



JOB DESCRIPTION

Job Title: Serviceman 1
Department: Public Works
Supervisor: Director of Public Works

JOB SUMMARY

This is work involves the construction, maintenance, and repairs of City water distribution system and sewer collection system. Has limited responsibility for the preparation of reports and records; has daily contact with the public; makes numerous work decisions, varying in complexity; has limited supervisory assignments.

EXAMPLES OF WORK PERFORMED

1. Participates, either by himself or in a crew engaged in the construction, reconstruction, maintenance, repairs and purification of the City water distribution system, sewer collection system, lift stations; assists in collection of water samples.
2. Loads and unloads water and sewer construction materials and bench stock supplies.
3. Excavates and backfills trenches and excavation with tools.
4. Cleans and performs simple maintenance and repairs on meters, meter boxes, valve boxes, and lift stations. Assists in water and sewer taps.
5. Operates power tools and light construction equipment.

6. Performs rough painting, carpentry, concrete work, plumbing repairs and easy electrical work.
7. Operates all vehicles, construction equipment, grounds maintenance equipment, chemical application equipment, pumps, shop support equipment, sewer cleaning equipment, powered and non-powered tools.
8. Familiarization with street construction and repairs.
9. Operation on sewage lift stations.
10. Occasionally operates pickup trucks, tractors, and sewer cleaner.
11. Mows grass at lift stations and water/sewer facilities.
12. Assists with meter reading, repairs breaks, clean sewer lines and turns water service on and off.
13. Performs minor maintenance on vehicles, lawn mowers and pumps.
14. Performs other job related duties as required.
15. Participates, either by himself or in a crew engaged in construction, reconstruction, maintenance, repairs and purification of City water distribution system, sewer collection system, lift stations; assists in collection of water samples.
16. Performs other duties as required.

EQUIPMENT/MATERIALS

Pickup trucks, dump trucks, front-end loaders, sewer cleaner, backhoe, tractors, mowers, ground maintenance equipment, other construction equipment, shop support equipment and other related powered hand tools.

WORKING CONDITIONS

Hazard exist which could result in lost time or accidents; works a 40 hour week; performs standby and weekend duties as required.

PHYSICAL DEMANDS

Requires the physical strength, agility and dexterity associated with hard labor.

SKILLS REQUIRED

Requires an above average knowledge of procedures and materials, equipment operations and maintenance, ground maintenance equipment and powered/non-powered hand tools. Must have a valid Texas Driver's License.

NOTE

The above statements are intended to describe the general nature and level of work being performed by employees assigned to this position. They are not intended to be thought of as a complete list of all possible responsibilities, duties, and/or skills of all personnel so classified. The “performs other work as required or assigned” statement is to be understood that it may be necessary to expand an employee’s duties and/or responsibilities on a daily or permanent basis.

THE CITY OF LOS FRESNOS’ GOAL IS TO ENSURE CUSTOMERS RECEIVE THE BEST POSSIBLE EXPERIENCE.

Employee Signature	Date
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Department Head Signature	Date
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City Manager Signature	Date
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Revised: August 2017