Special Meeting

Los Fresnos, TX 78566 http://citylf.cloudaccess.net/en//

~ Agenda ~

Monday, November 15, 2021

7:00 PM

City Hall

NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL OF THE CITY OF LOS FRESNOS PURSUANT TO CHAPTER 551, TITLE 5 OF THE TEXAS GOVERNMENT CODE, THE TEXAS OPEN MEETINGS ACT, WILL MEET ON MONDAY, NOVEMBER 15, 2021 AT 7:00 PM AT CITY HALL, 520 EAST OCEAN BLVD., LOS FRESNOS, TX 78566.

A. CALL TO ORDER

Invocation and Pledge of Allegiance

B. VISITORS REMARKS-TO SPEAK YOU MUST SIGN IN WITH CITY SECRETARY PRIOR TO THE MEETING AND YOU HAVE A LIMIT OF 5 MINUTES TO SPEAK.

C. ACTION ITEMS

- 1. Consideration and ACTION to amend an agreement for Professional Engineering Services with Guzman & Munoz Engineering and Surveying, Inc.
- 2. Consideration and ACTION to reject all bids for the Waste Water Improvement Project.
- 3. Consideration and ACTION to approve Guzman & Munoz to provide engineering services to replace the Water Ground Storage Tank.
- 4. Canvass of November 2, 2021 General and Special Election Returns.
- 5. Consideration and ACTION to approve a Resolution Declaring Results of the November 2, 2021 City General Election.
- 6. Consideration and ACTION to approve a the first reading an ordinance of the City Council of the City of Los Fresnos, Texas canvassing the returns and declaring the results of a special election held on November 2, 2021, in the City of Los Fresnos, Texas, electors of the city consideration of (7) seven propositions, adopting certain amendments to the city charter as determined by the voters.
- 7. Oath of Office for newly elected officials.

D. ADJOURNMENT

This is to certify that I, <u>Jacqueline Moya</u>, posted this agenda on the front bulletin board of the City Hall on on or before <u>5:30</u> p.m. and it shall remain so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Jacqueline Moya, City Secretary

Persons with any disabilities that would like to attend meetings must notify City Secretary 24 hours in advance so that the City can make arrangements for that disabled person.

City Council

520 E Ocean Blvd. Los Fresnos, TX 78566

SCHEDULED

Meeting: 11/15/21 07:00 PM
Department: City Secretary
Category: Amendment
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya

Sponsors:

DOC ID: 4192 A

ACTION ITEM (ID # 4192)

Consideration and ACTION to amend an agreement for Professional Engineering Services with Guzman & Munoz Engineering and Surveying, Inc.

Guzman & Munoz Engineering have been the engineering firm working on water and wastewater projects for the city. This will update the agreement with them through December 31, 2024 so hopefully the projects that we are in the process of completing under their engineering can be all completed by that time.

I recommend approval.

Updated: 11/12/2021 12:49 PM by Mark Milum A

CONTRACT AMENDMENT FOR PROFESSIONAL ENGINEERING SERVICES FOR THE CITY OF LOS FRESNOS

STATE OF TEXAS COUNTY OF HIDALGO

This **CONTRACT** is made and entered into by and between the City of Los Fresnos, a home ruled municipal corporation whose address is 520 Ocean Boulevard, Los Fresnos, Texas 78566-3643 in Cameron County acting thereby and through its Mayor, who is authorized to execute this CONTRACT by the City of Los Fresnos, hereinafter called "City" and the engineering firm of Guzman & Muñoz Engineering and Surveying, Inc. (GMES), whose address is 2020 East Expressway 83, Mercedes, Texas 78570, acting by and through its Principal, José L. Muñoz, P.E., hereinafter called the "Engineer".

SECTION ONE NATURE OF EMPLOYMENT

The City of Los Fresnos hereby retains and employs Guzman & Muñoz Engineering and Surveying, Inc., to act under the title of Engineer, and to render to the City and its duly elected officers and employees planning, designing, and construction services for projects within the City, to include management and coordination of engineering design efforts for projects as assigned.

The Engineer will be responsible for the preliminary engineering, final design, bidding, construction administration, construction or design/build of individual projects. A list of services, but not limited to, that may be provided by the Engineer are described under **Attachment "B"**, **Scope of Services**.

The City of Los Fresnos shall issue work under this contract to the Engineer on a Work Authorization Basis. (Attachment E, Work Authorization Form.)

SECTION TWO ACCEPTANCE OF EMPLOYMENT

The Engineer hereby accepts the employment and agrees to render to the best of its ability the services described under Attachment "B", Scope of Services during the continuance of this contract. The Engineer agrees to accept assignments for any services on a Work Authorization Basis, unless otherwise specifically approved by the City during the duration of this contract.

SECTION THREE COMPENSATION, TERM

As compensation for the services established herein to be rendered by the Engineer, the City shall pay the Engineer on the agreed upon lump sum amount per work authorization based on the hourly rate fee schedule found in Attachment "D", Hourly Rate Schedule.

For compensation of other general engineering services not contained herein, typically of short duration and not associated with major studies, facilities design or evaluations for which the Engineer may otherwise be engaged to provide services, the City shall compensate the Engineer at the rates shown on Attachment "D", Hourly Rate Schedule.

The term of this **CONTRACT** begins on <u>August 2, 2021 thru December 31, 2024</u>. This Contract may be reviewed and executed annually in accordance with the City Charter and policies with the option to extend for another year.

SECTION FOUR FILES

It is agreed and understood between the City and the Engineer that any and all files created or maintained by the Engineer in connection with services provided pursuant to this contract are the property of the City under instruments of service, however, the Engineer may keep a copy of all documents. Upon termination of this contract, the Engineer shall provide the City all documents in a format acceptable to the City within thirty (30) calendar days. The Engineer may retain copies of all pertinent documents provided to the City.

SECTION FIVE NON-ASSIGNABILITY

This Contract shall be deemed personal to the Engineer and in no event shall this Contract be assigned without the written consent of the City.

SECTION SIX INSURANCE

The Engineer agrees to procure and maintain, at his expense, professional liability insurance in an amount not less than \$1,000,000.00 per claim in the aggregate to protect the City Engineer and its agents from claims that may arise from services rendered under this contract.

SECTION SEVEN DISCRIMINATION PROHIBITED

In performing the services required under this Contract, the Engineer shall not discriminate against any person on the basis of race, color, religion, sex, national origin or ancestry, age, or physical handicap.

SECTION EIGHT TERMINATION

Either party may terminate this contract upon thirty (30) day's written notice from one party to the other.

This contract is executed on behalf of the City by the presiding officer of its governing body, who is authorized to execute this instrument heretofore by order, heretofore passed and approved and duly recorded in its minutes.

20	te originals this theday of
ENGINEER: GUZMAN & MUÑOZ ENGINEERING AND SURVEYING, INC.	CITY: CITY OF LOS FRESNOS
BY:	BY:ALEJANDRO FLORES MAYOR
ATTEST:	ATTEST:
Printed Name: Title:	Printed Name:Title:
ATTACHMENT "A" - Services to be Provided by the ATTACHMENT "B" - Services to be Provided by the ATTACHMENT "C" - Work Schedule - Hourly Rate Schedule ATTACHMENT "E" - Work Authorization Form ATTACHMENT "F" - Certificate of Insurance	e Owner

ATTACHMENT "A" SERVICES TO BE PROVIDED BY THE CITY

The City Manager's Office will be responsible for the coordination of the projects with other segments of the City of Los Fresnos, and other City Departments, other entities' projects, and all private utilities. The following provides an outline of the services to be provided by the CITY in the development of the "Project(s)".

The CITY will provide to the ENGINEER the following:

- (1) Authorization to the **ENGINEER** to begin work in accordance with the Main Contract and subsequent Work Authorizations.
- (2) Payment for work performed by the **ENGINEER**, and accepted by the **CITY** in accordance with the Main Contract and subsequent Work Authorizations.
- (3) Assistance to the **ENGINEER**, as necessary, to obtain the required data and information from other local, regional, State and Federal agencies that the **ENGINEER** cannot easily obtain for relevant Work Authorizations.
- (4) Provide any available relevant data the CITY may have on file concerning the "Project(s)".
- (5) Provide timely reviews and decisions in response to the **ENGINEER**'S request for information and/or required submittals and deliverables for relevant Work Authorizations, in order for the **ENGINEER** to maintain the agreed-upon work schedule prepared in accordance with the relevant Work Authorization.
- (6) Attend and participate in progress meetings as required and as coordinated and conducted by the **ENGINEER**.
- (7) Attend the Preliminary Concept Conference, which is coordinated and conducted by the **ENGINEER**.
- (8) Review and approve the "Project(s)" design criteria.
- (9) Review and approve change orders for the "Project(s)" as may be required and prepared by the ENGINEER.

ATTACHMENT "B" SCOPE OF SERVICES TO BE PROVIDED BY THE ENGINEER

The Engineer will provide timely and professional geotechnical investigations, design surveys, construction plans and technical specifications and contract documents, construction staking, operations and maintenance manuals, and other specific services as discussed below. The Engineer will provide a consistent quality of design services for all the project's components.

The scope of Engineering Services is expected to include:

- A. Attend preliminary conferences with the City of Los Fresnos, Project Manager, and other interested parties regarding the project.
- B. Determine the necessity for acquisition of any additional real property/easements/right-of-way for the project. Prepare property surveys, detailed descriptions of sites, maps, or drawings as required; assist in negotiating for land and easement rights. If required, the Engineer will coordinate with the City of Los Fresnos in determining the location of property needed for the wastewater facilities, determining the availability of title, easements, and rights-of-way needed to implement the project, and preparing a map of entire tract(s) with designation of part to be acquired to the City of Los Fresnos. If required, the Engineer will assist the City to obtain all necessary right-of-way and easements on behalf of the City pursuant to federal requirements acceptable to public funding agencies.
- C. Furnish and submit on behalf of the City the engineering data necessary for applications for routine permits by local, state, and federal authorities (as distinguished from detailed applications and supporting documents for government grants-in aid, or for planning advances).
- D. Provide field surveys to collect information required for the design and complete related office computations and drafting.
- E. Perform geotechnical investigations such as auger borings, core borings, soil tests, or other subsurface explorations and laboratory testing and inspecting of samples or materials relevant to design.
- F. Prepare detailed construction plans, specifications and contract documents for the construction authorized by the City.
- G. Prepare estimates for probable construction cost of the authorized construction.
- H. Furnish the City with copies of approved contract documents including notices to bidders and proposal forms.
- I. Assist the City in the advertisement of the project for Bids.
- J. Attend the bid opening and tabulate the bid proposals, analyze the responsiveness of the bidders and make recommendations for awarding contract(s) for construction to the lowest responsive bidder.

ATTACHMENT "B" SCOPE OF SERVICES TO BE PROVIDED BY THE ENGINEER

- K. Prepare and coordinate approval of formal Contract Documents and coordinate issuance of Notice to Proceed.
- L. Provide field surveys and office computations for construction control staking, including the staking of benchmarks and horizontal control references for the contractor to stake out work.
- M. Consult and advise with the City and Project Manager during construction; issue all instruction to the contractor requested by the City or Project Manager; and prepare and issue routine change orders with the City and Project Manager's approval. Prepare alternate designs or non-routine contract change orders that are necessary due to no fault of the Engineer and upon approval of the City and Project Manager.
- N. Review samples, catalog data, schedules, shop drawings, laboratory, shop and mill tests of materials and equipment and other data which the contractor submits. The Engineer will review and approve, for conformance with the design concept all shop drawings and other submittals as required by the Contract Documents to be furnished by contractors.
- O. Obtain and review monthly and final estimates for payments to contractors and furnish any recommended payments to contractors or suppliers to the City and the Project Manager; assemble written guarantees which may be required by the Contract Documents.
- P. Attend monthly meetings with City and Project Manager during construction.
- Q. Prepare a plan of operations that meets applicable guidelines for submission to the City and the Project Manager before 50% of the construction of the project is complete.
- R. Prepare an operation and maintenance manual that meets applicable requirements before the construction of the project is 90% complete.
- S. Conduct, in the company of the City and Project Manager, a final inspection of the project for compliance with the Contract Documents, and submit recommendations concerning project status of City's final payment to the contractor. Prior to submission of recommendation for final payment on each contract, the Engineer will submit a certificate of substantial completion of work done under that contract to the City, Project Manager, and others as required.
- T. Revise the Contract Drawings (unless redrawing is required) from as-built drawings submitted by the contractor, to show the work as constructed. The Engineer will provide the City with one set of reproducible records (as-built) drawings and two sets of prints. Such drawings will be based on the resident project inspector's construction data and the construction records provided by the contractor during the construction.
- U. Coordinate approval and issuance of Certificate of Completion from the City.
- V. The Engineer will review the first year's operation of the project and revise the operations and maintenance manual for the project as necessary to accommodate actual

ATTACHMENT "B" SCOPE OF SERVICES TO BE PROVIDED BY THE ENGINEER

operating expenses. Eleven months after initiation of the project operation the Engineer will advise the City in writing whether the project meets the project performance standards.

W. The Engineer will train operating personnel and prepare curricula and training material for operating personnel.

The City Manager will provide a scope of services for all assignments, which will be issued on a Work Authorization basis. Each Work Authorization will have its own general scope of services and deliverables.

The fee for each Work Authorization will be based upon actual hours expended times the agreed upon rates in Attachment "D".

The City Manager will negotiate the scope, schedule, and cost for individual Work Authorization for services on an assignment-by-assignment basis during the term of the Agreement.

ATTACHMENT "C" WORK SCHEDULE

A Work Schedule will be established for each Work Authori	zation using the format outlined below:
Work Authorization No.	
Name of Project:	
Duration of Project: Months	
List of Individual Tasks:	Date:
A. Estimated Loan Closing Date	
B. Estimated Date to Begin Environmental Assessment	
C. Estimated Date to Begin Planning	
D. Estimated Date to Begin Design	
E. Estimated Date to Complete Environmental Assessment	
F. Estimated Date to Complete Planning	
G. Estimated Date to Complete Design	
H. Estimated Construction Start Date	
I. Estimated Construction End Date	

ATTACHMENT "D" HOURLY RATE SCHEDULE

	R YEAR
N 2021	2 2023
\$ 17	190.30 \$ 209.33
\$ 14	160.60 \$ 176.66
\$ 12	132.00 \$ 145.20
\$ 13	146.30 \$ 160.93
\$ 10	117.70 \$ 129.47
\$ 10	117.70 \ \\$ 129.47
\$ 10	110.00 \$ 121.00
\$ 8	94.60 \$ 104.06
\$ 7	82.50 \$ 90.75
\$ 11	124.30 \\$ 136.73
pecialist \$ 11	124.30 \\$ 136.73
\$ 10	117.70 \$ 129.47
\$ 6	67.10 \$ 73.81
\$ 7	80.30 \$ 88.33
er \$ 17	190.30 \$ 209.33
ntative \$ 10	110.00 \$ 121.00
\$ 12	132.00 \$ 145.20
\$ 11	124.30 \$ 136.73
\$ 18	204.60 \$ 225.06
\$ 16	176.00 \$ 193.60
\$ 5.00	5.00/LF \$ 5.50/LF-
Cost +	
leimbursable Cost +	

ATTACHMENT "E" WORK AUTHORIZATION FORM

CITY OF LOS FRESNOS PROFESSIONAL SERVICES CONTRACT

WORK AUTHORIZATION NO.	WORK	AUTHORIZ	ZATION NO	
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THIS WORK AUTHORIZATION is made pursuant to the terms and conditions of the Professional Services Contract made by and between the City of Los Fresnos (hereinafter called "City" and Guzman & Munoz Engineering and Surveying, Inc. of Mercedes, Texas (hereinafter called "GMES").

PART 1. SCOPE OF WORK

The purpose of this Work Authorization is for **GMES** to provide (description of scope of services) for the proposed **Project**.

The scope of services to be provided by GMES is identified in ATTACHMENT "B" – Scope of Services to be provided by the GMES attached hereto.

PART 2. ESTIMATED COST

The estimated cost for services under this Work Authorization is _______. This amount is based upon the costs outlined in the Estimated Fee Proposal attached hereto as ATTACHMENT "D".

PART 3. PAYMENT

Compensation and payment to GMES for the services established under this Work Authorization shall be made in accordance with Item No. 5 of the Professional Services Agreement and ATTACHMENT "D" of this Work Authorization.

PART 4. PERIOD OF SERVICE

This Work Authorization shall become effective on the date of final acceptance of the parties hereto, and terminate upon completion of project or as agreed by both parties hereto. Period of Service is outlined in ATTACHMENT "C", Work Schedule.

PART 5. RESPONSIBILITIES AND OBLIGATONS

This Work Authorization does not waive the parties' responsibilities and obligations provided under the main **Professional Services Agreement.**

PART 6. ACKNOWLEDGEMENT AND CONFIRMATION

Acknowledgement and confirmation by the **CLIENT** as to the content and detail of this work authorization is granted by execution under Part 7 of this Work Authorization.

ATTACHMENT "E" WORK AUTHORIZATION FORM

CITY OF LOS FRESNOS PROFESSIONAL SERVICES CONTRACT

WORK AUTHORIZATION NO. _____

PART 7. ACCEPTANCE AND This Work Authorization is hereby as as of, 20	APPROVAL scepted, approved by the CLIENT as indicated below and effective
ATTEST:	CITY OF LOS FRESNOS
Ву:	By:Alejandro Flores, Mayor
ATTEST:	GUZMAN AND MUÑOZ ENGINEERING AND SURVEYING, INC.
By:	By:
List of Attachments:	

Attachment A – Services to be provided by the City

Attachment B - Services to be provided by GMES

Attachment C - Work Schedule

Attachment D – Estimated Fee Proposal

City Council

520 E Ocean Blvd. Los Fresnos, TX 78566

SCHEDULED

ACTION ITEM (ID # 4191)

Meeting: 11/15/21 07:00 PM Department: City Secretary Category: Bid

Prepared By: Jacqueline Moya Initiator: Jacqueline Moya

Sponsors: DOC ID: 4191 A

Consideration and ACTION to reject all bids for the Waste Water Improvement Project.

The available construction funds for this project are \$1,240,000. The lowest bid that was received was \$2,638,000. I will instruct Guzman & Munoz Engineering to re-bid the project with the sewer services for west Highway 100 as the base bid with the improvements to the Cuates Lift Station as an alternate. We will move the sewer line rehabilitation to the American Rescue Plan funding, which you already approved an amount for that. It just won't go as far as we anticipated. We will be prepared to make the improvements to the Cuates Lift Station with local Utility Funds if we need to.

I receoomed approval to reject all bids.

Updated: 11/12/2021 11:01 AM by Mark Milum A

SCHEDULE OF UNIT PRICE WORK **DOCUMENT 00405**

10/8/2021



GUZMAN & MUÑOZ

BID TABULATION 10/7/2021

TWDB CWSRF PROJECT NO. 73687 - LOS FRESNOS WASTEWATER IMPROVEMENTS PROJECT

ITEM	DESCRIPTION	EST.		:	!				
NO.		QTY.	UNIT	Jimmy Cl	Jimmy Closner and Sons	Souther	Southern Trenchless	,	Saenz
NEW	NEW - HIGHWAY 100 (LOS CUATES) - SANITARY SEWER	EST. QTY.	TINO	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
_	Furnish and Install 4" Service Connection (up to property line)	26	EA	1,100.00	\$ 28,600.00	1,510.00	39,260.00	\$ 2,100.00	\$ 54,600.00
2	Furnish and Install 8" PVC (SDR-26) Pipe	1,714	LF	\$ 75.00	\$ 128,550.00	\$ 101.75	\$ 174,399.50	\$ 35.00	\$ 59,990.00
လ	Furnish and Install 10" PVC (SDR-26) Pipe	2,102	LF	\$ 95.00	\$ 199,690.00	\$ 114.00	\$ 239,628.00	\$ 40.00	\$ 84,080.00
4	Furnish and Install 16" Steel Casing (Jack and Bore)	100	LF	\$ 200.00	\$ 20,000.00	\$ 475.00	\$ 47,500.00	\$ 600.00	\$ 60,000.00
2	Furnish and Install 48" Manhole	13	EA	\$ 5,500.00	\$ 71,500.00	\$ 6,600.00	\$ \$5,800.00	\$ 10,500.00	\$ 136,500.00
9	Tie in to Existing Manhole	1	EA	\$ 2,200.00	\$ 2,200.00	\$ 3,450.00	\$ 3,450.00	\$ 15,000.00	\$ 15,000.00
7	Asphalt Pavement Repair	211	SY	\$ 45.00	\$ 9,495.00	\$ 48.00	\$ 10,128.00	\$ 45.00	\$ 9,495.00
80	Concrete Pavement Repair	153	SY	\$ 85.00	\$ 13,005.00	\$ 92.00	\$ 14,076.00	\$ 65.00	\$ 9,945.00
6	Remove and Replace Concrete Sidewalk	90	SY	\$ 70.00	\$ 3,500.00	\$ 92.00	\$ 4,600.00	\$ 75.00	\$ 3,750.00
10	Remove and Replace 18" Concrete Pipe	12	LF	\$ 100.00	\$ 1,200.00	\$ 90.00	\$ 1,080.00	\$ 80.00	\$ 960.00
1	Remove and Replace Safety end Treatment	1	EA	1,700.00	1,700.00	\$ 2,400.00	\$ 2,400.00	\$ 350.00	\$ 350.00
12	Remove and Reinstall Traffic Sign	3	EA	\$ 250.00	\$ 750.00	\$ 1,600.00	\$ 4,800.00	\$ 750.00	\$ 2,250.00
14	Dewatering by well point method	954	LF	\$ 2.00	\$ 1,908.00	\$ 40.00	\$ 38,160.00	\$ 45.00	\$ 42,930.00
15	Trench Safety	3,816	LF	\$ 5.00	\$ 19,080.00	\$ 15.00	\$ 57,240.00	\$ 3.00	\$ 11,448.00
нен	HIGHWAY 100 (LOS CUATES) SANITARY SEWER TOTAL			\$	501,178.00	\$	722,521.50	↔	491,298.00

DOCUMENT 00405 SCHEDULE OF UNIT PRICE WORK

ITEM	DESCRIPTION	EST.			nmv Closi	Jimmy Closner and Sons	Souther	Southern Trenchless		Saenz	
ON		QTY.	TINO	5	<u> </u>	200				2	
NEW.	NEW - FM 1575 (LOS CUATES) - SANITARY SEWER	EST. QTY.	UNIT	UNIT PRICE	CE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	RICE
16	Furnish and Install 4" Service Connection (up to property line)	1	EA	\$ 1,1	1,100.00	\$ 1,100.00	1,600.00	1,600.00	0 \$ 2,100.00	\$ 00	2,100.00
17	Furnish and Install 3" PVC Ring-Tite (Class 160 psi)	2,017	J٦	\$	25.00	\$ 50,425.00	\$ 27.00	\$ 54,459.00	0 \$ 25.00	\$	50,425.00
18	Furnish and Install 6" PVC (SDR-26) Pipe	147	J٦	\$	80.00	\$ 11,760.00	\$ 70.00	\$ 10,290.00	00.08 \$ 0.00	\$ 00	4,410.00
19	Furnish and Install 8" PVC (SDR-26) Pipe	196	J٦	₩	85.00	\$ 16,660.00	\$ 91.75	\$ 17,983.00	0 \$ 35.00	\$ 00	6,860.00
20	Furnish and Install 8" Steel Casing (Jack & Bore)	95	J7	8	160.00	\$ 15,200.00	\$ 185.00	\$ 17,575.00	0 \$ 115.00	↔	10,925.00
21	Furnish and Install 48" Manhole	3	EA	\$ 6,0	6,000.00	\$ 18,000.00	\$ 7,200.00	\$ 21,600.00	0 \$ 10,500.00	\$	31,500.00
22	Tie in 3" FM to Existing Manhole with internal drop structure		EA	\$ 2,5	2,500.00	\$ 2,500.00	\$ 5,100.00	\$ 5,100.00	00 \$ 8,500.00	\$ 00	8,500.00
23	Furnish and Install 16" Steel Casing (Jack & Bore)	78	J٦	\$	200.00	\$ 15,600.00	\$ 425.00	\$ 33,150.00	00.009 \$ 0	€	46,800.00
24	Asphalt Pavement Repair	148	ХS	\$	45.00 \$	\$ 6,660.00	\$ 48.00	\$ 7,104.00	0 \$ 45.00	\$ 00	6,660.00
25	Caliche Pavement Repair	20	ХS	\$	30.00	\$ 600.00	\$ 32.00	\$ 640.00	0 \$ 15.00	\$ 00	300.00
26	Concrete Pavement Repair	29	АS	\$	85.00 \$	\$ 5,695.00	\$ 92.00	\$ 6,164.00	00 \$ 65.00	\$ 00	4,355.00
27	Remove and Replace Concrete Sidewalk	34	АS	\$	70.00	\$ 2,380.00	\$ 92.00	\$ 3,128.00	00 \$ 75.00	\$ 00	2,550.00
28	Remove and Replace 18" Concrete Pipe	80	J٦	\$ 1	100.00	\$ 8,000.00	\$ 73.00	\$ 5,840.00	00.08 \$ 0.00	\$ 00	6,400.00
29	Remove and Replace 18" Safety end Treatment	2	EA	1,7	1,700.00	\$ 3,400.00	\$ 2,400.00	\$ 4,800.00	0 \$ 1,350.00	\$ 00	2,700.00
30	Remove and Replace "Type C" Grate Inlet	1	EA	\$ 4,2	4,200.00	\$ 4,200.00	\$ 6,500.00	\$ 6,500.00	0 \$ 4,200.00	\$ 00	4,200.00
31	Dewatering (by well point method)	343	J٦	\$	2.00 \$	\$ 686.00	\$ 40.00	13,720.00	0 \$ 45.00	\$	15,435.00
32	Trench Safety	343	J٦	\$	5.00 \$	\$ 1,715.00	\$ 15.00	\$ 5,145.00	\$	3.00 \$	1,029.00
FM 15	FM 1575 (LOS CUATES) SANITARY SEWER TOTAL			\$		164,581.00	\$	214,798.00	\$ 0	20	205,149.00

DOCUMENT 00405 SCHEDULE OF UNIT PRICE WORK

ITEM	DESCRIPTION	EST.							
N O		QTY.	UNIT	Jimmy Cl	Jimmy Closner and Sons	Souther	Southern Trenchless		Saenz
NEW	NEW - HARVEY ESCALANTE ROAD (LOS CUATES) - SANITARY SEWER	EST. QTY.	TINO	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
33	Furnish and Install 4" Service Connection, Short (up to property line)	-	EA	\$ 1,100.00	1,100.00	\$ 1,600.00	\$ 1,600.00	\$ 1,450.00	\$ 1,450.00
34	Furnish and Install 4" Service Connection, Long, w/ asphalt repair or boring & Casing (up to property line	10	EA	\$ 1,850.00	\$ 18,500.00	\$ 2,000.00	\$ 20,000.00	\$ 1,950.00	\$ 19,500.00
35	Furnish and Install 3" PVC Ring-Tite (Class 160 psi)	240	LF	\$ 25.00	\$ 6,000.00	\$ 30.00	\$ 7,200.00	\$ 20.00	\$ 4,800.00
36	Furnish and Install 8" PVC (SDR-26) Pipe	1,258	귀	\$ 75.00	\$ 94,350.00	\$ 87.70	\$ 110,326.60	\$ 35.00	\$ 44,030.00
37	Furnish and Install 48" Manhole	9	EA	\$ 5,500.00	\$ 33,000.00	\$ 6,750.00	\$ 40,500.00	\$ 10,500.00	\$ 63,000.00
38	Furnish and Install 48" Manhole w/ external drop structure	٢	EA	\$ 7,100.00	\$ 7,100.00	\$ 8,400.00	\$ 8,400.00	\$ 2,500.00	\$ 2,500.00
39	Furnish and Install 3"- 45 degree Bends	8	EA	\$ 350.00	\$ 2,800.00	\$ 395.00	\$ 3,160.00	\$ 525.00	\$ 4,200.00
40	Asphalt Pavement Repair	216	SY	\$ 45.00	\$ 9,720.00	\$ 48.00	\$ 10,368.00	\$ 45.00	\$ 9,720.00
41	Remove and Replace 24" concrete curb & gutter	168	귀	\$ 20.00	\$ 3,360.00	\$ 42.00	\$ 7,056.00	\$ 50.00	\$ 8,400.00
42	Remove and Reinstall 8' Chainlink fence	99	LF.	\$ 40.00	\$ 2,600.00	\$ 95.00	\$ 6,175.00	\$ 120.00	\$ 7,800.00
43	Dewatering (by well point method)	1,258	LF	\$ 2.00	\$ 2,516.00	\$ 40.00	\$ 50,320.00	\$ 45.00	\$ 56,610.00
44	Trench Safety	1,258	LF	\$ 2.00	\$ 6,290.00	\$ 15.00	\$ 18,870.00	\$ 3.00	\$ 3,774.00
HAR	HARVEY ESCALANTE ROAD (LOS CUATES) SANITARY SEWER TOTAL			\$	187,336.00	\$	283,975.60	₩.	225,784.00

DOCUMENT 00405

10/8/2021

SCHEDULE OF UNIT PRICE WORK

ITEM	I DESCRIPTION	EST.) ymwil	Suc 3.		Country	Tronchloco		2000	
NO.		QTY.	UNIT		Juliny Closner and Sons	er and sons		Southern	Southern Henciness		Saella	7
NEW	NEW - HARVEY ESCALANTE - LIFT STATION (GRINDER PUMP)	EST. QTY.	UNIT	NO	UNIT PRICE	TOTAL PRICE	INO	UNIT PRICE	TOTAL PRICE	UNIT PRICE	-	TOTAL PRICE
45	XTU Monitoring system complete with power supply, cellular modem with antenna, and battery back-up housed in a Nema 4X 316 stainless steel	1	ST	↔	\$ 00.000,03	50,000.00	↔	17,500.00	\$ 17,500.00	\$ 185,500.00	00.00	185,500.00
	enclosure											
46	Provide and install all electrical work she specifications including but not limited to boxes, conduits and wiring and manual it	~	rs	₩	45,000.00 \$	45,000.00	₩	25,000.00	\$ 25,000.00	\$ 95,750.00	00.0	95,750.00
47	station, including access hatch, fiberglass well, two submersible grinder	1	LS	\$	110,000.00 \$	110,000.00	\$	165,500.00	\$ 165,500.00	\$ 65,750.00	\$ 00.0	65,750.00
48	Furnish and Install 8' Perimeter Chain Li	1	LS	\$	7,000.00 \$	7,000.00	\$	7,700.00	\$ 7,700.00	\$ 125,000.00	3.00	125,000.00
49	Install asphalt driveway, including flex base and subgrade (12' wide)	1	ST	\$	2,400.00 \$	2,400.00	\$	7,000.00	\$ 7,000.00	\$ 117,500.00	3.00 \$	117,500.00
20	Dewatering (by well point method)	1	ST	\$	8 00.000,9	6,000.00	↔	45,000.00	\$ 45,000.00	\$ 42,500.00	00.0	42,500.00
51	Trench Safety	_	ST	\$	21,000.00 \$	21,000.00	\$	45,000.00	\$ 45,000.00	\$ 5,000.00	\$ 00.0	5,000.00
HAR\	HARVEY ESCALANTE - LIFT STATION TOTAL			\$	241,400.00		s s	312,700.00		\$ 637,000.00	00.0	
ТОТ	TOTAL NEW COLLECTION SYSTEM COST (West Side)			\$	1,094,495.00		\$ 1,	1,533,995.10		\$ 1,559,231.00	00.1	

Attachment: Wastewater improvemnet project bids (4191 : Waste Water Improvement Project)

DOCUMENT 00405 SCHEDULE OF UNIT PRICE WORK

HEM	DESCENDION	FCT									
NO.		QTY.	TINO	Jim	ımy Closr	Jimmy Closner and Sons	South	Southern Trenchless	s	S	Saenz
SANIT	SANITARY SEWER REHABILITATION	EST. QTY.	UNIT	UNIT PRICE		TOTAL PRICE	UNIT PRICE	тота	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
52	Manhole Rehabilitation, 0-8' in depth	300	VF	\$	460.00	138,000.00	\$ 400.00	\$ 0	120,000.00	\$ 450.00	\$ 135,000.00
53	Manhole Rehabilitation, 8' depth or greater	09	VF	8	490.00	29,400.00	\$ 400.00	\$ 0	24,000.00	\$ 450.00	\$ 27,000.00
54	Rebuild of Manhole Invert	40	EA	\$	520.00	20,800.00	\$ 450.00	\$ 0	18,000.00	\$ 500.00	\$ 20,000.00
22	Replace Manhole Frame and Cover with New	40	EA	\$ 1,9	1,900.00	76,000.00	\$ 1,650.00	\$ 0	66,000.00	\$ 1,750.00	\$ 70,000.00
99	Furnish and Install 48" Manhole	2	EA	9'6 \$	\$ 00.099,6	19,320.00	\$ 8,400.00	\$ 0	16,800.00	\$ 8,400.00	\$ 16,800.00
22	Pre & Post Clean & TV Inspection for 6" Sewer Pipe, Including TV Reports and Logs	1,554	느	↔	9.20 \$	14,296.80	\$ 8.00	\$ 0	12,432.00	\$ 8.25	\$ 12,820.50
28	Pre & Post Clean & TV Inspection for 8" Sewer Pipe, Including TV Reports and Logs	1,729	ㅂ	₩	9.20 \$	15,906.80	\$ 8.00	\$ 0	13,832.00	\$ 8.25	\$ 14,264.25
29	Pre & Post Clean & TV Inspection for 10" Sewer Pipe, Including TV Reports and Logs	539	Ľ	↔	10.35 \$	5,578.65	\$ 9.00	\$ 0	4,851.00	\$ 9.25	\$ 4,985.75
09	Service Line Reconnection (6" Pipe Bursted Line), Single or Double, Shallow, 8' Depth or Less	10	EA	\$ 4,0	4,000.00	40,000.00	\$ 3,500.00	\$ 0	35,000.00	\$ 3,650.00	\$ 36,500.00
61	Service Line Reconnection (8" Pipe Bursted Line), Single or Double, Shallow, 8' Depth or Less	7-	EA	\$ 4,0	4,000.00 \$	44,000.00	\$ 3,500.00	\$ 0	38,500.00	\$ 3,650.00	\$ 40,150.00
62	Service Line Reconnection (10" Pipe Bursted Line), Single or Double, Shallow, 8' Depth or Less	2	EA	\$ 4,3	4,300.00	8,600.00	\$ 3,750.00	\$ 0	7,500.00	\$ 3,850.00	\$ 7,700.00
63	Service Line Reconnection (6" Pipe Bursted Line), Single or Double, Deep, Depths greater than 8'	2	EA	2'6 \$	\$ 00.002,6	48,500.00	\$ 8,500.00	\$ 0	42,500.00	\$ 8,750.00	\$ 43,750.00
64	Service Line Reconnection (8" Pipe Bursted Line), Single or Double, Deep, Depths greater than 8'	10	EA	\$ 10,0	10,050.00	100,500.00	\$ 8,750.00	\$ 0	87,500.00	\$ 8,750.00	\$ 87,500.00
65	Service Line Reconnection (10" Pipe Bursted Line), Single or Double, Deep, Depths greater than 8'	2	EA	\$ 10,3	10,350.00	20,700.00	00.000,6 \$	\$ 0	18,000.00	\$ 9,000.00	\$ 18,000.00
99	Sanitary Sewer Line Point Repair, 6" thru 10" Sewer Pipe, Shallow, 8' Depth or Less, in Un-Paved areas (as Directed by Engineer)	2	EA	\$ 5,8	5,850.00	11,700.00	\$ 5,100.00	\$ 0	10,200.00	\$ 5,200.00	\$ 10,400.00
29	Sanitary Sewer Line Point Repair, 6" thru 10" Sewer Pipe, Deep, Depths greater than 8', in Un-Paved areas (as Directed by Engineer)	2	EA	\$ 10,6	10,650.00 \$	21,300.00	\$ 9,250.00	\$ 0	18,500.00	\$ 9,350.00	\$ 18,700.00
89	Sanitary Sewer Line Point Repair, 6" thru 10" Sewer Pipe, Shallow, 8' Depth or Less, in Paved areas (as Directed by Engineer)	2	EA	6'9 \$	\$ 00.006,9	13,800.00	\$ 6,000.00	\$ 0	12,000.00	\$ 8,500.00	\$ 17,000.00
69	Sewer Line Point Repair, 6" thru han 8', in Paved areas (as Direc	2	EA	\$ 11,8	11,800.00 \$	23,600.00	\$ 10,250.00	\$	20,500.00	\$ 11,500.00	\$ 23,000.00
70	6" Sanitary Sewer Pipe Bursting Repair	1,554	LF	€	\$ 05.06	140,637.00	\$ 79.00	\$ 0	122,766.00	\$ 82.50	\$ 128,205.00
71	8" Sanitary Sewer Pipe Bursting Repair	1,053	LF	\$	64.00 \$	67,392.00	\$ 82.00	\$ 0	86,346.00	\$ 82.50	\$ 86,872.50
72	10" Sanitary Sewer Pipe Bursting Repair	539	LF	€	97.50	52,552.50	\$ 85.00	\$ 0	45,815.00	\$ 86.00	\$ 46,354.00
73	8" Sanitary Sewer Line Cured In Place Pipe Repair	929	LF	\$ 1	115.00 \$	77,740.00	\$ 100.00	\$ 0	67,600.00	\$ 110.00	\$ 74,360.00
74	Internal Reinstatement of Branch Connection Service (for CIPP Line)	2	EA	\$ 2,0	2,010.00 \$	4,020.00	\$ 1,750.00	\$ 0	3,500.00	\$ 1,750.00	\$ 3,500.00
SANIT	SANITARY SEWER REHABILITATION TOTAL			\$		994,343.75	₩		892,142.00	\$	942,862.00

Attachment: Wastewater improvemnet project bids (4191 : Waste Water Improvement Project)

DOCUMENT 00405 SCHEDULE OF UNIT PRICE WORK

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ITEM	DESCRIPTION	EST.		•	Jimmy Closn	Jimmy Closner and Sons		Southern	Southern Trenchless	y,		Š	Saenz	
Š.		QTY.	LIND									}		
FI.	LIFT STATION No. 22 REHABILITATION (Cuates)	EST. QTY.	TIND	IND	UNIT PRICE	TOTAL PRICE	N S	UNIT PRICE	TOTA	TOTAL PRICE	UNIT PRICE		TOTAL PRICE	
75	Link2Site Monitoring system complete with power supply, cellular modem with antenna, and battery back-up housed in a Nema 4X stainless steel enclosure	-	rs	↔	40,000.00	40,000.00	↔	17,500.00	↔	17,500.00	\$ 125,0	125,000.00	\$ 125,000.00	00.0
92	Remove and Dispose existing control panel, pumps, piping and appurtenances.	7	rs	↔	12,000.00 \$	12,000.00	₩	4,500.00	↔	4,500.00	\$ 95,0	95,000.00	\$ 95,000.00	00.0
77	Furnish and Install, steel rack, Control Panel and controller with New Duplex Control Panel and controller, 100 Ampere Manual Transfer Switch - NEMA 3R, 100 Ampere 3 Phase, 4 Wire Generator Receptacle, electrical disconnect, float switches, Enclosure space heater, convenience electrical receptacle, security lighting, New junction box w/ Mechanical seals, new wiring & seal all conduits, all new electrical equipment enclosures shall be NEMA 4X 316 stainless steel, As per plans and specifications complete and in place	F	r _S	₩	35,000.00 \$	35,000.00	€	18,000.00	↔	18,000.00	\$ 135,750.00	+	\$ 135,750.00	0000
78	Replace two submersible pumps, stainless steel guide rails, Support brackets, stainless steel lifting cable and attachments, piping fittings, brackets, and Gate valves, Check valves, Emergency bypass piping, remove and replace outlet pipe with 4" DI Pipe, including coating, As per plans and specifications complete and in place	~	rs	€	\$ 00.000.00	80,000.00	↔	167,000.00	↔	167,000.00	\$ 132,500.00		\$ 132,500.00	00.0
79	Wet well and Dry well surfaces shall be cleaned by water blasting and all debris removed, Wet well existing fiberglass liner shall be removed and all surfaces shall be prepared as per plans and specifications for coating with epoxy, As per plans and specifications complete and in place	1	rs	\$	30,000.00	30,000.00	↔	17,500.00	↔	17,500.00	\$ 85,00	85,000.00	\$ 85,000.00	00.0
80	New Pressure Transducer in wet well, As per plans and specifications complete and in place	1	EA	\$	6,000.00	6,000.00	\$	1,500.00	\$	1,500.00	\$ 65,29	65,250.00	\$ 65,250.00	00.0
81	Bypass pumping during construction	1	ST	\$	35,000.00 \$	35,000.00	\$	25,000.00	\$	25,000.00	\$ 45,00	45,000.00	\$ 45,000.00	00.0
LIFT	LIFT STATION No. 22 REHABILITATION TOTAL			\$		238,000.00	\$			251,000.00	⇔		683,500.00	00.0
TOT,	TOTAL EXISTING LIFT STATION REHABILITATION COST			₩		238,000.00	\$			251,000.00	↔		683,500.00	00.0
PRO	PROJECT WIDE	EST. QTY.	FIND	LIND	UNIT PRICE	TOTAL PRICE	IN D	UNIT PRICE	TOTA	TOTAL PRICE	UNIT PRICE	<u> </u>	TOTAL PRICE	
82	Erosion Control as per Contractor SW3P Sealed by a Texas Licensed Engineer complete in place	1	ST	\$	17,000.00	17,000.00	\$	18,000.00	\$	18,000.00	\$ 20,00	20,000,00	\$ 20,000.00	00.0
83	Traffic Control as per Contractor Submitted Traffic Control Plan Sealed by a Texas Licensed Engineer as per TMUTCD complete in place	1	ST	\$	12,000.00	12,000.00	\$	8,500.00	\$	8,500.00	\$ 30,00	30,000,00	30,000.00	00.0
84	Mobilization for entire project and Bonding (not to exceed 5%)	1	S	\$	75,000.00 \$	75,000.00	\$	108,145.50	\$	108,145.50	\$ 100,000.00		\$ 100,000.00	00.0
PRO	PROJECT WIDE			\$		104,000.00	s			134,645.50	s		150.000.00	00.0

DOCUMENT 00405 SCHEDULE OF UNIT PRICE WORK

TOTALS			
NEW COLLECTION SYSTEM COST (West Side)	\$ 1,094,495.00 \$	1,533,995.10	\$ 1,559,231.00
SANITARY SEWER REHABILITATION COST	\$ 994,343.75	\$ 892,142.00	\$ 942,862.00
EXISTING LIFT STATION REHABILITATION COST	\$ 238,000.00	\$ 251,000.00 \$	\$ 683,500.00
PROJECT WIDE	\$ 104,000.00	\$ 134,645.50	\$ 150,000.00

3,335,593.00
\$ 2,811,782.60 \$
\$ 2,430,838.75
GRAND TOTAL FOR SANITARY SEWER IMPROVEMENTS

City Council

520 E Ocean Blvd. Los Fresnos, TX 78566

SCHEDULED

Meeting: 11/15/21 07:00 PM
Department: City Secretary
Category: Agreement
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya

Sponsors: DOC ID: 4194 A

ACTION ITEM (ID # 4194)

Consideration and ACTION to approve Guzman & Munoz to provide engineering services to replace the Water Ground Storage Tank.

The Council approved to replace the ground storage tank at the water plant using the American Recovery funds. The replacement is needed due to TCEQ stating that we must replace it. Guzman & Munoz is already handling the engineering on the expansion of the water treatment plant so it makes sense for him to do it as well since it is all part of the water treatment plant. It will save us funds in the long run. He can quickly begin to get specs, environmental, etc., done so we can get it approved by the state and federal representatives and get it done whild the water plant expansion is going on.

I recommend approval.

Updated: 11/12/2021 4:24 PM by Mark Milum A

WORK AUTHORIZATION NO. 6 EXHIBIT "D" FEE PROPOSAL

GUZMAN & MUNOZ ENGINEERING AND SURVEYING, INC.

CLIENT: CITY OF LOS FRESNOS

PROJECT: TWDB DWSRF Project ~ Water Treatment Plant Expansion and Water Improvements

GMES PROJECT NO.: P814-06

GMES TASK	DESCRIPTION OF WORK TASK	TOTAL COST PER TASK
WY	BASIC ENGINEERING FEES	
	DESIGN PHASE (Design will include a submittal at 90% and final completion (100% signed/sealed)	
1	Prepare Plans, Specifications & Cost Estimates (PS&E) approval by the owner.	\$13,00
2	Geotechnical Report for Design of Foundation	\$2,50
3	Submit final PS&E to Texas Commission on Environmental Quality (TCEQ) for review and approval	\$600
1	BID PHASE Prepare bid documents as per the funding agency standards, includes incorporating the required legal documents needed to complete the bid document package prior to the project's advertisement for bids.	\$1,500
2	Provide assistance during bid phase – Preparation and distribution of plans and specifications to prospective bidders;	\$0
1	CONSTRUCTION PHASE Assist the owner in preparing a notice of award and prepare final contract documents	\$300
2	Conduct a pre-construction conference in the company of or on behalf of the City. Issue a Notice to Proceed (NTP) to the Contractor.	\$1,000
3	Office Services During Construction – Review all shop drawings and testing results; review and respond to contractor's Request for Information; review and process contractor's request for payment and change orders	\$2,000
4	Coordinating required geotechnical and materials testing	\$500
5	Prepare record drawings from information provided by the contractor/client.	\$2,000
	TOTAL COST FOR BASIC SERVICES	\$23,400
	SPECIAL SERVICES	
	Field Surveying	
1	Survey – Conduct topography surveying for design and set horizontal and vertical control.	\$1,200
	Construction Inspections	
1	This task includes providing daily site inspection visits by a qualified inspector.	\$2,000
	TOTAL COST FOR SPECIAL SERVICES	\$3,200
	GRAND TOTAL BASIC AND SPECIAL SERVICES LABOR COST	\$26,600
	RSABLE DIRECT COST (Special Services)	
ermittir eotech nvironn	nical and Materials Testing	\$ 1,000.00 \$ 1,500.00 \$ -
	TOTAL GMES CONTRACT FEE	\$29,100

ATTACHMENT "E" WORK AUTHORIZATION FORM

CITY OF LOS FRESNOS PROFESSIONAL SERVICES CONTRACT

WORK AUTHORIZATION NO. 6

THIS WORK AUTHORIZATION is made pursuant to the terms and conditions of the Professional Services Contract made by and between the City of Los Fresnos (hereinafter called "City" and Guzman & Munoz Engineering and Surveying, Inc. of Mercedes, Texas (hereinafter called "GMES").

PART 1. SCOPE OF WORK

The purpose of this Work Authorization is for **GMES** to provide design services for a new 140,000-gallon Ground Storage Tank and the removal of the old tank for the proposed **Project**.

The scope of services to be provided by GMES is identified in ATTACHMENT "B" – Scope of Services to be provided by the GMES attached hereto.

PART 2. ESTIMATED COST

The estimated cost for services under this Work Authorization is \$29,100.00. This amount is based upon the costs outlined in the **Fee Proposal** attached hereto as **ATTACHMENT "D"**.

PART 3. PAYMENT

Compensation and payment to GMES for the services established under this Work Authorization shall be made in accordance with the Professional Services Agreement and ATTACHMENT "D" of this Work Authorization.

PART 4. PERIOD OF SERVICE

This Work Authorization shall become effective on the date of final acceptance of the parties hereto and terminate upon completion of project or as agreed by both parties hereto. Period of Service is outlined in ATTACHMENT "C", Work Schedule.

PART 5. RESPONSIBILITIES AND OBLIGATONS

This Work Authorization does not waive the parties' responsibilities and obligations provided under the main **Professional Services Agreement.**

PART 6. ACKNOWLEDGEMENT AND CONFIRMATION

Acknowledgement and confirmation by the **CLIENT** as to the content and detail of this work authorization is granted by execution under Part 7 of this Work Authorization.

ATTACHMENT "E" WORK AUTHORIZATION FORM

CITY OF LOS FRESNOS PROFESSIONAL SERVICES CONTRACT

WORK AUTHORIZATION NO. 6

PART 7. ACCEPTANCE This Work Authorization is here as of, 20	by accepted, approved by the CLIENT as indicated below and effective
ATTEST:	CITY OF LOS FRESNOS
Ву:	By:Alejandro Flores, Mayor
ATTEST:	GUZMAN AND MUÑOZ ENGINEERING AND SURVEYING, INC.
By:	By: José L. Muñoz, P.E., S.I.T., President
List of Attachments:	

Attachment A – Services to be provided by the City

Attachment B - Services to be provided by GMES

Attachment C - Work Schedule

Attachment D – Estimated Fee Proposal

C.4

City Council

520 E Ocean Blvd. Los Fresnos, TX 78566

SCHEDULED

ACTION ITEM (ID # 4181)

Meeting: 11/15/21 07:00 PM
Department: City Secretary
Category: City Election
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya

Sponsors:

DOC ID: 4181

Canvass of November 2, 2021 General and Special Election Returns.

Mayor will read votes for each candidate. There is no action to take.

Updated: 11/12/2021 4:28 PM by Jacqueline Moya



CITY OF LOS FRESNOS SPECIAL AND GENERAL ELECTIONS

CANVASS REPORT FOR ELECTION HELD ON NOVEMBER 2, 2021

CONDUCTED BY:

CAMERON COUNTY
DEPARTMENT OF ELECTIONS
& VOTER REGISTRATION
1050 E. MADISON ST.
BROWNSVILLE, TEXAS 78520

Unofficial Results until Canvassed

REMI GARZA, COUNTY ELECTIONS ADMINISTRATOR

NOVEMBER 9, 2021

Attachment: Special and General Election Results 11 2 2021 (4181: Canvassing)

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Attachment: Special and General Election Results 11 2 2021 (4181: Canvassing)

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SUMMARY REPT-GROUP DETAIL		General Elec City of Los November 2,	Fresnos, TX			UNOFFICIAL RESU	ILTS
Run Date:11/09/21 12:06 PM		,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,				Report EL45A	Page 001
	TOTAL VOTES	*	EV	MAIL-IN	ED	PROV	
PRECINCTS COUNTED (OF 1)	. 4,290	1	237 0	14 0	163 0	0	
Member of Council, Place 3 City of Los	Fresnos						
(VOTE FOR) 1 Gordon D. Cappon	. 234 . 409	\$ 57.21 9	102 133 235 1	4 10 14 0	69 91 160 0 3	0 0 0 0	
Member of Council, Place 4 City of Los (VOTE FOR) 1 Luis Gonzalez		100.00	155	12	106	0	
Total	. 273	})	155 0 82	12 0 2	106 0 57	0 0 0	
City Charter Amendment A City of Los Fr (VOTE FOR) 1		70.00	150	10	110		
For	. 114 . 392 . 0	29.08	158 66 224 0 13	10 4 14 0 0	110 44 154 0 9	0 0 0 0	
City Charter Amendment B City of Los Fr	resnos						
For	. 72	18.41	184 38 222 0 15	12 2 14 0	123 32 155 0 8	0 0 0 0	
City Charter Amendment C City of Los Fr (VOTE FOR) 1							
For	. 45 . 392 . 0	11.48	197 24 221 0 16	13 1 14 0	137 20 157 0 6	0 0 0 0	
City Charter Amendment D City of Los Fr (VOTE FOR) 1	esnos						
For	. 326 . 56 . 382 . 0	14.66	186 29 215 0 22	12 1 13 0 1	128 26 154 0 9	0 0 0 0	

SUMMARY REPT-GROUP DETAIL	0	General Election City of Los Front November 2, 202	esnos, TX			UNOFFICIAL RESULTS	
Run Date:11/09/21 12:06 PM	11	iovember 2, 20	2.1			Report EL45A	Page 002
	TOTAL VOTES	*	EV	MAIL-IN	EO	PROV	
City Charter Amendment E City of Los (VOTE FOR) 1	Fresnos						
For	. 314	85,09	179	12	123	0	
Against	. 55	14.91	29	1	25	0	
Total	. 369		208	13	148	0	
Over Votes			O	0	0	0	
Under Votes , . , . ,	. 45		29	1	15	0	
City Charter Amendment F City of Los (VOTE FOR) 1 For	. 341 . 36 . 377	90.4 5 9.55	192 18 210 0 27	13 0 13 0	136 18 154 0 9	0 0 0 0	
City Charter Amendment G City of Los (VOTE FOR) 1	Fresnos						
For	. 294	77.37	175	11	108	0	
Against	86	22.63	39	2	45	0	
Total			214	13	153	0	
Over Votes			0	0	0	0	
Under Votes	34		23	1	10	0	

PRECINCT REPT-GROUP DETAIL	General Election City of Los Fresno November 2, 2021	s, TX		UNOFFI	CIAL RESULTS
Run Date:11/09/21 12:05 PM	Modelinet, 5' 5051			Report	EL30A Page 0041-01
0041 Parts 3, 65, 66 Los Fresnos TOTAL VOTE:	S %	EV MAI	L-IN	ED PRO	าน
REGISTERED VOTERS - TOTAL 4,291 BALLOTS CAST - TOTAL , 41	0	237	14 0	163	0 0
Member of Council, Place 3 City of Los Fresnos					
(VOTE FOR) 1 Gordon D. Cappon	57.21 3	102 133 235 1	4 10 14 0 0	69 91 160 0 3	0 0 0 0
Member of Council, Place 4 City of Los Fresnos (VOTE FOR) 1					
Luis Gonzalez 273 Total 273 Over Votes 0 Under Votes 141	 -	155 155 0 82	12 12 0 2	106 106 0 57	0 0 0 0
City Charter Amendment A City of Los Fresnos 'VOTE FOR) 1					
For	29.08	158 66 224 0 13	4	110 44 154 0 9	0 0 0 0 0
City Charter Amendment B City of Los Fresnos (VOTE FOR) 1					
For	18.41	184 38 222 0 15	2	123 32 155 0 8	0 0 0 0 0
City Charter Amendment C City of Los Fresnos (VOTE FOR) 1					
For	88.52 11.48	197 24 221 0 16	1	137 20 157 0 6	0 0 0 0 0
City Charter Amendment D City of Los Fresnos (VOTE FOR) 1					
For	85,34 14.66	186 29 215 0 22	1	26 154 0	0 0 0 0 0

PRECINCT REPT-GROUP DETAIL	General Election
	City of Los Fresnos, TX November 2, 2021
Run Date:11/09/21 12:05 PM	HOVEHIDE: L, LULI

UNOFFICIAL RESULTS

Report EL30A Page 0041-02

Null Dutc.11703721 12:03 111						Report ELSOA
0041 Parts 3, 65, 66 Los Fresnos	TOTAL VOTES	%	EV	MAIL-IN	ED	PROV
City Charter Amendment E City of Los F (VOTE FOR) 1	resnos					
For	314	85.09	179	12	123	0
Against	55	14.91	29	1	25	0
Total			208	13	148	0
Over Votes			0	0	0	0
Under Votes	. 45		29	1	15	0
City Charter Amendment F City of Los F (VOTE FOR) 1 For	341 36 377 0	90,45 9,55	192 18 210 0 27	13 0 13 0	136 18 154 0 9	0 0 0 0 0
City Charter Amendment & City of Los Fi (VOTE FOR) 1	resnos					
For		77.37	175	11	108	0
Against		22.63	39	2	45	0
Total			214	13	153	0
Over Votes	0		0	0	0	0
Under Votes	34		23	1	10	0

C.5

City Council

520 E Ocean Blvd. Los Fresnos, TX 78566

SCHEDULED

Meeting: 11/15/21 07:00 PM
Department: City Secretary
Category: City Election
Prepared By: Jacqueline Moya
Initiator: Jacqueline Moya

Sponsors:

DOC ID: 4182

ACTION ITEM (ID # 4182)

Consideration and ACTION to approve a Resolution Declaring Results of the November 2, 2021 City General Election.

I recommend approval.

Updated: 11/12/2021 8:43 AM by Jacqueline Moya

RESOLUTION NO. <u>13-2021</u>

RESOLUTION DECLARING RESULTS OF CITY OFFICER'S ELECTION HELD ON NOVEMBER 2, 2021.

THE STATE OF TEXAS (

CITY OF LOS FRESNOS)(
On this the 15 th day of November, 2021, the City Council of the City of Los Fresnos, Texas convened in a Special Meeting open to the public at the regular meeting place thereof with the following members present, to-wit:
Alejandro Flores, Mayor
Polo Narvaez, Councilmember Place 1
Andres Lopez, Councilmember Place 2
James Herrera, Councilmember Place 3
Ramon "Ray" Ortiz, Councilmember Place 4
Juan Munoz, Councilmember Place 5
Jacqueline Moya, City Secretary
And the following absent:constituting a quorum, and among other proceedings had were the following:
introduced this resolution and order
and moved its adoption. The motion was seconded by
and the motion carrying with it the adoption of the resolution and order prevailed by the following vote, AYES:NOES
The resolution is as follows:
There came on to be considered the returns of an election held on the 2^{nd} day of November, 2021 for the purpose of electing the hereinafter named officials, as it appeared from said returns, duly and legally made, that there were cast at said election 414 duly and legal votes; that each of the

FOR TERM OF COUNCIL MEMBER PLACE 3

TOR TERM OF C	OUNCIE MEMBER I LACE 3	
NAME OF CANDIDATE <u>Gordon Cappon</u> <u>Gabriela "Gaby" Fernandez</u>	TOTAL NUMBER OF VOTES RECEIVED 175 234	
FOR TERM OF COUNCIL MEMBER PLACE 4		
NAME OF CANDIDATE	TOTAL NUMBER OF VOTES RECEIVED	
<u>Luis Gonzalez</u>	<u>273</u>	
THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LOS FRESNOS, TEXAS: That said general election was duly called; that notice of said election was given in accordance with law, and that said election was held in accordance with law, and that Gabriela "Gaby" Fernandez was duly elected Member of Council Place 3 and Luis Gonzalez was duly elected Member of Council Place 4 of said City and the said above named parties are hereby declared duly elected to said respective offices, subject to the taking of their oaths as provided by the laws of the State of Texas. It is further found and determined that in accordance with the order of this governing body the Secretary posted written notice of the date, place and subject of this meeting on the front bulletin board of City Hall, a place convenient and readily accessible to the general public, and said notice having been so posted and remaining posted continuously for at least 72 hours preceding the scheduled time of said meeting. A copy of the return of said posting shall be attached to the minutes of this meeting and shall be made a part thereof for all intents and purposes.		
PASSED, ADOPTED AND APPROVED this the <u>15th</u> day of <u>November</u> , 2021.		
A TANDE OUT	Alejandro Flores, Mayor	
ATTEST:		

Jacqueline Moya, City Secretary

C.6

City Council

520 E Ocean Blvd. Los Fresnos, TX 78566

SCHEDULED

Meeting: 11/15/21 07:00 PM Department: City Secretary Category: Ordinances Prepared By: Jacqueline Moya

> Initiator: Bianca Huerta Sponsors:

> > DOC ID: 4190

ACTION ITEM (ID # 4190)

Consideration and ACTION to approve a the first reading an ordinance of the City Council of the City of Los Fresnos, Texas canvassing the returns and declaring the results of a special election held on November 2, 2021, in the City of Los Fresnos, Texas, electors of the city consideration of (7) seven propositions, adopting certain amendments to the city charter as determined by the voters.

I recommend approval.

ORDINANCE 531

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOS FRESNOS, TEXAS CANVASSING THE RETURNS AND DECLARING THE RESULTS OF A SPECIAL ELECTION HELD ON NOVEMBER 2, 2021, IN THE CITY OF LOS FRESNOS, TEXAS, ELECTORS OF THE CITY CONSIDERATION OF (7) SEVEN PROPOSITIONS, ADOPTING CERTAIN AMENDMENTS TO THE CITY CHARTER AS DETERMINED BY THE VOTERS.

This ordinance was introduced and submitted to the second reading of the Ordinance. After presentation made by	and discussion of the Ordinance, a motion was
and adopted in accordance with the City's Home	
Mayor Alejandro Flores Mayor Pro-tem Andres Lopez Councilmember Polo Narvaez Councilmember James Herrera Councilmember Ray Ortiz Councilmember Juan Munoz	For Against Abstained

WHEREAS, heretofore previously, Ordinance 523 an ordinance proposing amendments to the homerule charter of the City of Los Fresnos, Texas, proposed amendments shall be submitted to the qualified voters of the City of Los Fresnos, Texas as separate propositions, at the general election of November 2, 2021, where the qualified voters may vote "for or "against" the proposed amendments; and,

WHEREAS, a Special Election was duly held in the City of Los Fresnos on Tuesday, the 2nd day of November 2021, in accordance with the requirements of law and the Texas Election Code; and,

WHEREAS, (7) seven Charter amendments were considered by the qualified electors of the City of Los Fresnos in said Special Election.

THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LOS FRESNOS, TEXAS:

That said special election was duly called; that notice of said election was given in accordance with law, and that said election was held in accordance with law. That all City Charter Amendments were passed and approved by the voters of the City of Los Fresnos.

It is further found and determined that in accordance with the order of this governing body the Secretary posted written notice of the date, place and subject of this meeting on the front bulletin board of City Hall, a place convenient and readily accessible to the general public, and said notice having been so posted and remaining posted continuously for at least 72 hours preceding the scheduled time of said meeting. A copy of the return of said posting shall be attached to the minutes of this meeting and shall be made a part thereof for all intents and purposes.

There came on to be considered the returns of a special election held on the 2^{nd} day of November, 2021 for the purpose of adopting the City Charter Amendments, as it appeared from said returns, duly and legally made, that there were cast at said election 414 duly and legal votes; that each of the proposed Charter amendments in said election received the following votes:

CITY CHARTER AMENDMENTS

City Charter Amendments A-Should Article II, Section 2.01. Composition of council of the existing City Charter be amended by removing "each in the same position on the City Council as a Council Person" and inserting:

"A Council Member that has completed three (3) full consecutive terms of three (3) years in one position (place) is eligible to run for another position (place) in the next regular general election, after sitting out 1 year. A Mayor that has completed three (3) full consecutive terms of three (3) years, is eligible to run for a Council Member position (place) in the next general election, after sitting out 1 year. A Council Member is eligible to run for Mayor immediately at any time. The time served as a Council Member is separate from the time served as Mayor."

For <u>278</u> Against <u>114</u>

City Charter Amendments B-Should Article II, Section 2.03. Council qualifications subsection (g) of the existing City Charter be amended by removing "If the Council determines that any member of the Council has ceased to possess any of those qualifications set forth in Section 2.03 then that member shall immediately forfeit their office and have their office declared forfeited and vacant by the City Council." and inserting:

"If any two (2) members have proof a member of the Council has ceased to possess any of the qualifications set forth in Section 2.03 or violated section 2.04 or any other section of the Charter, they can request in writing to the City Secretary for an action item to be placed on the next regular Council meeting. Evidence must be presented from both sides with a vote to determine corrective action if any to be taken. Evidence for both sides will be presented and voted upon by the full Council and Mayor with majority vote prevailing."

For <u>319</u> Against <u>72</u>

City Charter Amendments C-Should Article II, Section 2.04. Forfeiture of office of the existing City Charter be amended by adding subsection (g) "A Council member or Mayor can be removed from office by majority vote for incompetency, official misconduct or intoxication.

For <u>347</u> Against <u>45</u>

City Charter Amendments D-Should Article II Section 2.07. Vacancies in the city council: how filled of the existing City Charter be amended by removing "If a vacancy occurs in the office of Mayor or on the City Council on or before one hundred twenty (120) days before a regular election for City Council, the vacancy shall be filled at a special election for that purpose. At its next regular meeting after the occurrence of the vacancy, the City Council shall call for a special election to be held on a date that conforms with the uniform election dates set out in the Texas Election Code, as amended, if a uniform election date occurs within the one hundred and twenty (120) day period for the special election. If no

such uniform election date is available, then the date for the special election shall be set within one hundred twenty (120) days from the date the vacancy occurred; and except as otherwise provided in this Charter such special election laws as set out in the Texas Election Code, as amended, shall be applicable to, and control in all such elections" and inserting:

"If a vacancy occurs in the office of Mayor or the City Council, election laws as set out in the Texas Election Code, as amended, shall be applicable to, and control all such elections.

For <u>326</u> Against <u>56</u>

City Charter Amendments E-Should Article II, Section 2.15 Financial loss by elected city officials; Compensation of the existing City Charter be amended by removing "Compensation of members of the City Council shall be determined by an affirmative vote of all members of the Council by ordinance, but no increase in such compensation shall take effect until commencement of the terms of any Council member elected or reelected at the next regular election." and inserting:

"There will be no compensation of members of the City Council."

For <u>314</u> Against <u>55</u>

City Charter Amendments F-Should Article XII Section 12.03. Removal and vacancies of the City Charter be amended by inserting:

"A board member shall forfeit their office if they fail to attend three (3) consecutive regular meetings or six (6) meetings in any calendar year without being excused by the council."

For 341 Against 36

City Charter Amendments G-Should Article XII, Section 13.09. Power of recall of the City Charter be amended by removing "In the case of the Mayor, such power may be exercised by filing with the City Secretary a petition signed by currently qualified voters of the City equal in number to at least twenty five (25) percent of the total number of currently qualified voters registered to vote at the last regular municipal election demanding the removal of such elected officer In the case of a Council Person, such power may be exercised by filing with the City Secretary a petition signed by currently qualified voters equal in number to at least twenty five (25) percent of the total number of currently qualified voters registered to vote at the last regular municipal election demanding the removal of such elected officer." and inserting:

"In the case of a Council Person or Mayor, such power may be exercised by filing with the City Secretary a petition signed by currently qualified voters equal in number to at least ten (10) percent of the total number of currently qualified voters registered to vote in the last regular municipal election demanding the removal of such elected officer."

For <u>294</u> Against <u>86</u>

INTRODUCED AND APPROVED on the first	st reading this 15^{th} day of November, 2021.	
APPROVED AND PASSED on the second reading this <u>14th</u> day of <u>December</u> , 2021.		
	Alejandro Flores, Mayor	
ATTEST:		
Jacqueline Moya, City Secretary		

City Council

520 E Ocean Blvd. Los Fresnos, TX 78566

SCHEDULED

ACTION ITEM (ID # 4183)

Meeting: 11/15/21 07:00 PM Department: City Secretary Category: City Election Prepared By: Jacqueline Moya

> Initiator: Jacqueline Moya Sponsors:

> > DOC ID: 4183

Oath of Office for newly elected officials.

Council Place 3 - Gabriela Fernandez Council Place 4 - Luis Gonzalez