

# City Council

200 North Brazil

Los Fresnos, TX 78566

## Regular Meeting

<http://citylf.cloudaccess.net/en/>

### ~ Minutes ~

**Tuesday, November 10, 2015**

**6:00 PM**

**City Hall**

#### Agenda

1. Call meeting to order  
Mayor Narvaez called the meeting to order at 6:01 PM.
2. Invocation and Pledge of Allegiance  
Mayor Narvaez gave the invocation and led the audience in the Pledge of Allegiance.

#### Consent Agenda

#### Approval or rejection of Minutes from October 13, 2015 and October 27, 2015 meetings.Adopted

Motion was made and seconded to approve the Minutes from October 13, 2015 and October 27, 2015 as presented.

Javier Mendez made a motion to approve Approval or rejection of Minutes from October 13, 2015 and October 27, 2015 meetings., seconded by Gary Minton the vote was [Unanimous].

#### Approval or rejection to renew Agreement between the City of Los Fresnos Police Department and the Los Fresnos Consolidated Independent School District Police Department.Adopted

Motion was made and seconded to approve the renewal of agreement between the City of Los Fresnos Police Department and the Los Fresnos Consolidated Independent School District Police Department.

Javier Mendez made a motion to approve Approval or rejection to renew Agreement between the City of Los Fresnos Police Department and the Los Fresnos Consolidated Independent School District Police Department., seconded by Gary Minton the vote was [Unanimous].

#### Approval or rejection to allow Los Fresnos Consolidated Independent School District to place an antenna on the City's water tower.Adopted

Motion was made and seconded to approve allowing the Los Fresnos Consolidated Independent School District to place an antenna on the City's water tower.

Javier Mendez made a motion to approve Approval or rejection to allow Los Fresnos Consolidated Independent School District to place an antenna on the City's water tower., seconded by Gary Minton the vote was [Unanimous].

#### Approval or rejection of a Resolution to vote on a person for the Cameron Appraisal District Board of Directors for Position 9.Adopted

Motion was made and seconded to approve a resolution to vote for Ricardo Morado for Position 9 on the Cameron Appraisal District Board of Directors.

Javier Mendez made a motion to approve Approval or rejection of a Resolution to vote on a person for the Cameron Appraisal District Board of Directors for Position 9., seconded by Gary Minton the vote was [Unanimous].

**Approval or rejection to acknowledge the Los Fresnos Community Development corporation's expenditure for a web page.**Adopted

Motion was made and seconded to acknowledge the expenditure of the Los Fresnos Community Development Corporation for a web page.

Javier Mendez made a motion to approve Approval or rejection to acknowledge the Los Fresnos Community Development corporation's expenditure for a web page., seconded by Gary Minton the vote was [Unanimous].

**Visitor Remarks - to speak you must sign in with City Secretary prior to the meeting and you have a limit of 3 minutes to speak.**

There were no comments from the public.

**Action Items**

**Consideration and ACTION to approve a Service Agreement between the City of Los Fresnos and the Los Fresnos Rodeo Committee.**Adopted

Mr. Mike Todd, Chairman of the Los Fresnos Rodeo Committee, was present and he handed out copies of the Rodeo posters and type of sponsors that are available. He stated that the City gave \$10,000 last year for a Platinum sponsor and \$1,500 advertisement. Mr. Todd stated that he feels the City got more than they paid for with the \$1,500. This year Mr. Todd is requesting \$10,000 for the same sponsor package and \$2,000 for advertisement for a total of \$12,000.

Motion was made and seconded to approve \$12,000 for the service agreement with the Los Fresnos Rodeo Committee.

Swain Real made a motion to approve Consideration and ACTION to approve a Service Agreement between the City of Los Fresnos and the Los Fresnos Rodeo Committee., seconded by Yolanda H. Cruz the vote was [Unanimous].

**Consideration and ACTION to approve a Service Agreement between the City of Los Fresnos and the Cameron County Fair & Livestock Show.**Adopted

Ms. Goad, Committee member for the Cameron County Fair & Livestock Show, was present and she handed out programs. Ms. Goad stated that show gave out \$3,500 in scholarships last year and there were 500 exhibits. This upcoming year they are adding

shop projects and woodworking projects. The projects will be auctioned off just like the bake goods are auctioned. All the money goes to the students that entered the project.

Motion was made and seconded to approve the service agreement with the Cameron County Fair & Livestock Show for \$4,500.

Polo Narvaez made a motion to approve Consideration and ACTION to approve a Service Agreement between the City of Los Fresnos and the Cameron County Fair & Livestock Show., seconded by Gary Minton the vote was [Unanimous].

**Consideration and ACTION to accept or reject any or all bids requested for Group Health Insurance, Group Life Insurance and Supplemental Insurance.**Adopted

Mr. Milum explained that Blue Cross Blue Shield is the insurance at the present time. There was a 15% increase in the premiums. The budget has a 7% increase already built in and he feels that we can cover the balance of the increase throughout the year. BCBS gives the employees the overall best value.

There were bids from Humana, United Healthcare, Aetna, and TML for group health insurance. These all have higher out of pocket expenses and higher costs for office visits and medicine. TML also has a 3% administrative fee.

The City also provides the employees with a \$20,000 life insurance policy. The rate for renewal is the same as it has been for several years with Dearborn.

This year we had the companies submit for supplemental insurance that employees pay for and use but the City does not pay for. The City has historically allowed an insurance company to come in to offer this to the employees. We have had another company come in and now we are getting request to other companies in as well.

Mr. Milum is recommending to stay with BCBS for the health insurance, Dearborn for Life, Guadian Plan 1 for dental and Eye Med for vision.

Motion was made and seconded to approve BCBS, Dearborn, Guadian Plan 1 and Eye Med for employees insurances.

Javier Mendez made a motion to approve Consideration and ACTION to accept or reject any or all bids requested for Group Health Insurance, Group Life Insurance and Supplemental Insurance., seconded by Tom Jones the vote was [Unanimous].

**Consideration and ACTION to appoint a firm as the Agent of Record for Health Insurance.**Adopted

Mr. Milum stated that Greer & Associates has been our Agent of Record for health insurance for many years. They have continually provided us with great advice and work well with staff and the insurance provider. They are the firm that represents BCBS with the policy that was approved in the prior agenda item.

Motion was made and seconded to approve Greer & Associates as the Agent of Record for health insurance.

Swain Real made a motion to approve Consideration and ACTION to appoint a firm as the Agent of Record for Health Insurance., seconded by Gary Minton the vote was [Unanimous].

**Consideration and ACTION to accept or reject the ratings of the Request for Qualifications for the firms and authorize the City Manager to negotiate a fee for Engineering Services for the Pedestrian & Bicycle Trail Grant according to the rating.**Adopted

Mr. Milum explained that the rating committee met and rated the firms. The rating were as follows:

1. Halff Associates, Inc.
2. Naismith Engineering
3. Plagar Engineering

Mr. Milum stated he recommends the approval of the ratings in the order noted and to authorize him to negotiate a fee with the top rated firm.

Motion was made and seconded to accept the top rated firm, authorize the City Manager to negotiate a fee and to bring the contract back to the Council for approval.

Javier Mendez made a motion to approve Consideration and ACTION to accept or reject the ratings of the Request for Qualifications for the firms and authorize the City Manager to negotiate a fee for Engineering Services for the Pedestrian & Bicycle Trail Grant according to the rating., seconded by Tom Jones the vote was [Unanimous].

**Update by City Manager**

**A. Wastewater Plant Expansion B. Los Fresnos Nature Park C. Hazardous Mitigation Plan D. Hike & Bike Trails E. Basketball Court at Memorial Park F. Certificates of Obligation G. Special Meeting - Canvassing of Votes & Oath of Office**No Action

A. Wastewater Plant Expansion - Bids will be opened on November 23 and a recommendation will be presented to the Council at the December meeting.

B. Los Fresnos Nature Park - We just heard that CIAP has approved the excess funds to be used for the parking lot and restrooms. We are advertising for an Architect/Engineer for the project. A rating committee needs to be selected so we can review the submittals at the end of November so the Council can approve in December. Councilmember Mendez and Real will be on the rating committee.

C. Hazardous Mitigation Plan - Still working on assessments.

D. Hike & Bike Trails - The engineer was on the agenda. Once we have a contract we will get started on the plans to construct the trails.

E. Basketball Court at Memorial Park - Concrete has been poured. The goals and backboards should be installed in the next week or so. The painting will be done in the next several weeks.

F. Certificates of Obligation - the Water Line Loop Project is complete. The West Ocean Lift Station and Force Main Project is moving along well. The force main is mostly in place. The lift station work has begun. They should be done in the next 4 weeks. We will be having Estrada Hinojosa give the Council some information on possible debt and how that will affect and how much we might want to borrow for the City Hall, Police Department, water extensions, sewer extensions, street repairs, park upgrades, etc.

G. Special Meeting - Canvassing of election returns and Oath of Office will be on Monday, November 16, 2015 at 6:00 PM.

Mr. Milum answered questions from the Council.

made a motion to approve A. Wastewater Plant Expansion B. Los Fresnos Nature Park C. Hazardous Mitigation Plan D. Hike & Bike Trails E. Basketball Court at Memorial Park F. Certificates of Obligation G. Special Meeting - Canvassing of Votes & Oath of Office, seconded by the vote was .

### **Department Head Reports**

#### **Finance Report 1. Monthly 2. Year-to-DateNo Action**

Mr. Milum answered questions from the Council.

made a motion to approve Finance Report 1. Monthly 2. Year-to-Date, seconded by the vote was .

**Public Works Report 1. Water and Wastewater Activity 2. Calls for Service 3. Building Permits 4. Recycling****No Action**

Mr. Milum answered questions from the Council.

made a motion to approve Public Works Report 1. Water and Wastewater Activity 2. Calls for Service 3. Building Permits 4. Recycling, seconded by the vote was .

**Police Department Report 1. Arrests 2. Incidents 3. Accidents****No Action**

Mr. Milum answered questions from the Council.

made a motion to approve Police Department Report 1. Arrests 2. Incidents 3. Accidents, seconded by the vote was .

**Municipal Court Report 1. Monthly Report****No Action**

Mr. Milum answered questions from the Council.

made a motion to approve Municipal Court Report 1. Monthly Report, seconded by the vote was .

**Library Report 1. Monthly Report****No Action**

Mr. Milum answered questions from the Council.

made a motion to approve Library Report 1. Monthly Report, seconded by the vote was .

**Fire Marshall's Report 1. Monthly Report****No Action**

Mr. Milum answered questions from the Council.

made a motion to approve Fire Marshall's Report 1. Monthly Report, seconded by the vote was .

8. Adjournment

Mayor Narvaez adjourned the meeting at 7:00 PM.

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Presiding Officer of the Council

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Recorder