

City Council

200 North Brazil

Regular Meeting

Los Fresnos, TX 78566

<http://citylf.cloudaccess.net/en/>

~ Agenda ~

Tuesday, December 12, 2017

6:00 PM

City Hall

NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL OF THE CITY OF LOS FRESNOS PURSUANT TO CHAPTER 551, TITLE 5 OF THE TEXAS GOVERNMENT CODE, THE TEXAS OPEN MEETINGS ACT, WILL MEET ON TUESDAY, DECEMBER 12, 2017 AT 6:00 PM AT CITY HALL, 200 NORTH BRAZIL ST, LOS FRESNOS, TX 78566.

I. AGENDA

1. Call meeting to order
2. Invocation and Pledge of Allegiance
3. Consent Agenda
 1. Approval or rejection of Minutes from November 14, 2017 meeting.
 2. Approval or rejection of a Certificate of Resolution adopting the Section 125 Cafeteria Plan for city employees.
 3. Approval or rejection of a Proclamation declaring April as Fair Housing Month.
 4. Approval or rejection of a Resolution designating authorized signatories for contractual documents and documents requesting funds pertaining to the Texas Community Development Block Grant Program (TXCDBG) Contract Number 7217269.
 5. Approval or rejection of a Resolution adopting required CDBG Civil Right Policies.
 6. Approval or rejection of a Resolution expressing opposition to construction of a Border Wall in the Rio Grande Valley.
 7. Approval or rejection of an Interlocal Agreement between the City of Los Fresnos and the Town of Indian Lake for water needs by both entities.
4. Visitor Remarks - To speak you must sign in with City Secretary prior to the meeting and you have a limit of 3 minutes to speak.
5. Action Items

1. Consideration and ACTION on the selection of Mayor Pro-tem for a one-year term.
2. Consideration and ACTION on the reappointment of Gene Daniels as Municipal Judge for a three-year term.
3. Consideration and ACTION to approve or reject any or all bids received for the Nature Park Trails Phase II.
4. Consideration and ACTION to approve or reject any or all bids received for the Wastewater Treatment Plant Sludge Drying Beds Improvements.
5. Consideration and ACTION to approve the proposals from Ambiotec Engineering on the Biological Resources Compliance Services and Cultural Resources Investigation for Resaca crossings on Henderson Road.
6. Consideration and ACTION to nominate a person for the 2018 RGV Walk of Fame.
6. Acknowledgement of City Manager's Report
 1. A. Wastewater Plant Update B. Water Plant Update C. Water & Wastewater Engineering Study D. Whipple Road Wastewater Extension E. Nature Park F. Hike & Bike Trails G. Montes-Castro Park H. TxDot Sidewalk Projects I. Welcome Sign J. CBDG 2017-2018 Grant K. Henderson Road Project L. City Hall Project
7. Acknowledgement of Department Head Reports
 1. Financial Report 1. Monthly 2. Year-to-Date
 2. Public Works Report 1. Water and Wastewater Activity 2. Calls for Service 3. Building Permits 4. Recycling
 3. Police Department Report 1. Arrests 2. Incidents 3. Accidents
 4. Municipal Court Report 1. Monthly Report
 5. Library Report 1. Monthly Report
 6. Fire Marshal's Report 1. Monthly Report
8. Closed Session - Deliberation pursuant to Section _____, Title 5 of the Texas Government Code, the Texas Open Meetings Act regarding the following.
 1. Closed Session - Deliberation pursuant to Section 551.074. Title 5 of the Texas Government Code, the Texas Open Meetings Act regarding the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of City Manager, Finance Director, Public Works Director, Chief of Police, Librarian or City Secretary.
9. Open Session – Deliberation and possible action regarding the following:

1. Open Session - Deliberation and possible action regarding the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of City Manager, Finance Director, Public Works Director, Chief of Police, Librarian or City Secretary.

10. Adjournment

This is to certify that I, Pam Denny, posted this agenda on the front bulletin board of the City Hall on December 8, 2017 on or before 5:30 p.m. and it shall remain so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Pam Denny, City Secretary

Persons with any disabilities that would like to attend meetings must notify City Secretary 24 hours in advance so that the City can make arrangements for that disabled person.

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 12/12/17 06:00 PM
Department: City Secretary
Category: Minutes
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:
DOC ID: 2420 A

SCHEDULED

ACTION ITEM (ID # 2420)

Approval or rejection of Minutes from November 14, 2017 meeting.

I recommend approval.

City Council

200 North Brazil

Los Fresnos, TX 78566

<http://citylf.cloudaccess.net/en/>

Regular Meeting

~ Minutes ~

Tuesday, November 14, 2017

6:00 PM

Community Center

Agenda

1. Call meeting to order
Mayor Narvaez called the meeting to order at 6:00 PM.
2. Invocation and Pledge of Allegiance
Pastor Dale House gave the invocation and led the audience in the Pledge of Allegiance.

Election Returns

Canvass of Election Returns

Mayor Narvaez read the results as follows:

For Mayor:

Polo Narvaez	198 early votes 104 election day votes 6 mail in votes for a total of 308 votes
Joe Trevino, III	44 early votes 35 election day votes 0 mail in votes for a total of 79 votes
Tom Jones	46 early votes 34 election day votes 1 mail in vote for a total of 81 votes

For Member of Council, Place 1

Yolanda H. Cruz	222 early votes 124 election day votes 7 mail in votes for a total of 353 votes
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RESULT:	NO ACTION
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Consideration and ACTION to approve a Resolution Declaring Results of Election.

Motion was made and seconded to approve the canvass of election results and the order declaring results of election.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Swain Real, Councilman
SECONDER:	Javier Mendez, Councilman
AYES:	Munoz, Narvaez, Cruz, Real, Mendez
ABSENT:	Bibi Garza

Oath of Office

Attachment: minutes for November 14 (2420 : Minutes)

Mr. Carlos Cascos gave the Oath of Office to Polo Narvaez as elected Mayor and Yolanda H. Cruz as elected Member of Council Place 1.

Mayor Narvaez thanked everyone for their support and help in getting him re-elected. Special thanks to James Keillor, Manuel Abrego, his wife and family for all their support. He also thanked Mr. Milum and all city employees for their continued work with the City.

Councilmember Cruz also thanked everyone for their help especially her husband, family and friends.

RESULT: NO ACTION

Consent Agenda

Approval or rejection to approve Minutes from October 10, 2017 meeting.

Motion was made and seconded to approve the Minutes from October 10, 2017 meetings as presented.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Juan Munoz, Councilman
SECONDER: Javier Mendez, Councilman
AYES: Munoz, Narvaez, Cruz, Real, Mendez
ABSENT: Bibi Garza

Consideration and ACTION to approve a Resolution voting for a person to serve on Cameron Appraisal District Board of Directors Position 9.

Motion was made and seconded to approve a Resolution vote for Ricardo Morado to serve on Cameron Appraisal District Board of Directors Position 9.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Juan Munoz, Councilman
SECONDER: Javier Mendez, Councilman
AYES: Munoz, Narvaez, Cruz, Real, Mendez
ABSENT: Bibi Garza

Consideration and ACTION to approve a Resolution to approve the proposal by the Cameron Appraisal District for renovations of Appraisal District Headquarters.

Motion was made and seconded to approve a Resolution approving the proposed renovations to the Cameron Appraisal District Headquarters.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Juan Munoz, Councilman
SECONDER: Javier Mendez, Councilman
AYES: Munoz, Narvaez, Cruz, Real, Mendez
ABSENT: Bibi Garza

Consideration and ACTION to approve an agreement between the City of Los Fresnos and Cameron County Drainage District #1 for Hike & Bike Trails.

Motion was made and seconded to approve the agreement between the City of Los Fresnos and Cameron County Drainage District #1 for Hike & Bike Trails.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Juan Munoz, Councilman
SECONDER: Javier Mendez, Councilman
AYES: Munoz, Narvaez, Cruz, Real, Mendez
ABSENT: Bibi Garza

Consideration and ACTION to approve an agreement between the City of Los Fresnos and Bayview Irrigation District #11 for Hike & Bike Trails.

Motion was made and seconded to approve the agreement between the City of Los Fresnos and Bayview Irrigation District #11 for the Hike & Bike Trails.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Juan Munoz, Councilman
SECONDER: Javier Mendez, Councilman
AYES: Munoz, Narvaez, Cruz, Real, Mendez
ABSENT: Bibi Garza

Consideration and ACTION to approve the renewal of a Memorandum of Understanding between the Los Fresnos Police Department and the Los Fresnos Consolidated Independent School District Police Department.

Motion was made and seconded to approve the renewal of a Memorandum of Understanding between the Los Fresnos Police Department and the Los Fresnos Consolidated Independent School District Police Department.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Juan Munoz, Councilman
SECONDER: Javier Mendez, Councilman
AYES: Munoz, Narvaez, Cruz, Real, Mendez
ABSENT: Bibi Garza

Visitor Remarks - To speak you must sign in with City Secretary prior to the meeting and you have a limit of 3 minutes to speak.

Ms. Janie Camero spoke requesting the Council pass a Resolution opposing the border wall.

Mr. Manuel Abrego spoke in support of the Cameron County Fair & Livestock Show.

Action Items

Consideration and ACTION to approve a service agreement with Los Fresnos Rodeo Committee.

Mr. Mike Todd, Chairman of the Los Fresnos Rodeo Committee, was present and he thanked the Council for the continued support for the Rodeo. This year they have replaced the bucking chutes and the bleachers boards on the south side have been replaced with aluminum seats. They gave out \$9,000 in scholarships. They are talking about constructing skyboxes on the north side and each box will have 10 seats. The cost will be \$1,500 and the City and CDC will have first choice. If they do not want them then they will start down a list of sponsors.

Mr. Todd answered questions from the Council.

Motion was made and seconded to approve \$12,000 service agreement plus \$2,500 for social media.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Polo Narvaez, Mayor
SECONDER:	Yolanda H. Cruz, Councilwoman
AYES:	Munoz, Narvaez, Cruz, Real, Mendez
ABSENT:	Bibi Garza

Consideration and ACTION to approve a service agreement with Cameron County Fair & Livestock Show.

Ms. Valerie Arizmendi, President of the Cameron County Fair & Livestock Show was present. She stated that there were over 450 animals entered in 2017 and over 100 home show entries. Also, they built a 100 x 100 cattle barn but there is still some work that needs to be done. They would like to build an office building since they have outgrown the little one they currently have. They gave out \$5,000 in scholarships. This year they will have a sewing project, canning project, painting/sketching and farm and ranch categories.

Ms. Arizmendi answered questions from the Council.

Motion was made and seconded to approve a \$5,500 service agreement with the Cameron County Fair & Livestock Show.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Yolanda H. Cruz, Councilwoman
SECONDER: Polo Narvaez, Mayor
AYES: Munoz, Narvaez, Cruz, Real, Mendez
ABSENT: Bibi Garza

Consideration and ACTION for the City Council appointing Estrada Hinojosa & Company, Inc. as the City's Financial Advisor and Norton Rose Fulbright US LLP as Bond Counsel; delegating the authority to the Mayor or City Manager of the City to execute certain documents relating to the engagement of Estrada Hinojosa & Company, Inc. and Norton Rose Fulbright US LLP; and other matters in connection therewith.

Mr. Milum stated that this is for \$1.5 million wastewater improvement project. Since Norton Rose Fulbright as our Bond Counsel and Estrada Hinojosa as our Financial Advisors were approved by TWDB to handle the design engineering portion of this project a few years ago where we received a low interest and some loan forgiveness, they are allowing us to continue with them since this is the same project for construction. The maximum cap for Norton Rose Fulbright will be \$25,650. The estimated amount for Estrada Hinojosa depends on the exact amount borrowed is estimated at \$26,000 to \$28,400.

Councilmember Munoz ask if we have to have these firms by law and Mr. Milum stated yes. The City cannot do the work.

Motion was made and seconded to approve the engagement agreements for Financial Advisor and Bond Counsel services.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Javier Mendez, Councilman
SECONDER: Swain Real, Councilman
AYES: Munoz, Narvaez, Cruz, Real, Mendez
ABSENT: Bibi Garza

Consideration and ACTION to approve replacing radio tower at City Hall and to enter into a communication agreement.

Mr. Milum explained that the radio tower on top of City Hall building was installed when the building was built in 1986. The life of a tower is usually much less than 31 years especially along the coast. Our tower is very rusted and is no longer safe. We need to replace it as soon as possible. VEAE Communication Services does our contracted work on cameras, repeaters, radios and specialized IT work as needed throughout the year. They have offered to take down the tower, replace it and equipment for \$15,467. Since they do our work they have offered this as well as they will maintain our cameras at the parks, all city buildings, water plant as well as a few around town in some areas where we have trouble with illegal dumping and they will maintain all of our point to point communications throughout the City free of charge as long as we allow them to put their repeaters/radios on our towers.

Mr. Milum answered questions from the Council.

Motion was made and seconded to approve replacing radio tower at City Hall and to enter into a communication agreement with VEAE Communication Services.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Juan Munoz, Councilman
SECONDER:	Javier Mendez, Councilman
AYES:	Munoz, Narvaez, Cruz, Real, Mendez
ABSENT:	Bibi Garza

Consideration and ACTION to approve to extend City Attorney contract with Enrique Juarez. (as per City Charter)

Mr. Milum stated this was discussed at the last meeting. Since there was a tie vote the City Charter states "In the event of a tie vote on any matter, the Mayor shall place the matter on the next Council agenda for reconsideration. If any such matter receives a second tie vote then it shall not be considered approved or passed."

Mayor Narvaez stated he would read a statement from Mr. James Keillor since he had a prior meeting to attend. Mr. Keillor stated he urged the City Council to extend the contract of City Attorney, Enrique Juarez. Attorney Juarez has served the City for several years and fulfilled our needs admirably, all for an extremely modest fee. Attorney Juarez has truly been a public servant in this regard.

Motion was made and seconded to stay with the one year contract.

RESULT:	ADOPTED [4 TO 1]
MOVER:	Juan Munoz, Councilman
SECONDER:	Javier Mendez, Councilman
AYES:	Juan Munoz, Yolanda H. Cruz, Swain Real, Javier Mendez
NAYS:	Polo Narvaez
ABSENT:	Bibi Garza

Acknowledgement of City Manager's Report

A. Wastewater Plant Update B. Water Plant Update C. Water & Wastewater Engineering Study D. Whipple Road Wastewater Extension E. Nature Park F. Hike & Bike Trails G. Montes-Castro Park H. TxDot Sidewalk Projects I. Welcome Sign J. CDBG 2015-2016 Grant K. Henderson Road Project L. City Hall Project

Mr. Milum reported on the following:

A. Wastewater Plant Update - We held a pre-bid meeting on the sludge drying beds and the bid opening will be next week and then the bids will be brought to the Council for approval at their December meeting. The headworks portion will need to be designed first taking about 120 days and then approval by TWDB. Once that is done we can advertise and begin construction on that portion.

B. Water Plant Update - Guzman & Munoz Engineering is working on the detailed items that need to be done by a contractor to include as part of the study he is doing so we can hopefully get funding through TWDB. It is included in the study under item C.

C. Water & Wastewater Engineering Study - Guzman & Munoz Engineering continues to work on design, surveying, easements or property required for east and west Highway 100 as well as north on FM 1575. The water portion is not complete yet. They have completed the study for wastewater. We will be asking for about \$1,500,000 to fix 3 lift stations, run sewer service to the new annexed areas on West Highway 100, replace some old manholes and replace some old sewer lines. There are no grants available for this but we can probably get a low interest loan. The intent will to do this with no increase in sewer rates. The amounts we can save on repairs can go towards the loan payment. We are working with engineers, financial advisors and bond counsel on needed documents for TWDB. This should take a couple of months.

D. Whipple Road Wastewater Extension - Naismith-Hanson Engineering has the documents ready for us to advertise, bid, award contract and begin construction. The City has to acquire the easements prior to that. We are working with the property owners to get these.

E. Nature Park - We had the pre-bid meeting for the Nature Park. The construction bids are due next week and then they will be brought to the Council for approval at their December meeting. The construction is for continued trails, benches, playground area and amphitheater.

F. Hike & Bike Trails - Halff Associates is working on the final design, the timeline and a construction estimate. We received final approval from Cameron County Drainage #1 and have an agreement signed and in place by their Board. We received final approval from Bayview Irrigation District #11 and have an agreement signed and in place by their Board. Each of these were on the agenda at tonight's meeting. We are still waiting on TxDot to get final approval. We also were awarded \$200,000 trails grant through TPW so we will have \$700,000 to work with. However, this will cause a delay since additional environmental clearance will have to be done according to TPW regulations.

G. Montes-Castro Park - The project is under construction. The sidewalks are poured and equipment has been ordered. It should be complete in about 60 days.

H. TxDot Sidewalk Projects - The contractor has finally started working on these areas. They should be done by the end of November.

I. Welcome Sign - Work is almost complete. We did not like the LED sign so they are going to change it out.

J. CDBG 2015-2016 Grant - This is to re-pave East Sixth and East Ninth Streets, a total of 3 blocks. Construction is complete. We had enough funds left in the grant added with budget funds to re-pave Pita Street from Highway 100 to Fifth Street. Construction is complete.

K. Henderson Road Project - Ambiotec is working on exhibits so I can utilize them to meet with each property owner to work out an agreement with them if possible.

L. City Hall Project - We continue to work on details of the building and each individual room.

Mr. Milum answered questions from the Council.

Motion was made and seconded to acknowledge the City Manger's report.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Polo Narvaez, Mayor
SECONDER:	Swain Real, Javier Mendez
AYES:	Munoz, Narvaez, Cruz, Real, Mendez
ABSENT:	Bibi Garza

Acknowledgement of Department Head Reports

Financial Report A. Monthly 2. Year-to-Date

Motion was made and seconded to acknowledge the financial report.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Polo Narvaez, Mayor
SECONDER:	Swain Real, Councilman
AYES:	Munoz, Narvaez, Cruz, Real, Mendez
ABSENT:	Bibi Garza

Public Works Report 1. Water and Wastewater Activity 2. Calls for Service 3. Building Permits 4. Recycling

Motion was made and seconded to acknowledge the Public Works report.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Polo Narvaez, Mayor
SECONDER: Swain Real, Councilman
AYES: Munoz, Narvaez, Cruz, Real, Mendez
ABSENT: Bibi Garza

Police Department Report 1. Arrests 2. Incidents 3. Accidents

Motion was made and seconded to acknowledge the Police Department report.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Polo Narvaez, Mayor
SECONDER: Swain Real, Councilman
AYES: Munoz, Narvaez, Cruz, Real, Mendez
ABSENT: Bibi Garza

Municipal Court Report 1. Monthly Report

Motion was made and seconded to acknowledge the Municipal Court report.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Polo Narvaez, Mayor
SECONDER: Swain Real, Councilman
AYES: Munoz, Narvaez, Cruz, Real, Mendez
ABSENT: Bibi Garza

Library Report 1. Monthly Report

Motion was made and seconded to acknowledge the Library report.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Polo Narvaez, Mayor
SECONDER: Swain Real, Councilman
AYES: Munoz, Narvaez, Cruz, Real, Mendez
ABSENT: Bibi Garza

Fire Marshal's Report 1. Monthly Report

Motion was made and seconded to acknowledge the Fire Marshal's report.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Polo Narvaez, Mayor
SECONDER: Swain Real, Councilman
AYES: Munoz, Narvaez, Cruz, Real, Mendez
ABSENT: Bibi Garza

Closed Session

Closed Session - Deliberation pursuant to Section 551.074, Title 5 of the Texas Government Code, the Texas Open Meetings Act, regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of City Manager, Finance Director, Public Works Director, Librarian, Chief of Police or City Secretary.

Regular Meeting

Tuesday, November 14, 2017

6:00 PM

Mayor Narvaez stated he would recess the meeting so cake could be served. Meeting was recessed at 6:54 PM

Mayor Narvaez called the meeting back to order at 7:17 PM

Mayor Narvaez recessed the meeting for Closed Session at 7:19 PM.

RESULT: NO ACTION

Open Session – Deliberation and possible action regarding the following:

Open Session - Deliberation and possible action regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of City Manager, Finance Director, Public Works Director, Librarian, Chief of Police or City Secretary.

Mayor Narvaez called the meeting back to order at 7:44 PM.

Motion was made and seconded to approve Celina Gonzales a consultant contract for \$500 per month up to 6 months and an hourly rate not to exceed \$50.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Polo Narvaez, Mayor
SECONDER: Swain Real, Councilman
AYES: Munoz, Narvaez, Cruz, Real, Mendez
ABSENT: Bibi Garza

11. Adjournment

Mayor Narvaez adjourned the meeting at 7:45 PM.

 Presiding Officer of the Council

 Recorder

Attachment: minutes for November 14 (2420 : Minutes)

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 12/12/17 06:00 PM
Department: City Secretary
Category: Resolutions
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:
DOC ID: 2422

SCHEDULED

ACTION ITEM (ID # 2422)

Approval or rejection of a Certificate of Resolution adopting the Section 125 Cafeteria Plan for city employees.

This is an annual requirement for benefits for our employees to have insurance coverages to be deducted prior to withholding taxes being taken out (pre-tax) thus saving employees from having to pay taxes on that amount ultimately putting more money in the employee's pocket.

I recommend approval.

Certificate of Resolution (2018)

For City of Los Fresnos

Section 125 Premium Only Plan

Plan Year Ending January 31, 2019

The undersigned Secretary or Principal of **City of Los Fresnos** (the Employer) hereby certifies that the following resolutions were duly adopted by the board of directors of the Employer on **February 1, 2018**, and that such resolutions have not been modified or rescinded as of the date hereof:

RESOLVED, that the form of Amended Section 125 Cafeteria Plan effective **February 1, 2018**, presented to this meeting is hereby approved and adopted and that the proper officers of the Employer are hereby authorized and directed to execute and deliver to the Administrator of the Plan one or more counterparts of the Plan.

RESOLVED, that the Administrator shall be instructed to take such actions that are deemed necessary and proper in order to implement the amended Plan, and to set up adequate accounting and administrative procedures to provide benefits under the Plan.

RESOLVED, that the proper officers of the Employer shall act as soon as possible to notify the employees of the Employer of the adoption of the amended Plan by delivering to each employee a copy of the summary description of the Plan in the form of the Summary Plan Description presented to this meeting, which form is hereby approved.

The undersigned further certifies that true copies of the Adoption Agreement, Plan Document, and the Summary Plan Description, approved and adopted in the foregoing resolutions, are attached herewith.

By _____
Secretary/Principal

Attachment: certificate of resolution (2422 : Section 125 Plan)

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 12/12/17 06:00 PM
Department: City Secretary
Category: Proclamation
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:
DOC ID: 2424 A

SCHEDULED

ACTION ITEM (ID # 2424)

**Approval or rejection of a Proclamation declaring April as
Fair Housing Month.**

I recommend approval.

**PROCLAMATION
CITY OF LOS FRESNOS**

APRIL AS FAIR HOUSING MONTH

WHEREAS, Title VIII of the Civil Rights Act of 1968, as amended, prohibits discrimination in housing and declares it a national policy to provide, within constitutional limits, for fair housing in the United States; and

WHEREAS, the principle of Fair Housing is not only national law and national policy, but a fundamental human concept and entitlement for all Americans; and

WHEREAS, The National Fair Housing Law, during the month of April, provides an opportunity for all Americans to recognize that complete success in the goal of equal housing opportunity can only be accomplished with the help and cooperation of all Americans.

NOW, THEREFORE, we the City Council of the City of Los Fresnos, do proclaim April as Fair Housing Month in the City of Los Fresnos and do hereby urge all citizens of this locality to become aware of and support the Fair Housing law.

IN WITNESS WHEREOF, we have affixed the signature and seal on this the 12th day of December, 2017.

Polo Narvaez, Mayor

ATTEST:

Pam Denny, City Secretary

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 12/12/17 06:00 PM
Department: City Secretary
Category: Resolutions
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 2425)

DOC ID: 2425 A

Approval or rejection of a Resolution designating authorized signatories for contractual documents and documents requesting funds pertaining to the Texas Community Development Block Grant Program (TXCDBG) Contract Number 7217269.

This is required for the grant we have for drainage improvements at the end of Ash Street, Ebony Street and Pecan Street along the canal as well as East Sixth Street and Ebano Street and any additional funds we have to put the drainage underground along Olmo Street from Eighth Street to Tenth Street. The standard signatories are Mayor, City Manager, Finance Director and City Secretary. These are the same for all of our accounts and grants.

I recommend approval.

A201

RESOLUTION NO. 19-2017
RESOLUTION AUTHORIZING SIGNATORIES

A RESOLUTION BY THE DESIGNATING AUTHORIZED SIGNATORIES FOR CONTRACTUAL DOCUMENTS AND DOCUMENTS FOR REQUESTING FUNDS PERTAINING TO THE TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (TXCDBG) CONTRACT NUMBER 7217269.

This Resolution was introduced and submitted to the City Council for passage and adoption. After presentation and discussion of the Resolution, a motion was made by _____ that the Resolution be finally passed and adopted in accordance with the City's Home Rule Charter. The motion was seconded by _____ and carried by the following vote:

Mayor Polo Narvaez	___	For	___	Against	___	Abstained
Councilmember Yolanda H. Cruz	___	For	___	Against	___	Abstained
Councilmember Swain Real	___	For	___	Against	___	Abstained
Mayor Pro-tem Javier Mendez	___	For	___	Against	___	Abstained
Councilmember Bibi Garza	___	For	___	Against	___	Abstained
Councilmember Juan Munoz	___	For	___	Against	___	Abstained

WHEREAS, the City of Los Fresnos has received a 2017 Texas Community Development Block Grant award to provide Flood & Drainage Improvements; and

WHEREAS, it is necessary to appoint persons to execute contractual documents and documents requesting funds from the Texas Department of Agriculture, and;

WHEREAS, an original signed copy of the TxCDBG Depository/Authorized Signatories Designation Form (Form A202) is to be submitted with a copy of this Resolution, and;

WHEREAS, the City of Los Fresnos acknowledges that in the event that an authorized signatory of the City changes (elections, illness, resignations, etc.) the City must provide TxCDBG with the following:

- a resolution stating who the new authorized signatory is (not required if this original resolution names only the title and not the name of the signatory); and
- a revised TxCDBG *Depository/ Authorized Signatories Designation Form (Form A202)*.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF LOS FRESNOS, TEXAS, AS FOLLOWS:

The Mayor, City Manager, City Secretary and Finance Director be authorized to execute contractual documents between the Texas Department of Agriculture and the City for the 2017 Texas Community Development Block Grant Program

The Mayor, City Manager, City Secretary and Finance Director be authorized to execute the *State of Texas Purchase Voucher* and *Request for Payment Form* documents required for requesting funds approved in the 2017 Texas Community Development Block Grant Program

Attachment: resolution for 2018 CDBG signatories (2425 : This is Resolution CDBG documents)

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF LOS FRESNOS, TEXAS,
On December 12, 2017.

APPROVED:

Polo Narvaez, Mayor

ATTEST:

Pam Denny, City Secretary

Attachment: resolution for 2018 CDBG signatories (2425 : This is Resolution CDBG documents)

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 12/12/17 06:00 PM
Department: City Secretary
Category: Policy
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:
DOC ID: 2426 A

SCHEDULED

ACTION ITEM (ID # 2426)

**Approval or rejection of a Resolution adopting required
CDBG Civil Right Policies.**

This is required for the grant we have for drainage improvements at the end of Ash Street, Ebony Street and Pecan Street along the canal as well as East Sixth Street and Ebano Street and any additional funds we have to put the drainage underground along Olmo Street from Eighth Street to Tenth Street.

I recommend approval.

A1013**RESOLUTION NO. 20-2017****Resolution Regarding Civil Rights****The City of Los Fresnos, Texas**

This Resolution was introduced and submitted to the City Council for passage and adoption. After presentation and discussion of the Resolution, a motion was made by _____ that the Resolution be finally passed and adopted in accordance with the City's Home Rule Charter. The motion was seconded by _____ and carried by the following vote:

Mayor Polo Narvaez	___ For	___ Against	___ Abstained
Councilmember Yolanda H. Cruz	___ For	___ Against	___ Abstained
Councilmember Swain Real	___ For	___ Against	___ Abstained
Mayor Pro-tem Javier Mendez	___ For	___ Against	___ Abstained
Councilmember Bibi Garza	___ For	___ Against	___ Abstained
Councilmember Juan Munoz	___ For	___ Against	___ Abstained

Whereas, the City of Los Fresnos, Texas, (hereinafter referred to as "City of Los Fresnos") has been awarded TxCDBG funding through a TxCDBG grant from the Texas Department of Agriculture (hereinafter referred to as "TDA");

Whereas, the City of Los Fresnos, in accordance with Section 109 of the Title I of the Housing and Community Development Act. (24 CFR 6); the Age Discrimination Act of 1975 (42 U.S.C. 6101-6107); and Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and for construction contracts greater than \$10,000, must take actions to ensure that no person or group is denied benefits such as employment, training, housing, and contracts generated by the CDBG activity, on the basis of race, color, religion, sex, national origin, age, or disability;

Whereas, the City of Los Fresnos, in consideration for the receipt and acceptance of federal funding for the Contract, agrees to comply with all federal rules and regulations including those rules and regulations governing citizen participation and civil rights protections;

Whereas, the City of Los Fresnos, in accordance with Section 3 of the Housing and Urban Development Act of 1968, as amended, and 24 CFR Part 135, is required, to the greatest extent feasible, to provide training and employment opportunities to lower income residents and contract opportunities to businesses in the TxCDBG project area;

Whereas, the City of Los Fresnos, in accordance with Section 104(1) of the Housing and Community Development Act, as amended, and State's certification requirements at 24 CFR 91.325(b)(6), must adopt an excessive force policy that prohibits the use of excessive force against non-violent civil rights demonstrations;

Whereas, the City of Los Fresnos, in accordance with Section 504 of the Rehabilitation Act of 1973, does not discriminate on the basis of disability and agrees to ensure that qualified individuals with disabilities have access to programs and activities that receive federal funds; and

Whereas, the City of Los Fresnos, in accordance with Section 808(e)(5) of the Fair Housing Act (42 USC 3608(e)(5)) that requires HUD programs and activities be administered in a manner affirmatively to further the policies of the Fair Housing Act, agrees to conduct at least one activity during the contract period, to affirmatively further fair housing;

Attachment: resolution regarding civil rights for CDBG grant (2426 : Resolution CDBG policies)

A1014

Whereas, the City of Los Fresnos, agrees to maintain written standards of conduct covering conflicts of interest and governing the actions of its employees engaged in the selection, award and administration of contracts.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF LOS FRESNOS, TEXAS, THAT THE CITY OF LOS FRESNOS ADOPTS THE FOLLOWING:

1. Citizen Participation Plan and Grievance Procedures (Form A1013);
2. Section 3 Policy (Form A1002);
3. Excessive Force Policy (Form A1003)
4. Section 504 Policy and Grievance Procedures (Form A1004); and
5. Fair Housing Policy (Exhibit 1015).

Passed and approved this 12th day of December, 2017.

Mayor

Printed Name of Mayor

ATTEST:

Pam Denny, City Secretary

Attachment: resolution regarding civil rights for CDBG grant (2426 : Resolution CDBG policies)

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 12/12/17 06:00 PM
Department: City Secretary
Category: Resolutions
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 2421)

DOC ID: 2421 A

**Approval or rejection of a Resolution expressing opposition
to construction of a Border Wall in the Rio Grande Valley.**

As you might recall, this was asked to be considered at our next meeting during the public comment period in November.

RESOLUTION NO. 18-2017**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS FRESNOS, TEXAS
EXPRESSING OPPOSITION TO CONSTRUCTION OF A BORDER WALL IN THE
RIO GRANDE VALLEY.**

This Resolution was introduced and submitted to the City Council for passage and adoption. After presentation and discussion of the Resolution, a motion was made by _____ that the Resolution be finally passed and adopted in accordance with the City's Home Rule Charter. The motion was seconded by _____ and carried by the following vote:

Mayor Polo Narvaez	___	For	___	Against	___	Abstained
Councilmember Yolanda H. Cruz	___	For	___	Against	___	Abstained
Councilmember Swain Real	___	For	___	Against	___	Abstained
Mayor Pro-tem Javier Mendez	___	For	___	Against	___	Abstained
Councilmember Bibi Garza	___	For	___	Against	___	Abstained
Councilmember Juan Munoz	___	For	___	Against	___	Abstained

WHEREAS, there is a proposal to build a wall along the entire U.S.-Mexico border;

WHEREAS, additional wall in the Rio Grande Valley will bisect business corridors, and hinder trade relationships with Mexico from which Los Fresnos will be affected economically;

WHEREAS, additional walls will be built in the Santa Ana Wildlife Refuge, National Butterfly Center, Bentsen Rio Grande Valley State Park, Lower Rio Grande Valley National Wildlife Refuge, Nature Conservancy Brownsville Preserve, and Sabal Palm Sanctuary that preserve the remaining 5% of native habitat essential for the survival of endangered species unique to the Rio Grande Valley;

WHEREAS, additional walls will limit or block access to preserved lands that are core sites of the eco-tourism industry that generates nearly 500 million dollars annually from which Los Fresnos benefits economically;

WHEREAS, the billions of dollars to build additional wall and billions more to maintain additional wall can instead be invested in community programs, job development, after school programs, education, health care, and other needs of Los Fresnos and the Rio Grande Valley;

WHEREAS, the existing border wall has caused substantial environmental damage including flooding, erosion, degradation of public lands, fragmenting of critical wildlife habitat, and disrupts wildlife migration patterns;

WHEREAS, the border wall and increased militarization does not address the humanitarian crises of refugees and families seeking a better life and economic opportunities;

WHEREAS, Los Fresnos values inclusiveness, tolerance, diversity, and welcomes all those that wish to build a life and raise a family;

WHEREAS, Los Fresnos encourages modern strategies that incorporate bi-national community planning that foster bi-national citizen collaboration and business partnerships honoring cultural heritage and benefiting bi-national opportunities unique to our border region;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LOS FRESNOS, TEXAS:

That the City Council of the City of Los Fresnos express opposition to any structure referred to as, but not limited to, a wall, fence, or levee-wall, that is designed to further bisect our international community via a physical barrier along the border.

Passed and approved this 12th day of December, 2017.

Polo Narvaez, Mayor

ATTEST:

Pam Denny, City Secretary

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 12/12/17 06:00 PM
Department: City Secretary
Category: Agreement
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 2423)

DOC ID: 2423 A

Approval or rejection of an Interlocal Agreement between the City of Los Fresnos and the Town of Indian Lake for water needs by both entities.

As part of the settlement agreement with East Rio Hondo Water Supply, the City agreed to not sell water to the Town of Indian Lake. Due to that we need to update our agreement with Indian Lake. Article III Section 1: Water Transfer - Eliminate, which we have never done anyway. Technically Indian Lake does not have a CCN so we legally can not sell them water anyway. Article III Section 2: Wholesale Water - Eliminate. Technically Indian Lake does not have a CCN so we legally can not sell them water anyway. Article III Section 3: Unused Water Supply - Leave as is. We can continue to purchase Indian Lake's share of water. Article III Section 4: Water Rights - Eliminate. Technically Indian Lake does not have a CCN so water rights would not go to them. The water rights can go to whomever holds the CCN. In this case the apartment is in our CCN and the rest will be in ERHWSC so they will deal with those water rights if there are any. Article III Section 5: Impact Fees - Eliminate. Technically Indian Lake does not have a CCN so they would have no impact fees. ERHWSC would charge their impact fees where they have CCN and we would charge fees where we have CCN. Article III Section 6: Water Connections - Eliminate. Technically Indian Lake does not have a CCN so they would have to water connections. ERHWSC would charge their water connection fees where they have CCN and we would charge fees where we have CCN.

The rest of the agreement is the same.

I recommend approval.

INTERLOCAL AGREEMENT BETWEEN CITY OF LOS FRESNOS AND TOWN OF INDIAN LAKE

ARTICLE I PURPOSE

This Interlocal Agreement is hereby established pursuant to the Texas Interlocal Cooperation Act to provide the parties a basis for addressing the water needs of both communities as development occurs.

ARTICLE II PARTIES

This Interlocal Agreement is entered into by the City of Los Fresnos and the Town of Indian Lake, having been duly approved and authorized by the respective governing bodies of each municipal corporation.

ARTICLE III TERMS

SECTION 1: Water Transfer

The City of Los Fresnos agrees to use its municipal water system to transfer water from the Southmost Regional Water Authority to the Town of Indian Lake. The charge for transfer of water to the Town of Indian Lake from the Southmost Regional Water Authority through the City of Los Fresnos Water System will be \$0.30 per 1,000 gallons.

SECTION 2: Wholesale Water

The City of Los Fresnos agrees to provide wholesale treated water from its municipal water system to the Town of Indian Lake, as needed. The charge for wholesale treated water to the Town of Indian Lake provided by the City of Los Fresnos Water System will be \$2.25 per 1,000 gallons of treated water.

SECTION 3: Unused Water Supply

The City of Los Fresnos agrees to purchase from the Town of Indian Lake any unused quantity of treated water to which the Town of Indian Lake is entitled from Southmost Regional Water Authority. The amount to be paid to the town of Indian Lake for such water will be calculated at the beginning of each budget year based on the cost to produce the water as provided by Southmost Regional Water Authority.

SECTION 4: Water Rights

The Town of Indian Lake agrees to provide water rights to the City of Los Fresnos as may be necessary for any new development that is not covered by the Town of Indian Lake's allotment of water from Southmost Regional Water Authority.

SECTION 5: Impact Fees

The Town of Indian Lake agrees to pay the City of Los Fresnos applicable impact fees assessable under Chapter 395 of the Texas Local Government code for any capital improvements to the water system necessitated by water supplied by the City of Los Fresnos that is not covered by Town of Indian Lake's allocation of water from Southmost Regional Water Authority.

SECTION 6: Water Connections

The Town of Indian Lake agrees to pay the City of Los Fresnos its current rate for water connection fees if the City of Los Fresnos makes the connection within the Town of Indian Lake.

ARTICLE IV PAYMENT OF BILLS

SECTION 1: Payable to Indian Lake

The City of Los Fresnos agrees invoices will be paid to the Town of Indian Lake within thirty (30) days of receipt. After this date a fifteen percent (15%) penalty will be added to the unpaid balance.

SECTION 2: Payable to Los Fresnos

The Town of Indian Lake agrees bills will be paid to the City of Los Fresnos within thirty (30) days of receipt each month. After this date a fifteen percent (15%) penalty will be added to the unpaid balance. Service may be disconnected if amounts remain unpaid after forty-five (45) days of receipt each month.

SECTION 3: No Tax Revenue Pledged

Neither the City of Los Fresnos nor the Town of Indian Lake pledge any tax revenue for the payment of any debts or obligations created by this agreement. All obligations for payment of any monies under this Agreement by any party shall be satisfied from current revenue available to such party.

ARTICLE V
NO JOINT VENTURE

This agreement shall not be construed to create a partnership, joint venture or joint enterprise between the City of Los Fresnos and the Town of Indian Lake.

ARTICLE VI
TERM OF AGREEMENT

The initial term of this Agreement shall be from the time of acceptance by the City of Los Fresnos and Town of Indian Lake until September 30, 2008. Thereafter, the agreement shall automatically be extended for an additional term of one year from October 1 through September 30 each year unless the City of Los Fresnos or the Town of Indian Lake notifies the other party in writing by July 1 of its intent to cancel or renegotiate the agreement.

Accepted and Approved by action of the governing bodies of the respective parties at a duly called meeting or each and executed on the date indicated below.



CITY OF LOS FRESNOS, TEXAS

By: David N. White Jr.
Its: Mayor
Date: 10-14-08

TOWN OF INDIAN LAKE, TEXAS

By: Barbara J. Callow
Its: Mayor
Date: 10/13/08

INTERLOCAL AGREEMENT BETWEEN CITY OF LOS FRESNOS AND TOWN OF INDIAN LAKE

ARTICLE I PURPOSE

This Interlocal Agreement is hereby established pursuant to the Texas Interlocal Cooperation Act to provide the parties a basis for addressing the water needs of both communities as development occurs.

ARTICLE II PARTIES

This Interlocal Agreement is entered into by the City of Los Fresnos and the Town of Indian Lake, having been duly approved and authorized by the respective governing bodies of each municipal corporation.

ARTICLE III TERMS

SECTION 1: Unused Water Supply

The City of Los Fresnos agrees to purchase from the Town of Indian Lake any unused quantity of treated water to which the Town of Indian Lake is entitled from Southmost Regional Water Authority. The amount to be paid to the Town of Indian Lake for such water will be calculated at the beginning of each budget year based on the cost to produce the water as provided by Southmost Regional Water Authority.

ARTICLE IV PAYMENT OF BILLS

SECTION 1: Payable to Indian Lake

The City of Los Fresnos agrees invoices will be paid to the Town of Indian Lake within thirty (30) days of receipt. After this date a fifteen percent (15%) penalty will be added to the unpaid balance.

SECTION 2: No Tax Revenue Pledged

Neither the City of Los Fresnos nor the Town of Indian Lake pledge any tax revenue for the payment of any debts or obligations created by this agreement. All obligations for payment of any monies under this Agreement by any party shall be satisfied from current revenue available to such party.

ARTICLE V
NO JOINT VENTURE

This agreement shall not be construed to create a partnership, joint venture or joint enterprise between the City of Los Fresnos and the Town of Indian Lake.

ARTICLE VI
TERM OF AGREEMENT

The initial term of this Agreement shall be from the time of acceptance by the City of Los Fresnos and Town of Indian Lake. Thereafter, the agreement shall automatically be extended for an additional term of one year from October 1 through September 30 each year unless the City of Los Fresnos or the Town of Indian Lake notifies the other party in writing by July 1 of its intent to cancel or renegotiate the agreement.

Accepted and Approved by action of the governing bodies of the respective parties at a duly called meeting or each and executed on the date indicated below.

CITY OF LOS FRESNOS, TEXAS

By: _____

Its: _____

Date: _____

TOWN OF INDIAN LAKE, TEXAS

By: _____

Its: _____

Date: _____

Attachment: new agreement (2423 : Interlocal Agreement)

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 12/12/17 06:00 PM
Department: City Secretary
Category: Agreement
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:
DOC ID: 2419

SCHEDULED

ACTION ITEM (ID # 2419)

**Consideration and ACTION on the selection of Mayor Pro-tem
for a one-year term.**

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 12/12/17 06:00 PM
Department: City Secretary
Category: Appointment
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 2427)

DOC ID: 2427 A

Consideration and ACTION on the reappointment of Gene Daniels as Municipal Judge for a three-year term.

The Municipal Judge's term runs concurrent with the Mayor and according to the City Charter is recommended by the City Manager. Gene was Alternate Municipal Judge in 1992 and became Municipal Judge in 1993, 24 years. He has done a great job of being fair and impartial to all and has represented the City of Los Fresnos in a very professional and ethical way.

I recommend approval.

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 12/12/17 06:00 PM
Department: City Secretary
Category: Bid
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:
DOC ID: 2439 A

SCHEDULED

ACTION ITEM (ID # 2439)

Consideration and ACTION to approve or reject any or all bids received for the Nature Park Trails Phase II.

This phase will include invasive species removal, trails, amphitheater, benches, exercise stations and picnic tables. The available budget for this is \$229,000 from TPW and \$52,100 from TECQ for a total of \$281,100. The low bid from Diamond Eight Industries that includes the concrete curbs with asphalt trails is \$281,217.47. This leaves \$117.47 that will be funded from the general fund. The funds are available in the park budget. Diamond Eight Industries is the same firm that constructed the trail that is there now. They did a great job and were very good to work with.

I recommend approval.



Hanson Professional Services Inc.
 789 E. Washington St.
 Brownsville, Texas 78520
 (956) 541-1155
 Fax (615) 871-8013
 www.hanson-inc.com

December 6, 2017

Mark Milum
 200 N. Brazil
 Los Fresnos, Texas 78566

RE: LOS FRESNOS NATURE PARK TRAILS PHASE II

Mr. Milum:

Six (6) bids were received, opened and read aloud to the public for the above referenced project on November 17, 2017 at 2:00 pm, at Los Fresnos City Hall. Diamond Eight Industries, LLC from Santa Rosa, Texas, submitted the lowest responsive bid for the Base Bid and Alternate No.1 of two hundred eighty-one thousand two-hundred seventeen dollars and forty-seven hundredths dollars (\$281,217.47). We have verified that all the documentation is in order.

Attached for your review and records is a copy of the project bid tabulation which summarizes the bids received from each contractor.

Hanson Professional Services Inc. has reviewed the information submitted by all bidders and has verified the experience references provided by the low bidder. It is our opinion that the low bid is fair and reasonable cost for the value of the work to be constructed, and that Diamond Eight Industries, LLC is qualified to perform the required work.

Therefore, we hereby recommend award of the Base Bid and Alternate No.1 of the Contract to Diamond Eight Industries. Should you have any questions or require any additional information, please do not hesitate to contact us.

Sincerely,

Hanson Professional Services Inc.

Richard Riggins, P.E.
 Project Engineer

Attachment: bid tabulation for Nature Park Trails Phase II (2439 : Bids on Nature Park Trails Phase 2)

160281 LOS FRESNOS NATURE PARK TRAILS IMPROVEMENTS PHASE II																					
CITY OF LOS FRESNOS																					
Project Owner:																					
Friday, November 17, 2017 @ 2:00 PM																					
BIDDERS		Engineer's Estimate of Probable Construction HANSON PROFESSIONAL SERVICES INC.				Diamond Eight Industries, LLC Santa Rosa		RM Walsdorf Brownsville		Willis Development South Padre Island		G&T Paving, LLC Brownsville		RG Enterprises, LLC Edinburg		Jimmy Closser & Sons Construction Co. Inc Mercedes					
LOCATION		Statement of Non-Collusion				X				X				X				X			
Proposal		X				X				X				X				X			
Bid Security (5%)		X				X				X				X				X			
Statement of Bidder's Qualifications		X				X				X				X				X			
Addenda Acknowledgment		X				X				X				X				X			
Item No.	Description	Apprx Qty	Unit	Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount				
Base Bid																					
1	6" Flat Ribbon Curb	2,337	LF	\$ 11.55	\$ 26,992.35	\$ 7.00	\$ 16,359.00	\$ 9.20	\$ 21,500.40	\$ 9.00	\$ 21,033.00	\$ 14.00	\$ 32,718.00	\$ 11.12	\$ 25,987.44	\$ 10.00	\$ 23,370.00				
2	Stabilized Decomposed Granite Trail	11,816	SF	\$ 5.78	\$ 68,296.48	\$ 2.35	\$ 27,767.60	\$ 4.00	\$ 47,264.00	\$ 3.85	\$ 45,491.60	\$ 3.05	\$ 36,038.80	\$ 9.75	\$ 115,206.00	\$ 4.50	\$ 53,172.00				
3	6" Flexible Base Limestone	11,816	SF	\$ 1.39	\$ 16,424.24	\$ 4.00	\$ 47,264.00	\$ 1.70	\$ 20,087.20	\$ 1.80	\$ 21,268.80	\$ 1.72	\$ 20,323.52	\$ 3.19	\$ 37,693.04	\$ 1.80	\$ 21,268.80				
4	Clearing and Grubbing	1	LS	\$ 10,000.00	\$ 10,000.00	\$ 25,000.00	\$ 25,000.00	\$ 9,467.70	\$ 9,467.70	\$ 15,000.00	\$ 15,000.00	\$ 2,500.00	\$ 2,500.00	\$ 5,210.00	\$ 5,210.00	\$ 35,000.00	\$ 35,000.00				
5	Amphitheater	1	LS	\$ 26,250.00	\$ 26,250.00	\$ 16,000.00	\$ 16,000.00	\$ 51,804.15	\$ 51,804.15	\$ 38,500.00	\$ 38,500.00	\$ 55,000.00	\$ 55,000.00	\$ 75,925.00	\$ 75,925.00	\$ 110,000.00	\$ 110,000.00				
6	8" Wood Grained Table #15103	3	EA	\$ 2,625.00	\$ 7,875.00	\$ 2,496.00	\$ 7,488.00	\$ 1,921.00	\$ 5,763.00	\$ 2,750.00	\$ 8,250.00	\$ 3,600.00	\$ 10,800.00	\$ 1,376.27	\$ 4,128.81	\$ 4,600.00	\$ 13,800.00				
7	6" Wood Grained Bench #WGB7218	2	EA	\$ 2,625.00	\$ 5,250.00	\$ 1,450.00	\$ 2,900.00	\$ 1,176.00	\$ 2,352.00	\$ 1,750.00	\$ 3,500.00	\$ 2,000.00	\$ 4,000.00	\$ 1,543.75	\$ 3,087.50	\$ 2,760.00	\$ 5,520.00				
8	6" Wood Grained Bench- No Back #WGB7219	2	EA	\$ 2,625.00	\$ 5,250.00	\$ 1,535.00	\$ 3,070.00	\$ 992.00	\$ 1,984.00	\$ 1,500.00	\$ 3,000.00	\$ 1,500.00	\$ 3,000.00	\$ 1,543.75	\$ 3,087.50	\$ 2,760.00	\$ 5,520.00				
9	Water Fountain Model #154-1337	1	EA	\$ 3,150.00	\$ 3,150.00	\$ 1,754.80	\$ 1,754.80	\$ 2,918.00	\$ 2,918.00	\$ 2,500.00	\$ 2,500.00	\$ 3,200.00	\$ 3,200.00	\$ 2,828.00	\$ 2,828.00	\$ 3,350.00	\$ 3,350.00				
10	Galvanized BBQ Pit Model #166-1301	3	EA	\$ 1,030.05	\$ 3,090.15	\$ 959.75	\$ 2,879.25	\$ 481.00	\$ 1,443.00	\$ 750.00	\$ 2,250.00	\$ 500.00	\$ 1,500.00	\$ 1,051.27	\$ 3,153.81	\$ 810.00	\$ 2,430.00				
11	Wood Grained Trash Receptacle #WGT2831	4	EA	\$ 945.00	\$ 3,780.00	\$ 1,435.00	\$ 5,740.00	\$ 870.50	\$ 3,482.00	\$ 1,000.00	\$ 4,000.00	\$ 1,300.00	\$ 5,200.00	\$ 1,324.37	\$ 5,297.48	\$ 2,400.00	\$ 9,600.00				
12	Hi Roller 5 Space Bike Rack	1	EA	\$ 1,417.50	\$ 1,417.50	\$ 1,850.00	\$ 1,850.00	\$ 753.82	\$ 753.82	\$ 1,500.00	\$ 1,500.00	\$ 1,800.00	\$ 1,800.00	\$ 2,178.00	\$ 2,178.00	\$ 1,420.00	\$ 1,420.00				
13	Storm Water Pollution Prevention Plan	1	LS	\$ 5,250.00	\$ 5,250.00	\$ 2,750.00	\$ 2,750.00	\$ 1,500.00	\$ 1,500.00	\$ 4,500.00	\$ 4,500.00	\$ 2,500.00	\$ 2,500.00	\$ 5,200.00	\$ 5,200.00	\$ 15,000.00	\$ 15,000.00				
14	Action Fit Plyometric Box #399-7011	1	EA	\$ 714.00	\$ 714.00	\$ 1,232.60	\$ 1,232.60	\$ 846.00	\$ 846.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 2,308.00	\$ 2,308.00	\$ 1,265.00	\$ 1,265.00				
15	Action Fit Plank Station #399-7012	1	EA	\$ 714.00	\$ 714.00	\$ 1,036.27	\$ 1,036.27	\$ 536.00	\$ 536.00	\$ 750.00	\$ 750.00	\$ 750.00	\$ 750.00	\$ 1,918.00	\$ 1,918.00	\$ 720.00	\$ 720.00				
16	Action Fit Balance Board Station #399-7013	1	EA	\$ 714.00	\$ 714.00	\$ 984.45	\$ 984.45	\$ 599.00	\$ 599.00	\$ 950.00	\$ 950.00	\$ 1,600.00	\$ 1,600.00	\$ 2,048.00	\$ 2,048.00	\$ 1,035.00	\$ 1,035.00				
17	Action Fit Push-Up Station #399-7015	1	EA	\$ 714.00	\$ 714.00	\$ 1,219.06	\$ 1,219.06	\$ 826.00	\$ 826.00	\$ 1,250.00	\$ 1,250.00	\$ 1,300.00	\$ 1,300.00	\$ 2,308.00	\$ 2,308.00	\$ 1,410.00	\$ 1,410.00				
18	Action Fit Chin-Up Station #399-7016	1	EA	\$ 714.00	\$ 714.00	\$ 1,333.44	\$ 1,333.44	\$ 966.00	\$ 966.00	\$ 1,250.00	\$ 1,250.00	\$ 1,400.00	\$ 1,400.00	\$ 2,438.00	\$ 2,438.00	\$ 1,740.00	\$ 1,740.00				
Additive No.1																					
A.1.1	Relocate Master Water Meter	1	LS	\$ -	\$ -	\$ 5,000.00	\$ 5,000.00	\$ 1,622.00	\$ 1,622.00	\$ 3,000.00	\$ 3,000.00	\$ 3,500.00	\$ 3,500.00	\$ 1,200.00	\$ 1,200.00	\$ 6,000.00	\$ 6,000.00				
A.1.2	4" Diameter C900 DR-25 Potable Water Line a Fittings	2,533	LF	\$ -	\$ -	\$ 11.00	\$ 27,863.00	\$ 8.20	\$ 20,770.60	\$ 45.00	\$ 113,985.00	\$ 18.00	\$ 45,594.00	\$ 11.00	\$ 27,863.00	\$ 15.00	\$ 37,995.00				
A.1.3	11" Concrete Sidewalk	22,696	SF	\$ 5.50	\$ 124,828.00	\$ 4.75	\$ 107,806.00	\$ 4.25	\$ 96,458.00	\$ 4.50	\$ 102,132.00	\$ 4.99	\$ 113,253.04	\$ 4.00	\$ 90,784.00	\$ 8.00	\$ 181,568.00				
A.1.4	Clearing and Grubbing	1	LS	\$ 10,500.00	\$ 10,500.00	\$ 30,000.00	\$ 30,000.00	\$ 14,933.20	\$ 14,933.20	\$ 18,000.00	\$ 18,000.00	\$ 3,500.00	\$ 3,500.00	\$ 4,750.00	\$ 4,750.00	\$ 7,500.00	\$ 7,500.00				
Alternate No.1 (Replaces Additive No.1)																					
AL1.1	Clearing and Grubbing	1	LS	\$ 10,500.00	\$ 10,500.00	\$ 25,000.00	\$ 25,000.00	\$ 14,933.20	\$ 14,933.20	\$ 18,000.00	\$ 18,000.00	\$ 3,500.00	\$ 3,500.00	\$ 5,250.00	\$ 5,250.00	\$ 35,000.00	\$ 35,000.00				
AL1.2	6" Flexible Base Limestone	20,590	SF	\$ 1.39	\$ 28,620.10	\$ 1.60	\$ 32,944.00	\$ 1.70	\$ 35,003.00	\$ 1.80	\$ 37,062.00	\$ 1.70	\$ 35,003.00	\$ 3.50	\$ 72,065.00	\$ 1.80	\$ 37,062.00				
AL1.3	6" Flat Ribbon Curb	4,121	LF	\$ 11.55	\$ 47,597.55	\$ 7.50	\$ 30,907.50	\$ 9.20	\$ 37,913.20	\$ 9.00	\$ 37,089.00	\$ 12.00	\$ 49,452.00	\$ 10.00	\$ 41,210.00	\$ 10.00	\$ 41,210.00				
AL1.4	Asphalt Trail	20,590	SF	\$ 2.63	\$ 54,151.70	\$ 1.25	\$ 25,737.50	\$ 1.75	\$ 36,032.50	\$ 2.00	\$ 41,180.00	\$ 1.45	\$ 29,855.50	\$ 2.20	\$ 45,298.00	\$ 3.15	\$ 64,858.50				
TOTAL BASE BID (ITEMS 1-18)				\$	186,595.72	\$	166,628.47	\$	174,092.27	\$	176,193.40	\$	184,830.32	\$	300,002.58	\$	304,700.80				
TOTAL ADDITIVE BID A.1 (ITEMS A.1.1-A.1.4)				\$	135,328.00	\$	170,669.00	\$	133,783.80	\$	237,117.00	\$	165,847.04	\$	124,597.00	\$	233,063.00				
TOTAL ALTERNATE BID AL.1 (ITEMS AL.1-AL.4)				\$	140,869.35	\$	114,589.00	\$	123,881.90	\$	133,331.00	\$	117,810.50	\$	163,823.00	\$	178,130.50				
BASE BID TOTAL WORKING DAYS																					
ADDITIONAL BID A.1 TOTAL WORKING DAYS																					
ALTERNATIVE BID AL.1 TOTAL WORKING DAYS																					
TOTAL WITH NO ADDITIVE/ALTERNATE BID ITEM				\$	186,595.72	\$	166,628.47	\$	174,092.27	\$	176,193.40	\$	184,830.32	\$	300,002.58	\$	304,700.80				
TOTAL WITH ADDITIVE BID ITEM A.1				\$	321,923.72	\$	337,297.47	\$	307,876.07	\$	413,310.40	\$	350,677.36	\$	424,599.58	\$	537,763.80				
TOTAL WITH ALTERNATE BID ITEM AL.1				\$	327,465.07	\$	281,217.47	\$	297,974.17	\$	309,524.40	\$	302,640.82	\$	463,825.58	\$	482,831.30				

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 12/12/17 06:00 PM
Department: City Secretary
Category: Bid
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 2440)

DOC ID: 2440 A

**Consideration and ACTION to approve or reject any or all
bids received for the Wastewater Treatment Plant Sludge
Drying Beds Improvements.**

Bids were received for this project. It is funded through TWDB. The budget for this is \$720,000. The low bid from Castle Enterprises was \$689,735.79.

I recommend approval.



Hanson Professional Services Inc.
 789 E. Washington St.
 Brownsville, Texas 78520
 (956) 541-1155
 Fax (615) 871-8013
 www.hanson-inc.com

December 6, 2017

Mark Milum
 200 N. Brazil
 Los Fresnos, Texas 78566

RE: WASTEWATER TREATMENT PLANT SLUDGE DRYING BEDS IMPROVEMENTS

Mr. Milum:

Four (4) bids were received, opened and read aloud to the public for the above referenced project on November 17, 2017 at 3:00 pm, at Los Fresnos City Hall. Castle Enterprises, LLC from Monte Alto, Texas, submitted the lowest responsive bid of six hundred eighty-nine thousand seven-hundred thirty five dollars seventy nine hundredths dollars (\$689,735.79). We have verified that all the documentation is in order. The references checked indicate that Castle Enterprises, LLC does not have any direct Sludge Bed Construction experience however they have constructed Sanitary Sewer Lift Station in the past.

Attached for your review and records is a copy of the project bid tabulation which summarizes the bids received from each contractor.

Hanson Professional Services Inc. has reviewed the information submitted by all bidders and has verified the experience references provided by the low bidder. It is our opinion that the low bid is fair and reasonable cost for the value of the work to be constructed, and that Castle Enterprises, LLC is qualified to perform the required work.

Therefore, we hereby recommend award of the Base Bid of the Contract to Castle Enterprises, LLC. Should you have any questions or require any additional information, please do not hesitate to contact us.

Sincerely,

Hanson Professional Services Inc.

Richard Riggins, P.E.
 Project Engineer



Project Title:		16L0139 WASTEWATER PLANT IMPROVEMENTS: SLUDGE DRYING BEDS											
Owner:		CITY OF LOS FRESNOS											
BIDDERS		Engineer's Estimate of Probable Construction Costs				Castle Enterprises, LLC				RM Walsdorf			
LOCATION		NAISMITH/HANSON INC.				Monte Alto				Brownsville			
Statement of Non-Collusion						X				X			
Proposal						X				X			
Bid Security (5%)						X				X			
Statement of Bidder's Qualifications						X				X			
Addenda Acknowledgment						X				X			
Item No.	Description	Apprx Qty	Unit	Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount
1	8" PVC Drain Line	201	LF	\$ 55.00	\$ 11,055.00	\$ 18.19	\$ 3,656.19	\$ 19.00	\$ 3,819.00	\$ 32.00	\$ 6,432.00	\$ 50.00	\$ 10,050.00
2	6" PVC Sludge Line to Drying Beds	267	LF	\$ 40.00	\$ 10,680.00	\$ 13.43	\$ 3,585.81	\$ 43.00	\$ 11,481.00	\$ 30.00	\$ 8,010.00	\$ 55.00	\$ 14,685.00
3	10" Sanitary PVC Pipe	65	LF	\$ 60.00	\$ 3,900.00	\$ 22.73	\$ 1,477.45	\$ 43.00	\$ 2,795.00	\$ 38.00	\$ 2,470.00	\$ 95.00	\$ 6,175.00
4	Concrete Driveway	12,800	SF	\$ 7.00	\$ 89,600.00	\$ 13.38	\$ 171,264.00	\$ 12.11	\$ 155,008.00	\$ 13.50	\$ 172,800.00	\$ 13.00	\$ 166,400.00
5	Manhole @ 3'-5' Depth	2	EA	\$ 9,000.00	\$ 18,000.00	\$ 3,053.64	\$ 6,107.28	\$ 4,209.00	\$ 8,418.00	\$ 3,800.00	\$ 7,600.00	\$ 2,500.00	\$ 5,000.00
6	Sludge Drying Beds	1	LS	\$ 156,000.00	\$ 156,000.00	\$ 246,000.64	\$ 246,000.64	\$ 363,305.00	\$ 363,305.00	\$ 345,000.00	\$ 345,000.00	\$ 530,140.00	\$ 530,140.00
7	Sludge Dewatering Area	1	LS	\$ 12,000.00	\$ 12,000.00	\$ 29,143.04	\$ 29,143.04	\$ 42,100.00	\$ 42,100.00	\$ 35,000.00	\$ 35,000.00	\$ 43,000.00	\$ 43,000.00
8	Sludge Dewatering Unit	1	EA	\$ 150,000.00	\$ 150,000.00	\$ 81,152.00	\$ 81,152.00	\$ 71,395.00	\$ 71,395.00	\$ 78,000.00	\$ 78,000.00	\$ 80,000.00	\$ 80,000.00
9	6" PVC C900 DR-25 Perforated Pipe	294	LF	\$ 40.00	\$ 11,760.00	\$ 14.82	\$ 4,357.08	\$ 46.00	\$ 13,524.00	\$ 20.00	\$ 5,880.00	\$ 26.00	\$ 7,644.00
10	10" PVC C900 DR-25 Perforated Pipe	25	LF	\$ 55.00	\$ 1,375.00	\$ 22.73	\$ 568.25	\$ 43.00	\$ 1,075.00	\$ 38.00	\$ 950.00	\$ 80.00	\$ 2,000.00
11	8"x8"x6" D.I.M.J. WYE	5	EA	\$ 500.00	\$ 2,500.00	\$ 1,447.64	\$ 7,238.20	\$ 542.00	\$ 2,710.00	\$ 850.00	\$ 4,250.00	\$ 600.00	\$ 3,000.00
12	6" P.E. x P.E. Spool Piece	5	EA	\$ 400.00	\$ 2,000.00	\$ 576.13	\$ 2,880.65	\$ 632.00	\$ 3,160.00	\$ 350.00	\$ 1,750.00	\$ 400.00	\$ 2,000.00
13	6" D.I.M.J. X P.E. 45" Bend	5	EA	\$ 500.00	\$ 2,500.00	\$ 579.51	\$ 2,897.55	\$ 359.00	\$ 1,795.00	\$ 550.00	\$ 2,750.00	\$ 500.00	\$ 2,500.00
14	Connection to Existing Sludge Drying Beds	1	LS	\$ 2,000.00	\$ 2,000.00	\$ 6,784.00	\$ 6,784.00	\$ 2,800.00	\$ 2,800.00	\$ 7,500.00	\$ 7,500.00	\$ 3,500.00	\$ 3,500.00
15	Connection to Lift Station	1	LS	\$ 1,500.00	\$ 1,500.00	\$ 5,376.00	\$ 5,376.00	\$ 2,000.00	\$ 2,000.00	\$ 12,500.00	\$ 12,500.00	\$ 1,000.00	\$ 1,000.00
16	Drying Bed Sludge Entrance Piping	6	EA	\$ 500.00	\$ 3,000.00	\$ 4,208.52	\$ 25,251.12	\$ 2,885.00	\$ 17,310.00	\$ 7,500.00	\$ 45,000.00	\$ 2,700.00	\$ 16,200.00
17	Dewatering Unit Sludge Entrance Piping	1	EA	\$ 1,500.00	\$ 1,500.00	\$ 3,310.85	\$ 3,310.85	\$ 3,736.00	\$ 3,736.00	\$ 6,500.00	\$ 6,500.00	\$ 4,500.00	\$ 4,500.00
18	Electrical Gear for Dewatering Equipment	1	LS	\$ 5,000.00	\$ 5,000.00	\$ 43,520.00	\$ 43,520.00	\$ 9,500.00	\$ 9,500.00	\$ 22,000.00	\$ 22,000.00	\$ 25,000.00	\$ 25,000.00
19	Electrical Site Work	1	LS	\$ 15,000.00	\$ 15,000.00	\$ 7,680.00	\$ 7,680.00	\$ 30,029.00	\$ 30,029.00	\$ 55,000.00	\$ 55,000.00	\$ 74,000.00	\$ 74,000.00
20	Chain Link Fence	643	LF	\$ 35.00	\$ 22,505.00	\$ 19.20	\$ 12,345.60	\$ 17.00	\$ 10,931.00	\$ 32.00	\$ 20,576.00	\$ 22.00	\$ 14,146.00
21	Remove Existing Fence	412	LF	\$ 6.50	\$ 2,678.00	\$ 3.84	\$ 1,582.08	\$ 3.00	\$ 1,236.00	\$ 6.00	\$ 2,472.00	\$ 5.00	\$ 2,060.00
22	Site Clearing, Grubbing, and Stripping	1	LS	\$ 5,000.00	\$ 5,000.00	\$ 12,800.00	\$ 12,800.00	\$ 6,500.00	\$ 6,500.00	\$ 2,500.00	\$ 2,500.00	\$ 30,000.00	\$ 30,000.00
23	SW3P	1	LS	\$ 5,000.00	\$ 5,000.00	\$ 11,008.00	\$ 11,008.00	\$ 1,850.00	\$ 1,850.00	\$ 3,500.00	\$ 3,500.00	\$ 20,000.00	\$ 20,000.00
TOTAL BASE BID (ITEMS 1-23)				\$	534,553.00	\$	689,735.79	\$	766,477.00	\$	848,440.00	\$	1,063,000.00
BASE BID TOTAL WORKING DAYS								180		180		180	

TABE Firm 13553 ■ TBPE Firm 417 ■ TBPG Firm 50017 ■ TBPLS Firm 100395-00

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 12/12/17 06:00 PM
Department: City Secretary
Category: Agreement
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 2441)

DOC ID: 2441 A

**Consideration and ACTION to approve the proposals from
Ambiotec Engineering on the Biological Resources
Compliance Services and Cultural Resources Investigation
for Resaca crossings on Henderson Road.**

The first attachment is a letter from TPW and then a proposal from Ambiotec. TPW is requiring us to do some Biological Resources Compliance services and implement best practices. Since that was not part of the original scope Ambiotec will do this for \$9,800.

The second attachment is a letter from the Department of the Army and a proposal from Ambiotec. The Department of the Army is requiring us to do some cultural resources investigations. Since that was not part of the original scope Ambiotec will do this for \$7,500.

That adds \$17,300 to the project in costs that we normally would not have to do if not required. The original engineering fee was \$146,000 with an estimated construction cost of \$1,013,892.

I recommend approval.



Life's better outside.®

October 25, 2017

Marc Haws
Ambiotec Engineering Group
1101 E. Harrison Avenue
Harlingen, TX 78550

RE: Proposed road widening, Henderson Road between FM 1575 and FM 1847,
Los Fresnos, Cameron County, Texas
AEC Project Number 4967

Commissioners

T. Dan Friedkin
Chairman
Houston

Ralph H. Duggins
Vice-Chairman
Fort Worth

Anna B. Galo
Laredo

Bill Jones
Austin

Jeanne W. Latimer
San Antonio

James H. Lee
Houston

S. Reed Morian
Houston

Dick Scott
Wimberley

Kelcy L. Warren
Dallas

Lee M. Bass
Chairman-Emeritus
Fort Worth

Carter P. Smith
Executive Director

Dear Mr. Haws:

This letter is in response to your request review of the project referenced above. Ambiotec Engineering Group is preparing an Environmental Assessment (EA) on behalf of the City of Los Fresnos for the proposed project.

Project Description

The City of Los Fresnos is proposing to widen Henderson Road between Farm-to-Market Road (FM) 1575 and FM 1847. The existing road is a two lane facility within a 20-foot wide right-of-way (ROW). The proposed project would widen the ROW to 80-feet. The two lane road would be expanded to include two asphalt lanes, shoulders, guard rails and new box culverts in two locations where the road crosses over Resaca De Los Cuates. An irrigation ditch would also be crossed by the project.

Texas Parks & Wildlife Department (TPWD) staff reviewed the information provided and has the following comments and recommendations.

Federal Regulations

Migratory Bird Treaty Act (MBTA)

The Migratory Bird Treaty Act (MBTA) implicitly prohibits intentional and unintentional take of migratory birds, including their nests and eggs, except as permitted by the USFWS. This protection applies to most native bird species, including ground nesting species. Although not documented in the Texas Natural Diversity Database (TXNDD), many bird species which are not listed as *threatened* or *endangered* are protected by the MBTA and are known to be year-round or seasonal residents or seasonal migrants through the proposed project area. Additional information regarding the MBTA is available from the USFWS-Southwest Regional Office (Region 2) at (505) 248-7882.

Based on observations during a recent TPWD site visit, expanding the ROW to 80-feet would require the removal of a number of trees and shrubs. Although much of this vegetation occurs as residential landscaping, it may provide feeding, loafing,

Mr. Marc Haws
Page 2 of 6
October 25, 2017

and nesting habitat for birds. TPWD agrees with the assessment that a number of state-listed bird species could be encountered in the project area.

As proposed, if any construction activities would require the removal of vegetation during the peak bird nesting season, a nest survey would be conducted before removing vegetation. If active nests are found, a buffer of at least 50 feet would be maintained until the young birds have fledged or the nest is abandoned.

Recommendation: To fully comply with the MBTA and ensure potential impacts to nesting birds are avoided, TPWD recommends scheduling all required vegetation clearing to occur outside of the March 15-September 15 migratory bird nesting season. However, TPWD supports the proposed best management practice (BMP) of conducting nests surveys if vegetation must be removed during the nesting season. If active nests are observed during surveys, TPWD recommends, if possible, maintaining a 150-foot buffer of vegetation around the nests until the young have fledged or the nest is abandoned.

Also, contractors should be made aware of the potential of encountering migratory birds in the proposed project site and be instructed to avoid negatively impacting them.

State Regulations

Aquatic Resources

TPW Code § 1.011 grants TPWD the authority to regulate and conserve aquatic animal life in public waters. Title 31, Chapter 57, Subchapter B, Section 57.157 of the Texas Administrative Code (TAC) regulates take of mussels which are not limited to state-listed mussels. TPW Code § 12.301 identifies liability for wildlife taken in violation of TPW Code or a regulation adopted under TPW Code.

Recommendation: During project planning and construction, TPWD recommends implementing measures to avoid impacts to aquatic organisms regardless of state-listing status.

Under TPW Code § 12.015, 12.019, 66.015 and TAC 52.101-52.105, 52.202, and 57.251-57.259, TPWD regulates the introduction and stocking of fish, shellfish, and aquatic plants into public waters of the state. The Permit to Introduce Fish, Shellfish or Aquatic Plants into Public Waters allows for movement (i.e., introduction, stocking, transplant, relocation) of aquatic species in waters of the state. Movement of aquatic species, even within the same river or creek, has potential natural resources risks (e.g., exotics, timing for survival success).

Mr. Marc Haws
Page 3 of 6
October 25, 2017

The information provided to TPWD indicates that Resaca De Los Cuates may be impacted by having longer, larger culverts installed under the wider roadway. This type of construction often requires dewatering to complete the excavation and installation of culverts.

Recommendation: Prior to construction activities that may impact aquatic resources, TPWD recommends developing an Aquatic Resources Relocation Plan (ARRP). Please contact the TPWD Kills and Spills Team (KAST) for the appropriate authorization. For more information on KAST and the appropriate point of contact, please visit http://www.tpwd.state.tx.us/landwater/water/enviroconcerns/kills_and_spills/regions.

Parks and Wildlife Code

State law prohibits the capture, trap, take or kill (incidental or otherwise) of state-listed species. Laws and regulations pertaining to state-listed endangered or threatened animals are contained in Chapters 67 and 68 of the Texas Parks and Wildlife (TPW) Code; laws pertaining to endangered or threatened plants are contained in Chapter 88 of the TPW Code. There are penalties, which may include fines and/or jail time in addition to payment of restitution values, associated with take of state-listed species. Please see "Laws and Regulations Applicable to TPWD Review"

at:
http://www.tpwd.state.tx.us/huntwild/wild/wildlife_diversity/habitat_assessment/laws.phtml.

The information provided included an assessment of listed species that may occur in the project area and the presence of suitable habitat to support those species. Overall, TPWD agrees with the assessments. In general, the potential occurrence of state-listed species in the project area is primarily dependent upon the availability of suitable habitat. Direct impacts to high quality or suitable habitat therefore are directly proportional to the magnitude and potential to directly impact state-listed species. State-listed amphibians and reptiles that are typically slow moving or unable to move due to cool temperatures are especially susceptible to being directly impacted during ROW clearing and excavation activities.

Amphibians

Black-spotted newt and South Texas siren

Both the black-spotted newt and South Texas siren (large form) have been documented in the TXNDD as occurring at or within 1.5 miles of the project site. The information provided in Table 1 of the document provided to TPWD states that

Mr. Marc Haws
Page 4 of 6
October 25, 2017

there would be no impact to South Texas sirens due to the absence of surface water in the project area. However, for the black-spotted newt, potential habitat was determined to be present and the project may affect the species. These species share preferred habitat types and both species have been observed occurring in the same water bodies. Both of these species occur in wet areas including ditches, arroyos, resacas or shallow depressions. Both the resaca and the irrigation channel may provide suitable habitat for these species in the project corridor.

Recommendation: TPWD recommends implementing the BMPs on the attached document, *"TPWD Recommended Amphibian BMPs."*

Additionally, if dewatering is proposed during construction and installation of culverts, TPWD recommends that after dams are constructed but before the area is dewatered, personnel permitted to handle state-listed species seine the isolated portion of the resaca in order to detect the presence of newts and sirens (as well as other aquatic species). If newts or sirens are captured, they should be relocated in the resaca a minimum of 500 feet upstream or downstream of the immediate project area.

Mexican treefrog, sheep frog and white-lipped frog

In the United States, the Mexican treefrog, sheep frog, and white-lipped frog are tropical frog species that are found only in south Texas. The Mexican tree frog typically occurs near mouths of rivers or in wooded areas near streams and resacas. They may also occur in suburban areas where lawns are watered regularly. They are also arboreal (inhabiting trees). The sheep frog may occur in tropical thorn scrub, woodlands, and pastures with short grass. The white-lipped frog is typically found in grassy areas near semi-permanent water bodies and in or around ditches and canals in agricultural lands.

All three species are nocturnal but will seek shelter in burrows or under dead vegetation during the day. These species breeds explosively following rainfall events throughout the year. Occurrences of the Mexican treefrog have been documented in the TXNDD throughout the lower Rio Grande Valley including within the eastern half of the proposed project site. Water bodies, including canals, irrigation ditches, ephemeral ponds, etc. located in the project may provide suitable habitat for these species. White-lipped frogs (*Leptodactylus fragilis*) may occur in grasslands, pastures, and cultivated fields often near water. In some areas, they may be common in open and disturbed sites. The two cultivated fields bordering the south side of Henderson Road as well as pastures and fallow fields may provide habitat in the project area for this species.

Mr. Marc Haws
Page 5 of 6
October 25, 2017

Recommendation: TPWD recommends implementing the BMPs on the attached document, "*TPWD Recommended Amphibian BMPs.*"

Reptiles

TPWD agrees with the assessment that several state-listed snake species may occur in the project area, particularly within the forested resaca fringe. In addition to being found in woody vegetation around arroyos, resacas, and other water courses, the black-striped snake is also edificial, occurring near buildings, and under debris piles and construction material.

Recommendation: Because all snakes are generally perceived as a threat and killed when encountered during vegetation clearing, TPWD recommends project plans include comments to inform contractors of the potential for state-listed snakes to occur in the project area. The state-listed snake species that may occur in the project area are all non-venomous; contractors should be advised to avoid impacts to these species and other snakes as long as the safety of the workers is not compromised. For the safety of workers and preservation of a natural resource, attempting to catch, relocate and/or kill non-venomous or venomous snakes is discouraged by TPWD. If encountered, snakes should be permitted to safely leave project areas on their own. TPWD encourages construction sites to have a "no kill" policy in regard to wildlife encounters.

TPWD agrees that typical habitat for Texas horned lizards and Texas tortoise is absent from the general project area. However, due to their relatively small home ranges (5 to 10 acres) Texas horned lizards and Texas tortoises have been observed in or near low density residential developments with small patches of suitable habitat nearby. Small wildlife such as the lizards, snakes, and tortoises (including the state-threatened Texas tortoise) are susceptible to falling into open pits, excavations, trenches, etc. left open and/or uncovered in a project area. These species are also subject to direct impacts (i.e., crushing by heavy equipment) during site preparation activities.

Recommendation: TPWD recommends that any excavations created in the project corridor during construction should not be left open overnight in order to prevent wildlife from potentially being trapped. If excavated holes or trenches must be left unfilled at the end of the work day, they should either be covered or have escape ramps placed in them (fashioned from boards or soil). Also, any holes or trenches left open overnight should be inspected the following morning for wildlife that may have been trapped. Trapped individuals should be removed and released. If any state-listed species are trapped in trenches, they should be removed by personnel permitted by TPWD to handle state-listed species. For more information regarding this permit,

Mr. Marc Haws
Page 6 of 6
October 25, 2017

please visit TPWD's wildlife permit website at:
<http://www.tpwd.state.tx.us/business/permits/land/wildlife/research/>.

Mammals

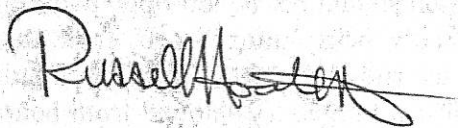
Southern yellow bat

Although the southern yellow bat may be migratory in part of its range, it is likely a permanent resident in Texas. The southern yellow bat roosts year round under dead fronds of palm trees. Suitable roosting habitat for the state listed southern yellow bat (as well as other tree roosting bat species) includes palm trees such as Sabal palms, Washington palms and other ornamental palms. Widening Henderson Road by up to 60 feet would necessitate the removal of many palm trees or trees with snags that may be used by tree roosting bats.

Recommendation: Widening the ROW to 80-feet will directly impact a number of palm trees along Henderson Road, some of which may provide roosting sites for bats, including the state-listed Southern yellow bat. Since palm trees must be removed to complete the road project, TPWD recommends **NOT** removing palm trees between May and August and surveying them (as well as other trees particularly if they contain snags or crevices) prior to removal. During most of the year, surveying for the presence of bats prior to removing the trees would be sufficient to avoid negatively impacting bats. However, if palm trees are removed between May and August, young bats (pups) unable to fly may be directly impacted. Simply waiting for bats to leave a palm tree roost during these months and then removing the tree is not recommended by TPWD and is not a practice approved by Bat Conservation International (BCI).

Thank you for the opportunity to review and comment on this project. Please contact me at (361) 825-3240 or russell.hooten@tpwd.texas.gov if you have any questions or we may be of further assistance.

Sincerely,



Russell Hooten
Wildlife Habitat Assessment Program
Wildlife Division

/rh 38464 Attachment (1)

TPWD Recommended Amphibian Best Management Practices

For projects that will involve construction activities in water or that will permanently impact a water feature and potential habitat exists for state-listed amphibians, it is recommended that the following best management practices (BMPs) be implemented:

- a) Advise contractors of potential occurrence in the project area, and to avoid harming the species if encountered.
- b) Minimize impacts to wetland, temporary and permanent open water features, including depressions, and riverine habitats.
- c) Maintain hydrologic regime and connections between wetlands and other aquatic features.
- d) Use barrier fencing to direct animal movements away from construction activities and areas of potential wildlife-work vehicle collisions in construction areas directly adjacent to, or that may directly impact, potential habitat for the target species. For project areas adjacent to wetlands or other aquatic features, install wildlife barriers that prevent climbing. The barriers should be of the same length as the adjacent feature or 80 feet long in each direction, or whichever is the lesser of the two. In many situations, this recommendation may be satisfied by the installation of sediment barriers or other erosion control BMP already proposed to be implemented in the project.
- e) Apply hydromulching and/or hydroseeding in areas for soil stabilization and/or revegetation of disturbed areas where feasible. If hydromulching and/or hydroseeding are not feasible due to site conditions, using erosion control blankets or mats that contain no netting, or only contain loosely woven natural fiber netting is preferred. Plastic netting should be avoided to the extent practicable.
- f) Material and equipment staging areas should be located in uplands away from aquatic features.
- g) When work is directly adjacent to the water, minimize impacts to shoreline basking sites (e.g., downed trees, sand bars, exposed bedrock) and overwinter sites (e.g., brush and debris piles, crayfish burrows), where feasible.
- h) Avoid or minimize disturbing or removing downed trees, rotting stumps, and leaf litter, which may be refugia for terrestrial and aquatic amphibians, where feasible.
- i) When riprap or other bank stabilization devices are necessary, their placement should not impede the movement of terrestrial or aquatic wildlife through the water feature. Where feasible, biotechnical streambank stabilization methods using live native vegetation or a combination of vegetative and structural materials should be used.



**AMBIOTEC
ENGINEERING
GROUP**

*Civil and Environmental
Engineers, Scientists and
Construction Managers
5420 Paredes Line Rd
Brownsville, Texas 78521
TBPE Firm No. F-4126
TBPLS Reg. No. 10005300*

November 27, 2017

Mr. Mark W. Milum
City Manager
City of Los Fresnos
200 N. Brazil
Los Fresnos, Texas 78566

Re: Proposal for Biological Resource Compliance Services
Resaca Crossings along Henderson Rd., between FM 1575 and FM 1847 (1.3 Miles)
Los Fresnos, Cameron County, Texas
ACE Proposal No. 6076.1117

Dear Mr. Mendez:

Ambiotec is pleased to present this proposal for performing biological resource compliance services relating to the above referenced project.

BACKGROUND

The proposed construction project would widen 1.3 miles of Henderson Road, and would encroach upon the Resaca de los Cuates at two causeway crossings, both approximately 250 feet in length. AEC is currently performing wetlands and environmental assessment (EA) services for the project. As part of the EA services, AEC consulted with the Texas Parks & Wildlife Department (TPWD) to determine whether additional biological studies or resource protection permits would be required prior to the construction project. TPWD responded (in a letter dated October 25, 2017) that a TPWD-approved Aquatic Resource Relocation Plan (ARRP) would be required prior to construction. In addition, TPWD required several best management practices (BMPs) to be developed as well as a contractor awareness program for protection of biological resources during the construction activity. This proposal addresses each of the TWDB requirements.

A discussion of our proposed scope of work, budget, and anticipated work schedule is presented below. Documents described in Task 1.0 and 2.0 are required to be submitted to TWDB for review and approval at least 30 days before initiation of construction activities.

Mr. Mark W. Milum
Proposal No. 6076.1117
November 27, 2017
Page 2 of 3

SCOPE OF WORK

Task 1.0 Project Management

AEC will perform project management and coordination tasks to ensure that the project is completed on time and within budget. Project management tasks also include client phone calls, meetings, monthly invoices and status reports.

Task 2.0 Prepare TPWD Aquatic Resources Relocation Plan (ARRP)

AEC will prepare an ARRP in accordance with the TPWD's *Guidelines for Aquatic Resource Relocation Plans for Fish and Shellfish, Including Freshwater Mussels*. The ARRP will include: a detailed description of the project and construction techniques; methods of protection for state or federally-listed threatened or endangered species; methods of protection for fish and shellfish; decontamination procedures for preventing the spread of exotic and/or invasive species; methods of collecting and relocating aquatic resources; description of receiving waters; disposal procedures if dead fish or shellfish are encountered during the construction activity; and BMPs for minimizing risk of transporting any species to new locations.

Task 3.0 Prepare TPWD Permit Application

AEC will prepare a TPWD *Application for Permit to Introduce Fish, Shellfish, or Aquatic Plants into Public Water* in accordance with TPWD requirements.

Task 4.0 Prepare Project BMP and Contractor Awareness Plan

Based on the TPWD comments outlined in their October 25, 2017 letter, AEC will prepare a BMP and Contractor Awareness Plan for the protection of biological resources during the construction activity. The plan will address all concerns made by TPWD for protection of: migratory birds, aquatic resources, amphibians, reptiles and mammals.

BUDGET

AEC proposes to carry out the above scope of work on a fixed fee basis for an amount of \$9,800.

Please note that, upon review of the ARRP, TPWD may request additional surveys (e.g., freshwater mussel survey, bird or bat nesting surveys, etc.) prior to construction. If required, AEC would notify you as soon as possible upon determining that additional services are required by the agency or agencies, and a separate proposal would be prepared for completing the additional services.

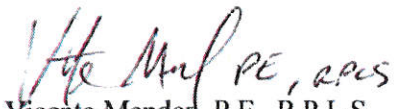
Mr. Mark W. Milum
Proposal No. 6076.1117
November 27, 2017
Page 3 of 3

SCHEDULE

Ambiotec anticipates being able to complete the proposed services within 30 days of authorization to proceed.

We appreciate the opportunity to submit this proposal to you. If you have any questions or require additional documentation, please contact me either by phone at 956-548-9333 or by e-mail at vmendez@ambiotec.com.

Sincerely,

A handwritten signature in dark ink, appearing to read "Vicente Mendez", followed by the text "PE, R.P.L.S." in a smaller, less legible script.

Vicente Mendez, P.E., R.P.L.S.
Project Manager



DEPARTMENT OF THE ARMY
 GALVESTON DISTRICT, CORPS OF ENGINEERS
 CORPUS CHRISTI REGULATORY FIELD OFFICE
 5151 FLYNN PARKWAY, SUITE 306
 CORPUS CHRISTI, TEXAS 78411-4318

November 17, 2017

REPLY TO
 ATTENTION OF:

Corpus Christi Regulatory Field Office

SUBJECT: Permit Application: SWG-2017-00665

Mr. Mark Milium, City Manager
 City of Los Fresnos
 200 N. Brazil Street
 Los Fresnos, Texas 78556-3640

Dear Mr. Milium:

This is in reference to your permit application submitted on October 6, 2017 by Ambiotec Engineering Group, requesting the widening of Henderson Road from a 20-foot-wide right-of-way to an 80-foot-wide right-of-way. The U.S. Army Corps of Engineers, Galveston District (Corps) Staff Archeologist has reviewed the permit area in accordance with 33 CFR Part 325, Appendix C (Processing Department of Army Permits: Procedures for the Protection of Historic Properties; Final Rule 1990; with current Interim Guidance Document dated April 25, 2005), and has determined that the permit area is likely to yield archeological sites eligible for listing in the National Register of Historic Places (historic properties).

The proposed activity has the potential to adversely affect historic properties. Therefore, a cultural resources investigation is required to determine if historic properties exist within the permit area. The investigation must take the form of a field survey and must take place prior to any ground breaking, ground clearing, or construction activities. You are requested to hire a qualified professional archeologist to conduct the survey. A list of contractors is available online at the following Internet address:

<http://www.counciloftexasarcheologists.org/index.php?option=content&task=view&id=9&Itemid=56>

Prior to the field survey, a scope of work (SOW) must be submitted to the Corps Staff Archeologist and to the Texas State Historic Preservation Officer (SHPO) for approval. In the event that the archeologist hired by the applicant does not submit a SOW or coordinate with the Corps and the SHPO, additional survey work may be required. If you do not submit the SOW within 30 days from the date of this letter, we will assume that you no longer wish to pursue this permit and your application will be withdrawn.

Attachment: Henderson Rd - cultural resources (2441 : Henderson Road Crossings)

-2-

The archeologist contracted by the applicant must submit a draft report of the cultural resources investigations for review and approval to both the Corps Staff Archeologist and the SHPO. The Corps Staff Archeologist's approval of the final report and formal concurrence from the SHPO will document completion of the cultural resources review. Your permit application will not be considered complete until the cultural resource review is completed.

Please contact our Staff Archeologist, Mr. Jerry Androy at 409-766-3821 with your Corps Permit Application Number (SWG-2017-00665) for specific instructions regarding the requirements of this investigation. For questions regarding the permit process, please call me at 361-814-5847 ext. 1002. Please send a copy of this letter to the archeologist you contract.

Sincerely,



Matthew Kimmel
Supervisor, Corpus Christi Field Office

Copies Furnished:

RD-P - Mr. Jerry Androy

TSHPO - Mr. Mark Wolfe

Mr. Clint Roberts
Ambiotec Engineering Group
1101 East Harrison Avenue
Harlingen, Texas 78550-7125

Attachment: Henderson Rd - cultural resources (2441 : Henderson Road Crossings)



AMBIOTEC
ENGINEERING
GROUP

1101 East Harrison Avenue
Harlingen, Texas 78550
956-423-7807
956-423-7905 fax
TBPE Firm No. F-4126
TBPLS Reg. No. 10005300

December 8, 2017

Mr. Mark W. Milum
City Manager
City of Los Fresnos
200 N. Brazil
Los Fresnos, Texas 78566

Re: Proposal for a Cultural Resources Investigation
Street Widening Project
Two Water Crossings on Henderson Road Between FM 1575 and FM 1847
Los Fresnos, Cameron County, Texas
AGI Proposal No. 6077-1117

Dear Mr. Milum:

Ambiotec Group, Inc. (AGI) is pleased to present this proposal for performing a cultural resources investigation relating to the above referenced project.

BACKGROUND

The proposed construction project would widen 1.3 miles of Henderson Road and necessarily encroach upon the Resaca de los Cuates at two causeway crossings, both approximately 250 feet in length.

AGI is currently pursuing a permit from the U.S. Army Corps of Engineers (USACE) to permanently fill portions of the Resaca de los Cuates during the construction project. As part of the permit process, USACE reviewed the proposed project and determined that an investigation of cultural resources (e.g., archeological sites, historical structures) would be necessary prior to construction (letter dated November 17, 2017 from USACE to the City of Los Fresnos). The cultural resource investigation report will be submitted to both the USACE and the Texas Historical Commission (THC) for review and approval.

A discussion of our proposed scope of work, budget, and anticipated work schedule is presented below.

Mr. Mark Milum
Archeological Survey – Henderson Rd Crossings
December, 2017
Page 2 of 3

SCOPE OF WORK

Task 1.0 Project Management

AGI will perform project management and coordination tasks to ensure that the project is completed on time and within budget. Project management tasks also include client phone calls, meetings, monthly invoices and status reports.

Task 2.0 Prepare Scope of Work

AGI will coordinate with Southern Archaeological Consultants, Inc. (SAC), Bayview, Texas, to prepare a scope of work for the cultural resources investigation. AGI will contact the USACE Staff Archeologist to discuss the project and the potential tasks required to meet USACE and THC approval.

Task 3.0 Background Literature Research

A background and literature review will be carried out using information obtained from the Texas Archeological Research Laboratory, University of Texas at Austin, the Cameron County Courthouse, the Museum of South Texas, the University of Texas-RGV and the facilities of the Brownsville Historic Society. The review should provide valuable information regarding the nature of ground disturbing activities and land use in this area of Cameron County. Since the involved area is within a dynamic environment with many natural and modern disturbances it is essential that the survey review the effect of potential disturbance factors. These disturbance factors include river/resaca channel changes, agriculture, urbanization, and erosional features. The background and literature search and review of 19th and 20th century maps are, therefore, expected to be of considerable value and should pinpoint areas of special concern. These studies can also serve as guidelines to the pedestrian survey.

Task 4.0 Pedestrian Survey

Upon approval of the scope of work, AGI and SAC will perform the required field work to gather data to be used in the evaluation of cultural resources in the project area. Given the nature of the terrain, the lack of vegetative cover, and the evidence of disturbance, a standard pedestrian survey with limited subsurface testing is deemed to be adequate. Shovel testing will take place only in those situations where practical and where the principal investigator believes they are necessary to proper understanding of subsurface conditions.

If necessary, all shovel tests will be excavated in a similar manner. The typical shovel test will measure 50 cm by 50 cm. These will be excavated in 20-cm levels with the excavated material from each level being screened separately through 1/4-in mesh and examined for cultural materials. Notes will be taken regarding the soil composition of the unit, its coloration and the presence of any unusual features. Excavation will continue to a depth of approximately 100 cm. All shovel tests will be backfilled upon completion.

Shovel tests will be recorded and representative profiles will be drawn to scale. Notes will be taken regarding soil type, coloration (using Munsell color charts), inclusions, natural factors and, if present,

Mr. Mark Milum
 Archeological Survey – Henderson Rd Crossings
 December, 2017
 Page 3 of 3

cultural material. Recording will also include photography as necessary to fully document conditions. Samples suitable for radiometric analyses may be collected if buried soil horizons or other dateable sediments are detected. However, costs for such analyses are not covered in this proposal.

If cultural materials are encountered, standardized site recording procedures will be implemented. A minimum of at least 6 shovel tests will be excavated in a cruciform pattern across the site area to define dimensions and orientation. A site map will be prepared and the standard THC site form will be completed. Upon completion, the site data will be transferred to the Texas Archaeological Research Laboratory for number assignment and curation.

Task 5.0 Prepare Cultural Resources Investigation Report

The completed report will detail the procedures and results of the investigation, and will meet the THC and USACE reporting criteria. An assessment of the cultural resource potential of the project area and the National Register of Historic Places eligibility of each site recorded or assessed will be included. In addition, the report will provide an assessment of the effect of the proposed construction on the recorded and assessed sites. The effects of subsequent erosional factors will also be considered.

Task 6.0 Prepare THC Antiquities Permit Application

The proposed construction project requires an Antiquities Permit from the THC. AGI will prepare a THC *Antiquities Permit Application* in accordance with THC requirements.

BUDGET

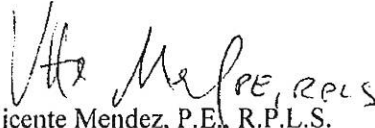
AGI proposes to carry out the above scope of work on a fixed fee basis for an amount of \$7,500.

Please note that, upon review of the investigation report, USACE and/or THC may request additional surveys prior to construction. If required, AGI would notify you as soon as possible upon determining that additional services are required, and a separate proposal would be prepared for completing the additional services.

SCHEDULE

AGI anticipates being able to complete the proposed services within 3-4 weeks of authorization to proceed. We appreciate the opportunity to submit this proposal to you. If you have any questions or require additional documentation, please contact me either by phone at 956-548-9333.

Sincerely,


 Vicente Mendez, P.E., R.P.L.S.
 Project Manager

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 12/12/17 06:00 PM
Department: City Secretary
Category: Appointment
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 2438)

DOC ID: 2438 A

**Consideration and ACTION to nominate a person for the 2018
RGV Walk of Fame.**

We need to select someone at the meeting so the information can be gathered, put together and sent in.



Martin Cepeda, Mayor
Noé Reyes, Mayor Pro-Tem

COUNCILMEMBERS
Gustavo "Gus" Sanchez
Rodolfo (Rudy) Franz
Sergio Coronado
Oziel Treviño

Julian J. Gonzalez, City Manager

November 17, 2017

Mr. Mark Milum, City Manager
City of Los Fresnos
200 North Brazil Street
Los Fresnos, Texas 78566

Dear Mr. Milum,

The walk celebrates the life achievements and the significant civic contributions of individuals that have made a difference in the Rio Grande Valley. The Rio Grande Valley Walk of Fame and induction festivities will continue as part of Hidalgo's BorderFest 2018. The City of Hidalgo and Hidalgo's BorderFest committee is requesting that you submit a name from your community to be considered for 2018 induction ceremonies.

To avoid duplications attached please, find the names of those who have been inducted since 2005. The Rio Grande Valley Walk of Fame Commission will have final approval on all inductions.

We are asking that your selection and nomination forms be received no later than, *Friday, January 12, 2018*. The induction ceremony will take place during the Hidalgo BorderFest Festivities which; is March 02 - 04, 2018.

Enclosed please find the nomination form. If you have any questions, feel free to call me at (956) 843-2286. Best wishes for a happy holiday season and a new year of joy, peace and prosperity.

Best Regards,

Martin Cepeda
Mayor

CC: Mayor Polo Narvaez

"This institution is an equal opportunity provider and employer"



Rio Grande Valley Walk of Fame

State Farm Arena

Hidalgo, Texas

2018

1.5.6.a

Introduction

As you know The Rio Grande Valley Walk of Fame at the State Farm Arena was created as part of the 2005 BorderFest "A Salute to the Rio Grande Valley." The City of Hidalgo and Hidalgo's BorderFest Committee created the Rio Grande Valley Walk of Fame at the State Farm Arena. New inductees in the walk will be unveiled during the 2018 Hidalgo's BorderFest. The Rio Grande Valley "Walk of Fame" celebrates the life the achievements, and the significant civic contributions of individuals that have made a difference in the Rio Grande Valley. People from all walks of life are inducted into the Walk. The walk celebrates the life, achievements and significant civic contributions of outstanding men and women to communities in the Rio Grande Valley and South Texas.

Selection Process

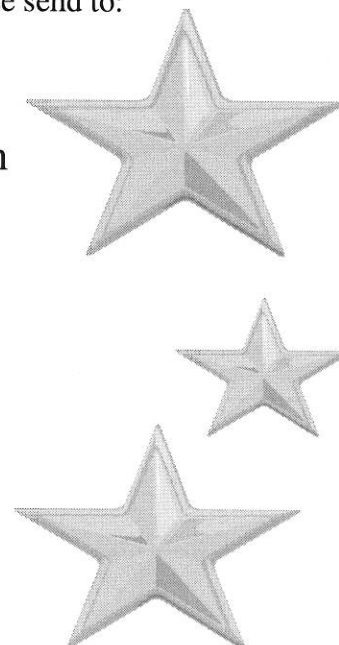
The Rio Grande Valley Walk of Fame Commission will make the final selection for inductions into the Walk. The commission includes key people from the Rio Grande Valley. Representatives from local libraries, arts organizations, media journalists and other citizens with an informed understanding of the Rio Grande Valley cultural heritage will serve on the commission. The previous groups of inductees include one person selected by every City Council in the Rio Grande Valley and one person selected by each Chamber in the Rio Grande Valley each year. In addition, the previous groups also include persons selected by the Hidalgo's BorderFest Committee and the City of Hidalgo. Additional persons will be inducted and recognized during BorderFest each year. Any individual previously nominated into the Walk of Fame cannot be considered for re-nomination. To avoid any duplications attached please find a copy of all the previous inductees. The Rio Grande Valley Walk of Fame is now a local landmark that bears the names of President George W. Bush, Senator Kay Bailey Hutchinson, Governor Rick Perry, Despierta America Host Fernando Arau, Singers Lupita D'Alessio, Laura Flores, Ninel Conde, and multi-Grammy Award winner Ramon Ayala among many other distinguished persons.

Nomination Criteria

Submit the name, date and place of birth, and a short history or autobiography of the person you wish to nominate. Include the Rio Grande Valley connection, life achievements and a description of his or her contributions to the community.

Anyone may participate in the nomination process. Simply complete the Walk of Fame nomination form, which would include facts and contributions the person has made to the Rio Grande Valley. Please send to:

Rio Grande Valley Walk of Fame Commission
704 East Ramon Ayala Drive
Hidalgo, Texas 78557
(956) 843-2286
(956) 843-2317 Fax
Email address: mcabrera@cityofhidalgo.net
Attention: Maggie Cabrera



Attachment: 2018 RGV Walk of Fame (2438 : 2018 RGV Walk of Fame)

Rio Grande Valley Walk of Fame Nomination Form 2018

Nominee _____ Address _____

City _____ State _____ Zip _____

Phone # (Day) _____ (Evening) _____ (Cell) _____

Business Association / Organization _____ Title _____

E-Mail Address _____

Date of Birth _____ Still Living Yes _____ No _____ Date of Death _____

Born in Rio Grande Valley Yes _____ No _____

Did this person spend most of his/her life in Rio Grande Valley or Texas? Yes _____ No _____

How many years? _____

What contribution has this nominee made to your Community, the Rio Grande Valley or Texas?

What impact has this nominee's work had on the Community, Rio Grande Valley or Texas?

List Nominee's Community or Volunteer Work.

List Nominee's participation in Civic or Non-Profit Organizations.

List Nominee's Family Information.

List Nominee's Professional Organization Affiliations.

Describe how this nominee has gone above and beyond the call of duty in their work for the community.

Are there other indicators of the nominee's achievements not listed previously? (Honors, Memberships, Recognition, Awards, Publications, etc.)

Nominator Organization _____

Contact Person _____ Address _____

City _____ State _____ Zip _____

Phone # (Day) _____ (Evening) _____ (Cell) _____

Business Association / Organization _____ Title _____

E-Mail Address _____

_____ Nominator's Signature	_____ Title	_____ Nominator's Signature	_____ Title
_____ Nominator's Signature	_____ Title	_____ Nominator's Signature	_____ Title
_____ Nominator's Signature	_____ Title	_____ Nominator's Signature	_____ Title

Attachment: 2018 RGV Walk of Fame (2438 : 2018 RGV Walk of Fame)

City of La Feria

2008 Sunny K. Philip

Linn-San Manuel

2005 Rafael Guerra Sr.

City of La Joya

2017 Julianita Sabala
 2016 Anna Lisa Ruiz
 2015 Margarita Salinas +
 2014 Elizandro De La Rosa
 2013 Victorio Salinas Jr.
 2013 Roberto Jackson Jr.
 2012 Mike Alaniz
 2012 Mary A. Salinas
 2011 Lee Roy Alaniz
 2011 Jose A. "Fito" Salinas
 2010 Martha E. Trevino
 2010 Gonzalo Gonzalez
 2009 Rodolfo "Fito" Farias
 2009 Socorro Garza
 2008 Alicia Montes
 2007 William "Billy" Leo
 2007 Dr. Javier Andres Saenz
 2006 Mari Gonzalez
 2006 Angelica "Angie" Garza
 2005 Filomena Leo

City of Los Fresnos

2017 Mary Townsend
 2016 Ruby Jean Cheshire+
 2015 Manuel Abrego
 2014 Antonio R. Lopez Sr. +
 2013 Luis Romero+
 2012 James A. Keillor
 2011 Eduardo "Eddie" Cantu +
 2009 F. Feliberto Pereira
 2008 Harry H. Whipple +
 2007 Carmen Silva

Los Fresnos Chamber of Commerce

2013 Mark W. Milum
 2012 Gene Daniels
 2011 Mercedes Vicinaiz Cantu
 2010 Don R. badeaux Sr.
 2008 Antonio Rivas
 2007 Erwin W. Scott Jr. "Scottie"+
 2006 Dora Romero +

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 12/12/17 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 2429)

DOC ID: 2429 A

A. Wastewater Plant Update B. Water Plant Update C. Water & Wastewater Engineering Study D. Whipple Road Wastewater Extension E. Nature Park F. Hike & Bike Trails G. Montes-Castro Park H. TxDot Sidewalk Projects I. Welcome Sign J. CBDG 2017-2018 Grant K. Henderson Road Project L. City Hall Project

A. Wastewater Plant Update - Bid is an action item on this agenda for the sludge. We are working to get bid documents ready to begin advertising for the chlorine contact basin. This should be ready in the next couple of weeks. Hopefully we can bid the soon to start construction on that portion. The headworks portion will need to be designed first taking about 120 days and then approval by TWDB. Once that is done we can advertise and begin construction on that.

B. Water Plant Update - Guzman & Munoz Engineering is working on the detailed items that need to be done by a contractor to include as part of the study he is doing so we can hopefully get funding through TWBD. It is included in the study under C.

C. Water & Wastewater Engineering Study - Guzman & Munoz Engineering continues to work on design, surveying, easements or property required for east and west Highway 100 as well as north on FM 1575. The water portion is not complete yet. They have completed the study for wastewater. We will be asking for about \$1,500,000 to fix 3 lift stations, run sewer service to the new annexed areas on West Highway 100, replace some old manholes and replace some old sewer lines. There are no grants available for this but we can probably get a low interest loan. The intent will be to do this with no increase in sewer rates. The amounts we can save on repairs can go towards the loan payment. We are working with engineers, financial advisors and bond counsel on needed documents for TWDB. Once we have a Finance Director hired we will continue the process. This should take a couple of months.

D. Whipple Road Wastewater Extension - Naismith-Hanson Engineering has the documents ready for us to advertise, bid, award contract and begin construction. The City has to acquire the easements prior to that. I have not had time to work on these easements.

E. Nature Park - Bids are on this agenda. Once we get it approved and start construction we will work on phase 3 so we can expend the rest of the funds from TPW which is about \$171,000.

F. Hike & Bike Trails - Halff Associates is working on the final design, the timeline and a construction estimate. We received final approval from Cameron County Drainage District #1 and have an agreement signed and in place by their Board. We received final approval from Bayview Irrigation District #11 and have an agreement signed and in place by their Board. Each of these is on the agenda for tonight for the Council to take action. We are still waiting on TxDOT to get final approval. We also were awarded \$200,000 trails grant through TPW so we

will have \$700,000 to work with. However, this will cause a delay since additional environmental clearance will have to be done according to TPW regulations. We are still waiting for environmental clearance.

G. Montes-Castro Park - The project is under construction. The sidewalks are poured and equipment has been ordered. Work is progressing.

H. TxDot Sidewalk Projects - Work is complete.

I. Welcome Sign - Work is almost complete. The electricity has been hooked up. The digital part of the sign is the incorrect one so we are waiting to get the correct one. Hopefully we can do that in a few weeks.

J. CDBG 2017-2018 Grant - This is to upgrade drainage on Ash Street, Ebony Street and Pecan Street along the canal as well as on East Sixth Street and Ebano Street. It also includes placing the drainage underground along Olmo Street from Eight Street to Tenth Street as funding is available. We are just starting the process of completing paperwork but I wanted you to know as it will be great to get these areas upgraded.

K. Henderson Road Project - Ambiotec is working on exhibits so I can utilize them to meet with each property owner to work out an agreement with them if possible. There are also 2 items dealing with additional environment requirements we must do before we proceed.

L. City Hall Project - We continue to work on details of the building and each individual room. I will show you some color and schematics at the meeting.

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 12/12/17 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:
DOC ID: 2430 A

SCHEDULED

ACTION ITEM (ID # 2430)

Financial Report 1. Monthly 2. Year-to-Date

Call with questions.

I recommend approval.

CITY OF LOS FRESNOS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2017

01 -GENERAL FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 16.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
00-PROPERTY TAXES	1,248,924	711,215.13	897,010.79	0.00	351,913.21	71.82
30-NONPROPERTY TAXES	1,240,368	109,479.67	222,985.55	0.00	1,017,382.45	17.98
07-POLICE	549,220	49,084.16	83,335.82	0.00	465,884.18	15.17
10-HEALTH	10,750	425.00	855.00	0.00	9,895.00	7.95
12-GARBAGE	115,250	59,497.21	69,523.95	0.00	45,726.05	60.32
15-PARKS	46,000	13,355.63	22,505.63	0.00	23,494.37	48.93
16-LIBRARY	16,000	1,987.65	2,902.70	0.00	13,097.30	18.14
44-Misc Revenue	25,300	8.46	277.14	0.00	25,022.86	1.10
90-REIMBURSABLES	247,927	0.00	1,250.00	0.00	246,677.00	0.50
TOTAL REVENUES	3,499,739	945,052.91	1,300,646.58	0.00	2,199,092.42	37.16
	=====	=====	=====	=====	=====	=====

EXPENDITURE SUMMARY

02-ADMINISTRATION	414,808	30,416.83	59,736.62	1,858.68	353,212.70	14.85
03-MUNICIPAL COURT	180,489	6,865.96	19,734.93	0.00	160,754.07	10.93
04-TAX ASSESSOR COLLECTOR	26,644	7,033.92	8,779.08	0.00	17,864.92	32.95
06-ELECTIONS	10,000	63.80	63.80	0.00	9,936.20	0.64
07-POLICE	1,455,177	44,650.85	171,113.15	5,379.98	1,278,683.87	12.13
08-FIRE	102,450	451.00	22,664.86	0.00	79,785.14	22.12
09-ENGINEERING	95,000	0.00	5,821.25	0.00	89,178.75	6.13
10-HEALTH	119,975	4,678.57	10,858.58	1,433.00	107,683.42	10.25
11-EMERGENCY MEDICAL SERV	128,400	0.00	33,642.14	0.00	94,757.86	26.20
12-GARBAGE	5,100	0.00	0.00	0.00	5,100.00	0.00
13-STORM WATER	14,127	135.00	135.00	19.53	13,972.47	1.09
14-STREETS	348,017	2,686.54	43,366.73	1,692.21	302,958.06	12.95
15-PARKS	179,233	5,272.93	19,920.84	4,540.19	154,771.97	13.65
16-LIBRARY	169,466	4,722.46	23,646.40	3,197.50	142,622.10	15.84
17-COMMUNITY CENTER	12,109	209.15	1,057.07	0.00	11,051.93	8.73
18-EMERGENCY MANAGEMENT	45,000	150.40	15,876.80	0.00	29,123.20	35.28
19-ALL DEPARTMENT EXPENS	19,000	0.00	262.50	0.00	18,737.50	1.38
21-CITY PROMOTION	4,500	1,500.00	3,000.00	0.00	1,500.00	66.67
23-DSRIP-COMMUNITY HEALT	93,034	6,057.03	17,533.44	0.00	75,500.56	18.85
24-MENTAL TASK FORCE PRO	51,070	2,121.86	6,769.03	0.00	44,300.97	13.25
28-INFORMATION TECHNOLOG	26,140	500.23	1,500.69	1,206.48	23,432.83	10.36
TOTAL EXPENDITURES	3,499,739	117,516.53	465,482.91	19,327.57	3,014,928.52	13.85
	=====	=====	=====	=====	=====	=====
REVENUE OVER/(UNDER) EXPENDITURES	0	827,536.38	835,163.67	(19,327.57) (815,836.10)	0.00
	=====	=====	=====	=====	=====	=====

	CHECKLIST FOR			NOVEMBER 2017
	GENERAL FUND			
	VENDOR NAME	Inv.Date	Amount	Description
31805	CITY OF L.F. PAYROLL ACCT	11/02/17	\$ 65,156.71	DUE TO PAYROLL #3 11/3/17
31806	RICARDO RIOS	11/02/17	\$ 50.00	RENTAL DEPOSIT REFUND-LF MEMORIAL PARK 10/14/17
31807	CELINA GONZLES	11/02/17	\$ 43.46	REIMBURSEMENT-ROAD ID BIBS-BOG KIDS MISSION
31808	SAN JOSE CONSTRUCTION	09/30/17	\$ 10,275.00	STREET PATCH PROJECT
31809	IRENE WAZGOWSKA	11/10/17	\$ 90.00	REFUND-BOG REGISTRATION-H.AMID/I.WAZGOWSKA
31810	MARLEN VASQUEZ	11/10/17	\$ 50.00	RENTAL DEPOSIT REFUND-LF MEMORIAL PARK 10/28/17
31811	PEDRO MUNOZ	11/10/17	\$ 160.00	OVER PAYMENT-TICKET E0008236
31812	ARCHER BUSINESS	10/24/17	\$ 1,022.86	PRE PAID ANNUAL METER CONTRACT-POLICE DEPT
31813	AT&T	10/17/17	\$ 1,237.10	PHONE SERVICE-CITY HALL/PD/COURT/POOL/LIBRARY/EMS
31814	BIBLIONIX LLC	10/30/17	\$ 1,600.00	AUTOMATION ANNUAL SUBSCRIPTION 11/17-11/18
31815	CC DISTRIBUTORS	10/23/17	\$ 109.16	CLEANING SUPPLIES-CITY BUILDINGS
31816	CELINA GONZALES	11/07/17	\$ 79.96	REIMBURSE-TROPHY FOR BOOTS ON GROUND
31817	CHRISTINE DE LA ROSA	10/28/17	\$ 14.55	REIMB MILES-BOG PROMO BOOTH CATCH FEST
31818	CINTAS CORPORATION NO 2	10/30/17	\$ 315.89	MEDICAL SUPPLIES-POLICE DEPT/CITY HALL/COMMUNITY C
31819	CITY OF LOS FRESNOS	10/20/17	\$ 568.82	UTILITIES-CITY HALL/B&G CLUB/PARKS/HYDRANTS/B&G CLI
31820	CITY OF LOS FRESNOS	10/20/17	VOID	VOIDED CHECK-CONTINUED
31821	EDWARDS PEST MANAGEMENT	11/02/17	\$ 119.96	PEST CONTROL-CITY HALL/PD/LIBRARY/ANIMAL SHELTER/T
31822	FOUR STAR DRIVE IN	10/31/17	\$ 164.00	OCT 2017-PRISONER MEALS
31823	FRED PRYOR	11/01/17	\$ 398.00	TRAINING REWARDS 1 YR MEMBERSHIP-4 EMPLOYEES
31824	FUELMAN	VARIOUS	\$ 1,726.42	FUEL FOR ENVIRONMENTAL/PD/STREET DEPT VEHICLES
31825	GENE DANIELS	11/01/17	\$ 1,850.00	NOV 2017-JUDGE/PHONE STIPEND
31826	GERONIMO SHELTON	11/01/17	\$ 451.00	NOV 2017-FIRE MARSHAL
31827	GEXA ENERGY	10/22/17	\$ 14,060.78	ELEC-STREETLIGHT/CH/PD/COURT/PARKS/LIBRARY/B&G CL
31828	HANSON PROFESSIONAL	10/07/17	\$ 500.00	PLAN REVIEW-AEP SERVICE CENTER
31829	HERNANDEZ INSTALLATION	10/24/17	\$ 840.00	INSTALLATION/WINDOW TINT ON NEW PD UNIT F-65
31830	INGRAM	09/30/17	\$ 13.78	09-08587-LIBRARY BOOKS
31831	INTERNATIONAL CODE COUNCIL	11/07/17	\$ 135.00	BUILDING CODE MEMBERSHIP-2017-2018
31832	KENDRA HOUSE	11/04/17	\$ 8.03	REIMB MILES-BOG PROMO-22K RUCK MARCH
31833	LOS FRESNOS CHAMBER OF COM	11/01/17	\$ 2,850.00	NOV 2017-SERVICE AGREEMENT
31834	LOS FRESNOS CISD TAX	10/13/17	\$ 254.18	TAXES-NATURE PARK 74-3450-0170-000-00-2.1ACRES COLE
31835	LUIS RAMOS	10/31/17	\$ 4,821.25	OCT 2017-CUSTOMER SERVICE INSPECTIONS
31836	MARY ANN GUILLEN	10/25/17	\$ 59.60	REIMB MILES-E.GRANTS TRAINING 101/25/17
31837	MCDONALD'S	10/31/17	\$ 32.00	OCT 2017-PRISONER MEALS
31838	MIDDLETON AIR	10/30/17	\$ 4,057.54	REPLACEMENT OF AIR CONDITIONING UNIT AT LIBRARY
31839	MIGUEL A HERNANDEZ	10/31/17	\$ 210.00	MOWING OF WEEDED LOTS IN VIOLATION OF CITY ORDINAN
31840	OFFICE OF THE ATTORNEY GEN	11/01/17	\$ 450.00	2018 OPEN RECORDS CONFERENCE-J.CHAPA/H.GONZALES
31841	PETTY CASH	VARIOUS	\$ 67.62	FRUIT-CITY HALL EMPLOYEES/POSTAGE-LIBRARY
31842	POSITIVE PROMOTIONS	10/25/17	\$ 586.76	SUPPLIES FOR RED RIBBON WEEK
31843	PRISCILLA RODRIGUEZ	VARIOUS	\$ 22.58	REIMB MILES-BOG PROMO-CATCH FEST/22K RUCK MARCH
31844	RED RIVER SPECIALTIES	09/30/17	\$ 1,035.00	RANGER PRO CHEMICALS-VEGETATION CONTROL
31845	REGION STAFFING	VARIOUS	\$ 2,756.52	CONTRACT LABOR WEEKEND 10/22,10/29/17
31846	ROSIE'S ALTERATIONS	10/28/17	\$ 52.00	UNIFORM ALTERATIONS-J.SOSA
31847	SAM'S	VARIOUS	\$ 413.53	CANDY FOR HALLOWEEN BOOTH
31848	SANCHEZ TIRE SHOP #4	VARIOUS	\$ 130.00	ALIGNMENTS/CHANGE TIRES/FLAT REPAIRS-PD VEHICLES
31849	SMARTCOM	11/01/17	\$ 102.50	INTERNET SERVICE-LIBRARY
31850	STRIPES	11/08/17	\$ 115.00	BREAKFAST TACO'S FOR BOG VOLUNTEERS
31851	TEAM GRAPHIX	09/30/17	\$ 308.00	EMBROIDERY FOR PD UNIFORM SHIRTS
31852	TEEX	10/19/17	\$ 400.00	PUBLIC SAFETY-TELECOMM COURSE-B.RAMIREZ/M.IBARRA
31853	TEXAS MUNICIPAL LEAGUE	10/31/17	\$ 261.66	WORKERS COMP-CONTRACT NO 9640
31854	TIF SERVICES OF SOUTH TEXAS	11/02/17	\$ 5,000.00	#6 TAX INCREMENT REINVESTMENT
31855	TMCCP	11/08/17	\$ 48.50	ELECTION LAW UPDATE
31856	TYLER TECHNOLOGIES	VARIOUS	\$ 976.30	HURRICANE NOTIFICATIONS/ANNUAL SOFTWARE MAINT
31857	VALLEY SHREDDING SERVICE	10/30/17	\$ 262.50	ANNUAL DESTRUCTION OF RECORDS
31858	REDDY ICE CORPORATION	11/10/17	\$ 400.00	ICE/ TRAILER FOR BOOTS ON GROUND
31859	DAVID LEE BENNETT	11/14/17	\$ 50.00	DEPOSIT REFUND LF MEMORIAL PARK 10/20/17
31860	CITY OF L.F. PAYROLL ACCT	11/16/17	\$ 68,887.11	DUE TO PAYROLL #4 11/17/17
31861	ALLIED WASTE SERVICES	10/31/17	\$ 44,336.77	RE:SOLID WASTE & BRUSH COLLECTION
31862	ANAHI MORENO	11/22/17	\$ 140.00	OVER PAYMENT TICKET-17003580

31863	JANET STALPELS	11/22/17	\$ 4.00	OVER PAYMENT TICKET-E0008905
31864	JESUS CANTU	11/22/17	\$ 50.00	RENTAL DEPOSIT REFUND-LF MEMORIAL PARK 11/11/17
31865	JUDY KEAMPPFE	11/22/17	\$ 50.00	RENTAL DEPOSIT REFUND-LF MEMORIAL PARK 11/18/17
31866	THERESA MAR	11/22/17	\$ 99.00	OVER PAYMENT TICKET-E0007908
31867	VICTORIA ENCINIA	11/22/17	\$ 300.00	CANCELLATION-LF COMMUNITY CENTER RENTAL
31868	ACCELA	11/02/17	\$ 331.80	AGENDA MONTHLY SUBSCRIPTION
31869	ADAPCO, INC	11/06/17	\$ 1,230.40	MOSQUITO SPRAYING CHEMICALS
31870	AMAZON.COM	09/19/17	\$ 2,338.94	DJI PHANTOM 4 PRO BUNDLE-DRONE
31871	ARCHER BUSINESS SYSTEMS	VARIOUS	\$ 650.35	COPIER METER READING-COURT/CITY HALL/COLOR COPIES
31872	AT&T MOBILITY	11/01/17	\$ 1,177.75	MOBILE PHONE SERVICE-CITY HALL/PD/COURT/COMM HEADQUARTERS
31873	BEST BUY	11/08/17	\$ 99.99	OFFICE 365 1 YEAR SUBSCRIPTION FOR IPADS
31874	CAMERON COUNTY CLERKS	11/22/17	\$ 96.00	RECORDING FEES-HIKE & BIKE TRAILS
31875	CDC	11/22/17	\$ 27,334.66	TAX ALLOCATION END 11/07/1/17
31876	CHRISTINE DELA ROSA	11/10/17	\$ 38.63	REIMBURSE MILES-BOG PACKET PICK UP-WESLACO
31877	CM GRAPHICS/JAMAR	VARIOUS	\$ 6,346.00	BOG SHIRTS/SPONSOR BANNER-200 ADDITIONAL MEDALS/
31878	COASTAL EVENT RENTAL	11/09/17	\$ 297.50	TRAILER/TABLES/CHAIRS-BOOTS ON GROUND
31879	CROWN AWARDS	VARIOUS	\$ 331.23	PLAQUE-CELINA/100 MEDALS-KIDS MISSION-BOG
31880	ECONO SIGNS,LLC	10/13/17	\$ 186.43	NON REFLECTIVE MESH ROLL UP SIGNS-MOWERS/UTILITY VEHICLES
31881	ENGRAVING, AWARDS & GIFTS	10/23/17	\$ 62.10	CEREMONIAL CITY KEYS
31882	FUELMAN	VARIOUS	\$ 2,001.46	FUEL FOR ENVIRONMENTAL/PD/STREET DEPT VEHICLES
31883	HAMPTON INN	11/21/17	\$ 105.09	HOTEL STAY-ENVIRONMENTAL ENFORCEMENT TRAINING-J
31884	HECTOR'S MUFFLER	10/27/17	\$ 626.95	REPAIRS TO JOHN DEERE RD-161
31885	HUGHES NETWORK	11/04/17	\$ 112.41	SATELLITE INTERNET-EOC
31886	INGRAM LIBRARY	09/30/17	\$ 14.72	LIBRARY BOOKS
31887	JAVIN MORALES	11/21/17	\$ 50.00	PER DIEM-ENVIRONMENTAL ENFORCEMENT TRAINING-UVA
31888	JON PEDERSON	11/14/17	\$ 900.00	200 SQUARE BALES OF HAY-BOG
31889	JOSE SOSA	11/21/17	\$ 50.00	PER DIEM-ENVIRONMENTAL ENFORCEMENT TRAINING-UVA
31890	LEXIS NEXIS	10/31/17	\$ 100.00	PEOPLE SEARCH PROGRAM
31891	LOS FRESNOS CHAMBER OF COM	11/09/17	\$ 1,500.00	2017-CHRISTMAS FESTIVAL/PARADE DONATION
31892	LOS FRESNOS NEWS	VARIOUS	\$ 806.00	ADVERTISTING-4 ADS-HEALTH MATTER/ELECTION/HALLOWEEN
31893	LOWER RGV DEVELOPMENT	11/13/17	\$ 19,995.00	FY 2018-OPERATIONS ROUTE 45
31894	MIGUEL A HERNANDEZ	11/15/17	\$ 165.00	MOWING OF WEEDED LOTS IN VIOLATION OF CITY ORDINANCE
31895	MUNICIPAL CODE CORPORATION	11/03/17	\$ 275.00	ADMINISTRATIVE SUPPORT FEE 11/1-10/31/18
31896	NOVA HEALTHCARE	VARIOUS	\$ 244.08	PRE EMPLOYMENT SCREEN-MARCHAN/SOSA
31897	O'REILLY AUTO	VARIOUS	\$ 179.01	OCT 2017-SUPPLIES FOR MAINTENANCE-REPLACEMENT BATTERIES
31898	O'REILLY AUTO	VARIOUS	VOID	VOIDED CHECK-CONTINUED
31899	PAM DENNY	11/07/17	\$ 15.30	REIMBURSE MILEAGE-ELECTION RETURNS
31900	PETTY CASH	VARIOUS	\$ 39.31	WALMART-FRUIT-CITY HALL EMPLOYEES
31901	PRISCILLA RODRIGUEZ	VARIOUS	\$ 86.02	REIMBURSE-MILES-BOG PACKET PICKUP-MCALLEEN/HARLBOROUGH
31902	PURCHASE POWER	10/31/17	\$ 471.10	OCT 2017-POSTAGE-COURT/PD/LIBRARY/ENVIR/CITY HALL
31903	REGION STAFFING	VARIOUS	\$ 3,374.98	CONTRACT LABOR WEEKEND 11/5,11/12/17
31904	SANCHEZ TIRE SHOP	VARIOUS	\$ 105.00	TIRE REPAIRS-POLICE DEPT/PARK DEPT
31905	SMARTCOM TELEPHONE	11/08/17	\$ 483.37	INTERNET SERVICE-CITY HALL/PD/COURT-PHONE SVC-PD
31906	SUSANA ESCOBEDO	11/02/17	\$ 12.52	REIMBURSE MILES-READING OUTREACH PROGRAM
31907	TIDRC	11/21/17	\$ 150.00	REGISTRATION-ENVIRONMENTAL ENFORCEMENT TRAINING
31908	UNIFORM & ACCESSORIES	10/19/17	\$ 776.19	POLICE DEPT BADGES-20-PATROL/1-LT/2-DETECTIVE
31909	ZARSKY LUMBER	VARIOUS	\$ 1,482.84	SUPPLIES-HALLOWEEN FESTIVAL/BOOTS ON GROUND OBS
31910	ZARSKY LUMBER	VARIOUS	VOID	VOIDED CHECK-CONTINUED
31911	CITY OF L.F. PAYROLL ACCT	11/30/17	\$ 77,569.71	DUE TO PAYROLL #5 12/1/17
		TOTAL	\$ 392,843.24	

Attachment: November finance report (2430 : Financial Report)

CITY OF LOS FRESNOS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2017

05 - UTILITY FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 16.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
00-REVENUES	2,368,400	4,741,694.47	4,997,536.02	0.00	(2,629,136.02)	211.01
TOTAL REVENUES	2,368,400	4,741,694.47	4,997,536.02	0.00	(2,629,136.02)	211.01
<u>EXPENDITURE SUMMARY</u>						
02-WATER ADMINISTRATION	500,857	21,781.82	73,601.54	837.55	426,417.91	14.86
05-INFORMATION TECHNOLOG	13,070	250.11	750.33	603.24	11,716.43	10.36
26-WATER SUPPLIES	106,900	806.76	16,420.15	2,740.50	87,739.35	17.92
27-MAINTENANCE OF WATER S	11,500	29.99	314.04	0.00	11,185.96	2.73
28-MAINTENANCE OF WATER E	50,464	22.50	1,248.10	9,215.82	40,000.08	20.74
29-WATER PURCHASES	43,562	1,695.72	2,191.55	0.00	41,370.45	5.03
30-WATER MISCELLANEOUS EX	415,174	13,870.95	120,657.88	0.00	294,516.12	29.06
20-CAPITAL OUTLAY	65,651	1,716.08	2,259.46	15,595.00	47,796.54	27.20
32-WATER BONDED INDEBTEDN	94,662	0.00	51,290.00	0.00	43,372.00	54.18
34-SEWER ADMINISTRATION	599,182	23,167.93	80,065.71	16,432.54	502,683.75	16.10
35-INFORMATION TECHNOLOG	13,070	250.11	750.33	603.24	11,716.43	10.36
36-SEWER SUPPLIES	74,250	732.86	7,359.76	4,249.70	62,640.54	15.64
37-MAINTENANCE OF SEWER S	9,050	0.00	349.08	98.16	8,602.76	4.94
38-MAINTENANCE OF SEWER E	82,950	3,217.50	8,545.94	2,336.51	72,067.55	13.12
39-SEWER MISC. EXPENSES	524,500	2,508.85	11,334.73	0.00	513,165.27	2.16
41-SEWER BONDED INDEBTEDN	59,799	0.00	0.00	0.00	59,799.00	0.00
52-TRANSFER OUT	429,999	0.00	0.00	0.00	429,999.00	0.00
TOTAL EXPENDITURES	3,094,640	70,051.18	377,138.60	52,712.26	2,664,789.14	13.89
REVENUE OVER/(UNDER) EXPENDITURES	(726,240)	4,671,643.29	4,620,397.42	(52,712.26)	(5,293,925.16)	628.95-

Attachment: November finance report (2430 : Financial Report)

CHECKLIST FOR WATER & SEWER			NOVEMBER 2017	
CK #	VENDOR NAME	Inv.Date	Amount	Description
147233	CITY OF L.F. PAYROLL ACCT	11/02/17	\$ 34,259.96	DUE TO PAYROLL #3 11/3/17
147234	AGUAWORKS PIPE & SUPPLY	VARIOUS	\$ 593.64	WATER CONNECT/LIFT STATION SUPPLIES/EXPANSION WHEEL
147235	ANA-LAB	11/02/17	\$ 167.00	TCEQ-LT2 SURFACE WATER TESTING
147236	AQUA METRIC	11/03/17	\$ 1,716.08	12-SINGLE PORT RADIOS'S FOR WATER METERS
147237	AT&T	10/17/17	\$ 73.49	PHONE SERVICE-WATER/SEWER
147238	BICKERSTAFF HEATH	10/15/17	\$ 2,479.00	ATTORNEY FEES-ERH
147239	CCID #6	11/03/17	\$ 1,695.72	RAW WATER-OCT 2017
147240	CHEMTEX INDUSTRIES	11/02/17	\$ 260.00	WASP KILLER/BUG REPELANT
147241	CHEMTRADE CHEMICALS	VARIOUS	\$ 9,241.69	WATER PLANT CHEMICALS-LIQUID ALUM BLEND/LAS
147242	CINTAS CORPORATION NO.2	10/30/17	\$ 122.01	MEDICAL SUPPLIES-PUBLIC WORKS
147243	CITY OF LOS FRESNOS	10/20/17	\$ 208.89	UTILITES-WATER/SEWER/GARBAGE-SEWER PLANT/LIFT STATION
147244	CORE & MAIN	10/24/17	\$ 813.93	WATER CONNECTION SUPPLIES
147245	DPC INDUSTRIES	09/30/17	\$ 2,994.00	DUAL CYLINDER SCALES-WTP
147246	EDWARD'S PEST MANAGEMENT	11/02/17	\$ 29.99	PEST CONTROL-SERVICE CENTER
147247	FRED PRYOR SEMINARS	11/01/17	\$ 398.00	TRAINING REWARDS 1 YR MEMBERSHIP-4 EMPLOYEES
147248	FUELMAN	VARIOUS	\$ 478.61	FUEL FOR WATER/SEWER VEHICLES
147249	GEXA ENERGY	10/22/17	\$ 12,465.27	ELECTRICITY-WATER/SEWER DEPT
147250	HECTOR'S MUFFLER	10/31/17	\$ 45.00	REPAIR TAPPING DRILL FOR WATER CONNECTIONS
147251	INTEGRITY TESTING	10/30/17	\$ 776.00	OCTOBER 2017-SEWER TESTING
147252	LUIS MASCORRO	VARIOUS	\$ 275.00	REPAIR LS#19 PUMPS/NORTH CLARIFIER SLUDGE RETURN PUMP
147253	PRAXAIR	10/23/17	\$ 201.87	CHEMICAL CYLINDER RENTAL
147254	PROTECTION ONE ALARM	10/27/17	\$ 346.76	ANNUAL FIRE EXTINGUISHER INSPECTION-W/S FACILITIES
147255	RM WALSDORF	09/30/17	\$ 5,474.00	WATER LINE REPAIR ON E 5TH STREET
147256	REGION STAFFING	VARIOUS	\$ 1,884.80	CONTRACT LABOR WEEKENDING 10/22,10/29/17
147257	SANCHEZ TIRE SHOP	VARIOUS	\$ 40.00	USED TIRE-WS-061/FLAT REPAIR WS-091
147258	TX COALITION OF CITIES FOR UTILITY	10/09/17	\$ 266.04	2017-RENEWAL DUES
147259	TX COMMISSION ON ENV.QUALITY	VARIOUS	\$ 8,945.05	WWTP PERMIT-FY2018-WATER RIGHTS CHARGE-FY2018
147260	TX STATE TECHNICAL COLLEGE	11/08/17	\$ 25.00	WATER TESTING FEES-A. LOPEZ
147261	TX WATER UTILITIES ASSOCIATION	10/30/17	\$ 75.00	MEMBERSHIP DUES-2018
147262	TYLER TECHNOLOGIES	11/01/17	\$ 5,017.71	ANNUAL SOFTWARE MAINT-UTILITY CIS/CASH COLLECTIONS
CHECK 147263			UTILITY DEPOSIT REFUND CHECK	
147264	EAST RIO HONDO WATER	11/15/17	\$ 962.09	ERHW-SETTLEMENT
147265	CITY LF L.F.PAYROLL ACCT	11/16/17	\$ 40,690.36	DUE TO PAYROLL #4 11/17/17
147266	US POSTMASTER	11/16/17	\$ 145.18	POSTAGE-LATE NOTICE WATER BILLS
147267	AQUA METRIC SALES	VARIOUS	\$ 10,943.38	SENSUS FLEXNET ANNUAL SUPPORT/3- 1" WATER METERS
147268	AT&T MOBILITY	11/01/17	\$ 310.86	MOBILE PHONE SERVICE
147269	DEPT OF STATE HEALTH SERVICE	10/26/17	\$ 52.92	6- WATER SAMPLES
147270	EAST RIO HONDO WATER	VARIOUS	\$ 274.40	WATER SERVICE-EDAP LIFT STATIONS
147271	ENGRAVING, AWARDS & GIFTS	10/23/17	\$ 62.10	CEREMONIAL CITY KEYS
147272	FUELMAN	VARIOUS	\$ 1,112.62	FUEL FOR WATER/SEWER VEHICLES
147273	HECTOR'S MUFFLER	10/23/17	\$ 87.80	REPAIR STARTER ON WS-063
147274	IMPERIAL ELECTRIC	11/10/17	\$ 2,500.00	SUMP PUMP REPAIRS AT WWTP
147275	LUIS MASCORRO	11/10/17	\$ 695.00	REPAIR-S. AERATOR STARTER/LS RETURN PUMP-WWTP
147276	MAGIC VALLEY ELECTRIC	11/14/17	\$ 66.84	ELECTRICITY-LIFTSTATION-CACTUS RD
147277	O'REILLY AUTO	VARIOUS	\$ 176.48	OCT 2017-SUPPLIES FOR MAINTENANCE
147278	PURCHASE POWER	10/31/17	\$ 49.89	OCT 2017-POSTAGE
147279	REGION STAFFING	VARIOUS	\$ 1,790.56	CONTRACT LABOR WEEK ENDING 11/5,11/12/17
147280	SANCHEZ TIRE SHOP	VARIOUS	\$ 40.00	USED TIRE FOR WS-063/FLAT REPAIR-WS-091
147281	SMARTCOM TELEPHONE	11/08/17	\$ 141.64	INTERNET SERVICE-WATER/SEWER DEPTS
147282	ZARSKY LUMBER	10/31/17	\$ 417.77	OCT 2017-SUPPLIES FOR MAINTENANCE
147283	US POSTMASTER	11/30/17	\$ 537.26	POSTAGE-FIRST NOTICE WATER BILLS
147284	CITY LF L.F.PAYROLL ACCT	11/30/17	\$ 33,405.78	DUE TO PAYROLL #5 12/1/17
TOTAL			\$ 185,832.44	
UTILITY DEPOSIT REFUND CHECKS				
147263	MILUM, MARK	11/10/17	\$ 103.35	ACCT #001700-10 UTILITY DEPOSIT REFUND
TOTAL			\$ 103.35	

CITY OF LOS FRESNOS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2017

09 -COMMUNITY DEVELOPMENT COR
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 16.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
52-CDC DISBURSEMENTS	310,733	27,334.66	56,098.18	0.00	254,634.82	18.05
TOTAL REVENUES	310,733	27,334.66	56,098.18	0.00	254,634.82	18.05
	=====	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>						
52-CDC DISBURSEMENTS	310,733	2,853.71	6,172.28	741.57	303,819.15	2.23
TOTAL EXPENDITURES	310,733	2,853.71	6,172.28	741.57	303,819.15	2.23
	=====	=====	=====	=====	=====	=====
REVENUE OVER/(UNDER) EXPENDITURES	0	24,480.95	49,925.90 (741.57) (49,184.33)	0.00
	=====	=====	=====	=====	=====	=====

[illegible]

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 12/12/17 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:
DOC ID: 2431 A

SCHEDULED

ACTION ITEM (ID # 2431)

**Public Works Report 1. Water and Wastewater Activity 2.
Calls for Service 3. Building Permits 4. Recycling**

Call with questions.

I recommend approval.

**City of Los Fresnos
Water Treatment Plant
And
Wastewater Treatment Plant**

Activity for the month of November 2017

Water Treatment Plant

Total Output: 14,751,990

Daily Average: 491,733

% of Capacity: 49.1%

Waste Water Treatment Plant

Total Output: 14,596,000

Daily Average: 486,533

% of Capacity: 48.7%

CITY OF LOS FRESNOS
PUBLIC WORKS DEPARTMENT
MONTHLY REPORT
NOVEMBER 2017

CALLS FOR SERVICE	MONTH TOTAL	YEAR TO DATE
Service Connects/Disconnects	53	1111
Rereads/Meter Info	37	517
Water Taps	2	23
Sewer Taps	2	3
Change Meter	2	49
Service Check for Water Leak at Account	7	182
Repaired Leak	2	186
Call for Sewer Stoppage	14	96
City Sewer Lines Unstopped	10	59
Code Enforcement/Other	84	698
Pothole Repairs	30	338
Street Repairs	0	1
Street Sign Replacement/Repaired	0	14
Asphalt Used (ton)	1.4	19.55
Gravel Used (ton)	1	29
Fire Hydrants Flushed and Oiled	6	70
Fire Hydrants Repaired	0	0
Valves Repaired	0	0
Manholes Cleaned/Repaired	8	51


Carlos Salazar, Director of Public Works

Attachment: November public works report (2431 : Public Works Report)

CITY OF LOS FRESNOS

	BUILDING PERMITS ISSUED										MOVING PERMITS				MECHANICAL PERMITS		ELECTRICAL PERMITS		PLUMBING PERMITS		BUILDING PERMITS		MONTH & YEAR		YEAR TO DATE VALUATION
	MONTH	YTD	MONTH	YTD	MONTH	YTD	MONTH	YTD	MONTH	YTD	MONTH	YTD	MONTH	YTD	MONTH	YTD	MONTH	YTD	MONTH	YTD	MONTH	YTD	MONTH	VALUATION	
SINGLE FAMILY	2	32	2	21	1	24	1	12				4					1	24	2	21	1	32		\$149,040.00	\$2,335,992.00
DUPLEXES/APARTMENTS																									
PUD DEVELOPMENT		1		1																					\$600,000.00
Emergency Services Complex		1		1		1												1							\$1,200,000.00
HOTEL/MOTEL / BANK																									
OFFICES/ STORAGE		4		2																					\$401,500.00
DOCTOR OFFICE																									
STORES/RESTAURANTS		1				2																			\$150,000.00
SIGNS		7																							\$24,980.00
CHURCHES/OTHER BUILDINGS	1	1	1	1	1	1	1	1									1							\$14,000.00	\$14,000.00
FENCE/DRIVEWAY/REROOF	3	49																							\$127,338.32
SWIMMING POOLS	1	2		1		1																			\$65,040.00
RESIDENTIAL ADD/REMODEL		34		7		11											2								\$302,358.00
APARTMENT REMODEL																									
COMMERCIAL ADD/REMODEL		5		3		3																			\$109,200.00
STORAGE/GARAGES/CARPORTS	2	18				1																			\$31,229.00
FireWork Stands		8																							\$2,400.00
TOTALS	9	163	3	37	2	44	2	16	0	4															\$5,364,037.32

**City of Los Fresnos
Recycling Program
Total Number of Guest
November 2017**

Date	Tuesdays at Memorial Park
11/07/17	22
11/14/17	18
11/21/17	19
11/28/17	14
Totals	73

Date	Thursdays at Community Park
11/02/17	21
11/09/17	25
11/16/17	19
11/23/17	0
11/30/17	27
Totals	92

Date	Saturdays at City Hall
11/04/17	19
11/11/17	20
11/18/17	16
11/25/17	9
Totals	64

Total attendance for the Month of November	229
---	------------

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 12/12/17 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:
DOC ID: 2432 A

SCHEDULED

ACTION ITEM (ID # 2432)

**Police Department Report 1. Arrests 2. Incidents 3.
Accidents**

Call with questions.

I recommend approval.

LOS FRESNOS POLICE DEPARTMENT

Arrests - By Violation

11\01\2017
thru 11\30\2017

Violation	# of Offenses
AGG ASSAULT W/DEADLY WEAPON	1
ASSAULT CAUSES BODILY INJURY FAMILY VIOLENCE 13a	2
ASSAULT PUBLIC SERVANT 13a	1
DRIVING W/LIC INV W/PREV CONV/SUSP/W/O FIN RES	1
DRIVING WHILE INTOXICATED	6
DRIVING WHILE INTOXICATED BAC >= 0.15	2
EXECUTION OF CAPIAS OR ARREST WARRANT	13
HOLD FOR CUSTOMS	9
NO DRIVER'S LICENSE	1
POSS CS PG 1 <1G	1
POSS CS PG 3 <28G DRUG FREE ZONE	1
PUBLIC INTOXICATION	1
RECKLESS DRIVING	1
SEXUAL ASSAULT 11a	1
THEFT PROP>=\$500<\$1,500 23b	1
Total Violations	42
Total Arrests	38

Attachment: November police report (2432 : Police Department Report)

LOS FRESNOS POLICE DEPARTMENT

Incidents - By Violation

11\01\2017
thru 11\30\2017

Violation	Incidents
ABANDONED VEHICLES	5
AGG ASSAULT W/DEADLY WEAPON	3
AGG SEXUAL ASSAULT CHILD 11a	1
ALARMS	14
ANIMAL CONTROL	13
ASSAULT	2
ASSAULT CAUSES BODILY INJURY FAMILY VIOLENCE 13a	1
BURGLARY OF HABITATION	2
BURGLARY OF VEHICLE 23f	3
BURGLARY OF VEHICLE 23g	1
CHILD IN NEED OF SUPERVISION RUNAWAY	2
CITY ORD VIOLATION	1
CRIMINAL MISCHIEF >=\$50<\$500	3
CRIMINAL MISCHIEF/CLASS C	2
CRIMINAL TRESPASS	5
D.O.C. OBSCENE LANGUAGE	1
DOG AT LARGE	7
EXECUTION OF CAPIAS OR ARREST WARRANT	11
LOUD NOISE	5
MOTOR VEHICLE THEFT	1
NO DRIVER'S LICENSE	1
NO PROOF OF FINANCIAL RESPONSIBILITY	1
PERMIT OF FOOD SERVICE ESTABLISHMENT	2
POSSESSION OF DRUG PARAPHERNALIA	2
RECKLESS DRIVING	1
RIGHT OF WAYS/BASKETBALL NETS	5
SEXUAL ASSAULT 11a	1
SOLID WASTE RECEPTACLES	2
TERRORISTIC THREAT 13a	1
THEFT	9
UNAUTH USE OF VEHICLE 23h	1
WEEDED OR RUBBISH LOT	4
Total Violations	113
Total Incidents	109

Attachment: November police report (2432 : Police Department Report)

LOS FRESNOS POLICE DEPARTMENT

Accident - By Street & Intersection

11\01\2017
thru 11\30\2017

Street & Intersection	Accidents	Fatalities	Vehicles	Injured
8TH & OLMO	1	0	2	0
ARROYO	1	0	1	1
ARROYO & ALVAREZ	1	0	0	0
BRAZIL & 3RD	1	0	2	0
EVERGREEN & WHIPPLE	1	0	1	0
FM 1575 & OCEAN	1	0	2	0
HWY 100 & BAJA	1	0	2	0
OCEAN & ALAMO	1	0	2	0
OCEAN & ARROYO	2	0	4	0
OCEAN & BRAZIL	1	0	2	0
OCEAN & EBANO	1	0	2	0
OCEAN & EVERGREEN	2	0	2	0
OCEAN & EVERGREEN ST	1	0	0	0
OCEAN & FM 803	1	0	3	0
OCEAN & NOGAL	1	0	0	0
Total	17	0	25	1

Attachment: November police report (2432 : Police Department Report)

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 12/12/17 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:
DOC ID: 2433 A

SCHEDULED

ACTION ITEM (ID # 2433)

Municipal Court Report 1. Monthly Report

Call with questions.

I recommend approval.

OFFICIAL MUNICIPAL COURT MONTHLY REPORT

1.7.4.a

MUNICIPAL COURT OF <u>LOS Fresnos.</u>		TRAFFIC		NON-TRAFFIC MISDEMEANORS	
FOR MONTH <u>November</u> YEAR <u>2017</u>		NON-PARKING	PARKING	STATE LAW	CITY ORDINANCE
1. New Cases Filed During the Month		<u>630</u>		<u>21</u>	<u>4</u>
2. Dispositions Prior to Trial:					
A. Bond Forfeitures					
B. Fined <i>(Before trial only. If the defendant goes to trial, enter in Item 3.)</i>					
C. Cases Dismissed <i>(Do not include dismissals that are to be reported in Items 3C and 4 below.)</i>					
3. Dispositions at Trial:					
A. Trial by Judge					
(1) Finding of Guilty		<u>248</u>		<u>7</u>	<u>0</u>
(2) Finding of Not Guilty					
B. Trial by Jury					
(1) Finding of Guilty					
(2) Finding of Not Guilty					
C. Dismissed at Trial		<u>26</u>			
4. Cases Dismissed:					
A. After Driver Safety Course <i>(C.C.P., Art. 45.0511)</i>		<u>40</u>			
B. After Deferred Disposition <i>(C.C.P., Art. 45.051)</i>		<u>31</u>			
C. After Proof of Financial Responsibility <i>(Transportation Code, Sec. 601.193)</i>		<u>10</u>			
D. Compliance Dismissal <i>(Proof of Inspection, License, or Registration)</i>		<u>9</u>			
5. Community Service Ordered <i>(For satisfaction of fine or costs only.)</i>		<u>5</u>			
6. Cases Appealed					
7. Juvenile / Minor Activity:					
A. Transportation Code Cases Filed		<u>1</u>			
B. Non-Driving Alcoholic Beverage Code Cases Filed		<u>1</u>			
C. Driving Under the Influence of Alcohol Cases Filed					
D. Health & Safety Code (Tobacco) Cases Filed					
E. Failure to Attend School Cases Filed <i>(Education Code, Sec. 25.094)</i>					
F. Education Code (Except Failure to Attend) Cases Filed					
G. Violation of Local Daytime Curfew Ordinance Cases Filed <i>(Loc. Govt. Code, Sec. 341.905)</i>					
H. All Other Non-Traffic Fine-Only Cases Filed		<u>4</u>			
I. Waiver of Jurisdiction of Non-Traffic Cases <i>(Family Code, Sec. 51.08(b))</i>					
J. Referred to Juvenile Court for Delinquent Conduct <i>(C.C.P., Art. 45.050 (c)(1))</i>					
K. Held in Contempt, Fined, or Denied Driving Privileges <i>(C.C.P., Art. 45.050 (c)(2))</i>					
Magistrate Warnings Given (Juvenile):					
L. Warnings Administered					
M. Statements Certified					
8. Parent Contributing to Nonattendance Cases Filed <i>(Education Code, Sec. 25.093)</i>					
9. Safety Responsibility and Driver's License Suspension Hearings Held					
10. Search Warrants Issued <i>(Do not include warrants for arrest.)</i>					
11. Arrest Warrants Issued:					
A. Class C Misdemeanors Only				<u>247</u>	
B. Felonies and Class A and B Misdemeanors Only					
12. Magistrate Warnings Given: <i>(Given to defendants charged with county or district court offense.)</i>					
A. Class A and B Misdemeanors Only				<u>5</u>	
B. Felonies				<u>4</u>	
13. Emergency Mental Health Hearings Held					
14. Magistrate's Orders for Emergency Protection					
15. Total Revenue \$				<u>85787.76</u>	

(Include all revenue collected during month to be remitted to city or state)

From 11/01/2017 to 11/30/2017

Citation No. Docket No. Violator

***** TOTAL FOR REPORT *****

Code	---	Payments	---	Refunds	---	Net	---	G/L Acct No.
C FINE	428	26,593.45	5	282.84-	26,310.61	01	407-0240	
CCC04	491	18,837.50	0	0.00	18,837.50	01	2512	
C TFC	423	1,266.00	0	0.00	1,266.00	01	407-0240	
C AR	475	2,374.00	0	0.00	2,374.00	01	407-0240	
C TECH	487	1,909.50	0	0.00	1,909.50	01	407-0241	
S STF	441	12,559.50	0	0.00	12,559.50	01	2512	
BL MCBS	480	1,423.00	0	0.00	1,423.00	01	407-0270	
S SJRF	469	1,871.50	0	0.00	1,871.50	01	2512	
S JFCT2	465	2,483.80	0	0.00	2,483.80	01	2512	
S JFCI	462	277.20	0	0.00	277.20	01	407-0240	
S IDF	460	919.00	0	0.00	919.00	01	2512	
S CJFS	375	33.75	0	0.00	33.75	01	2512	
S CJFC	375	3.75	0	0.00	3.75	01	407-0240	
S WRNTE	111	5,291.00	0	0.00	5,291.00	01	407-0240	
TLFTA1	101	1,894.90	0	0.00	1,894.90	01	2512	
TLFTA2	96	559.50	0	0.00	559.50	01	2517	
TLFTA3	95	374.20	0	0.00	374.20	01	407-0240	
TP-L	53	430.80	0	0.00	430.80	01	407-0240	
TP-S	55	564.70	0	0.00	564.70	01	2512	
TP-L-J	53	129.10	0	0.00	129.10	01	407-0260	
COLAGY	79	4,918.07	0	0.00	4,918.07	01	2513	
TPF	426	851.00	0	0.00	851.00	01	2512	
CS2	48	1,125.00	0	0.00	1,125.00	01	407-0280	
AF2	4	80.00	0	0.00	80.00	01	407-0240	
OP	4	146.00	4	146.00-	0.00	01	2516	
LEOCE	3	6.00	0	0.00	6.00	01	2512	
GR	2	5.00	0	0.00	5.00	01	2512	
LEMI	2	1.00	0	0.00	1.00	01	2512	
JCPT	2	2.00	0	0.00	2.00	01	2512	
CVC	5	75.00	0	0.00	75.00	01	2512	
CJP	2	10.00	0	0.00	10.00	01	2512	
LEOA	2	2.00	0	0.00	2.00	01	2512	
CCC	4	55.00	0	0.00	55.00	01	2512	
FA	4	20.00	0	0.00	20.00	01	2512	
JCD	1	0.25	0	0.00	0.25	01	2512	
JCPT2	3	6.00	0	0.00	6.00	01	2512	
JCD2	3	1.50	0	0.00	1.50	01	2512	
CMI	3	1.50	0	0.00	1.50	01	2512	
TXSBLT	2	71.00	0	0.00	71.00	01	2515	
JFCT	3	10.20	0	0.00	10.20	01	2512	
ACC	4	80.00	0	0.00	80.00	01	407-0240	
SPEX	36	3,129.50	0	0.00	3,129.50	01	407-0290	
DSC	75	742.50	0	0.00	742.50	01	407-0240	

city 40309.56
 court tech 1909.50
 Bldg sec. 1423.00
 judge ed. 12910
 Conni 559.50
 coll. agency 4118.00
 child 1125.00
 OP. 0
 state 40332.10

Attachment: November municipal court report (2433 : Municipal Court Report)

Total: 7110 91,134.67 9 428.84- 90,705.83

Cash Payments....+ \$83,527.87
 Bond Forfeited....+ \$0.00
 Bond Applied.....+ \$7,422.96
 Payment Refunded.- \$245.00-

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 12/12/17 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:
DOC ID: 2434 A

SCHEDULED

ACTION ITEM (ID # 2434)

Library Report 1. Monthly Report

Call with questions.

I recommend approval.



**ETHEL L. WHIPPLE MEMORIAL LIBRARY
LIBRARIAN'S REPORT
NOVEMBER 2017**

Number of Patron Checking Out Materials

Adult	613
Children	120
Teens	12



Material Types Checked Out

Adult Books	204
Children Books	109
Young Adult Books	216
Videos	176
Audios	1
Other Language Books	14
Hotspots	25
Laptops	11



Items Downloaded

eBooks	63
eAudiobooks	13



Patron Access Computer Use

Total Sessions	457
Total Time	264 hours
Guest Passes	111



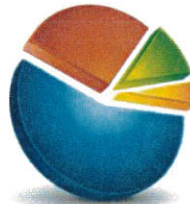
Free WiFi Access Use

Total Sessions	401 Library WiFi
Total Time	1,755 hours
Total Sessions	317 Park WiFi
Total Time	845 hours



What Happened In the Library

Hours Open	152 hours
Visits	2,850
Children Program Attendance	175
Volunteer Hours	225
New Cards Issued	28
Cards Renewed	63
New Books Added	56
New eBooks Added	162
New Videos Added	14
Hotspots Added	0
Books Weeded	2
Videos Weeded	1
Reference Questions	575
Assists in Computer Lab	460
Patron Copies	1,183
Patron Faxes sent	100
Patron Printouts	947
Library Staff Copies	556
Replacement Cards	14



City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 12/12/17 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:
DOC ID: 2435 A

SCHEDULED

ACTION ITEM (ID # 2435)

Fire Marshal's Report 1. Monthly Report

Call with questions.

I recommend approval.



FIRE MARSHAL'S OFFICE
200 NORTH BRAZIL
LOS FRESNOS, TEXAS 78566

FIRE INSPECTION REPORT

MONTHLY INFORMATION REPORT
MONTH OF NOVEMBER 2017

<u>FIRES</u>	<u>INSIDE CITY</u>	<u>OUTSIDE CITY</u>
Business Structures	<u>1</u>	<u> </u>
Dwellings	<u> </u>	<u>1</u>
Mobile Homes	<u> </u>	<u> </u>
Grass	<u> </u>	<u>3</u>
Refuse	<u>1</u>	<u> </u>
Institutional	<u> </u>	<u> </u>
Motor Vehicles	<u> </u>	<u> </u>
Rescue Calls	<u>3</u>	<u>9</u>
Incendiary or Suspicious Fires	<u> </u>	<u> </u>
Other Calls	<u>8</u>	<u>6</u>
TOTAL ALARMS	<u> </u>	<u>32</u>

MONTHLY FIRE PREVENTION INSPECTIONS

Commercial Businesses	<u>4</u>	Institutions	<u>4</u> School
Industrial Structures	<u> </u>	Homes	<u>2</u>
Public Buildings	<u> </u>	Apartments	<u> </u>
Hotels/Motels	<u> </u>		
TOTAL INSPECTIONS	<u>10</u>		

SCHOOL, HOSPITAL AND NURSING HOME FIRE DRILLS SUPERVISED:

LECTURES-PRESENTATIONS MADE/FILMS: SHOWN TOTAL AUDIENCE

FIRES INVESTIGATED: (ACCIDENTAL) 1 (INCENDIARY)


FIRE MARSHAL, CITY OF LOS FRESNOS

Attachment: November fire marshal report (2435 : Fire Marshal's Report)

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 12/12/17 06:00 PM
Department: City Secretary
Category: Closed Session
Prepared By: Pam Denny

SCHEDULED

Initiator: Pam Denny
Sponsors:

ACTION ITEM (ID # 2436)

DOC ID: 2436

**Closed Session - Deliberation pursuant to Section 551.074.
Title 5 of the Texas Government Code, the Texas Open
Meetings Act regarding the appointment, employment,
evaluation, reassignment, duties, discipline or dismissal of
City Manager, Finance Director, Public Works Director, Chief
of Police, Librarian or City Secretary.**

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 12/12/17 06:00 PM
Department: City Secretary
Category: Open Session
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:
DOC ID: 2437

SCHEDULED

ACTION ITEM (ID # 2437)

Open Session - Deliberation and possible action regarding the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of City Manager, Finance Director, Public Works Director, Chief of Police, Librarian or City Secretary.