

City Council

200 North Brazil

Los Fresnos, TX 78566

Regular Meeting

<http://citylf.cloudaccess.net/en/>

~ Agenda ~

Tuesday, November 10, 2015

6:00 PM

City Hall

NOTICE IS HEREBY GIVEN THAT THE {MeetGroup} OF THE CITY OF LOS FRESNOS PURSUANT TO CHAPTER 551, TITLE 5 OF THE TEXAS GOVERNMENT CODE, THE TEXAS OPEN MEETINGS ACT, WILL MEET ON TUESDAY, NOVEMBER 10, 2015 AT 6:00 PM AT CITY HALL, 200 NORTH BRAZIL ST, LOS FRESNOS, TX 78566.

I. AGENDA

1. Call meeting to order
2. Invocation and Pledge of Allegiance
3. Consent Agenda
 1. Approval or rejection of Minutes from October 13, 2015 and October 27, 2015 meetings.
 2. Approval or rejection to renew Agreement between the City of Los Fresnos Police Department and the Los Fresnos Consolidated Independent School District Police Department.
 3. Approval or rejection to allow Los Fresnos Consolidated Independent School District to place an antenna on the City's water tower.
 4. Approval or rejection of a Resolution to vote on a person for the Cameron Appraisal District Board of Directors for Position 9.
 5. Approval or rejection to acknowledge the Los Fresnos Community Development corporation's expenditure for a web page.
4. Visitor Remarks - to speak you must sign in with City Secretary prior to the meeting and you have a limit of 3 minutes to speak.
5. Action Items

1. Consideration and ACTION to approve a Service Agreement between the City of Los Fresnos and the Los Fresnos Rodeo Committee.
2. Consideration and ACTION to approve a Service Agreement between the City of Los Fresnos and the Cameron County Fair & Livestock Show.
3. Consideration and ACTION to accept or reject any or all bids requested for Group Health Insurance, Group Life Insurance and Supplemental Insurance.
4. Consideration and ACTION to appoint a firm as the Agent of Record for Health Insurance.
5. Consideration and ACTION to accept or reject the ratings of the Request for Qualifications for the firms and authorize the City Manager to negotiate a fee for Engineering Services for the Pedestrian & Bicycle Trail Grant according to the rating.
6. Update by City Manager
 1. A. Wastewater Plant Expansion B. Los Fresnos Nature Park C. Hazardous Mitigation Plan D. Hike & Bike Trails E. Basketball Court at Memorial Park F. Certificates of Obligation G. Special Meeting - Canvassing of Votes & Oath of Office
7. Department Head Reports
 1. Finance Report 1. Monthly 2. Year-to-Date
 2. Public Works Report 1. Water and Wastewater Activity 2. Calls for Service 3. Building Permits 4. Recycling
 3. Police Department Report 1. Arrests 2. Incidents 3. Accidents
 4. Municipal Court Report 1. Monthly Report
 5. Library Report 1. Monthly Report
 6. Fire Marshall's Report 1. Monthly Report
8. Adjournment

This is to certify that I, Pam Denny, posted this agenda on the front bulletin board of the City Hall on November 4, 2015 on or before 5:30 p.m. and it shall remain so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Pam Denny, City Secretary

Persons with any disabilities that would like to attend meetings must notify City Secretary 24 hours in advance so that the City can make arrangements for that disabled person.

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 11/10/15 06:00 PM
Department: City Secretary
Category: Minutes
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1577)

DOC ID: 1577 A

**Approval or rejection of Minutes from October 13, 2015 and
October 27, 2015 meetings.**

I recommend approval.

City Council

200 North Brazil

Los Fresnos, TX 78566

Regular Meeting

<http://citylf.cloudaccess.net/en/>

~ Minutes ~

Tuesday, October 13, 2015

6:00 PM

City Hall

Agenda

1. Call meeting to order
Mayor Narvaez called the meeting to order at 6:00 PM.
2. Invocation and Pledge of Allegiance
Mayor Narvaez gave the invocation and led the audience in the Pledge of Allegiance.

Consent Agenda

Approval or rejection of Minutes from September 8, 2015, September 24, 2015 (1) and September 24, 2015 (2) meetings.

Motion was made and seconded to approve the Minutes from September 8, 2015 and both meetings on September 24, 2015 as presented.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Polo Narvaez, Mayor
SECONDER:	Yolanda H. Cruz, Councilwoman
AYES:	Minton, Narvaez, Cruz, Real, Mendez, Jones

Approval or rejection to acknowledge the financial report and cash investment report for the 3rd quarter ending June 30, 2015.

Motion was made and seconded to approve the 3rd quarter financial report and cash investment report.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Polo Narvaez, Mayor
SECONDER:	Yolanda H. Cruz, Councilwoman
AYES:	Minton, Narvaez, Cruz, Real, Mendez, Jones

Consideration and ACTION to surplus out various equipment and to authorize City Manager to dispose of equipment.

Motion was made and seconded to approve to surplus out various equipment and to authorize City Manager to dispose of equipment.

Attachment: Council Minutes from October 13, 2015 (1577 : Minutes)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Polo Narvaez, Mayor
SECONDER:	Yolanda H. Cruz, Councilwoman
AYES:	Minton, Narvaez, Cruz, Real, Mendez, Jones

Visitor Remarks - to speak you must sign in with City Secretary prior to the meeting and you have a limit of 3 minutes to speak.

Mr. Hector Romero asked about Evergreen Street and Whipple Road when they would be ready.

Mr. Milum stated that he had this in his report and if it was all right with the Mayor he would give the report now.

Mr. Milum stated that Evergreen Street extension, from Hwy 100 to Whipple Road, construction would begin the first week in November. The plans to widen Whipple Road is still being worked on and it would be about 3 years until that construction would start. The city has agreement to begin the design and engineering and environmental clearance over the next 3 years.

Public Hearings

Public hearing to receive comments on the proposed project to rehabilitate and extend the wastewater collection system.

Mayor Narvaez opened the public hearing at 6:07 PM.

Mr. Milum explained that this project is for the wastewater rehabilitation of lift stations and replacing of old lines. This is the Texas Water Development Board funded grant and loan that Guzman and Munoz Engineering is working on.

Mr. Jose Munoz, Engineer, was present and he explained that this is proposed to serve sewer to unserved area at Chula Vista Subdivision and residents on West Hwy 100 to FM 1575.

There were no comments from the public.

Mayor Narvaez closed the public hearing at 6:10 PM.

RESULT:	NO ACTION
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Public hearing to receive comments on the proposed project to make improvements to the existing water treatment plant and distribution system at various locations within the City.

Mayor Narvaez opened the public hearing at 6:11 PM.

Mr. Milum explained that this is also a TWDB funded grant and loan that Guzman and Munoz Engineering is working on. This is regarding the water treatment plant upgrades and replacing of old lines. The study will determine how much the water plant needs to be expanded, replace old lines, replace fire hydrants and extend water west to FM 1575.

Mr. Munoz stated that the proposed increase capacity from 1.008 to 1.50 M.G.D.

There were no comments from the public.

Mayor Narvaez closed the public hearing at 6:17 PM.

RESULT: NO ACTION

Presentation

Presentation by the Los Fresnos Chamber of Commerce for July-September 2015.

Mr. Val Champion, Executive Director, from the Chamber of Commerce gave a brief report on the activities and financials for the months of July - September, 2015.

RESULT: NO ACTION

Action Items

Consideration and ACTION to surplus out a police vehicle and to authorize City Manager to donate the vehicle to Town of Indian Lake or sell to lowest bidder.

Mr. Milum stated that a new police vehicle has been ordered and should be here at the end of October. When the new vehicle arrives we will be getting rid of the 2004 Dodge. Generally we surplus the vehicle, take bids and sell to the highest bidder. We usually do not get much for the old vehicles. The Town of Indian Lake is in need of a unit to replace a unit that is in worse shape and would like this vehicle. Since the value is low he would like to donate the unit to the Town of Indian Lake.

Mr. Milum answered questions from the Council.

Motion was made and seconded to donate the vehicle to the Town of Indian Lake.

RESULT: ADOPTED [5 TO 1]
MOVER: Polo Narvaez, Mayor
SECONDER: Swain Real, Councilman
AYES: Narvaez, Cruz, Real, Mendez, Jones
NAYS: Gary Minton

Discussion, consideration and ACTION on future projects & needs.

Mr. Milum explained the future projects and needs that he is aware of at this time. Some of the projects can be done through budget and others through grants and . There are streets that needs to be repaired for approximate total of \$1,626,442, playground equipment at Memorial Park for \$150,000, bleachers and fencing at Community Park for \$150,000, tractors and mowers for \$100,000, and vehicles for \$100,000. We could do certificate of obligation for \$2 million.

Mr. Milum answered questions from the Council.

Motion was made and seconded to consult with the City's Financial Advisor on these future needs and have him come down to a Council meeting.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Tom Jones, Councilman
SECONDER: Swain Real, Councilman
AYES: Minton, Narvaez, Cruz, Real, Mendez, Jones

Discussion, consideration and ACTION on budget approved street maintenance funds to utilize the amount set aside for this year only or to utilize for an annual payment of a loan for years of street repairs to be done now.

No action was taken.

RESULT: NO ACTION

Update by City Manager

A. Wastewater Plant Expansion B. Los Fresnos Nature Park C. Hazardous Mitigation Plan D. Hike & Bike Trails E. Certificates of Obligation F. City Hall Planning Meeting

A. Wastewater Plant Expansion - We will advertise for bids starting on October 14 and be ready to award a bid on December 8th. With approvals and checks that TWDB has to do construction should begin in January.

B. Nature Park - We still have not heard from CIAP to determine if we can use the remaining funds for an entrance, parking area and restroom. We have sent out proposals for a firm to do a Master Plan for this. We will need 1 or 2 to be on the rating committee.

C. Hazard Mitigation Plan - We had our kickoff meeting and will begin to collect information over the next few months. There is a survey that will be placed on our web side and on Facebook for residents to fill out. It would be good for you to do it and invite others to do it as well.

C. Hike & Bike Trails - We have sent our proposals for an engineering firm to do the engineering for the project. We will need 1 or 2 to be on the rating committee.

E. Certificates of Obligation - The water line loop project is complete. The West Ocean Lift Station and Force Main Project is moving along well. The force main is mostly in place. The lift station work has begun. They should be done in the next 4 to 6 weeks. City Hall design is moving along and we have scheduled a meeting for the Council to review and give direction on October 27.

F. City Hall Planning Meeting - Tuesday, October 27 at 6:00 PM.

Mr. Milum answered questions from the Council.

RESULT: NO ACTION

Department Head Reports

Financial Report 1. Monthly 2. Year-to-Date

Mr. Milum answered questions from the Council.

RESULT: NO ACTION

Public Works Report 1. Water and Wastewater Activity 2. Calls for Service 3. Building Permits

Mr. Milum answered questions from the Council.

RESULT: NO ACTION

Police Department Report 1. Arrests 2. Incidents 3. Accidents

Mr. Milum answered questions from the Council.

RESULT: NO ACTION

Municipal Court Report 1. Monthly Report

Mr. Milum answered questions from the Council.

RESULT: NO ACTION

Library Report 1. Monthly Report

Mr. Milum answered questions from the Council.

Regular Meeting

Tuesday, October 13, 2015

6:00 PM

RESULT: NO ACTION**Fire Marshall's Report 1. Monthly Report**

Mr. Milum answered questions from the Council.

RESULT: NO ACTION**EMS Department Quarterly Report**

Mr. Milum answered questions from the Council.

RESULT: NO ACTION**Closed Session – Deliberation pursuant to Section 551.072, Title 5 of the Texas Government Code, the Texas Open Meetings Act regarding the following:**

Closed Session - Deliberation pursuant to Section 551.071, Title 5 of the Texas Government Code, the Texas Open Meetings Act, regarding to seek legal advice on extraterritorial jurisdiction issues.

City Attorney could not be present so Closed Session was cancelled.

RESULT: NO ACTION**Open Session – Deliberation and possible action regarding the following:**

Open Session - Deliberation and possible action regarding to seek legal advice on extraterritorial jurisdiction issues.

RESULT: NO ACTION**Adjournment**

The meeting was closed at 7:10 PM

Presiding Officer of the Council

Recorder

Attachment: Council Minutes from October 13, 2015 (1577 : Minutes)

City Council

200 North Brazil

Los Fresnos, TX 78566

Special Meeting

<http://citylf.cloudaccess.net/en/>

~ Minutes ~

Tuesday, October 27, 2015

6:00 PM

City Hall

Call to Order

The meeting was called to order at 6:00 PM by Mayor Polo Narvaez

Invocation and Pledge of Allegiance

Mayor Narvaez gave the invocation and led the audience in the Pledge of Allegiance.

Visitor Remarks - to speak you must sign in with the City Secretary prior to start of meeting and you will have 3 minutes to speak.

There were no comments from the public.

Closed Session – Deliberation pursuant to Section 551.072, Title 5 of the Texas Government Code, the Texas Open Meetings Act regarding the following:

Closed Session - Deliberation pursuant to Section 551.071, Title 5 of the Texas Government code, the Texas Open Meetings Act, regarding to seek legal advice on extraterritorial jurisdiction and city limits issues.

Mayor Narvaez recessed the meeting for a Closed Session at 6:03 PM.

RESULT:	NO ACTION
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Open Session – Deliberation and possible action regarding the following:

Open Session - Deliberation and possible action regarding to seek legal advice on extraterritorial jurisdiction and city limits issues.

Mayor Narvaez called the meeting back to order at 6:33 PM.

Motion was made and seconded to authorize the City Attorney and City Manager to present to the City of Brownsville the recommendation of the City Manager as discussed in Closed Session.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Javier Mendez, Councilman
SECONDER:	Yolanda H. Cruz, Councilwoman
AYES:	Narvaez, Cruz, Real, Mendez, Jones
ABSENT:	Gary Minton

Action Item

Attachment: Council Minutes from October 27, 2015 (1577 : Minutes)

Special Meeting**Tuesday, October 27, 2015****6:00 PM**

Mr. Milum introduced Mr. Ray Holliday and Ms. Peri Arthur from Brown Reynolds Watford Architects.

Mr. Milum explained that the Department Heads and he had been meeting with Mr. Holliday and Ms. Arthur for the past several months on what each department would need.

Mr. Holliday handed out copies of the design and site plan to the Council. Mr. Holliday went over each page and explained the Council Chambers/Court, City Hall, and Police Department.

Mr. Holliday, Ms. Arthur and Mr. Milum answered questions from the Council.

RESULT: NO ACTION

Adjournment

The meeting was closed at 8:14 PM

Presiding Officer of the Council

Recorder

Attachment: Council Minutes from October 27, 2015 (1577 : Minutes)

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 11/10/15 06:00 PM
Department: City Secretary
Category: Agreement
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1578)

DOC ID: 1578 A

Approval or rejection to renew Agreement between the City of Los Fresnos Police Department and the Los Fresnos Consolidated Independent School District Police Department.

We have had an agreement with the School District for many years to assist them with services. This year we provide jail and transport services as needed (don't think either have ever been used), officers at football games and back up in emergencies as needed. The School District will pay us \$8,420 for these services. Additionally the School District will pay the City \$2,500 for the use of the range.

I recommend approval.

MEMORANDUM OF UNDERSTANDING BETWEEN THE LOS FRESNOS C.I.S.D. POLICE DEPARTMENT AND THE LOS FRESNOS POLICE DEPARTMENT

THE STATE OF TEXAS

KNOW ALL MEN BY THESE PRESENTS

COUNTY OF CAMERON

I.

PARTIES

THIS AGREEMENT, is entered into by and between the LOS FRESNOS C.I.S.D. POLICE DEPARTMENT of the State of Texas, and hereinafter referred to as the District Police and the LOS FRESNOS POLICE DEPARTMENT, a city in the County of Cameron, Texas referred to hereinafter as the City Police Department. This agreement and service is entered into under the Interlocal Agreement Act. Any party paying for the performance of any function or service shall make these payments from current revenues available to the paying party.

II.

PURPOSE

The purpose of this agreement is to establish an understanding and cooperation between the District Police and the City Police Department.

The Los Fresnos Consolidated Independent School District (Los Fresnos C.I.S.D.) has established and communicated a policy clearly establishing the parameters of the District Police. The Los Fresnos C.I.S.D. also understands the need to work with law enforcement agencies having overlapping jurisdiction with the Los Fresnos C.I.S.D. Additionally, the City Police Department is equally dedicated to serving the public by coordinating and communicating with the District Police.

III.

AGREEMENT

The City Police Department and the District Police agree to aid each other as may be requested and as each is capable. It is understood that the City Police Department has jurisdiction throughout the City of Los Fresnos and that the District Police have jurisdiction throughout the school

district. It is also understood and agreed that the primary responsibility of the District Police will include law enforcement activities within school campus boundaries of the Los Fresnos C.I.S.D. during normal school hours and at other times as may be necessary. The District Police will coordinate after school hours law enforcement activities with the City Police Department.

In anticipation of the need for City jail facilities, prisoner transport to the Cameron County Jail, communication services (dispatch/radio trunking usage – [11 radios @ \$10 monthly]), and four (4) City Officers at the 6 home football games for five (5) hours (6pm – 11pm) the Los Fresnos C.I.S.D. agrees to pay the City of Los Fresnos a sum of six thousand one hundred forty and no/100ths dollars (8,420.00) per year. Additionally, in anticipation of the need for training facilities, the Los Fresnos C.I.S.D. agrees to assist the City of Los Fresnos with improvements to or maintenance of the City Police Department's gun range. Such assistance may be in the form of materials, labor or financial. Los Fresnos C.I.S.D. agrees to pay the City of Los Fresnos Police Department the amount of \$2,500 annually in exchange for the use of their facility by the District's police department. These funds will be paid in March of 2016.

IV.

TERM

The term of this agreement shall be for a twelve (12) month period from the date of this agreement. However, either party upon thirty (30) days written notice may terminate without cause this agreement.

V.

INSURANCE AND INDEMNIFICATION

5.1 Governmental Functions. Notwithstanding any provision to the contrary herein, this agreement is a contract for and with respect to the performance of governmental functions by governmental entities. The relationship of the City and the District shall be that of independent contractors.

5.2 City Insurance and Indemnification. The Los Fresnos C.I.S.D. shall have no liability whatsoever for the actions of, or failure to act by, any officers, employees, subcontractors, agents or assigns of the City, or for or with respect to this Agreement, and the City covenants and agrees that:

5.2.1 The City shall be solely responsible for and with respect to any claim or cause of action arising out of or with respect to any act, omission or failure to act by the City or its agents, officers, employees and subcontractors, while performing any function or providing or delivering any service undertaken by the City pursuant to this Agreement;

5.2.2 The City shall be solely responsible for procuring and maintaining in effect any insurance coverage it may, in its sole discretion, deem necessary or appropriate to protect its interests.

5.3 **District Insurance and Indemnification.** The city shall have no liability whatsoever for the actions of, or failure to act by, any officers, employees, subcontractors, agents or assigns of the Los Fresnos C.I.S.D., or for or with respect to the this Agreement by the District, and the District covenants and agrees that:

5.3.1 The Los Fresnos C.I.S.D. shall be solely responsible for and with respect to any claim or cause of action arising out of or with respect to any act, omission or failure to act by the Los Fresnos C.I.S.D. or its agents, officers, employees and subcontractors, while performing any function or undertaking any use of the Land and this Agreement;

5.3.2 The Los Fresnos C.I.S.D. shall be solely responsible for procuring and maintaining in effect any insurance coverage it may, in its sole discretion, deem necessary or appropriate to protect its interests.

5.4 **Governmental Immunity.** Nothing in this Agreement shall be deemed to waive, modify or amend any legal defense available at law or in equity to either the City or Los Fresnos C.I.S.D. nor to create any legal rights or claim on behalf of any third party. Neither the Los Fresnos C.I.S.D. nor the City waives, modifies, or alters to any extent whatsoever the availability of the defense of governmental immunity under the laws of the State of Texas. No provision of this agreement is a consent to suit.

VI.
MISCELLANEOUS

6.1 This agreement contains the complete expression of the agreement between the parties hereto, and there are not promises, representations, agreements, warranties, or inducements except such as are made herein and fully set forth. Any party paying for the performance of any function, services, or improvements to the demised premises shall make these payments from current revenues available to the paying party. No alterations of any of its terms, covenants or conditions shall be binding unless reduced to writing and signed by the parties hereto. It is agreed that all of the rights, remedies, and benefits provided by this agreement shall be cumulative, and shall not be exclusive of any other rights, remedies and benefits allowed by law.

6.2 Nothing herein may be construed as the formation of a partnership, joint venture, or other business organization or any description between the parties.

6.3 In the event one or more of the provisions of this agreement shall for any reason be held by a court of competent jurisdiction to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision of the agreement, and this agreement shall be construed as if the invalid, illegal, or unenforceable provision had never been included in the Agreement. This agreement constitutes the sole and only agreement of the Parties to the Agreement and supersedes any prior understanding or written or oral agreements between the Parties respecting the subject matter of this agreement.

6.4 This agreement shall be governed and construed in accordance with the laws of the State of Texas, and all obligations of the parties created by this agreement are performable in Cameron County, Texas.

6.5 No party shall be required to perform any term, condition, or covenant in this agreement so long as performance is delayed or prevented by force majeure, which shall mean acts of God, strikes, lockouts, material or labor restrictions by any governmental authority, floods, and any other cause not reasonably within the control of the parties and which by the exercise of due diligence the

parties are unable, wholly or in part, to prevent or overcome.

VII.

7.1 The parties indicate acceptance of each of the terms of this agreement by the signature of their respective agents below. The agents signing below each represent that they have been authorized by their respective parties to execute this agreement on their behalf. The effective date of this agreement shall be the latest of the dates appearing below.

EXECUTED IN DUPLICATE ORIGINAL on this 5th day of October 2015

LOS FRESNOS CONSOLIDATED
INDEPENDENT SCHOOL
DISTRICT

By: _____

Gonzalo Salazar
Superintendent of Schools

CITY OF LOS FRESNOS,
TEXAS

By: _____

Mark Milum
City Administrator

LOS FRESNOS C.I.S.D.
DISTRICT POLICE

By: _____

Joe M. Vasquez
Los Fresnos C.I.S.D., Chief of Police

LOS FRESNOS
POLICE DEPARTMENT

By: _____

James Harris III
City of Los Fresnos, Chief of Police

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 11/10/15 06:00 PM
Department: City Secretary
Category: Agreement
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1584)

DOC ID: 1584 A

Approval or rejection to allow Los Fresnos Consolidated Independent School District to place an antenna on the City's water tower.

The City has allowed the school district to use the water tower for their communication equipment for quite some time.

I recommend approval.

**PROPERTY USE AGREEMENT
LOS FRESNOS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT
AND
THE CITY OF LOS FRESNOS**

THIS AGREEMENT, entered into by and between the Los Fresnos Consolidated Independent School District and City of Los Fresnos.

AGREEMENT

The City of Los Fresnos agrees, without fee, to allow the Los Fresnos School District and/or its vendor(s) access and use of the City water tower for the purpose of erecting a radio antenna. The City also agrees to allow the Los Fresnos School District the use of a portion of the radio repeater room located at the base of the water tower.

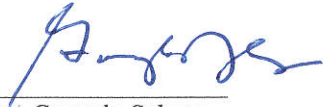
TERM

The term of this agreement shall be for a 12-month period from the date of this agreement. However, either party upon 30 days written notice may terminate this agreement.

EXECUTED IN DUPLICATE ORIGINAL, this 5 day of October 2015.

LOS FRESNOS C.I.S.D.

CITY OF LOS FRESNOS

By: 
Name: Gonzalo Salazar
Title: Superintendent of Schools
Los Fresnos CISD

By: _____
Name: Mark Milum
Title: City Administrator
City of Los Fresnos

Attachment: Property Use Agreement Between City and LF School District (1584 : Agreement with School on Antenna)

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 11/10/15 06:00 PM
Department: City Secretary
Category: Resolutions
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1585)

DOC ID: 1585 A

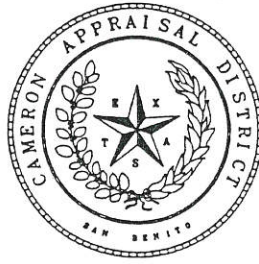
**Approval or rejection of a Resolution to vote on a person for
the Cameron Appraisal District Board of Directors for
Position 9.**

Ricardo Morado is currently serving and is the only candidate that was nominated.

I recommend approval.

CAMERON APPRAISAL DISTRICT

Frutoso M. Gomez, Jr., Chief Appraiser
 P.O. Box 1010, 2021 Amistad Dr.
 San Benito, TX 78586-1010
 www.cameroncad.org
 (956) 399-9322
 (956) 541-3365
 (956) 428-8020
 Fax (956) 399-6969



MEMBERS OF THE BOARD
 Jose Noe Diaz, Sr., **Chairman**
 Vicente Mendez, **Vice-Chairman**
 Jesse Villarreal, **Secretary**
 David Argabright
 Roberto Garcia
 David A. Garza
 Ricardo Morado
 Robert Pinkerton Jr.
 Herman Otis Powers, Jr.
 Tony Yzaguirre, Jr.

October 28, 2015

Mr. Polo Narvaez
 Mayor, City of Los Fresnos
 200 N. Brazil
 Los Fresnos, TX 78566

 **COPY**

Dear Mr. Narvaez:

The enclosed ballot has been prepared listing all nominees submitted by the fifteen (15) jurisdictions (cities/towns) represented by Position 9 on the Cameron Appraisal District Board of Directors. The governing body of each taxing unit entitled to vote shall determine its vote by resolution. **Mark your ballot and return the ballot and resolution to the appraisal district before December 15, 2015.** Once the votes have been tabulated, you will be notified of the results.

Sincerely,



Frutoso M. Gomez, Jr.
 Chief Appraiser

FMGJr/lr

cc: Mark Milum, City Administrator
 Pam Denny, City Secretary

Attachment: Appraisal District Resolution and Ballot (1585 : Resolution for Cameron Appraisal District)

RESOLUTION NO. 15-2015**A RESOLUTION BY THE CITY OF LOS FRESNOS TO VOTE A PERSON TO SERVE ON THE CAMERON APPRAISAL DISTRICT BOARD OF DIRECTORS FOR POSITION 9.**

This resolution was introduced and submitted to the City Council for passage and adoption. After presentation and discussion of the Resolution, a motion was made by _____ that the Resolution be finally passed and adopted in accordance with the City's Home Rule Charter. The motion was seconded by _____ and carried by the following vote:

Mayor Polo Narvaez	___	For	___	Against	___	Abstained
Mayor Pro-tem Yolanda H. Cruz	___	For	___	Against	___	Abstained
Councilmember Swain Real	___	For	___	Against	___	Abstained
Councilmember Javier Mendez	___	For	___	Against	___	Abstained
Councilmember Tom Jones	___	For	___	Against	___	Abstained
Councilmember Gary Minton	___	For	___	Against	___	Abstained

WHEREAS, the City of Los Fresnos along with fourteen (14) other cities in Cameron County is represented by one (1) board member sitting as position nine (9) on the Cameron Appraisal District Board of Directors; and

WHEREAS, each of the fifteen (15) cities represented by this director shall have the opportunity to vote for the representative of its choice for the period commencing January 2014; and

WHEREAS, the candidate receiving the greatest number of votes will hold director position nine (9);

NOW THEREFORE, BE IT RESOLVED this the 10TH day of November, 2015 that the City Council of the City of Los Fresnos voted for RICARDO MORADO to hold position nine (9) of the Cameron Appraisal District Board of Directors.

Polo Narvaez, Mayor

ATTEST:

Pam Denny, City Secretary

CAMERON APPRAISAL DISTRICT

BOARD OF DIRECTORS

VOTING BALLOT

LET IT BE KNOWN THAT THE _____
Taxing Unit

DOES HEREBY CAST ITS VOTE AS INDICATED IN THE BALLOT BELOW:

CANDIDATES FOR POSITION NINE

☐ Ricardo Morado

EACH JURISDICTION IS ALLOWED ONLY ONE VOTE
BALLOTS MUST BE RETURNED TO CAMERON APPRAISAL DISTRICT BEFORE
DECEMBER 15, 2015

BY: _____
Mayor City Secretary

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 11/10/15 06:00 PM
Department: City Secretary
Category: Acknowledgments
Prepared By: Pam Denny

SCHEDULED

Initiator: Pam Denny

Sponsors:

ACTION ITEM (ID # 1595)

DOC ID: 1595 A

**Approval or rejection to acknowledge the Los Fresnos
Community Development corporation's expenditure for a
web page.**

As my bi-weekly reports have noted we have been looking at a new web platform for our web site that is higher quality and easier for our staff to use and make updates. We have been basically on a free platform and it is not good quality or easy to use. We have found a web platform we want to use. It is Saffire. The cost for set up is \$10,500. The CDC has agreed to fund this. The monthly fee of \$250 was included in the budget during meetings.

I recommend approval.

Mr. Milum also gave a brief report on the grants that have been approved for storefront, landscaping and signs. He also gave a report on the special projects that the Board has approved.

Motion was made and seconded to acknowledge the August 2015 and September 2015 financial reports.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Richard Robinson, Board Member
SECONDER:	Luis C. Mascorro, Board Member
AYES:	Juarez, Henderson, Romero, Robinson, Alvarez, Mascorro
ABSENT:	Robert L Lopez

Consideration and ACTION on support for the Veteran's Memorial Boots on Ground Obstacle Mud Race.

Mr. Javier Mendez, Committee member, was present and he gave the Board a brief report on the Veteran's Boots on Ground Obstacle Mud Race. He stated this will be the 3rd year for the event and the past two years the CDC has contributed \$5,000 and they are requesting this to be continued. The Mud Race has been moved to Bob's World due to the Rodeo Committee has leased out their parking to a company.

Mr. Mendez answered questions from the Board.

Motion was made and seconded to approve \$7,500 to the Veteran's Memorial Boots on Ground Obstacle Mud Race.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Donald Henderson, Vice-President
SECONDER:	Irene Romero, Board Member
AYES:	Juarez, Henderson, Romero, Robinson, Alvarez, Mascorro
ABSENT:	Robert L Lopez

Consideration and ACTION to approve funding for a new website.

Mr. Milum stated that he has been looking for a different platform for our website. Currently we use a free site to utilize the set up of our website. It is very difficult to work with and not user friendly for our staff. We have researched many companies that do this. Any of them that are good run \$10,000 to \$15,000 for the initial set up and \$200 to \$500 for monthly fees. The one he feels will fit our needs best is Saffire Events. They serve cities, convention and visitor bureaus, chambers, and event driven groups. The pages are easy to set up so all of the staff will be able to do this to keep the website up to date. This will allow us to properly keep the CDC portion of the website up to date as needed. The cost is \$10,500 that he is requesting from the CDC and the City will agree to pay the monthly cost of \$250.

Mr. Milum answered questions from the Board.

Motion was made and seconded to approve funding the new website in the amount of \$10,500 and the City will pay monthly fees.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Richard Robinson, Board Member
SECONDER:	Irene Romero, Board Member
AYES:	Juarez, Henderson, Romero, Robinson, Alvarez, Mascorro
ABSENT:	Robert L Lopez

Consideration and ACTION to approve funding for a proposed Pocket Park on West Ninth Street.

Mr. Milum explained that the City would like to put a small park in the southwest section of town just to the west of Nogal Street on Ninth Street. The property was donated to the City. We would like to put in a small playground area, swing, a couple of picnic tables, BBQ pit, walking trail, water fountain, fencing, and other appropriate items. The City will apply for a grant from Texas Parks & Wildlife for \$75,000. We need to match that amount of \$75,000. The City will be responsible for any costs overruns and of course ongoing maintenance of the park.

Mr. Milum answered questions from the Board.

Motion was made and seconded to approve funding for a proposed Pocket Park on West Ninth Street in the amount of \$75,000.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Donald Henderson, Vice-President
SECONDER:	Luis C. Mascorro, Board Member
AYES:	Juarez, Henderson, Romero, Robinson, Alvarez, Mascorro
ABSENT:	Robert L Lopez

Consideration and ACTION on hosting a 2015 Business and Industry Roundup.

Mr. Milum explained that this was discussed at the August meeting. Some expressed concern with the location, contents of the gathering and what it is called. He feels these concerns have been addressed. The event would be held at the Community Center. Local restaurants would be involved in providing some food. Mr. Milum would speak about our retail losses to other communities which translates to many opportunities for business development in Los Fresnos. There will be about 3 other speakers to address specific areas. Each speaker will only speak between 5 to 10 minutes leaving plenty of mingle time at the beginning and ending of the speakers for folks to discuss and visit booths that will be available to gather additional information.

Mr. Milum and Mr. Martinez answered questions from the Board.

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 11/10/15 06:00 PM
Department: City Secretary
Category: Agreement
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1580)

DOC ID: 1580 A

**Consideration and ACTION to approve a Service Agreement
between the City of Los Fresnos and the Los Fresnos Rodeo
Committee.**

The City has utilized Hotel/Motel tax to support the Rodeo for many years. Below is a recap of the funding through the years.

2005	\$3,500
2006	\$5,000
2007	\$6,500
2008	\$6,500
2009	\$7,000
2010	\$7,000
2011	\$7,000
2012	\$7,000 (Plus \$20,000 for Concert)
2013	\$8,000
2014	\$10,000
2015	\$11,500

A representative from the Rodeo Committee will be present to answer any questions you might have.

SERVICE AGREEMENT

This is an agreement between the City of Los Fresnos, hereinafter called "City" and the Los Fresnos Rodeo Committee, hereinafter called "Committee".

The purpose of this agreement is to establish a development program between the City and the Committee to promote the City through advertisement.

This agreement will begin on December 1, 2015 and will be for a one year (1) period and will be reviewed by the City to consider extending the agreement or not. Payment in the amount of \$11,500.00 for Rodeo will be paid the first part of November.

Therefore, it is agreed that the Committee will use advertisement dollars as follows:

1. Poster advertising-600 posters
2. Sign on top of announcer's stand (3x5)
3. Announcements during Rodeo
4. Program advertising (one page)
5. Program listing
6. Box seat for all three(3) performances (6 seats per performance)
7. Custom embroidered caps (6)
8. Space for six (6) banners outside arena (3 x 12 maximum)
9. 8 x 8 Sign on back of north bleacher

This agreement is effective upon the approval of both parties.

Passed and approved this 10th day of November, 2015 by the City Council of the City of Los Fresnos

CITY OF LOS FRESNOS

ATTEST:

Polo Narvaez, Mayor

Pam Denny, City Secretary

LOS FRESNOS RODEO
COMMITTEE

ATTEST:

Mike Todd, Chairman

Secretary

SERVICE AGREEMENT

This is an agreement between the City of Los Fresnos, hereinafter called "City" and the Los Fresnos Rodeo Committee, hereinafter called "Committee".

The purpose of this agreement is to establish a development program between the City and the Committee to promote the City through advertisement.

This agreement will begin on December 1, 2015 and will be for a one year (1) period and will be reviewed by the City to consider extending the agreement or not. Payment in the amount of \$11,500.00 for Rodeo will be paid the first part of November.

Therefore, it is agreed that the Committee will use advertisement dollars as follows:

1. Poster advertising-600 posters
2. Sign on top of announcer's stand (3x5)
3. Announcements during Rodeo
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5. Program listing
6. Box seat for all three(3) performances (6 seats per performance)
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This agreement is effective upon the approval of both parties.

Passed and approved this 10th day of November, 2015 by the City Council of the City of Los Fresnos

CITY OF LOS FRESNOS

ATTEST:

Polo Narvaez, Mayor

Pam Denny, City Secretary

LOS FRESNOS RODEO
COMMITTEE

ATTEST:

Mike Todd, Chairman

Secretary

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 11/10/15 06:00 PM
Department: City Secretary
Category: Agreement
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1581)

DOC ID: 1581 A

**Consideration and ACTION to approve a Service Agreement
between the City of Los Fresnos and the Cameron County
Fair & Livestock Show.**

The City has utilized Hotel/Motel tax to support the Stock Show for many years. Below is a recap of the funding through the years.

2006	\$1,500
2007	\$2,500
2008	\$2,500
2009	\$2,500
2010	\$2,500
2011	\$2,500
2012	\$2,500
2013	\$2,500
2014	\$3,500
2015	\$4,500

A representative from the Stock Show will be present to answer questions.

SERVICE AGREEMENT

This is an agreement between the City of Los Fresnos, hereinafter called "City" and the Cameron County Fair & Livestock Show, hereinafter called "Fair".

The purpose of this agreement is to establish a development program between the City of Los Fresnos and the Fair to promote the City through advertisement.

This agreement will begin on December 1, 2015 and will be for a one year (1) period and will be reviewed by the City of Los Fresnos to consider extending the agreement or not. Payment in the amount of \$4,500.00 will be paid in full in the month of November.

Therefore, it is agreed that the Fair will use advertisement dollars as follows:

1. 2 x 4 and 4x4 advertisement board with the City's logo to be displayed in the fair grounds for the duration of the show.
2. 25 PRCA Rodeo tickets for the Friday performance.
3. City logo will be placed on the Fair's web page.
4. The City of Los Fresnos will be announced over the PA system numerous times over the course of the three (3) days of the show.

This agreement is effective upon the approval of both parties.

Passed and approved this 10th day of November, 2015 by the City Council of the City of Los Fresnos.

CITY OF LOS FRESNOS

ATTEST:

Polo Narvaez, Mayor

Pam Denny, City Secretary

CAMERON COUNTY FAIR &
LIVESTOCK SHOW

President

ATTEST:

Secretary

SCHEDULED**ACTION ITEM (ID # 1586)**

DOC ID: 1586 A

Consideration and ACTION to accept or reject any or all bids requested for Group Health Insurance, Group Life Insurance and Supplemental Insurance.

Insurance renewal options are attached. The first 2 pages deal with strictly health insurance.

The Blue Cross Blue Shield option (option 1 is the current and option 2) to keep the exact same policy is a 15% increase. We built in the budget a 7 % increase (\$1692.67 per month or \$20,312.04 annually). That leaves \$1,985.62 per month or \$23,827.44 annually to cover. We feel we can cover this amount throughout the year. BCBS gives us overall the best value for the employee.

Options 3 & 4 with Humana have higher coinsurance (out of pocket) limits as well as higher costs for office visits and the out of network benefits on all are not very good but the premiums are less and would save the City some money. I believe the employees would have to give up too much if we went with this option.

Options 5, 6 & 7 with United also have higher coinsurance (out of pocket) limits as well as ranges on prescription drugs instead of an exact cost and the out of network benefits on all are not very good but the premiums are less and would save the City some money (option 7 would be higher). I believe the employees would have to give up too much if we went with this option.

Option 8 with Aetna is very high and their coverage is not as good as we know from history.

Options 9 - 11 with TML all have a 3% administrative fee which makes it not attractive and would probably increase the overall cost higher than BCBS. I hear from other cities that they have lots of problems with TML dealing with coverage.

Life Insurance is on the top of the 3rd page.

The City provides employees with at \$20,000 life insurance policy. The rate for renewal is the same as it is currently is with Dearborn. The others policies either bid a lower or higher coverage amount or their rate was higher. The only exception is Humana which is 1 cent lower but that is only a little over \$100 per year. We want to stay with the current provider.

This year we had the companies submit for supplemental insurance that employees pay for and use but the city does not pay for. We historically allowed an insurance company to come it to offer this. However we got a request for another company to come it as well so they have done it that way for a few years. Now another insurance company is requesting that they be allowed in as well. The main 2 things requested are dental and vision insurance so we have included it as a package with employees still paying.

The bottom of page 3 is the dental insurance. The best policy is the Guardian Plan 1.

The fourth page is the vision insurance. The best plan is Eye Med.

I recommend approval of the proposed Blue Cross Blue Shield policy for health insurance, the Dearborn renewal policy for life insurance, the Guardian Plan 1 for dental insurance and the Eye Med policy for vision insurance.

CITY OF LOS FRESNOS
GROUP HEALTH INSURANCE COMPARISONS
EFFECTIVE DATE: DECEMBER 1, 2015

BENEFITS	1 BLUE CROSS BLUE SHIELD Current	2 BLUE CROSS BLUE SHIELD Proposed	3 HUMANNA Load: Max	4 HUMANNA Load: Max	5 UNITED HEALTH CARE Load: Max	6 UNITED HEALTH CARE Load: Max	7 UNITED HEALTH CARE Load: Max	8 AETNA Load: Max	9 TML Load: Max
IN-NETWORK BENEFITS									
Deductible - Calendar Year	250 / 750	250 / 750	0	0	250 / 750	500 / 1500	1000 / 3000	500 / 1000	250 / 500
Coinsurance	80%	80%	0%	0%	100%	80%	80%	80%	80% / 20%
Annual Coinsurance Limit	1250 / 3750	1250 / 3750	6350 / 12700	6350 / 12700	1750 / 5250	3000 / 9000	4000 / 12000	3500 / 7000	1500 / 3000
Annual Out-of-Pocket Maximum	1250 / 3750	1250 / 3750	6350 / 12700	6350 / 12700	1750 / 5250	3000 / 9000	4000 / 12000	3500 / 7000	1500 / 3000
Office Visit Copay	25 / 45	25 / 45	45 / 85	50 / 100	20 / 40	25 / 50	25 / 50	25 / 50	25
Professional Services: In-Patient	80% after Ded.	80% after Ded.	1,000 copay	1,500 copay	100% after Ded.	80% after Ded.	80% after Ded.	80% after Ded.	80% after Ded.
Preventive Care	100%; no copay	100%; no copay	100%	100%	100%	100%	100%	100%	100%
Home Health Care Services	80% after Ded	80% after Ded.	85 copay	100 copay	100% after Ded	100% after Ded.	100% after Ded.	60 visits per yr	80% after Ded.
Spinal Manipulation Therapy	80% after Ded	80% after Ded	85 copay	100 copay	20 visits	20 visits	20 visits	35 visits + 25 copay	80% after Ded.
Emergency Room Care	80% after \$300 Copay	80% after \$300 Copay	500 copay	600 copay	300 copay	80% after	80% after	20% after	80% after \$100 Ded-Hosp.
Prescription Drug Benefit	0/10/35/75/150	0/10/35/75/150	10/45/90/25%	10/40/70/25%	10/ 35-100/ 60-300	20/ 40-100/ 80-300	15/40-100/ 70-300	10/50/75/30%	0/9/38/60/120
Serious Mental Illness Required for Public Entities	Included	Included	Included	Included	Included	Included	Included	20% after Ded	80% after Ded
OUT OF NETWORK BENEFITS:									
Deductible -calendar year	500 / 1500	500 / 1500	5000 (2)	5000 (2)	5000 (3)	5000 (3)	5000 (3)	2000/4000	500/ 1000
Coinsurance	60%	60%	50%	50%	70%	50%	50%	50%	50%
Annual Coinsurance Limit	2500 / 7500	2500 / 7500	19050 / 38100	10050 / 38100	10000 / 30000	10000 / 30000	10000 / 30000	4000 / 8000	no maximum
Professional Services In-Patient	60% after Ded	60% after Ded.	50% after Ded.	50% after Ded.	70% after Ded.	50% after Ded.	50% after Ded.	50% after Ded.	50% after Ded.
Administration Fee									3% Admn. Fee
COST OF INSURANCE	Age Rated								
Employee Only		\$563.26	457.13	409.24	539.69	461.24	436.83	705.04	561.06
Employee & Children		\$1,126.22	914.26	818.48	1079.38	922.48	873.66	1410.07	1021
Employee & Spouse		\$1,126.52	914.26	818.48	1079.38	922.48	873.66	1410.07	1138.95
Employee & Family		\$1,689.78	1371.39	1227.72	1619.07	1383.72	1310.49	2115.11	1851.51
	24,181.07	27,859.36							

BLUE CROSS BLUE SHIELD IS THE ONLY INSURANCE COMPANY THAT HAS GIVEN FIXED RATES. ALL OTHER COMPANIES HAVE GIVERN LOWEST AND HIGHEST RATES. ONCE APPLICATIONS HAVE BEEN SENT INTO THE UNDERWRITERS THE RATES COULD COME IN ANYWHERE BETWEEN THE LOW RATE AND HIGH RATE.

PAGE 2

BENEFITS	1	2	10	11	12	13	14	15
	BLUE CROSS BLUE SHIELD Current 250 / 750 80%	BLUE CROSS BLUE SHIELD Proposed 250 / 750 80%	TML	TML				
IN-NETWORK BENEFITS								
Deductible - Calendar Year Coinsurance	250 / 750 80%	250 / 750 80%	500 / 750 80%	750 / 1500 80%				
Annual Coinsurance Limit	1250 / 3750	1250 / 3750	2000 / 4000	2000 / 4000				
Annual Out-of-Pocket Maximum	1250 / 3750	1250 / 3750	2000 / 4000	2000 / 4000				
Office Visit Copay	25 / 45	25 / 45	\$25	\$25				
Professional Services: In-Patient	80% after Ded.	80% after Ded.	80% after Ded.	80% after Ded.				
Preventive Care	100%; no copay	100%; no copay	100%	100%				
Home Health Care Services	80% after Ded	80% after Ded.	80% after Ded.	80% after Ded.				
Spinal Manipulation Therapy	80% after Ded	80% after Ded	80% after Ded.	80% after Ded.				
Emergency Room Care	80% after \$300 Copay	80% after \$300 Copay	80% after \$100 Ded plus 80% for Dr.	80% after 100 Ded. plus 80% for Dr.				
Prescription Drug Benefit	0/10/35/75/150	0/10/35/75/150	0/9/38/60/120	0/9/38/60/120				
Serious Mental Illness Required for Public Entities	included	included	80% after Ded.	80% after Ded.				
OUT OF NETWORK BENEFITS:								
Deductible -calendar year	500 / 1500 60%	500 / 1500 60%	750 / 1500 50%	1000 / 2000 50%				
Coinsurance								
Annual Coinsurance Limit	2500 / 7500	2500 / 7500	no max.	no max.				
Professional Services In-Patient	60% after Ded	60% after Ded.	50% after Ded.	50% after Ded.				
Administration Fee			3% Admn. Fee	3% Admn. Fee				
COST OF INSURANCE	Age Rated							
Employee Only		563.26	525.34	500.56				
Employee & Children		\$1,126.52	955.65	910.33				
Employee & Spouse		\$1,126.52	1066.44	1016.14				
Employee & Family		\$1,689.78	1733.63	1651.85				
	\$24,181.07	\$27,859.36						
BLUE CROSS BLUE SHIELD IS THE ONLY INSURANCE COMPANY THAT HAS GIVEN FIXED RATES. ALL OTHER COMPANIES HAVE GIVEN LOWEST AND HIGHEST RATES. ONCE APPLICATIONS HAVE BEEN SENT INTO UNDERWRITERS THE RATES COULD COME IN SOMEWHERE BETWEEN THE LOW RATE AND HIGH RATE.								
TML WILL NOT INSURANCE ANYONE ON TRICARE OR ELIGIBLE FOR MEDICARE (EMPLOYEE OR DEPENDENTS)								

CITY OF LOS FRESNOS
LIFE INSURANCE

BENEFIT	1 DEARBORN Current	2 DEARBORN Renewal	3 UNITED HEALTH CARE	4 HUMANA	5 UNUM (\$15,000)	6 AETNA	7 HARTFORD (\$25,000)	8
			(\$25,000)					
\$20,000 Life Insurance								
Life	\$0.21	\$0.21	\$0.23	\$0.20	\$0.20	Age-Rated	\$0.17	
AD&D	\$0.03	\$0.03	\$0.02	\$0.03	\$0.02		\$0.03	

DENTAL INSURANCE

BENEFIT	GUARDIAN Plan 1	GUARDIAN Plan 2	GUARDIAN Plan 3	HUMANA	AMERITAS	BEST LIFE Plan 1	BEST LIFE Plan 2	BEST LIFE Plan 3
DEDUCTIBLE	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00
PREVENTIVE CARE	100%	100%	100%	100%	90%	100%	100%	100%
BASIC	80%	80%	80%	90%	50%	80%	80%	80%
MAJOR	50%	50%	50%	60%	50%	50%	50%	50%
YEAR MAXIMUM	\$1,000.00	\$1,500.00	\$2,000.00	Unlimited	\$1,000.00	\$1,200.00	\$1,500.00	\$2,000.00
COST:								
Employee	\$21.70	\$24.16	\$25.59	\$26.31	\$23.28	\$25.30	\$27.84	\$31.04
Employee + Children	\$54.45	\$59.42	\$62.41	\$67.08	\$53.52	\$54.33	\$59.78	\$66.65
Employee + Spouse	\$44.05	\$49.05	\$51.95	\$52.61	\$47.76	\$50.61	\$55.69	\$62.09
Employee + Family	\$81.84	\$89.73	\$94.42	\$93.39	\$78.00	\$78.36	\$86.23	\$96.14
				Administration				
				Mo. Fee of \$15				
				plus \$0.20 per				
				emp. For paper				
				invoice				

VISION INSURANCE

BENEFIT	GUARDIAN	HUMANA	EYE MED	VISION CARE	AMERITAS	BEST LIFE Plan 1	BEST LIFE Plan 2	BEST LIFE Plan 3
EYE EXAM (copay)	\$10.00	\$10 / \$15	\$10 / \$40	\$10.00	\$10 / \$45	\$10 / \$42	\$10 / \$42	\$10 / \$42
LENSES								
				\$20 Copay	\$25 Copay			
single vision	\$25.00	\$100.00	\$25 / \$30	\$45 Allowance	covered	\$25 / \$35	\$25 / \$35	\$10 / \$35
bifocal	\$25.00	AFTER	\$25 / \$50	\$45 Allowance	covered	\$25 / \$40	\$25 / \$40	\$10 / \$40
trifocal	\$25.00	COPAY	\$25 / \$70	\$45 Allowance	covered	\$25 / \$60	\$25 / \$65	\$10 / \$85
lenticular	\$25.00		\$25 / \$70	\$45 Allowance	covered			
FRAMES	\$130 + 20%	Wholesale	\$130 + 20%	\$120 retail	\$130 / \$70	80% retail	80% retail	0 up to \$130
		Allowance	off over \$130		\$130 / \$105	less \$100	less \$130	then 80%
CONTACTS	\$130 max.	Wholesale	\$130 + 15%	\$145 + \$20 copay		\$55.00	\$55.00	0 up to \$40
		Allowance	off over \$130					
COST:								
Employee	\$7.57	\$9.24	\$7.08	\$10.00	\$8.44	\$5.30	\$5.88	\$7.24
Employee + Children	\$13.00	\$17.55	\$14.16	19.00 (1)	\$14.72	\$10.44	\$11.59	\$14.26
Employee + Spouse	\$12.74	\$18.47	\$13.45	\$19.00	\$18.20	\$10.60	\$11.77	\$14.48
Employee + Family	\$20.57	\$27.58	\$20.82	\$27.00	\$24.48	\$13.78	\$15.29	\$18.82
					Administration			
					Mo. Fee \$15.00			
					plus \$0.20 per			
					emp. For paper			
					invoice			

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 11/10/15 06:00 PM
Department: City Secretary
Category: Appointment
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1587)

DOC ID: 1587 B

Consideration and ACTION to appoint a firm as the Agent of Record for Health Insurance.

Greer & Associates, Inc (Greer Insurance) has been the Agent of Record for the City's Health Insurance for many years. They have continually provided us with great advice and work well with staff and the insurance provider.

I recommend approval of Greer & Associates (Greer Insurance) to be appointed as the Agent of Record for Health Insurance.

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 11/10/15 06:00 PM
Department: City Secretary
Category: Contract
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1582)

DOC ID: 1582 A

Consideration and ACTION to accept or reject the ratings of the Request for Qualifications for the firms and authorize the City Manager to negotiate a fee for Engineering Services for the Pedestrian & Bicycle Trail Grant according to the rating.

The rating committee met and rated the firms. The ratings are included in the attachment. They are rated as follows.

1. Halff Associates, Inc
2. Naismith Engineering
3. Plagar Engineering

I recommend approval of the ratings in the order noted and authorize the City Manager to negotiate a fee with the top rated firm. If for some reason an acceptable fee is not reached with the topt rated firm the City Manager will move the to next rated firm to negotiate a fee and continue to the next firm until an agreement it reached.

Firm Name _____

Name _____

Any RFQ that does not meet all of the minimum requirements contained herein will be considered non-responsive and will not be evaluated. These minimum requirements are considered pass or fail criteria and includes:

- 1. RFQ must be received by the due date and time;**
- 2. References Form and Non-Collusion Statement must be signed and returned with RFQ; including acknowledgement of any addenda issued.**
- 3. Must submit 7 copies**

RFQ's that pass the minimum requirements listed above will be evaluated, rated, and ranked, in accordance with the criteria provided below. The City may request additional information, site visits, interviews, or presentations from the Firm as part of the evaluation process.

The City of Los Fresnos requires comprehensive responses to every section within this RFQ. To facilitate the review of the responses, Firms shall follow the described proposal format. The intent of the proposal format requirements is to expedite review and evaluation. It is not the intent to constrain Firms with regard to content, but to assure that the specific requirements set forth in this RFQ are addressed in a uniform manner amenable to review and evaluation. The proposal format shall be clearly identified in the responses and conform to the criteria as outlined in "A" through "E" of each the criteria listed below.

_____A. Experience with similar projects (30 points)

Firm shall list examples of the Firm's (and applicable Subcontractor's) Project Planning, Design, Construction Management, and Operation Phase Engineering Experience. List the most recent five (5) years experience (maximum of 10 assignments).

Experience must include: Name, Location, Contact Person and Telephone Number, Date of Assignment Engagement.

_____B. Understanding of the project. (20 points)

City is interested in the Firm's history with similar projects or studies as described in the solicitation. **List no more than ten projects or studies meeting these criteria which have been completed within the last five years.** Include the project or study description, name of the team leader, description of the Firm's role, cost of the project or study, year of the work, and name and phone number of the agency contact who can respond to questions about the work.

_____ C. Performance/References. (20 points)

The City will contact references. In addition to the contact person(s) listed, the City may discuss the firm's work performance with any current or former employee of the reference firm.

References must include: Project Name & Location; Firm's role and responsibility; Specific client contacts; Name(s) and phone number(s) of the City(s) representatives; Name and phone number of Project Engineer; Name(s) and phone number(s) of governmental agency contacts; and Brief description of the projects and the firm's duties.

_____ D. Professional Qualifications (15 points)

The firm shall provide a brief profile for key personnel (including subcontract personnel) that will be assigned to this Project. The information for the Project Team must include the following: Name, Areas of Expertise, Years of Experience in that Area, Experience with Government Agencies, Professional Licensee or Registration Number (if applicable).

The firm shall identify each specific item of the Scope of Services and describe specific project experience, which demonstrates expertise in each item.

Include an organizational chart showing participants and disciplines for specific portions of assigned work on this Project, and lines of communication for all portions of the work.

Include any subcontract personnel. Explain reporting structure, decision-making, and quality control plans.

For those team members that maintain a professional license issued by a state agency indicate that person's current standing with that agency.

The firm shall provide a list of names, addresses, and specialties of outside consultants/associates for this Project and prior working relationships. List specific areas of responsibility (including administrative, technical and financial) for each firm.

_____ E. Organization and order of submittal (15 points)

City is interested in the accuracy and dependability of the selected firm.

_____ Total Points (Maximum 100)

RATING SHEET FOR ENGINEERING SERVICES

COMPANY NAME	RATING BY PAM DENNY	RATING BY CARLOS SALAZAR	RATING BY JAVIER MENDEZ	RATING BY CELINA GONZALES	RATING BY TOM JONES	TOTAL	AVERAGE
HALFF ASSOCIATES, INC.	90	95	95	94	100	474	94.8
NAISMITH ENGINEERING, INC	85	97	75	95	80	432	86.4
PLAGAR ENGINEERING, LLC	73	90	68	88	65	384	76.8

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 11/10/15 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1588)

DOC ID: 1588 B

**A. Wastewater Plant Expansion B. Los Fresnos Nature Park
C. Hazardous Mitigation Plan D. Hike & Bike Trails E.
Basketball Court at Memorial Park F. Certificates of
Obligation G. Special Meeting - Canvassing of Votes & Oath
of Office**

- A. Wastewater Plant Expansion - Bids will be opened on November 23 and a recommendation will be presented to the Council at the December meeting.
- B. Los Fresnos Nature Park - We are still waiting for approval to use the excess CIAP funds for the parking lot and restrooms. We are advertising for an Architect/Engineer for the project. A rating committee needs to be selected so we can review the submittals at the end of November so the Council can approve in December.
- C. Hazardous Mitigation Plan - Still working on assessments.
- D. Hike & Bike Trails - The engineer is on this agenda. Once we have a contract we will get started on the plans to construct the trails.
- E. Basketball Court at Memorial Park - Concrete has been poured. The goals and backboards should be installed in the next week or so. The painting will be done in the next several weeks.
- F. Certificates of Obligation - The Water Line Loop Project is complete. The West Ocean Lift Station & Force Main Project is moving along well. The force main is mostly in place. The lift station work has begun. They should be done in the next 4 weeks. We will be having Estrada Hinojosa give the Council some information on possible debt and how that will affect and how much we might want to borrow for the City Hall, Police Department, water extensions, sewer extensions, street repairs, park upgrades, etc.
- G. Special Meeting - Canvassing of Votes & Oath of Office - The meeting will be Monday November 16 at 6:00 pm.

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 11/10/15 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:
DOC ID: 1589 A

SCHEDULED

ACTION ITEM (ID # 1589)

Finance Report 1. Monthly 2. Year-to-Date

Call with questions.

CITY OF LOS FRESNOS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2015

01 -GENERAL FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 08.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
00-PROPERTY TAXES	1,085,038	80,826.25	80,826.25	0.00	1,004,211.75	7.45
30-NONPROPERTY TAXES	1,193,691	18,605.10	18,605.10	0.00	1,175,085.90	1.56
07-POLICE	466,100	40,314.48	40,314.48	0.00	425,785.52	8.65
10-HEALTH	4,800	1,830.00	1,830.00	0.00	2,970.00	38.13
12-GARBAGE	99,500	52,668.73	52,668.73	0.00	46,831.27	52.93
15-PARKS	43,000	2,109.81	2,109.81	0.00	40,890.19	4.91
16-LIBRARY	15,600	1,017.90	1,017.90	0.00	14,582.10	6.53
44-Misc Revenue	23,300	31.00	31.00	0.00	23,269.00	0.13
90-REIMBURSABLES	209,806	0.00	0.00	0.00	209,806.00	0.00
TOTAL REVENUES	3,140,835	197,403.27	197,403.27	0.00	2,943,431.73	6.29
	=====	=====	=====	=====	=====	=====

EXPENDITURE SUMMARY

02-ADMINISTRATION	306,882	9,216.33	9,216.33	1,566.77	296,098.90	3.51
03-MUNICIPAL COURT	186,199	8,775.86	8,775.86	111.19	177,311.95	4.77
04-TAX ASSESSOR COLLECTOR	24,809	701.66	701.66	0.00	24,107.34	2.83
06-ELECTIONS	9,500	155.00	155.00	968.60	8,376.40	11.83
07-POLICE	1,297,638	67,459.66	67,459.66	48,177.70	1,182,000.64	8.91
08-FIRE	68,250	461.00	461.00	0.00	67,789.00	0.68
09-ENGINEERING	56,000	0.00	0.00	0.00	56,000.00	0.00
10-HEALTH	81,653	2,978.93	2,978.93	683.02	77,991.05	4.48
11-EMERGENCY MEDICAL SERV	127,300	0.00	0.00	0.00	127,300.00	0.00
12-GARBAGE	3,266	29.89	29.89	65.00	3,230.89	1.08
13-STORM WATER	11,225	189.80	189.80	0.00	11,035.20	1.69
14-STREETS	169,411	27,065.58	27,065.58	1,061.30	141,284.12	16.60
15-PARKS	163,570	3,272.61	3,272.61	8,460.98	151,836.41	7.17
16-LIBRARY	182,486	6,193.26	6,193.26	2,102.81	174,189.93	4.55
17-COMMUNITY CENTER	12,157	312.80	312.80	502.81	11,341.39	6.71
18-EMERGENCY MANAGEMENT	30,100	477.39	477.39	16,800.00	12,822.61	57.40
19-ALL DEPARTMENT EXPENS	12,500	0.00	0.00	0.00	12,500.00	0.00
21-CITY PROMOTION	4,500	1,500.00	1,500.00	0.00	3,000.00	33.33
23-DSRIP-COMMUNITY HEALT	93,034	12,100.15	12,100.15	100.00	80,833.85	13.11
24-MENTAL TASK FORCE PRO	47,429	2,715.81	2,715.81	0.00	44,713.19	5.73
28-INFORMATION TECHNOLOG	30,868	1,811.20	1,811.20	7,811.25	21,245.55	31.17
TOTAL EXPENDITURES	2,918,777	145,357.15	145,357.15	88,411.43	2,685,008.42	8.01
	=====	=====	=====	=====	=====	=====
REVENUE OVER/(UNDER) EXPENDITURES	222,058	52,046.12	52,046.12	(88,411.43)	258,423.31	16.38-
	=====	=====	=====	=====	=====	=====

OCTOBER 2015				
CHECKLIST FOR				
GENERAL FUND				
	VENDOR NAME	Inv.Date	Amount	Decsription
28794	CHERYL WALTERS	10/02/15	\$ 50.00	RENTAL DEP REFUND-LF MEMORIAL PARK 9/20/15
28795	ERIK GARZA	10/02/15	\$ 4.00	OVER PAYMENT ON TICKET #110498
28796	FERNANDO HERLIN	10/02/15	\$ 1.00	OVER PAYMENT ON TICKET #110119
28797	LOUIS FASCI	10/02/15	\$ 8.00	OVER PAYMENT ON TICKET #109897
28798	LUIS MATA GONZALEZ	10/02/15	\$ 4.00	OVER PAYMENT ON TICKET #111244
28799	MARIA BENAVIDES	10/02/15	\$ 1.00	OVER PAYMENT ON TICKET #111264
28800	RHONDA SMITH	10/02/15	\$ 1.00	OVER PAYMENT ON TICKET #111418
28801	ACCELA, INC	09/01/15	\$ 316.00	MINUTE TRAQ MONTHLY SUBSCRIPTION
28802	ALEXANDER BUSINESS DEV	09/18/15	\$ 200.00	NATURE PARK-CIAP AMENDMENT REQUEST
28803	ALICIA LERMA	09/30/15	\$ 339.00	SEPT 2015-VEHICLE CLEANING-PD/HEALTH/PARKS/STREET
28804	ARCHER BUSINESS	09/17/15	\$ 77.94	COPIER METER READING-COURT
28805	CDC	10/02/15	\$ 25,263.67	TAX ALLOCATION END 9/9/15
28806	CELINA GONZALES	09/18/15	\$ 22.35	REIMBURSE MILES-LEGACY FOUNDATION MEETING 9/18/15
28807	CHRISTINE DE LA ROSA	VARIOUS	\$ 66.91	REIMBURSE MILES-BI-WEEKLY MEETINGS/LAGUNA VISTA C
28808	ENRIQUE JUAREZ	09/30/15	\$ 3,039.95	SEPT 2015- ATTORNEY FEES
28809	GERONIMO SHELTON	09/30/15	\$ 1,750.00	FIRE MARSHAL INSPECTIONS FY 14/15
28810	HUGHES NET	09/04/15	\$ 112.41	SATELLITE INTERNET-EOC
28811	JARRETT SHELTON	09/30/15	\$ 1,250.00	FIRE MARSHAL INSPECTIONS FY 14/15
28812	LAW ENFORCEMENT SYS	09/10/15	\$ 287.00	1000-TRAFFIC TICKETS
28813	LEADS ONLINE	10/01/15	\$ 1,308.00	ONLINE FAST FIND SERVICE RENEWAL
28814	LINEBARGER GOGGAN	10/02/15	\$ 4,673.15	JULY/AUG 2015-COLLECTION FEES
28815	LF VOLUNTEER FIRE DEPT	09/30/15	\$ 12,987.00	QUARTERLY PAYMENT/DONATIONS-JULY/AUG/SEPT 2015
28816	PETTY CASH	VARIOUS	\$ 79.38	OUTLET PLATE-JAIL/FIX A FLAT/SHELF-PD/OFFICE SUPPLIE
28817	PITNEY BOWES	09/13/15	\$ 138.00	POSTAGE METER RENTAL
28818	REGION STAFFING	VARIOUS	\$ 3,471.30	CONTRACT LABOR/CUSTODIAN WKEND 9/13, 9/20/15
28819	REGION STAFFING	VARIOUS	VOID	VOIDED CHECK-CONTINUED
28820	SMARTCOM	09/08/15	\$ 271.80	PHONE SERVICE-POLICE DEPT
28821	STRIPES	VARIOUS	\$ 31.03	PRISONER MEALS: 8/24-8/29/15, 9/7-9/13/15
28822	SUN TRUST EQUIP	10/01/15	\$ 23,988.86	TYMCO-STREET SWEEPER PRINCIPAL/INTEREST
28823	TERMINIX INTERNATIONAL	08/28/15	\$ 114.00	PEST CONTROL-ANIMAL SHELTER/CITY HALL/PD/LIBRARY
28824	TEXAS FLEET FUEL	VARIOUS	\$ 1,427.25	FUEL FOR ENVIRONMENTAL/PD/STREET DEPT VEHICLES
28825	US BANK	09/13/15	\$ 175.00	LEASE ON COPIER-LIBRARY
28826	VEAE SERVICES	09/28/15	\$ 295.50	ADDITIONAL WORK-BURY CAT 5 CABLE TO SENIOR CENTER
28827	BATTERY WAREHOUSE	09/01/15	\$ 29,574.00	EST #1 BASKETBALL COURT-MEMORIAL PARK
28828	BATTERY WAREHOUSE	09/20/15	\$ 26,226.00	EST #2 BASKETBALL COURT-MEMORIAL PARK
28829	CITY OF LF PAYROLL ACCOUNT	10/08/15	\$ 53,233.52	DUE TO PAYROL #27/1 10/9/15
28830	CHARLIE BANDA	10/02/15	\$ 600.00	DETECTIVE UNIFORM STIPEND
28831	SELINA CONDE	10/02/15	\$ 600.00	DETECTIVE UNIFORM STIPEND
28832	HUGO GAMBOA	10/16/15	\$ 100.00	RENTAL DEPOSIT REFUND-LF COMMUNITY CENTER 10/3/15
28833	JESUS RIVAS	10/16/15	\$ 100.00	CANCELLATION OF PARK RENTAL
28834	JUANITA GONZALEZ	10/16/15	\$ 100.00	REFUND PAYMENT-LOT MOWING 906 DAISY DRIVE
28835	MARGARITO VASQUEZ	10/16/15	\$ 44.90	OVER PAYMENT ON TICKET-105854
28836	MARIA DE JESUS PALACIOS	10/16/15	\$ 7.00	OVER PAYMENT ON TICKET-111263
28837	MARICELA GARZA	10/16/15	\$ 100.00	REFUND PARK RENTAL-LF MEMORIAL PARK 10/3/15
28838	RUTH THACKER	10/16/15	\$ 3.00	OVER PAYMENT ON TICKET-111241
28839	A&M AUTOMOTIVE	VARIOUS	\$ 35.00	VEHICLE INSPECTION FOR 5 PD UNITS
28839	A&M AUTOMOTIVE	10/07/15	\$ 144.00	OIL CHANGES- 4 PD UNITS
28840	ACCELA	10/01/15	\$ 316.00	MINUTE TRAQ MONTHLY SUBSCRIPTION
28841	ALLEGRA PRINT & IMAGING	10/14/15	\$ 35.47	500 GREEN INSPECTION TAGS
28842	ALLIED WASTE SERVICE	09/30/15	\$ 38,510.98	SOLID WASTE & BRUSH COLLECTION
28843	ARCHER BUSINESS SYSTEMS	09/30/15	\$ 456.92	COPIER METER READING-CITY HALL/PD/COMM.HEALT
28844	AT&T	09/17/15	\$ 1,213.07	PHONE SERVICE-CITY HALL/PD/COURT/POOL/LIBRARY/EMS
28845	CELINA GONZALES	09/21/15	\$ 38.95	REIBURSE-MEAL-BOG MEETING 9/21/15
28846	CHRISTINE DELA ROSA	VARIOUS	\$ 75.21	REIMBURSE-MILES-REFRESHER COURSE/CAB MEETING -U'
28847	CITY OF BROWNSVILLE	10/05/15	\$ 10,000.00	PARTNER-ACTIVE TRANSPORT MASTER PLAN
28848	CM GRAPHICS	09/30/15	\$ 495.00	500 FULL COLOR FLYERS-BOG EVENT
28849	CREATIVE SIGNS	10/12/15	\$ 225.00	NEW NAME PLATES/WINDOW SIGNS FOR EMPLOYEES
28850	DEBRAH RATLIFF	VARIOUS	\$ 49.27	REIMBURSE-MILEAGE-CWC/CAB MEETING

28851	FIRESTONE BFS	10/06/15	\$ 221.98	REPLACEMENT TIRES FOR KIOTI TRACTOR WS-031
28852	FOUR STAR DRIVE IN	09/30/15	\$ 104.00	SEPT 2015-PRISONER MEALS
28853	GENE DANIELS	10/01/15	\$ 1,536.75	OCT 2015-JUDGE/PHONE STIPEND
28854	GERONIMO SHELTON	10/01/15	\$ 461.00	OCT2015- FIRE MARSHAL
28855	GEXA ENERGY	09/22/15	\$ 3,492.22	ELECTRICITY-CITY HALL/PD/COURT/BOYS & GIRLS CLUB
28855	GEXA ENERGY	09/22/15	\$ 9,186.98	ELECTRICITY-STREETLIGHTS/PARKS/LIBRARY
28856	HECTOR'S MUFFLER	10/05/15	\$ 75.00	REPAIR PARK BENCH AT MEMORIAL PARK
28857	IMPERIAL ELECTRIC	10/05/15	\$ 295.00	GENERATOR REPAIRS-CITY HALL/POLICE DEPT
28858	JACQUELINE CHAPA	10/09/15	\$ 10.13	REIMBURSE-MILES-BOG REGISTRATION 10/9/15
28859	JAMES HARRIS III	09/30/15	\$ 24.90	REIMBURSE-PRICE DIFFERENCE OF HOTEL-TX POLICE CHIEF
28860	LEXIS NEXIS	09/30/15	\$ 100.00	PEOPLE SEARCH PROGRAM
28861	LONG CHILTON	VARIOUS	\$ 125.22	OUTSOURCE PAYROLL
28862	LF CHAMBER OF COMMERCE	VARIOUS	\$ 3,500.00	OCT 2015-SERVICE AGREEMENT/FALL FESTIVAL SPONSOR
28863	LOS FRESNOS MEDICINE	10/06/15	\$ 35.00	PRE EMPLOYMENT SCREEN-L.ZAPATA
28864	LOS FRESNOS NEWS	VARIOUS	\$ 731.00	AD-BUDGET PROPOSAL/COURT CLERK/HEALTH MATTERS/ETC
28865	LOWER RGV DEVELOPMENT	09/30/15	\$ 45.00	SEPT 2015-TRANSPORTATION SERVICES
28866	LUIS RAMOS	09/30/15	\$ 5,553.50	CUSTOMER INSPECTIONS-SEPT 2015
28867	MARK MILUM	10/02/15	\$ 54.80	REIMBURSE-DRINKS-STORMWATER MEETING
28868	NOVA HEALTHCARE	09/11/15	\$ 39.00	PRE EMPLOYMENT SCREEN-E.BRUCE
28869	O'REILLY AUTO	VARIOUS	\$ 201.21	SEPT 2015-SUPPLIES FOR MAINTENANCE
28870	OFFICE OF THE SECRETARY	10/13/15	\$ 155.00	ELECTION SEMINAR REGISTRATION-P.DENNY 10/2-10/4/15
28871	OMNI BASE SERVICES	10/16/15	\$ 1,255.90	3RD QUARTER ACTIVITY-2015 JULY/AUG/SEPT
28872	PROFESSIONAL PRINTING	10/06/15	\$ 180.00	PERSONNEL ACTION FORMS FOR ALL DEPARTMENTS
28873	R & R REMODELING	10/01/15	\$ 150.00	INSTALL POLE & GATE AT SHOOTING RANGE
28874	RED RIVER SPECIALTIES	09/24/15	\$ 585.00	30 GALLONS WEED KILLER
28875	REGION STAFFING	VARIOUS	\$ 3,642.11	CONTRACT LABOR/CUSTODIAN WKEND 9/27-10/4/15
28876	REGION STAFFING	VARIOUS	VOID	VOIDED CHECK-CONTINUED
28877	ROCHA INFRASTRUCTOR	10/08/15	\$ 750.00	WALL DEMOLITION FOR INTOXILYZER ROOM
28878	STATE COMPTROLLER	09/30/15	\$ 133,948.15	QUARTER ENDING 9/30/15
28879	STATE COMPTROLLER	09/30/15	\$ 2,618.62	CHILD SAFETY/SEAT BELT FINES
28880	STRIPES	09/20/15	\$ 10.51	PRISONER MEALS-9/14-9/20/15
28881	TEAM GRAPHIX	09/30/15	\$ 150.00	5 - WIFI SIGNS FOR THE PARK
28882	TERMINIX	09/24/15	\$ 38.00	PEST CONTROL-ANIMAL SHELTER
28883	TEXAS FLEET FUEL	VARIOUS	\$ 2,023.07	FUEL FOR ENV/PARK/POLICE/STREET DEP VEHICLES
28884	TIME WARNER CABLE	VARIOUS	\$ 180.37	INTERNET SVC-LIBRARY/CITY HALL/PD/COURT
28885	TOM JONES	09/22/15	\$ 81.18	REIMBURSE-PARKING TML CONVENTION
28886	TONY YZAGUIRRE	10/14/15	\$ 7.50	REGISTRATION RENEWAL-PK 061
28887	TRACTOR SUPPLY	10/15/15	\$ 149.99	30 GALLON SPRAYER FOR USE AT SHOOTING RANGE
28888	TX MUNICIPAL COURT	10/07/15	\$ 36.00	1 YEAR SUBSCRIPTION RENEWAL
28889	ZEE MEDICAL	10/05/15	\$ 381.05	MEDICAL SUPPLIES-CITY HALL/POOL/POLICE DEPT
28890	JACQUELINE CHAPA	10/20/15	\$ 37.74	MILEAGE-TX BUILDING CODES CLASS
28891	MAXIMINO TORRES	10/13/15	\$ 135.00	MOWING OF WEEDED LOTS IN VIOLATION OF CITY ORDINANCE
28892	THE UNIVERSITY OF TEXAS AT ARLING	10/20/15	\$ 260.00	REGISTRATION-TX BUILDING CODES CLASS-10/21-10/22/15
28893	JUSTIN LANG	10/21/15	\$ 500.00	REIMBURSE-STOLEN PEDAL BOAT
28894	CITY OF LF PAYROLL ACCOUNT	10/22/15	\$ 58,682.91	DUE TO PAYROL #2 10/23/15
28895	CM GRAPHICS	09/30/15	\$ 723.48	10,000 FLYERS FOR BOG/DESIGN FEE FOR POSTERS/FLYER
28896	JUAN ESCAMILLA	10/13/15	\$ 770.00	CPR/FIRST AID TRAINING FOR 22 OFFICERS
28897	NORMAN ESQUIVEL	10/05/15	\$ 600.00	DETECTIVE UNIFORM STIPEND
28898	ANABERTA VELA	10/30/15	\$ 50.00	RENTAL DEP REFUND-LF COMMUNITY PARK 10/30/15
28899	GARY FARLEY	10/30/15	\$ 4.00	OVER PAYMENT ON TICKET #60763
28900	JOSE CERVANTES	10/30/15	\$ 118.10	OVER PAYMENT ON TICKET #109784
28901	JOSE MARIA GARZA	10/30/15	\$ 166.00	OVER PAYMENT ON TICKET #111535
28902	4IMPRINT	10/09/15	\$ 196.88	6' TABLE THROW FOR BOOTS ON GROUND
28903	ARCHER BUSINESS	VARIOUS	\$ 1,359.21	COPIER METER READING-COURT/ PD ANNUAL CONTRACT
28904	CDW GOVERNMENT	VARIOUS	\$ 1,131.32	BACK UP SYSTEM FOR SERVERS
28905	CHIEF SUPPLY	10/22/15	\$ 19.98	SILHOETTE TARGETS FOR POLICE DEPT
28906	CHRISTINE DE LA ROSA	VARIOUS	\$ 68.72	REIMBURSE MILES-SURVEYING-UTB/COCINA ALLEGRE CLAS
28907	CITY OF BROWNSVILLE	09/30/15	\$ 72.00	SEPT 2015-USE OF SANITARY LANDFILL
28908	CITY OF PHARR POLICE ATH	10/27/15	\$ 100.00	BOOTH FOR REGISTRATION AT COLOR ME LOCO 5K
28909	CROWN AWARDS	10/20/15	\$ 97.62	RETIREMENT PLAQUE FOR CARLOS BARBOSA
28910	DEBRAH RATLIFF	10/19/15	\$ 23.40	REIMBURSE MILES-BOG PACKET DROP OFF HARLINGEN
28911	ENRIQUE JUAREZ	10/30/15	\$ 1,375.00	OCT 2015-ATTORNEY FEES
28912	ERCOT	10/20/15	\$ 100.00	2016-MEMBERSHIP RENEWAL

28913	FIRESTONE BFS	VARIOUS	\$ 472.52	REPLACEMENT TIRES-F-51/D-32/F-71
28914	GEORGIA ARMS	10/21/15	\$ 2,310.00	PRACTICE AMMO FOR THE YEAR-POLICE DEPT
28915	GREGORIO PINA	10/10/15	\$ 200.00	PSYCHOLOGICAL EXAM FOR J.MARTINEZ
28916	GT DISTRIBUTORS	10/08/15	\$ 280.37	POLICE LINE TAPE
28917	HOME DEPOT	09/25/15	\$ 29.98	BALLAST FOR MEMORIAL PARK BATHROOM
28918	HUGHES NET	10/04/15	\$ 112.41	SATELLITE INTERNET-EOC
28919	INGRAM LIBRARY SERVICES	09/30/15	\$ 94.75	10 BOOKS FOR THE LIBRARY
28920	INTERNATIONAL CODE COUNCIL	10/13/15	\$ 135.00	BUILDING CODES MEMBERSHIPS 2015-2016
28921	LEXIS NEXIS-MATTHEW BEND	10/23/15	\$ 763.24	TX LAW CRIMINAL/TRAFFIC FIELD GUIDES 2015-2016
28922	LOS FRESNOS BOYS & GIRLS CLU	03/27/15	\$ 1,255.22	USE OF GYM/CLEANING SUPPLIES-AEROBICS CLASSES
28923	LOS FRESNOS CISD	VARIOUS	\$ 132.15	JUNE-SEPT RECYCLING
28924	LOWER RGV DEVELOPMENT COU	09/30/15	\$ 100.00	JUNE-AUG 2015 TRANSPORTATION SERVICES
28925	O'REILLY AUTO	VARIOUS	\$ 38.99	SEPT 2015-SUPPLIES FOR VEHICLE MAINT-POLICE DEPT
28926	PETTY CASH	VARIOUS	\$ 96.36	PHONE CORD/DRINKS-TRAINING/AC CHARGERS/REGISTRA
28927	PURCHASE POWER	VARIOUS	\$ 947.94	SEPT/OCT 2015-POSTAGE-COURT/PD/LIBRARY/CITY HALL/C
28928	REGION STAFFING	VARIOUS	\$ 2,702.66	CONTRACT LABOR/CUSTODIAN WKEND 10/11,10/18/15
28929	SMARTCOM	10/08/15	\$ 271.80	PHONE SERVICE-POLICE DEPT
28930	STAPLES BUSINESS ADVANT	VARIOUS	\$ 325.51	OFFICE SUPPLIES-POS ROLLS/FOLDERS/STORAGE BOXES/
28931	STRIPES	VARIOUS	\$ 16.26	PRISONER MEALS: 9/22-10/9/15
28932	SUBWAY	10/13/15	\$ 120.00	20 MEALS- STATE TRAINING
28933	TASER INTERNATIONAL	10/08/15	\$ 982.96	TASER CARTRIDGES FOR POLICE DEPT
28934	TERMINIX INTERNATIONAL	VARIOUS	\$ 114.00	PEST CONTROL-ANIMAL SHELTER/CITY HALL/PD/LIBRARY
28935	TEXAS FLEET FUEL	VARIOUS	\$ 1,343.40	FUEL FOR ENVIRONMENTAL/PD/STREET DEPT VEHICLES
28936	TEXAS SOUTHMOST COLLEGE	10/27/15	\$ 1,000.00	REGISTRATION FOR OPERATOR COURSE-B.CISNEROS, A.VI
28937	TIF SERVICES	10/10/15	\$ 5,000.00	#4 TAX INCREMENT REINVESTMENT
28938	TX POLICE CHIEF ASSOCIATION	10/27/15	\$ 207.00	ANNUAL MEMBERSHIP- J.HARRIS
28939	US BANK EQUIP FINANCE	10/14/15	\$ 180.26	COPIER LEASE-LIBRARY
28940	VALLEY TROPHIES LLC	10/20/15	\$ 34.95	NAME PLATE / CARD HOLDER- OFFICER N. ESQUIVEL
28941	ZARSKY LUMBER	09/30/15	\$ 317.50	SEPT 2015-SUPPLIES FOR MAINTENANCE
28942	NAISMITH ENGINEERING	VARIOUS	\$ 10,300.00	ENGINEERING-MEMORIAL PARK BASKETBALL/PLAT REVIEW
		TOTAL	\$ 512,649.52	

CITY OF LOS FRESNOS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2015

05 - UTILITY FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 08.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
00-REVENUES	2,191,500	168,041.65	168,041.65	0.00	2,023,458.35	7.67
TOTAL REVENUES	2,191,500	168,041.65	168,041.65	0.00	2,023,458.35	7.67
<u>EXPENDITURE SUMMARY</u>						
02-WATER ADMINISTRATION	489,260	22,768.69	22,768.69	451.92	466,039.39	4.75
05-INFORMATION TECHNOLOG	18,759	905.60	905.60	3,905.63	13,947.77	25.65
26-WATER SUPPLIES	101,600	4,855.02	4,855.02	14,784.84	81,960.14	19.33
27-MAINTENANCE OF WATER S	6,000	0.00	0.00	0.00	6,000.00	0.00
28-MAINTENANCE OF WATER E	39,204	1,081.05	1,081.05	1,137.16	36,985.79	5.66
29-WATER PURCHASES	36,171	0.00	0.00	0.00	36,171.00	0.00
30-WATER MISCELLANEOUS EX	349,368	0.00	0.00	0.00	349,368.00	0.00
20-CAPITAL OUTLAY	10,000	0.00	0.00	932.97	9,067.03	9.33
32-WATER BONDED INDEBTEDN	95,120	0.00	0.00	0.00	95,120.00	0.00
34-SEWER ADMINISTRATION	582,504	23,389.32	23,389.32	451.93	558,662.75	4.09
35-INFORMATION TECHNOLOG	18,759	905.59	905.59	3,905.61	13,947.80	25.65
36-SEWER SUPPLIES	62,100	1,061.02	1,061.02	4,434.79	56,604.19	8.85
37-MAINTENANCE OF SEWER S	6,500	0.00	0.00	0.00	6,500.00	0.00
38-MAINTENANCE OF SEWER E	63,000	5,350.00	5,350.00	1,137.16	56,512.84	10.30
39-SEWER MISC. EXPENSES	510,500	0.00	0.00	0.00	510,500.00	0.00
41-SEWER BONDED INDEBTEDN	60,675	0.00	0.00	0.00	60,675.00	0.00
52-TRANSFER OUT	381,987	0.00	0.00	0.00	381,987.00	0.00
TOTAL EXPENDITURES	2,831,507	60,316.29	60,316.29	31,142.01	2,740,048.70	3.23
REVENUE OVER/(UNDER) EXPENDITURES	(640,007)	107,725.36	107,725.36	(31,142.01)	(716,590.35)	11.97-

CHECKLIST FOR WATER & SEWER				OCTOBER 2015
CK #	VENDOR NAME	Inv.Date	Amount	Description
145453	AGUA WORKS	09/03/15	\$ 23.33	PUMP ADAPTER FOR CONNECTON AT LS #11-W.OCEAN
145454	ALICIA LERMA	09/30/15	\$ 159.00	CLEANING OF W/S VEHICLES
145455	ANA-LAB	09/15/15	\$ 99.00	WATER TESTING-SEPT 2015
145456	EAST RIO HONDO WATER SUPPLY	VARIOUS	\$ 260.33	WATER-EDAP LIFT STATIONS
145457	HUTHER & ASSOCIATES	09/10/15	\$ 1,100.00	BIOMONITOR TESTING 3RD QUARTER 2015
145458	IMPERIAL ELECTRIC MOTOR	VARIOUS	\$ 4,920.00	RECONDITION PUMP-S.CLARIFIER/LS#11-W.OCEAN/LS#13
145459	ODESSA PUMPS	09/22/15	\$ 2,430.00	UNIT 5186 RENTAL 8/24-9/21/15-LS #11
145460	REGION STAFFING	VARIOUS	\$ 881.60	CONTRACT LABOR WEEKENDING 9/13, 9/20/15
145461	TEXAS FLEET FUEL	VARIOUS	\$ 921.87	FUEL FOR WATER/SEWER VEHICLES
145462	TX COALITION OF CITIES FOR UTI	10/01/15	\$ 257.88	2016 RENEWAL DUES
CHECKS 145463-145468				UTILITY DEPOSIT REFUND CHECKS
145469	CITY OF LF PAYROLL ACCT	10/08/15	\$ 31,558.12	DUE TO PAYROL #27/1 10/9/15
145470	AGUAWORKS	VARIOUS	\$ 612.26	4" PVC COUPLING-6" AC REPAIR CLAMPS-ITEMS FOR WAT
145471	AT&T	09/17/15	\$ 1,253.03	PHONE SERVICE-WATER/SEWER
145472	CCID #6	09/30/15	\$ 1,771.02	SEPT 2015-RAW WATER
145473	CINTAS CORPORATION	VARIOUS	\$ 811.06	CLEANING OF W/S UNIFORMS
145474	DEPARTMENT OF STATE HEALTH	09/30/15	\$ 114.66	WATER SAMPLES-AUGUST/SEPTEMBER 2015
145475	DPC INDUSTRIES	09/25/15	\$ 809.08	8 CHLORINE CYLINDERS
145476	FOUR STARS DRIVE IN	09/30/15	\$ 90.00	ICE FOR SEWER TESTING SEPT 2015
145477	GEXA ENERGY	09/22/15	\$ 11,237.12	ELECTRICITY- WATER/SEWER
145478	HECTOR'S MUFFLER	10/02/15	\$ 85.00	REPLACEMENT MANHOLE COVER-N.CANAL/JACQUELINE S
145479	IMPERIAL ELECTRIC MOTOR	VARIOUS	\$ 3,390.00	REPAIR BLOWER UNIT-WWTP/MAGNETIC STARTER-LS#13
145480	INTEGRITY TESTING	09/30/15	\$ 970.00	SEPT 2015-TESTING
145481	LOS FRESNOS NEWS	VARIOUS	\$ 168.00	AD-WATER TREATMENT PLANT NOTICE/WASTEWATER PU
145482	O'RELLY AUTO	VARIOUS	\$ 277.73	SEPT 2015- SUPPLIES FOR MAINTENANCE
145483	ODESSA PUMPS	VARIOUS	\$ 4,140.00	UNIT 5260 RENTAL-SLUDGE REMOVAL 8/28-9/25/15,UNIT 5
145484	PRAXAIR	09/20/15	\$ 248.20	CHEMICAL/CYLINDER RENTAL
145485	PROFESSIONAL PRINTING	10/06/15	\$ 180.00	PERSONNEL ACTION FORMS FOR ALL DEPARTMENTS
145486	REGION STAFFING	VARIOUS	\$ 881.60	CONTRACT LABOR-WEEK END 9/27, 10/4/15
145487	TEXAS FLEET FUEL	VARIOUS	\$ 960.51	FUEL FOR WATER/SEWER VEHICLES
145488	TIME WARNER CABLE	10/01/15	\$ 73.36	INTERNET SVC-WATER/SEWER DEPT
145489	US POSTMASTER	10/16/15	\$ 156.80	POSTAGE-LATE NOTICE WATER BILLS
145490	CITY OF LF PAYROLL ACCT	10/22/15	\$ 32,380.70	DUE TO PAYROL #2 10/23/15
CHECKS 145491-145500				UTILITY DEPOSIT REFUND CHECKS
145501	ANA-LAB	10/19/15	\$ 99.00	WATER TESTING-OCT 2015
145502	ARROW MAGNOLIA	10/12/15	\$ 249.00	HI TEMP GREASE FOR WWTP EQUIPMENT
145503	CDW GOVERNMENT	10/07/15	\$ 1,131.31	BACK UP SYSTEM FOR SERVERS
145504	CHEMTRADE CHEMICALS	10/13/15	\$ 3,943.99	4000 GALLONS-CLARION FOR WTP
145505	EAST RIO HONDO WATER SUPPLY	VARIOUS	\$ 295.33	WATER-EDAP LIFT STATIONS
145506	HD SUPPLY	10/13/15	\$ 1,875.00	SEWER MAN HOLE RING COVERS FOR THROUGHOUT THI
145507	OFFICE DEPOT	09/17/15	\$ 158.92	OFFICE SUPPLIES-WATER/SEWER DEPT
145508	PURCHASE POWER	VARIOUS	\$ 94.05	SEPT/OCT 2015 POSTAGE
145509	REGION STAFFING	VARIOUS	\$ 939.46	CONTRACT LABOR WEEKENDING 10/11,10/18/15
145510	RIO GRANDE REGIONAL WATER	09/30/15	\$ 76.49	2016-ANNUAL ASSESMENT
145511	STAPLES BUSINESS ADV	10/03/15	\$ 325.50	OFFICE SUPPLIES-POS ROLLS/FOLDERS/STORAGE BOXE
145512	TEXAS FLEET FUEL	VARIOUS	\$ 1,217.13	FUEL FOR WATER/SEWER VEHICLES
145513	USA BLUEBOOK	10/16/15	\$ 1,081.05	REPLACEMENT METERING KIT-WTP
145514	ZARSKY LUMBER	09/30/15	\$ 442.56	SEPT 2015-SUPPLIES FOR MAINTENANCE
145515	US POSTMASTER	10/30/15	\$ 535.58	POSTAGE-FIRST NOTICE WATER BILLS
TOTAL			\$ 115,685.63	

UTILITY DEPOSIT REFUND CHECKS				
145463	PAPPAS, JAMES D	10/02/15	\$ 122.03	ACCT #01-12291-02 UTILITY DEPOSIT REFUND
145464	ROSAS, ENRIQUE	10/02/15	\$ 33.13	ACCT #02-20010-06 UTILITY DEPOSIT REFUND
145465	DELGADO CONSTRUCTION	10/02/15	\$ 110.62	ACCT #02-22012-00 UTILITY DEPOSIT REFUND
145466	MANCHA, ANITA	10/02/15	\$ 36.79	ACCT #03-06122-06 UTILITY DEPOSIT REFUND
145467	HELLAS CONSTRUCTIONS	10/02/15	\$ 150.00	ACCT #01-17751-00 UTILITY DEPOSIT REFUND
145468	DGG INVESTMENTS	10/08/15	\$ 62.98	ACCT #01-12213-00 UTILITY DEPOSIT REFUND-REISSUE-LC
		TOTAL	\$ 515.55	
145491	SALES, BLAKE	10/30/15	\$ 30.26	ACCT #01-18611-00 UTILITY DEPOSIT REFUND
145492	RIVAS, BARBARA J	10/30/15	\$ 92.31	ACCT #01-24010-01 UTILITY DEPOSIT REFUND
145493	MARTINEZ, MARTHA E	10/30/15	\$ 106.41	ACCT #02-18510-07 UTILITY DEPOSIT REFUND
145494	LITTLE TREASURE BOX	10/30/15	\$ 71.17	ACCT #03-04292-07 UTILITY DEPOSIT REFUND
145495	BALBOA, RUBEN	10/30/15	\$ 87.26	ACCT #03-06100-01 UTILITY DEPOSIT REFUND
145496	CUEVAS, JESSE	10/30/15	\$ 38.47	ACCT #03-18863-04 UTILITY DEPOSIT REFUND
145497	REYES, SONIA	10/30/15	\$ 114.81	ACCT #03-22421-04 UTILITY DEPOSIT REFUND
145498	LEYVA, LISA	10/30/15	\$ 91.38	ACCT #03-22762-11 UTILITY DEPOSIT REFUND
145499	SALGADO, GRACIELA A	10/30/15	\$ 32.76	ACCT #03-29751-01 UTILITY DEPOSIT REFUND
145500	MONTERRUBIO, MARIA	10/30/15	\$ 120.10	ACCT #03-29830-02 UTILITY DEPOSIT REFUND
		TOTAL	\$ 784.93	

CITY OF LOS FRESNOS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2015

09 -COMMUNITY DEVELOPMENT COR
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 08.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
52-CDC DISBURSEMENTS	350,150	0.00	0.00	0.00	350,150.00	0.00
TOTAL REVENUES	350,150	0.00	0.00	0.00	350,150.00	0.00
	=====	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>						
52-CDC DISBURSEMENTS	350,150	3,326.58	3,326.58	0.00	346,823.42	0.95
TOTAL EXPENDITURES	350,150	3,326.58	3,326.58	0.00	346,823.42	0.95
	=====	=====	=====	=====	=====	=====
REVENUE OVER/(UNDER) EXPENDITURES	0 (3,326.58) (3,326.58)	0.00	3,326.58	0.00
	=====	=====	=====	=====	=====	=====

[illegible]

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 11/10/15 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1590)

DOC ID: 1590 A

**Public Works Report 1. Water and Wastewater Activity 2.
Calls for Service 3. Building Permits 4. Recycling**

Call with questions.

**City of Los Fresnos
Water Treatment Plant
And
Wastewater Treatment Plant**

Activity for the month of October 2015

Water Treatment Plant

Total Output: 15,658,335
Daily Average: 505,108
% of Capacity: 50.5%

Waste Water Treatment Plant

Total Output: 16,975,000
Daily Average: 547,581
% of Capacity: 54.7%

**CITY OF LOS FRESNOS
PUBLIC WORKS DEPARTMENT
MONTHLY REPORT FOR THE MONTH OF October 2015**

CALLS FOR SERVICE	MONTH	YEAR TO DATE	OTHER
Other: Code Enforcement	9	92	
Repair Leak	1	17	
Change Meter	8	72	
Water Taps	6	29	
Sewer Taps	1	29	
Service Check for Water Leak at Account	16	259	
Service Connects/Disconnects	238	2186	
Street Repairs	0	0	
Pot hole Repairs	30	641	
Drainage Complaint	0	6	
Street Sign Replacement	0	45	
Call for Sewer Stoppage	12	81	
City Sewer Lines Unstopped	9	72	
Tons of Asphalt Used	1	23.93 TONS	
Tons of Gravel Used	2	29 TONS	
Fire Hydrants Flushed And Oiled	5	62	
Fire Hydrants Repaired	0	5	
Valves Repaired	0	1	
Manholes Cleaned or Repaired	8	45	

Attachment: October Public Works Report (1590 : Public Works Report)


Carlos Salazar, Public Works Director

**CITY OF LOS FRESNOS
BUILDING PERMITS ISSUED**

MONTH & YEAR October,2015

	BUILDING PERMITS		PLUMBING PERMITS		ELECTRICAL PERMITS		MECHANICAL PERMITS		MOVING PERMITS		MONTH	YEAR TO DATE
	MONTH	YTD	MONTH	YTD	MONTH	YTD	MONTH	YTD	MONTH	YTD	VALUATION	VALUATION
SINGLE FAMILY	6	35	5	30	5	29	1	10			\$644,610.00	\$3,155,010.00
DUPLEXES/APARTMENTS		1										\$80,000.00
HOTEL/MOTEL / BANK												
OFFICES/ STORAGE						1		1				
STORES/RESTAURANTS	2	2	1	1	1	2					\$36,900.00	\$36,900.00
PUD DEVELOPMENT		1										\$700,000.00
SIGNS	1	17									\$3,500.00	\$76,715.62
CHURCHES/OTHER BUILDINGS		1		1		1						\$9,300.00
FENCE/DRIVEWAY/REROOF	5	36									\$7,790.60	\$112,039.15
SWIMMING POOLS	1	6	1	2		2					\$30,000.00	\$148,830.00
RESIDENTIAL ADD/REMODEL		19		1		2						\$69,087.91
COMMERCIAL ADD/REMODEL		10		6		7		1		2		\$338,990.00
STORAGE/GARAGES/CARPORTS	3	17									\$1,950.00	\$44,497.73
IRRIGATION				4								
TOTALS	18	145	7	45	6	44	1	12	0	2	\$724,750.60	\$4,771,370.41

**City of Los Fresnos
Recycling Program
Total Number of Guest
October 2015**

Date	Tuesdays at Memorial Park
10/06/15	20
10/13/15	15
10/20/15	9
10/27/15	19
Totals	63

Date	Thursdays at Community Park
10/01/15	16
10/08/15	14
10/15/15	13
10/22/15	0
10/29/15	16
Totals	59

Date	Saturdays at City Hall
10/03/15	11
10/10/15	12
10/17/15	11
10/24/15	0
10/31/15	18
Totals	52

Total attendance for the Month of October	174
--	------------

Cumulative Totals	Pounds	Tons .0005
Plastic	2340	1.1700
Cardboard	4581	2.2905
News Paper	5831	2.9155
Paper	3160	1.5800
Total		7.956
Avg Monthly Diversion		1.5912
Total Persons Served		750
Total Revenue		\$ 362.59
Avg Monthly Revenue		\$ 72.52
Total Monthly Disposal Cost Avoided		\$ 9,880
Avg Monthly Disposal Cost Avoided		\$ 1,976

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 11/10/15 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1591)

DOC ID: 1591 A

**Police Department Report 1. Arrests 2. Incidents 3.
Accidents**

Call with questions.

LOS FRESNOS POLICE DEPARTMENT

Arrests - By Violation

10/01/2015 10:25:00 AM
thru 10/31/2015 10:25:00 AM

Violation	# of Offenses
ARREST WITHOUT WARRANT	2
ASSAULT CAUSES BODILY INJ 13a	1
DRIVING W/LIC INV W/PREV CONV/SUSP/W/O FIN RES	1
DRIVING WHILE INTOXICATED	2
DRIVING WHILE INTOXICATED 3RD OR MORE	1
DRIVING WHILE LICENSE SUSPENDED UNDER PROVISIONS OF DL LAWS	8
EVADING ARREST DET W/VEH	1
EXECUTION OF CAPIAS OR ARREST WARRANT	14
FAIL TO GIVE INFORMATION/RENDER AID	1
HOLD FOR CUSTOMS	4
INDECENT EXPOSURE	1
NO DRIVER'S LICENSE	12
POSS CS PG 1 <1G DRUG FREE ZONE	1
POSSESSION OF DRUG PARAPHERNALIA	1
PUBLIC INTOXICATION	4
PUBLIC INTOXICATION BY MINOR	1
THEFT	1
Total Violations	56
Total Arrests	48

Attachment: October Police Reports (1591 : Police Department Report)

LOS FRESNOS POLICE DEPARTMENT

Incidents - By Violation

10/01/2015 10:25:29 AM
thru 10/31/2015 10:25:29 AM

Violation	Incidents
ABANDONED VEHICLES	2
ACCIDENT INVOLVING DAMAGE TO VEHICLE>=\$200	1
ALARMS	5
ANIMAL CONTROL	20
ASSAULT	2
ASSAULT CAUSES BODILY INJ 13a	1
ASSAULT CAUSES BODILY INJURY FAMILY VIOLENCE 13a	1
BURGLARY OF HABITATION	1
BURGLARY OF VEHICLE 23f	2
CRIMINAL MISCHIEF >=\$50<\$500	1
D.O.C. FIGHTING WITH ANOTHER	1
DEPOSITED GLASS/OTHER DEBRIS ON HIGHWAY	1
DOG AT LARGE	13
DRIVING UNDER THE INFLUENCE OF DRUGS	1
DRIVING WHILE INTOXICATED/OPEN ALCH CONTAINER	1
DRIVING WHILE LICENSE SUSPENDED UNDER PROVISIONS OF DL LAWS	10
EXECUTION OF CAPIAS OR ARREST WARRANT	13
GARAGE SALES	5
LEAVING SCENE OF ACCIDENT	1
LIVESTOCK AND FOWL	2
NO DRIVER'S LICENSE	12
ONE-WAY ALLEYS	2
PEDDLERS AND SOLICITORS	3
PERMIT OF FOOD SERVICE ESTABLISHMENT	11
POSS CS PG 1 <1G DRUG FREE ZONE	1
POSSESSION OF DRUG PARAPHERNALIA	1
PUBLIC INTOXICATION	4
PUBLIC INTOXICATION BY MINOR	1
RIGHT OF WAYS/BASKETBALL NETS	1
ROBBERY	1
STALKING	1
THEFT	5
THEFT PROP>=\$50<\$500 23c	1
WEEDED OR RUBBISH LOT	29
WELFARE CONCERN	1
Total Violations	158
Total Incidents	304

Attachment: October Police Reports (1591 : Police Department Report)

LOS FRESNOS POLICE DEPARTMENT

Accident - By Street & Intersection

10/01/2015 10:23:49 AM
thru 10/31/2015 10:23:49 AM

Street & Intersection	Accidents	Fatalities	Vehicles	Injured
8TH & NOGAL	1	0	2	0
ARROYO & 9TH	1	0	1	1
ARROYO & ALVAREZ	1	0	0	0
ARROYO & RESACA RETREAT	2	0	2	0
OCEAN & ARROYO	2	0	2	0
OCEAN & EVERGREEN	2	0	2	0
OLD PORT & ASH	1	0	1	0
RESACA & CALLE ESCONDIDA	1	0	0	0
Total	11	0	10	1

Attachment: October Police Reports (1591 : Police Department Report)

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 11/10/15 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1592)

DOC ID: 1592 A

Municipal Court Report 1. Monthly Report

Call with questions.

OFFICIAL MUNICIPAL COURT MONTHLY REPORT

MUNICIPAL COURT OF <u>Los Fresnos</u> FOR MONTH <u>October</u> YEAR <u>2015</u>	TRAFFIC		NON-TRAFFIC MISDEMEANORS	
	NON-PARKING	PARKING	STATE LAW	CITY ORDINANCE
1. New Cases Filed During the Month	470		45	2
2. Dispositions Prior to Trial:				
A. Bond Forfeitures				
B. Fined (Before trial only. If the defendant goes to trial, enter in item 3.)	242		11	
C. Cases Dismissed (Do not include dismissals that are to be reported in items 3C and 4 below.)	53	1	2	
3. Dispositions at Trial:				
A. Trial by Judge (1) Finding of Guilty	128	1	18	
(2) Finding of Not Guilty				
B. Trial by Jury (1) Finding of Guilty				
(2) Finding of Not Guilty				
C. Dismissed at Trial	5			
4. Cases Dismissed:				
A. After Driver Safety Course (C.C.P., Art. 45.0511)	58			
B. After Deferred Disposition (C.C.P., Art. 45.051)	35			
C. After Proof of Financial Responsibility (Transportation Code, Sec. 601.193)	11			
D. Compliance Dismissal (Proof of Inspection, License, or Registration)	57			
5. Community Service Ordered (For satisfaction of fine or costs only.)	5			
6. Cases Appealed	0			
7. Juvenile / Minor Activity:				
A. Transportation Code Cases Filed	1			
B. Non-Driving Alcoholic Beverage Code Cases Filed				
C. Driving Under the Influence of Alcohol Cases Filed				
D. Health & Safety Code (Tobacco) Cases Filed				
E. Failure to Attend School Cases Filed (Education Code, Sec. 25.094)				
F. Education Code (Except Failure to Attend) Cases Filed				
G. Violation of Local Daytime Curfew Ordinance Cases Filed (Loc. Govt. Code, Sec. 341.905)				
H. All Other Non-Traffic Fine-Only Cases Filed	1			
I. Waiver of Jurisdiction of Non-Traffic Cases (Family Code, Sec. 51.0811)				
J. Referred to Juvenile Court for Delinquent Conduct (C.C.P., Art. 45.050 (c)(1))				
K. Held in Contempt, Fined, or Denied Driving Privileges (C.C.P., Art. 45.050 (c)(2))				
Magistrate Warnings Given (Juvenile):				
L. Warnings Administered				
M. Statements Certified				
8. Parent Contributing to Nonattendance Cases Filed (Education Code, Sec. 25.094)				
9. Safety Responsibility and Driver's License Suspension Hearings Held				
10. Search Warrants Issued (Do not include warrants for arrest.)				
11. Arrest Warrants Issued:				
A. Class C Misdemeanors Only				420
B. Felonies and Class A and B Misdemeanors Only				
12. Magistrate Warnings Given: (Given to defendants charged with county or district court offense.)				
A. Class A and B Misdemeanors Only				1
B. Felonies				1
13. Emergency Mental Health Hearings Held				
14. Magistrate's Orders for Emergency Protection				
15. Total Revenue			\$	79,633.97
(Include all revenue collected during month to be remitted to city or state.)				

Attachment: October Municipal Court Report (1592 : Municipal Court Report)

Citation No.	Docket No.	Violator	***** TOTAL FOR REPORT *****			
Code	Payments	Refunds	Net	G/L	Acct No.	
FINE C 414	25,191.40	6	274.40-	24,917.00	01 407-0240	
COLAGY C 66	3,988.27	1	44.90-	3,943.37	01 2513	
CCC04 C 416	15,732.40	4	80.00-	15,652.40	01 2512	
TFC C 326	978.00	0		978.00	01 407-0240	
ARC C 406	2,027.00	0		2,027.00	01 407-0240	
TECH C 416	1,616.70	0		1,616.70	01 407-0241	
STF C 336	9,436.00	0		9,436.00	01 2512	
MCBS Bldg 09	1,216.00	0		1,216.00	01 407-0270	
SJRF C 402	1,602.00	0		1,602.00	01 2512	
JFCT2 C 400	2,121.60	0		2,121.60	01 2512	
JFCI C 400	240.00	0		240.00	01 407-0240	
IDF C 394	788.00	0		788.00	01 2512	
TLFTA1 C 112	2,152.10	0		2,152.10	01 2512	
TLFTA2 C 107	639.00	0		639.00	01 2517	
TLFTA3 C 108	431.00	0		431.00	01 407-0240	
TP-L C 68	557.90	0		557.90	01 407-0240	
TP-S C 58	647.20	0		647.20	01 2512	
TP-L-J C 58	141.40	0		141.40	01 407-0260	
CJFS C 283	25.47	0		25.47	01 2512	
CJFC C 283	2.83	0		2.83	01 407-0240	
WRNTFE C 117	5,533.10	0		5,533.10	01 407-0240	
TPF C 345	690.00	0		690.00	01 2512	
CS2 C 19	460.00	0		460.00	01 407-0280	
AF2 C 47	940.00	0		940.00	01 407-0240	
SPEX C 20	1,413.90	0		1,413.90	01 407-0290	
OP C 9	509.00	6	445.10-	63.90	01 2516	
DSC C 40	396.00	0		396.00	01 407-0240	
TXSBLT C 3	93.50	0		93.50	01 2515	
AF C 2	20.00	0		20.00	01 407-0240	
GR C 3	7.50	0		7.50	01 2512	
LEMI C 3	1.50	0		1.50	01 2512	
JCPT C 10	11.00	0		11.00	01 2512	
CVC C 18	252.24	0		252.24	01 2512	
CJP C 4	20.00	0		20.00	01 2512	
LEOA C 4	4.00	0		4.00	01 2512	
LEOCE C 4	8.00	0		8.00	01 2512	
MSB C 13	246.46	1	4.00-	242.46	01 2513	
CCC C 13	221.00	0		221.00	01 2512	
FA C 13	60.50	0		60.50	01 2512	
JCD C 6	1.50	0		1.50	01 2512	
JCPT2 C 6	12.00	0		12.00	01 2512	
JCD2 C 6	3.00	0		3.00	01 2512	
CMI C 7	3.50	0		3.50	01 2512	
JFCT C 6	20.40	0		20.40	01 2512	
ACC C 1	20.00	0		20.00	01 407-0240	
Total:	6178 80,482.37	18	848.40-	79,633.97		

Cash Payments....+ \$70,676.07
Bond Forfeited...+ \$0.00

city 37456.2
Court 1616.70
Bldg. sec. 1216.
cnni 1639.
coll. agency 4185 3
judge ed. 141.4
child safety 401
overpay 63.90
state. 33854

Attachment: October Municipal Court Report (1592 : Municipal Court Report)

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 11/10/15 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:
DOC ID: 1593 A

SCHEDULED

ACTION ITEM (ID # 1593)

Library Report 1. Monthly Report

Call with questions.

**ETHEL L. WHIPPLE MEMORIAL LIBRARY
LIBRARIAN'S REPORT
OCTOBER 2015**

1.7.5.a

Number of Patron Checking Out Materials

Adult	741
Children	109
Teens	13

Material Types Checked Out

Adult Books	253
Children Books	111
Young Adult Books	203
Videos	283
Audios	4
Other Language Books	24

Items Downloaded

eBooks	34
eAudiobooks	1

Patron Access Computer Use

Total Sessions	816
Total Time	518 hours

Free WiFi Access Use

Total Sessions	409
Total Time	1,656 hours

What Happened In the Library

Hours Open	168 hours
Attendance	1,090
Children Program Attendance	125
Volunteer Hours	120
New Cards Issued	46
New Books Added	101
New eBooks Added	110
New Videos Added	11
Books Weeded	1
Videos Weeded	0
Reference Questions	295
Assists in Computer Lab	214
Patron Copies	2,618
Patron Faxes sent	150
Patron Printouts	1,972
Library Staff Copies	1,522
Replacement Cards	21

Attachment: October Library Report (1593 : Library Report)

Computer Session Usage Summary

From 10/1/2015 through 10/30/2015 11:59:59 PM

Report Description:

This report displays the session usage information, e.g. how many sessions have been cancelled, grouped by location and by site.

Site: Los Fresnos

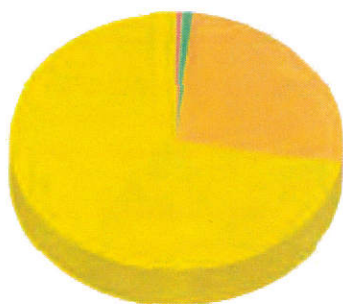
Location: Main

Session End Type	Total Sessions	Percentage	Avg Session Length
Cancelled	1	0%	60
Session Timeout	208	25%	58
User Logout Early	591	72%	32
Grace Period Timeout	3	0%	29
Lock Time Exceeded	9	1%	1
Session Timeout	4	0%	31
Location Totals	816	100%	38
Site Totals	816	100%	38

Grand Totals

Total Sessions	Total Time	Avg Session Length
816	31,061	38

No. of Sessions against Session End Type



Cancelled	0.1%
Grace Period Timeout	0.4%
Lock Time Exceeded	1.1%
Session Timeout	26.0%
User Logout Early	72.4%
Total:	100.0%



Setup Wizard ▾

Status

System information

Connected users

Usage reports

Management

Manage codes

Hotspot availability

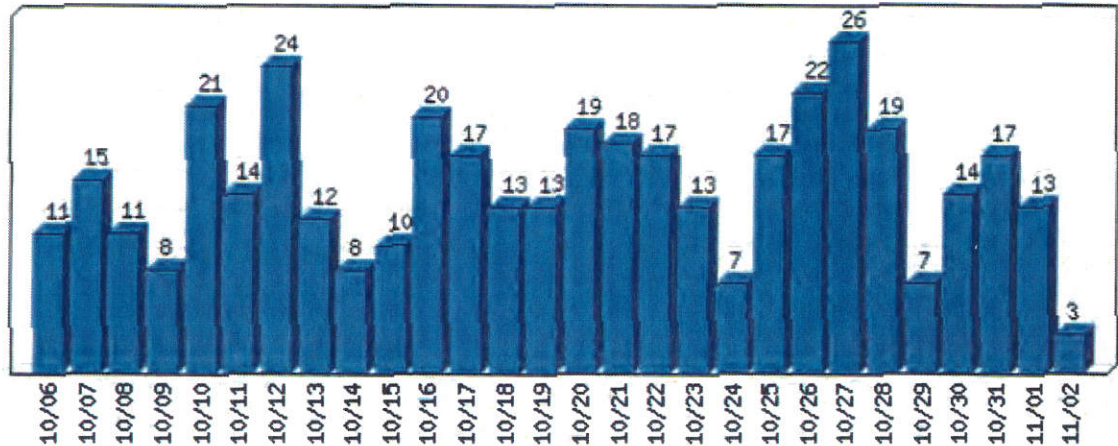
Change password

Reboot system

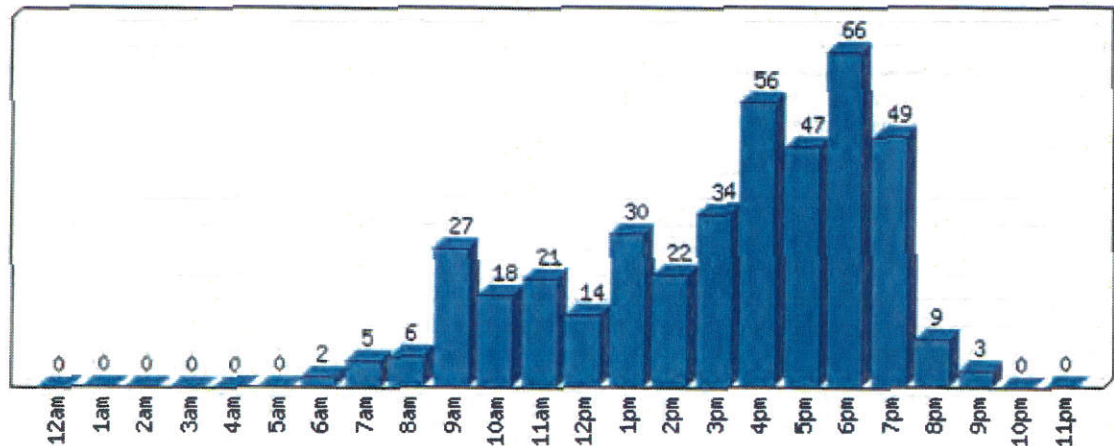
Advanced Settings ▾

Usage Reports

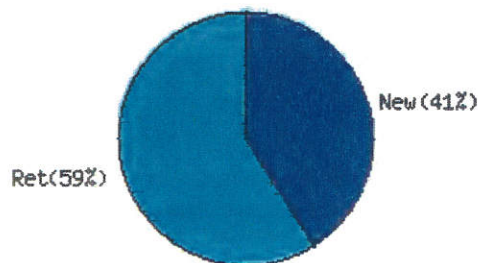
Hotspot usage for last 28 days ▾



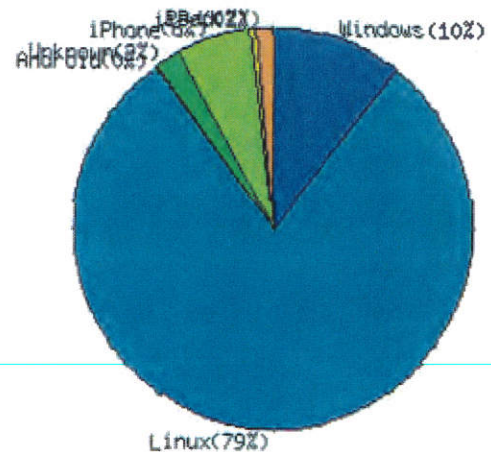
Login times



New vs returning guests



Devices used for access



City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 11/10/15 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1594)

DOC ID: 1594 A

Fire Marshall's Report 1. Monthly Report

Call with questions.



FIRE MARSHAL'S OFFICE
200 North Brazil
Los Fresnos, Texas 78566
FIRE INSPECTION REPORT

MONTHLY INFORMATION REPORT
 MONTH OF October 2015

<u>FIRES</u>	<u>INSIDE CITY</u>	<u>OUTSIDE CITY</u>
Business Structures	<u>1</u>	<u>3</u>
Dwellings	<u> </u>	<u> </u>
Mobile Homes	<u> </u>	<u> </u>
Grass	<u> </u>	<u>3</u>
Refuse	<u> </u>	<u>1</u>
Incendiary or Suspicious Fires	<u> </u>	<u> </u>
Institutional	<u> </u>	<u> </u>
Motor Vehicles	<u>1</u>	<u>1</u>
Rescue Calls	<u>5</u>	<u>11</u>
Other Calls	<u>9</u>	<u>8</u>
 TOTAL ALARMS		 <u>43</u>

MONTHLY FIRE PREVENION INSPECTIONS

Commercial Businesses	<u> </u>	Institutions	<u>5</u>
Industrial Structures	<u> </u>	Homes	<u> </u>
Public Buildings	<u> </u>	Apartments	<u> </u>
Hotels	<u> </u>		
 TOTAL INSPECTIONS	 <u>5</u>		

SCHOOL, HOSPITAL, and NURSING HOME FIRE DRILLS SUPERVISED

LECTURES-PRESENTATIONS MADE/FILMS SHOWN 10 TOTAL AUDIENCE 3,177

FIRES INVESTIGATED (ACCIDENTAL) (INCENDIARY)


 FIRE MARSHAL, CITY OF LOS FRESNOS

Attachment: October Fire Marshall Report (1594 : Fire Marshall's Report)