

City Council

200 North Brazil

Regular Meeting

Los Fresnos, TX 78566

<http://citylf.cloudaccess.net/en/>

~ Agenda ~

Tuesday, November 15, 2016

6:00 PM

City Hall

NOTICE IS HEREBY GIVEN THAT THE {MeetGroup} OF THE CITY OF LOS FRESNOS PURSUANT TO CHAPTER 551, TITLE 5 OF THE TEXAS GOVERNMENT CODE, THE TEXAS OPEN MEETINGS ACT, WILL MEET ON TUESDAY, NOVEMBER 15, 2016 AT 6:00 PM AT CITY HALL, 200 NORTH BRAZIL ST, LOS FRESNOS, TX 78566.

I. AGENDA

1. Call meeting to order
2. Invocation and Pledge of Allegiance
3. Public Hearings:
 1. Public hearing regarding the Texas Department of Agriculture's CDBG Program. Citizens are encouraged to attend to discuss the citizen participation plan, local housing and community development needs, available funding, eligible activities, past use of funds, and development of CDBG application.
 2. First public hearing to receive comments on the proposed annexation of property.
4. Consent Agenda

1. Approval or rejection of Minutes from October 11, 2016 and October 18, 2016 meetings.
2. Approval or rejection to approve the renewal of the Memorandum of Understanding between the City of Los Fresnos Police Department and the Los Fresnos Consolidated Independent School District Police Department.
3. Approval or rejection to approve the reassign of City Engineer from Naismith Engineering to Hanson Professional Services, Inc.
4. Approval or rejection of a Fair Housing Proclamation
5. Approval or rejection to designate authorized signators for the 2016 Texas CDBG program contract 7216300.
6. Approval or rejection adopting required CDBG Civil Right Policies.
7. Approval or rejection to approve the Los Fresnos Community Development Corporation expenditures for Welcome Sign and street lights.
5. Visitor Remarks -To speak you must sign in with City Secretary prior to the meeting and you have a limit of 3 minutes to speak.
6. Action Items
 1. Consideration and ACTION to accept or reject any or all proposals received for group health insurance, group life insurance and supplemental insurance.
 2. Consideration and ACTION to approve the first reading of Ordinance 479 amending Chapter 18, Article III, Sections 18-75 through 18-79 of the Code of Ordinances concerning the sale, use and discharge of fireworks in the City of Los Fresnos.
 3. Consideration and ACTION to approve changes to the fee schedule for solid waste rates.
 4. Review the Master Plan for the Montes-Castro Park.
7. Acknowledgement of City Manager's Report
 1. A. Wastewater Plant Upgrade B. Water Plant Issues C. Water & Wastewater Engineering Study D. Nature Park E. Hike & Bike Trails F. Montes-Castro Park G. TxDot Sidewalk Project H. CDBG 2015-2016 I. CDBG 2016-2017 J. Welcome Sign K. Hazardous Mitigation Plan L. TxDot Work
8. Acknowledgement of Department Head Reports

1. Financial Report 1. Monthly 2. Year-to-Date
2. Public Works Report 1. Water and Wastewater Activity 2. Calls for Service 3. Building Permits 4. Recycling
3. Police Department Report 1. Arrests 2. Incidents 3. Accidents
4. Municipal Court Report 1. Monthly Report
5. Library Report 1. Monthly Report
6. Fire Marshal's Report 1. Monthly Report
9. Adjournment

This is to certify that I, Pam Denny, posted this agenda on the front bulletin board of the City Hall on November 10, 2016 on or before 5:30 p.m. and it shall remain so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Pam Denny, City Secretary

Persons with any disabilities that would like to attend meetings must notify City Secretary 24 hours in advance so that the City can make arrangements for that disabled person.

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 11/15/16 06:00 PM
Department: City Secretary
Category: Public Hearing
Prepared By: Pam Denny

SCHEDULED

Initiator: Pam Denny
Sponsors:

ACTION ITEM (ID # 1967)

DOC ID: 1967 B

Public hearing regarding the Texas Department of Agriculture's CDBG Program. Citizens are encouraged to attend to discuss the citizen participation plan, local housing and community development needs, available funding, eligible activities, past use of funds, and development of CDBG application.

We have spent funds on lift station upgrades, park upgrades and street repairs over the last few cycles. There are still streets that need work, lift station upgrades, water & wastewater line upgrades, drainage issues, etc. This is to allow the public to give their opinion on where these funds should be utilized.

This English notice was published in the [Los Fresnos News](#) on [November 9, 2016](#):

PUBLIC HEARING
CITY OF [LOS FRESNOS](#)
TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)

The City of [Los Fresnos](#) will hold a public hearing at 6:00 p.m. on [Tuesday, November 15, 2016](#), at [City Hall, 200 North Brazil, Los Fresnos, Texas 78566](#) regarding the Texas Department of Agriculture's CDBG Program. Citizens are encouraged to attend to discuss the citizen participation plan, local housing and community development needs, available funding, eligible activities, past use of funds, and development of CDBG applications. Written comments may also be submitted to the City Secretary at the address above. Persons with disabilities or others requiring auxiliary aids or services to participate in this hearing should make arrangements with the City Secretary at [956-233-5768](#) at least two days before the hearing. *Este aviso se puede encontrar en inglés y en español en las oficinas municipales de la Ciudad.*

.....

AVISO PARA OBTENER COMENTARIOS PUBLICOS
CIUDAD DE [LOS FRESNOS](#)
COMMUNITY DEVELOPMENT BLOCK GRANT DE TEXAS

La ciudad de [Los Fresnos](#) tendrá una audiencia pública el día [15 de noviembre 2016](#), a las 6 pm en la sala municipal, [200 North Brazil, Los Fresnos, Texas 78566](#), para obtener comentarios del público para su beca de desarrollo comunitario de Community Development Block Grant (CDBG) del Departamento de Agricultura de Texas. Invitamos al público para discutir el plan de participación de ciudadanos, las necesidades para desarrollo de viviendas y comunidades locales, la financiación disponible, actividades elegibles, el uso pasado de fondos económicos, y el desarrollo de solicitudes de CDBG. Miembros del público también pueden someter comentarios escritos a la Secretaría de la ciudad a la dirección anterior. Personas con discapacidades y otras personas que requieren ayuda o servicios auxiliares para participar en esta audiencia pueden hacer arreglos con la Secretaría de la ciudad al [956-233-5768](#) por lo menos dos días antes de la audiencia.

Residentes que necesiten un intérprete deben comunicarse con la ciudad por lo menos 24 horas antes de la audiencia pública.

.....

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 11/15/16 06:00 PM
Department: City Secretary
Category: Public Hearing
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:
DOC ID: 1968 A

SCHEDULED

ACTION ITEM (ID # 1968)

**First public hearing to receive comments on the proposed
annexation of property.**

This is an opportunity to listen to the public on the possibility of the areas discussed for annexation. The Council's job is to listen and take these comments into consideration when making a final vote.

CITY OF LOS FRESNOS NOTICE OF PUBLIC HEARING ON ANNEXATION

Notice is hereby given to all interested persons that the City of Los Fresnos, Texas proposes to institute annexation proceedings to enlarge and extend the boundary limits of said city to include the following described territory, to-wit:

Area A-3: 123.34 acres of land located west of city limits of Los Fresno's on West Highway 100 from FM 803 west to drainage ditch and on North FM 803 and measuring approximately 0.193 square miles. The different areas will be zoned as commercial, single family residential and Mobile Home Park.

Area C-2: 98.51 acres of land located west of city limits of Los Fresnos on Whipple Road traveling west measuring approximately 0.154 square miles. The area will be zoned single family residential, multi-family and commercial.

Area D-1: 26.84 acres of land located north of city limits of Los Fresnos on FM 1847 on the east side from Los Fresnos High School to Resaca and measuring approximately 0.042 square miles. The area will be zoned single family residential

Area D-2: 42.79 acres of land located north of city limits of Los Fresnos on FM 1847 and Henderson Road going west to the railroad tracks and measuring approximately 0.067 square miles. The area will be zoned single family residential.

Area T-1: 34.26 acres of land located east of city limits of Los Fresnos on East Ocean Boulevard traveling east and measuring approximately 0.054 square miles. The area will be zoned single family residential and commercial.

The public hearings will be held by and before the City Council of the City of Los Fresnos, Texas on the 15th day of November, 2016 and on the 17th day of November, 2016 at 6:00 p.m. in the Los Fresnos City Hall located at 200 N. Brazil Street, Los Fresnos, Texas for all persons interested in the above proposed annexation. At said time and place all such persons shall have the right to appear and be heard. Of all said matters and things, all persons interested in the things and matters herein mentioned, will take notice.

By order of the City Council of the City of Los Fresnos, Texas this the 11th day of October, 2016.

Polo Narvaez, Mayor

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 11/15/16 06:00 PM
Department: City Secretary
Category: Minutes
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:
DOC ID: 1969 A

SCHEDULED

ACTION ITEM (ID # 1969)

**Approval or rejection of Minutes from October 11, 2016 and
October 18, 2016 meetings.**

I recommend approval.

City Council

200 North Brazil

Los Fresnos, TX 78566

<http://citylf.cloudaccess.net/en/>

Regular Meeting

~ Minutes ~

Tuesday, October 11, 2016

6:00 PM

City Hall

Agenda

1. Call meeting to order
Mayor Narvaez called the meeting to order at 6:00 PM.
2. Invocation and Pledge of Allegiance
Mayor Narvaez gave the invocation and led the audience in the Pledge of Allegiance.

Presentation

Presentation by Los Fresnos Chamber of Commerce

Val Champion, Executive Director, was present and gave the Los Fresnos Chamber report for the second and third quarters of the year. He reminder the Council of the Homecoming Parade on Thursday.

Mayor Narvaez thanked him for the report and for all the support the Chamber gives to the City.

RESULT:	NO ACTION
----------------	------------------

Presentation, consideration and ACTION on report by Los Fresnos Rodeo Committee and to approve utilizing Hotel/Motel fund tax to promote the Los Fresnos Rodeo.

Wesley Milum, Public Outreach for the Los Fresnos Rodeo Committee, was present and gave a report on the success of this type of advertising and how it assist in selling tickets and getting people to come to the City and spend money. Mr. Mike Todd, Chairman, was also present.

Mr. Milum and Mr. Todd answered questions from the Council.

Motion was made and seconded to approve \$2,500, of the Hotel/Motel fund tax, be given to the Los Fresnos Rodeo Committee to promote the Rodeo and Los Fresnos.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Polo Narvaez, Mayor
SECONDER:	Javier Mendez, Councilman
AYES:	Minton, Garza, Narvaez, Cruz, Real, Mendez

Consent Agenda

Attachment: Minutes of October 11 (1969 : Minutes)

Approval or rejection of Minutes from September 13, 2016 and September 15, 2016 meetings.

Motion was made and seconded to approve the Minutes as presented.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Polo Narvaez, Mayor
SECONDER:	Javier Mendez, Councilman
AYES:	Minton, Garza, Narvaez, Cruz, Real, Mendez

Approval or rejection on a Resolution adopting a comprehensive policy of guidelines and criteria for governing tax abatement incentives within the City of Los Fresnos and its extraterritorial jurisdiction.

Motion was made and seconded to approve the Resolution adopting a comprehensive policy of guidelines and criteria for governing tax abatement incentives within the City of Los Fresnos and its extraterritorial jurisdiction.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Polo Narvaez, Mayor
SECONDER:	Javier Mendez, Councilman
AYES:	Minton, Garza, Narvaez, Cruz, Real, Mendez

Approval or rejection of a Resolution adopting the City of Los Fresnos' Investment Policy and Strategies for the fiscal year 2016-2017.

Motion was made and seconded to approve a Resolution adopting the City of Los Fresnos' Investment Policy and Strategies for the fiscal year 2016-2017.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Polo Narvaez, Mayor
SECONDER:	Javier Mendez, Councilman
AYES:	Minton, Garza, Narvaez, Cruz, Real, Mendez

Approval or rejection to approve a Resolution authorizing the use of Education Service Center ("ESC") Region 19 Allied States Cooperative.

Motion was made and seconded to approve a Resolution authorizing the use of Education Service Center ("ESC") Region 19 Allied States Cooperative.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Polo Narvaez, Mayor
SECONDER:	Javier Mendez, Councilman
AYES:	Minton, Garza, Narvaez, Cruz, Real, Mendez

Approval or rejection to approve the third amendment to agreement between the City of Los Fresnos and University of Texas Health Science Center of San Antonio.

Motion was made and seconded to approve the third amendment to the agreement between the City of Los Fresnos and University of Texas Health Science Center of San Antonio.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Polo Narvaez, Mayor
SECONDER: Javier Mendez, Councilman
AYES: Minton, Garza, Narvaez, Cruz, Real, Mendez

Approval or rejection to approve an amendment to the Interlocal Agreement No. 6 between the City of Los Fresnos and Cameron County.

Motion was made and seconded to approve an amendment to the Interlocal Agreement No. 6 between the City of Los Fresnos and Cameron County.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Polo Narvaez, Mayor
SECONDER: Javier Mendez, Councilman
AYES: Minton, Garza, Narvaez, Cruz, Real, Mendez

Approval or rejection to surplus out vehicles, various computer equipment and other miscellaneous equipment and to authorize the City Manager to dispose of items.

Mr. Milum stated that we will advertise items that we feel can be sold and have a value. For items with little or no value we will either sell as junk or trash them. The 2009 police vehicle we would like to donate to the Los Fresnos School Falcon Law Department. They would like to use for training.

Motion was made and seconded to authorize the City Manager to dispose of items and to donate the 2009 police vehicle to the Los Fresnos School.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Polo Narvaez, Mayor
SECONDER: Javier Mendez, Councilman
AYES: Minton, Garza, Narvaez, Cruz, Real, Mendez

Visitor Remarks - To speak you must sign in with City Secretary prior to the meeting and you have a limits of 3 minutes to speak.

There were no comments from the public.

Action Items

Consideration and ACTION to authorize an administrative service provider for the 2017-2018 Texas CDBG Community Development Fund application services.

Mr. Milum stated that proposals were sent out for administrative services for the 2017-2018 CDBG Program. The council will decide on projects in next few months. The TDA requires us to procure both administrative services and engineering services prior to getting a project and making an application. There was only one proposal received and it was from GrantWorks. They have been the administrative of the CDBG grants for several years and have done a great job.

Motion was made and seconded to approve GrantWorks and the administrative services provider for the 2017-2018 CDBG Program.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Javier Mendez, Councilman
SECONDER:	Yolanda H. Cruz, Councilwoman
AYES:	Minton, Garza, Narvaez, Cruz, Real, Mendez

Consideration and ACTION to authorize an engineering service provider for the 2017-2018 Texas CDBG Community Development Fund applicaiton process.

Mr. Milum stated that we sent out proposals for engineering services for the CDBG 2017-2018 project that we will decide in the next few months. TDA requires us to procure both engineering and administrative services prior to getting a project and making an application. We received three proposals that the rating committee reviewed. The committee rating in the following order: Naismith Engineering, Guzman & Munoz Engineering and SWG Engineering.

Motion was made and seconded to approve Naismith Engineering and to authorize the City Manger to negotiate a contract acceptable to the CDBG program guidelines.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Swain Real, Councilman
SECONDER:	Polo Narvaez, Mayor
AYES:	Minton, Garza, Narvaez, Cruz, Real, Mendez

Consideration and ACTION to approve a Resolution designating an administrative service provider and an engineering service provider for the 2017-2018 Texas CDBG Community Development Fund.

Mr. Milum stated that this resolution is required by CDBG for the selection of the administrative and engineering services for the 2017-2018 CDBG.

Motion was made and seconded to approve GrantWorks as the administrative services provider and Naismith Engineering as the engineering service provider for the 2017-2018 Texas CDBG Community Development Fund.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Javier Mendez, Councilman
SECONDER:	Yolanda H. Cruz, Councilwoman
AYES:	Minton, Garza, Narvaez, Cruz, Real, Mendez

Consideration and ACTION to approve a proposed wellness program for city employees.

Mr. Milum explained that the City has been on a journey promoting a healthy lifestyle. We are involved in the Community Health Program. We have started a volleyball, basketball and other activities trying to attract more male participation. The 4th annual Boots on Ground will be held on November 5.

We now want to focus on our employees as well by implementing an voluntary Wellness Program. We feel this will help in overall productivity of our employees, decrease the number of sick days and provide a happy positive work environment. Participation will be tracked. Quarterly prizes are proposed to be given out, which most can come from vendors without any or little cost to the City. We would take off 30 minutes per day for folks to do this 3 times per week. The goal is to get 25% of our employees to participate. In addition to the 30 minutes we are proposing an incentive be given of 2 hours of comp time if an employee participates 12 classes in a month or 1 hour of comp time if an employee participates 8-11 classes per month.

Mr. Milum answered questions from the Council.

Motion was made and seconded to approve the Wellness Program for city employees.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Polo Narvaez, Mayor
SECONDER:	Yolanda H. Cruz, Councilwoman
AYES:	Minton, Garza, Narvaez, Cruz, Real, Mendez

Consideration and ACTION to approve Willdan/Economists.com to do a water and wastewater rate study for the City of Los Fresnos.

Mr. Milum explained that Economist.com and Dan Jackson conducted the last rate study over 10 years ago. They have now combine businesses with Willdan. The prior rate study was professionally done and very thorough. It has served the City well in keeping up with increased costs through the last 10 years. We have increased rates slowly each year to keep up with inflation as well as new debt and ongoing maintenance costs. Willdan-Economist.com are proposing to do the study again at the same rate as before not to exceed \$29,000.

Mr. Jackson has the knowledge of this area in conducting other rate studies for clients in the Rio Grande Valley, his prior knowledge of the City and his professional and accurate work that was performed for us before.

Mr. Milum answered questions from the Council.

Motion was made and seconded to approve Willdan-Economists.com to do a water and wastewater rate study for the City of Los Fresnos.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Polo Narvaez, Mayor
SECONDER: Javier Mendez, Councilman
AYES: Minton, Garza, Narvaez, Cruz, Real, Mendez

Consideration and ACTION to approve a Resolution setting a date, time and place for public hearings on proposed annexation of certain property by the City and directing City Secretary to publish notice.

Mr. Milum explained that to start the process of potentially annexing the areas that were proposed at the last meeting a resolution must be passed that sets 2 public hearings to hear from the residents in the proposed areas. This way the Council can then determine if you want to proceed after you hear from the residents. The staff is proposing the public hearing to be held on November 15 and November 17 at City Hall at 6:00 pm.

Motion was made and seconded to approve the Resolution setting a date, time and place for public hearings on proposed annexation of property by the City and directing the City Secretary to publish notice.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Swain Real, Councilman
SECONDER: Yolanda H. Cruz, Councilwoman
AYES: Minton, Garza, Narvaez, Cruz, Real, Mendez

Acknowledge City Manager Report

A. Wastewater Plant Upgrade B. Water Plant Issues C. Water & Wastewater Engineering Study D. Nature Park E. Hike & Bike Trails F. Montes/Castro Park G. TxDot Sidewalk Project H. CDBG 2015-2016 I. CDBG 2016-2017 J. Welcome Sign K. Hazardous Mitigation Plan L. TxDot Overlay & Light at Wal-Mart M. November Council Meeting

Mr. Milum reported on the following to the Council:

A. Wastewater Plant Upgrade - Naismith Engineering will have a description and cost estimates for the proposed work to be done by the middle of October so I can send to TWDB to get approval to proceed.

B. Water Plant Issues - We are waiting for the last bids to come in on removing the sludge and will get work done immediately within a few weeks. The filters have been analyzed and it was determined all of the coal in the 5 filters is not sufficient. The filter company will be here no later than December to replace some gaskets that are leaking causing us to lose the coal. This is what is causing the Turbidity levels to be higher than acceptable. We are closely monitoring it and making it work until then. They have begun work on upgrades on all the TCEQ suggestions that we can do in house. Guzman & Munoz Engineering is working on the more expensive and detailed items that need to

be done by a contractor to include as part of the study he is doing so we can hopefully get funding through TWDB.

C. Water & Wastewater Engineering Study - Guzman & Munoz Engineering continues to work on design, surveying, easements or property required for east and west Highway 100 as well as north on FM 1575. They are also studying all the existing water and wastewater lines in the city to determine which need to be replaced for various reasons.

D. Nature Park - The parking lot construction will begin about October 17. The bids for the restroom and the trails will be brought to you for approval at a special meeting on October 18. The Master Plan for the entire park will be ready to look at on October 18 as well.

E. Hike & bike Trails - We are waiting to hear from property owners on one area where there is not sufficient right-of-way for the trail. Once we get that resolved Halff Associates can finalize the plans.

F. Montes-Castro Park - The Master Plan should be ready for your review on October 18.

G. TxDot Sidewalk Projects - The sidewalks on Arroyo Boulevard from Ocean Boulevard to Alvarez Court on both sides of the road and on Ocean Boulevard from Church's Chicken to Tapia's Cafe will be bid out in November. Once the bids are approved they will begin construction probably sometime in December.

H. CDBG 2015-2016 Grant - Once the contracts get signed and approved by TDA we will begin the process to get the street work designed by Naismith Engineering for East Sixth Street from Pita Street to Coma Street and East Ninth Street from Arroyo Boulevard to Coma Street.

I. CDBG 2017-2018 - The administrative services and engineering services were approved at this meeting earlier in the agenda. Over the next few months we will bring you some options on what we feel are the top priorities that need to be done with the available funds.

J. Welcome sign - the bids have been received and I will take to the CDC Board for approval in November.

K. Hazardous Mitigation Plan - We have the information posted at every cities web side and library for public comments. Once that is complete the plan will be brought to each city for approval. That will occur in either in November or December.

L. TxDot Overlay - Foremost Paving will be working on all lanes of traffic from O'Reilly Auto Parts to the Rodeo Grounds taking off old asphalt and repaving. This will begin October 17 and they have indicated they will do work at night to avoid having so many traffic problems. Light at Walmart - TxDot has begun design on the light to be installed at Ocean Boulevard and Evergreen Street. They have not indicated what the schedule will be yet.

M. November Council Meetings - The November Council meeting on November 8 is election night. It needs to be moved since Pam will be tied up dealing with the election results. I suggest we move it one week to November 15 since we approved the public hearing on the proposed annexation for that date. Then we will need to have another meeting to canvas the results of the election and get the new elected officials sworn in along with having the second public hearing on the proposed annexation.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Polo Narvaez, Mayor
SECONDER:	Javier Mendez, Councilman
AYES:	Minton, Garza, Narvaez, Cruz, Real, Mendez

Acknowledge Department Head Reports

Financial Monthly & Year-to-Date Report

Mr. Milum answered questions from the Council.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Polo Narvaez, Mayor
AYES:	Minton, Garza, Narvaez, Cruz, Real, Mendez

Public Works Monthly Report

Mr. Milum answered questions from the Council.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Polo Narvaez, Mayor
SECONDER:	Javier Mendez, Councilman
AYES:	Minton, Garza, Narvaez, Cruz, Real, Mendez

Police Department Monthly Report

Mr. Milum answered questions from the Council.

Regular Meeting

Tuesday, October 11, 2016

6:00 PM

RESULT: ADOPTED [UNANIMOUS]
MOVER: Polo Narvaez, Mayor
SECONDER: Javier Mendez, Councilman
AYES: Minton, Garza, Narvaez, Cruz, Real, Mendez

Municipal Court Monthly Report

Mr. Milum answered questions from the Council.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Polo Narvaez, Mayor
SECONDER: Javier Mendez, Councilman
AYES: Minton, Garza, Narvaez, Cruz, Real, Mendez

Library Monthly Report

Mr. Milum answered questions from the Council.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Polo Narvaez, Mayor
SECONDER: Javier Mendez, Councilman
AYES: Minton, Garza, Narvaez, Cruz, Real, Mendez

Fire Marshal Monthly Report

Mr. Milum answered questions from the Council.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Polo Narvaez, Mayor
SECONDER: Javier Mendez, Councilman
AYES: Minton, Garza, Narvaez, Cruz, Real, Mendez

EMS Quarterly Report

Mr. Milum answered questions from the Council.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Polo Narvaez, Mayor
SECONDER: Javier Mendez, Councilman
AYES: Minton, Garza, Narvaez, Cruz, Real, Mendez

9. Adjournment

Mayor Narvaez adjourned the meeting at 7:30 PM.

 Presiding Officer of the Council

 Recorder

City Council

200 North Brazil

Los Fresnos, TX 78566

<http://citylf.cloudaccess.net/en/>

Special Meeting

~ Minutes ~

Tuesday, October 18, 2016

6:00 PM

City Hall

Call to Order

The meeting was called to order at 6:01 PM by Mayor Polo Narvaez

Invocation and Pledge of Allegiance

Mayor Narvaez gave the invocation and led the audience in the Pledge of Allegiance.

Visitor Remarks - To speak you must sign in with City Secretary prior to the meeting and you have a limit of 3 minutes to speak.

There were no comments from the public.

Action Items:

Consideration and ACTION to award bid on the Nature Park Restrooms.

Mr. Milum explained that there was only one bid received and it was from Kiko Construction for \$99,563.65. He spoke to Kiko Construction and they did come down to \$89,563.65. Mr. Milum feels this bid is still too high for a 461 square foot restroom.

Mr. Milum feels that if the City acts as the contractor we can get the restroom built for around \$61,000. We would bid out the foundation, plumbing, electrical and roofing separately.

Motion was made and seconded to reject the bid received for the Nature Park restroom and to authorize the City Manager and staff to act as the general contractor.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Swain Real, Councilman
SECONDER:	Javier Mendez, Councilman
AYES:	Minton, Garza, Narvaez, Cruz, Real, Mendez

Consideration and ACTION ON CCN Exchange Agreement with East Rio Hondo Water Supply Corporation.

Mr. Milum stated that East Rio Hondo Water Supply again wants to trade some areas where there is existing overlaps where we both have CCN. For the long run, it would be good so we don't serve some customers and then they serve the neighbor next door. That is a waste of resources. Their big desire is for them to serve the apartment complex going in on FM 1575 and Henderson Road. They are threatening to go the legal route if we continue the process of serving them.

Attachment: Minutes of October 18 (1969 : Minutes)

Special Meeting**Tuesday, October 18, 2016****6:00 PM**

Mayor Narvaez stated that we need to get our legal counsel to give us an opinion.

No action was taken.

RESULT: NO ACTION

Adjournment

The meeting was closed at 6:35 PM

Presiding Officer of the Council

Recorder

Attachment: Minutes of October 18 (1969 : Minutes)

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 11/15/16 06:00 PM
Department: City Secretary
Category: Agreement
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1971)

DOC ID: 1971 A

**Approval or rejection to approve the renewal of the
Memorandum of Understanding between the City of Los
Fresnos Police Department and the Los Fresnos
Consolidated Independent School District Police Department.**

This is the annual agreement we have with the school on assistance we give them and the funds they give us for that particular service. We work very well together and provide awesome service to our community and children of the Los Fresnos area.

I recommend approval.

MEMORANDUM OF UNDERSTANDING BETWEEN THE LOS FRESNOS C.I.S.D. POLICE DEPARTMENT AND THE LOS FRESNOS POLICE DEPARTMENT

THE STATE OF TEXAS ,

, KNOW ALL MEN BY THESE PRESENTS

COUNTY OF CAMERON ,

I.

PARTIES

THIS AGREEMENT, is entered into by and between the LOS FRESNOS C.I.S.D. POLICE DEPARTMENT of the State of Texas, and hereinafter referred to as the District Police and the LOS FRESNOS POLICE DEPARTMENT, a city in the County of Cameron, Texas referred to hereinafter as the City Police Department. This agreement and service is entered into under the Interlocal Agreement Act. Any party paying for the performance of any function or service shall make these payments from current revenues available to the paying party.

II.

PURPOSE

The purpose of this agreement is to establish an understanding and cooperation between the District Police and the City Police Department.

The Los Fresnos Consolidated Independent School District (Los Fresnos C.I.S.D.) has established and communicated a policy clearly establishing the parameters of the District Police. The Los Fresnos C.I.S.D. also understands the need to work with law enforcement agencies having overlapping jurisdiction with the Los Fresnos C.I.S.D. Additionally, the City Police Department is equally dedicated to serving the public by coordinating and communicating with the District Police.

III.

AGREEMENT

The City Police Department and the District Police agree to aid each other as may be requested and as each is capable. It is understood that the City Police Department has jurisdiction throughout the City of Los Fresnos and that the District Police have jurisdiction throughout the school

district. It is also understood and agreed that the primary responsibility of the District Police will include law enforcement activities within school campus boundaries of the Los Fresnos C.I.S.D. during normal school hours and at other times as may be necessary. The District Police will coordinate after school hours law enforcement activities with the City Police Department.

In anticipation of the need for City jail facilities, prisoner transport to the Cameron County Jail, communication/dispatching services, and 11 radios @ \$10 monthly basic radio channel utilization the Los Fresnos C.I.S.D. agrees to pay the City Police Department a sum of FOUR THOUSAND EIGHT HUNDRED TWENTY AND NO/100THS DOLLARS (\$4,820.00) per year. Additionally, in anticipation for the need of 4 city police officers to assist with providing added security and traffic control during the 5 home football games (5:45pm to 11:45pm) the Los Fresnos C.I.S.D. agrees to pay the City Police Department a sum of THREE THOUSAND SIX HUNDRED AND NO/100THS DOLLARS (\$3,600), and for the anticipation of the need for training facilities, the Los Fresnos C.I.S.D. agrees to assist the City of Los Fresnos with improvements to or maintenance of the City Police Department's gun range. Such assistance may be in the form of materials, labor or financial. Los Fresnos C.I.S.D. agrees to pay the City of Los Fresnos Police Department a sum of TWO THOUSAND FIVE HUNDRED AND NO/100THS DOLLARS (\$2500) annually in exchange for the use of their facility by the District's Police Department. These funds will be paid in March of 2017.

IV.

TERM

The term of this agreement shall be for a twelve (12) month period from the date of this agreement. However, either party upon thirty (30) days written notice may terminate without cause this agreement.

V.

INSURANCE AND INDEMNIFICATION

5.1 Governmental Functions. Notwithstanding any provision to the contrary herein, this agreement is a contract for and with respect to the performance of governmental functions by governmental entities. The relationship of the City and the District shall be that of independent contractors.

5.2 City Insurance and Indemnification. The Los Fresnos C.I.S.D. shall have no liability whatsoever for the actions of, or failure to act by, any officers, employees, subcontractors, agents or assigns of the City, or for or with respect to this Agreement, and the City covenants and agrees that:

5.2.1 The City shall be solely responsible for and with respect to any claim or cause of action arising out of or with respect to any act, omission or failure to act by the City or its agents, officers, employees and subcontractors, while performing any function or providing or delivering any service undertaken by the City pursuant to this Agreement;

5.2.2 The City shall be solely responsible for procuring and maintaining in effect any insurance coverage it may, in its sole discretion, deem necessary or appropriate to protect its interests.

5.3 District Insurance and Indemnification. The city shall have no liability whatsoever for the actions of, or failure to act by, any officers, employees, subcontractors, agents or assigns of the Los Fresnos C.I.S.D., or for or with respect to the this Agreement by the District, and the District covenants and agrees that:

5.3.1 The Los Fresnos C.I.S.D. shall be solely responsible for and with respect to any claim or cause of action arising out of or with respect to any act, omission or failure to act by the Los Fresnos C.I.S.D. or its agents, officers, employees and subcontractors, while performing any function or undertaking any use of the Land and this Agreement;

5.3.2 The Los Fresnos C.I.S.D. shall be solely responsible for procuring and maintaining in effect any insurance coverage it may, in its sole discretion, deem necessary or appropriate to protect its interests.

5.4 Governmental Immunity. Nothing in this Agreement shall be deemed to waive, modify or amend any legal defense available at law or in equity to either the City or Los Fresnos C.I.S.D. nor to create any legal rights or claim on behalf of any third party. Neither the Los Fresnos C.I.S.D. nor

the City waives, modifies, or alters to any extent whatsoever the availability of the defense of governmental immunity under the laws of the State of Texas. No provision of this agreement is a consent to suit.

VI.

MISCELLANEOUS

6.1 This agreement contains the complete expression of the agreement between the parties hereto, and there are not promises, representations, agreements, warranties, or inducements except such as are made herein and fully set forth. Any party paying for the performance of any function, services, or improvements to the demised premises shall make these payments from current revenues available to the paying party. No alterations of any of its terms, covenants or conditions shall be binding unless reduced to writing and signed by the parties hereto. It is agreed that all of the rights, remedies, and benefits provided by this agreement shall be cumulative, and shall not be exclusive of any other rights, remedies and benefits allowed by law.

6.2 Nothing herein may be construed as the formation of a partnership, joint venture, or other business organization or any description between the parties.

6.3 In the event one or more of the provisions of this agreement shall for any reason be held by a court of competent jurisdiction to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision of the agreement, and this agreement shall be construed as if the invalid, illegal, or unenforceable provision had never been included in the Agreement. This agreement constitutes the sole and only agreement of the Parties to the Agreement and supersedes any prior understanding or written or oral agreements between the Parties respecting the subject matter of this agreement.

6.4 This agreement shall be governed and construed in accordance with the laws of the State of Texas, and all obligations of the parties created by this agreement are performable in Cameron County, Texas.

6.5 No party shall be required to perform any term, condition, or covenant in this agreement

so long as performance is delayed or prevented by force majeure, which shall mean acts of God, strikes, lockouts, material or labor restrictions by any governmental authority, floods, and any other cause not reasonably within the control of the parties and which by the exercise of due diligence the parties are unable, wholly or in part, to prevent or overcome.

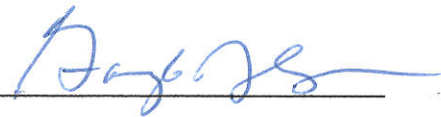
VII.

7.1 The parties indicate acceptance of each of the terms of this agreement by the signature of their respective agents below. The agents signing below each represent that they have been authorized by their respective parties to execute this agreement on their behalf. The effective date of this agreement shall be the latest of the dates appearing below.

Attachment: MOU with LFCISD Police Dept (1971 : MOU with School)

EXECUTED IN DUPLICATE ORIGINAL on this 17th day of October 2016.

LOS FRESNOS CONSOLIDATED
INDEPENDENT SCHOOL
DISTRICT

By: 

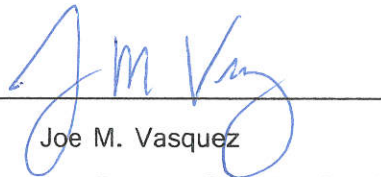
Gonzalo Salazar
Superintendent of Schools

CITY OF LOS FRESNOS,
TEXAS

By: _____

Mark Milum
City Administrator

LOS FRESNOS C.I.S.D.
DISTRICT POLICE

By: 

Joe M. Vasquez
Los Fresnos C.I.S.D., Chief of Police

LOS FRESNOS
POLICE DEPARTMENT

By: _____

James Harris III
City of Los Fresnos, Chief of Police

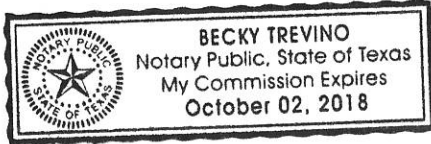
Attachment: MOU with LFCISD Police Dept (1971 : MOU with School)

THE STATE OF TEXAS

ACKNOWLEDGMENT

COUNTY OF CAMERON

This instrument was acknowledged before me on the 17 day of October 2016, by Gonzalo Salazar, Superintendent, for and on behalf of the Los Fresnos Consolidated Independent School District.



Becky Trevino
Notary Public-State of Texas

THE STATE OF TEXAS

ACKNOWLEDGMENT

COUNTY OF CAMERON

This instrument was acknowledged before me on the ____ day of _____ 2016, by Mark Milum, City Administrator of the City of Los Fresnos, Texas, for and on behalf of the City of Los Fresnos, Texas.

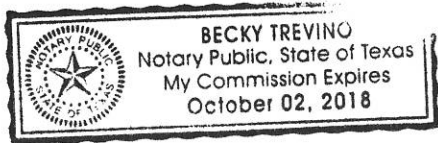
Notary Public-State of Texas

THE STATE OF TEXAS

ACKNOWLEDGMENT

COUNTY OF CAMERON

This instrument was acknowledged before me on the 17 day of October 2016, by Joe M. Vasquez, Police Chief, Los Fresnos Consolidated Independent School District.



Becky Trevino
Notary Public-State of Texas

THE STATE OF TEXAS

ACKNOWLEDGMENT

COUNTY OF CAMERON

This instrument was acknowledged before me on the ____ day of _____ 2016, by James Harris III, Chief of Police, City of Los Fresnos, Texas, for and on behalf of the City of Los Fresnos, Texas.

Notary Public-State of Texas

Attachment: MOU with LFCISD Police Dept (1971 : MOU with School)

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 11/15/16 06:00 PM
Department: City Secretary
Category: Agreement
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1970)

DOC ID: 1970 A

Approval or rejection to approve the reassign of City Engineer from Naismith Engineering to Hanson Professional Services, Inc.

As was mentioned previously Naismith Engineering has been bought by Hanson Professional Services. They have determined that they will change the name to Hanson Professional Services. This agreement reassigns the agreement we have with Naismith Engineering to Hanson Professional Services to continue to be our City Engineer. Nothing will change from our standpoint as far as services except to the good as we will have more access to additional assistance and expertise in different areas. If we decide later to move in a different direction we are free to do that. At this time with the existing projects I believe it is in our best interest to continue with Hanson Professional Services.

I recommend approval.


Naismith/Hanson

Engineering | Planning | Architecture | Allied Services

Now part of Hanson Professional Services Inc.


October 28, 2016

City of Los Fresnos, TX
 Attn: Mark Milum
 200 N Brazil
 Los Fresnos, TX 78566

Re: Contract Assignments – Various Contracts with the City of Los Fresnos, TX

Dear Mr. Milum:

We value our long relationship with City of Los Fresnos, TX (City) and appreciate very much the opportunity to have assisted the City with a variety of projects. As discussed with you previously, Naismith Engineering, Inc. (NEI) has been acquired by Hanson Professional Services, Inc. (Hanson). Headquartered in Springfield, Illinois, with offices around the country, the additional resources and capabilities available through Hanson are now available to NEI's clients.

As part of this new organization, we are now able to provide our clients with additional services, without changing the personal service you have come to expect from NEI. The former NEI personnel working with the City will continue to serve the project. Our goal is to make the transition as seamless as possible. If at any time during the process you have questions or concerns, we would welcome the opportunity to address them.

As a part of the transition process, we will need to assign the City's existing contracts from NEI to Hanson. This assignment will require the City's written consent. NEI and Hanson both hereby request the City's written consent to this assignment. For your convenience, we have attached a one-page agreement form to document the assignment.

If you find this version acceptable, please have it executed on behalf of the City by the appropriate signatories.

We appreciate your consideration of this request. If you have any questions or need any additional information, please do not hesitate to contact me.

Sincerely,
 NAISMITH/HANSON

Grant A. Jackson, P.E.
 Vice President

Attachment: Assignment of Engineering Services (1970 : City Engineer)

ASSIGNMENT AGREEMENT

This Assignment Agreement ("Assignment") is made this 27th day of October, 2016, between the City of Los Fresnos, TX ("Client"), Hanson Professional Services Inc., a Delaware Corporation ("Assignee"), and Naismith Engineering, Inc., a Texas Corporation. ("Assignor").

RECITALS:

- A. Assignor entered into certain uncompleted Contracts, incorporated herein ("Contracts") with Client.
- B. The Contracts are by their terms assignable upon the prior written consent of the Client.
- C. Assignor desires to assign the Contracts to Assignee, and Assignee is willing to perform all remaining duties and obligations under the Contracts.


In consideration of the mutual covenants herein, the parties agree as follows:

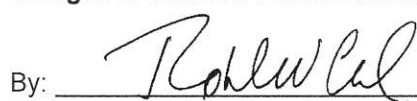
- 1. Assignor grants, bargains, sells, conveys, transfers, assigns, and sets over its entire right, title, interest in and duties under the Contracts to Assignee subject to the covenants and conditions set forth herein.
- 2. Assignee assumes all obligations of Assignor under the Contracts for all work undertaken by Assignor prior to the effective date of the Assignment including but not limited to existing liabilities and subconsultant obligations, and Assignee assumes the Contracts and will perform faithfully all of the covenants, stipulations and agreements contained therein.
- 3. Assignor represents, and Assignee accepts, that there are no claims or demands against the Assignor arising out of or related to the performance under this Assignment prior to the effective date hereof.
- 4. The Effective Date of the Assignment is September 12, 2016.

IN WITNESS WHEREOF, the parties have executed this Assignment through their duly authorized officers the day and year first above written.

Assignor: Naismith Engineering, Inc.

Assignee: Hanson Professional Services Inc.

By: 

By: 

Printed Name: Grant A. Jackson

Printed Name: Robert W. Cusick

Title: Vice President

Title: Executive Vice President

Client, a party to the Contracts, does hereby consent to the assignment set forth above.

Client: City of Los Fresnos, TX

By: _____

Printed Name: _____

Title: _____

Attachment: Assignment of Engineering Services (1970 : City Engineer)

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 11/15/16 06:00 PM
Department: City Secretary
Category: Proclamation
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1982)

DOC ID: 1982 A

Approval or rejection of a Fair Housing Proclamation

I recommend approval.

**PROCLAMATION
CITY OF LOS FRESNOS**

APRIL AS FAIR HOUSING MONTH

WHEREAS, Title VIII of the Civil Rights Act of 1968, as amended, prohibits discrimination in housing and declares it a national policy to provide, within constitutional limits, for fair housing in the United States; and

WHEREAS, the principle of Fair Housing is not only national law and national policy, but a fundamental human concept and entitlement for all Americans; and

WHEREAS, The National Fair Housing Law, during the month of April, provides an opportunity for all Americans to recognize that complete success in the goal of equal housing opportunity can only be accomplished with the help and cooperation of all Americans.

NOW, THEREFORE, we the City Council of the City of Los Fresnos, do proclaim April as Fair Housing Month in the City of Los Fresnos and do hereby urge all citizens of this locality to become aware of and support the Fair Housing law.

IN WITNESS WHEREOF, we have affixed the signature and seal on this the 15th day of November, 2016.

Polo Narvaez, Mayor

ATTEST:

Pam Denny, City Secretary

Attachment: Fair Housing Proclamation (1982 : Fair Housing Proclamation)

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 11/15/16 06:00 PM
Department: City Secretary
Category: Resolutions
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:
DOC ID: 1983 A

SCHEDULED

ACTION ITEM (ID # 1983)

**Approval or rejection to designate authorized signators for
the 2016 Texas CDBG program contract 7216300.**

This is required for the CDBG grant that will fix several streets. They are East Sixth Street from Pita Street to Como Street and East Ninth Street from Arroyo Boulevard to Como Street. The signators are the same that we have on all of our accounts.

I recommend approval.

A201

RESOLUTION AUTHORIZING SIGNATORIES

A RESOLUTION BY THE CITY OF LOS FRESNOS, DESIGNATING AUTHORIZED SIGNATORIES FOR CONTRACTUAL DOCUMENTS AND DOCUMENTS FOR REQUESTING FUNDS PERTAINING TO THE TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (TXCDBG) CONTRACT NUMBER 7216300.

This Resolution was introduced and submitted to the City Council for passage and adoption. After presentation and discussion of the Resolution, a motion was made by _____ that the Resolution be finally passed and adopted in accordance with the City's Home Rule Charter. The motion was seconded by _____ and carried by the following vote:

Mayor Polo Narvaez	___ For	___ Against	___ Abstained
Councilmember Yolanda H. Cruz	___ For	___ Against	___ Abstained
Councilmember Swain Real	___ For	___ Against	___ Abstained
Councilmember Javier Mendez	___ For	___ Against	___ Abstained
Councilmember Bibi Garza	___ For	___ Against	___ Abstained
Councilmember Gary Minton	___ For	___ Against	___ Abstained

WHEREAS, the City of Los Fresnos has received a 2016 Texas Community Development Block Grant award to provide Street Improvements; and

WHEREAS, it is necessary to appoint persons to execute contractual documents and documents requesting funds from the Texas Department of Agriculture, and;

WHEREAS, an original signed copy of the TxCDBG Depository/Authorized Signatories Designation Form (Form A202) is to be submitted with a copy of this Resolution, and;

WHEREAS, the City of Los Fresnos acknowledges that in the event that an authorized signatory of the City changes (elections, illness, resignations, etc.) the City must provide TxCDBG with the following:

- a resolution stating who the new authorized signatory is (not required if this original resolution names only the title and not the name of the signatory); and
- a revised TxCDBG *Depository/ Authorized Signatories Designation Form (Form A202)*.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF LOS FRESNOS, TEXAS, AS FOLLOWS:

The Mayor and City Manager be authorized to execute contractual documents between the Texas Department of Agriculture and the City for the 2016 Texas Community Development Block Grant Program

The City Manager, City Secretary and Finance Director be authorized to execute the *State of Texas Purchase Voucher* and *Request for Payment Form* documents required for requesting funds approved in the 2016 Texas Community Development Block Grant Program

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF LOS FRESNOS, TEXAS,
on _____, 2016.

APPROVED:

ATTEST:

Polo Narvaez, Mayor

Pam Denny, City Secretary

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 11/15/16 06:00 PM
Department: City Secretary
Category: Resolutions
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1984)

DOC ID: 1984 A

Approval or rejection adopting required CDBG Civil Right Policies.

This resolution assures we know and will follow regulations since we are receiving funds for the CBDG grant.

I recommend approval.

A1014

Resolution Regarding Civil Rights The City of Los Fresnos, Texas

This Resolution was introduced and submitted to the City Council for passage and adoption. After presentation and discussion of the Resolution, a motion was made by _____ that the Resolution be finally passed and adopted in accordance with the City's Home Rule Charter. The motion was seconded by _____ and carried by the following vote:

Mayor Polo Narvaez	_____ For	_____ Against	_____ Abstained
Councilmember Yolanda H. Cruz	_____ For	_____ Against	_____ Abstained
Councilmember Swain Real	_____ For	_____ Against	_____ Abstained
Councilmember Javier Mendez	_____ For	_____ Against	_____ Abstained
Councilmember Bibi Garza	_____ For	_____ Against	_____ Abstained
Councilmember Gary Minton	_____ For	_____ Against	_____ Abstained

Whereas, the City of Los Fresnos, Texas, (hereinafter referred to as "City of Los Fresnos") has been awarded TxCDBG funding through a TxCDBG grant from the Texas Department of Agriculture (hereinafter referred to as "TDA");

Whereas, the City of Los Fresnos, in accordance with Section 109 of the Title I of the Housing and Community Development Act. (24 CFR 6); the Age Discrimination Act of 1975 (42 U.S.C. 6101-6107); and Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and for construction contracts greater than \$10,000, must take actions to ensure that no person or group is denied benefits such as employment, training, housing, and contracts generated by the CDBG activity, on the basis of race, color, religion, sex, national origin, age, or disability;

Whereas, the City of Los Fresnos, in consideration for the receipt and acceptance of federal funding for the Contract, agrees to comply with all federal rules and regulations including those rules and regulations governing citizen participation and civil rights protections;

Whereas, the City of Los Fresnos, in accordance with Section 3 of the Housing and Urban Development Act of 1968, as amended, and 24 CFR Part 135, is required, to the greatest extent feasible, to provide training and employment opportunities to lower income residents and contract opportunities to businesses in the TxCDBG project area;

Whereas, the City of Los Fresnos, in accordance with Section 104(1) of the Housing and Community Development Act, as amended, and State's certification requirements at 24 CFR 91.325(b)(6), must adopt an excessive force policy that prohibits the use of excessive force against non-violent civil rights demonstrations;

Whereas, the City of Los Fresnos, in accordance with Section 504 of the Rehabilitation Act of 1973, does not discriminate on the basis of disability and agrees to ensure that qualified individuals with disabilities have access to programs and activities that receive federal funds; and

Whereas, the City of Los Fresnos, in accordance with Section 808(e)(5) of the Fair Housing Act (42 USC 3608(e)(5)) that requires HUD programs and activities be administered in a manner affirmatively to further the policies of the Fair Housing Act, agrees to conduct at least one activity during the contract period, to affirmatively further fair housing;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF Los Fresnos, TEXAS, that the City of Los Fresnos ADOPTS THE FOLLOWING:

1. Citizen Participation Plan and Grievance Procedures (Form A1013);
2. Section 3 Policy (Form A1002);
3. Excessive Force Policy (Form A1003)
4. Section 504 Policy and Grievance Procedures (Form A1004); and
5. Fair Housing Policy (Exhibit 1015).

Passed and approved this _____ day of _____, 20____.

Mayor

Printed Name of Mayor

09/01/2016

Attachment: Civil Rights Resolution for 2016 CDBG (1984 : Resolution on Civil Rights)

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 11/15/16 06:00 PM
Department: City Secretary
Category: Acknowledgments
Prepared By: Pam Denny

Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1987)

DOC ID: 1987 A

Approval or rejection to approve the Los Fresnos Community Development Corporation expenditures for Welcome Sign and street lights.

On Monday night the CDC Board approved to spend \$74,062 for the main part of the sign and \$18,500 for the digital part of the sign for a total of \$92,562 for H2O Construction Services construct a Welcome sign on the west side of town at the IES property along Highway 100 west of FM 802.

The CDC Board also approved to spend \$11,381.25 for AEP to add street lights along Highway 100 from about Tapia's Cafe to FM 803 to match lighting in the rest of the city.

The CDC had the money in their current budget and also have approximately \$200,000 in excess funds from prior years.

I recommend approval.

SCHEDULED

ACTION ITEM (ID # 1972)

DOC ID: 1972 A

Consideration and ACTION to accept or reject any or all proposals received for group health insurance, group life insurance and supplemental insurance.

Insurance :

Insurance proposals are up once again. We received quite a few proposals. The ones that had large deductibles or did not offer similar coverages we did not include in the comparison except we tried to include a proposal from each different carrier. Fortunately it looks like we can save some funds with decreased cost. I will review each.

2 - Blue Cross Blue Shield - This will give us the exact same coverage as we have now except that it will go down \$17.38 per employee per month. That will be a savings of over \$10,000. We have had great coverage and dealings with them and are happy with them.

3 - Humana - The cost is quite a bit lower but the deductible is higher, out of network deductible is a lot higher and most medicine is higher. Additionally this cost is not final. If we choose them they would have to rate us for a final cost that could be higher.

4 - United Health Care - It is a little higher cost and the deductible is quite a bit more that will require more out of pocket for our employees. Additionally the medicine and out of network is a lot more expensive.

5 - Aetna - The cost is a little lower but the deductible is higher, the out of network deductible is higher and the medicine is higher. Additionally this cost is not final. If we choose them they would have to rate us for a final cost that could be higher. We have had Aetna before and had much difficulty in them covering many items. We were not happy.

6 - TML - The cost is a little lower, the deductible is the same or lower, the out of network deductible is the same or lower, the medicine is a little higher. Additionally this cost is not final. If we choose them they would have to rate us for a final cost that could be higher. Other cities have said they are not happy with their medical TML coverage as it does not have good coverage.

I recommend staying with Blue Cross Blue Shield for health insurance with a reduction from \$563.26 to \$545.88.

Life Insurance:

We received proposals for insurance that we provide for each employee. The best deal is actually Companion Life but we have been with Dearborn for a while and don't know anything about Companion Life. It is only 1 cent different per employee per month so we feel it is wiser to keep the same coverage with the same company Dearborn.

I recommend approval of Dearborn for life insurance.

CITY OF LOS FRESNOS
GROUP HEALTH INSURANCE COMPARISONS
EFFECTIVE DATE: DECEMBER 1, 2016

BENEFITS	1 BLUE CROSS BLUE SHIELD Current	2 BLUE CROSS BLUE SHIELD Proposed	3 HUMANA Load: Max	4 UNITED HEALTH CARE Load: Max	5 AETNA Load: Max	6 TML Load: Max
IN-NETWORK BENEFITS						
Deductible - Calendar Year	250 / 750	250 / 750	500	1000 / 2000	500	250 / 500
Coinurance	80%	80%	80%	100%	80%	80% / 20%
Annual Coinsurance Limit	1250 / 3750	1250 / 3750	4000 / 8000	2500 / 5000	3500 / 7000	1000 / 2000
Annual Out-of-Pocket Maximum	1250 / 3750	1250 / 3750	4000 / 8000	2500 / 5000	3500 / 7000	1000 / 2000
Office Visit Copay	25 / 45	25 / 45	\$25	30 / 60	\$25	25
Professional Services: In-Patient	80% after Ded.	80% after Ded.	20% coinsurance	100% after Ded.	20% after Ded.	lab & x-ray not included 80%/20% subj. to ded.
Preventive Care	100%; no copay	100%; no copay	100%	100%	100%	100% (1 visit)
Home Health Care Services	80% after Ded	80% after Ded.	20% coinsurance	100% after Ded	20% coinsurance	80%/20%
Spinal Manipulation Therapy	80% after Ded	80% after Ded	40 copay/ per visit	25 copay (20 visits)	50 copay/per visit	subj. to ded. 80%/20%
Emergency Room Care	80% after \$300 Copay	80% after \$300 Copay	250 copay	300 copay per visit	20% after 250 copay	subj. to ded. 80%/20% subj. to ded. 80%/20% physician
Prescription Drug Benefit	0/10/35/75/150	0/10/35/75/150	10/30/50/25%	10/35 / 60	10/45/75/30%	5/14/43/65/120
Serious Mental Illness Required for Public Entities	included	included	25 copay & 20% coinsurance	included	coins up to \$300 50 copay and 20% coinsurance	80% after Ded
OUT OF NETWORK BENEFITS:						
Deductible -calendar year	500 / 1500 60%	500 / 1500 60%	1500	5000 / 10000	4000	500/ 1000
Coinurance	60%	60%	50%	70%	50%	50%/50%
Annual Coinsurance Limit	2500 / 7500	2500 / 7500	12000 / 24000	1000 / 20000	10000 / 20000	50%/50%
Professional Services In-Patient Administration Fee	60% after Ded	60% after Ded.	50% coinsurance	70% after Ded.	50% coinsurance	50%/50% subj. to ded.
COST OF INSURANCE			yes		yes	5% Admn. Fee
Employee Only	\$563.26	\$545.88	\$470.06	\$579.30	\$509.00	\$529.73
Employee & Children	\$1,126.22	\$1,091.76	\$893.11	\$937.43	\$1,063.00	\$957.52
Employee & Spouse	\$1,126.52	\$1,091.76	\$1,034.13	\$1,274.46	\$1,215.00	\$1,075.33
Employee & Family	\$1,689.78	\$1,637.64	\$1,504.20	\$1,853.76	\$1,898.00	\$1,748.06
	27,859.36	26,983.32	\$25,759.28	\$29,807.59	\$28,085.00	\$27,342.08
BLUE CROSS BLUE SHIELD IS THE ONLY INSURANCE COMPANY THAT HAS GIVEN FIXED RATES. ALL OTHER COMPANIES HAVE GIVEN LOWEST AND HIGHEST RATES. ONCE APPLICATIONS HAVE BEEN SENT INTO THE UNDERWRITERS THE RATES COULD COME IN ANYWHERE BETWEEN THE LOW RATE AND HIGH RATE.						

Attachment: health insurance (1972 : Group Health Insurance)

CITY OF LOS FRESNOS
LIFE INSURANCE

BENEFIT	1 DEARBORN Current	DEARBORN Proposed	2 COMPANION LIFE	3 HUMANA	4	5
\$20,000 Life Insurance						
Life	\$0.21	\$0.19	\$0.18	\$0.21		
AD&D	\$0.03	\$0.03	\$0.03	\$0.03		

Attachment: life insurance (1972 : Group Health Insurance)

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 11/15/16 06:00 PM
Department: City Secretary
Category: Ordinances
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1995)

DOC ID: 1995 A

Consideration and ACTION to approve the first reading of Ordinance 479 amending Chapter 18, Article III, Sections 18-75 through 18-79 of the Code of Ordinances concerning the sale, use and discharge of fireworks in the City of Los Fresnos.

This ordinance attempts to address ongoing issues surrounding fireworks. Historically fireworks have not been permitted to be sold, used, transported or even possessed in the City limits. As you know it is very difficult to enforce all of those except the sales of fireworks. We feel that there needs to be a complete overhaul and new direction concerning fireworks. There is no reason why our residents can not possess fireworks inside the city. We also feel fireworks can be used as long as it is on private property during the proper selling dates within certain hours. Additionally we feel fireworks should be approved to be sold inside the City as well as long as it is in a proper commercial zone just like other businesses. The specific regulations are indicated in the attached information.

I recommend approval.

ORDINANCE NO. 479

AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF LOS FRESNOS, TEXAS PROVIDING FOR AMENDMENT TO CHAPTER 18, ARTICLE III, SECTIONS 18-75 THROUGH 18-79 OF THE CODE OF ORDINANCES CONCERNING THE SALE, USE AND DISCHARGE OF FIREWORKS IN THE CITY OF LOS FRESNOS; AND PROVIDING FOR A PENALTY; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR PUBLICATION; AND PROVIDING FOR AN EFFECTIVE DATE.

This ordinance was introduced and submitted to the City Council for passage and adoption after the second reading of the Ordinance. After presentation and discussion of the Ordinance, a motion was made by _____ that the Ordinance be finally passed and adopted in accordance with the City's Home Rule Charter. The motion was seconded by _____ and carried by the following voted:

Mayor Polo Narvaez	___	For	___	Against	___	Abstained
Councilmember Yolanda H. Cruz	___	For	___	Against	___	Abstained
Councilmember Swain Real	___	For	___	Against	___	Abstained
Councilmember Javier Mendez	___	For	___	Against	___	Abstained
Councilmember Bibi Garza	___	For	___	Against	___	Abstained
Councilmember Gary Minton	___	For	___	Against	___	Abstained

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LOS FRESNOS, TEXAS:

Chapter 18, Article III, Sections 18-76 through 18-79 of the Code of Ordinances of the City of Los Fresnos, Texas is hereby amended to read as follows:

Sec. 18-80. DEFINITIONS.

For the purpose of this chapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

FIREWORKS: Means any combustible or explosive composition or any substance or combination of substances, or article or device prepared for the purpose of producing or capable of producing a visible or an audible effect by combustion, explosion, deflagration or detonation. The term "fireworks" shall include, but is not limited to, firecrackers, bottle rockets, sky rockets, roman candles and sparklers. The term "fireworks" does not include automobile flares, paper caps, or plastic caps which contain 0.25 of a grain of explosive content or less per cap which are used with toy pistols, toy canes, toy guns or other similar devices.

Permanent Buildings or Facilities: Fireworks vending locations, are defined as a fireworks vending structure constructed out of brick, masonry, wood and/or metal with permanent foundations affixed to the ground that also provides safe, off-street, all weather paved parking and walking areas with proper curb cuts for safe ingress and egress of vehicles, permanently and

fully-lighted and accessible parking lots for their customers and the public at the location when the location is open to the public.

Portable Building or Facility or Sales Stand: Fireworks vending locations, are defined as non-permanent structures that are independently transported separately and placed at their location regardless of having been connected to any existing or other placed non-permanent structure that provide for fully-lighted caliche parking and walking area, unless paved areas are already available at a location, which cannot revert to caliche once they are paved, with parking lot lighting on at night at all times that the location is open to the public, that have adequate curb cuts for the proper ingress and egress of vehicles and which portable buildings or sales stands locations were in existence.

Sec. 18-81. USE AND POSSESSION OF FIREWORKS ON PRIVATE PROPERTY.

- (A) A person may use or possess fireworks without a permit or authorization from the city within the city limits only under the following conditions:
- (1) Such use or possession must occur on private property;
 - (2) The person must own the private property on which he or she uses or possesses fireworks or must have received the prior consent of the property owners;
 - (3) There is not a burn ban in effect that applies to the property on which the person uses fireworks;
 - (4) Such use or possession occurs during the hours of 9:00 a.m. and 10:00 p.m. except on New Year's Eve and hour will be 9:00 a.m. to 1:00 a.m. on the days stated by State and County laws.
 - (5) A person may not use fireworks within 100 feet of a place where flammable liquid or flammable compressed gases are stored or dispensed.

Sec. 18-82. USE OF FIREWORKS BY MINOR.

A minor who is under 16 years of age and who uses or possesses fireworks in the manner provided by this chapter may do so only under the direct supervision of an adult who is at least 18 year of age.

Sec. 18-83. SALE OF FIREWORKS IN THE CITY LIMITS.

- (A) Storage and sale of fireworks in the City of Los Fresnos will comply with all county and state rules, regulations, and laws, including Texas Occupations Code ch. 2154,

Texas Fireworks Rules for Retail Fireworks Sales and Storage, and all state fire laws applicable to the sale and storage of fireworks.

- (B) Fireworks may be stored in the City of Los Fresnos in the permanent building or facility.
- (C) With the exception of those dates approved by the county and state no fireworks will be on the premises of any portable building, facility or sales stand or adjacent buildings or warehouses located in said premises or property in the City of Los Fresnos. The fire marshal may inspect those locations to confirm that no fireworks are present and any violation shall be cited and subject to fine under this article. The owners and/or operators of those portable building locations that have not been moved in the off-season shall meet the fire marshal at the location in the off-season during normal business hours for inspections and failure to do so shall make the owner subject to fine under this article.
- (D) Permanent fireworks sales buildings must provide restrooms for the public and retail customers and for employees. Portable fireworks sales buildings or stands must provide portable toilets for the public and retail customers and employees at all locations where portable buildings are located. All bathroom facilities must comply with city health code regulations.
- (E) Portable building, facility or sales stand must obtain a permit, on an annual basis, before the buildings are placed at the location for the sale of fireworks. Fire marshal must inspect prior to each selling season.
- (F) Permits will be issued on or about the 31st of January each year.
- (G) Purchasers of fireworks must be at least 16 years of age. A fireworks vendor and/or the employee of said vendor that fails to comply with this requirement shall be subject to citation and possible fine for violation of this article.
- (H) Purchasers of fireworks within the City of Los Fresnos shall be allowed to possess fireworks for transporting purchased fireworks or as allowed in Section 18-81 and shall not be subject to citation for violation of this or any other ordinance of the City of Los Fresnos with regard to possession of fireworks as long as such purchaser is transporting said fireworks and said fireworks are inside bags or other similar container or as allowed in Section 18-81..
- (I) Those businesses operating permanent and portable buildings for the sale of fireworks to the public shall secure a public liability insurance policy with a combined single limit of not less than \$300,000.00 for personal injury, property damage or death of any person arising out of any act or omission on the part of the business or any agent or employee thereof and shall provide the city with a copy of said policy by January 31st of each year and failure to do so will result in a violation of this article and said locations shall not be allowed to sell fireworks until a copy of said policy is provided

to the city. Additionally, the City of Los Fresnos shall be given at least 30 day's notice prior to the cancellation of said insurance policy.

- (J) Nothing herein shall prohibit the sale of fireworks at wholesale by a manufacturer residing within the city limits of Los Fresnos, provided such fireworks are shipped directly out of the State of Texas in accordance with United State Department of Transportation regulations by motor, rail, water, or other interstate transportation.

Sec. 18-93. SPECAIL EVENT FIREWORKS PERMIT.

A person who wishes to possess or use fireworks in a manner that differs from the authorizations described in this section may do so upon issuance by the city of a special event fireworks permit.

- (A) A person desiring a special events fireworks permit shall submit an application for such permit using the form provided by the city. Such form will require the name and address of the person(s) owning the property, the name and address of the person seeking the permit, the date and time of the event, estimate of the number of people in attendance at the event, the type of fireworks to be used at the event, any preventative or safety measures being implemented at the event and any other information as requested by the City Manager. Permission and consent of the landowner must be submitted with the application if the application is submitted by someone other than the landowner.
- (B) Prior to the issuance of the permit the city may require that the applicant submit proof of insurance for the event.
- (C) The City Manager shall issue the permit but may impose terms and conditions upon the permit that the city deems necessary for the safety of the public.
- (D) The permit applicant may appeal any special events fireworks permit decision of the City Manager to the City Council.

Sec. 18-94 PENATLY

- (A) A person commits an offense if he or she manufactures, sells, offers to sell, possesses for sale, ignites, detonates or possesses with intent to ignite or detonate any fireworks within the city limits in a manner not permitted by this chapter.
- (B) An offense under this chapter shall be punishable by a fine not to exceed \$2,000. Each day any violation of this chapter shall continue shall continue as a separate offense.

Sec. 18-95 SEVERABILITY.

It is hereby declared to be the intention of the City Council of the City of Los Fresnos that the phrases, clauses, sentences, paragraphs, and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this Ordinance should be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs, or section of the Ordinance.

SEC. 18-96 EFFECTIVE DATE.

This Ordinance shall be effective upon passage and publication of the caption of this ordinance as required by the City Charter and State law.

INTRODUCED and APPROVED on the first reading this ____ day of _____, 2016.

APPROVED and PASSED on the second and final reading this ____ day of _____, 2016.

Polo Narvaez, Mayor

ATTEST:

Pam Denny, City Secretary

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 11/15/16 06:00 PM
Department: City Secretary
Category: Agreement
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1997)

DOC ID: 1997 A

Consideration and ACTION to approve changes to the fee schedule for solid waste rates.

As I mentioned when we approved the budget, Republic Services increased garbage rates by 4% as allowed in the contract. The City has not increased rates in several years, absorbing the 4% or close to 4% each year. This has created some prices actually higher than what we charge.

Attached is the information. I propose to increase the second garbage cart from \$11 to \$14 but leave the initial cart at \$20. Then I propose to increase the dumpster service to cost plus \$20 for a handling fee. Before we used percentages over the cost. I have always felt that unfair since it costs the City the same to handle an account with a 2 yard container picked up 1 time per week as it does an 8 yard container 5 times per week. I believe the \$20 is fair and easier to explain.

I recommend approval.

**GARBAGE RATES
EFFECTIVE 11/20/16**

	Cost To City	Brush Service	Total Cost	Current Charge to Customer	Proposed Charge to Customer
Residential Cart Service	11.02		11.02	20.00	20.00
Residential Extra Cart	6.31		6.31	11.00	14.00
Commercial Cart Service	11.02		11.02	20.00	20.00
Commercial Extra Cart	6.31		6.31	11.00	14.00
Brush, Lumber, Tree Limbs	5.75		5.75		-
White Goods, Furniture, Etc	N/C		N/C		-
Tires	0.06		0.06		-
Recycling	-		-		-
Total Charge Per Resident	16.83		16.83	20.00	20.00
Total Charge Per Commercial	16.83		16.83	20.00	20.00
Cart Totals					
Stable Matter/Dead Animal	Varies/Size		Varies/Size		-
Cart Replacement	75.00		75.00	75.00	75.00
Casters	7.00		7.00	7.00	7.00
Lock Mechanism	5.00		5.00	5.00	5.00
2 Yard - 1 Time	64.33	5.75	70.08	66.29	90.08
2 Yard - 2 Times	120.63	5.75	126.38	118.97	146.38
2 Yard - 3 Times	178.07	5.75	183.82	175.62	203.82
2 Yard - 4 Times	228.61	5.75	234.36	225.47	254.36
2 Yard - 5 Times	281.47	5.75	287.22	277.59	307.22
2 Yard - 6 Times	338.90	5.75	344.65	334.24	364.65
2 Yard - Additional	45.00		45.00	49.50	65.00
3 Yard - 1 Time	76.97	5.75	82.72	77.87	102.72
3 Yard - 2 Times	148.20	5.75	153.95	146.16	173.95
3 Yard - 3 Times	213.68	5.75	219.43	210.74	239.43
3 Yard - 4 Times	279.17	5.75	284.92	275.32	304.92
3 Yard - 5 Times	343.50	5.75	349.25	338.77	369.25
3 Yard - 6 Times	408.98	5.75	414.73	403.35	434.73
3 Yard - Additional	55.00		55.00	60.50	75.00
4 Yard - 1 Time	89.61	5.75	95.36	88.81	115.36
4 Yard - 2 Times	161.99	5.75	167.74	159.75	187.74
4 Yard - 3 Times	248.85	5.75	254.60	242.46	274.60
4 Yard - 4 Times	329.71	5.75	335.46	325.17	355.46
4 Yard - 5 Times	402.10	5.75	407.85	396.55	427.85
4 Yard - 6 Times	474.47	5.75	480.22	467.93	500.22
4 Yard - Additional	65.00		65.00	71.50	85.00
6 Yard - 1 Time	136.71	5.75	142.46	134.83	162.46
6 Yard - 2 Times	244.70	5.75	250.45	241.33	270.45
6 Yard - 3 Times	352.70	5.75	358.45	347.83	378.45
6 Yard - 4 Times	460.68	5.75	466.43	454.33	486.43
6 Yard - 5 Times	568.67	5.75	574.42	560.84	594.42
6 Yard - 6 Times	676.67	5.75	682.42	667.34	702.42
6 Yard - Additional	75.00		75.00	82.50	95.00
ard - 1 Time	150.50	5.75	156.25	148.42	176.25
ard - 2 Times	272.27	5.75	278.02	268.52	298.02
ard - 3 Times	394.05	5.75	399.80	388.62	419.80
ard - 4 Times	515.83	5.75	521.58	508.72	541.58
ard - 5 Times	637.60	5.75	643.35	628.82	663.35
ard - 6 Times	759.38	5.75	765.13	748.91	785.13
ard - Additional	80.00		80.00	88.00	100.00

1.6.3.a

Attachment: fee schedule for solid waste (1997 : Change to Fee Schedule)

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 11/15/16 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:
DOC ID: 1994 A

SCHEDULED

ACTION ITEM (ID # 1994)

Review the Master Plan for the Montes-Castro Park.

Naismith Engineering will have the plan available for your review and comments.

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 11/15/16 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1975)

DOC ID: 1975 A

A. Wastewater Plant Upgrade B. Water Plant Issues C. Water & Wastewater Engineering Study D. Nature Park E. Hike & Bike Trails F. Montes-Castro Park G. TxDot Sidewalk Project H. CDBG 2015-2016 I. CDBG 2016-2017 J. Welcome Sign K. Hazardous Mitigation Plan L. TxDot Work

A. Wastewater Plant Upgrade - Naismith Engineering still does not have a description and cost estimates for the proposed work to be done that was promised by the middle of October so I can send to TWDB to get approval to proceed. Hopefully we will get that soon so we can send off.

B. Water Plant Issues - We are waiting for the last bids to come in on removing the sludge and will get work done immediately within a few weeks. The filters have been repaired under warranty thanks to hard work by Carlos and his staff as well as Naismith Engineering. They have begun work of upgrades on all the TECQ suggestions that we can do in house. Guzman & Munoz Engineering is working on the more expensive and detailed items that need to be done by a contractor to include as part of the study he is doing so we can hopefully get funding through TWBD. They are also looking to see if there is a less expensive way to install a bypass now that will help tremendously.

C. Water & Wastewater Engineering Study - Guzman & Munoz Engineering continues to work on design, surveying, easements or property required for east and west Highway 100 as well as north on FM 1575. They are also studying all the existing water and wastewater lines in the city to determine which need to be replaced for various reasons. City staff is trying to get all the right of entry for possible easements.

D. Nature Park - The parking lot construction has begun and is going great. The restroom construction is set to begin any day. I will have the approximate cost and the savings for the meeting. The trails bid will be approved on Thursday. The Master Plan for the entire park will be ready to look at on October 18 as well.

E. Hike & Bike Trails - We are waiting to hear from property owners on one area where there is not sufficient right-of-way for the trail. Once we get that resolved Halff Associates can finalize the plans.

F. Montes/Castro Park - The Master Plan has been discussed in this meeting.

G. TxDOT Sidewalk Projects - The sidewalks on Arroyo Boulevard from Ocean Boulevard to Alvarez Court on both sides of the road and on Ocean Boulevard from Church's Chicken to Tapia's Cafe will be bid out in November. Once the bids are approved they will begin construction probably sometime in December.

H. CDBG 2015-2016 Grant - Once the contracts get signed and approved by TDA we will begin the process to get the street work designed by Naismith Engineering for East Sixth Street from Pita Street to Coma Street and East Ninth Street from Arroyo Boulevard to Coma Street.

I. CDBG 2016-2017 - The administrative services and engineering services are being approved at this meeting. Over the next few months we will bring you some options on what we feel are the top priorities needed to be done with the available funds.

J. Welcome Sign - The project was approved by the CDC Board on November 7 and is up for your approval at this meeting.

K. Hazardous Mitigation Plan - We have the information posted at every cities web site and library for public comments. Once that is complete the plan will be brought to each city for approval. That will occur in the first quarter of the year.

L. TxDot Overlay - Foremost Paving completed the overlay. All looks great.

Light at Wal-Mart - TxDot has begun design on the light to be installed at Ocean Boulevard and Evergreen Street. They have not indicated what the schedule will be yet.

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 11/15/16 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:
DOC ID: 1976 A

SCHEDULED

ACTION ITEM (ID # 1976)

Financial Report 1. Monthly 2. Year-to-Date

I recommend approval.

CITY OF LOS FRESNOS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2016

01 -GENERAL FUND

FINANCIAL SUMMARY

% OF YEAR COMPLETED: 08.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
00-PROPERTY TAXES	1,082,271	40,491.23	40,491.23	0.00	1,041,779.77	3.74
30-NONPROPERTY TAXES	1,303,691	107,410.57	107,410.57	0.00	1,196,280.43	8.24
07-POLICE	541,100	34,810.34	34,810.34	0.00	506,289.66	6.43
10-HEALTH	4,800	350.00	350.00	0.00	4,450.00	7.29
12-GARBAGE	113,500	55,307.84	55,307.84	0.00	58,192.16	48.73
15-PARKS	43,000	6,360.00	6,360.00	0.00	36,640.00	14.79
16-LIBRARY	15,600	1,185.95	1,185.95	0.00	14,414.05	7.60
44-Misc Revenue	23,300	15.00	15.00	0.00	23,285.00	0.06
90-REIMBURSABLES	214,216	0.00	0.00	0.00	214,216.00	0.00
TOTAL REVENUES	3,341,478	245,930.93	245,930.93	0.00	3,095,547.07	7.36
	=====	=====	=====	=====	=====	=====

EXPENDITURE SUMMARY

02-ADMINISTRATION	414,883	32,782.60	32,782.60	785.27	381,315.13	8.09
03-MUNICIPAL COURT	186,199	7,764.15	7,764.15	0.00	178,434.85	4.17
04-TAX ASSESSOR COLLECTOR	24,809	363.83	363.83	0.00	24,445.17	1.47
06-ELECTIONS	9,500	155.00	155.00	971.28	8,373.72	11.86
07-POLICE	1,340,638	74,003.58	74,003.58	24,638.06	1,241,996.36	7.36
08-FIRE	68,250	17,381.57	17,381.57	0.00	50,868.43	25.47
09-ENGINEERING	56,000	0.00	0.00	0.00	56,000.00	0.00
10-HEALTH	121,653	5,708.95	5,708.95	0.00	115,944.05	4.69
11-EMERGENCY MEDICAL SERV	127,300	27,964.30	27,964.30	0.00	99,335.70	21.97
12-GARBAGE	4,266	0.00	0.00	0.00	4,266.00	0.00
13-STORM WATER	11,225	0.00	0.00	47.96	11,177.04	0.43
14-STREETS	317,468	28,939.25	28,939.25	327.50	288,201.25	9.22
15-PARKS	213,213	10,129.53	10,129.53	5,813.98	197,269.49	7.48
16-LIBRARY	182,486	7,221.69	7,221.69	361.52	174,902.79	4.16
17-COMMUNITY CENTER	12,157	565.05	565.05	361.52	11,230.43	7.62
18-EMERGENCY MANAGEMENT	63,100	1,168.41	1,168.41	0.00	61,931.59	1.85
19-ALL DEPARTMENT EXPENS	12,500	337.50	337.50	0.00	12,162.50	2.70
21-CITY PROMOTION	4,500	1,500.00	1,500.00	0.00	3,000.00	33.33
23-DSRIP-COMMUNITY HEALT	93,034	4,092.80	4,092.80	0.00	88,941.20	4.40
24-MENTAL TASK FORCE PRO	47,429	2,467.98	2,467.98	0.00	44,961.02	5.20
28-INFORMATION TECHNOLOG	30,868	2,085.24	2,085.24	0.00	28,782.76	6.76
TOTAL EXPENDITURES	3,341,478	224,631.43	224,631.43	33,307.09	3,083,539.48	7.72
	=====	=====	=====	=====	=====	=====
REVENUE OVER/(UNDER) EXPENDITURES	0	21,299.50	21,299.50 (33,307.09)	12,007.59	0.00
	=====	=====	=====	=====	=====	=====

CHECKLIST FOR GENERAL FUND				OCTOBER 2016
	VENDOR NAME	Inv.Date	Amount	Description
29952	ANGIE WILLIAMS	07/22/16	VOID	VOIDED CHECK-LOST IN MAIL
30278	R&R REMODELING	10/06/16	\$ 4,700.00	STORAGE SHED AT ANIMAL SHELTER
30279	SUNTRUST EQUIP FINANCE	10/01/16	\$ 23,988.86	TYMCO STREET SWEEPER
30280	CITY OF L.F. PAYROLL ACCT	10/06/16	\$ 59,334.55	DUE TO PAYROLL # 27/1 10/7/16
30281	ASHLEY GARZA	10/14/16	\$ 50.00	RENTAL DEPOSIT REFUND-LF MEMORIAL PARK 10/2/16
30282	BRYAN WALTER BERG	10/14/16	\$ 322.00	OVER PAYMENT ON TICKET-113366
30283	A&M AUTOMOTIVE	09/29/16	\$ 72.00	OIL CHANGES-F-161/D-62
30284	ALLIED WASTE SERVICE	09/30/16	\$ 40,886.19	SOLID WASTE & BRUSH COLLECTION
30285	AT&T	09/17/16	\$ 1,215.41	PHONE SERVICE-CITY HALL/PD/COURT/POOL/LIBRARY/EMS
30286	AUDIOSOLUTIONZ	10/11/16	\$ 94.50	DVD OF WEBINAR-TRAVEL PAY-HANDLING IT CORRECTLY
30287	BROWNSVILLE CVB-WLG CON	10/13/16	\$ 50.00	WOMEN LEADING GOVERNMENT CONFERENCE-10/21/16
30288	CAMERON COUNTY CLERKS	10/14/16	\$ 1,500.00	BOND CAUSE#16-0114-CHRISTINA REYNA GARZA
30289	CELINA GONZALES	10/13/16	\$ 14.80	MILEAGE-WOMEN LEADING GOVERNMENT CONFERENCE
30290	CHOCO'S TIRES	VARIOUS	\$ 63.75	TIRE CHANGES-PD UNITS/MOWER FLAT REPAIR
30291	CHRISTINE DELA ROSA	10/04/16	\$ 23.54	MILEAGE-REIMBURSE-CWC BIWEEKLY MEETING 10/4/16
30292	DAVES UNIFORMS.COM	09/26/16	\$ 386.25	PATCHES FOR PD-CHEVRONS/HASHMARKS
30293	ELLIFF MOTORS	09/29/16	VOID	CHECK ISSUED TO WRONG VENDOR-DRIVERS SEATBELT R
30294	FOUR STAR DRIVE IN	09/30/16	\$ 60.00	SEPT 2016-PRISONER MEALS
30295	FUELMAN	VARIOUS	\$ 1,707.43	FUEL FOR ENVIRONMENTAL/PD/STREET DEPT VEHICLES
30296	GENE DANIELS	10/01/16	\$ 1,536.75	OCT 2016-JUDGE/PHONE STIPEND
30297	GERONIMO SHELTON	10/01/16	\$ 461.00	OCT 2016-FIRE MARSHAL
30298	GEXA ENERGY	09/22/16	\$ 12,938.43	ELEC-STREETLIGHT/CH/PD/COURT/PARKS/LIBRARY/B&G CL
30299	HECTOR D HOUSE	10/14/16	\$ 336.13	IT CONTRACT SERVICE 10/1-10/14/16
30300	HECTOR'S MUFFLER	10/05/16	\$ 45.00	REPLACE BROKEN HOOD LATCH CABLE-D-62
30301	INGRAM LIBRARY SERVICES	VARIOUS	\$ 22.12	BOOKS-LIBRARY
30302	JAIMES TIRE STORE III	10/08/16	\$ 1,587.32	MUD TIRES/TOOL BOX/STEP SIDE-F-161
30303	LEADS ONLINE LLC	10/01/16	\$ 1,308.00	ONLINE FAST FIND SERVICE RENEWAL
30304	LEGARIA AUTO ACCESSORIES	10/13/16	\$ 185.00	1 SET OF HEADLIGHTS FOR F=61
30305	LEXIS NEXIS	09/30/16	\$ 100.00	PEOPLE SEARCH PROGRAM
30306	LOS FRESNOS CHAMBER OF COM	VARIOUS	\$ 3,500.00	OCT 2016-SERVICE AGREEMENT/FALL FESTIVAL SPONSOR
30307	LOS FRESNOS NEWS	VARIOUS	\$ 765.00	ADVERTISTING-POOL HOURS/HEALTH MATTERS/NATURE P
30308	LF VOLUNTEER FIRE DEPT	09/30/16	\$ 13,754.00	4TH QTR PAYMENT & DONATIONS-JULY/AUG/SEPT
30309	LOWER RGV DEVELOPMENT	VARIOUS	\$ 20,015.00	FY 16-17 OPERATIONS ROUTE 45/AUG TRANSPORT SVC
30310	LUIS A RAMOS	09/30/16	\$ 5,197.50	SEPT 2016-CUSTOMER SERVICE INSPECTIONS
30311	NAVARRO'S II	10/06/16	\$ 315.47	WEEDEATER REPAIR AND TREE TRIMMER REPAIR
30312	NOVA HEALTHCARE	09/23/16	\$ 39.00	PRE EMPLOYMENT SCREEN-S.CORTES
30313	O'REILLY AUTO	08/30/16	\$ 21.48	2 CYCLE OIL
30314	OMNI BASE SERVICES	10/14/16	\$ 1,092.10	3RD QUARTER ACT 2016-JULY-SEPT
30315	PETTY CASH	10/14/16	\$ 100.00	PETTY CASH-FOR ADMINISTRATION
30316	POSITIVE PROMOTIONS	09/26/16	\$ 537.75	RED RIBBON WEEK SUPPLIES FOR SCHOOLS
30317	PROTECTION ONE ALARM	09/20/16	\$ 168.50	FIRE EXTINGUISHERS FOR PD UNITS
30318	PURCHASE POWER	09/30/16	\$ 458.64	SEPT 2016-POSTAGE-CH/LIBRARY/CODE/COURT
30319	QUARTERMASTER/GALLS	09/27/16	\$ 420.83	PD BELTS-HANDCUFF CASES
30320	RECORDS CONSULTANTS INC	09/30/16	\$ 700.00	ANNUAL FIXED ASSETS UPDATE-FINAL PAYMENT
30321	REGION STAFFING	VARIOUS	\$ 3,321.16	CONTRACT LABOR WEEKEND 9/25,10/2/16
30322	STATE COMPTROLLER	09/30/16	\$ 83,679.46	QUARTER ENDING 9/30/16
30323	STATE COMPTROLLER	09/30/16	\$ 1,309.55	CHILD SAFETY/SEATBELT FINES
30324	TERMINIX INTERNATIONAL	09/22/16	\$ 38.00	PEST CONTROL-ANIMAL SHELTER
30325	TX MUNICIPAL COURT	10/01/16	\$ 36.00	1 YR SUBSCRIPTION RENEWAL
30326	ZEE MEDICAL/CINTAS	10/03/16	\$ 216.48	MEDICAL SUPPLIES-CITY HALL/POLICE DEPT
30327	ANGIE WILLIAMS	07/22/16	\$ 50.00	REISSUE-RENTAL DEPOSIT REFUND
30328	CITY OF L.F. PAYROLL ACCT	10/20/16	\$ 63,181.90	DUE TO PAYROLL # 2 10/21/16
30329	LOS FRESNOS AMBULANCE SERV	10/20/16	\$ 150,000.00	TML PAYMENT FOR AMBULANCE
30330	BUILDING OFFICIALS ASSOCIATION	10/19/16	\$ 240.00	PERMIT TECH CLASS REGISTRATION-J.CHAPA/C.GONZALES
30331	TROPICAL TEXAS BEHAVIORAL HE	10/20/16	\$ 300.00	TRAINING-CONFERENCE REGISTRATION-POLICE DEPT
30332	BLANCA OCHOA	10/28/16	\$ 100.00	RENTAL DEPOSIT REFUND-LF COMMUNITY CENTER 10/15/16
30333	CARLISSA REYNA	10/28/16	\$ 40.00	OVER PAYMENT ON TICKET E0000476
30334	CYNTHIA VASQUEZ	10/28/16	\$ 50.00	RENTAL DEPOSIT REFUND-LF MEMORIAL

30335	HERLINDA TORRES	10/28/16	\$ 100.00	RENTAL DEPOSIT REFUND-LF COMMUNITY CENTER 10/22/16
30336	JORGE DELA FUENTS	10/28/16	\$ 310.00	OVER PAYMENT ON TICKET 109301
30337	NORMA FLORES	10/28/16	\$ 1.00	OVER PAYMENT ON TICKET E0001926
30338	PRDEEP SIN CHHETRI	10/28/16	\$ 2.00	OVER PAYMENT ON TICKET E0002041
30339	SAM'S CLUB	10/28/16	\$ 50.00	RENTAL DEPOSIT REFUND-LF COMMUNITY PARK 10/16/16
30340	VALERIA GALVAN	10/28/16	\$ 140.00	OVER PAYMENT ON TICKET-16003760
30341	ACCELA	10/12/16	\$ 316.00	AGENDA/MINUTE MONTHLY SUBSCRIPTION
30342	ANGEL HERNANDEZ	10/27/16	\$ 473.75	INSTALL LIGHTS-F61/INSTALL LAPTOP F53/TINT-JOURNEYS
30343	APOLINAR MUJICA	10/19/16	\$ 275.00	SEAT REPAIRS-F61
30344	ARCHER BUSINESS	VARIOUS	\$ 839.02	COPIER METER READING-CITY HALL/PD/COMMUNITY HEALTH
30345	BENJAMIN'S CAR GLASS	10/21/16	\$ 290.00	INSTALL WINDOW GLASS- D-65/D-62
30346	BEST BUY	10/12/16	\$ 674.98	IPAD AND ACCESSORIES-C.BANDA
30347	BIBLIONIX	10/25/16	\$ 1,600.00	APOLLO AUTOMATION RENEWAL SERVICE-LIBRARY
30348	CAMERON COUNTY CLERK	10/28/16	\$ 48.00	RECORDING FEE-EXCHANGE OF BOUNDARIES
30349	CCID #6	10/10/16	\$ 300.00	MOWING OF OLMO ST DRAIN DITCH
30350	CDC	10/28/16	\$ 29,106.89	TAX ALLOCATION END 10/11/16
30351	CHAPA'S EMBROIDERY	10/26/16	\$ 775.00	YOUTH/VOLUNTEER SHIRTS-BOOTS ON GROUND
30352	CHIEF SUPPLY	10/18/16	\$ 120.37	SHOOTING TARGETS-SHOOTING RANGE
30353	CHOCO'S TIRES	VARIOUS	\$ 49.50	TIRE REPAIRS-POLICE DEPT VEHICLES/PARKS VEHICLES
30354	CHRISTINE DELA ROSA	10/14/16	\$ 23.54	REIMBURSE MILEAGE-CAB MEETING/AWARDS-BROWNSVILLE
30355	CITY OF BROWNSVILLE	09/30/16	\$ 108.00	SEPT 2016-USE OF SANITARY LANDFILL
30356	CITY OF LOS FRESNOS	10/20/16	\$ 622.08	WATER SERVICE-CITY BUILDINGS
30357	CITY OF LOS FRESNOS	10/21/16	VOID	VOIDED CHECK-CONTINUED
30358	DPS GENERAL SERVICES	10/27/16	\$ 78.00	ALCOHOL BLOOD TEST KITS-POLICE DEPT
30359	ENRIQUE JUAREZ	10/28/16	\$ 2,000.00	OCT 2016-ATTORNEY FEES
30360	FUELMAN	VARIOUS	\$ 2,056.10	FUEL FOR ENVIRONMENTAL/PD/STREET DEPT VEHICLES
30361	GEORGIA ARMS, INC	10/13/16	\$ 3,330.00	PRACTICE AMMO/DUTY AMMO FOR POLICE DEPT
30362	GLOBALFONE	10/13/16	\$ 1,056.00	ANNUAL RENEWAL OF IRIDIUM PHONES
30363	HECTOR HOUSE	10/28/16	\$ 336.15	IT CONTRACT SERVICES- 10/15-10/28/16
30364	HECTOR GONZALEZ	10/04/16	\$ 68.19	REIMBURSE-PARKING FEES-TX LAW ENFORCE CONF
30365	HECTOR'S MUFFLER	VARIOUS	\$ 60.00	INSTALL LIGHTS/BATTERY-POLICE DEPT VEHICLES
30366	HUGHES NETWORK	10/04/16	\$ 112.41	SATELLITE INTERNET-EOC
30367	INGRAM	09/30/16	\$ 19.06	BOOKS FOR LIBRARY
30368	JACQUELINE CHAPA	10/27/16	\$ 13.72	MILEAGE-BPI CLASS-BROWNSVILLE, TX
30369	JOSUE HERNANDEZ	10/28/16	\$ 395.00	CLEANING VEHICLES-PD/HEALTH DEPT/PARKS/STREET
30370	LT BOSWELL	VARIOUS	\$ 3,192.91	REPAIRS TO F-61-REISSUE CHECK - SEATBELT REPAIRS F-5
30371	LT BOSWELL	VARIOUS	VOID	VOIDED CHECK-CONTINUED
30372	LINEBARGER	10/28/16	\$ 3,524.07	JULY/AUG 2016-COLLECTION FEES
30373	LOS FRESNOS AMBULANCE	10/26/16	\$ 100.00	STERN LAW-PATIENT 1400147
30374	NAISMITH ENGINEERING	09/11/16	\$ 73,228.75	ENGINEERING-SIDEWALKS/METES&BOUNDS ANNEX/PLAT R
30375	NATIONAL ACADEMY OF SPORT	10/27/16	\$ 1,851.28	CERTIFIED PERSONAL TRAINER KITS-C.DELA ROSA/C.GONZ
30376	NATIONAL ASSOC OF CHIEF	10/24/16	\$ 60.00	MEMBERSHIP DUES-J.HARRIS
30377	O'REILLY AUTO	VARIOUS	\$ 201.43	SEPT 2016-SUPPLIES FOR MAINT-POLICE DEPT
30378	OFFICE OF SECRETARY	10/27/16	\$ 155.00	ELECTION SEMINAR REGISTRATION-P.DENNY
30379	PETTY CASH	VARIOUS	\$ 166.93	1 GAL SPRAYER/APPLY PATCHES/VEH REGISTRATION/FRUIT
30380	PROFESSIONAL PRINTING	10/13/16	\$ 135.00	FIRE MARSHAL INSPECTION FORMS
30381	REDDY ICE CORP	10/27/16	\$ 400.00	2 PALLETS ICE- BOOTS ON GROUND
30382	REGION STAFFING	VARIOUS	\$ 3,793.16	CONTRACT LABOR WEEKEND 10/9 & 10/16/16
30383	ROBERT DOLAN	10/21/16	\$ 95.00	AC CAPACITOR REPLACEMENT-TRAINING CENTER
30384	SMARTCOM TELEPHONE	10/08/16	\$ 483.36	INTERNET SERVICE-CITY HALL/PD/COURT-PHONE SVC-PD
30385	STAPLES BUISNESS	VARIOUS	\$ 259.78	OFFICE SUPPLIES-PAPER/DATA BINDERS/HIGHLIGHTER/RUB
30386	SUSANA ESCOBEDO	VARIOUS	\$ 24.08	REIMB MILES-DAYCARE/HEADSTART OUTREACH 10/13& 10/2
30387	TEEX	09/30/16	\$ 100.00	PUBLIC SAFETY TELECOMMUNICATIONS ONLINE COURSE
30388	TERMINIX	VARIOUS	\$ 114.00	PEST CONTROL-CITY HALL/POLICE DEPT/LIBRARY/TRAINING
30389	TEXAS MUNICIPAL LEAGUE	10/01/16	\$ 73,637.20	LIABILITY/WORKERS COMP INSURANCE CONTRACT
30390	TX TAG	08/11/16	\$ 10.81	TOLL FEES-POLICE DEPT
30391	TYLER TECHNOLOGIES	09/30/16	\$ 210.00	ZEBRA PAPER-TICKET WRITERS
30392	VALLEY SHREDDING	10/21/16	\$ 337.50	ANNUAL DESTRUCTION OF RECORDS
30393	VEAE SERVICES	09/30/16	\$ 390.00	INSTALL & CONFIGURE EXCHANGE
30394	ZARSKY LUMBER	09/30/16	\$ 545.50	SEPT 2016-SUPPLIES FOR MAINTENANCE
30395	MCALLEN SPORTS	10/27/16	\$ 3,625.00	500 SHIRTS-BOOTS ON GROUND
30396	BROWNSVILLE HERALD	10/31/16	\$ 250.00	NIE SPONSOR-LOPEZ-RIGGINS
		TOTAL	\$ 715,277.37	

CITY OF LOS FRESNOS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2016

05 - UTILITY FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 08.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
00-REVENUES	2,411,200	190,095.39	190,095.39	0.00	2,221,104.61	7.88
TOTAL REVENUES	2,411,200	190,095.39	190,095.39	0.00	2,221,104.61	7.88
<u>EXPENDITURE SUMMARY</u>						
02-WATER ADMINISTRATION	491,703	24,142.21	24,142.21	42.00	467,518.79	4.92
05-INFORMATION TECHNOLOG	22,124	1,042.62	1,042.62	0.00	21,081.38	4.71
26-WATER SUPPLIES	110,100	903.50	903.50	11,261.07	97,935.43	11.05
27-MAINTENANCE OF WATER S	8,000	86.51	86.51	0.00	7,913.49	1.08
28-MAINTENANCE OF WATER E	67,204	511.61	511.61	8,713.67	59,001.94	12.20
29-WATER PURCHASES	41,171	0.00	0.00	0.00	41,171.00	0.00
30-WATER MISCELLANEOUS EX	370,468	101,628.00	101,628.00	0.00	268,840.00	27.43
20-CAPITAL OUTLAY	20,000	0.00	0.00	1,620.00	18,380.00	8.10
32-WATER BONDED INDEBTEDN	95,120	52,990.00	52,990.00	0.00	42,130.00	55.71
34-SEWER ADMINISTRATION	597,504	25,234.18	25,234.18	42.00	572,227.82	4.23
35-INFORMATION TECHNOLOG	22,124	1,042.62	1,042.62	0.00	21,081.38	4.71
36-SEWER SUPPLIES	68,700	965.56	965.56	3,483.93	64,250.51	6.48
37-MAINTENANCE OF SEWER S	6,950	485.14	485.14	265.00	6,199.86	10.79
38-MAINTENANCE OF SEWER E	176,870	4,051.25	4,051.25	1,539.27	171,279.48	3.16
39-SEWER MISC. EXPENSES	510,500	0.00	0.00	0.00	510,500.00	0.00
41-SEWER BONDED INDEBTEDN	60,675	0.00	0.00	0.00	60,675.00	0.00
52-TRANSFER OUT	381,987	0.00	0.00	0.00	381,987.00	0.00
TOTAL EXPENDITURES	3,051,200	212,059.98	212,059.98	26,966.94	2,812,173.08	7.83
REVENUE OVER/(UNDER) EXPENDITURES	(640,000)	(21,964.59)	(21,964.59)	(26,966.94)	(591,068.47)	7.65

CHECKLIST FOR			OCTOBER 2016	
WATER & SEWER				
CK #	VENDOR NAME	Inv.Date	Amount	Description
146139	HD SUPPLY	08/19/16	VOID	VOIDED CHECK-LOST IN MAIL
146262	CITY OF L.F. PAYROLL ACCT	10/06/16	\$ 33,059.88	DUE TO PAYROLL #27/1 10/7/16
146263	AIM MEDIA	09/25/16	\$ 493.96	AD-PLANT MANAGER
146264	AT&T	09/17/16	\$ 71.95	PHONE SERVICE-WATER/SEWER
146265	AUDIOSOLUTIONZ	10/11/16	\$ 94.50	DVD OF WEBINAR-TRAVEL PAY-HANDLING IT CORRECTLY
146266	BROWNSVILLE CVB-WLG CON	10/13/16	\$ 50.00	WOMEN LEADING GOVERNMENT CONFERENCE-10/21/16
146267	CINTAS CORPORATION	VARIOUS	\$ 604.40	CLEANING-W/S UNIFORMS
146268	FOUR STARS DRIVE IN	09/30/16	\$ 62.00	ICE-WATER/SEWER TESTING-SEPT 2016
146269	FUELMAN	VARIOUS	\$ 697.26	FUEL FOR WATER/SEWER VEHICLES
146270	GEXA ENERGY	09/22/16	\$ 12,586.11	ELECTRICITY-WATER/SEWER DEPT
146271	HD SUPPLY	09/23/16	\$ 77.70	EXCHANGE-ANGLE VALVES
146272	HECTOR D HOUSE	10/14/16	\$ 336.12	IT CONTRACT SERVICE 10/1-10/14/16
146273	HUTHER AND ASSOCIATES	09/29/16	\$ 1,100.00	3RD QTR BIOMONITORING TESTS
146274	INTEGRITY TESTING	09/29/16	\$ 706.00	SEPT 2016-SEWER TESTING
146275	LOWER COLORADO RIVER AUTH	09/30/16	\$ 500.00	LEAD & COPPER TESTING AT WTP
146276	LUIS MASCORRO	VARIOUS	\$ 425.00	ELEC REPAIR LS#15-PUMP/ELECTRIC WORK-SLUDGE PUM
146277	O'REILLY AUTO	VARIOUS	\$ 716.51	SEPT 2016-SUPPLIES FOR MAINT-BATTERIES FOR LIFT ST.
146278	O'REILLY AUTO	VARIOUS	VOID	VOIDED CHECK-CONTINUED
146279	O'REILLY AUTO	VARIOUS	VOID	VOIDED CHECK-CONTINUED
146280	ODESSA PUMPS & EQUIPMENT	09/23/16	\$ 2,430.00	UNIT 5526-PUMP FOR LS#21
146281	POOLSURE	09/21/16	\$ 900.90	9.63 DRUMS-SODIUM HYPOCHLORITE
146282	PRAXAIR	09/22/16	\$ 270.99	CHEMICAL CYLINDER RENTAL-SEPT 2016
146283	PURCHASE POWER	09/30/16	\$ 62.35	SEPT 2016-POSTAGE
146284	R & R REMODELING	10/07/16	\$ 485.14	FENCE REPAIR AT LIFT STATION #8
146285	REGION STAFFING	VARIOUS	\$ 881.60	CONTRACT LABOR WEEKENDING 9/25,10/2/16
146286	RIO GRANDE REGIONAL WATER	10/01/16	\$ 101.99	2017-ANNUAL ASSESSMENT
146287	SAN JOSE CONSTRUCTION	10/10/16	\$ 3,500.00	SEWER LINE REPAIR-204 E 6TH/210 E 6TH
146288	SHARCO TECHNOLOGIES	09/26/16	\$ 285.00	TROUBLESHOOT IP PHONES
146289	SOUTHMOST REGIONAL	10/01/16	\$ 154,618.00	ASSESSMENT OF FY 2016
146290	ZEE MEDICAL/CINTAS	10/03/16	\$ 86.51	MEDICAL SUPPLIES-PUBLIC WORKS
	CHECK 146291			UTILITY DEPOSIT REFUND CHECK
146292	US POSTMASTER	10/17/16	\$ 156.74	POSTAGE-LATE NOTICE WATER BILLS
146293	HD SUPPLY	08/19/16	\$ 104.68	REISSUE OF VOIDED CHECK-LOST IN MAIL
146294	CITY OF L.F. PAYROLL ACCT	10/20/16	\$ 32,346.20	DUE TO PAYROLL #2 10/21/16
146295	LUIS MASCORRO	VARIOUS	\$ 685.00	WTP-RESERVOIR PUMP/CIRCUIT BREAKERS/LS#9 CC
146296	AMAZON.COM	09/21/16	\$ 246.93	UPS FOR TRAINING CENTER
146297	ANA-LAB	09/21/16	\$ 132.00	WATER TESTING-SEPT 2016
146298	ARROW MAGNOLIA	10/14/16	\$ 249.00	1 CASE-GREASE SEWER PLANT
146299	BEST BUY	10/12/16	\$ 674.98	IPAD AND ACCESSORIES-C.BANDA
146300	CAMERON COUNTY TAX	10/27/16	\$ 7.50	REGISTRATION-WS-071
146301	CITY OF LOS FRESNOS	10/20/16	\$ 180.95	WATER SERVICE-SEWER PLANT/W.OCEAN LIFT STATION
146302	DEPARTMENT OF STATE HEALTH	10/04/16	\$ 262.82	WATER TESTING-TCEQ
146303	DEPARTMENT OF STATE HEALTH	10/14/16	\$ 52.92	WATER SAMPLES-SEPT 2016
146304	EAST RIO HONDO	VARIOUS	\$ 274.40	WATER SERVICE-EDAP LIFT STATIONS
146305	FERGUSON	10/14/16	\$ 260.34	ALTITUDE PILOT VALVE REPAIR KIT-WTP
146306	FUELMAN	VARIOUS	\$ 545.83	FUEL FOR WATER/SEWER VEHICLES
146307	HECTOR D HOUSE	10/28/16	\$ 336.16	IT CONTRACT SERVICE 10/15-10/28/16
146308	JOSUE HERNANDEZ	10/28/16	\$ 145.00	OCT 2016-CLEANING W/S VEHICLES
146309	LUIS MASCORRO	10/17/16	\$ 300.00	REPAIR AUTO START AT LS#15/CEHC LS#6
146310	MAGIC VALLEY ELECTRIC	10/16/16	\$ 68.74	ELECTRIC SERVICE-CACTUS RD LIFT STATION
146311	PEDERSON CONSTRUCTION	10/14/16	\$ 175.00	20 YARDS SAND-SEWER LINE REPAIR 204 & 2014 E 6TH
146312	PF SAFETY	10/18/16	\$ 288.00	LEATHER GLOVES/SAFETY GLASSES- FOR PUBLIC WORK
146313	REGION STAFFING	VARIOUS	\$ 942.40	CONTRACT LABOR WEEKENDING 10/9,10/16/16
146314	SMARTCOM	10/08/16	\$ 141.64	INTERNET SVC-WATER/SEWER DEPT
146315	STAPLES BUSINESS ADV	VARIOUS	\$ 259.78	OFFICE SUPPLIES-PAPER/DATA BINDERS/HIGHLIGHTER/R
146316	TERMINIX	09/22/16	\$ 38.00	PEST CONTROL- SERVICE CENTER
146317	TEXAS MUNICIPAL LEAGUE	10/01/16	\$ 12,089.28	LIABILITY INSURANCE-CONTRACT 9640
146318	TX COALITION OF CITIES	10/01/16	\$ 263.28	2017-RENEWAL DUES
146319	TYLER TECHNOLOGIES	09/30/16	\$ 46.80	UTILITY BILLING NOTIFICATION 7/1-9/30/16
146320	VEAE SERVICES	09/30/16	\$ 390.00	INSTALL & CONFIGURE EXCHANGE
146321	WEF	10/01/16	\$ 183.00	WEF MEMBERSHIP DUES
146322	ZARSKY LUMBER	09/30/16	\$ 673.90	SEPT 2016-SUPPLIES FOR MAINTENANCE

CHECKS 146323-146328			UTILITY DEPOSIT REFUND CHECKS	
146329	US POSTMASTER	10/31/16	\$ 529.90	POSTAGE-FIRST NOTICE WATER BILLS
		TOTAL	\$ 268,255.04	
UTILITY DEPOSIT REFUND CHECKS				
146291	WADE, BARBARA	10/14/16	\$ 150.00	ACCT #02-04092-02 UTILITY DEPOSIT REFUND
		TOTAL	\$ 150.00	
UTILITY DEPOSIT REFUND CHECKS				
146323	FINELY, NATASSIA	10/28/16	\$ 61.72	ACCT #01-23900-05 UTILITY DEPOSIT REFUND
146324	MARTINEZ, ENRIQUE	09/30/16	\$ 116.14	ACCT #02-05800-01 UTILITY DEPOSIT REFUND
146325	BROWN, SHERRY	09/30/16	\$ 40.93	ACCT #02-16810-13 UTILITY DEPOSIT REFUND
146326	PAREDES, GREGORIO	09/30/16	\$ 0.53	ACCT #02-22004-05 UTILITY DEPOSIT REFUND
146327	HERNANDEZ, ADELAIDA	09/30/16	\$ 115.84	ACCT #03-06126-08 UTILITY DEPOSIT REFUND
146328	GUZMAN, MARCO	09/30/16	\$ 81.87	ACCT #03-32094-01 UTILITY DEPOSIT REFUND
		TOTAL	\$ 417.03	

CITY OF LOS FRESNOS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2016

09 -COMMUNITY DEVELOPMENT COR
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 08.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
52-CDC DISBURSEMENTS	<u>350,150</u>	<u>29,106.89</u>	<u>29,106.89</u>	<u>0.00</u>	<u>321,043.11</u>	<u>8.31</u>
TOTAL REVENUES	<u>350,150</u>	<u>29,106.89</u>	<u>29,106.89</u>	<u>0.00</u>	<u>321,043.11</u>	<u>8.31</u>
	=====	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>						
52-CDC DISBURSEMENTS	<u>350,150</u>	<u>2,430.38</u>	<u>2,430.38</u>	<u>593.52</u>	<u>347,126.10</u>	<u>0.86</u>
TOTAL EXPENDITURES	<u>350,150</u>	<u>2,430.38</u>	<u>2,430.38</u>	<u>593.52</u>	<u>347,126.10</u>	<u>0.86</u>
	=====	=====	=====	=====	=====	=====
REVENUE OVER/(UNDER) EXPENDITURES	<u>0</u>	<u>26,676.51</u>	<u>26,676.51</u>	<u>(593.52)</u>	<u>(26,082.99)</u>	<u>0.00</u>
	=====	=====	=====	=====	=====	=====

[illegible]

PROJECTS: All

APPLIED DATES: 0/00/0000 THRU 99/99/9999

ISSUED DATES: 10/01/2016 THRU 10/31/2016

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS: ALL

*** SEGMENT RECAP ***

PROJECT SEGMENT - DESCRIPTION	# OF SEGMENTS	VALUATION	FEE
B - BUILDING PERMIT	8	197,009.00	1,275.05
CERT - CERTIFICATE OF OCCUPANCY	4	0.00	120.00
E - ELECTRICAL PERMIT CY	3	0.00	300.00
I - IRRIGATION PERMIT CY	2	0.00	180.00
M - MECHANICAL PERMIT CY	1	0.00	85.00
METER - METER FEES	1	0.00	1,075.00
N - BUILDING PERMIT	1	33,000.00	220.00
P - PLUMBING PERMIT	2	2,000.00	320.00
SIGN - SIGN PERMIT	1	720.00	60.00
*** TOTALS ***	23	232,729.00	3,635.05

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 11/15/16 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:
DOC ID: 1977 A

SCHEDULED

ACTION ITEM (ID # 1977)

**Public Works Report 1. Water and Wastewater Activity 2.
Calls for Service 3. Building Permits 4. Recycling**

I recommend approval.

**City of Los Fresnos
Water Treatment Plant
And
Wastewater Treatment Plant**

Activity for the month of October 2016

Water Treatment Plant

Total Output: 17,178,975
Daily Average: 554,160
% of Capacity: 55.4%

Waste Water Treatment Plant

Total Output: 15,573,000
Daily Average: 502,355
% of Capacity: 50.2%

CITY OF LOS FRESNOS
PUBLIC WORKS DEPARTMENT
MONTHLY REPORT
OCTOBER 2016

CALLS FOR SERVICE	MONTH TOTAL	YEAR TO DATE
Service Connects/Disconnects	137	1144
Rereads/Meter Info	42	522
Water Taps	0	28
Sewer Taps	0	1
Change Meter	3	70
Service Check for Water Leak at Account	21	239
Repaired Leak	4	40
Call for Sewer Stoppage	8	103
City Sewer Lines Unstopped	5	66
Code Enforcement/Other	46	540
Pothole Repairs	60	556
Street Repairs	0	8
Street Sign Replacement/Repaired	2	16
Asphalt Used (ton)	1	11.1
Gravel Used (ton)	1	19
Fire Hydrants Flushed and Oiled	7	98
Fire Hydrants Repaired	0	0
Valves Repaired	0	0
Manholes Cleaned/Repaired	6	135


Carlos Salazar, Director of Public Works

Attachment: October Public Works Report (1977 : Public Works Report)

CITY OF LOS FRESNOS
BUILDING PERMITS ISSUED

	BUILDING PERMITS ISSUED															MONTH & YEAR		October, 2016
	BUILDING PERMITS			PLUMBING PERMITS			ELECTRICAL PERMITS			MECHANICAL PERMITS			MOVING PERMITS			MONTH	VALUATION	
	MONTH	YTD		MONTH	YTD		MONTH	YTD		MONTH	YTD		MONTH	YTD				
SINGLE FAMILY	1	34	1	1	30	2	24	1	10	6	\$33,000.00	\$3,531,228.00						
DUPLEXES/APARTMENTS																		
PUD DEVELOPMENT							1											
HOTEL/MOTEL / BANK																		
OFFICES/ STORAGE		1			1												\$207,000.00	
STORES/RESTAURANTS		2			3		1		2								\$73,000.00	
SIGNS	1	9					1										\$50,601.00	
CHURCHES/OTHER BUILDINGS		2					4									\$720.00	\$4,102,800.00	
FENCE/DRIVEWAY/REROOF	3	44					1									\$7,814.00	\$121,755.79	
SWIMMING POOLS		5			1		1										\$115,100.00	
RESIDENTIAL ADD/REMODEL	1	20			1		2									\$15,000.00	\$165,612.78	
APARTMENT REMODEL		1															\$2,650.00	
COMMERCIAL ADD/REMODEL	2	9	1	5			3		1							\$170,000.00	\$230,025.00	
STORAGE/GARAGES/CARPORTS	2	13														\$4,195.00	\$34,918.00	
TOTALS	10	140	2	41	2	38	1	13	0	6	\$230,729.00	\$8,634,690.57						

**City of Los Fresnos
Recycling Program
Total Number of Guest
October 2016**

Date	Tuesdays at Memorial Park
10/04/16	12
10/11/16	14
10/18/16	23
10/25/16	18
Totals	67

Date	Thursdays at Community Park
10/06/16	21
10/13/16	18
10/20/16	19
10/27/16	21
Totals	79

Date	Saturdays at City Hall
10/01/16	19
10/08/16	22
10/15/16	26
10/22/16	23
10/29/16	19
Totals	109

Total attendance for the Month of October	255
--	------------

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 11/15/16 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1978)

DOC ID: 1978 A

**Police Department Report 1. Arrests 2. Incidents 3.
Accidents**

I recommend approval.

LOS FRESNOS POLICE DEPARTMENT

Arrests - By Violation

10\01\2016
thru 10\31\2016

Agency is: LOS FRESNOS POLICE DEPARTMENT

Violation	# of Offenses
ACCIDENT INVOLVING DAMAGE TO VEHICLE>=\$200	1
AGG ASSAULT W/DEADLY WEAPON	2
BURGLARY OF HABITATION	2
DRIVING W/LIC INV W/PREV CONV/SUSP/W/O FIN RES	2
DRIVING WHILE INTOXICATED	3
DRIVING WHILE LICENSE SUSPENDED UNDER PROVISIONS OF DL LAWS	11
ESCAPE FROM CUSTODY	1
EXECUTION OF CAPIAS OR ARREST WARRANT	7
HOLD FOR CUSTOMS	1
NO DRIVER'S LICENSE	22
POSSESSION OF DRUG PARAPHERNALIA	2
PUBLIC INTOXICATION	3
THEFT	1
Total Violations	58
Total Arrests	53

Attachment: October Police Report (1978 : Police Department Report)

LOS FRESNOS POLICE DEPARTMENT

Incidents - By Violation

10\01\2016
thru 10\31\2016

Agency is: LOS FRESNOS POLICE DEPARTMENT

Violation	Incidents
ABANDONED VEHICLES	9
ACCIDENT INVOLVING DAMAGE TO VEHICLE>=\$200	1
ALARMS	23
ANIMAL CONTROL	52
BURGLARY HABITATION INTEND SEX OFFENSE	1
BURGLARY OF HABITATION	1
CHILD IN NEED OF SUPERVISION RUNAWAY	1
CITY ORD VIOLATION	1
CREDIT CARD OR DEBIT CARD ABUSE	2
CRIMINAL MISCHIEF >=\$50<\$500	1
CRIMINAL MISCHIEF >=\$500<\$1,500	1
DEPOSITED GLASS/OTHER DEBRIS ON HIGHWAY	1
DOG AT LARGE	74
DRIVING W/LIC INV W/PREV CONV/SUSP/W/O FIN RES	2
DRIVING WHILE INTOXICATED	3
DRIVING WHILE LICENSE SUSPENDED UNDER PROVISIONS OF DL LAWS	11
ESCAPE FROM CUSTODY	1
EXECUTION OF CAPIAS OR ARREST WARRANT	7
GARAGE SALES	11
GRAFFITI OFFENSE	4
HARASSMENT	3
ILLEGAL DUMPING >5 LBS < 500 LBS	1
INTERFER W/EMERGENCY CALL	1
LITTERING	1
LIVESTOCK AND FOWL	1
LOUD NOISE	3
MAINTENANCE OF SIGNS	3
MOTOR VEHICLE THEFT	1
NO DRIVER'S LICENSE	23
NO PROOF OF FINANCIAL RESPONSIBILITY	1
ONE-WAY ALLEYS	4
PARKING/STOPPING/STANDING ON A SIDEWALK	6
PEDDLERS AND SOLICITORS	3
PERMIT OF FOOD SERVICE ESTABLISHMENT	4
POSSESSION OF DRUG PARAPHERNALIA	4
PUBLIC INTOXICATION	3
RECKLESS DRIVING	1
RIGHT OF WAYS/BASKETBALL NETS	7
SEMI TRUCK ROUTE	3
SOLID WASTE RECEPTACLES	1
TERRORISTIC THREAT 13a	1
THEFT	9
THEFT PROP>=\$50<\$500 23a	1
WEEDED OR RUBBISH LOT	97
Total Violations	389
Total Incidents	380

Attachment: October Police Report (1978 : Police Department Report)

LOS FRESNOS POLICE DEPARTMENT

Accident - By Street & Intersection

10\01\2016
thru 10\31\2016

Agency is: LOS FRESNOS POLICE DEPARTMENT

Street & Intersection	Accidents	Fatalities	Vehicles	Injured
2ND & ARROYO	1	0	2	0
31200 STATE HIGHWAY 100 & BAJA	1	0	0	0
6TH & EBANO	1	0	2	0
ALAMO & 6TH	1	0	0	0
ARROYO & 8TH	1	0	0	0
ARROYO & OCEAN	2	0	2	0
BAJA & BAJA	1	0	0	0
LEGION HALL	1	0	2	0
OCEAN & 100 NORTH COMA ST.	1	0	2	0
OCEAN & EVERGREEN	5	0	4	0
OCEAN & MESQUITE	1	0	0	0
OCEAN & NOGAL	1	0	0	0
OCEAN & OLMO	1	0	1	1
OCEAN & PITA	1	0	1	0
OCEAN & VILLA DEL SUR	1	0	2	0
PALMA & 8TH	1	0	2	0
VALLE ALTO & WHIPPLE	1	0	0	0
WHIPPLE & DAISY	1	0	0	0
Total	23	0	20	1

Attachment: October Police Report (1978 : Police Department Report)

LOS FRESNOS POLICE DEPARTMENT

Calls - By Type

10\01\2016
thru 10\31\2016

Type	Description	# Of Calls
178	ABANDONED VEHICLES - ORDINANCE 454	2
86	ACCIDENT - MOTOR VEHICLE	33
5	ALARM BUSINESS	25
177	ALARMS - ORDINANCE 453	12
7	ANIMAL BITE	1
167	ANIMAL CONTROL - ORDINANCE 410 OR 410-1	138
11	ASSAULT	2
10	ASSIST OTHER AGENCY	9
15	BEE CALL	1
19	BURGLARY	2
23	CHILD CUSTODY DISPUTE	5
103	CHILD IN VEHICLE	1
26	CIVIL MATTER	13
60	CREDIT CARD FRAUD	1
30	CRIMINAL MISCHIEF	4
34	DAMAGED PROPERTY	6
182	DEBRIS ON THE ROADWAY	4
33	DOMESTIC DISTURBANCE	1
169	EMS & NON-EMERGENCY MEDICAL TRANSPORT TO RESIDENTS - ORDINANCE 412	5
50	EMS CALL	124
54	FAMILY VIOLENCE (ASSAULT)	1
57	FIRE ALARM	4
59	FOUND-RECOVERED PROPERTY	4
170	GARAGE SALES - ORDINANCE 416	10
63	GAS LEAK	3
66	GRASS FIRE	9
67	HARASSMENT	4
107	HEALTH PERMIT	2
87	HIT AND RUN	3
72	IDENTITY THEFT	4
135	ILLEGAL DUMPING	3
74	INFORMATION	188
78	JUNK VEHICLE	4
82	LOST PROPERTY (CELL PHONE, PURSE, ETC)	2
173	LOUD NOISE - ORDINANCE 420	7
85	MISSING JUVENILE	1
138	MOTORIST ASSIST	2
106	NOISE DISTURBANCE	1
92	OPEN DOOR/OPEN WINDOW	7
93	PARKING REGULATIONS	2
159	PEDDLERS AND SOLICITORS - ORDINANCE 343	1
111	PUBLIC INTOXICATION	1
183	RUNAWAY	1
117	SEXUAL ASSAULT	1
136	STALLED VEHICLE	9
120	SUSPICIOUS NOISES	5
119	SUSPICIOUS PERSON/VEHICLES	18
123	THEFT	13
125	TRAFFIC STOP	894
168	VEHICLES FOR HIRE - ORDINANCE 411	1

11/08/2016 08:38

1 of 2

Attachment: October Police Report (1978 : Police Department Report)

Type	Description	# Of Calls
128	VERBAL DISTURBANCE	5
132	WAVE DOWN	2
142	WEEDS OR RUBBISH LOT - ORDINANCE 123-A	50
133	WELFARE CONCERN	8
Total		1,659

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 11/15/16 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:
DOC ID: 1979 A

SCHEDULED

ACTION ITEM (ID # 1979)

Municipal Court Report 1. Monthly Report

I recommend approval.

OFFICIAL MUNICIPAL COURT MONTHLY REPORT

1.8.4.a

MUNICIPAL COURT OF <u>Los Fresnos</u>		TRAFFIC		NON-TRAFFIC MISDEMEANORS	
FOR MONTH <u>Oct</u> YEAR <u>2016</u>		NON-PARKING	PARKING	STATE LAW	CITY ORDINANCE
1. New Cases Filed During the Month		<u>4211</u>		<u>18</u>	<u>8</u>
2. Dispositions Prior to Trial:					
A. Bond Forfeitures					
B. Fined (Before trial only. If the defendant goes to trial, enter in Item 3.)					
C. Cases Dismissed (Do not include dismissals that are to be reported in Items 3C and 4 below.)					
3. Dispositions at Trial:					
A. Trial by Judge					
(1) Finding of Guilty		<u>51</u>		<u>8</u>	<u>2</u>
(2) Finding of Not Guilty					
B. Trial by Jury					
(1) Finding of Guilty					
(2) Finding of Not Guilty					
C. Dismissed at Trial		<u>1</u>			
4. Cases Dismissed:					
A. After Driver Safety Course (C.C.P., Art. 45.0511)		<u>36</u>			
B. After Deferred Disposition (C.C.P., Art. 45.051)		<u>15</u>			
C. After Proof of Financial Responsibility (Transportation Code, Sec. 601.193)		<u>4</u>			
D. Compliance Dismissal (Proof of Inspection, License, or Registration)		<u>31</u>			
5. Community Service Ordered (For satisfaction of fine or costs only.)		<u>60</u>			
6. Cases Appealed					
7. Juvenile / Minor Activity:				8. Parent Contributing to Nonattendance Cases Filed (Education Code, Sec. 25.093)	
A. Transportation Code Cases Filed		<u>5</u>			
B. Non-Driving Alcoholic Beverage Code Cases Filed		<u>3</u>		9. Safety Responsibility and Driver's License Suspension Hearings Held	
C. Driving Under the Influence of Alcohol Cases Filed				10. Search Warrants Issued (Do not include warrants for arrest.)	
D. Health & Safety Code (Tobacco) Cases Filed				11. Arrest Warrants Issued:	
E. Failure to Attend School Cases Filed (Education Code, Sec. 25.094)		<u>2</u>		A. Class C Misdemeanors Only	
F. Education Code (Except Failure to Attend) Cases Filed				<u>66</u>	
G. Violation of Local Daytime Curfew Ordinance Cases Filed (Loc. Govt. Code, Sec. 341.905)				B. Felonies and Class A and B Misdemeanors Only	
H. All Other Non-Traffic Fine-Only Cases Filed					
I. Waiver of Jurisdiction of Non-Traffic Cases (Family Code, Sec. 51.08(b))				12. Magistrate Warnings Given: (Given to defendants charged with county or district court offense.)	
J. Referred to Juvenile Court for Delinquent Conduct (C.C.P., Art. 45.050 (c)(1))				A. Class A and B Misdemeanors Only	
K. Held in Contempt, Fined, or Denied Driving Privileges (C.C.P., Art. 45.050 (c)(2))				B. Felonies	
Magistrate Warnings Given (Juvenile):				<u>5</u>	
L. Warnings Administered				<u>5</u>	
M. Statements Certified				13. Emergency Mental Health Hearings Held	
				14. Magistrate's Orders for Emergency Protection	
				15. Total Revenue \$ <u>52,798.85</u>	
				(Include all revenue collected during month to be remitted to city or state.)	

Attachment: October Municipal Court Report (1979 : Municipal Court Report)

Citation No. Docket No. Violator

***** TOTAL FOR REPORT *****

Code	Payments	Refunds	Net	G/L Acct No.
CCCC04	295 10,940.00	1 20.00-	10,920.00	01 2512
TECH	293 1,150.00	0 0.00	1,150.00	01 407-0241
MCBS	284 840.00	0 0.00	840.00	01 407-0270
SJRF	278 1,110.00	0 0.00	1,110.00	01 2512
FINE	287 16,781.80	5 334.10-	16,447.70	01 407-0240
TFC	240 717.00	0 0.00	717.00	01 407-0240
AR	286 1,423.00	0 0.00	1,423.00	01 407-0240
STF	243 6,905.00	0 0.00	6,905.00	01 2512
JFCT2	279 1,479.40	0 0.00	1,479.40	01 2512
JFCI	273 163.80	0 0.00	163.80	01 407-0240
IDF	273 546.00	0 0.00	546.00	01 2512
WRNTFE	84 4,125.00	0 0.00	4,125.00	01 407-0240
TLFTA1	76 1,479.00	0 0.00	1,479.00	01 2512
TLFTA2	73 438.00	0 0.00	438.00	01 2517
TLFTA3	74 296.00	0 0.00	296.00	01 407-0240
CJFS	192 17.28	0 0.00	17.28	01 2512
CJFC	192 1.92	0 0.00	1.92	01 407-0240
TPF	241 482.00	0 0.00	482.00	01 2512
COLAGY	50 3,177.35	2 45.50-	3,131.85	01 2513
OP	10 818.50	9 818.00-	0.50	01 2516
CS2	17 351.47	0 0.00	351.47	01 407-0280
TP-L	47 404.93	0 0.00	404.93	01 407-0240
TP-S	46 486.80	0 0.00	486.80	01 2512
TP-L-J	39 94.90	0 0.00	94.90	01 407-0260
SPEX	21 1,358.10	0 0.00	1,358.10	01 407-0290
TXSBLT	3 121.00	0 0.00	121.00	01 2515
AF2	28 560.00	0 0.00	560.00	01 407-0240
DSC	32 316.80	0 0.00	316.80	01 407-0240
GR	4 10.00	0 0.00	10.00	01 2512
JCPT	5 5.00	0 0.00	5.00	01 2512
LEMI	4 2.00	0 0.00	2.00	01 2512
LEOCE	4 4.00	0 0.00	4.00	01 2512
CVC	12 180.00	0 0.00	180.00	01 2512
CJP	4 20.00	0 0.00	20.00	01 2512
OCL	1 75.00	0 0.00	75.00	01 2512
CCC	8 136.00	0 0.00	136.00	01 2512
FA	8 40.00	0 0.00	40.00	01 2512
JCD	1 0.25	0 0.00	0.25	01 2512
JCD2	7 3.50	0 0.00	3.50	01 2512
JCPT2	7 14.00	0 0.00	14.00	01 2512
CMI	7 3.50	0 0.00	3.50	01 2512
MSB	7 63.00	0 0.00	63.00	01 2513
AF	3 30.00	0 0.00	30.00	01 407-0240
ACC	2 40.00	0 0.00	40.00	01 407-0240

*city 2586
court 1150
Bldg. 840.
comm 438.
coll. 3194.
jud. 949
child 351
overpay 5
state 2402*

Total: 4337 57,211.30 17 1,217.60- 55,993.70

Cash Payments.....+ \$53,802.20
Bond Forfeited....+ \$0.00
Bond Applied.....+ \$3,010.00

Attachment: October Municipal Court Report (1979 : Municipal Court Report)

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 11/15/16 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:
DOC ID: 1980 A

SCHEDULED

ACTION ITEM (ID # 1980)

Library Report 1. Monthly Report

I recommend approval.

ETHEL L. WHIPPLE MEMORIAL LIBRARY

LIBRARIAN'S REPORT

October 2016

Number of Patron Checking Out Materials

Adult	649
Children	68
Teens	8

Material Types Checked Out

Adult Books	186
Children Books	88
Young Adult Books	145
Videos	314
Audios	0
Other Language Books	25

Items Downloaded

eBooks	38
eAudiobooks	13

Patron Access Computer Use

Total Sessions	647
Total Time	416 hours
Guest Passes	108

Free WiFi Access Use

Total Sessions	455 Library WiFi
Total Time	910 hours
Total Sessions	154 Park WiFi
Total Time	308 hours

What Happened In the Library

Hours Open	160 hours
Visits	2,560
Children Program Attendance	95
Volunteer Hours	55
New Cards Issued	20
New Books Added	90
New eBooks Added	152
New Videos Added	12
Books Weeded	101
Videos Weeded	0
Reference Questions	345
Assists in Computer Lab	152
Patron Copies	1,360
Patron Faxes sent	99
Patron Printouts	1,348
Library Staff Copies	480
Replacement Cards	9

Circulation Statistics - 10/1/2016 through 10/31/2016

- Including In-Library
- Including Renewals
- By Checked OUT

	10/2016	
0 - New	0	0
1 - ADULT COUNTY	278	278
2 - ADULT CITY	309	309
3 - CHILD CITY	33	33
4 - CHILD COUNTY	35	35
5 - WINTER TEXAN	0	0
6 - YOUNG ADULT CITY	2	2
7 - YOUNG ADULT COUNTY	6	6
8 - TEX SHARE CARD ADULT	0	0
9 - TEX SHARE CARD CHILD	0	0
10 - INTERNET ONLY	0	0
11 - FRIENDS	62	62
	725	725

Adult = 649
Child = 68
Teen = 8

Export

Circulation Statistics - 10/1/2016 through 10/31/2016

- Including In-Library
- Including Renewals
- By Checked OUT

	10/2016	
0 - Default	0	0
1 - ADULT NONFICTION	54	54
2 - ADULT FICTION	83	83
3 - ADULT OVERS	0	0
4 - ADULT REFERENCE	0	0
5 - JUNIOR BIOGRAPHY	2	2
6 - EASY	88	88
7 - JUNIOR FICTION	86	86
8 - JUNIOR NONFICTION	38	38
9 - JUNIOR REFERENCE	0	0
10 - LANGUAGE BIOGRAPHY	0	0
13 - JUNIOR VIDEO	0	0
14 - LANGUAGE VIDEO	0	0
15 - NEW BOOK	48	48
18 - DVD	309	309
19 - DVD NONFICTION	5	5
21 - LANGUAGE EASY	2	2
22 - LANGUAGE FICTION	10	10
23 - LANGUAGE JUNIOR FICTION	0	0
24 - LANGUAGE NONFICTION	12	12
25 - LARGE PRINT	0	0
26 - LANGUAGE REFERENCE	0	0
27 - AUDIOBOOKS	0	0
28 - VHS	0	0
29 - LOST	0	0
32 - ADULT BIOGRAPHY	1	1
35 - PAPERBACK	0	0
36 - DOWNLOAD	0	0
38 - INHOUSE	0	0
39 - STORY COLLECTION	0	0
40 - LANGUAGE JUNIOR NONFICTION	1	1
41 - BOARD GAMES	0	0
42 - TOYS	0	0
43 - YOUNG ADULT FICTION	19	19
None/On-the-fly	0	0
	758	758

Adult = 186
 Child = 88
 YA = 145
 Videos = 314
 Audios = 0
 Lang. = 25

Attachment: October Library Report (1980 : Library Report)



Computer Session Summary

From 10/1/2016 through 10/31/2016 11:59:59 PM

Report Description:

This report displays the total number of sessions, total number of computer time, average session length, grouped by location and by site.

Site: Los Fresnos

Location: Main

Computer Name	Total Sessions	Total Time	Avg Session Length
PATRON-1	88	3,835	44
PATRON-10	32	1,118	35
PATRON-11	24	1,182	49
PATRON-12	16	439	27
PATRON-13	22	727	33
PATRON-14	26	1,144	44
PATRON-15	7	281	40
PATRON-16	27	644	24
PATRON-17	5	119	24
PATRON-18	2	119	60
PATRON-19	47	1,335	28
PATRON-2	30	777	26
PATRON-20	52	2,250	43
PATRON-21	27	1,565	58
PATRON-22	17	434	26
PATRON-23	28	871	31
PATRON-24	36	1,257	35
PATRON-3	20	741	37
PATRON-4	19	1,147	60
PATRON-5	27	844	31
PATRON-6	17	532	31
PATRON-7	4	188	47
PATRON-8	53	2,488	47
PATRON-9	21	890	42
Location Totals	647	24,927	39
Site Totals	647	24,927	39

Grand Totals

Total Sessions	Total Time	Avg Session Length
647	24,927	39

Attachment: October Library Report (1980 : Library Report)



Computer Session Usage Summary

From 10/1/2016 through 10/31/2016 11:59:59 PM

Report Description:

This report displays the session usage information, e.g. how many sessions have been cancelled, grouped by location and by site.

Site: Los Fresnos

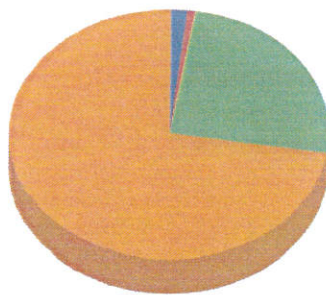
Location: Main

Session End Type	Total Sessions	Percentage	Avg Session Length
Session Timeout	160	25%	57
User Logout Early	469	72%	33
Grace Period Timeout	11	2%	31
Lock Time Exceeded	5	1%	1
Session Timeout	2	0%	28
Location Totals	647	100%	39
Site Totals	647	100%	39

Grand Totals

Total Sessions	Total Time	Avg Session Length
647	24,927	39

No. of Sessions against Session End Type



Grace Period Timeout	1.7%
Lock Time Exceeded	0.8%
Session Timeout	25.0%
User Logout Early	72.5%
Total:	100.0%

Computer Session Details By User

User Name	Total Sessions	Total Time	Avg Session Length
Guest16	5	256	51

Computer Name	Scheduled Start	Session Starts	Session Ends	Minutes
PATRON-10	10/11/2016 5:01:55PM	10/11/2016 5:02:36PM	10/11/2016 5:33:40PM	32
PATRON-20	10/12/2016 2:24:12PM	10/12/2016 2:24:36PM	10/12/2016 3:25:43PM	62
PATRON-6	10/14/2016 2:09:53PM	10/14/2016 2:12:14PM	10/14/2016 2:55:41PM	44
PATRON-3	10/19/2016 2:33:56PM	10/19/2016 2:35:56PM	10/19/2016 3:42:34PM	68
PATRON-4	10/25/2016 3:33:58PM	10/25/2016 3:34:31PM	10/25/2016 4:23:55PM	50

User Name	Total Sessions	Total Time	Avg Session Length
Guest17	2	26	13

Computer Name	Scheduled Start	Session Starts	Session Ends	Minutes
PATRON-12	10/11/2016 5:13:19PM	10/11/2016 5:14:10PM	10/11/2016 5:39:26PM	26
PATRON-4	10/19/2016 2:34:27PM		10/19/2016 2:34:54PM	0

User Name	Total Sessions	Total Time	Avg Session Length
Guest18	3	88	29

Computer Name	Scheduled Start	Session Starts	Session Ends	Minutes
PATRON-13	10/11/2016 5:15:44PM	10/11/2016 5:17:30PM	10/11/2016 5:38:31PM	22
PATRON-4	10/19/2016 2:35:21PM	10/19/2016 2:35:58PM	10/19/2016 4:18:48PM	65
PATRON-2	10/25/2016 3:37:40PM		10/25/2016 3:38:06PM	1

User Name	Total Sessions	Total Time	Avg Session Length
Guest2	2	67	34

Computer Name	Scheduled Start	Session Starts	Session Ends	Minutes
PATRON-8	10/19/2016 2:36:40PM	10/19/2016 2:37:44PM	10/19/2016 3:41:42PM	65
PATRON-6	10/25/2016 3:38:23PM		10/25/2016 3:40:50PM	2

User Name	Total Sessions	Total Time	Avg Session Length
Guest3	2	112	56

Computer Name	Scheduled Start	Session Starts	Session Ends	Minutes
PATRON-9	10/19/2016 2:37:06PM	10/19/2016 2:37:37PM	10/19/2016 3:42:07PM	65
PATRON-20	10/25/2016 3:41:14PM	10/25/2016 3:41:45PM	10/25/2016 4:27:30PM	47

User Name	Total Sessions	Total Time	Avg Session Length
Guest4	2	18	9

Computer Name	Scheduled Start	Session Starts	Session Ends	Minutes
PATRON-1	10/19/2016 4:37:10PM		10/19/2016 4:38:11PM	1
PATRON-1	10/19/2016 4:38:46PM	10/19/2016 4:38:46PM	10/19/2016 4:54:51PM	17

Grand Totals

Total Sessions	Total Time	Avg Session Length
647	24,927	39

Guest Passes

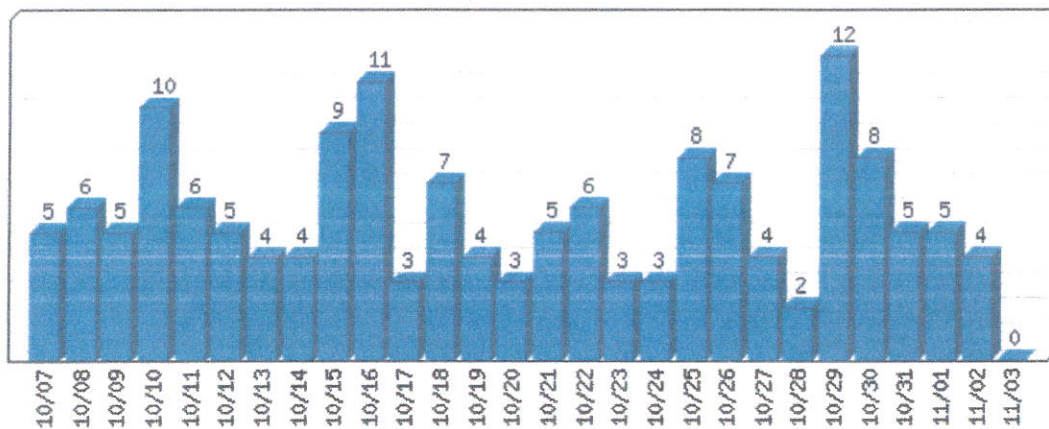
108

3,569

33

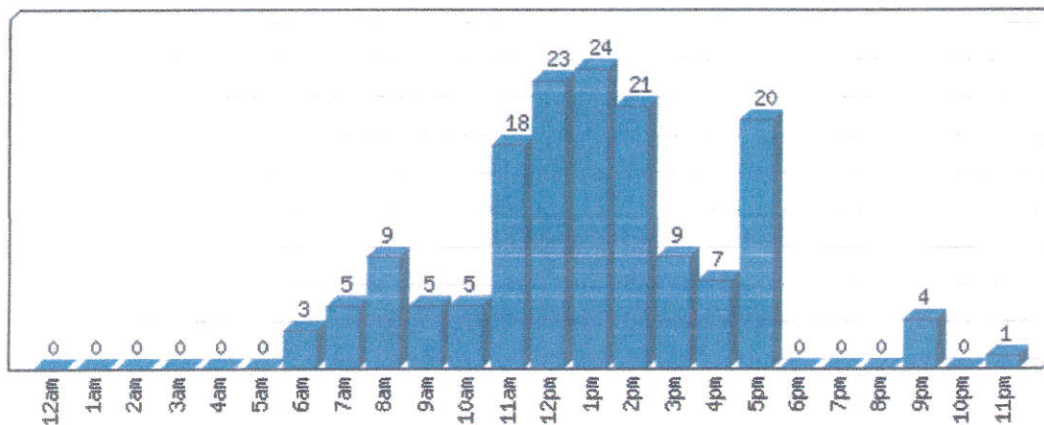
Attachment: October Library Report (1980 : Library Report)

Hotspot usage for last 28 days ▼

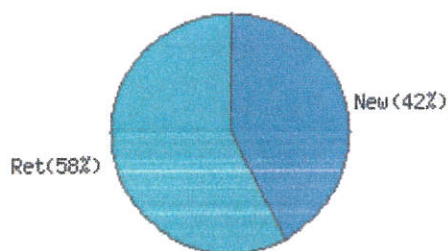


Total logins: 154

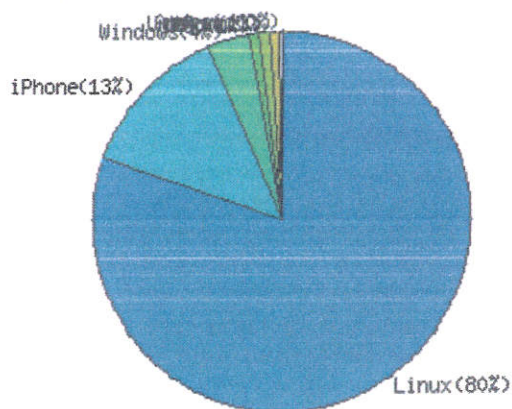
Login times



New vs returning guests



Devices used for access



City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 11/15/16 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:
DOC ID: 1981 A

SCHEDULED

ACTION ITEM (ID # 1981)

Fire Marshal's Report 1. Monthly Report

I recommend approval.



FIRE MARSHAL'S OFFICE
200 North Brazil
Los Fresnos, Texas 78566
FIRE INSPECTION REPORT

MONTHLY INFORMATION REPORT
MONTH OF October 2016

<u>FIRES</u>	<u>INSIDE CITY</u>	<u>OUTSIDE CITY</u>
Business Structures		
Dwellings	<u>1</u>	<u>1</u>
Mobile Homes		
Grass	<u>1</u>	
Refuse		<u>3</u>
Incendiary or Suspicious Fires		<u>6</u>
Institutional		
Motor Vehicles		<u>1</u>
Rescue Calls	<u>2</u>	<u>15</u>
Other Calls	<u>5</u>	<u>3</u>
TOTAL ALARMS		<u>38</u>

MONTHLY FIRE PREVENION INSPECTIONS

Commercial Businesses	<u> </u>	Institutions	<u> </u>
Industrial Structures	<u> </u>	Homes	<u> </u>
Public Buildings	<u> </u>	Apartments	<u> </u>
Hotels	<u> </u>		
TOTAL INSPECTIONS	<u> </u>		

SCHOOL, HOSPITAL, and NURSING HOME FIRE DRILLS SUPERVISED

LECTURES-PRESENTATIONS MADE/FILMS SHOWN 11 TOTAL AUDIENCE 3080

FIRES INVESTIGATED (ACCIDENTAL) (INCENDIARY)

Gerardo Saldana
FIRE MARSHAL, CITY OF LOS FRESNOS

Attachment: October Fire Marshals Report (1981 : Fire Marshal's Report)