

# City Council

200 North Brazil

## Special Meeting

Los Fresnos, TX 78566

<http://citylf.cloudaccess.net/en/>

~ Minutes ~

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Tuesday, October 23, 2018

6:00 PM

City Hall

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### Call to Order

The meeting was called to order at 6:00 PM by Mayor Polo Narvaez

1. Invocation and Pledge of Allegiance  
Mr. Milum gave the invocation and led the audience in the Pledge of Allegiance.
2. Visitors Remarks-To speak you must sign in with City Secretary prior to the meeting and you have a limit of 3 minutes to speak.  
There were no comments.

### Action Items

#### Consideration and ACTION to approve Life Insurance Policy update.Adopted

Mr. Milum let the council know that the life insurance rates from Principal that were approved at the last meeting were based on Principal being awarded the Dental and the Vision insurance too as a bundled product. However, Guardian was cheaper and we chose them for Dental and Vision. This increases the Principal Life Insurance from \$0.208 to \$0.219. That increases the cost from \$4.16 to \$4.38 per employee per month. This is an increase in \$132 per year.

Motion was made and seconded to approve the life insurance policy update.

Polo Narvaez made a motion to approve Consideration and ACTION to approve Life Insurance Policy update., seconded by Swain Real the vote was [Unanimous].

#### Consideration and ACTION to approve and extend the Bank Depository Services Agreement with First Community Bank for the City of Los Fresnos.Adopted

Mr. Milum stated that the bank depository agreement was originally for 2 years. However, in the proposal that was sent out and the agreement that was signed we had the option to extend for 2 years. The only other bank in the City is Wells Fargo and they have not sent proposals for the last 2 times we have requested proposals. A proposal was received from Texas Regional Bank but we did not go with them since their closest branch is in Brownsville. Additionally First Community Bank is paying a higher interest rate than Texas Regional Bank offered.

Motion was made and seconded to approve and extend the Bank Depository Services Agreement with First Community Bank for the City of Los Fresnos.

Swain Real made a motion to approve Consideration and ACTION to approve and extend the Bank Depository Services Agreement with First Community Bank for the City of Los Fresnos., seconded by Javier Mendez the vote was [Unanimous].

#### Consideration and ACTION to approve a Collection Agency for bad debt accounts.Adopted

Mr. Milum explained that this was something that comes up yearly when write-offs are done. Proposals were sent out for collection agencies for outstanding water, wastewater and garbage services. We received one proposal. This company has agreed to collect for the city after we have exhausted all of our efforts to collect.

Mr. Milum answered questions for the board.

Motion was made and seconded to approve KLF Management for the collection agency for bad debt accounts.

Swain Real made a motion to approve Consideration and ACTION to approve a Collection Agency for bad debt accounts., seconded by Yolanda H. Cruz the vote was [Unanimous].

**Consideration and ACTION to approve an amendment to the Professional Service Agreement with BRW Architects for windstorm certification and inspection services.**Adopted

Mr. Milum explained that we are required to get regular inspections and get the new city hall windstorm certified. Gessner Engineering, the firm that is the structural engineer for the building, can provide that service for \$9,700. Mr. Milum recommended the council approve the amendment to the Professional Service Agreement with BRW Architects in the amount of \$9,700 for windstorm certification and inspection services which will be done by Gessner Engineering.

Motion was made and seconded to approve an amendment to the Professional Service Agreement with BRW Architects for windstorm certification and inspection services.

Javier Mendez made a motion to approve Consideration and ACTION to approve an amendment to the Professional Service Agreement with BRW Architects for windstorm certification and inspection services., seconded by Yolanda H. Cruz the vote was [Unanimous].

**Consideration and ACTION to approve new Garbage Rates.**Adopted

Mr. Milum explained that every year Republic Services sends the city an update on garbage rates based on several factors, the consumer price index and indicators of increases in costs through the year. This year the increase was 3.14% that will be passed on to the dumpster users. Residential and commercial carts will stay the same.

Motion was made and seconded to approve the new garbage rates.

Swain Real made a motion to approve Consideration and ACTION to approve new Garbage Rates., seconded by Polo Narvaez the vote was [Unanimous].

**Consideration and ACTION granting authorization to apply for a grant for first time water services on South Nogal.**Adopted

Mr. Milum explained that citizens living on South Nogal Street past the water plant first went to a public hearing with the county for funding to utilize their CDBG grant funds for extending first time water service to this area. Mr. Milum reminded the council that the city attempted to do this a few years ago but could not acquire easements from the property owners to place the water line in the easement. The County would need a

sponsor which would be the City of Los Fresnos because the property is located in our CCN. Mr. Milum gave an example of the costs to the council.

Mr. Milum answered questions for the board.

Motion was made and seconded to authorize applying for a grant for first time water services on South Nogal.

Polo Narvaez made a motion to approve Consideration and ACTION granting authorization to apply for a grant for first time water services on South Nogal., seconded by Yolanda H. Cruz the vote was [Unanimous].

**Consideration and ACTION to approve the first reading of Ordinance 497 establishing fees and regulations for a Dockless Vehicle permit program.**Adopted

Mr. Milum explained that the Lower Rio Grande Valley Development Council had been working with cities across the Valley to establish a bicycle renting program and have it standard through out the valley. Mr. Milum gave the council flyers for the proposed company, Lime. Mr. Milum stated that as part of this process each city needs to have an ordinance to properly regulate companies. There is no cost to the city for this service. The company makes their money from renting of the bicycles to people. The ordinance does not limit having only one company but it is much easier for everyone if we work together. At this time several cities have already passed this ordinance.

Mr. Milum answered questions for the board and they discussed the program.

Motion was made and seconded to approve the first reading of Ordinance 497 establishing fees and regulations for a Dockless Vehicle permit program.

Swain Real made a motion to approve Consideration and ACTION to approve the first reading of Ordinance 497 establishing fees and regulations for a Dockless Vehicle permit program., seconded by Javier Mendez the vote was [Unanimous].

**Consideration and ACTION to approve a contract with Terrocan for material testing for the City Hall and other testing throughout the City as needed.**Adopted

Mr. Milum reminded the council that all companies that submitted bids for material testing were placed on a rotation list as requested by the council. Terracan was rated number 1 and is selected to be first in the rotation and will work on the new City Hall. Mr. Milum explained to council the cost for the testing. Mr. Milum recommend the council approve the agreement for Terracon.

Mr. Milum answered questions for the board.

Motion was made and seconded to approve a contract with Terracan for material testing for the new City Hall and other testing throughout the City as needed.

Javier Mendez made a motion to approve Consideration and ACTION to approve a contract with Terrocan for material testing for the City Hall and other testing throughout the City as needed., seconded by Yolanda H. Cruz the vote was [Unanimous].

**Consideration and ACTION to approve applying for funding for Water & Sewer Improvements.****Adopted**

Mr. Milum reminded the council that they authorized the city to go out for Texas Water Development funds for improvements that needed to be made to the Wastewater System.

Mr. Milum introduced Mr. Munoz with Guzman & Munoz. Mr. Munoz handed out a flyer to council. He discussed the improvements for the plants as requested by TCEQ and were most needed.

Mr. Milum & Mr. Munoz answered questions for board.

Motion was made and seconded to approve applying for funding for Water & Sewer Improvements.

Javier Mendez made a motion to approve Consideration and ACTION to approve applying for funding for Water & Sewer Improvements., seconded by Swain Real the vote was [Unanimous].

**Adjournment**

The meeting was closed at 7:05 PM

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Presiding Officer of the Council

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Recorder