

City Council

200 North Brazil

Los Fresnos, TX 78566

Regular Meeting

<http://citylf.cloudaccess.net/en/>

~ Agenda ~

Tuesday, September 13, 2016

6:00 PM

City Hall

NOTICE IS HEREBY GIVEN THAT THE {MeetGroup} OF THE CITY OF LOS FRESNOS PURSUANT TO CHAPTER 551, TITLE 5 OF THE TEXAS GOVERNMENT CODE, THE TEXAS OPEN MEETINGS ACT, WILL MEET ON TUESDAY, SEPTEMBER 13, 2016 AT 6:00 PM AT CITY HALL, 200 NORTH BRAZIL ST, LOS FRESNOS, TX 78566.

I. AGENDA

1. Call meeting to order
2. Invocation and Pledge of Allegiance
3. Public Hearing
 1. Public Hearing to receive comments from the public on the proposed budget for fiscal year 2016-2017.
4. Consent Agenda
 1. Approval or rejection of Minutes from August 9, 2016, August 25, 2016 and August 30, 2016 meetings.
 2. Approval or rejection to approve a Resolution designating Los Fresnos News as the Official Newspaper for the fiscal year 2016-2017.
 3. Approval or rejection of a Resolution to endorse and support the development of a Hike & Bike Trail through the Bahia Grande Unit of the U.S. Fish & Wildlife Service's Laguna Atascosa National Wildlife Refuge.
 4. Approval or rejection to adopt the Lower Rio Grande Valley Active Transportation and Active Tourism Plan, the Active Plan, as a part of the City's Comprehensive Plan.
 5. Approval or rejection to approve bids received for water, wastewater and swimming pool chemicals.
 6. Approval or rejection to approve the following Service Agreements: A. Los Fresnos Volunteer Fire Department B. Los Fresnos Ambulance Service C. Los Fresnos Chamber of Commerce
 7. Approval or rejection to acknowledge the financial report and cash investment report for the 3rd quarter ending June 30, 2016.
5. Visitor remarks - To speak you must sign in with City Secretary prior to the meeting and you have a limit of 3 minutes to speak.

6. Action Items

1. Consideration and ACTION to approve an Interlocal Agreement between the City of Los Fresnos and Olmito Water Supply for utilities.
2. Consideration and ACTION to approve bids for the Nature Park parking lot and restrooms.
3. Consideration and ACTION to ratify the property tax increase as reflected in the 2016-2017 budget.
4. Consideration and ACTION to approve the first reading of Ordinance 475 adopting the budget for the fiscal year 2016-2017.
5. Consideration and ACTION to approve the first reading of Ordinance 476 approving the tax roll for 2016 and levying municipal ad valorem taxes for the use, benefit and support of the municipal government; and directing the assessment and collection.
6. Discussion on areas for annexation.
7. Consideration and ACTION to approve funding for swings at Memorial Park.

7. Update by City Manager

1. A. Wastewater Plant Expansion B. Los Fresnos Nature Park C. Hike & Bike Trails D. Hazardous Mitigation Plan E. Certificates of Obligation F. Montes-Castro Park G. New City Hall H. Welcome Sign I. Brownsville Land Exchange J. Newly Annexed Area

8. Department Head Reports

1. Financial Report 1. Monthly 2. Year-to-Date
2. Public Works Report 1. Water and Wastewater Activity 2. Calls for Service 3. Building Permits 4. Recycling
3. Police Department Report 1. Arrests 2. Incidents 3. Accidents
4. Municipal Court Report 1. Monthly Report
5. Library Report 1. Monthly Report
6. Fire Marshal's Report 1. Monthly Report

9. Adjournment

This is to certify that I, Pam Denny, posted this agenda on the front bulletin board of the City Hall on September 8, 2016 on or before 5:30 p.m. and it shall remain so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Pam Denny, City Secretary

Persons with any disabilities that would like to attend meetings must notify City Secretary 24 hours in advance so that the City can make arrangements for that disabled person.

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 09/13/16 06:00 PM
Department: City Secretary
Category: Public Hearing
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1883)

DOC ID: 1883

**Public Hearing to receive comments from the public on the
proposed budget for fiscal year 2016-2017.**

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 09/13/16 06:00 PM
Department: City Secretary
Category: Minutes
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1884)

DOC ID: 1884 A

Approval or rejection of Minutes from August 9, 2016, August 25, 2016 and August 30, 2016 meetings.

I recommend approval.

City Council

200 North Brazil

Los Fresnos, TX 78566

Regular Meeting

<http://citylf.cloudaccess.net/en/>

~ Minutes ~

Tuesday, August 9, 2016

6:30 PM

City Hall

Agenda

1. Call meeting to order

Mayor Narvaez called the meeting to order at 6:05 PM.

2. Invocation and Pledge of Allegiance

Mayor Narvaez gave the invocation and led the audience in the Pledge of Allegiance.

Public Hearing

Public Hearing to receive comments from the public on the exchange of boundaries between the City of Los Fresnos and the City of Brownsville.

Mayor Narvaez opened the public hearing at 6:07 PM.

Mr. Milum explained the location of the area where the City of Los Fresnos and the City of Brownsville will be exchanging boundaries.

There were several property owners present and Mr. Milum answered their questions. No one was in opposition but wanted assistance with items the County or Brownsville never solved. Other items of concern was if Whipple Road was a private or public street, mailing addresses, existing zoning use and sewer.

Mayor Narvaez closed the public hearing at 6:35 PM.

Mayor Narvaez recessed the meeting at 6:36 PM.

Mayor Narvaez called the meeting back to order at 7:26 PM.

RESULT: NO ACTION

Consent Agenda

Approval or rejection of Minutes from July 12, 2015 and July 19, 2016 meetings.

Motion was made and seconded to approve the Minutes of July 12 and July 19, 2016 as presented.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Javier Mendez, Councilman
SECONDER: Gary Minton, Councilman
AYES: Minton, Garza, Narvaez, Cruz, Real, Mendez

Approval or rejection to acknowledge the Los Fresnos Community Development Corporation expenditure for street lights on East Ocean Boulevard.

Motion was made and seconded to acknowledge the expenditures by Los Fresnos Community Development Corporation for 7 street lights on East Ocean Boulevard.

Council Member Real abstained from voting.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Javier Mendez, Councilman
SECONDER: Gary Minton, Councilman
AYES: Minton, Garza, Narvaez, Cruz, Real, Mendez

Approval or rejection of the first reading of Ordinance 474 approving a negotiated resolution between the City of Los Fresnos and Texas Gas Service ("TGS" or "The Company") regarding the Company's April 28, 2016 Cost of Service Adjustment ("COSA") filing; declaring existing rates to be unreasonable; adopting new tariffs that reflect rate adjustments consistent with the negotiated settlement and finding the rates to be set by the attached tariffs to be just and reasonable; providing for the recovery of the City's and TGS' reasonable and necessary rate case expenses; adopting a savings clause; determining that this ordinance was passed in accordance with the requirements of the Texas Open Meetings Act; declaring an effective date; repealing any prior ordinances inconsistent with this ordinance and requiring delivery of this ordinance to the Company's and the City's legal counsel.

Motion was made and seconded to approve the first reading of Ordinance 474 approving a negotiated resolution between the City of Los Fresnos and Texas Gas Service ("TGS" or "The Company") regarding the Company's April 18, 2016 Cost of Service Adjustment ("COSA") filing; declaring existing rates to be unreasonable; adopting new tariffs that reflect rate adjustments consistent with the negotiated settlement and finding the rates to be set by the attached tariffs to be just and reasonable; providing for the recovery of the City's and TGS' reasonable and necessary rate case expenses; adopting a savings clause; determining that this ordinance was passed in accordance with the requirements of the Texas Open Meetings Act; declaring an effective date; repealing any prior ordinances inconsistent with this ordinance and requiring delivery of this ordinance to the Company's and the City's legal counsel.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Javier Mendez, Councilman
SECONDER: Gary Minton, Councilman
AYES: Minton, Garza, Narvaez, Cruz, Real, Mendez

Approval or rejection to write-off bad debt for utility bills for fiscal year 2013-2014.

Regular Meeting

Tuesday, August 9, 2016

6:30 PM

Motion was made and seconded to approve the write-offs for bad debt for utility bills for fiscal year 2013-2014.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Javier Mendez, Councilman
SECONDER:	Gary Minton, Councilman
AYES:	Minton, Garza, Narvaez, Cruz, Real, Mendez

Approval or rejection of a Budget Amendment for fiscal year 2015-2016.

Motion was made and seconded to approve the budget amendment for fiscal year 2015-2016.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Javier Mendez, Councilman
SECONDER:	Gary Minton, Councilman
AYES:	Minton, Garza, Narvaez, Cruz, Real, Mendez

Visitor Remarks - To speak you must sign in with City Secretary prior to the meeting and you have a limit of 3 minutes to speak.

There were no comments from the public.

Action Items

Consideration and ACTION to approve the first reading of Ordinance 473 ratifying the agreement between the cities of Los Fresnos and Brownsville, Texas adjusting their common boundary line, releasing certain tracts of land to the City of Brownsville, receiving certain tracts of land presently situated in the city limits of Brownsville into the city limits of the City of Los Fresnos; providing a saving clause; providing a severability clause, and providing for an effective date.

Mr. Milum explained that there is no regulations dealing with exchange of territory as we are doing with the City of Brownsville. TML suggested that we put the interlocal agreement language in an ordinance for approval.

Motion was made and seconded to approve the first reading of Ordinance 473 ratifying the agreement between the cities of Los Fresnos and Brownsville, Texas adjusting their common boundary line, releasing certain tracts of land to the City of Brownsville, receiving certain tracts of land presently situated in the city limits of Brownsville into the city limits of the City of Los Fresnos; providing a saving clause; providing a severability clause, and providing for an effective date.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Polo Narvaez, Mayor
SECONDER:	Javier Mendez, Councilman
AYES:	Minton, Garza, Narvaez, Cruz, Real, Mendez

Consideration and ACTION to approve the design concept plans for the Nature Park.

Attachment: Minutes of August 9 Meeting (1884 : Minutes)

Ms. Smith, Naismith Engineering, went over the design concept with the Council. She explained that at the present time all that will be done is the parking lot and restrooms. The design concept is for the entire nature park and can be changed around. Discussed was having both pavilion areas closer to the parking area and the bike trail connecting with the Hike & Bike trails.

Ms. Smith and Mr. Milum answered questions from the Council.

Motion was made and seconded to approve the parking lot and restrooms with changes.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Javier Mendez, Councilman
SECONDER:	Polo Narvaez, Mayor
AYES:	Minton, Garza, Narvaez, Cruz, Real, Mendez

Consideration and ACTION on an increase in engineering fees for the Hike & Bike Trail.

Mr. Milum explained that Halff Associates stated that since TxDot and the Drainage District have change locations of the trail in several areas.. Due to this Halff Associates says they will need to increase the fees by \$11,500.

Mr. Milum answered questions from the Council.

Motion was made and seconded to approve the increase of \$11,500 to Halff Associates for engineering fees.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Swain Real, Councilman
SECONDER:	Polo Narvaez, Mayor
AYES:	Minton, Garza, Narvaez, Cruz, Real, Mendez

Consideration and ACTION to acknowledge Cameron Appraisal District Chief Appraiser's certification of the 2016 tax roll.

Mr. Milum stated that the Cameron Appraisal District has certified the 2016 Tax Roll. The net taxable value for 2016 is \$205,250,499, an increase of 11.93%. There are no properties under protest. There were 33 new properties added to the tax roll with a value of \$14,729,067. The total increase in values of \$21,877,677 which includes new properties and improvements to existing properties. The amount of increase for the TIRZ is \$18,522,213.

Motion was made and seconded to acknowledge Cameron Appraisal District Chief Appraiser's certification of the 2016 tax roll.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Javier Mendez, Councilman
SECONDER: Swain Real, Councilman
AYES: Minton, Garza, Narvaez, Cruz, Real, Mendez

Consideration and ACTION to acknowledge the Finance Director's certification of the estimated ad valorem tax collection rate for the tax year 2015 and the excess debt tax collections for 2015 tax year.

Mr. Milum explained that the estimated ad valorem tax collection rate for tax year 2015 is in excess of 100%. This is due to prior year debt collections. The estimated debt collection for 2015 is \$216,635 with \$7,157 in excess debt tax collection.

Motion was made and seconded to acknowledge the Finance Director's certification of the estimated ad valorem tax collection rate for the tax year 2015 and the excess debt tax collections for 2015 tax year.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Polo Narvaez, Mayor
SECONDER: Javier Mendez, Councilman
AYES: Minton, Garza, Narvaez, Cruz, Real, Mendez

Consideration and ACTION to acknowledge the calculations of the City's Effective and Rollback Ad Valorem Tax Rate for tax year 2016 and for fiscal year 2016-2017.

Mr. Milum explained the effective tax rate would impose the same total taxes as last year if you compare properties taxed in both years. The effective tax rate is \$0.691639 per \$100 valuation. The rollback tax rate is the highest tax rate the City could have before taxpayers would be able to start rollback procedures. The rollback tax rate is \$0.7773417

The City is proposing to have the tax rate stay the same as it has been for the last 9 years, \$0.715 per \$100 valuation.

Motion was made and seconded to acknowledge the calculations of the City's Effective and Rollback Ad Valorem Tax Rate for tax year 2016 and for fiscal year 2016-2017.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Polo Narvaez, Mayor
SECONDER: Gary Minton, Councilman
AYES: Minton, Garza, Narvaez, Cruz, Real, Mendez

Consideration and ACTION to propose a tax rate for tax year 2016, take a record vote, and set dates for public hearing (if necessary).

Mr. Milum stated that the proposed 2016-2017 fiscal year budget will keep the ad valorem tax rate at \$0.715 per \$100 valuation just as it has been for the last 9 years. Due to the proposed tax rate being higher than the effective tax rate of \$0.691639 the Council

will have to hold 2 public hearings as we will receive more in revenue in the new budget year than we currently are getting when comparing the same properties.

Mr. Milum answered questions from the Council.

A record vote for the proposed tax rate of \$0.715 was as follows:

Councilmember Minton	Yes
Councilmember Garza	Yes
Mayor Narvaez	Yes
Mayor Pro-tem Mendez	Yes
Councilmember Real	Yes
Councilmember Cruz	Absent

Mayor Narvaez announced that there will be two public hearings held to receive comments from the public. The first public hearing will be held on Thursday, August 25 at 6:00 p.m. in City Hall and the second public hearing will be held on Tuesday, August 30, 2016 at 6:00 p.m. in City Hall.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Polo Narvaez, Mayor
SECONDER:	Javier Mendez, Councilman
AYES:	Minton, Garza, Narvaez, Real, Mendez
ABSENT:	Yolanda H. Cruz

Consideration and ACTION to appoint a person to the Los Fresnos Housing Authority.

Mr. Milum stated that Dr. Eliseo Ruiz's name was turned in and he has stated he would serve if appointed. Mr. Milum stated that the position he would be filling will expire at the end of September he request that the Council appoint him for 2 years and 2 months.

Motion was made and seconded to appoint Dr. Eliseo Ruiz to the Los Fresnos Housing Authority for 2 years and 2 months.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Polo Narvaez, Mayor
SECONDER:	Javier Mendez, Councilman
AYES:	Minton, Garza, Narvaez, Real, Mendez
ABSENT:	Yolanda H. Cruz

Update by City Manager

A. Wastewater Plant Expansion B. Los Fresnos Nature Park C. Hike & Bike Trails D. Hazardous Mitigation Plan E. Certificates of Obligation F. Montes-Castro Park G. New City Hall H. Welcome Sign

A. Wastewater Plant Expansion - With vacations and budget meetings we have not progressed on this. We will address as soon as we can.

B. Nature Park - The design was presented by Naismith earlier in the agenda.

C. Hike & Bike Trails - Halff has the preliminary drawings done but the drainage district will not allow the trails in some areas. This was addressed in the agenda earlier.

D. Hazardous Mitigation Plan - We are waiting for them to finish the draft report. That will be on the agenda for you to consider once it is complete. They are purposefully delaying for the Cities to get out their budgets.

E. Certificates of Obligation - There is no change from last month. Work on the Whipple Road wastewater design project is continuing. We should have something in October.

F. Montes-Castro Park - Naismith should have a layout for the park for the September meeting.

G. New City Hall - Now that we had our meeting and the information on the TIRZ we can proceed with hopefully street repairs through the TIRZ. We will get the Financial Advisor's to look at the impact of the new city hall. We'll work out a time for them to present in the next 2 months.

H. Welcome Sign - The location of the sign on the IES property on West Highway 100 has been determined. Gomez Mendez & Saenz is getting the bid documents ready so we can go out for bids.

Mr. Milum answered questions from the Council.

RESULT: NO ACTION

Department Head Reports

Financial Report 1. Monthly Report 2. Year-to-Date

Mr. Milum answered questions from the Council.

Regular Meeting

Tuesday, August 9, 2016

6:30 PM

RESULT: NO ACTION**Public Works Report 1. Water and Wastewater Citivity 2. Calls for Service 3. building Permits 4. Recycling**

Mr. Milum answered questions from the Council

RESULT: NO ACTION**Police Department Report 1. Arrests 2. Incidents 3. Accidents**

Mr. Milum answered questions from the Council

RESULT: NO ACTION**Municipal Court Report 1. Monthly Report**

Mr. Milum answered questions from the Council

RESULT: NO ACTION**Library Report 1. Monthly Report**

Mr. Milum answered questions from the Council

RESULT: NO ACTION**Fire Marshall's Report 1. Monthly Report**

Mr. Milum answered questions from the Council

RESULT: NO ACTION**Budget Workshop****Budget Workshop for fiscal year 2016-2017.**

Mr. Milum handed out papers to the Council on proposed salaries for city employees. Due to federal government changing the requirements on salaried employees. There is one detective that is salaried and is under the new salary cap. If we raise him to the new salary cap then we need to raise 2 of the higher police personnel. Then the IT person is salaried but the new cap is above what we would pay. He will put on a contract and work when needed. One Code Enforcement employee, increase of Accountant Clerk increase, 3% increase pay of all employees and change retirement match from 1 1/2 to 1 to 2 to 1.

Mr. Milum answered questions from the Council.

The next budget workshop will be held on Thursday, August 25 at 6:00 pm.

RESULT: NO ACTION

10. Adjournment

Mayor Narvaez adjourned the meeting at 9:06 PM.

Attachment: Minutes of August 9 Meeting (1884 : Minutes)

Regular Meeting

Tuesday, August 9, 2016

6:30 PM

Presiding Officer of the Council

Recorder

Attachment: Minutes of August 9 Meeting (1884 : Minutes)

City Council

200 North Brazil

Los Fresnos, TX 78566

Special Meeting

<http://citylf.cloudaccess.net/en/>

~ Minutes ~

Thursday, August 25, 2016

6:00 PM

City Hall

Call to Order

The meeting was called to order at 6:00 PM by Councilman Javier Mendez

Invocation and Pledge of Allegiance

Mayor Pro-tem Mendez gave the invocation and led the audience in the Pledge of Allegiance.

Public Hearing

First public hearing to receive comments from the public on the proposed tax rate for 2016.

Mayor Pro-tem Mendez opened the public hearing at 6:03 PM.

Mr. Milum explained that this is the first of two public hearing that will be held. The proposed tax rate is \$0.715000 per \$100 valuation. This is the same tax rate that the City has had for the past 9 years, this will be the 10 year.

The effective tax rate is \$0.691939 per \$100 valuation. This is the rate that would raise the same amount of revenue as last year. The proposed tax rate is just a little higher so we have to hold two public hearings so the citizens can voice their opinion. The second public hearing will be held on Tuesday, August 30, 2016 at 6:00 PM.

There were no comments from the public.

Mayor Pro-tem Mendez closed the public hearing at 6:05 PM.

RESULT: NO ACTION

Visitor Remarks - To speak you must sign in with City Secretary prior to meeting and you will have 3 minutes to speak.

There were no comments from the public.

Consent Agenda

Consideration and ACTION on the second and final reading of Ordinance 473 ratifying the Agreement between the Cities of Los Fresnos and Brownsville, Texas, adjusting their common boundary line; releasing certain tracts of land to the City of Brownsville; receiving certain tracts of land presently situated in the city limits of Brownsville into the

city limits of the City of Los Fresnos; providing a savings clause; providing a severability clause; and providing for an effective date.

Mr. Milum stated that this is the second and final reading of Ordinance 473 ratifying the Agreement between the Cities of Los Fresnos and Brownsville, Texas, exchanging land. We are working with several residents on their mailing addresses, extension of Whipple Road being a public or private road and sewer services. Due to the distance and the few homes, we will not have to work with the sewer provider in that area to bring service unless we want to. It would be more expense than value. Everything is ready for the City to service the area on September 1.

Motion was made and seconded to approve the second and final reading of Ordinance 473.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Swain Real, Councilman
SECONDER:	Bibi Garza, Councilwoman
AYES:	Minton, Garza, Cruz, Real, Mendez
ABSENT:	Polo Narvaez

Consideration and ACTION on the second and final reading of Ordinance 474 approving a negotiated resolution between the City of Los Fresnos and Texas Gas Service ("TGS" or "The Company") regarding the company's April 28, 2016 Cost of Service Adjustment ("COSA") filing; declaring existing rates to be unreasonable; adopting new tariffs that reflect rate adjustments consistent with the negotiated settlement and finding the rates to be set by the attached tariffs to be just and reasonable; providing for the recovery of the City's and TGS' reasonable and necessary rate case expenses; adopting a savings clause; determining that this ordinance was passed in accordance with the requirements of the Texas Open Meetings Act; declaring an effective date; repealing and prior ordinances inconsistent with this ordinance and requiring delivery of this ordinance to the Company's and the City's legal counsel.

Mr. Milum stated that this is the second and final reading of Ordinance 474 approving a negotiated resolution between the City of Los Fresnos and Texas Gas Service. Legal Counsel representing cities reviewed the proposed rate increase and came to a settlement that resulted in \$300,000 less in increases. They recommend we accept this as presented.

Motion was made and seconded to approve the second and final reading of Ordinance 474.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Swain Real, Councilman
SECONDER: Bibi Garza, Councilwoman
AYES: Minton, Garza, Cruz, Real, Mendez
ABSENT: Polo Narvaez

Consideration and ACTION to approve the renewal of the annual contract between the City of Los Fresnos and Tropical Texas Behavioral Health.

Mr. Milum explained that this is an extension to the contract for a Police Officer to assist with patients and if there are other types of issues that might arise. Most cities in Cameron County have an officer in the program.

Motion was made and seconded to approve the renewal of the annual contract between the City and Tropical Texas Behavioral.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Swain Real, Councilman
SECONDER: Bibi Garza, Councilwoman
AYES: Minton, Garza, Cruz, Real, Mendez
ABSENT: Polo Narvaez

Consideration and ACTION to approve a budget amendment for fiscal year 2015-2016.

Mr. Milum explained that the lending institution for our CO's notified us that their system did not bill us for interest in the amount of \$41,868.75 for August 1, 2015, which is a year ago. They just discovered it so we need to pay it. The amendment increases the amount in that fund. We have sufficient funds to cover it.

Motion was made and seconded to approve the budget amendment.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Swain Real, Councilman
SECONDER: Bibi Garza, Councilwoman
AYES: Minton, Garza, Cruz, Real, Mendez
ABSENT: Polo Narvaez

Action Item

Consideration and ACTION to give directions to the City Manager on plans for street repairs.

Mr. Milum went over the Street Maintenance Policy with the Council. The different types of street maintenance are street sweeping, pothole filling, pothole repairing, crack seal, slurry seal, chip seal, overlay and reconstruction.

Special Meeting**Thursday, August 25, 2016****6:00 PM**

Mr. Milum handed out a listing of all streets and the condition of each. He had put each street in a category. His estimated totals for all streets is \$2,384,628. The streets that are in category 1 and 2 can be done with the city budget amounts for the next 3 years for \$250,500. The other categories total to \$2,134,128. Our Financial Advisor Don Gonzalez suggested that we borrow CO's through the TIRZ.

Mr. Milum answered questions from the Council.

Motion was made and seconded to authorize the City Manager to start the process of borrowing the money through the TIRZ for the \$2 million street repairs.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Swain Real, Councilman
SECONDER:	Yolanda H. Cruz, Councilwoman
AYES:	Minton, Garza, Cruz, Real, Mendez
ABSENT:	Polo Narvaez

Budget Workshop

Budget Workshop for fiscal year 2016-2017.

Mr. Milum went over the budgets for Community Development Corporation, Senior Citizens, Debt Service, TIRZ and General Fund with the Council.

Mr. Milum answered questions from the Council.

The Utility Fund budget will be explained at the August 30 meeting.

RESULT:	NO ACTION
----------------	------------------

Adjournment

The meeting was closed at 8:12 PM

Presiding Officer of the Council

Recorder

City Council

200 North Brazil

Los Fresnos, TX 78566

Special Meeting

<http://citylf.cloudaccess.net/en/>

~ Minutes ~

Tuesday, August 30, 2016

6:00 PM

City Hall

Call to Order

The meeting was called to order at 6:05 PM by Mayor Polo Narvaez

Invocation and Pledge of Allegiance

Mayor Narvaez gave the invocation and led the audience in the Pledge of Allegiance.

Public Hearing

Second Public Hearing to receive comments from the public on proposed tax rate for 2016.

Mayor Narvaez opened the public hearing at 6:09 PM

Mr. Milum stated that this is the second public hearing on the proposed tax rate for 2016. The effective tax rate is \$0.691639 which is the tax rate needed to raise the same amount of property tax revenue from the same properties in 2015. The proposed tax rate is \$0.715000 per \$100 valuation. This is the same rate we have had for the past 9 years.

There were no comments from the public.

Mayor Narvaez closed the public hearing at 6:10 PM.

RESULT:	NO ACTION
----------------	------------------

Action Item

Consideration and ACTION to renew the Interlocal Agreement between the City of Los Fresnos and Cameron County for Operation Stonegarden.

Mr. Milum stated that this is a continuation of the grant to provide more presence along the main roads to look out for smuggling, drug trafficking, illegal immigration, terrorism and criminal activity. This has to be done with overtime. The grant pays for the overtime and benefits.

Motion was made and seconded to approve the renewal of the Interlocal Agreement between the City of Los Fresnos and Cameron County for Operation Stonegarden.

Attachment: Minutes from August 30 Meeting (1884 : Minutes)

Special Meeting

Tuesday, August 30, 2016

6:00 PM

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Yolanda H. Cruz, Councilwoman
SECONDER:	Bibi Garza, Councilwoman
AYES:	Gary Minton, Bibi Garza, Polo Narvaez, Yolanda H. Cruz
ABSENT:	Swain Real, Javier Mendez

Budget Workshop**Budget Workshop for fiscal year 2016-2017.**

Mr. Milum stated that at the last budget workshop he had stated that the Boys & Girls Club would not work with the City so he had taken out the electricity that the City pays for the Boys & Girls Club and he had taken out for projects that they might need money for. After meeting with the Boys & Girls Club Board they have agreed to let the City use the facilities for the Community Health Program and for other functions. They will work out a schedule. The amount of \$20,000 has been put back in the budget for electricity and projects for the Boys & Girls Club. The amount was taken for capital improvements at Community Park for bleachers.

Mr. Milum went over the Utility Fund budget with the Council. Mr. Milum answered questions from the Council.

RESULT:	NO ACTION
----------------	------------------

Adjournment

The meeting was closed at 6:58 PM

Presiding Officer of the Council

Recorder

Attachment: Minutes from August 30 Meeting (1884 : Minutes)

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 09/13/16 06:00 PM
Department: City Secretary
Category: Resolutions
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1885)

DOC ID: 1885 A

**Approval or rejection to approve a Resolution designating
Los Fresnos News as the Official Newspaper for the fiscal
year 2016-2017.**

I recommend approval.

CITY OF LOS FRESNOS

RESOLUTION NO. 13-2016

**A RESOLUTION OF THE CITY COUNCIL DESIGNATING AN OFFICIAL NEWSPAPER FOR
THE CITY OF LOS FRESNOS, TEXAS FOR
FISCAL YEAR 2016-2017.**

This Resolution was introduced and submitted to the City Council for passage and adoption. After presentation and discussion of the Resolution, a motion was made by _____ that the Resolution be finally passed and adopted in accordance with the City's Home Rule Charter. The motion was seconded by _____ and carried by the following vote:

Mayor Polo Narvaez	___ For	___ Against	___ Abstained
Councilmember Yolanda H. Cruz	___ For	___ Against	___ Abstained
Councilmember Swain Real	___ For	___ Against	___ Abstained
Mayor Pro-tem Javier Mendez	___ For	___ Against	___ Abstained
Councilmember Bibi Garza	___ For	___ Against	___ Abstained
Councilmember Gary Minton	___ For	___ Against	___ Abstained

WHEREAS, the City Council finds that the Los Fresnos News is a paper of general circulation within the City of Los Fresnos; and

WHEREAS, the City Council finds that the Los Fresnos News:

- (1) Devotes not less than 25% of its total column lineage to general interest items;
- (2) Is published at least once each week;
- (3) Is entered as 2nd -class postal matter in the county where published; and
- (4) Has been published regularly and continuously for at least 12 months before the governmental entity or representative publishes notice; and

WHEREAS, the City Council finds that the Los Fresnos News is a publication that meets all of the criteria legally required of an officially designated newspaper for the City of Los Fresnos; and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LOS FRESNOS, TEXAS, that:

- (1) The Los Fresnos News is designated as the official newspaper for the City of Los Fresnos for Fiscal Year 2016-2017, commencing October 1, 2016.
- (2) The City Manager is authorized and directed to execute a contract with the Los Fresnos News establishing the applicable rates for publication of city notices.

PASSED AND APPROVED by the City Council on this, the 13th day of September, 2016.

ATTEST

Polo Narvaez, Mayor

Pam Denny, City Secretary

Attachment: Resolution for Official Newspaper 2016-2017 (1885 : Resolution for Official Newspaper)

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 09/13/16 06:00 PM
Department: City Secretary
Category: Resolutions
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1887)

DOC ID: 1887 A

Approval or rejection of a Resolution to endorse and support the development of a Hike & Bike Trail through the Bahia Grande Unit of the U.S. Fish & Wildlife Service's Laguna Atascosa National Wildlife Refuge.

I recommend approval.

RESOLUTION NO. 14-2016**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS FRESNOS, TEXAS, TO
ENDORSE AND SUPPORT THE DEVELOPMENT OF A HIKE AND BIKE TRAIL THROUGH
THE BAHIA GRANDE UNIT OF THE UNITED STATES FISH AND WILDLIFE SERVICE'S
LAGUNA ATASCOSA NATIONAL WILDLIFE REFUGE.**

This Resolution was introduced and submitted to the City Council for passage and adoption. After presentation and discussion of the Resolution, a motion was made by _____ that the Resolution be finally passed and adopted in accordance with the City's Home Rule Charter. The motion was seconded by _____ and carried by the following vote:

Mayor Polo Narvaez	___ For	___ Against	___ Abstained
Councilmember Yolanda H. Cruz	___ For	___ Against	___ Abstained
Councilmember Swain Real	___ For	___ Against	___ Abstained
Councilmember Javier Mendez	___ For	___ Against	___ Abstained
Councilmember Bibi Garza	___ For	___ Against	___ Abstained
Councilmember Gary Minton	___ For	___ Against	___ Abstained

WHEREAS, the Lower Rio Grande Valley Active Transportation and Active Tourism Plan, the Active Plan, was recently adopted; and

WHEREAS, the Active Plan recommends a multi-use trail to connect the Bahia Grande Unit of the Laguna Atascosa National Wildlife Refuge to the Palo Alto National Historical Battlefield Park; and

WHEREAS, this trail route will also link the cities of Port Isabel, Laguna Heights, and Laguna Vista, to Brownsville and Los Fresnos through an extension of the City of Brownsville's existing Historic Battlefield Trail, providing a safe passageway for bicycle riders, walkers and runners; and

WHEREAS, the project connects people to parks and green space, expands outdoor education opportunities for health and well-being and improves access to close-to-home recreation; and

WHEREAS, the project supports several national efforts and programs, such as the *America's Great Outdoors* initiative, the *Let's Move* program, and the National Park Service's *Call to Action*.

NOW, THEREFORE, BE IT RESOLVED that the City of Los Fresnos hereby supports the development of a hike and bike trail through the Bahia Grande Unit of the Laguna Atascosa National Wildlife.

PASSED AND APPROVED by the City Council on this _____ day of _____, 2016.

Polo Narvaez, Mayor

ATTEST:

Pam Denny, City Secretary

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 09/13/16 06:00 PM
Department: City Secretary
Category: Resolutions
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1888)

DOC ID: 1888 A

**Approval or rejection to adopt the Lower Rio Grande Valley
Active Transportation and Active Tourism Plan, the Active
Plan, as a part of the City's Comprehensive Plan.**

The plan is approximately 150 pages. Pam has a copy if you would like to come in to review. It includes the items we already have in our master plan for the hike and bike trails. It does not commit us to anything unless we have the funds for it. We are always looking for funds and will continue to do so just as we have in the past.

I recommend approval.

RESOLUTION NO. 15-2016**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS FRESNOS, TEXAS, TO ADOPT THE LOWER RIO GRANDE VALLEY ACTIVE TRANSPORTATION AND ACTIVE TOURISM PLAN, THE ACTIVE PLAN, AS A PART OF THE CITY'S COMPREHENSIVE PLAN.**

This Resolution was introduced and submitted to the City Council for passage and adoption. After presentation and discussion of the Resolution, a motion was made by _____ that the Resolution be finally passed and adopted in accordance with the City's Home Rule Charter. The motion was seconded by _____, and carried by the following vote:

Mayor Polo Narvaez	_____ For	_____ Against	_____ Abstained
Councilmember Yolanda H. Cruz	_____ For	_____ Against	_____ Abstained
Councilmember Swain Real	_____ For	_____ Against	_____ Abstained
Councilmember Javier Mendez	_____ For	_____ Against	_____ Abstained
Councilmember Bibi Garza	_____ For	_____ Against	_____ Abstained
Councilmember Gary Minton	_____ For	_____ Against	_____ Abstained

WHEREAS, the Lower Rio Grande Valley Active Transportation and Active Tourism Plan, the Active Plan, is a collaboration of nine municipalities in Cameron County to develop and promote active transportation; and

WHEREAS, the Active Plan consists of organizational strategies and opportunities for the development of the region; and

WHEREAS, the implementation of this plan will attract visitors to the County and provide amenities to permanent residents through area-wide active transportation investments; and

WHEREAS, Chapter 213 of the Texas Local Government Code authorizes the City to adopt a comprehensive plan for the long-range development of the City; and

WHEREAS, a comprehensive plan may:

- (1) Include provisions on land use, transportation, and public facilities;
- (2) Consists of a single plan or coordinated set of plans organized by subject matter and geographic area; and
- (3) Be used to coordinate and guide the establishment of development regulations.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LOS FRESNOS, TEXAS:

PART 1. That the City of Los Fresnos accepts the Lower Rio Grande Valley Active Transportation and Active Tourism Plan, here attached as Exhibit "A".

PART 2. That the City of Los Fresnos use the Plan as a resource of guidance.

PASSED AND APPROVED by the City Council on this _____ day of _____, 2016.

Polo Narvaez, Mayor

ATTEST:

Pam Denny, City Secretary

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 09/13/16 06:00 PM
Department: City Secretary
Category: Bid
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1890)

DOC ID: 1890 A

**Approval or rejection to approve bids received for water,
wastewater and swimming pool chemicals.**

See recommendation on attachment.

CITY OF LOS FRESNOS

200 N BRAZIL STREET, LOS FRESNOS, TEXAS 78566

BID SUMMARY FORM

Bid Name: Chemicals For Meeting Date of: September 13, 2016

Bid Opening Date: August 23, 2016 Source of Funding: 2016/2017 General Fund and Utility Fund.

Time: 2:00 p.m. Budget Amount: _____

Total Bid Amount: _____

Summary: The City of Los Fresnos advertised and solicited sealed bids for chemicals for water and sewer, and swimming pool services. We received seven (7) bids.

Justification: The City received seven bids and we have highlighted the lowest bid on the bid tabulation spread sheet in order to get the best prices for chemicals.

Recommended Action: Staff recommends Board approval and award the contracts to the following vendors:

- Brenntag Southwest for Liquid Alum Blend
- Chemtrade Chemical for Caustic Soda and Liquid Ammonium Sulfate
- DPC for Sulfur Dioxide and Chlorine Gas
- Praxair Distribution for Calcium Hypochlorite and Acetylene/Oxygen
- Valley Solvent for Sodium Bicarbonate, Sodium Hypochlorite and Hydrochloric Acid

BID TABULATION ON CHEMICAL BIDS
2016-2017

CHEMICAL	CURRENT PRICE	AmChem	Brenntag Southwest	Chemtrade Chemical	Commercial Chemical	DPC	Praxair Distribution	Valley Solvents
Sulfur Dioxide	\$125.00/cyl					\$155.00/ cyl		
Chlorine Gas	\$110.00/cyl					\$135.00/ cyl		
Caustic Soda 50%	\$0.1525/ lb	0.1570 / lb	\$0.1840/ lb	\$0.124/ lb				\$0.1650/ lb
Liquid Alum Blend(Clarion)	\$0.0905/ lb		\$0.0870/ lb	\$0.093/ lb				
Liquid Ammonium Sulfate	\$0.2185/ lb		\$0.2650/ lb	\$0.2475/ lb				
Sodium Bicarbonate	\$16.25/ bag	\$26.00 / bag	\$31.50/ bag					\$16.25/ bag
Sodium Hypochlorite	\$96.25/ dr	\$225.00/ dr	\$119.00/ dr		\$109.45/ dr			\$97.90/ dr
Hydrochloric Acid	\$140.00/ dr	\$298.00/ dr	\$212.00/ dr					\$165.00/ dr
Calcium Hypochlorite	\$1.35/ lb		\$1.49/ lb				\$1.35/ lb	\$1.65/ lb
Acetylene/Oxygen	Act-4 \$65/ cyl						OX-\$18.00	
	Qxy-K \$18/ cyl						AC-\$65.00	
	Energy fee-\$8						\$7.00	
	Hazmat fee-\$6					\$8.00	\$9.95	
	Deliv. fee-\$15.40						\$14.55	
	Demand fee-\$15							
	Rental \$.28/ per cyl/ per day							
	Fuel Charge					4.50%		

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 09/13/16 06:00 PM
Department: City Secretary
Category: Agreement
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1891)

DOC ID: 1891 A

Approval or rejection to approve the following Service Agreements: A. Los Fresnos Volunteer Fire Department B. Los Fresnos Ambulance Service C. Los Fresnos Chamber of Commerce

These agreement amounts are reflected in the budget.

- A. Fire - \$75,000
- B. EMS - \$100,000
- C. Chamber - \$24,000

I recommend approval.

THE STATE OF TEXAS

CITY OF LOS FRESNOS

FIRE PROTECTION SERVICE CONTRACT

This is a Contract and Agreement made and entered into on the date set forth preceding the signatures of the parties herein and the parties herein mutually agree as follows:

**I.
CONTRACT**

The parties to this Agreement are the **City of Los Fresnos, Texas**, a municipal corporation located in Cameron County, Texas and the **Los Fresnos Volunteer Fire Department, Inc.**, a non-profit corporation located in Cameron County, Texas. The City of Los Fresnos, Texas is hereinafter referred to as "City", and the Los Fresnos Volunteer Fire Department, Inc. is hereinafter referred to as "Provider".

**II.
PROVISIONS OF CONTRACT**

During the term of this Agreement, the Provider agrees to furnish fire fighting services defined as the use of personnel and equipment to extinguish and suppress fires or to handle "hazardous incidents" or "confined space rescue", or rescue operations including vehicle accident extrication, and bee attacks only, but not the prevention of fires or related training, education, maintenance, communications, or administration and other related matters to the City. In performing its obligations under this Agreement, the Provider agrees to answer all calls referred to it by agents or representative of the City and/or any resident or tenant of the City who may be in need of fire fighting or rescue service which the Provider undertakes to provide by this Agreement.

**III.
COMPENSATION**

The City agrees to pay the Provider the sum of \$75,000 for the fiscal year 2016-2017 for said services. The City agrees said sum is to be paid in quarterly installments of \$18,750 each on the following dates: December 1, March 1, June 1, and September 1.

The City further agrees to provide for the length of the contract worker's compensation insurance coverage, at the City's cost, to all members of the Provider while they are acting in the course and scope of their duties as fire fighters hereunder. The City further agrees to provide insurance coverage to the Provider under the City's existing insurance policies, and the Provider agrees to reimburse the City for all insurance premiums incurred and paid as a result of or on behalf of the Provider's assets, property, and equipment. The City further agrees to assist the Provider with a donation procedure by

placing an option on each monthly water bill to each water customer of the City. Each customer may choose to donate \$1.00 or more per month to the Provider. The City will collect such donations and remit them to the Provider each quarter on the following dates: October, November and December on January 15, January, February, and March on April 15, April, May, and June on July 15, and July, August, and September on October 15. The City will provide 24 hours, 7 days per week dispatching through the City's Police Department. The city will provide water for firefighting services as well as water and sewer to the fire station.

IV. REPORTS

It is agreed that the Provider shall provide a written report every quarter summarizing said services rendered to the City during that period, with said report listing all calls by date, location, and nature of call. The report shall be due January 5, April 5, July 5, and October 5.

V. TERM OF AGREEMENT

The term of this agreement shall be for one (1) year, beginning October 1, 2016, and ending September 30, 2017, but as renewable as provided hereunder.

VI. TERMINATION OF RENEWAL

If the City does not intend to renew this Agreement, the City shall provide the Provider written notice of its intent to terminate by United States Mail, return receipt requested, dated not later than July 1, 2017.

In the event neither party notifies the other of its intention not to renew this Contract, the parties may assume that this Contract will be renewed at the same terms and conditions as presently agreed upon in this Contract with the rate of \$75,000 per year.

Should either party intend to renegotiate this Contract, it shall notify the other in writing by United States Mail, return receipt requested, dated not later than July 1, 2017 and each succeeding year. If such negotiations have not been completed on or before the beginning of that fiscal year, both parties expressly agree to act in accordance with the terms and conditions of this Contract for a period of thirty (30) days. If during such time both parties fail to negotiate a new Contract, the negotiation period shall terminate at the end of the thirtieth day of said period. However, the Contract obligations of both parties shall be extended an additional sixty (60) day period beyond the end of the negotiation period to allow the City to secure alternate services. At the end of this second period, this Contract shall terminate.

**VII.
FINANCIAL REPORTS AND AUDITS**

The Provider shall provide the City with an annual audit within a reasonable time.

**VIII.
ENTIRE AGREEMENT**

This Contract shall comprise the entire agreement between the parties hereto and any amendment shall be enforceable only after being reduced to writing, mutually executed by the parties hereto and attached hereto.

Executed in duplicate by the Mayor of the City and the President of the Provider, both of who are duly authorized to represent and bind said parties to the terms and conditions of the Contract, as set forth.

CITY OF LOS FRESNOS

BY: _____ DATE: _____
Polo Narvaez, Mayor

Pam Denny, City Secretary

DATE: _____

LOS FRESNOS VOLUNTEER FIRE DEPARTMENT, INC.

BY: _____ DATE: _____
President

Secretary

DATE: _____

THE STATE OF TEXAS**CITY OF LOS FRESNOS****EMERGENCY MEDICAL SERVICE CONTRACT**

This is a Contract and Agreement made and entered into on the date set forth preceding the signatures of the parties herein and the parties herein mutually agree as follows:

**I.
CONTRACT**

The parties to this Agreement are the **City of Los Fresnos, Texas** a municipal corporation located in Cameron County, Texas and the **Los Fresnos Ambulance Service, Inc.**, a non-profit corporation located in Cameron County, Texas. The City of Los Fresnos, Texas is hereinafter referred to as "City", and the Los Fresnos Ambulance Service is hereinafter referred to as a "Provider".

**II.
PROVISIONS OF CONTRACT**

During the term of this Agreement, the Provider agrees to furnish emergency medical services to the residents of the City within the limits of the City. The service will include non-emergency services. The Provider will be the exclusive provider for emergency and non-emergency medical services. In performing its obligations under this Agreement, the Provider agrees to answer all calls referred to it by agents or representatives of the City and/or any resident or tenant of the City who may be in need of medical services which the Provider undertakes to provide by this Agreement.

**III.
COMPENSATION**

The City agrees to pay the Provider the sum of \$100,000 for the fiscal year 2016-2017 for said services. The City agrees said sum is to be paid in quarterly installments of \$25,000 each on the following dates: December 1, March 1, June 1, and September 1.

The City further agrees to provide for the length of the contract insurance coverage to the Provider under the City's existing insurance policies, and the Provider agrees to reimburse the City for all insurance premiums incurred and paid as a result of or on behalf of the Provider's assets, property, and equipment. Such insurance needs include, without limitation and as examples only, Worker's Compensation, General Liability, Vehicle Liability, and Error & Omissions. The City will provide 24 hours, 7 days per week dispatching service through the City's Police Department. The City will provide water and sewer to the EMS station. The City will honor the original Lease Agreement dated February 16, 1990 between the City and the old Los Fresnos Community

Ambulance Service. It has a term of fifteen (15) years with lease renewal options each year thereafter up to ninety-nine (99) years.

IV. REPORTS

It is agreed that the Provider shall provide a written report every quarter summarizing said services rendered to the City during that period, with said report listing all calls by date and nature of call. The report shall be due January 5, April 5, July 5, and October 5.

V. TERM OF AGREEMENT

The term of this Agreement shall be for one (1) year beginning October 1, 2016 and ending September 30, 2017, but as renewable as provided hereunder.

VI. TERMINATION OF RENEWAL

If the City does not intend to renew this Agreement, the City shall provide the Provider written notice of its intent to terminate by United States Mail, return receipt requested, dated not later than July 1, 2017.

In the event neither part notifies the other of its intention not to renew this Contract, the parties may assume that this Contract will be renewed at the same terms and conditions as presently agreed upon in this Contract with the rate of \$100,000 per year.

Should either party intend to renegotiate this Contract, it shall notify the other in writing by United States Mail, return receipt requested, dated not later than July 1, 2017 and each succeeding year. If such negotiations have not been completed on or before the beginning of that fiscal year, both parties expressly agree to act in accordance with the terms and conditions of this Contract for a period of thirty (30) days. If during such time both parties fail to negotiate a new contract, the negotiation period shall terminate at the end of the thirtieth day of said period. However, the Contract obligations of both parties shall be extended an additional sixty (60) day period beyond the end of the negotiation period to allow the City to secure alternate services. At the end of this second period, this Contract shall terminate.

VII. FINANCIAL REPORTS AND AUDITS

The Provider shall provide the City with an annual audit within a reasonable time.

VIII. ENTIRE AGREEMENT

This Contract shall comprise the entire agreement between the parties hereto and any amendment shall be enforceable only after being reduced to writing, mutually executed by the parties hereto and attached hereto.

Executed in duplicate by the Mayor of the City and the President of the Provider, both of who are duly authorized to represent and bind said parties to the terms and conditions of the contract, as set forth.

CITY OF LOS FRESNOS

BY: _____
Polo Narvaez, Mayor

DATE: _____

Pam Denny, City Secretary

DATE: _____

LOS FRESNOS AMBULANCE SERVICE, INC.

BY: _____
President

DATE: _____

Secretary

DATE: _____

SERVICE AGREEMENT

This is an agreement between the City of Los Fresnos, hereinafter called "CITY" and the Los Fresnos Area Chamber of Commerce, hereinafter called "CHAMBER".

The purpose of this agreement is to establish a development program between the City and the Chamber to encourage and promote an expanded business development. The City supports the Chamber's efforts to promote tourism, commercial and industrial development within the City. The City recognizes the substantial economic contribution from the local businesses and industrial establishments deriving from sales tax, economic development sales tax and property taxes.

This agreement will begin on the 1st day of October 2016 and will be for a one (1) year period and will be reviewed by the City Council to consider extending agreement or not. Payment for this agreement shall be monthly.

Therefore, it is agreed that the Chamber will develop programs and perform the following duties:

1. Establish, maintain and share information base of all business listings of Chamber members.
2. Share City related statistics and Economic Development programs to be used for promotion and expansion of businesses and industrial developments.
3. Encourage expansion of existing business and encourage development of new businesses and industry within the City.
4. Maintain a visitor's information center.
5. Assist the planning department of the City in developing an overall master plan for commercial and industrial development.
6. Promote, develop and assist the City in producing festivals, celebrations and events for the community and to attract visitors to the community to increase business for the local commercial establishments in addition to recreational activities for the citizens.
7. The Chamber will establish and maintain a website and allow the City to link to the website. The Chambers website will have the City's statistics and any other information that the City supplies to the Chamber.
8. Provide directory assistance for specific services and events.
9. Promotion of city events, school events and ministry events through social media.
10. Provide promotional services to any and all non-profit organizations.
11. Work on maintaining a community calendar.
12. To present quarterly reports to Council.

Therefore, the City will contribute \$2,000 per month to the Chamber for a one (1) year period and then will reconsider agreement. The City will assist the Chamber in accomplishing its goals of increasing tourism, commercial and industrial development.

This agreement is effective upon the approval of both parties.

PASSED AND APPROVED this ____ day of _____, 2016 by the City Council of the City of Los Fresnos.

CITY OF LOS FRESNOS

Polo Narvaez, Mayor

ATTEST:

Pam Denny, City Secretary

LOS FRESNOS AREA CHAMBER
OF COMMERCE

Chamber of Commerce President

ATTEST:

Chamber of Commerce Secretary

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 09/13/16 06:00 PM
Department: City Secretary
Category: Acknowledgments
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

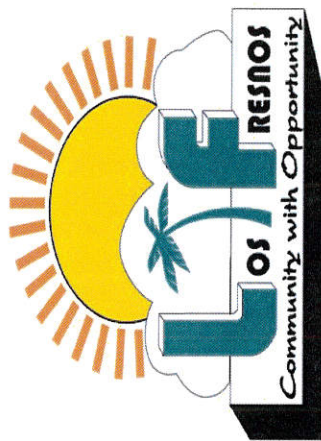
ACTION ITEM (ID # 1889)

DOC ID: 1889 A

Approval or rejection to acknowledge the financial report and cash investment report for the 3rd quarter ending June 30, 2016.

We have moved some funds into the Lone Star Investments due to a higher interest rate. We are also getting a little higher interest rate from First Community Bank as well. It still is not great but it is better than it has been in quite a while.

I recommend approval.




Investment Portfolio Summary For the Quarter Ended June 30, 2016


**Quarterly Investment Report
Investment Officer's Certification
For the Quarter Ended
June 30, 2016**

This report is prepared for the City of Los Fresnos in accordance with Chapter 2256 of the Public Funds Investment Act (PFIA). Section 2256.03(a) of the PFIA states that "Not less than quarterly, the investment officer shall prepare and submit to the governing body of the entity a written report of the investment transactions for all funds covered by this chapter for the reporting period." This report, which covers the quarter ended June 30, 2016 is signed by the City of Los Fresnos Investment Officer and the Investment Committee members and includes the disclosures required in the PFIA.

The investment portfolio complied with the PFIA and the City of Los Fresnos' approved Investment Policy and Strategy throughout the quarter. All investment transactions made in the City's portfolio during this quarter were made on behalf of the City and were in full compliance with PFIA and the City's approved Investment Policy.



Celina Gonzales
Investment Officer/Finance Director



Mark W. Milum
City Manager/ Investment Committee



Polo Narvaez
Mayor/ Investment Committee

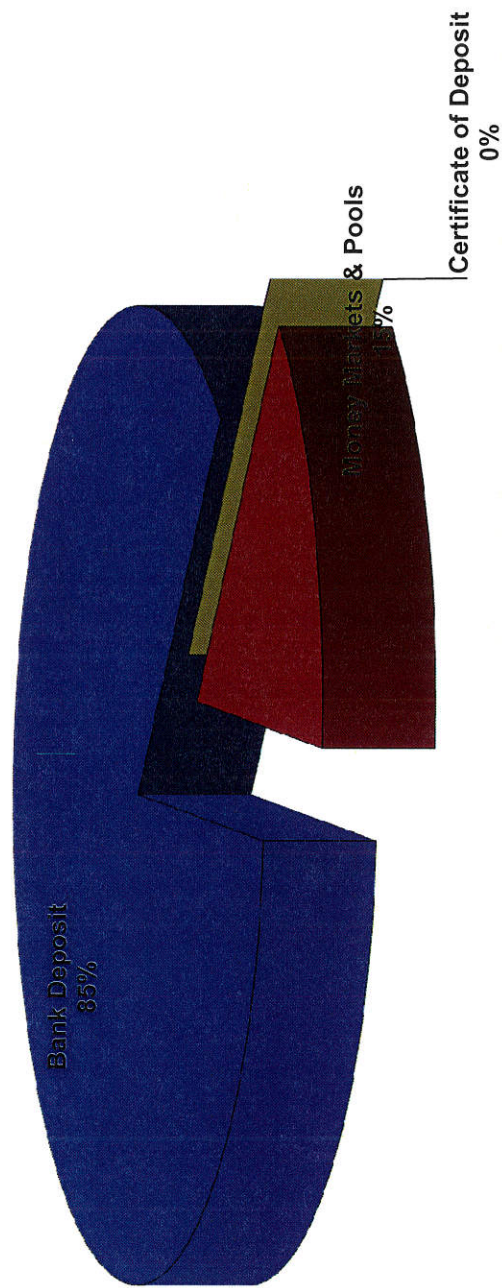
**Quarterly Investment Report
Table of Contents
For the Quarter Ended
June 30, 2016**

4	Detail of Security Holdings
5	Portfolio Summary
6	Yield Summary
7	Quarterly Asset Reconciliation
8	Purchase/Sale Maturity

DETAIL OF SECURITY HOLDINGS
June 30, 2016

Security Description	Security CUSIP	Yield/ Coupon	Settlement Date	Maturity Date	Par Value	Purchase Price	Purchase Cost	Book Value	Market Price	Accrued Interest	Market Value	Days to Maturity	Yield to Maturity	
General Fund														
Lone Star Investment Pool-Emergency Reserve	First Public	0.620					376,452	376,452	100		376,452			
FCB-General Fund (Operating)	FCB	0.250					606,994	606,994	100		606,994		0.13	
FCB-General Fund (Emergency Reserve LS)	FCB	0.250					228	228	100		228		0.25	
FCB-Senior Citizens	FCB	0.250					10,814	10,814	100		10,814		0.25	
FCB-Forfeited Property-Non interest (PD Seizure Funds)	FCB	-					8,002	8,002	100		8,002		-	
FCB-Forfeited Property (PD Seizure Funds)	FCB	0.250					86	86	100		86		0.25	
FCB-Payroll	FCB	0.250					191,923	191,923	100		191,923		0.25	
							1,194,498	1,194,498			1,194,498		0.16	
Water & Sewer Fund														
Lone Star Investment Pool-Emergency Reserve	First Public	0.580					98,030	98,030	100		98,030			
FCB-Water & Sewer (Operating)	FCB	0.250					880,047	880,047	100		880,047		0.25	
FCB-Water & Sewer (Meter Deposits LS)	FCB	0.250					200,803	200,803	100		200,803		0.25	
FCB-W&S Rev Bonds S84-84A I&S (Reserved Funds)	FCB	0.250					21,741	21,741	100		21,741		0.25	
FCB-W&S Rev Bonds S84-84A (Reserved Funds)	FCB	0.250					54,986	54,986	100		54,986		0.25	
FCB-Water & Sewer (Emergency Reserve)	FCB	0.250					59	59	100		59		0.25	
FCB-Utility Expansion (Purchase Water Rights/Utility Improver	FCB	0.250					3,434	3,434	100		3,434		0.25	
							1,259,101	1,259,101			1,259,101		0.25	
Special Revenue Funds														
FCB-Texas Revolving Loan	FCB	0.250					2	2	100		2		0.25	
							2	2			2		0.25	
Debt Service														
FCB-Debt Service (Bond Payments)	FCB	0.250					61,523	61,523	100		61,523		0.25	
							61,523	61,523			61,523		0.25	
Capital Projects														
FCB-USDA (Water Distribution System Project)	FCB	-					-	-	100		-		-	
FCB-TSSI Safe Room DR-1791-353	FCB	-					-	-	100		-		-	
FCB-Valley Legacy Foundation Grant (Hike & Bike Trail)	FCB	0.250					131,183	131,183	100		131,183		0.25	
FCB-CO SR 2014 (Lopez LS, Land, Sewer Ext, Evergreen St	FCB	-					223,661	223,661	100		223,661		-	
FCB-TWDB-DWSRF NO. 62627 (Egineering)	FCB	-					250	250	100		250		-	
FCB-TWDB-CWSRF CO 2009 (Collection System/WWTP)	FCB	-					19,993	19,993	100		19,993		-	
FCB-TWDB-CWSRF NO. 73687 (Egineering)	FCB	-					250	250	100		250		-	
							375,336	375,336			375,336		0.04	
Community Development Corp														
FCB-CDC (Operating)	FCB	0.250					191,987	191,987	100		191,987		0.25	
							191,987	191,987			191,987		0.25	
											\$	3,082,446	\$	3,082,446
											\$	-	\$	-
											\$	-	\$	-
											\$	3,082,446	\$	3,082,446
TOTAL PORTFOLIO														

PORTFOLIO SUMMARY
June 30, 2016



YIELD SUMMARY
As of June 30, 2016

Security Description	Security CUSIP	Settlement Date	Maturity Date	Par Value	Market Value	Percent of Assets	Days to Maturity	Weighted Average Maturity	Yield to Maturity
Bank Deposit									
First Community Bank	FCB				2,607,964	85%			0.25
Money Markets & Pools									
Lone Star Investments	First Public				474,482	15%			0.60
Certificate of Deposit									
First Community Bank	FCB			-	-	0%	-	-	-
TOTAL PORTFOLIO				<u>\$ -</u>	<u>\$ 3,082,446</u>	<u>100%</u>		<u>-</u>	<u>0.85</u>

**MARKET VALUE ASSET RECONCILIATION
FROM 4-1-16 TO 6-30-16**

Security	Market Value 4-1-16	Additions Purchases	Withdrawals Sales	Realized Gains	Unrealized Gains	Interest Gains	Market Value 6-30-16
Bank Deposit							
First Community Bank	3,209,685		(604,482)			2,761	2,607,964
Money Markets & Pools							
Lone Star Investments	-	474,348				167	474,515
Certificate of Deposit							
First Community Bank	-						-
TOTAL PORTFOLIO	<u>\$ 3,209,685</u>	<u>\$ 474,348</u>	<u>\$ (604,482)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 2,928</u>	<u>\$ 3,082,479</u>

PURCHASE AND SALE MATURITY
FROM 4-1-16 TO 6-30-16

Trade Date	Settlement Date	Quantity	Security	Unit Price	Amount
------------	--------------------	----------	----------	------------	--------

PURCHASES

SALES/MATURITIES



firstpublic.com

12007 Research Blvd. • Austin, Texas 78759 • 1-800-758-392

Participant #: 31305

Lone Star
 Investment Pool

2016 2nd Quarter
Quarterly Statement

Statement Period: 04/01/2016 to 06/30/2016

 Celina Gonzales
 City of Los Fresnos
 200 N Brazil St
 Los Fresnos, Texas 78566-3640


Summary of Portfolio Holdings

Account	Fund	Number of Shares	Price Per Share	Account Book Value (USD)	Account Market Value (USD)	% Port.
General Fund	Corporate Overnight Plus Fund	752,903.02	0.50	376,451.51	376,513.44	79.33%
				Totals:	376,451.51	376,513.44

Account	Fund	Number of Shares	Price Per Share	Account Book Value (USD)	Account Market Value (USD)	% Port.
Water & Sewer Fund	Corporate Overnight Fund	98,063.54	1.00	98,063.54	98,077.33	20.67%
				Totals:	98,063.54	98,077.33

Totals

Fund	Number of Shares	Price Per Share	Fund Balance (USD)	% Port.
Corporate Overnight Fund	98,063.54	1.00	98,063.54	20.67 %
Government Overnight Fund	0.00	1.00	0.00	0.00 %
Corporate Overnight Plus Fund	752,903.02	.50	376,451.51	79.33 %
Total Value:			474,515.05	100.00 %

Portfolio Transactions

General Fund - Corporate Overnight Plus Fund

Settle Date	Trade Type	Share Balance	Number of Shares	Price/Share	Amount (USD)
04/01/2016	Starting Balance	0.00			0.00
06/08/2016	Deposit	752,635.90	752,635.90	0.50	376,317.95
06/30/2016	Interest	752,903.02	267.12	0.50	133.56
06/30/2016	Ending Balance	752,903.02			376,451.51

Water & Sewer Fund - Corporate Overnight Fund

Settle Date	Trade Type	Share Balance	Number of Shares	Price/Share	Amount (USD)
04/01/2016	Starting Balance	0.00			0.00
06/08/2016	Deposit	98,030.12	98,030.12	1.00	98,030.12
06/30/2016	Interest	98,063.54	33.42	1.00	33.42
06/30/2016	Ending Balance	98,063.54			98,063.54

ACCOUNT NO#	CHECKS	DEPOSITS	SVC CHARGE	INTEREST	MISC.	NET CHANGE	BALANCE
01 -1110	1,221,498.82CR	525,002.35	0.00	821.97	556,566.81	139,107.69CR	606,994.11
01 -1113	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01 -1115	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01 -1120	0.00	0.00	0.00	306.63	376,317.95CR	376,011.32CR	228.03
04 -1100	13,259.05CR	13,905.08	0.00	10.78	0.00	656.81	10,813.85
05 -1110	519,257.49CR	823,905.43	0.00	664.54	1,452.60	306,765.08	880,046.76
05 -1120	0.00	0.00	0.00	197.85	0.00	197.85	200,802.84
05 -1130	0.00	0.00	0.00	21.85	0.00	21.85	21,741.07
05 -1140	0.00	0.00	0.00	54.17	0.00	54.17	54,985.96
05 -1162	0.00	0.00	0.00	79.87	98,030.12CR	97,950.25CR	59.40
05 -1170	0.00	0.00	0.00	0.00	0.00	0.00	0.00
05 -1180	0.00	0.00	0.00	3.38	0.00	3.38	3,434.44
06 -1100	0.00	0.00	0.00	0.00	0.00	0.00	0.00
06 -1110	0.00	0.00	0.00	0.00	0.00	0.00	0.00
07 -1100	0.00	0.00	0.00	0.00	0.00	0.00	0.00
07 -1145	0.00	0.00	0.00	0.00	0.00	0.00	0.00
07 -1150	0.00	0.00	0.00	0.00	0.00	0.00	0.00
07 -1155	0.00	0.00	0.00	0.00	0.00	0.00	0.00
07 -1175	0.00	0.00	0.00	0.00	0.00	0.00	0.00
08 -1100	0.00	0.00	0.00	0.00	0.00	0.00	0.00
09 -1100	117,645.04CR	101,760.13	0.00	270.40	60,000.00CR	75,614.51CR	191,986.75
09 -1160	0.00	0.00	0.00	0.00	0.00	0.00	0.00
09 -1170	0.00	0.00	0.00	0.00	0.00	0.00	0.00
09 -1180	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10 -1100	0.00	0.00	0.00	27.26	45,000.00	45,027.26	61,522.50
11 -1110	696,307.30CR	0.00	0.00	0.00	696,307.30	0.00	0.00
12 -1100	0.00	0.00	0.00	0.00	0.00	0.00	0.00
12 -1110	35,751.43CR	0.00	0.00	158.93	0.00	35,592.50CR	131,182.64
13 -1100	0.00	7,742.30	0.00	0.00	0.00	7,742.30	8,001.83
13 -1110	0.00	0.00	0.00	0.08	0.00	0.08	85.54
14 -1008	0.00	0.00	0.00	0.00	0.00	0.00	0.00
14 -1025	0.00	0.00	0.00	0.00	0.00	0.00	0.00
14 -1087	0.00	0.00	0.00	0.00	0.00	0.00	0.00
15 -1100	288,994.60CR	0.00	0.00	0.00	0.00	288,994.60CR	223,660.80
15 -1150	0.00	0.00	0.00	0.00	0.00	0.00	0.00
16 -1100	0.00	0.00	0.00	2.18	1.47CR	0.71	2.18
18 -1100	8,500.00CR	0.00	0.00	0.00	8,500.00	0.00	250.00
18 -1110	0.00	0.00	0.00	0.00	0.00	0.00	0.00
19 -1100	134,123.19CR	647,258.39	0.00	141.01	461,795.99CR	51,480.22	191,922.74
21 -1110	400.00CR	0.00	0.00	0.00	0.00	400.00CR	19,992.55
22 -1100	0.00	0.00	0.00	0.00	0.00	0.00	0.00
23 -1110	249,271.50CR	0.00	0.00	0.00	249,271.50	0.00	250.00
** TOTALS **	3,285,008.42CR	2,119,573.68	0.00	2,760.90	560,952.68	601,721.16CR	2,607,963.99

----- AVERAGE DAILY BALANCES -----

ACCOUNT	AVERAGE BALANCE
01 1110	775,518.91
01 1113	0.00
01 1115	0.00
01 1120	272,897.75

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 09/13/16 06:00 PM
Department: City Secretary
Category: Agreement
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1911)

DOC ID: 1911 A

Consideration and ACTION to approve an Interlocal Agreement between the City of Los Fresnos and Olmito Water Supply for utilities.

With the annexation we did in 2012 and 2016 as well as the land swap with Brownsville, most of that area is served with water and wastewater through Olmito Water Supply. This agreement will allow us to let them bill those residents for garbage on their monthly water bill. They will reimburse us on a monthly basis. For that service we will pay \$5 per account for the setup and then \$1.50 per month for each account. This is similar to the agreement with East Rio Hondo Water Supply. They also charge us \$5 per account for the setup and then \$1 and 1.75% which computes to about \$0.50 to \$1 depending on the amount of the bill. This will help us with them billing and collecting with water whereas we would just be collecting on a garbage cart. Sometimes they don't pay for just the garbage cart but do pay it with the water bill.

I recommend approval.

INTER-LOCAL BILLING AGREEMENT

Between

City of Los Fresnos & Olmito Water Supply Corporation, Inc.

Olmito Water Supply Corporation (hereinafter referred to as "Olmito WSC") and the City of Los Fresnos, Texas (hereinafter referred to as "City"), for the consideration and purposes herein expressed enter into the following agreement regarding garbage collection services provided by the City to various residents:

WHEREAS, the City is a political subdivision of the State of Texas; and

WHEREAS, Olmito WSC is a nonprofit water supply corporation organized under the applicable provisions of the Texas Water Code; and

WHEREAS, Olmito WSC provides retail water and sewer utility service in the City, pursuant to Texas Commission on Environmental Quality Certificates of Convenience and Necessity; and

WHEREAS, The City provides solid waste disposal service to its residents, some of whom are provided water and sewer utility services by Olmito WSC; and

WHEREAS, it is recognized that the provision of solid waste disposal service to City's residents is integrally related to Olmito WSC's separate provision of water and sewer service to the same customers such that joint billing and collection practices are in the public interest; and

WHEREAS, City also assesses all residents a "City Maintenance Fee" of \$_____ and a "Federal Unfunded Environmental Compliance Fee" of \$_____ which are both billed to customers along with solid waste disposal fees, said fees collectively hereinafter called "City Fees"; and

WHEREAS, the City desires to enter into an agreement with Olmito WSC to facilitate the billing and collection of charges due from the City's residents for City Fees;

NOW, THEREFORE, the City and Olmito WSC agree as follows:

1. Agency of Olmito Water Supply Corporation / Customer List. Subject to the terms of this Agreement, Olmito WSC agrees to serve as agency for the City for the purposes of billing and collecting solid waste disposal services fees from customers of Olmito WSC who are required by the City to receive the solid waste disposal services from the City. During the term of this agreement, the City will be solely responsible for providing to Olmito WSC, and at all times maintaining, a current list of its customers to

Attachment: Agreement with Olmito Water (1911 : Agreement with Olmito Water Supply)

be billed by Olmito WSC pursuant to the terms of this Agreement, which list shall contain the following information for each customer: (a) the customer's name and address; (b) the amount to be billed; and (c) the Olmito WSC customer account number.

2. Payment Based on Solid Waste Disposal Rate Order for Garbage Collection. Olmito WSC agrees to add the City Fees to its monthly bills to customers. The total City Fees will be stated separately on such bills. The City agrees to coordinate with Olmito WSC so that the payment for City Fees billed by Olmito WSC on City's behalf shall be due at the same time and under the same terms as the payment billed by Olmito WSC for water and sewer utility services. Upon receipt of payment due City for City Fees, Olmito WSC will deposit such sums in an account in Olmito WSC's depository bank, commingled with payments made for Olmito WSC's water and sewer utility services. The funds, less unpaid fees as set forth in this Agreement, shall be sent to the City in the amounts due as reflected on Olmito WSC's monthly accounting to City, less Olmito WSC's unpaid fees as set forth in this Agreement. Such funds will be forwarded to the City at least once a month. The funds shall be sent to the City in the amounts due as reflected on Olmito WSC's monthly accounting to City, less Olmito WSC's unpaid fees as set forth in this Agreement. At the time such funds are forwarded to the City, Olmito WSC will also forward an accounting of the customers from whom payment is received, the period and type of services for which payment is made, and the fees retained by Olmito WSC from payments made by the customers. City may audit the billings and payments made pursuant to this Agreement with prior notice of at least 7 days and during Olmito WSC's business hours.
3. Priority. When payment for water and City Fees by any customer is made, Olmito WSC shall apply the funds paid first to any indebtedness of the customer to Olmito WSC and then to the payment of any indebtedness to the City.
4. Delinquency / Disconnection. Olmito WSC agrees to use its best efforts, in the exercise of the discretion granted under this Agreement, to collect City Fees due to City from Olmito WSC's customers. If at any time any customer fails to pay any amounts collectible by Olmito WSC pursuant to the terms of this Agreement, Olmito WSC is authorized to terminate water and sewer utility services to the customer as deemed appropriate by Olmito WSC in accordance with the procedure specified in any applicable water tariff and service regulations of Olmito WSC then in effect, and also as stated in the Texas Administrative Code Title 30 Environmental Quality, Part 1 Texas Commission on Environmental Quality, Chapter 291 Utility Regulations, Subchapter E. Customer Service Protection Rule 291.88a (2)(F). Olmito WSC's failure to disconnect any service shall not be an event of default under this Agreement, but shall entitle City to discontinue payment of the monthly fee for that account as specified in paragraph 7 below from the date service could have been disconnected. Olmito WSC shall notify City of all customer accounts which are delinquent and have been disconnected. The customer whose

service has been disconnected for failure to pay City Fees will pay Olmito WSC the amount specified in Olmito WSC tariff for disconnect and reconnect charges.

5. Reconnection. In the event water and sewer services are disconnected for nonpayment of City Fees, except as otherwise required by the law or as agreed to by the City, Olmito WSC agrees not to provide water or sewer services to that customer until Olmito WSC receives payment of all delinquent City Fees, plus any applicable charges which are then collectible in accordance with the City's ordinances or other applicable law.
6. Effect on Provision of Water. This Agreement shall not affect or in any way impair Olmito WSC's rights and obligations with respect to its customers or the provision of water and sewer utility services except as specifically and expressly set forth in this Agreement and as allowed by law.
7. Fees. For City Fee accounting and billing service provided by Olmito WSC, the City agrees to pay Olmito WSC the sum of \$5.00 per account as an initial set up fee for establishing billing and collection services. A fee is to be paid by the City to Olmito WSC in the amount of \$1.50 dollar monthly for each account collected by Olmito WSC. A reinstatement fee (if reinstatement is necessary) of \$5.00 per account will be paid to Olmito WSC by the City.
8. Purpose of Agreement. This Agreement is made for the purpose of facilitating the billing and collection of City Fees. No partnership or joint venture is intended to be created hereby. Olmito WSC's sole responsibility is that of the City's agent for billing and collection purpose.
9. Term. This Agreement shall be in effect until terminated as provided in paragraphs 10 and 11 below.
10. Automatic Termination. If any provision of the Agreement is determined by any regulatory or judicial body to be invalid, in violation of any law, or to be contrary to the rules, regulations or orders of such body, or if any party to the agreement is ordered or required by such body not to comply with any provision of this Agreement, the Agreement automatically and without notice terminates without penalty at the time such order becomes final and no longer applicable.
11. Termination. Any party may terminate this Agreement without cause by giving (30) days written notice to the other party of its intent to terminate the Agreement. Further, if Olmito WSC ceases to provide water and sewer services to its customers within City, this Agreement will terminate as of the date those services are no longer provided by Olmito WSC.

12. Notices. Any notice of communication required or permitted to be given hereunder shall be sufficiently given when received by another party and must be mailed by certified mail, postage prepaid, return receipt requested, to the following addresses:

For the City

City Manager,
City of Los Fresnos
200 North Brazil Street
Los Fresnos, Texas 78566

For Olmito WSC

General Manager
Olmito Water Supply Corporation, Inc.
P. O. Box 36
Olmito, Texas 78575

or at such other addresses as may hereafter be furnished in writing by any party to all other parties, and such notice shall be deemed to have been given as of the date so delivered and mailed.

13. No Third Party Beneficiaries. This Agreement is not executed for the benefit of any third party and its terms shall not be enforceable by or in favor of any person or entity other than the express parties to this Agreement.
14. Miscellaneous Provisions. This Agreement contains all of the understandings and agreements between the parties with respect to the subject matter hereof, and the terms and conditions of the agreement may be changed only by written amendments agreed to by both parties. This Agreement replaces and supersedes all prior agreements of the parties with respect to the subject matter hereof. This Agreement shall inure to the benefit of and be binding upon the parties hereto and their successors and assigns; provided that, except as otherwise provided in this Agreement, no party may assign its interest in this Agreement without prior written consent of all other parties. A waiver by any party of a breach of this Agreement shall not be construed as a waiver of any subsequent breach of this Agreement. The section and subsection headings in this Agreement are for convenience. This Agreement shall be governed by and construed in accordance with the laws of the State of Texas and venue shall be in Cameron County, Texas.
15. An amount due by one party and unpaid to the other party more than thirty days shall accrue interest at the maximum rate allowed by law.

16. This Agreement has been executed in multiple originals, each of which may consider and used for all legal purposes as an original.

Executed on the _____ day of _____ 2016.

Victor G. Trevino
General Manager
Olmito Water Supply Corporation

Mark Milum
City Manager
City of Los Fresnos

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 09/13/16 06:00 PM
Department: City Secretary
Category: Bid
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1912)

DOC ID: 1912 A

**Consideration and ACTION to approve bids for the Nature
Park parking lot and restrooms.**

The bids are due on Thursday. Hopefully we will have some great bids for your approval.

I recommend approval.

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 09/13/16 06:00 PM
Department: City Secretary
Category: Fiscal Year Budget
Prepared By: Pam Denny

SCHEDULED

Initiator: Pam Denny

Sponsors:

ACTION ITEM (ID # 1892)

DOC ID: 1892 A

**Consideration and ACTION to ratify the property tax increase
as reflected in the 2016-2017 budget.**

Since we will receive more revenue due to additional property valuations each Council Person must vote separately to acknowledge that there is an increase in revenue even though the tax rate will remain the same at \$0.715 per \$100 valuation. The increase over last year's budget is \$191,950 or 19% and of that amount \$105,313 is tax revenue to be raised from new property added to the tax roll this year.

I recommend approval.

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 09/13/16 06:00 PM
Department: City Secretary
Category: Fiscal Year Budget
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1893)

DOC ID: 1893 A

Consideration and ACTION to approve the first reading of Ordinance 475 adopting the budget for the fiscal year 2016-2017.

This will adopt the budget as we have discussed and reviewed over the last several months.

I recommend approval.

ORDINANCE NO. 475**AN ORDINANCE ADOPTING THE BUDGET FOR THE CITY OF LOS FRESNOS, TEXAS, FOR THE FISCAL YEAR OCTOBER 1, 2016 THROUGH SEPTEMBER 30, 2017; PROVIDING FOR THE PUBLICATION AND ORDAINING OTHER MATTERS RELATED TO THE FOREGOING.**

Was introduced and submitted to the City Council for passage and adoption after the second reading of the Ordinance. After presentation and discussion of the Ordinance, a motion was made by _____ that the Ordinance be finally passed and adopted in accordance with the City's Home Rule Charter. The motion was seconded by _____ and carried by the following vote:

Mayor Polo Narvaez	___	For	___	Against	___	Abstained
Councilmember Yolanda H. Cruz	___	For	___	Against	___	Abstained
Councilmember Swain Real	___	For	___	Against	___	Abstained
Mayor Pro-tem Javier Mendez	___	For	___	Against	___	Abstained
Councilmember Bibi Garza	___	For	___	Against	___	Abstained
Councilmember Gary Minton	___	For	___	Against	___	Abstained

WHEREAS, the City Manager of the City of Los Fresnos has prepared and presented to the City Council a budget for the fiscal year October 1, 2016 through September 30, 2017; and

WHEREAS, workshops on said budget were called for on August 9, 2016, August 25, 2016, and a public hearing was held on September 13, 2016 at 6:00 p.m. by publication in a newspaper of general circulation at least ten days and not more than thirty days before the public hearings to be held at the City Hall in the City of Los Fresnos, Texas, where and when any and all interested persons might appear and be heard with reference to any item contained in said budget; and

WHEREAS, said public hearing was held on September 13, 2016 at the time and place aforesaid, and the said budget was discussed, and all interested persons were given an opportunity to be heard on any matter relative thereto, and all interested persons having appeared and been heard, and there be not other persons seeking to be heard with reference to any matter concerning said budget, the said public hearings were closed.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LOS FRESNOS, TEXAS:

SECTION 1. That the budget of the City of Los Fresnos, Texas for the fiscal year October 1, 2016 through September 30, 2017 will increase from last year's total property tax budget by \$ 191,950 or 19%. The amount \$ 105,313 is tax revenue to be raised from new property added to the roll this year.

SECTION 2. That the budget of the City of Los Fresnos, Texas for the fiscal year October 1, 2016 through September 30, 2017 is hereby adopted by this Ordinance. A summary of the budget adopted is hereby attached and incorporated herein as Exhibit A and the complete detail budget adopted by this Ordinance is incorporated hereby reference and shall be made available for public inspection at the Office of the City Secretary during regular business hours.

SECTION 3. That the City Council is authorized to amend the budget from time to time during the fiscal year should there be changes in revenues and expenditures according to law. An unanticipated need and an emergency shall be defined by and expenditures increased only upon a majority vote of the City Council.

SECTION 4. That once a month the Director of Finance shall present the City Council a written report showing the city's financial condition to date. Such report shall include the status of all revenues and expenditures of the city by each fund and department. The Director of Finance shall also present said report to the head of each city department.

INTRODUCED and APPROVED on the first reading this ____ day of _____, 2015.

APPROVED and PASSED on the second reading this ____ day of _____, 2015 at a meeting of the City Council of the City of Los Fresnos, Texas, at which a quorum was present and which was held in accordance with the laws of the State of Texas.

CITY OF LOS FRESNOS

Polo Narvaez, Mayor

ATTEST:

Pam Denny, City Secretary

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 09/13/16 06:00 PM
Department: City Secretary
Category: Tax Rate
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1894)

DOC ID: 1894 A

Consideration and ACTION to approve the first reading of Ordinance 476 approving the tax roll for 2016 and levying municipal ad valorem taxes for the use, benefit and support of the municipal government; and directing the assessment and collection.

This ordinance sets the property tax rate at \$0.715 per \$100 valuation like we have discussed which is the same rate we have had for the last 9 years. The Operations tax rate will be \$0.629058 and the debt tax rate will be \$0.085942.

I recommend approval.

ORDINANCE NO. 476

**AN ORDINANCE APPROVING THE TAX ROLL FOR 2016 AND LEVYING
MUNICIPAL AD VALOREM TAXES FOR THE USE, BENEFIT AND SUPPORT
OF THE MUNICIPAL GOVERNMENT OF THE CITY OF LOS FRESNOS,
TEXAS; AND DIRECTING THE ASSESSMENT AND COLLECTION
THEREOF.**

Was introduced and submitted to the City Council for passage and adoption after the second reading of the Ordinance. After presentation and discussion of the Ordinance, a motion was made by _____ that the Ordinance be finally passed and adopted in accordance with the City's Home Rule Charter. The motion was seconded by _____ and carried by the following vote:

Mayor Polo Narvaez	<input type="checkbox"/> For	<input type="checkbox"/> Against	<input type="checkbox"/> Abstained
Councilmember Yolanda H. Cruz	<input type="checkbox"/> For	<input type="checkbox"/> Against	<input type="checkbox"/> Abstained
Councilmember Swain Real	<input type="checkbox"/> For	<input type="checkbox"/> Against	<input type="checkbox"/> Abstained
Mayor Pro-tem Javier Mendez	<input type="checkbox"/> For	<input type="checkbox"/> Against	<input type="checkbox"/> Abstained
Councilmember Bibi Garza	<input type="checkbox"/> For	<input type="checkbox"/> Against	<input type="checkbox"/> Abstained
Councilmember Gary Minton	<input type="checkbox"/> For	<input type="checkbox"/> Against	<input type="checkbox"/> Abstained

WHEREAS, the City Council finds that the tax for the year 2016 herein after levied for current expenses of the City and the general improvements of the City and its property, must be levied to provide the revenue requirements of the budget for the ensuing year.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LOS FRESNOS, TEXAS:

SECTION 1. The Tax Appraisal Roll of the City of Los Fresnos for 2016, as heretofore approved and certified by the Cameron Appraisal District, is hereby approved, together with those supplemental rolls, which the Cameron Appraisal District deems necessary to complete the 2016 Certified Roll.

SECTION 2. For the current expenses of the City of Los Fresnos and for the general improvements of the City and its property, also known as maintenance and operations expenses, there is hereby levied and ordered to be assessed and collected for the year 2016, and for each year thereafter until it be otherwise provided and ordained, on all property situated within the limits of the City of Los Fresnos, and not exempt from taxation by valid laws, and ad valorem tax at the rate of \$0.629058 on the one hundred (\$100.00) dollars valuation of such property.

THE TOTAL TAX RATE WILL REMAIN THE SAME AS PREVIOUS YEARS.

THE TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED 3.38% AND WILL RAISE TAXES FOR

MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY\$41.72.

SECTION 3. For the purpose of paying interest and providing a sinking fund for the payment of each issue of certificates of obligation issued for various municipal purposes heretofore issued by the City of Los Fresnos, including the various installments of principal falling due during the ensuing year on certificates of obligation issued for such purposes, there is hereby levied and ordered to be assessed and collected for the year 2016 and for each year thereafter until it be otherwise provided and ordained, on all property situated within the limits of the City of Los Fresnos and not exempt from taxation by valid laws, an ad valorem tax at the rate of \$0.085942 on the one hundred (\$100.00) dollars valuation of such property.

SECTION 4. For the purpose of collecting ad valorem taxes levied and ordered to be assessed and collected for the year 2016, and for each year thereafter until it be otherwise provided and ordained, payment shall become due on the first day of October of the year for which the levy is made and may be paid up to and including the following January 31st, without penalty, and discounts shall be allowed on said taxes if paid as follows, to wit:

- (1) Three percent (3%) if payment is received in the month of October; and
- (2) Two percent (2%) if payment is received in the month of November; and
- (3) One percent (1%) if payment is received in the month of December; and
- (4) Gross amount without penalty is due in the month of January; and

If not paid before February 1, 2017 said taxes shall become delinquent and the following penalty shall be payable thereon, to wit:

	<u>PENALTY</u>	<u>INTEREST</u>	<u>TOTAL</u>
February 1	6%	1%	7%
March 1	7%	2%	9%
April 1	8%	3%	11%
May 1	9%	4%	13%
June 1	10%	5%	15%
July 1	12%	6%	18%
Each month thereafter		+1%	+1%

From February 1, 2017 delinquent tax accrues interest at a rate of one percent for each month or portion of a month the tax remains unpaid. Attorney fees may accrue as provided by law.

SECTION 5. The unpaid taxes on all years prior to 2016 shall continue to be delinquent as of February 1st of the year next succeeding the year for which such taxes were levied and assessed and shall be subject to penalty and interest as governed by Section 33.01, Texas Property Tax Laws, Annotated 1982.

SECTION 6. This Ordinance shall become effective immediately upon its passage.

INTRODUCED and APPROVED on the first reading this ____day of_____, 2016.

APPROVED and PASSED on the second reading this the ____day of_____, 2016.

CITY OF LOS FRESNOS

Polo Narvaez, Mayor

ATTEST:

Pam Denny, City Secretary

Attachment: 2016 Tax Ordinance (1894 : Ordinance approving tax rate)

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 09/13/16 06:00 PM
Department: City Secretary
Category: Annexation
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

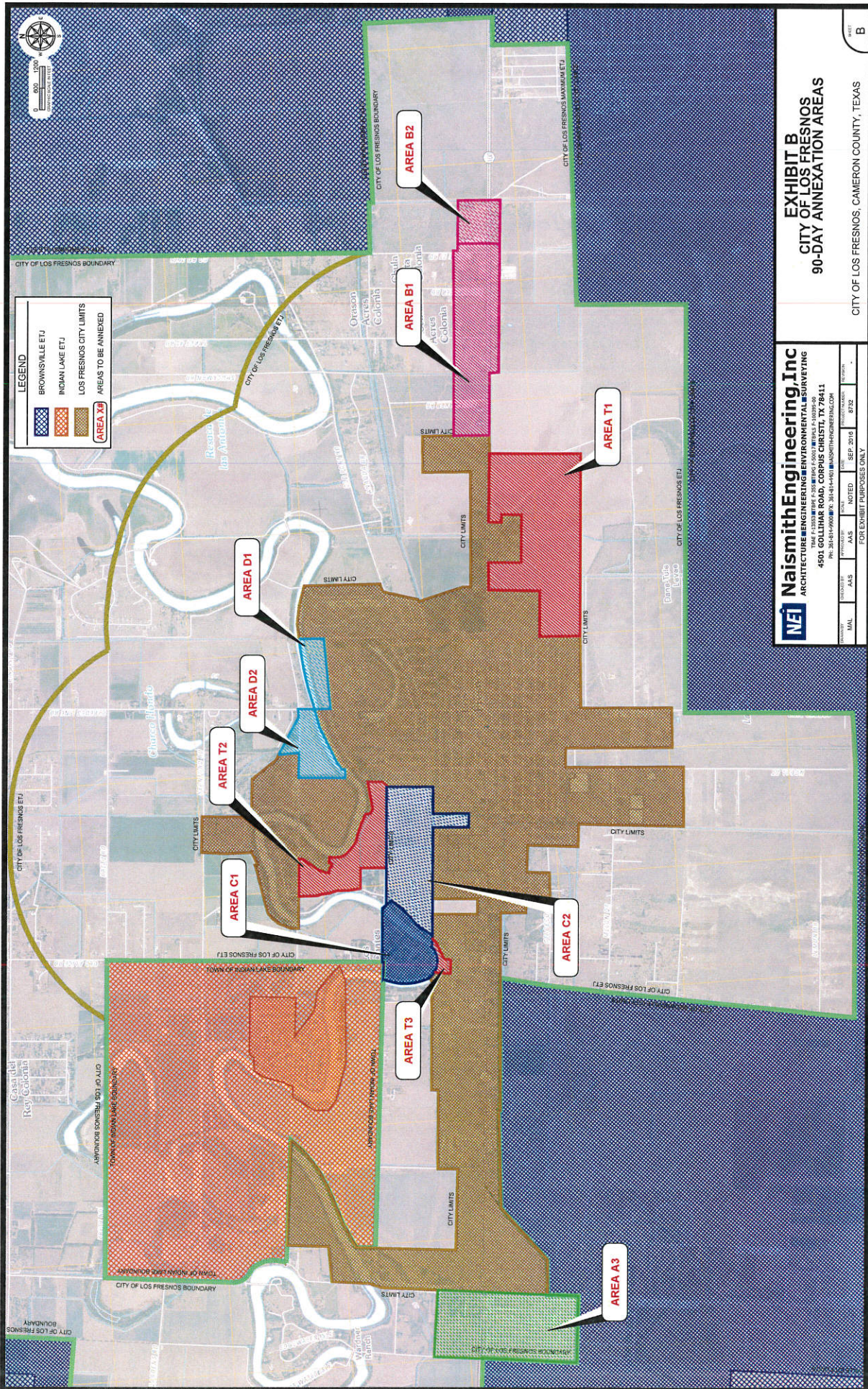
SCHEDULED

ACTION ITEM (ID # 1895)

DOC ID: 1895 A

Discussion on areas for annexation.

I need direction on areas the Council would like us to look at in future annexation. There are areas that were mentioned by Lance that need to be done to match the County and City together with the TIRZ. They are labeled T1, T2 and T3, as well as C2 which is the area south of Whipple Road from the existing city limits at Valle Alto to just past the new apartments. The area along FM 803 we have discussed by Los Fresnos United is labeled A3. There are a couple of areas that we could annex to show a better boundary and not include any houses to have to provide services. Those areas are D1 and D2.



City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 09/13/16 06:00 PM
Department: City Secretary
Category: Agreement
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1913)

DOC ID: 1913 A

Consideration and ACTION to approve funding for swings at Memorial Park.

Currently we do not have swings at Memorial Park. The plan is to add swings just like they are at Community Park. CDC will consider this on Monday night. The total cost will be approximately \$20,000. If they fund it at 100% the Council will need to approve their expenditure. They could ask that the City share in the funding.

I recommend approval of either way but hopefully with full CDC funding.

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 09/13/16 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1896)

DOC ID: 1896 A

**A. Wastewater Plant Expansion B. Los Fresnos Nature Park
C. Hike & Bike Trails D. Hazardous Mitigation Plan E.
Certificates of Obligation F. Montes-Castro Park G. New City
Hall H. Welcome Sign I. Brownsville Land Exchange J.
Newly Annexed Area**

A. Wastewater Plant Expansion - With budget work now over Carlos and I hope to have a proposal for the Council to look at in October.

B. Nature Park - The bid opening for the parking lot and restroom is Thursday. We hope we will have some good prices for you to approve. Anna will also update on any progress the Master Plan. Other good news is the County had \$100,000 in additional CIAP funds come available if we could spend before December 31. I said yes. We agreed it would be best for approval from US Fish & Wildlife to use it to start constructing trails from crushed granite. The County approved this at their meeting on Tuesday September 6. If US Fish & Wildlife approves this we will get Naismith to bid this out to get it so the Council can approve bid in October. This will give us time to get the construction done.

C. Hike & Bike Trails - Halff has completed the update with the exception of one area we are working with the land owner to get an easement. Once that is done we can finalize the specifications and get the project bid. We are getting closer.

D. Hazardous Mitigation Plan - Since budget work is almost done each City will have more time to spend getting this done. We are getting close to having a preliminary draft.

E. Certificates of Obligation - There is no change from last month. Work on the Whipple Road wastewater design project is continuing. We should have something in October since the expiring CIAP funds for the Nature Park was a priority.

F. Montes-Castro Park - Naismith should have a layout for the park for the October meeting. Once again the Nature Park work with the CIAP funds have been a priority since they expire on December 31.

G. New City Hall - Now that we had our meeting and the information on the TIRZ we can proceed with hopefully street funding through that, we will get the Financial Advisors to look at the impact of the new city hall. We'll work out a time for them to present something for the Council to consider in October or November.

H. Welcome Sign - Gomez, Mendez & Saenz has sent the information out for bidding. Bids are due on September 28. It will be reviewed by them for a recommendation. Then we will take it to the CDC board for approval since they are providing funds. If approved by them it will be on the October Council meeting for your approval. Once the approvals are done the contractor can get started.

I. Brownsville Land Exchange - All is going well. We are cleaning and patching streets. Folks seem to be very happy. We are providing good services. We will work on street lights along Highway 100 in this area. We sprayed the area for mosquitos on Thursday and Friday along with the rest of the town.

J. Newly Annexed Area -All is going well. We will work on street lights along Highway 100 in this area. We sprayed the area for mosquitos on Thursday and Friday along with the rest of the town.

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 09/13/16 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1897)

DOC ID: 1897 A

Financial Report 1. Monthly 2. Year-to-Date

Call with questions.

CITY OF LOS FRESNOS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2016

01 -GENERAL FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
00-PROPERTY TAXES	1,082,271	21,752.99	1,164,094.57	0.00 (81,823.57)	107.56
30-NONPROPERTY TAXES	1,303,691	128,357.87	1,260,695.85	0.00	42,995.15	96.70
07-POLICE	541,100	36,648.77	495,881.08	0.00	45,218.92	91.64
10-HEALTH	4,800	357.50	11,107.88	0.00 (6,307.88)	231.41
12-GARBAGE	113,500	54,339.53	151,071.65	0.00 (37,571.65)	133.10
15-PARKS	43,000	1,231.00	42,730.35	0.00	269.65	99.37
16-LIBRARY	15,600	1,296.19	14,251.39	0.00	1,348.61	91.36
44-Misc Revenue	23,300	46.81	29,111.52	0.00 (5,811.52)	124.94
90-REIMBURSABLES	214,216	3,970.25	252,484.52	0.00 (38,268.52)	117.86
TOTAL REVENUES	3,341,478	248,000.91	3,421,428.81	0.00 (79,950.81)	102.39
	=====	=====	=====	=====	=====	=====

EXPENDITURE SUMMARY

02-ADMINISTRATION	414,883	15,771.74	272,207.19	579.04	142,096.77	65.75
03-MUNICIPAL COURT	186,199	13,824.00	157,470.25	0.00	28,728.75	84.57
04-TAX ASSESSOR COLLECTOR	24,809	96.45	22,082.94	0.00	2,726.06	89.01
06-ELECTIONS	9,500	0.00	9,581.92	0.00 (81.92)	100.86
07-POLICE	1,340,638	84,191.45	1,233,276.50	54,965.76	52,395.74	96.09
08-FIRE	68,250	451.00	54,078.34	487.40	13,684.26	79.95
09-ENGINEERING	56,000	0.00	91,780.40	0.00 (35,780.40)	163.89
10-HEALTH	121,653	7,963.44	66,890.45	39,081.00	15,681.55	87.11
11-EMERGENCY MEDICAL SERV	127,300	22.15	103,658.78	0.00	23,641.22	81.43
12-GARBAGE	4,266	1,197.38	2,390.19	0.00	1,875.81	56.03
13-STORM WATER	11,225	0.00	12,511.80	321.00 (1,607.80)	114.32
14-STREETS	317,468	46,651.19	299,281.28	894.88	17,291.84	94.55
15-PARKS	213,213	13,051.13	240,513.45	5,134.98 (32,435.43)	115.21
16-LIBRARY	182,486	10,247.27	123,541.26	1,477.04	57,467.70	68.51
17-COMMUNITY CENTER	12,157	482.68	6,881.68	0.00	5,275.32	56.61
18-EMERGENCY MANAGEMENT	63,100	531.91	57,276.67	220.00	5,603.33	91.12
19-ALL DEPARTMENT EXPENS	12,500	1,800.00	78,042.40	2,900.00 (68,442.40)	647.54
21-CITY PROMOTION	4,500	0.00	4,500.00	0.00	0.00	100.00
23-DSRIP-COMMUNITY HEALT	93,034	3,300.05	58,930.11	0.00	34,103.89	63.34
24-MENTAL TASK FORCE PRO	47,429	4,070.25	48,147.10	0.00 (718.10)	101.51
28-INFORMATION TECHNOLOG	30,868	1,299.21	29,661.81	617.50	588.69	98.09
TOTAL EXPENDITURES	3,341,478	204,951.30	2,972,704.52	106,678.60	262,094.88	92.16
	=====	=====	=====	=====	=====	=====
REVENUE OVER/(UNDER) EXPENDITURES	0	43,049.61	448,724.29 (106,678.60) (342,045.69)	0.00
	=====	=====	=====	=====	=====	=====

Attachment: August Financial Report (1897 : Financial Report)

CHECKLIST FOR		AUGUST 2016		
GENERAL FUND				
VENDOR NAME		Inv.Date	Amount	Description
30009	CYNTHIA TREVINO	08/05/16	\$ 3.00	OVER PAYMENT ON TICKET 114345
30010	DAVID FRANKLIN	08/05/16	\$ 1.00	OVER PAYMENT ON TICKET E0001674
30011	EVELINE GARCIA	08/05/16	\$ 50.00	RENTAL DEPOSIT REFUND-LF MEMORIAL PARK 7/23/16
30012	GREGORY OGERSHOK	08/05/16	\$ 6.60	OVER PAYMENT ON TICKET B0137636
30013	JESSE CUEVAS	08/05/16	\$ 50.00	RENTAL DEPOSIT REFUND-LF MEMORIAL PARK 7/30/16
30014	JOSE GARZA	08/05/16	\$ 100.00	RENTAL DEPOSIT REFUND-LF COMMUNITY CENTER 7/23/16
30015	LUIS DELGADO	08/05/16	\$ 100.00	RENTAL DEPOSIT REFUND-LF COMMUNITY CENTER 7/31/16
30016	4IMPRINT	07/19/16	\$ 197.55	CLOSED BACK TABLE THROW FOR POLICE DEPT
30017	AMERICAN ELECTRIC POWER	07/12/16	\$ 375.00	RENTAL FEE 7/16-6/30/17- CAMERAS
30018	ANGEL HERNANDEZ	07/21/16	\$ 187.50	REMOVAL OF POLICE EQUIPMENT FROM F-92
30019	AT&T	07/17/16	\$ 1,222.17	PHONE SERVICE-CITY HALL/PD/COURT/POOL/LIBRARY/EMS
30020	BIOQUIP	07/28/16	\$ 339.59	DC BATTERY PACK WITH CHARGER FOR MOSQUITO TRAPS
30021	CELINA GONZALEZ	08/03/16	\$ 203.82	MILEAGE/PER DIEM-CENTER FOR PUBLIC MANAGEMENT TR
30022	CHOCO'S TIRE	VARIOUS	\$ 45.00	REPAIR FLAT ON KIO TI TRACTOR- WS-031/USED TIRE-JOHN
30023	CHRISTINE DELA ROSA	VARIOUS	\$ 47.08	REIMBURSE MILES-CAB MEETING-CWC BIWEEKLY MEETING
30024	CHUY'S CUSTOM SPORTS	07/28/16	\$ 63.00	UNIFORM SHIRTS-E.MONITA/ J.CASTILLO
30025	ENRIQUE JUAREZ	07/31/16	\$ 625.00	JULY 2016-ATTORNEY FEES
30026	ESTRADA HINOJOSA	07/18/16	\$ 500.00	CONTINUING DISCLOSURE PREP FEE FYE 2015
30027	FOUR STAR DRIVE IN	07/31/16	\$ 108.00	PRISONER MEALS-JULY 2016
30028	GENE DANIELS	08/01/16	\$ 1,536.75	AUG 2016-JUDGE/PHONE STIPEND
30029	GERONIMO SHELTON	08/01/16	\$ 451.00	AUG 2016-FIRE MARSHAL
30030	GEXA ENERGY	07/22/16	\$ 12,739.49	ELEC-STREETLIGHT/CH/PD/COURT/PARKS/LIBRARY/B&G CL
30031	H2O PARTNERS	06/30/16	\$ 6,875.00	HAZARD MITIGATION PLAN UPDATE
30032	HECTOR'S MUFFLER	VARIOUS	\$ 406.00	CUTTER BROOM REPAIR-STREET SWEEPER/FREEZE PLUG
30033	JW MARRIOTT SAN ANTONIO	08/03/16	\$ 244.00	HOTEL STAY-C.GONZLEZ-CPM TRAINING-SAN ANTONIO
30034	LOS FRESNOS CHAMBER OF COM	08/01/16	\$ 2,000.00	AUG 2016-SERVICE AGREEMENT
30035	LOWER RGV DEVELOPMENT COUC	06/30/16	\$ 30.00	JUNE 2016-TRANSPORTATION SERVICE
30036	LUIS A. RAMOS	07/31/16	\$ 6,947.60	JULY 2016- CUSTOMER SERVICE INSPECTIONS
30037	O'REILLY AUTO	VARIOUS	\$ 83.36	JULY 2016-SUPPLIES FOR MAINTENANCE
30038	OFFICE DEPOT	VARIOUS	\$ 438.62	OFFICE SUPPLIES-CITY HALL/POLICE DEPT
30039	OFFICE DEPOT	VARIOUS		VOIDED CHECK-CONTINUED
30040	PAM DENNY	08/02/16	\$ 39.74	REIMBURSE MILES-AREA AGENCY ON AGING MEETING
30041	PEDERSON CONSTRUCTION	07/21/16	\$ 150.00	DUMP TRUCK OF RIVER SAND FOR MEMORIAL PARK MAINT
30042	PROFESSIONAL PRINTING	07/20/16	\$ 173.50	LETTER HEAD STATIONARY
30043	QUICK LUBE	07/25/16	\$ 40.00	OIL CHANGE ON BOTH JOHN DEERE MOWERS
30044	R & R REMODELING	07/29/16	\$ 250.00	REPAIR BOB'S WORLD GATE-BOOTS ON GROUND
30045	RAMIRO BANDA	08/01/16	\$ 150.00	GENERATOR REPAIRS TO COMMAND POST TRAILERS
30046	REGION STAFFING	VARIOUS	\$ 3,575.99	CONTRACT LABOR WEEKEND 7/17, 7/24/16
30047	ROCHA INFRASTRUCTURE	VARIOUS	\$ 3,240.00	INSTALL-PIPE DRAIN-MEM PARK/LFPD REMODEL COMMON
30048	STAPLES	06/22/16	\$ 60.97	OFFICE SUPPLIES/BINDERS FOR BUDGET REVIEW
30049	STAPLES BUSINESS ADVANT	07/09/16	\$ 167.22	OFFICE SUPPLIES-GREEN BAR/POS ROLLS/PENS/INK/AIR FF
30050	STRIPES LLC	VARIOUS	\$ 63.44	PRISONER MEALS-3/27, 4/25-7/12/16
30051	SUN TRUST EQUIP	07/17/16	\$ 49,524.87	911-RADIO COMMUNICATIONS SYSTEM
30052	TERMINIX	VARIOUS	\$ 114.00	PEST CONTROL-CITY HALL/PD/LIBRARY/ANIMAL SHELTER
30053	TEXAS FLEET FUEL	VARIOUS	\$ 1,215.39	FUEL FOR ENVIRONMENTAL/PD/STREET DEPT VEHICLES
30054	TIME WARNER CABLE	07/27/16	\$ 80.46	INTERNET SVC-LIBRARY
30055	TMPA	07/21/16	\$ 125.00	NEW SUPERVISOR TRAINING-S.CONDE 8/1-8/5/16
30056	TYLER TECHNOLOGIES	VARIOUS	\$ 30,247.72	BRAZOS ECITATION DEVICES-TICKET WRITERS/ANNUAL MA
30057	VEAE SERVICES	06/01/16	\$ 433.00	NEW POINT TO POINT INSTALL FOR REMOTE SITES
30058	ZEE MEDICAL/CINTAS	VARIOUS	\$ 126.49	MEDICAL SUPPLIES-CITY HALL/POLICE DEPT
30059	CITY OF L.F. PAYROLL ACCT	08/11/16	\$ 60,876.22	DUE TO PAYROLL #23 8/12/16
30060	BEATRIZ RAMOS	08/19/16	\$ 100.00	RENTAL DEPOSIT REFUND-LF POOL 8/6/16
30061	BRENDA BUEZO	08/19/16	\$ 50.00	RENTAL DEPOSIT REFUND-LF MEMORIAL PARK 8/13/16
30062	CHELSEA CASTILLO	08/19/16	\$ 170.00	OVER PAYMENT ON TICKET 106002672
30063	DALIA HESSERT NONE	08/19/16	\$ 1.00	OVER PAYMENT ON TICKET E0001164
30064	GERMAN MADRID	08/19/16	\$ 30.00	OVER PAYMENT ON TICKET E0000637
30065	JOE WILLIE MOORE III	08/19/16	\$ 2.00	OVER PAYMENT ON TICKET E0001715
30066	JUAN QUINTERO	08/19/16	\$ 190.00	OVER PAYMENT ON TICKET 1601198

30067	LUIS FLORES	08/19/16	\$ 1.00	OVER PAYMENT ON TICKET E0001104
30068	NELIA KNORR	08/19/16	\$ 3.00	OVER PAYMENT ON TICKET E0001207
30069	ROBERTO VASQUEZ	08/19/16	\$ 50.00	RENTAL DEPOSIT REFUND-LF MEMORIAL PARK 8/6/16
30070	A & M AUTOMOTIVE	VARIOUS	\$ 843.00	PAINT COMMAND POST TRAILER/OIL CHANGE-PK-101/INSP
30071	ACADEMY	08/17/16	\$ 67.86	12 BASKET BALL NETS/ 2 VOLLEYBALL NETS-PARKS
30072	ACCELA	VARIOUS	\$ 632.00	AGENDA/MINUTE MONTHLY SUBSCRIPTION
30073	ALLEGRA PRINT & IMAGING	08/09/16	\$ 38.47	500 GREEN INSPECTION TAGS
30074	ALLIED WASTE SERVICES	07/31/16	\$ 38,494.33	RE: SOLID WASTE & BRUSH COLLECTION
30075	ARCHER BUSINESS	VARIOUS	\$ 654.50	COPIER METER READING-CITY HALL/PD/COURT/HEALTH
30076	CAMERON COUNTY CLERK	08/15/17	\$ 40.00	RECORDING FEES/RELEASE OF LIEN
30077	CAMERON COUNTY TAX ASSESSOR	08/17/16	\$ 22.50	LICENSE RENEWALS-STREET SWEEPER/ RECYCLE TRAILER
30078	CC DISTRIBUTORS	07/19/16	\$ 223.44	CLEANING SUPPLIES-CITY BUILDINGS
30079	CDC	08/19/16	\$ 31,411.73	TAX ALLOCATION END 8/9/16
30080	CHOCO'S TIRE	08/04/16	\$ 35.00	USED TIRE FOR TRACTOR
30081	DATA FLOW	08/08/16	\$ 153.01	GREEN LASER-GENERAL FUND CHECKS
30082	FUELMAN	VARIOUS	\$ 1,424.79	FUEL FOR ENVIRONMENTAL/PD/STREET DEPT VEHICLES
30083	GFOAT	08/05/16	\$ 95.00	GFOAT MEMBERSHIP RENEWAL
30084	GTOT	08/19/16	\$ 75.00	PUBLIC MEMBER 2016-C.GONZALES-RENEWAL
30085	HUGHES NETWORK	08/04/16	\$ 112.41	SATELLITE INTERNET-EOC
30086	IMPERIAL ELECTRIC	07/11/16	\$ 1,395.00	REPAIR PUMP FOR CITY POOL
30087	JOHN DEERE	VARIOUS	\$ 443.38	JOHN DEERE MOWER PARTS/OIL FILTERS/FUEL FILTERS/B
30088	LT BOSWELL	08/04/16	\$ 186.72	F53 INNER FENDER WALL SHIELD REPAIR
30089	LEXIS NEXIS	07/31/16	\$ 100.00	PEOPLE SEARCH PROGRAM
30090	LONG CHILTON	VARIOUS	\$ 150.22	OUTSOURCE PAYROLL
30091	LOS FRESNOS NEWS	07/27/16	\$ 960.00	ADS-HEALTH MATTERS/POOL HOURS/SWIMMING LESSONS
30092	MAXIMINO TORRES	08/19/16	\$ 248.00	AUG 2016-CLEANING VEHICLES-PD/HEALTH/PARK/STREET
30093	NAVARRO'S SMALL ENGINE	08/09/16	\$ 77.17	REPAIR CARBURATOR-LEAF BLOWER
30094	O'REILLY AUTO	VARIOUS	\$ 164.53	SUPPLIES FOR MAINT JULY 2016-PUBLIC WORKS/PD
30095	PETTY CASH	VARIOUS	\$ 76.86	WALMART-POSTER TAPE/GLUE STICKS/ 3FT CABLE/WHIST
30096	PROFESSIONAL PRINTING	08/05/16	\$ 340.00	BUSINESS CHECK SLIPS/MIRANDA RIGHTS CARDS-POLICE
30097	PURCHASE POWER	07/31/16	\$ 494.99	JULY 2016 POSTAGE
30098	RECORDS CONSULTING	08/17/16	\$ 1,800.00	RECORDS RETENTION PLAN/FIXED ASSETS-INITIAL FEE
30099	RED RIVER SPECIALTIES	08/04/16	\$ 1,095.00	60 GALLONS WEED KILLER
30100	REGION STAFFING	VARIOUS	\$ 3,542.93	CONTRACT LABOR WEEKEND 7/31,8/7/16
30101	SHRM	08/08/16	\$ 190.00	MEMBERSHIP RENEWAL-C.GONZALES
30102	TEXAS MUNICIPAL LEAGUE	07/20/16	\$ 1,000.00	JULY 2016-DEDUCTIBLE-EMS
30103	TIF SERVICES OF SOUTH TX	07/31/16	\$ 5,000.00	#5 TAX INCREMENT REINVESTMENT
30104	ZARSKY LUMBER	07/31/16	\$ 1,137.43	JULY 2016-SUPPLIES FOR MAINT-ASPHALT PATCH-JAIL DC
30105	ZARSKY LUMBER	VARIOUS	VOID	VOIDED CHECK-CONTINUED
30106	ZEE MEDICAL/CINTAS	08/16/16	\$ 200.59	MEDICAL SUPPLIES-CITY HALL/POLICE DEPT
30107	CITY OF L.F. PAYROLL ACCT	08/25/16	\$ 58,959.09	DUE TO PAYROLL #24 8/26/16
		TOTAL	\$ 339,112.09	

CITY OF LOS FRESNOS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2016

05 - UTILITY FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
00-REVENUES	2,411,200	220,757.39	2,275,436.87	0.00	135,763.13	94.37
TOTAL REVENUES	2,411,200	220,757.39	2,275,436.87	0.00	135,763.13	94.37
<u>EXPENDITURE SUMMARY</u>						
02-WATER ADMINISTRATION	491,703	35,751.74	433,027.61	368.30	58,307.09	88.14
05-INFORMATION TECHNOLOG	22,124	234.60	17,512.13	3,419.23	1,192.64	94.61
26-WATER SUPPLIES	110,100	10,882.86	87,898.09	3,760.79	18,441.12	83.25
27-MAINTENANCE OF WATER S	8,000	155.84	5,799.41	475.00	1,725.59	78.43
28-MAINTENANCE OF WATER E	67,204	1,792.92	61,125.56	2,104.00	3,974.44	94.09
29-WATER PURCHASES	41,171	1,097.58	38,445.55	0.00	2,725.45	93.38
30-WATER MISCELLANEOUS EX	370,468	1,863.74	141,894.19	0.00	228,573.81	38.30
20-CAPITAL OUTLAY	20,000	0.00	15,023.50	0.00	4,976.50	75.12
32-WATER BONDED INDEBTEDN	95,120	0.00	68,120.61	0.00	26,999.39	71.62
34-SEWER ADMINISTRATION	597,504	44,070.75	520,880.43	368.30	76,255.27	87.24
35-INFORMATION TECHNOLOG	22,124	234.60	17,512.04	3,419.23	1,192.73	94.61
36-SEWER SUPPLIES	67,600	3,131.98	58,348.14	2,271.50	6,980.36	89.67
37-MAINTENANCE OF SEWER S	6,950	0.00	5,447.39	2,025.00	522.39	107.52
38-MAINTENANCE OF SEWER E	177,970	1,680.80	162,557.10	1,442.59	13,970.31	92.15
39-SEWER MISC. EXPENSES	510,500	1,863.73	20,481.74	0.00	490,018.26	4.01
41-SEWER BONDED INDEBTEDN	60,675	0.00	24,674.70	0.00	36,000.30	40.67
52-TRANSFER OUT	381,987	0.00	379,998.25	0.00	1,988.75	99.48
TOTAL EXPENDITURES	3,051,200	102,761.14	2,058,746.44	19,653.94	972,799.62	68.12
REVENUE OVER/(UNDER) EXPENDITURES	(640,000)	117,996.25	216,690.43	(19,653.94)	(837,036.49)	30.79-

CHECKLIST FOR				AUGUST 2016
WATER & SEWER				
CK #	VENDOR NAME	Inv.Date	Amount	Description
CHECKS 146086-146091				UTILITY DEPOSIT REFUND CHECKS
146092	AGUAWORKS	07/13/16	\$ 2,600.00	WATER METERS
146093	AMAZON.COM	06/15/16	\$ 54.76	TV WALL MOUNT FOR CM OFFICE
146094	AT&T	07/17/16	\$ 73.07	PHONE SERVICE-WATER/SEWER
146095	CELINA GONZALEZ	08/04/16	\$ 203.84	MILEAGE/PER DIEM-CENTER FOR PUBLIC MANAGEMENT
146096	CHEMTEX	07/14/16	\$ 250.00	WASP/HORNET SPRAY-OIL SPRAY CANS
146097	DPC INDUSTRIES	VARIOUS	\$ 4,234.82	CHLORINE GAS-WTP/CHLORINE-SULFUR DIOXIDE-WWTP
146098	ESTRADA HINOJOSA	07/18/16	\$ 1,000.00	CONTINUING DISCLOSURE PREP FEE FY 2015A
146099	FERGUSON ENTERPRISES	06/28/16	\$ 1,815.71	2 HP GRINDER PUMP-WWTP
146100	FOUR STAR DRIVE IN	07/31/16	\$ 36.00	JULY 2016-ICE FOR SEWER TESTING
146101	GEXA ENERGY	07/22/16	\$ 11,898.64	ELECTRICITY-WATER/SEWER DEPT
146102	HACH CHEMICAL	VARIOUS	\$ 383.99	WWTP TEST EQUIP SUPPLIES-CHEMICALS
146103	HECTOR'S MUFFLER	VARIOUS	\$ 455.00	SLUDGE PUMP PULLEY REPAIR-WTP/REPLACE ALTERNAT
146104	IMPERIAL ELECTRIC	VARIOUS	\$ 4,255.00	REPAIR MOTOR-LS#19/ LS#15/ LS#18/ LS#3
146105	INTEGRITY TESTING	07/31/16	\$ 776.00	JULY 2016-SEWER TESTING
146106	JW MARRIOTT SAN ANTONIO	08/03/16	\$ 244.02	HOTEL STAY-C.GONZLEZ-CPM TRAINING-SAN ANTONIO
146107	LUIS MASCORRO	VARIOUS	\$ 595.00	ELEC REPAIRS-LS#17/WWTP BAR SCREEN/LS#7/WTP SLU
146108	ODESSA PUMPS	07/20/16	\$ 2,430.00	UNIT #5369 RENTAL-LS#21 5/31-6/29/16
146109	OFFICE DEPOT	VARIOUS	\$ 247.09	OFFICE SUPPLIES-CHAIR MAT, CUPS, SHIPPING TAPE, WF
146110	POOLSURE	07/22/16	\$ 654.50	7 DRUMS-SODIUM HYPOCHLORITE-WATER TOWER
146111	PROFESSIONAL PRINTING	VARIOUS	\$ 271.00	LETTERHEAD/ENVELOPES/BLANK STOCK
146112	REGION STAFFING	VARIOUS	\$ 881.60	CONTRACT LABOR WEEKENDING 7/17, 7/24/16
146113	SHARE CORPORATION	07/20/16	\$ 187.06	POWER PURGE FOR SEWER LINES
146114	STAPLES	VARIOUS	\$ 185.46	OFFICE SUPPLIES-BINDERS/CALCULATORS/COFFEE/LABL
146115	STAPLES	VARIOUS	VOID	VOIDED CHECK-CONTINUED
146116	STAPLES BUSINESS ADV	07/09/16	\$ 167.21	OFFICE SUPPLIES-GREEN BAR/POS ROLLS/PENS/INK/AIR
146117	TERMINIX INTERNATIONAL	07/21/16	\$ 38.00	PEST CONTROL-SERVICE CENTER
146118	TEXAS FLEET FUEL	VARIOUS	\$ 471.61	FUEL FOR WATER/SEWER VEHICLES
146119	TYLER TECHNOLOGIES	VARIOUS	\$ 3,260.47	ANNUAL SOFTWARE MAINT 9/1-8/31/16//INCODE UTILITY BI
146120	VEAE SERVICES	06/01/16	\$ 1,852.00	NEW POINT TO POINT INSTALL FOR REMOTE SITES
146121	ZEE MEDICAL/CINTAS	08/01/16	\$ 62.26	MEDICAL SUPPLIES-POLICE DEPT
146122	ZEPEDA SPRINKLER SYS	07/28/16	\$ 85.90	BACK FLOW TEST AND ONLINE REPORTS-WWTP
146123	TEXAS COMMISSION ON ENVIR	08/09/16	\$ 3,600.00	DOCKET NO. 2016-1005-PWS-E FEE
146124	CITY OF LF PAYROLL ACCT	08/12/16	\$ 30,188.94	DUE TO PAYROLL #23 8/12/16
146125	US POSTMASTER	08/16/16	\$ 152.66	POSTAGE-LATE NOTICE WATER BILLS
146126	A & M AUTOMOTIVE	VARIOUS	\$ 43.50	INSPECTION-16' UTILITY TRAILER/OIL CHANGE-WS-091
146127	AGUAWORKS	08/03/16	\$ 412.42	WATER CONNECTION SUPPLIES-WATER TAP
146128	ANA-LAB	08/15/16	\$ 99.00	WATER TESTING-AUG 2016
146129	CC DISTRIBUTORS	07/19/16	\$ 55.86	CLEANING SUPPLIES-CITY BUILDINGS
146130	CCID#6	07/31/16	\$ 4,262.24	RAW WATER JULY 2016
146131	CDW GOVERNMENT	07/26/16	\$ 382.16	2 MANAGED SWITCHES FOR PTP APPLICATION
146132	CHEMTEX	08/04/16	\$ 155.00	MOLY TUFF GREASE FOR SEWER
146133	CINTA'S CORPORATION	VARIOUS	\$ 604.40	CLEANING OF W/S UNIFORMS
146134	DELL COMPUTER	07/31/16	VOID	RETURNED-2 DELL HARD DRIVES FOR EXCHANGE SERVE
146135	DEPARTMENT OF STATE HEALTH	07/05/16	\$ 105.84	WATER SAMPLES FOR JUNE/JULY 2016-WATER TESTING
146136	EAST RIO HONDO WATER SUPPLY	VARIOUS	\$ 274.40	WATER SERVICE-EDAP LIFT STATIONS
146137	FEDERAL EXPRESS	07/26/16	\$ 30.54	DELIVERY-THE BANK OF NEW YORK
146138	FUELMAN	VARIOUS	\$ 352.44	FUEL FOR WATER/SEWER VEHICLES
146139	HD SUPPLY WATERWORKS	VARIOUS	\$ 104.68	12- 4" 90 ELBOWS/1-4"WYESDR-WATER LINE MAINT/SEWE
146140	IMPERIAL ELECTRIC	07/11/16	\$ 685.00	REPAIR/REWIND-WWTP BAR SCREEN 2 HP MOTOR
146141	JAIME'S TIRE STORE	08/03/16	\$ 257.56	2 NEW TIRES FOR WS-064
146142	MAGIC VALLEY ELECTRIC	08/14/16	\$ 55.60	ELECTRIC-LIFT STATION-CACTUS ROAD
146143	MAXIMINO TORRES	08/19/16	\$ 159.00	AUG 2016-CLEANING W/S VEHICLES
146144	O'REILLY AUTO	VARIOUS	\$ 299.34	JULY 2016-SUPPLIES FOR MAINTENANCE/ALTERNATOR FO
146145	PRAXAIR	VARIOUS	\$ 919.48	CHEMICALS-WWTP-CALCIUM HYPOCHLORITE/CHLORINE
146146	PURCHASE POWER	07/31/16	\$ 25.99	POSTAGE-JULY 2016
146147	REGION STAFFING	VARIOUS	\$ 881.60	CONTRACT LABOR WEEKENDING 7/31, 8/7/16
146148	STAPLES BUSINESS ADV	VARIOUS	\$ 361.16	OFFICE SUPPLIES-RECEIPT ROLLS/PENS/CERT PAPER/CA
146149	TOWN OF INDIAN LAKE	VARIOUS	\$ 3,292.74	MAY/JUNE/JULY-SOUTHMOST WATER
146150	ZARSKY LUMBER	07/31/16	\$ 332.47	JULY 2016-SUPPLIES FOR MAINTENANCE
146151	CITY OF L.F. PAYROLL ACCT	08/25/16	\$ 30,174.82	DUE TO PAYROLL #24 8/26/16
146152	US POSTMASTER	08/31/16	\$ 531.21	POSTAGE-FIRST NOTICE WATER BILLS
	TOTAL		\$ 118,470.06	

UTILITY DEPOSIT REFUND CHECKS				
146086	SANCHEZ, SALVADOR	08/05/16	\$ 25.91	ACCT #01-18510-01 UTILITY DEPOSIT REFUND
146087	GALINDO, JOSE LUIS	08/05/16	\$ 65.23	ACCT #02-02100-01 UTILITY DEPOSIT REFUND
146088	GEMSTAR CONSTRUCTION	08/05/16	\$ 109.82	ACCT #02-21523-00 UTILITY DEPOSIT REFUND
146089	PEREIRA, HERIDERTO	08/05/16	\$ 34.29	ACCT #03-03461-08 UTILITY DEPOSIT REFUND
146090	AYER, GREGORY	08/05/16	\$ 23.52	ACCT #03-06132-10 UTILITY DEPOSIT REFUND
146091	ENDSLEY, BARRY J	08/05/16	\$ 6.12	ACCT #03-32072-03 UTILITY DEPOSIT REFUND
		TOTAL	\$ 264.89	

CITY OF LOS FRESNOS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2016

09 -COMMUNITY DEVELOPMENT COR
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
52-CDC DISBURSEMENTS	350,150	31,411.73	325,092.73	0.00	25,057.27	92.84
TOTAL REVENUES	350,150	31,411.73	325,092.73	0.00	25,057.27	92.84
<u>EXPENDITURE SUMMARY</u>						
52-CDC DISBURSEMENTS	350,150	8,839.39	271,204.94	556.22	78,388.84	77.61
TOTAL EXPENDITURES	350,150	8,839.39	271,204.94	556.22	78,388.84	77.61
REVENUE OVER/(UNDER) EXPENDITURES	0	22,572.34	53,887.79 (556.22) (53,331.57)	0.00

[illegible]

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 09/13/16 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1898)

DOC ID: 1898 A

**Public Works Report 1. Water and Wastewater Activity 2.
Calls for Service 3. Building Permits 4. Recycling**

Call with questions.

**City of Los Fresnos
Water Treatment Plant
And
Wastewater Treatment Plant**

Activity for the month of August 2016

Water Treatment Plant


Total Output: 19,675,458
Daily Average: 634,692
% of Capacity: 63.4%

Waste Water Treatment Plant

Total Output: 16,100,000
Daily Average: 519,355
% of Capacity: 51.9%

CITY OF LOS FRESNOS
PUBLIC WORKS DEPARTMENT
MONTHLY REPORT
AUGUST 2016

CALLS FOR SERVICE	MONTH TOTAL	YEAR TO DATE
Service Connects/Disconnects	199	959
Rereads/Meter Info	46	423
Water Taps	10	28
Sewer Taps	0	1
Change Meter	9	65
Service Check for Water Leak at Account	30	183
Repaired Leak	13	31
Call for Sewer Stoppage	12	84
City Sewer Lines Unstopped	12	57
Code Enforcement/Other	106	450
Pothole Repairs	50	451
Street Repairs	0	7
Street Sign Replacement/Repaired	2	10
Asphalt Used (ton)	.5	9.1
Gravel Used (ton)	2	17
Fire Hydrants Flushed and Oiled	6	79
Fire Hydrants Repaired	0	0
Valves Repaired	0	0
Manholes Cleaned/Repaired	9	125


Carlos Salazar, Director of Public Works

Attachment: August Public Works Report (1898 : Public Works Report)

CITY OF LOS FRESNOS

	BUILDING PERMITS ISSUED						MECHANICAL PERMITS						MOVING PERMITS		MONTH & YEAR		YEAR TO DATE
	BUILDING PERMITS MONTH	YTD	PLUMBING PERMITS MONTH	YTD	ELECTRICAL PERMITS MONTH	YTD	MECHANICAL PERMITS MONTH	YTD	MONTH	YTD	MONTH	YTD	MONTH	YTD	MONTH	VALUATION	VALUATION
SINGLE FAMILY	6	31	6	27	4	21	1	8						6		\$658,000.00	\$3,271,228.00
DUPLEXES/APARTMENTS																	
PUD DEVELOPMENT						1											
HOTEL/MOTEL / BANK																	
OFFICES/ STORAGE		1		1													\$207,000.00
STORES/RESTAURANTS		2		2		1		2									\$73,000.00
SIGNS	1	7			1	1										\$6,500.00	\$49,031.00
CHURCHES/OTHER BUILDINGS		2				4											\$4,102,800.00
FENCE/DRIVEWAY/REROOF	4	37														\$9,839.99	\$107,422.23
SWIMMING POOLS	1	5	1	1	1	1										\$32,000.00	\$115,100.00
RESIDENTIAL ADD/REMODEL	1	18		1		2										\$3,000.00	\$149,212.78
APARTMENT REMODEL		1															\$2,650.00
COMMERCIAL ADD/REMODEL	1	7		4	1	3	1	1								\$15,000.00	\$60,025.00
STORAGE/GARAGES/CARPORTS		11															\$30,723.00
TOTALS	14	122	7	36	7	35	2	11	0	6						\$724,339.99	\$8,168,192.01

**City of Los Fresnos
Recycling Program
Total Number of Guest
August 2016**

Date	Tuesdays at Memorial Park
08/02/16	16
08/09/16	20
08/16/16	21
08/23/16	24
08/30/16	25
Totals	106

Date	Thursdays at Community Park
08/04/16	17
08/11/16	19
08/18/16	19
08/25/16	22
Totals	77

Date	Saturdays at City Hall
08/06/16	13
08/13/16	16
08/20/16	21
08/27/16	15
Totals	65

Total attendance for the Month of August	248
---	------------

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 09/13/16 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1899)

DOC ID: 1899 A

**Police Department Report 1. Arrests 2. Incidents 3.
Accidents**

Call with questions.

LOS FRESNOS POLICE DEPARTMENT

Arrests - By Violation

08\01\2016
thru 08\31\2016

Violation	# of Offenses
ASSAULT	2
ASSAULT AGAINST ELDERLY OR DISABLED INDIVIDUAL 13a	1
ASSAULT CAUSES BODILY INJ 13a	1
ASSAULT CAUSES BODILY INJURY FAMILY VIOLENCE 13a	3
ASSAULT FAMILY/HOUSEHOLD MEMBER W/PREV CONV 13a	1
CRIMINAL MISCHIEF >=\$500<\$1,500	1
DEL MARIJ >1/4 OZ<=5LBS	1
DISORDERLY CONDUCT +3 PRIORS	1
DRIVING WHILE INTOXICATED	1
DRIVING WHILE LICENSE SUSPENDED UNDER PROVISIONS OF DL LAWS	9
EVADING ARREST DET W/VEH	2
EVADING ARREST DETENTION	2
EXECUTION OF CAPIAS OR ARREST WARRANT	11
HOLD FOR CUSTOMS	9
INTERFER W/PUBLIC DUTIES	1
NO DRIVER'S LICENSE	10
POSS MARIJ <=2 OZ DRUG FREE ZONE	2
POSSESSION OF DRUG PARAPHERNALIA	2
PUBLIC INTOXICATION	1
RESIST ARREST SEARCH OR TRANSPORT	1
THEFT PROP <\$50 ENH 23a	1
THEFT PROP>=\$500<\$1,500 23a	1
UNL POSS FIREARM BY FELON	1
Total Violations	65
Total Arrests	55

Attachment: August Police Report (1899 : Police Department Report)

LOS FRESNOS POLICE DEPARTMENT

Incidents - By Violation

08\01\2016
thru 08\31\2016

Violation	Incidents
ABANDONED VEHICLES	19
AGG ASSAULT W/DEADLY WEAPON	1
ALARMS	7
ANIMAL CONTROL	57
ASSAULT	2
ASSAULT AGAINST ELDERLY OR DISABLED INDIVIDUAL 13a	1
ASSAULT CAUSES BODILY INJ 13a	2
ASSAULT CAUSES BODILY INJURY FAMILY VIOLENCE 13a	4
BURGLARY OF BUILDING	1
BURGLARY OF HABITATION	4
BURGLARY OF VEHICLE 23f	2
CREDIT CARD OR DEBIT CARD ABUSE	1
CRIMINAL MISCHIEF >=\$50<\$500	4
CRIMINAL MISCHIEF >=\$500<\$1,500	1
CRIMINAL MISCHIEF/CLASS C	2
DEMOLITION AND REMOVAL OF BUILDING	1
DEPOSITED GLASS/OTHER DEBRIS ON HIGHWAY	6
DISORDERLY CONDUCT +3 PRIORS	1
DOG AT LARGE	21
DRIVING WHILE LICENSE SUSPENDED UNDER PROVISIONS OF DL LAWS	9
EVADE ARREST/DENTENTION	1
EVADING ARREST DET W/VEH	1
EVADING ARREST DETENTION	1
EXECUTION OF CAPIAS OR ARREST WARRANT	11
GARAGE SALES	4
GRAFFITI OFFENSE	3
HARASSMENT	1
ILLEGAL DUMPING >5 LBS < 500 LBS	8
IMPROPER PHOTOGRAPHY OR VISUAL RECORDING	1
INTERFER W/PUBLIC DUTIES	1
LIVESTOCK AND FOWL	2
LOUD NOISE	1
NO DRIVER'S LICENSE	11
PEDDLERS AND SOLICITORS	2
PERMIT OF FOOD SERVICE ESTABLISHMENT	3
POSSESSION OF DRUG PARAPHERNALIA	4
PUBLIC INTOXICATION	1
RECKLESS DRIVING	4
REGULATES & RESTRICTS THE LOCATION AND USE OF BUILDING	1
RESIST ARREST SEARCH OR TRANSPORT	1
RIGHT OF WAYS/BASKETBALL NETS	1
ROBBERY	1
SEMI TRUCK ROUTE	1
SILENT ABUSIVE CALLS TO 911 SERVICE	1
THEFT	15
THEFT PROP \$50<\$500 ENH 23c	1
WEEDED OR RUBBISH LOT	99
WELFARE CONCERN	2

Attachment: August Police Report (1899 : Police Department Report)

Violation	Incidents
Total Violations	329
Total Incidents	311

LOS FRESNOS POLICE DEPARTMENT

Accident - By Street & Intersection

08\01\2016
thru 08\31\2016

Street & Intersection	Accidents	Fatalities	Vehicles	Injured
DAISY & LA VISTA	1	0	2	0
FM 1575	1	0	3	0
FM 1575 & 32000 BLOCK WEST HWY 100	1	0	2	0
HWY 100 & FM 1575	1	0	3	3
OCEAN & ARROYO	3	0	4	0
OCEAN & COMA	1	0	0	0
OCEAN & EVERGREEN	1	0	2	1
OCEAN & N 1575 RD.	2	0	4	0
OCEAN & VILLA DEL SUR	2	0	0	0
Total	13	0	20	4

Attachment: August Police Report (1899 : Police Department Report)

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 09/13/16 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1900)

DOC ID: 1900 A

Municipal Court Report 1. Monthly Report

Call with questions.

1.8.4.a

Attachment: August Municipal Court Report (1900 : Municipal Court Report)

Citation No. Docket No. Violator

***** TOTAL FOR REPORT *****

Code	Payments	Refunds	Net	G/L Acct No.
FINE 353	20,930.54	10 538.55-	20,391.99	01 407-0240
CCC04 403	15,430.00	3 111.00-	15,319.00	01 2512
TFC 332	993.00	1 3.00-	990.00	01 407-0240
AR 377	1,877.75	2 10.00-	1,867.75	01 407-0240
TECH 393	1,538.00	2 8.00-	1,530.00	01 407-0241
STF 340	9,725.00	1 30.00-	9,695.00	01 2512
MCBS 380	1,125.00	2 6.00-	1,119.00	01 407-0270
SJRF 374	1,491.00	2 8.00-	1,483.00	01 2512
JFCT2 373	1,993.10	2 10.80-	1,982.30	01 2512
JFCI 372	223.20	2 1.20-	222.00	01 407-0240
IDF 370	738.00	2 4.00-	734.00	01 2512
WRNTE 75	3,408.50	1 43.00-	3,365.50	01 407-0240
TLFTA1 67	1,318.10	0 0.00	1,318.10	01 2512
TLFTA2 67	396.10	0 0.00	396.10	01 2517
TLFTA3 67	268.00	0 0.00	268.00	01 407-0240
COLAGY 27	1,799.97	0 0.00	1,799.97	01 2513
CJFS 282	25.38	2 0.18-	25.20	01 2512
CJFC 282	2.82	2 0.02-	2.80	01 407-0240
TPF 339	676.47	3 6.00-	670.47	01 2512
AF2 25	500.00	0 0.00	500.00	01 407-0240
CCCS2 15	302.63	0 0.00	302.63	01 407-0280
TP-L 38	338.30	0 0.00	338.30	01 407-0240
TP-S 43	450.70	0 0.00	450.70	01 2512
TP-L-J 37	92.50	0 0.00	92.50	01 407-0260
OP 18	449.00	16 605.00-	156.00-	01 2516
SPEX 34	2,153.30	0 0.00	2,153.30	01 407-0290
DSC 54	534.60	0 0.00	534.60	01 407-0240
MSB 2	18.00	1 1.00-	17.00	01 2513
JCPT 1	1.00	0 0.00	1.00	01 2512
CVC 1	15.00	0 0.00	15.00	01 2512
CCC 1	17.00	0 0.00	17.00	01 2512
FA 1	5.00	0 0.00	5.00	01 2512
JCD 1	0.25	0 0.00	0.25	01 2512
AF 1	10.00	0 0.00	10.00	01 407-0240
JFCT 3	10.20	0 0.00	10.20	01 2512
LFSCOF 2	20.00	0 0.00	20.00	01 407-0255
TXSBLT 2	35.55	1 14.95-	20.60	01 2515

city 30634
court #1530
Bldg ac 1119
cnni 39610
coll 1816.9
jud. ed. 92.5
childsafety 302
overpay 2156
state 3175
Scottlaw 20

Total:	5550	68,912.96	54	1,400.70-	67,512.26
--------	------	-----------	----	-----------	-----------

Cash Payments....+	\$63,561.36
Bond Forfeited....+	\$0.00
Bond Applied.....+	\$4,796.90
Payment Refunded.-	\$846.00-
Fees/Fines Paid..=	\$67,512.26

Cash (Payments)...+	\$63,561.36
Cash (Bonds).....+	\$7,419.00
Total Cash Trans.=	\$70,980.36

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 09/13/16 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1901)

DOC ID: 1901 A

Library Report 1. Monthly Report

Call with questions.

ETHEL L. WHIPPLE MEMORIAL LIBRARY

LIBRARIAN'S REPORT

August 2016

Number of Patron Checking Out Materials

Adult	793
Children	138
Teens	10

Material Types Checked Out

Adult Books	236
Children Books	120
Young Adult Books	218
Videos	361
Audios	0
Other Language Books	37

Items Downloaded

eBooks	47
eAudiobooks	14

Patron Access Computer Use

Total Sessions	1,034
Total Time	693 hours

Free WiFi Access Use

Total Sessions	1,250 Library WiFi
Total Time	2,350 hours
Total Sessions	99 Park WiFi
Total Time	450 hours

What Happened In the Library

Hours Open	184 hours
Attendance	2,050
Children Program Attendance	305
Volunteer Hours	52
New Cards Issued	32
New Books Added	45
New eBooks Added	286
New Videos Added	12
Books Weeded	1
Videos Weeded	0
Reference Questions	468
Assists in Computer Lab	265
Patron Copies	1,771
Patron Faxes sent	144
Patron Printouts	1,958
Library Staff Copies	551
Replacement Cards	21

Export

Circulation Statistics - 8/1/2016 through 8/31/2016

- Including In-Library
- Including Renewals
- By Checked OUT

	8/2016	
0 - New	0	0
1 - ADULT COUNTY	367	367
2 - ADULT CITY	393	393
3 - CHILD CITY	49	49
4 - CHILD COUNTY	89	89
5 - WINTER TEXAN	2	2
6 - YOUNG ADULT CITY	8	8
7 - YOUNG ADULT COUNTY	2	2
8 - TEX SHARE CARD ADULT	0	0
9 - TEX SHARE CARD CHILD	0	0
10 - INTERNET ONLY	0	0
11 - FRIENDS	31	31
	941	941

Adult = 793
Child = 138
Teens = 10

Attachment: August Library Report (1901 : Library Report)

Circulation Statistics - 8/1/2016 through 8/31/2016

- Including In-Library
- Including Renewals
- By Checked OUT

	8/2016	
0 - Default	1	1
1 - ADULT NONFICTION	67	67
2 - ADULT FICTION	119	119
3 - ADULT OVERS	0	0
4 - ADULT REFERENCE	0	0
5 - JUNIOR BIOGRAPHY	1	1
6 - EASY	120	120
7 - JUNIOR FICTION	166	166
8 - JUNIOR NONFICTION	51	51
9 - JUNIOR REFERENCE	0	0
10 - LANGUAGE BIOGRAPHY	0	0
13 - JUNIOR VIDEO	0	0
14 - LANGUAGE VIDEO	0	0
15 - NEW BOOK	48	48
18 - DVD	357	357
19 - DVD NONFICTION	4	4
21 - LANGUAGE EASY	5	5
22 - LANGUAGE FICTION	6	6
23 - LANGUAGE JUNIOR FICTION	0	0
24 - LANGUAGE NONFICTION	16	16
25 - LARGE PRINT	0	0
26 - LANGUAGE REFERENCE	0	0
27 - AUDIOBOOKS	0	0
28 - VHS	0	0
29 - LOST	0	0
32 - ADULT BIOGRAPHY	1	1
35 - PAPERBACK	0	0
36 - DOWNLOAD	0	0
38 - INHOUSE	0	0
39 - STORY COLLECTION	0	0
40 - LANGUAGE JUNIOR NONFICTION	10	10
41 - BOARD GAMES	0	0
42 - TOYS	0	0
None/On-the-fly	0	0
	972	972

Adult = 236
 Child = 120
 YA = 218
 Videos = 361
 Audios = 0
 Spanish = 37
 ebook = 47
 audiobook = 14



Computer Session Usage Summary

From 8/1/2016 through 8/31/2016

11:59:59 PM

Report Description:

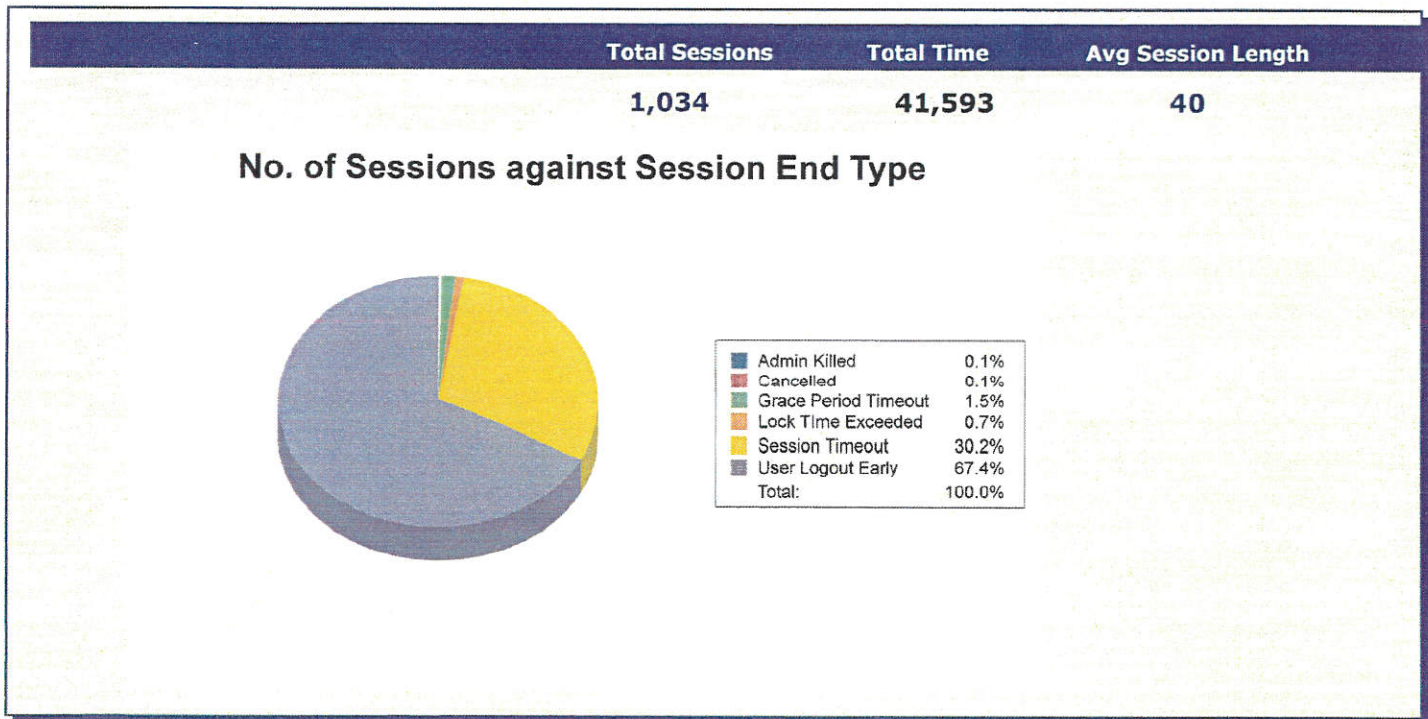
This report displays the session usage information, e.g. how many sessions have been cancelled, grouped by location and by site.

Site: Los Fresnos

Location: Main

Session End Type	Total Sessions	Percentage	Avg Session Length
Cancelled	1	0%	60
Session Timeout	309	30%	56
User Logout Early	697	67%	34
Admin Killed	1	0%	9
Grace Period Timeout	16	2%	23
Lock Time Exceeded	7	1%	2
Session Timeout	3	0%	25
Location Totals	1,034	100%	40
Site Totals	1,034	100%	40

Grand Totals





Computer Session Summary

From 8/1/2016 through 8/31/2016

11:59:59 PM

Report Description:

This report displays the total number of sessions, total number of computer time, average session length, grouped by location and by site.

Site: Los Fresnos

Location: Main

Computer Name	Total Sessions	Total Time	Avg Session Length
PATRON-1	135	4,350	32
PATRON-10	56	1,591	28
PATRON-11	27	1,000	37
PATRON-12	29	984	34
PATRON-13	46	2,041	44
PATRON-14	34	1,345	40
PATRON-15	54	2,380	44
PATRON-16	29	897	31
PATRON-17	34	990	29
PATRON-18	29	1,328	46
PATRON-19	52	1,927	37
PATRON-2	54	1,547	29
PATRON-20	73	3,052	42
PATRON-21	57	2,242	39
PATRON-22	54	2,607	48
PATRON-23	34	1,657	49
PATRON-24	53	2,782	52
PATRON-3	37	1,322	36
PATRON-4	13	495	38
PATRON-5	32	1,617	51
PATRON-6	29	1,118	39
PATRON-7	17	699	41
PATRON-8	44	3,058	70
PATRON-9	12	564	47
Location Totals	1,034	41,593	40

Site Totals	1,034	41,593	40
--------------------	--------------	---------------	-----------

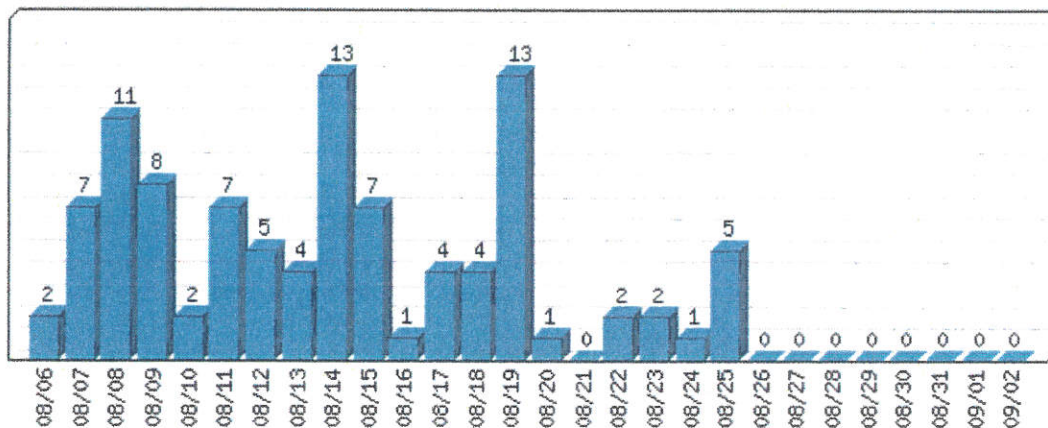
Grand Totals

Total Sessions	Total Time	Avg Session Length
1,034	41,593	40

Attachment: August Library Report (1901 : Library Report)

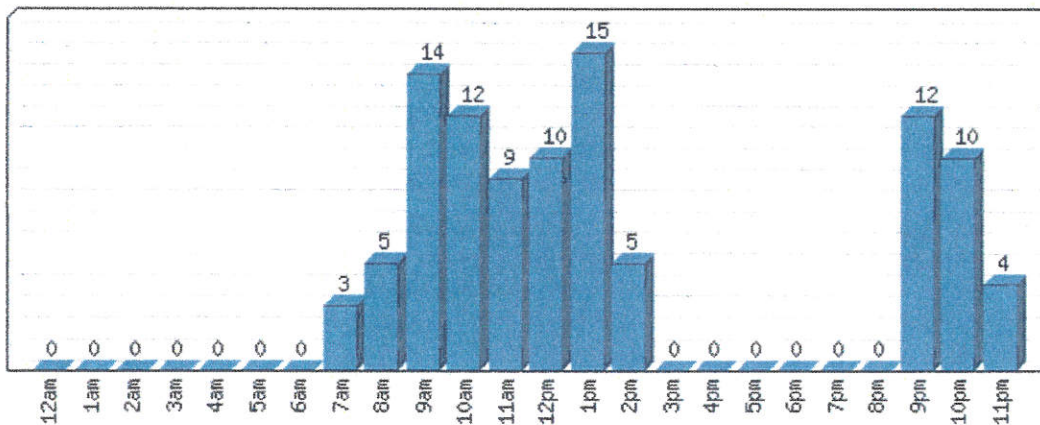
Usage Reports

Hotspot usage for last 28 days ▼

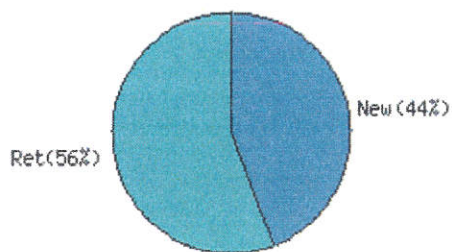


Total logins: 99

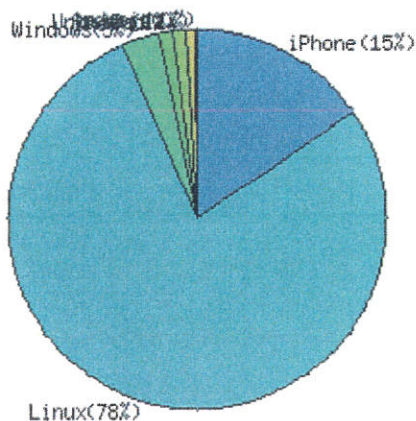
Login times



New vs returning guests



Devices used for access



Member Statistics - Friday, Sep 2, 2016

- 8/2016 through 8/2016

Active Accounts by Type Group (snapshot/historical)

	Now	8-1-2016
A	16901	16869
Total	16901	16869

Active Accounts by Type (snapshot/historical)

	Now	8-1-2016
0 - New	0	0
1 - ADULT COUNTY	6886	6868
2 - ADULT CITY	3486	3480
3 - CHILD CITY	1763	1764
4 - CHILD COUNTY	3451	3453
5 - WINTER TEXAN	288	288
6 - YOUNG ADULT CITY	238	235
7 - YOUNG ADULT COUNTY	541	535
8 - TEX SHARE CARD ADULT	2	2
9 - TEX SHARE CARD CHILD	0	0
10 - INTERNET ONLY	221	219
11 - FRIENDS	25	25
Total	16901	16869

New Accounts (historical)

Type Groups	Types
-------------	-------

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 09/13/16 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1902)

DOC ID: 1902 B

Fire Marshal's Report 1. Monthly Report

Call with questions.



FIRE MARSHAL'S OFFICE
200 North Brazil.
Los Fresnos, Texas 78566
FIRE INSPECTION REPORT

MONTHLY INFORMATION REPORT
MONTH OF August 2016

FIRES

	<u>INSIDE CITY</u>	<u>OUTSIDE CITY</u>
Business Structures		
Dwellings		
Mobile Homes		<u>1</u>
Grass		
Refuse		<u>14</u>
Incendiary or Suspicious Fires		<u>1</u>
Institutional		
Motor Vehicles		
Rescue Calls		<u>1</u>
Other Calls	<u>2</u>	<u>15</u>
		<u>4</u>
TOTAL ALARMS		<u>39</u>

MONTHLY FIRE PREVENION INSPECTIONS

Commercial Businesses	<u>3</u>	Institutions	<u>4</u>
Industrial Structures		Homes	
Public Buildings	<u>3</u>	Apartments	
Hotels			
TOTAL INSPECTIONS	<u>10</u>		

SCHOOL, HOSPITAL, and NURSING HOME FIRE DRILLS SUPERVISED _____

LECTURES-PRESENTATIONS MADE/FILMS SHOWN _____ TOTAL AUDIENCE _____

FIRES INVESTIGATED (ACCIDENTAL) _____ (INCENDIARY) _____

Germain Sheldon
FIRE MARSHAL, CITY OF LOS FRESNOS

Attachment: August Fire Marshal Report (1902 : Fire Marshal's Report)