

City Council

200 North Brazil

Los Fresnos, TX 78566

<http://citylf.cloudaccess.net/en/>

Regular Meeting

~ Minutes ~

Tuesday, November 15, 2016

6:00 PM

City Hall

Agenda

1. Call meeting to order
Mayor Narvaez called the meeting to order at 6:00 PM.
2. Invocation and Pledge of Allegiance
Mayor Narvaez gave the invocation and led the audience in the Pledge of Allegiance.

Public Hearings:

Public hearing regarding the Texas Department of Agriculture's CDBG Program. Citizens are encouraged to attend to discuss the citizen participation plan, local housing and community development needs, available funding, eligible activities, past use of funds, and development of CDBG application.No Action

Mayor Narvaez opened the public hearing at 6:04 PM.

Ms. Oralia Cardenas from GrantWorks was present and she explained to the Council and the public the citizen participation plan, eligible uses of CDBG funds, amount available in Lower Rio Grande Valley Development Council, past use of funds and the affirmatively furthering fair housing.

Ms. Cardenas and Mr. Milum answered questions from the Council and public.

Mayor Narvaez closed the public hearing at 6:17 PM.

made a motion to approve Public hearing regarding the Texas Department of Agriculture's CDBG Program. Citizens are encouraged to attend to discuss the citizen participation plan, local housing and community development needs, available funding, eligible activities, past use of funds, and development of CDBG application., seconded by the vote was .

First public hearing to receive comments on the proposed annexation of property.No Action

Mayor Narvaez opened the public hearing at 6:18 PM.

Mr. Milum had a map that showed the areas proposed for annexation. There are four areas proposed and they are on East Highway 100, Whipple Road, FM 1847 and Henderson, and on West Highway 100.

Mr. Milum stated that this is the first public hearing and the second public hearing will be held on Thursday, November 17 at 6:00 PM.

Mr. Milum answered questions from the public.

Mayor Narvaez closed the public hearing at 6:33 PM.

made a motion to approve First public hearing to receive comments on the proposed annexation of property., seconded by the vote was .

Consent Agenda

Approval or rejection of Minutes from October 11, 2016 and October 18, 2016 meetings.Adopted

Motion was made and seconded to approve the Minutes from October 11, 2016 and October 18, 2016 as presented.

Polo Narvaez made a motion to approve Approval or rejection of Minutes from October 11, 2016 and October 18, 2016 meetings., seconded by Yolanda H. Cruz the vote was [Unanimous].

Approval or rejection to approve the renewal of the Memorandum of Understanding between the City of Los Fresnos Police Department and the Los Fresnos Consolidated Independent School District Police Department.Adopted

Motion was made and seconded to approve the renewal of the Memorandum of Understanding between the City of Los Fresnos Police Department and the Los Fresnos Consolidated Independent School District Police Department.

Polo Narvaez made a motion to approve Approval or rejection to approve the renewal of the Memorandum of Understanding between the City of Los Fresnos Police Department and the Los Fresnos Consolidated Independent School District Police Department., seconded by Yolanda H. Cruz the vote was [Unanimous].

Approval or rejection to approve the reassign of City Engineer from Naismith Engineering to Hanson Professional Services, Inc.Adopted

Motion was made and seconded to approve the reassignment of City Engineer from Naismith Engineering to Hanson Professional Services, Inc.

Polo Narvaez made a motion to approve Approval or rejection to approve the reassign of City Engineer from Naismith Engineering to Hanson Professional Services, Inc., seconded by Yolanda H. Cruz the vote was [Unanimous].

Approval or rejection of a Fair Housing ProclamationAdopted

Motion was made and seconded to approve the Fair Housing Proclamation.

Polo Narvaez made a motion to approve Approval or rejection of a Fair Housing Proclamation, seconded by Yolanda H. Cruz the vote was [Unanimous].

Approval or rejection to designate authorized signators for the 2016 Texas CDBG program contract 7216300. Adopted

Motion was made and seconded to approve a Resoluiton authorizing signatories for contractual documents and documents for requesting funds pertaining to the Texas Community Development Block Grant Program (TXCDBG) Contract Number 7216300.

Polo Narvaez made a motion to approve Approval or rejection to designate authorized signators for the 2016 Texas CDBG program contract 7216300., seconded by Yolanda H. Cruz the vote was [Unanimous].

Approval or rejection adopting required CDBG Civil Right Policies. Adopted

Motion was made and seconded to approve the resolution regarding Civil Rights.

Polo Narvaez made a motion to approve Approval or rejection adopting required CDBG Civil Right Policies., seconded by Yolanda H. Cruz the vote was [Unanimous].

Approval or rejection to approve the Los Fresnos Community Development Corporation expenditures for Welcome Sign and street lights. Adopted

Motion was made and seconded to approve the Los Fresnos Community Development Corporation expenditures for Welcome Sign and street lights.

Polo Narvaez made a motion to approve Approval or rejection to approve the Los Fresnos Community Development Corporation expenditures for Welcome Sign and street lights., seconded by Yolanda H. Cruz the vote was [Unanimous].

Visitor Remarks -To speak you must sign in with City Secretary prior to the meeting and you have a limit of 3 minutes to speak.

Mayor Pro-tem Mendez thanked Mr. Milum, Ms. Gonzales and City employees for all the work done at the Botts on Ground Mud Run. There were 508 participants this year.

Action Items

Consideration and ACTION to accept or reject any or all proposals received for group health insurance, group life insurance and supplemental insurance. Adopted

Mr. Milum explained that we received quite a few proposals. The proposals that came in with large deductibles or did not offer similar coverages we did not include in the comparison chart except we tried to include a proposal from each different carrier. It looks like we can save some funds with the decreased cost from Blue Cross Blue Shield for the health insurance.

There were several proposals received for life insurance. The lowest proposal was from Companion Life but we have been with Dearborn for a while and we do not know anything about Companion Life. There is only 1 cent difference per employee so we feel it is wiser to keep the same coverage with Dearborn.

Mr. Milum answered questions from the Council.

Motion was made and seconded to stay with Blue Cross Blue Shield for health insurance and with Dearborn for life insurance.

Polo Narvaez made a motion to approve Consideration and ACTION to accept or reject any or all proposals received for group health insurance, group life insurance and supplemental insurance., seconded by Javier Mendez the vote was [Unanimous].

Consideration and ACTION to approve the first reading of Ordinance 479 amending Chapter 18, Article III, Sections 18-75 through 18-79 of the Code of Ordinances concerning the sale, use and discharge of fireworks in the City of Los Fresnos.Adopted

Mr. Milum explained that this ordinance attempts to address on going issues surrounding fireworks. The City has not permitted fireworks to be sold, used, transported or even possessed in the city limits. This is very difficult to enforce so staff felt we need to overhaul the ordinance. As we annex we have allowed existing firework stands to stay for the remainder of that year then they have to move the stand. There is no reason why our residents can not possess fireworks inside the city. We also feel fireworks can be used as long as it is on private property during the proper selling dates within certain hours. Also fireworks should be approved to be sold inside the City as long as it is in a proper commercial zone just like other businesses. We took ordinance from City of San Benito, City of Harlingen and other cities in the State.

Mr. Milum answered questions from the Council.

Motion was made and seconded to approve the first reading of Ordinance 479 amending Chapter 18, Article III, Sections 18-75 through 18-79 of the Code of Ordinances concerning the sale, use and discharge of fireworks in the City of Los Fresnos.

Javier Mendez made a motion to approve Consideration and ACTION to approve the first reading of Ordinance 479 amending Chapter 18, Article III, Sections 18-75 through 18-79 of the Code of Ordinances concerning the sale, use and discharge of fireworks in the City of Los Fresnos., seconded by Bibi Garza the vote was [Unanimous].

Consideration and ACTION to approve changes to the fee schedule for solid waste rates.Adopted

Mr. Milum stated that when we approved the budget he had stated that Republic Services increased garbage rates by 4% as allowed in the contract. The City has not increased rates in several years, absorbing the 4% or close to 4% each year. Mr. Milum is proposing to increase the extra garbage cart from \$11 to \$14 but leave the initial cart rate at \$20. Then he is proposing to increase the dumpster service to cost plus \$20 for a handling fee. Before we used percentages over the cost.

Mr. Milum answered questions from the Council.

Motion was made and seconded to approve the solid waste changes to the fee schedule. Polo Narvaez made a motion to approve Consideration and ACTION to approve changes to the fee schedule for solid waste rates., seconded by Javier Mendez the vote was [Unanimous].

Review the Master Plan for the Montes-Castro Park.No Action

Mr. Milum handed out copies of the concept for Montes-Castro Park to the Council.

Ms. Smith stated that there will be playground equipment, picnic tables, barbecue pits, benches and a trail around the park. Ms. Smith, City Engineer, stated that this is just a concept and she can make changes if Council has any suggestions. Council member Cruz stated she did not see any water fountains and there needs to be at least one.

Mr. Milum and Ms. Smith answered questions from the Council.

made a motion to approve Review the Master Plan for the Montes-Castro Park., seconded by the vote was .

Acknowledgement of City Manager's Report

A. Wastewater Plant Upgrade B. Water Plant Issues C. Water & Wastewater Engineering Study D. Nature Park E. Hike & Bike Trails F. Montes-Castro Park G. TxDot Sidewalk Project H. CDBG 2015-2016 I. CDBG 2016-2017 J. Welcome Sign K. Hazardous Mitigation Plan L. TxDot WorkAdopted

A. Wastewater Plant Upgrade - Naismith Engineering still does not have a description and cost estimates for the proposed work to be done that was promised by the middle of October so I can send to TWDB to get approval to proceed. Hopefully we will get that soon so we can send it off.

B. Water Plant Issues - We are waiting for the last bids to come in on removing the sludge and will get work done immediately within a few weeks. The filters have been repaired under warranty thanks to hard work by Carlos and his staff as well as Naismith Engineering. They have begun work on upgrades on all the TCEQ suggestions that we

can do in house. Guzman & Munoz Engineering is working on the more expensive and detailed items that need to be done by a contractor to include as part of the study he is doing so we can hopefully get funding through TWDB. They are also looking to see if there is a less expensive way to install a bypass now that will help tremendously.

C. Water & Wastewater Engineering Study - Guzman & Munoz Engineering continues to work on design, surveying, easements or property required for east and west Highway 100 as well as north on FM 1575. They are also studying all the existing water and wastewater lines in the city to determine which need to be replaced for various reasons. City staff is trying to get all the right of entry for possible easements.

D. Nature Park - The parking lot construction has begun and is going great. The restroom construction is set to begin any day. I will have the approximate cost and the savings for the meeting. The trails bid will be approved at Thursday's meeting.

E. Hike & Bike Trails - We are waiting to hear from property owners on one area where there is not sufficient right-of-way for the trail. Once we get that resolved Halff Associates can finalize the plans.

F. Montes-Castro Park - The Master Plan was discussed at this meeting.

G. TxDot Sidewalk Projects - The sidewalks on Arroyo Boulevard from Ocean Boulevard to Alvarez Court on both sides of the road and on Ocean Boulevard from Church's Chicken to Tapia's Cafe will be bid out in November. Once the bids are approved they will begin construction probably sometime in December.

H. CDBG 2015-2016 Grant - Once the contracts get signed and approved by TDA we will begin the process to get the street work designed by Naismith Engineering for East Sixth Street from Pita Street to Coma Street and East Ninth Street from Arroyo Boulevard to Coma Street.

I. CDBG 2016-2017 Grant - The administrative services and engineering services were approved at the last meeting. Over the next few months we will bring you some options on what we feel are the top priorities needed to be done with the available funds.

J. Welcome Sign - The CDC Board approved the project at their meeting on November 7 and was on this agenda for Council approval.

K. Hazardous Mitigation Plan - We have the information posted at every cities web side and library for public comments. Once that is complete the plan will be brought to each city for approval. That will occur in the first quarter of the new year.

L. TxDot Overlay - Foremost Paving completed the overlay. All looks great.

M. Light at Walmart - TxDot has begun design on the light to be installed at Ocean Boulevard and Evergreen Street. They have not indicated what the schedule will be yet.

Mr. Milum answered questions from the Council.

Motion was made and seconded to acknowledge the City Manager's report.

Polo Narvaez made a motion to approve A. Wastewater Plant Upgrade B. Water Plant Issues C. Water & Wastewater Engineering Study D. Nature Park E. Hike & Bike Trails F. Montes-Castro Park G. TxDot Sidewalk Project H. CDBG 2015-2016 I. CDBG 2016-2017 J. Welcome Sign K. Hazardous Mitigation Plan L. TxDot Work, seconded by Javier Mendez the vote was [Unanimous].

Acknowledgement of Department Head Reports

Financial Report 1. Monthly 2. Year-to-DateAdopted

Motion was made and seconded to acknowledge the financial report.

Polo Narvaez made a motion to approve Financial Report 1. Monthly 2. Year-to-Date, seconded by Bibi Garza the vote was [Unanimous].

Public Works Report 1. Water and Wastewater Activity 2. Calls for Service 3. Building Permits 4. RecyclingAdopted

Motion was made and seconded to acknowledge the public works report.

Polo Narvaez made a motion to approve Public Works Report 1. Water and Wastewater Activity 2. Calls for Service 3. Building Permits 4. Recycling, seconded by Bibi Garza the vote was [Unanimous].

Police Department Report 1. Arrests 2. Incidents 3. AccidentsAdopted

Motion was made and seconded to acknowledge the police department report.

Polo Narvaez made a motion to approve Police Department Report 1. Arrests 2. Incidents 3. Accidents, seconded by Bibi Garza the vote was [Unanimous].

Municipal Court Report 1. Monthly ReportAdopted

Motion was made and seconded to acknowledge the municipal court report.

Polo Narvaez made a motion to approve Municipal Court Report 1. Monthly Report, seconded by Bibi Garza the vote was [Unanimous].

Library Report 1. Monthly ReportAdopted

Motion was made and seconded to acknowledge the library report.

Polo Narvaez made a motion to approve Library Report 1. Monthly Report, seconded by Bibi Garza the vote was [Unanimous].

Fire Marshal's Report 1. Monthly ReportAdopted

Motion was made and seconded to acknowledge the fire marshal's report.

Polo Narvaez made a motion to approve Fire Marshal's Report 1. Monthly Report, seconded by Bibi Garza the vote was [Unanimous].

9. Adjournment

Mayor Narvaez adjourned the meeting at 7:18 PM.

Presiding Officer of the Council

Recorder