. Per Acre (light) \$25.00, per acre (medium) \$35.00, per acre (heavy) \$50.00.

VIOLATIONS

The purpose of describing violations is to have a clear understanding between the CITY and CONTRACTOR of violations that may terminate the Agreement.

1. Failing to comply with work order within five (5) days.
2. Failing to provide itemized list of work completed within five (5) days.
3. Failing to trim trees and place next to curb.
4. Failing to provide the City with a contact name and number between the hours of 8:00 a.m. and 5:00 p.m. Monday through Friday.
5. Changing prices.

TERM

The term of this Agreement will be from October 1, 2019 to September 30, 2020. However, either party may terminate Agreement upon thirty (30) day written notice.

EXECUTED this 10th day of September, 2019.

CITY OF LOS FRESNOS

UNDER CONSTRUCTION

Signature

Signature

Mark W. Milum, City Manager
Printed Name and Title

Printed Name and Title

Attachment: ALL Service Agreements (3201 : Maintenance Agreements 2019/2020)

CITY OF LOS FRESNOS
VEHICLE MAINTENANCE/OIL CHANGE BID TABULATIONS
2019-2020

	CURRENT	Hectors Shop	Boswell Elliff Ford
1. Passenger Vehicles/SUV/Trucks			
A. Oil Change (Max 6 quarts), Oil Filter Change, Air filter Change, Lube Visual Inspection on Hose & Belts, Synthetic Oil Change	\$45.00	\$45.00	\$56.95
B. Standard Labor rate per hour for repairs	\$40.00	\$45.00	\$115.00
C. Computer Diagnostic	\$25.00	\$25.00	\$115.00
D. Materials/Parts cost plus _____%	10%	10%	30%
2. Heavy Duty Trucks/Vans (PK-101,RD 162,WS-091,SC-081)			
A. Oil Change(Max 7 quarts), Oil Filter Change, Air filter Change, Lube Visual Inspection on Hose & Belts, Synthetic Oil Change	\$45.00	\$45.00	N/A
B. Standard Labor rate per hour for repairs	\$40.00	\$45.00	
C. Computer Diagnostic	\$25.00	\$25.00	
D. Materials/Parts cost plus _____%	10%	10%	
3. Tractors/Backhoe (RD-165,WS-051)			
A. Oil Change (Max 9 quarts), Oil Filter Change, Air filter Change, Lube Visual Inspection on Hose & Belts, Synthetic Oil Change		TBD	
B. Standard Labor rate per hour for repairs		TBD	N/A
C. Computer Diagnostic		25%	
D. Materials/Parts cost plus _____%		10%	
4. Sweeper (RD-141), F250 (WS-064)			
A. Oil Change (Max 15 quarts), Oil Filter Change, Air filter Change, Lube Visual Inspection on Hose & Belts, Synthetic Oil Change		TBD	\$135.00
B. Standard Labor rate per hour for repairs		TBD	\$115.00
C. Materials/Parts cost plus _____%		10%	30%
5. Lawn Mower/Light Tractor/Small Tractor/Jetter			
A. Oil Change (Max 2-4 quarts), Oil Filter Change, Air filter Change, Lube Visual Inspection on Belts, Synthetic Oil Change	\$10.00	TBD	
B. Standard Labor rate per hour for repairs	\$30.00	45%	N/A
C. Materials/Parts cost plus _____%	10%	10%	
6. Welding			
A. Standard Labor rate per hour for repairs	\$40.00	40%	N/A
B. Materials/Parts Cost plus _____%	10%	10%	

CITY OF LOS FRESNOS
VEHICLE MAINTENANCE AGREEMENT
OIL CHANGE/MAINTENANCE

STATE OF TEXAS)
CITY OF LOS FRESNOS)

PARTIES

This AGREEMENT, entered into by and between the City of Los Fresnos and Hector's Muffler Shop. The City of Los Fresnos herein described as CITY and Hector's Muffler Shop referred to as CONTRACTOR.

PURPOSE

The purpose of this Agreement is to establish an understanding and cooperation between the CITY and CONTRACTOR. The CITY is in need of a service contract for the purpose of oil change and maintenance service.

AGREEMENT

Upon closing of this service agreement it is an understanding that the CITY will provide a work order to the CONTRACTOR with the vehicle number and a brief description of what work needs to be completed. Furthermore, it is an understanding that the CONTRACTOR must complete the work order within two (2) days of the date that the CONTRACTOR receives the work order. CONTRACTOR must submit an itemized list of work completed on each vehicle within five (5) days after work has been completed. CONTRACTOR must provide the price that was submitted on bid of SEE ATTACHED LIST, and not change the price for the period of this Agreement, which shall be for a twelve (12) month period starting October 1, 2019 and ending September 30, 2020.

VIOLATIONS

The purpose of describing violations is to have a clear understanding between the CITY and CONTRACTOR of violations that may terminate the Agreement.

1. Failing to comply with work order within two (2) days.
2. Failing to provide itemized list of work completed within five (5) days.
3. Failing to provide the City with a contact name and number between the hours of 8:00 a.m. and 5:00 p.m. Monday thru Friday.
4. Changing price.
5. Unsatisfactory work.

TERM

The term of this Agreement will be from October 1, 2019 to September 30, 2020. However, either party may terminate Agreement upon thirty (30) day written notice.

Executed this 10th day of September 2019.

CITY OF LOS FRESNOS

HECTOR'S MUFFLER SHOP

Signature

Signature

Mark W. Milum, City Manager
Printed Name and Title

Printed Name and Title

Attachment: ALL Service Agreements (3201 : Maintenance Agreements 2019/2020)

CITY OF LOS FRESNOS
CAR WASH BID TABULATIONS
2019-2020

DEPT	CITY ID	YEAR	MAKE	MODEL	LICENSE	VEHICLE ID	Current		Under Construction		Lema Power wash		Under Pressure Professionals		Javier Garcia	
							MONTHLY	WAX	DETAIL	MONTHLY	WAX	DETAIL	MONTHLY	WAX	DETAIL	MONTHLY
Police	PD-191	2019	Polaris	Sportsman 570		4XAS5EE576KAZ76359										
Police	PD-192	2019	Polaris	Sportsman 570		4XAS5EE576KAZ76359										
Police	PD-061	2006	Ford	F-150 Pickup (E)	BE4-8457	1FTRX12W36K622186	\$ 17.00		\$ 10.00	\$ 17.00	\$ 15.00	\$ 15.00	\$ 10.00	\$ 18.00	\$ 21.00	\$ 9.75
Police	PD-063	2006	Ford	Charger	BZF-2892	2B3KA43G36KH491305	\$ 16.00	\$ 15.00	\$ 17.00	\$ 15.00	\$ 20.00	\$ 20.00	\$ 17.00	\$ 18.00	\$ 20.00	\$ 16.75
Police	PD-131	2013	Dodge	Tahoe	113-5457	1GNLC2E00DR228971	\$ 17.00	\$ 17.00	\$ 17.00	\$ 17.00	\$ 20.00	\$ 20.00	\$ 17.00	\$ 18.00	\$ 21.00	\$ 16.75
Police	PD-132	2015	Chevrolet	Interceptor Sedan	116-1939	1FAHP3MK9FG12428	\$ 16.00	\$ 15.00	\$ 16.00	\$ 15.00	\$ 20.00	\$ 20.00	\$ 16.00	\$ 16.00	\$ 20.00	\$ 15.75
Police	PD-153	2015	Ford	Interceptor Sedan	123-9023	1FAHP2MK1FG189169	\$ 16.00	\$ 15.00	\$ 16.00	\$ 15.00	\$ 20.00	\$ 20.00	\$ 16.00	\$ 16.00	\$ 20.00	\$ 15.75
Police	PD-161	2016	Ford	Expedition	HBW-1690	1FJAJU1FT0GFE3261	\$ 17.00	\$ 17.00	\$ 17.00	\$ 17.00	\$ 20.00	\$ 20.00	\$ 17.00	\$ 18.00	\$ 21.00	\$ 16.75
Police	PD-163	2016	Dodge	Journey	HMB-3231	3C4PDCAB8G1238959	\$ 16.00	\$ 15.00	\$ 16.00	\$ 15.00	\$ 20.00	\$ 20.00	\$ 16.00	\$ 16.00	\$ 20.00	\$ 15.75
Police	PD-184	2016	Dodge	Journey	HMB-3230	3C4PDCAB8G1238961	\$ 16.00	\$ 15.00	\$ 16.00	\$ 15.00	\$ 20.00	\$ 20.00	\$ 16.00	\$ 16.00	\$ 20.00	\$ 15.75
Police	PD-185	2016	Ford	Interceptor Sedan	136-5912	1FAHP2MK9G150980										
Police	PD-191	2019	Ford	F-150 Pickup (E)	LHW-1612	1FTEW1C52K6C16375										
Police	PD-192	2019	Ford	F-150 Pickup (E)	LHW-0669	1FTEW1C54K6C16376										
Police	PD-193	2019	Ford	Explorer	139-0888	1FM5K8AR0KGB55195										
Environmental	EV-151	2015	Pro	Recycling Trailer	902-2214	1P9RG2116EA277830	\$ 10.00		\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00	\$ 12.00			
Environmental	EV-152	2015	Pro	Recycling Trailer	902-2213	1P9RG2116EA277829	\$ 10.00		\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00	\$ 12.00			
Environmental	EV-161	2016	Ford	F-150 Super Cab 4X4	134-6678	1FTEQ1E7GKF34022	\$ 17.00	\$ 17.00	\$ 17.00	\$ 17.00	\$ 20.00	\$ 20.00	\$ 17.00	\$ 18.00	\$ 21.00	\$ 16.75
Parks	PK-061	2006	Ford	F-150 Pickup	123-8015	1FTRF12246NB66949	\$ 17.00	\$ 17.00	\$ 17.00	\$ 17.00	\$ 20.00	\$ 20.00	\$ 17.00	\$ 18.00	\$ 21.00	\$ 16.75
Parks	PK-101	2010	Ford	F-250 Pickup	107-4421	1FTNF2A59AEB17168	\$ 17.00	\$ 17.00	\$ 17.00	\$ 17.00	\$ 20.00	\$ 20.00	\$ 17.00	\$ 18.00	\$ 21.00	\$ 16.75
Parks		2014	John Deere	Z-920 M (48)		1TC920MAJEX020125	\$ 10.00		\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00	\$ 12.00			
Streets		1987	Big Tex	10' Utility Trailer	902-2211	4K9AX1010V1A21766	\$ 5.00		\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00			
Streets		2011	CM	16' Utility Trailer	902-2212	5VNBU1620BT089737	\$ 5.00		\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00			
Streets	RD-141	2014	Isuzu	435 Sweeper	111-7019	JALESN163E7902684	\$ 15.00	\$ 17.00	\$ 17.00	\$ 17.00	\$ 20.00	\$ 20.00	\$ 15.00	\$ 17.00	\$ 20.00	\$ 16.75
Streets	RD-161	2016	John Deere	5065E		1PY5065ELCF145738	\$ 10.00		\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00	\$ 12.00			
Streets	RD-162	2016	Ford	F-350 Flat Bed	134-6666	1FDRF3G66G6A69808	\$ 17.00	\$ 17.00	\$ 17.00	\$ 17.00	\$ 20.00	\$ 20.00	\$ 17.00	\$ 18.00	\$ 21.00	\$ 16.75
Utility	WS-031	2003	Koati	LB 1914 Tractor (DSL)		3040-0009	\$ 10.00		\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00	\$ 12.00			
Utility	WS-051	2005	John Deere	310 G Backhoe (DSL)		T0310G3X950500	\$ 10.00		\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00	\$ 12.00			
Utility	WS-061	2006	Ford	F-150 Pickup (E)	116-1954	1FTRX12W06NA12235	\$ 17.00	\$ 17.00	\$ 17.00	\$ 17.00	\$ 20.00	\$ 20.00	\$ 17.00	\$ 18.00	\$ 21.00	\$ 16.75
Utility	WS-062	2006	Ford	F-150 Pickup (E)	116-1956	1FTRX12W06NA12236	\$ 17.00	\$ 17.00	\$ 17.00	\$ 17.00	\$ 20.00	\$ 20.00	\$ 17.00	\$ 18.00	\$ 21.00	\$ 16.75
Utility	WS-063	2006	Ford	F-150 Pickup (E)	116-1955	1FTRF12206NB66950	\$ 17.00	\$ 17.00	\$ 17.00	\$ 17.00	\$ 20.00	\$ 20.00	\$ 17.00	\$ 18.00	\$ 21.00	\$ 16.75
Utility	WS-064	2006	Ford	F-250 Pickup (Diesel)	123-7975	1FTSW21P66EA89891	\$ 17.00	\$ 17.00	\$ 17.00	\$ 17.00	\$ 20.00	\$ 20.00	\$ 17.00	\$ 18.00	\$ 21.00	\$ 16.75
Utility	WS-071	2007	Ford	F-150 Pickup	123-8002	1FTRF12257KD33061	\$ 17.00	\$ 17.00	\$ 17.00	\$ 17.00	\$ 20.00	\$ 20.00	\$ 17.00	\$ 18.00	\$ 21.00	\$ 16.75
Utility	WS-081	2009	Ford	F-250 Pickup	131-7891	1EDNE20598EA41010	\$ 17.00	\$ 17.00	\$ 17.00	\$ 17.00	\$ 20.00	\$ 20.00	\$ 17.00	\$ 18.00	\$ 21.00	\$ 16.75
Utility	WS-131	2013	Ford	F150 Pickup	111-6984	1FTMF1C0M1DKF74993	\$ 17.00	\$ 17.00	\$ 17.00	\$ 17.00	\$ 20.00	\$ 20.00	\$ 17.00	\$ 18.00	\$ 21.00	\$ 16.75
Utility	WS-132	2013	US Jetting	Sewer Machine	902-2192	1U9FS132D0A044652	\$ 10.00		\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00	\$ 12.00			
Utility	WS-181	2018	John Deere	Z-930 M (60)		1TC930MCEY022963	\$ 10.00		\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00	\$ 12.00			
Utility	WS-181	2018	Ford	F-150 Pickup (E)	136-5927	1FTEW1E52JKC93423	\$ 17.00	\$ 17.00	\$ 17.00	\$ 17.00	\$ 20.00	\$ 20.00	\$ 17.00	\$ 18.00	\$ 21.00	\$ 16.75
Senior Citizens	SC-081	2008	Ford	Van	116-1959	1FBSS31L78DA08201	\$ 17.00	\$ 17.00	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00	\$ 18.00	\$ 18.00	\$ 21.00	\$ 16.75

CITY OF LOS FRESNOS
VEHICLE WASHING, VACUUMING AND OTHER DETAIL SERVICE AGREEMENT

STATE OF TEXAS §
CITY OF LOS FRESNOS §

PARTIES

This AGREEMENT entered into by and between the City of Los Fresnos and **Under Construction**. The City of Los Fresnos herein described as CITY and Under Construction referred to as CONTRACTOR.

PURPOSE

The purpose of this AGREEMENT is to establish an understanding and cooperation between the CITY and CONTRACTOR. The CITY is in need of a service contract for the purpose of washing, vacuuming and other detail service for all city vehicles.

AGREEMENT

Upon closing of this service agreement it is an understanding that the will provide a work sheet to the CONTRACTOR with the vehicle number, make, model, license and account. There are twelve (12) copies of the work sheet attached to this agreement. CONTRACTOR must fill out a work sheet each month and turn in to City Hall when all work is completed. CONTRACTOR must provide the price that was submitted on bid **SEE ATTACHED LIST** which shall be for a twelve (12) month period starting October 1, 2019 and ending September 30, 2020.

VIOLATIONS

The purpose of describing violations is to have a clear understanding between the CITY and CONTRACTOR of violations that may terminate the Agreement.

1. Failure to comply with work.
2. Failure to provide itemized list of work completed within five (5) days.
3. Changing price.
4. Unsatisfactory work.
5. Failure to provide the City with a contact name and number between the hours of 8:00 a.m. and 5:00 p.m. Monday thru Friday.

TERM

The term of this Agreement will be from October 1, 2019 to September 30, 2020. However, either party may terminate Agreement upon thirty (30) day written notice.

Executed this 10th day of September, 2019.

CITY OF LOS FRESNOS

UNDER CONSTRUCTION

Signature

Signature

Mark W. Milum, City Manager
Printed Name and Title

Printed Name and Title

Attachment: ALL Service Agreements (3201 : Maintenance Agreements 2019/2020)

**CITY OF LOS FRESNOS
CLEANING SUPPLIES BID TABULATIONS
2019-2020**

Item Description	Qty per Case	HILLYARD
10 oz Styro Cups	1,000	\$23.48
24" x 33" bags (16 gallon)	1000	\$18.24
33" x 40" bags (33 gallon)	250	\$15.80
35 qrt Mop Bucket w/ringer	1	\$52.88
38" x 58" bags (60 gallon)	100	\$27.48
Ajax or generic equivalent (21 oz powder)	24	\$35.52
Angle Brooms	12	\$92.88cs
Bathroom tissue	80	\$39.80
Bleach (gallon)	6	\$16.08
Brown multi fold towels	4000	\$18.90
Dust Mop Frame 5" X 24"	12	\$31.2cs
Dust Mop Refill 5" X 24"	1	\$5.74ea
Fabuloso or generic equivalent (gallon)	4	\$28.50
Furniture polish (approx 16 oz)	12	\$34.08
Glass Cleaner (gallon)	4	\$20.40
Hand soap (800ml)	12	\$27.56
Jr Jumbo Tissue	12	\$26.99
Lobby Dust Pan	1	\$9.95
Lysol or geneneric equivalent (approx 16 oz)	12	\$36.24
Regular Mop Head Refills	1	\$2.58
Mops	1	\$8.38
Non Acid Bowl Cleaner (quart)	12	\$25.96
Palmolive dish soap or generic equivalent (32oz quart bottle)	4	\$42.88
Scott Brite		\$4.40
Stainless Steel Cleaner	12	\$43.20
Urinal Screen	12	\$9.48
White Roll Towels	30	\$24.86

Attachment: ALL Service Agreements (3201 : Maintenance Agreements 2019/2020)

**CITY OF LOS FRESNOS
CLEANING SUPPLIES AGREEMENT**

STATE OF TEXAS)
CITY OF LOS FRESNOS)

PARTIES

This AGREEMENT, entered into by and between the City of Los Fresnos and **HILLYARD**. The City of Los Fresnos herein described as CITY and Hillyard referred to as CONTRACTOR.

PURPOSE

The purpose of this Agreement is to establish an understanding and cooperation between the CITY and CONTRACTOR. The CITY is in need of a service contract for the purpose of supplying cleaning supplies.

AGREEMENT

Upon closing of this service agreement it is an understanding that the CITY will provide a purchase order to the CONTRACTOR with the amount of cleaning supplies needed. Furthermore it is an understanding that the CONTRACTOR must complete the work order within two (2) days of the date that the CONTRACTOR receives the purchase order. CONTRACTOR must submit an itemized list of cleaning supplies delivered. CONTRACTOR must provide an invoice and statement at the end of each month to the CITY. CONTRACTOR must provide the price that was submitted on bid **SEE ATTACHED LIST** and not change the price for the period of this Agreement, which shall be for a twelve (12) month period starting October 1, 2019 and ending September 30, 2020.

VIOLATIONS

The purpose of describing violations is to have a clear understanding between the CITY and CONTRACTOR of violations that may terminate the Agreement.

1. Failing to comply with work order within two (2) days.
2. Failing to provide an invoice and statement at the end of each month.
3. Failing to provide the City with a contact name and number between the hours of 8:00 a.m. and 5:00 p.m. Monday thru Friday.
4. Changing prices.
5. Unsatisfactory delivery.

TERM

The term of this Agreement will be from October 1, 2019 through September 30, 2020. However, either party may terminate Agreement upon thirty (30) day written notice.

Executed this 10th day of September, 2019.

CITY OF LOS FRESNOS

HILLYARD

Signature

Signature

Mark W. Milum, City Manager

Printed Name and Title

Printed Name and Title

Attachment: ALL Service Agreements (3201 : Maintenance Agreements 2019/2020)

BID TABULATION ON CHEMICAL BIDS
2019-2020

CHEMICAL	CONTAINER	CURRENT PRICE	DPC	Praxair	Airegas	Valley Solvents	Chemtrade	Brenntag	AmChem
Sulfur Dioxide	150 Pound Cylinder	\$185/cyl plus 5% HAZMAT fee and 5% fuel charge on total before \$10 rental charge per cylinder.	\$189/cyl plus 5% Fuel SC, \$0.25 per cylinder Hazmat Fee, \$10 per month cylinder rental fee		\$215/cyl Hazmat,Rental,Delivery energy surcharges apply				
Chlorine Gas	150 Pound Cylinder	\$165/cyl plus 5% HAZMAT fee and 5% fuel charge on total before \$10 rental charge per cylinder.	\$169/cyl plus 5% Fuel SC, \$0.25 per cylinder Hazmat Fee, \$10 per month cylinder rental fee		\$325/cyl Hazmat,Rental,Delivery energy surcharges apply				
Caustic Soda 50%	3,000 Gal. Bulk	\$0.2225/lb				\$0.2190/lb	\$0.1935/lb		\$0.35/lb
Liquid Alum	6,000 Gal. Bulk	\$0.0884/lb					\$0.0995/lb	\$0.0973/lb	
Blend	55 Gallon Drum	\$0.2545/lb				\$0.3350/lb	\$0.28/lb	\$0.2317/lb	
Liquid Ammonium Sulfate	50 Pound Bag	\$17.75/bag plus \$30 fuel & environmental fee per invoice				\$29.25/bag			\$32.00/bag
Sodium Bicarbonate	55 Gallon Drum	\$118.25/drum plus \$30 fuel & environmental fee per invoice				\$129.25/ drum		\$245.00/drum	\$256.00/drum
Sodium Hypochlorite	55 Gallon Drum	\$190/drum plus \$30 fuel & environmental fee per invoice				\$195.00/drum		\$195.73/drum	\$328.00/drum
Hydrochloric Acid	55/100 Pound Bucket	\$1.85/lb		\$1.5574/lb		\$2.15/lb			\$1.97/lb
Calcium Hypochlorite	100cf Cylinder	\$76.66/cyl plus \$14.55 delivery fee, \$9.95 HAZMAT fee/delivery, and \$7.00 fuel charge/delivery		\$35.00/cyl Rent \$0.313 PER DAY \$0.95 COC FEE	\$45.00/cyl Hazmat,Rental,Delivery energy surcharges apply				
Acetylene (welding)	125cf Cylinder	\$21.12/cyl plus \$14.55 delivery fee, \$9.95 HAZMAT fee/delivery, and \$7.00 fuel charge/delivery		\$18.00/cyl Rent \$0.313 PER DAY	\$17.00/cyl Hazmat,Rental,Delivery energy surcharges apply				
Oxygen (welding)	50/55 Pound Pail	No Bid Received		\$122.36 pail					\$130.90/pail
3" Calcium Hypochlorite Tablets	50 Pound Pail	No Bid Received		\$109 pail					\$122.50/pail
Shock (No Bag)						\$30.00 Fuel/Environmentl service fee per invoice			
OTHER FEES									

CITY OF LOS FRESNOS
CHEMICAL SERVICE AGREEMENT

STATE OF TEXAS)
CITY OF LOS FRESNOS)(

PARTIES

This AGREEMENT, entered into by and between the City of Los Fresnos and **DPC Industries, Inc.** The City of Los Fresnos herein described as CITY and DPC Industries, Inc. referred to as CONTRACTOR.

PURPOSE

The purpose of this Agreement is to establish an understanding and cooperation between the CITY and CONTRACTOR. The CITY is in need of a service contract for the purpose of supplying Sulfur Dioxide and Chlorine Gas

AGREEMENT

Upon closing of this service agreement it is an understanding that the CITY will provide a purchase order to the CONTRACTOR with the amount of chemicals needed. Furthermore it is an understanding that the CONTRACTOR must complete the work order within two (2) days of the date that the CONTRACTOR receives the purchase order. CONTRACTOR must submit an itemized list of chemicals delivered. CONTRACTOR must provide an invoice and statement at the end of each month to the CITY. CONTRACTOR must provide the price that was submitted on bid of \$189.00 per cylinder for Sulfur Dioxide and \$169.00 per cylinder for Chlorine Gas also to be charged is a \$0.25 per cylinder Hazmat fee and 5% fuel charge \$10.00 per month rental and not change the price for the period of this Agreement, which shall be for a twelve (12) month period starting October 1, 2019 and ending September 30, 2020.

VIOLATIONS

The purpose of describing violations is to have a clear understanding between the CITY and CONTRACTOR of violations that may terminate the Agreement.

1. Failing to comply with work order within two (2) days.
2. Failing to provide an invoice and statement at the end of each month.
3. Failing to provide the City with a contact name and number between the hours of 8:00 a.m. and 5:00 p.m. Monday thru Friday.
4. Changing price.
5. Unsatisfactory delivery.

TERM

The term of this Agreement will be from October 1, 2019 to September 30, 2020. However, either party may terminate Agreement upon thirty (30) day written notice.

Executed this 10th day of September, 2019.

CITY OF LOS FRESNOS

DPC INDUSTRIES, INC.

Signature

Signature

Mark W. Milum, City Manager
Printed Name and Title

Printed Name and Title

Attachment: ALL Service Agreements (3201 : Maintenance Agreements 2019/2020)

**CITY OF LOS FRESNOS
CHEMICAL SERVICE AGREEMENT**

STATE OF TEXAS)
CITY OF LOS FRESNOS)

PARTIES

This AGREEMENT, entered into by and between the City of Los Fresnos and **PRAXAIR DISTRIBUTION, INC.** The City of Los Fresnos herein described as CITY and Praxair Distribution, INC. referred to as CONTRACTOR.

PURPOSE

The purpose of this Agreement is to establish an understanding and cooperation between the CITY and CONTRACTOR. The CITY is in need of a service contract for the purpose of supplying Calcium Hypochlorite, 3" Calcium Hypochlorite Tablets, Granular Pool Shock Oxygen and Acetylene.

AGREEMENT

Upon closing of this service agreement it is an understanding that the CITY will provide a purchase order to the CONTRACTOR with the amount of chemicals needed. Furthermore it is an understanding that the CONTRACTOR must complete the work order within two (2) days of the date that the CONTRACTOR receives the purchase order. CONTRACTOR must submit an itemized list of chemicals delivered. CONTRACTOR must provide an invoice and statement at the end of each month to the CITY. CONTRACTOR must provide the price that was submitted on bid of \$1.5574 lb. for Calcium Hypochlorite, \$122.36 a pail for 3" Calcium Hypochlorite Tablets, \$109 a pail for Granular Pool Shock (no bag), \$18.00 cylinder for oxygen, rent \$0.313 per day, \$35.00 per cylinder for Acetylene, rent \$0.313 per day, \$0.95 COC fee, Energy Fee \$7.00, Hazmat Fee \$10.95, and delivery fee \$14.55, and not change the price for the period of this Agreement, which shall be for a twelve (12) month period starting October 1, 2019 and ending September 30, 2020.

VIOLATIONS

The purpose of describing violations is to have a clear understanding between the CITY and CONTRACTOR of violations that may terminate the Agreement.

1. Failing to comply with work order within two (2) days.
2. Failing to provide an invoice and statement at the end of each month.
3. Failing to provide the City with a contact name and number between the hours of 8:00 a.m. and 5:00 p.m. Monday thru Friday.
4. Changing prices.
5. Unsatisfactory delivery.

TERM

The term of this Agreement will be from October 1, 2019 through September 30, 2020. However, either party may terminate Agreement upon thirty (30) day written notice.

Executed this 10th day of September, 2019.

CITY OF LOS FRESNOS

PRAXAIR DISTRIBUTION, INC.

Signature

Signature

Mark W. Milum, City Manager
Printed Name and Title

Printed Name and Title

Attachment: ALL Service Agreements (3201 : Maintenance Agreements 2019/2020)

CITY OF LOS FRESNOS
CHEMICAL SERVICE AGREEMENT

STATE OF TEXAS)
CITY OF LOS FRESNOS)

PARTIES

This AGREEMENT, entered into by and between the City of Los Fresnos and Valley Solvents & Chemicals The City of Los Fresnos herein described as CITY and Valley Solvents & Chemicals referred to as CONTRACTOR.

PURPOSE

The purpose of this Agreement is to establish an understanding and cooperation between the CITY and CONTRACTOR. The CITY is in need of a service contract for the purpose of supplying Sodium Bicarbonate, Sodium Hypochlorite, and Hydrochloric Acid.

AGREEMENT

Upon closing of this service agreement it is an understanding that the CITY will provide a purchase order to the CONTRACTOR with the amount of chemicals needed. Furthermore it is an understanding that the CONTRACTOR must complete the work order within two (2) days of the date that the CONTRACTOR receives the purchase order. CONTRACTOR must submit an itemized list of chemicals delivered. CONTRACTOR must provide an invoice and statement at the end of each month to the CITY. CONTRACTOR must provide the price that was submitted on bid of \$29.25 per bag for Sodium Bicarbonate, \$129.25 per drum for Sodium Hypochlorite and \$195.00 per drum for Hydrochloric Acid #30.00 fuel/environmental service fee per invoice and not change the price for the period of this Agreement, which shall be for a twelve (12) month period starting October 1, 2019 and ending September 30, 2020.

VIOLATIONS

The purpose of describing violations is to have a clear understanding between the CITY and CONTRACTOR of violations that may terminate the Agreement.

1. Failing to comply with work order within two (2) days.
2. Failing to provide an invoice and statement at the end of each month.
3. Failing to provide the City with a contact name and number between the hours of 8:00 a.m. and 5:00 p.m. Monday thru Friday.
4. Changing price.
5. Unsatisfactory delivery.

TERM

The term of this Agreement will be from October 1, 2019 to September 30, 2020. However, either party may terminate Agreement upon thirty (30) day written notice.

Executed this 10th day of September, 2019.

CITY OF LOS FRESNOS

VALLEY SOLVENTS & CHEMICALS

Signature

Signature

Mark W. Milum, City Manager
Printed Name and Title

Printed Name and Title

Attachment: ALL Service Agreements (3201 : Maintenance Agreements 2019/2020)

**CITY OF LOS FRESNOS
CHEMICAL SERVICE AGREEMENT**

STATE OF TEXAS)
CITY OF LOS FRESNOS)

PARTIES

This AGREEMENT, entered into by and between the City of Los Fresnos and **Chemtrade Chemicals US LLC**. The City of Los Fresnos herein described as CITY and Chemtrade Chemical US LLC. referred to as CONTRACTOR.

PURPOSE

The purpose of this Agreement is to establish an understanding and cooperation between the CITY and CONTRACTOR. The CITY is in need of a service contract for the purpose of supplying Caustic Soda 50%.

AGREEMENT

Upon closing of this service agreement it is an understanding that the CITY will provide a purchase order to the CONTRACTOR with the amount of chemicals needed. Furthermore it is an understanding that the CONTRACTOR must complete the work order within two (2) days of the date that the CONTRACTOR receives the purchase order. CONTRACTOR must submit an itemized list of chemicals delivered. CONTRACTOR must provide an invoice and statement at the end of each month to the CITY. CONTRACTOR must provide the price that was submitted on bid of \$0.1935 cents per pound on Caustic Soda 50% and not change the price for the period of this Agreement, which shall be for a twelve (12) month period starting October 1, 2019 and ending September 30, 2020.

VIOLATIONS

The purpose of describing violations is to have a clear understanding between the CITY and CONTRACTOR of violations that may terminate the Agreement.

1. Failing to comply with work order within two (2) days.
2. Failing to provide an invoice and statement at the end of each month.
3. Failing to provide the City with a contact name and number between the hours of 8:00 a.m. and 5:00 p.m. Monday thru Friday.
4. Changing prices.
5. Unsatisfactory delivery.

TERM

The term of this Agreement will be from October 1, 2019 through September 30, 2020. However, either party may terminate Agreement upon thirty (30) day written notice.

Executed this 10th day of September, 2019.

CITY OF LOS FRESNOS

Chemtrade Chemicals US LLC

Signature

Signature

Mark W. Milum, City Manager

Printed Name and Title

Printed Name and Title

Attachment: ALL Service Agreements (3201 : Maintenance Agreements 2019/2020)

CITY OF LOS FRESNOS
CHEMICAL SERVICE AGREEMENT

STATE OF TEXAS)
CITY OF LOS FRESNOS)

PARTIES

This AGREEMENT, entered into by and between the City of Los Fresnos and **Brenntag Southwest, Inc.** The City of Los Fresnos herein described as CITY and Brenntag Southwest, Inc. referred to as CONTRACTOR.

PURPOSE

The purpose of this Agreement is to establish an understanding and cooperation between the CITY and CONTRACTOR. The CITY is in need of a service contract for the purpose of supplying Liquid Alum Blend and Liquid Ammonium Sulfate.

AGREEMENT

Upon closing of this service agreement it is an understanding that the CITY will provide a purchase order to the CONTRACTOR with the amount of chemicals needed. Furthermore it is an understanding that the CONTRACTOR must complete the work order within two (2) days of the date that the CONTRACTOR receives the purchase order. CONTRACTOR must submit an itemized list of chemicals delivered. CONTRACTOR must provide an invoice and statement at the end of each month to the CITY. CONTRACTOR must provide the price that was submitted on bid of \$0.0973 per pound for Liquid Alum Blend and \$0.2317 per pound Liquid Ammonium Sulfate, and not change the price for the period of this Agreement, which shall be for a twelve (12) month period starting October 1, 2019 and ending September 30, 2020.

VIOLATIONS

The purpose of describing violations is to have a clear understanding between the CITY and CONTRACTOR of violations that may terminate the Agreement.

1. Failing to comply with work order within two (2) days.
2. Failing to provide an invoice and statement at the end of each month.
3. Failing to provide the City with a contact name and number between the hours of 8:00 a.m. and 5:00 p.m. Monday thru Friday.
4. Changing price.
5. Unsatisfactory delivery.

TERM

The term of this Agreement will be from October 1, 2019 to September 30, 2020. However, either party may terminate Agreement upon thirty (30) day written notice.

Executed this 10th day of September, 2019.

CITY OF LOS FRESNOS

BRENNTAG SOUTHWEST, INC.

Signature

Signature

Mark W. Milum, City Manager
Printed Name and Title

Printed Name and Title

Attachment: ALL Service Agreements (3201 : Maintenance Agreements 2019/2020)

CITY OF LOS FRESNOS
VEHICLE TIRE MAINTENANCE BID TABULATIONS
2019-2020

SERVICE REQUIRED	CURRENT		Boswell Elliff Ford	La Hormiga
	AMOUNT PER TIRE			
Lawn Mower & Small Vehicle Tire Flat Repair	\$	5.00	n/a	\$5.00
Car Tire Flat Repair (15 - 18)	\$	5.00	\$15.00	\$7.00
Pick Up & Van Tire Flat Repair (15 - 18)	\$	10.00	\$15.00	\$7.00
Large Truck Tire Flat Repair (Up to 20)	\$	10.00	\$20.00	\$7.00
Front (Small) Tractor Tire Flat Repair (12 - 16)	\$	8.00	n/a	\$15.00
Rear (Large) Tractor Tire Flat Repair (16 - 24)	TBD		n/a	\$25.00
SERVICE REQUIRED				
Car Tire Balanced & Rotated	\$	20.00	\$45.00	\$5.00 each \$5.00 mount
Pick Up & Van Tire Balanced & Rotated	\$	20.00	\$45.00 SRW \$65.00 DRW	
Large Truck Tire Balanced & Rotated	\$	25.00	n/a	\$3.00 each rotation
SERVICE REQUIRED	AMOUNT PER TIRE			
Car Front End Alignment	\$	35.00	\$64.99 \$89.99 4w	
Pick Up & Van Front End Alignment	\$	35.00	\$64.99	
Large Truck Front End Alignment	\$	35.00	n/a	

CITY OF LOS FRESNOS
VEHICLE MAINTENANCE AGREEMENT
TIRE SERVICE

STATE OF TEXAS)
CITY OF LOS FRESNOS)

PARTIES

This AGREEMENT, entered into by and between the City of Los Fresnos and Boswell Elliff Ford. The City of Los Fresnos herein described as CITY and Boswell Elliff Ford referred to as CONTRACTOR.

PURPOSE

The purpose of this Agreement is to establish an understanding and cooperation between the CITY and CONTRACTOR. The CITY is in need of a service contract for the purpose of Tire Service for city vehicles.

AGREEMENT

Upon closing of this service agreement it is an understanding that the CITY will provide a work order to the CONTRACTOR with the vehicle number and a brief description of what work needs to be completed. Furthermore it is an understanding that the CONTRACTOR must complete the work order within two (2) days of the date that the CONTRACTOR receives the work order. CONTRACTOR must submit an itemized list of work completed on each vehicle within five (5) days after work has been completed. CONTRACTOR must provide the price that was submitted on bid \$64.99, \$89.99(4w) for Car Front End Alignment, \$64.99 for Pick up & Van Front End Alignment and not change the price for the period of this Agreement, which shall be for a twelve (12) month period starting October 1, 2019 and ending September 30, 2020.

VIOLATIONS

The purpose of describing violations is to have a clear understanding between the CITY and CONTRACTOR of violations that may terminate the Agreement.

1. Failing to comply with work order within two (2) days.
2. Failing to provide itemized list of work completed within five (5) days.
3. Failing to provide the City with a contact name and number between the hours of 8:00 a.m. and 5:00 p.m. Monday thru Friday.
4. Changing price.
5. Unsatisfactory work.

TERM

The term of this Agreement will be from October 1, 2019 to September 30, 2020. However, either party may terminate Agreement upon thirty (30) day written notice.

Executed this 10th day of September, 2019.

CITY OF LOS FRESNOS

BOSWELL ELLIFF FORD

Signature

Signature

Mark W. Milum, City Manager
Printed Name and Title

Printed Name and Title

Attachment: ALL Service Agreements (3201 : Maintenance Agreements 2019/2020)

CITY OF LOS FRESNOS
VEHICLE MAINTENANCE AGREEMENT
TIRE SERVICE

STATE OF TEXAS)
CITY OF LOS FRESNOS)

PARTIES

This AGREEMENT, entered into by and between the City of Los Fresnos and La Hormiga Tire Shop. The City of Los Fresnos herein described as CITY and La Hormiga Tire Shop referred to as CONTRACTOR.

PURPOSE

The purpose of this Agreement is to establish an understanding and cooperation between the CITY and CONTRACTOR. The CITY is in need of a service contract for the purpose of Tire Service for city vehicles.

AGREEMENT

Upon closing of this service agreement it is an understanding that the CITY will provide a work order to the CONTRACTOR with the vehicle number and a brief description of what work needs to be completed. Furthermore it is an understanding that the CONTRACTOR must complete the work order within two (2) days of the date that the CONTRACTOR receives the work order. CONTRACTOR must submit an itemized list of work completed on each vehicle within five (5) days after work has been completed. CONTRACTOR must provide the price that was submitted on bid of \$5.00 for Lawn Mower & Small Vehicle Tire Flat Repair, \$7.00 Car Tire Flat Repair (15-18), \$7.00 Pickup & Van Tire Flat Repair (15-18), \$7.00 Large Truck Tire Flat Repair (up to 20), \$15.00 Front (small) Tractor Tire Flat Repair (12-16), \$25.00 Rear (Large) Tractor Tire Flat Repair (16-24), \$5.00 each \$5.00 mount for Car Tire Balanced & Rotated, \$3.00 each rotation for Large Truck Tire Balanced & Rotated and not change the price for the period of this Agreement, which shall be for a twelve (12) month period starting October 1, 2019 and ending September 30, 2020.

VIOLATIONS

The purpose of describing violations is to have a clear understanding between the CITY and CONTRACTOR of violations that may terminate the Agreement.

1. Failing to comply with work order within two (2) days.
2. Failing to provide itemized list of work completed within five (5) days.
3. Failing to provide the City with a contact name and number between the hours of 8:00 a.m. and 5:00 p.m. Monday thru Friday.
4. Changing price.
5. Unsatisfactory work.

TERM

The term of this Agreement will be from October 1, 2019 to September 30, 2020. However, either party may terminate Agreement upon thirty (30) day written notice.

Executed this 10th day of September, 2019.

CITY OF LOS FRESNOS

BOSWELL ELLIFF FORD

Signature

Signature

Mark W. Milum, City Manager
Printed Name and Title

Printed Name and Title

Attachment: ALL Service Agreements (3201 : Maintenance Agreements 2019/2020)

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 09/10/19 06:00 PM
Department: City Secretary
Category: Appointment
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 3196)

DOC ID: 3196 A

**Consideration and ACTION to reappoint or appoint members
to the Park Advisory Board.**

The following individuals (Adan Cruz and Robert Garza) serve on the Park Advisory Board and their terms are expiring. Both of them are willing to continue to serve. The terms are for 2 years. They both come to the meetings and have a unique perspective to bring to the Board. The Council needs to appoint new members or reappoint one or both.

Citizen application for appointment to a City of Los Fresnos Board Seat

Please return to: City Secretary, 200 N. Brazil Street, Los Fresnos, TX 78566

ALL INFORMATION ON THIS FORM IS PUBLIC RECORD

PLEASE TYPE OR PRINT CLEARLY

NAME _____
 (Last) (First) (MI)

HOME ADDRESS _____

MAILING ADDRESS _____

CITY _____ **ZIP** _____

HOME PHONE NUMBER: _____ **CELL NUMBER:** _____

E-MAIL ADDRESS: _____

EMPLOYER _____

OCCUPATION _____

BUSINESS ADDRESS _____

BUSINESS PHONE # _____

COMMITTEES OF INTEREST TO YOU

(List no more than 3 committees - please be specific)

1. _____
2. _____
3. _____

What education or special training do you have which you feel particularly fits you for the appointment to this position? (attach a resume or bio if relevant)

What work experience or other experience do you have which will be beneficial in carrying out the responsibilities of this position?

Why are you interested in serving on this Committee? _____

Other Volunteer Commitments? _____

SIGNATURE OF APPLICANT

DATE

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 09/10/19 06:00 PM
Department: City Secretary
Category: Appointment
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 3197)

DOC ID: 3197 A

**Consideration and ACTION to reappoint or appoint members
to the Planning & Zoning Commission.**

The terms of 3 individuals on the P & Z Commission are expiring. The individuals that have expiring terms are Abran Ortega, Larry Meade, and Javier Rodriguez. Larry Meade and Javier Rodriguez are willing to continue to serve. Each regularly attend meetings and each offers an important view to the board and would be good to reappoint. You will need to appoint one new person, reappoint the other 2 or you can appoint 2 new persons and reappoint 1 of them or appoint 3 new persons.

Citizen application for appointment to a City of Los Fresnos Board Seat

Please return to: City Secretary, 200 N. Brazil Street, Los Fresnos, TX 78566

ALL INFORMATION ON THIS FORM IS PUBLIC RECORD

PLEASE TYPE OR PRINT CLEARLY

NAME _____
 (Last) (First) (MI)

HOME ADDRESS _____

MAILING ADDRESS _____

CITY _____ **ZIP** _____

HOME PHONE NUMBER: _____ **CELL NUMBER:** _____

E-MAIL ADDRESS: _____

EMPLOYER _____

OCCUPATION _____

BUSINESS ADDRESS _____

BUSINESS PHONE # _____

COMMITTEES OF INTEREST TO YOU

(List no more than 3 committees - please be specific)

1. _____
2. _____
3. _____

What education or special training do you have which you feel particularly fits you for the appointment to this position? (attach a resume or bio if relevant)

What work experience or other experience do you have which will be beneficial in carrying out the responsibilities of this position?

Why are you interested in serving on this Committee? _____

Other Volunteer Commitments? _____

SIGNATURE OF APPLICANT

DATE

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 09/10/19 06:00 PM
Department: City Secretary
Category: Appointment
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 3198)

DOC ID: 3198 B

**Consideration and ACTION to reappoint or appoint of
members to the Los Fresnos Housing Authority.**

Barbara Rodriguez - No longer wants to serve
Manuel Abrego - Would like to continue to serve
Linda Martinez - Would like to continue to serve

The above 3 individuals serve on the Housing Authority Board. Their terms are expiring and need to be re-appointed or someone selected to serve in their place. The terms are for 2 years. Leticia Puga, manager of the Housing Authority recommends to keep the 2 individuals on the board that are willing to serve, Manuel Abrego and Linda Martinez.

You can get 3 new individuals to appoint, reappoint one or both.

Citizen application for appointment to a City of Los Fresnos Board Seat

Please return to: City Secretary, 200 N. Brazil Street, Los Fresnos, TX 78566

ALL INFORMATION ON THIS FORM IS PUBLIC RECORD

PLEASE TYPE OR PRINT CLEARLY

NAME _____
 (Last) (First) (MI)

HOME ADDRESS _____

MAILING ADDRESS _____

CITY _____ **ZIP** _____

HOME PHONE NUMBER: _____ **CELL NUMBER:** _____

E-MAIL ADDRESS: _____

EMPLOYER _____

OCCUPATION _____

BUSINESS ADDRESS _____

BUSINESS PHONE # _____

COMMITTEES OF INTEREST TO YOU

(List no more than 3 committees - please be specific)

1. _____
2. _____
3. _____

What education or special training do you have which you feel particularly fits you for the appointment to this position? (attach a resume or bio if relevant)

What work experience or other experience do you have which will be beneficial in carrying out the responsibilities of this position?

Why are you interested in serving on this Committee? _____

Other Volunteer Commitments? _____

SIGNATURE OF APPLICANT

DATE

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 09/10/19 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 3192)

DOC ID: 3192 A

City Manager Report A. Wastewater Plant Update B. Water Plant Update C. Water & Wastewater Engineering Study D. Whipple Road Wastewater Extension E. Nature Park F. Hike & Bike Trails G. CDBG Disaster Grant H. Henderson Road Project I. City Hall Project J. Update Planning & Zoning Ordinance K. Drainage Update

A. Wastewater Plant Update - The plans and documents were sent to TWDB for the Chlorine Contact Basin Project and the Headworks Project. We are waiting for their approval. Once these are approved by TWDB we can advertise for bids.

B. Water Plant Update - We have approval from TCEQ and TWDB to proceed with working to get the upgrades done on the water plant and distribution lines. It is included in the study under C.

C. Water & Wastewater Engineering Study - The water & wastewater portions have been approved by TCEQ and TWDB. The Council approved asking for about \$1,600,000 to fix 3 lift stations, run sewer service to the new annexed areas on West Highway 100, replace some old manholes and replace some old sewer lines. The Council approved the upgrades needed at the water plant and water system for \$3,700,000. We have worked on financing that is required. We are working with TWDB on submitting an application no later than September 23.

D. Whipple Road Wastewater Extension - Hanson Professional Services has the documents ready for us to advertise, bid, award contract and begin construction. The City has to acquire the easements prior to that. I am about done on the large amount of time spent on getting the right-of-way for Henderson Road and budgets so I should be able to work on this soon.

E. Nature Park - It looks like we will have approximately \$67,040.30 in remaining funds available to complete the bird blind, the drip station and do some habitat restoration. We will wait for the bids to come in on the Hike & Bike Trails to be sure there are adequate funds to complete that project since these funds can also be sure for the trails. Once we know that we will proceed to get plans and specifications ready for bid. The playground is installed and complete. It is a tremendous addition and will fit perfectly in with the nature park theme.

F. Hike & Bike Trails - Half Associates will complete the bid package as soon as we clear up the conflict in the alignment of the trail in the Holiday Out area. In 2016 the City agreed to sell the Retama Street right-of-way to them. This is creating a little problem with enough room. I am trying to work it out so it is beneficial to all. Once this is resolved it will be sent to TPW for their approval and then we can bid.

G. CDBG Disaster Grant - We applied for a \$350,000 grant to improve drainage along the railroad tracks just north of Canal Street and paving of East Tenth Street and part of Whipple Road due to problems during heavy rains in June of 2018. They did not approve the drainage but did approve for the streets to be redone. As soon as we send the contract to be signed by the Mayor we can hire a grant administrator and engineer for them to begin the design and specifications for the project.

H. Henderson Road Project - All documents have been filed with the County. I will review the plans one final time with the engineer on Friday September 6. Once he makes any corrections we will have a TIRZ Board meeting to approve the project to go out for bids. We are getting close for this to be a reality.

I. City Hall Project - Work is continuing very well. The move in date is mid to late October.

J. Update Planning & Zoning Ordinance - We are pursuing some options and will have more time to work on it since we have completed the budget process.

K. Drainage Update - We are still waiting on the drainage district to let us know when they can upgrade the pipe under the ditch to the south of town and then further south to remove the concrete. When they have time they will let us know so we can assist. Pederson Construction has most of the cleaning completed on the seepage ditch on the east side of his property that is the main drainage that we have had problems with. It looks fantastic. We are looking for options to clean the area to the south around Mr. Vega's property. I am also working with the owners of Pederson Construction, Zarsky Lumber and Community of Christ Church to get an easement for the drainage ditch behind their properties. All of the paper work has been completed and given to them to approve so we have to wait on them. If I can do that, Cameron County Drainage District # 1 will assume maintenance on the ditch to keep it clean. The owner on the north side of that drainage ditch that is the developer for Valle Alto will initially clean the ditch and create a larger detention area. This is all positive for that area.

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 09/10/19 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:
DOC ID: 3182

SCHEDULED

ACTION ITEM (ID # 3182)

Financial Report 1. Monthly 2. Year to Date 3. Sales Tax

Call with questions.

I recommend approval.

CHECKLIST FOR				AUGUST 2019
GENERAL FUND				
CK#	VENDOR NAME	Inv.Date	Amount	Description
377	CITY OF L.F. PAYROLL ACCT	08/08/19	\$ 81,402.52	DUE TO PAYROLL #22 8/09/19
407	CITY OF L.F. PAYROLL ACCT	08/22/19	\$ 82,661.82	DUE TO PAYROLL #23 8/23/19
34046	LOS FRESNOS CISD	07/19/19	VOID	VOIDED CHECK-ISSUED INCORRECTLY
34069	CAPABLE KIDS FOUNDATION	08/02/19	\$ 50.00	RENTAL DEPOSIT REFUND-LF MEMORIAL PARK 7/25
34070	CITY CRUISERS CYCLING	08/02/19	\$ 50.00	RENTAL DEPOSIT REFUND-LF MEMORIAL PARK 7/27
34071	DAVID GOMEZ	08/02/19	\$ 115.00	OVER PAYMENT-117043
34072	JESSICA MALDONADO	08/02/19	\$ 100.00	RENTAL DEPOSIT REFUND-LF COMMUNITY CENTER
34073	JESUS CISNEROS	08/02/19	\$ 140.00	OVER PAYMENT-E0020297
34074	JUAN ESCOBEDO HERNANDEZ	08/02/19	\$ 7.00	OVER PAYMENT-E0023172
34075	MARTHA GALVAN	08/02/19	\$ 100.00	RENTAL DEPOSIT REFUND-LF POOL 7/27/19
34076	VERONICA MONTALVO	08/02/19	\$ 590.00	CANCELLATION OF EVENT-LF COMMUNITY CENTER
34077	A&M AUTOMOTIVE	07/30/19	\$ 191.00	TOW CHARGE/EMERGENCY REPAIR-C-31
34078	AFFORDABLE LIBRARY PRODU	07/15/19	\$ 220.00	SECURITY TAGS-LIBRARY BOOKS
34079	ALLIED WASTE SERVICES	07/15/19	\$ 117.37	ROLL OFF/PICK UP SERVICES
34080	ALLIED WASTE SERVICES	07/15/19	\$ 525.99	ROLL OFF/PICK UP SERVICES
34081	AMAZON.COM	06/26/19	\$ 142.90	BASKETBALL NETS/CHAINSAW CHAINS
34082	ARCHER BUSINESS	07/08/19	\$ 123.59	COPIER METER READING-COURT
34083	BIANCA RAMIREZ	08/02/19	\$ 100.00	RENTAL DEPOSIT REFUND-LF COMMUNITY CENTER
34084	CITY OF LOS FRESNOS	07/20/19	VOID	VOIDED CHECK-ISSUED INCORRECTLY
34085	CITY OF LOS FRESNOS	07/20/19	VOID	VOIDED CHECK-CONTINUED CHECK
34086	ENRIQUE JUAREZ	07/31/19	\$ 2,125.00	JULY 2019-ATTORNEY FEES
34087	FEDERAL EXPRESS	07/17/19	\$ 69.98	DELIVERY-TYLER TECHNOLOGIES
34088	FUELMAN	VARIOUS	\$ 2,217.86	FUEL FOR ENVIRONMENTAL/PD/STREET DEPT VEHIC
34089	GENE DANIELS	08/01/19	\$ 1,850.00	AUG 2019-JUDGE/PHONE STIPEND
34090	GERONIMO SHELTON	08/01/19	\$ 451.00	AUG 2019-FIRE MARSHAL
34091	HANSON PROFESSIONAL	06/15/19	\$ 5,000.00	ENGINEERING-ASH STREET CHANGE ORDER
34092	HECTOR'S MUFFLER	VARIOUS	\$ 413.16	VEHICLE REPAIRS-MOWER/PD UNITS
34093	HOME DEPOT	VARIOUS	\$ 571.32	LIGHTS-PAVILLION/HEDGE TRIMMER/SMOKE ALARM
34094	HOME DEPOT	VARIOUS	VOID	VOIDED CHECK-CONTINUED CHECK
34095	HUGO SANCHEZ ALCALA	07/26/19	\$ 800.00	REPAIR DAMAGED SIDEWALK-FM 1847 BETWEEN WI
34096	JAIME PEREZ	07/11/19	\$ 13,680.00	SUMMER 2019-SWIMMING LESSONS
34097	LINEBARGER GOGGAN BLAIR	08/02/19	\$ 4,848.64	JUNE 2019-COLLECTION FEES
34098	LF CHAMBER OF COMMERCE	08/01/19	\$ 2,850.00	AUG 2019-SERVICE AGREEMENT
34099	MAXIMINO TORRES	VARIOUS	\$ 475.00	LOT MOWING-WEEDED LOTS IN VIOLATION OF CITY
34100	MAXIMINO TORRES	VARIOUS	VOID	VOIDED CHECK-CONTINUED CHECK
34101	OFFICE DEPOT	VARIOUS	\$ 263.41	OFFICE SUPPLIES-POLICE DEPT
34102	PETTY CASH	VARIOUS	\$ 68.11	SUPPLIES-POLICE DEPT
34103	PROTECTION ONE ALARM	07/12/19	\$ 484.00	ANNUAL FIRE EXTINGUISHER INSPECTION/REPLACE
34104	PURCHASE POWER	06/30/19	\$ 486.67	JUNE 2019-POSTAGE-COURT/PD/LIB/CODE/CH
34105	SAM'S CLUB	VARIOUS	\$ 1,186.30	VARIOUS SUPPLIES/SCHOOL SUPPLIES-ITUNE OUT I
34106	SANCHEZ TIRES	07/25/19	\$ 5.00	FLAT REPAIR
34107	STAFF FORCE	VARIOUS	\$ 2,662.80	CONTRACT LABOR-WEEKENDING 7/14,7/21/19
34108	STAPLES	VARIOUS	\$ 334.38	OFFICE SUPPLIES-COURT/CITY HALL
34109	SUNTRUST EQUIP	07/17/19	\$ 49,524.87	911 RADIO COMMUNICATION SYSTEM
34110	SUSANA ESCOBEDO	07/25/19	\$ 8.35	REIMBURSE MILES-READING OUTREACH PROGRAM
34111	TYLER TECHNOLOGIES	08/01/19	\$ 6,924.89	ANNUAL SOFTWARE MAINT 9/1-8/31/20-NET MOTION
34112	XEROX FINANCIAL	07/11/19	\$ 280.25	COPIER LEASE-LIBRARY
34113	CHARLIE BANDA	08/01/19	\$ 45.00	MILEAGE-RETURN WEAPONS
34114	JAVIER ROSALES	08/01/19	\$ 90.00	MILEAGE-PICK UP UNIT-SILSBEE TX
34115	JOSUE CASTILLO	08/01/19	\$ 90.00	MILEAGE-PICK UP UNIT-SILSBEE TX
34116	JUAN RODRIGUEZ	08/01/19	\$ 45.00	MILEAGE-RETURN WEAPONS
34117	CITY OF LOS FRESNOS	07/20/19	\$ 1,024.84	WATER/GARB/SEWER-CITY BUILDINGS/PARKS
34118	CITY OF LOS FRESNOS	07/20/19	VOID	VOIDED CHECK-CONTINUED CHECK
34119	HUGO SANCHEZ ALCALA	07/31/19	\$ 10,000.00	ALVAREZ & CUATES SIDEWALK REPAIR
34120	CAMERON COUNTY TAX	08/06/19	\$ 16.75	TITLE/REGISTRATION-2019 EXPLORER
34121	OMNI BASE SERVICES	06/30/19	\$ 1,636.90	2ND QTR ACTIVITY-APR/MAY/JUNE
34122	HUGO SANCHEZ ALCALA	08/08/19	\$ 2,445.00	REPAIR-N.CUATES SIDEWALKS
34123	ELIZABETH BERNAL	08/16/19	\$ 100.00	RENTAL DEPOSIT REFUND LF COMM

Attachment: CC FINANCIAL REPORT AUGUST 2019 (3182 : Financial Report)

34124	HECTOR SALINAS JR	07/19/19	\$ 157.00	OVER PAYMENT TICKET-E0023859
34125	JUDY KAEMPFER	07/19/19	\$ 100.00	RENTAL DEPOSIT REFUND LF COMMUNITY CENTER
34126	KASSANDRA MORA	07/19/19	\$ 129.00	OVER PAYMENT TICKET-E0024090
34127	MARCELINO IBARRA III	07/19/19	\$ 100.00	RENTAL DEPOSIT REFUND-LF COMMUNITY CENTER
34128	ROSALINDA CRUZ	07/19/19	\$ 100.00	RENTAL DEPOSIT REFUND-LF COMMUNITY CENTER
34129	ALLIED WASTE SERVICES	06/30/19	\$ 342.45	ROLL OFF/PICK UP SERVICE-NEW CITY HALL
34130	ALLIED WASTE SERVICES	07/31/19	\$ 492.64	ROLL OFF/PICK UP SERVICE-NEW CITY HALL
34131	ALLIED WASTE SERVICES	07/31/19	\$ 883.25	ROLL OFF/PICK UP SERVICE-TIRE EVENT
34132	ALLIED WASTE SERVICES	07/26/19	\$ 52,326.92	SOLID WASTE/BRUSH COLLECTION
34133	AMCHEM INC	07/30/19	\$ 3,046.25	POOL SHOCK/CHLORINE TABLETS-POOL
34134	APRIL CASTILLO	08/16/19	\$ 100.00	RENTAL DEPOSIT REFUND LF COMMUNITY CENTER
34135	ARCHER BUSINESS	07/30/19	\$ 727.56	COPIER METER READING-COURT/CITY HALL/PD/HEA
34136	AT&T MOBILITY	08/01/19	\$ 1,295.79	MOBILE PHONE SERVICE
34137	CINTAS	08/06/19	\$ 347.89	MEDICAL SUPPLIES-CITY HALL/POLICE DEPT/COMM
34138	CITY OF BROWNSVILLE	07/31/19	\$ 72.00	USE OF SANITARY LANDFILL
34139	CRAMER MARKETING	07/30/19	\$ 176.10	GREEN LASER-GENERAL FUND CHECKS
34140	DIRECT ENERGY	VARIOUS	\$ 14,472.07	ELEC-CH/PD/COURT/SIGN/PARKS/STREETS/B&G CL
34141	DIRECT ENERGY	VARIOUS	VOID	VOIDED CHECK-CONTINUED CHECK
34142	DIRECT ENERGY	VARIOUS	VOID	VOIDED CHECK-CONTINUED CHECK
34143	EDWARD'S PEST MANAGEMENT	08/01/19	\$ 361.00	PEST CONTROL-CH/PD/LIB/ANIMAL SHELTER/TRAIN
34144	FACILITY SOLUTIONS GROUP	07/30/19	\$ 1,000.00	REBUILD BALLFIELD ELEC SERVICE PANELS
34145	FEDERAL EXPRESS	07/23/19	\$ 29.71	DELIVERY-TX MUNICIPAL CLERKS
34146	FIRST COMMUNITY BANK	VARIOUS	\$ 161.48	TASER COURSE-HOTEL STAY/BANK FEES
34147	FOREMOST TELECOM	08/06/19	\$ 130.00	TROUBLE SHOOT NETWORK ISSUES-LIBRARY
34148	FUELMAN	VARIOUS	\$ 1,855.07	FUEL FOR ENVIRONMENTAL/PD/STREET DEPT VEHIC
34149	GRANICUS	08/01/19	\$ 331.80	AGENDA/MINUTE-IQM2 MONTHLY SUBSCRIPTION
34150	HECTOR'S MUFFLER	VARIOUS	\$ 688.64	OIL CHANGE-C-31/FREON D-165/POLICE DEPT VEHIC
34151	HUGHES NETWORK	08/04/19	\$ 112.41	SATELLITE INTERNET-EOC
34152	JOHN DEERE	VARIOUS	\$ 1,081.57	MOWER CLUTCH/STARTER
34153	LT BOSWELL	VARIOUS	\$ 920.62	VEHICLE REPAIRS-ALTERNATOR-F-52/F-65 SEATBEL
34154	LEXIS NEXIS RISK DATA	07/31/19	\$ 100.00	PEOPLE SEARCH PROGRAM
34155	LOS FRESNOS CISD	06/26/19	\$ 70.00	REIMBURSE-CITY POOL BOILER INSPECTION
34156	LOS FRESNOS NEWS	VARIOUS	\$ 235.00	ADS-HEALTH MATTERS/COLORING SPONSOR/ORD 5
34157	LUIS A RAMOS	07/31/19	\$ 7,911.11	JULY 2019-CUSTOMER SERVICE INSPECTIONS
34158	MAXIMINO TORRES	08/16/19	\$ 328.00	CLEANING OF CITY VEHICLES
34159	MUNICIPAL CODE CORP	08/07/19	\$ 542.50	ONLINE ANNUAL ORDINANCE WEB HOSTING
34160	NOVA HEALTHCARE	VARIOUS	\$ 238.39	PRE EMPLOYMENT SCREENING-GUIERREZ/ROSALE
34161	O'REILLY AUTO	VARIOUS	\$ 239.61	JULY 2019-SUPPLIES FOR MAINTENANCE
34162	O'REILLY AUTO	VARIOUS	VOID	VOIDED CHECK-CONTINUED CHECK
34163	PEDERSON CONSTRUCTION	08/13/19	\$ 450.00	TRUCK LOAD-LIMESTONE-STREET REPAIRS
34164	PETTY CASH	VARIOUS	\$ 95.75	POLICE DEPT SUPPLIES/FRUIT-CITY EMPLOYEES
34165	RABA KISTNER	06/29/19	\$ 1,489.68	MATERIAL TESTING-CDBG STREET IMPROVEMENTS
34166	RECORDS CONSULTANTS	07/31/19	\$ 750.00	FIXED ASSETS/RECORDS MANAGEMENT
34167	SANCHEZ TIRES	08/05/19	\$ 5.00	FLAT REPAIR
34168	SILSBEE FORD	08/01/19	\$ 37,556.00	2019-FORD INTERCEPTOR UTILITY VEHICLE-GRANT
34169	SMARTCOM TELEPHONE	08/08/19	\$ 483.42	INTERNET SERVICE-CITY HALL/PD/COURT
34170	STAFF FORCE	VARIOUS	\$ 2,559.20	CONTRACT LABOR-WEEKEND 7/28,8/4/19
34171	TEAM GRAPHIX	07/29/19	\$ 356.00	UNIFORM POLOS-POLICE DEPT
34172	TX DEPT OF LICENSING	05/17/19	\$ 40.00	STATE INSPECTION-HEATING BOILERS-CITY POOL
34173	VALLEY SOLVENT	07/31/19	\$ 857.75	SODIUM HYPOCHLORITE-POOL
34174	ZARSKY LUMBER	VARIOUS	\$ 1,469.39	JULY 2019-SUPPLIES FOR MAINTENANCE/ASPHALT F
34175	ELECTRONIC TRANSACTION SYS	07/01/19	VOID	VOIDED CHECK-ISSUED INCORRECTLY
34176	CAMERON COUNTY CLERK	08/19/19	\$ 524.00	FILING FEES-HENDERSON RD PURCHASES
34177	JOSE A RAMIREZ JR	08/27/19	\$ 500.00	CONSTRUCTION-DIVIDING WALL-JAIL
34178	ANTONIO DELA ROSA	08/30/19	\$ 100.00	OVER PAYMENT 19003377
34179	CASANDRA RODRIGUEZ	08/30/19	\$ 300.00	CANCELLATION OF EVENT-LF COMMUNITY CENTER
34180	DOAK MATTHEW DUNKIN	08/30/19	\$ 2.00	OVER PAYMENT-E0021491
34181	EDWARD ARRIAGA	08/30/19	\$ 50.00	RENTAL DEPOSIT REFUND LF MEMORIAL PARK 8/17/
34182	MYRA BROGDON	08/30/19	\$ 100.00	RENTAL DEPOSIT REFUND-LF COMMUNITY CENTER
34183	NATHAN SMITH	08/30/19	\$ 50.00	OVER PAYMENT-E0024553
34184	NORMA SERRANO	08/30/19	\$ 25.00	OVER PAYMENT-E0022611
34185	ALLIED WASTE SERVICES	08/15/19	\$ 381.97	ROLL OFF/PICK UP SERVICES
34186	ALLIED WASTE SERVICES	08/15/19	\$ 868.56	ROLL OFF/PICK UP SERVICES

34187	AMAZON.COM	07/13/19	\$ 239.40	BINDER POCKETS-EMPLOYEE FILES
34188	ARCHER BUSINESS	08/08/19	\$ 164.50	COPIER METER READING-COURT/ MAINT-PATROL C
34189	BIANCA RAMIREZ	08/30/19	\$ 100.00	RENTAL DEPOSIT REFUND-LF COMMUNITY CENTER
34190	BUDGET NOTARY BONDING	08/26/19	\$ 98.50	NOTARY PUBLIC-MELISSA RODRIGUEZ
34191	CAMERON APPRAISAL DIST	08/26/19	\$ 5,902.75	4TH QUARTER ASSESSMENT
34192	CDC	08/30/19	\$ 35,259.16	TAX ALLOCATION END 8/6/19
34193	CHARLIE BANDA	08/30/19	\$ 100.00	RENTAL DEPOSIT REFUND-LF COMMUNITY CENTER
34194	CITY OF LOS FRESNOS	08/20/19	\$ 1,084.38	WATER/GARB/SEWER-CITY BUILDINGS/PARKS
34195	CITY OF LOS FRESNOS	08/20/19	VOID	VOIDED CHECK-CONTINUED CHECK
34196	ENRIQUE JUAREZ	08/30/19	\$ 3,300.00	AUG 2019-ATTORNEY FEES
34197	FIRESTONE BFS	08/26/19	\$ 2,943.12	TIRES FOR POLICE UNITS
34198	FOREMOST TELECOM	08/15/19	\$ 80.42	INTERNET SERVICE-LIBRARY
34199	FOUR STAR DRIVE IN	VARIOUS	\$ 336.00	JUNE/JULY 2019-PRISONER MEALS
34200	FUELMAN	VARIOUS	\$ 2,057.27	FUEL FOR ENVIRONMENTAL/PD/STREET DEPT VEHI
34201	HOME DEPOT	VARIOUS	\$ 427.40	PARK RESTROOM REPAIR/STREET PAINT/TOOLS-SL
34202	HOME DEPOT	VARIOUS	VOID	VOIDED CHECK-CONTINUED CHECK
34203	JACQUELINE MOYA	08/30/19	\$ 100.00	RENTAL DEPOSIT REFUND-LF COMMUNITY CENTER
34204	JAIME'S TIRE STORE	08/21/19	\$ 177.23	TIRES FOR PUBLIC WORKS VEHICLE WS064
34205	LT BOSWEL	08/20/19	\$ 6.50	BOLT-PD UNIT F-65
34206	LAURA PATRICIA GARZA	08/27/19	\$ 89.28	TRANSLATION-NEWSPAPER-UNOPPOSEED CANDID
34207	LINEBARGER GOGGAN BLAIR	08/30/19	\$ 3,096.57	JULY 2019-COLLECTION FEES
34208	MCDONALD'S	06/30/19	\$ 50.00	JUNE 2019-PRISONER MEALS
34209	OFFICE DEPOT	VARIOUS	\$ 1,029.42	OFFICE SUPPLIES-CITY HALL/POLICE DEPT/COURT
34210	OFFICE DEPOT	VARIOUS	VOID	VOIDED CHECK-CONTINUED CHECK
34211	PETTY CASH	VARIOUS	\$ 63.96	SUPPLIES-POLICE DEPT/FRUIT-CITY EMPLOYEES
34212	PURCHASE POWER	VARIOUS	\$ 893.30	JULY/AUG 2019-POSTAGE-COURT/PD/LIB/CODE/CH
34213	STAFF FORCE	VARIOUS	\$ 2,598.40	CONTRACT LABOR-WEEKENDING 8/11,8/18/19
34214	STAPLES	VARIOUS	\$ 266.21	OFFICE SUPPLIES-CITY HALL/COURT
34215	TEEX	08/14/19	\$ 25.00	CIVILIAN INTERACTION-ONLINE COURSE-J.IPINA
34216	TX DEPT OF CRIMINAL JUST	08/20/19	\$ 1,493.00	UNIVERSAL SINK/TOILET COMBINATION FOR JAIL
34217	TIME WARNER CABLE	08/06/19	\$ 8.10	CABLE SERVICE-LIBRARY
34218	VALLEY STEEL METAL BUILD	08/26/19	\$ 8,650.00	COMMUNITY PARK PAVILLION-ROOF REPLACEMENT
34219	VEAE SERVICES	VARIOUS	\$ 686.19	PHONE SERVICE-CITY BUILDINGS/INTERNET INSTAL
34220	WATCH GUARD	08/21/19	\$ 12,505.00	BODY CAMERAS-PD UNIT CAMERA
34221	XEROX FINANCIAL	08/11/19	\$ 280.25	COPIER LEASE-LIBRARY
34222	BOGGUS FORD	08/29/19	\$ 36,213.00	SENIOR CENTER VAN
34223	CAMERON COUNTY CLERK	08/30/19	\$ 36.00	FILING FEES-RELEASE OF LIEN
		TOTAL	\$ 540,291.53	

CITY OF LOS FRESNOS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2019

01 -GENERAL FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
00-PROPERTY TAXES	1,436,500	47,381.73	1,454,434.59	0.00 (17,934.59)	101.25
30-NONPROPERTY TAXES	1,605,093	149,779.15	1,468,865.43	0.00	136,227.57	91.51
07-POLICE	512,370	69,546.77	531,578.36	0.00 (19,208.36)	103.75
10-HEALTH	7,800	1,545.00	13,045.00	0.00 (5,245.00)	167.24
12-GARBAGE	131,000	72,189.21	198,117.69	0.00 (67,117.69)	151.23
15-PARKS	14,500	188.00	18,035.00	0.00 (3,535.00)	124.38
16-LIBRARY	12,000	952.20	10,212.97	0.00	1,787.03	85.11
44-Misc Revenue	25,270	10.44	24,287.90	0.00	982.10	96.11
90-REIMBURSABLES	292,478	8,587.40	267,172.06	0.00	25,305.54	91.35
TOTAL REVENUES	4,037,011	350,179.90	3,985,749.00	0.00	51,261.60	98.73
<u>EXPENDITURE SUMMARY</u>						
02-ADMINISTRATION	503,781	60,867.59	484,245.36	5,604.92	13,930.32	97.23
03-MUNICIPAL COURT	229,740	18,979.50	183,590.26	188.75	45,960.99	79.99
04-TAX ASSESSOR COLLECTOR	39,737	6,111.24	38,682.16	0.00	1,054.84	97.35
06-ELECTIONS	18,098	89.28	13,434.27	0.00	4,663.73	74.23
07-POLICE	1,605,604	164,049.86	1,358,132.96	35,677.17	211,794.23	86.81
08-FIRE	122,457	563.30	110,761.82	0.00	11,694.74	90.45
09-ENGINEERING	65,000	0.00	71,462.15	0.00 (6,462.15)	109.94
10-HEALTH	136,539	8,692.81	75,380.72	250.77	60,907.47	55.39
11-EMERGENCY MEDICAL SERV	152,957	46.45	134,889.51	0.00	18,067.59	88.19
12-GARBAGE	5,500	381.97	3,811.57	0.00	1,688.43	69.30
13-STORM WATER	22,500	0.00	8,266.53	0.00	14,233.47	36.74
14-STREETS	328,376	6,459.67	302,843.09	275.00	25,258.39	92.31
15-PARKS	340,781	24,619.96	267,184.05	19,530.23	54,066.54	84.13
16-LIBRARY	198,489	10,421.80	141,865.36	16,272.00	40,351.78	79.67
17-COMMUNITY CENTER	13,661	728.06	9,308.18	25.99	4,326.83	68.33
18-EMERGENCY MANAGEMENT	42,000	675.85	46,153.57	0.00 (4,153.57)	109.89
19-ALL DEPARTMENT EXPENS	14,600	0.00	14,704.80	225.00 (329.80)	102.26
21-CITY PROMOTION	4,500	0.00	3,000.00	0.00	1,500.00	66.67
23-DSRIP-COMMUNITY HEALT	63,300	3,463.23	45,453.34	0.00	17,846.66	71.81
24-MENTAL TASK FORCE PRO	62,831	4,879.70	57,601.87	0.00	5,229.13	91.68
28-INFORMATION TECHNOLOG	64,953	1,581.88	29,708.93	0.00	35,244.07	45.74
22-TRANSFERS	0	0.00	56,586.72	0.00 (56,586.72)	0.00
TOTAL EXPENDITURES	4,035,404	312,612.15	3,457,067.22	78,049.83	500,286.97	87.60
REVENUE OVER/(UNDER) EXPENDITURES	1,607	37,567.75	528,681.78 (78,049.83) (449,025.37)	8,049.14

CHECKLIST FOR WATER & SEWER			AUGUST 2019	
CK #	VENDOR NAME	Inv.Date	Amount	Description
378	CITY OF L.F. PAYROLL ACCT	08/08/19	\$ 34,087.58	DUE TO PAYROLL #22 8/09/19
408	CITY OF L.F. PAYROLL ACCT	08/22/19	\$ 33,143.14	DUE TO PAYROLL #23 8/23/19
148728	AGUAWORKS	07/16/19	\$ 351.07	BRASS METER COUPLINGS/NORMALLY OPEN FLOATS-
148729	ANA-LAB	07/24/19	\$ 134.00	WATER TESTING-TOC/RAW/COMBINED SAMPLES
148730	CINTAS CORPORATION	VARIOUS	\$ 1,347.80	CLEANING OF WATER/SEWER UNIFORMS
148731	CITY OF LOS FRESNOS	07/20/19	\$ 1,173.21	WATER/SEWER/GARB-SEWER PLANT-LIFT STATION
148732	DEPARTMENT OF STATE HEALTH	07/01/19	\$ 79.38	ROUTINE WATER SAMPLES
148733	DIRECT ENERGY	06/28/19	\$ 9,909.63	ELEC-WATER/SEWER DEPT
148734	DPC INDUSTRIES	07/10/19	\$ 2,776.00	CHLORINE GAS-WATER PLANT CHEMICALS
148735	EAST RIO HONDO WATER	08/02/19	\$ 962.09	AUG 2019-ERH SETTLEMENT
148736	FUELMAN	VARIOUS	\$ 650.44	FUEL FOR WATER/SEWER VEHICLES
148737	HANSON PROFESSIONAL	06/15/19	\$ 17,856.00	ENGINEERING-WWTP HEADWORKS IMPROVEMENT
148738	HECTOR'S MUFFLER	07/26/19	\$ 45.00	LIFT STATION TRASH PUMP MAINTENANCE
148739	HOME DEPOT	VARIOUS	\$ 572.60	GREASE GUN/PAINT-FIRE HYDRANT MAINTENANCE
148740	LUIS MASCORRO	VARIOUS	\$ 530.00	INSTALL PUMP-LIFT STATION/REPAIR RAPID MIX CONT
148741	PRAXAIR	07/22/19	\$ 38.62	CHEMICAL/CYLINDER RENTAL
148742	PURCHASE POWER	06/30/19	\$ 34.32	JUNE 2019-POSTAGE
148743	SANCHEZ TIRE	07/25/19	\$ 10.00	FLAT REPAIRS-WS063/WS181
148744	STAFF FORCE INC	VARIOUS	\$ 1,313.20	CONTRACT LABOR-WEEKENDING 7/14,7/21/19
148745	STAPLES	VARIOUS	\$ 326.33	OFFICE SUPPLIES
148746	TEXAS MUNIPAL LEAGUE	06/30/19	\$ 1,000.00	MAY 2019-DEDUCTIBLE
148747	TX COMMISSION ON ENVI	07/31/19	\$ 111.00	TCEQ WASTEWATER TREATMENT OPERATOR LICENSE
148748	TYLER TECHNOLOGIES	08/01/19	\$ 3,302.10	ANNUAL SOFTWARE MAINTENANACE 9/1-8/31/19
148749	USA BLUEBOOK	07/08/19	\$ 219.76	ALGAE BRUSHES
	CHECKS 148750-148755			UTILITY DEPOSIT REFUND CHECKS
148756	AGUAWORKS	VARIOUS	\$ 604.50	REPAIR CLAMPS/NORMALLY CLOSED FLOAT
148757	AMCHEM INC	07/30/19	\$ 1,110.00	CALCIUM HYPOCHLORITE
148758	AT&T MOBILITY	08/01/19	\$ 363.30	MOBILE PHONE SERVICE
148759	CCID #6	08/02/19	\$ 1,542.12	JULY 2019-RAW WATER
148760	CHEMTRADE CHEMICALS	08/01/19	\$ 4,216.68	LIQUID ALUM BLEND-WATER PLANT CHEMICALS
148761	CINTAS CORPORATION	08/06/19	\$ 153.97	MEDICAL SUPPLIES-PUBLIC WORKS
148762	CORE & MAIN LP	08/01/19	\$ 1,052.06	SUPPLIES FOR WATER LINE MAINTENANCE
148763	CRAMER MARKETING	07/30/19	\$ 171.63	BLUE LASER-W/S FUND CHECKS
148764	DEPT OF STATE HEALTH SERV	08/01/19	\$ 207.70	WATER SAMPLES-TCEQ
148765	DEPT OF STATE HEALTH SERV	08/01/19	\$ 52.92	6 ROUTINE WATER SAMPLES
148766	DPC INDUSTRIES	VARIOUS	\$ 6,413.96	WATER PLANT/WASTEWATER PLANT CHEMICALS
148767	DUNHAM ENGINEERING	07/25/19	\$ 2,000.00	WATER TANK INSPECTION-NEXIUS
148768	EDWARD'S PEST MANAGEMENT	08/01/19	\$ 29.00	PEST CONTROL-SERVICE CENTER
148769	FIRST COMMUNITY BANK	VARIOUS	\$ 5.25	BANK SERVICE FEES
148770	FUELMAN	VARIOUS	\$ 917.52	FUEL FOR WATER/SEWER VEHICLES
148771	LUIS MASCORRO	VARIOUS	\$ 845.00	REPAIR CONTROL PANELS/INSTALL NEW PUMP AT LIFT
148772	MAXIMINO TORRES	08/16/19	\$ 176.00	CLEANING-W/S VEHICLES
148773	MUNICIPAL CODE CORP	08/07/19	\$ 542.50	ONLINE ANNUAL ORDINACE WEB HOSTING
148774	NEW CORE INC	08/12/19	\$ 2,689.00	REPAIR/REWIND BINGLY LIFT STATION SEWAGE PUMP
148775	O'REILLY AUTO	VARIOUS	\$ 631.56	JULY 2019 SUPPLIES FOR MAINTENANCE
148776	O'REILLY AUTO	VARIOUS	VOID	VOIDED CHECK-CONTINUED CHECK
148777	RAUL GARCIA	07/31/19	\$ 73.26	REIMB-HYDRAULIC FLUID FOR BACKHOW-WATER LEAK
148778	SMARTCOM TELEPHONE	08/08/19	\$ 141.64	INTERNET SERVICE-WATER/SEWER DEPT
148779	STAFF FORCE INC	VARIOUS	\$ 1,506.40	CONTRACT LABOR-WEEKEND 7/28,8/4/19
148780	ZARSKY LUMBER	07/31/19	\$ 203.81	JULY 2019-SUPPLIES FOR MAINTENANCE
148781	GUZMAN & MUNOZ ENGINEER	06/28/19	\$ 6,000.00	WATER CONSERVATION & DROUGHT CONTINGENCY
148782	RAILROAD COMMISSION	07/22/19	\$ 2,250.00	DOCKET NO 062365
148783	TEXAS GAS SERVICE	05/15/19	\$ 1,110.28	GAS LINE REPAIR
148784	AGUAWORKS	VARIOUS	\$ 488.70	AC REPAIR CLAMPS
148785	AMERICAN WATERWORKS	08/28/19	\$ 218.00	AWWA MEMBERSHIP DUES 2020
148786	ANA-LAB	08/15/19	\$ 99.00	WATER TESTING-TOC/RAW/COMBINED SAMPLES
148787	AQUA METRIC SALES	08/13/19	\$ 457.14	WATER METER RADIO LIDS/ADAPTERS/BOOTS
148788	CHEMTRADE CHEMICALS	08/15/19	\$ 7,079.95	CAUSTIC SODA-WATER PLANT CHEMICALS
148789	CITY OF LOS FRESNOS	08/20/19	\$ 412.08	WATER/SEWER/GARB-SEWER PLANT-LIFT STATION
148790	DIRECT ENERGY	07/30/19	\$ 10,162.40	ELEC-WATER/SEWER DEPT
148791	DPC INDUSTRIES	08/15/19	\$ 2,949.50	CHLORINE GAS CYLINDER-WATER PLANT CHEMICALS
148792	EAST RIO HONDO WATER	08/13/19	\$ 281.40	WATER SERVICE-EDAP LIFT STATIONS
148793	FUELMAN	VARIOUS	\$ 632.09	FUEL FOR WATER/SEWER VEHICLES

148794	HOME DEPOT CREDIT	VARIOUS	\$ 541.95	SUBMERSIBLE PUMP/GAS PUMPS/CIRCULAR SAWS
148795	JAIME'S TIRE STORE	08/21/19	\$ 354.45	TIRES FOR PUBLIC WORKS VEHICLE WS064
148796	LUIS MASCORRO	VARIOUS	\$ 590.00	ELEC REPAIR-SLUDGE PUMP-WATER PLANT/LIFT STATION
148797	MAGIC VALLEY ELEC	08/15/19	\$ 63.84	ELEC-LIFT STATION-CACTUS RD
148798	NEW CORE	08/23/19	\$ 8,176.60	REPAIR-ALAMO LIFT STATION SEWAGE PUMP#1
148799	OFFICE DEPOT	VARIOUS	\$ 502.64	OFFICE SUPPLIES
148800	OFFICE DEPOT	VARIOUS	VOID	VOIDED CHECK-CONTINUED CHECK
148801	PURCHASE POWER	VARIOUS	\$ 28.88	JULY/AUG 2019-POSTAGE
148802	SANCHEZ TIRE SHOP	VARIOUS	\$ 55.00	TIRE REPAIRS-W/S DEPT VEHICLES
148803	STAFF FORCE INC	VARIOUS	\$ 1,484.00	CONTRACT LABOR-WEEKENDING 8/11,8/18/19
148804	STAPLES	VARIOUS	\$ 133.37	OFFICE SUPPLIES
148805	TOWN OF INDIAN LAKE	VARIOUS	\$ 2,302.34	JUNE/JULY 2019-SOUTHMOST WATER
148806	VEAE SERVICES	08/18/19	\$ 241.54	PHONE SERVICE-WATER/SEWER DEPT/INTERNET INSTA
	CHECKS 148807-148819			UTILITY DEPOSIT REFUND CHECKS
		TOTAL	\$ 182,238.20	
	UTILITY DEPOSIT REFUND CHECKS			
148750	URBINA, ERICA	08/02/19	\$ 63.07	ACCT #01-01230-03 UTILITY DEPOSIT REFUND
148751	MARES, RAMON	08/02/19	\$ 102.26	ACCT #02-08230-08 UTILITY DEPOSIT REFUND
148752	TRINITY REALTY & INVESTMENT	08/02/19	\$ 85.82	ACCT #02-21425-02 UTILITY DEPOSIT REFUND
148753	INTERDIAMOND BUILDERS,LLC	08/02/19	\$ 124.49	ACCT #02-21524-00 UTILITY DEPOSIT REFUND
148754	RODRIGUEZ, CASSANDRA	08/02/19	\$ 112.32	ACCT #03-19800-03 UTILITY DEPOSIT REFUND
148755	CORONADO, LIDIA	08/02/19	\$ 29.35	ACCT #03-22763-17 UTILITY DEPOSIT REFUND
148807	PASTRANA, COSME	08/30/19	\$ 117.33	ACCT #02-04068-05 UTILITY DEPOSIT REFUND
148808	PLAINSCAPITAL BANK	08/30/19	\$ 94.43	ACCT #02-04103-05 UTILITY DEPOSIT REFUND
148809	ALANIZ, JULIA	08/30/19	\$ 90.75	ACCT #02-07501-02 UTILITY DEPOSIT REFUND
148810	GALARZA, MARTHA	08/30/19	\$ 114.27	ACCT #02-11930-10 UTILITY DEPOSIT REFUND
148811	SINANAN, VICTORIA	08/30/19	\$ 110.73	ACCT #02-22036-00 UTILITY DEPOSIT REFUND
148812	GALLEGOS, RUBEN	08/30/19	\$ 63.29	ACCT #03-01200-03 UTILITY DEPOSIT REFUND
148813	SEGURA, MARIA	08/30/19	\$ 104.86	ACCT #03-03490-05 UTILITY DEPOSIT REFUND
148814	TRUNG, DAN	08/30/19	\$ 113.69	ACCT #03-06109-01 UTILITY DEPOSIT REFUND
148815	PINO, IVAN	08/30/19	\$ 109.18	ACCT #03-13008-08 UTILITY DEPOSIT REFUND
148816	TORRES, ABELINO	08/30/19	\$ 117.75	ACCT #03-14922-04 UTILITY DEPOSIT REFUND
148817	QUINTERO, NOE	08/30/19	\$ 29.69	ACCT #03-18859-10 UTILITY DEPOSIT REFUND
148818	CAVAZOS, SHELBY	08/30/19	\$ 17.97	ACCT #05-00800-01 UTILITY DEPOSIT REFUND
148819	DARGEL BOAT INC	08/30/19	\$ 181.81	ACCT #05-30916-00 UTILITY DEPOSIT REFUND
		TOTAL	\$ 1,783.06	

CITY OF LOS FRESNOS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2019

05 - UTILITY FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
00-REVENUES	2,718,750	211,823.71	2,523,462.12	0.00	195,287.88	92.82
44-MISCELLANEOUS INCOME	0	4,426.39	4,784.12	0.00	(4,784.12)	0.00
TOTAL REVENUES	2,718,750	216,250.10	2,528,246.24	0.00	190,503.76	92.99
<u>EXPENDITURE SUMMARY</u>						
02-WATER ADMINISTRATION	577,634	34,624.13	468,302.03	1,141.73	108,190.61	81.27
05-INFORMATION TECHNOLOG	32,477	790.94	14,759.77	0.00	17,716.75	45.45
26-WATER SUPPLIES	132,000	17,684.74	122,441.42	3,525.76	6,032.82	95.43
27-MAINTENANCE OF WATER S	10,158	182.97	6,937.34	334.92	2,885.74	71.59
28-MAINTENANCE OF WATER E	44,300	2,509.09	41,696.45	900.00	1,703.55	96.15
29-WATER PURCHASES	38,138	1,542.12	30,929.02	0.00	7,208.98	81.10
30-WATER MISCELLANEOUS EX	474,249	1,922.30	150,918.27	47,515.72	275,815.01	41.84
20-CAPITAL OUTLAY	17,500	457.14	57,908.19	2,121.80	(42,529.99)	343.03
32-WATER BONDED INDEBTEDN	174,594	0.00	141,701.44	0.00	32,892.56	81.16
34-SEWER ADMINISTRATION	741,239	35,888.00	625,079.74	963.23	115,196.40	84.46
35-INFORMATION TECHNOLOG	32,252	790.94	14,759.75	0.00	17,492.27	45.76
36-SEWER SUPPLIES	72,211	4,801.86	58,059.71	308.07	13,843.22	80.83
37-MAINTENANCE OF SEWER S	11,374	0.00	10,990.71	59.92	323.37	97.16
38-MAINTENANCE OF SEWER E	80,514	12,522.22	74,480.17	24,174.40	(18,140.57)	122.53
39-SEWER MISC. EXPENSES	537,650	1,922.30	59,114.45	0.00	478,535.55	10.99
41-SEWER BONDED INDEBTEDN	61,473	0.00	18,472.60	0.00	43,000.00	30.05
52-TRANSFER OUT	495,988	0.00	496,538.30	0.00	(550.55)	100.11
TOTAL EXPENDITURES	3,533,751	115,638.75	2,393,089.36	81,045.55	1,059,615.72	70.01
REVENUE OVER/(UNDER) EXPENDITURES	(815,001)	100,611.35	135,156.88	(81,045.55)	(869,111.96)	6.64-

[illegible]

Attachment: CC FINANCIAL REPORT AUGUST 2019 (3182 : Financial Report)

CITY OF LOS FRESNOS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2019

09 -COMMUNITY DEVELOPMENT COR
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
52-CDC DISBURSEMENTS	351,250	35,259.16	373,962.60	0.00 (22,712.60)	106.47
TOTAL REVENUES	351,250	35,259.16	373,962.60	0.00 (22,712.60)	106.47
	=====	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>						
52-CDC DISBURSEMENTS	351,250	90,540.56	257,922.89	3,201.13	90,125.96	74.34
TOTAL EXPENDITURES	351,250	90,540.56	257,922.89	3,201.13	90,125.96	74.34
	=====	=====	=====	=====	=====	=====
REVENUE OVER/(UNDER) EXPENDITURES	0 (55,281.40)	116,039.71 (3,201.13) (112,838.56)	2,900.00
	=====	=====	=====	=====	=====	=====

CITY OF LOS FRESNOS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2019

09 -COMMUNITY DEVELOPMENT COR

% OF YEAR COMPLETED: 91.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<hr/>						
52-CDC DISBURSEMENTS						
=====						
10-NON-CATEGORIZED						
09-452-1010 SALES TAX	350,000	35,259.16	370,697.14	0.00 (20,697.14)	105.91
09-452-1050 INTEREST EARNED	1,250	0.00	3,265.46	0.00 (2,015.46)	261.24
TOTAL 10-NON-CATEGORIZED	351,250	35,259.16	373,962.60	0.00 (22,712.60)	106.47
11-NON-CATEGORIZED						
99-OTHER REVENUE						
TOTAL 52-CDC DISBURSEMENTS	351,250	35,259.16	373,962.60	0.00 (22,712.60)	106.47
=====	=====	=====	=====	=====	=====	=====
44-MISCELLANEOUS INCOME						
=====						
10-NON-CATEGORIZED						
=====	=====	=====	=====	=====	=====	=====
TOTAL REVENUE	351,250	35,259.16	373,962.60	0.00 (22,712.60)	106.47
=====	=====	=====	=====	=====	=====	=====

CITY OF LOS FRESNOS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2019

09 -COMMUNITY DEVELOPMENT COR
DEPARTMENT - 52-CDC DISBURSEMENTS

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>01-SALARIES</u>						
09-552-01100 SALARIES	3,090	787.50	2,432.50	0.00	657.50	78.72
TOTAL 01-SALARIES	3,090	787.50	2,432.50	0.00	657.50	78.72
<u>02-EMPLOYEE BENEFITS</u>						
09-552-02100 FICA EXPENSE	192	48.83	150.82	0.00	41.18	78.55
09-552-02105 MEDICARE EXPENSE	45	11.42	35.28	0.00	9.72	78.40
09-552-02107 TWC EXPENSE	270	0.79	2.45	0.00	267.55	0.91
09-552-02160 WORKER'S COMP	14	2.52	7.78	0.00	6.22	55.57
TOTAL 02-EMPLOYEE BENEFITS	521	63.56	196.33	0.00	324.67	37.68
<u>03-CONTRACT LABOR</u>						
09-552-03110 ATTORNEY	500	0.00	0.00	0.00	500.00	0.00
09-552-03115 AUDITOR	5,550	0.00	4,000.00	0.00	1,550.00	72.07
09-552-03120 PROFESSIONAL SERVICES	26,400	2,030.76	24,369.24	0.00	2,030.76	92.31
TOTAL 03-CONTRACT LABOR	32,450	2,030.76	28,369.24	0.00	4,080.76	87.42
<u>04-SUPPLIES</u>						
09-552-04100 OFFICE SUPPLIES & PRINTING	2,500	119.80	2,007.22	318.50	174.28	93.03
TOTAL 04-SUPPLIES	2,500	119.80	2,007.22	318.50	174.28	93.03
<u>05-UTILITIES</u>						
<u>06-ADVERTISING</u>						
09-552-06100 CITY PROMOTION	29,250	5,000.00	34,001.30	0.00 (4,751.30)	116.24
09-552-06120 ADVERTISING	7,450	390.00	7,682.00	0.00 (232.00)	103.11
TOTAL 06-ADVERTISING	36,700	5,390.00	41,683.30	0.00 (4,983.30)	113.58
<u>09-TRAVEL & SCHOOL</u>						
09-552-09100 TRAVEL/SEMINARS	300	66.12	256.94	0.00	43.06	85.65
TOTAL 09-TRAVEL & SCHOOL	300	66.12	256.94	0.00	43.06	85.65
<u>10-DUES & MEMBERSHIPS</u>						
09-552-10100 DUES & MEMBERSHIPS	2,000	82.95	982.45	0.00	1,017.55	49.12
TOTAL 10-DUES & MEMBERSHIPS	2,000	82.95	982.45	0.00	1,017.55	49.12
<u>11-MAINTENANCE</u>						
09-552-11150 SPECIAL PROJECTS	93,094	36,999.87	101,589.93	2,882.63 (11,378.56)	112.22
TOTAL 11-MAINTENANCE	93,094	36,999.87	101,589.93	2,882.63 (11,378.56)	112.22

09 -COMMUNITY DEVELOPMENT COR
DEPARTMENT - 52-CDC DISBURSEMENTS

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>12-INSURANCE</u>						
09-552-12100 INSURANCE	295	0.00	294.98	0.00	0.00	100.00
TOTAL 12-INSURANCE	295	0.00	294.98	0.00	0.00	100.00
<u>13-EQUIPMENT</u>						
09-552-13500 CAPITAL OUTLAY	100,000	0.00	0.00	0.00	100,000.00	0.00
TOTAL 13-EQUIPMENT	100,000	0.00	0.00	0.00	100,000.00	0.00
<u>14-COMPUTER SOFTWARE</u>						
<u>30-NON-SPECIFIC</u>						
09-552-30000 TRANSFER OUT	0	45,000.00	45,000.00	0.00	(45,000.00)	0.00
09-552-30100 BUSINESS INCENTIVE PROGRAM	20,000	0.00	20,110.00	0.00	(110.00)	100.55
09-552-30130 GENERAL FUND ADMIN	15,000	0.00	15,000.00	0.00	0.00	100.00
09-552-30131 TRANSFER DEBT SERVICE I&S	45,000	0.00	0.00	0.00	45,000.00	0.00
TOTAL 30-NON-SPECIFIC	80,000	45,000.00	80,110.00	0.00	(110.00)	100.14
<u>40-NON-SPECIFIC</u>						
<u>80-BOND PAYMENTS</u>						
<u>99-MISCELLANEOUS & CONTIN</u>						
09-552-99100 MISCELLANEOUS	300	0.00	0.00	0.00	300.00	0.00
TOTAL 99-MISCELLANEOUS & CONTIN	300	0.00	0.00	0.00	300.00	0.00
TOTAL 52-CDC DISBURSEMENTS	351,250	90,540.56	257,922.89	3,201.13	90,125.96	74.34
	=====	=====	=====	=====	=====	=====

CITY OF LOS FRESNOS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2019

09 -COMMUNITY DEVELOPMENT COR
DEPARTMENT - 99-Capital Outlay

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
99-MISCELLANEOUS & CONTIN	=====	=====	=====	=====	=====	=====

CITY OF LOS FRESNOS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2019

09 -COMMUNITY DEVELOPMENT COR
DEPARTMENT - 53-CDC BOND DISBURSEMENTS

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
11-MAINTENANCE						
30-NON-SPECIFIC						
TOTAL EXPENDITURES	351,250	90,540.56	257,922.89	3,201.13	90,125.96	74.34
REVENUE OVER/(UNDER) EXPENDITURES	0 (55,281.40)	116,039.71 (3,201.13) (112,838.56)	2,900.00

Sales Tax Report FY18-19

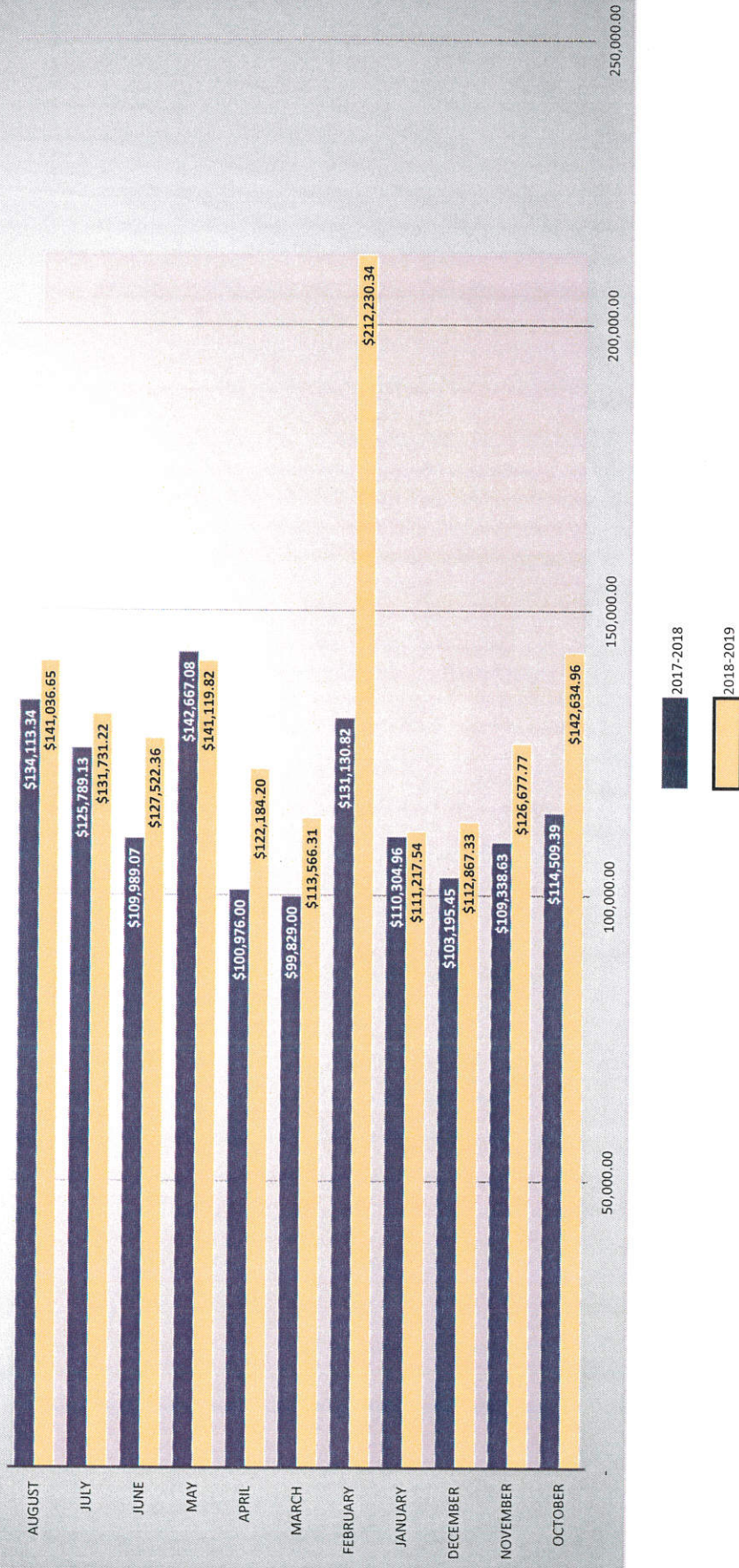
	2c				1-1/2c (General Fund Portion)				1/2c (CDC Portion)			
	FY17-18	FY 16-17	Inc(Dec) (\$)	Inc(Dec) (%)	FY 17-18	FY 16-17	Inc(Dec) (\$)	Inc(Dec) (%)	FY 17-18	FY 16-17	Inc(Dec) (\$)	Inc(Dec) (%)
Paid												
October	114,509.39	116,427.55	(1,918.16)	-1.65%	85,882.04	87,320.66	(1,438.62)	-1.65%	28,627.35	29,106.89	(479.54)	-1.65%
November	109,338.63	111,307.74	(1,969.11)	-1.77%	82,003.97	83,480.81	(1,476.83)	-1.77%	27,334.66	27,826.94	(492.28)	-1.77%
December	103,195.45	99,756.63	3,438.82	3.45%	77,396.59	74,817.47	2,579.11	3.45%	25,798.86	24,939.16	859.70	3.45%
January	110,304.96	105,242.57	5,062.39	4.81%	82,728.72	78,931.93	3,796.79	4.81%	27,576.24	26,310.64	1,265.60	4.81%
February	131,130.82	120,436.21	10,694.61	8.88%	98,348.12	90,327.16	8,020.96	8.88%	32,782.71	30,109.05	2,673.65	8.88%
March	99,829.00	92,985.80	6,843.20	7.36%	74,871.75	69,337.35	5,534.40	7.36%	24,957.25	23,246.45	1,710.80	7.36%
April	100,976.00	99,592.03	1,383.97	1.39%	75,732.00	74,694.02	1,037.98	1.39%	25,244.00	24,898.01	345.99	1.39%
May	142,667.08	109,681.62	32,985.46	30.07%	107,000.31	82,261.22	24,739.10	30.07%	35,666.77	27,420.41	8,246.37	30.07%
June	109,989.07	115,642.66	(5,653.59)	-4.89%	82,491.80	86,732.00	(4,240.19)	-4.89%	27,497.27	28,910.67	(1,413.40)	-4.89%
July	125,789.13	128,747.63	(2,958.50)	-2.30%	94,341.85	96,560.72	(2,218.88)	-2.30%	31,447.28	32,186.91	(739.63)	-2.30%
August	134,113.34	114,408.47	19,704.87	17.22%	100,585.01	85,806.35	14,778.65	17.22%	33,528.34	28,602.12	4,926.22	17.22%
September	124,334.26	121,504.14	2,830.12	2.33%	93,250.70	91,128.11	2,122.59	2.33%	31,083.57	30,376.04	707.53	2.33%
TOTAL SALES ACTIVITIES	\$ 1,406,177.13	\$ 1,335,733.05	\$ 74,331.35	5.27%	\$ 1,054,632.85	\$ 1,001,799.79	\$ 55,748.51	5.27%	\$ 351,544.28	\$ 333,933.26	\$ 18,582.84	5.27%

	2c				1-1/2c (General Fund Portion)				1/2c (CDC Portion)			
	FY18-19	FY17-18	Inc(Dec) (\$)	Inc(Dec) (%)	FY18-19	FY17-18	Inc(Dec) (\$)	Inc(Dec) (%)	FY18-19	FY17-18	Inc(Dec) (\$)	Inc(Dec) (%)
Paid												
October	142,634.96	114,509.39	28,125.57	24.56%	106,976.22	85,882.04	21,094.18	24.56%	35,658.74	28,627.35	7,031.39	24.56%
November	126,677.77	109,338.63	17,339.14	15.86%	95,008.33	82,003.97	13,004.36	15.86%	31,669.44	27,334.66	4,334.79	15.86%
December	112,867.33	103,195.45	9,671.88	9.37%	84,650.50	77,396.59	7,253.91	9.37%	28,216.83	25,798.86	2,417.97	9.37%
January	111,217.54	110,304.96	912.58	0.83%	83,413.16	82,728.72	684.43	0.83%	27,804.39	27,576.24	228.14	0.83%
February	212,230.34	131,130.82	81,099.52	61.85%	159,172.76	98,348.12	60,824.64	61.85%	53,057.59	32,782.71	20,274.88	61.85%
March	113,566.31	99,829.00	13,737.31	13.76%	85,174.73	74,871.75	10,302.98	13.76%	28,391.58	24,957.25	3,434.33	13.76%
April	122,184.20	100,976.00	21,208.20	21.00%	91,638.15	75,732.00	15,906.15	21.00%	30,546.05	25,244.00	5,302.05	21.00%
May	141,119.82	142,667.08	(1,547.26)	-1.08%	105,839.87	107,000.31	(1,160.44)	-1.08%	35,279.96	35,666.77	(386.81)	-1.08%
June	127,522.36	109,989.07	17,533.29	15.94%	95,641.77	82,491.80	13,149.97	15.94%	31,880.59	27,497.27	4,383.32	15.94%
July	131,731.22	125,789.13	5,942.09	4.72%	98,798.42	94,341.85	4,456.57	4.72%	32,932.81	31,447.28	1,485.52	4.72%
August	141,036.65	134,113.34	6,923.31	5.16%	105,777.49	100,585.01	5,192.48	5.16%	35,259.16	33,528.34	1,730.83	5.16%
TOTAL SALES ACTIVITIES	\$ 1,482,788.50	\$ 1,281,842.87	\$ 200,945.63	15.68%	\$ 1,112,091.38	\$ 961,382.15	\$ 150,709.22	15.68%	\$ 370,697.13	\$ 320,460.72	\$ 50,236.41	15.68%

**** Sales Tax Amount may be adjusted a the end of the year based on actuals sales activity amounts.



Sales Tax Revenue Comparison



City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 09/10/19 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:
DOC ID: 3183

SCHEDULED

ACTION ITEM (ID # 3183)

**Public Works Report 1. Water and Wastewater Activity 2.
Calls for Service 3. Building Permits 4. Recycling**

Call with questions.

I recommend approval.

**City of Los Fresnos
Water Treatment Plant
And
Wastewater Treatment Plant**

Activity for the month of August 2019

Water Treatment Plant

Total Output: 24,459,732
Daily Average: 789,024
% of Capacity: 78.9%

Waste Water Treatment Plant

Total Output: 16,247,000
Daily Average: 524,097
% of Capacity: 52.4%

CITY OF LOS FRESNOS

PUBLIC WORKS DEPARTMENT

MONTHLY REPORT

AUGUST 2019

CALLS FOR SERVICE	MONTH TOTAL	YEAR TO DATE
Service Connects/Disconnects	36	706
Rereads/Meter Info	67	717
Water Taps	4	12
Sewer Taps	0	8
Change Meter	14	75
Service Check for Water Leak at Account	12	65
Repaired Leak	7	20
Call for Sewer Stoppage	2	58
City Sewer Lines Unstopped	2	45
Code Enforcement/Other	1	26
Garbage Collection	40	460
Pothole Repairs	25	1202
Street Repairs	0	0
Street Sign Replacement/Repaired	11	191
Asphalt Used (ton)	1.25	14.07
Gravel Used (ton)	4	13
Fire Hydrants Flushed and Oiled	11	294
Fire Hydrants Repaired	0	6
Valves Repaired	0	2
Manholes Cleaned/Repaired	5	30



Carlos Salazar, Director of Public Works

PROJECTS: 0 -ZZZZZZZZZZ
 APPLIED DATES: 0/00/0000 THRU 99/99/9999
 ISSUED DATES: 8/01/2019 THRU 8/31/2019
 EXPIRE DATES: 0/00/0000 THRU 99/99/9999
 STATUS: ALL

PROJECT	ISSUE DATE	NAME	LOCATION	CONTRACTOR	DESCRIPTION
131635	8/01/2019	ROCHA, RENE V	407 VALLEY OAK CIRCLE	MONTALVO E	RESIDENTIAL BUILDING
131636	8/02/2019	ALAMO STREET DEVELOPMENT LL	680 E OCEAN BLVD BLDG B	OWNER	FENCE PERMIT
131637	8/05/2019	FLORES, ALEJANDRO&MARIA	925 DAISY DRIVE	OWNER	RESIDENTIAL REMODEL/ADDIT
131638	8/06/2019	BLANCO, MARCOS ANTONIO	509 W 10TH STREET	JOSE SOSA	DRIVEWAY
131639	8/08/2019	LUGO, EDUARDO JR	209 WHITE OAK DRIVE	NSI GROUP,	RESIDENTIAL ADDITION/SOLA
131640	8/08/2019	TEXAS ANTONIO SNOW WIZ	741 W OCEAN BLVD STE 5	OWNER	COMMERCIAL- NEW OWNER/TEN
131641	8/08/2019	DAVILA, REYNALDO	32158 STATE HWY 100	OWNER	RESIDENTIAL REMODEL/ADDIT
131642	8/08/2019	COM.DEVEL.CORP. OF B'VILLE	450 AKUMAL DRIVE	H & A RGV	RESIDENTIAL BUILDING
131643	8/15/2019	HUFF, KAREN	30910 STATE HWY 100 LT9	PLUMBING	PLUMBING PERMIT
131644	8/12/2019	GARZA, RAMIRO	156 VILLAGE EAST DRIVE	MARCJONES	RESIDENTIAL ADDITION/SOL
131645	8/12/2019	LAUGHLIN, CAROLINA	114 N CUATES CAMINO DRIVE	OWNER	FENCE PERMIT
131646	8/12/2019	WILLIAMS, ERIC L	410 E 8TH STREET	OWNER	ELECTRICAL PERMIT
131647	8/15/2019	SANDELL, MODESTO	107 TALON DRIVE	FRANCISCO	RESIDENTIAL BUILDING
131648	8/15/2019	GARCIA, JOSE A	33717 S NOGAL STREET	OWNER	WATER/SEWER TAPS
131649	8/15/2019	JDLF HOLDINGS	113 HODGES STREET	OWNER	ELECTRICAL PERMIT
131650	8/16/2019	REPAIR PROS TECH	741 W OCEAN BLVD STE11	OWNER	COMMERCIAL- NEW OWNER/TEN
131651	8/16/2019	SALVADOR PEREZ TRIM Y GABIN	910 S ARROYO BLVD E1	OWNER	COMMERCIAL- NEW OWNER/TEN
131652	8/16/2019	GAMEZ, GABRIEL	111 VILLAGE EAST DRIVE	EMANUEL VE	RESIDENTIAL BUILDING
131653	8/16/2019	RIOS, RAYMUNDO C	213 E 10TH STREET	OWNER	REROOF PERMIT
131654	8/16/2019	GUERRERO, MARIO	311 W 9TH STREET	ERICA SOTO	RESIDENTIAL BUILDING
131655	8/19/2019	RM WALSDORF, INC.	117 N ARROYO BLVD	OWNER	COMMERCIAL- NEW OWNER/TEN
131656	8/20/2019	DELGADO, ROBERTO	733 W OCEAN	LF FRAME	RESIDENTIAL BUILDING
131657	8/21/2019	GUERRERO JR, GUILLERMO	33612 FM 803	OWNER	ACCESSORY BUILDING
131658	8/22/2019	GARCIA, VICENTE	229 ACAPULCO DRIVE	OWNER	RESIDENTIAL REMODEL/ADDIT

Attachment: PW AUGUST 2019 (3183 : Public Works Report)

PROJECTS: 0 -ZZZZZZZZZZ
APPLIED DATES: 0/00/0000 THRU 99/99/9999
ISSUED DATES: 8/01/2019 THRU 8/31/2019
EXPIRE DATES: 0/00/0000 THRU 99/99/9999
STATUS: ALL

PROJECT	ISSUE DATE	NAME	LOCATION	CONTRACTOR	DESCRIPTION
131659	8/26/2019	BURTON, ANGELA	109 S CUATES DRIVE	OZUNA	SWIMMING POOL
131660	8/26/2019	ELITE NUTRITION	32412 STATE HWY 100 STE B	OWNER	COMMERCIAL ADDITION/REMOD
131661	8/29/2019	GODOY'S BAKERY	105 N ARROYO BLVD STE B	OWNER	COMMERCIAL ADDITION/REMOD
131662	8/29/2019	TO EVERY TRIBE MINISTRIES	604 W 6TH STREET APT A	TUFF SHED	ACCESSORY BUILDING
131670	8/30/2019	MARTINEZ, EMILIO	513 LEGION TRAIL	ACE ROOFIN	REROOF PERMIT
*** TOTALS ***		NUMBER OF PROJECTS:	29	VALUATION:	768,846.66 FEES:

Attachment: PW AUGUST 2019 (3183 : Public Works Report)

**City of Los Fresnos
Recycling Program
Total Number of Guest
August 2019**

Date	Tuesdays at Memorial Park 7 am - 11 am
08/06/19	25
08/13/19	24
08/20/19	26
08/27/19	26
Totals	101

Date	Thursdays at Wal-Mart Parking 4 pm - 8 pm
08/01/19	24
08/08/19	27
08/15/19	30
08/22/19	25
08/29/19	29
Totals	135

Date	Saturdays at City Hall 9 am - 1 pm
08/03/19	28
08/10/19	21
08/17/19	27
08/24/19	26
08/31/19	35
Totals	137

Total attendance for the Month of August	373
---	------------

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 09/10/19 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:
DOC ID: 3184

SCHEDULED

ACTION ITEM (ID # 3184)

Police Department 1. Arrests 2. Incidents 3. Accidents

Call with questions.

I recommend approval.

LOS FRESNOS POLICE DEPARTMENT

Arrests - By Violation

08\01\2019
thru 08\31\2019

Violation	# of Offenses
ARREST WITHOUT WARRANT	1
ASSAULT	1
ASSAULT CAUSES BODILY INJURY FAMILY VIOLENCE 13a	2
ASSAULT CAUSES BODILY INJURY FAMILY VIOLENCE 13c	1
DRIVING WHILE INTOXICATED	2
DRIVING WHILE INTOXICATED 2ND	1
EVADING ARREST DETENTION	1
EXECUTION OF CAPIAS OR ARREST WARRANT	24
FAIL TO IDENTIFY FUGITIVE INTENT GIVE FALSE INFO	1
HOLD FOR CUSTOMS	7
INTERFER W/EMERGENCY CALL	1
NO DRIVER'S LICENSE	3
POSS CS PG 1 >=1G<4G	1
POSS CS PG 2 < 1G	1
POSS CS PG 2 <1G DRUG FREE ZONE	1
POSS CS PG 2 >= 1G<4G	1
POSS CS PG 2 >= 4G<400G	3
POSS CS PG 3 < 28G	1
POSS MARIJ <2OZ	2
POSS MARIJ >50LBS<=2,000LBS	1
POSSESSION OF DRUG PARAPHERNALIA	1
PUBLIC INTOXICATION	2
ROBBERY	1
THEFT	1
Total Violations	61
Total Arrests	53

Attachment: LFPD August 2019 (3184 : Police Department)

LOS FRESNOS POLICE DEPARTMENT

Incidents - By Violation

08\01\2019
thru 08\31\2019

Violation	Incidents
ABANDONED VEHICLES	19
ALARMS	6
ANIMAL CONTROL	29
ASSAULT CAUSES BODILY INJ 13a	2
ASSAULT CAUSES BODILY INJURY FAMILY VIOLENCE 13a	2
BURGLARY OF HABITATION	1
CHILD IN NEED OF SUPERVISION RUNAWAY	1
CREDIT CARD OR DEBIT CARD ABUSE	1
CRIMINAL TRESPASS	2
DEPOSITED GLASS/OTHER DEBRIS ON HIGHWAY	1
DOG AT LARGE	4
EVADING ARREST DETENTION	1
EXECUTION OF CAPIAS OR ARREST WARRANT	25
FAIL TO IDENTIFY FUGITIVE INTENT GIVE FALSE INFO	1
FAIL TO MAINTAIN FINANCIAL RESPONSIBILITY	5
FIRE DETECTION & ALARM DEVICE REGULATIONS	2
GARAGE SALES	10
INTERFER W/EMERGENCY CALL	1
MINOR IN POSSESSION OF ALCOHOL	1
NO DRIVER'S LICENSE	4
NO PROOF OF FINANCIAL RESPONSIBILITY	11
OPEN CONTAINER	1
POSS CS PG 1 >=1G<4G	1
POSS CS PG 2 < 1G	1
POSS CS PG 2 >= 1G<4G	1
POSS CS PG 2 >= 4G<400G	3
POSS CS PG 3 < 28G	1
POSS DEL DRUG PARAPHERNALIA	1
POSS MARIJ <2OZ	1
POSS MARIJ >50LBS<=2,000LBS	1
POSSESSION OF DRUG PARAPHERNALIA	9
PUBLIC INTOXICATION	2
RIGHT OF WAYS/BASKETBALL NETS	1
ROBBERY	1
TERRORISTIC THREAT 13a	1
THEFT	9
WEEDS OR RUBBISH LOT	13
WELFARE CONCERN	7
Total Violations	183
Total Incidents	168

Attachment: LFPD August 2019 (3184 : Police Department)

LOS FRESNOS POLICE DEPARTMENT

Accident – By Street & Intersection

08/01/2019 – 08/31/2019

Street & Intersection	Accidents	Fatalities	Vehicles	Injured
32000 West Ocean	1	0	2	0
Hwy 100 & FM 1847	1	0	2	0
FM 2480 & FM 1847	1	0	2	1
33168 parking lot	1	0	2	0
FM1847& Hwy. 100	1	0	2	0
Stripes P/lot 101East Ocean	1	0	2	0
100 East Ocean	1	0	2	0
West 100 & Palma St.	1	0	2	0
Total	8	0	16	1

Attachment: LFPD August 2019 (3184 : Police Department)

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 09/10/19 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:
DOC ID: 3185

SCHEDULED

ACTION ITEM (ID # 3185)

Municipal Court 1. Monthly Report

Call with questions.

I recommend approval.

OFFICIAL MUNICIPAL COURT MONTHLY REPORT

MUNICIPAL COURT OF <u>Los Fresnos</u>		TRAFFIC		NON-TRAFFIC MISDEMEANOR	
FOR MONTH <u>August</u> YEAR <u>2019</u>		NON-PARKING	PARKING	STATE LAW	CITY ORDINANCE
1. New Cases Filed During the Month		<u>1257</u>	<u>1</u>	<u>70</u>	<u>5</u>
2. Dispositions Prior to Trial:					
A. Bond Forfeitures					
B. Fined (Before trial only. If the defendant goes to trial, enter in Item 3.)					
C. Cases Dismissed (Do not include dismissals that are to be reported in Items 3C and 4 below.)					
3. Dispositions at Trial:					
A. Trial by Judge (1) Finding of Guilty		<u>308</u>		<u>14</u>	
(2) Finding of Not Guilty					
B. Trial by Jury (1) Finding of Guilty					
(2) Finding of Not Guilty					
C. Dismissed at Trial					
4. Cases Dismissed:					
A. After Driver Safety Course (C.C.P., Art. 45.051)		<u>46</u>			
B. After Deferred Disposition (C.C.P., Art. 45.051)		<u>72</u>		<u>1</u>	
C. After Proof of Financial Responsibility (Transportation Code, Sec. 601.193)		<u>19</u>			
D. Compliance Dismissal (Proof of Inspection, License, or Registration)		<u>109</u>			
5. Community Service Ordered (For satisfaction of fine or costs only.)		<u>7</u>			
6. Cases Appealed		<u>1</u>			
7. Juvenile / Minor Activity:					
A. Transportation Code Cases Filed		<u>6</u>			
B. Non-Driving Alcoholic Beverage Code Cases Filed		<u>3</u>			
C. Driving Under the Influence of Alcohol Cases Filed					
D. Health & Safety Code (Tobacco) Cases Filed		<u>1</u>			
E. Failure to Attend School Cases Filed (Education Code, Sec. 25.094)					
F. Education Code (Except Failure to Attend) Cases Filed					
G. Violation of Local Daytime Curfew Ordinance Cases Filed (Loc. Govt. Code, Sec. 341.905)					
H. All Other Non-Traffic Fine-Only Cases Filed		<u>2</u>			
I. Waiver of Jurisdiction of Non-Traffic Cases (Family Code, Sec. 51.08(b))					
J. Referred to Juvenile Court for Delinquent Conduct (C.C.P., Art. 45.050 (c)(1))					
K. Held in Contempt, Fined, or Denied Driving Privileges (C.C.P., Art. 45.050 (c)(2))					
Magistrate Warnings Given (Juvenile):					
L. Warnings Administered					
M. Statements Certified					
8. Parent Contributing to Nonattendance Cases Filed (Education Code, Sec. 25.093)					
9. Safety Responsibility and Driver's License Suspension Hearings Held					
10. Search Warrants Issued (Do not include warrants for arrest.)					
11. Arrest Warrants Issued:					
A. Class C Misdemeanors Only					<u>206</u>
B. Felonies and Class A and B Misdemeanors Only					
12. Magistrate Warnings Given: (Given to defendants charged with county or district court offense.)					
A. Class A and B Misdemeanors Only					<u>13</u>
B. Felonies					<u>11</u>
13. Emergency Mental Health Hearings Held					
14. Magistrate's Orders for Emergency Protection					<u>1</u>
15. Total Revenue \$ <u>134,860.70</u>					
(Include all revenue collected during month to be remitted to city or state.)					

Attachment: MC AUGUST 2019 (3185 : Municipal Court)

Citation No. Docket No. Violator

***** TOTAL FOR REPORT *****

Code	---	Payments	---	Refunds	---	Net	---	G/L Acct No.
FINE	673	42,761.65	11	884.20-		41,877.45	01	407-0240
CCC04	840	32,470.00	4	120.00-		32,350.00	01	2512
TFC	660	1,980.00	2	6.00-		1,974.00	01	407-0240
AR	797	3,977.00	3	15.00-		3,962.00	01	407-0240
TECH	824	3,190.00	3	12.00-		3,178.00	01	407-0241
STF	680	19,578.00	2	60.00-		19,518.00	01	2512
MCBS	808	2,398.00	3	7.00-		2,391.00	01	407-0270
SJRF	802	3,205.00	2	8.00-		3,197.00	01	2512
JFCT2	810	4,338.00	2	10.80-		4,327.20	01	2512
JFCI	805	483.00	2	1.20-		481.80	01	407-0240
IDF	804	1,608.00	2	4.00-		1,604.00	01	2512
CJFS	593	53.37	1	0.09-		53.28	01	2512
CJFC	593	5.93	1	0.01-		5.92	01	407-0240
TPF	796	1,586.80	2	4.00-		1,582.80	01	2512
WRNTE	89	4,205.00	0	0.00		4,205.00	01	407-0240
TLFTA1	78	1,397.20	0	0.00		1,397.20	01	2512
TLFTA2	72	431.10	0	0.00		431.10	01	2517
TLFTA3	72	288.00	0	0.00		288.00	01	407-0240
COLAGY	56	3,631.84	0	0.00		3,631.84	01	2513
TP-L-J	68	164.50	2	5.00-		159.50	01	407-0260
TP-L	88	698.20	2	20.00-		678.20	01	407-0240
TP-S	77	797.40	2	16.60-		780.80	01	2512
CS2	10	225.00	0	0.00		225.00	01	407-0280
TXSBLT	18	547.55	0	0.00		547.55	01	2515
ACC	4	80.00	0	0.00		80.00	01	407-0240
SPEX	88	6,915.00	1	50.00-		6,865.00	01	407-0290
DSC	91	900.90	0	0.00		900.90	01	407-0240
AF	8	80.00	1	10.00-		70.00	01	407-0240
AF2	87	1,730.00	0	0.00		1,730.00	01	407-0240
OP	4	206.00	4	206.00-		0.00	01	2516

CITY	61,365.00
COURT	3,178.00
BLDG. SEC.	2,391.00
JUDGE ED	159.00
OMNI	431.00
COLL. AG	3,631.00
CHILD	225.00
OP	0.00
STATE	67,110.00
TOTAL	138,492.00

Total: 11377 139,932.44 52 1,439.90- 138,492.54

Cash Payments....+	\$136,471.54	
Bond Forfeited...+	\$0.00	
Bond Applied.....+	\$2,633.00	
Payment Refunded.-	\$612.00-	
Fees/Fines Paid..=		\$138,492.54
Cash (Payments)...+	\$136,471.54	
Cash (Bonds).....+	\$5,858.30	
Total Cash Trans.=		\$142,329.84
Cash Refunds.....-	\$612.00-	
Cash Bnd Refunds.-	\$0.00	
Net Cash Trans....=		\$141,717.84
Xfers (Payments)..	\$50.00	
Xfers (Refunds)...	\$50.00-	
Adjst (Payments)..	\$777.90	
Adjst (Refunds)...	\$777.90-	

Attachment: MC AUGUST 2019 (3185 : Municipal Court)

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 09/10/19 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:
DOC ID: 3186

SCHEDULED

ACTION ITEM (ID # 3186)

Library Report 1. Monthly Report

Call with questions.

I recommend approval.



**ETHEL L. WHIPPLE MEMORIAL LIBRARY
LIBRARIAN'S REPORT
AUGUST 2019**

Number of Patron Checking Out Materials

Adult	566
Children	94
Teens	7
In Library Use	10
Summer Reader	6



Material Types Checked Out

Adult Books	202
Children Books	123
Young Adult Books	148
Videos	149
Audios	1
Other Language Books	28
Hotspots	24
Laptops	8



Items Downloaded

eBooks	49
eAudiobooks	36



Patron Access Computer Use

Total Sessions	539
Total Time	318 hours
Guest Passes	217



Free WiFi Access Use

Total Sessions	485 Library WiFi
Total Time	1050 hours
Total Sessions	280 Park WiFi
Total Time	615 hours



What Happened In the Library

Hours Open	176 hours
Visits	2,840
Children Program Attendance	150
Volunteer Hours	115
New Cards Issued	22
Cards Renewed	74
New Books Added	23
New eBooks Added	181
New Videos Added	27
Hotspots Added	0
Books Weeded	367
Videos Weeded	0
Reference Questions	385
Assists in Computer Lab	295
Patron Copies	1,199
Patron Faxes sent	72
Patron Printouts	1,525
Library Staff Copies	18
Replacement Cards	11



City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 09/10/19 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:
DOC ID: 3187

SCHEDULED

ACTION ITEM (ID # 3187)

Fire Marshal's Report 1. Monthly Report

Call with questions.

I recommend approval.



FIRE MARSHAL'S OFFICE
200 NORTH BRAZIL
LOS FRESNOS, TEXAS 78566

FIRE INSPECTION REPORT

MONTHLY INFORMATION REPORT
MONTH OF August 2019

FIRES

INSIDE CITY

OUTSIDE CITY

Business Structures

1

Dwellings

1

Mobile Homes

1

Grass

12

Refuse

1

Institutional

1

Motor Vehicles

7

Rescue Calls

1

Incendiary or Suspicious Fires

9

Other Calls

3

TOTAL ALARMS

36

MONTHLY FIRE PREVENTION INSPECTIONS

Commercial Businesses

2

Industrial Structures

2

Public Buildings

2

Hotels/Motels

10

Institutions

3

Homes/shelter

3

Apartments

3

TOTAL INSPECTIONS

10

SCHOOL, HOSPITAL AND NURSING HOME FIRE DRILLS SUPERVISED:

LECTURES-PRESENTATIONS MADE/FILMS: SHOWN _____ TOTAL AUDIENCE _____

FIRES INVESTIGATED: (ACCIDENTAL) 2 (INCENDIARY) _____

Attachment: Fire August 2019 (3187 : Fire Marshal's Report)

Gerard E. Holden
FIRE MARSHAL, CITY OF LOS FRESNOS