

City Council

520 E Ocean Blvd.

Regular Meeting

Los Fresnos, TX 78566

<http://citylf.cloudaccess.net/en/>

~ Minutes ~

Tuesday, October 13, 2020

6:00 PM

City Hall

Agenda

- A. Call meeting to order

Mayor Narvaez called the meeting to order at 6:00 p.m. All present. Council member Juan Munoz joined remotely on Zoom.

- B. Invocation and Pledge of Allegiance

Dale House gave the Invocation and led the audience in the Pledge of Allegiance.

Consent Agenda (All matters listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless requested by a member of the City Council. The item may subsequently be removed from the Consent Agenda to be considered separately.)

Mayor Narvaez asked if there were any questions, comments or concerns on the consent agenda.

City Manager, Mark Milum advised the council that the city received good interest rate on the Drinking Water and Clean Water and explained the city would save approximately \$1.1 million in the next 20 years.

Mayor Narvaez thanked Mr. Milum for the information.

Consideration and ACTION to approve the minutes from September 3 & 8, 2020. Adopted

Motion was made and seconded to approve the minutes from September 3 & 8, 2020.

Polo Narvaez made a motion to approve Consideration and ACTION to approve the minutes from September 3 & 8, 2020., seconded by Andres Lopez the vote was [Unanimous].

Approval or rejection of a Proclamation declaring November 2-6, 2020 as Municipal Court Week. Adopted

Motion was made and seconded to approve a Proclamation declaring November 2-6, 2020 as Municipal Court Week.

Polo Narvaez made a motion to approve Approval or rejection of a Proclamation declaring November 2-6, 2020 as Municipal Court Week., seconded by Andres Lopez the vote was [Unanimous].

Approval or rejection of Resolution 7-2020 adopting the Investment Policy and Strategies for fiscal year 2020/2021. Adopted

Motion was made and seconded to approve Resolution 7-2020 adopting the Investment Policy and Strategies for fiscal year 2020/2021.

Polo Narvaez made a motion to approve Approval or rejection of Resolution 7-2020 adopting the Investment Policy and Strategies for fiscal year 2020/2021., seconded by Andres Lopez the vote was [Unanimous].

Consideration and approval of an ordinance authorizing the issuance of “City of Los Fresnos, Texas Combination Tax and Subordinate Lien Revenue Certificates of Obligation, Series 2020a (Drinking Water State Revolving Fund)” and other matters incident and related theretoAdopted

Motion was made and seconded to approve an ordinance authorizing the issuance of "City of Los Fresnos, Texas Combination Tax and Subordinate Lien Revenue Certificates of Obligation, Series 2020a (Drinking Water State Revolving Fund)"; and other matters incident and related thereto

Polo Narvaez made a motion to approve Consideration and approval of an ordinance authorizing the issuance of “City of Los Fresnos, Texas Combination Tax and Subordinate Lien Revenue Certificates of Obligation, Series 2020a (Drinking Water State Revolving Fund)”; and other matters incident and related thereto, seconded by Andres Lopez the vote was [Unanimous].

Consideration and approval of an ordinance authorizing the issuance of “City of Los Fresnos, Texas Combination Tax and Subordinate Lien Revenue Certificates of Obligation, Series 2020b (Clean Water State Revolving Fund)” and other matters incident and related theretoAdopted

Motion was made and seconded to approve an ordinance authorizing the issuance of "City of Los Fresnos, Texas Combination Tax and Subordinate Lien Revenue Certificates of Obligation, Series 2020b (Clean Water State Revolving Fund)"; and other matters incident and related thereto

Polo Narvaez made a motion to approve Consideration and approval of an ordinance authorizing the issuance of “City of Los Fresnos, Texas Combination Tax and Subordinate Lien Revenue Certificates of Obligation, Series 2020b (Clean Water State Revolving Fund)”; and other matters incident and related thereto, seconded by Andres Lopez the vote was [Unanimous].

Consideration and ACTION to approve Change Order No. 1 for the Wastewater Treatment Plant Chlorine Contact Basin & Chemical Feed System & Headworks Improvements.Adopted

Motion was made and seconded to approve Change Order No. 1 for the Wastewater Treatment Plant Chlorine Contact Basin & Chemical Feed System & Headworks Improvements.

Polo Narvaez made a motion to approve Consideration and ACTION to approve Change Order No. 1 for the Wastewater Treatment Plant Chlorine Contact Basin & Chemical Feed System & Headworks Improvements., seconded by Andres Lopez the vote was [Unanimous].

Consideration and ACTION to approve an agreement with Cameron County Emergency Communication District 9-1-1 for the Emergency Warning Notification System formally known as Vesta Alert SystemAdopted

Motion was made and seconded to approve an agreement with Cameron County Emergency Warning Notification System formally known as

Polo Narvaez made a motion to approve Consideration and ACTION to approve an agreement with Cameron County Emergency Communication District 9-1-1 for the Emergency Warning Notification System formally known as Vesta Alert System, seconded by Andres Lopez the vote was [Unanimous].

Visitors remarks-To speak you must sign in with the City Secretary prior to the meeting you have a limit of 5 minutes to speak.

There was one citizen to sign up and requested to speak during the action item.

Action Items

Consideration and ACTION to approve or reject any or all proposals received for group health insurance.Adopted

Mr. Milum explained the bids received for the health insurance. He recommended option 3 provided by Greer & Associates with United Health.

Tammi Greer with Greer & Associates was present. She explained the benefits of the plan and answered questions for the council.

Motion was made and seconded to approve United Health for group health insurance.

Ray Ortiz made a motion to approve Consideration and ACTION to approve or reject any or all proposals received for group health insurance., seconded by James Herrera the vote was [Unanimous].

Consideration and ACTION to approve or reject any or all proposals received for group life insurance.Adopted

Mr. Milum explained the proposals received for the life insurance and gave his recommendation.

There were no questions from the council.

Motion was made and seconded to approve Nippon for life insurance.

James Herrera made a motion to approve Consideration and ACTION to approve or reject any or all proposals received for group life insurance., seconded by Andres Lopez the vote was [Unanimous].

Consideration and ACTION to approve or reject any or all proposals received for supplemental insurance.Adopted

Mr. Milum explained the proposals listed for supplemental insurance and gave his recommendations.

He answered questions from the council.

Motion was made and seconded to approve Nippon for dental insurance and Avesis for vision insurance.

Ray Ortiz made a motion to approve Consideration and ACTION to approve or reject any or all proposals received for supplemental insurance., seconded by James Herrera the vote was [Unanimous].

Consideration and ACTION to increase dumpster garbage rates and update the fee schedule with approved fees.Adopted

Mr. Milum explained to the council the proposed increase to dumpster garbage rates. There were no questions from the council.

Motion was made and seconded to increase the dumpster garbage rates as presented and update the fee schedule..

Andres Lopez made a motion to approve Consideration and ACTION to increase dumpster garbage rates and update the fee schedule with approved fees., seconded by James Herrera the vote was [Unanimous].

Consideration and ACTION to name the Police Department Building after Enrique Carrizales.Adopted

Enrique Hernandez signed up to speak during the action item. Mr. Hernandez was with Officer Carrizales the night he was killed. Mr. Hernandez spoke about the incident and his friendship with Officer Carrizales. He was grateful that the city would consider naming the Police Department Building after Officer Carrizales.

Chief Gonzalez with the Los Fresnos Police Department was also present and spoke about the incident and his support to name the building after Officer Carrizales.

Mr. Milum discussed the naming of the building and answered questions for the council.

Motion was made and seconded to name the Los Fresnos Police Department building located at 200 N Brazil St after Officer Enrique Carrizales.

James Herrera made a motion to approve Consideration and ACTION to name the Police Department Building after Enrique Carrizales., seconded by Yolanda H. Cruz the vote was [Unanimous].

Consideration and ACTION to set the starting wage for Police Officer.Adopted

Mr. Milum explained to the council during budget workshop it was discussed the need for the starting wage to increase about \$0.50 per hour for a beginning police officer. Pay increases for employees were approved at 4% but the never went back to discuss starting wage of a new officer.

Mr. Milum answered questions for the council.

Motion was made and seconded to approve the starting wage for police officer to be \$17.00 per hour.

Polo Narvaez made a motion to approve Consideration and ACTION to set the starting wage for Police Officer., seconded by Yolanda H. Cruz the vote was [Unanimous].

Consideration and ACTION to set the starting wage for the Administrative Assistant for Administrative Services.Adopted

Mr. Milum explained during the budget workshop it was decided the starting pay for the Administrative Assistant at \$10.00. Mr. Milum and staff felt to get an individual that will be able to work independently and have the ability to make some decisions that will be needed, \$10.00 per hour would not be enough to get the skill level they need.

Mr. Milum discussed the position and answered questions for the council.

Motion was made and seconded to set the starting wage for the Administrative Assistant for Administrative Services at \$12.00.

Ray Ortiz made a motion to approve Consideration and ACTION to set the starting wage for the Administrative Assistant for Administrative Services., seconded by Yolanda H. Cruz the vote was [Unanimous].

Consideration and ACTION to approve utilization of COVID-19 funding.Adopted

Mr. Milum handed out a document to the council of a list of expenditures to date and proposed expenditures for COVID-19 funding. He read each item out loud to the council.

He answered questions and explained the process of requesting the proposed items and receiving the funding.

Motion was made and seconded to approve the utilization of COVID-19 funding as presented.

Andres Lopez made a motion to approve Consideration and ACTION to approve utilization of COVID-19 funding., seconded by James Herrera the vote was [5 to 1].

Acknowledgement of City Manager's Report

City Manager Report A. Wastewater Update B. Water Update C. Nature Park D. Hike & Bike Trails E. Henderson Road Project F. Census Update G. Update Planning & Zoning Ordinance H. Drainage Update I. 75 Year Anniversary Celebration J. Whipple Road K. CDBG 9th Street Lift Station Relocation L. Alley Sign InstallationAdopted

Mr. Milum reported that the Hike & Bike Trail would start on October 19, the Henderson Rd. Resaca Crossing Project continues progressing slowly and gave the council an update on drainage.

Motion was made and seconded to acknowledge the City Manager Report.

Polo Narvaez made a motion to approve City Manager Report A. Wastewater Update B. Water Update C. Nature Park D. Hike & Bike Trails E. Henderson Road Project F. Census Update G.

Update Planning & Zoning Ordinance H. Drainage Update I. 75 Year Anniversary Celebration J. Whipple Road K. CDBG 9th Street Lift Station Relocation L. Alley Sign Installation, seconded by James Herrera the vote was [Unanimous].

Acknowledgement of Department Head Reports

Mayor Narvaez asked the council if the had any questions, comments or concerns on the Department Head Reports. There were none.

Financial Report September 2020 1. Monthly 2. Year to Date 3. Sales Tax Adopted

Motion was made and seconded to acknowledge the Financial Report.

Polo Narvaez made a motion to approve Financial Report September 2020 1. Monthly 2. Year to Date 3. Sales Tax, seconded by Juan Munoz the vote was [Unanimous].

Public Works Report September 2020 1. Water and Wastewater Activity 2. Calls for Service 3. Building Permits 4. Recycling Adopted

Motion was made and seconded to acknowledge the Public Works Report.

Polo Narvaez made a motion to approve Public Works Report September 2020 1. Water and Wastewater Activity 2. Calls for Service 3. Building Permits 4. Recycling, seconded by Juan Munoz the vote was [Unanimous].

Police Department September 2020 1. Arrests 2. Incidents 3. Accidents Adopted

Motion was made and seconded to acknowledge the Police Department Report.

Polo Narvaez made a motion to approve Police Department September 2020 1. Arrests 2. Incidents 3. Accidents, seconded by Juan Munoz the vote was [Unanimous].

Municipal Court September 2020 1. Monthly Report Adopted

Motion was made and seconded to acknowledge the Municipal Court Report.

Polo Narvaez made a motion to approve Municipal Court September 2020 1. Monthly Report, seconded by Juan Munoz the vote was [Unanimous].

Library Report September 2020 1. Monthly Report Adopted

Motion was made and seconded to acknowledge the Library Reports.

Polo Narvaez made a motion to approve Library Report September 2020 1. Monthly Report, seconded by Juan Munoz the vote was [Unanimous].

Fire Marshal's Report September 2020 1. Monthly Report Adopted

Motion was made and seconded to acknowledge the Fire Marshal's Reports.

Polo Narvaez made a motion to approve Fire Marshal's Report September 2020 1. Monthly Report, seconded by Juan Munoz the vote was [Unanimous].

EMS Report 1. Quarterly reportAdopted

Motion was made and seconded to acknowledge the LFEMS 4th Quarter Report.

Polo Narvaez made a motion to approve EMS Report 1. Quarterly report, seconded by Juan Munoz the vote was [Unanimous].

H. Adjournment

Mayor Narvaez adjourned the meeting at 7:27 p.m.

Presiding Officer of the Council

Recorder