

City Council

200 North Brazil

Regular Meeting

Los Fresnos, TX 78566

<http://citylf.cloudaccess.net/en/>

~ Agenda ~

Tuesday, November 12, 2019

6:00 PM

City Hall

NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL OF THE CITY OF LOS FRESNOS PURSUANT TO CHAPTER 551, TITLE 5 OF THE TEXAS GOVERNMENT CODE, THE TEXAS OPEN MEETINGS ACT, WILL MEET ON TUESDAY, NOVEMBER 12, 2019 AT 6:00 PM AT CITY HALL, 520 EAST OCEAN BLVD., LOS FRESNOS, TX 78566.

I. AGENDA

- A. Call meeting to order
- B. Invocation and Pledge of Allegiance
- C. Visitors remarks-To speak you must sign in with the City Secretary prior to the meeting you have a limit of 3 minutes to speak.
- D. Consent Agenda
 - 1. Consideration and ACTION to approve the minutes from October 8, 2019.
 - 2. Consideration and ACTION to approve a budget amendment for the Los Fresnos Police Department renovations.
 - 3. Consideration and ACTION to approve the Quarterly Investment Portfolio Report ended as of September 30, 2019.
 - 4. Consideration and ACTION to approve the Community Development Corporations approval to purchase bleachers for the Los Fresnos Parks.
 - 5. Consideration and ACTION to approve the CDC's action for funding to demolish the baseball park concession stand and dug outs.
 - 6. Consideration and ACTION to approve the renewal of a Memorandum of Understanding between the Los Fresnos Police Department and the Los Fresnos Consolidated Independent School District Police Department.
- E. Action Items
 - 1. Consideration and ACTION to approve engineering services for drainage improvements around Whipple Road.
 - 2. Consideration and ACTION to approve engineering services for the detention and drainage area at Valle Alto East Subdivision.
 - 3. Consideration and ACTION to approve a Resolution voting for a person to serve on Cameron Appraisal District Board of Directors Position 9.

4. Consideration and ACTION to appoint volunteers to plan a 75th Anniversary function on November 2020.
 5. Consideration and ACTION to a schedule a workshop to discuss priorities, vision and goals.
- F. Acknowledgement of City Manager's Report
1. City Manager Report A. Wastewater Update B. Water Update C. Nature Park D. Hike & Bike Trails E. CDBG Disaster Grant F. Henderson Road Project G. Street Project H. City Hall Project I. Update Planning & Zoning Ordinance J. Drainage Update K. Garbage/Brush Complaints L. Boys & Girls Club Quarterly Report
- G. Acknowledgement of Department Head Reports
1. Financial Report 1. Monthly 2. Year to Date 3. Sales Tax
 2. Public Works Report 1. Water and Wastewater Activity 2. Calls for Service 3. Building Permits 4. Recycling
 3. Police Department 1. Arrests 2. Incidents 3. Accidents
 4. Municipal Court 1. Monthly Report
 5. Library Report 1. Monthly Report
 6. Fire Marshal's Report 1. Monthly Report
- H. Presentation
1. Presentation-Swain Real
- I. Oath of Office
1. Oath of Office
- J. Adjournment

This is to certify that I, Jacqueline Moya, posted this agenda on the front bulletin board of the City Hall on November 7, 2019 on or before 5:30 p.m. and it shall remain so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Jacqueline Moya, City Secretary

Persons with any disabilities that would like to attend meetings must notify City Secretary 24 hours in advance so that the City can make arrangements for that disabled person.

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 11/12/19 06:00 PM
Department: City Secretary
Category: Minutes
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:
DOC ID: 3260

SCHEDULED

ACTION ITEM (ID # 3260)

**Consideration and ACTION to approve the minutes from
October 8, 2019.**

I recommend approval.

City Council

200 North Brazil

Los Fresnos, TX 78566

<http://citylf.cloudaccess.net/en/>

Regular Meeting

~ Minutes ~

Tuesday, October 8, 2019

6:00 PM

City Hall

Agenda

- A. Call meeting to order
- B. Invocation and Pledge of Allegiance

Mr. Milum gave the invocation and led the audience in the pledge of allegiance.

Consent Agenda

Council member Yolanda Cruz requested for item 10 be pulled from the consent agenda.

Consideration and ACTION to approve the minutes from: August 13, 2019; August 20, 2019; August 27, 2019; September 3, 2019; September 10, 2019.

Motion was made and seconded to approve the minutes from August 13, 2019; August 20, 2019; August 27, 2019; September 3, 2019; September 10, 2019.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Swain Real, Councilman
SECONDER:	James Herrera, Councilman
AYES:	Munoz, Collinsworth, Herrera, Cruz, Real
ABSENT:	Polo Narvaez

Consideration and ACTION to approve the second reading of Ordinance 506 an ordinance declaring unopposed candidates in the November 5, 2019 general city election, elected to office; canceling the election; providing a severability clause; and providing an effective date.

Motion was made and seconded to approve the second reading of Ordinance 506 an ordinance declaring unopposed candidates in the November 5, 2019 general city election, elected to office; canceling the election; providing a severability clause; and providing an effective date.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Swain Real, Councilman
SECONDER:	James Herrera, Councilman
AYES:	Munoz, Collinsworth, Herrera, Cruz, Real
ABSENT:	Polo Narvaez

Consideration and ACTION to approve the action of the Community Development Corporation for the purchase of 5 sets of bleachers for Los Fresnos Community Park.

Motion was made and seconded to approve the action of the Community Development Corporation for the purchase of 5 sets of bleachers for Los Fresnos Community Park.

Attachment: MINS 10 8 2019 (3260 : Minutes)

RESULT: ADOPTED [UNANIMOUS]
MOVER: Swain Real, Councilman
SECONDER: James Herrera, Councilman
AYES: Munoz, Collinsworth, Herrera, Cruz, Real
ABSENT: Polo Narvaez

Consideration and ACTION to approve or reject the action of the Community Development Corporation for exterior fence replacement and baseball field fence replacement at Los Fresnos Community Park.

Motion was made and seconded to approve or reject the action of the Community Development Corporation for exterior fence replacement and baseball field fence replacement at Los Fresnos Community Park.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Swain Real, Councilman
SECONDER: James Herrera, Councilman
AYES: Munoz, Collinsworth, Herrera, Cruz, Real
ABSENT: Polo Narvaez

Consideration and ACTION to approve the action of the Community Development Corporation to upgrade electrical and pool lights for the Swimming Pool.

Motion was made and seconded to approve the action of the Community Development Corporation to upgrade electrical and pool lights for the Swimming Pool.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Swain Real, Councilman
SECONDER: James Herrera, Councilman
AYES: Munoz, Collinsworth, Herrera, Cruz, Real
ABSENT: Polo Narvaez

Consideration and ACTION to approve the final plat for Ortega Subdivision.

Motion was made and seconded to approve the final plat for Ortega Subdivision.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Swain Real, Councilman
SECONDER: James Herrera, Councilman
AYES: Munoz, Collinsworth, Herrera, Cruz, Real
ABSENT: Polo Narvaez

Consideration and ACTION to approve the final plat and construction plans for Old Home Place Subdivision.

Motion was made and seconded to approve the final plat and construction plans for Old Home Place Subdivision.

Attachment: MINS 10 8 2019 (3260 : Minutes)

RESULT: ADOPTED [UNANIMOUS]
MOVER: Swain Real, Councilman
SECONDER: James Herrera, Councilman
AYES: Munoz, Collinsworth, Herrera, Cruz, Real
ABSENT: Polo Narvaez

Discuss, consider and adopt resolution to designate authorized signators for the 2019 Disaster Relief Texas CDBG program contract 7219037.

Motion was made a seconded adopt resolution to designate authorized signators for the 2019 Disaster Relief Texas CDBG program contract 7219037.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Swain Real, Councilman
SECONDER: James Herrera, Councilman
AYES: Munoz, Collinsworth, Herrera, Cruz, Real
ABSENT: Polo Narvaez

Discuss, consider and approve a resolution adopting required CDBG Civil Rights policies.

Motion was made and seconded to approve a resolution adopting required CDBG Civil Rights policies.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Swain Real, Councilman
SECONDER: James Herrera, Councilman
AYES: Munoz, Collinsworth, Herrera, Cruz, Real
ABSENT: Polo Narvaez

Consideration and ACTION to approve a Service Agreement with The University of Texas Health Science Center.

Mr. Milum explained he wanted to give Lisa Mitchell Bennett with the University of Texas, the opportunity to speak about the program. This item was discussed at the time the budget was approved.

Ms. Bennett thanked the council and city for their continuing participation in the program. She stated that Los Fresnos has been a leader among the 11 participating cities. She thanked them again for continuing to participate another year in the program and for the cities great work.

Council member Juan Munoz stated he had read through the agreement and wanted to know if there was anything about discrimination of sex, religion or color.

Mr. Milum explained that it is the same agreement that has been approved previously but he would read it to make sure it stated what Mr. Munoz was requesting.

Mr. Munoz said he would like to see that on the agreement.

Ms. Bennett explained that the University would definitely require that but she was not sure why it was not on this agreement. She would have an addendum document with the changes requested by Mr. Munoz.

Motion was made and seconded to approve a Service Agreement with The University of Texas Health Science Center with changes requested by Council member Juan Munoz.

RESULT: ADOPTED [UNANIMOUS]
MOVER: James Herrera, Councilman
SECONDER: Joe Collinsworth, Councilman
AYES: Munoz, Collinsworth, Herrera, Cruz, Real
ABSENT: Polo Narvaez

Approval or rejection of Resolution 16-2019 adopting the Investment Policy and Strategies for fiscal year 2019/2020.

Motion was made and seconded to approve Resolution 16-2019 adopting the Investment Policy and Strategies for fiscal year 2019/2020.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Swain Real, Councilman
SECONDER: James Herrera, Councilman
AYES: Munoz, Collinsworth, Herrera, Cruz, Real
ABSENT: Polo Narvaez

Consideration and ACTION to allow the library to apply for a Library Technology Academy Grant with the Texas State Library and Archives Commission.

Motion was made and seconded to allow the library to apply for a Library Technology Academy Grant with the Texas State Library and Archives Commission.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Swain Real, Councilman
SECONDER: James Herrera, Councilman
AYES: Munoz, Collinsworth, Herrera, Cruz, Real
ABSENT: Polo Narvaez

Visitors remarks-To speak you must sign in with the City Secretary prior to the meeting. You have a limit of 3 minutes to speak. Indicate if you wish to speak in visitors remarks or when a particular item is discussed.

Mr. James Keillor requested to speak in reference to issues he believes have been going on for 15 years on brush collections. Mr. Keillor handed out a list of suggestions regarding brush and bulky pick up. He explained each suggestion to the council.

The council requested a workshop to discuss the issues mentioned by Mr. Keillor and others they believe need to be addressed.

Mr. Alejandro Flores introduced himself. He told the council a little about himself and asked to be considered for the Planning and Zoning Commission opening.

Mr. Manuel Abrgeo congratulated the council and staff for a great job on the budget. He also feels the reports in the agenda by the department heads are not necessary. He suggested the

council change the reporting to every six month instead of monthly and if there is any questions about the report they can discuss it with the city manger.

The council thanked the visitors.

Action Items

Approval or rejection of a Proclamation declaring November 4-8, 2019 as Municipal Court Week.

Council member Yolanda Cruz introduced Manuel Abrego. He had signed up to speak on the action item. Mr. Abrego explained he attended the Cameron County Commissioners Court meeting. He learned the amount of court fines that are pending. He was informed that the City of Los Fresnos has a high collection rate for court fines and is ranked fourth in the state. Mr. Abrego expressed his appreciation for the Los Fresnos Municipal Court Judge, attorney, bailiff and the court staff who were present.

The council thanked Mr. Abrego.

Motion was made and seconded to approve a Proclamation declaring November 4-8, 2019 as Municipal Court Week.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Swain Real, Councilman
SECONDER:	James Herrera, Councilman
AYES:	Munoz, Collinsworth, Herrera, Cruz, Real
ABSENT:	Polo Narvaez

Consideration and ACTION to approve or reject any or all proposals received for group health insurance, group life insurance and supplemental insurance.

Mr. Milum explained the city bids out insurance for employees each year. He explained there were several potential plans that could be considered but Blue Cross Blue Shield was the best one. He explained the health, eye and vision plan in comparison to previous years. Mr. Milum recommended a \$500 deductible plan. He asked the council if they had any questions and introduced Tammi Greer with Greer and Associates.

Ms. Greer explained the proposed renewal rates and answered questions for the council.

Mr. Milum explained there was four pieces to be approved health, vision, dental and life.

Council member Yolanda Cruz asked if there were any more questions.

Motion was made and seconded to approve Blue Cross Blue plan MTBCP1133 for health insurance.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Joe Collinsworth, Councilman
SECONDER: Swain Real, Councilman
AYES: Munoz, Collinsworth, Herrera, Cruz, Real
ABSENT: Polo Narvaez

Consideration and ACTION to approve or reject any or all proposals received for group health insurance, group life insurance and supplemental insurance.

Mr. Milum explained the next piece would be the life insurance. He explained that the city provides a life insurance of \$20,000 in life insurance for each employee. He stated Dearborn would be the best option and recommended the council approve Dearborn.

Mr. Milum and Ms. Greer answered questions and explained the plan to the council.

Motion was made and seconded to approve Dearborn National for life insurance coverage.

RESULT: ADOPTED [UNANIMOUS]
MOVER: James Herrera, Councilman
SECONDER: Joe Collinsworth, Councilman
AYES: Munoz, Collinsworth, Herrera, Cruz, Real
ABSENT: Polo Narvaez

Consideration and ACTION to approve or reject any or all proposals received for group health insurance, group life insurance and supplemental insurance.

Mr. Milum explained the last piece would be the supplemental vision and dental insurance. The city does not pay the dental or the vision it would be an option available for the employees to select and pay for. Mr. Milum also recommended to the plan proposed to the city by Blue Cross Blue Shield. Mr. Milum and Ms. Greer explained the benefits of bundling the vision, dental, life and health insurance.

Motion was made and seconded to approve the dental and vision plan with Blue Cross Blue Shield.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Joe Collinsworth, Councilman
SECONDER: Swain Real, Councilman
AYES: Munoz, Collinsworth, Herrera, Cruz, Real
ABSENT: Polo Narvaez

Consideration and ACTION to approve an agent for health insurance.

Mr. Milum recommended Greer & Associates to continue as the health insurance agent to manage the city's health insurance. He explained Greer & Associates helps by dealing directly with Blue Cross Blue Shield to assist employees with their health insurance needs.

Motion was made and seconded to approve Greer & Associates as the health insurance agent.

RESULT: ADOPTED [UNANIMOUS]
MOVER: James Herrera, Councilman
SECONDER: Joe Collinsworth, Councilman
AYES: Munoz, Collinsworth, Herrera, Cruz, Real
ABSENT: Polo Narvaez

Consideration and ACTION to approve new Garbage Rates.

Mr. Milum explained to the council that in the comments he provided in the councils packets. He explained that Republic Services increases prices to the city for garbage service annually depending on the consumer price index and indicators of increase in the coast through the year. The city capped the increase at 4% which is a disadvantage at times. The increase for this year was 3.72%. He proposed to keep the residential customers rate at \$20.00 per cart and due to the larger rates on dumpster's increase the amount 3.72%. He reviewed the calculated rates just passing the cost increase on the business.

Mr. Milum answered questions for the council.

Mr. Milum explained once the contract is over the city would go out for bids.

Motion was made and seconded to approve the new Garbage Rates.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Swain Real, Councilman
SECONDER: James Herrera, Councilman
AYES: Munoz, Collinsworth, Herrera, Cruz, Real
ABSENT: Polo Narvaez

Consideration and ACTION to approve a policy for city managed projects.

Mr. Milum explained that in the councils packet was a listing of items Mr. Keillor had previously requested. The proposed policy was what is already being done but is now placed on paper. He would like the council to review. He explained the policy to the council and explained the city will start using it and will make adjustments to it as needed to assure project are done the way they are supposed to be done.

Council member James Herrera explained that he had no clue about the Cuates Subdivision sidewalk project and people were calling him to ask about it but he had not been informed. He asked Mr. Milum at what point Mr. Milum informs the council of projects. Mr. Milum answered the council could call him and he would explain. Mr. Herrera stated Mr. Milum was on vacation and his assistant was out and there was a problem on the project. He was not sure if this policy would take care of the communication problem because the proposed policy does not address when the council is advised about a project. Mr. Milum explained the sidewalk project was for other areas of the city not just the Cuates Subdivision. There were no problems on any other areas of the city only Cuates Subdivision. Mr. Milum stated he has answered the questions on the Cuates Subdivision more specifically and in detail. He does not believe the city will have communication problems any longer. Mr. Milum explained the council will be informed of major project in the city but not small project such as spraying weed killer. Mr.

Herrera stated he did not want to create more problems. Mr. Milum stated if would only be the more visible projects such as the side walk projects.

Mr. Real asked if there was already something in place that if a projects reaches a specific limit the council has to be informed. Mr. Milum answered yes.

Mr. Milum answered questions for the council and discussed the policy.

Motion was made and seconded to approve a policy for city managed projects.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Swain Real, Councilman
SECONDER:	James Herrera, Councilman
AYES:	Munoz, Collinsworth, Herrera, Cruz, Real
ABSENT:	Polo Narvaez

Consideration and ACTION to approve the write off of bad debt for the utility accounts and garbage for the 2018-2019 fiscal year.

Mr. Milum explained that bad debt is usually placed on consent agenda because it is done every year but he wanted to take the opportunity to explain to the new members on the council. Mr. Milum reported the total write off of garbage, penalties, water, sewer, and reconnection fees is \$9,624.69. He explained the process to the council.

Motion was made and seconded to approve the write-off of bad debt for the utility accounts and garbage for the 2018-2019 fiscal year.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	James Herrera, Councilman
SECONDER:	Joe Collinsworth, Councilman
AYES:	Munoz, Collinsworth, Herrera, Cruz, Real
ABSENT:	Polo Narvaez

Consideration and ACTION to proceed with specific details and propose an agreement with the Los Fresnos Housing Authority to become a gated community.

Council member Yolanda Cruz stated there will be no action on this item. The Los Fresnos Housing Authority requested the item be withdrawn. No action was taken.

RESULT:	NO ACTION
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Consideration and ACTION to reappoint or appoint members to the Planning & Zoning Commission.

Motion was made and seconded to appoint Alejandro Flores to the Planning & Zoning Commission.

RESULT: ADOPTED [UNANIMOUS]
MOVER: James Herrera, Councilman
SECONDER: Swain Real, Councilman
AYES: Munoz, Collinsworth, Herrera, Cruz, Real
ABSENT: Polo Narvaez

Consideration and ACTION to reappoint or appoint of member to the Los Fresnos Housing Authority.

Mr. Milum explained there was one applicant, David Garza. Mr. Milum answered questions for the board.

Motion was made and seconded to appoint David Garza to the Los Fresnos Housing Authority.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Swain Real, Councilman
SECONDER: Joe Collinsworth, Councilman
AYES: Munoz, Collinsworth, Herrera, Cruz, Real
ABSENT: Polo Narvaez

Consideration and ACTION to approve the renewal contract for City Attorney Enrique Juarez.

Council member Yolanda Cruz explained the City Attorney, Enrique Juarez could not be present and if possible would like the item placed on the agenda for next month.

Council member Juan Munoz made a motion to deny the renewal contract for the City Attorney, Enrique Juarez. Ms. Cruz asked Mr. Munoz if he would like to deny the contract or place it on the agenda for the next meeting. Mr. Munoz answered no just do it now.

After the motion Mr. Milum stated the council needed to give him direction on what to do. Council member Juan Munoz and Council member Joe Collinsworth asked Mr. Milum to start to look for a new attorney. Council member Yolanda Cruz asked if the city needed to go out for bids.

Motion was made and seconded to deny to approve the renewal contract for City Attorney Enrique Juarez.

RESULT: ADOPTED [3 TO 2]
MOVER: Juan Munoz, Councilman
SECONDER: James Herrera, Councilman
AYES: Juan Munoz, Joe Collinsworth, James Herrera
NAYS: Yolanda H. Cruz, Swain Real
ABSENT: Polo Narvaez

Consideration and ACTION to allow closure of City Hall for regular business on Friday, November 8, 2019 for move to the new City Hall.

Motion was made and seconded to allow closure of the City Hall for regular business on Friday, November 8, 2019 for move to the new City Hall.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Swain Real, Councilman
SECONDER: James Herrera, Councilman
AYES: Munoz, Collinsworth, Herrera, Cruz, Real
ABSENT: Polo Narvaez

Tour New City Hall

Council member Yolanda Cruz asked the council if they would like to stop the meeting and tour the new city hall or they could continue the agenda tour city hall and then adjourn the meeting. Mr. Milum recommended to continue with the meeting and tour the new city hall last. The council continued the meeting.

RESULT: NO ACTION

Acknowledgement of City Manager's Report

City Manager Report A. Wastewater Plant Update B. Water Plant Update C. Water & Wastewater Engineering Study D. Whipple Road Wastewater Extension E. Nature Park F. Hike & Bike Trails G. CDBG Disaster Grant H. Henderson Road Project I. City Hall Project J. Update Planning & Zoning Ordinance K. Drainage Update L. Sidewalk Complaints M. Garbage/Brush Complaints N. Quarterly Roll Off Service

Motion was made and seconded to acknowledge the City Manager Report.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Swain Real, Councilman
SECONDER: Joe Collinsworth, Councilman
AYES: Munoz, Collinsworth, Herrera, Cruz, Real
ABSENT: Polo Narvaez

Acknowledgement of Department Head Reports

Financial Report 1. Monthly 2. Year to Date 3. Sales Tax

Motion was made and seconded to acknowledge the Financial report.

RESULT: ADOPTED [UNANIMOUS]
MOVER: James Herrera, Councilman
SECONDER: Joe Collinsworth, Councilman
AYES: Munoz, Collinsworth, Herrera, Cruz, Real
ABSENT: Polo Narvaez

Public Works Report 1. Water and Wastewater Activity 2. Calls for Service 3. Building Permits 4. Recycling

Motion was made and seconded to acknowledge Public Works Report.

RESULT: ADOPTED [UNANIMOUS]
MOVER: James Herrera, Councilman
SECONDER: Joe Collinsworth, Councilman
AYES: Munoz, Collinsworth, Herrera, Cruz, Real
ABSENT: Polo Narvaez

Police Department 1. Arrests 2. Incidents 3. Accidents

Motion was made and seconded to acknowledge the Police Department report.

RESULT: ADOPTED [UNANIMOUS]
MOVER: James Herrera, Councilman
SECONDER: Joe Collinsworth, Councilman
AYES: Munoz, Collinsworth, Herrera, Cruz, Real
ABSENT: Polo Narvaez

Municipal Court 1. Monthly Report

Motion was made and seconded to acknowledge the Municipal Court report.

RESULT: ADOPTED [UNANIMOUS]
MOVER: James Herrera, Councilman
SECONDER: Joe Collinsworth, Councilman
AYES: Munoz, Collinsworth, Herrera, Cruz, Real
ABSENT: Polo Narvaez

Library Report 1. Monthly Report

Motion was made and seconded to acknowledge the Library report.

RESULT: ADOPTED [UNANIMOUS]
MOVER: James Herrera, Councilman
SECONDER: Joe Collinsworth, Councilman
AYES: Munoz, Collinsworth, Herrera, Cruz, Real
ABSENT: Polo Narvaez

Fire Marshal's Report 1. Monthly Report

Motion was made and seconded to acknowledge the Fire Marshal's report.

RESULT: ADOPTED [UNANIMOUS]
MOVER: James Herrera, Councilman
SECONDER: Joe Collinsworth, Councilman
AYES: Munoz, Collinsworth, Herrera, Cruz, Real
ABSENT: Polo Narvaez

EMS Report 1. Quarterly Report

Motion was made and seconded to acknowledge the EMS report.

RESULT: ADOPTED [UNANIMOUS]
MOVER: James Herrera, Councilman
SECONDER: Joe Collinsworth, Councilman
AYES: Munoz, Collinsworth, Herrera, Cruz, Real
ABSENT: Polo Narvaez

Closed Session - Deliberation and possible action regarding the following:

- Deliberation and possible action regarding the following:

Closed Session -Deliberation pursuant to Sections 551.072, Title 5 of the Texas Government Code, the Texas Open Meetings Act regarding the purchase, exchange, lease, or value of real property.

Council member Yolanda Cruz recessed the meeting for closed session at 7:04 p.m.

RESULT: NO ACTION

Open Session – Deliberation and possible action regarding the following:

- Deliberation and possible action regarding the following:

Open Session - Deliberation pursuant to Sections 551.072, Title 5 of the Texas Government Code, the Texas Open Meetings Act regarding the purchase, exchange, lease, or value of real property.

Council member Yolanda Cruz called the meeting back to order at 7:11 p.m.

Motion was made and seconded to authorize the City Manager Mark Milum to negotiate the purchase of the final property as indicated in the closed session.

RESULT: ADOPTED [UNANIMOUS]
MOVER: James Herrera, Councilman
SECONDER: Joe Collinsworth, Councilman
AYES: Munoz, Collinsworth, Herrera, Cruz, Real
ABSENT: Polo Narvaez

J. Adjournment

The meeting was recessed at 7:12 p.m. to tour the new city hall.

The meeting was opened at 7:58 p.m.

The meeting was adjourned at 7:58 p.m.

 Presiding Officer of the Council

 Recorder

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 11/12/19 06:00 PM
Department: City Manager
Category: Budget Amendment
Prepared By: Jacqueline Moya

SCHEDULED

Initiator: IQM2 Admin
Sponsors:

ACTION ITEM (ID # 3274)

DOC ID: 3274 A

**Consideration and ACTION to approve a budget amendment
for the Los Fresnos Police Department renovations.**

This is the amount that was set aside by the Council from the 2018-2019 budget that ended on September 30 to do some upgrades to the old city hall area before the Police Department moves in. To properly record the transaction this budget amendment is required.

I recommend approval.

FUND: 01- General Fund

DEPARTMENT: 507-Police Department





BUDGET AMENDMENT #

DATE POSTED: 11/4/2019

[illegible]

Justification/Explanation for change:

To cover old city hall remodeling for Police Department. Funds were reserved from savings on Police 2017-2018 budget.

 Dept Head Requesting Change	<u>11/4/19</u> Date
Approved: _____	
 Mark W. Milum, City Manager	<u>11/4/19</u> Date
 Pablo A. Garza, Director of Finance	<u>11/4/2019</u> Date
 Polo Narvaez, Mayor	_____ Date

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 11/12/19 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 3268)

DOC ID: 3268 A

**Consideration and ACTION to approve the Quarterly
Investment Portfolio Report ended as of September 30, 2019.**

I recommend approval.



Investment Portfolio Summary For the Quarter Ended As of September 30, 2019

**Quarterly Investment Report
Investment Officer's Certification
For the Quarter Ended
As of September 30, 2019**

This report is prepared for the City of Los Fresnos in accordance with Chapter 2256 of the Public Funds Investment Act (PFIA). Section 2256.03(a) of the PFIA states that "Not less than quarterly, the investment officer shall prepare and submit to the governing body of the entity a written report of the investment transactions for all funds covered by this chapter for the reporting period." This report, which covers the quarter ended September 30, 2019 is signed by the City of Los Fresnos Investment Officer and the Investment Committee members and includes the disclosures required in the PFIA.

The investment portfolio complied with the PFIA and the City of Los Fresnos' approved Investment Policy and Strategy throughout the quarter. All investment transactions made in the City's portfolio during this quarter were made on behalf of the City and were in full compliance with PFIA and the City's approved Investment Policy.


Pablo A. Garza
Investment Officer/Finance Director


Mark W. Milum
City Manager/ Investment Committee


Polo Narvaez
Mayor/ Investment Committee

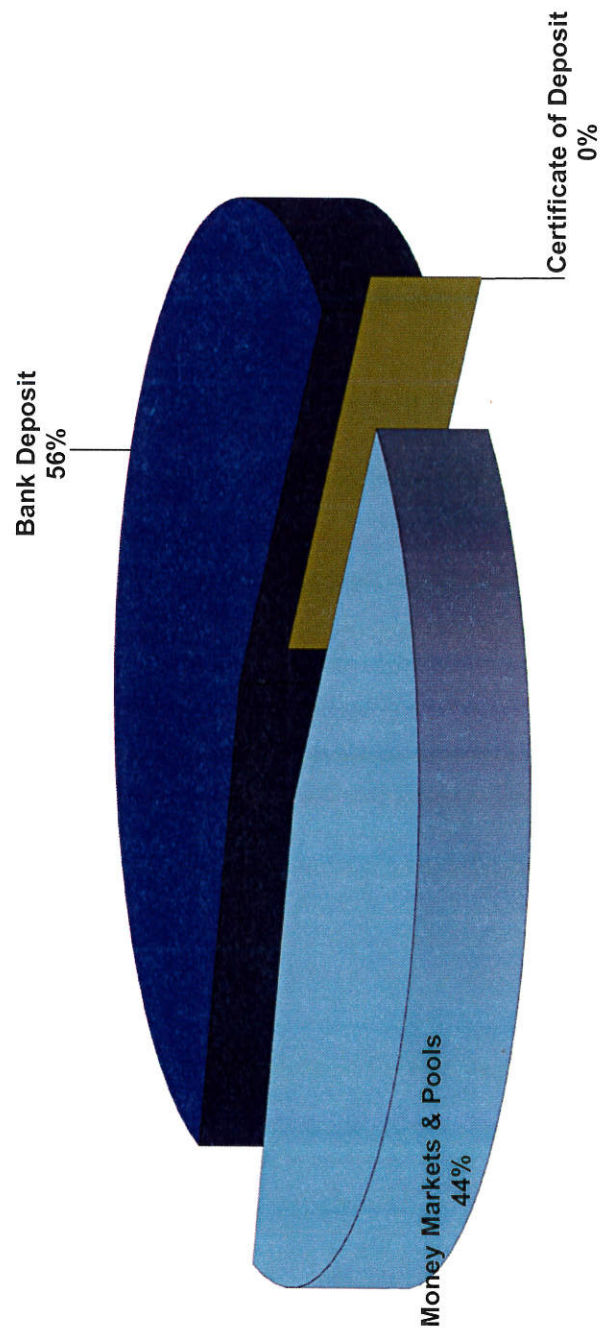
**Quarterly Investment Report
Table of Contents
For the Quarter Ended
As of September 30, 2019**

4	Detail of Security Holdings
5	Portfolio Summary
6	Yield Summary
7	Quarterly Asset Reconciliation
8	Purchase/Sale Maturity

DETAIL OF SECURITY HOLDINGS
September 30, 2019

Security Description	Security CUSIP	Yield/ Coupon	Settlement Date	Maturity Date	Par Value	Purchase Price	Purchase Cost	Book Value	Market Price	Accrued Interest	Market Value	Days to Maturity	Yield to Maturity
General Fund													
Lone Star Investment Pool-Emergency Reserve	First Public	2.237					402,347	402,347	100		402,347		2.237
FCB- Debit Cards	FCB	-					5,000	5,000	100		5,000		-
FCB-General Fund (Operating)	FCB	0.250					548,414	548,414	100		548,414		0.250
FCB-General Fund (Emergency Reserve LS)	FCB	0.250					-	-	100		-		0.250
FCB-Senior Citizens	FCB	0.250					10,065	10,065	100		10,065		0.250
FCB-Forfeited Property-Non interest (PD Seizure Funds)	FCB	-					260	260	100		260		-
FCB-Forfeited Property (PD Seizure Funds)	FCB	0.250					1,351	1,351	100		1,351		0.250
FCB-Payroll	FCB	0.250					103,274	103,274	100		103,274		0.250
							1,070,710	1,070,710			1,070,710		0.436
Water & Sewer Fund													
Lone Star Investment Pool-Emergency Reserve	First Public	2.237					374,853	374,853	100		374,853		2.237
FCB- Debit Cards	FCB	-					5,000	5,000	100		5,000		-
FCB-Water & Sewer (Operating)	FCB	0.250					962,390	962,390	100		962,390		0.250
FCB-Water & Sewer (Meter Deposits LS)	FCB	0.250					212,065	212,065	100		212,065		0.250
FCB-W&S Rev Bonds S84-84A I&S	FCB	0.250					24	24	100		24		0.250
FCB-W&S Rev Bonds S84-84A (Reserved Funds)	FCB	0.250					84,128	84,128	100		84,128		0.250
FCB-Water & Sewer (Emergency Reserve)	FCB	0.250					61	61	100		61		0.250
FCB-Utility Expansion (Purchase Water Rights/Utility Improven	FCB	0.250					3,522	3,522	100		3,522		0.250
							1,642,042	1,642,042			1,642,042		0.47
Special Revenue Funds													
	FCB						-	-	100		-		-
Debt Service													
FCB-Debt Service (Bond Payments)	FCB	0.250					106,447	106,447	100		106,447		0.25
							106,447	106,447			106,447		0.25
Capital Projects													
FCB-2016CDBG Grant Contract 7216300 (Streets)	FCB	-					-	-	100		-		-
FCB-TPW 50-000461 Nature Park	FCB	-					166,013	166,013	100		166,013		-
FCB-USDA (Water Distribution System Project)	FCB	-					-	-	100		-		-
FCB-TSSI Safe Room DR-1791-353	FCB	-					-	-	100		-		-
FCB-Valley Legacy Foundation Grant (Hike & Bike Trail)	FCB	0.250					5,601	5,601	100		5,601		0.250
FCB-CO SR 2014 (Lopez LS, Land, Sewer Ext, Evergreen St	FCB	-					187,860	187,860	100		187,860		-
FCB-TWDB-DWSRF NO. 62627 (Engineering)	FCB	-					-	-	100		-		-
FCB-TWDB-CWSRF CO 2009 (Collection System/WWTP)	FCB	-					44,221	44,221	100		44,221		-
FCB-Tax Increment Reinvestment Zones (TIRZ)	FCB	0.250					436,508	436,508	100		436,508		0.250
FCB-TWDB-CWSRF NO. 73687 (Engineering)	FCB	-					-	-	100		-		-
FCB-CO SR 2017 (Streets & City Hall)	FCB	-					17,621	17,621	100		17,621		-
Lone Star Investment Pool - CO SR 2017	First Public	2.237					1,436,015	1,436,015	100		1,436,015		2.237
FCB- Tax Note Series 2018 (City Hall)	FCB	0.250					363,227	363,227	100		363,227		0.250
Lone Star Investment Pool - CO SR 2018	First Public	2.237					598,780	598,780	100		598,780		2.237
							3,255,846	3,255,846			3,255,846		0.373
Community Development Corp													
FCB-CDC (Operating)	FCB	0.250					342,571	342,571	100		342,571		0.250
							342,571	342,571			342,571		0.250
TOTAL PORTFOLIO													
							\$ 6,417,616	\$ 6,417,616		\$ -	\$ 6,417,616		0.296

PORTFOLIO SUMMARY
September 30, 2019



YIELD SUMMARY
As of September 30, 2019

Security Description	Security CUSIP	Settlement Date	Maturity Date	Par Value	Market Value	Percent of Assets	Days to Maturity	Weighted Average Maturity	Yield to Maturity
Bank Deposit									
First Community Bank	FCB				3,605,621	56%			0.25
Money Markets & Pools									
Lone Star Investments	First Public				2,811,995	44%			2.53
Certificate of Deposit									
First Community Bank	FCB			-	-	0%	-	-	-
TOTAL PORTFOLIO				\$ -	\$ 6,417,616	100%			2.78

MARKET VALUE ASSET RECONCILIATION
FROM 7-1-2019 TO 9-30-2019

Security	Market Value 7-1-2019	Additions Purchases	Withdrawals Sales	Realized Gains	Unrealized Gains	Interest Gains	Market Value 9-30-2019
Bank Deposit							
First Community Bank	3,605,621	-	-	-	-	-	3,605,621
Money Markets & Pools							
Lone Star Investments	4,082,653	-	(1,292,291)	-	-	21,634	2,811,996
Certificate of Deposit							
First Community Bank	-	-	-	-	-	-	-
TOTAL PORTFOLIO	<u>\$ 7,688,274</u>	<u>\$ -</u>	<u>\$ (1,292,291)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 21,634</u>	<u>\$ 6,417,617</u>

PURCHASE AND SALE MATURITY
FROM 7-1-2019 TO 9-30-2019

Trade Date	Settlement Date	Quantity	Security	Unit Price	Amount
------------	-----------------	----------	----------	------------	--------

PURCHASES

SALES/MATURITIES

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 11/12/19 06:00 PM
Department: City Secretary
Category: Agreement
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 3275)

DOC ID: 3275 B

Consideration and ACTION to approve the Community Development Corporations approval to purchase bleachers for the Los Fresnos Parks.

The CDC approved this at their meeting on Monday November 4. The CDC has been working to upgrade bleachers at our parks. Last month they approved the purchase of 5 set of bleachers. They also asked me to look at what other bleacher needs we have and we determined with 5 more sets of bleachers we can cover the little league fields, the football and the soccer so folks don't have to stand. The CDC has funds for this \$18,282.25 purchase.

I recommend approval.

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 11/12/19 06:00 PM
Department: City Secretary
Category: Agreement
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 3276)

DOC ID: 3276 B

Consideration and ACTION to approve the CDC's action for funding to demolish the baseball park concession stand and dug outs.

The CDC approved this during their meeting on Monday November 4. The cost for this is \$8,400.

This is some background on what is happening at the Little League Park. During meetings with the different parties that are working on upgrades for the Little League fields, in order to do things the way they should, we need to take down the old concession stand and the block dug-outs. The concession stand is in very questionable condition, an eyesore and in the wrong place. The dug-outs are too small and the blocks makes them very hot.

There are plans for a new concession stand to be built and a new storage room to be built. This will be done by the Adult Training classes that will begin in a month or so that the CDC and City are sponsoring through a grant. It will be a great project for that class. Another individual will be working on the grounds leveling it and installing a sprinkler system. It is being donated. The CDC has already approved fencing to be done. We might have to look for more funding since we are taking down the concession stand and dug-outs. It will require more fencing. If this gets done in the next 4 months it will transform the area into a very nice facility.

I recommend approval.

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 11/12/19 06:00 PM
Department: City Secretary
Category: Agreement
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 3269)

DOC ID: 3269 A

**Consideration and ACTION to approve the renewal of a
Memorandum of Understanding between the Los Fresnos
Police Department and the Los Fresnos Consolidated
Independent School District Police Department.**

This is the annual agreement with have with LFCISD for police department support. The financial amounts are for a total of \$19,380.00 with everything in the agreement exactly as it has been for the last several years. LFCISD is truly a great partner with both parties providing each other tremendous support as needed.

I recommend approval.



Chief, Jose M. Vasquez
Los Fresnos CISD Police Department
907 North Arroyo Blvd.
Los Fresnos Texas, 78566

**Los Fresnos C.I.S.D.
Police Department**

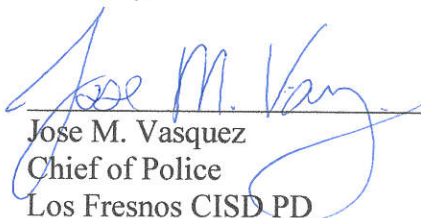
Phone 956-254-5320
Fax 956-233-3572

October 29, 2019

Hector Gonzalez, Chief of Police
Los Fresnos Police Department
200 N Brazil St.
Los Fresnos, Texas 78566

I would like to start by thanking you for the services that you're Police Officers provide our police department. Each time that we encounter any of your personnel they perform their duties admirably and professionally. It is this kind of cooperation between law enforcement agencies that benefits everyone and provides a greater service to the community. I have attached two sets of the original Memorandum of Understanding. I presented this MOU to our Superintendent and Board of Trustees and received their approved signature. There were no changes done to this MOU. Once the MOU is signed you can call me, and I can stop by your office and pick it up. If you have any questions regarding the MOU, you can call me at 832-2172.

Sincerely,



Jose M. Vasquez
Chief of Police
Los Fresnos CISD PD

Attachment: MOU LFCISD AND LFPD 2019 (3269 : MOU with LFCISDPD)

MEMORANDUM OF UNDERSTANDING BETWEEN THE LOS FRESNOS C.I.S.D. POLICE DEPARTMENT AND THE LOS FRESNOS POLICE DEPARTMENT

THE STATE OF TEXAS

KNOW ALL MEN BY THESE PRESENTS

COUNTY OF CAMERON

I.

PARTIES

THIS AGREEMENT, is entered into by and between the LOS FRESNOS C.I.S.D. POLICE DEPARTMENT of the State of Texas, and hereinafter referred to as the District Police and the LOS FRESNOS POLICE DEPARTMENT, a city in the County of Cameron, Texas referred to hereinafter as the City Police Department. This agreement and service is entered into under the Interlocal Agreement Act. Any party paying for the performance of any function or service shall make these payments from current revenues available to the paying party.

II.

PURPOSE

The purpose of this agreement is to establish an understanding and cooperation between the District Police and the City Police Department.

The Los Fresnos Consolidated Independent School District (Los Fresnos C.I.S.D.) has established and communicated a policy clearly establishing the parameters of the District Police. The Los Fresnos C.I.S.D. also understands the need to work with law enforcement agencies having overlapping jurisdiction with the Los Fresnos C.I.S.D. Additionally, the City Police Department is equally dedicated to serving the public by coordinating and communicating with the District Police.

III.

AGREEMENT

The City Police Department and the District Police agree to aid each other as may be requested and as each is capable. It is understood that the City Police Department has jurisdiction throughout the City of Los Fresnos and that the District Police have jurisdiction throughout the school district. It is also understood and agreed that the primary responsibility of the District Police will include law enforcement activities within school campus boundaries of the Los Fresnos C.I.S.D. during

normal school hours and at other times as may be necessary. The District Police will coordinate after school hours law enforcement activities with the City Police Department.

In anticipation of the need for the following services; use of the city jail facilities, prisoner transport to the Cameron County Jail (\$2,500), Dispatching Services, TCIC/NCIC, and Call Logging (\$7,000), communication services radio trunking usage – [15 radios @ \$11 monthly] \$1,980 yearly fee, and four (5) City Police Officers at the home football games for six (6) hours (5:45pm – 11:45pm) \$5,400, Additionally, in anticipation for the need of the use of the training facilities and the gun range the Los Fresnos CISD Police Department agrees to pay the City of Los Fresnos Police Department the amount of two thousand five hundred and no/100ths dollars (\$2,500) annually for the use of these facilities. The total that will be paid to the City of Los Fresnos annually is Nineteenth thousand, three hundred and eighty and no/100ths dollars (\$19,380.00). These funds will be paid in March of 2019.

IV.

TERM

The term of this agreement shall be for a twelve (12) month period from the date of this agreement. However, either party upon thirty (30) days written notice may terminate without cause this agreement.

V.

INSURANCE AND INDEMNIFICATION

5.1 Governmental Functions. Notwithstanding any provision to the contrary herein, this agreement is a contract for and with respect to the performance of governmental functions by governmental entities. The relationship of the City and the District shall be that of independent contractors.

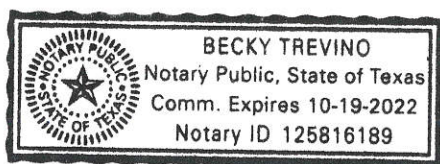
5.2 City Insurance and Indemnification. The Los Fresnos C.I.S.D. shall have no liability whatsoever for the actions of, or failure to act by, any officers, employees, subcontractors, agents or assigns of the City, or for or with respect to this Agreement, and the City covenants and agrees that:

THE STATE OF TEXAS

ACKNOWLEDGMENT

COUNTY OF CAMERON

This instrument was acknowledged before me on the 21st day of October 2019, by Dr. Gonzalo Salazar, Superintendent of Schools, for and on behalf of the Los Fresnos Consolidated Independent School District.



Becky Trevino

Notary Public-State of Texas

THE STATE OF TEXAS

ACKNOWLEDGMENT

COUNTY OF CAMERON

This instrument was acknowledged before me on the _____ day of _____ 2019, by Mark Milum, City Administrator of the City of Los Fresnos, Texas, for and on behalf of the City of Los Fresnos, Texas.

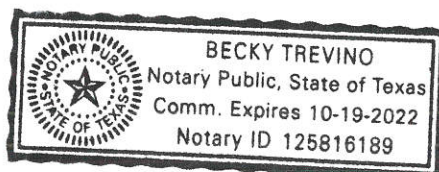
Notary Public-State of Texas

THE STATE OF TEXAS

ACKNOWLEDGMENT

COUNTY OF CAMERON

This instrument was acknowledged before me on the 21st day of October 2019, by Jose M. Vasquez, Police of Chief, Los Fresnos Consolidated Independent School District.



Memorandum of Understanding

Page 6

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 11/12/19 06:00 PM
Department: City Secretary
Category: Agreement
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 3278)

DOC ID: 3278 A

**Consideration and ACTION to approve engineering services
for drainage improvements around Whipple Road.**

The development of Valle Alto around Evergreen Street and to the east and south of Whipple Road has been reviewed and approved. It was analyzed for the water drainage and the effects of their development. The drainage was sized accordingly. Hanson Professional Services, Paolina Vega and Rick Riggins along with myself have looked at potential development on the north side of Whipple Road in the future. It will naturally drain to the south impacting the Valle Alto drainage. It is wise for us to analyze the impacts of future development and propose increases in the pipe size for Valle Alto to handle that drainage. This is the time to do it before it is installed. We will only be required to pay the difference in the pipe size and cost differential to do that. This will be a great to handle it prior to instead of being reactive when there is development in the future and then we are stuck with no where to drain. We will be able to utilize savings from insurance that cost us less than expected to cover this amount. The maximum amount for the engineering will be \$37,000. They will only bill us for the actual costs.

I recommend approval.



Hanson Professional Services Inc.
 789 E. Washington Street
 Brownsville, TX 78520
 (956) 541-1155
 Fax: (775) 305-2554
 www.hanson-inc.com

October 24, 2019

Mark W. Milum
 City of Los Fresnos
 200 N. Brazil St.
 Los Fresnos, Texas 78566

Re: Professional Engineering Services for Whipple Rd. Drainage Improvements
 Hanson Professional Services Inc. Project No. 19L0006T02

Mr. Milum:

On behalf of Hanson Professional Services Inc., we would like to thank you for this opportunity to assist the City of Los Fresnos on this very important project. Outlined below is our understanding of the proposed project and the required scope of work.

PROJECT DESCRIPTION

The area located at the northwest corner of the intersection of Whipple Rd. and the rail road tracks sustains continuous flooding during large storm events. Storm water runoff is collected by the roadside ditches along Whipple Rd. which drain west to a swale located approximately 500 linear feet east of Evergreen St. The swale drains southbound to an existing lateral drainage ditch. This ditch will be improved as a detention pond by the new development of Valle Alto East Subdivision Phase V. Future phases of the development propose to eliminate this swale. This project proposes improvements to the roadside ditches along Whipple Rd. from the rail road tracks to the Resaca, culvert road crossings, and proposed storm water system for Valle Alto East Subdivision Phase V.

Outlined below is our understanding of the required engineering services necessary for the completion for the proposed improvements.

1. Make any necessary surveys of existing topography, utilities, or other field data required for the preparation of engineering design plans. Hanson shall conduct field surveys to collect information required for the design and complete related office computations and drafting. This will also include establishing the necessary and appropriate level of horizontal and vertical control as needed during different phases of design and construction.
2. Conduct a hydraulic analysis delineating the watershed, identify rainfall distribution and storm data, soil conditions, land use assumptions, ditch capacity improvements, and analyze 25 year and 100 year storm events. Develop peak flow values for analyzed storm events. Propose improvements at roadside ditches, culverts, and proposed storm sewer system integrating the hydraulic analysis.

Attachment: Hanson-WHipple Rd (3278 : Engineering Services-Drainage Improvements Whipple Rd.)

- 2 -

3. Prepare final detailed construction plans and specifications for the construction authorized by the City.

COMPENSATION

Hanson Professional Services Inc. proposes to perform tasks listed in basic services above for a total lump sum not to exceed price of \$37,000 based on the following amounts:

Topographical Survey	\$ 6,000
Hydraulic Analysis	\$ 9,240
Engineering Design	\$ 15,960
Construction Management	\$ 5,800
TOTAL:	\$ 37,000

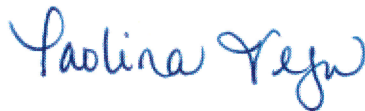
The professional services that Hanson Professional Services, Inc. will provide under this Proposal include, and are limited to, those described above. All other services are specifically excluded. Additional services that may be mutually agreed to will be on the basis of time and materials expended plus reimbursable expenses incurred.

If this Proposal meets your approval, we will provide the City with a Professional Service Agreement Task Order for these services and fees.

We appreciate the opportunity to perform these services and look forward to working with you on this important project.

Sincerely,

HANSON PROFESSIONAL SERVICES INC.



Paolina Vega, P.E.
Project Manager

Attachment: Hanson-WHipple Rd (3278 : Engineering Services-Drainage Improvements Whipple Rd.)

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 11/12/19 06:00 PM
Department: City Secretary
Category: Agreement
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 3279)

DOC ID: 3279 A

**Consideration and ACTION to approve engineering services
for the detention and drainage area at Valle Alto East
Subdivision.**

The detention area on the south end of Valle Alto does not drain properly any longer. The detention area has been cleaned and the seepage ditch along the canal that is used to drain it to the south to Highway 100 has been cleaned. However it still does not drain properly. Hanson Professional Services has proposed to analyze all of this area to make recommendations on how to resolve this. This is a larger area that requires much more analysis and surveying so it is more expensive. The maximum cost will be \$72,000. They will only bill us for the actual work done so it could be less. This is an important piece of our drainage for this area so it is imperative we analyze it properly to eliminate future flooding.

I recommend approval.



Hanson Professional Services Inc.
 789 E. Washington Street
 Brownsville, TX 78520
 (956) 541-1155
 Fax: (775) 305-2554
www.hanson-inc.com

November 7, 2019

Mark W. Milum
 City of Los Fresnos
 200 N. Brazil St.
 Los Fresnos, Texas 78566

Re: Professional Engineering Services for Valle Alto Subdivision Drainage Improvements
 Hanson Professional Services Inc. Project No. 19L0006T02

Mr. Milum:

On behalf of Hanson Professional Services Inc., we would like to thank you for this opportunity to assist the City of Los Fresnos on this very important project. Outlined below is our understanding of the proposed project and the required scope of work.

PROJECT DESCRIPTION

The southeast corner of Valle Alto East Phase II Subdivision sustains continuous flooding during large storm events. Valle Alto East Subdivision is one of the largest residential developments in the City containing two hundred thirty eight single family lots. The detention capacity of the existing detention pond located on Valle Alto East Phase IV Subdivision is suspected to have been decreased due to sedimentation. The overflow of the detention pond then outfalls into an existing ditch running parallel to an irrigation canal in the Cameron County Irrigation District No. 6. A hydraulic and hydrology analysis is recommended to evaluate the detention pond and outfall ditch.

Outlined below is our understanding of the required engineering services necessary for the completion for the proposed improvements.

1. Make any necessary surveys of existing topography, utilities, or other field data required for the preparation of engineering design plans. Hanson shall conduct field surveys to collect information required for the design and complete related office computations and drafting. This will also include establishing the necessary and appropriate level of horizontal and vertical control as needed during different phases of design and construction.
2. Conduct a hydraulic analysis delineating the watershed, identify rainfall distribution and storm data, soil conditions, land use assumptions, ditch capacity improvements, and analyze 25 year and 100 year storm events. Develop peak flow values for analyzed storm events. Propose improvements at detention pond and ditch outfall.

- 2 -

3. Prepare final detailed construction plans and specifications for the construction authorized by the City.

COMPENSATION

Hanson Professional Services Inc. proposes to perform tasks listed in basic services above for a total lump sum not to exceed price of \$72,000 based on the following amounts:

Topographical Survey	\$ 8,500
Engineering Design	\$ 41,500
Construction Management	\$ 22,000
TOTAL:	\$ 72,000

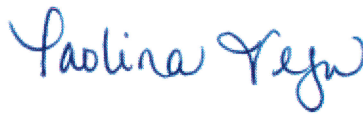
The professional services that Hanson Professional Services, Inc. will provide under this Proposal include, and are limited to, those described above. All other services are specifically excluded. Additional services that may be mutually agreed to will be on the basis of time and materials expended plus reimbursable expenses incurred.

If this Proposal meets your approval, we will provide the City with a Professional Service Agreement Task Order for these services and fees.

We appreciate the opportunity to perform these services and look forward to working with you on this important project.

Sincerely,

HANSON PROFESSIONAL SERVICES INC.



Paolina Vega, P.E.
Project Manager

Attachment: Hanson-Valle Alto East (3279 : Engineering Services-Detention & drainage Valle Alto East)

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 11/12/19 06:00 PM
Department: City Secretary
Category: Agreement
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 3270)

DOC ID: 3270 A

**Consideration and ACTION to approve a Resolution voting
for a person to serve on Cameron Appraisal District Board of
Directors Position 9.**

There were 4 individuals nominated. The Council nominated David Woolverton. Now is the time to vote for one of the nominees.

CAMERON APPRAISAL DISTRICT

Richard Molina - Chief Appraiser
 P.O. Box 1010, 2021 Amistad Dr.
 San Benito, TX 78586-1010
www.cameroncad.org
 (956) 399-9322
 (956) 541-3365
 (956) 428-8020
 Fax (956) 399-6969



MEMBERS OF THE BOARD
 Vicente Mendez, **Chairman**
 David Garza, **Vice-Chairman**
 David Argabright, **Secretary**
 Gloria Casas
 Alta Monroe
 Ricardo Morado
 Laura Perez-Reyes
 Jesse Villarreal
 Gilbert Weaver
 Tony Yzaguirre, Jr.

October 18, 2019

Mayor Polo Narvaez
 City of Los Fresnos
 200 N. Brazil
 Los Fresnos, TX 78566

Dear Mayor Narvaez:

The enclosed ballot has been prepared listing all nominees submitted by the fifteen (15) jurisdictions (cities/towns) represented by Position 9 on the Cameron Appraisal District Board of Directors. The governing body of each taxing unit entitled to vote shall determine its vote by resolution. I have included a SAMPLE resolution with this letter. **Please mark your ballot and return the ballot and resolution to the appraisal district before December 15, 2019.** Once the votes have been tabulated, you will be notified of the results.

Sincerely,

Richard Molina, RPA
 Chief Appraiser

RM/lrs

cc: Ms. Jacqueline Moya

Attachment: RESOLUTION 17-2019 ON CAD BOARD POSITION 9 (3270 : Appraisal District Position 9)

CAMERON APPRAISAL DISTRICT

BOARD OF DIRECTORS

VOTING BALLOT

LET IT BE KNOWN THAT THE _____
Taxing Unit

DOES HEREBY CAST ITS VOTE AS INDICATED IN THE BALLOT BELOW:

CANDIDATES FOR POSITION NINE

- ☐ Ricardo Morado
- ☐ Alan Ozuna
- ☐ Rene Villafranco
- ☐ David Woolverton

EACH JURISDICTION IS ALLOWED ONLY ONE VOTE
BALLOTS MUST BE RETURNED TO CAMERON APPRAISAL DISTRICT BEFORE
DECEMBER 15, 2017

BY: _____
Mayor

City Secretary

RESOLUTION NO. 17-2019**A RESOLUTION BY THE CITY OF LOS FRESNOS TO NOMINATE A PERSON TO SERVE ON THE CAMERON APPRAISAL DISTRICT BOARD OF DIRECTORS FOR POSITION 9.**

This resolution was introduced and submitted to the City Council for passage and adoption. After presentation and discussion of the Resolution, a motion was made by _____ that the Resolution be finally passed and adopted in accordance with the City's Home Rule Charter _____ and carried by the following vote:

Mayor Polo Narvaez	___ For	___ Against	___ Abstained
Mayor Pro-tem Yolanda H. Cruz	___ For	___ Against	___ Abstained
Councilmember Swain Real	___ For	___ Against	___ Abstained
Councilmember James Herrera	___ For	___ Against	___ Abstained
Councilmember Joe Collinsworth	___ For	___ Against	___ Abstained
Councilmember Juan Munoz	___ For	___ Against	___ Abstained

WHEREAS, the City of Los Fresnos along with fourteen (14) other cities in Cameron County is represented by one (1) board member sitting as position nine (9) on the Cameron Appraisal District Board of Directors; and

WHEREAS, each of the fourteen (15) cities represented by this director shall have the opportunity to nominate and vote for the representative of its choice for the period commencing January 2018; and

WHEREAS, the candidate receiving the greatest number of votes will hold director position nine (9);

NOW THEREFORE, BE IT RESOLVED this the 12th day of November, 2019 that the City Council of the City of Los Fresnos nominates _____ to hold position nine (9) of the Cameron Appraisal District Board of Directors.

APPROVED AND ADOPTED this 12th day of November, 2019.

Polo Narvaez, Mayor

ATTEST:

Jacqueline Moya, City Secretary

Attachment: RESOLUTION 17-2019 ON CAD BOARD POSITION 9 (3270 : Appraisal District Position 9)

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 11/12/19 06:00 PM
Department: City Secretary
Category: Appointment
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 3273)

DOC ID: 3273 A

**Consideration and ACTION to appoint volunteers to plan a
75th Anniversary function on November 2020.**

The City of Los Fresnos was established on November 21, 1945. We have so much to be thankful for with our great community. I believe it would be appropriate to have a large event in celebration of 75 years of existence next year on November 21, 2020. Fortunately that date is on a Saturday which works perfectly. If you agree, I think it would be good for the Council to appoint some folks to plan the event. The committee could meet and make recommendations for the Council on exactly what that event would look like.

OPTION 1

PIN CENTER Since 1984 **PinCenter.com** Call 1-800-553-9490
Best Price & 100% Satisfaction Guaranteed



PRINT AT 100% FOR ACCURACY

2"							
1.75"							
1.5"							
1.25"							
1"							
.75"							
.5"							
	.5"	.75"	1"	1.25"	1.5"	1.75"	2"

PROOF: PLEASE CHECK SPELLING AND GRAPHICS VERY CAREFULLY. COLORS MAY NOT BE ACCURATE ON COMPUTER MONITORS OR PRINTERS. ARTIST CONCEPTION NOT FOR USE WITHOUT AUTHORIZATION. ARTWORK NOT TO SCALE.

Attachment: 75th anniversary (3273 : City of Los Fresnos 75th Anniversary)

OPTION 2

PIN CENTER Since 1984 **PinCenter.com** Call 1-800-553-9490
Best Price & 100% Satisfaction Guaranteed



GOLD METAL FINISH

-  RAISED METAL
-  WHITE
-  GREEN 347 (printed)
-  BLACK
-  RED 187

1 1/8"

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 11/12/19 06:00 PM
Department: City Secretary
Category: Workshop
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 3277)

DOC ID: 3277 A

**Consideration and ACTION to a schedule a workshop to
discuss priorities, vision and goals.**

During the meeting in October it was requested for us to set a meeting for this. Let me know a date that will work for the Council.

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 11/12/19 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 3272)

DOC ID: 3272 A

**City Manager Report A. Wastewater Update B. Water Update
C. Nature Park D. Hike & Bike Trails E. CDBG Disaster Grant
F. Henderson Road Project G. Street Project H. City Hall
Project I. Update Planning & Zoning Ordinance J. Drainage
Update K. Garbage/Brush Complaints L. Boys & Girls Club
Quarterly Report**

A. Wastewater Update - The plans and documents were approved by TWDB for the Chlorine Contact Basin Project. Hanson has responded to some questions TWDB had on the Headworks Project. Once these are approved by TWDB, Hanson will combine the projects for one bid package and we will proceed to get bids and bring an award to council for approval. We are waiting to apply for the \$1,600,000 funding for wastewater to fix 3 lift stations, run sewer service to the new annexed areas on West Highway 100, replace some old manholes and replace some old sewer lines until TWDB opens up that funding source. Hanson Professional Services has the documents ready for us to advertise, bid, award contract and begin construction for the Whipple Road Wastewater Extension project. The City has to acquire the easements prior to that. I hope to get to that soon.

B. Water Update - We have applied for funding through TWDB to get the upgrades done on the water plant and distribution lines for \$3,700,000.

C. Nature Park - We have approximately \$67,040.30 in remaining funds available to complete the bird blind, the drip station and do some habitat restoration. We will wait for the bids to come in on the Hike & Bike Trails to be sure there are adequate funds to complete that project since these funds can also be sure for the trails. Once we know that we will proceed to get plans and specifications ready for bid. The playground is installed and complete. It is a tremendous addition and will fit perfectly in with the nature park theme.

D. Hike & Bike Trails - Half Associates will complete the bid package as soon as we clear up the conflict in the alignment of the trail in the Holiday Out area. In 2016 the City agreed to sell the Retama Street right-of-way to them. This is creating a little problem with enough room. I am trying to work it out so it is beneficial to all. Once this is resolved it will be sent to TPW for their approval and then we can bid. I am still waiting on this for the owners of Holiday Out.

E. CDBG Disaster Grant - The \$350,000 grant to pave East Tenth Street and part of Whipple Road is continuing. Hanson is working on the plans and specs.

F. Henderson Road Project - This was approved by the TIRZ Board. We are advertising and will seek bids and hopefully have a proposal for approval to hire a contractor at the Council meeting in December.

G. Street Project - This was approved by the TIRZ Board. We are advertising and will seek bids and hopefully have a proposal for approval to hire a contractor at the Council meeting in December.

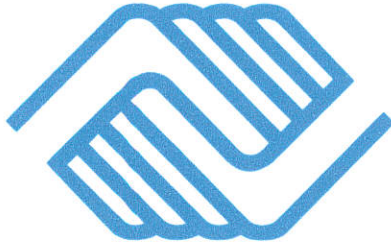
H. City Hall Project - Moving.....and hopefully this meeting will be in the new City Hall. We have the ribbon cutting, open house, Mason Cornerstone Ceremony and celebration scheduled for Saturday December 14 at 10:00 am. We will have a big party to celebrate the new city hall and Christmas as well. This will serve as the City Christmas Party.

I. Update Planning & Zoning Ordinance - Jackie and I continue to find something that fits our needs. All we find currently is studies and folks that want to spend several hundreds of thousands of dollars to do this. That is simply too expensive.

J. Drainage Update - I have received easements from the owners of Pederson Construction and Community of Christ Church for the drainage ditch behind their properties. I am waiting on Zarsky Lumber. Cameron County Drainage District # 1 will assume maintenance on the ditch to keep it clean. The owner on the north side of that drainage ditch that is the developer for Valle Alto will initially clean the ditch and create a larger detention area. This is all positive for that area. There is an item on the agenda for needed study for a few areas that are important.

K. Garbage/Brush Complaints - Republic Services and the brush service is back in shape. We have assigned code enforcement to work with the brush trucks each month to assure all is picked up each month prior to them leaving. This has worked with nothing left not done for the last 3 months.

L. Boys & Girls Club - Quarterly Report



BOYS & GIRLS CLUBS OF LOS FRESNOS

Quarterly Report 2019

Reporting Period (Underline One)

Jan-March

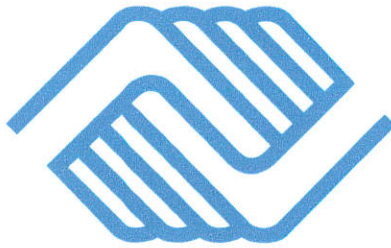
April-June

July-September

Oct-Dec

Mission: To enable all young people, especially those who need us most, to reach their full potential as productive, caring, responsible citizens.	
Vision: Provide a world-class Club Experience that assures success is within reach of every young person who enters our doors, with all members on track to graduate from high school with a plan for the future, demonstrating good character and citizenship, and living a healthy lifestyle.	
Quarterly Payment Amount: \$15,000	Annual Payment Amount: \$60,000
Total Number of members served this quarter: <u>296</u>	
Total Number of Youth Participating in Tutoring: <u>106</u>	Total Number of Youth Participating in Sports & Fitness: 87 (Volleyball) + 83 (Flag) + (15) Boxing = <u>185</u>
Tutoring: Number of members who are Reading at grade level: <u>104</u> Number of members performing at grade level in Math: <u>105</u> Number of members who passed to the next grade level: <u>n/a</u>	
Sports & Fitness - BMI: Number of members who participated in BMI assessment: <u>92</u>	
Did a tournament occur during this period? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> (check box) If yes, how many games? <u>n/a</u>	
Was a Closing Ceremony held this period? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> (check box) If yes, how many youth were in attendance? <u>n/a</u>	
<u>Club Activities Funded by City of Los Fresnos:</u> As part of the Arts program, our Jr Staff organized an End-of-Session TALENT SHOW showcasing our Club members' talents. We invited parents to be our specials guests and see their children shine. Some of the acts consisted of saxophone playing, dance routines, drawing and painting, and singing! In July, along with our other programs that make up the Boys & Girls Club Experience (Triple-Play, Healthy	

Attachment: BG CLUB (3272 : City Manager Report)



BOYS & GIRLS CLUBS OF LOS FRESNOS

Quarterly Report 2019

Lifestyles, etc.) we also had the TEXAS AIM STEM Camp provided by our partner, Sylvan Learning. This program was based on Engineering—Machine Makers 101. Members between the grades of 1st-3rd grades built fun, theme-based creations and learned new skills. This year we join Sylvan Learning in celebrating 10 years of partnership with Boys & Girls Clubs.

Thanks to Wells Fargo Foundation our Club was able to provide a fishing workshop where our teens learned how to put the line on the reel, the different knots to set the hook and how to cast! 🎣 The workshop was done by our very own Jr Staff, Michael Barron and Jorge Pena. Our teens had the opportunity to put into action the skills and knowledge learned during their workshop and caught everything from puffer fish, catfish, whiting, crabs, an eel and a stingray. The winning catch went to Ryan Maciel, who caught a 29-inch black drum! 🏆 Thanks again to Wells Fargo Foundation, Walmart, and First Baptist Church of Los Fresnos (van) for contributing to such an awesome experience for our Club teens.

In addition, the Club had the opportunity to host the 3rd Annual "iTune Out Drugs Back to School" Fair organized by our friends at Behavioral Health Solutions!! Over 132 families were served and over 200 kids received school supplies. They do an awesome job with the youth of our community. The BHE mentoring and prevention program continued through July. This program promotes a proactive process to address health and wellness in our middle school members by enhancing and increasing knowledge, skills, and attitudes for making healthy choices.

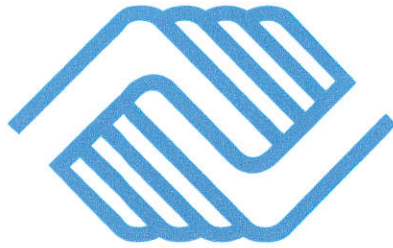
City funds allowed the Club to provide summer arts & crafts activities and afterschool tutoring. The Club registered 131 members for the 2019-2020 After School program with a daily attendance of 100 Club members. As part of the Boys & Girls Club Experience, members are offered homework assistance through the National program, Power Hour--every minute counts! In addition, our members are served a yummy, nutritious, USDA-regulated meal and an afternoon snack.

This quarter the Club also started registering for the Sports Programs- Volleyball and NFL Flag Football.

On August 28-29th, BGCLF staff attended the South Texas Adolescent Health Summit in Brownsville, TX. Focus areas included, positive youth development, suicide prevention, overcoming childhood trauma, and nutritional health and adolescence.

In conclusion, as safety is of utmost importance to us, our Club participated in this year's Club Readiness Day! Our Club members, volunteers and staff engaged in emergency preparedness activities and drills.

Thank so much for your support and funding. Your assistance has allowed us to do so much for our community.



BOYS & GIRLS CLUBS OF LOS FRESNOS

Quarterly Report 2019

Goals and Outcomes of these programs:

Tutoring:

Goal: Club members have access to tutoring and homework assistance to help them be successful in school.

Outcome: Club members who are struggling in school have a safe place to go and get support with their studies. Club staff identify members in need of tutoring and intervene to help them stay on track.

Sports & Fitness:

Goal: Club members gain knowledge of how to avoid risky behaviors and make healthy lifestyle choices.

Outcome: Club members are participating in regular physical activity. These programs develop young people's capacity to engage in positive behaviors to nurture their well-being, set personal goals and grow into self-sufficient adults. In addition, sports programs teach members good sportsmanship, team work, discipline and basic fundamentals of the sport.

4:07 PM

10/15/19

Accrual Basis

Boys and Girls of Los Fresnos
Profit & Loss
 July through September 2019

	Jul - Sep 19
Ordinary Income/Expense	
Income	
GRANTS	35,563.09
CONTRIBUTIONS	7,901.82
SPECIAL EVENTS	
Raffle	6,850.00
Total SPECIAL EVENTS	6,850.00
PROGRAM REVENUES	
Public Support Sponsors	
CONTRACTS & AGREEMENTS	10,091.26
Total Public Support Sponsors	10,091.26
Program Fees	22,980.66
Total PROGRAM REVENUES	33,071.92
MEMBERSHIP REVENUE	
Membership Fees (Service Fees)	2,825.23
MEMBERSHIP REVENUE - Other	-15.00
Total MEMBERSHIP REVENUE	2,810.23
Total Income	86,197.06
Expense	
Membership Development	0.00
PROGRAM EXPENDITURES	
Occupancy (Building)	2,123.44
Direct Payroll	
Payroll Overhead	237.72
Payroll Taxes/Employee Benefits	3,691.02
Wages	33,383.29
Total Direct Payroll	37,312.03
General Program	
Square	331.61
Equipment	49.77
Equipment Rent	154.36
Health Inspection	236.42
Mobile	558.14
Staff	1,046.96
Storage	636.00
Supplies	79.03
Training	350.00
Total General Program	3,442.29
PROGRAMS	
After School	
Food Program	10,521.81
After School - Other	-223.67
Total After School	10,298.14
Boxing	12.55
Community Sponsorships	431.80
Farm	284.72
Flag Football	2,760.00

Attachment: BG CLUB (3272 : City Manager Report)

4:07 PM

10/15/19

Accrual Basis

Boys and Girls of Los Fresnos

Profit & Loss

July through September 2019

	Jul - Sep 19
Summer Program	1,607.03
Total PROGRAMS	15,394.24
Total PROGRAM EXPENDITURES	58,272.00
MANAGEMENT & GENERAL	5,745.84
Total Expense	64,017.84
Net Ordinary Income	22,179.22
Other Income/Expense	542.93
Net Income	22,722.15

Attachment: BG CLUB (3272 : City Manager Report)

3:55 PM

Boys and Girls of Los Fresnos

10/15/19

Balance Sheet

Accrual Basis

As of September 30, 2019

	Sep 30, 19
ASSETS	
Current Assets	
Checking/Savings	72,362.96
Accounts Receivable	-0.08
Other Current Assets	1,207.00
Total Current Assets	73,569.88
Fixed Assets	629,448.11
TOTAL ASSETS	703,017.99
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20100 - Accounts Payable (Trade)	3,510.63
Total Accounts Payable	3,510.63
Other Current Liabilities	-5,880.48
Total Current Liabilities	-2,369.85
Total Liabilities	-2,369.85
Equity	705,387.84
TOTAL LIABILITIES & EQUITY	703,017.99

Attachment: BG CLUB (3272 : City Manager Report)



BOYS & GIRLS CLUBS
OF LOS FRESNOS

QUARTERLY **REPORT**

JULY-SEPT
2019

Attachment: BG CLUB (3272 : City Manager Report)

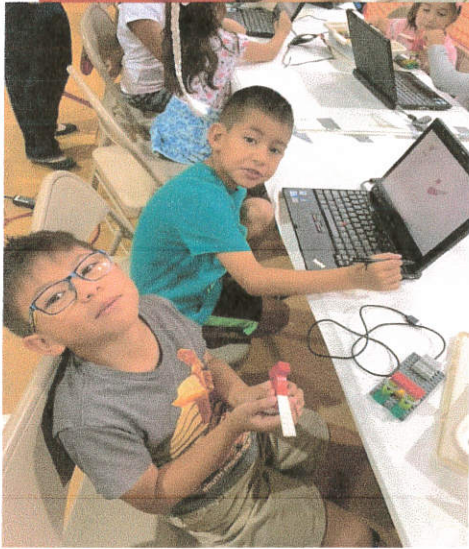
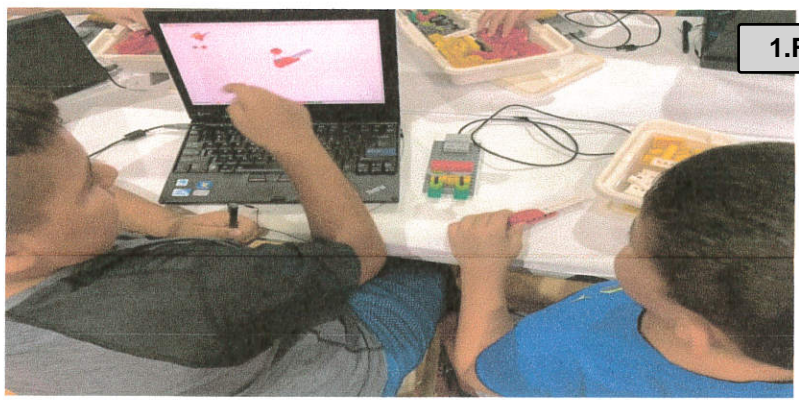


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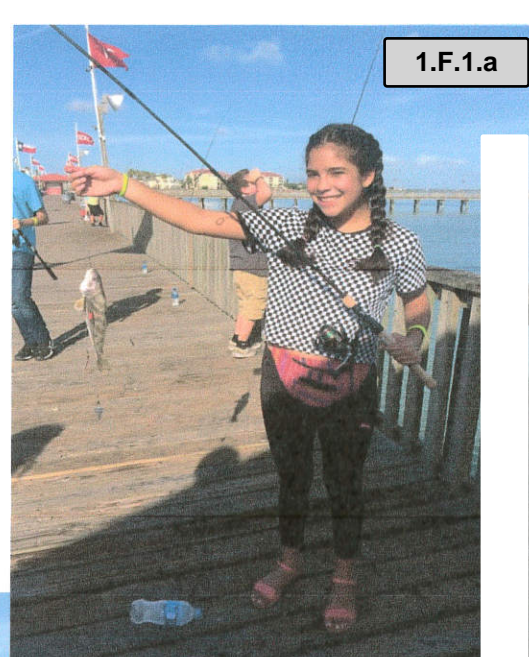
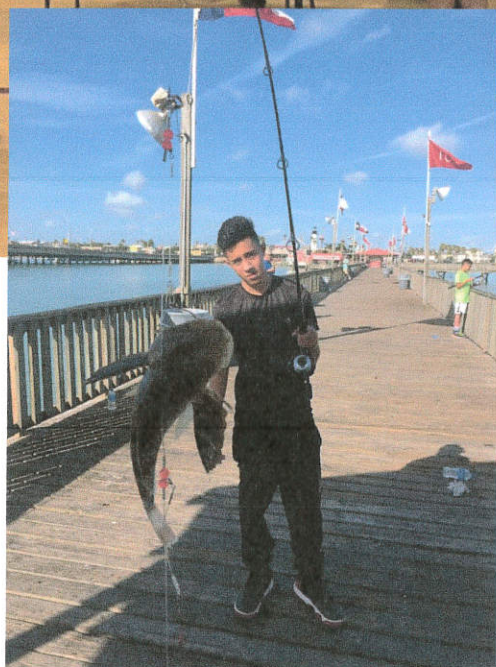
Attachment: BG CLUB (3272 : City Manager Report)

This Summer, our Jr Staff, Ximena Peña and Kendra Reyes, helped organize an End-of-Session TALENT SHOW showcasing our Club members' talents. We invited parents to be part of the event and see their children shine!



TEXAS★AIM
Academic Innovation and Mentoring

This summer the Texas AIM STEM camp was based on Engineering— Machine Makers 101. 📦 Members between the grades of 1st- 3rd grade built fun, theme based creations and learned cool new skills. Special thanks to our partner, Sylvan Learning and their 10 years of partnership with Boys & Girls Clubs!





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The Art of Watercolor teaches children patience, control of motor skills, and creativity. Everyone can be artists when you follow a step by step visual! Easy as 1-2-3!   Special thanks to the City of Los Fresnos who helps make this program possible with their funding.



3rd Annual i-Tune Out Drugs Back to School Fair

July 25, 2019



Attachment: BG CLUB (3272 : City Manager Report)

The Club had the opportunity to host the 3rd Annual "iTune Out Drugs Back to School" Fair organized by our friends at Behavioral Health Solutions! Over 132 families were served and over 200 kids received school supplies.

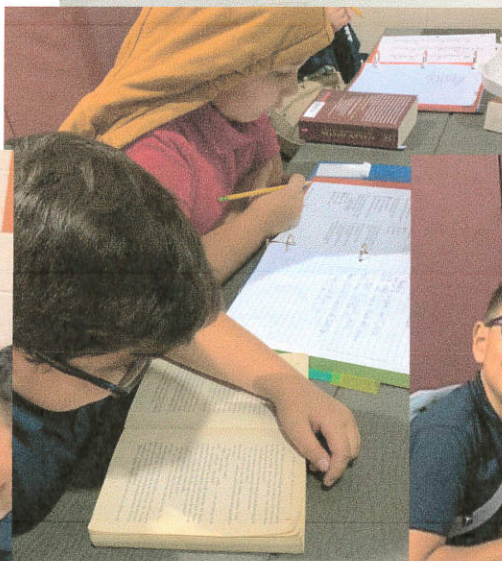
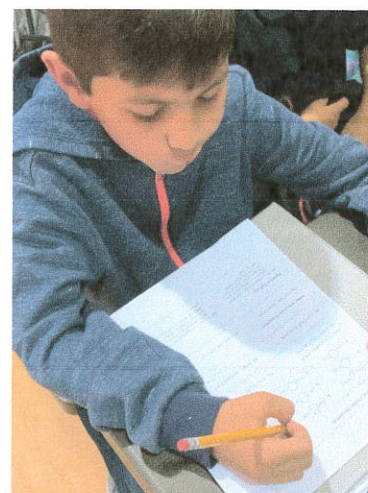
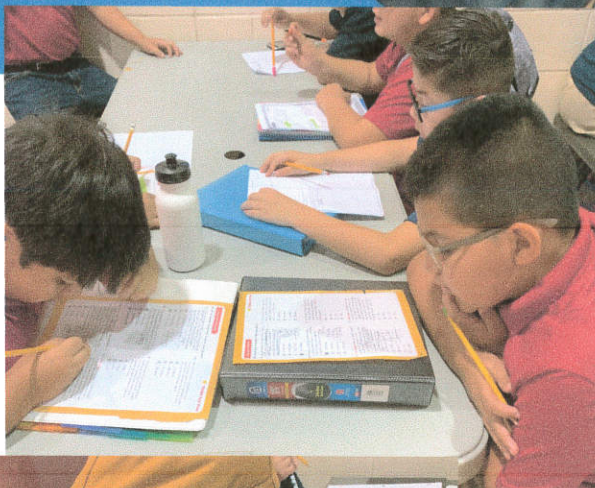
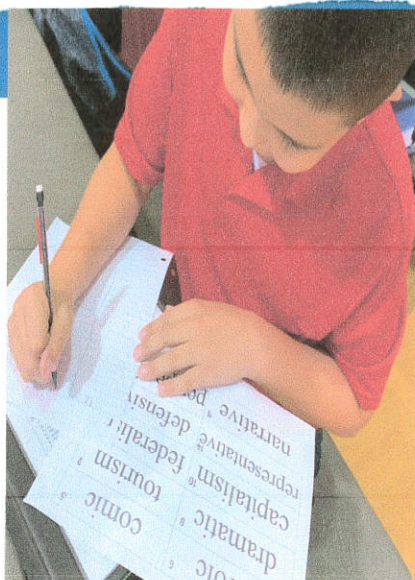
Every summer the Club partners with BHE to provide a mentoring and prevention program. This program promotes a proactive process to address health and wellness in our middle school members by enhancing and increasing knowledge, skills, and attitudes for making healthy choices.



BOYS & GIRLS CLUBS
OF LOS FRESNOS

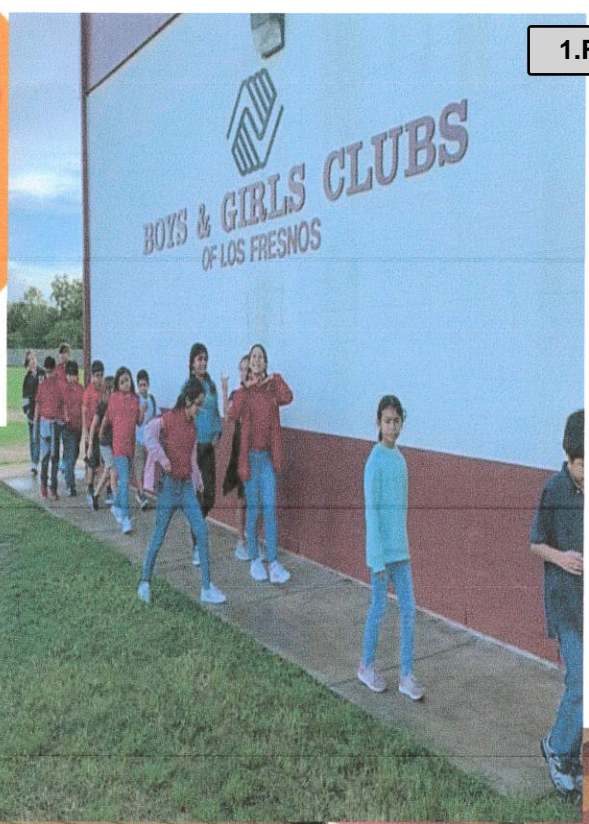
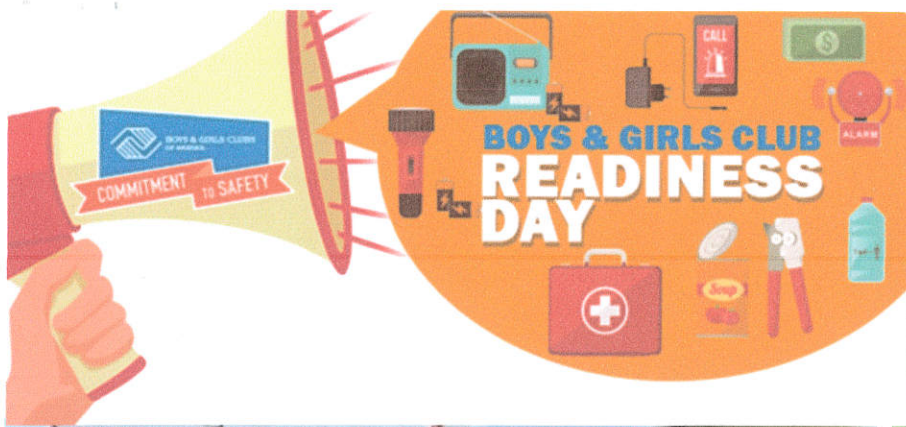
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BACK2 SCHOOL



Attachment: BG CLUB (3272 : City Manager Report)

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Attachment: BG CLUB (3272 : City Manager Report)

As safety is of upmost importance to us, our Club participated in this year's Club Readiness Day! Our Club members, volunteers and staff engaged in emergency preparedness activities and drills.

On August 28-29th, BGCLF staff attended the South Texas Adolescent Health Summit in Brownsville, TX. Focus areas included, positive youth development, suicide prevention, overcoming childhood trauma, and nutritional health and adolescence.

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 11/12/19 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:
DOC ID: 3261

SCHEDULED

ACTION ITEM (ID # 3261)

Financial Report 1. Monthly 2. Year to Date 3. Sales Tax

Call with questions.

I recommend approval.

CHECKLIST FOR				OCTOBER 2019
GENERAL FUND				
CK#	VENDOR NAME	Inv.Date	Amount	Description
431	CITY OF L.F. PAYROLL ACCT	10/03/19	\$ 76,784.96	DUE TO PAYROLL #26 WE 9/29/19
448	CITY OF L.F. PAYROLL ACCT	10/17/19	\$ 78,758.89	DUE TO PAYROLL #27/1 WE 10/13/19
452	CITY OF L.F. PAYROLL ACCT	10/31/19	\$ 82,749.74	DUE TO PAYROLL #2 WE 10/27/19
34327	TX DEPT OF MOTOR VEHICLES	10/01/19	\$ 2.00	APPLICATION-CERTIFIED COPY OF TITLE-SUZUKI
34328	JORGE CASTANEDA	10/11/19	\$ 100.00	RENTAL DEPOSIT REFUND-LF COMMUNITY CENTER
34329	MELINA HUBER	10/11/19	\$ 51.00	OVER PAYMENT-E0024950
34330	NADIA ESTHER GARCIA	10/11/19	\$ 160.00	OVER PAYMENT-E0025125
34331	ALLIED WASTE SERVICES	09/30/19	\$ 55,826.62	RE:SOLID WASTE & BRUSH COLLECITION
34332	AT&T MOBILITY	10/01/19	\$ 1,074.85	MOBILE PHONE SERVICES-CITY EMPLOYEES
34333	BARRON JB FOOD SAFETY	10/09/19	\$ 145.00	REGISTRATION FEE-FOOD HANDLING CLASS-J.ROS,
34334	BREATH TEST SERVICES	09/27/19	\$ 1,500.00	INTOXILYZER CONTRACT
34335	CCID #6	09/23/19	\$ 300.00	MOWING OF OLMO STREET DRAIN DITCH
34336	CDW GOVERNMENT	VARIOUS	\$ 6,527.04	SERVER LICENSE/BACKUP SOFTWARE/COMPUTERS
34337	CHRISTINE MARTINEZ	10/11/19	\$ 50.00	RENTAL DEPOSIT REFUND-LF MEMORIAL PARK 9/28
34338	CINTAS	10/01/19	\$ 214.12	MEDICAL SUPPLIES-CITY HALL/COMMUNITY CENTE
34339	CITY OF LOS FRESNOS	09/20/19	\$ 1,032.15	WATER/SEWER/GARBAGE-CITY BUILDINGS/PARKS
34340	CITY OF LOS FRESNOS	09/20/19	VOID	VOIDED CHECK-CONTINUED
34341	DASH MEDICAL GLOVES	09/20/19	\$ 431.40	EXAM GLOVES FOR POLICE DEPT
34342	DIRECT ENERGY	09/27/19	\$ 13,330.67	ELEC-B&G CLUB/LIBRARY/NEW CITY HALL/STREETL
34343	DIRECT ENERGY	09/27/19	VOID	VOIDED CHECK-CONTINUED
34344	FIRESTONE BFS RETAIL	09/30/19	\$ 938.88	NEW TIRES-F162
34345	FOUR STARS DRIVE IN	09/30/19	\$ 152.00	SEPT 2019-PRISONER MEALS
34346	FUELMAN	VARIOUS	\$ 2,010.31	FUEL FOR ENVIRONMENTAL/PD/STREET DEPT VEHIC
34347	THE GALLERY COLLECTION	09/27/19	\$ 247.62	HOLIDAY GREETING CARDS FOR POLICE DEPT
34348	GATEWAY PRINTING	10/09/19	\$ 197.00	CITATION RECEIPTS-COURT
34349	GENE DANIELS	10/01/19	\$ 1,850.00	OCT 2019-JUDGE/PHONE STIPEND
34350	GRANICUS	10/01/19	\$ 331.80	AGENDA/MINUTE-IQM2 SUBSCRIPTION
34351	GT DISTRIBUTORS	09/30/19	\$ 4,689.68	BOOTS FOR CID/COMMAND STAFF/WEAPONS FOR F
34352	HECTOR'S MUFFLER	VARIOUS	\$ 481.89	REPLACE WHEEL BOLTS-MOWER/PREVENTATIVE M
34353	JACQUELINE MOYA	10/08/19	\$ 764.80	PER DIEM/MILEAGE-TMCCP GRADUATE INSTITUTE-1
34354	JAVIN MORALES	10/11/19	\$ 100.00	RENTAL DEPOSIT REFUND-LF COMMUNITY CENTER
34355	LT BOSWELL	09/24/19	\$ 1,643.67	REPAIRS DONE WITH CATALYTIC CONVERTER F-161
34356	LA HORMIGA TIRE SHOP	VARIOUS	\$ 25.00	TIRE REPAIRS-MOWERS
34357	LEADS ONLINE	10/01/19	\$ 1,347.00	ONLINE FAST FIND SVC RENEWAL
34358	LEXIS NEXIS RISK DATA	09/30/19	\$ 100.00	PEOPLE SEARCH PROGRAM
34359	LF CHAMBER OF COMMERCE	VARIOUS	\$ 4,350.00	OCT 2019-SERVICE AGREEMENT/FALL FESTIVAL SP
34360	LOS FRESNOS NEWS	VARIOUS	\$ 378.00	ADS-COURT CLERK/CASHIER/LFPD RENOVATIONS/B
34361	LF VOLUNTEER FIRE DEPT	09/30/19	\$ 2,349.00	4TH QTR DONATIONS-JULY/AUG/SEPT
34362	LOWER RIO GRANDE VALLEY	10/01/19	\$ 19,995.00	FY 2020 OPERATIONS ROUTE 45
34363	LUIS RAMOS	09/30/19	\$ 6,927.25	SEPT 2019-CUSTOMER SERVICE INSPECTIONS
34364	MAXIMINO TORRES	10/07/19	\$ 1,435.00	LOT MOWING-CITY LOTS IN VIOLATION OF ORDINAN
34365	MAXIMINO TORRES	10/07/19	VOID	VOIDED CHECK-CONTINUED
34366	MCDONALD'S	09/30/19	\$ 50.00	SEPT 2019- PRISONER MEALS
34367	MCCI, LLC	10/01/19	\$ 2,500.00	FY 19/20-JUSTFOIA SUBSCRIPTION RENEWAL
34368	NOVA HEALTHCARE	VARIOUS	\$ 209.36	PRE EMPLOYMENT SCREENINGS
34369	O'REILLY AUTO	VARIOUS	\$ 128.24	SEPT 2019-SUPPLIES FOR MAINTENANCE
34370	OFFICE OF THE SECRETARY	10/02/19	\$ 210.00	ELECTION LAW SEMINAR REGISTRATION-J.MOYA
34371	OMNIBASE SERVICES	10/11/19	\$ 1,189.30	3RD QTR ACTIVITY-JULY/AUG/SEPT
34372	PETTY CASH	VARIOUS	\$ 146.32	WALMART-FRUIT-CITY EMPLOYEES/PD UNIT REGIST
34373	PURCHASE POWER	09/30/19	\$ 500.74	SEPT 2019-POSTAGE-COURT/LIBRARY/CODE/CITY H
34374	RIO GRANDE VALLEY COMMUNIC	10/03/19	\$ 16,518.00	ANNUAL POLICE DEPT RADIO RENEWALS
34375	SANCHEZ TIRE SHOP	VARIOUS	\$ 28.00	TIRE REPAIRS-POLICE DEPT UNITS
34376	STAFF FORCE	VARIOUS	\$ 2,699.20	CONTRACT LABOR-WEEKENDING 9/22,9/29/19
34377	STATE COMPTROLLER	09/30/19	\$ 167,516.12	QUARTER ENDING 9/30/19
34378	STATE COMPTROLLER	09/30/19	\$ 2,370.03	CHILD SAFETY SEAT FINES
34379	SUSANA ESCOBEDO	10/03/19	\$ 24.01	REIMBURSE MILES-READING OUTREACH PROGRAMS
34380	VEAE COMMUNICATION	09/30/19	\$ 5,228.22	NETWORKING/BACKHAUL-NEW CITY HALL /4TH QTR IT
34381	VISTACOM	10/01/19	\$ 6,103.00	ANNUAL MAINTENANCE-VIDEO REC

34382	ZARSKY LUMBER	VARIOUS	\$ 514.36	SEPT 2019-SUPPLIES FOR MAINTENANCE
34383	ZARSKY LUMBER	VARIOUS	VOID	VOIDED CHECK-CONTINUED
34384	GRANT WRITING USA	10/11/19	\$ 495.00	REGISTRATION-GRANT MANAGEMENT CLASS-D.RA
34385	REYNOLDO RIOS	09/30/19	\$ 3,600.00	PAINTING OF JAIL CELLS
34386	CASTILLO AND CO	09/30/19	\$ 23,000.00	ROOF REPLACEMENT-LIBRARY
34387	CARLOS RAMIREZ	09/24/19	\$ 10.21	REIMB-IDENTOGO FINGER PRINTING
34388	FERNANDO ERRISURIZ	09/24/19	\$ 10.21	REIMB-IDENTOGO FINGER PRINTING
34389	GABRIEL URIE	09/24/19	\$ 10.21	REIMB-IDENTOGO FINGER PRINTING
34390	GINA SALCEDO	09/24/19	\$ 10.21	REIMB-IDENTOGO FINGER PRINTING
34391	GUILLERMO GONZALEZ	09/24/19	\$ 10.21	REIMB-IDENTOGO FINGER PRINTING
34392	HECTOR LOPEZ	09/24/19	\$ 10.21	REIMB-IDENTOGO FINGER PRINTING
34393	MARCELINO IBARRA	09/24/19	\$ 10.21	REIMB-IDENTOGO FINGER PRINTING
34394	AARON VILLARREAL	09/24/19	\$ 10.21	REIMB-IDENTOGO FINGER PRINTING
34395	APRIL CASTILLO	09/24/19	\$ 10.21	REIMB-IDENTOGO FINGER PRINTING
34396	ARTURO RAMOS	09/24/19	\$ 10.21	REIMB-IDENTOGO FINGER PRINTING
34397	BIANCA RAMIREZ	09/24/19	\$ 10.21	REIMB-IDENTOGO FINGER PRINTING
34398	CHARLIE BANDA	09/24/19	\$ 10.21	REIMB-IDENTOGO FINGER PRINTING
34399	DANIEL MARCHAN	09/24/19	\$ 10.21	REIMB-IDENTOGO FINGER PRINTING
34400	DAVID E RODRIGUEZ	09/24/19	\$ 10.21	REIMB-IDENTOGO FINGER PRINTING
34401	HECTOR GONZALEZ	09/24/19	\$ 10.21	REIMB-IDENTOGO FINGER PRINTING
34402	JAVIER GARCIA	09/24/19	\$ 10.21	REIMB-IDENTOGO FINGER PRINTING
34403	JAVIER ROSALES	09/24/19	\$ 10.21	REIMB-IDENTOGO FINGER PRINTING
34404	JAVIN MORALES	09/24/19	\$ 10.21	REIMB-IDENTOGO FINGER PRINTING
34405	JORGE DELA GARZA	09/24/19	\$ 10.21	REIMB-IDENTOGO FINGER PRINTING
34406	JOSE SOSA III	09/24/19	\$ 10.21	REIMB-IDENTOGO FINGER PRINTING
34407	JOSUE CASTILLO	09/24/19	\$ 10.21	REIMB-IDENTOGO FINGER PRINTING
34408	JUAN RODRIGUEZ	09/24/19	\$ 10.21	REIMB-IDENTOGO FINGER PRINTING
34409	ARNOLDO GARZA	09/24/19	\$ 10.21	REIMB-IDENTOGO FINGER PRINTING
34410	GILDA GALVAN	10/25/19	\$ 100.00	RENTAL DEPOSIT REFUND-LF COMMUNITYCENTER
34411	MAXIMILIANO VILLANUEVA	10/25/19	\$ 100.00	RENTAL DEPOSIT REFUND-LF COMMUNITY CENTER
34412	1A-1 AUTO GLASS	10/18/19	\$ 150.00	F-65 WINDSHIELD TINT
34413	ALLEGRA PRINT & IMAGING	10/22/19	\$ 67.82	BUILDING INSPECTION TAGS
34414	ALLIED WASTE SERVICES	09/30/19	\$ 1,749.43	ROLL OFF/PICK UP SERVICES
34415	AMAZON.COM	VARIOUS	\$ 4,188.57	BACK UP DEVICE/GO PRO/NETWORK SWITCH/SUPP
34416	AMAZON.COM	VARIOUS	VOID	VOIDED CHECK-CONTINUED
34417	AMAZON.COM	VARIOUS	VOID	VOIDED CHECK-CONTINUED
34418	AMAZON.COM	VARIOUS	VOID	VOIDED CHECK-CONTINUED
34419	CAMERON COUNTY TAX	10/22/19	\$ 7.50	RD-162 VEHICLE REGISTRATION
34420	CASTILLO AND CO.	10/11/19	\$ 8,522.12	ROOF REPAIRS-WALL CAP-LIBRARY
34421	CCID #6	10/15/19	\$ 300.00	MOWING OF AGUA NEGRA RESACA
34422	CDW GOVERNMENT	VARIOUS	\$ 1,718.74	NEW COMPUTERS/MALWAREBYTES-COMPUTERS
34423	CINTAS CORPORATION	10/01/19	\$ 108.12	MEDICAL SUPPLIES-POLICE DEPT
34424	CITY OF BROWNSVILLE	09/30/19	\$ 72.00	SEPT 2019-USE OF SANITARY LANDFILL
34425	CRAMER MARKETING	10/03/19	\$ 145.78	BLUE LASER-PAYROLL FUND CHECKS
34426	CTD, INC	10/07/19	\$ 2,263.61	AMMUNITION FOR POLICE DEPT
34427	DEBRAH RATLIFF	VARIOUS	\$ 128.07	MILEAGE-GRANT MANAGEMENT TRAINING OCT 24-2
34428	DEMCO	10/07/19	\$ 104.81	LIBRARY BOOK JACKETS
34429	EDWARD'S PEST MANAGEMENT	10/10/19	\$ 367.00	PEST CONTROL-CH/PD/LIB/ANIMAL SHELTER/PARKS/AL
34430	EMILIO GOMEZ	VARIOUS	\$ 199.50	POLE SAW/ CHAIN SAW REPAIRS
34431	ENRIQUE JUAREZ	10/25/19	\$ 2,250.00	OCT 2019-ATTORNEY FEES
34432	FEDERAL EXPRESS	VARIOUS	\$ 113.39	DELIVERIES-TX MUNICIPAL CLERK/TYLER TECHNOL
34433	FIRST COMMUNITY BANK	VARIOUS	\$ 5.25	SERVICE FEES
34434	FUELMAN	VARIOUS	\$ 1,511.86	FUEL FOR ENVIRONMENTAL/PD/STREET DEPT VEHIC
34435	GRANICUS	10/12/19	\$ 331.80	AGENDA/MINUTE-IQM2 MONTHLY SUBSCRIPTION
34436	HECTOR'S MUFFLER	VARIOUS	\$ 288.28	OIL CHANGES/REPAIRS-PD UNITS
34437	HERNANDEZ INSTALLATION	10/18/19	\$ 415.00	REMOVAL & INSTALLATION OF EQUIPMENT ON PD U
34438	HUGHES NETWORK	10/04/19	\$ 112.41	SATELLITE INTERNET-EOC
34439	JOHN DEERE GOVT	09/24/19	\$ 180.10	PARTS FOR JOHN DEERE TRACTOR WHEELS
34440	LT BOSWELL LLC	VARIOUS	\$ 2,657.34	FRONT END ALIGNMENT/STRUT MOUNTS/SPARK PLI
34441	LA HORMIGA TIRE SHOP	VARIOUS	\$ 40.00	TIRE REPAIRS-CITY VEHICLES
34442	LAW ENFORCEMENT SYSTEMS	10/08/19	\$ 340.00	MANUAL TRAFFIC TICKETS
34443	LINEBARGER GOGGAN BLAIR	10/25/19	\$ 3,095.97	SEPT 2019-COLLECTION FEES
34444	LOS FRESNOS RODEO COMMIT	08/13/19	\$ 1,500.00	SMOKIN HWY 100-SPONSOR

34445	OFFICE DEPOT	09/25/19	\$ 290.39	OFFICE SUPPLIES-POLICE DEPT
34446	OFFICE OF THE ATTORNEY GEN	10/22/19	\$ 275.00	REGISTRATION-OPEN GOVERNMENT CONFERENCE
34447	PETTY CASH	VARIOUS	\$ 16.68	SUPPLIES FOR PD MAINTENANCE
34448	ROCHA INFRASTRUCTURE	10/21/19	\$ 725.00	REINSTALL COMMUNITY PARK PAVILLION LAMPS
34449	SIRCHIE FINGERPRINT	VARIOUS	\$ 1,533.41	CID FORENSIC SUPPLIES
34450	SIRCHIE FINGERPRINT	VARIOUS	VOID	VOIDED CHECK-CONTINUED
34451	SMARTCOM TELEPHONE	10/08/19	\$ 483.42	INTERNET SERVICE-CH/PD/COURT/PHONE SERVICE
34452	STAFF FORCE	VARIOUS	\$ 814.80	CONTRACT LABOR-WEEKENDING 10/6,10/13/19
34453	STAPLES	VARIOUS	\$ 1,110.88	OFFICE SUPPLIES-CH/NEW CH-HAND SANITIZER/CC
34454	STAPLES	VARIOUS	VOID	VOIDED CHECK-CONTINUED
34455	SUSANA ESCOBEDO	10/18/19	\$ 9.63	REIMBURSE MILEAGE-READING OUTREACH
34456	TEAM GRAPHIX & AWARDS	09/30/19	\$ 990.00	UNIFORM SHIRTS FOR PD COMMAND STAFF & CID S
34457	TIME WARNER CABLE	10/06/19	\$ 8.10	CABLE SERVICE-LIBRARY
34458	TYLER TECHNOLOGIES	10/01/19	\$ 480.91	ANNUAL SOFTWARE MAINT-LINEBARGER
34459	VEAE SERVICES	10/18/19	\$ 471.19	PHONE SERVICE-CITY BUILDINGS
34460	XEROX FINANCIAL	10/11/19	\$ 280.25	COPIER LEASE-LIBRARY
		TOTAL	\$ 643,241.20	

CITY OF LOS FRESNOS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2019

01 -GENERAL FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 08.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
00-PROPERTY TAXES	1,294,801	817,074.88	817,074.88	0.00	477,726.12	63.10
30-NONPROPERTY TAXES	1,567,621	119,903.10	119,903.10	0.00	1,447,717.90	7.65
07-POLICE	510,830	53,927.38	53,927.38	0.00	456,902.62	10.56
10-HEALTH	7,800	1,410.00	1,410.00	0.00	6,390.00	18.08
12-GARBAGE	133,100	74,558.79	74,558.79	0.00	58,541.21	56.02
15-PARKS	14,500	152.00	152.00	0.00	14,348.00	1.05
16-LIBRARY	11,500	849.45	849.45	0.00	10,650.55	7.39
44-Misc Revenue	20,000	8,392.95	8,392.95	0.00	11,607.05	41.96
90-REIMBURSABLES	244,994	0.00	0.00	0.00	244,994.00	0.00
TOTAL REVENUES	3,805,146	1,076,268.55	1,076,268.55	0.00	2,728,877.45	28.28
<u>EXPENDITURE SUMMARY</u>						
02-ADMINISTRATION	462,060	47,658.45	47,658.45	3,070.18	411,331.37	10.98
03-MUNICIPAL COURT	228,521	14,578.92	14,578.92	1,052.00	212,890.08	6.84
04-TAX ASSESSOR COLLECTOR	42,519	7,975.69	7,975.69	0.00	34,543.31	18.76
06-ELECTIONS	14,550	210.00	210.00	1,243.03	13,096.97	9.99
07-POLICE	1,524,012	105,078.18	105,078.18	7,388.41	1,411,545.41	7.38
08-FIRE	149,300	19.91	19.91	0.00	149,280.09	0.01
09-ENGINEERING	65,000	0.00	0.00	0.00	65,000.00	0.00
10-HEALTH	133,191	9,777.37	9,777.37	855.00	122,558.63	7.98
11-EMERGENCY MEDICAL SERV	179,300	46.45	46.45	0.00	179,253.55	0.03
12-GARBAGE	8,500 (2,194.78) (2,194.78)	0.00	10,694.78	25.82-
13-STORM WATER	15,500	0.00	0.00	69.34	15,430.66	0.45
14-STREETS	226,080	4,219.22	4,219.22	5,998.07	215,862.71	4.52
15-PARKS	344,620	9,129.33	9,129.33	4,309.45	331,181.22	3.90
16-LIBRARY	168,634	18,015.72	18,015.72	1,895.20	148,723.08	11.81
17-COMMUNITY CENTER	9,900	0.00	0.00	5,255.80	4,644.20	53.09
18-EMERGENCY MANAGEMENT	50,669	17,139.78	17,139.78	0.00	33,529.22	33.83
19-ALL DEPARTMENT EXPENS	16,500	0.00	0.00	0.00	16,500.00	0.00
21-CITY PROMOTION	4,500	1,500.00	1,500.00	0.00	3,000.00	33.33
23-DSRIP-COMMUNITY HEALT	50,627	3,326.09	3,326.09	0.00	47,300.91	6.57
24-MENTAL TASK FORCE PRO	61,085	5,055.64	5,055.64	0.00	56,029.36	8.28
28-INFORMATION TECHNOLOG	50,076	1,312.66	1,312.66	3,846.82	44,916.52	10.30
TOTAL EXPENDITURES	3,805,144	242,848.63	242,848.63	34,983.30	3,527,312.07	7.30
REVENUE OVER/(UNDER) EXPENDITURES	2	833,419.92	833,419.92 (34,983.30) (798,434.62)	1,831.00

CHECKLIST FOR WATER & SEWER				OCTOBER 2019
CK #	VENDOR NAME	Inv.Date	Amount	Description
432	CITY OF L.F. PAYROLL ACCT	10/03/19	\$ 33,293.06	DUE TO PAYROLL #26 WE 9/29/19
449	CITY OF L.F. PAYROLL ACCT	10/17/19	\$ 29,585.90	DUE TO PAYROLL #27/1 WE 10/13/19
453	CITY OF L.F. PAYROLL ACCT	10/31/19	\$ 29,443.32	DUE TO PAYROLL #2 WE 10/27/19
148894	AGUAWORKS	10/01/19	\$ 159.78	SUPPLIES FOR WATER CONNECTIONS/WATER LINE MA
148895	AT&T MOBILITY	10/01/19	\$ 304.64	MOBILE PHONE SERVICE-WATER/SEWER DEPTS
148896	CDW GOVERNMENT	VARIOUS	\$ 6,454.38	SERVER LICENSE/BACKUP SOFTWARE/COMPUTERS/M
148897	CHEMTEX INDUSTRIES	10/07/19	\$ 290.00	WASP KILLER/D-SCENT ODOR CONTROL-LIFT STATION
148898	CHEMTRADE CHEMICALS	09/24/19	\$ 2,728.02	LIQUID ALUM BLEND-WATER PLANT CHEMICALS
148899	CINTAS CORPORATION	VARIOUS	\$ 1,328.93	CLEANING OF WATER/SEWER UNIFORMS
148900	CINTAS CORPORATION	10/01/19	\$ 173.45	MEDICAL SUPPLIES-PUBLIC WORKS
148901	CITY OF LOS FRESNOS	09/20/19	\$ 868.94	WATER/SEWER/GARBAGE-SEWER PLANT/LIFT STATION
148902	DPC INDUSTRIES	09/26/19	\$ 3,296.50	CHLORINE-WASTEWATER TREATMENT PLANT CHEMIC
148903	EAST RIO HONDO WATER	10/11/19	\$ 962.09	OCT 2019-ERH SETTLEMENT
148904	FERGUSON ENTERPRISES	09/27/19	\$ 4,673.12	FIRE HYDRANTS/SUPPLIES
148905	FUELMAN	VARIOUS	\$ 602.55	FUEL FOR WATER/SEWER VEHICLES
148906	HECTOR'S MUFFLER	VARIOUS	\$ 395.00	STARTER REPLACEMENT/MANHOLE COVER
148907	INTEGRITY TESTING	09/30/19	\$ 1,151.00	SEPT 2019-SEWER PLANT TESTING
148908	LUIS MASCORRO	VARIOUS	\$ 1,715.00	LIFT STATIONS ELECTRICAL REPAIRS
148909	NEW CORE INC	10/02/19	\$ 7,463.00	ALAMO LIFT STATION SEWAGE PUMP REPAIRS
148910	O'REILLY AUTO	VARIOUS	\$ 690.17	OCT 2019-SUPPLIES FOR MAINTENANCE
148911	O'REILLY AUTO	VARIOUS	VOID	VOIDED CHECK-CONTINUED
148912	PRAXAIR	09/22/19	\$ 39.56	CHEMICAL CYLINDER RENTAL
148913	PURCHASE POWER	09/30/19	\$ 20.23	SEPT 2019-POSTAGE-WATER/SEWER DEPT
148914	SOUTHMOST REGIONAL WATER	10/01/19	\$ 157,307.00	ASSESSMENT OF FY 2020
148915	STAFF FORCE INC	VARIOUS	\$ 1,176.00	CONTRACT LABOR-WEEKENDING 9/22,9/29/19
148916	TOWN OF INDIAN LAKE	09/30/19	\$ 1,151.17	SEPT 2019-SOUTHMOST WATER
148917	VEAE SERVICES	09/30/19	\$ 5,228.22	NETWORKING/BACKHAUL-NEW CITY HALL/4TH QTR-IT S
148918	ZARSKY LUMBER	09/30/19	\$ 282.83	SEPT 2019-SUPPLIES FOR MAINTENANCE
148919	AMAZON.COM	VARIOUS	\$ 3,123.81	MICROWAVE/COFFEE POT/TRASH CANS/BACK UP DEVI
148920	AMAZON.COM	VARIOUS	VOID	VOIDED CHECK-CONTINUED
148921	ANA-LAB	10/14/19	\$ 134.00	WATER TESTING-TOC/RAW/COMBINED SAMPLES
148922	AQUA METRIC SALES	10/15/19	\$ 3,673.60	WATER METER RADIOS
148923	BRENNTAG SOUTHWEST	VARIOUS	\$ 6,628.79	WATER PLANT CHEMICALS
148924	CCID #6	10/08/19	\$ 2,798.99	SEPT 2019-RAW WATER
148925	CDW GOVERNMENT	VARIOUS	\$ 1,718.74	NEW COMPUTERS/MALWAREBYTES
148926	CHEMTRADE CHEMICALS	10/11/19	\$ 6,149.43	WATER PLANT CHEMICALS
148927	DEPT OF STATE HEALTH SERV	10/02/19	\$ 26.46	ROUTINE WATER SAMPLES
148928	DIRECT ENERGY	09/27/19	\$ 9,536.09	ELEC-WATER/SEWER DEPT
148929	DIRECT ENERGY	09/27/19	VOID	VOIDED CHECK-CONTINUED
148930	EAST RIO HONDO WATER	10/11/19	\$ 281.40	WATER SERVICE-EDAP LIFT STATIONS
148931	EDWARD'S PEST MANAGEMENT	10/10/19	\$ 29.00	PEST CONTROL-SENIOR CENTER
148932	FEDERAL EXPRESS	10/07/19	\$ 137.53	DELIVERY-SENSUS
148933	FIRST COMMUNITY BANK	VARIOUS	\$ 5.25	SERVICE FEES
148934	FUELMAN	VARIOUS	\$ 740.46	FUEL FOR WATER/SEWER VEHICLES
148935	HOME DEPOT	09/24/19	\$ 3,131.35	SUMP PUMP-PUBLIC WORKS/ REFRIGERATOR/DISHWAS
148936	LA HORMIGA TIRE SHOP	VARIOUS	\$ 15.00	TIRE REPAIRS-PUBLIC WORKS VEHICLES
148937	LUIS MASCORRO	VARIOUS	\$ 555.00	RESERVOIR PUMP REPAIR/ALAMO LIFT STATION/S.CLAF
148938	MAGIC VALLEY ELEC	10/15/19	\$ 61.43	ELEC-LIFT STATION-CACTUS RD
148939	ROCHA INFRASTRUCTURE	10/21/19	\$ 125.00	REPAIR CONTROL PANEL/FUSE-S. INDIAN LAKE LIFT ST
148940	SMARTCOM TELEPHONE	10/08/19	\$ 141.64	INTERNET SERVICE-WATER/SEWER DEPT
148941	STAFF FORCE INC	VARIOUS	\$ 3,519.60	CONTRACT LABOR-WEEKENDING 10/6,10/13/19
148942	STAFF FORCE INC	VARIOUS	VOID	VOIDED CHECK-CONTINUED
148943	STAFF FORCE INC	VARIOUS	VOID	VOIDED CHECK-CONTINUED
148944	STAPLES	VARIOUS	\$ 795.46	OFFICE SUPPLIES/TRASH CANS-NEW CITY OFFICES
148945	TYLER TECHNOLOGIES	VARIOUS	\$ 5,571.43	UTILITY BILL NOTIFICATIONS/ANNUAL SOFTWARE MAINT
148946	VEAE SERVICES	10/18/19	\$ 26.54	PHONE SERVICE-WATER/SEWER DEPT
	CHECK 148947			UTILITY DEPOSIT REFUND CHECK
		TOTAL	\$ 339,709.86	
UTILITY DEPOSIT REFUND CHECKS				
148947	SEGURA, MARIA	10/25/19	\$ 104.86	ACCT #03-03490-05 UTILITY DEPOSIT REFUND
		TOTAL	\$ 104.86	

Attachment: CC FINANCIAL REPORTS - OCTOBER (3261 : Financial Report)

CITY OF LOS FRESNOS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2019

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05 - UTILITY FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 08.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
00-REVENUES	2,713,425	204,327.61	204,327.61	0.00	2,509,097.39	7.53
TOTAL REVENUES	2,713,425	204,327.61	204,327.61	0.00	2,509,097.39	7.53
<u>EXPENDITURE SUMMARY</u>						
02-WATER ADMINISTRATION	488,338	25,531.21	25,531.21	806.87	461,999.42	5.39
05-INFORMATION TECHNOLOG	25,040	656.33	656.33	1,923.41	22,460.26	10.30
26-WATER SUPPLIES	122,500	13,302.10	13,302.10	6,381.70	102,816.20	16.07
27-MAINTENANCE OF WATER S	13,500	202.45	202.45	48.50	13,249.05	1.86
28-MAINTENANCE OF WATER E	56,000	273.78	273.78	8,557.00	47,169.22	15.77
29-WATER PURCHASES	35,798	2,798.99	2,798.99	0.00	32,999.01	7.82
30-WATER MISCELLANEOUS EX	436,487	108,207.01	108,207.01	0.00	328,279.99	24.79
20-CAPITAL OUTLAY	102,252	3,673.60	3,673.60	1,153.54	97,424.88	4.72
32-WATER BONDED INDEBTEDN	93,328	51,866.00	51,866.00	0.00	41,462.00	55.57
34-SEWER ADMINISTRATION	621,303	27,411.52	27,411.52	1,242.01	592,648.97	4.61
35-INFORMATION TECHNOLOG	25,039	656.33	656.33	1,923.41	22,459.28	10.30
36-SEWER SUPPLIES	73,250	533.04	533.04	4,896.98	67,819.98	7.41
37-MAINTENANCE OF SEWER S	12,800	150.00	150.00	709.82	11,940.18	6.72
38-MAINTENANCE OF SEWER E	60,500	10,138.00	10,138.00	13,867.99	36,494.01	39.68
39-SEWER MISC. EXPENSES	553,500	2,766.02	2,766.02	0.00	550,733.98	0.50
41-SEWER BONDED INDEBTEDN	60,047	0.00	0.00	0.00	60,047.00	0.00
52-TRANSFER OUT	641,442	0.00	0.00	0.00	641,442.00	0.00
TOTAL EXPENDITURES	3,421,123	248,166.38	248,166.38	41,511.23	3,131,445.43	8.47
REVENUE OVER/(UNDER) EXPENDITURES	(707,698)	(43,838.77)	(43,838.77)	(41,511.23)	(622,348.04)	12.06

Attachment: CC FINANCIAL REPORTS - OCTOBER (3261 : Financial Report)

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CITY OF LOS FRESNOS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2019

09 -COMMUNITY DEVELOPMENT COR
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 08.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
52-CDC DISBURSEMENTS	391,100	34,311.47	34,311.47	0.00	356,788.53	8.77
TOTAL REVENUES	391,100	34,311.47	34,311.47	0.00	356,788.53	8.77
<u>EXPENDITURE SUMMARY</u>						
52-CDC DISBURSEMENTS	391,100	23,569.95	23,569.95	213.61	367,316.44	6.08
TOTAL EXPENDITURES	391,100	23,569.95	23,569.95	213.61	367,316.44	6.08
REVENUE OVER/(UNDER) EXPENDITURES	0	10,741.52	10,741.52	(213.61)	(10,527.91)	0.00

Attachment: CC FINANCIAL REPORTS - OCTOBER (3261 : Financial Report)

09 -COMMUNITY DEVELOPMENT COR

% OF YEAR COMPLETED: 08.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
52-CDC DISBURSEMENTS						
=====						
10-NON-CATEGORIZED						
09-452-1010 SALES TAX	387,500	34,311.47	34,311.47	0.00	353,188.53	8.85
09-452-1050 INTEREST EARNED	3,600	0.00	0.00	0.00	3,600.00	0.00
TOTAL 10-NON-CATEGORIZED	391,100	34,311.47	34,311.47	0.00	356,788.53	8.77
11-NON-CATEGORIZED						
99-OTHER REVENUE						
TOTAL 52-CDC DISBURSEMENTS	391,100	34,311.47	34,311.47	0.00	356,788.53	8.77
=====	=====	=====	=====	=====	=====	=====
44-MISCELLANEOUS INCOME						
=====						
10-NON-CATEGORIZED						
=====	=====	=====	=====	=====	=====	=====
TOTAL REVENUE	391,100	34,311.47	34,311.47	0.00	356,788.53	8.77
=====	=====	=====	=====	=====	=====	=====

CITY OF LOS FRESNOS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2019

09 -COMMUNITY DEVELOPMENT COR
DEPARTMENT - 52-CDC DISBURSEMENTS

% OF YEAR COMPLETED: 08.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>01-SALARIES</u>						
09-552-01100 SALARIES	5,200	360.00	360.00	0.00	4,840.00	6.92
TOTAL 01-SALARIES	5,200	360.00	360.00	0.00	4,840.00	6.92
<u>02-EMPLOYEE BENEFITS</u>						
09-552-02100 FICA EXPENSE	322	22.32	22.32	0.00	299.68	6.93
09-552-02105 MEDICARE EXPENSE	75	5.22	5.22	0.00	69.78	6.96
09-552-02107 TWC EXPENSE	270	0.36	0.36	0.00	269.64	0.13
09-552-02160 WORKER'S COMP	23	1.15	1.15	0.00	21.85	5.00
TOTAL 02-EMPLOYEE BENEFITS	690	29.05	29.05	0.00	660.95	4.21
<u>03-CONTRACT LABOR</u>						
09-552-03110 ATTORNEY	500	0.00	0.00	0.00	500.00	0.00
09-552-03115 AUDITOR	5,550	0.00	0.00	0.00	5,550.00	0.00
09-552-03120 PROFESSIONAL SERVICES	31,600	2,440.00	2,440.00	0.00	29,160.00	7.72
09-552-03121 BUSINESS RECRUIT AND DEVEL	9,600	800.00	800.00	0.00	8,800.00	8.33
TOTAL 03-CONTRACT LABOR	47,250	3,240.00	3,240.00	0.00	44,010.00	6.86
<u>04-SUPPLIES</u>						
09-552-04100 OFFICE SUPPLIES & PRINTING	5,500	128.21	128.21	213.61	5,158.18	6.21
TOTAL 04-SUPPLIES	5,500	128.21	128.21	213.61	5,158.18	6.21
<u>05-UTILITIES</u>						
<u>06-ADVERTISING</u>						
09-552-06100 CITY PROMOTION	36,000	1,000.00	1,000.00	0.00	35,000.00	2.78
09-552-06120 ADVERTISING	2,750	270.00	270.00	0.00	2,480.00	9.82
TOTAL 06-ADVERTISING	38,750	1,270.00	1,270.00	0.00	37,480.00	3.28
<u>09-TRAVEL & SCHOOL</u>						
09-552-09100 TRAVEL/SEMINARS	2,000	94.54	94.54	0.00	1,905.46	4.73
TOTAL 09-TRAVEL & SCHOOL	2,000	94.54	94.54	0.00	1,905.46	4.73
<u>10-DUES & MEMBERSHIPS</u>						
09-552-10100 DUES & MEMBERSHIPS	2,000	165.90	165.90	0.00	1,834.10	8.30
TOTAL 10-DUES & MEMBERSHIPS	2,000	165.90	165.90	0.00	1,834.10	8.30
<u>11-MAINTENANCE</u>						
09-552-11150 SPECIAL PROJECTS	111,110	18,282.25	18,282.25	0.00	92,827.75	16.45
TOTAL 11-MAINTENANCE	111,110	18,282.25	18,282.25	0.00	92,827.75	16.45

CITY OF LOS FRESNOS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2019

09 -COMMUNITY DEVELOPMENT COR
DEPARTMENT - 52-CDC DISBURSEMENTS

% OF YEAR COMPLETED: 08.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>12-INSURANCE</u>						
09-552-12100 INSURANCE	300	0.00	0.00	0.00	300.00	0.00
TOTAL 12-INSURANCE	300	0.00	0.00	0.00	300.00	0.00
<u>13-EQUIPMENT</u>						
09-552-13500 CAPITAL OUTLAY	60,000	0.00	0.00	0.00	60,000.00	0.00
TOTAL 13-EQUIPMENT	60,000	0.00	0.00	0.00	60,000.00	0.00
<u>14-COMPUTER SOFTWARE</u>						
<u>30-NON-SPECIFIC</u>						
09-552-30100 BUSINESS INCENTIVE PROGRAM	20,000	0.00	0.00	0.00	20,000.00	0.00
09-552-30130 GENERAL FUND ADMIN	15,000	0.00	0.00	0.00	15,000.00	0.00
09-552-30131 TRANSFER DEBT SERVICE I&S	83,000	0.00	0.00	0.00	83,000.00	0.00
TOTAL 30-NON-SPECIFIC	118,000	0.00	0.00	0.00	118,000.00	0.00
<u>40-NON-SPECIFIC</u>						
<u>80-BOND PAYMENTS</u>						
<u>99-MISCELLANEOUS & CONTIN</u>						
09-552-99100 MISCELLANEOUS	300	0.00	0.00	0.00	300.00	0.00
TOTAL 99-MISCELLANEOUS & CONTIN	300	0.00	0.00	0.00	300.00	0.00
TOTAL 52-CDC DISBURSEMENTS	391,100	23,569.95	23,569.95	213.61	367,316.44	6.08
	=====	=====	=====	=====	=====	=====

09 -COMMUNITY DEVELOPMENT COR
DEPARTMENT - 99-Capital Outlay

% OF YEAR COMPLETED: 08.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
99-MISCELLANEOUS & CONTIN	=====	=====	=====	=====	=====	=====

CITY OF LOS FRESNOS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2019

09 -COMMUNITY DEVELOPMENT COR
DEPARTMENT - 53-CDC BOND DISBURSEMENTS

% OF YEAR COMPLETED: 08.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
11-MAINTENANCE						
30-NON-SPECIFIC						
TOTAL EXPENDITURES	391,100	23,569.95	23,569.95	213.61	367,316.44	6.08
REVENUE OVER/(UNDER) EXPENDITURES	0	10,741.52	10,741.52	(213.61) (10,527.91)	0.00

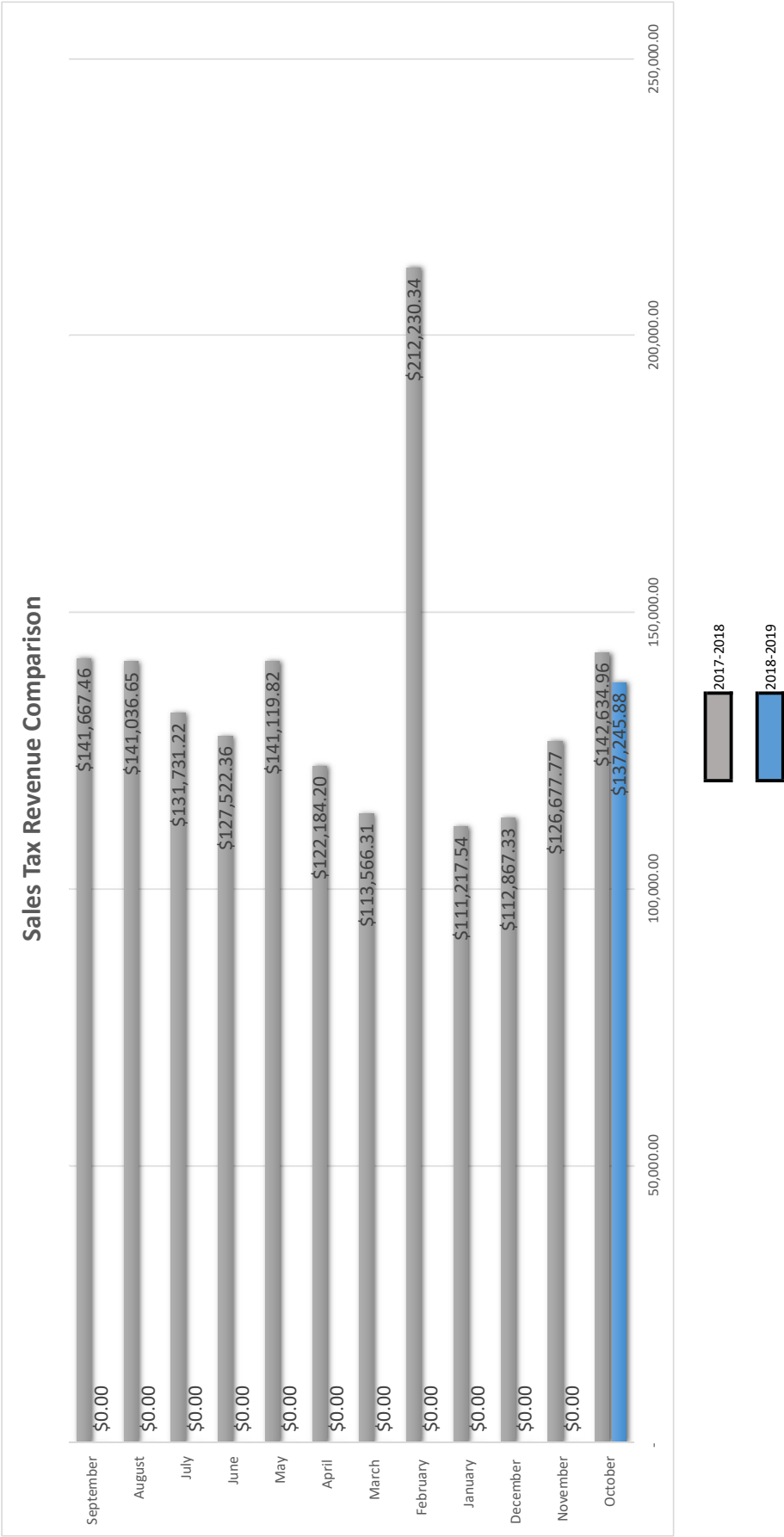
Sales Tax Report

FY19-20

	2c				1-1/2c (General Fund Portion)				1/2c (CDC Portion)			
	FY18-19	FY17-18	Inc(Dec) (\$)	Inc(Dec) (%)	FY 17-18	FY 16-17	Inc(Dec) (\$)	Inc(Dec) (%)	FY 17-18	FY 16-17	Inc(Dec) (\$)	Inc(Dec) (%)
<u>Paid</u>												
October	142,634.96	114,509.39	28,125.57	24.56%	106,976.22	85,882.04	21,094.18	24.56%	35,658.74	28,627.35	7,031.39	24.56%
November	126,677.77	109,338.63	17,339.14	15.86%	95,008.33	82,003.97	13,004.36	15.86%	31,669.44	27,334.66	4,334.79	15.86%
December	112,867.33	103,195.45	9,671.88	9.37%	84,650.50	77,396.59	7,253.91	9.37%	28,216.83	25,798.86	2,417.97	9.37%
January	111,217.54	110,304.96	912.58	0.83%	83,413.16	82,728.72	684.43	0.83%	27,804.39	27,576.24	228.14	0.83%
February	212,230.34	131,130.82	81,099.52	61.85%	159,172.76	98,348.12	60,824.64	61.85%	53,057.59	32,782.71	20,274.88	61.85%
March	113,566.31	99,829.00	13,737.31	13.76%	85,174.73	74,871.75	10,302.98	13.76%	28,391.58	24,957.25	3,434.33	13.76%
April	122,184.20	100,976.00	21,208.20	21.00%	91,638.15	75,732.00	15,906.15	21.00%	30,546.05	25,244.00	5,302.05	21.00%
May	141,119.82	142,667.08	(1,547.26)	-1.08%	105,839.87	107,000.31	(1,160.44)	-1.08%	35,279.96	35,666.77	(386.81)	-1.08%
June	127,522.36	109,989.07	17,533.29	15.94%	95,641.77	82,491.80	13,149.97	15.94%	31,880.59	27,497.27	4,383.32	15.94%
July	131,731.22	125,789.13	5,942.09	4.72%	98,798.42	94,341.85	4,456.57	4.72%	32,932.81	31,447.28	1,485.52	4.72%
August	141,036.65	134,113.34	6,923.31	5.16%	105,777.49	100,585.01	5,192.48	5.16%	35,259.16	33,528.34	1,730.83	5.16%
September	141,667.46	124,334.26	17,333.20	13.94%	106,250.59	93,250.70	12,999.90	13.94%	35,416.86	31,083.57	4,333.30	13.94%
TOTAL SALES ACTIVITIES	\$ 1,624,455.96	\$ 1,406,177.13	\$ 172,814.12	15.52%	\$ 1,218,341.97	\$ 1,054,632.85	\$ 129,610.59	15.52%	\$ 406,113.99	\$ 351,544.28	\$ 43,203.53	15.52%

	2c				1-1/2c (General Fund Portion)				1/2c (CDC Portion)			
	FY18-19	FY17-18	Inc(Dec) (\$)	Inc(Dec) (%)	FY18-19	FY17-18	Inc(Dec) (\$)	Inc(Dec) (%)	FY18-19	FY17-18	Inc(Dec) (\$)	Inc(Dec) (%)
<u>Paid</u>												
October	137,245.88	142,634.96	(5,389.08)	-3.78%	102,934.41	106,976.22	(4,041.81)	-3.78%	34,311.47	35,658.74	(1,347.27)	-3.78%
November	-	126,677.77	(126,677.77)	-100.00%	-	95,008.33	(95,008.33)	-100.00%	-	31,669.44	(31,669.44)	-100.00%
December	-	112,867.33	(112,867.33)	-100.00%	-	84,650.50	(84,650.50)	-100.00%	-	28,216.83	(28,216.83)	-100.00%
January	-	111,217.54	(111,217.54)	-100.00%	-	83,413.16	(83,413.16)	-100.00%	-	27,804.39	(27,804.39)	-100.00%
February	-	212,230.34	(212,230.34)	-100.00%	-	159,172.76	(159,172.76)	-100.00%	-	53,057.59	(53,057.59)	-100.00%
March	-	113,566.31	(113,566.31)	-100.00%	-	85,174.73	(85,174.73)	-100.00%	-	28,391.58	(28,391.58)	-100.00%
April	-	122,184.20	(122,184.20)	-100.00%	-	91,638.15	(91,638.15)	-100.00%	-	30,546.05	(30,546.05)	-100.00%
May	-	141,119.82	(141,119.82)	-100.00%	-	105,839.87	(105,839.87)	-100.00%	-	35,279.96	(35,279.96)	-100.00%
June	-	127,522.36	(127,522.36)	-100.00%	-	95,641.77	(95,641.77)	-100.00%	-	31,880.59	(31,880.59)	-100.00%
July	-	131,731.22	(131,731.22)	-100.00%	-	98,798.42	(98,798.42)	-100.00%	-	32,932.81	(32,932.81)	-100.00%
August	-	141,036.65	(141,036.65)	-100.00%	-	105,777.49	(105,777.49)	-100.00%	-	35,259.16	(35,259.16)	-100.00%
September	-	141,667.46	(141,667.46)	-100.00%	-	106,250.59	(106,250.59)	-100.00%	-	35,416.86	(35,416.86)	-100.00%
TOTAL SALES ACTIVITIES	\$ 137,245.88	\$ 142,634.96	\$ (5,389.08)	-3.78%	\$ 102,934.41	\$ 106,976.22	\$ (4,041.81)	-3.78%	\$ 34,311.47	\$ 35,658.74	\$ (1,347.27)	-3.78%

**** Sales Tax Amount may be adjusted at the end of the year based on actuals sales activity amounts.



City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 11/12/19 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:
DOC ID: 3262

SCHEDULED

ACTION ITEM (ID # 3262)

**Public Works Report 1. Water and Wastewater Activity 2.
Calls for Service 3. Building Permits 4. Recycling**

Call with questions.

I recommend approval.

**City of Los Fresnos
Water Treatment Plant
And
Wastewater Treatment Plant**

Activity for the month of October 2019

Water Treatment Plant


Total Output: 18,460,233
Daily Average: 595,491
% of Capacity: 59.5%

Waste Water Treatment Plant

Total Output: 17,083,000
Daily Average: 551,065
% of Capacity: 55.1%

CITY OF LOS FRESNOS
PUBLIC WORKS DEPARTMENT
MONTHLY REPORT
OCTOBER 2019

CALLS FOR SERVICE	MONTH TOTAL	YEAR TO DATE
Service Connects/Disconnects	56	830
Rereads/Meter Info	69	847
Water Taps	3	16
Sewer Taps	4	12
Change Meter	19	110
Service Check for Water Leak at Account	17	88
Repaired Leak	5	28
Call for Sewer Stoppage	2	62
City Sewer Lines Unstopped	2	49
Code Enforcement/Other	8	35
Garbage Collection	79	562
Pothole Repairs	79	1386
Street Repairs	0	0
Street Sign Replacement/Repaired	5	200
Asphalt Used (ton)	0.5	16.67
Gravel Used (ton)	1	16
Fire Hydrants Flushed and Oiled	11	312
Fire Hydrants Repaired	0	6
Valves Repaired	0	2
Manholes Cleaned/Repaired	3	39


Carlos Salazar, Director of Public Works

CITY OF LOS FRESNOS

Recycling Program Total Number of Guest October 2019

Date	Tuesdays at Memorial Park 7 am - 11 am
10/01/19	25
10/08/19	22
10/15/19	30
10/22/19	24
10/29/19	20
Totals	121

Date	Thursdays at Wal-Mart Parking 4 pm - 8 pm
10/03/19	16
10/10/19	25
10/17/19	22
10/24/19	20
10/31/19	11
Totals	94

Date	Saturdays at City Hall 9 am - 1 pm
10/05/19	30
10/12/19	23
10/19/19	24
10/26/19	29
Totals	106

Total attendance for the Month of October	321
--	------------



PROJECTS: 0 -ZZZZZZZZZZ
 APPLIED DATES: 0/00/0000 THRU 99/99/9999
 ISSUED DATES: 10/01/2019 THRU 10/31/2019
 EXPIRE DATES: 0/00/0000 THRU 99/99/9999
 STATUS: ALL

1.G.2.a

PROJECT	ISSUE DATE	NAME	LOCATION	CONTRACTOR	DESCRIPTION	PROJ TYPE
131690	10/01/2019	LOS FRESNOS RODEO COMMITTEE	500 E OCEAN BLVD	OWNER	ACCESSORY BUILDING	NEW
131691	10/02/2019	ULSAMER, MARISSA A	152 VILLAGE EAST DRIVE	MARCJONES	RESIDENTIAL ADDITION/SOLAR	ALT
131692	10/02/2019	GUILLEN, APOLINAR JR	209 E 5TH STREET	OWNER	ELECTRICAL PERMIT	ALT
131693	10/03/2019	B & H SERVICES	105 TALON DRIVE	B & H SERV	RESIDENTIAL BUILDING	NEW
131694	10/07/2019	ARIZPE FLOORING	32085 STATE HWY 100	GULF COAST	SIGN PERMIT	S
131695	10/07/2019	STRIPE'S LLC	101 E OCEAN BLVD	CONTINENTA	GAS TEST/PERMIT	ALT
131696	10/07/2019	WHIPPLE MEMORIAL LIBRARY	402 W OCEAN BLVD	CASTILLO &	REROOF PERMIT	ALT
131697	10/09/2019	CORAZON DE MEXICO	511 E OCEAN BLVD STE 105	OWNER	COMMERCIAL- NEW OWNER/TENAN	ALT
131698	10/09/2019	LOS FRESNOS RODEO COMMITTEE	500 E OCEAN BLVD	VAL STEEL	ACCESSORY BUILDING	NEW
131699	10/10/2019	RITTER, MIKE	133 N CUATES CAMINO DRIVE	MARCJONES	RESIDENTIAL ADDITION/SOLAR	ALT
131700	10/10/2019	WILLIAMS, ERIC L	402 E 10TH STREET	OWNER	ELECTRICAL PERMIT	ALT
131701	10/10/2019	WILLIAMS, ERIC L	223 ACAPULCO DRIVE	OWNER	ELECTRICAL PERMIT	ALT
131702	10/16/2019	SKYWAY TOWERS, LLC	221 W 9TH STREET	WES JONES	COMMERCIAL BUILDING	NEW
131703	10/16/2019	ALLEN, JAMES	30910 STATE HWY 100 186	KRAMO	ELECTRICAL PERMIT	ALT
131704	10/16/2019	CAMPOS, LUCINDA	623 BOUGAINVILLEA DRIVE	OWNER	RESIDENTIAL BUILDING	NEW
131705	10/16/2019	SALDANA, SAMUEL	110 RESACA RETREAT DRIVE	OZUNA	SWIMMING POOL	NEW
131706	10/17/2019	MKZ BUILDERS LLC	109 HAWK DRIVE	REVILLA CA	RESIDENTIAL BUILDING	NEW
131707	10/18/2019	BEBON, HENRY & AIDA	117 S CUATES DRIVE	OWNER	ACCESSORY BUILDING	NEW
131708	10/23/2019	MARTINEZ, MARGARITA H	119 E RESACA DRIVE	USA GENERA	REROOF PERMIT	ALT
131709	10/23/2019	MARTINEZ, MARGARITA H	119 E RESACA DRIVE	USA GENERA	RESIDENTIAL REMODEL/ADDITIO	ALT
131710	10/24/2019	DELA CERDA, ANGELA	315 E 10TH STREET	OWNER	RESIDENTIAL REMODEL/ADDITIO	ALT
131711	10/28/2019	GONZALEZ, LETICIA	312 W 8TH STREET	SOLCIUS	RESIDENTIAL ADDITION/SOLAR	ALT
131712	10/28/2019	DELGADO, ROBERTO	733 W OCEAN	LF FRAME	RESIDENTIAL BUILDING	NEW
131713	10/28/2019	SANCHEZ, RAMIRO	1202 S ARROYO BLVD STE A	FGR ELECTR	ELECTRICAL PERMIT	ALT

Attachment: PW OCTOBER 2019 (3262 : Public Works Report)

PROJECTS: 0 -ZZZZZZZZZZ
APPLIED DATES: 0/00/0000 THRU 99/99/9999
ISSUED DATES: 10/01/2019 THRU 10/31/2019
EXPIRE DATES: 0/00/0000 THRU 99/99/9999
STATUS: ALL

1.G.2.a

PROJECT	ISSUE DATE	NAME	LOCATION	CONTRACTOR	DESCRIPTION	PROJ TYPE
131714	10/28/2019	SANCHEZ, RAMIRO	1202 S ARROYO BLVD STE C	FGR ELECTR	ELECTRICAL PERMIT	ALT
131715	10/30/2019	CSP TRAINING	324 W OCEAN BLVD #201	OWNER	COMMERCIAL- NEW OWNER/TENAN	ALT
131716	10/31/2019	BEYOND DREAMS PRIMARY HOME	511 E OCEAN BLVD STE 106	OWNER	COMMERCIAL- NEW OWNER/TENAN	ALT
*** TOTALS ***		NUMBER OF PROJECTS: 27		VALUATION:	1,627,998.00 FEES:	10,551.97

Attachment: PW OCTOBER 2019 (3262 : Public Works Report)

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 11/12/19 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:
DOC ID: 3263

SCHEDULED

ACTION ITEM (ID # 3263)

Police Department 1. Arrests 2. Incidents 3. Accidents

Call with questions.

I recommend approval.

LOS FRESNOS POLICE DEPARTMENT

Arrests - By Violation

10\01\2019
thru 10\31\2019

Violation	# of Offenses
ASSAULT CAUSES BODILY INJURY FAMILY VIOLENCE 13a	1
ASSAULT FAM/HOUSE MEM IMPEDE BREATH/CIRCULAT 13c	1
CRIMINAL MISCHIEF >=\$1,500<\$20K	1
CRIMINAL MISCHIEF >=\$50<\$500	1
CRIMINAL MISCHIEF/CLASS C	1
CRIMINAL TRESPASS	2
D.O.C. FIGHTING WITH ANOTHER	2
DRIVING WHILE INTOXICATED	3
DRIVING WHILE INTOXICATED 2ND	1
DRIVING WHILE INTOXICATED BAC >= 0.15	1
DUTY ON STRIKING UNATTENDED VEHICLE	1
EXECUTION OF CAPIAS OR ARREST WARRANT	14
HOLD FOR CUSTOMS	3
NO DRIVER'S LICENSE	2
POSS MARIJ <=2 OZ DRUG FREE ZONE	1
POSS MARIJ >50LBS<=2,000LBS	1
POSSESSION OF DRUG PARAPHERNALIA	2
PUBLIC INTOXICATION	4
THEFT	3
THEFT PROP>=\$50<\$500 23h	2
Total Violations	47
Total Arrests	41

Attachment: POLICE REPORT OCT (3263 : Police Department)

LOS FRESNOS POLICE DEPARTMENT

Incidents - By Violation

10\01\2019
thru 10\31\2019

Violation	Incidents
ABANDONED VEHICLES	14
ALARMS	14
ANIMAL CONTROL	43
ASSAULT CAUSES BODILY INJURY FAMILY VIOLENCE 13a	2
ASSAULT CAUSES BODILY INJURY FAMILY VIOLENCE 13c	1
ASSAULT FAM/HOUSE MEM IMPEDE BREATH/CIRCULAT 13a	1
BURGLARY OF BUILDING	1
BURGLARY OF VEHICLE 23f	1
CHANGED LANE WHEN UNSAFE	1
CHILD UNATTENDED	1
CITY ORD VIOLATION	34
CREDIT CARD OR DEBIT CARD ABUSE	1
CRIMINAL MISCHIEF >=\$1,500<\$20K	1
CRIMINAL MISCHIEF >=\$50<\$500	3
CRIMINAL MISCHIEF/CLASS C	1
CRIMINAL TRESPASS	1
D.O.C. FIGHTING WITH ANOTHER	1
DEPOSITED GLASS/OTHER DEBRIS ON HIGHWAY	3
DOG AT LARGE	3
DRIVING WHILE INTOXICATED	2
DRIVING WHILE INTOXICATED BAC >= 0.15	1
DRIVING WHILE LICENSE SUSPENDED UNDER PROVISIONS OF DL LAWS	1
DUTY ON STRIKING UNATTENDED VEHICLE	1
EVADING ARREST DET W/VEH	1
EXECUTION OF CAPIAS OR ARREST WARRANT	14
FAIL TO CONTROL SPEED	1
FAIL TO MAINTAIN FINANCIAL RESPONSIBILITY	1
FAIL TO YIELD ROW TO VEHICLE IN INTERSECTION	1
FOLLOWING TOO CLOSELY	1
FRAUD USE/POSS IDENTIFYING INFO # ITEMS 5<10	1
GARAGE SALES	5
HARASSMENT	3
ILLEGAL DUMPING >5 LBS < 500 LBS	1
INDECENCY W/CHILD SEXUAL CONTACT 11a	1
LEAVING SCENE OF ACCIDENT	1
LOUD NOISE	2
MAINTENANCE OF SIGNS	2
NO DRIVER'S LICENSE	2
NO PROOF OF FINANCIAL RESPONSIBILITY	7
ONLINE SOLICITATION OF A MINOR UNDER 14	1
PERMIT OF FOOD SERVICE ESTABLISHMENT	1
POSS MARIJ <=2 OZ DRUG FREE ZONE	1
POSS MARIJ >50LBS<=2,000LBS	1
POSSESSION OF DRUG PARAPHERNALIA	6
PUBLIC INTOXICATION	3
TERRORISTIC THREAT 13a	1
TERRORISTIC THREAT OF FAMILY/HOUSEHOLD 13a	1
THEFT	12
WEEDS OR RUBBISH LOT	29
WELFARE CONCERN	1

11/04/2019 08:54

1 of 2

Attachment: POLICE REPORT OCT (3263 : Police Department)

Violation	Incidents
Total Violations	233
Total Incidents	226

LOS FRESNOS POLICE DEPARTMENT

Accident – By Street & Intersection

10-01-2019 to 10-31-2019

Street & Intersection	Accidents	Fatalities	Vehicles	Injured
F.M. 803& Olmito Rd.	1	0	2	0
Baja Drive & West Tx. 100	1	0	3	0
Hwy. 100 & F.M. 1575	1	0	2	0
Evergreen & Whipple Rd.	1	0	2	0
32000 West Ocean	1	0	2	0
30788 West Ocean	1	0	1	0
32623 West Ocean	1	0	2	1
Whipple Rd. & North Arroyo	1	0	2	0
300 Blk. East 10th	1	0	2	0
F.M. 803 & Hwy 100	2	0	4	0
Hwy 100 & F.M. 1847	1	0	2	0
400 Blk. West Ocean	1	0	2	0
900 North Arroyo	1	0	2	0
Nogal St. & West Ocean	1	0	2	0
Alamo St. & West Ocean	1	0	2	0
106 Blk. West Ocean	1	0	2	0
East Pita & East Ocean	1	0	2	0
Total	18	0	36	1

Attachment: POLICE REPORT OCT (3263 : Police Department)

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 11/12/19 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:
DOC ID: 3264

SCHEDULED

ACTION ITEM (ID # 3264)

Municipal Court 1. Monthly Report

Call with questions.

I recommend approval.

OFFICIAL MUNICIPAL COURT MONTHLY REPORT

1.G.4.a

MUNICIPAL COURT OF <u>Los Fresnos</u> FOR MONTH <u>October</u> YEAR <u>2019</u>	TRAFFIC		NON-TRAFFIC MISDEMEANOR	
	NON-PARKING	PARKING	STATE LAW	CITY ORDINANCE
1. New Cases Filed During the Month	490	3	50	2
2. Dispositions Prior to Trial:				
A. Bond Forfeitures				
B. Fined <i>(Before trial only. If the defendant goes to trial, enter in Item 3.)</i>				
C. Cases Dismissed <i>(Do not include dismissals that are to be reported in Items 3C and 4 below.)</i>				
3. Dispositions at Trial:				
A. Trial by Judge (1) Finding of Guilty	192		24	
(2) Finding of Not Guilty				
B. Trial by Jury (1) Finding of Guilty				
(2) Finding of Not Guilty				
C. Dismissed at Trial				
4. Cases Dismissed:				
A. After Driver Safety Course <i>(C.C.P., Art. 45.0511)</i>	79			
B. After Deferred Disposition <i>(C.C.P., Art. 45.051)</i>	44		3	
C. After Proof of Financial Responsibility <i>(Transportation Code, Sec. 601.193)</i>	13			
D. Compliance Dismissal <i>(Proof of Inspection, License, or Registration)</i>	77			
5. Community Service Ordered <i>(For satisfaction of fine or costs only.)</i>	14			
6. Cases Appealed				
7. Juvenile / Minor Activity:				
A. Transportation Code Cases Filed	10			
B. Non-Driving Alcoholic Beverage Code Cases Filed				
C. Driving Under the Influence of Alcohol Cases Filed				
D. Health & Safety Code (Tobacco) Cases Filed				
E. Failure to Attend School Cases Filed <i>(Education Code, Sec. 25.094)</i>	1			
F. Education Code (Except Failure to Attend) Cases Filed				
G. Violation of Local Daytime Curfew Ordinance Cases Filed <i>(Loc. Govt. Code, Sec. 341.905)</i>				
H. All Other Non-Traffic Fine-Only Cases Filed				
I. Waiver of Jurisdiction of Non-Traffic Cases <i>(Family Code, Sec. 51.05(b))</i>				
J. Referred to Juvenile Court for Delinquent Conduct <i>(C.C.P., Art. 45.050 (c)(1))</i>				
K. Held in Contempt, Fined, or Denied Driving Privileges <i>(C.C.P., Art. 45.050 (c)(2))</i>				
Magistrate Warnings Given (Juvenile):				
L. Warnings Administered				
M. Statements Certified				
8. Parent Contributing to Nonattendance Cases Filed <i>(Education Code, Sec. 25.093)</i>				
9. Safety Responsibility and Driver's License Suspension Hearings Held				
10. Search Warrants Issued <i>(Do not include warrants for arrest.)</i>				
11. Arrest Warrants Issued:				
A. Class C Misdemeanors Only				54
B. Felonies and Class A and B Misdemeanors Only				
12. Magistrate Warnings Given: <i>(Given to defendants charged with county or district court offense.)</i>				
A. Class A and B Misdemeanors Only				12
B. Felonies				2
13. Emergency Mental Health Hearings Held				
14. Magistrate's Orders for Emergency Protection				2
15. Total Revenue			\$	103,315.42
<i>(Include all revenue collected during month to be remitted to city or state.)</i>				

Attachment: MUNICIPAL COURT OCT 2019 (3264 : Municipal Court)

Citation No. Docket No. Violator

***** TOTAL FOR REPORT *****

Code	---	Payments	---	Refunds	---	Net	---	G/L Acct No.
C FINE	497	30,963.82	3	132.80-		30,831.02	01	407-0240
S CCC04	599	22,478.03	0	0.00		22,478.03	01	2512
C TFC	417	1,248.00	0	0.00		1,248.00	01	407-0240
C AR	543	2,711.00	0	0.00		2,711.00	01	407-0240
CT TECH	576	2,232.00	0	0.00		2,232.00	01	407-0241
S STF	182	4,930.30	0	0.00		4,930.30	01	2512
BL MCBS	559	1,655.00	0	0.00		1,655.00	01	407-0270
S SJRF	546	2,183.00	0	0.00		2,183.00	01	2512
S JFCT2	548	2,922.30	0	0.00		2,922.30	01	2512
C JFCI	542	325.20	0	0.00		325.20	01	407-0240
C IDF	541	1,082.00	0	0.00		1,082.00	01	2512
S CJFS	369	33.21	0	0.00		33.21	01	2512
S CJFC	369	3.69	0	0.00		3.69	01	407-0240
C WRNTE	135	6,207.07	0	0.00		6,207.07	01	407-0240
S COLAGY	70	4,572.74	0	0.00		4,572.74	01	2513
S TLFTA1	112	2,176.00	0	0.00		2,176.00	01	2512
D TLFTA2	109	649.00	0	0.00		649.00	01	2517
C TLFTA3	106	424.00	0	0.00		424.00	01	407-0240
S TPF	528	1,052.10	0	0.00		1,052.10	01	2512
S TP-L	72	567.00	1	10.00-		557.00	01	407-0240
S TP-S	70	755.20	1	12.50-		742.70	01	2512
J TP-L-J	68	165.60	1	2.50-		163.10	01	407-0260
S DSC	73	722.70	0	0.00		722.70	01	407-0240
S STF19	250	12,222.00	0	0.00		12,222.00	01	2512
S AF2	60	1,200.00	0	0.00		1,200.00	01	407-0240
C SPEX	50	4,081.60	0	0.00		4,081.60	01	407-0290
S TXSBLT	4	117.00	0	0.00		117.00	01	2515
S AF	5	50.00	0	0.00		50.00	01	407-0240
S JFCT	1	1.40	0	0.00		1.40	01	2512
child CS2	11	275.00	0	0.00		275.00	01	407-0280
C ACC	2	40.00	0	0.00		40.00	01	407-0240

Total: 8010 108,045.96 6 157.80- 107,888.16

Cash Payments....+	\$100,341.39	
Bond Forfeited....+	\$0.00	
Bond Applied.....+	\$7,597.77	
Payment Refunded.-	\$51.00-	
Fees/Fines Paid..=		\$107,888.16

Cash (Payments)...	\$100,341.39	
Cash (Bonds).....+	\$3,052.10	
Total Cash Trans.=		\$103,393.49

Cash Refunds.....-	\$51.00-	
Cash Bnd Refunds.-	\$0.00	
Net Cash Trans....=		\$103,342.49

Adjst (Payments)...	\$106.80	
Adjst (Refunds)...	\$106.80-	

OVERPAYMENT

CITY	47,180.8
COURT	2,232.0
BLDG. SEC.	1,655.0
JUDGE ED	163.1
OMNI	649.0
COLL. AG	4,572.7
CHILD	275.0
OP	0.0
STATE	51,160.5
TOTAL	107,888.1

Attachment: MUNICIPAL COURT OCT 2019 (3264 : Municipal Court)

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 11/12/19 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:
DOC ID: 3265

SCHEDULED

ACTION ITEM (ID # 3265)

Library Report 1. Monthly Report

Call with questions.

I recommend approval.



**ETHEL L. WHIPPLE MEMORIAL LIBRARY
LIBRARIAN'S REPORT
OCTOBER 2019**

Number of Patron Checking Out Materials

Adult	581
Children	190
Teens	4
In Library Use	32



Material Types Checked Out

Adult Books	176
Children Books	173
Young Adult Books	243
Videos	151
Audios	2
Other Language Books	27
Hotspots	26
Laptops	7



Items Downloaded

eBooks	43
eAudiobooks	32



Patron Access Computer Use

Total Sessions	448
Total Time	226 hours
Guest Passes	167



Free WiFi Access Use

Total Sessions	725 Library WiFi
Total Time	1485 hours
Total Sessions	230 Park WiFi
Total Time	575 hours



What Happened In the Library

Hours Open	176 hours
Visits	2,680
Children Program Attendance	225
Volunteer Hours	50
New Cards Issued	29
Cards Renewed	65
New Books Added	62
New eBooks Added	183
New Videos Added	16
Hotspots Added	0
Books Weeded	11
Videos Weeded	0
Reference Questions	365
Assists in Computer Lab	325
Patron Copies	1,027
Patron Faxes sent	90
Patron Printouts	1,280
Library Staff Copies	18
Replacement Cards	11



City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 11/12/19 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:
DOC ID: 3266

SCHEDULED

ACTION ITEM (ID # 3266)

Fire Marshal's Report 1. Monthly Report

Call with questions.

I recommend approval.

Monthly Fire Report

Month: October of 2019

	In City Limits	Out of City Limits
Building Fires	1	
Grass Fires		8
Refuse Fires		2
Vehicle Fires	1	
Motor Vehicle Collision	4	9
Other	7	4
Fire Alarms	1	2

City Total: 14

Out of City Total: 25

Grand Total: 39

Inspections Total: 12
 Commercial: 11
 Public: _____
 Educational: _____
 Homes: 1
 Institution: _____


 FIRE MARSHAL, CITY OF LOS FRESNOS

Attachment: FIRE REPORT (3266 : Fire Marshal's Report)

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 11/12/19 06:00 PM
Department: City Secretary
Category: Presentation
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:
DOC ID: 3280

SCHEDULED

ACTION ITEM (ID # 3280)

Presentation-Swain Real

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 11/12/19 06:00 PM
Department: City Secretary
Category: City Election
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 3271)

DOC ID: 3271 A

Oath of Office

This is to give the oath of office to Andres Lopez, Place 2 and Juan Munoz, Place 5.