



July 29, 2024

To Whom It May Concern:

The City of Los Fresnos will be accepting proposals for the City's vehicle maintenance for general repairs, oil change, oil filter change, air filter change, lube and visual inspection on hoses and belts on an as needed basis. This should be for all items 1A, 2A, 3A, 4A and 5A. 1B-D, 2B-D, 3B-D, 4B-C, 5B-C and 6A-B will be the cost and calculation for other work needed.

Enclosed are copies of the advertisement and a vehicle bid sheet. The deadline for submitting proposals is Wednesday, August 21, 2024 at 2:00 p.m. Awarding of contract will be September 10, 2024 at 6:00 pm in City Hall

If you should have any questions, please contact Mr. Carlos Salazar at (956) 233-5768.

Respectfully,

A handwritten signature in blue ink, which appears to read "Mark W. Milum", is positioned below the word "Respectfully,".

Mark W. Milum  
City Manager

CITY OF LOS FRESNOS  
REQUEST FOR PROPOSALS  
FOR VEHICLE MAINTENANCE

The City of Los Fresnos will be accepting proposals for **vehicle maintenance for general repairs, oil change, oil filter change, air filter change, lube and visual inspection on hoses and belts on an as needed basis**. For information in reference to details for proposals, please contact Carlos Salazar, Public Works Director at 233-5768 or come by City Hall, 520 E Ocean Blvd., Los Fresnos, TX. 78566. Sealed proposals will be accepted until 2:00 p.m. on Wednesday, August 21, 2024 at City Hall. Awarding of contract will be September 10, 2024 at 6:00 pm in City Hall. Please mark on outside of envelope "SEALED PROPOSAL FOR VEHICLE MAINTENANCE".

**CITY OF LOS FRESNOS  
2024/2025 VEHICLE MAINTENANCE BID**

	1 YEAR	3 YEAR
<b>1. Passenger Vehicles/SUV/Trucks</b>	PRICE	PRICE
A. Oil Change (Max 6 quarts), Oil Filter Change, Air filter Change, Lube Visual Inspection on Hose & Belts , Synthetic Oil Change		
B. Standard Labor rate per hour for repairs		
C. Computer Diagnostic		
D. Materials/Parts cost plus _____%		
<b>2. Heavy Duty Trucks/Vans</b>		
A. Oil Change(Max 7 quarts), Oil Filter Change, Air filter Change, Lube Visual Inspection on Hose & Belts, Synthetic Oil Change		
B. Standard Labor rate per hour for repairs		
C. Computer Diagnostic		
D. Materials/Parts cost plus _____%		
<b>3. Tractors/Backhoe</b>		
A. Oil Change (Max 9 quarts), Oil Filter Change, Air filter Change, Lube Visual Inspection on Hose & Belts, Synthetic Oil Change		
B. Standard Labor rate per hour for repairs		
C. Computer Diagnostic		
D. Materials/Parts cost plus _____%		
<b>4. Sweeper</b>		
A. Oil Change (Max 15 quarts), Oil Filter Change, Air filter Change, Lube Visual Inspection on Hose & Belts, Synthetic Oil Change		
B. Standard Labor rate per hour for repairs		
C. Materials/Parts cost plus _____%		
<b>5. Lawn Mower/Light Tractor/Small Tractor/Jetter</b>		
A. Oil Change (Max 2-4 quarts), Oil Filter Change, Air filter Change, Lube Visual Inspection on Belts, Synthetic Oil Change		
B. Standard Labor rate per hour for repairs		
C. Materials/Parts cost plus _____%		
<b>6. Welding</b>		
A. Standard Labor rate per hour for repairs		
B. Materials/Parts Cost plus _____%		

Certifications such as ASE (Automotive Service Excellence), GM Certified Tech or others will be considered when analyzing prices. Please provide certificates.

Tracking system of prior repairs and oil changes will be considered when analyzing prices. Please provide example of your system.

**BIDS ARE DUE AT LOS FRESNOS CITY HALL LOCATED AT 520 E OCEAN BLVD IN A SEALED ENVELOPE MARKED "VEHICLE MAINTENANCE BID" BY 2:00 P.M. ON Wednesday, August 21, 2024**

Company: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Contact Name: \_\_\_\_\_