

# City Council

520 E Ocean Blvd.

## Regular Meeting

Los Fresnos, TX 78566

<http://citylf.cloudaccess.net/en/>

~ Minutes ~

Tuesday, November 10, 2020

6:00 PM

City Hall

### Agenda

- A. Call meeting to order

Mayor Narvaez called the meeting to order at 6:00 p.m.

- B. Invocation and Pledge of Allegiance

Dale House gave the invocation and led the audience in the Pledge of Allegiance.

**Consent Agenda (All matters listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless requested by a member of the City Council. The item may subsequently be removed from the Consent Agenda to be considered separately.)**

Mayor Narvaez asked the council if they had any questions on the consent agenda.

Council member Juan Munoz requested to pull item 3.

Mayor Narvaez requested to pull item 7 & 8.

### **Consideration and ACTION to approve the minutes from October 13, 2020.**Adopted

Motion was made and seconded to approve the minutes from October 13, 2020.

Juan Munoz made a motion to approve Consideration and ACTION to approve the minutes from October 13, 2020., seconded by Ray Ortiz the vote was [Unanimous].

### **Consideration and ACTION to approve the 4th Quarterly Investment Portfolio Report ended as of September 30, 2020.**Adopted

Motion was made and seconded to approve the 4th Quarterly Investment Portfolio Report as of September 30, 2020.

Juan Munoz made a motion to approve Consideration and ACTION to approve the 4th Quarterly Investment Portfolio Report ended as of September 30, 2020., seconded by Ray Ortiz the vote was [Unanimous].

### **Consideration and ACTION to approve Change Order No. 1 for the Wastewater Treatment Plant Chlorine Contact Basin & Chemical Feed System Improvements.**Adopted

Council member Juan Munoz asked if it was common to always have change orders. Mr. Milum and Richard Riggins with Hanson Professional Services explained the various reasons for the Changes Orders. They explained the purpose of each change order presented to the council and why they were needed.

Mr. Milum and Mr. Riggins answered questions and discussed the change orders with Council member Munoz.

Motion was made and seconded to approve Change Order No. 1 for the Wastewater Treatment Plant Chlorine Contact Basin & Chemical Feed System Improvements.

Juan Munoz made a motion to approve Consideration and ACTION to approve Change Order No. 1 for the Wastewater Treatment Plant Chlorine Contact Basin & Chemical Feed System Improvements., seconded by Andres Lopez the vote was [Unanimous].

**Approval or rejection of Resolution 10-2020 adopting a comprehensive policy of guidelines and criteria for governing tax abatement incentives within the City of Los Fresnos and its extraterritorial jurisdiction.**Adopted

Motion was made and seconded to approve Resolution 10-2020 adopting a comprehensive policy of guidelines and criteria for governing tax abatement incentives within the City of Los Fresnos and its extraterritorial jurisdiction.

Juan Munoz made a motion to approve Approval or rejection of Resolution 10-2020 adopting a comprehensive policy of guidelines and criteria for governing tax abatement incentives within the City of Los Fresnos and its extraterritorial jurisdiction., seconded by Ray Ortiz the vote was [Unanimous].

**Consideration and ACTION to approve the renewal of a Memorandum of Understanding between the Los Fresnos Police Department and the Los Fresnos Consolidated Independent School District Police Department.**Adopted

Motion was made and seconded to approve the renewal of a Memorandum of Understanding between the Los Fresnos Police Department and the Los Fresnos Consolidated Independent School District Police Department.

Juan Munoz made a motion to approve Consideration and ACTION to approve the renewal of a Memorandum of Understanding between the Los Fresnos Police Department and the Los Fresnos Consolidated Independent School District Police Department., seconded by Ray Ortiz the vote was [Unanimous].

**Consideration and ACTION to approve Los Fresnos Community Development Corporations action to purchase Christmas and Blue Light Campaign Decorations.**Adopted

Motion was made and seconded to approve the Los Fresnos Community Development Corporations action to purchase Christmas and Blue Light Campaign Decorations.

Juan Munoz made a motion to approve Consideration and ACTION to approve Los Fresnos Community Development Corporations action to purchase Christmas and Blue Light Campaign Decorations., seconded by Ray Ortiz the vote was [Unanimous].

**Consideration and ACTION to approve the Los Fresnos Community Development Corporations action to provide funding to purchase benches for the Los Fresnos Nature Park.**Adopted

Mayor Narvaez asked why the CDC had to be approached to purchase benches for the Los Fresnos Nature Park. Mr. Milum responded the CDC had requested the item be placed on the agenda.

Mayor Narvaez expressed his concern on using CDC funds to purchase items for the park. Mr. Milum explained to under state law Economic Development funds can be used for quality of life projects and have been used through the years.

Motion was made and seconded to approve the Los Fresnos Community Development Corporations action to provide funding to purchase benches for the Los Fresnos Nature Park.

Polo Narvaez made a motion to approve Consideration and ACTION to approve the Los Fresnos Community Development Corporations action to provide funding to purchase benches for the Los Fresnos Nature Park., seconded by Juan Munoz the vote was [Unanimous].

**Consideration and ACTION to approve the Los Fresnos Community Development Corporations action to funding for Los Fresnos Nature Park projects.**Adopted

Mayor Narvaez explained his concern on the item was the same as the previous but primarily would like to at least know the amount that was funded.

Mr. Milum explained to the board that this information was included in the agenda packet. It was for the amount of \$10,000 and listed the possible projects the funds would be used for.

Motion was made and seconded to approve the Los Fresnos Community Development Corporations action to funding Los Fresnos Nature Park projects.

Polo Narvaez made a motion to approve Consideration and ACTION to approve the Los Fresnos Community Development Corporations action to funding for Los Fresnos Nature Park projects., seconded by Ray Ortiz the vote was [Unanimous].

**Visitors remarks-To speak you must sign in with the City Secretary prior to the meeting you have a limit of 5 minutes to speak.**

There were none.

**Action Items**

**Discussion and Action to award bidder for the City of Los Fresnos 9th Street Lift Station Relocation TXCDBG Contract No. 7219249.**Adopted

Mr. Milum explained Hanson Professional Service Inc. recommended the lowest bid in the amount of \$358,120 by Jimmy Closner & Sons Construction for the Los Fresnos 9th Street Lift Station relocation. Mr. Milum advised the council the grant amount available was \$258,410 which is a shortage of \$99,710. Mr. Milum suggested funds set aside for sewer service to the north side of Whipple Road project be used since the city had not obtained the easements needed to move forward with the project.

Motion was made and seconded to award the City of Los Fresnos 9th Street Lift Station Relocation TXCDBG Contract No. 7219249 to Jimmy Closner & Sons Construction.

James Herrera made a motion to approve Discussion and Action to award bidder for the City of Los Fresnos 9th Street Lift Station Relocation TXCDBG Contract No. 7219249., seconded by Ray Ortiz the vote was [Unanimous].

**Consideration and ACTION to appoint a member to the Planning & Zoning Commission.No Action**

Mayor Narvaez asked if any citizens had submitted an application for a place on the Planning & Zoning Board or if the council had any recommendations. There were none.

No Action was taken.

made a motion to approve Consideration and ACTION to appoint a member to the Planning & Zoning Commission., seconded by the vote was .

**Consideration and ACTION to approve utilization of COVID-19 funding.Adopted**

Mr. Milum presented a list of items for review and consideration on the utilization of COVID-19 funding. Mr. Milum answered questions for the council and discussed the recommended items.

Motion was made and seconded to approve the utilization of COVID-19 funding as presented.

James Herrera made a motion to approve Consideration and ACTION to approve utilization of COVID-19 funding., seconded by Yolanda H. Cruz the vote was [Unanimous].

**Acknowledgement of City Manager's Report**

**City Manager Report A. Wastewater Update B. Water Update C. Nature Park D. Hike & Bike Trails E. Henderson Road Project F. Drainage Update G. 75 Year Anniversary Celebration H. Whipple Road I. CDBG 9th Street Lift Station Relocation J. Alley Sign Installation K. Boys & Girls ClubAdopted**

Mr. Milum reported work began on the week of October 19 for the Hike & Bike Trails, he gave an update on the progress of the drainage along Whipple road and Resaca Escondida.

Mayor Narvaez and Mr. Milum discussed and clarified a misunderstanding about a continuation of First Street to continue the Hike & Bike Trail.

Mayor and the council thanked Mr. Milum for his report.

Polo Narvaez made a motion to approve City Manager Report A. Wastewater Update B. Water Update C. Nature Park D. Hike & Bike Trails E. Henderson Road Project F. Drainage Update G. 75 Year Anniversary Celebration H. Whipple Road I. CDBG 9th Street Lift Station Relocation J. Alley Sign Installation K. Boys & Girls Club, seconded by Juan Munoz the vote was [Unanimous].

**Acknowledgement of Department Head Reports**

Mayor Narveaz asked the council if they had any question on the Department Head Reports.

There were none.

**Financial Report October 2020 1. Monthly 2. Year to Date 3. Sales Tax**Adopted

Motion was made and seconded to approve the Financial Report.

Polo Narvaez made a motion to approve Financial Report October 2020 1. Monthly 2. Year to Date 3. Sales Tax, seconded by Yolanda H. Cruz the vote was [Unanimous].

**Public Works Report October 2020 1. Water and Wastewater Activity 2. Calls for Service 3. Building Permits 4. Recycling**Adopted

Motion was made and seconded to approve the Public Works Reports.

Polo Narvaez made a motion to approve Public Works Report October 2020 1. Water and Wastewater Activity 2. Calls for Service 3. Building Permits 4. Recycling, seconded by Yolanda H. Cruz the vote was [Unanimous].

**Police Department October 2020 1. Arrests 2. Incidents 3. Accidents**Adopted

Motion was made and seconded to approve the Police Department.

Polo Narvaez made a motion to approve Police Department October 2020 1. Arrests 2. Incidents 3. Accidents, seconded by Yolanda H. Cruz the vote was [Unanimous].

**Municipal Court October 2020 1. Monthly Report**Adopted

Motion was made and seconded to approve the Municipal Court Report.

Polo Narvaez made a motion to approve Municipal Court October 2020 1. Monthly Report, seconded by Yolanda H. Cruz the vote was [Unanimous].

**Library Report October 2020 1. Monthly Report**Adopted

Motion was made and seconded to approve the Library Report.

Polo Narvaez made a motion to approve Library Report October 2020 1. Monthly Report, seconded by Yolanda H. Cruz the vote was [Unanimous].

**Fire Marshal's Report October 2020 1. Monthly Report**Adopted

Motion was made and seconded to approve the Fire Marshal's Report.

Polo Narvaez made a motion to approve Fire Marshal's Report October 2020 1. Monthly Report, seconded by Yolanda H. Cruz the vote was [Unanimous].

H. Adjournment

Mayor Narvaez closed the meeting at 6:50 p.m.

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Presiding Officer of the Council

\_\_\_\_\_  
Recorder