

City Council

200 North Brazil

Los Fresnos, TX 78566

Regular Meeting

<http://citylf.cloudaccess.net/en/>

~ Minutes ~

Tuesday, December 15, 2015

6:00 PM

City Hall

Agenda

1. Call meeting to order
Mayor Narvaez called the meeting to order at 6:00 PM.
2. Invocation and Pledge of Allegiance
Mayor Narvaez gave the invocation and led the audience in the Pledge of Allegiance.

Presentation to Ruben Linan

Presentation to Ruben LinanNo Action

Mayor Narvaez presented a Proclamation to Ruben Linan. Mayor Narvaez read the Proclamation aloud to the public.

Mayor Narvaez thanked Mr. Linan for his response to the accident on November 29th and for saving the life of one person and trying to save the life of another person.

made a motion to approve Presentation to Ruben Linan, seconded by the vote was .

Consent Agenda

Approval or rejection of Minutes of November 10, 2015 and November 16, 2015 meetings.Adopted

Motion was made and seconded to approve the Minutes from November 10 and November 16, 2015 as presented.

Javier Mendez made a motion to approve Approval or rejection of Minutes of November 10, 2015 and November 16, 2015 meetings., seconded by Yolanda H. Cruz the vote was [Unanimous].

Approval or rejection to renew the Section 125 Cafeteria Plan effective February 1, 2016.Adopted

Motion was made and seconded to approve the Section 125 Cafeteria Plan effective February 1, 2016.

Javier Mendez made a motion to approve Approval or rejection to renew the Section 125 Cafeteria Plan effective February 1, 2016., seconded by Yolanda H. Cruz the vote was [Unanimous].

Approval or rejection on the fourth amendment to the Interlocal Agreement between the City of Los Fresnos and Cameron County for Los Fresnos Nature Park.Adopted

Motion was made and seconded to approve the fourth amendment to the Interlocal Agreement between the City of Los Fresnos and Cameron County for Los Fresnos Nature Park.

Javier Mendez made a motion to approve Approval or rejection on the fourth amendment to the Interlocal Agreement between the City of Los Fresnos and Cameron County for Los Fresnos Nature Park., seconded by Yolanda H. Cruz the vote was [Unanimous].

Approval or rejection to acknowledge the financial report and cash investment report for the 4th quarter ending September 30, 2015.Adopted

Motion was made and seconded to acknowledge the financial report and cash investment report for the 4th quarter ending September 30, 2015.

Javier Mendez made a motion to approve Approval or rejection to acknowledge the financial report and cash investment report for the 4th quarter ending September 30, 2015., seconded by Yolanda H. Cruz the vote was [Unanimous].

Approval or rejection to adopt a Resolution approving the Investment Policy and Strategies for fiscal year 2015-2016.Adopted

Motion was made and seconded to approve the Investment Policy and Strategies for fiscal year 2015-2016.

Javier Mendez made a motion to approve Approval or rejection to adopt a Resolution approving the Investment Policy and Strategies for fiscal year 2015-2016., seconded by Yolanda H. Cruz the vote was [Unanimous].

Approval or rejection to approve change to the Personnel Policy Manual on Time Sheets and Method of Payment.Adopted

Motion was made and seconded to approve the change to Section 3.01 Time Sheets and Method of Payment in the Personnel Policy Manual.

Javier Mendez made a motion to approve Approval or rejection to approve change to the Personnel Policy Manual on Time Sheets and Method of Payment., seconded by Yolanda H. Cruz the vote was [Unanimous].

Visitor Remarks - To speak you must sign in with City Secretary prior to the meeting and you have a limit of 3 minutes to speak.

Chief Harris gave a brief summary of the new open carry hand gun laws. Chief Harris and Mr. Milum answered questions from the Council.

Mr. Milum stated that in January he will bring to the Council a policy on employees carrying handguns during working hours.

Action Items

Consideration and ACTION on selection of a Mayor Pro-tem for a one year term.Adopted

Mayor Narvaez stated the Yolanda Cruz was the present Mayor Pro-tem and has done a great job. Mayor Narvaez asked Ms. Cruz if she would serve again unless someone else would like to serve. Councilmember Mendez stated he would like to serve as Mayor Pro-tem.

Motion was made and seconded to appoint Councilmember Mendez as Mayor Pro-tem for a one year term.

Yolanda H. Cruz made a motion to approve Consideration and ACTION on selection of a Mayor Pro-tem for a one year term., seconded by Gary Minton the vote was [Unanimous].

Consideration and ACTION on street projects.Adopted

Mr. Milum explained that there is \$90,000 set aside in the budget for street repairs. That amount will take care of a few problem areas. Mr. Milum has been talking with Mr. Don Gonzales, Financial Advisor from Estrada Hinojosa, about borrowing money. Estrada Hinojosa will be able to present some financial information dealing with potential borrowing of money for street repairs, parks, city hall, water, wastewater, etc. They will attend the March meeting.

Mr. Milum stated there are several streets off of Hwy 100 that need to be repaired; by Julia's Restaurant, South Mesquite Street, Palma Street and several others. He would like the Council to authorize him to get quotes and do the repairs up to \$30,000.

Mr. Milum answered questions from the Council.

Motion was made and seconded to authorize the City Manager to get quotes and to repairs streets off of Hwy 100 up to \$30,000.

Polo Narvaez made a motion to approve Consideration and ACTION on street projects., seconded by Gary Minton the vote was [Unanimous].

Consideration and ACTION on awarding the construction contract for the CWSRF Wastewater Treatment Plant Project.Adopted

Mr. Milum explained that the low bid for the CWSRF Wastewater Treatment Plant Project was \$4,128,000. The funds available from TWDB is \$3,186,974 which creates a shortage of \$1,147,426. The City can request this additional funds from TWDB. The

original design was for 1,000,000 gallons a day. As you can see by the Public Works monthly reports that we are between 50% and 70% capacity depending on the time of year and rainfall. Mr. Milum would like to not award the bid and to redesign the wastewater plant down to 500,000 gallons per day or a sufficient amount to not go over funding and resubmit to TWDB for approval.

Mr. Milum and Ms. Smith answered questions from the Council.

Motion was made and seconded to reject all bids and to have the City Engineer redesign the project.

Javier Mendez made a motion to approve Consideration and ACTION on awarding the construction contract for the CWSRF Wastewater Treatment Plant Project., seconded by Gary Minton the vote was [Unanimous].

Update by City Manager

A. Wastewater Plant Expansion B. Los Fresnos Nature Park C. Hazardous Mitigation Plan D. Hike & Bike Trails E. Basketball Court at Memorial Park F. Certificates of Obligation No Action

Mr. Milum stated he would give a little more information so Bibi Garza, new Council member, will know more about what is going on in the City.

A. Wastewater Plant Expansion - This was discussed with the agenda item.

B. Los Fresnos Nature Park - The City was approved to use the excess CIAP funds for the parking lot and restrooms. Council approved the amendment to the contract with the agenda item. We are advertising for an Architect/Engineer for the project to master plan the parking lot, restrooms and the items included with the \$400,000 grant from Texas Parks & Wildlife. We will review the submittals at the beginning of January so the Council can approve at the January meeting.

C. Hazardous Mitigation Plan - We are still working on assessments. Mr. Milum explained that several cities are working together on a Hazardous Mitigation Plan. Each city will their plan. When there is a disaster then FEMA money will be available. If we do not have a plan then we cannot get FEMA money.

D. Hike & Bike Trails - The contract was suppose to be on the agenda but Halff & Company did not get the contract to me.

E. Basketball Court at Memorial Park - Concrete has been poured. The goals and backboards are installed. The special coating will be done in the next several days.

F. Certificates of Obligation - The Water Line Loop Project is complete. The West Ocean Lift Station and Force Main Project is moving along well. The force main is complete. The lift station work has begun with the pumps installed. The controls will be installed next week and then startup can be done. They should be completely done by the end of December. We will be having Estrada Hinojosa give the Council more information on possible debt and how that will affect and how much we might want to borrow for the City Hall, Police Department, water extensions, sewer extensions, street repairs, park upgrades, etc.

Mr. Milum and Ms. Smith answered questions from the Council.

made a motion to approve A. Wastewater Plant Expansion B. Los Fresnos Nature Park C. Hazardous Mitigation Plan D. Hike & Bike Trails E. Basketball Court at Memorial Park F. Certificates of Obligation, seconded by the vote was .

Department Head Reports

Financial Report 1. Monthly 2. Year-to-DateNo Action

Mr. Milum answered questions from the Council.

made a motion to approve Financial Report 1. Monthly 2. Year-to-Date, seconded by the vote was .

Public Works Report 1. Water and Wastewater Activity 2. Calls for Service 3. Building Permits 4. RecyclingNo Action

Mr. Milum answered questions from the Council.

made a motion to approve Public Works Report 1. Water and Wastewater Activity 2. Calls for Service 3. Building Permits 4. Recycling, seconded by the vote was .

Police Department Report 1. Arrests 2. Incidents 3. AccidentsNo Action

Mr. Milum answered questions from the Council.

made a motion to approve Police Department Report 1. Arrests 2. Incidents 3. Accidents, seconded by the vote was .

Municipal Court Report 1. Monthly ReportNo Action

Mr. Milum answered questions from the Council.

made a motion to approve Municipal Court Report 1. Monthly Report, seconded by the vote was .

Library Report 1. Monthly ReportNo Action

Mr. Milum answered questions from the Council.
made a motion to approve Library Report 1. Monthly Report, seconded by the vote was .

Fire Marshall's Report 1. Monthly ReportNo Action

Mr. Milum answered questions from the Council.
made a motion to approve Fire Marshall's Report 1. Monthly Report, seconded by the vote was .

9. Adjournment

Mayor Narvaez adjourned the meeting at 7:12 PM.

Presiding Officer of the Council

Recorder