

City Council

200 North Brazil

Regular Meeting

Los Fresnos, TX 78566

<http://citylf.cloudaccess.net/en/>

~ Agenda ~

Tuesday, October 10, 2017

6:00 PM

City Hall

NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL OF THE CITY OF LOS FRESNOS PURSUANT TO CHAPTER 551, TITLE 5 OF THE TEXAS GOVERNMENT CODE, THE TEXAS OPEN MEETINGS ACT, WILL MEET ON TUESDAY, OCTOBER 10, 2017 AT 6:00 PM AT CITY HALL, 200 NORTH BRAZIL ST, LOS FRESNOS, TX 78566.

I. AGENDA

1. Call meeting to order
2. Invocation and Pledge of Allegiance
3. Presentations
 1. Presentation of Certificate of Achievement for Excellence Financial Reporting.
 2. Presentation and possible action from the Los Fresnos Rodeo Committee for funding for the Smokin Hwy 100 Cook-Off and Festival.
4. Consent Agenda

1. Approval or rejection of Minutes from September 12, 2017 meeting.
 2. Approval or rejection of a Resolution for the submission of a grant application for the Local Border Security Grant Program.
 3. Approval or rejection of Proclamation designating October 8- 14, 2017 as Fire Prevention Week and Firefighters Appreciation Week.
 4. Approval or rejection to acknowledge the financial report and cash investment report for the 3rd quarter ending June 30, 2017.
 5. Approval or rejection of a Resolution adopting the Investment Policy and Strategies for fiscal year 2017/2018.
 6. Approval or rejection to approve the 4th amendment to the University of Texas Health Science Center at San Antonio.
 7. Consideration and ACTION to approve the first reading of Ordinance 488 adopting unanimous settlement agreement, setting rates and establishing tariffs for the provision of natural gas service by Texas Gas Service Company, a division of One Gas, Inc., within the City of Los Fresnos; declaring this ordinance to be a final determination of rates; requiring acceptance by Texas Gas Service Company of the rates prescribed herein; and establishing an effective date.
 8. Consideration and ACTION to approve the first reading of Ordinance 489 authorizing and allowing under the Act governing the Texas Municipal Retirement System, "Updated Service Credits" in said system on an annual basis for service performed by qualifying members of such system who at the effective date of the allowance are members of the City of Los Fresnos; providing for increased municipal contributions to the current service annuity reserve at retirement; and establishing an effective date for the ordinance.
5. Visitor Remarks - To speak you must sign in with City Secretary prior to the meeting and you have a limit of 3 minutes to speak.
6. Action Items

1. Consideration and ACTION to approve or reject any or all proposals received for group health insurance, group life insurance and supplemental insurance.
 2. Consideration and ACTION to approve an agent for health insurance.
 3. Consideration and ACTION to approve or reject additional funding for Los Fresnos Chamber of Commerce and presentation of quarterly report for July through September.
 4. Consideration and ACTION to approve or reject any or all proposals received for auditing services for fiscal year 2017, 2018 and 2019.
 5. Consideration and ACTION to extend contract for City Attorney with Enrique Juarez. (By Bibi Garza)
 6. Consideration and ACTION to approve or reject any or all bids received for vehicle maintenance.
 7. Consideration and ACTION to approve or reject any or all bids received for vehicle maintenance for tire service.
 8. Consideration and ACTION to approve a Resolution requesting financial assistance from the Texas Water Development Board, authorizing the filing of an application for assistance; and making certain findings in connection therewith.
 9. Consideration and ACTION to reappoint or appoint three persons to the Planning & Zoning Commission.
 10. Consideration and ACTION to reappoint or appoint two members to the Park Advisory Board.
 11. Consideration and ACTION to reappoint or appoint two persons to the Los Fresnos Housing Authority Board.
7. Acknowledgement of City Manager's Report
1. A. Wastewater Plant Update B. Water Plant Update C. Water & Wastewater Engineering Study D. Whipple Road Wastewater Extension E. Nature Park F. Hike & Bike Trails G. Montes-Castro Park H. TxDot Sidewalk Projects I. Welcome Sign J. CDBG 2015-2016 Grant K. Memorial Park L. Memorial Park
8. Acknowledgement of Department Head Reports

1. Financial Report 1. Monthly 2. Year-to-Date
2. Public Works Report 1. Water and Wastewater Activity 2. Calls for Service 3. Building Permits 4. Recycling
3. Police Department Report 1. Arrests 2. Incidents 3. Accidents
4. Municipal Court Report 1. Monthly Report
5. Library Report 1. Monthly Report
6. Fire Marshal Report 1. Monthly Report
7. EMS Report 1. Quarterly Report
9. Closed Session
 1. Closed Session - Deliberation pursuant to Section 551.071, Title 5 of the Texas Government Code, the Texas Open Meetings Act, regarding pending or contemplated litigation.
10. Open Session – Deliberation and possible action regarding the following:
 1. Open Session - Deliberation and possible action regarding the pending or contemplated litigation.
11. Adjournment

This is to certify that I, Pam Denny, posted this agenda on the front bulletin board of the City Hall on October 5, 2017 on or before 5:30 p.m. and it shall remain so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Pam Denny, City Secretary

Persons with any disabilities that would like to attend meetings must notify City Secretary 24 hours in advance so that the City can make arrangements for that disabled person.

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 10/10/17 06:00 PM
Department: City Secretary
Category: Presentation
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:
DOC ID: 2334 A

SCHEDULED

ACTION ITEM (ID # 2334)

Presentation of Certificate of Achievement for Excellence Financial Reporting.

Once again the Finance Department led by Celina Gonzales has been awarded the Certificate of Achievement for Excellence Financial Reporting. This is a tribute to Celina, her staff as well as each department carrying out their responsibilities effectively. Congratulations and job well done!!



Government Finance Officers Association
203 North LaSalle Street, Suite 2700
Chicago, Illinois 60601-1210
312.977.9700 fax: 312.977.4806

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September 7, 2017

The Honorable Polo Narvaez
Mayor
City of Los Fresnos
200 N. Brazil
Los Fresnos, TX 78566

Dear Mayor Narvaez:

We are pleased to notify you that your comprehensive annual financial report (CAFR) for the fiscal year ended 2016 qualifies for GFOA's Certificate of Achievement for Excellence in Financial Reporting. The Certificate of Achievement is the highest form of recognition in governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

When a Certificate of Achievement is awarded to a government, an Award of Financial Reporting Achievement (AFRA) is also presented to the individual(s) or department designated by the government as primarily responsible for its having earned the Certificate. This award has been sent to the submitter as designated on the application.

We hope that you will arrange for a formal presentation of the Certificate and Award of Financial Reporting Achievement and that appropriate publicity will be given to this notable achievement. A sample news release is enclosed to assist with this effort.

We hope that your example will encourage other government officials in their efforts to achieve and maintain an appropriate standard of excellence in financial reporting.

Sincerely,

Todd Buikema
Acting Director, Technical Services Center

Attachment: certificate of excellence (2334 : Presentation of Certificate)



GOVERNMENT FINANCE OFFICERS ASSOCIATION NEWS RELEASE

FOR IMMEDIATE RELEASE

09/07/2017

For more information contact:
Todd Buikema, Acting Director/TSC
Phone: (312) 977-9700
Fax: (312) 977-4806
E-mail: tbuikema@gfoa.org

(Chicago, Illinois)--The Certificate of Achievement for Excellence in Financial Reporting has been awarded to **City of Los Fresnos** by Government Finance Officers Association of the United States and Canada (GFOA) for its comprehensive annual financial report (CAFR). The Certificate of Achievement is the highest form of recognition in the area of governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

An Award of Financial Reporting Achievement has been awarded to the individual(s) or department designated by the government as primarily responsible for preparing the award-winning CAFR.

The CAFR has been judged by an impartial panel to meet the high standards of the program, which includes demonstrating a constructive "spirit of full disclosure" to clearly communicate its financial story and motivate potential users and user groups to read the CAFR.

Government Finance Officers Association is a major professional association servicing the needs of nearly 19,000 appointed and elected local, state, and provincial-level government officials and other finance practitioners. It provides top quality publications, training programs, services, and products designed to enhance the skills and performance of those responsible for government finance policy and management. The association is headquartered in Chicago, Illinois, with offices in Washington, D.C.

Attachment: certificate of excellence (2334 : Presentation of Certificate)

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 10/10/17 06:00 PM
Department: City Secretary
Category: Presentation
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:
DOC ID: 2335 A

SCHEDULED

ACTION ITEM (ID # 2335)

**Presentation and possible action from the Los Fresnos
Rodeo Committee for funding for the Smokin Hwy 100 Cook-
Off and Festival.**



Sponsorship Packages

1. Smokin' Cook-Off Sponsor \$1,000

- A. Announced as on of the event Sponsor during cook-off
- B. Space for Banners Cooking Arena
- C. 3' x 8' Arena Sign
- D. Smokin' Hwy 100 Tee Shirts (Two) or Caps (Two)

2. Brisket Sponsor \$500

- A. Announced as one of the Brisket Event Sponsors
- B. 3' x 8' Arena Sign Cooking Arena
- C. Smokin' Hwy 100 Tee Shirts (Two) or Caps (Two)

3. Pork Spare Ribs Sponsor \$500

- A. Announced as one of the Pork Spare Ribs Event Sponsors
- B. 3' x 8' Arena Sign Cooking Arena
- C. Smokin' Hwy 100 Tee Shirts (Two) or Caps (Two)

4. Chicken Sponsor \$500

- A. Announced as one of the Chicken Event Sponsors
- B. 3' x 8' Arena Sign Cooking Arena
- C. Smokin' Hwy 100 Tee Shirts (Two) or Caps (Two)

5. Jackpot Sponsor \$300

- A. Announced as one of the Jackpot Event Sponsors
- B. 3' x 8' Arena Sign Cooking Arena
- C. Smokin' Hwy 100 Tee Shirts (Two) or Caps (Two)

6. Concert Sponsor \$250

- A. Announced as one of the Concert Sponsors
- B. Smokin' Hwy 100 Tee Shirts (Two) or Caps (Two)
- C. Space for Banner (no larger than 3' x 8')

7. Cooking Team Sponsor \$250

- A. Covers entry fees for Cooking Team
 - Cooking Competition
 - Jackpots (all three categories)
- B. Space for Banner (no larger than 3' x 8')

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 10/10/17 06:00 PM
Department: City Secretary
Category: Minutes
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:
DOC ID: 2333 A

SCHEDULED

ACTION ITEM (ID # 2333)

**Approval or rejection of Minutes from September 12, 2017
meeting.**

I recommend approval.

City Council

200 North Brazil

Los Fresnos, TX 78566

<http://citylf.cloudaccess.net/en/>

Regular Meeting

~ Minutes ~

Tuesday, September 12, 2017

6:00 PM

City Hall

Agenda

1. Call meeting to order
Mayor Narvaez called the meeting to order 6:00 PM.
2. Invocation and Pledge of Allegiance
Mayor Narvaez gave the invocation and led the audience in the Pledge of Allegiance.

Consent Agenda

Approval or rejection of Minutes from August 1, 2017, August 8, 2017 and August 24, 2017 meetings.

Motion was made and seconded to approve the Minutes from August 1, 2017, August 8, 2017 and August 24, 2017 meetings as presented.

RESULT:	ADOPTED [5 TO 1]
MOVER:	Polo Narvaez, Mayor
SECONDER:	Javier Mendez, Councilman
AYES:	Garza, Narvaez, Cruz, Real, Mendez
NAYS:	Juan Munoz

Approval or rejection to approve bid received for fire hydrant annual maintenance.

Motion was made and seconded to approve the bid received for fire hydrant annual maintenance.

RESULT:	ADOPTED [5 TO 1]
MOVER:	Polo Narvaez, Mayor
SECONDER:	Javier Mendez, Councilman
AYES:	Garza, Narvaez, Cruz, Real, Mendez
NAYS:	Juan Munoz

Consideration and ACTION to approve the purchasing of a police patrol vehicle.

Motion was made and seconded to approve the purchase of a new police patrol vehicle.

RESULT:	ADOPTED [5 TO 1]
MOVER:	Polo Narvaez, Mayor
SECONDER:	Javier Mendez, Councilman
AYES:	Garza, Narvaez, Cruz, Real, Mendez
NAYS:	Juan Munoz

Approval or rejection to approve the bids received for the following: A. Chemicals B. Lot Mowing C. Official Newspaper D. Pest Control E. Vehicle Washing and Vacuuming

Attachment: minutes from Sept 12 (2333 : Minutes)

Motion was made and seconded to approve the bids received for the following:

- A. Chemicals
- B. Lot Mowing
- C. Official Newspaper
- D. Pest Control
- E. Vehicle Washing and Vacuuming

RESULT:	ADOPTED [5 TO 1]
MOVER:	Polo Narvaez, Mayor
SECONDER:	Javier Mendez, Councilman
AYES:	Garza, Narvaez, Cruz, Real, Mendez
NAYS:	Juan Munoz

Approval or rejection to approve a Resolution designating the official newspaper for fiscal year 2017/2018.

Motion was made and seconded to approve the Resolution designating Los Fresnos News as the official newspaper for fiscal year 2017/2018.

RESULT:	ADOPTED [5 TO 1]
MOVER:	Polo Narvaez, Mayor
SECONDER:	Javier Mendez, Councilman
AYES:	Garza, Narvaez, Cruz, Real, Mendez
NAYS:	Juan Munoz

Visitor Remarks - To speak you must sign in with City Secretary prior to the meeting and you have a limit of 3 minutes to speak.

Mr. Manuel Abrego commented on the Boys & Girls Club. Mr. Abrego stated that the Boys & Girls Club should report on the finances monthly to City if the City is going to enter into an agreement with them and give them money.

Mr. Ralph Campos stated the drainage ditch that runs by Ash, Ebony, Pecan, Magnolia, Pine and Huisache Streets has trees growing down in the ditch and the Drainage District does not clean them out. They just cut the top and leave the trees.

Public Hearing

Public Hearing to receive comments from the public on the proposed budget for fiscal year 2017/2018.

Mayor Narvaez opened the public hearing at 6:07 PM.

Mr. Milum stated that there had not been any changes made since the meeting on August 24, 2017 except for the amount being paid to the Boys & Girls Club which the Council requested. The changes were to purchase a police vehicle in the current budget, to match employee retirement 2 to 1, changes at the pool, and the East Rio Hondo settlement in the 2017-2018 budget.

Mayor Narvaez closed the public hearing at 6:12 PM.

RESULT: NO ACTION

Action Items

Consideration and ACTION on a resolution to nominate a person for Position 9 on the Cameron Appraisal District Board of Directors.

Motion was made and seconded to nominate Ricardo Morado for the Position 9 on the Cameron Appraisal District Board of Directors.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Javier Mendez, Councilman
SECONDER: Polo Narvaez, Mayor
AYES: Garza, Munoz, Narvaez, Cruz, Real, Mendez

Consideration and ACTION to approve service agreements for fiscal year 2017/2018 for the following: A. Los Fresnos Chamber of Commerce B. Los Fresnos Ambulance Service C. Los Fresnos Volunteer Fire Department D. Los Fresnos Boys & Girls Club

Mr. Milum explained that the agreements for the Chamber, EMS and Fire Departments are the same as they were last year and what was discussed during the budget meetings. The Boys & Girls Club agreement is the amount that was discussed during the budget meetings.

Motion was made and seconded to approve the service agreements for fiscal year 2017/2018 for the following:

- A. Los Fresnos Chamber of Commerce
- B. Los Fresnos Ambulance Service
- C. Los Fresnos Volunteer Fire Department
- D. Los Fresnos Boys & Girls Club

RESULT: ADOPTED [5 TO 1]
MOVER: Swain Real, Councilman
SECONDER: Javier Mendez, Councilman
AYES: Garza, Narvaez, Cruz, Real, Mendez
NAYS: Juan Munoz

Consideration and ACTION to approve the first reading of Ordinance 486 for regulating the physical use, occupancy and maintenance of city rights-of-way by wireless network providers.

Mr. Milum explained that this is a requirement to meet the new state law that allows network nodes to be placed in city rights-of-way. We already have a company wanting to put these up.

Mr. Milum answered questions from the Council.

Motion was made and seconded to approve the first reading of Ordinance 486 for regulating the physical use, occupancy and maintenance of city rights-of-way by wireless network providers.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Polo Narvaez, Mayor
SECONDER: Yolanda H. Cruz, Councilwoman
AYES: Garza, Munoz, Narvaez, Cruz, Real, Mendez

Consideration and ACTION to approve the first reading of Ordinance 487 approving a design manual for installation of network nodes and node support poles; and approving a pole attachment agreement regulating the installation of network nodes on city service poles and utility poles due to SB 1004.

Mr. Milum stated that this is a requirement to meet the new state law. This ordinance is approving the design manual for installation of the network nodes and pole attachment agreement.

Mr. Milum answered questions from the Council.

Motion was made and seconded to approve the first reading of Ordinance 487 approving a design manual for installation of network nodes and node support poles; and approving a pole attachment agreement regulating the installation of network nodes on city service poles and utility poles.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Swain Real, Councilman
SECONDER: Polo Narvaez, Mayor
AYES: Garza, Munoz, Narvaez, Cruz, Real, Mendez

Consideration and ACTION to approve Fee Schedule.

Mr. Milum explained that the fee schedule changes is for the garbage dumpsters showing the increase as discussed during the budget workshop meetings. It also has the fees for the network nodes and related items. These are set by state law. All other fees remain the same.

Mr. Milum answered questions from the Council.

Motion was made and seconded to approve the fee schedule as presented.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Swain Real, Councilman
SECONDER: Javier Mendez, Councilman
AYES: Garza, Munoz, Narvaez, Cruz, Real, Mendez

Consideration and ACTION to appoint a person to the Los Fresnos Housing Authority.

Mr. Milum stated that due to the death of David Winstead a new member is needed. His term expires October 2017 so a person will need to be appointed for August and September and then the regular 2 year term until October 2019.

Mr. Manual Abrego was present and stated he would volunteer for the position.

Motion was made and seconded to appoint Mr. Manuel Abrego to serve the unexpired term of August and September and then serve for the 2 year term.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Polo Narvaez, Mayor
SECONDER: Yolanda H. Cruz, Councilwoman
AYES: Garza, Munoz, Narvaez, Cruz, Real, Mendez

Consideration and ACTION to ratify the property tax increase as reflected in the 2017/2018 budget.

Mr. Milum explained that since we will receive more revenue due to additional property valuation each Council Person must vote separately to acknowledge that there is an increase in revenue.

The record vote was Mayor Polo Narvaez yes

Regular Meeting

Tuesday, September 12, 2017

6:00 PM

Council Member Youlanda H. Cruz yes
 Council Member Swain Real yes
 Mayor Pro-tem Javier Mendez yes
 Council Member Bibi Garza yes
 Council Member Juan Munoz yes

RESULT: **ADOPTED [UNANIMOUS]**
MOVER: Polo Narvaez, Mayor
SECONDER: Yolanda H. Cruz, Councilwoman
AYES: Garza, Munoz, Narvaez, Cruz, Real, Mendez

Consideration and ACTION to approve the first reading of Ordinance 484 adopting the budgets for fiscal year 2017/2018.

Mr. Milum stated that this will adopt the budget as we have discussed and reviewed over the last several meetings.

Motion was made and seconded to approve the first reading of Ordinance 484 adopting the budgets for fiscal year 2017/2018.

RESULT: **ADOPTED [UNANIMOUS]**
MOVER: Polo Narvaez, Mayor
SECONDER: Yolanda H. Cruz, Councilwoman
AYES: Garza, Munoz, Narvaez, Cruz, Real, Mendez

Consideration and ACTION to approve the first reading of Ordinance 485 approving the 2017 tax roll and levying municipal ad valorem taxes for the use, benefit and support of the City and directing the assessment and collection thereof.

Mr. Milum stated this sets the property tax rate at \$0.715 per \$100 valuation like we have discussed which is the same rate we have had for the last 10 years. The maintenance and operation tax rate will be \$0.620491 and the debt tax rate will be \$0.094509.

Motion was made and seconded to approve the first reading of Ordinance 485 approving the 2017 tax roll and levying municipal ad valorem taxes for the use, benefit and support of the City and directing the assessment and collection thereof.

RESULT: **ADOPTED [UNANIMOUS]**
MOVER: Javier Mendez, Councilman
SECONDER: Polo Narvaez, Mayor
AYES: Garza, Munoz, Narvaez, Cruz, Real, Mendez

Acknowledgement of City Manager's Report

A. Wastewater Plant Update B. Water Plant Update C. Water & Wastewater Engineering Study D. Whipple Road Wastewater Extension E. Nature Park F. Hike &

Attachment: minutes from Sept 12 (2333 : Minutes)

Bike Trails G. Montes-Castro Park H. TxDot Sidewalk Projects I. Welcome Sign J. CDBG 2015-2016 Grant K. Memorial Park

Mr. Milum reported on the following:

A. Wastewater Plant Update - We are working to get bid documents ready to begin advertising for the chlorine contact basin and the sludge drying beds as soon as TWDB approves. Hopefully we can bid soon so we can start construction on that portion. The headworks portion will need to be designed first taking about 120 days and then approval by TWDB. Once that is done we can advertise and begin construction on that.

B. Water Plant Update - Guzman & Munoz Engineering is working on the detailed items that need to be done by a contractor to include as part of the study he is doing so we can hopefully get funding through TWDB.

C. Water & Wastewater Engineering Study - Guzman & Munoz Engineering continues to work on design, surveying, easement or property required for east and west Highway 100 as well as north on FM 1575. They are also studying all the existing water and wastewater lines in the city to determine which need to be replaced for various reasons.

D. Whipple Road Wastewater Extension - Naismith-Hanson Engineering is working to get the bid specifications ready for us to advertise, bid, award contract and begin construction.

E. Nature Park - Naismith-Hanson Engineering has the Master Plan complete. Now they will begin working on the specific details so we can convert that to a bid package.

F. Hike & Bike Trails - Halff Associates is working on the final design, the timeline and a construction estimate. We received final approval from Cameron County Drainage District #1 and have an agreement signed and in place by their Board. I will be meeting with Bayview Irrigation District #11 and TxDot to get final approval from them. We also were awarded \$200,000 trails grant through TPW so we will have \$700,000 to work with. However, this will cause a delay since additional environmental clearance will have to be done according to TPW regulations.

G. Montes-Castro Park - The contractor is ready to begin in the next few weeks. Products and materials are being ordered.

H. TxDot Sidewalk Projects - The sidewalk project is almost complete except 2 locations that need final approval from TxDot. Once the approval is given the work will be completed including a repair of a sidewalk for a business that was damaged during the work. We are trying to get a timeline from TxDot. They keep saying soon.

I. Welcome Sign - Work continues. It is looking good and should be done in another month or so.

J. CDBG 2015-2016 Grant - This is to repave East Sixth and East Ninth Streets, a total of 3 blocks. Construction is progressing and looking real good.

K. Memorial Park - The exercise equipment bases have been installed. We are waiting on the concrete contractor to give us a time they can do the concrete work. Once that is done the rest of the equipment can be installed and be ready for use.

Motion was made and seconded to acknowledge the City Manager's report.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Polo Narvaez, Mayor
SECONDER:	Swain Real, Councilman
AYES:	Garza, Munoz, Narvaez, Cruz, Real, Mendez

Acknowledgement of Department Head Reports

Finance Report 1. Monthly Report 2. Year-to-Date

Motion was made and seconded to acknowledge the finance report.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Polo Narvaez, Mayor
SECONDER:	Javier Mendez, Councilman
AYES:	Garza, Munoz, Narvaez, Cruz, Real, Mendez

Public Works Report 1. Water and Wastewater Activity 2. Calls for Service 3. Building Permits 4. Recycling

Motion was made and seconded to acknowledge the Public Works report.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Polo Narvaez, Mayor
SECONDER:	Javier Mendez, Councilman
AYES:	Garza, Munoz, Narvaez, Cruz, Real, Mendez

Police Department Report 1. Arrests 2. Incidents 3. Accidents

Motion was made and seconded to acknowledge the Police Department report.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Polo Narvaez, Mayor
SECONDER:	Javier Mendez, Councilman
AYES:	Garza, Munoz, Narvaez, Cruz, Real, Mendez

Municipal Court Report 1. Monthly Report

Regular Meeting

Tuesday, September 12, 2017

6:00 PM

Motion was made and seconded to acknowledge the Municipal Court report.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Polo Narvaez, Mayor
SECONDER:	Javier Mendez, Councilman
AYES:	Garza, Munoz, Narvaez, Cruz, Real, Mendez

Library Report 1. Monthly Report

Motion was made and seconded to acknowledge the Library report.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Polo Narvaez, Mayor
SECONDER:	Javier Mendez, Councilman
AYES:	Garza, Munoz, Narvaez, Cruz, Real, Mendez

Fire Marshal's Report 1. Monthly Report

Motion was made and seconded to acknowledge the Fire Marshal's report.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Polo Narvaez, Mayor
SECONDER:	Javier Mendez, Councilman
AYES:	Garza, Munoz, Narvaez, Cruz, Real, Mendez

9. Adjournment

Mayor Narvaez adjourned the meeting at 6:45 PM.

Presiding Officer of the Council

Recorder

Attachment: minutes from Sept 12 (2333 : Minutes)

City Council

200 North Brazil

Special Meeting

Los Fresnos, TX 78566
<http://citylf.cloudaccess.net/en/>

~ Minutes ~

Tuesday, September 12, 2017

7:00 PM

City Hall

Call to Order

The meeting was called to order at 7:00 PM by Mayor Polo Narvaez

Action Items

Consideration and ACTION to approve the second and final reading of Ordinance 486 for regulating the physical use, occupancy and maintenance of city rights-of-way by wireless network providers due to SB 1004.

Motion was made and seconded to approve the second and final reading of Ordinance 486 for regulating the physical use, occupancy and maintenance of city rights-of-way by wireless network providers due to SB 1004.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Polo Narvaez, Mayor
SECONDER:	Javier Mendez, Councilman
AYES:	Garza, Munoz, Narvaez, Cruz, Real, Mendez

Consideration and ACTION to approve the second and final reading of Ordinance 487 approving a design manual for the installation of network nodes and node support poles due to SB 1004.

Motion was made and seconded to approve the second and final reading of Ordinance 487 approving a design manual for the installation of network nodes and node support poles; and approving a pole attachment agreement regulating the installation of network nodes on city service poles and utility poles due to SB 1004.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Swain Real, Councilman
SECONDER:	Polo Narvaez, Mayor
AYES:	Garza, Munoz, Narvaez, Cruz, Real, Mendez

Consideration and ACTION to approve the second and final reading of Ordinance 484 adopting the budgets for fiscal year 2017/2018.

Motion was made and seconded to approve the second and final reading of Ordinance 484 adopting the budgets for fiscal year 2017/2018.

Attachment: minutes from Sept 12 (2333 : Minutes)

Special Meeting

Tuesday, September 12, 2017

7:00 PM

RESULT: ADOPTED [UNANIMOUS]
MOVER: Yolanda H. Cruz, Councilwoman
SECONDER: Javier Mendez, Councilman
AYES: Garza, Munoz, Narvaez, Cruz, Real, Mendez

Consideration and ACTION to approve the second and final reading of Ordinance 485 approving the 2017 tax roll and levying municipal ad valorem taxes for the use, benefit, and support of the City and directing the assessment and collection thereof.

Motion was made and seconded to approve the second and final reading of Ordinance 485 approving the 2017 tax roll and levying municipal ad valorem taxes for the use, benefit, and support of the City and directing the assessment and collection thereof.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Polo Narvaez, Mayor
SECONDER: Javier Mendez, Councilman
AYES: Garza, Munoz, Narvaez, Cruz, Real, Mendez

Adjournment

The meeting was closed at 7:08 PM

 Presiding Officer of the Council

 Recorder

Attachment: minutes from Sept 12 (2333 : Minutes)

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 10/10/17 06:00 PM
Department: City Secretary
Category: Resolutions
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 2336)

DOC ID: 2336 A

Approval or rejection of a Resolution for the submission of a grant application for the Local Border Security Grant Program.

The purpose of the Border Star Security Grant is to assist in securing the Texas/Mexico Border. The ask local law enforcement departments to assist in putting more officers on the street by funding overtime for officers to target narcotics, human smuggling, gangs and other criminal activities. Last year we received \$25,000. This year they are proposing \$20,000. This greatly increases the presence of officeres around the City and it very valuable for our citizens.

I recommend approval.

**CITY OF LOS FRESNOS
RESOLUTION NO. 12-2017**

**A RESOLUTION FOR THE SUBMISSION OF A GRANT APPLICATION FOR THE CITY OF
LOS FRESNOS TO THE OFFICE OF THE GOVERNOR.**

This Resolution was introduced and submitted to the City Council for passage and adoption. After presentation and discussion of the Resolution, a motion was made by _____ that the Resolution be finally passed and adopted in accordance with the City's Home Rule Charter. The motion was seconded by _____ and carried by the following vote:

Mayor Polo Narvaez	___ For	___ Against	___ Abstained
Councilmember Yolanda H. Cruz	___ For	___ Against	___ Abstained
Councilmember Swain Real	___ For	___ Against	___ Abstained
Mayor Pro-tem Javier Mendez	___ For	___ Against	___ Abstained
Councilmember Bibi Garza	___ For	___ Against	___ Abstained
Councilmember Juan Munoz	___ For	___ Against	___ Abstained

WHEREAS, the City of Los Fresnos finds it in the best interest of the citizens of Los Fresnos that the application for Local Border Security Grant Program be submitted; and

WHEREAS the City of Los Fresnos agrees to provide applicable matching funds for the said project as required by the EGRANT grant application; and

WHEREAS, the City of Los Fresnos agrees that in the event of loss or misuse of the Office of the Governor funds, City of Los Fresnos assures that the funds will be returned to the Office of the Governor in full.

WHEREAS, the City of Los Fresnos designates Mark W. Milum, City Manager as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LOS FRESNOS, TEXAS:

That the City of Los Fresnos approves submission of the grant application for the Local Border Security Grant Program to the Office of the Governor.

PASSED AND APPROVED this 10th day of October, 2017.

Grant Number: _____

Polo Narvaez, Mayor

ATTEST:

Pam Denny, City Secretary

Attachment: resolution Local Border Security (2336 : Resolution for Border Security)

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 10/10/17 06:00 PM
Department: City Secretary
Category: Proclamation
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 2337)

DOC ID: 2337 A

Approval or rejection of Proclamation designating October 8-14, 2017 as Fire Prevention Week and Firefighters Appreciation Week.

I recommend approval.

CITY OF LOS FRESNOS

PROCLAMATION

WHEREAS, firefighters are engaged in one of the most hazardous occupations in the United States;

WHEREAS, firefighters can, at any time and during any emergency, be called on to sacrifice their lives in the performance of their lifesaving duties;

WHEREAS, fires cause a staggering number of personal injuries and casualties to our citizens, as well as tremendous property damage and loss; and

WHEREAS, teaching appropriate fire safety behaviors to children has proven to save lives; and

WHEREAS, the Prevention Week campaign for 2017 is “Every Second Counts: Plan 2 Ways Out”; and

WHEREAS, said loss of life and destruction of property by fire can be reduced by focusing public attention upon facts about fires and fire prevention.

NOW, THEREFORE, the City of Los Fresnos City Council urges our citizens to carry the message of respect for firefighters to other citizens, and hope that the combined efforts of our fire department, public fire safety educators, school teachers, and others help to reduce the incidence of fire and thus reduce deaths, injuries, and property losses.

The City Council encourages our community to observe this week of October 8-14, 2017 as

FIREFIGHTERS APPRECIATION WEEK AND FIRE PREVENTION WEEK

in the City of Los Fresnos.

Signed this 10th day of October, 2017.

Polo Narvaez, Mayor

ATTEST:

Pam Denny, City Secretary

Attachment: fire prevention proclamation (2337 : Proclamation for Fire Prevention)

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 10/10/17 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:
DOC ID: 2338 A

SCHEDULED

ACTION ITEM (ID # 2338)

Approval or rejection to acknowledge the financial report and cash investment report for the 3rd quarter ending June 30, 2017.

I recommend approval.



Investment Portfolio Summary For the Quarter Ended June 30, 2017

**Quarterly Investment Report
Investment Officer's Certification
For the Quarter Ended
June 30, 2017**

This report is prepared for the City of Los Fresnos in accordance with Chapter 2256 of the Public Funds Investment Act (PFIA). Section 2256.03(a) of the PFIA states that "Not less than quarterly, the investment officer shall prepare and submit to the governing body of the entity a written report of the investment transactions for all funds covered by this chapter for the reporting period." This report, which covers the quarter ended June 30, 2017 is signed by the City of Los Fresnos Investment Officer and the Investment Committee members and includes the disclosures required in the PFIA.

The investment portfolio complied with the PFIA and the City of Los Fresnos' approved Investment Policy and Strategy throughout the quarter. All investment transactions made in the City's portfolio during this quarter were made on behalf of the City and were in full compliance with PFIA and the City's approved Investment Policy.



Celina Gonzales
Investment Officer/Finance Director



Mark W. Milum
City Manager/ Investment Committee



Polo Narvaez
Mayor/ Investment Committee

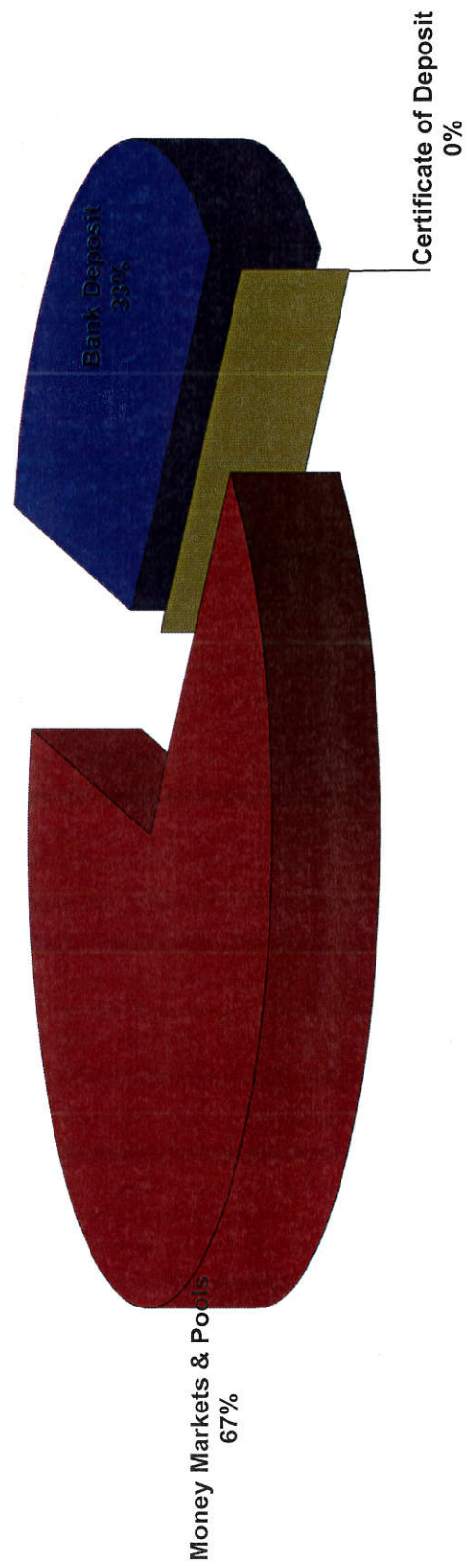
**Quarterly Investment Report
Table of Contents
For the Quarter Ended
June 30, 2017**

4	Detail of Security Holdings
5	Portfolio Summary
6	Yield Summary
7	Quarterly Asset Reconciliation
8	Purchase/Sale Maturity

DETAIL OF SECURITY HOLDINGS
June 30, 2017

Security Description	Security CUSIP	Yield/ Coupon	Settlement Date	Maturity Date	Par Value	Purchase Price	Purchase Cost	Book Value	Market Price	Accrued Interest	Market Value	Days to Maturity	Yield to Maturity
General Fund													
Lone Star Investment Pool-Emergency Reserve	First Public	1.080											
FCB-General Fund (Operating)	FCB	0.250					781,115	781,115	100		781,115		1.08
FCB-General Fund (Emergency Reserve LS)	FCB	0.250					405,681	405,681	100		405,681		0.25
FCB-Senior Citizens	FCB	0.250					-	-	100		-		0.25
FCB-Forfeited Property-Non interest (PD Seizure Funds)	FCB	-					14,864	14,864	100		14,864		0.25
FCB-Forfeited Property (PD Seizure Funds)	FCB	0.250					260	260	100		260		-
FCB-Payroll	FCB	0.250					616	616	100		616		0.25
							135,967	135,967	100		135,967		0.25
							1,338,503	1,338,503			1,338,503		0.33
Water & Sewer Fund													
Lone Star Investment Pool-Emergency Reserve	First Public	1.080											
FCB-Water & Sewer (Operating)	FCB	0.250					98,852	98,852	100		98,852		1.08
FCB-Water & Sewer (Meter Deposits LS)	FCB	0.250					519,695	519,695	100		519,695		0.25
FCB-W&S Rev Bonds S84-84A I&S (Reserved Funds)	FCB	0.250					207,519	207,519	100		207,519		0.25
FCB-W&S Rev Bonds S84-84A (Reserved Funds)	FCB	0.250					21,826	21,826	100		21,826		0.25
FCB-Water & Sewer (Emergency Reserve)	FCB	0.250					55,179	55,179	100		55,179		0.25
FCB-Utility Expansion (Purchase Water Rights/Utility Improver	FCB	0.250					60	60	100		60		0.25
							3,447	3,447	100		3,447		0.25
							906,577	906,577			906,577		0.37
Special Revenue Funds													
	FCB						-	-	100		-		-
							-	-			-		-
Debt Service													
FCB-Debt Service (Bond Payments)	FCB	0.250					50,061	50,061	100		50,061		0.25
							50,061	50,061			50,061		0.25
Capital Projects													
FCB-2016CDBG Grant Contract 7216300 (Streets)	FCB	-					-	-	100		-		-
FCB-TPW 50-000461 Nature Park	FCB	-					200,000	200,000	100		200,000		-
FCB-USDA (Water Distribution System Project)	FCB	-					-	-	100		-		-
FCB-TSSI Safe Room DR-1791-353	FCB	-					-	-	100		-		-
FCB-Valley Legacy Foundation Grant (Hike & Bike Trail)	FCB	0.250					455,811	455,811	100		455,811		0.25
FCB-CO SR 2014 (Lopez LS, Land, Sewer Ext, Evergreen St	FCB	-					206,961	206,961	100		206,961		-
FCB-TWDB-DWSRF NO. 62627 (Engineering)	FCB	-					-	-	100		-		-
FCB-TWDB-CWSRF CO 2009 (Collection System/WWTP)	FCB	0.250					19,193	19,193	100		19,193		0.25
FCB-Tax Increment Reinvestment Zones (TIRZ)	FCB	-					108,591	108,591	100		108,591		-
FCB-TWDB-CWSRF NO. 73687 (Engineering)	FCB	-					-	-	100		-		-
FCB-CO SR 2017 (Streets & City Hall)	FCB	-					15	15	100		15		-
Lone Star Investment Pool - CO SR 2017	First Public	1.080					4,696,142	4,696,142	100		4,696,142		1.08
							5,696,713	5,696,713			5,696,713		0.13
Community Development Corp													
FCB-CDC (Operating)	FCB	0.250					282,284	282,284	100		282,284		0.25
							282,284	282,284			282,284		0.25
TOTAL PORTFOLIO													
							\$ 8,264,137	\$ 8,264,137		\$ -	\$ 8,264,137		0.22

PORTFOLIO SUMMARY
June 30, 2017



YIELD SUMMARY
As of June 30, 2017

Security Description	Security CUSIP	Settlement Date	Maturity Date	Par Value	Market Value	Percent of Assets	Days to Maturity	Weighted Average Maturity	Yield to Maturity
Bank Deposit									
First Community Bank	FCB				2,688,029	33%			0.25
Money Markets & Pools									
Lone Star Investments	First Public				5,576,108	67%			1.08
Certificate of Deposit									
First Community Bank	FCB			-	-	0%	-	-	-
TOTAL PORTFOLIO				<u>\$ -</u>	<u>\$ 8,264,137</u>	<u>100%</u>		<u>-</u>	<u>1.33</u>

**MARKET VALUE ASSET RECONCILIATION
FROM 4-1-17 TO 6-30-17**

Security	Market Value 4-1-17	Additions Purchases	Withdrawals Sales	Realized Gains	Unrealized Gains	Interest Gains	Market Value 6-30-17
Bank Deposit							
First Community Bank	2,057,198		628,041			2,790	2,688,029
Money Markets & Pools							
Lone Star Investments	877,710	4,690,000				8,398	5,576,108
Certificate of Deposit							
First Community Bank	-						-
TOTAL PORTFOLIO	<u>\$ 2,934,908</u>	<u>\$ 4,690,000</u>	<u>\$ 628,041</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 11,188</u>	<u>\$ 8,264,137</u>

PURCHASE AND SALE MATURITY
FROM 4-1-17 TO 6-30-17

Trade Date	Settlement Date	Quantity	Security	Unit Price	Amount
------------	--------------------	----------	----------	------------	--------

PURCHASES

SALES/MATURITIES



firstpublic.com

12007 Research Blvd. • Austin, Texas 78759 • 1-800-758-3927

Participant #: 31305

Lone Star Investment Pool

2017 2nd Quarter Quarterly Statement

Statement Period: 04/01/2017 to 06/30/2017

Celina Gonzales
City of Los Fresnos
200 N Brazil St
Los Fresnos, Texas 78566-3640



Summary of Portfolio Holdings

Account	Fund	Number of Shares	Price Per Share	Account Book Value (USD)	Account Market Value (USD)	% Port.
<i>Certificate Of Obligation, Series 2017</i>	Corporate Overnight Plus Fund	9,392,283.94	0.50	4,696,141.97	4,696,145.01	84.22%
		Totals:		4,696,141.97	4,696,145.01	

Account	Fund	Number of Shares	Price Per Share	Account Book Value (USD)	Account Market Value (USD)	% Port.
<i>General Fund</i>	Corporate Overnight Plus Fund	1,562,229.82	0.50	781,114.91	781,115.42	14.01%
		Totals:		781,114.91	781,115.42	

Account	Fund	Number of Shares	Price Per Share	Account Book Value (USD)	Account Market Value (USD)	% Port.
<i>Water & Sewer Fund</i>	Corporate Overnight Plus Fund	197,617.18	0.50	98,808.59	98,808.65	1.77%
	Corporate Overnight Fund	43.01	1.00	43.01	43.01	0.00%
		Totals:		98,851.60	98,851.66	

Totals

Fund	Number of Shares	Price Per Share	Fund Balance (USD)	% Port.
Corporate Overnight Fund	43.01	1.00	43.01	0.00 %
Government Overnight Fund	0.00	1.00	0.00	0.00 %
Corporate Overnight Plus Fund	11,152,130.94	.50	5,576,065.47	100.00 %
		Total Value:	5,576,108.48	100.00 %

Portfolio Transactions

Certificate Of Obligation, Series 2017 - Corporate Overnight Plus Fund

Settle Date	Trade Type	Share Balance	Number of Shares	Price/Share	Amount (USD)
04/01/2017	Starting Balance	0.00			0.00
05/17/2017	Deposit	9,380,000.00	9,380,000.00	0.50	4,690,000.00
05/31/2017	Interest	9,383,926.94	3,926.94	0.50	1,963.47

31305

FUND: ALL

ACCT: ALL

TYPE: CASH ACCOUNTS

ACCOUNT NO#	CHECKS	DEPOSITS	SVC CHARGE	INTEREST	MISC.	NET CHANGE	BALANCE
01 -1110	1,232,274.24CR	810,467.80	0.00	677.35	637,329.45	216,200.36	405,680.98
01 -1113	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01 -1115	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01 -1120	0.00	0.00	0.00	0.00	0.00	0.00	0.00
04 -1100	11,708.32CR	11,998.87	0.00	20.14	0.00	310.69	14,863.87
05 -1110	507,427.62CR	844,354.85	0.00	528.19	289,759.86CR	47,695.56	519,695.16
05 -1120	0.00	0.00	0.00	261.31	0.00	261.31	207,518.99
05 -1130	0.00	0.00	0.00	27.86	0.00	27.86	21,826.39
05 -1140	0.00	0.00	0.00	69.49	0.00	69.49	55,179.10
05 -1162	0.00	0.00	0.00	0.08	0.00	0.08	59.58
05 -1170	0.00	0.00	0.00	0.00	0.00	0.00	0.00
05 -1180	0.00	0.00	0.00	4.34	0.00	4.34	3,446.50
06 -1000	4,093.74CR	0.00	0.00	0.00	4,093.74	0.00	0.00
06 -1100	0.00	0.00	0.00	0.00	0.00	0.00	0.00
06 -1110	0.00	0.00	0.00	0.00	0.00	0.00	0.00
07 -1100	0.00	0.00	0.00	0.00	0.00	0.00	0.00
07 -1145	0.00	0.00	0.00	0.00	0.00	0.00	200,000.00
07 -1150	0.00	0.00	0.00	0.00	0.00	0.00	0.00
07 -1155	0.00	0.00	0.00	0.00	0.00	0.00	0.00
07 -1175	0.00	0.00	0.00	0.00	0.00	0.00	0.00
08 -1100	0.00	0.00	0.00	0.00	0.00	0.00	0.00
09 -1100	13,218.38CR	81,229.09	0.00	331.81	60,000.00CR	8,342.52	282,283.53
09 -1160	0.00	0.00	0.00	0.00	0.00	0.00	0.00
09 -1170	0.00	0.00	0.00	0.00	0.00	0.00	0.00
09 -1180	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10 -1100	0.00	0.00	0.00	35.93	45,000.00	45,035.93	50,060.68
11 -1110	10,968.49CR	0.00	0.00	0.00	10,968.49	0.00	0.00
12 -1100	0.00	0.00	0.00	0.00	0.00	0.00	0.00
12 -1110	0.00	0.00	0.00	574.05	0.00	574.05	455,810.65
13 -1100	0.00	0.00	0.00	0.00	0.00	0.00	259.53
13 -1110	3,210.00CR	0.00	0.00	4.12	0.00	3,205.88CR	616.27
14 -1008	0.00	0.00	0.00	0.00	0.00	0.00	0.00
14 -1025	0.00	0.00	0.00	0.00	0.00	0.00	0.00
14 -1087	0.00	0.00	0.00	0.00	0.00	0.00	0.00
15 -1100	11,700.00CR	0.00	0.00	0.00	0.00	11,700.00CR	206,960.80
15 -1150	0.00	0.00	0.00	0.00	0.00	0.00	0.00
16 -1100	0.00	0.00	0.00	0.00	0.00	0.00	0.00
18 -1100	578,860.25CR	0.00	0.00	0.00	578,860.25	0.00	0.00
18 -1110	0.00	0.00	0.00	0.00	0.00	0.00	0.00
19 -1100	101,818.22CR	649,805.50	0.00	139.78	485,294.80CR	62,832.26	135,967.41
21 -1110	400.00CR	0.00	0.00	0.00	0.00	400.00CR	19,192.55
22 -1100	0.00	64,666.64	0.00	100.44	0.00	64,767.08	108,591.38
23 -1110	3,158.75CR	0.00	0.00	0.00	3,158.75	0.00	0.00
25 -1110	0.00	0.00	0.00	15.41	0.00	15.41	15.41
** TOTALS **	2,478,838.01CR	2,462,522.75	0.00	2,790.30	444,356.02	430,831.06	2,688,028.78

----- AVERAGE DAILY BALANCES -----

ACCOUNT	AVERAGE BALANCE
01 1110	489,221.50
01 1113	0.00

Attachment: investment report for June 30 2017 (2338 : 3rd quarter investment report)

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 10/10/17 06:00 PM
Department: City Secretary
Category: Resolutions
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:
DOC ID: 2339 A

SCHEDULED

ACTION ITEM (ID # 2339)

**Approval or rejection of a Resolution adopting the
Investment Policy and Strategies for fiscal year 2017/2018.**

This is the same policy that we have been operating under for several years. There are no changes at this time. The is a conservative policy that protects taxpayers funds.

I recommend approval.

RESOLUTION NO. 13-2017**A RESOLUTION ADOPTING THE CITY OF LOS FRESNOS, TEXAS
INVESTMENT POLICY AND STRATEGIES FOR THE FISCAL YEAR 2017-
2018.**

This Resolution was introduced and submitted to the City Council for passage and adoption after this reading. After presentation and discussion of the Resolution, a motion was made by _____ hat the Resolution be finally passed and adopted in accordance with the City's Home Rule Charter. The motion was seconded by _____ and carried by the following vote:

Mayor Polo Narvaez	<input type="checkbox"/> For	<input type="checkbox"/> Against	<input type="checkbox"/> Abstained
Councilmember Yolanda H. Cruz	<input type="checkbox"/> For	<input type="checkbox"/> Against	<input type="checkbox"/> Abstained
Councilmember Swain Real	<input type="checkbox"/> For	<input type="checkbox"/> Against	<input type="checkbox"/> Abstained
Mayor Pro-tem Javier Mendez	<input type="checkbox"/> For	<input type="checkbox"/> Against	<input type="checkbox"/> Abstained
Councilmember Belinda Garza	<input type="checkbox"/> For	<input type="checkbox"/> Against	<input type="checkbox"/> Abstained
Councilmember Juan Munoz	<input type="checkbox"/> For	<input type="checkbox"/> Against	<input type="checkbox"/> Abstained

**NOW, THEREFORE, BE RESOLVED BY THE CITY COUNCIL OF THE CITY
OF LOS FRESNOS, TEXAS:**

- Section 1. The City of Los Fresnos City Council shall review the investment policy and investment strategies at the beginning of each fiscal year.
- Section 2. The attached investment policy and investment strategies plan is hereby adopted.

Passed and Approved this 10th day of October, 2017.

Polo Narvaez, Mayor

ATTEST:

Pam Denny, City Secretary

CITY OF LOS FRESNOS INVESTMENT POLICY AND STRATEGIES PLAN

INTRODUCTION

The purpose of this document is to set forth specific investment policy and strategy guidelines for the City of Los Fresnos in order to achieve the goals of safety, liquidity, yield and public trust for all investment activity. The City Council of the City of Los Fresnos shall review and adopt, by resolution, its investment strategies and policy not less than annually. The resolution shall include a record of changes made to either the investment policy or strategy. This policy serves to satisfy the statutory requirement (specifically the Public Funds Investment Act, Chapter 2256 of the Government Code) (the "Act") to define, adopt and review a formal investment strategy and policy.

INVESTMENT STRATEGY

The City of Los Fresnos maintains portfolios, which utilize four specific investment strategy considerations designed to address the unique characteristics of the fund groups represented in the portfolios:

- A. Investment strategies for operating funds and commingled pools containing operating funds have as their primary objective to assure that anticipated cash flows are matched with adequate investment liquidity. The secondary objective is to create a portfolio structure, which will experience minimal volatility during economic cycles. This may be accomplished by purchasing high quality, short to medium-term securities, which will complement each other in a laddered or barbell maturity structure. The dollar weighed average maturity of 365 days or less will be calculated using the stated final maturity of each security.
- B. Investment strategies for debt service funds shall have as the primary objective the assurance of investment liquidity adequate to cover the debt service obligation on the required payment date. Securities purchased shall not have a stated final maturity date which exceeds the debt service payment date.
- C. Investment strategies for debt service reserve funds shall have as the primary objective the ability to generate a dependable revenue stream to the appropriate debt service fund from securities with a low degree of volatility. Securities should be of high quality and, except as may be required by the bond ordinance specific to an individual issue, of short to intermediate-term maturities. Volatility shall be further controlled through the purchased of securities carrying the highest coupon available, within the desired maturity and quality range, without paying a premium, if at all possible.
- D. Investment strategies for special projects or special purpose fund portfolios will have as their primary objective to assure that anticipated cash flows are matched with adequate investment liquidity. These portfolios should include at least 10%

in highly liquid securities to allow for flexibility and unanticipated project outlays. The stated final maturity dates of securities held should not exceed the estimated project completion date.

INVESTMENT POLICY

I. SCOPE

This investment policy applies to all financial assets of the City of Los Fresnos. These funds are accounted for in the City's Comprehensive Annual Financial Report (CAFR) and include:

- General
- Special Revenue Funds
- Debt Service Funds
- Capital Projects Funds
- Proprietary Funds
- All Other Funds

II. OBJECTIVES

The City of Los Fresnos shall manage and invest its cash with four objectives, listed in order of priority: Safety, Liquidity, Yield and Public Trust. The safety of the principal invested always remains the primary objective. All investments shall be designed and managed in a manner responsive to the public trust and consistent with State and Local law.

The City shall maintain a comprehensive cash management program, which includes collection of accounts receivable, vendor payment in accordance with invoice terms, and prudent investment of available cash. Cash management is defined as the process of managing monies in order to insure maximum cash availability and maximum yield on short-term investment of pooled idle cash.

Safety

The primary objective of the city's investment activity is the preservation of capital in the overall portfolio. Each investment transaction shall be conducted in a manner to avoid capital losses, whether they are from securities defaults or erosion of market value.

Liquidity

The City's investment portfolio shall be structured such that the City is able to meet all obligations in a timely manner. This shall be achieved by matching investment maturities with forecasted cash flow requirements and by investing in securities with active secondary markets.

Yield

The City's cash management portfolio shall be designated with the objective of regularly exceeding the average rate of return on U.S. Treasury Bills at a maturity level comparable to the City's weighted average maturity in days. The investment program shall seek to augment returns above this threshold consistent with risk limitations identified herein and prudent investment policies.

Public Trust

All participants in the City's investment process shall seek to act responsibly as custodians of the public trust. Investment officials shall avoid any transaction, which might impair public confidence in the City's ability to govern effectively.

III. RESPONSIBILITY AND CONTROL

Investment Committee

An Investment Committee, consisting of the City Manager, the Director of Finance, and a City Council Member chosen by the City Council and the Mayor, shall meet at least quarterly to determine operational strategies and to monitor results. The Investment Committee shall include in its deliberation such topics as: performance reports, economic outlook, portfolio diversification, maturity structure, potential risk to the City's funds, authorized brokers and dealers, and the target rate of return on the investment portfolio.

Delegation of Authority and Training

Authority to manage the City's investment program is derived from a resolution of the City Council. The Director of Finance is designated as investment officer of the City and is responsible for investment decisions and activities. The Director of Finance shall establish written procedures for the operation of the investment programs, consistent with this investment policy. The investment officer shall attend at least one training session relating to the officer's responsibility under the Act within twelve (12) months after assuming duties, and a training session not less than once every two (2) years and receive ten (10) hours of training. Such training from an independent source shall be approved or endorsed by the Government Finance Officers Association of Texas, the Governor's Treasurers Organization of Texas, the Texas Municipal League, or the Texas Council of Governments.

Internal Controls

The Director of Finance is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the entity are protected from loss,

theft of misuse. The internal control structure shall be designed to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes that (1) the cost of control should not exceed the benefit likely to be derived; and (2) the valuation of costs and benefits requires estimates and judgments by management.

Accordingly, the Director of Finance shall establish a process for annual independent review by an external auditor to assure compliance with policies and procedures. The internal controls shall address the following points:

- A. Control of collusion.
- B. Separation of transaction authority from accounting and record keeping.
- C. Custodial safekeeping.
- D. Avoidance of physical delivery securities.
- E. Clear delegation of authority to subordinate staff members.
- F. Written confirmation for telephone (voice) transactions for investment and wire transfer.
- G. Development of a wire agreement with the depository bank or third party custodian.

Prudence

The standard of prudence to be applied by the investment officer shall be the “prudent investor” rule, which states: “Investment shall be made with judgment and care, under circumstances then prevailing which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable and safety of their capital as well as the probable income to be derived”. In determining whether an Investment Officer has exercised prudence with respect to an investment decision, the determination shall be made taking into consideration:

- A. The investment of all funds, or funds under the City’s control, over which the officer had responsibility rather than a consideration as to the prudence of a single investment.
- B. Whether the investment decision was consistent with the written investment policy of the City.

The investment officer, acting in accordance with written procedures and exercising due diligence, shall not be held personally responsible for a specific security’s credit risk or market price changes, provided that these deviations are reported immediately and that appropriate action is taken to control adverse developments.

Ethics and Conflicts of Interest

City staff involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair the ability to make impartial investment decisions. City staff shall disclose to the

City Manager any material financial interests in financial institutions that conduct business with the City and they shall further disclose positions that could be related to the performance of the City's portfolio. City staff shall subordinate their personal financial transactions to those of the City, particularly with regard to timing of purchase and sales.

An investment officer of the City who has a personal business relationship with an organization seeking to sell an investment to the City shall file a statement disclosing that personal business interest. An investment officer who is related within the second degree by affinity or consanguinity to an individual seeking to sell an investment to the City shall file a statement disclosing that relationship. A statement required under this sub section must be on file with the Texas Ethics Commission and the governing body of the entity.

IV. REPORTING

Quarterly Reporting

The Director of Finance shall submit a signed quarterly investment report that summarizes current market conditions, economic developments and anticipated investment conditions. The report shall summarize investment strategies employed in the most recent quarter, and describe the portfolio in terms of investment securities, maturities, risk characteristics, and shall explain the total investment return for the quarter.

Annual Report

Within sixty (60) days of the end of the fiscal year, the Director of Finance shall present an annual report on the investment program and investment activity. This report may be presented as a component of the fourth quarter report to the City Manager and the City Council.

Methods

The quarterly investment report shall include a succinct management summary that provides a clear picture of the status of the current investment portfolio and transactions made over the last quarter. This management summary will be prepared in a manner, which allows the City to ascertain whether investment activities during the reporting period have conformed to the investment policy. The report will be prepared in compliance with generally accepted accounting principles. The report will be provided to the City Manager and City Council. The report will include the following:

- A. A listing of individual securities held at the end of the reporting period. This list will include the name of the fund or pooled fund group for which the individual investment was made.

- B. Unrealized gains or losses resulting from appreciation or depreciation by listing the beginning and ending book and market value of securities for the period. Market values shall be obtained from financial institutions or portfolio reporting services independent from the broker/dealer from whom the security was purchased.
- C. Additions and changes to the market value during the period.
- D. Fully accrued interest for the reporting period.
- E. Average weighted yield to maturity of portfolio on entity investments as compared to applicable benchmarks.
- F. Listing of investment by maturity date.
- G. The percentage of the total portfolio, which each type of investment represents.
- H. Statement of compliance of the City's investment portfolio with the State law and the investment strategy and policy approved by the City Council.

V. INVESTMENT PORTFOLIO

Active Portfolio Management

The City shall pursue an active versus a passive portfolio management philosophy. That is, securities may be sold before they mature if market conditions present an opportunity for the City to benefit from the trade. The investment officer will routinely monitor the contents of the portfolio, the available market, and the relative value of competing instruments, and will adjust the portfolio accordingly.

Investments

Assets of the City of Los Fresnos may be invested in the following instruments; provided however, that at no time shall assets of the City be invested in any instrument or security no authorized for investment under the Act, as the Act may from time to time be amended. The City is not required to liquidate any investments that were authorized investments at the time of purchase.

1. Authorized

- A. Obligation of the United States of America, its agencies and instrumentalities, which have a liquid market with a readily determinable market value.

- B. Direct obligations of the State of Texas and agencies thereof.
- C. Other obligations, the principal of and interest on which are unconditionally guaranteed by the State of Texas or United State of America.
- D. Obligations of the States, agencies thereof, Counties, Cities, and other political subdivisions of any state having been rated as investment quality by a nationally recognized investment rating firm, and having received a rating of not less than "A" or its equivalent.
- E. Certificates of Deposit of the state and national banks domiciled in Texas, guaranteed or insured by the Federal Deposit Insurance Corporation or its successor or secured by obligations described in A through D above, which are intended to include all direct agency or instrumentality issued mortgage backed securities rate AAA by a nationally recognized rating agency or by Article 2529b-1 V.T.C.S., and that have a market value of not less than the principal amount of the certificates.
- F. Fully collateralized direct repurchase agreements with a defined termination date secured by obligations of the United States or its agencies and instrumentalities pledged with a third party, selected by the Director of Finance, other than an agency for the pledgor. Repurchased agreements must be purchased through a primary government securities dealer, as defined by the Federal Reserve, or a bank domiciled in Texas. A Master Repurchase Agreement must be signed by the bank/dealer prior to investment in a repurchased agreement.
- G. Joint pools of political subdivisions in the State of Texas, which invest in instruments and follow practices allowed by current law. Investment in such pools shall be limited to 15% of the City's entire portfolio. A pool must be continuously rated no lower than AAA or AAA-m or at an equivalent rating by at least one nationally recognized rating service.

2. Not Authorized

The City's authorized investment options are more restrictive than those allowed by State law. State law specifically prohibits investment in the following investment securities.

- A. Obligations whose payment represents the coupon payments on the outstanding principal balance of the underlying mortgage-backed security collateral any pays no principal.

- B. Obligations whose payment represents the principal stream of cash flow from the underlying mortgage-backed security collateral and bears no interest.
- C. Collateralized mortgage obligations that have a stated final maturity date of greater than ten (10) years.
- D. Collateralized mortgage obligations the interest rate of which is determined by an index that adjusts opposite to the changes in a market index.

Holding Period

The City of Los Fresnos intends to match the holding periods of investment funds with liquidity needs of the City. In no case will the average maturity on investment of the City's operating fund exceed one year. The maximum final stated maturity of any investment shall not exceed five (5) years.

Investments in all funds shall be managed in such a way that the market price losses resulting from interest rate volatility would be offset by coupon income and current income received from the volume of the portfolio during a twelve month period.

Risk and Diversification

The City of Los Fresnos recognizes that investment risks can result from issuer defaults, market price changes or various technical complications leading to temporary illiquidity. Risk is controlled through portfolio diversification, which shall be achieved by the following general guidelines:

- A. Risk is issuer default is controlled by limiting investments to those instruments allowed by the Act, which are described herein.
- B. Risk of market price changes shall be controlled by avoiding over-concentration of assets in a specific maturity sector, limitations of average maturity of operating funds investments to one year, and avoidance of over-concentration of assets in specific instruments other than U.S. Treasury Securities and Insured or Collateralized Certificates of Deposits.
- C. Risk of illiquidity due to technical complications shall be controlled by the selection of securities dealer as described herein.

VI. SELECTION OF BANKS AND DEALERS

Depository

At least every five years, a Depository shall be selected through the City's banking services procurement process, which shall include a formal request for proposal (RFP). In selecting a depository, the credit worthiness of institutions shall be considered, and the Director of Finance shall conduct a comprehensive review of prospective depository's credit characteristics and financial history.

Certificates of Deposit

Banks seeking to establish eligibility for the City's competitive certificates of deposit purchase program shall submit for review annual financial statements, evidence of federal insurance and other information as required by the Director of Finance.

Securities Dealers

For brokers and dealers of government securities, the City shall select only those dealers reporting top the Market Reports Division of the Federal Reserve Board of New York, also known as the "Primary Government Security Dealers", unless a comprehensive credit and capitalization analysis reveals that other firms are adequately financed to conduct public business. Investment officials shall not knowingly conduct business with any firm with whom public entities have sustained losses on investments. All securities dealers shall provide the City with references from public entities, which they are currently serving. The Investment Committee shall adopt and annually review a list of qualified brokers authorized to engage in investment transaction with the entity.

All financial institutions and broker/dealers who desire to become qualified bidders for investment transactions must supply the following as appropriate:

- Audited financial statements
- Proof of National Association of Securities Dealers (NASD) certification
- Proof of state registration
- Completed broker/dealer questionnaire
- Certification of having read the City's investment policy signed by a qualified representative of the organization
- Acknowledgment that the organization has implemented reasonable procedures and controls in an effort to preclude imprudent investment activities arising out of investment transactions conducted between the City and the organization.

Qualified representative means a person who holds a position with a business organization, who is authorized to act on behalf of the business organization, and who is one of the following:

- A. For a business organization doing business that is regulated by or registered with a securities commission, a person who is registered under the rules of the National Association of Securities Dealers.
- B. For a state or federal bank, a savings bank, or a state or federal credit union, a member of the loan committee for the bank or branch of the bank or a person authorized by corporation resolution to act on behalf of and bind the banking institution; or
- C. For an investment pool, the person authorized by the elected official or board with authority to administer the activities of the investment pool to sign the certification on behalf of the investment pool.

Investment Pool

A thorough investigation of the pool is required prior to investing, and on a continual basis. All investment pools must supply the following information in order to be eligible to receive funds.

- the types of investments in which money is allowed to be invested
- the maximum average dollar-weighted maturity allowed, based on the stated maturity date, of the pool
- the maximum stated maturity date any investment security within the portfolio has
- the objectives of the pool
- the size of the pool
- the names of the members of the advisory board of the pool and the dates their terms expire
- the custodian bank that will safe keep the pool's assets
- whether the intent of the pool is to maintain a net value of one dollar and the risk of market price fluctuation
- whether the only source of payment is the assets of the pool at market value or whether there is a secondary source of payment, such as insurance or guarantees, and a description of the source of payment
- the name and address of the independent auditor of the pool
- the requirements to be satisfied for an entity to deposit funds in and withdraw funds from the pool and any deadlines or other operating policies required for the entity to invest funds in and withdraw funds from the pool
- the performance history of the pool, including yield, average dollar-weighted maturities, and expense ratios
- a description of interest calculations and how interest is distributed, and how gains and losses are treated.

An annual review of the financial condition and registration of qualified bidders will be conducted by the Director of Finance.

VII. SAFEKEEPING AND CUSTODY

Insurance or Collateral

All deposits and investments of the City funds other than direct purchases of U.S. Treasuries or Agencies shall be secured by pledged collateral. In order to anticipate market changes and provide a level of security for all funds, the collateralization level will be 102% of market value of principal and accrued interest on the deposits or investments less an amount insured by the FDIC r FSLIC. The Director of Finance or a third party financial institution shall maintain evidence of the pledged collateral. Repurchase agreements shall be documented by a specific agreement noting the collateral pledge in each agreement. Collateral shall be reviewed weekly to assure that the market value of the pledged securities is adequate.

Safekeeping Agreement

Collateral pledged to secure deposits of the City shall be held by a safekeeping institution in accordance with a Safekeeping Agreement which clearly defines the procedural steps for gaining access to the collateral should the City of Los Fresnos determine that the City's funds are in jeopardy. The safekeeping institution, or Trustee, shall be the Federal Reserve Bank or an institution not affiliated with the firm pledging the collateral. The safekeeping agreement shall include the signatures of the authorized representative of the City of Los Fresnos, the firm pledging the collateral, and the Trustee.

Collateral Defined

The City of Los Fresnos shall accept only the following securities as collateral:

- A. FDIC and FSLIC insurance coverage.
- B. A bond, certificate of indebtedness, or Treasury Note of the United State, or other evidence of indebtedness of the United States that is guaranteed as to principal and interest by the United States.
- C. Obligations, the principal and interest on which, are unconditionally guaranteed or insured by the State of Texas.
- D. A bond of the State of Texas or of a County, City or other political subdivision of the State of Texas having been rated as investment grade (investment rating no less than "A" or its equivalent) by a nationally recognized rating agency with a remaining maturity of ten (10) years or less.

Subject to Audit

All collateral shall be subject to inspection and audit by the Director of Finance or the City's independent auditors.

Delivery vs Payment

Treasury Bills, Notes, Bonds, Repurchase Agreements and Government Agencies' securities shall be purchased using the delivery vs payment method. That is, funds shall not be wired or paid until verification has been made that the correct security was received by the Trustee. The security shall be held in the name of the City or held on behalf of the City. The Trustee's record shall assure the notation of the City's ownership of or explicit claim on the securities. The original copy of all safekeeping receipts shall be delivered to the City.

**VIII.
INVESTMENT POLICY ADOPTION**

The City of Los Fresnos investment policy shall be adopted by resolution of the City Council. The policy shall be reviewed for effectiveness on an annual basis by the Investment Committee and any modifications will be recommended for approval to the City Council. The City Council shall review these investment policies and strategies not less than annually.

GLOSSARY OF COMMON TREASURY TERMS

Agencies: Federal agency securities.

Asked: The price at which securities are offered.

Bid: The price offered for securities.

Broker: A broker brings buyers and sellers together for a commission paid by the initiator of the transaction or by both sides; he does not position. In the money market, brokers are active in markets in which banks buy and sell money and in interdealer markets.

Certificate of Deposit (CD): A time deposit with a specific maturity evidenced by a certificate. Large-denomination CD's are typically negotiable.

Collateral: Securities, evidence of deposit or other property which the borrower pledges to secure repayment of a loan. Also refers to securities pledged by a bank to secure deposits of public monies.

Comprehensive Annual Financial Report (CAFR): The official annual report for the City of Los Fresnos. It includes five combined statements and basic financial statements for each individual fund and account group prepared in conformity with GAAP. It also includes supporting schedules necessary to demonstrate compliance with finance-related legal and contractual provisions, extensive introductory material, and a detailed statistical section.

Coupon: (A) The annual rate of interest that a bond's issuer promises to pay the bondholder on the bond's face value. (B) A certificate attached to a bond evidencing interest due on a payment date.

Dealer: A dealer, as opposed to a broker, acts as a principal in all transactions, buying and selling for his own account.

Debenture: A bond secured only by the general credit of the issuer.

Delivery versus Payment (DVP): There are two methods of delivery of securities; delivery versus payment and delivery versus receipt (DVR) (also called fee). Delivery versus payment means delivery of securities with an exchange of money for the securities. Delivery versus receipt means delivery of securities with an exchange of a signed receipt for the securities.

Discount: The difference between the cost price of a security and its value and maturity when quoted at lower than face value. A security selling below original offering price shortly after sale is also considered to be at a discount.

Discount Securities: Non-interest bearing money market instruments that are issued at a discount and redeemed at maturity for full face value, for example, U.S. Treasury bills.

Diversification: Dividing investment funds among a variety of securities offering independent returns.

Federal Credit Agencies: Agencies of the Federal government set up to supply credit to various classes of institutions and individuals, for example, S & L's, small business firms, students, farmers, farm cooperative, and exporters.

Federal Deposit Insurance Corporation (FDIC): A federal agency that insures bank deposits, currently up to \$100,000 per deposit.

Federal Funds Rate (the "Fed Rate"): The rate of interest at which Federal funds are traded. This rate is currently pegged by the Federal Reserve through open-market operations.

Federal Home Loan Banks (FHLB): The institutions that regulate and lend to savings and loan associations. The Federal Home Loan Banks play a role analogous to that played by the Federal Reserve Banks in relation to member commercial banks.

Federal National Mortgage Association (FNMA or Fannie Mae): FNMA, like GNMA, was chartered under the Federal National Mortgage Association Act in 1938. FNMA is a federal corporation working under the auspices of the Department of Housing and Urban Development, H.U.D. It is the largest single provider of residential mortgage funds in the United State. Fannie Mae is a private stockholder-owner corporation. The corporation's purchases include a variety of adjustable mortgages and secondary loans in addition to fixed-rate mortgages. FNMA's securities are highly liquid and widely accepted. FNMA assumes and guarantees that all security holders will receive timely payment of principal and interest.

Federal Open Market Committee (FOMC): Consists of seven members of the Federal Reserve Board and five of twelve Federal Reserve Bank presidents. The president of the New York Federal Reserve Bank is a permanent member while the other presidents serve on a rotating basis. The Committee periodically meets to set Federal Reserve guidelines regarding purchases and sales of government securities in the open-market as a means of influencing the volume of bank credit and money.

Federal Reserve System: The central bank of the United States created by Congress and consisting of a seven member Board of Governors in Washington, D.C., twelve regional banks, and about 5,700 commercial banks are members of the system.

Government National Mortgage Association (GNMA or Ginnie Mae): Securities guaranteed by GNMA and issued by mortgage bankers, commercial banks, savings and loan associations, and other institutions. The security holder is protected by the full faith

and credit of the U.S. Government. Ginnie Mae securities are backed by FHA, VA, or FHMH mortgages. The term pass-through is often used to describe Ginnie Mae.

Liquidity: A liquid asset is one that can be converted easily and rapidly into cash without a substantial loss of value. In the money market, a security is said to be liquid if the spread between bid and asked prices is narrow and reasonable quantities can be purchased at those quotes.

Local Government Investment Pool (LGIP): The aggregate of all funds from political subdivisions that are placed in the custody of the State Treasurer for investment and reinvestment.

Market Value: The price at which a security is trading and could presumably be purchased or sold.

Master Repurchase Agreement: To protect investors, many public investors will request that repurchase agreements be preceded by a master repurchase agreement between the investor and the financial institution or dealer. The master agreement should define the nature of the transaction, identify the relationship between the parties, establish normal practices regarding ownership and custody of the collateral securities during the term of the investment, provide remedies in the case of default by either party, and clarify issues of ownership. The master repurchase agreement protects the investor by eliminating the uncertainty of ownership and hence, allows investors to liquidate collateral if a bank or dealer defaults during the term of the agreement.

Maturity: The date on which the principal or stated value of an investment becomes due and payable.

Money Market: The market on which the principal or stated value of an investment becomes due and payable.

Open Market Operations: Purchases and sales of government and certain other securities in the open market by the New York Federal Reserve Bank as directed by the FOMC in order to influence the volume of money and credit in the economy. Purchases inject reserves into the bank system and stimulate growth of money and credit; sales have the opposite effect. Open market operations are the Federal Reserve's most important and most flexible monetary policy pool.

Portfolio: Collection of securities held by the investor.

Primary Dealer: A primary dealer is made up of a group of government securities dealers that submits daily reports of market activity and positions and monthly financial statements to the Federal Reserve Bank of New York and is subject to its informal oversight. Primary dealers include Securities and Exchange Commission (SEC) registered securities broker-dealers, banks and a few unregulated firms.

Prudent Person Rule: An investment standard. Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probably income to be derived.

Qualified Public Depositories: A financial institution that does not claim exemption from the payment of any sales or compensating use or ad valorem taxes under the laws of this state, and that has segregated for the benefit of the Public Deposit Protection Commission eligible collateral having a value of not less than its maximum liability and which has been approved by the commission to hold public deposits.

Rate of Return: The yield obtainable on a security based on its purchase price or its current market price. This may be the amortized yield to maturity on a bond or the current income return.

Repurchase Agreement (RP or REPO): A holder of securities sells these securities to an investor with an agreement to repurchase them at a fixed price on a fixed date. The security “buyer” in effect lends the “seller” money for the period of the agreement, and the terms of the agreement are structured to compensate him for this. Dealers use RP extensively to finance their positions. Exception: When the Fed is said to be doing RP, it is lending money that is, increasing bank reserves.

Safekeeping: A service to customers rendered by banks for a fee whereby securities and valuables of all types and descriptions are held in the bank’s vaults for protection.

SEC Rule 15C3-1: See uniform net capital rule.

Secondary Market: A market made for the purchase and sale of outstanding issues following the initial distribution.

Securities and Exchange Commission (SEC): Agency created by Congress to protect investors in securities transactions by administering securities legislation.

Treasury Bills (SEC): A non-interest bearing discount security issued by the U.S. Treasury to finance the national debt. Most bills are issued to mature in three months, six months or one year.

Treasury Bond: Long-term U.S. Treasury securities having initial maturities of more than ten (10) years.

Treasury Notes: Intermediate-term, coupon bearing U.S. Treasury securities having initial maturities from one (1) to ten (10) years.

Uniform Net Capital Rule: Securities and Exchange Commission requirement that member firms as well as non-member broker-dealers in securities maintain a maximum

ratio of indebtedness to liquid capital of 15 to 1; also called *net capital rule* and *net capital ratio*. Indebtedness covers all money owed to a firm, including margin loans and commitments to purchase securities, one reason new public issues are spread among members of underwriting syndicates. Liquid capital includes cash and assets easily converted into cash.

Yield: The rate of annual income return on an investment, expressed as a percentage. (A) **Income Yield** is obtained by dividing the current dollar income by the current market price of the security. (B) **Net Yield** or **Yield to Maturity** is the current yield minus any premium above par.

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 10/10/17 06:00 PM
Department: City Secretary
Category: Agreement
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:
DOC ID: 2353 A

SCHEDULED

ACTION ITEM (ID # 2353)

Approval or rejection to approve the 4th amendment to the University of Texas Health Science Center at San Antonio.

This is an amendment to the Community Health Program for funding through December 31, 2017. They will provide an update in a month or so for funding for 2018. This is a tremendously successful program.

I recommend approval.

FOURTH AMENDMENT TO DELIVERY SYSTEM REFORM INCENTIVE PAYMENT SERVICES AGREEMENT

This Fourth Amendment to Delivery Systems Reform Incentive Payment Services Agreement (the "Amendment") is made and shall be effective as of the 1st day of October 2017 (the "Effective Date") by and between **the City of Los Fresnos**, ("Subcontractor"), and the **University of Texas Health Science Center at San Antonio** ("UTHSCSA").

WITNESSETH:

WHEREAS, Subcontractor and UTHSCSA entered into a Delivery System Reform Incentive Payment Services Agreement effective October 1, 2013, as amended (the "Agreement"), under which Subcontractor agreed to implement the DSRIP project entitled "Implement Evidence-based Health Promotion Programs through a community wide campaign to promote healthy lifestyles"; and

WHEREAS, UTHSCSA and Subcontractor desire to amend the Delivery System Reform Incentive Payment Service Agreement as follows:

1. Extend term of Agreement through December 31, 2017.
2. Services to be provided by the Subcontractor between October 1, 2017 and December 31, 2017 are defined by Attachment 1.4, Statement of Work.
3. UTHSCSA will reimburse Subcontractor for services identified in Attachment 1.4, Statement of Work, and not to exceed \$18,250
4. Subcontractor will provide a new budget for services provided between October 1, 2017 and December 31, 2017.

IN WITNESS WHEREOF, the parties hereto have executed this Fourth Amendment to be effective as of the Effective Date.

UTHSCSA:

Signature

Andrea M. Marks, Vice President and CFO

Date

Subcontractor:

Signature

Title

Date

Attachment: amendment 4 to UTHSC-SA (2353 : Agreement with UTHSCSA)

ATTACHMENT 1.4

Statement of Work - Services

City of Los Fresnos will work to implement the DSRIP project entitled “Implement Evidence-based Health Promotion Programs through a community wide campaign to promote healthy lifestyles” (2.6.1)

Staff, Equipment, and Training:

- Subcontractor representatives will continue to employ a community health worker to carry out the CWC activities in their municipality. Subcontractor representatives will oversee the CHW duties. If the CHW is replaced, subcontractor representatives will ensure that the new community health worker, if not already a certified community health worker by the Texas Department of State Health Services, receives the 160-hour course and becomes certified. This should be completed within 4 months of being hired. Subcontractor representatives will ensure that the community health worker has space and equipment to implement CWC services. The working and well maintained equipment required by the program include: sphygmomanometer with multiple blood pressure cuffs, a laptop computer, projector, a scale, and a stadiometer. Specifications for the scale and stadiometer required by the contract will be provided by the program.

Payment for fulfilling all requirement listed in ‘Staff, Equipment, and Training’ is valued at \$2,000.00. Subcontract representatives must demonstrate fulfillment of these services to receive payment.

Participation in Program Meetings:

- Subcontractor municipal leadership representatives will participate in semiannual face-to face meetings or seminars organized by the program. Subcontractor’s community health worker will participate in bi-weekly face-to face meetings and seminars organized by the program specifically for the CHWs.
- Subcontractor will ensure that representatives will participate in all planning meetings for the CWC program with UTHSCSA representatives to modify the CWC implementation plan for their municipality. Subcontractor will assist in producing a plan that will include current capacity, needed resources, timelines and plans for implementation. The need for meetings about implementation activities and modification to said activities to ensure successful obtainment of all metrics is anticipated to continue past DY 7.

Payment for fulfilling all requirements listed in ‘Participation in Program Meeting’ is valued at \$2,000.00. Subcontract representatives must demonstrate fulfillment of these services to receive payment.

Program Implementation:

- Subcontractor representatives will ensure that the community health worker is implementing program strategies according to CWC implementation plan monthly during contract period.
- Subcontractor representatives will implement all CWC components which include: media, social support, risk factor screening, education about nutrition and physical activity, and policy change.
 - Subcontractor representatives will ensure that at least 60 newly enrolled participants received at least 2 components of the CWC which may include: media, social support, risk factor screening, and education about nutrition and physical activity, and policy change by December 31, 2017. It is highly encouraged that door-to-door strategies be used to recruit new participants. All services provided must be documented in tracking software identified by UTHSCSA representatives.
- Subcontractor representatives will work with UTHSCSA representatives to improve the percentage of participants that receive a BMI assessment and follow up (per HHSC specifications) as part of the CWC. Subcontractor representatives must provide follow up to at least 50% of individuals who are found to have a high BMI. Follow up must be conducted by December 31, 2017.
- Subcontractor representatives will work with UTHSCSA representatives to improve the percentage of participants who receive a Blood Pressure Screening and Follow-Up (per HHSC specifications) as part of the CWC. Subcontractor representatives must provide follow up to at least 50% of individuals who are found to have an abnormal blood pressure screening. Follow up must be conducted by December 31, 2017.
- Subcontractor representatives will work with UTHSCSA representatives to recruit individuals to receive influenza vaccination by a trained healthcare professional.
- Subcontractor representatives will participate in UTHSCSA's evaluation of municipal activities related to the CWC.
- Subcontractor representatives will participate in planning for region wide options for implementation of Diabetes Prevention Classes using the Group Life Style Balance (GLB) curriculum. Subcontractor should be prepared to initiate GLB class offerings with a certified GLB coach by January 2018.
- Subcontractor representatives will participate in an established local community coalition; if one does not exist the site will create a local community coalition. At least one meeting should be conducted by December 31, 2017. Evidence of these efforts should be documented through the meeting agenda and sign in sheet. The site supervisor or CHW will be expected to participate in the committee.

Payment for fulfilling all requirement listed in 'Program Implementation' is valued at \$12,250.00. Subcontract representatives must demonstrate fulfillment of these services to receive payment.

Tracking Participant Data and Program Information:

- Subcontractor representatives will ensure the data system containing their municipality's participant data is accurate and completed in a timely manner. Any information that is found to be inaccurate will not count toward the aforementioned goal of reaching 60 participants.
- Subcontractor representatives will ensure that the CHW enters all required data into the data system, including:
 - Information about participants enrolled in the CWC.
 - Information about participant's insurance status and financial income
 - Information about the components of the CWC that are provided to each CWC participant.
 - Information on the participants that received high blood pressure screening and follow-up.
 - Information on the participants who received BMI assessment and follow up.
 - Information on the participants who received an influenza immunization.

Other information may be required in order to track implementation and improvement of the project. The subcontractor will receive written notice of any new and additional information required for data entry.

- Subcontractor representatives will document program activities and provide this documentation in a timely, organized format to be used by the program for reporting to HHSC by December 31, 2017.

Payment for fulfilling all requirement listed in 'Tracking Participant Data and Program Information' is valued at \$2,000.00. Subcontract representatives must demonstrate fulfillment of these services to receive payment.

Compensation for Services hereunder shall not exceed \$18,250.00.

When invoices are submitted by the subcontractor, the activities listed in Attachment 1.4 above must be listed and progress documented, including staff assigned to the project and related hours worked as the case may be, to ensure the project is progressing on schedule.

ATTACHMENT 3.4
Budget for Services

DRAFT

Attachment: amendment 4 to UTHSC-SA (2353 : Agreement with UTHSCSA)

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 10/10/17 06:00 PM
Department: City Secretary
Category: Ordinances
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 2341)

DOC ID: 2341 A

Consideration and ACTION to approve the first reading of Ordinance 488 adopting unanimous settlement agreement, setting rates and establishing tariffs for the provision of natural gas service by Texas Gas Service Company, a division of One Gar, Inc., within the City of Los Fresnos; declaring this ordinance to be a final determination of rates; requiring acceptance by Texas Gas Service Company of the rates prescribed herein; and establishing an effective date.

The attached document explains the settlement and what was accomplished and saved by the questioning of the initial propose rate increase. They were able to significantly reduce the amount thus saving our residents money.

I recommend approval.



816 Congress Avenue, Suite 1900
Austin, Texas 78701
512.322.5800 p
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lglawfirm.com

MEMORANDUM

TO: Rio Grande Valley Municipalities
FROM: Thomas L. Brocato
Jamie L. Mauldin
DATE: September 29, 2017
RE: Texas Gas Service Company Rate Case

CONFIDENTIAL/ATTORNEY-CLIENT COMMUNICATION

The purpose of this memorandum is to provide you with a summary of the settlement agreement reached with Texas Gas Service Company ("TGS" and/or "Company") in the TGS rate case and to provide you with documents that your city may use to adopt the settlement.

Background

On June 15, 2017, Texas Gas Service, a Division of ONE Gas, Inc. ("TGS" or "Company"), filed a Statement of Intent seeking to increase gas utility rates within the incorporated areas of the Rio Grande Valley Service Area ("RGVSA"). In the filing, the Company asserts it is entitled to a \$5.17 million increase in its annual base rate revenues on a total system basis. The proposed increase is \$4.54 million revenue increase for the cities in the RGVSA. This request corresponds to a 15.26% increase in total revenues including gas costs or a 19.36% increase excluding gas costs.

The Cities of Alamo, Alton, Brownsville, Edcouch, Edinburg, Elsa, Harlingen, Hidalgo, La Feria, Laguna Vista, Los Fresnos, Lyford, McAllen, Mercedes, Mission, Palm Valley, Palmhurst, Pharr, Port Isabel, Rancho Viejo, San Benito, and Weslaco, Texas ("Rio Grande Valley Municipalities" or "Cities") each suspended the Company's implementation of its rate request from July 20, 2017 until October 18, 2017.

The Cities hired a consultant, Mr. Karl Nalepa, to review the Company's filing. The consultant reviewed the filing, and identified several adjustments to be made to TGS's requested increase. The Cities engaged in significant discovery regarding the issues in this dispute and prepared a report supporting their recommended adjustments. The parties engaged in settlement negotiations and reached this settled outcome.

Settlement Agreement

After numerous settlement discussions, the parties were able to negotiate a full settlement of the docket that reduced the Company's request from \$5.17 million to \$4.1 million. We believe this agreement is a fair and reasonable resolution of the docket and is a more favorable outcome than Cities would have received if the matter had been filed at the Railroad Commission and gone to hearing. In addition, the parties agreed that resolution of this filing by settlement agreement would significantly reduce the amount of reimbursable rate case expenses associated with this matter, avoid future litigation expenses, and provide certainty regarding system-wide rates.

Page 2
September 29, 2017

The parties agree that the \$4.1 million revenue increase is a “black box” figure and is not tied to any specific expense in TGS’s underlying cost of service. The tariffs agreed to as part of the settlement replace and supersede those tariffs currently in effect in the RGVSA and are to be collected on a system-wide basis.

\$4.1 million revenue increase represents a 15.9% increase over test year base rate revenue, down from the Company’s requested 19.36% increase. The agreed-to increase also reflects a residential customer charge of \$15.52, down from the Company’s requested \$20.00. The \$15.52 is an increase from the \$11.25 current charge. The parties also agreed to an increase for the public authority customer charge. The current charge is \$35.71 and will increase to \$45. Other bill impacts are reflected in the attached spreadsheet. Parties also agree to implement the Pipeline Integrity Testing Rider, which include provisions requiring TGS to file its annual reconciliation report on or before February 1 and allows for a 60-day review period.

Further City Action Required

Under the law, cities with original jurisdiction over gas utility rates have until October 18 to take final action on the settlement. However, under the settlement agreement, the Company has extended the effective date until October 27. Therefore, RGV Cities should make every effort to present their cities with this Settlement Agreement at city council meetings during September and October 2017 to allow for implementation of final, new rates for meters read on or after October 27, 2017.

In order to assist you, we are providing you with a copy of the Unanimous Settlement Agreement, an Ordinance Setting Rates and Establishing Tariffs for the Provision of Natural Gas Service by TGS, bill impacts, and a staff report. We are also available during your council meetings to answer any questions that may arise. In the meantime, please feel free to contact us if you have questions or concerns.

749/12/7192093

Attachment: TSG ordinance (2341 : Texas Gas Service)

ORDINANCE NO. 488

AN ORDINANCE ADOPTING UNANIMOUS SETTLEMENT AGREEMENT, SETTING RATES AND ESTABLISHING TARIFFS FOR THE PROVISION OF NATURAL GAS SERVICE BY TEXAS GAS SERVICE COMPANY, A DIVISION OF ONE GAS, INC., WITHIN THE CITY OF LOS FRESNOS; DECLARING THIS ORDINANCE TO BE A FINAL DETERMINATION OF RATES; REQUIRING ACCEPTANCE BY TEXAS GAS SERVICE COMPANY OF THE RATES PRESCRIBED HEREIN; AND ESTABLISHING AN EFFECTIVE DATE.

This ordinance was introduced and submitted to the City Council for passage and adoption after the second reading of the Ordinance. After presentation and discussion of the Ordinance, a motion was made by _____ that the Ordinance be finally passed and adopted in accordance with the City's Home Rule Charter. The motion was seconded by _____ and carried by the following voted:

Mayor Polo Narvaez	___ For	___ Against	___ Abstained
Councilmember Yolanda H. Cruz	___ For	___ Against	___ Abstained
Councilmember Swain Real	___ For	___ Against	___ Abstained
Mayor Pro-tem Javier Mendez	___ For	___ Against	___ Abstained
Councilmember Bibi Garza	___ For	___ Against	___ Abstained
Councilmember Juan Munoz	___ For	___ Against	___ Abstained

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LOS FRESNOS:

PART 1. The Council finds:

- (A) On June 15, 2017, Texas Gas Service Company ("TGS" or "Company") filed with the City of Los Fresnos ("City") and the other affected Rio Grande Valley Service Area municipalities its Statement of Intent to increase its annual revenue by \$5.17 million within its Rio Grande Valley Service Area ("RGVSA").
- (B) In accordance with the Gas Utility Regulatory Act, Utilities Code, §104.107, the City suspended the TGS' proposed effective date of July 20, 2017, for a period not to exceed 90 days from TGS' proposed effective date, to October 18, 2017.
- (C) TGS provided public notice of its proposed increase in rates in accordance with the Gas Utility Regulatory Act.
- (D) A base rate revenue increase in the amount of \$4.1 million per annum is reasonable and consistent with the requirements of the Gas Utility Regulatory Act, will permit TGS a reasonable opportunity to earn a reasonable return on its invested capital, and will yield a fair return upon

the adjusted value of TGS' property used and useful in rendering service to the public.

- (E) TGS and the City agree to implement the Company's Pipeline Integrity Testing Rider, including provisions that require TGS to file its annual reconciliation report on or before February 1 and allows for a 60-day review period.
- (F) TGS and the City agree to continue the Energy Efficiency Program reflected in Rate Schedule EEP and Rate Schedule IEE within the City.
- (G) The tariffs and specific rates and charges, and customer service rules appended to this ordinance are reasonable and in the public interest.
- (H) The costs of the City's rate consultants, attorneys, and technical staff to conduct investigations, present evidence, advise and represent the City in these rate-making proceedings as set out in the settlement agreement are reasonable and necessary expenses, as are the rate case expenses incurred by TGS in this proceeding.

PART 2. The City is the regulatory body with exclusive original jurisdiction over the rates, operations, and services of Texas Gas Service Company, a division of ONE Gas, Inc., within the municipality.

PART 3. The Unanimous Settlement Agreement ("Settlement Agreement") entered into between TGS and the City and appended to this ordinance as "Attachment 1" is in the public interest and is adopted by this ordinance.

PART 4. An increase in the amount of \$4.1 million in TGS' annual base-rate revenue, as determined on a systemwide basis for the RGVSA, is approved within the City.

PART 5. Except to the extent approved in this ordinance and the settlement agreement appended to this ordinance as "Attachment 1", the City denies TGS' request for rates, tariffs, and charges as proposed in TGS' Statement of Intent and rate increase request filed with the City on or about June 15, 2017.

PART 6. The rates, tariffs, charges, schedules, and service rules appended to this ordinance as "Attachment 2" for natural gas service provided by TGS within the City, are reasonable and are hereby approved.

PART 7. The proposed depreciation and amortization rates set forth on the Depreciation and Amortization Expense summary appended to this ordinance as "Attachment 2" are reasonable and hereby approved by this ordinance.

PART 8. The costs of rate consultants, attorneys, and technical staff to conduct investigations, present evidence, advise, and represent the City in these rate-making proceedings

shall be reimbursed to the City by TGS no later than 30 days after the effective date of this ordinance.

PART 9. Nothing in this ordinance shall be construed as limiting or modifying in any manner the right and power of the City under the law to regulate the rates and charges of TGS Company.

PART 10. This ordinance takes effect on October 18, 2017. Should the City not approve this Ordinance in time for TGS to implement rates for meters read on or after October 18, 2017, TGS's rates as agreed herein, will be established as temporary rates for service on and after that date until such time as the City takes final action to approve this Ordinance no later than October 27, 2017.

INTRODUCED AND APPROVED on the first reading this _____ day of _____ 2017.

APPROVED AND PASSED on the second reading this _____ day of _____, 2017.

Polo Narvaez, Mayor

ATTEST:

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 10/10/17 06:00 PM
Department: City Secretary
Category: Ordinances
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 2355)

DOC ID: 2355 A

Consideration and ACTION to approve the first reading of Ordinance 489 authorizing and allowing under the Act governing the Texas Municipal Retirement System, "Updated Service Credits" in said system on an annual basis for service performed by qualifying members of such system who at the effective date of the allowance are members of the City of Los Fresnos; providing for increased municipal contributions to the current service annuity reserve at retirement; and establishing an effective date for the ordinance.

During budget discussions the Council directed that the City move from a city match of 1.5 to 1 ratio for retirement to a city match of 2 to 1 ratio for retirement. This amount was included into the budget. This document is required for it to be official.

I recommend approval.



TMRS-Match USC R

**TEXAS MUNICIPAL RETIREMENT SYSTEM
CITY ORDINANCE NO. 489**

AN ORDINANCE AUTHORIZING AND ALLOWING, UNDER THE ACT GOVERNING THE TEXAS MUNICIPAL RETIREMENT SYSTEM, "UPDATED SERVICE CREDITS" IN SAID SYSTEM ON AN ANNUAL BASIS FOR SERVICE PERFORMED BY QUALIFYING MEMBERS OF SUCH SYSTEM WHO AT THE EFFECTIVE DATE OF THE ALLOWANCE ARE MEMBERS OF THE CITY OF LOS FRESNOS; PROVIDING FOR INCREASED MUNICIPAL CONTRIBUTIONS TO THE CURRENT SERVICE ANNUITY RESERVE AT RETIREMENT;; AND ESTABLISHING AN EFFECTIVE DATE FOR THE ORDINANCE.

This ordinance was introduced and submitted to the City Council for passage and adoption after the second reading of the Ordinance. After presentation and discussion of the Ordinance, a motion was made by _____ that the Ordinance be finally passed and adopted in accordance with the City's Home Rule Charter. The motion was seconded by _____ and carried by the following voted:

Mayor Polo Narvaez
Councilmember Yolanda H. Cruz
Councilmember Swain Real
Mayor Pro-tem Javier Mendez
Councilmember Bibi Garza
Councilmember Juan Munoz

___	For	___	Against	___	Abstained
___	For	___	Against	___	Abstained
___	For	___	Against	___	Abstained
___	For	___	Against	___	Abstained
___	For	___	Against	___	Abstained
___	For	___	Against	___	Abstained

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LOS FRESNOS, TEXAS:

Authorization of Updated Service Credits.

(a) On the terms and conditions set out in Sections 853.401 through 853.404 of Subtitle G of Title 8, V.T.C.A., Government Code, as amended, (hereinafter referred to as the "TMRS Act"), each member of the Texas Municipal Retirement System (hereinafter referred to as the "System") who has current service credit or prior service credit in the System in force and effect on the 1st day of January of the calendar year preceding such allowance, by reason of service in the employment of the City (hereinafter called the "City"), and on such date had at least 36 months of credited service with the System, shall be and is hereby allowed "Updated Service Credit" (as that term is defined in subsection (d) of Section 853.402 of the TMRS Act).

(b) The Updated Service Credit hereby allowed and provided for shall be **10%** of the "base Updated Service Credit" of the member (calculated as provided in subsection (c) of Section 853.402 of the TMRS Act). If the City has previously adopted, or if it hereafter adopts an ordinance authorizing Updated Service Credit for unforfeited credit for prior service or current service with any other participating municipality, the calculations and adjustments set forth in Section 853.601 of the TMRS Act shall apply to any such transferred service.

Attachment: TMRS ordinance (2355 : TMRS Ordinance)

(c) Each Updated Service Credit allowed hereunder shall replace any Updated Service Credit, prior service credit, special prior service credit, or antecedent service credit previously authorized for part of the same service.

(d) The initial allowance of Updated Service Credit hereunder shall be effective on **January 1, 2018**, subject to approval by the Board of Trustees of the System. An allowance shall be made hereunder on January 1 of each subsequent year until this ordinance ceases to be in effect under subsection (e) of Section 853.404 of the TMRS Act, provided that, as to such subsequent year, the actuary for the System has made the determination set forth in subsection (d) of Section 853.404 of the TMRS Act.

(e) In accordance with the provisions of subsection (d) of Section 853.401 of the TMRS Act, the deposits required to be made to the System by employees of the several participating departments on account of current service shall be calculated from and after the effective date of this ordinance on the full amount of such person's compensation as an employee of the City.

BE IT FURTHER ORDAINED:

Increased Municipal Contributions

That effective **January 1, 2018** for each month of current service thereafter rendered by each of its employees who are members of the Texas Municipal Retirement System, the City will contribute to the current service annuity reserve of each such member at the time of his or her retirement, a sum that is **200%** of such member's accumulated deposits for such month of employment; and said sum shall be contributed from the City's account in the municipality accumulation fund.

Effective Date. Subject to approval by the Board of Trustees of the System, this ordinance shall be and become effective on the **1st day of January, 2018**.

Passed and approved on first reading this the _____ day of _____, 2017.

Passed and adopted on the second and final reading this ____ day of _____, 2017

ATTEST:

APPROVED:

Pam Denny, City Secretary

Polo Narvaez, Mayor

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 10/10/17 06:00 PM
Department: City Secretary
Category: Agreement
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 2354)

DOC ID: 2354 A

Consideration and ACTION to approve or reject any or all proposals received for group health insurance, group life insurance and supplemental insurance.

We will discuss this item in detail. To keep the same coverage of insurance for employees there is a 36% increase which equates to a \$112,729 increase in premiums. This is with a \$250 deductible and \$1,250 total out of pocket. It is number 1 and number 2 on the attached information. We can decide for the City to pay all of the increase or require employees to share in the cost. We can decide on a policy that covers less like number 3 on the attached information. It would be the same rate as it is now but would change the deductible to \$2,275 and the total out of pocket to \$6,900. Another option (number 4) would only increase the premium by \$55,561 and would have a deductible of \$1,000 and a total out of pocket of \$3,900. These options keep the insurance with Blue Cross Blue Shield and Greer and Associates as our Health Insurance Agent which the City and employees are happy with. Another option is to move to a TML policy. This would be number 10 on the attached information. The deductible would be \$500 with a total out of pocket of \$1,000. This premium would increase by \$54,565. The employees and city would then deal directly with TML instead of the way it is now with Greer & Associates serving as a go between with the insurance company on the employee's behalf and the city's behalf. We are checking with other cities that have TML coverage to see how it is dealing with them and if they get the coverage expected. In the past we have heard sometimes it is not good.

Lastly we could have a basic plan for all employees like number 3 and if the employee wishes to have better coverage they could pay the difference.

CITY OF LOS FRESNOS
GROUP HEALTH INSURANCE COMPARISONS
EFFECTIVE DATE: DECEMBER 1, 2017

BENEFITS	1 BLUE CROSS BLUE SHIELD Current	2 BLUE CROSS BLUE SHIELD Proposed	3 BLUE CROSS BLUE SHIELD	4 BLUE CROSS BLUE SHIELD	5 BLUE CROSS BLUE SHIELD	6 UNITED HEALTHCARE	7 UNITED HEALTHCARE 1	8 UNITED HEALTHCARE	9 TML Load: Max
IN-NETWORK BENEFITS									
Deductible - Calendar Year	250 / 750	250 / 750	2275/ 6825	1000/ 3000	1250/ 3750	0	1000/ 3000	500/ 1500	250 / 500
Coinsurance	80%	80%	70%	80%	80%	80%	100%	80%	80% / 20%
Annual Coinsurance Limit	1250 / 3750	1250/ 3750	6900/ 13800	3900/ 11700	3500/ 10500	6350/ 12700	6350/ 12700	4500/ 13500	1000 / 2000
Annual Out-of-Pocket Maximum	1250 / 3750	1250 / 3750	6900/ 13800	3900/ 11700	3500/ 10500	6350/ 12700	6350/ 12700	4500/ 13500	1000 / 2000
Office Visit Copay	25 / 45	25 / 45	40/ 70	20/ 40	30/ 50	35/ 70	40/ 80	25/ 50	25
Professional Services: In-Patient	80% after Ded.	80% after Ded.	250 per admid plus 70% after ded.	80% after ded.	80% after ded.	80% after ded. plus \$250 copay	100 % after ded. plus \$250 copay	80% after ded.	lab & x-ray not included 80%/20% subj. to ded.
Preventive Care	100%; no copay	100%; no copay	100%	100%	100%	100%	100%	100%	100% (1 visit)
Home Health Care Services	80% after Ded	80% after Ded.	70% after ded.	80% after ded. 60 visits	80% after ded. 60 visits	100% after ded. 60 visits	100% after ded. 60 visits	80% after ded. 60 visits	80%/20% subj. to ded.
Spinal Manipulation Therapy	80% after Ded	80% after Ded	70% after ded	80% after ded. 35 visits	80% after ded. 35 visits	\$35 copay 35 visits	\$40 copay 35 visits	\$25 copay 35 visits	80%/20% subj. to ded.
Emergency Room Care	80% after \$300 Copay	80% after \$300 Copay	70% after \$500 copay after ded.	80% after \$400 copay after ded.	80% after \$400 copay after ded.	80% after \$400 copay	\$400 copay	80% after \$250 copay	80%/20% subj. to ded. 80%/20% physician
Prescription Drug Benefit	0/10/35/75/150	0/10/35/75/150	0/10/50/100/150 5/15/60/110/150	15/40/55/55 20/50/65/65	15/30/45/45 20/40/55/55	15/40/70 15/100/300	10/35/60 10/100/300	20/45/80 20/100/300	5/14/43/65/120
Serious Mental Illness Required for Public Entities	Included	Included	Included	Included	Included	Included	Included	Included	80% after Ded
OUT OF NETWORK BENEFITS:									
Deductible -calendar year	500 / 1500	500 / 1500	4550/ 13650	2000/ 6000	2500/ 7500	5000/ 15000	5000/ 15000	5000/ 15000	500/ 1000
Coinsurance	60%	60%	50%	60%	60%	50%	70%	50%	50%/50%
Annual Coinsurance Limit	2500 / 7500	2500 / 7500	13800/ 27600	7800/ 23400	7000/ 21000	10000/ 30000	10000/ 30000	10000/ 30000	50%/50%
Professional Services In-Patient	60% after Ded	60% after Ded.	50% after ded.	60% after ded.	60% after ded.	50% after ded.	70% after ded.	50% after ded.	50%/50% subj. to ded.
Administration Fee									5% Admn. Fee
COST OF INSURANCE									
Employee Only	\$545.88	\$741.59	\$547.28	\$642.34	\$637.86	\$648.97	\$659.95	\$664.72	\$640.52
Employee & Children	\$1,091.76	\$1,483.17	\$1,094.57	\$1,284.67	\$1,275.71	\$1,297.94	\$1,319.90	\$1,329.44	\$1,300.26
Employee & Spouse	\$1,091.76	\$1,483.17	\$1,094.57	\$1,284.67	\$1,275.71	\$1,297.94	\$1,319.90	\$1,392.44	\$1,138.48
Employee & Family	\$1,637.64	\$2,224.76	\$1,641.85	\$1,927.01	\$1,913.57	\$1,946.91	\$1,979.85	\$1,994.16	\$2,113.72
	26,409.04	35,803.10	\$26,476.26	\$31,039.10	\$30,823.66	\$31,458.70	\$31,985.74	\$32,214.70	\$31,100.36
BLUE CROSS BLUE SHIELD IS THE ONLY INSURANCE COMPANY THAT HAS GIVEN FIXED RATES. ONCE APPLICATIONS HAVE BEEN SENT INTO									
THE UNDERWRITERS THE RATES COULD COME IN HIGHER THAN SUBMITTED RATES.									

PAGE 2

BENEFITS	1	2	10 TML	11 HUMANA	12 HUMANA	13	14	15
	BLUE CROSS BLUE SHIELD Current	BLUE CROSS BLUE SHIELD Proposed						
IN-NETWORK BENEFITS								
Deductible - Calendar Year	250 / 750	250 / 750	500 / 1000	0	0			
Coinurance	80%	80%	80% / 20%	0%	0%			
Annual Coinsurance Limit	1250 / 3750	1250/ 3750	1000 / 2000	6000/ 12000%	6000/ 12000			
Annual Out-of-Pocket Maximum	1250 /3750	1250 / 3750	1000 / 2000					
Office Visit Copay	25 / 45	25 / 45	\$25	40/ 80	45/ 90			
Professional Services: In-Patient	80% after Ded.	80% after Ded.	lab & x-ray not inc. 80%/20% after Ded.	1250 copay/day	\$1750 copay/day			
Preventive Care	100%; no copay	100%; no copay	100% (1 visit)	\$400 copay-imaging 100%	\$425 copay-imaging 100%			
Home Health Care Services	80% after Ded	80% after Ded.	80%/20% after Ded.	\$80 copay 100 visits	\$90 copay 100 visits			
Spinal Manipulation Therapy	80% after Ded	80% after Ded	80%/20% after Ded.	\$80 copay 40 visits	\$90 copay 40 visits			
Emergency Room Care	80% after \$300	80% after \$300	80%/20% subj. Ded	\$400 copay	\$425 copay			
	Copay	Copay	80%/20% for Dr.					
Prescription Drug Benefit	0/10/35/75/150	0/10/35/75/150	5/14/43/65/120	10/40/70/25%	10/35/65/25%			
Serious Mental Illness Required for Public Entities	Included	Included	80%/20% after Ded.	Included	Included			
OUT OF NETWORK BENEFITS:								
Deductible -calendar year	500 / 1500	500 / 1500	750 / 1500	5000/10000	5000/ 10000			
Coinurance	60%	60%	50% / 50%	50%	50%			
Annual Coinsurance Limit	2500 / 7500	2500 / 7500		18000/36000	18000/ 36000			
Professional Services In-Patient	60% after Ded	60% after Ded.	50%/50% after Ded.	50% after ded.	50% after ded.			
Administration Fee			5% Admn. Fee					
COST OF INSURANCE								
Employee Only	\$545.88	\$741.59	\$613.08	620.08	\$584.51			
Employee & Children	\$1,091.76	\$1,483.17	\$1,089.50	\$1,240.15	\$1,169.02			
Employee & Spouse	\$1,091.76	\$1,483.17	\$1,244.56	\$1,240.15	\$1,169.02			
Employee & Family	\$1,637.64	\$2,224.76	\$2,023.16	\$1,860.23	\$1,753.54			
	26,409.04	35,803.10	\$29,767.60	\$30,106.20	\$28,398.86			
BLUE CROSS BLUE SHIELD IS THE ONLY INSURANCE COMPANY THAT HAS GIVEN FIXED RATES. ONCE APPLICATIONS HAVE BEEN SENT INTO UNDERWRITERS THE RATES COULD COME IN HIGHER THAN SUBMITTED.								
TML WILL NOT INSURANCE ANYONE ON TRICARE OR ELIGIBLE FOR MEDICARE (EMPLOYEE OR DEPENDENTS)								

CITY OF LOS FRESNOS

LIFE INSURANCE

BENEFIT	DEARBORN	DEARBORN	HUMANA	SUN LIFE	UNITED HEALTH	PRINCIPAL
	Current	Proposed			CARE	
\$20,000 Life Insurance						
Life (per \$1,000)	\$0.21	\$0.19	\$0.25	\$0.19	\$0.27	\$0.18
AD&D (per \$1,000)	\$0.03	\$0.03	\$0.03	\$0.02	\$0.02	\$0.03
				Proposal is for		
				\$10,000		

DENTAL INSURANCE

BENEFIT	GUARDIAN	GUARDIAN	PRINCIPAL	Sun Life	
	Current	Proposed			
Deductible	\$50.00	\$50.00	\$50.00	\$50.00	
Preventive Care	100%	100%	100%	100%	
Basic	80%	80%	80%	80%	
Major	50%	50%	50%	50%	
Annual Maximum	\$1,000	\$1,000	\$1,000	\$1,000	
Cost:					
Employee	\$23.75	\$24.46	\$20.85	\$21.03	
Employee & Children	\$59.39	\$61.17	\$49.56	\$77.48	
Employee & Spouse	\$48.21	\$49.66	\$43.09	\$41.94	
Employee & Family	\$89.33	\$92.01	\$75.23	\$98.39	

VISION INSURANCE

BENEFIT	EYE MED		GUARDIAN	PRINCIPAL	SUN LIFE	DEARBORN
	Current					
Eye Exam (copay)	\$10/ \$30		\$10	\$10	\$10 / \$52	\$10/ \$30
Lenses						
Single Vision	\$25/ \$30		\$25	\$25	\$25/ \$55	\$10/ \$25
Bifocal	\$25/ \$50		\$25	\$25	\$25/ \$75	\$10/ \$40
trifocal	\$25/ \$70		\$25	\$25	\$25/ \$95	\$10/ \$55
lenticular	\$25/ \$70		\$25	\$25	\$25/ \$125	\$10/ \$55
Frames	\$130 + 20% off		\$130 + 20% off	\$150 + 20% off	\$130 + 20% off	\$130 + 20% off
	over \$130		off over \$130	over \$150	over \$130 / \$57	over \$130
Contacts	\$130 + 15% off		\$25	\$25	\$130	\$130 + 15% off
	over \$130					over \$130
Cost						
Employee	\$7.08		\$8.51	\$9.65	\$6.80	\$8.42
Employee & Children	\$14.16		\$14.61	\$20.68	\$14.96	\$16.86
Employee & Spouse	\$13.45		\$14.32	\$19.56	\$13.60	\$16.01
Employee & Family	\$20.82		\$23.12	\$32.80	\$21.77	\$24.78

Only Dearborn Life Insurance and Guardian Dental are fixed reates all other companies will give actual cost once applications have been complited.

Current vision plan expires 1-31-2017 and we have not received renewal rates as of this date.

All other vision plans are for 12-1-2017 start date.

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 10/10/17 06:00 PM
Department: City Secretary
Category: Agreement
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:
DOC ID: 2362 A

SCHEDULED

ACTION ITEM (ID # 2362)

Consideration and ACTION to approve an agent for health insurance.

Greer & Associates has been our agent for many years and we would like them to continue as long as we don't choose to go with TML for health insurance. If we choose TML we will not have an agent.

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 10/10/17 06:00 PM
Department: City Secretary
Category: Agreement
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 2340)

DOC ID: 2340 B

Consideration and ACTION to approve or reject additional funding for Los Fresnos Chamber of Commerce and presentation of quarterly report for July through September.

The Chamber Director and Board Members requested to meet with me concerning the funding agreement with them to provides services to the City. For the last 3 years the agreement has been \$24,000. The Chamber would like it increased by \$850 per month or \$10,200 annually for a total amount of \$34,200. The Chamber has been a very active partner and does a lot of things the City is not able to do. They have a great staff and board to assure current businesses are being served properly as well as working to attract new business to the City. They provide a transparent look into their operation both physically and financially. We will be able to save these funds over the course of the year to be able to fund this additional amount.

I recommend approval.



Board of Directors 2017

President – Ray Ortiz
 Vice Pres – David Armendariz
 Secretary – Victor Moreno
 Treasurer – Del Saldaña
 Director – Zebedie Conde
 Director – Ronnie Rodriguez
 Director – Pedro Maldonado
 Director – Melissa Chavira
 Director – Irene Romero

www.losfresnoschamber.com

Executive Director – Val Champion
 Administrative Assistant – Terry Sandate

203 N. Arroyo - Los Fresnos Texas 78566

956 233-4488

office@losfresnoschamber.com

September 5, 2017

Mr. Mark Milum
 City Manager
 City of Los Fresnos
 200 North Brazil Street
 Los Fresnos, Texas 78566

Subject: Los Fresnos Chamber of Commerce
 Consideration for Additional Funding

Dear Mr. Milum:

Ms. Terry Sandate and the undersigned are the Chamber's staff. Ms. Sandate initiated employment in September and the undersigned in August 2014.

For several weeks, the Chamber's Board of Directors has been considering a very well earned and long-awaited pay raise for Ms. Sandate. To this end the undersigned submitted a Memorandum of Record to the Board which was unanimously approved.

Ms. Sandate's annual pay has been \$12,720.00 for the past three years. The Board has approved an annual increase of \$6,147.00 to bring her remuneration to an appropriate level of \$18,867.00.

Although the Chamber's Net Income has increased, occasionally there are some periods of drought which contribute to making day to day endeavors rather challenging.

Accordingly, we now respectfully submit this request for consideration of additional funding of \$850.00 per month.

For your ready reference, enclosed are the Memorandum of Record and a comparison of 2017 vs 2016 Profit and Loss Statements.

Respectfully,

Val Champion
 Executive Director

Enclosures: Memorandum of Record and 2017 vs 2016 Summary and actual P & L Statements.

Attachment: Chamber of Commerce request for funding (2340 : Chamber of Commerce)

THE LOS FRESNOS CHAMBER OF COMMERCE

MEMORANDUM OF RECORD

DATE: August 14, 2017
TO: Chamber Board of Directors
FROM: Val Champion
Chamber Executive Director
SUBJECT: Ms. Terry Sandate
Pay Increase

Ms. Terry Sandate initiated her employment in September 2014.

During the ensuing three years she has delivered excellent diligence, dedication, and attention to detail to all facets of her work.

Chamber Members have indicated that they specially appreciate her prompt, courteous, and friendly manner when answering their questions and solving problems.

Ms. Terry is consistently dependable, thoughtful, and professional; all with good humor.

She goes out of her way to respond to extracurricular Chamber needs such as our Festivals (Halloween, Christmas, and Independence Day), the Christmas and Rodeo Parades, our Board and General Meetings, and Ribbon Cuttings.

Her calm, patient manner makes it a pleasure to work with her.

For these reasons, I am requesting a very well earned and long-awaited pay increase.

Terry's annual pay has been \$12,720.00 for the past three years. I am requesting an increase of \$6,147.00 to increase her annual pay to \$18,867.00.

Your consideration for this request is very much appreciated.

Sincerely,



Val Champion
Executive Director

Los Fresnos Chamber of Commerce

Profit & Loss Statement

2017 vs 2016

January thru August

	2017	2016	\$ Change
Total Income	38468	32509	5959
Total Event Expenses	837	1056	-219
Gross Profit	37631	31453	6118
General Admi Expenses			
Banking	70	118	-48
Advertising	1050	1000	50
Maintenance	868	1488	-621
Postage	24	124	-100
Office Expense	492	244	249
Professional Fees	490	720	-230
Telephone	554	480	74
Insurance	354	497	-143
Payroll Expense	30241	28044	2198
Total Expense	34143	32739	1404
Net Ordinary Income	3489	-1285	4774
Other Income	50	2560	-210
Bad Debt	0	150	-150
Net Other Income	50	110	-60
Net Income	3539	-1175	4714

8/31/2017

Attachment: Chamber of Commerce request for funding (2340 : Chamber of Commerce)

2:19 PM

09/03/17

Accrual Basis

Los Fresnos Chamber of Commerce
Profit & Loss
 January through August 2017

	Jan - Aug 17	Jan - Aug 16	\$ Change
Ordinary Income/Expense			
Income			
4000 - *** REVENUE ***			
4001 - MEMBERSHIP DUES	14,409.67	13,460.00	949.67
4002 - Interest	0.07	0.15	-0.08
4004 - DISASTER RELIEF FUND	163.00	204.00	-41.00
4005 - CORPORATE GRANT	2,500.00	0.00	2,500.00
4006 - CITY CONTRIBUTION	18,000.00	16,000.00	2,000.00
4009 - 4TH OF JULY			
4009.20 - Vendor Income	220.00	120.00	100.00
4009.30 - Donations (4th of July)	2,000.00	2,000.00	0.00
4009.40 - Sponsorship (4th of July)	700.00	0.00	700.00
Total 4009 - 4TH OF JULY	2,920.00	2,120.00	800.00
4012 - RODEO			
4012.10 - Parade Entry Fee	475.00	725.00	-250.00
Total 4012 - RODEO	475.00	725.00	-250.00
Total 4000 - *** REVENUE ***	38,467.74	32,509.15	5,958.59
Total Income	38,467.74	32,509.15	5,958.59
Cost of Goods Sold			
5000 - *** EVENT EXPENSES ***			
5009 - 4th of July Expenses	777.50	1,055.72	-278.22
5000 - *** EVENT EXPENSES *** - Other	59.00	0.00	59.00
Total 5000 - *** EVENT EXPENSES ***	836.50	1,055.72	-219.22
Total COGS	836.50	1,055.72	-219.22
Gross Profit	37,631.24	31,453.43	6,177.81
Expense			
VOID	0.00	0.00	0.00
6000 - *** GENERAL ADMIN EXPENSES ***			
6100 - ** BANKING & CREDIT **			
6102 - Bank Fees and Penalties	70.00	117.81	-47.81
Total 6100 - ** BANKING & CREDIT **	70.00	117.81	-47.81
6200 - ** ADVERTISING **			
6201 - Advertising Expenses	1,050.00	1,000.00	50.00
Total 6200 - ** ADVERTISING **	1,050.00	1,000.00	50.00
6300 - ** MAINTENANCE **			
6301 - Office Equip Maintenance	176.58	49.19	127.39
6305 - Maint Computers and Websites	691.11	1,439.14	-748.03
Total 6300 - ** MAINTENANCE **	867.69	1,488.33	-620.64
6350 - ** POSTAGE & DEL **			
6351 - Postage, Mailing Service	24.00	123.91	-99.91
Total 6350 - ** POSTAGE & DEL **	24.00	123.91	-99.91
6400 - ** OFFICE EXPENSE **			
6401 - General Office Supplies	489.14	175.90	313.24
6402 - Printing and Copying	3.00	0.00	3.00
6404 - Meals & Entertainment	0.00	18.98	-18.98
6406 - Special Projects Lunch	0.00	48.67	-48.67
Total 6400 - ** OFFICE EXPENSE **	492.14	243.55	248.59
6500 - ** PROFESSIONAL FEES **			
6501 - Accounting Fees	200.00	250.00	-50.00
6505 - Contract Labor	290.00	470.00	-180.00
Total 6500 - ** PROFESSIONAL FEES **	490.00	720.00	-230.00
6550 - ** TELEPHONE EXP **			
6551 - Telephone, Land Line	136.14	118.62	17.52
6552 - Internet Provider Exp	417.60	361.37	56.23
Total 6550 - ** TELEPHONE EXP **	553.74	479.99	73.75
6650 - ** INSURANCE **			
6651 - Liability Insurance	353.78	496.60	-142.82
Total 6650 - ** INSURANCE **	353.78	496.60	-142.82
6700 - ** PAYROLL EXPENSE **			
6710 - LABOR EXP			
6711 - Payroll Executive	15,655.36	13,246.50	2,408.86
6713 - Payroll Admin	8,721.09	8,655.00	66.09
Total 6710 - LABOR EXP	24,376.45	21,901.50	2,474.95

Attachment: Chamber of Commerce request for funding (2340 : Chamber of Commerce)

2:19 PM

09/03/17

Accrual Basis

Los Fresnos Chamber of Commerce

Profit & Loss

January through August 2017

	Jan - Aug 17	Jan - Aug 16	\$ Change
6720 · ** PAYROLL BENEFITS **			
6451 · Travel Allowance	4,000.00	4,000.00	0.00
6721 · SS Esp Co Portion	1,514.72	1,736.01	-221.29
6722 · Med Exp Co Portion	350.08	406.06	-55.98
Total 6720 · ** PAYROLL BENEFITS **	5,864.80	6,142.07	-277.27
Total 6700 · ** PAYROLL EXPENSE **	30,241.25	28,043.57	2,197.68
Total 6000 · *** GENERAL ADMIN EXPENSES ***	34,142.60	32,713.76	1,428.84
66900 · Reconciliation Discrepancies	0.00	25.00	-25.00
Total Expense	34,142.60	32,738.76	1,403.84
Net Ordinary Income	3,488.64	-1,285.33	4,773.97
Other Income/Expense			
Other Income			
7000 · *** OTHER INCOME ***			
7002 · Other Income (Explain)	50.00	260.05	-210.05
Total 7000 · *** OTHER INCOME ***	50.00	260.05	-210.05
Total Other Income	50.00	260.05	-210.05
Other Expense			
8000 · *** Bad Debt ***	0.00	150.00	-150.00
Total Other Expense	0.00	150.00	-150.00
Net Other Income	50.00	110.05	-60.05
Net Income	3,538.64	-1,175.28	4,713.92

Attachment: Chamber of Commerce request for funding (2340 : Chamber of Commerce)

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 10/10/17 06:00 PM
Department: City Secretary
Category: Agreement
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 2359)

DOC ID: 2359 A

Consideration and ACTION to approve or reject any or all proposals received for auditing services for fiscal year 2017, 2018 and 2019.

The rating committee of Polo, Yolanda, Celina and me rated the 2 companies that provided audit proposals for the next 3 years. The ratings area attached. We have also provided you with the documents and rating sheets if you want to rate each firm yourself. All 4 individuals rated Carr Riggs and Ingram as the number one firm. This is the company that has combined forces with Long Chilton, which has conducted the City audits for many years.

I recommend approval.

RATING SHEET FOR AUDIT SERVICES

COMPANY NAME	RATING BY POLO NARVAEZ	RATING BY YOLANDA CRUZ	RATING BY CELINA GONZALES	RATING BY MARK MILUM	TOTAL	AVERAGE
Carr Riggs & Ingram	95	98	96	95	384	96
Park Fowler & Co	86	89	88	86	349	87.25

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 10/10/17 06:00 PM
Department: City Secretary
Category: Agreement
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:
DOC ID: 2360 A

SCHEDULED

ACTION ITEM (ID # 2360)

Consideration and ACTION to extend contract for City Attorney with Enrique Juarez. (By Bibi Garza)

Bibi asked that we visit the attorney contract again making it a 5 year agreement instead of a 1 year agreement.

CITY ATTORNEY SERVICES

This agreement is for legal services between the City of Los Fresnos and Enrique C. Juarez, Attorney at Law, effective October 1, 2017 through September 30, 2022.

The scope of services for which fees and rates are requested is divided into three categories: general representation, special projects and litigation. These categories are more fully described for your clarification. The firm will be required to provide a detailed, itemized billing for each category (including general representation), on a monthly basis. Itemized billing is due by the 10th of the month following services rendered.

GENERAL REPRESENTATION: (Hourly Rate of \$ 125.00)

1. Attend City Council meetings at the request of the Mayor or City Manager.
2. Attend Planning & Zoning meetings at the request of the Mayor or City Manager.
3. Attend Community Development Corporation meetings as legal counsel at the request of the Mayor or City Manager.
4. Consultation with Mayor, City Council, City Manager or Department Heads. Department Head must let City Manager know when Attorney is contacted.
5. Preparation and review of Ordinances and Resolutions as required.
6. Preparation and review of Contracts and other documents prior to City Council action.

SPECIAL PROJECTS: (Hourly Rate of \$125.00)

1. Large projects that the Mayor, Council or City Manager have approved with estimated time frame and cost.
2. Research on projects only if approved by the Mayor, Council or City Manager with estimated time frame and cost.

LITIGATION:

Rate to be determined depending on type of litigation.

Meetings with other entities or residents must be pre-approved by the Mayor or City Manager. These need to be first referred to the Mayor or City Manager to be handled. If there is a legal issue the Mayor or City Manager can then refer it to the City Attorney.

CITY OF LOS FRESNOS

ENRIQUE C. JUAREZ

Polo Narvaez, Mayor

Enrique C. Juarez

Date Signed

Date Signed

Attachment: attorney service contract (2360 : legal services)

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 10/10/17 06:00 PM
Department: City Secretary
Category: Agreement
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:
DOC ID: 2361 A

SCHEDULED

ACTION ITEM (ID # 2361)

**Consideration and ACTION to approve or reject any or all
bids received for vehicle maintenance.**

The vehicle maintenance bid was not included last month with others because we did not receive any proposals by the deadline. Since then we have received 2 proposals, one from A & A Auto Repair and the other from Hector's Shop. Hector's Shop is the low proposal.

I recommend approval of Hektor's Shop for vehicle maintenance.

**BID TABULATION ON OIL CHANGE/MAINTENANCE SERVICE BID
2017-2018**

	CURRENT PRICES	A & A	HECTOR'S MUFFLER
1. Passenger Vehicles			
A. Oil Change, Oil Filter Change, Air filter Change, lube visual Inspection on Hose & Belts , Synthetic Oil Change	\$37.00	\$36.00	\$35.00
B. Standard Labor rate per hour for repairs	\$30.00	\$45.00	\$35.00
C. Computer Diagnostic	\$25.00	\$45.00	\$25.00
D. Materials/Parts cost plus _____%	15%	10%	10%

2. SUV/ Trucks			
A. Oil Change, Oil Filter Change, Air filter Change, Lube Visual Inspection on Hose & Belts, Synthetic Oil Change	\$37.00	\$36.00	\$35.00
B. Standard Labor rate per hour for repairs	\$30.00	\$45.00	\$35.00
C. Computer Diagnostic	\$25.00	\$45.00	\$25.00
D. Materials/Parts cost plus _____%	15%	10%	10%

3. Heavy Duty Trucks/Vans			
A. Oil Change, Oil Filter Change, Air filter Change, Lube Visual Inspection on Hose & Belts, Synthetic Oil Change	\$37.00	\$145.00	\$35.00
B. Standard Labor rate per hour for repairs	\$30.00	\$75.00	\$35.00
C. Computer Diagnostic	\$25.00	\$75.00	\$25.00
D. Materials/Parts cost plus _____%	15%	15%	10%

4. Tractors/Backhoe			
A. Oil Change, Oil Filter Change, Air filter Change, Lube Visual Inspection on Hose & Belts, Synthetic Oil Change	\$42.20		To be determined
B. Standard Labor rate per hour for repairs	\$30.00		
C. Materials/Parts cost plus _____%	15%		10%

5. Lawn Mower			
A. Oil Change, Oil Filter Change, Air filter Change, Lube Visual Inspection on Belts, Synthetic Oil Change	\$10.00		\$10.00
B. Standard Labor rate per hour for repairs	\$30.00		\$30.00
C. Materials/Parts cost plus _____%	15%		10%

6. Welding			
A. Standard Labor rate per hour for repairs	\$30.00		\$35.00
B. Materials/Pars Cost plus _____%	15%		10%

Attachment: vehicle maintenance bids (2361 : Vehicle Maintenance)

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 10/10/17 06:00 PM
Department: City Secretary
Category: Agreement
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 2366)

DOC ID: 2366 A

Consideration and ACTION to approve or reject any or all bids received for vehicle maintenance for tire service.

We got bids for tires service. Choco's Tire Shop did not want to bid this year. We have 2 bids. The tire repair and balancing is lowest from Sanchez Tire Shop but the alignment is lower from A&A. Since we don't do alignment often and the price is not much different, I think it is better to have service from one shop. Plus a company will not honor a balancing at one place and alignment at another.

I recommend we contract with Sanchez Tire Shop for flat repair, balancing and alingment.

BID TABULATION ON TIRE SERVICE
2017-2018

SERVICE REQUIRED	CURRENT	A & A	SANCHEZ TIRE SHOP
AMOUNT PER TIRE			
Lawn Mower & Small Vehicle Tire Flat Repair	\$5.00		\$5.00
Car Tire Flat Repair (15 - 18)	\$6.25	\$7.00	\$5.00
Pick Up & Van Tire Flat Repair (15 - 18)	\$7.00	\$7.00	\$5.00
Large Truck Tire Flat Repair (Up to 20)	\$15.00		\$8.00
Front (Small) Tractor Tire Flat Repair (12 - 16)	\$5.00		\$5.00
Rear (Large) Tractor Tire Flat Repair (16 - 24)	\$40.00		\$5.00 to \$20.00

SERVICE REQUIRED	AMOUNT PER TIRE	
Car Tire Balanced & Rotated	\$25.00	\$20.00
Pick Up & Van Tire Balanced & Rotated	\$25.00	\$20.00
Large Truck Tire Balanced & Rotated	\$25.00	\$25.00

SERVICE REQUIRED	AMOUNT PER TIRE	
Car Front End Alignment	\$60.00	2 wheels/ 24.99 4 wheels/ 49.00
Pick Up & Van Front End Alignment	\$60.00	2 wheels/ 24.99 4 wheels/ 49.00
Large Truck Front End Alignment	\$60.00	\$35.00

Does not include camber and caster

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 10/10/17 06:00 PM
Department: City Secretary
Category: Resolutions
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 2363)

DOC ID: 2363 A

Consideration and ACTION to approve a Resolution requesting financial assistance from the Texas Water Development Board, authorizing the filing of an application for assistance; and making certain findings in connection therewith.

This is a resolution for us to start the process to potentially borrow \$1,500,000 for wastewater projects. Guzman & Munoz Engineering has completed the study of our wastewater facilities, including extending service to the west and to the east along Highway 100. I will review the study and then piece out the areas we feel we need to take care of now. These areas are extending wastewater services to the west along Highway 100, FM 1575 and Escalante Road. We are required to do this since we annexed this area. We also identified 3 lift stations that need to be rehabilitated. There are also about 40 manholes that need to be upgraded and rehabilitated along with several sewer lines that we have identified that are the worst that need to be upgraded. The estimate to do this work is \$1,500,000. TWDB says we can qualify for a 1.02% interest loan. The payments will be approximately \$84,000 per year. We can handle that payment with our budget through savings on maintenance and not have to raise sewer rates. Passing this Resolution allows us to start the process. It will still come back to the Council when the financing is set.

I recommend approval.

RESOLUTION NO. 13-2017
CITY OF LOS FRESNOS

A RESOLUTION BY THE CITY OF LOS FRESNOS REQUESTING FINANCIAL ASSISTANCE FROM THE TEXAS WATER DEVELOPMENT BOARD, AUTHORIZING THE FILING OF AN APPLICATION FOR ASSISTANCE; AND MAKING CERTAIN FINDINGS IN CONNECTION THEREWITH.

This Resolution was introduced and submitted to the City Council for passage and adoption. After presentation and discussion of the Resolution, a motion was made by _____ that the Resolution be passed and adopted in accordance with the City's Home Rule Charter. The motion was seconded by _____ and carried by the following vote:

Mayor Polo Narvaez	___ For	___ Against	___ Abstained
Councilmember Yolanda H. Cruz	___ For	___ Against	___ Abstained
Mayor Pro-tem Javier Mendez	___ For	___ Against	___ Abstained
Councilmember Swain Real	___ For	___ Against	___ Abstained
Councilmember Bibi Garza	___ For	___ Against	___ Abstained
Councilmember Juan Munoz	___ For	___ Against	___ Abstained

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LOS FRESNOS, TEXAS:

SECTION 1: That an application is hereby approved and authorized to be filed with the Texas Water Development Board seeking financial assistance in an amount not to exceed \$1,500,000.00 to provide for the cost of new wastewater collection service to West Highway 100 and FM 1575 area, rehabilitation of lift stations, manhole rehabilitation, wastewater line repair and service line reconnections.

SECTION 2: That Mark W. Milum be and is hereby designated the authorized representative of the City of Los Fresnos for purposes of furnishing such information and executing such documents as may be required in connection with the preparation and filing of such application for financial assistance and the rules of the Texas Water Development Board.

SECTION 3: That the following firms and individuals are hereby authorized and directed to aid and assist in the preparation and submission of such application and appear on behalf of and represent the City of Los Fresnos before any hearing held by the Texas Water Development board on such application, to wit:

Financial Advisor:	Don J. Gonzales, Estrada Hinojosa
Engineer:	Jose Munoz, Guzman & Munoz
Bond Counsel:	W. Jeffrey Kuhn, Norton Rose Fulbright

PASSED, APPROVED, AND EFFECTIVE on this 10th day of October, 2017.

Polo Narvaez, Mayor

ATTEST:

Pam Denny, City Secretary

Attachment: resolution Texas Water Development Board (2363 : TWDB Resolution)

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 10/10/17 06:00 PM
Department: City Secretary
Category: Appointment
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:
DOC ID: 2342 A

SCHEDULED

ACTION ITEM (ID # 2342)

Consideration and ACTION to reappoint or appoint three persons to the Planning & Zoning Commission.

The terms for Abe Ortega, Larry Meade and Javier Rodriguez expired October 1. They serve 2 year terms. All three individuals are willing to continue to serve. One, two or all three can be re-appointed or one, two or all three can be replaced by someone else.

Citizen application for appointment to a City of Los Fresnos Board Seat

Please return to: City Secretary, 200 N. Brazil Street, Los Fresnos, TX 78566

ALL INFORMATION ON THIS FORM IS PUBLIC RECORD

PLEASE TYPE OR PRINT CLEARLY

NAME _____
 (Last) (First) (MI)

HOME ADDRESS _____

MAILING ADDRESS _____

CITY _____ **ZIP** _____

HOME PHONE NUMBER: _____ **CELL NUMBER:** _____

E-MAIL ADDRESS: _____

EMPLOYER _____

OCCUPATION _____

BUSINESS ADDRESS _____

BUSINESS PHONE # _____

COMMITTEES OF INTEREST TO YOU

(List no more than 3 committees - please be specific)

1. _____
2. _____
3. _____

What education or special training do you have which you feel particularly fits you for the appointment to this position? (attach a resume or bio if relevant)

What work experience or other experience do you have which will be beneficial in carrying out the responsibilities of this position?

Why are you interested in serving on this Committee? _____

Other Volunteer Commitments? _____

SIGNATURE OF APPLICANT

DATE

Attachment: Citizen application for appt to a Board (2342 : Planning & Zoning Commission)

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 10/10/17 06:00 PM
Department: City Secretary
Category: Appointment
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:
DOC ID: 2343 A

SCHEDULED

ACTION ITEM (ID # 2343)

Consideration and ACTION to reappoint or appoint two members to the Park Advisory Board.

The terms for Robert Garza and Adam Cruz expired October 1. They serve 2 year terms. Both individuals are willing to continue to serve. One or both can be re-appointed or one or both can be replaced by someone else.

Citizen application for appointment to a City of Los Fresnos Board Seat

Please return to: City Secretary, 200 N. Brazil Street, Los Fresnos, TX 78566

ALL INFORMATION ON THIS FORM IS PUBLIC RECORD

PLEASE TYPE OR PRINT CLEARLY

NAME _____
 (Last) (First) (MI)

HOME ADDRESS _____

MAILING ADDRESS _____

CITY _____ **ZIP** _____

HOME PHONE NUMBER: _____ **CELL NUMBER:** _____

E-MAIL ADDRESS: _____

EMPLOYER _____

OCCUPATION _____

BUSINESS ADDRESS _____

BUSINESS PHONE # _____

COMMITTEES OF INTEREST TO YOU

(List no more than 3 committees - please be specific)

1. _____
2. _____
3. _____

What education or special training do you have which you feel particularly fits you for the appointment to this position? (attach a resume or bio if relevant)

What work experience or other experience do you have which will be beneficial in carrying out the responsibilities of this position?

Why are you interested in serving on this Committee? _____

Other Volunteer Commitments? _____

SIGNATURE OF APPLICANT

DATE

Attachment: Citizen application for appt to a Board (2343 : Park Advisory Board)

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 10/10/17 06:00 PM
Department: City Secretary
Category: Appointment
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 2344)

DOC ID: 2344 B

Consideration and ACTION to reappoint or appoint two persons to the Los Fresnos Housing Authority Board.

The terms for Barbara Rodriguez and Linda Ramirez expired October 1. They serve 2 year terms. Both individuals are willing to continue to serve. One or both can be re-appointed or one or both can be replaced by someone else.

Citizen application for appointment to a City of Los Fresnos Board Seat

Please return to: City Secretary, 200 N. Brazil Street, Los Fresnos, TX 78566

ALL INFORMATION ON THIS FORM IS PUBLIC RECORD

PLEASE TYPE OR PRINT CLEARLY

NAME _____
 (Last) (First) (MI)

HOME ADDRESS _____

MAILING ADDRESS _____

CITY _____ **ZIP** _____

HOME PHONE NUMBER: _____ **CELL NUMBER:** _____

E-MAIL ADDRESS: _____

EMPLOYER _____

OCCUPATION _____

BUSINESS ADDRESS _____

BUSINESS PHONE # _____

COMMITTEES OF INTEREST TO YOU

(List no more than 3 committees - please be specific)

1. _____
2. _____
3. _____

What education or special training do you have which you feel particularly fits you for the appointment to this position? (attach a resume or bio if relevant)

What work experience or other experience do you have which will be beneficial in carrying out the responsibilities of this position?

Why are you interested in serving on this Committee? _____

Other Volunteer Commitments? _____

SIGNATURE OF APPLICANT

DATE

Attachment: Citizen application for appt to a Board (2344 : Housing Authority Board)

SCHEDULED

ACTION ITEM (ID # 2345)

DOC ID: 2345 A

A. Wastewater Plant Update B. Water Plant Update C. Water & Wastewater Engineering Study D. Whipple Road Wastewater Extension E. Nature Park F. Hike & Bike Trails G. Montes-Castro Park H. TxDot Sidewalk Projects I. Welcome Sign J. CDBG 2015-2016 Grant K. Memorial Park L. Memorial Park

A. Wastewater Plant Update - We are working to get bid documents ready to begin advertising for the chlorine contact basin and the sludge drying beds. This should be ready in the next couple of weeks. Hopefully we can bid the soon to start construction on that portion. The headworks portion will need to be designed first taking about 120 days and then approval by TWDB. Once that is done we can advertise and begin construction on that.

B. Water Plant Update - Guzman & Munoz Engineering is working on the detailed items that need to be done by a contractor to include as part of the study he is doing so we can hopefully get funding through TWBD. It is included in the study under C.

C. Water & Wastewater Engineering Study - Guzman & Munoz Engineering continues to work on design, surveying, easements or property required for east and west Highway 100 as well as north on FM 1575. The water portion is not complete yet. They have completed the study for wastewater. We will be asking for about \$1,500,000 to fix 3 lift stations, run sewer service to the new annexed areas on West Highway 100, replace some old manholes and replace some old sewer lines. There are no grants available for this but we can probably get a low interest loan. The intent will be to do this with no increase in sewer rates. The amounts we can save on repairs can go towards the loan payment.

D. Whipple Road Wastewater Extension - Naismith-Hanson Engineering is working to get the bid specifications ready for us to advertise, bid, award contract and begin construction.

E. Nature Park - Naismith-Hanson Engineering has the Master Plan complete. They should have the specific details for the bid package in a few weeks.

F. Hike & Bike Trails - Halff Associates is working on the final design, the timeline and a construction estimate. We received final approval from Cameron County Drainage District #1 and have an agreement signed and in place by their Board. I will be meeting with Bayview Irrigation District #11 and TxDOT to get final approval from them. We also were awarded \$200,000 trails grant through TPW so we will have \$700,000 to work with. However, this will cause a delay since additional environmental clearance will have to be done according to TPW regulations.

G. Montes-Castro Park - The project is under construction. It should be complete in about 60 days. Products and materials are being ordered.

H. TxDot Sidewalk Projects - The sidewalk project is almost complete except 2 locations that we finally got approval from TxDot. The contractor should complete the work in October.

I. Welcome Sign - Work continues. It is looking good and should be done in another month or so.

J. CDBG 2015-2016 Grant - This is to re-pave East Sixth and East Ninth Streets, a total of 3 blocks. Construction is complete. We had enough funds left in the grant added with budget funds to re-pave Pita Street from Highway 100 to Fifth Street. It is under construction now.

K. Memorial Park - The exercise equipment project is complete.

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 10/10/17 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:
DOC ID: 2346 A

SCHEDULED

ACTION ITEM (ID # 2346)

Financial Report 1. Monthly 2. Year-to-Date

Call with questions.

I recommend approval.

CHECKLIST FOR GENERAL FUND				SEPTEMBER 2017
	VENDOR NAME	Inv.Date	Amount	Description
31540	CHRISTINA GARCIA	09/01/17	\$ 100.00	RENTAL DEPOSIT REFUND-LF COMMUNITY CENTER 8/26/1
31541	JAVIER ZAMARRIPA	09/01/17	\$ 100.00	RENTAL DEPOSIT REFUND-LF COMMUNITY CENTER 8/19/1
31542	ANGIE LUGO	08/30/17	\$ 377.71	MILEAGE-GOT INVOLVED BOOT CAMP, AUSTIN, TX 9/12-9/1
31543	ARCHER BUSINESS SYSTEMS	08/08/17	\$ 106.88	COPIER METER READING-COURT
31544	AT&T	08/17/17	\$ 1,216.43	PHONE SERVICE-CITY HALL/PD/COURT/POOL/LIBRARY/EM
31545	AXON ENTERPRISE INC	08/14/17	\$ 246.48	TASER BATTERIES FOR POLICE DEPT
31546	BIANCA HUERTA	08/19/17	\$ 62.60	REIMBURSE MILES-BOOTS ON GROUND BOOTH-HAWK HA
31547	CAMERON APPRAISAL DISTRICT	09/01/17	\$ 4,221.50	4TH QUARTER ASSESSMENT
31548	CAMERON COUNTY CLERKS	09/01/17	\$ 2,000.00	BOND CAUSE #17-0103-R. QUINTANILLA
31549	CAMERON COUNTY TAX	08/30/17	\$ 15.00	REGISTRATION RENEWAL RD-141 AND RD-162
31550	CARLOS SALAZAR	08/24/17	\$ 53.45	REIMBURSE MEALS-PUBLIC WORKS-HURRICANE HARVEY
31551	CELINA GONZALES	VARIOUS	\$ 39.11	REIMBURSE MILES-LEGACY FOUNDATION/DUNE PROTECT
31552	CITY OF LOS FRESNOS	08/20/17	\$ 709.25	UTILITIES-CITY HALL/B&G CLUB/PARKS/HYDRANTS/B&G CL
31553	CITY OF LOS FRESNOS	08/21/17	VOID	VOIDED CHECK-CONTINUED
31554	DAHILL INDUSTRIES	08/11/17	\$ 484.37	MAINTENANCE ON COPIER-LIBRARY
31555	DELTA SPECIALTIES	08/22/17	\$ 800.00	2000 SAND BAGS FOR FLOOD PREVENTION-HURRICANE H.
31556	ECONO SIGNS	08/07/17	\$ 1,280.21	A-FRAME STREET SIGN STANDS
31557	EVANGELINE SPECIALTIES	08/08/17	\$ 1,014.00	STOP SIGNS
31558	FIRESTONE BFS	08/11/17	\$ 117.36	NEW TIRE FOR PD UNIT C-31
31559	FOUR STAR DRIVE IN	07/31/17	\$ 104.00	JULY 2017-PRISONER MEALS
31560	FUELMAN	VARIOUS	\$ 3,020.57	FUEL FOR ENVIRONMENTAL/PD/STREET DEPT VEHICLES
31561	GAME TIME	06/22/17	\$ 30,000.00	CITY FIT PARK EQUIPMENT FOR MEMORIAL PARK
31562	GENE DANIELS	09/01/17	\$ 1,536.75	SEPT 2017-JUDGE/PHONE STIPEND
31563	GERONIMO SHELTON	09/01/17	\$ 451.00	SEPT 2017-FIRE MARSHAL
31564	GEXA ENERGY	08/22/17	\$ 14,150.88	ELEC-STREETLIGHT/CH/PD/COURT/PARKS/LIBRARY/B&G C
31565	HECTOR D HOUSE	09/01/17	\$ 336.15	IT CONTRACT SERVICE 8/19-9/1/17
31566	HECTOR'S MUFFLER	VARIOUS	\$ 392.07	POWER PLANT REPAIRS/OIL CHANGE FOR PD UNIT/OIL CH.
31567	HOME DEPOT	VARIOUS	\$ 328.26	BERMUDA GRASS SEED/FIRE ANT KILLER/WHITE TRAFFIC
31568	INGRAM LIBRARY SERVICES	VARIOUS	\$ 23.84	LIBRARY BOOKS
31569	LEA PARK & PLAY	07/31/17	\$ 89.95	PLAY DRUM STICKS AND HARDWARE FOR MEMORIAL PAR
31570	LESLIE'S POOL SUPPLIES	08/20/17	\$ 185.73	POOL BRUSHES
31571	LINEBARGER GOGGAN	09/01/17	\$ 7,760.55	MAY/JUNE/JULY 2017-COLLECTION FEES
31572	LF AMBULANCE SERVICE	09/01/17	\$ 25,000.00	4TH QUARTERLY PAYMENT JULY/AUG/SEPT
31573	LOS FRESNOS CHAMBER OF COM	09/01/17	\$ 2,000.00	SEPT 2017-SERVICE AGREEMENT
31574	MANNY'S UNIFORMS	11/18/16	\$ 22.50	GLOVE POUCH FOR POLICE DEPARTMENT
31575	MANUEL RIVAS	08/30/17	\$ 250.00	INSTALLATION OF ELECTRICAL FOR WINDOW UNIT AT ANIM
31576	OFFICE DEPOT	VARIOUS	\$ 131.43	OFFICE SUPPLIES-COPY PAPER/CD'S/POST ITS/RUBBER BA
31577	PETTY CASH	VARIOUS	\$ 145.76	WALMART-FRUIT-CITY HALL EMPLOYEES/PD DRINKS-HURF
31578	PRISCILLA RODRIGUEZ	VARIOUS	\$ 96.14	REIMBURSE-MILES-BOG BOOTH SET UP-HAWKS/TEQUILA 5
31579	PROFESSIONAL PRINTING	08/28/17	\$ 100.00	BUSINESS CARDS FOR MARK MILUM
31580	REGION STAFFING	08/13/17	\$ 1,130.88	CONTRACT LABOR WEEKEND 8/13/17
31581	SIRCHIE FINGERPRINT	08/11/17	\$ 100.00	MARK II TEST KITS FOR POLICE DEPT TESTING PURPOSES
31582	SMARTCOM TELEPHONE	08/08/17	\$ 483.37	INTERNET SERVICE-CITY HALL/PD/COURT-PHONE SVC-PD
31583	STAPLES	VARIOUS	\$ 144.42	OFFICE SUPPLIES-COPY PAPER/RECHARGABLE BATTERIES
31584	STRIPES LLC	08/07/17	\$ 46.43	PRISONER MEALS 5/31-8/7/17
31585	SUPER SWIMMING LESSONS	07/31/17	VOID	VOIDED CHECK-WRONG VENDOR-SUMMER 2017-SWIMMIN
31586	TERMINIX INTERNATIONAL	VARIOUS	\$ 114.00	PEST CONTROL-CITY HALL/PD/LIBRARY/ANIMAL SHELTER
31587	TX POLICE CHIEF ASSOCIATION	08/23/17	\$ 189.00	TX CHIEF ASSOCIATION MEMBERSHIP FOR CHIEF GONZALE
31588	XEROX FINANCIAL SERVICES	08/11/17	\$ 280.25	COPIER LEASE-LIBRARY
31589	JAIME G PEREZ	07/31/17	\$ 13,020.00	SUMMER 2017-SWIMMING LESSONS
31590	CITY OF L.F. PAYROLL ACCT	09/07/17	\$ 56,982.66	DUE TO PAYROLL #25 9/8/17
31591	GINA PEREZ	09/15/17	\$ 50.00	RENTAL DEPOSIT REFUND LF MEMORIAL PARK 9/9/17
31592	ISMAEL PEREZ	09/15/17	\$ 100.00	RENTAL DEPOSIT REFUND LF COMMUNITY CENTER 9/10/17
31593	JERRET RIGGS	09/15/17	\$ 135.30	OVER PAYMENT OF TICKET-113906
31594	LORENA MORAN	09/15/17	\$ 100.00	REFUND RENTAL LF COMMUNITY CENTER 9/9/17
31595	AGUAWORS	08/22/17	\$ 150.64	SEWER PIPES FOR STREETS
31596	AIM MEDIA OPERATIONS	VARIOUS	\$ 195.00	ADS-FOOTBALL PREVIEWS
31597	ALLIED WASTE SERVICES	08/31/17	\$ 42,736.47	RE: SOLID WASTE & BRUSH COLLECTION

31598	ARCHER BUSINESS SYSTEMS	08/31/17	\$ 558.66	COPIER METER READING-CITY HALL/POLICE DEPT/COMM HEA
31599	BAKER & TAYLOR BOOKS	08/31/17	\$ 2,092.10	ANNUAL BOOK LEASE PROGRAM-LIBRARY
31600	BIANCA HUERTA	09/02/17	\$ 62.60	REIMBURSE MILES-BOG BOOTH SET UP-MONARCH'S FLIGH
31601	CAMERON COUNTY	09/08/17	\$ 40.00	CUSTOM MAPS
31602	CHOCO'S TIRES	VARIOUS	\$ 7.25	FLAT REPAIR-PD VEHICLES
31603	CINTAS CORP NO2	09/05/17	\$ 207.61	MEDICAL SUPPLIES-CITY HALL/POLICE DEPT
31604	CREATIVE SIGNS	08/17/17	\$ 45.00	NAME PLATES FOR M.GUILLEN AND D.YANEZ
31605	DPS GENERAL SERVICES	09/08/17	\$ 27.50	FORMS-POLICE DEPT
31606	ENRIQUE JUAREZ	08/31/17	\$ 1,875.00	AUG 2017-ATTORNEY FEES
31607	FOUR STAR DRIVE IN	08/31/17	\$ 72.00	AUG 2017-PRISONER MEALS
31608	FUELMAN	VARIOUS	\$ 1,848.58	FUEL FOR ENVIRONMENTAL/PD/STREET DEPT VEHICLES
31609	HANSON PROFESSIONAL	VARIOUS	\$ 3,302.85	ENGINEERING-MONTES CASTRO/NATURE PARK
31610	HECTOR HOUSE	09/15/17	\$ 336.15	IT CONTRACT SERVICES-9/2-9/15/17
31611	HECTOR'S MUFFLER	VARIOUS	\$ 177.00	POWER PLANT REPAIR/OIL CHANGE PK-101/WELD GRASSH
31612	HUGHESNET	09/04/17	\$ 112.41	SATELLITE INTERNET-EOC
31613	INGRAM LIBRARY SERVICES	08/28/17	\$ 14.84	LIBRARY BOOKS
31614	JUAN RODRIGUEZ	08/31/17	\$ 67.00	REIMBURSE CELL PHONE REPAIR
31615	LESLIES POOL SUPPLIES	09/01/17	\$ 452.42	CHORLINE/POOL WATER TEST KIT/VACUUM HEAD
31616	LOS FRESNOS NEWS	VARIOUS	\$ 1,699.40	ADVERTISING-BIDS-LOT MOWING/ORDINANCE-9/11 SPONS
31617	LOS FRESNOS NEWS	VARIOUS	VOID	VOIDED CHECK-CONTINUED
31618	LUIS A RAMOS	08/31/17	\$ 3,940.38	AUG 2017-CUSTOMER SERVICE INSPECTIONS
31619	NOVA HEALTHCARE	VARIOUS	\$ 328.32	PRE EMPLOYMENT SCREENING-ALVAREZ/IBARRA/ESQUIBI
31620	O'REILLY AUTO	VARIOUS	\$ 168.62	AUG 2017-SUPPLIES FOR MAINT-PD VEHICLES/STREET SW
31621	PEDERSON CONSTRUCTION	VARIOUS	\$ 525.00	2 TRAILERS OF SAND-FLOOD PREVENTION/1 TRAILER SANI
31622	PETTY CASH	VARIOUS	\$ 79.06	WALMART-FRUIT-CITY HALL EMPLOYEES
31623	PITNEY BOWES	09/01/17	\$ 138.00	POSTAGE METER RENTAL-CITY HALL/COURT/PD/ENVIR/LIB
31624	PRISCILLA RODRIGUEZ	09/02/17	\$ 62.60	REIMBURSE MILES-BOG BOOTH SET UP-MONARCH'S FLIGH
31625	R & R REMODELING	08/31/17	\$ 450.00	ROOF REPAIR AT LIBRARY
31626	REGION STAFFING	VARIOUS	\$ 4,395.42	CONTRACT LABOR WEEKEND 8/20,8/27,9/3/17
31627	REGION STAFFING	VARIOUS	VOID	VOIDED CHECK-CONTINUED
31628	RIO GRAND VALLEY COMM	08/24/17	\$ 30.00	LFCISD-ADDED RADIO TO CONTRACT
31629	SMARTCOM TELEPHONE	09/01/17	\$ 102.50	INTERNET SERVICE-LIBRARY
31630	TEXAS MUNICIPAL LEAGUE	08/31/17	\$ 500.00	JULY 2017-DEDUCTIBLE-POLICE DEPT
31631	VALLEY SOLVENT	09/05/17	\$ 948.20	CHEMICALS FOR SWIMMING POOL
31632	WAL-MART	08/03/17	\$ 253.67	POOL SUPPLIES-WATER POLO
31633	CITY OF L.F. PAYROLL ACCT	09/21/17	\$ 57,964.62	DUE TO PAYROLL #26 9/22/17
31634	AGUILERA HAULING	09/25/17	\$ 2,300.00	LIMESTONE-PD SHOOTING RANGE PARKING AREA
31635	CHARLIE BANDA	09/25/17	\$ 70.00	PER DIEM-PICK UP NEW PD UNIT
31636	JUAN RODRIGUEZ	09/25/17	\$ 70.00	PER DIEM-PICK UP NEW PD UNIT
31637	LA QUINTA INN & SUITES	09/25/17	\$ 105.93	HOTEL STAY-PICK UP NEW PD UNIT
31638	HOMERO LARA PEREZ	09/29/17	\$ 100.00	RENTAL DEPOSIT REFUND-LF COMMUNITY CENTER 9/24/17
31639	KAREN MENDOZA	09/29/17	\$ 100.00	RENTAL DEPOSIT REFUND-LF COMMUNITY CENTER 9/16/17
31640	1A-1 AUTO GLASS	09/27/17	\$ 185.00	WINDSHIELD REPLACEMENT F-53
31641	ALANIS CONTRUCTION	09/15/17	\$ 5,689.00	REPAIR SPLASHPAD AT COMMUNITY PARK
31642	AMAZON.COM	08/28/17	\$ 428.29	APC POWER BANKS/SMART UPS BACK UP
31643	AMSTERDAM PRINTING	09/19/17	\$ 434.70	STYLUS PENS FOR POLICE DEPT
31644	ARCHER BUSINESS SYSTEMS	VARIOUS	\$ 272.50	COPIER METER READING-COURT/PAPER TRAY REPAIRS-PI
31645	AT&T MOBILITY	09/01/17	\$ 1,140.10	MOBILE PHONE SERVICE-CITY HALL/PD/COURT/COMM HEA
31646	BIANCA HUERTA	09/23/17	\$ 18.73	REIMBURSE MILES-BOOTS ON GROUND BOOTH-BIRDBOWL
31647	BIOQUIP PRODUCTS	09/25/17	\$ 989.84	MOSQUITO TRAPS
31648	CC DISTRIBUTORS	09/14/17	\$ 908.66	CLEANING SUPPLIES-CITY BUILDINGS
31649	CDC	09/29/17	\$ 30,376.04	TAX ALLOCATION END 9/6/17
31650	CDW GOVERNMENT	09/08/17	\$ 5,881.47	REPLACEMENT COMPUTERS-ADMIN/AP/UTILITY BILLING/LIBF
31651	CHOCO'S	09/13/17	\$ 25.00	FLAT REPAIR-MOWER RD-161
31652	CITY OF BROWNSVILLE	08/31/17	\$ 36.00	USE OF SANITARY LANDFILL
31653	CM GRAPHICS	09/25/17	\$ 737.41	POSTERS/FLYERS FOR BOOTS ON GROUND
31654	CRYSTAL CLEAR WATER	09/21/17	\$ 212.65	REPLACE WATER FILTER ON COOLER AT CITY HALL
31655	DASH MEDICAL GLOVES	09/13/17	\$ 243.60	BLACK NITRILE EXAM GLOVES FOR POLICE DEPT
31656	DAVID PADBERG	09/22/17	\$ 1,935.00	VEGETATION CONTROL-IN ALLEY WAYS WITHIN CITY LIMITS
31657	ENRIQUE JUAREZ	09/27/17	\$ 1,187.50	SEPT 2017-ATTORNEY FEES
31658	ESPARZA PEST CONTROL	09/13/17	\$ 350.00	BEE HIVE REMOVAL FOR AN ABONDONED HOME
31659	FACILITY SOLUTIONS	06/28/17	\$ 2,760.00	LED LIGHTING AT COMMUNITY PARK
31660	FEDERAL EXPRESS	09/12/17	\$ 31.70	DELIVERY-TMRS
31661	FIRESTONE BFS RETAIL	09/20/17	\$ 619.24	NEW TIRES FOR PD UNITS-D-32/F-61/D-63
31662	FUELMAN	VARIOUS	\$ 1,405.00	FUEL FOR ENVIRONMENTAL/PD/STREET DEPT VEHICLES
31663	GFOAT	08/28/17	\$ 95.00	GFOAT MEMBERSHIP RENEWAL-C.GONZ

31664	HECTOR D HOUSE	09/29/17	\$ 336.15	IT CONTRACT SERVICE 9/16-9/29/17
31665	HECTOR'S MUFFLER	VARIOUS	\$ 616.96	OIL CHANGES-PD UNITS/FRONT CALIPER REPAIR-D-32
31666	HOME DEPOT	VARIOUS	\$ 340.22	WINDOW A/C UNIT FOR ANIMAL KENNEL STORAGE ROOM/
31667	INGRAM LIBRARY SERVICES	VARIOUS	\$ 19.43	LIBRARY BOOKS
31668	LEXIS NEXIS	08/31/17	\$ 100.00	PEOPLE SEARCH PROGRAM
31669	MARX HOWELL & ASSOCIATES	09/26/17	\$ 190.00	EXPLOITATION OF CHILDREN TRAINING-RAMIREZ/ESQUIVI
31670	MAXIMINO TORRES	VARIOUS	\$ 581.00	MOWING OF WEEDED LOTS/CLEANING OF VEHICLES- PD/I
31671	MAXIMINO TORRES	VARIOUS	VOID	VOIDED CHECK-CONTINUED
31672	NFPA	09/06/17	\$ 485.15	FIRE PREVENTION WEEK SUPPLIES
31673	OFFICE DEPOT	VARIOUS	\$ 915.33	OFFICE SUPPLIES-PD/FILING LABLES/HOLE PUNCH/PAPER
31674	OFFICE DEPOT	VARIOUS	VOID	VOIDED CHECK-CONTINUED
31675	PETTY CASH	VARIOUS	\$ 78.69	WALMART-FRUIT-CITY HALL EMPLOYEES
31676	PRISCILLA RODRIGUEZ	09/23/17	\$ 18.73	REIMBURSE-MILES-BOG BOOTH SET UP-BIRD BOWL 5K
31677	R.M. WALSDORF	09/21/17	\$ 5,803.35	STREET PATCH WORK-MESQUITE/CANAL/DAFFODIL/E 5TH
31678	RECORDS CONSULTANT	09/20/17	\$ 2,156.00	RECORDS RETENTION UPDATE/ANNUAL FIXED ASSETS
31679	REGION STAFFING	VARIOUS	\$ 2,740.33	CONTRACT LABOR WEEKEND 9/10,9/17/17
31680	SMARTCOM TELEPHONE	09/08/17	\$ 483.37	INTERNET SERVICE-CITY HALL/PD/COURT-PHONE SVC-PD
31681	STAPLES	VARIOUS	\$ 377.17	OFFICE SUPPLIES-COURT-PAPER/STAMPS/HIGHLIGHTERS
31682	STRIPES LLC	08/27/17	\$ 19.08	PRISONER MEALS 8/10-8/27/17
31683	SUSANA ESCOBEDO	09/14/17	\$ 15.84	REIMBURSE MILES-READING OUTREACH PROGRAM
31684	TACTICAL GEAR.COM	VARIOUS	\$ 862.45	PD-TACTICAL UNIFORM SHIRTS
31685	TACTICAL GEAR.COM	VARIOUS	VOID	VOIDED CHECK-CONTINUED
31686	TERMINIX INTERNATIONAL	VARIOUS	\$ 114.00	PEST CONTROL-CITY HALL/PD/LIBRARY/ANIMAL SHELTER
31687	THE FLOWER GALLERY	07/16/17	\$ 75.00	FLOWERS-D.WINSTED FUNERAL
31688	VEAE SERVICES	09/29/17	\$ 500.00	IT SERVICE CONTRACT- 4TH QUARTER
31689	XEROX FINANCIAL SERVICES	09/10/17	\$ 280.25	COPIER LEASE-LIBRARY
31690	ZARSKY LUMBER	VARIOUS	\$ 1,520.34	AUG 2017-SUPPLIES FOR MAINTENANCE/ASPHALT PATCH/
31691	ZARSKY LUMBER	VARIOUS	VOID	VOIDED CHECK-CONTINUED
31692	A&M AUTOMOTIVE	09/28/17	\$ 14.00	STATE INSPECTIONS FOR RD-141/RD-162
31693	HOME DEPOT	09/22/17	\$ 796.00	4 REPLACEMENT WEEDEATERS FOR STREET DEPT
31694	OFFICE DEPOT	VARIOUS	\$ 321.91	OFFICE SUPPLIES-POLICE DEPT-CD/DVD/PENS/LABELS/FO
31695	ZARSKY LUMBER	09/26/17	\$ 1,227.09	ASPHALT PATCH FOR STREETS
31696	BEATRIZ RAMOS	09/29/17	\$ 100.00	RENTAL DEPOSIT REFUND-LF SWIMMING POOL 8/5/17
31697	FIRESTONE BFS RETAIL	09/28/17	\$ 740.58	TIRES FOR PD UNITS
31698	JUAN E GARZA	09/29/17	\$ 600.00	BOOKING FEE-BAND FOR BOOTS ON GROUND
31699	SAFETY VISION	09/29/17	\$ 42.00	CABLE FOR STALKER RADAR-PD UNITS
		TOTAL	\$ 379,091.89	

CITY OF LOS FRESNOS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2017

01 -GENERAL FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
00-PROPERTY TAXES	1,248,924	25,787.00	1,263,721.81	0.00 (14,797.81)	101.18
30-NONPROPERTY TAXES	1,240,368	111,486.08	1,322,017.05	0.00 (81,649.05)	106.58
07-POLICE	549,220	34,495.13	572,938.06	0.00 (23,718.06)	104.32
10-HEALTH	10,750	940.00	8,735.00	0.00	2,015.00	81.26
12-GARBAGE	115,250	58,602.30	177,006.99	0.00 (61,756.99)	153.59
15-PARKS	46,000	3,417.00	50,634.85	0.00 (4,634.85)	110.08
16-LIBRARY	16,000	1,270.69	12,912.29	0.00	3,087.71	80.70
44-Misc Revenue	25,300	1,956.88	36,837.43	0.00 (11,537.43)	145.60
90-REIMBURSABLES	247,927	0.00	241,680.26	0.00	6,246.74	97.48
TOTAL REVENUES	3,499,739	237,955.08	3,686,483.74	0.00 (186,744.74)	105.34
<u>EXPENDITURE SUMMARY</u>						
02-ADMINISTRATION	414,808	11,315.99	300,217.96 (0.01)	114,590.05	72.38
03-MUNICIPAL COURT	180,489	11,273.39	174,865.77	0.00	5,623.23	96.88
04-TAX ASSESSOR COLLECTOR	26,644	4,412.72	29,485.83	0.00 (2,841.83)	110.67
06-ELECTIONS	10,000	0.00	17,275.44	0.00 (7,275.44)	172.75
07-POLICE	1,455,177	78,708.90	1,320,792.55	0.00	134,384.45	90.77
08-FIRE	102,450	936.15	82,497.43	0.00	19,952.57	80.52
09-ENGINEERING	95,000	0.00	65,043.88	0.00	29,956.12	68.47
10-HEALTH	119,975	9,618.73	103,342.22	0.00	16,632.78	86.14
11-EMERGENCY MEDICAL SERV	128,400	25,000.00	136,691.46	0.00 (8,291.46)	106.46
12-GARBAGE	5,100	0.00	1,951.32	0.00	3,148.68	38.26
13-STORM WATER	14,127	0.00	14,300.22	0.00 (173.22)	101.23
14-STREETS	348,017	62,121.63	261,066.20	0.00	86,950.80	75.02
15-PARKS	179,233 (2,821.64)	364,793.60	0.00 (185,560.60)	203.53
16-LIBRARY	169,466	9,391.82	144,693.94	0.00	24,772.06	85.38
17-COMMUNITY CENTER	12,109	411.33	8,445.08	0.00	3,663.92	69.74
18-EMERGENCY MANAGEMENT	45,000	150.40	43,766.31	0.00	1,233.69	97.26
19-ALL DEPARTMENT EXPENS	19,000	2,156.00	19,476.07	0.00 (476.07)	102.51
21-CITY PROMOTION	4,500	0.00	4,500.00	0.00	0.00	100.00
23-DSRIP-COMMUNITY HEALT	93,034	9,833.54	106,470.51	0.00 (13,436.51)	114.44
24-MENTAL TASK FORCE PRO	51,070	3,553.78	50,839.23	0.00	230.77	99.55
28-INFORMATION TECHNOLOG	26,140	7,389.92	22,770.93	0.00	3,369.07	87.11
TOTAL EXPENDITURES	3,499,739	233,452.66	3,273,285.95 (0.01)	226,453.06	93.53
REVENUE OVER/(UNDER) EXPENDITURES	0	4,502.42	413,197.79	0.01 (413,197.80)	0.00

CHECKLIST FOR				SEPTEMBER 2017
WATER & SEWER				
CK #	VENDOR NAME	Inv.Date	Amount	Description
147037	AT&T	08/17/17	\$ 73.04	PHONE SERVICE-WATER/SEWER
147038	CHEMTEX INDUSTRIES	VARIOUS	\$ 390.00	SEWER LINE SCENT/WASP KILLER/PENETRATING OIL
147039	CITY OF LOS FRESNOS	08/20/17	\$ 213.23	UTILITIES-WATER/SEWER/GARBAGE-SEWER PLANT/LIFT STATION
147040	DPC INDUSTRIES	VARIOUS	\$ 3,219.07	CHLORINE/SULFUR DIOXIDE FOR WTP/WWTP
147041	EAST RIO HONDO WATER	VARIOUS	\$ 274.40	WATER SERVICE-EDAP LIFT STATIONS
147042	FUELMAN	VARIOUS	\$ 850.12	FUEL FOR WATER/SEWER VEHICLES
147043	GEXA ENERGY	08/22/17	\$ 12,485.86	ELECTRICITY-WATER/SEWER DEPT
147044	HECTOR D HOUSE	09/01/17	\$ 336.16	IT CONTRACT SERVICE 8/19-9/1/17
147045	HOME DEPOT	07/21/17	\$ 42.69	PVC BUSHING/BRASS SLEEVES/COMPRESSION NUT
147046	JOHN DEERE POWER PLAN	VARIOUS	\$ 98.08	BACKHOE PARTS-AMBER SAFETY LAMP/ELBOW FITTING
147047	LUIS MASCORRO	08/16/17	\$ 430.00	INTALL ELECTRICAL FOR WINDOW UNIT/REPAIR S. CLARIFIER
147048	MAGIC VALLEY ELECTRIC	08/14/17	\$ 58.73	ELECTRICITY-LIFTSTATION-CACTUS RD
147049	O'REILLY AUTO	VARIOUS	\$ 470.85	JULY 2017-SUPPLIES FOR MAINTENANCE/GREASE FOR SEWER PL
147050	O'REILLY AUTO	VARIOUS	VOID	VOIDED CHECK-CONTINUED
147051	QUILL	08/14/17	\$ 204.43	OFFICE SUPPLIES-TONER/FOLDERS/BINDERS/CLIPS/STICKY NOTE
147052	QUILL	08/15/17	VOID	VOIDED CHECK-CONTINUED
147053	REGION STAFFING	08/13/17	\$ 471.20	CONTRACT LABOR WEEK ENDING 8/13/17
147054	SMARTCOM TELEPHONE	08/08/17	\$ 141.64	INTERNET SERVICE-WATER/SEWER DEPTS
147055	STAPLES	VARIOUS	\$ 137.93	OFFICE SUPPLIES-POST ITS/CREAMER/COPY PAPER/STAPLES/BA
147056	STRIPES	08/07/17	\$ 49.46	ICE FOR TEST SAMPLES
147057	TERMINIX	08/17/17	\$ 38.00	PEST CONTROL-SERVICE CENTER
147058	TOWN OF INDIAN LAKE	08/31/17	\$ 1,130.17	AUGUST 2017-SOUTHMOST WATER
147059	TX COMMISSION ON ENVIRON	08/31/17	\$ 33.68	ADDITIONAL WATER RIGHTS ASSESSMENT CHARGE FY2016
147060	TYLER TECHNOLOGIES	09/01/17	\$ 1,092.56	ANNUAL SOFTWARE MAINT=ACUCORP ACUSERVER/SENSUS INTE
CHECKS 147061-147088				UTILITY DEPOSIT REFUND CHECKS
147089	CITY OF L.F. PAYROLL ACCT	09/07/17	\$ 33,674.56	DUE TO PAYROLL #25 9/08/17
147090	BICKERSTAFF HEATH	08/15/17	\$ 1,483.00	ATTORNEY FEES-ERH
147091	BRENNTAG SOUTHWEST	09/05/17	\$ 3,822.78	LIQUID ALUM BLEND-WATER PLANT CHEMICALS
147092	CCID #6	08/28/17	\$ 2,114.79	RAW WATER-AUG 2017
147093	CHOCO'S TIRE SHOP	09/11/17	\$ 8.00	FLAT REPAIR WS-061
147094	CINTAS CORP	VARIOUS	\$ 1,127.15	CLEANING-WATER/SEWER UNIFORMS
147095	CINTAS CORP #2	09/05/17	\$ 137.09	MEDICAL SUPPLIES-PUBLIC WORKS
147096	CREATIVE SIGNS	08/17/17	\$ 45.00	NAME PLATES FOR M.GUILLEN AND D.YANEZ
147097	ENRIQUE JUAREZ	08/31/17	\$ 937.50	ATTORNEY FEES-ERH
147098	FUELMAN	VARIOUS	\$ 586.20	FUEL FOR WATER/SEWER VEHICLES
147099	HECTOR D HOUSE	09/15/17	\$ 336.16	IT CONTRACT SERVICE 9/2-9/15/17
147100	HECTOR'S MUFFLER	VARIOUS	\$ 67.00	WELD BROKEN PIPE TO CONTROL PANAL- LS#19-HS/OIL CHANGE
147101	HONORANTO MANRRIQUE JR	09/06/17	\$ 32.26	REIMBURSE-MEALS-PUBLIC WORKS-LIFT STATION REPAIRS
147102	INTEGRITY TESTING	08/31/17	\$ 970.00	AUGUST 2017-SEWER TESTING
147103	LOS FRESNOS NEWS	VARIOUS	\$ 516.60	ADS-BIDS RFP FIRE HYDRANTS/CHEMICALS/ORDINANCE/BUDGET/
147104	LOS FRESNOS NEWS	VARIOUS	VOID	VOIDED CHECK-CONTINUED
147105	LUIS MASCORRO	VARIOUS	\$ 1,105.00	ELECTRICAL REPAIRS-CONTROL PANAL - LS#21/REPAIRS-LS#2
147106	O'REILLY AUTO	VARIOUS	\$ 414.22	AUG 2017-SUPPLIES FOR MAINTENANCE/GREASE-SEWER PLANT
147107	PRAXAIR	08/22/17	\$ 207.83	CHEMICAL CYLINDER RENTAL
147108	REGION STAFFING	VARIOUS	\$ 2,931.75	CONTRACT LABOR WEEKENDING 8/20,8/27,9/3/17
147109	REGION STAFFING	VARIOUS	VOID	VOIDED CHECK-CONTINUED
147110	RIO GRANDE VALLEY INDUST	08/31/17	\$ 710.00	REPAIR-RESERVOIR PUMP-UNINSTALL/REINSTALL-REMOVE STUC
147111	TX WATER UTILITIES ASSOC	09/01/17	\$ 410.00	ONLINE UTILITY MANAGEMENT CLASS-H.MANRRIQUE JR.
147112	US POSTMASTER	09/19/17	\$ 131.92	POSTAGE-LATE NOTICE WATER BILLS
147113	CITY OF L.F. PAYROLL ACCT	09/21/17	\$ 36,163.38	DUE TO PAYROLL #26 9/22/17
147114	A&M AUTOMOTIVE	09/27/17	\$ 7.50	STATE INSPECTION- WS-131
147115	AMAZON.COM	08/28/17	\$ 428.32	APC POWER BANKS/SMART UPS BACK UP
147116	AMERICAN WATERWORKS	09/27/17	\$ 206.00	MEMBERSHIP DUES-C.SALAZAR
147117	ANA-LAB	09/18/17	\$ 132.00	WATER TESTING FOR SEPTEMBER 2017
147118	AT&T MOBILITY	09/01/17	\$ 260.42	MOBILE PHONE SERVICE
147119	BICKERSTAFF HEATH	09/15/17	\$ 2,415.00	ATTORNEY FEES-ERH
147120	CAMERON COUNTY TAX	09/27/17	\$ 7.50	LICENSE RENEWAL WS-131
147121	CDW GOVERNMENT	VARIOUS	\$ 5,881.47	REPLACEMENT COMPUTERS-ADMIN/AP/UTILITY BILLING/LIBRARY/SI
147122	CHEMTRADE CHEMICALS	09/20/17	\$ 4,444.16	CAUSTIC SODA-WATER TREATMENT PLANT CHEMICALS
147123	DEPT OF STATE HEALTH SERVICE	09/01/17	\$ 262.82	WATER SAMPLES-TCEQ
147124	DEPT OF STATE HEALTH SERVICE	09/01/17	\$ 52.92	WATER SAMPLES
147125	DPC INDUSTRIES	09/11/17	\$ 4,505.66	CHLORINE/SULFUR DIOXIDE-WTP/WWTP CHEMICALS
147126	EAST RIO HONDO WATER	VARIOUS	\$ 274.40	WATER SERVICE-EDAP LIFT STATIONS
147127	ENRIQUE JUAREZ	09/29/17	\$ 1,062.50	ATTORNEY FEES-ERH
147128	FUELMAN	VARIOUS	\$ 631.59	FUEL FOR WATER/SEWER VEHICLES
147129	HECTOR D HOUSE	09/29/17	\$ 336.16	IT CONTRACT SERVICE 9/16-9/29/17

147130	HOME DEPOT	08/24/17	\$ 41.22	NETWORKING SUPPLIES
147131	LUIS MASCORRO	09/14/17	\$ 125.00	WHIPPLE LS#2 REPAIRS
147132	MAGIC VALLEY ELECTRIC	09/17/17	\$ 70.21	ELECTRICITY-LIFTSTATION-CACTUS RD
147133	MAXIMINO TORRES	09/29/17	\$ 152.00	CLEANING OF W/S VEHICLES
147134	NEW CORE	09/25/17	\$ 5,720.00	SEWAGE PUMP REPAIRS LS#2
147135	O'REILLY AUTO	VARIOUS	\$ 99.80	GREASE-BACKHOE
147136	OFFICE DEPOT	08/14/17	\$ 43.48	OFFICE SUPPLIES-COPY PAPER/ENVELOPES/INK CARTRIDGE
147137	REGION STAFFING	VARIOUS	\$ 1,884.80	CONTRACT LABOR WEEK ENDING 9/10,9/17/17
147138	SMARTCOM TELEPHONE	09/08/17	\$ 141.64	INTERNET SERVICE-WATER/SEWER DEPTS
147139	STAPLES	VARIOUS	\$ 299.72	OFFICE SUPPLIES-CH-PENS POS ROLLS/BINDERS/STAPLE REMOV
147140	STRIPES	08/23/17	\$ 15.52	ICE FOR TEST SAMPLES
147141	TOWN OF INDIAN LAKE	09/29/17	\$ 1,130.17	SEPTEMBER 2017-SOUTHMOST WATER
147142	TX COMMISSION ON ENV	09/27/17	\$ 111.00	WATER OPERATOR LICENSE EXAM FEE-A.LOPEZ/D.PERALES/R.GA
147143	TX COMMISSION ON ENV	09/27/17	\$ 111.00	WATER OPERATOR LICENSE EXAM FEE-A.LOPEZ/D.PERALES/R.GA
147144	TX COMMISSION ON ENV	09/27/17	\$ 111.00	WATER OPERATOR LICENSE EXAM FEE-A.LOPEZ/D.PERALES/R.GA
147145	USA BLUEBOOK	VARIOUS	\$ 1,346.41	WATER PLANT SUPPLIES-GLOVES/AMMONIA POWDER/TUBIDITY M
147146	VEAE SERVICES	09/29/17	\$ 500.00	IT SERVICE CONTRACT-4TH QUARTER
147147	WALMART	09/25/17	\$ 7.49	WATER/SEWER TESTING SUPPLIES-WATER/PENS
147148	ZARSKY LUMBER	08/30/17	\$ 384.60	AUG 2017-SUPPLIES FOR MAINTENANCE
147149	HOME DEPOT	09/26/17	\$ 82.38	FUSES/FISH TAPE-MAINTENANCE SUPPLIES FOR LIFT STATION
147150	NEW CORE	09/27/17	\$ 140.00	REPAIR-FLANGE ON WINDCREST LIFT STATION PUMP
147151	USA BLUEBOOK	09/25/17	\$ 1,863.50	SCBA FOR WATER TREATMENT PLANT
CHECKS 147152-147156				UTILITY DEPOSIT REFUND CHECKS
147157	US POSTMASTER	09/29/17	\$ 526.06	POSTAGE-FIRST NOTICE WATER BILLS
		TOTAL	\$ 145,988.91	
UTILITY DEPOSIT REFUND CHECKS				
147061	LEAL JR, RICARDO	09/01/17	\$ 74.76	ACCT #03-13007-13 UTILITY DEPOSIT REFUND
147062	MARTINEZ, ENRIQUE	09/01/17	\$ 119.20	ACCT #02-05800-03 UTILITY DEPOSIT REFUND
147063	ZEPEDA, JORGE	09/01/17	\$ 67.62	ACCT #03-06117-08 UTILITY DEPOSIT REFUND
147064	GONZALES, GUADALUPE	09/01/17	\$ 57.96	ACCT #03-14200-08 UTILITY DEPOSIT REFUND
147065	BARRERA, CYNTHIA	09/01/17	\$ 14.51	ACCT #01-05600-08 UTILITY DEPOSIT REFUND
147066	BONNY, DEBRA	09/01/17	\$ 65.54	ACCT #01-17860-03 UTILITY DEPOSIT REFUND
147067	RIVAS, JESUS	09/01/17	\$ 97.04	ACCT #01-17918-00 UTILITY DEPOSIT REFUND
147068	HAIRSTON, MICHELLE	09/01/17	\$ 105.49	ACCT #02-13700-03 UTILITY DEPOSIT REFUND
147069	CARMONA, MARY LOU	09/01/17	\$ 83.76	ACCT #02-20560-01 UTILITY DEPOSIT REFUND
147070	VELA, ANABERTA	09/01/17	\$ 16.70	ACCT #03-02440-12 UTILITY DEPOSIT REFUND
147071	RUIZ, RAUL	09/01/17	\$ 25.71	ACCT #03-03651-03 UTILITY DEPOSIT REFUND
147072	MORALES, IRASEMA	09/01/17	\$ 33.60	ACCT #03-04402-19 UTILITY DEPOSIT REFUND
147073	MINISTERIO EVANGELISTICO	09/01/17	\$ 24.21	ACCT #03-12550-06 UTILITY DEPOSIT REFUND
147074	STACHOWIAK, RONALD	09/01/17	\$ 104.58	ACCT #03-20110-02 UTILITY DEPOSIT REFUND
147075	PEREZ, JUANITA	09/01/17	\$ 83.42	ACCT #03-20220-03 UTILITY DEPOSIT REFUND
147076	MARTINEZ, KRISTINA	09/01/17	\$ 52.68	ACCT #03-21200-04 UTILITY DEPOSIT REFUND
147077	MOSES, MARY RUTH	09/01/17	\$ 123.77	ACCT #03-22200-01 UTILITY DEPOSIT REFUND
147078	ALVARADO, ROBERT	09/01/17	\$ 98.43	ACCT #03-22755-14 UTILITY DEPOSIT REFUND
147079	GUZMAN, GWENDOLINE	09/01/17	\$ 0.36	ACCT #03-26440-24 UTILITY DEPOSIT REFUND
147080	LONGORIA, ARNOLD	09/01/17	\$ 49.87	ACCT #01-02800-08 UTILITY DEPOSIT REFUND
147081	MILUM, MARK	09/01/17	\$ 107.18	ACCT #01-03320-03 UTILITY DEPOSIT REFUND
147082	ESTRADA, MARCOS	09/01/17	\$ 38.76	ACCT #01-12051-00 UTILITY DEPOSIT REFUND
147083	ROBINHOOD APARTMENTS	09/01/17	\$ 96.83	ACCT #02-05709-03 UTILITY DEPOSIT REFUND
147084	GONZALEZ, JESUS	09/01/17	\$ 96.33	ACCT #02-05800-02 UTILITY DEPOSIT REFUND
147085	TOP VALLEY ROOFING	09/01/17	\$ 100.97	ACCT #02-10425-06 UTILITY DEPOSIT REFUND
147086	RODRIGUEZ, JULIANA	09/01/17	\$ 103.57	ACCT #02-18700-05 UTILITY DEPOSIT REFUND
147087	PONCE, ERIKA	09/01/17	\$ 17.64	ACCT #03-04420-07 UTILITY DEPOSIT REFUND
147088	LAL, YVETTE	09/01/17	\$ 162.06	ACCT #03-06137-04 UTILITY DEPOSIT REFUND
		TOTAL	\$ 2,022.55	
UTILITY DEPOSIT REFUND CHECKS				
147152	RAMIREZ, DORA ELIA	09/29/17	\$ 32.75	ACCT #01-01200-00 UTILITY DEPOSIT REFUND
147153	PLAINSCAPITAL BANK	09/29/17	\$ 51.28	ACCT #02-07450-03 UTILITY DEPOSIT REFUND
147154	ALANIZ, JULIA	09/29/17	\$ 89.45	ACCT #02-07501-01 UTILITY DEPOSIT REFUND
147155	RAMIREZ, ERICA	09/29/17	\$ 84.31	ACCT #03-07710-03 UTILITY DEPOSIT REFUND
147156	BELTRAN, BENJAMIN	09/29/17	\$ 106.98	ACCT #03-22980-11 UTILITY DEPOSIT REFUND
		TOTAL	\$ 364.77	

CITY OF LOS FRESNOS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2017

05 - UTILITY FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
00-REVENUES	2,368,400	5,436,104.03	7,978,594.46	0.00 (5,610,194.46)	336.88
44-MISCELLANEOUS INCOME	0	0.00	26,659.99	0.00 (26,659.99)	0.00
TOTAL REVENUES	2,368,400	5,436,104.03	8,005,254.45	0.00 (5,636,854.45)	338.00
<u>EXPENDITURE SUMMARY</u>						
02-WATER ADMINISTRATION	500,857	41,151.60	541,074.11	0.00 (40,217.11)	108.03
05-INFORMATION TECHNOLOG	13,070	3,694.97	11,385.59	0.00	1,684.41	87.11
26-WATER SUPPLIES	106,900	12,166.54	115,970.66	0.00 (9,070.66)	108.49
27-MAINTENANCE OF WATER S	11,500	137.09	7,812.14	0.00	3,687.86	67.93
28-MAINTENANCE OF WATER E	50,464	1,947.00	30,935.15	0.00	19,528.85	61.30
29-WATER PURCHASES	43,562	1,130.17	37,162.66	0.00	6,399.34	85.31
30-WATER MISCELLANEOUS EX	415,174	758.29	317,996.45	0.00	97,177.55	76.59
20-CAPITAL OUTLAY	65,651	0.00	30,841.60	0.00	34,809.40	46.98
32-WATER BONDED INDEBTEDN	94,662	0.00	66,661.36	0.00	28,000.64	70.42
34-SEWER ADMINISTRATION	599,182	38,792.04	594,954.43	0.00	4,227.57	99.29
35-INFORMATION TECHNOLOG	13,070	3,694.98	11,385.59	0.00	1,684.41	87.11
36-SEWER SUPPLIES	74,250	3,235.51	66,426.54	0.00	7,823.46	89.46
37-MAINTENANCE OF SEWER S	9,050	82.38	23,142.81	0.00 (14,092.81)	255.72
38-MAINTENANCE OF SEWER E	82,950	7,311.30	114,232.86	0.00 (31,282.86)	137.71
39-SEWER MISC. EXPENSES	524,500	334.27	16,253.65	0.00	508,246.35	3.10
41-SEWER BONDED INDEBTEDN	59,799	0.00	22,798.55	0.00	37,000.45	38.13
52-TRANSFER OUT	429,999	0.00	431,754.50	0.00 (1,755.50)	100.41
TOTAL EXPENDITURES	3,094,640	114,436.14	2,440,788.65	0.00	653,851.35	78.87
REVENUE OVER/(UNDER) EXPENDITURES	(726,240)	5,321,667.89	5,564,465.80	0.00 (6,290,705.80)	766.20-

[illegible]

CITY OF LOS FRESNOS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2017

09 -COMMUNITY DEVELOPMENT COR
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
52-CDC DISBURSEMENTS	<u>310,733</u>	<u>30,376.04</u>	<u>335,029.72</u>	<u>0.00</u>	(<u>24,296.72</u>)	<u>107.82</u>
TOTAL REVENUES	<u>310,733</u>	<u>30,376.04</u>	<u>335,029.72</u>	<u>0.00</u>	(<u>24,296.72</u>)	<u>107.82</u>
	=====	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>						
52-CDC DISBURSEMENTS	<u>310,733</u>	<u>12,242.76</u>	<u>254,506.51</u>	<u>0.00</u>	<u>56,226.49</u>	<u>81.91</u>
TOTAL EXPENDITURES	<u>310,733</u>	<u>12,242.76</u>	<u>254,506.51</u>	<u>0.00</u>	<u>56,226.49</u>	<u>81.91</u>
	=====	=====	=====	=====	=====	=====
REVENUE OVER/(UNDER) EXPENDITURES	<u>0</u>	<u>18,133.28</u>	<u>80,523.21</u>	<u>0.00</u>	(<u>80,523.21</u>)	<u>0.00</u>
	=====	=====	=====	=====	=====	=====

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 10/10/17 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:
DOC ID: 2347 A

SCHEDULED

ACTION ITEM (ID # 2347)

**Public Works Report 1. Water and Wastewater Activity 2.
Calls for Service 3. Building Permits 4. Recycling**

Call with questions.

I recommend approval.

**City of Los Fresnos
Water Treatment Plant
And
Wastewater Treatment Plant**

Activity for the month of September 2017

Water Treatment Plant

Total Output: 16,198,140

Daily Average: 539,938

% of Capacity: 54.0%

Waste Water Treatment Plant

Total Output: 15,224,000

Daily Average: 507,467

% of Capacity: 50.7%

CITY OF LOS FRESNOS

PUBLIC WORKS DEPARTMENT

MONTHLY REPORT

SEPTEMBER 2017

CALLS FOR SERVICE	MONTH TOTAL	YEAR TO DATE
Service Connects/Disconnects	34	804
Rereads/Meter Info	29	434
Water Taps	1	20
Sewer Taps	0	0
Change Meter	1	39
Service Check for Water Leak at Account	44	169
Repaired Leak	5	183
Call for Sewer Stoppage	7	75
City Sewer Lines Unstopped	5	44
Code Enforcement/Other	33	578
Pothole Repairs	80	258
Street Repairs	0	1
Street Sign Replacement/Repaired	0	14
Asphalt Used (ton)	5.6	16.9
Gravel Used (ton)	2	27
Fire Hydrants Flushed and Oiled	6	58
Fire Hydrants Repaired	0	0
Valves Repaired	0	0
Manholes Cleaned/Repaired	4	37



Carlos Salazar, Director of Public Works

Attachment: September public works report (2347 : Public Works Report)

CITY OF LOS FRESNOS														MONTH & YEAR		September, 2017	
BUILDING PERMITS ISSUED														MONTH		YEAR	
BUILDING PERMITS		PLUMBING PERMITS		ELECTRICAL PERMITS		MECHANICAL PERMITS		MOVING PERMITS		MONTH		VALUATION		YEAR TO DATE			
MONTH	YTD	MONTH	YTD	MONTH	YTD	MONTH	YTD	MONTH	YTD	MONTH	YTD	VALUATION	VALUATION	VALUATION	VALUATION		
SINGLE FAMILY	2	24	2	2	17	2	18		10		4	\$87,000.00	\$1,523,952.00				
DUPLEXES/APARTMENTS																	
PUD DEVELOPMENT		1			1								\$600,000.00				
Emergency Service Complex		1			1		1		1				\$1,200,000.00				
HOTEL/MOTEL / BANK																	
OFFICES/ STORAGE		1			1								\$300,000.00				
STORES/RESTAURANTS							1										
SIGNS		7											\$24,980.00				
CHURCHES/OTHER BUILDINGS																	
FENCE/DRIVEWAY/REROOF		42											\$109,293.32				
SWIMMING POOLS		1			1		1						\$43,540.00				
RESIDENTIAL ADD/REMODEL	3	34	1	4	7	4	11		2			\$6,147.00	\$302,358.00				
APARTMENT REMODEL																	
COMMERCIAL ADD/REMODEL		5			3		3						\$109,200.00				
STORAGE/GARAGES/CARPORTS		16					1						\$29,329.00				
Firework Stands		8											\$2,400.00				
TOTALS	5	140	3	6	31	6	36		13	0	4	\$93,147.00	\$4,245,052.32				

**City of Los Fresnos
Recycling Program
Total Number of Guest
September 2017**

Date	Tuesdays at Memorial Park
09/05/17	17
09/12/17	21
09/19/17	24
09/26/17	27
Totals	89

Date	Thursdays at Community Park
09/07/17	26
09/14/17	23
09/21/17	22
09/28/17	19
Totals	90

Date	Saturdays at City Hall
09/02/17	14
09/09/17	20
09/16/17	18
09/23/17	23
09/30/17	20
Totals	95

Total attendance for the Month of September	274
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City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 10/10/17 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:
DOC ID: 2358 A

SCHEDULED

ACTION ITEM (ID # 2358)

**Police Department Report 1. Arrests 2. Incidents 3.
Accidents**

Call with questions.

I recommend approval.

LOS FRESNOS POLICE DEPARTMENT

Arrests - By Violation

09\01\2017
thru 09\30\2017

Violation	# of Offenses
AGG ASSAULT DATE/FAMILY/HOUSE W/WEAPON	1
ASSAULT CAUSES BODILY INJURY FAMILY VIOLENCE 13a	1
BURGLARY OF BUILDING	1
CHILD IN NEED OF SUPERVISION RUNAWAY	1
CRIMINAL MISCHIEF >=\$50<\$500	1
D.O.C. OBSCENE LANGUAGE	1
DRIVING WHILE INTOXICATED	5
DRIVING WHILE INTOXICATED 2ND	1
DRIVING WHILE INTOXICATED W/CHILD UNDER 15 YOA	1
EVADING ARREST DETENTION	1
EXECUTION OF CAPIAS OR ARREST WARRANT	11
HOLD FOR CUSTOMS	4
POSS MARIJ >50LBS<=2,000LBS	1
PUBLIC INTOXICATION	3
RESIST ARREST SEARCH OR TRANSPORT	1
TERRORISTIC THREAT 13a	1
THEFT	1
THEFT PROP>=\$50<\$500 23a	3
Total Violations	39
Total Arrests	34

Attachment: September police report (2358 : Police Department Report)

LOS FRESNOS POLICE DEPARTMENT

Incidents - By Violation

09\01\2017
thru 09\30\2017

Violation	Incidents
ABANDONED VEHICLES	4
ACCIDENT INVOLVING DAMAGE TO VEHICLE>=\$200	2
AGG ASSAULT W/DEADLY WEAPON	1
ALARMS	16
ANIMAL CONTROL	31
ASSAULT CAUSES BODILY INJURY FAMILY VIOLENCE 13a	3
BURGLARY OF BUILDING	2
BURGLARY OF HABITATION	1
CHILD IN NEED OF SUPERVISION RUNAWAY	1
CREDIT CARD OR DEBIT CARD ABUSE ELDERLY	1
CRIMINAL MISCHIEF >=\$50<\$500	3
CRIMINAL MISCHIEF >=\$500<\$1,500	1
CRIMINAL MISCHIEF/CLASS C	1
CRIMINAL TRESPASS	1
D.O.C. FIGHTING WITH ANOTHER	1
D.O.C. OBSCENE LANGUAGE	1
DOG AT LARGE	7
DRIVING WHILE INTOXICATED 2ND	1
DRIVING WHILE INTOXICATED W/CHILD UNDER 15 YOA	1
DUTY ON STRIKING UNATTENDED VEHICLE	1
EVADING ARREST DETENTION	1
EXECUTION OF CAPIAS OR ARREST WARRANT	10
FAIL TO MAINTAIN FINANCIAL RESPONSIBILITY	1
FORGERY - TO DEFRAUD OR HARM OF ANOTHER	1
HARASSMENT	2
HARBORING OF BEES	1
ILLEGAL DUMPING >5 LBS < 500 LBS	1
IMPROPER RELATIONSHIP BETWEEN EDUCATOR/STUDENT	1
LIVESTOCK AND FOWL	1
LOUD NOISE	5
MINOR IN POSSESSION OF ALCOHOL	1
PERMIT OF FOOD SERVICE ESTABLISHMENT	10
PUBLIC INTOXICATION	2
RECKLESS DRIVING	2
RESIST ARREST SEARCH OR TRANSPORT	1
TERRORISTIC THREAT 13a	3
THEFT	11
THEFT PROP>=\$50<\$500 23a	1
WEEDS OR RUBBISH LOT	19
Total Violations	154
Total Incidents	147

Attachment: September police report (2358 : Police Department Report)

LOS FRESNOS POLICE DEPARTMENT

Accident - By Street & Intersection

09\01\2017
thru 09\30\2017

Street & Intersection	Accidents	Fatalities	Vehicles	Injured
ARROYO & 6TH	1	0	2	0
ARROYO & ALVAREZ	2	0	5	1
FM 1575 & HARVEY ESCALANTE	1	0	0	0
FM 2480 & EBONY	1	0	2	0
HWY 100 & FM 803	1	0	2	0
OCEAN & EVERGREEN	3	0	5	0
OCEAN & FM 803	1	0	0	0
OCEAN & HOLLY	1	0	0	0
OCEAN & MESQUITE	2	0	4	0
OCEAN & NOGAL	1	0	2	0
STATE HWY 100 & CALIFORNIA	1	0	0	0
STATE HWY 100 & LONGHORN	1	0	2	0
VALLE ALTO & DAFFODIL	1	0	2	0
W.6TH ST. & S. ALAMO ST. & W. 6TH ST. & S. ALAMO ST.	1	0	2	0
Total	18	0	28	1

Attachment: September police report (2358 : Police Department Report)

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 10/10/17 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:
DOC ID: 2349 A

SCHEDULED

ACTION ITEM (ID # 2349)

Municipal Court Report 1. Monthly Report

Call with questions.

I recommend approval.

OFFICIAL MUNICIPAL COURT MONTHLY REPORT

MUNICIPAL COURT OF <u>Los Fresnos</u> FOR MONTH <u>Sept.</u> YEAR <u>2017</u>		TRAFFIC		NON-TRAFFIC MISDEMEANORS	
		NON-PARKING	PARKING	STATE LAW	CITY ORDINANCE
1. New Cases Filed During the Month		424		666	3
2. Dispositions Prior to Trial:					
A. Bond Forfeitures					
B. Fined (Before trial only. If the defendant goes to trial, enter in Item 3.)					
C. Cases Dismissed (Do not include dismissals that are to be reported in Items 3C and 4 below.)					
3. Dispositions at Trial:					
A. Trial by Judge					
(1) Finding of Guilty		188		7	0
(2) Finding of Not Guilty					
B. Trial by Jury					
(1) Finding of Guilty					
(2) Finding of Not Guilty					
C. Dismissed at Trial		33			1
4. Cases Dismissed:					
A. After Driver Safety Course (C.C.P., Art. 45.0511)		61			
B. After Deferred Disposition (C.C.P., Art. 45.051)		43			
C. After Proof of Financial Responsibility (Transportation Code, Sec. 601.193)		7			
D. Compliance Dismissal (Proof of Inspection, License, or Registration)		27			
5. Community Service Ordered (For satisfaction of fine or costs only.)		12			
6. Cases Appealed					
7. Juvenile / Minor Activity:					
A. Transportation Code Cases Filed		6			
B. Non-Driving Alcoholic Beverage Code Cases Filed		1			
C. Driving Under the Influence of Alcohol Cases Filed					
D. Health & Safety Code (Tobacco) Cases Filed					
E. Failure to Attend School Cases Filed (Education Code, Sec. 25.094)					
F. Education Code (Except Failure to Attend) Cases Filed					
G. Violation of Local Daytime Curfew Ordinance Cases Filed (Loc. Govt. Code, Sec. 341.905)					
H. All Other Non-Traffic Fine-Only Cases Filed		2			
I. Waiver of Jurisdiction of Non-Traffic Cases (Family Code, Sec. 51.08(b))					
J. Referred to Juvenile Court for Delinquent Conduct (C.C.P., Art. 45.050 (c)(1))					
K. Held in Contempt, Fined, or Denied Driving Privileges (C.C.P., Art. 45.050 (c)(2))					
Magistrate Warnings Given (Juvenile):					
L. Warnings Administered					
M. Statements Certified					
8. Parent Contributing to Nonattendance Cases Filed (Education Code, Sec. 25.093)					
9. Safety Responsibility and Driver's License Suspension Hearings Held					
10. Search Warrants Issued (Do not include warrants for arrest.)					
11. Arrest Warrants Issued:					
A. Class C Misdemeanors Only					310
B. Felonies and Class A and B Misdemeanors Only					
12. Magistrate Warnings Given: (Given to defendants charged with county or district court offense.)					
A. Class A and B Misdemeanors Only					6
B. Felonies					3
13. Emergency Mental Health Hearings Held					
14. Magistrate's Orders for Emergency Protection					
15. Total Revenue				\$	64,351.74

(Include all revenue collected during month to be remitted to city or state)

From 9/01/2017 to 9/30/2017

Citation No.	Docket No.	Violator	TOTAL FOR REPORT			
Code	Payments	Refunds	Net	G/L Acct No.		
FINE	344 21,179.69	4 207.90-	20,971.79	01 407-0240		
CCC04	366 13,699.00	7 160.00-	13,539.00	01 2512		
TFC	299 897.00	0 0.00	897.00	01 407-0240		
AR	340 1,700.00	2 10.00-	1,690.00	01 407-0240		
TECH	351 1,348.00	3 8.00-	1,340.00	01 407-0241		
STF	316 8,964.00	0 0.00	8,964.00	01 2512		
MCBS	348 1,029.00	2 4.00-	1,025.00	01 407-0270		
SJRF	338 1,352.00	1 4.00-	1,348.00	01 2512		
JFCT2	339 1,786.60	1 5.40-	1,781.20	01 2512		
JFCI	335 201.00	1 0.60-	200.40	01 407-0240		
IDF	330 660.00	1 2.00-	658.00	01 2512		
TP-L	68 565.00	1 10.00-	555.00	01 407-0240		
TP-S	64 715.80	1 12.50-	703.30	01 2512		
TP-L-J	55 134.00	1 2.50-	131.50	01 407-0260		
WRNTFE	87 4,168.00	0 0.00	4,168.00	01 407-0240		
TLFTA1	83 1,565.90	0 0.00	1,565.90	01 2512		
TLFTA2	78 464.90	0 0.00	464.90	01 2517		
TLFTA3	77 302.90	0 0.00	302.90	01 407-0240		
GOLAGY	47 3,001.74	0 0.00	3,001.74	01 2513		
CJFS	244 21.96	0 0.00	21.96	01 2512		
CJFC	244 2.44	0 0.00	2.44	01 407-0240		
TPF	308 615.00	1 2.00-	613.00	01 2512		
ACC	5 98.20	0 0.00	98.20	01 407-0240		
GR	3 7.50	0 0.00	7.50	01 2512		
LEMI	3 1.50	0 0.00	1.50	01 2512		
JCPT	3 3.00	0 0.00	3.00	01 2512		
CVC	6 90.00	0 0.00	90.00	01 2512		
CJP	3 15.00	0 0.00	15.00	01 2512		
ACL	1 75.00	0 0.00	75.00	01 2512		
LEOA	3 3.00	0 0.00	3.00	01 2512		
LEOCE	3 6.00	0 0.00	6.00	01 2512		
MSB	6 54.00	0 0.00	54.00	01 2513		
JCPT2	3 6.00	0 0.00	6.00	01 2512		
CCC	3 51.00	0 0.00	51.00	01 2512		
FA	3 15.00	0 0.00	15.00	01 2512		
JCD	3 0.75	0 0.00	0.75	01 2512		
JFCT	4 13.60	0 0.00	13.60	01 2512		
SCOFF	1 10.00	0 0.00	10.00	01 2526		
LFSCOF	1 10.00	0 0.00	10.00	01 407-0255		
DSC	41 405.90	0 0.00	405.90	01 407-0240		
SPEX	21 1,455.00	0 0.00	1,455.00	01 407-0290		
CS2	20 470.00	0 0.00	470.00	01 407-0280		
AF2	24 480.00	1 20.00-	460.00	01 407-0240		
TXSBLT	5 192.00	0 0.00	192.00	01 2515		
AF	2 20.00	0 0.00	20.00	01 407-0240		

city 307661
cowtech. B46
Blkg. sec. 1025
judge ed. B15
omni. 4049
cell. agency 305
child 470.
op. 0
state 30134.1
scottlaw 20.

Attachment: September municipal court report (2349 : Municipal Court Report)

Total: 5223 67,856.38 27 448.90- 67,407.48

Cash Payments....+ \$64,670.68
Bond Forfeited....+ \$0.00

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 10/10/17 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:
DOC ID: 2350 A

SCHEDULED

ACTION ITEM (ID # 2350)

Library Report 1. Monthly Report

Call with questions.

I recommend approval.



**ETHEL L. WHIPPLE MEMORIAL LIBRARY
LIBRARIAN'S REPORT
SEPTEMBER 2017**

Number of Patron Checking Out Materials

Adult	680
Children	160
Teens	7



Material Types Checked Out

Adult Books	243
Children Books	145
Young Adult Books	199
Videos	234
Audios	3
Other Language Books	22
Hotspots	25
Laptops	9



Items Downloaded

eBooks	71
eAudiobooks	12



Patron Access Computer Use

Total Sessions	593
Total Time	345 hours
Guest Passes	144



Free WiFi Access Use

Total Sessions	825 Library WiFi
Total Time	2,125 hours
Total Sessions	257 Park WiFi
Total Time	771 hours



What Happened In the Library

Hours Open	160 hours
Visits	2,600
Children Program Attendance	215
Volunteer Hours	305
New Cards Issued	29
Cards Renewed	84
New Books Added	66
New eBooks Added	756
New Videos Added	20
Hotspots Added	0
Books Weeded	43
Videos Weeded	0
Reference Questions	485
Assists in Computer Lab	390
Patron Copies	697
Patron Faxes sent	101
Patron Printouts	1,399
Library Staff Copies	2,037
Replacement Cards	21



City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 10/10/17 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:
DOC ID: 2351 A

SCHEDULED

ACTION ITEM (ID # 2351)

Fire Marshal Report 1. Monthly Report

Call with questions.

I recommend approval.



FIRE MARSHAL'S OFFICE
200 NORTH BRAZIL
LOS FRESNOS, TEXAS 78566

FIRE INSPECTION REPORT

MONTHLY INFORMATION REPORT

MONTH OF September 2017

<u>FIRES</u>	<u>INSIDE CITY</u>	<u>OUTSIDE CITY</u>
Business Structures		
Dwellings	<u>1</u>	
Mobile Homes		
Grass	<u>1</u>	<u>2</u>
Refuse		<u>4</u>
Institutional		
Motor Vehicles		<u>1</u>
Rescue Calls	<u>3</u>	<u>8</u>
Incendiary or Suspicious Fires		
Other Calls	<u>3</u>	<u>5</u>
TOTAL ALARMS		<u>28</u>

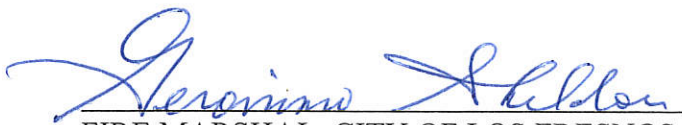
MONTHLY FIRE PREVENTION INSPECTIONS

Commercial Businesses	<u>5</u>	Institutions	
Industrial Structures		Homes	
Public Buildings	<u>4</u>	Apartments	<u>1</u>
Hotels/Motels			
TOTAL INSPECTIONS	<u>10</u>		

SCHOOL, HOSPITAL AND NURSING HOME FIRE DRILLS SUPERVISED: _____

LECTURES-PRESENTATIONS MADE/FILMS: SHOWN _____ TOTAL AUDIENCE _____

FIRES INVESTIGATED: (ACCIDENTAL) 1 (INCENDIARY) _____


FIRE MARSHAL, CITY OF LOS FRESNOS

Attachment: September fire marshal report (2351 : Fire Marshal Report)

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 10/10/17 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:
DOC ID: 2356 B

SCHEDULED

ACTION ITEM (ID # 2356)

EMS Report 1. Quarterly Report

Call with questions.

I recommend approval.

Los Fresnos Ambulance Service, Inc.

P.O. Box 776

Los Fresnos, Tx 78566

Ph: (956)233-5007

4th Quarter EMS Calls 2017

<u>July 2017</u>			<u>Aug 2017</u>			<u>Sept 2017</u>		
LF	80	49%	81	49%		91	51%	
CC	76	46%	67	44%		72	40%	
IL	2	1%	5	3%		3	2%	
LV	2	1%	2	1%		1	0.5%	
PI	3	2%	1	1%		0	0%	
B	0	0%	2	1%		5	3%	
SPI	0	0%	0	0%		0	0%	
H	1	1%	2	1%		2	1%	
RH	0	0%	0	0%		1	0.5%	
SB	0	0%	0	0%		3	2%	
<hr/>			<hr/>			<hr/>		
164		100%	151		100%	178		100%

Attachment: EMS report (2356 : EMS Report)

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 10/10/17 06:00 PM
Department: City Secretary
Category: Closed Session
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:
DOC ID: 2364

SCHEDULED

ACTION ITEM (ID # 2364)

**Closed Session - Deliberation pursuant to Section 551.071,
Title 5 of the Texas Government Code, the Texas Open
Meetings Act, regarding pending or contemplated litigation.**

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 10/10/17 06:00 PM
Department: City Secretary
Category: Open Session
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:
DOC ID: 2365

SCHEDULED

ACTION ITEM (ID # 2365)

**Open Session - Deliberation and possible action regarding
the pending or contemplated litigation.**