

City Council

200 North Brazil

Regular Meeting

Los Fresnos, TX 78566

<http://citylf.cloudaccess.net/en/>

~ Minutes ~

Tuesday, September 13, 2016

6:00 PM

City Hall

Agenda

1. Call meeting to order
Mayor Narvaez called the meeting to order at 6:01 PM.
2. Invocation and Pledge of Allegiance
Mayor Narvaez gave the invocation and led the audience in the Pledge of Allegiance.

Public Hearing

Public Hearing to receive comments from the public on the proposed budget for fiscal year 2016-2017.No Action

Mayor Narvaez opened the public hearing at 6:04 PM.

Mr. Milum explained that the proposed budget that was presented at the last workshop has not changed except for the Boys & Girls Club funding was added in to the budget and the proposed increase for retirement match from 1.5 to 1 up to 2 to 1 was eliminated.

Mayor Narvaez closed the public hearing at 6:05 PM.

made a motion to approve Public Hearing to receive comments from the public on the proposed budget for fiscal year 2016-2017., seconded by the vote was .

Consent Agenda

Approval or rejection of Minutes from August 9, 2016, August 25, 2016 and August 30, 2016 meetings.Adopted

Motion was made and seconded to approve the Minutes from August 9, 2016, August 25, 2016 and August 30, 2016 as presented.

Javier Mendez made a motion to approve Approval or rejection of Minutes from August 9, 2016, August 25, 2016 and August 30, 2016 meetings., seconded by Swain Real the vote was [Unanimous].

Approval or rejection to approve a Resolution designating Los Fresnos News as the Official Newspaper for the fiscal year 2016-2017.Adopted

Motion was made and seconded to approve the Los Fresnos News as the Official Newspaper for 2016-2017.

Javier Mendez made a motion to approve Approval or rejection to approve a Resolution designating Los Fresnos News as the Official Newspaper for the fiscal year 2016-2017., seconded by Swain Real the vote was [Unanimous].

Approval or rejection of a Resolution to endorse and support the development of a Hike & Bike Trail through the Bahia Grande Unit of the U.S. Fish & Wildlife Service's Laguna Atascosa National Wildlife Refuge.Adopted

Motion was made and seconded to endorse and support the development of a Hike & bike Trail through the Bahia Grande Unit of the U.S. Fish & Wildlife Service's Laguna Atascosa National Wildlife Refuge.

Javier Mendez made a motion to approve Approval or rejection of a Resolution to endorse and support the development of a Hike & Bike Trail through the Bahia Grande Unit of the U.S. Fish & Wildlife Service's Laguna Atascosa National Wildlife Refuge., seconded by Swain Real the vote was [Unanimous].

Approval or rejection to adopt the Lower Rio Grande Valley Active Transportation and Active Tourism Plan, the Active Plan, as a part of the City's Comprehensive Plan.Adopted

Mayor Pro-tem Mendez stated that he has been involved in this through Harlingen and Mark and Celina have been involved through Los Fresnos. He feels this is important for all the cities in Cameron County to get involved.

Mr. Milum stated that this would help all the cities with not only transportation but with tourism.

Motion was made and seconded to adopt the Lower Rio Grande Valley Active Transportation and Active Tourism Plan, the Active Plan, as a part of the City's Comprehensive Plan.

Mayor Narvaez appointed Mark Milum as the representative and Celina Gonzales as the alternate representative.

Polo Narvaez made a motion to approve Approval or rejection to adopt the Lower Rio Grande Valley Active Transportation and Active Tourism Plan, the Active Plan, as a part of the City's Comprehensive Plan., seconded by Javier Mendez the vote was [Unanimous].

Approval or rejection to approve bids received for water, wastewater and swimming pool chemicals.Adopted

Motion was made and seconded to approve the chemicals bids for water, wastewater and swimming pool as presented.

Javier Mendez made a motion to approve Approval or rejection to approve bids received for water, wastewater and swimming pool chemicals., seconded by Swain Real the vote was [Unanimous].

Approval or rejection to approve the following Service Agreements: A. Los Fresnos Volunteer Fire Department B. Los Fresnos Ambulance Service C. Los Fresnos Chamber of Commerce**Adopted**

Motion was made and seconded to approve the service agreements for the Los Fresnos Volunteer Fire Department, Los Fresnos Ambulance Service and Los Fresnos Chamber of Commerce for 2016-2017.

Javier Mendez made a motion to approve Approval or rejection to approve the following Service Agreements: A. Los Fresnos Volunteer Fire Department B. Los Fresnos Ambulance Service C. Los Fresnos Chamber of Commerce, seconded by Swain Real the vote was [Unanimous].

Approval or rejection to acknowledge the financial report and cash investment report for the 3rd quarter ending June 30, 2016.**Adopted**

Motion was made and seconded to acknowledge the financial report and cash investment report for the 3rd quarter ending June 30, 2016.

Javier Mendez made a motion to approve Approval or rejection to acknowledge the financial report and cash investment report for the 3rd quarter ending June 30, 2016., seconded by Swain Real the vote was [Unanimous].

Visitor remarks - To speak you must sign in with City Secretary prior to the meeting and you have a limit of 3 minutes to speak.

Mr. Juan Garza was present and he reported to the Council on problems he had with the health inspector and with an officer that stopped him on a violation.

Action Items

Consideration and ACTION to approve an Interlocal Agreement between the City of Los Fresnos and Olmito Water Supply for utilities.**Adopted**

Mr. Milum explained that on the annexation in 2016 and the land swap with Brownsville, most of that area is served with water and wastewater through Olmito Water Supply. This agreement will allow us to let Olmito Water bill those residents for garbage on their monthly water bill. They will reimburse us on a monthly basis. For that service we will pay a \$5.00 per account for the setup and then \$1.50 per month for each account. This is similar to the agreement we have with East Rio Hondo Water.

Mr. Milum answered questions from the Council.

Motion was made and seconded to approve the agreement with Olmito Water Supply for collection of garbage on their monthly water bill.

Polo Narvaez made a motion to approve Consideration and ACTION to approve an Interlocal Agreement between the City of Los Fresnos and Olmito Water Supply for utilities., seconded by Bibi Garza the vote was [Unanimous].

Consideration and ACTION to approve bids for the Nature Park parking lot and restrooms.Adopted

Mr. Milum explained that there were 3 bids received. The low bid was from R M Walsdorf for \$198,722.27. All bids are over the budget amount. There are several things that can be done to get the bid lower.

1. Remove the additive bid number 1. We would like to do this separately. We can get some local "building" contractors to bid on it and it would be cheaper.

2. Sanitary Sewer - Eliminate items 13, 25, 15 and 16 and not do this but add a small grinder pump with a 2 inch line to the lift station. The grinder pump would be approximately \$5,000 with a saving of at least \$29,608.85/

3. Base Bid Number 5 - 3" HMAC Type "D" - The City's Subdivision Ordinance only requires 1.5 inches for our streets. If we go with 2 inches this would save about \$4,317.03.

4. Base Bid Number 7 - Flexible Base - Limestone 9" - Again our Subdivision Ordinance only requires 5 inches of limestone for our streets. If we go with 5 inches of limestone this would save about \$10,609.65.

5. Base Bid Number 8 - Subgrade Lime Treated (6%) 8" - Our Subdivision Ordinance only requires 6 inches for our streets. If we go with 6 inches and 3% we would save about \$446.42.

This will bring down the bid to \$153,740.32.

The City received a grant from TCEQ on rain harvesting in the amount of \$67,100, and has \$154,242.60 left over in CIAP funds for this project..

Mr. Milum answered questions from the Council.

Motion was made and seconded to authorize the City Manager to negotiate with the contractor on the changes as discussed.

Polo Narvaez made a motion to approve Consideration and ACTION to approve bids for the Nature Park parking lot and restrooms., seconded by Bibi Garza the vote was [Unanimous].

Consideration and ACTION to ratify the property tax increase as reflected in the 2016-2017 budget.Adopted

Mr. Milum explained that since we will receive more revenue due to additional property valuations the Council members must acknowledge that there is an increase in revenue even though the tax rate will remain the same at \$0.715 per \$100 valuation.

Motion was made and seconded to ratify the property tax increase as reflected in the 2016-2017 budget. Council member Minton, Council member Garza, Mayor Narvaez, Mayor Pro-tem Mendez, Council member Real and Council member Cruz all voted in favor.

Javier Mendez made a motion to approve Consideration and ACTION to ratify the property tax increase as reflected in the 2016-2017 budget., seconded by Swain Real the vote was [Unanimous].

Consideration and ACTION to approve the first reading of Ordinance 475 adopting the budget for the fiscal year 2016-2017.Adopted

Motion was made and seconded to approve the first reading of Ordinance 475 adopting the budget for the fiscal year 2016-2017.

Polo Narvaez made a motion to approve Consideration and ACTION to approve the first reading of Ordinance 475 adopting the budget for the fiscal year 2016-2017., seconded by Yolanda H. Cruz the vote was [Unanimous].

Consideration and ACTION to approve the first reading of Ordinance 476 approving the tax roll for 2016 and levying municipal ad valorem taxes for the use, benefit and support of the municipal government; and directing the assessment and collection.Adopted

Mr. Milum stated that due to additional property valuations we will receive more revenue even though the tax rate will remain the same at \$0.715 per \$100 valuation.

Motion was made and seconded to approve the first reading of Ordinance 476 approving the tax roll for 2016 and levying municipal ad valorem taxes for the use, benefit and support of the municipal government; and directing the assessment and collection.

Swain Real made a motion to approve Consideration and ACTION to approve the first reading of Ordinance 476 approving the tax roll for 2016 and levying municipal ad valorem taxes for the use, benefit and support of the municipal government; and directing the assessment and collection., seconded by Javier Mendez the vote was [Unanimous].

Discussion on areas for annexation.No Action

Mr. Milum stated that he would like to get the Council's direction on areas for future annexation. Mr. Milum gave the Council a copy of a map with areas that could be annexed. There is an area that was mentioned in the TIRZ meeting that needs to be annexed by the City so the areas match with the County which is labeled T1, T2 and T3. The area labeled C2 is the area south of Whipple Road from the existing city limits at Valle Alto to just past the new apartments. The area along FM 803 we have discussed before and it is by Los Fresnos United School and is labeled A3. Also there are areas that we could annex to show a better boundary and not include any houses to have to provide services and those are labeled D1 and D2.

Mr. Milum answered questions from the Council.

made a motion to approve Discussion on areas for annexation., seconded by the vote was .

Consideration and ACTION to approve funding for swings at Memorial Park.Adopted

Mr. Milum stated that at the Los Fresnos Community Development meeting on Monday the Board approved the funding up to \$20,000 for swings at Memorial Park. The Council needs to acknowledge their expenditures.

Motion was made and seconded to approved the expenditures of the Community Development Corporation for swings at Memorial Park up to \$20,000.

Javier Mendez made a motion to approve Consideration and ACTION to approve funding for swings at Memorial Park., seconded by Yolanda H. Cruz the vote was [Unanimous].

Update by City Manager

A. Wastewater Plant Expansion B. Los Fresnos Nature Park C. Hike & Bike Trails D. Hazardous Mitigation Plan E. Certificates of Obligation F. Montes-Castro Park G. New City Hall H. Welcome Sign I. Brownsville Land Exchange J. Newly Annexed AreaNo Action

A. Wastewater Plant Expansion - With budget work now over Carlos and Mr. Milum hope to have a proposal for the Council in October.

B. Nature Park - The bid opening for the parking lot and restroom was Thursday. This was discussed in an item earlier in agenda.

C. Hike & Bike Trails - Halff has completed the update with the exception of one area we are working with the land owner to get an easement. Once that is done we can finalize the specifications and get the project bid.

D. Hazardous Mitigation Plant - Since budget work is almost done each City will have more time to spend getting this done. We are getting close to having a preliminary draft.

E. Certificates of Obligation - There is no change from last month.

F. Montes-Castro Park - Naismith should have a layout for the park for the October meeting.

G. New City Hall - Now that we had our meeting and the information on the TIRZ we can proceed with hopefully street funding through that. In speaking with the Financial Advisor he suggested that we put the funding for the City Hall in with the street funding to get a better price. We are working on a time for them to present something to the Council to consider in October or November.

H. Welcome Sign - Gomez, Mendez 7 Saenz has sent the information out for bidding. Bids are due on September 28. It will be reviewed by them for a recommendation. Then it will be taken to the CDC board for approval since they are providing the funds. Once approved by the CDC then it will be brought to the Council for approval.

I. Brownsville Land Exchange - All is going well. We are cleaning and patching streets. Folks seem to be very happy. We will work on street lights along Highway 100 in this area. We sprayed for mosquitos on Thursday and Friday along with the rest of the town.

J. Newly Annexed Area - We also sprayed for mosquitos in this area.

made a motion to approve A. Wastewater Plant Expansion B. Los Fresnos Nature Park C. Hike & Bike Trails D. Hazardous Mitigation Plan E. Certificates of Obligation F. Montes-Castro Park G. New City Hall H. Welcome Sign I. Brownsville Land Exchange J. Newly Annexed Area, seconded by the vote was .

Department Head Reports

Financial Report 1. Monthly 2. Year-to-DateNo Action

Mr. Milum answered questions from the Council.

made a motion to approve Financial Report 1. Monthly 2. Year-to-Date, seconded by the vote was .

Public Works Report 1. Water and Wastewater Activity 2. Calls for Service 3. Building Permits 4. RecyclingNo Action

Mr. Milum answered questions from the Council.

made a motion to approve Public Works Report 1. Water and Wastewater Activity 2. Calls for Service 3. Building Permits 4. Recycling, seconded by the vote was .

Police Department Report 1. Arrests 2. Incidents 3. AccidentsNo Action

Mr. Milum answered questions from the Council.

made a motion to approve Police Department Report 1. Arrests 2. Incidents 3. Accidents, seconded by the vote was .

Municipal Court Report 1. Monthly ReportNo Action

Mr. Milum answered questions from the Council.

made a motion to approve Municipal Court Report 1. Monthly Report, seconded by the vote was .

Library Report 1. Monthly ReportNo Action

Mr. Milum answered questions from the Council.

made a motion to approve Library Report 1. Monthly Report, seconded by the vote was .

Fire Marshal's Report 1. Monthly ReportNo Action

Mr. Milum answered questions from the Council.

made a motion to approve Fire Marshal's Report 1. Monthly Report, seconded by the vote was .

9. Adjournment

Mayor Narvaez adjourned the meeting at 7:26 PM.

Presiding Officer of the Council

Recorder