



JOB DESCRIPTION

Job Title: Serviceman 2
Department: Public Works
Supervisor: Director of Public Works

JOB SUMMARY

This is unskilled to semi-skilled work involved in the installation, maintenance, and repairs of City water distribution system and sewer collection system. Is not responsible for the preparation of records and reports; has daily contact with the public; makes few decisions, mostly of simple nature; has no supervisory responsibility.

EXAMPLES OF WORK PERFORMED

1. Loads and unloads water and sewer construction materials and bench stock supplies.
2. Excavates and backfills trenches and excavation with tools.
3. Cleans and performs simple maintenance and repairs on meters, meter boxes, valve boxes, and lift stations. Assists on water and sewer taps.
4. Operates power tools and light construction equipment.
5. Performs rough painting, carpentry, concrete work, plumbing repairs and easy electrical work.
6. Operates ground maintenance hand equipment.
7. Occasionally operates pickup trucks, tractors, and sewer cleaner.

8. Mows grass at lift stations and water/sewer facilities.
9. Assists with meter reading, repairs breaks, clean sewer lines and turns water service on and off.
10. Performs minor maintenance on vehicles, lawn mowers and pumps.
11. Performs other job related duties as required.
12. Participates, either by himself or in a crew engaged in construction, reconstruction, maintenance, repairs and purification of City water distribution system, sewer collection system, lift stations; assists in collection of water samples.
13. Operates all vehicles, construction equipment.

EQUIPMENT/MATERIALS

Pickup trucks, tractors, mowers, ground maintenance equipment, shop support equipment and other related powered hand tools.

WORKING CONDITIONS

Hazard exist which could result in lost time or accidents; works a 40 hour week; performs standby and weekend duties as required.

PHYSICAL DEMANDS

Requires the physical strength, agility and dexterity associated with hard labor.

SKILLS REQUIRED

Requires basic knowledge of construction equipment, ground maintenance equipment and powered/non-powered hand tools. Must have a valid Texas Driver's License.

NOTE

The above statements are intended to describe the general nature and level of work being performed by employees assigned to this position. They are not intended to be thought of as a complete list of all possible responsibilities, duties, and/or skills of all personnel so classified. The “performs other work as required or assigned” statement is to be understood that it may be necessary to expand an employee’s duties and/or responsibilities on a daily or permanent basis.

THE CITY OF LOS FRESNOS’ GOAL IS TO ENSURE CUSTOMERS RECEIVE THE BEST POSSIBLE EXPERIENCE.

Employee Signature	Date
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Department Head Signature	Date
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City Manager Signature	Date
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Revised: August 2017