

City Council

200 North Brazil

Special Meeting

Los Fresnos, TX 78566

<http://citylf.cloudaccess.net/en/>

~ Agenda ~

Tuesday, September 3, 2019

6:00 PM

City Hall

NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL OF THE CITY OF LOS FRESNOS PURSUANT TO CHAPTER 551, TITLE 5 OF THE TEXAS GOVERNMENT CODE, THE TEXAS OPEN MEETINGS ACT, WILL MEET ON TUESDAY, SEPTEMBER 3, 2019 AT 6:00 PM AT CITY HALL, 200 NORTH BRAZIL ST, LOS FRESNOS, TX 78566.

A. CALL TO ORDER

2. Invocation and Pledge of Allegiance

B. PUBLIC HEARING

1. Public Hearing to receive comments from the public on the proposed budget for fiscal year 2019/2020.

C. VISITORS REMARKS-TO SPEAK YOU MUST SIGN IN WITH CITY SECRETARY PRIOR TO THE MEETING AND YOU HAVE A LIMIT OF 3 MINUTES TO SPEAK.

D. CONSENT AGENDA

1. Consideration and ACTION to approve the City Secretary's Certification of Unopposed Candidates for November 5, 2019 City Election.
2. Consideration and ACTION to approve the first reading of Ordinance 506 an ordinance declaring unopposed candidates in the November 5, 2019 general city election, elected to office; canceling the election; providing a severability clause; and providing an effective date.
3. Consideration and ACTION to approve budget amendment to provide funds for Senior Citizen Van.

E. ACTION ITEMS

1. Consideration and ACTION to approve updating the water and wastewater rates on the city fee schedule for an effective date of October 1, 2019.
2. Consideration and ACTION to approve the first reading of Ordinance 503 adopting the budgets for fiscal year 2019/2020.

3. Consideration and ACTION to approve the first reading of Ordinance 504 approving the 2019 tax roll and levying municipal ad valorem taxes for the use, benefit and support of the City and directing the assessment and collection thereof.
4. Consideration and ACTION to approve a budget amendment
5. Approval or rejection to approve the following Service Agreements: A. Los Fresnos Volunteer Fire Department B. Los Fresnos Ambulance Service C. Los Fresnos Chamber of Commerce D. Boys & Girls Club

F. ADJOURNMENT

This is to certify that I, Jacqueline Moya, posted this agenda on the front bulletin board of the City Hall on August 30, 2019 on or before 5:30 p.m. and it shall remain so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Jacqueline Moya, City Secretary

Persons with any disabilities that would like to attend meetings must notify City Secretary 24 hours in advance so that the City can make arrangements for that disabled person.

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 09/03/19 06:00 PM
Department: City Secretary
Category: Public Hearing
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 3143)

DOC ID: 3143 A

**Public Hearing to receive comments from the public on the
proposed budget for fiscal year 2019/2020.**

On Tuesday August 13 I proposed to leave the tax rate the same as it has been for 13 years at \$0.715 per \$100 valuation. Since the effective tax rate is \$0.697821 per \$100 valuation, we will receive an increase in revenue of \$147,844.20 so by law we have to hold 2 public hearings. It is an opportunity to hear from residents/taxpayers. We have held both public hearings but it is always good to allow comments from the public so this is another opportunity.

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 09/03/19 06:00 PM
Department: City Secretary
Category: City Election
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 3168)

DOC ID: 3168 A

**Consideration and ACTION to approve the City Secretary's
Certification of Unopposed Candidates for November 5, 2019
City Election.**

As you know there were no opponents that filed for the election to the Council in November. By law, the City Secretary must certify Andres Lopez was the only candidate to file for Place 2 and Juan Munoz was the only candidate to file for Place 5.

I recommend approval.

Certification of Unopposed Candidates
by the City Secretary

I, Jacqueline Moya, certify that I am the city secretary of the City of Los Fresnos and the authority responsible for preparing the ballot for the November 5th, 2019 city election. I further certify that no person has made a declaration of write-in candidacy, and all of the following candidates are unopposed:

Council member Place 2: Andres Lopez
Council member Place 5: Juan Munoz

Jacqueline Moya, City Secretary
City of Los Fresnos

Dated this _____ day of _____, _____.

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 09/03/19 06:00 PM
Department: City Secretary
Category: Ordinances
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 3169)

DOC ID: 3169 A

Consideration and ACTION to approve the first reading of Ordinance 506 an ordinance declaring unopposed candidates in the November 5, 2019 general city election, elected to office; canceling the election; providing a severability clause; and providing an effective date.

As indicated on the attachment, Juan Munoz is the only one to file for Place 5 for the election in November so he does not have an opponent. Additionally as indicated on the attachment, Andres Lopez is the only one to file for Place 2 for the election in November so he does not have an opponent. This will allow us to cancel the election in November. This is the first reading of the ordinance. We will have the second and final reading on November 10.

I recommend approval.

ORDINANCE NO. 506**AN ORDINANCE DECLARING UNOPPOSED CANDIDATES IN THE NOVEMBER 5, 2019 GENERAL CITY ELECTION, ELECTED TO OFFICE; CANCELING THE ELECTION; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.**

This ordinance was introduced and submitted to the City Council for passage and adoption after the second reading of the Ordinance. After presentation and discussion of the Ordinance, a motion was made by _____ that the Ordinance be finally passed and adopted in accordance with the City's Home Rule Charter. The motion was seconded by _____ and carried by the following voted:

Mayor Polo Narvaez	___ For	___ Against	___ Abstained
Mayor Pro-tem Yolanda H. Cruz	___ For	___ Against	___ Abstained
Councilmember Swain Real	___ For	___ Against	___ Abstained
Councilmember James Herrera	___ For	___ Against	___ Abstained
Councilmember Joe Collinsworth	___ For	___ Against	___ Abstained
Councilmember Juan Munoz	___ For	___ Against	___ Abstained

WHEREAS, the general city election was called for November 5, 2019, for the purpose of electing members to the city council; and

WHEREAS, the city secretary has certified in writing that no person has made a declaration of write-in candidacy, and that each candidate on the ballot is unopposed for election to office; and

WHEREAS, under these circumstances, Subchapter C, Chapter 2, Election Code, authorizes the city council to declare the candidates elected to office and cancel the election; NOW, THEREFORE,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LOS FRESNOS:

Section 1. The following candidates, who are unopposed in the November 5, 2019 general city election, are declared elected to office, and shall be issued certificates of election following the time the election would have been canvassed:

Council member Place 2: Andres Lopez
Council member Place 5: Juan Munoz

Section 2. The November 5, 2019 general city election is canceled, and the city secretary is directed to cause a copy of this ordinance to be posted on election day at each polling place used or that would have been used in the election.

Section 3. It is declared to be the intent of the city council that the phrases, clauses, sentences, paragraphs, and sections of this ordinance are severable, and if any phrase, clause, sentence, paragraph, or section of this ordinance is declared invalid by the judgment or decree of a court of

competent jurisdiction, the invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs, or sections of this ordinance since the city council would have enacted them without the invalid portion.

Section 4. This ordinance shall take effect upon its final passage, and it is so ordained.

INTRODUCED AND APPROVED on the first reading this 3rd day of August, 2019.

APPROVED AND PASSED on the second reading this 10th day of August, 2019.

Mayor, Polo Narvaez

ATTEST:

City Secretary, Jacqueline Moya

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 09/03/19 06:00 PM
Department: City Secretary
Category: Budget Amendment
Prepared By: Jacqueline Moya

Initiator: Jacqueline Moya

Sponsors:

SCHEDULED

ACTION ITEM (ID # 3172)

DOC ID: 3172 A

Consideration and ACTION to approve budget amendment to provide funds for Senior Citizen Van.

This was approved by the Council at the meeting on August 27. This shows the grant funding being received and the match the City is providing. Since it was an action item approved last meeting, this is on consent since it just shows the funding sources.

I recommend approval.

DATE POSTED:

30% match (\$10,172.00) will come from monies available for pool lighting that will be paid from CDC.

Finance Dept _____ Date _____

Mark Milum, City Manager	Date
--------------------------	------

Date _____

Prepared for:

City of Los Fresnos

Prepared by: Stephen Hollon

08/22/2019

Boggus Motor Co. | 2521 S Expressway 83 Harlingen Texas | 78550



2019 Transit-350 Medium Roof Passenger Van 147.6" WB XL (X2C)

Price Level: 920

As Configured Vehicle (cont'd)

Code	Description
PAINT	Monotone Paint Application
148WB	148" Wheelbase
153	Front License Plate Bracket Standard in states requiring 2 license plates and optional to all other states.
43R	Reverse Sensing System
68H	Running Board
86F	2 Additional Keys (4 Total) <i>Includes key fobs.</i>
60C	Cruise Control w/Message Center <i>Includes full trip computer and engine-hour meter.</i>
58U	Radio: AM/FM Stereo <i>(18). Includes digital clock and audio input jack.</i>
43B	Back Up Alarm

Interior Colors

VK_01 Pewter

Primary Colors

YZ_01 Oxford White

PRICE FOR 12 PASSENGER WAGON IN STOCK AS EQUIPPED ABOVE INCLUDING GOVERNMENT PRICE CONCESSION FROM FORD	\$34,790.25 (*)
STATE INSPECTION	+ 23.75
BID PRICE FOR 12 PASSENGER IN STOCK	= \$34,814.00 (*)
ADD FOR AN EXACT EQUIPPED WAGON BUT 15 PASSENGER	+ 1,399.00 (*)
BID PRICE FOR 15 PASSENGER VAN DUE IN ANY DAY OVER 12 PASS.	= \$36,213.00

(*) PLEASE NOTE THE 12 PASSENGER VAN IS IN MY CURRENT INVENTORY AND IS SUBJECT TO PRIOR SALE IF SOLD BEFORE YOUR PURCHASE DECISION. THE 15 PASSENGER WAGON IS DUE INTO MY INVENTORY ANY DAY NOW, BUT IT TO IS SUBJECT TO PRIOR SALE.

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



301 W. Railroad Street
Weslaco, TX 78596
Area: (956) 682-3481
1-800-365-6131
Fax: (956) 682-8852
E-mail: aging@lrgvdc.org

August 22, 2019

Mr. Polo Narvaez, Mayor
City of Los Fresnos Senior Center
200 North Brazil
Los Fresnos, Texas 78566

Dear Mayor Narvaez;

Attached please find Notification of Funds Available and Contract Addendum for Special Funds approved in the amount of \$ 26,041 for purchase of vehicle (van) for Senior Center.

Please have addendum signed by authorized representative and return to our office as soon as possible. You may retain a copy of the addendum for your records. You will receive your signed copy once Mr. Ron Garza signs it.

Should you have any questions or need additional information, without hesitation call me or Elida Carranza.

Sincerely,

Jose L. Gonzalez, LBSW
Area Agency on Aging Director

Cc: Debra Ratlif, City of Los Fresnos
Elida Carranza, Program Specialist I

Enclosures: NFA (Notification of Funds Available)
Contract Addendum

Attachment: budget amendment senior van (3172 : Budget Amendment-Senior Citizen Van)

CITY OF LOS FRESNOS BUDGET AMENDMENT

FUND: 01 - General Fund

BUDGET AMENDMENT #

DEPARTMENT: 01 - Admin

DATE POSTED:

[illegible]

Justification/Explanation for change:

Approved:	<u>Mark W. Milum</u>	<u>8/28/17</u>
	Dept Head Requesting Change	Date
	<u>Mark W. Milum</u>	<u>8/28/17</u>
	Mark Milum, City Manager	Date

Finance Dept	Date
Polo Narvaez, Mayor	Date

SCHEDULED**ACTION ITEM (ID # 3174)**

DOC ID: 3174 A

Consideration and ACTION to approve updating the water and wastewater rates on the city fee schedule for an effective date of October 1, 2019.

During our budget discussions, we had lengthy discussions about keeping water and wastewater rates as low as possible since our rates are already higher than some other entities. With that information as well as Mr. Herrera's comments concerning the possibility of the CDC participating in some of the debt payment, I have done some research and worked on reducing the rate increase. The CDC can participate on the approximate level that benefits business. I have attached information that we can discuss.

Page 1 shows the Engineer's listing of items that need to be done for our water system upgrades. We can show approximately 1/3 (one third) of these upgrades will benefit our existing business district and future business development. This translates to \$30,000 that the CDC can fund in year one and year 2.

This brings down the part that the water department will have to fund from \$90,675 to \$60,675. More importantly the rates will only have to increase by 4.93% instead of the original 19% or the 7.19% that we looked at with the restructure of the debt payments. That would reduce the increase to the average customer from \$2.63 per month or \$31.56 annually to \$1.80 per month or \$21.60 annually.

Page 2 and 3 shows the Engineer's listing of items that need to be done for our wastewater system upgrades. We can show the first item which extends wastewater service along Highway 100 the FM 1575. This is 20% of the upgrades that will benefit our existing business district and future business development. This translates to \$8,000 that the CDC can fund in year one and year 2. This brings down the part that the wastewater department will have to fund from \$40,000 to \$32,000. More importantly the rates will only have to increase by 2.31% instead of the original 4% or the 2.87% that we looked at with the restructure of the debt payments. That would reduce the increase to the average customer from \$1.12 per month or \$13.44 annually to \$0.90 per month or \$10.80 annually.

Together the average customer would pay \$2.70 per month or \$32.40 annually more for water and wastewater services.

Pages 4 and 5 show the calculations for the above information.

Page 6 shows the rate increases. The top part is the existing rates and the bottom part shows the proposed rates in red to take effect October 1, 2019. As mentioned before we must have a rate increase for TWDB to consider the city for funding. I believe we have minimized it as much as possible and have done a terrific job with everyone's participation and ideas. The CDC will officially approve their commitment next Monday at their meeting. The budget for the Utility Fund (water and wastewater) includes this.

The reason we only need commitment for the first 2 years is because by then we will know the actual interest rate which will be less than the 3.5% we have used for these purposes and we will also know if we will receive any loan forgiveness. Both of these will reduce the amount of debt payment to hopefully keep it where we won't have to have any other increases and CDC won't have to continue to participate or at least keep the rate increases to an absolute minimum.

I recommend approval.

Project 1**TCEQ Compliance Cost**

Description	TCEQ Compliance Cost	
Valves	\$	21,240.00
Pumps	\$	81,640.00
Sludge Removal Manifold	\$	100,000.00
Chemical Storage & Spill Containment	\$	24,000.00
Chlorine Equipment	\$	32,550.00
Building	\$	600,000.00
Flow Meters & Sensors	\$	280,000.00
SCADA	\$	241,000.00
Relocation of Filter Head box	\$	25,000.00
Sludge Thickener	\$	358,000.00
Sludge Drying Beds	\$	112,000.00
Recycled Water Lift Station	\$	9,000.00
Sanitary Sump Pump Lift Station	\$	3,500.00
Profit & Overhead	\$	312,070.00
Total EOCC	\$	2,200,000.00
Engineering, Admin, Testing, Contingency, etc.	\$	740,000.00
Total Costs	\$	2,940,000.00

Project 2**Expansion Costs**

Description	Expansion Cost	
System Piping	\$	25,200.00
Pumps	\$	75,000.00
Proposed Flocculator	\$	25,000.00
Additional Filters (2)	\$	300,000.00
Sludge Thickener	\$	50,000.00
Sludge Drying Beds	\$	20,000.00
Profit & Overhead	\$	75,000.00
Total EOCC	\$	570,000.00
Engineering, Admin, Testing, Contingency, etc.	\$	190,000.00
Total Costs	\$	760,000.00

Los Fresnos Wastewater Improvements Project
TWDB CWSRF Project No. 73687

Description		Cost
Highway 100 (Los Cuates) – Sanitary Sewer	\$	321,355
FM 1575 (Los Cuates) – Sanitary Sewer	\$	78,111
Harvey Escalante Road (Los Cuates) – Sanitary Sewer	\$	123,470
Harvey Escalante – Lift Station (Grinder Pump)	\$	56,750
Sanitary Sewer Rehabilitation	\$	444,700
Lift Station No. 19 Rehabilitation	\$	46,500
Lift Station No. 21 Rehabilitation	\$	59,100
Lift Station No. 22 Rehabilitation	\$	59,100
Project Wide Costs	\$	50,000
<hr/>		
Total EOCC	\$	1,239,086
Engineering, Admin., Testing, Contingency, etc.	\$	360,914
<hr/>		
TOTAL COSTS	\$	1,600,000

SANITARY SEWER REHABILITATION					
1	Manhole Rehabilitation	40	EA	\$ 1,800.00	\$ 72,000.00
2	Furnish and Install 48" Manhole	2	EA	\$ 4,000.00	\$ 8,000.00
3	Single Service Line Reconnections (6" Pipe Bursted Line)	15	EA	\$ 800.00	\$ 12,000.00
4	Single Service Line Reconnections (8" Pipe Bursted Line)	21	EA	\$ 800.00	\$ 16,800.00
5	Single Service Line Reconnections (10" Pipe Bursted Line)	4	EA	\$ 800.00	\$ 3,200.00
6	Single Service Line Reconnections (8" CIPP Line)	7	EA	\$ 800.00	\$ 5,600.00
7	6" Sanitary Sewer Line Point Repair	3	EA	\$ 2,250.00	\$ 6,750.00
8	8" Sanitary Sewer Line Point Repair	3	EA	\$ 2,250.00	\$ 6,750.00
9	10" Sanitary Sewer Line Point Repair	1	EA	\$ 2,250.00	\$ 2,250.00
10	6" Sanitary Sewer Pipe Bursting Repair	1,554	LF	\$ 85.00	\$ 132,090.00
11	8" Sanitary Sewer Pipe Bursting Repair	1,053	LF	\$ 85.00	\$ 89,505.00
12	10" Sanitary Sewer Pipe Bursting Repair	539	LF	\$ 85.00	\$ 45,815.00
13	8" Sanitary Sewer Line Cured In Place Pipe Repair	676	LF	\$ 65.00	\$ 43,940.00
SANITARY SEWER REHABILITATION TOTAL				\$	444,700.00

UTILITY FUND

PERCENTAGE INCREASE CALCULATIONS WITH CDC PARTICIPATION

MAXIMUM ADDITIONAL DEBT COVERAGE NEEDED IN 2 YEAR INCREMENTS					
	WATER		SEWER		TOTAL
	UTILITY FUND (66.915)	CDC FUND (33.085%)	UTILITY FUND (80%)	CDC FUND (20%)	
CURRENT (2019)	-		-		-
2020 & 2021	60,675	30,000	32,000	8,000	130,6
2022 & 2023	16,812	8,313	7,900	1,975	35,0
2024 & 2025	39,790	19,673	20,410	5,103	84,9

FYE 2020-2021	WATER		SEWER		TOTAL
	REVENUE	PERCENTAGE	REVENUE	PERCENTAGE	
CURRENT 2019	1,170,000	95.07%	1,355,000	97.69%	2,525,0
NEEDED INCREASE	60,675	4.93%	32,000	2.31%	92,6
TOTAL	1,230,675		1,387,000		2,617,6

FYE 2022-2023	WATER		SEWER		TOTAL
	REVENUE	PERCENTAGE	REVENUE	PERCENTAGE	
FYE 2021	1,230,675	98.65%	1,387,000	99.43%	2,617,6
NEEDED INCREASE	16,812	1.35%	7,900	0.57%	24,7
TOTAL	1,247,488		1,394,900		2,642,38

FYE 2024-2025	WATER		SEWER		TOTAL
	REVENUE	PERCENTAGE	REVENUE	PERCENTAGE	
FYE 2023	1,247,488	96.91%	1,394,900	98.56%	2,642,38
NEEDED INCREASE	39,790	3.09%	20,410	1.44%	60,20
TOTAL	1,287,277		1,415,310		2,702,58

Attachment: Fee Schedule Water and Sewer Rates update Oct 2019 (3174 : Fee schedule update- Water & Sewer Rates)

UTILITY FUND

RATE PROJECTIONS WITH CDC PARTICIPATION

WATER RATES INSIDE CITY LIMITS				
	Current	October 2019 - 4.93%	October 2021 - 1.35%	October 2023 - 3.09%
Base Charge - 0-2,000 Gal	23.91	25.09	25.43	26.21
2,001-10,000 Gal/1,000 Gal	4.20	4.41	4.47	4.60
10,001-20,000 Gal/1,000 Gal	4.35	4.56	4.63	4.77
20,001-40,000 Gal/1,000 Gal	4.69	4.92	4.99	5.14
40,001 & Over/1,000 Gal	5.09	5.34	5.41	5.58
WATER RATES OUTSIDE CITY LIMITS (+25%)				
	Current	October 2019	October 2021	October 2023
Base Charge - 0-2,000 Gal	29.89	31.36	31.78	32.77
2,001-10,000 Gal/1,000 Gal	5.25	5.51	5.58	5.76
10,001-20,000 Gal/1,000 Gal	5.44	5.71	5.78	5.96
20,001-40,000 Gal/1,000 Gal	5.86	6.15	6.23	6.43
40,001 & Over/1,000 Gal	6.36	6.68	6.77	6.98

WASTEWATER RATES INSIDE CITY LIMITS				
	Current	October 2019 - 2.31%	October 2021 - 0.57%	October 2023 - 1.44%
Base Charge - 0-2,000 Gal	25.99	26.59	26.74	27.13
2,001 & Over/1,000 Gal	4.33	4.43	4.46	4.52
WASTEWATER RATES OUTSIDE CITY LIMITS (+25%)				
	Current	October 2019	October 2021	October 2023
Base Charge - 0-2,000 Gal	32.49	33.24	33.43	33.91
2,001 & Over/1,000 Gal	5.41	5.54	5.57	5.65
WASTEWATER RATES EDAP AREA (+15%)				
	Current	October 2019	October 2021	October 2023
Base Charge - 0-2,000 Gal	29.89	30.58	30.75	31.20
2,001 & Over/1,000 Gal	4.98	5.09	5.12	5.20

Average Residential Water Customer Uses 5,000 Gallons Per Month				
	Current	Average Residential	New Rates	Average Residential
Base Charge - 0-2,000 Gal	23.91	23.91	25.09	25.09
2,001-10,000 Gal/1,000 Gal	4.20	12.60	4.41	13.22
10,001-20,000 Gal/1,000 Gal	4.35	0.00	4.56	0.00
20,001-40,000 Gal/1,000 Gal	4.69	0.00	4.92	0.00
40,001 & Over/1,000 Gal	5.09	0.00	5.34	0.00
TOTAL WATER BILL/MONTH		36.51		38.31
\$1.80 Per Month Increase or \$21.60 Annual Increase For Average Residential Water Customer				
Average Residential Wastewater Customer Uses 5,000 Gallons Per Month				
	Current	Average Residential	New Rates	Average Residential
Base Charge - 0-2,000 Gal	25.99	25.99	26.59	26.59
2,001-10,000 Gal/1,000 Gal	4.33	12.99	4.43	13.29
TOTAL WATER BILL/MONTH		38.98		39.88
\$0.90 Per Month Increase or \$10.80 Annual Increase For Average Residential Wastewater Customer				
Combined \$2.70 Per Month Increase or \$32.40 Annual Increase For Average Residential Customer				

Chapter 44—Utilities

WATER*Inside City Limits*

Effective date: March 2018

Base Charge	23.91
2,001 to 10,000 gallons per 1,000 gallons	4.20
10,001 to 20,000 gallons per 1,000 gallons	4.35
20,001 to 40, 000 gallons per 1,000 gallons	4.69
40,001 gallons and above per 1,000 gallons	5.09

Outside City Limits

Effective date: March 2018

Base Charge	29.89
2,001 to 10,000 gallons per 1,000 gallons	5.25
10,001 to 20,000 gallons per 1,000 gallons	5.44
20,001 to 40, 000 gallons per 1,000 gallons	5.86
40,001 gallons and above per 1,000 gallons	6.36

WASTEWATER*Inside City Limits*

Effective date: March 2018

Base Charge	25.99
Above 2,000 gallons per 1,000 gallons	4.33

Outside City Limits

Effective date: March 2018

Base Charge	32.49
Above 2,000 gallons per 1,000 gallons	5.41

In EDAP Areas Outside City Limits

Effective date: March 2018

Base Charge	29.89
Above 2,000 gallons per 1,000 gallons	4.98

CHANGES

Chapter 44—Utilities

WATER*Inside City Limits*Effective date: **October 1, 2019**

Base Charge	25.09
2,001 to 10,000 gallons per 1,000 gallons	4.41
10,001 to 20,000 gallons per 1,000 gallons	4.56
20,001 to 40, 000 gallons per 1,000 gallons	4.92
40,001 gallons and above per 1,000 gallons	5.34

*Outside City Limits*Effective date: **October 1, 2019**

Base Charge	31.36
2,001 to 10,000 gallons per 1,000 gallons	5.51
10,001 to 20,000 gallons per 1,000 gallons	5.71
20,001 to 40, 000 gallons per 1,000 gallons	6.15
40,001 gallons and above per 1,000 gallons	6.68

WASTEWATER*Inside City Limits*Effective date: **October 1, 2019**

Base Charge	26.59
Above 2,000 gallons per 1,000 gallons	4.43

*Outside City Limits*Effective date: **October 1, 2019**

Base Charge	33.24
Above 2,000 gallons per 1,000 gallons	5.54

*In EDAP Areas Outside City Limits*Effective date: **October 1, 2019**

Base Charge	30.58
Above 2,000 gallons per 1,000 gallons	5.09

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 09/03/19 06:00 PM
Department: City Secretary
Category: Ordinances
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ORDINANCE (ID # 3144)

DOC ID: 3144 A

**Consideration and ACTION to approve the first reading of
Ordinance 503 adopting the budgets for fiscal year
2019/2020.**

I recommend approval.

ORDINANCE NO. 503

**AN ORDINANCE ADOPTING THE BUDGET FOR THE CITY OF LOS
FRESNOS, TEXAS, FOR THE FISCAL YEAR OCTOBER 1, 2019 THROUGH
SEPTEMBER 30, 2020; PROVIDING FOR THE PUBLICATION AND
ORDAINING OTHER MATTERS RELATED TO THE FOREGOING.**

Was introduced and submitted to the City Council for passage and adoption after the second reading of the Ordinance. After presentation and discussion of the Ordinance, a motion was made by _____ that the Ordinance be finally passed and adopted in accordance with the City's Home Rule Charter. The motion was seconded by _____ and carried by the following vote:

Mayor Polo Narvaez	___ For ___ Against ___ Abstained
Mayor Pro-tem Yolanda H. Cruz	___ For ___ Against ___ Abstained
Councilmember Swain Real	___ For ___ Against ___ Abstained
Councilmember James Herrera	___ For ___ Against ___ Abstained
Councilmember Joe Collinsworth	___ For ___ Against ___ Abstained
Councilmember Juan Munoz	___ For ___ Against ___ Abstained

WHEREAS, the City Manager of the City of Los Fresnos has prepared and presented to the City Council a budget for the fiscal year October 1, 2019 through September 30, 2020; and

WHEREAS, workshops on said budget were called for on August 13, 2019, August 20, 2019, and a public hearing was held on September 3, 2019 at 6:00 p.m. by publication in a newspaper of general circulation at least ten days and not more than thirty days before the public hearings to be held at the City Hall in the City of Los Fresnos, Texas, where and when any and all interested persons might appear and be heard with reference to any item contained in said budget; and

WHEREAS, said public hearing was held on September 3, 2019 at the time and place aforesaid, and the said budget was discussed, and all interested persons were given an opportunity to be heard on any matter relative thereto, and all interested persons having appeared and been heard, and there be not other persons seeking to be heard with reference to any matter concerning said budget, the said public hearings were closed.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LOS FRESNOS, TEXAS:

SECTION 1. That the budget of the City of Los Fresnos, Texas for the fiscal year October 1, 2019 through September 30, 2020 will increase from last year's total property tax budget by \$ 45,451.99 or 2.38%.

SECTION 2. That the budget of the City of Los Fresnos, Texas for the fiscal year October 1, 2019 through September 30, 2020 is hereby adopted by this Ordinance. A summary of the budget adopted is hereby attached and incorporated herein as Exhibit A and the complete detail budget adopted by this Ordinance is incorporated hereby reference and shall be made available for public inspection at the Office of the City Secretary during regular business hours.

SECTION 3. That the City Council is authorized to amend the budget from time to time during the fiscal year should there be changes in revenues and expenditures according to law. An unanticipated need and an emergency shall be defined by and expenditures increased only upon a majority vote of the City Council.

SECTION 4. That once a month the Director of Finance shall present the City Council a written report showing the city's financial condition to date. Such report shall include the status of all revenues and expenditures of the city by each fund and department. The Director of Finance shall also present said report to the head of each city department.

INTRODUCED and APPROVED on the first reading this 3rd day of September, 2019.

APPROVED and PASSED on the second reading this 10th day of September, 2019 at a meeting of the City Council of the City of Los Fresnos, Texas, at which a quorum was present and which was held in accordance with the laws of the State of Texas.

CITY OF LOS FRESNOS

Polo Narvaez, Mayor

ATTEST:

Jacqueline Moya, City Secretary

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 09/03/19 06:00 PM
Department: City Secretary
Category: Ordinances
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ORDINANCE (ID # 3145)

DOC ID: 3145 B

Consideration and ACTION to approve the first reading of Ordinance 504 approving the 2019 tax roll and levying municipal ad valorem taxes for the use, benefit and support of the City and directing the assessment and collection thereof.

This sets the tax rate at a total of \$0.715 per \$100 valuation for the 13th consecutive year. The operations tax rate is \$0.5157 per \$100 valuation and the debt tax rate is \$0.1993 per \$100 valuation.

I recommend approval.

ORDINANCE NO. 504

**AN ORDINANCE APPROVING THE TAX ROLL FOR 2019 AND LEVYING
MUNICIPAL AD VALOREM TAXES FOR THE USE, BENEFIT AND SUPPORT
OF THE MUNICIPAL GOVERNMENT OF THE CITY OF LOS FRESNOS,
TEXAS; AND DIRECTING THE ASSESSMENT AND COLLECTION
THEREOF.**

Was introduced and submitted to the City Council for passage and adoption after the second reading of the Ordinance. After presentation and discussion of the Ordinance, a motion was made by _____ that the Ordinance be finally passed and adopted in accordance with the City's Home Rule Charter. The motion was seconded by _____ and carried by the following vote:

Mayor Polo Narvaez	___ For	___ Against	___ Abstained
Councilmember Yolanda H. Cruz	___ For	___ Against	___ Abstained
Councilmember Swain Real	___ For	___ Against	___ Abstained
Councilmember James Herrera	___ For	___ Against	___ Abstained
Councilmember Joe Collinsworth	___ For	___ Against	___ Abstained
Councilmember Juan Munoz	___ For	___ Against	___ Abstained

WHEREAS, the City Council finds that the tax for the year 2019 herein after levied for current expenses of the City and the general improvements of the City and its property, must be levied to provide the revenue requirements of the budget for the ensuing year.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE
CITY OF LOS FRESNOS, TEXAS:**

SECTION 1. The Tax Appraisal Roll of the City of Los Fresnos for 2019, as heretofore approved and certified by the Cameron Appraisal District, is hereby approved, together with those supplemental rolls, which the Cameron Appraisal District deems necessary to complete the 2019 Certified Roll.

SECTION 2. For the current expenses of the City of Los Fresnos and for the general improvements of the City and its property, also known as maintenance and operations expenses, there is hereby levied and ordered to be assessed and collected for the year 2019, and for each year thereafter until it be otherwise provided and ordained, on all property situated within the limits of the City of Los Fresnos, and not exempt from taxation by valid laws, and ad valorem tax at the rate of \$0.5157 on the one hundred (\$100.00) dollars valuation of such property.

THE TOTAL TAX RATE WILL REMAIN THE SAME AS PREVIOUS YEARS.

SECTION 3. For the purpose of paying interest and providing a sinking fund for the payment of each issue of certificates of obligation issued for various municipal purposes

heretofore issued by the City of Los Fresnos, including the various installments of principal falling due during the ensuing year on certificates of obligation issued for such purposes, there is hereby levied and ordered to be assessed and collected for the year 2019 and for each year thereafter until it be otherwise provided and ordained, on all property situated within the limits of the City of Los Fresnos and not exempt from taxation by valid laws, an ad valorem tax at the rate of \$0.1993 on the one hundred (\$100.00) dollars valuation of such property.

SECTION 4. For the purpose of collecting ad valorem taxes levied and ordered to be assessed and collected for the year 2019, and for each year thereafter until it be otherwise provided and ordained, payment shall become due on the first day of October of the year for which the levy is made and may be paid up to and including the following January 31st, without penalty, and discounts shall be allowed on said taxes if paid as follows, to wit:

- (1) Three percent (3%) if payment is received in the month of October; and
- (2) Two percent (2%) if payment is received in the month of November; and
- (3) One percent (1%) if payment is received in the month of December; and
- (4) Gross amount without penalty is due in the month of January; and

If not paid before February 1, 2020 said taxes shall become delinquent and the following penalty shall be payable thereon, to wit:

	<u>PENALTY</u>	<u>INTEREST</u>	<u>TOTAL</u>
February 1	6%	1%	7%
March 1	7%	2%	9%
April 1	8%	3%	11%
May 1	9%	4%	13%
June 1	10%	5%	15%
July 1	12%	6%	18%
Each month thereafter		+1%	+1%

From February 1, 2020 delinquent tax accrues interest at a rate of one percent for each month or portion of a month the tax remains unpaid. Attorney fees may accrue as provided by law.

SECTION 5. The unpaid taxes on all years prior to 2019 shall continue to be delinquent as of February 1st of the year next succeeding the year for which such taxes were levied and assessed and shall be subject to penalty and interest as governed by Section 33.01, Texas Property Tax Laws, Annotated 1982.

SECTION 6. This Ordinance shall become effective immediately upon its passage.

INTRODUCED and APPROVED on the first reading this 3rd day of September, 2019.

APPROVED and PASSED on the second reading this the 10th day of September, 2019.

CITY OF LOS FRESNOS

Polo Narvaez, Mayor

ATTEST:

Jacqueline Moya, City Secretary

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 09/03/19 06:00 PM
Department: City Secretary
Category: Budget Amendment
Prepared By: Jacqueline Moya

Initiator: Jacqueline Moya

Sponsors:

SCHEDULED

ACTION ITEM (ID # 3171)

DOC ID: 3171 A

Consideration and ACTION to approve a budget amendment

This is the budget amendment that shows the items we discussed during the budget workshop on August 27. It provides funding of the Tyler Technologies upgrade to our accounting package, 1 police patrol unit, 1 police staff unit and renovations to the current city hall.

I recommend approval.

CITY OF LOS FRESNOS BUDGET AMENDMENT

FUND: 01 - General Fund

BUDGET AMENDMENT #

DEPARTMENT: Administration

DATE POSTED:

Fund #	G/L Acct #	Description	Approved Budget	(Decrease)	Increase	Amended Budget
01	400 1015	LICENSE AND PERMITS	(95,000.00)		(25,000.00)	(120,000.00)
01	400 1040	PLAT REVIEW FEES	(1,000.00)		(5,850.00)	(6,850.00)
01	407 0240	MUNICIPAL COURT REVENUE	(425,000.00)		(25,000.00)	(450,000.00)
01	407 1090	SERVICE CONTRACT LFCISD	(7,220.00)		(9,660.00)	(16,880.00)
01	515 13500	CAPITAL OUTLAY - PARKS:BLEACHERS	18,282.00	(18,282.00)		0.00
01	515 13500	CAPITAL OUTLAY - PARKS:FENCE FIELD	13,718.00	(13,718.00)		0.00
01	515 13500	CAPITAL OUTLAY - PARKS:FENCE SIDE	10,000.00	(10,000.00)		0.00
01	510 01100	ENVIRONMENTAL OFFICER SALARY	74,024.00	(25,000.00)		49,024.00
01	510 02100	PAYROLL TAXES FICA	4,838.00	(1,100.00)		3,738.00
01	510 02106	HEALTH INSURANCE	14,018.00	(5,000.00)		9,018.00
01	510 02150	TMRS	5,509.00	(1,500.00)		4,009.00
01	502 13500	CAPITAL OUTLAY - ADMIN TYLER TECH UPGRADE	0.00		21,390.00	21,390.00
01	507 13500	CAPITAL OUTLAY - PATROL UNIT	0.00		43,500.00	43,500.00
01	507 13500	CAPITAL OUTLAY - STAFF UNIT	0.00		41,150.00	41,150.00
01	507 13500	CAPITAL OUTLAY - BUILDING RENOVATIONS (PH1&2)			34,070.00	34,070.00
Amendment Total			(387,831.00)	(74,600.00)	74,600.00	(387,831.00)

Justification/Explanation for change:

Mark W. Milum
 Dept Head Requesting Change

8/28/19

Date

Mark W. Milum
 Mark Milum, City Manager

8/28/19

Date

Finance Dept

Date

Polo Narvaez, Mayor

Date

CURRENT BUDGET 2018-2019 - NOW

GENERAL FUND

REVENUES

		BUDGETED	PROJECTED	INC(DEC)
01-400-1015	LICENSE AND PERMITS	\$ 95,000	\$ 120,000	\$ 25,000
01-400-1040	PLAT REVIEW FEES	\$ 1,000	\$ 6,850	\$ 5,850
01-407-0240	MUNICIPAL COURT REVENUE	\$ 425,000	\$ 450,000	\$ 25,000
01-407-1090	SERVICE CONTRACT LFCISD	\$ 7,220	\$ 16,880	\$ 9,660
TOTAL ADDITIONAL REVENUE		\$ 528,220	\$ 593,730	\$ 65,510

Edc.
(65,510)
(74,600)

74,600

EXPENDITURES

		BUDGETED	PROJECTED	INC(DEC)
01-515-13500	CAPITAL OUTLAY-PARKS: BLEACHERS	\$ 18,282	\$ -	\$ (18,282)
01-515-13500	CAPITAL OUTLAY-PARKS: FENCE FIELD	\$ 13,718	\$ -	\$ (13,718)
01-515-13500	CAPITAL OUTLAY-PARKS: FENCE SIDE	\$ 10,000	\$ -	\$ (10,000)
01-515-13500	CAPITAL OUTLAY-PARKS: POOL LIGHTNING	\$ 11,000	\$ -	\$ (11,000)
01-510-01100	ENVIRONMENTAL OFFICER SALARY	\$ 74,024	\$ 49,024	\$ (25,000)
01-510-02100	PAYROLL TAXES FICA	\$ 4,838	\$ 3,738	\$ (1,100)
01-510-02106	HEALTH INSURANCE	\$ 14,018	\$ 9,018	\$ (5,000)
01-510-02150	TMRS	\$ 5,509	\$ 4,009	\$ (1,500)
TOTAL SAVED EXPENDITURES		\$ 151,389	\$ 65,789	\$ (85,600)

AVAILABLE FUNDS

\$ 151,110

PROPOSED EXPENDITURES

		BUDGETED	PROJECTED	INC(DEC)
01-502-13500	CAPITAL OUTLAY- ADMIN TYLER TECH UPGRADE	\$ -	\$ 21,390	\$ 21,390
01-507-13500	CAPITAL OUTLAY - PATROL UNIT	\$ -	\$ 43,500	\$ 43,500
01-507-13500	CAPITAL OUTLAY - STAFF UNIT	\$ -	\$ 41,150	\$ 41,150
01-507-13500	CAPITAL OUTLAY - SENIOR CITIZENS VAN	\$ -	\$ 11,000	\$ 11,000
01-507-13500	BUILDING RENNOVATIONS (Phase 1 & 2)	\$ -	\$ 34,070	\$ 34,070
TOTAL		\$ -	\$ 151,110	\$ 151,110
TOTAL FUNDING OVER/(SHORT)				\$ -

50% SPLIT - GF AND WATER 25% SEWER 25%

(151,110)

NEXT YEARS BUDGET 2019-2020

UTILITY FUND

REVENUES

	BUDGETED	PROJECTED	INC(DEC)
UNBUDGETED SURPLUS 2019-2020	\$ -	\$ 10,960	\$ 10,960

EXPENDITURES

EXPENDITURES		BUDGETED	PROJECTED	INC(DEC)
05-530-30170	SLUDGE REMOVAL	\$ 15,000	\$ 10,000	\$ (5,000)
05-534-05100	ELECTRICITY	\$ 108,000	\$ 102,570	\$ (5,430)
TOTAL SAVED EXPENDITURES		\$ 123,000	\$ 112,570	\$ (10,430)

AVAILABLE FUNDS

\$ 21,390

PROPOSED EXPENDITURES

PROPOSED EXPENDITURES		BUDGETED	PROJECTED	INC(DEC)	
05-520-13550	CAPITAL OUTLAY-TYLE TECH UPGRADE	\$ -	\$ 10,695	\$ 10,695	50% SPLIT - GF AND WATER 25% SEWER 25%
05-534-13550	CAPITAL OUTLAY-TYLE TECH UPGRADE	\$ -	\$ 10,695	\$ 10,695	50% SPLIT - GF AND WATER 25% SEWER 25%
TOTAL PROPOSED EXPENDITURES		\$ -	\$ 21,390	\$ 21,390	
TOTAL FUNDING OVER/(SHORT)				-	

50% SPLIT - GF AND WATER 25% SEWER 25%

50% SPLIT - GF AND WATER 25% SEWER 25%

GENERAL FUND

EXPENDITURES

01-507-04120	UNIFORMS	16,600.00	8,583.00	(8,017.00)
01-523-01100	SALARIES & BENEFITS - COMMUNITY HEALTH	47,863.00	31,200.00	(16,663.00)
	BUILDING RENOVATIONS (Phase 3)	-	24,680.00	24,680.00
	TOTAL FUNDING OVER/(SHORT)	64,463.00	64,463.00	-

We have 690 for bids

Attachment: budget amendment capital outlay (3171 : Budget Amendment)

City Council
200 North Brazil
Los Fresnos, TX 78566

Meeting: 09/03/19 06:00 PM
Department: City Secretary
Category: Agreement
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya
Sponsors:

SCHEDULED

ACTION ITEM (ID # 3170)

DOC ID: 3170 A

**Approval or rejection to approve the following Service
Agreements: A. Los Fresnos Volunteer Fire Department B.
Los Fresnos Ambulance Service C. Los Fresnos Chamber of
Commerce D. Boys & Girls Club**

These agreement amounts are what was discussed during the budget meetings are reflected in the budget.

- A. Fire - \$95,000
- B. EMS - \$130,000
- C. Chamber - \$34,000
- D. Boys & Girls Club - \$60,000

I recommend approval.

THE STATE OF TEXAS

CITY OF LOS FRESNOS

FIRE PROTECTION SERVICE CONTRACT

This is a Contract and Agreement made and entered into on the date set forth preceding the signatures of the parties herein and the parties herein mutually agree as follows:

I. CONTRACT

The parties to this Agreement are the **City of Los Fresnos, Texas**, a municipal corporation located in Cameron County, Texas and the **Los Fresnos Volunteer Fire Department, Inc.**, a non-profit corporation located in Cameron County, Texas. The City of Los Fresnos, Texas is hereinafter referred to as “City”, and the Los Fresnos Volunteer Fire Department, Inc. is hereinafter referred to as “Provider”.

II. PROVISIONS OF CONTRACT

During the term of this Agreement, the Provider agrees to furnish fire fighting services defined as the use of personnel and equipment to extinguish and suppress fires or to handle “hazardous incidents” or “confined space rescue”, or rescue operations including vehicle accident extrication, and bee attacks only, but not the prevention of fires or related training, education, maintenance, communications, or administration and other related matters to the City. In performing its obligations under this Agreement, the Provider agrees to answer all calls referred to it by agents or representative of the City and/or any resident or tenant of the City who may be in need of fire fighting or rescue service which the Provider undertakes to provide by this Agreement.

III. COMPENSATION

The City agrees to pay the Provider the sum of \$95,000 for the fiscal year 2019-2020 for said services. The City agrees said sum is to be paid in quarterly installments of \$23,750 each on the following dates: December 1, March 1, June 1, and September 1.

The City further agrees to provide for the length of the contract worker’s compensation insurance coverage, at the City’s cost, to all members of the Provider while they are acting in the course and scope of their duties as fire fighters hereunder. The City further agrees to provide insurance coverage to the Provider under the City’s existing insurance policies, and the Provider agrees to reimburse the City for all insurance premiums incurred and paid as a result of or on behalf of the Provider’s assets, property, and equipment. The City further agrees to assist the Provider with a donation procedure by

placing an option on each monthly water bill to each water customer of the City. Each customer may choose to donate \$1.00 or more per month to the Provider. The City will collect such donations and remit them to the Provider each quarter on the following dates: October, November and December on January 15, January, February, and March on April 15, April, May, and June on July 15, and July, August, and September on October 15. The City will provide 24 hours, 7 days per week dispatching through the City's Police Department. The city will provide water for firefighting services as well as water and sewer to the fire station.

IV. REPORTS

It is agreed that the Provider shall provide a written report every quarter summarizing said services rendered to the City during that period, with said report listing all calls by date, location, and nature of call. The report shall be due January 5, April 5, July 5, and October 5.

V. TERM OF AGREEMENT

The term of this agreement shall be for one (1) year, beginning October 1, 2019, and ending September 30, 2020, but as renewable as provided hereunder.

VI. TERMINATION OF RENEWAL

Should either party intend to renegotiate this Contract, it shall notify the other in writing dated not later than August 1, 2020 and each succeeding year. If such negotiations have not been completed on or before the beginning of that fiscal year, both parties expressly agree to act in accordance with the terms and conditions of this Contract for a period of thirty (30) days. If during such time both parties fail to negotiate a new Contract, the negotiation period shall terminate at the end of the thirtieth day of said period. However, the Contract obligations of both parties shall be extended an additional sixty (60) day period beyond the end of the negotiation period to allow the City to secure alternate services. At the end of this second period, this Contract shall terminate.

In the event neither party notifies the other of its intention not to renew this Contract, the parties may assume that this Contract will be renewed at the same terms and conditions as presently agreed upon in this Contract with the rate of \$95,000 per year.

VII.

FINANCIAL REPORTS AND AUDITS

The Provider shall provide the City with an annual audit within a reasonable time.

VIII. ENTIRE AGREEMENT

This Contract shall comprise the entire agreement between the parties hereto and any amendment shall be enforceable only after being reduced to writing, mutually executed by the parties hereto and attached hereto.

Executed in duplicate by the Mayor of the City and the President of the Provider, both of who are duly authorized to represent and bind said parties to the terms and conditions of the Contract, as set forth.

PASSED AND APPROVED this 3rd day of September, 2019 by the City Council of the City of Los Fresnos.

CITY OF LOS FRESNOS

BY: _____	DATE: _____
Polo Narvaez, Mayor	
_____	DATE: _____
Jacqueline Moya, City Secretary	

LOS FRESNOS VOLUNTEER FIRE DEPARTMENT, INC.

BY: _____	DATE: _____
President	
_____	DATE: _____
Secretary	

Attachment: Service Agreements 2019-2020 (3170 : Service Agreements)

THE STATE OF TEXAS**CITY OF LOS FRESNOS****EMERGENCY MEDICAL SERVICE CONTRACT**

This is a Contract and Agreement made and entered into on the date set forth preceding the signatures of the parties herein and the parties herein mutually agree as follows:

**I.
CONTRACT**

The parties to this Agreement are the **City of Los Fresnos, Texas** a municipal corporation located in Cameron County, Texas and the **Los Fresnos Ambulance Service, Inc.**, a non-profit corporation located in Cameron County, Texas. The City of Los Fresnos, Texas is hereinafter referred to as “City”, and the Los Fresnos Ambulance Service is hereinafter referred to as a “Provider”.

**II.
PROVISIONS OF CONTRACT**

During the term of this Agreement, the Provider agrees to furnish emergency medical services to the residents of the City within the limits of the City. The service will include non-emergency services. The Provider will be the exclusive provider for emergency and non-emergency medical services. In performing its obligations under this Agreement, the Provider agrees to answer all calls referred to it by agents or representatives of the City and/or any resident or tenant of the City who may be in need of medical services which the Provider undertakes to provide by this Agreement.

**III.
COMPENSATION**

The City agrees to pay the Provider the sum of \$130,000 for the fiscal year 2019-2020 for said services. The City agrees said sum is to be paid in quarterly installments of \$32,500 each on the following dates: December 1, March 1, June 1, and September 1.

The City further agrees to provide for the length of the contract insurance coverage to the Provider under the City’s existing insurance policies, and the Provider agrees to reimburse the City for all insurance premiums incurred and paid as a result of or on behalf of the Provider’s assets, property, and equipment. Such insurance needs include, without limitation and as examples only, Worker’s Compensation, General Liability, Vehicle Liability, and Error & Omissions. The City will provide 24 hours, 7 days per week dispatching service through the City’s Police Department. The City will provide water and sewer to the EMS station.

IV. REPORTS

It is agreed that the Provider shall provide a written report every quarter summarizing said services rendered to the City during that period, with said report listing all calls by date and nature of call. The report shall be due January 5, April 5, July 5, and October 5.

V. TERM OF AGREEMENT

The term of this Agreement shall be for one (1) year beginning October 1, 2019 and ending September 30, 2020, but as renewable as provided hereunder.

VI. TERMINATION OF RENEWAL

Should either party intend to renegotiate this Contract, it shall notify the other in writing not later than August 1, 2020 and each succeeding year. If such negotiations have not been completed on or before the beginning of that fiscal year, both parties expressly agree to act in accordance with the terms and conditions of this Contract for a period of thirty (30) days. If during such time both parties fail to negotiate a new contract, the negotiation period shall terminate at the end of the thirtieth day of said period. However, the Contract obligations of both parties shall be extended an additional sixty (60) day period beyond the end of the negotiation period to allow the City to secure alternate services. At the end of this second period, this Contract shall terminate.

In the event neither part notifies the other of its intention not to renew this Contract, the parties may assume that this Contract will be renewed at the same terms and conditions as presently agreed upon in this Contract with the rate of \$130,000 per year.

VII. FINANCIAL REPORTS AND AUDITS

The Provider shall provide the City with an annual audit within a reasonable time.

VIII. ENTIRE AGREEMENT

This Contract shall comprise the entire agreement between the parties hereto and any amendment shall be enforceable only after being reduced to writing, mutually executed by the parties hereto and attached hereto.

Executed in duplicate by the Mayor of the City and the President of the Provider, both of who are duly authorized to represent and bind said parties to the terms and conditions of the contract, as set forth.

PASSED AND APPROVED this 3rd day of September, 2019 by the City Council of Los
Fresnos.

CITY OF LOS FRESNOS

BY: _____
Polo Narvaez, Mayor

DATE: _____

Jacqueline Moya, City Secretary

DATE: _____

LOS FRESNOS AMBULANCE SERVICE, INC.

BY: _____
President

DATE: _____

Secretary

DATE: _____

SERVICE AGREEMENT

This is an agreement between the City of Los Fresnos, hereinafter called “CITY” and the Los Fresnos Area Chamber of Commerce, hereinafter called “CHAMBER”.

The purpose of this agreement is to establish a development program between the City and the Chamber to encourage and promote an expanded business development. The City supports the Chamber’s efforts to promote tourism, commercial and industrial development within the City. The City recognizes the substantial economic contribution from the local businesses and industrial establishments deriving from sales tax, economic development sales tax and property taxes.

This agreement will begin on the 1st day of October 2019 and will be for a one (1) year period and will be reviewed by the City Council to consider extending agreement or not. Payment for this agreement shall be monthly.

Therefore, it is agreed that the Chamber will develop programs and perform the following duties:

1. Establish, maintain and share information base of all business listings of Chamber members.
2. Share City related statistics and Economic Development programs to be used for promotion and expansion of businesses and industrial developments.
3. Encourage expansion of existing business and encourage development of new businesses and industry within the City.
4. Maintain a visitor’s information center.
5. Promote, develop and assist the City in producing festivals, celebrations and events for the community and to attract visitors to the community to increase business for the local commercial establishments in addition to recreational activities for the citizens.
6. The Chamber will establish and maintain a website and allow the City to link to the website. The Chambers website will have the City’s statistics and any other information that the City supplies to the Chamber.
7. Provide directory assistance for specific services and events.
8. Promotion of city events, school events and ministry events through social media.
9. Provide promotional services to any and all non-profit organizations.
10. Work on maintaining a community calendar.
11. To present quarterly reports to Council.

Therefore, the City will contribute \$2,850 per month for a total of \$34,000 to the Chamber for a one (1) year period and then will reconsider agreement. The City will assist the Chamber in accomplishing its goals of increasing tourism, commercial and industrial development.

This agreement is effective upon the approval of both parties.

PASSED AND APPROVED this 3rd day of September, 2019 by the City Council of the City of Los Fresnos.

CITY OF LOS FRESNOS

Polo Narvaez, Mayor

ATTEST:

Jacqueline Moya, City Secretary

LOS FRESNOS AREA CHAMBER
OF COMMERCE

Val Champion, Executive Director

ATTEST:

Chamber of Commerce Secretary

Attachment: Service Agreements 2019-2020 (3170 : Service Agreements)

CITY OF LOS FRESNOS AGENCY SERVICES AGREEMENT

This agreement, between the City of Los Fresnos (“City”) and the Boys & Girls Club of Los Fresnos (“the Agency”), constitutes the official and exclusive agreement between the City and the Agency for the delivery of the below stated services, during the agreement period from October 1, 2019 through September 30, 2020. Funds provided by the City to the Agency for services rendered are to be considered payment for these specific services, and are not to be construed in any manner as a contribution or donation. The amount to be paid for these services during the service period shall be \$60,000 to be paid on a quarterly basis of \$15,000 per quarter in December, March, June and September. This amount shall constitute full payment for all services to be rendered and not an amount beyond this payment shall be made unless approved by the City Council of the City. Should the Agency not deliver any significant portion of the services then the Agency shall reimburse the City for payment rendered on a prorated basis for the remainder of the agreement period. Such reimbursement shall be provided to the City within thirty (30) days from cessation of services. The Agency must furnish a report of their activities for the quarter in January, April, July and October.

The following services shall be rendered by the Agency during the agreement period:

1. Tutoring
2. Arts & Crafts
3. Sports & Recreation (flag football, basketball, and volleyball)

Additional services provided shall be stated on attached addendum.

This agreement is entered into this 3rd of September, 2019.

Polo Narvaez, Mayor
City of Los Fresnos

Director
Boys & Girls Club of Los Fresnos

ATTEST:

Jacqueline Moya, City Secretary

President

Attachment: Service Agreements 2019-2020 (3170 : Service Agreements)