

JOB DESCRIPTION

Job Title: Landscaper Full-Time

Department: Public Works

Supervisor: Director of Public Works

**JOB SUMMARY**

The objective of the Landscaper is to enhance the natural beauty in and around the Los Fresnos area through landscape design, installation and maintenance of plant life. Responsible for the maintenance and growth of various trees and ornamental plants at all City facilities, and the upkeep and maintenance of the ponds, planters, right of ways, and paved areas.

**EXAMPLES OF WORK PERFORMED**

1. In appropriate season, prepares soil, plants seed or seedlings, weeds, cuts grass, or removes leaves.
2. Uses power tools to trim hedges and trees. Conducts litter patrol in assigned area. Removes trash and places in proper trash container.
3. Picks up trash from barrels in assigned areas and keeps assigned areas in a neat and orderly fashion.
4. Drives company pickup truck for work assignments or drives to town to obtain needed supplies from designated vendor.
5. Performs minor maintenance, lubrication, and cleaning to assigned power equipment. Refers more serious problems to supervisor.
6. Relines parking lot with colored paint lines. Makes changes as required.
7. Provide a clean, safe environment for the Citizens of Los Fresnos.
8. Maintenance of the City landscape, parks, building, right-of-ways, etc within the City.
9. Design and implement landscape plans, including the determination and purchase of plant life and regular maintenance.
10. Demonstrates concern for satisfying customers.
11. Assists residents in a respectful, positive manner when dealing with customers (internal & external).
12. Consult, on behalf of the City, to various governmental agencies, community groups, civic groups, volunteers, etc. on landscaper design and or plant material(s).
13. Assists co-workers in the safe handling of equipment and in other duties as appropriate.
14. Ensures that the City’s equipment is safely operated and all driving laws are obeyed.
15. Listens and responds constructively to other team members.
16. Expresses disagreement constructively (e.g., emphasizing points of agreement, suggesting alternatives that may be acceptable).
17. Assists in training of Park’s personnel.
18. Cross-trains in other areas of Park & Recreation and other City departments, as appropriate.
19. Initiating and implementing new methods, approaches or technologies.
20. Works cooperatively with others to produce innovative solutions.
21. Demonstrates openness to new organizational structures, procedures and technology.
22. Plans and administers a program of grounds and plant maintenance, including growing schedules and continued propagation through plants and cuttings.
23. Determines nutrient and moisture requirements by examining leaf textures, bloom development, and soil conditions.
24. Ability to work independently with limited supervision.

**EQUIPMENT/MATERIALS**

Pickup trucks, dump trucks, front-end loaders, sewer cleaner, backhoe, tractors, street sweepers, mowers, ground maintenance equipment, other construction equipment, shop support equipment and other related powered hand tools.

**WORKING CONDITIONS**

Hazard exist which could result in lost time or accidents; works a 40-hour week; performs standby and weekend duties as required.

* Inside and outside environment.
* Repetitive activities (performance of the same physical demanding activity).
* Dirty Environment (situations in which workers or their clothing can become dirty, greasy, etc).
* May come in contact with herbicides/pesticides, insect bites, and poison ivy.
* May work in unpleasant social situations (dealing with irate or disturbed individuals).
* Ability to define problems and deal with a variety of situations.
* Ability to think quickly, maintain self-control, and adapt to stressful situations.
* Ability to use good judgment and effectively solve problems.

**PHYSICAL DEMANDS**

* The duties of this job may include physical activities such as climbing, balancing, stooping, kneeling, crouching, standing, walking, pushing, pulling, lifting, grasping, feeling, talking hearing/listening, seeing/observing, bending/twisting, and performing repetitive motions.
* The duties of this job require lifting off heavy objects weighing approximately 50 Ibs.
* Specific vision abilities required by this job include close, distance, and peripheral vision; depth perception, and the ability to adjust focus.
* Must be willing and able to work outdoors all year round.
* Must know how to operate power mower, chain saw, power hedge trimmers, and power leaf removal equipment.

**SKILLS REQUIRED**

Requires an above average knowledge of procedures and materials, equipment operations and maintenance, ground maintenance equipment and powered/non-powered hand tools.

* Must have sufficient reading ability to understand simple instructions, SDS (Safety Data Sheets), and schedule.
* Must be able to perform simple tasks independently after being given assignments.
* Must hold a valid state driver’s license.
* Ability to work on an “on-call” schedule when assigned and at times a varied schedule.
* Must be a steady reliable worker.

**OTHER REQUIREMENTS**

* May be required to respond to an emergency on a 24-hour per day basis.

**QUALIFICATIONS**

* High School Diploma or equivalent.
* Must obtain a pesticide applicator’s license and vector control license within a year.

**NOTE**

The above statements are intended to describe the general nature and level of work being performed by employees assigned to this positon. They are not intended to be thought of as a complete list of all possible responsibilities, duties, and/or skills of all personnel so classified. The “performs other work as required or assigned” statement is to be understood that it may be necessary to expand an employee’s duties and/or responsibilities on a daily or permanent basis.

THE CITY OF LOS FRESNOS’ GOAL IS TO ENSURE CUSTOMERS RECEIVE THE BEST POSSIBLE EXPERIENCE.

Employee Signature Date

Department Head Signature Date

City Manager Signature Date

Revised: October 2021