

City Council

200 North Brazil

Los Fresnos, TX 78566

Special Meeting

<http://citylf.cloudaccess.net/en/>

~ Agenda ~

Tuesday, July 19, 2016

6:00 PM

City Hall

NOTICE IS HEREBY GIVEN THAT THE {MeetGroup} OF THE CITY OF LOS FRESNOS PURSUANT TO CHAPTER 551, TITLE 5 OF THE TEXAS GOVERNMENT CODE, THE TEXAS OPEN MEETINGS ACT, WILL MEET ON TUESDAY, JULY 19, 2016 AT 6:00 PM AT CITY HALL, 200 NORTH BRAZIL ST, LOS FRESNOS, TX 78566.

I. CALL TO ORDER

II. INVOCATION AND PLEDGE OF ALLEGIANCE

III. VISITOR REMARKS - TO SPEAK YOU MUST SIGN IN WITH THE CITY SECRETARY PRIOR TO THE MEETING AND YOU WILL HAVE A LIMIT OF 3 MINUTES TO SPEAK.

IV. ACTION ITEMS

1. Consideration and ACTION to approve the second and final reading of Ordinance 471 annexing 127.43 acres located west of city limits and measuring approximately 0.7324 miles on the south side of West Hwy 100 from Tapia's Restaurant west to existing city limits of Brownsville and on the north side of West Hwy 100 from Longhorn Lane to drainage ditch.
2. Consideration and ACTION to approve the second and final reading of Ordinance 472 to zone the newly annexed property and to amend the Official Zoning Map.
3. Construction and ACTION to approve an engineering and design contract for Montes/Castro Park with Naismith Engineering.
4. Consideration and ACTION to approve agreement for engineering services for Whipple Road wastewater services.

V. ADJOURNMENT

This is to certify that I, Pam Denny, posted this agenda on the front bulletin board of the City Hall on July 14, 2016 on or before 5:30 p.m. and it shall remain so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Pam Denny, City Secretary

Persons with any disabilities that would like to attend meetings must notify City Secretary 24 hours in advance so that the City can make arrangements for that disabled person.

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 07/19/16 06:00 PM
Department: City Secretary
Category: Annexation
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1834)

DOC ID: 1834 A

Consideration and ACTION to approve the second and final reading of Ordinance 471 annexing 127.43 acres located west of city limits and measuring approximately 0.7324 miles on the south side of West Hwy 100 from Tapia's Restaurant west to existing city limits of Brownsville and on the north side of West Hwy 100 from Longhorn Lane to drainage ditch.

After notification, 2 public hearings and the first reading of the annexation ordinance there has been little to no opposition. At the 2nd public hearing there were some questions that were answered. No public attended the last meeting which speaks favorably.

I recommend approval.

CITY OF LOS FRESNOS, TEXAS

ORDINANCE NO. 471

AN ORDINANCE ANNEXING HEREINAFTER DESCRIBED TERRITORY TO THE CITY OF LOS FRESNOS, TEXAS, CAMERON COUNTY AND EXTENDING THE BOUNDARY LIMITS OF SAID CITY SO AS TO INCLUDE SAID HEREINAFTER DESCRIBED PROPERTY WITHIN THE CITY LIMITS, AND GRANTING TO ALL THE INHABITANTS OF SAID PROPERTY ALL THE RIGHTS AND PRIVILEGES OF OTHER CITIZENS AND BINDING SAID INHABITANTS BY ALL OF THE ACTS, ORDINANCES, RESOLUTIONS, AND REGULATIONS OF SAID CITY; AND ADOPTING A SERVICE PLAN.

Was introduced and submitted to the City Council for passage and adoption after the second reading of the Ordinance. After presentation and discussion of the Ordinance, a motion was made by _____ that the Ordinance be finally passed and adopted in accordance with the City's Home Rule Charter. The motion was seconded by _____ and carried by the following vote:

Mayor Polo Narvaez	___ For	___ Against	___ Abstained
Councilmember Yolanda H. Cruz	___ For	___ Against	___ Abstained
Councilmember Swain Real	___ For	___ Against	___ Abstained
Mayor Pro-tem Javier Mendez	___ For	___ Against	___ Abstained
Councilmember Bibi Garza	___ For	___ Against	___ Abstained
Councilmember Gary Minton	___ For	___ Against	___ Abstained

WHEREAS, Chapter 43 of the Texas Local Government Code and Article I of the City Charter of the City of Los Fresnos, Texas, an incorporated city, authorizes the annexation of territory, subject to the laws of this state.

WHEREAS, the procedures prescribed by the Texas Local Government Code and City Charter of the City of Los Fresnos, Texas, and the laws of this state have been duly followed with respect to the following described territory, to wit:

(see attached legal description exhibit "A")

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LOS FRESNOS, TEXAS:

SECTION 1. That the heretofore described property is hereby annexed to the City of Los Fresnos, Cameron County, Texas, and that the boundary limits of the City of Los Fresnos be and the same are hereby extended to include the above described territory within the city limits of the City of Los Fresnos, and the same shall hereafter be included within the territorial limits of said city, and the inhabitants thereof shall hereafter be

entitled to all the right and privileges of other citizens of the City of Los Fresnos and they shall be bound by the acts, ordinances, resolutions, and regulations of said city.

SECTION 2. A service plan for the area is hereby adopted and attached as exhibit "B".

SECTION 3. That the City Secretary is hereby directed to file with the County Clerk and other appropriate officials and agencies, as required by state and federal law and city annexation procedures, certified copies of this Ordinance.

INTRODUCED and APPROVED on the first reading on this ____ day of _____, 2016.

APPROVED and PASSED on the second reading on this ____ day of _____, 2016.

Polo Narvaez, Mayor
City of Los Fresnos

ATTEST:

Pam Denny, City Secretary

AGH ENGINEERING & SURVEYING

P.O. BOX 4180 Brownsville, Texas 78523-4180 6305 Paredes Line Road 78526
Tel. (956) 574-8300 TBPB FIRM No. F-3197 FAX (956) 574-8305
TBLIS FIRM No. 100849-00

MAY, 2016

AGH NO. 2016-0112

METES AND BOUNDS OF 127.43 ACRE TRACT

BEING APPROXIMATELY 127.43 ACRES OF LAND, OUT OF BLOCKS 181, 183, 184, 185, AND 164, OF THE FRESNO LAND AND IRRIGATION COMPANY, SUBDIVISION, AS RECORDED IN VOLUME 3, PAGE 9A, OF THE MAP RECORDS OF CAMERON TEXAS. SAID 127.43 ACRE TACT BEING MORE PARTICULARLY DESCRIBED AS FOLLOW:

BEGINNING AT THE NORTHEAST CORNER OF BLOCK 164, OF THE SAID FRESNO LAND AND IRRIGATION COMPANY, SUBDIVISION, AND A POINT ON THE NORTH BOUNDARY LINE OF THE TRACT HEREIN DESCRIBED, THENCE SOUTH 84 DEGREES 57 MINUTES 00 SECONDS EAST, A DISTANCE OF 31.57 FEET TO THE NORTHWEST CORNER OF PEDERSON SUBDIVISION AS RECORDED IN CABINET 1, PAGE 880A, OF THE MAP RECORDS OF CAMERON COUNTY, TEXAS.

THENCE ALONG THE WEST LINE OF THE SAID PEDERSON SUBDIVISION, AND LOTS 1, AND LOTS 3 TO 15, SOUTH 05 DEGREES 03 MINUTES 00 SECONDS WEST, A DISTANCE OF 1,452.55 FEET TO THE NORTH RIGHT-OF-WAY LINE OF HIGHWAY 100 (VARIABLE WIDTH R.O.W).

THENCE CONTINUING AND PASSING THE SOUTH RIGHT-OF-WAY LINE OF HIGHWAY 100, AND WITHIN LOT 22, OF THE PASTO VERDE SUBDIVISION PHASE I, AS RECORDED IN VOLUME 21, PAGE 34 OF THE MAP RECORDS OF CAMERON COUNTY, TEXAS, FOR A DISTANCE OF 436.09 FEET, AND CONTINUING AT 120.00 FEET PASSING THE WIDTH OF A 120.0' WIDE CANAL AND DRAIN RIGHT-OF-WAY DEDICATED BY THE SAID PASTO VERDE SUBDIVISION, FOR A TOTAL DISTANCE OF 2,008.33 FEET, FOR A CORNER OF THE TRACT HEREIN DESCRIBED .

THENCE ALONG THE SOUTH LINE OF THE SAID 120.0' WIDE CANAL AND DRAIN RIGHT-OF-WAY, AND THE SOUTH LINE OF THE SAID PASTO VERDE SUBDIVISION, AND PASSING BLOCKS 181, BLOCK 183, BLOCK 185, AND THE EAST LINE OF BLOCK 186, NORTH 84 DEGREES 55 MINUTES 00 SECONDS WEST, A DISTANCE OF 3,867.13 FEET, FOR A POINT ON THE EAST LINE OF A DEDICATED 75.0 FOOT WIDE EASEMENT IN THE PASTO VERDE SUBDIVISION PHASE 1, AS RECORDED IN CABINET 1, PAGE 1904A, OF THE MAP RECORDS OF CAMERON COUNTY, TEXAS.

THENCE ALONG THE EAST LINE OF THE SAID PASTO VERDE SUBDIVISION PHASE 1, AND THE 75.0' FOOT WIDE DRAINAGE EASEMENT, NORTH 54 DEGREES 05 MINUTES 00 SECONDS EAST, A DISTANCE OF 663.63 FEET, TO A POINT ON THE SOUTH RIGHT-OF-WAY LINE OF HIGHWAY 100 (VARIABLE WIDTH R.O.W), AND CONTINUING AT 216.96, CROSSING THE RIGHT-OF-WAY WIDTH OF HIGHWAY 100, AND TO A POINT ON THE SOUTH LINE OF LOT 1 BLOCK 1, OF THE TANDY'S CORNER REPLAT PHASE 1A SUBDIVISION, AS RECORDED IN CABINET 1, PAGE 2051-B, OF THE MAP RECORDS OF CAMERON COUNTY, TEXAS, AND THE NORTH RIGHT-OF WAY LINE OF SAID HIGHWAY 100 (VARIABLE WIDTH R.O.W).

THENCE ALONG THE SAID NORTH RIGHT-OF-WAY LINE OF HIGHWAY 100, AND THE SOUTH LINE OF LOT 1, BLOCK 1, OF THE TANDY'S CORNER REPLAT PHASE 1A SUBDIVISION, SOUTH 82 DEGREES 26 MINUTES 54 SECONDS EAST, A DISTANCE OF 516.36 FEET FOR THE SOUTHWEST CORNER OF LOT 1, LAS PALMAS PARK SUBDIVISION, AS RECORDED IN CABINET 1, PAGE 446B, OF THE MAP RECORDS OF CAMERON COUNTY, TEXAS.

THENCE ALONG THE WEST COMMON LINE OF LOT 1, LAS PALMAS PARK SUBDIVISION, AND A 50.0 FOOT WIDE DRAIN DITCH EASEMENT, NORTH 06 DEGREES 30 MINUTES EAST, A DISTANCE OF 418.5 FEET, PASSING THE NORTHWEST CORNER OF SAID LOT 1, AND THE WEST LINE OF SAID 50.00 FOOT WIDE DRAIN DITCH EASEMENT, AND CONTINUING AT A DISTANCE OF 951.75 FEET FOR A TOTAL DISTANCE OF 1,324.14 FEET FOR THE NORTHWEST CORNER OF AN APPARENT 17.992 ACRE TRACT OWNED BY THE HOUSING AUTHORITY OF CAMERON COUNTY, TEXAS.

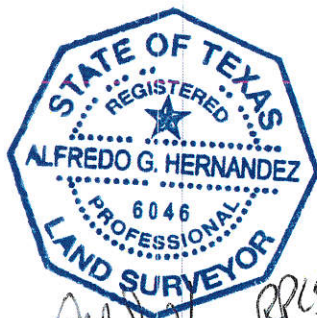
THENCE ALONG THE NORTH LINE OF SAID HOUSING AUTHORITY PROPERTY, SOUTH 84 DEGREES 57 MINUTES EAST, A DISTANCE OF 1,474.57 FEET, TO A POINT ON THE WEST LINE OF LOT 1, OF THE MACARIO GONZALEZ SUBDIVISION AS RECORDED IN CABINET 1, PAGE 1147B, OF THE MAP RECORDS OF CAMERON COUNTY, TEXAS, AND A CORNER OF THIS TRACT.

THENCE ALONG THE WEST LINE OF SAID LOT 1, OF THE MACARIO GONZALEZ SUBDIVISION, SOUTH 06 DEGREES 29 MINUTES 00 SECONDS WEST, A DISTANCE OF 60.0 FEET, FOR THE SOUTHWEST CORNER OF SAID LOT 1, AND A CORNER OF THE TRACT HEREIN DESCRIBED.

THENCE ALONG THE SOUTH COMMON LINE OF SAID LOT 1, AND A DEDICATED 100.0 FOOT WIDE DRAINAGE EASEMENT, SOUTH 84 DEGREES 57 MINUTES 00 SECONDS EAST, A DISTANCE OF 598.08 FEET FOR A CORNER OF THIS TRACT.

THENCE CONTINUING NORTH 05 DEGREES 03 MINUTES 00 SECONDS EAST, A DISTANCE OF 187.55 FEET, FOR A CORNER OF THIS TRACT.

THENCE SOUTH 84 DEGREES 57 MINUTES 00 SECONDS EAST, A DISTANCE OF 101.70 FEET PASSING THE EAST LINE OF LOT, AND ENTERING LOT 2, AND CONTINUING AT A DISTANCE OF 550.11 FEET TO THE POINT OF BEGINNING, CONTAINING 127.43 ACRES OF LAND MORE OR LESS.



Alfredo G. Hernandez
5/5/16

Attachment: Annexation 2016 Ordinance (1834 : Annexation Ordinance)

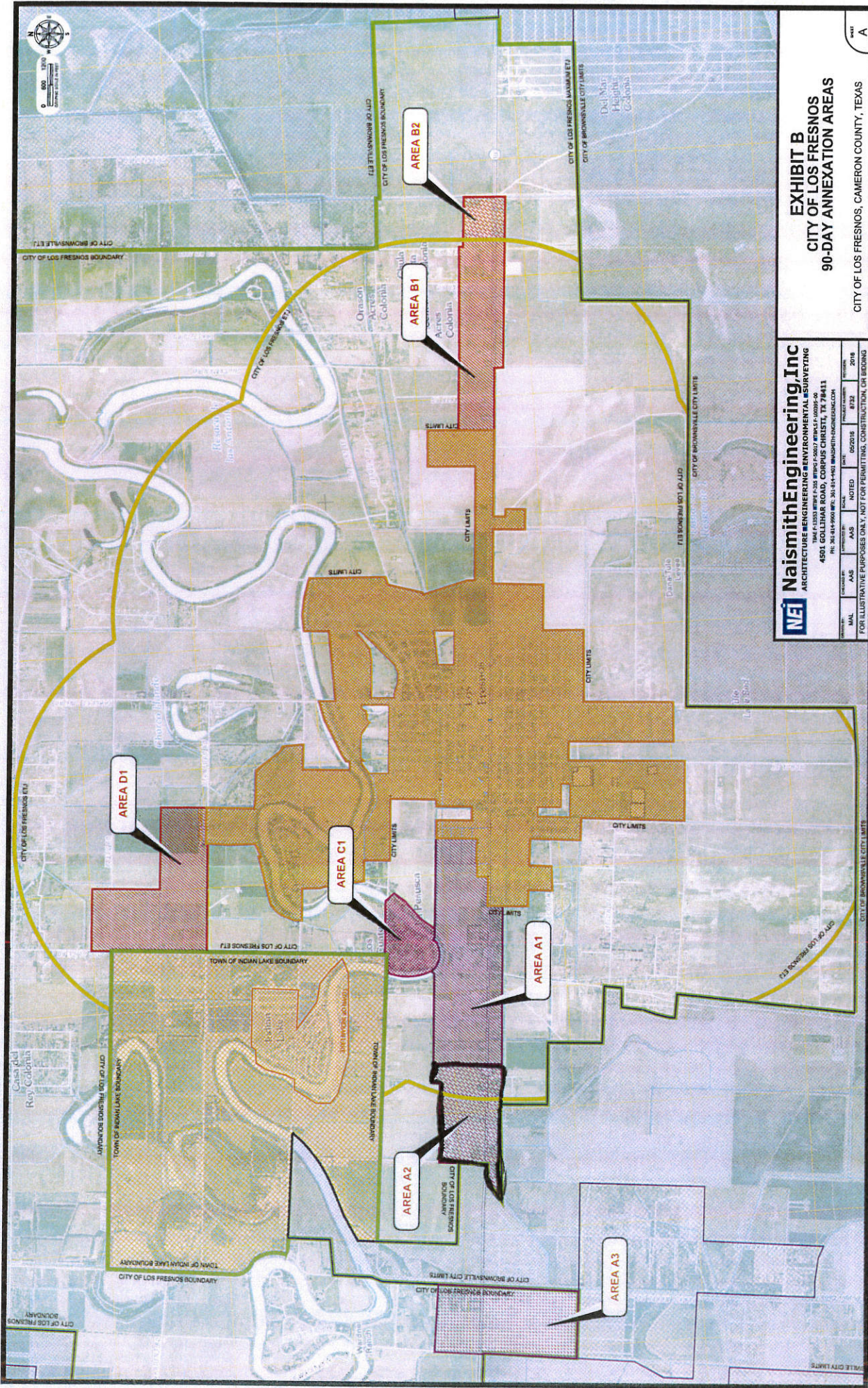




EXHIBIT
OF A
127.43 CREA TRACT
SCALE 1" = 500'

AGH
ENGINEERING
& SURVEYING

P.O. BOX 4180 Brownsville, Texas 78223-1180
Tel. (361) 574-8300
FAX (361) 574-8305
TITLE FIRM No. 108840-00
AGH NO. 2016-0112
MAY, 2016
Drawn By: Fabio Berrel

**SERVICE PLAN
FOR THE
2016 ANNEXATION
AREA A2**

CITY OF LOS FRESNOS



Attachment: Annexation 2016 Ordinance (1834 : Annexation Ordinance)

PREPARED BY

NEI **NaismithEngineering,Inc**
ENGINEERING ■ ENVIRONMENTAL ■ SURVEYING
789 E. Washington St. Brownsville, Texas (956)541-1155
Texas Board of Professional Engineers Registered Firm F-00355

June 2016

**PRELIMINARY SERVICE PLAN
AREA A2
FOR THE 2016 ANNEXATION PLAN
CITY OF LOS FRESNOS, TEXAS**

DESCRIPTION OF ANNEXATION AREA:

Area A: 127.43 acres located west of the city limits of Los Fresnos and measuring approximately 0.7324 miles on the south side of West Hwy. 100 from Tapia's Restaurant west to existing city limits of Brownsville and on the north side of West Hwy. 100 from Longhorn Lane west to the drainage ditch.

See Attachment A.

PUBLIC SERVICE PLAN:

A. Fire Protection

Existing Services: Fire services are provided by the Los Fresnos Volunteer Fire Department through the Cameron County Emergency Services District.

Services to be Provided: The Los Fresnos Volunteer Fire Department currently provides fire services to the City of Los Fresnos. The Los Fresnos Volunteer Fire Department will continue to provide fire services to the area upon annexation. Current contract amounts are sufficient at this time. Adjustments will be made to funding in future years as needed. The Los Fresnos Volunteer Fire Department has more than adequate equipment and personnel to serve the area.

B. Emergency Medical Services

Existing Services: Emergency medical services are provided by the Los Fresnos Ambulance Service through the Cameron County Emergency Services District.

Services to be Provided: The Los Fresnos Ambulance Service currently provides emergency medical services to the City of Los Fresnos. The Los Fresnos Ambulance Service will continue to provide emergency medical services to the area upon annexation. Current contract amounts are sufficient at this time. Adjustments will be made to funding in future years as needed. The Los Fresnos Ambulance Service has more than adequate equipment and personnel to serve the area.

C. Public Water Facilities

Existing Services: Olmito Water Supply Corporation provides water service to the area along Highway 100 on the south side. East Rio Hondo Water Supply Corporation provides water service to the area along Highway 100 on the north side.

Services to be Provided: Water service to the area of proposed annexation will continue to be served by the entity that is currently serving (Olmito Water Supply - south of Highway 100 or East Rio Hondo Water Supply Corporation - north of Highway 100). The service will be provided in accordance with

applicable codes and departmental policy. When additional property develops in the adjacent areas, water service shall be provided in accordance with the present extension ordinance. Extension of service shall comply with applicable codes and ordinances.

D. Public Sewer Facilities

Existing Services: Olmito Water Supply Corporation provides sanitary sewer service to this area.

Services to be Provided: Sanitary sewer service to the area of proposed annexation will continue to be provided by Olmito Water Supply. The service will be provided in accordance with applicable codes and policies. When additional property develops in the adjacent areas, sanitary sewer service shall be provided in accordance with the present extension ordinance by Olmito Water Supply.

E. Public Storm Water Facilities

Existing Services: Cameron County Drainage District Number 1 provides storm water management within the area.

Services to be Provided: Cameron County Drainage District Number 1 will continue to provide storm water management along with the City of Los Fresnos upon annexation. Developers will provide storm water drainage at their own expense and will be inspected by the Engineers of the Drainage District and the City at the time of completion. Depending on each instance, the Drainage District or the City will maintain the drainage.

F. Solid Waste Collection

Existing Services: Allied Waste provides solid waste services to the unincorporated areas of Cameron County.

Services to be Provided: The City of Los Fresnos will provide solid waste services to the area upon annexation through its existing contract with Allied Waste. Service shall comply with existing City policies, beginning with occupancy of structures. Customers with existing contracts will be allowed to continue with their current contract and service until each contract expires. Allied Waste, in negotiation with the City of Los Fresnos will determine the collection days. Billing will be by the City of Los Fresnos, Allied Waste or a third party.

G. Public Roads and Street Facilities

Existing Services: Texas Department of Transportation & Privately Owned.

Services to be Provided: The Texas Department of Transportation will continue to provide street services to those under their care. Orive Boulevard is the only other street in the area and is privately owned and maintained.

H. Street Lighting

Existing Services: None

Services to be Provided: The City of Los Fresnos will coordinate any request for improved street lighting with American Electric Power in accordance with standard policy.

I. Traffic Engineering

Existing Services: None

Services to be Provided: The City of Los Fresnos will provide traffic engineering and control upon annexation. This service can be provided within the current budget appropriation.

J. Environmental Services/Code Enforcement/Health

Existing Services: Minimal services through Cameron County Health Department

Services to be Provided: Environmental services will be provided by the Los Fresnos Police Department upon annexation. Some of the items included are weeded or rubbish lots, abandoned or junked vehicles, animal control, garage sales, loud music, food service permitting and health regulations. This also includes the regulation of certain types of businesses. The City provides regular mosquito control as needed. The Police Department currently has one full time Environmental Services Officer. The city will add another Environmental Services Officer.

K. Building Inspection

Existing Services: Minimal services provide by Cameron County

Services to be Provided: Building Inspection will be provided by the City of Los Fresnos upon annexation. This includes issuing building, electrical and plumbing permits for any new construction and all remodeling activities as well as enforcing all other applicable codes which regulate building construction within the City of Los Fresnos. This also includes set back, parking and sign requirements. The current city staff is adequate to cover these services.

L. Library

Existing Services: None

Services to be Provided: The Ethel L. Whipple Memorial Library will provide free library services to anyone residing in the area upon annexation. Some of these services include books, E books, DVD's, internet access and reading programs. Other services that require fees are faxes, copies and computer print outs. These services can be provided within the current budget appropriation.

M. Planning and Zoning

Existing Services: None

Services to be Provided: The Planning and Zoning Commission's responsibility for regulating development and land use through the administration of the City of Los Fresnos Zoning Ordinance will extend to this area upon annexation. The property will also continue to be regulated under the requirements of the City of Los Fresnos Subdivision Ordinance. These services can be provided within the current budget.

N. Police

Existing Services: Cameron County Sheriff's Department

Services to be Provided: The City of Los Fresnos will extend regular and routine patrols as well as investigative services to the area upon annexation. The Command Staff, Investigative Services and the Communications Staff are adequate to serve the annexed area. The patrol division currently has 9 full time officers. The City will add a full time patrol officer.

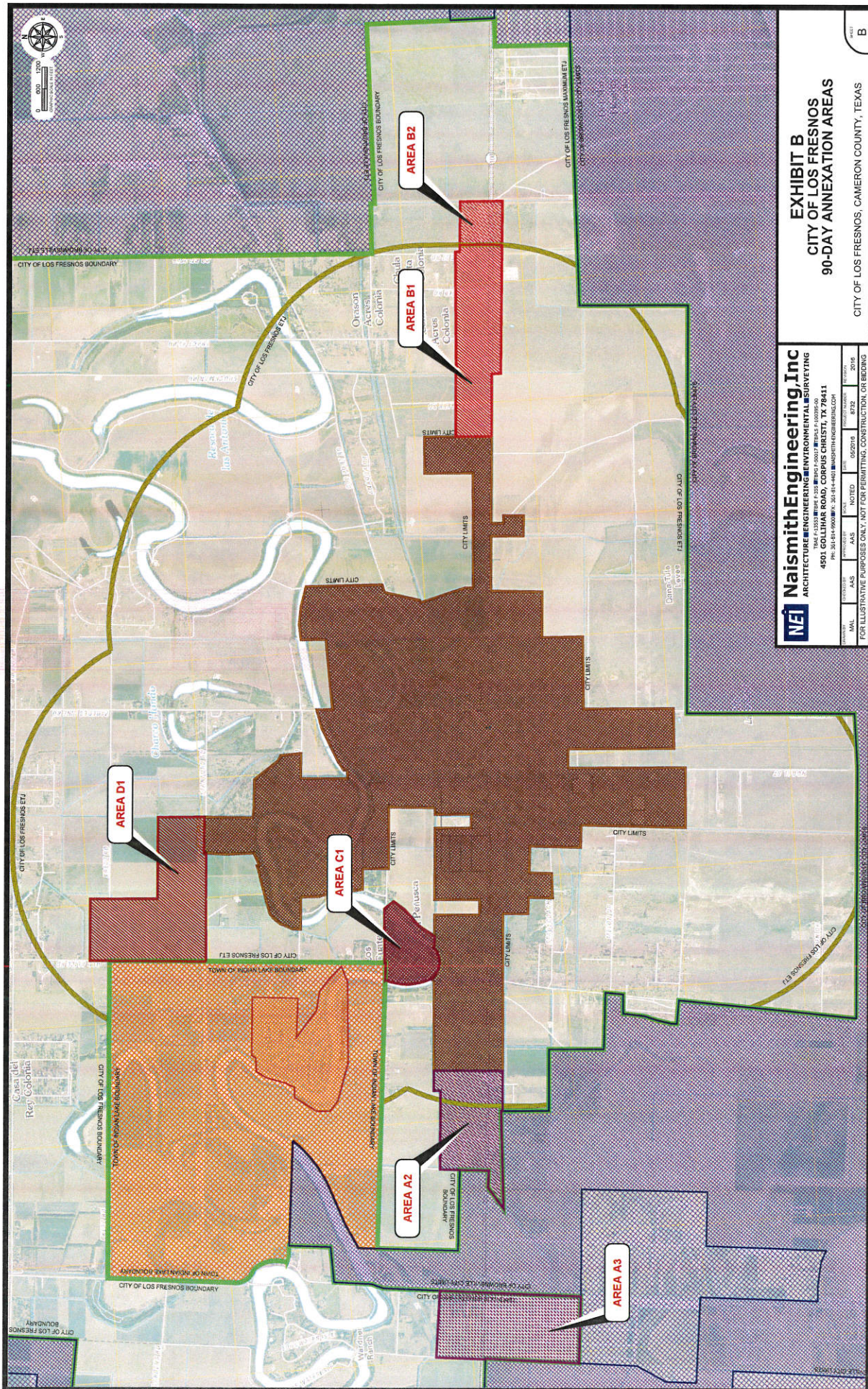
O. Miscellaneous

All other applicable municipal services will be provided to the area in accordance with the City of Los Fresnos' established policies governing extension of municipal services to newly annexed areas.

ATTACHMENT A:**2016 ANNEXATION PLAN**

Attachment: Annexation 2016 Ordinance (1834 : Annexation Ordinance)





INVENTORY OF SERVICES AND FACILITIES FOR THE 2016 ANNEXATION
CITY OF LOS FRESNOS, TEXAS

INVENTORY OF SERVICES AND FACILITIES RESPONSES:

A. Fire Protection

Information Requested	Respondents Answer
A. Name of entity	City of Los Fresnos Fire Department
B. Contact Person and Contact Information	Gene Daniels, Fire Chief 956-371-2870
C. Types of services provided	Fire protection and suppression, rescue
D. Address of dispatch location	200 N. Brazil, Los Fresnos TX
E. Address of manned locations	200 N. Alamo, Los Fresnos TX
F. Facilities Map	<i>Not Provided</i>
G. Indicate if you are the Primary, Secondary, or other Responding agency to the Annexation area	Primary
H. Address of nearest location that responds to area to be Annexed	200 N. Brazil, Los Fresnos TX
I. Average dispatch time to Annexation area (time from accepting call to time of notification)	1 minute
J. Average response time to Annexation area (time from notification to time on location)	5-6 minutes
K. Quantity and type of dispatches	Avg. 19 calls per year Motor Vehicle accidents Auto Pedestrian accidents Grass fires Fire Alarms Structure Fires
L. Personnel Information (<i>do not</i> include names or identification numbers of individuals):	
▪ Personnel Schedule:	
- Volunteers,	30
▪ Certification(s) and Level of Certification of:	
- Volunteers,	Membership consists of state certified and volunteer certified firefighters as well as FF1 and FF2 certified
▪ Shift length and Personnel per shift,	<i>Not Provided</i>
M. Equipment Information:	
▪ Schedule of general equipment,	<i>Not Provided</i>
▪ Schedule of specialty equipment,	<i>Not Provided</i>
▪ Vehicle identification, description, and location,	200 N. Brazil, Los Fresnos TX 2 – 1000 gal pumper truck 1 – 500 gal pumper truck, 2 – 2500 gal tankers (1 AWD) 1 – 400 gal brush truck 4x4 1 – 750 gal brush truck 4x4 1 – 4x4 command vehicle 1 – 77 ft. ladder truck 500 gal Bayview Substation 1 – 400 gal 4x4 brush truck 1 – 1000 gal pumper truck

Attachment: Annexation 2016 Ordinance (1834 : Annexation Ordinance)

N. If a Agreement exists to serve the area to be Annexed indicate with Whom, Agreement Expiration Date, and General Information,	N/A
O. If Contracted to serve the area to be Annexed indicate with Whom, Contract Expiration Date, and General Information,	Cameron County EMS Expires September 30, 2013
P. Operating and Capital Expenditures,	2016 Budget: \$354,750.00

B. Emergency Medical Services

Information Requested	Respondents Answer
A. Name of entity	City of Los Fresnos Emergency Medical Services
B. Contact Person and Contact Information	Gene Daniels, Director 956-371-2870
C. Types of services provided	MICU Ambulance Services
D. Address of dispatch location	200 N. Brazil, Los Fresnos, TX (Los Fresnos Police Department)
E. Address of manned locations	200 N. Alamo, Los Fresnos, TX
F. Facilities Map	<i>Not provided</i>
G. Indicate if you are the Primary, Secondary, or other Responding agency to the Annexation area	Primary
H. Address of nearest location that responds to area to be Annexed	200 N. Alamo, Los Fresnos, TX
I. Average dispatch time to Annexation area (time from accepting call to time of notification)	<i>Not provided</i>
J. Average response time to Annexation area (time from notification to time on location)	3-5 minutes
K. Quantity and type of dispatches	2008/2009: responded to 62 calls Medical Motor vehicle accidents, Stand-by for Fire Psychological, Trauma
L. Personnel Information (<i>do not</i> include names or identification numbers of individuals):	
▪ Personnel Schedule:	
- Full time,	2 medics on duty 24 hr/day 1 medic on duty 9 am – 6 pm 7 days/week
- Part time,	<i>Not Provided</i>
- Volunteers,	<i>Not Provided</i>
▪ Certification(s) and Level of Certification of:	
- Full time,	15 – Paramedics, 3 – EMT basic 1 – EMT Intermediate
- Part time,	<i>Not Provided</i>
- Volunteers,	<i>Not Provided</i>
▪ Shift length and Personnel per shift,	<i>Not Provided</i>
M. Equipment Information:	
▪ Schedule of general equipment,	<i>Not Provided</i>
▪ Schedule of specialty equipment,	CPAP on each vehicle
▪ Vehicle identification, description, and location,	3 – BLS ambulances with MICU capability 200 N. Alamo, Los Fresnos, TX 1 – First Responder 4x4 Pickup 200 N. Alamo, Los Fresnos, TX
N. If a Agreement exists to serve the area to be Annexed indicate with Whom, Agreement Expiration Date, and General Information,	N/A
O. If Contracted to serve the area to be Annexed indicate with Whom, Contract Expiration Date, and General Information,	Cameron County EMS Expires September 30, 2013
P. Operating and Capital Expenditures,	2016 Budget: \$832,832.00

C. Law Enforcement

Information Requested	Respondents Answer
A. Name of entity	City of Los Fresnos Police Department
B. Contact Person and Contact Information	James Harris, III, Police Chief 956-233-4473
C. Types of services provided	Law Enforcement and Investigations
D. Address of dispatch location	200 N. Brazil, Los Fresnos, TX
E. Address of manned locations	200 N. Alamo, Los Fresnos, TX
F. Facilities Map	<i>Attached</i>
G. Indicate if you are the Primary, Secondary, or other Responding agency to the Annexation area	Secondary
H. Nearest location responding to Annexation area d	200 N. Alamo, Los Fresnos, TX
I. Average dispatch time to Annexation area (time from accepting call to time of notification)	Less than 2 minutes
J. Average response time to Annexation area (time from notification to time on location)	4 minutes
K. Quantity and type of dispatches	<i>Not provided</i>
L. Personnel Information:	
▪ Personnel Schedule:	
- Full time,	19 Peace Officers 6 Telecommunications Officers 8 Reserve Officers
- Part time,	<i>Not Provided</i>
- Volunteers,	<i>Not Provided</i>
▪ Certification(s) and Level of Certification of:	
- Full time,	8 Basic Peace Officers Certifications 3 Intermediate Peace Officer Certification 1 Advanced Peace Officer Certification 4 Master Peace Officer Certifications 3 Police Officer Licenses 1 Basic Telecommunications Certification
- Part time,	5 Telecommunications Certifications
- Volunteers,	<i>Not Provided</i>
▪ Shift length and Personnel per shift,	<i>Not Provided</i>
M. Equipment Information:	
▪ Schedule of general equipment,	N/A
▪ Schedule of specialty equipment,	N/A
▪ Vehicle identification, description, and location,	PD61 2006 Ford F-150 Pickup PD62 2006 Dodge Charger PD63 2006 Dodge Charger PD65 2006 Dodge Charger PD92 2009 Ford Crown Victoria PD93 2009 Ford Crown Victoria PD131 2013 Chev Tahoe PD132 2013 Dodge Charger PD151 2015 Ford Interceptor PD152 2015 Ford Interceptor PD153 2015 Ford Interceptor <i>200 N. Brazil, Los Fresnos, TX</i>
N. If a Agreement exists to serve the area to be Annexed indicate with Whom, Agreement Expiration Date, and General Information,	N/A
O. If Contracted to serve the area to be Annexed indicate with Whom, Contract Expiration Date, and General Information,	N/A
P. Operating and Capital Expenditures,	2016 Budget: \$1,297,638.00

D. Public Water Facilities

City of Los Fresnos – Water Department (provides water service within City Limits)

Information Requested	Respondents Answer
A. Name of Entity	City of Los Fresnos
B. Contact Person and Contact Information	Utilities Supervisor, Carlos Salazar (956) 233-5768
C. Types of services provided	Public Water to City of Los Fresnos
D. Method of delivery of services	Pressurized PVC water mains and individual residential/commercial water taps and meters
E. Facilities Schedule	Attached - <i>See attachment H</i>
F. Facilities Map	Attached - <i>See attachment H</i>
G. Engineers Report describing the physical condition of all infrastructure <i>Not provided</i>	
H. Equipment Information	
▪ Schedule of general equipment	Attached - <i>See attachment H</i>
▪ Schedule of specialty equipment	Attached - <i>See attachment H</i>
▪ Vehicle identification, description, and location	Attached - <i>See attachment H</i>
I. If a Agreement exists to serve the area to be Annexed indicate with Whom, Agreement Expiration Date, and General Information	CCN from the Texas Commission on Water Quality #11554 (for City of Los Fresnos)
J. If Contracted to serve the area to be Annexed indicate with Whom, Agreement Expiration Date, and General Information	N/A
K. Operating, Capital, and Maintenance Expenditures	Unable to calculate that portion of the Systems in the area to be annexed by Los Fresnos within the entire Systems.

East Rio Hondo Water Supply Corporation (provides water service to parts of Areas A)

Information Requested	Respondents Answer
A. Name of Entity	East Rio Hondo Water Supply Corporation
B. Contact Person and Contact Information	Director of Water and Wastewater Brian E. McManus, P.E. (956) 748-3633
C. Types of services provided	Potable Water
D. Method of delivery of services	Pressurized PVC water mains and individual residential/commercial water taps and meters
E. Facilities Schedule	Attached - <i>See attachment G</i>
F. Facilities Map	Attached – <i>See attachment G</i>
G. Engineers Report describing the physical condition of all infrastructure – <i>Not provided</i>	

H. Equipment Information	
▪ Schedule of general equipment	Attached - <i>See attachment G</i>
▪ Schedule of specialty equipment	Attached - <i>See attachment G</i>
▪ Vehicle identification, description, and location	Attached - <i>See attachment G</i>
I. If a Agreement exists to serve the area to be Annexed indicate with Whom, Agreement Expiration Date, and General Information	CCN from the Texas Commission on Water Quality #11552
J. If Contracted to serve the area to be Annexed indicate with Whom, Agreement Expiration Date, and General Information	N/A
K. Operating, Capital, and Maintenance Expenditures	Unable to calculate that portion of the Systems in the area to be annexed by Los Fresnos within the entire Systems.

Olmito Water Supply Corporation (provides water service to parts of Area A)

Information Requested	Respondents Answer
A. Name of Entity	Olmito Water Supply Corporation
B. Contact Person and Contact Information	Victor G. Trevino, General Manager 956-350-4099
C. Types of services provided	Public Water to parts of Area A
D. Method of delivery of services	Pressurized PVC water mains and individual residential/commercial water taps and meters
E. Facilities Schedule	Attached - <i>See attachment I</i>
F. Facilities Map	Attached - <i>See attachment I</i>
G. Engineers Report describing the physical condition of all infrastructure <i>Not provided</i>	
H. Equipment Information	
▪ Schedule of general equipment	Attached - <i>See attachment I</i>
▪ Schedule of specialty equipment	Attached - <i>See attachment I</i>
▪ Vehicle identification, description, and location	Attached - <i>See attachment I</i>
I. If a Agreement exists to serve the area to be Annexed indicate with Whom, Agreement Expiration Date, and General Information	CCN from the Texas Commission on Water Quality #11537 (Area A)
J. If Contracted to serve the area to be Annexed indicate with Whom, Agreement Expiration Date, and General Information	N/A
K. Operating, Capital, and Maintenance Expenditures	Unable to calculate that portion of the Systems in the area to be annexed by Los Fresnos within the entire Systems.

E. Public Sewer Facilities

Area A: Olmito Water Supply Corporation provides sanitary sewer service to the area west of Longhorn Lane Highway 100 including the Housing Authority property.

F. Public Storm Water Facilities

Cameron County Drainage District No. 1

CCDD No. 1 currently provides public storm water facilities to residents within Annexation Area A.

G. Solid Waste Collection

Cameron County

The County currently provides this service to residents within unincorporated areas of Cameron County, through a contract with Allied Waste Services.

H. Public Roads and Street Facilities

Texas Department of Transportation

TXDOT currently provides this service (State Highway 100) to residents within the annexation areas.

Cameron County

The County currently provides this service to residents within the annexation areas.

I. Public Health Services

Cameron County Health Department

The County currently provides this service to residents within the annexation areas.

J. Public Park, Playgrounds, Swimming Facilities

City of Los Fresnos

The City does not provide this service to residents within the annexation Area A.

K. Public Building Facilities

City of Los Fresnos

The City does not provide this service to residents within the annexation Area A.

L. Public Natural Gas Facilities

Texas Gas Service

Texas Gas Service currently provides this service to residents within the annexation area.

M. Other Services

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 07/19/16 06:00 PM
Department: City Secretary
Category: Annexation
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1835)

DOC ID: 1835 A

Consideration and ACTION to approve the second and final reading of Ordinance 472 to zone the newly annexed property and to amend the Official Zoning Map.

During the public hearings the only concern was if the existing uses can continue. According to state law the existing uses are grand fathered. The public did not attend the last meeting when the first reading of the zoning ordinance was passed.

I recommend approval.

CITY OF LOS FRESNOS

ORDINANCE NO. 472

**AN ORDINANCE ON ZONING OF NEWLY ANNEXED PROPERTY IN THE CITY OF
LOS FRESNOS, TEXAS; AMENDING THE OFFICIAL ZONING MAP TO REFLECT
THE NEW ZONING; AND PROVIDING AN EFFECTIVE DATE FOR THE
IMPLEMENTATION OF THIS ORDINANCE.**

This ordinance was introduced and submitted to the City Council for passage and adoption after the second reading of the Ordinance. After presentation and discussion of the Ordinance, a motion was made by _____ that the Ordinance be finally passed and adopted in accordance with the City's Home Rule Charter. The motion was seconded by _____ and carried by the following voted:

Mayor Polo Narvaez	___ For	___ Against	___ Abstained
Councilmember Yolanda H. Cruz	___ For	___ Against	___ Abstained
Councilmember Swain Real	___ For	___ Against	___ Abstained
Councilmember Javier Mendez	___ For	___ Against	___ Abstained
Councilmember Bibi Garza	___ For	___ Against	___ Abstained
Councilmember Gary Minton	___ For	___ Against	___ Abstained

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF
LOS FRESNOS, TEXAS:**

SECTION 1. In accordance with Ordinance 235, Section 3, Sub-section 3.0 Official Zoning Map,, the area set forth and described by metes and bounds in Exhibit "A", attached hereto, and incorporated by reference as if set forth verbatim.

Annexed Area A-2: 57.20 acres in the back portion of the north side of West Hwy 100 shall be zoned as R-1 Single Family District.

70.23 acres on north and south sides along West Hwy 100 shall be zoned as C-2 Highway Commercial District.

SECTION 2. The Official Zoning Map is amended to reflect the zoning as described and shown on attached Exhibit "A".

SECTION 3. This ordinance shall take effect immediately upon approval.

INTRODUCED AND APPROVED on the first reading this _____ day of _____ 2016.

APPROVED AND PASSED on the second reading this _____ day of _____, 2016.

Polo Narvaez, Mayor

ATTEST:

Pam Denny, City Secretary

AGH ENGINEERING & SURVEYING

P.O. BOX 4180 Brownsville, Texas 78523-4180 6305 Paredes Line Road 78526
Tel. (936) 574-8300 TUBE FIRM No. F-3197 FAX (936) 574-8305
TBL'S FIRM No. 100846-00

MAY, 2016

AGH NO. 2016-0112

METES AND BOUNDS OF 127.43 ACRE TRACT

BEING APPROXIMATELY 127.43 ACRES OF LAND, OUT OF BLOCKS 181, 183, 184, 185, AND 164, OF THE FRESNO LAND AND IRRIGATION COMPANY, SUBDIVISION, AS RECORDED IN VOLUME 3, PAGE 9A, OF THE MAP RECORDS OF CAMERON TEXAS. SAID 127.43 ACRE TACT BEING MORE PARTICULARLY DESCRIBED AS FOLLOW:

BEGINNING AT THE NORTHEAST CORNER OF BLOCK 164, OF THE SAID FRESNO LAND AND IRRIGATION COMPANY, SUBDIVISION, AND A POINT ON THE NORTH BOUNDARY LINE OF THE TRACT HEREIN DESCRIBED, THENCE SOUTH 84 DEGREES 57 MINUTES 00 SECONDS EAST, A DISTANCE OF 31.57 FEET TO THE NORTHWEST CORNER OF PEDERSON SUBDIVISION AS RECORDED IN CABINET 1, PAGE 880A, OF THE MAP RECORDS OF CAMERON COUNTY, TEXAS.

THENCE ALONG THE WEST LINE OF THE SAID PEDERSON SUBDIVISION, AND LOTS 1, AND LOTS 3 TO 15, SOUTH 05 DEGREES 03 MINUTES 00 SECONDS WEST, A DISTANCE OF 1,452.55 FEET TO THE NORTH RIGHT-OF-WAY LINE OF HIGHWAY 100 (VARIABLE WIDTH R.O.W).

THENCE CONTINUING AND PASSING THE SOUTH RIGHT-OF-WAY LINE OF HIGHWAY 100, AND WITHIN LOT 22, OF THE PASTO VERDE SUBDIVISION PHASE I, AS RECORDED IN VOLUME 21, PAGE 34 OF THE MAP RECORDS OF CAMERON COUNTY, TEXAS, FOR A DISTANCE OF 436.09 FEET, AND CONTINUING AT 120.00 FEET PASSING THE WIDTH OF A 120.0' WIDE CANAL AND DRAIN RIGHT-OF-WAY DEDICATED BY THE SAID PASTO VERDE SUBDIVISION, FOR A TOTAL DISTANCE OF 2,008.33 FEET, FOR A CORNER OF THE TRACT HEREIN DESCRIBED .

THENCE ALONG THE SOUTH LINE OF THE SAID 120.0' WIDE CANAL AND DRAIN RIGHT-OF-WAY, AND THE SOUTH LINE OF THE SAID PASTO VERDE SUBDIVISION, AND PASSING BLOCKS 181, BLOCK 183, BLOCK 185, AND THE EAST LINE OF BLOCK 186, NORTH 84 DEGREES 55 MINUTES 00 SECONDS WEST, A DISTANCE OF 3,867.13 FEET, FOR A POINT ON THE EAST LINE OF A DEDICATED 75.0 FOOT WIDE EASEMENT IN THE PASTO VERDE SUBDIVISION PHASE 1, AS RECORDED IN CABINET 1, PAGE 1904A, OF THE MAP RECORDS OF CAMERON COUNTY, TEXAS.

THENCE ALONG THE EAST LINE OF THE SAID PASTO VERDE SUBDIVISION PHASE 1, AND THE 75.0' FOOT WIDE DRAINAGE EASEMENT, NORTH 54 DEGREES 05 MINUTES 00 SECONDS EAST, A DISTANCE OF 663.63 FEET, TO A POINT ON THE SOUTH RIGHT-OF-WAY LINE OF HIGHWAY 100 (VARIABLE WIDTH R.O.W), AND CONTINUING AT 216.96, CROSSING THE RIGHT-OF-WAY WIDTH OF HIGHWAY 100, AND TO A POINT ON THE SOUTH LINE OF LOT 1 BLOCK 1, OF THE TANDY'S CORNER REPLAT PHASE 1A SUBDIVISION, AS RECORDED IN CABINET 1, PAGE 2051-B, OF THE MAP RECORDS OF CAMERON COUNTY, TEXAS, AND THE NORTH RIGHT-OF WAY LINE OF SAID HIGHWAY 100 (VARIABLE WIDTH R.O.W).

THENCE ALONG THE SAID NORTH RIGHT-OF-WAY LINE OF HIGHWAY 100, AND THE SOUTH LINE OF LOT 1, BLOCK 1, OF THE TANDY'S CORNER REPLAT PHASE 1A SUBDIVISION, SOUTH 82 DEGREES 26 MINUTES 54 SECONDS EAST, A DISTANCE OF 516.36 FEET FOR THE SOUTHWEST CORNER OF LOT 1, LAS PALMAS PARK SUBDIVISION, AS RECORDED IN CABINET 1, PAGE 446B, OF THE MAP RECORDS OF CAMERON COUNTY, TEXAS.

THENCE ALONG THE WEST COMMON LINE OF LOT 1, LAS PALMAS PARK SUBDIVISION, AND A 50.0 FOOT WIDE DRAIN DITCH EASEMENT, NORTH 06 DEGREES 30 MINUTES EAST, A DISTANCE OF 418.5 FEET, PASSING THE NORTHWEST CORNER OF SAID LOT 1, AND THE WEST LINE OF SAID 50.00 FOOT WIDE DRAIN DITCH EASEMENT, AND CONTINUING AT A DISTANCE OF 951.75 FEET FOR A TOTAL DISTANCE OF 1,324.14 FEET FOR THE NORTHWEST CORNER OF AN APPARENT 17.992 ACRE TRACT OWNED BY THE HOUSING AUTHORITY OF CAMERON COUNTY, TEXAS.

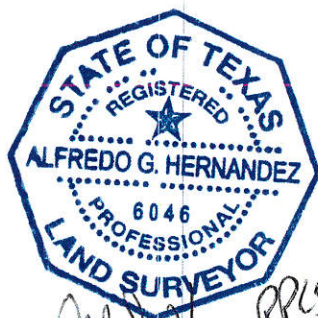
THENCE ALONG THE NORTH LINE OF SAID HOUSING AUTHORITY PROPERTY, SOUTH 84 DEGREES 57 MINUTES EAST, A DISTANCE OF 1,474.57 FEET, TO A POINT ON THE WEST LINE OF LOT 1, OF THE MACARIO GONZALEZ SUBDIVISION AS RECORDED IN CABINET 1, PAGE 1147B, OF THE MAP RECORDS OF CAMERON COUNTY, TEXAS, AND A CORNER OF THIS TRACT.

THENCE ALONG THE WEST LINE OF SAID LOT 1, OF THE MACARIO GONZALEZ SUBDIVISION, SOUTH 06 DEGREES 29 MINUTES 00 SECONDS WEST, A DISTANCE OF 60.0 FEET, FOR THE SOUTHWEST CORNER OF SAID LOT 1, AND A CORNER OF THE TRACT HEREIN DESCRIBED.

THENCE ALONG THE SOUTH COMMON LINE OF SAID LOT 1, AND A DEDICATED 100.0 FOOT WIDE DRAINAGE EASEMENT, SOUTH 84 DEGREES 57 MINUTES 00 SECONDS EAST, A DISTANCE OF 598.08 FEET FOR A CORNER OF THIS TRACT.

THENCE CONTINUING NORTH 05 DEGREES 03 MINUTES 00 SECONDS EAST, A DISTANCE OF 187.55 FEET, FOR A CORNER OF THIS TRACT.

THENCE SOUTH 84 DEGREES 57 MINUTES 00 SECONDS EAST, A DISTANCE OF 101.70 FEET PASSING THE EAST LINE OF LOT, AND ENTERING LOT 2, AND CONTINUING AT A DISTANCE OF 550.11 FEET TO THE POINT OF BEGINNING, CONTAINING 127.43 ACRES OF LAND MORE OR LESS.



Attachment: Zoning Ordinance for 2016 Annexation (1835 : Zoning Ordinance)

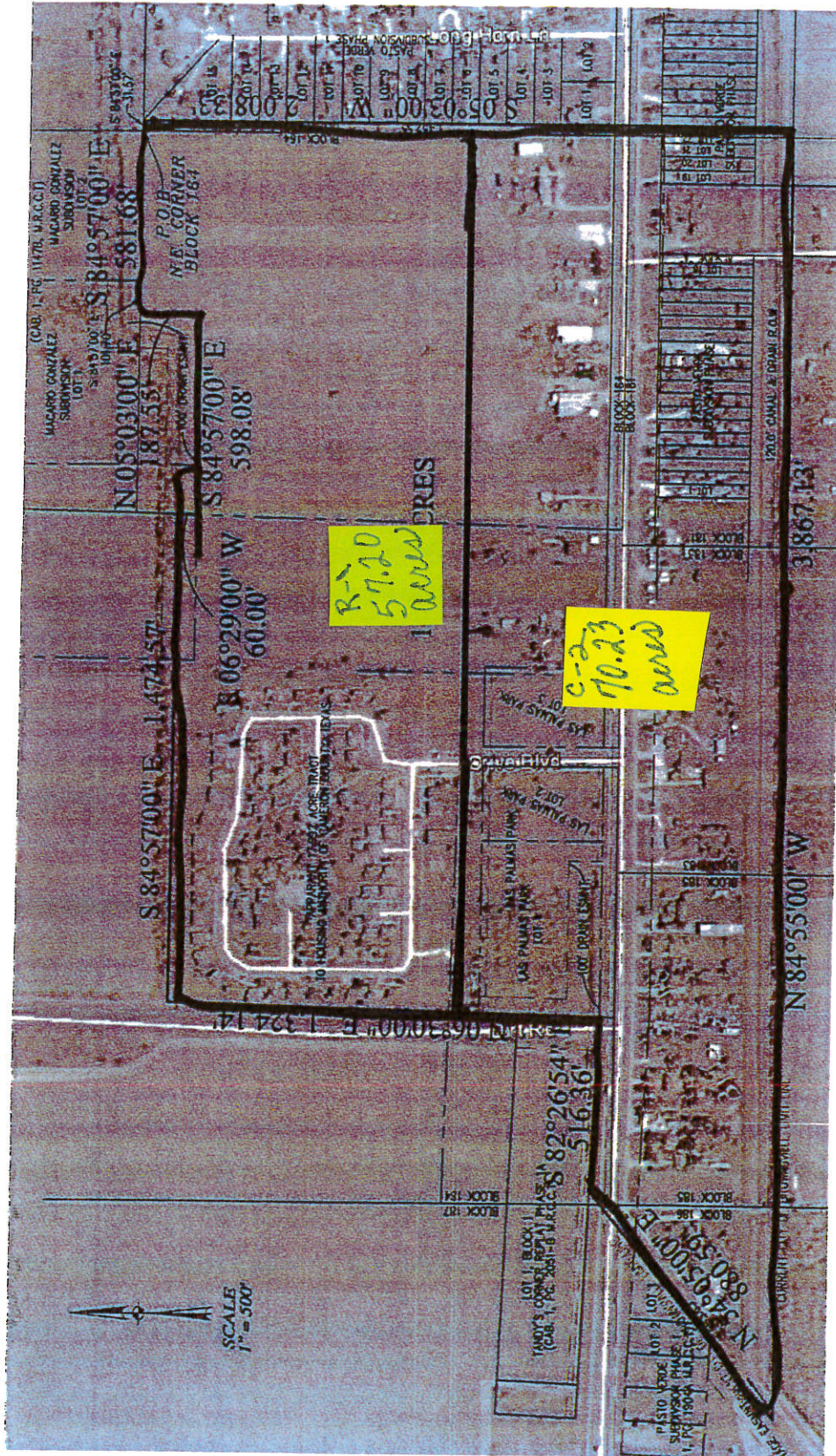


EXHIBIT
OF A
127.43 CREA TRACT
SCALE 1" = 500'

AGH ENGINEERING
& SURVEYING

P.O. BOX 4180 Brownsville, Texas 78334-1180
Tel. (361) 574-4300 FAX (361) 574-4305
THIS FIRM IS LICENSED
UNDER THE PROFESSIONAL ENGINEERING ACT
MAY, 2016 AGH NO. 2016-0112

Drawn by: P. J. J. J.

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 07/19/16 06:00 PM
Department: City Secretary
Category: Contract
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1836)

DOC ID: 1836 A

Construction and ACTION to approve an engineering and design contract for Montes/Castro Park with Naismith Engineering.

As previously discussed, Texas Parks and Wildlife is requiring we have an engineer design the park. We had intended to handle it with our staff to save some money. The project amount is about \$160,000 with \$75,000 coming from TPW, \$75,000 coming from the CDC and about \$10,000 from the City. Naismith Engineering understands the project and the need to cut back on funds thus has agreed to a maximum amount of \$12,000 and depending on the actual work required, it could be less. This is about 7.5% of the total which is a good deal for us. Engineering services are not required to be specifically bid out (Request for Qualifications) since they are professional services. However, Naismith Engineering was selected as our City Engineering firm through this process.

I recommend approval.



NaismithEngineering,Inc

ENGINEERING ■ ENVIRONMENTAL ■ SURVEYING

...
ESTABLISHED 1949

July 5, 2016

Mrs. Celina Gonzales
Finance Director
City of Los Fresnos
200 N. Brazil St.
Los Fresnos, Texas 78566

Re: Proposal for Professional Services for Montes-Castro Park Design

Mrs. Gonzales:

In accordance with your request, we are pleased to submit our proposal to perform professional services for the referenced project. These services are intended to provide the City of Los Fresnos with preparation of plans, specifications and contract documents for a new "pocket park" located near the corner of West 9th Street and Nogal Street in Los Fresnos, Texas.

Since the City is a public entity subject to the State of Texas Professional Services Procurement Act (PSPA), NEI is furnishing the following proposal with the understanding that we have been determined to be qualified to perform the work, have been selected by the City to negotiate a "fair and reasonable cost", and that the proposal does not constitute a competitive bid for professional services that may be prohibited by the PSPA.

SCOPE OF SERVICES

Naismith Engineering Inc. (NEI) will provide the following services as shown in the attached scope of services.

COMPENSATION:

The fee to perform the scope of services defined shall not exceed an amount of \$12,000 on a Lump Sum Basis.

Basic Services (Design, Bidding, & Construction Management)	\$ 8,500
Special Eng. Services (Topo. Survey)	\$ 2,000
ADA Compliance Review	<u>\$ 1,500</u>
Total	\$12,000

Mrs. Celina Gonzales
City of Los Fresnos
July 5, 2016
Page 2 of 2

The professional services that NEI will provide under this Proposal/Agreement include, and are limited to, those described above. All other services are specifically excluded. Additional services that may be mutually agreed to will be on the basis of time and materials expended and reimbursable expenses incurred.

Additional costs that may be incurred include:

Laboratory Testing	\$1,950
Easement Acquisition	(not expected)

Modification to the scope of services as required and approved by Client will be covered by change orders to this assignment. Change orders are to include description of the modification, basis and amount of compensation and revised completion time.

TERMS OF PAYMENT:

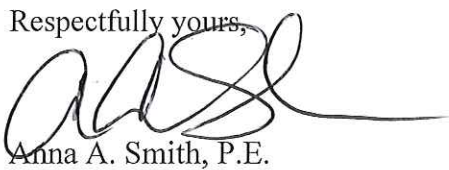
Payment to Engineer for authorized services will be due upon presentation of monthly statements by Engineer to Client of such services.

AUTHORIZATION TO PROCEED:

If this Proposal meets with your approval we will consider your acceptance in the space provided below as our authorization to proceed with the work. We would appreciate receiving two signed copies of this Proposal for our files.

We appreciate the opportunity to perform these services and look forward to working with you and representing the City as City Engineer on this important project.

Respectfully yours,



Anna A. Smith, P.E.
Project Manager

ACCEPTED: CITY OF LOS FRESNOS

BY: _____

TITLE: _____

DATE: _____



NaismithEngineering,Inc
ENGINEERING ■ ENVIRONMENTAL ■ SURVEYING

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 07/19/16 06:00 PM
Department: City Secretary
Category: Agreement
Prepared By: Pam Denny
Initiator: Pam Denny
Sponsors:

SCHEDULED

ACTION ITEM (ID # 1838)

DOC ID: 1838 A

Consideration and ACTION to approve agreement for engineering services for Whipple Road wastewater services.

This was discussed a few months ago and the direction given to staff was to utilize the rest of the Certificates of Obligation to begin to get the sewer connections completed along Whipple Road where we annexed in 2012. During the annexation discovery period Naismith Engineering did some preliminary work to give some estimates to get this done. This has been updated and we would like to have Naismith Engineering determine the best option, develop plans and specification, get bids and oversee construction to get the work done. The amount of \$32,500 is 15.6% of the estimated total of \$208,010 of which construction costs are estimated to be \$175,510. Since Naismith Engineering is the City Engineer and has the documents of our system and needs it will be less expensive and quicker to complete.

I recommend approval.



NaismithEngineering,Inc

ENGINEERING ■ ENVIRONMENTAL ■ SURVEYING

...
ESTABLISHED 1949

July 12, 2016

Mr. Mark W. Milum
City Manager
City of Los Fresnos
200 N. Brazil St.
Los Fresnos, Texas 78566

Re: Proposal for Professional Services for Whipple Road Wastewater Improvements

Mr. Milum:

In accordance with your request and as City Engineer for the City of Los Fresnos, we are pleased to submit our proposal to perform professional services for the referenced project. These services are intended to provide the City of Los Fresnos with preparation of plans, specifications and contract documents for new sanitary sewer improvements located along Whipple Road in Los Fresnos, Texas.

Since the City is a public entity subject to the State of Texas Professional Services Procurement Act (PSPA), NEI is furnishing the following proposal with the understanding that we have been determined to be qualified to perform the work, have been selected by the City to negotiate a "fair and reasonable cost", and that the proposal does not constitute a competitive bid for professional services that may be prohibited by the PSPA.

SCOPE OF SERVICES

Naismith Engineering Inc. (NEI) will provide the following services as shown in the attached scope of services.

COMPENSATION:

The fee to perform the scope of services defined shall not exceed an amount of \$32,500.00 on a Lump Sum Basis.

Basic Services (Design, Bidding, & Construction Management)	\$26,000
Special Eng. Services (Survey, Geotech, Permitting)	\$ 6,500
Total	\$32,500

Mr. Mark W. Milum
City of Los Fresnos
July 12, 2016
Page 2 of 2

The professional services that NEI will provide under this Proposal/Agreement include, and are limited to, those described above. All other services are specifically excluded. Additional services that may be mutually agreed to will be on the basis of time and materials expended and reimbursable expenses incurred.

Additional costs that may be incurred include:

Laboratory Testing	\$1,950
Easement Acquisition	(not expected)

Modification to the scope of services as required and approved by Client will be covered by change orders to this assignment. Change orders are to include description of the modification, basis and amount of compensation and revised completion time.

TERMS OF PAYMENT:

Payment to Engineer for authorized services will be due upon presentation of monthly statements by Engineer to Client of such services.

AUTHORIZATION TO PROCEED:

If this Proposal meets with your approval we will consider your acceptance in the space provided below as our authorization to proceed with the work. We would appreciate receiving two signed copies of this Proposal for our files.

We appreciate the opportunity to perform these services and look forward to working with you and representing the City as City Engineer on this important project.

Respectfully yours,



Anna A. Smith, P.E.
Project Manager

ACCEPTED: CITY OF LOS FRESNOS

BY: _____

TITLE: _____

DATE: _____



NaismithEngineering, Inc
ENGINEERING ■ ENVIRONMENTAL ■ SURVEYING