

City Council

200 North Brazil

Los Fresnos, TX 78566

<http://citylf.cloudaccess.net/en/>

Regular Meeting

~ Minutes ~

Tuesday, December 11, 2018

6:00 PM

City Hall

Agenda

1. Call meeting to order
Mayor Narvaez called the meeting to order at 6:00 p.m.
2. Invocation and Pledge of Allegiance
Mr. Milum gave the invocation and led the audience in the Pledge of Allegiance.

Consent Agenda

Mayor Narvaez asked if there was any questions on the consent agenda. Councilmember Juan Munoz requested item 3 be pulled for discussion.

Consideration and ACTION to approve the Minutes from November 13th & 15th, 2018. Adopted

Motion was made and seconded to approve the Minutes from November 13th & 15th 2018.

Polo Narvaez made a motion to approve Consideration and ACTION to approve the Minutes from November 13th & 15th, 2018., seconded by Yolanda H. Cruz the vote was [Unanimous].

Consideration and ACTION to approve the renewal of a Memorandum of Understanding between the Los Fresnos Police Department and the Los Fresnos Consolidated Independent School District Police Department. Adopted

Motion was made and seconded to approve the renewal of a Memorandum of Understanding between the Los Fresnos Police Department and the Los Fresnos Consolidated Independent School District Police Department.

Polo Narvaez made a motion to approve Consideration and ACTION to approve the renewal of a Memorandum of Understanding between the Los Fresnos Police Department and the Los Fresnos Consolidated Independent School District Police Department., seconded by Yolanda H. Cruz the vote was [Unanimous].

Consideration and ACTION to acknowledge the City Manager's decision to utilize \$6,500 from the contingency fund for final stabilization. Adopted

Mayor Narvaez asked Councilmen Juan Munoz what was his concern on the item. Mr. Munoz asked Mr Milum if this item was not approved on the last meeting in November the 13th for \$28,000. Mr. Milum explained that the amount was \$28,557 for soda ash. The ash worked everywhere on the site except the edges, which are not getting the compaction and density needed. Mr. Munoz asked if it was for the corners or what, Mr Milum answered that is was just for the edge.

Motion was made and seconded to acknowledge the City Manager's decision to utilize \$6,500 from the contingency fund for final stabilization.

Polo Narvaez made a motion to approve Consideration and ACTION to acknowledge the City Manager's decision to utilize \$6,500 from the contingency fund for final stabilization., seconded by Joe Collinsworth the vote was [Unanimous].

Consideration and ACTION to approve Los Fresnos Poilce Department Policies.Adopted

Motion was made and seconded to approve the Los Fresnos Police Department Policies.

Polo Narvaez made a motion to approve Consideration and ACTION to approve Los Fresnos Poilce Department Policies., seconded by Yolanda H. Cruz the vote was [Unanimous].

Visitors remarks-To speak you must sign in with the City Secretary prior to the meeting you have a limit of 3 minutes to speak.

Mr. James Keillor signed up to speak. Mr. Keillor requested to have item placed on the agenda. Mr. Keillor would like to have the amended Ordinance 482 and 483 for water, sewer & garbage be revisited to possibly go back to the original ordinance and get rid of all the amendments. Mr. Keillor explained to the council the issues he had with the ordinance changes.

Mr. Keillor would also like to have the Henderson Road crossing project placed on the agenda for an update or report on the progress and maybe have a public hearing on it as well and if the project did not include sidewalks that they be added.

Action Items

Discuss, consider, and adopt resolution designating an engineering service provider to complete application and project related engineering services for the Texas Department of Agriculture's 2019-2020 TxCDBG Community Development fund.Adopted

Mr. Milum explained to the council that a rating had been done for the four agencies that had submitted proposals and the highest rated was Hanson Professional Services. Mr. Milum explained to the council what the grant could be used for and that selecting the project would be discussed in next months meeting.

Motion was made and seconded to approve resolution 17-2018 designating Hanson Professional Services as the engineering service provider to complete application and project related engineering services for the Texas Department of Agriculture's 2019-2020 TxCDBG Community Development fund.

Polo Narvaez made a motion to approve Discuss, consider, and adopt resolution designating an engineering service provider to complete application and project related engineering services for the Texas Department of Agriculture's 2019-2020 TxCDBG Community Development fund., seconded by James Herrera the vote was [Unanimous].

Consideration and ACTION to award bid for TxCDBG State Contract 7217269 contingent on TDA approval of Amendment #1.Adopted

Mr. Milum explained that the grant was the same one we approved coming up it would be the two year cycle that we are just completing. The project the city picked was drainage improvements for Ash Street, Ebony Street and Pecan. New drainage and piping was done with prior grant on Magnolia Street, Huisache Street and Pine Street. Mr. Milum explained to the council how the drainage improvements would benefit the area selected. The second area that was identified was E 6th street where there has been flooding in that area. These improvements would place the drainage underground. Also included in the bid but would not be able to be done because there is not enough funds is Olmo Street and 8th Street. Mr. Milum explained what needed to be done to help that area.

Mr. Milum answered questions for the council.

Motion was made and seconded award bid for TxCDBG State Contract 7217269 contingent on TDA approval of Amendment #1.

Joe Collinsworth made a motion to approve Consideration and ACTION to award bid for TxCDBG State Contract 7217269 contingent on TDA approval of Amendment #1., seconded by James Herrera the vote was [Unanimous].

Consideration and ACTION to approve or reject an Inter local Agreement with Bayview Irrigation District. Adopted

Mr. Milum explained to the council that The City and the Bayview Irrigation District No. 11 have been talking about moving the irrigation canal underground for some time. Mr. Milum explained where the canal was located and how it would benefit the city and citizens. Mr. Milum stated the process would be in separate increments the City can budget for and would come to the Council each time for approval. The agreement was for the right to use the canal and right-of-way for a fee of \$9,000. If at one point the canal would go underground the city would have a right to install a pipe to the east utilizing their right-of-way.

Mr. Milum answered questions for the council and discussed the agreement.

Motion was made seconded to approve an Inter local Agreement with Bayview Irrigation District.

James Herrera made a motion to approve Consideration and ACTION to approve or reject an Inter local Agreement with Bayview Irrigation District., seconded by Joe Collinsworth the vote was [Unanimous].

Consideration and ACTION to approve designating December 31st as a holiday. Adopted

Mr. Milum explained that this item was brought to him by staff through the years he has been with the city there has never been anything official and Mayor will usually allow half day at times. Mr. Milum stated he believes this be should something that is directed by the council. Mr. Milum felt it was important for the council to have a discussion and make a decision.

Mr. Milum answered questions for the board and discussed how it would affect the city budget.

Motion was made and seconded to approve designating December 31st as a holiday.

Polo Narvaez made a motion to approve Consideration and ACTION to approve designating December 31st as a holiday., seconded by Yolanda H. Cruz the vote was [4 to 1].

Consideration and ACTION for the Mayor to support and participate in the HEB 2019 Step Up Community Challenge.Adopted

Mr. Milum explained that this item was part of the community health program last year the city was involved. This pledge was for the Mayor and the following item was for the council. He explained the challenge to the council and last years results.

Mr. Milum answered questions for the council.

Motion was made and seconded to approve the Mayor to support and participate in the HEB 2019 Step Up Community Challenge.

Polo Narvaez made a motion to approve Consideration and ACTION for the Mayor to support and participate in the HEB 2019 Step Up Community Challenge., seconded by Yolanda H. Cruz the vote was [Unanimous].

Consideration and ACTION for the City Council members to support and participate in the HEB 2019 Step Up Community Challenge.Adopted

Mr. Milum explained that this was the same item as the Mayor only it was for the council to pledge their participation.

Motion was made and seconded to approve the City Council to support and participate in the HEB 2019 Step Up Community Challenge.

Polo Narvaez made a motion to approve Consideration and ACTION for the City Council members to support and participate in the HEB 2019 Step Up Community Challenge., seconded by Joe Collinsworth the vote was [Unanimous].

Acknowledgement of City Manager's Report

City Manager Report A. Wastewater Plant Update B. Water Plant Update C. Water & Wastewater Engineering Study D. Whipple Road Wastewater Extension E. Nature Park F. Hike & Bike Trails G. CDBG 2017-2018 Grant H. Henderson Road Project I. City Hall Project J. Building Inspections K. Underground Canal L. Dog Park M. Development and Annexation Plans N. Update Planning & Zoning Ordinance O. Economic DevelopmentAdopted

Mr. Milum stated he would go through the report for the two new council members and it would also be a refresher to the rest of the council.

Wastewater Plant sludge Project continues. Mr. Milum and Anna Smith, the City's Engineer explained the progress to the council. Mr. Milum explained that after the Water & Wastewater Engineering Study it was determined that there is \$1,600,000 worth of items that need to be fixed through out the city. Mr. Milum described the upgrades

needed at the Water & Wastewater Plant. Money was set aside for the Whipple Road Wastewater Extension. Four properties on the north side of Whipple Rd were annexed. The city will extend the wastewater to those properties once the easements have been acquired.

The landscaping has been completed and rain barrel system have been installed. The city is pending the playground..

The Hike & Bike Trail is on hold due to environmental studies, which is \$500,000 grant from the Valley Baptist Legacy Foundation as well as a Texas Parks & Wildlife grant for \$200,000.

Mr. Milum stated the all the documents are ready for the Henderson Road Project. He visited with four of the property owners and he will do a follow up visit with them. He is pending five other property owners. In order for the project to be done the City will need 10 feet from the property owners because it requires a 80 foot right-of-way and we only have a 60 foot right-of-way.

Mr. Milum gave the council and explanation on the progress of the New City hall project.

Mr. Milum advised the council that he was working with a gentleman on building inspections. The city currently has a building Inspector but he is expensive and can only conduct the inspections after 5:00 p.m. Councilmen James Herrera mentioned he knew a building inspector if the city had not hired anyone yet he could provide Mr. Milum with his contact information. Mr. Milum stated that the city had not and Mr. Herrera could give him the information and he would contact him. Mr. Milum explained the requirements needed to be a building inspector.

Mr. Milum has been in contact with Wal-Mart for a Dog Park in the detention areas around the store.

Mr. Milum stated he will be working on development & Annexation plans later this year.

Mr. Milum would also like to work on updating the outdated Planning & Zoning Ordinance.

Lastly Mr. Milum explained that the Retail Coach is a firm that the Los Fresnos Community Development Corporation hired to try to get retailers to be interested in the area. The firm is out promoting the city to different retailers.

Motion was made and seconded to acknowledge the City Manager's Report.

Polo Narvaez made a motion to approve City Manager Report A. Wastewater Plant Update B. Water Plant Update C. Water & Wastewater Engineering Study D. Whipple Road Wastewater Extension E. Nature Park F. Hike & Bike Trails G. CDBG 2017-2018 Grant H. Henderson Road Project I. City Hall Project J. Building Inspections K. Underground Canal L. Dog Park M. Development and Annexation Plans N. Update Planning & Zoning Ordinance O. Economic Development, seconded by Joe Collinsworth the vote was [Unanimous].

Acknowledgement of Department Head Reports

Motion was made and seconded to acknowledge the department head reports.

Financial Report 1. Monthly 2. Year to Date 3. Sales TaxAdopted

Motion was made and seconded to approve the Financial Report.

Polo Narvaez made a motion to approve Financial Report 1. Monthly 2. Year to Date 3. Sales Tax, seconded by Joe Collinsworth the vote was [Unanimous].

Public Works Report 1. Water and Wastewater Activity 2. Calls for Service 3. Building Permits 4. RecyclingAdopted

Motion was made and seconded to approve the Public Works Report.

Polo Narvaez made a motion to approve Public Works Report 1. Water and Wastewater Activity 2. Calls for Service 3. Building Permits 4. Recycling, seconded by Joe Collinsworth the vote was [Unanimous].

Police Department 1. Arrests 2. Incidents 3. AccidentsAdopted

Motion was made and seconded to approve the Police Department Report.

Polo Narvaez made a motion to approve Police Department 1. Arrests 2. Incidents 3. Accidents, seconded by Joe Collinsworth the vote was [Unanimous].

Municipal Court 1. Monthly ReportAdopted

Motion was made and seconded to approve the Municipal Court Report.

Polo Narvaez made a motion to approve Municipal Court 1. Monthly Report, seconded by Joe Collinsworth the vote was [Unanimous].

Library Report 1. Monthly ReportAdopted

Motion was made and seconded to acknowledge the Library Report.

Polo Narvaez made a motion to approve Library Report 1. Monthly Report, seconded by Joe Collinsworth the vote was [Unanimous].

Fire Marshal's Report 1. Monthly ReportAdopted

Motion was made and seconded to acknowledge the Fire Marshal's Report.

Polo Narvaez made a motion to approve Fire Marshal's Report 1. Monthly Report, seconded by Joe Collinsworth the vote was [Unanimous].

8. Adjournment

Mayor Polo Narvaez closed the meeting at 6:58 p.m.

Presiding Officer of the Council

Recorder