

City Council

520 E Ocean Blvd.

Regular Meeting

Los Fresnos, TX 78566

<http://citylf.cloudaccess.net/en/>

~ Agenda ~

Tuesday, December 14, 2021

6:00 PM

City Hall

NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL OF THE CITY OF LOS FRESNOS PURSUANT TO CHAPTER 551, TITLE 5 OF THE TEXAS GOVERNMENT CODE, THE TEXAS OPEN MEETINGS ACT, WILL MEET ON TUESDAY, DECEMBER 14, 2021 AT 6:00 PM AT CITY HALL, 520 EAST OCEAN BLVD., LOS FRESNOS, TX 78566.

I. AGENDA

- A. Call meeting to order
- B. Invocation and Pledge of Allegiance
- C. Visitors remarks-To speak you must sign in with the City Secretary prior to the meeting you have a limit of 5 minutes to speak.
- D. Consent Agenda (All matters listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless requested by a member of the City Council. The item may subsequently be removed from the Consent Agenda to be considered separately.)
 - 1. Consideration and ACTION to approve the minutes from November 9, 15, & 22, 2021.
 - 2. Consideration and ACTION to approve the second reading of ordinance of the City Council of the City of Los Fresnos, Texas canvassing the returns and declaring the results of a special election held on November 2, 2021, in the City of Los Fresnos, Texas, electors of the city consideration of (7) seven propositions, adopting certain amendments to the city charter as determined by the voters.
 - 3. Consideration and ACTION to approve the preliminary and final plat for Valle Alto East Commercial Phase II Re-Plat No.1 Subdivision.
 - 4. Consideration and ACTION to approve a Certificate of Resolution adopting the Section 125 Cafeteria Plan for city employees.
 - 5. Consideration and ACTION to excuse the absence of Leonel Casanova from the November 1, 2021 CDC meeting.
 - 6. Consideration and ACTION to excuse the absence of Marco Huerta from the November 1, 2021 CDC meeting.
 - 7. Consideration and ACTION to approve the Community Development Corporation funding for street repairs due to garbage dumpster pick up service for business complex.

E. Action Items

1. Consideration and ACTION to accept a Petition Requesting Annexation by Land Owner for a 34.06-acre tract located on the east side of the City of Los Fresnos and set at date and time for a public hearing.
2. Consideration and ACTION to approve Change Order 1 for the Water Treatment Plant Expansion Project.
3. Consideration and ACTION on the selection of Mayor Pro-tem for a one-year term.
4. Consideration and ACTION to approve a Resolution voting for a person to serve on Cameron Appraisal District Board of Directors Position 9.
5. Consideration and action to discuss and establish priorities, vision and goals.

F. Acknowledgement of City Manager's Report

1. City Manager Report A. WWTP Headworks B. WW Collection System & Upgrade C. WTP Expansion D. Hike & Bike Trails E. Henderson Road Resaca Crossings F. Drainage G. Whipple Road H. COVID-19 I. TxDot Highway 100 J. Pallet Company K. Stanford Road & FM 1575 Drainage & Sewer L. East 10th & East 5th Street Sewer M. Projects Discussed But Not Funded N. Street Repairs O. Escalante Road

G. Acknowledgement of Department Head Reports

1. Financial Report 1. Monthly 2. Year to Date 3. Sales Tax
2. Public Works Report 1. Water and Wastewater Activity 2. Calls for Service 3. Building Permits 4. Recycling 5. Waste Water Treatment Plant Discharge Monitoring Report
3. Police Department 1. Arrests 2. Incidents 3. Accidents
4. Municipal Court 1. Monthly Report
5. Library Report 1. Monthly Report
6. Fire Marshal's Report 1. Monthly Report

H. Adjournment

This is to certify that I, Jacqueline Moya, posted this agenda on the front bulletin board of the City Hall on December 10, 2021 on or before 5:30 p.m. and it shall remain so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Jacqueline Moya, City Secretary

Persons with any disabilities that would like to attend meetings must notify City Secretary 24 hours in advance so that the City can make arrangements for that disabled person.

City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 12/14/21 06:00 PM
Department: City Secretary
Category: Minutes
Prepared By: Bianca Huerta
Initiator: Bianca Huerta
Sponsors:
DOC ID: 4200

SCHEDULED

ACTION ITEM (ID # 4200)

**Consideration and ACTION to approve the minutes from
November 9, 15, & 22, 2021.**

I recommend approval.

City Council

520 E Ocean Blvd.

Regular Meeting

Los Fresnos, TX 78566

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~ Minutes ~

Tuesday, November 9, 2021

6:00 PM

City Hall

Agenda

A. Call meeting to order

Mayor Flores called the meeting to order at 6:00 PM.

B. Invocation and Pledge of Allegiance

Mark Milum gave the invocation and led the audience in the Pledge of Allegiance.

Public Hearing

Public hearing to receive comments from the residents concerning an appeal on the Planning and Zoning Commission's denial of a request for a conditional use permit to allow a duplex to locate at Lot 6 Block 117, Los Fresnos Original Townsite, zoned R-1 Single Family District.

Public hearing was opened at 6:01 p.m.

Public hearing was closed at 6:02 p.m.

RESULT: NO ACTION

Public hearing to receive comments from the residents concerning an appeal on the Planning and Zoning Commission's denial of a request for a conditional use permit to allow a duplex to locate at Lot 5 & 6 Block 77, Los Fresnos Original Townsite, zoned R-1A Single Family District.

Public hearing opened at 6:02 p.m.

A building contractor was present on behalf of the property owner and spoke in reference to the property asking that this be approved.

Public hearing was closed at 6:05 p.m.

RESULT: NO ACTION

Visitors remarks-To speak you must sign in with the City Secretary prior to the meeting you have a limit of 5 minutes to speak.

There were none.

Presentation

Presentation and report on the 2021 Conjunto Festival.

Rogelio Nunez with the Conjunto Festival gave the council brief report on the festival that was held at the Los Fresnos Memorial Park. He thanked the City for their support.

RESULT: NO ACTION

Consent Agenda (All matters listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless requested by a member of the City Council. The item may subsequently be removed from the Consent Agenda to be considered separately.)

Mayor Flores asked the council if they had any questions, comments or concerns in regards to the consent agenda. There were none

Consideration and ACTION to approve the minutes from October 12, 2021.

Motion was made and seconded to approve the minutes from October 12, 2021.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Polo Narvaez, Councilman
SECONDER: Andres Lopez, Councilman
AYES: Flores, Narvaez, Lopez, Herrera, Ortiz, Munoz

Consideration and ACTION to approve the Quarterly Investment Portfolio Report ended as of September 30, 2021.

Motion was made and seconded to approve the Quarterly Investment Portfolio Report ended as of September 30, 2021.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Polo Narvaez, Councilman
SECONDER: Andres Lopez, Councilman
AYES: Flores, Narvaez, Lopez, Herrera, Ortiz, Munoz

Consideration and ACTION to approve the renewal of a Memorandum of Understanding between the Los Fresnos Police Department and the Los Fresnos Consolidated Independent School District Police Department.

Motion was made and seconded to approve the renewal of a Memorandum of Understanding between the Los Fresnos Police Department and the Los Fresnos Consolidated Independent School District Police Department.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Polo Narvaez, Councilman
SECONDER: Andres Lopez, Councilman
AYES: Flores, Narvaez, Lopez, Herrera, Ortiz, Munoz

Action Items**Consideration and ACTION to appeal the Planning and Zoning Commission's denial of a request for a conditional use permit to allow a duplex to locate at lot 6 block 117, Los Fresnos Original Townsite, zoned R-1 Single Family District.**

Mr. Milum and the council discussed the proposed appeal. Mr. Milum answered questions for the council.

Motion was made and seconded to approve the appeal of the Planning and Zoning Commission's denial of a request for a conditional use permit to allow a duplex to locate at lot 6 block 117, Los Fresnos Original Townsite, zoned R-1 Single Family District. Motion did not pass due to being a tie vote.

RESULT: DEFEATED [3 TO 3]
MOVER: Ray Ortiz, Councilman
SECONDER: Juan Munoz, Councilman
AYES: Andres Lopez, Ray Ortiz, Juan Munoz
NAYS: Alejandro Flores, Polo Narvaez, James Herrera

Consideration and ACTION to appeal the Planing and Zoning Commission's denial of a request for a conditional use permit to allow a duplex to locate at Lot 5 & 6 Block 77, Los Fresnos Original Townsite, zoned R-1A Single Family District.

Motion was made and seconded to approve the appeal of the Planning and Zoning Commission's denial of a request for a conditional use permit to allow a duplex to locate at Lot 5 & 6 Block 77, Los Fresnos Original Townsite, zoned R-1 Single Family District. Motion did not pass due to vote being tied.

RESULT: DEFEATED [3 TO 3]
MOVER: Ray Ortiz, Councilman
SECONDER: Juan Munoz, Councilman
AYES: Andres Lopez, Ray Ortiz, Juan Munoz
NAYS: Alejandro Flores, Polo Narvaez, James Herrera

Consideration and ACTION to approve a resolution by the City Council of the City of Los Fresnos requesting financial assistance from the Texas Water Development Board; authorizing the filing of an application for assistance; and making certain findings in connection therewith.

Mr. Milum explained to the council the resolution was to request financial assistance from the Texas Water Development Board. The funds would be used for a city wide drainage study and plan, Whipple Road Drainage, Valle Alto Drainage and Resaca Escondida Drainage.

Motion was made and seconded to approve a resolution by the City Council of the City of Los Fresnos requesting financial assistance from the Texas Water Development Board; authorizing the filing of an application for assistance; and making certain findings in connection therewith.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Andres Lopez, Councilman
SECONDER: James Herrera, Councilman
AYES: Flores, Narvaez, Lopez, Herrera, Ortiz, Munoz

Consideration and ACTION to approve the write off of bad debt for lot mowing invoices for the 2020-2021 fiscal year.

Mr. Milum explained to the council how the lot mowing invoices are issued to the property owners by the city and answered questions from the council.

Motion was made and seconded to approve the write off of bad debt for lot mowing invoices for the 2020-2021 fiscal year.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Juan Munoz, Councilman
SECONDER: Andres Lopez, Councilman
AYES: Flores, Narvaez, Lopez, Herrera, Ortiz, Munoz

Consideration and ACTION to re-appoint or appoint a member or members to the Los Fresnos Housing Authority.

Mayor Flores explained to the board that a member from the Los Fresnos Housing Authority decided not to continue to serve and an application from Robin Garrett to volunteer to serve was received.

Motion was made and seconded to appoint a Robin V. Garrett to the Los Fresnos Housing Authority.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Juan Munoz, Councilman
SECONDER: Ray Ortiz, Councilman
AYES: Flores, Narvaez, Lopez, Herrera, Ortiz, Munoz

Acknowledgement of City Manager's Report

City Manager Report A. Wastewater Update B. Water Update C. Hike & Bike Trails D. Henderson Road Project E. Drainage Update F. Whipple Road G. COVID-19 H. TxDot Highway 100 Project I. Pallet Company J. Stanford Road & FM 1575 Drainage & Sewer

Mayor Flores asked if there were any questions on the City Managers report. Council member Polo Narvaez asked Mr. Milum for an update on the Henderson Road Resaca Crossing Project. Mayor Flores asked for an update on the sewer for 10th Street, the drainage on the intersection of FM 1575 and Stanford Road and an update on the Hike and Bike Trail.

Mr. Milum answered the questions from the council.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Andres Lopez, Councilman
SECONDER: James Herrera, Councilman
AYES: Flores, Narvaez, Lopez, Herrera, Ortiz, Munoz

Acknowledgement of Department Head Reports

Financial Report 1. Monthly 2. Year to Date 3. Sales Tax

Regular Meeting

Tuesday, November 9, 2021

6:00 PM

RESULT: ADOPTED [UNANIMOUS]
MOVER: Andres Lopez, Councilman
SECONDER: Polo Narvaez, Councilman
AYES: Flores, Narvaez, Lopez, Herrera, Ortiz, Munoz

Public Works Report 1. Water and Wastewater Activity 2. Calls for Service 3. Building Permits 4. Recycling 5. Waste Water Treatment Plant Discharge Monitoring Report

RESULT: ADOPTED [UNANIMOUS]
MOVER: Andres Lopez, Councilman
SECONDER: Polo Narvaez, Councilman
AYES: Flores, Narvaez, Lopez, Herrera, Ortiz, Munoz

Police Department 1. Arrests 2. Incidents 3. Accidents

RESULT: ADOPTED [UNANIMOUS]
MOVER: Andres Lopez, Councilman
SECONDER: Polo Narvaez, Councilman
AYES: Flores, Narvaez, Lopez, Herrera, Ortiz, Munoz

Municipal Court 1. Monthly Report

RESULT: ADOPTED [UNANIMOUS]
MOVER: Andres Lopez, Councilman
SECONDER: Polo Narvaez, Councilman
AYES: Flores, Narvaez, Lopez, Herrera, Ortiz, Munoz

Library Report 1. Monthly Report

RESULT: ADOPTED [UNANIMOUS]
MOVER: Andres Lopez, Councilman
SECONDER: Polo Narvaez, Councilman
AYES: Flores, Narvaez, Lopez, Herrera, Ortiz, Munoz

Fire Marshal's Report 1. Monthly Report

RESULT: ADOPTED [UNANIMOUS]
MOVER: Andres Lopez, Councilman
SECONDER: Polo Narvaez, Councilman
AYES: Flores, Narvaez, Lopez, Herrera, Ortiz, Munoz

Closed Session

Closed Session -Deliberation pursuant to Section 551.072, Title 5 of the Texas Government Code, the Texas Open Meetings Act regarding: The purchase, exchange, lease, or value of real property.

Mayor Flores recessed the meeting at 6:49 p.m.

RESULT: NO ACTION

Open Session – Deliberation and possible action regarding the following:

Attachment: CC 11 9 2021 (4200 : Minutes)

Regular Meeting

Tuesday, November 9, 2021

6:00 PM

Open Session -Deliberation pursuant to Section 551.072, Title 5 of the Texas Government Code, the Texas Open Meetings Act regarding: The purchase, exchange, lease, or value of real property.

Mayor Flores opened the meeting at 6:59 p.m.

Motion was made and seconded to authorize the City Manager to proceed with purchasing the properties on Whipple Road discussed in the closed session.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Alejandro Flores, Mayor
SECONDER:	James Herrera, Councilman
AYES:	Flores, Narvaez, Lopez, Herrera, Ortiz, Munoz

L. Adjournment

The meeting was closed at 7:00 PM.

Presiding Officer of the Council

Recorder

Attachment: CC 11 9 2021 (4200 : Minutes)

City Council

520 E Ocean Blvd.

Special Meeting

Los Fresnos, TX 78566

<http://citylf.cloudaccess.net/en/>

~ Minutes ~

Monday, November 15, 2021

7:00 PM

City Hall

Call to Order

The meeting was called to order at 7:00 PM by Mayor Alejandro Flores

Invocation and Pledge of Allegiance

Mark Milum gave invocation and led the audience in the Pledge of Allegiance.

Visitors Remarks-To speak you must sign in with City Secretary prior to the meeting and you have a limit of 5 minutes to speak.

Member of the public Ramiro Sanchez was present and expressed his concern on how the city handles the tow truck rotation list when they are dispatched to an accident and requested an investigation on the police department because he claims there is a conflict of interest between the Assistant Chief Juan Rodriguez and a local business owner Mr. Cano.

Action Items

Consideration and ACTION to amend an agreement for Professional Engineering Services with Guzman & Munoz Engineering and Surveying, Inc.

Motion was made and seconded to amend an agreement for Professional Engineering Services with Guzman & Munoz Engineering and Surveying, Inc.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Andres Lopez, Councilman
SECONDER:	Polo Narvaez, Councilman
AYES:	Flores, Narvaez, Lopez, Ortiz, Munoz
ABSENT:	James Herrera

Consideration and ACTION to reject all bids for the Waste Water Improvement Project.

Council member Ramon Ortiz asked if there were any comments from the City Manager. Mr. Milum responded there were none other than the ones he provided in the packet but he would be elaborate and answer any questions the council might have.

Council member Andres Lopez asked why the project bids were over budget.

Mr. Milum responded and explained the project to the council.

Motion was made and seconded to reject all bids for the Waste Water Improvement Project.

Attachment: CC 11 15 2021 (4200 : Minutes)

RESULT: ADOPTED [UNANIMOUS]
MOVER: Polo Narvaez, Councilman
SECONDER: Alejandro Flores, Mayor
AYES: Flores, Narvaez, Lopez, Ortiz, Munoz
ABSENT: James Herrera

Consideration and ACTION to approve Guzman & Munoz to provide engineering services to replace the Water Ground Storage Tank.

Council member Juan Munoz asked what the cost would be on the new tank. Mr. Milum explained he did not know but Guzman & Munoz Engineering would provided the information.

Motion was made and seconded to approve Guzman & Munoz Engineering to provide engineering services to replace the Water Ground Storage Tank.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Polo Narvaez, Councilman
SECONDER: Andres Lopez, Councilman
AYES: Flores, Narvaez, Lopez, Ortiz, Munoz
ABSENT: James Herrera

Canvass of November 2, 2021 General and Special Election Returns.

Mayor Flores read the results for the November 2, 2021 General and Special Election as follows:

Total votes cast 414.

Member of Council Place 3

Gordon Cappon 175 votes.

Gabriela Fernandez 234 votes.

Member of Council Place 4

Luis Gonzalez 273 votes.

City Charter Amendment A

For 278 votes.

Against 114 votes.

City Charter Amendment B

For 319 votes.

Against 72 votes.

City Charter Amendment C

For 347 votes.

Against 45 votes.

City Charter Amendment D

For 326 votes.

Against 56 votes.

City Charter Amendment E

For 314 votes.

Against 55 votes.

City Charter Amendment F

For 341 votes.

Against 36 votes.

City Charter Amendment G

For 294 votes.

Against 86 votes.

RESULT: NO ACTION

Consideration and ACTION to approve a Resolution Declaring Results of the November 2, 2021 City General Election.

Motion was made and seconded to approve a Resolution Declaring Results of the November 2, 2021 City General Election.

RESULT: ADOPTED [UNANIMOUS]

MOVER: Ray Ortiz, Councilman

SECONDER: Polo Narvaez, Councilman

AYES: Flores, Narvaez, Lopez, Ortiz, Munoz

ABSENT: James Herrera

Consideration and ACTION to approve a the first reading an ordinance of the City Council of the City of Los Fresnos, Texas canvassing the returns and declaring the results of a special election held on November 2, 2021, in the City of Los Fresnos, Texas, electors of the city consideration of (7) seven propositions, adopting certain amendments to the city charter as determined by the voters.

Motion was made and seconded to approve the first reading an ordinance of the City Council of the City of Los Fresnos, Texas canvassing the returns and declaring the results of a special election held on November 2, 2021, in the City of Los Fresnos, Texas, electors of the city consideration of (7) seven propositions, adopting certain amendments to the city charter as determined by the voters.

RESULT: ADOPTED [UNANIMOUS]

MOVER: Polo Narvaez, Councilman

SECONDER: Andres Lopez, Councilman

AYES: Flores, Narvaez, Lopez, Ortiz, Munoz

ABSENT: James Herrera

Oath of Office for newly elected officials.

Special Meeting**Monday, November 15, 2021****7:00 PM**

Sylvia Garza-Perez, Cameron County Clerk administered the Oath of Office to Gabriela Fernandez.

Council member Gabriela Fernandez gave a speech thanking her family and supporters.

Jacqueline Moya, Los Fresnos City Secretary administered the Oath of Office to Luis Gonzalez.

Council member Luis Gonzalez gave a speech thanking his family and supporters.

RESULT: NO ACTION

Adjournment

The meeting was closed at 7:27 PM

Presiding Officer of the Council

Recorder

Attachment: CC 11 15 2021 (4200 : Minutes)

City Council

520 E Ocean Blvd.

Special Meeting

Los Fresnos, TX 78566

<http://citylf.cloudaccess.net/en/>

~ Minutes ~

Monday, November 22, 2021

6:00 PM

City Hall

Call to Order

The meeting was called to order at 6:00 PM by Mayor Alejandro Flores

Invocation and Pledge of Allegiance

Mark Milum gave the invocation and led the audience in the Pledge of Allegiance.

Visitors Remarks-To speak you must sign in with City Secretary prior to the meeting and you have a limit of 5 minutes to speak.

Mayor Flores asked if there were any members of the public that signed up to speak. There were two that would like to speak at the time of the action item.

Action Items

Consideration and ACTION to approve a Change Order for the Henderson Road Resaca Crossing Improvement Project.

Council member Andres Lopez made the motion to approve a change order for the Henderson Road Resaca Crossing Improvement Project and seconded by Mayor Flores.

James Keillor presented a drawing of the Henderson Road Resaca Crossing and explained to the council possible options he thought might help save the city money.

Nolan Mathews also spoke on the proposed change order.

The Council and Mr. Milum discussed the proposed options presented by Mr. Keillor.

Council member Andres Lopez withdrew his motion and Mayor Flores his second.

Motion was made and seconded to approve the Change Order for Henderson Road Resaca Crossing Improvement Project as recommended for \$32,953.12 but allow the engineer a reasonable amount of time to determine if the proposal by Mr. Keillor would work and save money and allow the City Manager to make the decision on the best option.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Alejandro Flores, Mayor
SECONDER:	Luis Gonzalez, Councilman
AYES:	Flores, Narvaez, Lopez, Fernandez, Gonzalez
ABSENT:	Juan Munoz

Adjournment

The meeting was closed at 6:21 PM

Attachment: CC 11 22 2021 (4200 : Minutes)

Special Meeting

Monday, November 22, 2021

6:00 PM

Presiding Officer of the Council

Recorder

Attachment: CC 11 22 2021 (4200 : Minutes)

City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 12/14/21 06:00 PM
Department: City Secretary
Category: Ordinances
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 4213)

DOC ID: 4213 A

Consideration and ACTION to approve the second reading of ordinance of the City Council of the City of Los Fresnos, Texas canvassing the returns and declaring the results of a special election held on November 2, 2021, in the City of Los Fresnos, Texas, electors of the city consideration of (7) seven propositions, adopting certain amendments to the city charter as determined by the voters.

This was approved on the first reading on November 15.

I recommend approval.

ORDINANCE 531

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOS FRESNOS, TEXAS
CANVASSING THE RETURNS AND DECLARING THE RESULTS OF A SPECIAL
ELECTION HELD ON NOVEMBER 2, 2021, IN THE CITY OF LOS FRESNOS, TEXAS,
ELECTORS OF THE CITY CONSIDERATION OF (7) SEVEN PROPOSITIONS, ADOPTING
CERTAIN AMENDMENTS TO THE CITY CHARTER AS DETERMINED BY THE VOTERS.**

This ordinance was introduced and submitted to the City Council for passage and adoption after the second reading of the Ordinance. After presentation and discussion of the Ordinance, a motion was made by _____ that the Ordinance be finally passed and adopted in accordance with the City's Home Rule Charter. The motion was seconded by _____ and carried by the following voted:

Mayor Alejandro Flores	___ For ___ Against ___ Abstained
Mayor Pro-tem Andres Lopez	___ For ___ Against ___ Abstained
Councilmember Polo Narvaez	___ For ___ Against ___ Abstained
Councilmember James Herrera	___ For ___ Against ___ Abstained
Councilmember Ray Ortiz	___ For ___ Against ___ Abstained
Councilmember Juan Munoz	___ For ___ Against ___ Abstained

WHEREAS, heretofore previously, Ordinance 523 an ordinance proposing amendments to the home-rule charter of the City of Los Fresnos, Texas, proposed amendments shall be submitted to the qualified voters of the City of Los Fresnos, Texas as separate propositions, at the general election of November 2, 2021, where the qualified voters may vote "for or "against" the proposed amendments; and,

WHEREAS, a Special Election was duly held in the City of Los Fresnos on Tuesday, the 2nd day of November 2021, in accordance with the requirements of law and the Texas Election Code; and,

WHEREAS, (7) seven Charter amendments were considered by the qualified electors of the City of Los Fresnos in said Special Election.

THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LOS FRESNOS, TEXAS:

That said special election was duly called; that notice of said election was given in accordance with law, and that said election was held in accordance with law. That all City Charter Amendments were passed and approved by the voters of the City of Los Fresnos.

It is further found and determined that in accordance with the order of this governing body the Secretary posted written notice of the date, place and subject of this meeting on the front bulletin board of City Hall, a place convenient and readily accessible to the general public, and said notice having been so posted and remaining posted continuously for at least 72 hours preceding the scheduled time of said meeting. A copy of the return of said posting shall be attached to the minutes of this meeting and shall be made a part thereof for all intents and purposes.

There came on to be considered the returns of a special election held on the 2nd day of November, 2021 for the purpose of adopting the City Charter Amendments, as it appeared from said returns, duly and legally made, that there were cast at said election 414 duly and legal votes; that each of the proposed Charter amendments in said election received the following votes:

CITY CHARTER AMENDMENTS

City Charter Amendments A-Should Article II, Section 2.01. Composition of council of the existing City Charter be amended by removing “each in the same position on the City Council as a Council Person” and inserting:

“A Council Member that has completed three (3) full consecutive terms of three (3) years in one position (place) is eligible to run for another position (place) in the next regular general election, after sitting out 1 year. A Mayor that has completed three (3) full consecutive terms of three (3) years, is eligible to run for a Council Member position (place) in the next general election, after sitting out 1 year. A Council Member is eligible to run for Mayor immediately at any time. The time served as a Council Member is separate from the time served as Mayor.”

For 278 Against 114

City Charter Amendments B-Should Article II, Section 2.03. Council qualifications subsection (g) of the existing City Charter be amended by removing “If the Council determines that any member of the Council has ceased to possess any of those qualifications set forth in Section 2.03 then that member shall immediately forfeit their office and have their office declared forfeited and vacant by the City Council.” and inserting:

“If any two (2) members have proof a member of the Council has ceased to possess any of the qualifications set forth in Section 2.03 or violated section 2.04 or any other section of the Charter, they can request in writing to the City Secretary for an action item to be placed on the next regular Council meeting. Evidence must be presented from both sides with a vote to determine corrective action if any to be taken. Evidence for both sides will be presented and voted upon by the full Council and Mayor with majority vote prevailing.”

For 319 Against 72

City Charter Amendments C-Should Article II, Section 2.04. Forfeiture of office of the existing City Charter be amended by adding subsection (g) “A Council member or Mayor can be removed from office by majority vote for incompetency, official misconduct or intoxication.

For 347 Against 45

City Charter Amendments D-Should Article II Section 2.07. Vacancies in the city council: how filled of the existing City Charter be amended by removing “If a vacancy occurs in the office of Mayor or on the City Council on or before one hundred twenty (120) days before a regular election for City Council, the vacancy shall be filled at a special election for that purpose. At its next regular meeting after the occurrence of the vacancy, the City Council shall call for a special election to be held on a date that conforms with the uniform election dates set out in the Texas Election Code, as amended, if a uniform election date occurs within the one hundred and twenty (120) day period for the special election. If no

such uniform election date is available, then the date for the special election shall be set within one hundred twenty (120) days from the date the vacancy occurred; and except as otherwise provided in this Charter such special election laws as set out in the Texas Election Code, as amended, shall be applicable to, and control in all such elections” and inserting:

“If a vacancy occurs in the office of Mayor or the City Council, election laws as set out in the Texas Election Code, as amended, shall be applicable to, and control all such elections.

For 326 Against 56

City Charter Amendments E-Should Article II, Section 2.15 Financial loss by elected city officials; Compensation of the existing City Charter be amended by removing “Compensation of members of the City Council shall be determined by an affirmative vote of all members of the Council by ordinance, but no increase in such compensation shall take effect until commencement of the terms of any Council member elected or reelected at the next regular election.” and inserting:

“There will be no compensation of members of the City Council.”

For 314 Against 55

City Charter Amendments F-Should Article XII Section 12.03. Removal and vacancies of the City Charter be amended by inserting:

“A board member shall forfeit their office if they fail to attend three (3) consecutive regular meetings or six (6) meetings in any calendar year without being excused by the council.”

For 341 Against 36

City Charter Amendments G-Should Article XII, Section 13.09. Power of recall of the City Charter be amended by removing “In the case of the Mayor, such power may be exercised by filing with the City Secretary a petition signed by currently qualified voters of the City equal in number to at least twenty five (25) percent of the total number of currently qualified voters registered to vote at the last regular municipal election demanding the removal of such elected officer In the case of a Council Person, such power may be exercised by filing with the City Secretary a petition signed by currently qualified voters equal in number to at least twenty five (25) percent of the total number of currently qualified voters registered to vote at the last regular municipal election demanding the removal of such elected officer.” and inserting:

“In the case of a Council Person or Mayor, such power may be exercised by filing with the City Secretary a petition signed by currently qualified voters equal in number to at least ten (10) percent of the total number of currently qualified voters registered to vote in the last regular municipal election demanding the removal of such elected officer.”

For 294 Against 86

INTRODUCED AND APPROVED on the first reading this 15th day of November, 2021.

APPROVED AND PASSED on the second reading this 14th day of December, 2021.

Alejandro Flores, Mayor

ATTEST:

Jacqueline Moya, City Secretary

City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 12/14/21 06:00 PM
Department: City Secretary
Category: Plats
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 4212)

DOC ID: 4212 A

Consideration and ACTION to approve the preliminary and final plat for Valle Alto East Commercial Phase II Re-Plat No.1 Subdivision.

P&Z approved it on 11/15/2021.

This is a re-plat for the old bank property in front of Walmart. Basically all they are doing with this is dividing it into 2 lots instead of 1 large lot. Everything else stays the same. Staff and building inspector will assure compliance during construction.

I recommend approval.

City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 12/14/21 06:00 PM
Department: City Secretary
Category: Resolutions
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 4214)

DOC ID: 4214

Consideration and ACTION to approve a Certificate of Resolution adopting the Section 125 Cafeteria Plan for city employees.

This is an annual requirement for benefits for our employees to have insurance coverage to be deducted prior to withholding taxes being taken out (pre-tax) thus saving employees from having to pay taxes on that amount ultimately putting more money in the employee's pocket.

I recommend approval.

Certificate of Resolution (2022)

For City of Los Fresnos

Section 125 Premium Only Plan

Plan Year Ending January 31, 2023

The undersigned Secretary or Principal of City of Los Fresnos (the Employer) hereby certifies that the following resolutions were duly adopted by the board of directors of the Employer on February 1, 2022, and that such resolutions have not been modified or rescinded as of the date hereof:

RESOLVED, that the form of Amended Section 125 Cafeteria Plan effective February 1, 2022, presented to this meeting is hereby approved and adopted and that the proper officers of the Employer are hereby authorized and directed to execute and deliver to the Administrator of the Plan one or more counterparts of the Plan.

RESOLVED, that the Administrator shall be instructed to take such actions that are deemed necessary and proper in order to implement the amended Plan, and to set up adequate accounting and administrative procedures to provide benefits under the Plan.

RESOLVED, that the proper officers of the Employer shall act as soon as possible to notify the employees of the Employer of the adoption of the amended Plan by delivering to each employee a copy of the summary description of the Plan in the form of the Summary Plan Description presented to this meeting, which form is hereby approved.

The undersigned further certifies that true copies of the Adoption Agreement, Plan Document, and the Summary Plan Description, approved and adopted in the foregoing resolutions, are attached herewith.

By _____
Secretary/Principal

Attachment: RESOLUTION SECTION 125 (4214 : Section 125 Plan)

Adoption Agreement (2022)

For City of Los Fresnos

Section 125 Premium Only Plan

The undersigned Employer amends the Premium Only Plan for those Employees who shall qualify as Participants hereunder. It shall be effective as of the date specified below. The Employer hereby selects the following Plan specifications:

1. **Name of Employer:** City of Los Fresnos
2. **Effective Date:** This Amended Premium Only Plan shall be effective as of **February 1, 2022**.
3. **Effective Date of Original Plan:** This Premium Only Plan was originally effective February 1, 1994.
4. **Plan Year:** The Amended plan year begins on **February 1, 2022** and ends on **January 31, 2023**. Future plan years will be based on the same twelve-month period beginning each **February 1** and ending each **January 31**.
5. **Plan number:** 520
6. **Employer's Principal Office:** This Premium Only Plan shall be governed under the laws of the:
 - a. ☒ (X) State of Texas
 - b. ☐ () Commonwealth of
7. **Benefits:** All the benefits listed below are included in this plan whether or not you currently offer them:
 - **Health Insurance and Voluntary Plans.** Premiums that are payroll deducted on a pre-tax basis may include low-deductible or high-deductible medical insurance, dental insurance, vision care, critical illness insurance, accidental death/dismemberment (ADD) insurance, hospital indemnity and/or cancer insurance. Individually-owned insurance policy premiums may not be paid with pre-tax dollars through the Premium Only Plan.
 - **Group-Term Life Insurance up to \$50,000.** The \$50,000 limit must include any employer-provided group-term life insurance coverage. For example, if the employer provides \$20,000 of group-term life insurance for employees, then participants in the POP can payroll deduct premiums on a pre-tax basis for up to \$30,000 of additional coverage. However, employees may not pay premiums that cover spouses or dependents on a pre-tax basis, even if the amount is de minimis.
 - **Disability Plan.** Short-term and long-term disability policies. If payroll deducted on a pre-tax basis, any future benefits received will be taxable to the employee.
 - **Health Savings Account (HSA).** Allows employees to make contributions by pre-tax payroll deduction to their individually-owned HSA. Employers may also make contributions to the employee's HSA plan on each employee's behalf, in the manner set forth in the Plan.

by _____
City of Los Fresnos

Attachment: ADGREEMENT SECTION 125 (4214 : Section 125 Plan)

AFFILIATES:
NONE

Summary Plan Description (2022)

For City of Los Fresnos

Section 125 Premium Only Plan

Plan Year Ending January 31, 2023

We are pleased to announce that we have updated the Premium Only Plan for you and other eligible employees. Under this program, you will be able to pay for employer-sponsored benefits (health plans, group term life insurance for yourself, Health Savings Accounts, etc., as applicable based on the insurance coverages or other allowable benefits your Employer offers under the Plan) with a portion of your pay before federal income or Social Security taxes, if applicable are withheld. This means that you will pay less tax and have more money to spend and save.

Read this Summary Plan Description (SPD) carefully so that you understand the provisions of our Plan and the benefits you will receive. This SPD describes the Plan's benefits and obligations as contained in the legal Plan document, which governs the operation of the Plan. The Plan document is written in much more technical and precise language. If the non-technical language in this SPD and the technical, legal language of the Plan document conflict, the Plan document always governs. Also, if there is a conflict between an insurance contract and either the Plan document or this Summary Plan Description, the insurance contract will control. If you wish to receive a copy of the legal Plan document, please contact the Administrator.

This SPD describes the current provisions of the Plan which are designed to comply with applicable legal requirements. The Plan is subject to federal laws, such as the Internal Revenue Code and other federal and state laws which may affect your rights. The provisions of the Plan are subject to revision due to a change in laws or due to pronouncements by the Internal Revenue Service (IRS) or other federal agencies. We may also amend or terminate this Plan. If the provisions of the Plan that are described in this SPD change, we will notify you.

We have attempted to answer most of the questions you may have regarding your benefits in the Plan. If this SPD does not answer all of your questions, please contact the Administrator (or other plan representative). The name and address of the Administrator can be found in the Article of this SPD entitled "General Information about the Plan."

Overview:

This section contains general information, which you may need to know about the City of Los Fresnos Premium Only Plan.

General Information:

1. City of Los Fresnos Premium Only Plan is the name of the Plan.
2. The provisions of your Amended Plan became effective on February 1, 2022. Your Plan was originally effective on February 1, 1994 which is called the Effective Date of the Plan.
3. Your Plan's records are maintained over a twelve-month period. This is known as the Plan Year. The amended plan year begins on February 1, 2022 and ends on January 31, 2023. Future plan years will be based on the same twelve-month period beginning each **February 1** and ending each **January 31**.
4. Your Employer has assigned Plan Number 520 to your Plan.
5. This Plan is unfunded, meaning it is not otherwise provided under a separate trust arrangement or fully-insured insurance arrangement.

Employer Information:

Your Employer's name, address, business telephone number, and tax identification number are:

City of Los Fresnos
520 E Ocean Blvd
Los Fresnos, TX 78566
Telephone: (956) 233-5768
Federal Employer I.D. Number: 74-1776847

Plan Administrator Information:

The name, address, business telephone number, and tax identification number of your Plan's Administrator are:

City of Los Fresnos
520 E Ocean Blvd
Los Fresnos, TX 78566
Telephone: (956) 233-5768
Federal Employer I.D. Number: 74-1776847

The Administrator keeps the records for the Plan and is responsible for the administration of the Plan. The Administrator will also answer any questions you may have about our Plan. You may contact the Administrator for any further information about the Plan.

Service of Legal Process

The name and address of the Plan's agent for service of legal process are:

City of Los Fresnos
520 E Ocean Blvd
Los Fresnos, TX 78566
Telephone: (956) 233-5768
Federal Employer I.D. Number: 74-1776847

Type of Administration

The type of administration is Insurer Administration.

Unless the Plan provides otherwise, the Administrator keeps the records for the Plan and is responsible for the administration and interpretation of the Plan. The Administrator will also answer any questions you may have about the Plan.

1. How Does This Plan Operate?

Before the start of each Plan Year, you will be able to elect to have some of your future salary or other compensation amount contributed to the Plan in lieu of receiving those amounts in cash (i.e., your future salary or other compensation will be automatically reduced by the amount elected as a contribution to the Plan). The money contributed will be used to pay for benefits you have elected based on the options sponsored by your Employer (and as identified on your "Election to Participate" form). The portion of your pay that is contributed to pay for the benefits provided for under the Plan is not subject to Federal income or Social Security taxes. In other words, the Plan allows you to use tax-free dollars to pay for insurance coverage, premium amounts, or other allowable plan contributions or expenses which you normally pay for with out-of-pocket, taxable dollars.

2. What Happens to Contributions Made to the Plan?

Before each Plan Year begins, you will select the benefits or programs you desire to pay for through the Plan with your own pre-tax contributions. Then, during each pay period during that next Plan Year, the contributions deducted from your paycheck will be used to pay your portion of your employer-sponsored benefit coverage (health plan, life insurance, Health Savings Account contributions, etc.). With the exception of HSA contributions that remain available for your use under terms established under your HSA arrangement, any other contribution amounts that are not used during a Plan Year to provide insurance benefits will be forfeited and may not be paid to you in cash or used to provide benefits specifically for you in a later Plan year.

3. **When Must I Decide Whether to Participate?**

You are required by Federal law to decide whether you want to pay premiums through the Plan before the Plan Year begins. This is called the “election period.” If for some reason you do not complete an election to participate in the Plan during that Plan Year, you will be considered to have elected not to participate in the Plan for that Plan Year, and, therefore, you will receive the full amount of your salary or other compensation without reduction for Benefits provided hereunder, or any reduction on applicable employment tax costs.

4. **When Is the “Election Period” for Our Plan?**

Your election period will start on the date you first meet the “eligibility requirements” and end 30 days after your “entry date.” Then, for each following Plan Year, the election period is established by the Administrator and applied uniformly to all participants. It will normally be a period of time prior to the beginning of each Plan Year. The Administrator will inform you each year about the election period.

5. **May I Change My Elections During the Plan Year?**

Generally, you cannot change the elections you have made after the beginning of the Plan Year. However, there are certain limited situations when you can change your elections. You are permitted to change elections if you have a “change in status” and you make an election change that is consistent with the “change in status.” Currently, Federal law considers the following events to be “changes in status”:

- Marriage, divorce, death of a spouse, legal separation or annulment;
- Change in the number of dependents, including birth, adoption, placement for adoption, or death of a dependent;
- Any of the following events for you, your spouse or dependent: termination or commencement of employment, a strike or lockout, commencement or return from an unpaid leave of absence, a change in worksite, or any other change in employment status that affects eligibility for benefits;
- One of your dependents satisfies or ceases to satisfy the requirements for coverage due to change in age, student status, or any similar circumstance, including a change to cover adult children who have not attained age 27 as of the end of the taxable year; and
- A change in the place of residence of you, your spouse or dependent.

There are detailed rules on when a change in election is deemed to be consistent with a “change in status.” In addition, there are laws that give you rights to change accident and health coverage for you, your spouse, or your dependents. If you change coverage due to rights you have under the law, then you can make a corresponding change in your elections under the Plan. If any of these conditions apply to you, you should contact the Administrator.

If the cost of a benefit provided under the Plan increases or decreases during a Plan Year, then we will automatically increase or decrease, as the case may be, your salary redirection election. If the cost increases significantly, you will be permitted to either make corresponding changes in your payments or revoke your election and obtain coverage under another benefit package option with similar coverage, or revoke your election entirely.

If the coverage under a Benefit is significantly curtailed, and such curtailment results in a loss of coverage, or ceases during a Plan Year, then you may revoke your elections and elect to receive, on a prospective basis, coverage under another plan with similar coverage. In addition, if we add a new coverage option or eliminate an existing option, or significantly improve an existing option, you may elect the newly added or improved option (or elect another option if an option has been eliminated) and make corresponding election changes to other options providing similar coverage. If you are not a Participant, you may elect to join the Plan. There are also certain situations when you may be able to change your elections on account of a change under the plan of your spouse’s, former spouse’s or dependent’s employer.

If you elected to salary reduce through your Employer’s Premium Only Plan for accident and health plan coverage, you are allowed to prospectively revoke or change your election with respect to the accident or health plan to begin participation during open enrollment or a Special Enrollment Period, such as marriage or addition of dependent, of a Marketplace Qualified Health Plan (QHP). The new coverage in the QHP must be effective no later than the day immediately following the last day of the original coverage that is revoked.

If you elected to salary reduce through your Employer’s Premium Only Plan for accident and health plan coverage, and you moved from full-time status (at least 30 hours of service per week), to part-time status (less than 30 hours of service per week), even if the reduction in hours does not result in you ceasing to be eligible under the group health plan, you are allowed to prospectively revoke or change your election with respect to the accident or health plan and seek coverage in another plan that provides minimum essential coverage. The new coverage must be effective no later than the first day of the second month following the month that includes the date the original coverage is revoked.

In addition, a change in compensation or a financial “hardship” is not a reason to change your election amount.

If you have declined enrollment in the Plan for you or your dependents (including a spouse) because of coverage under Medicaid or the Children’s Health Insurance Program (SCHIP), there may be a right to enroll in this Plan if there is a loss of eligibility for the government-provided coverage. However, a request for enrollment must be made within 60 days after the government-provided coverage ends.

In addition, if you declined enrollment in the Plan for you or your dependents (including spouse), and later become eligible for state assistance through a Medicaid or Children’s Health Insurance Program which provides help with paying for Plan coverage, then there may be a right to enroll in this Plan. However, a request for enrollment must be made within 60 days after the determination of eligibility for the state assistance.

The Plan may permit you to make a prospective election change that is on account of and corresponds with a change made under a spouse’s or dependent’s employer plan if the election for a period of coverage for this Plan is different from the period of coverage (open enrollment) under the other cafeteria plan or qualified benefits plan.

However, with respect to the Health Savings Account, you may modify or revoke your elections without having to have a change in status.

6. May I Make New Elections in Future Plan Years?

Yes, you may. For each new Plan Year, you may change the elections that you previously made. You may also choose not to participate in the Plan for the upcoming Plan Year. If you do not make new elections during the “election period” before a new Plan Year begins, we will consider that to mean you have elected not to participate for the upcoming Plan Year. New elections must be made during the “election period” prior to the beginning of each Plan Year. However, any Eligible Employee who was a Participant in the Plan prior to the date this Plan update became effective shall continue to be eligible to participate in the Plan unless some other termination event has occurred in the interim.

7. What Insurance Coverage May I Purchase?

Under our Plan, you can choose to receive your entire compensation or use a portion to pay premiums on a pre-tax basis for any one or more health insurance, disability insurance, or group term life insurance policies that we decide to offer through the Plan. However, you should note that if disability insurance is paid for on a pre-tax basis, any benefits you receive under your disability insurance policy may be taxable. You should contact your own tax advisor or accountant to determine the most appropriate election for these coverage’s under the Plan.

Certain limits may apply on the amount of coverage that we obtain on your behalf. The insurance contracts will normally control.

Your Employer may terminate or modify Plan benefits at any time, subject to the provisions of any insurance contracts providing benefits described above. We will not be liable to you if an insurance company fails to provide any of the benefits described above. Also, your insurance will end when you leave employment, are no longer eligible under the terms of any insurance policies, or when insurance coverage terminates.

Any benefits to be provided by insurance will be provided only after (1) you have provided the Administrator the necessary information to apply for insurance, and (2) the insurance is in effect for you.

If you cover your children up to age 26 under your insurance, you can pay for that coverage through the Plan.

However, for group-term life insurance policies, employees may not pay premiums that cover spouses or dependent on a pre-tax basis, even if the amount is de minimus.

8. Will My Social Security Benefits Be Affected?

Your Social Security benefits may be slightly reduced, because when you receive tax-free benefits under our Plan, it reduces the amount of contributions that you make to the Federal Social Security system as well as our contribution to Social Security on your behalf.

9. What if I take a Family or Medical Leave?

If you take an unpaid leave under the Family and Medical Leave Act, you may revoke or change your existing elections for health insurance and participate in annual enrollment. If your coverage in these benefits terminates, due to your revocation of the benefit while on leave or due to your non-payment of contributions, you must reinstate coverage for the remaining portion of the Plan Year upon your return.

Your employer may choose to continue coverage on your behalf during your FMLA leave. Your employer will arrange a schedule for you to “catch up” your payments when you return.

If you continue your coverage during your unpaid leave, you may pre-pay for the coverage through payroll deduction prior to the start of your leave provided such payroll deduction is for benefits within the remaining portion

of the plan year, you may pay for your coverage on an after-tax basis while you are on leave, or you and your Employer may arrange a schedule for you to “catch up” your payments when you return.

If you take a paid leave under the Family and Medical Leave Act, you may participate in annual enrollment, and you will be required to continue coverage while on FMLA, your share of the premiums being paid by the method normally used during any paid leave.

In all instances, a paid or unpaid leave under FMLA will be treated in the same manner and consistent with a non-FMLA paid or unpaid leave.

10. Do Limitations Apply to Highly Compensated Employees?

Under the Internal Revenue Code, “highly compensated employees” and “key employees” generally are Participants who are officers, shareholders or highly paid. You will be notified by the Administrator each Plan Year whether you are a “highly compensated employee” or a “key employee”.

If you are within these categories, the amount of contributions and benefits for you may be limited so that the Plan as a whole does not unfairly favor those who are highly paid, their spouses or their dependents. These provisions are also applicable if your Employer makes Employer contributions through the Plan on your behalf.

Your own circumstances will dictate whether contribution limitations on “highly compensated employees” or “key employees” will apply. You will be notified of these limitations if you are affected.

11. What Happens If I Terminate Employment?

If you leave our employ during the Plan Year, you will remain covered by insurance, but only for the period for which premiums have been paid prior to your termination of employment. Any amounts that are not used during a Plan Year to provide benefits will be forfeited and may not be paid to you in cash or used to provide benefits specifically for you in a later Plan Year.

If you are enrolled in a Health Savings Account and are making contributions through the Plan, any unused amounts within your HSA will continue to be available to you for withdrawal to pay qualified expenses on a tax-free basis, or may be distributed to you, subject to applicable IRS guidelines or the terms of your HSA account. You should contact the HSA Trustee to discuss any questions regarding any rights you may have to unused amounts held in your Health Savings Account at termination.

12. What is a Health Savings Account?

In addition to the Premium Only Plan, described above, this Plan also may provide for contributions (via payroll deduction) to be made by you on a pre-tax basis to a “Health Savings Account” (also referred to as an “HSA Program”). The HSA is a new type of account that enables those who elect to participate in this program to pay eligible HSA Medical Expenses or allow distribution of remaining balances for other qualifying purposes. The HSA Program, if applicable, is separately provided and administered through an HSA Trustee or similar custodial account. Your Employer's election to enable you to make contributions to the HSA Program merely provides the opportunity for you to contribute such amounts through this Plan on a pre-tax basis.

In general, unless otherwise excluded from participation, all Participants under the Premium Only Plan are eligible to receive benefits under this HSA Program, as long as they are otherwise eligible to participate in the Premium Only Plan. Enrollment and termination conditions in the Premium Only Plan shall generally constitute enrollment and termination of participation under this HSA Program as well. In addition, other matters concerning contributions, elections and the like shall be governed by the general provisions of the Premium Only Plan; if your Employer elects to allow you to make contributions through this Plan to your HSA plan, you elect the amount to have withdrawn from your salary in the same manner as otherwise set forth above. Your employer may also elect to contribute employer contribution amounts to your HSA plan, on a discretionary basis, and in accordance with the Plan's general limitations on the allowability for employer contributions overall (NOTE: you should contact the HSA Trustee for any other questions you may have about eligibility to establish or participate in an HSA, what benefits may be received through participation in such program and how contributed HSA amounts are used to pay for qualifying expenses under their program).

Once eligible and elected, the Administrator will establish a Health Savings Account for each person who elects to apply contributed amounts to the HSA Program established or provided by your HSA Trustee. (NOTE: you should contact the HSA Trustee for more information about the amount you may contribute each year. Your HSA Trustee will provide more information to you regarding the requirements for participation in the HSA program and the benefits you are entitled to hereunder. To the extent of any conflict between the terms of this Plan and the HSA program to which you are participating in, to the extent of your HSA, the terms of your HSA would control.) We are not responsible for the decisions and operations of the HSA Trustee in the administration of your HSA.

13. Qualified Medical Child Support Order

A medical child support order is a judgment, decree or order (including approval of a property settlement) made under state law that provides for child support or health coverage for the child of a participant. The child becomes an "alternate recipient" and can receive benefits under the health plans of the Employer, if the order is determined to be "qualified." You may obtain, without charge, a copy of the procedures governing the determination of qualified medical child support orders from the Plan Administrator.

14. Summary

The money you earn is important to you and your family. You need it to pay your bills, enjoy recreational activities and save for the future. Our premium benefits plan will help you keep more of the money you earn by lowering the amount of taxes you pay. The Plan is the result of our continuing efforts to find ways to help you get the most for your earnings.

If you have any questions, please contact the Administrator.

City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 12/14/21 06:00 PM
Department: City Secretary
Category: Acknowledgments
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 4223)

DOC ID: 4223 A

Consideration and ACTION to excuse the absence of Leonel Casanova from the November 1, 2021 CDC meeting.

Mr. Casanova had a family emergency that he had to deal with. His regular attendance is good. The CDC Board approved this on Monday December 6.

I recommend approval.

City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 12/14/21 06:00 PM
Department: City Secretary
Category: Acknowledgments
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 4222)

DOC ID: 4222 A

Consideration and ACTION to excuse the absence of Marco Huerta from the November 1, 2021 CDC meeting.

Mr. Huerta was absent due to work. He was at the Edinburg UTRGV Campus and could not make the meeting. His attendance is good. The CDC Board approved this on Monday December 6.

I recommend approval.

City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 12/14/21 06:00 PM
Department: City Secretary
Category: Agreement
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

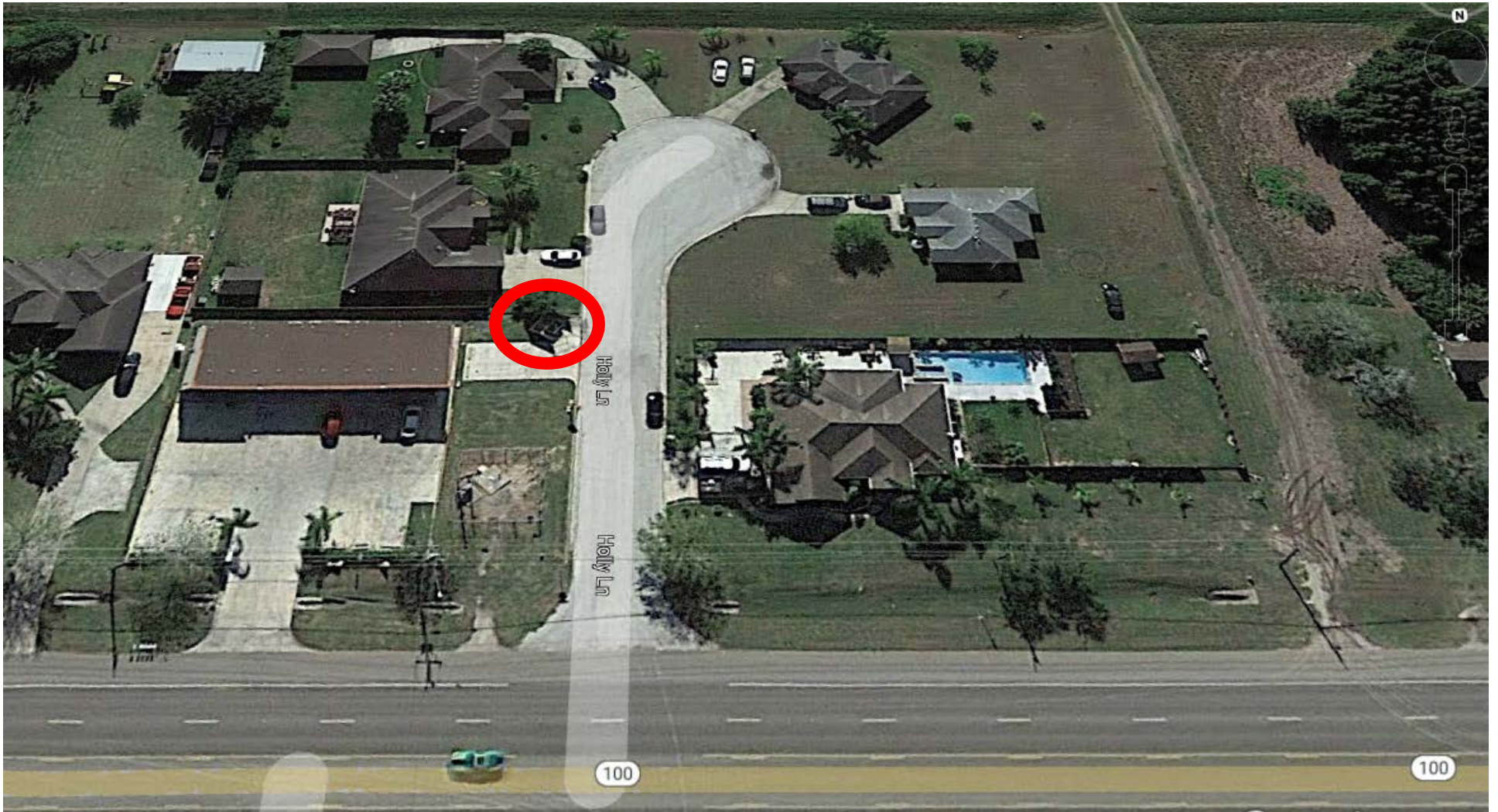
ACTION ITEM (ID # 4224)

DOC ID: 4224 A

Consideration and ACTION to approve the Community Development Corporation funding for street repairs due to garbage dumpster pick up service for business complex.

The plaza across from the school complex on Highway 100 just before Holy Lane has their dumpster located off the parking area and accessed through Holy Lane. It is causing severe damage to the street and curb due to the heavy truck utilized to pick up the garbage. This causes the water drainage to not work properly, cracks in the asphalt and then further deterioration of the street. There is no other place to locate the dumpster without impacting business with the removal of parking spaces. The best resolution is to fix the street and curb with an area of about 70 feet by the width of the street which is 32 feet by putting it in concrete. The last page in the attachment shows the area marked by 4 yellow pins. This will resolve the situation. Since it directly impacts these businesses this is an approved use of CDC funds. The cost at the worst case scenario would be \$28,000. That would include removing the asphalt, redoing the base and finishing it with rebar and 5 inches of concrete. We feel strongly we will not have to do that large of an area and can reduce the size cost some but want to be sure there are plenty of funding to do the project correctly. We did a similar thing on 5th Street for Carraige House Apartments and also in front of the Community Center where the bus starts and stops. .

I recommend approval.



Attachment: Holly Lane Street Repair (4224 : Street Repair)



Attachment: Holly Lane Street Repair (4224 : Street Repair)

Untitled Map

Write a description for your map.

Legend

- Carniceria Perez Meat Market
- Los Tacos Rojos
- Untitled Placemark

1.D.7.b

Attachment: Holly Lane Street Repair 2 (4224 : Street Repair)

City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 12/14/21 06:00 PM
Department: City Secretary
Category: Annexation
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 4221)

DOC ID: 4221 A

Consideration and ACTION to accept a Petition Requesting Annexation by Land Owner for a 34.06-acre tract located on the east side of the City of Los Fresnos and set at date and time for a public hearing.

This is a continuation of the development that has been occurring to the east and south of city hall. Now they want to develop an area on the east side of the drainage ditch to our east, which is east of Elva's Restaurant. It will bring about 50 more new homes and open up commercial along Highway 100. All of the infrastructure is paid for by the developer and then granted to the city for use and future upkeep. The process for annexation is as follows.

1. The developer requests annexation.
2. The city accepts the request and sets a date and time for the public hearing.
3. We notify public of the meeting to be held on Tuesday, January 11 at 6 pm.
4. Hold the public meeting on Tuesday, January 11 at 6 pm and listen to the comments from the public.
5. Depending on the wishes of the council approve or disapprove an ordinance on the first reading allowing the annexation at the meeting on Tuesday, January 11 at 6 pm.
6. On Tuesday, February 8 at 6 pm depending on the wishes of the council approve or disapprove the ordinance on the second reading.
7. The developer puts in the subdivision.
8. Once the subdivision is completed and approved by our engineer and staff, Lots can be sold.

PETITION REQUESTING ANNEXATION BY LAND OWNER

TO THE MAYOR OF THE CITY OF LOS FRESNOS, TEXAS

The undersigned owner of the hereinafter described tract of land, which is vacant and without residents, or on which fewer than three qualified voters reside, hereby waive the requirement to be offered a development agreement pursuant to Section 43.035 and petition your honorable body to extend the present city limits so as to include as part of the City of Los Fresnos, Texas, the following described territory, to wit:

METES AND BOUND DESCRIPTION

Being a 34.03 acre tract of land, more or less, out of Tract 44, Subdivision "F" of Paredes Tract Subdivision in Share 19, Espiritu Santo Grant, Cameron County, Texas; said 34.03 acre tract also being out of a certain 747.21 acre tract of land described in the deed recorded in Volume 22333, Page 291 of the Official Records of Cameron County, Texas, and being more particularly described by metes and bounds as follows: (Basis of Bearing: Texas State Plane Coordinate System of 1983, South Zone 4205.)

COMMENCING at a point in the south right-of-way line of State Highway 100, said point being in the west line of said Tract 44, being in the north line of said 747.21 acre tract, and being the northwest corner of a called 10.00 acre tract as described in the Deed Recorded in Volume 22443, Page 63, Official Records of Cameron County, Texas, said point being referenced by a 1/2-inch rebar found bearing South 52 Degrees 47 Minutes 46 Seconds West and a distance of 3.25 feet; Thence, along the south right-of-way line of said State Highway 100 and along the north line of said 10.00 acre tract, South 85 degrees 57 minutes 36 seconds East, a distance of 350.00 feet to a 1/2-inch rebar found for the northeast corner of said 10.00 acre tract, for the **POINT OF BEGINNING** and for the northwest corner of the tract herein described.

THENCE, continuing along the south line of said State Highway 100 and along the north line of said 747.21 acre tract, South 85 Degrees 57 Minutes 36 Seconds East, a distance of 1,235.57 feet to a point for the northeast corner of the tract herein described;

THENCE, leaving the south right-way line of said State Highway 100 and the north line of said 747.21 acre tract, South 04 Degrees 02 Minutes 24 Seconds West, a distance of 1,199.52 feet to a point for the southeast corner of the tract herein described.

THENCE, North 85 Degrees 57 Minutes 36 Seconds West, passing at a distance of 1,501.02 feet the east line of a 75' drain ditch easement, passing at a distance of 1,576.02 feet the west line of said Tract 44, a total distance of 1,651.02 feet to a point in the east line of Feather Ridge Subdivision Phase Two, as per the plat recorded in Doc. 14067, Map Records of Cameron County, Texas, for the southwest corner of the tract herein described.

THENCE, along the east line of said Feather Ridge Subdivision Phase Two, North 03 Degrees 35 Minutes 02 Seconds East, a distance of 290.01 to a point for an outside corner of the tract herein described.

THENCE, South 85 Degrees 57 Minutes 36 Seconds East, passing at 75.00 feet the west line of said Tract 44 and the northeast corner of said 10.00 acre tract, passing at 150.00 feet the east line of said 75' drain ditch easement, a total distance of 633.33 feet to a 1/2-inch rebar found for the southeast corner of said 10.00 acre tract and for an inside corner of the tract herein described.

THENCE, along the east line of said 10.00 acre tract, North 04 Degrees 02 Minutes 24 Seconds East, a distance of 559.52 feet to a 1/2-inch rebar found for an outside corner of said 10.00 acre tract and for an inside corner of the tract herein described.

THENCE, along the north line of said 10.00 acre tract, North 85 Degrees 57 Minutes 36 Seconds West, a distance of 215.57 feet to a 1/2-inch rebar found for an inside corner of said 10.00 acre tract and for an outside corner of the tract herein described.


THENCE, along the east line of said 10.00 acre tract, North 04 Degrees 02 Minutes 24 Seconds East, a distance of 350.00 feet to the **POINT OF BEGINNING** containing 34.03 acres of land, more or less.

I certify that the above-described tract of land is contiguous and adjacent to the City of Los Fresnos, Texas, and that this petition is signed and duly acknowledged by each and every person or entity having an interest in said land.

LAND OWNER

Ocelot Development, LLC, a Texas limited liability company


By: HMHFL Lakes, LLC
a member of Ocelot Development, LLC

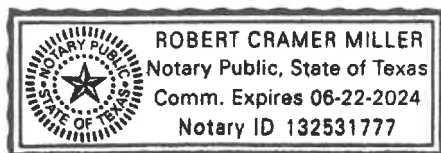
By: 
Alter Holand, Member of HMHFL Lakes, LLC

THE STATE OF TEXAS §
COUNTY OF HIDALGO §

Before me, Robert Cramer Miller, a notary public in and for the State of Texas, on this day personally appeared Alter Holand, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same as a member of HMHFL Lakes, LLC, a Texas limited liability company, in its capacity as a member of Ocelot Development, LLC, a Texas limited liability company, for the purposes and consideration therein expressed.

Given under my hand and seal of office this 30th day of November, 2021.


Notary Public, State of Texas





BEING A 34.03 ACRE TRACT OF LAND, MORE OR LESS, OUT OF TRACT 44, SUBDIVISION "F" OF PARDEES TRACT SUBDIVISION IN SHARE 19, ESPERITYO SANTO GRANT, CAMERON COUNTY, TEXAS, SMD 15.78 ACRE TRACT ALSO BEING OUT OF A CERTAIN 747.21 ACRE TRACT OF LAND DESCRIBED IN DEED RECORDED IN VOLUME 22333, PAGE 291 OF THE OFFICIAL RECORDS OF CAMERON COUNTY, TEXAS.

JCS ENGINEERING AND SURVEYING
PO BOX 170
MERCED, TX. 78570
PHONE (956) 565-2688
FAX (956) 565-0347
TEXAS ENGINEERING FIRM REGISTRATION NO. 5991
TEXAS SURVEYING FIRM REGISTRATION NO. 106850

City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 12/14/21 06:00 PM
Department: City Secretary
Category: Change Order
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 4215)

DOC ID: 4215 A

**Consideration and ACTION to approve Change Order 1 for
the Water Treatment Plant Expansion Project.**

There are a few adjustments that can be done as we are in the project. Fortunately the deductions that are not needed are larger than the new items. The most important part allows us to control everything electronically for the 2 new filters. This will be a great help in operations. We are looking at moving the old 5 filters to electronic by using some of this savings. We will bring that at a later time.

I recommend approval.

CITY of LOS FRESNOS
DWSRF 62627 1.0 to 1.5 MGD WTP Expansion

CHANGE ORDER

CO No. 1

Date: October 29, 2021

Owner's Project No. P814-02

Engineer's Project No. P814-02

Contractor:

Ferguson Service Systems Inc.

19 Cortez Ave.

Rancho Viejo, TX 78575

Contract Date: June 16th, 2021

Notice to Proceed: June 21st, 2021

For: Ferguson Service Systems, Inc.

To:

You are directed to make the changes noted below in the subject contract:

Owner: City of Los Fresnos

By: _____

Date: _____

Nature of Changes:

- 1) Exhibit A of this change order shall become part of the contract and all contractors shall be bound by its content. All aspects of the specifications and drawings not covered herein shall remain the same.

Contract Price Prior to This Change Order	\$ 2,883,000.00
Net Increase Resulting from This Change Order	\$ (46,800.00)
Current Contract Price Including This Change Order	\$ 2,836,200.00
Contract Time Prior to This Change Order	<u>730</u> Days
Net Increase Resulting from This Change Order	<u>0</u> Days
Current Contract Time Including This Change Order	<u>730</u> Days

The above changes are recommended for Approval:

Guzman & Muñoz Engineering and Surveying, Inc.

By: _____

Jose Omar Rodriguez, Project Manager

Date: 10/29/2021

The above changes are accepted:

Ferguson Service Systems, Inc.

By: _____

Woods Davis, President

Date: _____

P814-02 CO No. 1

Page 1 of 1

Z:\GMES04\Cam\Los Fresnos\P814-02 2014 DWSRF CONSTRUCTION 08 CO Change Order 1\CO - 1 - Cover Sheet.docx

Attachment: CHANGE ORDER 1 DWSRF WWPLANT EXPANSION (4215 : Water Treatment Plant Expansion Change Order 1)

CITY OF LOS FRESNOS
DWSRF 62627 1.0 to 1.5 MGD WTP Expansion
CHANGE ORDER No.1
Exhibit 'A'

Additives

Item No.	Description	Quantity	Unit Price	Total Price
1	Addition of Two Telescoping Electric Actuators on Filters 6 & 7	2	\$ 6,400.00	\$ 12,800.00
2	Headbox Backwash Weir Gate Electric Actuator plus New SS Pedestal and Stem Cover	1	\$ 8,800.00	\$ 8,800.00
3	Automation of Above Actuators	1	\$ 11,600.00	\$ 11,600.00
Total Additives				\$ 33,200.00

Deductions

Item No.	Description	Quantity	Unit Price	Total Price
4	Use of common backwash turbidity meter by removing proposed meters	-6	\$ 4,600.00	\$ (27,600.00)
5	Remove pH meters after rapid mix, flocculation, sedimentation, and filters	-4	\$ 1,800.00	\$ (7,200.00)
6	Remove NH4 meters after flocculation basin and clearwells 1 & 3	-2	\$ 19,000.00	\$ (38,000.00)
7	Remove CL2 meters after flocculation basin and clearwells 1 & 3	-2	\$ 3,600.00	\$ (7,200.00)
Total Deductions				\$ (80,000.00)

Change Order Total	\$ (46,800.00)
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Attachment: CHANGE ORDER 1 DWSRF WWPLANT EXPANSION (4215 : Water Treatment Plant Expansion Change Order 1)

City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 12/14/21 06:00 PM
Department: City Secretary
Category: Agreement
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 4211)

DOC ID: 4211

**Consideration and ACTION on the selection of Mayor Pro-tem
for a one-year term.**

Andres Lopez is the current Mayor Pro-Tem

The Mayor Pro-Tem assumes the role of the Mayor in the absence of the Mayor. This person would run the Council meetings and perform duties of the Mayor if needed. The Mayor Pro-tem is voted on by the Council each year to serve a one year term.

City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 12/14/21 06:00 PM
Department: City Secretary
Category: Resolutions
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 4216)

DOC ID: 4216 A

**Consideration and ACTION to approve a Resolution voting
for a person to serve on Cameron Appraisal District Board of
Directors Position 9.**

There were 4 individuals nominated. The Council nominated Ricardo Morado since he has been serving and when we tried to get someone else a few years ago it failed. Mr. Morado does not want to serve any longer so he has asked to not vote for him so he doesn't have to resign. I do not know anything about any of the remaining 3 individuals. Now is the time to vote for one of the nominees.

CAMERON APPRAISAL DISTRICT

Richard Molina - Chief Appraiser
P.O. Box 1010, 2021 Amistad Dr.
San Benito, Texas 78586
www.cameroncad.org
(956) 399-9322
(956) 541-3365
(956) 428-8020
Fax: (956) 399-6969



MEMBERS OF THE BOARD
David A. Garza, Chairperson
Dr. Prisci Roca Tipton, Vice-Chairperson
Frank Davalos, Jr., Secretary
David Argabright
Gloria Casas
Ricardo Morado
Jim Tipton
Jesse Villarreal
Gilbert Weaver
Tony Yzaguirre, Jr.

October 30, 2021

Mayor Alejandro Flores
City of Los Fresnos,
~~200 N. Brazil~~
Los Fresnos, TX 78566

500 E. Ocean Blvd



COPY

Dear Mayor Flores:

The enclosed ballot has been prepared listing all nominees submitted by the fifteen (15) jurisdictions (cities/towns) represented by **Position 9** on the Cameron Appraisal District Board of Directors. The governing body of each taxing unit entitled to vote shall determine its vote by resolution. I have included a SAMPLE resolution with this letter. **Please mark your ballot and return both the ballot and resolution to the appraisal district before December 15, 2021.** Once the votes have been tabulated, you will be notified of the results.

Sincerely,

Richard Molina

Richard Molina, RPA
Chief Appraiser

RM/lis

cc: Ms. Jacqueline Moya, City Secretary

Attachment: Information vote for a person to serve in Position 9 on Cam Appraisal District Board of Directors (4216 : Appraisal District Position

CAMERON APPRAISAL DISTRICT

BOARD OF DIRECTORS

VOTING BALLOT

LET IT BE KNOWN THAT THE _____

Taxing Unit

DOES HEREBY CAST ITS VOTE AS INDICATED IN THE BALLOT BELOW:

CANDIDATES FOR POSITION NINE☐ Jorge Ledezma☐ Ricardo Morado☐ Alan T. Ozuna☐ Juan E. Rivera

EACH JURISDICTION IS ALLOWED ONLY ONE VOTE
BALLOTS MUST BE RETURNED TO CAMERON APPRAISAL DISTRICT BEFORE
DECEMBER 15, 2021

BY: _____
Mayor_____
City Secretary

Alan T. Ozuna
 27837 McLelland Drive
 Harlingen, Texas 78552
 (210) 317-4308
 atozunalaw@gmail.com

Work History

Denton Navarro Rocha Bernal & Zech
 Harlingen — Partner
 May 2003 - December 2017

Law Office of Rene Correa, Weslaco — Associate
 December 1999 - May 2003
 Served as Assistant City Attorney for the City of La Feria, Texas.

Jones Galligan Key & Lozano, Weslaco — Associate
 August 1998 - December 1999

Education

St. Mary's School of Law, San Antonio
 Juris Doctor, 1998

University of Texas, Austin
 Bachelor of Arts, English, 1993.

Professional Licenses and Admissions

Licensed by the State Bar of Texas
 Licensed in the U.S. District Courts of the Western and Southern Districts of Texas.

Relevant Work Experience

Served as the Assistant City Attorney for the Cities of La Feria and Harlingen, Texas and as City Attorney for the City of Falfurrias, Texas.

Provided special counsel services to the Cities of Alice, Alvin, Brownsville, Denton, Escobares, Freer, Harlingen, La Feria, McAllen, Pharr, Rio Hondo, Roma, San Benito, San Juan, South Padre Island, and Weslaco, Texas.

Served as general and special counsel to the Harlingen Housing Authority, Harlingen Economic Development Corporation, Harlingen Irrigation District Cameron County #1, La Feria Irrigation District Cameron County #3, Hidalgo County Irrigation District #6, the Cameron County Civil Service Commission, and Tropical Texas Behavioral Health, a multicounty Community Center organized under Texas Health and Safety Code Chapter 534.

Assisted government administration and elected officials with the following matters:

- compliance with Open Government requirements in the posting of notices for meetings
- advised governmental bodies on the conduct of meetings as well as provided consultation in closed executive sessions
- advised elected officials on governmental ethics requirements
- drafted ordinances and resolutions
- drafted contracts with vendors and interlocal agreements with other governmental entities
- advised cities through the municipal annexation process and developed municipal annexation plans
- advised cities on land use and zoning issues and represented cities in land use litigation
- guided cities through the dilapidated building abatement process including representing the City of Harlingen before its Chapter 214 Zoning Board of Adjustment and Appeals
- advised police and fire chiefs through civil service issues including representation on disciplinary appeals before civil service commissions and independent hearing examiners
- negotiated collective bargaining agreements for the Cities of Alvin, Brownsville, Falfurrias, Harlingen, McAllen, San Benito, and Weslaco with their police and fire unions
- represented cities in contract arbitrations
- provided general labor and employment counsel to municipal human resource departments relating to cities' obligations under Title VII, Texas Labor Code Chapter 21, the Texas Whistleblower Act, the Texas Workers' Compensation Act, the ADA, ADEA, FMLA and FLSA.

Additional Contributions to Field of Governmental Law

Regular presenter at continuing education events hosted by the Texas Municipal League, Texas City Attorneys' Association, Texas Municipal Human Resources Association, Texas Police Chiefs' Association, and the Rio Grande Valley City Secretaries Association.

Law Office of Alan T. Ozuna
 27837 McLelland Drive, Harlingen, Texas 78552
 atozunalaw@gmail.com
 (210) 317-4308
 (956) 622-3534

I am a sole practitioner, operating as the Law Office of Alan T. Ozuna. I have been in practice since 1998 and have represented Texas cities and city officials for over 19 years. I began operating as the Law Office of Alan T. Ozuna in December 2017, principally located in Harlingen, Texas. I am admitted to the State Bar of Texas, and the U.S. District Courts of the Western and Southern Districts of Texas. I earned a Bachelor of Arts in English Literature from the University of Texas at Austin in 1993, and a Juris Doctor from St. Mary's University School of Law in 1997. A copy of my resume is attached.

I have provided legal services to local governmental entities for the bulk of my career. I currently serve as Town Attorney for the Town of Laguna Vista. I have served as the Assistant City Attorney for the Cities of La Feria and Harlingen, Texas and as City Attorney for the City of Falfurrias, Texas. I have provided special counsel services for the Cities of Alice, Alvin, Brownsville, Denton, Escobares, Freer, La Feria, McAllen, Pharr, Rio Hondo, Roma, San Benito, San Juan, South Padre Island, and Weslaco, Texas. I also serve as a contract municipal prosecutor for the City of McAllen and the City of San Benito. I presently provide or have provided special counsel services in the following areas for cities throughout the Rio Grande Valley, as well as other parts of Texas:

- land use, planning and zoning
- municipal annexation
- interlocal agreements
- economic development
- Open Government and Public Information law
- public sector labor and employment law
- police and fire civil service law, collective bargaining

As appointed general and special counsel, I have assisted administration and elected officials with the following matters:

- compliance with Open Government requirements in the posting of notices for meetings
- advised governmental bodies on the conduct of meetings as well as provided consultation in closed executive sessions
- advised elected officials on governmental ethics requirements
- drafted ordinances and resolutions
- drafted contracts with vendors and interlocal agreements with other governmental entities

- advised cities through the municipal annexation process and developed municipal annexation plans
- advised cities on land use and zoning issues and represented cities in land use litigation
- guided cities through the dilapidated building abatement process including representing the City of Harlingen before its Chapter 214 Zoning Board of Adjustment and Appeals
- advised police and fire chiefs through civil service issues including representation on disciplinary appeals before civil service commissions and independent hearing examiners
- negotiated collective bargaining agreements for the Cities of Brownsville, Falfurrias, Harlingen, McAllen, Pharr, San Benito, and Weslaco with their police and fire unions
- represented cities in contract arbitrations
- provided general labor and employment counsel to municipal human resource departments relating to cities' obligations under Title VII, Texas Labor Code Chapter 21, the Texas Whistleblower Act, the Texas Workers' Compensation Act, the ADA, ADEA, FMLA and FLSA.

I currently represent or have represented other local governmental entities as general and special counsel, namely, the Harlingen Housing Authority, Harlingen Economic Development Corporation, Harlingen Irrigation District Cameron County #1, La Feria Irrigation District Cameron County #3, Hidalgo County Irrigation District #6, the Cameron County Civil Service Commission, the Pharr Civil Service Commission, and Tropical Texas Behavioral Health, a multicounty mental health authority organized under Texas Health and Safety Code Chapter 534.

I serve as a regular presenter at continuing education events hosted by the Texas Municipal League, Texas City Attorneys' Association, Texas Municipal Human Resources Association, Texas Police Chiefs' Association, the Texas Labor-Management Conference, and the Rio Grande Valley City Secretaries Association.

Juan E. Rivera CPA

167 Resaca Shores Blvd, San Benito, TX 78586
 (956) 245-5928
 juanerivera@msn.com

I have owned my accounting firm in Port Isabel, TX since 1985. I became a CPA in August of 1980.

Work Experience

I am a sole practitioner in my firm
 07/1985 to Present

Juan E Rivera CPA

901 Industrial Drive Port Isabel, TX 78578

My accounting firm has clients all over the Rio Grande Valley

I am a Certified Public Accountant- 10+ years

Education

I attended schools in Port Isabel, TX, graduated in 1974 and attended Pan American University and graduated in 1978

Bachelor's

Accounting

Edinburg, TX

08/1974 to 05/1978

Board Positions

I served on the Board of the Cameron Workforce Solution for ten years representing the San Benito area.

I have also served on the San Benito Economic Development Board for about 6 years.

I also served on the San Benito Housing Authority Board for about 5 years.



RESOLUTION NO. 14-2021**A RESOLUTION BY THE CITY OF LOS FRESNOS TO VOTE FOR A PERSON TO SERVE ON THE CAMERON APPRAISAL DISTRICT BOARD OF DIRECTORS FOR POSITION 9.**

This resolution was introduced and submitted to the City Council for passage and adoption. After presentation and discussion of the Resolution, a motion was made by _____ with the City's Home Rule Charter. The motion was seconded by _____ and carried by the following vote:

Mayor Alejandro Flores	___ For	___ Against	___ Abstained
Mayor Pro-Tem Andres Lopez	___ For	___ Against	___ Abstained
Councilmember Polo Narvaez	___ For	___ Against	___ Abstained
Councilmember Gabriela Fernandez	___ For	___ Against	___ Abstained
Councilmember Luis Gonzlaez	___ For	___ Against	___ Abstained
Councilmember Juan Munoz	___ For	___ Against	___ Abstained

WHEREAS, the City of Los Fresnos along with fourteen (14) other cities in Cameron County is represented by one (1) board member sitting as position nine (9) on the Cameron Appraisal District Board of Directors; and

WHEREAS, each of the fifteen (15) cities represented by this director shall have the opportunity to NOMINATE and VOTE for the representative of its choice for the two (2) year term commencing January 1, 2022; and

WHEREAS, the candidate receiving the greatest number of votes will hold director position nine (9);

NOW THEREFORE, BE IT RESOLVED this the 14th day of December, 2021 that the City Council of the City of Los Fresnos VOTE for _____ to hold position nine (9) of the Cameron Appraisal District Board of Directors.

Alejandro Flores, Mayor

ATTEST:

Jacqueline Moya, City Secretary

City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 12/14/21 06:00 PM
Department: City Secretary
Category: Workshop
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 4225)

DOC ID: 4225 A

**Consideration and action to discuss and establish priorities,
vision and goals.**

Every so often it is good to look at where we have been and look to where we are going. With many projects completed and already established, it is good to visit this again especially with new elected officials. I would like us to review the City Manager Report first so we can review existing projects and future projects already in action and then come back to this item to get input from each of you priorities and vision.

City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 12/14/21 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Bianca Huerta
Initiator: Bianca Huerta
Sponsors:

SCHEDULED

ACTION ITEM (ID # 4201)

DOC ID: 4201 B

City Manager Report A. WWTP Headworks B. WW Collection System & Upgrade C. WTP Expansion D. Hike & Bike Trails E. Henderson Road Resaca Crossings F. Drainage G. Whipple Road H. COVID-19 I. TxDot Highway 100 J. Pallet Company K. Stanford Road & FM 1575 Drainage & Sewer L. East 10th & East 5th Street Sewer M. Projects Discussed But Not Funded N. Street Repairs O. Escalante Road

A. WWTP Headworks - Construction continues. They have been tying in the main lines from the different lift stations. As long as equipment is not delayed more due to COVID, this project will be complete in a couple of months. Remember we already completed the Chlorine Contact Basin that was combined with this project. These funds were part of a \$4,750,000 zero interest loan we received for this type of improvements over 10 years ago. Once we complete this part of the project we should have some remaining funds to utilize on another project. We will bring that to the Council for approval at the proper time..

B. WW Collection System & Upgrade - The city received a loan for \$1,600,000 to fix 1 lift stations (Cuates), run sewer service to the new annexed areas on West Highway 100 and up to Escalante Road, replace some old manholes and replace some old sewer lines. The bids came in too high so we are getting permission to only do the sewer service to the new annexed areas on West Highway 100 and up to Escalante Road. We will have the Cuates lift station as an alternate. Hopefully we have funds to cover it all but if not and it is a good price we can opt to pay for it from the Utility Fund. The repairing of the manholes and the replacement of the sewer lines will have to be moved to the Coronavirus Local Fiscal Recovery Fund.

C. WTP Expansion - The city received a loan for \$3,700,000 for the water plant expansion and upgrade. Work has started and moving along. This upgrades the water plant capacity from 1,000,000 gallons per day to 1,500,000 gallons per day. It also updates the plant from the 1950's to today in order to meet current regulations and technology. This is a 2 year project ending in June of 2023. The contractor wants to finish in a year and a half.

D. Hike & Bike Trails - Contractor is overextended in projects and I asked to concentrate on completing the Henderson Road project first and then move to complete this one. The section from the Nature Park to Highway 100 is almost ready to pave. They will then start working on the rest. The funding for this was a grant for approximately \$575,000 from the Valley Baptist Legacy Foundation, a \$200,000 grant from Texas Parks & Wildlife, from the CDC budget \$132,076.32 and from the City budget \$132,076.32. There is 1 change order to replace a sewer manhole and sewer lines for \$34,682.00. This is funded from the Utility Fund.

We have committed to pay for the connection of our trail and the trail from Brownsville. This will be for the crossing of the drainage ditch only. The rest of the trail is funded by other sources. The estimate for that project is \$129,483.75. It is not budgeted at this time but will need to be when Brownsville finishes the engineering design and we are ready to move forward. This could be several years.

Another section of the trail, from south FM 1847 going west, then north to Highway 100 near O'Reilly Automotive and on north past Canal Street and then east past FM 1847 to the trail that is being built now, is projected to be funded in 2026 from TxDot. The amount is \$3,269,268. The City will be responsible for approximately \$250,000. In the next few years, TxDot will confirm those amounts. This will complete the circle/square around the original part of the City and will be of great value for our residents.

E. Henderson Road Resaca Crossings - The contractor was successful in lowering the water lines. Now we are waiting on test results on the compaction to assure it was done properly and will not be a problem later. Hopefully we will know that information and get approval to move forward by the middle of next week. The paving part will then be completed and then all the many little items so the project will be complete. The funds for this project are taken from the TIRZ (Tax Increment Reinvestment Zone). As of now the TIRZ will owe the city general fund about \$500,000. Hopefully this can be paid back by next year. Each year we have about \$250,000 in excess funds so we can utilize this for other projects but it must be approved by the TIRZ Board that comprises our council along with Commissioner Garza from Cameron County.

F. Drainage - We have applied for funding through TWDB of approximately \$1,700,000 not to exceed \$2,000,000. Half will be in grant funds and half will be through a loan at zero percent interest. This will be for drainage of Resaca Escondida (south of Nature Park), drainage improvements along Whipple Road and Valle Alto Subdivision and ditches to Highway 100 and a city wide drainage study and plan. We hope to get funded in the next 6 months.

The drainage pipe under the railroad north of Henderson Road is collapsed. I have contacted the UP Railroad to fix it. They are looking into the situation. I contact them about every 2 weeks to remind them and check status but they don't move very fast on projects. Since UP doesn't respond, I have begun to look at other alternatives. I have met with the Manager for CCID#6 and we can possibly drain another direction since they repaired their ditch and placed it underground. I will be meeting with CC Drainage District #4 to see if it is possible.

General drainage capacity requests continue to be made by us to Cameron County Drainage District #1 to stop the back up of drainage on Alvare Court and East 10th, 9th and 8th Streets. Also we have identified the back up of water along Highway 100 near the Motel and just past the school to the west of FM 1575. Another area of concern is south on California Road where the drainage ditches are not maintained by anyone.

G. Whipple Road - CCRMA and Halff Associates continue to work on the overall project of widening of Whipple Road. They have plans prepared at 90% complete. They will be finalizing

the plans over the next several months. The plans call for 2 driving lanes of 12 feet each, a center turn lane 14 feet wide and a 5 foot sidewalk on the south side. I have requested to have a sidewalk on the north side as well. There is \$4,820,000 for preliminary engineering and construction costs. We will have to locate funds for final engineering and any construction costs over the available amount. Once we have the preliminary engineering completed and an estimate done, we will be able to know the amounts of shortfall in funding there is.

H. COVID-19 - The total amount is of funds that we will be receiving \$1,941,898.48. We have received 50% or \$970,949.24. We will receive the other 50% next August or September of 2022. The approval was given in September on the year 1 funds. I have our engineers working on each one. As we get the proposals they will be brought to you and sent for approval of the project by the state and federal representatives. The projects for the first year include replacing the water ground storage tank for approximately \$173,000, the Whipple Sewer Extension for \$257,050 and the Sewer line replacement for \$507,500.

I. TxDot Highway 100 - Work has been much more consistent. They have switched sides and are making progress. Once the intersection is complete they will open that up and start on the north side of the road from the railroad to O'Reilly's Automotive.

J. Pallet Company - The owner of the property hired a company to bring an incinerator in to get the pallets removed quickly. TCEQ and our Fire Marshal have approved this. They have had some delays but are finally basically complete. It looks terrific and solves a huge problem. This is a huge victory for us. We were patient and worked through this with the owner. If we would have pressed and the city had to do the work, it would have been close to \$100,000 that we would have had to pay to the clean up and never would have recouped.

K. Stanford Road & FM 1575 Drainage & Sewer - Drainage, TxDot and the County are still dragging their feet on cutting the drain ditches along the road. We keep pressing but have no control.

Sewer - The contractor has completed all the work on the manholes we identified as the greatest problem. There have been no additional problems with the sewer. That is fantastic news.

L. East 10th & East 5th Street Sewer - During heavy rains sewer backs up out of the manholes and into a couple of homes (not always liquid but smell). We have discovered a large plug in lines down stream and fixed. We have ordered 2-25 horse power pumps to replace 2-20 horse power pumps at the Alamo Lift Station to hopefully solve some of the problem. We will be able to pump an additional 1,000 to 2,000 gallons per minute. Additionally the fixing of manholes and sewer lines in other project should help solve the problem. If not we can reroute the sewer in the 10th Street area for approximately \$325,275 and in the 5th Street area for \$101,750.

M. Projects Discussed But Not Funded - LF Ambulance Service \$150,000; Sewer Manhole Replacement \$1,000,000; Sewer Line Replacement \$1,813,500.

N. Street Repairs - The estimated costs are \$907,500. These funds will come from the existing budgets, CDC and our fund balance (rainy day fund). The streets include: Nogal from 1847 to 3rd; Alamo from 1847 to Canal; 1st from 1847 to Brazil; 3rd from 1847 to Brazil; Coma from 100 to 2nd; 2nd from 1847 to Pita; 8th from 1847 to Alamo; 8th from Olmo to Nogal; 6th from 1847 to Brazil; 5th from 1847 to Brazil; Alamo from 5th to 8th; 7th from 1847 to Piat; 6th from Como to Ebano. The Alternate bid will be 9th from Olmo to Mesquite.

Other streets in need of repair but not funded include: Canal from 1847 to Mesquite; Mesquite from 100 to Canal; 1st from Nogal to the cludedac; 2nd from 1847 to Alamo; Ebano from 100 to 3rd; 7th from Palma to Fresno; Nogal from 10th to the shooting range. The estimate for these street repairs is about \$700,000.

O. Escalante Road - It is currently a private road with no existing right-of-way. The Council authorized me to patch the road and then see who owns what and if anything could be worked out to gain access to the right-of-way and make it a city maintained street. I am still working on it and hope to show a map at the meeting.

City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 12/14/21 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Bianca Huerta
Initiator: Bianca Huerta
Sponsors:
DOC ID: 4202

SCHEDULED

ACTION ITEM (ID # 4202)

Financial Report 1. Monthly 2. Year to Date 3. Sales Tax

Call with questions.

I recommend approval.

CHECKLIST FOR GENERAL FUND				NOVEMBER 2021
CK#	VENDOR NAME	Inv.Date	Amount	Description
1032	CITY OF L.F. PAYROLL ACCT	11/10/21	\$ 97,684.42	DUE TO PAYROLL #3 WE 11/7/21
1044	CITY OF L.F. PAYROLL ACCT	11/23/21	\$ 95,579.85	DUE TO PAYROLL #4 WE 11/21/21
38479	ROSA WILKINSON	10/08/21	VOID	VOIDED CHECK-LOST IN THE MAIL
38568	ROSA WILKINSON	11/04/21	\$ 100.00	REISSUE OF VOIDED CHECK-RENTAL DEPOSIT REFUND
38569	ADAM SOTO	11/05/21	\$ 50.00	RENTAL DEPOSIT REFUND-LF MEMORIAL PARK 10/24/21
38570	AT&T MOBILITY	10/19/21	\$ 1,559.98	MOBILE PHONE SERVICE-CITY HALL/PD/COURT/CODE/HE
38571	BIBLIONIX	10/25/21	\$ 1,700.00	AUTOMATION ANNUAL SUBSCRIPTION-LIBRARY
38572	BLADES GROUP	10/18/21	\$ 3,433.00	ASPHALT PATCH BAGS
38573	BLUE 360 MEDIA	09/30/21	\$ 759.60	TRAFFIC LAW MANUAL-UPDATES
38574	CAMERON COUNTY TAX	11/04/21	\$ 7.50	REGISTRATION-UTILILTY TRAILER
38575	CCID #6	10/22/21	\$ 300.00	MOWING-OLMO ST DRAIN DITCH
38576	CITY OF LOS FRESNOS	10/20/21	\$ 1,371.35	WATER/SEWER/GARB-CITY BUILDINGS/PARKS
38577	CITY OF LOS FRESNOS	10/20/21	VOID	VOIDED CHECK-CONTINUED
38578	EMILIO GOMEZ	10/19/21	\$ 97.00	STIHL WEEDEATER REPAIR
38579	ENRIQUE JUAREZ	10/29/21	\$ 3,000.00	OCT 2021-ATTORNEY FEES
38580	FOUR STAR DRIVE IN	09/30/21	\$ 52.00	SEPT 2021-PRISONER MEALS
38581	FUELMAN	VARIOUS	\$ 2,573.23	FUEL FOR ENVIRONMENTAL/PD/STREET DEPT VEHICLES
38582	GABRIEL PEDRAZA	10/31/21	\$ 750.00	OCT 2021-FIRE MARSHAL
38583	GENE DANIELS	11/01/21	\$ 1,850.00	NOV 2021-JUDGE
38584	GRANICUS	11/01/21	\$ 331.80	AGENDA/MINUTE-IQM2 SUBSCRIPTION
38585	GT DISTRIBUTORS	VARIOUS	\$ 676.26	GUN HOLSTERS/UNIFORMS-POLICE DEPT
38586	HANSON PROFESSIONAL	10/09/21	\$ 6,045.00	ENGINEERING-2021 STREET IMPROVEMENTS
38587	HOME DEPOT	VARIOUS	\$ 657.64	SEPT 2021-SUPPLIES FOR MAINTENANCE
38588	JOSE CERDA	10/26/21	\$ 67.50	REIMBURSE-UNIFORM ALTERATIONS
38589	LT BOSWELL	10/20/21	\$ 402.93	REPLACE IGNITION SWITCH-F-201
38590	LA HORMIGA	VARIOUS	\$ 80.00	FLAT REPAIR-MOWER/TRACTORS
38591	LINEBARGER GOGGAN	11/05/21	\$ 5,401.24	SEPT 2021-COLLECTION FEES
38592	LOS FRESNOS CHAMBER	11/01/21	\$ 4,350.00	NOV 2021-SERVICE AGREEMENT/CHRISTMAS DONATION
38593	LOS FRESNOS NEWS	VARIOUS	\$ 1,464.00	AD-HEALTH MATTERS/ELECTION NOTICE/ADMIN ASSISTA
38594	LOWER RGV DEVELOPMENT	10/15/21	\$ 147.69	REGIONAL CONTRIBUTIONS-COMMUNICATIONS
38595	LUIS RAMOS	10/31/21	\$ 10,812.85	OCT 2021 CUSTOMER SERVICE INSPECTIONS
38596	MAXIMINO TORRES	10/23/21	\$ 471.00	CLEANING-CITY VEHICLES/MOWING OF LOTS IN VIOLATIO
38597	MCDONALD'S	VARIOUS	\$ 17.85	SEPT 2021-PRISONER MEALS
38598	MELISSA RODRIGUEZ	11/04/21	\$ 535.24	PER DIEM/MILEAGE-PERMIT TECH SEMINAR/TEST-SAN AI
38599	MIDDLETON AIR	10/20/21	\$ 110.00	AC REPAIR-ANIMAL SHELTER
38600	O'REILLY AUTO	VARIOUS	\$ 175.05	AUG/SEPT/OCT 2021-SUPPLIES FOR MAINTENANCE
38601	OFFICE DEPOT	VARIOUS	\$ 322.24	OFFICE SUPPLIES-POLICE DEPT
38602	OFFICE OF THE SECRETARY	11/04/21	\$ 275.00	ELECTION SEMINAR REGISTRATION-J.MOYA
38603	PETTY CASH	10/22/21	\$ 15.99	O'REILLY-BELT EXTENDER FOR PD UNIT
38604	PURCHASE POWER	10/29/21	\$ 448.52	OCT 2021-POSTAGE-COURT/CITY HALL/CODE/PD
38605	REGION STAFFING	VARIOUS	\$ 819.20	CONTRACT LABOR-WEEKENDING 10/17,10/24/21
38606	SAM'S	09/30/21	\$ 878.04	JANITORIAL SUPPLIES/HALLOWEEN SNACKS/DRINKS-POI
38607	STAFF FORCE	VARIOUS	\$ 806.40	CONTRACT LABOR-WEEKENDING 10/17,10/24/21
38608	STAPLES	VARIOUS	\$ 242.13	OFFICE SUPPLIES
38609	TERMINIX	VARIOUS	\$ 379.00	PEST CONTROL-CITY BUILDINGS/PARKS
38610	TOTAL IMAGING SOLUTIONS	10/12/21	\$ 618.06	COPIES-CITY HALL/COMM HEALTH/COURT/POLICE DEPT
38611	TX DOT-TRUST FUND	10/14/21	\$ 2,837.00	SCJ 0921-06-325-AFA N.HS PARK CONNECTION
38612	TX DOT-TRUST FUND	10/27/21	\$ 3,781.38	CSJ 0921-06-287-S.RESIDENTIAL
38613	TYLER TECHNOLOGIES	VARIOUS	\$ 2,197.21	ANNUAL MAINT-LINEBARGER/BRAZOS E-CITATIONS
38614	VEAE COMMUNICATIONS	VARIOUS	\$ 1,872.20	4TH QTR IT SVC CONTRACT-JULY/AUG/SEPT-SSL CERTIF
38615	WORKSPACE INTERIORS	09/30/21	\$ 2,543.75	4 DRAWER FILING CABINETS
38616	XEROX BUSINESS	10/23/21	\$ 53.34	COPIER METER READING OVERAGE
38617	JAVIER NAVARRETE	11/19/21	\$ 100.00	RENTAL DEPOSIT REFUND-LF COMMUNITY CENTER 11/19
38618	ALLIED WASTE SERVICE	10/31/21	\$ 66,345.13	SOLID WASTE & BRUSH COLLECTION
38619	AMAYA SURVEYING	11/05/21	\$ 300.00	SURVEY-ELEVATIONS NEAR TAPIAS
38620	APPLIED CONCEPTS	11/01/21	\$ 369.17	RADAR CONTRACT LEASES
38621	ARAMARK	VARIOUS	\$ 261.44	MEDICAL SUPPLIES-CITY HALL/PD/LIBRARY/COMM CENTE
38622	ARAMARK	VARIOUS	VOID	VOIDED CHECK-CONTINUED
38623	AT&T MOBILITY	11/01/21	\$ 265.93	IPAD SERVICE-CITY HALL

Attachment: CC Financial Report - Nov 2021 (4202 : Financial Report)

38624	BIANCA HUERTA	11/17/21	\$ 135.00	PER DIEM-OPEN GOVERNMENT CONFERENCE-AUSTIN 11/30-
38625	BIANCA ROCHA	11/17/21	\$ 135.00	PER DIEM-OPEN GOVERNMENT CONFERENCE-AUSTIN 1
38626	CC DISTRIBUTORS	10/25/21	\$ 1,954.18	CLEANING SUPPLIES-CITY BUILDINGS
38627	CDC	11/19/21	\$ 45,539.70	TAX ALLOCATION END 11/9/21
38628	DANA SAFETY SUPPLY	11/11/21	\$ 436.00	SELF CONTAINED SIREN SWITCH F-161
38629	DIRECT ENERGY	VARIOUS	\$ 12,243.48	ELEC-CITY BUILDINGS/PARKS/STREETS
38630	DIRECT ENERGY	VARIOUS	VOID	VOIDED CHECK-CONTINUED
38631	DR.MISSY'S VET MOBILE	10/29/21	\$ 155.00	ANNUAL ANIMAL SHELTER INSPECTION
38632	FIRST COMMUNITY BANK	VARIOUS	\$ 844.97	BACK PACK SPRAYERS/CPM REGISTRATION-P.GARZA/N
38633	FOREMOST TELECOM	11/15/21	\$ 69.60	INTERNET SERVICE-LIBRARY
38634	FUELMAN	VARIOUS	\$ 2,752.88	FUEL FOR ENVIRONMENTAL/PD/STREET DEPT VEHICLES
38635	GFOAT/TML	11/09/21	\$ 80.00	GFOAT MEMBERSHIP-P.GARZA
38636	GREGORIO PINA III	11/17/21	\$ 580.00	PSYCHOLOGICAL EXAMS-DISPATCHERS
38637	GT DISTRIBUTORS	09/30/21	\$ 59.90	UNIFORMS-POLICE DEPT
38638	HECTOR'S MUFFLER	VARIOUS	\$ 220.00	OIL CHANGES-PD UNITS
38639	ANGEL HERNANDEZ	VARIOUS	\$ 475.00	REPAIR UNIT F-53 RECORDING SYS/REPLACE SIREN SWI
38640	HUGHES NETWORK	11/04/21	\$ 112.41	SATELLITE INTERNET-EOC
38641	INGRAM	09/30/21	\$ 9.53	LIBRARY BOOKS
38642	JACQUELINE MOYA	11/17/21	\$ 180.00	PER DIEM-ELECTIONS SEMINAR 12/1-12/3-AUSTIN
38643	JAVIN MORALES	11/19/21	\$ 100.00	RENTAL DEPOSIT REFUND-LF COMMUNITY CENTER 11/6
38644	JOHN DEERE GOVT	VARIOUS	\$ 601.86	SUPPLIES FOR TRACTOR/MOWER REPAIRS
38645	KONICA MINOLTA	11/06/21	\$ 223.93	COPIER LEASE-CITY HALL/COURT
38646	LT BOSWELL	10/15/21	\$ 55.09	REPAIRS UNIT F-191
38647	LA HORMIGA	VARIOUS	\$ 23.00	FLAT REPAIRS-CITY VEHICLES
38648	LEXIS NEXIS	10/31/21	\$ 100.00	PEOPLE SEARCH PROGRAM
38649	LOS FRESNOS AMBULANCE	11/10/21	\$ 8,589.30	FEMA REIMB-LABOR & MATERIALS
38650	LOS FRESNOS NEWS	VARIOUS	\$ 1,525.00	LFCISD FOOTBALL POSTER SPONSOR/2022 DIRECTORY-
38651	LOS FRESNOS VOLUNTEER FIRE	11/10/21	\$ 7,739.20	FEMA REIMB-ATV
38652	MC DONALD'S	10/31/21	\$ 29.75	OCT 2021-PRISONER MEALS
38653	MENTALIX	09/30/21	\$ 9,775.00	LIVE SCAN FINGERPRINT SYSTEM
38654	MIDDLETON AIR	11/10/21	\$ 133.59	AC REPAIR-SHOOTING RANGE BUILDING
38655	MUNICIPAL CODE	11/04/21	\$ 275.00	ORDINANCE ADMIN SUPPORT FEE
38656	NOVA MEDICAL CENTERS	VARIOUS	\$ 955.15	PRE EMPLOYMENT SCREENINGS
38657	O'REILLY AUTO	VARIOUS	\$ 316.29	OCT 2021-SUPPLIES FOR MAINTENANCE
38658	OSS ACADEMY	10/29/21	\$ 60.00	BODY WORN CAMERA COURSE
38659	PETTY CASH	VARIOUS	\$ 87.41	MEETING REFRESHMENTS/FINGERPRINTS-NEW HIRES
38660	PITNEY BOWES	11/09/21	\$ 302.36	RED POSTAGE MACHINE INK
38661	REGION STAFFING	VARIOUS	\$ 819.20	CONTRACT LABOR-WEEKENDING 10/31,11/7/21
38662	SMARTCOM TELEPHONE	11/08/21	\$ 485.51	INTERNET SERVICE-CH/PD/COURT/PHONE SVC-PD
38663	STAFF FORCE	VARIOUS	\$ 716.80	CONTRACT LABOR-WEEKENDING 10/31,11/7/21
38664	TEXAS MUNICIPAL LEAGUE	10/01/21	\$ 3,266.06	AUTO LIABILITY-PUBLIC WORKS
38665	TIME WARNER CABLE	11/06/21	\$ 8.12	CABLE SERVICE-LIBRARY
38666	TX LIBRARY ASSOCIATION	11/15/21	\$ 164.00	TLA MEMBERSHIP DUES
38667	VEAE SERVICES	VARIOUS	\$ 1,294.58	PHONE SVC-CITY BUILDINGS/OCT 2021-IT SVC CONTRAC
38668	XEROX FINANCIAL	11/10/21	\$ 280.25	COPIER LEASE-LIBRARY
38669	ZARSKY LUMBER	10/31/21	\$ 120.55	OCT2021-SUPPLIES FOR MAINTENANCE
38670	ALVAREZ, PATRICIA	11/19/21	\$ 30.00	OVERPAYMENT OF CITATION
38671	GARZA, ANDREA	11/19/21	\$ 100.00	OVERPAYMENT OF CITATION
38672	JIMENEZ, ANGELA	11/19/21	\$ 79.00	OVERPAYMENT OF CITATION
38673	OYUELA-JOBE, JESSICA	11/19/21	\$ 15.00	OVERPAYMENT OF CITATION
38674	WHITE, LARRY	11/19/21	\$ 189.00	OVERPAYMENT OF CITATION
38675	FEDERAL EXPRESS	VARIOUS	\$ 161.01	DELIVERIES-PD UNIFORMS/PD PHONES/TMRS
38676	LOS FRESNOS NEWS	VARIOUS	\$ 403.00	ADVERTISING-CONJUNTO BANNERS
38677	LOS FRESNOS VOLUNTEER FIRE	11/19/21	\$ 2,776.45	VEHICLE REPAIRS CLAIM
38678	TEAM GRAPHIX	04/23/21	\$ 70.00	CITY LOGO-POLO SHIRTS
38679	JACQUELINE MOYA	11/29/21	\$ 395.92	MILEAGE-ELECTION LAW SEMINAR 12/1-12/3/21
		TOTAL	\$ 436,594.14	

CITY OF LOS FRESNOS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2021

01 -GENERAL FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 16.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
00-PROPERTY TAXES	1,467,710	440,880.56	1,277,071.69	0.00	190,638.31	87.01
30-NONPROPERTY TAXES	1,918,500	179,653.23	347,220.85	0.00	1,571,279.15	18.10
07-POLICE	667,753	55,410.35	125,643.54	0.00	542,109.46	18.82
10-HEALTH	7,500	410.00	1,150.00	0.00	6,350.00	15.33
12-GARBAGE	103,000	86,717.56	99,489.89	0.00	3,510.11	96.59
15-PARKS	14,500	0.00	0.00	0.00	14,500.00	0.00
16-LIBRARY	6,600	423.60	1,166.00	0.00	5,434.00	17.67
44-Misc Revenue	20,000	4,908.29	4,914.83	0.00	15,085.17	24.57
90-REIMBURSABLES	182,770	0.00	0.00	0.00	182,770.00	0.00
TOTAL REVENUES	4,388,333	768,403.59	1,856,656.80	0.00	2,531,676.20	42.31
=====						
<u>EXPENDITURE SUMMARY</u>						
02-ADMINISTRATION	570,947	36,243.01	104,516.15	4,608.93	461,821.92	19.11
03-MUNICIPAL COURT	267,492	16,177.17	32,300.44	3,055.00	232,136.56	13.22
04-TAX ASSESSOR COLLECTOR	44,112	11,451.35	19,526.56	0.00	24,585.44	44.27
06-ELECTIONS	17,750	850.92	9,991.92	494.84	7,263.24	59.08
07-POLICE	1,772,656	133,534.98	273,748.86	10,985.86	1,487,921.28	16.06
08-FIRE	174,500	21.22	29,733.91	0.00	144,766.09	17.04
09-ENGINEERING	108,000	5,500.00	19,149.85	0.00	88,850.15	17.73
10-HEALTH	136,536	4,947.35	10,775.78	915.00	124,845.22	8.56
11-EMERGENCY MEDICAL SERV	205,400	49.51	37,066.58	0.00	168,333.42	18.05
12-GARBAGE	3,000 (13.83) (7.51)	0.00	3,007.51	0.25-
14-STREETS	312,687	19,872.78	50,700.34	4,119.96	257,866.70	17.53
15-PARKS	415,149	11,636.60	33,385.18	4,739.17	377,024.65	9.18
16-LIBRARY	176,404	11,481.15	28,337.28	0.00	148,066.72	16.06
17-COMMUNITY CENTER	5,000	0.00	475.69	21.95	4,502.36	9.95
18-EMERGENCY MANAGEMENT	59,232	20,761.21	42,483.00	0.00	16,749.00	71.72
19-OTHER GENERAL EXPENSES	14,500	0.00	920.97	295.00	13,284.03	8.39
23-DSRIP-COMMUNITY HEALT	53,195	3,582.79	6,742.70	0.00	46,452.30	12.68
28-INFORMATION TECHNOLOG	51,773	2,652.65	5,829.77	2,852.87	43,090.36	16.77
TOTAL EXPENDITURES	4,388,333	278,748.86	705,677.47	32,088.58	3,650,566.95	16.81
=====						
REVENUE OVER/(UNDER) EXPENDITURES	0	489,654.73	1,150,979.33 (32,088.58) (1,118,890.75)	0.00
=====						

CHECKLIST FOR WATER & SEWER				NOVEMBER 2021
CK #	VENDOR NAME	Inv.Date	Amount	Description
1033	CITY OF L.F. PAYROLL ACCT	11/10/21	\$ 32,355.86	DUE TO PAYROLL #3 WE 11/7/21
1045	CITY OF L.F. PAYROLL ACCT	11/23/02	\$ 32,619.50	DUE TO PAYROLL #4 WE 11/21/21
150649	A&M AUTOMOTIVE	11/04/21	\$ 7.00	WS-131 INSPECTION
150650	ADT COMMERCIAL	10/15/21	\$ 92.00	FIRE EXTINGUISHER INSPECTIONS
150651	AGUAWORKS	VARIOUS	\$ 1,306.28	WATER CONNECTION/LINE MAINTENANCE/SEWER CONNECT-SI
150652	ANA-LAB	10/27/21	\$ 109.00	ROUTINE WATER TESTING-TOC
150653	AT&T MOBILITY	10/19/21	\$ 375.92	MOBILE PHONE SERVICE
150654	BC TECHNOLOGIES	VARIOUS	\$ 1,036.80	CONTRACT LABOR-WEEKENDING 10/10,10/17,10/24/21
150655	BRENNTAG	10/25/21	\$ 5,410.45	WATER PLANT CHEMICALS
150656	CAMERON COUNTY TAX	11/04/21	\$ 7.50	REGISTRATION-WS-131
150657	CITY OF LOS FRESNOS	10/20/21	\$ 295.36	WATER/SEWER/GARB-SEWER PLANT/LIFT STATION
150658	DPC INDUSTRIES	VARIOUS	\$ 8,033.20	WATER PLANT CHEMICALS
150659	EAST RIO HONDO WATER	11/05/21	\$ 962.09	NOV 2021-ERH SETTLEMENT
150660	FUELMAN	VARIOUS	\$ 1,606.08	FUEL FOR WATER/SEWER VEHICLES
150661	HACH CHEMICAL	09/30/21	\$ 2,658.10	DO & PH PORTABLEE METER
150662	HOME DEPOT	VARIOUS	\$ 141.61	SEPT 2021-SUPPLIES FOR MAINTENANCE
150663	HUTHER AND ASSOCIATES	10/27/21	\$ 1,100.00	4TH QTR BIOMONITORING TEST
150664	INTEGRITY TESTING	10/29/21	\$ 776.00	OCT 2021-SEWER PLANT TESTING
150665	LUIS MASCORRO	VARIOUS	\$ 705.00	S ARROYO LS/OLD LEGION LS REPAIRS
150666	MAGIC VALLEY ELEC	10/15/21	\$ 74.82	ELEC-LIFT STATION-CACTUS RD
150667	MAXIMINO TORRES	10/10/21	\$ 179.00	CLEANING-W/S VEHICLES
150668	O'REILLY AUTO	VARIOUS	\$ 645.36	AUG/SEPT/OCT 2021-SUPPLIES FOR MAINT
150669	O'REILLY AUTO	VARIOUS		VOIDED CHECK-CONTINUED
150670	OFFICE DEPOT	09/29/21	\$ 460.26	OFFICE DESK/CHAIR-PUBLIC WORKS
150671	PURCHASE POWER	10/29/21	\$ 24.62	OCT 2021-POSTAGE
150672	REGION STAFFING	VARIOUS	\$ 2,377.60	CONTRACT LABOR-WEEKENDING-10/17,10/24/21
150673	REGION STAFFING	VARIOUS		VOIDED CHECK-CONTINUED
150674	SAM'S	10/05/21	\$ 59.92	NET-PUBLIC WORKS
150675	TX COALITION OF CITIES	10/14/21	\$ 315.32	2022 RENEWAL DUES
150676	TX COMMISSION ON ENVIRON QUAL	10/31/21	\$ 8,449.22	WWTP PERMIT FOR FY 22
150677	TX COMMISSION ON ENVIRON QUAL	10/31/21	\$ 445.76	WATER RIGHTS ASSESSMENT CHG-FY 22
150678	TYLER TECHNOLOGIES	11/01/21	\$ 6,099.06	ANNUAL MAINTENANCE-UTILITY CIS/CASH COLLECTIONS
150679	UNIFIRST	VARIOUS	\$ 296.85	CLEANING-W/S UNIFORMS
150680	VEAE COMMUNICATIONS	VARIOUS	\$ 1,872.20	4TH QTR IT SVC CONTRACT-JULY/AUG/SEPT-SSL CERTIFI
CHECKS 150681-150684				UTILITY DEPOSIT REFUNDS
150685	A3 CONSTRUCTION	11/15/21	\$ 1,420.00	EMERGENCY SEWER LINE REPAIR
150686	AGUAWORKS	11/02/21	\$ 24.00	WATER METER WASHERS
150687	ARAMARK	VARIOUS	\$ 65.36	MEDICAL SUPPLIES-PUBLIC WORKS
150688	BRENNTAG	11/04/21	\$ 3,159.55	WATER PLANT CHEMICALS
150689	CHEMTEX	11/04/21	\$ 305.00	MOVE OUT SEWER LINE CHEMICAL
150690	DEPT OF STATE HEALTH	11/01/21	\$ 270.69	WATER SAMPLES-TCEQ
150691	DEPT OF STATE HEALTH	11/01/21	\$ 81.72	9-ROUTINE WATER SAMPLES
150692	DIRECT ENERGY	10/27/21	\$ 8,035.24	OCT-ELECTRIC-WATER/SEWER DEPT
150693	DIRECT ENERGY	10/27/21		VOIDED CHECK-CONTINUED
150694	DPC INDUSTRIES	10/14/21	\$ 5,738.00	WASTEWATER PLANT CHEMICALS
150695	EAST RIO HONDO WATER	11/10/21	\$ 295.47	WATER SERVICE-EDAP LIFT STATIONS
150696	FIRST COMMUNITY BANK	10/21/21	\$ 304.25	CPM TRACK 1-P.GARZA
150697	FUELMAN	VARIOUS	\$ 1,107.89	FUEL FOR WATER/SEWER VEHICLES
150698	JOHN DEERE GOVT	10/27/21	\$ 55.44	BUCKET BOLDS-BACKHOE
150699	LA HORMIGA	VARIOUS	\$ 16.00	FLAT REPAIRS-W/S VEHICLES
150700	LINDE GAS & EQUIP	10/22/21	\$ 48.40	CHEMICAL/CYLINDER RENTAL
150701	NOVA HEALTHCARE	06/28/21	\$ 48.68	PRE EMPLOYMENT SCREEN-SORIA
150702	REGION STAFFING	VARIOUS	\$ 3,020.80	CONTRACT LABOR-WEEKENDING 10/31,11/7/21
150703	SMARTCOM	11/08/21	\$ 141.32	INTERNET SERVICE-WATER/SEWER DEPT
150704	TEXAS WATER UTILITY ASSOCIATION	11/15/21	\$ 75.00	TWUA-MEMBERSHIP RENEWAL-CITRUS DISTRICT
150705	VEAE SERVICES	VARIOUS	\$ 778.28	PHONE SERVICE-WATER/SEWER DEPT/OCT 2021-IT SVC
150706	ZARSKY LUMBER	10/31/21	\$ 124.83	OCT 2021-SUPPLIES FOR MAINTENANCE
TOTAL			\$ 136,013.66	
UTILITY DEPOSIT REFUND CHECKS				
150681	GARCIA JR, IRINEO	11/05/21	\$ 54.86	ACCT #02-03030-10 UTILITY DEPOSIT REFUND
150682	RAMIREZ, ROSE MARIE	11/05/21	\$ 24.25	ACCT #03-03480-11 UTILITY DEPOSIT REFUND
150683	DELA GARZA, VICTOR	11/05/21	\$ 21.30	ACCT #03-20261-05 UTILITY DEPOSIT REFUND
150684	GONZALES, JANET	11/10/21	\$ 65.39	ACCT #01-00810-07 UTILITY DEPOSIT REFUND
TOTAL			\$ 165.80	

Attachment: CC Financial Report - Nov 2021 (4202 : Financial Report)

CITY OF LOS FRESNOS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2021

05 - UTILITY FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 16.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
00-REVENUES	2,926,800	247,351.45	476,037.29	0.00	2,450,762.71	16.26
TOTAL REVENUES	2,926,800	247,351.45	476,037.29	0.00	2,450,762.71	16.26
<u>EXPENDITURE SUMMARY</u>						
02-WATER ADMINISTRATION	585,928	33,911.95	73,639.82	774.97	511,513.21	12.70
05-INFORMATION TECHNOLOG	34,782	1,326.33	2,914.91	1,426.44	30,440.65	12.48
26-WATER SUPPLIES	160,500	9,468.68	27,950.21	1,716.87	130,832.92	18.48
27-MAINTENANCE OF WATER S	9,000	218.54	382.47	100.00	8,517.53	5.36
28-MAINTENANCE OF WATER E	46,500	108.75	585.13	11,520.66	34,394.21	26.03
29-WATER PURCHASES	39,886	0.00	445.76	0.00	39,440.24	1.12
30-WATER MISCELLANEOUS EX	376,545	3,049.53	104,427.53	0.00	272,117.47	27.73
20-CAPITAL OUTLAY	140,861	0.00	0.00	52,233.74	88,627.26	37.08
32-WATER BONDED INDEBTEDN	95,367	0.00	51,905.00	0.00	43,462.00	54.43
34-SEWER ADMINISTRATION	696,428	35,441.78	82,866.98	19,021.10	594,539.92	14.63
35-INFORMATION TECHNOLOG	34,782	1,326.33	2,914.91	1,426.43	30,440.66	12.48
36-SEWER SUPPLIES	76,750	5,646.78	17,157.57	1,843.41	57,749.02	24.76
37-MAINTENANCE OF SEWER S	10,500	0.00	433.77	269.40	9,796.83	6.70
38-MAINTENANCE OF SEWER E	120,500	4,105.11	8,409.49	598.67	111,491.84	7.48
39-SEWER MISC. EXPENSES	564,625	3,049.53	11,498.75	0.00	553,126.25	2.04
41-SEWER BONDED INDEBTEDN	61,848	0.00	0.00	0.00	61,848.00	0.00
52-TRANSFER OUT	621,999	3,000.00	3,000.00	0.00	618,999.00	0.48
TOTAL EXPENDITURES	3,676,801	100,653.31	388,532.30	90,931.69	3,197,337.01	13.04
REVENUE OVER/(UNDER) EXPENDITURES	(750,001)	146,698.14	87,504.99	(90,931.69)	(746,574.30)	0.46

Attachment: CC Financial Report - Nov 2021 (4202 : Financial Report)

11/30/2021 2:06 PM
 VENDOR SET: 01 City of Los Fresnos
 BANK: FVB9 CDC CHECKING
 DATE RANGE: 11/01/2021 THRU 11/30/2021

A/P HISTORY CHECK REPORT

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0001	CITY OF L.F. PAYROLL ACCT							
I-202111120118	CITY OF L.F. PAYROLL ACCT	D	11/10/2021	478.17		001035		478.17
0001	CITY OF L.F. PAYROLL ACCT							
I-202111230164	CITY OF L.F. PAYROLL ACCT	D	11/23/2021	332.06		001047		332.06
8156	BIANCA MARTINEZ							
I-202111020081	BIANCA MARTINEZ	R	11/05/2021	61.04		003089		61.04
6945	DESIDERIO MARTINEZ							
I-202111020083	DESIDERIO MARTINEZ	R	11/05/2021	1,463.71		003090		1,463.71
8053	GRANICUS, LLC							
I-145368	GRANICUS, LLC	R	11/05/2021	82.95		003091		82.95
3855	JAMES HARRIS III							
I-202111020082	JAMES HARRIS III	R	11/05/2021	120.00		003092		120.00
0305	LOS FRESNOS CHAMBER OF COMMERCE							
I-11/2021	LOS FRESNOS CHAMBER OF COMMERCE	R	11/05/2021	1,000.00		003093		
I-3682	LOS FRESNOS CHAMBER OF COMMERCE	R	11/05/2021	1,000.00		003093		2,000.00
0915	PURCHASE POWER							
I-202111020080	PURCHASE POWER	R	11/05/2021	147.85		003094		147.85
8363	SIGNS & MORE LLC							
I-3843	SIGNS & MORE LLC	R	11/05/2021	1,787.50		003095		1,787.50
1645	STAPLES							
I-2935779301	STAPLES	R	11/05/2021	485.90		003096		
I-2936626871	STAPLES	R	11/05/2021	147.35		003096		633.25
8257	TOTAL IMAGING SOLUTIONS, INC							
I-148801	TOTAL IMAGING SOLUTIONS, INC	R	11/05/2021	41.26		003097		41.26
8156	BIANCA MARTINEZ							
I-202111160123	BIANCA MARTINEZ	R	11/19/2021	68.32		003098		68.32
6945	DESIDERIO MARTINEZ							
I-202111160125	DESIDERIO MARTINEZ	R	11/19/2021	1,463.71		003099		1,463.71
3855	JAMES HARRIS III							
I-202111160124	JAMES HARRIS III	R	11/19/2021	120.00		003100		120.00

Attachment: CC Financial Report - Nov 2021 (4202 : Financial Report)

11/30/2021 2:06 PM
 VENDOR SET: 01 City of Los Fresnos
 BANK: FVB9 CDC CHECKING
 DATE RANGE: 11/01/2021 THRU 11/30/2021

A/P HISTORY CHECK REPORT

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
8239	LOS FRESNOS NEWS							
I-867	2022-ECOTOURISM/NATU	R	11/19/2021	650.00		003101		
I-868	2022 DIRECTORY-CDC	R	11/19/2021	575.00		003101		1,225.00
5350	TEAM GRAPHIX & AWARDS							
I-20210503	TEAM GRAPHIX & AWARDS	R	11/19/2021	28.00		003102		28.00

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	14	9,242.59	0.00	9,242.59
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	2	810.23	0.00	810.23
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0 VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: FVB9 TOTALS:	16	10,052.82	0.00	10,052.82
BANK: FVB9 TOTALS:	16	10,052.82	0.00	10,052.82
REPORT TOTALS:	16	10,052.82	0.00	10,052.82

Attachment: CC Financial Report - Nov 2021 (4202 : Financial Report)

SELECTION CRITERIA

VENDOR SET: 01-City of Los Fresnos
VENDOR: ALL
BANK CODES: Include: FVB9
FUNDS: All

CHECK SELECTION

CHECK RANGE: 000000 THRU 999999
DATE RANGE: 11/01/2021 THRU 11/30/2021
CHECK AMOUNT RANGE: 0.00 THRU 999,999,999.99
INCLUDE ALL VOIDS: YES

PRINT OPTIONS

SEQUENCE: CHECK NUMBER

PRINT TRANSACTIONS: YES
PRINT G/L: NO
UNPOSTED ONLY: NO
EXCLUDE UNPOSTED: NO
MANUAL ONLY: NO
STUB COMMENTS: NO
REPORT FOOTER: NO
CHECK STATUS: NO
PRINT STATUS: * - All

CITY OF LOS FRESNOS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2021

09 -COMMUNITY DEVELOPMENT COR
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 16.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
52-CDC DISBURSEMENTS	510,380	45,539.70	90,324.43	0.00	420,055.57	17.70
TOTAL REVENUES	510,380	45,539.70	90,324.43	0.00	420,055.57	17.70
	=====	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>						
52-CDC DISBURSEMENTS	510,380	5,890.20	13,627.41	18,774.92	477,977.67	6.35
TOTAL EXPENDITURES	510,380	5,890.20	13,627.41	18,774.92	477,977.67	6.35
	=====	=====	=====	=====	=====	=====
REVENUE OVER/ (UNDER) EXPENDITURES	0	39,649.50	76,697.02	(18,774.92)	(57,922.10)	0.00
	=====	=====	=====	=====	=====	=====

CITY OF LOS FRESNOS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2021

09 -COMMUNITY DEVELOPMENT COR

% OF YEAR COMPLETED: 16.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<hr/>						
52-CDC DISBURSEMENTS						
=====						
10-NON-CATEGORIZED						
09-452-1010 SALES TAX	510,000	45,539.70	90,286.13	0.00	419,713.87	17.70
09-452-1050 INTEREST EARNED	380	0.00	38.30	0.00	341.70	10.08
TOTAL 10-NON-CATEGORIZED	510,380	45,539.70	90,324.43	0.00	420,055.57	17.70
11-NON-CATEGORIZED						
99-OTHER REVENUE						
TOTAL 52-CDC DISBURSEMENTS	510,380	45,539.70	90,324.43	0.00	420,055.57	17.70
=====	=====	=====	=====	=====	=====	=====
44-MISCELLANEOUS INCOME						
=====						
10-NON-CATEGORIZED						
=====	=====	=====	=====	=====	=====	=====
TOTAL REVENUE	510,380	45,539.70	90,324.43	0.00	420,055.57	17.70
=====	=====	=====	=====	=====	=====	=====

CITY OF LOS FRESNOS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2021

09 -COMMUNITY DEVELOPMENT COR
DEPARTMENT - 52-CDC DISBURSEMENTS

% OF YEAR COMPLETED: 16.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
01-SALARIES						
09-552-01100 SALARIES	15,480	732.00	1,212.00	0.00	14,268.00	7.83
TOTAL 01-SALARIES	15,480	732.00	1,212.00	0.00	14,268.00	7.83
02-EMPLOYEE BENEFITS						
09-552-02100 FICA EXPENSE	960	45.38	75.14	0.00	884.86	7.83
09-552-02105 MEDICARE EXPENSE	224	6.26	13.22	0.00	210.78	5.90
09-552-02107 TWC EXPENSE	144	20.50	33.94	0.00	110.06	23.57
09-552-02150 TMRS EXPENSE	0	4.35	4.35	0.00	4.35	0.00
09-552-02160 WORKER'S COMP	43	1.73	2.94	0.00	40.06	6.84
TOTAL 02-EMPLOYEE BENEFITS	1,371	78.22	129.59	0.00	1,241.41	9.45
03-CONTRACT LABOR						
09-552-03110 ATTORNEY	500	0.00	0.00	0.00	500.00	0.00
09-552-03115 AUDITOR	5,775	0.00	0.00	0.00	5,775.00	0.00
09-552-03120 PROFESSIONAL SERVICES	39,520	1,463.71	5,854.67	0.00	33,665.33	14.81
09-552-03121 BUSINESS RECRUIT AND DEVEL	12,000	1,000.00	2,000.00	0.00	10,000.00	16.67
TOTAL 03-CONTRACT LABOR	57,795	2,463.71	7,854.67	0.00	49,940.33	13.59
04-SUPPLIES						
09-552-04100 OFFICE SUPPLIES & PRINTING	5,500	0.00	189.11	0.00	5,310.89	3.44
TOTAL 04-SUPPLIES	5,500	0.00	189.11	0.00	5,310.89	3.44
05-UTILITIES						
06-ADVERTISING						
09-552-06100 CITY PROMOTION	45,000	1,000.00	2,000.00	0.00	43,000.00	4.44
09-552-06120 ADVERTISING	6,000	1,465.00	1,705.00	0.00	4,295.00	28.42
TOTAL 06-ADVERTISING	51,000	2,465.00	3,705.00	0.00	47,295.00	7.26
09-TRAVEL & SCHOOL						
09-552-09100 TRAVEL/SEMINARS	2,000	68.32	134.96	0.00	1,865.04	6.75
TOTAL 09-TRAVEL & SCHOOL	2,000	68.32	134.96	0.00	1,865.04	6.75
10-DUES & MEMBERSHIPS						
09-552-10100 DUES & MEMBERSHIPS	1,200	82.95	165.90	0.00	1,034.10	13.83
TOTAL 10-DUES & MEMBERSHIPS	1,200	82.95	165.90	0.00	1,034.10	13.83
11-MAINTENANCE						
09-552-11150 SPECIAL PROJECTS	257,434	0.00	0.00	18,774.92	238,659.08	7.29
TOTAL 11-MAINTENANCE	257,434	0.00	0.00	18,774.92	238,659.08	7.29

CITY OF LOS FRESNOS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2021

09 -COMMUNITY DEVELOPMENT COR
DEPARTMENT - 52-CDC DISBURSEMENTS

% OF YEAR COMPLETED: 16.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>12-INSURANCE</u>						
09-552-12100 INSURANCE	300	0.00	236.18	0.00	63.82	78.73
TOTAL 12-INSURANCE	300	0.00	236.18	0.00	63.82	78.73
<u>13-EQUIPMENT</u>						
<u>14-COMPUTER SOFTWARE</u>						
<u>30-NON-SPECIFIC</u>						
09-552-30100 BUSINESS INCENTIVE PROGRAM	20,000	0.00	0.00	0.00	20,000.00	0.00
09-552-30130 GENERAL FUND ADMIN	15,000	0.00	0.00	0.00	15,000.00	0.00
09-552-30131 TRANSFER DEBT SERVICE I&S	83,000	0.00	0.00	0.00	83,000.00	0.00
TOTAL 30-NON-SPECIFIC	118,000	0.00	0.00	0.00	118,000.00	0.00
<u>40-NON-SPECIFIC</u>						
<u>80-BOND PAYMENTS</u>						
<u>99-MISCELLANEOUS & CONTIN</u>						
09-552-99100 MISCELLANEOUS	300	0.00	0.00	0.00	300.00	0.00
TOTAL 99-MISCELLANEOUS & CONTIN	300	0.00	0.00	0.00	300.00	0.00
TOTAL 52-CDC DISBURSEMENTS	510,380	5,890.20	13,627.41	18,774.92	477,977.67	6.35
	=====	=====	=====	=====	=====	=====

CITY OF LOS FRESNOS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2021

09 -COMMUNITY DEVELOPMENT COR
DEPARTMENT - 99-Capital Outlay

% OF YEAR COMPLETED: 16.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
99-MISCELLANEOUS & CONTIN						

CITY OF LOS FRESNOS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2021

09 -COMMUNITY DEVELOPMENT COR
DEPARTMENT - 60-HIGH DEMAND PROGRAM

% OF YEAR COMPLETED: 16.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
01-SALARIES						
04-SUPPLIES						
13-EQUIPMENT						
99-MISCELLANEOUS & CONTIN						
TOTAL EXPENDITURES	510,380	5,890.20	13,627.41	18,774.92	477,977.67	6.35
REVENUE OVER/(UNDER) EXPENDITURES	0	39,649.50	76,697.02 (18,774.92) (57,922.10)	0.00

CITY OF LOS FRESNOS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2021

09 -COMMUNITY DEVELOPMENT COR
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 08.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
52-CDC DISBURSEMENTS	510,380	44,784.73	44,784.73	0.00	465,595.27	8.77
TOTAL REVENUES	510,380	44,784.73	44,784.73	0.00	465,595.27	8.77
	=====	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>						
52-CDC DISBURSEMENTS	510,380	7,737.21	7,737.21	16,599.92	486,042.87	4.77
TOTAL EXPENDITURES	510,380	7,737.21	7,737.21	16,599.92	486,042.87	4.77
	=====	=====	=====	=====	=====	=====
REVENUE OVER/ (UNDER) EXPENDITURES	0	37,047.52	37,047.52	(16,599.92)	(20,447.60)	0.00
	=====	=====	=====	=====	=====	=====

Sales Tax Report
FY 21-22

<u>Paid</u>	2c				1-1/2c (General Fund Portion)				1/2c (CDC Portion)			
	<u>FY20-21</u>	<u>FY19-20</u>	<u>Inc(Dec)</u> (\$)	<u>Inc(Dec)</u> (%)	<u>FY20-21</u>	<u>FY19-20</u>	<u>Inc(Dec)</u> (\$)	<u>Inc(Dec)</u> (%)	<u>FY20-21</u>	<u>FY19-20</u>	<u>Inc(Dec)</u> (\$)	<u>Inc(Dec)</u> (%)
October	155,969.20	137,245.88	18,723.32	13.64%	116,976.90	102,934.41	14,042.49	13.64%	38,992.30	34,311.47	4,680.83	13.64%
November	169,309.31	159,685.57	9,623.74	6.03%	126,981.98	119,764.18	7,217.80	6.03%	42,327.33	39,921.39	2,405.94	6.03%
December	141,597.79	138,701.88	2,895.91	2.09%	106,198.34	104,026.41	2,171.93	2.09%	35,399.45	34,675.47	723.98	2.09%
January	160,126.54	126,834.66	33,291.88	26.25%	120,094.91	95,126.00	24,968.91	26.25%	40,031.64	31,708.67	8,322.97	26.25%
February	227,290.15	162,607.38	64,682.77	39.78%	170,467.61	121,955.54	48,512.08	39.78%	56,822.54	40,651.85	16,170.69	39.78%
March	159,594.88	128,048.62	31,546.26	24.64%	119,696.16	96,036.47	23,659.70	24.64%	39,898.72	32,012.16	7,886.57	24.64%
April	133,099.44	113,435.34	19,664.10	17.34%	99,824.58	85,076.51	14,748.08	17.34%	33,274.86	28,358.84	4,916.03	17.34%
May	209,547.66	156,970.44	52,577.22	33.49%	157,160.75	117,727.83	39,432.92	33.49%	52,386.92	39,242.61	13,144.31	33.49%
June	174,302.19	145,570.95	28,731.24	19.74%	130,726.64	109,178.21	21,548.43	19.74%	43,575.55	36,392.74	7,182.81	19.74%
July	163,446.56	169,624.59	(6,178.03)	-3.64%	122,584.92	127,218.44	(4,633.52)	-3.64%	40,861.64	42,406.15	(1,544.51)	-3.64%
August	185,738.61	181,736.68	4,001.93	2.20%	139,303.96	136,302.51	3,001.45	2.20%	46,434.65	45,434.17	1,000.48	2.20%
September	171,296.40	144,746.62	26,549.78	18.34%	128,472.30	108,559.97	19,912.34	18.34%	42,824.10	36,186.66	6,637.45	18.34%
TOTAL SALES ACTIVITIES	\$ 2,051,318.73	\$ 1,765,208.61	\$ 286,110.12	16.21%	\$ 1,538,489.05	\$ 1,323,906.46	\$ 214,582.59	16.21%	\$ 512,829.68	\$ 441,302.15	\$ 71,527.53	16.21%

<u>Paid</u>	2c				1-1/2c (General Fund Portion)				1/2c (CDC Portion)			
	<u>FY20-21</u>	<u>FY20-21</u>	<u>Inc(Dec)</u> (\$)	<u>Inc(Dec)</u> (%)	<u>FY21-22</u>	<u>FY20-21</u>	<u>Inc(Dec)</u> (\$)	<u>Inc(Dec)</u> (%)	<u>FY21-22</u>	<u>FY20-21</u>	<u>Inc(Dec)</u> (\$)	<u>Inc(Dec)</u> (%)
October	178,985.72	155,969.20	23,016.52	14.76%	134,239.29	116,976.90	17,262.39	14.76%	44,746.43	38,992.30	5,754.13	14.76%
November	182,158.81	169,309.31	12,849.50	7.59%	136,619.11	126,981.98	9,637.12	7.59%	45,539.70	42,327.33	3,212.38	7.59%
TOTAL SALES ACTIVITIES	\$ 361,144.53	\$ 325,278.51	\$ 35,866.02	11.03%	\$ 270,858.40	\$ 243,958.88	\$ 26,899.52	11.03%	\$ 90,286.13	\$ 81,319.63	\$ 8,966.51	11.03%

**** Sales Tax Amount may be adjusted at the end of the year based on actuals sales activity amounts.

City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 12/14/21 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Bianca Huerta
Initiator: Bianca Huerta
Sponsors:
DOC ID: 4203

SCHEDULED

ACTION ITEM (ID # 4203)

**Public Works Report 1. Water and Wastewater Activity 2.
Calls for Service 3. Building Permits 4. Recycling 5. Waste
Water Treatment Plant Discharge Monitoring Report**

Call with questions.

I recommend approval.



November 2022

Water Treatment Plant activity:

Total Output: 16,633,188

Daily Average: 554,440

% of Capacity: 55.4%

Waste Water Treatment Plant activity:

Total Output: 19,702,000


Daily Average: 656,733

% of Capacity: 65.7.0%



Public Works Monthly Report for November 2021

CALLS FOR SERVICE	MONTH TOTAL	YEAR TO DATE
Service Connects/Disconnects	156	1130
Rereads/Meter Info	83	853
Water Taps	1	33
Sewer Taps	0	25
Change Meter	6	114
Service Check for Water Leak at Account	7	85
Repaired Leak	0	19
Call for Sewer Stoppage	7	116
City Sewer Lines Unstopped	3	54
Code Enforcement/Other	2	47
Garbage Collection	61	757
Pothole Repairs	40	725
Street Repairs	0	0
Street Sign Replacement/Repaired	10	58
Asphalt Used (ton)	3	26.15
Gravel Used (ton)	0	7
Fire Hydrants Flushed and Oiled	9	318
Fire Hydrants Repaired	0	4
Valves Repaired	0	0
Manholes Cleaned/Repaired	7	43


 Carlos Salazar, Director of Public Works

PROJECTS: 0 -ZZZZZZZZZZ

APPLIED DATES: 0/00/0000 THRU 99/99/9999

ISSUED DATES: 11/01/2021 THRU 11/30/2021

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS: ALL

PROJECT	ISSUE DATE	NAME	LOCATION	CONTRACTOR	DESCRIPTION	PROJ TYPE

132301	11/16/2021	GARCIA, ELENA	621 BOUGAINVILLEA DRIVE	CONSTRUCTI	RESIDENTIAL ADDITION/SOLAR	ALT
132341	11/16/2021	HERNANDEZ, JAVIER O	319 VALLE ALTO DRIVE	CONSTRUCTI	RESIDENTIAL ADDITION/SOLAR	ALT
132381	11/16/2021	ABREGO, EDUARDO	31672 STATE HWY 100	CONSTRUCTI	RESIDENTIAL REMODEL/ADDITIO	ALT
132422	11/01/2021	VILLAFRANCA, ROQUE D	215 HENDERSON ROAD	OWNER	ACCESSORY BUILDING	NEW
132423	11/02/2021	SCHNEIDER, SCOTT A	308 RED OAK DRIVE	RAULE	EXTEND DRIVEWAY	ALT
132424	11/02/2021	ESCALANTE, MARIA PIEDAD	32707 HARVEY ESCALANTE RD	PLR	ELECTRICAL PERMIT	ALT
132425	11/04/2021	MENCHACA, JAMES	511 VALLEY OAK CIRCLE	VILLEGAS P	SWIMMING POOL	NEW
132426	11/04/2021	7-ELEVEN, INC	101 E OCEAN BLVD	EMPIRE CAN	SIGN PERMIT	S
132427	11/05/2021	YBARRA, RUBEN	519 VALLEY OAK CIRCLE	RCAS	ACCESSORY BUILDING	NEW
132428	11/05/2021	IVY BOUTIQUE	315 W OCEAN BLVD C	OWNER	COMMERCIAL- NEW OWNER/TENAN	ALT
132429	11/05/2021	GENESIS SEAFOOD RESTAURANT	315 W OCEAN BLVD B	OWNER	COMMERCIAL- NEW OWNER/TENAN	ALT
132430	11/05/2021	STAR INSURANCE ADVISOR LLC	32819 STATE HWY 100 109	GRAFIX	SIGN PERMIT	S
132431	11/05/2021	GARCIA, MAYTE	304 W 9TH STREET	OWNER	ACCESSORY BUILDING	NEW
132432	11/08/2021	ALVAREZ, JOSE	103 CONDOR DRIVE	OWNER	RESIDENTIAL BUILDING	NEW
132433	11/08/2021	VILLARREAL, WALBERTO	112 HAWK DRIVE	ESTRADA	RESIDENTIAL BUILDING	NEW
132434	11/08/2021	JOHNSON, JERRY D	600 S NOGAL STREET B	OWNER	WATER/SEWER TAPS	TAPS
132435	11/08/2021	SIBAJA, ROBERTO	411 VALLEY OAK CIRCLE	TUFF SHED	ACCESSORY BUILDING	NEW
132436	11/08/2021	BROS CRAFT BURGER	31260 STATE HWY 100	OWNER	COMMERCIAL ADDITION/REMODEL	ALT
132437	11/09/2021	LIENDO, HECTOR G	324 WHIPPLE ROAD	OWNER	ELECTRICAL PERMIT	ALT
132438	11/12/2021	BIG RAYS TO GO	32198 STATE HWY 100	OWNER	COMMERCIAL BUILDING	NEW
132439	11/12/2021	MENDIOLA, ROBERT	302 W 2ND STREET	OWNER	ACCESSORY BUILDING	NEW
132440	11/15/2021	LOS FRESNOS CISD / ADMINIS.	600 MESQUITE LANE	GARCIA FEN	FENCE PERMIT	ALT
132441	11/16/2021	LA PASADITA SNACKS & DRINKS	717 W OCEAN BLVD BLD#2	HECTOR GUZ	COMMERCIAL BUILDING	NEW
132442	11/16/2021	GARCIA, ALBERT	116 HERON DRIVE	GARCIA BUI	RESIDENTIAL BUILDING	NEW

PROJECTS: 0 -ZZZZZZZZZZ

APPLIED DATES: 0/00/0000 THRU 99/99/9999

ISSUED DATES: 11/01/2021 THRU 11/30/2021

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS: ALL

PROJECT	ISSUE DATE	NAME	LOCATION	CONTRACTOR	DESCRIPTION	PROJ TYPE
132443	11/17/2021	JOHNSON, JERRY D	200 S BRAZIL STREET	OWNER	WATER/SEWER TAPS	TAPS
132444	11/17/2021	JOHNSON, JERRY D	202 S BRAZIL STREET	OWNER	WATER/SEWER TAPS	TAPS
132445	11/17/2021	JOHNSON, JERRY D	204 S BRAZIL STREET	OWNER	WATER/SEWER TAPS	TAPS
132446	11/18/2021	TEXAS TIRE & AUTO SERVICES	32205 STATE HWY 100	OWNER	COMMERCIAL- NEW OWNER/TENAN ALT	
132447	11/19/2021	GARCIA, JUAN	2170 BAJA CIRCLE	S PLUMBING	PLUMBING PERMIT	ALT
132448	11/22/2021	ZEPEDA, RAMON M	1965 BAJA DRIVE	OWNER	RESIDENTIAL REMODEL/ADDITIO ALT	
132449	11/22/2021	LOREDO DE MORAN, ELVIA	1028 EASTER LILLY DRIVE	OWNER	ACCESSORY BUILDING	NEW
132450	11/23/2021	SALINAS, RAUL	417 E 10TH STREET	OWNER	FENCE PERMIT	ALT
132451	11/30/2021	TORTILLERIA HERNANDEZ	201 W 3RD STREET	TEJAS FIRE	FIRE SUPPRESSION SYSTEM INS ALT	
*** TOTALS ***		NUMBER OF PROJECTS:	33	VALUATION:	786,047.93	FEES: 19,902.49

PROJECTS: 0 -ZZZZZZZZZZ

APPLIED DATES: 0/00/0000 THRU 99/99/9999

ISSUED DATES: 11/01/2021 THRU 11/30/2021

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS: ALL

*** SEGMENT RECAP ***

PROJECT SEGMENT - DESCRIPTION	# OF SEGMENTS	VALUATION	FEE
A - ACCESSORY BUILDING PERMIT	6	42,827.93	760.00
B - BUILDING PERMIT	7	219,240.00	1,182.99
COMM - COMM: NEW OWNER/TENANT	3	0.00	240.00
E - ELECTRICAL PERMIT	12	0.00	2,046.00
EXPDRIVE - EXPANSION OF DRIVEWAY	1	2,720.00	125.00
FIRE - FIRE SUPPRESSION SYSTEM	1	0.00	60.00
M - MECHANICAL PERMIT M	4	0.00	319.76
METER - METER FEES	4	0.00	9,500.00
N - BUILDING PERMIT	5	460,000.00	3,193.74
P - PLUMBING PERMIT	12	20,600.00	1,975.00
POOL - SWIMMING POOL PERMIT	1	25,280.00	300.00
SIGN - SIGN PERMIT	2	15,380.00	200.00
*** TOTALS ***	58	786,047.93	19,902.49

PROJECTS: 0 -ZZZZZZZZZZ

APPLIED DATES: 0/00/0000 THRU 99/99/9999

ISSUED DATES: 11/01/2021 THRU 11/30/2021

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS: ALL

*** BUILDING CODE RECAP ***

BUILDING CODE - DESCRIPTION	# OF PROJECTS	# OF SEGMENTS	VALUATION	FEES
BLANK - *BLANK*	31	45	762,727.93	17,802.49
101 - SINGLE FAMILY ATTACHED	2	9	3,320.00	1,225.00
102 - SINGLE FAMILY DETACHED	0	1	0.00	215.00
438 - RESIDENTIAL GARAGES	0	1	20,000.00	220.00
505 - COMMERCIAL BUILDING	0	2	0.00	440.00
*** TOTALS ***	33	58	786,047.93	19,902.49

CITY OF LOS FRESNOS

Recycling Program Total Number of Guest November 2021

Date	Tuesdays at Memorial Park 7 am - 11 am
11/02/21	30
11/09/21	30
11/16/21	25
11/23/21	27
11/30/21	40
Totals	152

Date	Thursdays at Wal-Mart Parking 4 pm - 8 pm
11/04/21	32
11/11/21	29
11/18/21	35
11/25/21	0
Totals	96

Date	Saturdays at City Hall 9 am - 1 pm
11/06/21	43
11/13/21	46
11/20/21	25
11/27/21	0
Totals	114

Total attendance for the Month of November	362
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DMR Copy of Record

Permit:	TX0091243	Permittee:	LOS FRESNOS, CITY OF 200 NORTH BRAZIL ST LOS FRESNOS, TX 78566	Facility:	CITY OF LOS FRESNOS WWTP 802 SOUTH NOGAL ST LOS FRESNOS, TX 78566
Major:	Yes	Discharge:	001-A DOMESTIC FACILITY - 001	Status:	NeDMR Validated
Report Dates & Status					
Monitoring Period:	From 10/01/21 to 10/31/21				
Considerations for Form Completion INTERIM PHASE EFFECTIVE UPON ISSUANCE AND LASTING THROUGH THE COMPLETION OF EXPANSION TO THE 2.0 MGD FACILITY.					
Principal Executive Officer					
First Name:	CARLOS	Title:	DIRECTOR OF PUBLIC WORKS		
Last Name:	SALAZAR	Telephone:	956-233-5768		
No Data Indicator (NODI)					
Form NODI:					
Code	Parameter	Monitoring Location	Season	Sample	Quality of Analysis
00300	Oxygen, dissolved [DO]	1 - Effluent Gross	0	Sample Permit Rec Value NODI	Units 19 - mg/L 18 - mg/L
00400	pH	1 - Effluent Gross	0	Sample Permit Rec Value NODI	Units 19 - mg/L 18 - mg/L
00530	Solids, total suspended	1 - Effluent Gross	0	Sample Permit Rec Value NODI	Units 19 - mg/L 18 - mg/L
00610	Nitrogen, ammonia total [as N]	1 - Effluent Gross	0	Sample Permit Rec Value NODI	Units 19 - mg/L 18 - mg/L
50050	Flow, in conduit or thru treatment plant	1 - Effluent Gross	0	Sample Permit Rec Value NODI	Units 19 - mg/L 18 - mg/L
50050	Flow, in conduit or thru treatment plant	P - See Comments	0	Sample Permit Rec Value NODI	Units 19 - mg/L 18 - mg/L
50050	Flow, in conduit or thru treatment plant	Y - Effluent Gross (Supplementary)	0	Sample Permit Rec Value NODI	Units 19 - mg/L 18 - mg/L
50060	Chlorine, total residual	A - Disinfection, Process Complete	0	Sample Permit Rec Value NODI	Units 19 - mg/L 18 - mg/L
50060	Chlorine, total residual	B - Prior to Disinfection	0	Sample Permit Rec Value NODI	Units 19 - mg/L 18 - mg/L
51040	E. coli	1 - Effluent Gross	0	Sample Permit Rec Value NODI	Units 19 - mg/L 18 - mg/L
80022	BOD, carbonaceous [5 day, 20 C]	1 - Effluent Gross	0	Sample Permit Rec Value NODI	Units 19 - mg/L 18 - mg/L

Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors

No errors.

Comments

Attachments
No attachments.

Report Last Saved By
LOS FRESNOS, CITY OF

User: CARLOS_SALAZAR_57
Name: CARLOS SALAZAR
E-Mail: csalazar@cityoff.us
Date/Time: 2021-11-15 16:59 (Time Zone: -06:00)

Report Last Signed By

User: CARLOS_SALAZAR_57
Name: CARLOS SALAZAR
E-Mail: csalazar@cityoff.us
Date/Time: 2021-11-15 16:59 (Time Zone: -06:00)

City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 12/14/21 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Bianca Huerta
Initiator: Bianca Huerta
Sponsors:
DOC ID: 4204

SCHEDULED

ACTION ITEM (ID # 4204)

Police Department 1. Arrests 2. Incidents 3. Accidents

Call with questions.

I recommend approval.

LOS FRESNOS POLICE DEPARTMENT

Arrests - By Violation

11\01\2021
thru 11\30\2021

Violation	# of Offenses
ASSAULT	1
ASSAULT CAUSES BODILY INJ 13a	1
CRIMINAL MISCHIEF >=\$500<\$1,500	1
CRIMINAL TRESPASS	1
DRIVING WHILE INTOXICATED	3
DRIVING WHILE INTOXICATED W/CHILD UNDER 15 YOA	4
DRIVING WHILE LICENSE SUSPENDED UNDER PROVISIONS OF DL LAWS	1
EVADING ARREST DETENTION	1
EXECUTION OF CAPIAS OR ARREST WARRANT	24
FAIL TO IDENTIFY FUGITIVE INTENT GIVE FALSE INFO	1
FAIL TO IDENTIFY GIVING FALSE/FICTITIOUS INFO	1
INJURY CHILD/ELDERLY/DISABLED RECKLESS BODILY INJ 13b	1
POSS CS PG 1 <1G	2
POSS CS PG 1 >=1G<4G	1
POSS CS PG 1 >=4G<200G	1
POSS CS PG 2 < 1G	1
POSS CS PG 2 <1G DRUG FREE ZONE	5
POSS CS PG 2 >= 1G<4G	1
POSS CS PG 2 >= 4G<400G	2
POSS CS PG 3 < 28G	2
POSS DANGEROUS DRUG	1
POSS MARIJ <2OZ	3
POSS MARIJ >2OZ<=4OZ	3
POSSESSION OF DRUG PARAPHERNALIA	7
PUBLIC INTOXICATION	11
PUBLIC LEWDNESS	2
RESIST ARREST SEARCH OR TRANSPORT	1
TAMPER/FABRICATE PHYSICAL EVIDENCE	1
THEFT	1
Total Violations	85
Total Arrests	69

Attachment: PD NOV 2021 (4204 : Police Department)

LOS FRESNOS POLICE DEPARTMENT

Incidents - By Violation

11\01\2021
thru 11\30\2021

Violation	Incidents
ACCIDENT INVOLVING DAMAGE TO VEHICLE >=\$200	1
ANIMAL CONTROL	1
ASSAULT	3
ASSAULT CAUSES BODILY INJURY FAMILY VIOLENCE 13a	1
BACKED UPON SHOULDER(OR ROADWAY) OF CONTROLLED ACCESS HIGHWAY / ILLEGAL BACKING	1
CHANGED LANE WHEN UNSAFE	2
CITY ORD VIOLATION	1
CRIMINAL MISCHIEF >=\$500<\$1,500	1
CRIMINAL TRESPASS	1
D.O.C. OBSCENE LANGUAGE	1
DEFECTIVE HEAD LAMPS	2
DOG AT LARGE	2
DRIVING WHILE INTOXICATED	3
DRIVING WHILE INTOXICATED W/CHILD UNDER 15 YOA	4
DRIVING WHILE LICENSE SUSPENDED UNDER PROVISIONS OF DL LAWS	2
EVADING ARREST DETENTION	1
EXECUTION OF CAPIAS OR ARREST WARRANT	25
EXPIRED OPERATORS LICENSE	1
EXPIRED REGISTRATION	2
FAIL TO CONTROL SPEED	2
FAIL TO IDENTIFY FUGITIVE INTENT GIVE FALSE INFO	1
FAIL TO IDENTIFY GIVING FALSE/FICTITIOUS INFO	1
FAIL TO MAINTAIN FINANCIAL RESPONSIBILITY	18
FAIL TO STOP-DESIGNATED POINT (YIELD SIGN)	1
FAILED TO DIM HEADLIGHTS - MEETING	1
FAILED TO SIGNAL TURN	1
FAILED TO YIELD RIGHT OF WAY	4
FAILED TO YIELD ROW (PRIVATE DRIVE/ALLEY ,BUILDING)	1
FAILURE TO IDENTIFY	1
HARASSMENT	3
INJURY CHILD/ELDERLY/DISABLED RECKLESS BODILY INJ 13b	1
NO DRIVER'S LICENSE	25
NO DRIVER'S LICENSE (2ND OFFENSE)	1
NO PROOF OF FINANCIAL RESPONSIBILITY	3
OBSTRUCTING TRAFFIC	1
OPEN CONTAINER	5
POSS CS PG 1 <1G	2
POSS CS PG 1 >=1G<4G	1
POSS CS PG 1 >=4G<200G	1
POSS CS PG 2 < 1G	1
POSS CS PG 2 >= 1G<4G	1
POSS CS PG 2 >= 4G<400G	2
POSS CS PG 3 < 28G	2
POSS DANGEROUS DRUG	1
POSS MARIJ <2OZ	3
POSS MARIJ >2OZ<=4OZ	1
POSSESSION OF DRUG PARAPHERNALIA	16
PUBLIC INTOXICATION	12
PUBLIC LEWDNESS	1

12/01/2021 15:50

1 of 2

Attachment: PD NOV 2021 (4204 : Police Department)

Violation	Incidents
RESIST ARREST SEARCH OR TRANSPORT	1
SPEEDING	1
TAMPER/FABRICATE PHYSICAL EVIDENCE	1
THEFT	9
UNSAFE START	1
WELFARE CONCERN	2
WRONG FICT/ALTERED/OBSCURED VEH PLATE/REG	1
Total Violations	185
Total Incidents	123

**LOS FRESNOS POLICE DEPARTMENT
ACCIDENTS BY STREET & INTERSECTION
November 1, 2021-November 30, 2021**

Street & Intersection	Accidents	Fatalities	Vehicles	Injured
32602 East Ocean Blvd.	2	0	4	0
1004 West Ocean P/lot	2	0	4	0
100 Blk. Evergreen St.	2	0	4	0
East Ocean Blvd.& Alamo St	2	0	4	0
F.M. 1847 & 3 rd . St.	1	0	2	0
East Ocean & Pita St.	1	0	3	0
511 West 6 th St.	1	0	2	0
F.M. 803 & Tx. 100	2	0	4	0
107 West 6 th St.	1	0	2	0
1000 West Ocean Blvd.	1	0	2	0
North Arroyo & 1 st St.	1	0	2	0
3000 West Ocean Blvd.	1	0	1	0
526 Legion Trail	1	0	2	0
Tx. 100 & F.M. 1575	1	0	2	0
31000 West Ocean Blvd.	1	0	2	2
100 East Ocean & F.M. 1847	1	0	2	0
TX. 100 & Alamo St.	1	0	2	0
TOTAL	22	0	44	2

Attachment: PD NOV 2021 (4204 : Police Department)

City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 12/14/21 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Bianca Huerta
Initiator: Bianca Huerta
Sponsors:
DOC ID: 4205

SCHEDULED

ACTION ITEM (ID # 4205)

Municipal Court 1. Monthly Report

Call with questions.

I recommend approval.

OFFICIAL MUNICIPAL COURT MONTHLY REPORT

1.G.4.a

MUNICIPAL COURT OF <u>Los Fresnos</u>		TRAFFIC		NON-TRAFFIC MISDEMEANORS	
FOR MONTH <u>November</u> YEAR <u>2021</u>		NON-PARKING	PARKING	STATE LAW	CITY ORDINANC
1. New Cases Filed During the Month		<u>1009</u>		<u>91</u>	<u>4</u>
2. Dispositions Prior to Trial:					
A. Bond Forfeitures					
B. Fined (Before trial only. If the defendant goes to trial, enter in Item 3.)					
C. Cases Dismissed (Do not include dismissals that are to be reported in Items 3C and 4 below.)					
3. Dispositions at Trial:					
A. Trial by Judge					
(1) Finding of Guilty		<u>301</u>	<u>1</u>	<u>17</u>	
(2) Finding of Not Guilty					
B. Trial by Jury					
(1) Finding of Guilty					
(2) Finding of Not Guilty					
C. Dismissed at Trial					
4. Cases Dismissed:					
A. After Driver Safety Course (C.C.P., Art. 45.0511)		<u>43</u>			
B. After Deferred Disposition (C.C.P., Art. 45.051)		<u>32</u>		<u>4</u>	
C. After Proof of Financial Responsibility (Transportation Code, Sec. 601.193)		<u>27</u>			
D. Compliance Dismissal (Proof of Inspection, License, or Registration)		<u>816</u>			
5. Community Service Ordered (For satisfaction of fine or costs only.)					
6. Cases Appealed		<u>1</u>			
7. Juvenile / Minor Activity:					
A. Transportation Code Cases Filed		<u>11</u>			
B. Non-Driving Alcoholic Beverage Code Cases Filed					
C. Driving Under the Influence of Alcohol Cases Filed <u>drug para.</u>		<u>3</u>			
D. Health & Safety Code (Tobacco) Cases Filed		<u>2</u>			
E. Failure to Attend School Cases Filed (Education Code, Sec. 25.094)					
F. Education Code (Except Failure to Attend) Cases Filed					
G. Violation of Local Daytime Curfew Ordinance Cases Filed (Loc. Govt. Code, Sec. 341.905)					
H. All Other Non-Traffic Fine-Only Cases Filed					
I. Waiver of Jurisdiction of Non-Traffic Cases (Family Code, Sec. 51.08(b))					
J. Referred to Juvenile Court for Delinquent Conduct (C.C.P., Art. 45.050 (c)(1))					
K. Held in Contempt, Fined, or Denied Driving Privileges (C.C.P., Art. 45.050 (c)(2))					
Magistrate Warnings Given (Juvenile):					
L. Warnings Administered					
M. Statements Certified					
8. Parent Contributing to Nonattendance Cases Filed (Education Code, Sec. 25.093)					
9. Safety Responsibility and Driver's License Suspension Hearings Held					
10. Search Warrants Issued (Do not include warrants for arrest.)					
11. Arrest Warrants Issued:					
A. Class C Misdemeanors Only					<u>2914</u>
B. Felonies and Class A and B Misdemeanors Only					
12. Magistrate Warnings Given: (Given to defendants charged with county or district court offense.)					
A. Class A and B Misdemeanors Only					
B. Felonies					
13. Emergency Mental Health Hearings Held					
14. Magistrate's Orders for Emergency Protection					
15. Total Revenue :				\$	<u>109,493.80</u>
(Include all revenue collected during month to be remitted to city or state.)					

Attachment: Court Report Nov 2021 (4205 : Municipal Court)

Citation No. Docket No. Violator

***** TOTAL FOR REPORT *****

Code	---	Payments	---	Refunds	---	Net	---	G/L Acct No.
C FINE	471	31,746.85	10	682.00-		31,064.85	01	407-0240
CCC04	32	1,248.00	0	0.00		1,248.00	01	2512
TFC	413	1,238.00	1	3.00-		1,235.00	01	407-0240
AR	512	2,560.00	1	5.00-		2,555.00	01	407-0240
TECH	32	124.00	0	0.00		124.00	01	407-0241
STF	14	385.00	0	0.00		385.00	01	2512
MCBS	33	98.00	0	0.00		98.00	01	407-0270
SJRF	32	126.00	0	0.00		126.00	01	2512
JFCT2	31	167.40	0	0.00		167.40	01	2512
JFCI	31	18.60	0	0.00		18.60	01	407-0240
IDF	30	60.00	0	0.00		60.00	01	2512
TPF	29	58.00	0	0.00		58.00	01	2512
WRNTFE	129	6,067.55	0	0.00		6,067.55	01	407-0240
TLFTA1	14	280.00	0	0.00		280.00	01	2512
TLFTA2	85	510.00	0	0.00		510.00	01	2517
TLFTA3	85	340.00	0	0.00		340.00	01	407-0240
COLAGY	65	4,284.61	0	0.00		4,284.61	01	2513
TP-L-J	8	19.20	0	0.00		19.20	01	407-0260
TP-L	6	53.20	0	0.00		53.20	01	407-0240
TP-S	6	75.00	0	0.00		75.00	01	2512
STF19	431	19,829.60	1	50.00-		19,779.60	01	2512
CJFS	5	0.45	0	0.00		0.45	01	2512
CJFC	5	0.05	0	0.00		0.05	01	407-0240
CCC20	584	31,449.00	1	62.00-		31,387.00	01	2512
LMCBSF	482	2,353.10	1	4.90-		2,348.20	01	407-0270
LTPDF	480	2,387.30	1	5.00-		2,382.30	01	407-0242
LMCTF	479	1,907.90	1	4.00-		1,903.90	01	407-0241
LMJF	477	47.70	1	0.10-		47.60	01	407-0243
TPRF	51	691.00	0	0.00		691.00	01	407-0240
SPEX	56	4,702.90	0	0.00		4,702.90	01	407-0290
TXSBLT	3	46.00	0	0.00		46.00	01	2515
CS2	22	550.00	0	0.00		550.00	01	407-0280
ACC	14	260.00	0	0.00		260.00	01	407-0240
AF2	21	420.00	0	0.00		420.00	01	407-0240
DSC	48	480.00	0	0.00		480.00	01	407-0240
AF	1	10.00	0	0.00		10.00	01	407-0240

Total: 5214 114,594.41 18 816.00- 113,778.41

Cash Payments....+	\$112,033.11	
Bond Forfeited....+	\$0.00	
Bond Applied.....+	\$2,158.30	
Payment Refunded.-	\$413.00-	
Fees/Fines Paid..=		\$113,778.41

Cash (Payments)..+	\$112,033.11	
Cash (Bonds).....+	\$5,667.90	
Total Cash Trans.=		\$117,701.01

Cash Refunds.....- \$413.00-

CITY	54,225.60
COURT	124.00
BLDG. SEC.	98.00
JUDGE ED	19.20
OMNI	510.00
COLL. AG	4,284.61
CHILD	550.00
OP	0.00
STATE	53,967.00
TOTAL	113,778.41

Attachment: Court Report Nov 2021 (4205 : Municipal Court)

City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 12/14/21 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Bianca Huerta
Initiator: Bianca Huerta
Sponsors:
DOC ID: 4206

SCHEDULED

ACTION ITEM (ID # 4206)

Library Report 1. Monthly Report

Call with questions.

I recommend approval.



**ETHEL L. WHIPPLE MEMORIAL LIBRARY
LIBRARIAN'S REPORT
NOVEMBER 2021**

Number of Patron Checking Out Materials

Adult	344
Children	116
Teens	0
New Patron	46
In Library Use	8



Material Types Checked Out

Adult Books	127
Children Books	168
Young Adult Books	173
Videos	28
Audios	2
Other Language Books	11
Hotspots	5
Laptops	0
Interlibrary Loans	24



Items Downloaded

eBooks	55
eAudiobooks	34



Patron Access Computer Use

Total Sessions	109
Total Time	61 hours
Guest Passes	69



Free WiFi Access Use

Total Sessions	711 Library WiFi
Total Sessions	620 Park WiFi



What Happened In the Library

Hours Open	148 hours
Visits/Calls	582/51
Children Program Attendance	0
Volunteer Hours	12.5
New Cards Issued	17
Cards Renewed	1
New Books Added	30
New eBooks Added	463
New Videos Added	24
Hotspots Added	0
Books Weeded	49
Videos Weeded	0
Reference Questions	741
Assists in Computer Lab	288
Patron Copies	456
Patron Faxes sent	69
Patron Printouts	596
Library Staff Copies	0
Replacement Cards	3
At Home Deliveries	2



City Council
520 E Ocean Blvd.
Los Fresnos, TX 78566

Meeting: 12/14/21 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Bianca Huerta
Initiator: Bianca Huerta
Sponsors:
DOC ID: 4207

SCHEDULED

ACTION ITEM (ID # 4207)

Fire Marshal's Report 1. Monthly Report

Call with questions.

I recommend approval.



FIRE MARSHAL'S OFFICE
520 E. OCEAN BLVD
LOS FRESNOS, TX 78566

LOS FRESNOS FIRE DEPARTMENT
Activity Report
Month of November 2021

CALLS

	INSIDE CITY	OUTSIDE CITY
Commercial Building Fires	0	0
Residential Building Fires	0	1
Grass Fires	0	5
Trash Fires	0	0
Vehicle Fires	1	1
Motor Vehicle Collisions	4	9
Bee Calls	0	0
Fire Alarm Activation	3	0
False Calls/False Alarms	0	0
Other Calls	2	3
Total Calls 29	10	19

FIRE INSPECTIONS PERFORMED

Commerical Businesses	10
Industrial Structures	0
Public Buildings	0
Hotels/Motels	0
Institutions	0
Homes	0
Apartments	
Total Inspections	10

Fires Investigated	(Accidental)	0
	(Incendiary)	0

Attachment: Fire Marshal Report Nov 2021 (4207 : Fire Marshal's Report)