

# City Council

200 North Brazil

## Regular Meeting

Los Fresnos, TX 78566

<http://citylf.cloudaccess.net/en/>

### ~ Minutes ~

Tuesday, November 13, 2018

6:00 PM

City Hall

#### Agenda

1. Call meeting to order  
Mayor Narvaez called the meeting to order at 6:00 p.m.
2. Invocation and Pledge of Allegiance  
Mr. Milum gave the invocation and led the audience in the pledge of allegiance.

#### Presentation

##### **Presentation of Certificate of Achievement for Excellence Financial Reporting.No Action**

Mayor Narvaez thanked and congratulated the city employees, administrators, and city council for their excellent job in contributing to get the Certificate of Achievement for Excellence Financial Reporting award.

made a motion to approve Presentation of Certificate of Achievement for Excellence Financial Reporting., seconded by the vote was .

##### **Presentation by the City IT Technician of upcoming projects.No Action**

Dale House, the City's IT explained to the council the number of cameras that are currently placed in various locations both in house and out. Mr. House let the council know that the recordings last 7 days. The Police Department has been able to use this footage to investigate illegal dumping and other activities in the parks and on Highway 100.

Mr. House answered questions for the council and discussed the plans for the installation of new cameras.

made a motion to approve Presentation by the City IT Technician of upcoming projects., seconded by the vote was .

#### Consent Agenda

##### **Consideration and ACTION to approve the Minutes fro October 9, 2018 & October 23, 2018.Adopted**

Motion was made and seconded to approve the minutes from October 9, 2018 & October 23, 2018.

Swain Real made a motion to approve Consideration and ACTION to approve the Minutes fro October 9, 2018 & October 23, 2018., seconded by Javier Mendez the vote was [Unanimous].

##### **Consideration and ACTION to approve the Investment Portfolio Summary Report ended as of September 30, 2018.Adopted**

Motion was made and seconded to approve the Investment Portfolio Summary Report ended as of September 30, 2018.

Swain Real made a motion to approve Consideration and ACTION to approve the Investment Portfolio Summary Report ended as of September 30, 2018., seconded by Javier Mendez the vote was [Unanimous].

**Consideration and ACTION to approve the second reading of Ordinance 496 authorizing and allowing, under the act governing the Texas Municipal Retirement System, "updated service credits" in said system on an annual basis for service performed by qualifying members of such system who at the effective date of the allowance are members of the City of Los Fresnos; providing for increased prior and current service annuities for retirees and beneficiaries of deceased retirees of the city; and establishing an effective date for the ordinance.**Adopted

Motion was made and seconded to approve the second reading of Ordinance 496 authorizing and allowing, under the act governing the Texas Municipal Retirement System, "updated service credits" in said system on an annual basis for service performed by qualifying members of such system who at the effective date of the allowance are members of the City of Los Fresnos; providing for increased prior and current service annuities for retirees and beneficiaries of deceased retirees of the city; and establishing an effective date for the ordinance.

Swain Real made a motion to approve Consideration and ACTION to approve the second reading of Ordinance 496 authorizing and allowing, under the act governing the Texas Municipal Retirement System, "updated service credits" in said system on an annual basis for service performed by qualifying members of such system who at the effective date of the allowance are members of the City of Los Fresnos; providing for increased prior and current service annuities for retirees and beneficiaries of deceased retirees of the city; and establishing an effective date for the ordinance., seconded by Javier Mendez the vote was [Unanimous].

**Consideration and ACTION to approve the second reading of Ordinance 497 establishing fees and regulations for a Dockless Vehicle permit program.**Adopted

Motion was made and seconded to approve the second reading of Ordinance 497 establishing fees and regulations for Dockless Vehicle permit program.

Swain Real made a motion to approve Consideration and ACTION to approve the second reading of Ordinance 497 establishing fees and regulations for a Dockless Vehicle permit program., seconded by Javier Mendez the vote was [Unanimous].

**Consideration and ACTION to approve resolution to amend TxCDBG State Contract 7217269 to include street improvements to East 6th Street into project per revised engineering design.**Adopted

Motion was made and seconded to approve resolution to amend TxCDBG State Contract 7217269 to include street improvements to East 6th Street into project per revised engineering design.

Swain Real made a motion to approve Consideration and ACTION to approve resolution to amend TxCDBG State Contract 7217269 to include street improvements to East 6th Street into project per revised engineering design., seconded by Javier Mendez the vote was [Unanimous].

**Consideration and ACTION to purchase Christmas Decorations.Adopted**

Motion was made and seconded to approve the purchase of Christmas Decorations.

Swain Real made a motion to approve Consideration and ACTION to purchase Christmas Decorations., seconded by Javier Mendez the vote was [Unanimous].

**Visitors remarks-To speak you must sign in with the City Secretary prior to the meeting you have a limit of 3 minutes to speak.**

There no comments from the public.

Mayor Narvaez took the opportunity to thank Bibi Garza and Javier Mendez for their service on the City Council and presented them with plaques.

Mr. Mendez thanked the staff and council.

**Action Items**

**Consideration and ACTION on approval of a service agreement with the Cameron County Fair and Livestock Show.Adopted**

Valerie Arizmendi with the Cameron County Fair & Livestock Show stated she was there to ask the council if they would support them once again. She stated that the program continues to grow and explained how the scholarship program works. She thanked the council for their support.

Mr. Milum and the council discussed the sponsorship.

Motion was made and seconded to approve a service agreement with the Cameron County Fair and Livestock Show in the amount of \$5,500.

Polo Narvaez made a motion to approve Consideration and ACTION on approval of a service agreement with the Cameron County Fair and Livestock Show., seconded by Swain Real the vote was [Unanimous].

**Consideration and ACTION to approve a service agreement with Los Fresnos Rodeo Committee.Adopted**

Mike Todd with the Los Fresnos Rodeo Committee handed out a few documents about the Rodeo to the council. They included the flyer for last years Rodeo and the sponsorship packages available. Mr. Todd gave an update on the upcoming cook-off

which the City is also a sponsor. Mr. Todd informed the Council of the plans scheduled for the upcoming rodeo and plans to make improvements to the rodeo grounds. He also explained to the how the scholarship money is awarded to the students.

Motion was made and seconded to approve a service agreement with the Los Fresnos Rodeo Committee in the amount of \$13,500.

Swain Real made a motion to approve Consideration and ACTION to approve a service agreement with Los Fresnos Rodeo Committee., seconded by Bibi Garza the vote was [Unanimous].

**Consideration and ACTION to consider approving a request for fill dirt from the property owner at 30788 State HWY 100 to raise the elevation of the site.**Adopted

Mr. Milum explained that the request was from the owner of the property that CHS operates which took over the International Educational Services located at 30788 State Hwy 100. The owner will be building several additions to their facility and is in need of fill dirt to raise the elevation. Mr. Milum stated the city has dirt along the drainage dirt left over from the development behind the new city hall property.

Motion was made and seconded to approve a request for fill dirt from the property owner at 30788 State Hwy 100 to raise the elevation of the site.

Swain Real made a motion to approve Consideration and ACTION to consider approving a request for fill dirt from the property owner at 30788 State HWY 100 to raise the elevation of the site., seconded by Yolanda H. Cruz the vote was [Unanimous].

**Consideration and ACTION to consider approving a request to discount the cost of building permits for a expansion at 30788 State HWY 100 for Comprehensive Health Services.**Adopted

Mr. Milum explained that this location was the same as the one discussed in the previous action item. Mr. Milum stated that the expansion would be extensive and would require a lot of permits. The owner of the property is requesting a discount on the permits. Mr. Milum did not make a recommendation in the board agenda note because he feels its something very unusual and all ramifications in giving the discount needs to be considered.

Mr. Milum and the council discussed the possible options in allowing a discount for the permits. Job retention that is happening will increase with these additions as well as the owner allowing the City Sign on the property are key factors.

Motion was made and seconded to approve a 15% discount on the cost of building permits for a expansion at 30788 State Hwy 100 for Comprehensive Health Services.

Swain Real made a motion to approve Consideration and ACTION to consider approving a request to discount the cost of building permits for a expansion at 30788 State HWY 100 for Comprehensive Health Services., seconded by Polo Narvaez the vote was [Unanimous].

**Consideration and ACTION to approve Change Order #1for the new City Hall project.**Adopted

Mr. Milum explained that after the ground breaking ceremony he mentioned there was an area of the ground that was not compacting as it should. As they dug about 5 feet deep the soil was very liquidy. Additional soil samples were collected to determine what could be done get the compaction that is needed. The solution will be to dig an additional 8-12 inches deep and add fly ash. This material will dry out the soil and harden. This process would cost \$28,557. The money will be taken from the contingency fund which has a balance of \$100,000.

Mr. Milum answered questions for the council.

Motion was made and seconded to approve Change Order #1 for the new City Hall project.

Polo Narvaez made a motion to approve Consideration and ACTION to approve Change Order #1 for the new City Hall project., seconded by Swain Real the vote was [Unanimous].

**Consideration and ACTION to approve a budget amendment for the Police Department.**Adopted

Mr. Milum explained that the budget amendment was for the vest grant that is given through the federal government. This grant provides vest for the police. An estimated \$2,500 was budgeted but we will receive the amount of the grant awarded for \$3,165.60. This budget amendment would reflect that.

Motion was made and seconded to approve a budget amendment for the Police Department.

Bibi Garza made a motion to approve Consideration and ACTION to approve a budget amendment for the Police Department., seconded by Javier Mendez the vote was [Unanimous].

**Consideration and ACTION to approve budget amendment for the Community Health Program.**Adopted

Mr. Milum explained that \$45,000 was budgeted for the program but we were awarded \$60,000. This budget amendment would reflect that. Mr. Milum explained the program to council and how well it was doing.

Mr. Milum answered questions for the board.

Motion was made and seconded to approve a budget amendment for the Community Health Program.

Javier Mendez made a motion to approve Consideration and ACTION to approve budget amendment for the Community Health Program., seconded by Yolanda H. Cruz the vote was [Unanimous].

**Consideration and ACTION to nominate a person for the 2019 RGV Walk of Fame.**Adopted

Council member Javier Mendez stated that last year he recommended Simon Vega but Pam Denny was selected instead. Mr. Mendez would like to nominate Simon Vega if the council would support him.

Motion was made and seconded to nominate Simon Vega for the 2019 RGV Walk of Fame.

Javier Mendez made a motion to approve Consideration and ACTION to nominate a person for the 2019 RGV Walk of Fame., seconded by Bibi Garza the vote was [Unanimous].

**Discussion, consideration and ACTION on Legislative Priorities.**Adopted

Mr. Milum explained that there will be a joint meeting on December 1, 2018 Small cities coalition and the Large cities coalition to determine a voice from the valley. Mr. Milum explained what the benefits would be if both coalitions joined together.

Mr. Milum answered questions for the council and discussed other options.

Motion was made and seconded to allow Mark Milum to make the recommendation based on the Small & Large Cities Coalition meeting but to include concerns over windstorm insurance increasing, leave local control to cities, not restricting annexation, not reducing the revenue cap, leave funding for parks alone, need funding for our Nature Park & Boys & Girls Club expansion and stream lining the environmental process with Texas Parks & Wildlife.

Polo Narvaez made a motion to approve Discussion, consideration and ACTION on Legislative Priorities., seconded by Javier Mendez the vote was [Unanimous].

**Acknowledgement of City Manager's Report**

**City Manager Report A. Wastewater Plant Update B. Water Plant Update C. Water & Wastewater Engineering Study D. Whipple Road Wastewater Extension E. Nature Park F. Hike & Bike Trails G. CDBG 2017-2018 Grant H. Henderson Road Project I. City Hall Project J. Building Inspections K. Underground Canal L. Dog Park M. Development and Annexation Plans N. Update Planning & Zoning Ordinance O. Economic Development**Adopted

Mr. Milum explained that the construction for the Wastewater Plant is ongoing. The city will try to get funding for the Water Plant upgrades through the Texas Water Development Board. Mr. Milum stated that the city has the engineering funds for the Whipple Road Wastewater extension but were pending a agreement between TXDOT with the City through the Regional Metropolitan Authority that is doing the engineering for the project. Mr. Milum gave an update on the CDBG 2017/2018 Grant stating that the resolution passed would allow adding 6th Street to the drainage improvements.

Mr. Milum answered questions for the council.

Motion was made and seconded to acknowledge the City Manager's Report.

Polo Narvaez made a motion to approve City Manager Report A. Wastewater Plant Update B. Water Plant Update C. Water & Wastewater Engineering Study D. Whipple Road Wastewater Extension E. Nature Park F. Hike & Bike Trails G. CDBG 2017-2018 Grant H. Henderson Road Project I. City Hall Project J. Building Inspections K. Underground Canal L. Dog Park M.

Development and Annexation Plans N. Update Planning & Zoning Ordinance O. Economic Development, seconded by Yolanda H. Cruz the vote was [Unanimous].

**Acknowledgement of Department Head Reports**

**Financial Report 1. Monthly 2. Year to Date 3. Sales Tax**Adopted

Motion was made and seconded to approve the Financial report  
Polo Narvaez made a motion to approve Financial Report 1. Monthly 2. Year to Date 3. Sales Tax, seconded by Javier Mendez the vote was [Unanimous].

**Public Works Report 1. Water and Wastewater Activity 2. Calls for Service 3. Building Permits 4. Recycling**Adopted

Motion was made and seconded to approve the Public Works Report.  
Polo Narvaez made a motion to approve Public Works Report 1. Water and Wastewater Activity 2. Calls for Service 3. Building Permits 4. Recycling, seconded by Javier Mendez the vote was [Unanimous].

**Police Department 1. Arrests 2. Incidents 3. Accidents**Adopted

Motion was made and seconded to approve the Police Department Report.  
Polo Narvaez made a motion to approve Police Department 1. Arrests 2. Incidents 3. Accidents, seconded by Javier Mendez the vote was [Unanimous].

**Municipal Court 1. Monthly Report**Adopted

Motion was made and seconded to approve the Municipal Court Report.  
Polo Narvaez made a motion to approve Municipal Court 1. Monthly Report, seconded by Javier Mendez the vote was [Unanimous].

**Library Report 1. Monthly Report**Adopted

Motion was made and seconded to approve the Library Report.  
Polo Narvaez made a motion to approve Library Report 1. Monthly Report, seconded by Javier Mendez the vote was [Unanimous].

**Fire Marshal's Report 1. Monthly Report**Adopted

Motion was made and seconded to approve the Fire Marshal's Report.  
Polo Narvaez made a motion to approve Fire Marshal's Report 1. Monthly Report, seconded by Javier Mendez the vote was [Unanimous].

9. Adjournment

The meeting was closed at 7:35 p.m.

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Presiding Officer of the Council

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Recorder